REGULAR MEETING
DESTIN CITY COUNCIL
FEBRUARY 1, 2021
ANNEX COUNCIL CHAMBERS
6:00 PM

*****Core Value of the Month - Stewardship*****

CALL TO ORDER

INVOCATION (Pastor Steve Farris - First Baptist Church of Destin)

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *(Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)*

1. **APPROVAL OF MINUTES**
   A. Approval of minutes of January 4, 2021 Regular City Council Meeting

2. **PROCLAMATIONS / RECOGNITIONS / **SPECIAL PRESENTATIONS / ANNOUNCEMENTS** (No public comments)
   A. Recognizing Mr. Trey Wainwright, a Destin resident, and who has been named 2020 Florida Mr. Football.

3. **PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA** (All agenda items other than those under Number 5)

   (Note: Individual speakers will be limited to 3 minutes. At the discretion of the Mayor, this 3 minute allowance may be adjusted depending on the level of business coming before the City Council)

4. **CITY MANAGER REPORTS**
   A. City of Destin Website Redesign
   B. Memorandum of Understanding for City Access to Driver and Vehicle Information Database System
   C. City Hall Annex Operating Hours
   D. Cross Town Connector Redesign from Four-Lane to Two-Lane Section Adkins North America, Inc. Progress Update
   E. Livery Follow-up Items
   F. Safety Improvement Options/Permanent Solution to Slowing Down Speed on Calhoun Avenue
   G. Visioning Session
   H. Announcements

5. **PUBLIC HEARINGS**

A. David Smith of Innerlight Engineering Corporation, on behalf of St. Andrew's By-The-Sea Anglican Church, Inc. is requesting approval of a Major Deviation to a Major Development identified as "Immanuel Anglican Church Addition, 2nd Amendment." The project consists of an 11,470 square foot facility addition with seating for 654 people. The proposed project is located at 250 Indian Bayou Trail (Parcel ID: 00-2S-22-0000-0001-A13R). The site consists of approximately 9.13 acres. No changes to the other approved uses or site improvements are proposed.

6. *CONSENT AGENDA (No public comments)

A. Replacement of the Public Works Facility Generator, relocation and installation of PW's existing generator to Sheriff's Office, authorization to execute a contract amendment with MetroPower

B. Declaration of City Property as Surplus, authorization allowing the City Manager to execute a contract for Auction Services, provides for disposal of assets

C. RFB 20-15-PS, Demolition, Salvage, and Removal of Three Structures and Appurtenances, authorization for City Manager to execute a Task Order

D. FY21 Renewal and Replacement - Community Center Vehicle, granting City Manager purchase authorization

E. Draft minutes of advisory board/committee meetings

F. Proposed Bert Harris Settlement Agreement for 4488 Ocean View

G. Proposed Bert Harris Settlement Agreement for 3893 Sandprint

H. Proposed Bert Harris Settlement Agreement for 4705 Ocean Blvd

I. Proposed Bert Harris Settlement Agreement for 4790 Ocean Blvd

7. COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY (No public comments)

A. Councilmember Braden

1) LDC
2) Harbor Parking-Lot Study

B. Councilmember Ramswell

1) Leave no Trace campaign
2) Destin Fishing Museum request
3) Beach partners meeting report
4) Two-lane connector status update

C. Councilmember Destin

D. Councilmember Overdier

E. Councilmember Hebert

F. Councilmember King

G. Councilmember Schmidt

H. Mayor Gary Jarvis

I. Land Use Attorney

J. City Attorney

8. PUBLIC COMMENTS

ADJOURNMENT

All items listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and may be considered separately.

**To be placed on the Agenda under scheduled presentations, citizens must contact the City Manager or City Clerk's office one (1) week prior to the scheduled City Council Meeting by completing a Speakers Request Form and providing any accompanying documentation as requested in the form's instructions.

****** Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council, or the City staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.***

If a person decides to appeal any decision made by the Council with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 837-4242 in advance. Hearing Impaired: TTY: 711. Assistance also available through Human Resources, Title VI Coordinator, at (850) 837-4242.

Personas con discapacidades que necesitan asistencia o personas que necesiten ayuda con un idioma para participar en las reuniones de la ciudad, deberán notificar la oficina de la Secretaria Municipal al (850) 837-4242 antes de la reunión. Discapacidad auditiva: TTY: 711 (Solicitar Espanol CA). La ayuda tambien está disponible por Recursos Humanos, Coordinador del Título VI, al (850) 837-4242.

Note: Persons who wish to provide public comments on agenda items are requested to fill out a blue speaker card and submit it to the City Clerk at the start of the meeting.

Persons who wish to provide public comments on any other matters not on the agenda are requested to fill out a yellow speaker card and submit it to the City Clerk at the start of the meeting.

All regularly scheduled city council meetings will be streamed live via the city's YouTube channel, www.youtube.com/CityofDestin. Past council meetings can also be viewed here.

Please visit our agenda center on the city website at www.cityofdestin.com/agendas

MINUTES
REGULAR MEETING
DESTIN CITY COUNCIL
JANUARY 4, 2021
CITY HALL ANNEX COUNCIL CHAMBERS
6:00 PM

The Council of the City of Destin met in regular session with the following members and staff present:

Destin City Council

Mayor Gary Jarvis
Councilmember Skip Overdier
Councilmember Terésa Hebert
Councilmember Johnny King (Virtual)
Councilmember Rodney Braden
Councilmember Prebble Ramswell
Councilmember Kevin Schmidt
Councilmember Dewey Destin

Destin City Staff

City Manager Lance Johnson
Deputy City Manager Webb Warren
Grants/Project Manager Jeffrey Cozadd
Community Dev Director Louis Zunguze
Code Compliance Mgr Joey Forgione (Virtual)
Parks/Recreation Director Lisa Firth
Public Information Officer Catherine Card
City Land Use Attorney Kimberly Kopp (Virtual)
City Clerk Rey Bailey
Public Services Director Michael Burgess
City Planner Traci Goodhart
HR Manager Karen Jankowski
City Engineer Donald Smith
IT Technician James Lauria
Code Compliance Officer David Bazylak
City Attorney Kyle Bauman

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

The Mayor called the meeting to order at 6:00 p.m.; Pastor David J. Butler of Faith Assembly Christian Church gave the invocation, which was then followed by the recitation of the Pledge of Allegiance.

AGENDA APPROVAL

Motion by Councilmember Destin, seconded by Councilmember Hebert, to approve the agenda passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

1. APPROVAL OF MINUTES

A. Approval of minutes of December 21, 2020 Council Executive Session

Councilmember Hebert moved for approval of minutes of December 21, 2020 Council Executive Session; seconded by Councilmember Schmidt. Motion passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

B. Approval of minutes of December 7, 2020 Regular City Council Meeting

Motion by Councilmember Hebert, seconded by Councilmember Destin, to approve minutes of December 7, 2020 Regular City Council meeting passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

2. PROCLAMATIONS / RECOGNITIONS / **SPECIAL PRESENTATIONS / ANNOUNCEMENTS

A. Employee of the Year 2020 Award

An award certificate and plaque were presented to the 2020 City of Destin Employee of the Year Lidieth Quintana of the City's Public Services Department.

3. PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA

Mr. Greg Fisher, a Destin resident and livery operator, noted that he participated in one of the recent webinars conducted by the National Park Service (NPS) and learned that NPS will be requiring charter vessels to have commercial use authorization permits; including those providing tours over at Crab Island. He stated that his agency books hundreds of people a day on these charter vessels. Not only that this action would be quite unfair, but it could create a lot of problems with law enforcement. People will find ways to reach Crab Island, such as through kayaking and paddleboards, which is a bad idea. He also stated it would require involvements from local officials to manage this problem. The Council should join the County in having an active discussion with NPS about this issue.

Ms. Marcie Bell, a Destin resident, noted that the mission of the NPS is to preserve unimpaired the natural and cultural resources and values of the national park system for the enjoyment, education, and inspiration of this and future generations. She continued there are two zones within the NPS that encumber the Crab Island area of the national seashore; and that there are a lot more water out there than just Crab Island. She asked Council to keep in mind it is a national park, and they need to save their natural resources. She also noted that the County has had some discussions with the Crab Island Committee about this issue.

4. CITY MANAGER REPORTS

A. Livery Workshop Update

According to the City Manager, this agenda item provides responses to some of the questions the City Council asked during the livery workshop; and that more comprehensive information will be provided by staff at the next regular Council meeting.

The Mayor noted that Council recently received an email from a livery operator with some recommendations; one of which was to provide the applicants the option of submitting an affidavit of no change during the application process if nothing has changed with the business.

Doing so would benefit livery operators as well as City staff, particularly the City's Code Compliance Division.

Councilmember Destin stated that the City should already have the information on file for livery operators who have been in the same business for a number of years; adding that many livery operators are willing to sign an affidavit of no change and would agree to whatever sanction the City feels is proper for those who did not live up to the signed affidavit.

Councilmember Destin moved to simplify the permit application process for livery operators who have previously applied for and received permit approval from the City of Destin by instituting some form of a simplified affidavit system in the renewal application process to ensure compliance. Councilmember Ramswell provided a second to the motion.

According to the City Manager, staff plans to bring back the affidavit of no change option next year. Staff recommends that livery operators provide the complete information this year to make sure they have the most current and correct information for the new system coming in place for the City.

Community Development Director Louis Zunguze explained that part of the challenges that they have, particularly from the code enforcement standpoint, is the accuracy of information they have on file. They want to make sure they have a more thorough and accurate information as they transition to an automation system this year. Following that, the system would simply ask for any changes to that information in subsequent years.

Code Compliance Manager Joey Forgione noted that most livery companies sell their vessels every one or two years; and so, they will need that information updated every year to make sure. They will also need to provide a sworn statement that they will adhere to the City's rules and regulations, and that they will not add more vessels to the property without notifying the City. In addition, the City will need to know if the livery actually has permission to operate their business on the property and the provisions contained in a shared parking agreement, if necessary.

Mr. Zunguze noted that the new system is scheduled to come online early this year, and it is critical for standard information to be submitted and entered into the system. He added that the biggest challenge they have is the site plan to verify parking on the properties. The quality of the site plans they have received over the years are such that it is hard to obtain definitive information as far as the uses and parking spaces associated with each of the uses.

Councilmember Braden expressed concern over the validity of the information being submitted by the applicants, particularly with several businesses claiming the same parking lot as their parking space. He stated that some of the applicants lie in their application. He added that true and accurate information needs to be put in the system for staff to properly perform their job.

Councilmember Schmidt asked how the shared parking plan is designed to work, especially if it involves different businesses such as a restaurant, an office and livery vessel rental operation.

City Planner Traci Goodhart explained that when they review a permit application, they determine the uses, the required number of parking spaces for each use, and the number of parking spaces available on site. For instance, the required number of parking spaces for a restaurant is based on square footage, and for livery operations it is the number of boats. Sometimes they factor in the hours of operations for each of the businesses. They want to make sure there is enough parking spaces to support all the uses on the property, and that no two or more businesses utilize the same parking spaces at any given time.

Councilmember Schmidt commented that since City staff apparently has some issues with the information they currently have, even if they put the new process in place this season, it would be a challenge for staff to review and approve all the applications and give all the applicants their medallions in time for the 2021 season.

Councilmember Destin stated that they need to have a parking review conducted for each site. Without it, it would be very difficult to determine the validity of the parking plans. They have contracted this out in the past with Renaissance Planning Group. He continued that he would be willing to modify his motion to have the affidavit system be effective next year. However, they would still face a dilemma of some of the business owners not receiving their permits in a timely fashion this year as the March implementation date would not be possible.

Councilmember Hebert stated that the renewal application process is taking way too long, and they promised to simplify the process during the livery workshop. A lot of the businesses are trying to do what they think the City wants them to do. The March time frame is rapidly approaching, and the season will switch into high gear before they know it. She added they need to find a satisfactory compromise and move on.

Councilmember Ramswell asked how often they do a similar full package registration for other businesses and restaurants, and whether they are required to submit a parking plan.

Ms. Goodhart explained that other businesses and restaurants apply for their annual business tax receipts (BTR). Liveries and short-term rentals are under a different program. They have to register each year to maintain their registration. With regards to a restaurant, parking is already established under their approved development order based on square footage of the facility. They are required to provide a certain amount of parking if not more.

Councilmember Ramswell stated that she agrees with the parking study as being proposed by Councilmember Destin. She asked whether this would be feasible and something that would work for everybody.

According to Mr. Zunguze, they have built the overall parking study for the harbor into the Harbor Capacity Study. Parking as a whole has been one of the most critical land use issues they have in the City; and that the harbor is the most critical area and for which the Harbor Capacity Study is designed.

Councilmember Destin clarified that he was not suggesting an overall parking study to be conducted as he is aware it is part of the Harbor Capacity Study. He is suggesting doing a

parking analysis for each site where livery vessels are located. He asked what would happen to livery operators who do not receive their permits by March this year.

The Land Use Attorney recommends extending the application deadline for two months without penalty, for this year only.

Councilmember Destin offered an amended motion to simplify the permit application process for livery operators who have previously applied for and received permit approval from the City of Destin; to implement some form of a simplified affidavit system in the renewal application process in 2022; and to extend this year's application deadline for two months to May 1, 2021. Councilmember Ramswell provided a second to the motion.

Councilmember Schmidt argues that by extending the application deadline, they are giving the renegade businesses more time to operate illegally.

The Land Use Attorney noted that staff has been continuing to talk with the stakeholders and livery vessel owners and they do not intend to wait until the application period to tell them what is missing from their application. They may be operating but they will be working towards gathering the information, and staff would be communicating and working with them throughout that time period.

Councilmember Ramswell recommends the issuance of a temporary permit for a 30-day period upon receipt of the application and until the application is approved.

The City Manager asked how long it would take staff to process 15 complete applications.

Mr. Forgione stated that Code Compliance Division should be able to process 15 complete applications in approximately 30 days.

According to Ms. Goodhart, the Planning Division should be able to conduct the parking review very quickly as long as the applications are complete, with clear site dimension site plans, and with the existing uses.

The City Manager clarified that parking plans are to be provided by the property owners. It is a non-issue when the livery company is also the property owner. It becomes an issue when the livery company is renting from another property owner, and the property owner is not providing the exact information that staff needs.

Councilmember Destin stated that extending the application deadline to May will not really give the livery operators a big advantage because the bulk of their season is after the May timeframe. If they do not get things done by May, they could get shut down and be out of business for the summer. Extending the application would give everyone enough time to pursue the little details they have been discussing.

The Mayor called for a vote on the motion, which passes 5-2 (Council members Hebert, Overdier, Destin, Braden, and King voted "yes"; Council members Schmidt and Ramswell voted "no").

B. Harbor Capacity Study Steering Committee

The City Attorney explained that the City Council directed staff to advertise for members of the Harbor Capacity Study Steering Committee; a group to be tasked with providing oversight for a study to ensure that all elements within the Harbor Capacity Scope of Work are effectively addressed and implemented. An application was distributed to invite participation from key stakeholders from the following specialty areas:

- Marina owner
- Marine focused business owner
- Recreational business owner
- Harbor businesses and/or service
- Service members from other boards
- Members of the public

Eight members were nominated and confirmed by the Council. The City Council elected to expand the membership of the committee from 7 to 8 and allowed the Mayor to submit a nomination. These members filled the diverse community and stakeholder roles targeted by staff to ensure that the constitution of the steering committee is both knowledgeable of he topics that will be discussed and represents a diverse group of individuals with vested interests in ensuring the health of the Destin Harbor. The following members were nominated by Council members who have since left office:

- Eddie Morgan
- Guy Tadlock
- Claude Perry
- John Stephens

Eddie Morgan and Claude Perry were the only two of the original 8 appointed members who fulfilled the role of "Marina Owner." The newly elected Council members are free to nominate whomever each wishes to constitute the remaining 4 members of the steering committee.

Motion by Councilmember Destin, seconded by Councilmember Schmidt, to re-appoint John Stephens to the Harbor Capacity Study Steering Committee passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

Councilmember Hebert moved to appoint Mary Ann Windes to the Harbor Capacity Study Steering Committee; seconded by Councilmember Schmidt.

Councilmember Ramswell asked whether the City is still in active litigation with the Destin Fishing Fleet; to which the City Attorney replied affirmatively.

Councilmember Ramswell expressed concern that appointing Ms. Windes, who is a managing partner of the Destin Fishing Fleet Marina, to the Harbor Capacity Study Steering Committee could create a conflict of interest.

The City Attorney explained there is a legal conflict; but it is the prerogative of this Council to decide whether there is an actual conflict; and since some of the Council members had already voted when this question was asked, he recommends they continue voting on the current motion on the floor. If that motion passes, someone who voted on the prevailing side of the question could then make another motion to reconsider the vote.

Motion passed 6-1 (Council members Schmidt, King, Hebert, Overdier, Destin, and Ramswell voted "yes"; Councilmember Braden voted "no").

Councilmember Ramswell moved to reconsider the vote on the previous motion in lieu of the fact the individual appointed to the board is involved in an active litigation with the City; seconded by Councilmember Braden. Motion passed 4-3 (Council members King, Destin, Ramswell, and Braden voted "yes"; Council members Schmidt, Hebert, and Overdier voted "no").

Councilmember Hebert moved to re-appoint Eddie Morgan to the Harbor Capacity Study Steering Committee; seconded by Councilmember Ramswell. Motion passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

Councilmember Schmidt moved to appoint Ian Blaise to the Harbor Capacity Study Steering Committee; seconded by Councilmember Ramswell. Motion passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

Councilmember King moved to appoint Patrick Wilson to the Harbor Capacity Study Steering Committee; seconded by Councilmember Hebert. Motion passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

C. Announcements

1. City facilities will be closed on Monday January 18, 2021 in observance of Martin Luther King Day
2. The next City Council meeting will be held on Tuesday January 19, 2021 at 6:00 p.m.
3. Staff intends to bring the revised complaint procedures to Council on January 19th for their review

5. PUBLIC HEARINGS

6. CONSENT AGENDA

A. Agent-Broker of Record for Health & Ancillary Benefits, Contract Renewal

B. Election Agreement with Supervisor of Elections for March 9, 2021, Special Election
. C. Proposed Bert Harris Settlement Agreement for 2725 Scenic Highway 98
D. Proposed Bert Harris Settlement Agreement for 2990 Scenic Highway 98
E. Proposed Bert Harris Settlement Agreement for 3463 Scenic Highway 98
F. Proposed Bert Harris Settlement Agreement for 3464 Scenic Highway 98
G. Proposed Bert Harris Settlement Agreement for 3469 Scenic Highway 98
H. Proposed Bert Harris Settlement Agreement for 4478 Ocean View Drive
I. Proposed Bert Harris Settlement Agreement for 4705 Ocean Blvd
J. Proposed Bert Harris Settlement Agreement for 4790 Ocean Blvd
K. Proposed Bert Harris Settlement Agreement for 132 Sand Print Circle
L. Proposed Bert Harris Settlement Agreement for 17 Barts Bay

Councilmember Schmidt moved to approve Consent Agenda items 6A thru 6L, as printed above. Councilmember Hebert provided a second to the motion, which passes 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

7. COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY

A. Councilmember Braden

Councilmember Braden asked how much money the City has spent to date on the EnerGov software.

The Deputy City Manager Webb Warren noted that the contract is for $190,000.

Councilmember Braden asked why the go-live date for this software is being delayed, and whether taking a legal action against the company is warranted.

Mr. Warren explained that the software manufacturer has presented some information to the City as it relates to national security breaches. Their resources right now are stretched, and so the current go-live date is in jeopardy. He also stated that staff was planning on providing a full update on the next Council meeting.

Councilmember Schmidt requests the City Attorney conducts a legal review of Tyler Technology's EnerGov municipal software solution contract with the City of Destin, determine some legal options for the City, to include possible termination of said contract; and to provide the result of the review at the next EnerGov update.

Next, Councilmember Braden asked for an update on the status of the 3-way stop signs at the Main Street/Kelly Street intersection.

According to the City Manager, the signs have been ordered and they expect them to be installed before the next Council meeting.

Councilmember Braden noted he has recently discussed having someone coordinates both the US Hwy 98 redesign and the utility undergrounding project for the City of Destin with the City Manager. He asked for the City Manager's recommendations based on this discussion.

According to the City Manager, they plan to discuss this matter with the company under contract with the City to manage the undergrounding project soon and posed this question to that firm. If the firm is capable of handling both projects, they will determine how much it would cost the City to add that responsibility to the contract. Otherwise, they will ask the firm if they could recommend some other firms that could help coordinate the two projects.

Councilmember Braden asked that this item be placed on the agenda and for staff to provide an update at the next Council meeting.

Next, Councilmember Braden requested an update on the status of the harbor pump.

According to Public Services Director Michael Burgess, there was an issue with the transformer causing the harbor pump to be down for a few days, but it is now back in operation. A pump company will come down to look at it to determine how much it would cost to refurbish the pump and to make some modifications to the wet well to avoid the same issues they have had the last few years.

Councilmember Braden inquired as to the status of the two livery applications submitted by Mr. Charles Duplantis.

Mr. Forgione noted they have received a total of 3 applications to date, including those from Mr. Duplantis for his two businesses. All the applicants have been notified they did not submit the proper applications, and that they used last year's application.

Some members of the Council asked what prompted the mistake and when the new form was advertised.

Mr. Forgione noted that the new application form was posted online a few days following the adoption of the ordinance that establishes the new livery application period.

Councilmember Braden asked for the opinion of his fellow Council members whether they ought to be proactive in dealing with active litigations to which the City of Destin is the defendant; to make things happen instead of waiting for them to happen and being caught unprepared. That way they could move things along and close them out quicker.

Councilmember Schmidt commented that with his limited experience with litigations, he would personally wait anxiously until the case is brought against him and then defend himself. However, if there is some type of settlement opportunity and to take advantage of the economic opportunity, it might be wise to be proactive in trying to settle the matter quickly.

The Mayor recommends scheduling an executive session to discuss specific matters relating to litigations.

According to the City Attorney, they must be careful not to violate the sunshine law when scheduling an executive session as they could only discuss two topics in an executive session – litigation expenses and settlement negotiations. Any matters that are outside of those two topics will have to be discussed in public. He added they have not received any potential settlement offer to any of their active litigations. They currently have two active cases against the same party and another case that is the subject of an active settlement agreement that is currently being executed.

According to the Land Use Attorney, they could discuss active litigations and pending litigations involving the City with each individual Council member.

Councilmember Destin stated that as a Council member, he always expects the City's attorneys to always try to get litigations against the City dismissed, either through settlement or action in the court. He continued that he has faith that is exactly what the City's attorneys are doing. He is satisfied with the situation at this moment; however, he agrees that meeting individually with each member of the Council to discuss active and pending litigations is a good idea.

B. Councilmember Ramswell

1) Contract with the County for beach cleaning

According to Councilmember Ramswell, there have been some outgoing concerns from the public being raised about the raking of the beaches and how often they are being cleaned as they are getting ready to enter a new season. One of the things the City's beach advisory committee discussed was trying to ensure going forward that their beaches look the way they want them to look.

Parks and Recreation Director Lisa Firth, City staff representative to the beach advisory committee, stated they are working with the County to get the beaches cleaned. The committee identified some of the concerns regarding the cleaning of the beach, and that the County is interested in working with the City to increase the frequency. She stated they are waiting for the County to come back with a proposed agreement.

Mr. Warren stated that the County has been very proactive in communicating with the City about this issue. They have done some restructuring at the County level as it relates to the beach cleaning. They now have a new director in charge of beach and parks, and they have been actively looking at new and improve ways to communicate with the City and other entities. They are opened to discussing a memorandum of understanding to set expectations as to what beach cleaning should look like. Any proposed agreement would come before this Council for consideration.

Councilmember Ramswell noted that before the County took over operations, the Sandman was the one hired to do the beach cleaning. He had a regular cleaning schedule which he followed very closely which worked very well for everybody. It was a very organized and reliable process. The question now is whether Sandman is still available, or if it would be feasible to put out some sort of a request for bid (RFB) to get people capable of providing those

services to respond. She added that the old interlocal agreement did not include the number of days the beaches is supposed to be raked. She recommends inclusion of a definitive and adequate schedule for beach cleaning and raking in future agreement. As a starting point, it should be 5 days a week minimum for the entire beaches of Destin.

Councilmember Hebert recommends 7 days a week because they have the activities on weekends and the beaches are full year-round.

Mr. Warren recommends revisiting the original RFB for *Beach Cleaning Services for Okaloosa County and City of Destin*, dated October 2013, with Okaloosa County, and determine whether original expectations are being met, and bring information back to Council.

Councilmember Overdier noted that the RFB is very explicit on how often the beaches are expected to be cleaned. It is 7 days a week at certain points of the year, and less than that in other points of the year. They need to find out what the County intends to do this year and how different it is with the City's expectations; and whether there is an opportunity to change that, so it meets the City's requirements. He also stated that as the City's representative to the TDC, he will work with the TDC and try to determine their position on this matter.

The Mayor stated this is a perfect item to discuss at their visioning session scheduled for this month in preparation for the next budget cycle. He also recommends sharing this information and requesting assistance from County Commissioner Mel Ponder.

Councilmember Braden asked staff to determine the dollar amount the TDC has budgeted for, as well as possible cost of third-party beach cleaning services so they can determine if it is feasible to add it on the City's budget.

2) Beach Advisory Committee Items for future discussion/decisions

Councilmember Ramswell announced that the next beach advisory committee meeting is scheduled for Thursday, January 28th, and that beach cleaning is one of the items to be discussed. She asked the Council if there are any other topics they want the committee to discuss.

Councilmember Hebert suggests creating some beach boxes, similar to what they have in Walton County, for beachgoers to place beach equipment they will no longer use, such as reclining chairs and tents, instead of leaving them behind as trash.

3) Homeless Camps Plans/Ideas

Councilmember Ramswell stated that she has received several complaints from citizens about the influx of homeless people in the area; and that there are homeless camps set up on private property. For the Sheriff's Office to take any actions, the property owner actually has to file a complaint. A lot of the places where these camps are set up are on vacant properties and it has been very difficult to get in touch with the property owners. She asked for recommendations on how to remedy this situation.

According to the City Manager, the faith-based organizations in Destin has done a great job helping the homeless. He will try to bring back some additional information.

According to Captain Howell of the Sheriff's Office, they had contacted all the property owners involved specific to this issue before the holidays, but they have not received back authorizations for the trespass warnings from them.

Councilmember Schmidt asked if there is anything the City could do in terms of amending the code to assist in the enforcement of this issue.

According to the Land Use Attorney, there is a pending code enforcement case regarding one of the properties involved; and that the hearing is scheduled for February this year. Since it is a quasi-judicial matter, they cannot discuss the specifics of that case. However, they do have certain code provisions that could be enforced that are not the same issues that are being enforced by the Sheriff's Office.

Councilmember Braden stated that at this point, he believes code enforcement is limited to issuing a trash and debris code violations. Due to the amount of trash being accumulated on these properties, issuing this code violation might prompt a quicker response from property owners in providing authorization for the trespass warnings.

According to Code Compliance Officer David Bazylak, in addition to issuing an accumulation of trash and debris code violation, they could also issue a zoning violation because camps are being set up which are not allowed in certain districts.

Ms. Marcie Bell noted there was a group of homeless individuals that were being transported to individual shopping centers in the City during the holidays. They are not the normal group of homeless people that are already in the City. They came in a van and they were only here for a few days. She stated that the homes population in Destin is not any different than the rest of the society. There are good and bad people, and they are homeless for a lot of different reasons. The problem they have in Destin is that they have no shelter for the homeless. The closest place they could go for shelter is Fort Walton Beach. She continued that while they discuss how to get rid of the homeless, they should also discuss how to help them.

4) US Hwy 98 merge signage

Councilmember Ramswell stated that there have been numerous complaints about a section of US Hwy 98 that drops from a 3-lane road down to a 2-lane road without sufficient warning. The right lane turns into a right-turn only lane without any warning forcing motorists to turn right or run the risk of getting hit while trying to merge back into the middle lane. She stated she has previously reported this issue and asked staff for an update on what FDOT is doing to remedy the situation.

Mr. Burgess reported that he has contacted and expressed this concern to the construction inspection engineer for the project and the District 3 office in Chipley, and they have forwarded the complaint to the engineer of record for possible modifications or corrective actions. The first step in mitigating this issue will be to place some signage stating, "Right Lane Must Turn Right." The signs

have been ordered and will be put in place once they receive them. If this proves insufficient, they will reach back to the engineer of record and ask for additional measures to be taken.

Next, Councilmember Ramswell announced that today is the first day Destin High School is accepting applications for enrollment for the next school year. The school will open its doors and welcome students in August.

Councilmember Ramswell also reported that the 3 lights going down Indian Bayou Drive into the Indian Bayou neighborhood are still out. She asked whether staff has received any feedback on those lights.

Mr. Burgess noted that the City's survey technician went out for an entire week at night right before the Christmas Holiday and he identified 146 lights that are not working. Those have all been reported to Gulf Power. They will be following up with Gulf Power to see how many of the 146 lights they have addressed.

C. Councilmember Destin
D. Councilmember Overdier
E. Councilmember Hebert

Councilmember Hebert asked staff to look over the emails they received from livery operators with suggestions on how to improve upon the new applications and take their suggestions into consideration.

F. Councilmember King
G. Councilmember Schmidt

Councilmember Schmidt inquired as to the actual plans for the stop signs at the Kelly Street/Main Street intersection.

Mr. Burgess reported that they are going to be renting some variable message boards to advise the traveling public that a change in condition is upcoming. Once they receive a firm arrival date for the signs, they would be announcing a more concrete implementation or a go-live date for the new signage. The Public Information Officer will make her public information announcements through Facebook and alerting the media of the exact implementation date for the new signage. The flashing crosswalk will be removed. They will be bagging the signs initially until the actual implementation date.

H. Mayor Gary Jarvis

The Mayor informed City staff there is a huge pothole at the Planet Drive and Mars Street intersection.

I. Land Use Attorney
J. City Attorney

8. PUBLIC COMMENTS

Ms. Maya Shulders, a Destin resident and livery operator, commented that the three people that submitted their livery applications obtained their application form from the City's website. The moratorium extension was approved in November 2, 2020. The new application form was not made available until December 4, 2020, and that the livery workshop was held December 14, 2020 when the new application was discussed. She continued that the result of that workshop is not given until tonight's meeting; and so, to say livery operators are procrastinating or stalling is untrue. They are merely waiting for the Council's decision. Even though they are given two extra months, starting in November, to file their application, the correct documentations were not readily available. She also mentioned that she is still waiting for her one-page BTR application back which she submitted in September 2020; and that she was informed by City staff in December that they were running behind schedule in processing BTRs.

Councilmember Ramswell asked staff to determine the number of outstanding BTR applications and send Council an email explaining the reason it is taking so long to process these applications.

Councilmember Destin asked staff to bring back a recommendation at the next Council meeting whether it would be feasible to open their doors 5 days a week, instead of 4 days a week, at least on a temporary basis, until all the BTR applications are processed.

Mr. Mike Abadie, a Destin resident and livery operator, noted that one of the reasons the new application is very complicated is because staff is trying to resolve a lot of the parking issues. He continued that issues related to the parking plan is the responsibility of the property owner, not the individual rental operator leasing the property. He also stated that the general feeling among the livery operators following the workshop was they were going to get a more streamlined application for 2021, which is not exactly the case based on tonight's discussion. They also felt misled that according to tonight's agenda item, staff would only provide general information relating to the livery workshop. No motion is recommended; and that more detailed information will be provided at the next meeting. Which would provide them more time to present recommendations to the City Council. A lot of them feel they were blindsided when the Council went ahead and voted on a motion tonight. He further stated that he turned in his application on November 3rd using the application form from the City's website. The application is dated 2020, and the only one available on the website. So far, he has not received any phone call, a letter or any kind of notice from the City providing status of the application. He just learned tonight that the application was turned down, but he was not given any reason previously why it was turned down. At this time, he is unsure whether to resubmit the application or which version of the application to submit.

Mr. Forgione noted that the application currently online is the correct application. He also stated that they sent an email to every livery company on December 4th with direction and with an attached copy of the application for the 2021 season. The new application has also been made available online since December 4th.

Mr. John Stephens, a Destin resident and livery operator, stated th at he wanted to submit his application on November 3rd, but he was told that staff was not accepting any application at that time because of the new software coming online. He also noted that the application currently online had 11 pages, while the application they received on December 4th only had 10 pages. It was missing the "Right to Conduct Business" page. He also asked whether they should wait for the affidavit of no change before filling out another application.

Ms. Goodhart explained that a meeting with livery operators was held in January/February this year, at which time they discussed the new applications as well as all the concerns. They came up with the new application form from that stakeholders' meeting. The affidavit of no change was removed for this year because of the new system. The motion Council passed tonight was to bring back the affidavit of no change next year.

The Land Use Attorney added that the right application to fill out is the one online, or the one that was emailed to livery operators adding the "Right to Conduct Business" page. She added that based on Council's motion tonight, the livery operators will be allowed to operate while their applications are being reviewed. Staff will be working closely with them towards completion of the application.

Councilmember Ramswell recommends staff makes a general announcement as to which application to use for the benefit of those who are not tuned into tonight's meeting.

Councilmember Destin noted that the two-month extension for the application was an attempt to address staff's need for information this year. They also want to keep staff on notice that Council wants a more streamlined application in the future. He also stated that the Council can amend any ordinance in the City at any time with just a simple majority vote.

Mr. Greg Fisher, a livery operator, stated that he takes exceptions to Councilmember Braden's previous remark that some livery operators lie in their application; adding that some simply just make a mistake in filling out their application. They are trying to improve their reputation and this kind of statement does not help. Some of the people in the industry will not always do the right thing and so the City should go after them.

ADJOURNMENT

Having no further business at this time, the meeting was adjourned at 9:10 PM.

_____

Gary Jarvis, Mayor

ATTEST:

_____

Rey Bailey, City Clerk

ITEM # 2021-3028

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Special Presentation

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Lisa Firth, Parks & Rec Director

DATE: January 27, 2021
January 26, 2021

SUBJECT: Recognizing Mr. Trey Wainwright, a Destin resident, and who has been named 2020 Florida Mr. Football.

I. BACKGROUND:

Trey Wainwright, who is a Destin resident, has been named 2020 Florida Mr. Football. The Florida Mr. Football Award was created in 1992. It is the highest honor given to the top high school football player in the entire state of Florida. It is awarded by The Florida Dairy Farmers and the Florida Athletic Coaches Association.

No player West of Tallahassee has ever received this honor until now. Past winners include Derrick Henry, Dalvin Cook, and Time Tebow.

Mr. Wainwright's athletic activities and services include, but not limited to, the following:

- **City of Destin**
  - Basketball Pre-school - 7th Grade (9 years)
  - Soccer Pre-school - Kindergarten (2 years)
  - Football 1st Grade - 6th Grade (6 years)
  - Volunteer Basketball Coach (2 years)
- **Destin Little League**
  - Kindergarten - 5th Grade (6 years)
- **Destin Middle School**
  - Basketball (2 years)
  - Baseball (3 years)
  - Football (2 years)

- **Niceville High School**

  - Baseball (4 years)
  - Football (4 years)

II. DISCUSSION:

A. Link to Strategic Goals / Objectives:

B. Effect on Budget (EOB):

C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:
None

ITEM # 2021-3008

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Matthew Pace, IT Manager
Webb Warren, Deputy City Manager
Lance Johnson, City Manager

FROM: Catherine Card, Public Information Manager

DATE: January 21, 2020

SUBJECT: City of Destin Website Redesign

I. BACKGROUND:

In September 2020, City staff began the website re-design process with the project design team at CivicPlus. IT and PIM worked with each department to ensure all content was reviewed and updated before transitioning to the new website design. PIM and IT communicated with the project design team to ensure we stayed on track and successfully completed the redesign ahead of schedule. The website now has functionality as well as a cleaner, easier layout to navigate. The launch for the City's new website will occur on February 9th.

II. DISCUSSION:

A. Link to Strategic Goals / Objectives: Service Excellence

B. Effect on Budget (EOB): No Effect on Budget - Redesign and implementation was included in the annual cost of website hosting.

C. Level of Service (LOS): Create a redesigned, user-friendly e-government website for the City to promote community information and citizen awareness.

III. CONCLUSION: The redesign of the City's website will bring a fresh face to the organization and community while providing an easy to use service to find information quickly.

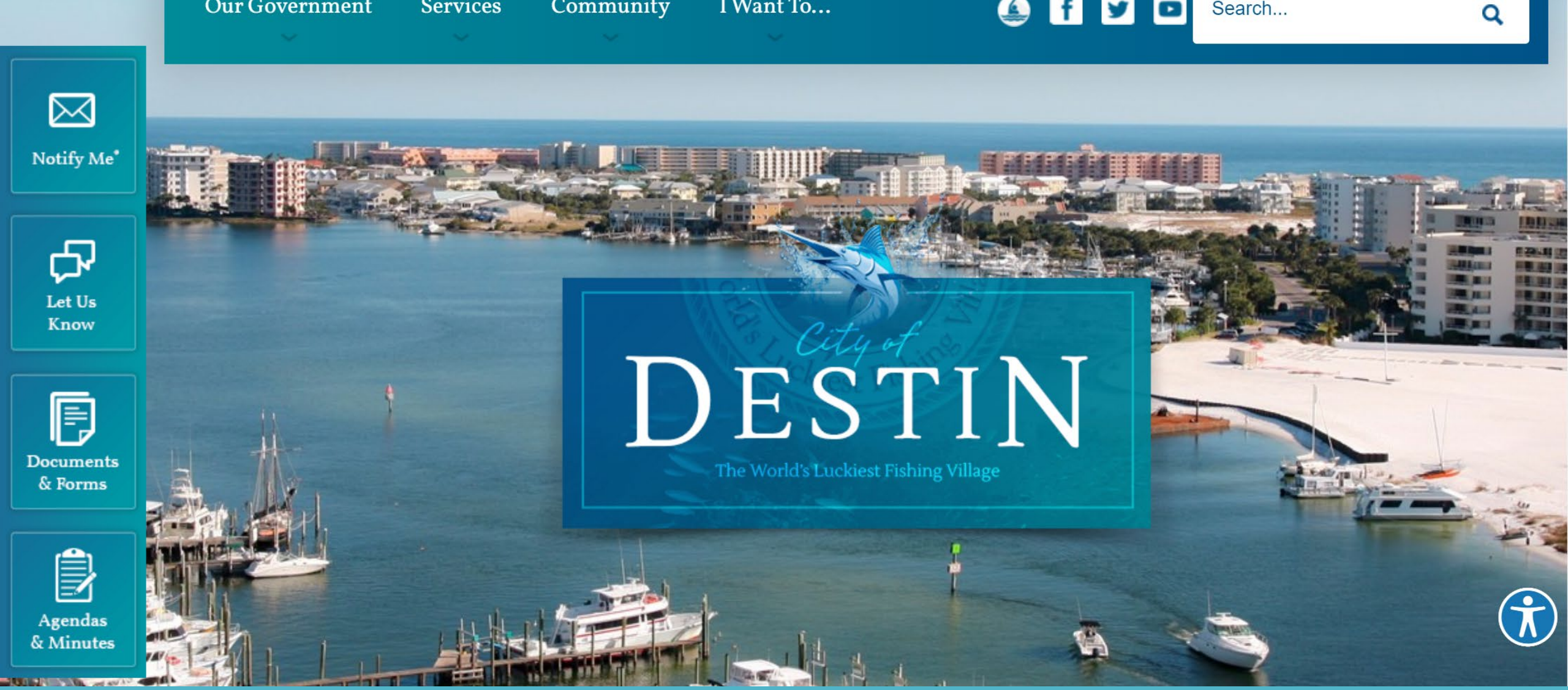
IV. RECOMMENDED MOTION: No motion

Attachments:

1. City of Destin Website Redesign 2021

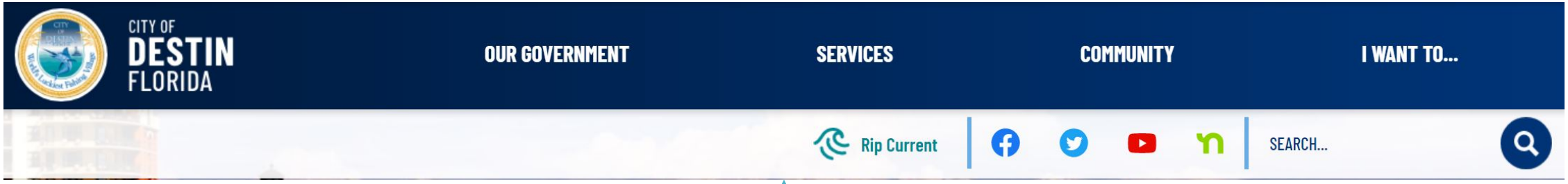
City of Destin Website Redesign

February 1st, 2021



Current City Website

In September 2020, City staff began the website re-design process with the project design team at CivicPlus. IT and PIM worked with each department to ensure all content was reviewed and updated before transitioning to the new website design. PIM and IT communicated with the project design team to ensure we stayed on track and successfully completed the redesign ahead of schedule.



New Header and Menu

Updated Mega Menu with updated formatting

City's new website will launch on Tuesday, February 9th.

The website now has functionality as well as a cleaner, easier layout to navigate.

Meetings | Events

JANUARY 2021

SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Mon, Jan 25
City Council Visioning Session
Read More

Wed, Feb 3
Board of Adjustment Hearing
Read More

Tue, Jan 26
Parks & Recreation Meeting
Read More

Thu, Feb 4
Bid Committee Meeting
Read More

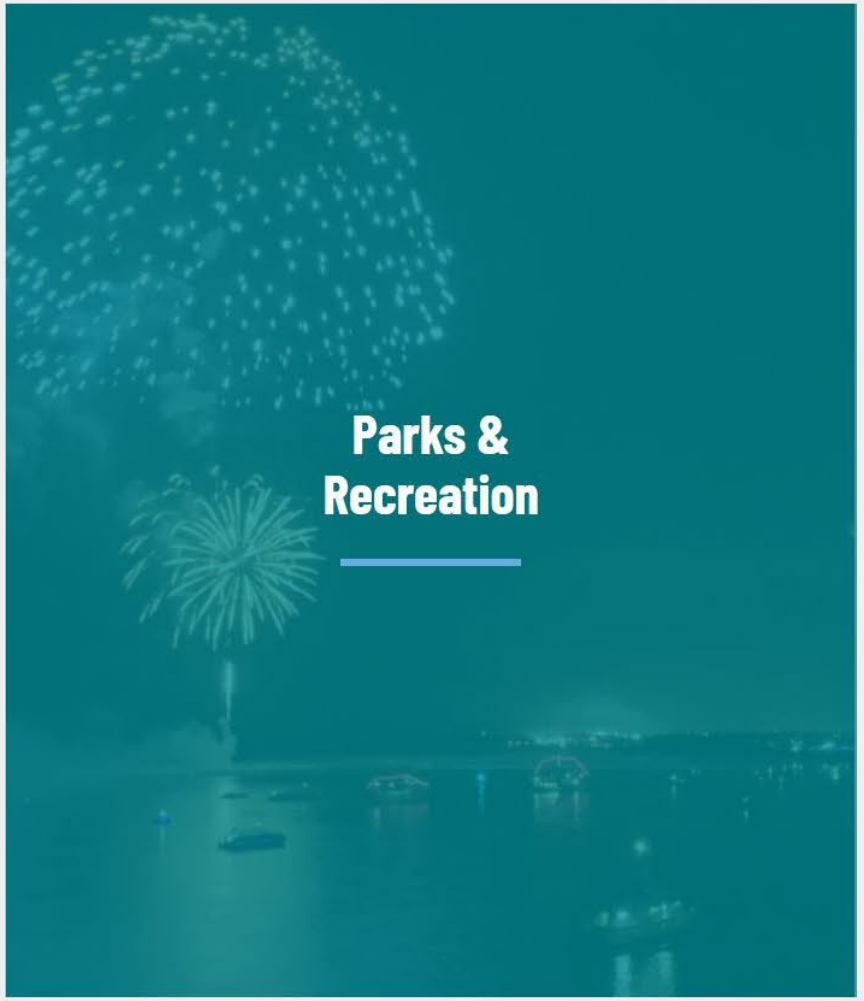
Mon, Feb 1
City Council Meeting
Read More

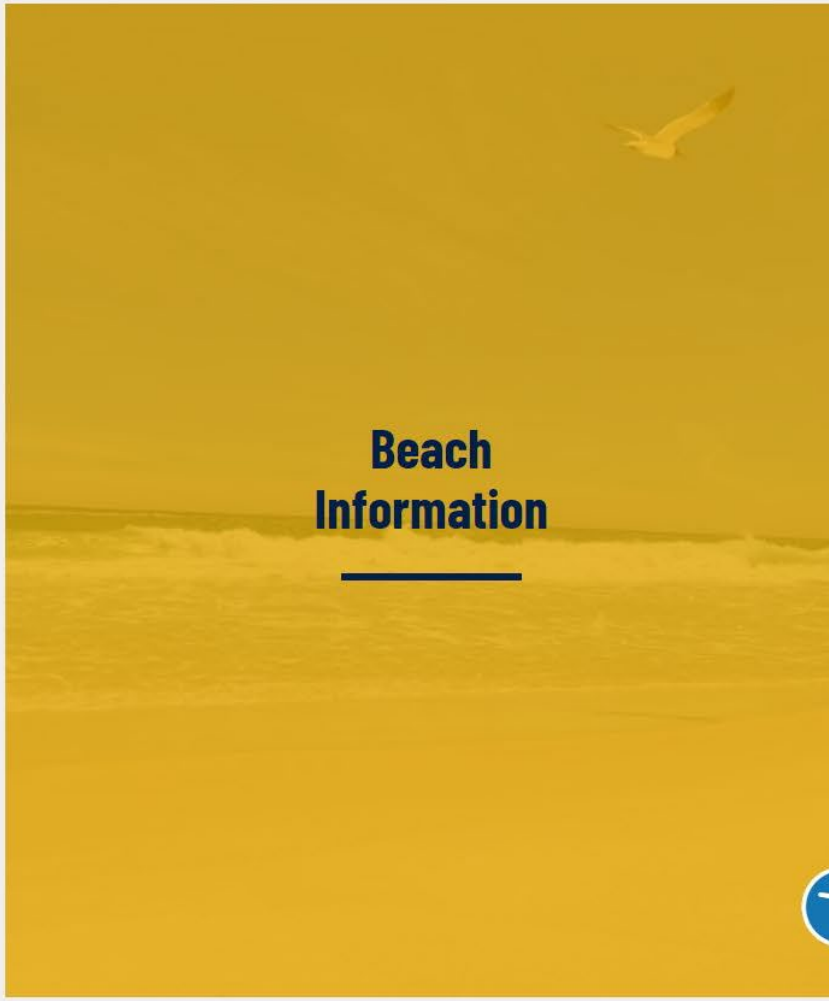
Thu, Feb 4
Local Planning Agency Meeting
Read More

View All Events

Updated Meeting and Events Section

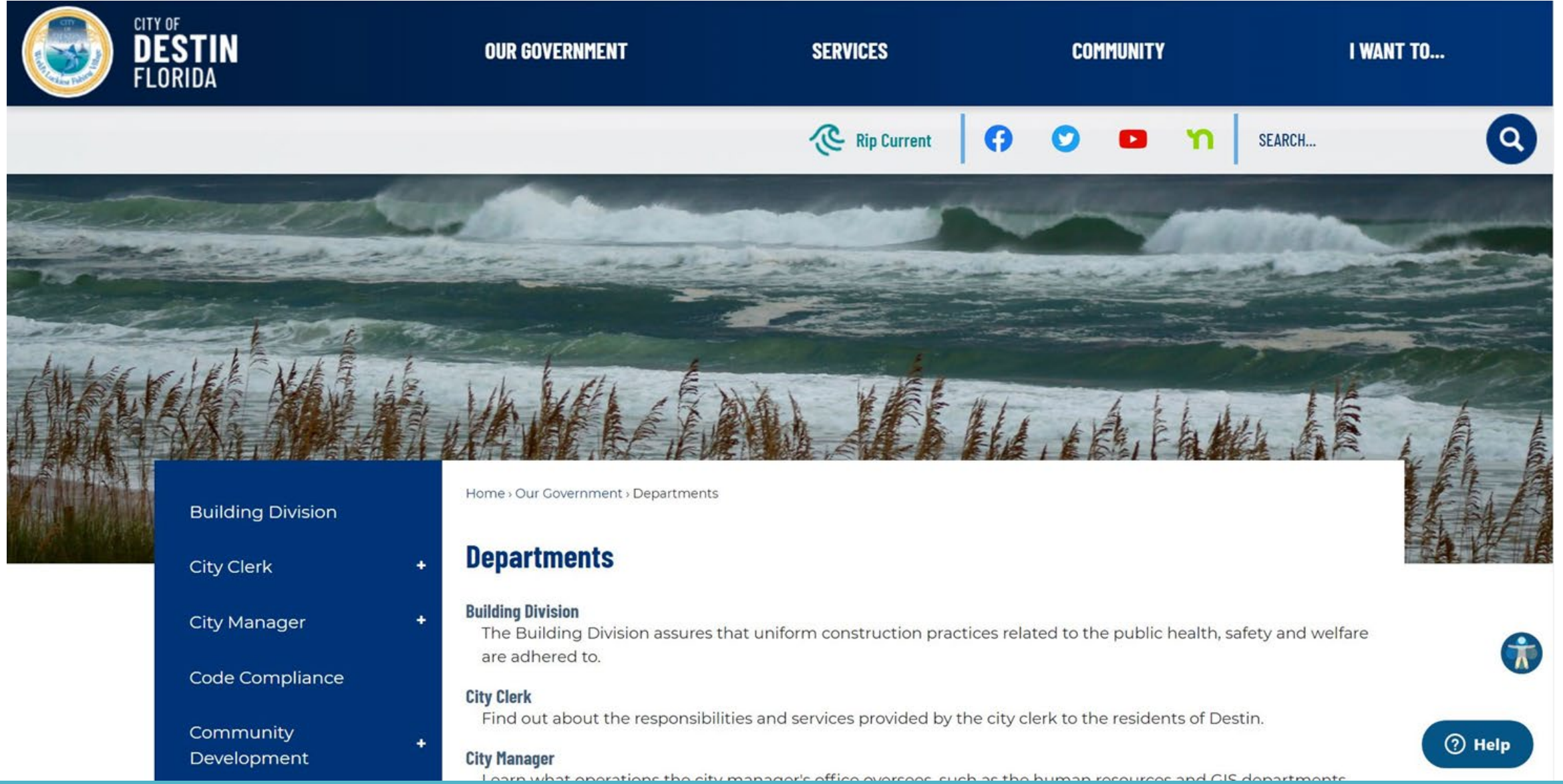
Interactive tabs and information that is easily accessible right on the homepage





New Interactive Buttons and Links

Adds a new style to the website that helps showcase the City of Destin as well as provide relevant information



Updated and Redesigned Interior Pages

The goal was to create a page that is engaging and readily available with pertinent information

CITY OF **DESTIN** FLORIDA

4200 Indian Bayou Trail Destin, FL 32541 Phone: 850-837-4242

Stay

- Facebook
- Twitter
- Instagram
- YouTube

Quick Links

- Customer Service Survey
- Report a Problem
- Flood Information
- Destin Harbor Boardwalk
- Employment Opportunities
- Library

FAQs

- Are drawings required and do they need to be drawn by an architect or engineer?
- Can I, as an owner, act as my own contractor?
- How long is a building permit valid?

Site Links

- Home
- Copyright Notices
- Privacy Policy
- Accessibility
- Site Map
- Staff Login

Government Websites by CivicPlus®

New and Improved Website Footer

Clear and concise links and information that will translate to every page of the City's website.

ITEM # 2021-3030

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Joey Forgione, Code Compliance Manager
Kimberly Kopp, Land Use Attorney

DATE:

SUBJECT: Memorandum of Understanding for City Access to Driver and Vehicle Information Database System

---

I. BACKGROUND: The Code Compliance Department has secured a proposed Memorandum of Understanding (MOU) agreement from the State of Florida Department of Highway Safety and Motor Vehicles ("FLHSMV"). The purpose of the proposed MOU is to establish the conditions and limitations under which the FLHSMV agrees to provide electronic access to DAVID information to the City.

DAVID information is that certain information stored in the FLHSMV's Driver and Vehicle Information Database system.

The City will be required to implement standard operating procedures in order to ensure compliance with the agreement and applicable law.

II. DISCUSSION: The Code Compliance Department is responsible for enforcement of City codes and ordinances. The access to the DAVID systems provided by execution of this proposed MOU will assist staff in code compliance efforts. Information received through the DAVID system may only be used as authorized by law, and to assist staff with owner identification of abandoned vehicles, trailers, and vessels for conservation of the City's residential neighborhoods.

Prior to implementation of this MOU, staff and the Land Use Attorney will establish standard operating procedures to ensure compliance with applicable laws.

A. Link to Strategic Goals / Objectives: Code Compliance Departments, ongoing Process enhancement.
Conservation of residential neighborhoods

B. Effect on Budget (EOB): No Effect on Budget

C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION: I move to direct the City Land Use Attorney to finalize the agreement with the FLHSMV, and direct the City Manager to enter into the proposed memorandum of agreement.

Attachments:

1. 10-3-19 DAVID Attachment II FINAL
2. !DAVID (Government or Federal Entity) MOU NTIS + Attachments
3. DAVID Application

ATTACHMENT II

QUARTERLY QUALITY CONTROL REVIEW REPORT

Point of Contacts (POC) must do the following to satisfy the MOU Quarterly Quality Control Review:

- Compare the DAVID Users by Agency report with the agency user list.
  - Reconcile any differences to ensure state and agency records are consistent.

- Keep a record of any new or inactivated users since the last Quarterly Quality Control Review.
  - Update any users/user information as needed, document the reason for the change in access, and the date the change is made.

- Monitor usage to ensure proper, authorized use and dissemination.
  - Randomly select a sample of users and run an audit report for a period during the quarter. Look for any misuse, including, but not limited to reason codes, running siblings, spouses, ex-spouses, celebrities, and political figures. Look at the times of day the data was accessed, repeated runs of same record, and unexplained access to the Emergency Contact Information.
  - **Please note:** DHSMV highly recommends the agency audit users as frequently as possible to ensure misuse is not occurring.

- Complete the below report and ensure all actions are documented.

Quarter:	Year:
Total active users in DAVID:	
Total active users in agency records:	
Users inactivated during quarter:	
Users audited during quarter:	
Total cases of misuse found:	
Total cases of misuse reported to DHSMV:	

POC Signature

Date

POC Name Printed

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

MEMORANDUM OF UNDERSTANDING FOR GOVERNMENTAL ENTITY ACCESS TO DRIVER AND VEHICLE INFORMATION DATABASE SYSTEM (DAVID)

This Memorandum of Understanding (MOU) is made and entered into by and between _____, hereinafter referred to as the Requesting Party, and the Florida Department of Highway Safety and Motor Vehicles, hereinafter referred to as the Providing Agency, collectively referred to as the Parties.

I. Purpose

The Providing Agency is a government entity whose primary duties include issuance of motor vehicle and driver licenses, registration and titling of motor vehicles, and enforcement of all laws governing traffic, travel, and public safety upon Florida's public highways.

In carrying out its statutorily mandated duties and responsibilities, the Providing Agency collects and maintains personal information that identifies individuals. This information is stored in the Department's Driver and Vehicle Information Database system, commonly referred to as "DAVID." Based upon the nature of this information, the Providing Agency is subject to the disclosure prohibitions contained in 18 U.S.C. §2721, the Driver's Privacy Protection Act (hereinafter "DPPA"), Section 119.0712(2), Florida Statutes, and other statutory provisions.

The Requesting Party is a government entity operating under the laws and authority of the state of Florida and/or operating under Federal laws. As a government entity, the Requesting Party may receive personal information from DAVID under the government agency exception provided in DPPA as indicated in Attachment I. The Requesting Party utilizes DAVID information for the purposes of carrying out its statutorily mandated duties and functions.

This MOU is entered into for the purpose of establishing the conditions and limitations under which the Providing Agency agrees to provide electronic access to DAVID information to the Requesting Party. Use of the data by the Requesting Party shall only be for lawful purpose.

II. Definitions

For the purposes of this Agreement, the below-listed terms shall have the following meanings:

A. DAVID - The Providing Agency's Driver and Vehicle Information Database system that accesses and transmits driver and vehicle information.

B. Driver License Information - Driver license and identification card data collected and maintained by the Providing Agency. This information includes personal information as defined below.

C. Emergency Contact Information (ECI) - Information contained in a motor vehicle record listing individuals to be contacted in the event of an emergency. Emergency contact information may be released to law enforcement agencies through the DAVID system for purposes of contacting those listed in the event of an emergency, as noted in Section 119.0712 (2)(d), Florida Statutes.

D. Driver Privacy Protection Act (DPPA) - The Federal Act (see, 18 United States Code § 2721, et seq.) that prohibits release and use of personal information except as otherwise specifically permitted within the Act.

E. Government Entity - Any non-law enforcement agency of the state, city or county government and all Federal agencies, which may include Federal law enforcement agencies.

F. Insurance Record - Insurance information, such as Insurance Company name, policy type, policy status, insurance creation and expiration date provided to the Requesting Party, pursuant to Section 324.242(2), Florida Statutes.

G. Parties - The Providing Agency and the Requesting Party.

H. Personal Information - As described in Chapter 119, Florida Statutes, information found in the motor vehicle record, which includes, but is not limited to, the subject's driver identification number, name, address, telephone number, social security number, medical or disability information, and emergency contact information.

I. Point-of-Contact (POC) - A person(s) appointed by the Requesting Party as the administrator of the DAVID program in their agency.

J. Providing Agency - The Florida Department of Highway Safety and Motor Vehicles. The Providing Agency is responsible for granting access to DAVID information to the Requesting Party.

K. Quarterly Quality Control Review Report - Report completed each quarter by the Requesting Party's POC to monitor compliance with the MOU. The following must be included in the Quarterly Quality Control Review Report:

1. A comparison of the DAVID users by agency report with the agency user list;
2. A listing of any new or inactivated users since the last quarterly quality control review; and
3. Documentation verifying that usage has been internally monitored to ensure proper, authorized use and dissemination.

L. Requesting Party - Any Government Entity that is expressly authorized by Florida Statutes and DPPA to receive personal information contained in a motor vehicle record maintained by the Providing Agency.

M. Vehicle Information - Title and registration data collected and maintained by the Providing Agency for vehicles.

III. Legal Authority

The Providing Agency maintains computer databases containing information pertaining to driver's licenses and vehicles pursuant to Chapters 317, 319, 320, 322, 328, and Section 324.242(2), Florida Statutes. The driver license and motor vehicle data contained in the Providing Agency's databases is defined as public record pursuant to Chapter 119, Florida Statutes, and as such, is subject to public disclosure unless otherwise exempted by law.

As the custodian of the state's driver and vehicle records, the Providing Agency is required to provide access to records permitted to be disclosed by law and may do so by remote electronic means, pursuant to Sections 119.0712(2), 320.05, 321.23, 322.20, and 324.242(2), Florida Statutes, and applicable rules.

Under this MOU, the Requesting Party will be provided, via remote electronic means, information pertaining to driver licenses and vehicles, including personal information authorized to be released pursuant to Section 119.0712(2), Florida Statutes and DPPA. By executing this MOU, the Requesting Party agrees to maintain the confidential and exempt status of any and all information provided by the Providing Agency pursuant to this agreement and to ensure that any person or entity accessing or utilizing said information shall do so in compliance with Section 119.0712(2), Florida Statutes and DPPA. In addition, the Requesting Party agrees that insurance policy information shall be utilized pursuant to Section 324.242(2), Florida Statutes. Furthermore, the deceased date of an individual shall only be provided to a Requesting Party that meets the qualifications of 15 CFR §1110.102. Disclosure of the deceased date of an individual, which is not in compliance with 15 CFR §1110.102, is punishable under 15 CFR §1110.200. Additionally, because the Social Security Administration does not guarantee the accuracy of the Death Master File (DMF), the Requesting Party is reminded that adverse action should not be taken against any individual without further investigation to verify the death information listed (A notice from the Social Security Administration addressing the foregoing is attached hereto and incorporated herein by reference).

This MOU is governed by the laws of the state of Florida and jurisdiction of any dispute arising from this MOU shall be in Leon County, Florida.

IV. Statement of Work

A. The Providing Agency agrees to:

1. Allow the Requesting Party to electronically access DAVID as authorized under this agreement.

2. Provide electronic access pursuant to established roles and times, which shall be uninterrupted except for periods of scheduled maintenance or due to a disruption beyond the Providing Agency's control, or in the event of breach of this MOU by the Requesting Party. Scheduled maintenance will normally occur Sunday mornings between the hours of 6:00 A.M. and 10:00 A.M., EST.

3. Provide an agency contact person for assistance with the implementation and administration of this MOU.

B. The Requesting Party agrees to:

1. Utilize information obtained pursuant to this MOU, including Emergency Contact Information (ECI), only as authorized by law and for the purposes prescribed by law and as further described in this MOU. In the case of ECI, such information shall only be used for the purposes of notifying a person's registered emergency contact in the event of a serious injury, death, or other incapacitation. ECI shall not be released or utilized for any other purpose, including developing leads or for criminal investigative purposes.

2. Retain information obtained from the Providing Agency only if necessary for law enforcement purposes. If retained, information shall be safeguarded in compliance with Section V. Safeguarding Information, subsection C.

3. Ensure that its employees and agents comply with Section V. Safeguarding Information.

4. Refrain from assigning, sub-contracting, or otherwise transferring its rights, duties, or obligations under this MOU, without the prior written consent of the Providing Agency.

5. Not share, provide, or release any DAVID information to any law enforcement, other governmental agency, person, or entity not a party or otherwise subject to the terms and conditions of this MOU.

6. Protect and maintain the confidentiality and security of the data received from the Providing Agency in accordance with this MOU and applicable state and federal law.

7. Defend, hold harmless and indemnify the Providing Agency and its employees or agents from any and all claims, actions, damages, or losses which may be brought or alleged against its employees or agents for the Requesting Party's negligent, improper, or unauthorized access, use, or dissemination of information provided by the Providing Agency, to the extent allowed by law.

8. Immediately inactivate user access/permissions following termination or the determination of negligent, improper, or unauthorized use or dissemination of information and to update user access/permissions upon reassignment of users within five (5) business work days.

9. Complete and maintain Quarterly Quality Control Review Reports as defined in Section II. Definitions, K, and utilizing the form attached as Attachment II.

10. Update any changes to the name of the Requesting Party, its Agency head, its POC, address, telephone number and/or e-mail address in the DAVID system within ten calendar days of occurrence. The Requesting Party is hereby put on notice that failure to timely update this information may adversely affect the time frames for receipt of information from the Providing Agency.

11. Immediately comply with any restriction, limitation, or condition enacted by the Florida Legislature following the date of signature of this MOU, affecting any of the provisions herein stated. The Requesting Party understands and agrees that it is obligated to comply with the applicable provisions of law regarding the subject matter of this Agreement at all times that it is receiving, accessing, or utilizing DAVID information.

12. Timely submit the Attestation and Certification statements as required in Section VI. Compliance and Control Measures, subsections B and C.

13. For Federal Agencies Only: The Requesting Party agrees to promptly consider and adjudicate any and all claims that may arise out of this MOU resulting from the actions of the Requesting Party, duly authorized representatives, or contractors of the Requesting Party, and to pay for any damage or injury as may be required by Federal law. Such adjudication will be pursued under the Federal Tort Claims Act, 28 U.S.C. § 2671, et seq., the Federal Employees Compensation Act, 5 U.S.C. § 8101, et seq., or such other Federal legal authority as may be pertinent.

14. Access and utilize the deceased date of an individual, or other information from the NTIS Limited Access Death Master File, as defined in 15 CFR §1110.2, in conformity with the following requirements:

    a) Pursuant to 15 CFR §1110.102, the Requesting Party certifies that its access to DMF information is appropriate because the Requesting Party: (i) has a legitimate fraud prevention interest, or a legitimate business purpose pursuant to a law, governmental rule, regulation, or fiduciary duty; (ii) has systems, facilities, and procedures in place to safeguard such information, and experience in maintaining the confidentiality, security, and appropriate use of such information, pursuant to requirements reasonably similar to the requirements of section 6103(p)(4) of the Internal Revenue Code of 1986; and (iii) agrees to satisfy such similar requirements.

    (b) Pursuant to 15 CFR §1110.102, the Requesting Party certifies that it will not: (i) disclose DMF information to any person other than a person who meets the requirements of Section IV. Statement of Work, subsection B. paragraph 14 (a), above; (ii) disclose DMF information to any person who uses the information for any purpose other than a legitimate fraud prevention interest or a legitimate business purpose pursuant to a law, governmental rule, regulation, or fiduciary duty; (iii) disclose DMF information to any person who further discloses the information to any person other than a person who meets the requirements of subsection IV. B. 14 (a), above; or (iv) use DMF information for any purpose other than a legitimate fraud prevention interest or a legitimate business purpose pursuant to a law, governmental rule, regulation or fiduciary duty.

V. Safeguarding Information

The Parties shall access, disseminate, use and maintain all information received under this MOU in a manner that ensures its confidentiality and proper utilization in accordance with Chapter 119, Florida Statutes, and DPPA. Information obtained under this MOU shall only be disclosed to persons to whom disclosure is authorized under Florida law and federal law.

Any person who willfully and knowingly violates any of the provisions of this section is guilty of a misdemeanor of the first degree punishable as provided in Sections 119.10 and 775.083, Florida Statutes. In addition, any person who willfully and knowingly discloses any information in violation of DPPA may be subject to criminal sanctions and civil liability. Furthermore, failure to comply with 15 CFR §1110.102 pertaining to the deceased date of an individual may result in penalties of $1,000 for each disclosure or use, up to a maximum of $250,000 in penalties per calendar year, pursuant to 15 CFR §1110.200.

The Parties mutually agree to the following:

A. Information exchanged will not be used for any purposes not specifically authorized by this MOU. Unauthorized use includes, but is not limited to, queries not related to a legitimate business purpose, personal use, or the dissemination, sharing, copying, or passing of this information to unauthorized persons.

B. The Requesting Party shall not indemnify and shall not be liable to the Providing Agency for any driver license or motor vehicle information lost, damaged, or destroyed as a result of the electronic exchange of data pursuant to this MOU, except as otherwise provided in Section 768.28, Florida Statutes.

C. Any and all DAVID-related information provided to the Requesting Party as a result of this MOU, particularly data from the DAVID system, will be stored in a place physically secure from access by unauthorized persons.

D. The Requesting Party shall comply with Rule 60GG-2, Florida Administrative Code, and with Providing Agency's security policies, and employ adequate security measures to protect Providing Agency's information, applications, data, resources, and services. The applicable Providing Agency's security policies shall be made available to Requesting Party. Additionally, with respect to the deceased date of an individual, the Requesting Party shall have systems, facilities, and procedures in place to safeguard such information, and experience in maintaining the confidentiality, security, and appropriate use of such information, pursuant to requirements reasonably similar to the requirements of section 6103(p)(4) of the Internal Revenue Code of 1986 and agrees to satisfy such similar requirements.

E. When printed information from DAVID is no longer needed, it shall be destroyed by cross-cut shredding or incineration in accordance with Florida law.

F. The Requesting Party shall maintain a list of all persons authorized within the agency to access DAVID information, which must be provided to the Providing Agency upon request.

G. Access to DAVID-related information, particularly data from the DAVID System, will be protected in such a way that unauthorized persons cannot view, retrieve, or print the information.

H. Under this MOU agreement, access to DAVID shall be provided to users who are direct employees of the Requesting Party and shall not be provided to any non-employee or contractors of the Requesting Party.

I. By signing this MOU, the Parties, through their signatories, affirm and agree to maintain the confidentiality of the information exchanged through this agreement.

VI. Compliance and Control Measures

A. **Quarterly Quality Control Review Report** - Must be completed by the Requesting Party, utilizing Attachment II, Quarterly Quality Control Review Report, within 10 days after the end of each quarter and maintained for two years. The following must be included in the Quarterly Quality Control Review Report:

1. A comparison of the DAVID users by agency report with the agency user list;
2. A listing of any new or inactivated users since the last quarterly quality control review; and
3. Documentation verifying that usage has been internally monitored to ensure proper, authorized use and dissemination utilizing the auditing features available in DAVID.

B. **Internal Control Attestation** - This MOU is contingent upon the Requesting Party having appropriate internal controls in place at all times that data is being provided/received pursuant to this MOU to ensure that the data is protected from unauthorized access, distribution, use, modification, or disclosure. The Requesting Party must submit an Attestation Statement from their Agency's Internal Auditor, Inspector General, Risk Management IT Security Professional, or a currently licensed Certified Public

Accountant, on or before the third and sixth anniversary of the agreement or within 180 days from receipt of a request for an Attestation from the Providing Agency. The Attestation Statement shall indicate that the internal controls over personal data have been evaluated and are adequate to protect the personal data from unauthorized access, distribution, use, modification, or disclosure. The Attestation Statement shall also certify that any and all deficiencies/issues found during the review have been corrected and measures enacted to prevent recurrence. The Providing Agency may extend the time for submission of the Attestation Statement upon written request by the Requesting Party for good cause shown by the Requesting Party.

The Attestation Statement must have an original signature of the Agency Head or person designated by Letter of Delegation to execute contracts/agreements on their behalf, and may be sent via U.S. Mail, facsimile transmission, or e-mailed to the Providing Agency's Bureau of Records at the following address:

Department of Highway Safety and Motor Vehicles
Chief, Bureau of Records
2900 Apalachee Parkway, MS89
Tallahassee, Florida 32399-0500
Fax: (850) 617-5168
E-mail: DataListingUnit@flhsmv.gov

C. **Annual Certification Statement** - The Requesting Party shall submit to the Providing Agency an annual statement indicating that the Requesting Party has evaluated and certifies that it has adequate controls in place to protect the personal data from unauthorized access, distribution, use, modification, or disclosure, and is in full compliance with the requirements of this MOU. The Requesting Party shall submit this statement annually, within 45 days after the anniversary date of this MOU. (NOTE: During any year in which an Attestation Statement is provided, submission of the Internal Control Attestation will satisfy the requirement to submit an Annual Certification Statement.).

In addition, prior to expiration of this MOU, if the Requesting Party intends to enter into a new MOU, a certification statement attesting that appropriate controls remained in place during the final year of the MOU and are currently in place shall be required to be submitted to the Providing Agency prior to issuance of a new MOU.

D. **Misuse of Personal Information** - The Requesting Party must notify the Providing Agency in writing of any incident where determination is made that personal information has been compromised as a result of unauthorized access, distribution, use, modification, or disclosure, by any means, within 30 days of such determination. The statement must be provided on the Requesting Agency's letterhead and include each of the following: a brief summary of the incident; the outcome of the review; the date of the occurrence(s); the number of records compromised; the name or names of personnel responsible; whether disciplinary action or termination was rendered; and whether or not the owners of the compromised records were notified. The statement shall also indicate the steps taken, or to be taken, by the Requesting Agency to ensure that misuse of DAVID data does not continue. This statement shall be mailed to the Bureau Chief of Records at the address indicated in Section VI. Compliance and Control Measures, subsection B., above. (NOTE: If an incident involving breach of personal information did occur and Requesting Party did not notify the owner(s) of the compromised records, the Requesting Party must indicate why notice was not provided, for example "Notice not statutorily required".)

In addition, the Requesting Party shall comply with the applicable provisions of Section 501.171, Florida Statutes, regarding data security and security breaches, and shall strictly comply with the provisions regarding notice provided therein.

VII. Agreement Term

This MOU shall take effect upon the date of last signature by the Parties and shall remain in effect for six (6) years from this date unless sooner terminated or cancelled in accordance with Section IX. Termination. Once executed, this MOU supersedes all previous agreements between the parties regarding the same subject

matter.

VIII. Amendments

This MOU incorporates all negotiations, interpretations, and understandings between the Parties regarding the same subject matter and serves as the full and final expression of their agreement. This MOU may be amended by written agreement executed by and between both Parties. Any change, alteration, deletion, or addition to the terms set forth in this MOU, including to any of its attachments, must be by written agreement executed by the Parties in the same manner as this MOU was initially executed. If there are any conflicts in the amendments to this MOU, the last-executed amendment shall prevail. All provisions not in conflict with the amendment(s) shall remain in effect and are to be performed as specified in this MOU.

IX. Termination

A. This MOU may be unilaterally terminated for cause by either party upon finding that the terms and conditions contained herein have been breached by the other party. Written notice of termination shall be provided to the breaching party; however, prior-written notice is not required, and notice may be provided upon cessation of work under the agreement by the non-breaching party.

B. In addition, this MOU is subject to unilateral termination by the Providing Agency without notice to the Requesting Party for failure of the Requesting Party to comply with any of the requirements of this MOU, or with any applicable state or federal laws, rules, or regulations, including Section 119.0712(2), Florida Statutes.

C. This MOU may also be cancelled by either party, without penalty, upon 30 days' advanced written notice to the other party. All obligations of either party under the MOU will remain in full force and effect during the thirty (30) day notice period.

X. Notices

Any notices required to be provided under this MOU may be sent via U.S. Mail, facsimile transmission, or e-mail to the following individuals:

For the Providing Agency:

Chief, Bureau of Records
2900 Apalachee Parkway
Tallahassee, Florida 32399
Fax: (850) 617-5168
E-mail: DataListingUnit@flhsmv.gov

For the Requesting Party:

Agency Point-of-Contact listed on the signature page.

XI. Additional Database Access/Subsequent MOU's

The Parties understand and acknowledge that this MOU entitles the Requesting Party to specific information included within the scope of this agreement. Should the Requesting Party wish to obtain access to other personal information not provided hereunder, the Requesting Party will be required to execute a subsequent MOU with the Providing Agency specific to the additional information requested. All MOU's granting access to personal information will contain the same clauses as are contained herein regarding Compliance and Control Measures.

The Providing Agency is mindful of the costs that would be incurred if the Requesting Party was required to undergo multiple audits and to submit separate certifications, attestations, and reports for each executed MOU. Accordingly, should the Requesting Party execute any subsequent MOU with the Providing Agency for access

to personal information while the instant MOU remains in effect, the Requesting Party may submit a written request, subject to Providing Agency approval, to submit one of each of the following covering all executed MOU's: Quarterly Quality Control Review Report; Certification; and Attestation; and/or to have conducted one comprehensive audit addressing internal controls for all executed MOU's. The Providing Agency shall have the sole discretion to approve or deny such request in whole or in part or to subsequently rescind an approved request based upon the Requesting Party's compliance with this MOU and/or negative audit findings.

XII. Application of Public Records Law

The Requesting Party agrees to comply with the following requirements of Florida's public records laws:

1. Keep and maintain public records required by the Department to perform the service.

2. Upon request from the Department's custodian of public records, provide the Department with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

4. Upon completion of the contract, transfer, at no cost, to the Department all public records in possession of the Requesting Party or keep and maintain public records required by the public agency to perform the service. If the Requesting Party transfers all public records to the Department upon completion of the contract, the Requesting Party shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Requesting Party keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Department, upon request from the Department's custodian of public records, in a format that is compatible with the information technology systems of the Department.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLA. STAT., TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATED TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850) 617-3101, OGCFILING@FLHSMV.GOV, OFFICE OF GENERAL COUNSEL, 2900 APALACHEE PARKWAY, STE. A432, TALLAHASSEE, FL 32399-0504.

XIII. Certification Information

Pursuant to Section IV. Statement of Work, subsection B. paragraph 14(a) above, the Requesting Party certifies that access to DMF information is appropriate based on the following specific purpose (please describe the legitimate purpose):

_____

_____

_____

Please indicate whether the Requesting Party desires to re-disclose the deceased date of any individual to any other person or entity: Yes ☐ No ☐

If the Requesting Party desires to re-disclose the deceased date of any individual to any other person or entity, the Requesting Party agrees that it will not re-disclose the data received from the Providing Agency, but rather, will contact NTIS at https://classic.ntis.gov/products/ssa-dmf/# to become a Certified Person, as defined by 15 CFR §1110.2. A Requesting Party who is a Certified Person may only disclose the deceased date of an individual pursuant to the Requesting Party's obligations under 15 CFR §1110.102.

IN WITNESS HEREOF, the Parties hereto, have executed this Agreement by their duly authorized officials on the date(s) indicated below.

REQUESTING PARTY

Agency Name

Street Address

Suite

City State Zip Code

BY:

Signature of Authorized Official

Printed/Typed Name

Title

Date

Official Agency Email Address

Phone Number

Agency Point of Contact:

Printed/Typed Name

Official Agency Email Address

/ Phone Number

/ Fax Number

PROVIDING AGENCY:

Florida Department of Highway Safety and Motor Vehicles
2900 Apalachee Parkway
Tallahassee, Florida 32399

BY:

Signature of Authorized Official

Printed/Typed Name

Title

Date

U.S. Department of Commerce
National Technical Information Service
Alexandria, VA 22312

IMPORTANT NOTICE

On November 1, 2011, the Social Security Administration (SSA) implemented an important change in the Death Master File (DMF) data. NTIS, a cost-recovery government agency, disseminates the Limited Access DMF on behalf of SSA. The Limited Access Death Master File contains data on decedants who died less than 3 years ago.

Please see the Q and A below, provided by SSA (and edited by NTIS to change the tense once the change had been implemented) for an explanation of the change.

Should you have any questions, please email jhounsell@ntis.gov who will forward any questions not answered below to the Social Security Administration for reply.

IMPORTANT NOTICE:
Change in Public Death Master File Records

NTIS receives Death Master File (DMF) data from the Social Security Administration (SSA). SSA receives death reports from various sources, including family members, funeral homes, hospitals, and financial institutions.

Q: What change has SSA made to the Public DMF?

A: Effective November 1, 2011, the DMF data that NTIS receives from SSA no longer contains protected state death records. Section 205(r) of the [Social Security] Act prohibits SSA from disclosing the state death records SSA receives through its contracts with the states, except in limited circumstances. (Section 205r link - http://www.ssa.gov/OP_Home/ssact/title02/0205.htm)

Q: How did this change affect the size of the Public DMF?

A: The historical Public DMF contained 89 million records. SSA removed approximately 4.2 million records from this file and adds about 1 million fewer records annually.

REMINDER:
DMF users should always investigate and verify the death listed before taking any adverse action against any individual."

National Technical Information Service
5301 Shawnee Rd
Alexandria, VA 22312-2312

Email: DMFCERT@NTIS.GOV
Fax: 703.605.6900
Form Number: NTIS FM161

ATTACHMENT I

FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

Request For Access to Driver And Vehicle Information Database System (DAVID)

The Driver's Privacy Protection Act, 18 United States Code sections 2721 ("DPPA") makes personal information contained in motor vehicle or driver license records confidential and exempt from disclosure. Personal information in a motor vehicle or driver license record includes, but is not limited to, an individual's social security number, driver license or identification number, name, address, and medical or disability information. Personal information does not include information related to driving violations and driver status. Personal information from these records may only be released to individuals or organizations that qualify under one of the exemptions provided in DPPA, which are listed on the back of this form.

I am an authorized representative of an organization requesting personal information for one or more records as described below. I declare that my organization is qualified to obtain personal information under exemption number(s) _____, as listed on page 2 of this form.

I understand that I shall not use or redisclose this personal information except as provided in DPPA and that any use or redisclosure in violation of these laws or statutes may subject me to criminal sanctions and civil liability.

Complete the following for each DPPA exemption being claimed (attach additional page, if necessary):

DPPA Exemption Claimed:	Description of how Requesting Party qualifies for exemption:	Description of how data will be used:

Obtaining personal information under false pretenses is a state and federal crime. Under penalties of perjury, I declare that I have read the foregoing Request For Access to Driver And Vehicle Information Database System and that I am entitled to receive Exempt Personal Information in A Motor Vehicle/Driver License Record and that the facts stated in it are true and correct.

_____ _____

Signature of Authorized Official Title

_____ _____

Printed Name Name of Agency/Entity

_____

Date

ATTACHMENT I

Pursuant to section 119.0712(2), F. S., personal information in motor vehicle and driver license records can be released for the following purposes, as outlined in 18 United States Code, section 2721:

Personal information referred to in subsection (a) shall be disclosed for use in connection with matters of motor vehicle or driver safety and theft, motor vehicle emissions, motor vehicle product alterations, recalls, or advisories, performance monitoring of motor vehicles and dealers by motor vehicle manufacturers, and removal of non-owner records from the original owner records of motor vehicle manufacturers to carry out the purposes of Titles I and IV of the Anti Car Theft Act of 1992, the Automobile Information Disclosure Act (15 U.S.C. 1231 et seq.), the Clean Air Act (42 U.S.C. 7401 et seq.), and chapters 301, 305, and 321-331 of Title 49, CFR, and, subject to subsection (a)(2), may be disclosed as follows:.

1. For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of a Federal, State, or local agency in carrying out its functions.

2. For use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers.

3. For use in the normal course of business by a legitimate business or its agents, employees, or contractors, but only:

    a) to verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors; and
    b) if such information as so submitted is not correct or is no longer correct, to obtain the correct information, but only for the purposes of preventing fraud by pursuing legal remedies against, or recovering on a debt or security interest against, the individual.

4. For use in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a Federal, State, or local court.

5. For use in research activities, and for use in producing statistical reports, so long as the personal information is not published, redisclosed, or used to contact individuals.

6. For use by any insurer or insurance support organization, or by a self-insured entity, or its agents, employees, or contractors, in connection with claims investigation activities, antifraud activities, rating or underwriting.

7. For use in providing notice to the owners of towed or impounded vehicles.

8. For use by any licensed private investigative agency or licensed security service for any purpose permitted in accordance with 18 USC 2721 (b).

9. For use by an employer or its agent or insurer to obtain or verify information relating to a holder of a commercial driver's license that is required under chapter 313 of Title 49, CFR.

10. For use in connection with the operation of private toll transportation facilities.

11. For any other use in response to requests for individual motor vehicle records if the State has obtained the express consent of the person to whom such personal information pertains.

12. For bulk distribution for surveys, marketing or solicitations if the State has obtained the express consent of the person to whom such personal information pertains.

13. For use by any requester, if the requester demonstrates it has obtained the written consent of the individual to whom the information pertains.

14. For any other use specifically authorized under the law of the State that holds the record, if such use is related to the operation of a motor vehicle or public safety.

ATTACHMENT II

QUARTERLY QUALITY CONTROL REVIEW REPORT

Point of Contacts (POC) must do the following to satisfy the MOU Quarterly Quality Control Review:

- Compare the DAVID Users by Agency report with the agency user list.
  - Reconcile any differences to ensure state and agency records are consistent.

- Keep a record of any new or inactivated users since the last Quarterly Quality Control Review.
  - Update any users/user information as needed, document the reason for the change in access, and the date the change is made.

- Monitor usage to ensure proper, authorized use and dissemination.
  - Randomly select a sample of users and run an audit report for a period during the quarter. Look for any misuse, including, but not limited to reason codes, running siblings, spouses, ex-spouses, celebrities, and political figures. Look at the times of day the data was accessed, repeated runs of same record, and unexplained access to the Emergency Contact Information.
  - **Please note:** DHSMV highly recommends the agency audit users as frequently as possible to ensure misuse is not occurring.

- Complete the below report and ensure all actions are documented.

Quarter:	Year:
Total active users in DAVID:	
Total active users in agency records:	
Users inactivated during quarter:	
Users audited during quarter:	
Total cases of misuse found:	
Total cases of misuse reported to DHSMV:	

POC Signature

Date

POC Name Printed

Data Access Specifications Questionnaire

Agency: City of Destin, Florida

I. Access Method or Condition. The Requesting Party shall attest to their respective statutory eligibility by completing the DPPA Form (HSMV 96015).

II. Access Specifications. Please list each separate organizational unit requiring access within your Department.

Organizational Unit (Division, Bureau, Program, Office)	Description of specific data needed	Description of specific use of data, to **include statutory or administrative rule requirements.**
Code Compliance Department IT Department	Validation of Tag and/or Vin. for vehicles and/or Trailers. Validation of FL#'s and/or HIN for vessels. Ownership Address and/or Mailing Address. Ownership Phone Numbers and/or Emergency Contact.	Data will be used to Validate and/or confirm Currant Registration. Data will be used to locate Currant Owner in order to gain Compliance. Data will be used to issue Currant Owner fines for violations of City Ordinances. Data will be used for issuance of Parking Citations governed by City Ordinances. Data will be used to locate Owners of Abandon Property. Information from Data can be used during Special Magistrate and/or Courtroom Testimony. Data may be viewed by IT Department during Support element of internal Software Upgrades.

iii. Method of receiving/accessing data.

DAVID: This program is available to government entities only. Driver license and Motor vehicle information is provided through a web based program.

Public Access Web service: This service provides basic driver information and eligibility. It also provides Motor Vehicle information. This service is available to private agencies for $0.50 per record search and is at no charge for governmental agencies.

Driver Transcript Web Service: 3 year, 7 year and complete Driver license transcripts are available through this service. This service is available to private, city and county agencies for $8.00 for a 3 year transcript and $10.00 for a 7 year or complete transcript per record. Transcripts are at no charge to LEA, Federal and State agencies.

The requestor's software communicates with our software over the Internet; The API specification for the driver transcripts and public access web service can be found within the following URL: https://betaservices.flhsmv.gov/transcripts/ and URL: https://betaservices.flhsmv.gov/PublicAccess/. Access is by a user id and a password. There is no web page, as such, for the user.

Batch/FTP: The requestor submits a file with multiple records that they want matched through a standard file transfer protocol (SFTP) from their server to one of ours. Our processes pulls the file, run a program or series of programs, and return matching records or records meeting established criteria by FTP for the requestor to pick up. DL transcripts, DL status check, MV records, can be provided in this process also.

We have different kinds of FTP processes to suit your various needs. A few are listed below.

DMS485 - This program provides a driver transcript. This program reviews each record and returns transcripts for only those driver records who have had a sanction or a conviction added onto their record within the past 1, 3, 6,12 24 or 36 month(lookback) period. A transcript will NOT be returned on those drivers who do not meet the above criteria. Transcripts requested can be ($8.00)3 yr, ($10.00)7 yr or ($10.00)complete. $2.00 for record not found and $0.01 for a DL# not meeting the criteria.

DSS600/605 - This does not provide a driver transcript but will provide pertinent information only on those drivers whose status is ineligible. You will receive such information as the type of sanction, reason, and effective date. Those drivers which are eligible you will not get a return on them. License type is NOT provided in the output file. This service is at cost to your agency. Free to all government agencies. 50 cents per record for private entities, $0.01 for a DL# not meeting the criteria.

DTR060 - Driver license transcript programs/ Returns transcripts on all DL# provided, no criteria set. This service is available to private, city and county agencies for $8.00 for a 3 year transcript and $10.00 for a 7 year or complete transcript per record. Transcripts are at no charge to LEA, Federal and State agencies.

DL/MV database dump - We also provide a Driver license and Motor Vehicle Database at a penny a record with weekly or monthly updates.

Payment process: Automatic debits to your bank account will be made whenever the services are utilized. Prior to setup for above services, a debit authorization form should be completed by you and your banking institution and returned to us. This will allow DHSMV to debit your account. Please note that there is no other method of payment when utilizing the above services for a charge.

Agency name City of Destin

Address 4200 Indian Bayou Trail

City, State, Zip Destin, FL 32541

MANAGERIAL CONTACT INFORMATION OF PERSON AUTHORIZED TO SIGN CONTRACT on behalf of requesting agency

Lance Johnson

Printed/Typed Name

City Manager

Title

01/24/2021

Date

ljohnson@cityofdestin.com

E-Mail Address

850.837.4242

Phone Number

Fax Number

Web Application Access

Contact information of the person and serves as liaison between agencies

Joey Forgione

Printed/typed Name

jforgione@cityofdestin.com

E-Mail Address

850.837.4242

Phone Number

- If you are not a governmental agency, please include the company's articles of incorporation or certificate with the Division of Corporations along with FEIN number.

ATTACHMENT I

FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES Request For Exempt Personal Information In A Motor Vehicle/Driver License Record

The Driver's Privacy Protection Act, 18 United States Code sections 2721("DPPA") makes personal information contained in motor vehicle or driver license records confidential and exempt from disclosure. Personal information in a motor vehicle or driver license record includes, but is not limited to, an individual's social security number, driver license or identification number, name, address and, medical or disability information. Personal information does not include information related to driving violations and driver status. Personal information from these records may only be released to individuals or organizations that qualify under one of the exemptions provided in DPPA, which are listed on the back of this form.

In lieu of completing this form, a request for information may be made in letter form (on company/agency letterhead, if appropriate) stating the type of information being requested, the DPPA exemption(s) under which the request is being made, a detailed description of the how the information will be used, and a statement that the information will not be used or redisclosed except as provided in DPPA. If the information is provided on letterhead it must include a statement that the information provided is true and correct, signed by the authorized official under penalty of perjury, and notarized.

I am a representative of an organization requesting personal information for one or more records as described below. I declare that my organization is qualified to obtain personal information under exemption number(s) 1.2.3a,3b.4.5.7 .9,and 14, as listed on page 3 of this form.

I understand that I shall not use or redisclose this personal information except as provided in DPPA and that any use or redisclosure in violation of these statutes may subject me to criminal sanctions and civil liability.

Complete the following for each DPPA exemption being claimed. (attached additional page, if necessary):

DPPA Exemption Claimed:	Description of How Requesting Party Qualifies for Exemption:	Description of how Data will be used:
8	The City of Destin Local Municipality in the State of Florida. The City of Destin has an active 8 Man Code Compliance Department (Code Enforcement) in accordance to FSS 162. Officers of the Code Compliance Department are Certified Parking Enforcement Specialists.	Data will be used to Validate and/or confirm Currant Registration. Data will be used to locate Currant Owner in order to gain Compliance. Data will be used to issue Currant Owner fines for violations of City Ordinances. Data will be used for issuance of Parking Citations governed by City Ordinances. Data will be used to locate Owners of Abandon Property. Information from Data can be used during Special Magistrate and/or Courtroom Testimony.
2	The City of Destin is Governmental Agengy in the State of Florida.	Governmental Agengy

Obtaining personal information under false pretenses is a state and federal crime. Under penalties of perjury, I declare that I have read the foregoing Request For Exempt Personal Information in A Motor Vehicle/Driver License Record and that the facts stated in it are true and correct.

	City Manager
Signature of Authorized Official	Title
Lance Johnson	City of Destin
Printed Name	Name of Agency/Entity

Date

Pursuant to section 119.0712(2), F. S., personal information in motor vehicle and driver license records can be released for the following purposes, as outlined in 18 United States Code, section 2721.

Personal information referred to in subsection (a) shall be disclosed for use in connection with matters of motor vehicle or driver safety and theft, motor vehicle emissions, motor vehicle product alterations, recalls, or advisories, performance monitoring of motor vehicles and dealers by motor vehicle manufacturers, and removal of non-owner records from the original owner records of motor vehicle manufacturers to carry out the purposes of titles I and IV of the Anti Car Theft Act of 1992, the Automobile Information Disclosure Act (15 U.S.C. 1231 et seq.), the Clean Air Act (42 U.S.C. 7401 et seq.), and chapters 301, 305, and 321-331 of title 49, and, subject to subsection (a)(2), may be disclosed as follows.

1. For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of a Federal, State, or local agency in carrying out its functions.

2. For use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers.

3. For use in the normal course of business by a legitimate business or its agents, employees, or contractors, but only -
(a) to verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors; and
(b) if such information as so submitted is not correct or is no longer correct, to obtain the correct information, but only for the purposes of preventing fraud by, pursuing legal remedies against, or recovering on a debt or security interest against, the individual.

4. For use in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a Federal, State, or local court.

5. For use in research activities, and for use in producing statistical reports, so long as the personal information is not published, redisclosed, or used to contact individuals.

6. For use by any insurer or insurance support organization, or by a self-insured entity, or its agents, employees, or contractors, in connection with claims investigation activities, antifraud activities, rating or underwriting.

7. For use in providing notice to the owners of towed or impounded vehicles.

8. For use by any licensed private investigative agency or licensed security service for any purpose permitted under this subsection.

9. For use by an employer or its agent or insurer to obtain or verify information relating to a holder of a commercial driver's license that is required under chapter 313 of title 49.

10. For use in connection with the operation of private toll transportation facilities.

11. For any other use in response to requests for individual motor vehicle records if the State has obtained the express consent of the person to whom such personal information pertains.

12. For bulk distribution for surveys, marketing or solicitations if the State has obtained the express consent of the person to whom such personal information pertains.

13. For use by any requester, if the requester demonstrates it has obtained the written consent of the individual to whom the information pertains.

14. For any other use specifically authorized under the law of the State that holds the record, if such use is related to the operation of a motor vehicle or public safety.

ITEM # 2021-3031

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Lance Johnson, City Manager
Matthew Pace, IT Manager

FROM: Louis Zunguze, Community Development Director

DATE: January 27, 2021

SUBJECT: City Hall Annex Operating Hours

I. BACKGROUND: On January 19, 2021 Councilmember Destin made a Motion, seconded by Councilmember Overdier, to allow the City Manager to get with staff and bring some recommendations back at the next Council meeting on when staff could go back to full-scale 5-day service. The Motion passed 6-1; with Councilmember Schmidt dissenting.

II. DISCUSSION: At the inception of the Development Software project, EnerGov recommended that the City of Destin's subject matter experts dedicate up to 35% of their work week to the software calibration and migration to help achieve maximum results with the EnerGov project. That represents a large, labor-intensive, and complex undertaking that requires an all-hands-on-deck effort.

Based on that recommendation, at the October 7, 2019 City Council Meeting, Council approved that the Community Development Department staff be given the authorization to close on Fridays to the public to devote time to the EnerGov effort. The Motion passed 6-0.

The Department fully understands and appreciates that one of its key functions is Community engagement. That means interacting with the public for the following:

- To answer questions on development issues.
- To provide Land Use, Building Code, and Engineering requirements, data, and

general information.
• To assist and accept in-person permit applications.

This is a charge that the Department takes seriously. Having said that, it is important to note that the effort underway is designed to improve the Department's delivery of its services to the public and the development community.

To that end, it is critical that this work continue to be done diligently and thoroughly without further delays.

A. Link to Strategic Goals / Objectives: Service Excellence
B. Effect on Budget (EOB): None/ Already budgeted
C. Level of Service (LOS): Increased level of service for the public and development community

III. CONCLUSION: We expect to finalize this work with the EnerGov vendor at the end of March 2021. Based on our current schedule it is critical that staff have time available to undertake the following:

• Review, verify and import all scanned data, amounting to over 450,000 data sets, that were digitized prior to conversion into the new system.
• Continue implementing the new records retention system whereby all documents will be electronically stored.
• Prepare for effective and efficient transition to EnerGov software by reviewing, modifying, and streamlining existing Development Review forms, procedures, and workflow requirements.
• Continue to test every process that we have calibrated and customized into the new system to make sure that it is operating as intended.
• Prepare to set up testing by the public and development community to ensure that the system is set up correctly for their use.
• Execute these vital tasks toward our automation goal.

It is important to note that during the Friday closures, all scheduled inspections will be performed, and if someone comes to the Annex they will not be turned away, and all calls will be answered to the best of our ability. Furthermore, the public has the ability to make applications online and schedule inspections on the inspection line.

RECOMMENDATION: In light of that, the Department respectfully requests that the City Council allow the Department to maintain the current schedule and momentum to complete the full implementation of the new development review software until the end of March 2021, at which time all operations of the Department would resume regular schedule.

IV. RECOMMENDED MOTION: I move that the Community Development staff be given the authorization to maintain closure to the public on Fridays until the end of March 2021.

Attachments:
None

ITEM # 2021-3032

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney
Jeffrey Cozadd, Grants Manager

DATE: January 27, 2021

SUBJECT: Cross Town Connector Redesign from Four-Lane to Two-Lane Section Adkins North America, Inc. Progress Update

I. BACKGROUND: On June 1, 2020, the City Council directed the redesign of the Cross Town Connector from four-lane to a two-lane road section. The direction was that the design encompass the following elements:

• 71' wide right-of-way
• A two -11' wide lane separated (median) section with 4' wide bike lanes and two -10' wide multi-use trails
• ROW acquisition of remaining parcels

II. DISCUSSION: Following the direction of City Council, Staff has worked with Adkins North America, Inc. and is now nearing the 30 percent design completion and have the following information to update the Council and to seek direction:

• Right-of-Way will range from approximately 72' to 92' based on the topography and design elements. Right-of-way is minimized at intersection to reduce the impacts to property.
• Intersection Improvements:
o An All-Way Stop at Benning Drive
o Round-about at Beach Drive
• An additional 8 properties will be impacted. Acquisition of property will be required.

A. Link to Strategic Goals / Objectives: 2.B. Crosstown Connector (US 98 Alternative) Direction, Funding ROW Acquisition.

B. Effect on Budget (EOB): The effect on budget will be the cost of property acquisition.

C. Level of Service (LOS): Completing the Crosstown Connector would increase in the level of service for the City of Destin transportation system.

III. CONCLUSION: The redesign of the Cross Town Connector from a four-lane to a two-lane road is at 30% percent design. Community Development staff recommends:

• A right-of-way width of 92'
• Intersection Improvements
o All Way Stop at Benning Drive
o Round-about at Beach Drive
Acquire right-of-way from 8 additional parcels

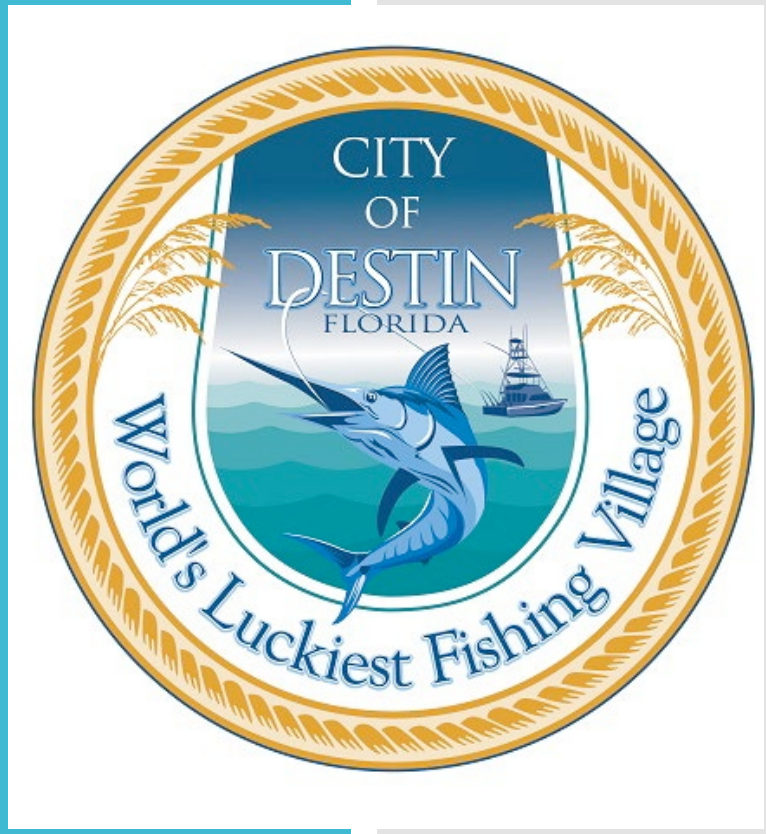
IV. RECOMMENDED MOTION: I move that City Council approve the proposed right-of way, intersection improvements, and right-of-way acquisitions.

Attachments:

1. Destin CTC_CC Update 1.27.21_TG

Cross Town Connector Redesign Update

Community Development
Engineering Division

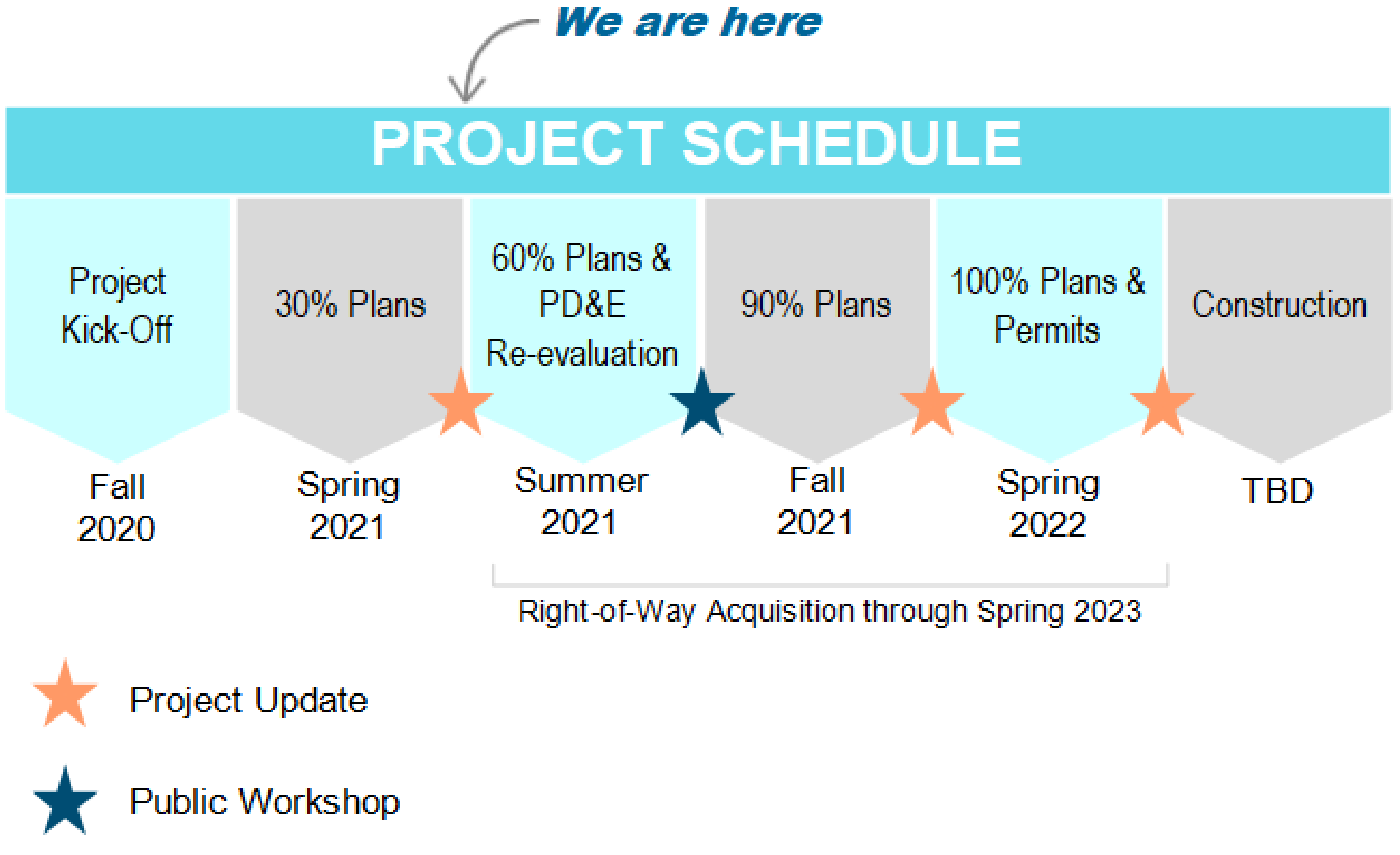


Background

- **June 1, 2020** – City Council approved the redesign of the CTC from a 4-lane to a 2-lane roadway
- **October 19, 2020** – City entered a contract with Atkins for redesign
- **February 1, 2021** – CTC Right of Way & Intersection design update

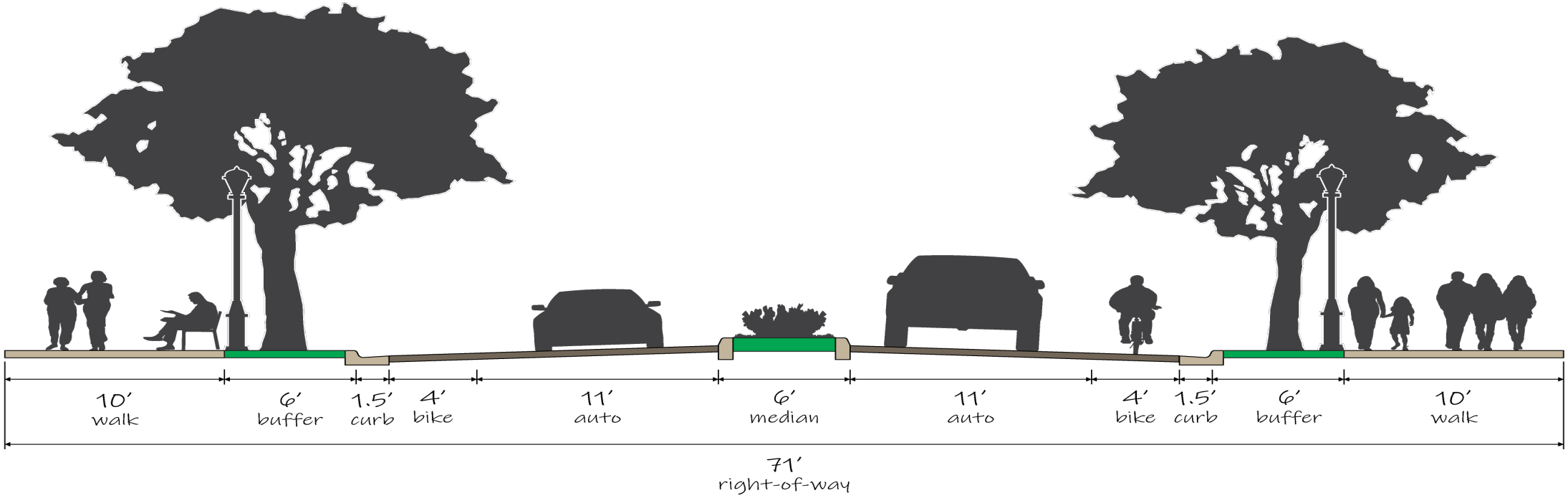
Benning and Beach Drive

The missing link for a continuous alternative to US 98


We are here
PROJECT SCHEDULE
Project Kick-Off
30% Plans
60% Plans & PD&E Re-evaluation
90% Plans
100% Plans & Permits
Construction
Fall 2020
Spring 2021
Summer 2021
Fall 2021
Spring 2022
TBD
Right-of-Way Acquisition through Spring 2023
Project Update
Public Workshop

Right of Way

Design, Impacts, & Acquisition



Original Design

Total Right-of-Way Width 71 feet wide

Revised Design Criteria

MAJOR DESIGN ELEMENTS CRITERIA	
Facility Type	Minor Collector
Design Speed	35 MPH
Posted Speed	25 MPH
Typical Section	
Lane Width	11'
Bike Lane Width	5'
Median Width	12'
Sidewalk Width	10' (6' when constrained by R/W)
Sidewalk Buffer	6' (less when constrained by R/W)

Revised Design
Total Right-of-Way Width 92 feet wide

Revised Design Criteria

The wider section allows for:

- A 12′ median wide enough to sustain landscaping
- A 5′ bike lane
- Adequate tie-down at the back of sidewalk (total width 92′)

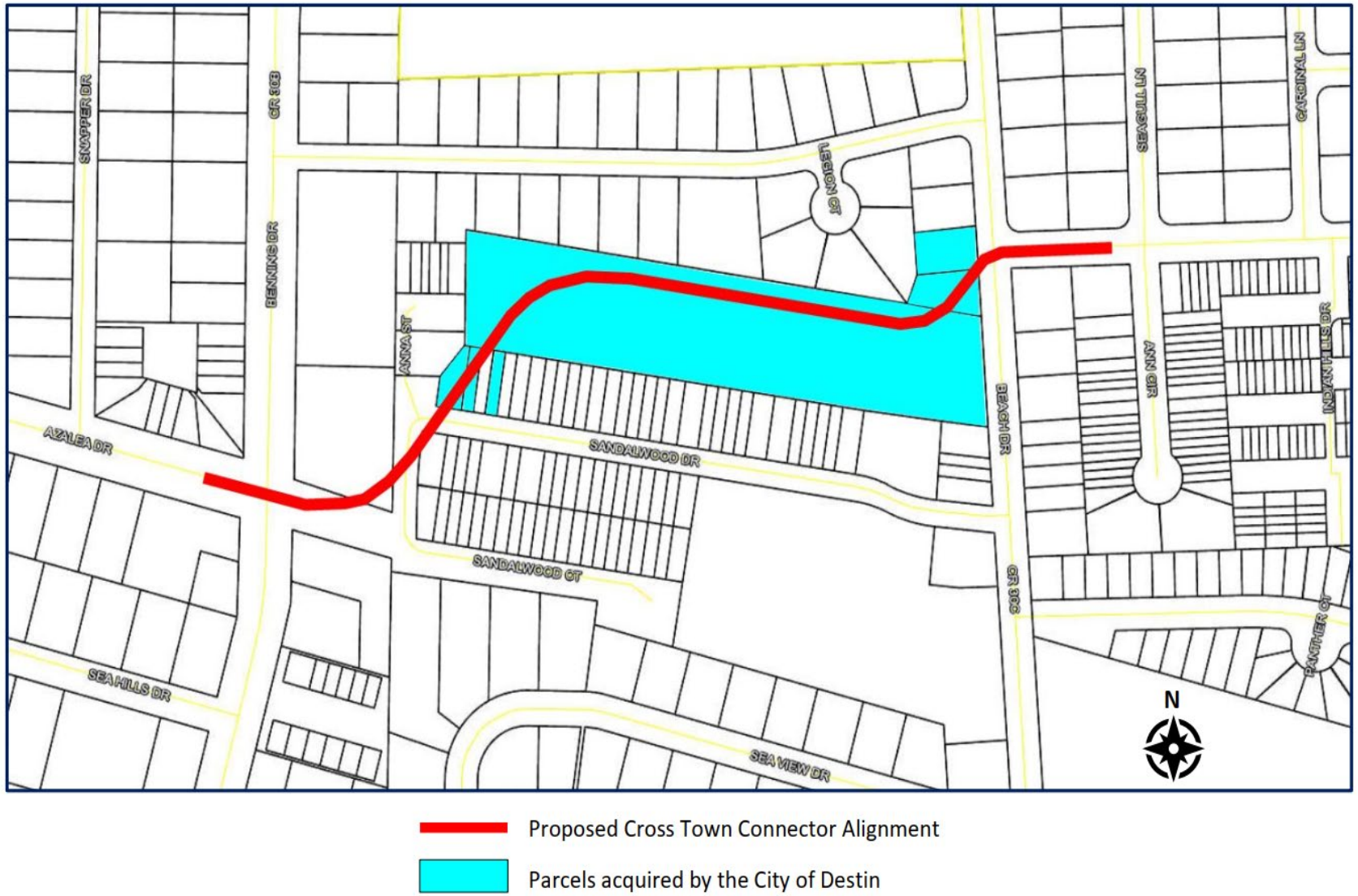
Below are options to reduce private property impacts, where the ROW narrows:

- Remove center median.
- Remove 6′ green space between the back of curb and the sidewalk
- Narrow sidewalk to 6′ (last resort)
- Minimum Rights-of-Way per Land Development Code is 70′

ROW Impacts

- Right of Way acquisition is required
- An estimated 8 properties will be impacted
- Additional ROW is required for Stormwater Retention
- Temporary Construction Easements will be necessary
- ROW at the intersections of Beach and Benning is being minimized

Completed
ROW Acquisition



Additional
ROW Acquisition

Intersection Analysis

Beach and Benning Drive Intersections

Intersection Analysis
Benning Drive

TRAFFIC OPERATIONS RANK

Roundabout – LOS A

Signal – LOS B

All-Way Stop – LOS C

Two-Way Stop – LOS E

SAFETY RANK

1. Roundabout
2. All-Way Stop
3. Signal
4. Two-Way Stop

RECOMMENDATION: All-Way Stop

- Roundabout not recommended due to previous Council direction and additional Right-of-Way impacts.
- Utility and Property Impacts.
- All-way stop reduces overhead electric and sanitary sewer impacts.

Intersection Analysis
Beach Drive

TRAFFIC OPERATIONS RANK

Roundabout – LOS A

Signal – LOS B

All-Way Stop – FAIL

Two-Way Stop – FAIL

SAFETY RANK

1. Roundabout
2. All-Way Stop
3. Signal
4. Two-Way Stop

RECOMMENDATION: Roundabout

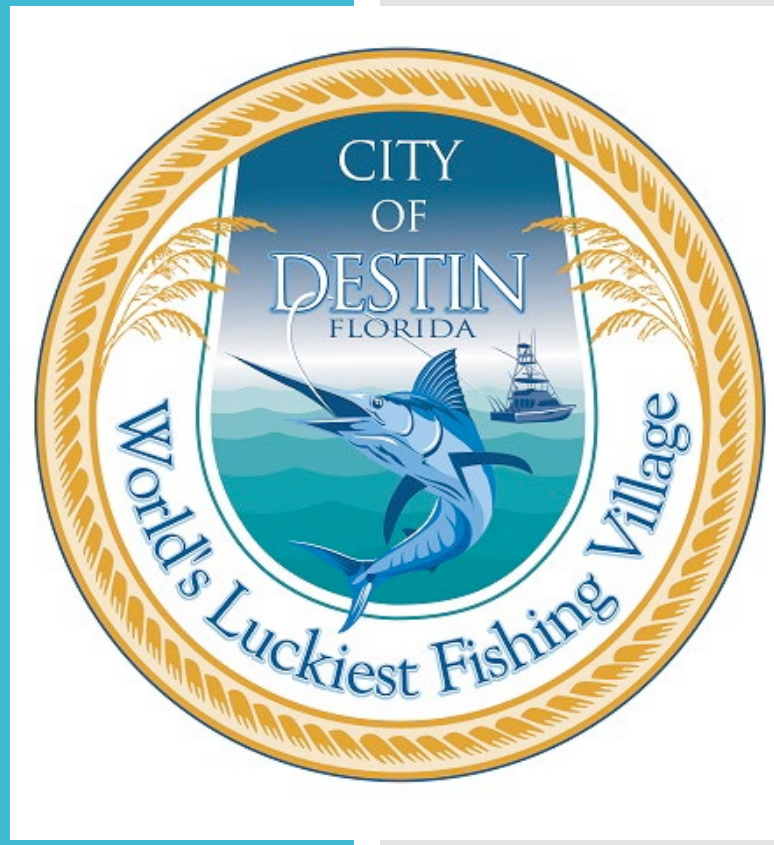
- Skewed geometry at this intersection is remedied by use of a roundabout rather than 4-leg configuration.
- There are Right-of-Way impacts associated with this option.

Conclusion

Staff needs direction form Council to move forward with design.

1. A right-of-way width ranging from 72’ to 92’
2. Intersection Improvements
   a. All Wat Stop at Benning Drive
   b. Roundabout at Beach Drive
3. Rights-of-Way Acquisition
   8 additional properties will be impacted

Questions?



ITEM # 2021-3035

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Joey Forgione, Code Compliance Manager
Kimberly Kopp, Land Use Attorney

DATE: January 27, 2021

SUBJECT: Livery Follow-up Items

I. BACKGROUND: During the City Council meeting held on January 19, 2021, Council directed staff to undertake the following tasks:

A. Provide the following information:
1. The requirements for boat cleaning and maintenance on upland property,
2. How to work back up vessels into the system to be used in the event of an equipment break down, and issuing stickers for break downs.
3. Definition of Storage, Time frame for Storage, and temporary storage for boat cleaning and maintenance

B. That the Harbor CRA engage the Livery Industry to discuss the boat storage issue.

II. DISCUSSION: The following includes the information requested by City Council in regards to livery vessels:

1. The requirements for boat cleaning and maintenance on upland property

1(a). **Section 11.05.01** of the City's Land Development Code regulates activities within and contiguous to the Destin Harbor. Specifically, the following sections apply:

C. No fish carcasses and debris shall be discharged into the Harbor or waterways

of Destin.

D. No person who maintains or operates a dock shall allow or permit the disposal of fish carcasses, litter, waste petroleum products or other pollutants into the Harbor or waterways of Destin. Trash disposal receptacles shall be anchored to each dock to ensure compliance with the provisions of this article.

E. No fuel or oil shall be willfully or knowingly discharged in the Harbor or waterways of Destin. No dock which sells fuel or oil shall be constructed, operated or maintained in the Harbor or waterways of Destin unless an oil abatement plan, in accordance with Coast Guard guidelines, is available at each dock.

1(b). Additionally, the **LDC Section 11.09.02** provides the following regulations concerning illicit discharge:

No person shall discharge or cause to be discharged into the municipal storm drain system, adjacent properties, or watercourses any materials, including but not limited to pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards, other than stormwater. The commencement, conduct or continuance of any illicit discharge to the storm drain system is prohibited except as described as follows:

A. Exemptions from discharge prohibitions. The following discharges are exempt from discharge prohibitions established by this section: water line flushing or other potable water sources, landscape irrigation or lawn watering, diverted stream flows, rising ground water, ground water infiltration to storm drains, uncontaminated pumped ground water, foundation or footing drains (not including active groundwater dewatering systems), crawl space pumps, air conditioning condensation, springs, non-commercial washing of vehicles, natural riparian habitat or wet-land flows, swimming pools (if dechlorinated-typically less than one parts per million chlorine), fire fighting activities, and any other water source not containing pollutants.

1. Discharges specified in writing by the City as being necessary to protect public health and safety.

2. Dye testing is an allowable discharge, but requires a written notification to the City 48 hours prior to the time of the test.

3. The prohibition shall not apply to any non-stormwater discharge permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental

Protection Agency (EPA), provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.

LDC Sec. 11.09.02.H *Watercourse protection: Persons owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly reduce the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.*

1(C.) Per the Florida Department of Environmental Protection, performing those boat maintenance activities in the uplands does not require an ERP permit from DEP as long as the removed materials are prevented from entering the waterbody. **However, if the runoff is allowed to enter the water then that would likely create a water quality violation which could be a compliance issue.**

2. How to work back up vessels into the system to be used in the event of an equipment break down, and issuing stickers for break downs.

Code Compliance can formalize the process for downed Livery Vessel Exchange and add the process to the City's new EnerGov (COMPASS) database.

• **Issuing stickers for back-up vessels (Not Finalized)**

***** Can Not Increase the Total of Registered and Chase in the Water due to Moratorium

***** Downed Vessel Process

1.) Livery Company notifies Harbor Compliance Officer of need to swap

a. Company Advises downed vessel FL Number
b. Company Advises what vessel is replacing downed vessel FL Number

2.) Code Confirms and Documents downed vessel

3.) If vessel is temporally down-
a. Code compliance staff documents downed vessel FL Number;

b. Code compliance staff documents replacement chase vessel FL Number;
c. Code compliance staff monitors;
d. Once vessel is back operational
i. Company notifies back in-service swap FL Numbers
ii. Code compliance staff confirms and documents
iii. Vessel is added back to fleet
iv. Temporary replacement
1. Is placed out of service as a Chase Vessel

4.) If vessel is downed permanently:
a. Company Advises downed vessel FL Number
b. Company brings in downed vessel Sticker
c. Company Advises new Replacement Vessel with FL Number
d. Downed vessel is completely taken of listed vessels
e. Code compliance staff issues new sticker to the replacement vessel
f. Code compliance staff conducts inspection inventory of Company's Fleet
g. Code compliance staff conducts Inspection of New Vessel

3. Definition of Storage, Time frame for Storage, and temporary storage for boat cleaning and maintenance

3 (a).The use of a livery vessel operation is currently classified in North American Industry Classification System (NAICS) as Recreational Goods Rental (532284). Since this sub-use is not explicitly listed in Table 7-2 of the LDC, this use is classified in the LDC as Consumer Goods Rental (NAICS 5322), which is the parent use of Recreational Goods Rental. Additionally, there is no definition for Consumer Goods Rental or Recreational Goods Rental to define specifically what is included as accessory activities related to this use (maintenance, storage, etc.). This table also has three different use classifications that include storage: Boat, Vehicle, Equipment, etc. Storage Leasing (NAICS 531190), Mini Warehouse and Self Storage Leasing and Warehousing and Storage. The four uses discussed are allowed in the following zoning districts:

Consumer Goods Rental (NAICS 5322): This industry group comprises establishments primarily engaged in renting personal and household-type goods. Establishments classified in this industry group generally provide short-term rental although in some instances, the goods may be leased for longer periods of time. These establishments often operate from a retail-like or store-front facility.

Permitted: CL, CTS, ROI-TD, CBR, CMU, SHMU, NHMU, GRMU, HIMU, BRMU, IN
Conditional: CG, ROI-VR, TCMU, CMU-V,

Boat, Vehicle, Equipment, etc. Storage Leasing (NAICS 531190): This industry comprises establishments primarily engaged in acting as lessors of real estate (except buildings), such as manufactured home (i.e., mobile home) sites, vacant lots, and grazing land.

Permitted: CTS, SHMU, NHMU, BRMU, IN
Conditional: CG

Mini Warehouse and Self Storage Leasing (NAICS 531130): This industry comprises establishments primarily engaged in renting or leasing space for self-storage. These establishments provide secure space (i.e., rooms, compartments, lockers, containers, or outdoor space) where clients can store and retrieve their goods.

Permitted: CTS, IN
Conditional: CG, GRMU

General Warehousing and Storage (NAICS 4931): This industry comprises establishments primarily engaged in operating merchandise warehousing and storage facilities. These establishments generally handle goods in containers, such as boxes, barrels, and/or drums, using equipment, such as forklifts, pallets, and racks. They are not specialized in handling bulk products of any particular type, size, or quantity of goods or products.

Permitted: CTS, IN
Conditional: CG

3(b.) Section 7.09.02.B.2: Design Criteria for Outdoor Storage and Display

Section 7.09.02.B.2 of the Land Development Code identifies specific requirements for Outdoor Storage and Display. Those requirements include:

Outdoor storage and display. Outdoor storage and display of materials, equipment, and merchandise shall meet the following performance standards:

a. Outdoor storage shall be screened from view from the right-of-way and adjacent properties by an opaque wall, fence or landscaping of sufficient maturity, density and height to screen such areas from view.

b. Outdoor display of merchandise customarily used outdoors such as pools, spas, lawn furniture, concrete fixtures and other similar items shall be limited to one of any one specific design.

c. Inoperable motor vehicles shall be stored within screened areas and must be kept on the same site of motor vehicle repair facilities and motor vehicle service centers that will be performing the repair of said inoperable motor vehicle. No inoperable motor vehicle shall be stored onsite for a period exceeding 60 consecutive days.

d. No storage or display of merchandise or new or used motor vehicles, boats, recreational vehicles, mobile homes, and other such vehicles shall be permitted outside of approved storage or display areas as designated for such use on the approved site plan. Storage or display areas cannot be located in areas designated for landscaping or open swales or open retention areas used for stormwater management purposes.

3 (C). Section 8.06.02 Parking Facilities Required for all development.

Parking facilities shall be provided for all development within the City pursuant to the requirements of this code. The facilities shall be maintained as long as the use exists that the facilities were designed to serve. Only vehicles in operating condition shall occupy such spaces. Automotive vehicles, without current license plates, shall not be parked or stored on any residentially zoned property other than in enclosed buildings. It shall be unlawful for any owner or operator of any building or land use affected by the code to cause or permit the discontinuance or reduction of required parking without the establishment of alternative parking facilities which meet the requirements of and are in compliance with this article and approved by the City Manager or his or her designee. Handicapped parking spaces are required and shall be consistent with the requirements of F.S. § 553.5041.

B. The issue of Boat Storage will also be discussed at the Harbor CRA Advisory Committee meeting on February 10, 2021, which the livery vessel operators will be invited to, as well as open to the general public.

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION:

Due to the lack of clarity regarding the use of "Recreational Goods Rental" and boat storage within the Land Development Code, Staff recommends the following actions be taken to provide necessary direction within the LDC, and a method to ensure compliance:

1. Amend Table 7-2 of the Land Development Code to include specifically the use of "Recreational Goods Rental",

2. Amend Article 3 of the Land Development Code to include a definition for "Recreational Goods Rental",

3. Amend Article 7.09.02.B.2 to include an additional section with design guidelines explicitly for the storage of livery vessels during the off-season.

4. Amend the Livery Vessel Registration Application to include a section to show where and how the vessels will be maintained and stored during the off-season.

IV. RECOMMENDED MOTION:

None: Information Only
Recommendations will be brought to Council after the February 10, 2021 Harbor CRA meeting with Livery Industry Stakeholders.

Attachments:
None

ITEM # 2021-3034

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Presentation

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Michael Burgess, Public Services Director
Kimberly Kopp, Land Use Attorney

DATE: January 27, 2021

SUBJECT: Safety Improvement Options/Permanent Solution to Slowing Down Speed on Calhoun Avenue

---

I. BACKGROUND: Following the recent accident involving a bicyclist and a vehicle on Calhoun Avenue, City Council directed the City Administration to look at speed bumps as a permanent solution to slowing down traffic on Calhoun Avenue. After the presentation at the January 19, 2021 City Council Meeting, the City Council directed staff to be prepared to implement additional measures along the Calhoun Avenue corridor.

II. DISCUSSION: In response to the Council direction, City Administration has already begun to take steps to address the safety concerns in this area by doing the following:

1.) Reviewed the City Speed Hump Policy and recommended changes to allow for the evaluation of speed humps as directed by City Council.
2.) Looked at the Crash history along the Calhoun Ave corridor for the last three years.
3.) Completed a preliminary evaluation along the corridor and surrounding intersections to present possible safety improvement options to council.

A. Link to Strategic Goals / Objectives: High quality of life and safety of residents.

B. Effect on Budget (EOB): Budget will be impacted. Depending on options, all improvements will need funding.

C. Level of Service (LOS): The project will increase safety for residents and visitors along Zerbe Street and Calhoun Avenue.

III. CONCLUSION: Community Development staff will be prepared to implement the following:

• Change the Speed Hump Policy to allow for greater flexibility by the City Council.
• Right in / Right Out at the intersection of Calhoun Avenue and Sibert Street
• One way north on Sibert Street between Calhoun Avenue and Zerbe Street
• All Way Stop at the intersection of Calhoun Avenue and Zerbe Street
• All Way Stop at the intersection of Sibert Street and Zerbe Street
• The installation of a speed hump between Leonard Destin and Clement Taylor Park
• Pedestrian Gateway approaching Clement Taylor Park from the North

RECOMMENDATION: Community Development staff recommends:

• Change the Speed Hump Policy to allow for greater flexibility by the Council.
• Right in / Right Out at the intersection of Calhoun Avenue and Sibert Street
• One way north on Sibert Street between Calhoun Avenue and Zerbe Street
• All Way Stop at the intersection of Calhoun Avenue and Zerbe Street
• All Way Stop at the intersection of Sibert Street and Zerbe Street
• The installation of a speed hump between Leonard Destin and Clement Taylor Park
• Pedestrian Gateway approaching Clement Taylor Park from the North

IV. RECOMMENDED MOTION: I move that City Council approve changes to the speed hump policy and the implementation of safety measures along the Calhoun Avenue corridor.

Attachments:

1. Calhoun Ave Safety Improvements TG

Calhoun Avenue Safety Improvements

Community Development
Engineering Division

City Council Request

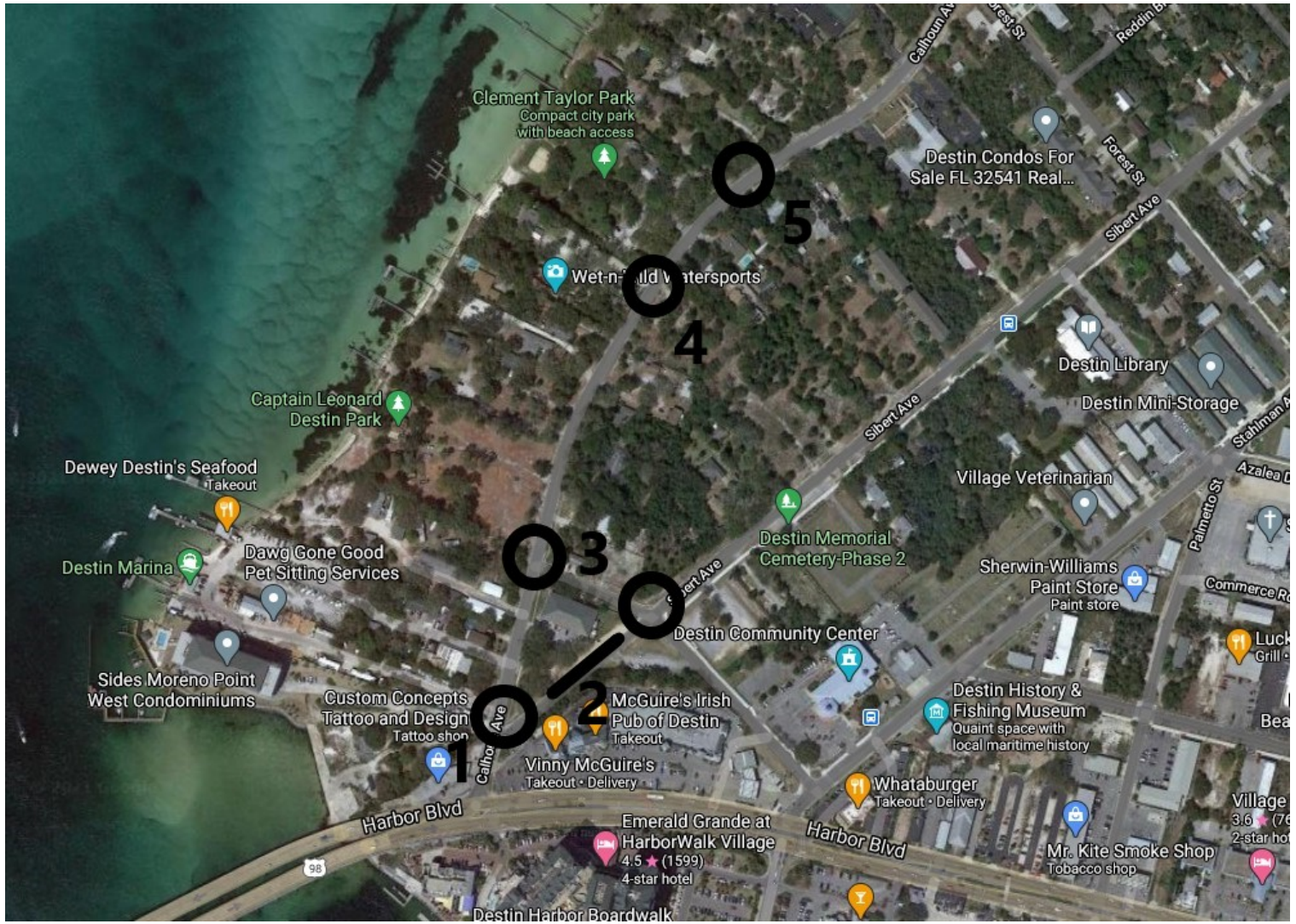
City Council directed staff to research alternative safety improvements along the Calhoun Avenue Corridor.

The identified safety improvements focus on the area located between Calhoun Avenue, Zerbe Street, and Sibert Avenue

Safety Improvement Recommendations

1. Right In / Right Out at Calhoun and Sibert Avenue
2. One-way traffic ONLY along Sibert Avenue between Zerbe and Calhoun Ave
3. Proposed All Way Stop Locations:
    1. Siebert Avenue and Zerbe Street
    2. Zerbe Street and Calhoun Avenue
4. Speed Hump between Clement Taylor and Leonard Destin
5. Pedestrian Gateway Installation Southbound Calhoun Avenue approaching Clement Taylor

Safety Improvement Recommendation



Speed Hump Policy and Recommended Change

Current Policy:

- Must have Local Street Classification
- Minimum 25 MPH Speed Limit
- 61 % of Property Owners must agree
- 85 % observed speed must be 11 MPH over posted speed

Recommended Policy Change:

- City Council may direct staff to evaluate speed humps on any city route.

Other City Safety/Speed Concerns

Safety/Speed Complaints Evaluations in Progress:

- Siebert Avenue
- 3rd Street and Mimosa Street
- Dolphin Street at John Avenue
- Regatta Bay Drive at Windstarr Drive
- Indian Bayou
  - Country Lane
  - Indian Bayou West
  - Indian Bayou East
- Spring Lane
- Stahlman Avenue
- Legion Drive between Beach and Benning

Evaluation & Metrics

Crash Analysis

All Way Stop Warrant Analysis

Speed Studies

Conduct Traffic Counts

Conduct Field Observations

Questions ?

ITEM # 2021-3036

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Announcement

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Webb Warren, Deputy City Manager

DATE: 1/27/21

SUBJECT: Visioning Session

I. BACKGROUND: The City's 2021 Visioning Session was held in the City Annex on January 25, 2021. Council, Staff, Strategic Partners and the Public discussed various issues the City of Destin is facing and produced a draft list of projects for future Council consideration and to be incorporated into the Strategic Plan.

II. DISCUSSION: Attch1 is the picture of all the board of issues discussed during the workshop.
Attch2 is a draft list of the all the issues brought forward in a list format.
These issues will be researched, organized and brought to Council as a strategic plan agenda item for consideration in the near future.

A. Link to Strategic Goals / Objectives: Transparent and Equitable Governance

B. Effect on Budget (EOB): NONE

C. Level of Service (LOS): Increased Level of Service

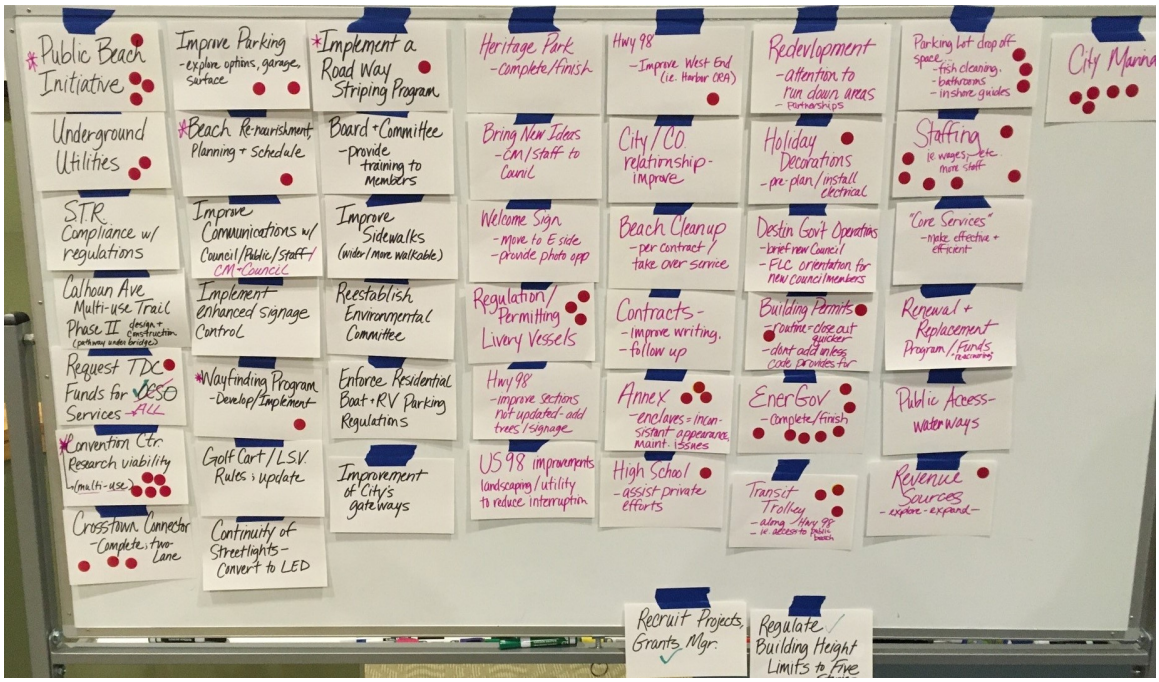
III. CONCLUSION: This item is informational only. Staff will be compiling the information generated from the Visioning Session into a draft strategic plan, and bring an agenda item to Council in the near future.

IV. RECOMMENDED MOTION: No Motion Necessary.

Attachments:

1. Attch1 - Visioning Session Ideas (Picture)

2. Attch2 - Draft List of Items from 2021 Visioning


*Public Beach Initiative
Underground Utilities
STR Compliance w/ regulations
Calhoun Ave Multi-use Trail Phase II design + construction (pathway under briefing)
Request TDC Funds for VESO Services - ALL
*Convention Ctr. Research viability (multi-use)
Crosstown Connector - Complete, two-lane
Improve Parking - explore options, garage, surface
*Beach Re-nourishment Planning + Schedule
Improve Communications w/ Council/Public/Staff/ CM-Council
Implement enhanced signage Control
*Wayfinding Program - Develop/Implement
Golf Cart/LSV Rules - update
Continuity of Streetlights - Convert to LED
*Implement a Road Way Striping Program
Board + Committee - provide training to members
Improve Sidewalks (wider/more walkable)
Reestablish Environmental Committee
Enforce Residential Boat + RV Parking Regulations
Improvement of City's gateways
Heritage Park - Complete/finish
Bring New Ideas - CM/staff to Council
Welcome Sign - Move to E side - provide photo opp
Regulation/ Permitting Livery Vessels
Hwy 98 - improve sections not updated - add trees/signage
US 98 Improvements landscaping/utility to reduce interruption
Hwy 98 - Improve West End (i.e. Harbor CRA)
City/CO relationship - Improve
Beach Cleanup - per contract/ take over service
Contracts - - Improve writing, - follow up
Annex - enclaves = inconsistent appearance, Maint. issues
High School - assist private efforts
Recruit Projects, Grants Mgr.
Redevlopment - attention to run down areas - Partnerships
Holiday Decorations - pre-plan/install electrical
Destin Gov't Operations - brief new Council - FLC orientation for new council members
Building Permits - routine - close out quicker - dont add unless Code provides for
EnerGov - Complete/finish
Transit Trolley - along Hwy 98 - ie. access to Public beach
Regulate Building Height Limits to Five
Parking lot drop off space - fish cleaning, - bathrooms - in shore guides
Staffing ie wages, etc. more staff
"Core Services" - make effective + efficient
Renewal + Replacement Program/Funds, Financing
Public Access - waterways
Revenue Sources - explore - expand -
City Marina

FY21 STRATEGIC VISIONING SESSION

Prioritization of initiatives/projects	Draft Rank Order
**EnerGov/COMPASS (complete the project)	7
Staffing needs (i.e., wages, more staff, etc.)	6
City Marina	5
*Convention Center/Multi Use/City Center (research viability)	5
*Public Beach Initiative	4
City Hall Annex Facility (maintenance issues, enclaves-inconsistent appearance)	3
**Crosstown Connector (complete the project, two lane roadway)	3
Livery Vessel Regulation/Permitting	3
Parking lot drop off space (fish cleaning, bathrooms, inshore guides)	3
Transit Trolley (i.e., access to public beach, along US HWY 98)	3
Building Permits (routine/quicker close out, do not add unless code provides for)	2
*Improve parking (i.e., explore options, garage, surface)	2
*Underground Utilities	2
Beach Renourishment	1
High School - assist private efforts	1
Holiday Decorations (pre-plan/install electrical)	1
*Implement a roadway striping program	1
Improve West End of US HWY 98 (i.e., Harbor CRA)	1
*Request TDC Funds for all services	1
Revenue Sources (explore/expand)	1
*Wayfinding Program (develop/implement)	1

* Included in FY20 Council Objectives

** Initiative/Project in progress

Beach Cleanup -per contract/take over service	0
*Board & Committee Training for members	0
Bring New Ideas (CM/Staff to Council)	0
**Calhoun Ave Multi-Use Trail Phase II (under Marler Bridge) Design/Construct	0
**Capt. Royal Melvin Heritage Park & Plaza (complete the project)	0
Continuity of Streetlights - convert to LED	0
Contracts - improve writing/follow up	0
Core Services - make effective/efficient	0
Destin Gov't Operations (brief new councilmembers, FLC Orientation for new councilmembers)	0
*Enforce Residential Boat & RV Parking Regulations	0
*Golf Cart/LSV Rules & Update	0
*Implement enhanced signage control	0
Improve City/County relationship	0
Improve Communications w/Council/Public/Staff/CM-Council	0
*Improve sidewalks (wider/more walkable)	0
*Improvement of City's Gateways	0
Public Access Waterways	0
Redevelopment (partnerships, attention to run down areas)	0
Reestablish Environmental Committee	0
Renewal & Replacement Program (Funds reoccurring)	0
*STR compliance w/ regulations	0
US Hwy 98 Improve sections not updated -add trees/signage	0
US Hwy 98 Improvements (landscaping/utility to reduce interruption)	0
Welcome Sign (move to east side, provide photo opportunity)	0

* Included in FY20 Council Objectives

** Initiative/Project in progress

ITEM # 2020-3052

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Announcements

I. BACKGROUND:

II. DISCUSSION:

- **A. Link to Strategic Goals / Objectives:**
- **B. Effect on Budget (EOB):**
- **C. Level of Service (LOS):**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:
None

ITEM # 2021-2664

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Public Hearing

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney

DATE: January 27, 2021

SUBJECT: David Smith of Innerlight Engineering Corporation, on behalf of St. Andrew's By-The-Sea Anglican Church, Inc. is requesting approval of a Major Deviation to a Major Development identified as "Immanuel Anglican Church Addition, 2nd Amendment." The project consists of an 11,470 square foot facility addition with seating for 654 people. The proposed project is located at 250 Indian Bayou Trail (Parcel ID: 00-2S-22-0000-0001-A13R). The site consists of approximately 9.13 acres. No changes to the other approved uses or site improvements are proposed.

I. BACKGROUND: David Smith of Innerlight Engineering Corporation, on behalf of St. Andrew's By-The-Sea Anglican Church, Inc. is requesting approval of a Major Deviation to a Major Development identified as "Immanuel Anglican Church Addition, 2nd Amendment." The project consists of an 11,470 square foot facility addition with seating for 654 people. The proposed project is located at 250 Indian Bayou Trail (Parcel ID: 00-2S-22-0000-0001-A13R). The site consists of approximately 9.13 acres. No changes to the other approved uses or site improvements are proposed.

II. DISCUSSION: The following Comprehensive Plan Policy and Land Development Code elements were applied in the review of this project:

COMPREHENSIVE PLAN POLICY ELEMENTS:

FLUM Designation: The property has a Future Land Use Map Designation of Institutional (INST) and a Zoning Designation of Institutional (INST). The proposed project is consistent with the Comprehensive Plan and Land Development Code (LDC).

Transportation Analysis: The revised traffic analysis, signed August 10, 2020, indicates the proposed development is estimated to generate 18 peak hour trips. The analysis is consistent with the technical methodology outlined in **LDC 6.05.05**.

Density:
Maximum FAR allowed:0.50
FAR provided:0.07

LAND DEVELOPMENT CODE (ZONING) ELEMENTS:

Zoning Designation: The property has a zoning designation of Institutional (INST). The proposed project is consistent with Land Development Code (LDC).

Platting: Not applicable with this Amendment.

Setbacks:
Front minimum required: None
Front provided: 128.73 feet

Side minimum required: None
Side provided: 145.67 feet

Rear minimum required: None
Rear provided: 413.23 feet

Pedestrian Network: The project provides a complete pedestrian network as required in **LDC 8.05.03**. External sidewalks currently exist along Indian Bayou. A continuous on-site internal sidewalk is provided throughout the development.

Utilities: All utilities are required to be underground.

Stormwater: The City Engineer approved the stormwater plan on August 24, 2020.

Refuse Collection: Solid waste collection areas are within the existing structured parking areas and screened enclosures.

White Sands Zone: The proposed project is not located within a White Sands Zone.

Landscaping: Front perimeter/common boundary: Exempt per **LDC 12.04.04. B** Interior parking landscape Minimum requirements met

Buffer zone: Minimum requirements met

Preservation and restoration:
Acres of development:0.97
Reforestation trees required:6 (4 tree credits earned)
Preserved/protected trees removed: 12
Total Preservation and reforestation:18
Total required trees:18
Total trees provided:23

Signs: All signs must comply with the sign code section of the Destin Land Development Code in effect at the time a sign permit application is submitted.

Impact Fees: Final impact fee amounts will be determinant upon the gross floor area of the overall development land uses and whether exemption or credits are applicable and evaluated at the time a Certificate of Occupancy is requested. The impact fees for the proposed project are estimated to be:

20-14-SPImmanuel Anglican Church Addition, 2ndAmendment

LAND USE	UNITS	PARK	LIBRARY	POLICE	TRANS.	TOTAL
Church	11.47	$0.00	$0.00	$7.00	$883.00	
Totals	11.47	$0.00	$0.00	$80.29	$10,128.01	$10,208.30

CONCURRENCY MANAGEMENT:

Concurrency requirements have been met:
Traffic: Signed November 4, 2020
Stormwater Management: Signed November 3, 2020
Potable Water/Sanitary Sewer: Signed June 15, 2020
Solid Waste: Signed February 6, 2020

OTHER REQUIREMENTS AND PERMITS:

State/Federal Permits:
All required State/Federal permits are to be submitted before issuance of a building permit.

Airport Protection:
A 7460-1 form submittal to the Federal Aviation Administration (FAA) for evaluation of maximum height of permanent and temporary construction equipment during construction is required.

Other Fees: N/A

Clearing Permit:
Prior to the issuance of a Clearing Permit, a clearing plan must be submitted and approved by the Community Development Department.

Certificate of Occupancy:
Prior to the issuance of a Certificate of Occupancy, all required parking and related landscaping shall be installed, inspected, and approved by the Engineering and Planning Divisions of the Community Development Department.

A. **Link to Strategic Goals / Objectives:**
B. **Effect on Budget (EOB):**
C. **Level of Service (LOS):**

III. CONCLUSION: With respect to the Major Deviation, **2.07.01(B)** of the Land Development Code:

Following the required public notice and hearing, the City Council shall either approve, approve with conditions, approve with modifications or deny the Community Development staff's recommendation and shall:

Determine conformity of the proposed development with the Comprehensive Plan, this Code, other applicable requirements and the items enumerated above.

Hear and address concerns and desires of surrounding landowners and other affected persons.

Consider any rule, objective or policy of the Comprehensive Plan or any other criterion applicable to the particular development proposals in formulating its recommendation to either approve or deny the development proposal.

If the proposal is approved or approved with conditions, the City Council shall instruct the City Manager, or designee, to authorize the issuance of a development order that complies with **Section 2.08.00**.

If the proposal is approved with modifications, a development order may be authorized by the City Manager, or his designee, once the required modifications have been completed and approved by the appropriate Technical Review Committee (TRC) members.

If the proposal is denied based upon the applicant's failure to meet the

requirements of this Code in the proposed development plan(s), the application will become null and void, the applicant will lose in-line priority consideration for concurrency. The applicant will have to submit a new application and start the review process over in order to secure consideration for approval of the proposal.

The City Council should review these criteria and render its decision on the applications in accordance therewith.

IV. RECOMMENDED MOTION: I move that City Council approve The Immanuel Anglican Church Addition, a Major Deviation to a Major Development Order, as reviewed by the City's Technical Review Committee (TRC).

ALTERNATE MOTION: I move that City Council approve/approve with conditions/approve with modifications/deny The Immanuel Anglican Church Addition, a Major Deviation to a Major Development Order.

Attachments:

1. DO-21-03_Immanuel Anglican Church (1)
2. ARCHITECTURAL PLANS (SIGNED AND SEALED)
3. CIVIL SITE PLANS V4 (SIGNED AND SEALED)
4. LANDSCAPE PLAN (SIGNED AND SEALED)

Community Development
Planning Division

4200 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-837-4242 |Email: planning@cityofdestin.com

February 1, 2021 **Development Order No. 21-03**

Final Development Order:

IMMANUEL ANGLICAN CHURCH ADDITION
2nd AMENDMENT
A MAJOR DEVIATION TO A MAJOR
DEVELOPMENT ORDER
(20-14-SP)

Based upon the City's approval and issuance of this Development Order on February 1, 2021, this document will serve as your Final Development Order, and includes all of the provisions and conditions in the attached Technical Review Committee Report.

David Smith of Innerlight Engineering Corporation, on behalf of St. Andrew's By-The-Sea Anglican Church, Inc. is requesting approval of a Major Deviation to a Major Development identified as "Immanuel Anglican Church Addition, 2nd Amendment." The project consists of an 11,470 square foot facility addition with seating for 654 people. The proposed project is located at 250 Indian Bayou Trail (Parcel ID: 00-2S-22-0000-0001-A13R). The site consists of approximately 9.13 acres. No changes to the other approved uses or site improvements are proposed. The previously approved development orders and deviations are:

- DO-03-21 Immanuel Anglican Church
- DO-04-24 Immanuel Anglican Church, 1st Amendment

DETERMINATIONS:

1. This final development order is in accordance with the approved construction documents, which is inclusive of the civil plans (Exhibit A), architectural plans (Exhibit B), and the landscape plans (Exhibit C), and dated approved on November 17, 2020.
2. All the findings and requirements of the Technical Review Committee report are incorporated herein.

CONDITIONS OF APPROVAL:

1. Pursuant to the City of Destin Land Development Code:

   Construction of infrastructure must commence within one (1) year of approval date (date from which the Final Development Order is issued by the Community Development Department) of the Final Development Order on **February 1, 2021** (no later than **February 1, 2021**), and must be completed as shown on plans approved by the Technical Review

Committee.

WARNING: If the applicant/owner has not obtained a building permit(s) for either the construction of infrastructure or construction of the entire project and that construction has not commenced within one (1) year of issuance of the final development order, the final development order will become null and void and the application for development order approval must be re-initiated (Article 2, Section 2.21.00).

NOTE: Construction of infrastructure shall be defined as site work, grading, or other construction activity (not including clearing and grubbing or demolition of existing structures) related to installation of roadways, access drives, parking lots, underground utilities, stormwater or drainage facilities, or building foundations (Article 2, Section 2.21.00).

NOTE: An applicant/owner who desires to extend the twelve (12) month (1 year) deadline for either the construction of infrastructure or construction of the entire project must submit a written request to the Community Development Department, no less than thirty (30) days prior to the expiration of the twelve (12) month deadline to obtain a building permit and commence construction of infrastructure or construction of the entire project. The applicant may receive only one extension, and such extension shall not exceed one year. The applicant /owner should review Article 2, Section 2.21.00, of the Destin Land Development Code for further explanation of the Development Order extension process.

2. If the applicant fully complies with the requirements of Condition No. 1. above, the concurrency capacity allocation status for **"Immanuel Anglican Church Addition, 2nd Amendment"** will be protected. **However, the protected concurrency status will be lost and the application for development order approval must be re-initiated if:**

    A. Construction permit(s) in association with construction of infrastructure or construction of the entire project are not obtained in accordance with Article 2, Section 2.10.00 of the Land Development Code to maintain concurrency, or

    B. Construction activity ceases for a period of one (1) year after a building permit for construction of infrastructure or construction of the entire project has been issued so that concurrency is not maintained under Article 6 of the Destin Land Development Code.

3. The applicant must obtain City of Destin permits for the following activities on and off site (these may require appropriate bonding):

    A. Disturbance of the City's Right-Of-Way (Note: Applicant must obtain the proper ROW permit(s) from the Public Services Department prior to issuance of building permits, unless otherwise exempted by the Public Services Director).
    B. Pavement cuts.
    C. Construction of any kind.
    D. Clearing, grubbing, or demolition.

E. Paving, grading, drainage, sidewalks.
F. Signage.
G. Installation of utilities.
H. Construction trailers.

4. The following items must be addressed in the appropriate order:

A. **Prior to the issuance of any City Permit,** a sign must be posted on the subject property notifying the public of the emergency contact information of the person responsible for the project. Refer to section 7.01.02(B) of the Land Development Code for details on the size, location and contents of the sign. Additionally, a posting of emergency contact information sign affidavit must be submitted to the Planning Division prior to the issuance of any permits.

B. **Prior to the Commencement of Construction,** a permit, with a copy of the demolition plan for the site indicating the location of the Construction Site Screening, must be submitted and approved by the City. Said screening must meet the requirements set forth in Destin Code of Ordinances, Section 6-51 *Screen Criteria.*

C. **Prior to the issuance of any City Permit,** obtain a Florida Department of Transportation Right-of-Way Construction Permit and submit copy to the Public Services Department.

D. **Prior to the issuance of any City Permit,** obtain a Florida Department of Environmental Protection (FDEP) National Pollutant Discharge Elimination System (NPDES) permit and submit a copy to the City Engineer. Provide a copy of the Stormwater Pollution Prevention Plan (SWPPP) as required for the NPDES permit for all construction disturbance over 1 acre. If the site is less than 1 acre, provide an erosion control plan in accordance with LDC Article 11.

E. **Prior to the issuance of any City Permit,** a copy of the Northwest Florida Water Management District (NWFWMD) storm water permit and a NPDES storm water construction generic Permit (if applicable) approval shall be provided.

F. **Prior to the issuance of a Certificate of Occupancy,** the developer/owner, engineer of record and the contractor shall make themselves familiar with LDC Article 11.09.00., Illicit Discharge, and shall comply with the codes, or be subject to enforcement.

G. **Prior to the issuance of a Certificate of Occupancy,** the developer/owner, engineer of record and the contractor shall make themselves familiar with LDC Article 8, Transportation, and shall comply with the codes, or be subject to enforcement.

H. **Prior to the issuance of a Certificate of Occupancy,** all applicable Impact Fees and other outstanding costs associated with this project that are owed to the City must be paid in full.

Estimated impact fee total: $10,208.30

I. **Prior to the issuance of a Certificate of Occupancy**, the site layout, landscaping, outdoor lighting and architectural design must be inspected and approved by the Community Development Department.

J. **Prior to the issuance of a Certificate of Occupancy,** a Stormwater Operation/Maintenance Plan (SWOMP) approved by the City shall be acknowledged and signed by the Owner.

K. **Prior to the issuance of a Certificate of Occupancy,** assigned address number for the principal building shall be displayed and clearly visible and legible, preferably reflective, from the street or private way on which the building fronts with Arabic numerals not less than three inches in height and one-half inch in width. Numbers must be in a color contrasting to the building or other background. Assigned numbers for principal buildings which are not visible from the street or private way shall additionally be displayed at the intersection of the driveway and servicing street, and attached to a post, wall, fence or mailbox at a level to ensure visibility. *Ref. LDC Section 7.18.04*.

Louis Zunguze, MURP Date
Community Development Director
City of Destin

David Smith, Authorized Agent Date
Innerlight Engineering Corporation

TECHNICAL REVIEW COMMITTEE REPORT
"IMMANUEL ANGLICAN CHURCH ADDITION, 2nd AMENDMENT":
A MAJOR DEVIATION TO A MAJOR DEVELOPMENT ORDER
(20-14-SP)

ISSUE:

Applicant: St. Andrew's By-The-Sea, Inc.
Agent: David Smith, Innerlight Engineering Corporation
Location: 250 Indian Bayou Trail, Parcel ID. #00-2S-22-0000-0001-A13R
Request: The project consists of an 11,470 square foot facility addition with seating for 654 people.
Parcel Size: The subject property contains approximately 9.13 acres.
Future Land Use: Institutional (INST)
Zoning District: Institutional (INST)
Density: Not applicable
Intensity: 0.07 Floor Area Ratio – FAR provided (0.50 FAR Allowed)
Application Date: May 4, 2020
Approved Site Plan Date: November 17, 2020

DISCUSSION/FINDINGS:
David Smith of Innerlight Engineering Corporation, on behalf of St. Andrew's By-The-Sea Anglican Church, Inc. is requesting approval of a Major Deviation to a Development identified as "Immanuel Anglican Church Addition, 2nd Amendment." The project consists of an 11,470 square foot facility addition with seating for 654 people. The proposed project is located at 250 Indian Bayou Trail (Parcel ID: 00-2S-22-0000-0001-A13R). The site consists of approximately 9.13 acres. No changes to the other approved uses or site improvements are proposed. The previously approved development orders and deviations are:

- DO-03-21 Immanuel Anglican Church
- DO-04-24 Immanuel Anglican Church, 1st Amendment

COMPREHENSIVE PLAN/ZONING:
The property has a Future Land Use Map Designation of Institutional (INST) and a Zoning Designation of Institutional (INST). The proposed project is consistent with the Comprehensive Plan and Land Development Code (LDC).

DENSITY:
Maximum FAR allowed: 0.50
FAR provided: 0.07

HEIGHT:
Maximum allowed: 35'/3 stories
Provided: 33' – 4 3/8" / 2 stories

PITCHED ROOF
Minimum required: 60%
Provided: 61.2%

FLOOR AREA RATIO:
Maximum allowed: 0.50
Provided: 0.07

SETBACKS:

Front minimum required:	None
Front provided:	128.73 feet
Side minimum required:	None
Side provided:	145.67 feet
Rear minimum required:	None
Rear provided:	413.23 feet

OPEN SPACE

Minimum required:	25%
Provided:	59.47%

PLATTING:
Not Applicable with this Amendment

CONCURRENCY MANAGEMENT:
Concurrency requirements have been met:
Traffic: The Traffic CEC was signed on November 4, 2020.
Stormwater Management: The City's Stormwater Manager signed the CEC on November 3, 2020.
Solid Waste: The Solid Waste CEC was signed on February 6, 2020.
Potable Water: The Potable Water CEC was signed on June 15, 2020.
Sanitary Sewer: The Sanitary Sewer CEC was signed on June 15, 2020.

AIRPORT PROTECTION:
A 7460-1 form submittal to the Federal Aviation Administration (FAA) for evaluation of maximum height of permanent and temporary construction equipment during construction is required.

TRANSPORTATION ANALYSIS:
The revised traffic analysis, signed August 10, 2020, indicates the proposed development is estimated to generate 18 peak hour trips. The analysis is consistent with the technical methodology outlined in LDC 6.05.05.

RIGHT-OF-WAY DEDICATION:
There is no right-of-way dedication involved with this project.

INGRESS/EGRESS:
Vehicular access to the property is provided by a 24-foot-wide, two-way accessway from the Indian Bayou Trail public ROW.

PEDESTRIAN NETWORK:
The project provides a complete pedestrian network as required in LDC 8.05.03. External sidewalks exist along Indian Bayou Trail. A continuous on-site internal sidewalk is provided throughout the development.

PARKING:

Required vehicle parking spaces:	218
Provided vehicle parking spaces:	251

Required minimum bicycle parking spaces: 1
Provided bicycle parking spaces: 6

UTILITIES:
All utilities are required to be underground.

STORMWATER:
The City Engineer approved the stormwater plan on August 24, 2020.

REFUSE COLLECTION:
Solid waste collection areas are within the existing structured parking areas and screened enclosures.

WHITE SANDS ZONE:
The proposed project is not located within any White Sands Zones.

LANDSCAPE:
Front perimeter/common boundary: Existing landscape along Indian Bayou Trail to remain
Interior parking landscape: Minimum requirements met
Buffer zone: Minimum requirements met
Preservation and restoration:

Acres of development:	0.97	
Reforestation trees required:	6	(4 tree credits earned)
Preserved/protected trees removed:	12	
Total Preservation and reforestation:	18	
Total required trees:	**18**	
Total trees provided:	**23**	

SIGNS:
All signs must comply with the sign code section of the Destin Land Development Code in effect at the time a sign application is submitted.

IMPACT FEES:
Final impact fee amounts will be determinant upon the gross floor area of the overall development land uses and whether exemption or credits are applicable and reevaluated at the time a Certificate of Occupancy is requested. The impact fees for the proposed project are estimated to be:

20-14-SP Immanuel Anglican Church Addition, 2nd Amendment

LAND USE	UNITS	PARK	LIBRARY	POLICE	TRANS.	TOTAL
Church	11.47	$0.00	$0.00	$7.00	$883.00	
Totals	**11.47**	**$0.00**	**$0.00**	**$80.29**	**$10,128.01**	**$10,208.30**

COMMENTS:

Per Community Development Department:

1. **Prior to the issuance of a Clearing Permit**, a clearing plan must be submitted and approved by the Community Development Department.

2. **Prior to the issuance of a Certificate of Occupancy**, all required parking and related landscaping shall be installed, inspected, and approved by the Engineering and Community Development Departments.

3. **Prior to the issuance of a Certificate of Occupancy**, traffic control devices for roadway accesses shall be maintained and repainted if worn, per LDC 8.04.03.C. This will be reviewed during final site inspection.

4. **Prior to the issuance of a Certificate of Occupancy**, the stormwater facilities will need to be cleaned and maintained. This will be reviewed during final site inspection.

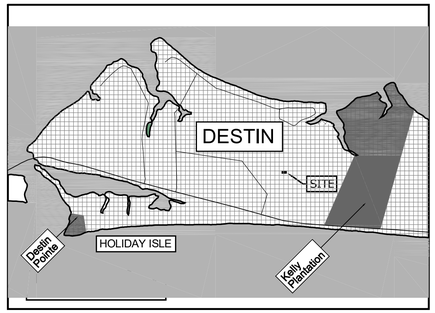
5. A 7460-1 form submittal to the Federal Aviation Administration (FAA) for evaluation of maximum height of permanent and temporary construction equipment during construction is required.

ARTIST'S CONCEPTUAL RENDERING ONLY INTENDED TO CONVEY GENERAL INTENT. SOME ELEMENTS MAY HAVE DEVELOPED BEYOND THIS RENDERING.

FINAL PLANS:
APPROVED 11/17/20
(EXHIBIT A)

A New Multi-Function Worship Building for Immanuel Anglican Church

250 Indian Bayou Trail
Destin, FL



Location Map

N.T.S.

Architect:

Savoie Architects, P.A.
6346 West County Highway 30A
Santa Rosa Beach, Florida 32459
Phone: (850) 622-0057
email: office@savoiearchitect.com

Civil/Permit Eng:

Innerlight Engineering
11490 Emerald Coast Pkwy., Ste. 2W
Miramar Beach, FL 32550
Phone: (850) 424-5855
email: david@ieceng.com

Structural Eng:

APEX Engineering Group, PLLC
78-A Ricker Avenue
Santa Rosa Beach, Florida 32459
Phone: (850) 231-4540
email: steve@apexengineeringgroup.net

M&P Eng:

Johnson Peaden Engineering, Inc.
221 Hollywood Blvd., NE
Fort Walton Beach, Florida 32548
Phone: (850) 244-6189
email: j.johnson@johnsonpeaden.com

Electrical Eng:

Anthony L. Davis, P.E.
3035 Whitney Lane
Pace, Florida 32571
Phone: (850) 995-2548
email: anthonyldavis@att.net

General Notes:

1. CONTRACTOR SHALL COMPLY WITH THE REQUIREMENTS OF THE FLORIDA BUILDING CODE, LATEST EDITION, AND THE LIFE SAFETY CODE LATEST EDITION, AND ALL APPLICABLE ORDINANCES OF CITY OF DESTIN, FLORIDA.
2. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND REPORT ANY DISCREPANCIES TO THE ARCHITECT PRIOR TO AND DURING CONSTRUCTION.
3. THE CONTRACTOR SHALL NOTIFY THE ARCHITECT OF ANY INCONSISTENCIES OR DISCREPANCIES DISCOVERED BETWEEN ACTUAL SITE CONDITIONS AND THOSE INDICATED ON THE DRAWINGS THAT WOULD AFFECT THE QUALITY OF THE WORK.
4. DEVIATIONS TO THE DRAWINGS NOT APPROVED IN WRITING BY THE ARCHITECT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
5. THE BUILDINGS AS DESIGNED SHALL COMPLY WITH NFPA 101 OF THE LIFE SAFETY CODE.
6. CONTRACTOR SHALL VERIFY WITH THE OWNER(S) ALL DOOR AND WINDOW TYPES, SIZES, AND LOCATIONS PRIOR TO CONSTRUCTION.
7. CONTRACTOR SHALL VERIFY WITH THE OWNER(S) ALL TYPES, LOCATIONS, AND COLORS OF ALL FINISHES PRIOR TO CONSTRUCTION.

Building Code Data:

2017 FLORIDA BUILDING CODE

NFPA 101 LIFE SAFETY CODE 2018

SEE LIFE SAFETY PLANS FOR OCCUPANT LOADS

Code Notes:

ALL CONSTRUCTION SHALL CONFORM TO THE FLORIDA BUILDING CODE, 2017 EDITION. REFERENCE TO OTHER STANDARD SPECIFICATIONS OR CODES SHALL MEAN THE LATEST STANDARD OR CODE PUBLISHED AND ADOPTED BY THE LEGAL GOVERNING AUTHORITY AT THE TIME OF CONSTRUCTION START.

City Notes:

I CERTIFY THAT THE DESIGN PLANS AND SPECIFICATIONS FOR THIS CONSTRUCTION ARE IN COMPLIANCE WITH THE CRITERIA ESTABLISHED BY THE FLORIDA BUILDING CODE AND SECTION ( ) OF THE CITY OF DESTIN LAND DEVELOPMENT CODE.

THIS BUILDING AND/OR STRUCTURE IS DESIGNED TO WITHSTAND A WIND VELOCITY OF 140 MPH (UNLESS ENGINEERING INTERPOLATION PROVIDED OR IN A V-ZONE) AND CHAPTER 16 OF THE FLORIDA BUILDING CODE.

ALSO, UPON COMPLETION OF THIS BUILDING AND/OR STRUCTURE, I WILL CERTIFY AT THAT TIME THE BUILDING AND/OR STRUCTURE HAS COMPLIED WITH THIS SPECIFIC BUILDING DESIGN. THIS MUST BE ON FILE AT THE CITY OF DESTIN BUILDING DEPARTMENT BEFORE RECEIVING AN INSPECTION FOR POWER.

ALL DRAWINGS AND/OR CORRESPONDENCE SHALL BE SIGNED AND SEALED.

Legal Description:

SEE SURVEY

REVISION DATE	DATE OF ISSUE

Index of Drawings:

Civil:

Under Seperate Cover

Architectural

CVR	Cover Sheet
SP1.1	Site Plan
A1.1	Floor Plan
A1.1.1	Floor Plan–Table Layout (reference only)
A1.2	Mezzanine Plan
A1.3	Reflected Ceiling Plan
A1.4	Mezzanine Reflected Ceiling Plan
A1.5	Roof Plan
A1.6	Life Safety Plan
A1.7	Mezzanine Life Safety Plan
A1.8	Enlarged Bathroom Plans & Elevations
A1.9	Enlarged Kitchen Plan and Equip. Schedule
A2.1	Exterior Elevations
A2.2	Exterior Elevations
A2.3	Exterior Elevations
A2.4	Profile Building Sections
A2.5	Profile Building Sections
A3.1	Door Schedules and Notes
A3.2	Window Schedules and Notes
A3.3	Room Finish Schedules
A4.1	Sections and Details
A4.2	Sections and Details
A5.1	Not Used
A6.1	Details

Structrual

2020-04-09	S-001	Structural Design Notes
2020-04-09	S-101	Foundation Plan
2020-04-09	S-102	Wall and Framing Plans
2020-04-09	S-103	Wall and Roof Framing Plans
2020-04-09	S-104	Roof Framing and Beam Plans
2020-04-09	S-501	Construction Details
2020-04-09	S-502	Construction Details
2020-04-09	S-503	Construction Details
2020-04-09	S-504	Construction Details

Mechanical

2020-06-29	M1.1	HVAC Floor Plans
2020-06-29	M1.2	HVAC Roof Plan
2020-06-29	M2.1	HVAC Details & Notes

Electrical

2020-06-22	E0.1	Electrical Notes and Lighting Fixture Schedule
2020-06-22	E0.2	Panel Schedules and Riser Diagrams
2020-06-22	E1.1	Power and Misc. Systems Plans
2020-06-22	E1.2	Lighting Plans
2020-06-22	E1.3	HVAC Systems Power Plans
2020-06-22	E1.4	Fire Alarm Systems Plans
2020-06-22	E1.5	Electrical Site Plan

Plumbing

2020-06-29	P1.1	Plumbing Plans
2020-06-29	P2.1	Plumbing Riser, Fixture Schedule, Notes and Legends
2020-06-29	P2.2	Plumbing Details and Notes

Fire Protection

2020-06-29	FP1.1	Fire Protection Plans
2020-06-29	FP2.1	Fire Protection Notes

matthew c savoie

10-07-20

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida - 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar 0015420 - louisiana 5641
mississippi-4195 -
ncarb, nevada - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

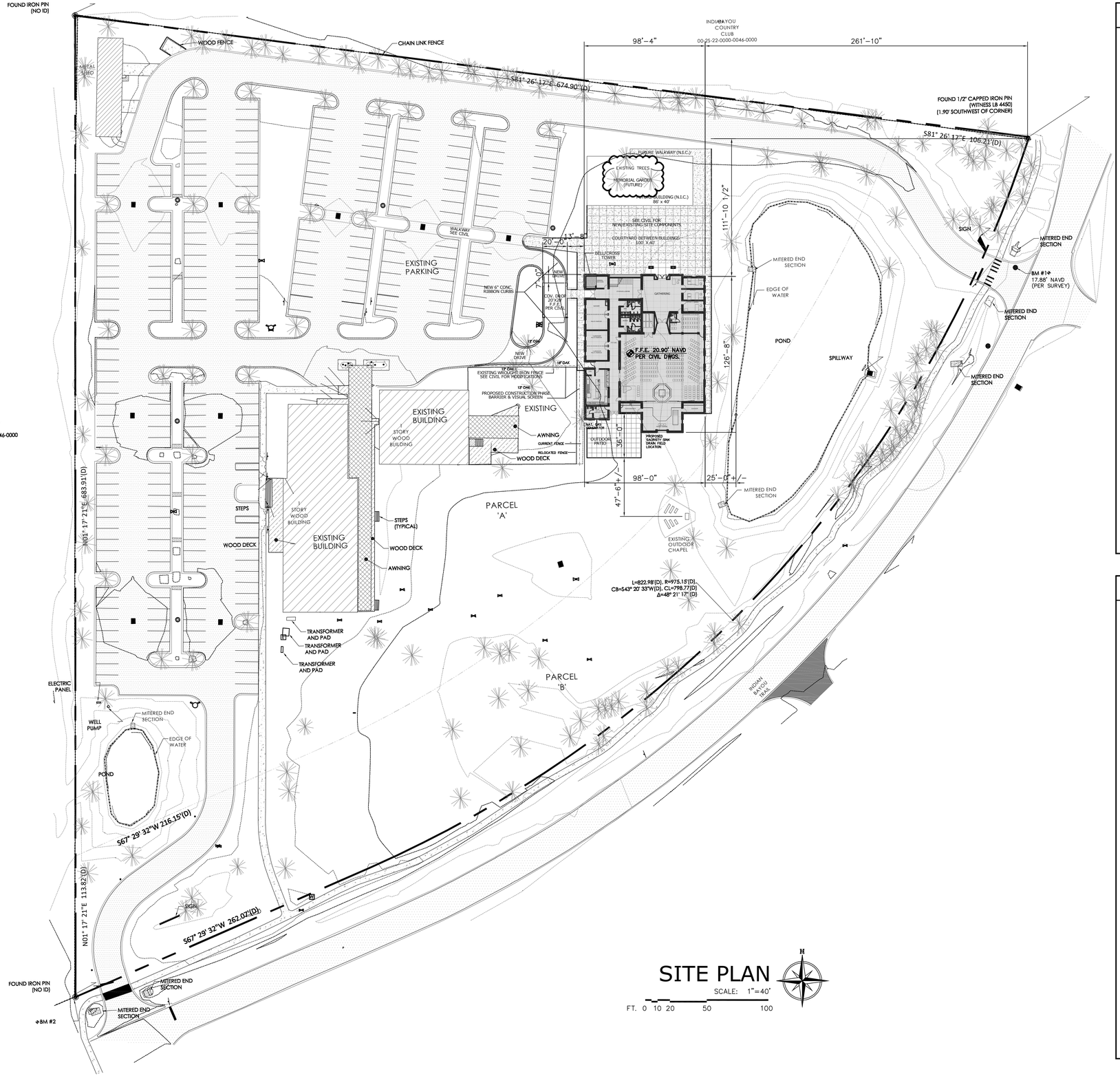
COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

PERMIT SET

CVR
OF 1

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



SITE PLAN

SCALE: 1"=40'

FT. 0 10 20 50 100

Site / Utility Work Limits:

1. ALL SITE WORK REQUIRED BY THE DEVELOPMENT ORDER AND CITY PERMIT, AND/OR AS INCLUDED IN THESE AND THE CIVIL DOCUMENTS WILL BE PERFORMED AS PART OF THIS PROJECT, OR AS NOTED BELOW.

2. THE SITE/CIVIL ENGINEERING COMPONENTS THAT ARE PART OF THIS WORK WILL INCLUDE THOSE LISTED BELOW AND THOSE NOTES IN THE CIVIL ENGINEER'S PERMIT DOCUMENTS:

    1. CONNECTION TO EXISTING SEWER LINES.
    2. CONNECTION TO EXISTING WATER WATER LINES OR TAPS.
    3. CONNECTION TO & MODIFICATIONS TO, EXISTING STORMWATER SYSTEMS
    4. CONNECTION TO & MODIFICATIONS TO, EXISTING SITE LIGHTING & ELECTRICAL COMPONENTS
    5. CONNECTION TO & MODIFICATIONS TO, EXISTING PARKING COMPONENTS
    6. CONNECTION TO & MODIFICATIONS TO, EXISTING SIDEWALKS AND FLATWORK
    7. CONNECTION TO EXISTING GREASE TRAP (IF APPLICABLE)

3. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR EXTENDING NEW SEWER LINES FROM BUILDING TO THE EXISTING TAP LOCATIONS @ NORTH SIDE OF BUILDING.

4. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR EXTENDING NEW POTABLE WATER LINES FROM BUILDING TO THE EXISTING WATER METER / WATER TAP LOCATIONS (SEE CIVIL). WATER LINES SIZES SHOULD BE VERIFIED WITH EXISTING / APPROVED CIVIL AND SHOULD BE SIZED AS CALLED OUT IN CIVIL DRAWINGS & PREPPED FOR PROPOSED METER.

5. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR EXTENDING NEW LINES FROM THE NEW BUILDING TO THE NEW GREASE TRAP (ONLY IF APPLICABLE) LOCATION.

6. THE GENERAL CONTRACTOR SHALL REVIEW AND BE FAMILIAR WITH THE CIVIL ENGINEER'S APPROVED MASTER SITE PLAN, DEVELOPMENT ORDER AND PERMIT DRAWINGS, AS IT RELATES TO THE EXISTNG CONDITIONS FOR THIS PROJECT. THIS INCLUDES THE PROPOSED WATER SUPPLY, SANITARY SEWER COMPONENTS, STORM-WATER PLAN, PARKING & SIDEWALK LOCATIONS AND ELEVATIONS.

7. ANY DISCREPANCIES BETWEEN CIVIL AND ARCHITECTURAL MUST BE REPORTED TO THE ARCHITECT IMMEDIATELY SO THAT A CALRIFICATION CAN BE MADE.

8. PROVIDE FINISH GRADING TO ALL SITE AREAS OUTSIDE OF BUILDING FOOTPRINT AND WITHIN THE "LIMITS OF WORK". SOD THESE AREAS FOR STABILIZATION. FOR BID PURPOSES QUOTE CENTIPEDE SOD, UNLESS A LANDSCAPE PLAN IS PROVIDED, IN WHICH CASE THE LANDSCAPE PLAN, WHETHER PROVIDED AS PART OF CIVIL DESIGN OR BY A LANDSCAPRE ARCHITECT, WILL BE FOLLOWED. THE FINAL SOD AND PLANTING CHOICES WILL BE APPROVED BY OWNER, CIVIL ENGINEER AND LANDSCAPE ARCHITECT.

9. EXISTING SWALES AND LANDSCAPED AREAS MUST BE PRESERVED TO FULLEST EXTENT POSSIBLE. ANY AREAS DAMAGED DURING CONSTRUCTION MUST BE REPAIRED AND TO PREVIOUS CONDITIONS OS THAT THEY ARE FULLY FUNCTIONING PRIOR TO PROJECT COMPLETION. THE C.E. OF RECORD MUST BE ALLOWED TO INSPECT ANY REPAIRED STORM-WATER ELEMENTS.

General Notes:

1. CONTRACTOR SHALL COORDINATE THE WORK OF ALL TRADES

2. CONTRACTOR SHALL VERIFY EXISTING SITE CONDITIONS PRIOR TO COMMENCING ANY WORK AND NOTIFY ARCHITECT IMMEDIATELY OF ANY INCONSISTENCIES.

3. THE GENERAL CONTRACTOR SHALL BE HELD TO, HAVE EXAMINED AND BE RESPONSIBLE FOR A COMPLETE WORKING KNOWLEDGE OF, THE CONSTRUCTION DOCUMENTS AND EXISTING SITE CONDITIONS FOR THE WORK TO BE PERFORMED IN THE COMPLETION OF THE STRUCTURE AS OUTLINED IN THE CONSTRUCTION DOCUMENTS.

4. THE GENERAL CONTRACTOR SHALL LOCATE THE GENERAL REFERENCE POINTS & TAKE ORDINARY PRECAUTIONS TO PREVENT THEIR DISRUPTION.

5. THE GENERAL CONTRACTOR WILL REQUEST CLARIFICATION FROM THE ARCHITECT FOR DISCREPANCIES. ERRORS RESULTING FROM MISINTERPRETATION OF CONSTRUCTION. DOCUMENTS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR(S).

6. SUBSTITUTIONS MAY BE SUBMITTED TO THE ARCHITECT FOR CONSIDERATION. THE ARCHITECT IS NOT OBLIGATED TO ACCEPT SUBSTITUTIONS.

7. ITEMS WHICH REQUIRE APPROVAL OF THE BUILDING OFFICIAL MUST BE SUBMITTED TO THE BUILDING OFFICIAL BY THE CONTRACTOR AND COPIED TO THE ARCHITECT WHEN APPROPRIATE

8. DO NOT SCALE DRAWINGS.

9. DRAWING DATUM IS BASED ON NORTH AMERICAN VERTICAL DATUM REFERENCE HEIGHTS – N.A.V.D. CONFIRM ALL EXISTING DATUM PRIOR TO CONSTRUCTION.

10. ALL WORK SHALL BE PERFORMED BY QUALIFIED CONTRACTORS AND SUB-CONTRACTORS LICENSED IN THE STATE OF FLORIDA WHEN LICENSES ARE REQUIRED BY LAW.

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida · 32459
phone no. · (850) 622-0057
fax no.
florida architectural registration
florida ar 0015420 · louisiana 5641
mississippi 4195 ·
corp. florida · ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

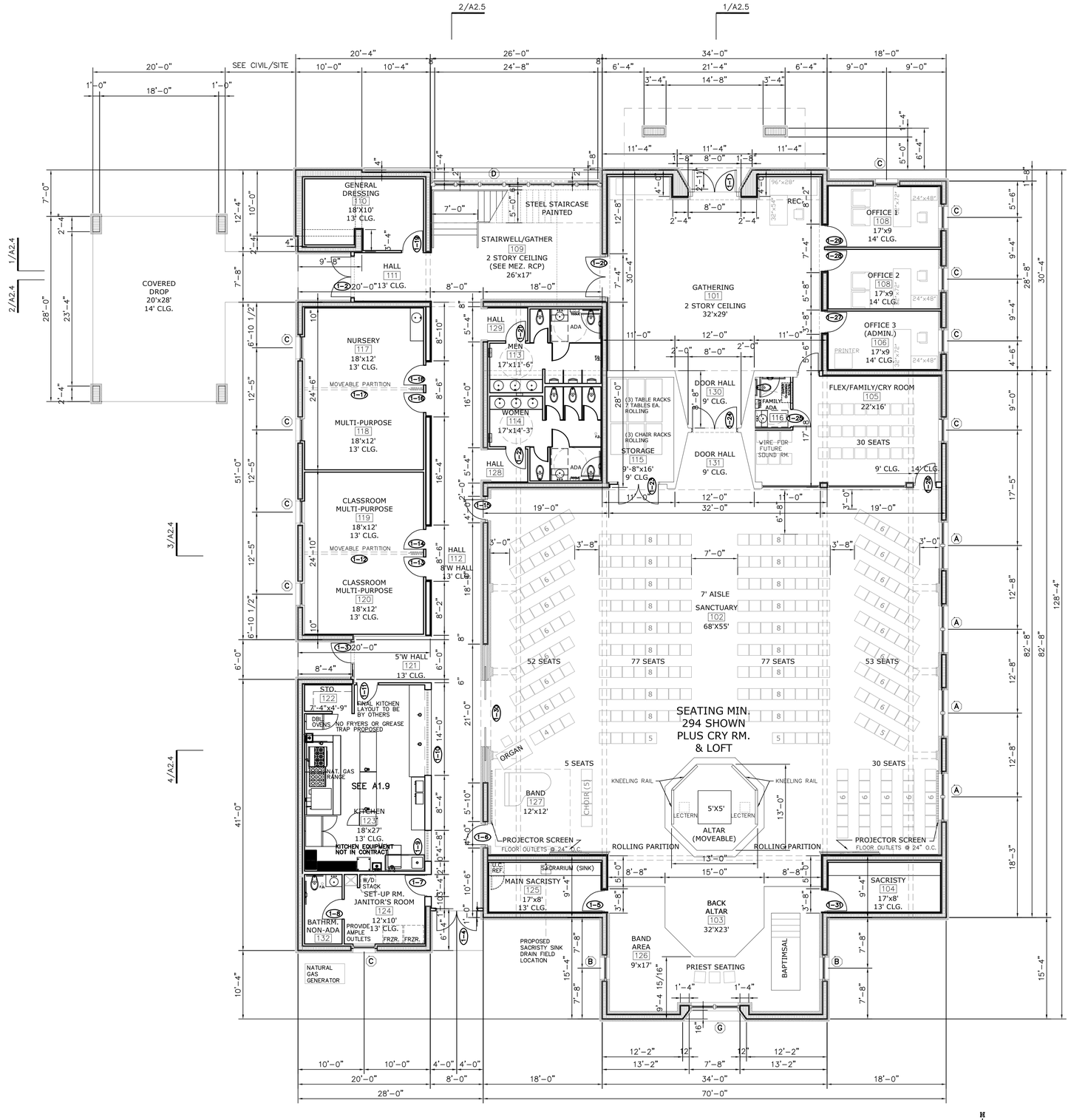
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

SP1.1
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



FLOOR PLAN

SCALE: 1"=8'-0"

FT. 0 10 20

AIR-CONDITIONED G.S.F. = 11,470

General Notes:

1. CONTRACTOR SHALL COORDINATE THE WORK OF ALL TRADES
2. CONTRACTOR SHALL VERIFY EXISTING SITE CONDITIONS PRIOR TO COMMENCING ANY WORK AND NOTIFY ARCHITECT IMMEDIATELY OF ANY INCONSISTANCIES.
3. CONTRACTOR IS RESPONSIBLE FOR ADEQUATE BRACING OF STRUCTURAL OR NON-STRUCTURAL MEMBERS DURING CONSTRUCTION.
4. THE GENERAL CONTRACTOR SHALL BE HELD TO, HAVE EXAMINED AND BE RESPONSIBLE FOR A COMPLETE WORKING KNOWLEDGE OF, THE CONSTRUCTION DOCUMENTS AND EXISTING SITE CONDITIONS FOR THE WORK TO BE PERFORMED IN THE COMPLETION OF THE STRUCTURE AS OUTLINED IN THE CONSTRCUTION DOCUMENTS.
5. THE GENERAL CONTRACTOR SHALL LOCATE THE GENERAL REFERENCE POINTS & TAKE ORDINARY PRECAUTIONS TO PREVENT THEIR DISRUPTION.
6. THE GENERAL CONTRACTOR WILL REQUEST CLARIFICATION FROM THE ARCHITECT FOR DISCREPANCIES. ERRORS RESULTING FROM MISINTERPRETATION OF CONSTRUCTION. DOCUMENTS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR(S).
7. SUBSTITUTIONS MAY BE SUBMITTED TO THE ARCHITECT FOR CONSIDERATION. THE ARCHITECT IS NOT OBLIGATED TO ACCEPT SUBSTITUTIONS.
8. ITEMS WHICH REQUIRE APPROVAL OF THE BUILDING OFFICIAL MUST BE SUBMITTED TO THE BUILDING OFFICIAL BY THE CONTRACTOR AND COPIED TO THE ARCHITECT WHEN APPROPRIATE
9. WINDOWS AND DOORS SHALL BE INSTALLED PER MANUF.S SPEC.S
10. DO NOT SCALE DRAWINGS.
11. ALL DESIGN LOADS NOT INDICATED ON DRAWINGS SHALL BE GOVERNED BY APPLICABLE BUILDING CODES.
12. DRAWING DATUM IS BASED ON NORTH AMERICAN VERTICAL DATUM REFERENCE HEIGHTS – N.A.V.D. CONFIRM ALL EXISTING DATUM PRIOR TO CONSTRUCTION.
13. FRAMING DIMENSIONS FOR ARCHITECTURAL DRAWINGS ARE NOMINAL FACE OF STUD TO FACE OF STUD AND NOMINAL MASONRY DIMENSIONS, UNLESS OTHERWISE NOTED.
14. ISOLATE DISSIMILAR METALS TO PROTECT AGAINST GALVANIC CORROSION
15. ALL WORK SHALL BE PERFORMED BY QUALIFIED CONTRACTORS AND SUB-CONTRACTORS LICENSED IN THE STATE OF FLORIDA WHEN LICESNES ARE REQUIRED BY LAW.
16. STRUCTURAL WOOD AND FRAMING SHALL CONFORM TO THE "TIMBER CONSTRUCTION MANUAL" AS PUBLISHED BY THE AMERICAN INSTITUTE OF TIMBER CONSTRUCTION.
17. ALL WOOD IN CONTACT WITH MASONRY, CONCRETE, OR STEEL SHALL BE PRESSURE TREATED. PROVIDE AN APPROVED MOISTURE VAPOR BARRIER BETWEEN THE CONCRETE OR OTHER CEMENTITIOUS MATERIALS AND THE WOOD.
18. REFER TO OWNER FOR ALL SECURITY SYSTEM & AUDIO SYSTEM REQUIREMENTS AND FINAL LOCATION OF COMPONENTS
19. REFER TO LANDSCAPE ARCHITECT'S DRAWINGS AND SITE PLAN FOR ALL EXTERIOR HARDSCAPE/LANDSCAPE REQUIREMENTS.
20. CONCEAL ALL VENTS AND EXTERIOR PLUMBING AND MECHANICAL COMPONENTS IN THE EAVES AND BEHIND FOUNDATION SCREEN TO THE FULLEST EXTENT POSSIBLE.

Insulation Notes:

LOCATION:	TYPE / R VALUE:	NOTES:
UNDERSIDE OF ROOF DECK	SPRAY FOAM	INSTALLED TIGHT TO UNDERSIDE OF DECK
EXTERIOR WALLS	INFILL W/ OPEN CELL SPRAY FOAM	METAL FRAMED FURRED WALLS
FLOOR	NOT APPLICABLE	NOT APPLICABLE
INTERMEDIATE FLOORS	BATT INSULATION	FOR SOUND
INTERIOR WALLS-SOUND	BATT INSUL.	NEW RESTROOM, MECH. RM. & OFFICE WALLS

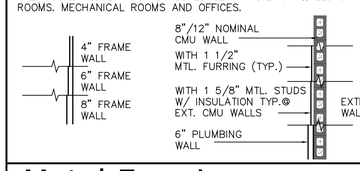
Mechanical Notes:

A/C SYSTEM TO BE NO. OF UNITS SHOWN WITH THERMOSTATS WHERE SHOWN ON MECHANICAL ENGINEER'S DRAWINGS

ALL A/C DRAIN PANS TO HAVE FLOOR DRAIN TO COLLECT CONDENSATE RUN-OFF DRAIN TO EXTERIOR OF AS OTHERWISE SPECIFIED BY MECH. ENGINEER

Wall Legend:

PROVIDE INSULATION PER INSUL SCHEDULE AT ALL EXTERIOR LOCATIONS AND SOUND INSULATION PER SCHEDULE AT INTERIOR WALLS OF TOILET ROOMS, MECHANICAL ROOMS AND OFFICES.



Metal Framing:

EXTERIOR METAL FRAMING: (WHERE APPLICABLE)
18 GAUGE 3 5/8" STUDS W/ 1 3/4" FLANGE @ 24" O.C.

INTERIOR METAL STUDS:
20 GAUGE 3 5/8" STUDS W/ 1 1/4" FLANGE @ 24" O.C.

INTERIOR METAL FURRING: (@ INTERIOR FACE OF CMU EXTERIOR WALLS)
20 GAUGE 1 5/8" STUDS W/ 1 1/4" FLANGE @ 24" O.C.

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar-0013322 louisiana 5641
mississippi 4195
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A1.1
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.

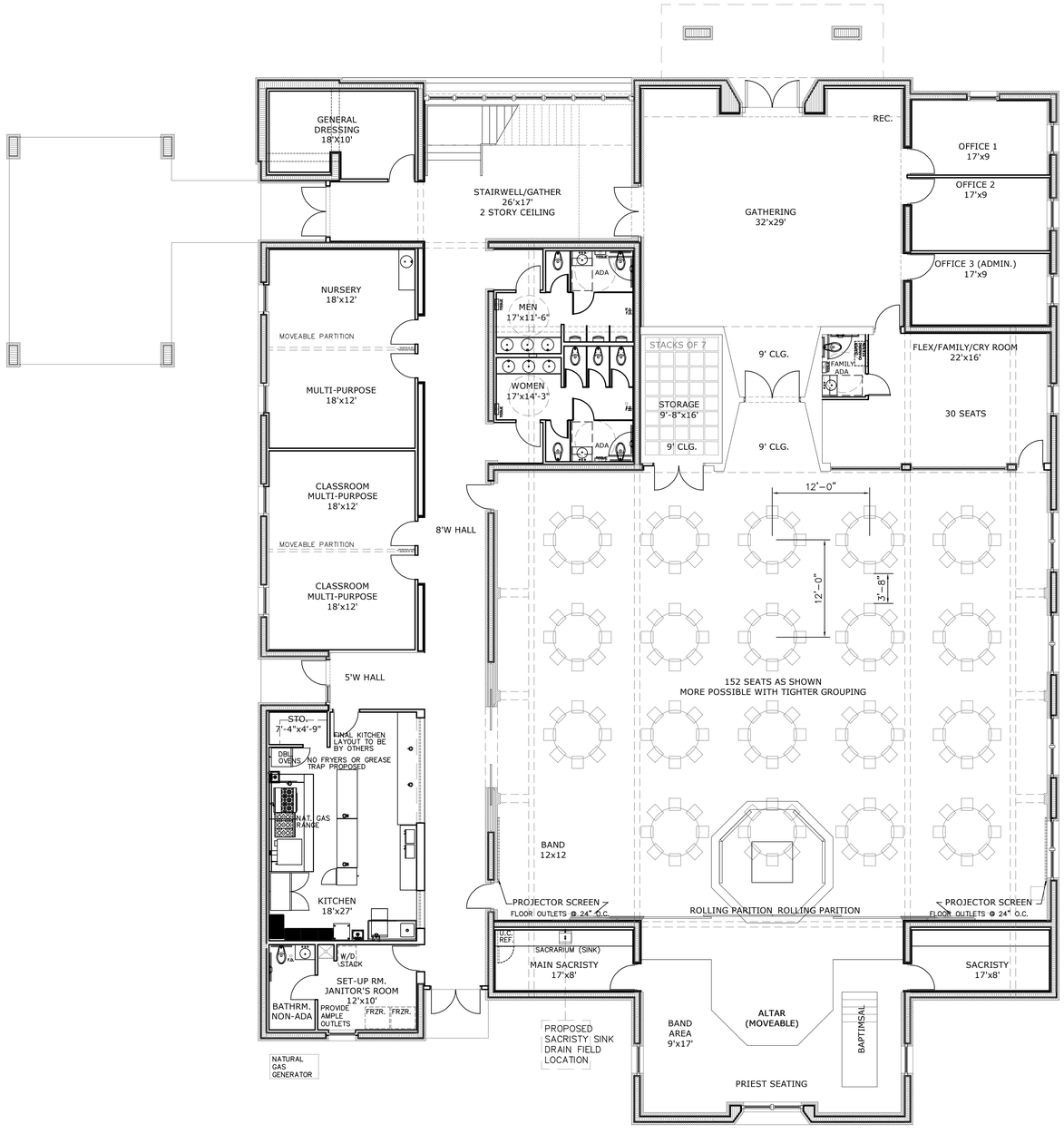


TABLE LAYOUT

SCALE: 1"=8'-0"

FT. 0 10 20

THIS SHEET IS FOR REFERENCE ONLY

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar 0013322 louisiana 5641
mississippi 4195 - ar0003322
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

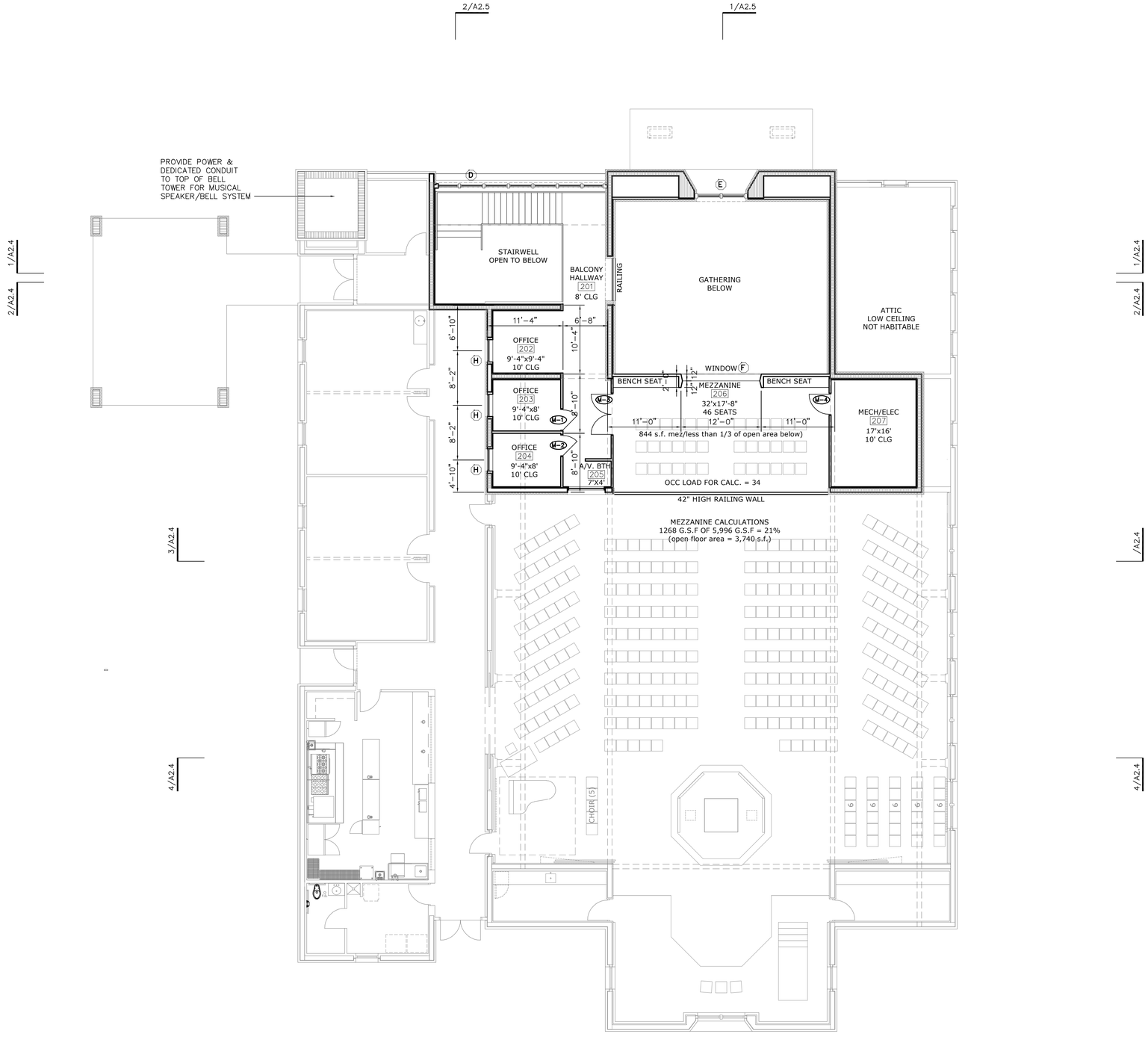
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A1.1.1
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



MEZZANINE PLAN

SCALE: 1"=8'-0"

FT. 0 10 20

General Notes:

1. CONTRACTOR SHALL COORDINATE THE WORK OF ALL TRADES
2. CONTRACTOR SHALL VERIFY EXISTING SITE CONDITIONS PRIOR TO COMMENCING ANY WORK AND NOTIFY ARCHITECT IMMEDIATELY OF ANY INCONSISTANCIES.
3. CONTRACTOR IS RESPONSIBLE FOR ADEQUATE BRACING OF STRUCTURAL OR NON-STRUCTURAL MEMBERS DURING CONSTRUCTION.
4. THE GENERAL CONTRACTOR SHALL BE HELD TO, HAVE EXAMINED AND BE RESPONSIBLE FOR A COMPLETE WORKING KNOWLEDGE OF, THE CONSTRUCTION DOCUMENTS AND EXISTING SITE CONDITIONS FOR THE WORK TO BE PERFORMED IN THE COMPLETION OF THE STRUCTURE AS OUTLINED IN THE CONSTRCUTION DOCUMENTS.
5. THE GENERAL CONTRACTOR SHALL LOCATE THE GENERAL REFERENCE POINTS & TAKE ORDINARY PRECAUTIONS TO PREVENT THEIR DISRUPTION.
6. THE GENERAL CONTRACTOR WILL REQUEST CLARIFICATION FROM THE ARCHITECT FOR DISCREPANCIES. ERRORS RESULTING FROM MISINTERPRETATION OF CONSTRUCTION. DOCUMENTS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR(S).
7. SUBSTITUTIONS MAY BE SUBMITTED TO THE ARCHITECT FOR CONSIDERATION. THE ARCHITECT IS NOT OBLIGATED TO ACCEPT SUBSTITUTIONS.
8. ITEMS WHICH REQUIRE APPROVAL OF THE BUILDING OFFICIAL MUST BE SUBMITTED TO THE BUILDING OFFICIAL BY THE CONTRACTOR AND COPIED TO THE ARCHITECT WHEN APPROPRIATE
9. WINDOWS AND DOORS SHALL BE INSTALLED PER MANUF.S SPEC.S
10. DO NOT SCALE DRAWINGS.
11. ALL DESIGN LOADS NOT INDICATED ON DRAWINGS SHALL BE GOVERNED BY APPLICABLE BUILDING CODES.
12. DRAWING DATUM IS BASED ON NORTH AMERICAN VERTICAL DATUM REFERENCE HEIGHTS – N.A.V.D. CONFIRM ALL EXISTING DATUM PRIOR TO CONSTRUCTION.
13. FRAMING DIMENSIONS FOR ARCHITECTURAL DRAWINGS ARE NOMINAL FACE OF STUD TO FACE OF STUD AND NOMINAL MASONRY DIMENSIONS, UNLESS OTHERWISE NOTED.
14. ISOLATE DISSIMILAR METALS TO PROTECT AGAINST GALVANIC CORROSION
15. ALL WORK SHALL BE PERFORMED BY QUALIFIED CONTRACTORS AND SUB-CONTRACTORS LICENSED IN THE STATE OF FLORIDA WHEN LICESNES ARE REQUIRED BY LAW.
16. STRUCTURAL WOOD AND FRAMING SHALL CONFORM TO THE "TIMBER CONSTRUCTION MANUAL" AS PUBLISHED BY THE AMERICAN INSTITUTE OF TIMBER CONSTRUCTION.
17. ALL WOOD IN CONTACT WITH MASONRY, CONCRETE, OR STEEL SHALL BE PRESSURE TREATED. PROVIDE AN APPROVED MOISTURE VAPOR BARRIER BETWEEN THE CONCRETE OR OTHER CEMENTITIOUS MATERIALS AND THE WOOD.
18. REFER TO OWNER FOR ALL SECURITY SYSTEM & AUDIO SYSTEM REQUIREMENTS AND FINAL LOCATION OF COMPONENTS
19. REFER TO LANDSCAPE ARCHITECT'S DRAWINGS AND SITE PLAN FOR ALL EXTERIOR HARDSCAPE/LANDSCAPE REQUIREMENTS.
20. CONCEAL ALL VENTS AND EXTERIOR PLUMBING AND MECHANICAL COMPONENTS IN THE EAVES AND BEHIND FOUNDATION SCREEN TO THE FULLEST EXTENT POSSIBLE.

Insulation Notes:

LOCATION:	TYPE / R VALUE:	NOTES:
UNDERSIDE OF ROOF DECK	SPRAY FOAM	INSTALLED TIGHT TO UNDERSIDE OF DECK
EXTERIOR WALLS	INFILL W/ OPEN CELL SPRAY FOAM	METAL FRAMED FURRED WALLS
FLOOR	NOT APPLICABLE	NOT APPLICABLE
INTERMEDIATE FLOORS	BATT INSULATION	FOR SOUND
INTERIOR WALLS-SOUND	BATT INSUL.	NEW RESTROOM, MECH. RM. & OFFICE WALLS

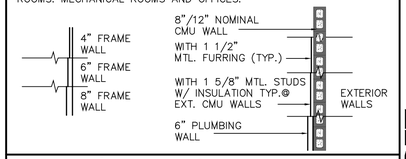
Mechanical Notes:

A/C SYSTEM TO BE NO. OF UNITS SHOWN WITH THERMOSTATS WHERE SHOWN ON MECHANICAL ENGINEER'S DRAWINGS

ALL A/C DRAIN PANS TO HAVE FLOOR DRAIN TO COLLECT CONDENSATE RUN-OFF DRAIN TO EXTERIOR OF AS OTHERWISE SPECIFIED BY MECH. ENGINEER

Wall Legend:

PROVIDE INSULATION PER INSUL SCHEDULE AT ALL EXTERIOR LOCATIONS AND SOUND INSULATION PER SCHEDULE AT INTERIOR WALLS OF TOILET ROOMS. MECHANICAL ROOMS AND OFFICES.



Metal Framing:

EXTERIOR METAL FRAMING: (WHERE APPLICABLE)
18 GAUGE 3 5/8" STUDS W/ 1 3/4" FLANGE @ 24" O.C.

INTERIOR METAL STUDS:
20 GAUGE 3 5/8" STUDS W/ 1 1/4" FLANGE @ 24" O.C.

INTERIOR METAL FURRING: (@ INTERIOR FACE OF CMU EXTERIOR WALLS)
20 GAUGE 1 5/8" STUDS W/ 1 1/4" FLANGE @ 24" O.C.

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida - 32459
phone no. - (850) 622-0007
fax no. -
architectural registration
florida ar 0015420 - louisiana 5641
mississippi 4135 - arb003322
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

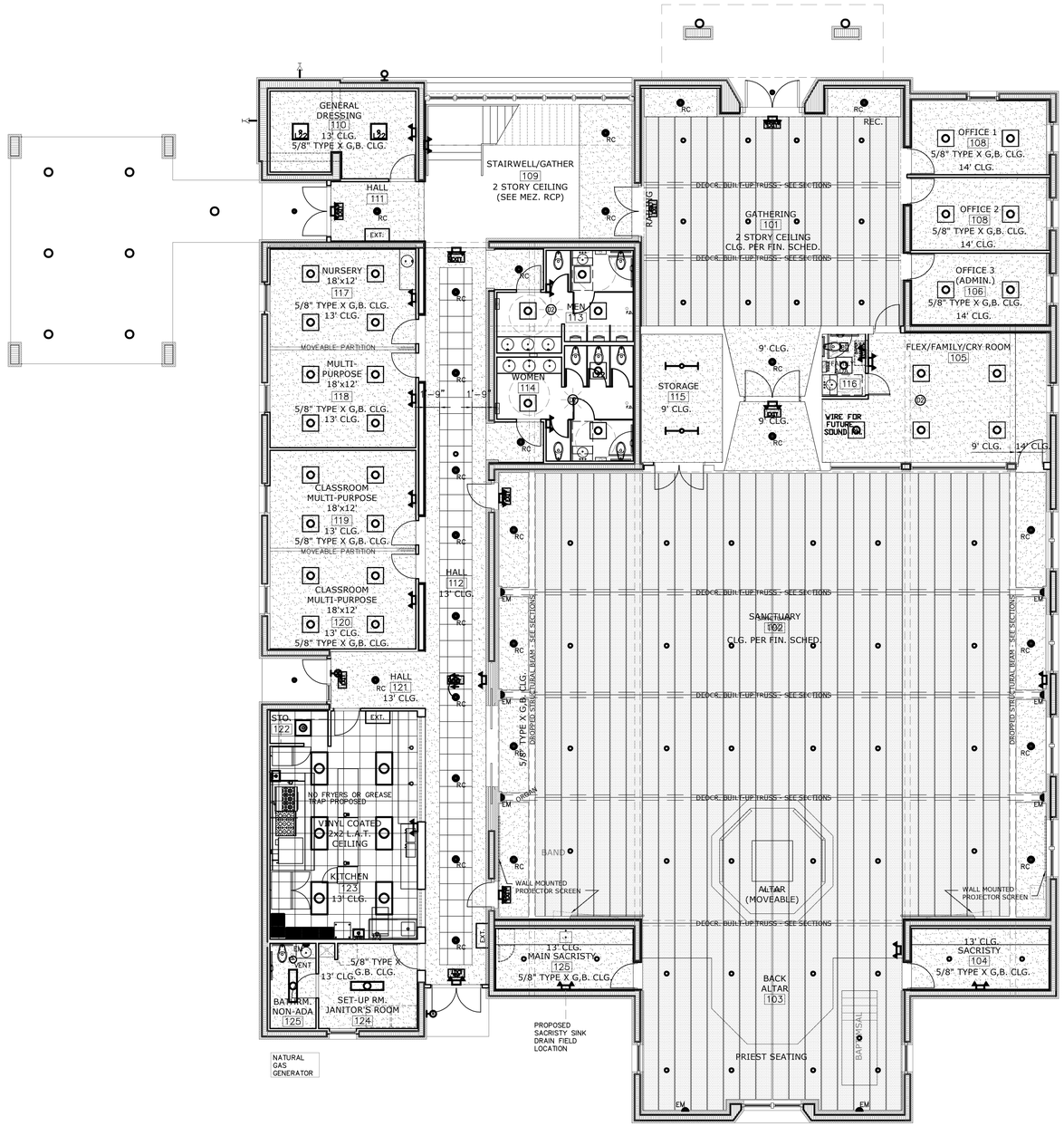
COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

PERMIT SET

A1.2
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



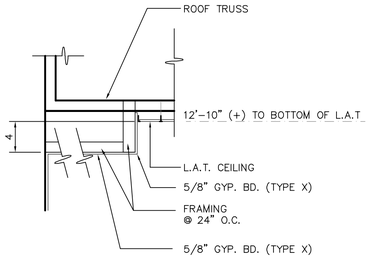
REFLECTED CEILING PLAN

SCALE: 1"=8'-0"

FT. 0 10 20

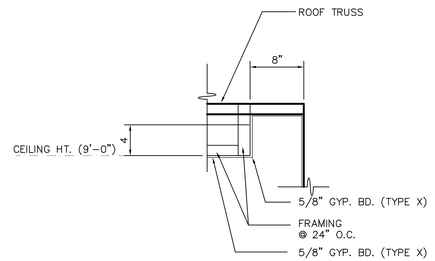
GENERAL NOTES: LIGHTING AND POWER

1. CEILING GRIDS WILL BE INSTALLED CENTERED IN SPACE AS SHOWN. AND FULL TILE WILL BE USED TO FULLEST EXTENT POSSIBLE. SEE ROOM FINISH SCHEDULE, SPECIFICATIONS & REFLECTED CEILING PLAN. (TYPICAL WHERE L.A.T. IS SHOWN)
2. FIRE SPRINKLER HEADS WILL BE INSTALLED CENTERED IN THE L.A.T. PANEL IN WHICH IT IS LOCATED (WHEN SYSTEM IS PROPOSED)
3. PROVIDE DEDICATED MULTI MEDIA CONDUIT TO LOCATIONS SHOWN. FIELD VERIFY ALL MULTI MEDIA AND SPECIALTY ELECTRONICS W/ OWNER AND ARCHITECT PRIOR TO INSTALLATION
4. REVIEW W/ ARCHITECT & ELECTRICAL REENGINEER, ANY MASTER PANEL LOCATIONS PRIOR TO INSTALL.
5. PROVIDE USB OUTLETS WHERE NOTED ON ELECTRICAL DRAWINGS LUTRON OR EQUAL. – COLOR: SNOW
6. ALL LIGHTING SWITCHES WILL BE LUTRON OR EQUAL MANUAL DIVA SWITCH. DIVA DIMMER (WHERE DIMMERS NOTED) – COLOR: SNOW DEFER TO ELECTRICAL ENGINEERS DWGS & SPECIFICATIONS
7. PROVIDE WHEELOCK OR EQUAL 5"x5" AUDIBLE FIRE ALARM STROBE WALL MOUNTED – COLOR: WHITE DEFER TO ELECTRICAL ENGINEERS DWGS & SPECIFICATIONS



1 / A1.3 HALL 112 DETAIL @ DRYWALL SOFFIT

SCALE: 1/2" = 1'-0"



2 / A1.3 COVE DETAIL FOR LAVATORY LIGHTING @ BATHROOMS

ROOMS 113 AND 114 ONLY

SCALE: 1/2" = 1'-0"

NOTE: DEFER TO ELECTRICAL ENGINEERS SHEET E0.1 FOR LIGHT FIXTURE SCHEDULE - E. SHEETS WILL TAKE PRECEDENT

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida • 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar 0013322 - louisiana 5641
mississippi 4195 -
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

PERMIT SET

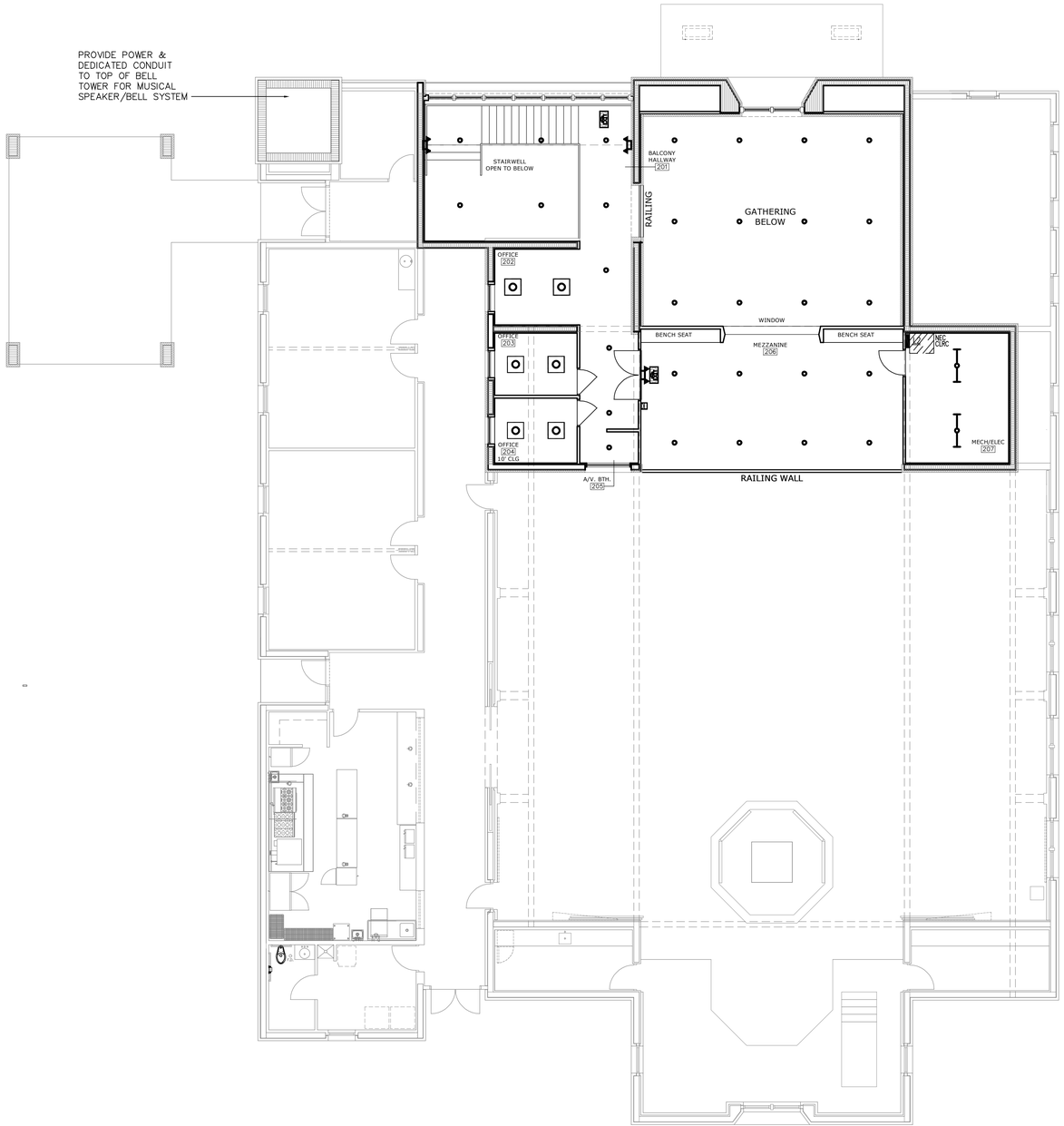
COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A1.3

OF 24

PROJECT NO. 1808

©2018 SAVOIE ARCHITECTS, P.A.



MEZZANINE REFLECTED CEILING PLAN

SCALE: 1"=8'-0"

FT. 0 10 20

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida 32459
phone no. : (850) 622-0057
fax no. :
architectural registration
florida ar 0015470 louisiana 5641
mississippi 4195
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

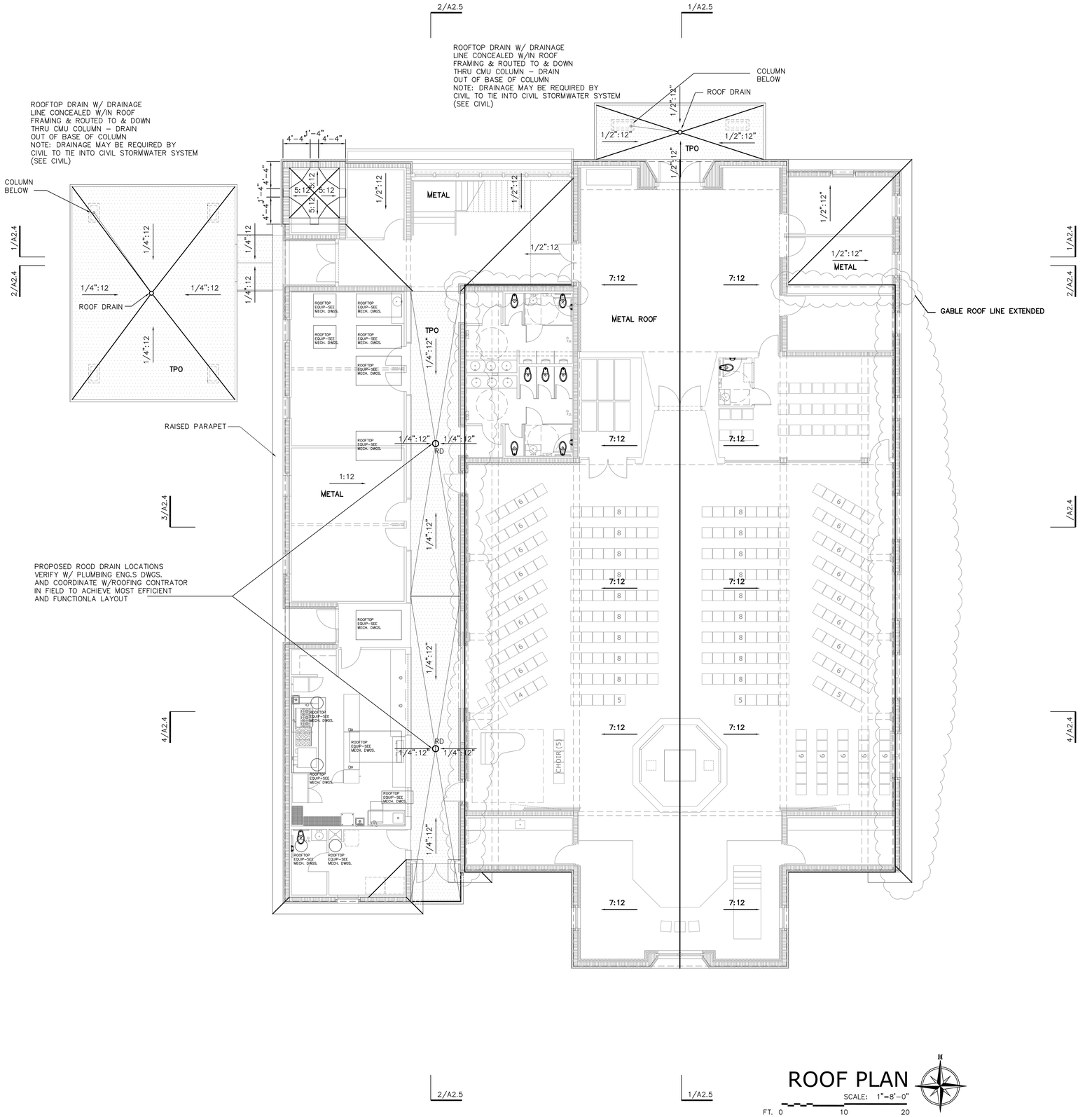
COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

PERMIT SET

A1.4
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



ROOF PLAN

SCALE: 1"=8'–0"

FT. 0 10 20

ROOFING NOTES:

MAIN ROOF:

MANUFACTURER: McELROY (OR EQUAL)
PRODUCT: 238T (2 3/8") LOW PROFILE STANDING SEAM–FLAT
TYPE: 24 GAUGE, KYNAR 500 (PVDF), GALVALUME SUBSTRT.
COLOR: PATRICIAN BRONZE (VERIFY W/ ARCH)

SEAMS @ 16" O.C.
INSTALL ROOF SYSTEMS TO MANUFACTURER'S SPECIFICATION

ROOF UNDERLAYMENT:
PLYWOOD SUBSTRATE (PER ENG.) W/ W.R. GRACE ICE & WATER SHIELD SELF–ADHERING / SELF–SEALING WATERPROOF MEMBRANE

SECONDARY ROOF / ACCENT ROOFS: (ALT. OR ONLY WHERE SPECIFIED)

MANUFACTURER: GAF
PRODUCT: EVERGUARD TPO 60 MIL (T–SA–N–I–60HW)
TYPE: 60 MIL. SELF–ADHERED MEMBRANE SYSTEM
COLOR: N.A.
LOCATION: SEE ROOF PLAN
INSTALL ROOF SYSTEMS TO MANUFACTURER'S SPECIFICATION

ALL EAVE FLASHING WILL BE ALUM.

GUTTER NOTES:

1. GUTTERS PROPOSED ONLY WHERE SHOWN ON ROOF PLAN.
2. WHERE GUTTERS ARE INSTALLED GUTTERS WILL BE:
   K&M SHEET METAL OR EQUAL
   ALUMINUM GUTTER SYSTEM

   COLLECTOR/LEADER: INDUSTRIAL BOX COLLECTOR W/ BUILT–IN OVERFLOW–WALL MOUNTED (WHERE CALLED FOR)
   GUTTERS: 6" SQ. BOX – SMOOTH (WHERE CALLED FOR)
   DOWNSPOUTS: 4x6" SQ. PLAIN SMOOTH BOX
   FASCIA CLIPS: STANDARD = STOCK – AS REQ'D.
   D.S. STRAPS: 1.5"W, 0.27GA., STANDARD SQ.–AS REQ'D.
   END CAPS: MATHING – WHERE REQUIRED
   RAIN CHAINS: N.A.
   COLOR: LINEN (PROVIDE COLOR CHIPS FOR REVIEW)
3. DURING REMAINDER OF CONSTRUCTION AFTER BUILDING IS DRIED–IN, VERIFY HOW ROOF RUN–OFF IS AFFECTING AREAS AROUND FOOTPRINT TO DETERMINE IF ADDITIONAL GUTTERS ARE NEEDED AND WHERE.

GENERAL NOTES:

1. CONCEAL ALL BATHROOM FAN VENTS, PLUMBING VENTS, AND MECHANICAL VENTS IN THE EVES AND THROUGH SIDE WALLS TO THE FULLEST EXTENT POSSIBLE AND WHERE ALLOWED FOR BY CODES
2. AVOID ROOF PENETRATIONS AS MUCH AS POSSIBLE
3. WHERE ROOF PENETRATIONS CANNOT BE CONCEALED AT EAVES THEN ROUTE PENETRATIONS TO AREAS SHOWN ON ROOF PLAN TO LIMIT VISIBILITY
4. ROOF OVERHANGS WILL BE AS SHOWN ON ROOF PLAN AND ARE DIMENSIONS TO OUTSIDE FACE OF ROUGH FRAMING
5. REFERENCE EXTERIOR ELEVATIONS FOR CLARITY

ROOF PITCH PERCENTAGES:

		ORIGINAL	REVISED
TOTAL ROOF FOOTPRINT:	12,554 S.F.		
PITCH ROOFS:		6,640 S.F./53%	7,680 S.F./61.2%
LOW SLOPE ROOFS:		5,914 S.F./47%	4,874 S.F./38.8%

ROOF REVISIONS REQUIRED BY CITY FOR D.O.

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020–07–08
REVISIONS
2020–08–07

A NEW MULTI–FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida - 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar 0015420, louisiana 5641
mississippi 14485 - arb003322
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

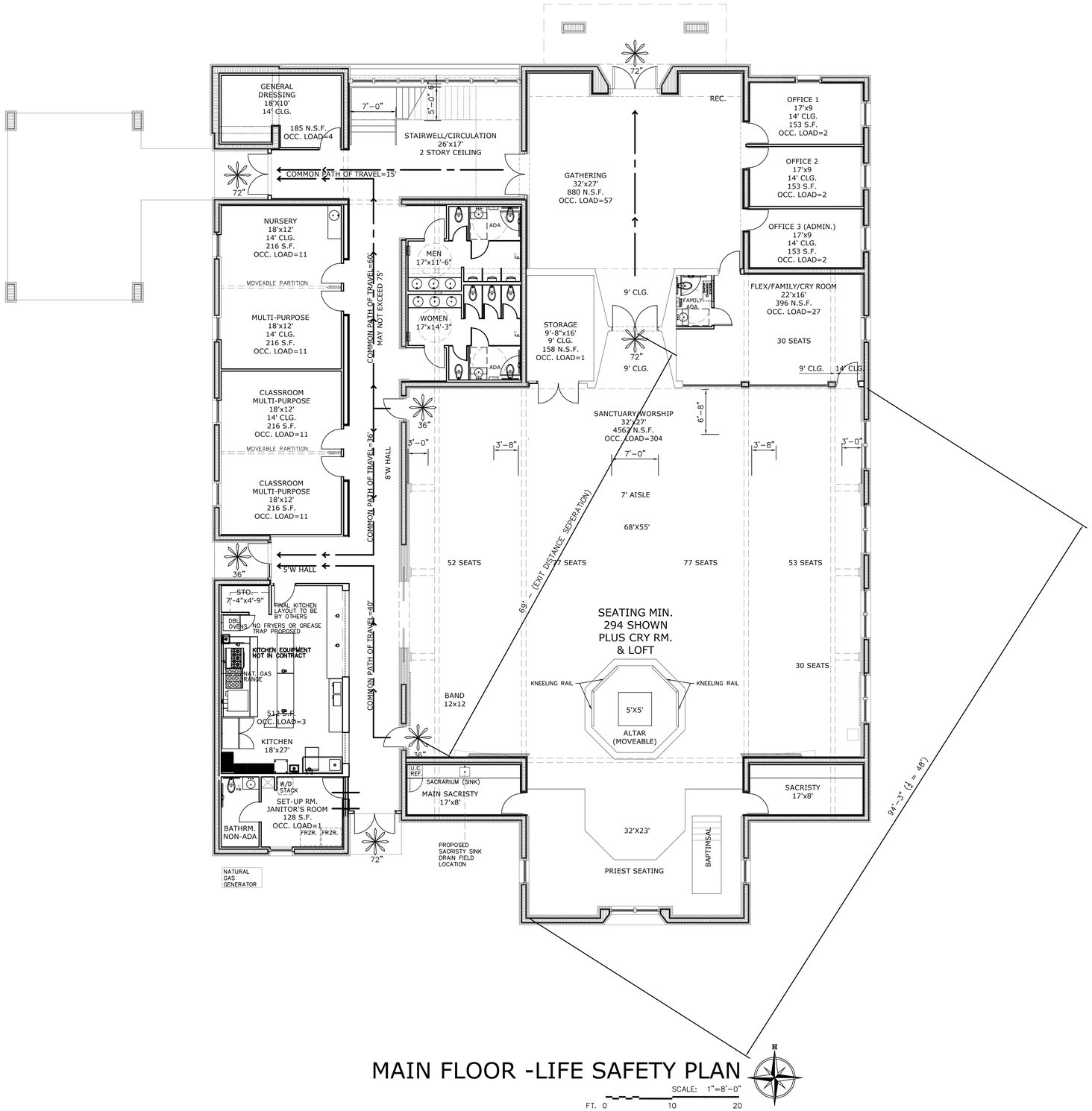
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A1.5
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



MAIN FLOOR -LIFE SAFETY PLAN

CODES:

	OCCUPANCY	CONSTRUCTION TYPE
2017 FLORIDA BUILDING CODE, 6th. ED.	ASSEMBLY A3	TYPE V-A
NFPA 2018 LIFE SAFETY CODE	ASSEMBLY	TYPE V-111

BUILDING AREA: TOTAL FOOTPRINT 11,473 G.S.F.
INCLUDING EXTERIOR WALLS THICKNESS
TABLE 506.2 MAX AREA ALLOWED=11,500 S.F.

OCCUPANCY LOAD: (FBC) ASSEMBLY UN-CONCENTRATED

WORSHIP/MAIN SANCTUARY	4,562 N.S.F.	15NET/PP	=304
MEZZANINE SEATING AREA	518 N.S.F.	15NET/PP	= 35
GATHERING SPACE	880 N.S.F.	15NET/PP	= 57
BRIDAL/DRESSING	186 G.S.F.	50 GROSS/PP	=4
BUSINESS AREAS: (OFFICES)	731 G.S.F.	100 GROSS/PP	=8
CLASSROOMS:	864 N.S.F.	20 NET/PP	=44
KITCHEN:	512 G.S.F.	200 GROSS/PP	=3
STORAGE/MECH.	489 G.S.F.	300 GROSS/PP	=2
TOTAL:			=457

BUILDING WILL BE PROTECTED
THROUGHOUT BY A SUPERVISED AUTOMATIC FIRE SPRINKLER
SYSTEM IN ACCORDANCE WITH 2018 NFPA SECTION 9.7.1.1.(1)

General Notes

1. SEE WALL SECTIONS/PARTITION TYPE FOR FIRE RATED ASSEMBLY CONSTRUCTION.
2. ALL RATED PARTITIONS MUST BE CONSTRUCTED AS SHOWN FROM FOUNDATION TO CLG./ ROOF DECK W/NO GAPS EXCEPT AS MAY OTHERWISE BE ALLOWED BY CODE.
3. PROVIDE FIRE STOPPING AS SPECIFIED AT ALL PENETRATIONS THROUGH FIRE PARTITIONS.
4. REFER TO FLOOR PLAN FOR WIDTH OF EXIT CORRIDORS.
5. REFER TO ELECTRICAL & MECHANICAL ENGINEERS DRAWINGS FOR FIRE ALARM SYSTEM SPECIFICATIONS & OTHER ELEMENTS SPECIFIC TO THIER PROFESSIONS.
6. USE SPECSEAL FIRESTOP SYSTEM (OR EQUAL) FOR ALL PENETRATIONS THROUGH RATED ASEMBLIES.
7. PROVIDE "TREMCO" TREMSTOP FIRE PROTECTION SYSTEM, OR EQUAL, FOR ALL THROUGH FLOOR PENETRATIONS OF PLASTIC PIPING, METALLIC PIPING, CABLE TRAYS, AND FIRE RATED JOINTS.
8. PORTABLE FIRE EXTINGUISHERS SHALL BE INSTALLED, INSPECTED AND MAINTAINED IN ACCORDANCE WITH NFPA 10, "STANDARDS FOR PORTABLE FIRE EXTINGUISHERS; OR AS OTHERWISE REQUIRED BY CURRENT APPLICABLE CODES.

   PROVIDE LARSENS FIRE EXTINGHUISHERS AND EXTINGHISHER CABINETS AS REQUIRED BY CODE.

MANUF:	LARSENS OF EQUAL
EXTINGUIHSER MODEL NO:	DC10 OR BETTER
CABINET MODEL NO:	F2 2409 RM SEMI-RECESSED OR BETTER
TRIM STYLE:	4" SQAURE EDGE W. ANODIZED FINISH

9. CROSS-CORRIDOR SMOKE DOORS DO NOT REQUIRE LATCHING BUT MUST HAVE MAGNETIC HOLD OPEN DEVICES (WHERE NOTED OR OTHERWISE REQUIRED BY CODE)
10. ALL DOORS IN SMOKE FIRE WALLS MUST BE SELF-CLOSING AND LATCHING WITH MAGNETIC HOLD OPEN DEVICE.

Lighting and Alarm Symbols Legend:

VERIFY W/ FIRE PREVENTION PLAN & ALARM LOCATIONS BY ENGINEER

- EXIT SIGN
- EMERGENCY LIGHTS
- EXTERIOR EMERGENCY FLOODLIGHTS
- SD — SMOKE DETECTOR
- FAP — MANUAL FIRE ALARM PULL STATION
- A/V FAA — AUDIO / VISUAL FIRE ALARM ANNUNCIATION
- HD — HEAT DETECTOR
- MDD — MAGNETIC DOOR HOLD OPEN DEVICE
- EXT. — FIRE EXTINGUISHER
- FACP — FIRE ALARM CONTROL PANEL

General Symbols Legend:

72" — EXIT LOCATION AND SIZE OF OPENING

Wall Legend

- NON-RATED SMOKE PARTITION UNRATED DOORS ALLOWED
- 1 HOUR FIRE/SMOKE WALL - U.L. DESIGN NO. U465 20 MINUTE RATED DOORS -SEE DOOR SCHEDULE (NON-BEARING)
- 1 HOUR FIRE WALL (BLOCK WALL) - U.L. DESIGN NO. U905 45 MINUTE RATED DOORS -SEE DOOR SCHEDULE
- NOT USED — 2 HOUR FIRE WALL (BLOCK WALL) - U.L. DESIGN NO. U905 45 MINUTE RATED DOORS -SEE DOOR SCHEDULE & BLOCK CLASSIFICATION: D2

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6345 west county highway 30A
santa rosa beach, florida - 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar 0015420 - louisiana 5641
mississippi 4195 -
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

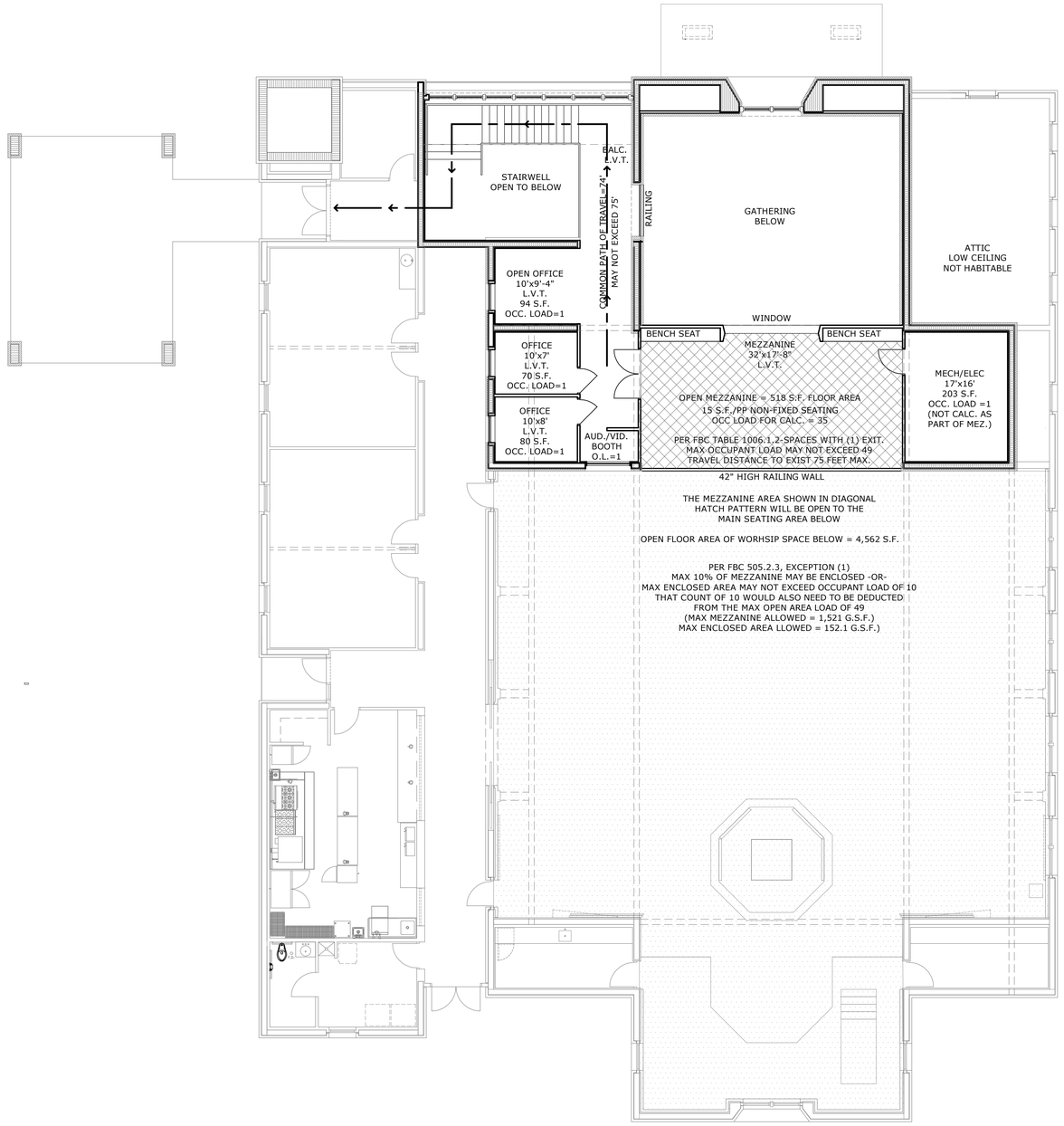
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A1.6
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



MEZZANINE - LIFE SAFETY PLAN

SCALE: 1"=8'-0"

FT. 0 10 20

CODES:

	OCCUPANCY	CONSTRUCTION TYPE
2017 FLORIDA BUILDING CODE, 6th. ED.	ASSEMBLY A3	TYPE V-A
NFPA 2018 LIFE SAFETY CODE	ASSEMBLY	TYPE V-111

BUILDING AREA: TOTAL FOOTPRINT 11,473 G.S.F.
INCLUDING EXTERIOR WALLS THICKNESS
TABLE 506.2 MAX AREA ALLOWED=11,500 S.F.

OCCUPANCY LOAD: (FBC) ASSEMBLY UN-CONCENTRATED

WORSHIP/MAIN SANCTUARY	4,562	N.S.F.	15NET/PP	=304
MEZZANINE SEATING AREA	518	N.S.F.	15NET/PP	= 35
GATHERING SPACE	880	N.S.F.	15NET/PP	= 57
BRIDAL/DRESSING	186	G.S.F.	50 GROSS/PP	=4
BUSINESS AREAS: (OFFICES)	731	G.S.F.	100 GROSS/PP	=8
CLASSROOMS:	864	N.S.F.	20 NET/PP	=44
KITCHEN:	512	G.S.F.	200 GROSS/PP	=3
STORAGE/MECH.	489	G.S.F.	300 GROSS/PP	=2
TOTAL:				=457

BUILDING WILL BE PROTECTED
THROUGHOUT BY A SUPERVISED AUTOMATIC FIRE SPRINKLER
SYSTEM IN ACCORDANCE WITH 2018 NFPA SECTION 9.7.1.1.(1)

General Notes

1. SEE WALL SECTIONS/PARTITION TYPE FOR FIRE RATED ASSEMBLY CONSTRUCTION.
2. ALL RATED PARTITIONS MUST BE CONSTRUCTED AS SHOWN FROM FOUNDATION TO CLG./ ROOF DECK W/NO GAPS EXCEPT AS MAY OTHERWISE BE ALLOWED BY CODE.
3. PROVIDE FIRE STOPPING AS SPECIFIED AT ALL PENETRATIONS THROUGH FIRE PARTITIONS.
4. REFER TO FLOOR PLAN FOR WIDTH OF EXIT CORRIDORS.
5. REFER TO ELECTRICAL & MECHANICAL ENGINEERS DRAWINGS FOR FIRE ALARM SYSTEM SPECIFICATIONS & OTHER ELEMENTS SPECIFIC TO THIER PROFESSIONS.
6. USE SPECSEAL FIRESTOP SYSTEM (OR EQUAL) FOR ALL PENETRATIONS THROUGH RATED ASEMBLIES.
7. PROVIDE "TREMCO" TREMSTOP FIRE PROTECTION SYSTEM, OR EQUAL, FOR ALL THROUGH FLOOR PENETRATIONS OF PLASTIC PIPING, METALLIC PIPING, CABLE TRAYS, AND FIRE RATED JOINTS.
8. PORTABLE FIRE EXTINGUISHERS SHALL BE INSTALLED, INSPECTED AND MAINTAINED IN ACCORDANCE WITH NFPA 10, "STANDARDS FOR PORTABLE FIRE EXTINGUISHERS; OR AS OTHERWISE REQUIRED BY CURRENT APPLICABLE CODES.

   PROVIDE LARSENS FIRE EXTINGHUISHERS AND EXTINGHISHER CABINETS AS REQUIRED BY CODE.

MANUF:	LARSENS OF EQUAL
EXTINGUIHSER MODEL NO:	DC10 OR BETTER
CABINET MODEL NO:	F2 2409 RM SEMI-RECESSED OR BETTER
TRIM STYLE:	4" SQAURE EDGE W. ANODIZED FINISH

9. CROSS-CORRIDOR SMOKE DOORS DO NOT REQUIRE LATCHING BUT MUST HAVE MAGNETIC HOLD OPEN DEVICES (WHERE NOTED OR OTHERWISE REQUIRED BY CODE)
10. ALL DOORS IN SMOKE FIRE WALLS MUST BE SELF-CLOSING AND LATCHING WITH MAGNETIC HOLD OPEN DEVICE.

Lighting and Alarm Symbols Legend:

VERIFY W/ FIRE PREVENTION PLAN & ALARM LOCATIONS BY ENGINEER

- EXIT SIGN
- EMERGENCY LIGHTS
- EXTERIOR EMERGENCY FLOODLIGHTS
- SMOKE DETECTOR
- MANUAL FIRE ALARM PULL STATION
- AUDIO / VISUAL FIRE ALARM ANNUNCIATION
- HEAT DETECTOR
- MAGNETIC DOOR HOLD OPEN DEVICE
- FIRE EXTINGUISHER
- FIRE ALARM CONTROL PANEL

General Symbols Legend:

72" EXIT LOCATION AND SIZE OF OPENING

Wall Legend

- NON-RATED SMOKE PARTITION UNRATED DOORS ALLOWED
- 1 HOUR FIRE/SMOKE WALL - U.L. DESIGN NO. U465 20 MINUTE RATED DOORS -SEE DOOR SCHEDULE (NON-BEARING)
- 1 HOUR FIRE WALL (BLOCK WALL) - U.L. DESIGN NO. U905 45 MINUTE RATED DOORS -SEE DOOR SCHEDULE
- NOT USED — 2 HOUR FIRE WALL (BLOCK WALL) - U.L. DESIGN NO. U905 45 MINUTE RATED DOORS -SEE DOOR SCHEDULE & BLOCK CLASSIFICATION: D2

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida - 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar 0015420 - louisiana 5641
mississippi 4195 - ar0003322
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
a professional corporation

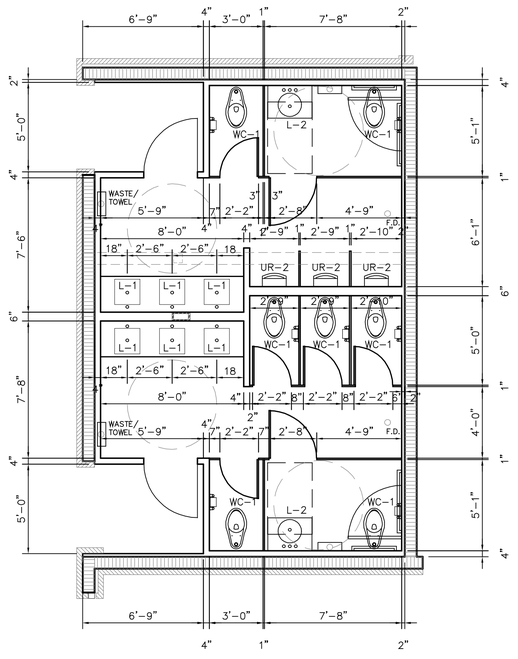
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A1.7
OF 24

PROJECT NO.
1808

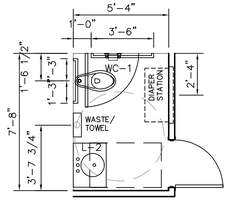
©2018 SAVOIE ARCHITECTS, P.A.



FLOOR PLAN-BATHROOM

SCALE: 1/4"=1'-0"

FT. 0 1 5 10



FLOOR PLAN-BATHROOM 116

SCALE: 1/4"=1'-0"

FT. 0 1 5 10

OCCUPANT LOAD:

	OCCUPANCY	CONSTRUCTION TYPE
2017 FLORIDA BUILDING CODE, 6th. ED.	ASSEMBLY A3	TYPE V-A
NFPA 2018 LIFE SAFETY CODE	ASSEMBLY	TYPE V-111
BUILDING AREA:	TOTAL FOOTPRINT 11,473 G.S.F. INCLUDING EXTERIOR WALLS THICKNESS TABLE 506.2 MAX AREA ALLOWED=11,500 S.F.	

OCCUPANCY LOAD: (FBC) ASSEMBLY UN-CONCENTRATED

WORSHIP/MAIN SANCTUARY	4,562	N.S.F.	15NET/PP	=304
MEZZANINE SEATING AREA	518	N.S.F.	15NET/PP	= 35
GATHERING SPACE	880	N.S.F.	15NET/PP	= 57
BRIDAL/DRESSING	186	G.S.F.	50 GROSS/PP	=4
BUSINESS AREAS: (OFFICES)	731	G.S.F.	100 GROSS/PP	=8
CLASSROOMS:	864	N.S.F.	20 NET/PP	=44
KITCHEN:	512	G.S.F.	200 GROSS/PP	=3
STORAGE/MECH.	489	G.S.F.	300 GROSS/PP	=2
TOTAL:				=457

BUILDING WILL BE PROTECTED
THROUGHOUT BY A SUPERVISED AUTOMATIC FIRE SPRINKLER
SYSTEM IN ACCORDANCE WITH 2018 NFPA SECTION 9.7.1.1.(1)

2017 FLORIDA PLUMBING CODE	ASSEMBLY		
	MALE	FEMALE	
WATERCLOSETS	1/125 = 2	1/65 = 4	
LAVATORIES	1/200 = 2	1/200 = 2	
DRINKING FOUNTAINS (COMBINED TOTAL)			1/500 = 1
NOTE: WATER TO BE MADE AVAILABLE IN KITCHEN			

Bathroom / Toilet Room Accessories:

INSTALL ALL FIXTURES ACCORDING TO MANUFACTURERS SPECIFICATIONS

ALL BATHROOM ACCESSORIES ARE TO BE APPROVED BY OWNER PRIOR TO PURCHASE

ALL ACCESSORIES MUST BE INSPECTED AT TIME OF DELIVERY FOR DEFECTS AND RETURNED IMMEDIATELY IF DEFECTS ARE DISCOVERED.

1. PROVIDE BOBRICK B-36903 TRIM LINE SERIES PAPER TOWEL DISPENSER / WASTE RECEPTACLE IN STAINLESS STEEL (SATIN FINISH) TYPICAL IN BATHROOMS 113 AND 114 ONLY
2. PROVIDE BOBRICK B-685 SURFACE MOUNTED TOILET TISSUE DISPENSER STAINLESS STEEL (SATIN FINISH) TYPICAL IN BATHROOMS (ALL TOILET STALLS) 113 AND 114 AND IN EXISTING BATHROOM
3. THERE WILL BE NO GC PROVIDED SOAP DISPENSERS – OWNER WILL PROVIDE HAND SOAP BOTTLES
4. PROVIDE BOBRICK B-293 1630 MIRROR BEHIND SINKS AT ALL ADA COMPLIANT TOILET STALLS
5. PROVIDE FULL SIZE MIRROS OF HEIGHT AND WIDTH SHOWN ON INTERIOR ELEVATIONS AT LAVATORIES NOT IN STALLS
6. GRAB BARS

   PROVIDE BOBRICK 1 1/2" DIAMETER GRAB BARS WITH PEENED GRIP, POLISHED ENDS, AND CONCEALED MOUNTING HARDWARE W/4 SET SCREWS @ ALL ADA ACCESSIBLE TOILET STALLS (B-5806 X 36"L ON WALL BEHIND WC & B-5806x42"L ON ADJACENT WALL) SATIN FINISH

   ALL GRAB BARS SHOULD BE 1 1/2" IN DIAMETER WITH 1 1/2" CLEARANCE FROM FINISHED WALL SURFACE

   GRAB BARS SHOULD NOT ROTATE IN THEIR FITTINGS

   THE REQUIRED MOUNTING HEIGHT IS UNIVERSALLY 33" TO 36" FROM THE CENTERLINE OF THE GRAB BAR TO THE FINISH FLOOR.

   THE STRUCTURAL STRENGTH OF ALL GRAB BARS AND THEIR MOUNTING DEVICES SHOULD WITHSTAND MORE THAN 250 lbs. OF FORCE OR AS OTHERWISE REQUIRED BY CODE

   REAR WALL GRAB BAR WILL BE CENTERED OVER TOILET, ADJACENT WALL GRAB BAR WILL START 12 INCHES OFF OF INSIDE CORNER

   PROVIDE DEADWOOD BLOCKING WITHIN WALLS FOR SECURE STRUCTURAL FASTENING OF GRAB BARS AND ACCESSORIES.
7. PROVIDE BOBRICK KB-110-SSRE RECESSED MOUNTED DIAPER CHANGING STATION –ONE IN ROOM 116 PER FLOOR PLANS.
8. NOT USED

Partition Notes:

9. PROVIDE BOBRICK OR EQUAL SIERRA SERIES, SOLID COLOR REINFORCED COMPOSITE (CLASS B ASTM E84) FLOOR MOUNTED TOILET PARTITIONS TYP ALL LOCATIONS WHERE PARTITIONS ARE SHOWN – GAP FREE PRIVACY DESIGN.
10. PARTITIONS WILL BE FLOOR MOUNTED / ANCHORED OVERHEAD BRACED (1092 SERIES) WITH TOP MOUNT STIFFENER AS REQUIRED, STAINLESS STEEL.
11. PROVIDE BOBRICK OR EQUAL SIERRA SERIES COMPATIBLE STANDARD CONCEALED STAINLESS STEEL HARDWARE (1092). HEAVY GAUGE 304 STAINLESS STEEL. HARDWARE COMES WITH A CLOTHES HOOK
12. COLOR FOR BID PURPOSES WILL BE FOREST GREEN. FINAL COLOR SLECTION WILL BE MADE BY OWNER FROM MANUFACTURER'S LIST OF OF APPROVED STANDARD COLORS

Cabinet Notes:

13. ALL CABINETS SHALL BE FLUSH PANEL LAMINATED CABINETS WITH CONCEALED HARDWARE, NO PULLS
    VERIFY W/ OWNER IF ANY CABIENTS WILL NEED TO BE LOCKING CABINETS
14. ALL CABINETS WILL BE PLASTIC LAMINATE FINISH OVER 3/4" PLYWOOD CONSTRUCTION
15. ALL BATHROOM APRONS SUPPORTING SOLID SURFACE COUNETRS WILL BE PLASTIC LAMINATE FINISH OVER 3/4" PLYWOOD CONSTRUCTION
16. PROVIDE SOLID SURFACE COUNTERS WITH EASED EDGE FOR THE VANITIES IN MAIN BATHROOMS – SEE A3.3 FINISH LEGEND FOR COUNTERTOP MATERIAL AND COLOR
17. THE VANITIES IN ALL ACCESSIBLE BATHROOMS SHALL BE BARRIER FREE (OPEN BELOW)
    ACCESSIBLE STALLS AND FAMILY BAHTOOMS WILL HAVE THE SPECIFIED WALL HUNG LAVATORY.

PLUMBING FIXTURE SCHEDULE:

MARK	FIXTURE	PIPE SIZES-INCHES CW	HW	W	MANUFACTURER	MODEL	FINISH/COLOR	REMARKS	VALVE	MANUFACTURER	MODEL	FINISH/COLOR	REMARKS
WC-1	WATER CLOSET-TYP. ADA COMPLIANT @ 17" HT.	1	–	3	AMERICAN STANDARD	MADERA 3043.001	WHITE	FLOOR MOUNTED, TOP SPUD, INCLUDE RECOMMENDED SEAT	1.1 GPF SENSOR OPERATED URINAL FLUSH VALVE	ZURN OR EQUAL	ZTR6200-ONE	CHROME	STANDARD BATTERY OPERATED-HANDS FREE SENSOR TYPE-SIDE SENSOR TO AVOID GRAB BARS
WC-2	NOT USED												
WC-3	NOT USED												
UR-1	URINAL NOT USED												
UR-2	URINAL ADA COMPLIANT HT.	3/4"	–	2	AMERICAN STANDARD	6002.001.020	WHITE	WALL MOUN, TOP SPUD	0.125 GPF SENSOR OPERATED URINAL FLUSH VALVE	ZURN OR EQUAL	ZTR6203-ULF	CHROME	STANDARD BATTERY OPERATED-HANDS FREE SENSOR TYPE
L-1	LAVATORY – TYP.	1/2	1/2	1 1/2	AMERICAN STANDARD	STUDIO 0642.001	WHITE	COUNTERTOP MOUNT, CENTER HOLE ONLY	PARADIGM SELECTRONIC FAUCET W/10 YEAR BATTERY	AMERICAN STANDARD	702B105002 W/PK00.WRF	CHROME	SINGLE LEVER (ADA COMPLIANT)
L-2	LAVATORY ADA COMPLIANT	1/2	1/2	1 1/2	AMERICAN STANDARD	0955.001EC.020	WHITE	WALL HUNG WITH SHROUD, CENTER HOLE ONLY	ANGULAR MODERN SINGLE ARM SINGLE HOLE FAUCET	DELTA	567LF-PP		SINGLE LEVER (ADA COMPLIANT)
SS-1	SERVICE SINK	1/2	1/2	2	T.B.S.	T.B.S.	WHITE	WALL MOUNT, SINGLE, ENAMELED CAST IRON, BACK WALL ANCHORED, TRAP STANDARD, VACUUM BREAKER, S.S. RIM GUARD					
DF-1	ELECTRIC DRINKING FOUNTAIN	1/2	1/2	1 1/2	T.B.S.	T.B.S.		WALL MOUNT, CHAIR CARRIER, SELF-CONTAINED, STAINLESS STEEL TOP, DUAL PURPOSE, 2 LEVEL W/ BOTTLE FILLER					
EWH-1	ELECTRIC WATER HEATER	1 1/2	1 1/2	3	T.B.S.	T.B.S.		–					
EWH-2	ELECTRIC WATER HEATER	1 1/2	1 1/2	–	T.B.S.	T.B.S.		–		RHEEM OR EQUAL			BELOW COUNTER POINT-OF-SOURCE INSTANTANEOUS – FAMILY BATHROOM 116
FS	FLOOR SINK	1/2	–	3	AMERICAN STANDARD	7741.000	WHITE	FLOOR MOUNTED, ENAMEL COATED CAST IRON CORNER SINK W/ 7745,811 VINYL GUARD	EXPOSED YOKE WALL-MOUNT UTILITY FAUCET	AMERICAN STANDARD	8344.012	POLISHED CHROME	
FD	FLOOR DRAIN	–	–	3	N.A.	N.A.		DEEP SEAL, TRAP PRIMER					

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida . 32459
phone no. . (850) 622-0057
fax no. .
florida ar 0015420 - louisiana 5641
mississippi 4195 .
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

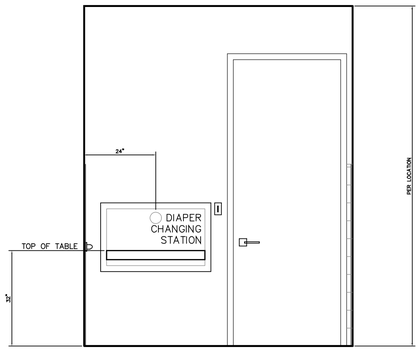
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A1.8
OF 24

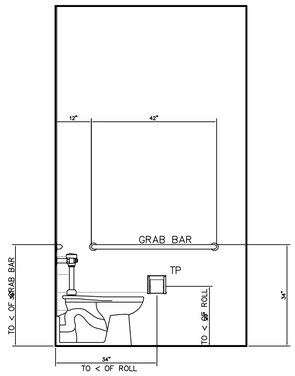
PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.

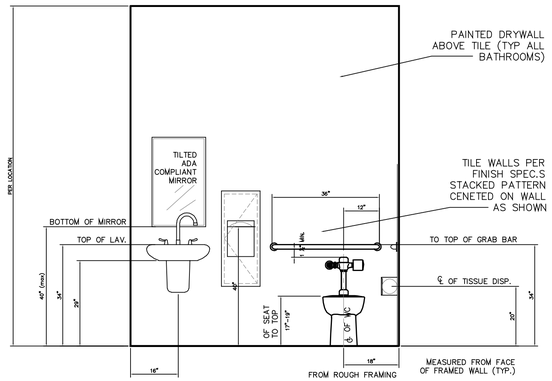


NOTE: DIAPER STATION ONLY PROPOSED IN ADA BATHROOM, ROOM 116

1 A1.9 FAMILY/ADA TOILET ROOMS
ROOM (ALL ADA TOILET ROOMS) REF A1.8



2 A1.9 FAMILY/ADA TOILET ROOMS
ROOM (ALL ADA TOILET ROOMS) REF A1.8



3 A1.9 FAMILY/ADA TOILET ROOMS
ROOM (ALL ADA TOILET ROOMS) REF A1.8

4 A1.9 FAMILY/ADA TOILET ROOMS
ROOM (ALL ADA TOILET ROOMS) REF A1.8

5 A1.9 MENS/WOMENS VANITY WALL
BATHROOMS REF A1.8

NOTE: NO WATERCOOLER PROPOSED DRINKING WATER PROVIDED IN KITCHEN

6 A1.9 TYP. WATER COOLER ELEVATION
N.A. REF A1.8

7 A1.9 TYPICAL VANITY SECTION
BATHROOMS REF A1.8

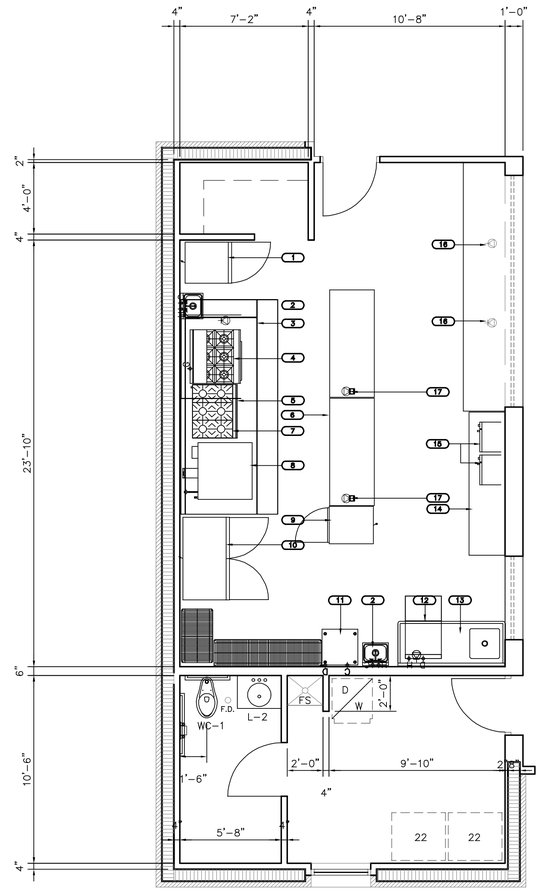
NOTE:

1. PROVIDE 2x12 DEAD WOOD BLOCKING @ ALL GRAB BAR LOCATIONS TO W/ FLORIDA ACCESSIBILTIY CODE FOR SECURE INSTALLATION OF GRAB BARS.
2. PROVIDE BLOCKING ON TWO WALLS FOR TOILET AND SHOWER WHERE POSSIBLE.

INTERIOR ELEVATIONS

SCALE: 1/2"=1'-0"

FT. 0 5



FLOOR PLAN-KITCHEN

SCALE: 1/4"=1'-0"

FT. 0 1 5 10

EQUIPMENT SCHEDULE

Item No	Qty	Equipment Category
1	1	Freezer, Reach-In
2	2	Hand Sink, Wall Mount
3	1	Exhaust Hood
4	1	Range, Restaurant, Gas
5	1	Stand, Equipment
6	2	Table, Work, 16 gauge, Flat Top w/ Undershelf
7	1	Hot Plate, Gas
8	1	Oven, Convection, Electric
9	1	Cabinet, Mobile, Warming & Holding
10	1	Refrigerator, Reach-In
11	1	Ice Maker w/ Bin
12	1	Warewasher, Undercounter, High Temp
13	1	Dishtable, Undercounter
14	1	Table, Work, 16 gauge, Flat Top w/ Undershelf
15	2	Oven, Microwave
16	2	Electrical Fixtures
17	2	Electrical Fixtures Table Top

KITCHEN EQUIPMENT:

1. KITCHEN EQUIPMENT IS "NOT IN CONTRACT"
2. GC WILL PROVED ALL NECESSARY UTILITIES, MECHANICAL, ELECTRICAL, PLUMBING AND FIRE SUPPRESSION NECESSARY TO PROVIDE THE OWNER WITH AN INSTALLATION READY SPACE FOR THE KITCHEN EQUIPMENT.

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida - 32459
phone no. : (850) 622-0057
fax no. :
architectural registration
florida ar 0015420 - louisiana 5641
mississippi 4135 -
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
a professional corporation

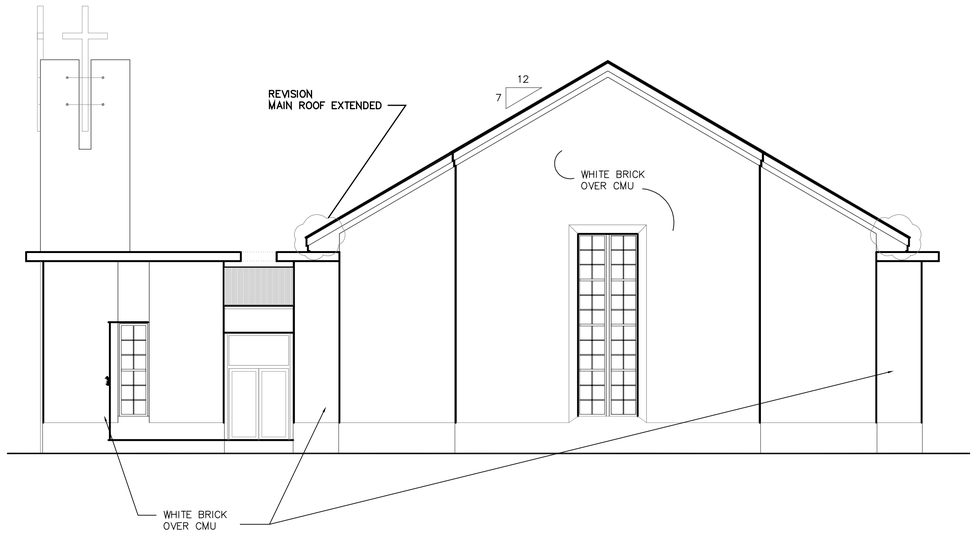
COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

PERMIT SET

A1.9
OF 24

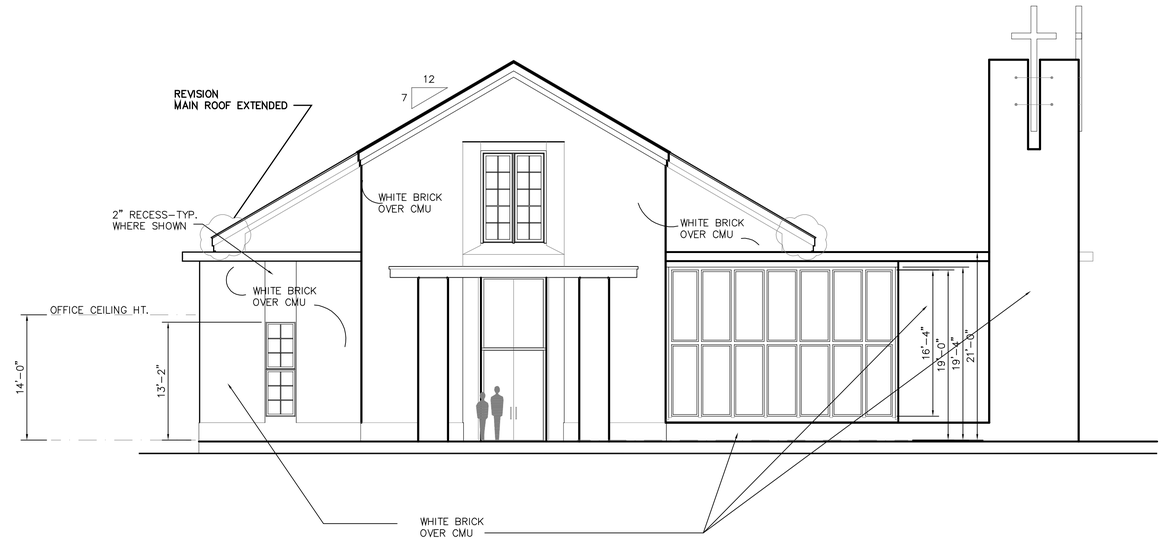
PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



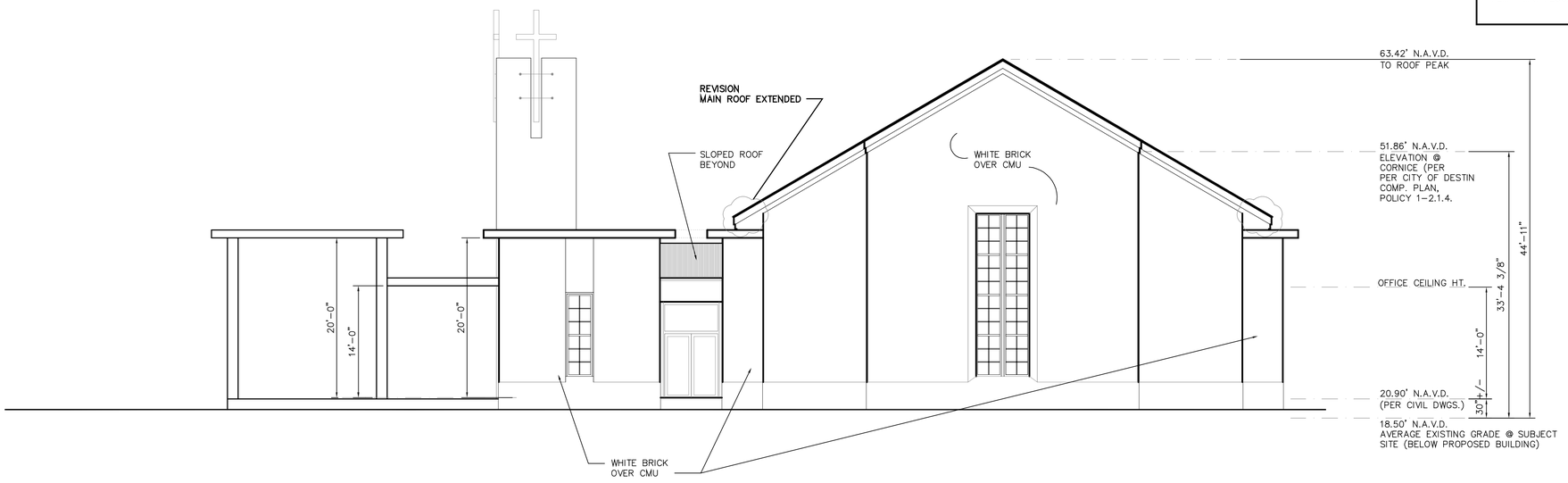
1 SOUTH ELEVATION

SCALE: 1/8"=1'-0"



2 NORTH ELEVATION

SCALE: 1/8"=1'-0"



3 SOUTH ELEVATION W/ COVERED DROP-OFF

SCALE: 1/8"=1'-0"

MEASUREMENT OF BUILDING HEIGHTS:

ELEVATIONS PER CITY OF DESTIN COMPREHENSIVE PLAN POLICY 1–2.1.4 WILL BE TAKEN FROM THE HIGHEST OF THE FOLLOWING:

CROWN OF ROAD ELEVATION: ROAD BENCHMARK ELEV. = 17.88'+/–
AVERAGE GRADE OF SUBJECT SITE: 18.50" (PER CIVIL/SURVEY)
FEMA MIN. FLOOD ZONE ELEVATION: FLOOD ZONE "X"–NO MIN. ELEV.

EXTERIOR FINISH NOTES:

PROVIDE ALTERNATE BID FOR STUCCO IN PLACE OF BRICK VENEER–VERIFY W/ ARCH

ROOF REVISIONS REQUIRED BY CITY FOR D.O.

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020–07–08
REVISIONS
2020–08–07

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida - 32459
phone no. : (850) 622-0057
fax no. :
florida architectural registration
florida ar 0015420 - louisiana 5641
mississippi 4195 -
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

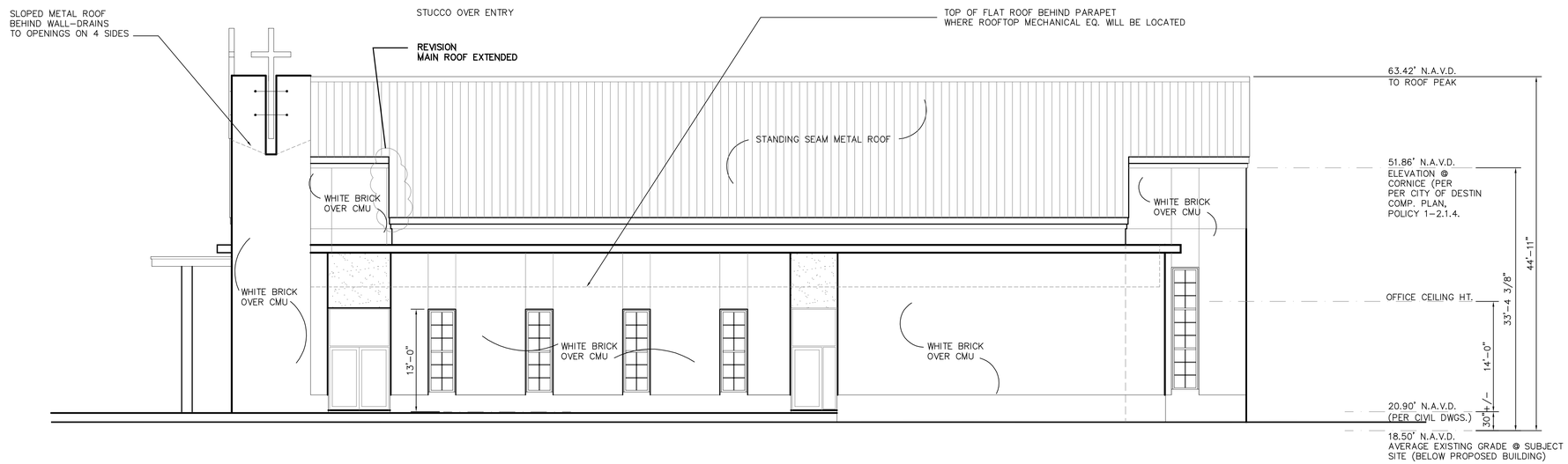
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A2.1
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



1 WEST ELEVATION

SCALE: 1/8"=1'-0"

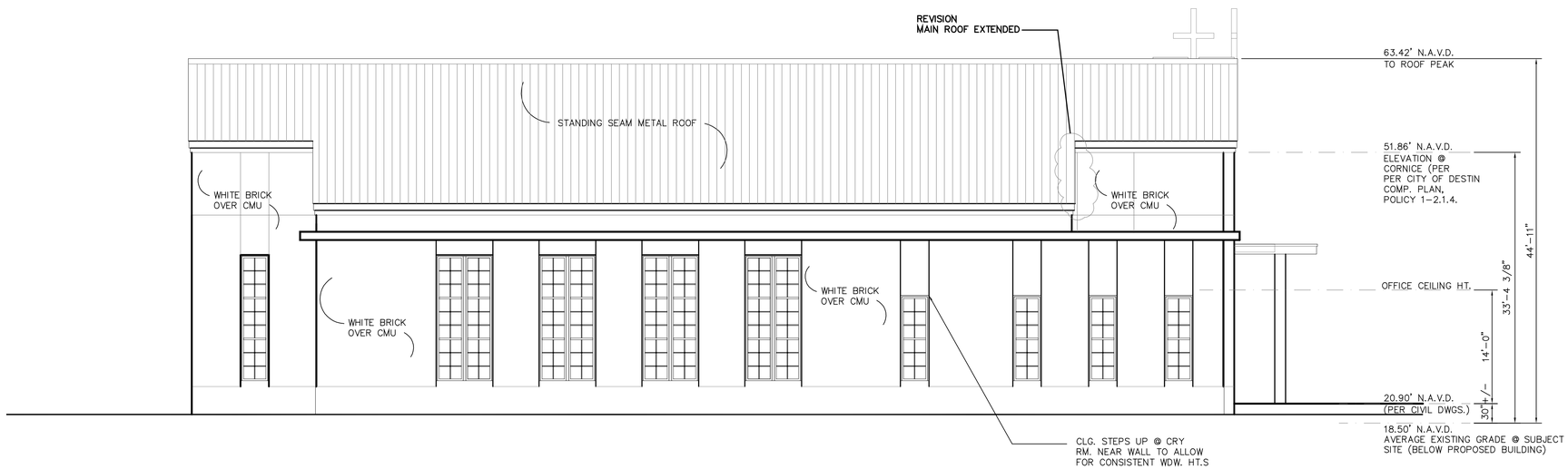
MEASUREMENT OF BUILDING HEIGHTS:

ELEVATIONS PER CITY OF DESTIN COMPREHENSIVE PLAN POLICY 1–2.1.4 WILL BE TAKEN FROM THE HIGHEST OF THE FOLLOWING:

CROWN OF ROAD ELEVATION: ROAD BENCHMARK ELEV. = 17.88'+/–
AVERAGE GRADE OF SUBJECT SITE: 18.50'' (PER CIVIL/SURVEY)
FEMA MIN. FLOOD ZONE ELEVATION: FLOOD ZONE "X"–NO MIN. ELEV.

EXTERIOR FINISH NOTES:

PROVIDE ALTERNATE BID FOR STUCCO IN PLACE OF BRICK VENEER–VERIFY W/ ARCH



2 EAST ELEVATION

SCALE: 1/8"=1'-0"

GENERAL NOTES:

1. DIRECT BATHROOM VENTS AND OTHER VENTING TO EAVES AND EAVES AND SOFFITS TO THE FULLEST EXTENT POSSIBLE.
2. AVOID ROOF PENETRATIONS AS MUCH AS POSSIBLE
3. WHERE ROOF PENETRATIONS CANNOT BE CONCEALED AT EAVES THEN ROUTE PENETRATIONS TO AREAS SHOWN ON ROOF PLAN TO LIMIT VISIBILITY
4. ROOF OVERHANGS WILL BE AS SHOWN ON ROOF PLAN AND ARE DIMENSIONED TO OUTSIDE FACE OF ROUGH FRAMING
5. REFERENCE EXTERIOR ELEVATIONS FOR CLARITY
6. LOCATE HOSE BIBS, DRYER VENTS, AND SIMILAR EXTERIOR PLUMBING OR MECHANICAL COMPONENTS WHERE SHOWN ON FLOOR PLANS AND ELEVATIONS OR, IF NOT SHOWN, VERIFY WITH ARCHITECT.

FLOOR TO FLOOR HEIGHTS:

FLOOR TO FLOOR HEIGHTS WILL BE AS SHOWN ON STORY POLES AND IN STAIR DATA NOTES.

THERE ARE NO VARIATIONS ALLOWED WITHOUT PRIOR APPROVAL

FAILURE TO DO SO WILL ADVERSELY AFFECT THE STAIR CALCULATIONS AND MAY REQUIRE REDESIGN AND RECONSTRUCTION OF STAIR AND OTHER COMPONENTS.

COLOR LEGEND:

MAIN BODY COLOR:

LOCATIONS:	ALL BRICKWORK
COLOR	WHITE (ALASKA WHITE VELOUR–MANUF. COLOR)
MANUF.	BEDLEN BRICK COMPANY OR SIMILAR
ALT: STUCCO	ALL STUCCO
COLOR	PM400 POLAR WHITE (SEE STUCCO NOTE BELOW
MANUF.	PRE–MIX MARBELCRETE FOR ALT. SPECIFICATION)

SECONDARY COLOR / TRIM COLOR:

LOCATIONS:	ALL EXTERIOR METAL CLADDING – FASCIAS, TRIMS, SOFFITS, VISIBLE FLASHING
COLOR	STONE WHITE
MANUF.	PAC–CLAD OR EQUAL

ACCENT COLORS:

LOCATIONS:	NOT APPLICABLE
COLOR	NOT APPLICABLE

DOOR & WINDOW COLOR:

COLOR	ALPINE WHITE

PROVIDE FIELD SAMPLES ALONG W/ STUCCO SAMPLE FOR OWNER, ARCHITECT, TOWN ARCHITECT REVIEW AND APPROVAL AS NEEDED. PRIOR TO ORDERING FULL MATERIAL QUANTITY.

ROOFING NOTES:

MAIN ROOF:

MANUFACTURER:	McELROY (OR EQUAL)
PRODUCT:	MEDALLION LOK SNAP LOCK PANELS (OR BETTER)
TYPE:	24 GAUGE, GALVALUME SUBSTRT.
PROFILE:	FLAT PAN W/ 1.75" TALL SEAM
COLOR:	GALVALUME MILL FINISH (SILVER)

SEAMS @ 12" O.C.
INSTALL ROOF SYSTEMS TO MANUFACTURER'S SPECIFICATION

ROOF UNDERLAYMENT:
PLYWOOD SUBSTRATE (PER ENG.) W/ W.R. GRACE ICE & WATER SHIELD SELF–ADHERING / SELF–SEALING WATERPROOF MEMBRANE OR EQUAL

SECONDARY ROOF / ACCENT ROOFS: (ALT. OR ONLY WHERE SPECIFIED)

MANUFACTURER:	GAF
PRODUCT:	EVERGUARD TPO 60 MIL (T–SA–N–I–60HW)
TYPE:	60 MIL. SELF–ADHERED MEMBRANE SYSTEM
COLOR:	N.A.
LOCATION:	SEE ROOF PLAN

INSTALL ROOF SYSTEMS TO MANUFACTURER'S SPECIFICATION

ALL EAVE FLASHING WILL BE ALUM.

STUCCO NOTES:

SENERFLEX CLASSIC PB WALL SYSTEM OR EQUAL, SYNTHETIC STUCCO SYSTEM OR AS OTHERWISE REQUIRED FOR CMU PRODUCT APPLICATIONS

APPLICATION: (2) REINFORCING COAT SYSTEM DIRECT APPLICATION ON ICF
APPLICATION: 11# MESH FIRST COAT W/ A 3# MESH SECOND COAT
FINISH: ACRYLIC FINE SAND FINISH COAT
BASECOAT: STANDARD
FOAM: 1 INCH EPS W/4 oz. MESH OVER ALL FOAM APPLICATIONS
OTHER: HI–IMPACT TO 6' HIGH BOTH SIDES OF ALL EXTERIOR DOORS
COLOR: ULTRA WHITE

PROVIDE 4FT x 4FT FIELD SAMPLE ON PLYWOOD FOR OWNER & ARCH. REVIEW & APPROVAL PRIOR TO ORDERING FULL MATERIAL QUANTITY.

INSTALL SYSTEM TO MANUF.S SPECIFICATIONS

GUTTER NOTES:

1. GUTTERS PROPOSED ONLY WHERE SHOWN ON ROOF PLAN.
2. WHERE GUTTERS ARE INSTALLED GUTTERS WILL BE:
   K&M SHEET METAL OR EQUAL
   ALUMINUM GUTTER SYSTEM

COLLECTOR/LEADER:	INDUSTRIAL BOX COLLECTOR W/ BUILT–IN OVERFLOW–WALL MOUNTED (WHERE CALLED FOR)
GUTTERS:	6" SQ. BOX – SMOOTH (WHERE CALLED FOR)
DOWNSPOUTS:	4x6" SQ. PLAIN SMOOTH BOX
FASCIA CLIPS:	STANDARD = STOCK – AS REQ'D.
D.S. STRAPS:	1.5"W, 0.27GA., STANDARD SQ.–AS REQ'D.
END CAPS:	MATCHING – WHERE REQUIRED
RAIN CHAINS:	N.A.
COLOR:	WHITE (PROVIDE COLOR CHIPS FOR REVIEW)

3. DURING REMAINDER OF CONSTRUCTION AFTER BUILDING IS DRIED–IN, VERIFY HOW ROOF RUN–OFF IS AFFECTING AREAS AROUND FOOTPRINT TO DETERMINE IF ADDITIONAL GUTTERS ARE NEEDED AND WHERE.

ROOF REVISIONS REQUIRED BY CITY FOR D.O

DESIGNED BY	
SAVOIE/McWHORTER	
PREPARED BY	
MCS	
REVIEWED BY	
MCS	
DATE OF ISSUE	
2020–07–08	
REVISIONS	
	2020–08–07

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida 32459
phone no.: (850) 622-0057
fax no.:
architectural registration
florida ar no. 0015413, louisiana 5641
mississippi 4195 - ar0003322
corp. florida - a00033322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

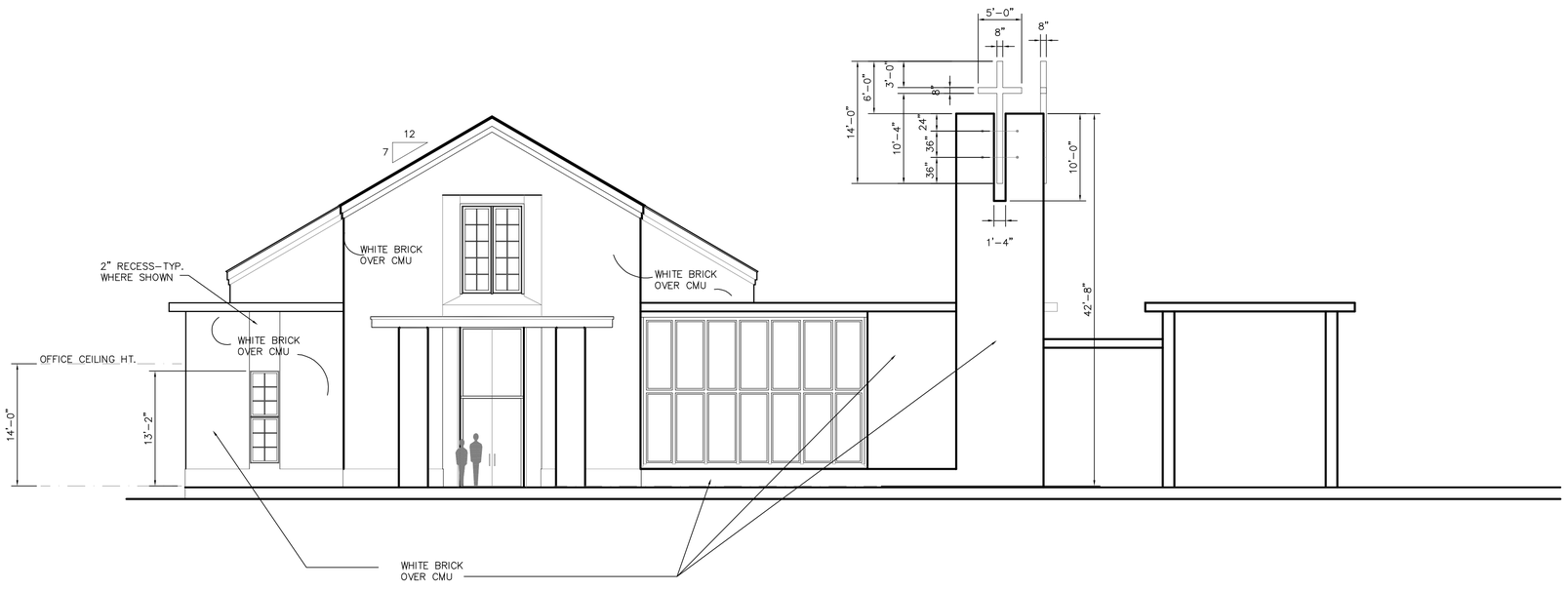
A2.2
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.

1 WEST ELEVATION W/ COVERED DROP-OFF

SCALE: 1/8"=1'-0"



2 NORTH ELEVATION W/ COVERED DROP-OFF

SCALE: 1/8"=1'-0"

EXTERIOR FINISH NOTES:

PROVIDE ALTERNATE BID FOR STUCCO IN PLACE OF BRICK VENEER-VERIFY W/ ARCH

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida · 32459
phone no. · (850) 622-0057
fax no. ·
architectural registration
florida ar 0015420 · louisiana 5641
mississippi 4555 · ar0003322
corp. florida · ar000322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

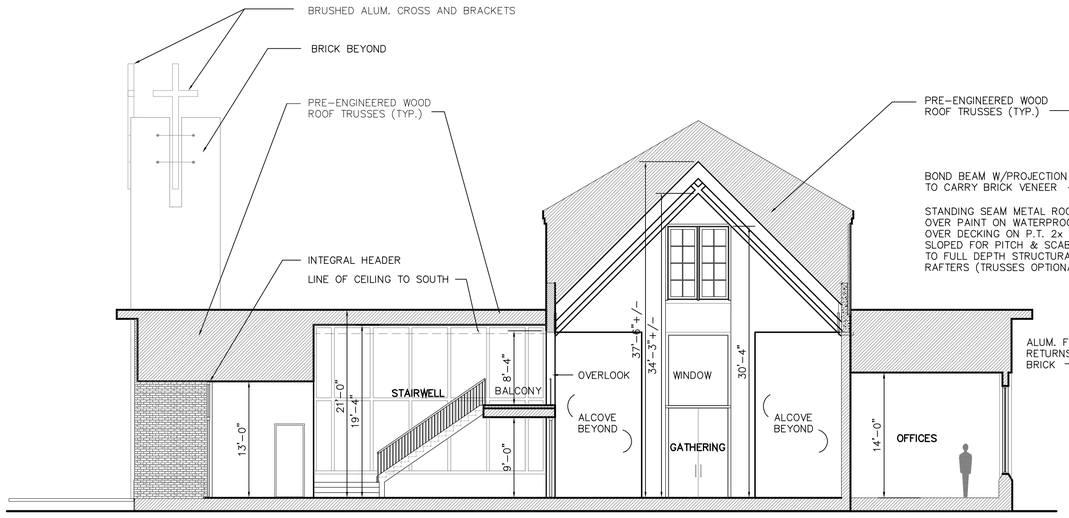
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A2.3
OF 24

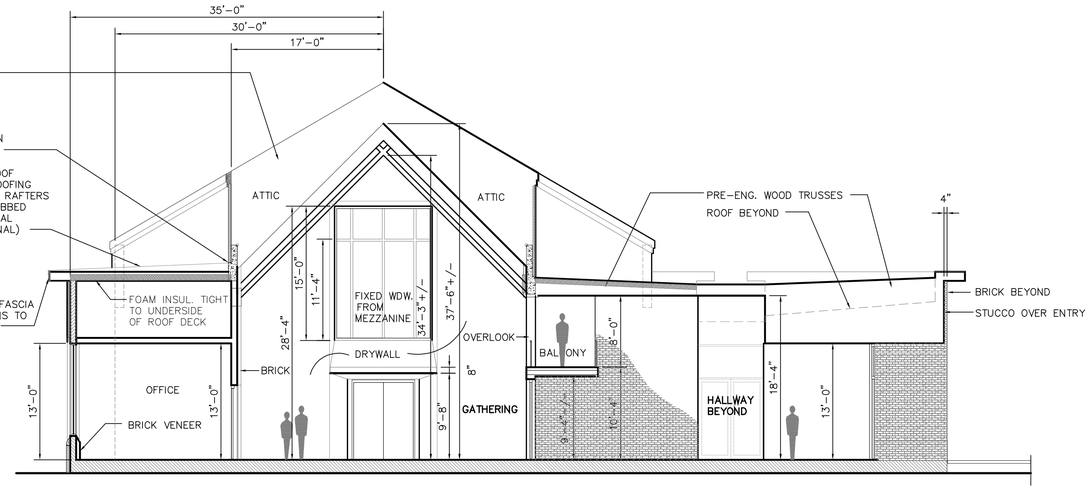
PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



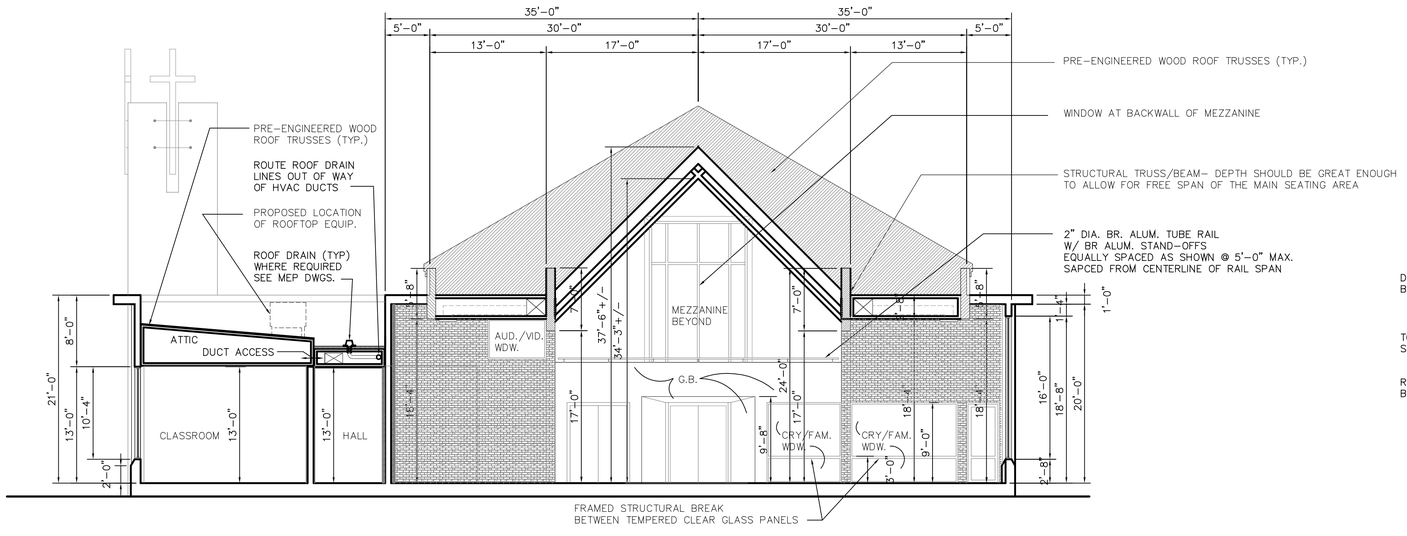
1 BUILDING SECTION THROUGH GATHERING - FACING NORTH

SCALE: 1/8"=1'-0"



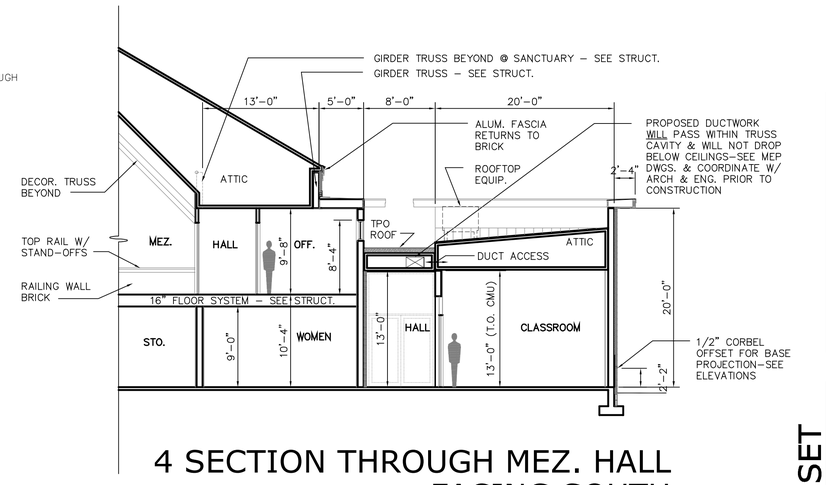
2 SECTION THROUGH GATHERING FACING SOUTH

SCALE: 1/8"=1'-0"



3 BUILDING. SECTION THROUGH SANCTUARY - FACING NORTH

SCALE: 1/8"=1'-0"



4 SECTION THROUGH MEZ. HALL FACING SOUTH

SCALE: 1/8"=1'-0"

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida 32459
phone no. · (850) 622-0057
fax no. ·
architectural registration
florida ar 0015420 louisiana 5641
mississippi 24145
corp. florida · ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

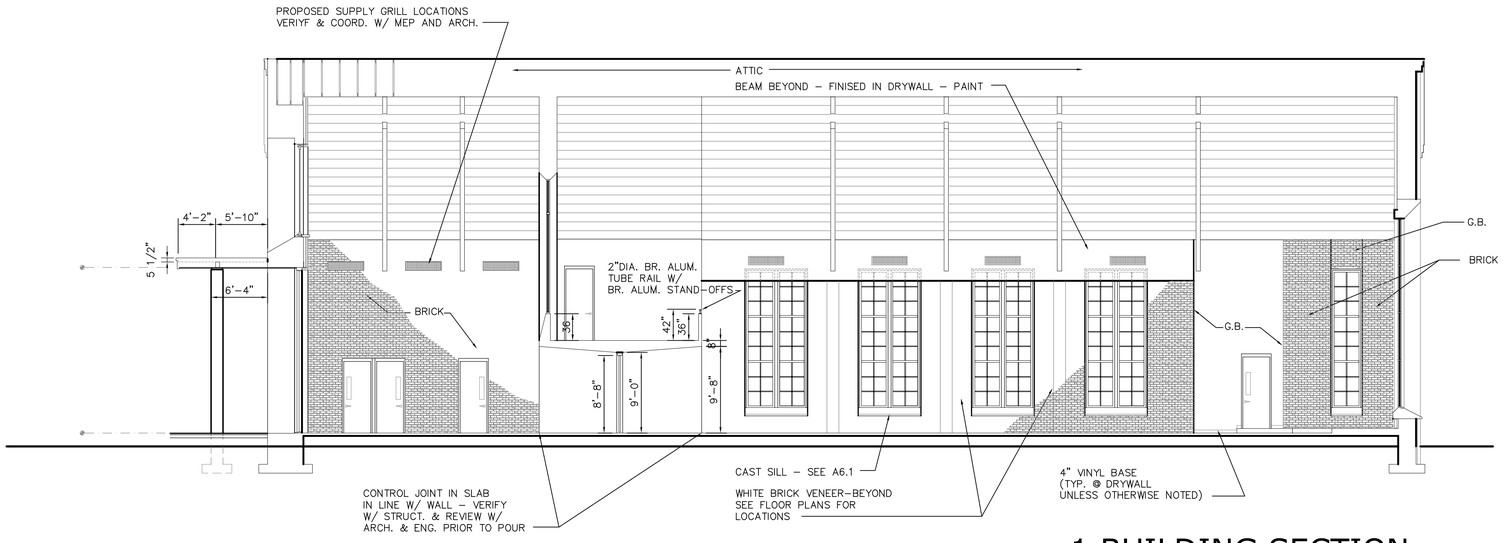
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A2.4
OF 24

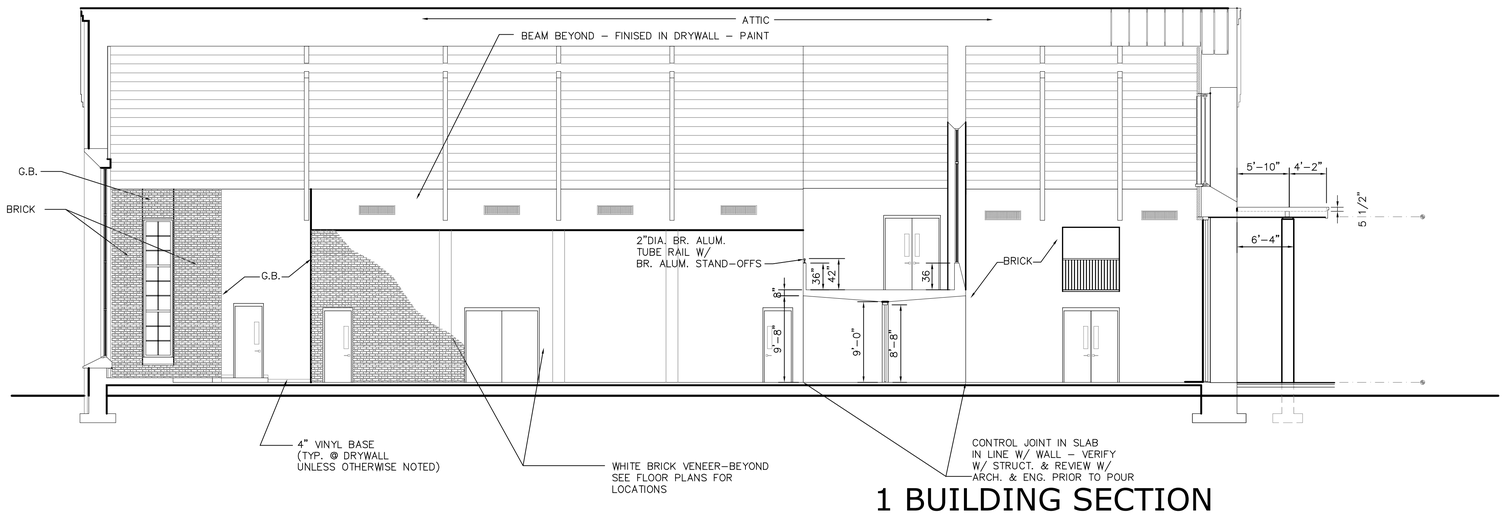
PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



1 BUILDING SECTION

SCALE: 1/8"=1'-0"



1 BUILDING SECTION

SCALE: 1/8"=1'-0"

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida - 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar 0015420 - louisiana 5641
mississippi 4135 -
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

savoie architects, p.a.
"a professional corporation"

PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A2.5

OF 24

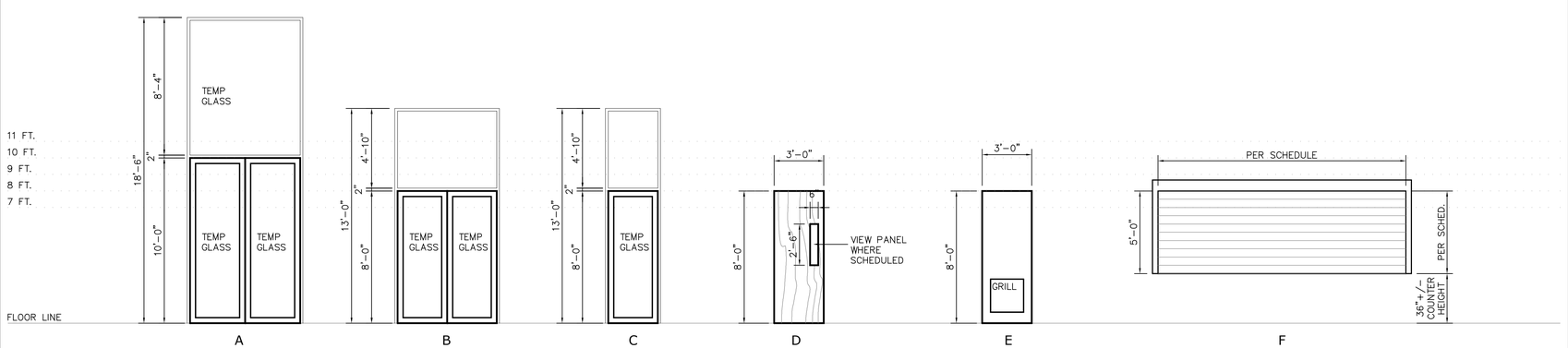
PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.

Door Schedule

DOOR NO.	DOOR TYPE	WIDTH	HEIGHT	THICK NESS	CONST.	FINISH	FRAME	FRAME CONST.	OPERATION	HARDWARE	LABEL	REMARKS	MANUFACTURER	STYLE / MODEL
1-1	A	PR. 3'-4"	10'-0"	PER MANUF.	ALUM.	ALUM. ANODIZED	MANUF.	ALUMINUM CLAD	OUT-SWING	PER LEGEND	N.A.	IMPACT RATED ENTRY DOOR	LOEWEN OR EQUAL	STORMFORCE
1-2	B	PR. 3'-0"	8'-0"	PER MANUF.	ALUM.	ALUM. ANODIZED	MANUF.	ALUMINUM CLAD	OUT-SWING	PER LEGEND	N.A.	IMPACT RATED ENTRY DOOR	LOEWEN OR EQUAL	STORMFORCE
1-3	C	3'-0"	8'-0"	PER MANUF.	ALUM.	ALUM. ANODIZED	MANUF.	ALUMINUM CLAD	OUT-SWING	PER LEGEND	N.A.	IMPACT RATED ENTRY DOOR	LOEWEN OR EQUAL	STORMFORCE
1-4	B	3'-0"	8'-0"	PER MANUF.	ALUM.	ALUM. ANODIZED	MANUF.	ALUMINUM CLAD	OUT-SWING	PER LEGEND	N.A.	IMPACT RATED ENTRY DOOR	LOEWEN OR EQUAL	STORMFORCE
1-5	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-8	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-7	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-8	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED,	MASONITE OR EQUAL	CENDURA
1-9	F	4'-8"	5'-0"	MANUF.	METAL	WHITE	MANUF.	METAL PER MANUF.	OVHD. COILING	MANUF. STD.	N.A.	KITCHEN COUNTERTOP DOOR		T.B.S
1-10	F	12'-0"	5'-0"	MANUF.	METAL	WHITE	MANUF.	METAL PER MANUF.	OVHD. COILING	MANUF. STD.	N.A.	KITCHEN COUNTERTOP DOOR		T.B.S.
1-11	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-12	G	18'-0"	13'-0"	MANUF.	MIN. CORE	T.B.S.	MANUF.	PER MANUF.	ACCORDIAN	PER MANUF.	N.A.	SINGLE SLIDE ACCORDIAN - SOUND RATED ROOM DIVIDER	T.B.S.	T.B.S.
1-13	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-14	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-15	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED,	MASONITE OR EQUAL	CENDURA
1-16	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-17	G	18'-0"	13'-0"	MANUF.	MIN. CORE	T.B.S.	MANUF.	PER MANUF.	ACCORDIAN	PER MANUF.	N.A.	SINGLE SLIDE ACCORDIAN - SOUND RATED ROOM DIVIDER	T.B.S.	T.B.S.
1-18	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-19	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-20	D	PR. 3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-21	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED,	MASONITE OR EQUAL	CENDURA
1-22	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED,	MASONITE OR EQUAL	CENDURA
1-23	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED,	MASONITE OR EQUAL	CENDURA
1-24	D	PR. 3'-4"	8'-8"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-25	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED,	MASONITE OR EQUAL	CENDURA
1-26	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED,	MASONITE OR EQUAL	CENDURA
1-27	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-28	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-29	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-30	D	PR. 4'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	POCKET	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
1-31	D	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING	PER LEGEND	N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL		
M-1	C	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING		N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
M-2	C	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING		N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
M-3	C	PR. 3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING		N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED W/ 6X30 VIEW PANEL	MASONITE OR EQUAL	CENDURA
M-4	C	3'-0"	8'-0"	1 3/4"	MIN. CORE	R.S. WHITE BIRCH	4 7/8" STEEL-PRIMED	16 GA. COLD ROLLED STEEL	SWING		N.A.	FLUSH WOOD VENEER, MINERAL CORE, BONDED	MASONITE OR EQUAL	CENDURA

Door & Frame Elevations



Alternate Interior Door:

PROVIDE ALTERNATE INTERIOR DOOR PRICING FOR:

TRUDOOR 1 3/4" THICK FLUSH PANEL, SOLID CORE, MDF, PRIMED (WHITE) INTERIOR DOORS

General Notes - Doors

1. ALL DOORS THAT MAKE UP PART OF A ONE HOUR FIRE RATED ASSEMBLY WILL HAVE A MINIMUM RATING OF 45 MINUTES.
2. ALL DOORS ARE REQUIRED TO BE ADA COMPLIANT
3. VERIFY ALL RATED DOORS - THEIR HARDWARE, LOCATIONS AND CONSTRUCTION PRIOR TO ORDERING.
4. SCW = SOLID CORE WOOD DOOR
5. ALL EXTERIOR DOOR HARDWARE (EXCEPT FOR HANDLES) ARE TO BE BRUSHED ALUMINUM
6. ALL FIRE RATED DOORS IN FIRE RATED PARTITIONS ARE TO HAVE CLOSER
7. SEE DOOR SPECIFICATIONS FOR HARDWARE
8. ALL DOORS SHALL HAVE ADA COMPLIANT LEVER HANDLES UNLESS OTHERWISE SPECIFIED.
9. ALL CASED OPENINGS ARE TO BE DRYWALL UNLESS OTHERWISE SPECIFIED
10. ALL DOOR FRAMES WILL BE METAL FRAMES AS SPECIFIED.
11. MINOR ADJUSTMENTS MAY BE MADE TO THE PROFILE AND CONSTRUCTION WITH ARCHITECT'S PRIOR REVIEW AND APPROVAL.
12. ANY DISCREPANCIES WITH DOOR SCHEDULE AND FLOOR PLANS SHOULD BE REPORTED TO ARCHITECT FOR CLARIFICATION IMMEDIATELY.
13. INCORRECT ASSUMPTIONS MADE AND UNVERIFIED WILL BE THE RESPONSIBILITY OF THE PARTY MAKING THE ASSUMPTION.
14. UNAUTHORIZED ALTERATIONS TO THE SPECIFICATIONS WILL BE THE RESPONSIBILITY OF THE PARTY MAKING THE ALTERATIONS.
15. ALL DOORS MUST BE INSPECTED BY CONTRACTOR AT TIME OF DELIEVERY FOR CORRECT NUMBER, SIZE, QUANTITY AND FOR DAMAGE PRIOR TO ACCPETING DELIVERY. ANY DAMAGED OR INCORRECT PRODUCT MUST NOT BE ACCPETED.
16. ALL INTERIOR DOORS SHOWN ADJACENT TO CORNERS WILL BE SET SO THAT DOOR FRAME IS MAX. 4" OFFSET FROM CORNER UNLESS OTHERWISE NOTED.
17. ALL EXTERIOR DOORS MUST BE ADA COMPLIANT AND WILL HAVE ADA COMPLIANT THRESHOLDS.
18. ALL EXTERIOR DOORS MUST COMPLY WITH THE LOCAL BUILDING CODE AND FBC CURRENT DESIGN PRESSURE, IMPACT, AND OTHER REQUIREMENTS PER CODES.

Exterior Door Specifications:

MANUF.:	LOEWEN
SERIES:	STORM FORCE
IMPACT RATED:	YES
GLAZING:	Low E D366 PVB - 1 1/16" INSULATED IMPACT GLASS (NOTE: VERIFY W/MANUF. IF DIFFERENT FOR LARGER UNITS)
EXTERIOR COLOR:	ANODIZED CLEAR-DOORS ONLY
Q-LON COLOR:	N.A.
INTERIOR FINISH:	ANODIZED CLEAR-DOORS ONLY
TURTLE GLASS:	NO
SCREENS	N.A.
MUNTINS	NOT PROPOSED
MULLIONS	MANUF. 1/4" STEEL WHERE MULLION SPECIFIED (SEE WINDOW ELEVATIONS)
HARDWARE	MANUF. "DALLAS" HANDLESET IN SATIN NICKEL
SECONDARY HANDLES	N.A.

Door Hardware Notes:

MOUNT DOOR KNOB / LEVER SO THAT PLATE IS CENTERED IN HORIZONTAL DIMENSION OF VERTICAL DOOR RAIL. UNLESS OTHERWISE NOTED

VERIFY ALL HARDWARE SELECTIONS WITH OWNER/ARCHITECT PRIOR TO ORDERING

ALL EXTERIOR LOUVERED SHUTTERS (IF ANY) WILL BE COMPOSITE (PROVIDE ALT QUOTE FOR COMPOSITE PVC) W/ STAINLESS STEEL OPERABLE HARDWARE-SHUTTER COLOR TO BE: T.B.S.

PROVIDE DOOR STOPS FOR ALL INTERIOR SWING DOORS. MOUNT STOP 3" OFF OF FLOOR VERIFY NEED & LOCATIONS WITH OWNER PRIOR TO PURCHASE AND INSTALLATION.

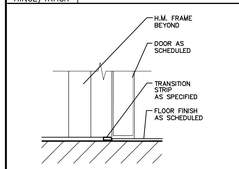
QUOTE PRICE FOR INTERIOR AND EXTERIOR DOOR HARDWARE AS FOLLOWS:

Exterior Doors

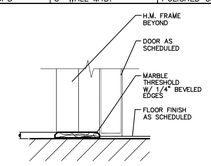
TYPICAL	FINISH
MANUF.	
EXTERIOR HANDLE	
INTERIOR HANDLE	
HINGE/TRACK	

Interior Doors

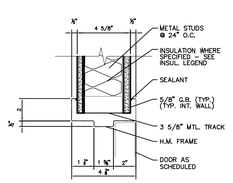
TYPICAL	FINISH	
MANUF.	EMTEK SELECT	
ROSETTE	MODERN RECTANGULAR	POLISHED CHROME
HANDLE	L SQ'D. KNURLED LEVER	POLISHED CHROME
HINGE	(4) 4 INCH SQUARE	POLISHED CHROME
STOPS	3" WALL MTD.	POLISHED CHROME



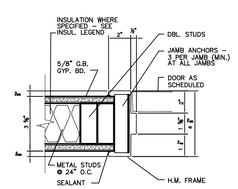
1 TYP. SILL
N.T.S.



2 BATHROOM THRESHOLD
N.T.S.



3 TYP. HEAD
N.T.S.



4 TYP. JAMB
N.T.S.

Abbreviations

F.B.C.	= FLORIDA BUILDING CODE	A.F.F.	= ABOVE FINISHED FLOOR
S.C.W.	= SOLID CORE WOOD	INSUL.	= INSULATED
FBGL.	= FIBERGLASS	T.B.S.	= "TO BE SELECTED" BY OWNER
MFR.	= MANUFACTURER	V.I.F.	= VERIFY IN FEILD
T&G	= TONGUE & GROOVE	STN.	= STAIN
STD.	= STANDARD		

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar 0014410, louisiana 5641
mississippi 4195
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A3.1
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.

Window Schedule

CERTIFIED
IMPACT RATED PRODUCT

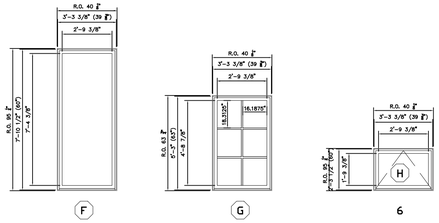
WINDOW NO.	WINDOW ELEVATION	WIDTH	HEIGHT	FRAME	FINISH	OPERAT.	LOCATION	HEAD HT.	REMARKS	MANUFACTURER/PRODUCT:
A	1	6'-10"	15'-10"	MANUF.	ALUM.	FIXED	MAIN SANCTUARY	PER LOCATION	TRIPLE STACKED UNITS W/ MANUF. PROVIDED STEEL MULL AND MULL FINISH	LOEWEN STORMFORCE OR EQUAL
B	2	3'-3"	15'-10"	MANUF.	ALUM.	FIXED	ALTAR AREA	PER LOCATION	TRIPLE STACKED UNITS W/ MANUF. PROVIDED STEEL MULL AND MULL FINISH	LOEWEN STORMFORCE OR EQUAL
C	3	3'-3"	10'-6 1/2"	MANUF.	ALUM.	FIXED	VARIOUS-SEE PLANS & ELEVATIONS	PER LOCATION	STACKED PAIR W/ MANUF. PROVIDED STEEL MULL AND MULL FINISH	LOEWEN STORMFORCE OR EQUAL
D	4	24'-8"	16'-4"	MANUF.	ALUM.	FIXED	STAIRWELL WALL	PER LOCATION	DOUBLE STACKED MULTI UNIT W/ STRUCTURAL BREAKS CLAD W/ MANUF. CLADDING MULLS BETWEEN	LOEWEN STORMFORCE OR EQUAL
E	5	3'-4"	8'-0"	MANUF.	ALUM.	FIXED	ABOVE NORTH ENTRY	PER LOCATION	(2) UNITS W/ STRUCTURAL BREAKS CLAD W/ MANUF. CLADDING MULLS BETWEEN	LOEWEN STORMFORCE OR EQUAL
F	6	10'-10"	15'-0"	ALUM.	ALUM.	FIXED	INTERIOR-MEZZANINE NORTH WALL	PER LOCATION	FIXED UNITS W/ STRUCTURAL BREAKS - FIELD VERIFY MEASUREMENTS-TEMPERED GLAZING-MONOLITHIC GLASS	LOEWEN STORMFORCE OR EQUAL
G	1 (SIM.)	6'-10"	21'-1"	MANUF.	ALUM.	FIXED	ALTAR AREA SOUTH WALL	PER LOCATION	QUAD STACKED UNITS W/ MANUF. PROVIDED STEEL MULL AND MULL FINISH	LOEWEN STORMFORCE OR EQUAL
H	7	3'-0"	2'-4"	MANUF.	ALUM.	AWNING	MEZANINE SIDE ROOMS	PER LOCATION	INTERIOR SCREEN	LOEWEN STORMFORCE OR EQUAL

ABBREVIATIONS AND NOTES

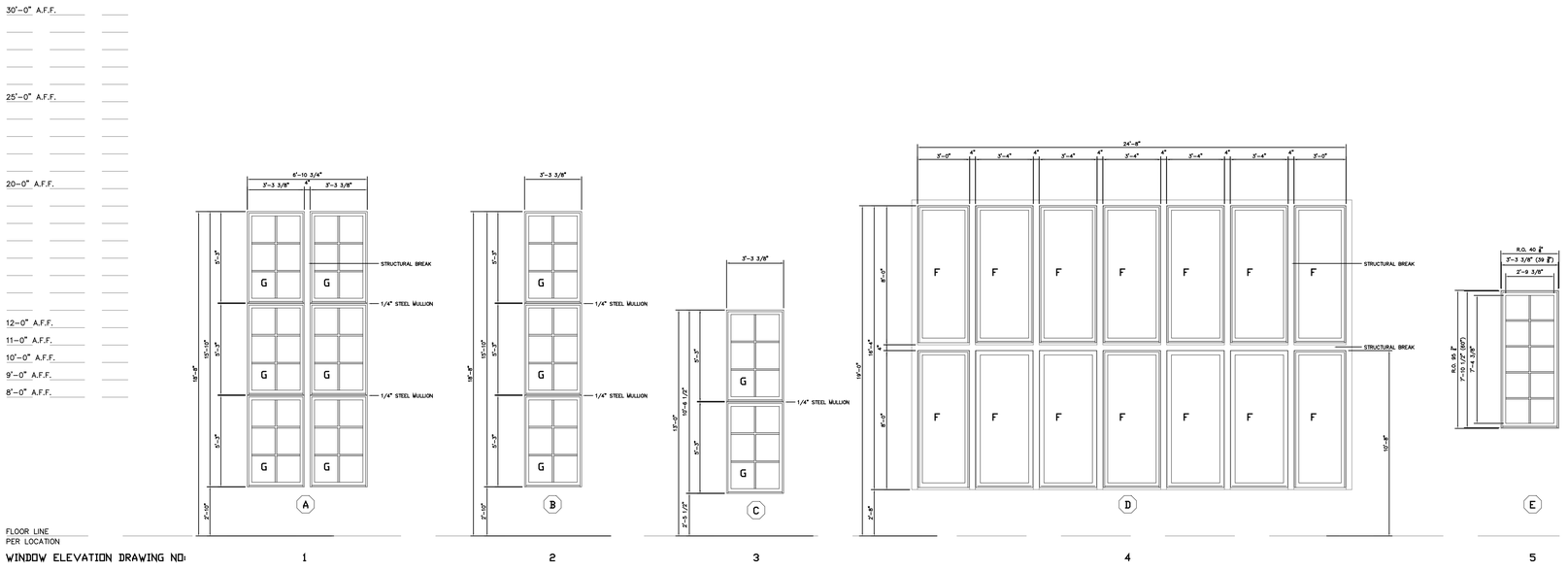
1. VERIFY ALL ITEMS AND SELECTIONS WITH ARCHITECT / OWNER PRIOR TO PURCHASE
2. PROVIDE SHOP DRAWINGS TO ARCHITECT FOR REVIEW PRIOR TO PURCHASE
3. SUPPLIER MUST NOTIFY ARCHITECT OF SIZE CHANGES OR DISCONTINUED ITEMS PRIOR TO MAKING CHANGES

Individual Units

ELEVATIONS ARE AS SEEN FROM EXTERIOR



Window Types



General Notes - Windows

ALL WINDOW HEADER HEIGHTS SHALL BE AS SHOWN ON ELEVATIONS. WINDOWS MY BE ADJUSTED SLIGHTLY UP OR DOWN TO MATCH DOOR HEIGHTS ONLY WHEN THE WINDOW IS SHOWN OR CALLED OUT TO MATCH DOOR HEIGHT, BUT MUST BE CONSISTENT W/IN EACH ROOM.

PROVIDE WINDOWS OF SIZE SHOWN (NO EXCPETIONS WITHOUT ARCHITECT'S APPROVAL) CUSTOM SIZES MAY BE REQUIRED TO MEET DESIGN INTENT - VERIFY W/ ARCHITECT FOR APPROVAL PRIOR TO ORDERING. DO NOT DOWNSIZE EGRESS WINDOWS.

PROVIDE TEMPERED GLASS WHERE REQUIRED BY CODE

PROVIDE LOW E GRAY TINT GLAZING W/ARGON GAS OR AS OTHERWISE SPECIFIED HERE.

WINDOWS ARE TO BE PRICED AS PRODCUT LISTED BELOW AND OF OPERATION SHOWN. ALTERATE MANUFACTURERS AND PRODUCTS OF EQAUL OR BETTER SPECIFICATIONS MAY BE CONSIDERED W/PRIOR APPROVAL FROM OWNER OR ARCHITECT.

PROVIDE MANUF.S FULL RANGE OF METAL COLOR CHIPS AVAILABLE, TO ARCHITECT/OWNER FOR OWNER TO MAKE COLOR SELECTION.

ALL WINDOWS / WINDOW COMPONENTS WILL BE INSPECTED BY THE GC OR GC'S APPOINTED REPRESENTATIVE, UPON DELIVERY FOR LABELS AND DAMAGE.

ALL WINDOWS ARE TO BEAR THE MANUFACTURER'S LABEL OF WIND LOAD CERTIFICATION

ANY WINDOWS NOT BEARING THE MANUFACTURER'S CERT. LABLE MUST BE RETURNED

ANY DAMAGED WINDOWS WILL NOT BE ACCEPTED & MUST BE RETURNED IMMEDIATELY.

ALL WINDOWS WILL BE ORDERED WITH APPROPRIATE INSTALLATION HARDWARE.

ALL WINDOW SILLS WILL BE SET IN FABRICATED NATURAL ALUM. STORM SILLS (PANS). OR AS SPECIFIED BY MANUFACTURER

ALL DOOR AND WINDOW UNITS AND GLAZING WILL BE CERTIFIED TO MEET THE WIND PRESSURE REQUIREMENTS OF THE CURRENT LOCAL BUILDING CODE & CURRENT FBC.

ALL WINDOWS WILL BE IMPACT RATED TO STANDARDS REQUIRED BY THE CURRENT FBC AND LOCAL CODES

MINIMUM DIMENSIONS FOR EGRESS WINDOWS WILL BE AS FOLLOWS:

CLEAR OPENING WIDTH	20 INCHES
CLEAR OPENING HEIGHT	24 INCHES
TOTAL CLEAR OPENING AREA	5.7 SQUARE FEET
SILL HEIGHT MAY NOT EXCEED	44 INCHES MAXIMUM ABOVE FINISHED FLOOR TO OPENING

Exterior Window Specifications:

MANUF.:	LOEWEN
SERIES:	STORM FORCE
IMPACT RATED:	YES
GLAZING:	Low E D366 PVB - 1 1/16" INSULATED IMPACT GLASS (NOTE: VERIFY W/MANUF. IF DIFFERENT FOR LARGER UNITS)
EXTERIOR COLOR:	ALPINE WHITE (AAMA 2605 - 70% KYNAR)
Q-LON COLOR:	N.A.
INTERIOR FINISH:	PAINT GRADE WOOD
TURTLE GLASS:	NO
SCREENS	STD. (VERIFY W. OWNER/ARCH)
MUNTINS	OGEE 1 1/8" (PER EXTERIOR ELEVATIONS)
MULLIONS	MANUF. 1/4" STEEL WHERE MULLION SPECIFIED (SEE WINDOW ELEVATIONS)
HARDWARE	MANUF. "TANGO" FOLDING HANDLE - WHITE (WHERE WDW IS OPERABLE)
SECONDARY HANDLES	N.A.

Storefront / Curtain Wall

MANUF.:	N.A.
SERIES:	
IMPACT:	
GLAZING:	
EXT. COLOR:	
INTERIOR FINISH:	
TURTLE GLASS:	
SCREENS	
MUNTINS	
FRAMES	
FRAMES	
MULLIONS	

REFER TO EXTERIOR ELEVATIONS FOR CLARITY

WINDOW HEIGHTS WILL BE A SHOWN ON EXTERIOR ELEVATIONS

HEIGHTS OF WINDOWS MAY VARY PER LOCATION - VERIFY EACH OPENING

WHERE HEIGHT TO TOP OF WINDOW IS DIMENSIONED AS MATCHING THE HEIGHT OF THE DOOR WITHIN THE SAME SPACE/ROOM - ADJUST THE WINDOW R.O. HEIGHT IN FIELD TO ALLOW FOR TOP OF WINDOW TO MATCH HEIGHT AT TOP OF DOOR-VERIFY W/ ARCH PRIOR TO CHANGING

Abbreviations

F.B.C.	= FLORIDA BUILDING CODE	A.F.F.	= ABOVE FINISHED FLOOR
S.C.W.	= SOLID CORE WOOD	INSUL.	= INSULATED
FBGL.	= FIBERGLASS	T.B.S.	= "TO BE SELECTED" BY OWNER
MFR.	= MANUFACTURER	V.I.F.	= VERIFY IN FEILD
T&G	= TONGUE & GROOVE	STN.	= STAIN
STD.	= STANDARD		

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar 0014540 - louisiana 5641
mississippi 4195 -
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A3.2
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.

Room Finish Schedule:

PROVIDE A SEPERATE PRICE FOR SPECIFIED ALTERNATES

	ROOM NAME	ROOM NO.	SURFACE	MATERIAL	FINISH	LEGEND:	COLOR	REMARKS	ALTERNATES
FIRST FLOOR	GATHERING	101	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD ABOVE FACE BRICK GYPSUM BOARD ABOVE FACE BRICK GYPSUM BOARD–PAINTED GYPSUM BOARD ABOVE FACE BRICK OVERSIZED ACOUSTICAL PANELS	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1/WALL 2 WALL 1/WALL 2 WALL 1 WALL 1/WALL 2 CEILING 3	PER LEGEND BRICK/COLOR 1 BRICK/COLOR 1 COLOR 1 BRICK/COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	L.V.T. FLOORING 1 CEILING 5
	SANCTUARY	102	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD ABOVE FACE BRICK GYPSUM BOARD ABOVE FACE BRICK GYPSUM BOARD–PAINTED GYPSUM BOARD ABOVE FACE BRICK OVERSIZED ACOUSTICAL PANELS	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1/WALL 2 WALL 1/WALL 2 WALL 1 WALL 1/WALL 2 CEILING 3	PER LEGEND BRICK/COLOR 1 BRICK/COLOR 1 COLOR 1 BRICK/COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	L.V.T. FLOORING 1 CEILING 5
	BACK ALTAR	103	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE N.A. GYPSUM BOARD ABOVE FACE BRICK GYPSUM BOARD–PAINTED GYPSUM BOARD ABOVE FACE BRICK OVERSIZED ACOUSTICAL PANELS	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1/WALL 2 WALL 1 WALL 1/WALL 2 CEILING 3	PER LEGEND BRICK/COLOR 1 COLOR 1 BRICK/COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	L.V.T. FLOORING 1 CEILING 3
	SACRISTY	104	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 3 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 COLOR 1	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	L.V.T. FLOORING 1
	FAMILY/FLEX/CRY ROOM	105	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED FACE BRICK GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. MANUF. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 2 WALL 1 WALL 2 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 BRICK COLOR COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 3
	OFFICE 3/ADMIN.	106	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED FACE BRICK GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. MANUF. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 2 WALL 1 WALL 2 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 BRICK COLOR COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	
	OFFICE 2	107	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED FACE BRICK GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. MANUF. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 2 WALL 1 WALL 2 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 BRICK COLOR COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	
	OFFICE 1	108	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED FACE BRICK GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. MANUF. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 2 WALL 1 WALL 2 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 BRICK COLOR COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	
	STAIRWELL/GATHER	109	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED/GLASS FACE BRICK FACE BRICK GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. MANUF. MANUF. PAINT G.B. MANUF.	FLOORING 3 WALL 1 WALL 2 WALL 2 WALL 1 CEILING 2	PER LEGEND COLOR 1 BRICK COLOR BRICK COLOR COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	GENERAL DRESSING	110	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 WHITE	VERIFY W/ OWNER PRIOR TO ORDER	
	HALL	111	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED N.A. GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED/DOOR 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	HALL	112	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE N.A FACE BRICK N.A GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND MANUF. PAINT G.B. MANUF.	FLOORING 3 WALL 2 WALL 1 CEILING 2	PER LEGEND BRICK COLOR COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	MEN	113	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE TILE FLOOR TO CEILING GYPSUM BOARD–PAINTED TILE FLOOR TO CEILING GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PER LEGEND PAINT G.B. PER LEGEND PAINT G.B. PAINT G.B.	FLOORING 3 WALL 3 WALL 1 WALL 3 WALL 1 CEILING 1	PER LEGEND PER LEGEND COLOR 1 PER LEGEND COLOR 1 COLOR 1	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER SEE INTERIOR ELEVATIONS SEE INTERIOR ELEVATIONS SEE INTERIOR ELEVATIONS SEE INTERIOR ELEVATIONS	FLOORING 1
	WOMEN	114	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE TILE FLOOR TO CEILING GYPSUM BOARD–PAINTED TILE FLOOR TO CEILING GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PER LEGEND PAINT G.B. PER LEGEND PAINT G.B. PAINT G.B.	FLOORING 3 WALL 3 WALL 1 WALL 3 WALL 1 CEILING 1	PER LEGEND PER LEGEND COLOR 1 PER LEGEND COLOR 1 COLOR 1	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER SEE INTERIOR ELEVATIONS SEE INTERIOR ELEVATIONS SEE INTERIOR ELEVATIONS SEE INTERIOR ELEVATIONS	FLOORING 1
	STORAGE	115	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 3 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 COLOR 1	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	FAMILY / ADA BATHROOM	116	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	L.V.T. FLOORING 1 GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 1 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 3
	NURSERY	117	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 WHITE	VERIFY W/ OWNER PRIOR TO ORDER	
	MULTI–PURPOSE	118	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 WHITE	VERIFY W/ OWNER PRIOR TO ORDER	
	CLASSROOM	119	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 WHITE	VERIFY W/ OWNER PRIOR TO ORDER	
	CLASSROOM	120	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 WHITE	VERIFY W/ OWNER PRIOR TO ORDER	
	HALL	121	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED N.A. GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED/DOOR 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	DRY STORAGE	122	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	NON–SLIP POLISHED CONCRETE GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED/DOOR 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 4 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 4	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 WHITE	MUST MEET CODE REQUIREMENTS–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 3
	KITCHEN	123	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	NON–SLIP POLISHED CONCRETE GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED/DOOR 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 4 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 4	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 WHITE	MUST MEET CODE REQUIREMENTS–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 3
	SET–UP/JANITOR'S ROOM	124	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	MAIN SACRISTY	125	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 3 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 COLOR 1	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	BAND AREA	126	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE N.A. GYPSUM BOARD ABOVE FACE BRICK GYPSUM BOARD–PAINTED GYPSUM BOARD ABOVE FACE BRICK OVERSIZED ACOUSTICAL PANELS	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1/WALL 2 WALL 1 WALL 1/WALL 2 CEILING 3	PER LEGEND BRICK/COLOR 1 COLOR 1 BRICK/COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1 CEILING 3
	BAND AREA	127	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE N.A. GYPSUM BOARD ABOVE FACE BRICK GYPSUM BOARD–PAINTED GYPSUM BOARD ABOVE FACE BRICK OVERSIZED ACOUSTICAL PANELS	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1/WALL 2 WALL 1 WALL 1/WALL 2 CEILING 3	PER LEGEND BRICK/COLOR 1 COLOR 1 BRICK/COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1 CEILING 3

Room Finish Schedule:

PROVIDE A SEPERATE PRICE FOR SPECIFIED ALTERNATES

	ROOM NAME	ROOM NO.	SURFACE	MATERIAL	FINISH	LEGEND:	COLOR	REMARKS	ALTERNATES
FIRST FLOOR	HALL	128	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED N.A. 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	HALL	129	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED N.A. 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	DOOR HALL	130	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE N.A. GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	DOOR HALL	131	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED N.A. GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
	BATHROOM/NON–ADA	132	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	STAINED CONCRETE GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED 2x2 L.A.T. CEILING	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 3 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 2	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 WHITE	PROTECT SLAB UNTIL FINISH INSTALL–VERIFY W/ OWNER PRIOR TO ORDER	FLOORING 1
MEZZANINE	HALLWAY	201	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	
	OFFICE	202	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	
	OFFICE	203	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	
	OFFICE	204	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	
	AUDIO/VISUAL BOOTH	205	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	
	MEZZANINE	206	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	CARPET SQAURES GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED OVERSIZED ACOUSTICAL PANELS	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. MANUF.	FLOORING 2 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 3	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 WHITE	VERIFY W/ OWNER PRIOR TO ORDER	CEILING 3
	MECHANICAL ROOM	207	FLOOR N. WALL E. WALL S. WALL W. WALL CEILING	L.V.T. FLOORING 1 GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD–PAINTED GYPSUM BOARD	PER LEGEND PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B. PAINT G.B.	FLOORING 1 WALL 1 WALL 1 WALL 1 WALL 1 CEILING 1	PER LEGEND COLOR 1 COLOR 1 COLOR 1 COLOR 1 COLOR 1	VERIFY W/ OWNER PRIOR TO ORDER	

General Notes: Interior Finishes

1. G.B. OR GYP. BD. = GYPSUM BOARD
2. ALL GYPSUM BOARD FINISHES ARE TO BE LEVEL 4 SLICK
2. ALL GYPSUM BOARD WALL FINISH SHALL BE 5/8" TYPE X, UNLESS NOTED OTHERWISE ON THIS SHEET (1/2" GYP BOARD ON FURRING @ INTERIOR FACE OF CMU WALLS)
4. PROVIDE "PURPLE" (OR MOST CURRENT GYPSUM PRODCUT RATED FOR DAMP AND WET LOCATIONS) IN ALL BATHROOMS, LAUNDRY AND WET AREAS
5. W.S. = WASHABLE SURFACE – PAINT SURFACE
6. W.S. = WASHABLE SURFACE – PAINT SURFACE
7. WP. = WATERPROOF
8. L.A.T. = LAY–IN ACOUSTICAL TILE CEILING AS SPECIFIED, SEE GENERAL NOTES
9. PROVIDE SLIMLINE TRANSITIONS STYLE SLT–XX–B BETWEEN LVT AND OTHER FLOOR MATERIALS
10. PROVIDE PRIMER PLUS TWO COATS OF PAINT FOR SURFACES THAT ARE TO BE PAINTED.
11. PROVIDE "SATIN" PAINT FINISH FOR WALLS TO BE PAINTED
12. PROVIDE "SEMI–GLOSS" PAINT FINISH FOR TRIM WOODS AND FOR STEEL STAIRS/RAILINGS
13. ALL FINISH FLOORING MUST HAVE A NON–SLIP FINISH AS REQUIRED BY APPLICABLE CODES.
14. T.B.S. = TO BE SELECTED
15. PROVIDE DUROCK OR HARDIE TILE BACKER BOARD AT ALL TILE APPLICATIONS (1/4" FOR HORIZONTAL APPLICATIONS – 1/2" FOR VERTICAL APPLICATIONS)
16. GROUT COLORS (IF SELECTED) ARE FROM CUSTOM BUILDING PRODUCTS POLYBLEND TILE GROUTS – GROUT COLOR WILL BE (BONE WHITE) – VERIFY PRIOR TO APPLICATION
17. PROVIDE SAMPLES OF SPECIFIED TILES AND GROUTS (IF SELECTED) TO OWNER/ARCHITECT FOR OWNER APPROVAL PRIOR TO PURCHASE
18. ALLOW FOR FLUSH FLOOR MATERIAL TRANSITIONS
19. PROVIDE FLOOR SAMPLES OF SPECIFIED SELECTIONS FOR OwNER / ARCH / I.D. REVIEW & APPROVAL PRIOR TO ORDERING.
20. 1/2" GYPUSM BOARD MAY BE USED ALONG INSIDE FACE OF CMU WALLS AND APPLIED OVER P.T. FURRING STRIPS OR METAL FURRING CHANNELS

Finish Legend:

PROVIDE SAMPLES FOR OWNER/ARCH/ID RE

Window Schedule

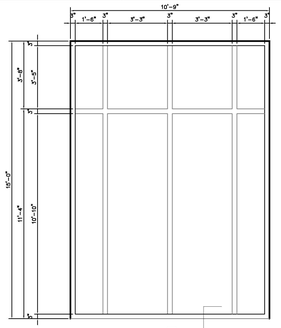
WINDOW NO.	WINDOW ELEVATION	WIDTH	HEIGHT	FRAME	FINISH	OPERAT.	LOCATION	HEAD HT.	REMARKS	MANUFACTURER/PRODUCT:
A	1	6'-10"	15'-10"	MANUF.	ALUM.	FIXED	MAIN SANCTUARY	PER LOCATION	TRIPLE STACKED UNITS W/ MANUF. PROVIDED STEEL MULL AND MULL FINISH	LOEWEN STORMFORCE OR EQUAL
B	2	3'-3"	15'-10"	MANUF.	ALUM.	FIXED	ALTAR AREA	PER LOCATION	TRIPLE STACKED UNITS W/ MANUF. PROVIDED STEEL MULL AND MULL FINISH	LOEWEN STORMFORCE OR EQUAL
C	3	3'-3"	10'-6 1/2"	MANUF.	ALUM.	FIXED	VARIOUS-SEE PLANS & ELEVATIONS	PER LOCATION	STACKED PAIR W/ MANUF. PROVIDED STEEL MULL AND MULL FINISH	LOEWEN STORMFORCE OR EQUAL
D	4	24'-8"	16'-4"	MANUF.	ALUM.	FIXED	STAIRWELL WALL	PER LOCATION	DOUBLE STACKED MULTI UNIT W/ STRUCTURAL BREAKS CLAD W/ MANUF. CLADDING MULLS BETWEEN	LOEWEN STORMFORCE OR EQUAL
E	5	3'-4"	8'-0"	MANUF.	ALUM.	FIXED	ABOVE NORTH ENTRY	PER LOCATION	(2) UNITS W/ STRUCTURAL BREAKS CLAD W/ MANUF. CLADDING MULLS BETWEEN	LOEWEN STORMFORCE OR EQUAL
F	6	10'-9"	15'-0"	ALUM.	ALUM.	FIXED	INTERIOR-MEZZANINE NORTH WALL	PER LOCATION	FIXED UNITS W/ STRUCTURAL BREAKS - FIELD VERIFY MEASUREMENTS-TEMPERED GLAZING-MONOLITHIC GLASS	SITE BUILT AND FRAMED WINDOW UNIT
G	8	6'-10"	21'-1"	MANUF.	ALUM.	FIXED	ALTAR AREA SOUTH WALL	PER LOCATION	QUAD STACKED UNITS W/ MANUF. PROVIDED STEEL MULL AND MULL FINISH	LOEWEN STORMFORCE OR EQUAL
H	7	3'-0"	2'-4"	MANUF.	ALUM.	AWNING	MEZANINE SIDE ROOMS	PER LOCATION	INTERIOR SCREEN	LOEWEN STORMFORCE OR EQUAL

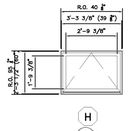
ABBREVIATIONS AND NOTES

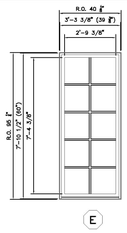
1. VERIFY ALL ITEMS AND SELECTIONS WITH ARCHITECT / OWNER PRIOR TO PURCHASE
2. PROVIDE SHOP DRAWINGS TO ARCHITECT FOR REVIEW PRIOR TO PURCHASE
3. SUPPLIER MUST NOTIFY ARCHITECT OF SIZE CHANGES OR DISCONTINUED ITEMS PRIOR TO MAKING CHANGES

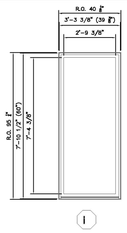
Individual Units

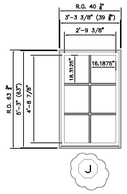
ELEVATIONS ARE AS SEEN FROM EXTERIOR

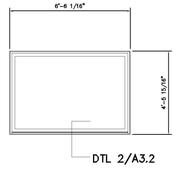


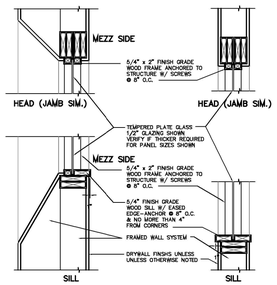




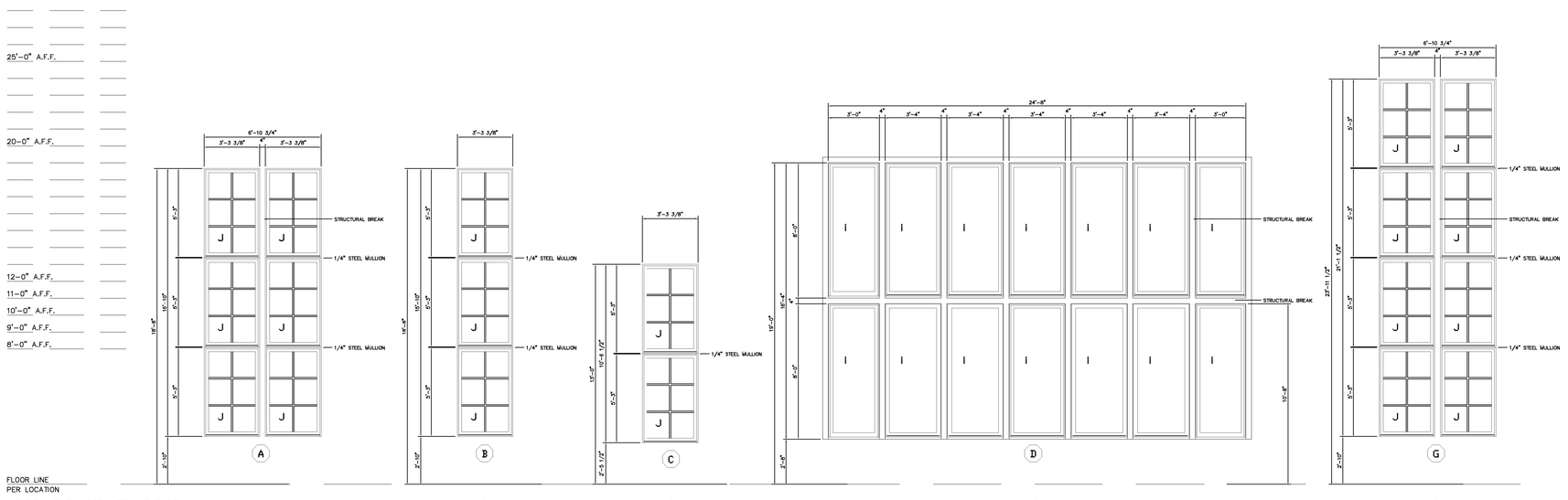








Window Types



General Notes - Windows

ALL WINDOW HEADER HEIGHTS SHALL BE AS SHOWN ON ELEVATIONS. WINDOWS MY BE ADJUSTED SLIGHTLY UP OR DOWN TO MATCH DOOR HEIGHTS ONLY WHEN THE WINDOW IS SHOWN OR CALLED OUT TO MATCH DOOR HEIGHT, BUT MUST BE CONSISTENT W/IN EACH ROOM.

PROVIDE WINDOWS OF SIZE SHOWN (NO EXCPETIONS WITHOUT ARCHITECT'S APPROVAL) CUSTOM SIZES MAY BE REQUIRED TO MEET DESIGN INTENT - VERIFY W/ ARCHITECT FOR APPROVAL PRIOR TO ORDERING. DO NOT DOWNSIZE EGRESS WINDOWS.

PROVIDE TEMPERED GLASS WHERE REQUIRED BY CODE

PROVIDE LOW E GRAY TINT GLAZING W/ARGON GAS OR AS OTHERWISE SPECIFIED HERE.

WINDOWS ARE TO BE PRICED AS PRODCUT LISTED BELOW AND OF OPERATION SHOWN. ALTERATE MANUFACTURERS AND PRODUCTS OF EQAUL OR BETTER SPECIFICATIONS MAY BE CONSIDERED W/PRIOR APPROVAL FROM OWNER OR ARCHITECT.

PROVIDE MANUF.S FULL RANGE OF METAL COLOR CHIPS AVAILABLE, TO ARCHITECT/OWNER FOR OWNER TO MAKE COLOR SELECTION.

ALL WINDOWS / WINDOW COMPONENTS WILL BE INSPECTED BY THE GC OR GC'S APPOINTED REPRESENTATIVE, UPON DELIVERY FOR LABELS AND DAMAGE.

ALL WINDOWS ARE TO BEAR THE MANUFACTURER'S LABEL OF WIND LOAD CERTIFICATION

ANY WINDOWS NOT BEARING THE MANUFACTURER'S CERT. LABLE MUST BE RETURNED

ANY DAMAGED WINDOWS WILL NOT BE ACCEPTED & MUST BE RETURNED IMMEDIATELY.

ALL WINDOWS WILL BE ORDERED WITH APPROPRIATE INSTALLATION HARDWARE.

ALL WINDOW SILLS WILL BE SET IN FABRICATED NATURAL ALUM. STORM SILLS (PANS). OR AS SPECIFIED BY MANUFACTURER

ALL DOOR AND WINDOW UNITS AND GLAZING WILL BE CERTIFIED TO MEET THE WIND PRESSURE REQUIREMENTS OF THE CURRENT LOCAL BUILDING CODE & CURRENT FBC.

ALL WINDOWS WILL BE IMPACT RATED TO STANDARDS REQUIRED BY THE CURRENT FBC AND LOCAL CODES

MINIMUM DIMENSIONS FOR EGRESS WINDOWS WILL BE AS FOLLOWS:

CLEAR OPENING WIDTH	20 INCHES
CLEAR OPENING HEIGHT	24 INCHES
TOTAL CLEAR OPENING AREA	5.7 SQUARE FEET
SILL HEIGHT MAY NOT EXCEED	44 INCHES MAXIMUM ABOVE FINISHED FLOOR TO OPENING

Exterior Window Specifications:

MANUF.:	LOEWEN
SERIES:	STORM FORCE
IMPACT RATED:	YES
GLAZING:	Low E D366 PVB - 1 1/16" INSULATED IMPACT GLASS (NOTE: VERIFY W/MANUF. IF DIFFERENT FOR LARGER UNITS)
EXTERIOR COLOR:	ALPINE WHITE (AAMA 2605 - 70% KYNAR)
Q-LON COLOR:	N.A.
INTERIOR FINISH:	PAINT GRADE WOOD
TURTLE GLASS:	NO
SCREENS	STD. (VERIFY W. OWNER/ARCH)
MUNTINS	OGEE 1 1/8" (PER EXTERIOR ELEVATIONS)
MULLIONS	MANUF. 1/4" STEEL WHERE MULLION SPECIFIED (SEE WINDOW ELEVATIONS)
HARDWARE	MANUF. "TANGO" FOLDING HANDLE - WHITE (WHERE WDW IS OPERABLE)
SECONDARY HANDLES	N.A.

Storefront / Curtain Wall

MANUF.:	N.A.
SERIES:	
IMPACT:	
GLAZING:	
EXT. COLOR:	
INTERIOR FINISH:	
TURTLE GLASS:	
SCREENS	
MUNTINS	
FRAMES	
FRAMES	
MULLIONS	

REFER TO EXTERIOR ELEVATIONS FOR CLARITY

WINDOW HEIGHTS WILL BE A SHOWN ON EXTERIOR ELEVATIONS

HEIGHTS OF WINDOWS MAY VARY PER LOCATION - VERIFY EACH OPENING

WHERE HEIGHT TO TOP OF WINDOW IS DIMENSIONED AS MATCHING THE HEIGHT OF THE DOOR WITHIN THE SAME SPACE/ROOM - ADJUST THE WINDOW R.O. HEIGHT IN FIELD TO ALLOW FOR TOP OF WINDOW TO MATCH HEIGHT AT TOP OF DOOR-VERIFY W/ ARCH PRIOR TO CHANGING

Abbreviations

F.B.C.	= FLORIDA BUILDING CODE	A.F.F.	= ABOVE FINISHED FLOOR
S.C.W.	= SOLID CORE WOOD	INSUL.	= INSULATED
FBGL.	= FIBERGLASS	T.B.S.	= "TO BE SELECTED" BY OWNER
MFR.	= MANUFACTURER	V.I.F.	= VERIFY IN FEILD
T&G	= TONGUE & GROOVE	STN.	= STAIN
STD.	= STANDARD		

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS
1 2020-07-30

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida - 32459
phone no. - (850) 622-0057
fax no. -
email - mcs@savoiearchitects.com
florida ar 0015402 - alabama architectural registration 20105 - mississippi 4195 - ar000333
corp. florida - ar0003322
MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

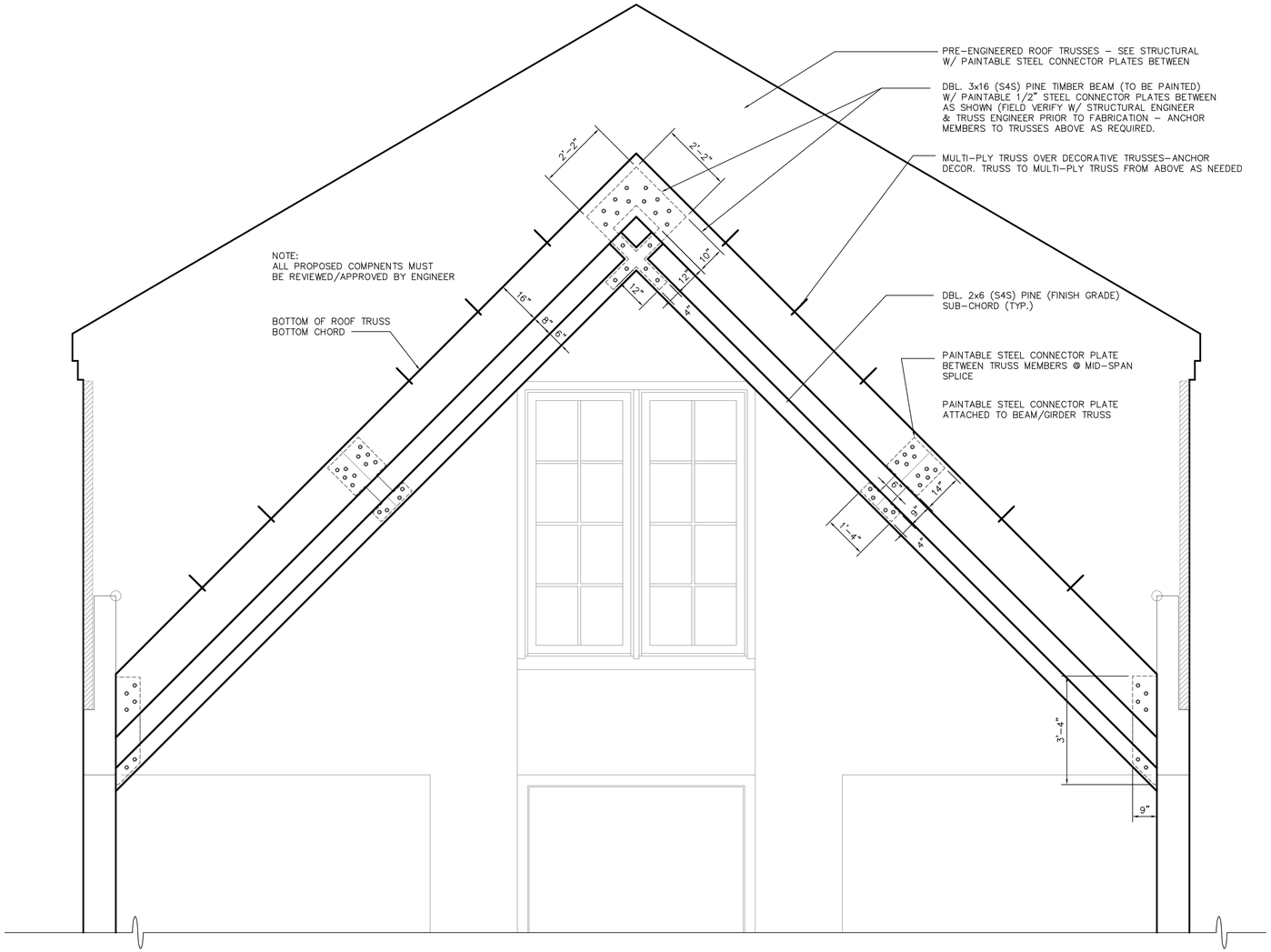
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A3.2
OF 24

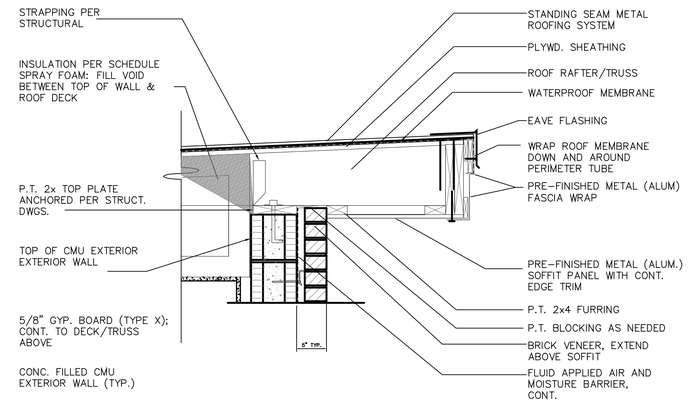
PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



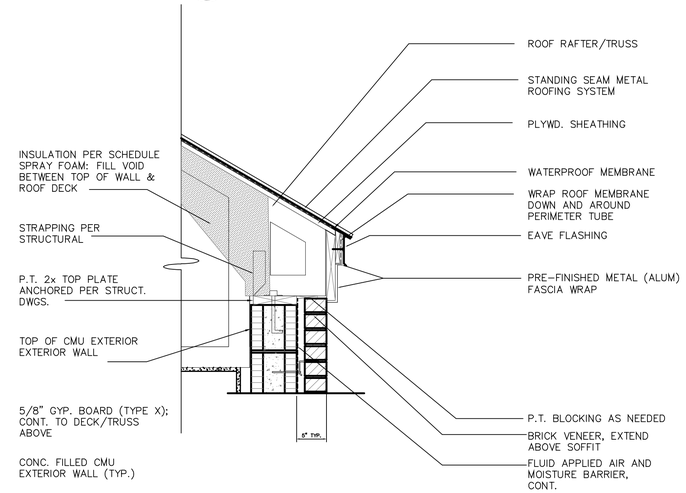
1 BUILT-UP DECORATIVE TRUSS

SCALE: 1/2"=1'-0"



2 PARAPET ROOF OVERHANG

SCALE: 1"=1'-0"



3 PARAPET ROOF OVERHANG

SCALE: 1"=1'-0"

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida 32459
phone no. . (850) 622-0057
fax no. .
architectural registration
florida ar0014139 louisiana 5641
mississippi 4195 - ar0003322
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

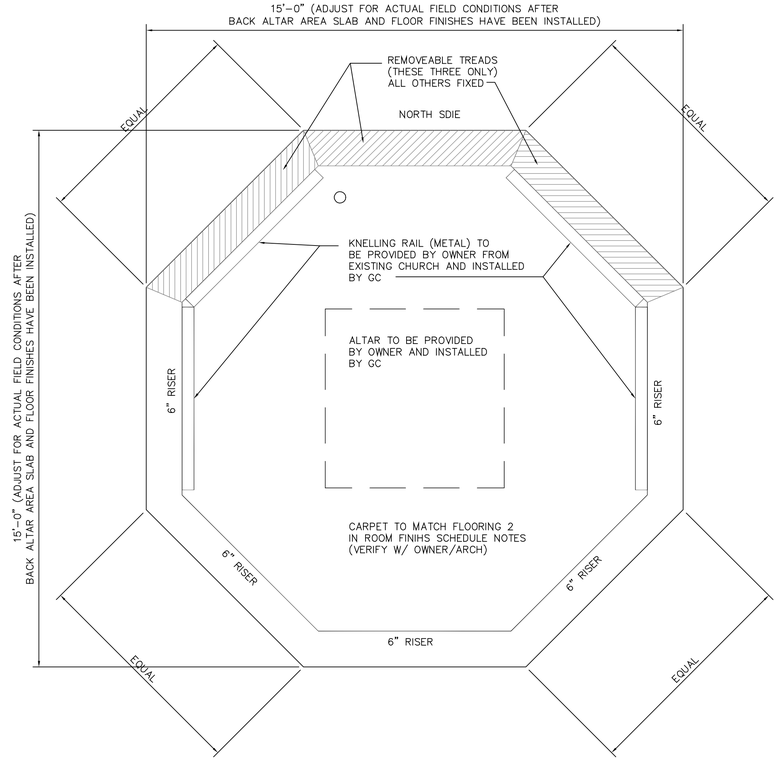
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

A4.1
OF 24

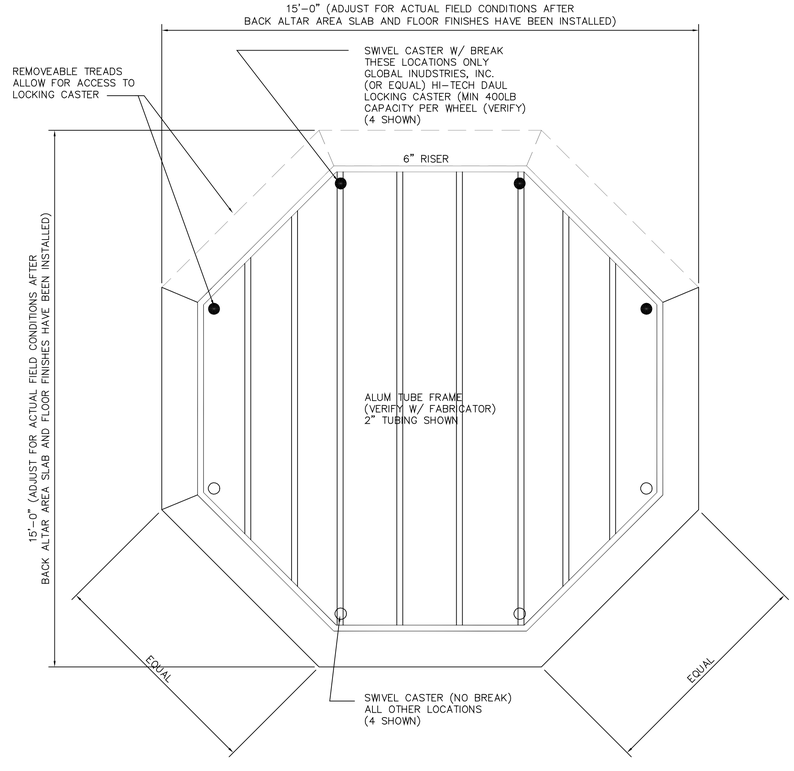
PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.



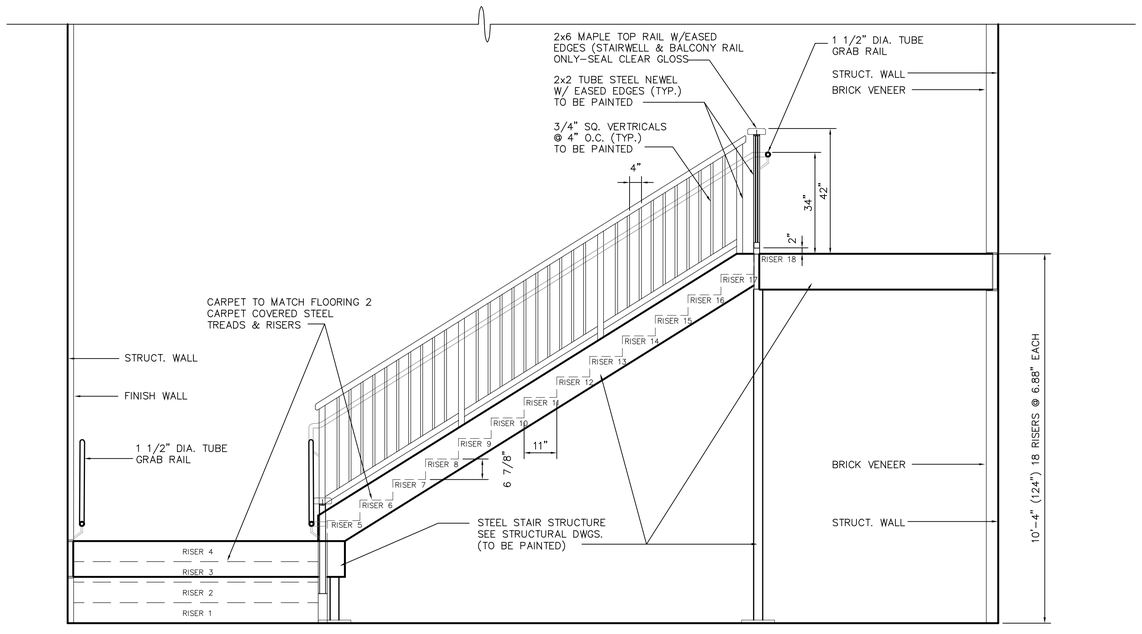
MOBILE ALTAR DETAIL-PLAN

SCALE: 1/2"=1'-0"



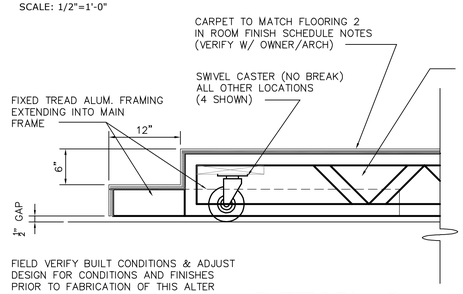
MOBILE ALTAR DETAIL-FRAMING

SCALE: 1/2"=1'-0"



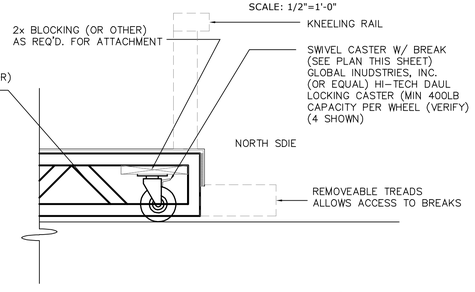
STAIR SECTION/DETAIL

SCALE: 1/2"=1'-0"



DETAIL @ FIXED TREAD

SCALE: 1"=1'-0"



DETAIL @ REMOVEABLE TREAD

SCALE: 1"=1'-0"

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6346 west county highway 30A
santa rosa beach, florida · 32459
phone no. : (850) 622-0057
fax no. :
architectural registration
florida ar 0015420 · louisiana 5641
mississippi 4195 ·
corp. florida · ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

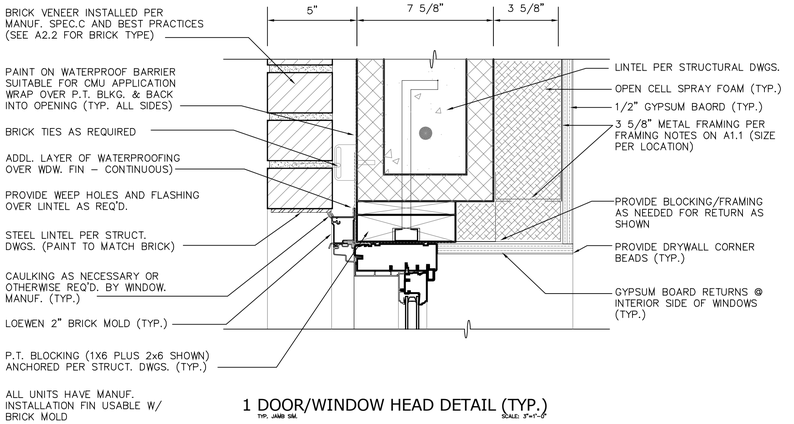
PERMIT SET

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

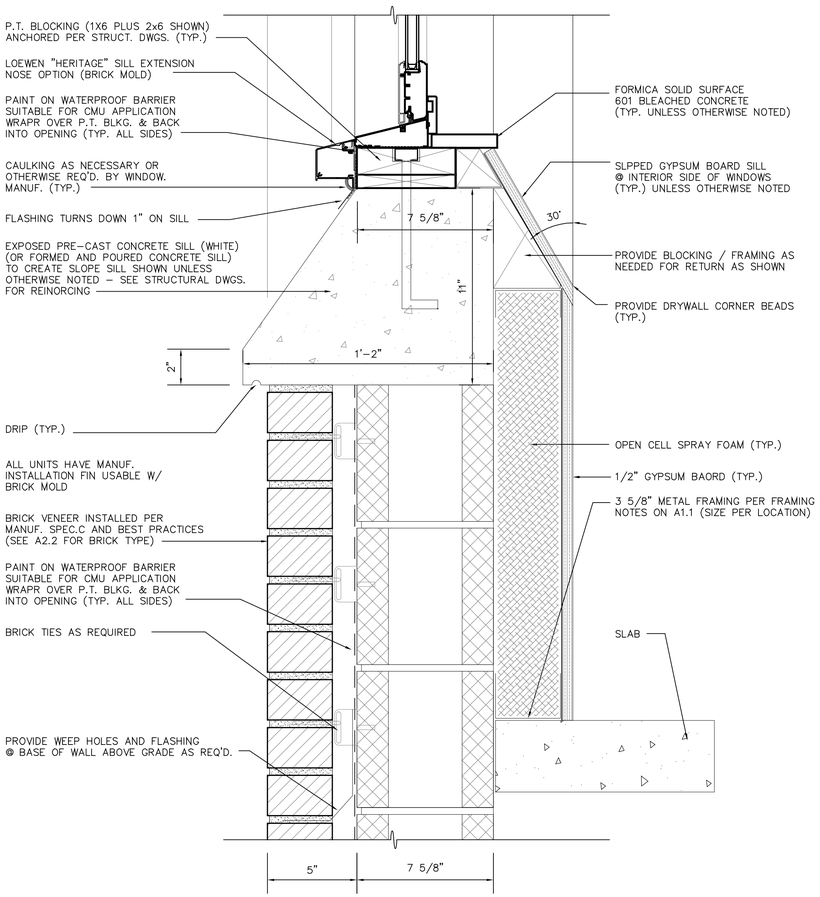
A4.2
OF 24

PROJECT NO.
1808

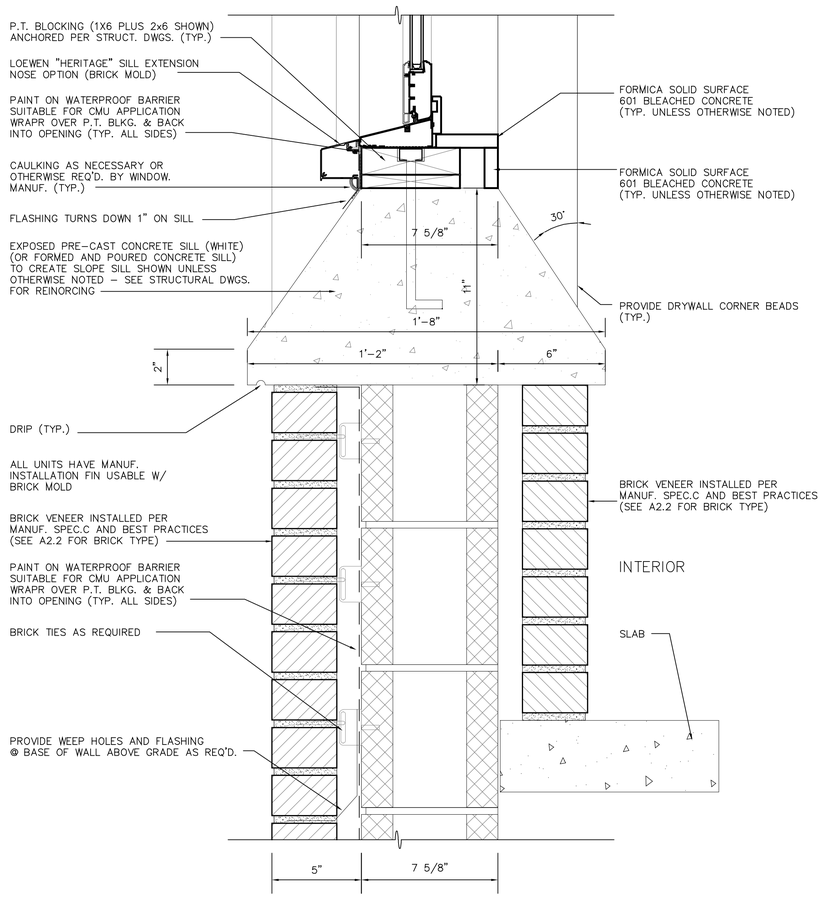
©2018 SAVOIE ARCHITECTS, P.A.



1 DOOR/WINDOW HEAD DETAIL (TYP.)
TYP. JAMB SIM. SCALE: 3"=1'-0"



2 WINDOW SILL DETAIL "A" (TYP.)
SCALE: 6"=1'-0"



3 WINDOW SILL IN SANCTUARY & CRY ROOM
SCALE: 6"=1'-0"

DESIGNED BY
SAVOIE/McWHORTER
PREPARED BY
MCS
REVIEWED BY
MCS
DATE OF ISSUE
2020-07-08
REVISIONS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR

IMMANUEL ANGLICAN CHURCH

250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

6046 west county highway 30A
santa rosa beach, florida 32459
phone no. - (850) 622-0057
fax no. -
architectural registration
florida ar 0015620 - louisiana 5644
mississippi 4195 -
corp. florida - ar0003322

MATTHEW C. SAVOIE, A.I.A., N.C.A.R.B.

Savoie architects, p.a.
"a professional corporation"

COPYRIGHT
The design and drawings presented here as well as any reports, plans, field data, computer files, notes and other instruments of service shall remain the property of the Design Professional. The Design Professional shall retain all common law, statutory and other reserved rights, including the copyright thereto.

PERMIT SET

A6.1
OF 24

PROJECT NO.
1808

©2018 SAVOIE ARCHITECTS, P.A.

FINAL PLANS:
APPROVED 11/17/20
(EXHIBIT B)

CONSTRUCTION PLANS FOR:

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION

UNSECTIONED TOWNSHIP 2 SOUTH RANGE 22 WEST
CITY OF DESTIN, FLORIDA

PROJECT DATA

PROJECT NAME:	IMMANUEL ANGLICAN CHURCH
CLIENT NAME:	IMMANUEL ANGLICAN CHURCH 250 INDIAN BAYOU TRAIL DESTIN, FL 32541 CONTACT: CALEB MILLER
PREPARED BY:	INNERLIGHT ENGINEERING CORPORATION 11490 EMERALD COAST PARKWAY, SUITE 2W MIRAMAR BEACH, FLORIDA 32550
ENGINEER OF RECORD:	FLORIN LAZAR, P.E. FLORIDA REG. NO. 86404 INNERLIGHT ENGINEERING CORPORATION 11490 EMERALD COAST PARKWAY, SUITE 2W MIRAMAR BEACH, FLORIDA 32550 850.424.5855

BENCHMARK DATA

BENCHMARK #1:	SANITARY SEWER MANHOLE NORTHING: 512018.4990 EASTING: 1350711.3900 ELEVATION: 17.88 (NAVD 1988)
BENCHMARK #2:	FOUND IRON PIN NORTHING: 511441.5580 EASTING: 1349935.9510 ELEVATION: 19.09 (NAVD 1988)

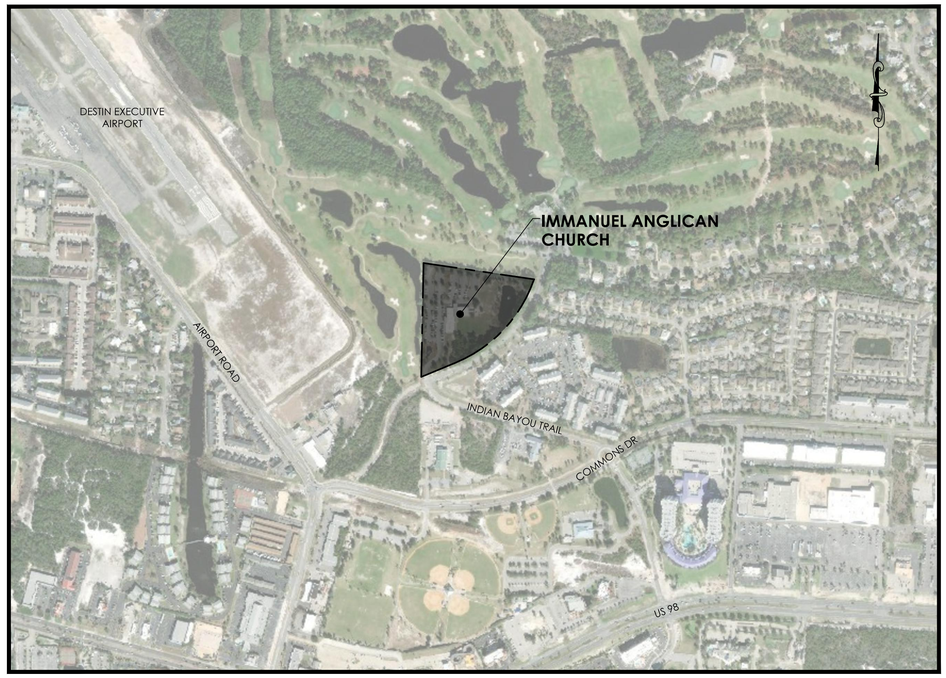
UTILITY PROVIDERS

POTABLE WATER PROVIDER:	DESTIN WATER USERS 218 MAIN STREET DESTIN, FLORIDA 32541 850.837.6146
SANITARY SEWER PROVIDER:	DESTIN WATER USERS 218 MAIN STREET DESTIN, FLORIDA 32541 850.837.6146
GAS PROVIDER	OKALOOSA GAS DISTRICT 14071 EMERALD COAST PARKWAY DESTIN, FLORIDA 32541 850.654.3113
TELEPHONE PROVIDER:	COX COMMUNICATIONS, INC. 320 RACETRACK ROAD NW FORT WALTON BEACH, FLORIDA 32547 850.695.9440
POWER PROVIDER:	GULF POWER 34854 EMERALD COAST PARKWAY DESTIN, FLORIDA 32541 850.244.4701
TV/CABLE PROVIDER:	COX COMMUNICATIONS, INC. 320 RACETRACK ROAD NW FORT WALTON BEACH, FLORIDA 32547 850.695.9440

CONSTRUCTION ACTIVITY SCHEDULE

ANTICIPATED START DATE - DECEMBER 2020

	MONTH 1	MONTH 2	MONTH 3	MONTH 4	MONTH 5	MONTH 6
INSTALL INITIAL STAGE EROSION CONTROL MEASURES						
DEMOLITION / CLEARING & GRUBBING						
CONSTRUCT STORM SEWER						
CONSTRUCT UTILITIES						
FINE GRADING						
CONSTRUCT CURB & GUTTER						
PAVING (TO BINDER)						
ESTABLISH PERMANENT LANDSCAPING						
REMOVE EROSION CONTROL MEASURES AS PERMANENT VEGETATION IS ESTABLISHED						
OVERLAY AND RESTRIPING						
AS-BUILT CERTIFICATION						



VICINITY MAP N.T.S

REVISION TABLE

REVISION NUMBER	REVISION DATE	DESCRIPTION
1	04.20.2020	RESPONSE TO CITY OF DESTIN COMMUNITY DEVELOPMENT COMMENTS
2	07.23.2020	RESPONSE TO CITY OF DESTIN COMMENTS
3	10.13.2020	RESPONSE TO CITY OF DESTIN COMMENTS

SHEET INDEX

Sheet Number	Sheet Title
1 OF 13	COVER PAGE
2 OF 13	GENERAL NOTES (1 OF 2)
3 OF 13	GENERAL NOTES (2 OF 2)
4 OF 13	EXISTING CONDITIONS PLAN
5 OF 13	DEMOLITION & EROSION CONTROL PLAN
6 OF 13	OVERALL SITE GEOMETRY PLAN
7 OF 13	SITE GEOMETRY PLAN
8 OF 13	GRADING & DRAINAGE PLAN
9 OF 13	UTILITY PLAN
10 OF 13	EROSION CONTROL DETAILS
11 OF 13	CONSTRUCTION & DRAINAGE DETAILS
12 OF 13	POTABLE WATER DETAILS
13 OF 13	SANITARY SEWER DETAILS

FLORIN C LAZAR LICENSE No 86404 STATE OF FLORIDA PROFESSIONAL ENGINEER

Digitally signed by Florin Lazar
DN: cn=Florin Lazar, o=Innerlight Engineering Corporation, ou, email=florin@ieceng.com, c=US
Date: 2020.10.13 21:41:07 -05'00'

CONSTRUCTION NOTES

1. CONTRACTORS SHALL MAINTAIN PUBLIC ACCESS AT ALL TIMES ALONG CITY OF DESTIN RIGHT-OF-WAYS.
2. NO PARKING OR UNLOADING OF MATERIALS SHALL OCCUR WITHIN PUBLIC RIGHT-OF-WAY.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO STRUCTURES WITHIN THE PUBLIC RIGHT-OF-WAY AND SHALL REPAIR ANY DAMAGE CAUSED BY THE CONSTRUCTION ACTIVITIES TO THE PUBLIC RIGHT-OF-WAY AT THE CONTRACTOR'S EXPENSE.
4. CONTRACTOR SHALL MARK ALL CROSSWALKS AND MULTI-USE PATH CROSSINGS TO INDICATE THEM AS A PEDESTRIAN PATHWAY AFTER THE FINAL ASPHALT IS IN PLACE.
5. NOTHING SHALL BE ERECTED, PLACED, PARKED, PLANTED, OR ALLOWED TO GROW IN SUCH A MANNER AS TO MATERIALLY IMPEDE VISION BETWEEN A HEIGHT OF TWO FEET AND TEN FEET ABOVE THE GRADE, MEASURED AT THE CENTERLINE OF THE INTERSECTION FOR CLEAR VISIBILITY TRIANGLE.
6. PARTY RESPONSIBLE FOR MONITORING CONSTRUCTION: IMMANUEL ANGLICAN CHURCH
7. PARTY RESPONSIBLE FOR SUBMITTING TO THE DISTRICT, THE NOTICE OF CONSTRUCTION COMMENCEMENT AND AS-BUILT CERTIFICATIONS FOR PROJECT: IMMANUEL ANGLICAN CHURCH
8. MAINTENANCE ENTITY: IMMANUEL ANGLICAN CHURCH
9. EROSION CONTROL & SEDIMENT PROTECTION IS THE RESPONSIBILITY OF CONTRACTOR.
10. THE CONSTRUCTION ACTIVITY SCHEDULE BELOW IS SUBJECT TO CHANGE WITHOUT NOTICE..

ALWAYS CALL 811 TWO FULL BUSINESS DAYS BEFORE YOU DIG TO HAVE UNDERGROUND UTILITIES LOCATED AND MARKED.
Sunshine811.com

INNERLIGHT ENGINEERING CORPORATION
THINK • SOLVE • SERVE
THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA
DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

FLORIN C LAZAR LICENSE No. 86404 OCT 13 2020 STATE OF FLORIDA PROFESSIONAL ENGINEER

SHEET TITLE
COVER PAGE

SHEET NUMBER
1 OF 13

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED, IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT. NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1.CDS\2.SHEETS\COVER PAGE.DWG, DSK8, 10/13/2020 9:23:16 PM

GENERAL NOTES:

1. THE EXACT LOCATION AND ELEVATION OF EXISTING STRUCTURES, UTILITIES, AND PIPING SHALL BE PHYSICALLY VERIFIED IN THE FIELD BY THE CONTRACTOR BEFORE CONSTRUCTION BEGINS. THESE DRAWINGS DO NOT PURPORT TO SHOW IN COMPLETE DETAIL ALL EXISTING STRUCTURES, UTILITIES, OR PIPING. THE CONTRACTOR SHALL EXAMINE ALL AVAILABLE RECORDS AND MAKE ALL EXPLORATIONS AND EXCAVATIONS AS REQUIRED TO DETERMINE THE LOCATION OF EXISTING STRUCTURES, UTILITIES, AND PIPING, WHENEVER NECESSARY. THE OWNER RESERVES THE RIGHT TO CHANGE LOCATION OF LINES TO AVOID CONFLICT WITH EXISTING STRUCTURES, UTILITIES, OR PIPING.
2. THE CONTRACTOR SHALL CHECK PLANS FOR CONFLICTS AND DISCREPANCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE OWNER OR OWNER'S ENGINEER OF ANY CONFLICT, IN WRITING, BEFORE PERFORMING ANY WORK IN THE AFFECTED AREA. ENGINEER WILL HAVE 7 DAYS TO PROVIDE A RESPONSE.
3. THE CONTRACTOR SHALL EXERCISE EXTREME CAUTION IN AREAS OF BURIED UTILITIES AND SHALL PROVIDE AT LEAST 48 HOURS NOTICE TO THE VARIOUS UTILITY COMPANIES IN ORDER TO PERMIT MARKING THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES IN ADVANCE OF CONSTRUCTION.
4. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY DAMAGE TO EXISTING FACILITIES ABOVE OR BELOW GROUND THAT MAY OCCUR AS A RESULT OF WORK CALLED FOR IN THESE CONTRACT DOCUMENTS. ALL REPAIRS MUST BE MADE TO THE SATISFACTION OF THE RESPECTIVE OWNER.
5. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LEARN, KNOW, AND COMPLY WITH THE REGULATIONS, ORDINANCES, PERMIT AND INSPECTION REQUIREMENTS OF THE VARIOUS GOVERNMENTAL AGENCIES HAVING JURISDICTION. IT WILL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REVIEW AND COMPLY WITH THE CONDITIONS OF THE VARIOUS PERMITS OF THE GOVERNMENTAL AGENCIES. THE CONTRACTOR SHALL SCHEDULE THE REQUIRED INSPECTIONS AND APPROVALS IN ACCORDANCE WITH THE REQUIREMENTS OF THE PERMIT CONDITIONS. THE CONTRACTOR SHALL NOTIFY THE NECESSARY AGENCIES OF CONSTRUCTION COMMENCEMENT.
6. ALL SPECIFICATIONS AND DOCUMENTS REFERRED TO SHALL BE OF LATEST ISSUE AND SHALL BE CONSIDERED A PART OF THESE DOCUMENTS BY REFERENCE.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SETTING OF CONSTRUCTION STAKES TO MARK THE LOCATION, ALIGNMENT, ELEVATION, AND GRADE OF THE WORK. THE STAKES PROVIDED SHALL BE ADEQUATE IN NUMBER, POSITION, AND ELEVATION SO THAT THE PHYSICAL ITEM CAN BE CONSTRUCTED IN ACCORDANCE WITH THE PLANS. THE CONSTRUCTION LAYOUT SURVEY SHALL MEET THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING IN THE STATE OF FLORIDA (CHAPTER 21HH-6, FLORIDA ADMINISTRATIVE CODE), AND SHALL BE PERFORMED BY A PERSON OF ADEQUATE EXPERTISE. FAILURE TO PERFORM THE CONSTRUCTION STAKEOUT IN ACCORDANCE WITH THE CONSTRUCTION PLANS MAY RESULT IN REMOVAL AND REPLACEMENT OF THE IMPROVEMENTS AT NO EXPENSE TO THE OWNER. CONSTRUCTION LAYOUT INFORMATION HAS BEEN PROVIDED IN THE FORM OF DIMENSIONS AND OFFSETS OBTAINED THROUGH COMPUTER GENERATION. THE INFORMATION IS ADEQUATE FOR THE CONSTRUCTION LAYOUT OF THE IMPROVEMENTS USING STANDARD SURVEYING CONSTRUCTION LAYOUT TECHNIQUES. IN NO CASE SHALL THE CONTRACTOR SCALE INFORMATION FROM THE PLANS OR ATTEMPT TO CONSTRUCT IMPROVEMENTS WITHOUT PERFORMING THE CONSTRUCTION LAYOUT IN ACCORDANCE WITH THE INFORMATION CONTAINED HEREIN.
8. THE CONTRACTOR SHALL OBTAIN AND HAVE ONSITE ALL PERMITS PRIOR TO CONSTRUCTION, INCLUDING BUT NOT LIMITED TO, F.D.E.P., F.D.O.T., AND THE LOCAL GOVERNMENT. THE CONTRACTOR SHALL OBTAIN ALL OTHER REQUIRED PERMITS.
9. PRIOR TO COMMENCING CONSTRUCTION OR DEMOLITION / LAND CLEARING ACTIVITIES, CONTRACTOR SHALL INSTALL ANY REQUIRED SILT FENCING OR BALED HAY BARRIERS (F.D.O.T. INDEX 102) FOR SILT CONTROL. THERE WILL BE NO DIRECT PAYMENT FOR THIS WORK. COST SHALL BE INCLUDED IN OTHER ITEMS OF WORK. LOCATION SHALL BE AS SHOWN ON THE PLANS OR AS DIRECTED IN THE FIELD.
10. DEWATERING: SHOULD LOWERING OF GROUNDWATER BE NECESSARY FOR THE INSTALLATION OF CONCRETE STRUCTURES, WATER MAIN ETC., OR TO PREVENT LATERAL MOVEMENT OF MATERIAL UNDER CONCRETE ALREADY PLACED, SUCH LOWERING SHALL BE ACCOMPLISHED BY MEANS OF A WELL POINT SYSTEM OR OTHER APPROVED MEANS, AT CONTRACTOR'S EXPENSE. COMPREHENSIVE PLANS FOR DE- WATERING OPERATIONS, IF USED, SHALL BE SUBMITTED BY THE CONTRACTOR PRIOR TO INSTALLATION. DISCHARGE OF GROUNDWATER TO SURFACE WATERS OF THE STATE REQUIRES A PERMIT UNDER F.A.C. 62-621.300(2). CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AN ANALYSIS OF GROUND WATER IN ACCORDANCE WITH THE GENERIC PERMIT FOR THE DISCHARGE OF PRODUCED GROUND WATER FROM ANY NON-CONTAMINATED SITE ACTIVITY - TABLE 1, AND FILING APPROPRIATE NOTIFICATIONS TO THE FDEP INDUSTRIAL WASTEWATER DIVISION.
11. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH FDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, LATEST EDITION UNLESS OTHERWISE DIRECTED.
12. CONTRACTOR SHALL OBTAIN, IF AVAILABLE, AND REVIEW ALL AVAILABLE GEOTECHNICAL REPORTS PRODUCED FOR THE SITE PRIOR TO COMMENCEMENT OF CONSTRUCTION. IF NO GEOTECHNICAL REPORTS ARE AVAILABLE, THE CONTRACTOR IS RESPONSIBLE FOR DETERMINING SITE SOIL CONDITIONS PRIOR TO CONSTRUCTION.
13. CONTRACTOR IS RESPONSIBLE FOR PROVIDING SIGNED AND SEALED RECORD DRAWINGS SHOWING ALL IMPROVEMENTS CONSTRUCTED UNDER THIS CONTRACT. RECORD DRAWINGS SHALL INCLUDE BOTH ABOVE GROUND AND BURIED UTILITIES INCLUDING ANY EXISTING UTILITIES NOT SHOWN ON THESE PLANS BUT ENCOUNTERED DURING THE CONSTRUCTION PROCESS. RECORD DRAWINGS SHALL BE SIGNED AND SEALED BY A FLORIDA REGISTERED LAND SURVEYOR. CONTRACTOR SHALL CONTACT ENGINEER OF RECORD FOR SPECIFIC REQUIREMENTS.
14. CONTRACTOR IS RESPONSIBLE FOR CONTINUATION OF SERVICE TO OCCUPIED BUILDINGS DURING CONSTRUCTION AND REPAIR OR REPLACEMENT OF ANY EXISTING UTILITIES IMPACTED BY CONSTRUCTION.
15. IF WELLS ARE ENCOUNTERED ON SITE, THEY SHALL BE ABANDONED BY A FLORIDA CERTIFIED WELL DRILLER USING ABANDONMENT PROCEDURES AND PERMITTING PROCESS OF THE LOCAL WATER MANAGEMENT DISTRICT OR OTHER APPLICABLE REGULATORY AGENCY.
16. IF APPLICABLE, ANY WELLS PROPOSED ONSITE, I.E. IRRIGATION, GEOTHERMAL, ETC. SHALL BE PERMITTED APPROPRIATELY THROUGH THE LOCAL WATER MANAGEMENT DISTRICT. PERMITTING IS THE RESPONSIBILITY OF THE CONTRACTOR UNLESS OTHERWISE ARRANGED.
17. CONTRACTOR SHALL CALL BEFORE DIGGING TO SUNSHINE 811 OF FLORIDA.
18. PRIOR TO COMMENCEMENT OF DEMOLITION AND CONSTRUCTION ACTIVITIES, CONTRACTOR IS TO INSTALL ADEQUATE BARRIERS TO RESTRICT PUBLIC AREAS. IN AREAS WHERE CONSTRUCTION ACTIVITIES ARE DIRECTLY ADJACENT TO HIGH TRAFFIC ROUTES, MAY RESULT IN THE CREATION OF DUST OR PROJECTILES, SOLID BARRIERS (SUCH AS CANVAS OR PLYWOOD) MUST BE USED.

HANDICAP ACCESSIBILITY:

1. HANDICAP RAMPS AND CROSSWALKS PER THE LATEST FLORIDA ACCESSIBILITY CODE, A.D.A. AND FDOT STANDARD INDEX #522-002 ARE REQUIRED AT ALL PEDESTRIAN CROSSING LOCATIONS.

ARCHITECTURAL COORDINATION:

1. WHEN APPLICABLE, ARCHITECTURAL PLANS SHALL SUPERSEDE THESE PLANS WITH RESPECT TO ALL BUILDING DIMENSIONS AND BUILDING HARDSCAPE INTERFACE. IN CASE OF CONFLICT AND PRIOR TO CONSTRUCTION, CONTRACTOR IS RESPONSIBLE FOR CONTACTING BOTH THE ENGINEER AND ARCHITECT IMMEDIATELY.

STRUCTURAL COORDINATION:

1. WHEN APPLICABLE, CONTRACTOR SHALL REFER TO THE CONSTRUCTION DETAILS AND SPECIFICATIONS OF THE APPLICABLE STRUCTURAL PLANS FOR ALL SITE RETAINING WALLS AND OTHER STRUCTURAL COMPONENTS.

SIGNAGE:

1. PROJECT SIGNS SHALL MEET ALL APPLICABLE REQUIREMENTS BASED ON LOCAL SIGN ORDINANCE.
2. CONTRACTOR IS RESPONSIBLE FOR SIGN PERMITTING.

DEMOLITION:

1. ALL EXISTING CONCRETE, ASPHALT, TREES, STUMPS, AND OTHER DELETERIOUS MATERIAL AS INDICATED ON THE PLANS SHALL BE REMOVED FROM THE SITE AND DISPOSED OF IN ACCORDANCE WITH FLORIDA LAWS.
2. WHERE PAVEMENT IS TO BE REMOVED AND REPLACED, AS INDICATED ON THE PLANS OR DIRECTED IN THE FIELD, ALL EXISTING MARKINGS AND TRAFFIC LOOPS SHALL ALSO BE REPLACED. THERE WILL BE NO DIRECT PAYMENT FOR THIS WORK. COST SHALL BE INCLUDED IN RELATED ITEMS OF WORK.
3. ALL EXISTING PAVEMENT AND DRIVEWAY PAVEMENT TO BE REMOVED SHALL BE SAW CUT.
4. REPAIR ALL EXISTING DRIVEWAYS CROSSED BY UTILITY CONSTRUCTION TO MATCH EXISTING CONSTRUCTION.
5. CONTRACTOR SHALL TRIM, TACK AND MATCH EXISTING PAVEMENT AT LOCATIONS WHERE NEW PAVEMENT ABUTS.
6. ANY DISTURBED MAIL BOXES OR SIGNS MUST BE REINSTALLED TO EXISTING OR ACCEPTABLE CONDITION AT THE CONTRACTOR'S EXPENSE.
7. ALL ITEMS NOTED AS "REMOVE AND SALVAGE" ARE TO REMAIN THE PROPERTY OF OWNER. CARE MUST BE TAKEN NOT TO DAMAGE SALVAGED ITEMS. ITEMS ARE TO BE TRANSPORTED TO A STORAGE LOCATION SPECIFIED BY THE OWNER.

SEDIMENTATION AND EROSION CONTROL NOTES:

1. CONTRACTOR SHALL STAGE AND TIME CONSTRUCTION TO MINIMIZE THE SIZE OF EXPOSED SOIL AREAS AND THE TIME BETWEEN EXPOSING THE SOIL AREA AND FINISHING THE SOIL AREA.
2. AS SOON AS GRADING IS COMPLETE IN AN AREA, THE CONTRACTOR WILL STABILIZE THE SOIL. FOR LONG, NARROW AREAS, THE CONTRACTOR SHALL STABILIZE CONTINUOUSLY DURING GRADING OPERATIONS. ROUGH GRADED AREAS SHOULD BE STABILIZED WITH TEMPORARY EROSION CONTROL. IF FINAL GRADING AND STABILIZATION WILL NOT BE PERFORMED WITHIN FIVE (5) DAYS, FAILURE TO STABILIZE EXPOSED SOIL AREAS IN A TIMELY MANNER AFTER GRADING MAY BE CONSIDERED A VIOLATION OF CHAPTERS 17-3, 17-12, AND/OR 17/25, FLORIDA ADMINISTRATIVE CODE, BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (F.D.E.P.) AND SUBJECT TO CORRECTIVE ACTION, PURSUANT TO SECTION 403.121-403.161 FLORIDA STATUTES.
3. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR PERFORMING A TASK TO PROVIDE EROSION CONTROL UNLESS ANOTHER PARTY HAS BEEN PREVIOUSLY SPECIFIED AS RESPONSIBLE FOR THE EROSION CONTROL ASSOCIATED WITH THAT TASK. IN THE EVENT ANOTHER PARTY IS RESPONSIBLE FOR EROSION CONTROL, THE CONTRACTOR SHALL STILL BE RESPONSIBLE FOR COORDINATION WITH THE PARTY RESPONSIBLE. IN THE EVENT THAT DAMAGE TO THE CONSTRUCTED ITEM RESULTS ARE DUE TO LACK OF EROSION CONTROL, THE CONTRACTOR SHALL REPAIR OR REPLACE THE ITEM AT NO CHARGE TO THE OWNER.
4. TEMPORARY EROSION CONTROL SHALL CONSIST OF TEMPORARY GRASS, TEMPORARY MULCH, TEMPORARY SOD, ARTIFICIAL COVERINGS, BALED HAY OR STRAW, SILT FENCES, AND TURBIDITY BARRIERS AS SHOWN ON THE CONSTRUCTION DRAWINGS AND IN ACCORDANCE WITH APPROPRIATE TECHNICAL SPECIFICATIONS. IF TECHNICAL SPECIFICATIONS ARE NOT PROVIDED, THEN TEMPORARY EROSION CONTROL SHALL BE IN ACCORDANCE WITH SECTION 104 OF THE FLORIDA DEPARTMENT OF TRANSPORTATION (F.D.O.T.) STANDARD SPECIFICATIONS.
5. PERMANENT EROSION CONTROL SHALL CONSIST OF SEED, SEED AND MULCH, HYDRO-SEEDING, SOD, AND/OR ARTIFICIAL COVERINGS AS SHOWN ON THE CONSTRUCTION DRAWINGS AND IN ACCORDANCE WITH TECHNICAL SPECIFICATION SECTIONS 12 AND 13. IF TECHNICAL SPECIFICATIONS ARE NOT PROVIDED THEN PERMANENT EROSION CONTROL SHALL BE IN ACCORDANCE WITH SECTIONS 570 AND 575 OF THE F.D.O.T. STANDARD SPECIFICATIONS. SEED OR GRASS TYPE SHALL MATCH EXISTING OR BE AS SPECIFIED BY OWNER UNLESS NOTED OTHERWISE.
6. GRASS BY SEEDING SHALL BE IN ACCORDANCE WITH SECTIONS 104, 570, 981, 982, AND 983 OF F.D.O.T. STANDARD SPECIFICATIONS. THIS SHALL BE USED ONLY IN AREAS SUBJECT TO LIGHT EROSION SUCH AS FLAT AREAS.
7. GRASS BY HYDRO-SEEDING SHALL BE IN ACCORDANCE WITH SECTIONS 104, 570, 981, 982, AND 983 OF F.D.O.T. STANDARD SPECIFICATIONS. HYDRO-SEEDING MAY BE USED FOR FLAT AREAS AND SIDE SLOPES WHICH DO NOT EXCEED 4:1. DRAINAGE DITCHES OR LARGE SWALES MUST HAVE ADDITIONAL PROTECTION BESIDES HYDRO-SEEDING.
8. GRASS AND MULCH SHALL BE IN ACCORDANCE WITH SECTIONS 104, 570, 981, 982, AND 983 OF F.D.O.T. STANDARD SPECIFICATIONS. GRASS AND MULCH MAY BE USED IN ALL AREAS EXCEPT LARGE SWALES OR DITCHES. MULCH SHALL BE ANCHORED IN ACCORDANCE WITH SECTION 570.
9. SOLID SOD SHALL BE IN ACCORDANCE WITH SECTIONS 104, 575, 981, 982, AND 983 OF F.D.O.T. STANDARD SPECIFICATIONS. SOD MAY BE USED IN ALL AREAS FOR SIDE SLOPES GREATER THAN OR EQUAL TO 2:1. SOD SHALL BE STAGGERED SO AS TO AVOID A CONTINUOUS SEAM. IN AREAS WITH SLOPES 4:1 OR STEEPER, EACH PIECE OF SOD SHALL BE PEGGED WITH SOD PEGS. IN DIFFICULT SOIL CONDITIONS WITH STEEP SLOPES, IT MAY NECESSARY TO COVER SOD WITH ARTIFICIAL COVERINGS SUCH AS JUTE MESH UNTIL SOD BECOMES ESTABLISHED.
10. TEMPORARY EROSION CONTROL BY ARTIFICIAL COVERINGS SHALL CONSIST OF STRAW BLANKETS, COCONUT FIBER BLANKETS, POLYESTER BLANKETS, JUTE MESH, AND DRAINAGE FABRICS. MATERIALS SHALL BE INSTALLED IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS. SEEDING SHALL BE INCLUDED IF MATERIAL REQUIRES VEGETATION TO FUNCTION PROPERLY.
11. THE CONTRACTOR IS TO PROVIDE EROSION CONTROL/ SEDIMENTATION BARRIER (HAY BALES, SILT FENCE, TURBIDITY BARRIER, OR AS SPECIFIED IN THE CONSTRUCTION DRAWINGS) TO PREVENT SILTATION OF ADJACENT PROPERTY, STREETS, STORM SEWERS, WATERWAYS, AND WETLAND OR JURISDICTIONAL AREAS. IF, IN THE OPINION OF THE ENGINEER, AND/OR REGULATORY AUTHORITIES, EXCESSIVE QUANTITIES OF MATERIAL ARE TRANSPORTED OFF- SITE BY EROSION OR STORMWATER RUNOFF, THE CONTRACTOR SHALL IMPROVE CONDITIONS TO THE SATISFACTION OF THE ENGINEER AND/OR AUTHORITIES. IN NO CASE SHALL CONSTRUCTION COMMENCE PRIOR TO INSTALLATION OF EROSION CONTROL/SEDIMENTATION BARRIER.
12. CONTRACTOR SHALL PLACE STRAW, MULCH, OR OTHER SUITABLE MATERIAL ON GROUND IN ADDITION TO COARSE AGGREGATE IN AREAS WHERE CON- STRUCTION-RELATED TRAFFIC IS TO ENTER AND EXIT SITE.
13. IF WIND EROSION BECOMES SIGNIFICANT DURING CONSTRUCTION, THE CONTRACTOR SHALL STABILIZE THE AREA USING SPRINKLING IRRIGATION OR OTHER ACCEPTABLE METHODS.
14. ALL DISTURBED AREAS NOT PAVED, SODDED OR OTHERWISE LANDSCAPED SHALL BE SEEDED, FERTILIZED AND MULCHED PER FDOT SPECIFICATIONS, SECTION 570. SEEDING RATE AND MIX SHALL COMPLY WITH THE SEEDING RATE TABLE OFF DOT STANDARD INDEX 105.
15. CONTRACTOR SHALL SOD ALL SLOPES 4:1 AND STEEPER IMMEDIATELY AFTER CONSTRUCTION UNLESS OTHERWISE DIRECTED BY THE ENGINEER.
16. ALL EXCAVATED SOILS SHALL BE STOCKPILED IN LOCATION(S) INDICATED ON PLANS IF SHOWN. APPROPRIATE SEDIMENTATION AND EROSION CONTROLS SHALL BE INSTALLED AROUND THE STOCKPILE.

MAINTENANCE:

1. THE CONTRACTOR SHALL PROVIDE ROUTINE MAINTENANCE OF PERMANENT AND TEMPORARY EROSION CONTROL FEATURES IN ACCORDANCE WITH TECHNICAL SPECIFICATIONS SECTION 10, 12, AND 13 UNTIL THE PROJECT IS COMPLETED AND ACCEPTED. IF TECHNICAL SPECIFICATIONS ARE NOT PROVIDED, THEN MAINTENANCE SHALL BE IN ACCORDANCE WITH SECTION 104 OF THE FLORIDA DEPARTMENT OF TRANSPORTATION (F.D.O.T.) STANDARD SPECIFICATIONS.
2. SILT FENCES AND TURBIDITY BARRIERS SHALL BE CHECKED DAILY FOR EFFECTIVENESS, BREACHES, AND ROUTINE MAINTENANCE.
3. ALL DISTURBED AREAS TO BE PERMANENTLY GRASSED AND RETENTION AREAS TO BE SODDED.

SITE GEOMETRY NOTES:

1. ALL BUILDING DIMENSIONS ARE TO THE FACE OF BUILDING UNLESS OTHERWISE NOTED.
2. ALL DIMENSIONS ALONG CURB LINES ARE TO THE BACK OF CURB UNLESS OTHERWISE NOTED.

GENERAL UTILITY NOTES:

1. ALL UTILITIES MUST BE INSTALLED PRIOR TO THE CONSTRUCTION OF CURB, BASE AND PAVEMENT. APPROVAL BY LOCAL AUTHORITY MUST BE OBTAINED PRIOR TO FURTHER CONSTRUCTION.
2. CONTRACTOR IS TO PROVIDE A SITE ELECTRICAL PLAN TO OWNER AND ENGINEER PRIOR TO COMMENCEMENT OF CONSTRUCTION (EXCLUDING DEMOLITION). CONDUITS FOR ELECTRICAL WORK IN CIVIL PLANS ARE ONLY TO NOTE AN INTENT TO SERVE SPECIFIC AREAS. SITE ELECTRICAL PLAN SHOULD BE DEVELOPED IN COORDINATION WITH OWNER TO ANTICIPATE DEMAND AND ASSURE SUCH WORK MEETS APPLICABLE CODES.
3. SITE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION WITH LIGHTING, IRRIGATION AND ELECTRICAL CONTRACTORS REGARDING REQUIRED CONDUITS.
4. PIPE LENGTHS SHOWN ARE FROM CENTER OF STRUCTURE TO CENTER OF STRUCTURE. PIPE LENGTHS ARE MEASURED IN LINEAR FEET (NOTED AS LF).
5. ALL MANHOLES, INLETS AND CLEANOUTS SUBJECT TO VEHICULAR LOADING, INCLUDING THOSE AREAS REQUIRING FUTURE MAINTENANCE, SHALL HAVE TRAFFIC BEARING (HS-20) RINGS, COVERS, GRATES, ETC.
6. ALL STORM INLETS EQUAL TO OR GREATER THAN 5' DEEP SHALL BE EQUIPPED WITH ACCESS RUNGS.
7. ALL STORM SEWER STUB-OUTS TO BE CLOSED W/ MASONRY SEAL AT THE STUB END.
8. ALL STORMWATER DRAIN PIPE JOINTS WITHIN 6 FEET OF PAVING SHALL BE WRAPPED WITH FDOT APPROVED FABRIC UNLESS OTHERWISE NOTED OR STATED BY THE ENGINEERS.
9. WATER AND WASTEWATER CONSTRUCTION SHALL BE IN ACCORDANCE WITH LOCAL AUTHORITY SPECIFICATIONS, UNLESS OTHERWISE SHOWN ON PLANS.
10. A MINIMUM 36" COVER IS REQUIRED ON ALL PROPOSED WATER AND SANITARY LINES AND SERVICES FROM FINISHED GRADES, INCLUDING SWALES AND STORMWATER RETENTION / DETENTION AREAS.
11. POTABLE WATER MAINS, SERVICES AND VALVES SHALL BE MARKED BY INSTALLATION OF NO. 14 COPPER INSULATED TRACER WIRE IN TRENCH ABOVE PIPE. TRACER WIRE SHALL BE INSTALLED THROUGHOUT THE ENTIRE SYSTEM.
12. CONTRACTOR SHALL INSTALL SANITARY SEWER MAINS AT UNIFORM SLOPE BETWEEN MANHOLES SPECIFIED ON THE UTILITY PLAN. ALIGNMENT OF PIPE BETWEEN MANHOLES SHALL BE STRAIGHT.
13. FIRE HYDRANTS SHALL BE PAINTED CHROME YELLOW (SAFETY YELLOW) PER NFPA-291.
14. LEAKAGE TESTS SHALL BE PERFORMED ON ALL SEWER PIPES AND MANHOLES.
    - 14.a. SEWER PIPES SHALL BE TESTED BY EITHER INFILTRATION OR EXFILTRATION, AS APPROPRIATE, SO THAT TEST IS PERFORMED WITH A MINIMUM POSITIVE HEAD OF 2 FEET. TEST DURATION SHALL BE A MINIMUM OF 2 HOURS DURATION AND MAXIMUM ALLOWABLE LEAKAGE (IN OR OUT OF PIPE) SHALL NOT EXCEED 200 GALLONS PER INCH OF PIPE DIAMETER PER MILE PER DAY (EQUIVALENT TO 0.157 GALLONS PER INCH DIAMETER PER 100 FEET OF PIPE PER HOUR).
    - 14.b. MANHOLES SHALL BE TESTED BY PLUGGING LINES IN / OUT OF THE MANHOLE AND FILLING MANHOLE TO RIM WITH WATER. AFTER ALLOWING WATER TO STABILIZE FOR ONE HOUR, CONTRACTOR SHALL FILL THE MANHOLE AGAIN, THEN CHECK WATER LEVEL AFTER TWO HOURS. A DROP IN WATER LEVEL OF ONE INCH (1") PER FOOT OF MANHOLE DEPTH PER HOUR IS CONSIDERED ACCEPTABLE.
15. IF PIPING OR MANHOLE FAIL LEAKAGE TESTS, CONTRACTOR SHALL TAKE CORRECTIVE ACTION TO RESEAL AND THEN RETEST.
16. HYDROSTATIC TESTING OF WATER MAINS AND APPURTENANCES SHALL CONSIST OF BOTH PRESSURE AND LEAKAGE TESTS OF 2 HOUR DURATION EACH AT 150 PSIG.
17. PRESSURE TESTS WILL BE CONDUCTED WITH A PRESSURE LOSS OF NOT MORE THAN 2 PSIG REGARDLESS OF PIPE LENGTH TESTED.
18. LEAKAGE TESTS WILL BE CONDUCTED AFTER PRESSURE TESTS. PIPE INSTALLATION WILL NOT BE ACCEPTED IF LEAKAGE IS GREATER THAN DETERMINED BY THE FOLLOWING FORMULA FROM ANSI/AWWA C-600-LATEST: $L=(SD(P)^{.5})/133200$ WHERE L = ALLOWABLE LEAKAGE IN GALLONS PER HOUR; S = LENGTH OF PIPELINE TESTED IN FEET; D = NOMINAL DIAMETER OF PIPE IN INCHES; P = AVERAGE PRESSURE DURING LEAKAGE TEST IN PSIG.
19. IF LEAKAGE IS GREATER THAN SPECIFIED LIMIT, CONTRACTOR SHALL TAKE CORRECTIVE ACTION TO LOCATED AND REPAIR DEFECTIVE MATERIAL. VISIBLE LEAKS WILL BE CORRECTED REGARDLESS OF TOTAL LEAKAGE.
20. ALL WATER PIPES AND FITTINGS WILL BE THOROUGHLY DISINFECTED PRIOR TO BEING PLACED INTO SERVICE. DISINFECTION WILL FOLLOW APPLICABLE PROVISIONS OF PROCEDURES ESTABLISHED IN AWWA C-651-LATEST, RULE 62-555.345, F.A.C. AND WILL BE IN ACCORDANCE WITH BOTH STATE AND LOCAL REQUIREMENTS.
21. WHERE IT BECOMES NECESSARY TO TEMPORARILY REMOVE, REPOSITION, OR SUPPORT EXISTING FACILITIES, UTILITY POLES, ETC. THIS WORK SHALL BE PERFORMED AT THE CONTRACTOR'S EXPENSE AND IN ACCORDANCE WITH REQUIREMENTS OF THE OWNER OF THE EXISTING FACILITY, UTILITY POLE, ETC. THE CONTRACTOR SHALL GIVE PROPER NOTICE TO THE UTILITIES. THE CONTRACTOR SHALL PHYSICALLY EXAMINE THE ENTIRE PROJECT SITE AND INFORM HIMSELF FULLY IN REGARD TO ALL CONDITIONS PERTAINING TO THE PLACE WHERE THE WORK IS TO BE PERFORMED FOR PURPOSE OF DETERMINING HIS COST TO PERFORM THE WORK.
22. THE CONTRACTOR SHOULD PAY SPECIAL ATTENTION TO AREAS INVOLVING CLEARING AND GRUBBING, EXISTING FACILITIES REMOVAL AND REPLACEMENT, SUPPORT ON RELOCATION, AND WORK INVOLVED IN WETLAND AREAS. WHERE IT IS NECESSARY TO CROSS OVER OR UNDER EXISTING FACILITIES, A MINIMUM OF 6" CLEARANCE SHALL BE PROVIDED BETWEEN THE NEW AND EXISTING UTILITY. IT MAY BE NECESSARY AT SUCH LOCATIONS TO PROVIDE DUCTILE IRON PIPE FOR THE NEW UTILITY AND/OR SUPPORT AS SHOWN IN THE PLANS. THIS WORK WILL BE AS DIRECTED IN THE FIELD OR SHOWN ON THE PLANS AND SHALL BE PAID FOR UNDER THE UNIT PRICES BID FOR THE VARIOUS SIZES AND TYPES OF PIPE. THERE SHALL BE NO ADDITIONAL COMPENSATION FOR EXTRA DEPTH REQUIRED TO CROSS UNDER EXISTING FACILITIES.
23. WHEN PIPE DEFLECTION IS USED TO CHANGE ALIGNMENT ON GRADE OF PRESSURE PIPE, DEFLECTION SHALL NOT EXCEED 50% OF THE MANUFACTURER'S MAXIMUM RECOMMENDED DEFLECTION. IT SHALL BE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE AND SCHEDULE THE ACTIVITIES OF THE UTILITY COMPANIES INCLUDING BUT NOT LIMITED TO TV, TELEPHONE, GAS, POWER, ETC., AND PROVIDE IN ACCORDANCE WITH THE UTILITY COMPANY ANY NECESSARY CONDUITS FOR CROSSINGS UNDER PAVEMENT. NO ADDITIONAL COMPENSATION SHALL BE PROVIDED FOR THIS SERVICE.
24. ANY DAMAGE CAUSED BY THE UTILITY COMPANY TO THE IMPROVEMENTS OF THE CONTRACTOR SHALL BE REPAIRED IN ACCORDANCE WITH THESE CONTRACT DOCUMENTS. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO INSURE THAT REPAIRS ARE PERFORMED, EITHER BY THE CONTRACTOR OR THE UTILITY COMPANY AT NO COST TO THE OWNER.

STORMWATER MANAGEMENT NOTES:

1. JUNCTION BOXES OUTSIDE THE RIGHT OF WAY MUST BE CAST IRON CAPABLE OF HANDLING LIVE LOADS AND BE CAST WITH "STORM" ON THE COVER.

PAVING, GRADING & EARTHWORK NOTES:

1. IN EXCAVATING STREETS AND DRIVEWAYS THAT HAVE BEEN SURFACED WITH SAND-CLAY, CLAY GRAVEL, OR OTHER BASE COURSE, SUCH BASE MATERIALS SHALL BE EITHER STOCKPILED AND KEPT SEPARATE FROM THE EARTH EXCAVATED OR THE CONTRACTOR SHALL, AT HIS EXPENSE, PROVIDE NEW BASE OF LIKE KIND AND EQUAL QUALITY.
2. CONTRACTOR MUST SALVAGE EXISTING TOP SOIL WITHIN PROJECT SITE OR REPLACE AT HIS OWN EXPENSE.
3. ANY DEFICIENCY IN THE QUANTITY OF MATERIAL FOR BACKFILLING THE TRENCHES, OR FOR FILLING DEPRESSIONS CAUSED BY SETTLEMENT, SHALL BE SUPPLIED BY THE CONTRACTOR AT NO COST TO THE OWNER. THIS ALSO APPLIES TO BASE COURSE UNDER PAVED STREETS.
4. CONTRACTOR SHALL CLEAR AND GRUB ONLY THOSE PORTIONS OF THE SITE NECESSARY FOR CONSTRUCTION. CLEAR AND GRUB SHALL CONSIST OF THE REMOVAL OF ALL DELETERIOUS MATERIAL INCLUDING TREES, ROOTS, TOPSOIL, ETC.
5. ORGANIC, UNSUITABLE SOILS BENEATH THE PAVED AREAS SHALL BE REMOVED AND REPLACED WITH CLEAN SAND MATERIAL OF WHICH NOT MORE THAN 15% BY DRY WEIGHT IS FINER THAN THE NUMBER 200 MESH SIEVE. FILL MATERIAL SHALL BE FREE OF ORGANICS, RUBBLE, CLAY, OR OTHER DELETERIOUS MATTER.
6. THE PAVEMENT SUBGRADE SHOULD BE STABILIZED TO A MINIMUM LBR OF 40 UNLESS OTHERWISE SPECIFIED. MATERIAL FOR STABILIZATION SHALL BE AS CALLED OUT ON THE PLANS, OR OTHER MATERIAL APPROVED BY THE ENGINEER AND THE GEOTECHNICAL ENGINEER. COMPACTION OF THE SUBGRADE SHALL BE BY A HEAVY VIBRATORY ROLLER (MINIMUM STATIC WEIGHT OF FIVE TONS) WITH A MINIMUM OF 10 PASSES WITH A 20% OVERLAP BETWEEN PASSES. THE VIBRATORY ROLLER SHOULD ALSO BE EQUIPPED WITH A VARIABLE FREQUENCY CONTROL TO OPERATE AT THE RESONANT FREQUENCY OF THE SOILS.
7. ALL WASTE MATERIAL SHALL BE DISPOSED OF OFFSITE IN ACCORDANCE WITH APPLICABLE REGULATIONS.
8. PROPOSED SPOT ELEVATIONS REPRESENT FLOW LINE OF CURB & GUTTER OR FINISHED PAVEMENT OR GROUND SURFACE GRADE UNLESS OTHERWISE NOTED ON DRAWINGS.
9. CONTRACTOR TO PROVIDE 1/2" TO 1" BITUMINOUS EXPANSION JOINT MATERIAL WITH SEALER AT ABUTMENT OF CONCRETE AND OTHER MATERIALS (BUILDINGS, OTHER POURED CONCRETE, ETC.) EXCEPT ASPHALT.
10. CONTRACTOR SHALL TRIM, TACK AND MATCH EXISTING PAVEMENT AT LOCATIONS WHERE NEW PAVEMENT ABUTS.
11. TESTING REQUIREMENTS SHALL BE IN ACCORDANCE WITH THE TESTING SCHEDULE CONTAINED WITHIN THESE PLANS OR PER APPLICABLE LOCAL GOVERNMENT OR REGULATORY AGENCY, WHICHEVER IS MORE STRINGENT. SELECTION AND CONTRACTING WITH THE TESTING FIRMS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE AND SCHEDULE ALL TESTS.
12. ACCEPTANCE TESTING FOR NEW PAVEMENT, IF APPLICABLE, SHALL CONSIST OF ONE PASS OF A STANDARD 15-FOOT ROLLING STRAIGHT EDGE OPERATED WHILE THE PAVEMENT IS STILL HOT. ALL DEFICIENCIES IN EXCESS OF 3/16

GENERAL TESTING NOTES:

1. TESTING REQUIREMENTS SHALL BE IN ACCORDANCE WITH THE TESTING SCHEDULE CONTAINED WITHIN THESE PLANS OR PER APPLICABLE LOCAL GOVERNMENT OR REGULATORY AGENCY, WHICHEVER IS MORE STRINGENT. SELECTION AND CONTRACTING WITH THE TESTING FIRMS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE AND SCHEDULE ALL TESTS.
2. COPIES OF THE TEST REPORTS FOR ASPHALT, BASE, SUBGRADE, FILL AND BACKFILL UNDER ROADWAYS AND STRUCTURES, AND UTILITY TRENCHES SHALL BE PROVIDED DIRECTLY TO THE ENGINEER FOR APPROVAL. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE TESTING AND INSURE THAT ALL APPLICABLE TESTS HAVE BEEN PERFORMED. FAILURE TO OBTAIN TEST RESULTS AT ANY POINT OF CONSTRUCTION WILL REQUIRE THE REMOVAL OF THE IMPROVEMENT AND REPLACEMENT BY CONTRACTOR, AT NO ADDITIONAL COST TO THE OWNER. IT SHOULD BE NOTED THAT THE APPLICABLE LOCAL GOVERNMENT MAY REQUIRE COMPACTION TESTING IN ACCORDANCE WITH THE TESTING SCHEDULE FOR UTILITY TRENCH FILL AND BACKFILL OR ACCORDING TO THE LOCAL GOVERNMENTAL STANDARDS, WHICHEVER IS MORE STRINGENT.

TESTING SCHEDULE
(FOR ALL WORK OUTSIDE THE FLORIDA STATE DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY)

ITEM	TEST	TEST IDENTIFICATION	TEST REQUIREMENT	TESTING FREQUENCY
UTILITY TRENCH FILL & BACKFILL	MAXIMUM DENSITY/OPTIMUM MOISTURE CONTENT	AASHTO T-180 ASTM D-1557	N/A	PER SOIL TYPE
	FIELD DENSITY	AASHTO T-191 / AASHTO T-204 ATM D-1556 / ASTM D-2937	95% OF MAXIMUM DENSITY AT OPTIMUM MOISTURE CONTENT	ONE PER 500 L.F. HORIZONTAL OR ONE PER 750 S.Y. WITH A MINIMUM OF 3 TESTS, ALTERNATING 12 IN. LIFTS
	SOIL GRADATION	AASHTO M-92	(15% PASSING NO. 200 SEIVE)	ONE PER SOIL TYPE
FILL & BACKFILL UNDER ROADWAYS AND STRUCTURES	MAXIMUM DENSITY/OPTIMUM MOISTURE CONTENT	AASHTO T-180 ASTM D-1557	N/A	PER SOIL TYPE
	FIELD DENSITY	AASHTO T-191 / AASHTO T-204 ASTM D-1556, D-2937, D2922	98% OF MAXIMUM DENSITY AT OPTIMUM MOISTURE CONTENT	ONE PER 500 L.F. HORIZONTAL OR ONE PER 750 S.Y. WITH A MINIMUM OF 3 TESTS
	SOIL GRADATION	AASHTO M-92	(15% PASSING NO. 200 SEIVE)	ONE PER SOIL TYPE
SUBGRADE	BEARING VALUES	LBR-FDOT	40 (MIN.)	ONE PER SITE OR AT MATERIAL CHANGES
	MAXIMUM DENSITY/OPTIMUM MOISTURE CONTENT	AASHTO T-180 ASTM D-1557	N/A	PER SOIL TYPE
	FIELD DENSITY & THICKNESS	ASTM D-1556 OR ASTM D-2937	98% OF MAXIMUM DENSITY AT OPTIMUM MOISTURE CONTENT	ONE PER 500 L.F. HORIZONTAL OR ONE PER 750 S.Y. WITH A MINIMUM OF 3 TESTS
BASE (SAND-ASPHALT)	MARSHALL STABILITY TESTS	FDOT FM 5-511	500 LB. (MIN)	ONE PER SOURCE OR AS MATERIAL CHANGES
	FIELD DENSITY AND THICKNESS	ASTM D-1559	95% OF LAB DENSITY AS DETERMINED BY MARSHALL METHOD	ONE PER 300 L.F. HORIZONTAL OR ONE PER 750 SY WITH A MINIMUM OF 3 TESTS
BASE (SAND-CLAY)	BEARING VALUES	LBR-FDOT	70 (MIN.)	ONE PER SITE OR AS MATERIAL CHANGES
	MAXIMUM DENSITY/OPTIMUM MOISTURE CONTENT	AASHTO T-180 ASTM D-1557	N/A	PER SOIL TYPE
	FIELD DENSITY & THICKNESS	AASHTO T-191 OR AASHTO T-204 ASTM D-1556 OR ASTM D-2937	98% MAXIMUM DENSITY	ONE PER 500 L.F. HORIZONTAL OR ONE PER 750 S.Y. WITH A MINIMUM OF 3 TESTS
ASPHALT	MATERIALS QUALITY, BITUMEN CONTENT, AND GRADATION	AASHTO T-164, 5-30 ASTM D-2172	FDOT SPEC. 330, 331, 916	FDOT SPEC. 331, 916
	FIELD DENSITY & THICKNESS	ASTM D-2950	98% OF LAB DENSITY	ONE PER 500 L.F. HORIZONTAL OR ONE PER 750 S.Y. WITH A MINIMUM OF 3 TESTS
	AGGREGATE CERTIFICATION	N/A	FDOT SPEC. 901,902	ONE PER SUPPLIER
	MARSHALL STABILITY AND DENSITY	ASTM D-1559	FDOT SPEC. 331	ONE PER DAY
CONCRETE (MISC. SITE WORK*)	SLUMP TEST	AASHTO T-119 ASTM C-143	2" TO 3"	AS REQUIRED BY SOILS ENGINEER OR ONE PER SET OF CYLINDERS
	COMPRESSIVE STRENGTH	AASHTO T-23 ASTM C-31	3000 PSI	ONE SET OF 3 CYLINDERS PER 50 CY PER DAY
	AIR CONTENT	AASHTO T-199	3%-6%	ONE PER SET OF CYLINDERS

*NOTE: CONCRETE FOR SITE WORK INCLUDES BUT IS NOT LIMITED TO CURB & GUTTER, SIDEWALKS, ETC., EXCEPT CONCRETE PAVEMENT.

ABBREVIATIONS:

ABB.	DESCRIPTION
N	NORTH
S	SOUTH
E	EAST
W	WEST
SF	SQUARE FOOT
LF	LINEAR FOOT
AC	ACRE
L1	LINE & NUMBER TO LINE TABLE
C1	CURVE & NUMBER TO LINE TABLE
LB	BUSINESS LICENSE
ID	IDENTIFICATION
NAVD	NORTH AMERICAN VERTICAL DATUM OF 1988
NAD83	NORTH AMERICAN DATUM OF 1983
ORB	OFFICIAL RECORDS BOOK
PG	PAGE
EL/ELEV	ELEVATION
±	MORE OR LESS
'	MINUTES WHEN USED IN BEARING OR ANGLE
'	FEET OF DECIMAL THEREOF WHEN USED IN DIMENSION

ABB.	DESCRIPTION
"	SECONDS WHEN USED IN BEARING OR ANGLE
"	INCHES OF DECIMAL THEREOF WHEN USED IN DIMENSION
°	DEGREE
HDPE	HIGH DENSITY POLYETHYLENE
RCP	REINFORCED CONCRETE PIPE
CMP	CORRUGATED METAL PIPE
EOP	EDGE OF PAVEMENT
FOC	FACE OF CURB
BOC	BACK OF CURB
R	RADIUS
TC	TOP OF CURB
BC	BOTTOM OF CURB
TW	TOP OF WALL
BW	BOTTOM OF WALL
INV	INVERT
CO	CLEANOUT
SSMH	SANITARY SEWER MANHOLE
STMH	STORM MANHOLE
YI	YARD INLET

LINETYPE LEGEND:

LINETYPE DESCRIPTION	LINETYPE
CABLE TELEVISION	CATV
COMMUNICATION	C
OVERHEAD ELECTRIC	OE
UNDERGROUND ELECTRIC	UE
FIBER OPTIC LINE	FO
GAS MAIN	GAS
IRRIGATION LINE	IR
PROPERTY BOUNDARY	
BUFFER	
EASEMENT	
PROPERTY LOT LINE	
PRESERVATION	
RIGHT-OF-WAY	
SETBACK	
BUILDING OUTLINE	
BUILDING OVERHANG	
WETLAND BUFFER	
EDGE OF PAVEMENT	
BACK OF CURB	
FACE OF CURB	
RECLAIM WATER MAIN	RC
CENTERLINE	
FORCE MAIN	FM
SANITARY SEWER MAIN	SS
BARBED WIRE FENCE	X
CHAIN LINK FENCE	
WOOD FENCE	
WOVEN FENCE	
MAJOR CONTOUR	
MINOR CONTOUR	
POTABLE WATER MAIN	W
FIRE LINE	F
STORM PIPE	
STORM POND OUTLINE	
LEFT OFFSET (PROFILE)	L
RIGHT OFFSET (PROFILE)	R
GRADE (PROFILE)	
SAMPLE/SECTION LINE	
SINGLE ROW SILT FENCE	SF
DOUBLE ROW SILT FENCE	SF SF
HEAVY DUTY SILT FENCE	HDSF
TREE PROTECTION	TP
LIMITS OF CLEARING	
LIMITS OF CONSTRUCTION	

HATCH LEGEND:

HATCH DESCRIPTION	HATCH
ASHPALT	
CONCRETE	
GRAVEL	
PAVERS	

HATCH DESCRIPTION	HATCH
SHELL	
WETLAND / CONSERVATION	
BUILDING	
RIP RAP / EXFILTRATION	

SYMBOL LEGEND:

SYMBOL	DESCRIPTION
FCIP	FOUND CAPPED IRON PIN
SCIP	SET CAPPED IRON PIN
FND	FOUND NAIL & DISK
SND	SET NAIL & DISK
	FOUND CONCRETE MONUMENT
	SET CONCRETE MONUMENT
FN	FOUND NAIL
SN	SET NAIL
FPK	FOUND PK MAG NAIL
SPK	SET PK MAG NAIL
	FOUND CHISELED TRIANGLE
FGPS	FOUND GPS MONUMENT
	FOUND RAILROAD SPIKE
	FOUND AERIAL TARGET
	BENCHMARK
	PRIMARY CONTROL POINT (PCP)
	MAGNOLIA TREE
	HICKORY TREE
	PALM TREE
	OAK TREE
	PINE TREE
E	ELECTRIC METER
EP	ELECTRIC PEDESTAL
TP	TELEPHONE PEDESTAL
CP	CABLE PEDESTAL
	UTILITY POLE
	GUY POLE
	FLAG POLE
	LIGHT POLE
	GROUND LIGHT
	MAIL BOX
	BOLLARD
	WHEEL STOP
	HANDICAP STRIPING
	PAVEMENT ARROW
	SIGNAGE
MW	MONITORING WELL
	POINT OF ANALYSIS
	FLOW ARROWS
ST	STORMWATER MANHOLE
	STORMWATER CLEANOUT
	NYLOPLAST DRAIN BASIN
	MITERED END SECTION

SYMBOL	DESCRIPTION
	FLARED END SECTION
	DITCH BOTTOM INLET
	CURB INLET
	GUTTER INLET
	COMBINATION INLET
G	NATURAL GAS METER
	NATURAL GAS VALVE (PROPOSED)
	NATURAL GAS VALVE (EXISTING)
	IRRIGATION CONTROL VALVE (PROPOSED)
	IRRIGATION CONTROL VALVE (EXISTING)
W	POTABLE WATER METER (SINGLE SERVICE)
WW	POTABLE WATER METER (DUAL SERVICE)
WWW	POTABLE WATER METER BANK
	POTABLE WATER VALVE (PROPOSED)
	POTABLE WATER VALVE (EXISTING)
	BACKFLOW PREVENTER
	POTABLE WATER REDUCER
	TEE
	CROSS
	90° BEND
	45° BEND
	22.5° BEND
	11.25° BEND
	FIRE HYDRANT (PROPOSED)
	FIRE HYDRANT (EXISTING)
	WATER SPIGOT
R	RECLAIM METER
	RECLAIM VALVE (PROPOSED)
	RECLAIM VALVE (EXISTING)
	AIR RELEASE VALVE
	FORCE MAIN VALVE (PROPOSED)
	FORCE MAIN VALVE (EXISTING)
SS	SANITARY SEWER MANHOLE
C	SANITARY SEWER CLEANOUT
	GREASE TRAP
GT	GREASE TRAP MANHOLE
MH	SANITARY SEWER HAND HOLE
LH	SANITARY SEWER LAMP HOLE
	CONE (TRAFFIC CONTROL)
	INLET PROTECTION
	DITCH PROTECTION
	SAND BAG
	DEMOLITION

REFERENCE SOURCES:

REFERENCE ABB.	REFERENCE MATERIAL
ASTM	AMERICAN SOCIETY OF TESTING MATERIALS
ANSI	AMERICAN NATIONAL STANDARDS INSTITUTE
AASHTO	AMERICAN ASSOCIATION OF HIGHWAY AND TRANSPORTATION OFFICIALS
FDOT	FLORIDA DEPARTMENT OF TRANSPORTATION
FDEP	FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

INNERLIGHT ENGINEERING CORPORATION
SERVE • SOLVE • THRIVE
THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA
DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED PROFESSIONAL ENGINEER
FLORIDA LICENSE No. 86404
OCT 13 2020
STATE OF FLORIDA
PROFESSIONAL ENGINEER
INNERLIGHT ENGINEERING CORPORATION
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH, FL 32550
(850) 460-2628
FLORIDA CERTIFICATE OF AUTHORIZATION #30763

SHEET TITLE
GENERAL NOTES (2 OF 2)

SHEET NUMBER
3 OF 13

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED, IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT.

NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1.CDS\2.SHEETS\GENERAL NOTES.DWG, DSK9, 10/13/2020 9:23:29 PM

EXISTING CONDITIONS NOTES

1. THIS EXISTING CONDITIONS PLAN IS FOR THE PURPOSE OF LOCATING/ESTABLISHING MONUMENTATION AND VISUAL IMPROVEMENTS AND IS ONLY FOR THE LANDS DESCRIBED. COMPLETION DATE OF FIELD SURVEY: MAY 23, 2019. BY BILL ADAMS AND COOPER LINK.
2. SOURCES OF INFORMATION USED IN THE PREPARATION OF THIS PLAN INCLUDE:
   - EXISTING MONUMENTATION
   - PLAT BOOK 2, PAGE 4 IN THE PUBLIC RECORDS OF WALTON COUNTY, FLORIDA.
3. THIS PLAN DOES NOT REFLECT RESEARCH BY INNERLIGHT ENGINEERING CORPORATION, REGARDING TITLE OR EASEMENT. THERE MAY EXIST: DEEDS OF RECORD, UNRECORDED DEEDS, PLATS, UNRECORDED PLATS, EASEMENTS, RIGHTS-OF-WAYS, OR OTHER INSTRUMENTS THAT MAY AFFECT THIS PARCEL.
4. NORTH AND THE BEARINGS DEPICTED HEREON ARE BASED UPON THE STATE PLANE COORDINATE SYSTEM - FLORIDA NORTH ZONE, NORTH AMERICAN DATUM OF 1983 (NAD 83).
5. IMPROVEMENTS ARE AS SHOWN. NO ATTEMPT WAS MADE TO LOCATE UNDERGROUND FEATURES, UNDERGROUND FOUNDATIONS, OR UNDERGROUND UTILITIES UNLESS OTHERWISE NOTED.
6. ADDITION OR DELETIONS TO THIS PLAN BY ANY OTHER PERSON(S) THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
7. FEDERAL EMERGENCY MANAGEMENT AGENCY (F.E.M.A.), FLOOD INSURANCE RATE MAP (F.I.R.M.) 12091C0489H, BEING PANEL 489, EFFECTIVE DATE OF DECEMBER 6, 2002, INDICATES THAT THE SUBJECT PARCEL IS LOCATED IN ZONE "X". NO CERTIFICATIONS ARE MADE REGARDING THE ACCURACY OF SAID F.I.R.M.
8. ELEVATIONS SHOWN HEREON ARE BASED ON NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88).

LEGAL DESCRIPTION (AS FURNISHED)

PARCEL A

A PARCEL OF LAND IN UNDIVIDED TOWNSHIP 2 SOUTH, RANGE 22 WEST, OKALOOSA COUNTY, FLORIDA, DESCRIBED AS COMMENCING AT THE SOUTHWEST CORNER OF BLOCK "A" OF INDIAN BAYOU UNIT ONE, AS RECORDED IN PLAT BOOK 5, PAGES 114-117 OF THE OFFICIAL RECORDS: THENCE NORTH 81°29'16" WEST, 287.05 FEET TO A POINT ON THE NORTHWESTERLY RIGHT-OF-WAY LINE ON INDIAN BAYOU TRAIL: THENCE ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE, 822.98 FEET ALONG THE ARC OF CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 975.15 FEET, A CENTRAL ANGLE OF 48°21'17", A CENTRAL ANGLE OF48°21'17", AND A CHORD BEARING SOUTH 43°20'33" WEST, 798.77 FEET TO A POINT OF TANGENCY: THENCE CONTINUING ALONG SAID RIGHT-OF-WAY LINE, SOUTH 67°29'32" WEST, 262.07 FEET: THENCE DEPARTING SAID RIGHT-OF-WAY LINE, NORTH 01°17'21" EAST, 113.82 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 01°17'21" EAST, 683.91 FEET: THENCE SOUTH 81°26'17" EAST, 674.90 FEET: THENCE 715.58 FEET ALONG THE ARC OF A CUR, CONCAVE NORTH WESTERLY. HAVING A RADIUS OF 871.01 FEET, A CENTRAL ANGLE OF 47°04'16", AND A CHORD BEARING SOUTH 43°59'03" WEST 695.62 FEET TO A POINT OF TANGENCY: THENCE SOUTH 67°29'32" WEST, 216.15 FEET TO THE POINT OF BEGINNING CONTAING 6.68 ACRES MORE OR LESS, ALL IN OKALOOSA COUNTY, FLORIDA.

PARCEL B

A PARCEL OF LAND IN UNDIVIDED TOWNSHIP 2 SOUTH, RANGE 22 WEST, OKLAOOSA COUNTY, FLORIDA, DESCRIBED AS COMMENCING AT THE SOUTHWEST CORNER OF BLOCK "A" OF INDIAN BAYOU UNIT ONE, AS RECORDED IN PLAT BOOK 5, PAGES 114-117 OF THE OFFICIAL RECORDS: THENCE NORTH 81°29'16" WEST, 287.05 FEET TO A POINT ON THE NORTHWESTERLY RIGHT-OF-WAY LINE ON INDIAN BAYOU TRAIL, SAID POINT BEING THE POINT OF BEGINNING; THENCE ALONG SAID NORTHWESTERLY RIGHT -OF-WAY LINE, 822.98 FEET ALONG THE ARC OF A CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 975.15 FEET, A CENTRAL ANGLE OF 48°21'17", AND A CHORD BEARING SOUTH 43°20'33" WEST, 798.77 FEET TO A POINT OF TANGENCY: THENCE CONTINUING ALONG SAID RIGHT-OF-WAY-LINE, SOUTH 67°29'32 WEST. 262.07 FEET: THENCE DEPARTING SAID RIGHT-OF-WAY LINE, NORTH 01°17'21' EAST. 113.82 FEET: THENCE NORTH 67°29'32" EAST, 216.15 FEET TO A POINT OF CURVATURE: THENCE 715.58 FEET ALONG THE ARC OF A CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 871.01 FEET, A CENTRAL ANGLE OF 47°04'16", AND A CHORD BEARING NORTH 43°59'03" EAST. 695.62 FEET: THENCE SOUTH 81°26'17" EAST, 106.21 FEET TO THE POINT OF BEGINNING. CONTAINING 2.45 ACRES. MORE OR LESS, ALL IN OKALOOSA COUNTY, FLORIDA.

BENCHMARK DATA

BENCHMARK #1:	SANITARY SEWER MANHOLE NORTHING: 512018.4990 EASTING: 1350711.3900 ELEVATION: 17.88' (NAVD 1988)
BENCHMARK #2:	FOUND IRON PIN NORTHING: 511441.5580 EASTING: 1349935.9510 ELEVATION: 19.09' (NAVD 1988)

N

GRAPHIC SCALE
40 0 20 40 80
(IN FEET)
1 inch =40 Feet

INNERLIGHT ENGINEERING CORPORATION
SERVE • SOLVE • THINK
THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA
DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

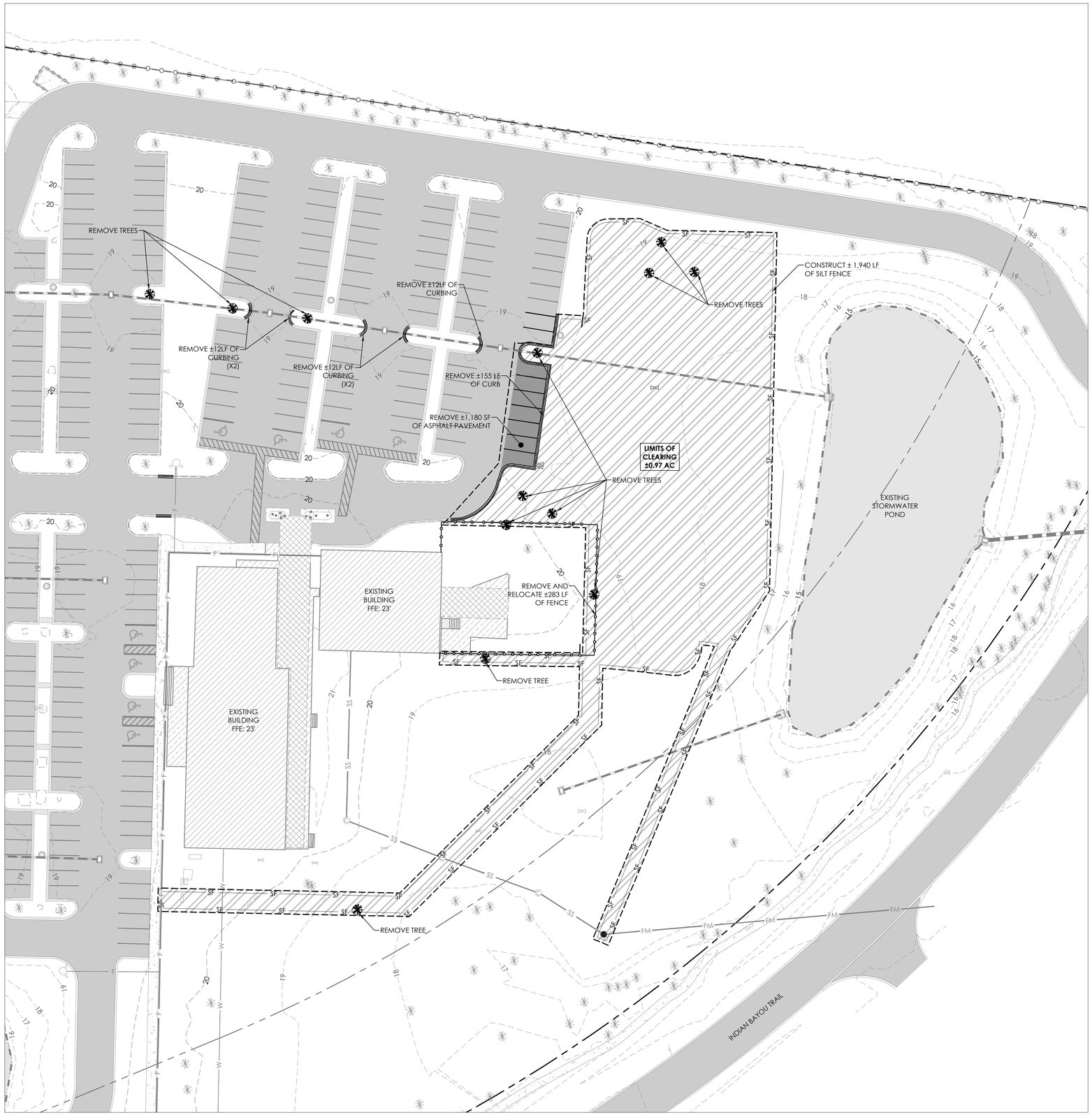
NOT VALID WITHOUT ORIGINAL SIGNATURE
FLORIDA REGISTERED ARCHITECT
LICENSE
No. 86404
OCT 13 2020
STATE OF FLORIDA
PROFESSIONAL ENGINEER
P: 850.533.6570

SHEET TITLE
EXISTING CONDITIONS PLAN

SHEET NUMBER
4 OF 13

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1.CDS\2.SHEETS\EXISTING CONDITIONS.DWG, DSK9, 10/13/2020 9:23:38 PM

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED, IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT. NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____



N

GRAPHIC SCALE

30 0 15 30 60

(IN FEET)

1 inch =30 Feet

DEMOLITION & EROSION CONTROL NOTES

1. EROSION CONTROL MEASURES SHALL BE MAINTAINED ON SITE FOR THE DURATION OF CONSTRUCTION. REPAIR AND / OR REPLACE AS NECESSARY.
2. WHERE SILT FENCE IS SHOWN OUTSIDE PROJECT BOUNDARY FOR CLARITY ONLY.
3. ALL EXISTING BUILDING MATERIALS, CONCRETE, ASPHALT, TREES, STUMPS, AND OTHER DELETERIOUS MATERIAL AS INDICATED ON THE PLANS SHALL BE REMOVED FROM THE SITE AND DISPOSED OF IN ACCORDANCE WITH FLORIDA LAWS.
4. THE CONTRACTOR SHALL CLEAR AND GRUB ALL AREA WITHIN THE CLEARING LIMITS DEPICTED HEREON INCLUDING DEMOLITION OF EXISTING INFRASTRUCTURE INCLUDING UNDERGROUND UTILITIES WHETHER DEPICTED HEREON OR NOT BUT ONLY AFTER VERIFICATION FROM ENGINEER & RESPECTIVE UTILITY COMPANY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VISIT THE SITE AND ACCOUNT FOR IN BID ALL REQUIRED CLEARING, GRUBBING & DEMOLITION NECESSARY TO ACCOMPLISH THIS TASK.
5. FOLLOWING INITIAL SOIL DISTURBANCE OR RE-DISTURBANCE, A PERMANENT OR TEMPORARY STABILIZATION SHALL BE COMPLETED WITHIN SEVEN CALENDAR DAYS ON ALL PERIMETER DIKES, SWALES, DITCHES, PERIMETER SLOPES AND ALL SLOPES GREATER THAN 3 HORIZONTAL TO 1 VERTICAL (3:1); EMBANKMENTS OF PONDS, BASINS, AND TRAPS; AND WITHIN 14 CALENDAR DAYS ON ALL OTHER DISTURBED OR GRADED AREAS.; THE REQUIREMENTS OF SECTION 11.09.03 OF THE DESTIN LAND DEVELOPMENT CODE DO NOT APPLY TO THOSE AREAS WHICH ARE SHOWN ON THE PLAN AND ARE CURRENTLY BEING PERFORMED.
6. ALL BARE GROUND, STRIPPED OF VEGETATION DURING THE CLEARING/GRADING PROCESS, SHALL BE COVERED TO THE MAXIMUM EXTENT PRACTICABLE.
7. ALL DISTURBED AREAS SHALL BE COVERED AND/OR MULCHED WITHIN 12 HOURS, IF THEY ARE TO REMAIN UN-WORKED FOR MORE THAN 2 CALENDAR DAYS.
8. AREAS NOT BEING WORKED FOR 30 CALENDAR DAYS OR MORE SHALL BE VEGETATED, UNLESS THE CITY DETERMINES THAT WINTER WEATHER MAKES VEGETATION ESTABLISHMENT INFEASIBLE, IF THIS IS THE CASE, IT MUST STILL BE MORE PERMANENTLY STABILIZED, USING METHODS SUCH AS BONDED FIBER MATRIX, OR OTHER MORE STABLE BMPS.
9. SLOPES & STOCKPILES 3H:1V OR STEEPER AND MORE THAN 10 FEET OF VERTICAL RELIEF SHALL BE COVERED IF THEY ARE UN-WORKED FOR MORE THAN 48 HOURS.
10. AREAS THAT ARE BEING HYDRO-SEEDED SHALL HAVE A TACKIFIER MIXED INTO THE HYDRO-SEED TO HELP STABILIZE MIXTURE ONTO THE SOIL.
11. ENOUGH COVER MATERIAL TO SUFFICIENTLY PROTECT ALL DISTURBED AREAS SHALL BE STOCKPILED ON THE SITE AT THE BEGINNING OF THE WEST SEASON.
12. ROADS AND PARKING AREAS SHALL BE STABILIZED IMMEDIATELY AFTER THE INITIAL GRADING.
13. ADDITIONAL TECHNIQUES TO REDUCE SOIL TRACKING OFF OF A SITE AND ONTO A ROADWAY SUCH AS WHEEL WASHING STATIONS MAY BE REQUIRED.
14. THE PAVEMENT SHALL NOT BE CLEANED BY WASHING/FLUSHING STREETS.
15. ANY SEDIMENT THAT IS TRACKED ONTO ROAD PAVEMENT SHALL BE REMOVED IMMEDIATELY (PRIOR TO THE END OF THE WORK DAY) BY SWEEPING. THE SEDIMENT COLLECTED BY SWEEPING SHALL BE REMOVED FROM THE ROADWAY AND STABILIZED ON-SITE.

PERIMETER PROTECTION NOTES

1. PERIMETER PROTECTION TO FILTER SEDIMENT FOR SHEET FLOW WASHOUT SHALL BE LOCATED DOWN SLOPE OF ALL DISTURBED AREAS AND BE PROPERLY INSTALLED PRIOR TO UP-SLOPE GRADING.
2. A MINIMUM OF 100 LINEAR FEET OF SILT FENCE PER ACRE AND THE NECESSARY STAKES TO HOLD THE FENCE IN PLACE SHALL BE STOCKPILED ON-SITE.
3. PRIOR TO THE COMMENCEMENT OF DEMOLITION / CONSTRUCTION, CONSTRUCTION SITE SCREENING, MEETING THE REQUIREMENTS OF THE DESTIN CODE OF ORDINANCES, SECTION 6-51 SCREEN CRITERIA, SHALL BE ERECTED AROUND THE ENTIRE PERIMETER OF THE SUBJECT PROPERTY.

LAND DISTURBANCE - CONSTRUCTION SEQUENCE

THE FOLLOWING IS THE PROPOSED CONSTRUCTION SEQUENCE, UNLESS INCLEMENT WEATHER, SITE CONDITIONS, OR REVISIONS DICTATES A DEVIATION FROM THIS SCHEDULE.

1. DEVELOPER TO FILE A NOTICE OF INTENT PRIOR TO LAND DISTURBANCE.
2. SET UP A DAILY INSPECTION LOG FOR THE BMP INSPECTIONS TO BE KEPT IN THE CONSTRUCTION TRAILER OR AT A NEARBY ACCESSIBLE LOCATION (SALES OFFICE, ETC.)
3. CLEARING AND GRUBBING FOR THOSE AREAS NECESSARY FOR INSTALLATION OF PERIMETER EROSION CONTROL DEVICES.
4. INSTALL PERIMETER EROSION CONTROL DEVICES & CHAIN LINK FENCE ADJACENT TO PUBLIC ACCESS AREAS.
5. CLEAR AND GRUB ROUTES TO AREAS FOR TEMPORARY AND PERMANENT STRUCTURAL BEST MANAGEMENT PRACTICES (BMP).
6. INSTALL ALL STRUCTURAL EROSION CONTROL PRACTICES IN CONCENTRATED FLOW AREAS, AS SHOWN ON THE PLANS, WITH MINIMAL DISTURBANCE TO THE ADJACENT AREA.
7. CONSTRUCT ALL REMAINING TEMPORARY AND PERMANENT EROSION CONTROL PRACTICES SHOWN ON THE PHASE-1 ESCP CONCURRENT WITH CLEARING AND GRUBBING OPERATIONS.
8. CONTRACTOR SHALL COMPLETE CLEARING AND GRUBBING FOR REMAINING AREAS OF CONSTRUCTION. IF CLEARING MATERIALS ARE GROUND ON SITE, PLACING GROUND MULCH MATERIALS AT THE TOE OF ANY SLOPES WILL PROVIDE ADDITIONAL PROTECTION FROM EROSION ESCAPING THE SITE.
9. ROAD GRADING & GRADING FOR THE REMAINDER OF SITE.
10. UTILITY INSTALLATION AND WHETHER STORM DRAINS WILL BE USED OR BLOCKED AFTER CONSTRUCTION.
11. BUILDING, PARKING LOT, AND SITE CONSTRUCTION.
12. FINAL GRADING, LANDSCAPING AND/OR STABILIZATION.
13. IMPLEMENTATION AND MAINTENANCE OF FINAL EROSION CONTROL STRUCTURES.
14. REMOVAL OF TEMPORARY EROSION CONTROL DEVICES.

DUST CONTROL METHODS

CONTRACTOR TO USE METHOD OR COMBINATION OF METHODS LISTED BELOW AND TO PREVENT PARTICULATE MATTER FROM BECOMING AIRBORNE AND BEING TRANSPORTED OFF-SITE:

1. PHASING: ONLY DISTURB AREAS LESS THAN ONE ACRE AT ONE TIME. BEGIN CONSTRUCTION ACTIVITIES AT WEST SIDE OF SITE AND PROCEED TO EAST TO PROVIDE BUFFER AREA WHERE SHIFTING SOIL CAN BE ARRESTED.
2. SCHEDULE: DELAY EARTHWORK AND OTHER ACTIVITIES GENERATING PARTICULATE MATTER WHEN WIND VELOCITY IS GREATER THAN 30 MPH.
3. RESTRICTING VEHICLES: USE SIGNS AND OTHER TRAFFIC CONTROLS TO LIMIT SPEED AND ACCESS OF JOB SITE VEHICLES. LIMIT SPEED TO 10 MPH MAXIMUM. RESTRICT VEHICLE TRAFFIC IN DUST STABILIZED AREAS.
4. EXCAVATED MATERIAL: KEEP OUT OF ACTIVE TRAFFIC LANES. IMMEDIATELY REMOVE EXCAVATED MATERIAL DEPOSITED IN ROADWAYS BY EROSION OR SPILLAGE. COVER LOADS TRANSPORTED IN EARTH-MOVING EQUIPMENT.
5. WATERING: USE SPRINKLER SYSTEM OR WATER TRUCK WITH SPRAY BOOM TO WATER DISTURBED AREA, AS NEEDED, TO ADEQUATELY CONTROL DUST.
6. WINDBREAKS: ERECT SNOW FENCES OR SIMILAR WINDBREAKS UPWIND AND WITHIN DISTURBED AREAS. PLACE FENCES PERPENDICULAR TO PREVAILING WINDS AS APPROPRIATE.
7. PALLIATIVES: APPLY DUST PALLIATIVE TO STABILIZE SOILS AFTER EARTHWORK IS COMPLETED AND TO SANDY SOILS WHERE WATERING IS INEFFECTIVE. DO NOT USE PALLIATIVE DETRIMENTAL TO VEGETATION IN AREAS OF FUTURE PLANT LANDSCAPING.
8. OTHER METHODS THAT SUBSTANTIALLY AND EFFECTIVELY REDUCE TRANSPORTED MATERIAL OR EMISSION OF PARTICULATE MATTER INTO ATMOSPHERE.
9. IF WATER TRUCK IS USED TO CONTROL DUST ON DIRT/GRADED AREAS ONLY, WATER TRUCK WILL ONLY DROP ENOUGH WATER TO CONTROL THE DUST OR REACH THE OPTIMUM MOISTURE CONTENT OF THE SOIL FOR COMPACTION. NO RUN-OFF IS TO BE GENERATED.
10. CONTROLLING DUST ON PAVED ROADWAYS WILL BE DONE BY USE OF SWEEPER WITH WATER-JET SPRAYERS. ONLY ENOUGH WATER SHOULD BE APPLIED TO CONTROL DUST WHILE SWEEPING, DO NO GENERATE RUN-OFF FROM SPRAYERS THAT RUNS INTO CATCH BASINS.

VIBRATION IMPACT MITIGATION METHODS

DESIGN CONSIDERATIONS AND PROJECT LAYOUT:

1. ROUTE HEAVILY LOADED TRUCKS AWAY FROM RESIDENTIAL STREETS, IF POSSIBLE. SELECT STREETS WITH FEWEST HOMES, IF NO ALTERNATIVES ARE AVAILABLE.
2. OPERATE EARTHMOVING EQUIPMENT ON THE CONSTRUCTION LOT AS FAR AWAY FROM VIBRATION-SENSITIVE SITES AS POSSIBLE.

SEQUENCE OF OPERATIONS:

1. PHASE DEMOLITION, EARTHMOVING AND GROUND-IMPACTING OPERATIONS SO AS NOT TO OCCUR IN THE SAME TIME PERIOD. UNLIKE NOISE, THE TOTAL VIBRATION LEVEL PRODUCED COULD BE SIGNIFICANTLY LESS WHEN EACH VIBRATION SOURCE OPERATES SEPARATELY.
2. AVOID NIGHTTIME ACTIVITIES. PEOPLE ARE MORE AWARE OF VIBRATION IN THEIR HOMES DURING THE NIGHTTIME HOURS.

ALTERNATIVE CONSTRUCTION METHODS:

1. SELECT DEMOLITION METHODS NOT INVOLVING IMPACT, WHERE POSSIBLE. FOR EXAMPLE, MILLING GENERATES LOWER VIBRATION LEVELS THAN EXCAVATION USING CLAM SHELL OR CHISEL DROPS.
2. AVOID VIBRATORY ROLLERS AND PACKERS NEAR SENSITIVE AREAS.

INNERLIGHT ENGINEERING CORPORATION
"THINK OUTSIDE THE APPLIED SCIENCE OF SUCCESS"
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA

DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

FLORIDA LICENSE No. 86404 STATE OF FLORIDA PROFESSIONAL ENGINEER

SHEET TITLE

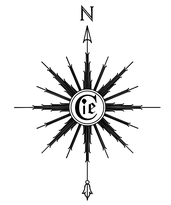
DEMOLITION & EROSION CONTROL PLAN

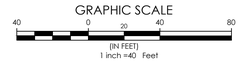
SHEET NUMBER

5 OF 13

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1.CDS\2.SHEETS\DEMOLITION PLAN.DWG, DSK8, 10/13/2020 9:23:48 PM

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED, IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT. NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____

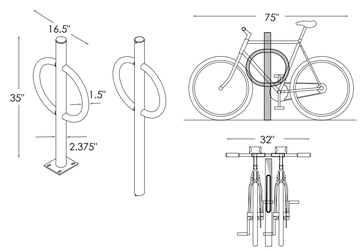




SITE GEOMETRY PLAN NOTES

1. CONTRACTORS SHALL MAINTAIN PUBLIC ACCESS AT ALL TIMES ALONG CITY OF DESTIN RIGHT-OF-WAYS.
2. NO PARKING OR UNLOADING OF MATERIALS SHALL OCCUR WITHIN PUBLIC RIGHT-OF-WAY.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO STRUCTURES WITHIN THE PUBLIC RIGHT-OF-WAY AND SHALL REPAIR ANY DAMAGE CAUSED BY THE CONSTRUCTION ACTIVITIES TO THE PUBLIC RIGHT-OF-WAY AT THE CONTRACTOR'S EXPENSE.
4. NOTHING SHALL BE ERECTED, PLACED, PARKED, PLANTED, OR ALLOWED TO GROW IN SUCH A MANNER AS TO MATERIALLY IMPEDE VISION BETWEEN A HEIGHT OF TWO FEET AND TEN FEET ABOVE THE GRADE, MEASURED AT THE CENTERLINE OF THE INTERSECTION FOR CLEAR VISIBILITY TRIANGLE.
5. DISTANCES AND RADII, WHERE APPLICABLE, ARE MEASURED FROM BACK OF CURB UNLESS OTHERWISE NOTED.
6. QUANTITIES SHOWN FOR CONVENIENCE ONLY. CONTRACTOR TO VERIFY QUANTITIES AS PART OF THE BID

IMMANUEL ANGLICAN CHURCH		
JURISDICTION	CITY OF DESTIN	
TAX PARCEL ID NUMBER	00-2S-22-0000-0001-A13R	
ZONING	INSTITUTIONAL	
FLUM	INSTITUTIONAL	
ADJACENT FLUM CATEGORIES	NORTH	RECREATION
	SOUTH	INDIAN BAYOU TRAIL R/W
	EAST	INDIAN BAYOU TRAIL R/W
	WEST	RECREATION
ADJACENT ZONING	NORTH	RECREATION
	SOUTH	INDIAN BAYOU TRAIL R/W
	EAST	INDIAN BAYOU TRAIL R/W
	WEST	RECREATION
SITE AREA (ACRES)		9.13 AC
EXISTING BUILDING AREA (SF)		15,280.00 SF
PROPOSED BUILDING AREA (SF)		11,470.00 SF
TOTAL BUILDING AREA (SF)		26,750.00 SF
BUILDING SETBACKS		
	ALLOWED	**PROVIDED**
FRONT	0 FT	128.73 SF
REAR	0 FT	413.23 SF
SIDE	0 FT	145.67 SF
FLOOR AREA RATIO (FAR)		
FLOOR AREA RATIO (FAR)	**ALLOWED**	**PROPOSED**
	0.50	0.07
IMPERVIOUS SURFACE RATIO (ISR)		
EXISTING IMPERIOUS AREA		135,126.00 SF
IMPERVIOUS AREA REMOVED		1,180.00 SF
PROPOSED IMPERVIOUS AREA		27,239.00 SF
TOTAL IMPERVIOUS AREA		161,185.00 SF
OPEN SPACE		236,517.80 SF
OPEN SPACE	**MIN REQUIRED**	**PROVIDED**
	25.00%	59.47%
BUILDING HEIGHT LIMITATION		
BUILDING HEIGHT	**ALLOWED**	**PROPOSED**
	35 FT (3 STORIES)	28.5 FT (2 STORY)
PARKING REQUIREMENTS		
EXISTING BUILDING	330 SEATS	
PROPOSED BUILDING	324 SEATS	
TOTAL SEATS	654 SEATS	
REQUIRED SPACES (1 PER 3 SEATS)	**218 SPACES**	
EXISTING SPACES	259 SPACES	
SPACES REMOVED	10 SPACES	
SPACES PROPOSED	2 SPACES	
TOTAL SPACES	**251 SPACES**	
ADA REQUIREMENTS		
REQUIRED SPACES	7 SPACES	
EXISTING SPACES	8 SPACES	
PROPOSED SPACES	2 SPACES	
TOTAL SPACES	10 SPACES	
BICYCLE PARKING		
REQUIRED (10% OF 2 PROPOSED SPACES)	1	
PROVIDED	6	



1 **BIKE PARKING DETAIL**
NTS

INNERLIGHT ENGINEERING CORPORATION
SUITE • SOLVE • THINK • THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

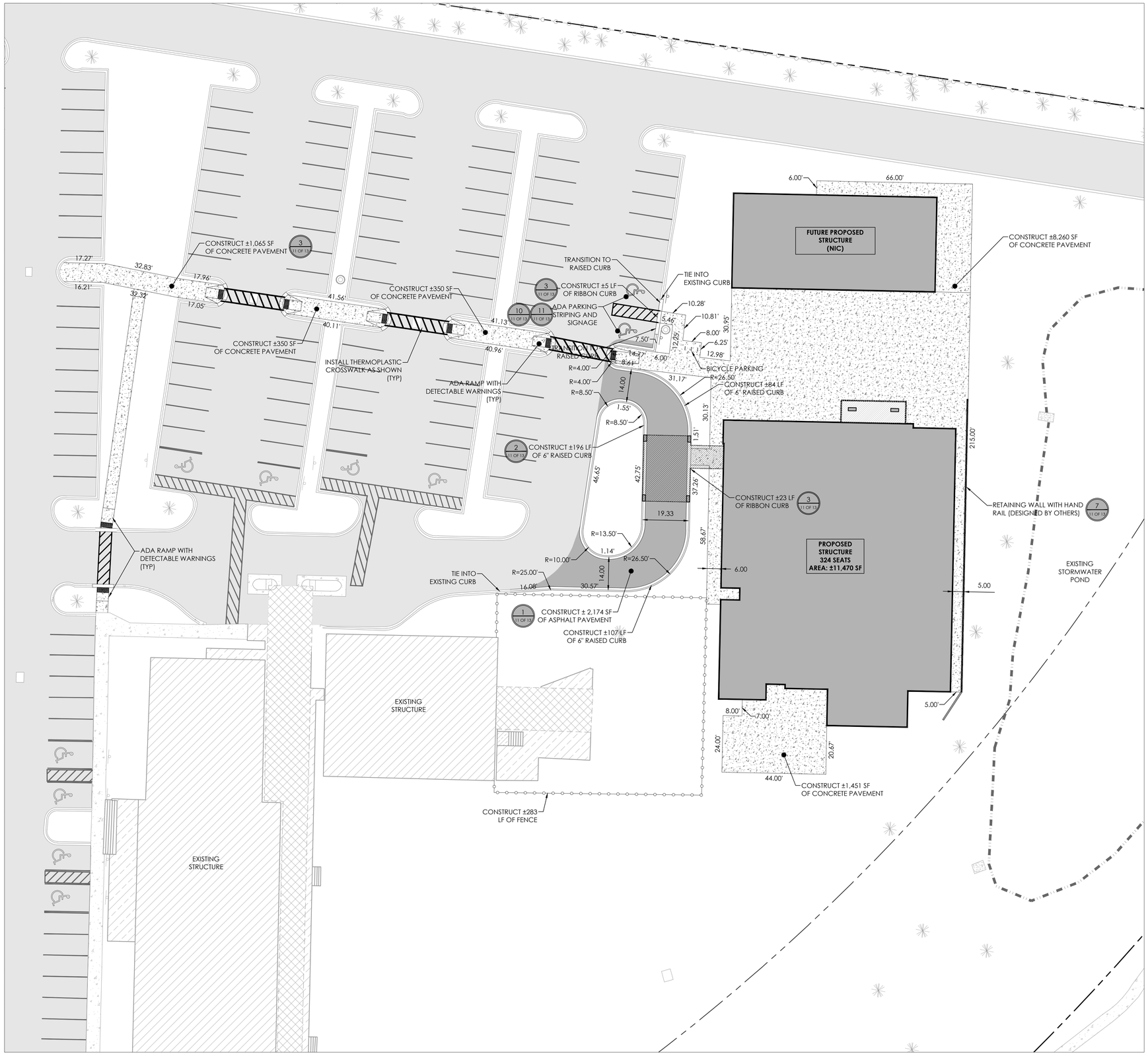
RECORD DATA
DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

SHEET TITLE
OVERALL SITE GEOMETRY PLAN

SHEET NUMBER
6 OF 13

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1-CDS\2.SHEETS\SITE GEOMETRY PLAN.DWG, DSK8, 10/13/2020 9:23:58 PM

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED, IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT. NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____



N

GRAPHIC SCALE

20 0 10 20 40

(IN FEET)

1 inch =20 Feet

SITE GEOMETRY PLAN NOTES

1. CONTRACTORS SHALL MAINTAIN PUBLIC ACCESS AT ALL TIMES ALONG WALTON COUNTY RIGHT-OF-WAYS.
2. NO PARKING OR UNLOADING OF MATERIALS SHALL OCCUR WITHIN PUBLIC RIGHT-OF-WAY.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO STRUCTURES WITHIN THE PUBLIC RIGHT-OF-WAY AND SHALL REPAIR ANY DAMAGE CAUSED BY THE CONSTRUCTION ACTIVITIES TO THE PUBLIC RIGHT-OF-WAY AT THE CONTRACTOR'S EXPENSE.
4. CONTRACTOR SHALL NOT RELOCATE ANY SIDEWALK OR MULTI-USE PATH WITHIN THE COUNTY RIGHT-OF-WAY WITHOUT WRITTEN PERMISSION FROM THE WALTON COUNTY ENGINEER.
5. ALL LANDSCAPING WITHIN THE COUNTY RIGHT-OF-WAY SHALL CONSIST OF DROUGHT TOLERANT SPECIES.
6. NOTHING SHALL BE ERECTED, PLACED, PARKED, PLANTED, OR ALLOWED TO GROW IN SUCH A MANNER AS TO MATERIALLY IMPEDE VISION BETWEEN A HEIGHT OF TWO FEET AND TEN FEET ABOVE THE GRADE, MEASURED AT THE CENTERLINE OF THE INTERSECTION FOR CLEAR VISIBILITY TRIANGLE.
7. DISTANCES AND RADII, WHERE APPLICABLE, ARE MEASURED FROM BACK OF CURB UNLESS OTHERWISE NOTED.
8. ALL ROADS ARE PRIVATE.
9. QUANTITIES SHOWN FOR CONVENIENCE ONLY. CONTRACTOR TO VERIFY QUANTITIES AS PART OF THE BID

INNERLIGHT ENGINEERING CORPORATION
SOLVE • THINK • SERVE
THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH

BUILDING ADDITION

IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA

DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED ENGINEER OR AUTHENTICATED ELECTRONIC SIGNATURE

FLORIDA LICENSE No. 86404 OCT 13 2020 STATE OF FLORIDA PROFESSIONAL ENGINEER

INNERLIGHT ENGINEERING CORPORATION 11490 EMERALD COAST PARKWAY, SUITE 2W MIRAMAR BEACH, FL 32550 (850) 533-4775

SHEET TITLE

SITE GEOMETRY PLAN

SHEET NUMBER

7 OF 13

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1.CDS\2.SHEETS\SITE GEOMETRY PLAN.DWG, DSK8, 10/13/2020 9:23:59 PM

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED, IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT.

NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____

GRADING AND DRAINAGE NOTES

1. ALL DISTURBED AREAS TO BE PERMANENTLY GRASSED AND RETENTION AREAS TO BE SODDED. ALL SLOPES 3:1 AND STEEPER SHALL BE SODDED.
2. EROSION CONTROL MEASURES SHALL BE MAINTAINED ON SITE FOR THE DURATION OF CONSTRUCTION.
3. NO PARKING OR UNLOADING OF MATERIALS SHALL OCCUR WITHIN RIGHT-OF-WAY.
4. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO STRUCTURES WITHIN THE PUBLIC AND PRIVATE RIGHT-OF-WAY AND SHALL REPAIR ANY DAMAGE CAUSED BY THE CONSTRUCTION ACTIVITIES TO THE PRIVATE AND PUBLIC RIGHT-OF-WAY AT THE CONTRACTOR'S EXPENSE.
5. CONTRACTOR SHALL NOT RELOCATE ANY SIDEWALK OR MULTI-USE PATH WITHIN THE RIGHT-OF-WAY WITHOUT WRITTEN PERMISSION FROM THE CITY OR COUNTY ENGINEER.
6. CONTRACTOR TO VERIFY ALL EXISTING INVERTS PRIOR TO CONNECTING PROPOSED STORM SYSTEM.
7. GRADING DEPICTED HEREON REQUIRED TO PROVIDE POSITIVE DRAINAGE FROM THE DEVELOPED AREA TO THE STORMWATER MANAGEMENT FACILITY (SWMF).
8. ALL ROOF DRAINS SHALL BE DIRECTED TO SWMF.
9. ALL PROPOSED FINISH FLOOR ELEVATIONS SHALL BE 12 INCHES ABOVE CROWN OF ROAD.
10. ALL FINISH FLOOR ELEVATIONS DEPICTED REPRESENT MINIMUM FINISH FLOOR ELEVATIONS.
11. ELEVATIONS SHOWN ALONG DRIVES AND PARKING AREAS ARE FROM BACK OF CURB.

N

GRAPHIC SCALE
20 0 10 20 40
(IN FEET)
1 inch =20 feet

PROPOSED STRUCTURE FFE: 20.90' [NIC]

[NIC]

ST#1
12 IN NYLOPLAST DRAIN BASIN
W/ 12X4 ADAPTER AND SIUX CHIEF NICKEL-BRONZE GRATE
PART#:832-4PNQ
RIM:20.50
INV:17.13 (S)

±13' OF 12" HDPE ADS N-12 @ 1.00%

CONNECT TO EXISTING PIPE WITH INSERTA TEE

CONNECT TO EXISTING PIPE WITH INSERTA TEE

PROPOSED STRUCTURE FFE: 20.90'

STRUCTURE - (15)
Cross Drain MES with 1:4 Slope - 15 in. Single Round Concrete Pipe
RIM:41.44
INV:15.00 (W)

±40' OF 12" HDPE ADS N-12 @ 2.50%

ST#5
12 IN NYLOPLAST DRAIN BASIN
RIM:19.19
INV:16.00 (E)

ST#2
12 IN NYLOPLAST DRAIN BASIN
W/ 12X4 ADAPTER AND SIUX CHIEF NICKEL-BRONZE GRATE
PART# S852-4PNQ
RIM:20.86
INV:17.37 (S)

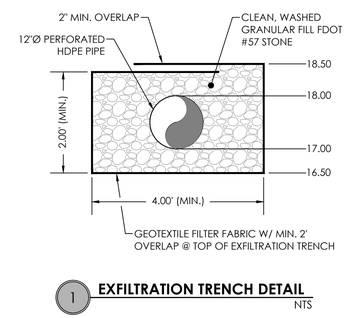
±37' OF 12" HDPE ADS N-12 @ 1.00%

ST#4
12 IN NYLOPLAST DRAIN BASIN
RIM:19.50
INV:17.00 (E)

±20' OF 12" PERF. HDPE ADS N-12 @ 0.00%

EXFILTRATION SYSTEM

ST#3
12 IN NYLOPLAST DRAIN BASIN
RIM:19.50
INV:17.00 (N)
INV:17.00 (W)



1 **EXFILTRATION TRENCH DETAIL**
NTS

INNERLIGHT ENGINEERING CORPORATION
SERVE • SOLVE • THINK
THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION

IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA
DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED ENGINEER
FLORIDA LICENSE
No. 86404
OCT 13 2020
STATE OF FLORIDA
PROFESSIONAL ENGINEER
INNERLIGHT ENGINEERING CORPORATION
11490 EMERALD COAST PKWY SUITE 2W
P: 850.353.4370

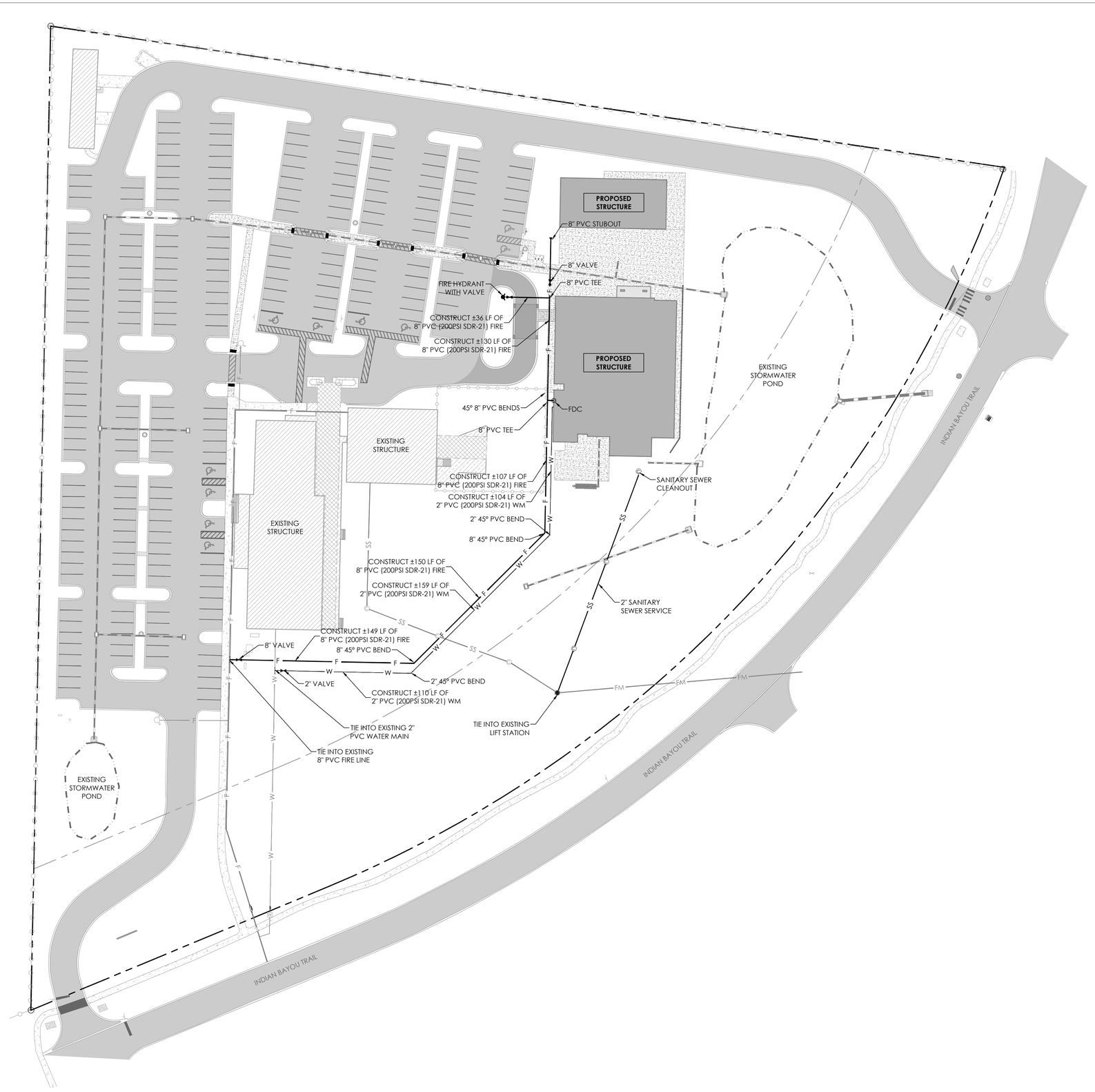
SHEET TITLE
GRADING & DRAINAGE PLAN

SHEET NUMBER
8 OF 13

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1.CDS\2.SHEETS\GRADING PLAN.DWG, DSK8, 10/13/2020 9:24:10 PM

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED, IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT.

NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____



N

GRAPHIC SCALE

40 0 20 40 80

(IN FEET)

1 inch =40 feet

GENERAL UTILITY PLAN NOTES

1. CONTRACTOR AND OR DEVELOPER SHALL NOTIFY DESTIN WATER USERS AT LEAST 24 HOURS IN ADVANCE TO BE ONSITE DURING THE CONSTRUCTION FOR INSPECTION AND VERIFICATION.
2. A PRE-CONSTRUCTION MEETING SHALL BE HELD WITH THE CONTRACTOR, DEVELOPER, ENGINEER OF RECORD, CITY OF DESTIN, AND DESTIN WATER USERS WHEN FDEP PERMITS HAVE BEEN ISSUED AND PRIOR TO CONSTRUCTION.

GENERAL POTABLE WATER NOTES

1. JOINT RESTRAINTS SHALL BE REQUIRED ON ALL WATERLINES WITHIN THE DEVELOPMENT.
2. ALL WATER METERS DEPICTED ON THESE PLANS ARE SHOWN SCHEMATIC. WATER METERS SHALL BE INSTALLED PER DESTIN WATER USERS' STANDARD DETAILS AND SPECIFICATIONS (LATEST EDITION).
3. WATER MAIN TO BE CONSTRUCTED PER DESTIN WATER USERS' STANDARD SPECIFICATIONS.
4. FIRE HYDRANTS TO BE ASSEMBLED PER DESTIN WATER USERS' SPECIFICATIONS WITH APPROPRIATE 6" DUCTILE IRON LEADER AND 6" GATE VALVES.
5. WATER DETAILS SHOWN ON SHEETS 12 OF 13, FOR INFORMATIONAL PURPOSES. CONTRACTOR TO VERIFY DETAILS AND SPECIFICATIONS WITH DESTIN WATER USERS' DETAILS AND SPECIFICATIONS.
6. CONTRACTOR SHALL COORDINATE WITH DESTIN WATER USERS PRIOR TO MAKING ANY CONNECTIONS.

INNERLIGHT ENGINEERING CORPORATION
SUITE 210
SOLVE • THINK • THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH

BUILDING ADDITION

IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA

DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

NOT VALID WITHOUT ORIGINAL SIGNATURE
FLORIDA LICENSED
No. 86404
OCT 13 2020
STATE OF FLORIDA
PROFESSIONAL ENGINEER

SHEET TITLE

UTILITY PLAN

SHEET NUMBER

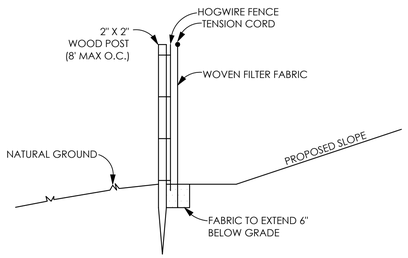
9 OF 13

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED, IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT.

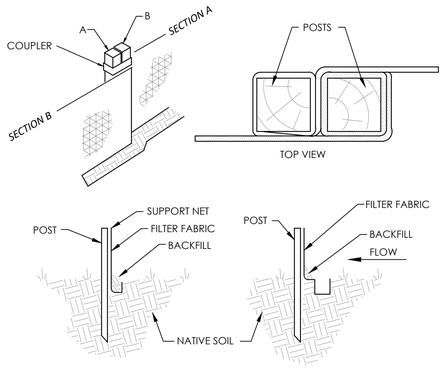
NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1-CDS\2.SHEETS\DRAINAGE AND UTILITY PLAN.DWG, DSK9, 10/13/2020 9:24:17 PM

- DIG A 6" X 6" TRENCH AT DESIRED FENCE LOCATION.
- UNROLL SILT FENCE ALONG TRENCH (SILT-LOK, ENVIROFENCE, OR ENGINEER-APPROVED EQUAL).
- DRIVE STAKE IN TO THE DOWNHILL SIDE OF TRENCH W/ FILTER FABRIC FACING UPHILL SIDE.
- STAPLE HOGWIRE TO POSTS, EXTENDING FROM TOP OF POSTS TO BOTTOM OF TRENCH.
- LAY THE BOTTOM 6" OF FABRIC IN TO THE TRENCH AND FILL W/ SOIL FOR PROPER TOE-IN.
- DRAW TENSION CORD AT TOP OF FENCE.



1 STANDARD SILT FENCE
NOT TO SCALE



2 SEDIMENT BARRIER SILT FENCE DETAIL
NOT TO SCALE

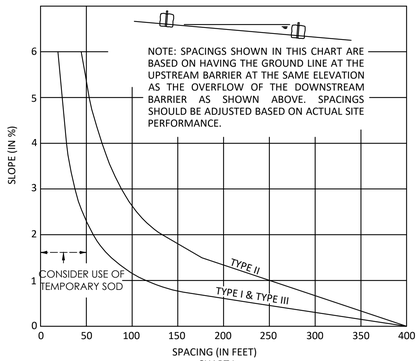
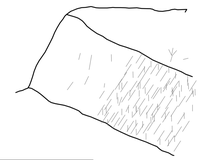


CHART I

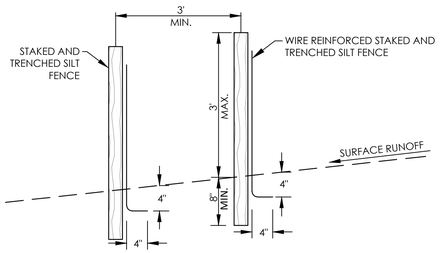
7 RECOMMENDED SPACING FOR BALED HAY BARRIERS AND TYPE III SILT FENCE
NOT TO SCALE



MATERIAL	RATE
STRAW OR HAY	2 - 1/2 TONS/ACRE
WOOD WASTE, CHIPS	2" - 3" DEEP (ABOUT
SAWDUST OR BARK	6 TO 9 TONS/ACRE)
MATTING OR NETTING	ACCORDING TO MANUFACTURER'S RECOMMENDATIONS
CUTBACK ASPHALT	1200 GALLON/ACRE (1/2 GALLON/YD)
POLYETHYLENE FILM	COMPLETELY COVER AREA

- ≤ 6 MONTHS OR WHEN SEEDING DOES NOT HAVE A SUITABLE GROWING SEASON
- A TEMPORARY COVER OVER BASE AREAS TO PREVENT EROSION AND REDUCE RUNOFF
- MAY BE NECESSARY TO ANCHOR

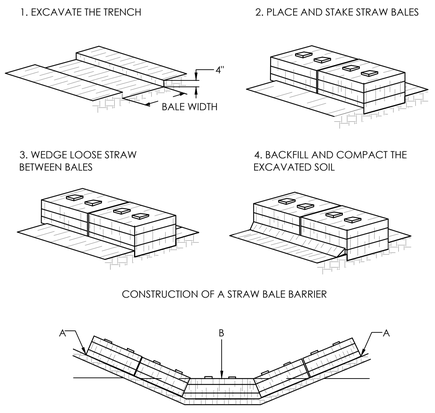
11 DISTURBED AREA STABILIZATION (WITH MULCHING ONLY)
NOT TO SCALE



NOTES:

1. POSTS SHALL BE SPACED A MAXIMUM OF 8 FEET APART AT THE BARRIER LOCATION AND DRIVEN SECURELY INTO THE GROUND A MINIMUM OF 12 INCHES. WHEN EXTRA STRENGTH FABRIC IS USED WITHOUT THE WIRE SUPPORT FENCE, POST SPACING SHALL NOT EXCEED 6 FEET.
2. A TRENCH SHALL BE EXCAVATED APPROXIMATELY 4 INCHES WIDE AND 4 INCHES DEEP ALONG THE LINE OF POSTS AND UPSLOPE FROM THE BARRIER.
3. WHEN STANDARD STRENGTH FILTER FABRIC IS USED, A WIRE MESH SUPPORT FENCE SHALL BE FASTENED SECURELY TO THE UPSLOPE SIDE OF THE POSTS USING HEAVY DUTY WIRE STAPLES AT LEAST 1 INCH LONG, TIE WIRES, OR HOG RINGS. THE WIRE SHALL EXTEND INTO THE TRENCH A MINIMUM OF 2 INCHES AND SHALL NOT EXTEND MORE THAN 36 INCHES ABOVE THE ORIGINAL GROUND SURFACE.
4. THE STANDARD STRENGTH FILTER FABRIC SHALL BE STAPLED OR WIRED TO THE FENCE, AND 8 INCHES OF THE FABRIC SHALL BE EXTENDED INTO THE TRENCH. THE FABRIC SHALL NOT EXTEND MORE THAN 36 INCHES ABOVE THE ORIGINAL GROUND SURFACE.

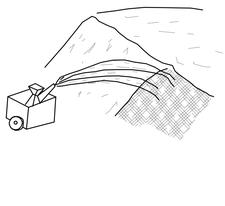
3 DOUBLE ROW STAKED SILT FENCE
NOT TO SCALE



CONSTRUCTION OF A STRAW BALE BARRIER

POINTS A SHOULD BE HIGHER THAN POINT B

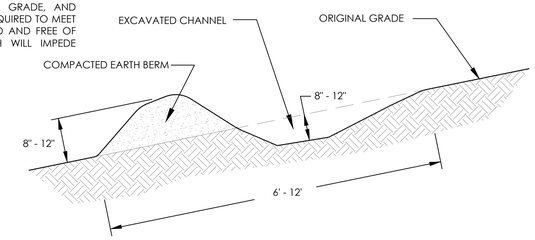
4 PROPER PLACEMENT OF STRAW BALE BARRIER IN DRAINAGE WAY
NOT TO SCALE



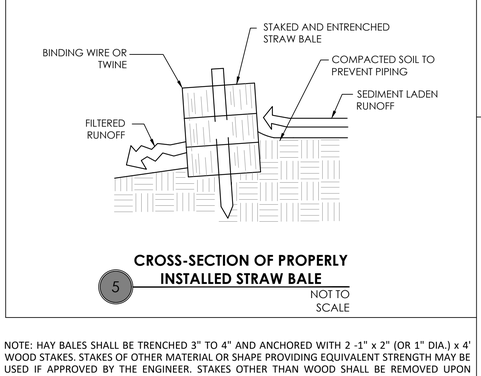
- ≤ 12 MONTHS OR UNTIL ESTABLISHMENT OF FINISHED GRADE OR PERMANENT VEGETATION
- SITE PREPARATION
  - GRADING AND SHAPING
  - SEEDBED PREPARATION
  - APPLY LIME AND FERTILIZER
  - PLANT SEEDING, SELECT SPECIES BY SEASON AND REGION
  - APPLY MULCHING MATERIAL IF NEEDED
  - IRRIGATE IF NEEDED BUT NOT AT A RATE TO CAUSE EROSION
- PLANTING DATES DEPEND ON SPECIES AND REGION (MOUNTAIN, PIEDMONT, OR COASTAL)

8 DISTURBED AREA STABILIZATION (WITH TEMPORARY SEEDINGS)
NOT TO SCALE

NOTE:
THE DIVERSION SHALL BE EXCAVATED OR SHAPED TO LINE, GRADE, AND CROSS SECTION AS REQUIRED TO MEET THE CRITERIA SPECIFIED AND FREE OF IRREGULARITIES WHICH WILL IMPEDE NORMAL FLOW.



12 DIVERSION SWALE
NOT TO SCALE



NOTE: HAY BALES SHALL BE TRENCHED 3" TO 4" AND ANCHORED WITH 2 -1" x 2" (OR 1" DIA.) x 4' WOOD STAKES. STAKES OF OTHER MATERIAL OR SHAPE PROVIDING EQUIVALENT STRENGTH MAY BE USED IF APPROVED BY THE ENGINEER. STAKES OTHER THAN WOOD SHALL BE REMOVED UPON COMPLETION OF THE PROJECT. SEE FDOT INDEX NO. 102 FOR ADDITIONAL INFORMATION.

COMPOST FILTER SOCKS MAY BE USED IN LIEU OF ROCK BAGS PROVIDED THEY MEET THE FOLLOWING SPECIFICATIONS:
1) MUST BE ANCHORED AT 3 FT INTERVALS BY CINDER BLOCKS
2) PARTICLE GRADATION: 99% PASSING 2IN. SIEVE, 40% PASSING $\frac{3}{8}$" SIEVE
3) MATERIAL < 1% DRY UNIT WEIGHT OF INERT FOREIGN MAN-MADE MATERIALS
4) FILTREXX SILT SOXX OR EQUIVALENT SHALL BE USED.

6 PROTECTION AROUND INLETS OR SIMILAR STRUCTURES
NOT TO SCALE

5 CROSS-SECTION OF PROPERLY INSTALLED STRAW BALE
NOT TO SCALE

SPECIES	RATE PER 1,000 SF	RATE PER [1] ACRE	PLANTING DATES [2] MTS-L'STONE	PIEDMONT	COASTAL
RYE	3 POUNDS	2-3 BU.	8/1 - 12/1 3/1 - 4/1	9/1 - 1/1 3/1 - 4/1	10/1 - 3/1
RYEGRASS	1 POUND	40-50 LBS	8/1 - 12/1	8/15 - 1/1	8/15 - 3/1
RYE AND ANNUAL LESPEDEZA	1-1/2 POUNDS 1/2 POUND	1-1-1/2 BU. 20-25 LBS	3/1 - 4/1 3/1 - 4/1	3/1 - 4/1 3/1 - 4/1	2/1 - 3/1 2/1 - 3/1
WEEPING LOVEGRASS	0.2 POUNDS	4-6 LBS	3/15 - 8/1	3/1 - 8/15	2/15 - 8/15
SUDANGRASS	1 POUND	35-45 LBS	4/1 - 8/1	4/1 - 7/15	4/1 - 7/15
BROWNTOP MILLET	1 POUND	30-40 LBS	4/1 - 7/1	4/1 - 7/15	4/1 - 7/15
WHEAT	3 POUNDS	2-3 BU.	10/1 - 12/1	10/15 - 1/1	11/1 - 1/15

REFERENCE: DISTURBED AREA STABILIZATION (WITH MULCHING ONLY), PAGE 71

[1] UNUSUAL SITE CONDITIONS MAY REQUIRE HEAVIER SEEDING RATES
[2] SEEDING DATES MAY NEED TO BE ALTERED TO FIT TEMPERATURE VARIATIONS

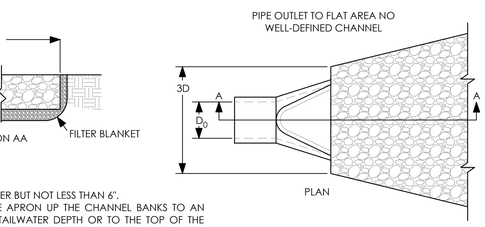
9 SEEDING RATES FOR TEMPORARY SEEDINGS
NOT TO SCALE

ESTABLISHING A PERMANENT VEGETATIVE COVER AS A DISTURBED AREA

SLOPE	SEEDED
3:1 OR FLATTER.....	≥ 4" DEEP
2:1 TO 3:1.....	1" TO 4" DEEP
2:1 OR STEEPER.....	DEPRESSION EVERY 6"-8" WITH HAND TOOL

- HAVE SOIL ANALYZED FOR LIME AND FERTILIZER RATE
- MULCH ALL SLOPES STEEPER THAN 3% AND IN BOTTOM OF SPILLWAYS AND ON ROAD BANKS
- ANCHOR MULCH IMMEDIATELY
- APPLICABLE ON HIGHLY ERODIBLE OR SEVERELY ERODED AREAS, SOMETIME CALLED "CRITICAL AREAS" INCLUDING:
  - CUT OR FILL SLOPES
  - EARTH SPILLWAYS
  - BORROW AREAS
  - CHANNEL BANKS
  - BERMS
  - ROAD SIDES
  - SPOIL AREAS
  - GULLIED LANDS
- GRADING AND SHAPING REQUIRED WHERE FEASIBLE AND PRACTICAL
- SEED BED PREPARATION
  - NOT REQUIRED IF USING HYDRAULIC SEEDING AND FERTILIZING WHEN REQUIRED

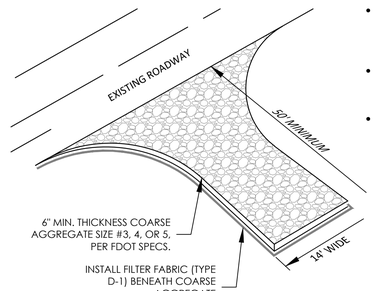
10 DISTURBED AREA STABILIZATION (WITH PERMANENT VEGETATION)
NOT TO SCALE



NOTES:

1. L A IS THE LENGTH OF THE RIPRAP APRON.
2. D 0 = 1.5 TIMES THE MAXIMUM STONE DIAMETER BUT NOT LESS THAN 6".
3. IN A WELL-DEFINED CHANNEL EXTEND THE APRON UP THE CHANNEL BANKS TO AN ELEVATION OF 6" ABOVE THE MAXIMUM TAILWATER DEPTH OR TO THE TOP OF THE BANK, WHICHEVER IS LESS.
4. A FILTER BLANKET OR FILTER FABRIC SHOULD BE INSTALLED BETWEEN THE RIPRAP AND SOIL FOUNDATION.

13 STONE OUTLET PROTECTION DETAIL
NOT TO SCALE



- THE ROAD CONSTRUCTION ACCESS SHALL BE STABILIZED USING 6" MINIMUM THICKNESS OF COARSE AGGREGATE TO REDUCE EROSION CAUSED BY CONSTRUCTION TRAFFIC, AND TO MINIMIZE TRANSPORT OF SEDIMENT ONTO THE EXISTING PAVED ROADWAY.
- AGGREGATE SHALL BE APPLIED IMMEDIATELY AFTER GRADING OR THE COMPLETION OF UTILITY CONSTRUCTION WITHIN THE RIGHT OF WAY.
- THE CONSTRUCTION ENTRANCE SHALL BE MAINTAINED IN A CONDITION WHICH WILL PREVENT TRACKING OR DIRECT FLOW OF MUD AND SEDIMENTS ONTO THE PUBLIC STREETS OR GUTTERS. PERIODIC TOP-DRESSING WITH STONE WILL BE NECESSARY AND AN ADEQUATE SUPPLY SHOULD BE HANDY. ANY SEDIMENTS OR MUD SPILLED, DROPPED, WASHED, OR TRACKED FROM VEHICLES ONTO ROADWAYS OR INTO STORM DRAINS SHALL BE RECOVERED AND CLEANED UP IMMEDIATELY.

14 TEMPORARY GRAVEL CONSTRUCTION ENTRANCE DETAIL
NOT TO SCALE

INNERLIGHT ENGINEERING CORPORATION
SUITE 2W
SOLVE • SERVE • THRIVE
THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA
DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

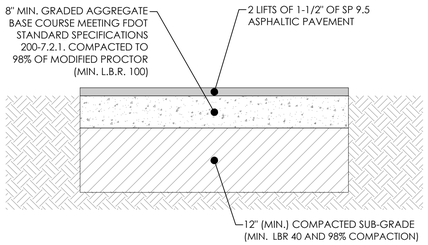
NOT RELEASED FOR CONSTRUCTION
STATE OF FLORIDA
LICENSED
No. 86404
OCT 13 2020
STATE OF FLORIDA
PROFESSIONAL ENGINEER
INNERLIGHT ENGINEERING CORPORATION
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH, FL 32550
P: 850.353.8370

SHEET TITLE
EROSION CONTROL DETAILS

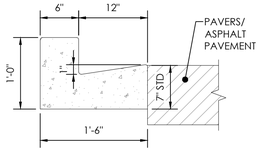
SHEET NUMBER
10 OF 13

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED, IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT. NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1.CDS\2.SHEETS\EROSION CONTROL DETAILS.DWG, Dodi, 10/13/2020 9:24:22 PM

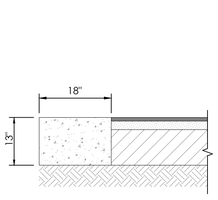


1 **TYPICAL PAVEMENT SECTION**
NTS



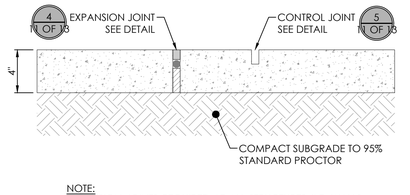
WHEN USED ON HIGH SIDE OF ROADWAYS, THE CROSS SLOPE OF THE GUTTER SHALL MATCH THE CROSS SLOPE OF THE ADJACENT PAVEMENT AND THE THICKNESS OF THE LIP SHALL BE 6" MIN., UNLESS OTHERWISE SHOWN ON PLANS. EXPANSION JOINT, PREFORMED JOINT FILLER AND JOINT SEAL ARE REQUIRED BETWEEN CURBS AND CONCRETE PAVEMENTS OR CONCRETE STRUCTURES.

2 **6" RAISED CURB**
NTS



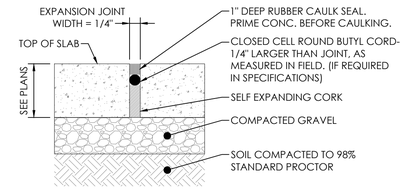
RIBBON CURBING SHALL INCORPORATE 1/2" EXPANSION JOINTS SPACED AND FORMED IN 20 FT SECTIONS OR LESS. CURBING SHALL BE SEALED WITH JOINT SEALER BETWEEN CURB AND CONCRETE PAVEMENT.

3 **18" FLAT RIBBON CURB DETAIL**
NTS



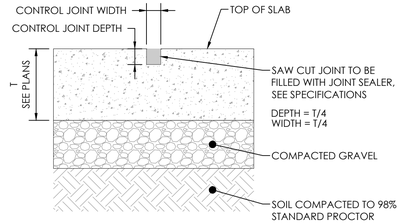
NOTE:
EXPANSION JOINTS REQUIRED AT ALL STRUCTURES (I.E. WALLS, CURB, ETC.), MAX. SPACING TO BE 25 FT. CONTROL JOINTS TO BE SPACED EVERY 6 FT (SCORE WITHIN 12 HOURS OF POUR). 3000P.S.I. CONCRETE, 2 INCH SLUMP, WITH BROOM FINISH.

4 **CONCRETE SIDEWALK DETAIL**
NTS



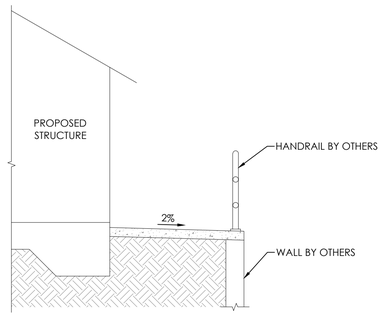
INSTALL WHERE PAVEMENT MEETS DOCK, WALLS, & MANHOLES. TO BE INSTALLED AT MAXIMUM 40 FT SPACING

5 **EXPANSION JOINT DETAIL**
NTS

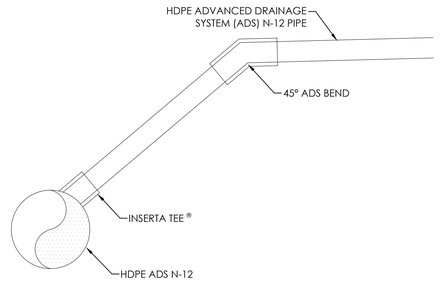


TO BE INSTALLED AT MAXIMUM 15 FT SPACING

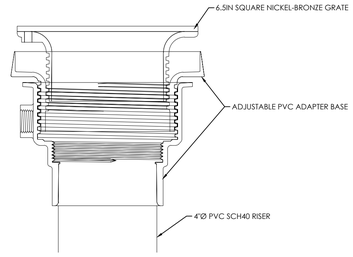
6 **CONTROL JOINT DETAIL**
NTS



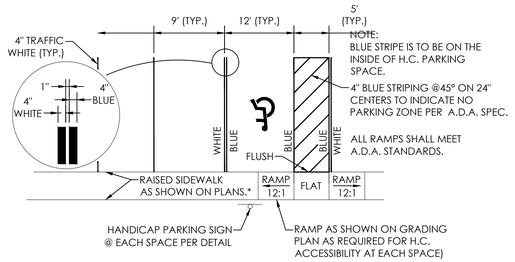
7 **HANDRAIL DETAIL**
NTS



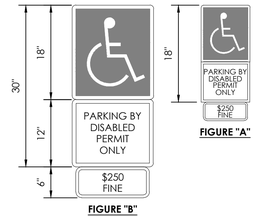
8 **INSERTA TEE CONNECTION**
NTS



9 **SIOUX CHIEF 832-4PNQ**
NTS



10 **HANDICAPPED PARKING LAYOUT DETAIL**
NTS



- TOP PORTION OF FIGURE "A" AND "B" SHALL HAVE A REFLECTIVE BLUE BACKGROUND WITH WHITE REFLECTIVE SYMBOL AND BORDER.
- BOTTOM PORTION OF FIGURE "A" AND "B" SHALL HAVE A REFLECTIVE WHITE BACKGROUND WITH BLACK OPAQUE LEGEND AND BORDER.
- FIGURE "A" AND "B" MAY BE FABRICATED ON ONE PANEL OR TWO.
- FIGURE "A" MAY BE SUBSTITUTED FOR FIGURE "B" IN AREAS WHERE SPACE IS LIMITED.
- SIGNS ARE TO BE MOUNTED AT STANDARD HEIGHT (7 FT. FROM PAVEMENT TO BOTTOM OF SIGN).

11 **HANDICAPPED PARKING SIGNAGE DETAIL**
NTS

INNERLIGHT ENGINEERING CORPORATION
SUITE 205 • SOLVE • THINK • THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION

IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA
DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

NOT VALID UNLESS SIGNED, DATED AND SEALED
FLORIDA LICENSE
No. 86404
OCT 13 2020
STATE OF FLORIDA
PROFESSIONAL ENGINEER
FRANCIS C. LIGHT, P.E.
ENGINEER OF RECORD
MIRAMAR BEACH, FLORIDA
P: 850.855.4370

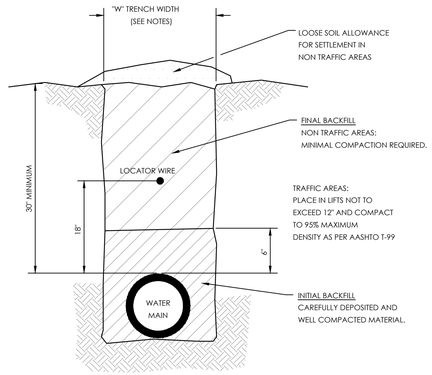
SHEET TITLE
CONSTRUCTION & DRAINAGE DETAILS

SHEET NUMBER
11 OF 13

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED. IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT.

NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1.CDS\2.SHEETS\DETAILS.DWG, DSK9, 10/13/2020 9:24:26 PM



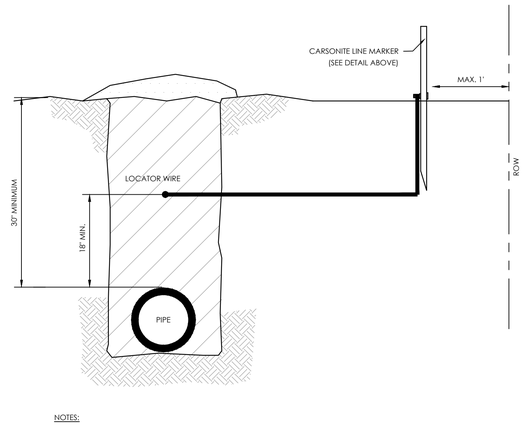
NOTES:

1. WIDTH OF THE TRENCH AT ANY POINT BELOW 6" ABOVE THE TOP OF THE PIPE SHALL BE SUFFICIENT TO PROVIDE ADEQUATE ROOM FOR JOINING THE PIPE AND FILLING AND COMPACTING THE SIDE FILLS. HOWEVER, IN NO CASE SHALL THIS WIDTH EXCEED THE OUTSIDE PIPE DIAMETER PLUS 2'-0".
2. TRENCH EXCAVATION FROM 6" ABOVE THE TOP OF THE PIPE MAY BE AS WIDE AS NECESSARY EXCEPT AS RESTRICTED BY THE LIMITS OF THE RIGHT-OF-WAY OR EASEMENT AND AS REQUIRED TO PROTECT EXISTING STRUCTURES AND CONDUITS.
3. INITIAL BACKFILL - GENERALLY, MATERIAL OBTAINED FROM THE TRENCH EXCAVATION. SOIL TYPES OF HIGHLY ORGANIC SOILS OR HIGHLY PLASTIC EXPANSIVE CLAYS SHALL NOT BE USED. INITIAL BACKFILL SHALL BE COMPACTED TO UNIFORMLY DEVELOP LATERAL SOIL FORCES DURING THE BACKFILL OPERATION.
4. FINAL BACKFILL - GENERALLY, MATERIAL OBTAINED FROM THE TRENCH EXCAVATION WITH MAXIMUM SIZE OF STONE NOT TO EXCEED SIX (6") INCHES.
5. ALL PVC PIPES SHALL HAVE AN INSULATED 12 GAUGE SOLID COPPER LOCATOR WIRE INSTALLED 18" ABOVE THE WATER MAIN.

1 TRENCH DETAIL
NTS

1. UNDER THE ADHESIVE LABEL, CONTRACTOR SHALL WRITE THE PERPENDICULAR DISTANCE FROM THE MARKER TO THE WATER MAIN USING AN INDELIBLE MARKER.
2. THE BOLT HOLE SHALL BE DRILLED OFFSET AS SHOWN IN DETAIL TO PREVENT DAMAGE TO THE SPINE OF THE MARKER.

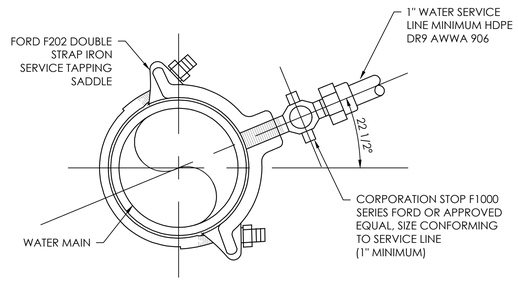
2 LINE MARKER DETAIL
NTS



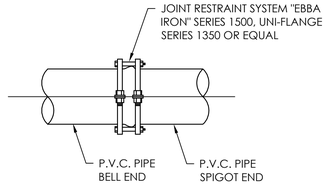
NOTES:

1. LOCATOR WIRE SHALL BE LOOPED AROUND 3/8" BOLT AND SECURED TO MARKER WITH FLAT WASHERS, NUT AND BOLT AS SPECIFIED ABOVE. LOCATOR WIRE SHALL BE CONNECTED TO MAINTAIN CONTINUITY.

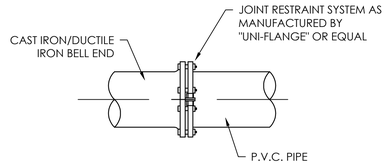
3 LINE MARKER PLACEMENT DETAIL
NTS



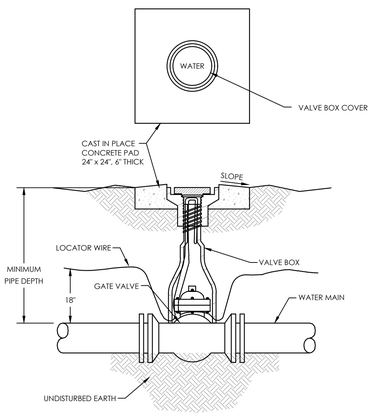
4 TYPICAL WATER SERVICE CONNECTION
NTS



5 TYPICAL RESTRAINED PVC JOINT
NTS



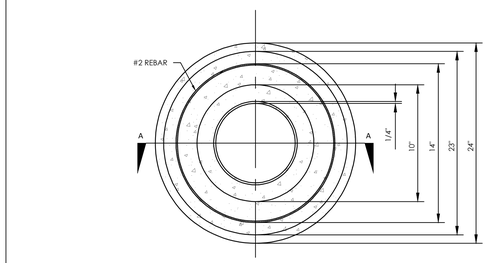
6 TYPICAL RESTRAINED CAST IRON/DUCTILE IRON TO PVC JOINT
NTS

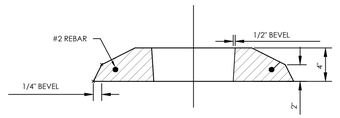


NOTES:

1. THE LOCATOR WIRE SHALL BE LOOPED THRU VALVE BOX TO EXTEND 10' ABOVE GROUND LINE.
2. ALL PADS SHALL BE POURED IN PLACE.

7 GATE VALVE AND BOX
NTS

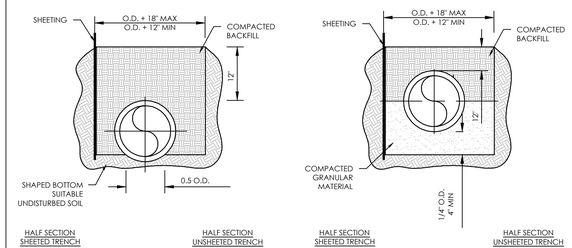




NOTES:

1. ALL DIMENSIONS ARE IN INCHES
2. MARKINGS WILL BE CAST AS REQUIRED
3. FIBER MESH REINFORCED WITH #2 SHEET RE-BAR FOR STRENGTH
4. CONCRETE RATED AT 4000 PSI
5. USE PROCAST INC. 24" BEVELED CONC. PAD, REF. PAGE V85; CODE CVP24RD SUPPLIED BY: HUGHES SUPPLY INC. P.O. BOX 7956 - MOBILE, AL 36606 (334) 476-5606; FAX (334) 476-5621

8 24" ROUND BEVELED PRECAST CONCRETE VALVE PAD
NTS



TYPE I
SHAPED BOTTOM W/ TAMPED BACKFILL

TYPE II
COMPACTED GRANULAR BEDDING

9 CLASS "B" TYPICAL BEDDING DETAIL
NTS

UTILITY NOTES:

A MANDATORY PRECONSTRUCTION MEETING SHALL BE HELD WITH ALL INVOLVED PARTIES, INCLUDING THE DEVELOPER(S), ENGINEER-OF-RECORD, CONTRACTOR(S) AND D.W.U. STAFF A MINIMUM OF TWO (2) WEEKS PRIOR TO CONSTRUCTION TO ADDRESS ALL CONSTRUCTION & INSPECTION REQUIREMENTS. THIS MEETING SHALL BE COORDINATED BY THE ENGINEER-OF-RECORD OR UTILITIES CONTRACTOR, AND HELD AT THE OCWS ENGINEERING DEPARTMENT.

PLEASE COORDINATE WITH LOCAL FIRE DEPARTMENT ON INSPECTION REQUIREMENTS AND TESTING. THE PROPOSED WATER MAINS SHALL BE SIZED AND EXTENDED ACCORDINGLY TO MEET CURRENT FIRE CODE REQUIREMENTS.

PLEASE COORDINATE ALL UTILITY TIE-INS WITH D.W.U. (850) 837-6146 A MINIMUM OF TEN (10) WORKING DAYS PRIOR TO CONSTRUCTION. ALL UTILITY CONSTRUCTION SHALL BE INSPECTED BY THE D.W.U. ENGINEERING DEPARTMENT, INCLUDING PRESSURE TEST, FINISHED GRADE DEPTH AND SERVICE LOCATIONS. A FORTY-EIGHT (48) HOUR PRIOR NOTICE IS REQUIRED WHEN CALLING FOR INSPECTIONS. ALL PROPOSED WATER MAINS AND SERVICES SHALL HAVE A PASSING PRESSURE TEST, BACTERIOLOGICAL CLEARED AND FDEP CERTIFICATION RECEIVED PRIOR TO ACCEPTANCE.

A MINIMUM 15' CLEARANCE SHALL BE MAINTAINED BETWEEN UTILITY MAINS AND PROPOSED BUILDINGS. THE CONTRACTOR SHALL PROVIDE PROPER SEPARATION FROM PROPOSED DRAINAGE SYSTEMS AND UTILITY PIPES, INCLUDING SERVICES. THE CONTRACTOR WILL BE RESPONSIBLE FOR EXCAVATION OF MATERIAL, COMPLETELY EXPOSING MAINS, SUPPLYING MATERIAL IF REQUIRED AND SECURING SITE. THE CONTRACTOR WILL NEED TO IDENTIFY THE TIE-IN LOCATIONS AND PAY ALL ASSOCIATED CONNECTION COST, PRIOR TO CONNECTIONS BEING MADE.

NO UTILITY CONNECTIONS WILL BE MADE INTO COUNTY/FDOT RIGHT-OF-WAY, AND/OR EASEMENTS WITHOUT AN APPROVED UTILITY PERMIT. ALL EXISTING ROAD CROSSINGS WILL BE BORED, UNLESS PERMITTED OTHERWISE. THE CONTRACTOR MUST REPAIR ANY PAVEMENT CUTS WITHIN TIME SPECIFIED ON PERMIT AND COORDINATE ALL CUTS WITH GOVERNING AUTHORITY A MINIMUM 10 DAYS PRIOR TO WORK BEING DONE.

THE CONTRACTOR WILL INSTALL TRACER WIRE ABOVE ALL WATER MAINS, SERVICES AND VALVES, INCLUDING VALVES INSTALLED BY D.W.U. THE WIRE WILL BE EXTENDED A MINIMUM 12" ABOVE FINAL GROUND ELEVATION AT THE VALVES AND ALL EXCESS WIRE COILED AND PLACED INSIDE THE VALVE BOX LID. THE WIRE WILL RUN THE ENTIRE SYSTEM, INCLUDING SERVICES TO CREATE A CONTINUOUS ELECTRIC CIRCUIT CAPABLE OF BEING FULLY TRACED WHEN CONNECTED TO A SINGLE DC SOURCE.

A MINIMUM 36" COVER IS REQUIRED FROM TOP OF ALL PROPOSED UTILITY LINES AND SERVICES FROM FINISHED GRADES, INCLUDING SWALES AND BASINS. ALL FIRE AND FLUSH HYDRANTS WILL BE PLACED AT BACK OF THE PROPOSED UTILITY EASEMENT, WITH BOTTOM FLANGE SECTION LEVEL WITH FINISH PAVEMENT SURFACE AND HAVE AN ISOLATION VALVE FOR EACH HYDRANT. AS NOTED ON PLANS, ALL WATER MAINS REQUIRING TO BE INSTALLED DIRECTLY UNDER PAVEMENT OR DRAINAGE BASINS SHALL BE DUCTILE IRON PIPE.

NOTE:
1. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING SANITARY INVERTS AND LOCATION OF EXISTING WATER MAIN AND NOTIFY THE ENGINEER IF THERE IS A DISCREPANCY.

INNERLIGHT ENGINEERING CORPORATION
SUITE
SOLVE • THINK • THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA
DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

NOT VALID UNLESS SIGNED AND SEALED
FLORIDA LICENSE SEAL
No. 86404
OCT 13 2020
STATE OF FLORIDA
PROFESSIONAL ENGINEER
INNERLIGHT ENGINEERING CORPORATION
11490 EMERALD COAST PKWY, SUITE 2W
MIRAMAR BEACH, FLORIDA 32550
P: 850.502.4370

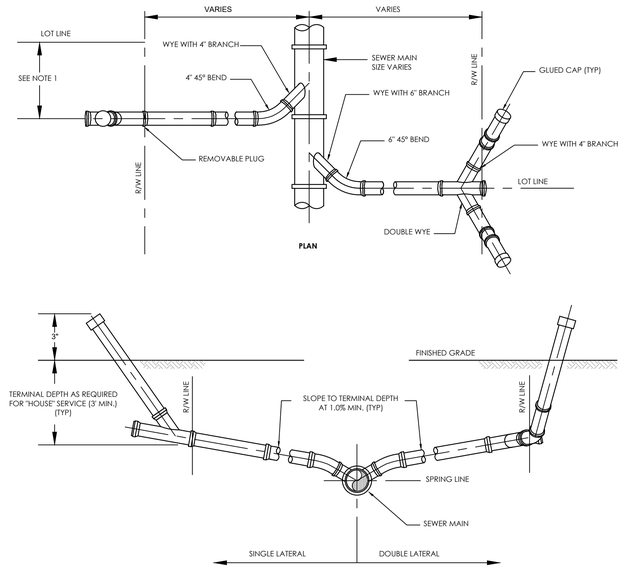
SHEET TITLE
POTABLE WATER DETAILS

SHEET NUMBER
12 OF 13

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1.CDS\2.SHEETS\POTABLE WATER DETAILS.DWG, Dodi, 10/13/2020 9:24:31 PM

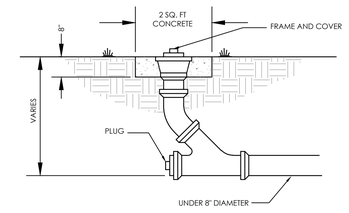
INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED. IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT.

NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____



NOTES:
1. LOCATE SINGLE LATERAL AS CLOSE TO LOT LINE AS POSSIBLE, 25' MAXIMUM.
2. INVERT OF SERVICE LATERAL SHALL NOT ENTER SEWER MAIN BELOW SPRING LINE.

3 **SERVICE LATERAL DETAIL**
NTS



4 **CLEAN-OUT DETAIL**
NTS

UTILITY NOTES:

A MANDATORY PRECONSTRUCTION MEETING SHALL BE HELD WITH ALL INVOLVED PARTIES, INCLUDING THE DEVELOPER(S), ENGINEER-OF-RECORD, CONTRACTOR(S) AND D.W.U. STAFF A MINIMUM OF TWO (2) WEEKS PRIOR TO CONSTRUCTION TO ADDRESS ALL CONSTRUCTION & INSPECTION REQUIREMENTS. THIS MEETING SHALL BE COORDINATED BY THE ENGINEER-OF-RECORD OR UTILITIES CONTRACTOR, AND HELD AT THE OCWS ENGINEERING DEPARTMENT.

PLEASE COORDINATE WITH LOCAL FIRE DEPARTMENT ON INSPECTION REQUIREMENTS AND TESTING. THE PROPOSED WATER MAINS SHALL BE SIZED AND EXTENDED ACCORDINGLY TO MEET CURRENT FIRE CODE REQUIREMENTS.

PLEASE COORDINATE ALL UTILITY TIE-INS WITH D.W.U. (850) 837-6146 A MINIMUM OF TEN (10) WORKING DAYS PRIOR TO CONSTRUCTION. ALL UTILITY CONSTRUCTION SHALL BE INSPECTED BY THE D.W.U. ENGINEERING DEPARTMENT, INCLUDING PRESSURE TEST, FINISHED GRADE DEPTH AND SERVICE LOCATIONS. A FORTY-EIGHT (48) HOUR PRIOR NOTICE IS REQUIRED WHEN CALLING FOR INSPECTIONS. ALL PROPOSED WATER MAINS AND SERVICES SHALL HAVE A PASSING PRESSURE TEST, BACTERIOLOGICAL CLEARED AND FDEP CERTIFICATION RECEIVED PRIOR TO ACCEPTANCE.

A MINIMUM 15' CLEARANCE SHALL BE MAINTAINED BETWEEN UTILITY MAINS AND PROPOSED BUILDINGS. THE CONTRACTOR SHALL PROVIDE PROPER SEPARATION FROM PROPOSED DRAINAGE SYSTEMS AND UTILITY PIPES, INCLUDING SERVICES. THE CONTRACTOR WILL BE RESPONSIBLE FOR EXCAVATION OF MATERIAL, COMPLETELY EXPOSING MAINS, SUPPLYING MATERIAL IF REQUIRED AND SECURING SITE. THE CONTRACTOR WILL NEED TO IDENTIFY THE TIE-IN LOCATIONS AND PAY ALL ASSOCIATED CONNECTION COST, PRIOR TO CONNECTIONS BEING MADE.

NO UTILITY CONNECTIONS WILL BE MADE INTO COUNTY/FDOT RIGHT-OF-WAY, AND/OR EASEMENTS WITHOUT AN APPROVED UTILITY PERMIT. ALL EXISTING ROAD CROSSINGS WILL BE BORED, UNLESS PERMITTED OTHERWISE. THE CONTRACTOR MUST REPAIR ANY PAVEMENT CUTS WITHIN TIME SPECIFIED ON PERMIT AND COORDINATE ALL CUTS WITH GOVERNING AUTHORITY A MINIMUM 10 DAYS PRIOR TO WORK BEING DONE.

THE CONTRACTOR WILL INSTALL TRACER WIRE ABOVE ALL WATER MAINS, SERVICES AND VALVES, INCLUDING VALVES INSTALLED BY D.W.U. THE WIRE WILL BE EXTENDED A MINIMUM 12" ABOVE FINAL GROUND ELEVATION AT THE VALVES AND ALL EXCESS WIRE COILED AND PLACED INSIDE THE VALVE BOX LID. THE WIRE WILL RUN THE ENTIRE SYSTEM, INCLUDING SERVICES TO CREATE A CONTINUOUS ELECTRIC CIRCUIT CAPABLE OF BEING FULLY TRACED WHEN CONNECTED TO A SINGLE DC SOURCE.

A MINIMUM 36" COVER IS REQUIRED FROM TOP OF ALL PROPOSED UTILITY LINES AND SERVICES FROM FINISHED GRADES, INCLUDING SWALES AND BASINS. ALL FIRE AND FLUSH HYDRANTS WILL BE PLACED AT BACK OF THE PROPOSED UTILITY EASEMENT, WITH BOTTOM FLANGE SECTION LEVEL WITH FINISH PAVEMENT SURFACE AND HAVE AN ISOLATION VALVE FOR EACH HYDRANT. AS NOTED ON PLANS, ALL WATER MAINS REQUIRING TO BE INSTALLED DIRECTLY UNDER PAVEMENT OR DRAINAGE BASINS SHALL BE DUCTILE IRON PIPE.

NOTE:
1. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING SANITARY INVERTS AND LOCATION OF EXISTING WATER MAIN AND NOTIFY THE ENGINEER IF THERE IS A DISCREPANCY.

INNERLIGHT ENGINEERING CORPORATION
SOLVE • THINK • THE APPLIED SCIENCE OF SUCCESS
11490 EMERALD COAST PARKWAY, SUITE 2W
MIRAMAR BEACH | FLORIDA | 32550

IMMANUEL ANGLICAN CHURCH
BUILDING ADDITION
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RECORD DATA
DATE: 02.05.2020
REV. NO: 3
REV. DATE: 10.13.2020
DRAWN BY: WBT
REVIEWED BY: FCL

NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED ENGINEER
No. 86404
OCT 13 2020
STATE OF FLORIDA
PROFESSIONAL ENGINEER
INNERLIGHT ENGINEERING CORPORATION (IEC) 11490 EMERALD COAST PKWY, SUITE 2W MIRAMAR BEACH, FL 32550 P: 850.535.4370

SHEET TITLE
SANITARY SEWER DETAILS

SHEET NUMBER
13 OF 13

C:\DROPBOX (IEC)\PROJECTS\IMMANUEL CHURCH\3.ENGINEERING\1.CDS\2.SHEETS\SEWER DETAILS.DWG, Dodi, 10/13/2020 9:24:36 PM

INNERLIGHT ENGINEERING CORPORATION | THE DRAWINGS, SPECIFICATIONS, AND OTHER DOCUMENTS PREPARED BY INNERLIGHT ENGINEERING CORPORATION (IEC) ARE FOR THE SOLE USE ON THIS PROJECT UNLESS OTHERWISE PROVIDED, IEC SHALL BE DEEMED THE AUTHOR AND RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHT. NOT RELEASED FOR CONSTRUCTION UNLESS SIGNED BY THE ENGINEER OF RECORD HERE: _____

PLANTING NOTES

SECTION I : GENERAL

CONTRACTOR SHALL BE RESPONSIBLE FOR THE SITE INSPECTION PRIOR TO LANDSCAPE CONSTRUCTION AND INSTALLATION IN ORDER TO ACQUAINT HIMSELF WITH EXISTING CONDITIONS. CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL EXISTING UNDERGROUND UTILITIES BEFORE BEGINNING CONSTRUCTION, PRIOR TO SUBMITTING A BID, VERIFY ANY DISCREPANCIES BETWEEN THE NOTES, SPECIFICATIONS, DRAWINGS, OR SITE CONDITIONS WITH THE LANDSCAPE ARCHITECT.

CONTRACTOR SHALL COMPLETE SOIL TEST IN ALL PLANTING AREAS TO DETERMINE SOIL AMENDMENT REQUIREMENTS AND SUBMIT TEST RESULTS TO LANDSCAPE ARCHITECT FOR APPROVAL. CONTRACTOR SHALL ADJUST PH AND FERTILITY BASED UPON THESE RESULTS. NO ADDITION TO OR PLACEMENT OF SOIL IS TO BE DONE PRIOR TO INITIAL SOIL TEST REPORT APPROVAL. TESTING SHALL BE DONE BY SUITABLE LABORATORY. NO PLANTING SHALL BEGIN UNTIL RESULTS AND PROPER ADJUSTMENT HAVE BEEN

SOME TREES AND SPECIMEN PLANT MATERIAL MAY BE SUPPLIED BY OWNER. VERIFY WITH OWNER.

CONTRACTOR SHALL LAYOUT TREES AND BED LINES FOR PLANTS FOR REVIEW BY LANDSCAPE ARCHITECT PRIOR TO PLANTING. A MINIMUM 24 HOURS NOTICE SHOULD BE GIVEN AND ANTICIPATED BY THE CONTRACTOR FOR THIS REVIEW.

DUE TO EXISTING VEGETATION AND OTHER SITE CONDITIONS, THE CONTRACTOR SHOULD ANTICIPATE FIELD ADJUSTMENTS BY THE LANDSCAPE ARCHITECT.

CONTRACTOR SHALL GUARANTEE ALL PLANT MATERIAL FOR ONE FULL YEAR (SOD 60 DAYS) FROM DATE OF FINAL ACCEPTANCE.

SECTION II : MATERIALS

PLANTS SHALL BE WELL FORMED, VIGOROUS, GROWING SPECIMENS WITH GROWTH TYPICAL OF VARIETIES SPECIFIED AND SHALL BE FREE FROM INJURY, INSECTS AND DISEASES. PLANTS SHALL EQUAL OR SURPASS #1 QUALITY AS DEFINED IN THE CURRENT ISSUE OF "AMERICAN STANDARDS FOR NURSERY STOCK" AS PUBLISHED BY THE AMERICAN NURSERYMEN, INC.

ALL PLANT MATERIALS ARE SUBJECT TO APPROVAL OR REFUSAL BY THE LANDSCAPE ARCHITECT AT THE JOB SITE. ALL MATERIAL REJECTED SHALL BE REMOVED FROM THE PROJECT SITE AT NO ADDITIONAL COST TO THE OWNER.

ALL PLANT MATERIAL IS TO BE CAREFULLY HANDLED BY THE ROOT BALL, NOT THE TRUNK, BRANCHES, AND/OR FOLIAGE OF THE PLANT. MISHANDLED PLANT MATERIAL MAY BE REJECTED.

ALL PLANT MATERIAL IS TO BE WELL ROOTED, NOT ROOT BOUND, SUCH THAT THE ROOT BALL REMAINS INTACT THROUGHOUT THE PLANTING PROCESS. REJECT ALL CRACKED ROOTBALLS.

SECTION III : EXECUTION

ALL TREES SHALL BE STAKED AND GUYED ON THREE SIDES. SEE DETAIL.

ALL SHRUB AND TREE PITS SHALL BE AMENDED WITH A SOIL MIXTURE CONSISTING OF GRO-TONE BED MIX (1/4 LB. PER GALLON OF PLANT SIZE), 1/2 BLACK KOW COMPOSTED COW MANURE,(1 LB PER GALLON OF PLANT SIZE).

ALL GROUND COVER AND COLOR BEDS SHALL HAVE THE ABOVE SOIL MIXTURE TILLED INTO BED AREA TO A DEPTH OF 4".

BACK ROW OF SHRUBS SHALL BE PLANTED AT 36" FROM FACE OF BUILDING WALL, GROUND COVERS SHALL BE 12" OUT FROM BUILDING AS REQUIRED BY PLANT SPECIFICATIONS.

FRONT ROW OF SHRUBS SHALL BE PLANTED A MINIMUM OF 24" BEHIND (12" FOR GROUND COVER) BED LINE @ LAWNS OR WALKS AND MINIMUM 36" BACK FROM DRIVEWAY AND PARKING AREAS.

CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING 2% POSITIVE DRAINAGE IN ALL PLANT AREAS.

ALL PLANTING BEDS AND TREE PITS SHALL BE MULCHED WITH A 3" (AFTER SETTLEMENT) LAYER OF PINE STRAW.

EXCAVATE EDGE OF ALL PLANTING BEDS TO 2" DEPTH TO FORM A NEAT CRISP DEFINITION, SEE DETAIL.

CONTRACTOR SHALL REMOVE ALL DEBRIS AND FINE GRADE ALL AREAS FOR APPROVAL BY LANDSCAPE ARCHITECT.

REMOVE ALL GUY WIRES AND STAKES AT END OF GUARANTEE PERIOD.

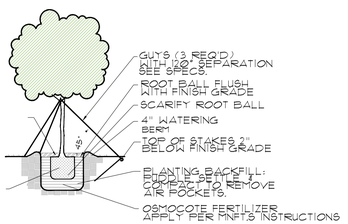
PLANT LIST PROVIDED AS A COURTESY, VERIFY ALL QUANTITIES.

PRICING TO INCLUDE ALL COMPONENTS NEEDED FOR A COMPLETE AND PROFESSIONAL INSTALLATION.

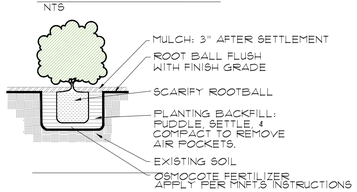
ALL PLANTED AREAS ARE TO BE IRRIGATED BY AN AUTOMATIC SYSTEM THAT HAS 100% COVERAGE WITH A MINIMUM 55% OVERLAP.

SOD TO BE EMPIRE ZOYSIA

PLANTING DETAILS

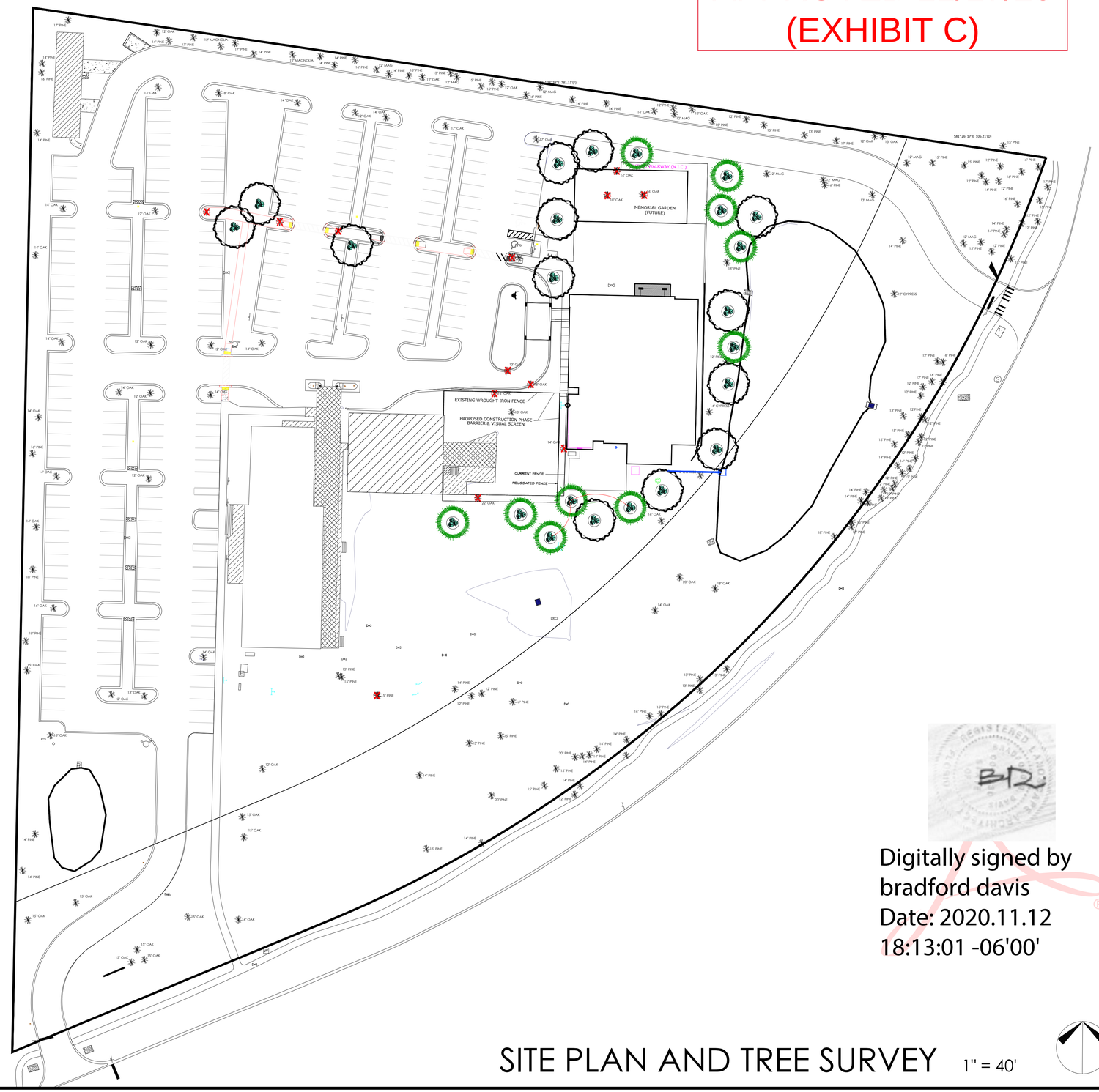


TREE PLANTING/GUYING
NTS



SHRUB PLANTING

FINAL PLANS:
APPROVED 11/17/20
(EXHIBIT C)



Digitally signed by bradford davis
Date: 2020.11.12 18:13:01 -06'00'

SITE PLAN AND TREE SURVEY 1" = 40'

bradford robert davis
LANDSCAPE ARCHITECT
284 oak avenue
point washington, fl 32459
telephone 850.974.0616
bradfordrdavis@gmail.com
www.brda.com
fl 0001730
lc26000474

date	revision
11/5/20	REVISED PER CITY COMMENTS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

L-1
4/21/20

7 REPLACEMENT TREES
(7) PROPOSED LIVE OAK 4" CALIPER
(28) PROPOSED SAW PALMETTO,

10 REFORESTATION TREES
(10) PROPOSED LONG LEAF PINE, 4" CALIPER
(30) PROPOSED SAW PALMETTO,

6 REPLACEMENT TREES
(6) PROPOSED LIVE OAK 4" CALIPER
(18) PROPOSED SAW PALMETTO,

12" OAK TO BE REMOVED

12" OAK TO BE REMOVED

18" OAK TO BE REMOVED

22" OAK TO BE REMOVED

14" OAK TO BE REMOVED

FUTURE WALKWAY (N.I.C.)

MEMORIAL GARDEN
(FUTURE)

EXISTING WROUGHT IRON FENCE

PROPOSED CONSTRUCTION PHASE
BARRIER & VISUAL SCREEN

CURRENT FENCE

RELOCATED FENCE

S81° 26' 17"E 106.21'(D)

TREE DATA TABLE

10 REFORESTATATION TREES REQUIRED, 10 PROVIDED, 1/.10 ACRE
13 REPLACEMENT TREES REQUIRED, 13 PROVIDED, 1 PER TREE
69 SHRUBS REQUIRED, 69 PROVIDED, 3 PER TREE

LANDSCAPE PLAN 1" = 20'

bradford robert davis
LANDSCAPE ARCHITECT
284 oak avenue
point washington, fl 32459
telephone 850.974.0616
bradfordrdavis@gmail.com
www.brda.com
fl 0001730
lc26000474

date revision
8/6/20 added replacement trees
11/5/20 REVISED PER CITY COMMENTS

A NEW MULTI-FUNCTION WORSHIP BUILDING FOR
IMMANUEL ANGLICAN CHURCH
250 INDIAN BAYOU TRAIL
DESTIN, FLORIDA

L-2
4/21/20

ITEM # 2020-3074

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Consent Agenda

TO: City Council

THRU: Lance Johnson, City Manager
Webb Warren, Deputy City Manager
Krystal Strickland, Finance Director

FROM: Michael Burgess, Public Services Director

DATE: 01/26/2021

SUBJECT: Replacement of the Public Works Facility Generator, relocation and installation of PW's existing generator to Sheriff's Office, authorization to execute a contract amendment with MetroPower

---

I. BACKGROUND: The existing generator located at the Public Works facility on Commons Drive is not of sufficient capacity. Staff would like to have this unit replaced with a unit that will power all of our built-in maintenance equipment during emergency situations.

II. DISCUSSION: If approved, MetroPower will install a new 48kW generator at the Public Works facility on Commons Drive. The existing unit will be relocated and installed at the City-owned Sheriff's substation on Stahlman Avenue. The existing generator at the Sheriff's substation has been inoperable for some time. The attached quote is for the new generator, its installation and the installation of the generator at the Sheriff's office. The City's Public Works Department will transport the generator from Commons Drive to Stahlman Avenue.

In addition, approval of this item will amend the contract between the City and MetroPower providing for the semi-annual maintenance and monitoring of both units.

A. Link to Strategic Goals / Objectives: Strategic Focus 2025
High Quality of Life and Safety for Residents

Management Objectives
Produce City Facility and Infrastructure Plans

B. Effect on Budget (EOB): Funding was allocated for this project in the FY21 budget under Facilities Renewal and Replacement.

30058585-565000-RR052	$	392,500
GF RR-CIP-Public Safety Facilities		
FY2021 Adopted Budget*		392,500
Previous Expenses/Encumbrances		100,977
Available Program Budget		291,523
This Agreement		19,646
FY 21 Remaining Program Budget	$	271,877

*Includes Encumbrances rolled forward

C. Level of Service (LOS): Reliable back-up power for two City-owned facilities in emergency situations.

III. CONCLUSION: Authorization will provide the Public Works facility with an appropriately sized generator and will also provide the Sheriff's office with back-up power.

IV. RECOMMENDED MOTION: I move that the City Manager be authorized to execute a Task Order for the installation of a new generator at the Public Works facility, that the existing generator be re-located and installed at the Sheriff's office and the current contract with MetroPower be amended as provided.

Attachments:

1. ATT1: Destin Public Works Shop Generator quote
2. ATT2: Metro Power 2020 - 2021 Generator Maintenance Contract Extension
3. ATT3: Metropower Contract amendment 1 Feb1 2021

METROPOWER INC
2303 US HIGHWAY 98 W UNIT #C
SANTA ROSA BEACH, FL 32459
(850) 769-8099

December 18, 2020

Dear City Of Destin Maintenance Shop:

Thank you for the opportunity to conduct an in-home survey and review your standby power needs in detail. At METROPOWER INC, we strive to provide our customers with the best automatic standby solution, and offering Generac automatic standby generators allows us to offer the generator and transfer switch option that meets your unique requirements. As a result, we are pleased to offer you this personalized proposal.

Proposal For:

City Of Destin Maintenance Shop
2949 Commons dr.
Destin, FL 32541
H: (850) 685-6101
Ddykes@cityofdestin.com

48kW Protector QS Proposal

48kW Protector QS

RECOMMENDED

QTY	Generac items	$16,629.00
1	48kW Protector QS	$16,629.00
QTY	**Electrical**	**$1,360.00**
8	Master Electrician Master Electrician	$920.00
8	Junior Electrician Junior Electrician	$440.00
QTY	**Gas**	**$340.00**
4	Master Plumber Master Plumber	$340.00
QTY	**Shop Materials**	**$915.09**
1	General Materials Adder General Materials Adder	$915.09

QTY	Wire	$402.15
35	4 awg wire	$36.05
	4 awg wire	
35	2/0 wire	$103.60
	2/0 wire	
70	3/0 wire	$262.50
	3/0 wire	

Sub-Total:	$19,646.24
Sales Tax:	$0.00
Total:	$19,646.24
Down Payment:	$0.00
Balance Due:	**$19,646.24**

Generac is the #1 standby generator on the market today. METROPOWER INC is a factory-authorized and certified dealer, trained in the proper application, installation, and service of all Generac automatic standby generators, assuring you the highest quality service and support for your generator.

Thank you for the opportunity to offer a Generac automatic standby generator to protect your home and family during a power outage. We will contact you to answer any additional questions and finalize the details of the installation of your automatic standby generator. Please feel free to contact us at (850) 769-8099 at any time.

All quotes are valid for 30 days.

Sincerely,

Frankie Parker

I accept this proposal and wish to proceed with the purchase and installation of my Generac automatic standby generator.

_____ _____

Customer Name/Signature Date

_____ _____

Dealer Name/Signature Date

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the attached notice of cancellation form for an explanation of this right.

Additional Comments:

Equipment by City of Destin to remove and replace. The general material adder is for the 11/4 regulator and pipe that we will need to accommodate the 48kw generator. Currently it has 3/4 for the 32kw in place and we can use existing on the Sheriff Station.

Selected payment option: Cash/check

Notice of Cancellation

Date of Purchase: _____

You may CANCEL this transaction, without any Penalty or Obligation, within THREE BUSINESS DAYS from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within TEN BUSINESS DAYS following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be cancelled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when you received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk.

If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your Notice of Cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this Cancellation Notice or any other written notice, or send a telegram, to METROPOWER INC, at 2303 US HIGHWAY 98 W UNIT #C SANTA ROSA BEACH, FL 32459 NOT LATER THAN MIDNIGHT OF

_____.

I HEREBY CANCEL THIS TRANSACTION.

_____
(Date)

_____
(Signature)

CUSTOMER CHECKLIST

Administration Preparation

- **Dealer** Site Survey
- **N/A** Electrical permit
- **N/A** Plumbing Permit

Installation Preparation

- **N/A** Call Electric company

Installation

- **N/A** Install base
- **N/A** Mount transfer switch
- **Dealer** Install Fuel Line
- **N/A** Landscaping

Post Install / Activation / Followup

- **Dealer** Activation
- **Dealer** Demo a Simulated Outage
- **Dealer** Fuel Pressure Check
- **Dealer** Final Inspection

CONTRACT EXTENSION AGREEMENT

This agreement dated the First day of October 2020 is between the City of Destin, Florida ("City"), a Florida municipal corporation, of 4200 Indian Bayou Trail, Destin, Florida, 32541 and Metro Power ("Contractor"). The purpose of this agreement is to extend for one year a contract for services dated December 19, 2019 between the City of Destin and Metro Power to provide miscellaneous generator maintenance services for the City.

This is the **1st of 4** possible contract extensions.

Removal of Sheriff's Office Generator from Exhibit "A": The contractor hereby agrees to not perform any maintenance or service to the generator located at 107 Stahlman Avenue (Sheriff's Substation), until specifically directed, in writing, by City Staff. This generator and any costs associated with it have been removed from Exhibit "A" as reflected by the strike-though of this item on the attached contract initialed and dated by both the City Manager and Contractor.

Billing Practices: During this and possible future contract extensions, the Contractor will provide two separate invoices for contracted services for each generator. One-half of the contract amount will be billed after the first service of the year (March) with the remainder after the second service (September).

The following provision amends the contract of the parties and is binding upon them. The Parties mutually agree to add a jury trial waiver, and a public records provision, as follows:

Jury Trial Waiver:

CONTRACTOR AND CITY AGREE TO WAIVE THEIR RIGHTS TO A TRIAL BY JURY REGARDING ANY LAWSUIT INVOLVING THE INTERPRATION, CONSTRUCTION, ENFORCEMENT, OR GOVERNANCE OF THIS CONTRACT, AND FOR ANY LAWSUIT RELATED IN ANY WAY TO THIS CONTRACT OR FOR THE WORK PERFORMED PURSUANT TO THIS CONTRACT.

Public Records:

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT THE OFFICE OF THE CITY CLERK, (850) 837-4242, 4200 INDIAN BAYOU TRAIL, DESTIN, FLORIDA 32541, rbailey@cityofdestin.com

Contractor shall comply with Florida Public Records Laws, specifically to:

- Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service.
- Shall immediately provide the City Clerk for the City with any documents requested by the Clerk in response to a public records request.
- Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.
- Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

It is understood that final authorization for this Agreement must be made by the Destin City Council, and that either party may cancel this contract extension with 30 days written notice.

- Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is compatible with the information technology systems of the City of Destin.

It is expressly agreed by the parties that this contract is an extension to the Contract dated December 19, 2019 and the original is made a part hereof as though expressly rewritten, incorporated, and included herein.

It is understood that final authorization for this Agreement must be made by the Destin City Council, and that either party may cancel this contract extension with 30 days written notice.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the day and year first above written.

Witnesses:

Erica Ehasen
(Signature)

(Signature)

CITY OF DESTIN

By: _____
Lance A. Johnson
City Manager

ATTEST: _____
Rey Bailey
City Clerk

CITY OF DESTIN SEAL FLORIDA

Witnesses:

(Signature)

(Signature)

METRO POWER

By: _____
Duane Howell
Vice President

ATTEST:

_____
Steve Cline
Department Manager

EXHIBIT A

CITY OF DESTIN, FLORIDA
REQUEST FOR BIDS (RFB) NO. 19-12-PW
MISCELLANEOUS GENERATOR CONTINUING SERVICES CONTRACT

PART I Bid submitted by:

Company: MetroPower

Address: 2303 US Highway 98 WEST #C

City & State: Santa Rosa Beach, FL Zip Code: 32459

Telephone: (850) 622-4099 E-mail: frank.parker@metropower.com Fax: (850) 622-5199

Number of Years in Business: 40 Contact Name Frankie Parker

PART II Bidding RFB No. 19-12-PW, MISCELLANEOUS GENERATOR MAINTENANCE CONTINUING SERVICES, as follows:

I. **SEMI ANNUAL SERVICE TREATMENT FOR CITY OWNED FACILITIES**

1. Bidder must be a certified electrical contractor and provide documentation certifying qualification to work on GENERAC generators.

2. Service must include all manufacturers' recommended work at appropriate hourly levels

3. At a minimum the following must be accomplished:

a. Check and adjust engine oil levels as necessary
b. Check and adjust engine coolant levels as necessary
c. Check the natural gas delivery system and tighten connections as necessary
d. Check air inlets and outlets for debris and clean as necessary
e. Check the battery electrolyte levels and adjust as necessary
f. Check battery posts, cables and charger for loose connections and adjust as necessary
g. Check unit wiring for loose connections, corrosion, damage and replace as necessary
h. Check the engine accessory drive belts for wear, weather cracking, damage and replace as necessary
i. Visual inspection of the unit looking for leaks, wear, damage, loose connections or components, corrosion and correct if needed
j. Test the engine and transfer switch safety devices and adjust as necessary
k. Initiate and automatic start and transfer of the unit to site load and exercise noting any inconsistencies
l. Change oil, oil filter, and air filter as needed
m. Check engine spark plugs, clean and re-gap or replace as necessary
n. Run generator weekly for approximately 30 minutes at each location
o. Perform an annual load test each May to ensure units will operate facilities if power is lost
p. Return the unit to standby setup for operation when required

q. Monitor software and alert Public Works when problems arise

4. List annual cost to perform semi-annual inspection for each generator at locations below:

City Hall, 4200 Indian Bayou Trail,	$ 550.00
City Hall Annex, 4100 Indian Bayou Trail	$ 550.00
~~Sheriff's Office, 112 Stahlman Ave~~	$ 475.00 *
Maintenance Facility, 3949 Commons Dr	$ 475.00
Heritage Run Pump Facility, across from 754 Benning Dr	$ 550.00

5. Hourly cost for unscheduled service call $ 115.00

6. Materials and supplies will be billed at contractor's wholesale price or contractor's wholesale price plus 25 %. Preference may be given to contractors providing materials at cost. The contractor shall supply materials invoices upon request. The City reserves the right to purchase items if obtainable at a lower cost than can be provided by contractor to perform the requested work.

Please list any additional costs associated with the above services:

_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____

To ensure responsiveness, you must submit this form and the mandatory information listed in Sections III and IV.

PART III Certifications:

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I(we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud

Signature and Certification:

Name and Title of Authorized Representative: Frankie Parker Department Mang.
(Print or Type)

Signature: _____

Date of Bid: 11-7-2019

Note: See RFB Section III, Bid Requirements, and attach all required information to Bid form.

* Strike-Thru Acknowledgment

City of Destin:		Metro Power:	
XX	08/11/2020	F.P.	8-10-2020
Initial	Date	Initial	Date

AMENDMENT NO. 1 TO
MISCELLANEOUS GENERATOR MAINTENANCE
CONTINUING SERVICES CONTRACT
BETWEEN
CITY OF DESTIN
AND
METROPOWER LLC.

THIS AMENDMENT is made and entered into this First day of February 2021, by and between the **CITY OF DESTIN** (hereinafter referred to as "CITY") and **MetroPower Inc.** (hereinafter referred to as "CONTRACTOR"), to amend the Miscellaneous Generator Maintenance Continuing Services Contract dated December 19, 2019; and

NOW, THEREFORE, the CITY and the CONTRACTOR further amend the agreement as follows:

1. **Scope of Services: This amendment provides for the semi-annual maintenance of the generator at the Public Works Facility on Commons Drive and of the generator located at the Sheriff's sub-station on Stahlman Avenue. The semi-annual maintenance is comprised of those items identified in the original contract, "Semi-Annual Service Treatment for City Owned Facilities".**
2. **Compensation: The annual maintenance cost of providing those services for these two generators will be $950. ($475 each).**

IN WITNESS WHEREOF, the City and Contractor, through their duly authorized representatives, execute this Amendment.

CITY OF DESTIN

_____
Lance A. Johnson
City Manager

Attest:

_____
City Clerk

MetroPower Inc.

_____
Frank Parker
Department Manager

SEAL

EXHIBIT
None

ITEM # 2020-3039

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Consent Agenda

TO: City Council

THRU: Lance Johnson, City Manager
Webb Warren, Deputy City Manager
Krystal Strickland, Finance Director

FROM: Michael Burgess, Public Services Director

DATE: 01/22/2021

SUBJECT: Declaration of City Property as Surplus, authorization allowing the City Manager to execute a contract for Auction Services, provides for disposal of assets

---

I. BACKGROUND: The City's Renewal and Replacement Fund provides for the replacement of older City Vehicles and equipment. As these vehicles and equipment are replaced, it becomes necessary to dispose of these assets.

Okaloosa County currently has a contract with Bidilla, Inc. to provide online auction services (ATT1 & ATT2). The City has the opportunity to "piggyback" on this contract by signing the agreement provided as ATT3.

II. DISCUSSION: City Staff has developed a list of assets it wishes to dispose of via an online auction (ATT4). Surrounding communities and local organizations also use this method to dispose of outdated, obsolete and/or unwanted vehicles, furniture and equipment.

A. Link to Strategic Goals / Objectives: from FY20-24 Strategic Goal Table
Goal #1: Financially Sound City Providing Service Excellence

B. Effect on Budget (EOB): Funds generated by the disposal of these assets will be credited to the General Fund (01300-365000 Sale of Surplus Assets).

C. Level of Service (LOS): No change in the Level of Service.

III. CONCLUSION: By approving this item, the City will be able to dispose of its outdated, obsolete and unwanted vehicles, furniture and equipment.

IV. <u>RECOMMENDED MOTION</u>: I move that the items identified in Attachment 4 be declared as surplus and authorize the City Manager to dispose of these assets by executing the provided agreement with Bidilla, Inc., furthermore, any unsold items after the auction process can be disposed of in a manner deemed appropriate by the City Manager.

Attachments:

1. ATT1: 2018 Okaloosa-Bidilla Cooperative Purchase Contract
2. ATT2: Amendment 1 to Okaloosa County Contract
3. ATT3: Destin Online Auction Piggyback Acknowledgement
4. ATT4: Destin Surplus Vehicles Furniture Equipment 012220

Contract # C18-2680-PUR
BIDILLA, INC.
ONLINE AUCTION SERVICES
EXPIRES: 02/11/2021 W/3 1 YR RENEWALS

AGREEMENT
FOR ITQ PUR 22-18
WITH BIDILLA, INC.
TO PROVIDE ONLINE AUCTION SERVICES

This Agreement is entered into by and between Okaloosa County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, situated at 1250 N. Eglin Parkway, Shalimar, FL (hereinafter the "County"), and Bidilla, Inc., a Florida profit corporation, certified to do business in the state of Florida, whose principal address is 918 Abbiegail Dr., Tallahassee, FL 32303 (hereinafter the "Provider").

WITNESSETH

WHEREAS, the Provider is a licensed Auctioneer in the State of Florida providing online auction sales;

WHEREAS, the Provider responded to the ITQ PUR 22-18 to provide online auction services; and

WHEREAS, the County, as a recipient of federal assistance, is required to incorporate specific provisions in all agreements, regardless of funding source, with additional provisions being required for federally funded projects. These provisions are being incorporated per this amendment as stated in Exhibit "B "attached hereto; and

WHEREAS, the County has now determined that it is in the best interest of the County to enter into an Agreement with the Provider to provide online auction services for County owned surplus items.

NOW, THEREFORE, the parties hereto agree as follows:

1. INCORPORATION OF DOCUMENTS

The following documents are incorporated by reference into this Agreement and are attached hereto:

1. Invitation to Quote & Acknowledgement, ITQ PUR 22-18, Online Auction Services, date of opening January 29, 2018, attached hereto as Exhibit "A" and any addendums thereto.
2. Exhibit "B", Federal Regulations, attached hereto and made a part of the agreement.

All terms within the above referenced documents are in full force and effect and shall be binding upon both parties.

2. SCOPE OF SERVICES

The Provider will provide online auction services for County owned surplus items. They will be responsible for listing sale items, lot groupings of items, cataloging the items, providing the

detailed description of the items, taking pictures of the items, uploading the pictures, lots and descriptions to the website, customer previews and customer pickups. Further detail of this scope is outlined in attached "Exhibit A" and any addendums attached hereto.

3. PAYMENT

Bidilla, Inc. will accept as payment on the County's behalf the following forms of payment-wire transfer with a convenience fee, and credit cards. No personal checks will be accepted. Credit cards will not be accepted for vehicles and heavy equipment where the total invoice exceeds $500.00.

Bidilla, Inc. will provide the County with payment within 30 days of the close of an auction segment via bank check or bank transfer from their trust/escrow account. For auction segments conducted on behalf of any entity utilizing the cooperative purchase "piggy back" portion of this agreement, payment of auction proceeds for such auction segments will be made directly to the appropriate cooperative entity.

4. DURATION OF AGREEMENT AND TERMINATION

The Agreement will begin once all parties have executed the agreement and continue for three (3) years from the date of commencement. There will be a maximum of two (2) one (1) year renewals upon mutual written agreement by both parties.

The County may terminate this Agreement for cause, if it determines that the Provider is not satisfactorily performing the requirements under this Agreement, upon thirty (30) days written notice of the deficiency in writing. Such notice shall provide reasonable specificity to the Provider of the deficiency that requires correction. The Provider shall have twenty (20) days to cure the deficiency. If the deficiency is not corrected within the time period provided, the County may either (1) terminate the Agreement, or (2) take whatever action is deemed appropriate by the County to correct the deficiency. In the event that the County chooses to take action and not terminate the Agreement, the Provider shall, upon demand, promptly reimburse the County for any and all costs and expenses incurred by the County in correcting the deficiency.

This Agreement may be terminated without cause by the County upon thirty (30) days written notice to Provider. The County further reserves the right to unilaterally cancel this Agreement for refusal of the Provider to permit public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received in conjunction with this Agreement unless the records are exempt by law.

If the County terminates the Agreement with or without cause, the County will notify the Provider of such termination in writing, with instructions to the effective date of termination. The Provider shall be paid only for work satisfactorily performed up to the point of termination for which costs can be substantiated.

5. AUDIT PROVISION

The County and/or its designee shall have the right from time to time sat its sole expense to audit the compliance by the Provider with the terms, conditions, obligations, limitations, restrictions and requirements of this Agreement and such right shall extend for a period of three (3) years after termination of this Agreement.

6. INSURANCE PROVISION

CONTRACTORS INSURANCE

1. The Contractor shall not commence any work in connection with this Agreement until he has obtained all required insurance and such insurance has been approved by the Okaloosa County Risk Manager or designee.

2. All insurance policies shall be with insurers authorized to do business in the State of Florida.

3. All insurance shall include the interest of all entities named and their respective officials, employees & volunteers of each and all other interests as may be reasonably required by Okaloosa County. The coverage afforded the Additional Insured under this policy shall be primary insurance. If the Additional Insured have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the company's liability under this policy shall not be reduced by the existence of such other insurance.

4. Where applicable, the County shall be shown as an Additional Insured with a Waiver of Subrogation on the Certificate of Insurance.

5. The County shall retain the right to reject all insurance policies that do not meet the requirement of this Agreement. Further, the County reserves the right to change these insurance requirements with 60-day notice to the Contractor.

6. The County reserves the right at any time to require the Contractor to provide copies of any insurance policies to document the insurance coverage specified in this Agreement.

7. The designation of Contractor shall include any associated or subsidiary company which is involved and is a part of the contract and such, if any associated or subsidiary company involved in the project must be named in the Workers' Compensation coverage.

8. Any exclusions or provisions in the insurance maintained by the Contractor that excludes coverage for work contemplated in this agreement shall be deemed unacceptable and shall be considered breach of contract.

WORKERS' COMPENSATION INSURANCE

1. The Contractor shall secure and maintain during the life of this Agreement Workers' Compensation insurance for all of his employees employed for the project or any site connected with the work, including supervision, administration or management, of this project and in case any work is sublet, with the approval of the County, the Contractor shall require the Subcontractor similarly to provide Workers' Compensation insurance for all employees employed at the site of the project, and such evidence of insurance shall be furnished to the County not less than ten (10) days prior to the commencement of any and all sub-contractual Agreements which have been approved by the County.

2. Contractor must be in compliance with all applicable State and Federal workers' compensation laws, including the U.S. Longshore Harbor Workers' Act or Jones Act, if applicable.

3. No class of employee, including the Contractor himself, shall be excluded from the Workers' Compensation insurance coverage. The Workers' Compensation insurance shall also include Employer's Liability coverage.

BUSINESS AUTOMOBILE LIABILITY

Coverage must be afforded for all Owned, Hired, Scheduled, and Non-Owned vehicles for Bodily Injury and Property Damage in an amount not less than $1,000,000 combined single limit each accident. If the contractor does not own vehicles, the contractor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Policy. Contractor must maintain this insurance coverage throughout the life of this Agreement.

COMMERCIAL GENERAL LIABILITY INSURANCE

1. The Contractor shall carry other Commercial General Liability insurance against all other Bodily Injury, Property Damage and Personal and Advertising Injury exposures.

2. All liability insurance (other than Professional Liability) shall be written on an occurrence basis and shall not be written on a claims-made basis. If the insurance is issued with an aggregate limit of liability, the aggregate limit of liability shall apply only to the locations included in this Agreement. If, as the result of any claims or other reasons, the available limits of insurance reduce to less than those stated in the Limits of Liability, the Contractor shall notify the County representative in writing. The Contractor shall purchase additional liability insurance to maintain the requirements established in this Agreement. Umbrella or Excess Liability insurance can be purchased to meet the Limits of Liability specified in this Agreement.

3. Commercial General Liability coverage shall include the following:

1.) Premises & Operations Liability
2.) Bodily Injury and Property Damage Liability
3.) Independent Contractors Liability
4.) Contractual Liability
5.) Products and Completed Operations Liability

4. Contractor shall agree to keep in continuous force Commercial General Liability coverage for the length of the contract.

LIMITS OF LIABILITY

The insurance required shall be written for not less than the following, or greater if required by law and shall include Employer's liability with limits as prescribed in this contract:

		LIMIT
1.	Worker's Compensation	
	1.) State	Statutory
	2.) Employer's Liability	$500,000 each accident
2.	Business Automobile	$1M each occurrence (A combined single limit)
3.	Commercial General Liability	$1M each occurrence for Bodily Injury & Property Damage $1M each occurrence Products and completed operations
4.	Personal and Advertising Injury	$1M each occurrence

NOTICE OF CLAIMS OR LITIGATION

The Contractor agrees to report any incident or claim that results from performance of this Agreement. The County representative shall receive written notice in the form of a detailed written report describing the incident or claim within ten (10) days of the Contractor's knowledge. In the event such incident or claim involves injury and/or property damage to a third party, verbal notification shall be given the same day the Contractor becomes aware of the incident or claim followed by a written detailed report within ten (10) days of verbal notification.

INDEMNIFICATION & HOLD HARMLESS

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the County, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or wrongful conduct of the Contractor and other persons employed or utilized by the Contractor in the performance of this contract.

Note: For Contractor's convenience, this certification form is enclosed and is made a part of the bid package.

CERTIFICATE OF INSURANCE

1. Certificates of insurance indicating the job site and evidencing all required coverage must be submitted not less than 10 days prior to the commencement of any of the work. The certificate holder(s) shall be as follows: Okaloosa County, 5479A Old Bethel Road, Crestview, Florida, 32536.

2. The contractor shall provide a Certificate of Insurance to the County with a thirty (30) day notice of cancellation; ten (10 days' notice if cancellation is for nonpayment of premium).

3. In the event that the insurer is unable to accommodate the cancellation notice requirement, it shall be the responsibility of the contractor to provide the proper notice. Such notification shall be in writing by registered mail, return receipt requested, and addressed to the Okaloosa County Purchasing Department at 5479-A Old Bethel Road, Crestview, FL 32536.

4. In the event the contract term goes beyond the expiration date of the insurance policy, the contractor shall provide the County with an updated Certificate of insurance no later than ten (10) days prior to the expiration of the insurance currently in effect. The County reserves the right to suspend the contract until this requirement is met.

5. The certificate shall indicate if coverage is provided under a claims-made or occurrence form. If any coverage is provided on a claims-made form, the certificate will show a retroactive date, which should be the same date of the initial contract or prior.

6. All certificates shall be subject to Okaloosa County's approval of adequacy of protection and the satisfactory character of the Insurer. County reserves the right to approve or reject any deductible/SIR above $10,000. The Certificates of Insurance shall disclose any and all deductibles or self-insured retentions (SIRs).

7. All deductibles or SIRs, whether approved by Okaloosa County or not, shall be the Contractor's full responsibility. In particular, the Contractor shall afford full coverage as specified herein to entities listed as Additional Insured.

8. In no way will the entities listed as Additional Insured be responsible for, pay for, be damaged by, or limited to coverage required by this schedule due to the existence of a deductible or SIR. Specific written approval from Okaloosa County will only be provided upon demonstration that the Contractor has the financial capability and funds necessary to cover the responsibilities incurred as a result of the deductible or SIR.

GENERAL TERMS

Any type of insurance or increase of limits of liability not described above which, the Contractor required for its own protection or on account of statute shall be its own responsibility and at its own expense.

Any exclusions or provisions in the insurance maintained by the contractor that excludes coverage for work contemplated in this contract shall be deemed unacceptable and shall be considered breach of contract.

The carrying of the insurance described shall in no way be interpreted as relieving the Contractor of any responsibility under this contract.

Should the Contractor engage a subcontractor or sub-subcontractor, the same conditions will apply under this Agreement to each subcontractor and sub-subcontractor.

The Contractor hereby waives all rights of subrogation against Okaloosa County and its consultants and other indemnities of the Contractor under all the foregoing policies of insurance.

UMBRELLA INSURANCE

The Contractor shall have the right to meet the liability insurance requirements with the purchase of an umbrella insurance policy. In all instances, the combination of primary and umbrella liability coverage must equal or exceed the minimum liability insurance limits stated in this Agreement.

7. INDEPENDENT CONTRACTORS

Provider enters into this Agreement as, and shall continue to be, an independent contractor. All services shall be performed only by Contractor and Contractor's employees. Under no circumstances shall Contractor or any of Contractor's employees look to the County as his/her employer, or as partner, agent or principal. Neither Contractor, not any of Contractor's employees, shall be entitled to any benefits accorded to the County's employees, including without limitation worker's compensation, disability insurance, vacation or sick pay. Contractor shall be responsible for providing, at Contractor's expense, and in Contractor's name, unemployment, disability, worker's compensation and other insurance as well as licenses and permits usual and necessary for conducting the services to be provided under this Agreement.

8. ASSIGNMENTS

Provider shall not assign this Agreement or any part thereof, without the prior consent in writing of the County. If Provider does, with approval, assign this Agreement or any part thereof, it shall require that its assignee be bound to it and to assume toward Provider all of the obligations and responsibilities that Provider has assumed toward the County.

9. NOTICES

All notices required by this Agreement shall be in writing to the representatives listed below:

The authorized representative of the County shall be:

Greg Kisela, Purchasing Director
5479A Old Bethel Rd.
Crestview, FL 32536
Phone: 850-689-5960
Email: gkisela@co.okaloosa.fl.us

The authorized representative(s) for the Provider shall be:

Joseph F. Kikta, CEO
336 E. College Ave, Suite 108
Tallahassee, FL 32301
Phone: 850-778-3003
Email: info@bidilla.com

Courtesy copy to:

Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, FL 32536
Phone: 850-689-5960
Fax: 850-689-5998
Email: dmason@co.okaloosa.fl.us

Any party shall have the right, from time to time, to change the address to which notices shall be sent by giving the other party at least five (5) business days prior notice of the address change.

10. PUBLIC RECORDS

Provider shall adhere to the Public Records law of Florida.

IF THE PROVIDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PROVIDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (INSERT TELEPHONE NUMBER, E-MAIL ADDRESS, AND MAILING ADDRESS).

Provider must comply with the public records laws, Florida Statute chapter 119, specifically Provider must:

1. Keep and maintain public records required by the County to perform the service.

2. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119 Florida Statutes or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement term and following completion of the agreement if the provider does not transfer the records to the County.
4. Upon completion of the agreement, transfer, at no cost, to the County all public records in possession of the provider or keep and maintain public records required by the County to perform the service. If the provider transfers all public records to the public agency upon completion of the agreement, the provider shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the provider keeps and maintains public records upon completion of the agreement, the provider shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

11. GOVERNING LAW & VENUE

This Agreement shall be interpreted in accordance with the laws of the State of Florida without regard to its principles of conflicts of laws. Venue for any legal proceedings arising out of this Agreement shall be in the state courts of Okaloosa County, Florida.

12. THIRD PARTY BENEFICIARIES

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

13. TAXES

Provider agrees to pay all sales, use, or other taxes, assessments and other similar charges for the performance of services under this Agreement when due now or in the future, required by any local, state or federal law, including but not limited to such taxes and assessments as may from time to time be imposed by the County. Provider further agrees that it shall protect, reimburse and indemnify County from and assume all liability for its tax and assessment obligations under the terms of this Agreement.

14. ENTIRE AGREEMENT AND WAIVER

This Agreement and Exhibit(s) "A" and "B" as incorporated herein contains the entire agreement between the parties and supersedes all prior oral or written agreements. Provider acknowledges

that it has not relied upon any statement, representation, prior or contemporaneous written or oral promises, agreements or warranties, except such as are expressed herein. The terms and conditions of this Agreement can only be amended in writing upon mutual agreement of the parties and signed by both parties.

The waiver by a party of any breach or default in performance shall not be deemed to constitute a waiver of any other or succeeding breach or default. The failure of the County to enforce any of the provisions hereof shall not be construed to be a waiver of the right of the County thereafter to enforce such provisions.

15. SEVERABILITY

If any term or condition of this Agreement shall be deemed, by a court having appropriate jurisdiction, invalid or unenforceable, the remainder of the terms and conditions of this Agreement shall remain in full force and effect. This Agreement shall not be more strictly construed against either party hereto by reason of the fact that one party may have drafted or prepared any or all the terms and provisions hereof.

16. REPRESENTATION OF AUTHORITY TO PROVIDER/SIGNATORY

The individual signing this Agreement on behalf of the Provider represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. The Provider represents and warrants to the County that the execution and delivery of the Agreement and the performance of Provider's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on the Provider and enforceable in accordance with its terms.

17. COMPLIANCE WITH LAWS

Provider shall secure any and all permits, licenses and approvals that may be required in order to perform the Work, shall exercise full and complete authority over Provider's personnel, shall comply with all workers' compensation, employer's liability and all other federal, state, county, and municipal laws, ordinances, rules and regulations required of an employer performing services such as the Work, and shall make all reports and remit all withholdings or other deductions from the compensation paid to Provider's personnel as may be required by any federal, state, county, or municipal law, ordinance, rule, or regulation.

18. FEDERAL REGULATIONS

The provider agrees to comply with all federal, state and local laws, rules and regulations, including but not limited to, those set forth in Exhibit "B", which is expressly incorporated herein as a part of this agreement.

(This part of the page left blank intentionally)

IN WITNESS WHEREFORE, the parties hereto have executed this Agreement as of the day and year written below.

BIDILLA, INC.

Signature

Jeffrey Butirro

Print Name

Date: 2 / 9 / 2018

OKALOOSA COUNTY, FLORIDA

Greg Kisela, Purchasing Director

Date: 2 / 12 / 18

Exhibit "B"

Standard Agreement Clauses

Title VI Clauses for Compliance with Nondiscrimination Requirements

Compliance with Nondiscrimination Requirements

During the performance of this agreement, the provider, for itself, its assignees, and successors in interest (hereinafter referred to as the "provider) agrees as follows:

1. **Compliance with Regulations:** The provider (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts And Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this agreement.

2. **Non-discrimination:** The provider, with regard to the work performed by it during the agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The provider will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the agreement covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the provider for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the provider of the provider's obligations under this contract and the Nondiscrimination Acts And Authorities on the grounds of race, color, or national origin.

4. **Information and Reports:** The provider will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts And Authorities and instructions. Where any information required of a provider is in the exclusive possession of another who fails or refuses to furnish the information, the provider will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a provider's noncompliance with the Non-discrimination provisions of this agreement, the sponsor will impose such agreement

sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:

a. Withholding payments to the provider under the agreement until the provider complies; and/or

b. Cancelling, terminating, or suspending a agreement, in whole or in part.

6. **Incorporation of Provisions:** The provider will include the provisions of paragraphs one through six in every subagreement, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The provider will take action with respect to any subagreement or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the provider becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the provider may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the provider may request the United States to enter into the litigation to protect the interests of the United States.

Title VI List of Pertinent Nondiscrimination Acts and Authorities

Title VI List of Pertinent Nondiscrimination Acts and Authorities

During the performance of this agreement, the provider, for itself, its assignees, and successors in interest (hereinafter referred to as the "provider") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);

- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and providers, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE)

All agreements and subagreements that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part time workers.

The provider has full responsibility to monitor compliance to the referenced statute or regulation. The provider must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division

OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

All agreements and subagreements that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. Provider must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The Provider retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). Provider must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

E-VERIFY

Enrollment and verification requirements.

(1) If the Provider is not enrolled as a Federal Provider in E-Verify at time of agreement award, the Provider shall-

a. Enroll. Enroll as a Federal Provider in the E-Verify Program within thirty (30) calendar days of agreement award;

b. Verify all new employees. Within ninety (90) calendar days of enrollment in the E-Verify program, begin to use E-Verify to initiate verification of employment eligibility of all new hires of the Provider, who are working in the United States, whether or not assigned to the agreement, within three (3) business days after the date of hire (but see paragraph (b)(3) of this section); and,

c. Verify employees assigned to the agreement. For each employee assigned to the agreement, initiate verification within ninety (90) calendar days after date of enrollment or within thirty (30) calendar days of the employee's assignment to the agreement, whichever date is later (but see paragraph (b)(4) of this section.)

(2) If the Provider is enrolled as a Federal Provider in E-Verify at time of agreement award, the Provider shall use E-Verify to initiate verification of employment eligibility of

a. All new employees.

i. Enrolled ninety (90) calendar days or more. The Provider shall initiate verification of all new hires of the Provider, who are working in the United States, whether or not assigned to the agreement, within three (3) business days after the date of hire (but see paragraph (b)(3) of this section); or

b. Enrolled less than ninety (90) calendar days. Within ninety (90) calendar days after enrollment as a Federal Provider in E-Verify, the Provider shall initiate verification of all new hires of the provider, who are working in the United States, whether or not assigned to the agreement, within three (3) business days after the date of hire (but see paragraph (b)(3) of this section; or

ii. Employees assigned to the agreement. For each employee assigned to the agreement, the Provider shall initiate verification within ninety (90) calendar days after date of agreement award or within thirty (30) days after assignment to the agreement, whichever date is later (but see paragraph (b)(4) of this section.)

(3) If the Provider is an institution of higher education (as defined at 20 U.S.C. 1001(a)); a State of local government or the government of a Federally recognized Indian tribe, or a surety performing under a takeover agreement entered into with a Federal agency pursuant to a performance bond, the Provider may choose to verify only employees assigned to the agreement, whether existing employees or new hires. The Provider shall follow the applicable verification requirements of (b)(1) or (b)(2), respectively, except that any requirement for verification of new employees applies only to new employees assigned to the agreement.

(4) Option to verify employment eligibility of all employees. The Provider may elect to verify all existing employees hired after November 6, 2986 (after November 27, 2009, in the Commonwealth of the Northern Mariana Islands), rather than just those employees assigned to the agreement. The Provider shall initiate verification for each existing employee working in the United States who was hired after November 6, 1986 (after November 27, 2009, in the Commonwealth of the Northern Mariana Islands), within one hundred eighty (180) calendar days of-

i. Enrollment in the E-Verify program; or

ii. Notification to E-Verify Operations of the Provider's decision to exercise this option, using the agreement information provided in the E-Verify program Memorandum of Understanding (MOU)

(5) The Provider shall comply, for the period of performance of this agreement, with the requirements of the E-Verify program MOU.

i. The Department of Homeland Security (DHS) or the Social Security Administration (SSA) may terminate the Provider's MOU and deny access to the E-Verify system in accordance with the terms of the MOU. In such case, the Provider, will be referred to a suspension or debarment official.

ii. During the period between termination of the MOU and a decision by the suspension or debarment official whether to suspend or debar, the provider is excused from its obligations under paragraph (b) of this clause. If the suspension or debarment official determines not to suspend or debar the Provider, then the Provider must reenroll in E-Verify.

iii. Web site. Information on registration for and use of the E-Verify program can be obtained via the Internet at the Department of Homeland Security Web site: http://www.dhs.gov/E-Verify.

Individuals previously verified. The Provider is not required by this clause to perform additional employment verification using E-Verify for any employee-

(a) Whose employment eligibility was previously verified by the Provider through the E-Verify program;

(b) Who has been granted and holds an active U.S. Government security clearance for access to confidential, secret, or top secret information in accordance with the National Industrial Security Program Operating Manual; or

(c) Who has undergone a completed background investigation and been issued credentials pursuant to Homeland Security Presidential Directive (HSPD)-12. Policy for a Common Identification Standard for Federal Employees and Providers.

Subagreements. The Provider shall include the requirements of this clause, including this paragraph € (appropriately modified for identification of the parties in each subagreement that-

(1) Is for-(i) Commercial and noncommercial services (except for commercial services that are part of the purchase of a COTS item (or an item that would be a COTS item, but for minor modifications), performed by the COTS provider, and are normally provided for that COTS item); or

(ii) Construction;

(2) Has a value of more than $3,500; and

(3) Includes work performed in the United States.

EXHIBIT "A"

INVITATION TO QUOTE & ACKNOWLEDGEMENT

ITQ TITLE:	**ITQ NUMBER:**
Online Auction Services	ITQ PUR 22-18
LAST DAY FOR QUESTIONS:	**January 25, 2018 at 4:00 p.m. CST**
ITQ DUE DATE & TIME:	**January 29, 2018 at 4:00 p.m. CST**

NOTE: QUOTES RECEIVED AFTER THE QUOTE DUE DATE WILL NOT BE ACCEPTED.

Okaloosa County, Florida solicits your company to submit a quote on the above referenced goods or services. All terms, specifications and conditions set forth in this ITQ are incorporated into your response. A quote will not be accepted unless all conditions have been met. All quotes must have an authorized signature in the space provided below. All envelopes containing sealed qualifications must reference the "ITQ Title", "ITQ Number" and the "ITQ Due Date & Time" Okaloosa County is not responsible for lost or late delivery of quotes by the U.S. Postal Service or other delivery services used by the respondent. Electronically submitted quotes will be accepted. Quotes may not be withdrawn for a period of sixty (60) days after the quote opening unless otherwise specified.

RESPONDENT ACKNOWLEDGEMENT FORM BELOW MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR QUOTE. QUOTES WILL NOT BE ACCEPTED WITHOUT THIS FORM, SIGNED BY AN AUTHORIZED AGENT OF THE RESPONDENT.

COMPANY NAME: Bidilla, Inc.

MAILING ADDRESS: 336 E. College AV, Suite 108

CITY, STATE, ZIP: Tallahassee, FL 32301-1554

FEDERAL EMPLOYER'S IDENTIFICATION NUMBER (FEIN): 81-2041322

TELEPHONE NUMBER: 850-778-3003 EXT: _____ FAX: _____

EMAIL: info@bidilla.com

I CERTIFY THAT THIS QUOTE IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER QUOTER SUBMITTING A QUOTE FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE BY ALL TERMS AND CONDITIONS OF THIS QUOTE AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS QUOTE FOR THE RESPONDENT.

AUTHORIZED SIGNATURE: _____ TYPED OR PRINTED NAME: Joseph F. Kikta

TITLE: CEO DATE: 1/26/2018

Rev: September 22, 2014

NOTICE TO QUOTERS
ITQ PUR 22-18

The Okaloosa County Board of County Commissioners under the County policy, request quotes from respondents for Online Auction Services. The County desires services of a qualified respondent with proven performance as outlined in the Requirements section of this packet.

Interested respondents desiring consideration shall submit their quote and necessary documents via email to **dmason@co.okaloosa.fl.us.**

Quote documents are available for download by accessing the Okaloosa County website at http://www.co.okaloosa.fl.us/purchasing/home then accessing the link "View Current Solicitations" or by accessing the Florida Purchasing Group website at https://www.bidnetdirect.com/florida.

Submittals must be delivered via email at the address listed above no later than **4:00 p.m., January 29, 2018** in order to be considered. All quotes received after the stated time and date will be returned unopened and will not be considered.

The County reserves the right to award to the firm submitting a responsive quote with a resulting negotiated agreement that is most advantageous and in the best interest of Okaloosa County, and to waive any irregularity or technicality in quotes received. Okaloosa County shall be the sole judge of the quote and the resulting negotiated agreement that is in its best interest and its decision will be final.

Greg Kisela — Date

Purchasing Director

OKALOOSA COUNTY

BOARD OF COUNTY COMMISSIONERS

Graham W. Fountain

Chairman

QUOTE REQUIREMENTS

SCOPE:

It is the intent of the County to solicit quotes from firms having expertise in providing online auction services of County owned surplus properties (assets). The required services shall include, but are not limited to, the following:

1. The contractor shall provide online auction services for surplus properties (assets) as designated by the County.

2. Listing of sale items-(the list is a total complied list of items to present to the Board of County Commissioners for sale at the Auction). If the item has a county item number, that number must be used in the description. If the item doesn't have a county number, the last four digits of the item serial number will need to be used.

3. Lot groupings-(the log groupings is the process of grouping 1 or more of like items to sell as a group)

4. Cataloging the items-(to catalog, the vendor will need to put all items together before they go out to website)

5. Accomplishing the detailed description for the lot(s)-(providing the detailed description of the product that is being advertised)

6. Taking pictures and uploading of the pictures, lots and descriptions to the website

7. Customer Previews/Customer Pickups-must be picked within 30 business days of purchase. There must be two pickup times allotted for the customer which will be scheduled by the auctioneer.

8. The County may withdraw any item from auction prior to its being sold.

9. The contractor shall have knowledge of and be compliant with all local, state, and federal laws and regulations regarding auction services and government owned surplus property (assets).

10. The County may impose minimum bid amounts on property at its discretion.

11. Contractor shall advertise and promote the County's online auction services, as necessary, at its own expense including but not limited to signage, newspaper ads, online ads, mailers, etc.

12. The ads must run for at least (1) one week but no longer than (2) weeks prior to the sale. The newspaper must be a general circulation within the County or location of the items up for bid. (F.S 274.06)

13. Contractor shall hold auctions monthly, quarterly, or as mutually agreed upon by the contractor and the County. Auctions will normally be held at the Old Bethel location, however; there may be times when the auction will need to be held at other locations.

14. The County shall retain ownership over all property (asset) until such time as the property (asset) is successfully auctioned and transferred to the successful purchaser.

15. The books, records, documents and accounting procedures and practices of the contractor relevant to this service shall be subject to the inspection, examination, and audit by the County.

16. The County would also **require** the auctioneer to be one site to perform all of these additional process. As the County is not able to physically participate in these areas due to staffing shortfalls.

Firms responding to this ITQ shall be able to demonstrate that they will have the continuing capabilities to perform these services.

Firms shall include a copy of their Business License with their quote.

Compensation for Services:

The successful contractor shall receive a fixed percentage (Buyer's Premium) as indicated in the quote based on the sale price of the surplus property (asset) sold at auction.
The County shall not be responsible for any expenditure of monies or other expenses incurred by the contractor in making its proposal.

Reports and Invoices:

Contractor is required to provide the following records to ensure receipt and disposition of all property it sells for the County:
_ Report including property (asset) description, County asset number if applicable, sales price, auctioneer commission, reimbursement to County and bidder number.
_ Complete bidder list including name, address, and assigned bidder number.
_ Check must be delivered to County within four weeks of the sale.

TERM:

This agreement shall continue for a period of three (3) years and have two (2) one- year renewal periods upon mutual consent of Auction Firm and County.

GENERAL SERVICES INSURANCE REQUIREMENTS W/CYBER LIABILITY

REVISED: 05/17/2017

CONTRACTOR'S INSURANCE

1. The Contractor shall not commence any work in connection with this Agreement until he has obtained all required insurance and such insurance has been approved by the Okaloosa County Risk Manager or designee.

2. All insurance policies shall be with insurers licensed to do business in the State of Florida.

3. All insurance shall include the interest of all entities named and their respective agents, consultants, servants and employees of each and all other interests as may be reasonably required by Okaloosa County as Additional Insured. The coverage afforded the Additional Insured under this policy shall be primary insurance. If the Additional Insured have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the company's liability under this policy shall not be reduced by the existence of such other insurance.

4. The County shall be listed as Additional Insured by policy endorsement on all insurance contracts applicable to this Agreement except Workers' Compensation.

5. The County shall be furnished proof of coverage by certificates of insurance (COI) and endorsements for every applicable insurance contract required by this Agreement. The COI's and policy endorsements must be delivered to the County Representative not less than ten (10) days prior to the commencement of any and all contractual Agreements between the County and the Contractor.

6. The County shall retain the right to reject all insurance contracts that do not meet the requirement of this Agreement. Further, the County reserves the right to change these insurance requirements with 60-day notice to the Contractor.

7. The insurance definition of Insured shall include Subcontractor, Sub-subcontractor, and any associated or subsidiary companies of the Contractor, which are involved, and which is a part of the contract.

8. The County reserves the right at any time to require the Contractor to provide certified copies of any insurance policies to document the insurance coverage specified in this Agreement.

9. The designation of Contractor shall include any associated or subsidiary company which is involved and is a part of the contract and such, if any associated or subsidiary company involved in the project must be named in the Workers' Compensation coverage.

10. All insurance policies shall include a clause to provide 30 days written notice to Okaloosa County for any changes, cancellations or non-renewal of the policy, with the exception of 10 day notice for cancellation due to non-payment of premium. Such notice shall be given directly to the County Representative.

WORKERS' COMPENSATION INSURANCE

1. The Contractor shall secure and maintain during the life of this Agreement Workers' Compensation insurance for all of his employees employed for the project or any site connected with the work, including supervision, administration or management, of this project and in case any work is sublet, with the approval of the County, the Contractor shall require the Subcontractor similarly to provide Workers' Compensation insurance for all employees employed at the site of the project, and such evidence of insurance shall be furnished to the County not less than ten (10) days prior to the commencement of any and all sub-contractual Agreements which have been approved by the County.

2. Such insurance shall comply with the Florida Workers' Compensation Law.

3. No class of employee, including the Contractor himself, shall be excluded from the Workers' Compensation insurance coverage. The Workers' Compensation insurance shall also include Employer's Liability coverage.

BUSINESS AUTOMOBILE AND COMMERCIAL GENERAL LIABILITY INSURANCE

1. The Contractor shall maintain Business Automobile Liability insurance coverage throughout the life of this Agreement. The insurance shall include Owned, Non-owned & Hired Motor Vehicle coverage.

2. The Contractor shall carry other Commercial General Liability insurance against all other Bodily Injury, Property Damage and Personal and Advertising Injury exposures.

3. All liability insurance (other than Professional Liability) shall be written on an occurrence basis and shall not be written on a claims-made basis. If the insurance is issued with an aggregate limit of liability, the aggregate limit of liability shall apply only to the locations included in this Agreement. If, as the result of any claims or other reasons, the available limits of insurance reduce to less than those stated in the Limits of Liability, the Contractor shall notify the County representative in writing. The Contractor shall purchase additional liability insurance to maintain the requirements established in this Agreement. Umbrella or Excess Liability insurance can be purchased to meet the Limits of Liability specified in this Agreement.

LIMITS OF LIABILITY

The insurance required shall be written for not less than the following, or greater if required by law and shall include Employer's liability with limits as prescribed in this contract:

		LIMIT
1.	Worker's Compensation	
	1.) State	Statutory
	2.) Employer's Liability	Statutory
2.	Business Automobile	$1,000,000 each occurrence (A combined single limit)
3.	Commercial General Liability	$1,000,000 each occurrence
4.	Personal and Advertising Injury	$1,000,000

5.	Products and Completed Operations	$1,000,000 per occurrence
6.	Cyber Liability	$1,000,000
7.	Professional Liability	$1,000,000

NOTICE OF CLAIMS OR LITIGATION

The Contractor agrees to report any incident or claim that results from performance of this Agreement. The County representative shall receive written notice in the form of a detailed written report describing the incident or claim within ten (10) days of the Contractor's knowledge. In the event such incident or claim involves injury and/or property damage to a third party, verbal notification shall be given the same day the Contractor becomes aware of the incident or claim followed by a written detailed report within ten (10) days of verbal notification.

INDEMNIFICATION & HOLD HARMLESS

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the County, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or wrongful conduct of the Contractor and other persons employed or utilized by the Contractor in the performance of this contract.

Note: For Contractor's convenience, this certification form is enclosed and is made a part of the bid package.

CERTIFICATE OF INSURANCE

1. Certificates of insurance, in duplicate, indicating the job site and evidencing all required coverage must be submitted to and approved by Okaloosa County prior to the commencement of any of the work. The certificate holder(s) shall be as follows: Okaloosa County, 5479A Old Bethel Road, Crestview, Florida, 32536.

2. All policies shall expressly require 30 days written notice to Okaloosa County at the address set out above, or the cancellations of material alterations of such policies, and the Certificates of Insurance, shall so provide.

3. All certificates shall be subject to Okaloosa County's approval of adequacy of protection and the satisfactory character of the Insurer. County reserves the right to approve or reject all deductible/SIR above $10,000. The Certificates of Insurance shall disclose any and all deductibles or self-insured retentions (SIRs).

4. All deductibles or SIRs, whether approved by Okaloosa County or not, shall be the Contractor's full responsibility. In particular, the Contractor shall afford full coverage as specified herein to entities listed as Additional Insured.

5. In no way will the entities listed as Additional Insured be responsible for, pay for, be damaged by, or limited to coverage required by this schedule due to the existence of a deductible or SIR. Specific written approval from Okaloosa County will only be provided upon demonstration that the Contractor has the financial capability and funds necessary to cover the responsibilities incurred as a result of the deductible or SIR.

GENERAL TERMS

Any type of insurance or increase of limits of liability not described above which, the Contractor required for its own protection or on account of statute shall be its own responsibility and at its own expense.

The carrying of the insurance described shall in no way be interpreted as relieving the Contractor of any responsibility under this contract.

Should the Contractor engage a subcontractor or sub-subcontractor, the same conditions will apply under this Agreement to each subcontractor and sub-subcontractor.

The Contractor hereby waives all rights of subrogation against Okaloosa County and its consultants and other indemnities of the Contractor under all the foregoing policies of insurance.

UMBRELLA INSURANCE

The Contractor shall have the right to meet the liability insurance requirements with the purchase of an umbrella insurance policy. In all instances, the combination of primary and umbrella liability coverage must equal or exceed the minimum liability insurance limits stated in this Agreement.

GENERAL SERVICES SPECIAL BID CONDITIONS

1. **SPECIFICATION EXCEPTIONS** – Specifications are based on the most current literature available. Respondent shall clearly list any change in the manufacturer's specifications which conflict with the bid specifications. Respondent must also explain any deviation from the bid specification in writing, as a foot note on the applicable bid page and enclose a copy of the manufacturer's specifications data detailing the changed item(s) with their bid. Failure of the respondent to comply with these provisions will result in respondents being held responsible for all costs required to bring the equipment in compliance with bid specifications.

2. **APPLICABLE LAWS & REGULATIONS** – All applicable Federal and State laws, County and municipal ordinances, orders, rules and regulations of all authorities having jurisdiction over the project shall apply to the bid throughout, and they will be deemed to be included in the contract the same as though they were written in full therein.

3. **DISQUALIFICATION OF RESPONDENTS** - Any of the following reasons may be considered as sufficient for the disqualification of a respondent and the rejection of its bid:

   Submission of more than one proposal for the same work from an individual, firm or corporation under the same or different name.

   Evidence that the respondent has a financial interest in the firm of another respondent for the same work.

   Evidence of collusion among respondents. Participants in such collusion will receive no recognition as respondents for any future work of the County until such participant has been reinstated as a qualified respondent.

   Uncompleted work which in the judgment of the County might hinder or prevent the prompt completion of additional work if awarded.

   Failure to pay or satisfactorily settle all bills due for labor and material on former contracts in force at the time of advertisement of proposals.

   Default under previous contract.

   Listing of the respondent by any Local, State or Federal Government on its barred/suspended vendor list.

4. **AWARD OF CONTRACT** -

   Okaloosa County Review - Okaloosa County designated Staff will review all quotes and will participate in the Recommendation to Award.

   The County will award the contract to the best, most responsible percentage, and the County reserves the right to award the contract to the respondent submitting a responsive quote with a resulting negotiated agreement which is most advantageous and in the best interest of the County, and to reject

any and all quotes or to waive any irregularity or technicality in quotes received. Okaloosa County shall be the sole judge of the quote and the resulting negotiated agreement that is in its best interest and its decision shall be final.

Okaloosa County reserves the right to waive any informalities or reject any and all quotes, in whole or part, to utilize any applicable state contracts in lieu of or in addition to this quote and to accept the quote that in its judgment will best serve the interest of the County.

Okaloosa County specifically reserves the right to reject any conditional quotes and quotes which make it impossible to determine the true amount of the quote. Each item must be quoted separately and no attempt is to be made to tie any item or items to any other item or items.

5. **PAYMENTS** – The respondent shall be paid upon submission of invoices and approval of acceptance by Okaloosa County Board of County Commissioners, Finance Office, 302 N. Wilson St., #203, Crestview FL 32536, for the prices stipulated herein for articles delivered and accepted. Invoices must show Contract #.

6. **DISCRIMINATION** - An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

7. **PUBLIC ENTITY CRIME INFORMATION** - Pursuant to Florida Statute 287.133, a respondent may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

8. **CONFLICT OF INTEREST** - The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. All respondents must disclose with their proposals the name of any officer, director, or agent who is also a public officer or an employee of the Okaloosa Board of County Commissioners, or any of its agencies. Furthermore, all respondents must disclose the name of any County officer or employee who owns, directly or indirectly, an interest of five percent (5%) or more in the firm or any of its branches.

Note: For respondent's convenience, this certification form is enclosed and is made a part of the bid package.

9. **RECYCLED CONTENT INFORMATION** - In support of the Florida Waste Management Law, respondents are encouraged to supply with their bid any information available regarding recycled material content in the products bid. The County is particularly interested in the type of recycled material used (such as paper, plastic, glass, metal, etc.) and the percentage of recycled material contained in the product. The County also requests information regarding any known or potential material content in the product that may be extracted and recycled after the product has served its intended purpose.

Note: For respondent's convenience, this certification form is enclosed and is made a part of the bid package.

10. **REORGANIZATION OR BANKRUPTCY PROCEEDINGS** – Bids will not be considered from respondents who are currently involved in official financial reorganization or bankruptcy proceedings.

11. **INVESTIGATION OF RESPONDENT** – The County may make such investigations, as it deems necessary to determine the stability of the respondent to perform the work and that there is no conflict of interest as it relates to the project. The respondent shall furnish to the Owner any additional information and financial data for this purpose as the County may request.

12. **AUTHORITY TO PIGGYBACK** - All respondents submitting a response to this Request for Quote agree that such response also constitutes a bid to all governmental agencies under the same conditions, for the same contract price, and for the same effective period as this bid, should the respondent feel it is in their best interest to do so.

    Each governmental agency desiring to accept these bids and make an award thereof shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials and/or services ordered and received by it, and no agency assumes any liability by virtue of this bid.

    This agreement in no way restricts or interferes with the right of any governmental agency to bid any or all items.

13. **CONE OF SILENCE** – The Okaloosa County Board of County Commissioners has established a solicitation silence policy **(Cone of Silence)** that prohibits oral or written communication regarding all formal solicitations for goods or services (formal proposals, Requests for Proposals, Requests for Qualifications) issued by the Board through the County Purchasing Department. The period commences from the date of advertisement until award of contract.

    Note: For respondent's convenience, this certification form is enclosed and is made a part of the bid package.

14. **REVIEW OF PROCUREMENT DOCUMENTS** - Per Florida Statute 119.071 (2) 2 sealed bids, proposals, or replies received by the County pursuant to a competitive solicitation are exempt from public disclosure until such time as the County provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier.

15. **COMPLIANCE WITH FLORIDA STATUTE 119.0701** - The Respondent shall comply with all the provisions of section 119.0701, Florida Statutes relating to the public records which requires, among other things, that the Respondent: (a) Keep and maintain public records; (b) Provide the public with access to public records on the same terms and conditions that the public agency would provide the records; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the respondent upon termination of the contract.

16. **PROTECTION OF RESIDENT WORKERS** – The Okaloosa County Board of County Commissioners actively supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verifications, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verifications. The respondent shall establish appropriate procedures and controls so no services or

products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment. Okaloosa County reserves the right to request documentation showing compliance with the requirements.

Respondents doing construction business with Okaloosa County are required to use the Federal Government Department of Homeland Security's website and use the E-Verify Employment Eligibility Verifications System to confirm eligibility of all employees to work in the United States.

17. **SUSPENSION OR TERMINATION BY OWNER FOR CONVENIENCE -** The County may, at any time, without cause, order Respondent in writing to suspend, delay or interrupt the work in whole or in part for such period of time as the County may determine, or to terminate all or a portion of the Contract for the County's convenience. Upon such termination, the Contract Price earned to the date of termination shall be paid to Respondent, but Respondent waives any claim for damages, including loss of profits arising out of or related to the early termination. Those Contract provisions which by their nature survive final acceptance shall remain in full force and effect. If the County orders a suspension, the Contract price and Contract time may be adjusted for increases in the cost and time caused by suspension, delay or interruption. No adjustment shall be made to the extent that performance is, was or would have been so suspended, delayed or interrupted by reason for which Respondent is responsible; or that an equitable adjustment is made or denied under another provision of this Contract.

18. **FAILURE OF PERFORMANCE/DELIVERY -** In case of default by the respondent, the County after due notice (oral or written) may procure the necessary supplies or services from other sources and hold the respondent responsible for difference in cost incurred. Continuous instances of default shall result in cancellation of the award and removal of the respondent from the bid list for duration of one (1) year, at the option of the County.

19. **AUDIT -** If requested, respondent shall permit the County or an authorized, independent audit agency to inspect all data and records of respondent relating to its performance and its subcontracts under this contract from the date of the contract through three (3) years after the expiration of contract.

20. **EQUAL EMPLOYMENT OPPORTUNITY; NON DISCRIMINATION** – Respondent will not discriminate against any employee or an applicant for employment because of race, color, religion, gender, sexual orientation, national origin, age, familial status or handicap.

21. **NON-COLLUSION** – Respondent certifies that it has entered into no agreement to commit a fraudulent, deceitful, unlawful or wrongful act, or any act which may result in an unfair advantage over other respondents. See Florida Statute 838.22.

22. **UNAUTHORIZED ALIENS/PATRIOT'S ACT** – The knowing employment by respondent or its subcontractors of any alien not authorized to work by the immigration laws is prohibited and shall be a default of the contract. In the event that the respondent is notified or becomes aware of such default, the respondent shall take steps as are necessary to terminate said employment with 24 hours of notification or actual knowledge that an alien is being employed. Respondent's failure to take such steps as are necessary to terminate the employment of any said alien within 24 hours of notification or actual knowledge that an alien is being employed shall be grounds for immediate termination of the contract. Respondent shall take all commercially reasonable precautions to ensure that it and its subcontractors do not employ persons who are not authorized to work by the immigration laws.

23. The following documents are to be submitted with the bid packet:

A. Drug-Free Workplace Certification Form
B. Conflict of Interest
C. Federal E-Verify
D. Cone of Silence
E. Recycled Content
F. Indemnification and Hold Harmless
G. Company Data
H. List of References
I. Addendum Acknowledgement
J. Quote Sheet
K. Certification Regarding Lobbying

DRUG-FREE WORKPLACE CERTIFICATION

THE BELOW SIGNED RESPONDENT CERTIFIES that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under quote a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1, notify the employees that, as a condition of working on the commodities or contractual services that are under quote, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statues, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in, drug abuse assistance or rehabilitation program if such is available in employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: 1/26/2018

SIGNATURE: J. Kikta

COMPANY: Bidilla, Inc.

NAME: Joseph F. Kikta
(Typed or Printed)

ADDRESS: 336 E. College AV
Suite 108
Tallahassee, FL 32301-1554

TITLE: CEO

E-MAIL: info@bidilla.com

PHONE NO.: 850-778-3003

CONFLICT OF INTEREST DISCLOSURE FORM

For purposes of determining any possible conflict of interest, all respondents, must disclose if any Okaloosa Board of County Commissioner, employee(s), elected officials(s), or if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their business.

Indicate either "yes" (a county employee, elected official, or agency is also associated with your business), or "no". If yes, give person(s) name(s) and position(s) with your business.

YES: _____ NO: X

NAME(S) **POSITION(S)**

_____

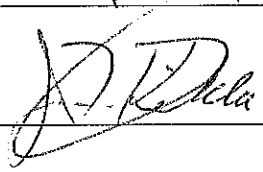
_____

_____

_____

FIRM NAME: Bidilla, Inc.

BY (PRINTED): Joseph F. Kikta

BY (SIGNATURE): 

TITLE: CEO

ADDRESS: 336 E. College Av, Ste 108
Tallahassee, FL 32301-1554

PHONE NO.: 850-778-3003

E-MAIL: info@bidilla.com

DATE: 1/26/2018

FEDERAL E-VERIFY COMPLIANCE CERTIFICATION

In accordance with Okaloosa County Policy and Executive Order Number 11-116 from the office of the Governor of the State of Florida, Respondent hereby certifies that the U.S. Department of Homeland Security's E-Verify system will be used to verify the employment eligibility of all new employees hired by the respondent during the contract term, and shall expressly require any subcontractors performing work or providing services pursuant to the contact to likewise utilize the U.S. Department of Homeland Securities E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term; and shall provide documentation such verification to the COUNTY upon request.

As the person authorized to sign this statement, I certify that this company complies/will comply fully with the above requirements.

DATE: 1/26/2018

SIGNATURE: J. F. Kikta

COMPANY: Bidilla, Inc.

NAME: Joseph F. Kikta

ADDRESS: 336 E. College AV
Suite 108
Tallahassee, FL 32301-1554

TITLE: CEO

E-MAIL: info@bidilla.com

PHONE NO.: 850-778-3003

NO CONTACT CLAUSE

The Board of County Commissioners have established a solicitation silence policy (**No Contact Clause**) that prohibits oral and written communication regarding all formal solicitations for goods and services (formal bids, Request for Proposals, Requests for Qualifications) issued by the Board through the County Purchasing Department.

The period commences upon receipt of the procurement proposal, by the County, and terminates upon Board approval to award a contract or reject all bids/responses.

When the solicitation silence period is in effect, no oral or written communication is allowed regarding the solicitation between prospective respondents and members of the Board of County Commissioners, County Administrator, or members of the Board Approved Review Committee. All questions or requests for information regarding the solicitation **MUST** be directed to the designated Purchasing Representative listed in the solicitation.

Any information thought to affect the committee or staff recommendation submitted after bids are due, should be directed to the Purchasing Manager or an appointed representative. It shall be the Purchasing Manager's decision whether to consider this information in the decision process.

Any violation of this policy shall be grounds to disqualify the respondent from consideration during the selection process.

All respondents must agree to comply with this policy by signing the following statement and including it with their submittal.

I J. Bidilla **representing** Bidilla, Inc.

Signature **Company Name**

On this 26th day of January 2018 hereby agree to abide by the County's **"No Contact Clause"** and understand violation of this policy shall result in disqualification of my proposal/submittal.

RECYCLED CONTENT FORM

RECYCLED CONTENT INFORMATION

1. Is the material in the above: Virgin_____ or Recycled _____ (Check the applicable blank)? If recycled, what percentage _____%.

   Product Description: NA - This is a Service

2. Is your product packaged and/or shipped in material containing recycled content?

   Yes_____ No_____

   Specify: NA - This is a Service

3. Is your product recyclable after it has reached its intended end use?

   Yes_____ No_____

   Specify: NA - This is a Service

✓ The above is not applicable if there is only a service involved with no product involvement.

Name of Respondent: Bidilla, Inc.

Email: info@bidilla.com

INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent permitted by law, Respondent shall indemnify and hold harmless the County, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the Respondent and other persons employed or utilized by the Respondent in the performance of this Agreement.

Bidilla, Inc.
Respondent's Company Name

Authorized Signature – Manual

336 E. College AV, STE 108
Tallahassee, FL 32301-1554
Physical Address

Joseph F. Kikta
Authorized Signature – Typed

336 E. College AV, STE 108
Tallahassee, FL 32301-1554
Mailing Address

CEO
Title

850-778-3003
Phone Number

FAX Number

850-778-3003
Cellular Number

Joseph F. Kikta 850-778-3003
Jeffrey T. Butirro 850-778-3013
After-Hours Number(s)

1/26/2018
Date

COMPANY DATA

Respondent's Company Name:	Bidilla, Inc.
Physical Address & Phone #:	336 E. College AV, STE 108 Tallahassee, FL 32301-1554 850-778-3003
Contact Person (Typed-Printed):	Joseph F. Kikta / Jeffrey T. Butirro
Phone #:	850-778-3003 / 850-778-3013
Cell #:	850-778-3003 / 850-778-3013
Email:	info@bidilla.com
Federal ID or SS #:	81-2041322
DUNNS/CAGE #:	DUNS: 08-021-4947 / CAGE: Applied For
Respondent's License #:	AB 3574
Fax #:	
Emergency #'s After Hours, Weekends & Holidays:	Joseph F. Kikta 850-778-3003 / Jeffrey T. Butirro 850-778-3013

SYSTEM FOR AWARD MANAGEMENT (OCT 2016)

(a) Definitions. As used in this provision.

"Electronic Funds Transfer (EFT) indicator" means a four-character suffix to the unique entity identifier. The suffix is assigned at the discretion of the commercial, nonprofit, or Government entity to establish additional System for Award Management records for identifying alternative EFT accounts (see subpart 32.11) for the same entity.

"Registered in the System for Award Management (SAM) database" means that.

(1) The Offeror has entered all mandatory information, including the unique entity identifier and the EFT indicator, if applicable, the Commercial and Government Entity (CAGE) code, as well as data required by the Federal Funding Accountability and Transparency Act of 2006 (see subpart 4.14) into the SAM database;

(2) The offeror has completed the Core, Assertions, and Representations and Certifications, and Points of Contact sections of the registration in the SAM database;

(3) The Government has validated all mandatory data fields, to include validation of the Taxpayer Identification Number (TIN) with the Internal Revenue Service (IRS). The offeror will be required to provide consent for TIN validation to the Government as a part of the SAM registration process; and

(4) The Government has marked the record "Active".

"Unique entity identifier" means a number or other identifier used to identify a specific commercial, nonprofit, or Government entity. See www.sam.gov for the designated entity for establishing unique entity identifiers.

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The Offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "Unique Entity Identifier" followed by the unique entity identifier that identifies the Offeror's name and address exactly as stated in the offer. The Offeror also shall enter its EFT indicator, if applicable. The unique entity identifier will be used by the Contracting Officer to verify that the Offeror is registered in the SAM database.

(c) If the Offeror does not have a unique entity identifier, it should contact the entity designated at www.sam.gov for establishment of the unique entity identifier directly to obtain one. The Offeror should be prepared to provide the following information:

(1) Company legal business name.

(2) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(3) Company Physical Street Address, City, State, and Zip Code.

(4) Company Mailing Address, City, State and Zip Code (if separate from physical).

(5) Company telephone number.

(6) Date the company was started.

(7) Number of employees at your location.

(8) Chief executive officer/key manager.

(9) Line of business (industry).

(10) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) Offerors may obtain information on registration at https://www.acquisition.gov .

Offerors SAM information:

Entity Name: Bidilla, Inc.

Entity Address: 336 E. College AV, STE 108 Tallahassee, FL 32301-1554

Duns Number: 08-021-4947

CAGE Code: Applied For

LIST OF REFERENCES

1. Owner's Name & Address: The School Board of Okaloosa County, Florida

120 Lowery Place S.E.

Fort Walton Beach, FLORIDA 32548

Contact Person: Steve Bolton, Director of Facilities, Planning, & Maintenance

Telephone: (850) 689-7158 Email: boltons@mail.okaloosa.k12.fl.us

2. Owner's Name & Address: Santa Rosa County Clerk of Courts & Comptroller

6495 Caroline Street, Suite B

Milton, FLORIDA 32570

Contact Person: Michael Burton, CPA

Telephone: (850) 983-1843 Email: burtonm@flcjn.net

3. Owner's Name & Address: School District of Escambia County, Florida

75 N. Pace BLVD

Pensacola, Florida 32505

Contact Person: John Dombroskie, Purchasing Director

Telephone: (850) 469-6259 Email: jdombroskie@escambia.k12.fl.us

ADDENDUM ACKNOWLEDGEMENT

ITQ PUR 22-18

Acknowledgment is hereby made of the following addenda (identified by number) received since issuance of solicitation:

ADDENDUM NO.	DATE
1	January 25, 2018

NOTE: Prior to submitting the response to this solicitation, it is the responsibility of the respondent to confirm if any addenda have been issued. If such addenda have been issued, acknowledge receipt by noting number(s) and date(s) above.

Addendum 1
ITQ PUR 22-18

How many assets we sold by the County for the past three years: 2017, 2016, 2015?

- **Approx. 2,500 items primarily office supplies, equipment, and furniture and computer items.**

What were the annual totals received for the past three years auctions: 2017, 2016, and 2015?

- **$ 20,000 approx. total for 3 years**

Is the County going to be selling the auction assets from their facilities? Or will assets need to be transported and stored?

- **Sold on site... w/strict adherence to the ITQ for removal due to space limitations.**

Is the County willing to catalog their own auction assets and upload them to Companies website, with proper training?

- **No... county is not staffed for any auction processing.**

Has the County utilized an online auction company in the past?

- **Yes....**

If so, what type of commission was paid to the auctioneer?

- **No commission, buyer's premium**

Is the County requesting a buyer's premium type of auctioneer compensation? Or does the County wish to pay auctioneer a commission?

- **Buyers premium**

Will the County be handling all title transfers for vehicles sold, as required by Florida law?

- **No, any titling will be sparse, but if encountered county will sign release of titles to auctioneer. The County Fleet Operations utilizes a contracted auctioneer offsite for Vehicles and Heavy Equipment.**

Is the County seeking to have the Auctioneer collect the applicable sales taxes for both resident and non-resident purchasers? Or will the County be collecting the sales tax?

- **I do not believe the county gets involved in any sales tax requirement**

Does the County wish for the auction firm to collect all related auction payments?

- Yes.

QUOTE SHEET

Quote Number: ITQ 22-18

Quote Description: ONLINE AUCTION SERVICES

Fixed Percentage (Buyer's Premium) for Vehicles and Heavy Equipment: 10 % *

Fixed Percentage (Buyer's Premium) for all other property (assets): 15 %

Remarks: This quote is subject to Addendum A, Addendum B, Addendum C, and Addendum D.

* The 10% Buyer's Premium also applies to the sale of Intellectual Property, Intangible Assets, and Real Estate as outlined in Addendum C.

ANTI-COLLUSION STATEMENT: The below signed respondent has not divulged to, discussed, or compared his quote with other respondents, and has not colluded with any other respondent or parties to quote whatever. Note: No premiums, rebates, or gratuities permitted either with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from respondent list(s).

Bidilla, Inc.
Quoter's Company Name

Authorized Signature

336 E. College AV, STE 108

Joseph F. Kikta
Authorized Signature (printed)

Tallahassee, FL 32301-1554
Address

CEO
Title

850-778-3003
Phone Number

Fax Number

81-2041322
Federal ID or SS Number

info@bidilla.com
Email Address

1/26/2018
Date Submitted

LOBBYING - 31 U.S.C. 1352, 49 CFR Part 19, 49 CFR Part 20

APPENDIX A, 49 CFR PART 20--CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

(To be submitted with each bid or offer exceeding $100,000)

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

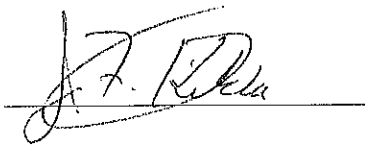
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq* .)]

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such expenditure or failure.]

The Contractor, Bidilla, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq., apply* to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Joseph F. Kikta, CEO Name and Title of Contractor's Authorized Official

1/26/2018 Date

ADDENDUM A

Services included with quote:

1. **Cataloging & Photography:** Bidilla, Inc. will write a detailed description of the item(s) to be sold, noting the condition of and any damage to the item(s). Bidilla, Inc. will digitally photograph and/ video record the item(s) including any identifying marks, plates, numbers, along with photographs that depict the condition of the item, including damage, odometer readings, or hour meter readings. Cataloging and photography will occur at times mutually agreed to between Bidilla, Inc. and Okaloosa County Board of County Commissioners, or any entity utilizing the cooperative purchase "piggy back" portion of the agreement.

2. **Asset Numbers:** Bidilla, Inc. will assign a unique inventory number to each item, or group of items (Lot) cataloged for sale. Further, Bidilla, Inc. will attempt to capture any of your asset control tag numbers if such number is readily visible. Asset control numbers captured will accompany the description of the cataloged item in the final documentation you receive.

3. **Item Previews & Pickup:** Bidilla, Inc. will conduct item previews with potential bidders by appointment, on dates and times agreed to between Bidilla, Inc., the potential bidder, and you. These appointments typically fall on a designated day and time prior to the close of the item(s) to be previewed. Further, Bidilla, Inc. will facilitate the pickup of items sold at auction by the purchaser(s) thereof. Pickup dates and times will be pre-arranged with you, and included in the Terms & Conditions of the Auction. No item will be picked up until ALL items invoiced to the Purchaser have been paid for, including any Sales Tax and/or Buyer's Premium due.

4. **Buyer Assistance:** Bidilla, Inc. will attempt to locate shipping companies in your local area to assist buyers with handling, packing, and shipping of surplus inventory purchased. Bidilla, Inc. cannot guarantee that such services are available in all areas.

5. **Advertising & Marketing:** Bidilla, Inc. will provide development and placement of marketing and advertising in various media such as print, video, radio, direct mail campaigns, email campaigns, internet ads, social media such as: Facebook, Google+, and twitter, RSS Syndicated Auction Blog, as, in its sole discretion, is deemed appropriate and cost effective.

6. **Webpage:** Bidilla, Inc. will provide you with space on the Bidilla, Inc. website where potential buyers can find links to view your auction segment catalogues, sign up for auction email lists, and find links to online bidding for your auction segments.

7. **Email List:** Bidilla, Inc. will utilize its current email lists to promote your auction segments. Further, Bidilla, Inc. may purchase additional email lists if, at its sole discretion, it deems it necessary and cost effective to do so, to further promote your auction segments.

8. **Online Bidding Platform:** Bidilla, Inc. will manage your online auction segments on an online bidding platform, either proprietary to Bidilla, Inc. or on a third party online bidding platform to expose your auction segments to a broad internet buying audience. Bidilla, Inc. reserves the right to change the online bidding platform provider from time to time, at its sole discretion, if it deems it necessary or cost effective.

9. **Sales Tax:** Bidilla, Inc. will collect appropriate sales tax due as a result of your auctions. Bidilla, Inc. will remit all sales tax collected as a result of your auctions, to the appropriate Department(s) of Revenue.

10. **Trust/Escrow Account:** Bidilla, Inc. will collect the proceeds of the auction segments, and shall deposit the entire proceeds received from the auction segment, into its trust/escrow account within 2 business days of the sale, or within 2 business days of the receipt of said proceeds, whichever is later.

11. **Payment from Bidders:** Bidilla, Inc. will accept as payment on your behalf – Wire Transfer with a convenience fee, and Credit Cards. No personal or business checks will be accepted. Credit Cards will not be accepted for Vehicles and Heavy Equipment where the total invoice exceeds $500.00.

12. **Vehicle Notice of Sale:** Bidilla, Inc. will provide you with a "Notice of Sale" in a format acceptable by the State of Florida for each titled vehicle sold on the Auction Platform, to be delivered to the Tax Collector's Office. This "Notice of Sale" notifies the State of Florida of the sale of said vehicle, thereby noting the State record system that you no longer own the vehicle as of the date of sale.

13. **Payment to You:** Within 30 days of the close of an auction segment, Bidilla, Inc. will remit payment to you by check or Bank Transfer from its trust/escrow account. For auction segments conducted on behalf of any entity utilizing the cooperative purchase "piggy back" portion of this agreement, payment of auction proceeds for such auction segments will be made directly to the appropriate cooperative entity.

14. **Final Documentation:** Bidilla, Inc. will email detailed auction records following each auction segment when payment is made, to the email address you provide.

15. **Florida Records Law and Compliance:** Pursuant to Section 119.0701, F.S. Bidilla, Inc. agrees to comply with all public records laws. Further, past auction results are available on the Bidilla, Inc. website, maintaining public transparency.

ADDENDUM B

Okaloosa County, Board of County Commissioner, or any governmental entity utilizing the cooperative purchase "piggy back" portion of the contract can earn a portion of the Buyer's Premium collected, in two ways:

Annual Buyer's Premium Share: Bidilla, Inc. agrees to share a portion of the Buyer's Premium with you, based on your annual volume of sales, by check, according to the schedule below. Annual Buyer's Premium Share will be calculated on the cumulative total of sales prices for all items sold under the terms of this agreement, before sales tax and buyer's premium, (i.e. the highest bid), for a twelve month period. The first such annual period will commence on the effective date of the agreement and will terminate in 12 months. For example if the effective date of the agreement is June 1st, the term of the first 12 month period would be June 1st through May 31st of the following year. Subsequent twelve month periods would follow accordingly for the duration of the agreement. Aggregation of the cumulative auction total sales among entities utilizing cooperative purchase agreements is not permitted unless the entities are governed by the same board, council, commission, or governing body. All calculations for the Annual Buyer's Premium Share will be calculated on sales that are closed, and paid, within the twelve month period, adjusted for any non-paying purchasers. After the initial, and each subsequent 12 month period, the cumulative annual total of sales prices is re-set to zero, to begin the calculation for the following 12 month period. The Annual Buyer's Premium Share is capped at 1.25%. The Annual Buyer's Premium Share will be calculated once each year, in the month following the close of any twelve month calculation period. Payment will be made to you after calculation.

ANNUAL BUYER'S PREMIUM SHARE SCHEDULE

$ 0	to	$ 249,999.99	No Share	$2,000,000	to	$2,499,999.99	0.50%
$ 250,000	to	$ 499,999.99	0.10%	$2,500,000	to	$2,999,999.99	0.625%
$ 500,000	to	$ 749,999.99	0.15%	$3,000,000	to	$3,499,999.99	0.75%
$ 750,000	to	$ 999,999.99	0.20%	$3,500,000	to	$3,999,999.99	0.875%
$1,000,000	to	$1,499,999.99	0.25%	$4,000,000	to	$4,499,999.99	1.0%
$1,500,000	to	$1,999,999.99	0.375%	$4,500,000	to	$4,999,999.99	1.125%
				$5,000,000	Or More		1.25%

EXAMPLE: You have a cumulative total of sales prices for sales closed and paid, after adjustments for non-paying purchasers during your first 12 month calculation period that equals $1,600,000.00. Your share would equal 0.375%. A check would be issued by Bidilla, Inc. to you for $6,000.00 ($1,600,000 X 0.375%). The cumulative total sales would be re-set to zero to begin the next twelve month calculation period.

Earned Buyer's Premium Share: If you perform the Cataloging and Photography, and/or Conducting Previews and Buyer Pick-up for a segment of the auction, you can earn a portion of the Buyer's Premium collected for that segment. of the auction. This payment will be made in addition to the auction segment proceeds, through a separáte check.

Cataloging and Photography: In cases where you provide full detailed descriptions and digital photographs/video for any segment of the ongoing online auction under this contract, you will earn a portion of the Buyer's Premium equal to 2.5% of the high bid price for General Items, and 1.5% of the high bid price for titled vehicles and heavy equipment, for that segment.

Conducting Previews and Buyer Pick-up: In cases where you conduct all of the previews of Items or lots of Items, and facilitates of the pick-up of all of the items or lots of items for any segment of the ongoing online auction under this contract, you will earn a portion of the Buyer's Premium equal to 2.5% of the high bid price for General Items, and 1.5% of the high bid price for titled vehicles and heavy equipment, for that segment.

EXAMPLE 1: If you do both the Cataloging and Photography, and conduct the Previews and Buyer Pick-up for a General Item auction segment that has a total high bid price of $10,000.00, in addition to the $10,000.00 full high bid price, you will also receive by a separate check $500.00 ($250.00 for the Cataloging and Photography - $10,000.00 X .025 = $250.00 and $250.00 for conducting the Previews and Buyer Pickup - $10,000 X .025 = $250.00. $250.00 + $250.00 = $500.00).

EXAMPLE 2: If you conduct only the Previews and Buyer Pick-up for a titled Vehicle or Heavy Equipment auction segment that has a total high bid price of $50,000.00, in addition to the $50,000.00 full high bid price, you will also receive by a separate check $750.00.

Issuing a separate check allows you to account for such earned revenue separate from the auction proceeds. We would require an IRS W-9 from you upon first receipt of any such proceeds.

ADDENDUM C

Additional material terms:

Location of Property to be Sold: All items to be sold will remain in the custody and control of Okaloosa County Board of County Commissioners, or if in the case of an entity utilizing the cooperative purchase "piggy back" portion of the agreement, in the custody and control of that entity. Bidilla, Inc. will not receive the property to be sold, nor will it serve as custodian of such property.

Date & Time of Auction & Auction Notice: **Auction Notice**: Florida Statutes 468.388 states,

"Conduct of an auction.—

(1) Prior to conducting an auction in this state, an auctioneer or auction business shall execute a written agreement with the owner, or the agent of the owner, of any property to be offered for sale, stating:

(a) The name and address of the owner of the property;

(b) The name and address of the person employing the auctioneer or auction business, if different from the owner; and

(c) The terms or conditions upon which the auctioneer or auction business will receive the property for sale and remit the sales proceeds to the owner."

Therefore, since Florida Statutes require an agreement for each auction conducted, the auction contemplated by this agreement would constitute one (1) ongoing online auction whereby items are added to the auction in segments. The auction shall commence as of the date of this agreement, and terminate upon termination of this agreement or any subsequent extensions of this agreement. The auction will be conducted in segments as Okaloosa County Board of County Commissioners, or if in the case of an entity utilizing the cooperative purchase "piggy back" portion of the agreement, that entity releases an item or items for sale. Each segment will be held open for bidding online for a length of days and close at a time determined by Bidilla, Inc.. Bidilla, Inc. will coordinate the dates for item previews, auction segment closing, and item pick-up with Okaloosa County Board of County Commissioners, or in the case of an entity utilizing the cooperative purchase "piggy back" portion of the agreement, with that entity

It is the Okaloosa County Board of County Commissioners', or if in the case of an entity utilizing the cooperative purchase "piggy back" portion of the agreement, that entity's responsibility to maintain compliance with Florida statutes with regard to the sale of surplus items, including giving notice. However, on behalf of Okaloosa County Board of County Commissioners, Bidilla, Inc. will place one (1) advertisement to serve as publication of notice, not less than 1 week nor more than 2 weeks prior to the first segment of the ongoing auction sale in a newspaper having a general circulation in Okaloosa county, referencing the ongoing online auction contract and the duration of the auction (contract) in compliance with Florida Statute 274.06. In the case of an entity utilizing the cooperative purchase "piggy back" portion of the agreement, the entity will be responsible for placing any or all ads to maintain compliance with Statute 274.06, or any other statute or rule regarding giving notice for the sale of surplus items at the entity's expense.

Buyer's Failure to Perform: In the event that a Buyer fails to remit payment on their invoice, Bidilla, Inc. will bar said Buyer from bidding in future auction segments. The item or items invoiced to such a Buyer will then be re-auctioned. Under no circumstances will Bidilla, Inc. be held liable to remit to you the high bid amount for a non-paying Bidder.

Items to be Sold at Auction: All items to be sold at auction are at your sole discretion. At minimum, the item mix will include all the types of items listed in the quote request, vehicles, heavy equipment, and other general property. In addition to these types of property, items that may also be sold at auction include, Intellectual Property, Intangible Assets, and Real Estate. All Items will be sold "As-Is, Where-Is" with NO WARRANTY EXPRESS OR IMPLIED.

Real Estate: All Real Estate sold utilizing the online auction platform provided by Bidilla, Inc., will be subject to a separate Real Estate Auction Listing Contract to include a definite expiration date, description of the property, price and terms, fee or commission, and a proper signature of the principal(s) for each property sold, in compliance with F.S. 475. In most cases, Bidilla, Inc. will enlist the services of a Real Estate Broker local to the Real Estate being sold, to Co-broker the property and list it in the local Multiple Listing Service (MLS).

Yachts: All Watercraft over 32 feet in length sold utilizing the online auction platform provided by Bidilla, Inc., as an advertising and marketing tool, must be managed solely and exclusively by you. Until such time that Bidilla, Inc. obtains licensure as a Florida Yacht Broker, we will not provide any Yacht Broker services on your behalf. Fees for your use of our online auction platform as an advertising and marketing tool for the sale of Yachts will be arranged on a case by case basis. Upon Bidilla, Inc. obtaining licensure as a Florida Yacht Broker, this agreement may be amended to reflect such licensure, and we may then fully manage your Yacht Sales – subject to a separate Contract for each Yacht sold.

Ownership of Online Auction Webpage: Bidilla, Inc. owns and retains all rights to the Online Auction Webpage and all content and materials contained on the Online Auction Webpage, including but not limited to: text, graphics, logos (except your logo), audio clips, software server information, files, images, photos, works of authorship, links, or other materials. You acknowledge and agree that ownership of the Online Auction Webpage and its contents shall remain the property of Bidilla, Inc. after the termination of this Agreement. You further agree not to sell, license, rent, modify, distribute, copy, reproduce, transmit, publicly display, publicly perform, publish, adapt, edit, or create derivative works from the content or materials on the Online Auction Webpage without the express authorization of Bidilla, Inc.. The use of the Online Auction Webpage, its content or materials for any purpose not expressly permitted in this Agreement is prohibited. Bidilla, Inc. reserves the right to change the dynamic online bidding platform from one platform to another platform, if it deems the change necessary.

Fairness to Online Bidders: To maintain a fair and equitable auction environment, you must refer any and all bidders to the dynamic auction system on the online bidding platform website where your Online Auction Segments are listed, for any and all bids on items or lots of items being currently offered at Auction on said system. **No bids are to be taken outside the dynamic auction system on items or lots of items being currently offered at Auction on said system.** To do so, would corrupt the auction environment, possibly create two or more winning bidders, and possibly not allow lower bidders who are unaware that they have been outbid, to competitively increase their bid.

Condition of Items: You agree to fully disclose the known condition of all items or lots of items being sold at Auction through Bidilla, Inc.. You further agree not to conceal known damage from bidders, or willfully fail to disclose facts that if known would possibly cause bidders to bid lower for an item or lot of items.

Website Link: You agree to provide a link from your website to the URL provided by Bidilla, Inc. where your auction segments can be viewed on the internet.

Logo: You agree to allow Bidilla, Inc. to use your logo and your website graphics in any advertising and/or promotional materials we develop to promote your auction.

Indemnification – Subject to Florida's Sovereign Immunity Law: In addition to Bidilla, Inc. indemnifying you, you will indemnify, defend and hold Bidilla, Inc. and its officers, directors, employees, shareholders, partners, affiliates, representatives, and agents collectively referred to as INDEMNIFIED PARTIES, harmless from and against any and all claims, actions, causes of action, lawsuits, damages, liabilities, obligations, costs and expenses (including court costs and reasonable attorneys' fees), collectively hereinafter referred to as LOSSES, incurred by, or imposed or asserted against, the INDEMNIFIED PARTIES as a result of the Indemnifying Party's (1) misrepresentation of an item listed for auction, including but not limited to its condition, fineness, ownership, functionality, or marketability, (2) creation of a warranty, either express or implied in regards to an item to be sold at auction, (3) failure to properly remove information from Information Storage Devices, (4) failure to perform or improper

performance of one or more of its material obligations under this Agreement, or (5) a breach of any material representation, warranty, covenant or condition made by such party under this Agreement. This indemnification is subject to the Florida Sovereign Immunity Law.

Information Storage Devices: It is your responsibility to remove the contents from information storage devices, including but not limited to hard drives, disks, other electronic storage devices, file cabinets, desks, or any other device used to store information. You will hold Bidilla, Inc. harmless and indemnify us as outlined above in such cases where information is not properly removed. This paragraph does not apply to cases where you enter into a separate agreement with us, whereby Bidilla, Inc. is contracted to remove such contents.

ADDENDUM D

Additional Services: Additional Services requested by you, to be completed by Bidilla, Inc., such as, but not limited to, excessive moving and organizing items to be sold, cleaning items, removing information from storage devices, live auctions by public outcry, additional advertising and marketing services requested by specifically requested by you, or any service not previously outlined in this agreement are subject to additional fees, whether quoted as a flat fee, hourly rate, additional commission, or a combination of these, or other method of compensation as agreed to by and between you and Bidilla, Inc.. Such fee or fees are to be negotiated separately from this agreement.

NOTE

The indemnification of Bidilla, Inc. arises due to the fact that in many cases we represent you, and rely on you for accurate information. For example, in cases where personal identifying information may be involved, as on computer hard-drives, etc. we rely on you for removal or destruction. If we are told by you that a hard-drive has no information on it, we rely on that statement and sell the hard-drive, and it is found to contain personal information, it is likely that a lawsuit will follow. In that case clearly we should be indemnified. In other cases, you may have contact with a potential bidder, and inadvertently create a warranty through your statements. In this case, once again, it is clear that we should be held harmless. In some of these cases, like you, we may be able to claim sovereign immunity as your agent. In other cases, this option may not be available. Therefore indemnification is only fair.

SUPPLEMENTAL MATERIALS

Copy of Auction Business License

Copy of Auctioneer License – Jeffrey T. Butirro

Copy of Auctioneer License – Joseph F. Kikta

Current Online Bidding Platform – Proxibid®

Sample Bidder Terms & Conditions (May be adjusted as needed)

RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
FLORIDA BOARD OF AUCTIONEERS

LICENSE NUMBER
AB3574

The AUCTION BUSINESS
Named below IS LICENSED
Under the provisions of Chapter 468 FS.
Expiration date: NOV 30, 2019

BIDILLA INC
918 ABBIEGAIL DRIVE
TALLAHASSEE FL 32303

ISSUED: 09/27/2017

DISPLAY AS REQUIRED BY LAW

SEQ # L1709270002799

RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
FLORIDA BOARD OF AUCTIONEERS

LICENSE NUMBER
AU4236

The AUCTIONEER
Named below IS LICENSED
Under the provisions of Chapter 468 FS.
Expiration date: NOV 30, 2019

KIKTA, JOSEPH F
918 ABBIEGAIL DR
TALLAHASSEE FL 32303

ISSUED: 09/27/2017

DISPLAY AS REQUIRED BY LAW

SEQ # L1709270002786

RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
FLORIDA BOARD OF AUCTIONEERS

LICENSE NUMBER
AU4361

The AUCTIONEER
Named below IS LICENSED
Under the provisions of Chapter 468 FS.
Expiration date: NOV 30, 2019

BUTIRRO, JEFFREY THOMAS
918 ABBIEGAIL DR
TALLAHASSEE FL 32303

ISSUED: 09/28/2017

DISPLAY AS REQUIRED BY LAW

SEQ # L1709280001955

RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

DIVISION OF REAL ESTATE

THE CORPORATION HEREIN HAS REGISTERED UNDER THE
PROVISIONS OF CHAPTER 475, FLORIDA STATUTES

BIDILLA INC
918 ABBIEGAIL DR.
TALLAHASSEE FL 32303

LICENSE NUMBER: CQ1054471

EXPIRATION DATE: MARCH 31, 2018

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
DIVISION OF REAL ESTATE

THE BROKER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 475, FLORIDA STATUTES

KIKTA, JOSEPH F
918 ABBIEGAIL DR
TALLAHASSEE FL 32303

LICENSE NUMBER: BK3255822

EXPIRATION DATE: MARCH 31, 2019

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

CURRENT ONLINE BIDDING PLATFORM

Currently Bidilla, Inc. conducts online auctions on the Proxibid® platform. Proxibid® was founded in 2001 and began operations in January of 2003. At that time the company had five employees, including its four founders. That month it hosted five auctions on its site. Today, Proxibid® brings over 4,000 sellers who host both private and governmental auctions, together with buyers from 190 countries across the globe. Farmers, fashionistas, construction contractors, art lovers, car junkies, dealers, resellers, and collectors of just about everything buy on Proxibid. And, every month more buyers are joining the Marketplace – over 13,000 new buyers create a Proxibid® account each month. All Bidilla, Inc. online auctions are currently hosted on the Proxibid® auction platform. Bidilla, Inc. drives potential buyers to your online auctions on the front end and Proxibid® brings with it a host of buyers on the back end. Buyers shopping the Proxibid® marketplace have access to your auctions as well.

2016 Proxibid® Markeplace Statistics:

Total Annual Gross Market Value for 2016: $4,476,475,120

Total Buyers in 2016: 1,836,442

Inventory Views in 2016: 101,737,091

Online Bids in 2016: 24,515,681

Average Item Price for 2016: $1,273

Total Online Auction Events in 2016: 15,589

By utilizing the strength of the Proxibid® marketplace, Bidilla, Inc. reaches buyers around the world who are readily looking for items like yours. The Proxibid® platform has unique advantages as well.

Through Proxibid®, Bidilla, Inc. can provide simultaneous online bidding at live auction events, if technology permits, as well as online auctions.

Online auctions can be set-up to run traditionally, where all lots close at a specific time, or as a virtual auction, where lots close in succession, similar to a live auction. Virtual auctions allow bidders to follow the action. If a bidder wants to bid on more than one item in your auction, they don't have to worry about missing out on one item while protecting their bid on another. There is ample time to bid on each item.

The Proxibid® platform prevents "bid snipers" from bidding at the last second, and thereby not allowing other bidders to bid competitively. When a bidder places a bid on a lot in the last minutes of an auction, the bid is extended for that lot to allow other bidders to bid competitively.

Proxibid® has been recognized by The Better Business Bureau with an "A+" rating and its Marketplace has an industry-low, non-pay rate. Proxibid® is committed to providing a trusted community where buyers and sellers can connect. Proxibid®'s risk management system is a sophisticated hybrid of proprietary technology and third-party partnerships that is managed by an in-house team of experts. The system is built around two simple ideas:

- Ensure buyers and sellers are who they say they are
- Ensure buyers and sellers do what they say they are going to do

When we sell on Proxibid®, rest assured their best-in-class risk management system is behind every sale.

Proxibid® diligently monitors the Marketplace 24 hours a day, 7days a week, for fraudulent behavior that could compromise their sellers. These automated safeguards include:

- Adhering to all requirements for merchant processing to ensure all buyer credit card information is safe
- Monitoring for previously banned buyer profiles

- Verifying unusual account activity by location
- Monitoring changes in account behavior and profile information
- Tracking abnormal retracted bids
- Cataloging all bids with detailed information
- Using external sources to validate buyer information on file
- Cross-checking buyer information against the Office of Foreign Asset Control's (OFAC) Specially Designated Nationals lists which documents individuals who are prohibited from transacting with U.S. persons

The Proxibid® platform is the only online bidding platform to use MarketGuard®. All sales events on Proxibid® are monitored by MarketGuard®, Proxibid®'s proprietary, bank-quality risk assessment software. Before any user can complete a buying action in a particular sale, that buyer's information is run through a series of algorithms and must pass various checkpoints. Marketguard® uses the data entered in the buyer's account and other third-party information to determine if the buyer will be a reliable customer. Buyers can only participate in a sale if they pass the MarketGuard® test. And if a certain sales event warrants it, sellers can require additional information to ensure buyers are vetted more aggressively. It all happens instantly, behind-the-scenes, giving buyers a hassle-free shopping experience. Proxibid® is a global Marketplace with active buyers from more than 190 countries. It is critical that users logging on from outside of the U.S. are vetted as reliable, credible buyers. Proxibid® uses state-of-the art, phone-based authentication technology to verify all international buyers' identifies.

Proxibid® provides dispute resolution services in those situations when buyers and sellers do come to an impasse regarding a transaction. Proxibid® will mitigate the dispute acting as an impartial party representing the Marketplace to ensure both parties live up to their commitments. This is a unique service not seen on any other live selling platform.

Auction Payment Network (APN): APN payment network is the premier online payment processing solution developed specifically for Proxibid® sellers, and is designed to streamline payment processing and reporting. With APN Bidilla, Inc. can quickly and securely invoice and reconcile your sales. APN also offers remote deposit capture, single and recurring ACH transactions, card payments and ID validation services on a single platform. Through Bidilla, Inc.' use of APN, you can rest assured transactions are secure and bidders' personal information is safe. All of APN's products and services are PCI-compliant meaning they meet the payment card industry's stringent security requirements. APN was built on a secure network which protects cardholder data and encrypts this data when transmitted across the network. APN maintains a vulnerability management program, implements strong access control measures, regularly monitors and tests networks and maintains an information security policy to ensure a secure environment for all cardholder data.

Proxibid®'s Technical Capabilities

This is offered as an example of the capabilities of the Auction Bidding Platform. Most functions outlined here are conducted through and with the assistance of Bidilla, Inc.. The Okaloosa County, Board of County Commissioners is not required to directly interact with Proxibid®. However, if the County chooses at a later date to directly interact with Proxibid®, such an arrangement can be made utilizing Bidilla, Inc.' Proxibid® Resale agreement. At that point, the Okaloosa County, Board of County Commissioners would be fully responsible for conducting their own auctions on the Proxibid® platform.

Hardware, Software and Equipment: Proxibid® will provide all the hardware, software, servers and Internet connection required to provide online bidding for the Okaloosa County, Board of County Commissioners.

Hosting of the Auction System: Proxibid® will host the online bidding solution. No Okaloosa County, Board of County Commissioners's computer hardware, software or database systems will be required. If the County chooses to utilize the resale agreement between Bidilla, Inc. and

Proxibid®, the auction listings can be embedded on the County's Web site, while still being hosted on Proxibid.com.

Hardware and Software Maintenance: All maintenance and upgrades to the hardware and software required to maintain the online bidding solution are the responsibility of Proxibid®.

Operating Software and Applications: Because Proxibid® owns the software and applications, Proxibid® directly provides all software and applications required for the auction to function.

Secure Web Environment: All registered, pre-qualified bidders create a unique password. Additionally, Proxibid® protects the web environment in multiple ways:

- Confidentiality of data
    - For employees who have access to confidential information in a customer support scenario, there is a policy in place to authenticate a caller before disclosing any user related information. Calls are recorded and recordings are reviewed periodically to ensure related policies are properly in use.
    - Data transmission is SSL encrypted
    - Passwords are stored as a one-way hash within the system database to further encrypt them.
    - Proxibid® does not directly retain data elements such as social security numbers or credit card numbers. If these items are needed, that event would be transacted through a 3rd party partner platform which has the necessary industry compliance in place to securely receive and store such data.
- Hosting of website
    - Proxibid® production systems are hosted in a private cloud platform dedicated to the core business. All related programs and solutions, such as the bidding application, and AuctionBuilder™, are all SSL secure sites.
- Audit trail of transactions
    - Proxibid® maintains a full audit logging of critical data created or changed within the system. Such items include, but are not limited to:
        - Each bid by user per item
        - System messaging between live auction application components during a sale
        - Additional critical user and sale information
    - Proxibid® maintains applicable logs for 90 days. However, if requested by the Okaloosa County, Board of County Commissioners, Proxibid® would be able to store the data for longer or shorter time periods.

Connectivity: Proxibid®'s solution allows for access from Windows-based systems and Apple-compatible systems. No special software is required by the computer systems of the Okaloosa County, Board of County Commissioners. Proxibid®'s solution is accessible through any modern Web browser.

Maintenance and Support: Proxibid®'s Client Services team offers unparalleled support to both sellers and bidders. Proxibid®'s team provides unmatched support via telephone and email before, during, and after every auction, as well as during our regular business hours, daily from 7:00 a.m. – 10:00 p.m. Central time. In addition to the types of services you would expect from a Client Services team, Proxibid®'s team takes extra steps to ensure your online success. The team regularly makes outbound calls to prospective bidders for upcoming auctions. Proxibid® constantly monitors auctions to ensure the best online experience possible for your bidders. Because Proxibid®'s customer support team is located at its Omaha headquarters, they are able to be more flexible than support Countys at other providers. Proxibid® has the capability to adjust staffing and hours to accommodate the Okaloosa County, Board of County Commissioners's events, to ensure that even unusually scheduled auctions have support available. Proxibid's Client Services team has a combined 48 years of customer service experience, enabling its team to provide the best possible experience for sellers and

bidders. Proxibid®'s multi-lingual support agents must complete a rigorous training program and are proficient in Proxibid's online bidding technology. Proxibid® provides a constant, open line of communications between sellers and bidders to ensure all parties have a positive online experience.

Simple Login, Registration, and User Experience: Registering to bid on Proxibid® is very easy. New buyers simply visit www.proxibid.com and click the "sign up now" button at the top of the page. Or if bidders follow links from the Okaloosa County, Board of County Commissioners's or Bidilla, Inc.' webpage, and choose to bid on an item, they will be prompted to login or sign up on Proxibid®. Bidders answer a few basic questions and are ready to bid. Behind the scenes, our anti-fraud tool, MarketGuard™ runs the bidder through an approval process to ensure the buyer has the wherewithal to pay for the items and is a good candidate to bid in the County's auction(s). This process is seamless to the bidder. Prospective buyers do not have to register to bid to be able to view items in the County's auctions. Any potential bidder can view the auction catalog, review item descriptions and view photos without having an account. And, they can access the "create account" process from the auction catalog, making it easy for potential buyers to get signed up to bid at any point in the process.

Proxibid® provides sellers with an easy-to-use auction catalog builder that provides buyers with a consistent shopping experience from auction to auction, creating a level of comfort and trust with buyers.

Simple and Uniform Methods to Submit Bids: Proxibid® provides buyers with a user-friendly and intuitive way to submit bids via the Internet. All bidders are able to see the highest bid placed on an item. If a buyer has been outbid, Proxibid®'s system will send an automatic notification, encouraging the buyer to place a new bid. Bidders can place a bid, up to the maximum amount they wish to pay for an item, and Proxibid®'s system will bid, on the buyer's behalf, up to that maximum amount. Additionally, Proxibid® has the capability to accept bidding by people via fax and/or written correspondence.

Rejecting Bids: The seller may choose not to acknowledge a bid if it does not meet the minimum starting bid price or reserve price for the property. Additionally, the seller would be allowed to reject a bid for any reason whatsoever as determined by the County. Please be advised that rejecting bids without a reasonable explanation may have legal implications as an auction is considered a legal form of a sale.

Withdrawing of Lots: A seller would have the ability to remove single or multiple properties from an auction.

Clearly Identified Auction End Times: End times for all auctions on Proxibid® are clearly identified.

Ability to Set and to Display a Reserve Price: Proxibid®'s solution enables sellers to set the reserve price as appropriate. Additionally, the reserve price can be hidden from view. The use of reserves should only be used in limited circumstances. A reserve fee may apply for lots that do not sell.

Ability to Set Minimum Opening Bid and Minimum Increment: Proxibid®'s solution enables the seller to set a minimum opening bid as well as to customize the increments at which bids will be submitted. Caution is due in setting minimum opening bids. One of the key elements to a successful auction is the momentum created by competitive bidding. By setting an opening bid too high, this momentum may be diminished, creating less than desirable results. The excessive use of high opening bids may result in an opening bid fee for lots that do not sell.

Record of Winning Bidder and Backup Bidder: Proxibid® maintains copious records of all bidding activity in its system. Their technology team is able to track every bid placed, the time it

was placed and the IP address of the bidder. If at any time a buyer defaults on their bid, Proxibid® can quickly identify the second highest bidder and contact that person to determine their interest in purchasing the item.

Access to Bidder Records: All Proxibid® clients have access to bidding information for their auctions taking place in the Proxibid® marketplace. Proxibid® provides a dashboard complete with analytics from each sale, which provides detailed statistics, as well as contact information for all bidders in your sales, as well as a report of all winning bidders. Other statistics available include: online sales, online high bid, number of bids placed, number of online bids placed and more.

Online Security and Fraud Protection: Proxibid® is the most secure online bidding provider in the industry. All security systems, anti-virus and firewalls are capable of preventing the hacking of any auction information, as well as protecting against the assimilation or distribution of viruses and other programs. Additionally, bidder identity is always protected as bidders are only identified by the first and last letters of their usernames.

Simple Auction Posting Solution: Proxibid®'s web-based back-end tool, AuctionBuilder™, is easy to use, making it a breeze for sellers to get inventory listed into an auction. This secure system provides users with the ability to quickly upload their auction catalog, including item descriptions and photographs. Users have complete control over the auction (start and end times, auction type, reserves, increments, etc.). If an auction is active, the Okaloosa County, Board of County Commissioners can make modifications through Bidilla, Inc.. However, it is Proxibid®'s policy to contact all bidders in the auction if the changes involve updates to the terms and conditions or minimum or reserve pricing.

Withdrawing an Auction: The Okaloosa County, Board of County Commissioners can cancel an auction in the Proxibid® system without penalty. If the County chooses to cancel an auction, Proxibid® will send an email notification to all registered bidders informing them that the auction has been canceled. This notification is drafted by Proxibid®'s Communications County and is forwarded to bidders by members of its Client Services team.

Dynamic Closing: Proxibid® offers extended bidding in its online only auctions. If a bid is received within the last two minutes of the auction, the time on that lot is extended two minutes to allow the individual who was outbid the opportunity to place a new bid. The ending time will continue to extend until there is no competitive bidding within the last two minutes of the auction.

Auction Templates: Proxibid®'s AuctionBuilder program enables sellers to create auction templates so they do not have to create a brand new auction description every time a catalog is created.

Standard Sales Closing Information: All sales closing information is included in the auction catalog in a section entitled "Information and Special Terms." Sellers can easily copy and paste standard sales information into their auction catalog, enabling them to save valuable time and resources when creating a new auction. Payment terms, shipping details, and other "fine print" can be re-used as appropriate, from one auction listing to the next.

Fraudulent Bidders: Once buyers are interested in participating in an auction event, Proxibid®'s proprietary risk management tool, MarketGuard™, evaluates and filters potential threats, helping ensure a successful transaction between buyer and seller. Proxibid®'s MarketGuard™ fraud protection tool provides tier 4 bank-level protection, which allows bidders to provide "know your customer" information, complete OFAC checks, and a large number of other evaluation points. Proxibid®'s fraud prevention tools also monitor the bidding environment to detect potential malicious activity to help ensure all bidding activity is reliable. Proxibid® keeps copious records of all bidder activity in the marketplace. If a bidder has defaulted in past auctions, that bidder will

not pass the requirements to be admitted to bid in Okaloosa County, Board of County Commissioners's auctions.

IT Backup and Storage: As part of normal operations, all systems and data stored on Proxibid®'s network are being backed up on tapes every evening. These tapes are stored on 20-day rotations and a copy is stored off site every week in a storage facility managed by an outside storage company.

IT Continuity: Proxibid®'s online bidding platform environment utilizes a high amount of redundancy, and there are alternatives for each functional part of the infrastructure so that no single issue or event can take down the Company's online service, from Proxibid®'s network and Internet service provider, to its firewalls, servers and data storage.

Proxibid®/Proxibid® bidding systems:

- Maintain Enterprise-level infrastructure and support for Proxibid®'s data center and technology solutions.
- Maintain up time of the platform at more than 99.9%.
- All relevant components within the data center are redundant to both Dallas and Chicago
- Most redundant components within the data center have automatic fail-over or are used in parallel.
- Redundancy and automation solutions include network, servers, databases, data storage as well as support systems such as power, cooling and backup generators.
- Maintain redundant data centers in geographically diverse cities.
- Ability to fail over from one data center to the other within minutes.
- Multiple Internet carriers supporting data center connectivity.
- Maintain similar Enterprise-level infrastructure at our office location, minimizing risk to our local network, phone system and other resource supporting the business services and products.
- Data center partner maintains a robust staffing model 24x7.
- Data center partner operates as an extension of our in house technology infrastructure team, ensuring the best possible support around the clock.
- Data center partner maintains industry standard compliances such as PCI and SAS70 Type II.

Bidilla, Inc. reserves the right to change the dynamic online bidding platform from ProxiBid® to another platform, if it deems the change necessary.

BIDDER TERMS & CONDITIONS

Bidder Terms & Conditions must be established for your auction segments, and may change from segment to segment. You may provide your own with the consent of Bidilla, Inc. or you may allow Bidilla, Inc. to provide the Bidder Terms & Conditions. To stipulate your own Bidder Terms & Conditions, please submit such terms and conditions in writing to Bidilla, Inc. If no such Bidder Terms & Conditions are received, we will use our current Bidder Terms & Conditions for the type of auction segment being conducted. Bidilla, Inc. updates its Bidder Terms & Conditions from time to time. Below is a sample of one version of our current Bidder Terms & Conditions.

BIDDER TERMS & CONDITIONS:

Principal Auctioneer: <INSERT AUCTIONEER NAME & LICENSE NUMBERS HERE>

BIDDING: Bidding on any item will be considered sufficient evidence that a bidder accepts all conditions set forth in these BIDDER TERMS & CONDITIONS. The Auctioneer has the authority to accept or reject any and all bids. The Auctioneer's decisions are final.

BUYER'S PREMIUM: A Buyer's Premium of (BP%) will be charged on the total bid. EXAMPLE: If you intend to spend no more than $100.00 on an item, bid to ($Example). A (BP%) Buyer's Premium of ($Example) will then be added to the ($Example), bringing your total to ($Example). You will save ($Example).

SALES TAX: Florida and Georgia Sales Tax (State and Local) will be collected on all sales made and delivered within the states of Florida and Georgia. The States of Florida and Georgia Departments of Revenue's Rules require that Sales Tax be charged on the total invoice price including Buyer's Premium. The buyer is responsible for all other out of state sales tax due on items shipped. Buyers purchasing items for Resale must provide a current Resale Certificate PRIOR to each Auction. Tax Exempt Bidders must provide a current Tax Exempt Certificate PRIOR to each Auction.

MERCHANDISE: ALL ITEMS ARE SOLD "AS-IS, WHERE-IS" WITH NO WARRANTY EXPRESS OR IMPLIED, unless otherwise stipulated. We do our best in describing items. Time will be made available prior to each Auction for a preview of the items to be sold. It is the buyer's responsibility to carefully inspect the items prior to the Auction. Descriptions of an item are not meant to be used in lieu of actually inspecting the item yourself. Most items offered for sale are used and may contain defects not immediately detectable. Bidders are encouraged to inspect the property prior to bidding. Bidders must adhere to the preview and inspection dates and times posted. ALL SALES ARE FINAL.

BIDDERS accept any and all liability and will hold Bidilla, Inc. and <INSERT ENTITY NAME HERE> harmless for injuries sustained by BUYER or Agents, Employees, or Contractors, or any person acting on behalf of or in conjunction with the BUYER, during the preview and inspection and pickup of items being sold.

DESCRIPTIONS AND PHOTOGRAPHS: Occasionally errors occur in item descriptions and photographs. Item descriptions or photographs are not to be used in lieu of a personal inspection of an item. Time is made available prior to the auction to inspect the items. ALL SALES ARE FINAL!

PAYMENT: Payment is expected immediately following the Auction, on the day of the Auction. Acceptable forms of payment will be: Visa, MasterCard, Discover, American Express or wire transfer. ALL items invoiced to a bidder must be paid for prior to the bidder removing ANY of the items. If any payment is past due five (5) days following the auction, there will be a 5% late fee assessed to your

invoice. If full payment not received by 5PM ET on the seventh (7^{th}) day following the Auction, the nonpaying bidder will have their bidding privileges revoked from Bidilla, Inc. and a dispute will be filed against them on Proxibid. **ONCE A DISPUTE IS FILED, THE AUCTION IS CLOSED AND IT IS TOO LATE TO MAKE A PAYMENT.**

REGISTRATION: Registration is required in order to bid at any Bidilla, Inc. Auction. This registration includes your name, address, phone number, email address, state issued Identification or Driver's License, and credit card number. Since the act of bidding at an Auction creates a binding contract, the giving of false registration information may constitute an act of fraud. By registering to bid you agree to be added to our email list. You have the option to opt-out after you receive the first email.

ITEM PICKUP: All items are to be picked up by the buyer on <INSERT DATES & TIMES>, after full payment of the invoice and verification of funds. No party, other than Bidilla, Inc. is authorized to release any item sold at this auction. **ALL ITEMS MUST BE PICKED UP BY** <INSERT DATES & TIMES>**. THERE ARE NO EXCEPTIONS TO THIS. ANY ITEM REMAINING AFTER** <INSERT DATES & TIMES> **WILL BE CONSIDERED ABANDONDED PROPERTY. NO REFUNDS WILL BE GIVEN ON ABANDONED PROPERTY.**

SPECIAL NOTES ON PICKUPS:

Please bring loading assistance with you. There will be no loading assistance from <INSERT ENTITY NAME HERE> Employees or Bidilla, Inc..

Some items may require disassembly to move from location. Please bring adequate tools with you. There will be no tools available at the location. There will be no assistance from <INSERT ENTITY NAME HERE> or Bidilla, Inc. on disassembly.

There is the possibility that your items may be blocked by other winning bidders' items. We ask that you use the same care and respect for their items as you would with yours.

REMOVAL OF LOTS FROM A SALE: Bidilla, Inc. will make all reasonable efforts to have all items advertised, available for sale. However, there may come an occasion that an item must be removed from the sale. Bidilla, Inc. assumes no liability for damages incurred by the removal of an item from a sale.

RESERVE: Most items are offered without reserve or minimum bid. If an item has a reserve, a proxy bidder may bid on behalf of the seller until the reserve is met. However, we will not offer an opening bid on behalf of the seller. If no opening bid is received, or if the bidding does not reach the reserve amount, we will pass the item or submit the high bid as an "offer" to the seller for their acceptance.

LIABILITY: By Bidding, the Bidder agrees to hold Bidilla, Inc. and the Auctioneer harmless for errors & omissions. Further, the Bidder agrees to hold Bidilla, Inc. and the Auctioneer harmless, as agents of the seller, for issues arising from the transfer of title of goods purchased.

EMPLOYEES & ASSOCIATES: Employees and associates of Bidilla, Inc. and of employees and associates of <INSERT ENTITY NAME HERE> are permitted to purchase lots at competitive bidding under the same terms, rules and regulations as the general public.

ARBITRATION: In the event that a dispute arises from an Auction under these TERMS & CONDITIONS, the Bidder agrees to resolve the dispute through Binding Arbitration, whereby the prevailing party is entitled to reimbursement of their legal fees by the opposing party.

VENUE: By bidding at this auction, the bidder agrees that the contract created by these conditions of sale is made and performed in the county where the Auction is conducted, in the State of Florida. Any dispute arising from this Auction will be resolved in, and under the laws of the County and State where the Auction was conducted.

SEVERABILITY: The Bidder agrees that if any portion of these TERMS & CONDITIONS is deemed unenforceable or invalid, the remainder of the TERMS & CONDITIONS shall remain enforceable and valid.

SHIPPING: The BUYER is responsible for all removal packing or packaging and shipping of all purchased items. BUYER accepts any and all liability and will hold Bidilla, Inc. and <INSERT ENTITY NAME HERE> harmless for damages to the purchased items and/or damages to the property of others incurred by the removal, packing or packaging and shipping process. BUYER accepts any and all liability and will hold Bidilla, Inc. and <INSERT ENTITY NAME HERE> harmless for injuries sustained by BUYER or Agents, Employees, or Contractors, or any person acting on behalf of or in conjunction with the BUYER, during the removal, packing or packaging and shipping process.

<INSERT SHIPPING OPTIONS HERE>

These companies can handle picking up, packing, and shipping anything from small items to large items that must be palletized and put on a truck. They are also willing to give shipping quotes before you bid. This is just one resource available to you, and is not a recommendation to use any particular company.

bidilla, inc.
336 East College Avenue, Suite 108
Tallahassee, Florida 32301-1554
(850) 778-3003
www.bidilla.com

January 26, 2018

Okaloosa County, Board of County Commissioners,

Bidilla, Inc. began in 2008 as Aaron Joseph & Company, LLC. In 2012, as an auction company, Aaron Joseph & Company, LLC, doing business as Global Auction Services, made the strategic move to focus on the government surplus market. As part of its new focus, Global Auction Services sought to come up with solutions that meet the needs of this market segment. After many discussions with those tasked with having to sell government surplus for their respective entities, three facts were discovered:

1. Online auctions were widely accepted and seen as the best option for government surplus sales.

2. Most government entities don't have the personnel, resources, or expertise to manage their own online auctions.

3. Those governmental entities that are able to manage their own online auctions were stuck with few choices of online bidding platforms that don't reach the wide markets that online bidding platforms designed for use by licensed auctioneers reach.

As a result, Global Auction Services pioneered a fully-managed online auction concept for governmental entities. With our auction concept, there is no commission paid by you. The buyer pays the commission through a buyer's premium. That means you receive the full high bid price for the items you sell. Instead of creating a new online bidding platform, we chose to use Proxibid® because of their clear dominance in the online auction marketplace for assets typically surplused by governmental entities.

Our fully-managed auction solution means that our team provides the personnel, resources, and expertise to manage your online auctions. If you choose to manage your own online auction, we can provide you with access to bidders around the world. If you are in between, we can offer you a fully-managed solution when you need it, and allow you to earn additional revenue through an earned share of the buyer's premium for auctions where you do some of the work. In addition, if you meet certain sales volume tiers, you will receive a portion of the buyer's premium as an Annual Buyer's Premium Share.

After continued success, Aaron Joseph & Company, LLC converted from a Limited Liability Corporation, to a C-Corporation on April 1, 2016, and took the name Bidilla, Inc.. As you can see, with Bidilla, Inc., you get more than just an auctioneer – you get a team of professionals, both in house and with our affiliates, dedicated to the success of your auction program. With Bidilla, Inc., your auction solutions are made easy. With our services you receive many additional value-added features. Please review our quote, and ask any questions you may have and remember, it isn't always about the lowest buyer's premium, it's about convenience, experience, level of service, and the biggest check to you.

We look forward to working side by side with you to achieve the best results from your sales.

Thank you for your consideration,

Joseph F. Kikta, FL AU4236
Bidilla, Inc. – FL AB3574
Chief Executive Officer
850-778-3003 CELL

FIRST AMENDMENT TO
C18-2680-PUR
Bidilla, Inc.

THIS FIRST AMENDMENT entered into this 30th day of March, 2018, hereby amends C18-2680-PUR, dated February 12, 2018 by and between Okaloosa County, Florida, (hereinafter the "County") and Bidilla, Inc. (hereinafter the "Contractor").

WHEREAS, on February 12, 2018 the parties entered into contract C18-2680-PUR, to provide Online Auction Services; and

WHEREAS, the contract reflects Contractor's principal address as 918 Abbiegail Dr., Tallahassee, FL 32303; and

WHEREAS, Contractor's current principal address is 336 E. College AV, Suite 108, Tallahassee, Florida 32301-1554; and

WHEREAS, Contractor responded to ITQ PUR 22-18; and

WHEREAS, throughout its response to ITQ PUR 22-18, Contractor listed its address as 336 E. College AV, Suite 108, Tallahassee, Florida 32301-1554; and

WHEREAS, Contractor offers a portion of their buyer's premium to other clients who perform certain tasks as an additional payment; and

WHEREAS, contract C18-2680-PUR is a cooperative purchase contract that can be "piggybacked" by other entities; and

WHEREAS, this additional payment may be beneficial to the County, or other entities cooperatively utilizing this contract by "piggybacking" C18-2680-PUR.

NOW, THEREFORE, in consideration of mutual covenants herein and other goods and valuable consideration, the parties hereby agree and amend C18-2680-PUR as follows:

1. The County acknowledges that Contractor's principal address is 336 E. College AV, Suite 108, Tallahassee, FL 32301-1554.
2. If the County, or any other entity cooperatively utilizing contract C18-2680-PUR, performs either of the duties outlined below: Cataloging and Photography and/or Conducting Previews and Buyer Pick-up, for any segment of the ongoing online auction contemplated by this contract, the portion of the Buyer's Premium associated with that duty /those duties performed by the County, or any other entity cooperatively utilizing the contract will be paid to the County, or will be paid to the entity cooperatively utilizing the contract as appropriate. This payment will be made in addition to the auction segment sale proceeds, through a separate payment. The Buyer's Premium associated with each duty is as follows:

GENERAL PROPERTY
10.0% Base Buyer's Premium
2.5% for Cataloging and Photography
2.5% for Conducting Previews and Buyer Pick-up
15.0% Total

TITLED VEHICLES & HEAVY EQUIPMENT
7.0% Base Buyer's Premium
1.5% for Cataloging and Photography
1.5% for Conducting Previews and Buyer Pick-up
10.0% Total

Contract # C18-2680-PUR
BIDILLA, INC.
ONLINE AUCTION SALES
EXPIRES: 02/11/2021 W/3 1 YR RENEWALS

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the day and year first written.

WITNESS:

Signature

Print Name

BIDILLA, INC.

Signature

Print Name

3/23/18

Date

OKALOOSA COUNTY, FLORIDA

John Hofstad,
County Administrator

COOPERATIVE PURCHASE AGREEMENT

NO. C18-2680-PUR

BIDILLA, INC.

The City of Destin now desires to enter into a Cooperative Purchase Agreement (Piggyback) to provide Online Auction Services, Term Contract under the same terms and conditions as the agreement between Bidilla, Inc. and Okaloosa County, Florida Term Contract #C18-2680-PUR, attached hereto as Exhibit "A" and incorporated by reference, with a date of expiration of February 11, 2021, with three (3) one (1) year renewal options, which contract resulted from a competitive Bid.

The City of Destin has reviewed the contract and bid results and agrees to the terms and conditions and further agrees that proposed pricing is fair and reasonable. Bidilla, Inc. hereby agrees to provide such services and prices to the City of Destin under the same price(s), terms and conditions as the referenced contract between Bidilla, Inc. and Okaloosa County, Florida. All references in the contract between Bidilla, Inc, and Okaloosa County, Florida, shall be assumed to pertain to, and are binding upon Bidilla, Inc. and the City of Destin. All references in the contract to "Okaloosa County" shall be substituted with the City of Destin.

Agreed, accepted and consented to the _____ day of _____, 20___.

Bidilla, Inc.

_____
Signature

_____
Print Name

Date: _____/_____/_____

City of Destin, FL
4200 Indian Bayou Trail
Destin, FL 32541

_____
Signature

_____
Print Name

Date: _____/_____/_____

City of Destin

Department of Public Works

Surplus Items for Auction FY21

Item	Qty	Description	Estimated Value	Assigned Department
Truck	1	2001 Ford F150	2000	Recreation
Truck	1	2002 Ford F150	2000	Code Compliance
SUV	1	2000 Ford Explorer	800	Code Compliance
SUV	1	2003 Ford Explorer	1500	Building Div.
Truck	1	2002 Ford Ranger	500	Recreation
Truck	1	2004 Ford F150	2500	Recreation
Truck	1	2004 Ford F150	3000	Public Works
Truck	1	2005 Ford F150	3000	Code Compliance
Car	1	2003 Crowne Victoria	1000	Library
Truck	3	2006 F150	2500 x3	Recreation
ATV	1	2017 Honda Rancher	1000	Code Compliance
Equipment	25	Stihl Misc.	500	Recreation
Bush Hog	1	2008 SQ148	200	Public Works
Motor	1	Electric Gate Motor	100	Public Works
Machine	1	Ice Maker	100	Public Works
Equipment	5	Trailers 1999-2006	250 x5	Recreation/Public Works
Equipment	1	Skid mount Sprayer	150	Public Works
Equipment	1	Generator from City Hall, damaged engine	500	Public Works
Equipment	3	3" Trash Pumps	100 x3	Public Works
Equipment	1	Generator from 601 Sandlewood	250	Public Works
Equipment	1	Air Compressor	100	Public Works
Equipment	1	Lincoln Electric gas engine welder	500	Public Works
Mower	1	John Deere Walk Behind	800	Recreation
Mower	2	John Deere ZTurn	100 x2	Recreation
Mower	1	Toro ZMaster	100	Recreation
Mower	1	Toro 3500 Sidewinder	800	Recreation
Equipment	1	Bluebird Sod Cutter	50	Recreation
Equipment	1	Homelite Pressure Washer	10	Recreation
Equipment	1	John Deere Gator	250	Recreation
Diagnostic Tools outdated	3	Span-On	200	Public Works
Tools	3	Floor Jacks	300	Public Works
Equipment	1	Tire Changer	500	Public Works
Tires	40	Misc Sizes	300	Public Works
Tools	2	Sand Blasting Units	300	Public Works
Equipment	1	Toro Workman	100	Recreation
Two Drawer File Cabinet	1	29H x 15W x 18D	10	Community Development
Four Drawer File Cabinets	20	52H x 18W x 25D	20 x20	Community Development
Five Drawer File Cabinet	1	57.5H x 15W x 22D	20	Community Development
Five Drawer File Cabinets	16	62H x 18W x 25D	20 x16	Community Development
Bookshelf	1	71H x 35.5W x 12D	20	Community Development
Four Foot Cabinet	1	42H x 36W x 18D	20	Community Development
Metal Office Desk (5 drawer)	1	28H x 72W x 36D	20	Community Development
Computer Desk	1	30.5H x 48.5W x 30.5D	20	Community Development
Equipment	1	Leica GPS RX1250XC Rover w/o Base Station	200	Public Works
Various small furniture		varies (tables, chairs, etc.)	varies	All Departments
Various small office equipment		varies (hanging files, label makers, etc.)	varies	All Departments

ITEM # 2021-1

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Consent Agenda

TO: City Council

THRU: Lance Johnson, City Manager
Webb Warren, Deputy City Manager
Krystal Strickland, Finance Director
Jeffrey Cozadd, Grants Manager

FROM: Michael Burgess, Public Services Director

DATE: 01/21/2021

SUBJECT: RFB 20-15-PS, Demolition, Salvage, and Removal of Three Structures and Appurtenances, authorization for City Manager to execute a Task Order

---

I. BACKGROUND: The City Council's top Strategic Goal for Fiscal Year 2020 was the acquisition of beach property for public use. During FY20, three properties were identified on Scenic Hwy 98 adjacent to the existing Shore of Crystal Beach Park.

II. DISCUSSION: The City has closed on two properties thus far and is awaiting the closing of the third site. The existing structures on these lots are to be razed and cleared for public beach use.

An RFB (ATT1) was advertised for the Demolition, Salvage, and Removal of these structures was advertised for approximately 30 days with a Bid Opening date of January 14, 2021. Four bids were received from the following vendors (with total project pricing):

Virginia Wrecking Co. Inc. $183,143
BNL Construction Services $310,400
Construction Mgt. of Florida $430,714
Jobe's Dirt Works LLC $137,477

The Bid Committee met on 01/21/2021 having reviewed the bid packages provided by each vendor and scored them based on four criteria: Price Proposal, Qualifications & Experience, Project Approach and Past Performance.

After the scores were tabulated, Jobe's Dirt Works LLC received the highest score. Their bid is included as ATT2. The other bids are attached as ATT3, ATT4 and ATT5.

Bid Committee Score Tabulations are as follows:
Jobe's Dirt Works 392 points
Virginia Wrecking 334 points
Const. Mgt, of FL 324 points
BNL Const. Services 309 Points

If this item is approved, staff will produce and send out a mailer to property owners within a 500-ft radius of the projects notifying them of the scope of the project, timetable and provide them with contact information if they have any questions or concerns about this project. Work schedules will conform to the City's Noise Ordinance so far as time of day, working on holidays, etc. In addition, staff will advertise this project on its website, Facebook Page and through the NextDoor app. with the same information provided in the mailers.

A. Link to Strategic Goals / Objectives: Strategic Goal #1: Public Beach Acquisition

B. Effect on Budget (EOB): The winning bid for 20-15-PS totaled $137,477.

	30557337 TDC GRANT (59%)	30558312 OKA 1/2 PENNY	30558500 GF FOR CIP	TOTAL
561000 LAND	$ 6,254,000	$ 2,346,000	$ 2,000,000	$ 10,600,000
FY21 Adopted Budget*	6,254,000	2,346,000	2,000,000	10,600,000
Previous Expenses/Encumbrances	3,968,216	2,199,333	560,182	6,727,731
Available Program Budget	2,285,784	146,667	1,439,818	3,872,269
This Agreement	81,111	56,366	-	137,477
FY21 Remaining Program Budget	$ 2,204,673	$ 90,301	$ 1,439,818	$ 3,734,792

*Includes Encumbrances rolled forward

C. Level of Service (LOS): Additional gulf frontage at the existing Shore of Crystal Beach Park for public use. Existing public beach frontage is approximately 67 feet. Post demolition, the public beach frontage will be 250 feet, a ~275% increase.

III. CONCLUSION: By approving this motion, the City will execute Task Orders to Jobe's Dirt Works LLC for the demolition of these structures.

IV. RECOMMENDED MOTION: I move that the City Council accept the bid of Jobe's Dirt Works LLC for RFB 20-15-PS in the amount of $137,477 and authorize the City Manager to execute Task Orders for the same.

Attachments:

1. ATT1: RFB 20-15-PS Demolition of three structures
2. ATT2: Jobe's Dirt Work LLC bid package
3. ATT3: BNL Construction Services
4. ATT4: CMF Construction Inc.
5. ATT5: Virginia Wrecking

CITY OF DESTIN, FLORIDA

REQUEST FOR BIDS
RFB NO. 20-15-PS

DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

City of Destin, Florida
November 20, 2020

Lance A. Johnson, City Manager
Phone (850) 837-4242
Facsimile (850) 837-3267
4200 Indian Bayou Trail
Destin, Florida 32541

REQUEST FOR BIDS
RFB NO. 20-15-PS
DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

NOTICE TO BIDDERS

The City of Destin, Florida, is currently receiving sealed competitive Bids for the demolition of three multi-story residential buildings for the City of Destin. See photos & Bid Specs.

Bid specifications for this project can be obtained from the City Clerk's Office at the City of Destin, 4200 Indian Bayou Trail, Destin, Florida 32541. Bid submissions must be received by the City Clerk's Office at the City of Destin, 4200 Indian Bayou Trail, Destin, Florida 32541, in a sealed envelope clearly marked **"RFB No. 20-15-PS, DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES", along with the name, return address and telephone number of the bidder**, no later than 2:00 p.m. CST, on **December 17, 2020** at which time they will be opened. The City reserves the right to reject any and all Bids or portions thereof, to waive minor defects and informalities in the process, to accept the Bid(s) or take any other actions deemed by the City to be in the City's best interest.

The properties will be available for inspection at a Pre-Bid Meeting to be held on-site on December 3, 2020 at 2pm.

Lance A. Johnson
City Manager

REQUEST FOR BIDS
RFB NO. 20-15-PS
DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

TABLE OF CONTENTS

Item	Page
Cover page	1
Public Notice	2
Table of Contents	3
1.0 Introduction	4
2.0 Instruction to Bidders and Schedule of Events	4
3.0 Project Contractor Requirements	6
3.1 Licensing Requirements	6
3.2 Insurance Requirements	6
3.3 Bonding Requirements	6
3.4 Permitting Requirements	7
3.5 Codes and Standards	7
4.0 Contractor Scope of Services (Planning and Logistics)	7
4.1 Project Specifications & Scope of Work	8
4.2 Schedule for Delivery of Materials	10
4.3 Waste Disposal	11
4.4 Site Utilities (Potable Water, Wastewater and Stormwater)	11
4.5 Material Data	11
4.6 Labor and Materials Warranty	11
4.7 Project Meetings and Documentation, Deliverables	11
4.8 Pre-Demolition Salvaging of Fixtures, Equipment and Building Components	11
5.0 Disclosures	11
5.1 No Contact Clause	11
5.2 Inquiries	12
5.3 Addenda	12
5.4 Conflict of Interest Disclosure	12
5.5 Drug-Free Workplace Program	13
5.6 Public Entity Crime Disclosure	13
5.7 Reservation of Rights	13
5.8 Public Records	13
6.0 Bid & Submittal Requirements	14
6.1 Submittal Preparation	14
6.2 Criteria for Determining Lowest, Most Responsive and Responsive Bidder	15
Exhibit A – Bid Form	17
Exhibit B – Responsible Bidder Qualification Statement	19
Exhibit C – Public Entities Crimes Disclosure	23
Exhibit D – Drug-Free Workplace Certification	26
Exhibit E – Bid Bond	27
Destin White Sand Zones Map	attached

REQUEST FOR BIDS
RFB NO. 20-15-PS
DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

1.0 INTRODUCTION

The City of Destin is issuing a Request for Bid (RFB) to secure proposals from qualified contractors for the **DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES**. This project is funded as a City of Destin Fiscal 2021 Capital Improvement Project.

It is the responsive bidder's responsibility to read and understand the requirements of this request for bid. Responsive bidders are required to state exactly what they intend to furnish the City of Destin via this solicitation and must indicate any variances to the terms, conditions and specifications of this proposal, no matter how slight. If variations are not stated in the proposal, it shall be construed that the bid fully complies with all conditions identified.

Before submitting a bid, each responsive bidder will, at bidder's own expenses, make or obtain any additional examinations, investigations and studies, and obtain any additional information and data that may affect costs, permitting, progress, performance of furnishing of the project and that the responsive bidder's deems necessary to determine its proposal.

Responsive bidder will examine all documents included in this Request for Bid (RFB) carefully and shall make a written request to the City's authorized representative for interpretation or correction of any ambiguity, inconsistently, or error herein.

Any interpretation or correction will be issued as an Addendum by the City. Only a written interpretation or correction by Addendum shall be binding. Responsive bidders are cautioned against relying up on any interpretation or correction given by any other method.

The submission of a bid shall not be deemed an agreement between the responsive bidder and the City. The bid is a contractual offer by the responsive bidder to perform services in accordance with the Bid Solicitation. The City shall not be obligated to respond to any bid submitted nor be bound in any manner by the submission.

2.0 INSTRUCTION TO RESPONDENTS

A. All RFB's will be publicly opened and recorded for acknowledgement of receipt in the City Hall Boardroom on December 17, 2020 no later than 2:00 P.M. (CST). All responsive bidders or their representatives are invited to be present. The City Hall Boardroom is located at Destin City Hall, 4200 Indian Bayou Trail Destin, FL 32541.
B. Any responses received after the stated time and date will NOT be considered. It shall be the sole responsibility of the responsive bidder to have their RFB submittal **delivered to City Clerk's Office** for receipt on or before the above stated time and

date. RFB responses which arrive after the above stated deadline as a result of delay by the mail service shall not be considered, and arrangements shall be made for their return at the responsive bidder's request and expense. The City reserves the right to consider submittals that have been determined by the City to be received late due solely to mishandling by the City after receipt of the RFB and prior to the award being made.

C. Respondents may request information regarding the RFB in writing from City Clerk Rey Bailey, clerk@cityofdestin.com. Such a request shall be received in writing at least seven (7) days prior to the submittal deadline.

D. If any addendum(s) are issued to this Request for Bid, the City will attempt to notify all prospective respondents. It shall be the responsibility of each respondent, prior to submitting the RFB response, to contact the City Clerk's Office, at (850) 837-4242 to determine if any addendum(s) were issued and to complete any addendum acknowledgements as part of their RFB response.

E. Complete and submit Responsive Bidder Qualification Statement, form herein as Exhibit B. Clearly indicate the legal name, address and telephone number of the responsive bidder. Responses shall be signed above the typed or printed name and title of the signer. The signer shall have the authority to bind the responsive bidder to the submitted RFB. Responsive bidders must note their Federal I.D. number on their RFB submittal.

F. *One (1) original, so designated, six (6) copies for a total of seven (7) submissions, and one (1) digital copy* of the RFB responses (on USB drive). Submissions shall be portrait orientation, "8 1/2 X 11" where practical and double-sided. One sheet of paper printed on both sides is considered 2 pages. **Please do not use wire spiral bindings, plastic covers, and plastic binding materials for your submittals.**

G. All expenses for making RFB submittals to the city are to be borne by the responsive bidder.

H. Responses shall be evaluated by the Bid Committee based on all information submitted and the lowest, most responsive and responsible bidder will be recommended to the City Council for approval.

I. The Bid Committee shall consist of City of Destin staff members.

J. Each responsive bidder, by submission of an RFB submission, acknowledges that in the event of any legal action challenging the award of the RFB; damages, if any, shall be limited to the actual cost of the preparation of the RFB.

K.

PROCUREMENT SCHEDULE	
Tasks	**Date**
RFB Advertised	Week of November 23, 2020
On-Site Pre-Bid Meeting (not mandatory)	December 17, 2020 at 2pm
Last Day for Questions to be Submitted	January 7, 2020

Due Date/Bid Opening	January 14, 2020
Tentative Date - Bid Committee Evaluation	January 21, 2020
Tentative Date - City Council Meeting	February 1, 2021
Tentative Date - Notice of Award	Week of February 1, 2021
Tentative Date - Execution of Contract	Week of February 15, 2021
Tentative Date - Notice to Proceed	Week of February 15, 2021
On-Site Pre-Demolition Meeting	Week of February 15, 2021
Project Completion By	Friday April 16, 2021

3.0 PROJECT CONTRACTOR REQUIREMENTS

City of Destin is seeking an independent general contractor, to include all necessary independent subcontractors, with all applicable licenses for work on this project.

3.1 Licensing Requirements

Provide all applicable contractor licenses: include license name, license numbers and contact information. Contractor must be Florida Certified or Okaloosa Registered and provide a license of qualifier. Must also register in the City of Destin https://www.cityofdestin.com/DocumentCenter/View/12259/Contractor-Packet

3.2 Insurance Requirements

a. Respondents shall be required to provide proof of General Liability Insurance with a minimum liability insurance requirement of $1,000,000 for combined single limit and Worker's Compensation Insurance in accordance with the laws of the State of Florida and in amounts sufficient to secure the benefits of the Florida Workmen's Compensation Law for all types of employees, including those of subcontractors.

b. Respondent shall produce proof of insurance in the types and amounts required by the City, including the foregoing and any additional coverages, including Automobile Liability and or Builder's Risk Insurance, as may be defined at the time of contract. The City shall be named as an additional insured party and all binders, policies or certificates of insurance shall include a provision that such insurance coverage shall not be cancelled or amended without at least thirty days' notice to the City. All coverage shall be with carriers admitted doing business in the State of Florida. Carriers shall be A rated (or better) by A M Best Company. City reserves the right to modify its insurance requirements with 60 days' notice.

3.3 Bonding Requirements

a. Performance and Payment Bond - The bidder to whom the Contract is awarded shall furnish to the Owner, without extra compensation, and shall maintain in effect throughout the life of the Contract, and for the duration of the period described in the bond, acceptable Performance and Payment bonds in sums at least equal to 100% of the full amount of the Contract, conditioned to indemnify and save harmless the City from and against any loss, damage, or expense ensuing from failure on the part of the Contractor to faithfully and properly perform the Contract or to promptly pay all its subcontractors, suppliers, materialmen or laborers for work completed on the Project.

b. The required forms for the performance and payment bonds are included in these Instructions. If within ten (10) calendar days after the acceptance of the bid, the successful bidder shall refuse or neglect to execute the contract and to furnish the required performance and payment bonds properly signed by the bidder and the surety or sureties satisfactorily to the owner, the bidder shall be deemed to be in default and the owner will retain the Bid Bond Security as liquidated damages, but not as a penalty. The owner reserves the option to accept the bid of any of the other bidder within ten (10) calendar days from default, in which case such acceptance shall have the same effect on such bidder as though he were the original, successful bidder.

3.4 Permitting Requirements

Contractor is required to obtain all required permits prior to the start of construction.

a. City of Destin Demolition Permit – each parcel will require a separate permit
b. City of Destin Right of Way Permits – each parcel will require a separate permit
c. All applicable and/or required federal, state, and local permits

3.5 Codes and Standards

All project work shall be done in accordance with all applicable Federal, State and local codes and standards which include, but not limited State Building Codes, City Codes and Ordinances, etc.

4.0 CONTRACTOR SCOPE OF SERVICES (PLANNING AND LOGISTICS)

Description: The successful bidder should possess broad expertise in demolition. Services required may include any of the following:

1. Providing advice on matters and participate in the planning of projects related to the demolition and clean-up of the multi-story residential buildings and appurtenances located at:

- 2942 Scenic Hwy 98 – five townhome structure
- 2968 Scenic Hwy 98
- 2970 Scenic Hwy 98

2. Creating, reviewing, and revising demolition and clean-up plans.
3. Preparing necessary reports to the City related to the project's progress.
4. Providing project management and inspections during the preparation, demolition, and clean-up and providing any requested reports to the Zoning/Building Administrator, or their designee.
5. Professional support and advice to the City's Department of Community Development.
6. Providing other related services as requested by the City of Destin.
7. Attending City meetings, public hearings and conferences with funding and regulatory agencies, if necessary.
8. Due to the age of the five-unit townhome (2942 Scenic 98), an asbestos investigation report must be completed to determine presence of asbestos prior to demolition of the building. If asbestos is present, asbestos abatement will be required in accordance with all local state and federal guidelines prior to demolition.

4.1 PROJECT SPECIFICATIONS & SCOPE OF WORK

Ability to meet or accomplish the following specific project requirements:

1. Successful Bidder, at Successful Bidder's cost, shall secure the necessary permits, including Demolition and Right-of-Way Construction Permits if required from the City of Destin.
2. Properly notify utility providers of the pending demolition and request and ensure disconnection of Utilities, Gas, Electric, Cable TV and any other utility to the residential buildings.
3. Provide to the City, proof of disconnection of all utilities.
4. Contractor to cut and cap all City Sewer, Storm Sewer and Water lines within the right-of-way and obtain Cut/Cap Inspection from the City's Department of Community Development by calling (850-654-1119). Water lines will be capped at the meter and sewer caps will be clearly marked for future use.
5. Install erosion and sedimentation control measures to include perimeter silt fence and shall be installed in accordance with LDC Article 11.09.03.
6. Install tree-protection fencing.
7. Install chain-link fencing around the work sites prior to demolition activities.
8. Provide for the protection of adjacent structures to include dust and vibration mitigation measures throughout the project.
9. DEMOLITION, SALVAGE, AND REMOVAL of groundcover (shrubbery).

10. DEMOLITION, SALVAGE, AND REMOVAL of main structures, any accessory structures, footings, mailboxes, sidewalks, swimming pools and concrete slabs.
11. Removal of all other impervious surfaces on the site to include swimming pools.
12. Remove all building material, rubbish or refuse from the project site daily; no material or debris may be buried on site.
13. Furnish to the City all documentation regarding the proper disposal of all rubbish, soil, refuse, and any other debris.
14. The Successful Bidder shall keep the surface of the streets affected by its work in a clean, neat, and safe condition, limiting to the extent possible dust and smoke on and around the project site. The Successful Bidder shall sprinkle with water or otherwise treat the site surface and surrounding area being used by the contractor (i.e. street, right-of-way, etc.) sufficiently to keep down any dust generated during the progress of work. Successful Bidder must remove all piles of dirt or debris.
15. There shall be NO fires of any kind or burning of any debris.
16. If Successful Bidder encounters asbestos or asbestos type material, Successful Bidder shall immediately stop work and notify the City's Department of Community Development. Successful Bidder responsible for the proper removal same and compliance with applicable laws related thereto.
17. Fill/Backfill to attain indicated specified grades:
    a. Grades shall not be completed as to cause any increase of water velocity or damming of surface water as to create a water issue at adjacent or neighboring sites.
    b. These sites are within the City of Destin's "White Sand Zone #1". All fill material must be approved by the Code Compliance Department prior to purchase and delivery the City.
    c. Fill material shall be compacted with proper equipment to a minimum density of 90%.
    d. For approved fill material notify the City's representative in advance of the intention to import material with its source location.
    e. Obtain all fill material from pre-approved sources.
    f. Provide documentation from each source of fill verifying the fill to be free of contaminants.
18. Limit hours of operation to Monday through Friday during the hours of 7:00 a.m. to 6:00 p.m. Special hours of operation outside the normal hours must be approved by the City.
19. Project implementation for this scope of work under this RFB includes all labor, materials, equipment and services required for construction including any permitting, compliance with all federal, state and local codes and construction of the project. All new construction shall be completed as indicated in the construction documents. All work shall meet City standards and be performed to the satisfaction

of the City Engineer or his designee. All materials and equipment shall be subject to inspection by the City prior to incorporation into the final work.

20. Work Zone Traffic Control – Work zone traffic control will be provided during all project phases in compliance with standards identified in the Manual of Traffic Control Devices (MUTCD) and Florida Department of Transportation Standard Index 600 series.
21. Tree Protection – Several trees have been identified that require protection under this Plan. Tree Protection fencing will be installed prior to land disturbing activities or demolition. Tree protection will include fencing placed in a circle around the tree with a radius of 1' for every 1" of diameter as measured 4.5' above grade. Multi-trunk trees will require fencing at a radius measured similarly but as the sum of all trunks measured at 4.5' above grade
22. Right-of-Way protection – any damage to existing sidewalk curbing or roadway shall be required to be reconstructed prior to completion of the project.
23. Sidewalks – Provide 5-ft wide, 4-in thick, 4000 PSI concrete (with fiber reinforcement) sidewalks where driveways have been removed to provide pedestrian sidewalk connectivity. Concrete tickets will be provided by request of City staff.
24. Map of Structures to be demolished, intersection of Scenic 98 and Hutchinson Street. At the date of this RFP release, the structures (highlighted in green) of 2942 Scenic HWY 98 and 2970 Scenic HWY 98 are owned by the City of Destin. 2968 Scenic HWY 98 (yellow) is under contract, but not officially owned by the City of Destin.

The successful bidder is responsible for obtaining all required permits. All work must be completed within **60 days** of the Notice to Proceed unless mutually agreed up on in advance

by both parties.

4.2 Schedule for Delivery of Materials

The successful respondent shall be responsible for receiving all materials delivered.

4.3 Waste Disposal

Contractor shall be responsible for disposal of all waste and debris.

4.4 Site Utilities (Potable Water, Wastewater, and Storm Drainage/Stormwater)

All site utilities shall be demolished to the right-of-way line in accordance and coordination with each utility owner.

4.5 Material Data

Backfill/Sand

Project is in **City of Destin White Sand Zone 1** (Ord. 02, LDC 11.07.02*). White sand must be used as fill material which is to remain uncovered in Zone 1. Other materials may be used under special conditions stipulated by Section 11.07.05.*

Sample of sand must be approved by the City of Destin before backfilling may commence.

4.6 Labor and Materials Warranty

Bidder should include information in this submittal on any warranties for labor/installation provided directly by the bidder. Bidder shall also provide manufacturer warranty information any products installed.

4.7 Project Meetings and Documentation Deliverables

Project progress meetings will be required and shall be weekly or bi-weekly at the City's discretion. Project documentation shall be provided to the City at different stages of construction. Pre-construction photos of the entire project site will be required. Daily reports with photos shall be submitted at each progress meeting or at the City's discretion. A copy of the asbestos report for the five-unit townhome shall be provided to the City prior to the notice to proceed with the demolition component of this facility.

4.8 Pre-Demolition Salvaging of Fixtures, Equipment and Building Components

Successful bidder shall have salvage rights to building materials. Successful Bidder may remove any fixtures, equipment or building components desired prior to the commencement of demolition. The City is in no way responsible for the condition, or function of any fixture, equipment or building component salvaged.

5.0 DISCLOSURES

5.1 No Contact Clause

All prospective bidders are hereby instructed to not contact any member of the City of Destin City Council, City Manager, or City of Destin staff member other than the authorized city contact person identified below, regarding this solicitation or the bidder's submittal package. In order to ensure a fair, competitive, and open process, once a project is advertised, all communications between interested bidders and the City must be directed to:

City Clerk Rey Bailey
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
850-837-4242
clerk@cityofdestin.com
Office Hours: Monday- Friday, 8:00 A.M. TO 5:00 P.M.

Any such contact with anyone but the Clerk may be cause for rejection of your submittal.

5.2 Inquiries

The City will not respond to oral inquiries. Proposers may submit written, e-mailed or faxed, inquiries regarding this RFB. The City will respond to written, e-mailed or faxed; inquiries received at least five (5) working days prior to the RFB due date. The last day for inquiries is **December 10, 2020 at 2:00 p.m. (CST).** Questions or requests for Bid documents, plans and specifications regarding this RFB may be directed to the City Clerk, 4200 Indian Bayou Trail 32541 (850) 837-4242 or rbailey@cityofdestin.com

5.3 Addenda

Submitter acknowledges that it is the submitter's responsibility to determine whether an Addendum has been issued; and if so, to obtain copies of such Addendum from the City Clerk of Destin, and agrees to be bound by all addenda that have been issued for this Request for Proposal. If addendum is issued, responsive bidder shall sign and return each addendum with the submittal package. Failure to return signed any and all addenda may disqualify the submittal.

5.4 Conflict of Interest Disclosure

Each proposal is subject to the provisions of Florida Statutes, Chapter 112, providing that all responsive bidders must disclose with the RFP submittal the name of any officer, director, or agent who is also a public officer or an employee of the City of Destin. Further, all responsive bidder must disclose the name of any City officer or employee who owns, directly or indirectly, an interest of five percent or more in the Bidding firm.

5.5 Drug-Free Workplace Program

Preference may be given by the City of Destin to companies demonstrating a Drug-Free Workplace Program whenever two or more proposals, which are equal in respect to quality and service, are received and rated by the City. Responsive bidders intending to demonstrate a Drug-Free Workplace Program shall provide certification form with the RFB submittal.

5.6 Public Entity Crime Disclosure

Each submittal shall contain a completed Public Entity Crime Form (Attachment #1) pursuant to Florida Statutes, Section 287.132-133, providing that no public entity shall accept any proposal from or award any contract to, or transact any business in excess of the threshold amount for Category Two ($25,000) for a period of thirty-six months from the date placed on the convicted vendor list.

5.7 Reservation of Rights

The City reserves the right to reject any and all proposals or portions thereof, to waive minor defects and informalities in the process, to re-advertise, to accept the proposal or award multiple proposals or take any other actions deemed by the City to be in the City's best interest.

5.8 Public Records

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850) 837-4242, CITY CLERK, 4200 INDIAN BAYOU TRAIL, DESTIN, FL.

The successful responsive bidder shall:

1. Keep and maintain public records required by the CITY to perform the service.

2. Upon request from the City's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this FS Chapter 119 or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the CONTRACTOR does not transfer the records to the public agency.

4. Upon completion of the contract, transfer, at no cost, to the CITY all public records in possession of the contractor or keep and maintain public records required by the CITY agency to perform the service. If the GROUP transfers all public records to the CITY upon completion of the contract, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the contract, the GROUP shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

6.0 BID & SUBMITTAL REQUIREMENTS

All bids to be considered must be in the possession of the Destin City Clerk no later than 2:00 p.m. CST, on December 17, 2020. Submittals may be mailed or delivered to the Office of the City Clerk at the address below and shall be submitted in a sealed envelope clearly marked shall be submitted in a sealed package clearly marked on the outside "**RFB NO. 20-15-PS, DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES**" and note the time and date of the opening. Regardless of method of delivery, each responsive bidder shall be responsible for their Bid being delivered on time, as the City of Destin assumes no responsibility for same. Proposals offered or received after the time set for the Bid Opening will be rejected and returned unopened to the submitter.

Mailing and Hand Delivery Address:
City Clerk Rey Bailey
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
850-837-4242

clerk@cityofdestin.com
Office Hours: Monday- Friday, 8:00 A.M. TO 5:00 P.M.

6.1 Submittal Preparation

Submittals should be prepared in the following order:

1. **Submittal Coversheet:** provide a submittal cover sheet that includes project number, project name, bid opening date and responsive bidder contact information.
2. **Bid Form,** Exhibit A
3. **Responsive Bidder Qualification Statement,** Exhibit B
4. **Completed Public Entity Crime Form**, Exhibit C
5. **Completed Drug Free Workplace Certification Form**, Exhibit D
6. **Completed Bid Bond Form**, Exhibit E
7. **Qualification and Experience Narrative (no more than 2 pages, single-spaced, one-sided)**
8. **Project Approach and Timeline Proposal (no more than 2 pages, single-spaced, one-sided)**
9. **Three (3) Letters of Reference (minimum)**
10. **Proof of Insurance:** provide proof of insurance meeting minimum insurance requirements as outlined in section 3.2 Insurance Requirements.
11. **Proof of licensing and certifications:** provide proof of licensing and certifications meeting minimum requirements as outlined in section 3.1 License Requirements.
12. **Addendums** (if applicable)

One (1) original, so designated, six (6) copies for a total of seven (7) submissions, and one (1) digital copy of the RFB responses (on CD or USB drive). Submissions shall be portrait orientation, "8 1/2 X 11" where practical and double-sided. One sheet of paper printed on both sides is considered 2 pages. Please do not use wire spiral bindings, plastic covers, and plastic binding materials for your submittals.

Failure to provide any of the above listed mandatory information shall result in the elimination of the submittal package from consideration.

6.2 Criteria for Determining Lowest, Most Responsive and Responsible Bidder

The City of Destin's Bid Committee will recommend the lowest, most responsive and responsible bidder to the City Council for their approval. The criteria to be used for this determination is listed below by relative order of importance.

EVALUATION CRITERIA	POINTS
Price Proposal/Warranties	40

Qualifications/Experience/Past Performance	20
Project Approach/Proposed Timeline	20
Past Performance/References	20
TOTAL	**100**

1. **Price Proposal (Lump Sum)**
   a) Costs will be evaluated based on the Lump Sum Price provided.
   b) Are costs reasonable compared to the work performed? Are assumptions used in developing costs reasonable?
   c) Did responsive bidder provide all the requested cost information?
   d) How competitive is the price proposal compared to the others received?

2. **Qualifications and Experience**
   a) Does the contractor have the experience necessary to carry out the specific work for this project? Does the contractor have experience with similar projects?
   b) Does the background and qualifications of individual key team members provide proven technical, operational, and managerial experience needed to handle the proposed project? Are the company structure and the relation of the project team clearly shown?
   c) Do financial qualifications clearly demonstrate financial stability of the company?

3. **Project Approach and Performance Differentiators**
   a) Does the submittal include detailed information that demonstrates the responsive bidder's understanding of the scope of work and how they intend to meet the objectives of the project?
   b) Does submittal demonstrate the firm's ability to manage existing budgets and implement cost controls throughout a project?
   c) Has responsive bidder demonstrated knowledge of local site conditions and applicable requirements? Does submittal contain approach to receiving permitting and maintaining the original construction scheduled as provided for in the scope of work?
   d) Is project approach specific, describing the means and methods of accomplishing the work. Does it identify any key issues on the project and/or propose some potential solutions?
   e) Does contractors schedule and availability practical and meet project requirements?

4. **Past Performance**
   a) Do past performance evaluations and/or past performance information provided reflect a trend of satisfactory performance?
   Basis of evaluation:
   (i) A pattern of successful completion of work
   (ii) A pattern of work identical to, similar to, or related to the work the project requires.

(iii) Ability shown, through workmanship provided on other projects.

(b) Do references demonstrate the company's quality of work?

EXHIBIT A

CITY OF DESTIN, FLORIDA
RFB NO. 20-15-PS,
DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

BID FORM

PART I Bid submitted by:

Company: _____

Address: _____

City & State: _____ Zip Code: _____

Telephone: ( ) _____ Fax: ( ) _____

E-mail:_____

Number of Years in Business: _____ Contact Name _____

PART II (complete as appropriate, include additional sheets as needed)
List the total bid cost to the City of Destin. Note, if bid is payment to City or cost to City based on salvage and demolition costs.

Item Description	Units	$/Unit	Units	Bid Amount
Demolition of 2942 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$
Demolition of 2968 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$
Demolition of 2970 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$
Other – use separate sheets as necessary for description and tabulation		NA	NA	$
Asbestos Evaluation for 2942 Scenic 98	lump	NA	NA	
		Total		$

THE BID FORM IS CONTINUED ON THE NEXT PAGE

Proposed Timeline: (timeline for construction with projected completion date):

PART III Certifications:

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I(we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative:_____
(Print or Type)

Signature:_____

Date of Bid:_____

Note: See RFB Section III, Bid Requirements, and attach all required information to Bid form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful Bidder based upon their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

EXHIBIT B
RESPONSIVE BIDDER QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Destin
CITY CLERK'S OFFICE
4200 Indian Trail Bayou
Destin, Florida 32541
Telephone: (850) 837-4242

Submitted By:
Name: _____
Address: _____
City, State, Zip: _____
Telephone No.: _____
Fax No.: _____

Check One
Corporation ☐
Partnership ☐
Individual ☐
Other ☐

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

   The correct name of the responsive bidder is:

   _____

   The address of the principal place of business is:

   _____

   _____

2. If responsive bidder is a corporation, answer the following:
   a. Date of Incorporation: _____
   b. State of Incorporation: _____
   c. President's name: _____
   d. Vice President's name: _____
   e. Secretary's name: _____
   f. Treasurer's name: _____
   g. Name and address of Resident Agent: _____

3. If responsive bidder is an individual or a partnership, answer the following:
   a. Date of organization: _____
   b. Name, address and ownership units of all partners:

      _____

      _____

      _____

   c. State whether general or limited partnership: _____

4. If responsive bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

_____

_____

_____

5. If responsive bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

_____

6. How many years has your organization been in business under its present business name?

_____

Under what other former names has your organization operated?

_____

_____

_____

7. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

_____

_____

_____

8. Have you ever failed to complete any work awarded to you? If so, state when, where and why:

_____

_____

_____

9. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary)

_____

_____

_____

10. State the name of the individual who will have personal supervision of the work:

_____

11. State the name and address of attorney, if any, for the business of the responsive bidder:

_____

_____

12. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the responsive bidder's business and indicate the percentage owned of each such business and/or individual:

_____

_____

_____

13. State the names, addresses, and the type of business of all firms that are partially or wholly owned by responsive bidder:

_____

_____

_____

14. Annual Average Revenue of the responsive bidder for the last three years as follows:

		Revenue Index Number
a.	Government Related Work	
b.	Non-Governmental Related Work	
	Total Work (a +b):	

Revenue Index Number

1.	Less than $100,000
2.	$100,000 to less than $250,000
3.	$250,000 to less than $500,000
4.	$500,000 to less than $1 million
5.	$1 million to less than $2 million
6.	$2 million to less than $5 million
7.	$5 million to less than $10 million
8.	$10 million to less than $25 million
9.	$25 million to less than $50 million
10.	$50 million or greater

15. Bank References:

Bank **Address** **Telephone**

_____

_____

_____

_____

16. What will be your turnaround time for written responses to City inquires?

_____

17. List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the responsive bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description, the disposition of each such petition.

_____

_____

_____

18. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the responsive bidder or its predecessor organization(s) during the last five (5) years. The list

shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

_____

_____

19. List and describe all criminal proceedings or hearings concerning business related offenses to which the responsive bidder, its principals or officers or predecessors' organization(s) were defendants.

_____

_____

_____

20. Has the responsive bidder, its principals, officers or predecessors' organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

_____

_____

The responsive bidder acknowledges and understands that the information contained in response to this qualification statement shall be relied upon by owner in awarding the contract and such information is warranted by responsive bidder to be true. The discovery of any omission or misstatement that materially affects the responsive bidder qualifications to perform under the contract shall cause the owner to reject the submittal, and if after the award, to cancel and terminate the award and/or contract.

(Signed)_____

(Title)_____

Subscribed and sworn to before me
This _____ day of _____, 20 _____

_____

Notary Public (Signature)

My Commission Expires: _____

END OF SECTION

EXHIBIT C
PUBLIC ENTITY CRIMES DISCLOSURE

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract _____
_____

2. This sworn statement is submitted by _____whose business address is _____
_____
and (if applicable) Federal Employer Identification Number (FEIN) is _____(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____

3. My name is _____and my relationship to the entity named above is_____
_____

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of

the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

____Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

_____ Date: _____

(Signature)

STATE OF FLORIDA

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this _____day of_____, 2020, and is personally known to me, or has provided _____ as identification.

_____

Notary Public

My Commission expires:

EXHIBIT D
DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY:_____

ADDRESS:_____

CITY:_____STATE:_____ZIP CODE: _____

TELEPHONE NUMBER:_____

SIGNATURE:_____DATE:_____

NAME (TYPED OR PRINTED):_____

TITLE: _____

EXHIBIT E
BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, as _____ Principal, and as Surety, are hereby held and firmly bound unto the **City of Destin, Florida** as Owner in the penal sum of, (five percent (5%) of the Contract Bid) _____ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns to pay Owner upon default of Bidder the penal sum set forth on the face of this Bond.

Signed, this _____ day of _____, 2021

The condition of the obligation is such that whereas the Principal has submitted to **City of Destin, Florida** a certain Bid, attached hereto and hereby made a part hereof, to enter into a contract in writing, for the **RFP 20-15-PS, DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES**

NOW THEREFORE,

1. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents.

2. This obligation shall be null and void if:
   2.1 Owner accepts Bidder's bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents, or

   2.2 All bids are rejected by Owner, or

   2.3 Owner fails to issue a notice of award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).

3. Payment under this Bond will be due and payable upon default of Bidder and within thirty (30) calendar days after receipt of Bidder and Surety of written notice of default from Owner which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.

4. Surety waives notice of any and all defenses based on or arising out of any time extension to issue notice of award agreed to in writing by Owner and Bidder, provided that the time for issuing notice of award including extensions shall not in the aggregate exceed one hundred twenty (120) days from Bid Due without Surety's written consent.
5. No suit or action shall be commenced under this Bond prior to thirty (30) calendar days after the notice of default required in paragraph 3 above is received by Bidder and Surety, and in no case later than one year after Bid Due Date.
6. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.

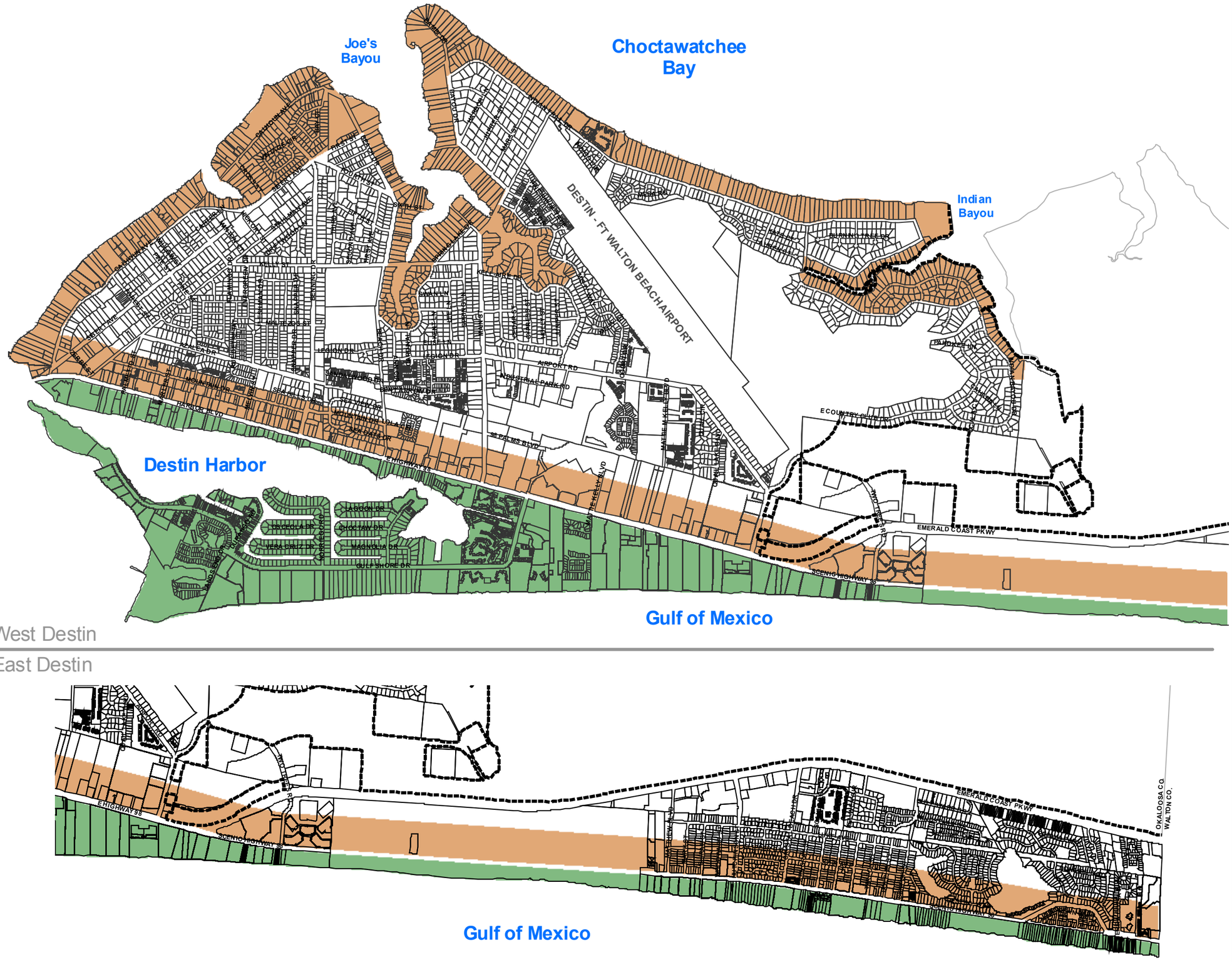
7. Notice required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the part concerned.
8. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
9. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of the Bond conflicts with any applicable provision of any applicable statute, then the provision of said statute shall govern and the remainder of the Bond that is not in conflict therewith shall continue in full force and effect.
10. The term 'bid" as used herein includes a bid, offer or proposal as applicable.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal (Print Full Name): _____	Surety (Print Full Name):
_____	~~(Seal) Surety's Name and Corporate Seal~~
By: _____ (L.S.)	By: _____
	Signature (attach power of attorney)
Title: _____	Title: _____
Attest: _____	Attest: _____
Signature and Title	Signature and Title

IMPORTANT - Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Florida. See Article 5 of the General Conditions as amended by Supplementary Conditions.

END OF SECTION



White Sands Zone Map

N

North

Scale: 1" = 2000'

0 0.25 0.5

Miles

ZONE 2

ZONE 1

The City of Destin assumes no responsibility and/or liability for the information contained herein.

Created by City of Destin
GIS Manager 7/24/2006

JOBE'S DIRT WORKS LLC
5592 OLD RIVER ROAD
BAKER, FL 32531
Jobe: 850 – 546 – 1514
Office: 850 – 375 - 6771
E-mail: JobesDirtWorks@gmail.com
COMMERCIAL & RESIDENTIAL DEMOLITION
LICENSED & INSURED

DUE: JANUARY 14TH 2021 AT 2 PM

TO: CITY OF DESTIN, FLORIDA C/O CITY CLERK
4200 INDIAN BAYOU TRAIL
DESTIN, FL 32541

RE: BID RFB NO. 20-15-PS
DEMOLITION, SALVAGE, AND REMOVAL OF
THREE STRUCTURES AND APPURTENANCES

EXHIBIT A

CITY OF DESTIN, FLORIDA
RFB NO. 20-15-PS,
DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

BID FORM

PART I Bid submitted by Jobe Everson, MM

Company: Jobe's Dirt Works LLC

Address: 5592 Old River Rd

City & State: Baker, FL Zip Code: 32531

Telephone: (850) 546-1514 (Jobe) Fax: (office: 850-603-1756

E-mail: JobesDirtWorks@gmail.com

Number of Years in Business: 15 Contact Name Jobe Everson

PART II (complete as appropriate, include additional sheets as needed)
List the total bid cost to the City of Destin. Note. if bid is payment to City or cost to City based on salvage and demolition costs.

Item Description	Units	$/Unit	Units	Bid Amount
Demolition of 2942 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$40,329.60
Demolition of 2968 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$34,700.80
Demolition of 2970 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$44,558.40
Other – use separate sheets as necessary for description and tabulation		NA	NA	$
Asbestos Evaluation for 2942 Scenic 98	lump	NA	NA	13,388.20
			Total	$137,477.00

THE BID FORM IS CONTINUED ON THE NEXT PAGE

Proposed Timeline: (timeline for construction with projected completion date):

PART III Certifications:

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I(we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative: Jobe's Dirt Works, LLC
Jobe Everson, M.M.
(Print or Type)

Signature: Jobe Everson M M

Date of Bid: 1/14/2021

Note: See RFB Section III, Bid Requirements, and attach all required information to Bid form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful Bidder based upon their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

EXHIBIT B
RESPONSIVE BIDDER QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Destin
CITY CLERK'S OFFICE
4200 Indian Trail Bayou
Destin, Florida 32541
Telephone: (850) 837-4242

Submitted By: Jobe's Dirt Works LLC Jobe Everson MM
Name: Jobe Everson, MM
Address: 5592 Old River Rd
City, State, Zip: Baker, FL 32531
Telephone No.: 850-546-1514 (Jobe) 850-603-1756 (office)
~~Fax No.~~: EMail: JobesDirtWorks@gmail.com

Check One
Corporation ☐
Partnership ☐
Individual ☐
Other LLC ✓

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

   The correct name of the responsive bidder is: FEIN # 30-0372574
   Jobe's Dirt Works LLC

   The address of the principal place of business is (Mailing address):
   5592 Old River Rd
   Baker, FL 32531

2. If responsive bidder is a ~~corporation~~, answer the following: LLC (S-Corp)
   a. Date of ~~Incorporation~~: LLC: 2006
   b. State of Incorporation: FL
   c. ~~President's~~ name: Jobe Everson
   d. ~~Vice President's~~ name: Randy Everson } Managing Members
   e. ~~Secretary's~~ name: Alison Everson
   f. ~~Treasurer's name:~~
   g. Name and address of Resident Agent: Jobe Everson, M.M.
      311 Country Club Dr. Shalimar, FL 32579

3. If responsive bidder is an individual or a partnership, answer the following:
   a. Date of organization:
   b. Name, address and ownership units of all partners:
   c. State whether general or limited partnership:

4. If responsive bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

5. If responsive bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

N/A

6. How many years has your organization been in business under its present business name?

15 yrs.

Under what other former names has your organization operated?

None

7. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

attached

Okaloosa County Comp # 6705-DSR

8. Have you ever failed to complete any work awarded to you? If so, state when, where and why.

No

9 List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary)

10. State the name of the individual who will have personal supervision of the work:

Jobe Everson

11. State the name and address of attorney, if any, for the business of the responsive bidder.

N/A

12. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the responsive bidder's business and indicate the percentage owned of each such business and/or individual:

Jobe Everson 44%
Randy Everson 46%
Alison Everson 10%

13. State the names, addresses, and the type of business of all firms that are partially or wholly owned by responsive bidder:

Jobe's Dirt Works LLC : primarily demolition
Crestview Landfill LLC : C+D facility
mailing address for both: 5592 Old River Rd Baker, FL 32531

14 Annual Average Revenue of the responsive bidder for the last three years as follows:

		Revenue Index Number
a.	Government Related Work	
b.	Non-Governmental Related Work	
	Total Work (a +b):	7

Revenue Index Number

1.	Less than $100,000
2.	$100.000 to less than $250,000
3.	$250.000 to less than $500,000
4.	$500.000 to less than $1 million
5.	$1 million to less than $2 million
6.	$2 million to less than $5 million
(7.)	$5 million to less than $10 million 2018+2019+2020
8.	$10 million to less than $25 million
9.	$25 million to less than $50 million
10.	$50 million or greater

15. Bank References:

Bank	**Address**	**Telephone**
CCB	1290 N. Ferdon Blvd Crestview, FL 32536	682-0484

16. What will be your turnaround time for written responses to City inquires?

within a week at most

17. List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the responsive bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description, the disposition of each such petition.

N/A

18. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the responsive bidder or its predecessor organization(s) during the last five (5) years. The list

shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

N/A

19. List and describe all criminal proceedings or hearings concerning business related offenses to which the responsive bidder, its principals or officers or predecessors' organization(s) were defendants.

N/A

20. Has the responsive bidder. its principals, officers or predecessors' organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

N/A

The responsive bidder acknowledges and understands that the information contained in response to this qualification statement shall be relied upon by owner in awarding the contract and such information is warranted by responsive bidder to be true. The discovery of any omission or misstatement that materially affects the responsive bidder qualifications to perform under the contract shall cause the owner to reject the submittal, and if after the award, to cancel and terminate the award and/or contract.

(Signed) [signature]
(Title) MGM.

Subscribed and sworn to before me
This 13 day of January, 2021

[signature]
Notary Public (Signature)

My Commission Expires: 4/6/2021

RICHARD E LEWIS
Notary Public – State of Florida
Commission # GG 091343
My Comm. Expires Apr 6, 2021
Bonded through National Notary Assn.

END OF SECTION

EXHIBIT C
PUBLIC ENTITY CRIMES DISCLOSURE

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)
FLORIDA STATUTES. ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract # RFB NO. 20-15-PS Demolition, Salvage, and Removal of Three Structures and Appurtenances

2. This sworn statement is submitted by Jobe's Dirt Works LLC whose business address is 5592 Old River Rd Baker, FL 32531 and (if applicable) Federal Employer Identification Number (FEIN) is 30-0372574. If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Jobe Everson and my relationship to the entity named above is Managing Member

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes. means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft. bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes. means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1. 1989, as a result of a jury verdict. non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes. means:

1. A predecessor or successor of a person convicted of a public entity crime: or

2. An entity under the control of any natural person who is active in the management of

the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers. directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

_X_ Neither the entity submitting this sworn statement, nor any officers. directors. executives, partners, shareholders, employees. members. or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____ The entity submitting this sworn statement. or one or more of the officers. directors. executives. partners, shareholders. employees. members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

Date: 1/13/2021

(Signature)

STATE OF FLORIDA

COUNTY OF Okaloosa

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 13th day of January, 2020. and is personally known to me, or has provided as identification.

Notary Public

My Commission expires: 4/6/2021

RICHARD E LEWIS
Notary Public - State of Florida
Commission # GG 091343
My Comm. Expires Apr 6, 2021
Bonded through National Notary Assn.

EXHIBIT D
DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to. any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: Jobe's Dirt Works LLC
ADDRESS: 5592 Old River Rd
CITY: Baker STATE: FL ZIP CODE: 32531
TELEPHONE NUMBER: 850-546-1514
SIGNATURE: [signature] MM DATE: 1/13/2021
NAME (TYPED OR PRINTED): JOBE EVERSON
TITLE: M.M.

Liberty Mutual SURETY

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

964220927

CONTRACTOR:
(Name, legal status and address)
Jobe's Dirt Works, LLC
5592 Old River Rd.
Baker, FL 32531

SURETY:
(Name, legal status and principal place of business)
The Ohio Casualty Insurance Company
62 Maple Avenue
Keene, NH 03431

Mailing Address for Notices
The Ohio Casualty Insurance Company
Attention: Surety Claims Department
1001 4th Avenue, Suite 1700
Seattle, WA 98154

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
City of Destin, Florida

BOND AMOUNT: $150,000.00 One Hundred Fifty Thousand Dollars And Zero Cents

PROJECT:
(Name, location or address, and Project number, if any)
RFP 20-15 PS, Demolition, salvage, and removal of three structures and appurtenances.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of January , 2021 .

(Witness)

Jobe Everson / President
(Principal) *(Seal)*

(Title) Terry Jarrett / Vice President Attorney in Fact

(Witness)

The Ohio Casualty Insurance Company
(Surety)

(Title)

JENNIFER ANN BUCKLEY
Notary Public - State of Florida
Commission # GG 126331
My Comm. Expires Jul 20, 2021
Bonded through National Notary Assn

THE OHIO CASUALTY INSURANCE COMPANY INCORPORATED 1919 NEW HAMPSHIRE

LMS-10[illegible]

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual. SURETY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8203133-975648**

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Terry Jarrett; Jean Knutson

all of the city of Melbourne state of FL each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 18th day of February, 2020.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: _____
David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 18th day of February, 2020 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.

COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: _____
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.
Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 14th day of January, 2021.

By: _____
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

JOBE'S DIRT WORKS LLC

5592 Old River Rd
Baker, FL 32531
850 – 546 – 1514
Office: 850 – 375 - 6771
E-mail: JobesDirtWorks@gmail.com

COMMERCIAL & RESIDENTIAL DEMOLITION
LICENSED & INSURED

QUALIFICATION & EXPERIENCE of JOBE'S DIRT WORKS LLC

Jobe's Dirt Works, LLC is an enterprising demolition company, licensed and insured in the state of Florida since 2006. Jobe's is owned and operated by Jobe and Randy Everson with a skilled team of operators and drivers. We are focused on customer satisfaction and enjoy much repeat business as a result. We also own Crestview Landfill LLC, a C&D facility located on Point Center Rd., in Crestview, Florida.

Our equipment fleet currently includes: a variety of excavators, dozers, semi-trucks & dump trailers, dump trucks, roll-off trucks & dumpsters, and track loaders.

We've demolished commercial and residential structures in Okaloosa, Santa Rosa, Escambia and Bay Counties including government contract work for Eglin A.F.B., Duke Field, Hurlburt Field A.F.B., and the Department of Juvenile Justice. We've also completed a significant number of demolition jobs for the City of Fort Walton Beach, City of Pensacola, City of Destin, City of Crestview, and various commercial and residential contractors.

A few previous recent demolition projects include:

- 2021 Waterfront Mission Recovery Hope bldg. FWB $50k
- 2020 demo for (new) Baptist Hospital Pensacola $608k
- 2020 St. Christopher's classroom bldg. Pensacola $67k
- 2020 Beal Paint & Body FWB $49k
- 2019 old Subaru dealership FWB $69k
- 2019 Old Psychiatric Building FWB; Value: $100k
- 2019 Satellite Control Tower for BAE Systems $40k
- 2019 Pensacola Central Booking Facility $477k
  5-story concrete jail facility w/ basement

- 2019 Jackson St. Church in Pensacola $40k
- 2018 Pensacola strip mall $119k
- 2018 Dolphin Inn FWB $67k
- 2018 Destin bank $89k
- 2018 PCC Elementary School Pensacola $145k
- 2018 FNB First Nat'l Bank in Destin $79k
- 2017 Okaloosa County Courthouse $100k
- 2017 Old shopping mall in Fort Walton Beach $119k
- 2017 Demo of old strip mall for CEFCO $67k
- 2016 Ocean City Elementary School $175k
- 2015 various demo for FDOT $140k
- 2015 PACCOM IDIQ Eglin work $53K
- 2014 DEMOLITION of the old DeFuniak Middle School; 9 buildings
- 2014 DEMOLITION of old Winn Dixie store in San Destin, FL.
- 2013 DEMOLITION of old Ocean City Elementary School FWB
- 2013 City of FWB Fred B. Hedrick Recreational Center
- 2012 Eglin AFB Bldg. 914
- 2011 GOVERNMENTAL COMPLEX in Panama City, FL

These are only a few of many we have completed over the last few years. If needed, we can provide more examples and/or contact information for customers we have worked for.

We are known for our outstanding reputation, competitive pricing, and professional work.

JOBE'S DIRT WORKS LLC

5592 Old River Rd
Baker, FL 32531
850 – 546 – 1514
Office: 850 – 375 - 6771
E-mail: JobesDirtWorks@gmail.com
COMMERCIAL & RESIDENTIAL DEMOLITION
LICENSED & INSURED

PROJECT APPROACH AND TIMELINE PROPOSAL for RFB NO. 20-15-PS DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

DEMOLITION PLAN

Introduction

The scope of work for this project will include all labor, materials, equipment and services required to complete the demolition of the three structures located at 2942, 2968, and 2970 Scenic Hwy 98 in Destin, Florida. Following completion of demolition activities, the site will be graded as per contract by April 16th.

All demolition activities will be completed in a manner consistent with industry standard practices, in compliance with all federal, state, and local codes.

Flexible window of Feb 15th – Mar 1st, 2021:

Asbestos survey of 2942 Scenic Hwy 98 will be provided as requested. Abatement scheduled if necessary prior to demolition. NESHAPS filed with DEP. Permits obtained from City. Utilities marked in preparation for disconnects and removals to the right of way line.

Flexible window of Mar 1st - Apr 15th,2021:

Safety, Security, and Protection Measures

Personal Protective Equipment – All site personnel will be provided appropriate personal Protective Equipment (PPE) that will be used for the duration of the project in accordance with industry standard practices, applicable OSHA requirements.

Site Erosion control fencing installed around perimeter.

Site Enclosure fencing installed to enclose the site and ROW will be maintained and adjusted as necessary by the demolition contractor.
Tree Protection – Protective fencing will be installed prior to demolition in a circle around identified trees with radius of 1 ft per every 1 in of diameter and 4.5 ft above grade.

Cutting & capping of all city utility lines within ROW.

Dust/Dirt Control – Water will be applied on the site during demolition activities to minimize the occurrence of and/or prevent the migration off-site of dust/dirt.

Noise Control –Work will be conducted on site, Monday through Friday from 7am to 6pm. Deviations from this work schedule will require prior approval from the City.

Demolition and Debris Disposal

Demolition Activities - All demolition activities will be completed from a safe distance, inside equipment. All demolition activities will be completed in such a way as to minimize ground impact and dust.

Utilities – Existing utilities and below grade utility structures will be demolished and removed in accordance with applicable specifications.

Equipment and Materials Storage – All equipment and materials will be stored and placed in such a way that they do not interfere with operations on adjoining properties and/or endanger the general public. Equipment and materials will not be stored in the street.

All demolition debris will be properly disposed of in accordance with applicable local, state, and federal regulations. Materials designated for recycle and/or salvage will be separated.

Repair, Site Restoration, and Cleaning

Repairs – Damage to adjacent buildings or ROW resulting from demolition activities will be promptly repaired.

Below-Grade Areas – Subsurface areas and voids created by demolition activities will be filled with suitable material for White Sand Zone #1 and approved by the Code Compliance Dept prior to purchase or use.

Site Grading – The area of demolished construction will be graded to provide a smooth transition between adjacent existing grades and new grade.

Cleaning – Dust, dirt, and debris generated by demolition activities that have impacted adjacent areas, structures, and improvements will be cleaned and returned to the conditions specified.

Ref. #1

ITO ATTACHMENT 1.3

Past Performance Questionnaire

WHEN FILLED IN THIS DOCUMENT IS SOURCE SELECTION SENSITIVE INFORMATION IAW FAR 3.104

SECTION 1: CONTRACT IDENTIFICATION

Contractor: Jobe's Dirt Works LLC

Cage Code of contractor contract was awarded to: N/A

Contract number: N/A

Contract type: Firm Fixed Price
(If multiple types (i.e. Firm-Fixed Price with Time & Material), list percentage and dollar amount of Firm-Fixed Price portion)

Contractor performed as: Prime Contractor X Sub-Contractor ___

Was this a competitive contract? Yes ___ No X

Did this contract include demolition? Yes X No ___

Period of performance: August 2019 - November 2019

Initial contract price: $ 97,000.00

Current/final contract price: $ 97,000.00

Reasons for differences between initial contract price and final contract price:
N/A

Description of service provided:
Asbestos abatement, demolition of structure, removal of slab & parking lot, clearing of trees, root raking

SECTION 2: CUSTOMER OR AGENCY IDENTIFICATION

Customer or agency name:
Watree Construction and Land Developing, LLC

Customer or agency description (if applicable):
Developer, New Home Construction

Geographic description of services under this contract, i.e. local, nationwide, worldwide, other Commands:
local

SECTION 3. EVALUATOR IDENTIFICATION

Evaluator's name:
Nathan Harris

Evaluator's title:
Manager

Evaluator's phone/fax number: 850-314-0828 ph / 888-344-2212 fx
Evaluator's email: nathan@watreehomes.com

Number of years evaluator worked on subject contract: 0.3

SECTION 4: EVALUATION

PERFORMANCE INFORMATION: Choose the appropriate letter on the scale (E, G, S, M, U, and N) that most accurately describes the contractor's performance or situation.

E	G	S	M	U	N
Exceptional	**Very Good**	**Satisfactory**	**Marginal**	**Unsatisfactory**	**Neutral**
Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective.	Performance meets contractual requirements with some to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor was effective.	Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor were satisfactory.	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.	Performance was not observed or not applicable to the current effort being reported against.

Place an "X" in the appropriate column using the definitions matrix above.

	The contractor:	E	VG	S	M	U	N
1.	Contractor's ability and qualifications to manage and execute light and heavy demolition projects.	X					
2.	Demonstrated sound staffing approach to include subcontractor and teaming arrangements.	X					
3.	Demonstrated ability to staff appropriate key positions in management/administrative staff as well as field construction staff; such as Project Manager, Project Superintendent, Safety Manager and Quality Control Manager.	X					
4.	Demonstrated ability to hire, manage, retain, and replace personnel who have the knowledge, experience, and required certifications, inclusive of the ability to meet any surge requirements.	X					
5.	Home office participated in solving significant local problems.						X
6.	Demonstrated ability to provide and execute Safety Plan that proves	X					

	The contractor:	E	VG	S	M	U	N
	commitment to safety, training, and incident reporting and methods/procedures for implementing safety.	X					
7.	Demonstrated ability to provide and execute Quality Control (QC) Plan that provides qualifications, responsibilities, and authority levels of each position assigned to the QC function.	X					
8.	Corrected deficiencies in timely manner and pursuant to their quality control procedures.	X					
9.	Provided timely resolution of contract discrepancies.						X
10.	Demonstrated ability to provide a description of procedures, processes and methods for tracking progress of the project, with attention to quality, timeliness, and cost control.	X					
11.	Provided accurate and complete line item cost proposals including all aspects of work required for each task.	X					
13.	How would you rate the contractor's overall performance?	X					
14.	Was the contractor ever issued a cure or show cause notice under the referenced contract? If yes, explain outcome in "remarks."					YES/NO	
15.	Would you award another contract to this contractor? If not, explain in "remarks."					YES/NO	
16.	Is the contractor rated in CPARS (Federal contracts only)? N/A					YES/NO	

PLEASE PROVIDE A NARRATIVE SUMMARY FOR ANY RATINGS OF M or U.

Government Contracts Only: Has/was this contract partially or completely terminated for default or convenience or are there any pending terminations? N/A

No ___ Yes ___ for Default___ Convenience___ Pending Terminations___

If yes, please explain (e.g., inability to meet cost, performance, or delivery schedules, etc).

SECTION 5: NARRATIVE SUMMARY

N/A

Would you have any reservations about soliciting this contractor in the future or having them perform one of your critical and demanding programs?

No.

Evaluator's Signature _____ Date 11/14/2019

Thank you for your prompt response and assistance!

Please return this completed questionnaire to:

DEPARTMENT OF THE AIR FORCE
AFTC/PZIO ATTN: Kathy Corbin / Christopher Townsend
Eglin, AFB FL 32542
kathy.corbin@us.af.mil and christopher.townsend.1@us.af.mil

Ref. #2

ITO ATTACHMENT 1.3

Past Performance Questionnaire

WHEN FILLED IN THIS DOCUMENT IS SOURCE SELECTION SENSITIVE INFORMATION IAW FAR 3.104

SECTION 1: CONTRACT IDENTIFICATION

Contractor: Jobe's Dirt Works LLC

Cage Code of contractor contract was awarded to: Jobe's Dirt Works, LLC

Contract number: PD 16-17.048 New Correctional Facility Haz. Mat. Abatement and Demolition

Contract type: Lump Sum Demolition Contract
(If multiple types (i.e. Firm-Fixed Price with Time & Material), list percentage and dollar amount of Firm-Fixed Price portion)

Contractor performed as: Prime Contractor x Sub-Contractor _____

Was this a competitive contract? Yes X No _____

Did this contract include demolition? Yes X No _____

Period of performance: Nov 2017 thru Dec 2017

Initial contract price: $ 119,740

Current/final contract price: $ 119,740

Reasons for differences between initial contract price and final contract price:
N/A

Description of service provided:
The scope of work included the removal of hazardous material and the demolition of the buildings at the site which included a restaurant and a shopping
Center.

SECTION 2: CUSTOMER OR AGENCY IDENTIFICATION

Customer or agency name:
Escambia County Facilities Management.

Customer or agency description (if applicable):

Geographic description of services under this contract, i.e. local, nationwide, worldwide, other Commands:
Local

SECTION 3. EVALUATOR IDENTIFICATION

Evaluator's name:
George Bush
Evaluator's title:
Division Manager for Design and Construction Administration

Evaluator's phone/fax number:
850-595-3190 and 850-595-4668 fax
Evaluator's email:
gcbush@myescambia.com

Number of years evaluator worked on subject contract: 2 Years

SECTION 4: EVALUATION

PERFORMANCE INFORMATION: Choose the appropriate letter on the scale (E, G, S, M, U, and N) that most accurately describes the contractor's performance or situation.

E	G	S	M	U	N
Exceptional	**Very Good**	**Satisfactory**	**Marginal**	**Unsatisfactory**	**Neutral**
Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective.	Performance meets contractual requirements with some to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor was effective.	Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor were satisfactory.	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.	Performance was not observed or not applicable to the current effort being reported against.

Place an "X" in the appropriate column using the definitions matrix above.

	The contractor:	E	VG	S	M	U	N
1.	Contractor's ability and qualifications to manage and execute light and heavy demolition projects.		x				
2.	Demonstrated sound staffing approach to include subcontractor and teaming arrangements.		x				
3.	Demonstrated ability to staff appropriate key positions in management/administrative staff as well as field construction staff; such as Project Manager, Project Superintendent, Safety Manager and Quality Control Manager.		x				
4	Demonstrated ability to hire, manage, retain, and replace personnel who have the knowledge, experience, and required certifications, inclusive of the ability to meet any surge requirements.		x				
5.	Home office participated in solving significant local problems.		x				

	The contractor:	E	VG	S	M	U	N
6.	Demonstrated ability to provide and execute Safety Plan that proves commitment to safety, training, and incident reporting and methods/procedures for implementing safety.		x				
7.	Demonstrated ability to provide and execute Quality Control (QC) Plan that provides qualifications, responsibilities, and authority levels of each position assigned to the QC function.		x				
8.	Corrected deficiencies in timely manner and pursuant to their quality control procedures.		x				
9.	Provided timely resolution of contract discrepancies.	x					
10.	Demonstrated ability to provide a description of procedures, processes and methods for tracking progress of the project, with attention to quality, timeliness, and cost control.		x				
11.	Provided accurate and complete line item cost proposals including all aspects of work required for each task.		x				
13.	How would you rate the contractor's overall performance?	x					
14.	Was the contractor ever issued a cure or show cause notice under the referenced contract? If yes, explain outcome in "remarks."				YES/NO		
15.	Would you award another contract to this contractor? If not, explain in "remarks."				YES/NO		
16.	Is the contractor rated in CPARS (Federal contracts only)?				YES/NO		

PLEASE PROVIDE A NARRATIVE SUMMARY FOR ANY RATINGS OF M or U.

Government Contracts Only: Has/was this contract partially or completely terminated for default or convenience or are there any pending terminations?

No ___ Yes___ for Default___ Convenience___ Pending Terminations___

If yes, please explain (e.g., inability to meet cost, performance, or delivery schedules, etc).

SECTION 5: NARRATIVE SUMMARY

Would you have any reservations about soliciting this contractor in the future or having them perform one of your critical and demanding programs?

This contractor has worked on several of our projects and has performed with no major issues. He has saved the County considerably on the overall estimated cost for the work. We would hire them again without any reservations.

Evaluator's Signature George C Bank Date 11-15-19

Thank you for your prompt response and assistance!

Please return this completed questionnaire to:

DEPARTMENT OF THE AIR FORCE
AFTC/PZIO ATTN: Kathy Corbin / Christopher Townsend
Eglin, AFB FL 32542
kathy.corbin@us.af.mil and christopher.townsend.1@us.af.mil

Ref. #3

CASON ENVIRONMENTAL & DEMO SERVICES
4115 West Dale Ave.
Tampa, Fl. 33609
Phone: 850-232-4719

January 2021

To Whom it may concern:

I would recommend Jobe's Dirt Works LLC for any demolition job.
I have worked personally with Jobe for over a decade. Jobe plans, oversees, and completes each jobsite responsibly and with expertise. When he is done, he leaves the site looking amazing.

Here are just a few of the many sites we've worked on together over the years:

Milton: Mary St.
Pace: Berryhill Rd.
Pensacola: Romana St., Brainerd St., Brewster St., South E St., Yonge St., South N St., Jackson St.
Miramar Beach: Geronimo St.
Fort Walton Beach: Driftwood Ave., Echo Circle, Hollywood

And there are many, many more.
If you have any questions, feel free to give me a call anytime.

Thank you,

Kip Smith

Kip Smith
Cason Environmental & Demo

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/04/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Sandy Feys		
Brown & Brown of Florida Inc	PHONE (A/C, No, Ext): (321) 757-9686	FAX (A/C, No): (321) 757-8687	
8905 N Wickham Road St 501	E-MAIL ADDRESS: sfeys@bbccfl.com		
	INSURER(S) AFFORDING COVERAGE		**NAIC #**
Melbourne FL 32940	INSURER A: Allied World Surplus Lines Insurance Company		
INSURED	INSURER B: Owners Insurance Company		32700
Jobe's Dirt Works LLC	INSURER C: Evanston Insurance Company		
5592 Old River Road	INSURER D:		
	INSURER E:		
Baker FL 32531	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 20-21 Liability **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractors Pollution ☒ Transp Pollution GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER			5054-1322	08/30/2020	07/12/2021	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Empl Bene Liab	$ 1,000,000
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			52-410-741-00	07/12/2020	07/12/2021	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
							PIP-Basic	$ 10,000
C	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION $			MKLV7EUL101625	08/30/2020	07/12/2021	EACH OCCURRENCE	$ 1,000,000
							AGGREGATE	$ 1,000,000
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N ☐ N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Demolition and land clearing services

CERTIFICATE HOLDER

City of Destin
4200 Two Trees Rd
Destin FL 32541

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/26/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: SUNZ Insurance Solutions LLC c/o TLR of Bonita, Inc 700 Central Ave, Suite 500 St. Petersburg, FL 33701 (ID: (TLR))

CONTACT NAME: Workers' Comp Department
PHONE (A/C, No, Ext): 727-520-7575 x 3 FAX (A/C, No): 727-525-3864
E-MAIL ADDRESS: certs@encorehr.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: SUNZ Insurance Company	34762
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED: TLR of Bonita, Inc EnterpriseHR 700 Central Avenue Suite 500 St. Petersburg FL 33701

COVERAGES **CERTIFICATE NUMBER:** 55634286 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						
	CLAIMS-MADE OCCUR						EACH OCCURRENCE $
							DAMAGE TO RENTED PREMISES (Ea occurrence) $
							MED EXP (Any one person) $
							PERSONAL & ADV INJURY $
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE $
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG $
	OTHER						$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) $
	ANY AUTO						BODILY INJURY (Per person) $
	OWNED AUTOS ONLY SCHEDULED AUTOS						BODILY INJURY (Per accident) $
	HIRED AUTOS ONLY NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) $
							$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE $
	EXCESS LIAB CLAIMS-MADE						AGGREGATE $
	DED RETENTION $						$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC016-00001-020	6/1/2020	6/1/2021	✓ PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N N	N/A	WC016-00001-019	6/1/2019	6/1/2020	E.L. EACH ACCIDENT $1,000,000.00
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE $1,000,000.00
							E.L. DISEASE - POLICY LIMIT $1,000,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage Provided for all leased employees but not subcontractors of Jobe's Dirt Works LLC
Client Effective: 12/25/2017

CERTIFICATE HOLDER

2686
Jobe's Dirt Works LLC
5592 Old River Road
Baker FL 32531

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Rick Leonard

© 1988-2015 ACORD CORPORATION. All rights reserved.

OKALOOSA COUNTY
COMPETENCY LICENSE

ISSUED TO: RANDY L EVERSON

EXPIRES 6/30/2021

DATE ISSUED: 6/10/2019

STATE LICENSE NUMBER

COMPETENCY CARD NUMBER
6705-DSR

COMPANY NAME: JOBES DIRT WORKS LLC

FEES	AMOUNT
Comp License	200.00

TYPE OF BUSINESS: Demolition & Site Removal

STATUS: Active

CONSECUTIVE RETIREMENT YEARS: 0

Paul D. Adams III

BUILDING OFFICIAL

446030

LICENSE SPECIALIST or Authorized Signature

BNL
CONSTRUCTION SERVICES

Bid Opening Date: 1/14/2021

City of Destin

4200 Indian Trail Bayou

Destin, FL 32541

Regarding: RFB No. 20-15-PS, Demolition, Salvage and Removal of Three Structures and Appurtenances

We appreciate the opportunity and request that you please consider our bid for the above mentioned project. We believe that we will provide a great value and a quality demolition project that will have as little impact to the surrounding community as possible. If you should have any questions please feel free to give me a call at 850-899-0896.

Sincerely,

Brooks Hayes

Co-Owner/ Managing Member

413 Redbird Street Lynn Haven, FL 32444 brooks@bnlconstructionservices.com

EXHIBIT A

CITY OF DESTIN, FLORIDA
RFB NO. 20-15-PS,
DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

BID FORM

PART I Bid submitted by:

Company: BNL Construction Services, LLC

Address: 413 Redbird Street

City & State: Lynn Haven, FL Zip Code: 32444

Telephone: (850) 899-0896 Fax: ( ) N/A

E-mail: brooks@bnlconstructionservices.com

Number of Years in Business: 2 Contact Name Brooks Hayes

PART II (complete as appropriate, include additional sheets as needed)
List the total bid cost to the City of Destin. Note, if bid is payment to City or cost to City based on salvage and demolition costs.

Item Description	Units	$/Unit	Units	Bid Amount
Demolition of 2942 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$ 101,950.00
Demolition of 2968 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$ 100,000.00
Demolition of 2970 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$ 102,450.00
Other – use separate sheets as necessary for description and tabulation		NA	NA	$
Asbestos Evaluation for 2942 Scenic 98	lump	NA	NA	$ 6,000.00
		Total		$ 310,400.00

THE BID FORM IS CONTINUED ON THE NEXT PAGE

Proposed Timeline: (timeline for construction with projected completion date):

The proposed timeline for the project of 60 days is acceptable.

PART III Certifications:

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I(we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative: Brooks Hayes
(Print or Type)

Signature: Brooks Hayes

Date of Bid: 1/14/2021

Note: See RFB Section III, Bid Requirements, and attach all required information to Bid form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful Bidder based upon their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

EXHIBIT B
RESPONSIVE BIDDER QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Destin
CITY CLERK'S OFFICE
4200 Indian Trail Bayou
Destin, Florida 32541
Telephone: (850) 837-4242

Submitted By: BNL Construction Services, LLC
Name: Brooks Hayes
Address: 413 Redbird Street
City, State, Zip: Lynn Haven, FL 32444
Telephone No.: 850-899-0896
Fax No.: N/A

Check One	
Corporation	
Partnership	x
Individual	
Other	

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.
   The correct name of the responsive bidder is:
   BNL Construction Services, LLC
   The address of the principal place of business is:
   413 Redbird Street
   Lynn Haven, FL 32444
2. If responsive bidder is a corporation, answer the following:
   a. Date of Incorporation: N/A
   b. State of Incorporation: N/A
   c. President's name: N/A
   d. Vice President's name: N/A
   e. Secretary's name: N/A
   f. Treasurer's name: N/A
   g. Name and address of Resident Agent: N/A
3. If responsive bidder is an individual or a partnership, answer the following:
   a. Date of organization: 3/27/2019
   b. Name, address and ownership units of all partners:
      Brooks Hayes (50% Ownership) — PO Box 794 — Blountstown, FL 32424
      Lee Williams (50% Ownership) — 413 Redbird Street — Lynn Haven, FL 32444
   c. State whether general or limited partnership: Limited
4. If responsive bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals: N/A

5. If responsive bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

N/A

6. How many years has your organization been in business under its present business name?

2 Years

Under what other former names has your organization operated?

N/A

7. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

CGC 1528120 (See Attached)

8. Have you ever failed to complete any work awarded to you? If so, state when, where and why:

No

9. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary)

Please see our attached project resumes

10. State the name of the individual who will have personal supervision of the work:

Lee Williams

11. State the name and address of attorney, if any, for the business of the responsive bidder:

N/A

12. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the responsive bidder's business and indicate the percentage owned of each such business and/or individual:

N/A

13. State the names, addresses, and the type of business of all firms that are partially or wholly owned by responsive bidder:

N/A

14. Annual Average Revenue of the responsive bidder for the last three years as follows:

		Revenue Index Number
a.	Government Related Work	4
b.	Non-Governmental Related Work	5
	Total Work (a +b):	9

Revenue Index Number

1.	Less than $100,000
2.	$100,000 to less than $250,000
3.	$250,000 to less than $500,000
4.	$500,000 to less than $1 million
5.	$1 million to less than $2 million
6.	$2 million to less than $5 million
7.	$5 million to less than $10 million
8.	$10 million to less than $25 million
9.	$25 million to less than $50 million
10.	$50 million or greater

15. Bank References:

Bank	**Address**	**Telephone**
First Nation Bank Northwest Florida		Theresa Wallace
12501 Hutchinson Blvd.		(850)234-8326
Panama City Beach, FL 32407		

16. What will be your turnaround time for written responses to City inquires?

24 Hours

17. List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the responsive bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description, the disposition of each such petition.

No Bankruptcy to report

18. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the responsive bidder or its predecessor organization(s) during the last five (5) years. The list

shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

No Litigation or claims to report

19. List and describe all criminal proceedings or hearings concerning business related offenses to which the responsive bidder, its principals or officers or predecessors' organization(s) were defendants.

No Criminal Proceedings or hearings to report

20. Has the responsive bidder, its principals, officers or predecessors' organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

No

The responsive bidder acknowledges and understands that the information contained in response to this qualification statement shall be relied upon by owner in awarding the contract and such information is warranted by responsive bidder to be true. The discovery of any omission or misstatement that materially affects the responsive bidder qualifications to perform under the contract shall cause the owner to reject the submittal, and if after the award, to cancel and terminate the award and/or contract.

(Signed) _____

(Title) Managing Member/ Co-Owner

Subscribed and sworn to before me
This 13th day of January, 2021

GAIL MILLS
MY COMMISSION # GG 340046
EXPIRES: June 21, 2023
Bonded Thru Notary Public Underwriters

Notary Public (Signature) Gail Mills

My Commission Expires: June 21, 2023

END OF SECTION

EXHIBIT C
PUBLIC ENTITY CRIMES DISCLOSURE

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract Bid

2. This sworn statement is submitted by BNL Construction Services, LLC whose business address is 413 Redbird Street, Lynn Haven, FL 32444

and (if applicable) Federal Employer Identification Number (FEIN) is 83-4298361 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Brooks Hayes and my relationship to the entity named above is Managing Member/ Co-Owner

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of

the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

__X__ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

_____ Date: 1/13/2021

(Signature)

STATE OF FLORIDA

COUNTY OF Calhoun

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 13th day of January, ~~2020~~ 2021, and is personally known to me, or has provided as identification.

Gail Mills
Notary Public Gail Mills

GAIL MILLS
MY COMMISSION # GG 340046
EXPIRES: June 21, 2023
Bonded Thru Notary Public Underwriters

My Commission expires: June 21, 2023

Auto-Owners INSURANCE

LIFE • HOME • CAR • BUSINESS

BOND NUMBER: BD154317

BID BOND

KNOW ALL MEN BY THESE PRESENTS:
That we, BNL CONSTRUCTION SERVICES LLC 413 REDBIRD ST LYNN HAVEN, FL 32444-4382 as Principal, hereinafter called the Principal, and Auto-Owners Insurance Company as Surety, hereinafter called the Surety, are held and firmly bound unto CITY OF DESTIN FLORIDA 4200 INDIAN BAYOU TRL, DESTIN FL 32541-4305 as Obligee, hereinafter called the Obligee, in the penal sum of Five percent of bid dollars (5% of attached bid) for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that WHEREAS, the Principal has submitted or is about to submit a proposal to the Obligee on a contract for DEMOLITION OF 3 RESIDENCES PURCHASED BY THE CITY OF DESTIN

NOW, THEREFORE, if the said contract be timely awarded to the Principal and the Principal shall, within such time as may be specified, enter into the contract in writing, and give bond, if bond is required, with surety acceptable to the Obligee for the faithful performance of the said contract, then this obligation shall be void; otherwise to remain in full force and effect.

SIGNED AND SEALED this 12TH day of JANUARY, 2021.

Witness

BNL CONSTRUCTION SERVICES LLC
Principal

By

AUTO-OWNERS INSURANCE CORPORATE SEAL LANSING, MICHIGAN

Auto-Owners Insurance Company
Surety

Susan E. Theisen
Witness

By
Teresa E. Gibson
Attorney-in-Fact

29392 (01-18)

Auto-Owners Insurance
Life Home Car Business

Bond Number BD154317

ACKNOWLEDGEMENT BY SURETY

STATE OF MICHIGAN

County of Eaton

On this 12TH day of JANUARY, 2021, before me personally appeared Teresa E. Gibson, known to me to be the Attorney-in-Fact of Auto-Owners Insurance Company, the corporation that executed the within instrument, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in the aforesaid County, the day and year in this certificate first above written.

SUSAN E. THEISEN
NOTARY PUBLIC
COUNTY OF KENT
My Commission Expires
MARCH 10, 2022
Acting in the
County of
STATE OF MICHIGAN

Susan E. Theisen

Susan E. Theisen
Notary Public in the State of Michigan
County of Kent

SUSAN E. THEISEN
NOTARY PUBLIC-STATE OF MICHIGAN
COUNTY OF KENT
My Commission Expires March 10, 2022
Acting in the County of Eaton

Print Date: **01/12/2021** Print Time: **09:04:17 PM**

BNL
CONSTRUCTION SERVICES

Bid Opening Date: 1/14/2021

City of Destin

4200 Indian Trail Bayou

Destin, FL 32541

Regarding: RFB No. 20-15-PS, Demolition, Salvage and Removal of Three Structures and Appurtenances

Qualifications & Experience:

BNL Construction Services LLC was formed by Lee Williams and myself (Brooks Hayes) in March of 2019. Lee has served as a construction superintendent for 20 years and I have been a Project Manager for the same. We first worked together on project for Peter Brown Construction in 2007 for Florida State University's Panama City Campus. This project had an extremely tight schedule and it was through this project that we realized each other's dedication to our respective roles. We continued to work together throughout the years and completed over $75 million dollars worth of vertical construction work together as a team.

After Hurricane Michael we decided to leave our then current employer Culpepper Construction and branched out on our own. Since starting our own company we our proud to say that we have completed over $1 million dollars of vertical and demolition construction work. We have an additional $500,000 worth of back log in place and would like the opportunity to complete this demolition project for the City of Destin as well. We have attached our resume's for your review.

413 Redbird Street Lynn Haven, FL 32444 brooks@bnlconstructionservices.com

M. BROOKS HAYES

BNL CONSTRUCTION SERVICES

PO Box 794, Blountstown, FL 32424 · 850-899-0896
brooks@bnlconstructionservices.com · CGC 1528120

With a team oriented, excellent communication and coordination skills we build projects that are kept on schedule and with-in budget.

EXPERIENCE

OCTOBER 2014 – MARCH 2020

SENIOR PROJECT MANAGER, CULPEPPER CONSTRUCTION COMPANY

The "Owner's" Single Point of contact for projects built. Involved in Estimating, Pre-Construction activities, Project Management and Closeout. Develop and hold budget and schedules. Coordination with Architects, Engineers, Subcontractors and Material Suppliers. Produce Contracts, Purchase Orders and Pay Applications.

JANUARY 2003 – OCTOBER 2014

SENIOR PROJECT MANAGER, PETER BROWN CONSTRUCTION COMPANY

The "Owner's" Single Point of contact for projects built. Involved in Estimating, Pre-Construction activities, Project Management and Closeout. Develop and hold budget and schedules. Coordination with Architects, Engineers, Subcontractors and Material Suppliers. Produce Contracts, Purchase Orders and Pay Applications.

EDUCATION

MAY 1999

ASSOCIATES OF ARTS, CHIPOLA COLLEGE

DECEMBER 2002

BACHELOR OF SCIENCE IN BUILDING CONSTRUCTION, UNIVERSITY OF FLORIDA

SKILLS

- Excellent Communication Skills
- Excellent Coordination Skills
- Detail Oriented
- Problem Solver

MAJOR PROJECTS WITH CULPEPPER CONSTRUCTION

The Edison Restaurant Renovation - $2,709,843/ 25,000 sf/ Tallahassee, FL/ August 2015
Bonifay K-8 School - $38,032,745/ 225,000 sf/ Bonifay, FL/ July 1017
East Terminal Port Authority - $30,000,000/ 255,000 sf/ Panama City, FL/ January 2019
South Walton High School Classroom Addition - $5,367,516/ 11,000 sf/ Santa Rosa Beach, FL/ Jan. 2019

Minor Projects with Culpepper Construction
Calhoun County Jail Kitchen Addition
Panama City Port Authority Hurricane Repairs
Mexico Beach Fire Station Repairs

MAJOR PROJECTS WITH PETER BROWN CONSTRUCTION

FSU Montgomery Gymnasium Renovations – $14,000,000/ 98,928 sf/ Tallahassee, FL/ May 2004
FSU New Classroom Building - $16,000,000/ 100,000 sf/ Tallahassee, FL/ October 2007
FSU Administrative Services Building - $5,600,000/ 14,250 sf/ Panama City, FL/ February 2007
FSU Academic Center Building - $23,800,000/ 105,000 sf/ Panama City, FL/ July 2009
Liberty County JROTC Building - $2,100,000/ 11,000 sf/ Bristol, FL/ August 2009
Hosford K-8 School - $12,500,000/ 78,276 sf/ Hosford, FL/ August 2010
North Florida Community College Gym Renovations - $4,900,000/ 50,000 sf/ Madison, FL August 2011
FDOT/ Department of Ag. I-75 Inspection Station - $3,900,000/ 1,700 sf/ Jasper, FL/ August 2012
FDOT Historic Train Depot – $791,000/ 3,300 sf/ Live Oak, FL/March 3013
FSU Johnston Annex Building - $15,600,000/ 40,000 sf/ Tallahassee, FL/ May 2014

Minor Projects with Peter Brown Construction
Alpha Chi Omega Addition & Renovation
FSU Rogers & McCollum Hall Elevator Replacement
FSU Legacy Walk Projects
FSU Center for Development Re-Roof Project
FSU Tully Gym Elevator Addition
FSU Montgomery Gym Waterproofing
FSU Sinkhole Repair
FSU Westcott Paver Replacement
Madison County Senior Center
North Florida Community College Library Annex Renovations
North Florida Community College Van H. Priest Auditorium Renovations
North Florida Community College Building's 7 & 8 Bathroom Renovations
North Florida Community College Chiller Replacement

LEE K. WILLIAMS

BNL CONSTRUCTION SERVICES

413 Redbird St. Lynn Haven, FL. 32444 · 850.259.0952
lee@bnlconstructionservices.com

- 23 years experience
- 10 and 30 hour OSHA Certification
- OSHA 510 Certification

Coordinate all trades in the field, so that the sequence of work is efficient for all parties involved in the project. To hold all trades to a high standard of quality and ensure trade contractors provide the proper manpower to staff the project. Eliminate problems and find the correct resolution when they arise in the field. Provide insight to ensure materials are not held up and delivered on-site timely.

EXPERIENCE

MAY 2015 – FEB. 2020

SUPERINTENDENT, CULPEPPER CONSTRUCTION

Coordinating trade contractors, scheduling the workflow and keeping the job working in a safe manner to achieve projects that are completed on time and under budget.

SEP. 2002 – MAY 2015

SUPERINTENDENT, PETER BROWN CONSTRUCTION

Coordinating trade contractors, scheduling the workflow and keeping the job working in a safe manner to achieve projects that are completed on time and under budget.

EDUCATION

JUNE 1995

HIGH SCHOOL DIPLOMA, RUTHERFORD HIGH SCHOOL

SKILLS

- Relationship driven
- Problem solving
- Ability to coordinate with trade contractors
- Decision making
- Team work

MAJOR PROJECTS WITH CULPEPPER CONSTRUCTION

Wakulla Track & Gymnasium Renovations - $800,000/ Crawfordville, FL/ August 2015
Bonifay K-8 School - $38,032,745/ 225,000 sf/ Bonifay, FL/ July 2017
East Terminal Port Authority - $30,000,000/ 255,000 sf/ Panama City, FL/ January 2020

MAJOR PROJECTS WITH PETER BROWN CONSTRUCTION

HGTV Dream Home - $1,000,000/ 4,000 sf/ Mexico Beach, FL/ 2002
Nature Walk Sales Center - $2,600,000/ 8,000 sf/ Sea Grove Beach, FL/ 2003
Panama City Surgery Center - $3,000,000/ 18,675 sf/ Panama City, FL/ 2004
Animal Care Center - $1,200,000/ 9,000 sf/ Panama City Beach, FL/ 2004
Poplar Springs K-12 School – $11,200,000/ 100,000 sf/ Graceville, FL/ 2006
FSU Administrative Services Building - $5,600,000/ 14,250 sf/ Panama City, FL/ 2007
FSU Academic Center - $23,800,000/ 105,133 sf/ Panama City, FL/ 2008
Bay County Administration Building - $21,000,000/ 100,000 sf/ Panama City, FL/ 2009
FSU Johnston Building Renovation & Addition - $33,000,000/ 145,000 sf/ Tallahassee, FL/ 2011
FSU Johnston Annex Building - $15,600,000/ 40,000 sf/ Tallahassee, FL/ 2013
Vance AFB Air Traffic Control Tower – $9,500,000/ 6,600 sf/ Enid, OK/ 2014
Alpharetta Branch Library - $8,400,000/ 25,000 sf/ Alpharetta, GA/ 2015

OTHER PROJECTS WITH PETER BROWN CONSTRUCTION

Washington County Library - $850,000/ 7,235 sf/ Chipley, FL
Vernon High School Gymnasium Renovation - $210,000/ 10,400 sf/ Vernon, FL
River Camps Sales Center - $650,000/ 3,600 sf/ Panama City Beach, FL
Bonify National Guard Amory Renovation - $970,000/ 12,000 sf/ Bonifay, FL
Rutherford High School Gymnasium - $6,300,000/ 36,000 sf/ Panama City, FL
Mowat Middle School Gymnasium – $3,700,000/ 20,000 sf/ Panama City, FL
North Florida Community College Minor Projects - $6,000,000/ Madison, FL
FSU Greenhouse Replacement - $70,000/ 3,960 sf/ Tallahassee, FL

BNL
CONSTRUCTION SERVICES

Bid Opening Date: 1/14/2021

City of Destin

4200 Indian Trail Bayou

Destin, FL 32541

Regarding: RFB No. 20-15-PS, Demolition, Salvage and Removal of Three Structures and Appurtenances

Project Approach:

Upon award of the project, we will contract with an Environmental Survey company to complete the abatement survey called out in the project specifications for property 2942 Scenic Highway 98. Upon receipt of the completed report, we will distribute it to the City of Destin. We will also upon award of the project complete the FDEP 10-Day Demolition Notice. Once the Notice to Proceed is issued and all permits have been received, we will then commence with cutting and capping utilities, installing the temporary fence, silt fence and tree protection as required on both the 2942 and 2970 project site. From the RFI response we received we were informed that the 2968 site is currently occupied and not in the City's possession yet. Assuming no abatement will be required we would start the demolition and haul-off of the 2942 structure first. During demolition we will continually sprinkle the site in order to control any dust from becoming air born. Once that project has been demolished, we would then move to the 2970 project site and commence to removing that structure in entirety. At that point we will bring any minimum approved backfill material, pour back right of way sidewalks and driveways as needed. Once these two projects are demolished (we anticipate 3 weeks for each), we would then await further direction from the City of Destin regarding the timeline for property 2968.

413 Redbird Street Lynn Haven, FL 32444 brooks@bnlconstructionservices.com

BNL
CONSTRUCTION SERVICES

Bid Opening Date: 1/14/2021

City of Destin

4200 Indian Trail Bayou

Destin, FL 32541

Regarding: RFB No. 20-15-PS, Demolition, Salvage and Removal of Three Structures and Appurtenances

References:

In lieu of providing letters of references we request that you reach out to the following contacts for our company's references.

Kyle Rowell – Bay District Schools - Project Manager (850)896-2323 – rowelkw@bay.k12.fl.us

Wayne Stubbs – Port of Panama City – Director – (850)819-5420 -wstubbs@portpanamacityusa.com

Greg Kelley – Clemons Rutherford & Associates – (850)545-0881 – gkelley@clemons-rutherford.com

Buddy Brown – Holmes County Superintendent of Schools – (850)373-7374 – buddy.brown@hdsb.org

Joe Ferguson – United Methodist Church (Facilities) – (850)274-3844 – southeasternfire@live.com

413 Redbird Street Lynn Haven, FL 32444 brooks@bnlconstructionservices.com

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/8/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acentria Insurance - Blountstown 17555 Main Street N. Blountstown FL 32424 License#: L100460	**CONTACT NAME:** Blanca Palmer **PHONE (A/C, No, Ext):** 850-674-9200 **FAX (A/C, No):** 850-633-4560 **E-MAIL ADDRESS:** Blanca.Palmer@Acentria.com
INSURED BNL Construction Services LLC 413 Redbird St Lynn Haven FL 32444 BNLCONS-02	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Atlantic Casualty Insurance Company / 42846 **INSURER B :** Auto-Owners Insurance Company / 18988 **INSURER C :** American Builders Insurance Company / 11240 **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 1562723980 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE / OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PRO-JECT / LOC OTHER:			L229002130	4/12/2020	4/12/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 1,000,000 $
B	**AUTOMOBILE LIABILITY** ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS (X) HIRED (X) AUTOS ONLY / NON-OWNED (X) AUTOS ONLY			5226670800	4/8/2020	4/8/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ $ 500,000 $ 500,000 $ 500,000 $
	UMBRELLA LIAB OCCUR **EXCESS LIAB** CLAIMS-MADE DED / RETENTION $						EACH OCCURRENCE AGGREGATE $	$ $ $
C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WCV-0304883-00	7/8/2020	7/8/2021	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

In regards of the General Liability coverage Allstate Construction, Inc. is listed as Additional Insured.

CERTIFICATE HOLDER

Allstate Construction, Inc
5718 Tower Rd
Tallahassee FL 32303

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Charles H. Fydrich

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

Ron DeSantis, Governor

Halsey Beshears, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

HAYES, MILLARD BROOKS

BNL CONSTRUCTION SERVICES, LLC
413 REDBIRD STREET
LYNN HAVEN FL 32444

LICENSE NUMBER: CGC1528120

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

REQUEST FOR BIDS RFB NO. 20-15-PS

DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

Bid Opening: 2:00 p.m. CST, on January 14, 2021

City Clerk's Office
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541

Construction Management of Florida, Inc.
dba CMF Construction, Inc.
2655 49th Street, Suite 1 Vero Beach, FL 32967
Phone: 772.770.2120
DUNS Number: 131944485
CAGE Code: 4AL72
Federal Tax ID Number: 43-1996632

Addy C. Lizama

Addy C. Lizama, Co-Owner/President
Authorized Negotiator/Signature
Direct Phone: 561-847-5333
Email: addy@cmfloridainc.com

Ignacio F. Lizama, Co-Owner/V. President
Authorized Negotiator/Signature
Direct Phone: 561-289-0775
Email: il@cmfloridainc.com

CMF Construction Management of Florida, Inc.

REQUEST FOR BIDS RFB NO. 20-15-PS

DEMOLITION, SALVAGE, AND REMOVAL OF
THREE STRUCTURES AND APPURTENANCES

Bid Opening: 2:00 p.m. CST, on January 14, 2021

TABLE OF CONTENTS

BID FORM, EXHIBIT A (2 PAGES) **PRICE PROPOSAL (LUMP SUM)**	PAGES 1-2
PROJECT APPROACH AND TIMELINE PROPOSAL (2 PAGES)	PAGES 3-4
RESPONSIVE BIDDER QUALIFICATION STATEMENT, EXHIBIT B (4 PAGES)	PAGES 5-8
COMPLETED PUBLIC ENTITY CRIME FORM, EXHIBIT C (3 PAGES)	PAGES 9-11
COMPLETED DRUG FREE WORKPLACE CERTIFICATION FORM, EXHIBIT D (1 PAGE)	PAGE 12
COMPLETED BID BOND FORM, EXHIBIT E (2 PAGES)	PAGES 13-18
QUALIFICATION AND EXPERIENCE NARRATIVE (2 PAGES)	PAGES 19-20
THREE (3) LETTERS OF REFERENCE (MINIMUM)	PAGES 21-23
PROOF OF INSURANCE	PAGES 24-25
PROOF OF LICENSING	PAGE 26
REGISTER WITH CITY OF DESTIN	REGISTRATION COMPLETE
ADDENDUMS (IF APPLICABLE)	NONE RELEASED

CMF Construction Management of Florida, Inc.

EXHIBIT A

CITY OF DESTIN, FLORIDA
RFB NO. 20-15-PS,
DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

BID FORM

PART I Bid submitted by:

Company: Construction Management of Florida, Inc. dba CMF Construction, Inc.

Address: 2655 49th street, Suite 1.

City & State: Vero Beach, FL Zip Code: 32967

Telephone: (772) 770·2120 Fax: ( ) None.

E-mail: ile cmfloridainc.com

Number of Years in Business: 14 Contact Name Ignacio Lizama

PART II (complete as appropriate, include additional sheets as needed)
List the total bid cost to the City of Destin. Note, if bid is payment to City or cost to City based on salvage and demolition costs.

Item Description	Units	$/Unit	Units	Bid Amount
Demolition of 2942 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$ 167,590.00
Demolition of 2968 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$ 128,372.00
Demolition of 2970 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$ 128,372.00
Other – use separate sheets as necessary for description and tabulation		NA	NA	$ 0.00
Asbestos Evaluation for 2942 Scenic 98	lump	NA	NA	$ 6,380.00
		Total		$ 430,714.00

THE BID FORM IS CONTINUED ON THE NEXT PAGE

Proposed Timeline: (timeline for construction with projected completion date):

Attached on following 2 pages.

PART III Certifications:

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I(we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative: Ignacio F. Lizama, Co-Owner/VP.
(Print or Type)

Signature: _____

Date of Bid: 14/JAN/2021.

Note: See RFB Section III, Bid Requirements, and attach all required information to Bid form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful Bidder based upon their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

PROJECT APPROACH AND TIMELINE PROPOSAL

SCOPE	Construction Management of Florida, Inc. (CMF) shall provide in a safe, efficient, and effective manner all labor, transportation, materials, equipment, tools, and supplies necessary to perform demolition and removal activities at three (3) buildings and appurtenances located at 2942, 2968, and 2970 Scenic Hwy 98, Destin, Florida in accordance with all applicable federal, state and local requirements.
SCHEDULE	The Period of Performance for this project will be 60 calendar days after receiving the Notice to Proceed (NTP). Hours of operations for this project shall be Monday – Friday, 7:30 am – 5:30 pm. This project will be based on a 50-hour work week with a total of 8 work weeks.
PERSONNEL	Labor Categories: 1. Superintendent 2. Tractor Trailer Driver 3. Heavy Equipment Operator 4. Laborer Management Onsite: The Superintendent is responsible for directing and coordinating all activities of the project to ensure that it is accomplished within the scope of work, time limitations and funding constraints. The Superintendent is a direct representative for field controls, on-site safety and quality assurance. Management Offsite: Project Manager is the single point of contact between the City of Destin and CMF. The Project Manager will be responsible for the project technical approach, negotiations with the City of Destin on project contractual matters, the Go-to person in CMF for knowledge of the FAR, quality control, and federal, state, and local environmental and safety laws and regulations. * All personnel assigned to this project have completed the OSHA 10 safety courses and are OSHA 10 Certified.
EQUIPMENT	Heavy Equipment: 1. Tractor Trailer – Lowboy Carrier and 60, 20 CY End-Dump Trailers 2. Doosan 225 Excavator – Bucket with thumb attachment 3. Bobcat 770 Skid Steers 4. Pick-Up Trucks Personnel Protective Equipment: 1. Hard hats 2. Eye protection 3. Leather gloves 4. Highly visibility safety vest 5. ANSI approved steel toed boots 6. Ear protection, when necessary All standard OSHA 3151-12R PPE will be worn at all times.
APPROACH	Demolition tasks will commence after the Pre-Construction Meetings are complete and the Notice to Proceed is approved. All CMF equipment / materials will be mobilized to the project site (2942, 2968 & 2970) within the first week and staged next to Building 2970. CMF shall obtain all required permits and notifications for this project to comply with federal, state, and local requirements. City of Destin Demolition Permit, City of Destin Right of Way Permits and a 10-day Notice of Demolition or Asbestos Renovation shall be submitted to the City of Destin prior to commencement of work. CMF shall provide, erect, and maintain temporary construction chain link fencing and erosion and sediment control measures to include silt fencing prior to work activities. Warning/danger signs will be visibly posted on the fence.

Existing landscaping materials, benchmarks, survey control points, appurtenances, existing structures, fences, trees, sidewalks, paving (outside of site limits), and curbs, which are not to be demolished, shall be protected from pedestrian and vehicular traffic. Asbestos sampling will be conducted in Building 2942. Results will be provided to the City of Destin upon receipt. Prior to beginning any demolition, CMF will collect, recycle, and properly dispose of hazardous waste within the buildings at an approved facility. All utilities feeding to the buildings shall be cut/cap IAW Okaloosa Code of Ordinances. CMF will provide proof of termination of all utilities to the City of Destin.

The structure(s) will be inspected prior to demolition for the presence of people and/or animals. The heavy equipment operator will begin demolition of the detached garage to the main structure, starting at the top of the structure to the bottom, walking through the center of the structure from one end to the other end while using a fire hose with a certified backflow preventer at nearest fire hydrant to control dust emissions generated during the demolition activities. The debris generated during the demolition activity will be systematically broken into manageable pieces and the debris kept within the footprint of the foundation. All concrete, masonry and metals will be separated from the construction and demolition debris and diverted for recycling efforts. Debris will be maintained in a wet state until it is loaded into a 60 CY end-dump and hauled to the nearest approved landfill. CMF shall submit manifests, weight tickets, receipts and invoices specifically identifying the project and waste material disposed to the City of Destin.

Excavation/holes left from demolition activities will be filled with an approved fill material acceptable within City of Destin's White Sand Zone #1 area. CMF shall blend the fill material into the surrounding topography, grade and compact to a minimum density of 90%.

CMF shall install new concrete sidewalks to tie in existing sidewalks where driveways have been removed. The new sidewalks will match existing, 5-ft wide, 4-in thick, 4,000 PSI concrete with fiber reinforcements.

The site will be secured at the end of each work shift to the greatest extent possible. Materials or debris shall not be burned on site and the site shall be left in safe and clean condition. CMF shall remove and transport debris and rubbish in covered containers. Spillage from streets and adjacent areas will be cleaned up at the end of each day.

TIMELINE

Task	Duration	Start Date	Finish Date
NTP, On-Site Pre-Demolition Meeting & Mobilize Equipment / Materials to Project Site	5 days	2/15/2021	2/19/2021
Obtain Permits & Notifications	10 days	2/15/2021	2/26/2021
Install Temporary Fence, BMPs, Right of Way Protection and Tree Protection Fencing and Hazardous Material Removal	8 days	2/17/2021	2/26/2021
Conduct Asbestos Survey at Building 2942	5 days	2/17/2021	2/23/2021
Cut/Cap Utilities (Water, Sewer & Storm Sewer)	5 days	2/22/2021	2/26/2021
Demolish & Remove Building 2970 and appurtenances	8 days	3/1/2021	3/10/2021
Demolish & Remove Building 2968 and appurtenances	8 days	3/11/2021	3/22/2021
Demolish & Remove Building 2942 and appurtenances	8 days	3/23/2021	4/1/2021
Removal of Driveways and Sidewalks	4 days	4/1/2021	4/6/2021
Backfill, Compact and Final Grade	3 days	4/7/2021	4/9/2021
Installation of New Concrete Sidewalks	3 days	4/12/2021	4/14/2021
Punchlist Items	1 day	4/14/2021	4/14/2021
Remove all Temporary Fencing	2 days	4/14/2021	4/15/2021
Final Walk-Thru & Acceptance	1 day	4/16/2021	4/16/2021

EXHIBIT B
RESPONSIVE BIDDER QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Destin
CITY CLERK'S OFFICE
4200 Indian Trail Bayou
Destin, Florida 32541
Telephone: (850) 837-4242

Submitted By:
Name: Construction Management of Florida, Inc.
Address: 2655 44th Street, Suite 1
City, State, Zip: Vero Beach, FL 32967
Telephone No.: 772.770.2120
Fax No.: None.

Check One
Corporation ✓
Partnership
Individual
Other

dba CMF Construction

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

   The correct name of the responsive bidder is:
   Construction Management of Florida, Inc.
   The address of the principal place of business is:
   2655 44th Street, Suite 1
   Vero Beach, FL 32967.

2. If responsive bidder is a corporation, answer the following:
   a. Date of Incorporation: 7/FEB/2003
   b. State of Incorporation: Florida
   c. President's name: Addy C. Lizama.
   d. Vice President's name: Ignacio F. Lizama.
   e. Secretary's name: Ignacio F. Lizama.
   f. Treasurer's name: Addy C. Lizama.
   g. Name and address of Resident Agent: Roxana Mirabal PA.

3. If responsive bidder is an individual or a partnership, answer the following:
   a. Date of organization: _____
   b. Name, address and ownership units of all partners:
   c. State whether general or limited partnership: _____

4. If responsive bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

5. If responsive bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

N/A.

6. How many years has your organization been in business under its present business name?

14 years.

Under what other former names has your organization operated?

N/A.

7. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

General Contractor - CGC 057311.

8. Have you ever failed to complete any work awarded to you? If so, state when, where and why:

NO.

9. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary)

Ignacio Lizama - Project Executive, over 40 years as PM + estimating experience.
Dragos Belcevis, Project Manager - over 25 years as estimator, PM + QCM.
Thomas Soldatovic - Superintendent - over 7 years as site super/safety manager.

10. State the name of the individual who will have personal supervision of the work:

Thomas Soldatovic - Superintendent.

11. State the name and address of attorney, if any, for the business of the responsive bidder:

Casey Walker - Murphy + Walker - Vero Beach.

12. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the responsive bidder's business and indicate the percentage owned of each such business and/or individual:

None.

13. State the names, addresses, and the type of business of all firms that are partially or wholly owned by responsive bidder:

None.

14. Annual Average Revenue of the responsive bidder for the last three years as follows:

		Revenue Index Number
a.	Government Related Work	5
b.	Non-Governmental Related Work	2
	Total Work (a +b):	7

Revenue Index Number

1.	Less than $100,000
2.	$100,000 to less than $250,000
3.	$250,000 to less than $500,000
4.	$500,000 to less than $1 million
5.	$1 million to less than $2 million
6.	$2 million to less than $5 million
7.	$5 million to less than $10 million
8.	$10 million to less than $25 million
9.	$25 million to less than $50 million
10.	$50 million or greater

15. Bank References:

Bank	**Address**	**Telephone**
TD Bank	4100 20th Street, Vero Beach	772-567-5834

16. What will be your turnaround time for written responses to City inquires?

48 hours given nature and complexity or sooner.

17. List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the responsive bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description, the disposition of each such petition.

None.

18. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the responsive bidder or its predecessor organization(s) during the last five (5) years. The list

shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

None.

19. List and describe all criminal proceedings or hearings concerning business related offenses to which the responsive bidder, its principals or officers or predecessors' organization(s) were defendants.

None.

20. Has the responsive bidder, its principals, officers or predecessors' organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

None.

The responsive bidder acknowledges and understands that the information contained in response to this qualification statement shall be relied upon by owner in awarding the contract and such information is warranted by responsive bidder to be true. The discovery of any omission or misstatement that materially affects the responsive bidder qualifications to perform under the contract shall cause the owner to reject the submittal, and if after the award, to cancel and terminate the award and/or contract.

(Signed) _____

(Title) Co-Owner / VP.

Subscribed and sworn to before me
This 8th day of January, 2021

KARRIE PASTOR
MY COMMISSION # GG923882
EXPIRES October 17, 2023

Karrie Pastor
Notary Public (Signature)

My Commission Expires: October 17, 2023

END OF SECTION

EXHIBIT C
PUBLIC ENTITY CRIMES DISCLOSURE

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract RFB No. 20-15-PS

2. This sworn statement is submitted by Construction Management of Florida, Inc. whose business address is 2655 49th Street, Suite 1, Vero Beach, FL 32967

and (if applicable) Federal Employer Identification Number (FEIN) is 43-1996637 If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Ignacio F. Lizama and my relationship to the entity named above is Co-Owner / Vice President.

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of

the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

✓ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

____The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

_____ Date: 8/JANUARY/2021.

(Signature)

STATE OF FLORIDA

COUNTY OF Indian River

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 8th day of January, 2024, and is personally known to me, or has provided as identification.

Karrie Pastor
Notary Public

My Commission expires:

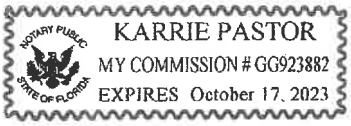


EXHIBIT D
DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: Construction Management of Florida, Inc.
ADDRESS: 2655 44th Street, Suite 1
CITY: Vero Beach STATE: FL ZIP CODE: 32967
TELEPHONE NUMBER: 772-770-2120
SIGNATURE: _____ DATE: 8/JANUARY/2021.
NAME (TYPED OR PRINTED): Ignacio F. Lizama.
TITLE: Co-Owner / Vice President.

EXHIBIT E
BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, as Construction Management of Florida, Inc. 2655 49th St., Suite 1, Vero Beach, FL 32967 Principal, and as Surety, are hereby held and firmly bound unto the **City of Destin, Florida** as Owner in the penal sum of (five percent (5%) of the Contract Bid) _____ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns to pay Owner upon default of Bidder the penal sum set forth on the face of this Bond.

Signed, this 14th day of January, 2021

The condition of the obligation is such that whereas the Principal has submitted to **City of Destin, Florida** a certain Bid, attached hereto and hereby made a part hereof, to enter into a contract in writing, for the **RFP 20-15-PS, DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES**

NOW THEREFORE,

1. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents.

2. This obligation shall be null and void if:
   2.1 Owner accepts Bidder's bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents, or

   2.2 All bids are rejected by Owner, or

   2.3 Owner fails to issue a notice of award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).

3. Payment under this Bond will be due and payable upon default of Bidder and within thirty (30) calendar days after receipt of Bidder and Surety of written notice of default from Owner which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.

4. Surety waives notice of any and all defenses based on or arising out of any time extension to issue notice of award agreed to in writing by Owner and Bidder, provided that the time for issuing notice of award including extensions shall not in the aggregate exceed one hundred twenty (120) days from Bid Due without Surety's written consent.
5. No suit or action shall be commenced under this Bond prior to thirty (30) calendar days after the notice of default required in paragraph 3 above is received by Bidder and Surety, and in no case later than one year after Bid Due Date.
6. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.

*Aegis Security Insurance Company, 4507 North Front Street, Suite 200, Harrisburg, PA 17110

7. Notice required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the part concerned.
8. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
9. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of the Bond conflicts with any applicable provision of any applicable statute, then the provision of said statute shall govern and the remainder of the Bond that is not in conflict therewith shall continue in full force and effect.
10. The term 'bid" as used herein includes a bid, offer or proposal as applicable.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal (Print Full Name):	Surety (Print Full Name):
Construction Management of Florida, Inc.	Aegis Security Insurance Company
	~~(Seal) Surety's Name and Corporate Seal~~
By: _____ (L.S.)	By: _____
Ignacio F. Lizama	Signature (attach power of attorney) Richard V. Dobbs
Title: Co-Owner/ Vice President	Title: Attorney-in-Fact
Attest: _____	Attest: _____
Signature and Title	Signature and Title
Addy C. Lizama, Co-Owner/President	Erika Brett, Witness

IMPORTANT - Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Florida. See Article 5 of the General Conditions as amended by Supplementary Conditions.

END OF SECTION

CONSENT OF SURETY

KNOW ALL MEN BY THESE PRESENTS, that for and in consideration of the sum of $1.00, lawful money of the United States of America, the receipt whereof is hereby acknowledged, paid the undersigned corporation, and for other valuable consideration, the Aegis Security Insurance Company organized and existing under the laws of the State of PA and licensed to do business in the State of FL certifies and agrees, that if contract for RFP 20-15-PS, Demolition, Salvage, and Removal of Three Structures and Appurtenances

for City of Destin, Florida

is awarded to Construction Management of Florida, Inc.

the undersigned Corporation will execute the bond or bonds as required of the contract documents and will become Surety in the full amount set forth in the contract documents for the faithful performance of all obligations of the Contractor.

Signed and sealed this 14th day of January, 2021.

Aegis Security Insurance Company

By: _____

Richard V. Dobbs , Attorney-in-Fact

AEGIS SECURITY INSURANCE COMPANY CORPORATE SEAL 1977 PENNSYLVANIA

Applicant Company Name: AEGIS SECURITY INSURANCE COMPANY

NAIC No: 33898
FEIN: 232035821

Uniform Certificate of Authority Application (UCAA)
Certificate of Compliance

STATE OF FLORIDA

OFFICE OF INSURANCE REGULATION

I, DAVID ALTMAIER, hereby certify that I am the* INSURANCE COMMISSIONER of the State of FLORIDA and have supervision of insurance business in said State and as such I hereby certify that **AEGIS SECURITY INSURANCE COMPANY** of HARRISBURG, PA is duly organized under the laws of said State and is authorized to transact the business of D 080 OCEAN MARINE,D 090 INLAND MARINE,D 192 PRIVATE PASSENGER AUTO LIABILITY,D 211 PPA PHYSICAL DAMAGE,D 240 SURETY,D 450 ACCIDENT AND HEALTH,D 540 MOBILE HOME MULTI PERIL,** insurance in this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand at Tallahassee, Florida on this 14th day of October A.D. 2016.

David Altmaier

David Altmaier

* Insurance Commissioner, Officer or Superintendent of Insurance authorized to certify to the insurance business within the domiciliary state.

** Lines of Insurance as shown on Form 3 of UCAA

© 2016 National Association of Insurance Commissioners

THIS POWER NULL AND VOID IF NUMBER IS NOT IN RED
POWER CERTIFICATE NO. PA 172

AEGIS SECURITY INSURANCE COMPANY
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT AEGIS SECURITY INSURANCE COMPANY does hereby make, constitute and appoint: **SCOTT MAHORSKY, CHRISTINE A. HARTUNG, RICHARD V. DOBBS, KIMBERLY G. RIVELY**

its true and lawful Attorney-in-Fact, to make, execute and deliver on its behalf surety bonds, undertaking and other instruments of similar nature as follows: **$5 MILLION**

This Power of Attorney is granted and sealed under and by the authority of the following Resolution adopted by the Board of Directors of the Company on the 4th day of February, 1993.

"**Resolved,** That the President, any Vice President, the Secretary and any Assistant Secretary appointed for that purpose by the officer in charge of surety operations shall each have authority to appoint individuals as Attorney-in-Fact or under other appropriate titles with authority to execute on behalf of the Company, fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such an appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal or facsimile thereof may by imposed or fixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

"**Resolved,** That the signature of each of the following officers; President, Vice President, any Assistant Vice President, any Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any Certificate relating thereto, appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for the purpose only of executing and attesting bonds and undertaking and other writings upon the Company and any such power required and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or undertaking to which it is attached."

IN WITNESS WHEREOF, AEGIS SECURITY INSURANCE COMPANY has caused its official seal to be hereunto affixed, and these presents to be signed by its President this 23rd day of October, 2018.

AEGIS SECURITY INSURANCE COMPANY

By: W. J. Wollyung III

AEGIS SECURITY INSURANCE COMPANY CORPORATE SEAL 1977 PENNSYLVANIA

W. J. WOLLYUNG, III
President

Commonwealth of Pennsylvania }
} s.s.: Harrisburg
County of Dauphin }

On this 23rd day of October, 2018, before me personally came William J. Wollyung, III to me known, who being by me duly sworn, did depose and say that he is President of **AEGIS SECURITY INSURANCE COMPANY,** the corporation described herein and which executed the above instrument; that he knows the seal of the said corporation, that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.

Jeanne LP Tennis

JEANNE LP TENNIS
Notary Public
My Commission Expires June 16, 2021

JEANNE LP TENNIS Commonwealth of Pennsylvania NOTARY PUBLIC

I, the undersigned, Secretary of **AEGIS SECURITY INSURANCE COMPANY,** a Pennsylvania corporation, **DO HEREBY CERTIFY** that the foregoing and attached Power of Attorney remains in full force and has not been revoked: and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney, is now in force.

Signed and sealed at the City of Harrisburg, in the Commonwealth of Pennsylvania, dated this 14th day of January, 2021

REBECCA J. LIDDICK
Secretary

AEGIS SECURITY INSURANCE COMPANY CORPORATE SEAL 1977 PENNSYLVANIA

Aegis Security Insurance Company

Statements of Admitted Assets, Liabilities and Capital and Surplus - Statutory Basis

	As of December 31, 2019	2018
Admitted Assets		
Bonds	$ 110,817,083	$ 87,336,929
Preferred stocks	462,673	423,205
Common stocks - unaffiliated	20,107,699	13,764,139
Cash and short-term investments	21,104,155	32,694,624
Total cash and invested assets	152,491,610	134,218,897
Accrued investment income	916,057	687,619
Premium receivable and agent balances due	41,490,596	29,481,656
Reinsurance recoverable on paid losses	8,844,359	5,929,670
Federal income tax receivable	-	1,783,345
Net admitted deferred tax asset	3,338,942	3,461,239
Other assets	98,244	-
Total assets	$ 207,179,808	$ 175,562,426
Liabilities, Capital and Surplus		
Liabilities:		
Losses and LAE	$ 45,122,134	$ 32,258,347
Reinsurance payable on paid loss and LAE	303,146	85,053
Unearned premiums	57,480,958	63,849,110
Commissions payable	6,562,490	22,276
Accounts payable and accrued expenses	2,830,169	539,448
Taxes, licenses and fees payable	2,038,141	1,551,966
Ceded reinsurance premiums payable	22,387,817	12,189,420
Funds held by company under reinsurance treaties	2,390,000	-
Amounts withheld for account of others	2,514,341	2,388,287
Payable for securities	9,929	10,098
Total liabilities	141,639,125	112,894,005
Capital and surplus:		
Common stock, par value $1.40 per share; 5,000,000 authorized; 3,000,000 issued and outstanding	4,200,000	4,200,000
Paid-in surplus	20,266,827	20,266,827
Unassigned funds	41,073,856	38,201,594
Total capital and surplus	65,540,683	62,668,421
Total liabilities, capital and surplus	$ 207,179,808	$ 175,562,426

Demolition, Salvage, and Removal of
Three Structures and Appurtenances
RFB No. 20-15-PS

Qualification and Experience Narrative

January 14, 2021

Introduction

Established in 2003, Construction Management of Florida, Inc. dba CMF Construction, Inc. (CMF) is a 2019 SBA 8(a) graduate, Woman-Owned and HUBZone certified small business based in Vero Beach, Florida. CMF's past performance demonstrates its capability to manage various subcontractors, perform work on multiple and concurrent construction projects, and meets the technical work capacity involving the requirements of comparable size, scope and complexity.

We believe CMF is uniquely qualified to undertake this project because of our extensive experience working on multiple military installations along with various geographical areas. We have not been limited to a particular type of construction or facility, but rather have engaged in a broad spectrum of building systems and programs. We have an outstanding reputation of delivering a high quality project, on time and within budget, while developing strong, long-lasting relationships with our clients, leading to repeat business opportunities. CMF has a very strong core of subcontractors that have proven themselves capable of meeting the demands of this type of project, and we will make every effort to leverage our extensive technical knowledge and expertise, utilizing all of our many resources, to ensure that the Owner gains full benefit from our approach. Our team also takes pride in its commitment to safety.

Our demolition team is currently mobilized at Eglin AFB – right next door to the work that will take place on this RFB making the crew and equipment readily available to meet our proposed project approach and timeline.

To demonstrate CMF's extensive experience please see a brief description of previous projects below:

Project 1:

Project Name: Design and Construct OPBAT Hangar for Air Station Clearwater at US Coast Guard Air Station, Great Inagua, Bahamas
Contractor: CMF Construction, Inc.
POC: Eric C. Hanson / Department of Homeland Security – US Coast Guard / Phone 757.852.3415 / fax757.852.3495 / email: Eric.C.Hanson@uscg.mil
Contract number: HSCG4710C3EFK08 **Contract type:** Design-Build
Dollar value: $17,212,595.00 **Date of award:** 03/09/2011
Performance period: 03/09/2011-02/08/2013 – Warranty work was performed between NOV 2014 and JAN 2015

CMF demolished the existing 6400 sf hangar, including the steel structure, concrete footings and slab on grade as well as areas of the tarmac and underground site utilities to make possible their reconfiguration for the larger hangar that we built. Furthermore, it included the design and construction of an 18,807 sf interdiction facility for the Department of Homeland Security through the U.S. Coast Guard. The OPBAT Hangar and living quarters were built to replace the previously existing facility that was blown away by Hurricane Ike. The very remote location of this facility added greatly to the complexity of the work. The scheduling and coordination of our purchases and the shipment of materials and equipment to the island to maintain the project schedule were key factors in delivering this project on time. The lack of skilled labor on the island required us to bring the essential personnel from the U.S. mainland. Work was performed on Great Inagua, the southernmost island of the Bahamas island chain. The island is located about 100 miles north of Guantanamo, Cuba. Shipping to the island was by boat. This experience has prepared us to be very good time and resource managers.

Project 2:

Project Name: KSC Various Bridge Repairs
Contractor: CMF Construction, Inc.
POC: Kimberley Sweep / phone 321.867.7503 / Kimberley.a.sweep@nasa.gov
Contract number: NNK15CA68C **Contract type:** Firm-Fixed Price
Dollar value: $2,790,221.42
Date of award: 09/29/2015 **Performance period:** 09/29/2015 – 10/31/2017

Repair design and the performance of repairs on the two NASA Causeway bridges which are approximately ½ mile long and the replacement of the dolphin cable wraps and fender catwalk access ladders on Roy D Bridges Bridge. The NASA Causeway bridges are located over the Indian River and are a major thoroughfare for employees and material and equipment transports for rocket launches. Our work included all necessary steps for proper surface preparation, including removal of scaling concrete, saw cutting of repair edges, preparation of existing reinforcing steel, installation of new reinforcing steel as needed, and installation of concrete repair material. The Roy D. Bridges Bridge is located over the Banana River and has limited traffic and a restricted waterway to the North. The dolphin cable wrap replacement included replacing corroded upper cable wraps to bring dolphins back to original design intent. The access ladder replacement included removing the two (2) existing ladders currently tagged out of service; patching holes in the concrete wall from removal of the ladder anchors and installing new OSHA compliant access ladders to provide access from the bridge deck to the fender catwalk. Our work on the bridges continued without interruption of services to and from the Space center; without hampering NASA employees coming and going from Space Center; and without interrupting any rocket launches.

This contract was performed by CMF, as the Prime Contractor and Program Manager on this contract. As such, it had full responsibility for the performance of this contract including, but not limited to Project Management, Supervision, Quality Control, Safety and Scheduling.

The work performed by CMF under this contract took place in areas of NASA's Kennedy Space Center that remained fully operational, had very high security levels, required the highest level of coordination with the end user and where the safety of our workers as well as NASA's personnel were of utmost concern.

Project 3:

Project Name: HVAC Energy Upgrade
Contractor: CMF Construction, Inc.
POC: Carl Davison / phone (321) 867-3514 / carl.h.davison@nasa.gov
Contract number: NNK16CA46C **Contract type:** Firm-Fixed Price
Dollar value: $3,277,225.55 **Date of award:** 9/28/2016
Performance period: 9/28/2016 – 11/1/2019 – work was completed on 6/25/2019 but additional scope was added for another building, which finalized the contract November 2019. Upgrading several obsolete HVAC systems in the Logistics Facility M7-0505, Space Station Processing Facility and Vehicle Assembly Building, including the removal of several air handlers, controls, duct, valves, piping and other appurtenances; the removal of existing electrical circuits, conduits and associated conductors back to source of power; the removal of existing fire alarm systems and components; and the removal of roof mounted penthouses and relief stacks as well as cutting through a masonry wall. Installation of a new air handler and outside air section, chilled and hot water piping, ductwork, outside air louvered inlet, air devices, suspended ceiling modifications, roof work, new DDC control system, electrical power, start-up, test and balance. There were zero interruptions to the daily operation of three facilities we worked in. As part of these upgrades we provided an asbestos survey and air quality testing once the asbestos was removed.

This contract was performed by CMF, as the Prime Contractor and Program Manager on this contract. As such, it had full responsibility for the performance of this contract including, but not limited to Project Management, Supervision, Quality Control, Safety and Scheduling.

The work performed by CMF under this contract took place in areas of NASA's Kennedy Space Center that remained fully operational, had very high security levels, required the highest level of coordination with the end user and where the safety of our workers as well as NASA's personnel were of utmost concern. CMF will be totally prepared to perform under similar conditions on this project.

Moreover, CMF is currently working on another HVAC contract at Kennedy Space Center requiring the same stringent security levels, coordination and expertise as the project completed above.

Project 4:

Project Name: Project Title: Demo AAFES Warehouse, Keesler AFB, MS
Contractor: BT-CMF JV – Joint Venture of CMF Construction, Inc.
POC: Kimberley Alvarez, Contracting Officer / Email: kimberley.alvarez.1@us.af.mil / Phone: 228-377-1837
Contract number: FA301020C0008 **Contract type:** Negotiated RFP
Dollar value: $260,969.00 **Date of award:** 12 Mar 2020
Performance period: 6/1/2020 - 7/14/2020
Demo AAFES Warehouse at Keesler AFB in accordance with the Statement of Work, Specifications, and Drawings.

Project 5:

Project Name: Indefinite Delivery/Indefinite Quantity (IDIQ) Building & General Demolition at Eglin Air Force Base, FL
Contractor: BT-CMF JV – Joint Venture of CMF Construction, Inc.
POC: Kristine Wright, Contracting Officer / Email: Kristine.Wright.2@us.af.mil / Phone: 850-882-9248
Contract number: FA282320D0005
Contract type: Negotiated RFP
Dollar value: $Various Task Orders – currently 7 ranging from $7,900 - $600,000
Date of award: 05 MAY 2020
Performance period: SEP 2020 - current
The Magnitude of Construction of individual task orders issued hereunder are between $2,000 and $2,500,000. The Contract Ceiling Amount is $15,000,000.00.

TO #	Task Order
1	Demo Bldg. 1301 - Dog Kennel
2	Demo Bldg. 30 - Storage Facility
3	Demo Bldg. 799 - Marine Vehicle Maintenance (Boathouse)
4	Demo Bldg. 9450 - Range B71
5	Demo Bldg. 9456 - Range B71
6	Demo Bldg. 9457 - Range B71
7	Demo TLF Bldgs. 723-731

Conclusion

We have no doubt that CMF will successfully perform to the City of Destin's expectations. Not only does CMF meet both recency and relevance requirements, but it does so with projects delivered with a high level of performance and quality as confirmed by our CPARS evaluations. Having our demolition crew near will result in the ability CMF to go to work right away in what is already a very well-known environment for us.

As evidence to CMF's past performance, we offer the government's CPARS ratings, their version of letters of reference, on the following 3 projects.

Project 1:
Project Name: Design and Construct OPBAT Hangar for Air Station Clearwater at US Coast Guard Air Station, Great Inagua, Bahamas
Contractor: CMF Construction, Inc.
POC: Eric C. Hanson / Department of Homeland Security – US Coast Guard /
Phone 757.852.3415 / fax757.852.3495 / email: Eric.C.Hanson@uscg.mil
Contract number: HSCG4710C3EFK08
Contract type: Design-Build
Dollar value: $17,212,595.00
Date of award: 03/09/2011
Performance period: 03/09/2011-02/08/2013 – Warranty work was performed between NOV 2014 and JAN 2015

CONTRACTOR PERFORMANCE ASSESSMENT REPORT (CPAR)
Construction

Evaluation Type: Final
Contract Percent Complete: 100
Period of Performance Being Assessed: 03/09/2011 - 02/08/2013
Contract Number: HSCG471OC3EFK08 Business Sector & Sub-Sector: Construction
Contracting Office: FDCC Contracting Officer: CHERYL ALLEN Phone Number: 757-852-3415
Location of Work: GREAT INAGUA, BAHAMAS
Total Dollar Value: $17,045,035 Current Contract Dollar Value: $17,212,595
Competition Type: Full and Open Competition Contract Type: Firm Fixed Price

Evaluation Areas	Past Rating	Rating
Quality:	N/A	Very Good
Schedule:	N/A	Very Good
Cost Control:	N/A	N/A
Management:	N/A	Very Good

Assessing Official Comments:

QUALITY: The Contractor's design team did an excellent job overcoming the challenges of the remote harsh environment and producing high quality construction documents that met our technical requirements. When unforeseen issues came up they were responsive with timely, thorough solutions. While the construction effort was difficult due to the remote site, the Contractor provided a high quality facility. When it was discovered that there wasn't an existing sanitary drainfield available to tie into the designer and constructor was able to come up with solution without delaying the project. Other quality issues were identified and corrected prior to substantial completion.

SCHEDULE: The Contractor provided a substantially complete facility on time (within 1% of the performance time allowed) despite the work being located on a remote site with a harsh climate. The Contractor provided timely, accurate updated CPM schedules that allowed everyone to understand the critical path activities. When the Government added outfitting to the project (furnishings and equipment) the Contractor was able to procure, ship, and install over $800,000 worth of furnishings without delaying substantial completion.

COST CONTROL: This is a fixed-price contract so cost control wasn't the Contractor's responsibility.

MANAGEMENT: This 8(a) contract was a real challenge for a smaller contractor due to the complexities involved with a design/build contract. This project was doubly difficult due to the remote site and harsh environment to work in and that the project was in a foreign country. The prime contractor hired a large subcontractor, Bryan Contracting, who acted as the site contractor. There were many other subcontractors that worked on the project. The Designer of Record was a large firm with an office in Atlanta. The management task was very challenging on this large construction contract.

REGULATORY COMPLIANCE: The Contractor (CMF) complied with all the environmental, safety, and labor regulations in addition to the unique requirements imposed by DOS (occupancy permit) and Commonwealth of the Bahamas. They also hired Bahamian locals to lay CMU block as requested by Bahamian Department of Labour.

RECOMMENDATION:
Given what I know today about the contractor's ability to perform in accordance with this contract or order's most significant requirements, I would recommend them for similar requirements in the future.

Project 2:
Project Name: Kennedy Space Center, NASA, Various Bridge Repairs
Contractor: CMF Construction, Inc.
POC: Kimberley Sweep / phone 321.867.7503 / Kimberley.a.sweep@nasa.gov
Contract number: NNK15CA68C
Contract type: Firm-Fixed Price
Dollar value: $2,790,221.42
Date of award: 09/29/2015
Performance period: 09/29/2015 – 10/31/2017

CONTRACTOR PERFORMANCE ASSESSMENT REPORT (CPAR)
Construction

Evaluation Type: Final
Contract Percent Complete: 100
Period of Performance Being Assessed: 09/29/2016 - 10/31/2017
Contract Number: NNK15CA68C Business Sector & Sub-Sector: Construction
Contracting Office: NASA KENNEDY SPACE CENTER Contracting Officer: KIMBERLEY A. SWEEP Phone Number: 321-867-7503
Location of Work: NASA/Kennedy Space Center
Total Dollar Value: $2,790,221 Current Contract Dollar Value: $2,790,221
Competition Type: Not Available for Competition Contract Type: Firm Fixed Price

Evaluation Areas	Past Rating	Rating
Quality:	N/A	Satisfactory
Schedule:	N/A	Satisfactory
Cost Control:	N/A	N/A
Management:	N/A	Very Good
Small Business Subcontracting:	N/A	N/A
Regulatory Compliance:	N/A	N/A
Other Areas:		
(1) : Safety	N/A	Satisfactory
(2) : Environmental	N/A	Satisfactory

Assessing Official Comments:

QUALITY: The Contractor's performance met contractual requirements.

SCHEDULE: The Contractor's performance regarding schedule met contractual requirements.

MANAGEMENT: The Contractor's performance met contractual requirements. The Contractor's management of the project was satisfactory including providing solutions to some minor problems which were satisfactory and met contractual requirements without major impact to the contract.

REGULATORY COMPLIANCE: The contractor performed satisfactory in the area of safety/environmental compliance. Any issued that were noted by the Safety Point of Contact or the Environmental Point of Contact during site visits were promptly addressed and corrected.

RECOMMENDATION:
Given what I know today about the contractor's ability to perform in accordance with this contract or order's most significant requirements, I would recommend them for similar requirements in the future.

Name and Title of Assessing Official:
Name: KIM SWEEP
Title: Contract Specialist
Organization: NASA
Phone Number: 321-867-7503
Email Address: kimberley.a.sweep@nasa.gov

Project 3:
Project Name: Kennedy Space Center, NASA, HVAC Energy Upgrade
Contractor: CMF Construction, Inc.
POC: Carl Davison / phone (321) 867-3514 / carl.h.davison@nasa.gov
Contract number: NNK16CA46C
Contract type: Firm-Fixed Price
Dollar value: $3,277,225.55
Date of award: 9/28/2016
Performance period: 9/28/2016 – 11/1/2019 – work was completed on 6/25/2019 but additional scope was added for another building, which finalized the contract November 2019.

CONTRACTOR PERFORMANCE ASSESSMENT REPORT (CPAR)
Construction

Evaluation Type: Final
Contract Percent Complete: 100
Period of Performance Being Assessed: 09/29/2016 - 04/15/2018
Contract Number: NNK16CA46C Business Sector & Sub-Sector: Construction
Contracting Office: NASA KENNEDY SPACE CENTER Contracting Officer: CARL H. DAVISON, JR Phone Number: 321-867-3514
Location of Work: Kennedy Space Center, FL
Total Dollar Value: $2,163,807 Current Contract Dollar Value: $2,163,807
Competition Type: Not Available for Competition Contract Type: Firm Fixed Price

Evaluation Areas	Past Rating	Rating
Quality:	N/A	Satisfactory
Schedule:	N/A	Satisfactory
Cost Control:	N/A	N/A
Management:	N/A	Very Good
Small Business Subcontracting :	N/A	N/A
Regulatory Compliance:	N/A	N/A
Other Areas:		
(1) SAFETY :	N/A	Satisfactory
(2) ENVIRONMENTAL :	N/A	Satisfactory

Assessing Official Comments:

QUALITY: Performance meets contractual requirements SCHEDULE: Performance meets contractual requirements.

COST CONTROL: Firm Fixed Price

MANAGEMENT: Performance meets contractual requirements and exceeds some to the Government's benefit. Specifically, the Contractor submitted a request for information with the recommendation to demolish additional obsolete AHU equipment found upon the completion of the contracted required demolition in the mechanical area within the Vehicle Assembly Building. This recommendation was a cost saving for the Government since the area was clear of equipment to quickly perform the demolition. The work was performed without affecting the overall schedule of the contract.

OTHER AREAS: Performance meets contractual requirements.

ADDITIONAL/OTHER: Performance meets contractual requirements.

RECOMMENDATION:
Given what I know today about the contractor's ability to perform in accordance with this contract or order's most significant requirements, I would recommend them for similar requirements in the future.

Name and Title of Assessing Official:
Name: CARL DAVISON
Title: Contracting Officer
Organization: KSC-OPCSO
Phone Number: 3218673514
Email Address: carl.h.davison@nasa.gov

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/04/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Tom Collins Insurance Agency, Inc.
1555 Indian River Blvd, Suite 130
Vero Beach, FL 32960
License #: A051876

CONTACT NAME: Chris Rubio
PHONE (A/C, No, Ext): (772)778-9222 FAX (A/C, No): (772)778-9255
E-MAIL ADDRESS: c.rubio@tomcollinsinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Evanston Insurance Company	
INSURER B : AmGUARD Insurance Company	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Construction Management of Florida Inc
2655 49th Street Suite 1
Vero Beach, FL 32967

COVERAGES CERTIFICATE NUMBER: 99007769-82862 REVISION NUMBER: 2

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y		3AA425489	09/18/2020	09/18/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY X SCHEDULED AUTOS X NON-OWNED AUTOS ONLY			COAU048164	09/18/2020	09/18/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			EZXS3034162	09/18/2020	09/18/2021	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Destin is named as an additional insured with respects to General Liability.
The City of Destin, its officers, agents, employees, assigns, mayor and councilmen and councilwomen, both individually and collectively harmless from any liability caused by the negligence, carelessness, or wanton act of the contractor or his agents, employees or assigns per written contract.
30 day written notice of any non-renewal, termination, material change or reduction in coverage and 10 days for non payment.

CERTIFICATE HOLDER
City of Destin
Building Division
4200 Indian Bayuou Trail
Destin, FL 32541

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(CWR)

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/7/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GIGA Solutions, Inc. 101 Plaza Real South Ste 201 Boca Raton FL 33432	CONTACT NAME: PHONE (A/C, No, Ext): 888-581-0807 FAX (A/C, No): 954-252-4426 E-MAIL ADDRESS: certs@gigasolves.com
INSURED Florida Resource Management LLC L/C/F CONSTRUCTION MANAGEMENT OF FLORIDA INC 383 Interstate Blvd Sarasota FL 34240	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : STATE NATL INS CO INC — 12831 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 1012284778 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			AMX-181-0001-003	10/1/2020	10/1/2021	X PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N/A (Mandatory In NH)						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage only applies to active employee(s) of Florida Resource Management & Subsidiaries that are leased to the following "Client Company":
CONSTRUCTION MANAGEMENT OF FLORIDA INC eff 10/1/19
Coverage only applies to injuries incurred by Florida Resource Management & Subsidiaries active employee(s), while working in FL. Coverage does not apply to statutory employee(s) or independent contractor(s) of the Client company or any other entity. A list of the active employee(s) leased to the Client company can be obtained by faxing a request to (941) 343-6118 or by calling (941) 343-6160.

CERTIFICATE HOLDER

City of Destin
4200 Indian Bayou Trail
Destin FL 32541

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Carla Busick

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

Ron DeSantis, Governor

Halsey Beshears, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

LIZAMA, IGNACIO F

CONSTRUCTION MANAGEMENT OF FLORIDA INC
2655 49TH STREET SUITE 1
VERO BEACH FL 32967

LICENSE NUMBER: CGC057311

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Bid Submittal

RFB No. 20-15-PS
Demolition, Salvage, and Removal of
Three Structures and Appurtenances

Bid Date: January 14, 2021 at 2:00 p.m.

Submitted to:

City Clerk Rey Bailey
City of Destin
4200 Indian Bayou Trail
Destin, FL 32541

TABLE OF CONTENTS

1. Bid Form – Exhibit A
2. Bidder Qualification Statement – Exhibit B
3. Public Entity Crime Form – Exhibit C
4. Drug Free Workplace Certification Form – Exhibit D
5. Completed Bid Bond Form
6. Qualification and Experience Narrative
7. Credentials
8. Key Individuals
9. Project Approach and Timeline Proposal
10. Past Performance/References
11. Letters of Reference
12. Proof of Insurance
13. Proof of Licensing

EXHIBIT A

CITY OF DESTIN, FLORIDA
RFB NO. 20-15-PS,
DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES

BID FORM

PART I Bid submitted by:

Company: Virginia Wrecking Company, Inc.

Address: P.O. Box 2730

City & State: Daphne, AL Zip Code: 36526

Telephone: (251) 626-3907 Fax: (251) 626-3908

E-mail: office@virginiawrecking.com

Number of Years in Business: 73 Contact Name Kyle M. Maddox

PART II (complete as appropriate, include additional sheets as needed)
List the total bid cost to the City of Destin. Note, if bid is payment to City or cost to City based on salvage and demolition costs.

Item Description	Units	$/Unit	Units	Bid Amount
Demolition of 2942 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$ 54,000.00
Demolition of 2968 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$ 59,590.00
Demolition of 2970 Scenic Hwy 98 and appurtenances per scope provided	lump	NA	NA	$ 68,553.00
Other – use separate sheets as necessary for description and tabulation		NA	NA	$ 0.00
Asbestos Evaluation for 2942 Scenic 98	lump	NA	NA	$ 1,000.00
		Total		$ 183,143.00

THE BID FORM IS CONTINUED ON THE NEXT PAGE

Proposed Timeline: (timeline for construction with projected completion date):

60 Calendar Days Total - 20 days for each building

PART III Certifications:

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I(we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative: Kyle M. Maddox / President
(Print or Type)

Signature: Kyle M. Maddox

Date of Bid: 1/14/21

Note: See RFB Section III, Bid Requirements, and attach all required information to Bid form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful Bidder based upon their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

EXHIBIT B
RESPONSIVE BIDDER QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Destin
CITY CLERK'S OFFICE
4200 Indian Trail Bayou
Destin, Florida 32541
Telephone: (850) 837-4242

Submitted By:
Name: Virginia Wrecking Company, Inc.
Address: P.O. Box 2730
City, State, Zip: Daphne, AL 36526
Telephone No.: 251-626-3907
Fax No.: 251-626-3908

Check One	
Corporation	✓
Partnership	
Individual	
Other	

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.
   The correct name of the responsive bidder is:
   Virginia Wrecking Company, Inc.
   The address of the principal place of business is:
   10430 County Rd 64
   Daphne, AL 36526
2. If responsive bidder is a corporation, answer the following:
   a. Date of Incorporation: May 1, 1972
   b. State of Incorporation: Alabama
   c. President's name: Kyle M. Maddox
   d. Vice President's name: Daniel A. Schambeau
   e. Secretary's name: Sue Schambeau
   f. Treasurer's name: Sarah Maddox
   g. Name and address of Resident Agent: Corporation Service Company
3. If responsive bidder is an individual or a partnership, answer the following: N/A
   a. Date of organization: _____
   b. Name, address and ownership units of all partners:
   _____
   _____
   _____
   c. State whether general or limited partnership: _____
4. If responsive bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals: N/A

5. If responsive bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

N/A

6. How many years has your organization been in business under its present business name?

60 yrs

Under what other former names has your organization operated?

Virginia Street Wrecking Company

7. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

GC License No.: CGC1521237

8. Have you ever failed to complete any work awarded to you? If so, state when, where and why:

No

9. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary)

Please see attached

10. State the name of the individual who will have personal supervision of the work:

Kyle M. Maddox

11. State the name and address of attorney, if any, for the business of the responsive bidder:

N/A

12. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the responsive bidder's business and indicate the percentage owned of each such business and/or individual:

Daniel A. Schambeau 30%

Sarah Maddox 70%

13. State the names, addresses, and the type of business of all firms that are partially or wholly owned by responsive bidder:

N/A

14. Annual Average Revenue of the responsive bidder for the last three years as follows:

		Revenue Index Number
a.	Government Related Work	4
b.	Non-Governmental Related Work	6
	Total Work (a +b):	$5,000,000

Revenue Index Number

1.	Less than $100,000
2.	$100,000 to less than $250,000
3.	$250,000 to less than $500,000
4.	$500,000 to less than $1 million
5.	$1 million to less than $2 million
6.	$2 million to less than $5 million
7.	$5 million to less than $10 million
8.	$10 million to less than $25 million
9.	$25 million to less than $50 million
10.	$50 million or greater

15. Bank References:

Bank	**Address**	**Telephone**
Bryant Bank	1801 U.S. Highway 98 Daphne, AL 36526	251-607-5750

16. What will be your turnaround time for written responses to City inquires?

5 business days

17. List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the responsive bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description, the disposition of each such petition.

N/A

18. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the responsive bidder or its predecessor organization(s) during the last five (5) years. The list

shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

N/A

19. List and describe all criminal proceedings or hearings concerning business related offenses to which the responsive bidder, its principals or officers or predecessors' organization(s) were defendants.

N/A

20. Has the responsive bidder, its principals, officers or predecessors' organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

N/A

The responsive bidder acknowledges and understands that the information contained in response to this qualification statement shall be relied upon by owner in awarding the contract and such information is warranted by responsive bidder to be true. The discovery of any omission or misstatement that materially affects the responsive bidder qualifications to perform under the contract shall cause the owner to reject the submittal, and if after the award, to cancel and terminate the award and/or contract.

(Signed) _____

(Title) Kyle M. Maddox / President

Subscribed and sworn to before me

This 14th day of January, 20 21

_____

Notary Public (Signature)

My Commission Expires: _____

JENNIFER HAVENS NOTARY PUBLIC STATE AT LARGE ALABAMA MY COMMISSION EXPIRES 07/12/2022

END OF SECTION

EXHIBIT C
PUBLIC ENTITY CRIMES DISCLOSURE

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract RFB No. 20-15-PS Demolition, Salvage, and Removal of Three Structures and Appurtenances

2. This sworn statement is submitted by Virginia Wrecking Company, Inc. whose business address is P.O. Box 2730 Daphne, AL 36526

and (if applicable) Federal Employer Identification Number (FEIN) is 63-0630148 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Kyle M. Maddox and my relationship to the entity named above is President

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of

the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

✓ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

Tyler M. Mardaly
(Signature)

Date: 1/14/21

STATE OF FLORIDA

COUNTY OF Baldwin

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 14th day of January, 2020, and is personally known to me, or has provided as identification.

Notary Public

My Commission expires:

JENNIFER HAVENS NOTARY PUBLIC ALABAMA STATE AT LARGE MY COMMISSION EXPIRES 07/12/2022

EXHIBIT D
DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: Virginia Wrecking Company, Inc.
ADDRESS: P.O. Box 2730
CITY: Daphne STATE: AL ZIP CODE: 36526
TELEPHONE NUMBER: 251-626-3907
SIGNATURE: _____ DATE: 1/14/21
NAME (TYPED OR PRINTED): Kyle M. Maddox
TITLE: President

EXHIBIT E
BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, as Virginia Wrecking Co. Inc. Principal, and as Surety, are hereby held and firmly bound unto the **City of Destin, Florida** as Owner in the penal sum of. (five percent (5%) of the Contract Bid) _____ for the payment of which, well and truly to be made. we hereby jointly and severally bind ourselves, successors and assigns to pay Owner upon default of Bidder the penal sum set forth on the face of this Bond.

Signed, this 14th day of January, 2021

The condition of the obligation is such that whereas the Principal has submitted to **City of Destin, Florida** a certain Bid, attached hereto and hereby made a part hereof, to enter into a contract in writing, for the **RFP 20-15-PS, DEMOLITION, SALVAGE, AND REMOVAL OF THREE STRUCTURES AND APPURTENANCES**

NOW THEREFORE,

1. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents.

2. This obligation shall be null and void if:
   2.1 Owner accepts Bidder's bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents, or

   2.2 All bids are rejected by Owner, or

   2.3 Owner fails to issue a notice of award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).

3. Payment under this Bond will be due and payable upon default of Bidder and within thirty (30) calendar days after receipt of Bidder and Surety of written notice of default from Owner which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.

4. Surety waives notice of any and all defenses based on or arising out of any time extension to issue notice of award agreed to in writing by Owner and Bidder, provided that the time for issuing notice of award including extensions shall not in the aggregate exceed one hundred twenty (120) days from Bid Due without Surety's written consent.
5. No suit or action shall be commenced under this Bond prior to thirty (30) calendar days after the notice of default required in paragraph 3 above is received by Bidder and Surety, and in no case later than one year after Bid Due Date.
6. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.

7. Notice required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the part concerned.
8. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
9. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of the Bond conflicts with any applicable provision of any applicable statute, then the provision of said statute shall govern and the remainder of the Bond that is not in conflict therewith shall continue in full force and effect.
10. The term 'bid" as used herein includes a bid, offer or proposal as applicable.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal (Print Full Name):	Surety (Print Full Name):
Virginia Wrecking Company Inc.	Travelers Casualty and Surety Company of America
By: _____ (L.S.)	By: _____
	Signature (attach power of attorney)
Title: President	Title: Attorney In Fact
Attest: Daniel A. Shanbean, V.P.	Attest: Lynda Bowles, CSR
Signature and Title	Signature and Title

IMPORTANT - Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Florida. See Article 5 of the General Conditions as amended by Supplementary Conditions.

END OF SECTION

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **John T. Thomas Jr.** of **MONTROSE**, **Alabama**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **17th** day of **January, 2019.**

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **17th** day of **January, 2019**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2021**

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 14 day of January, 2021

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which this Power of Attorney is attached.

QUALIFICATION AND EXPERIENCE NARRATIVE

Virginia Wrecking Company, Inc. offers full-service, demolition and abatement in a variety of commercial, residential, industrial, maritime, and institutional projects in both the public and private sectors.

Our South Eastern perspective and hands-on experience with Demolition Project management distinctly separate Virginia Wrecking Company from our competitors. Our goal is to provide the technical assistance and support necessary for the Safe, Efficient, and Successful completion of all our demolition projects.

The following is a list of standard services routinely provided by Virginia Wrecking Company, Inc.:

Demolition

- Structural Demolition
- Industrial Demolition
- Maritime Demolition
- Selective Demolition
- Critical Demolition Planning

Environmental

- Asbestos Abatement
- Soil Remediation/Excavation

Recycling

- Asset Recovery
- Concrete Recycling
- Asphalt Recycling

Site Restoration

- Site Restoration
- Grading
- Grassing

Virginia Wrecking Company Inc. has entered its 73rd year in business! This accomplishment is only attained through the selection of suitable projects, and retaining employees that are dedicated to the safe, efficient, and successful completion of these projects.

CREDENTIALS

Financial Institution:	Bryant Bank 1801 U.S. Highway 98 Daphne, AL 36526 Contact: Greg Strachan 251-607-5750
Insurance Company:	McGriff, Seibels & Williams, Inc. 2211 7th Avenue South Birmingham, AL 35233 Agent: Fred Dawson 205-581-9415
Bonding Company:	Travelers Casualty & Surety Co. of America 3000 Riverchase Galleria, Suite 600 Birmingham, AL 35244 Contact: TH&A, Thorn Thomas 251-621-2180
EMR:	.80
DUNS:	03-404-2945
Certifications:	Alabama GC # 12794, exp: 7/31/21 Mississippi GC # 03255-MC, exp: 1/14/21 Florida GC # CGC1521237, exp: 8/31/22 Louisiana GC # 14496, exp: 2/10/22 Tennessee GC # 68342, exp: 12/15/21 ADEM Certification No. 0223200
Years in Operation:	73 Years. Virginia Wrecking Company was founded in 1948 and is a fourth generation Heavy Demolition Contractor.
References:	Ben M Radcliff, Jr. Radcliff Contractors 3456 Halls Mill Rd Mobile, AL 36693 251-666-7252 Jamie Johnson APTIM Engineering 3600 Springhill Business Park Mobile, AL 36608 251-344-1913

KEY INDIVIDUALS

The following are the key individuals for Virginia Wrecking Company, Inc., along with their present commitments and demolition/construction experience.

- **Daniel Schambeau** is the Vice President of Virginia Wrecking Company and brings over 45 years of Demolition and Abatement experience to the venture. An excellent mentor and trainer, Daniel has assembled a talented, dedicated, and loyal team of professionals. A testament to the company culture Mr. Schambeau has built is the average tenure of Virginia Wrecking Company's employees is 15+ years!

- **Kyle Maddox** has over 15 years of Demolition and Asbestos experience. Kyle is currently the President of Virginia Wrecking Company, but also serves as a Project Manager on many projects. He earned his B.S. in Building Science from Auburn University. Kyle Currently serves on the Board of Directors for the Mobile Section of the Alabama AGC, the Board of Director for the National Demolition Association, and as the Chairman of the National Demolition Association's Safety Committee.

- **Craig Wintzell** has over 21 years of experience with Virginia Wrecking Company. A hands-on superintendent, Craig has been involved in all sequences of a demolition and abatement project. His knowledge as a demolition coordinator makes him an asset for any demolition project.

PROJECT APPROACH AND TIMELINE PROPOSAL

OBJECTIVE

Virginia Wrecking Co., Inc.'s ultimate purpose if its Time Management Plan is to clearly define the roles, responsibilities, procedures and processes of a project being manages in such a way that it is completed **Safely**, in the **Highest Quality**, **On time** and **Within Budget**. These four objectives enable Virginia Wrecking Co., Inc. to achieve its goals for each project.

PROJECT DESCRIPTION / SCOPE OF WORK

Clearly defining the scope of work allows Virginia Wrecking Co., Inc. to document specific items of work to its budget and schedule. Defining the scope of work also helps achieve our objective and goals, from a management, technical, oversight, and decision-making perspective.

SCHEDULING

Virginia Wrecking Co., Inc. (VWC) utilizes in house means and methods with respect to our projects. VWC develops CPM (Critical Path Method) schedules for each project we are involved in. During active projects our schedule is updated at a minimum weekly. In many cases the schedule may be updated more frequently than others due to increased or decreased productivity. In the case of decreased productivity due to weather, deliveries, or performance, VWC will create a more specific tracking schedule with more frequent milestones in order to better track activity progress. The revised schedule may require extended work hours or more efficient means/methods. VWC has found that developing and following this schedule will allow us to complete the project ahead of schedule.

PROJECT REPORT AND TRACKING

One of the key elements in ensuring that the project budget and schedule will be maintained to one of the key elements in ensuring that the project budget and schedule will be maintained to the maximum extent possible and that the project will be completed with the highest degree of quality are the tracking and project reports from our supervisors on the project site. These reports, along with a hands-on approach, allow our management team to constantly monitor and make adjustments necessary to keep the project on task. Meetings are held weekly to discuss the performance, and to proactively address challenges needed to eliminate problems. Items such as the following are discussed on a weekly basis but not limited to the following:

- Any Safety issues
- Any delays that might impede the final completion date. Discuss the reasons for delays and come up with an action plan to keep the project on schedule
- Current Overall Project Completion Percentage
- Any Scope of work changes
- Current Total Project Costs (Forecast) vs. Budget. Discuss the reasons for deviations, if any.

Project Specific

This project is projected to be completed within 60 days from the NTP. Each site will take approximately 20 days to complete.

PAST PERFORMANCE/PROJECT REFERENCES

Project:	**Garden St. Demolition**
Location:	Pensacola, FL
Contract Value:	$432,675.19
Description:	Demolition of multiple 2 story buildings located in a downtown Pensacola
Contact:	Rob Fabbro Whitesell-Green, Inc. 3881 N Palafox St. Pensacola, FL 32505 850-434-5311 rfabbro@whitesell-green.com

Project:	**Harrison Ave Demolition**
Location:	Panama City, FL
Contract Value:	$134,737.85
Description:	Demolition of the old city hall building located at Panama City Marina
Contact:	Tina Kunst City of Panama City 501 Harrison Ave Panama City, FL 32401 850-691-4560 tkunst@pcgov.org

Project:	**Destin Sands/Holiday Inn Demo**
Location:	Destin, FL
Contract Value:	$335,000.00
Description:	Demolition of ten-story hotel building located on beach
Contact:	William Millsap Mattair Construction 57 S Coyle Street Pensacola, FL 32502 850-433-7538

P.O. Drawer 1509
3311 Short Cut Road
Pascagoula, MS 39568-1509

FLETCHER CONSTRUCTION CO. INC

Telephone: **228-762-5792**
Fax: **228-762-7569**
Website: **www.fletcherconst.com**

January 13, 2021

To Whom It May Concern:

On behalf of Fletcher Construction Co., Inc. it is my pleasure to recommend Virginia Wrecking Company, Inc. for consideration for other work.

Virginia Wrecking Co. has been providing demolition services for Fletcher Construction Co., Inc. for many years and has a proven record of completing projects safely and in a timely fashion.

Virginia Wrecking's work has been impeccable, and they can be counted upon to take any corrective means necessary to please a client and meet the high standards that Fletcher Construction expects of their subcontractors.

Virginia Wrecking Co has met each scheduling challenge we requested and extended themselves to ensure the success of all our collaborative projects. I highly recommend Virginia Wrecking Co., as they are a great asset to the construction community. Please feel free to contact me if you should wish to discuss the above information.

Respectfully submitted,

FLETCHER CONSTRUCTION CO., INC.

Lance H. McCarty, Sec./Treas.

LHM/awb

MALOUF
CONSTRUCTION

January 13, 2021

To Whom It May Concern,

On behalf of Malouf Construction, it is my pleasure to recommend Virginia Wrecking Company, Inc. for consideration for other work.

Virginia Wrecking Co has met each scheduling challenge we requested and extended themselves to ensure the success of all our collaborative projects. I highly recommend Virginia Wrecking Co, as they are a great asset to the construction community.

Please feel free to contact me if you should wish to discuss the above information.

Best Regards,

Steven Bowen

WHITESELL-GREEN INC
General Contractors

January 13, 2021

TO WHOM IT MAY CONCERN:

On behalf of Whitesell Green, it is my pleasure to recommend Virginia Wrecking Company, Inc. for consideration for any type of demolition and hazardous material abatement work. Virginia Wrecking always performs at top of class. Virginia Wrecking managed schedule, safety, and disposal at the highest level of professionalism and urgency. Proper disposal of nonhazardous and hazardous materials on our projects is the highest priority. We prefer Virginia Wrecking because we know disposal will be done legally and in accordance with all Florida DEP and local regulations. I highly recommend Virginia Wrecking Co, as they are a great asset to the construction community.

Please feel free to contact me if you should wish to discuss the above information.

Sincerely,

Robert A. Fabbro, President
WHITESELL-GREEN, INC.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MCGRIFF, SEIBELS & WILLIAMS, INC. P.O. Box 10265 Birmingham, AL 35202	**CONTACT NAME:** Cathy Weichler **PHONE (A/C, No, Ext):** 800-476-2211 **FAX (A/C, No):** **E-MAIL ADDRESS:** cwei@mcgriff.com
INSURED Virginia Wrecking Company, Inc. P O Box 2730 Daphne, AL 36526	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Nautilus Insurance Company — 17370 **INSURER B :** Great Divide Insurance Company — 25224 **INSURER C :** Navigators Insurance Company — 42307 **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** RZ7VCBY5 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR [X] Gen Agg Capped at $5,000,000 [X] Pollution Coverage Included GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:			ECP202343813 Deductibles: General Liabiilty $5,000 Pollution: $5,000 Each Poll Condition Per Occurrence	08/01/2020	08/01/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Pollution Liability	$ 2,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 5,000,000
B	**AUTOMOBILE LIABILITY** [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			BAP202343713 HPD Limit: $25,000 HPD Deductibles: Comp: $100 Coll: $1,000	08/01/2020	08/01/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
C	[ ] **UMBRELLA LIAB** [X] OCCUR [X] **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			GA20EXC942540IV	08/01/2020	08/01/2021	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
B	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [N] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WCA202343613	08/01/2020	08/01/2021	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is Additional Insured under General Liability as required by written contract. In the event of cancellation by the insurance company the General Liability policy has been endorsed to provide 30 days Notice of Cancellation (except for non-payment) to the certificate holder shown below.

CERTIFICATE HOLDER

City of Destin
Building Division
4100 Indian Bayou Trail
Destin, FL 32541

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

Ron DeSantis, Governor

Halsey Beshears, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

MADDOX, KYLE MALACHI

VIRGINIA WRECKING COMPANY, INC.
PO BOX 2730
DAPHNE AL 36526

LICENSE NUMBER: CGC1521237

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

ITEM # 2020-3002

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Consent Agenda

TO: City Council

THRU: Lance Johnson, City Manager
Webb Warren, Deputy City Manager
Krystal Strickland, Finance Director

FROM: Michael Burgess, Public Services Director

DATE: 01/20/2021

SUBJECT: FY21 Renewal and Replacement - Community Center Vehicle, granting City Manager purchase authorization

---

I. BACKGROUND: The FY21 budget provides funding for the replacement of aging vehicles in the City's Fleet.

II. DISCUSSION: The following vehicle is slated for replacement during FY21:

1. 2005 Ford F-150 (Community Center, ~42,000 miles), replace with 2021 Ford Transit T-150 Medium Roof - $27,327.00. A stock photo of this vehicle is included as ATT1.

The City of Destin's replacement standards for light trucks are: 8+ years old or >72,000 miles.

A. Link to Strategic Goals / Objectives: from FY20-24 Strategic Goal Table: Goal #1: Financially Sound City providing Service Excellence

B. Effect on Budget (EOB): Total purchase price for this vehicle is $27,327.00 with State Contract/Florida Sheriff's Association pricing. The quote is attached as ATT2.

30058585-564000-RRVEH GF RR-Machinery-Vehicles	$	272,500
FY2021 Adopted Budget*		272,500
Previous Expenses/Encumbrances		189,236
Available Program Budget		83,264
This Agreement		27,327
FY 21 Remaining Program Budget	$	55,937

*Includes Encumbrances rolled forward

C. Level of Service (LOS): Improved safety as this new vehicle will have added safety equipment and improved reliability. This purchase will also allow staff to transport tables, chairs and recreational equipment within a completed enclosed vehicle.

III. CONCLUSION: Approving this item will allow the City to replace one of its older vehicles.

IV. RECOMMENDED MOTION: I move that the City Manager be authorized to purchase this vehicle from Duval Ford in the amount of $27,327.00.

Attachments:

1. ATT1: 2021 Ford Transit Medium Roof
2. ATT2: Destin Ford Transit Medium Roof quote

CITY OF DESTIN PUBLIC WORKS

Prepared for:		Contract Holder	DATE:
	CITY OF DESTIN PUBLIC WORKS JAMES "JT" HART 850-837-4101 jhart@cityofdestin.com	*DUVAL FLEET* *Bambi Darr* *(Work) 904-381-6596* *(Cell) 910-622-6544* *(Fax) 904-387-6816* bambi.darr@duvalfleet.com *5203 Waterside Dr. Jax, FL 32210*	1/11/21
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	

We appreciate your interest and the opportunity to quote. Pricing per FLORIDA SHERIFFS ASSOCIATION LIGHT VEHICLE CONTRACT FSA20-VEL28.0 Heavy Equipment and Trucks FSA20-VEH 18.0. If you have any questions regarding this quote please call! Note, Vehicle will be ordered white exterior unless specified on purchase order. Shipping and Invoicing instructions are required on agency purchase order.

Labor	Code	Equipment	Price
0	SPEC E1C	*2021 FORD TRANSIT T-150 MEDIUM ROOF 130" WHEEL BASE RWD (E1Y)*	$ 26,436.00
0	998	3.5L V6 ENGINE	NC
0	101A	EQUIPMENT GROUP: XL	NC
0	INCL	POWER WINDOWS & DOOR LOCKS	NC
0	INCL	BACKUP CAMERA	NC
0	INCL	NO CARGO REAR WINDOW OR SIDE WINDOWS	NC
0	43R	REVERSE SENSING SYSTEM	$ 294.00
0	16E	FRONT & REAR VINYL FLOOR	$ 244.00
0	58V	BLUETOOTH/SYNC WITH 4" SCREEN	$ 279.00
0	86F	2 ADDITIONAL KEY FOBS (4 TOTAL)	$ 74.00
0			
0	YZ	EXTERIOR: OXFORD WHITE	NC
0	VK	INTERIOR: PALAZZO GRAY VINYL	NC
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.	
UNIT COST			$ 27,327.00

TOTAL QUANTITY	1	*TOTAL PURCHASE*	$ 27,327.00

MINUTES OF THE
HARBOR AND WATERWAYS BOARD MEETING
DESTIN CITY HALL, JANUARY 11, 2021 - 5:00 P.M.

1. CALL TO ORDER:

The City Attorney called the Destin Harbor and Waterways Board meeting to order at approximately 5:00 p.m. on Monday, January 11, 2021 at Destin City Hall.

2. ROLL CALL:

Member Present:	Members Absent	Staff:
Richard Hoey	Casey Jones	Kim Montgomery, Deputy City Clerk
Jim Green		Traci Goodheart, Planner
Guy Tadlock		Louis Zunguze, CD Director
Bill McKissick		Himangi Mutha, Planner
John Stephens		Daniel Butler, Planner
		Donald Smith, City Engineer
		Steven Bauman, City Attorney

3. CHAIRMAN & VICE CHAIRMAN NOMINATIONS:

Chairman:

Motion to nominate Board member Hoey as Chairman was made by Board member McKissick with Board member Green providing the second. A roll call vote of 5-0 was taken and the motion passed.

Vice Chairman:

Motion to nominate Board member Green as Vice Chairman was made by Board member Tadlock with Board Hoey providing the second. A roll call vote of 5-0 was taken and the motion passed.

4. APPROVAL OF MINUTES:

- **September 28, 2020**

Board member Green moved to approve the minutes of the September 28, 2020 minutes as corrected with Board member Tadlock providing the second; the motion passes with a 5-0 vote.

5. PUBLIC COMMENT:

Mr. Ted Martel who is a general contractor and installs docks and seawalls from Panama City to Pensacola, spoke of how he is concerned that a lot of the docks are not being built to the specifications for storms. And asked if there are specifications in place that they must be built to.

He spoke of how there was so much dock debris that he has witnessed along the coast after Hurricane Sally, that he questions their quality.

Mrs. Goodhart assured Mr. Martel that all docks built since her tenor of being employed with the City have. She also informed him that they have to be built in accordance with the Code requirements of Section 11.05 Marina Siting. And that she will get with the Building Dept to find out their criteria and bring back her findings at their next meeting.

Board member Tadlock asked if the owner pulls the permit, do they still have to have a licensed general contractor for the project construction. According to Mrs. Goodhart, yes, they must have a licensed general contractor for the project.

Motion by Vice Chairman Green to request for staff to investigate the design and material standards in construction practices to improve structural integrity and weatherability of docks. Board member Stephens provided the second. A roll call vote of 5-0 was taken, and the motion passed.

6. Sunshine Law/Public Records Presentation – Kyle Bauman

The City Attorney presented the members with Resolution 19-27 which was adopted by Council as well as a short Power Point Presentation and a Sunshine Law Handout and touched briefly on each important item. Noting that they all should be using their City of Destin email addresses for all city business. And if they get an email to their personal email account to just forward it to their city email address so that it can be captured and searchable. He also covered social media comments and likes and how now that they are a public official, they are responsible to keep those Under the Sunshine as well.

7. NEW BUSINESS:

- **823 Cross Street –**

Mrs. Goodhart explained the project details to the board and how the request meets all the requirements of the code as well as the 25-foot riparian setback, was a self-certification by the property owner at the State and Federal level and staff recommends approval.

Board member Green asked why they were still reviewing these types of projects noting that he thought they already changed the section of the code to allow staff to review them prior to going to City Council. According to Mrs. Goodhart, the ordinance was sent back to the staff level by the Local Planning Agency, so it is still being worked on prior to going before Council for their approval. And until the changes are made to the Land Development Code, they will continue to come before them for their recommendation to City Council.

Board member Green made the recommended motion that the Harbor and Waterways Board recommends City Council approve the request for a single-family marine construction project located at 823 Cross Street, subject to the applicant meeting all applicable Federal, State, and City permit requirements. With Board member McKissick providing the second. A roll call vote was taken, and the motion passed 5-0.

- **944 Bambi Drive –**

Mrs. Goodhart explained that the project details to the board and that the request meets all the requirements of Article 11.03 in the code and the contractor provided the Florida Department of Environmental self-certification. However, the Army Corps of Engineers approval must first be obtained prior to permit issuance, but staff does recommend approval of this single-family marine construction project request, subject to the applicant meeting all applicable federal state and city permitting requirements.

Chairman Hoey opened the discussion and Vice Chairman Green made the recommended motion, **that the Harbor and Waterways Board recommends City Council approve the single-family Marine construction project located at 944 Bambi Drive subject to the applicant meeting all applicable Federal, State and City permit requirements. Board member Tadlock providing the second.**

In discussion, the Chairman spoke of how they have always predicated the final permitting taking place prior to construction for anyone placing a single piling in the ground and how they may see more of these type requests when the paperwork is not in order. **With no further discussion, the Chairman called for the vote and the motion passed 5-0.**

- **952 Bambi Drive –**

Mrs. Goodhart explained the project details to the Board members and how this project request meets all the requirements of Article 11.03 of the Code, as well as meeting the required 25-foot riparian setbacks. Additionally, the contractor provided the Florida Department of Environmental self-certification, which included the Army Corp of Engineers and staff recommends approval.

Vice Chairman Green made the recommended motion for the Harbor and Waterways Board recommends City Council approve the request of the single-family marine construction project located at 952 Bambi Drive subject to the applicant meeting all applicable Federal, State and City permit requirements. Board member Stephens provided the second. A roll call vote of 5-0 was taken and the motion passed.

8. DIRECTOR'S REPORT:

- **Livery Vessel Rental Video**

Board members McKissick and Stephens both briefly discussed being involved in separate water safety videos that are being produced for people who rent vessels to watch prior to renting vessels and going out on the local waterways.

Mr. Zunguze also spoke of a video that the city is working on in conjunction with the Okaloosa County Sheriff's Department. The City Attorney advised that Board member McKissick and Board member Stephens separately share what information they have with staff.

Mr. Zunguze informed the members that staff has the OCSO video scheduled to be shown at the January 19, 2021 City Council Meeting. And he will also schedule it to be shown to this board at their next meeting.

- **Harbor Capacity Study**

Mr. Zunguze informed the members that the study is scheduled to begin in the harbor in March in conjunction with the Army Corp. of Engineers to study three specific areas:

- Recreational/Leisure Industry
- Economic Vitality in the Harbor
- Environmental Health of the Harbor

He explained further that staff is in the final stages of surveying requirements of the study for the Harbor that will be turned over to the ACOE and staff will be providing them with the updates as they proceed. As well as the Harbor Capacity Study Committee will be assisting with the study.

Board member Stephens asked how long the study is anticipated to last. According to Mr. Zunguze it will be throughout the spring and summer peak tourist season.

Mr. Zunguze introduced his two new staff members Don Smith, City Engineer and Himangi Mutha, City Planner.

9. BOARD MEMBER COMMENTS:

Board member Tadlock: Asked staff if the abutter letters that are sent out for Marine Project Requests are sent Certified or Registered Mail. According to Mrs. Goodhart, they are just sent regular mail. Board member Tadlock suggested that they strongly consider sending them out Certified or Registered so there is a record of the letters being received by the adjacent property owners. Mr. Zunguze stated that he would take that suggestion under consideration.

10. MEETING DATES: February 22, 2021

ADJOURNMENT:

With there being no further discussion, the meeting adjourned at 6:05 p.m.

Adopted and approved this _____ day of _____ 2021.

_____ _____

Richard Hoey, Chairman Kim Montgomery, Deputy City Clerk

MINUTES
HARBOR COMMUNITY REDEVELOPMENT
AGENCY ADVISORY COMMITTEE MEETING
JANUARY 13, 2021 - 5:30 PM
DESTIN CITY HALL BOARDROOM

1. CALL TO ORDER:

Community Development Director, Louis Zunguze called the meeting to order at 5:30 p.m. on Wednesday, January 13, 2021 in the Destin City Hall Board Room.

2. ROLL CALL & PLEDGE OF ALLEGIANCE:

Present	**Absent**	**Staff Present**
Mike Buckingham	Mike Raim	Kim Montgomery, Deputy City Clerk
James Green		Traci Goodhart, Planner
Casey Jones		Louis Zunguze CD Director
Sandy Trammell		Himangi Mutha
Jan Best		Daniel Butler
Ian Blaise		Michael Burgess, PS Director

3. CHAIRMAN/VICE CHAIRMAN ELELCTIONS

Chairman:

Motion to nominate Mike Buckingham as Chairman was made by Committee member Green with Committee member Best providing the second. The motion passed 6-0.

Vice Chairman:

Motion to nominate Jim Green as Vice Chairman was made by Chairman Buckingham with Committee member Jones providing the second. The motion passed 6-0.

*****Chairman Buckingham welcomed new member Ian Blaise to the committee.

4. PUBLIC RECORDS/SUNSHINE LAW TRAINING:

Mr. Zunguze explained the City Attorney could not make this meeting and his presentation will be scheduled at their next meeting in February.

5. MINUTES FOR APRROVAL: October 14, 2020

Motion by Committee member Trammell, seconded by Committee member Green, the members approved the October 14, 2020 minutes as written with a 6-0 vote.

6. NEW BUSINESS:

- **Zerbe Street/Calhoun Avenue Pedestrian Improvements**

Mr. Burgess explained the purpose of the project is to provide an improved pedestrian access between Zerbe and Sibert to the westside of Calhoun Avenue and all the way to Clement Taylor Park. He

provided the members with the details of the project and how the contractor for the project will be installing a short boardwalk out in front of Clement Taylor Park where the stormwater retention area is located. He also mentioned how the decision was made to have Coastal Bermuda installed for the grass by the contractor, since it is a grass that is known to do well in coastal Florida.

Several spoke of their discouragement on how they all thought staff had agreed to bring all projects before them prior to getting approval from Council. As well as commenting on how come they were not involved in this project from inception because if they were, they would have made some recommended changes to Council prior to approval.

Mr. Burgess explained that this project was prior to his employment and he could not provide them the answer they are seeking however, he did inform them of the new Project Review Committee (PRC) that was formed this past summer where certain staff members meet and discuss all upcoming projects, how each project is assigned to a staff member who then is responsible to present them to its corresponding CRA District Committee, if applicable, prior to being presented to City Council.

Chairman Buckingham, at first thinking this project was going in at Leonard Destin Park, spoke of how he is against the type of grass and the boardwalk portion of the project and how he feels that the project would not be compatible to the surrounding properties, one being his next door. Once it was made clear that the portion of the project, he was referring to is in front of Clement Taylor Park, he still spoke of being against the boardwalk portion of the plan that is going in over the swales in the right-of-way and how he feels that it would be more economical, in the long run, to have pipes installed to move the water instead of a boardwalk. Noting that eventually the materials used will have to be replaced from wear and weather a lot sooner than concrete pipes.

- **Ordinances 20-16-LC / 20-17-CC**

Mrs. Goodhart explained to the members that staff is looking for a recommendation from them to City Council.

Committee member Trammell spoke of not seeing a difference between long term/short term – year-round versus the and long term/short term – seasonal and asked for clarification, noting that the season has gotten longer, and she does not see the difference and feels it is not necessary.

According to Mrs. Goodhart, she would take her comments back to staff to review.

Committee member Jones asked what they define a Seasonal Marine Vender. According to Mrs. Goodhart, it is someone who would come through Code Compliance to operate an ice cream type business similarly to Crab Island vendors that operate seasonally on the water in and around the harbor and Norriego Point.

Mrs. Goodhart also spoke of the Florida Statute that was passed not allowing municipalities to regulate Mobile Vendors. However, municipalities have the right to regulate business operations in certain districts and to permit their operations in certain timeframes. Explaining further that there is a process in place where Mobile Vendors must go through a Zoning Compliance application. This process allows staff to verify what location they are proposing to operate and to make sure they have proper permission from the property owners.

Vice Chairman Green made the motion for the Harbor CRA-AC to recommend the City Council approve Ordinance 20-16-LC and 20-17-CC as written. Chairman Buckingham provided the second. The motion failed 3-2 with members Best, Trammell and Blaise voting no, and Committee member Jones abstaining, due to being an owner of a Mobile Vending Food Truck.

Mr. Zunguze asked the Committee members to provide staff with input on what changes they would like to have in the document.

Committee member Trammell stated that what she feels the long-term definition of May to September needs to be removed, since the season is now longer that the old standard of 100-days of summer. Adding that she would support the ordinance if they would remove that timeframe.

Motion by Committee member Trammell for the Harbor CRA-AC to recommend the City Council approval of proposed Ordinance 20-16-LC and 20-17-CC with the changes of removing the length of a season "May through September." Committee member Best provided the second.

Committee member Green asked Committee member Trammell what she feels she gains by removing that verbiage.

According to Committee member Trammell, she feels it is redundant. With short-term being less than 72-hours and long-term being anything over 72-hours. And as far as special events, they would go under one of those categories. And Seasonal Marine could as well, even though Marine is a separate category.

According to Committee member Best, she feels that Committee member Trammell's statements are being proactive and avoiding a problem that may come up and the ordinance may need to come back to change the language.

Vice Chairman Green stated the language would enable the staff to track how many are seasonable and how many are year round. Allowing staff to know how much manpower they may need to at different times of the year.

According to Committee member Trammell, she agrees with the categories just not the months.

With no more discussion, the Chairman called for the vote and the motion passed 4-1, with Committee member Green dissenting and Committee member Jones abstaining due to ownership of a Mobile Vending Food Truck.

- **Committee member Comments:**

Committee member Best – Spoke of being the process owner for the Livery Vessel Work Plan item and how she has had several calls from some of the business owners with concerns and how they feel they are trying to do what is asked of them by the city. She spoke of how at some point, the city must trust and verify that when they are meeting with city staff, they mean what they say. Additionally, she would like to have further conversation about this topic and for this to be added to the agenda for their next meeting. She also mentioned how she is in the safety business and teaches all the lifeguards and fire department personnel and no one asked for their input on the safety video that is being produced.

Mr. Zunguze informed the members that the Sheriff's Department is who is producing the video and that it is still a work in progress. Adding that the Livery Vessels has been discussed at the past three

Council meetings and will be discussed again at the upcoming Council meeting.

Committee member Best stated she understands the issues with Covid that has hindered everyone this past year but feels that this committee should have been more involved in those decisions. Adding that they represent the citizens of the city and if their voices are not heard, how then, can they make a decision that will sit well with everyone.

Mr. Zunguze spoke of how when he was hired, his number on initiative was to keep all of members of all the committees and boards up-to-date and yes, Covid has definitely made an impact this past year. But this is a new year and new staff they will do everything they can to keep them informed of the areas that within their purview.

Committee member Trammell – Asked that all information regarding the Harbor CRA come through them first so they will know everything that is going on, especially when they get calls from citizens. Adding they can help staff, if they know what's going on.

Chairman Buckingham – First apologized to staff for being initially confused on the location of the sidewalks for the project they discussed earlier. And thanked staff, but also asked them to keep in mind that they were appointed by Council for their district and to keep informed of all projects in the district. He spoke of his main goal is to clean the harbor up regarding Livery Vessels and asked for verification if that is what will be discussed at the next Council meeting.

According to Mr. Zunguze, the items being presented to Council for discussion on the 19th, they have previously met and discussed, are on-site boat storage in the off season, the OCSO safety video and how to move forward with the application process for Livery Vessel Application Process.

- **Public Comment:**

Mayor Gary Jarvis spoke of their Master Plans and how important it is and how they should know what their Master Plan is. As well as make their recommendations to City Council for its upgrades and approval. He encouraged them to attend the upcoming Visioning Session and for staff to bring the current one to that meeting for discussions. As well as attend Council meeting and provide their comments or have their Chairman attend representing them to express their vision. He explained that it is all a process and how he appreciates all their hard work.

DIRECTORS REPORT:

Mr. Zunguze introduced the new staff members in his department to the committee members.

- **Next meeting: February 10, 2021**

7. ADJOURNMENT:

Having no further business at this time, the meeting was adjourned at 6:50 PM.

Adopted and approved this _____day of _____ 2021.

_____ _____

Mike Buckingham, Chairman Kim Montgomery, Deputy City Clerk

ITEM # 2020-3078

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Action Item

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Noell Bell, Chief Building Official
Kimberly Kopp, Land Use Attorney

DATE: January 28, 2020

SUBJECT: Proposed Bert Harris Settlement Agreement for 4488 Ocean View

---

I. BACKGROUND: A proposed settlement agreement is attached for consideration by the City Council.

II. DISCUSSION: Staff has reviewed the requested occupancy of the structure, which was constructed in 2018, and recommends approval of the proposed settlement agreement.

Square footage of living space at the property is approx. 3,885 square feet, and the structure has six bedrooms. The staff-recommended maximum occupancy is 24.

The property remains subject to all other applicable City ordinances and codes.

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION: Staff recommends approval of the proposed settlement agreement based on the prior directives of the City Council and life safety inspection.

IV. RECOMMENDED MOTION:

Attachments:

1. 4488 Ocean View Settlement June 15 2020

THIS INSTRUMENT PREPARED BY
AND AFTER RECORDING RETURN TO:

Kimberly Romano Kopp, Esq.
Romano Kopp Law, P.A.
P.O. Box 445
Destin, Florida 32541

For Recording Purposes Only

SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is entered into this _____day of _____ 2021, ("Effective Date") by and between, Timothy and Danna Flynn. ("Owner") and the City of Destin ("City"), collectively referred to as the "Parties."

RECITALS

WHEREAS, on January 22, 2019, the City enacted Ordinance 18-29-CC, the Short-Term Rental Occupancy Ordinance ("Ordinance"), which limits the occupancy of short-term rental homes to two (2) people per bedroom plus an additional four (4) persons; and

WHEREAS, Owner owns the real property and improvements located at 4488 Ocean View Drive, Destin, FL 32541, as more particularly described in the attached Exhibit "A" (the "Property"); and

WHEREAS, on July 29, 2019, Owner filed a claim with the City, pursuant to the provisions of §70.001, Florida Statutes, the Bert J. Harris, Jr., Private Property Rights Protection Act (the "Harris Act"), alleging that the Property had been inordinately burdened by the adoption of the Ordinance, (the "Claim"); and

WHEREAS, the Harris Act provides for the City to have the ability to enter into a settlement agreement which would have the effect of a modification or variance to the application of a regulation or ordinance as it would otherwise apply to the subject real property, provided the relief granted protects the public interest served by the regulations at issue and is the appropriate relief necessary to prevent the governmental regulatory effort from inordinately burdening the real property; and

WHEREAS, the City has determined that the modifications to the effect of the Ordinance effected by this Agreement protect the public interest served by the Ordinance and are the appropriate relief necessary to prevent the regulatory effect of the Ordinance from inordinately burdening the Property; and

WHEREAS, the Parties now desire to settle and finally resolve all disputes between and among them concerning the Claim.

NOW, THEREFORE, the Parties hereby agree as follows:

1. **Recitals.** The above recitals are true and correct and are incorporated herein by reference.

2. **Occupancy Allowable Under Ordinance.** Owner is hereby granted a variance from the provisions of the Ordinance so that the Owner shall have the right to apply under the Ordinance for a maximum occupancy of twenty-four (24) overnight guests at the six (6) bedroom vacation rental property noted above and the City shall grant such occupancy. The right shall continue in perpetuity, regardless of any future changes in ownership, provided that this right shall expire permanently if the Property were to be voluntarily remodeled or voluntarily rebuilt in such a manner as to diminish the number of bedrooms that existed at the date of the Claim. Additionally, no future addition to the number bedrooms will increase the allowable occupancy at the Property.

3. **Development in Accordance with Code.** Notwithstanding any provisions contained herein, the Owner shall at any time have the right and option to remodel, develop, or use the Property in accordance with the applicable ordinances of the City of Destin in effect at the time of application therefor, and this variance shall not be construed as making the Property in any way non-conforming.

4. **Entire Agreement.** The Parties acknowledge that this Agreement constitutes the entire agreement between them regarding the settlement of their dispute and any prior statements, whether oral or written, are merged herein. This Agreement may not be modified or amended without a written instrument signed by the party against whom enforcement is sought.

5. **Duration of Agreement.** This Agreement shall be perpetual and deemed to run with the land, and shall be binding upon and the benefits shall inure to the parties hereto and their respective heirs, devisees, personal representatives, successors and assigns.

6. **Authority.** The signatories to this Agreement are expressly authorized to resolve their dispute as set forth herein and by their signatures here represent and affirm their authority to execute this Agreement.

7. **Governing Law.** The law of the State of Florida shall apply to this Agreement. Any dispute regarding this Agreement shall be litigated exclusively in the courts of Okaloosa County, Florida. The parties expressly consent to such agreed jurisdiction and venue, and waive any objections thereto.

8. **Notices.** Any notice required or permitted to be given hereunder shall be in writing and shall be (i) delivered by hand, (ii) delivered by reputable national or local courier (such as United Parcel Service or Federal Express), (iii) mailed by United States registered or certified mail, return receipt requested and postage prepaid, or (iv) sent by facsimile transmission provided a confirmation of such

facsimile transmission is sent the same day by one of the methods of delivery in (i), (ii), or (iii) above. Any notice shall be addressed to each party at its address as set forth below. Any such notice shall be considered given on the date of such hand delivery, deposit with such courier for same day or next business day delivery, upon receipt of return receipt of certified mail, or receipt of facsimile transmissions, as the case may be, and the time period (if any is provided herein) in which to respond to such notice shall commence on the date of receipt. Rejection or other refusal to accept or inability to deliver because of changed address of which no notice was given shall be deemed to be receipt of the notice. By giving to the other party at least ten (10) days' notice thereof, any party shall have the right from time to time to change the addresses thereof and to specify up to two (2) additional addresses within the United States of America to which copies of notices to it shall be sent. Notice may be given on behalf of any party by such party's counsel. In the event the subject property owner changes, notices shall be addressed to the current owner as indicated in the records of the Okaloosa County Property Appraiser. Otherwise, notices shall be sent as follows:

Each notice shall be addressed as follows:

To City: City of Destin, Florida
Attn: City Manager
4200 Indian Bayou Trail
Destin, Florida 32541

With a copy to:
City Land Use Attorney
Romano Kopp Law, PA
PO Box 445
Destin, Florida 32541

Timothy and Dana Flynn: Timothy and Dana Flynn
6 Carriage Pines Court
Spring, TX 77381

With a copy to: Matthews & Jones, LLP
Attn: C. Stephen Tatum
4475 Legendary Drive
Destin, Florida 32541

9. **Attorney's Fees**. In the event of any action, whether pre-suit, mediation, litigation or appellate proceeding to enforce the terms and conditions of this Agreement, each party to the action shall pay its own attorney's fees and costs incurred therein.

10. **Venue**. Venue over any action to enforce the terms and conditions of this Agreement, including mediation, shall lie solely in Okaloosa County, Florida.

OWNERS:

_____ _____

Signature of Witness #1 Timothy Flynn

_____ _____

Print or type name Dana Flynn

_____

Signature of Witness # 2

_____

Print or type name

STATE OF_____

COUNTY OF_____

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state aforesaid and in the county aforesaid to take acknowledgments, by means of ____ physical presence or _____ online notarization, appeared _____, personally known to me or who has produced _____ as identification, to be the person described in and who executed the foregoing _____ and he/she acknowledged before me that he/she executed same.

_____

Signature of Notary

(NOTARY SEAL)

_____

Print or type name

CITY OF DESTIN

By:_____
Gary Jarvis, Mayor

Date:_____

ATTEST:

_____
Rey Bailey, City Clerk

Date:_____

STATE OF_____

COUNTY OF_____

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state aforesaid and in the county aforesaid to take acknowledgments, by means of ____ physical presence or _____ online notarization, appeared _____, personally known to me or who has produced _____ as identification, to be the person described in and who executed the foregoing _____ and he/she acknowledged before me that he/she executed same.

_____
Signature of Notary

(NOTARY SEAL)

_____
Print or Type Name

Approved as to form and legality for use and reliance
by the City of Destin, Florida, only.

_____
Kimberly Romano Kopp, Esq.
City Land Use Attorney

Exhibit "A"

Legal Description of Property

Lot 36, CRYSTAL SHORES, a Planned United Development, in Township 2 South, Range 22 West, and a re-subdivision of Block 7, according to the plat thereof as recorded in Plat Book 13, at Page 59, of the Public Records of Okaloosa County, Florida.

ITEM # 2020-3078

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Action Item

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Noell Bell, Chief Building Official
Kimberly Kopp, Land Use Attorney

DATE: January 28, 2021

SUBJECT: Proposed Bert Harris Settlement Agreement for 3893 Sandprint

---

I. BACKGROUND: A proposed settlement agreement is attached for consideration by the City Council.

II. DISCUSSION: Staff has reviewed the requested occupancy of the structure, which was built in 2018, and recommends approval of the proposed settlement agreement.

Square footage of living space at the property is approx. 3,107 square feet, and the structure has five bedrooms. The staff-recommended maximum occupancy is 20.

The property remains subject to all other applicable City ordinances and codes.

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION: Staff recommends approval of the proposed settlement agreement based on the prior directives of the City Council and a life safety inspection.

IV. RECOMMENDED MOTION:

Attachments:

1. 3893 Sandprint Settlement Jan 28

THIS INSTRUMENT PREPARED BY
AND AFTER RECORDING RETURN TO:

Kimberly Romano Kopp, Esq.
Romano Kopp Law, P.A.
P.O. Box 445
Destin, Florida 32541

For Recording Purposes Only

SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is entered into this _____day of _____ 2021, ("Effective Date") by and between, Sherer Enterprises, LLC. ("Owner") and the City of Destin ("City"), collectively referred to as the "Parties."

RECITALS

WHEREAS, on January 22, 2019, the City enacted Ordinance 18-29-CC, the Short-Term Rental Occupancy Ordinance ("Ordinance"), which limits the occupancy of short-term rental homes to two (2) people per bedroom plus an additional four (4) persons; and

WHEREAS, Owner owns the real property and improvements located at 3893 Sandprint Drive, Destin, FL 32541, as more particularly described in the attached Exhibit "A" (the "Property"); and

WHEREAS, on July 29, 2019, Owner filed a claim with the City, pursuant to the provisions of §70.001, Florida Statutes, the Bert J. Harris, Jr., Private Property Rights Protection Act (the "Harris Act"), alleging that the Property had been inordinately burdened by the adoption of the Ordinance, (the "Claim"); and

WHEREAS, the Harris Act provides for the City to have the ability to enter into a settlement agreement which would have the effect of a modification or variance to the application of a regulation or ordinance as it would otherwise apply to the subject real property, provided the relief granted protects the public interest served by the regulations at issue and is the appropriate relief necessary to prevent the governmental regulatory effort from inordinately burdening the real property; and

WHEREAS, the City has determined that the modifications to the effect of the Ordinance effected by this Agreement protect the public interest served by the Ordinance and are the appropriate relief necessary to prevent the regulatory effect of the Ordinance from inordinately burdening the Property; and

WHEREAS, the Parties now desire to settle and finally resolve all disputes between and among them concerning the Claim.

NOW, THEREFORE, the Parties hereby agree as follows:

1. **Recitals.** The above recitals are true and correct and are incorporated herein by reference.

2. **Occupancy Allowable Under Ordinance.** Owner is hereby granted a variance from the provisions of the Ordinance so that the Owner shall have the right to apply under the Ordinance for a maximum occupancy of twenty (20) overnight guests at the five (5) bedroom vacation rental property noted above and the City shall grant such occupancy. The right shall continue in perpetuity, regardless of any future changes in ownership, provided that this right shall expire permanently if the Property were to be voluntarily remodeled or voluntarily rebuilt in such a manner as to the number of bedrooms that existed at the date of the Claim. Additionally, no future addition to the number bedrooms will increase the allowable occupancy at the Property.

3. **Development in Accordance with Code.** Notwithstanding any provisions contained herein, the Owner shall at any time have the right and option to remodel, develop, or use the Property in accordance with the applicable ordinances of the City of Destin in effect at the time of application therefor, and this variance shall not be construed as making the Property in any way non-conforming.

4. **Entire Agreement.** The Parties acknowledge that this Agreement constitutes the entire agreement between them regarding the settlement of their dispute and any prior statements, whether oral or written, are merged herein. This Agreement may not be modified or amended without a written instrument signed by the party against whom enforcement is sought.

5. **Duration of Agreement.** This Agreement shall be perpetual and deemed to run with the land, and shall be binding upon and the benefits shall inure to the parties hereto and their respective heirs, devisees, personal representatives, successors and assigns.

6. **Authority.** The signatories to this Agreement are expressly authorized to resolve their dispute as set forth herein and by their signatures here represent and affirm their authority to execute this Agreement.

7. **Governing Law.** The law of the State of Florida shall apply to this Agreement. Any dispute regarding this Agreement shall be litigated exclusively in the courts of Okaloosa County, Florida. The parties expressly consent to such agreed jurisdiction and venue, and waive any objections thereto.

8. **Notices.** Any notice required or permitted to be given hereunder shall be in writing and shall be (i) delivered by hand, (ii) delivered by reputable national or local courier (such as United Parcel Service or Federal Express), (iii) mailed by United States registered or certified mail, return receipt

requested and postage prepaid, or (iv) sent by facsimile transmission provided a confirmation of such facsimile transmission is sent the same day by one of the methods of delivery in (i), (ii), or (iii) above. Any notice shall be addressed to each party at its address as set forth below. Any such notice shall be considered given on the date of such hand delivery, deposit with such courier for same day or next business day delivery, upon receipt of return receipt of certified mail, or receipt of facsimile transmissions, as the case may be, and the time period (if any is provided herein) in which to respond to such notice shall commence on the date of receipt. Rejection or other refusal to accept or inability to deliver because of changed address of which no notice was given shall be deemed to be receipt of the notice. By giving to the other party at least ten (10) days' notice thereof, any party shall have the right from time to time to change the addresses thereof and to specify up to two (2) additional addresses within the United States of America to which copies of notices to it shall be sent. Notice may be given on behalf of any party by such party's counsel. In the event the subject property owner changes, notices shall be addressed to the current owner as indicated in the records of the Okaloosa County Property Appraiser. Otherwise, notices shall be sent as follows:

Each notice shall be addressed as follows:

To City: City of Destin, Florida
Attn: City Manager
4200 Indian Bayou Trail
Destin, Florida 32541

With a copy to:
City Land Use Attorney
Romano Kopp Law, PA
PO Box 445
Destin, Florida 32541

To Sherer Enterprises: Sherer Enterprises, LLC
35 Dyar Lane
Grosse Pointe Woods, MI 48236

With a copy to: Matthews & Jones, LLP
Attn: C. Stephen Tatum
4475 Legendary Drive
Destin, Florida 32541

9. **Attorney's Fees**. In the event of any action, whether pre-suit, mediation, litigation or appellate proceeding to enforce the terms and conditions of this Agreement, each party to the action shall pay its own attorney's fees and costs incurred therein.

10. **Venue**. Venue over any action to enforce the terms and conditions of this Agreement, including mediation, shall lie solely in Okaloosa County, Florida.

_____ _____

Signature of Witness #1 Susan Sherer, Manager

_____

Print or type name

_____

Signature of Witness # 2

_____

Print or type name

STATE OF_____

COUNTY OF_____

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state aforesaid and in the county aforesaid to take acknowledgments, by means of ____ physical presence or _____ online notarization, appeared _____, personally known to me or who has produced _____ as identification, to be the person described in and who executed the foregoing _____ and he/she acknowledged before me that he/she executed same.

_____

Signature of Notary

(NOTARY SEAL)

_____

Print or type name

CITY OF DESTIN

By:_____
Gary Jarvis, Mayor

Date:_____

ATTEST:

_____
Rey Bailey, City Clerk

Date:_____

STATE OF_____

COUNTY OF_____

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state aforesaid and in the county aforesaid to take acknowledgments, by means of ____ physical presence or _____ online notarization, appeared _____, personally known to me or who has produced _____ as identification, to be the person described in and who executed the foregoing _____ and he/she acknowledged before me that he/she executed same.

_____
Signature of Notary

(NOTARY SEAL)

_____
Print or Type Name

Approved as to form and legality for use and reliance
by the City of Destin, Florida, only.

_____
Kimberly Romano Kopp, Esq.
City Land Use Attorney

Exhibit "A"

Legal Description of Property

Lot 4, Block B, THE DUNES OF DESTIN, A PLANNED UNIT DEVELOPMENT, according to the Plat thereof as recorded in Plat Book 13, Page 39, of the Public Records of Okaloosa County, Florida.

ITEM # 2021-40

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Action Item

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Noell Bell, Chief Building Official
Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney

DATE: January 28, 2021

SUBJECT: Proposed Bert Harris Settlement Agreement for 4705 Ocean Blvd

I. BACKGROUND: A proposed settlement agreement is attached for review by the City Council.

II. DISCUSSION: Staff has reviewed the requested occupancy of the structure which was built in 1998, has inspected the property, and recommends approval of the proposed settlement agreement.

Square footage of living space at the property is approx. 3,354 square feet, and there are five bedrooms. After a life-safety inspection by the building official, staff recommends approval of the requested maximum occupancy of 18.

The property remains subject to all other applicable City ordinances and codes.

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION: Staff recommends approval of the proposed settlement agreement, based on the prior directives of the City Council and a life safety inspection.

IV. RECOMMENDED MOTION:

Attachments:

1. 4705 Ocean Blvd (Stark)

THIS INSTRUMENT PREPARED BY
AND AFTER RECORDING RETURN TO:

Kimberly Romano Kopp, Esq.
Romano Kopp Law, P.A.
P.O. Box 445
Destin, Florida 32541

For Recording Purposes Only

SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is entered into this _____day of _____ 2021, ("Effective Date") by and between, Vacation Family Rentals LLC ("Owner") and the City of Destin ("City"), collectively referred to as the "Parties."

RECITALS

WHEREAS, on January 22, 2019, the City enacted Ordinance 18-29-CC, the Short-Term Rental Occupancy Ordinance ("Ordinance"), which limits the occupancy of short-term rental homes to two (2) people per bedroom plus an additional four (4) persons; and

WHEREAS, Owner owns the real property and improvements located at 4705 Ocean Boulevard, Destin, FL 32541, as more particularly described in the attached Exhibit "A" (the "Property"); and

WHEREAS, on January 21, 2020, Owner filed a claim with the City, pursuant to the provisions of §70.001, Florida Statutes, the Bert J. Harris, Jr., Private Property Rights Protection Act (the "Harris Act"), alleging that the Property had been inordinately burdened by the adoption of the Ordinance, (the "Claim"); and

WHEREAS, the Harris Act provides for the City to have the ability to enter into a settlement agreement which would have the effect of a modification or variance to the application of a regulation or ordinance as it would otherwise apply to the subject real property, provided the relief granted protects the public interest served by the regulations at issue and is the appropriate relief necessary to prevent the governmental regulatory effort from inordinately burdening the real property; and

WHEREAS, the City has determined that the modifications to the effect of the Ordinance effected by this Agreement protect the public interest served by the Ordinance and are the appropriate relief necessary to prevent the regulatory effect of the Ordinance from inordinately burdening the Property; and

WHEREAS, the Parties now desire to settle and finally resolve all disputes between and among them concerning the Claim.

NOW, THEREFORE, the Parties hereby agree as follows:

1. **Recitals.** The above recitals are true and correct and are incorporated herein by reference.

2. **Occupancy Allowable Under Ordinance.** Owner is hereby granted a variance from the provisions of the Ordinance so that the Owner shall have the right to apply under the Ordinance for a maximum occupancy of eighteen (18) overnight guests at the five (5) bedroom vacation rental property noted above and the City shall grant such occupancy. The right shall continue in perpetuity, regardless of any future changes in ownership, provided that this right shall expire permanently if the Property were to be voluntarily remodeled or voluntarily rebuilt in such a manner as to diminish the number of bedrooms that existed at the date of the Claim.

3. **Development in Accordance with Code.** Notwithstanding any provisions contained herein, the Owner shall at any time have the right and option to remodel, develop, or use the Property in accordance with the applicable ordinances of the City of Destin in effect at the time of application therefor, and this variance shall not be construed as making the Property in any way non-conforming.

4. **Entire Agreement.** The Parties acknowledge that this Agreement constitutes the entire agreement between them regarding the settlement of their dispute and any prior statements, whether oral or written, are merged herein. This Agreement may not be modified or amended without a written instrument signed by the party against whom enforcement is sought.

5. **Duration of Agreement.** This Agreement shall be perpetual and deemed to run with the land, and shall be binding upon and the benefits shall inure to the parties hereto and their respective heirs, devisees, personal representatives, successors and assigns.

6. **Authority.** The signatories to this Agreement are expressly authorized to resolve their dispute as set forth herein and by their signatures here represent and affirm their authority to execute this Agreement.

7. **Governing Law.** The law of the State of Florida shall apply to this Agreement. Any dispute regarding this Agreement shall be litigated exclusively in the courts of Okaloosa County, Florida. The parties expressly consent to such agreed jurisdiction and venue, and waive any objections thereto.

8. **Notices.** Any notice required or permitted to be given hereunder shall be in writing and shall be (i) delivered by hand, (ii) delivered by reputable national or local courier (such as United Parcel Service or Federal Express), (iii) mailed by United States registered or certified mail, return receipt requested and postage prepaid, or (iv) sent by facsimile transmission provided a confirmation of such facsimile transmission is sent the same day by one of the methods of delivery in (i), (ii), or (iii) above. Any

notice shall be addressed to each party at its address as set forth below. Any such notice shall be considered given on the date of such hand delivery, deposit with such courier for same day or next business day delivery, upon receipt of return receipt of certified mail, or receipt of facsimile transmissions, as the case may be, and the time period (if any is provided herein) in which to respond to such notice shall commence on the date of receipt. Rejection or other refusal to accept or inability to deliver because of changed address of which no notice was given shall be deemed to be receipt of the notice. By giving to the other party at least ten (10) days' notice thereof, any party shall have the right from time to time to change the addresses thereof and to specify up to two (2) additional addresses within the United States of America to which copies of notices to it shall be sent. Notice may be given on behalf of any party by such party's counsel. In the event the subject property owner changes, notices shall be addressed to the current owner as indicated in the records of the Okaloosa County Property Appraiser. Otherwise, notices shall be sent as follows:

Each notice shall be addressed as follows:

To City: City of Destin, Florida
Attn:
4200 Indian Bayou Trail
Destin, Florida 32541

With a copy to:
City Land Use Attorney
Romano Kopp Law, PA
PO Box 445
Destin, Florida 32541

To Vacation Family Rentals LLC: Christopher Stark, Sr.
1701 Rock Dove Circle
Colleyville, TX 76034

With a copy to: Matthews & Jones, LLP
Attn: C. Stephen Tatum
4475 Legendary Drive
Destin, Florida 32541

9. **Attorney's Fees**. In the event of any action, whether pre-suit, mediation, litigation or appellate proceeding to enforce the terms and conditions of this Agreement, each party to the action shall pay its own attorney's fees and costs incurred therein.

10. **Venue**. Venue over any action to enforce the terms and conditions of this Agreement, including mediation, shall lie solely in Okaloosa County, Florida.

OWNERS:

_____
Signature of Witness #1

_____
Print or type name

_____
Signature of Witness # 2

_____
Print or type name

_____
Christopher Stark, Manager
For CD Management Group LLC

_____

STATE OF_____

COUNTY OF_____

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state aforesaid and in the county aforesaid to take acknowledgments, by means of ____ physical presence or _____ online notarization, appeared _____, personally known to me or who has produced _____ as identification, to be the person described in and who executed the foregoing _____ and he/she acknowledged before me that he/she executed same.

_____
Signature of Notary

(NOTARY SEAL)

_____
Print or type name

CITY OF DESTIN

By:_____
Gary Jarvis, Mayor

Date:_____

ATTEST:

_____
Rey Bailey, City Clerk

Date:_____

STATE OF_____

COUNTY OF_____

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state aforesaid and in the county aforesaid to take acknowledgments, by means of ____ physical presence or _____ online notarization, appeared _____, personally known to me or who has produced _____ as identification, to be the person described in and who executed the foregoing _____ and he/she acknowledged before me that he/she executed same.

_____
Signature of Notary

(NOTARY SEAL)

_____
Print or Type Name

Approved as to form and legality for use and reliance
by the City of Destin, Florida, only.

_____
Kimberly Romano Kopp, Esq.
City Land Use Attorney

Exhibit "A"

Legal Description of Property

Lot 107 A and B, DESTINY BY THE SEA, a Planned Unit Development, according to the Plat thereof as recorded in Plat Book 16, Pages 21 and 22, of the Public Records of Okaloosa County, Florida.

ITEM # 2021-41

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Action Item

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Noell Bell, Chief Building Official
Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney

DATE: January 28, 2021

SUBJECT: Proposed Bert Harris Settlement Agreement for 4790 Ocean Blvd

---

I. BACKGROUND: A proposed settlement agreement is attached for consideration by the City Council.

II. DISCUSSION: Staff has reviewed the requested occupancy for the structure (which was built in 2006), has inspected the property, and recommends approval of the proposed settlement agreement.

Square footage of living space at the property is approx. 5,062 square feet, and there are five bedrooms. After a life-safety inspection by the building official, staff recommends approval of the requested maximum occupancy of 20.

The property remains subject to all other applicable City ordinances and codes.

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION: Staff recommends approval of the proposed settlement agreement, based on the prior directives of the City Council and life safety inspection.

IV. RECOMMENDED MOTION:

Attachments:

1. 4790 Ocean Blvd (Gudoian)

THIS INSTRUMENT PREPARED BY
AND AFTER RECORDING RETURN TO:

Kimberly Romano Kopp, Esq.
Romano Kopp Law, P.A.
P.O. Box 445
Destin, Florida 32541

For Recording Purposes Only

SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is entered into this _____day of _____ 2021, ("Effective Date") by and between, Richard Gudoian ("Owner") and the City of Destin ("City"), collectively referred to as the "Parties."

RECITALS

WHEREAS, on January 22, 2019, the City enacted Ordinance 18-29-CC, the Short-Term Rental Occupancy Ordinance ("Ordinance"), which limits the occupancy of short-term rental homes to two (2) people per bedroom plus an additional four (4) persons; and

WHEREAS, Owner owns the real property and improvements located at 4790 Ocean Boulevard, Destin, FL 32541, as more particularly described in the attached Exhibit "A" (the "Property"); and

WHEREAS, on January 21, 2020, Owner filed a claim with the City, pursuant to the provisions of §70.001, Florida Statutes, the Bert J. Harris, Jr., Private Property Rights Protection Act (the "Harris Act"), alleging that the Property had been inordinately burdened by the adoption of the Ordinance, (the "Claim"); and

WHEREAS, the Harris Act provides for the City to have the ability to enter into a settlement agreement which would have the effect of a modification or variance to the application of a regulation or ordinance as it would otherwise apply to the subject real property, provided the relief granted protects the public interest served by the regulations at issue and is the appropriate relief necessary to prevent the governmental regulatory effort from inordinately burdening the real property; and

WHEREAS, the City has determined that the modifications to the effect of the Ordinance effected by this Agreement protect the public interest served by the Ordinance and are the appropriate relief necessary to prevent the regulatory effect of the Ordinance from inordinately burdening the Property; and

WHEREAS, the Parties now desire to settle and finally resolve all disputes between and among them concerning the Claim.

NOW, THEREFORE, the Parties hereby agree as follows:

1. **Recitals.** The above recitals are true and correct and are incorporated herein by reference.

2. **Occupancy Allowable Under Ordinance.** Owner is hereby granted a variance from the provisions of the Ordinance so that the Owner shall have the right to apply under the Ordinance for a maximum occupancy of twenty (20) overnight guests at the five (5) bedroom vacation rental property noted above and the City shall grant such occupancy. The right shall continue in perpetuity, regardless of any future changes in ownership, provided that this right shall expire permanently if the Property were to be voluntarily remodeled or voluntarily rebuilt in such a manner as to diminish the number of bedrooms that existed at the date of the Claim.

3. **Development in Accordance with Code.** Notwithstanding any provisions contained herein, the Owner shall at any time have the right and option to remodel, develop, or use the Property in accordance with the applicable ordinances of the City of Destin in effect at the time of application therefor, and this variance shall not be construed as making the Property in any way non-conforming.

4. **Entire Agreement.** The Parties acknowledge that this Agreement constitutes the entire agreement between them regarding the settlement of their dispute and any prior statements, whether oral or written, are merged herein. This Agreement may not be modified or amended without a written instrument signed by the party against whom enforcement is sought.

5. **Duration of Agreement.** This Agreement shall be perpetual and deemed to run with the land, and shall be binding upon and the benefits shall inure to the parties hereto and their respective heirs, devisees, personal representatives, successors and assigns.

6. **Authority.** The signatories to this Agreement are expressly authorized to resolve their dispute as set forth herein and by their signatures here represent and affirm their authority to execute this Agreement.

7. **Governing Law.** The law of the State of Florida shall apply to this Agreement. Any dispute regarding this Agreement shall be litigated exclusively in the courts of Okaloosa County, Florida. The parties expressly consent to such agreed jurisdiction and venue, and waive any objections thereto.

8. **Notices.** Any notice required or permitted to be given hereunder shall be in writing and shall be (i) delivered by hand, (ii) delivered by reputable national or local courier (such as United Parcel Service or Federal Express), (iii) mailed by United States registered or certified mail, return receipt requested and postage prepaid, or (iv) sent by facsimile transmission provided a confirmation of such facsimile transmission is sent the same day by one of the methods of delivery in (i), (ii), or (iii) above. Any

notice shall be addressed to each party at its address as set forth below. Any such notice shall be considered given on the date of such hand delivery, deposit with such courier for same day or next business day delivery, upon receipt of return receipt of certified mail, or receipt of facsimile transmissions, as the case may be, and the time period (if any is provided herein) in which to respond to such notice shall commence on the date of receipt. Rejection or other refusal to accept or inability to deliver because of changed address of which no notice was given shall be deemed to be receipt of the notice. By giving to the other party at least ten (10) days' notice thereof, any party shall have the right from time to time to change the addresses thereof and to specify up to two (2) additional addresses within the United States of America to which copies of notices to it shall be sent. Notice may be given on behalf of any party by such party's counsel. In the event the subject property owner changes, notices shall be addressed to the current owner as indicated in the records of the Okaloosa County Property Appraiser. Otherwise, notices shall be sent as follows:

Each notice shall be addressed as follows:

To City: City of Destin, Florida
Attn:
4200 Indian Bayou Trail
Destin, Florida 32541

With a copy to:
City Land Use Attorney
Romano Kopp Law, PA
PO Box 445
Destin, Florida 32541

To Richard Gudoian: Richard Gudoian
P.O. Box 4559
Middletown, RI 02842

With a copy to: Matthews & Jones, LLP
Attn: C. Stephen Tatum
4475 Legendary Drive
Destin, Florida 32541

9. **Attorney's Fees**. In the event of any action, whether pre-suit, mediation, litigation or appellate proceeding to enforce the terms and conditions of this Agreement, each party to the action shall pay its own attorney's fees and costs incurred therein.

10. **Venue**. Venue over any action to enforce the terms and conditions of this Agreement, including mediation, shall lie solely in Okaloosa County, Florida.

OWNERS:

_____ _____
Signature of Witness #1 Richard Gudoian

_____ _____
Print or type name

_____
Signature of Witness # 2

_____
Print or type name

STATE OF_____

COUNTY OF_____

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state aforesaid and in the county aforesaid to take acknowledgments, by means of ____ physical presence or _____ online notarization, appeared _____, personally known to me or who has produced _____ as identification, to be the person described in and who executed the foregoing _____ and he/she acknowledged before me that he/she executed same.

_____
Signature of Notary

(NOTARY SEAL)

_____
Print or type name

CITY OF DESTIN

By:_____
Gary Jarvis, Mayor

Date:_____

ATTEST:

_____
Rey Bailey, City Clerk

Date:_____

STATE OF_____

COUNTY OF_____

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state aforesaid and in the county aforesaid to take acknowledgments, by means of ____ physical presence or _____ online notarization, appeared _____, personally known to me or who has produced _____ as identification, to be the person described in and who executed the foregoing _____ and he/she acknowledged before me that he/she executed same.

_____
Signature of Notary

(NOTARY SEAL)

_____
Print or Type Name

Approved as to form and legality for use and reliance
by the City of Destin, Florida, only.

_____
Kimberly Romano Kopp, Esq.
City Land Use Attorney

Exhibit "A"

Legal Description of Property

Lot 79, Destiny By The Sea, according to the map or plat thereof as recorded in Plat Book 16, Pages 21 through 22, inclusive, of the Public Records of Okaloosa County, Florida;

And,

The “Common Area” East of and Adjacent to Lot 79, Destiny By The Sea, according to the map or plat thereof as recorded in Plat Book 16, Pages 21 through 22, inclusive, of the Public Records of Okaloosa County, Florida.

ITEM # 2021-3079

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: February 1, 2021
TYPE OF AGENDA ITEM: Council Discussion Item

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: 1) LDC
2) Harbor Parking-Lot Study

I. BACKGROUND:

II. DISCUSSION:

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:
None

Beach Walkers
Please take a basket to your beach and help make a difference by collecting trash.
After depositing the collected trash in the appropriate container, please return the basket to the stand for others to use.
Please direct any questions or concerns to Public Works at (727)363-9247