REGULAR MEETING
DESTIN CITY COUNCIL
DECEMBER 7, 2020
ANNEX COUNCIL CHAMBERS
6:00 PM

*****Core Value of the Month - Integrity*****

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *(Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)*

1. **APPROVAL OF MINUTES**
   A. Approval of minutes of November 16, 2020 Regular City Council Meeting
   B. Approval of minutes of October 6, 2020 Special City Council Meeting

2. **PROCLAMATIONS / RECOGNITIONS / **SPECIAL PRESENTATIONS / ANNOUNCEMENTS** (No public comments)
   A. Norriego Point Park - Phase 3 Improvements Update

3. **PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA** (All agenda items other than those under Number 5)

   (Note: Individual speakers will be limited to 3 minutes. At the discretion of the Mayor, this 3 minute allowance may be adjusted depending on the level of business coming before the City Council)

4. **CITY MANAGER REPORTS**
   A. United States Army Corps of Engineers/Coast Guard Station Dredging - Request for Sand Placement
   B. COMPASS (Energov) Update
   C. Appointment of City Council representatives to local/regional committees
   D. Appointment of members to citizen volunteer committees and boards
   E. Council fact-finding representative to Gulf Power for new franchise agreement and undergrounding of utilities
   F. Announcements

      1.) FY-2021 Visioning Session

5. **PUBLIC HEARINGS**

A. First reading of Ordinance 20-18-LC - Amending Article 3 "Definitions" and Article 8 of the Land Development Code to prohibit motorized scooter rental businesses, offices, and other related land uses within the City of Destin

B. First reading of Ordinance 20-31-CN - Amending Article VII "General Provisions" of the City Charter to create a new section prohibiting the conveyance, sale, lease or other transfer of interest of City parks without a super majority vote of the City Council; providing for a referendum on the charter amendment, providing for a ballot question for a vote at the March 9, 2020 Special Election

C. First reading of Ordinance 20-32-CC - Amending the Code of Ordinances, Article II of Chapter 19.5, Parking Regulations.

D. **THE OAKS AT OLD TOWN MAJOR DEVELOPMENT ORDER (DO-21-O4) & MAJOR SUBDIVISION (19-19-SP & 20-31-MS)**. The applicant is requesting a Major Development Order and Major Subdivision plat approval. The project is located at 140 Sibert Avenue (Parcel ID: 00-2S-22-0310-000D-3850). The property is 1.59 acres and will consist of 19 long-term residential townhome units with a common pool, along with the associated infrastructure and platting.

E. **THE SUMMERFELL MAJOR DEVELOPMENT ORDER (DO-21-O5) & MAJOR SUBDIVISION (20-11-SP & 20-30-MS).** The applicant is requesting a Planned Unit Development and Major Subdivision plat approval. The project is located at the southeastern corner of the Legion Drive and Benning Drive intersection (Parcel ID: 00-2S-22-5555-0000-0010). The property is approximately 1.65 acres and will consist of 11 single-family long-term residential units, including 8 duplex units, along with the associated infrastructure and platting.

6. *CONSENT AGENDA (No public comments)

A. Interlocal Agreement with the Destin Fire Control District for Beach Safety Services and Lifeguard Services

B. Amendment 1 to the contract between the City of Destin and UWF's Haas Center for the *Impact Analysis of Destin's Tourism Industry* project.

C. Zerbe St - Calhoun Ave Pedestrian Improvements Phase I - authorization of City Manager to negotiate and enter into a Contract

D. Community Development Document Scanning Adjustment

E. Committee & Board Minutes

7. COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY (No public comments)

A. Councilmember Braden

B. Councilmember Ramswell

C. Councilmember Destin

D. Councilmember Overdier

1) Destin Christmas Parade

E. Councilmember Hebert

F. Councilmember King

G. Councilmember Schmidt

H. Mayor Gary Jarvis

I. Land Use Attorney

J. City Attorney

1) Request to schedule an executive session pursuant to section 286.011(8), *Florida Statutes*, in the case of *Carolyn L. Bourland v. City of Destin, Florida, et al.*, Case Number 2019 CA 002769, in the Circuit Court of the First Judicial Circuit, in and for Okaloosa County, Florida.

8. PUBLIC COMMENTS

ADJOURNMENT

All items listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and may be considered separately.

**To be placed on the Agenda under scheduled presentations, citizens must contact the City Manager or City Clerk's office one (1) week prior to the scheduled City Council Meeting by completing a Speakers Request Form and providing any accompanying documentation as requested in the form's instructions.

****** Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council, or the City staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.***

If a person decides to appeal any decision made by the Council with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 837-4242 in advance. Hearing Impaired: TTY: 711. Assistance also available through Human Resources, Title VI Coordinator, at (850) 837-4242.

Personas con discapacidades que necesitan asistencia o personas que necesiten ayuda con un idioma para participar en las reuniones de la ciudad, deberán notificar la oficina de la Secretaria Municipal al (850) 837-4242 antes de la reunión. Discapacidad auditiva: TTY: 711 (Solicitar Espanol CA). La ayuda tambien está disponible por Recursos Humanos, Coordinador del Título VI, al (850) 837-4242.

Note: Persons who wish to provide public comments on agenda items are requested to fill out a blue speaker card and submit it to the City Clerk at the start of the meeting.

Persons who wish to provide public comments on any other matters not on the agenda are requested to fill out a yellow speaker card and submit it to the City Clerk at the start of the meeting.

All regularly scheduled city council meetings will be streamed live via the city's YouTube channel, www.youtube.com/CityofDestin. Past council meetings can also be viewed here.

Please visit our agenda center on the city website at www.cityofdestin.com/agendas

MINUTES
REGULAR MEETING
DESTIN CITY COUNCIL
NOVEMBER 16, 2020
CITY HALL ANNEX COUNCIL CHAMBERS
6:00 PM

The Council of the City of Destin met in regular session with the following members and staff present:

Destin City Council

Mayor Gary Jarvis
Councilmember Parker Destin
Councilmember Cyron Marler
Councilmember Chatham Morgan
Councilmember Terésa Hebert
Councilmember Johnny King
Councilmember Prebble Ramswell
Councilmember Rodney Braden
Councilmember Steven Menchel
Councilmember Skip Overdier
Councilmember Kevin Schmidt
Councilmember Dewey Destin

Destin City Staff

City Manager Lance Johnson
Deputy City Manager Webb Warren
Community Dev. Director Louis Zunguze
Public Information Officer Catherine Card
City Planner Traci Goodhart
Finance Director Krystal Strickland
Parks/Recreation Director Lisa Firth (Virtual)
HR Manager Karen Jankowski
City Land Use Attorney Kimberly Kopp (Virtual)
City Clerk Rey Bailey
Public Services Director Michael Burgess
Grants/Project Manager Jeffrey Cozadd
Library Director Wen Livingston
Building Official Noelle Bell
City Engineer Assistant II Joe Bodi
IT Technician James Lauria
City Attorney Kyle Bauman

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

The Mayor called the meeting to order at 6:00 PM. Pastor David J. Butler of Faith Assembly Christian Church gave the invocation, which was then followed by the recitation of the Pledge of Allegiance.

APPRECIATION TO OUTGOING CITY COUNCIL MEMBERS

Farewell and presentation of gifts to outgoing City Council members Chatham Morgan, Parker Destin, Cyron Marler and Steven Menchel.

INAUGURATION OF INCOMING CITY COUNCIL MEMBERS

Judge Jeffrey Burns administered the Oath of Office to newly elected Council members Kevin Schmidt, Johnny King, Terésa Hebert and Dewey Destin.

ELECTION OF MAYOR PRO TEM

Motion by Councilmember Overdier, seconded by Councilmember Ramswell, to appoint Councilmember Dewey Destin as Mayor Pro Tem passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

AGENDA APPROVAL

Councilmember Schmidt requests "*Destin Christmas Parade Discussion"* be added as agenda item 7G(1).

Councilmember Overdier moved for approval of the agenda, as amended, seconded by Councilmember Destin. Motion passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

1. APPROVAL OF MINUTES

A. Approval of Minutes of November 2, 2020 Regular City Council Meeting

Motion by Councilmember Hebert, seconded by Councilmember Overdier, to approve minutes of November 2, 2020 Regular City Council Meeting passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

B. Approval of minutes of September 28, 2020 City Council Workshop

Councilmember Ramswell moved for approval of minutes of September 28, 2020, seconded by Councilmember Overdier. Motion passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

2. PROCLAMATIONS / RECOGNITIONS / SPECIAL PRESENTATIONS / ANNOUNCEMENTS

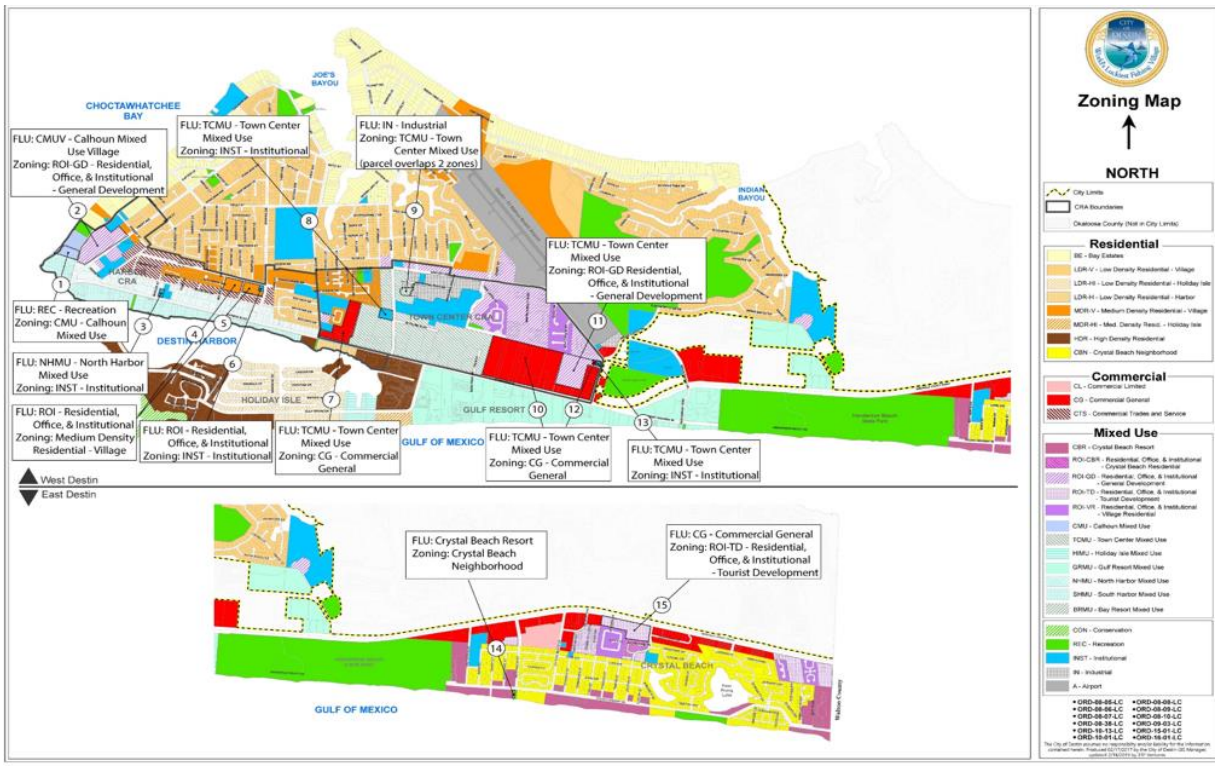
3. PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA

4. CITY MANAGER REPORTS

A. City Land Use Update

The City's Community Development Director Louis Zunguze provided an update on the status of the City's land use framework; covering all work completed to date and addressing the conflicts between the Comprehensive Plan Future Land Use Map and Zoning Map. He also outlined the work ahead with respect to updating the Land Development Code which is instrumental to implementing the Comprehensive Plan.

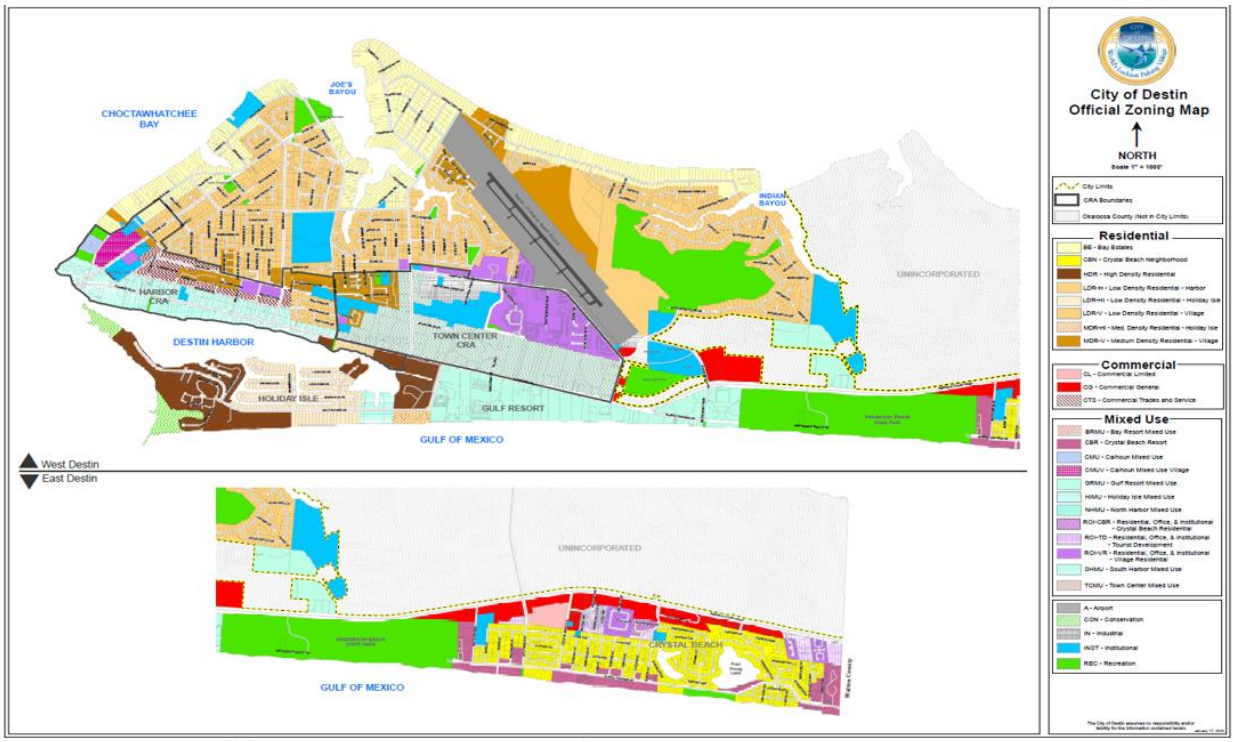
The Road Travelled



Zoning Map – February 2019

Showing areas of conflict with Future Land Use Map

Future Land Use Map – February 2019



Current Zoning Map - 2020

Aligned with Future Land Use Map

Current Future Land Use Map - 2020

Aligned with Zoning Map

The Road Ahead:

- Revise, Reorganize and Update. Issues to be addressed:
  - Context and goals
    - Now that the Comprehensive Plan Future Land Use Map (FLUM) and Zoning Map are aligned, next step is to revise, reorganize and update the Land Development Code (LDC)
    - The goal of this endeavor is to align the LDC with the policies of the Comprehensive Plan FLUM and Zoning Map
  - List of requested changes from City departments
    - City Manager's Office
      - Require recycling facilities to be shown on plans at the time of development
    - Code Compliance Department
      - Consolidate citation authority
      - Revise types of allowable signs
      - Solicitation on the beach
    - Public Services Department
      - Low speed vehicles
      - Street classifications
      - ROW protections
      - Clear visibility triangle
    - Community Development Department
      - Engineering Division
        - ✓ Stormwater requirements
        - ✓ Refuse collection in ROW
        - ✓ Add change of use requirements for residential uses (STRs)
        - ✓ Allowed surfaces for parking lots
        - ✓ Hold harmless agreements for residential driveways
      - Building Division
        - ✓ Redefine building height
        - ✓ Clarify public lodging facility requirements
        - ✓ Require code compliance inspections for short-term rentals
        - ✓ Revise building related definitions
        - ✓ Revise requirements of pool enclosures
        - ✓ Add exemption for foundation and "As-Built" surveys
        - ✓ Add special events section and criteria
        - ✓ Revise floodplain section
      - Planning Division
        - ✓ Clarify accessory use requirements
        - ✓ Clarify noticing/sign requirements for development projects

- ✓ Update use table to current NAICS manual
- ✓ Street classifications – Restrict accessways of specific uses on certain roadways
- ✓ Strengthen criteria for PUDs
- ✓ Clarify mobile home definitions
- ✓ Clarify residential uses: single-family attached/detached vs. multi-family
- ✓ Incorporate standards based on planning areas
- ✓ Outdoor dining/seating parking standards
- ✓ Specify requirements for nonconforming uses
- ✓ Parking agreements/analysis criteria
- ✓ Common boundary buffer

❖ Policy Issues. Policy needing further discussion with City Council prior to update of the LDC
- Planning areas
- Multi-Modal Transportation District
- Impact Fees
- Hold Harmless for driveway pavers
- Utility requirements

❖ Current LDC format and challenges
- Conflicting code language
- Difficult to navigate – requirements in different locations within the LDC and Code of Ordinances
- Policies outlined in the Comprehensive Plan that are not adequately implemented through the LDC

❖ Proposed LDC Format
- General Provisions/Legal
- Planning Area – Zoning Districts
  - Permissions: Permitted/Conditional Uses
  - Lot dimensional requirements
  - Transportation
    - ✓ Corridors
    - ✓ Access Management
    - ✓ Capital Improvement Projects
  - Site development conditions
  - Parking requirements
  - Landscape requirements
  - Signs
  - Building standards
  - Special design criteria – Uses/Structures
  - Infrastructure/Stormwater Management
  - Coastal Management
- Natural Resources
  - Recreation
  - Conservation

- Conflicting ordinances
- Concurrency Management System/Level of Service
- Glossary/Definitions
- Administration
    - Checklists
    - Schedule of Fees
    - Impact Fees
    - Public Participation
    - Intergovernmental Coordination
- Building Regulations
- Citation Authority

Councilmember Destin moved to schedule a Council workshop to further discuss policies prior to the update of the Land Development Code. Councilmember Ramswell provided a second to the motion. Motion passed 7-0 (Council members Schmidt, King, Hebert, Overdier, Destin, Ramswell, and Braden voted "yes").

B. Operations Financial Report

Finance Director Krystal Strickland presented the monthly Operations Financial Report highlighting the General Fund, status of the two Community Redevelopment Agencies (CRAs) – Harbor and Town Center – as well as the unassigned fund balance.

C. Capital Project Status

Ms. Strickland presented a summary of the current capital improvements projects the City has adopted, and Council has prioritized, for the upcoming cycle; briefly discussing the status and year-to-date expenditures and encumbrances.

D. Announcements

5. PUBLIC HEARINGS

A. Proposed Major Development (20-17-SP)/Major Subdivision (20-18-MS) and Conditional Use (20-01-CU) Harbor Place Townhomes.

The City Attorney sworn-in the following individuals for testimony:

Traci Goodhart, City Planner
Dean Burgis, Project Design Engineer, Emerald Coast Associates, Inc.
Mr. Shane Cannon, Project Developer

The City Attorney asked members of the Council to disclose any ex-parté communications they might have had regarding the project.

Councilmember Schmidt noted that this project was presented to the Local Planning Agency of which he was a member prior to his election to the City Council.

The Land Use Attorney requested that the staff report be entered into the record as Staff Exhibit A.

With no objections from the applicant, the staff report was entered into the record as Staff Exhibit A.

City Planner Traci Goodhart presented the project; noting it is a request for a major development order and preliminary plat approval of a major subdivision and conditional use approval. The project consists of 54 long-term residential downhome units. The subject site contains 4.57 acres to be divided into 54 lots.

The Community Development Director stated that the project meets the land development standards and regulations outlined in the Comprehensive Plan and Land Development Code.

Mr. Dean Burgis, Project Design Engineer, Emerald Coast Associates, Inc, offered some information with regards to the proposed project; stating that the project is proposed at the southeast corner of the intersection of Azalea Drive and Melvin Street. This area is a transition from the industrial development along Mountain Drive to the south and the single family-residential development that exists north of Azalea Drive. The proposed project lies within the ROI-VR zoning category, in which multi-family attached development is designated a conditional use according to the City of Destin Land Development Code. The required open space for the zoning category is 25 percent. The proposed project provides 48.14 percent open space. The location of the open space is not only utilized throughout the development to provide privacy and recreation space for the residents, but it is also significantly dedicated on the eastern side of the property, adjacent to the nearest single-family development. All setbacks provided are well in excess of the required setbacks. Fifty-five and a half feet of setback are provided along the eastern boundary of the project. That and the unused 50-foot right-of-way between the subject development and the single-family lots provide a total of about 105.5 feet of separation between the land uses. The property lies between a dramatic change of uses – from industrial along Mountain Drive to single-family residential north of Azalea Drive. A multi-family townhome development with mitigation measures to the single-family development to the east provides the necessary transition.

Councilmember Ramswell noted she was under the impression this would all just residential town home development, but the applicant alluded to the fact there could be long-term rentals. She asked if there could be a condition upon purchase of the property that it must be used as a full-time residential property.

Mr. Burgia stated that the properties would be platted and sold. It would be up to the individual user coupled with covenants and restrictions for the neighborhood. At a minimum, they would not be short-term rentals. If an owner wants to rent their property, it will have to be long-term rental. The remainder of the units would be owner-occupied. They cannot be precluded by law to rent their properties.

Councilmember Hebert asked how much parking is assigned to the units.

Mr. Burgis replied they would be providing 120 parking spaces out of a maximum of 135, which is about 2.2 parking spaces per unit. He continued there would be additional parking spaces in certain areas throughout the neighborhood which could be utilized as overflow parking for visitors.

There were some inquiries made about the Homeowners Association (HOA) with regards to the project.

Mr. Shane Cannon, Project Developer, explained that the street and infrastructure, signage and landscaping would all be maintained by an HOA through a common area assessment for every property owner. The property is fee simple, and so each owner will have a deed platted accordingly, but it will be restricted to their access and the governance of an HOA everything from lighting to noise restrictions.

Councilmember Hebert asked how the driveway would be set up.

Mr. Cannon noted that some driveways would be longer than others, and others would be side by side parking as each pad has a different topography.

Councilmember Destin pointed out that one of the conditional use criteria for a development is compatibility. He asked if there had been a compatibility study done for this project by an expert.

According to Mr. Zunguze, there had not been a typical compatibility study done as this is a private development; however, the project was looked at from the compatibility standpoint from three different criteria – existing zoning, the use itself, and the Comprehensive Plan policies that encompass that area. He added that the review conducted by staff and the product produced by the applicant have led to staff's recommendation for approval of the project.

Councilmember Destin pointed out that when compatibility was a large part of their development order process in the past, they were required to have expert testimony. He stated that he likes the project but there is too much density for that site, and there are 54 units but only 108 parking spaces.

Mr. Cannon reasoned that the zoning district is Residential, Office and Institutional (ROI), and that apartments could have been an option but a townhome is less than intense than apartments because it is fee simple and is more compatible with single-family neighborhood. He continued that they have a hundred-foot right-of-way to the north and so they are buffered pretty well from the only single-family neighborhood and directly abutting the Industrial area. He added that a townhome is a good compatible use in this area.

Councilmember Destin noted that 108 spaces for 54 units do not provide adequate parking as there may be more than 2 cars per unit. He mentioned that the current multi-modal concept gives a substantial reduction in parking but without implementing any of the necessary infrastructure necessary to achieve those reductions. There is also a maximum parking put into

the multimodal concept to force people to park in parking garages that were never built. He added these are things they would need to address very soon.

Councilmember Ramswell asked if they know at this point how many bedrooms each unit will have.

Mr. Cannon noted there would not be any one-bedroom units; and that most of the units would have 3 bedrooms.

At this time, the Mayor opened a public hearing to receive comments for or against the proposed development.

Ms. Tammy Groff, a Destin resident, expressed concern over compatibility, density, traffic and safety. She stated there are only two lanes on Melvin Street and two lanes on Azalea Drive and she is concern about the safety of her children with the additional traffic the proposed project will bring. She also expressed concern over the safety of the bicyclist who frequently travel on those streets.

Mr. Josh Tatum, owner of a business on Azalea Drive, stated they employ a lot of people and this is a good chance to bring housing to their staff.

Ms. Karen Belcher, a Destin resident, pointed out there are houses where vehicles go in and out of both Azalea Drive and Melvin Street. It would be very difficult for homeowners to get in and out of their driveway. There is also a crosswalk that does not have good signage and lighting where some of the children cross to catch the school bus.

Mr. Karl Trammell, a Destin resident, expressed concern over the vibration during construction of this project coming from bulldozers and the extensive damage it could bring to homes and buildings which would reduce their property values. The development should not be allowed to use equipment that could cause this damage. He also expressed concern over the damage the vibrations could do to his fencing. He also stated that Melvin Street already needs some repairs and dump trucks should not be allowed to travel on that road.

Mr. Michael Fell, Chairman of the Destin Commerce Park, a business community at the corner of Commerce Drive and Azalea Drive. He stated that several businesses in this area employ about 85 people who need housing, and that this project will allow them to live close to where they work. He urged the Council to approve the proposed development.

Mr. Joshua Garrett, a Destin resident, expressed his support of the proposed development. He stated that everything in that area is very dated, and property values are quite stagnant; and that the proposed development would provide the needed boost.

Mr. Burgis provided a brief response to some of the concerns expressed by previous speakers. He stated they provided a compatibility report as part of the conditional use. The buffering, and a vegetated 70-foot setback should work well to mitigate the impact of the development to the adjacent properties; adding there are 105 feet between the development and their neighbors to the east. With regards to traffic, townhomes produce a lower trip rate than

single-family homes. He stated there is a need for townhomes in the area, and that those who spoke in favor of the project realize these townhomes will be a real asset to the community as people will be owning rather than renting their property. Regarding access, signage and safety concerns at the intersection of Melvin Street and Azalea Drive, they are doing some improvements with a widen sidewalk. They are adding a crosswalk at the intersection to make it function better and safer for children catching the school bus in that area. Also, he does not anticipate using any vibratory equipment. They intend to fence the entire perimeter of the development and do a vibration analysis report as part of their submittal. They will have street lighting as well as bench seating along the sidewalks as part of the multi-modal concept requirements.

Councilmember Braden inquired as to the average square footage of the town homes.

Mr. Burgis replied it would be about 1700 – 1800 square feet.

Councilmember King stated that he likes the development; but the issue he sees is not whether people would be able to afford the $1,700 to $1,900 month payment, but whether they would qualify to purchase a home in a $325,000 range.

Councilmember Overdier moved for approval of proposed Major Development (20-17-SP) / Major Subdivision (20-18-MS) and Conditional Use (20-O1-CU), as proposed by the developer; seconded by Councilmember Hebert.

Councilmember Destin explained that a request for conditional use means Council can add any condition they see fit towards approval of the project. He stated that the project is too dense, with most of the 54 units having 3 bedrooms according to the applicant. They would need approximately 160 parking spaces if each of the bedroom occupant has a car, especially when it becomes workforce housing with many people renting. He added that since parking seems inadequate, the Council could ask for more parking spaces or for reduced number of units as part of the conditional use. He asked for legal advice whether Council could ask for more parking spaces and exceed the maximum the code allows under the multi-modal concept since the proposed development is for conditional use.

According to the Land Use Attorney, if Council feels the project is adverse to the public's interest as it is, they could potentially exceed the maximum for parking.

Mr. Cannon noted they would be able to maximize parking by adding 15 more parking spaces, which is quite substantial.

Councilmember Overdier stated he believes it is the function of the homeowners' association to restrict the number of cars for each unit, but he would be willing to amend his motion to add more parking spaces as a conditional use.

Councilmember Destin pointed out they have no control over the action of the homeowners' association. They could only control what is before them tonight.

Councilmember Overdier offered an amended motion to approve proposed Major Development (20-17-SP)/Major Subdivision (20-18-MS) and Conditional Use (20-O1-CU), and for the applicant to add 15 more parking spaces to the project. Councilmember Hebert provided a second to the amended motion. Motion passed 6-1 (Council members Schmidt, King, Hebert, Overdier, Ramswell, and Braden voted "yes"; Councilmember Destin voted "no").

The Mayor called for a short recess at 8:05 PM. The meeting reconvened at 8:15 PM.

The Mayor announced that Councilmember Destin had to leave the meeting to attend to a prior engagement.

B. First reading of Ordinance 20-31-CN – Amending Article VII "General Provisions" of the City Charter to create a new section prohibiting the conveyance, sale, lease or other transfer of interest of City parks without a unanimous decision of the City Council; providing for a referendum on the charter amendment, providing for a ballot question for a vote at the March 9, 2020 Special Election

The City Attorney read proposed Ordinance 20-31-CN by title, and then presented it to the City Council on first reading.

> AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA AMENDING ARTICLE VII "GENERAL PROVISIONS" OF THE CITY CHARTER TO CREATE A NEW SECTION PROHIBITING THE CONVEYANCE, SALE, LEASE OR OTHER TRANSFER OF INTEREST OF CITY PARKS WITHOUT A UNANIMOUS VOTE OF THE COUNCIL; PROVIDING FOR A REFERENDUM ON THE CHARTER AMENDMENT; PROVIDING FOR A BALLOT QUESTION; PROVIDING FOR A VOTE AT THE MARCH 9, 2021 SPECIAL ELECTION ON WHETHER TO PROHIBIT THE CONVEYANCE, SALE, LEASE OR OTHER TRANSFER OF INTEREST OF CITY PARKS, SUBJECT TO CERTAIN EXCEPTIONS AS PROVIDED IN THE CHARTER; PROVIDING FOR COORDINATION WITH THE SUPERVISOR OF ELECTIONS; PROVIDING FOR CONFLICTS; SEVERABILITY; AND AN EFFECTIVE DATE.

The Mayor opened a public hearing to receive comments for or against the proposed ordinance. Seeing none, the Mayor closed the public hearing portion of this item and turned the matter over to the City Council for their discussion and consideration.

Councilmember Braden moved to approve Ordinance 20-31-CN on first reading and direct staff to advertise for second reading; seconded by Councilmember Ramswell.

The Mayor feels they would probably see better government if they change "unanimous" to "super-majority" (5 of 7) vote of the Council; adding it would prevent one dissenting vote from shooting down an issue that may very well have the support of the entire community.

Councilmember Schmidt agreed that to get the unanimous vote of Council on a controversial issue even with full community support may be quite challenging. A good example

was the Clement Taylor Park issue where some members of the public recommended alternative locations for the firehouse.

Councilmember Braden stated that quite possibly over 90 percent of Council's votes have been unanimous; and it is hard for him to fathom not getting a unanimous vote on an issue that is for the best interest of the community unless someone has a personal reason for voting against it. However, he would be willing to amend his motion to require a "super majority" rather than a "unanimous" vote of Council to convey, lease or transfer interest of City parks.

Councilmember Braden offered an amended motion to create a new section of the City Charter prohibiting the conveyance, sale, lease, or other transfer of interest of City parks without a super majority vote of the City Council; seconded by Councilmember Ramswell. Motion passed 6-0 (Council members Schmidt, King, Hebert, Overdier, Ramswell, and Braden voted "yes"; Councilmember Destin was not available during the voting).

The City Attorney announced that proposed Ordinance 20-31-CN would have to go back to first reading.

C. Second reading of Ordinance 20-33-CN – Providing for a twelve-month extension of Ordinance 19-30-CN (Temporary Moratorium on Livery Vessel Permits)

The City Attorney read proposed Ordinance 20-33-CN by title, and then presented it to the City Council on first reading.

> AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA RELATING TO LIVERY VESSELS; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR A TWELVE MONTH EXTENSION OF ORDINANCE 19-30-CN (TEMPORARY MORATORIUM ON LIVERY VESSEL PERMITS); DIRECTING STAFF TO DEVELOP RECOMMENDATIONS FOR REGULATION OF LIVERY VESSELS; PROVIDING FOR SEVERABILITY; PROVIDING FOR EXPIRATION OF MORATORIUM; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilmember Hebert noted that many of the people who spoke at the last meeting requested that the Council schedules a workshop to discuss this matter prior to voting on a moratorium; which is why she spoke with the Community Development Director prior to this meeting and asked him to explain to the public why it was necessary to adopt this ordinance at this time.

According to Mr. Zunguze, he and his staff have met with the livery vessel business owners a few times this year and are very much aware of their issues. They have studied some of the changes that they have suggested to alleviate some of the concerns that have been identified. He also noted that two meetings ago, the City Council extended the timeline for submission of livery vessel applications, and that the Code Compliance Department is currently amending the application process to make it simple and more consistent. They must also do a Harbor Capacity Study in order to form a position of strength. The study has been delayed due to COVID-19 as

well as the delay in federal funding. They are now prepared to move forward with the study in March 2021. He continued that the Harbor Capacity Study Committee appointed by the Council could be the vehicle for all the issues the livery vessel business owners may wish to share. He added there is plenty of time for public input regarding this matter. This moratorium will not stop livery vessel business owners from selling their business. The moratorium will only prevent business expansions and new livery business from starting.

The Land Use Attorney explained that selling and transferring of existing livery vessel businesses will not be affected by this moratorium. The only thing they cannot do is to expand their businesses to a greater number of vessels than what they previously had permitted. The moratorium will also prevent new business from starting. The goal is to have the Harbor Capacity Study evaluates the safety and environmental impacts in the harbor prior to addressing future regulations this Council may wish to consider.

Councilmember Ramswell expressed concern this action will impact a large group of individuals, and that there are still some confusions regarding this issue. Their main concern is that they are not being heard. She recommends scheduling a workshop, possibly in early December, and allow the business owners to provide their inputs and for staff to provide some clarity to some of the confusing issues. She also recommends delaying approval of the proposed moratorium extension until after the workshop.

According to the Land Use Attorney, the moratorium has expired as of November 1st this year. If the proposed ordinance is not adopted on second reading tonight, individuals could start submitting applications for new livery vessel businesses or expand existing businesses, which would have to be approved if they meet code requirements. It would be to the Council's discretion to prevent that from happening until after the completion of the Harbor Capacity Study which is scheduled to commence around March 2021 as the Community Development Director has indicated. She continued that the Council could schedule a workshop with or without the moratorium, and at anytime after they adopt this ordinance if they so desire. After the workshop, if the Council determines that the moratorium is no longer, they could simply repeal the ordinance. She added that the Harbor Capacity Study Committee appointed by the Council would evaluate the issues in the harbor and the result of the Harbor Capacity. This committee may also want to hold a workshop before they formulate their recommendation to the Council.

Councilmember Ramswell asked when new applications would be processed if Council does not adopt the moratorium extension tonight and new applications are submitted.

The Land Use Attorney noted that the Council recently passed an ordinance for applications to resume in November through February; and so, these applications would be processed immediately.

The Mayor opened a public hearing to receive comments for or against the proposed ordinance.

Ms. Peggy Matthews, Florida Representative from Tallahassee for the American Watercraft Association, stated that Florida Statutes do not prevent the adoption of any ordinance or local regulation relating to operations of vessels; however, counties or municipalities may not

enact, continue to affect, or enforce an ordinance or regulation discriminating against personal watercraft. She noted that the City's livery vessel ordinance is in violation of Florida Statute Chapters 327-60(2)(d) as it is obvious that the intent of the City of Destin ordinance is to ban personal watercraft from the harbor. She also stated that the ordinance does not allow business owners to expand or relocate their business. It also does now allow new businesses in the harbor or livery vessel owners to sell or transfer their business, which is wrong in every level.

Mr. Greg Fisher, Santa Rosa Beach resident, pointed out that a livery vessel as defined by Florida Statutes 327-02 is a vessel leased, rented or chartered to another for consideration; which means that pontoon boats, charter boats, tour boats, kayaks and personal watercraft are considered livery vessels under Florida Law. He continued that according to the City's Code of Ordinances Section 13-141, as amended by Ordinance 17-02, "Livery vessel is as defined in Florida Statutes Section 327.02, but does not mean: (1) a vessel under the control at all times by a United States Coast Guard license captain, or (2) paddleboards, kayaks, canoes, or any other vessel not powered by an internal combustion engine." He stated that this definition takes away from the Florida Statute definition of livery vessel. It discriminates against personal watercraft and pontoon boat rentals. He also pointed out that Jet Ski is a brand name of Kawasaki and a Wave Runner is a brand name of Yamaha; and these are personal watercrafts. He also noted tht the City's Land Use Attorney has indicated that the number of livery vessels cannot expand during the moratorium, but sightseeing tour boats and charter fishing boats can expand, and they are livery vessels by definition. He added there is misinformation being shared at City Council meeting. He urged the Council to correct the vague interpretation of livery vessel in the City's ordinance.

Mr, John Stephens, a Destin resident and pontoon boat rental owner, noted that he sent an email to staff on October 21st asking them if he could submit a livery vessel application in November when the moratorium expires. He was told that he cannot because the City's new software program will not be activated until January 2021.

The Land Use Attorney clarified that the moratorium expired on November 1st which is a Sunday. The moratorium extension passed on first reading on November 2nd. For this reason, there is a pending ordinance doctrine which means the application will not be accepted because there is a pending ordinance, and that they cannot allow anything that violates that ordinance to occur. She added that if the ordinance is not adopted by Council tonight, applications will be accepted and processed starting tomorrow.

Mr. Ed Rogers, a Destin resident, and owner of Sunshine Watersports, asked if he could sell his assets to anyone without actually selling his business. He also stated there are some things that affect the business owners which they do not know or hear about until the Council is ready to vote on them, or they read about them in the newspapers. He also stated that the City has a lot of new and young staff members which contribute to the miscommunications. Scheduling regular workshops on livery vessels and allowing the business owners to provide inputs should prevent those miscommunications. He added that he livery vessel moratorium is unnecessary as they already have a parking ordinance. If they do not have enough parking, they should not be allowed to add any more boats.

Councilmember Hebert asked the Land Use Attorney if the business owners could sell their business assets without actually selling the business.

The Land Use Attorney explained that business owners can sell their business in any manner they want as long as the number of vessels either stays the same or reduced as the number of vessels cannot expand during a moratorium. She continued that the permit itself cannot be transferred. A business can be sold or transferred; however, the new entity that takes over the business must simply obtain another permit under their name so that the City has the correct information. When the business is transferred or sold, the new entity can obtain a permit under their name.

Mr. Lee Pardeau, a Santa Rosa Beach resident and business owner, stated that his business is growing, but he had lost revenue because he had to turn guests away this summer since he is not allowed to expand his business. For this reason, a lot of the businesses are moving away, which would eventually have an impact in all the businesses in Destin and less revenue in the Harbor District. He continued that they have a lot of good young people in the community that are growing up in this industry and it is a great first job for them. With less jobs available, they could decide to move elsewhere just like the other businesses in this community. He added there are businesses in Destin that do not have a permit at all, and that businesses such as his that follow the rules and obtain their permit every year should not be penalized.

Mr. Mike Abadie, a Destin resident and business owner, stated that he is not against a moratorium, but he is opposed to the proposed moratorium extension because of the way it was worded. The language in the proposed ordinance discriminates against Jet Skis and personal watercrafts. The legal opinions the business owners in the industry is getting is different from the legal opinion the City Council has been receiving, such as whether the business owners are allowed to sell their business. He continued that if the City continues to do things quickly and force all these regulations to this industry, they will be forcing the business owners to take legal actions against the City, which they do not want to do. They would rather work things out with the City. He urged the Council to delay approval of the moratorium extension until after they hold a workshop session on livery vessel.

Having no further comments from the public, the Mayor closed the public hearing portion of this item and turned the matter over to the City Council for their discussion and consideration.

After some discussion, it was the consensus of the Council to hold a Livery Vessel Workshop on Monday, December 14, 2020.

Councilmember Overdier moved for approval of Ordinance 20-33-CN on second reading; seconded by Councilmember Braden.

The Mayor explained that the City recognized a proliferation of livery vessels in the harbor a few years back and decided to enact a moratorium until they are able to get the Harbor Capacity Study completed and to evaluate and assess how much the harbor could take and what is best for the people who do business on the harbor.

Councilmember Schmidt asked what the ultimate goal is that they are trying to achieve with the Harbor Capacity Study, and whether they have secured the federal funding to allow them to conduct the study in March as planned.

Mr. Zunguze explained that the harbor is one of the most active places they have in the community. A combination of business, leisure, environmental issues, and normal living in such a small area has become a concern. This issue has been discussed and studied thoroughly by the Harbor CRA Advisory Committee. It was brought before the City Council who then decided to conduct the study which is similar to what has been done at Key West. He also stated they have completed the study questionnaire and plan to launch the study in March 2021.

Councilmember Schmidt expressed some concern with the way the livery vessel ordinance is written. For instance, the language that states that the owners shall notify the City within 10 days of ownership change or any permit shall automatically be revoked. He feels this language is a little harsh, especially in a case where the owner passes away and the surviving family members will need to remember to notify the City while making funeral arrangements, so they do not lose the permit for the business. He also noted that the justifications for the moratorium, as written in the ordinance, include the following statements:

- The Destin Harbor is severely overcrowded resulting in a dangerous congestion of vessels
- Livery vessel rental businesses significantly contribute to the congestion by renting livery vessels to an abnormally high number of inexperienced and ineffective livery vessel operators, which severely increases the danger to the public's health, safety, and welfare
- Livery vessel rental businesses significantly contribute to the deterioration of water quality in the waterways of the City of Destin and the wasteways immediately adjacent to the City of Destin

He asked how the City was able to come up with these conclusions before the Harbor Capacity Study is even conducted. He also feels they are singling out pontoon boats because there is nothing to stop the owners from adding other allowable vessels to their assets as long as they meet the code, which could then add to the congestion in the harbor. He asked what the current process is for starting a livery vessel business in the harbor in the absence of a moratorium.

According to the Land Use Attorney, an individual generally submits an application to include a site plan. The application is reviewed by City staff to determine if it meets the code requirements; and if so, a permit is issued. She added that if an application is submitted while a moratorium is in place, the applicant would have to prove the business was in existence before the moratorium was enacted; or if one of the exceptions in the moratorium applies such as substantial hardship.

The Mayor pointed out that the charter business is being regulated as well, though it has nothing to do with the moratorium. They have about 64 State license guides. They are not under federal regulations. They have to buy a permit; and they are required to have a US Coast Guard license and captains on board to operate. They have restrictions on where they can operate as dictated by the State. Some are being denied the opportunity to do business in Destin. They are

launching their boats at Joe's Bayou or in Fort Walton Beach because there are no slips available no place for them to operate in Destin, and one of the reasons was the proliferation of livery vessels in the harbor.

Councilmember Hebert suggests they adopt the moratorium ordinance tonight, move forward with the Livery Vessel Workshop, and then repeal the ordinance following the workshop if the Council feels it is necessary.

Having no further comments from the Council members, the Mayor called for a vote on the motion, which passes 4-2 (Council members King, Hebert, Overdier and Braden voted "yes"; Council members Schmidt and Ramswell voted "no"; Councilmember Destin was not available during the voting).

6. CONSENT AGENDA

A. Approval of RFID Vendor for IMLS Grant
B. Draft minutes of standing committee and board meetings

Motion by Councilmember Hebert, seconded by Councilmember Schmidt, to approve Consent Agenda items 6A and 6B, as printed above, passed 6-0 (Council members Schmidt, King, Hebert, Overdier, Ramswell, and Braden voted "yes"; Councilmember Destin was not available during the voting).

7. COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY

A. Councilmember Braden

1) Citizen or Resident Who has standing before the City Council?

Councilmember Braden asked the City Manager to comment on this issue.

The City Manager noted that this issue came about as a result of comments from a former Council member. Though he cannot speak on the former Council member's intent in making those comments, he has never known this Council to not listen to anyone who wanted to speak or voice their opinion on any subject. He continued that whether a person has "standing" before the City Council is a legal term. It depends on how they go about defining the "standing" issue. If the question is whether a person can request staff to do work that requires resources or impacts the priority list of the strategic plan, then it would require a policy direction from the Council because the Council approves the budget as well as the strategic plan.

Councilmember Ramswell stated that it begs question as to who their public is. In terms of public records requests, whether they should only respond to requests from local residents and not those who live outside the City limits.

The City Manager explained that the Statute is clear with regards to public records in that anyone can submit a public records request to any jurisdictions and those requests must be honored.

Councilmember Braden noted that the City receives emails or phone calls from visitors who are leaving Destin that are complaining about the City for various reasons, and they have been responding to those complaints. But lately, they seem to pick and choose as to whose email to respond and whose phone call to return. He has been receiving complaints from both Destin residents and non-residents in this regard.

The City Manager pointed out that previous Council has voted as to who their customers are in the City of Destin in priority order – Residents, businesses, and visitors – and it is in their strategic plan. It would be up to this Council to change that order. Staff tries to answer routine questions, but if staff is being asked to divert human or financial resources for other purposes other than what is in the City's strategic plan, they would need that direction from the Council.

2) Norriego Point Deed and Dedication

According to Councilmember Braden, the Council had previously requested staff to communicate and clarify the Norriego Point deed and dedication with Okaloosa County and the status of the road that the County was supposed to put in and maintain. He asked if that meeting has taken place.

The City Manager noted that he and the City Attorney met with the County Administrator and County Attorney and discussed this matter. There was not much discussion about the road because there is a pending application currently in process. He continued that he did not get the impression that the County is opposed to putting in some type of road to meet the requirement. However, they do not feel it is appropriate to discuss it at this time until Destin's application process has run its course.

The City Attorney noted they discussed everything that is related to the road to include a pending development application; and that they do not intend to put in the road at this time.

Councilmember Ramswell pointed out that the dedication clearly states they would build and maintain the Gulf Shore Drive from US Hwy 98 all the way to the park. The City, not the County has maintained Gulf Shore Drive.

The City Attorney stated the unbuilt portion of 1 Gulf Shore Drive was specifically addressed at the meeting and not much with regards to the maintenance of the road. Although according to the County Administrator stated it would probably come out of TDC funding which could have some impacts on other City projects.

3) Norriego Point Survey

Councilmember Braden asked the City Manager to comment on the Norriego Point survey requested by the Council and state whether he is satisfied with the survey.

The City Manager stated that he believed the survey was performed to which staff understood they needed to move it forward. The survey was conducted by a reputable firm and he trust they are doing their best to provide the City the information they need to make decisions.

Councilmember Braden stated that the surveyor seems to be using somebody else's property or deed instead of those that were provided by the City.

The City Attorney noted that at this point the surveyor stands by his product. He is aware there were some questions raised. His opinion was the shared boundary line between the park and 1 Gulf Shore Drive is the same under all deeds that he had seen. He would also be willing to attend a Council meeting to address this and any other issues with the Council.

Councilmember Ramswell stated they have the northern property line at 45 instead of 4419 which is something she has brought up previously. It is something that needs to be investigated and properly notated. Also, page 9 of 13 of the survey, there is apparent error in deed record in terms of the right-of-way. Every single deed has similar curvature of this line, including the 1998 deed prepared by Attorney Jerry Miller, which is not accurate.

After further discussion, the Council reached a consensus to invite the surveyor to attend the December 7th City Council meeting to address the Norriego Point survey results.

B. Councilmember Ramswell
C. Councilmember Destin
D. Councilmember Overdier
E. Councilmember Hebert
F. Councilmember King
G. Councilmember Schmidt

1) Destin Christmas Parade

Councilmember Schmidt recommends going forward with the Destin Christmas Parade.

Councilmember Schmidt moved to support staff's efforts to proceed with this year's Destin Christmas Parade; seconded by Councilmember Hebert.

There were some discussions relative to actions to be taken to promote social distancing and ensuring the safety of the participants.

Councilmember Overdier noted that the situation with the pandemic is getting worse, and to go forward with the Christmas Parade can be perceived as being irresponsible. They can expect to hundreds if not thousands of people on the street and not all of them would be wearing a mask and having the proper social distancing would be impossible.

After further discussions, the Mayor called for a vote on the motion, which passes 5-1 (Council members Schmidt, King, Hebert, Overdier, and Braden voted "yes"; Councilmember Ramswell voted "no"; Councilmember Destin was not present during the voting).

H. Mayor Gary Jarvis
I. Land Use Attorney
J. City Attorney

PUBLIC COMMENTS:

Mr. Steven Menchel, Destin resident and former Council member, stated that mistakes have been made on the Norriego Point survey; and though anybody can make a mistake, they need to call to question some of the mistakes that have been made on the survey. He noted that the task order the City's Public Works Director put out for the recent survey accurately depicted everything the Council has requested. However, it was the fourth tasking Council had given staff for the same survey, and each one had been different. They have asked the survey company to do different things three different times. The initial tasking was given in May 2020. There was a field survey done on August 7th and nothing has changed from that field survey. The surveyor was operating from an August survey based on the November request form the Council.

Mr. Menchel also noted that when New Orleans held their parades this year, they had a tremendous spike in COVID-19 cases immediately after the parades. He urged the City of Destin to be extra careful if they decide to go forward with the Christmas Parade this year.

ADJOURNMENT

Having no further business at this time, the meeting was adjourned at 10:37 PM.

_____
Gary Jarvis, Mayor

ATTEST:

_____
Rey Bailey, City Clerk

MINUTES
SPECIAL MEETING
DESTIN CITY COUNCIL
OCTOBER 6, 2020
DESTIN CITY HALL
ANNEX COUNCIL CHAMBERS
6:00 PM

The Council of the City of Destin met in special session with the following members and staff present:

Destin City Council

Mayor Gary Jarvis
Councilmember Prebble Ramswell
Councilmember Cyron Marler
Councilmember Chatham Morgan
Councilmember Parker Destin
Councilmember Skip Overdier (Virtual)
Councilmember Steven Menchel (Virtual)

Destin City Staff

City Manager Lance Johnson
Public Services Director Michael Burgess
Community Dev. Director Louis Zunguze
IT Technician James Lauria
Land Use Attorney Kimberly Kopp
Deputy City Manager Webb Warren
Grants/Project Manager Jeffrey Cozzard
City Clerk Rey Bailey
Engineering Assistant II Joe Bodi
City Attorney Kyle Bauman

Visitor

Schef Wright, Esq.

CALL TO ORDER

Mayor Gary Jarvis called the meeting to order at 6:00 PM; followed by the recitation of the Pledge of Allegiance.

NEW BUSINESS

- City of Destin Utility Undergrounding Project Management

The Mayor announced that the City received three responsive proposals for the City of Destin Utility Undergrounding Project Management project they put out to bid on May 15, 2020. The three firms will make their presentation tonight, after which the City Council can choose a firm which staff would then negotiate with for the undergrounding project management.

1) CPWG Madrid Engineering Group

Who we are:

- Core Values
  - Clients first
  - Commitment to Excellence

- ❖ Managed ingenuity through teamwork
- ❖ Family as a source of strength
- ❖ Honesty and Integrity
- ❖ Meaningful community involvement
- ❖ Exceptional communications

- Personnel
  - Licensed Professional Civil Engineers – 17
  - Engineer Interns – 5
  - CAD Designers – 4
  - Project Managers – 4
  - Planners – 14
  - Licensed Professional Landscape Architects – 3
  - Licensed Professional Land Surveyors - 3
  - Surveyor Assistants – 7
  - Licensed Professional Geologist – 1
  - Environmental Scientist – 2
  - Management and Administrative Staff – 14
  - Licensed General Contractors – 2
  - Construction Managers – 2
  - Construction Inspectors – 14
  - Laboratory Technicians – 5
  - Drillers – 8
- The CPWG Madrid Advanrtage
  - Experts working with city and county governments
  - Schedule and results driven
  - Relevant knowledge of distribution facilities
  - Excellent governmental relationships with local presence
  - Extensive resources and direct experience
- Presentation Team
  - Cory Carnes, Project Manager
  - Dan Hart, Principal-in-Charge
  - David Greene, Senior Engineer
  - Tommy Barfied, Client Service Manager
  - Matt Svede, Senior Designer
  - Jason Alderman, Assistant Client Service Manager
  - Lynn Cherry, Carpe Diem
  - Steve Tarte, CEO

<u>Experience</u>

- Lynn Cherry – 15-plus years Community Liaison
- Leon Nobles, PE – 28-plus years utility coordination
- Jose Morales, PLS – 18-plus years SUE
- Jimmy Smith, PE – 19-plus years FDOT coordination
- Michael Verner, PE/LAC – 40-plus years Materials Testing
- Cory Carnes, PE – 10-plus years capital projects
- Steve Tarte – 30-plus years municipal expert

- Dan Hart, PE, DBIA – 23-plus years design build
- Tommy Barfield, PE – 34-plus years local FDOT
- Jason Alderman – 25-plus years local and municipal FDOT
- David Greene – 25-plus years Utility Coordinator
- Matt Svede – 16-plus years distribution design
- Jeff Schwartz, PE/PSM – 20-plus years Survey
- Ron Daniels – 36-plus years Distribution Design & Construction
- Todd Chandler, PE – 15-plus years Construction Management
- Matti Rukholm, RLA – 15-plus years Landscape Architect
- Jenni Sieg – 10-plus years Project Coordinator

Similar Work Experience

Municipal Undergrounding Clients & Demonstrated Availability to Successfully Complete Project:

City of Madeira Beach, Archibald Memorial Beach Park

Year complete: 2015
Services include:
- Design
- Permits
- Easements
- Construction Inspection

City of Madeira Beach, SR 699, Phase I

Year complete: 2018
Services include:
- Design
- Permits
- Easements
- Construction Inspection
- Design Build

City of Madeira Beach, SR 699, Phase II

Year complete: 2020
Services include:
- Design
- Permits
- Easements
- Construction Inspection
- Design Build

City of Groveland, Lake David Park, Phase I

Year complete: 2020
Services include:
- Design
- Permits
- Easements
- Construction Inspection

City of Groveland, Lake David Park, Phase II

Year complete: 2021
Services include:
- Design
- Permits
- Easements
- Construction Inspection

Similar Work Experience

Municipal Undergrounding Clients & Demonstrated Availability to Successfully Complete Project:

City of St. Pete Beach, Complete Streets: Pass-a-grill-Way Phase I

Year complete: 2019
Services include:
- Design
- Permits
- Easements
- Construction Inspection

City of St. Pete Beach, SR 699, Phase I

Year complete: 2020
Services include:
- Design
- Permits
- Easements
- Construction Inspection
- Design Build

City of St. Pete Beach, Complete Streets: Pass-a-grill-Way Phase II

Year complete: 2018
Services include:
- Design
- Permits
- Easements
- Construction Inspection

City of Winter Garden, Complete Streets: Dillard Street

Year complete: 2021
Services include:
- Design
- Permits
- Easements

City of Indian Rocks Beach, SR 699 Phase I

Year complete: 2020
Services include:
- Design
- Permits
- Easements
- Construction Inspection
- Design Build

Municipal Undergrounding Clients & Demonstrated Availability to Successfully Complete Project:

Simil ork Experience

City of Redington Shores, SR 699, Phase I

Year complete: 2020
Services include:
- Design
- Permits
- Easements
- Construction Inspection
- Design Build

City of Redington Beach, SR 699 Phase I

Year complete: 2020
Services include:
- Design
- Permits
- Easements
- Construction Inspection
- Design Build

City of North Redington Beach, SR 600, Phase I

Year complete: 2018
Services include:
- Design
- Permits
- Easements
- Construction Inspection
- Design Build

Similar Work Experience

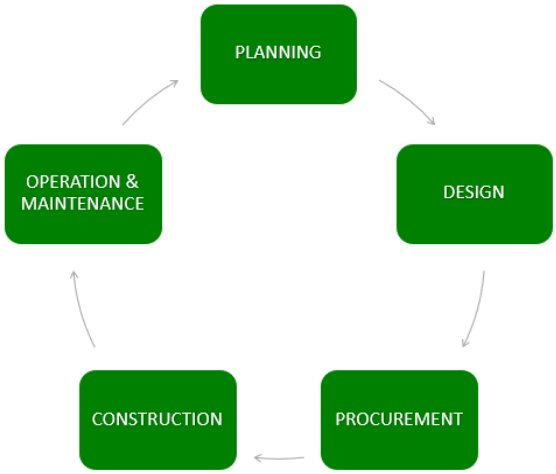
Coastal Communities
Archibald Park

Complete Streets
Pass-a-grill-Way

Construction

03 PROJECT MANAGEMENT

- ✓ **Listen** and understand the city's goals
- ✓ Strategically **target** both feasible and constructible locations
- ✓ **Identify** risk, challenges, and solutions
- ✓ Coordinate and **execute agreements** with impacted area stakeholders
- ✓ Define **scope of work** for both hard and soft infrastructure.
- ✓ **Set** project delivery strategy
- ✓ Control execution through **milestones** and **deliverables**
- ✓ Develop a **baseline** to create consistent expectations
- ✓ **Document** changes and unforeseen conditions
- ✓ **Communicate** open and often



- ➢ Overhead to Underground Conversion
  - ❖ Facilities
    - ▪ Electric
    - ▪ Communications
    - ▪ Water
    - ▪ Gas
    - ▪ Storm
  - ❖ Conversion
    - ▪ Existing
    - ▪ Proposed
    - ▪ Transfer
    - ▪ Removal

- Customer Meter
- Restoration

❖ Coordination
- Federal
- State
- Local
- Public
- Private

➢ Good Relationships with Utility Companies
❖ Cox Communications
❖ Gulf Power
❖ Chelco
❖ South Walton Utility, Inc.
❖ Destin Water Users, Inc.
❖ Okaloosa Gas District

04 COMMUNITY LIAISON

Transportation Clients

FDOT

EMERALD COAST REGIONAL COUNCIL

BLUEPRINT INTERGOVERNMENTAL AGENCY

Okaloosa-Walton Transportation Planning Organization OWTPO

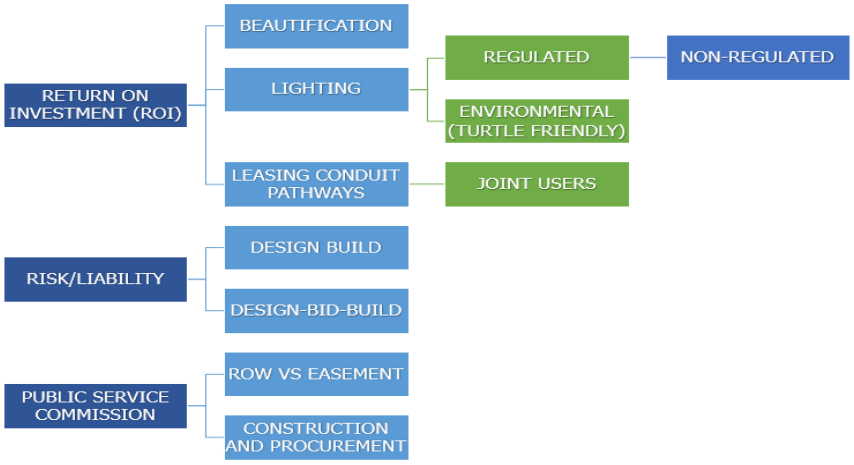
Carpe Diem Community Solutions, Inc.

Supported several Okaloosa County based TPO and D3 Projects

Examples include:

- O-W LRTP
- I-10 @ C.R. 4 PD&E
- I-10 PD&E
- DG 19-01 U.S. 90 & S.R. 188 Resurfacing
- DG 19-07 S.R. 85 Resurfacing
- DG 20-03 S.R 85 Resurfacing
- DG 20-11 S.R. 85 Intersection Improvement
- DG 20-20 I-10 Multi-lane Reconstruction
- I-10 Multi-lane Reconstruction (2 Segments)

05 SOLUTIONS



Why Choose Us?

- Experts working with city and county governments
- Schedule and results driven
- Relevant knowledge of distribution facilities
- Excellent governmental relationships with local presence
- Extensive resources and direct experience
- CPWG Madrid Underground Advantage
  - We have designed coastal systems
  - We have provided project management
  - We have provided CEI
  - We have protected clients from enhancement
  - We have constructed undergrounding projects

The CPWG Madrid Advantage

Prime Consultant Licensing and Credentials Comparison	Utility Consultants of Florida	HBK	CPWG Madrid
Pursuant to section 471.023(2), F.S., a business organization or other persons practicing under a fictitious name, offering engineering services to the public **must be qualified by an engineer licensed** under Chapter 471, F.S.	no	YES	YES
State of Florida **Licensed Surveying** Company	no	YES	YES
State of Florida **Licensed Landscape** Architecture Company	no	no	YES
State of Florida **Licensed General Contractor**	no	no	YES
Electric, Telecom & Cable undergrounding experience in **Florida**	YES	unknown	YES
Electric, Telecom & Cable undergrounding experience in **Coastal Florida** municipalities	YES	unknown	YES
Florida Based Engineering, surveying, LA & GC Company	no	no	YES
Year Established Business was **Established in Florida**	2018	2016	**2004**
Established offices in **Florida Panhandle**	no	no	YES
Number of offices in State of Florida	1	1	**7**

QUESTIONS/DISCUSSIONS:

Councilmember Destin

This is an ambitious project. The big challenges are the planning and coordinating during Phase 1 and the actual construction in Phase 2 of the project.. There will be a tremendous amount of work once the City gets in a relationship with Gulf Power and other pertinent organization in coordinating all the moving parts. He wants to make sure the firm is confident enough and are prepared to handle all these challenges. .

Proposer/Respondent: *The firm is in the middle of working with the local program manager going through all the steps negotiating with Duke Energy at the moment. Their team has had experience from the coordinating standpoints and in working with Florida Power and Light and Duke Energy and the systems they are involved in. They can definitely handle this project.*

Councilmember Ramswell

What are they looking at realistically in terms of time frame from start to finish?

Proposer/Respondent:

Most of the time frames depend on the people involved; but the City is doing all the right things in getting the right people involved. They can help in making sure the time frame is not extended more than necessary. Each phase normally takes a couple of years at a time. Five to 8 years from start to finish may be a little aggressive, but they feel they can make it happen.

Councilmember Ramswell

A lot of the work will be done along US Hwy 98, which is a major thoroughfare. What sort of planning and ideas would you have for controlling or managing the traffic and have you dealt with a major thoroughfare in previous projects such as the one they have in Destin?

Proposer/Respondent:

They are currenlty working on Gulf Blvd at St. Petersburg area. It is a very intense area for tourists. They are coordinating with the local community. They are making sure school busses are not impeded. They are managing speed bump locations that may help support the safety in that area. They will listen to the community's concerns and suggestions every step of the way at every stage of the project. They will have visuals that will go all the way to the State level that will verify safety. They also work with the community to make sure they can work around their activities/festivities to ensure minimum disruptions.

Councilmember Menchel

Please tell us the availability of the lead and the other key personnel whom your company will assign to the City's undergrounding project. Over the next 2 years and over the next 4 years.

Proposer/Respondent:

They have local presence. They will dedicate resources locally. They will get total involvement from the local community.

Councilmember Menchel

Please describe your understanding of wehat is involved in the City's undergrounding project.

Proposer/Respondent:

Everybody that will be affected – the electric facilities, telecommunication facilities, neighboring coops, etc. – and the joint users or people they will be working with regularly will be part of the project. The firm will be heavily involved in the initial review of their systems to make sure they do not impact their interconnectivity.

Councilmember Menchel

Although final decisions have not been made, you should reasonably assume that the City of Destin's undergrounding project will require some bond financing. What experience to you have in supporting any bond financing efforts?

Proposer/Respondent:

Like other cities, the City of Destin will hire an attorney to handle the bond financing for the project. The firm will provide the information necessary in terms of project costs, timing, etc, for the bond attorney to use in acquiring the bonding.

Councilmember Menchel

Has your company or any member of your team ever been involved in any litigation relating to UG projects? Contracts relating to the construction or installation of undergrounding facilities or to the management of such undergrounding projects?

Proposer/Respondent:

No.

Councilmember Menchel

Has your company or any member of your team ever been removed from a project, or told to stop work on a project, by a client?

Proposer/Respondent:

No.

Councilmember Menchel

Has your company ever been sued for breach of contract?

Proposer/Respondent:

The firm hired a sub-contractor architect in Tallahassee to work on their Panhandle project on historic housing they are doing for Florida Municipal League Insurance Trust. The owner requested that they remove the sub-contractor from the project. They sued the firm for breach of contract. The firm was able to prove they work on the project after they were told not to work on the project. The firm had not heard from them for 4 ½ months; and so they assume the case is over and they are not going to pursue it any longer.

Councilmember Overdier

They have construction projects along US Hwy 98 for about 3 years now and quite possibly a year away from completion. The community as well as the 40,000 visitors they get on a weekly basis are getting weary about this construction. As they move forward with the undergrounding project, how much would it impede the flow of traffic along US Hwy 98?

Proposer/Respondent:

In the firm's experience in working with utility companies, they have determined that utiilty companies have the ability to work in areas they can reach safely and that are lease impacted and minimize the time being in the roadway. The firm has the ability to determine and help find the location of those areas.

Councilmember Overdier

Has the firm fully determined this is about an 8-year project?

Proposer/Respondent:

Yes, and the firm will be able to explain the breakdown of the phasing and schedules.

Councilmembert Ramswell

She would like to afford staff and/or the City's special counsel for this project Attorney Schef Wright to ask questions.

Attorney Schef Wright

What is the difference between the firm's project manager and the principal in charge of the undergounding project in terms of their responsibilities?

Proposer/Respondent:

The principal in charge will handle the budgeting aspects and the timing of the project and make sure the phasing is right and there is financing and necessary resources to cover it. The project manager is a technical engineer and will handle the technical aspects of the project.

Attorney Schef Wright

Who will he, the City Manager or other City staff member involved in the project needs to contact first if they need answers to questions?

Proposer/Respondent:

Their primary contact is the project manager.

Attorney Schef Wright

Some of the municipalities he has worked with in the past for a similar project have hired other contractors to do utility work and saved a lot of money. In this firm's work with other municipalities, how much of that work had been done by a contractor engaged by their municipal clients rather than by the electric company?

Proposer/Respondent:

The firm did a semi-design build with 5 of the 6 municipalities they have worked with. They designed and constructed all the conduits, pads, and removed all overhead utilities. Most of it in public right-of-ways and not in private easement. The firm did 50 percent of the construction at a significant savings.

Attorney Schef Wright

What was the longest project this firm had ever worked on in terms of a full circuit mile?

Proposer/Respondent:

10 to 12 miles total run.on US Hwy 699. They have also done many smaller undergrounding projects with various communities.

Councilmember Marler:

Does the firm plan to conduct all required coordination with all utilities involved in the project beforehand or with each individual utility company as they go through the project?

Proposer/Respondent:

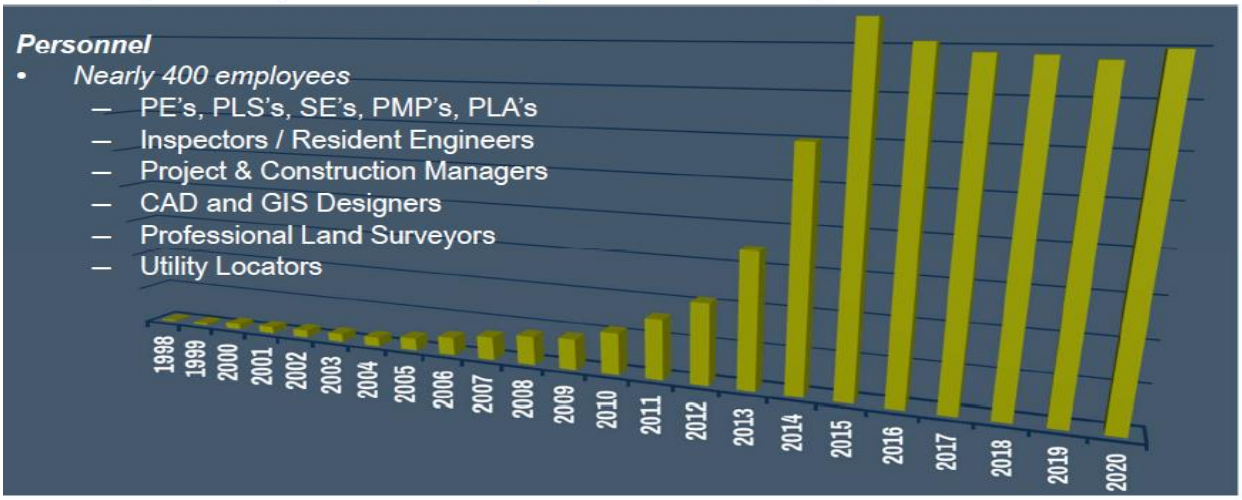
The firm will strongly advocate for the City and coordinate matters with everyone beforehand. They will overlay all the possible scenarious and all the impact in the areas for everyone to understand to avoid any rework and unnecessarily impacting everyone several times.

---

2) HBK Engineering Group (Virtual Presentation)

History and Company Profile

- Founded 1998
- Headquartered in downtown Chicago, IL with offices in:
  - *Chicago, IL*
  - *Oakbrook, IL*
  - *Philadelphia, PA*
  - *Norristown, PA*
  - *Newport Beach, CA*
  - *Baltimore, MD*
  - *Iowa City, IA*
  - *Cedar Rapids, IA*
  - *Denver, CO*
  - *San Diego, CA*
  - *Oak Creek, WI*
  - *San Antonio, TX*
  - *Los Angeles, CA*
  - *Lake Mary, FL*
  - *Indianapolis, IN*
  - *Warwick, RI*



Expertise

- Since our founding in 1998, HBK has focused our engineering and design services on the utility industry.
- Full service Professional Engineering, Construction Engineering, Surveying, Land Development and GIS firm with a focus on utility engineering and design
- Background in subsurface utility engineering in dense urban environments
- Large and complex design projects
- HBK has concentrated its efforts on developing our expertise in the design of safe, cost effective, and constructible utility installations.

Supporting Utility Markets

- Power, Gas, Telecommunications, Water Management and Infrastructure

Surveying & Locating

- Topographic, ALTA, Boundary, Easements, Drones, Laser Scanning, RD Detection

Our Clients

Electric
- Distribution and Transmission Design Services
- PM/CM and Construction Inspection Services
- Clients include: *ComEd, AEP / Indiana Michigan Power, WeEnergies, PECO, ATC, PPL, Dairyland Power, PSE&G,* ***Duke Energy****, BGE, CPS Energy, IPL*

Gas
- Distribution and Transmission Design Services
- PM/CM and Construction Inspection Services
- Clients include: *People's Gas of Chicago, Nicor, North Shore Gas,* ***TECO****, PECO, Alliant, PGW, UGI, BGE, CPS Energy, Southwest Gas,* ***Florida City Gas****,* ***Florida Public Utilities***

Telecommunications
- Wired and Wireless Design and PM/CM Services
- Clients include: *Verizon, AT&T,* ***CenturyLink****,* ***Comcast****, Level(3), Zayo, Crown Castle,* ***WOW****, MOX, many others*

Water / Water Management
- Water Main / Service Design and PM/CM Services
- Clients include: *CDWM, CMWRD, Aqua Pennsylvania, Chicago Heights*

Locating
- National Grid, City of Chicago, ComEd, PPL, Enwave, CenturyLink / Level3, Crown Castle / Lightower, RCN, WOW, WeEnergies, PGL, JCDecaux

Utility Coordination

What are a municipality's biggest utility concerns with undergrounding?

Designing in a Vacuum
- Agency and utility design being performed autonomously and thus conflicting at the last minute

Delays
- Material acquisition
- Multiple contractors working in the same area
- Unforeseen Obstacles
- Weather
- Poor planning and coordination

Unanticipated expenses due to
- Unforeseen obstacles
- Weather
- Contractor construction delays
- Poor planning and coordination

Impacts to the Right-of-Way
- Restoration
- Traffic Management

Public Sentiment / Approval
- How will it impact a resident's day to day commute?
- What is this going to cost the resident?
- What are the advantages to the resident?

Coordination
- Who's responsible for interface?
- Will the utilities get on board?
- Can contractors work together?

What are the Keys to Success?

Early Engagement of Vested Parties
- Municipal entities
- Utilities
- Public

Clear Understanding of Project Structure
- Lead agency
- Utility Participants
- Public Interaction
- Regulatory Requirements
- Relocation Process

Understanding of Utility Requirements
- Operational constraints
- Facility clearance
- Regulatory
- Installation requirements

Continued Communication
- Open and directed dialogue throughout the relocation process with the involved parties
- Progress notification to the public

Coordination
- Municipal entities
- Utilities
- Installation Contractors and Design entities

Utility Coordination

Planning & Design Approach

- ***Create list of all vested companies and appropriately the contacts for decision makers / loca external affairs individuals within these entities***
- ***Plan Initial "idea" meeting with these parties to get everyone thinking and engaged in the conversation / concept***
- ***Work to obtain public buy-in of undergrounding facilities and the potential impacts***
- ***Lead entity (typically the utility coordination group) gathers information on existing conditions***
- ***Determine funding requirements, needs and availability for all entities***
- ***Determine overall schedule, to include planning, design and construction requirements***
- ***Determine construction approach concept:***
  - Separate installations and installation contractors
  - Joint trench installations
  - Hybrid approach where main civil infrastructure installed by one contractor with cabling etc. installed by utility specific contractors. For example, the utilities may perform their own infrastructure cutovers.
- ***Determine contracting approach:***
  - Who pays for what and how much should they pay?

- ***Work through questions of ownership and control of existing and proposed infrastructure***
- ***Obtain all planned infrastructure improvements for within the city limit's, 5-year and 10-year plans***
- ***Determine Overall Design Approach:***
  - One compiled installation drawing set versus multiple separate installation drawing sets
  - Review cycle: 30%, 60%, 90% or some other approach.

- ***Utility Coordination entity to:***
  - Collect and compile all existing infrastructure atlases, records, drawings, etc.
  - Develop, implement and oversee SUE program
    - *ASCE LEVELS A, B, C and D*
    - *Testhole operations*
    - *Locating*

Planning & Design Approach

- ***Typically, each utility / entity determines relocation requirements and creates a single set of plans***
- ***If each utility creates a plan set, they must be working with the same base and design drawings provide by the municipality***
- ***Design entities representing the utilities shall create designs for input into overall plan***
- ***Create Conflict matrix to***
  - Review major conflicts
  - Coordinate impacts
  - Proposed adjustments / improvements the proposed installation
- ***Determine needs for new / amended easements***
- ***Engage contracting community for input on:***
  - Effective implementation of proposed installation means & methods
  - Recommended alternatives
  - HBK has a set of great resources as a member of the Quanta Services Group for

- ***Construction Bid Cycle***
  - Dependent on construction approach
  - Utilities, Municipality and Utility Coordination Entity develops bid documents
  - Communication to bidders
  - Lump sum / unit pricing
  - T&E NTE
  - Cost Plus

- ***Communication with Utilities and installation Contractors (one or many)***
  - Schedule
  - Coordinate activities
  - Permitting
  - Traffic control arrangements.

- ***Coordinate Field Oversight***
  - Utility Resident Engineers
  - Municipal Resident Engineers
  - Utility Coordination Entity Engineers
  - Implementation of RFI and FCR programs
- ***Develop Record Survey Program***
  - Level of accuracy is important for maintenance and future protection of infrastructure
- ***Develop Record Drawings***

Work in the Electric Utility Industry

Electrical Distribution Design Role

- *Electrical, Mechanical, Civil, Structural Overhead and Underground Design*
- *Existing easement research, boundary establishment and new easement acquisition*
- *O-Calc, SPIDA, Pole Foreman and home-grown platform utilization*
- *Pre-design, post-design and pre-construction site walk downs*
- *Permit acquisition, Municipal / Public outreach and coordination*
- *GIS platform implementation and management*
- *Technical & Financial Challenge participation*
- *Site Topographic and Network Vault Survey*
- *Record data acquisition and incorporation*
- *Public Improvement Conflict Coordination*
- *Contractors Means and Methods Designs*
- *Outage Planning & Switching Requests*
- *Bill of material generation and ordering*
- *Vegetation Management coordination*
- *Engineering Construction Support*
- *IKE4 Program Implementation*
- *Geotechnical Exploration*
- *Construction Staking*
- *GIS Area Analysis*

Work in the Gas Utility Industry

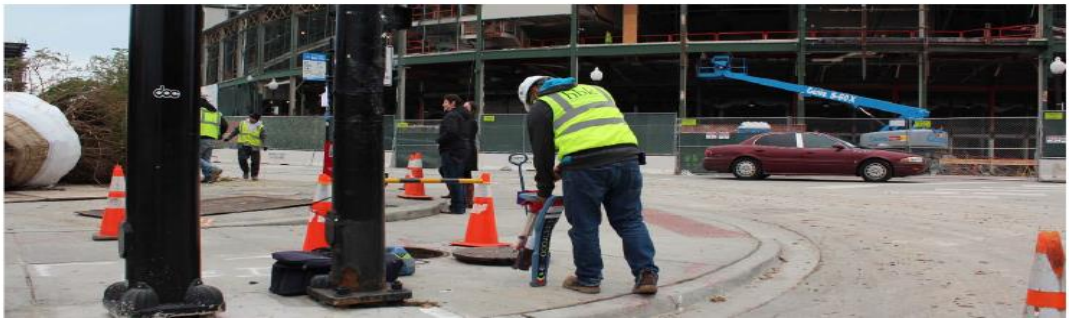
Gas Systems Design Role

- *Existing easement research, boundary establishment and new easement acquisition*
- *Permit acquisition, Municipal / Public outreach and coordination*
- *Pre-design, post-design and pre-construction site walk downs*
- *Mechanical, Civil, Structural and Geotechnical Design*
- *GIS platform implementation and management*
- *Distribution, transmission and station designs*
- *Site Topographic and Network Vault Survey*
- *Record data acquisition and incorporation*
- *Public Improvement Conflict Coordination*
- *Contractors Means and Methods Designs*
- *Construction Installation Inspection*
- *Engineering Construction Support*
- *Geotechnical Exploration*
- *Construction Staking*
- *GIS Area Analysis*

Work in the Utility Locating Industry

Utility Locating Approach

- Strive to raise the standards for locating as a whole
  - Treat locating as a critical part of the construction process
  - Locating as a component of the SUE process
- Emphasis on Locating vs Clearing
  - Buffer analysis to reduce tickets
- Emphasis on training starting with Staking University
- Emphasis on understanding the utilities we protect
- Emphasis on employee retention
  - Providing a career path / increasing ownership and accountability
  - Locators cross-training in other disciplines

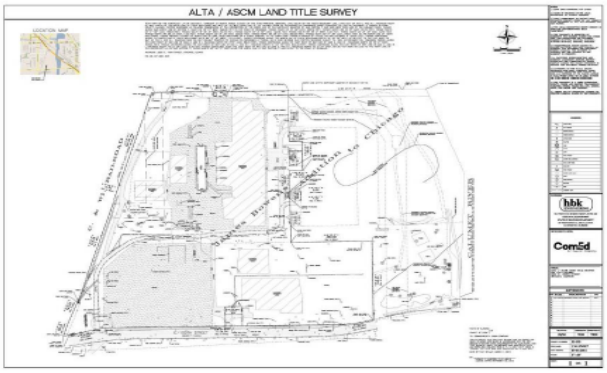


Work in the Utility Industry

Surveying & Scanning

HBK Engineering is a Licensed Professional Land Survey Firm. HBK field crews and CAD design staff, led by our in-house Professional Land Surveyors, combine their expertise and knowledge using state-of-the art tools and instruments to provide reliable survey services for land development, construction and utility projects. HBK maintains multiple field crews, professionally equipped to provide accurate and responsive surveying services across a diverse range of fast-tracked projects for both public sector and private sector clientele. Services include:

- Plats of subdivision, vacation, easement and dedication
- Condominium surveys & vertical subdivision
- Above and below grade construction layout
- Settlement and Installation monitoring
- Easement evaluation and acquisition
- FAA 1A / 2C Certification Letters
- FEMA Elevation Certificates
- Boundary & ALTA surveys
- Topographic Survey
- 3D Laser Scanning
- GIS management
- Control networks
- Peer Reviews
- Drone survey



Field Data Collection Tools

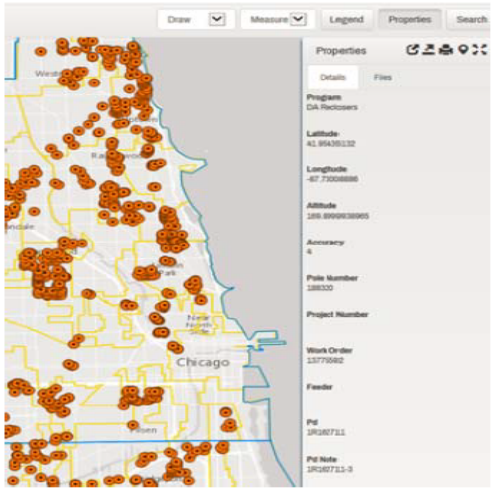
Mobile Data Collection Tool

HBK has developed a cloud based mobile data collection on a GIS platform that allows our Team to remotely collect data. Data is collected in the field and pushed through the cloud into HBK's hosted ESRI GIS based platform, giving our engineers, project managers and clients immediate access to valuable data – even allowing for judgements to be made while field resources are still on-site, minimizing the need for additional site visits.

Mobile data collection tool allows for consistent data capture of field notes, progress status, photos, video, audio, single and multi-selection lists, branching logic, GPS data, and more.

Information collected can be viewed through a Web-based interactive GIS browser developed and hosted by HBK.

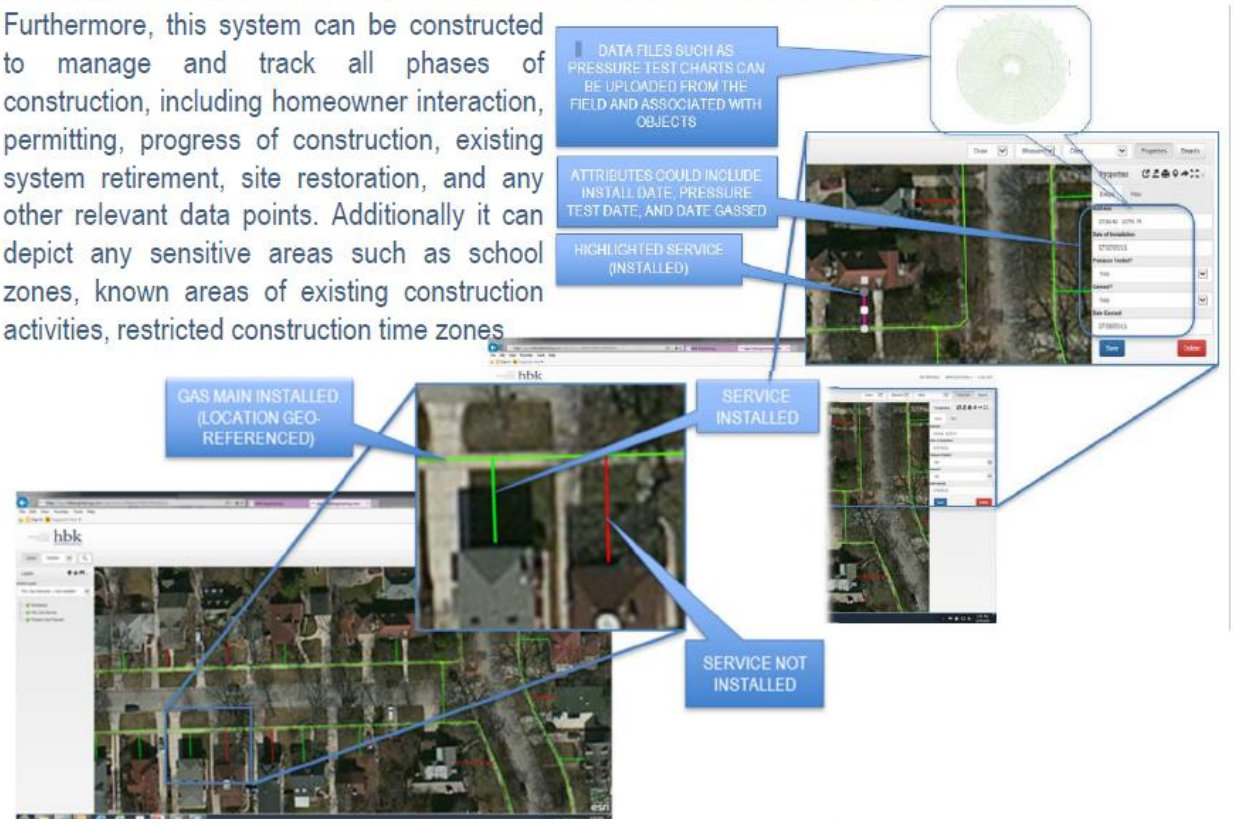
Users can view and download photos, reports, asset data, upload sketches, generate project boundaries, or interact with any other available datasets such as county parcel data, aldermanic wards, client operating regions, city boundaries, etc.



Construction Management / Inspection / Observation Tools Example

The following Figures are based on a hypothetical project and are intended to provide a basic depiction of capabilities. Full development would be done in close collaboration with Client's project team and could incorporate any type of document such as a permits, material and location specific records, system tests, field verification data or data such as photos, diagrams, GPS location tied information.

Furthermore, this system can be constructed to manage and track all phases of construction, including homeowner interaction, permitting, progress of construction, existing system retirement, site restoration, and any other relevant data points. Additionally it can depict any sensitive areas such as school zones, known areas of existing construction activities, restricted construction time zones.



QUESTIONS/DISCUSSIONS:

Councilmember Ramswell:

Does the firm plan on establishing a local office for this project if selected?

Respondent/Proposer:

Yes. They don't believe they would be effective otherwise.

Councilmember Ramswell:

She did not see Gulf Power as one of the electric companies this firm had worked with before.

Respondent/Proposer:

That is correct. Gulf Power is owned by NextEra, to which they have a very strong relationship. The firm is confident they will be able to work side by side with Gulf Power.

Councilmember Ramswell:

How would the firm establish relationships with other entities in the community with which they have not worked before such as Okaloosa Gas?

Respondent/Proposer:

It would be a multi-faceted approach, but they would first reach out to their local engineering entities and determine who all are the vested parties that would be affected by the project. The firm would also work with their local contracting partners to determine which other individuals they would need to contact.

Councilmember Menchel:

Please tell us the availability of the lead and the other key personnel whom your company will assign to the City's undergrounding project: Over the next 2 years.

Respondent/Proposer:

The lead they would assign to the project would be available to the City if the commitment is needed 100 percent of the time. The lead is willing to relocate in order to establish that relationship.

Councilmember Menchel:

Who would be the City Manager's immediate point of contact or "go to person" once the project is underway?

Respondent/Proposer:

The initial point of contact would be the Senior Vice President/Division of Engineering. Once they have established the contractual relationship, it would be the lead engineer.

Councilmember Menchel:

Please describe your understanding of what is involved in the City's undergrounding project.

Respondent/Proposer:

A lot of things are involved with the project. It is an understanding of all the stakeholders, all the impacted utilities and agencies, and how things fit in the space available to them. The overhead distributions, communications, and transmissions into the underground environment in a structure

that not only works from the financial standpoint but from the schedule and public impact standpoint.

Councilmember Menchel:

What is your expectation of who – as between the utility/utilities and their contractors, the City team, and contractors engaged by the City – is going to be performing what work in executing the project?

Respondent/Proposer:

The firm could do everything from the utility coordinating, management, and undergrounding standpoints; not just the construction management, not just the engineering but if needed, the firm could bring in the contractors to do all of the undergrounding, all of the overhead removal, and all of the work required to complete the project.

Councilmember Menchel:

Although final decisions have not been made, you should reasonably assume that the City of Destin's undergrounding project will require some bond financing. What experience do you have in support any bond financing efforts?

Respondent/Proposer:

The firm has individuals that are experts on this matter. They have always provided the backup documentations, whether in written form or in drawing form to the legal team and external affairs personnel depending on who is involved to find the funding and work through all the legal aspects of the project.

Councilmember Menchel:

Has your company or any member of your team ever been involved in any litigation relating to undergrounding projects? Contracts relating to the construction or installation of undergrounding facilities or to the management of such underground projects?

Respondent/Proposer:

No.

Councilmember Menchel:

Has your company or any member of your team ever been removed from a project, or told to stop work on a project, by a client?

Respondent/Proposer:

No.

Councilmember Menchel:

Has your company ever been sued for breach of contract?

Respondent/Proposer:

No.

Attorney Schef Wright:

Where is the firms lead engineer for this project located?

Respondent/Proposer:

The lead engineer is currently in Chicago handling the firm's street widening and beautification projects in Illinois and Wisconsin.

Attorney Schef Wright:

If this firm is hired by the City, who would be the project manager for this project?

Respondent/Proposer:

One of their project managers has retired recently and another took a job with another company; however, they have included copies of resumés along with their presentation from 3 individuals who could potentially be the project manager for this project.

Attorney Schef Wright:

Who on the project team for the City of Destin project has worked as the project manager or owner's representative for an electric utility for overhead to underground conversion project?

Respondent/Proposer:

Mr. Donald Kleyweg, Senior Vice President/Director of Engineering, Ms. Bethany Turk, Division Lead, and Mr. John Greiger, Engineering Lead/Program Manager have all worked as utility coordinators for overhead to underground conversion project in Illinois and Wisconsin.

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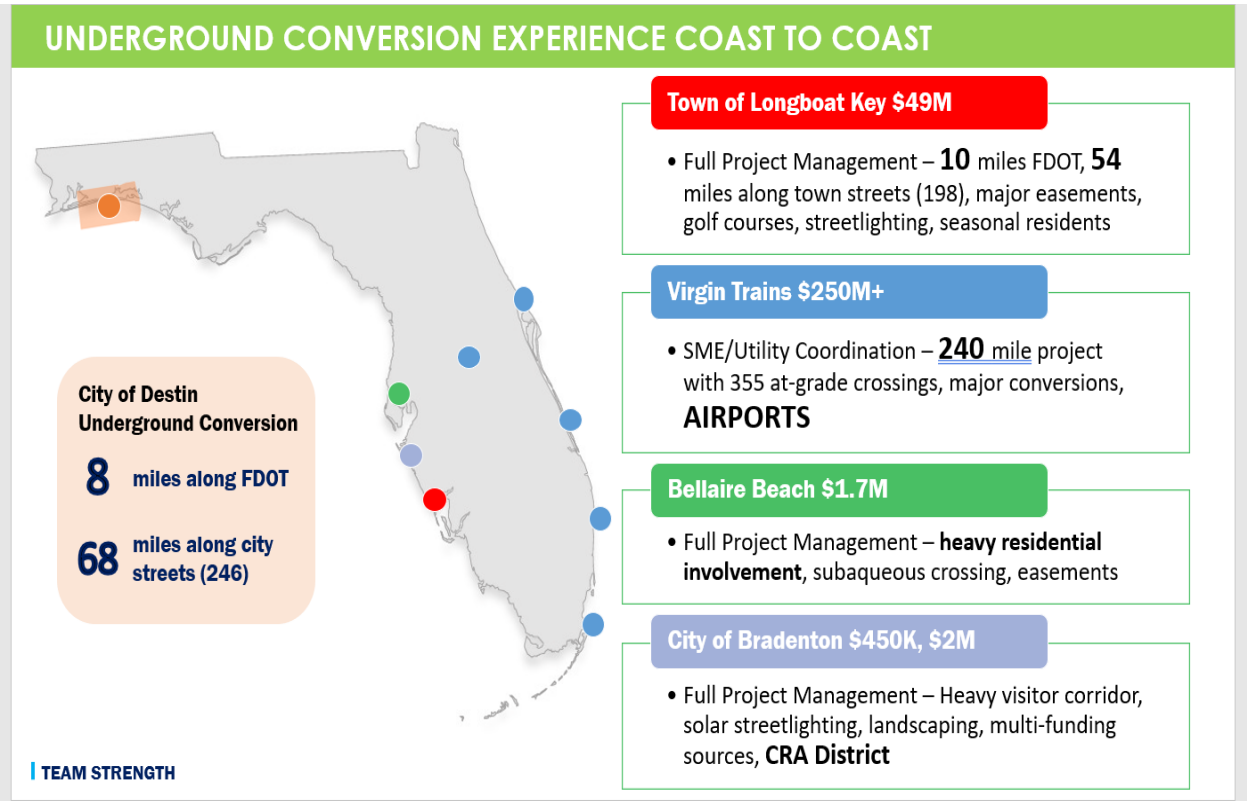
3) Utility Consultants of Florida

Our firm is built on serving the best interest of our clients in unique and creative ways to ensure their vision for their undergrounding project is achieved.

- Quality Service
  - We listen to identify your goals and objectives
  - Positive track record
  - Not driven by utilization goals
- Client Relationships
  - We have great relationships with our clients that continue even after project completion. This includes long standing relationships with the utility owners
- Exclusive Focus
  - We specialize in TURNKEY underground conversion projects
- Employee Expertise
  - Highly sought-after project managers with extensive experience on undergrounding projects



OUR EXPERIENCE ON LOCAL FLORIDA UNDERGROUNDING PROJECTS

Bellaire Beach
Underground Conversion

- ✓ Revised Original Estimates
- ✓ Commissioner & City Manager reports
- ✓ Funded by special assessments
- ✓ Worked with **Bryant Miller Olive**

Bradenton Beach
Underground Conversion

- ✓ Original Estimates
- ✓ CRA & Appropriations Funding
- ✓ CRA District and extremely heavy tourism corridor

ZERO CONTINGENCY UTILIZED!

Longboat Key
Underground Conversion

- ✓ Revised and Created Estimates
- ✓ Funding, methodology, and court testimony - **Bryant Miller Olive**
- ✓ Major construction sequencing
- ✓ Major easement assessment
- ✓ REDUCED SCHEDULE (Hurricane Irma)

ZERO CONTINGENCY UTILIZED!

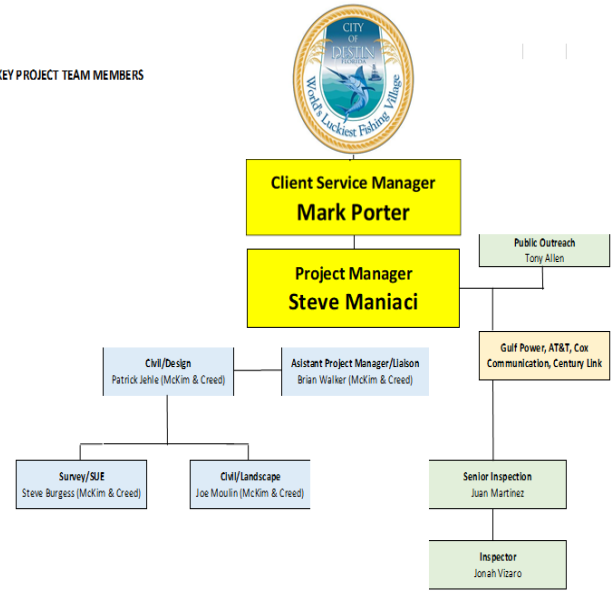
OUR EXPERIENCE ON LOCAL FLORIDA UNDERGROUNDING PROJECTS

Virgin Trains/AAF
Major Utilities Project

- ✓ Mega project
- ✓ Private funding & financial audits
- ✓ Major construction sequencing
- ✓ Major aerial to underground & highly critical communication relocations
- ✓ Involves close coordination around FTL, OIA and Miami airports.

KEY STAFF

KEY PROJECT TEAM MEMBERS



Principal-In-Charge
Mark Porter

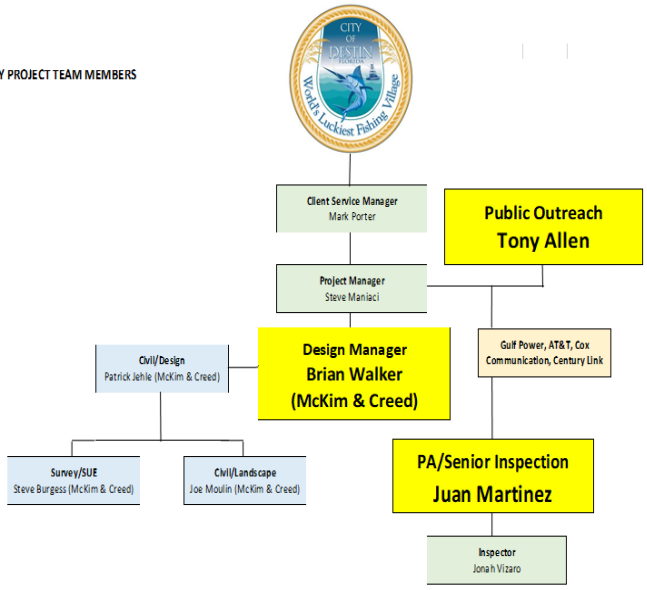
- 32 years of experience mostly high profile & complex projects
- Had the privilege of preparing and presenting the Florida Department of Transportation (FDOT) Engineering Technician Academy on utilities in design & construction for 6 years
- Virgin Trains utility PM from Orlando to Miami
- Will support design efforts, funding & methodology, procurement, negotiations, management & oversight, and support PM

Project Manager
Steve Maniaci

- 35 years of experience
- Serves several local and state utility organizations/groups, including serving as a "Co-Chair" for the electrical interest group for the Florida Utility Coordinating Committee (FUCC)
- Will serve as PM to oversee estimates, planning & sequencing, field assessments, utility coordination and design efforts, and manage all phases of the construction project from initial planning and development through each project phase of engineering design, resource management, installation, start-up and final turnover to operations

KEY STAFF

KEY PROJECT TEAM MEMBERS



Design Project Manager
Brian Walker
McKIM&CREED

- 17 years of Project Manager experience
- 9 years of experience with the City of Destin
- Will manage survey design and create files to support utility owners design, support any City desired design for streetlight, landscape, or other design needs

Public Outreach
Tony Allen

- Passionate and energetic personality. Keen on public perception with U/G projects
- Will create and/or support website, notices, information brochures, create database and contacts - Street Captain, HOA interface, group meetings, Coffee w/ the Contractor

Project Administrator & Sr Inspection
Juan Martinez

- 16 years of experience
- Worked on numerous utility underground conversions project on both the east and west coast of Florida
- Will support Steve in all PM efforts and lead inspection operations including inspections with UAO's

TEAM STRENGTH

ADVANCING THE PROJECT

FUNDING & INITIAL DATA COLLECTION

- *Identify Funding*
- *Cost Estimates*
- *Methodology & Assessments/Bonds*
- *Ground-truthing*
- *CIF's*
- *Sequencing of the work*
- *Baseline survey for utility design*

UTILITY DESIGN

- *Design Initiative & Support*
- *Utility Negotiations evaluation*
- *Constructability*
- *Permits*
- *Construction Methodology & Sequencing of the Work*
- *Master Schedule*

PROCUREMENT

- *Funding Control*
- *Review and make recommendations on BCE*
- *Project Delivery*
- *Procurement Package*
- *Solicit qualified contractor interest*
- *Prepare Bid/Advertisement*
- *Manage bidding negotiations*

CONSTRUCTION MANAGEMENT

- *Master Schedule*
- *Key Stakeholders*
- *City Manager and Council Member updates*
- *Construction administration & planning*
- *Project tracking & reporting*
- *Public Outreach*

POST CONSTRUCTION

- *Construction survey & as-builts*
- *Easement determination & recordings*
- *Contract Documentation & Close-out*
- *Switching*

DESIGN CONCEPT & BCE → **FUNDING, PROCUREMENT & FINAL**

ADVANCING THE PROJECT

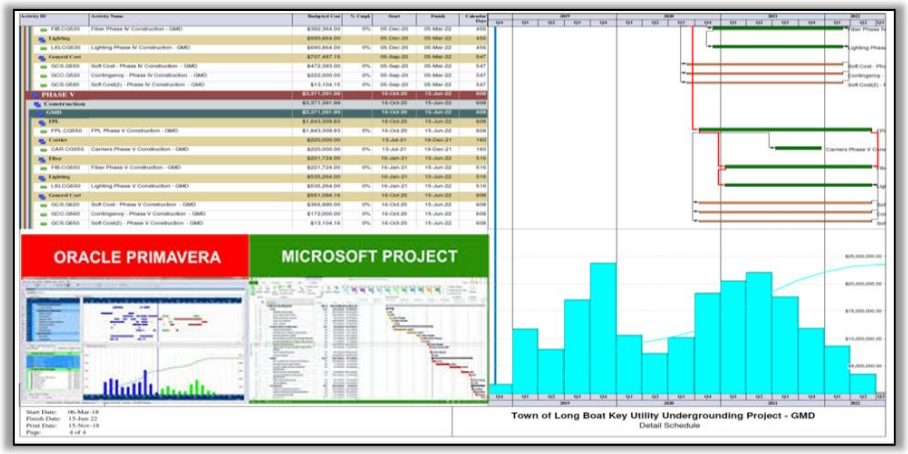
FUNDING & INITIAL DATA COLLECTION

- *Identify Funding*
- *Cost Estimates*
- *Methodology & Assessments/Bonds*
- *Ground-truthing*
- *CIF's*
- *Sequencing of the work*
- *Baseline survey for utility design*

FUNDING

Staff with in-depth understanding of the process that includes a SUCCESSFUL & PROVEN TRACK RECORD on one of the states largest underground conversion project and one of the countries largest rail project

Experienced staff with the assessment methodology process, court appearance for bond validation, and budget updates & audits – CREDIBILITY WITH LEGAL AND FINANCING



ADVANCING THE PROJECT

UTILITY DESIGN

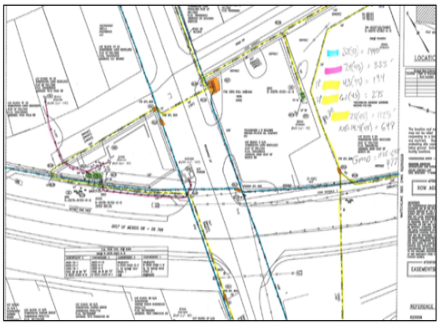
- *Design Initiative & Support*
- *Utility Negotiations evaluation*
- *Constructability*
- *Permits*
- *Construction Methodology & Sequencing of the Work*

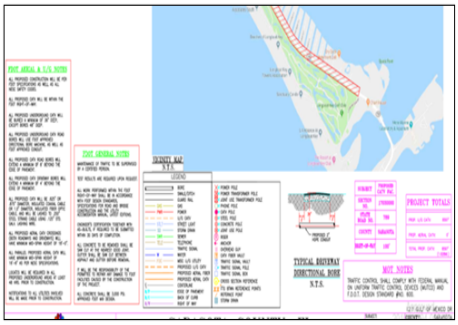
UTILITY DESIGN – GULF POWER

- ✓ **WILL NOT** allow design of their facilities
- ✓ Your Non-Binding cost estimate will include a design fee
- ✓ If they allowed design, you still have time and money to spend on the utility owner to review & accept
- ✓ The FDOT permit is in the utility owners' name
- ✓ Errors & Omissions

"Duke will not accept anyone else's design of the configuration of our system." - Miriam Tucker, DUKE

"Our tariff is pretty clear on this subject. FPL does its own design we do not contract this out to the undergrounding applicant." - Chanda Young, FPL





ADVANCING THE PROJECT

UTILITY DESIGN

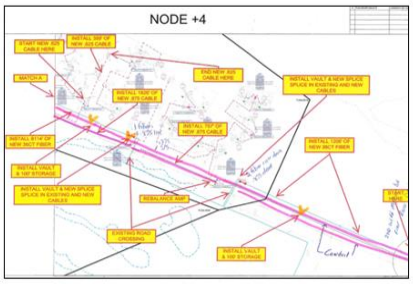
- *Design Initiative & Support*
- *Utility Negotiations evaluation*
- *Constructability*
- *Permits*
- *Construction Methodology & Sequencing of the Work*

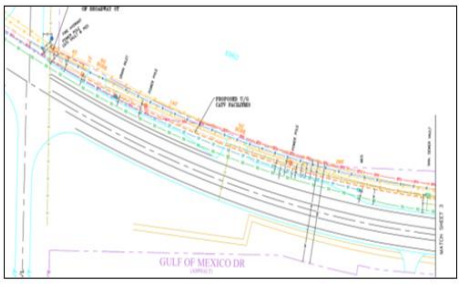
UTILITY DESIGN – AT&T, Century Link, COX Communications

- ✓ Assessment of existing infrastructure (why is this critical?)
- ✓ Betterment & Negotiations
- ✓ End user/field connections

RELATIONSHIPS!!!

These designs are different and key to sequencing of the overall work





ADVANCING THE PROJECT

PROCUREMENT

- *Funding Control*
- *Review and make recommendations on BCE*
- *Project Delivery*
- *Procurement Package*
- *Solicit qualified contractor interest*
- *Prepare Bid/Advertisement*
- *Manage bidding negotiations*

PROCUREMENT – CRITICAL STEPS

Gulf Power vs City Contractor
We will provide the City with options & recommendations based on the BCE

Schedule & Milestones
Clear expectations with the City's objective on schedule, public commitments, and key milestones

AT&T, Cox Communications, Century Link
We will evaluate each one independently to see what is the most cost-efficient opportunity for the City.

Contractor Interest & Participation (Expectations)
We want to create a competitive group of highly qualified contractors.

Qualified Contractor, Specifications Package, Plans Preparation
We prepare procurement and plan packages on some of the largest projects that also include a variety of "project delivery methods" to best suit the client. **RFQ**

ADVANCING THE PROJECT

CONSTRUCTION MANAGEMENT

- *Master Schedule*
- *Key Stakeholders*
- *City Manager and Commissioner updates*
- *Construction administration & planning*
- *Project tracking & reporting*
- *Public Outreach*

CONSTRUCTION MANAGEMENT – EASEMENTS & DIRECTIONAL BORE

- ✓ City's new ordinance
- ✓ Sequencing and planning (layout specification)
- ✓ Easements and awareness of affected properties
- ✓ FDOT corridor
- ✓ Seasonal residency

ADVANCING THE PROJECT

CONSTRUCTION MANAGEMENT

- *Master Schedule*
- *Key Stakeholders*
- *City Manager and Commissioner updates*
- *Construction administration & planning*
- *Project tracking & reporting*
- *Public Outreach*

CONSTRUCTION MANAGEMENT – SWITCHING & STAGING

- ✓ Switching
  - ✓ Gulf Power's expectations
  - ✓ Critical timing
  - ✓ Coordination efforts, including communication company's
- ✓ Staging
  - ✓ City land options
  - ✓ Co-op projects
  - ✓ Contractor

Why Utility Consultants of Florida Team?

- Similar Project Size and Scale
  - No learning curves
  - Long history of success on large undergrounding conversion projects
- Funding and Finance Experience
  - History of accurate estimates
  - Assessment methodology and bond council relationships
- Understanding of Scope
  - Experience with Florida undergrounding conversion projects
  - Experience with utility and contractor negotiations
  - Creative project delivery options
- Responsive and Transparent
  - City Manager, staff, and Council member updates
  - Easements
  - Public outreach
- Budget Oriented
  - Proven track record in keeping project cost down
  - Multi-disciplinary staff
  - Committed to staff and project's success

QUESTIONS/DISCUSSIONS:

Councilmember Ramswell:

What is the firm's expected time frame for completion of this project?

Respondent/Proposer:

The firm believes it should be sooner than 8-10 years, which is an estimate given by many. Funding sources would have to be developed initially, which could take quite a bit of time. With regards to construction, there are a lot of ways to improve it, and this is this firm's specialty. It would depend on the contract, the legal aspects and funding, which they try to determine during the procurement process. The firm is very good in sequencing the work to get the project done sooner. They believe they can complete the project under 8 years.

Councilmember Ramswell:

U.S. Hwy 98 is a major thoroughfare, and any impact in traffic would be critical. How would this firm mitigate the impact on traffic during the project?

Respondent/Proposer:

The City is currently experiencing a full widening of the street. The firm is quite familiar with it. The key is in the planning stages. The FDOT has specific standard index for closures. Currently they are closing down building lanes for several months. The undergrounding project, though it is a moving operation, will be a lot less impactful.

Councilmember Ramswell:

About how many projects of this scale does this firm undertakes at one time? How much time and energy would this firm be devoting to this project?

Respondent/Proposer:

They will be completing their current project in about one to one and a half years. By that time, they expect the City to have the funding and resources available and the data collection in place and ready for construction. The firm would then have their full time and energy to devote on this project. The firm also has a multi-disciplinary staff and they can handle several projects simultaneously. If hired, they can start on this project as soon as the next day.

Councilmember Ramswell

One of the individuals the firm has identified as a "key member" Mr. Brian Walker has worked with the firm Tetra Tech, Inc. who was an engineering consultant for the City of Destin. Has Mr. Walker ever worked on other projects besides the boardwalk project for the City?

Respondent/Proposer:

Mr. Walker has been involved with a significant amount of engineering projects for the City of Destin during his tenure with Tetra Tech, inc. such as the reconstruction of Scenic Hwy 98 (all 3 phases) the Crystal Beach Drive expansion, and Mountain Drive and Main Street reconstruction projects, both of which have utility undergrounding components. He was also part of the team who put together the City's original stormwater master plan in 2004 as well as many of the projects identified in that master plan. Most importantly, he was contracted directly with the City for several years to be part of their development review committee reviewing other consultants plans for compliance with the City's Land Development Code during the 2005-2006-time frame.

Councilmember Menchel:

Would the lead and other key personnel whom the firm will assign to the City's undergrounding project make a commitment to the City over the next 2 to 4 years and not have a "revolving doors" of project managers?

Respondent/Proposer:

These personnel will be committed to the project. They have written down the matrix for utilization of staff and they are committed to that matrix.

Councilmember Menchel:

Please describe your understanding of what is involved in the City's undergrounding project.

Respondent/Proposer:

It is a massive project. After they receive the non-binding estimate, they will initiate the design of the project for Gulf Power. They understand the collection of data needed to advance the design of the project. They are very familiar with the procurement process and the funding process that would be needed for the project.

Councilmember Menchel:

What is your expectation of who – as between the utility/utilities and their contractors, the City team, and contractors engaged by the City – is going to be performing what work in executing the project?

Respondent/Proposer:

The firm will provide the City with recommendations as to the best approach for this project. Contract is going to do all the work. They will coordinate their efforts and project schedules with AT&T, Cox Communications and others involved in the project. The firm is very familiar with that process.

Councilmember Menchel:

Although final decisions have not been made, you should reasonably assume that the City of Destin's undergrounding project will require some bond financing. What experience do you have in supporting any bond financing efforts?

Respondent/Proposer:

The firm is highly familiar with that process. They have been involved with it for many years with other similar projects and understand the expectations. They have been to courts and testified on bonds that have been issued.

Councilmember Menchel:

Has your company or any member of your team ever been involved in any litigation relating to undergrounding projects? Contracts relating to the construction or installation of underground facilities or to the management of such undergrounding projects?

Respondent/Proposer:

No.

Councilmember Menchel:

Has your company or any member of your team ever been removed from a project, or told to stop work on a project, by a client?

Respondent/Proposer:

No.

Councilmember Menchel:

Has your company ever been sued for breach of contract?

Respondent/Proposer:

No.

Councilmember Ramswell:

The other proposer pointed out in their slides that pursuant to Section 471.023 of Florida Statutes, a business organization or other person practicing under a fictitious name offering engineering services to the public must be qualified by an engineer licensed under the same code. Does this firm have that, if not, are there reasons you might not have to?

Respondent/Proposer:

The firm is licensed, they are insured just like the other normal companies. They are not missing any requirements. They may be one of the smaller firms working with the largest clients and doing some of the largest projects. They have been doing this business for a while an understand the process involved. They cannot design this project. There is no engineering involve with the design. They will not be designing the power company, AT&T and Cox Communications. They will not be allowed to design those. They do extensive constructability reviews This project comes down to project management.

Councilmember Ramswell:

The key phrase maybe "offering engineering services" and this firm is more of the project manager/ overseer, putting everything together and someone else is doing the engineering portion.

Respondent/Proposer:

They are a professional services firm, specializing in undergrounding projects. There are no design requirements. If there were, they would love to have that opportunity. But it is not needed. If that changes, they would introduce that to their team. They would not want to charge the client for something that is not needed. They have to have an approved design engineering company to do that for them, and even then, the design would have to be approved by the utility company.

Attorney Schef Wright:

Could you elaborate a little bit of your understanding of your role in coordinating all the utilities that are going to be converted.

Respondent/Proposer:

There are carriers on every one of the poles – Gulf Power, AT&T, Century Link, Cox Communications and so forth. Every one of the projects that they have been involved with they were able to get the design from Gulf Power and so they know which carriers are on each pole. It is critical to get these carriers off the poles. The firm reviews their design. They work and coordinate with them far in advance of the design; and so, they are quite familiar with this process.

Attorney Schef Wright:

With the firm's previous client, Long Boat Keys, did the firm participate with the Long Boat Keys attorneys in negotiating the contract with the cable and telecommunication companies for removing their equipment and conduits off the poles?

Respondent/Proposer:

The firm was involved in that negotiation process. They enter into those kinds of negotiations with a very sequential planning sequence for the work to be done. They do not want to remove the Gulf

Power infrastructure and then come back later and remove Cox and AT&T and so forth. They do not want to be on the property longer than necessary.

Attorney Schef Wright:

Have they gotten to the point with the Long Boat Keys projects of actually pulling poles out of the ground?

Respondent/Proposer:

No. They will start taking the poles out in December, which is ahead of the original schedule.

Attorney Schef Wright:

Do you have an estimate on how much trenching versus how much boring they might do for this project?

Respondent/Proposer:

The firm does not like doing the trenching. It is invasive. They expect to do very little trenching. As far as the main infrastructure, they do mainly directional boring.

At this time, the Mayor asked if any member of the public wish to provide comments regarding the project and the firms' presentations. Seeing none, the Mayor turned the matter over to the City Council for further deliberations.

Councilmember Ramswell asked if the Council's understanding is correct that they do not necessarily need to have a licensed surveyor or landscape architect or general contractor as the project manager.

Attorney Schef Wright noted that the joint opinion of himself and the City Attorney is that the qualifications identified by Councilmember Ramswell are not legally necessary to be a project manager or to provide the services being requested by the City. He continued that a licensed engineer is required to sign and seal an engineering document, and a professional surveyor licensed by the State of Florida is required to sign a survey.

Councilmember Ramswell asked if Attorney Wright could legally provide his input in selecting the right firm for this project.

Attorney Wright stated that, although it would not necessarily put him in a bind legally to do so, it would put him in a difficult situation; adding he would gladly accept the Council's decision in this matter.

The City Manager asked that each Council member rank the 3 firms, assigning the numbers 1, 2 and 3 to their first, second and third choice respectively, and placing that information on the scoresheet provided.

At this time, the Mayor asked that each Council member announce their selections.

Councilmember Morgan:

1. Utility Consultants of Florida, LLC
2. CPWG Madrid
3. HBK Engineering, LLC

Councilmember Destin:

1. CPWG Madrid
2. Utility Consultants of Florida, LLC
3. HBK Engineering, LLC

Councilmember Marler:

1. Utility Consultants of Florida, LLC
2. CPWG Madrid
3. HBK Engineering, LLC

Councilmember Overdier:

1. Utility Consultants of Florida, LLC
2. CPWG Madrid
3. HBK Engineering, LLC

Councilmember Menchel:

1. Utility Consultants of Florida, LLC
2. CPWG Madrid
3. HBK Engineering, LLC

Councilmember Ramswell:

1. Utility Consultants of Florida, LLC
2. CPWG Madrid
3. HBK Engineering, LLC

The Mayor called for a brief recess while the City Clerk tabulates the scores.

The Mayor reconvened the meeting at 9:09 PM.

The Mayor announced the following results:

First Choice: Utility Consultants of Florida, LLC
Second Choice: CPWG Madrid
Third Choice: HBK Engineering, LLC

Councilmember Destin moved that staff enters into negotiation with Utility Consultants of Florida, LLC, and then report back to Council with the contract to consider. Councilmember Ramswell provided a second to the motion, which passes 6-0 (Council members Morgan, Destin, Marler, Overdier, Menchel and Ramswell voted "yes"; Councilmember Braden was absent from the meeting).

ADJOURNMENT

Having no further business at this time, the meeting was adjourned at 9:15 PM.

_____

Gary Jarvis, Mayor

ATTEST:

_____

Rey Bailey, City Clerk

ITEM # 2020-3021

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Presentation

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Norriego Point Park - Phase 3 Improvements Update

I. BACKGROUND:

II. DISCUSSION:

- **A. Link to Strategic Goals / Objectives:**
- **B. Effect on Budget (EOB):**
- **C. Level of Service (LOS):**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Norriego Point Sand 1
2. Norriego Point Sand 2

ITEM # 2020-2960

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Lisa Firth, Parks & Rec Director
Louis Zunguze, Community Development Director
Jeffrey Cozadd, Grants Manager
Michael Burgess, Public Services Director
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Webb Warren, Deputy City Manager

DATE: 11/23/20

SUBJECT: United States Army Corps of Engineers/Coast Guard Station Dredging - Request for Sand Placement

---

I. BACKGROUND: The U.S. Army Corps of Engineers (USACE), Mobile District, is proposing to perform maintenance dredging of the Destin U.S. Coast Guard (USCG) station's boat basin and access channel and requests the use of Norriego Point Park for the placement of the dredged material. USACE is acting as the agent for USCG for the permitting and contracting of this proposed action.

All proposed sand placement would within Norriego Point Park and no sand would be placed on any private parcel or within City right-of-way.

The USACE has indicated they have other possible permit options for sand placement in the east jetty/finger point area if Norriego Point Park is not available or if the volume of sand exceeds any need within Norriego Point Park.

The USACE and USCG has cited important safety reasons to ensure that channel remains navigable in order to perform their stated mission of ensuring our Nation's maritime safety, security and stewardship. Due these reasons for public safety, the USCG has emphasized that this is a time-sensitive project. The proposed project is a relatively small dredging project with a potential yield of 3000 Cubic Yards (CY) up to 10,000 CY of sand that has been tested to be high quality sand.

Taylor Engineering is the engineering firm of record for the Norriego Point Park improvement project as well as the 2020 East Pass dredging project that was coordinated

through the USCAE.

The City has been in communication with FDEP concerning any proposed sand placement and any possible impacts on the upcoming FDEP Phase 3 Norriego Point Park improvements. The FDEP project manager has requested continued coordination with the City and the USCAE on the proposed sand placement to ensure no conflicts will occur with any future FDEP project.

II. DISCUSSION: The proposed action includes the dredging of sandy material, approximately 3,000 to 10,000 cubic yards, from USCG boat basin and access channel and placing that dredged material only within Norriego Point Park. The placement of the sand could be between the swimming area embayments and the vegetated dune (see Enclosure 1) and possibly along the eroded area (Enclosure 4 & 5 pictures) on the northern side close to the armored edge of Norriego Point Park. Staff would recommend that if possible, the eroded area be priority one for sand placement.

The total amount of material dredged will depend upon allowable overdepth dredged. Material from the boat basin will be dredged using a hydraulic diver operated dredge, which will utilize a 6-inch pipeline to pump the material into geotubes for dewatering. The material will be transported to Norriego Point Park on a barge and delivered to the beach placement area by way of a conveyer system. The material will then be manipulated to a desirable beach profile with small bulldozers and/or excavator. The access channel will be dredged with either the same diver operated dredge, or a mechanical dredge. Methods of delivery and placement on Norriego Point Park will be the same as the boat basin material.

USCG boat basin has accumulated a substantial amount of sand since the last dredging event in 2014. The large USCG vessels are having trouble with the engines sucking up sand in the shallow basin. This becomes a maintenance issue and has the potential to affect USCG availability to respond to emergencies in the local area. Regulatory permitting requirements for in-water placement along the north shore of Norreigo Point Park could extend the timeline of the project by upwards of 18 months. The need to dredge the basin and the access channel is time sensitive, and therefore
USACE and USCG request the City of Destin allow the placement of the dredged material along the western facing area along Norriego Point Park (see Enclosure 1) and possibly along the northern edge of the park property where it is eroded along the recently armored area. No sand will be placed on private property or within City right-of-way.

Permitting of the proposed action by the Florida Department of Environmental Protection (FL DEP) and USACE Regulatory is expected to be complete by

January 31, 2021. Contract award and Notice to Proceed will be issued by February 15, 2021. Construction of the proposed project is expected to begin by March 1, 2021 and will likely take six to eight weeks to complete. Shorebird monitoring will be conducted during placement on Norriego Point Park if placement occurs during shorebird nesting season for the area.

Sediment sampling and testing were conducted per the requirements of FL DEP. The results of the sediment core sampling at the boat basin were evaluated by FL DEP and were determined to be compatible for beach placement at Norriego Point Park. The sediment sampling results and subsequent email from FL DEP are attached (Enclosure 2 and 3). Any fine-grained sediment or organic material dredged from the boat basin will be filtered out through the geotube and returned to the basin with the return-water. Larger organic material will intermix with the sand and not be noticeable after placement.

The City has an upcoming project with FDEP to continue the building of the park. Staff requested an opinion of this project from FDEP and FDEP's project manager does not believe it provide any problems to place the sand in the proposed area.

Staff has also inquired about potential placement of the sand at Leonard Destin Park. The Leonard Destin Park area does not seem to be feasible due to time restrictions and potentially numerous permitting issues.

A. Link to Strategic Goals / Objectives: Council Objectives FY20
Beach Re-nourishment, Planning/Schedule

Strategic Focus 2025:
World class beach, fishing and harbor
High quality of life and safety for residents

B. Effect on Budget (EOB): none

C. Level of Service (LOS): None

III. CONCLUSION: The United States Coast Guard and Army Corps of Engineers need to dredge the Coast Guard Station ship channel and basin. They would like to place beach quality dredged sand within the boundaries of Norriego Point Park and requests Council's approval for those actions.

IV. RECOMMENDED MOTION: I move that that the City Council authorize the sand from the US Coast Guard station and channel basin dredging project to be placed within Norriego Point Park as proposed.

OR

Do nothing

Attachments:

1. 09282020_Signed_Request Letter to City of Destin
2. Enclosure 1__USCG Destin Map
3. Enclosure 2_U.S. COAST GUARD BASE - DESTIN FLORIDA - SEDIMENT CORE SAMPLE
4. Enclosure 3_FL DEP Review of USCG Core Sample
5. 10082020_Meeting with City of Destin
6. Enclosure 4 Eroded Area
7. Enclosure 5 Eroded Area

DEPARTMENT OF THE ARMY
CORPS OF ENGINEERS, MOBILE DISTRICT
P.O. BOX 2288
MOBILE, AL 36628-0001

REPLY TO
ATTENTION OF

September 22, 2020

Coastal Environment Team
Planning and Environmental Division

Mr. Lance Johnson
Destin City Manager
City of Destin, Florida
4200 Indian Bayou Trail
Destin, Florida 32541

Dear Mr. Johnson:

The U.S. Army Corps of Engineers (USACE), Mobile District, is proposing to perform maintenance dredging of the Destin U.S. Coast Guard (USCG) station's boat basin and access channel and requests the use of Norriego Point for the placement of the dredged material. USACE is acting as the agent for USCG for the permitting and contracting of this proposed action. The proposed action includes the dredging of sandy material, approximately 3,000 to 10,000 cubic yards, from USCG boat basin and access channel and placing that dredged material on Norriego Point beach, just above the swimming area (see Enclosure 1). The total amount of material dredged will depend upon allowable overdepth dredged. Material from the boat basin will be dredged using a hydraulic diver operated dredge, which will utilize a 6-inch pipeline to pump the material into geotubes for dewatering. The material will be transported to Norriego Point on a barge and delivered to the beach placement area by way of a conveyer system. The material will then be manipulated to a desirable beach profile with small bulldozers and/or excavator. The access channel will be dredged with either the same diver operated dredge, or a mechanical dredge. Methods of delivery and placement on Norriego Point will be the same as the boat basin material.

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Permitting of the proposed action by the Florida Department of Environmental Protection (FL DEP) and USACE Regulatory is expected to be complete by January 31, 2021. Contract award and Notice to Proceed will be issued by February 15, 2021. Construction of the proposed project is expected to begin by March 1, 2021 and will likely take six to eight weeks to complete. Shorebird monitoring will be conducted during placement on Norriego Point if placement occurs during shorebird nesting season for the area.

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Should you require any further assistance, please call Ms. Angelia Lewis at (251) 694-4105 or email at Angelia.V.Lewis@usace.army.mil.

Sincerely,

REYNOLDS.LEKESHA.WILLIAMS.1230842023

Digitally signed by REYNOLDS.LEKESHA.WILLIAMS.1230842023
Date: 2020.09.28 13:18:44 -05'00'

Lekesha W. Reynolds
Chief, Coastal Environment Team

Enclosures

US Army Corps of Engineers
Mobile District

USCG Boat Basin, Access Channel, and Proposed Placement Area

Map By: Angelia Lewis, USACE

0 0.05 0.1 0.2 Miles

N W E S

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EXPLORATION, PHYSICAL
TESTING, ENGINEERING AND
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ENGINEERING & TESTING, INC.

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4234 HALLS MILL ROAD
MOBILE, ALABAMA 36691
PHONE: (251) 666-1435
FAX: (251) 666-1438
WWW.CHALLENGETESTING.COM

July 29, 2020

Ms. Eva I. Porras, P.E. LEED Green Associate
Civil Engineer
U.S. Coast Guard, CEU Miami
Eva.IPorras@uscg.mil

Re: U.S. Coast Guard Sediment Sampling Project
Destin, Florida Facility JN# 2020D05

Dear Ms. Porras,

Challenge Engineering & Testing, Inc. has completed the field and laboratory sediment sampling for the designated project located at the U.S. Coast Guard Facility in Destin, Florida.

Authorization to conduct this assignment was granted on June 24th, 2020.

The field work was conducted on Monday, June 29th by V.J. Thompson III, P.E and assistant from Challenge Engineering & Testing, Inc. out of Mobile, Alabama.

A 3 ft. core was taken in the designated test location: Latitude: 30.391822 Longitude: 86.525733. The water depth was recorded to be -7.6 ft at time of sampling. The tide gage referenced was +.41 ft. mllw. The corrected elevation at the sample location is -7.19 ft. mllw.

The core sample contained some mixed coloration. When removed from the sample tube and composited, prior to washing the following colors were recorded:

Wet : 2.5 Y 7/1 Very Light Grey
Dry: 2.5 Y 8/1 Very Very Light Grey to White

A gradation test was performed which is found to part of this report. The material classified as a fine to medium, loose light grey to white SAND (SP).

Thank you for allowing Challenge Engineering & Testing, Inc. to be of service on this project. In the event any questions arise concerning the information contained within this report, please feel free to contact me.

Respectfully Submitted,

V. J. Thompson III

COAST GUARD
DESTIN STATION
1
2

45771
NO
BOATS

45771

CHOCTAWHATCHEE BAY

WATER'S EDGE 13 APR 2020

DOCK

JETTY

PAVILLION

SANTA ROSA ISLAND
OKALOOSA COUNTY

SEAWALL

SEAWALL

GRAVEL PARKING LOT

BOAT RAMP

RIP RAP

FENCE

HELI-PAD

CG 1
N 511,733.13
E 1,329,441.18

BUILDING

SEAWALL

DOCK

WOODEN DOCK

Proposed Core Retrieval Location

100'

CL

USCG
N 511,808.35
E 1,329,803.29

FUEL STATION

CONCRETE PAD

DUMPSTER

ANTENNAS

MATCH LINE

WATER'S EDGE 13 APR 2020

WATER'S EDGE 16 Aug 2016

USCG 2
N 511,777.87
E 1,330,006.93

DIESEL TANK

MAIN BUILDING

AC

POWER TRANSFORMER

ANTENNAS

WATER TANK

BUILDING

DRIVEWAY

FENCE

NOTES:

1. ALL ELEVATIONS SHOWN ARE REFERENCED TO MEAN LOWER LOW WATER. (M.L.L.W.)
2. COORDINATES ARE REFERENCED TO FLORIDA STATE PLANE COORDINATE SYSTEM 83 DATUM NORTH ZONE.
3. SURVEYED BY: BP, JM
4. SURVEY VESSEL: SEMINOLE
5. TIDE: +0.54 THRU: +0.64
6. SURVEY DATE: 06 APR. 2020
7. THE INFORMATION DEPICTED ON THIS MAP REPRESENTS THE RESULTS OF SURVEYS MADE ON THE DATES INDICATED AND CAN ONLY BE CONSIDERED AS INDICATING THE GENERAL CONDITIONS EXISTING AT THE TIME.
8. FREQUENCY SOUNDINGS: 208 KHz.
9. TOPO WORK: 13 APR. 2020

DISCLAIMER

Access Constraints: The US Government furnishes this data and the recipient accepts and uses it with the express understanding that the United States government makes no warranties, expressed or implied, concerning the accuracy, completeness, readability, usability or suitability for any particular purpose of the information and the data furnished. The United States shall be under no liability whatsoever to any person by reason of any use made thereof. This data belongs to the Government. Therefore the recipient further agrees not to represent this data to anyone as other than Government provided data. The recipient may not transfer this data to others without also transferring this disclaimer.

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LEGEND

- GREEN DAY MARKER
- RED DAY MARKER
- GREEN BEACON
- RED BEACON
- GREEN GAS BUOY
- RED GAS BUOY
- GREEN CAN BUOY
- RED NUN BUOY
- PILING
- MOORING DOLPHIN
- MOORING CELL
- RANGE
- TIDE GAGE
- SUNKEN VESSEL
- CHANNEL OBSTRUCTION

SCALE 1"=30'
30' 0 30 30'

US Army Corps of Engineers
Mobile District

Symbol	Description	Date	Approved

Date: APRIL 2020
File No.: DESTCGS
I.S.O. Sheet File Name: DestCGS_CS_5
Solicitation Number: -

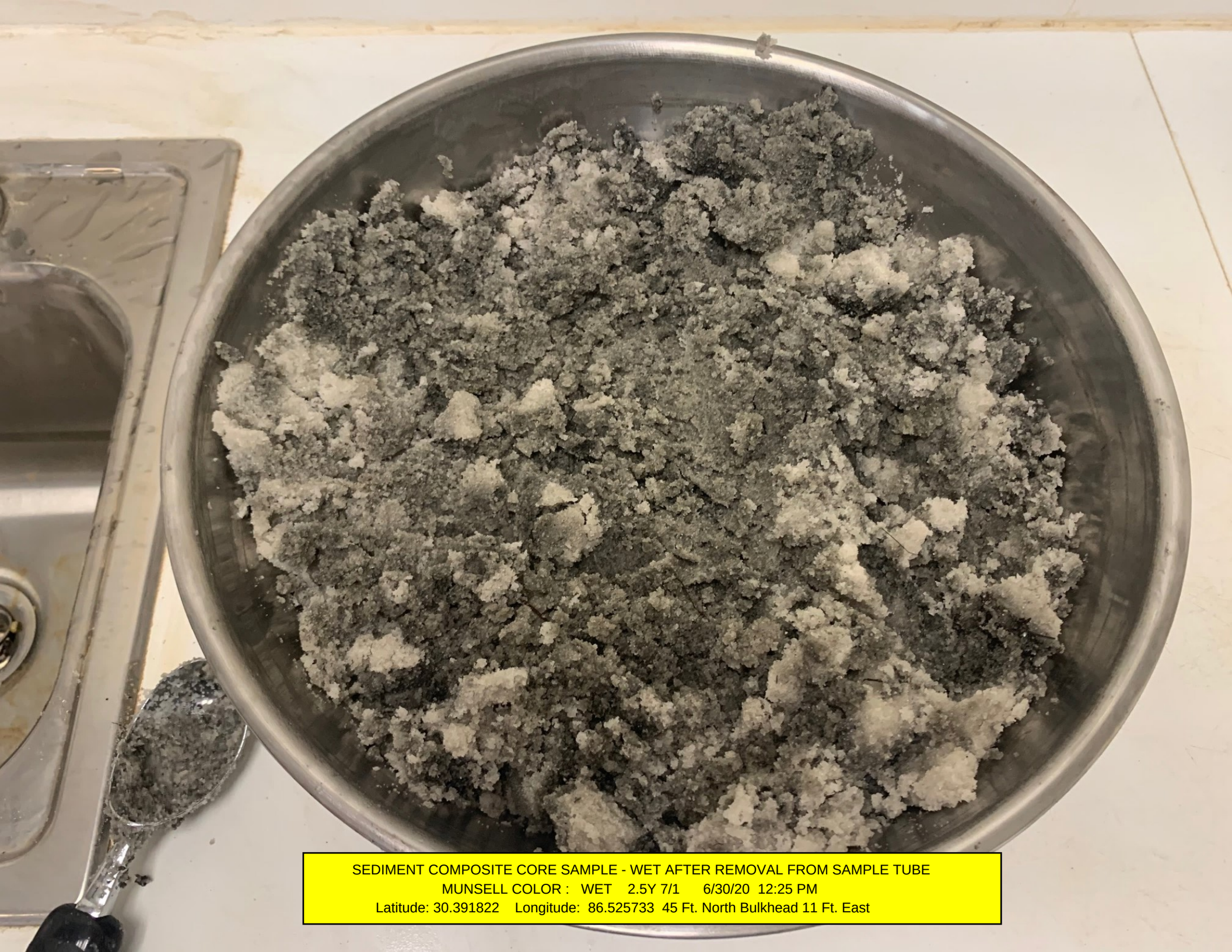
Designed By: MW
Drawn By: MW
Checked By: -
Reviewed By: WR

U.S. ARMY ENGINEER DISTRICT
CORPS OF ENGINEERS
MOBILE, ALABAMA

DESTIN, FLORIDA
WEST BAY TO SANTA ROSA SOUND
US COAST GUARD

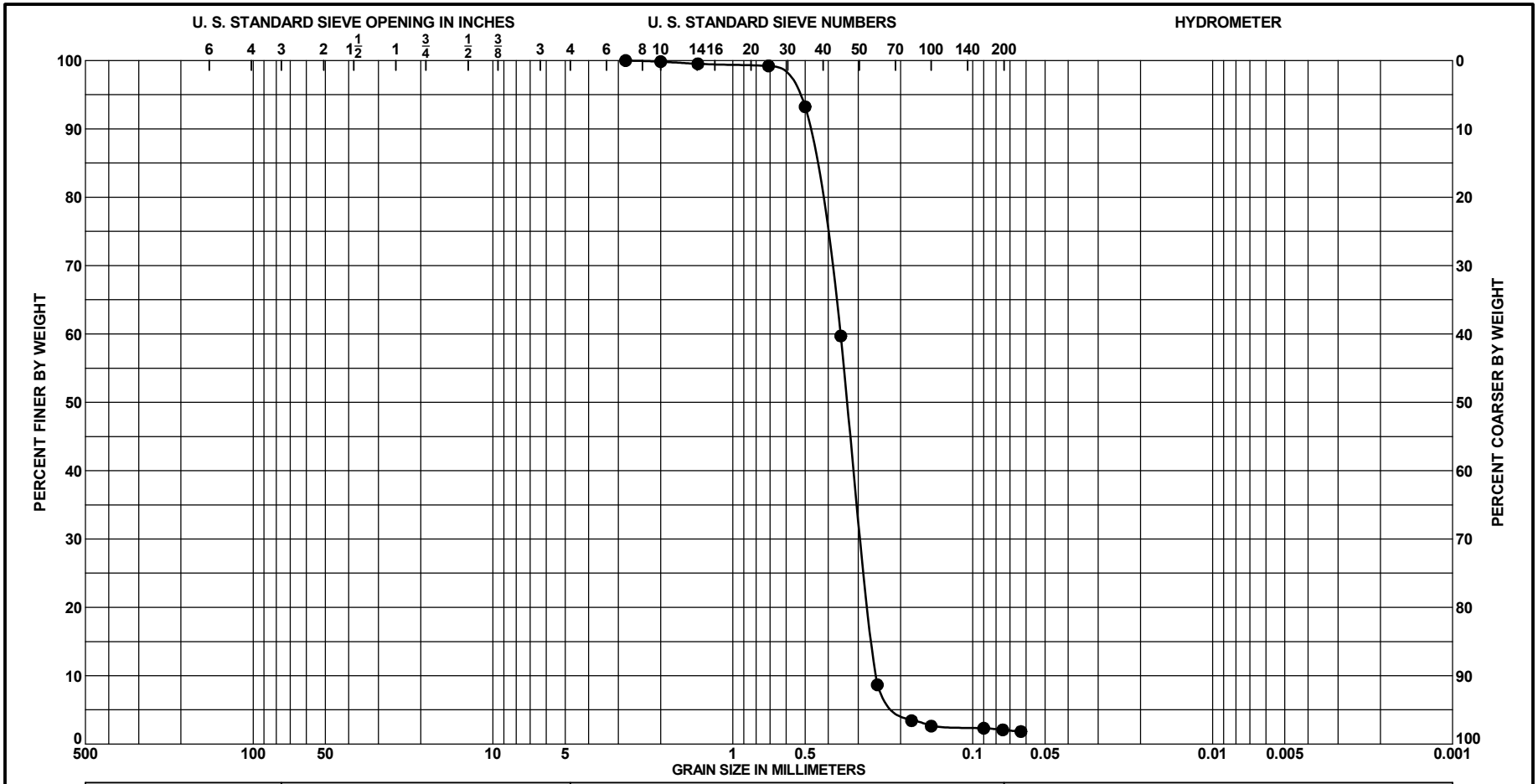
USCG STATION DOCK AREA CONDITION SURVEY

Sheet Reference Number:
5 OF 5



SEDIMENT COMPOSITE CORE SAMPLE - WET AFTER REMOVAL FROM SAMPLE TUBE
MUNSELL COLOR : WET 2.5Y 7/1 6/30/20 12:25 PM
Latitude: 30.391822 Longitude: 86.525733 45 Ft. North Bulkhead 11 Ft. East

COMPOSITE SAMPLE DRY - NO WASHING
MUNSELL COLOR : 2.5 Y 8/1



Sample No.	Depth	Classification	Munsell	Visual % Shell (est)	%CO_3	G_s	Org %	w_n	LL	PL	PI
● 1	0.0 to 3.0 Ft.	SAND, poorly-graded, light gray	2.5Y 7/1								
		(SP)									

GRADATION CURVES

PROJECT	U.S. COAST GUARD BASE SEDIMENT SAMPLING
	Destin, Florida Harbor
BORING NO.	MARINE BORING # 4
BORING ELEV.	-7.1 Ft.,
DATE	7/15/2020

SAJ FORM 2087
JUN 02

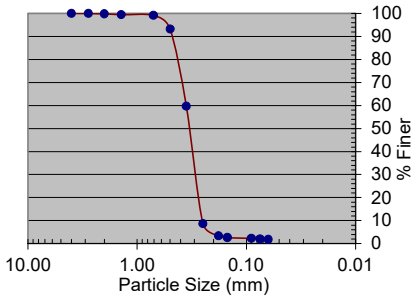
Soil Particle Size Analysis
ASTM D-422
U.S. COAST GUARD FACILITY - DESTIN, FL.

Date:	7/28/2020
Tech.	VJT
Core No.	MB-4
Sample No.	1
Depth (Ft.):	0-3.0'

Total Dry Sample Wt. (gms): 125.80

General Description: Very Loose Fine White SAND (SP)

Particle Size Distribution



Sieve Size U.S.	Cumulative Weight Retained (gms)	Screen Opening Size (mm)	% Finer by Dry Wt.
-			
#4	0.00	4.00	100.00
#7	0.00	2.80	100.00
#10	0.20	2.00	99.84
#14	0.60	1.40	99.52
#25	1.00	0.71	99.21
#35	8.50	0.50	93.24
#45	50.70	0.36	59.70
#60	114.90	0.250	8.66
#80	121.50	0.180	3.42
#100	122.50	0.149	2.62
#170	122.90	0.090	2.31
#200	123.20	0.075	2.07
#230	123.50	0.063	1.83
(PAN)	124.00		

From: Porras, Eva I CIV
To: Brantly, Robert
Cc: Clark, Ralph; Garis, Gregory; Sands, David R CIV; Lewis, Angelia V CIV USARMY CESAM (USA); Reynolds, Lekesha W CIV USARMY CESAM (USA)
Subject: RE: USCG Station Destin
Date: Monday, August 17, 2020 8:41:27 AM
Attachments: USCG_Destin_Volume_Calculation.pdf
USCG_Destin_042020_Survey.pdf

Bob,

Thank you very much for the review. I am attaching the latest survey information which is what we will use when submitting the permit. The last dredging operations at Station Destin took place in 2014 and the dredge volume was 10,539 CY from the channel and 3,028 CY from the boat basin. The material from the channel was placed on Norriego Point and the material from the boat basin was placed within the Station on an area used for recreational purposes.

We will go ahead and proceed with the permit submission and if you need anything else in the meantime, please feel free to let me know.

Thank you again for your help.

Sincerely,

Eva I. Porras, P.E., LEED Green Associate.
Civil Engineer.
U.S. Coast Guard, CEU Miami.
305-278-6783.

From: Brantly, Robert <Robert.Brantly@dep.state.fl.us>
Sent: Monday, August 17, 2020 7:37 AM
To: Garis, Gregory <Gregory.Garis@FloridaDEP.gov>
Cc: Porras, Eva I CIV <Eva.I.Porras@uscg.mil>; Clark, Ralph <Ralph.Clark@FloridaDEP.gov>
Subject: [Non-DoD Source] RE: USCG Station Destin

Greg and Eva,
The report of the soil core boring and sediment sample testing is sufficient to determine that the proposed dredged material is beach compatible. I looked on the JCP ftp site and in FDEP Oculus to understand the past maintenance work that occurred here, but did not find any records. Please send me information on the past dredging, and additional project design information as it becomes available. I am particularly interested in the estimated volume of dredged material for each maintenance event, the frequency of maintenance, and the placement location. Although I could not find the previous permit authorizations, my recollection is beach-compatible dredged material from inland of the bridge has been placed on Norriego Point. Under the department's adopted inlet management plan for East Pass, beach placement is a strategy and placement location is based upon periodic beach-offshore surveys. Please continue to consult with the department staff regarding beach placement options.
Thank you,
Bob

From: Garis, Gregory <Gregory.Garis@FloridaDEP.gov>
Sent: Tuesday, August 4, 2020 12:22 PM
To: Brantly, Robert <Robert.Brantly@dep.state.fl.us>
Cc: Porras, Eva I CIV <Eva.I.Porras@uscg.mil>
Subject: FW: USCG Station Destin

Bob,

Please take a look at the attached. I'll discuss with you tomorrow, so you are brought up to speed on this.

Greg

Gregory W. Garis, Program Administrator
Florida Department of Environmental Protection
Office of Resilience and Coastal Protection
Beaches, Inlets, and Ports Program
Direct Phone: (850) 245-8280
Blockedhttps://floridadep.gov/rcp/beaches-inlets-ports

From: Porras, Eva I CIV <Eva.I.Porras@uscg.mil>
Sent: Tuesday, August 4, 2020 12:12 PM
To: Garis, Gregory <Gregory.Garis@FloridaDEP.gov>
Cc: Sands, David R CIV <David.R.Sands@uscg.mil>; 'Lewis, Angelia V CIV USARMY CESAM (USA)' <Angelia.V.Lewis@usace.army.mil>; Reynolds, Lekesha W CIV USARMY CESAM (USA) <Lekesha.W.Reynolds@usace.army.mil>
Subject: FW: USCG Station Destin

Good morning, Gregory,

I sent the email below to Zach but then I received an automatic reply and it seems that Zach is no longer with FDEP. Could you please let me know who I can send this report to or the person who took over Zach?

Sincerely,

Eva I. Porras, P.E., LEED Green Associate.
Civil Engineer.
U.S. Coast Guard, CEU Miami.
305-278-6783.

From: Porras, Eva I CIV
Sent: Tuesday, August 4, 2020 12:00 PM
To: 'Westfall, Zachary' <Zachary.Westfall@FloridaDEP.gov>
Cc: Sands, David R CIV <David.R.Sands@uscg.mil>; 'Lewis, Angelia V CIV USARMY CESAM (USA)' <Angelia.V.Lewis@usace.army.mil>
Subject: RE: USCG Station Destin

Good morning Zach,

We were able to have the testing done at Station Destin as discussed and received the results yesterday afternoon. Please find attached for your review and comments, the report for the core sample testing. This core was retrieved from the area in the boat basin that had the most shoaling, as you and I discussed.

I believe that Angelia has already shared with you the testing results from the other locations.

Please let us know your comments or feel free to reach out if you have any questions in the meantime and thank you in advance.

Sincerely,

Eva I. Porras, P.E., LEED Green Associate.
Civil Engineer.
U.S. Coast Guard, CEU Miami.
305-278-6783.

From: Westfall, Zachary <Zachary.Westfall@FloridaDEP.gov>
Sent: Tuesday, June 9, 2020 11:03 AM
To: Sands, David R CIV <David.R.Sands@uscg.mil>; Porras, Eva I CIV <Eva.I.Porras@uscg.mil>
Subject: [Non-DoD Source] Re: USCG Station Destin

Morning David,

We usually look at moist (wet) munsell color when making our determination. If they can do both, that would be even better but I would settle for wet color.

All the best,

ZW

From: Sands, David R CIV <David.R.Sands@uscg.mil>
Sent: Tuesday, June 9, 2020 10:48:37 AM
To: Westfall, Zachary <Zachary.Westfall@FloridaDEP.gov>; Porras, Eva I CIV <Eva.I.Porras@uscg.mil>
Subject: RE: USCG Station Destin

Hi Zach - A company proposing to do the sampling and analysis for us at Destin has asked if they should do the Munsell color determination wet or dry. The color will typically lighten when dry.

David

-----Original Message-----
From: Westfall, Zachary <Zachary.Westfall@FloridaDEP.gov>
Sent: Wednesday, May 13, 2020 9:20 AM
To: Porras, Eva I CIV <Eva.I.Porras@uscg.mil>
Cc: Sands, David R CIV <David.R.Sands@uscg.mil>
Subject: [Non-DoD Source] RE: USCG Station Destin

Good Morning Eva,

I think that would suffice. If that is the max depth you can go, then maybe go as far into the water as you can go to get those cores so that you can characterize the sand to a greater depth. Remember to focus on the shoal areas since that will be the greatest volume that will be removed. You also stated there was a sample that came out that was very different than the other grab samples that were taken. I would like to see what the sample that was stated to be uncharacteristic of the environment looks like and where it was taken from. Just curious.

All the best to you,

ZW

-----Original Message-----
From: Porras, Eva I CIV <Eva.I.Porras@uscg.mil>
Sent: Tuesday, May 12, 2020 1:36 PM
To: Westfall, Zachary <Zachary.Westfall@FloridaDEP.gov>
Cc: Sands, David R CIV <David.R.Sands@uscg.mil>
Subject: USCG Station Destin

Hi Zach,

David and I have been doing some research on the push tubes in order to get a sample from the boat basin. We have been told that the maximum sediment that could be retrieved by hand is 3-4 feet. Would that be satisfactory to you? This would be the fastest method for us; if we have to do something like a vibracore, then, because of the cost, we would have to go through the contracting process which takes about 4 months in order to get a contract out, award, etc.

We want to make sure that we are giving you what will satisfy the requirements while trying to move forward as quickly as possible since as it is. Thank you in advance for your help.

Sincerely,

Eva I. Porras, P.E., LEED Green Associate.
Civil Engineer.
U.S. Coast Guard, CEU Miami.
305-278-6783.

[Dep Customer Survey]<Blockedhttps://urldefense.proofpoint.com/v2/url?u=http-3A__survey.dep.state.fl.us_-3Frefemail-3DZachary.Westfall-40FloridaDEP.gov&d=DwIFAg&c=0NKfg44GVknAU-XkWXjNxQ&r=86f8Ad68CfqUhgyQHT84Geb8vMMCZxYE7oDPlClDeDU&m=NG9jyPxAMQaPpAJfns4aXsjK8q389YmN94i4XDX7hpI&s=H0hwXDaiEWVbHMIhCkNDWTaEccC1dRDLUrbW3b2XwqA&e=
>

Minutes from USACE, Mobile District (PD-EC) Meeting with the City of Destin for the Destin USCG Station Project

Attendees

USACE

Angelia Lewis

Justin Lashley

USCG

Eva Porras

City of Destin

Webb Warren – Deputy City Manager

Jeff Cozadd – Project Manager

Kyle Bauman – City Attorney

Taylor Engineering

Matt Trammell – Environmental consultant

City of Destin inquired about the location of the placement area

- Matt – confirmed the proposed placement area would be all within Norriego Point Park and no on any private parcels or the City's Right of Way.

City of Destin wants to be sure that the sand is beach quality sand per FDEP standards

- Eva - assured the City that the FDEP has already reviewed the core sediment analysis and determined that the proposed dredged material is beach compatible.

City of Destin asked about how much sand would be placed

- Angelia - between 3k and 10k cy

City of Destin asked Matt if there would be any issues with as much as 10k cy

- Matt - that there would need to be grading and tapering of the material post placement, and there would be a 2ft to 3+ft rise above the existing grade, but this likely will not be an issue. Waylon to confirm dredge volume and placement conditions following surveys.

City of Destin asked about the method of placement. Had a concern about traffic in the navigation channel being disrupted.

- Angelia - the material from the boat basin would be dredged by a diver operated pipeline dredge. The material would be pumped directly into a geotube on a barge for dewatering. The filled geotubes would be transported to Norriego Point Park by barge, cut open, and sand would be transported to the placement area by a conveyor system. The sand would by manipulated by small bulldozers to the desired beach profile.
- City of Destin – did not see that as causing any traffic issues

City of Destin asked about project timeline

- Angelia – USACE is going to need to obtain permits by both FDEP and Jax Regulatory. USACE is hopeful that the permitting can be completed within 4 months since all placement will occur above the MHW. Project would take approximately 6 to 8 weeks to complete once permitting has been completed and contract awarded.
- City of Destin – expressed concern that the project may extend into the busy tourist season. City Council will likely ask that the project be completed either before Memorial Day or after Labor Day.
- Matt – Waylon has been very good in the past with working with the contractors and the City to develop a plan to complete work while minimizing impacts to tourism.
- City of Destin – would like Waylon to be available virtually to answer questions during the next City Council meeting (Nov. 2).
- Angelia – will check with Waylon for his availability.

Matt – City Council will likely ask about placing the dredged material along the harbor side of Norriego Point Park where some erosion has occurred, and where the City already has plans to place sand in the near future. Advised USACE to ask FDEP and Jax Regulatory about previous environmental coordination completed for other permits for Norriego Point Park nourishment/sand placement and ask if that coordination could cover this similar action and shorten the review process.

- Angelia/Eva – will look into that as an option and get back with the City so that the information can be presented in the City Council meeting on November 2, 2020.

City of Destin – Could placing the sand at Captain Leonard Destin Park be an option? Area has experienced extensive erosion.

- Angelia – It appears from the Google Earth image that the park has a large SAV bed in front of it. There would be a lot of permitting issues and would take a very long time to permit.

- Eva – The USCG at Destin is experiencing issues getting their vessels in and out of the boat basin due to the large amount of shoaling that has occurred. The longer it takes to complete dredging, the more likely the overall mission of the USCG at Destin is negatively affected.

ITEM # 2020-2694

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Joey Forgione, Code Compliance Manager
Louis Zunguze, Community Development Director
Webb Warren, Deputy City Manager
Lance Johnson, City Manager

FROM: Matthew Pace, IT Manager

DATE: 11/23/20

SUBJECT: COMPASS (Energov) Update

I. BACKGROUND: COMPASS testing and training are currently ongoing. Adjustments are being made as necessary to correct and issues or process adjustments The additional support provided by the EnerGov team has continued to provide tremendous support to the departments. At this point in time, the onus is on Community Development and Code Compliance staff to continue validation and testing anticipation of the go-live in 2021.

IT has continued to stay in touch with Vital Records Control (VRC), the company tasked with scanning the City's files. We are currently waiting on the delivery of the remainder of completed scanned files. The company has been dealing with COVID-19 cases within their workforce. They are working with us the best they can. They are continuing to run records searches for files that are not in the City's possession.

II. DISCUSSION:

The COMPASS system continues to take shape and the modules are in the validation, testing, and training phase. However, the other components of COMPASS have been reported at 100%. Once again, the additional support for configuration has been extremely helpful in assisting staff to complete outstanding items needed for implementation. The Tyler Conversion Team is in the process of converting our legacy system data for use in the COMPASS system. Once the first pass is completed we will have a better understanding of how the City's existing data will be integrated into COMPASS.

IT has continued to stay in touch with Vital Records Control (VRC), the company

tasked with scanning the City's files. We are currently waiting on the delivery of the remainder of completed scanned files. The company has been dealing with COVID-19 cases within their workforce. They are working with us the best they can. They are continuing to run records searches for files that are not in the City's possession.

Statistics from VRC on the Scanning Project:
Remaining Boxes: 0

Current Totals On-hand
Number of Small Format Images Scanned: 169,954
Number of Large Format Images Scanned: 32,316

Current Totals at the VRC Warehouse
Number of Small Format Images Scanned: 221,696
Number of Large Format Images Scanned: 12,797

Total Images Scanned as of July 31, 2020: 436,763

Note: IT has kept our EnerGov Project Manager, EnerGov Consultant, and VRC Representative in the loop concerning the scanned data and all have conferred.

A. Link to Strategic Goals / Objectives: Service Excellence

Management Objectives FY20: Acquire and deploy comprehensive municipal management software along with required training

B. Effect on Budget (EOB): Currently Budgeted

C. Level of Service (LOS): Create a transparent and user friendly system for Community Development and Code Compliance. This system will enhance citizen service and provide better control efforts for City staff.

III. CONCLUSION: Although the City has had some setbacks due to COVID-19, all efforts are being made to get the implementation back on track by staff as well as third-party vendors.

IV. RECOMMENDED MOTION: No Motion Necessary.

Attachments:

1. Council Presentation - December 2020

COMPASS
An EnerGov System

CITY OF DESTIN FLORIDA
World's Luckiest Fishing Village

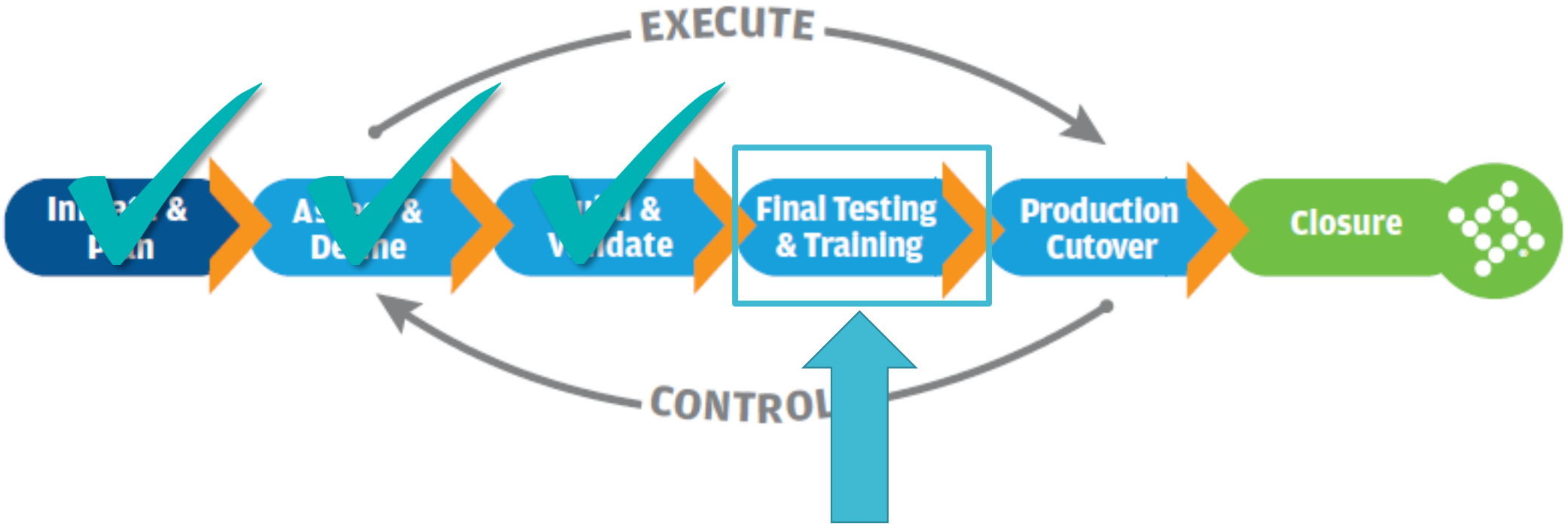
tyler technologies

Implementation Update

Status Update and System Information

COMPASS
An EnerGov System

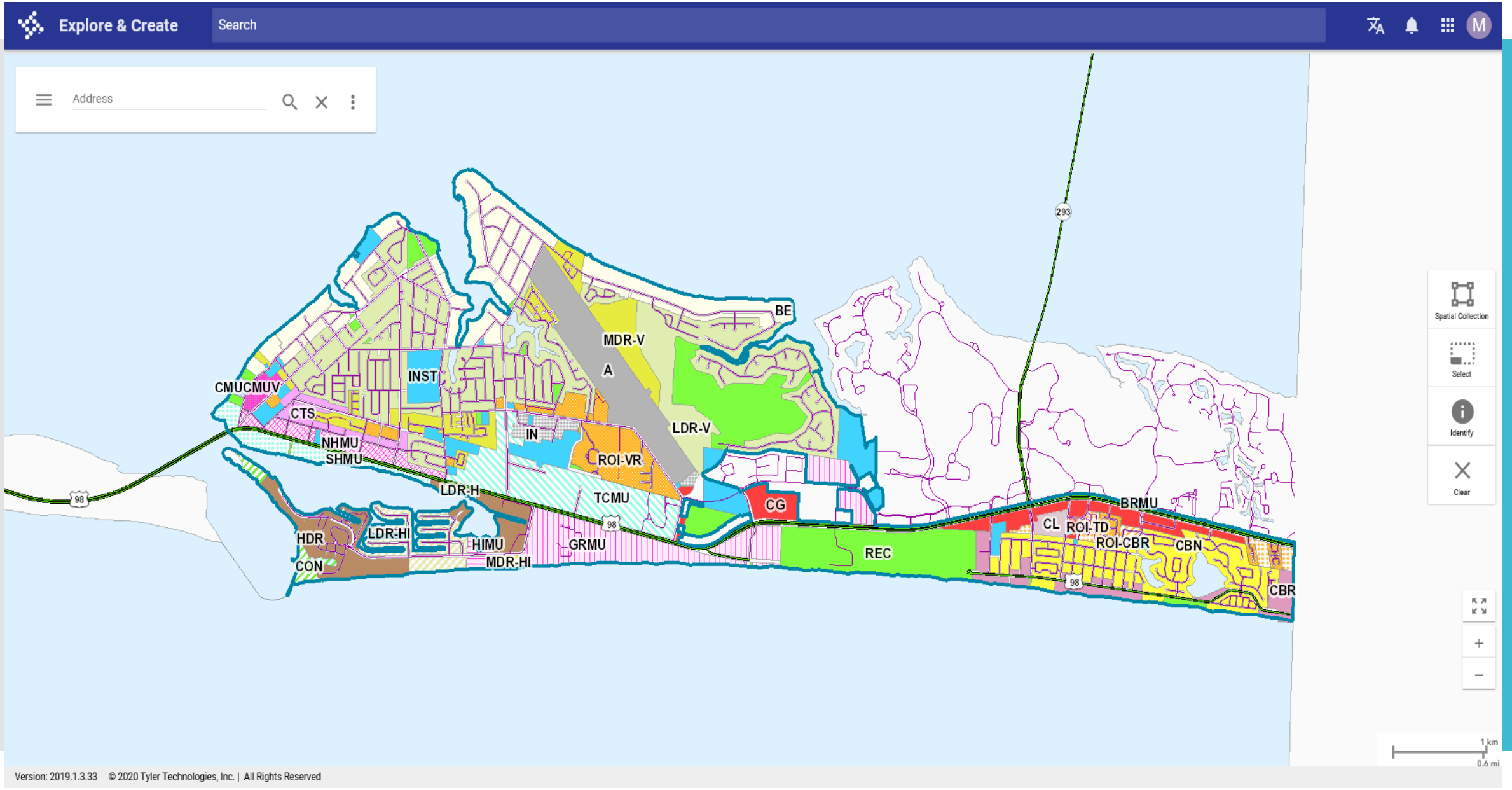
Our Progress


EXECUTE
Final Testing & Training
Production Cutover
Closure
CONTROL

COMPASS
An EnerGov System

GIS/MAPPING

GIS Implementation Progress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CBR
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HDR
LDR-HI
HIMU
GRMU
MDR-HI
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Spatial Collection
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Clear
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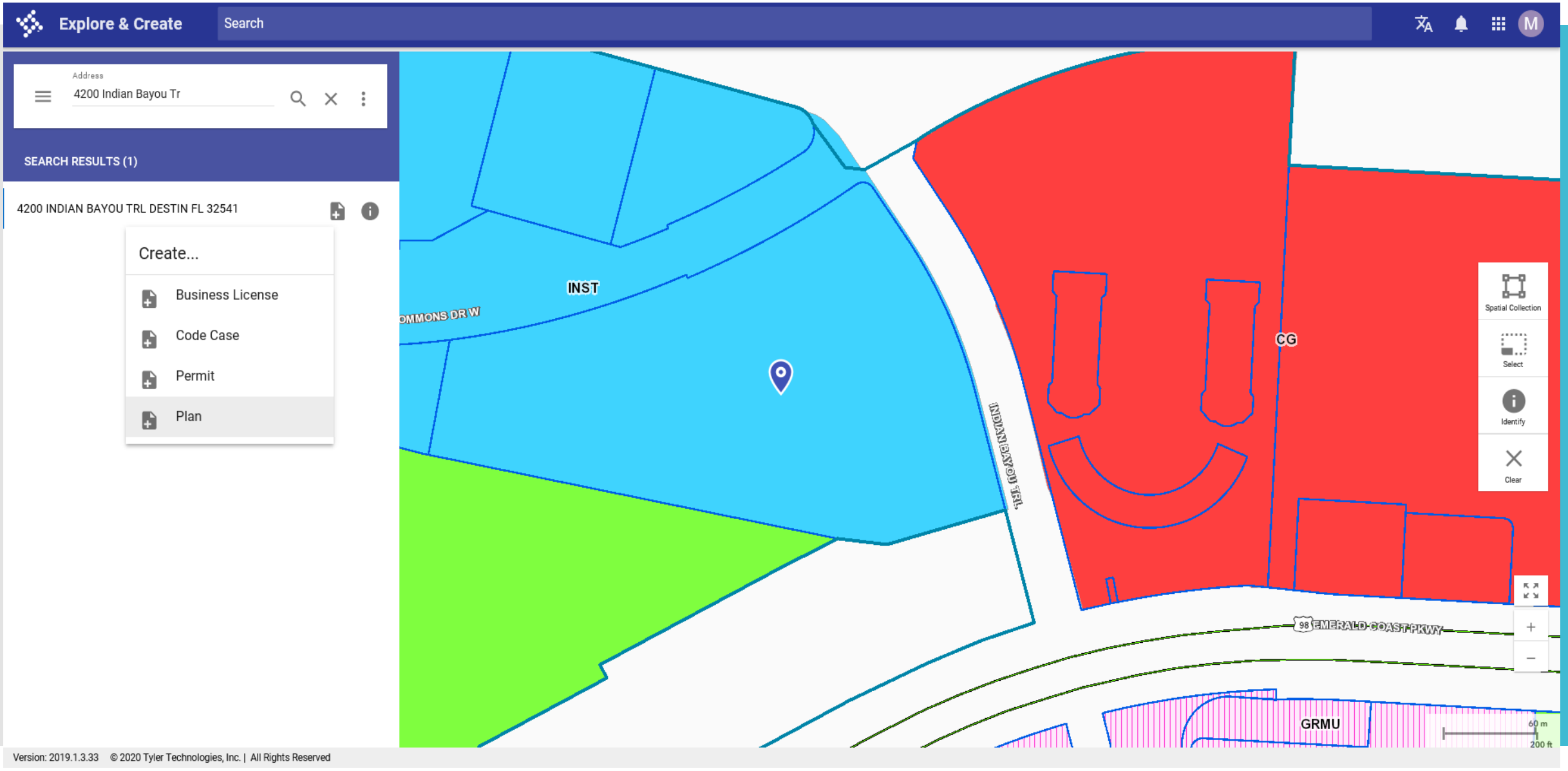
Version: 2019.1.3.33 © 2020 Tyler Technologies, Inc. | All Rights Reserved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4200 INDIAN BAYOU TRL DESTIN FL 32541
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Business License
Code Case
Permit
Plan
INST
CG
OMMONS DR W
INDIAN BAYOU TRL
98 EMERALD COAST PKWY
GRMU
Spatial Collection
Select
Identify
Clear
60 m
200 ft
Version: 2019.1.3.33
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GIS Features

Composing and Adding Additional Layers to Create GeoRules.

Allows Staff to setup automatic parcel information when a new permit, plan, or code case is created.

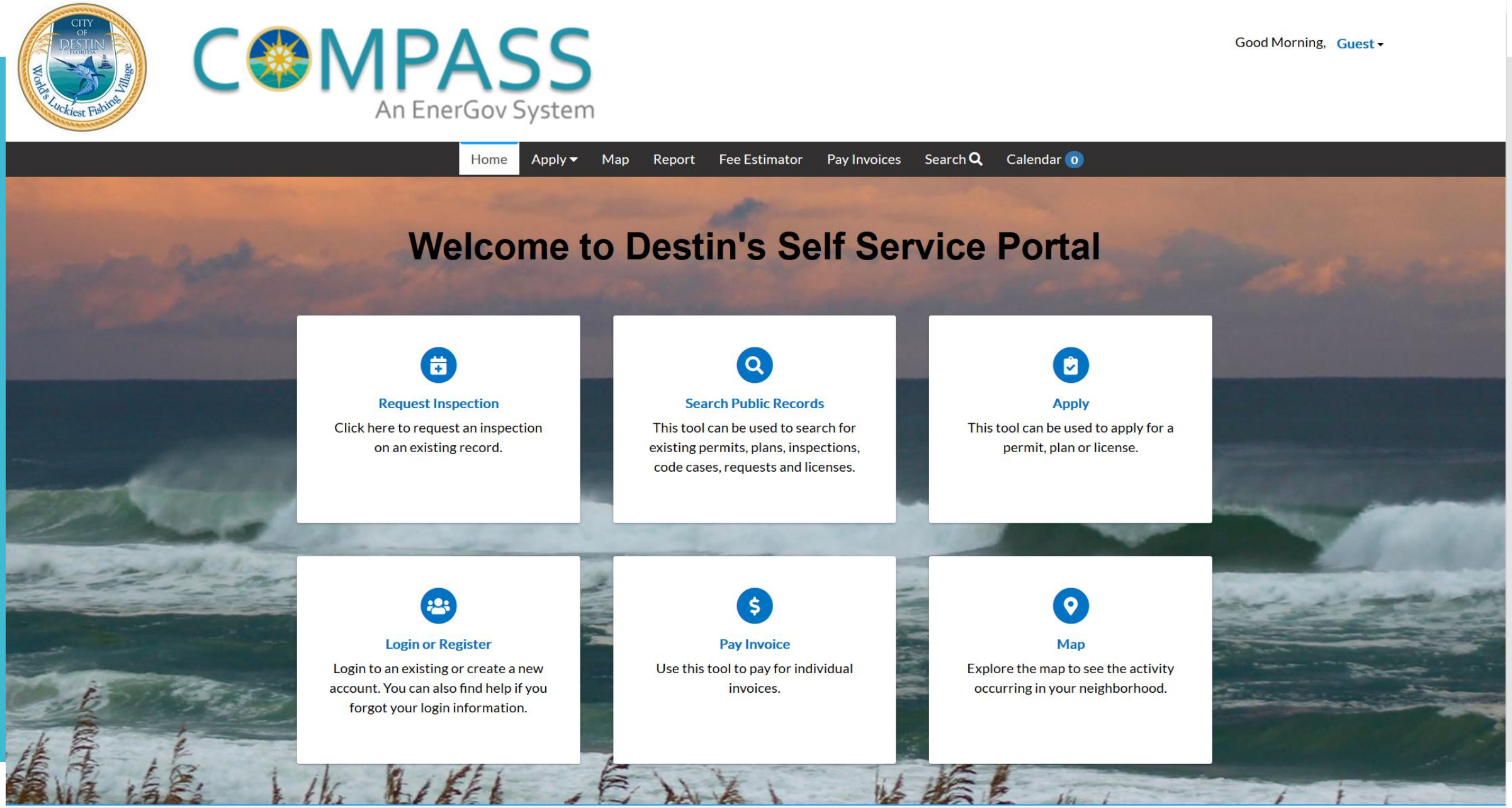
Web-based and Enterprise Map Options

For use by the Public and Staff to enter parcel and property information.

COMPASS
An EnerGov System

Customer Self Service

Online Customer Portal


COMPASS
An EnerGov System
Good Morning, Guest
Home
Apply
Map
Report
Fee Estimator
Pay Invoices
Search
Calendar 0
Welcome to Destin's Self Service Portal
Request Inspection
Click here to request an inspection on an existing record.
Search Public Records
This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.
Apply
This tool can be used to apply for a permit, plan or license.
Login or Register
Login to an existing or create a new account. You can also find help if you forgot your login information.
Pay Invoice
Use this tool to pay for individual invoices.
Map
Explore the map to see the activity occurring in your neighborhood.

COMPASS
An EnerGov System

Good Morning, Guest

Home | Apply | Map | Report | Fee Estimator | Pay Invoices | Search | Calendar 0

Application Assistant

Search for application names and keywords

All | Trending | LICENSES | PERMITS | PLANS

Show Categories

Commercial Building - General Permit

Apply

Category Name: Commercial Building

Description: Miscellaneous, non-specified building activity (overall site permit)

Building Code Compliance Review

Apply

Category Name: Non-specific

Description: Permit to perform inspection of structure in order to verify Building Code Compliance

Commercial Building - New Commercial Structure

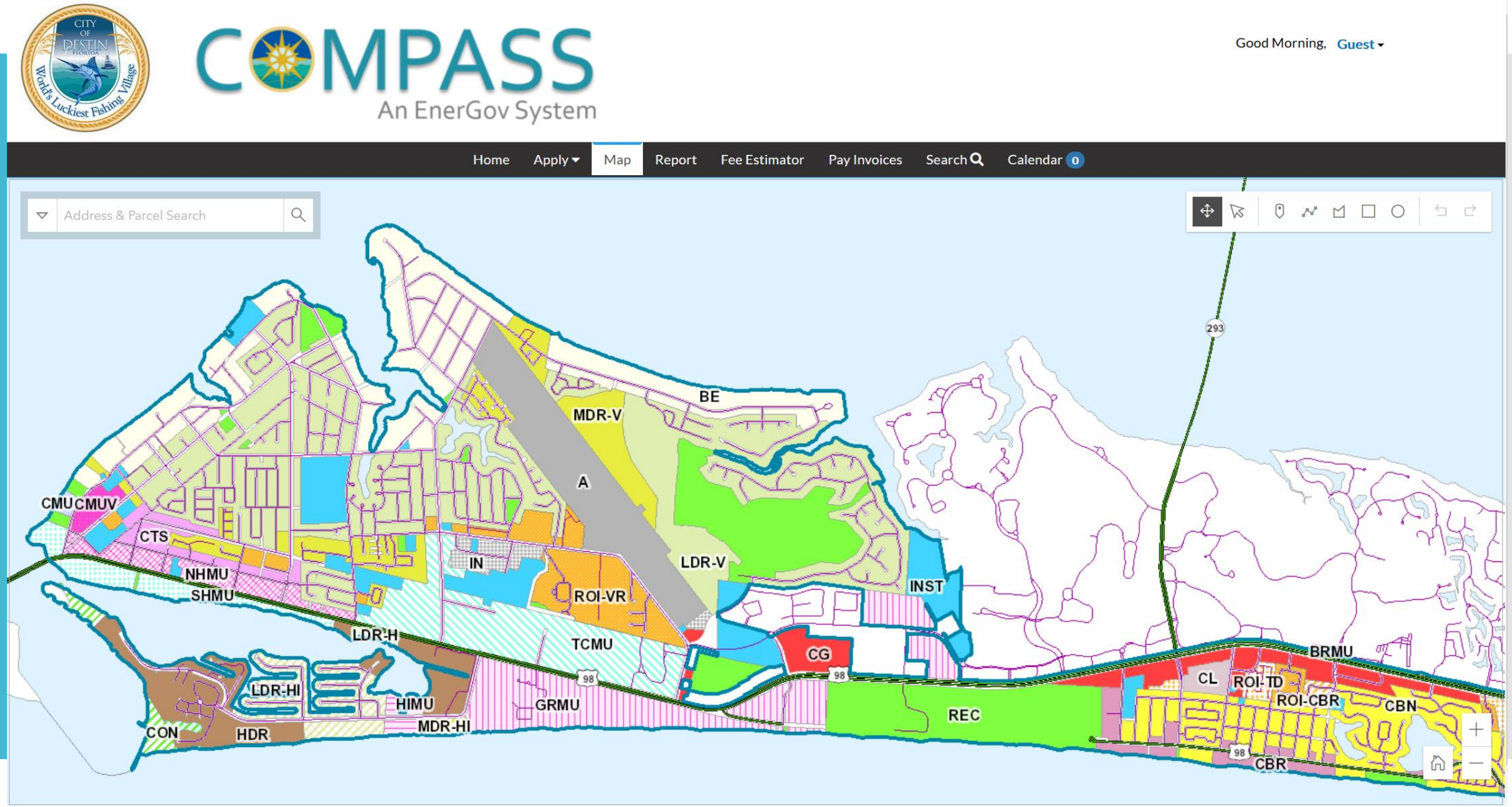
Apply

Category Name: Commercial Building

Description: Any new non-residential structure

Commercial Building - Renovation

Apply


COMPASS
An EnerGov System
Good Morning, Guest
Home
Apply
Map
Report
Fee Estimator
Pay Invoices
Search
Calendar 0
Address & Parcel Search
BE
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SHMU
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LDR-H
TCMU
CG
BRMU
CL
ROI-TD
ROI-CBR
CBN
LDR-HI
HIMU
GRMU
REC
CON
HDR
MDR-HI
CBR
293
98

Back

Invoice Number: INV-00000005

Invoice Total: $270.00

Status: Due

Invoice Date: 11/24/2020

Due Date: 11/23/2020

Description: NONE

Primary Fees | Misc Fees | Payments | Attachments | Contacts

Primary Fees

Sort: Fee Name

Fee Name	Fee Total	Amount Due	Case Number	Case Type	Notes
Engineering - Floodplain Inspection	$25.00	$25.00	BLDC-000009-2020	Permit	
Engineering - Floodplain Review	$25.00	$25.00	BLDC-000009-2020	Permit	
Engineering - Inspection	$50.00	$50.00	BLDC-000009-2020	Permit	
Engineering - Review	$50.00	$50.00	BLDC-000009-2020	Permit	
Planning - Permit Commercial (Not New Commercial)	$120.00	$120.00	BLDC-000009-2020	Permit	

Results per page 10 | 1 - 5 of 5 | << < 1 > >>

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Destin, FL

Order Number: 26

Monday, November 23, 2020

Invoice #	Item Description	Quantity	Unit Price	Total Price
INV-00000005	NONE	1	$270.00	$270.00
			Item Total:	$270.00
			Order Total:	**$270.00**

Payment Details

*all fields are required

Cardholder Name

Billing Street

Billing Zip Code

Card Type

Select one...

Card Number

Expiration Date

Month...

Year...

CVV Code

Email Address

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ITEM # 2020-2973

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Action Item

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Rey Bailey, City Clerk

DATE: November 30, 2020

SUBJECT: Appointment of City Council representatives to local/regional committees

I. BACKGROUND: There are several area-wide committees for which the City of Destin is represented by a member of the City Council. Current committees requiring representations are as follows:

- Economic Development Council Policy Board
- Northwest Florida League of Cities (NWFLC)
- Northwest Florida Military Sustainability Partnership
- Northwest Florida Regional Transportation Planning Organization (TPO)
- Okaloosa-Walton TPO
- Okaloosa County League of Cities (OCLOC)
- Okaloosa County Public Library Cooperative
- Okaloosa County Public Transit Cooperative Board
- Okaloosa County Tourist Development Council (TDC)
- Walton/Okaloosa/Santa Rosa Regional Utility Authority (RUA)
- West Florida Regional Planning Council

II. DISCUSSION: A new Council has been seated and appointments/re-appointments to the above committees and organizations will need to be made. Below is a brief description of the responsibility of each committee or organization as well as the names of City officials previously assigned to each:

1. **Economic Development Council (EDC) Policy Board**. The affairs of the EDC shall be managed by a Policy Board. The Policy Board's responsibilities shall include overseeing the work program of the EDC, interfacing with local governments and all chambers of commerce and reviewing all programs and strategies of the EDC to determine issues of

concern and courses of actions for the EDC. The Policy Board shall be comprised of the EDC officers and Executive Committee Trustee members, the Chairperson of all standing committees, the Chairman or designee of the Crestview, Destin, Greater Fort Walton Beach, and Niceville-Valparaiso Bay Area Chambers of Commerce, a designated representative of Okaloosa County and each local incorporated municipality providing financial support to the EDC, and a non-voting advisory representative from each local military base. The EDC Policy Board representatives for the municipalities are designed by the municipal government and are not nominated/selected by the EDC.

Primary – Councilmember Skip Overdier

Alternate – Councilmember Prebble Ramswell

2. **Northwest Florida League of Cities (NWFLC).**The purpose of this organization is similar to the Okaloosa League with two distinctions: the NWFLC encompasses all of Northwest Florida from Tallahassee to Pensacola and they are more proactively involved in lobbying activities. The league's board of directors (for which this appointment will be made) meets monthly on a Thursday (though varying between weeks) and rotates among municipalities. In addition, quarterly meetings and the annual summer meeting (where officers are elected) are held as well. Notice for these meetings come from the Tallahassee office of the League of Cities.

   Primary – Councilmember Prebble Ramswell

   Alternate – Councilmember Parker Destin

3. **Northwest Florida Military Sustainability Partnership** was created in 2011 as a result of an inter-local agreement among municipalities and counties to fulfill the recommendation of the June 2009 Eglin Joint Land Use Study (JLUS).This entity was formed to provide a permanent input to the viability of potential mission of Eglin AFB, Hurlburt Field, and Duke Field.

   Primary – Mayor Gary Jarvis

   Alternate – Councilmember Prebble Ramswell

4. **Northwest Florida Regional TPO** is a regional transportation planning partnership of the four western counties in West Florida – Escambia, Santa Rosa, Okaloosa and Walton. It was created on May 20, 2004 by interlocal agreement using Chapter 163, Florida Statutes, as its basis and written to

comply with the new requirements for regional coordination approved by the Legislature in 2003.The new legislation authorized contiguous metropolitan planning organizations and individual political subdivisions to enter into agreements to coordinate transportation plans and policies.

Primary – Councilmember Skip Overdier

Alternate – Councilmember Parker Destin

5. **Okaloosa-Walton TPO** is a committee of local government officials established for the purpose of making transportation-related decisions at a regional level. The TPO discusses and votes on transportation issues of region-wide significance and decides which local transportation projects should be implemented. One of the ways in which this is accomplished is through adoption of a Long-Range Transportation Plan which is updated every 3-4 years. Also based on the needs identified through the planning process, the TPO develops and adopts a priority list of projects for implementation each year. This list is then used by the FDOT, District 3, to develop their 5-year Work Program. The TPO typically meets on the 3rd Thursday of each month at 3:00 PM in the Niceville Community Center. This committee requires two primary voting members and two alternates.

   Primary – Councilmember Overdier/Councilmember Morgan

   Alternate – Councilmember Parker Destin

6. **Okaloosa County League of Cities (OCLC)** was designed to serve as the medium of exchange of ideas, and help to aid member municipalities in the solution of common problems. Further it is to unite in a central organization all Okaloosa County municipalities who are interested in the present growth and future expansion of this area, to help members become better acquainted, encourage and maintain among its members unity and the spirit of good fellowship, sociality, fair play and goodwill; and to promote efficiency among the officials of the incorporated cities and towns of Okaloosa County. The meeting schedule is a monthly luncheon for the representatives on the first Monday of each month at Two Trees Restaurant, 12:00 PM. In addition, a quarterly dinner is hosted on a rotating basis among the member cities for all elected officials and key staff personnel.

   Primary – Mayor Gary Jarvis

   Alternate – Mayor Pro Tem Prebble Ramswell

7. **Okaloosa County Public Library Cooperative** provides recreational experiences and information about popular cultural and social trends; general information and answers to questions, curriculum support for students in K-12 and higher education programs; support for personal growth and development and information services for the business community. The meeting schedule is the fourth Wednesday of every other month (Jan-Mar-May…) at 4:00 PM in the Niceville Council Chambers.

   Primary – Councilmember Rodney Braden

   Alternate – Councilmember Cyron Marler

8. **Okaloosa County Public Transit Cooperative** was formed under a memorandum of agreement among Okaloosa County and the municipalities of Crestview, Destin, Fort Walton Beach, Mary Esther, Niceville, Cinco Bayou, Laurel Hill, Valparaiso and Shalimar. The County and participating municipalities agree to cooperate, pursuant to the terms of the interlocal agreement, in the operation of a public transit cooperative in Okaloosa County. In particular, it is the express purpose of the agreement to provide for the coordination of fixed route transit service throughout the legal service area of the Cooperative and to formulate and implement consistent plans, programs, policies and procedures in the operation, maintenance and development of transit service throughout the legal service areas of the participating entities. The board meets the fourth Thursday of every month at 9:30 AM in the Okaloosa Board of County Commission Chambers in Shalimar.

   Primary – Councilmember Skip Overdier

   Alternate – Councilmember Rodney Braden

9. **Tourist Development Council (TDC)** is comprised of nine members responsible for making recommendations to the Okaloosa County Board of Commissioners on disbursement of funds for projects and programs. Meetings are held the 4th Wednesday of each month at 1:00 PM at the TDC facility.

   Primary – Councilmember Parker Destin

10. **Walton/Okaloosa/Santa Rosa Regional Utility Authority (RUA)** was formed under an interlocal agreement between three counties and their member cities to examine water supply planning for the area. Meetings are typically called as needed without a regular schedule.

Primary – Mayor Gary Jarvis

Alternate – Councilmember Rodney Braden

11. **West Florida Regional Planning Council (RPC)** is recognized as Florida's only multi-purpose regional entity that is in a position to plan for and coordinate intergovernmental solutions to growth-related problems on greater-than-local issues, provide technical assistance to local governments, and meet other needs of the communities in each region. RPCs are the result of the trend toward regionalism, bringing together Florida's local governments to share responsibility for the future of Florida. RPC service areas are defined by state designated planning districts. The West Florid RPC typically meets on the third Monday of each month at 4:00 PM at the Holiday Inn in Crestview.

    Primary – Councilmember Skip Overdier

    Alternate – Councilmember Chatham Morgan

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION: It is in the City's best interest to appoint a primary and alternate member of Council to each of the above referenced committees and organizations.

IV. RECOMMENDED MOTION: I move to appoint _____ as the City's primary representative to the

_Name of Committee/Organization) and _____ as the City's alternate.

Attachments:
None

ITEM # 2020-2936

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Rey Bailey, City Clerk

DATE: November 30, 2020

SUBJECT: Appointment of members to citizen volunteer committees and boards

I. BACKGROUND: In conjunction with the timing of our newly seated Council, several of the City's volunteer boards and committees (hereinafter referred to as "committee") terms have expired. All committee members with an expired term were notified in writing and were instructed to submit an application if they intend to seek re-appointment to their respective committees.

II. DISCUSSION: According to City code, each Council member is entitled to make one nomination to each committee, and the entire Council votes to appoint the member. The term of each appointed member runs concurrently with the term of the nominating Council member. Committee membership rosters showing vacant or expired positions are attached (Atch A). Copies of all committee membership applications are provided in Atch B in alphabetical order.

Although applications of interested citizens have been provided, it is within the purview of each Council member to nominate anyone who is a resident of the city of Destin (Section 2-37, Code of Ordinances). Appointments to the CRA advisory committees must further meet at least one of the following criteria in addition to being a resident of Destin:

- Resident of the respective redevelopment area, or
- Owner of a business located within the respective redevelopment area, or
- Employee of a business located in the redevelopment area, or
- Owner of a property in the respective redevelopment area, or

- Principals of property owners in their respective redevelopment area.

A. Link to Strategic Goals / Objectives: Enhanced Quality of Life

B. Effect on Budget (EOB): None. These are volunteer positions.

C. Level of Service (LOS): Each committee is designed to consist of 7 members, and 4 members constitute a quorum. Each committee needs a full membership to effectively procure the business for which the committee was established.

III. CONCLUSION: Appointments of members are required to maintain the full operation of the committee, help assure a quorum, and to accomplish the goals of the committee as outlined in its annual work plan.

IV. RECOMMENDED MOTION: I nominate **(name of applicant)** to the **(name of committee or board)**.

The entire Council votes to confirm the appointment).

Attachments:

1. Committee Membership Rosters
2. Bell, Marcie (LPA)
3. Bell, Marcie (Public Works & Safety)
4. Buckingham, Mike (Harbor CRA)
5. Calhoun, Susan (Parks and Recreation)
6. Drexler, Karen (LPA)
7. Emerson, David (Board of Adjustment)
8. Green, Jim (Harbor CRA)
9. Hickey, Richard Shaun (Public Works & Safety)
10. Johnson, Nikki (Parks and Recreation)
11. Jones, Walter Casey (Harbor & Waterways)
12. Ledbetter, Corey (LPA)
13. McCain, John (Harbor CRA)
14. Mckissick, Bill (Harbor & Waterways)
15. Morrell, Delores (Public Works & Safety)
16. Morrell, Delores (Town Center CRA)
17. Noble, Steven (Parks and Recreation)
18. Perman, Shirley (Public Works &

Safety)
19. Piper, Daniella (Parks and Recreation)
20. Ramswell, Anthony (Public Works & Safety)
21. Sandstead, Michele (Town Center CRA)
22. Stephens, John (Harbor & Waterways)
23. Trammell, Sandra (Harbor CRA)
24. Trammell, Sandra (Parks and Recreation)
25. Wernet, Lockwood (Town Center CRA)
26. Wood, James (LPA)

BOARD OF ADJUSTMENT

The Board of Adjustment's role is to hear and decide upon applications for variances, special exceptions, and administrative appeals when it is alleged there is an error in any order, requirement, decision, or determination made by an administrative official in the enforcement of any zoning ordinance.

MEMBERS	NOMINATED BY	TERM EXPIRATION DATE
Tom Weidenhamer	Braden	November 2022
Kimberlee Van Damme	Ramswell	November 2022
James Staley	Overdier	November 2022
Vacant	Destin	November 2024
Vacant	Hebert	November 2024
Vacant	King	November 2024
Vacant	Schmidt	November 2024

Current members who submitted application for re-appointment

David Emerson

New Applicants

None

PARKS AND RECREATION COMMITTEE

This committee focuses on environmental issues that will improve the appearance, aesthetics, and ecological quality of life for our community.The committee identifies and recommends to the City Council projects relating to recreational matters, including the need for additional parks and recreational programs and facilities for the citizens and visitors to Destin. The committee shall also perform such duties and services as may be assigned to it by the City Council.

MEMBERS	NOMINATED BY	TERM EXPIRATION DATE
Matthew Sweetser	Braden	November 2022
Barbara Telford	Ramswell	November 2022
Brian Liesveld	Overdier	November 2022
Vacant	Destin	November 2024
Vacant	Hebert	November 2024
Vacant	King	November 2024
Vacant	Schmidt	November 2024

Current members who submitted application for re-appointment

Nikki Johnson

New Applicants

Daniella Piper
Susan Calhoun
Sandy Trammell
Steven Noble

HARBOR AND WATERWAYS BOARD

The purpose of the Harbor and Waterways Board is to inventory all existing and potential sources of pollution; to monitor the overall condition of Destin Harbor; to review and recommend plans for future growth development of Destin Harbor, including the review of projects requested to be located on the harbor; and to review plans for development on the waterways of Destin, including Choctawhatchee Bay, bayous, and other estuaries.

MEMBERS	NOMINATED BY	TERM EXPIRATION DATE
Capt. Jim Green III	Braden	November 2022
GuyTadlock	Ramswell	November 2022
Richard Hoey	Overdier	November 2022
Vacant	Destin	November 2024
Vacant	Hebert	November 2024
Vacant	King	November 2024
Vacant	Schmidt	November 2024

Current members who submitted application for re-appointment

William McKissick
Casey Jones

New Applicants

John Stephens

HARBOR COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE

The Harbor CRA Advisory Committee was created to provide recommendations to the CRA Board of Directors on how best to implement the adopted Harbor CRA Plan.

MEMBERS	NOMINATED BY	TERM EXPIRATION DATE
Mike Raim	Braden	November 2022
Casey Jones	Ramswell	November 2022
H. Jan Best	Overdier	November 2022
Vacant	Destin	November 2024
Vacant	Hebert	November 2024
Vacant	King	November 2024
Vacant	Schmidt	November 2024

Current members who submitted application for re-appointment

Mike Buckingham
Capt. Jim Green III
Sandy Trammell

New Applicants

John McCain

LOCAL PLANNING AGENCY

The Local Planning Agency's major focus is to act in an advisory capacity to the City Council on matters relating to the Comprehensive Plan and Land Development Code amendments, rezonings, and vacations of rights-of-way/easements.

MEMBERS	NOMINATED BY	TERM EXPIRATION DATE
Jason Klosterman	Braden	November 2022
Daryl Shelton	Ramswell	November 2022
Donald W. David	Overdier	November 2022
Vacant	Destin	November 2024
Vacant	Hebert	November 2024
Vacant	King	November 2024
Vacant	Schmidt	November 2024

Current members who submitted application for re-appointment

Jim Wood
Corey Ledbetter

New Applicants

Marcie Bell
Karen Drexler

PUBLIC WORKS/PUBLIC SAFETY

The Public Works/Public Safety Committee's role is to identify and review various functional areas relating to public works, including street construction and maintenance, public parking areas, sidewalks, city rights-of-way and the like; assess the need for projects relating to matters of public safety including, but not limited to traffic signals, street lights, crosswalks and the like and to make recommendations to the City Council.

MEMBERS	NOMINATED BY	TERM EXPIRATION DATE
Tom Weidenhamer	Braden	November 2022
Jim Wood	Ramswell	November 2022
Mike Parker	Overdier	November 2022
Vacant	Destin	November 2024
Vacant	Hebert	November 2024
Vacant	King	November 2024
Vacant	Schmidt	November 2024

Current members who submitted application for re-appointment

Anthony Ramswell
Richard Hickey
Shirley Perman

New Applicants

Delores Morrell
Marcie Bell

TOWN CENTER COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE

The Town Center CRAAC was created to provide recommendations to the CRA Board of Directors on how best to implement the adopted Town Center CRA Plan.

MEMBERS	NOMINATED BY	TERM EXPIRATION DATE
Matthew Sweetser	Ramswell	November 2022
Vacant	Braden	November 2022
Vacant	Overdier	November 2022
Vacant	Destin	November 2024
Vacant	Hebert	November 2024
Vacant	King	November 2024
Vacant	Schmidt	November 2024

Current members who submitted application for re-appointment

Lockwood Wernet
Michell Sandstead
Delores Morrell

New Applicants

None

First Name	Marcie
Last Name	Bell
Home Address	3 Gulf Breeze Ct.
City	Destin
State	Florida
Zip	32541
Phone	8509742711
Email	Marciebell1@aol.com
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip	*Field not completed.*
Brief description of education and experience:	BSBA in Finance at UWF. My professional life spans over 30 years, and my experience is expansive across many different industries, most notably real estate, both residential and commercial, and from many perspectives within them. My civic life has also spanned 30 plus years, including here in Destin since early 2000s, but most notably on a consistent basis since 2015.
How long have you lived in Destin?	7 years

Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	N/A
List any city boards or committees you are currently a member of.	None
Select the board or committee you are interested in serving on.	Local Planning Agency
List your qualifications to serve on the selected board or committee.	Fully addressed in Education and Experience section above.
What do you consider the purpose of this board/committee to be?	A full understanding of Destin's current 2020 Comprehensive Plan, Land Development Code and Ordinances to make recommendations to the City Council regarding the same.
What would you like to see this board/committee accomplish?	Continued consideration of all the facts, as they apply to the citizens' quality of life balanced with both Responsible development and re-development of the City of Destin.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Councilwoman elect Teresa Hebert

BY CHECKING THE ELECTRONIC SIGNATURE VERIFICATION BOX BELOW, I INDICATE MY DESIRE TO SERVE THE CITY OF DESTIN IN A VOLUNTARY CAPACITY AS A MEMBER OF ONE OF ITS BOARDS, COMMITTEES, PANELS OR COMMISSIONS. I ALSO CONFIRM MY UNDERSTANDING OF THE MEETING TIMES AND ATTENDANCE REQUIREMENTS, AND WHERE APPLICABLE, THE REQUIREMENT TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM (FORM 1). I UNDERSTAND THAT I WILL BE REQUIRED TO FILE THIS FORM ANNUALLY IF SELECTED AS A MEMBER OF THE LOCAL PLANNING AGENCY OR BOARD OF ADJUSTMENT. INITIAL FILING WILL BE

REQUIRED WITHIN 30 DAYS OF APPOINTMENT; FOLLOWING THAT, I WILL BE NOTIFIED BY MAIL BY THE COMMISSION ON ETHICS OR THE SUPERVISOR OF ELECTIONS OFFICE.

Signature	Electronic Signature Verification
Date	11/6/2020

Email not displaying correctly? View it in your browser.

First Name	Marcie
Last Name	Bell
Home Address	3 Gulf Breeze Ct
City	Destin
State	FL
Zip	32541
Phone	8509742711
Email	Marciebell1@aol.com
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip	*Field not completed.*
Brief description of education and experience:	BSBA in Finance at UWF. My professional life spans over 30 years, and my experience is expansive across many different industries, most notably real estate, both residential and commercial, and from many perspectives within them. My civic life has also spanned 30 plus years, including here in Destin since early 2000s, but most notably on a consistent basis since 2015.
How long have you lived in Destin?	7years

Are you currently a resident of Destin?	No
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	N/A
List any city boards or committees you are currently a member of.	None
Select the board or committee you are interested in serving on.	Public Works/Public Safety Committee
List your qualifications to serve on the selected board or committee.	Fully addressed in Education and Experience section above.
What do you consider the purpose of this board/committee to be?	To identify and review various public works and safety issues and make recommendations to City Council.
What would you like to see this board/committee accomplish?	Continue consideration of both new and outstanding infrastructure projects and to provide maintenance on all publicly-owned streets, storm sewer infrastructure, grounds, facilities and public equipment for the health, safety and well being of all citizens in Destin.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Councilman Johnny King

BY CHECKING THE ELECTRONIC SIGNATURE VERIFICATION BOX BELOW, I INDICATE MY DESIRE TO SERVE THE CITY OF DESTIN IN A VOLUNTARY CAPACITY AS A MEMBER OF ONE OF ITS BOARDS, COMMITTEES, PANELS OR COMMISSIONS. I ALSO CONFIRM MY UNDERSTANDING OF THE MEETING TIMES AND ATTENDANCE REQUIREMENTS, AND WHERE APPLICABLE, THE REQUIREMENT TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM (FORM 1). I UNDERSTAND THAT I WILL BE REQUIRED

TO FILE THIS FORM ANNUALLY IF SELECTED AS A MEMBER OF THE LOCAL PLANNING AGENCY OR BOARD OF ADJUSTMENT. INITIAL FILING WILL BE REQUIRED WITHIN 30 DAYS OF APPOINTMENT; FOLLOWING THAT, I WILL BE NOTIFIED BY MAIL BY THE COMMISSION ON ETHICS OR THE SUPERVISOR OF ELECTIONS OFFICE.

Signature	Electronic Signature Verification
Date	11/25/2020

Email not displaying correctly? View it in your browser.

First Name	Mike
Last Name	Buckingham
Home Address	510 Calhoun Ave
City	Destin
State	Florida
Zip	32541
Phone	850-259-6533
Email	Mikebuck211@aol.com
Business Name	Underground inc
Business Address	510 Calhoun Ave
City	DESTIN
State	Florida
Zip	32541
Brief description of education and experience:	Over 10 years experience on this particular committee
How long have you lived in Destin?	35
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	Yes

Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Harbor CRA advisory committee
Select the board or committee you are interested in serving on.	Harbor CRA Advisory Committee
List your qualifications to serve on the selected board or committee.	Over 10 years experience
What do you consider the purpose of this board/committee to be?	Hopefully to make good decisions on bringing the quality of life back to the Harbor that was once here
What would you like to see this board/committee accomplish?	A first class fishing community
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Dewey Destin

BY CHECKING THE ELECTRONIC SIGNATURE VERIFICATION BOX BELOW, I INDICATE MY DESIRE TO SERVE THE CITY OF DESTIN IN A VOLUNTARY CAPACITY AS A MEMBER OF ONE OF ITS BOARDS, COMMITTEES, PANELS OR COMMISSIONS. I ALSO CONFIRM MY UNDERSTANDING OF THE MEETING TIMES AND ATTENDANCE REQUIREMENTS, AND WHERE APPLICABLE, THE REQUIREMENT TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM (FORM 1). I UNDERSTAND THAT I WILL BE REQUIRED TO FILE THIS FORM ANNUALLY IF SELECTED AS A MEMBER OF THE LOCAL PLANNING AGENCY OR BOARD OF ADJUSTMENT. INITIAL FILING WILL BE REQUIRED WITHIN 30 DAYS OF APPOINTMENT; FOLLOWING THAT, I WILL BE NOTIFIED BY MAIL BY THE COMMISSION ON ETHICS OR THE SUPERVISOR OF ELECTIONS OFFICE.

Signature	Electronic Signature Verification
Date	11/12/2020

Email not displaying correctly? View it in your browser.

First Name	Susan
Last Name	Calhoun
Home Address	4203 Indian Bayou Trail Unit 1314
City	Destin
State	FL
Zip	32541
Phone	7137022573
Email	Suewho55@aol.com
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	Destin
State	FL
Zip	32541
Brief description of education and experience:	1973 graduate of North Ft. Myers High School. 40 years in the automotive sales industry. Management, training and outside sales.
How long have you lived in Destin?	3 1/2 years November 2020
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No

Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Destin
Select the board or committee you are interested in serving on.	Parks & Recreation Committee
List your qualifications to serve on the selected board or committee.	Active and already visiting many parks. Love helping our community
What do you consider the purpose of this board/committee to be?	Honor the history of Destin. Maintain parks to ensure the safety of our citizens and visitors.
What would you like to see this board/committee accomplish?	Continued improvements to all parks for everyone to enjoy.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Destin

BY CHECKING THE ELECTRONIC SIGNATURE VERIFICATION BOX BELOW, I INDICATE MY DESIRE TO SERVE THE CITY OF DESTIN IN A VOLUNTARY CAPACITY AS A MEMBER OF ONE OF ITS BOARDS, COMMITTEES, PANELS OR COMMISSIONS. I ALSO CONFIRM MY UNDERSTANDING OF THE MEETING TIMES AND ATTENDANCE REQUIREMENTS, AND WHERE APPLICABLE, THE REQUIREMENT TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM (FORM 1). I UNDERSTAND THAT I WILL BE REQUIRED TO FILE THIS FORM ANNUALLY IF SELECTED AS A MEMBER OF THE LOCAL PLANNING AGENCY OR BOARD OF ADJUSTMENT. INITIAL FILING WILL BE REQUIRED WITHIN 30 DAYS OF APPOINTMENT; FOLLOWING THAT, I WILL BE NOTIFIED BY MAIL BY THE COMMISSION ON ETHICS OR THE SUPERVISOR OF ELECTIONS OFFICE.

Signature	Electronic Signature Verification
Date	11/10/2020

Email not displaying correctly? View it in your browser.

First Name	Karen
Last Name	Drexler
Home Address	4221 Commons Drive West, Apartment 2311
City	Destin
State	FL
Zip	32541
Phone	615-418-0142
Email	karenq.drexler@gmail.com
Business Name	Employee of CRC Data Technologies
Business Address	4014 Commons Drive West, Suite 110
City	Destin
State	Florida
Zip	32541
Brief description of education and experience:	Bachelor of Science in Business Administration - University of Tennessee Former Small Business Owner Former Technology Consultant Avid Volunteer at my son's school until he graduated Boy Scout Cubmaster
How long have you lived in Destin?	4 years
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes

Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	*Field not completed.*
Select the board or committee you are interested in serving on.	Local Planning Agency
List your qualifications to serve on the selected board or committee.	Natural leader, Savvy business mind, not swayed by or affiliated with any special interest groups, I have the ability to think out of the box, love of Destin
What do you consider the purpose of this board/committee to be?	Advisors to the City Council as related to planning and land development amendments, rezonings, and vacations of rights-of-way and easements.
What would you like to see this board/committee accomplish?	Growth and progress for Destin that is fair and environmentally friendly in keeping with the city's codes and values
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	*Field not completed.*

BY CHECKING THE ELECTRONIC SIGNATURE VERIFICATION BOX BELOW, I INDICATE MY DESIRE TO SERVE THE CITY OF DESTIN IN A VOLUNTARY CAPACITY AS A MEMBER OF ONE OF ITS BOARDS, COMMITTEES, PANELS OR COMMISSIONS. I ALSO CONFIRM MY UNDERSTANDING OF THE MEETING TIMES AND ATTENDANCE REQUIREMENTS, AND WHERE APPLICABLE, THE REQUIREMENT TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM (FORM 1). I UNDERSTAND THAT I WILL BE REQUIRED TO FILE THIS FORM ANNUALLY IF SELECTED AS A MEMBER OF THE LOCAL PLANNING AGENCY OR BOARD OF ADJUSTMENT. INITIAL FILING WILL BE REQUIRED WITHIN 30 DAYS OF APPOINTMENT; FOLLOWING THAT, I WILL BE NOTIFIED BY MAIL BY THE COMMISSION ON ETHICS OR THE SUPERVISOR OF ELECTIONS OFFICE.

Signature	Electronic Signature Verification

Date	11/15/2020

Email not displaying correctly? View it in your browser.

First Name	David
Last Name	Emerson
Home Address	501 Beach Dr
City	Destin
State	FL
Zip	32541
Phone	8502691080
Email	demer886@gmail.com
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip	*Field not completed.*
Brief description of education and experience:	BA, chemistry, U. of California, Riverside, 1964; BS, operations research/systems analysis, Naval Postgraduate School, Monterey CA, 1971; MS, systems management, U of Southern California, 1977 US Navy 1964-1985, computer programmer 1985-2003
How long have you lived in Destin?	17 tears
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes

Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Board of Adjustmebt
Select the board or committee you are interested in serving on.	Board of Adjustment
List your qualifications to serve on the selected board or committee.	Served on BofAd for 8 years
What do you consider the purpose of this board/committee to be?	Settle questions and disputes regarding zoning and variances
What would you like to see this board/committee accomplish?	Amically decide the best resolution in the best interest of the parties and the city
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	No

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Signature	Electronic Signature Verification

Date 10/17/2020

Email not displaying correctly? View it in your browser.

First Name	Jim
Last Name	Green
Home Address	824 N Lakeside Dr
City	Destin
State	Florida
Zip	32541
Phone	850-259-5308
Email	Jgreen@cityofdestin.com
Business Name	American Spirit
Business Address	116 Harbor Blvd
City	Destin
State	Florida
Zip	32541
Brief description of education and experience:	I have served on the Harbor CRA as a member and Vice Chairman for 10 years. I am the President of the Destin Charter Bot Association and a Director of the Destin Seafood Festival. I have a vast working knowledge of the Destin Harbor and the relationships with property owners and businesses operators within the district.
How long have you lived in Destin?	39 years
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes

Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	*Field not completed.*
Select the board or committee you are interested in serving on.	Harbor CRA Advisory Committee
List your qualifications to serve on the selected board or committee.	President of the Destin Charter Boat Association, Director of the Destin Seafood Festival, Member of Harbor CRAAC
What do you consider the purpose of this board/committee to be?	To continue to develop and implement the Harbor Plan
What would you like to see this board/committee accomplish?	To continue to address the issues that arise in the district. To work towards solutions for the know problems such as parking.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Reaching out to a few of the candidates in the up coming election.

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Signature	Electronic Signature Verification

Date 10/19/2020

Email not displaying correctly? View it in your browser.

First Name	Richard Shaun
Last Name	Hickey
Home Address	93 Woodward Street
City	Destin
State	FL
Zip	32541
Phone	301-717-2973
Email	escaped2sun@cox.net
Business Name	N/A
Business Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip	*Field not completed.*
Brief description of education and experience:	- Education: B.A., Master's, and Ph.D. - Professional Experience: - Consultant, Analyst, and Manager - U.S. Army Headquarters Program Analyst, Program Chief, and Deputy Chief for Unit Equipping, and U.S. Senate Legislative Assistant - Member of 2nd Short Term Rental Committee and Public Works / Public Safety Committee (last 10 months)
How long have you lived in Destin?	8+ years
Are you currently a resident of Destin?	Yes

Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Public Works / Public Safety Committee (last 10 months) Appointment expired -- appointed by Mr. Menchel
Select the board or committee you are interested in serving on.	Public Works/Public Safety Committee
List your qualifications to serve on the selected board or committee.	Current member of the committee, full time resident, active in community
What do you consider the purpose of this board/committee to be?	To collect and analyze information from the community and personal observation regarding the city's infrastructure needs and issues. And to use this information to provide recommendations and advice to the Council.
What would you like to see this board/committee accomplish?	Improve the quality, accessibility and maintenance of the infrastructure and thereby better meet the needs of our residents.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	No

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BE NOTIFIED BY MAIL BY THE COMMISSION ON ETHICS OR THE SUPERVISOR OF ELECTIONS OFFICE.

Signature	Electronic Signature Verification
Date	12/18/2020

Email not displaying correctly? View it in your browser.

First Name	Nikki
Last Name	Johnson
Home Address	3710 First Street
City	Destin
State	FL
Zip	32541
Phone	8502250562
Email	Nikki-johnson@hotmail.com
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip	*Field not completed.*
Brief description of education and experience:	I have a BS degree in Chemical Engineering and a MS degree in Environmental engineering. I have always had a passion for the outdoors and doing what I can to protect the environment. I've had the privilege of working on the parks and recreation committee the past 2 years and would like to continue my work. I believe protecting and enhancing the parks in Destin should be a top priority for the sake of the locals and tourists who enjoy this beautiful city.
How long have you lived in Destin?	15 Years
Are you currently a resident of Destin?	Yes

Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Parks and Recreation
Select the board or committee you are interested in serving on.	Parks & Recreation Committee
List your qualifications to serve on the selected board or committee.	I have an extensive knowledge of the environment and protecting nature. I have been a member of the committee for 2 years already.
What do you consider the purpose of this board/committee to be?	To insure that the parks in Destin are protected and maintained for their continued use
What would you like to see this board/committee accomplish?	Complete the many park projects in the works, protect the parks from loss for any purpose, enhance all parks to their full potential
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	I requested possible support from Johnny King

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Signature	Electronic Signature Verification
Date	10/21/2020

Email not displaying correctly? View it in your browser.

First Name	Walter Casey
Last Name	Jones
Home Address	3830 Indian Trail
City	Destin
State	FL
Zip	32541
Phone	8502595531
Email	captcasey5@aol.com
Business Name	Big red Truck
Business Address	Same
City	Destin
State	FL
Zip	32541
Brief description of education and experience:	Some College
How long have you lived in Destin?	41 years
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No

Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Destin
Select the board or committee you are interested in serving on.	Harbor & Waterways Board
List your qualifications to serve on the selected board or committee.	Boat captain and currently on the harbor waterways board!
What do you consider the purpose of this board/committee to be?	Safety and proper use of the water ways of the area!
What would you like to see this board/committee accomplish?	Safely secure our coastline and shores for future generations
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Destin

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Signature	Electronic Signature Verification
Date	11/13/2020

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e. Principals of property owners in their respective redevelopment area.

The Tree Commission shall consist of eight members appointed by the mayor and confirmed by the city council. One member shall be a certified arborist, one member shall be a landscape architect, one member shall be a member of the city council, one member shall be an attorney, one member shall be a person employed in the development community, one member shall be involved in the real estate community, one member shall be a homeowner and one member shall be a business owner.

First Name	Corey
Last Name	Ledbetter
Home Address	301 Cypress St
City	Destin
State	Florida
Zip	32541
Phone	850-240-2449
Email	corey@scenicsir.com
Business Name	Scenic Sotheby's Int Realty
Business Address	4495 Furling Lane Ste 110
City	Destin
State	Florida
Zip	32541
Brief description of education and experience:	My name is Corey Ledbetter and I have lived in Destin since 2003 and grew up in the area since 1990. Since graduating college in 2003 from The University of Arkansas I have been in the real estate business in some capacity and have been focused strictly on real estate sales since 2010. I am currently licensed with Scenic Sotheby's Int Realty and have held my license there since 2011. I have 2 consecutive terms on the Destin LPA and am seeking my 3rd appointment.
How long have you lived in Destin?	17
Are you currently a resident of Destin?	Yes

Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	City of Destin Local Planning Agency
Select the board or committee you are interested in serving on.	Local Planning Agency
List your qualifications to serve on the selected board or committee.	BA from The University of Arkansas in 2003, Real Estate agent in the Destin area since 2010
What do you consider the purpose of this board/committee to be?	To review and oversee any ordinance language changes along with zoning variances throughout the City of Destin
What would you like to see this board/committee accomplish?	Continue to review & update all ordinances to be in compliance with the City of Destin Comp plan.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Not at this time

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Signature	Electronic Signature Verification
Date	10/28/2020

Email not displaying correctly? View it in your browser.

First Name	John
Last Name	McCain
Home Address	315 Juniper St
City	Destin
State	FL
Zip	32541
Phone	859-866-3822
Email	jmccain@unionstate.net
Business Name	Union State Bank
Business Address	978 Airport Rd
City	Destin
State	FL
Zip	32541
Brief description of education and experience:	I have 16 years experience in financing and banking. I carry a BS in Accounting, minor in foriensics. Currently a commercial lender and asset VP at Union State Bank. Spent a few years as the market president for BB&T bank, well known in the community for our business as well, we own a photography company that handles around 120 weddings a year and 50-60 family shoots. Always volunteering, was an ambassador for the Destin Chamber
How long have you lived in Destin?	1 year, previous Ft Walton 3 years
Are you currently a resident of Destin?	Yes

Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	*Field not completed.*
Select the board or committee you are interested in serving on.	Harbor CRA Advisory Committee
List your qualifications to serve on the selected board or committee.	Spent the last 4 years in Destin working with 2 different banks on community reinvestments from a bank level
What do you consider the purpose of this board/committee to be?	To make Destin even a better place then what it is, help allocate funding to put towards projects that could potentially create not just revenue but hospitality to our guests.
What would you like to see this board/committee accomplish?	Having a well sound committee that believes in preserving our city, parks, harbor, and tourists.Not being afraid to be in the public eye helping make a difference.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	*Field not completed.*

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Signature	Electronic Signature Verification
Date	11/13/2020

Email not displaying correctly? View it in your browser.

First Name	Bill
Last Name	McKssick
Home Address	151 Calhoun Ave #109
City	Destin
State	FL
Zip	32541
Phone	8508034269
Email	bmckissick@legendarymarine.com
Business Name	Legendary Marine
Business Address	4601 Legendary Marina Drive
City	Destin
State	FL
Zip	32541
Brief description of education and experience:	Degree in Automotive Technology, Multiple schools and training classes through BMW and Mercedes Benz.25 years managing and owning Luxury Automotive dealers in New Orleans and in Okaloosa county. 10 years as a Yacht Broker and Sales person at Legendary. 2 years on the Destin Harbor and Waterways board committee and would like follow through on a few thing I have invested in. . Volunteered as a Poll worker for the last 4 years.
How long have you lived in Destin?	25 years
Are you currently a resident of Destin?	Yes

Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Harbor and Waterways board
Select the board or committee you are interested in serving on.	Harbor & Waterways Board
List your qualifications to serve on the selected board or committee.	50 years of Boating, Managing Automotive dealers that required me to making sure that they complied with all EPA reregulation's
What do you consider the purpose of this board/committee to be?	To continue to Improve our Water quality and Safety on our local waters. Also over see the development of docks to meet our City's lines
What would you like to see this board/committee accomplish?	New regulations for all rental vessels in the harbor in order to improve SAFTY on our waters
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	*Field not completed.*

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Signature	Electronic Signature Verification
Date	10/16/2020

Email not displaying correctly? View it in your browser.

First Name	Delores
Last Name	Morrell
Home Address	3828 Indigo Circle
City	Destin
State	Florida
Zip	32541
Phone	8502381942
Email	Dmorrell@cityofdestin.com
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip	*Field not completed.*
Brief description of education and experience:	College, Chairman of EDC, park and rec
How long have you lived in Destin?	6years (full time) 10 years part time
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	Yes

Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	City of Destin CRA
Select the board or committee you are interested in serving on.	Public Works/Public Safety Committee
List your qualifications to serve on the selected board or committee.	Chair of EDC , plus president of business association, park and rec volunteer
What do you consider the purpose of this board/committee to be?	A service for residents of Destin
What would you like to see this board/committee accomplish?	To fulfill services needed for residents of Destin
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Destin

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Signature	Electronic Signature Verification
Date	10/16/2020

Email not displaying correctly? View it in your browser.

First Name	Delores
Last Name	Morrell
Home Address	3828 Indigo Circle
City	Destin
State	Florida
Zip	32541
Phone	850-238-1942
Email	Dmorrell@cityofdestin.com
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip	*Field not completed.*
Brief description of education and experience:	College, Chairman of EDC plus numerous other positions
How long have you lived in Destin?	Full time 6 years(own my Home)
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	Yes

Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	City of Destin CRA
Select the board or committee you are interested in serving on.	Town Center CRA Advisory Committee
List your qualifications to serve on the selected board or committee.	Chair of EDC , plus president of business association, park and rec volunteer
What do you consider the purpose of this board/committee to be?	Look for ways to better our city of Destin
What would you like to see this board/committee accomplish?	Rebuild,restore and improve our city of Destin
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	*Field not completed.*

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Signature	Electronic Signature Verification
Date	10/16/2020

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First Name	Steven
Last Name	Noble
Home Address	20 Indian Bayou Dr
City	Destin
State	FI
Zip	32541
Phone	8506420082
Email	Churnobl@gmail.com
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip	*Field not completed.*
Brief description of education and experience:	30 year Military retiree with 20 years of living in the county. My service took me to the highest enlisted rank serving on leadership teams that were responsible for up to 2k members and their special operations. I hold a BS in Health and Sports Science and would love to serve on a committee that betters Destin.
How long have you lived in Destin?	2012-present
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes

Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	*Field not completed.*
Select the board or committee you are interested in serving on.	Parks & Recreation Committee
List your qualifications to serve on the selected board or committee.	Education and experience
What do you consider the purpose of this board/committee to be?	Recommend change to improved citizens access to safe activities
What would you like to see this board/committee accomplish?	Improve the city's parks and recreational opportunities so that young and old can benefit
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	*Field not completed.*

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Signature	Electronic Signature Verification

Date	11/13/2020

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First Name	Shirley (Sam)
Last Name	Perman
Home Address	4652 Destiny Way
City	Destin
State	FL
Zip	32541
Phone	8508037684
Email	sperman313@cox.net
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	Destin
State	FL
Zip	32541
Brief description of education and experience:	Registered Nurse, Bachelor of Science degree from SNU. Former UPS Manager of Health&Safety, Quality Assurance, Training Manager
How long have you lived in Destin?	20 years
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No

Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Destin Public Works and Safety
Select the board or committee you are interested in serving on.	Public Works/Public Safety Committee
List your qualifications to serve on the selected board or committee.	Currently serving on this board
What do you consider the purpose of this board/committee to be?	Recognizing current and future needs of the city pertaining to the public works and safety arena. Make recommendations to the Council regarding identification of findings.
What would you like to see this board/committee accomplish?	Continuous quality improvement.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	I have not at this time.

BY CHECKING THE ELECTRONIC SIGNATURE VERIFICATION BOX BELOW, I INDICATE MY DESIRE TO SERVE THE CITY OF DESTIN IN A VOLUNTARY CAPACITY AS A MEMBER OF ONE OF ITS BOARDS, COMMITTEES, PANELS OR COMMISSIONS. I ALSO CONFIRM MY UNDERSTANDING OF THE MEETING TIMES AND ATTENDANCE REQUIREMENTS, AND WHERE APPLICABLE, THE REQUIREMENT TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM (FORM 1). I UNDERSTAND THAT I WILL BE REQUIRED TO FILE THIS FORM ANNUALLY IF SELECTED AS A MEMBER OF THE LOCAL PLANNING AGENCY OR BOARD OF ADJUSTMENT. INITIAL FILING WILL BE REQUIRED WITHIN 30 DAYS OF APPOINTMENT; FOLLOWING THAT, I WILL BE NOTIFIED BY MAIL BY THE COMMISSION ON ETHICS OR THE SUPERVISOR OF ELECTIONS OFFICE.

Signature	Electronic Signature Verification
Date	10/17/2020

Email not displaying correctly? View it in your browser.

First Name	Daniella
Last Name	Piper
Home Address	608 Main Street
City	Destin
State	Fl
Zip	32541
Phone	404 435-6493
Email	daniellampiper@gmail.com
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip	*Field not completed.*
Brief description of education and experience:	I graduated from Choctawhatchee High School and attended Kennesaw State University and studied business law. I am a senior paralegal for a real estate litigation law firm based in the Atlanta area and I work remotely from my home here in Destin. I have experience working on quiet title lawsuits, reformation actions, eviction issues, zoning and code violations for four southern states. I previously worked as a project manager for a corporate events company in Atlanta. I moved back to Okaloosa County in 2016 and purchased our home in Destin. I love this area and I want to see Destin strike a balance between preserving our beautiful natural resources and keeping up with the development necessary to maintain a thriving community.

How long have you lived in Destin?	May of 2016
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	*Field not completed.*
Select the board or committee you are interested in serving on.	Parks & Recreation Committee
List your qualifications to serve on the selected board or committee.	I have an understanding of local governance due to the type of work I do as a paralegal. I have experience dealing with issues involving city and county zoning requirements as well as State and Federal guidelines. I often conduct research on statutes and local rules with respect to various real estate issues and I frequently work with surveyors and appraisors.
What do you consider the purpose of this board/committee to be?	The purpose of this committee is to provide citizen oversight of the maintenance and development of the parks and recreation facilities within the city of Destin.
What would you like to see this board/committee accomplish?	I would like to see this board work together with staff to keep our parks and recreational facilities in the best condition possible for the full enjoyment of our citizens and visitors to our beautiful city.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Teresa Hebert

BY CHECKING THE ELECTRONIC SIGNATURE VERIFICATION BOX BELOW, I

INDICATE MY DESIRE TO SERVE THE CITY OF DESTIN IN A VOLUNTARY CAPACITY AS A MEMBER OF ONE OF ITS BOARDS, COMMITTEES, PANELS OR COMMISSIONS. I ALSO CONFIRM MY UNDERSTANDING OF THE MEETING TIMES AND ATTENDANCE REQUIREMENTS, AND WHERE APPLICABLE, THE REQUIREMENT TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM (FORM 1). I UNDERSTAND THAT I WILL BE REQUIRED TO FILE THIS FORM ANNUALLY IF SELECTED AS A MEMBER OF THE LOCAL PLANNING AGENCY OR BOARD OF ADJUSTMENT. INITIAL FILING WILL BE REQUIRED WITHIN 30 DAYS OF APPOINTMENT; FOLLOWING THAT, I WILL BE NOTIFIED BY MAIL BY THE COMMISSION ON ETHICS OR THE SUPERVISOR OF ELECTIONS OFFICE.

Signature	Electronic Signature Verification
Date	11/11/2020

Email not displaying correctly? View it in your browser.

First Name	Anthony
Last Name	Ramswell
Home Address	14 Country Club Dr E
City	Destin
State	FL
Zip	32541
Phone	8507374226
Email	tealight@prebble.com
Business Name	*Field not completed.*
Business Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip	*Field not completed.*
Brief description of education and experience:	British Military, US Government, Served on Parks and recreation committee and am current Chair of Public Works and Safety committee
How long have you lived in Destin?	11 years
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No

Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Public Works and Safety
Select the board or committee you are interested in serving on.	Public Works/Public Safety Committee
List your qualifications to serve on the selected board or committee.	I have served on this committee for four years, including the last two as Chair
What do you consider the purpose of this board/committee to be?	to determine potential dangers and benefits to citizens
What would you like to see this board/committee accomplish?	continue to address safety issues we have been working on for years, including Airport Road
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Prebble Ramswell, Kevin Schmidt

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Signature	Electronic Signature Verification
Date	11/20/2020

Email not displaying correctly? View it in your browser.

First Name	Michele
Last Name	Sandstead
Home Address	337 Calhoun Avenue
City	Destin
State	FL
Zip	32541
Phone	8509744031
Email	msandstead@cox.net
Business Name	Flutterby Antiques
Business Address	209 Main Street
City	Destin
State	Fl
Zip	32541
Brief description of education and experience:	I've been on the TCCRA for quite some time now and would like to see the fruition of some of the ongoing projects in the works right now.
How long have you lived in Destin?	37 years
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No

Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Town Center CRA
Select the board or committee you are interested in serving on.	Town Center CRA Advisory Committee
List your qualifications to serve on the selected board or committee.	Currently on this committee
What do you consider the purpose of this board/committee to be?	Review and revise plans to better the town center redevelopment area
What would you like to see this board/committee accomplish?	The Linear Park project and come up with enforceable ways to clean up the area
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	*Field not completed.*

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Signature	Electronic Signature Verification
Date	10/22/2020

Email not displaying correctly? View it in your browser.

First Name	John
Last Name	Stephens
Home Address	4025 Indian Trail
City	Destin
State	FL
Zip	32541
Phone	850-217-4777
Email	john@luthers pontoon.com
Business Name	Luther's Pontoon, Waverunner, & Kayak Rentals
Business Address	200 Harbor Blvd.
City	Destin
State	FL
Zip	32541
Brief description of education and experience:	B.S. in Computer Science from University of West Florida. Worked as a government contractor for the Army, Air Force, Marines, & Navy installing, training, and troubleshooting computer networks on Military Installations worldwide. Owned Watersports business in City of Destin, with Yamaha Certifications.
How long have you lived in Destin?	12 years
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes

Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Harbor Capacity Steering Committee
Select the board or committee you are interested in serving on.	Harbor & Waterways Board
List your qualifications to serve on the selected board or committee.	I'm on or by the water everyday and feel I have good knowledge of everyday events.
What do you consider the purpose of this board/committee to be?	The purpose of this committee should be to offer a balanced, clear, & fair development of policies & regulations.
What would you like to see this board/committee accomplish?	Bring equality, clarity, & fair policies & regulations to everyone.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	No.

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Signature	Electronic Signature Verification

Date 11/17/2020

Email not displaying correctly? View it in your browser.

First Name	Sandra
Last Name	Trammell
Home Address	3823 Indian Trail
City	Destin
State	FL
Zip	32541-2005
Phone	8505853408
Email	sktrammell@cox.net
Business Name	Trammell Holdings
Business Address	400.404 & 505 Mountain Drive
City	Destin
State	Fl
Zip	32541
Brief description of education and experience:	Masters Degree in Educational leadership, 30 years teaching reg. and special ed. students, Board member DWU, board member of Impact 100,
How long have you lived in Destin?	47 years
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No

Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Harbor CRA-AC
Select the board or committee you are interested in serving on.	Harbor CRA Advisory Committee
List your qualifications to serve on the selected board or committee.	served for the last 4 years on HCRA-AC, Previous member of Council CRA chair,
What do you consider the purpose of this board/committee to be?	Promote and communicate with the property owners & businesses within the Harbor CRA
What would you like to see this board/committee accomplish?	Continue the review our guidelines, Improve stormwater to our harbor and beaches, Improve the overcrowding in the harbor. Encourage responsible building, businesses within the Harbor CRA.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Theresa Hebert, Previously appointed by Parker Destin

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Signature	Electronic Signature Verification
Date	11/12/2020

First Name	Sandra
Last Name	Trammell
Home Address	3823 Indian Trl
City	Destin
State	FL
Zip	32541-200
Phone	8505853408
Email	sktrammell@cox.net
Business Name	Trammell Holdings
Business Address	400.404 & 505 Mountain Drive
City	Destin
State	Fl
Zip	32541
Brief description of education and experience:	Masters Degree in Educational Leadership, 30 years in general & special Education, Board Member DWU, Board member of Impact 100, served on Public Works and Safety Committee, Serve on the Harbor CRA-AC, Served on Destin City Council 2008-2016.
How long have you lived in Destin?	47 years
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes

Do you currently hold a public office?	Yes
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Harbor CRA-AC
Select the board or committee you are interested in serving on.	Parks & Recreation Committee
List your qualifications to serve on the selected board or committee.	supported the Parks & Rec committee for years as a volunteer and Council Member
What do you consider the purpose of this board/committee to be?	Promote, Maintain, and encourage recreation & parks throughout the City.
What would you like to see this board/committee accomplish?	Enhance the current "parks", Plan and participate in recreational goals and activities throughout the City.
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Destin

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Signature	Electronic Signature Verification

Date 11/12/2020

Email not displaying correctly? View it in your browser.

First Name	Lockwood
Last Name	Wernet
Home Address	10 Country Club Dr E
City	Destin
State	FL
Zip	32541
Phone	8502002028
Email	lwernet@dwuinc.com
Business Name	Destin Water Users, Inc.
Business Address	218 Main Street
City	Destin
State	FL
Zip	32541
Brief description of education and experience:	Bachelor of Science in Public Adminstration from Indiana University and Masters of Public Administration from University of West Florida. I have worked in various positions in real estate and public administration along the Gulf Coast for the past 36 years. My work included serving the City of Destin as a planner and as Community Develop Director. I was the Community Development Director when the Town Center CRA was created and the findings of necessity were developed. I am currently serving as General Manager of Destin Water Users which is located within the Town Center CRA.
How long have you lived in Destin?	I've worked in Destin since 1990

Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	Town Center CRA Advisory Committee
Select the board or committee you are interested in serving on.	Town Center CRA Advisory Committee
List your qualifications to serve on the selected board or committee.	Experienced business leader and manager, Bachelor's and Masters Degree in Public Administration, past Community Development Director and Planner for City of Destin
What do you consider the purpose of this board/committee to be?	Monitor progress and make recommendations to the CRA Board on the implementation of the CRA Projects
What would you like to see this board/committee accomplish?	Complete implementation of CRA Plan
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Destin

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REQUIRED WITHIN 30 DAYS OF APPOINTMENT; FOLLOWING THAT, I WILL BE NOTIFIED BY MAIL BY THE COMMISSION ON ETHICS OR THE SUPERVISOR OF ELECTIONS OFFICE.

Signature	Electronic Signature Verification
Date	11/2/2020

Email not displaying correctly? View it in your browser.

First Name	James
Last Name	WOOD
Home Address	3790 MISTY WAY
City	DESTIN
State	FL
Zip	32541
Phone	850 269 0196
Email	armyguyindestin@embarqmail.com
Business Name	N/A
Business Address	N/A
City	N/A
State	N/A
Zip	N/A
Brief description of education and experience:	Education: BA: Political Science / MA: Public Administration. Graduate of Destin Forward and the Okaloosa County Sheriff's Citizen Academy (twice). Experience: - 20 Year U.S. Army Officer (Command and Combat Experience). Graduate of both the US Army and US Air Force Command Staff Colleges. - Volunteer for Destin 2005-2008 (PW/PS Committee, Destin Attainable Workforce Committee and Blue Ribbon Committee Chairman for Sales Tax Projects). - Destin City Council 2008-2016 (OW/TPO Chairman 5 years, NWFRTPO Chairman 2 years and MPOAC Vice Chairman 1.5 years).

	- Currently LPA Chairman (2 years) and member of PW/PS Committee. Other Local Experience: - Current Member: Destin Chamber member and occasional volunteer (2007 to present). - Current Member: Active Retired Men of Destin (ARMOD) member since 2007, President since 2019. - Past Member: Member Sandestin Lions Club 2005-2013, President 5 years. - Current Member: Crispy Warriors. - Current Member: Sec/Treas. of the DWU Board of Directors. - Current Chairman of the O/W TPO Citizen Advisory Committee (2 years as Chairman).
How long have you lived in Destin?	16 years
Are you currently a resident of Destin?	Yes
Are you a registered voter in Okaloosa County?	Yes
Do you currently hold a public office?	No
Have you ever been convicted of a felony?	No
If you have been convicted of a felony, please explain and provide date(s).	*Field not completed.*
List any city boards or committees you are currently a member of.	LPA (Chairman) and PW/PS
Select the board or committee you are interested in serving on.	Local Planning Agency
List your qualifications to serve on the selected board or committee.	8 years on City Council and current 2 years as LPA Chairman
What do you consider the purpose of this board/committee to be?	Keepers of the COMPLAN and LDC. Review and provide advisory recommendation on each the City Council.

What would you like to see this board/committee accomplish?	Complete LDC Update, embrace our new role in advising on Conditional Uses and become more active in community planning
If you have discussed this application with any member(s) of the Destin City Council, please identify them.	Not yet, but will in the coming weeks and will provide the City Council contact once completed.

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Signature	Electronic Signature Verification
Date	10/16/2020

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ITEM # 2020-2997

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Lance Johnson, City Manager

DATE: December 2, 2020

SUBJECT: Council fact-finding representative to Gulf Power for new franchise agreement and undergrounding of utilities

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I. BACKGROUND: The City is currently working with Gulf Power in matters relating to a new electric franchise agreement and undergrounding of its utilities. The Council previously delegated fact-finding authority on these matters to Councilmember Parker Destin, who would then report his findings to the Council.

II. DISCUSSION: Since Councilmember Parker Destin is no longer a member of the City Council, it is appropriate to designate a new Councilmember to work with the staff, the City Attorney, the Land Use Attorney, and Special Franchise Counsel, on these matters. Whenever the Councilmember has gathered new the information, the designated Councilmember would report his findings to the City Council at public meetings.

A. Link to Strategic Goals / Objectives:

B. Effect on Budget (EOB): No effect.

C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION: I move to delegate fact-finding authority on matters relating to the Gulf Power franchise agreement and utility undergrounding project to Councilmember **(name of Councilmember)**.

Attachments:
None

ITEM # 2020-2974

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Announcement

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Announcements

1.) FY-2021 Visioning Session

I. BACKGROUND:

City of Destin's Strategic Planning Process: 2021 Annual Visioning Session

The City of Destin is committed to the Destin City Council's annual strategic plan and strategic planning process. A critical part of this process will happen in January when the Destin City Council hosts its annual visioning session, which is a public meeting available for anyone to attend. At this session, the Destin City Council and senior staff will review current projects and accomplishments, key customers, priorities, partnerships as well as key initiatives and projects for the upcoming budget cycle. This session will provide input for updates to the City's strategic plan by prioritizing current and future initiatives and projects. The updated 2021 strategic plan will be ratified by the Destin City Council at a future Council meeting.

Tentatively the upcoming visioning session is planned for mid/late January 2021. Date is pending consensus.

Our session will be facilitated by Mr. Buz Eddy, the City Manager & City Staff. Our facilitator, Mr. Eddy would like to meet with you one on one to ensure your key initiatives and projects are incorporated.

II. DISCUSSION:

- **A. Link to Strategic Goals / Objectives:**
- **B. Effect on Budget (EOB):**
- **C. Level of Service (LOS):**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:
None

ITEM # 2020-3004

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Public Hearing

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney

DATE: December 2, 2020

SUBJECT: First reading of Ordinance 20-18-LC - Amending Article 3 "Definitions" and Article 8 of the Land Development Code to prohibit motorized scooter rental businesses, offices, and other related land uses within the City of Destin

I. BACKGROUND: Staff previously requested direction from the City Council regarding whether to ban or create a pilot program to regulate commercial e-scooters. On September 4, 2019, the City Council directed staff to create an ordinance to ban commercial e-scooters within the City Limits. The item was temporarily held in abeyance due to litigation involving another local government. That litigation has since been resolved in favor of the local government.

II. DISCUSSION: This Ordinance is a follow up to directive to ban commercial e-scooters within the Destin City Limits. Staff has determined that motorized scooters within the City are a safety hazard, especially during peak seasons when the City's roadways are heavily congested.

If approved by the City Council after two readings of the ordinance, the ordinance would prohibit the provision, rental, solicitation of, or deliverance of a motor scooter within the City of Destin.

Previously, a Florida court of appeal upheld a similar ban imposed by Panama City Beach, and reasoned that a geographically small city has the right to restrict a business from operating within the City when the facts demonstrate that the restriction is for the safety of the city's citizens and visitors.

A. **Link to Strategic Goals / Objectives:**
B. **Effect on Budget (EOB):**
C. **Level of Service (LOS):**

III. CONCLUSION: The proposed Ordinance is consistent with Council's directive to prepare for review an Ordinance banning commercial e-scooters within the Destin City Limits. On October 15, 2020, by a unanimous vote, the Local Planning Agency reviewed and recommended approval of proposed Ordinance 20-18-LC to include battery, solar, and motorized commercial e-scooters.

IV. RECOMMENDED MOTION: I move that the City Council approves proposed Ordinance 20-18-LC on first reading and direct the City Clerk to advertise for second reading.

Attachments:

1. 20-18-LC_E-Scooter Ban Ordinance (1)

ORDINANCE NO. 20-18-LC

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA, AMENDING ARTICLE 3 "DEFINITIONS" OF THE LAND DEVELOPMENT CODE; AMENDING ARTICLE 8 OF THE LAND DEVELOPMENT CODE TO PROHIBIT MOTORIZED SCOOTER RENTAL BUSINESSES, OFFICES, AND OTHER RELATED LAND USES WITHIN THE CITY OF DESTIN; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR INCORPORATION INTO THE LAND DEVELOPMENT CODE; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND RECITALS

WHEREAS, the City of Destin is a tourist destination frequented by tens of thousands at a time; and

WHEREAS, while drawn to the City by the beach, visitors look for other forms of amusement off the beach as well; and

WHEREAS, several decades ago rental scooters began operating in the City and provided an entertaining means of touring the City; and

WHEREAS, over the years the rental of scooters has proven itself to be a popular form of amusement; and

WHEREAS, as the popularity of rental scooters increased the behavior of scooter operators became noticeably dangerous as traffic violations were more common among rental scooter than other vehicles; and

WHEREAS, irresponsible driving behavior by scooter renters has become so common that it frequently affects visitors and residents who are all-to-often forced to modify their own behavior or routes of travel to compensate for this irresponsible behavior, or else fall victim to a motor vehicle accident involving a renter scooter; and

WHEREAS, because neither safety equipment nor insurance are required under state law for motor scooters, parties to a motor vehicle accident involving a motor scooter (especially a rented motor scooter) are at risk of greater damages than in a conventional motor vehicle accident as the scooter driver is entirely unprotected (physically and fiscally) from the effects of the collision and the other party is left without adequate compensation for the losses sustained; and

WHEREAS, the typical reckless and often illegal driving behavior of rental operators create an impracticable strain upon law enforcement resources and siphons those valuable resources from other important police work; and

WHEREAS, the City is fortunate to enjoy a robust and growing tourism and more recently local and regional retail economy which has resulted in the expansion of major roads and connectors and even more significant increases in the number of vehicles on those roads because the City is linear, being approximately 7 miles long but only one-mile-wide with only two parallel major thoroughfares, all of which combined has resulted in increased congestion on City streets; and

WHEREAS, the materially increased congestion and size of City roads and intersections of roads have made it increasingly dangerous for inexperienced operators of rented scooters to operate and, frequently play, in the streets; and

WHEREAS, additionally the increased congestion has created greater and greater incentives for the operators of rented scooters to take short cuts through parking lots, on pedestrian sidewalks, on the pier board-walk, and generally through private or quasi-public property where through traffic of any kind is inappropriate, and frequently when those areas are occupied by pedestrians; and

WHEREAS, the limits of the City's infrastructure capacity, resources to police dangerous, disrespectful and, frequently simply mindless, behavior of the rented scooter drivers, combined with the sheer volume of rented motor scooters on the street have materially and adversely impacted the tourists' experiences and the residents' quality of life; and

WHEREAS, the City of Panama City Beach completely prohibited scooter rentals within the City. After a Bay County Circuit Court upheld the City's ordinances, Classy Cycles appealed. Subsequently, the First District Court of Appeals upheld the ruling. A request for Supreme Court intervention was denied. Each court found that the City's home rule powers enabled it to regulate the public's safety and its right to restrict certain vehicles in congested areas; and

WHEREAS, despite the popularity of the rented-scooters and the benefit of this amusement to the tourism industry which is the lifeblood of the City, the Council regretfully finds that a prohibition is in the best interests of the City, is of great public need, and is the most reasonable measure available to the Council to protect the health, safety and welfare of the community and the reputation of the City as a safe and comfortable tourist destination and the benefit to the public outweighs the loss to the affected parties; an

WHEREAS, the City possesses home rule powers to legislate on any matter not

inconsistent with general law or special law, and is specifically authorized to create and implement a plan of zoning uses, and to amend the list of uses that are permitted or prohibited; and

WHEREAS, in order to deny access to the rented-scooter resource the City in the exercise of its police power is prohibiting the conduct of renting a scooter anywhere within the city; and

WHEREAS, the City Council finds and determines that prohibiting the rental of scooters within the City will eliminate the problems associated with the behavior of the operators of those scooters; and

WHEREAS, a public hearing has been conducted after due public notice by the Local Planning Agency and its recommendations reported to the City Council; and

WHEREAS, a public hearing has been conducted by the City Council after due public notice.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, AS FOLLOWS:

NOTE: Language in all sections of this ordinance that is ~~strike-thru~~ is language proposed to be deleted, underline language is language to be added, language that is not in strike-thru or underlined is not to be changed. The symbol * represents sections of the Land Development Code that have been skipped and remain unchanged.**

SECTION 3. AMENDMENT OF ARTICLE VIII OF THE LAND DEVELOPMENT CODE.

Article III of the Land Development Code is hereby amended as follows:

***

Article III- DEFINITIONS

***

Motor Scooter or Scooter - Any vehicle or micromobility device that is powered by a motor with or without a seat or saddle for the use of the rider, which is designed to travel on not more than three wheels, and which is not capable of propelling the vehicle at a speed greater than 20 miles per hour on level ground and shall include a moped as defined in FS 316.03(41) (2019), and any other two or three wheeled, self-propelled vehicle for

which state law does not require proof of financial responsibility (see Chapter 324, Florida Statutes (2019)).

Motor Scooter Rental or Scooter Rental - the provision, rental, hire, or delivery of a Motor Scooter for any valuable consideration or the solicitation of that service or good.

***

Article VIII of the Land Development Code is hereby amended as follows:

***

Article VIII- TRANSPORTATION

***

Sec. 8.11.00. Prohibition and attrition of the rental of motor scooters.

The act of providing, renting, or delivering a motor scooter, or the solicitation of that service or good, or the rental or hire of a motor scooter, within the City is prohibited.

***

SECTION 4. INCORPORATION INTO THE CODE OF ORDINANCES. This ordinance shall be incorporated into the City of Destin's Code of Ordinances and any section or paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing.

SECTION 5. CONFLICTING PROVISIONS. Special Acts of the Florida Legislature applicable to the incorporated area of the City of Destin, City Ordinances and City Resolutions, or parts, thereof, in conflict with the provisions of this ordinance are hereby superseded by this ordinance to the extent of such conflict.

SECTION 6. SEVERABILITY. If any section, phase, sentence, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its

adoption by the City Council and signature by the Mayor.

ADOPTED THIS _____ DAY OF _____, 2020.

By:

_____
Gary Jarvis, Mayor

ATTEST:

The form and legal sufficiency of the foregoing has been reviewed and approved by the City Land Use Attorney, for the City of Destin, only.

_____
Rey Bailey, City Clerk

_____
Kimberly Kopp, City Land Use Attorney

First Reading: _____
Second Reading: _____

ITEM # 2020-2968

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Public Hearing

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Kimberly Kopp, Land Use Attorney
Louis Zunguze, Community Development Director

DATE: December 2, 2020

SUBJECT: First reading of Ordinance 20-31-CN - Amending Article VII "General Provisions" of the City Charter to create a new section prohibiting the conveyance, sale, lease or other transfer of interest of City parks without a super majority vote of the City Council; providing for a referendum on the charter amendment, providing for a ballot question for a vote at the March 9, 2020 Special Election

---

I. BACKGROUND: At the direction of the City Council, staff and the City Land Use Attorney have prepared the attached ordinance for consideration on first reading. Different versions of the ordinance have previously been discussed by the City Council at prior meetings. The current proposed ordinance would require a supermajority of the City Council to vote in favor of transferring the City's interest in a City Park, as described in greater detailed in this staff report.

II. DISCUSSION:

Oridnance 20-31-CN proposes an amendment to the City Charter as follows:

Section 7.07.

The City of Destin is prohibited from conveying, selling, leasing, or otherwise transferring any interest in any City Park unless a supermajority of the City Council votes in favor of such conveyance, sale, lease or transfer. The term "City Park" as used in this section means a park, reservation, playground, beach, boat ramp, recreation center or any other area in the City owned or used by the City and devoted to active or passive recreation.

Additionally, a ballot question would be presented to the voters of the City of

Destin in substantially the following form:

AMENDING THE CHARTER TO PROHIBIT TRANSFER OF INTEREST IN CITY PARKS.

SHALL THE CITY OF DESTIN'S CHARTER BE AMENDED TO PROHIBIT THE CITY FROM CONVEYING, SELLING, LEASING, OR OTHERWISE TRANSFERRING ITS INTEREST IN ANY CITY PARK UNLESS THERE IS A SUPERMAJORITY VOTE OF THE CITY COUNCIL IN FAVOR OF THE CONVEYANCE, SALE, LEASE OR OTHER TRANSFER OF INTEREST IN THE CITY PARK?

If proposed Ordinance 20-31-CN is passed on first and second reading by the City Council, the ballot question would go to the voters at the March 2021 election. If approved by the voters, no interest in a City Park could be sold or transferred by the City Council unless a supermajority of Council Members voted in favor of the sale or transfer of the City Park.

Further discussions with the Supervisor of Elections will be required to confirm the feasibility of including this ballot question on the March 2021 ballot.

A. Link to Strategic Goals / Objectives:

B. Effect on Budget (EOB): Per conversations between the City Attorney and Paul Lux, as well as between the City Clerk and Paul Lux, the estimated cost of a referendum election is approximately $10-12,000.00. Depending on which option is selected, the costs to the City would vary.

C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION: I move to approve Ordinance 20-31-CN on first reading and direct staff to advertise for second reading.

Attachments:

1. ORDINANCE NO 20-31-CN

ORDINANCE NO. 20-31-CN

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA AMENDING ARTICLE VII "GENERAL PROVISIONS" OF THE CITY CHARTER TO CREATE A NEW SECTION PROHIBITING THE CONVEYANCE, SALE, LEASE OR OTHER TRANSFER OF INTEREST OF CITY PARKS WITHOUT A SUPERMAJORITY VOTE OF THE CITY COUNCIL; PROVIDING FOR A REFERENDUM ON THE CHARTER AMENDMENT; PROVIDING FOR A BALLOT QUESTION; PROVIDING FOR A VOTE AT THE MARCH 9, 2021 SPECIAL ELECTION ON WHETHER TO PROHIBIT THE CONVEYANCE, SALE, LEASE OR OTHER TRANSFER OF INTEREST OF CITY PARKS, SUJBECT TO CERTAIN EXCEPTIONS AS PROVIDED IN THE CHARTER; PROVIDING FOR COORDINATION WITH THE SUPERVISOR OF ELECTIONS; PROVIDING FOR CONFLICTS; SEVERABILITY; AND AN EFFECTIVE DATE.

SECTION 1. AUTHORITY.

The authority for enactment of this Ordinance is Article I, Section l.0l (b) of the City Charter, Article VII, Section 7.01 of the City Charter, Section 166.031, Florida Statutes.

SECTION 2. FINDINGS OF FACT.

WHEREAS, Florida Statutes Section 166.031(1) provides, in part, that "[t]he governing body of a municipality may, by ordinance,…, submit to the electors of said municipality a proposed amendment to its charter, which amendment may be to any part or to all of said charter except that part describing the boundaries of such municipality"; and,

WHEREAS, Article VII of the Charter of the City of Destin provides that the City Council may, by ordinance, propose amendments to any part or all of the City's Charter; and,

WHEREAS, Article VII of the Charter requires the City Council to place the proposed amendments to a vote of the electors at the March 9, 2021 special election held within the city or at a special election called for such purpose; and,

WHEREAS, the City Council has proposed an amendment to Article VII "General Provisions" of the City's Charter to create a new section prohibiting the conveyance, sale, lease or other transfer of interest in city parks in the City of Destin; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, AS FOLLOWS:

SECTION 3. RECITALS ADOPTED. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this ordinance upon adoption hereof.

SECTION 4. CHARTER AMENDMENT. For purposes of interpreting the revisions,

- text that is <u>underlined is an addition to the existing text of the City Charter and</u>

PROHIBITION ON CONVEYANCE, SALE, LEASE OR OTHER TRANSFER OF INTEREST IN CITY PARKS. If the ballot language is approved, it would amend the City Charter by prohibiting the conveyance, sale, lease or other transfer of interest in any city park unless the City Council votes unanimously in favor of the conveyance, sale, lease or other transfer of interest in the city park.

ARTICLE VII. - GENERAL PROVISIONS

***

Section 7.07.

The City of Destin is prohibited from conveying, selling, leasing, or otherwise transferring any interest in any City Park unless a supermajority of the City Council votes in favor of such conveyance, sale, lease or transfer. The term "City Park" as used in this section means a park, reservation, playground, beach, boat ramp, recreation center or any other area in the City owned or used by the City and devoted to active or passive recreation.

SECTION 5. OFFICIAL BALLOT QUESTION. The ballot to be used in the referendum election shall be in full compliance with the laws of the State of Florida, and shall be in substantially the following form:

OFFICIAL BALLOT

AMENDING THE CHARTER TO PROHIBIT TRANSFER OF INTEREST IN CITY PARKS.

SHALL THE CITY OF DESTIN'S CHARTER BE AMENDED TO PROHIBIT THE CITY FROM CONVEYING, SELLING, LEASING, OR OTHERWISE TRANSFERRING ITS INTEREST IN ANY CITY PARK UNLESS THERE IS A SUPERMAJORITY VOTE OF THE CITY COUNCIL IN FAVOR OF THE CONVEYANCE, SALE, LEASE OR OTHER TRANSFER OF INTEREST IN THE CITY PARK?

_____YES (for approval)

_____NO (for rejection)

SECTION 6. NOTICE OF ELECTION. The above Charter amendment contained in this ordinance shall be sent to a referendum election and shall become effective if a majority of voters vote to approve the amendment in the general election on March 9, 2021. An amendment approved by City voters as provided by law shall be effective immediately and become a part of the City Charter. If approved, the City Clerk is requested to promptly file the amended Charter with the Department of State, as required by Section 166.031(2), Florida Statutes.

SECTION 7. PLACES OF VOTING, INSPECTORS AND CLERKS. All qualified electors residing within the City shall be entitled and permitted to vote at such referendum election on the proposition provided herein. The time and places of voting and the inspectors and clerks of the referendum election to be held on March 9, 2021, shall be those designated by the Okaloosa County Supervisor of Elections in accordance with law.

SECTION 8. VOTE-BY-MAIL. Any electors participating in said referendum shall be entitled to cast their ballots in accordance with the provisions of the laws of the State of Florida with respect to voting by mail. The form of ballots to be used in such referendum election for these voters shall be the same as used at the polling places for such election.

SECTION 9. EARLY VOTING. Adequate provisions shall be made for early voting as required by §101.657, *Florida Statutes*. The form of ballots to be used in the referendum for early voting shall be the same as used in the polling places for the election. The Supervisor of Elections shall designate the early voting dates, times and locations.

SECTION 10. PRINTING OF BALLOTS. The Supervisor of Elections is authorized and directed to have printed a sufficient number of the aforesaid ballots for use of vote-by-mail electors entitled to cast such ballots in such referendum election and shall also have printed sample ballots and deliver them to the inspectors and clerks on or before the date and time for the opening of the polls for such referendum election for the voting places; and, further, is authorized and directed to make appropriate arrangements for the conduct of the election at the polling places specified.

SECTION 11. ELECTION PROCEDURE. The Supervisor of Elections shall hold, administer and conduct the referendum election in the manner prescribed by law for holding such elections in the City. Returns shall show the number of qualified electors who voted in such referendum election on the proposition and the number of votes cast respectively for and against approval of the proposition. The returns shall be canvassed in accordance with law.

SECTION 12. REFERENDUM RESULTS. If a majority of the ballots cast at such election shall be for the amendment of Article VII "General Provisions" of the City's Charter to create a new section prohibiting the transfer of interest in city parks in the City of Destin, the amendment of the Charter shall be approved and the transfer of interest in city parks shall be prohibited as provided by law.

SECTION 13. SEVERABILITY. In the event that any word, phrase, clause, sentence or paragraph hereof shall be held invalid by any court of competent jurisdiction, such holding shall not affect any other word, clause, phrase, sentence or paragraph hereof.

SECTION 14. CONFLICTING PROVISIONS. All ordinances in conflict or inconsistent herewith are repealed insofar as there is conflict or inconsistency.

SECTION 15. EFFECTIVE DATE. This ordinance shall take effect immediately upon its adoption. However, the prohibition of the transfer of interest in city parks authorized hereunder shall only be effective upon approval by a majority vote of the qualified electors of the City of Destin voting in a referendum.

SECTION 16. INCORPORATION INTO THE CITY CHARTER. This ordinance shall be incorporated into the City of Destin's Charter and any section or paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing.

SECTION 17. SEVERABILITY. If any section, phase, sentence, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

ADOPTED THIS _____ DAY OF _____, 2020.

By: _____
Gary Jarvis, Mayor

ATTEST:

The form and legal sufficiency of the foregoing has been reviewed and approved by the City Land Use Attorney for the City of Destin, only.

_____
Rey Bailey, City Clerk

_____
Kimberly Kopp, City Land Use Attorney

First Reading: _____
Second Reading: _____

ITEM # 2020-2942

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Public Hearing

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Joey Forgione, Code Compliance Manager
Kimberly Kopp, Land Use Attorney

DATE: December 2, 2020

SUBJECT: First reading of Ordinance 20-32-CC - Amending the Code of Ordinances, Article II of Chapter 19.5, Parking Regulations.

I. BACKGROUND: Proposed Ordinance 20-32-CC amends existing City Code to increase parking fines from $30.00 to $100.00.

II. DISCUSSION: The proposed ordinance was prepared by staff based on a recommendation made by the Short Term Rental Task Force. On October 29, 2019, the Task Force unanimously voted to amend the City's existing ordinance to increase the fines for parking violations to the maximum allowed by Florida Statutes. (Motion by Mr. Ken Wampler; seconded by Ms. Marcie Bell. Motion passed 6-0).

Currently, the City's Code allows for fines of up to $30.00 for parking violations. However, Florida Statutes currently allow for fines up to $100.00 for violations. Therefore, the proposed City ordinance proposes to increase parking violation fines to $100.00.

A. **Link to Strategic Goals / Objectives:**
B. **Effect on Budget (EOB):**
C. **Level of Service (LOS):**

III. CONCLUSION: Staff recommends approval of the proposed ordinance to assist the City in addressing ongoing and consistent parking violations in City limits, via imposition of stricter penalties.

IV. RECOMMENDED MOTION: Staff recommends that the City Council recommend

approval of proposed changes Code of Ordinance Sec.19.5-56.- Penalty for violations and for nonpayment from $30.00 to $100.00

I move that the City Council approve proposed changes Code of Ordinance Sec.19.5-56.- Penalty for violations and for nonpayment from $30.00 to $100.00

Attachments:

1. Penalty for violations and nonpayment Ordinance-First Reading

ORDINANCE NO. 20-32-CC

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA RELATING TO PARKING FINES; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR THE AMENDMENT TO ARTICLE II OF CHAPTER 19.5, PARKING REGULATIONS, PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. AUTHORITY.

The authority for enactment of this Ordinance is Article 1, Section l.0l (b) of the City Charter, Section 166.021, Florida Statutes and Chapter 163, Part II, Florida Statutes.

SECTION 2. FINDINGS OF FACT.

WHEREAS, the City Council in providing for the health, safety and welfare of its citizens finds that the City should amend Chapter 19.5, Article II of the Code of Ordinances to amend the penalty for parking violations and non-payment; and

WHEREAS, the City Council recognizes that parking regulations throughout the City benefits the City, it's residents and the public; and

WHEREAS, the condition of cars violating parking regulations and not paying sufficient fines is a hazard to the public health, welfare, safety and the quality of life of the residents and visitors of the City; and

WHEREAS, the citizens and visitors of the City of Destin have a right to the quiet enjoyment of their environment and should be protected from cars parked in violation of the City's parking regulations and derelict vehicles that may jeopardize their health, safety or welfare; and

WHEREAS, the City Council has determined that this ordinance is consistent with the adopted comprehensive plan and is in the best interests of the City and its citizens; and

WHEREAS, a public hearing has been conducted by the City Council after due public notice.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, AS FOLLOWS:

NOTE: Language in all sections of this ordinance that is ~~strike-thru~~ is language proposed to be deleted, <u>underline language</u> is language to be added, language that is not in strike-thru or underlined is not to be changed. The symbol * represents sections of the Code of Ordinances that have been skipped and remain unchanged.**

SECTION 3. AMENDMENT OF CHAPTER 19.5, ARTICLE II OF THE CODE OF ORDINANCES.

Chapter 19.5, Article II of the Code of Ordinances is hereby amended as follows:

***

Sec. 19.5-56. - Penalty for violations and for nonpayment.

(a) The penalty for violation of this division shall be ~~thirty dollars ($30.00),~~ one-hundred dollars ($100.00), as established by the city council and may be modified by the city council, payable within thirty (30) days.

(b) After adjudication of guilty by a court of competent jurisdiction, or a written plea of guilty to any violation in this article, it shall be a separate violation for any person to fail or refuse to pay the required fine. The penalty for a violation of this section shall be a fine of not more than one hundred dollars ($100.00) or imprisonment of not more than five (5) days, or both, at the discretion of the court.

***

SECTION 4. INCORPORATION INTO THE CODE OF ORDINANCES. This ordinance shall be incorporated into the City of Destin's Code of Ordinances and any section or paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing.

SECTION 5. CONFLICTING PROVISIONS. Special Acts of the Florida Legislature applicable to the incorporated area of the City of Destin, City Ordinances and City Resolutions, or parts, thereof, in conflict with the provisions of this ordinance are hereby superseded by this ordinance to the extent of such conflict.

SECTION 6. SEVERABILITY. If any section, phase, sentence, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its adoption by the City Council and signature by the Mayor.

ADOPTED THIS _____ DAY OF _____, 2020.

By: _____
Gary Jarvis, Mayor

ATTEST:

The form and legal sufficiency of the foregoing has been reviewed and approved by the City Land Use Attorney for the City of Destin, only.

_____
Rey Bailey, City Clerk

_____
Kimberly Kopp, City Land Use Attorney

First Reading: _____
Second Reading: _____

ITEM # 2020-3005

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Public Hearing

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney

DATE: November 30, 2020

SUBJECT: **THE OAKS AT OLD TOWN MAJOR DEVELOPMENT ORDER (DO-21-O4) & MAJOR SUBDIVISION (19-19-SP & 20-31-MS)**. The applicant is requesting a Major Development Order and Major Subdivision plat approval. The project is located at 140 Sibert Avenue (Parcel ID: 00-2S-22-0310-000D-3850). The property is 1.59 acres and will consist of 19 long-term residential townhome units with a common pool, along with the associated infrastructure and platting.

I. BACKGROUND: DLH Development, LLC is requesting a Major Development Order and Major Subdivision plat approval. The project is located at 140 Sibert Avenue (Parcel ID: 00-2S-22-0310-000D-3850). The property is 1.59 acres and will consist of 19 long-term residential townhome units with a common pool, along with the associated infrastructure and platting.

II. DISCUSSION: The following Comprehensive Plan Policy and Land Development Code elements were applied in the review of this project:

A. COMPREHENSIVE PLAN POLICY ELEMENTS:

FLUM Designation: The property has a Future Land Use Map Designation of **Residential, Office, Institutional (ROI)** and a zoning designation of **Residential, Office, Institutional – Village Residential (ROI-VR).** The proposed project is consistent with the Comprehensive Plan.

Transportation Analysis: The project is within the **Multimodal Transportation District (MMTD)** and meets the development standards detailed in Land Development Code 8.09.03. The traffic analysis, dated October 14,

2019, indicates the proposed development is estimated to generate 13 peak hour trips. The analysis is consistent with the technical methodology outlined in **LDC 6.05.05** and will be used to assist the City in determining the overall success of the MMTD as outlined in **Comprehensive Plan Policy 12-4.1.8.**

Density:
Maximum allowed: 12 dwelling units per acre per Ordinance 18-23
Provided: 11.95 dwelling units per acre

B. LAND DEVELOPMENT CODE (ZONING) ELEMENTS:

Zoning Designation: The property has a zoning designation of **Residential, Office, Institutional – Village Residential (ROI-VR)**. The proposed project is consistent with Land Development Code (LDC).

Platting: The project is proposing a major subdivision to be processed simultaneously with a major development order. The applicant is requesting preliminary plat approval and has met all submittal requirements.

Setbacks:
Front Minimum required: 20 feet
Front Provided: 47 feet

Side minimum required: 0 feet
Side provided: 15 feet

Rear minimum required: 0 feet
Rear provided: 13 feet

Pedestrian Network: The project provides a complete pedestrian network as required in **LDC 8.09.03.A(6)**. The project also provides a park bench two bicycle racks. A continuous on-site internal sidewalk is provided throughout the development.

Utilities: All utilities are required to be underground.

Stormwater: The City Manager's Stormwater designee approved the stormwater plan in a memo dated February 7, 2020.

Refuse Collection: A trash compactor and enclosure are provided on-site.

White Sands Zone: The proposed project is not located within a White Sands Zone.

Landscaping:
Front perimeter/common boundary: Exempt per LDC 12.04.04. B
Interior parking landscape: N/A

Buffer zone: Exempt per LDC 12.04.04.D

Preservation and restoration:
Reforestation trees required: 16
Preserved trees: 38 tree credits (existing trees preserved)
Replacement trees: 32
Required parking trees: 0
Total required trees: 32
Total trees provided: 39

Signs: All signs must comply with the sign code section of the Destin Land Development Code in effect at the time a sign permit application is submitted.

Impact Fees: Final impact fee amounts will be determinant upon the gross floor area of the overall development land uses and whether exemption or credits are applicable and evaluated at the time a Certificate of Occupancy is requested.

19-19-SP & 20-31-MS – The Oaks at Old Town

LAND USE	UNITS	PARK	LIBRARY	POLICE	TRANS.	TOTAL
Residential, 2,000—2,999 sq. ft.	19	$479.00	$160.00	$23.00	$1,425.00	
Totals	19	$9,101.00	$3,040.00	$437.00	$27,075.00	$39,653.00

Other Fees: Not applicable.

C. CONCURRENCY MANAGEMENT:
Concurrency requirements have been met:
Traffic: Signed November 4, 2020
Stormwater Management: Signed November 6, 2020
Potable Water/Sanitary Sewer: Signed August 2, 2019
Solid Waste: Signed September 11, 2019

D. OTHER REQUIREMENTS AND PERMITS:

State/Federal Permits:
All required State/Federal permits are to be submitted before issuance of a

building permit.

Airport Protection:
As proposed, this project is not affected by nor affects the Okaloosa County Airports. The applicant has indicated on the development order application that the proposed project is not within the Airport Expansion Area. This information has been verified by Staff.

NOTE: If construction necessitates the use of a crane, or other obstruction, which exceeds Federal Aviation Administration (FAA) FAR 77 Standards (normally 200 feet above ground level), the applicant must request a variance from the FAA for temporary encroachment into this restrictive area and a copy of a completed FAA Form 7460, must be placed on file with the City of Destin prior to the crane, or other obstruction, penetrating the restricted airspace.

Other Fees:
N/A

Clearing Permit:
Prior to the issuance of a Clearing Permit, a clearing plan must be submitted and approved by the Community Development Department.

Certificate of Occupancy:
Prior to the issuance of a Certificate of Occupancy, all required parking and related landscaping shall be installed, inspected, and approved by the Engineering and Planning Divisions of the Community Development Department.

Outdoor Lighting:
If the applicant proposes outdoor lighting in the future, an outdoor lighting plan must be submitted to the Community Development Department for review and approval.

A. **Link to Strategic Goals / Objectives:**
B. **Effect on Budget (EOB):**
C. **Level of Service (LOS):**

III. CONCLUSION: With respect to the Major Development, **2.07.01(B) of the Land Development Code:**

Following the required public notice and hearing, the City Council shall either approve, approve with conditions, approve with modifications or deny the Community Development staff's recommendation and shall:

1. Determine conformity of the proposed development with the Comprehensive

Plan, this Code, other applicable requirements and the items enumerated above.

2. Hear and address concerns and desires of surrounding landowners and other affected persons.

3. Consider any rule, objective or policy of the Comprehensive Plan or any other criterion applicable to the particular development proposals in formulating its recommendation to either approve or deny the development proposal.

4. If the proposal is approved or approved with conditions, the City Council shall instruct the City Manager, or designee, to authorize the issuance of a development order that complies with **Section 2.08.00**.

5. If the proposal is approved with modifications, a development order may be authorized by the City Manager, or his designee, once the required modifications have been completed and approved by the appropriate Technical Review Committee (TRC) members.

6. If the proposal is denied based upon the applicant's failure to meet the requirements of this Code in the proposed development plan(s), the application will become null and void, the applicant will lose in-line priority consideration for concurrency. The applicant will have to submit a new application and start the review process over in order to secure consideration for approval of the proposal.

With respect to the preliminary plat application, per **Article 2.09.00(1**), plats and development plans may be processed simultaneously through the required procedures identified in **Sections 2.07.00 and 2.19.00**.

The City Council should review these criteria and render its decision on the applications in accordance therewith.

IV. <u>RECOMMENDED MOTION</u>: I move City Council approve/approve with conditions/approve with modifications/deny The Oaks at Old Town, a Major Development Order and Major Subdivision.

Attachments:

1. DO Oaks at Old Town
2. 200701_The Oaks at Old Town Development Plans
3. CEC-Traffic-Universal_1919TheOaksAtOldTown
4. The Oaks at Old Town FINAL PLAT
5. Application

Community Development Department

Office of the Director

4100 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-654-1119| Email: planning@cityofdestin.com

December 7, 2020

Development Order No. 21-04

Final Development Order:

THE OAKS AT OLD TOWN
MAJOR DEVELOPMENT ORDER
AND
MAJOR SUBDIVISION
(19-19-SP) & (20-31-MS)

Based upon the City's approval and issuance of this Development Order on December 7, 2020, this document will serve as your Final Development Order, and includes all of the provisions and conditions in the attached Technical Review Committee Report.

Ross Binkley, on behalf of DLH Development, LLC is requesting a Major Development Order and Major Subdivision plat approval. The project is located at 140 Sibert Avenue (Parcel ID: 00-2S-22-0310-000D-3850). The property is 1.59 acres and will consist of 19 long-term residential townhome units with a common pool, along with the associated infrastructure and platting.

DETERMINATIONS:

1. This final development order is in accordance with the approved construction documents, which is inclusive of the site construction plans (Exhibit A) and the final plat (Exhibit B), approved on September 14, 2020.

2. All the findings and requirements of the Technical Review Committee report are incorporated herein.

CONDITIONS OF APPROVAL:

1. Pursuant to the City of Destin Land Development Code:

   Construction of infrastructure must commence within one (1) year of approval date (date from which the Final Development Order is issued by the Community Development Department) of the Final Development Order on **December 7, 2020** (no later than **December 7, 2021**), and must be completed as shown on plans approved by the Technical Review Committee.

WARNING: If the applicant/owner has not obtained a building permit(s) for either the construction of infrastructure or construction of the entire project and that construction has not commenced within one (1) year of issuance of the final development order, the final development order will become null and void and the application for development order approval must be re-initiated (Article 2, Section 2.21.00).

NOTE: Construction of infrastructure shall be defined as site work, grading, or other construction activity (not including clearing and grubbing or demolition of existing structures) related to installation of roadways, access drives, parking lots, underground utilities, stormwater or drainage facilities, or building foundations (Article 2, Section 2.21.00).

NOTE: An applicant/owner who desires to extend the twelve (12) month (1 year) deadline for either the construction of infrastructure or construction of the entire project must submit a written request to the Community Development Department, no less than thirty (30) days prior to the expiration of the twelve (12) month deadline to obtain a building permit and commence construction of infrastructure or construction of the entire project. The applicant may receive only one extension, and such extension shall not exceed one year. The applicant /owner should review Article 2, Section 2.21.00, of the Destin Land Development Code for further explanation of the Development Order extension process.

2. If the applicant fully complies with the requirements of Condition No. 1. above, the concurrency capacity allocation status for **"**Oaks at Old Town**"** will be protected. **However, the protected concurrency status will be lost and the application for development order approval must be re-initiated if:**

   A. Construction permit(s) in association with construction of infrastructure or construction of the entire project are not obtained in accordance with Article 2, Section 2.10.00 of the Land Development Code to maintain concurrency, or

   B. Construction activity ceases for a period of one (1) year after a building permit for construction of infrastructure or construction of the entire project has been issued so that concurrency is not maintained under Article 6 of the Destin Land Development Code.

3. The applicant must obtain City of Destin permits for the following activities on and off site (these may require appropriate bonding):

   A. Disturbance of the City's Right-Of-Way (Note: Applicant must obtain the proper ROW permit(s) from the Public Services Department prior to issuance of building permits, unless otherwise exempted by the Public Services Director).
   B. Pavement cuts.
   C. Construction of any kind.
   D. Clearing, grubbing, or demolition.
   E. Paving, grading, drainage, sidewalks.
   F. Signage.
   G. Installation of utilities.

H. Construction trailers.

4. The following items must be addressed in the appropriate order:

A. **Prior to the issuance of any City Permit,** a sign must be posted on the subject property notifying the public of the emergency contact information of the person responsible for the project. Refer to section 7.01.02(B) of the Land Development Code for details on the size, location and contents of the sign. Additionally, a posting of emergency contact information sign affidavit must be submitted to the Planning Division prior to the issuance of any permits.

B. **Prior to the Commencement of Construction,** a permit, with a copy of the demolition plan for the site indicating the location of the Construction Site Screening, must be submitted and approved by the City. Said screening must meet the requirements set forth in Destin Code of Ordinances, Section 6-51 *Screen Criteria.*

C. **Prior to the issuance of any City Permit,** obtain a Florida Department of Transportation Right-of-Way Construction Permit and submit copy to the City Engineer.

D. **Prior to the issuance of any City Permit,** obtain a Florida Department of Environmental Protection (FDEP) National Pollutant Discharge Elimination System (NPDES) permit and submit a copy to the City Engineer. Provide a copy of the Stormwater Pollution Prevention Plan (SWPPP) as required for the NPDES permit for all construction disturbance over 1 acre. If the site is less than 1 acre, provide an erosion control plan in accordance with LDC Article 11.

E. **Prior to the issuance of any City Permit,** a copy of the Northwest Florida Water Management District (NWFWMD) storm water permit and a NPDES storm water construction generic Permit (if applicable) approval shall be provided.

F. **Prior to the issuance of a Certificate of Occupancy,** the developer/owner, engineer of record and the contractor shall make themselves familiar with LDC Article 11.09.00., Illicit Discharge, and shall comply with the codes, or be subject to enforcement.

G. **Prior to the issuance of a Certificate of Occupancy,** the developer/owner, engineer of record and the contractor shall make themselves familiar with LDC Article 8, Transportation, and shall comply with the codes, or be subject to enforcement.

H. **Prior to the issuance of a Certificate of Occupancy,** all applicable Impact Fees and other outstanding costs associated with this project that are owed to the City must be paid in full.

Estimated impact fee total: $39,653

I. **Prior to the issuance of a Certificate of Occupancy**, the site layout, landscaping, outdoor lighting and architectural design must be inspected and approved by the Community Development Department.

J. **Prior to the issuance of a Certificate of Occupancy,** a Stormwater Operation/Maintenance Plan (SWOMP) approved by the City shall be acknowledged and signed by the Owner.

K. **Prior to the issuance of a Certificate of Occupancy,** assigned address number for the principal building shall be displayed and clearly visible and legible, preferably reflective, from the street or private way on which the building fronts with Arabic numerals not less than three inches in height and one-half inch in width. Numbers must be in a color contrasting to the building or other background. Assigned numbers for principal buildings which are not visible from the street or private way shall additionally be displayed at the intersection of the driveway and servicing street, and attached to a post, wall, fence or mailbox at a level to ensure visibility. *Ref. LDC Section 7.18.04*.

_____

Louis Zunguze, MURP Date
Community Development Director
City of Destin

_____

Ross Binkley, Authorized Agent Date
Binkley Engineering, P.A.

TECHNICAL REVIEW COMMITTEE REPORT
THE OAKS AT OLD TOWN
MAJOR DEVELOPMENT ORDER (19-19-SP)
AND MAJOR SUBDIVISION (20-31-MS)

Applicant:	DLH Development, LLC
Agent:	Ross Binkley, Binkley Engineering, P.A.
Location:	140 Sibert Ave.
Request:	19 long-term residential townhome units
Parcel Size:	1.59 acres, 69,190 square feet
Future Land Use:	Residential, Office, Institutional (ROI)
Zoning District:	Residential, Office, Institutional – Village Residential (ROI-VR)
Density:	11.95 DU/AC Provided (12 DU/AC Allowed per Ordinance 18-23-LC)
Intensity:	Not applicable
Application Date:	July 21, 2020
Approved Site Plan Date:	September 14, 2020

DISCUSSION/FINDINGS

DLH Development, LLC is requesting a Major Development Order and preliminary plat approval of a Major Subdivision. The project consists of 19 multi-family long-term residential units, a common pool, along with the associated infrastructure. The subject site contains 1.59 acres to be divided into 19 lots, and a public right-of-way.

COMPREHENSIVE PLAN/LAND DEVELOPMENT CODE

The property has a Future Land Use Map Designation of Residential, Office, Institutional (ROI) and a zoning designation of Residential, Office, Institutional – Village Residential (ROI-VR). The proposed project is consistent with the Comprehensive Plan and Land Development Code (LDC).

LAND USE

Long-term multifamily residential is a conditional use in both the ROI future land use designation and ROI-VR zoning district.

DENSITY

Maximum allowed:	12 dwelling units per acre per Ordinance 18-23
Provided:	11.95 dwelling units per acre

HEIGHT

Maximum allowed:	35’/3 stories
Provided:	30’/2 stories

PITCHED ROOF

Minimum required:	60%
Provided:	>60%

FLOOR AREA RATIO
Not applicable

SETBACKS

Front minimum required:	20 feet
Front provided:	47 feet
Side minimum required:	0 feet
Side provided:	15 feet
Rear minimum required:	0 feet
Rear provided:	13 feet

OPEN SPACE

Minimum required:	25%
Provided:	45%

PLATTING
The project is proposing a major subdivision to be processed simultaneously with a major development order. The applicant is requesting preliminary plat approval and has met all submittal requirements.

CONCURRENCY MANAGEMENT
Concurrency requirements have been met:
Traffic: Signed November 4, 2020
Stormwater Management: Signed November 6, 2020
Potable Water/Sanitary Sewer: Signed August 2, 2019
Solid Waste: Signed September 11, 2019

AIRPORT PROTECTION
As proposed, this project is not affected by nor affects the Destin – Ft. Walton Beach Airport. The applicant has indicated on the development order application that the proposed project is not within the Airport Expansion Area.

NOTE: If construction necessitates the use of a crane, or other obstruction, which exceeds Federal Aviation Administration FAR 77 Standards (normally 200 feet above ground level), the applicant must request a variance from the FAA for temporary encroachment into this restrictive area and a copy of a completed FAA Form 7460, must be placed on file with the City of Destin prior to the crane, or other obstruction, penetrating the restricted airspace.

TRANSPORTATION ANALYSIS
The project is within the Multimodal Transportation District (MMTD) and meets the development standards detailed in Land Development Code 8.09.03. The traffic analysis, dated October 14, 2019, indicates the proposed development is estimated to generate 13 tentative project trips. The analysis is consistent with the technical methodology outlined in LDC 6.05.05 and will be used to assist the City in determining the overall success of the MMTD as outlined in Comprehensive Plan Policy 12-4.1.8.

RIGHT-OF-WAY DEDICATION
The project does not include right-of-way dedication.

INGRESS/EGRESS
Vehicular access to the property is provided by a 40-foot wide, two-way drive from Sibert Avenue public ROW.

PEDESTRIAN NETWORK
The project provides a complete pedestrian network as required in LDC 8.09.03.A(6). The project also provides a park bench two bicycle racks. A continuous on-site internal sidewalk is provided throughout the development.

PARKING:

Required maximum/minimum vehicle parking spaces:	38
Provided vehicle parking spaces:	38
Required minimum bicycle parking spaces:	4
Provided bicycle parking spaces:	9

UTILITIES:
All utilities are required to be underground.

STORMWATER:
The City Manager's Stormwater designee approved the stormwater plan in a memo dated February 7, 2020.

REFUSE COLLECTION:
A trash compactor and enclosure are provided on-site.

WHITE SANDS ZONE
The proposed project is not located within any White Sands Zones.

LANDSCAPING
Front perimeter/common boundary: Exempt per LDC 12.04.04.B
Interior parking landscape: N/A
Buffer zone: Exempt per LDC 12.04.04.D
Preservation and restoration:

Reforestation trees required:	16
Preserved trees:	38 tree credits (existing trees preserved)
Replacement trees:	32
Required parking trees:	0
Total required trees:	**32**
Total trees provided:	**39**

SIGNS
All signs must comply with the sign code section of the Destin Land Development Code in effect at the time a sign application is submitted.

IMPACT FEES:
Final impact fee amounts will be determinant upon the gross floor area of the overall development land uses and whether exemption or credits are applicable and reevaluated at the time a Certificate of Occupancy is requested. The impact fees for the proposed project are estimated to be:

19-19-SP & 20-31-MS – The Oaks at Old Town

LAND USE	UNITS	PARK	LIBRARY	POLICE	TRANS.	TOTAL
Residential, 2,000—2,999 sq. ft.	19	$479.00	$160.00	$23.00	$1,425.00	
Totals	**19**	**$9,101.00**	**$3,040.00**	**$437.00**	**$27,075.00**	**$39,653.00**

OTHER FEES: **NONE**

COMMENTS:

Per Community Development Department:

1. **Prior to the issuance of a Clearing Permit**, a clearing plan must be submitted and approved by the Community Development Department.

2. **Prior to the issuance of a Certificate of Occupancy**, all required parking and related landscaping shall be installed, inspected, and approved by the Engineering and Community Development Departments.

3. If the applicant proposes outdoor lighting in the future, an outdoor lighting plan must be submitted to the Office of Community Development for review and approval.

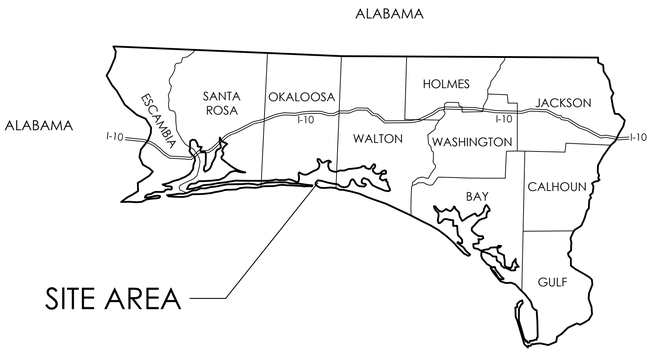
SITE DEVELOPMENT PLANS FOR:

THE OAKS AT OLD TOWN

DESTIN, FLORIDA

Section 00, Township 2 South, 22 West

AREA MAP:



NORTHWEST FLORIDA

PREPARED BY:

Binkley Engineering, P.A.
434 Benning Drive
Destin, FL 32541
Phone: (850) 974-5421

PREPARED FOR:

DLH Investments, LLC
225 Main Street, #20
Destin, FL 32541
Phone: (850) 325-0004

INDEX OF SHEETS	
SHEET	DESCRIPTION
C1	DEMOLITION PLAN
C2	SITE PLAN
C3	GRADING & DRAINAGE PLAN
C4	UTILITY PLAN
C5	LANDSCAPE PLAN
C6	PLAN & PROFILE
C7	DETAILS
C8	DETAILS
C9	DETAILS
SP-1	SPECIFICATIONS
SP-2	SPECIFICATIONS

DATE PREPARED:

January 27, 2020

LOCATION MAP:

SITE LOCATION

FLOOD ZONE INFORMATION

PROPERTY IS LOCATED IN ZONE "X" NO BASE FLOOD EL. DETERMINED. AREAS TO BE DETERMINED TO BE OUTSIDE 500-YEAR FLOODPLAIN AS INDICATED ON THE FIRM MAP 12091C0469H WITH EFFECTIVE DATE OF 12-6-2002 AND A REVISION DATE OF 3-20-2018

LEGAL DESCRIPTION (AS RECORDED IN DB 2963, PG 421)

A TRACT OF LAND ON THE EAST SIDE OF SIBERT AVENUE; AT DESTIN, OKALOOSA COUNTY, FLORIDA; AND LIES NEST TO LOT NUMBER 150 OF CALHOUNS SUBDIVISION OF MOODY LANDS; AND FACES SIBERT AVENUE 200 FEET; AND EXTENDS BACK, BETWEEN LINES 347 FEET. IN ACCORDANCE WITH PLAT OF SAID SUBDIVISION; A COPY OF WHICH IS ON FILE IN THE OFFICE OF THE CIRCUIT COURT CLERK OF OKALOOSA COUNTY.

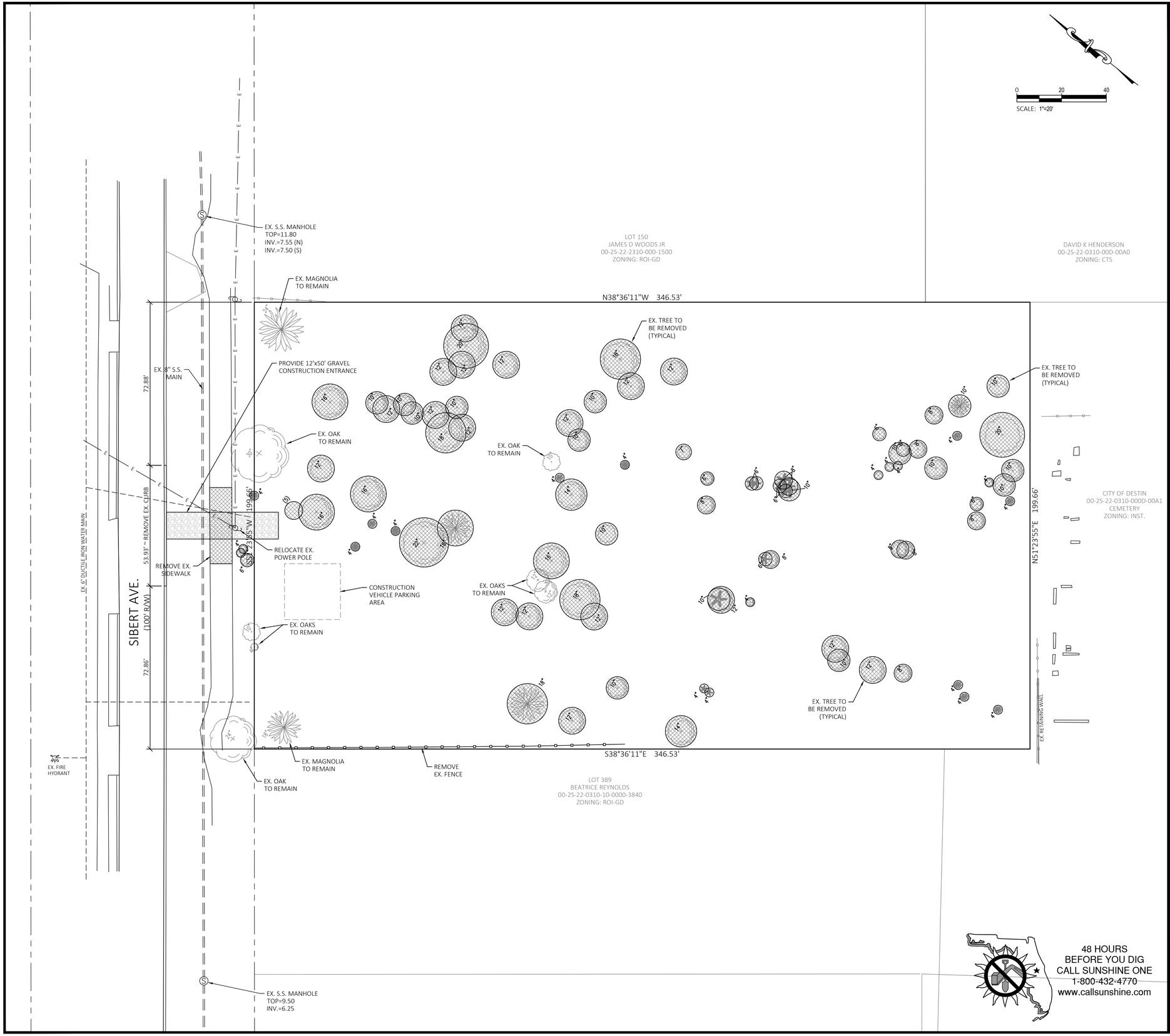
THIS PROPERTY IS ALSO DESCRIBED AS LOTS 385 AND 386, BLOCK D, CALHOUNS SUBDIVISION, AS PER PLAT ON FILE IN THE OFFICE OF THE CLERK OF CIRCUIT COURT, IN AND FOR OKALOOSA COUNTY, FLORIDA.

BINKLEY ENGINEERING

Certificate of Authorization No. 32308

NOT FOR CONSTRUCTION

THE OAKS AT OLD TOWN



NOTES

1. PRIOR TO COMMENCING CLEARING OR DEMOLITION OPERATIONS, CONTRACTOR SHALL VERIFY WITH ENGINEER ALL ITEMS TO BE REMOVED OR TO REMAIN.
2. THE CONTRACTOR SHALL FIELD VERIFY ALL EXISTING UTILITIES ABOVE AND BELOW GROUND AND NOTIFY THE ENGINEER IMMEDIATELY OF ANY CONFLICTS OR DISCREPANCIES PRIOR TO BEGINNING WORK.
3. CONTRACTOR SHALL COORDINATE WITH APPROPRIATE UTILITY COMPANIES ON THE ADJUSTMENT AND/OR RELOCATION OF EXISTING UTILITIES AS SHOWN OR NOT SHOWN ON THE PLANS.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS REQUIRED BY STATE AND LOCAL GOVERNMENTS FOR COMPLETING THE WORK INCLUDING BUT NOT LIMITED TO NPDES STORMWATER DISCHARGE PERMIT.
5. THE CONTRACTOR SHALL PROVIDE AND MAINTAIN TEMPORARY AND/OR PERMANENT EROSION AND SEDIMENT CONTROL DEVICES DURING CONSTRUCTION OPERATIONS AS SHOWN ON THE PLANS AS A MINIMUM. ADDITIONAL EROSION AND SEDIMENT CONTROL DEVICES MAY BE REQUIRED TO PREVENT SILT FROM LEAVING SITE.
6. EROSION AND SEDIMENT CONTROL STRUCTURES SHALL BE INSPECTED AFTER EACH RAIN EVENT AND SHALL BE REPAIRED OR REPLACED AS NECESSARY.
7. PRIOR TO THE COMMENCEMENT OF CONSTRUCTION, THE CONTRACTOR SHALL PROVIDE TO THE CITY FOR REVIEW AND APPROVAL A WRITTEN VIBRATION IMPACT MITIGATION PLAN. THE VIBRATION IMPACT MITIGATION PLAN SHALL INCLUDE, BUT NOT BE LIMITED TO, A DESCRIPTION OF THE CONTROL PROCESSES THAT THE CONTRACTOR WILL IMPLEMENT IN ORDER TO ADDRESS THE FOLLOWING:
   - 7.1. HOW TO ENSURE THAT ANY ACTIVITY INCLUDED BUT NOT LIMITED TO PILE DRIVING, EARTHWORK COMPACTION, CONCRETE AND ASPHALT BREAKING WILL NOT TRANSMIT VIBRATIONS TO SENSITIVE RECEPTOR STRUCTURES AT OR ABOVE THE FEDERAL TRANSIT ADMINISTRATION (FTA) APPROXIMATE VIBRATION DAMAGE THRESHOLD OF 95 VIBRATION DECIBELS (VdB).
   - 7.2. HOW TO MINIMIZE THE IMPACT ON SURROUNDING AREAS FOR ANY ACTIVITY EXCEEDING THE APPROXIMATE FTA VIBRATION ANNOYANCE THRESHOLD OF 80 VdB.

48 HOURS
BEFORE YOU DIG
CALL SUNSHINE ONE
1-800-432-4770
www.callsunshine.com

NOT FOR CONSTRUCTION

Licensed Professional: Ross S. Binkley, P.E. No. 56762 — State of Florida — Professional Engineer — Ross S. Binkley, P.E. No. 56762

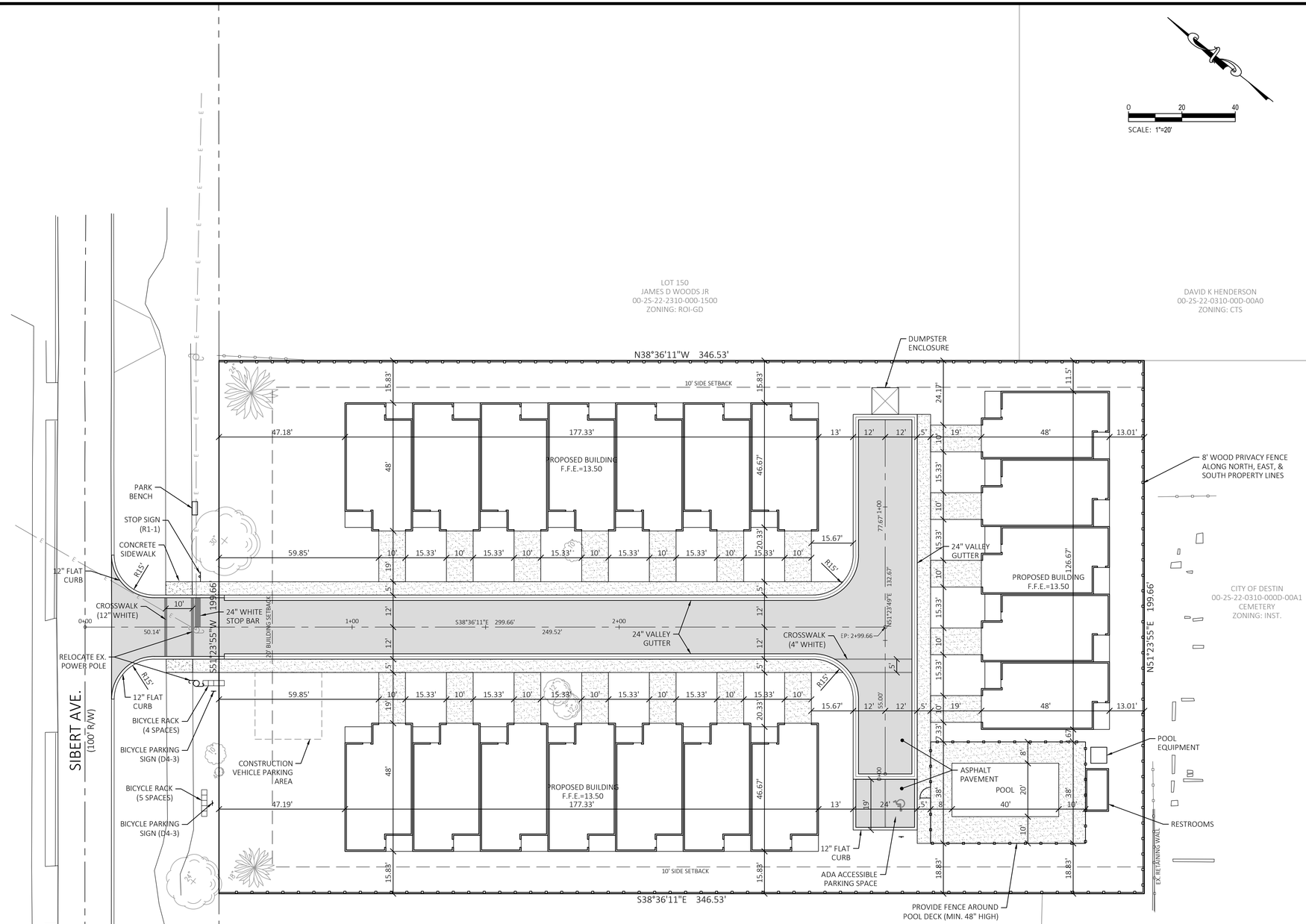
REVISIONS:	DATE:
PER CITY OF DESTIN TRC COMMENTS	9/30/19
PER CITY OF DESTIN COMMENTS	1/27/20
PER NWFWMD COMMENTS	2/21/20

BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

THE OAKS AT OLD TOWN

DEMOLITION PLAN

DATE: 8/6/19
SCALE: 1"=20'
SHEET
C1
TOTAL SHEETS 12



SITE DATA TABLE

PARCEL ID #	00-2S-22-0310-00D-3850
PROPERTY AREA	69,190 S.F. (1.59 Ac.)
ZONING DISTRICT	ROI-GD
FUTURE LAND USE	ROI
PROPOSED IMPERVIOUS AREA	40,738 S.F. (58.9%)
PROPOSED LANDSCAPE AREA/OPEN SPACE	28,452 S.F. (41.1%)
ALLOWABLE DENSITY	12 DU/AC
PROPOSED DENSITY	11.95 DU/AC
PARKING SUMMARY	
PARKING REQUIREMENT	2.5 SPACES PER DWELLING UNIT
PROPOSED DWELLING UNITS	19 - 3 BEDROOM UNITS
MMTD PARKING REDUCTION	20%
TOTAL SPACES REQUIRED	38 SPACES
TOTAL SPACES PROVIDED	38 SPACES
BICYCLE PARKING REQUIREMENT	
10% OF PARKING REQUIREMENT	4 SPACES
REQUIRED BUILDING SETBACKS	
FRONT	20'
SIDE	10'
REAR	0

NOTES

1. BOUNDARY & TOPOGRAPHIC SURVEY PROVIDED BY PIKE LAND SERVICES, LLC. SURVEY DATED MAY 2018.
2. UNDERGROUND ENCROACHMENTS, IF ANY, NOT LOCATED.
3. THERE MAY BE ADDITIONAL RESTRICTIONS NOT SHOWN ON THIS DRAWING THAT MAY BE FOUND IN THE PUBLIC RECORDS OF OKALOOSA COUNTY.
4. SEE ARCHITECTURAL PLANS FOR ADDITIONAL DIMENSIONS AND DETAILS.
5. BUILDING DIMENSIONS ARE MEASURED TO THE OUTSIDE FACE OF BUILDING.
6. PAVEMENT DIMENSIONS ARE MEASURED TO THE BACK OF CURB.
7. NO SITE LIGHTING IS PROPOSED.
8. ALL MOTORIZED CONSTRUCTION VEHICLES SHALL BE PARKED IN THE DESIGNATED CONSTRUCTION VEHICLE PARKING AREA AT THE END OF THE WORK DAY. ALL MOTORIZED CONSTRUCTION VEHICLES SHALL BE LOCATED AS FAR AWAY FROM ADJOINING RESIDENTIAL DWELLINGS AS POSSIBLE.
9. OUTDOOR MECHANICAL EQUIPMENT, SUCH AS HEATING, AIR CONDITIONING, AND VENTILATION SYSTEMS, MUST BE PLACED ON THE ROOF, IN THE REAR OR TO THE SIDE OF THE BUILDING, OR OTHERWISE VISUALLY SCREENED.
10. THE OWNER OR OWNERS' REPRESENTATIVE SHALL INSTALL CONSTRUCTION SITE SCREENING, IN ACCORDANCE WITH THE REGULATIONS STATED IN CODE OF ORDINANCES, CHAPTER 6, BUILDINGS AND BUILDING REGULATIONS, ARTICLE III, CONSTRUCTION SITE SCREENING, ALONG ALL PROPERTY LINES.
11. BICYCLE RACKS MUST NOT BE PLACED CLOSE ENOUGH TO A WALL OR OTHER OBSTRUCTION SO AS TO MAKE USE OF SAID BICYCLE PARKING DIFFICULT. BICYCLE PARKING FACILITIES SHALL BE SECURELY ANCHORED TO THE LOT SURFACE SO THEY CANNOT BE EASILY REMOVED AND SHALL BE OF SUFFICIENT STRENGTH TO RESIST VANDALISM AND THEFT. BICYCLE PARKING FACILITIES SHALL SUPPORT BICYCLES IN A STABLE POSITION WITHOUT DAMAGE TO WHEELS, FRAME OR OTHER COMPONENTS. BICYCLE RACKS MUST BE EASILY USABLE WITH BOTH U-LOCKS AND CABLE LOCKS. RACKS SHOULD SUPPORT THE BIKES IN A STABLE UPRIGHT POSITION SO THAT A BIKE, IF BUMPED, WILL NOT FALL OR ROLL DOWN. RACKS THAT SUPPORT A BIKE PRIMARILY BY A WHEEL, SUCH AS STANDARD 'WIRE RACKS' ARE DAMAGING TO WHEELS AND THUS ARE NOT ACCEPTABLE. PAVING IS NOT REQUIRED, BUT THE OUTSIDE GROUND SURFACE SHALL BE FINISHED OR PLANTED IN A WAY THAT AVOIDS MUD AND DUST.
12. PROVIDE PEDESTRIAN-SCALED LIGHTING IN ACCORDANCE WITH LDC ARTICLE 8.09.03.A.5.E. LIGHTING SHALL BE GULF POWER STANDARD FLUTED CONCRETE POLE AND THE DESTIN/PRAGUE LIGHT FIXTURES AT 80' ON CENTER. STREET LIGHTING SHALL BE POWERED BY A SEPARATE SOURCE FROM THE REST OF THE PROJECT.
13. ALL PERMANENT STRIPING LOCATED WITHIN RIGHTS-OF-WAY, BOTH PUBLIC AND PRIVATE, SHALL BE THERMOPLASTIC IN ACCORDANCE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) SPECIFICATIONS.

LEGEND

	PROPERTY LINE
	EXISTING RIGHT-OF-WAY LINE
	CENTERLINE OF ROADWAY
	BUILDING SETBACK LINE
	ASPHALT PAVEMENT
	CONCRETE PAVEMENT/SIDEWALK

48 HOURS
BEFORE YOU DIG
CALL SUNSHINE ONE
1-800-432-4770
www.callsunshine.com

NOT FOR CONSTRUCTION

LICENSED BY THE STATE OF FLORIDA
ROSS S. BINKLEY
No. 56762
PROFESSIONAL ENGINEER
STATE OF FLORIDA
Ross S. Binkley, P.E. #56762

REVISIONS:	DATE:
PER CITY OF DESTIN TRC COMMENTS	9/30/19
PER CITY OF DESTIN COMMENTS	1/27/20
EXTEND NORTH INTERNAL SIDEWALK TO SIBERT AVE PER CITY OF DESTIN COMMENTS	2/7/20

BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
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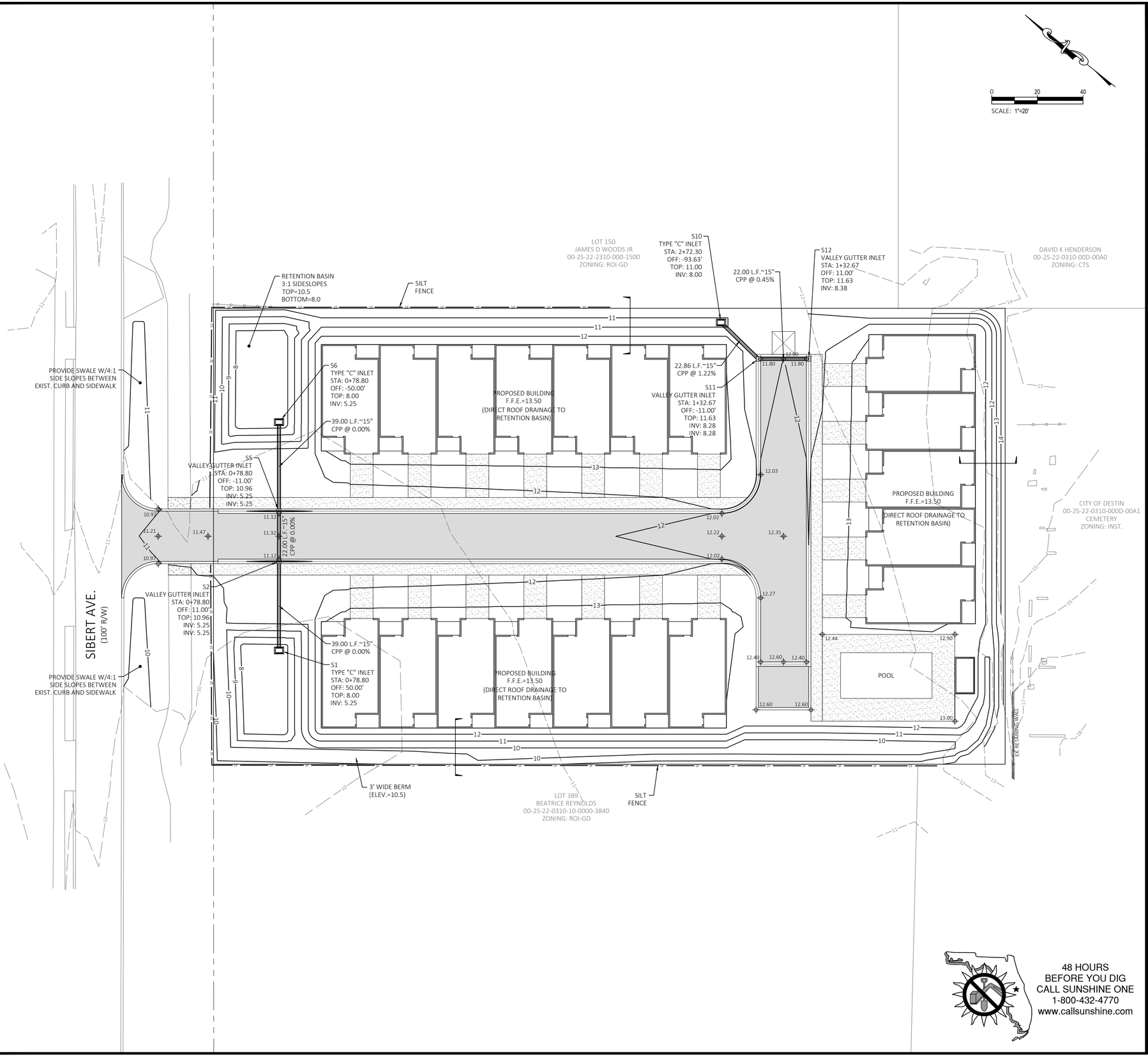
THE OAKS AT OLD TOWN

SITE PLAN

DATE: 8/6/19
SCALE: 1"=20'
SHEET
C2
TOTAL SHEETS 12



LEGEND

	EXISTING GRADE CONTOUR (AT 5' INTERVAL)
	EXISTING GRADE CONTOUR (AT 1' INTERVAL)
	FINISHED GRADE CONTOUR (AT 1' INTERVAL)
12.00	FINISHED GRADE SPOT ELEVATION
SF	SILT FENCE LOCATION
CPP	CORRUGATED POLYETHYLENE PIPE (NON-PERFORATED)

NOTES

1. CONTOUR INTERVAL = ONE FOOT.
2. PROPOSED CONTOURS AND SPOT ELEVATIONS REPRESENT FINISHED GRADE.
3. STORMWATER RUNOFF, SEDIMENT, AND EROSION SHALL BE CONTROLLED DURING ALL PHASES OF CONSTRUCTION.
4. MATCH EXISTING EDGE OF PAVEMENT GRADE WHEREVER NEW PAVEMENT EDGE MEETS THE EXISTING EDGE.
5. CONTRACTOR SHALL PROVIDE SOLID SODDING WITHIN ALL CLEARED AND GRUBBED AREAS WITH SIDE SLOPES OF 3:1 OR STEEPER.
6. CONTRACTOR SHALL PROVIDE A TEMPORARY COVER OF FILTER CLOTH FOR EACH INLET STRUCTURE TO PREVENT ENTRANCE OF SOIL. INLET STRUCTURES ARE TO REMAIN COVERED UNTIL AN ACCEPTABLE STAND OF GRASS IS ACHIEVED.
7. TOPOGRAPHIC INFORMATION HEREON BASED ON BOUNDARY & TOPOGRAPHIC SURVEY BY PIKE LAND SERVICES, LLC. ELEVATIONS ARE REFERENCED TO NORTH AMERICAN VERTICAL DATUM 1988.
8. STATION AND OFFSET LABELING IS SHOWN TO CENTER OF STRUCTURE BOTTOM. STORM PIPE LENGTHS ARE TO CENTER OF STRUCTURE BOTTOM.
9. ALL EXCAVATED MATERIAL SHALL BE DISPOSED OF OFFSITE.
10. PRIOR TO THE COMMENCEMENT OF CONSTRUCTION FOR ALL NONRESIDENTIAL OR MULTIFAMILY DEVELOPMENT SITES, THE CONTRACTOR SHALL PROVIDE TO THE CITY FOR REVIEW AND APPROVAL A WRITTEN DUST CONTROL PLAN. IN ADDITION TO PROVIDING THE DUST CONTROL PLAN, THE CONTRACTOR SHALL PROVIDE TO THE CITY A COPY OF THE DAILY DUST CONTROL CHECKLIST ON WHICH THE CONTRACTOR WILL DOCUMENT THE COMPLIANCE OF THE MITIGATION ACTIVITIES DETAILED IN THE DUST CONTROL PLAN. THE CONTRACTOR SHALL MAKE THE DUST CONTROL PLAN AND THE DAILY DUST CONTROL CHECKLIST AVAILABLE AT THE JOB SITE FOR PERIODIC REVIEW, INSPECTION AND COPYING BY THE CITY'S REPRESENTATIVES.

48 HOURS
BEFORE YOU DIG
CALL SUNSHINE ONE
1-800-432-4770
www.callsunshine.com

NOT FOR CONSTRUCTION

LICENSED PROFESSIONAL ENGINEER
ROSS S. BINKLEY
STATE OF FLORIDA
No. 56762
Ross S. Binkley, P.E. No. 56762

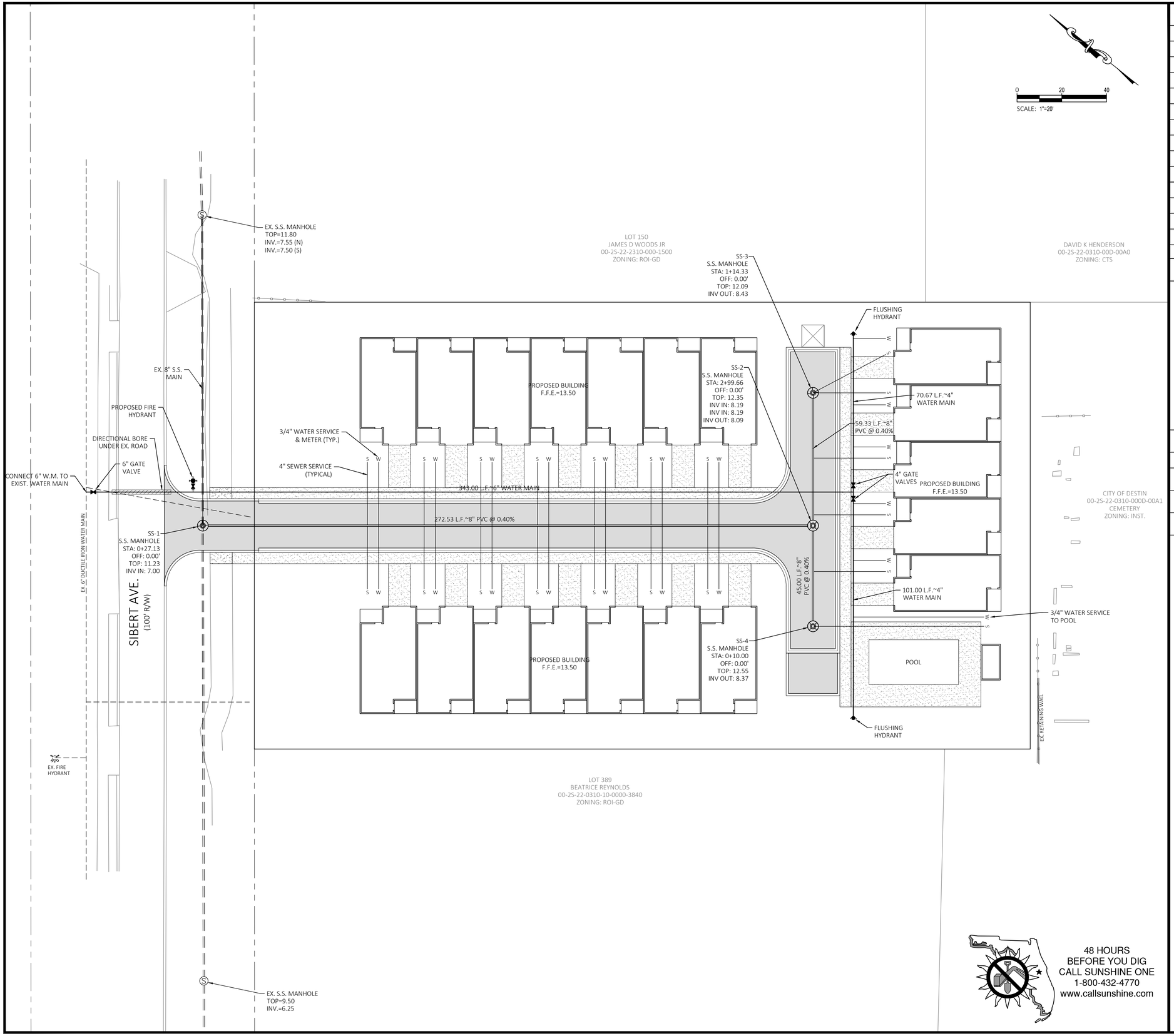
REVISIONS:	DATE:
PER CITY OF DESTIN TRC COMMENTS	9/30/19
PER CITY OF DESTIN COMMENTS	1/27/20
EXTEND NORTH INTERNAL SIDEWALK TO SIBERT AVE PER CITY OF DESTIN COMMENTS	2/7/20
PER NWFWMD COMMENTS	2/21/20

BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

THE OAKS AT OLD TOWN

GRADING & DRAINAGE PLAN

DATE: 8/6/19
SCALE: 1"=20'
SHEET
C3
TOTAL SHEETS 12



LEGEND

EXISTING	
W W W	EXISTING WATER LINE
S S S	EXISTING SANITARY SEWER MAIN
WV	EXISTING GATE VALVE
	EXISTING FIRE HYDRANT
S	EXISTING SANITARY SEWER MANHOLE
W	EXISTING WATER SERVICE STUB-OUT
S	EXISTING SANITARY SEWER CLEANOUT
S	EXISTING SANITARY SEWER SERVICE STUB-OUT
PROPOSED	
S	SEWER SERVICE
W	WATER SERVICE
	GATE VALVE
	FIRE HYDRANT
	FLUSHING HYDRANT

NOTES

1. THE LOCATION OF EXISTING UTILITIES IS APPROXIMATE AND SHALL BE VERIFIED IN THE FIELD PRIOR TO BEGINNING CONSTRUCTION.
2. IF THE LOCATION OR ELEVATION IS SUBSTANTIALLY DIFFERENT FROM THAT SHOWN ON THE PLANS, OR IF CONFLICTS EXIST, THE ENGINEER SHALL BE NOTIFIED.
3. CONTRACTOR SHALL HAVE ALL APPLICABLE DEPARTMENT OF ENVIRONMENTAL PROTECTION AND LOCAL PERMITS PRIOR TO BEGINNING CONSTRUCTION.
4. TAPS INTO EXISTING UTILITIES SHALL BE COORDINATED WITH THE LOCAL UTILITY COMPANY. ALL TAPS SHALL BE MADE IN AN EXPEDITIOUS MANNER TO MINIMIZE INTERRUPTION OF SERVICE.
5. WHERE SEWER SERVICES TIE DIRECTLY INTO SANITARY SEWER MANHOLES, MATCH CROWNS OF THE ENTERING SERVICE WITH THE EXITING MAIN.
6. CONTRACTOR SHALL NOTIFY DESTIN WATER USERS AT LEAST 48 HOURS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
7. CONTRACTOR SHALL OBTAIN A UTILITY PERMIT FROM OKALOOSA COUNTY PUBLIC WORKS FOR ALL UTILITY CONSTRUCTION WITHIN COUNTY EASEMENTS AND RIGHTS-OF-WAY.
8. COORDINATE UTILITY INSTALLATION WITH GULF POWER AND DESTIN WATER USERS.

UTILITY COMPANIES

COMPANY	ADDRESS	PHONE
DESTIN WATER USERS	218 MAIN STREET DESTIN, FL 32541	(850) 837-6146
GULF POWER	140 HOLLYWOOD BLVD SW FORT WALTON BEACH, FL 32548	(850) 225-5797
OKALOOSA GAS DISTRICT	367 VALPARAISO BLVD. VALPARAISO, FL 32580	(850) 729-4700

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LICENSED PROFESSIONAL ENGINEER
ROSS S. BINKLEY
No. 56762
STATE OF FLORIDA
PROFESSIONAL ENGINEER
Ross S. Binkley, P.E. License No. 56762

DATE:
9/30/19
1/27/20
2/7/20

REVISIONS:
1. PER CITY OF DESTIN TRC COMMENTS
2. PER CITY OF DESTIN COMMENTS
3. EXTEND NORTH INTERNAL SIDEWALK TO SIBERT AVE PER CITY OF DESTIN COMMENTS

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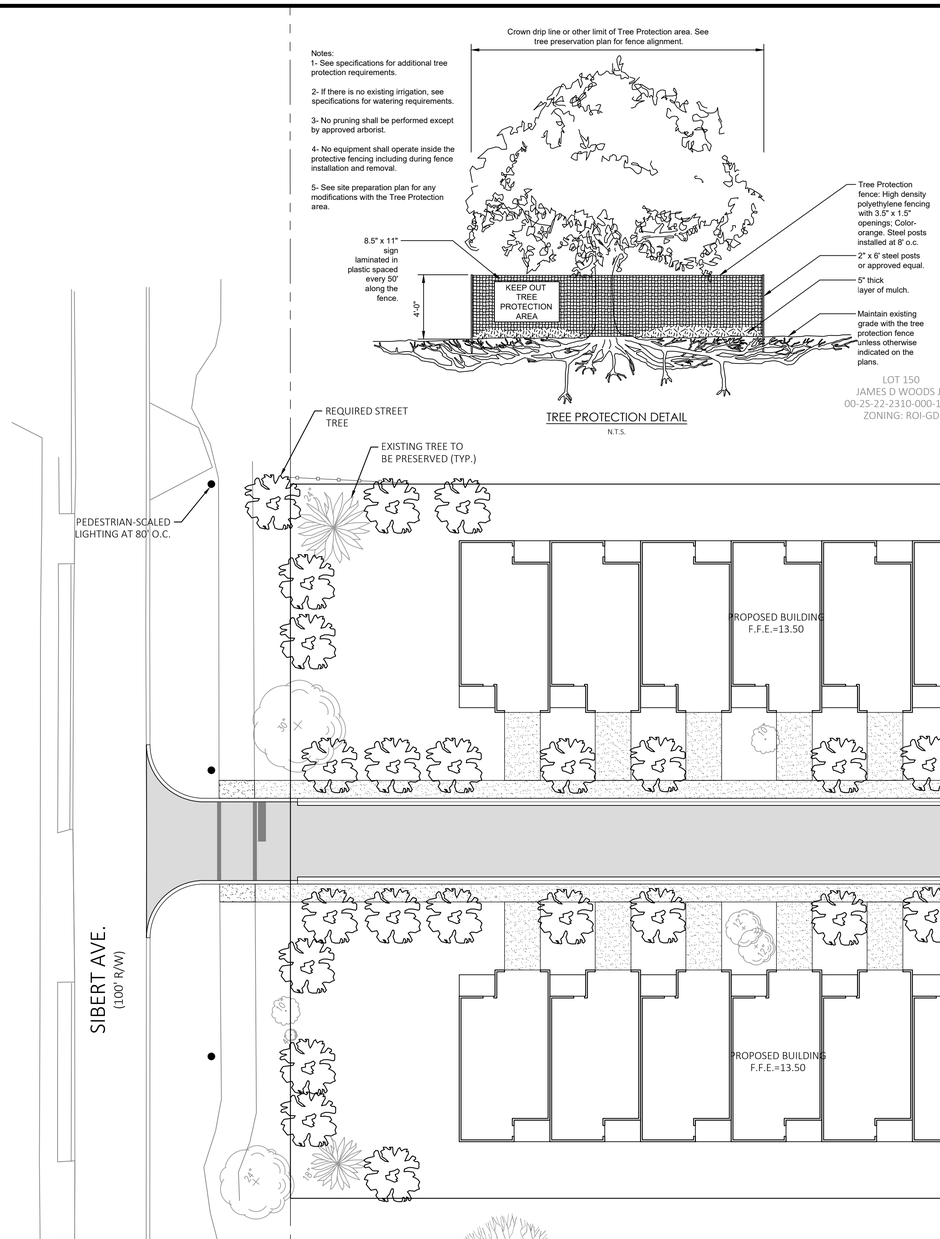
Phone: (850) 974-5421
rsbinkley@gmail.com

NOT FOR CONSTRUCTION

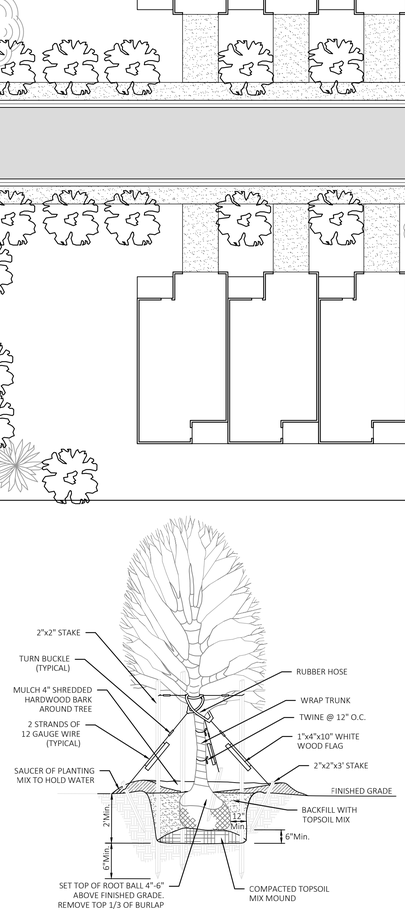
THE OAKS AT OLD TOWN

UTILITY PLAN

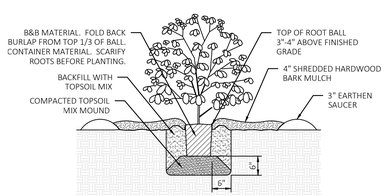
DATE: 8/6/19
SCALE: 1"=20'
SHEET
C4
TOTAL SHEETS 12



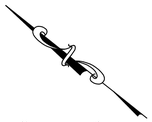
TREE PROTECTION DETAIL
N.T.S.



TREE PLANTING DETAIL
N.T.S.



SHRUB PLANTING DETAIL
N.T.S.



SCALE: 1"=20'

48 HOURS BEFORE YOU DIG CALL SUNSHINE ONE 1-800-432-4770 www.callsunshine.com

NOTES

1. SEE CITY OF DESTIN LAND DEVELOPMENT CODE ARTICLE 12 FOR ADDITIONAL REQUIREMENTS.
2. ALL LAND NOT UTILIZED FOR PRINCIPAL STRUCTURES, ACCESSORY STRUCTURES AND VEHICULAR USE AREAS SHALL BE LANDSCAPED AND PERMANENTLY MAINTAINED WITH TREES, SHRUBS, INDIGENOUS PLANTS AND GROUND COVER.
3. SUBJECT PARCEL IS LOCATED IN THE OLD DESTIN MULTI MODAL TRANSPORTATION DISTRICT AND IS THEREFORE EXEMPT FROM THE FRONT PERIMETER /COMMON BOUNDARY LANDSCAPE REQUIREMENTS.
4. INTERIOR PORTIONS OF THE OFF-STREET PARKING FACILITIES WHICH ARE NOT SPECIFICALLY DESIGNED AS PARKING SPACES OR MANEUVERING AREAS SHALL NOT BE PAVED FOR VEHICLE USE. SAID AREAS SHALL BE PLANTED AND PERMANENTLY MAINTAINED WITH TREES AND SHRUBS AND FINISHED WITH GROUND COVER OR OTHER LANDSCAPE MATERIAL.
5. NO PARKING BY SHALL CONTAIN MORE THAN FIFTEEN (15) CONTINUOUS PARKING SPACES WITHOUT BEING BROKEN UP BY A LANDSCAPED AREA. THESE LANDSCAPED AREAS MUST HAVE ONE (1) TREE OF A MINIMUM HEIGHT OF TEN (10) FEET AT THE TIME OF PLANTING.
6. AT ANY STREET INTERSECTION, NO PLANT, TREE, SHRUBBERY OR ANY OTHER OBSTRUCTION SHALL BE ALLOWED TO GROW IN A MANNER WHICH WOULD IMPEDE OR RESTRICT THE VISION OF PEDESTRIANS OR VEHICLE OPERATORS TO ONCOMING TRAFFIC.
7. THE NUMBER OF REFORESTATION TREES REQUIRED ON ANY DEVELOPED AREA SHALL BE DETERMINED BY USING THE RATIO OF ONE (1) TREE FOR EACH ONE-TENTH OF AN ACRE. CREDIT SHALL BE RECEIVED ON THE REFORESTATION REQUIREMENT OF THIS SECTION BY PRESERVING EXISTING TREES. TREES REQUIRED FOR REFORESTATION ARE IN ADDITION TO OTHER REQUIRED TREES. NO CREDIT WILL BE GIVEN FOR NON-INDIGENOUS TREES.
8. EXCLUSIVE OF THE PRINCIPAL STRUCTURE AREA, NO "PRESERVED TREE" MAY BE REMOVED EXCEPT AS PROVIDED ELSEWHERE IN THE LANDSCAPING ORDINANCE. A PRESERVED TREE MEANS A LIVING TREE TWENTY-FOUR (24) INCHES OR MORE IN DIAMETER AT A POINT FOUR AND A HALF (4 ½) FEET ABOVE GROUND LEVEL.
9. FIFTY (50) PERCENT OF THE AREA WITHIN THE DRIPLINE OF PRESERVED TREES, WHICH ARE ELIGIBLE FOR CREDIT PURSUANT TO THIS SECTION SHALL BE MAINTAINED IN EITHER VEGETATIVE LANDSCAPE MATERIAL OR PERVIOUS COVER.
10. DURING DEVELOPMENT ACTIVITY, PRESERVED TREES SHALL BE PROTECTED FROM ACTIVITIES, WHICH MAY INJURE OR KILL THEM. TREE PROTECTION TECHNIQUES FOUND IN THE TREE PROTECTION MANUAL FOR BUILDERS AND DEVELOPER, FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, DIVISION OF FORESTRY, OR EQUIVALENT TECHNIQUES SHALL BE USED.
11. EXCLUSIVE OF THE PRINCIPAL STRUCTURE AREA, WHEN A "PROTECTED TREE" MUST BE REMOVED OR RELOCATED, AN INDIGENOUS TREE(S) SHALL BE REPLACED. NO "PROTECTED TREE" MAY BE REMOVED OR RELOCATED WITHOUT A REMOVAL PERMIT AS HEREINAFTER PROVIDED. A PROTECTED TREE MEANS A LIVING TREE TWELVE (12) TO TWENTY-FOUR (24) INCHES IN DIAMETER AT A POINT FOUR AND A HALF (4 ½) FEET ABOVE GROUND LEVEL.
12. A MINIMUM OF SEVENTY-FIVE (75) PERCENT OF ALL PLANT MATERIAL USED TO SATISFY THE REQUIREMENTS OF THIS SECTION SHALL BE NATIVE TO THE NORTHWEST FLORIDA AREA. PORTIONS OF A DEVELOPMENT LEFT IN THE NATURAL STATE SHALL BE CREDITED IN MEETING THESE LANDSCAPING REQUIREMENTS.
13. SHRUBS SHALL BE A MINIMUM OF 12 INCHES IN HEIGHT WHEN MEASURED IMMEDIATELY AFTER PLANTING.
14. ALL REQUIRED TREES SHALL BE A MINIMUM OF TEN (10) FEET IN HEIGHT AND HAVE A 2½ INCH CALIPER AT THE TIME OF PLANTING. TREES HAVING AN AVERAGE MATURE SPREAD OF CROWN LESS THAN 20 FEET MAY BE ARRANGED IN GROUPINGS, SO AS TO CREATE THE EQUIVALENT OF A 20-FOOT CROWN SPREAD. IF SABAL PALMS ARE USED FOR REQUIRED TREES, THEN TWO SABAL PALMS MUST BE GROUPED TOGETHER TO COUNT TOWARDS THE REQUIRED TREE WITH A 20-FOOT CROWN SPREAD AT MATURITY.
15. THE PLANTING AREA FOR EACH TREE SHALL BE A MINIMUM OF ONE-HUNDRED (100) SQUARE FEET WITH A MINIMUM WIDTH OF FIVE (5) FEET MEASURED FROM THE CENTER OF THE OF THE TREE AND SHALL BE MAINTAINED IN EITHER VEGETATIVE LANDSCAPE MATERIAL OR PERVIOUS SURFACE COVER.

LANDSCAPING DATA TABLE

PROPERTY AREA	69,190 S.F. (1.59 Ac.)
IMPERVIOUS SURFACE AREA	40,738 S.F.
LANDSCAPE/OPEN SPACE AREA	28,452 S.F.
OPEN SPACE PROPOSED	45%
OPEN SPACE REQUIRED	25% MINIMUM
REFORESTATION REQUIREMENT	
REFORESTATION TREES REQUIRED BEFORE CREDIT	16
EXISTING TREE PRESERVATION CREDIT	38
REFORESTATION TREES REQUIRED AFTER CREDIT	0
REPLACEMENT TREE REQUIREMENT	
PROTECTED TREES TO BE REMOVED & REPLACED	32

LEGEND

	PROPOSED TREE
	EXISTING TREE TO BE PRESERVED

NOT FOR CONSTRUCTION

LICENSED PROFESSIONAL ENGINEER
ROSS S. BINKLEY
STATE OF FLORIDA
No. 56762
Ross S. Binkley, P.E. 56762

DATE:
9/30/19
1/27/20
2/7/20

REVISIONS:
1. PER CITY OF DESTIN TRC COMMENTS
2. PER CITY OF DESTIN COMMENTS
3. EXTEND NORTH INTERNAL SIDEWALK TO SIBERT AVE PER CITY OF DESTIN COMMENTS

BE BINKLEY ENGINEERING
Certificate of Authorization No. 32308
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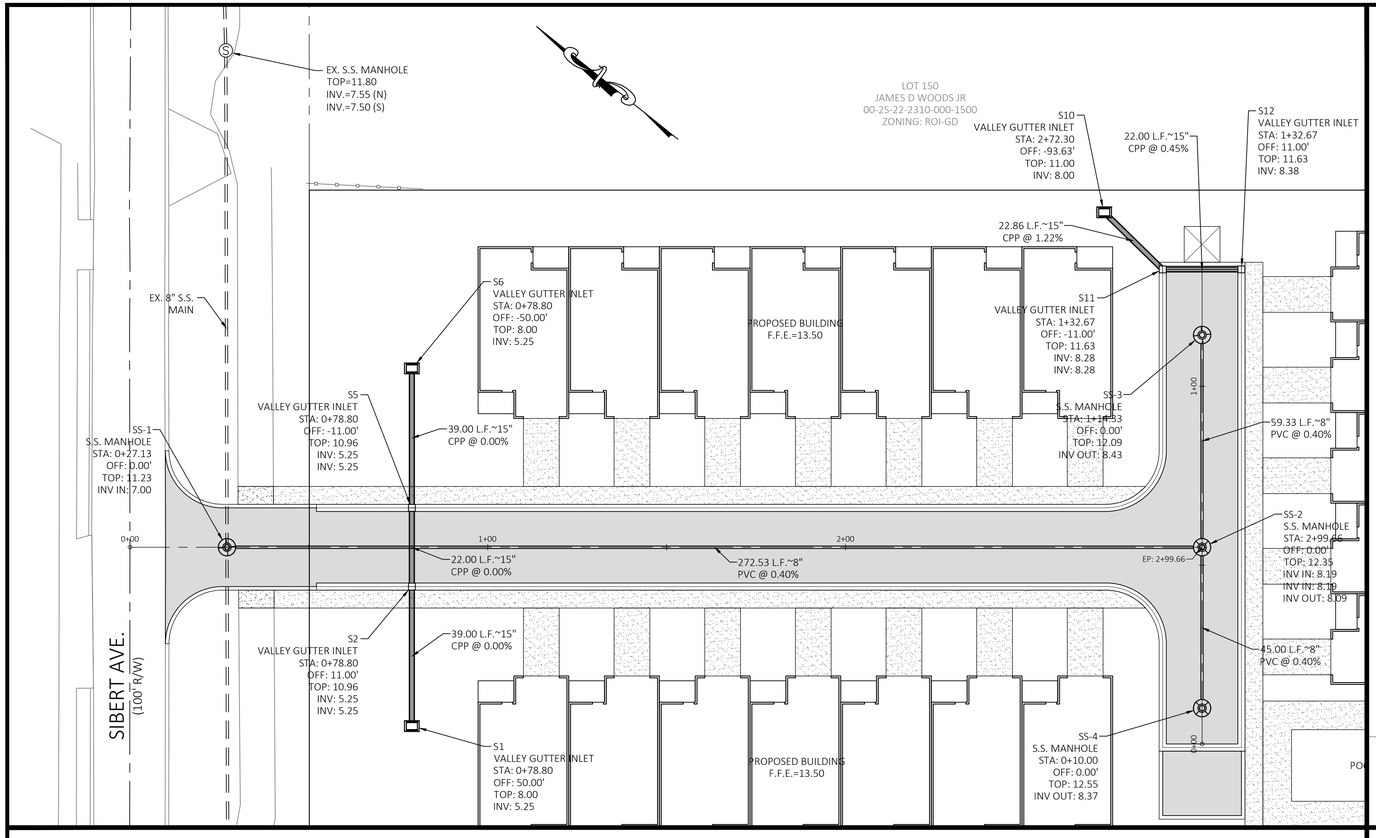
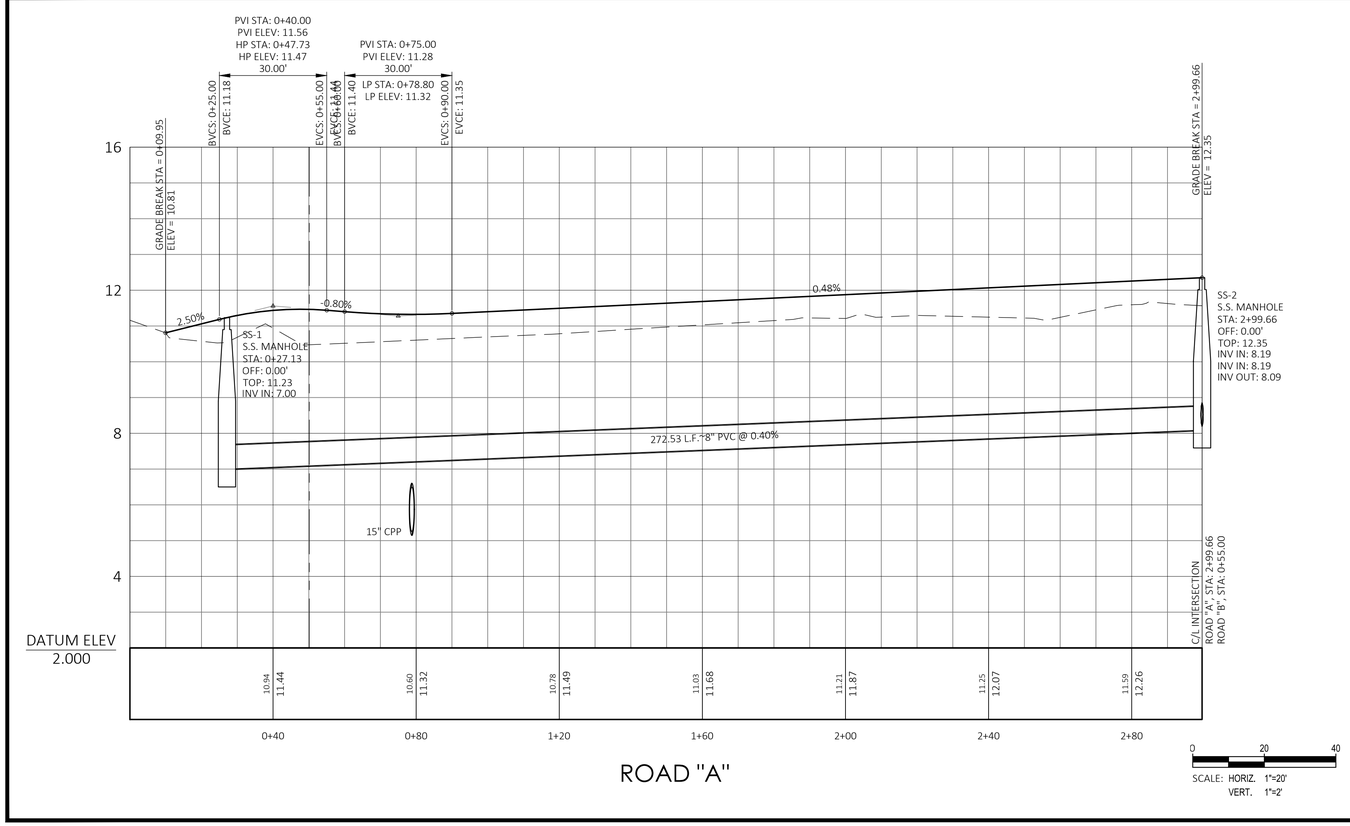
Phone: (850) 974-5421
rsbinkley@gmail.com

THE OAKS AT OLD TOWN

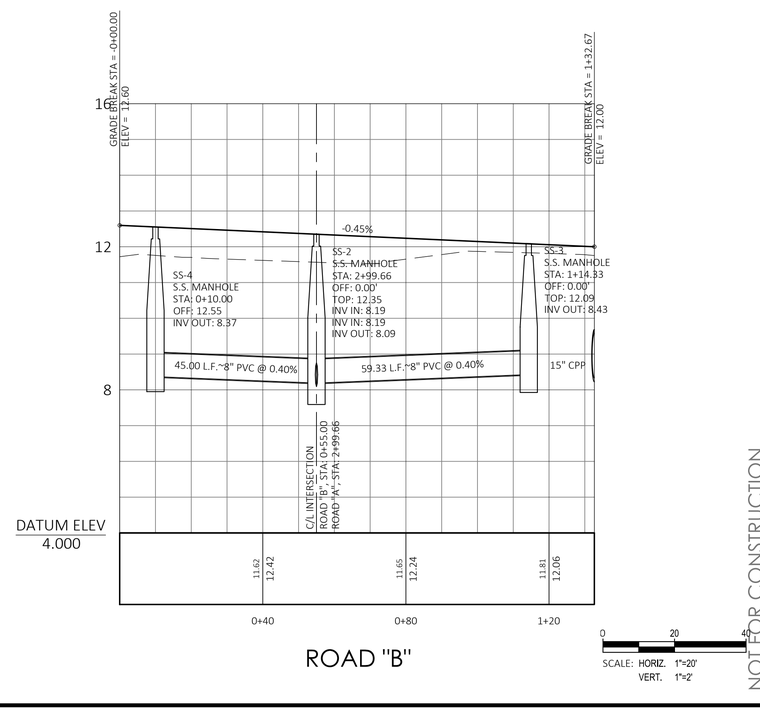
LANDSCAPE PLAN

DATE: 8/6/19
SCALE: 1"=20'
SHEET
C5
TOTAL SHEETS 12





ROAD "A"



ROAD "B"

NOT FOR CONSTRUCTION

Licensed Professional Engineer
Ross S. Binkley
No. 56762
STATE OF FLORIDA
PROFESSIONAL ENGINEER

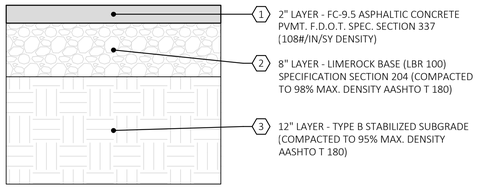
REVISIONS:	DATE:
PER CITY OF DESTIN TRC COMMENTS	9/30/19
PER CITY OF DESTIN COMMENTS	1/27/20
EXTEND NORTH INTERNAL SIDEWALK TO SIBERT AVE PER CITY OF DESTIN COMMENTS	2/7/20

BE BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

THE OAKS AT OLD TOWN

PLAN & PROFILE

DATE: 8/6/19
SCALE: 1"=20'
SHEET
C6
TOTAL SHEETS 12

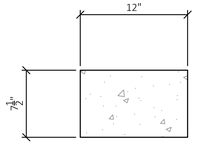


STANDARD ASPHALT PAVEMENT

SCALE: 1-1/2" = 1'-0"

NOTES:

1. CONCRETE STRENGTH SHALL BE 2,500 PSI (MIN.).
2. SEE SPECIFICATIONS FOR REQUIRED JOINT SPACING.

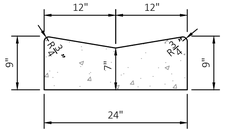


12" FLAT CURB

SCALE: 1-1/2" = 1'-0"

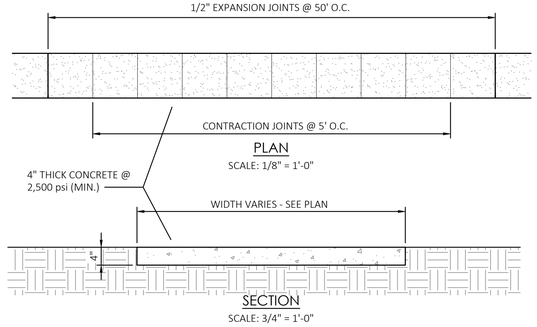
NOTES:

1. CONCRETE STRENGTH SHALL BE 2,500 PSI (MIN.).
2. SEE SPECIFICATIONS FOR REQUIRED JOINT SPACING.



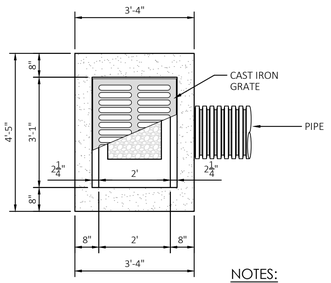
24" VALLEY GUTTER

SCALE: 1" = 1'-0"



CONCRETE SIDEWALK

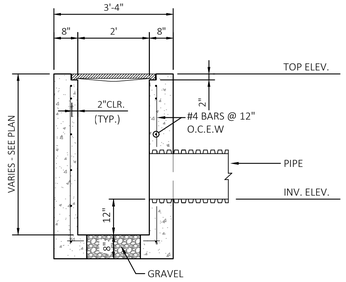
SCALE: AS SHOWN



PLAN

NOTES:

1. INLET BOTTOM 12" LOWER THAN PIPE INVERT SHOWN ON PLANS.
2. SEE F.D.O.T. STANDARD INDEX DRAWING NO.'s 201 & 232 OF THE LATEST EDITION FOR ADDITIONAL DETAILS.
3. SEE PLAN FOR REQUIRED TYPE OF PIPE AND PIPE DIAMETER.



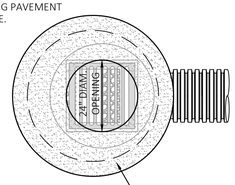
SECTION

TYPE "C" INLET

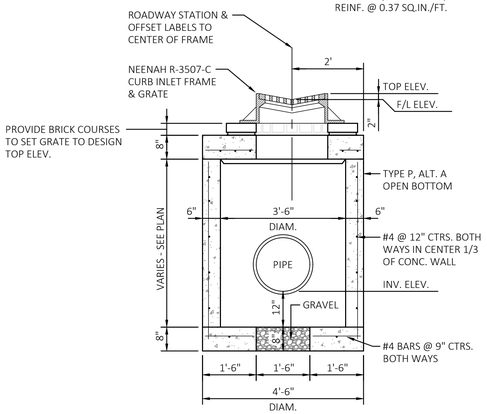
SCALE: 1/2" = 1'-0"

NOTES:

1. INLET BOTTOM 12" LOWER THAN PIPE INVERT SHOWN ON PLANS.
2. SEE F.D.O.T. STANDARD INDEX NO. 200 OF THE LATEST EDITION FOR ADDITIONAL DETAILS.
3. SEE PLAN FOR REQUIRED PIPE MATERIAL AND DIAMETER.
4. FRAME AND GRATE SHALL BE SLOPED ALONG PAVEMENT EDGE TO MATCH ROADWAY PROFILE GRADE.



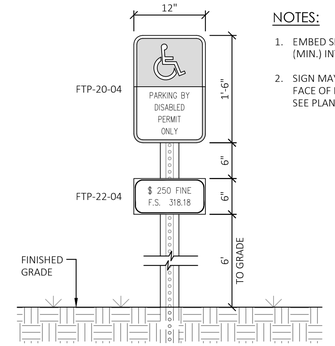
PLAN



SECTION

VALLEY GUTTER INLET

SCALE: 1/2" = 1'-0"

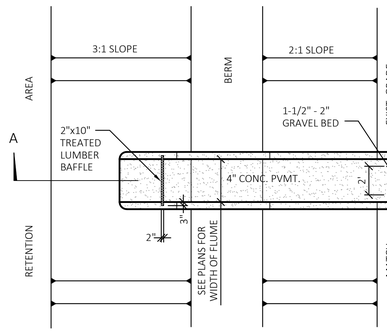


NOTES:

1. EMBED SIGN POST 2'-6" (MIN.) INTO FINISHED GRADE.
2. SIGN MAY BE MOUNTED ON FACE OF BUILDING OR COLUMN. SEE PLAN FOR LOCATION.

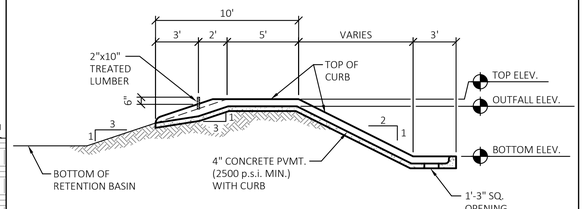
ADA PARKING SIGN

SCALE: 1" = 1'-0"



PLAN

NOTE: SEE GRADING & DRAINAGE PLAN FOR TOP, OUTFALL, & BOTTOM ELEVATIONS.



SECTION "A-A"

OVERFLOW FLUME

SCALE: 1" = 5'-0"

HOOP RACK

Specifications and Space Use

Product Dero Hoop Rack
As manufactured by Dero Bike Racks

Capacity 2 Bikes

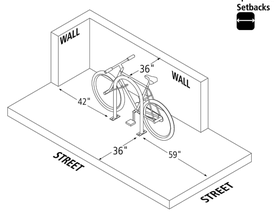
Materials 1.5" schedule 40 pipe (1.9" OD)

Finishes An after fabrication hot dipped galvanized finish is our standard option. 250 TGIC powder coat colors, thermoplastic coating, PVC dip, and stainless steel finishes are also available as alternate options.

Our powder coat finish assures a high level of adhesion and durability by following these steps:
1. Sandblast
2. Epoxy primer electrostatically applied
3. Final thick TGIC polyester powder coat

Stainless Steel: 304 grade stainless steel material finished in either a high polished shine or a satin finish.

Installation Methods
In ground mount is embedded into concrete base. Specify in ground mount for this option.
Foot Mount has two 2.5"x6"x.25" feet with two anchors per foot. Specify foot mount for this option.
Rail Mounted Hoops are bolted to two parallel rails which can be left freestanding or anchored to the ground. Rails are heavy duty 3"x1.4"x3/16" thick galvanized mounting rails. Specify rail mount for this option.



Space Use and Setbacks

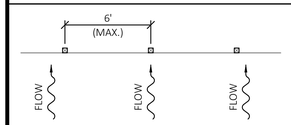
Wall Setbacks:
For racks set parallel to a wall:
Minimum: 24"
Recommended: 36"

For racks set perpendicular to a wall:
Minimum* 28"
Recommended: 42"

Distance Between Racks:
Minimum: 24"
Recommended: 36"

Street Setbacks:
Minimum: 24"
Recommended: 36"

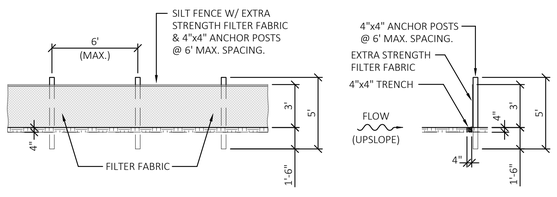
DERO BIKE RACKS www.dero.com 1-800-238-4915



PLAN

NOTE:

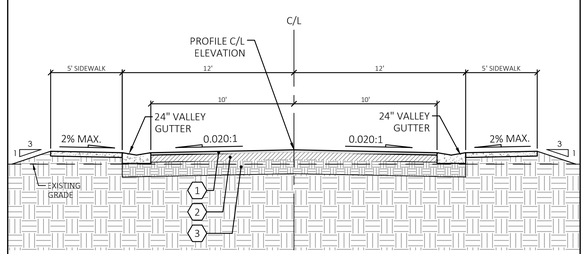
INSTALL 4"X4" WOOD POSTS ALONG BARRIER LINE (6' MAX. SPACING, 18" MIN. EMBEDMENT). EXCAVATE 4" WIDE BY 4" DEEP TRENCH ALONG POST LINE, UPSLOPE OF BARRIER. FASTEN FILTER FABRIC TO 4"X4" POSTS WITH HEAVY DUTY WIRE STAPLES (AT LEAST 1 INCH LONG), TIE WIRES OR HOG RINGS. EXTEND 8" OF FABRIC INTO TRENCH AND BACKFILL.



ELEVATION SECTION

SILT FENCE

SCALE: 1" = 5'-0"



TYPICAL ROADWAY SECTION

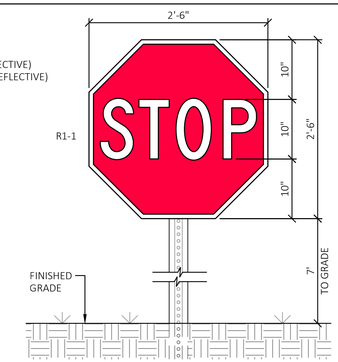
SCALE: 1" = 5'

COLORS:

LEGEND - WHITE (RETROREFLECTIVE)
BACKGROUND - RED (RETROREFLECTIVE)

NOTE:

EMBED SIGN POST 2'-6" (MIN.) INTO FINISHED GRADE.



STOP SIGN

SCALE: 1" = 1'-0"

NOT FOR CONSTRUCTION

REVISIONS:
1 PER CITY OF DESTIN TRC COMMENTS
2 PER CITY OF DESTIN COMMENTS

DATE: 9/30/19, 1/27/20

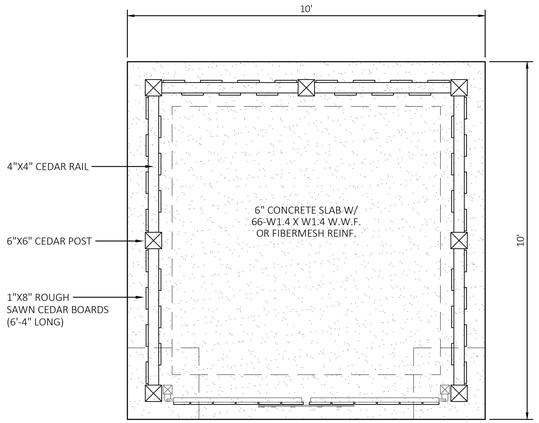
Licensed Business: BINKLEY ENGINEERING CONSULTANTS, INC.
Ross S. Binkley, P.E. No. 56762 STATE OF FLORIDA PROFESSIONAL ENGINEER

BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

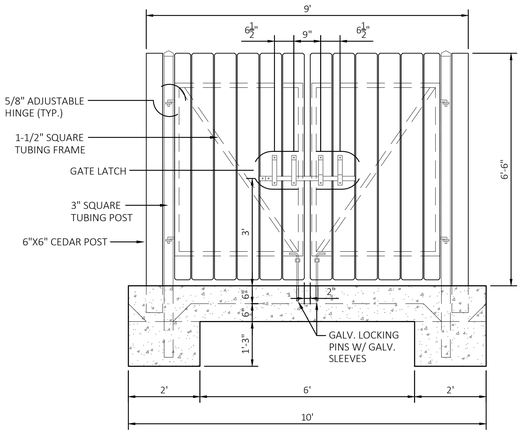
THE OAKS AT OLD TOWN

DETAILS

DATE: 8/6/19
SCALE: AS SHOWN
SHEET
C7
TOTAL SHEETS 12



PLAN

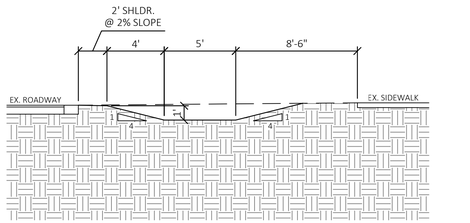


ELEVATION

DUMPSTER ENCLOSURE

SCALE: 1/2" = 1'-0"

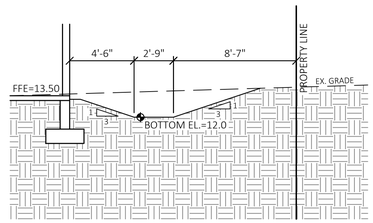
NOTE:
ALL SLOPES 3:1 AND STEEPER SHALL BE SOLID SODDED. BERM SIDES AND TOP SHALL BE SOLID SODDED. BASIN BOTTOM MAY BE SEEDED OR SODDED.



SIBERT AVENUE SWALE SECTION

SCALE: 1" = 5'-0"

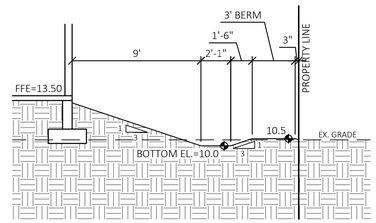
NOTE:
ALL SLOPES 3:1 AND STEEPER SHALL BE SOLID SODDED. BERM SIDES AND TOP SHALL BE SOLID SODDED. BASIN BOTTOM MAY BE SEEDED OR SODDED.



EAST RETENTION BASIN SECTION

SCALE: 1" = 5'-0"

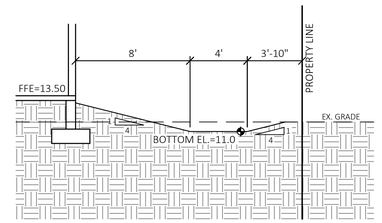
NOTE:
ALL SLOPES 3:1 AND STEEPER SHALL BE SOLID SODDED. BERM SIDES AND TOP SHALL BE SOLID SODDED. BASIN BOTTOM MAY BE SEEDED OR SODDED.



SOUTH RETENTION BASIN SECTION

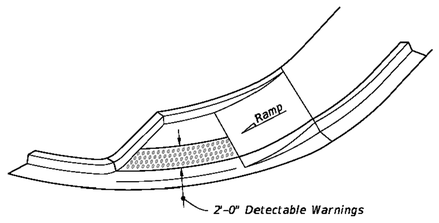
SCALE: 1" = 5'-0"

NOTE:
ALL SLOPES 3:1 AND STEEPER SHALL BE SOLID SODDED. BERM SIDES AND TOP SHALL BE SOLID SODDED. BASIN BOTTOM MAY BE SEEDED OR SODDED.



NORTH RETENTION BASIN SECTION

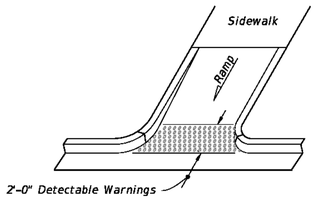
SCALE: 1" = 5'-0"



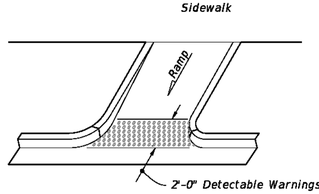
ISOMETRIC VIEW

PLAN VIEW

CR-D

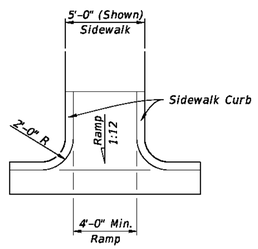


OPTION A



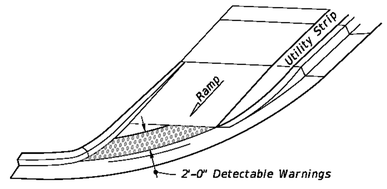
OPTION B

ISOMETRIC VIEW

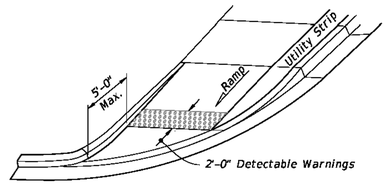


PLAN VIEW

CR-E

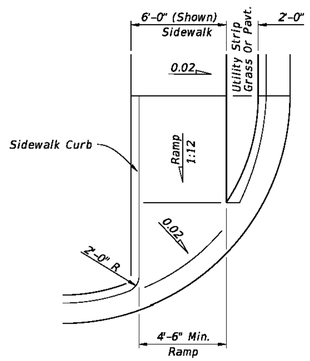


OPTION A



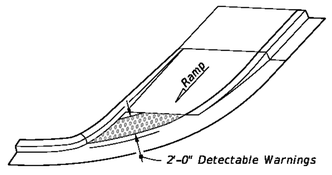
OPTION B

ISOMETRIC VIEW

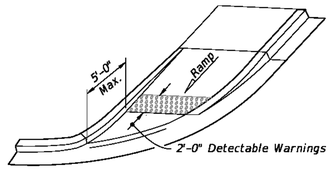


PLAN VIEW

CR-F

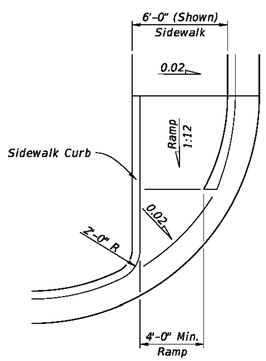


OPTION A



OPTION B

ISOMETRIC VIEW



PLAN VIEW

CR-G

SIDEWALK CURB RAMPS CR-D, CR-E, CR-F & CR-G

LAST REVISION 11/01/18	REVISION	DESCRIPTION:	FDOT FY 2019-20 STANDARD PLANS	DETECTABLE WARNINGS AND SIDEWALK CURB RAMPS	INDEX 522-002	SHEET 4 of 8

NOT

LICENSED PROFESSIONAL ENGINEER: ROBERT S. BINKLEY
STATE OF FLORIDA * PROFESSIONAL ENGINEER * No. 56762
Robert S. Binkley, P.E. No. 56762

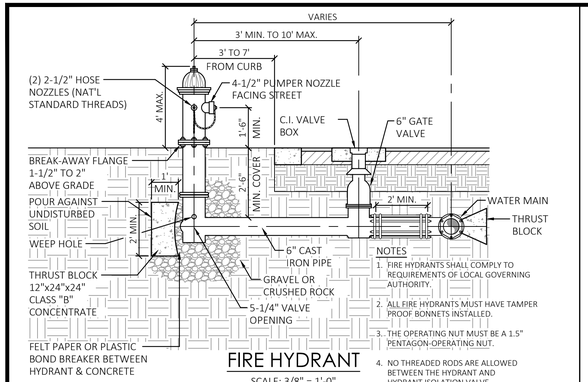
REVISIONS:	DATE:
PER CITY OF DESTIN TRC COMMENTS	9/30/19
PER CITY OF DESTIN COMMENTS	1/27/20
PER FDEP COMMENTS	7/1/20

BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

THE OAKS AT OLD TOWN

DETAILS

DATE: 8/6/19
SCALE: AS SHOWN
SHEET
C8
TOTAL SHEETS 12



FIRE HYDRANT

SCALE: 3/8" = 1'-0"

NOTES

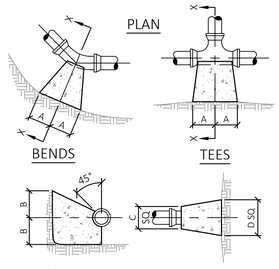
1. FIRE HYDRANTS SHALL COMPLY TO REQUIREMENTS OF LOCAL GOVERNING AUTHORITY.
2. ALL FIRE HYDRANTS MUST HAVE TAMPER PROOF BONNETS INSTALLED.
3. THE OPERATING NUT MUST BE A 1.5" PENTAGON-OPERATING NUT.
4. NO THREADED RODS ARE ALLOWED BETWEEN THE HYDRANT AND HYDRANT ISOLATION VALVE.

NOTE:

PLACE FELT PAPER OR PLASTIC BOND BREAKER BETWEEN BLOCK AND CONCRETE.

THRUST BLOCK

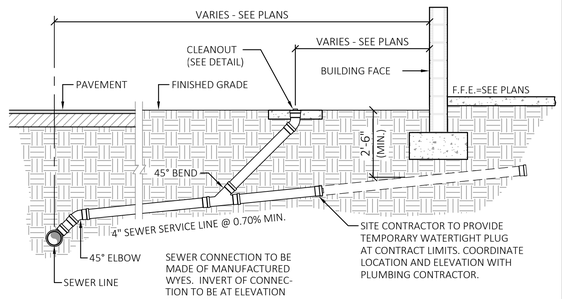
SCALE: 3/8" = 1'-0"



SECTION "X-X" BENDS & TEES

PLAN & ELEVATION PLUGS

PIPE SIZE	1/4 BEND A	1/4 BEND B	1/8 BEND A	1/8 BEND B	1/16 BEND A	1/16 BEND B	TEES A	TEES B	PLUGS C	PLUGS D
4"	8"	10"	6"	8"	4"	6"	8"	10"	8"	10"
6"	12"	14"	8"	10"	6"	8"	10"	12"	10"	16"
8"	16"	18"	10"	12"	8"	10"	12"	14"	12"	22"



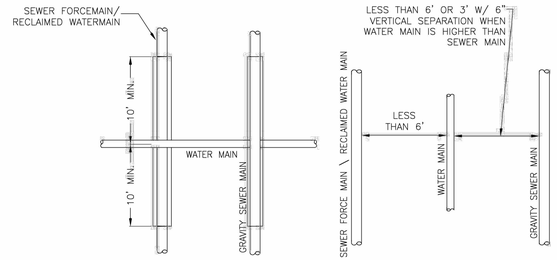
SEWER CONNECTION TO BE MADE OF MANUFACTURED WYES. INVERT OF CONNECTION TO BE AT ELEVATION OF TOP OF MAIN.

SITE CONTRACTOR TO PROVIDE TEMPORARY WATERTIGHT PLUG AT CONTRACT LIMITS. COORDINATE LOCATION AND ELEVATION WITH PLUMBING CONTRACTOR.

SEWER SERVICE

SCALE: 3/8" = 1'-0"

TO BE USED ONLY WHEN STANDARD SEPARATION (DETAIL M35A) CANNOT BE PROVIDED. USE OF PROVISIONS OF THIS DETAIL TO BE APPROVED BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

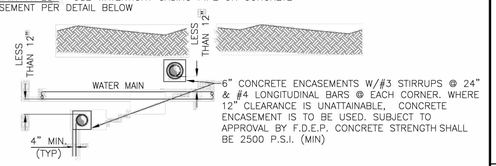


CROSSING - PLAN

PARALLEL - PLAN

USE ANY OF THE FOLLOWING:

1.) GRAVITY SEWER ONLY – USE PRESSURE RATED PIPE PER AWWA STDS.
2.) ALL MAIN TYPES – USE WELDED OR FUSED JOINTS FOR EITHER WATER OR OTHER MAIN
3.) ALL MAIN TYPES – USE WATERTIGHT CASING PIPE OR CONCRETE ENCASEMENT PER DETAIL BELOW

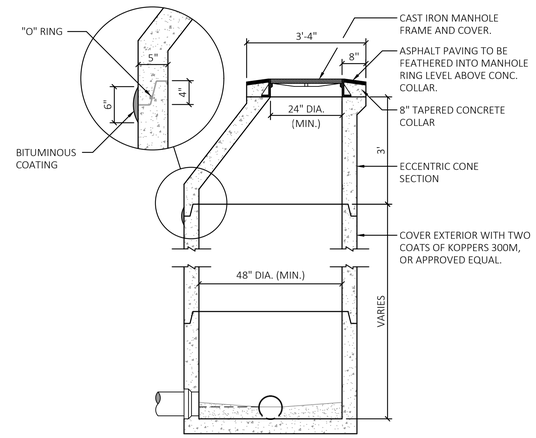


CROSSING - SECTION

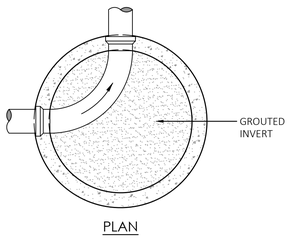
GENERAL NOTES:

A.) WHERE AN UNDERGROUND WATER MAIN IS BEING LAID LESS THAN THREE FEET HORIZONTALLY FROM ANOTHER PIPELINE AND WHERE AN UNDERGROUND WATER MAIN IS CROSSING ANOTHER PIPELINE AND IS BEING LAID LESS THAN THE REQUIRED MINIMUM VERTICAL DISTANCE FROM THE OTHER PIPELINE:
i. USE OF PIPE, OR CASING PIPE, HAVING HIGH IMPACT STRENGTH (I.E., HAVING AN IMPACT STRENGTH AT LEAST EQUAL TO THAT OF 0.25–INCH–THICK DUCTILE IRON PIPE) OR CONCRETE ENCASEMENT AT LEAST FOUR INCHES THICK FOR THE WATER MAIN; AND
ii. USE OF PIPE, OR CASING PIPE, HAVING HIGH IMPACT STRENGTH (I.E., HAVING AN IMPACT STRENGTH AT LEAST EQUAL TO THAT OF 0.25–INCH–THICK DUCTILE IRON PIPE) OR CONCRETE ENCASEMENT AT LEAST FOUR INCHES THICK FOR THE OTHER PIPELINE IF IT IS NEW AND IS CONVEYING WASTEWATER OR RECLAIMED WATER.

B.) THE USE OF ANY ASPECT OF THIS DETAIL MUST BE APPROVED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION



SECTION



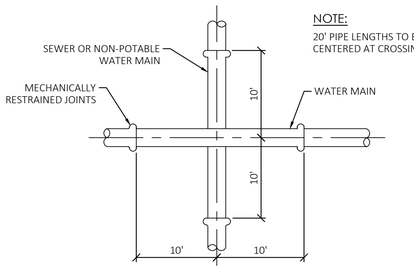
NOTE:

SEE SPECIFICATIONS FOR MANUFACTURERS.

PLAN

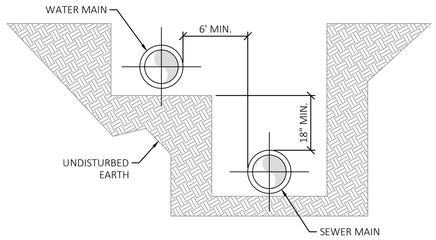
SANITARY SEWER MANHOLE

SCALE: 1/2" = 1'-0"



NOTE:

20' PIPE LENGTHS TO BE CENTERED AT CROSSING.



NOTES

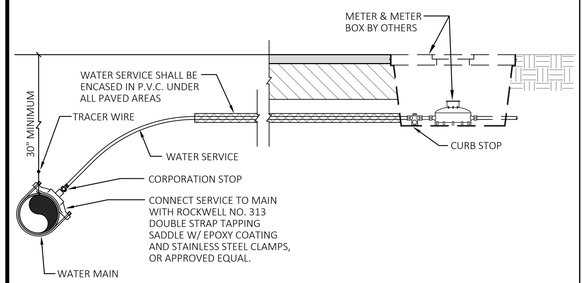
1. WHERE A 10 FOOT PARALLEL SEPARATION CANNOT BE MAINTAINED BETWEEN A WATER MAIN AND A SEWER MAIN OR NON-POTABLE WATER MAIN, THEN THE WATER MAIN SHALL BE LAID IN A SEPARATE TRENCH OR ON AN UNDISTURBED EARTH SHELF AT LEAST 18 INCHES ABOVE THE TOP OF THE SEWER MAIN OR NON-POTABLE WATER MAIN AND 6' HORIZONTALLY FROM THE EDGE OF THE SEWER MAIN OR NON-POTABLE WATER MAIN.
2. WHERE AN 18 INCH VERTICAL SEPARATION DISTANCE CANNOT BE MAINTAINED BETWEEN A WATER MAIN AND A SEWER MAIN OR NON-POTABLE WATER MAIN CROSSING THEN THE WATER MAIN SHALL PASS OVER THE SEWER MAIN OR NON-POTABLE WATER MAIN WITH A MINIMUM VERTICAL CLEARANCE OF 12 INCHES. THE SEWER OR NON-POTABLE WATER MAIN SHALL BE 20 FEET OF 6" CONCRETE ENCASEMENT CENTERED ON THE POINT OF CROSSING AND THE WATER MAIN SHALL BE 20 FEET OF 6" CONCRETE ENCASEMENT CENTERED ON THE POINT OF CROSSING. CONCRETE ENCASEMENT SHALL BE POURED SEPARATELY FOR EACH PIPE.
3. ANYTHING LESS THAT SHOWN MUST BE APPROVED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION.
4. SEPARATION REQUIREMENTS MUST ALSO BE MAINTAINED BETWEEN WATER MAINS AND SANITARY SEWER SERVICE LATERALS.

WATER/SEWER SEPARATION

N.T.S.

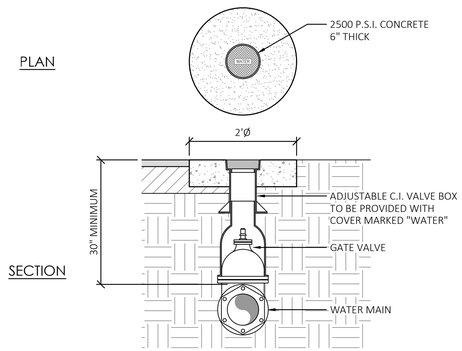
OTHER PIPE	HORIZONTAL SEPARATION	CROSSINGS (SEE NTOE 1)	JOINT SPACING @ CROSSINGS (FULL JOINT CENTERED)
STORM SEWER, STORMWATER FORCE MAIN, RECLAIMED WATER	WATER MAIN 3' MIN.	WATER MAIN 12" MIN. EXCEPT FOR STORM SEWER, THEN 6" IS THE MIN. AND 12" IS PREFERRED	ALTERNATE 3' MIN. WATER MAIN
VACUUM SANITARY SEWER	WATER MAIN 10' PREFERRED 3' MIN.	WATER MAIN 12" PREFERRED 6" MIN.	ALTERNATE 3' MIN. WATER MAIN
GRAVITY OR PRESSURE SANITARY SEWER, SANITARY SEWER FORCE MAIN	WATER MAIN 10' PREFERRED 6' MIN. (SEE NTOE 2)	WATER MAIN 12" MIN. EXCEPT FOR GRAVITY SEWER, THEN 6" IS THE MIN. AND 12" IS PREFERRED	ALTERNATE 6' MIN. WATER MAIN
ON - SITE SEWAGE TREATMENT & DISPOSAL SYSTEM	10' MIN.	-----	-----

(1) WATER MAIN SHOULD CROSS ABOVE OTHER PIPE. WHEN WATER MAIN MUST BE BELOW OTHER PIPE, THE MIN. SEPARATION IS 12".
(2) 3' FOR GRAVITY SANITARY SEWER WHERE THE BOTTOM OF THE WATER MAIN IS LAID AT LEAST 6" ABOVE THE TOP OF THE GRAVITY SANITARY SEWER.
(3) IF REQUIRED SEPARATION CANNOT BE PROVIDED SEE DETAIL M-35B FOR REQ'D ADDITIONAL PROTECTION.



WATER SERVICE CONNECTION

SCALE: 1" = 1'-0"



GATE VALVE

SCALE: 3/4" = 1'-0"

NOT FOR CONSTRUCTION

REVISIONS:
1. PER CITY OF DESTIN TRC COMMENTS
2. PER CITY OF DESTIN COMMENTS
3. ADD SEPARATION DETAILS PER FDEP COMMENTS

DATE:
9/30/19
1/27/20
7/7/20

BINKLEY ENGINEERING
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434 Benning Drive, Destin, FL 32541
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Licensed Professional Engineer
Robert S. Binkley
No. 56762
STATE OF FLORIDA
PROFESSIONAL ENGINEER
Robert S. Binkley, P.E. No. 56762

THE OAKS AT OLD TOWN

DETAILS

DATE: 8/6/19
SCALE: AS SHOWN
SHEET
C9
TOTAL SHEETS 12

SECTION 1
CLEARING AND GRUBBING

1-1 Description

The work specified in this Section consists of clearing and grubbing within the project limits. Included in the work under this Section is the removal and disposal of existing pavement, as well as all protruding objects such as trees, stumps, roots, etc., necessary to prepare the area for the proposed construction; and removal and disposal of all product and debris which are not required to be salvaged or not required to complete the construction. Clearing and Grubbing shall conform to the requirements of Section 110 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition except as may herein be modified.

1-2 Work Included

Clearing and grubbing shall consist of the complete removal and disposal of all timber, brush, stumps, roots, rubbish, and debris and all other construction resting on or protruding through the surface of the existing ground and the surface of excavated areas, and all other structures and obstructions necessary to be removed and for which the removal thereof is not specified to be done under other items of the contract. Unless otherwise shown in the plans, clearing and grubbing shall be done in the following areas:

1. All areas where excavation is to be done including borrow pits, lateral ditches, right-of-way ditches, etc.
2. All areas where embankments will be constructed.
3. All areas where structures will be constructed.
4. Any other areas specifically called for on the plans to be cleared and grubbed.

1-3 Depths of Removal of Roots, Stumps, and Other Debris

In all areas where excavation is to be done and where the excavated material is to be used in the construction of embankments, or roadway base; also in all areas where roadway embankment will be constructed; roots, and other debris shall be removed to a depth of at least one foot below ground surface. The surface shall then be plowed to a depth of at least six inches and all roots thereby exposed shall be removed to a depth of at least one foot. All stumps within the construction limits shall be removed and disposed of by the Contractor.

Within all other areas where clearing and grubbing is to be done, roots and other debris projecting through or appearing on the surface of the original ground shall be removed to a depth of one foot below the surface; no plowing and harrowing will be required in these areas.

1-4 Disposal of Materials

Timber, stumps, brush, roots, and other objectionable material resulting from the clearing and grubbing shall be disposed of by the Contractor in locations and by methods approved by the local governing authority.

END OF SECTION

SECTION 2
EXCAVATION AND EMBANKMENT

2-1 Description

The work specified in this Section consists of the excavation and embankment required for the pavement and ditches; the excavation and backfilling of pipe and utility trenches, and includes the preparation of subgrades; the construction of embankments, and other utilization or satisfactory disposal of the materials excavated; and the compaction and dressing of excavated areas and embankments. All Excavation and Embankment shall conform to the requirements of Section 120 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

2-2 Excavation 2-2.1 Classification of Excavation

All excavation is classified as regular excavation. Regular excavation shall consist of the excavation and the utilization or satisfactory disposal of all materials necessary for the construction of the roadway and side ditches, and the installation of pipe and utility trenches.

2-2.2 Excavation for Pipework

All excavation shall be made along straight lines by open cut unless otherwise authorized by the Engineer or otherwise shown on the plans. Holes for pipe bells shall be hand-excavated to insure that the pipe rests upon the bottom of the trench for its entire length. If the bottom of the excavation is found to consist of rock, or any material that cannot be excavated to give a uniform bearing pressure, the material shall be removed to a depth at least six inches below established bottom grade and backfilled to grade with thoroughly compacted sand at the Contractor's expense. Any excavation carried below the depths indicated, without specific direction from the Engineer, shall be backfilled in the same manner. Trench width measured at one foot above the top of pipe for all pipe other than that approved for assembly prior to installation in the trench shall be:

1. The outside diameter of the pipe plus 16 inches for pipe up to and including 30 inches inside diameter.
2. The outside diameter of the pipe plus 24 inches for pipe greater than 30 inches inside diameter.
3. Where sheeting or shoring is used, the allowable width shall be measured between the inside face of the sheeting or shoring.

For all pressure line piping approved for complete assembly prior to installation in the trench, the minimum trench width shall be the outside diameter of the coupling or joint plus two inches.

Excavated material to be used for backfill shall be neatly deposited at the sides of the trenches where space is available. Where stockpiling of the excavated material is required, the Contractor shall obtain the sites to be used and maintain operations so as to provide for natural drainage and not present an unsightly appearance. Rock, shell, or other base materials for roads shall be carefully selected and kept separate. Grade and line stakes shall be protected. No excavated material shall be placed on private property other than the Owner's.

2-2.3 Dewatering for Pipework

Dewatering, if required, shall be continued during construction to keep the ground water below the level of the back-fill at all times until the backfill is completed. Water settling may be approved or required, and shall consist of continuing the well points in service and applying water as directed to the excavation during backfill.

2-2.4 Shoring

When necessary to protect workmen, banks, adjacent paving, structures and utilities, excavations shall be shored and braced by members of suitable size and arrangement. Shoring, bracing and sheeting shall be removed as excavations are backfilled in a manner to prevent injurious caving. Where directed by the Engineer, the sheeting shall be left in place in the backfill with proper bracing to provide lateral support.

2-3 Disposal of Unsuitable Materials

If not otherwise designated in the plans, unsuitable materials shall be disposed of by the Contractor in areas provided by him, to the satisfaction of the Engineer and the local governing authority.

2-4 Disposal of Excess Useable Materials

Excess useable materials shall be disposed of by the Contractor in areas provided by the Owner and to the satisfaction of the Owner. The determination whether material is classified as useable or unsuitable shall depend upon the judgement of the Engineer.

2-5 Materials for Embankment

All suitable material resulting from the excavation shall be used as much as practical during construction. Embankment shall not be constructed of material containing muck, stumps, roots, brush, vegetable matter, rubbish or other material that will not meet the compaction requirements. All material designated as undesirable shall be removed as provided above.

Material placed over the areas of the project which are to be grassed, seeded and mulched, or sodded shall be suitable for plant growth and free from appreciable quantities of hard clods, stiff clay, hardpan, gravel, brush, roots, refuse, or other deleterious materials and shall be of reasonably uniform quality.

2-6 Embankment Construction

Embankment shall be constructed true to lines, grades, and cross sections shown in the plans or as ordered by the Engineer within the tolerances specified herein.

2-7 Backfilling of Pipework

2-7.1 General

All fill and backfill shall be free from organic matter such as roots, stumps, trees, refuse, or other objectionable material. Except as specified otherwise, fill and backfill shall be placed in layers not more than 6 inches thick and each layer shall be compacted thoroughly and evenly. The moisture content of the fill material shall be such that proper compaction will be obtained. Backfill shall be not placed against concrete within seven days after it has been poured and only when directed by the Engineer.

2-7.2 Backfilling Trenches

The initial backfill shall be carefully deposited on both sides of the pipe at the same time and thoroughly compacted around the barrel of the pipe until enough backfill has been placed to provide a cover of one foot above the bell of the pipe. The remainder of the trench shall be backfilled in well compacted one-foot layers. Except for trenches excavated in roads and streets, the backfill shall be placed and compacted to the density specified in Article 2-8.4, with approved mechanical tampers in six inch layers to the top of the trench. Water settling may be used where approved and shall be used where directed by the Engineer. The top material shall be used last and the surface of the trench restored to its original elevation. Under no condition is construction debris to be included with the backfill. Excavated material consisting of muck, mud, clay or other unsuitable material may not be utilized in the backfill.

Where sheeting is withdrawn, all cavities remaining in or adjoining the trench shall be solidly filled and thoroughly compacted. Where sheeting is to remain in place, all cavities behind it shall be backfilled in the same manner as specified for trench backfill. No sheeting that has been driven below the pipe invert may be removed. Before backfilling is completed all sheeting to remain shall be cut off at a line three feet below finish grade.

2-8 Compaction Requirements

2-8.1 Compaction of Embankments

Each layer of the material used in the formation of the embankments shall be compacted to a density of at least 95 percent of the maximum density as determined by AASHTO T 180. Each layer shall be uniformly compacted, using equipment which will achieve the required density, and as compactive operations progress, each layer shall be shaped and manipulated as necessary to assure uniform density throughout the embankment.

2-8.2 Compaction of Subgrade

The subgrade in both cuts and fills shall be compacted to a density of at least 95 percent of the maximum density as determined by AASHTO T 180. It shall be the Contractor's responsibility to maintain the required density until the base or pavement, as applicable, is placed on the subgrade. A copy of the density test results shall be provided to the Engineer for approval prior to beginning base operations.

2-8.2.1 Compaction Test Requirements for Parking Areas

Compaction tests shall be provided by the Contractor, at his expense, at intervals of no more than one density test per horizontal layer per 500 square yards of subgrade or three (3) tests minimum to verify density.

2-8.2.2 Compaction Test Requirements for Roadways

Compaction tests shall be provided by the Contractor, at his expense, at intervals of no more than two hundred feet, staggered to the left, right, and on centerline to verify density.

2-8.3 Compaction of Grassed Areas

For the upper six-inch layer of areas to be grassed, no specific density will be required under this Section and compaction shall be only to the extent directed.

2-8.4 Compaction for Pipes, Culverts, Etc.

The backfill for trenches shall be compacted to a density of at least 95 percent of the maximum density as determined by AASHTO T 180 and in accordance with other sections of these specifications. Embankment over and around pipes and culverts shall be thoroughly compacted in a manner which will not place undue stress on the structures.

2-9 Final Dressing

As a final grading operation, the surface of the earth work shall be shaped to conform to the lines, grades, and cross sections shown in the plans, or as directed, within the tolerances specified below.

A tolerance of 0.3 foot above or below plan cross section will be allowed on the final earth work surface with the following exceptions:

(1) The surface of shoulders and berms shall be shaped to within 0.1 foot of the plan cross section.
(2) Earth work shall be shaped to match adjacent pavement, curb, sidewalk, structures, etc.
(3) Ditch bottoms shall be shaped so that no water will be impounded.

When dressing area adjacent to pavement, care shall be exercised to avoid possible damage to such pavements.

2-10 Inspection

The Contractor shall be responsible for notifying the local governing authority to arrange for inspections of the embankment and subgrade. The local governing authority shall be notified twenty-four (24) hours before the construction is ready for inspection.

END OF SECTION

SECTION 3
PAVEMENT BASE COURSE

3-1 Description

The work specified in this Section consists of the construction of a pavement base course. The base course shall be constructed on a prepared subgrade and in a single course. The base course shall be constructed in accordance with these specifications and in conformity with the material, lines, grades, notes and typical cross sections shown in the plans.

3-2 Sand-Clay Base Course

Sand-Clay material for use in the construction of Sand-Clay Base shall be a mixture of sand and clay, and shall be free of trash, foreign matter and other deleterious material. It shall not contain lumps or aggregate of such nature or in sufficient quantity to prevent the obtaining of a smooth surface, free from pits and pockets. It shall not contain particles of aggregate which will not pass a one-inch sieve. Sand-Clay Base Course shall conform to the requirements of Sections 240 and 912 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

3-2.1 Composition and Gradation

The material passing the 10-mesh sieve shall meet the following requirements for composition, gradation, etc.:

(of material passing the 10-Mesh Sieve)	Percent
Clay material (smaller than 0.005 mm)	8 to 21
Silt (material from, 0.005 to 0.05 mm)	0 to 25
Combined Clay and silt	8 to 25

3-2.2 Bearing Value and Plasticity

3-2.2.1 Bearing Value

The material shall have a Limerock Bearing Ratio Value of at least 75.

3-2.2.2 Plasticity

The material shall meet the following requirements for plasticity (based on tests made on the portion passing the No. 40 sieve):

Liquid Limit - Not greater than 25.
Plasticity Index - Not greater than 6.

3-2.3 Source of Material

The area where sand-clay base material is obtained shall be approved by the Engineer.

3-2.4 Equipment for Placing Sand-Clay Base

3-2.4.1 Graders

Blade graders shall be of the rubber-tired self-propelled type, of sufficient size and weight to accomplish the desired results.

3-2.4.2 Rollers

Pneumatic-tired rollers shall have a double row of wheels equipped with rubber tires so spaced that the tires on the front and rear rows together will cover the entire area over which the rollers travel.

3-2.5 Placing and Mixing Sand-Clay Base Materials

For one-course construction, the placing and mixing of the base course materials shall be done as provided hereinafter for either Case 1 or Case 2.

3-2.5.1 Case 1:

This covers the use of base course material consisting of natural sand-clay with which the mixture of additional sand or clay is not necessary. The material may be dumped directly on the subgrade but shall be uniformly distributed by approved methods. The loose thickness shall be as designated by the Engineer and shall be checked continuously by the Contractor to insure that the finished base will have the thickness and shape required by the typical section. The base course shall be thoroughly mixed for its full width and depth as shown in the plans. After the mixing is completed, the material shall be shaped to the required grade and cross section.

3-2.5.2 Case 2:

This covers the use of base course material consisting of a mixture of two materials, both of which are to be hauled in. The materials shall be spread in successive layers on the road and mixed in place. The Engineer will determine the order in which the two materials shall be spread, as well as the depth of layers of each material. The dumping and spreading of the material, the mixing of the two materials and the shaping of the base shall be done as specified for Case 1.

3-2.6 Compaction

The material shall have approximately the optimum moisture content and the proper loose consistency before being compacted. Wetting or drying will be required when the material does not have the property moisture content to insure the required density. If the material is deficient in moisture, water shall be added and uniformly mixed-in by disking the base course to its full depth. If the material contains an excess of moisture, it shall be caused to dry before being compacted. Wetting or drying operations shall involve manipulation of the entire width and depth of the base as a unit. As soon as proper conditions of moisture are attained, the material shall be compacted to a density not less than 98 percent of the maximum density as determined by AASHTO T 180. In-place compaction tests to verify densities will be taken which represent an area no greater than 500 square yards in size. A minimum of three (3) tests shall be taken. A copy of the density tests shall be provided to the Engineer for approval prior to beginning paving operations.

3-3 Limerock and Crushed Aggregate Base Course

Limerock Base Course shall conform to the requirements of Section 200 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

Crushed Aggregate Base Course shall conform to the requirements of Section 204 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

3-3.1 Gradation Requirements

3-3.1.1 Gradation Requirements for Limerock Base Course

Gradation requirements specified herein shall apply to the completed base course. The aggregates shall have a maximum size of 1-inch and be graded continuously well within the limits specified for #56 stone.

3-3.1.2 Gradation Requirements for Crushed Aggregate Base Course

Gradation requirements specified herein shall apply to the completed drive course. The aggregates shall have a maximum size of 1-inch and be graded continuously well within the limits specified in Table 1. Sieves shall conform to ASTM E11.

GRADATION OF AGGREGATES

Percentage by Weight Passing Square Mesh Sieve	
Sieve Designation	%
1-inch	100
1/2-inch	40-70
No. 4	20-50
No. 40	5-25
No. 200	0-10

3-3.2 Liquid Limit and Plasticity Index

3-3.2.1 Liquid Limit and Plasticity Index for Limerock Base Course

The liquid limit should not exceed 25 and the material shall be non-plastic.

3-3.2.2 Liquid Limit and Plasticity Index for Crushed Aggregate Base Course

Liquid limit and plasticity index requirements stated herein shall apply to any aggregate component that is blended to meet the required gradation and also to the aggregate in the completed driveway. The portion of the aggregate passing No. 40 sieve shall be either non plastic or have a liquid limit not greater than 25 and a plasticity index not greater than 5.

3-3.3 Limerock Bearing Ratio

Limerock material used in construction of loose rock base shall have an average LBR ratio of not less than 100.

3-3.4 Stockpiling Materials

Aggregate shall be stockpiled on the cleared and leveled areas designated by the Engineer. The material shall be placed in such a manner so as to prevent segregation and allow drainage of water.

3-3.5 Mixing of Materials

The coarse and fine aggregates shall be mixed in a stationary plant, or in a traveling plant or bucket loader on an approved paved working area, and delivered as one mixture containing the fine and coarse aggregate. The supplier shall make such adjustments in mixing procedures or in equipment as may be directed to minimize segregation or degradation, and to ensure a satisfactory base course meeting all requirements of this specification.

3-3.6 Equipment

The material shall be spread by mechanical rock spreaders, equipped with a device which strikes off the rock uniformly to the laying thickness and capable of producing an even distribution of the rock.

3-3.7 Spreading, Shaping, and Compacting

3-3.7.1 General

The material shall be spread uniformly with equipment as specified above. All segregated areas of fine or coarse material shall be removed and replaced with properly graded rock. After the spreading is completed, the entire surface shall be scarified and then shaped so as to produce the required grade and cross section after compaction.

3-3.7.2 Moisture Content

When the material does not have the proper moisture content to insure the required density, wetting or drying will be required. When water is added, it shall be uniformly mixed-in by disking to the full depth of the course which is to be compacted. Wetting or drying operations shall involve manipulation, as a unit, of the entire width and depth of the course which is to be compacted.

3-3.7.3 Density Requirements

The material shall be compacted to a density of not less than 98 percent of maximum density as determined AASHTO T 180 as soon as proper conditions of moisture are obtained.

3-3.7.4 Density Tests

In-place compaction tests shall be provided by the Contractor, at his expense, to verify densities. Such compaction tests shall represent an area no greater than 500 square yards in size, or a minimum of three (3) tests over the site. A copy of the density tests shall be provided to the Engineer for approval prior to beginning paving operations.

During final compacting operations, if blading of any areas is necessary to obtain the true grade and cross section, the compacting operations for such areas shall be completed prior to making the density tests on the finished base.

3-4 Testing Surface

The finished surface of the base course shall be checked with a 15-foot straightedge. All irregularities greater than 1/4 inch shall be corrected by scarifying and removing or adding base material as required, after which the entire area shall be recompacted as specified herein before.

3-5 Thickness Requirements

The thickness of the base shall be measured at various points representing an area no greater than 500 square yards, or at a minimum of three (3) points over the site, through holes not less than three inches in diameter. Where the compacted base is deficient by more than 1/2 inch from the required thickness, the Contractor shall correct such areas by scarifying, adding material, and recompacting. The base shall be scarified and material added for a distance of 100 feet in each direction from the edge of the the deficient area. The affected area shall then be brought to the required state of compaction and to the required thickness and cross section. A copy of the base thickness testings results shall be provided to the Engineer for approval prior to beginning paving operations.

3-6 Maintenance

The Contractor shall be responsible for assuring that the true crown and grade are maintained, with no rutting or other distortion, and that the base meets all other requirements of these specifications at the time of paving.

END OF SECTION

SECTION 4
ASPHALTIC CONCRETE PAVEMENT

4-1 Description

The work specified in this Section consists of constructing an asphaltic concrete wearing surface to a uniform grade and cross-section. The work shall be in accordance with these specifications and in conformity with the lines, grades, notes, and typical sections shown in the plans.

4-2 Materials 4-2.1 Asphaltic Concrete Wearing Surface

The asphaltic concrete wearing surface type shall be as specified in the asphaltic concrete pavement section as shown in plan details.

Type S-I Asphaltic Concrete shall conform to the requirements of Section 331, Type II Asphaltic Concrete shall conform to the requirements of Section 332, and Type S-III Asphaltic Concrete shall conform to the requirements of Section 331 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as herein modified:

The job mix formula shall produce a minimum Marshall Stability of 1500 pounds.

4-2.2 Prime Coat

The prime coat shall be cut-back Asphalt Grade RC-70 or RC-250 conforming to the requirements of Section 300 and Article 916-2 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition.

4-3 General Construction Requirements

The general construction requirements are as specified in Section 330 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

4-3.1 Asphaltic Concrete Wearing Surface

The asphaltic concrete wearing surface shall be placed to a compacted depth as specified in the asphaltic concrete pavement section as shown in plan details and shall have a minimum compacted density of 108 lbs/IN/SY. Prior to laying the mixture, the surface of the base course shall be cleaned of all loose and deleterious material and, if required, a prime coat as herein specified shall be applied.

4-4 Testing

The thickness of pavement and pavement density shall be determined by the length of cores, at two inches in diameter, taken at random points in the paved area. Each core shall represent a section no larger than 500 square yards in size. A minimum of three (3) tests shall be taken. Asphaltic Concrete Wearing Surface deficient in thickness and/or density shall be corrected to the satisfaction of the Engineer. A copy of the asphalt thickness testing results shall be provided to the Engineer.

END OF SECTION

SECTION 5
CONCRETE PAVEMENT, SIDEWALK, AND CURB

5-1 Description

The work specified in this Section consists of the construction of concrete pavement, sidewalks, and curbs in accordance with these specifications, and in conformity with the lines, grades, dimensions, and notes shown in the plans. Concrete pavement, sidewalks, and curbs shall conform to the requirements of Sections 345 and 350 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

5-2 Materials 5-2.1 Concrete

The material shall be obtained from an approved plant having an approved design mix. All concrete shall have a minimum strength in 28 days as specified shown in plan details.

5-2.2 Reinforcement

The concrete for concrete pavement areas shall be treated with synthetic reinforcing fibers as manufactured by Fibermesh Company, and in accordance with ASTM standard specification for fiber-reinforced concrete and Shotcrete, C 1116. The dosage rate shall be one and one-half (1-1/2) pounds of fibers per cubic yards of concrete.

5-3 Forms

Forms for this work shall be made of either wood or metal and shall have a depth equal to the plan dimensions for the depth of concrete being deposited against them. They shall be straight, free from warp or bends, and of sufficient strength, when staked, to resist the pressure of the concrete without deviation from line and grade. Forms shall be cleaned each time they are used and shall be oiled or saturated with water prior to placing the concrete.

5-4 Foundation

Excavation shall be made to the required depth and the foundation material upon which the concrete is to be set shall be compacted as specified below, true to grade and cross section, and shall be moist at the time that the concrete is placed.

The foundation over which concrete is placed shall be crushed aggregate base compacted to 98% of the maximum density as determined by AASHTO T 180 or compacted subgrade as specified in Article 2-8 of these specifications in accordance with the plan details.

5-5 Joints

5-5.1 Expansion Joints

Expansion joints shall be 1/2 inch, formed with a pre-formed joint filler. Expansion joints shall be provided at all points-of-tangency for curbs and shall be located at maximum intervals of 50 feet between other expansion joints or at ends of run. In addition, expansion joints shall be provided at the interface between concrete curbs and concrete pavement or other concrete objects.

5-5.2 Contraction Joints

5-5.2.1 Concrete Pavement
Types: Contraction joints may be of the open type or may be sawed. Contraction joints shall be spaced at maximum intervals of fifteen feet.

Open-Type Joints: Open-type contraction joints shall be formed by staking a metal bulkhead in place and depositing the concrete on both sides. After the concrete has set sufficiently to preserve the width and shape of the joint, the bulkhead shall be removed. After the concrete has been finished over the joint, the slot shall be edged with a tool having a 1/4 inch radius.

Sawed Joints: If the Contractor elects to saw the contraction joints, a slot approximately 1/8 inch wide and not less than 2 inches deep shall be cut with a concrete saw after the concrete has set, and within the following periods of time:

Joints at not more than 30-foot intervals: 12 hours after finishing

Remaining joints: Within 96 hours after finishing.

5-5.2.2 Concrete Sidewalk
Types: Contraction joints may be of the open type or may be sawed. Contraction joints shall be spaced at intervals of five feet.

Open-Type Joints: Open-type contraction joints shall be formed by staking a metal bulkhead in place and depositing the concrete on both sides. After the concrete has set sufficiently to preserve the width and shape of the joint, the bulkhead shall be removed. After finishing the sidewalk over the joint, the slot shall be edged with a tool having a 1/2 inch radius.

Sawed Joints: If the Contractor elects to saw the contraction joints, a slot approximately 3/16 inch wide and not less than 1-1/2 inches deep shall be cut with a concrete saw after the concrete has set, and within the following periods of time:

Joints at not more than 30-foot intervals: 12 hours after finishing

Remaining joints: Within 96 hours after finishing.

5-5.2.3 Concrete Curb

Except for machine placed items, at the option of the Contractor, joints may be formed by the use of dummy joints (either formed or sawed) or by the use of sheet metal templates. If sheet metal templates are used they shall be of the dimensions, and shall be set to the lines, shown in the plans. The templates shall be held firmly during the placing of the concrete and shall be left in place until the concrete has set sufficiently to hold its shape but shall be removed while the forms are still in place.

For machine placed items, unless an alternate method is approved by the Engineer, contraction joints shall be sawed. The joints shall be sawed as soon as the concrete has hardened to the degree that excessive raveling will not occur and before uncontrolled shrinkage cracking begins.

Contraction joints shall be spaced at intervals of fifteen feet except where a lesser interval is required for closure, but no section shall be less than four feet in length.

Where curb is adjacent to concrete pavement, the curb joints shall be made to align with the pavement joints.

5-6 Placing

The concrete shall be placed in the forms and tamped and spaded to prevent honeycomb and until the top of the structure can be floated smooth and the edges rounded to the required radius.

5-7 Finishing

5-7.1 Concrete Pavement and Sidewalk

5-7.1.1 Screeding: The concrete shall be struck-off by means of a wood or metal screed, used perpendicular to the forms, in order to obtain the required grade and remove surplus water and laitance.

5-7.1.2 Surface Requirements: Unless otherwise indicated on the plans, the concrete shall be given a broom finish. The surface variations shall not be more than 1/4 inch under a ten foot transverse section. The edge of the pavement shall be carefully finished with an edging tool having a radius of 1/2 inch.

5-7.2 Curbs

5-7.2.1 Repair of Minor Defects

The forms shall be removed within 24 hours after the concrete has been placed, and minor defects then filled with mortar composed of one part portland cement and two parts fine aggregate. Plastering will not be permitted on the face of the curb, and any rejected curb shall be removed and replaced without additional compensation.

5-7.2.2 Final Finish

All exposed surfaces shall be given a finish while the concrete is still green. In general, only a brush finish will be required. For any surface areas, however, which are too rough or where other surface defects make additional finishing necessary, the Engineer may require that the curb be rubbed to a smooth surface with a soft brick or wood block, with water used liberally. Also, if further necessary to provide a suitable surface, the Engineer may require additional rubbing, using a thin grout or mortar.

5-8 Curing

The concrete used for curbs shall be cured for 72 hours by a method approved by the Engineer.

END OF SECTION

SECTION 6
STORM DRAINAGE SYSTEM

6-1 Description

The work specified in this Section consists of the construction of inlets and the furnishing and installation of drainage pipe. All work shall be constructed in conformity with these specifications and the sizes and dimensions shown in the plans.

6-2 Materials

6-2.1 Concrete Inlets

All inlet construction covered under this Section shall be of concrete that will have a minimum compressive strength of 3,000 psi in 28 days.

6-2.1.1 Reinforcement

Reinforcing steel shall comply with ASTM A 1015, Grade 40. Reinforcement placement shall conform to ACI 315 and with the plans. Welded Wire Fabric shall comply with ASTM A 1105.

6-2.1.2 Gratings

Gratings and frames fabricated from structural steel shall be galvanized in accordance with the requirements of ASTM A 123 or shall be painted with two coats of prime, followed by one coat of material meeting the requirements of Federal Specification TT-E-489, Class A Black. All paint may be applied in the shop by dipping, provided that each coat is thoroughly dry before the succeeding coat is applied. These requirements do not apply when A-588 steel is used.

6-2.2 Polyvinyl Chloride Inlets

Polyvinyl Chloride Inlets shall be manufactured from PVC pipe stock, utilizing a thermo-molding process to reform the pipe stock to the specified configuration. The inlets shall be manufactured by Nyloplast or equal approved by the Engineer. The pipe connection stubs shall be manufactured from PVC pipe stock and formed to provide a watertight connection. The joint tightness shall conform to ASTM D3212. The pipe stock used to manufacture the body and pipe stubs of the inlets shall conform to the mechanical property requirements for fabricated fittings as described by ASTM D3034 and ASTM F1336. Gratings, frames, and hoods for all PVC inlet structures shall be ductile iron conforming to ASTM A536 grade 70-50-05 and shall be painted with two coats of prime, followed by one coat of material meeting the requirements of Federal Specification TT-E-489, Class A Black. All paint may be applied in the shop by dipping, provided that each coat is thoroughly dry before the succeeding coat is applied. The grates, frames, and hoods shall be capable of supporting H-25 wheel loading for heavy-duty traffic. The hood section shall have a solid back and be adustable by use of three (3) locking hex head bolts.

6-2.3 Pipe

6-2.3.1 Reinforced Concrete Pipe

Reinforced Concrete Pipe shall be round reinforced concrete complying with ASTM C 76, Class III, with round rubber gasket complying with ASTM C 361.

6-2.3.2 Polyvinyl Chloride (PVC) Pipe

Polyvinyl Chloride Pipe shall comply with the requirements of Section 948 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified. Non-perforated Polyvinyl Chloride Pipe shall conform to the requirements of ASTM D 3034, SDR 35, or ASTM F 949. Perforated Polyvinyl Chloride Pipe shall conform to the requirements of ASTM F 758 or ASTM F 949.

6-2.3.3 Corrugated Polyethylene Pipe

Corrugated Polyethylene pipe shall conform to the requirements of Section 948 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition and AASHTO M 294, except as may herein be modified. Corrugated polyethylene pipe shall be N-12 as manufactured by Advance Drainage Systems (ADS) or approved equal. Where so designated on the plans, corrugated polyethylene pipe shall be provided with perforations and a sock filter.

6-3 Forms

Forms shall be of wood or metal, so designed and constructed that they may be removed without injury to the concrete. They shall be built true to line and grade and braced in a substantial and unyielding manner, and shall be approved by the Engineer before being filled with concrete.

6-4 Precast Inlets

The Contractor may substitute precast inlets in lieu of cast-in-place units unless otherwise shown on the plans. When precast units are substituted the construction of such units may be in accordance with ASTM C 478. The design and fabrication of precast units shall be in accordance with the drawings.

6-5 Construction Methods for Inlets

6-5.1 Excavation

Excavation shall conform with the requirements specified in Section 2 of these specifications.

6-5.2 Placing and Curing Concrete

The concrete shall be placed in the forms to the depth shown in the plans and thoroughly vibrated. After the concrete has hardened sufficiently it shall be covered with suitable material and kept moist for a period of three days.

6-5.3 Setting Manhole Castings

After the concrete has been cured as specified above, the frame of the casting shall be set in a full mortar bed composed of one part portland cement to two parts of fine aggregate.

6-5.4 Placing Pipe

Inlet and outlet pipes shall be of the same size and kind as the connecting pipe shown in the plans. They shall extend through the walls for a distance beyond the outside surface sufficient for the intended connections, and the concrete shall be constructed around them neatly so as to prevent leakage along their outer surface. The inlet and outlet pipes shall be flush with the inside of the wall.

6-5.5 Backfilling

Backfilling shall conform with the requirements specified in Section 2 of these specifications.

6-6 Laying Pipe

6-6.1 General

All pipe shall be carefully laid, true to the lines and grades given. Any pipe that is not in true alignment or which shows any settlement after laying shall be taken up and re-laid without additional compensation.

6-6.2 Concrete Pipe

Concrete pipe shall be laid with hubs upgrade and tongue fully entered into the hub. When pipe with quadrant reinforcement, or circular pipe with elliptical reinforcement is used, the pipe shall be installed in a position such that the manufacturer's marks designating "top" and "bottom" of the pipe shall not be more than five degrees from the vertical plane through the longitudinal axis of the pipe.

6-6.3 Corrugated Polyethylene Pipe

Corrugated polyethylene pipe shall be installed in accordance with the manufac- turer's installation instructions.

6.4 Trench Excavation

The excavation of the trench for pipe culverts and storm sewers shall be as specified in Section 2 of these specifications.

6-6.5 Foundation

Where the foundation material is of inadequate supporting value a suitable foundation shall be provided, as directed by the Engineer, by the removal of unsuitable material and replacing with suitable material. Pipe shall not be laid on blocks or timbers, or on other unyielding material, except where the use of such devices is called for in the plans.

6-6.6 Sealing Joints

For all concrete pipe other than side drain pipe, the pipe joints shall be sealed by the use of round rubber gaskets. The gasket and the surface of the pipe joint, including the gasket recess, shall be clean and free from grit, dirt and other foreign matter, at the time the joints are made. In order to facilitate closure of the joint, application of an approved vegetable soap lubricant immediately prior to closing of the joint will be permitted.

6-6.7 Backfilling

The backfilling around the pipe shall be as specified in Section 2 of these specifications.

6-7 End Treatment

The end treatment required at each cross drain, side drain, or storm sewer pipe end shall be as shown in the plans.

END OF SECTION

SECTION 7
PAVEMENT STRIPES AND MARKINGS

7-1 Description

The work specified in this Section consists of the painting of parking stripes and markings. All work shall be completed in conformity with the plans and specifications, and where so referenced, to the "Florida Department of Transportation Standard Specifi- cations for Road and Bridge Construction", latest edition, and to the Florida Department of Transportation Roadway and Traffic Design Standard Index Drawings.

7-2 Materials

NOT FOR CONSTRUCTION

LICENSED BUSINESS No. 56762 STATE OF FLORIDA PROFESSIONAL ENGINEER ROSS S. BINKLEY, JR. No. 56762

REVISIONS:	DATE:
PER CITY OF DESTIN TRC COMMENTS	9/30/19

BE BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

THE OAKS AT OLD TOWN

SPECIFICATIONS

DATE: 8/6/19
SCALE: N/A
SHEET
SP-1
TOTAL SHEETS 12

7-2.1 Paint
Paint for parking stripes shall conform to Section 971 of the referenced Florida Department of Transportation Standard Specifications, Code T-1 (white). Blue pavement markings shall be tinted to match shade 15180 of Federal Standards 595a.

7-3 Application and Installation

7-3.1 Paint
The surface which is to be painted shall be cleaned, by compressed air or other effective means, immediately before the start of painting, and shall be clean and dry when the paint is applied. Any vegetation or loose material shall be removed from the pavement before striping is begun.

The paint shall be thoroughly mixed before it is poured into the painting machine. The painting machine shall be of a type and design which will readily obtain uniformity with regard to paint stripe thickness and alignment. The contractor shall set tack points and stringlines as required to establish proper spacing and alignment.

7-3.2 Parking Stripes and Markings
All materials and work including thickness and width shall comply with the requirements of Section 710 of the referenced Florida Department of Transportation Standard Specifications. The minimum rate of application shall be one gallon per 320 linear feet for 4 inches solid stripes.

The contractor shall be responsible for protecting new parking stripes and markings from vehicular traffic. Any defective stripes or markings or portion of the stripes or markings damaged by passing traffic or from any other cause shall be corrected at the contractor's expense.

END OF SECTION

SECTION 8
GRASSING

8-1 Description
The work specified in the Section consists of the establishing of a stand of grass, within the limits shown on the plans by sodding or seeding, mulching, fertilizing, watering, grading and maintaining the grassed areas until the completion of the project and final acceptance.

The Contractor shall install permanent vegetated ground cover over all open areas within the limits of construction and adjacent road rights-of-way where existing vegetation has been disturbed by construction operations. All stormwater retention and detention basins and swales shall be solid sodded unless otherwise noted on plans. All slopes which are 3 horizontal to 1 vertical or greater shall be solid sodded unless otherwise noted on plans.

8-2 Materials

8-2.1 Seed
Unless otherwise directed, permanent type grass seed shall be a mixture of 20 parts Bermuda seed and 80 parts Pensacola Bahia seed. Quick-growing type grass seed shall be a species which will provide an early ground cover during the particular season when planting is done and will not later compete with permanent grass. The separate types of seed used shall be thoroughly dry-mixed immediately before sowing. Seed which has become wet shall not be used.

The Bermuda seed shall be an equal mixture of hulled and unhulled seed. The Pensacola Bahia seed shall be scarified seed, having a minimum active germination of 40 percent and a total germination of 85 percent. All seed shall meet the requirements of the State Department of Agriculture and Consumer Services and all applicable State Laws.

8-2.2 Sod
Unless otherwise directed by the Owner, sod shall be of centipede grass. It shall be taken up in commercial-size rectangles, except where 12 inch strip sod is called for. It shall be well matted with roots, dense, uniform, weed-free, be certified to be free of disease and insects, nematodes, and have good sod strength. It shall be planted as soon as possible after being dug and shall be shaded and kept moist from the time it is dug until it is planted. When stacked, it shall not be allowed to heat up above 100 degrees F.

8-2.3 Fertilizer
The fertilizer for seeding and sodding shall be 12-8-8 commercial fertilizer complying with the State fertilizer laws.

8-2.4 Dolomitic Limestone
Dolomitic Limestone shall be an approved product, designated for agricultural use.

8-2.5 Mulch
The mulch material used for seeding shall be dry straw or hay, consisting of oat, rye, or wheat straw, or of pangola, peanut, coastal Bermuda or Bahia grass hay.

8-2.6 Water
Water used in the grassing and planting operations may be obtained from any approved spring, pond, lake, stream, or municipal water system. The water shall be free of salt, of excess and harmful chemicals, acids, alkalies, or any substances harmful to plant growth or obnoxious to traffic.

8-3 Grassing Limits
The Contractor shall take all precautions necessary to limit the area disturbed by construction. Existing grassed areas disturbed by construction outside the limits shown on the plans, shall be re-grassed by seeding to match existing conditions, at the Contractor's expense.

8-4 Application of Fertilizer and Lime
In areas to be seeded or sodded, fertilizer and/or lime shall be applied at a rate of 500 pounds per acre. Fertilizer and/or lime shall be spread uniformly and mixed to a depth of approximately four (4) inches.

8-5 Seeding
The ground over which the seed is to be sown shall be prepared by disk-harrowing and thoroughly pulverizing the soil to a suitable depth. The prepared soil shall be loose and reasonably smooth. It shall be reasonably free of large clods, roots, and other material which will interfere with the work or subsequent mowing and maintenance operations. While the soil is loose and moist, the seed shall be scattered uniformly over the gassing area. Unless shown otherwise in the plans, the rate of spread for the permanent type seed mixture shall be 100 pounds per acre.

When so directed by the plans or the Engineer, seed of an approved quick-growing species of grass, such as rye, shall be spread in conjunction with the permanent seed mixture at the rate of 30 pounds per acre.

8-6 Mulching
Approximately two inches, loose thickness, of the mulch material shall be applied uniformly over the seeded area and the mulch material cut into the soil to produce a loosed mulched thickness of three or four inches.

8-7 Rolling
Immediately after the completion of the seeding, the entire area grassed and mulched shall be rolled with approved equipment. At least two trips over the entire area will be required.

8-8 Sodding
Whenever a suitable area has been graded and is ready for sodding, the Contractor shall proceed at once with sodding of the available areas. Sodding shall be incorporated into the project at the earliest practical time in the life of the contract. Sodding shall not be performed when weather and soil conditions are, in the Engineer's opinion, unsuitable for proper results. The sod shall be placed on the prepared surface, with edges in close contact, and shall be firmly and smoothly embedded by light tamping with appro- priate tools.

Where sodding is used in drainage ditches, the setting of the pieces shall be staggered, such as to avoid a continuous seam along the line of flow. Along the edges of such staggered areas, the offsets of individual strips shall be tamped so as to produce a featheredge effect.

On areas where the sod may slide, due to the height and slope, the Engineer may direct that the sod be pegged, with pegs driven through the side blocks into firm earth, at suitable intervals. Any pieces of sod which, after placing, show an appearance of extreme dryness shall be removed from the work.

8-9 Watering
The seeded areas shall be watered so as to provide optimum growth conditions for the establishment of the grass. The seeded areas shall be kept in a moist condition for the duration of the contract period (and in no case less than two weeks). The moistened condition shall extend at least to the full depth of the rooting zone. Water shall not be applied, however, when there is danger of a freezing condition.

8-10 Maintenance
The Contractor shall maintain seeded areas in a satisfactory condition until final acceptance is made. Such maintenance shall include watering, and filling, leveling and repairing any washed or eroded areas.

END OF SECTION

SECTION 9
POTABLE WATER SYSTEM

9-1 Description
The work specified in this section consists of the construction of a potable water system, which includes the potable water distribution mains, valving, fire hydrants, and service piping. The potable water system shall be constructed in conformity with the plans and in accordance with these specifications, or the specifications and requirements of the General Utility Specifications of the Utility Company, whichever is more stringent.

9-2 Codes and Standards
The Contractor shall comply with the requirements of Chapter 62-555 of the Rules of the Florida Department of Environmental Protection and the applicable portions of the National Standard Plumbing Code pertaining to the installation of potable water systems. Additionally, the Contractor shall comply with the requirements of the local Fire Marshall and Utility Company regulations pertaining to fire hydrants, including hose unit threading and similar matching of connections. The Contractor shall obtain required permits and inspections and shall coordinate tapping of existing water mains with the Utility Company.

9-3 Materials

9-3.1 Detector Wire
No. 14 Copper tracer wire shall be required for all non-metallic water mains. Tracer wire shall be well connected to Fire Hydrants and shall be protected during backfilling operations to prevent breakage.

9-3.2 Piping and Pipe Fittings

9-3.2.1 Water Mains
Water main piping shall be Polyvinyl Chloride (PVC) pipe conforming to ASTM D 2241, SDR 26, with ductile iron or cast iron fittings conforming to AWWA C 110 or ANSI A 21.10, respectively. PVC joints shall conform to ASTM D 3139, Bell End Pipe. All fittings shall be thin cement lines as specified in ANSI A 21.4. The exterior fittings shall receive a coat of hot-dip coal tar as specified in ANSI A 21.6. All bolts, nuts, studs and other uncoated parts of joints shall be coated with asphalt or coal-tar prior to backfilling. Water main piping shall be stamped "NSF-PW", and shall be white in color.

9-3.2.2 Water Service Piping
Water service piping shall be Polyethylene (PE) Tubing conforming to ASTM 2737, Class 200, with brass or bronze barbed fittings with 2 strap-type stainless steel clamps over pipe at each insert.

9-3.3 Valves

9-3.3.1 Gate Valves
Gate valves shall be of cast iron body, fully bronze mounted, resilient steel, and having parallel seats, with wide flanged, mechanical joint, or spigot ends depending on installation. Gate valves shall have a minimum working pressure of 175 psi, and shall comply with AWWA C 509. Gate valves shall open by counterclockwise rotation of the valve stem and shall be fitted with hub-type hand operators. Valves shall have a cast iron valve box installed concentrically over the valve. Gate valves shall be sized and located as indicated on the plans.

9-3.3.2 Water Service Clamps and Stops

9-3.3.2.1 Service Clamps
Service clamps shall be Clow-Vega Model F-6350 as manufactured by Clow, Wichita Falls, Texas, or Dresser Style 194 as manufactured by Dresser Manufacturing Co., Bradford, Pa., or approved equal.

9-3.3.2.2 Corporation Stops
Corporation stops shall be Ford Model No. F-1000, or approved equal. Inlets shall have compression connections and outlets shall have iron pipe threads.

9-3.3.2.3 Curb Stops
Curb stops shall be as manufactured by Ford #B43-342W. Inlets shall have compression connections and outlets shall have iron pipe threads. The contractor shall furnish and install Firomatic #5 lock for each curb stop and shall provide two (2) Firomatic keys for project.

9-3.3.3 Valve Boxes
An adjustable cast-iron valve box of suitable size shall be provided at each gate valve. The head shall be round and the lid shall have the word "WATER" cast on it. The least dimension of the shaft of the box shall be 5-1/4 inches. A 2'-0" diameter by 6" concrete collar shall be poured around the shaft at the valve box surface. The valve boxes shall be Clow F-2452, or approved equal.

9-3.4 Fire Hydrants
Fire hydrants shall be dry-barrel type conforming to AWWA C 502. Hydrants shall have 6 inch outlet, 5-1/4 inch valve opening, one 4-1/2 inch pumper connection, and two 2-1/2 inch hose connections. The size and shape of operating nuts and threads on hose and pumper connections shall be as required by the Utility Company. The hydrants shall be Mueller Co., Catalog No. A-24015, M & H Model No. 29-T, or approved equal.

9-3.5 Anchorages
The Contractor shall provide anchorages for tees, wyes, crosses, plugs, caps, bends, valves, and hydrants as required. After installation, apply full coat of bituminous material to surface of any ferrous anchorages. Anchorage types are as follows:
(1) Clamps, Straps, and Washers: Steel, ASTM A 506.
(2) Rods: Steel, ASTM A 575.
(3) Rod Couplings: Malleable-iron, ASTM A 197.
(4) Bolts: Steel, ASTM A 307.
(5) Thrust Blocks: Concrete, 2500 psi, sized as indicated.

9-3.6 Backflow Preventers
Backflow preventers on potable water service lines shall be reduced pressure zone, Watts model 909, sized as indicated. Backflow preventers on fire lines shall be double detector check valve assembly, Watts model 709, sized as indicated. The Contractor shall provide a 3" thick foam insulation jacket for all above ground backflow prevention devices.

9-3.7 Water Meters
Water meters shall be compound meter by Rockwell or approved equal.

9-4 Installation

9-4.1 Pipe Laying and Jointing
Pipe, fittings, valves and accessories shall be carefully inspected before and after installation and those found defective shall be rejected and replaced. Before placing in position, the Contractor shall clean pipe, fittings, valves and accessories and maintain in clean condition. Cut pipe accurately to measurements established at the site and work into place without springing or forcing. Support pipe at its proper elevation and grade, taking care to secure firm and uniform support. Lay pipe so that the full length of each section of pipe and each fitting will rest solidly on the pipe bedding; excavate recesses to accommodate bells, joints, and couplings. Provide anchors and supports where necessary for fastening work into place. Concrete reaction or thrust blocks shall be applied on all tees, plugs, caps and bends deflecting 22-1/2 degrees or more. Keep trenches free of water until joints have been properly made. At the end of each day's work, close open ends of pipe temporarily with wood blocks or bulkheads. Do not lay pipe when conditions of trench or weather are unsuitable. In addition to the above, PVC pipe and fittings installation shall conform to the requirements of UNI B-3.

Water mains shall be laid at least 10 feet horizontally from any existing or proposed sanitary sewer main. The distance shall be measured edge to edge. In cases where it is not practical to maintain a ten foot separation, and when approved by the FDEP and the Engineer, the water main may be installed closer to the sewer main, provided that the water main is laid in a separate trench or on an undisturbed earth shelf located on one side of the sewer main at such an elevation that the bottom of the water main is at least 18 inches above the top of the sewer main.

Water mains crossing over sanitary sewer mains shall be laid to provide a minimum vertical distance of 18 inches between the invert of the upper pipe and the crown of the lower pipe. Where this minimum separation cannot be maintained, the crossing shall be arranged so that the sewer pipe joints and water main joints are equidistant from the point of crossing with no less than 10 feet between joints. Alternatively, the sewer main may be placed in a sleeve or encased in concrete to obtain the equivalent of the required 10 feet separation.

Excavation and backfilling of water main trenches shall conform to Section 2 of these specifications. Provide a minimum of 30 inches of cover over water mains.

9-4.2 Gate Valves
Install gate valves in accordance with the requirements of AWWA C 600 for valve-and-fitting installation. Valve boxes shall be placed concentrically over the valve operating nut.

9-4.3 Fire Hydrants
Install fire hydrants in accordance with the requirements of AWWA C 600 and AWWA M 17, "Installation, Operation, and Maintenance of Fire Hydrants".

9-4.4 Backflow Preventers
Install backflow preventers in accordance with AWWA requirements and the manufacturer's recommendations.

9-4.5 Water Meter
Water meter and meter box assembly shall be supplied by the Utility Company. Contractor shall coordinate installation and provide roughin in accordance with the requirements of the Utility Company.

9-4.6 Connection to Existing Water System
Coordinate and make connections to the existing water system in a manner approved by the Utility Company and with a minimum interruption of service on the existing system.

9-5 Field Testing

9-5.1 General
Conduct piping tests before joints are covered and after thrust blocks have sufficiently hardened. Fill pipeline with water 24 hours prior to testing and apply test pressure to stabilized system.

9-5.2 Hydrostatic Tests

9-5.2.1 Pressure During Test
After the pipe has been laid and backfilled as specified, each valved section of newly laid pipe shall, unless otherwise specified, be subjected to a hydrostatic pressure equal to 150 psi. The Contractor shall record the testing by the use of a pressure recording gauge and, after all testing is complete, the recording shall be turned over to the Engineer.

9-5.2.2 Duration of Pressure Test
The duration of each pressure test shall be at least 24 hours.

9-5.2.3 Procedure
Each section of pipe shall be slowly filled with water and the specified test pressure, measured at the lowest point of the elevation, shall be applied by means of a pump connected to the pipe in a satisfactory manner. The pump, pipe connection, gauges meter, and all necessary apparatuses shall be furnished by the Contractor. The test shall be applied to each valved section in order to check the leakage through all valves.

9-5.2.4 Expelling Air Before Test
Before applying the specified test pressure, all air shall be expelled from the pipe. To accomplish this, taps shall be made, if necessary, at points of highest elevation and afterwards tightly plugged.

9-5.2.5 Definition of Leakage
Leakage is defined as the quantity of water to be supplied into the newly laid pipe, or any valved section of it, necessary to maintain the specified leakage test pressure after the pipe has been filled with water and the air expelled.

9-5.2.6 Permissible Leakage
Suitable means shall be provided by the Contractor for determining the quantity of water lost by leakage under normal operating pressure. No pipe installation will be accepted until, or unless, this leakage (evaluated at 150 psi) is less than the figure stated below:

Pipe Diam.	Gal's/1000'/1 Hr.	Gal's/1000'/24 Hrs.
2"	3.8 gal.	0.16 gal.
3"	5.7 gal.	0.24 gal.
4"	7.6 gal.	0.32 gal.
6"	11.4 gal.	0.47 gal.
8"	15.2 gal.	0.63 gal.
10"	18.9 gal.	0.79 gal.
12"	22.7 gal.	0.95 gal.

9-5.2.7 Variation From Permissible Leakage
Should any test of combined sections of pipe laid disclose leakage greater than the specified limit, the Contractor shall, at his expense, locate and repair the defective joints until the leakage is within the specified allowance.

9-5.2.8 Water for Testing
Water for testing shall be provided by the Contractor at his expense.

9-5.2.9 Time for Making Test
Pipe may be subjected to hydrostatic pressure, inspected, and tested for leakage at any convenient time after partial completion of backfill. The Contractor may test the system with joints exposed or with backfilling complete at his option. The Engineer and the Utility Company shall be notified at least 24 hours before beginning testing.

9-5.3 Operating Tests
Open and close all valves and hydrants under system water pressure. Check dry barrel hydrants for proper drainage.

9-6 Disinfection
Flush and disinfect the new potable water system in accordance with AWWA C 601 to the satisfaction of the Engineer and the Utility Company. In the process of chlorinating water, all valves or other appurtenances shall be operated while the pipe line is filled with the chlorinating agent.

9-7 Final Flushing and Testing
Following disinfection, all treated water shall be thoroughly flushed from the newly laid pipe system at its extremities until the replacement water throughout its length shall upon test, both chemically and bacteriologically, be approved by the Florida Department of Environmental Protection. The Contractor shall be responsible for arranging and paying for the test samples.

9-8 As-Built Certification
In accordance with the Rules of the Florida Department of Environmental Protection, Chapter 62-555, the Engineer of record will be responsible for observation of the construction of the potable water system to assure compliance with plans and specifications, and said Engineer will report to the FDEP upon completion of the construction, cleaning, and disinfecting described above before the system can be placed into service. The Contractor shall notify the Engineer a minimum of 24 hours before beginning construction on the potable water system.

9-9 As-Built Drawings
The Contractor shall furnish the Engineer at the close of the project, with one (1) set of marked-up construction plans depicting as-built conditions of the potable water system. The as-built plans shall show the location of water services, water valves, and fire hydrants. Engineering approval of the potable water system will not be made until accurate and legible as-built plans are received.

END OF SECTION

SECTION 10
SANITARY SEWAGE SYSTEM

10-1 Description
The work specified in this Section consists of the construction of a gravity sanitary sewer collection system, including sanitary sewer collection lines, service lines, sanitary sewer manholes, and other appurtenances, in conformity with the plans and in accordance with these specifications, or the specifications and requirements of the General Utility Specifications of the Utility Company, whichever is more stringent.

10-2 Codes and Standards
The Contractor shall comply with the requirements of Chapter 62-604 of the Rules of the Florida Department of Environmental Protection and the applicable portions of the National Standard Plumbing Code and Ten State Standards, pertaining to the installation of gravity sanitary sewer collection systems. The Contractor shall obtain required permits and inspections from the Utility Company.

10-3 Materials

10-3.1 Gravity Sewer Collection Lines and Fittings
Gravity sewer collection line piping and fittings (6 inches through 12 inches) shall be Polyvinyl Chloride (PVC) conforming to ASTM D 3034, Type PSM, SDR 35. Jointing shall be accomplished by means of elastomeric gasket joints conforming to ASTM D 3212. Gasket material shall be suitable for use with domestic sewage and shall conform to ASTM F 477. Gravity sewer line piping shall be green in color.

10-3.2 Sewer Service Lines
Sewer service line piping and fittings (4 inches and smaller) shall be Polyvinyl Chloride (PVC) conforming to ASTM D 2466. Solvent cement for jointing piping shall conform to ASTM D 2565. 10-3.3 Manholes

Sanitary sewer manholes shall be constructed of precast reinforced concrete, sized as indicated, and complying with ASTM C 478. Manhole tops shall be eccentric cone type and manhole bases shall be base riser sections with integral floors. Precast manholes shall be provided with resilient pipe connectors complying with ASTM C 923.

Sanitary sewer manhole frames and covers shall be of heavy-duty cast iron construction, sized as indicated. The manhole cover shall be of indented top design with lettering cast into the top reading "SEWER". Manhole frames and covers shall be Vulcan Foundry No. VM-37, Neenah Foundry No. R-1600, or approved equal. Manhole frames and covers are to be coated with coal-tar epoxy.

10-3.4 Cleanouts
Sanitary sewer cleanouts shall be constructed of PVC pipe extended to the ground surface with PVC plugs.

10-4 Installation

10-4.1 Gravity Collection and Service Lines
Each section of pipe shall be carefully inspected before and after it is installed and defective pipe shall be rejected and removed. Sewer lines shall be laid beginning at the low point of the system, true to the grade and alignment indicated, with unbroken continuity of invert. Clear interior of piping of dirt and other superfluous material as work progresses. Maintain swab or drag in line and pull past each joint as it is completed. Open ends of pipe at the end of each day's work shall be closed temporarily with wood blocks or bulkheads. In addition to the above, PVC gravity sewer lines shall be installed in accordance with UNI-B-5.

Sewer mains shall be laid at least 10 feet horizontally from any existing or proposed water main. The distance shall be measured edge to edge. In cases where it is not practical to maintain a ten foot separation, and when approved by the FDEP and the Engineer, the sewer main may be installed closer to the water main, provided that the water main is in a separate trench or on an undisturbed earth shelf located on one side of the sewer main at an elevation so that the bottom of the water main is at least 18 inches above the top of the sewer main.

Sewer mains crossing under water mains shall be laid to provide a minimum vertical distance of 18 inches between the invert of the upper pipe and the crown of the lower pipe. Where this minimum separation cannot be maintained, the crossing shall be arranged so that the sewer main joints and water main joints are equidistant from the point of crossing with no less than 10 feet between any two joints. Alternatively, the sewer main may be placed in a sleeve or encased in concrete to obtain the equivalent of the required 10-feet separation.

Excavation of pipe trenches shall conform to Section 2 of these specifications.

10-4.2 Sewer Manholes
Sanitary sewer manholes shall be installed in accordance with ASTM C 891. Where manholes occur in pavements, set top of frames and covers flush with the finished surface. Elsewhere, set tops 3" above finished surface, unless otherwise indicated on the plans. Grout inverts of manholes to provide continuity of grade and direction change through manhole. The exterior of the manhole shall be given two coats of Koppers 300M, or equal, before backfilling operation.

10-5 Backfilling
Backfill pipe trenches and around structures in accordance with Section 2 of these specifications.

10-6 Inspection and Testing
Inspect piping to determine whether line displacement or other damage has occurred. Make inspections after lines between manholes, or manhole locations, have been installed and approximately 2 feet of backfill is in place, and again at the completion of the project. If inspection indicates poor alignment, debris, displacement or other defects, correct such defects and reinspect.

Leakage tests may include appropriate water or low pressure air testing. The leakage outward or inward (exfiltration or infiltration) shall not exceed 50 gallons per inch of pipe diameter per mile per day for any section of the system. An exfiltration or infiltration test as appropriate shall be performed with a minimum positive head of two (2) feet. The water test, if used, shall be run continuously for a period of not less than three (3) hours, with weir reading taken at 20 minute intervals. The air test, if used, shall, as a minimum, conform to the test procedure described in ASTM F14110-92 (1998) "Standard Test Method for installation Acceptance of Plastic Gravity Sewer Lines Using Low-Pressure Air". The testing methods provided should take into consideration the range in groundwater elevations projected and the situation during the test.

The test shall be made by the Contractor with the Utility Company representative being present to verify the test accuracy. The Engineer and the Utility Company shall be notified 24 hours in advance. Where infiltration occurs in excess of the specified amount, the defective pipe or joints shall be located and repaired at the expense of the Contractor. If the defective portions cannot be so located, the Contractor, at his own expense, shall remove and reconstruct as much of the original work as necessary to obtain a sewer within the allowable infiltration limits.

The sewer or sewers shall be pumped out and normal infiltration conditions prevail before testing shall be started.

10-7 As-Built Certification
In accordance with the Rules of the Florida Department of Environmental Protection, Chapter 62-604, the Engineer of record will be responsible for observation of the construction of the sanitary sewer collection system to assure compliance with the plans and specifications and said Engineer will report to the FDEP upon completion of the construction before the system can be placed into operation. The Contractor shall notify the Engineer a minimum of 24 hours before beginning construction on the sewer collection system.

10-8 As-Built Drawings
The Contractor shall furnish the Engineer at the close of the project, with three (3) sets of marked-up construction plans depicting as-built conditions of the sanitary sewer system. The as-built plans shall show the location of sanitary sewer services and the location and elevation of sanitary sewer manholes. Elevations shall be relative to project datum. Engineering approval of the sanitary sewer system will not be made until accurate and legible as-built plans are received.

END OF SECTION

LICENSED PROFESSIONAL ENGINEER
ROSS S. BINKLEY
No. 56762
STATE OF FLORIDA
Ross S. Binkley, Florida PE No. 56762

DATE: 9/30/19

REVISIONS:
1 PER CITY OF DESTIN TRC COMMENTS

BE BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

NOT FOR CONSTRUCTION

THE OAKS AT OLD TOWN

SPECIFICATIONS

DATE: 8/6/19
SCALE: N/A
SHEET
SP-2
TOTAL SHEETS 12

CITY OF DESTIN
CONCURRENCY EVALUATION CERTIFICATION
TRANSPORTATION DISTRICT

The following certificate, in conjunction with a trip generation and distribution analysis, must be completed in full and certified by the following:

- Any Professional Consulting Firm employing methodology approved by the Florida Department of Transportation and the City of Destin.

This section is to be completed in full by the project representative (i.e. Engineer/Consultant of record). If more space is needed to complete, please attach separate sheet with additional information.

Project Name: The Oaks at Old Town **Project Location:** 140 Sibert Avenue **Parcel ID#:** 00-2S-22-0310-000D-3850

Project Representative(s) Name: Ross S. Binkley, P.E. **Phone and e-mail:** (850) 974-5421 rsbinkley@gmail.com

City of Destin public road(s) with direct access to project: Road "A": Sibert Avenue Road "B": _____

REMINDER: The types of uses and number of units, if applicable, contained in the trip generation and distribution analysis must match the information contained in the development order application and accompanying site plan.

Project trips on adjacent roads must be distributed out from the project site on all adjacent roads, including U.S. Highway 98, until they reach 5 % of total trips generated. Additionally, you must fill out trip distribution table below and attach a map depicting the trips generated and in which direction they are headed.

Trip Generation Impact Analysis Reporting Form

Link	Description of Link	Remaining Capacity Less Committed City Trips	Tentative Project Trips	Remaining Capacity Less Committed & Tentative Trips
Segment A				
1-2	Between East Pass Bridge and Stahlman Ave.	2,482	4	2,478
2-3	Between Stahlman Ave. and Benning Dr.	2,811	2	2,809
3-4	Between Benning Dr. and Beach Dr.			
4-5	Between Beach Dr. and Main St.			
5-6	Between Main St. and Gulf Shore Dr.			
Segment B				
1-2	Between Gulf Shore Dr. and Airport Rd.			
2-3	Between Airport Rd. and Scenic Hwy. 98			
Segment C				
1-2	Between Scenic Hwy. 98 and Henderson Beach Dr.			
2-3	Between Henderson Beach Dr. and Triumph Dr.			
3-4	Between Triumph Dr. and Matthew Blvd.			

4-5	Between Matthew Blvd. and Danny Wuerffel Way			
5-6	Between Danny Wuerffel Way & Crystal Beach Dr.			
6-7	Between Crystal Beach Dr. and Regatta Bay Blvd.			
7-8	Between Regatta Bay Blvd. and Tequesta Dr.			
8-9	Between Tequesta Dr. and Walton Co. Line			
Airport Rd. A	Between US Hwy. 98 and Indian Bayou Tr.			
Airport Rd. B	Between Indian Bayou Tr. and Main St.			
Azalea Dr.	Between Stahlman Ave. and Benning Dr.			
Beach Dr.	Between US Hwy. 98 and Kelly St.			
Benning Dr.	Between US Hwy. 98 and Kelly St.			
Calhoun Ave.	Between US Hwy. 98 and Kelly St.			
Commons Dr. A	Between Airport Rd. and Indian Bayou Trail			
Commons Dr. B	Between Indian Bayou Trail and Diamond Cove			
Commons Dr. C	Between Diamond Cove and Henderson Beach Rd.			
Commons Dr. D	Between Henderson Beach Rd. and Triumph Dr.			
Commons Dr. E	Between Triumph Dr. and Kelly Plantation Dr.			
Commons Dr. F	Between Kelly Plantation Dr. and Matthew Blvd.			
Crystal Beach Dr.	Between US Hwy. 98 and Scenic Hwy 98 East			
Gulf Shore Dr.	Between US Hwy. 98 and the Curve			
Henderson Bch Rd.	Between US Hwy. 98 and Commons Dr.			
Hutchinson St.	Between US Hwy. 98 and Scenic Hwy. 98			
Indian Bayou Tr. A	Between US Hwy. 98 and Commons Dr.			
Indian Bayou Tr. B	Between Commons Dr. and Country Club Dr			
Kelly St.	Between Stahlman Ave and Main St.			
Legion Dr. A	Between Benning Dr. and Beach Dr.			
Legion Dr. B	Between Beach Dr. and Main St.			
Main St. A	Between US Hwy. 98 and 98 Palms Blvd.			
Main St. B	Between 98 Palms Blvd and Airport Rd.			
Main St. C	Between Airport Rd. and Kelly St.			
Matthew Blvd.	Between Scenic Hwy. 98 and US Hwy. 98			
Mountain Dr. A	Between Stahlman Ave. and Benning Dr.			
Mountain Dr. B	Between Benning Dr. and Beach Dr.			
Regatta Bay Blvd.	Between US Hwy.98 and Scenic Hwy. 98			
Scenic Hwy 98 West	Between US Hwy. 98 and Restaurant Row			
Scenic Hwy 98 East A	Between Matthew Blvd. and Dolphin St.			
Scenic Hwy 98 East B	Between Dolphin St. and Walton Co. Line			
Sibert Ave.	Between Calhoun Ave. and Kelly St.	648	7	641
Stalhman Ave.	Between US Hwy. 98 and Kelly St.			

I, Ross S. Binkley, P.E. **, hereby certify that the information contained in this is Concurrency Evaluation Certification and the attached supporting trip generation and distribution analysis is true and correct.**

Signature	Title	Date
	Engineer	10/14/19

This section to be completed by the City Staff:

I certify that the traffic analysis and information provided herein is accurate and the project, as presented, meets all City of Destin requirements for determination of traffic concurrency.

Signature	Title	Date
	Transportation Consultant	11/4/20

THE OAKS AT OLD TOWN

UNSECTIONALIZED, TOWNSHIP 2 SOUTH, RANGE 22 WEST
CITY OF DESTIN, OKALOOSA COUNTY, FLORIDA
JULY 2020

VICINITY MAP NOT TO SCALE

Dedication:

KNOW ALL MEN BY THESE PRESENTS THAT DLH DEVELOPMENT, LLC, A FLORIDA LIMITED LIABILITY COMPANY AS OWNER OF THE LANDS HEREON PLATTED AS "THE OAKS AT OLD TOWN", DO DECLARE THAT NO LANDS, EASEMENTS, OR COMMON AREAS ARE DEDICATED TO THE OAKS AT OLD TOWN HOMEOWNERS' ASSOCIATION, INC. BY MEANS OF THIS PLAT, AND DO HEREBY REQUEST THAT THIS PLAT BE RECORDED IN THE PUBLIC RECORDS OF OKALOOSA COUNTY, FLORIDA.

_____
DON L. HEARN, SR., MANAGER
DLH DEVELOPMENT, LLC, A FLORIDA LIMITED LIABILITY COMPANY

_____
WITNESS

_____
WITNESS

Acknowledgment to Dedication:

STATE OF FLORIDA, COUNTY OF OKALOOSA

THIS IS TO CERTIFY THAT BEFORE ME, AN OFFICER DULY AUTHORIZED AND ACTING, PERSONALLY APPEARED DON L. HEARN, SR., WHO IS PERSONALLY KNOWN TO ME TO BE THE INDIVIDUAL DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT OF DEDICATION OR WHO HAS PRODUCED _____ AS IDENTIFICATION, AS PRESIDENT OF DLH DEVELOPMENT, LLC, A FLORIDA LIMITED LIABILITY COMPANY, AND HAS ACKNOWLEDGED TO AND BEFORE ME THAT SAID INSTRUMENT IS THE FREE ACT AND DEED OF DLH DEVELOPMENT, LLC.

WITNESS MY HAND AND OFFICIAL SEAL, THIS _____ DAY OF _____ 2020.

_____
NOTARY PUBLIC
MY COMMISSION EXPIRES _____

Title Opinion:

IT IS THE OPINION OF THE UNDERSIGNED ATTORNEY AT LAW, THAT TITLE TO THE LANDS DESCRIBED HEREON IS IN THE NAMES OF THE DEDICATORS AS SHOWN HEREON, AND THERE ARE NO UNSATISFIED MORTGAGES ON THE PROPERTY OTHER THAN AS SHOWN HEREON.

_____
NAME: _____
FIRM NAME: _____

City of Destin Approval:

THIS CERTIFIES THAT THIS PLAT WAS PRESENTED TO THE CITY OF DESTIN, FLORIDA, AND WAS APPROVED FOR THE RECORD ON THIS _____ DAY OF _____ 2020.

_____
MAYOR

_____
CITY CLERK

_____
MEMBER

_____
MEMBER

Community Development Department Approval:

PRESENTED TO AND APPROVED BY THE COMMUNITY DEVELOPMENT DIRECTOR OF THE CITY OF DESTIN, FLORIDA THIS _____ DAY OF _____ 2020.

_____
LOUIS ZUNGUZE
COMMUNITY DEVELOPMENT DIRECTOR

Public Services Department Approval:

PRESENTED TO AND APPROVED BY THE PUBLIC SERVICES DIRECTOR OF THE CITY OF DESTIN, FLORIDA THIS _____ DAY OF _____ 2020.

_____
MICHAEL G. BURGESS MS, PH, CSM, CFM
DIRECTOR OF PUBLIC SERVICES

City Surveyor's Certificate:

THIS IS TO CERTIFY THAT THIS PLAT WAS REVIEWED BY THE CITY SURVEYOR OF DESTIN, FLORIDA, AND MEETS THE REQUIREMENTS OF CHAPTER 177.011–177.151 OF THE FLORIDA STATUTES AND WAS APPROVED BY HIM ON THE _____ DAY OF _____, 2020.

_____
ERIC B. STUART PROFESSIONAL SURVEYOR & MAPPER NO. 6707
CITY OF DESTIN SURVEYOR

Tax Collectors Statement

I, BEN ANDERSON, DO HEREBY CERTIFY THAT TAXES HAVE BEEN PAID FOR THE TAX YEAR _____ FOR THE PROPERTY DESCRIBED HEREON TO THE BEST OF BY KNOWLEDGE AS OF THE _____ DAY OF _____ 2020.

_____
BEN ANDERSON, TAX COLLECTOR
OKALOOSA COUNTY, FLORIDA

County Clerk Certificate of Recording:

J.D. PEACOCK II, CLERK OF THE CIRCUIT COURT, DO HEREBY CERTIFY THAT THIS PLAT WAS FILED FOR RECORD ON THE _____ DAY OF _____, 2020 IN PLAT BOOK _____, PAGE _____.

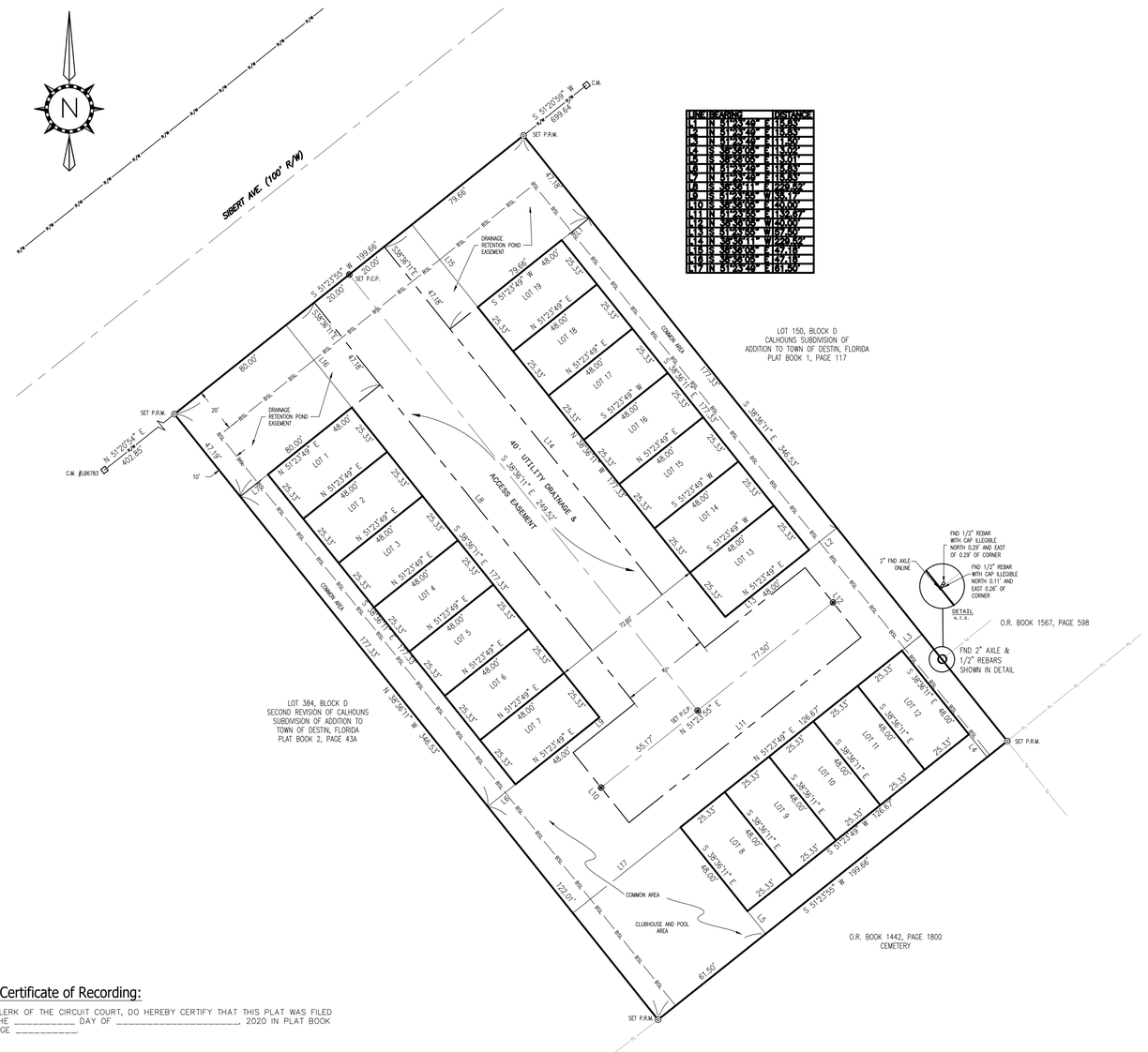
_____
J.D. PEACOCK II
CLERK OF CIRCUIT COURT, OKALOOSA COUNTY, FLORIDA

Surveyor's Certificate:

STATE OF FLORIDA, COUNTY OF OKALOOSA

I, CORY E. RUSHING, DO HEREBY CERTIFY THAT A SURVEY OF THE LANDS WITHIN THE BOUNDARY OF THIS PLAT HAS BEEN MADE UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION AND THAT THIS PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE LAND SURVEYED AND THAT THE SURVEY COMPLIES WITH ALL THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES; THAT P.R.M.'S HAVE BEEN SET AS SHOWN AND THAT P.C.P.'S WILL BE SET AS SHOWN AT SUCH TIME WHEN IMPROVEMENTS ARE COMPLETE OR WITHIN ONE YEAR OF THE RECORDING OF THIS PLAT.

_____
CORY E RUSHING, P.S.M. No. 6532
PLSGROUP, INC.
4417 COUNTY ROAD 2214, TROY, AL 36079
PHONE: (334) 403-42041 FAX: (334) 460-9851



LINE	BEARING	DISTANCE
L1	N 51°23'49" E	115.83'
L2	N 51°23'49" E	115.83'
L3	N 51°23'49" E	111.50'
L4	S 38°36'11" E	40.00'
L5	S 38°36'11" E	115.00'
L6	N 51°23'49" E	115.83'
L7	N 51°23'49" E	115.83'
L8	S 38°36'11" E	249.52'
L9	S 51°23'49" W	55.17'
L10	S 38°36'11" E	40.00'
L11	N 51°23'49" E	110.67'
L12	N 51°23'49" E	110.67'
L13	S 51°23'55" W	77.50'
L14	N 38°36'11" W	249.52'
L15	S 38°36'11" E	47.18'
L16	S 38°36'11" E	47.18'
L17	N 51°23'49" E	61.50'

ZONING

ROI-GD - RESIDENTIAL, OFFICE, INSTITUTIONAL GENERAL DEVELOPMENT

LEGEND OF ABBREVIATIONS

C.M.	–	CONCRETE MONUMENT
O.T. PIPE	–	OPEN TOP PIPE
C.M.	–	CRIMP TOP
R/W	–	RIGHT OF WAY
N/F	–	NOW OR FORMERLY
PL	–	PROPERTY LINE
OR BK	–	OFFICIAL RECORD BOOK
PG	–	PAGE
CP	–	CONTROL POINT
N	–	NORTH
S	–	SOUTH
E	–	EAST
W	–	WEST
P.R.M.	–	PERMANENT REFERENCE MONUMENTS
P.C.P.	–	PERMANENT CONTROL POINTS
FND	–	FOUND
PID#	–	PARCEL IDENTIFICATION NUMBER

LEGEND

- SET PROPERTY CORNER 1/2" REBAR WITH CAP LB#8096
- CM — CONCRETE MONUMENT (SIZED AS SHOWN)
- P.R.M. -PERMANENT REFERENCE MARKER ALUMINUM DISK STAMPED LB#8096
- P.C.P. -PERMANENT CONTROL POINT
- PROPERTY LINE (THIS SURVEY)
- BSL — BUILDING SETBACK LINE
- CENTERLINE
- APPROXIMATE ADJOINING PROPERTY LINE

LEGAL DESCRIPTION

A TRACT OF LAND ON THE EAST SIDE OF SIBERT AVENUE, AT DESTIN, OKALOOSA COUNTY, FLORIDA; AND LIES NEXT TO LOT NUMBER 150 OF CALHOUNS SUBDIVISION OF MOODY LANDS; AND FACES SIBERT AVENUE 200 FEET; AND EXTENDS BACK, BETWEEN PARALLEL LINES, 347 FEET, IN ACCORDANCE WITH PLAT OF SAID SUBDIVISION; A COPY OF WHICH IS ON FILE IN THE OFFICE OF THE CIRCUIT COURT CLERK OF OKALOOSA COUNTY.

THIS PROPERTY IS ALSO DESCRIBED AS

LOTS 385 AND 386, BLOCK D, SECOND REVISION OF CALHOUNS SUBDIVISION, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 2, PAGE(S) 43A, OF THE PUBLIC RECORDS OF OKALOOSA COUNTY, FLORIDA.

NOTES:

1.) BEARINGS SHOWN HEREON ARE BASED ON FLORIDA STATE PLANE COORDINATES (NORTH ZONE) AS DERIVED FROM A GEODETIC SOLUTION USING RTK GPS AND OPUS SOLUTIONS. REFERENCE MADE TO THE WEST LINE OF LOT 150, BLOCK "D" OF CALHOUNS SUBDIVISION OF ADDITION TO TOWN OF DESTIN, FLORIDA PLAT BOOK 1, PAGE 117. ALL DISTANCES SHOWN HEREON ARE GRID DISTANCES.
2.) THERE MAY BE ADDITIONAL RESTRICTIONS NOT SHOWN ON THIS SURVEY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THE COUNTY WHERE THE PROPERTY IS LOCATED.

PLS GROUP, INC.
SURVEYING, MAPPING, AND SOLUTIONS
LB#8096 LSF#260 CA-1067-LS

4417 COUNTY ROAD 2214
TROY, AL 36079
OFFICE: 334-403-4204
FAX: 334-460-9851

206 JOHNSON BAYOU DR.
PANAMA CITY BEACH, FL 32407
OFFICE: 850-588-5354

1401 RUCKER BLVD
ENTERPRISE, AL 36330
OFFICE: 334-347-5184
FAX: 334-460-9851

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PLAT BOOK _____, PAGE _____

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City of Destin
Community Development Department
Planning Division
City of Destin Annex
4100 Indian Bayou Trail
Destin, Florida 32541
Phone (850) 654-1119 • Fax (850) 460-2171

MAJOR SUBDIVISION APPLICATION

_____ - _____ - MS
(project number assigned by planning staff)

Major Subdivision is a subdivision in which all or a majority of lots front on future public or private rights-of-way and which includes the dedication of the land to the City or homeowners association. (e.g. right-of-way, park, drainage retention areas, parking area, access easements, etc.)

Name of Proposed Subdivision: The Oaks at Old Town
(THIS NAME SHALL BE CONSISTENT ON ALL SUBMITTED PLANS & DOCUMENTS)

1. **CONTACT INFORMATION:**

Development **Per Tim Shepard email received 12/2/20

A. **Owner(s):** DLH ~~Investments~~, LLC
Mailing Address: 225 Main Street, #20, Destin, FL 32541
Business Phone: 850-259-4133 Cell: _____
Email: tim@browsedestin.com

B. **Authorized Agent** (if applicable) Ross Binkley
Mailing Address: 434 Benning Drive, Destin, FL 32541
Business Phone: _____ Cell: 850-974-5421
Email: rsbinkley@gmail.com

C. **Engineer:** Ross Binkley
Mailing Address: 434 Benning Drive, Destin, FL 32541
Business Phone: _____ Cell: 850-974-5421
Email: rsbinkley@gmail.com

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D. Surveyor: Pike Land Services, LLC

Mailing Address: 4417 County Road 2214, Troy, AL, 36079

Business Phone: 334-403-4204 Cell:

Email: cory@plsgroupinc.com

2. **PROPERTY TO BE SUBDIVIDED:**

Parcel ID (s): 00-25-22-0310-00D-3850

Lot: 385 & 386 Block: D Plat Book: 2 Page Number: 43A

Subdivision: Calhoun Subdivision

3. **PROJECT INFORMATION:**

A. **General Information:**

1) Future Land Use Map Designation(s) of the Property: ROI-Residential, Office and Institutional

2) Zoning District(s) of the Property: ~~ROI-Residential, Office & Institutional, General Development~~ Residential OFFICE, Institutional, Village Residential (ROI-VR

3) Type of Project / Proposed Land Use of the Property: Multi-Family

4) Total Acreage and Square Footage of the Property: 69,190 s.f. (1.59 AC.)

5) Existing or Proposed Special Exceptions, Variances, Administrative Appeals, etc.:

6) Total Number of Lots Proposed: 19

7) Minimum Lot Area Proposed: 1,215.84 SF

8) Minimum Lot Width Proposed: 25.33 Ft

9) Minimum Lot Depth Proposed: 48 Ft

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B. Comprehensive Plan Compliance: Including, but not limited to the following

Does the Proposed Development Site Include the following (Insert "Yes" or "No" in every blank and include those with a "Yes" on the Plans)

Yes Multimodal District and Design Initiatives

Yes Within Harbor CRA District	NO Within Town Center CRA District
NO 100-Year Flood Plains	NO Waterfront Property
NO Conservation Areas	NO Seaward of (Within) a V-Zone
NO Environmentally Sensitive Area	NO Seaward of the CCCL
No Historic Landmarks	NO Protected Dunes
NO In a Historic District	NO Protected/Unique Vegetation
NO Archeological Sites	NO Seaward of Shoreline Protection Zone
NO Habitat of Threatened Species	Yes Preserved Trees (24" d.b.h. and over)
NO Habitat of Endangered Species	Yes Protected Trees (12" d.b.h. and over)
NO Within 200 Feet of a Potable Water Well	

If in a Flood Zone, give Minimum Base Flood Elevation Required: ___ Provided: ___

4. SUBMITTAL REQUIREMENTS:

A. ____ **Completed application** - All applicable areas of the application shall be filled in and submitted to the Community Development Department Planning Division at the City of Destin Annex, 4100 Indian Bayou Trail, Destin, Florida 32541.

B. ____ **Application Fees:** [illegible]

(FY 2019 Schedule of Fees, Resolution 19-11, adopted 08/05/19, effective 08/06/19)

Application fee includes First Submittal Reviews only. Subsequent Submittal Reviews and all mailing costs will be invoiced to the Applicant; invoices must be paid prior to submittal of additional Submittal Review Packages.

Accepted Payments are Cash, Check, MasterCard or Visa. Checks shall be made payable to the City of Destin and submitted to the Planning Division, Community Development Department, City Hall Annex, 4100 Indian Bayou Trail, Destin, Florida 32541.

C. ____ **Proof of Ownership** - A copy of the last recorded deed of the property. Owner on deed must correspond to "Current Owner" identified on page 1

D. ____ **Agent Affidavit** (if applicable) - Required if the applicant is other than the property owner.

E. **Concurrency Evaluation Certificates (CEC's)** - The following must be provided:

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1). _____ Stormwater Management, plus 2 sets of signed, sealed and dated calculations.

2). _____ DWU Service Questionnaire

The applicant is responsible for returning each CEC to the Community Development Department, completed, approved and signed.

F. Plan Requirements (LDC Section 2.18.02): Including, but not limited to, the following:

1) _____ Cover Sheet

2) _____ Boundary Survey, which includes the following:

a) Signed, sealed and dated by Surveyor registered in the State of Florida.
b) No older than six months unless Engineer of Record certifies site has NOT changed
c) Existing conditions of site, which includes trees over 12" in diameter at breast height.
d) Delineated Topography

3) _____ Demolition Plan (if applicable)

4) _____ Site Plan

5) _____ Subdivision Plat (paper copy)

6) _____ Grading and Drainage Plan – Calculations must be signed & sealed by a Registered Florida Engineer and meet the requirements of Destin Code of Ordinances, Sections 6-346 and 6-352

7) _____ Utility Plan

8) _____ Landscape Plan and Supporting Plans (if applicable)

9) _____ Street Lighting Plan

10) _____ Detail Sheets

G. **Checklist.** The following checklists are extremely useful to design professional in complying with the City of Destin development regulations. The inclusion of them with the submittal package is *optional*

1) _____ Checklist A – Site Plan Requirements
2) _____ Checklist B – Stormwater Management
3) _____ Checklist C – Landscape Plan

5. SUBMITTAL PACKAGE QUANTITIES:

A **THREE (3)** COMPLETE paper packages, including ALL items in section 4 above.
B **ONE (1)** COMPLETE electronic package of PDF files on a storage device.
(Flash Drive, Disk or e-mailed Dropbox link)

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NOTE: This application must be filled out completely and must be signed by the owner or his designated agent. If the applicant is different than the owner of the subject property, then an agent affidavit is required from the owner of the property. The agent affidavit must be completely filled out and submitted with this application. If the property has multiple owners, then all owners or their designated agents must sign this application.

I HAVE READ THE FOLLOWING INFORMATION IN THIS APPLICATION AND HAVE FILLED IN ALL ANSWERS CORRECTLY TO THE BEST OF MY ABILITY.

APPLICANT: DLH Investments

SIGNATURE: [signature] DATE:

PRINTED NAME: Don L Heiden

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AGENT AFFIDAVIT
SPECIAL POWER OF ATTORNEY

KNOWN ALL MEN BY THESE PRESENTS, THAT I, Don L Heinn am presently the owner and/or leaseholder at 06-23-22-C310-003-3850 and desiring to execute a Special Power of Attorney, have made, constituted and appointed, and by these presents do make, constitute and appoint Tim Snyder whose address is 225 Main St, 20, County of Okaloosa, State of FL, my Attorney-in-Fact to act as follows, GIVING AND GRANTING unto said attorney full power to act as my agent in any and all matters pertaining to: The Oaks at Old Town

FURTHER, I do authorize the aforesaid Attorney-in-Fact to perform all necessary acts in the execution of the aforesaid authorization with the same validity as I could effect if personally present. Any act or thing lawfully done hereunder by the said attorney shall be binding on myself and my heirs, legal and personal representative, and assigns.

PROVIDED; however, that any and all transactions conducted hereunder for me or for my account shall be transacted in my name, and that all endorsements and instruments executed by the said attorney for the purpose of caring out the foregoing powers shall contain my name, followed by that of my said attorney and the designation "Attorney-in-Fact"

OWNER

Signature

Don L Heinn
Printed Name

STATE OF Florida

COUNTY OF Walton

The foregoing instrument was acknowledged before me this 24th day of June, 2020

by Don L Heinn
(name of person acknowledging)

STEPHANIA R. CRISAFULLI
MY COMMISSION # GG 907551
EXPIRES: June 15, 2021
Bonded Thru Notary Public Underwriters

Signature of Notary

Stephania R. Crisafulli
Printed Name of Notary or Seal

Personally known ✓ OR Produced Identification ____

Type of Identification Produced _____

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ITEM # 2020-3006

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Public Hearing

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney

DATE: November 30, 2020

SUBJECT: **THE SUMMERFELL MAJOR DEVELOPMENT ORDER (DO-21-O5) & MAJOR SUBDIVISION (20-11-SP & 20-30-MS).**

I. BACKGROUND: Blu Developments, LLC is requesting a Planned Unit Development (PUD) and Major Subdivision plat approval. The project is located at the southeastern corner of the Legion Drive and Benning Drive intersection (Parcel ID: 00-2S-22-5555-0000-0010). The property is approximately 1.65 acres and will consist of three (3) single-family and eight (8) long-term residential duplex units, along with the associated infrastructure and platting.

II. DISCUSSION: The following Comprehensive Plan Policy and Land Development Code elements were applied in the review of this project:

A. COMPREHENSIVE PLAN POLICY ELEMENTS:

• **FLUM Designation**: The property has a Future Land Use Map Designation of LDR (Low Density Residential) and MDR (Medium Density Residential), due to the project being located within two different zoning districts. The proposed project is consistent with the Comprehensive Plan.

• **Transportation Analysis**: The proposed Planned Unit Development (PUD) is within the Multimodal Transportation District (MMTD). The transportation analysis, dated December 6, 2019, indicates the proposed development is estimated to generate 11 peak hour vehicle trips. The analysis will be used to assist the City in determining the overall success of the MMTD in accordance with State requirements as outlined in Comprehensive Plan Policy 12-4.1.8.

• **Comp. Plan Policy 2-1.1.12 & LDC 8.09.03.A(6)**: The applicant is requesting a

PUD deviation to allow the existing sidewalk along Legion Drive to remain 4' wide, instead of implementing the 10' wide sidewalk per Comp Plan Policy 2-1.1.12 & LDC 8.09.03.A.(6).

• **Staff comment**: A complete 4' wide pedestrian network currently exists along both sides of Legion Drive. Therefore, the request does not pose any negative risk to the public health, safety, or welfare. The project, however, proposes constructing a 10' foot sidewalk along Benning Drive per Comp Plan Policy 2-1.1.12 & LDC 8.09.03.A.(6).

If the requested PUD deviation is approved, the proposal will meet the development standards outlined in LDC 8.09.03.C and meet transportation concurrency per Comp Plan Policy 12-4.1.8.

• **Density:**
Maximum allowed: 8.47 dwelling units per acre
Provided: 6.67 dwelling units per acre

B. LAND DEVELOPMENT CODE (ZONING) ELEMENTS:

• **Zoning Designation:** This proposed project is located within two different zoning districts. The property has a Land Development Code Zoning Designation of LDR-V (Low Density Residential – Village) and MDR-V (Medium Density Residential – Village). Long-term single-family detached dwellings are permitted in the LDR future land designation and Low Density Residential – Village (LDR-V) zoning district. Long-term multifamily attached dwellings are permitted in MDR future land use designation and the Medium Density Residential – Village (MDR-V) zoning district. Therefore, the proposed project is consistent with the Land Development Code (LDC).

• **Platting:**
The project is proposing a major subdivision to be processed simultaneously with a PUD major development order. The applicant is requesting preliminary plat approval.

• **Setbacks**:
Front minimum required: **Single Family Dwelling (SFD)**: 20 feet
Duplex: 0 feet

Front provided: **SFD**: 20 feet
Duplex: 40 feet

Side minimum required: **SFD**: 7.5 feet
Duplex: 5 feet

Side provided: **SFD**: 7.5 feet
Duplex:
Lots 5-10: 5 feet
Lots 4 & 11: 10 feet

Rear minimum required: **SFD**: 10 feet
Duplex: 0 feet

Rear provided: **SFD**: 10 feet
Duplex: Range from 25 – 40 feet

• Ingress/Egress:
Vehicular access to the properties is provided by individual accessways within the 50 feet Legion Drive 100 feet Benning Drive public Right -Of-Way (ROW).

• **Pedestrian Network**:
The applicant is requesting a PUD deviation from Comp Plan Policy 2-1.1.12 & LDC 8.09.03.A.06.

The applicant stated the following reasons for the request:

a. The distance between the Legion Drive ROW and the subject property boundary is less than other collectors in Destin. The ROW along this stretch of Legion is 50 feet, while all other collectors have 100-foot ROWs. This is a condition that was not created by the applicant.

b. Upon completion of the Crosstown Connector, the traffic pattern will be diverted from Legion Drive to the new connection at Azalea Drive.

c. The widening of the sidewalk along Legion would encroach into property's front setback, potentially increasing the likelihood of pedestrian/vehicle accidents. Specifically, four (4) feet of the required 19-foot parking stall would overlap with the 10-foot wide sidewalk.

d. Currently, there are existing 4' sidewalks along both sides of this section of Legion Drive.

Staff comment: A complete 4' wide pedestrian network currently exists along both sides of Legion Drive. Therefore, the request does not pose any negative risk to the public health, safety, or welfare. The project, however, proposes constructing a 10' foot sidewalk along Benning Drive per Comp Plan Policy 2-1.1.12 & LDC 8.09.03.A.(6).

• **Utilities**:
All utilities are required to be underground.

• **Stormwater**:
The City Manager's Stormwater designee approved the stormwater plan in a memo dated September 14, 2020.

• **Building**:
The proposed project is located within a FEMA Flood Zone X, Area of Minimal Flood Hazard, which has no Base Flood Elevation.

• **Refuse Collection**:
Trash receptacles and recycling bins will be placed inside each building per the Notes on the Site Plan and will be serviced by Waste Management.

• **White Sands Zone**:
The proposed project is not located within any White Sands Zones.

• **Landscaping:**
Front perimeter/common boundary: Exempt per LDC 12.04.04.B
Interior parking landscape: N/A
Buffer zone: Exempt per LDC 12.04.04.D
Street trees required: 10

Preservation and restoration:
Acres of development: 1.65 acres
Reforestation trees required: 6 (11 existing tree credits earned)
Preserved/Protected trees removed: 4
Preservation and Reforestation trees required: 10
Total required trees: 20
Total trees provided: 20

• **Signs:**
All signs must comply with the sign code section of the Destin Land Development Code in effect at the time a sign permit application is submitted.

• **Impact Fees:**
Final impact fee amounts will be determinant upon the gross floor area of the overall development land uses and whether exemption or credits are applicable and evaluated at the time a Certificate of Occupancy is requested. Single -family impact fees will be assessed at the time of development. The impact fees for the proposed multifamily duplexes are estimated to be:

20-11-SP & 20-30-MS – Summerfell at Old Town

LAND USE	UNITS	PARK	LIBRARY	POLICE	TRANS.	TOTAL
Residential, 1,500—1,999 sq. ft.	8	$399.00	$133.00	$19.00	$1,198.00	
Totals	**8**	**$3,192.00**	**$1,064.00**	**$152.00**	**$9,584.00**	**$13,992.00**

• **Other Fees**:
Not applicable.

• **Planned Unit Development Objectives:**
As outlined in LDC 7.14.01, PUDs are designed to provide an alternate method of land development not otherwise available within the framework of the Land Development Code. Deviations to the LDC are being requested to allow the development to utilize innovative design techniques for the purpose of achieving the development objectives outlined in LDC, while also implementing the intent of the current zoning districts **(Low Density Residential – Village and Medium Density Residential – Village), as well as the MMTD**, without sacrificing the health, safety or welfare of the public. For the purposes of this application, single-family dwellings, motels, and hotels, along with other forms of residential development may be considered as PUDs. Specifically, this use may be assigned to land which is to be developed utilizing innovative design techniques for the purpose of achieving one or more of the following development objectives:

a) The preservation and sensitivity to significant environmental or topographical features on the site.

Staff comment: The property does not have any significant environmental or topographical features on site that require preservation.

b) The accommodation of a mixture of uses on a single parcel of land made internally and externally compatible through use limitations, sign control, building orientation, buffering, or other techniques which may be appropriate to a particular development proposal.

Staff comment: The proposed project incorporates a mixture of residential uses. The single-family detached dwellings are orientated to maintain consistency with surrounding parcels located in LDR-V. The multi-family attached dwelling units utilize buffering (i.e., additional 40’ front setback) along Benning Drive.

c) The accommodation of a juxta positioning of buildings with exceptional setback or separation distances made internally and/or externally compatible through strategic landscape and spatial design.

Staff comment: The proposed single-family detached homes provide setbacks in accordance with LDC 7.12.00., in addition, the multi-family duplexes provide additional buffers requirements along the front, side, and rear setbacks.

d) The accommodation of a comprehensively planned and phased development or redevelopment project involving multiple ownerships which provides for interrelated uses, circulation patterns (both vehicular and pedestrian), building orientations, parking areas, architectural motifs, signs, open spaces, vistas, amenity areas and like features which positively contribute to the area being developed or redeveloped in the city.

Staff comment: The project proposes new single and multi-family uses in the Harbor Community Redevelopment Area (Harbor CRA) and utilizes orientation and buffering in the project design.

C. CONCURRENCY MANAGEMENT:

Concurrency requirements have been met:

Traffic: Signed November 6, 2020 – contingent upon PUD approval for deviation to LDC 8.09.03.C.(3)(a) and Table 8-1.
Stormwater Management: Signed November 6, 2020
Potable Water/Sanitary Sewer: Signed January 13, 2020
Solid Waste: Signed December 2, 2019

D. OTHER REQUIREMENTS AND PERMITS:

• **Airport Protection**:
As proposed, this project is **not** affected by nor affects the Okaloosa County Airports. The applicant has indicated on the development order application that the proposed project is not within the Airport Expansion Area.

NOTE: If construction necessitates the use of a crane, or other obstruction, which exceeds Federal Aviation Administration (FAA) FAR 77 Standards (normally 200 feet above ground level), the applicant must request a variance from the FAA for temporary encroachment into this restrictive area and a copy of a completed FAA Form 7460, must be placed on file with the City of Destin prior to the crane, or other obstruction, penetrating the restricted airspace.

• **Other Fees**:

N/A

• **Clearing Permit**:
Prior to the issuance of a Clearing Permit, a clearing plan must be submitted and approved by the Community Development Department.

• **Certificate of Occupancy**:
Prior to the issuance of a Certificate of Occupancy, all required parking and related landscaping shall be installed, inspected, and approved by the Engineering and Planning Divisions of the Community Development Department.

• **Roof Pitch**:
Per Comprehensive Plan Policy 1-2.1.4, a minimum pitch of fully pitched roof is required to cover not less than 60 percent of the roof surface on all buildings. A minimum pitch of 5:12 and a maximum pitch of 12:12 are required for the fully pitched roof above the cornice line.

• **Parking**:
Per **Land Development Code 8.01.00.A and 8.06.03.A**, all vehicles must be parked in the driveway, garage or other City approved parking space for the dwelling unit and clear of all landscaped areas and sidewalk sections for pedestrian traffic. No unauthorized encroachment, including parking, shall be permitted onto existing rights-of-ways.

A. **Link to Strategic Goals / Objectives:**
B. **Effect on Budget (EOB):**
C. **Level of Service (LOS):**

III. CONCLUSION: As outlined in **LDC 7.14.01**, PUDs are designed to provide an alternate method of land development not otherwise available within the framework of the Land Development Code, while still implementing the intent of the planning area and zoning district where it's located. As such, the applicant is requesting one deviation from the Land Development Code requirements, which Staff has provided a response to in the above Discussion.

Staff recommends the following deviations be approved:

A complete 4' wide pedestrian network currently exists along both sides of Legion Drive. Therefore, the request does not pose any negative risk to the public health, safety, or welfare. The project, however, proposes constructing a 10' foot sidewalk along Benning Drive per Comp Plan Policy 2-1.1.12 & LDC 8.09.03.A.(6).

Staff has determined that other than the requested deviation (i.e., width of sidewalk on Legion Drive); the applications meet or exceed the minimum requirements of the Land Development Code for the major development and subdivision. Per **LDC Section 7.14.05**, the PUD was processed and reviewed according to **Section 2.07.00 of the Land Development Code**. The report of the Technical Review Committee that is required pursuant to sections **2.07.01(A) and 2.19.03(D), LDC**, is attached.

With respect to the subdivision request, **Section 2.19.03(D) of the Land Development Code** states:

Final action by City Council. Where proposed major development includes the subdivision or re-subdivision of land and the dedication of right-of-way, final approval of such subdivision or re-subdivision shall be made by the City Council in accordance with this Code and general law. Upon receiving the recommendation of the Technical Review Committee, the City Council will consider the subdivision for approval.

With respect to the Major Development, **2.07.01(B) of the Land Development Code** requires the following of major development applications:

Following the required public notice and hearing, the City Council shall either approve, approve with conditions, approve with modifications or deny the Community Development staff's recommendation and shall:

1. Determine conformity of the proposed development with the Comprehensive Plan, this Code, other applicable requirements and the items enumerated above.

2. Hear and address concerns and desires of surrounding landowners and other affected persons.

3. Consider any rule, objective or policy of the Comprehensive Plan or any other criterion applicable to the particular development proposals in formulating its recommendation to either approve or deny the development proposal.

4. If the proposal is approved or approved with conditions, the City Council shall instruct the City Manager, or designee, to authorize the issuance of a development order that complies with **Section 2.08.00**.

5. If the proposal is approved with modifications, a development order may be authorized by the City Manager, or his designee, once the required modifications have been completed and approved by the appropriate Technical Review Committee (TRC) members.

6. If the proposal is denied based upon the applicant's failure to meet the

requirements of this Code in the proposed development plan(s), the application will become null and void, the applicant will lose in-line priority consideration for concurrency. The applicant will have to submit a new application and start the review process over in order to secure consideration for approval of the proposal.

With respect to the preliminary plat application, per **Article 2.09.00(1)**, plats and development plans may be processed simultaneously through the required procedures identified in **Sections 2.07.00 and 2.19.00.**

The City Council should review these criteria and render its decision on the applications in accordance therewith.

IV. RECOMMENDED MOTION: I move to approve the Planned Unit Development and Major Subdivision identified as "Summerfell at Old Town" and the associated Land Development Code deviation.

ALTERNATE MOTION: I move to approve/approve with conditions/approve with modifications/deny the Planned Unit Development and Major Subdivision identified as "Summerfell at Old Town" and the associated Land Development Code deviation.

Attachments:

1. DO-21-05_Summerfell
2. 190917_Topographical Survey
3. CEC-Traffic_2011Summerfell
4. Summerfell Plans
5. Summerfell PUD Letter

Community Development Department

Office of the Director

4100 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-654-1119| Email: planning@cityofdestin.com

December 7, 2020 **Development Order No. 21-05**

Final Development Order:

SUMMERFELL AT OLD TOWN
PLANNED UNIT DEVELOPMENT &
MAJOR SUBDIVISION
(20-11-SP) & (20-30-MS)

Based upon the City's approval and issuance of this Development Order on December 7, 2020, this document will serve as your Final Development Order, and includes all of the provisions and conditions in the attached Technical Review Committee Report.

Ross Binkley, on behalf of Blu Development, LLC is requesting a Planned Unit Development and Major Subdivision plat approval. The project is located at the southeastern corner of the Legion Drive and Benning Drive intersection (Parcel ID: 00-2S-22-5555-0000-0010). The property is approximately 1.65 acres and will consist of 3 single-family and 8 duplex long-term residential units, along with the associated infrastructure and platting.

DETERMINATIONS:

1. This final development order is in accordance with the approved construction documents, which is inclusive of the site construction plans (Exhibit A) and the final plat (Exhibit B), dated September 23, 2020.

2. All the findings and requirements of the Technical Review Committee report are incorporated herein.

CONDITIONS OF APPROVAL:

1. Pursuant to the City of Destin Land Development Code:

   Construction of infrastructure must commence within one (1) year of approval date (date from which the Final Development Order is issued by the Community Development Department) of the Final Development Order on **December 7, 2020** (no later than **December 7, 2021**), and must be completed as shown on plans approved by the Technical Review Committee.

WARNING: If the applicant/owner has not obtained a building permit(s) for either the construction of infrastructure or construction of the entire project and that construction has not commenced within one (1) year of issuance of the final development order, the final development order will become null and void and the application for development order approval must be re-initiated (Article 2, Section 2.21.00).

NOTE: Construction of infrastructure shall be defined as site work, grading, or other construction activity (not including clearing and grubbing or demolition of existing structures) related to installation of roadways, access drives, parking lots, underground utilities, stormwater or drainage facilities, or building foundations (Article 2, Section 2.21.00).

NOTE: An applicant/owner who desires to extend the twelve (12) month (1 year) deadline for either the construction of infrastructure or construction of the entire project must submit a written request to the Community Development Department, no less than thirty (30) days prior to the expiration of the twelve (12) month deadline to obtain a building permit and commence construction of infrastructure or construction of the entire project. The applicant may receive only one extension, and such extension shall not exceed one year. The applicant /owner should review Article 2, Section 2.21.00, of the Destin Land Development Code for further explanation of the Development Order extension process.

2. If the applicant fully complies with the requirements of Condition No. 1. above, the concurrency capacity allocation status for **"**Summerfell at Old Town**"** will be protected. **However, the protected concurrency status will be lost and the application for development order approval must be re-initiated if:**

   A. Construction permit(s) in association with construction of infrastructure or construction of the entire project are not obtained in accordance with Article 2, Section 2.10.00 of the Land Development Code to maintain concurrency, or

   B. Construction activity ceases for a period of one (1) year after a building permit for construction of infrastructure or construction of the entire project has been issued so that concurrency is not maintained under Article 6 of the Destin Land Development Code.

3. The applicant must obtain City of Destin permits for the following activities on and off site (these may require appropriate bonding):

   A. Disturbance of the City's Right-Of-Way (Note: Applicant must obtain the proper ROW permit(s) from the Public Services Department prior to issuance of building permits, unless otherwise exempted by the Public Services Director).
   B. Pavement cuts.
   C. Construction of any kind.
   D. Clearing, grubbing, or demolition.
   E. Paving, grading, drainage, sidewalks.
   F. Signage.
   G. Installation of utilities.
   H. Construction trailers.

4. The following items must be addressed in the appropriate order:

   A. **Prior to the issuance of any City Permit,** a sign must be posted on the subject property notifying the public of the emergency contact information of the person responsible for the project. Refer to section 7.01.02(B) of the Land Development Code for details on the size, location and contents of the sign. Additionally, a posting of emergency contact information sign affidavit must be submitted to the Planning Division prior to the issuance of any permits.

   B. **Prior to the Commencement of Construction,** a permit, with a copy of the demolition plan for the site indicating the location of the Construction Site Screening, must be submitted and approved by the City. Said screening must meet the requirements set forth in Destin Code of Ordinances, Section 6-51 *Screen Criteria.*

   C. **Prior to the issuance of any City Permit,** obtain a Florida Department of Transportation Right-of-Way Construction Permit and submit copy to the City Engineer.

   D. **Prior to the issuance of any City Permit,** obtain a Florida Department of Environmental Protection (FDEP) National Pollutant Discharge Elimination System (NPDES) permit and submit a copy to the City Engineer. Provide a copy of the Stormwater Pollution Prevention Plan (SWPPP) as required for the NPDES permit for all construction disturbance over 1 acre. If the site is less than 1 acre, provide an erosion control plan in accordance with LDC Article 11.

   E. **Prior to the issuance of any City Permit,** a copy of the Northwest Florida Water Management District (NWFWMD) storm water permit and a NPDES storm water construction generic Permit (if applicable) approval shall be provided.

   F. **Prior to the issuance of a Certificate of Occupancy,** the developer/owner, engineer of record and the contractor shall make themselves familiar with LDC Article 11.09.00., Illicit Discharge, and shall comply with the codes, or be subject to enforcement.

   G. **Prior to the issuance of a Certificate of Occupancy,** the developer/owner, engineer of record and the contractor shall make themselves familiar with LDC Article 8, Transportation, and shall comply with the codes, or be subject to enforcement.

   H. **Prior to the issuance of a Certificate of Occupancy,** all applicable Impact Fees and other outstanding costs associated with this project that are owed to the City must be paid in full.

      Estimated impact fee total for the duplex portion of the project: $13,992

   I. **Prior to the issuance of a Certificate of Occupancy**, the site layout, landscaping, outdoor lighting and architectural design must be inspected and approved by the Community Development Department.

   J. **Prior to the issuance of a Certificate of Occupancy,** a Stormwater Operation/Maintenance Plan (SWOMP) approved by the City shall be acknowledged and signed by the Owner.

K. **Prior to the issuance of a Certificate of Occupancy,** assigned address number for the principal building shall be displayed and clearly visible and legible, preferably reflective, from the street or private way on which the building fronts with Arabic numerals not less than three inches in height and one-half inch in width. Numbers must be in a color contrasting to the building or other background. Assigned numbers for principal buildings which are not visible from the street or private way shall additionally be displayed at the intersection of the driveway and servicing street, and attached to a post, wall, fence or mailbox at a level to ensure visibility. *Ref. LDC Section 7.18.04*.

L. Per Comprehensive Plan Policy 1-2.1.4, a minimum pitch of fully pitched roofs are required to cover not less than 60 percent of the roof surface on all buildings. A minimum pitch of 5:12 and a maximum pitch of 12:12 are required for the fully pitched roof above the cornice line.

M. Per Land Development Code 8.01.00.A and 8.06.03.A, all vehicles must be parked in the driveway, garage or other City approved parking space for the dwelling unit and clear of all landscaped areas and sidewalk sections for pedestrian traffic. No unauthorized encroachment, including parking, shall be permitted onto existing rights-of-ways.

_____

Louis Zunguze, MURP Date
Community Development Director
City of Destin

_____

Ross Binkley, Authorized Agent Date
Binkley Engineering, P.A.

TECHNICAL REVIEW COMMITTEE REPORT
SUMMERFELL AT OLD TOWN
PLANNED UNIT DEVELOPMENT &
MAJOR SUBDIVISION
(20-11-SP) & (20-30-MS)

Applicant:	Blu Development, LLC
Agent:	Ross Binkley, Binkley Engineering, P.A.
Location:	Southeastern corner of the Legion Drive and Benning Drive intersection
Request:	Subdivide and develop 3 single-family and 8 duplex long-term residential lots.
Parcel Size:	1.65 acres, 71,780 square feet
Future Land Use:	LDR (Low Density Residential) & MDR (Medium Density Residential)
Zoning District:	LDR-V (Low Density Residential – Village) & MDR-V (Medium Density Residential – Village)
Density:	6.67 DU/AC Provided (8.47 DU/AC Allowed per Ordinance 18-23-LC)
Intensity:	Not applicable
Application Date:	July 21, 2020
Approved Site Plan Date:	September 24, 2020

DISCUSSION/FINDINGS

Blu Development, LLC is requesting a Planned Unit Development and preliminary plat approval of a Major Subdivision. The project consists of 3 single-family and 8 duplex long-term residential units, along with the associated infrastructure. The subject site contains 1.65 acres to be divided into 11 lots.

COMPREHENSIVE PLAN/LAND DEVELOPMENT CODE

The property has a Future Land Use Map Designation of Low Density Residential (LDR) and Medium Density Residential (MDR), and a zoning designation of Low Density Residential – Village (LDR-V) and Medium Density Residential – Village (MDR-V). The proposed project is consistent with the Comprehensive Plan and Land Development Code (LDC).

LAND USE

Long-term single-family detached dwellings are permitted in the LDR future land designation and Low Density Residential – Village (LDR-V) zoning district. Long-term multifamily attached dwellings are permitted in MDR future land use designation and the Medium Density Residential – Village (MDR-V) zoning district.

DENSITY

Maximum allowed:	8.47 dwelling units per acre per Ordinance 18-23
Provided:	6.67 dwelling units per acre

HEIGHT

Maximum allowed:	35’/3 stories
Provided:	31’ 5”/2 stories

PITCHED ROOF

Minimum required: 60%
Provided: >60%

FLOOR AREA RATIO

Not applicable

SETBACKS

Front minimum required:	**SFD:** 20 feet **Duplex:** 0 feet
Front provided:	**SFD:** 20 feet **Duplex:** 40 feet
Side minimum required:	**SFD:** 7.5 feet **Duplex:** 5 feet
Side provided:	**SFD:** 7.5 feet **Duplex:** Lots 5-10: 5 feet Lots 4 & 11: 10 feet
Rear minimum required:	**SFD:** 10 feet **Duplex:** 0 feet
Rear provided:	**SFD:** 10 feet **Duplex:** >20 feet

OPEN SPACE

Minimum required: 25%
Provided: 60.9%

PLATTING

The project is proposing a major subdivision to be processed simultaneously with a planned unit development. The applicant is requesting preliminary plat approval and has met all submittal requirements.

CONCURRENCY MANAGEMENT

Concurrency requirements have been met:
Traffic: Signed November 6, 2020 – contingent upon PUD approval for deviation to LDC 8.09.03.C.(3)(a) and Table 8-1.
Stormwater Management: Signed November 6, 2020
Potable Water/Sanitary Sewer: Signed January 13, 2020
Solid Waste: Signed December 2, 2019

AIRPORT PROTECTION

As proposed, this project is not affected by nor affects the Destin – Ft. Walton Beach Airport. The applicant has indicated on the development order application that the proposed project is not within the Airport Expansion Area.

NOTE: If construction necessitates the use of a crane, or other obstruction, which exceeds Federal Aviation Administration FAR 77 Standards (normally 200 feet above ground level), the applicant must request a variance from the FAA for temporary encroachment into this restrictive area and a copy of a completed FAA Form 7460, must be placed on file with the City of Destin prior to the crane, or other obstruction, penetrating the restricted airspace.

TRANSPORTATION ANALYSIS

The project is within the Multimodal Transportation District (MMTD) and will meet the development standards detailed in Land Development Code 8.09.03 if the PUD deviations to LDC 8.09.03.C.(3)(a) and Table 8-1 are approved. The traffic analysis, dated December 6, 2019, indicates the proposed development is estimated to generate 11 tentative project trips during the PM peak hour. The analysis is consistent with the technical methodology outlined in LDC 6.05.05 and will be used to assist the City in determining the overall success of the MMTD as outlined in Comprehensive Plan Policy 12-4.1.8.

RIGHT-OF-WAY DEDICATION

The project does not include right-of-way dedication.

INGRESS/EGRESS

Vehicular access to the properties is provided by individual accessways within the 50' Legion Drive 100' Benning Drive public ROWs.

PEDESTRIAN NETWORK

The applicant is requesting a PUD deviation to allow the existing sidewalk along Legion Drive to remain 4' wide, instead of implementing the 10' wide sidewalk per *Comp Plan Policy 2-1.1.12 & LDC 8.09.03.A.(6)*. A complete pedestrian network currently exists along both sides of Legion Drive.

PARKING:

Required minimum vehicle parking spaces:	20.8
Provided vehicle parking spaces:	22
Required minimum bicycle parking spaces:	2.2
Provided bicycle parking spaces:	4

UTILITIES:

All utilities are required to be underground.

STORMWATER:

The City Manager's Stormwater designee approved the stormwater plan in a memo dated September 14, 2020.

REFUSE COLLECTION:

Trash receptacles and recycling bins will be placed inside each building per the Notes on the Site Plan and will be serviced by Waste Management.

WHITE SANDS ZONE

The proposed project is not located within any White Sands Zones.

LANDSCAPING

Front perimeter/common boundary: Exempt per LDC 12.04.04.B

Interior parking landscape: N/A
Buffer zone: Exempt per LDC 12.04.04.D
Street trees required: 10

Preservation and restoration:

Acres of development:	1.65 acres
Reforestation trees required:	6 (11 existing tree credits earned)
Preserved/Protected trees removed:	4
Preservation and Reforestation trees required:	10
Total required trees:	**20**
Total trees provided:	**20**

SIGNS

All signs must comply with the sign code section of the Destin Land Development Code in effect at the time a sign application is submitted.

IMPACT FEES:

Final impact fee amounts will be determinant upon the gross floor area of the overall development land uses and whether exemption or credits are applicable and reevaluated at the time a Certificate of Occupancy is requested. Architectural plans for the single-family units were not provided, so no impact estimates could be provided. The impact fees for the duplex portion of the proposed project are estimated to be:

20-11-SP & 20-30-MS – Summerfell at Old Town

LAND USE	UNITS	PARK	LIBRARY	POLICE	TRANS.	TOTAL
Residential, 1,500—1,999 sq. ft.	8	$399.00	$133.00	$19.00	$1,198.00	
Totals	**8**	**$3,192.00**	**$1,064.00**	**$152.00**	**$9,584.00**	**$13,992.00**

OTHER FEES: NONE

COMMENTS:

Per Community Development Department:

1. **Prior to the issuance of a Clearing Permit**, a clearing plan must be submitted and approved by the Community Development Department.

2. **Prior to the issuance of a Certificate of Occupancy**, all required parking and related landscaping shall be installed, inspected, and approved by the Engineering and Community Development Departments.

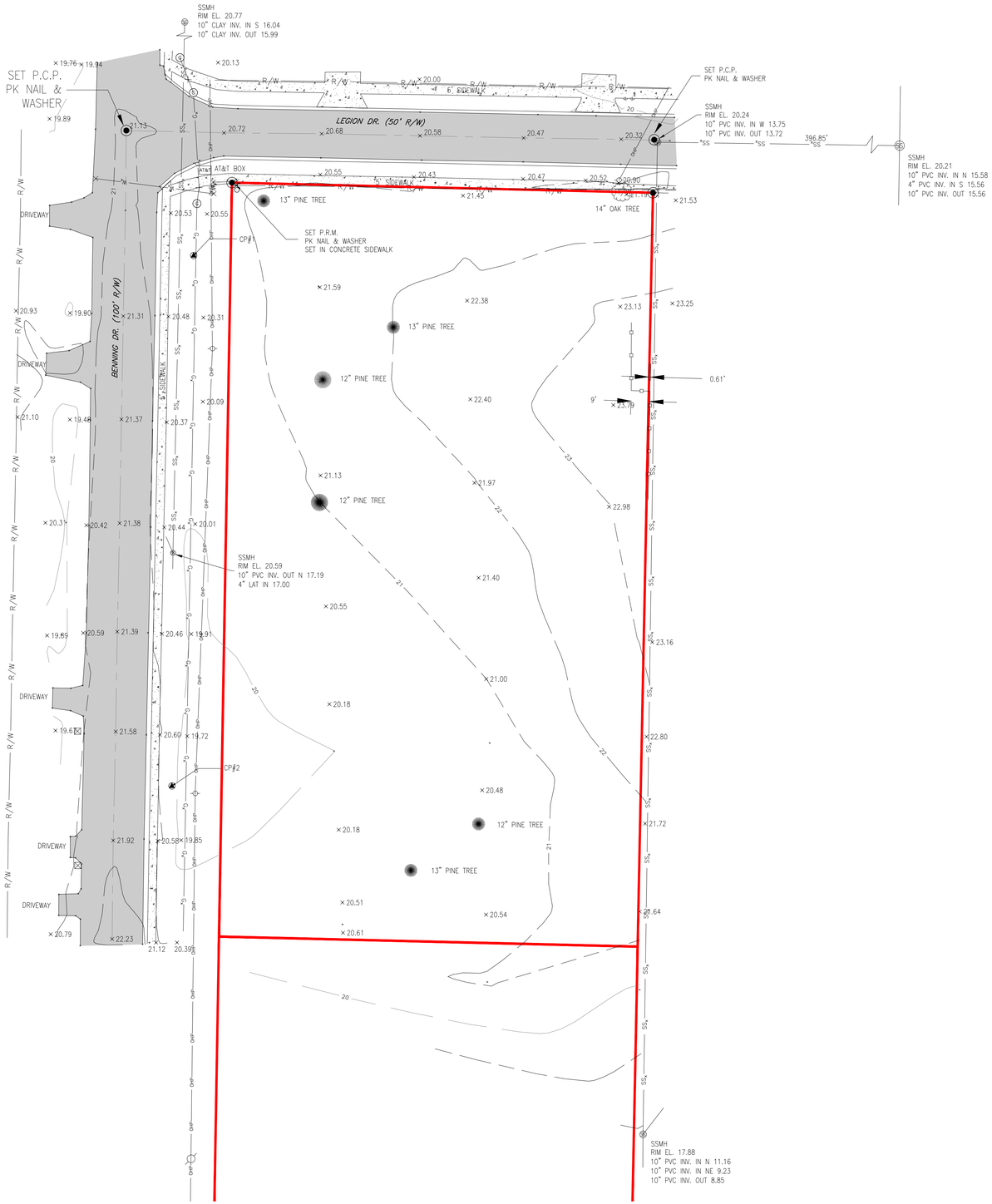
3. Per Comprehensive Plan Policy 1-2.1.4, a minimum pitch of fully pitched roofs are required to cover not less than 60 percent of the roof surface on all buildings. A minimum pitch of 5:12 and a maximum pitch of 12:12 are required for the fully pitched roof above the cornice line.

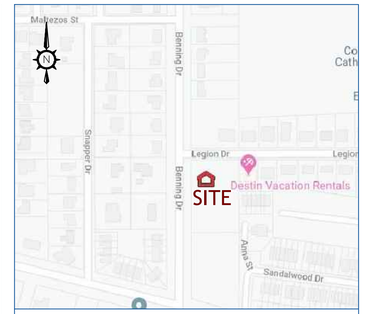
4. Per Land Development Code 8.01.00.A and 8.06.03.A, all vehicles must be parked in the driveway, garage or other City approved parking space for the dwelling unit and clear of all landscaped areas and sidewalk sections for pedestrian traffic. No unauthorized encroachment, including parking, shall be permitted onto existing rights-of-ways.

CP#1
NORTH:513568.41
EAST:1339526.47
EL:21.25

CP#2
NORTH:513315.86
EAST:1339516.12
EL:20.15

1/2" REBAR WITH CAP
STAMPED PLS CONTROL (TYP.)





VICINITY MAP NTS

LEGEND OF ABBREVIATIONS

R/W	–	RIGHT OF WAY
N/F	–	NOW OR FORMERLY
OR	–	OFFICIAL RECORD
DB	–	DEED BOOK
PG	–	PAGE
SSMH	–	SANITARY SEWER MANHOLE
SDMH	–	STORM DRAIN MANHOLE
CP	–	CONTROL POINT
X 0.00	–	EXISTING SPOT ELEVATION
P.O.C	–	POINT OF COMMENCEMENT
P.O.B.	–	POINT OF BEGINNING
N	–	NORTH
S	–	SOUTH
E	–	EAST
W	–	WEST
P.R.M.	–	PERMANENT REFERENCE MONUMENTS
P.C.P.	–	PERMANENT CONTROL POINTS
FND	–	FOUND

LEGEND

- SET CONTROL POINT
- SET P.R.M.-PK NAIL AND WASHER
- FIRE HYDRANT
- WATER VALVE
- MAILBOX
- POWER POLE AND GUY (TYPICAL)
- SANITARY SEWER MANHOLE
- GAS VALVE
- PINE TREE
- OAK TREE
- NOT TO SCALE
- CONCRETE
- ASPHALT PAVING
- RIGHT OF WAY LINE
- CENTERLINE
- OVERHEAD POWER LINE
- GAS LINE
- SEWER LINE
- WATER LINE
- MAJOR CONTOUR
- MINOR CONTOUR
- PROPERTY LINE (THIS SURVEY)

NOTES:

1. IMPROVEMENTS HAVE BEEN LOCATED AS SHOWN, UNDERGROUND UTILITIES HAVEN'T VERIFIED AND MAY DIFFER FROM THE INFORMATION SHOWN HERE. BEFORE DIGGING CALL SUNSHINE 811 LINE LOCATORS.
2. THIS SURVEY, PLAT OR DRAWING WAS PREPARED WITHOUT THE BENEFIT OF A TITLE SEARCH, AND WAS SOLELY BASED ON THE INFORMATION OBTAINED FROM PUBLIC RECORDS AND/OR PROVIDE TO THE SURVEYOR.
3. BEARINGS SHOWN HEREON ARE BASED ON FLORIDA STATE PLANE COORDINATES (NORTH ZONE) AS DERIVED FROM A GEODETIC SOLUTION USING RTK GPS AND OPUS SOLUTIONS. REFERENCE MADE TO BAY COUNTY NGS GPS CONTROL MONUMENT BAY 1005. ALL DISTANCES SHOWN HEREON ARE GRID DISTANCES.
4. THERE MAY BE ADDITIONAL RESTRICTIONS NOT SHOWN ON THIS SURVEY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THE COUNTY WHERE THE PROPERTY IS LOCATED.
5. REPRODUCTIONS OF THIS DRAWING ARE NOT VALID UNLESS SEALED WITH A EMBOSSED RAISED SEAL OR A RED STAMP AND SIGNED IN BLUE INK.
6. LIABILITY TO THE SURVEYOR SHALL NOT EXCEED THE AMOUNT PAID FOR THIS SURVEY.
7. THIS COPYRIGHTED © PLAT OF SURVEY IS CERTIFIED TO AND PREPARED FOR THE SOLE AND EXCLUSIVE BENEFIT FOR THE ENTITIES AND/OR INDIVIDUALS LISTED HEREON, ON THE MOST CURRENT DATE, AND SHALL NOT BE RELIED ON BY ANY OTHER ENTITIES AND/OR INDIVIDUALS WHOMSOEVER. THIS DRAWING IS INVALID WITHOUT SURVEYOR'S ORIGINAL SIGNATURE AND EMBOSSED SEAL. THIS SURVEY SHOULD NOT BE RELIED UPON 6 MONTHS AFTER THE ORIGINAL SIGNATURE BY ANY PARTY OR ENTITY AND SHALL NOT BE USED IN ANY OTHER CLOSING OR TRANSACTION OTHER THAN TIM SHEPARD IT WAS ORIGINALLY INTENDED OR PREPARED FOR.
8. THE USE OF THIS BOUNDARY SURVEY IN CONJUNCTION WITH AN "OWNERS AFFIDAVIT" OR ANY OTHER INSTRUMENT WHICH IS DESIGNED TO TRANSFER TITLE WITHOUT A CURRENT SURVEY IS NOT PERMITTED OR SUPPORTED BY THIS SURVEYOR, AND WILL INVALIDATE THIS SURVEY.
9. THIS DRAWING IS INTENDED TO BE PRINTED ON 34X22. IF PRINTED ON A DIFFERENT SIZE THE SCALE WILL BE INACCURATE.
10.) FLOOD ZONE – THE SUBJECT PROPERTY FALLS WITHIN FLOOD ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN), AS SHOWN ON THE FLOOD INSURANCE RATE MAP, MAP NUMBER 12091C0488H, MAP REVISED DECEMBER 6, 2002. NO FIELD WORK TO DETERMINE GROUND ELEVATIONS WAS PERFORMED IN CONJUNCTION WITH THIS FLOOD ZONE DETERMINATION.

GRAPHIC SCALE

30 0 15 30 60 120

(1" = 30')

CORY E. RUSHING LICENSE NUMBER No.LS 6532 STATE OF FLORIDA PROFESSIONAL LAND SURVEYOR AND MAPPER
PROJECT #19-449
9/23/2019

STATE OF: FLORIDA
COUNTY OF: OKALOOSA

THE SURVEY SHOWN HEREON WAS PREPARED FOR TIM SHEPARD IN ACCORDANCE WITH THE STANDARDS OF PRACTICE FOR PROFESSIONAL SURVEYORS AND MAPPERS AS SET DEFINED IN CHAPTER 5J–17.051 OF THE FLORIDA ADMINISTRATIVE CODE AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL LAND SURVEYORS AND MAPPERS PURSUANT TO SECTION 472.08 AND SECTION 472.027 OF THE FLORIDA STATUES AND TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

ACCORDING TO MY SURVEY THIS THE 23RD DAY OF SEPTEMBER, 2019

CORY E. RUSHING, FLORIDA LS 6532

PLS GROUP, INC.
PROFESSIONAL LAND SURVEYORS
SURVEYING, MAPPING AND SOLUTIONS
LB#8096 LSF#1260 CA–1067–LS

4417 COUNTY ROAD 2214
TROY, AL 36079
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206 JOHNSON BAYOU DR.
PANAMA CITY BEACH, FL 32407
OFFICE: 850–588–5354

1401 RUCKER BLVD
ENTERPRISE, AL 36330
OFFICE: 334–347–5184
FAX: 334–460–9851

SHEET TITLE: TOPOGRAPHICAL SURVEY			
SHEET NUMBER: 01 (01 OF 01)	SURVEY END DATE: 9/17/2019	PROJECT NO: 19-449	
	DRAWING SCALE: AS SHOWN	DRAWN BY: AJA	
	DRAWING END DATE: 9/23/2019	CHECKED BY: CER	

LEGION DR.
TIM SHEPARD
DESTIN, FLORIDA
OKALOOSA COUNTY, FLORIDA

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CITY OF DESTIN
CONCURRENCY EVALUATION CERTIFICATION
TRANSPORTATION DISTRICT

The following certificate, in conjunction with a trip generation and distribution analysis, must be completed in full and certified by the following:

- Any Professional Consulting Firm employing methodology approved by the Florida Department of Transportation and the City of Destin.

This section is to be completed in full by the project representative (i.e. Engineer/Consultant of record). If more space is needed to complete, please attach separate sheet with additional information.

Project Name: Summerfell at Old Town **Project Location:** Benning Dr and Legion Dr **Parcel ID#:** 00-2S-22-0310-000H-H07A

Project Representative(s) Name: Ross S. Binkley, P.E. **Phone and e-mail:** (850) 974-5421 rsbinkley@gmail.com

City of Destin public road(s) with direct access to project: Road "A": Benning Drive Road "B": Legion Drive

REMINDER: The types of uses and number of units, if applicable, contained in the trip generation and distribution analysis must match the information contained in the development order application and accompanying site plan.

Project trips on adjacent roads must be distributed out from the project site on all adjacent roads, including U.S. Highway 98, until they reach 5 % of total trips generated. Additionally, you must fill out trip distribution table below and attach a map depicting the trips generated and in which direction they are headed.

Trip Generation Impact Analysis Reporting Form

Link	Description of Link	Remaining Capacity Less Committed City Trips	Tentative Project Trips	Remaining Capacity Less Committed & Tentative Trips
Segment A				
1-2	Between East Pass Bridge and Stahlman Ave.			
2-3	Between Stahlman Ave. and Benning Dr.	2,811	2	2,809
3-4	Between Benning Dr. and Beach Dr.	1,723	2	1,721
4-5	Between Beach Dr. and Main St.			
5-6	Between Main St. and Gulf Shore Dr.			
Segment B				
1-2	Between Gulf Shore Dr. and Airport Rd.			
2-3	Between Airport Rd. and Scenic Hwy. 98			
Segment C				
1-2	Between Scenic Hwy. 98 and Henderson Beach Dr.			
2-3	Between Henderson Beach Dr. and Triumph Dr.			
3-4	Between Triumph Dr. and Matthew Blvd.			

4-5	Between Matthew Blvd. and Danny Wuerffel Way			
5-6	Between Danny Wuerffel Way & Crystal Beach Dr.			
6-7	Between Crystal Beach Dr. and Regatta Bay Blvd.			
7-8	Between Regatta Bay Blvd. and Tequesta Dr.			
8-9	Between Tequesta Dr. and Walton Co. Line			
Airport Rd. A	Between US Hwy. 98 and Indian Bayou Tr.			
Airport Rd. B	Between Indian Bayou Tr. and Main St.			
Azalea Dr.	Between Stahlman Ave. and Benning Dr.	517	2	515
Beach Dr.	Between US Hwy. 98 and Kelly St.	644	3	641
Benning Dr.	Between US Hwy. 98 and Kelly St.	701	5	696
Calhoun Ave.	Between US Hwy. 98 and Kelly St.			
Commons Dr. A	Between Airport Rd. and Indian Bayou Trail			
Commons Dr. B	Between Indian Bayou Trail and Diamond Cove			
Commons Dr. C	Between Diamond Cove and Henderson Beach Rd.			
Commons Dr. D	Between Henderson Beach Rd. and Triumph Dr.			
Commons Dr. E	Between Triumph Dr. and Kelly Plantation Dr.			
Commons Dr. F	Between Kelly Plantation Dr. and Matthew Blvd.			
Crystal Beach Dr.	Between US Hwy. 98 and Scenic Hwy 98 East			
Gulf Shore Dr.	Between US Hwy. 98 and the Curve			
Henderson Bch Rd.	Between US Hwy. 98 and Commons Dr.			
Hutchinson St.	Between US Hwy. 98 and Scenic Hwy. 98			
Indian Bayou Tr. A	Between US Hwy. 98 and Commons Dr.			
Indian Bayou Tr. B	Between Commons Dr. and Country Club Dr			
Kelly St.	Between Stahlman Ave and Main St.	169	1	168
Legion Dr. A	Between Benning Dr. and Beach Dr.	569	4	565
Legion Dr. B	Between Beach Dr. and Main St.	-83	1	-84
Main St. A	Between US Hwy. 98 and 98 Palms Blvd.			
Main St. B	Between 98 Palms Blvd and Airport Rd.			
Main St. C	Between Airport Rd. and Kelly St.			
Matthew Blvd.	Between Scenic Hwy. 98 and US Hwy. 98			
Mountain Dr. A	Between Stahlman Ave. and Benning Dr.			
Mountain Dr. B	Between Benning Dr. and Beach Dr.			
Regatta Bay Blvd.	Between US Hwy.98 and Scenic Hwy. 98			
Scenic Hwy 98 West	Between US Hwy. 98 and Restaurant Row			
Scenic Hwy 98 East A	Between Matthew Blvd. and Dolphin St.			
Scenic Hwy 98 East B	Between Dolphin St. and Walton Co. Line			
Sibert Ave.	Between Calhoun Ave. and Kelly St.			
Stalhman Ave.	Between US Hwy. 98 and Kelly St.			

I, Ross S. Binkley, P.E. **, hereby certify that the information contained in this is Concurrency Evaluation Certification and the attached supporting trip generation and distribution analysis is true and correct.**

Signature	Title	Date
	Engineer	12/6/19

This section to be completed by the City Staff:

I certify that the traffic analysis and information provided herein is accurate and the project, as presented, meets all City of Destin requirements for determination of traffic concurrency.

Signature	Title	Date
	Transportation Consultant	11/6/2020

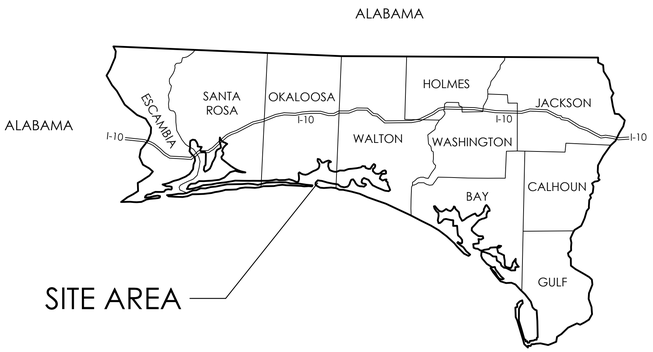
SITE DEVELOPMENT PLANS FOR:

Summerfell at Old Town

Destin, Florida

Section 00, Township 2 South, Range 22 West

AREA MAP:



NORTHWEST FLORIDA

PREPARED BY:

Binkley Engineering, P.A.
434 Benning Drive
Destin, FL 32541
Phone: (850) 974-5421

PREPARED FOR:

Blu Development, LLC
225 Main Street, #20
Destin, FL 32541
Phone: (850) 325-0004

INDEX OF SHEETS	
SHEET	DESCRIPTION
C1	SITE PLAN
C2	GRADING & DRAINAGE PLAN
C3	UTILITY PLAN
C4	DETAILS
C5	LANDSCAPE PLAN
SP-1	SPECIFICATIONS
SP-2	SPECIFICATIONS

DATE PREPARED:

September 23, 2020

LOCATION MAP:

FLOOD ZONE INFORMATION

FLOOD ZONE - THE SUBJECT PROPERTY FALLS WITHIN FLOOD ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN), AS SHOWN ON THE FLOOD INSURANCE RATE MAP, MAP NUMBER 12091C0488H, MAP REVISED DECEMBER 6, 2002.

LEGAL DESCRIPTION (OFFICIAL RECORD BOOK 3393, PAGE 1578)
TAX PARCEL #00-2S-22-0310-000H-H07A

THE NORTH 300 FEET OF BLOCK H-7, SECOND REVISION OF CALHOUNS SUBDIVISION OF ADDITION TO TOWN OF DESTIN, FLORIDA, ACCORDING TO THE PLAT RECORDED IN PLAT BOOK 2, PAGE 43-A, PUBLIC RECORDS OF OKALOOSA COUNTY, FLORIDA.

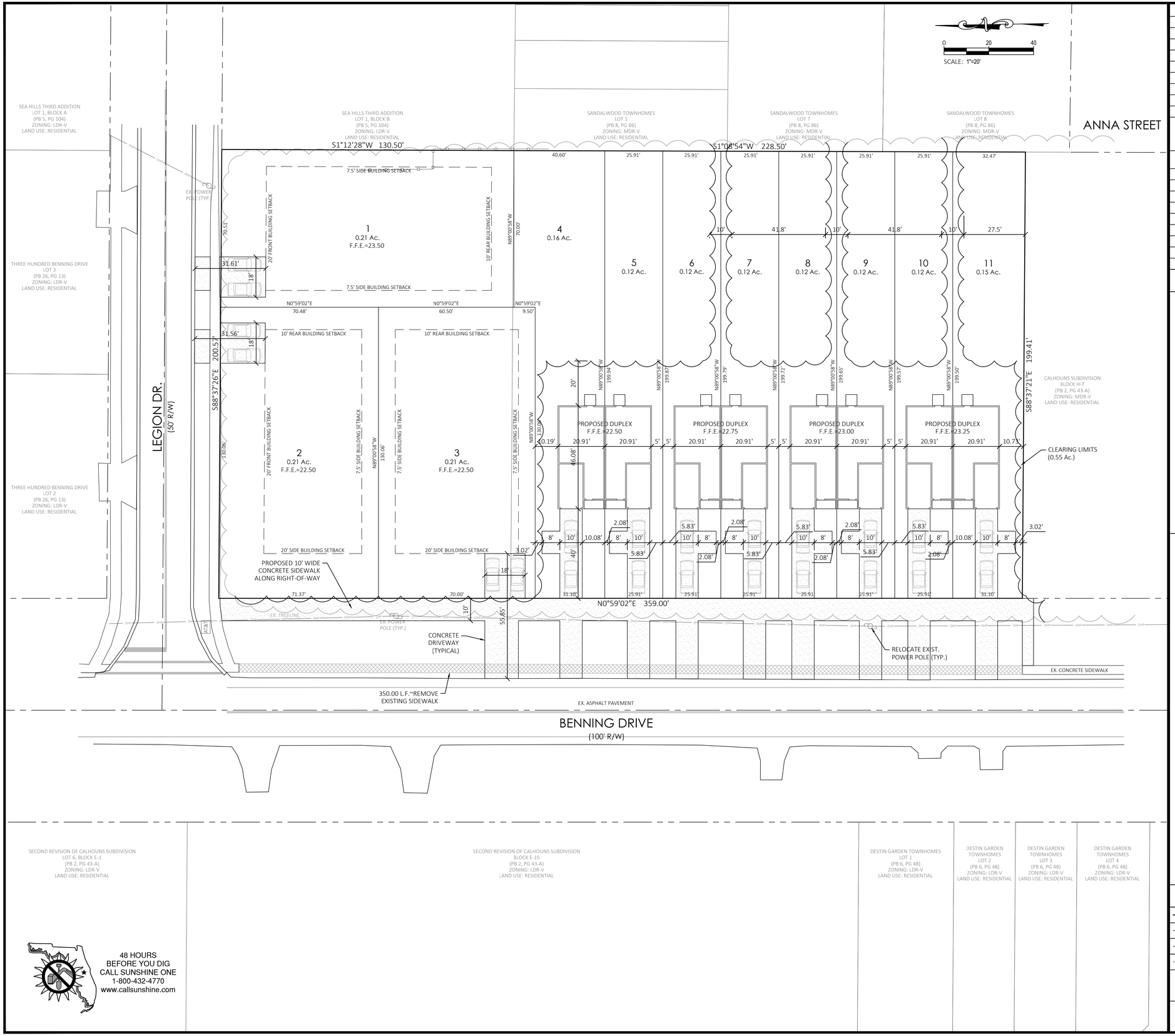
LEGAL DESCRIPTION (OFFICIAL RECORD BOOK 950, PAGE 954)
TAX PARCEL #00-2S-22-0310-000H-H070

BLOCK H-7, EXCEPT THE NORTH 300 FEET THEREOF, SECOND REVISION OF CALHOUNS SUBDIVISION OF ADDITION TO TOWN OF DESTIN, FLORIDA, ACCORDING TO THE PLAT RECORDED IN PLAT BOOK 2, PAGE 43-A, PUBLIC RECORD OF OKALOOSA COUNTY, FLORIDA.

BINKLEY ENGINEERING
Certificate of Authorization No. 32308

NOT FOR CONSTRUCTION

SUMMERFELL AT OLD TOWN



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www.callsunshine.com

SITE DATA TABLE

PARCEL ID #	00-2S-22-0310-000H-H07A
PROPERTY AREA	71,780 S.F. (1.65 Ac.)
ZONING DISTRICT	LDR-V & MDR
FUTURE LAND USE	LDR-V & MDR-V
PROPOSED IMPERVIOUS AREA	28,057 S.F. (39.1%)
PROPOSED LANDSCAPE AREA/OPEN SPACE	43,723 S.F. (60.9%)
ALLOWABLE DENSITY	8.47 DU/AC
PROPOSED DENSITY	6.67 DU/AC
PARKING SUMMARY	
PARKING REQUIREMENT	2.0 SPACES PER SINGLE-FAMILY DWELLING UNIT 2.5 SPACES PER MULTI-FAMILY DWELLING UNIT
PROPOSED DWELLING UNITS	3 SINGLE-FAMILY DWELLING UNITS 8 MULTI-FAMILY DWELLING UNITS
MMTD PARKING REDUCTION	20%
TOTAL SPACES REQUIRED	26 SPACES X 80% = 20.8 SPACES
TOTAL SPACES PROVIDED	22 SPACES (2 SPACES PER LOT)
BICYCLE PARKING REQUIREMENT	
10% OF PARKING REQUIREMENT	4 SPACES
REQUIRED BUILDING SETBACKS	
FRONT	20'
SIDE	7.5'
REAR	10'

NOTES

1. BOUNDARY & TOPOGRAPHIC SURVEY PROVIDED BY PIKE LAND SERVICES, LLC. SURVEY DATED SEPTEMBER 2019.
2. UNDERGROUND ENCROACHMENTS, IF ANY, NOT LOCATED.
3. THERE MAY BE ADDITIONAL RESTRICTIONS NOT SHOWN ON THIS DRAWING THAT MAY BE FOUND IN THE PUBLIC RECORDS OF OKALOOSA COUNTY.
4. SEE ARCHITECTURAL PLANS FOR ADDITIONAL DIMENSIONS AND DETAILS.
5. BUILDING DIMENSIONS ARE MEASURED TO THE OUTSIDE FACE OF BUILDING.
6. PAVEMENT DIMENSIONS ARE MEASURED TO THE BACK OF CURB.
7. NO SITE LIGHTING IS PROPOSED.
8. ALL MOTORIZED CONSTRUCTION VEHICLES SHALL BE PARKED IN THE DESIGNATED CONSTRUCTION VEHICLE PARKING AREA AT THE END OF THE WORK DAY. ALL MOTORIZED CONSTRUCTION VEHICLES SHALL BE LOCATED AS FAR AWAY FROM ADJOINING RESIDENTIAL DWELLINGS AS POSSIBLE.
9. OUTDOOR MECHANICAL EQUIPMENT, SUCH AS HEATING, AIR CONDITIONING, AND VENTILATION SYSTEMS, MUST BE PLACED ON THE ROOF, IN THE REAR OR TO THE SIDE OF THE BUILDING, OR OTHERWISE VISUALLY SCREENED.
10. THE OWNER OR OWNERS' REPRESENTATIVE SHALL INSTALL CONSTRUCTION SITE SCREENING, IN ACCORDANCE WITH THE REGULATIONS STATED IN CODE OF ORDINANCES, CHAPTER 6, BUILDINGS AND BUILDING REGULATIONS, ARTICLE III, CONSTRUCTION SITE SCREENING, ALONG ALL PROPERTY LINES.
11. TRASHCANS AND RECYCLING BINS SHALL BE PLACED INSIDE EACH BUILDING.

LEGEND

	PROPERTY LINE
	EXISTING RIGHT-OF-WAY LINE
	CENTERLINE OF ROADWAY
	BUILDING SETBACK LINE
	ASPHALT PAVEMENT
	CONCRETE PAVEMENT/SIDEWALK

NOT FOR CONSTRUCTION

LICENSED PROFESSIONAL ENGINEER
ROSS S. BINKLEY
No. 56762
STATE OF FLORIDA
Ross S. Binkley, FL License No. 56762

DATE: 4/17/20, 9/23/20

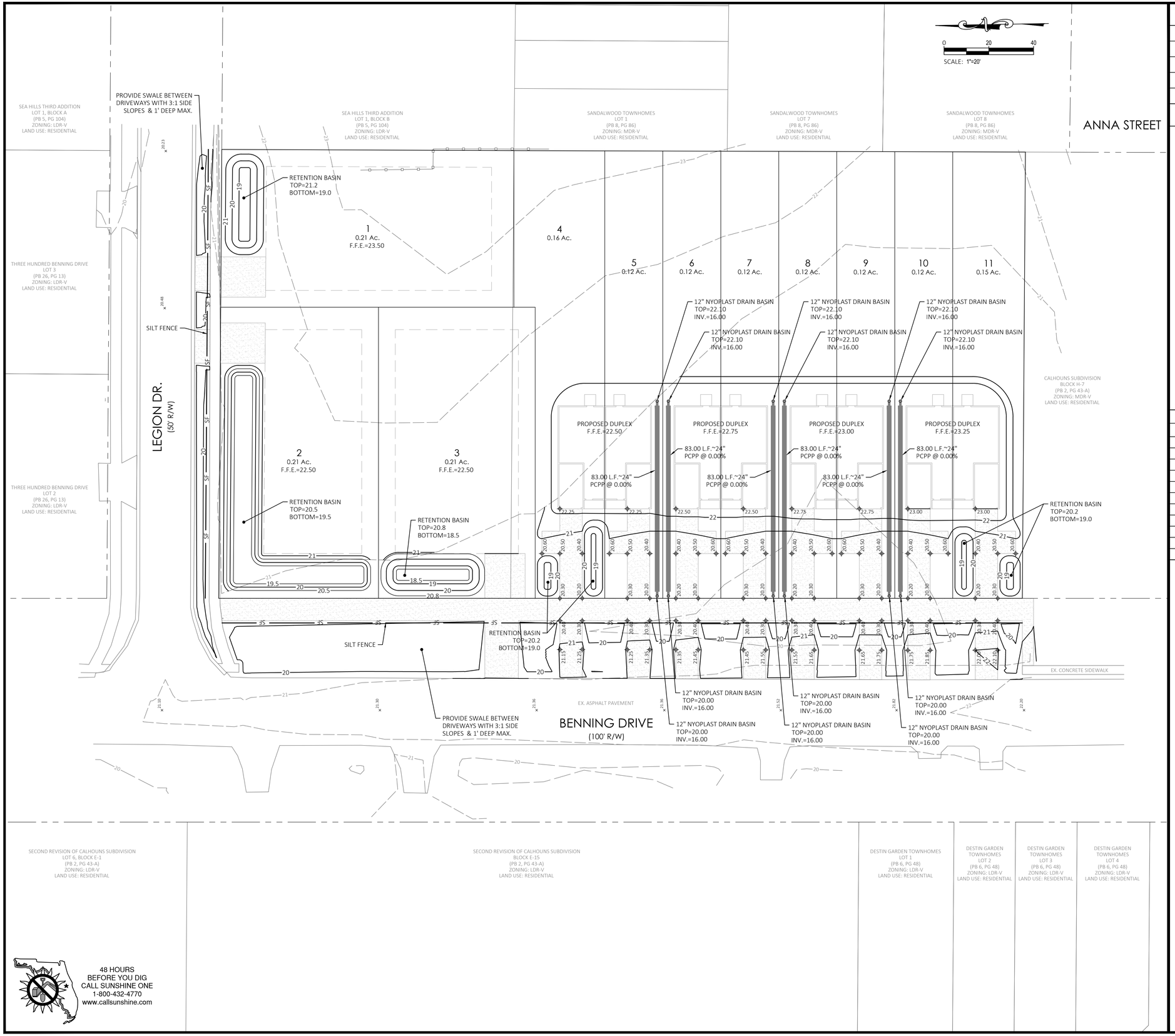
REVISIONS:
1. PER CITY OF DESTIN REVIEW COMMENTS DATED 1/22/20
2. PER DEVELOPMENT PROJECT REVIEW REPORT DATED 9/21/20

BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

SUMMERFELL AT OLD TOWN

SITE PLAN

DATE: 12/6/19
SCALE: 1"=20'
SHEET
C1
TOTAL SHEETS 7



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www.callsunshine.com

LEGEND

— — — —	EXISTING GRADE CONTOUR (AT 5' INTERVAL)
— — — —	EXISTING GRADE CONTOUR (AT 1' INTERVAL)
———	FINISHED GRADE CONTOUR (AT 1' INTERVAL)
⊕ 12.00	FINISHED GRADE SPOT ELEVATION
—SF—	SILT FENCE LOCATION

NOTES

1. CONTOUR INTERVAL = ONE FOOT.
2. PROPOSED CONTOURS AND SPOT ELEVATIONS REPRESENT FINISHED GRADE.
3. STORMWATER RUNOFF, SEDIMENT, AND EROSION SHALL BE CONTROLLED DURING ALL PHASES OF CONSTRUCTION.
4. MATCH EXISTING EDGE OF PAVEMENT GRADE WHEREVER NEW PAVEMENT EDGE MEETS THE EXISTING EDGE.
5. CONTRACTOR SHALL PROVIDE SOLID SODDING WITHIN ALL CLEARED AND GRUBBED AREAS WITH SIDE SLOPES OF 3:1 OR STEEPER.
6. CONTRACTOR SHALL PROVIDE A TEMPORARY COVER OF FILTER CLOTH FOR EACH INLET STRUCTURE TO PREVENT ENTRANCE OF SOIL. INLET STRUCTURES ARE TO REMAIN COVERED UNTIL AN ACCEPTABLE STAND OF GRASS IS ACHIEVED.
7. TOPOGRAPHIC INFORMATION HEREON BASED ON BOUNDARY & TOPOGRAPHIC SURVEY BY PIKE LAND SERVICES, LLC. ELEVATIONS ARE REFERENCED TO NORTH AMERICAN VERTICAL DATUM 1988.
8. STATION AND OFFSET LABELING IS SHOWN TO CENTER OF STRUCTURE BOTTOM. STORM PIPE LENGTHS ARE TO CENTER OF STRUCTURE BOTTOM.
9. ALL EXCAVATED MATERIAL SHALL BE DISPOSED OF OFFSITE.
10. PRIOR TO THE COMMENCEMENT OF CONSTRUCTION FOR ALL NONRESIDENTIAL OR MULTIFAMILY DEVELOPMENT SITES, THE CONTRACTOR SHALL PROVIDE TO THE CITY FOR REVIEW AND APPROVAL A WRITTEN DUST CONTROL PLAN. IN ADDITION TO PROVIDING THE DUST CONTROL PLAN, THE CONTRACTOR SHALL PROVIDE TO THE CITY A COPY OF THE DAILY DUST CONTROL CHECKLIST ON WHICH THE CONTRACTOR WILL DOCUMENT THE COMPLIANCE OF THE MITIGATION ACTIVITIES DETAILED IN THE DUST CONTROL PLAN. THE CONTRACTOR SHALL MAKE THE DUST CONTROL PLAN AND THE DAILY DUST CONTROL CHECKLIST AVAILABLE AT THE JOB SITE FOR PERIODIC REVIEW, INSPECTION AND COPYING BY THE CITY'S REPRESENTATIVES.

IMPERVIOUS SURFACE TABLE

LOT	PROPOSED IMPERVIOUS SURFACE (S.F.)
1	5,865
2	4,642
3	5,803
4	1,468
5	1,468
6	1,468
7	1,468
8	1,468
9	1,468
10	1,468
11	1,468

LICENSED PROFESSIONAL ENGINEER
ROSS S. BINKLEY
STATE OF FLORIDA
No. 56762
Ross S. Binkley, P.E. No. 56762

DATE:
4/17/20
9/23/20

REVISIONS:
PER CITY OF DESTIN REVIEW COMMENTS DATED 1/22/20
PER DEVELOPMENT PROJECT REVIEW REPORT DATED 9/21/20

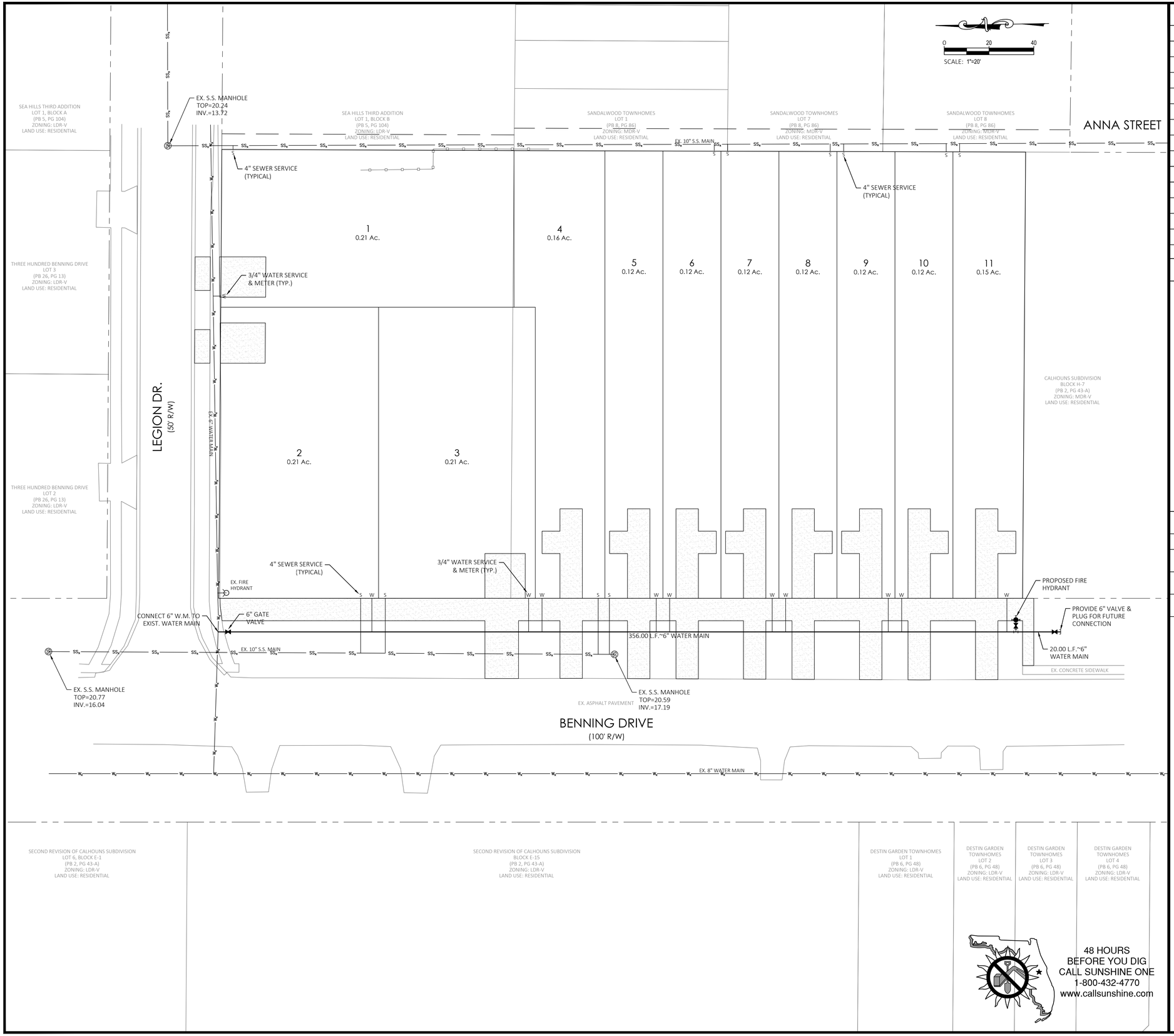
BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

SUMMERFELL AT OLD TOWN

GRADING & DRAINAGE PLAN

NOT FOR CONSTRUCTION

DATE: 12/6/19
SCALE: 1"=20'
SHEET
C2
TOTAL SHEETS 7



LEGEND

EXISTING	
	EXISTING WATER LINE
	EXISTING SANITARY SEWER MAIN
	EXISTING GATE VALVE
	EXISTING FIRE HYDRANT
	EXISTING SANITARY SEWER MANHOLE
	EXISTING WATER SERVICE STUB-OUT
	EXISTING SANITARY SEWER CLEANOUT
	EXISTING SANITARY SEWER SERVICE STUB-OUT
PROPOSED	
	SEWER SERVICE
	WATER SERVICE
	GATE VALVE
	FIRE HYDRANT
	FLUSHING HYDRANT

NOTES

1. THE LOCATION OF EXISTING UTILITIES IS APPROXIMATE AND SHALL BE VERIFIED IN THE FIELD PRIOR TO BEGINNING CONSTRUCTION.
2. IF THE LOCATION OR ELEVATION IS SUBSTANTIALLY DIFFERENT FROM THAT SHOWN ON THE PLANS, OR IF CONFLICTS EXIST, THE ENGINEER SHALL BE NOTIFIED.
3. CONTRACTOR SHALL HAVE ALL APPLICABLE DEPARTMENT OF ENVIRONMENTAL PROTECTION AND LOCAL PERMITS PRIOR TO BEGINNING CONSTRUCTION.
4. TAPS INTO EXISTING UTILITIES SHALL BE COORDINATED WITH THE LOCAL UTILITY COMPANY. ALL TAPS SHALL BE MADE IN AN EXPEDITIOUS MANNER TO MINIMIZE INTERRUPTION OF SERVICE.
5. WHERE SEWER SERVICES TIE DIRECTLY INTO SANITARY SEWER MANHOLES, MATCH CROWNS OF THE ENTERING SERVICE WITH THE EXITING MAIN.
6. CONTRACTOR SHALL NOTIFY DESTIN WATER USERS AT LEAST 48 HOURS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
7. CONTRACTOR SHALL OBTAIN A UTILITY PERMIT FROM OKALOOSA COUNTY PUBLIC WORKS FOR ALL UTILITY CONSTRUCTION WITHIN COUNTY EASEMENTS AND RIGHTS-OF-WAY.
8. COORDINATE UTILITY INSTALLATION WITH GULF POWER AND DESTIN WATER USERS.
9. FIELD VERIFIED AND SCALED "AS-BUILT" PLANS INCLUDING ALL UTILITY INFRASTRUCTURES MUST BE SUBMITTED TO THE CITY OF DESTIN AND FORWARDED TO DESTIN WATER USERS, INC. FOR FINAL INSPECTION BY DESTIN WATER USERS, INC. A WRITTEN APPROVAL SHALL THEN BE SUBMITTED TO THE CITY OF DESTIN PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY BY THE CITY OF DESTIN IF THERE ARE NOT OUTSTANDING ISSUES.
10. THE TAP ON THE EXISTING 6" WATER MAIN SHALL BE COORDINATED WITH DESTIN WATER USERS, INC. WITH A 48 HOUR NOTICE GIVEN.
11. FIRE HYDRANTS SHALL BE AMERICAN DARLING 5-1/4" B-84-B WITH TAMPER PROOF BONNET.
12. ALL SEWER CONNECTIONS ARE TO BE WITNESSED BY DESTIN WATER USERS, INC. AND ALL CLEAN OUTS SHALL BE INSTALLED AT THE PROPERTY LINE FOR ALL LOTS.

UTILITY COMPANIES

COMPANY	ADDRESS	PHONE
DESTIN WATER USERS	218 MAIN STREET DESTIN, FL 32541	(850) 837-6146
GULF POWER	140 HOLLYWOOD BLVD SW FORT WALTON BEACH, FL 32548	(850) 225-5797
OKALOOSA GAS DISTRICT	367 VALPARAISO BLVD. VALPARAISO, FL 32580	(850) 729-4700

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www.callsunshine.com

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LICENSED PROFESSIONAL ENGINEER
ROSS S. BINKLEY
STATE OF FLORIDA
No. 56762
Ross S. Binkley, P.E. No. 56762

DATE:
1/13/20
4/17/20
9/23/20

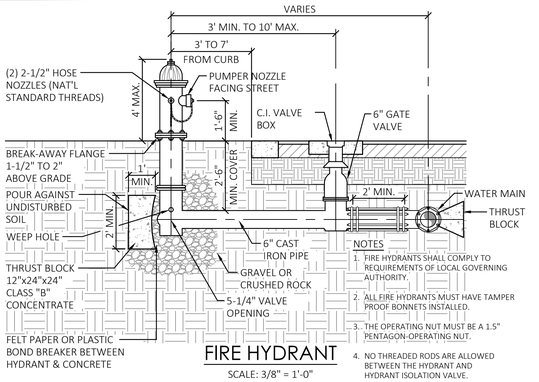
REVISIONS:
1. RELOCATED SEWER SERVICES TO LOTS 6-11 PER DWU COMMENTS
2. PER CITY OF DESTIN REVIEW COMMENTS DATED 1/22/20
3. PER DEVELOPMENT PROJECT REVIEW REPORT DATED 9/21/20

BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

SUMMERFELL AT OLD TOWN

UTILITY PLAN

DATE: 12/6/19
SCALE: 1"=20'
SHEET
C3
TOTAL SHEETS 7



FIRE HYDRANT

SCALE: 3/8" = 1'-0"

NOTES

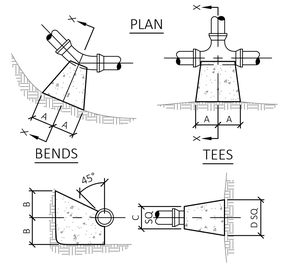
1. FIRE HYDRANTS SHALL COMPLY TO REQUIREMENTS OF LOCAL GOVERNING AUTHORITY.
2. ALL FIRE HYDRANTS MUST HAVE TAMPER PROOF BONNETS INSTALLED.
3. THE OPERATING NUT MUST BE A 1.5" PENTAGON-OPERATING NUT.
4. NO THREADED RODS ARE ALLOWED BETWEEN THE HYDRANT AND HYDRANT ISOLATION VALVE.

NOTE:

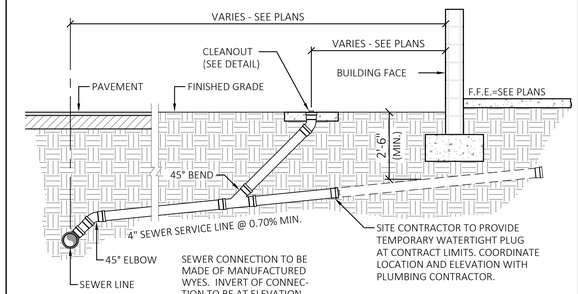
PLACE FELT PAPER OR PLASTIC BOND BREAKER BETWEEN BLOCK AND CONCRETE.

THRUST BLOCK

SCALE: 3/8" = 1'-0"

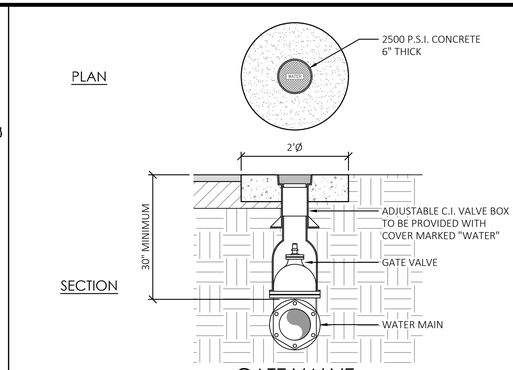


PIPE SIZE	1/4 BEND		1/8 BEND		1/16 BEND		TEES		PLUGS	
	A	B	A	B	A	B	A	B	C	D
4"	8"	10"	6"	8"	4"	6"	8"	10"	8"	10"
6"	12"	14"	8"	10"	6"	8"	10"	12"	10"	16"
8"	16"	18"	10"	12"	8"	10"	12"	14"	12"	22"



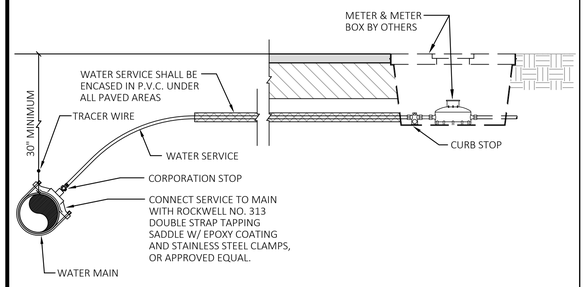
SEWER SERVICE

SCALE: 3/8" = 1'-0"



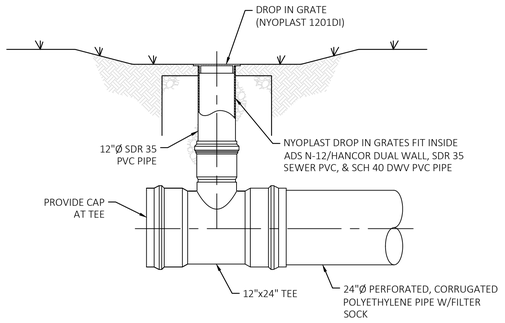
GATE VALVE

SCALE: 3/4" = 1'-0"



WATER SERVICE CONNECTION

SCALE: 1" = 1'-0"



12" NYOPLAST DRAIN BASIN

SCALE: 1/2" = 1'-0"

NOT FOR CONSTRUCTION

BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

Licensed Professional: ROSS S. BINKLEY
STATE OF FLORIDA PROFESSIONAL ENGINEER
No. 56762
Ross S. Binkley, P.E. No. 56762

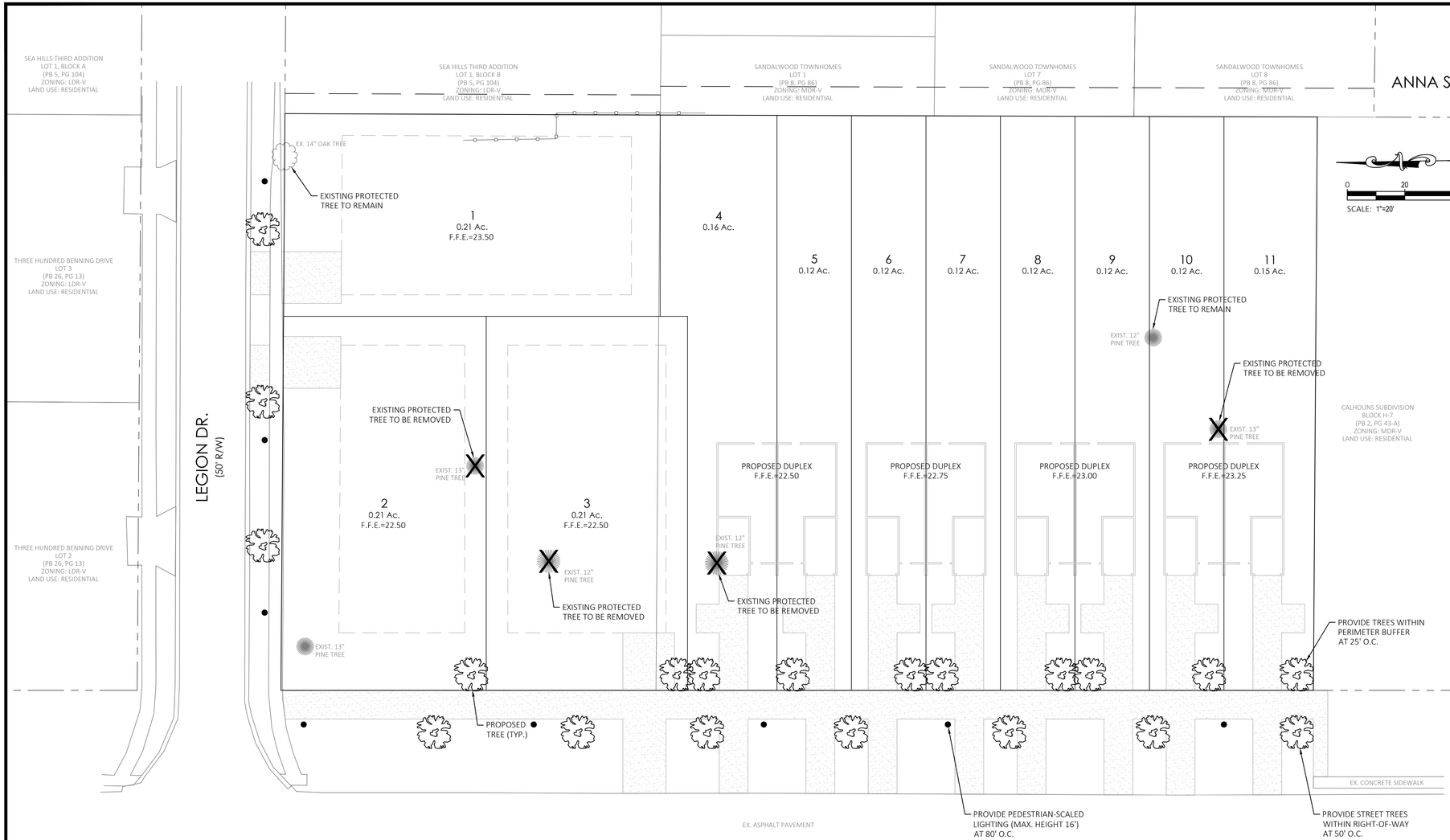
DATE: 4/17/20, 9/23/20

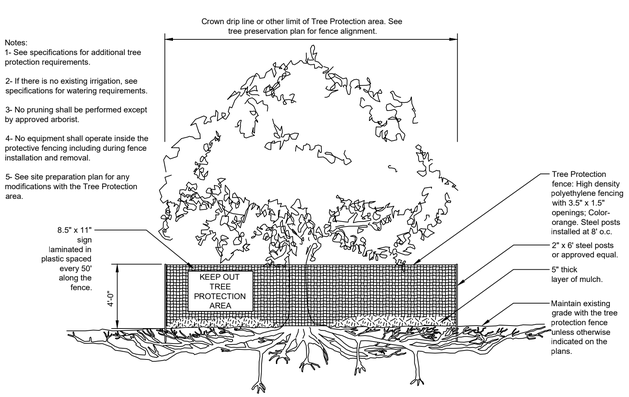
REVISIONS:
1. PER CITY OF DESTIN REVIEW COMMENTS DATED 1/22/20
2. PER DEVELOPMENT PROJECT REVIEW REPORT DATED 9/21/20

SUMMERFELL AT OLD TOWN

DETAILS

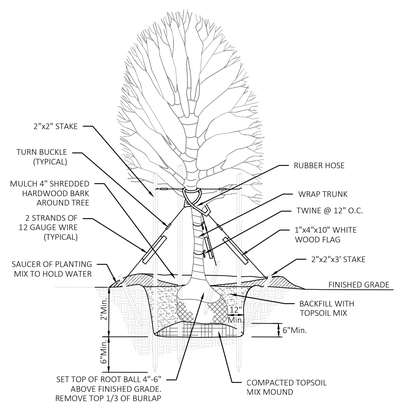
DATE: 12/6/19
SCALE: AS SHOWN
SHEET
C4
TOTAL SHEETS 7





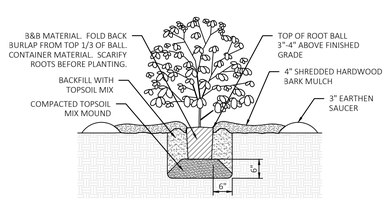
TREE PROTECTION DETAIL

N.T.S.



TREE PLANTING DETAIL

N.T.S.



SHRUB PLANTING DETAIL

N.T.S.

NOTES

1. SEE CITY OF DESTIN LAND DEVELOPMENT CODE ARTICLE 12 FOR ADDITIONAL REQUIREMENTS.
2. ALL LAND NOT UTILIZED FOR PRINCIPAL STRUCTURES, ACCESSORY STRUCTURES AND VEHICULAR USE AREAS SHALL BE LANDSCAPED AND PERMANENTLY MAINTAINED WITH TREES, SHRUBS, INDIGENOUS PLANTS AND GROUND COVER.
3. SUBJECT PARCEL IS LOCATED IN THE OLD DESTIN MULTI MODAL TRANSPORTATION DISTRICT AND IS THEREFORE EXEMPT FROM THE FRONT PERIMETER /COMMON BOUNDARY LANDSCAPE REQUIREMENTS.
4. INTERIOR PORTIONS OF THE OFF-STREET PARKING FACILITIES WHICH ARE NOT SPECIFICALLY DESIGNED AS PARKING SPACES OR MANEUVERING AREAS SHALL NOT BE PAVED FOR VEHICLE USE. SAID AREAS SHALL BE PLANTED AND PERMANENTLY MAINTAINED WITH TREES AND SHRUBS AND FINISHED WITH GROUND COVER OR OTHER LANDSCAPE MATERIAL.
5. NO PARKING BY SHALL CONTAIN MORE THAN FIFTEEN (15) CONTINUOUS PARKING SPACES WITHOUT BEING BROKEN UP BY A LANDSCAPED AREA. THESE LANDSCAPED AREAS MUST HAVE ONE (1) TREE OF A MINIMUM HEIGHT OF TEN (10) FEET AT THE TIME OF PLANTING.
6. AT ANY STREET INTERSECTION, NO PLANT, TREE, SHRUBBERY OR ANY OTHER OBSTRUCTION SHALL BE ALLOWED TO GROW IN A MANNER WHICH WOULD IMPEDE OR RESTRICT THE VISION OF PEDESTRIANS OR VEHICLE OPERATORS TO ONCOMING TRAFFIC.
7. THE NUMBER OF REFORESTATION TREES REQUIRED ON ANY DEVELOPED AREA SHALL BE DETERMINED BY USING THE RATIO OF ONE (1) TREE FOR EACH ONE-TENTH OF AN ACRE. CREDIT SHALL BE RECEIVED ON THE REFORESTATION REQUIREMENT OF THIS SECTION BY PRESERVING EXISTING TREES. TREES REQUIRED FOR REFORESTATION ARE IN ADDITION TO OTHER REQUIRED TREES. NO CREDIT WILL BE GIVEN FOR NON-INDIGENOUS TREES.
8. EXCLUSIVE OF THE PRINCIPAL STRUCTURE AREA, NO "PRESERVED TREE" MAY BE REMOVED EXCEPT AS PROVIDED ELSEWHERE IN THE LANDSCAPING ORDINANCE. A PRESERVED TREE MEANS A LIVING TREE TWENTY-FOUR (24) INCHES OR MORE IN DIAMETER AT A POINT FOUR AND A HALF (4 ½) FEET ABOVE GROUND LEVEL.
9. FIFTY (50) PERCENT OF THE AREA WITHIN THE DRIPLINE OF PRESERVED TREES, WHICH ARE ELIGIBLE FOR CREDIT PURSUANT TO THIS SECTION SHALL BE MAINTAINED IN EITHER VEGETATIVE LANDSCAPE MATERIAL OR PERVIOUS COVER.
10. DURING DEVELOPMENT ACTIVITY, PRESERVED TREES SHALL BE PROTECTED FROM ACTIVITIES, WHICH MAY INJURE OR KILL THEM. TREE PROTECTION TECHNIQUES FOUND IN THE TREE PROTECTION MANUAL FOR BUILDERS AND DEVELOPER, FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, DIVISION OF FORESTRY, OR EQUIVALENT TECHNIQUES SHALL BE USED.
11. EXCLUSIVE OF THE PRINCIPAL STRUCTURE AREA, WHEN A "PROTECTED TREE" MUST BE REMOVED OR RELOCATED, AN INDIGENOUS TREE(S) SHALL BE REPLACED. NO "PROTECTED TREE" MAY BE REMOVED OR RELOCATED WITHOUT A REMOVAL PERMIT AS HEREINAFTER PROVIDED. A PROTECTED TREE MEANS A LIVING TREE TWELVE (12) TO TWENTY-FOUR (24) INCHES IN DIAMETER AT A POINT FOUR AND A HALF (4 ½) FEET ABOVE GROUND LEVEL.
12. A MINIMUM OF SEVENTY-FIVE (75) PERCENT OF ALL PLANT MATERIAL USED TO SATISFY THE REQUIREMENTS OF THIS SECTION SHALL BE NATIVE TO THE NORTHWEST FLORIDA AREA. PORTIONS OF A DEVELOPMENT LEFT IN THE NATURAL STATE SHALL BE CREDITED IN MEETING THESE LANDSCAPING REQUIREMENTS.
13. SHRUBS SHALL BE A MINIMUM OF 12 INCHES IN HEIGHT WHEN MEASURED IMMEDIATELY AFTER PLANTING.
14. ALL REQUIRED TREES SHALL BE A MINIMUM OF TEN (10) FEET IN HEIGHT AND HAVE A 2½ INCH CALIPER AT THE TIME OF PLANTING. TREES HAVING AN AVERAGE MATURE SPREAD OF CROWN LESS THAN 20 FEET MAY BE ARRANGED IN GROUPINGS, SO AS TO CREATE THE EQUIVALENT OF A 20-FOOT CROWN SPREAD. IF SABAL PALMS ARE USED FOR REQUIRED TREES, THEN TWO SABAL PALMS MUST BE GROUPED TOGETHER TO COUNT TOWARDS THE REQUIRED TREE WITH A 20-FOOT CROWN SPREAD AT MATURITY.
15. THE PLANTING AREA FOR EACH TREE SHALL BE A MINIMUM OF ONE-HUNDRED (100) SQUARE FEET WITH A MINIMUM WIDTH OF FIVE (5) FEET MEASURED FROM THE CENTER OF THE OF THE TREE AND SHALL BE MAINTAINED IN EITHER VEGETATIVE LANDSCAPE MATERIAL OR PERVIOUS SURFACE COVER.
16. STREET TREES SHALL BE LARGE TREES AS DEFINED BY CITY OF DESTIN LAND DEVELOPMENT CODE SECTION 12.04.04.

LANDSCAPING DATA TABLE

PROPERTY AREA	71,780 S.F. (1.65 Ac.)
IMPERVIOUS SURFACE AREA	28,057 S.F.
LANDSCAPE/OPEN SPACE AREA	43,723 S.F.
OPEN SPACE PROPOSED	61%
OPEN SPACE REQUIRED	25% MINIMUM
REFORESTATION REQUIREMENT	
REFORESTATION TREES REQUIRED BEFORE CREDIT	17
EXISTING TREE PRESERVATION CREDIT	11
REFORESTATION TREES REQUIRED AFTER CREDIT	6
REPLACEMENT TREE REQUIREMENT	
PROTECTED TREES TO BE REMOVED & REPLACED	4

LEGEND

	PROPOSED TREE
	EXISTING PROTECTED PINE TREE
	EXISTING PROTECTED OAK TREE

NOT FOR CONSTRUCTION

LICENSED PROFESSIONAL ENGINEER
ROSS S. BINKLEY
No. 56762
STATE OF FLORIDA
PROFESSIONAL ENGINEER
Ross S. Binkley, FL License No. 56762

DATE:
4/17/20
9/23/20

REVISIONS:
PER CITY OF DESTIN REVIEW COMMENTS DATED 1/22/20
PER DEVELOPMENT PROJECT REVIEW REPORT DATED 9/21/20

BE BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

SUMMERFELL AT OLD TOWN

LANDSCAPE PLAN

DATE: 12/10/19
SCALE: 1"=20'
SHEET
C5
TOTAL SHEETS 7

SECTION 1
CLEARING AND GRUBBING

1-1 Description

The work specified in this Section consists of clearing and grubbing within the project limits. Included in the work under this Section is the removal and disposal of existing pavement, as well as all protruding objects such as trees, stumps, roots, etc., necessary to prepare the area for the proposed construction; and removal and disposal of all product and debris which are not required to be salvaged or not required to complete the construction. Clearing and Grubbing shall conform to the requirements of Section 110 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition except as may herein be modified.

1-2 Work Included

Clearing and grubbing shall consist of the complete removal and disposal of all timber, brush, stumps, roots, rubbish, and debris and all other construction resting on or protruding through the surface of the existing ground and the surface of excavated areas, and all other structures and obstructions necessary to be removed and for which the removal thereof is not specified to be done under other items of the contract. Unless otherwise shown in the plans, clearing and grubbing shall be done in the following areas:

1. All areas where excavation is to be done including borrow pits, lateral ditches, right-of-way ditches, etc.
2. All areas where embankments will be constructed.
3. All areas where structures will be constructed.
4. Any other areas specifically called for on the plans to be cleared and grubbed.

1-3 Depths of Removal of Roots, Stumps, and Other Debris

In all areas where excavation is to be done and where the excavated material is to be used in the construction of embankments, or roadway base; also in all areas where roadway embankment will be constructed; roots, and other debris shall be removed to a depth of at least one foot below ground surface. The surface shall then be plowed to a depth of at least six inches and all roots thereby exposed shall be removed to a depth of at least one foot. All stumps within the construction limits shall be removed and disposed of by the Contractor.

Within all other areas where clearing and grubbing is to be done, roots and other debris projecting through or appearing on the surface of the original ground shall be removed to a depth of one foot below the surface; no plowing and harrowing will be required in these areas.

1-4 Disposal of Materials

Timber, stumps, brush, roots, and other objectionable material resulting from the clearing and grubbing shall be disposed of by the Contractor in locations and by methods approved by the local governing authority.

END OF SECTION

SECTION 2
EXCAVATION AND EMBANKMENT

2-1 Description

The work specified in this Section consists of the excavation and embankment required for the pavement and ditches; the excavation and backfilling of pipe and utility trenches, and includes the preparation of subgrades; the construction of embankments, and other utilization or satisfactory disposal of the materials excavated; and the compaction and dressing of excavated areas and embankments. All Excavation and Embankment shall conform to the requirements of Section 120 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

2-2 Excavation 2-2.1 Classification of Excavation

All excavation is classified as regular excavation. Regular excavation shall consist of the excavation and the utilization or satisfactory disposal of all materials necessary for the construction of the roadway and side ditches, and the installation of pipe and utility trenches.

2-2.2 Excavation for Pipework

All excavation shall be made along straight lines by open cut unless otherwise authorized by the Engineer or otherwise shown on the plans. Holes for pipe bells shall be hand-excavated to insure that the pipe rests upon the bottom of the trench for its entire length. If the bottom of the excavation is found to consist of rock, or any material that cannot be excavated to give a uniform bearing pressure, the material shall be removed to a depth at least six inches below established bottom grade and backfilled to grade with thoroughly compacted sand at the Contractor's expense. Any excavation carried below the depths indicated, without specific direction from the Engineer, shall be backfilled in the same manner. Trench width measured at one foot above the top of pipe for all pipe other than that approved for assembly prior to installation in the trench shall be:

1. The outside diameter of the pipe plus 16 inches for pipe up to and including 30 inches inside diameter.
2. The outside diameter of the pipe plus 24 inches for pipe greater than 30 inches inside diameter.
3. Where sheeting or shoring is used, the allowable width shall be measured between the inside face of the sheeting or shoring.

For all pressure line piping approved for complete assembly prior to installation in the trench, the minimum trench width shall be the outside diameter of the coupling or joint plus two inches.

Excavated material to be used for backfill shall be neatly deposited at the sides of the trenches where space is available. Where stockpiling of the excavated material is required, the Contractor shall obtain the sites to be used and maintain operations so as to provide for natural drainage and not present an unsightly appearance. Rock, shell, or other base materials for roads shall be carefully selected and kept separate. Grade and line stakes shall be protected. No excavated material shall be placed on private property other than the Owner's.

2-2.3 Dewatering for Pipework

Dewatering, if required, shall be continued during construction to keep the ground water below the level of the back-fill at all times until the backfill is completed. Water settling may be approved or required, and shall consist of continuing the well points in service and applying water as directed to the excavation during backfill.

2-2.4 Shoring

When necessary to protect workmen, banks, adjacent paving, structures and utilities, excavations shall be shored and braced by members of suitable size and arrangement. Shoring, bracing and sheeting shall be removed as excavations are backfilled in a manner to prevent injurious caving. Where directed by the Engineer, the sheeting shall be left in place in the backfill with proper bracing to provide lateral support.

2-3 Disposal of Unsuitable Materials

If not otherwise designated in the plans, unsuitable materials shall be disposed of by the Contractor in areas provided by him, to the satisfaction of the Engineer and the local governing authority.

2-4 Disposal of Excess Useable Materials

Excess useable materials shall be disposed of by the Contractor in areas provided by the Owner and to the satisfaction of the Owner. The determination whether material is classified as useable or unsuitable shall depend upon the judgement of the Engineer.

2-5 Materials for Embankment

All suitable material resulting from the excavation shall be used as much as practical during construction. Embankment shall not be constructed of material containing muck, stumps, roots, brush, vegetable matter, rubbish or other material that will not meet the compaction requirements. All material designated as undesirable shall be removed as provided above.

Material placed over the areas of the project which are to be grassed, seeded and mulched, or sodded shall be suitable for plant growth and free from appreciable quantities of hard clods, stiff clay, hardpan, gravel, brush, roots, refuse, or other deleterious materials and shall be of reasonably uniform quality.

2-6 Embankment Construction

Embankment shall be constructed true to lines, grades, and cross sections shown in the plans or as ordered by the Engineer within the tolerances specified herein.

2-7 Backfilling of Pipework

2-7.1 General

All fill and backfill shall be free from organic matter such as roots, stumps, trees, refuse, or other objectionable material. Except as specified otherwise, fill and backfill shall be placed in layers not more than 6 inches thick and each layer shall be compacted thoroughly and evenly. The moisture content of the fill material shall be such that proper compaction will be obtained. Backfill shall be not placed against concrete within seven days after it has been poured and only when directed by the Engineer.

2-7.2 Backfilling Trenches

The initial backfill shall be carefully deposited on both sides of the pipe at the same time and thoroughly compacted around the barrel of the pipe until enough backfill has been placed to provide a cover of one foot above the bell of the pipe. The remainder of the trench shall be backfilled in well compacted one-foot layers. Except for trenches excavated in roads and streets, the backfill shall be placed and compacted to the density specified in Article 2-8.4, with approved mechanical tampers in six inch layers to the top of the trench. Water settling may be used where approved and shall be used where directed by the Engineer. The top material shall be used last and the surface of the trench restored to its original elevation. Under no condition is construction debris to be included with the backfill. Excavated material consisting of muck, mud, clay or other unsuitable material may not be utilized in the backfill.

Where sheeting is withdrawn, all cavities remaining in or adjoining the trench shall be solidly filled and thoroughly compacted. Where sheeting is to remain in place, all cavities behind it shall be backfilled in the same manner as specified for trench backfill. No sheeting that has been driven below the pipe invert may be removed. Before backfilling is completed all sheeting to remain shall be cut off at a line three feet below finish grade.

2-8 Compaction Requirements

2-8.1 Compaction of Embankments

Each layer of the material used in the formation of the embankments shall be compacted to a density of at least 95 percent of the maximum density as determined by AASHTO T 180. Each layer shall be uniformly compacted, using equipment which will achieve the required density, and as compactive operations progress, each layer shall be shaped and manipulated as necessary to assure uniform density throughout the embankment.

2-8.2 Compaction of Subgrade

The subgrade in both cuts and fills shall be compacted to a density of at least 95 percent of the maximum density as determined by AASHTO T 180. It shall be the Contractor's responsibility to maintain the required density until the base or pavement, as applicable, is placed on the subgrade. A copy of the density test results shall be provided to the Engineer for approval prior to beginning base operations.

2-8.2.1 Compaction Test Requirements for Parking Areas

Compaction tests shall be provided by the Contractor, at his expense, at intervals of no more than one density test per horizontal layer per 500 square yards of subgrade or three (3) tests minimum to verify density.

2-8.2.2 Compaction Test Requirements for Roadways

Compaction tests shall be provided by the Contractor, at his expense, at intervals of no more than two hundred feet, staggered to the left, right, and on centerline to verify density.

2-8.3 Compaction of Grassed Areas

For the upper six-inch layer of areas to be grassed, no specific density will be required under this Section and compaction shall be only to the extent directed.

2-8.4 Compaction for Pipes, Culverts, Etc.

The backfill for trenches shall be compacted to a density of at least 95 percent of the maximum density as determined by AASHTO T 180 and in accordance with other sections of these specifications. Embankment over and around pipes and culverts shall be thoroughly compacted in a manner which will not place undue stress on the structures.

2-9 Final Dressing

As a final grading operation, the surface of the earth work shall be shaped to conform to the lines, grades, and cross sections shown in the plans, or as directed, within the tolerances specified below.

A tolerance of 0.3 foot above or below plan cross section will be allowed on the final earth work surface with the following exceptions:

(1) The surface of shoulders and berms shall be shaped to within 0.1 foot of the plan cross section.
(2) Earth work shall be shaped to match adjacent pavement, curb, sidewalk, structures, etc.
(3) Ditch bottoms shall be shaped so that no water will be impounded.

When dressing area adjacent to pavement, care shall be exercised to avoid possible damage to such pavements.

2-10 Inspection

The Contractor shall be responsible for notifying the local governing authority to arrange for inspections of the embankment and subgrade. The local governing authority shall be notified twenty-four (24) hours before the construction is ready for inspection.

END OF SECTION

SECTION 3
PAVEMENT BASE COURSE

3-1 Description

The work specified in this Section consists of the construction of a pavement base course. The base course shall be constructed on a prepared subgrade and in a single course. The base course shall be constructed in accordance with these specifications and in conformity with the material, lines, grades, notes and typical cross sections shown in the plans.

3-2 Sand-Clay Base Course

Sand-Clay material for use in the construction of Sand-Clay Base shall be a mixture of sand and clay, and shall be free of trash, foreign matter and other deleterious material. It shall not contain lumps or aggregate of such nature or in sufficient quantity to prevent the obtaining of a smooth surface, free from pits and pockets. It shall not contain particles of aggregate which will not pass a one-inch sieve. Sand-Clay Base Course shall conform to the requirements of Sections 240 and 912 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

3-2.1 Composition and Gradation

The material passing the 10-mesh sieve shall meet the following requirements for composition, gradation, etc.:

(of material passing the 10-Mesh Sieve)	Percent
Clay material (smaller than 0.005 mm)	8 to 21
Silt (material from, 0.005 to 0.05 mm)	0 to 25
Combined Clay and silt	8 to 25

3-2.2 Bearing Value and Plasticity

3-2.2.1 Bearing Value

The material shall have a Limerock Bearing Ratio Value of at least 75.

3-2.2.2 Plasticity

The material shall meet the following requirements for plasticity (based on tests made on the portion passing the No. 40 sieve):

Liquid Limit - Not greater than 25.
Plasticity Index - Not greater than 6.

3-2.3 Source of Material

The area where sand-clay base material is obtained shall be approved by the Engineer.

3-2.4 Equipment for Placing Sand-Clay Base

3-2.4.1 Graders

Blade graders shall be of the rubber-tired self-propelled type, of sufficient size and weight to accomplish the desired results.

3-2.4.2 Rollers

Pneumatic-tired rollers shall have a double row of wheels equipped with rubber tires so spaced that the tires on the front and rear rows together will cover the entire area over which the rollers travel.

3-2.5 Placing and Mixing Sand-Clay Base Materials

For one-course construction, the placing and mixing of the base course materials shall be done as provided hereinafter for either Case 1 or Case 2.

3-2.5.1 Case 1:

This covers the use of base course material consisting of natural sand-clay with which the mixture of additional sand or clay is not necessary. The material may be dumped directly on the subgrade but shall be uniformly distributed by approved methods. The loose thickness shall be as designated by the Engineer and shall be checked continuously by the Contractor to insure that the finished base will have the thickness and shape required by the typical section. The base course shall be thoroughly mixed for its full width and depth as shown in the plans. After the mixing is completed, the material shall be shaped to the required grade and cross section.

3-2.5.2 Case 2:

This covers the use of base course material consisting of a mixture of two materials, both of which are to be hauled in. The materials shall be spread in successive layers on the road and mixed in place. The Engineer will determine the order in which the two materials shall be spread, as well as the depth of layers of each material. The dumping and spreading of the material, the mixing of the two materials and the shaping of the base shall be done as specified for Case 1.

3-2.6 Compaction

The material shall have approximately the optimum moisture content and the proper loose consistency before being compacted. Wetting or drying will be required when the material does not have the property moisture content to insure the required density. If the material is deficient in moisture, water shall be added and uniformly mixed-in by disking the base course to its full depth. If the material contains an excess of moisture, it shall be caused to dry before being compacted. Wetting or drying operations shall involve manipulation of the entire width and depth of the base as a unit. As soon as proper conditions of moisture are attained, the material shall be compacted to a density not less than 98 percent of the maximum density as determined by AASHTO T 180. In-place compaction tests to verify densities will be taken which represent an area no greater than 500 square yards in size. A minimum of three (3) tests shall be taken. A copy of the density tests shall be provided to the Engineer for approval prior to beginning paving operations.

3-3 Limerock and Crushed Aggregate Base Course

Limerock Base Course shall conform to the requirements of Section 200 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

Crushed Aggregate Base Course shall conform to the requirements of Section 204 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

3-3.1 Gradation Requirements

3-3.1.1 Gradation Requirements for Limerock Base Course

Gradation requirements specified herein shall apply to the completed base course. The aggregates shall have a maximum size of 1-inch and be graded continuously well within the limits specified for #56 stone.

3-3.1.2 Gradation Requirements for Crushed Aggregate Base Course

Gradation requirements specified herein shall apply to the completed drive course. The aggregates shall have a maximum size of 1-inch and be graded continuously well within the limits specified in Table 1. Sieves shall conform to ASTM E11.

GRADATION OF AGGREGATES

Percentage by Weight Passing Square Mesh Sieve	
Sieve Designation	%
1-inch	100
1/2-inch	40-70
No. 4	20-50
No. 40	5-25
No. 200	0-10

3-3.2 Liquid Limit and Plasticity Index

3-3.2.1 Liquid Limit and Plasticity Index for Limerock Base Course

The liquid limit should not exceed 25 and the material shall be non-plastic.

3-3.2.2 Liquid Limit and Plasticity Index for Crushed Aggregate Base Course

Liquid limit and plasticity index requirements stated herein shall apply to any aggregate component that is blended to meet the required gradation and also to the aggregate in the completed driveway. The portion of the aggregate passing No. 40 sieve shall be either non plastic or have a liquid limit not greater than 25 and a plasticity index not greater than 5.

3-3.3 Limerock Bearing Ratio

Limerock material used in construction of loose rock base shall have an average LBR ratio of not less than 100.

3-3.4 Stockpiling Materials

Aggregate shall be stockpiled on the cleared and leveled areas designated by the Engineer. The material shall be placed in such a manner so as to prevent segregation and allow drainage of water.

3-3.5 Mixing of Materials

The coarse and fine aggregates shall be mixed in a stationary plant, or in a traveling plant or bucket loader on an approved paved working area, and delivered as one mixture containing the fine and coarse aggregate. The supplier shall make such adjustments in mixing procedures or in equipment as may be directed to minimize segregation or degradation, and to ensure a satisfactory base course meeting all requirements of this specification.

3-3.6 Equipment

The material shall be spread by mechanical rock spreaders, equipped with a device which strikes off the rock uniformly to the laying thickness and capable of producing an even distribution of the rock.

3-3.7 Spreading, Shaping, and Compacting

3-3.7.1 General

The material shall be spread uniformly with equipment as specified above. All segregated areas of fine or coarse material shall be removed and replaced with properly graded rock. After the spreading is completed, the entire surface shall be scarified and then shaped so as to produce the required grade and cross section after compaction.

3-3.7.2 Moisture Content

When the material does not have the proper moisture content to insure the required density, wetting or drying will be required. When water is added, it shall be uniformly mixed-in by disking to the full depth of the course which is to be compacted. Wetting or drying operations shall involve manipulation, as a unit, of the entire width and depth of the course which is to be compacted.

3-3.7.3 Density Requirements

The material shall be compacted to a density of not less than 98 percent of maximum density as determined AASHTO T 180 as soon as proper conditions of moisture are obtained.

3-3.7.4 Density Tests

In-place compaction tests shall be provided by the Contractor, at his expense, to verify densities. Such compaction tests shall represent an area no greater than 500 square yards in size, or a minimum of three (3) tests over the site. A copy of the density tests shall be provided to the Engineer for approval prior to beginning paving operations.

During final compacting operations, if blading of any areas is necessary to obtain the true grade and cross section, the compacting operations for such areas shall be completed prior to making the density tests on the finished base.

3-4 Testing Surface

The finished surface of the base course shall be checked with a 15-foot straightedge. All irregularities greater than 1/4 inch shall be corrected by scarifying and removing or adding base material as required, after which the entire area shall be recompacted as specified herein before.

3-5 Thickness Requirements

The thickness of the base shall be measured at various points representing an area no greater than 500 square yards, or at a minimum of three (3) points over the site, through holes not less than three inches in diameter. Where the compacted base is deficient by more than 1/2 inch from the required thickness, the Contractor shall correct such areas by scarifying, adding material, and recompacting. The base shall be scarified and material added for a distance of 100 feet in each direction from the edge of the the deficient area. The affected area shall then be brought to the required state of compaction and to the required thickness and cross section. A copy of the base thickness testings results shall be provided to the Engineer for approval prior to beginning paving operations.

3-6 Maintenance

The Contractor shall be responsible for assuring that the true crown and grade are maintained, with no rutting or other distortion, and that the base meets all other requirements of these specifications at the time of paving.

END OF SECTION

SECTION 4
ASPHALTIC CONCRETE PAVEMENT

4-1 Description

The work specified in this Section consists of constructing an asphaltic concrete wearing surface to a uniform grade and cross-section. The work shall be in accordance with these specifications and in conformity with the lines, grades, notes, and typical sections shown in the plans.

4-2 Materials 4-2.1 Asphaltic Concrete Wearing Surface

The asphaltic concrete wearing surface type shall be as specified in the asphaltic concrete pavement section as shown in plan details.

Type S-I Asphaltic Concrete shall conform to the requirements of Section 331, Type II Asphaltic Concrete shall conform to the requirements of Section 332, and Type S-III Asphaltic Concrete shall conform to the requirements of Section 331 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as herein modified:

The job mix formula shall produce a minimum Marshall Stability of 1500 pounds.

4-2.2 Prime Coat

The prime coat shall be cut-back Asphalt Grade RC-70 or RC-250 conforming to the requirements of Section 300 and Article 916-2 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition.

4-3 General Construction Requirements

The general construction requirements are as specified in Section 330 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

4-3.1 Asphaltic Concrete Wearing Surface

The asphaltic concrete wearing surface shall be placed to a compacted depth as specified in the asphaltic concrete pavement section as shown in plan details and shall have a minimum compacted density of 108 lbs/IN/SY. Prior to laying the mixture, the surface of the base course shall be cleaned of all loose and deleterious material and, if required, a prime coat as herein specified shall be applied.

4-4 Testing

The thickness of pavement and pavement density shall be determined by the length of cores, at two inches in diameter, taken at random points in the paved area. Each core shall represent a section no larger than 500 square yards in size. A minimum of three (3) tests shall be taken. Asphaltic Concrete Wearing Surface deficient in thickness and/or density shall be corrected to the satisfaction of the Engineer. A copy of the asphalt thickness testing results shall be provided to the Engineer.

END OF SECTION

SECTION 5
CONCRETE PAVEMENT, SIDEWALK, AND CURB

5-1 Description

The work specified in this Section consists of the construction of concrete pavement, sidewalks, and curbs in accordance with these specifications, and in conformity with the lines, grades, dimensions, and notes shown in the plans. Concrete pavement, sidewalks, and curbs shall conform to the requirements of Sections 345 and 350 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified.

5-2 Materials 5-2.1 Concrete

The material shall be obtained from an approved plant having an approved design mix. All concrete shall have a minimum strength in 28 days as specified shown in plan details.

5-2.2 Reinforcement

The concrete for concrete pavement areas shall be treated with synthetic reinforcing fibers as manufactured by Fibermesh Company, and in accordance with ASTM standard specification for fiber-reinforced concrete and Shotcrete, C 1116. The dosage rate shall be one and one-half (1-1/2) pounds of fibers per cubic yards of concrete.

5-3 Forms

Forms for this work shall be made of either wood or metal and shall have a depth equal to the plan dimensions for the depth of concrete being deposited against them. They shall be straight, free from warp or bends, and of sufficient strength, when staked, to resist the pressure of the concrete without deviation from line and grade. Forms shall be cleaned each time they are used and shall be oiled or saturated with water prior to placing the concrete.

5-4 Foundation

Excavation shall be made to the required depth and the foundation material upon which the concrete is to be set shall be compacted as specified below, true to grade and cross section, and shall be moist at the time that the concrete is placed.

The foundation over which concrete is placed shall be crushed aggregate base compacted to 98% of the maximum density as determined by AASHTO T 180 or compacted subgrade as specified in Article 2-8 of these specifications in accordance with the plan details.

5-5 Joints

5-5.1 Expansion Joints

Expansion joints shall be 1/2 inch, formed with a pre-formed joint filler. Expansion joints shall be provided at all points-of-tangency for curbs and shall be located at maximum intervals of 50 feet between other expansion joints or at ends of run. In addition, expansion joints shall be provided at the interface between concrete curbs and concrete pavement or other concrete objects.

5-5.2 Contraction Joints

5-5.2.1 Concrete Pavement
Types: Contraction joints may be of the open type or may be sawed. Contraction joints shall be spaced at maximum intervals of fifteen feet.

Open-Type Joints: Open-type contraction joints shall be formed by staking a metal bulkhead in place and depositing the concrete on both sides. After the concrete has set sufficiently to preserve the width and shape of the joint, the bulkhead shall be removed. After the concrete has been finished over the joint, the slot shall be edged with a tool having a 1/4 inch radius.

Sawed Joints: If the Contractor elects to saw the contraction joints, a slot approximately 1/8 inch wide and not less than 2 inches deep shall be cut with a concrete saw after the concrete has set, and within the following periods of time:

Joints at not more than 30-foot intervals: 12 hours after finishing

Remaining joints: Within 96 hours after finishing.

5-5.2.2 Concrete Sidewalk
Types: Contraction joints may be of the open type or may be sawed. Contraction joints shall be spaced at intervals of five feet.

Open-Type Joints: Open-type contraction joints shall be formed by staking a metal bulkhead in place and depositing the concrete on both sides. After the concrete has set sufficiently to preserve the width and shape of the joint, the bulkhead shall be removed. After finishing the sidewalk over the joint, the slot shall be edged with a tool having a 1/2 inch radius.

Sawed Joints: If the Contractor elects to saw the contraction joints, a slot approximately 3/16 inch wide and not less than 1-1/2 inches deep shall be cut with a concrete saw after the concrete has set, and within the following periods of time:

Joints at not more than 30-foot intervals: 12 hours after finishing

Remaining joints: Within 96 hours after finishing.

5-5.2.3 Concrete Curb

Except for machine placed items, at the option of the Contractor, joints may be formed by the use of dummy joints (either formed or sawed) or by the use of sheet metal templates. If sheet metal templates are used they shall be of the dimensions, and shall be set to the lines, shown in the plans. The templates shall be held firmly during the placing of the concrete and shall be left in place until the concrete has set sufficiently to hold its shape but shall be removed while the forms are still in place.

For machine placed items, unless an alternate method is approved by the Engineer, contraction joints shall be sawed. The joints shall be sawed as soon as the concrete has hardened to the degree that excessive raveling will not occur and before uncontrolled shrinkage cracking begins.

Contraction joints shall be spaced at intervals of fifteen feet except where a lesser interval is required for closure, but no section shall be less than four feet in length.

Where curb is adjacent to concrete pavement, the curb joints shall be made to align with the pavement joints.

5-6 Placing

The concrete shall be placed in the forms and tamped and spaded to prevent honeycomb and until the top of the structure can be floated smooth and the edges rounded to the required radius.

5-7 Finishing

5-7.1 Concrete Pavement and Sidewalk

5-7.1.1 Screeding: The concrete shall be struck-off by means of a wood or metal screed, used perpendicular to the forms, in order to obtain the required grade and remove surplus water and laitance.

5-7.1.2 Surface Requirements: Unless otherwise indicated on the plans, the concrete shall be given a broom finish. The surface variations shall not be more than 1/4 inch under a ten foot transverse section. The edge of the pavement shall be carefully finished with an edging tool having a radius of 1/2 inch.

5-7.2 Curbs

5-7.2.1 Repair of Minor Defects

The forms shall be removed within 24 hours after the concrete has been placed, and minor defects then filled with mortar composed of one part portland cement and two parts fine aggregate. Plastering will not be permitted on the face of the curb, and any rejected curb shall be removed and replaced without additional compensation.

5-7.2.2 Final Finish

All exposed surfaces shall be given a finish while the concrete is still green. In general, only a brush finish will be required. For any surface areas, however, which are too rough or where other surface defects make additional finishing necessary, the Engineer may require that the curb be rubbed to a smooth surface with a soft brick or wood block, with water used liberally. Also, if further necessary to provide a suitable surface, the Engineer may require additional rubbing, using a thin grout or mortar.

5-8 Curing

The concrete used for curbs shall be cured for 72 hours by a method approved by the Engineer.

END OF SECTION

SECTION 6
STORM DRAINAGE SYSTEM

6-1 Description

The work specified in this Section consists of the construction of inlets and the furnishing and installation of drainage pipe. All work shall be constructed in conformity with these specifications and the sizes and dimensions shown in the plans.

6-2 Materials

6-2.1 Concrete Inlets

All inlet construction covered under this Section shall be of concrete that will have a minimum compressive strength of 3,000 psi in 28 days.

6-2.1.1 Reinforcement

Reinforcing steel shall comply with ASTM A 1015, Grade 40. Reinforcement placement shall conform to ACI 315 and with the plans. Welded Wire Fabric shall comply with ASTM A 1105.

6-2.1.2 Gratings

Gratings and frames fabricated from structural steel shall be galvanized in accordance with the requirements of ASTM A 123 or shall be painted with two coats of prime, followed by one coat of material meeting the requirements of Federal Specification TT-E-489, Class A Black. All paint may be applied in the shop by dipping, provided that each coat is thoroughly dry before the succeeding coat is applied. These requirements do not apply when A-588 steel is used.

6-2.2 Polyvinyl Chloride Inlets

Polyvinyl Chloride Inlets shall be manufactured from PVC pipe stock, utilizing a thermo-molding process to reform the pipe stock to the specified configuration. The inlets shall be manufactured by Nyloplast or equal approved by the Engineer. The pipe connection stubs shall be manufactured from PVC pipe stock and formed to provide a watertight connection. The joint tightness shall conform to ASTM D3212. The pipe stock used to manufacture the body and pipe stubs of the inlets shall conform to the mechanical property requirements for fabricated fittings as described by ASTM D3034 and ASTM F1336. Gratings, frames, and hoods for all PVC inlet structures shall be ductile iron conforming to ASTM A536 grade 70-50-05 and shall be painted with two coats of prime, followed by one coat of material meeting the requirements of Federal Specification TT-E-489, Class A Black. All paint may be applied in the shop by dipping, provided that each coat is thoroughly dry before the succeeding coat is applied. The grates, frames, and hoods shall be made specifically for each inlet so as to provide a round bottom flange that closely matches the diameter of the inlet body. The grates, frames, and hoods shall be capable of supporting H-25 wheel loading for heavy-duty traffic. The hood section shall have a solid back and be adustable by use of three (3) locking hex head bolts.

6-2.3 Pipe

6-2.3.1 Reinforced Concrete Pipe

Reinforced Concrete Pipe shall be round reinforced concrete complying with ASTM C 76, Class III, with round rubber gasket complying with ASTM C 361.

6-2.3.2 Polyvinyl Chloride (PVC) Pipe

Polyvinyl Chloride Pipe shall comply with the requirements of Section 948 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition, except as may herein be modified. Non-perforated Polyvinyl Chloride Pipe shall conform to the requirements of ASTM D 3034, SDR 35, or ASTM F 949. Perforated Polyvinyl Chloride Pipe shall conform to the requirements of ASTM F 758 or ASTM F 949.

6-2.3.3 Corrugated Polyethylene Pipe

Corrugated Polyethylene pipe shall conform to the requirements of Section 948 of the "Florida Department of Transportation Specifications for Road and Bridge Construction", latest edition and AASHTO M 294, except as may herein be modified. Corrugated polyethylene pipe shall be N-12 as manufactured by Advance Drainage Systems (ADS) or approved equal. Where so designated on the plans, corrugated polyethylene pipe shall be provided with perforations and a sock filter.

6-3 Forms

Forms shall be of wood or metal, so designed and constructed that they may be removed without injury to the concrete. They shall be built true to line and grade and braced in a substantial and unyielding manner, and shall be approved by the Engineer before being filled with concrete.

6-4 Precast Inlets

The Contractor may substitute precast inlets in lieu of cast-in-place units unless otherwise shown on the plans. When precast units are substituted the construction of such units may be in accordance with ASTM C 478. The design and fabrication of precast units shall be in accordance with the drawings.

6-5 Construction Methods for Inlets

6-5.1 Excavation

Excavation shall conform with the requirements specified in Section 2 of these specifications.

6-5.2 Placing and Curing Concrete

The concrete shall be placed in the forms to the depth shown in the plans and thoroughly vibrated. After the concrete has hardened sufficiently it shall be covered with suitable material and kept moist for a period of three days.

6-5.3 Setting Manhole Castings

After the concrete has been cured as specified above, the frame of the casting shall be set in a full mortar bed composed of one part portland cement to two parts of fine aggregate.

6-5.4 Placing Pipe

Inlet and outlet pipes shall be of the same size and kind as the connecting pipe shown in the plans. They shall extend through the walls for a distance beyond the outside surface sufficient for the intended connections, and the concrete shall be constructed around them neatly so as to prevent leakage along their outer surface. The inlet and outlet pipes shall be flush with the inside of the wall.

6-5.5 Backfilling

Backfilling shall conform with the requirements specified in Section 2 of these specifications.

6-6 Laying Pipe

6-6.1 General

All pipe shall be carefully laid, true to the lines and grades given. Any pipe that is not in true alignment or which shows any settlement after laying shall be taken up and re-laid without additional compensation.

6-6.2 Concrete Pipe

Concrete pipe shall be laid with hubs upgrade and tongue fully entered into the hub. When pipe with quadrant reinforcement, or circular pipe with elliptical reinforcement is used, the pipe shall be installed in a position such that the manufacturer's marks designating "top" and "bottom" of the pipe shall not be more than five degrees from the vertical plane through the longitudinal axis of the pipe.

6-6.3 Corrugated Polyethylene Pipe

Corrugated polyethylene pipe shall be installed in accordance with the manufac- turer's installation instructions.

6.4 Trench Excavation

The excavation of the trench for pipe culverts and storm sewers shall be as specified in Section 2 of these specifications.

6-6.5 Foundation

Where the foundation material is of inadequate supporting value a suitable foundation shall be provided, as directed by the Engineer, by the removal of unsuitable material and replacing with suitable material. Pipe shall not be laid on blocks or timbers, or on other unyielding material, except where the use of such devices is called for in the plans.

6-6.6 Sealing Joints

For all concrete pipe other than side drain pipe, the pipe joints shall be sealed by the use of round rubber gaskets. The gasket and the surface of the pipe joint, including the gasket recess, shall be clean and free from grit, dirt and other foreign matter, at the time the joints are made. In order to facilitate closure of the joint, application of an approved vegetable soap lubricant immediately prior to closing of the joint will be permitted.

6-6.7 Backfilling

The backfilling around the pipe shall be as specified in Section 2 of these specifications.

6-7 End Treatment

The end treatment required at each cross drain, side drain, or storm sewer pipe end shall be as shown in the plans.

END OF SECTION

SECTION 7
PAVEMENT STRIPES AND MARKINGS

7-1 Description

The work specified in this Section consists of the painting of parking stripes and markings. All work shall be completed in conformity with the plans and specifications, and where so referenced, to the "Florida Department of Transportation Standard Specifi- cations for Road and Bridge Construction", latest edition, and to the Florida Department of Transportation Roadway and Traffic Design Standard Index Drawings.

7-2 Materials

BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

LICENSED BINKLEY ENGINEERING PROFESSIONAL ENGINEER No. 56762 STATE OF FLORIDA
Ross S. Binkley, P.E. License Number 56762

DATE:

REVISIONS:

SUMMERFELL AT OLD TOWN

SPECIFICATIONS

NOT FOR CONSTRUCTION

DATE: 12/6/19

SCALE: N/A

SHEET

SP-1

TOTAL SHEETS 7

7-2.1 Paint
Paint for parking stripes shall conform to Section 971 of the referenced Florida Department of Transportation Standard Specifications, Code T-1 (white). Blue pavement markings shall be tinted to match shade 15180 of Federal Standards 595a.

7-3 Application and Installation

7-3.1 Paint
The surface which is to be painted shall be cleaned, by compressed air or other effective means, immediately before the start of painting, and shall be clean and dry when the paint is applied. Any vegetation or loose material shall be removed from the pavement before striping is begun.

The paint shall be thoroughly mixed before it is poured into the painting machine. The painting machine shall be of a type and design which will readily obtain uniformity with regard to paint stripe thickness and alignment. The contractor shall set tack points and stringlines as required to establish proper spacing and alignment.

7-3.2 Parking Stripes and Markings
All materials and work including thickness and width shall comply with the requirements of Section 710 of the referenced Florida Department of Transportation Standard Specifications. The minimum rate of application shall be one gallon per 320 linear feet for 4 inches solid stripes.

The contractor shall be responsible for protecting new parking stripes and markings from vehicular traffic. Any defective stripes or markings or portion of the stripes or markings damaged by passing traffic or from any other cause shall be corrected at the contractor's expense.

END OF SECTION

SECTION 8
GRASSING

8-1 Description
The work specified in the Section consists of the establishing of a stand of grass, within the limits shown on the plans by sodding or seeding, mulching, fertilizing, watering, grading and maintaining the grassed areas until the completion of the project and final acceptance.

The Contractor shall install permanent vegetated ground cover over all open areas within the limits of construction and adjacent road rights-of-way where existing vegetation has been disturbed by construction operations. All stormwater retention and detention basins and swales shall be solid sodded unless otherwise noted on plans. All slopes which are 3 horizontal to 1 vertical or greater shall be solid sodded unless otherwise noted on plans.

8-2 Materials

8-2.1 Seed
Unless otherwise directed, permanent type grass seed shall be a mixture of 20 parts Bermuda seed and 80 parts Pensacola Bahia seed. Quick-growing type grass seed shall be a species which will provide an early ground cover during the particular season when planting is done and will not later compete with permanent grass. The separate types of seed used shall be thoroughly dry-mixed immediately before sowing. Seed which has become wet shall not be used.

The Bermuda seed shall be an equal mixture of hulled and unhulled seed. The Pensacola Bahia seed shall be scarified seed, having a minimum active germination of 40 percent and a total germination of 85 percent. All seed shall meet the requirements of the State Department of Agriculture and Consumer Services and all applicable State Laws.

8-2.2 Sod
Unless otherwise directed by the Owner, sod shall be of centipede grass. It shall be taken up in commercial-size rectangles, except where 12 inch strip sod is called for. It shall be well matted with roots, dense, uniform, weed-free, be certified to be free of disease and insects, nematodes, and have good sod strength. It shall be planted as soon as possible after being dug and shall be shaded and kept moist from the time it is dug until it is planted. When stacked, it shall not be allowed to heat up above 100 degrees F.

8-2.3 Fertilizer
The fertilizer for seeding and sodding shall be 12-8-8 commercial fertilizer complying with the State fertilizer laws.

8-2.4 Dolomitic Limestone
Dolomitic Limestone shall be an approved product, designated for agricultural use.

8-2.5 Mulch
The mulch material used for seeding shall be dry straw or hay, consisting of oat, rye, or wheat straw, or of pangola, peanut, coastal Bermuda or Bahia grass hay.

8-2.6 Water
Water used in the grassing and planting operations may be obtained from any approved spring, pond, lake, stream, or municipal water system. The water shall be free of salt, of excess and harmful chemicals, acids, alkalies, or any substances harmful to plant growth or obnoxious to traffic.

8-3 Grassing Limits
The Contractor shall take all precautions necessary to limit the area disturbed by construction. Existing grassed areas disturbed by construction outside the limits shown on the plans, shall be re-grassed by seeding to match existing conditions, at the Contractor's expense.

8-4 Application of Fertilizer and Lime
In areas to be seeded or sodded, fertilizer and/or lime shall be applied at a rate of 500 pounds per acre. Fertilizer and/or lime shall be spread uniformly and mixed to a depth of approximately four (4) inches.

8-5 Seeding
The ground over which the seed is to be sown shall be prepared by disk-harrowing and thoroughly pulverizing the soil to a suitable depth. The prepared soil shall be loose and reasonably smooth. It shall be reasonably free of large clods, roots, and other material which will interfere with the work or subsequent mowing and maintenance operations. While the soil is loose and moist, the seed shall be scattered uniformly over the gassing area. Unless shown otherwise in the plans, the rate of spread for the permanent type seed mixture shall be 100 pounds per acre.

When so directed by the plans or the Engineer, seed of an approved quick-growing species of grass, such as rye, shall be spread in conjunction with the permanent seed mixture at the rate of 30 pounds per acre.

8-6 Mulching
Approximately two inches, loose thickness, of the mulch material shall be applied uniformly over the seeded area and the mulch material cut into the soil to produce a loosed mulched thickness of three or four inches.

8-7 Rolling
Immediately after the completion of the seeding, the entire area grassed and mulched shall be rolled with approved equipment. At least two trips over the entire area will be required.

8-8 Sodding
Whenever a suitable area has been graded and is ready for sodding, the Contractor shall proceed at once with sodding of the available areas. Sodding shall be incorporated into the project at the earliest practical time in the life of the contract. Sodding shall not be performed when weather and soil conditions are, in the Engineer's opinion, unsuitable for proper results. The sod shall be placed on the prepared surface, with edges in close contact, and shall be firmly and smoothly embedded by light tamping with appro- priate tools.

Where sodding is used in drainage ditches, the setting of the pieces shall be staggered, such as to avoid a continuous seam along the line of flow. Along the edges of such staggered areas, the offsets of individual strips shall be tamped so as to produce a featheredge effect.

On areas where the sod may slide, due to the height and slope, the Engineer may direct that the sod be pegged, with pegs driven through the side blocks into firm earth, at suitable intervals. Any pieces of sod which, after placing, show an appearance of extreme dryness shall be removed from the work.

8-9 Watering
The seeded areas shall be watered so as to provide optimum growth conditions for the establishment of the grass. The seeded areas shall be kept in a moist condition for the duration of the contract period (and in no case less than two weeks). The moistened condition shall extend at least to the full depth of the rooting zone. Water shall not be applied, however, when there is danger of a freezing condition.

8-10 Maintenance
The Contractor shall maintain seeded areas in a satisfactory condition until final acceptance is made. Such maintenance shall include watering, and filling, leveling and repairing any washed or eroded areas.

END OF SECTION

SECTION 9
POTABLE WATER SYSTEM

9-1 Description
The work specified in this section consists of the construction of a potable water system, which includes the potable water distribution mains, valving, fire hydrants, and service piping. The potable water system shall be constructed in conformity with the plans and in accordance with these specifications, or the specifications and requirements of the General Utility Specifications of the City of Freeport (Utility Company), whichever is more stringent.

9-2 Codes and Standards
The Contractor shall comply with the requirements of Chapter 62-555 of the Rules of the Florida Department of Environmental Protection and the applicable portions of the National Standard Plumbing Code pertaining to the installation of potable water systems. Additionally, the Contractor shall comply with the requirements of the local Fire Marshall and Utility Company regulations pertaining to fire hydrants, including hose unit threading and similar matching of connections. The Contractor shall obtain required permits and inspections and shall coordinate tapping of existing water mains with the Utility Company.

9-3 Materials

9-3.1 Detector Wire
No. 14 Copper tracer wire shall be required for all non-metallic water mains. Tracer wire shall be well connected to Fire Hydrants and shall be protected during backfilling operations to prevent breakage.

9-3.2 Piping and Pipe Fittings

9-3.2.1 Water Mains
Water main piping shall be Polyvinyl Chloride (PVC) pipe conforming to ASTM D 2241, SDR 26, with ductile iron or cast iron fittings conforming to AWWA C 110 or ANSI A 21.10, respectively. PVC joints shall conform to ASTM D 3139, Bell End Pipe. All fittings shall be thin cement lines as specified in ANSI A 21.4. The exterior fittings shall receive a coat of hot-dip coal tar as specified in ANSI A 21.6. All bolts, nuts, studs and other uncoated parts of joints shall be coated with asphalt or coal-tar prior to backfilling. Water main piping shall be stamped "NSF-PW", and shall be white in color.

9-3.2.2 Water Service Piping
Water service piping shall be Polyethylene (PE) Tubing conforming to ASTM 2737, Class 200, with brass or bronze barbed fittings with 2 strap-type stainless steel clamps over pipe at each insert.

9-3.3 Valves

9-3.3.1 Gate Valves
Gate valves shall be of cast iron body, fully bronze mounted, resilient steel, and having parallel seats, with wide flanged, mechanical joint, or spigot ends depending on installation. Gate valves shall have a minimum working pressure of 175 psi, and shall comply with AWWA C 509. Gate valves shall open by counterclockwise rotation of the valve stem and shall be fitted with hub-type hand operators. Valves shall have a cast iron valve box installed concentrically over the valve. Gate valves shall be sized and located as indicated on the plans.

9-3.3.2 Water Service Clamps and Stops

9-3.3.2.1 Service Clamps
Service clamps shall be Clow-Vega Model F-6350 as manufactured by Clow, Wichita Falls, Texas, or Dresser Style 194 as manufactured by Dresser Manufacturing Co., Bradford, Pa., or approved equal.

9-3.3.2.2 Corporation Stops
Corporation stops shall be Ford Model No. F-1000, or approved equal. Inlets shall have compression connections and outlets shall have iron pipe threads.

9-3.3.2.3 Curb Stops
Curb stops shall be as manufactured by Ford #B43-342W. Inlets shall have compression connections and outlets shall have iron pipe threads. The contractor shall furnish and install Firomatic #5 lock for each curb stop and shall provide two (2) Firomatic keys for project.

9-3.3.3 Valve Boxes
An adjustable cast-iron valve box of suitable size shall be provided at each gate valve. The head shall be round and the lid shall have the word "WATER" cast on it. The least dimension of the shaft of the box shall be 5-1/4 inches. A 2'-0" diameter by 6" concrete collar shall be poured around the shaft at the valve box surface. The valve boxes shall be Clow F-2452, or approved equal.

9-3.4 Fire Hydrants
Fire hydrants shall be dry-barrel type conforming to AWWA C 502. Hydrants shall have 6 inch outlet, 5-1/4 inch valve opening, one 4-1/2 inch pumper connection, and two 2-1/2 inch hose connections. The size and shape of operating nuts and threads on hose and pumper connections shall be as required by the Utility Company. The hydrants shall be Mueller Co., Catalog No. A-24015, M & H Model No. 29-T, or approved equal.

9-3.5 Anchorages
The Contractor shall provide anchorages for tees, wyes, crosses, plugs, caps, bends, valves, and hydrants as required. After installation, apply full coat of bituminous material to surface of any ferrous anchorages. Anchorage types are as follows:
(1) Clamps, Straps, and Washers: Steel, ASTM A 506.
(2) Rods: Steel, ASTM A 575.
(3) Rod Couplings: Malleable-iron, ASTM A 197.
(4) Bolts: Steel, ASTM A 307.
(5) Thrust Blocks: Concrete, 2500 psi, sized as indicated.

9-3.6 Backflow Preventers
Backflow preventers on potable water service lines shall be reduced pressure zone, Watts model 909, sized as indicated. Backflow preventers on fire lines shall be double detector check valve assembly, Watts model 709, sized as indicated. The Contractor shall provide a 3" thick foam insulation jacket for all above ground backflow prevention devices.

9-3.7 Water Meters
Water meters shall be compound meter by Rockwell or approved equal.

9-4 Installation

9-4.1 Pipe Laying and Jointing
Pipe, fittings, valves and accessories shall be carefully inspected before and after installation and those found defective shall be rejected and replaced. Before placing in position, the Contractor shall clean pipe, fittings, valves and accessories and maintain in clean condition. Cut pipe accurately to measurements established at the site and work into place without springing or forcing. Support pipe at its proper elevation and grade, taking care to secure firm and uniform support. Lay pipe so that the full length of each section of pipe and each fitting will rest solidly on the pipe bedding; excavate recesses to accommodate bells, joints, and couplings. Provide anchors and supports where necessary for fastening work into place. Concrete reaction or thrust blocks shall be applied on all tees, plugs, caps and bends deflecting 22-1/2 degrees or more. Keep trenches free of water until joints have been proper- ly made. At the end of each day's work, close open ends of pipe temporarily with wood blocks or bulkheads. Do not lay pipe when conditions of trench or weather are unsuitable. In addition to the above, PVC pipe and fittings installation shall conform to the requirements of UNI B-3.

Water mains shall be laid at least 10 feet horizontally from any existing or proposed sanitary sewer main. The distance shall be measured edge to edge. In cases where it is not practical to maintain a ten foot separation, and when approved by the FDEP and the Engineer, the water main may be installed closer to the sewer main, provided that the water main is laid in a separate trench or on an undisturbed earth shelf located on one side of the sewer main at such an elevation that the bottom of the water main is at least 18 inches above the top of the sewer main.

Water mains crossing over sanitary sewer mains shall be laid to provide a minimum vertical distance of 18 inches between the invert of the upper pipe and the crown of the lower pipe. Where this minimum separation cannot be maintained, the crossing shall be arranged so that the sewer pipe joints and water main joints are equidistant from the point of crossing with no less than 10 feet between joints. Alternatively, the sewer main may be placed in a sleeve or encased in concrete to obtain the equivalent of the required 10 feet separation.

Excavation and backfilling of water main trenches shall conform to Section 2 of these specifications. Provide a minimum of 30 inches of cover over water mains.

9-4.2 Gate Valves
Install gate valves in accordance with the requirements of AWWA C 600 for valve-and-fitting installation. Valve boxes shall be placed concentrically over the valve operating nut.

9-4.3 Fire Hydrants
Install fire hydrants in accordance with the requirements of AWWA C 600 and AWWA M 17, "Installation, Operation, and Maintenance of Fire Hydrants".

9-4.4 Backflow Preventers
Install backflow preventers in accordance with AWWA requirements and the manufacturer's recommendations.

9-4.5 Water Meter
Water meter and meter box assembly shall be supplied by the Utility Company. Contractor shall coordinate installation and provide roughin in accordance with the requirements of the Utility Company.

9-4.6 Connection to Existing Water System
Coordinate and make connections to the existing water system in a manner approved by the Utility Company and with a minimum interruption of service on the existing system.

9-5 Field Testing

9-5.1 General
Conduct piping tests before joints are covered and after thrust blocks have sufficiently hardened. Fill pipeline with water 24 hours prior to testing and apply test pressure to stabilized system.

9-5.2 Hydrostatic Tests

9-5.2.1 Pressure During Test
After the pipe has been laid and backfilled as specified, each valved section of newly laid pipe shall, unless otherwise specified, be subjected to a hydrostatic pressure equal to 150 psi. The Contractor shall record the testing by the use of a pressure recording gauge and, after all testing is complete, the recording shall be turned over to the Engineer.

9-5.2.2 Duration of Pressure Test
The duration of each pressure test shall be at least 24 hours.

9-5.2.3 Procedure
Each section of pipe shall be slowly filled with water and the specified test pressure, measured at the lowest point of the elevation, shall be applied by means of a pump connected to the pipe in a satisfactory manner. The pump, pipe connection, gauges meter, and all necessary apparatuses shall be furnished by the Contractor. The test shall be applied to each valved section in order to check the leakage through all valves.

9-5.2.4 Expelling Air Before Test
Before applying the specified test pressure, all air shall be expelled from the pipe. To accomplish this, taps shall be made, if necessary, at points of highest elevation and afterwards tightly plugged.

9-5.2.5 Definition of Leakage
Leakage is defined as the quantity of water to be supplied into the newly laid pipe, or any valved section of it, necessary to maintain the specified leakage test pressure after the pipe has been filled with water and the air expelled.

9-5.2.6 Permissible Leakage
Suitable means shall be provided by the Contractor for determining the quantity of water lost by leakage under normal operating pressure. No pipe installation will be accepted until, or unless, this leakage (evaluated at 150 psi) is less than the figure stated below:

Pipe Diam.	Gal's/1000'/1 Hr.	Gal's/1000'/24 Hrs.
2"	3.8 gal.	0.16 gal.
3"	5.7 gal.	0.24 gal.
4"	7.6 gal.	0.32 gal.
6"	11.4 gal.	0.47 gal.
8"	15.2 gal.	0.63 gal.
10"	18.9 gal.	0.79 gal.
12"	22.7 gal.	0.95 gal.

9-5.2.7 Variation From Permissible Leakage
Should any test of combined sections of pipe laid disclose leakage greater than the specified limit, the Contractor shall, at his expense, locate and repair the defective joints until the leakage is within the specified allowance.

9-5.2.8 Water for Testing
Water for testing shall be provided by the Contractor at his expense.

9-5.2.9 Time for Making Test
Pipe may be subjected to hydrostatic pressure, inspected, and tested for leakage at any convenient time after partial completion of backfill. The Contractor may test the system with joints exposed or with backfilling complete at his option. The Engineer and the Utility Company shall be notified at least 24 hours before beginning testing.

9-5.3 Operating Tests
Open and close all valves and hydrants under system water pressure. Check dry barrel hydrants for proper drainage.

9-6 Disinfection
Flush and disinfect the new potable water system in accordance with AWWA C 601 to the satisfaction of the Engineer and the Utility Company. In the process of chlorinating water, all valves or other appurtenances shall be operated while the pipe line is filled with the chlorinating agent.

9-7 Final Flushing and Testing
Following disinfection, all treated water shall be thoroughly flushed from the newly laid pipe system at its extremities until the replacement water throughout its length shall upon test, both chemically and bacteriologically, be approved by the Florida Department of Environmental Protection. The Contractor shall be responsible for arranging and paying for the test samples.

9-8 As-Built Certification
In accordance with the Rules of the Florida Department of Environmental Protection, Chapter 62-555, the Engineer of record will be responsible for observation of the construction of the potable water system to assure compliance with plans and specifications, and said Engineer will report to the FDEP upon completion of the construction, cleaning, and disinfecting described above before the system can be placed into service. The Contractor shall notify the Engineer a minimum of 24 hours before beginning construction on the potable water system.

9-9 As-Built Drawings
The Contractor shall furnish the Engineer at the close of the project, with one (1) set of marked-up construction plans depicting as-built conditions of the potable water system. The as-built plans shall show the location of water services, water valves, and fire hydrants. Engineering approval of the potable water system will not be made until accurate and legible as-built plans are received.

END OF SECTION

SECTION 10
SANITARY SEWAGE SYSTEM

10-1 Description
The work specified in this Section consists of the construction of a gravity sanitary sewer collection system, including sanitary sewer collection lines, service lines, sanitary sewer manholes, and other appurtenances, in conformity with the plans and in accordance with these specifications, or the specifications and requirements of the General Utility Specifications of the City of Freeport (Utility Company), whichever is more stringent.

10-2 Codes and Standards
The Contractor shall comply with the requirements of Chapter 62-604 of the Rules of the Florida Department of Environmental Protection and the applicable portions of the National Standard Plumbing Code and Ten State Standards, pertaining to the installation of gravity sanitary sewer collection systems. The Contractor shall obtain required permits and inspections from the Utility Company.

10-3 Materials

10-3.1 Gravity Sewer Collection Lines and Fittings
Gravity sewer collection line piping and fittings (6 inches through 12 inches) shall be Polyvinyl Chloride (PVC) conforming to ASTM D 3034, Type PSM, SDR 35. Jointing shall be accomplished by means of elastomeric gasket joints conforming to ASTM D 3212. Gasket material shall be suitable for use with domestic sewage and shall conform to ASTM F 477. Gravity sewer line piping shall be green in color.

10-3.2 Sewer Service Lines
Sewer service line piping and fittings (4 inches and smaller) shall be Polyvinyl Chloride (PVC) conforming to ASTM D 2466. Solvent cement for jointing piping shall conform to ASTM D 2565. 10-3.3 Manholes

Sanitary sewer manholes shall be constructed of precast reinforced concrete, sized as indicated, and complying with ASTM C 478. Manhole tops shall be eccentric cone type and manhole bases shall be base riser sections with integral floors. Precast manholes shall be provided with resilient pipe connectors complying with ASTM C 923.

Sanitary sewer manhole frames and covers shall be of heavy-duty cast iron construction, sized as indicated. The manhole cover shall be of indented top design with lettering cast into the top reading "SEWER". Manhole frames and covers shall be Vulcan Foundry No. VM-37, Neenah Foundry No. R-1600, or approved equal. Manhole frames and covers are to be coated with coal-tar epoxy.

10-3.4 Cleanouts
Sanitary sewer cleanouts shall be constructed of PVC pipe extended to the ground surface with PVC plugs.

10-4 Installation

10-4.1 Gravity Collection and Service Lines
Each section of pipe shall be carefully inspected before and after it is installed and defective pipe shall be rejected and removed. Sewer lines shall be laid beginning at the low point of the system, true to the grade and alignment indicated, with unbroken continuity of invert. Clear interior of piping of dirt and other superfluous material as work progresses. Maintain swab or drag in line and pull past each joint as it is completed. Open ends of pipe at the end of each day's work shall be closed temporarily with wood blocks or bulkheads. In addition to the above, PVC gravity sewer lines shall be installed in accordance with UNI-B-5.

Sewer mains shall be laid at least 10 feet horizontally from any existing or proposed water main. The distance shall be measured edge to edge. In cases where it is not practical to maintain a ten foot separation, and when approved by the FDEP and the Engineer, the sewer main may be installed closer to the water main, provided that the water main is in a separate trench or on an undisturbed earth shelf located on one side of the sewer main at an elevation so that the bottom of the water main is at least 18 inches above the top of the sewer main.

Sewer mains crossing under water mains shall be laid to provide a minimum vertical distance of 18 inches between the invert of the upper pipe and the crown of the lower pipe. Where this minimum separation cannot be maintained, the crossing shall be arranged so that the sewer main joints and water main joints are equidistant from the point of crossing with no less than 10 feet between any two joints. Alternatively, the sewer main may be placed in a sleeve or encased in concrete to obtain the equivalent of the required 10-feet separation.

Excavation of pipe trenches shall conform to Section 2 of these specifications.

10-4.2 Sewer Manholes
Sanitary sewer manholes shall be installed in accordance with ASTM C 891. Where manholes occur in pavements, set top of frames and covers flush with the finished surface. Elsewhere, set tops 3" above finished surface, unless otherwise indicated on the plans. Grout inverts of manholes to provide continuity of grade and direction change through manhole. The exterior of the manhole shall be given two coats of Koppers 300M, or equal, before backfilling operation.

10-5 Backfilling
Backfill pipe trenches and around structures in accordance with Section 2 of these specifications.

10-6 Inspection and Testing
Inspect piping to determine whether line displacement or other damage has occurred. Make inspections after lines between manholes, or manhole locations, have been installed and approximately 2 feet of backfill is in place, and again at the completion of the project. If inspection indicates poor alignment, debris, displacement or other defects, correct such defects and reinspect.

Leakage tests may include appropriate water or low pressure air testing. The leakage outward or inward (exfiltration or infiltration) shall not exceed 50 gallons per inch of pipe diameter per mile per day for any section of the system. An exfiltration or infiltration test as appropriate shall be performed with a minimum positive head of two (2) feet. The water test, if used, shall be run continuously for a period of not less than three (3) hours, with weir reading taken at 20 minute intervals. The air test, if used, shall, as a minimum, conform to the test procedure described in ASTM F14110-92 (1998) "Standard Test Method for installation Acceptance of Plastic Gravity Sewer Lines Using Low-Pressure Air". The testing methods provided should take into consideration the range in groundwater elevations projected and the situation during the test.

The test shall be made by the Contractor with the Utility Company representative being present to verify the test accuracy. The Engineer and the Utility Company shall be notified 24 hours in advance. Where infiltration occurs in excess of the specified amount, the defective pipe or joints shall be located and repaired at the expense of the Contractor. If the defective portions cannot be so located, the Contractor, at his own expense, shall remove and reconstruct as much of the original work as necessary to obtain a sewer within the allowable infiltration limits.

The sewer or sewers shall be pumped out and normal infiltration conditions prevail before testing shall be started.

10-7 As-Built Certification
In accordance with the Rules of the Florida Department of Environmental Protection, Chapter 62-604, the Engineer of record will be responsible for observation of the construction of the sanitary sewer collection system to assure compliance with the plans and specifications and said Engineer will report to the FDEP upon completion of the construction before the system can be placed into operation. The Contractor shall notify the Engineer a minimum of 24 hours before beginning construction on the sewer collection system.

10-8 As-Built Drawings
The Contractor shall furnish the Engineer at the close of the project, with three (3) sets of marked-up construction plans depicting as-built conditions of the sanitary sewer system. The as-built plans shall show the location of sanitary sewer services and the location and elevation of sanitary sewer manholes. Elevations shall be relative to project datum. Engineering approval of the sanitary sewer system will not be made until accurate and legible as-built plans are received.

END OF SECTION

LICENSED PROFESSIONAL ENGINEER
ROSS S. BINKLEY
No. 56762
STATE OF FLORIDA
PROFESSIONAL ENGINEER
Ross S. Binkley, P.E. License No. 56762

DATE:

REVISIONS:

BINKLEY ENGINEERING
Certificate of Authorization No. 32308
434 Benning Drive, Destin, FL 32541
Phone: (850) 974-5421
rsbinkley@gmail.com

SUMMERFELL AT OLD TOWN

SPECIFICATIONS

DATE: 12/6/19

SCALE: N/A

SHEET

SP-2

TOTAL SHEETS 7

NOT FOR CONSTRUCTION

July 2, 2020

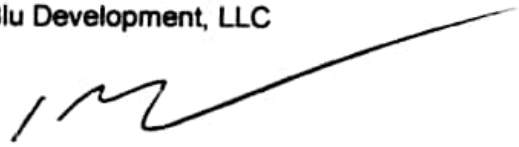
Re: Legion Sidewalk, Section 8.09.03.6 Land Development Code

Hello,

I am requesting that the sidewalk along Legion be allowed to stay at 6 ft, not 10 ft as required by section 8.09.03.6 of the land development code for the following reasons.

1. Special Circumstances - The distance between the Legion Drive ROW and my property boundary is less than other collectors and ROW's in Destin. The right of way along this stretch of Legion is only 50 ft while all other collectors have 100 ft right of ways. This is a condition that was not created by me nor can I control it.
2. The Crosstown Connector will virtually eliminate all traffic on this street once built.
3. Safety - The widening of the sidewalk would put pedestrians into the subject property yard increasing the likelihood of pedestrian/car accidents. Specifically, 4 foot of the required 19 foot parking would overlap onto the 10 ft sidewalk.
4. There are sidewalks on both sides of this section of Legion.

Tim Shepard (850) 259-4133
Blu Development, LLC



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ITEM # 2019-2033

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Consent Agenda

TO: City Council

THRU: Lisa Firth, Parks & Rec Director
Joey Forgione, Code Compliance Manager
Catherine Card, Public Information Manager
Krystal Strickland, Finance Director
Webb Warren, Deputy City Manager
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Webb Warren, Deputy City Manager

DATE: November 19, 2020

SUBJECT: Interlocal Agreement with the Destin Fire Control District for Beach Safety Services and Lifeguard Services

---

I. BACKGROUND: The City of Destin and the Okaloosa County TDC have provided funding for Beach Safety and Lifeguard Services in order to ensure the safety and enjoyment of the city's beaches. The City of Destin has provided funding for Lifeguard Services to the Destin Fire Control District (DFCD) since FY 2005.

II. DISCUSSION: On November 16, 2020, The Okaloosa County TDC approved an interlocal agreement between the county and the Destin Fire Control District to provide funding for Beach Safety and Lifeguard Services in an annual amount of $878,682 through September 2021.

The attached interlocal agreement contains a Scope of Services which describes the services to be provided for City of Destin beaches for the $100,000 payment by the City for FY21. There is no increase in cost from the 2020 interlocal agreement.

Staff has taken feedback received during the City's beach committee meetings and has proposed some changes in this year's interlocal agreement.

1.) Time Certain Advertisement of Beach Flag Status - The beach flag status shall

be posted by the DFD by 9:00 on DFD's social media page. This modification will improve safety notifications for the public.

2.) Times and Dates of lifeguard service were mutually modified to incorporate the projected 2021 Spring Break schedule as well as the summer/early fall months of service.

3.) Dates of metrics/report deliverables were modified to accommodate the City's budget process.

4.) Clarified beach wheelchair provision within contract

In addition to these provisions, the Destin Fire District, Beach Safety and City staff has been actively coordinating on logistics, performance metrics and communication for the upcoming season.

A. <u>Link to Strategic Goals / Objectives</u>: Strategic Focus 2025:

Financially sound city providing service value
World class beach, fishing and harbor
High degree of life and safety for residents

B. <u>Effect on Budget (EOB)</u>: Under the interlocal agreement, the city will provide $100,000 to the Destin Fire Control District for Beach Safety and Lifeguard Services. This financial contribution is included in the tentative FY21 budget.

0152140-534521 Lifeguard Beach Patrol	$	100,000
FY2021 Adopted Budget		100,000
	$	-
Previous Expenses/Encumbrances		-
Available Program Budget	$	100,000
0152140-534521 Lifeguard Beach Patrol	$	100,000
This Agreement		100,000
FY 21 Remaining Program Budget	$	-

C. <u>Level of Service (LOS)</u>: This agreement will ensure a high level of beach safety for residents and visitors and will promote public safety.

III. <u>CONCLUSION</u>: The City of Destin has provided funds to the Destin Fire Control District since FY 2005 to fund Beach Safety and Lifeguard Services to

ensure the safety and enjoyment of the city's beaches by residents and visitors. The proposed interlocal agreement between the City of Destin and the Destin Fire Control District, outlines the Scope of Services that will be provided for Spring Break and the one hundred (100) days of summer based on the city's contribution to these services and will enhance the service level provided by TDC funds from Okaloosa County.

IV. <u>RECOMMENDED MOTION</u>: I move to authorize the Mayor to sign the Interlocal Agreement between the Destin Fire Control District and the City of Destin to provide Beach Safety and Lifeguard Services on the City of Destin beaches for FY21.

Attachments:

1. Beach Safety 2020 Annual Report for City of Destin
2. DFD Beach Safety Activity Analysis 2005-2020
3. DFD Financial Report
4. 2020-21 Interlocal DFCD Beach Services

DESTIN FIRE CONTROL DISTRICT
BEACH SAFETY DIVISION
2020 ANNUAL REPORT

- The Beach Safety Division is responsible for providing beach and ocean lifeguard services. After 16 years of service, procedures and equipment have changed, but the primary goal of protecting swimmers in the gulf has not. There are two programs within Beach Safety designed to help the division reach the goal of ensuring public safety on the beach: (1) Lifeguard Operations – which provides lifesaving services along the beaches; and (2) the Prevention/Education Program which attempts to reach residents and visitors with beach and ocean safety education.
- The Division operated eight four-wheel drive rescue vehicles, three rescue-equipped personal watercraft, four towers and 10 chairs during the season.
- The Division employed one full-time division chief, seven part-time Lieutenants, and approximately 60 part-time seasonal lifeguards during the season.
- The Beach Safety Division maintains a standardized beach safety program. The District has been designated as a Certified Lifeguard Agency by the United States Lifesaving Association. USLA certification is intended to recognize and encourage higher training standards, longer training periods, and other requirements. Lifeguards also receive training in First Aid, CPR, and AED.
- As of October 19 ,2020, the Beach Safety Division aided with 133,829 preventative acts, 556 boat and personal watercraft infractions, 37 major medical responses, 226 minor aid request, 171 missing and lost persons, 135 assists and 167 people rescued, all with an attendance of 1,490,563 individuals. There was one drowning fatality in guarded areas and an estimated five drowning fatalities in unguarded areas.
- Personnel costs consume approximately 83% of the Beach Safety Division's budget at a cost of $875,176.

DESTIN BEACH SAFETY ACTIVITY ANALYSIS 2005-2020

	Attendance	Minor First Aids	Major First Aids	Public Contacts	Preventative Actions	Missing Persons	Lost Persons	Persons Rescued	Assists	Boat Infractions	PWC Infractions	Marine Stings	Educational Pamphlets
2005 Yearly	1,512,218	150	21	132,264		68	22	113	12,929	788	868	411	
2006 Yearly	2,181,230	237	32	122,799	20,231	96	42	33	295	2,118	2,729	266	2,547
2007 Yearly	1,838,954	381	68	182,018	59,951	158	80	80	495	1,461	1,373	2,443	11,495*
2008 Yearly	1,823,765	452	101	193,668	65,471	179	65	195	414	1,555	1,278	3,494	3,163
2009 Yearly	1,761,691	505	277	169,691	46,321	205	73	121	415	1,487	1,726	664	2,817
2010 Yearly	1,351,468	426	328	188,044	38,801	236	40	318	552	1,109	1,019	560	1,519
2011 Yearly	2,454,820	422	179	269,972	61,754	285	58	163	247	1,179	1,525	1,180	2,040
2012 Yearly	2,222,478	409	152	204,398	63,444	224	61	122	243	1,015	1,120	561	1,568
2013 Yearly	2,220,771	325	55	489,117	82,119	387	31	119	241	848	708	908	800
2014 Yearly	2,462,259	522	123	185,658	154,516	155	26	60	154	636	5,570	222	6,890
2015 Yearly	2,598,287	520	65	244,652	63,809	109	26	231	285	184	164	406	1,815
2016 Yearly	2,420,850	132	20	217,870	61,783	67	30	121	260	121	142	29	641
2017 Yearly	2,097,224	142	34	275,131	103,752	99	29	162	293	34	75	114	366
2018 Yearly	2,501,772	112	32	394,450	149,146	87	27	434	352	34	42	28	335
2019 Yearly	2,157,695	965	67	526,892	166,154	103	30	184	109	297	604	705	41
2020 Yearly	1,506,265	226	37	394,780	136,374	147	24	167	135	201	355	164	1,099
Average	***2,069,484***	***370***	***99***	***261,963***	***84,908***	***163***	***42***	***164***	***1,089***	***817***	***1,206***	***760***	***1,832***

** denotes a high number of educational material with use of flag color bracelets. Cut in 2008 due to budget restraints.*

NO RECORD KEPT

DESTIN FIRE CONTROL DISTRICT
DESTIN FIRE RESCUE FLORIDA
EST. 1961

Destin Fire Control District
Beach Safety Division Revenue over Expenditures vs Budget
for the 2019 - 2020 Fiscal Year
Contract #: C20-2919-TDD

	Oct-19 to Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Year to Date Activity	ADJUSTED BUDGET	ORIGINAL BUDGET
Beach safety program											
Drug and Background tests	$ 2,284.04	$ 869.46	$ 502.56	$ 313.34	$ 1,618.42	$ 1,304.00	$ 485.00	$ 497.00	$ 7,873.82	$ 7,894.00	$ 10,894.00
Dues, Fees	$ 7,541.50	$ 196.00	$ 90.00	$ 8.50	$ 624.19	$ -	$ 500.00	$ 325.59	$ 9,285.78	$ 9,700.00	$ 42,700.00
Equipment - capital	$ 25,519.35	$ -	$ -	$ 22,709.28	$ 4,580.00	$ -	$ 3,205.76	$ 291.80	$ 56,306.19	$ 56,600.00	$ 34,600.00
Fuel	$ 799.81	$ 210.96	$ 563.23	$ 417.88	$ 1,733.74	$ 1,636.73	$ 676.04	$ 1,851.41	$ 7,889.80	$ 9,000.00	$ 9,000.00
Insurance - WC and Liab.	$ 19,303.42	$ 4,003.16	$ 4,003.16	$ 5,637.06	$ 8,492.49	$ 8,901.75	$ 7,856.59	$ 14,477.60	$ 72,675.23	$ 66,759.00	$ 54,759.00
Office expense	$ 691.07	$ 68.98	$ 10.88	$ -	$ -	$ -	$ -	$ 14.23	$ 785.16	$ 2,200.00	$ 2,200.00
Payroll Benefits	$ 26,602.38	$ 5,031.54	$ 6,827.99	$ 5,031.54	$ 5,031.54	$ 5,031.54	$ 5,031.54	$ 13,823.22	$ 72,411.29	$ 65,078.00	$ 55,078.00
Repairs and maintenance	$ 10,998.80	$ 10,137.02	$ (37.40)	$ 4,269.13	$ 5,052.97	$ 7,197.84	$ 1,173.15	$ 4,085.49	$ 42,877.00	$ 46,000.00	$ 21,000.00
Supplies	$ 6,497.29	$ 1,188.71	$ 81.16	$ 738.96	$ 326.20	$ 751.76	$ 235.72	$ 2,354.48	$ 12,174.28	$ 16,275.00	$ 14,275.00
Taxes - payroll	$ 5,897.30	$ 1,671.14	$ 4,711.06	$ 4,492.72	$ 5,144.15	$ 9,896.94	$ 8,534.85	$ 6,361.49	$ 46,709.65	$ 47,211.00	$ 55,211.00
Communication devices	$ 3,443.80	$ 678.21	$ 1,188.80	$ 957.90	$ 962.59	$ 1,661.14	$ 979.66	$ 609.38	$ 10,481.48	$ 11,041.00	$ 10,041.00
Training\Education	$ 3,028.00	$ -	$ 119.00	$ -	$ 136.00	$ -	$ -	$ -	$ 3,283.00	$ 3,550.00	$ 8,000.00
Uniforms	$ 3,111.75	$ -	$ 6,953.49	$ -	$ -	$ -	$ -	$ 8,590.00	$ 18,655.24	$ 20,296.00	$ 14,296.00
Utilities	$ 332.55	$ 56.71	$ 127.77	$ 104.58	$ 110.71	$ 124.14	$ 177.19	$ 148.76	$ 1,182.41	$ 2,000.00	$ 2,000.00
Wages	$ 77,693.22	$ 22,008.97	$ 61,793.17	$ 58,892.46	$ 123,158.93	$129,536.13	$ 111,731.08	$ 82,257.20	$ 667,071.16	$ 656,346.00	$ 656,346.00
Total Beach safety program	$ 193,744.28	$ 46,120.86	$ 86,934.87	$103,573.35	$ 156,971.93	$166,041.97	$ 140,586.58	$ 135,687.65	$ 1,029,661.49	$ 1,019,950.00	$ 990,400.00
Additional Funding provided by County - Racks for County ATVs											
Less: Use of Beach Safety Assigned Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (9,241.49)	$ (9,241.49)		
Less: Revenue received from City of Destin	$ -	$ -	$ -	$ -	$ (40,000.00)	$ (20,000.00)	$ (20,000.00)	$ (20,000.00)	$ (100,000.00)	$ (100,000.00)	$(100,000.00)
Less: Proceeds from Sale of Assets	$ (17,470.00)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (17,470.00)	$ (17,000.00)	$ (17,000.00)
Less: Proceeds from Insurance Claim	$ -	$ -	$ -	$ -	$ -	$ -	$ (6,550.00)	$ -	$ (6,550.00)	$ (6,550.00)	$ -
Total Due from Okaloosa County	$ 176,274.28	$ 46,120.86	$ 86,934.87	$103,573.35	$ 116,971.93	$146,041.97	$ 114,036.58	$ 106,446.16	**$ 896,400.00**	$ 896,400.00	$ 873,400.00

		Total
Interlocal Agreement with County - Contract # C20-2919-TDD		$ 873,400.00
Amendment No.1 to Interlocal Agreement with County - Contract# C20-2919-TDD add'l funding (pwc)	$ 15,500.00	$ 888,900.00
Additional reimbursement by Board - racks for County ATVs	$ 7,500.00	**$ 896,400.00**

INTERLOCAL AGREEMENT FOR BEACH SAFETY AND LIFEGUARD SERVICES

THIS INTERLOCAL AGREEMENT (the "Agreement") is made and entered into on the effective date below, by and between the CITY OF DESTIN, a political subdivision of the State of Florida (hereinafter referred to as "the City") and DESTIN FIRE CONTROL DISTRICT, an independent special district (hereinafter referred to as "the District").

WHEREAS, the City finds that enhancing the safety of its beaches is an essential component of promoting the City as a tourist destination; and

WHEREAS, the presence of lifeguards will promote safety and encourage enjoyment of the beaches; and

WHEREAS, the City desires beach safety and lifeguard services; and

WHEREAS, the District has offered to render certain beach safety and lifeguard services as more fully described in this Agreement, and has the qualifications, experience and resources to perform such services; and

WHEREAS, the City determines it would be in the best interest of the health, safety and welfare of its citizens and visitors to enter into this Agreement with the District for the rendering of those services described in this Agreement.

NOW, THEREFORE, acting pursuant to their statutory authority and in consideration of the mutual covenants and agreements of the parties, the City and the District agree as follows:

SECTION I.
AUTHORITY

1.1 This Agreement is entered into pursuant to the provisions of Section 163.01, Florida Statutes, (hereinafter referred to as the "Act") and other applicable provisions of law.

SECTION II.
PARTIES

2.1 The parties to this Agreement are the City and the District.

SECTION III.
FINDINGS

3.1 The recitals set forth above are hereby approved and incorporated herein.

SECTION IV.
TERM OF AGREEMENT

4.1 The term of this Agreement shall be for one (1) fiscal year effective October 1, 2020, through September 30, 2021.

4.2 Termination. Either party may terminate this Agreement for any reason by giving written notice to the other party of its intent to terminate this Agreement. Such written notice of intent shall be given no less than thirty (30) days prior to the conclusion of the current Season, as defined in **EXHIBIT** A. No termination shall be effective until the conclusion of the current Season. In the event the City declares a financial emergency as defined by the Florida Auditor General, the City shall provide a thirty (30) day notice and be relieved of any obligations as it pertains to this Agreement and the District will no longer provide the Scope of Services as outlined in **EXHIBIT A**.

SECTION V.
COMPENSATION

5.1 The City agrees to pay the District for full and timely performance of its obligations hereunder, a total amount of ONE HUNDRED THOUSAND DOLLARS ($100,000.00) for the fiscal year beginning October 1, 2020 ("2020 Contract Amount").

5.2 Payment will be made in equal amounts by the 15th of each month the service is provided as described in the Scope of Services as set forth in **EXHIBIT A**.

SECTION VI.
SCOPE OF WORK

6.1 The District shall provide beach safety and lifeguard services as more fully described in the Scope of Services set forth in **EXHIBIT A** attached hereto and incorporated by reference.

6.2 The Scope of Services set forth in **EXHIBIT A** shall include beach safety and lifeguard services to Norriego Point only if funding is provided in full by Okaloosa County, Florida to the District, as set forth in the Interlocal Agreement for Beach Safety and Lifeguard Services between Okaloosa County, Florida and Destin Fire Control District, dated _____, 2020, attached hereto and incorporated by reference as **EXHIBIT B**. **This Agreement is contingent upon a fully executed Exhibit B, the Interlocal Agreement between Okaloosa County, Florida and the District. The Parties agree if Exhibit B is not executed, this Agreement is null and void.**

6.3 The District shall provide a point-of-contact for the services provided under this Agreement. The point of contact shall be available to the City at all times as necessary for the proper performance of this Agreement by the District.

6.4 The District shall place the City of Destin's logo ("Logo") on equipment and vehicles used to provide services under this Agreement. Said Logo shall be provided by the City and shall be non-permanent. Additionally, the District agrees to work with the City to enhance marketing efforts of the City of Destin. Such marketing efforts shall include, but not be limited to, social media development and interaction, public relations and publicity initiatives, webpage links and landing pages, and photograph and video.

SECTION VII.
RECORDS AND REPORTING

7.1 For the services performed under this Agreement, the District shall maintain books, records, documents, and other evidence according to generally accepted governmental accounting principles, procedures, and practices which sufficiently and properly reflect all costs and expenditures

of any nature, incurred by the District in connection with the services performed under this Agreement or otherwise paid or to be paid from either incremental revenues or the proceeds of increment obligations, and said books, records, documents and other instruments shall be retained by the District for a period of three (3) full years after termination of this Agreement. However, notwithstanding the above, no books, records, documents or other evidence reflecting all costs and expenditures incurred under this Agreement shall be destroyed until proper authorization for the disposal has been received pursuant to Florida Law.

IF THE DISTRICT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE DISTRICT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT OFFICE OF THE CITY CLERK, City of Destin 4200 Indian Bayou Trail Destin, Florida 32541: (850) 837-4242 rbailey@cityofdestin.com.

7.2 The District must comply with the public records laws, Chapter 119, Florida Statues, specifically the District must:

a. Keep and maintain public records required by the City to perform the service.
b. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119 Florida Statutes or as otherwise provided by law.
c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the District does not transfer the records to the City.

7.3 Upon completion of the contract, transfer, at no cost, to the City all public records in possession of the District or keep and maintain public records required by the City to perform the service. If the District transfers all public records to the public agency upon completion of the Agreement, the District shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the District keeps and maintains public records upon completion of the Agreement, the District shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

SECTION VIII.
AUDIT

8.1 The City shall have the right from time to time at its sole expense to audit the compliance by the District with the terms, conditions, obligations, limitations, restrictions and requirements of this Agreement and such right shall extend for a period of three (3) years after termination of this Agreement.

8.2 The City shall have full access, for inspection, review, and audit purposes, to all items referred to in Section VII above and shall comply with all public records laws.

SECTION IX.
REPRESENTATIONS AND WARRANTIES

9.1 The City does hereby represent and warrant to the District that it has all requisite power, authority, and authorization to enter into this Agreement, has taken all necessary actions required to enter into this Agreement, and to fulfill any and all of its obligations, duties, and responsibilities provided for or required of it by this Agreement, whether exercised individually or collectively.

9.2 The District does hereby represent and warrant to the City that it has all requisite power, authority, and authorization to enter into this Agreement, has taken all necessary actions required to enter into this Agreement, make any payment contemplated hereby, and to fulfill any and all of its obligations, duties, and responsibilities provided for or required of it by this Agreement, whether exercised individually or collectively.

SECTION X.
AMENDMENTS

10.1 Neither this Agreement nor any portion of it may be modified or waived orally. The provisions hereof may be amended or waived only pursuant to an instrument in writing, approved by the parties hereto. Any party to this Agreement shall have the right, but not obligation, to waive any right or rights, limitation or limitations, or condition or conditions herein reserved or intended for the benefit of such party without being deemed to have waived other rights, limitations, or conditions. However, any such waiver shall be valid only if expressly granted in writing as described above.

SECTION XI.
DISPUTE RESOLUTION

11.1 The parties shall attempt to resolve any disputes that arise under this Agreement in good faith and in accordance with the provisions of the Florida Governmental Conflict Resolution Act as set forth in Sections 164.101-164.1061, Florida Statutes ("FGCRA").

11.2 To the extent that the parties are unable to resolve this dispute through the provisions of the FGCRA, then within thirty (30) days, the parties shall be required to participate in mediation. The cost of the mediation shall be borne equally between the parties. The mediator shall be mutually agreed upon by the parties.

11.3 In the event that the matter is not resolved through the mediation process, each party shall be free to pursue any of its available remedies.

11.4 Attorneys' Fees and Recoverable Costs

a. In the event of a legal action or other proceeding arising under this Agreement or a dispute regarding any alleged breach, default, claim, or misrepresentation arising out of this Agreement, whether or not a lawsuit or other proceeding is filed, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs, whether incurred before suit, during suit, or at the appellate level. This Section shall apply to any disputes brought under the FGCRA.

b. Recoverable Costs. The reasonable costs that the prevailing party shall be entitled to recover pursuant to Agreement shall include any costs that are taxable pursuant to any applicable statute, rule, or guideline (including, but not limited to, the Statewide Uniform Guidelines for Taxation of Costs).

SECTION XII.
SEVERABILITY

12.1 If any one or more of the covenants, agreements or provisions of this Agreement shall be held contrary to any express provision of law or contrary to any policy of express law, then the remainder of this agreement shall remain in full force and effect.

SECTION XIII.
CONTROLLING LAW

13.1 All covenants, stipulations, obligations and agreements of the City and the District contained in this Agreement shall be deemed to be covenants, stipulations, obligations and agreements of each of the City and the District to the full extent authorized by the Act and provided by the Constitution and laws of the State of Florida. The laws of the State of Florida shall govern any and all provisions of this Agreement and any proceeding seeking to enforce or challenge any provision of this Agreement. Venue for any proceeding pertaining to this Agreement shall be exclusively in Okaloosa County, Florida.

SECTION XIV.
NOTICE

14.1 If written notice to a party is required under this Agreement, such notice shall be given by hand delivery, recognized overnight delivery service, or by first class mail, registered and return receipt requested.

As to the City as follows:

Lance A. Johnson
City Manager
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541

As to the District as follows:

Chief Kevin Sasser
Fire Chief
Destin Fire Control District
848 Airport Road
Destin, Florida 32541

SECTION XV.
NO MEMBER LIABILITY

15.1 Neither the members of the governing body of the City, the District, nor any official executing this Agreement, shall be liable personally or shall be subject to any accountability for reason of the execution by the City, the District or any executing authority of the City or the District for any act pertaining thereto.

SECTION XVI.
FORCE MAJEURE

16.1 A party's timely performance of its obligations under this Agreement, only to the extent it is specifically affected thereby, shall be suspended, without forfeiture of any performance bond or the incurring of any financial liability, when and only for as long as performance of such obligations is prevented by reasons of any of the following cases: (i) acts of God, including without limitation severe weather events, (ii) operation of law, and (iii) any other event beyond the reasonable control of the party whose performance is affected, to the extent not caused by such party's willful or negligent acts or omissions, except in those cases where the party could not have reasonably foreseen and reasonably avoided the occurrence. The party affected by any such event shall give written notice thereof to the other party as soon as practicable after it becomes aware of such an event and, to the extent practicable, shall specify the anticipated length of the delay. The affected party shall use reasonable efforts to minimize the impact of that delay on that party's performance. Neither party shall be liable to the other for damages caused by such events. This provision shall not apply to obligations to make payments under Section V of this Agreement.

SECTION XVII.
FILING

17.1 The City and the District are hereby authorized and directed after approval of this Agreement by the City and the District and the execution thereof by the duly qualified and authorized officers of each of the parties hereto, to file this Agreement with the Clerk of the Circuit Court of Okaloosa County, Florida for recording in the public records of Okaloosa County, Florida as provided in Section 163.01(11), Florida Statutes.

SECTION XVIII.
SOVEREIGN IMMUNITY

18.1 The parties further agree that nothing contained herein is intended to nor shall be construed a waiver of the City or District's rights and immunities under the common law or Section 768.28, Florida Statutes, as amended from time to time.

SECTION XIX.
INSURANCE, LIABILITY AND INDEMNIFICATION

19.1 The District shall be an independent contractor in regard to the services provided herein and shall not be deemed to be the agent of the City.

19.2 During the term of this Agreement, the District shall have in force general liability insurance with limits of at least $1,000,000.00 per occurrence and $3,000,000.00 aggregate naming the City as an Additional Insured and Certificate Holder covering any liability, claim, damage or lawsuit, excluding claims for a taking of property or inverse condemnation, resulting

from the actions of the District or its employees, officers or agents in the performance of its responsibilities under this Agreement.

19.3 The District agrees that it shall be fully responsible for all claims, liabilities, damages, costs, actions, suits or proceedings at law or in equity which may occur as a result of the wrongful or negligent acts of its officers, employees, representatives, and agents. The District shall indemnify and hold the City harmless from any and all liability resulting from the wrongful or negligent acts of officers, employees, representative, and agents.

19.4 Any contractor or consultant engaged by the District for work under this Agreement shall be required to protect, defend, indemnify and hold the District and City harmless from all claims, demands, causes of action or liability resulting from injury to or death of persons or damage to or loss of property sustained as a consequence of the Agreement and arising from the said contractor's or vendor's operations or as a proximate result of the acts or omissions of the contractor, consultant or their employees. Such agreement by the contractor or consultant shall include their indemnification as to any assessment of an administrative fine or penalty by a governmental entity for a violation of conditions of any required permit related to their actions or failure to act in carrying out their contractual duties. The District shall require the provisions of this section to be included in all contracts between the District and its contractors and consultants for work or services to occur under this Agreement.

SECTION XX.
CONSTRUCTION

20.1 The Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provision of this Agreement.

[Remainder of the page left intentionally blank]
[Signatures appear on the following page]

IN WITNESS WHEREOF, the parties hereto, by and through the undersigned, have entered into this Agreement on the date and year first above written.

DESTIN CITY COUNCIL
DESTIN, FLORIDA

By:_____
Gary Jarvis
Its: Mayor

Dated: _____

ATTEST:

By: _____
Rey Baily
Its: City Clerk

Approved as to form and legal sufficiency:

_____
Kyle Bauman
Its: City Attorney

DESTIN FIRE CONTROL DISTRICT

By:_____
Richard D. Moore
Its: Chairman

Dated: _____

ATTEST

By: _____
Kathryn Wagner
Its: District Clerk

Approved as to form and legal sufficiency:

_____
Dana C. Matthews II
Matthews & Jones, LLP
Its: District Attorney

EXHIBIT A

SCOPE OF SERVICES

The District shall supply beach safety and lifeguard services at four (4) City of Destin public beach access points and one (1) lifeguard with tower and Jet Ski at O'Steen beach trail during the specified time frames as described below.

The beach safety and lifeguard services shall include, but not be limited to, beach safety education; supervising beach areas from assigned lifeguard locations; patrol vessel; performing rescue and accident prevention activities at the beach and in the open water environment; monitoring and advising beach and water users of local, state and federal laws, rules, and ordinances; providing and coordinating emergency medical and water-rescue activities and emergency response.

Priority duties include:

- The "Season" shall be defined as the specified time frames as described below. The District will provide service for two (2) City of Destin public beach parks (The Shore at Crystal Beach and June White Decker) during Spring Break (Saturday, March 6, 2021 through Sunday, April 4, 2021) from the hours of 9:30 am to 6:00 pm.
- The District will provide service for the four (4) City of Destin public beach trails and parks (June White Decker, Pompano Ave, Shirah St, The Shore at Crystal Beach) from the Saturday of Memorial Day weekend through the second weekend in August from the hours of 9:00 am to 5:45 pm.
- The District will provide service for the O'Steen Beach Trail and Norriego Point Beach Park from the Saturday of Memorial Day weekend through Labor Day from 8:00am to 6:00pm.
- During the Season, the District shall assess the prevailing surf conditions daily, in accordance with United States Lifesaving Association ("USLA") and International Life Saving Federation ("ILSF") standards determine the appropriate beach safety flag and based on that assessment, change the beach flags to reflect the appropriate color and provide lifesaving services. The flag color will be posted no later than 9:00 a.m. daily on the Destin Beach Safety Facebook page.
- Implement the District's beach safety standard operating guidelines so as to best minimize risk to the public and for the safe and efficient operation of lifeguarding service.
- Closely monitoring all aquatic users within designated areas of supervision.
- Maintaining a proactive approach to beach and water safety by advising the public, when necessary, of dangers and providing advice to best minimize risk.
- Educating the public on beach safety and the beach flag system.
- Establishing a social media page that is proactively updated with the current beach flag status and is used to message beach safety information to the public during the season.
- Carrying out the rescue of any person(s) in difficulty and informing other services if and when backup is required.
- Carrying out the other duties such as Emergency Medical Response and Minor First Aid, Dry-Land and In-Water Missing Person Searches, and Safety Interventions and Preventive Actions as required prevent/treat death of injury, minimizing risk, and maintaining public

safety. Providing written reports of incidents and Daily Activity Reports (DAR's) for required beach statistics.

- Monitoring the condition of lifeguard equipment and repair/replace as necessary.
- Undertaking scheduled cleaning and maintenance of surf rescue equipment and facilities on a daily, weekly and monthly basis and repair/replace as needed.
- Manage the District's beach wheelchair program, providing beach wheelchairs at designated locations.
- Maintain personnel training, curriculum, and equipment standards that meet or exceed the standards established by the United States Lifesaving Association's Lifesaving Agency Certification Program.
- Provide an annual comprehensive report to the City Manager which includes, but is not limited to, the following performance measures: (1) the number of personnel used to deliver lifeguard services, (2) the cost of all personnel services, (3) lifesaving activities for the season to include preventative actions and rescues performed, and (4) drowning fatalities in guarded and unguarded areas. The report shall be submitted no later than the end of business on August 7th. If mid-year requests for statistics are needed, the City Manager's office will coordinate with the Beach Safety Division.
- The District will provide Beach wheelchair service for June White Decker Beach Park and Shore at Crystal Beach Park. from the Saturday before Memorial Day until Labor Day. These are by reservation only and are on a first come first serve basis.

EXHIBIT B

INTERLOCAL AGREEMENT FOR BEACH SAFETY AND LIFEGUARD SERVICES BETWEEN OKALOOSA COUNTY, FLORIDA AND DESTIN FIRE CONTROL DISTRICT

ITEM # 2020-2970

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Announcement

TO: City Council

THRU: Webb Warren, Deputy City Manager
Krystal Strickland, Finance Director
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Catherine Card, Public Information Manager

DATE: November 2, 2020

SUBJECT: Amendment 1 to the contract between the City of Destin and UWF's Haas Center for the *Impact Analysis of Destin's Tourism Industry* project.

I. BACKGROUND: The City of Destin's strategic plan has a top priority of acquiring beachfront property. In order to accomplish this council objective, a management objective was established for staff to seek out funding sources for beach acquisitions.

The City of Destin has reserved $2 million from the city's fund balance for the city's public beach initiative. The City has also dedicated 75% of the Half Cent Sales tax revenue to this project, which is an estimated $7.5 million in revenue over 10 years. The Okaloosa Tourist Development Council has promised $14.5 million to be contributed to the city's beach initiative fund.

In addition to these dedicated funding sources secured in 2020, the City is pursuing additional funding by submitting a pre-application to Triumph, which was approved by Triumph staff. This application requests an additional $12 million. While this is not a binding approval for funding, it does provide the city feedback and a green light to continue with the very detailed Triumph application process. A final application requires detailed economic metrics and other data associated with Destin visitors and beaches.

In 2020, the City Council authorized the City to engage the Haas Center at the University of West Florida to perform a study outlining the economic impact of current Destin beaches as well as the potential benefits of our beach initiative project.

The original proposal, which was approved by council, has 2 options:

1. Phase 1 study with deliverables @ 5 months-$29,000

2. Phase 1 deliverables at about 5 months in addition to a phase 2 economic study spanning an entire year. Total cost-$59,000

The studies referenced in this agenda item is critical to providing data for any future final triumph application for funding.

II. DISCUSSION: Staff needs economic metrics from the Haas study to finish the Triumph application for submittal.

Due to COVID-19, beach closures and other 2020 associated issue the original timeline and mechanics of the study was severely disrupted. Due to changes in the timeline and revisions to the survey, the Haas Center and City staff needs to revise the scope of the original contract, with no change to cost, so that the study can be completed.

The scope of work has been revised with additional questions to ask our residents and visitors to further our economic metrics. **The cost of the study has not changed.** The remaining balance to be paid is $29,000.
The City of Destin and the University of West Florida Haas Center are working together on the City's beach survey to incorporate questions for both residents and visitors.

The timeframe was extended on the scope of work to adapt the changes to the survey questions which will not change the original cost approved by council for the services and products being delivered by the Haas Center.

As a department of UWF, the Haas Center is federally mandated to submit to the Institutional Review Board (IRB) for Human Research Participant Protection any amendments to a survey instrument that has already been approved by the IRB.

Staff has finalized our partnerships so that a final application can be written submitted to the Triumph Board. Perhaps the most critical component of the application process is establishing clear economic metrics to support the beach initiative project. Specifically the city must demonstrate "Quantitative evidence demonstrating how the proposed project or program will promote economic recovery, diversification, and enhancement of the disproportionately affected counties (cities)."

A. Link to Strategic Goals / Objectives: Council Objectives 2020:
Top Priority: Beach Acquisition

Management Objectives 2020:
Seek out funding sources for beach acquisitions

B. Effect on Budget (EOB): This project was approved in FY2020 and the cost has not changed. Half of the total $59k contract was paid in June 2020 ($29,500). Staff recommend the remaining $29,500 be paid 50% from the City Manager's Professional Services FY2021 budget ($14,750) and 50% from the City Council Contingency account. See attached internal budget transfer.

0151110-531000 City Council-Professional Services	$	-
0151212-531000 City Manager-Professional Services		30,000
FY2021 Adopted Budget		30,000
0151110-531000 Increase City Council-Professional Services	$	14,750
Internal Transfers Recommended	$	14,750
0151110-531000 City Council-Professional Services	$	14,750
0151212-531000 City Manager-Professional Services		30,000
Available Program Budget	$	44,750
0151110-531000 City Council-Professional Services	$	14,750
0151212-531000 City Manager-Professional Services		14,750
This Agreement		29,500
FY 21 Remaining Budget	$	15,250

C. Level of Service (LOS): Increased Level of Service.

III. CONCLUSION: Due to COVID-19, beach closures and other 2020 associated issue the original timeline and mechanics of the study was disrupted. Haas Center and City staff needs to revise the scope of the original contract, with no change to

cost, so that the study can be completed within a new timeline and metrics generated for a potential triumph application submittal.

In addition, the Trust for Public Lands (TPL) spoke to Council on September 4th to talk about the TPL's support and potential role in the beach initiative project. The TPL and staff approves the concept of this study and believes it will be critical to the success of our Triumph application.

IV. RECOMMENDED MOTION: I move that the City Council authorize the City Manager to execute the revised scope of work contract with the Haas Center at the University of West Florida and pay the remaining balance of $29,000.

Attachments:

1. Amendment 1 to Destin Survey Research Project 10.28.20 UWF Signed
2. City Council Minutes 08-05-2019
3. University of West Florida - Haas Center
4. 2020 1207 Budget Txfr for UWF Econ Study

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Amendment 1 to Contract for Services Agreement

CITY OF DESTIN ("SPONSOR") 4200 Indian Bayou Trail Destin, FL 32541 FID #59-2480854	UNIVERSITY OF WEST FLORIDA ("UNIVERSITY") Acting for and on behalf of The University of West Florida Board of Trustees, a public body corporate 11000 University Parkway Pensacola FL 32514-5750 FID #59-2976783	
Contract Period of Performance: 09/20/2019 – 11/19/2020 Amended Period of Performance: 09/20/2019 – 12/02/2021	Amendment No. 1	Award Funding Action(s) Original Award $59,000 Amendment 1: $ 0 Total Award: $59,000 Paid to date: $29,500
Project Title: Impact Analysis of Destin's Tourism Industry		UWF Grant Number: 220818

Amendment(s) to Original Terms and Conditions

This amendment applies to the Contract for Services and any subsequent amendments entered into by Sponsor and The University of West Florida originally dated 09/20/2019 for the period(s) of performance and the amount shown above. The purpose of this Amendment is to:

1. amend the Period of Performance to 09/20/2019 – 12/02/2021 at no additional cost to Sponsor
2. amend Attachment 1: Statement of Work and Schedule of Compensation as shown in the attached Revised Attachment 1: Statement of Work and Schedule of Compensation
3. amend University's proposal dated 07/31/2019 as shown in the attached University's proposal dated 09/25/2020
4. amend Attachment 2 Contacts Information with as shown in the attached Revised Attachment 2 Contacts Information

Except as expressly modified by this Amendment 1, all other terms and conditions of the original Contract for Services Agreement shall remain in full force and effect.

By Authorized Official of COLLABORATOR:

_____ _____

Lance Johnson — Date
City Manager

By Authorized Official of UNIVERSITY:

DocuSigned by:
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10/28/2020

Matthew Schwartz, Ph.D. — Date
Assistant Vice President
Research Administration

Approved for form and legal sufficiency:

DocuSigned by:
Carolyn Eaton
E5C7FC33D6C8418...

10/28/2020

University Counsel

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REVISED ATTACHMENT 1:
STATEMENT OF WORK AND SCHEDULE OF COMPENSATION

This is a ☐ cost reimbursable ☒ fixed price ☐ fixed rate Agreement for services in the amount not to exceed $59,000 to cover costs associated with the project identified on the previous page and as shown on the following University proposal and/or quotation.

The following deliverable items are due pursuant to the timetable identified below. The numbered invoice for each report or deliverable shall be sent concurrent with the period of performance corresponding to the deliverable on the due date shown.

REPORT/DELIVERABLE	DATE DUE	AMOUNT
Commencement of Project (PAID)	09/20/2019	$29,500
Survey Instrument draft approval and IRB approval	10/11/2019	$0
Data Collection on Second Survey (Oct 2020)	11/06/2020	$0
Project midterm invoice	12/16/2020	$14,750
Draft Report and Analysis	11/02/2021	$0
Draft Report Feedback	11/15/2021	$0
Final Report	12/02/2021	$14,750
Total		$59,000

University's Tasks:

The University will supply personnel and resources to accomplish the scope of work at the price in the proposal/cost quotation as shown in the following pages.

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Revised Scope of Work

Including products and services delivered to date

Destin Tourism and Amenity Driven Growth

Delivered 3/3/2020. *Filename: Tourism and Amenity Driven Growth.pdf*

Not included in original scope of work

The Haas Center provided an economic development report informed by an exhaustive literature review to analyze economic impacts of tourism in coastal areas and factors relating to the attractiveness of destinations with beach access. This serves as a baseline for the spending profile that is collected from the survey of residents and visitors.

Profile of Past Visitors to Destin

Delivered 5/8/2020. *Filename: Panelists_FINAL.pdf*

Not included in original scope of work

As a supplement to the Visitor Survey participant pool, a survey of paid participants was conducted completely online to capture economic and demographic elements similar to those outlined in the Visitor Survey. One notable exception to the data collected includes the addition of participation within this panel limited to those who visited Destin within the past five years.

Destin Resident Beach Access Perceptions

Delivered 6/3/2020. *Filename: Destin Resident Beach Access Perceptions_6.3.2020.pdf*

Outreach was conducted to gather feedback from the residents of the City of Destin on availability of public beaches:

- A public link was made available to share in newsletters, on social media, or websites
- Direct emails administered to targeted lists of residents
- A social media ad targeted to this demographic promoted engagement

In addition, we restricted survey duplication by limiting responses by email and IP address. The report included the following key elements:

- Destin's tourism industry data reported by multiple measures including Gross Regional Product, Total Employment and Value Added.
- Tourism's impact on employment, including a breakdown of jobs by type, wages, and local effects.
- A discussion and presentation of the tourism industry in the region, as well as information that places the value of those jobs in context compared to the regional economy as a whole.

The supporting data, as well as the economic impact estimates, were assembled into a print-ready digital document for distribution by the client. The report was prepared as a defensible foundation for communication with the public, media, elected officials, granting agencies and other stakeholders.

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Comprehensive Year-long Assessment of Visitors and Residents
To be delivered on 11/2/2021

The Haas Center will conduct a fully online only survey for **one year**. Survey outreach will be completed with online surveys promotion via public links within newsletters, social media, and City of Destin websites to recruit participants, accompanied by an email campaign to publicly available email addresses for registered voters who **reside within the City of Destin.**

The Haas Center developed a sign design for advertising the survey. The finalized sign design met the City of Destin's brand standards, promote the City of Destin's visitor survey, and included the survey vanity URL, QR code, and Haas Center's contact information. The finalized design has been utilized by the city of Destin to provide to a printing outlet of the city of Destin's choosing for the purposes of advertising the city of Destin's visitor survey in the form of signs. The City of Destin has identified ideal locations with the assistance and feedback of City staff and other stakeholders for posting signs that advertise the online survey.

The survey will measure and track the following key economic and demographic elements for Destin's visitor market:

- Geographic origins
- City of Destin section in which overnight visitors lodge
- Transportation modes
- Purpose of trip (i.e., business, meeting, or leisure visit)
- Activities
- Perception of beach availability
- Party size and length of stay
- Incidence of first-time visits
- Satisfaction and likelihood of repeat visitation
- Travel budgets and spending on accommodations, food, entertainment, retail, transportation and miscellaneous items
- Willingness to pay for access to a new beach park
- Visitor demographics including age, income, marital status, etc.

The survey will measure and track the following key advertisement assessments for Destin's visitor survey:

- How participants learned of the survey
- Where applicable, location of sign that advertised the survey

Utilizing additional suggested questions provided by the City of Destin from an email dated September 1, 2020, **resident feedback** will be incorporated in the visitor survey. In addition, we'll utilize those key findings to dig deeper into focus groups with community residents that allow for a more meaningful understanding of the public beach park issues that are of concern to City residents. Three focus groups will be completed completely online, using a secured online platform.

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Additional Analysis in the Final Report
Final edition released on 12/2/2021

One key element to understand is how often Destin's residents a) travel to public beaches outside of the county and b) spend money in those regions instead of c) keeping those funds with the local businesses and generating revenue for Okaloosa County's local government instead of neighboring communities. As such, our survey and focus groups will collect data that will allow us to understand the potential economic impact of retaining these trips within the county.

Another calculation that is drawn from the survey is residents and tourists' "willingness to pay" as a measure of the value of the new beach parks. This calculation generates an economic value of the existence and/or creation of this public beach park for your local residents AND the tourists.

Lastly, the report will include a "literature review" an overview of public beaches in Northwest Florida as a means of understanding economic development issues. Quality of life continues to rank in the top ten key factors that site consultants examine when choosing to locate, expand or move their businesses. Quality of life as one of many factors can help determine which of Florida's beach communities are successful in recruitment of attractive economic development projects.

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Revised Attachment 2
CONTACT REPRESENTATIVES

City of Destin Contacts		University of West Florida Contacts	
FID # 59-2480854 / DUNS # 364637595		FID #59-2976783 / DUNS # 53-000709	
Administrative Point of Contact		Administrative Point of Contact	
Name: Title: Address: City ST Zip Phone: E-mail:	Catherine Card Public Information Manager City of Destin 4200 Indian Bayou Trail Destin, FL 32541 850.837.4242 ccard@cityofdestin.com	Name: Title: Address: City ST Zip Phone: E-mail:	Theresa Miller, CRA Senior Grants Specialist Research Administration & Engagement University of West Florida 11000 University Parkway Pensacola, FL 32514-5750 (850) 474-2827 tbyrd@uwf.edu
Program/Technical Point of Contact		Program/Technical Point of Contact	
Name: Title: Address: City ST Zip Phone: E-mail:	Webb Warren Deputy City Manager City of Destin 4200 Indian Bayou Trail Destin, FL 32541 850.837.4242 wwarren@cityofdestin.com	Name: Title: Address: City ST Zip Phone: E-mail:	Nicole Gislason Executive Director, Haas Center University of West Florida 212 East Church St. Pensacola, FL 32502 (850) 637-3831 nicole@uwf.edu
Financial Point of Contact		Financial Point of Contact	
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Corporate Background and Experience
With offices is downtown Pensacola, the Haas Center is a research and consulting arm of the University of West Florida. The center works closely with staff from other departments to engage in applied research and strategy development in economics and across the social sciences.

Since its inception 26 years ago, the Haas Center has played a prominent role in economic development efforts across the Northwest Florida region and around the state. Our Center is home to one of Florida's pre-eminent data warehouses with over 10,000 routinely updated data series that are unique to Florida – tracking historical economic trends across Florida's diverse micro economies. In addition, we house cutting edge economic impact simulation software including REMI for each of Florida's counties and IMPLAN for each of Florida's zip codes as well as the state as a whole.

In addition, the Haas Center has designed, conducted and analyzed surveys utilizing our state of the art 10-seat call center equipped with the latest integrated platform survey technology. We work with our clients to identify the best survey methodology to meet their desired goals whether it is done by phone, Internet, paper, intercept or a combination.

We consider ourselves to be a research shop with a solutions-oriented approach. Our staff come from diverse backgrounds that bring unique work experience to the table. We are comprised of economists, political scientists, multi-media specialists as well as database and IT experts. The Haas Center staff's extensive knowledge of regional and state economic and workforce issues allows us to engage in a wide variety of research projects which include survey marketing research, economic and demographic profiles, economic and tax impact studies, workforce development studies, industry cluster analyses, market and feasibility analyses, strategic planning, and custom database and analytics work. Haas Center staff also work closely with regional economic development entities to provide data to cities, counties and states in efforts designed to attract business and industries to the region.

Our clients include city, county and state government agencies, the military, economic development agencies and chambers of commerce, visitor and tourism organizations, school districts, private businesses, libraries, and school districts.

Evidence of prior experience/firm stability
The Haas Center staff has extensive experience in research at the state, regional and local levels including government and public sector marketing research; conducting economic and fiscal impact studies; developing marketing surveys; conducting and analyzing marketing research for recreation and tourism entities; and conducting and analyzing visitor satisfaction surveys.
The City of Pensacola Resident Satisfaction Survey was conducted for the fourth time in 2017 (previously administered in 2014 - 2016) as part of an on-going relationship between the City of Pensacola and the Haas Center. The Center developed the survey instrument and utilized a mixed methods survey comprised of a live telephone survey and in-person intercept surveys to reach a sample size of 532 Pensacola residents. The survey measured the attitudes and opinions of Pensacola residents regarding their satisfaction with city services, as well as the relative

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importance of those services to taxpayers such as: public safety, city appearance, parks and recreation, sanitation services, municipal infrastructure, and communication. The Haas Center is currently in negotiations with the City of Pensacola to conduct the study for 2018.

The 2016 Voter Satisfaction Survey study was commissioned by Escambia County Supervisor of Elections (SOE) to conduct a mixed-methods survey of registered voters in order to measure multiple items, including voter satisfaction with the polling locations and staff; use and familiarity of SOE services; knowledge about election rules; and voting method choice. The survey was administered in two waves over four months in 2016, concentrating around the August 30th Primary and the November 8th General Election. It provided voters a key opportunity to give feedback about their experiences. In turn, the SOE will use the results to evaluate their own performance, training programs and choice of polling locations. This data could help identify opportunities for improvement or inform new educational programs in response to identified knowledge gaps. Moreover, analysis by voting method choice allows the Supervisor's Office to understand the motivations behind choosing voting methods.

The Santa Rosa County Military Spouse Technical Skills Inventory was commissioned by the Santa Rosa County Economic Development Office (EDO) with the goal of studying the skill sets of military spouses residing in Santa Rosa County. Intercept studies were conducted at Naval Air Station Whiting Field in Milton, Florida. The study documents the technical skills that military spouses have, as well as demographics of this population, their projected length of residency, employment status and availability of employment. The data provides a list of occupations in which the target population have experience, as well as transferable skills that could be marketable to many industries. The demographics and family status of the total U.S. military force as well as active duty population are provided for comparison in the report.

The Haas Center has an ongoing relationship with many regional municipalities and counties. A recent example is the "2014 Six Pillars Economic and Community Development Strategic Plan for the Town of Century, Florida (Century Strategic Plan)." The Town of Century commissioned the Haas Center to create an economic development strategic plan as part of the Comprehensive Planning Technical Assistance Grant Program, administered by the Florida Department of Economic Opportunity. The Century Strategic Plan was conducted over the course of a year and utilized a multi-stage process including the development of socio-economic demographic profiles, analyses of both the local and regional markets, the collection of input from four stakeholder focus groups, and an analysis of the community's strengths, weaknesses, opportunities, and threats (SWOT analysis) to form the economic and community development strategic plan that is now in its third year of implementation. Multiple examples of these reports are found at haas.uwf.edu under the "Resources" tab.

Haas Center's Key Personnel

The Haas Center staff has extensive experience in research at the state, regional and local levels including for counties, cities, Tourism Development Organizations (TDO/TDC), and area Chambers of Commerce. Each member of the team has a unique set of skills and professional backgrounds. As a result, we are able to meet almost any client need at the highest quality. Our proposed research team will be comprised the following individuals:

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Nicole Gislason, Executive Director, University of West Florida Haas Center. Gislason oversees the production of information products and services that are designed to inform strategic decision-making processes, enhance operational effectiveness, and improve performance. Gislason is the principal investigator on numerous contracts and grants, including The National Institute for Standards and Technology's (NIST) Manufacturing Extension Partnership (MEP). Operating in all 50 states, the MEP National Network partners with organizations like the Haas Center to increase the productivity and technological performance of the region's manufacturing firms. Gislason's previous large grant awards include a Department of Labor project known as Florida Hire Ed. The team operates a unique additive manufacturing laboratory, known as Sea3D. Housing state-of-the-art additive manufacturing equipment, the Sea3D lab provides a space for students, industry partners and community members to collaborate on the creation and printing of 3-D products. Gislason's overall goal is to accelerate technology adoption, talent development, and business growth in an effort to drive the region's industrial competitiveness. Her primary aptitude in higher education is an ability to communicate effectively with educators, business leaders, and government officials. This allows her to connect people who have common needs but different missions.

Dr. Jerry D. Parrish is the Chief Economist and the Director of Research for the Florida Chamber Foundation. In that role, he is responsible for conducting in-depth analyses on the Florida economy and on solutions to help secure Florida's future. Dr. Parrish previously was the Chief Economist and Director of the Center for Competitive Florida at Florida TaxWatch. Prior to that position, he served as the Associate Director of the Center for Economic Forecasting & Analysis (CEFA) at Florida State University and has many years of experience in the private sector in management roles at international manufacturing companies. Dr. Parrish is currently an Adjunct Instructor in the Masters in Applied Economics Program at Florida State University and the Chair of the Haas Center's Board of Economic Advisers. He earned a B.S. in Agricultural Business and Economics from Auburn University, an M.B.A. from Bellarmine University, an M.S. in Economics from the University of North Carolina at Charlotte, and a Ph.D. in Economics from Auburn University. He regularly publishes research reports and articles on the Florida economy and Florida's competitiveness.

Anna-Maria Colombaro, M.A., Research Coordinator. received her Master of Arts in Industrial-Organizational Psychology from a top nationally ranked I-O program at the University of West Florida. Ms. Colombaro specializes in EEO law-informed personnel recruitment, talent selection, training and development, and human resources. As a RIVA trained moderator, she develops protocol for and leads focus groups. Ms. Colombaro has expertise in both quantitative and qualitative data collection and analysis, with the skill to translate analytics into digital reports and public presentations. Combined with her I/O consulting experience, her strong corporate

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background gives her the ability to partner with clients to assess their unique needs and provide deliverables that empower clients in their data-driven decision- making processes. Throughout her career with the Haas Center, she has mentored graduate students from UWF's I/O and business degree programs. Mariah Kill, M.S., Applied Economist, is a recent graduate from the Applied Economics M.S. program at Florida State University. As an undergraduate, she led an independent study in Old City Cemetery in Tallahassee, FL that used regression analysis to assess vandalism patterns, indicate damaged markers and locate areas that need intervention from the historic societies. This creative data-driven project inspired her to pursue a Master of Science, where she refined her analytical and problem-solving skills through various applied econometrics courses. For her master's capstone project, Mariah and her team developed a tool to help groups working on poverty issues in Florida group similar communities and ultimately direct funds to the areas most in need. She joined the Haas Center as an Applied Economist to assist in various impact studies, including the effects of COVID on small businesses.

David Franklin, Digital Marketing Coordinator. Mr. Franklin joined the Haas Center in 2015 and concentrates his efforts on the Haas Center's social media marketing and content creation. He creates marketing materials and designs outreach campaigns for Haas Center clients. He is currently pursuing his MBA at UWF and received a Bachelor's in Political Science from the same school in 2017. He has conducted cyber-security and congressional research on behalf of the Department of Government at UWF and has collected data via in-person surveys and computer-assisted telephone interviews for the Haas Center.

Similar Tourism-Related Projects

The Haas Center has two decades of experience in tourism-related research, especially along the Northwest Florida panhandle. The following section details our experience in tourism with various partners.

The Economic Impact of Tourism in Destin, Florida study was commissioned to examine the economic impact of shoulder season tourism in Destin, Florida; providing the Okaloosa County Tourism Development Council with baseline data to guide future marketing endeavors and report feedback regarding Okaloosa County business leader perceptions on past TDC marketing and communication practices. The study included a survey of 326 tourists that revealed average spending, average group sizes, location of origin, age, lodging preferences, and the likelihood of returning. Data was then entered into economic modeling software to analyze the economic impact of tourism. In addition, local businesses were surveyed by phone to generate feedback of perceptions regarding the TPC. Questions were crafted to understand leaders' understanding of TDC functions, communication practices, and marketing initiative outcomes.

The Tourism Market Economic Impact Study is the conclusion of a yearlong effort to survey Santa Rosa County's tourists and quantify their impact on the community. The annual and quarterly report provided in-depth details about demographic and economic trends of Santa Rosa County tourism from March 2017 to February 2018. This study utilized intercept survey techniques to obtain tourist demographics, lodging and transportation habits, spending patterns, and overall satisfaction. In order to ultimately calculate the economic impact, the survey focused on in-area spending patterns. Secondary data sources like bed tax collections, occupancy and

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Average Daily Room rates contributed to the analysis. Ultimately, the county was provided 4 quarterly reports, 1 annual report, 4 data dashboards and 2 presentations.

The Emerald Coast Tourism Study was commissioned by Peter Mayer Advertising on behalf of the Emerald Coast Convention and Visitors Bureau with the goal of providing in depth details about demographic and economic trends of the Emerald Coast's tourism. Haas Center's survey professionals administered intercept surveys with visitors throughout the defined region over a 12-month period between March 2014 and February 2015. The survey data was used in conjunction with bed tax collections and county and state data regarding condo and hotel unit availability to estimate the total number of visitors who arrived in the region on a quarterly basis. The Panama City Beach Chamber of Commerce and Visitors Center hired the Haas Center to conduct the Economic Impact Analysis of Tourism in Panama City Beach. The goal of the study was to estimate the economic impact of tourism for the region. Data was provided by the partners of the Panama City Beach Convention and Visitors Bureau, though we also used bed tax collections, retails sales and other secondary data. The Haas Center calculated a spending value for traditional spring break visitors to the area. This value was then removed from an economic model of the Bay County economy, in order to determine the total economic impact, including direct, indirect and induced, of visitor spending in Panama City. In particular, the report highlighted the important contribution that "shoulder season" and spring break tourists contributed to the overall impact.

The Haas Center performed a study of businesses and business travelers for the Pensacola International Airport in 2017. The Haas Center collected data for 12 weeks in a multi-modal outreach of online and intercept surveys. In total, more than 14,000 people were contacted online while more than 2,700 were approached in person. Data was provided in user-friendly database that was searchable by various factors so that the Airport could analyze their business case for potential markets and airlines. The Haas Center is currently conducting an update to this study in 2019.

Statewide, the Haas Center has conducted studies like an Analysis of the Florida Film and Entertainment Industry. The methodological approach includes in-depth interviews, economic impact analysis and a SWOT analysis. The study looked at the film and entertainment's impact on the economy, both statewide and by region. The study included jobs and establishment estimates, the state's tax payments received by these types of establishments, and a digital media analysis. In addition, impacts were looked at by productions that classified as independent, minority-owned or Hispanic, as well as independent and faith-based productions. The SWOT analysis gave specific assessments about the state of Florida's competitive place in the film industry nationwide.

The Recreation, Sports and the Florida Economy study was commissioned by Florida Sports (a segment of Enterprise Florida) with the goal of studying the economic impacts of multiple facets of the state's sports and recreation cluster. The study is broken into the 10 major components of sporting and recreational activities in Florida, including Amateur Sports, Professional Sports, College Sports, Fishing, Hunting & Wildlife, Golf, Sporting Apparel Sales, Parks & Recreation, Pari-Mutuel Wagering, Recreational Horse Ownership and NASCAR racing events. In this

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instance, an impact was calculated for each of the separate Sports and Recreation components. The study modeled both the exogenous changes to the economy, as when visitor spending related to a sporting event occurs, as well as economic activity of residents which retains dollars in the local economy. Visitors were responsible for approximately 40% of the total statewide economic impact activity related to Florida's sports.

Our tourism work extends even beyond the seven projects provided above. The Haas Center recently finished a survey and study on the Foo Foo Festival in Pensacola, FL for Arts, Culture and Entertainment, Inc. Researchers spent approximately 50 hours collecting intercept surveys at three festival events. The Foo Foo Festival, now in its fourth year, attracted more than 9,000 unique visitors to its 12 days of events. The Center was also commissioned by the Santa Rosa Island Authority to conduct the Impact of Pensacola Beach on the Regional Economy study (2012). Results from the economic impact analysis show trends in tourist spending across major business sectors in Pensacola Beach and provide insight into where policymakers may focus marketing and branding efforts in order to maximize economic growth in Escambia County. Additional tourism work includes A Comprehensive Economic Impact Assessment of the Blue Angels Airshow; A Comprehensive Assessment of the 57th Annual Billy Bowlegs Festival; and Cultural Tourism and the Escambia Economy.

MINUTES
REGULAR MEETING
DESTIN CITY COUNCIL
AUGUST 5, 2019
CITY HALL ANNEX COUNCIL CHAMBERS
6:00 PM

The Council of the City of Destin met in regular session with the following members and staff present:

Destin City Council

Mayor Gary Jarvis
Councilmember Steven Menchel
Councilmember Cyron Marler
Councilmember Parker Destin
Councilmember Prebble Ramswell
Councilmember Chatham Morgan
Councilmember Skip Overdier
Councilmember Rodney Braden

Destin City Staff

City Manager Lance Johnson
Code Compliance Manager Joey Forgione
Parks/Recreation Director Lisa Firth
Public Services Director Michael Burgess
Community Development Director Louis Zunguze
City Land Use Attorney Kimberly Kopp
City Clerk Rey Bailey
Deputy City Manager Webb Warren
Building Official Noell Bell
Finance Director Bragg Farmer
Public Info Manager Catherine Card
City Attorney Kyle Bauman

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Gary Jarvis called the meeting to order at 6:00 PM. Pastor Logan Landes of Grace Lutheran Church gave the invocation, which was then followed by the Pledge of Allegiance.

AGENDA APPROVAL

Councilmember Destin moved to add on the agenda, under Section 7H - Mayor Gary Jarvis, the *"Beach Service Discussion"* and approve the agenda as amended; seconded by Councilmember Overdier. Motion passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

1. APPROVAL OF MINUTES

A. Approval of minutes of July 17, 2019 Budget Workshop

Motion by Councilmember Marler, seconded by Councilmember Overdier, to approve minutes of July 17, 2019 Budget Workshop passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

B. Approval of minutes of July 8, 2019 Budget Workshop

Motion by Councilmember Marler, seconded by Councilmember Ramswell, to approve minutes of July 8, 2019 Budget Workshop passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

C. Approval of minutes of June 3, 2019 Regular City Council Meeting

Motion by Councilmember Overdier, seconded by Councilmember Marler, to approve minutes of June 3, 2019 Regular City Council Meeting passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

2. PROCLAMATIONS/ RECOGNITIONS /SPECIAL PRESENTATIONS/ ANNOUNCEMENTS

A. Presentation: AT&T – Mr. Tim Hawkins, Senior Real Estate & Construction Manager for AT&T

Mr. Tim Hawkins provided the following presentation:

AT&T – Strengthening Connections Today, While Building for Tomorrow

- Small Cells – Answering the customer's call for more
  - People everywhere are using connected devices for nearly everything
    - We use our mobile devices to hail rides, send emails, pay bills, stream shows and work remotely
    - We depend on apps for critical weather alerts and virtual maps for navigation services
    - Wearable devices can check our vital signs and monitor our health
    - Access to these solutions is no longer a luxury. It is essential to our daily lives
    - Small cells are flexible network solutions that can be readily deployed to heavily populated locations that are prone to connection issues or that cannot be served by traditional macro cells. They deliver increased data capacity, help enable higher connection speeds and bring an overall better wireless experience to customers today, while also preparing us for the technologies of the future
  - What the demand looks like on AT&T's network
    - Data Traffic on AT&T's mobile network has grown more than 470,000% since 2007
  - Why Small cells?
    - Provide much needed capacity for exploding wireless demand that is overwhelming macro-towers built for coverage
    - Support the growing number of new connected devices and mobile applications in the marketplace
    - Support 5G and prepare our network for the next generation of technologies
    - Position Florida as a leader in connectivity and help ensure our state has the 21st century infrastructure needed to remain competitive
  - The footprint, or serviced area, of a site is determined by height and by frequency band

- Macro-cell (4G LTE)
  - The common form factor for wireless communication. Higher height and lower frequencies used result in the largest service area
- Current Small Cell (4G LTE)
  - Uses the same frequencies as macro-cells, in addition to utilizing unlicensed spectrum. Due to lower height, footprint is smaller. Increases capacity or coverage in target areas
- Future Small Cell (5G)
  - Very high frequencies enabled by future 5G technology result in smaller footprint but can be used in future 5G in order to meet the exponential increased capacity demand. These frequencies are not used for wireless service today

❖ What is a Small Cell?
- Average co-ax length stemming from small cell radio to antenna: about 20-30 feet
- Average length of new fiber deployed connecting small cell to fiber network: about 205 feet

❖ AT&T in Florida
- Nearly 5.4 million strand-miles of fiber-optics in Florida
- 1,187 wireless upgrades made in Florida in 2018, including 47 new cell sites
- 1,271 wi-fi hotspots in Florida s as of July 10, 2019
- 99.3% of Florida covered by the AT&T mobile broadband network as of May 10, 2019
- More than 12,100 employees working in Florida as of June 30, 2019
- Nearly $3.2 billion invested by AT&T in its best-in-class wired and wireless networks in Florida from 2016-2018

❖ AT&T Small Cell in Destin
- 39 sites
  - 31 sites at 30 feet
  - 8 sites at 37 feet

DISCUSSION

Councilmember Menchel asked if the towers are exclusive to AT&T or if other providers would be able to utilize them.

Mr. Hawkins replied that the frequencies that they broadcast are licensed and are exclusive to AT&T.

Councilmember Marler noted that AT&T placed some cell towers at Harborwalk and Emerald Grande last year without first notifying the property owners. Some of the property owners were not happy about the location of one of the poles. It was placed at the corner of the property right by the reader sign. Councilmember Marler requested that affected property owner(s) be notified before a cell tower or pole is placed in front of their property.

Mr. Hawkins stated they would start notifying property owners in advance going forward.

Councilmember Ramswell noted that a few years ago, AT&T had installed a tower across from James Lee Park. It was supposed to be an emergency effort at the time because of the quality of service or lack thereof in that area. There were two towers in Destin at the time, but there was a problem with one of them, so they had been limited to one cell phone traffic coming from one tower and there was not an adequate capacity to support the residents as well as the tourists. She asked how AT&T is working to address this issue.

According to Mr. Hawkins, the small cells have a plan for relieving capacity from the macro-sites. They currently have three towers: one at Harborwalk, one on Matthew Blvd, and one at Village Baptist Church.

Councilmember Ramswell asked if other providers, such as Verizon and T-Mobil, need to have their own towers, or are they all in some sort of a partnership whereby they could share towers.

Mr. Hawkins stated they have a partnership with regards to small cells; but the current towers they are building are strictly for AT&T.

Referring to the slides showing proposed location of towers (color-coded), the Mayor inquired as to the timeline on construction of the towers.

Mr. Hawkins explained that the green colored ones are currently operational. The yellow ones are to be completed by next month, and those in red are currently in permitting and are expected to go up within the next 120 days.

Public Services Director Michael Burgess noted they are asking AT&T to put streetlights on many of the small cells as they go up since the City has a shortage on streetlights; and that AT&T has agreed to do so. He added that AT&T will also pay for the electric bill for the streetlights.

3. PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA

Ms. Joan Hall complained about the loud noise coming from the construction site behind Winn-Dixie, which is within 100 feet from her home. She stated she has a petition with 100 signatures from people asking that construction activities not to commence at 3:00 AM and not to be held on Sundays.

Councilmember Destin asked the Land Use Attorney to contact the appropriate construction company and asked if they would agree not to these terms.

The Land Use Attorney stated she would speak with the attorney for the property owner who controls the construction company.

Councilmember Braden wants to know why they allow construction companies to commence work at 3:00 AM.

The Building Official Noell Bell noted that the City's noise ordinance allows construction companies to pour concrete starting at 3:00 AM; adding it is the only construction activity allowed to commence at 3:00 AM. She added that normal construction time is 7:00 to 10:00 AM.

The City Attorney noted that they used the standard template from across the State when they drafted the ordinance; however, the Council has the right to legislate an amendment to the code.

Mr. Alex Metz, a beach vendor, requested that Ordinance 18-15-LC, *Use of Wheeled Vehicle on the Beach*, be amended to include the condition approved by the Council on first reading but was not reflected in the ordinance when it was adopted on second reading. He continued the condition was that each vendor shall be allowed one vehicle per location with a maximum of three vehicles.

Mr. Metz also presented a document listing other recommended changes to the ordinance. One recommendation was to allow the use of light wheeled vehicles, such as an ATV, at their location; stating that this is critical to their day to day operation. He also asked that all City codes regarding beach vendors have an effective date of January 1st of the following year; thus, giving time to the Code Compliance Division to be able to inform and properly enforce each ordinance. It would also give vendors time to amend or defend their business practices and supporting the cohesiveness that the City Council strives to create between the City and vendors.

Ms. Patti Brown recommends the City considers amending not only the number of vehicles but also the time vehicles are allowed on the beach and the extended use of ATVs on the beach, to enable the vendors to service their customers and properly run their business.

4. CITY MANAGER REPORTS

A. Schedule of Fees – Resolution 19-11

The City Manager noted that he handed out a sheet to the Council members at the beginning of the meeting entitled "*Fee Schedule Corrections*." He explained that on page 14 of the Schedule of Fees, under "*Short-Term Rental; Rental Registration Fees*" the current charge is $200. The following three options will now apply:

Option A: Graduated fees based on square footage of unit

UNIT SQUARE FOOTAGE	CC-STR REG FEE
Less than 2499 sq. ft.	$500
2500 – 4999 sq. ft.	$600
Greater than 5000 sq. ft.	$700

** Square foot based on building file data

Option B: Flat Rate Fee

Flat Registration Fee $500

Option C: No Change

The City Manager also pointed out there is a typographical error on page 17 of the Fee Schedule. The line item under *Major Developments* should have read "$4,250" and not "3,250."

Councilmember Destin moved to adopt Resolution 19-11 and the associated Schedule of Fees for Fiscal Year 2019, with the amendment of Option A: Graduated fees based on square footage of unit on page 14, and to correct the scrivener's error on page 17 of the Fee Schedule changing the fees for Major Development from $3250 to $4250. Councilmember Marler provided a second to the motion.

Councilmember Braden questioned the following entries on page 24 of the Fee Schedule:

Joe's Bayou Recreation Fees

- Commercial Daily Launch/Recovery Fee $20.00 per Trailer
- Destin Based Commercial Launch $1,030 per year

The City Manager explained that a few years ago, the Council voted to give commercial vessels the opportunity to pay daily. Prior to that, they only pay for a yearly permit. The intent was to pay $20.00 each time a boat is launched.

Councilmember Braden noted that parking is still set at $5.00 per day. He was under the impression they plan to increase it this year.

The City Manager explained they would still have the opportunity to adjust it after the start of the new fiscal year. They just want to go through this summer season and then come back to the Council with some options including installing the gates which have been discussed.

Councilmember Menchel stated that aside from short-term rental registration fees and development fees, there seemed to be other fee schedule changes the Council suggested to be voted on tonight.

Community Development Director Louis Zunguze explained that increasing the impact fees on major developments is pending. There is a required study that was supposed to be conducted before they could raise those fees.

Councilmember Morgan stated that he cannot support any of the fee increases since they are not lowering the millage rate this year.

Councilmember Ramswell noted there seemed to be other fees that are missing such as fees based on code enforcement incidents like the Special Magistrate fees and increased fees for non-compliant with Special Magistrate's orders.

Code Compliance Manager Joey Forgione explained that increasing the administrative fees for the Special Magistrate hearings and increasing the parking fees require code amendments. Those would be brought back to Council at a future date.

The Mayor called for a vote on the motion, which passes 6-1 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan voted "no").

B. Community Center Stucco Repair

The City Manager explained that the stucco has been eroding the past several years. He asked for Council's authorization to spend an amount not to exceed $100,000 to repair the damaged stucco.

Councilmember Overdier moved to authorize the City Manager to initiate a contract with a qualified stucco repair contractor in an amount not to exceed $100,000 funded from the City's unallocated fund balance and make the appropriate budget amendment; seconded by Councilmember Menchel.

Councilmember Braden wants to know the extent of the damage and if the City can file an insurance claim for the repair of the facility.

Public Services Director Michael Burgess noted that on July 12, 2019, representatives from Porter Roofing, one of the City's continuing services contractors, was at the Destin Community Center investigating a leak in the area of the building's cupola. They discovered cracks in the building's stucco that had allowed water to accumulate behind the cement-type layers of the wall. When pressed, water would emerge from behind the stucco. In addition, it was reported that some of the windows in that area had missing sealant or the sealant had dry rotted.

The City Manager stated that the City's HR Manager turned the matter over to the insurance company, but the coverage was denied. He will find out the exact reason for the denial of coverage.

Councilmember Ramswell commented that if some of the windows in this facility have missing sealant, it could be one of the potential causes of the stucco problems. She asked when the windows in that facility were replaced.

Parks/Recreation Director Lisa Firth stated that they are the original windows; adding that the location were the contractors were pushing on the stucco was up on the cupola above the stage. Those windows have actually been sealed 5 or 6 years ago.

Councilmember Ramswell wonders if those windows were properly sealed when they were put in and whether it was a construction error. As far as the dry rot issue, how often are they supposed to be sealed and if that is being done.

The City Manager noted that when he was hired by the City in 2002, the Community Center along with the windows in the front foyer were already leaking. Public Services once tried to caulk all those windows, but it did not work. He added they have hired professional window companies to come out and re-caulk the windows to no avail.

The Mayor suggests they investigate other constructional issues and to make sure the windows stopped leaking prior to doing the stucco repair.

Mr. Burgess noted that the Council approved the repair of the windows in last year's budget.

Ms. Firth added they had some leakage on the Community Center roof; but the roof is now sealed and so they could go ahead and have the windows repaired. The plan was to have the stucco repaired shortly after the repair of the windows.

The Mayor called for a vote on the motion, which passes 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

C. Development Review/Municipal Software Solution

Deputy City Manager Webb Warren provided the following update on the status of the Development Review/Municipal Software Solution:

- In 2019, staff established a software implementation tam with representatives from different departments
  - Team has been collaborating to find innovative solutions to improve organizational efficiency in permitting, review, inspection, code compliance and financial processes
  - The organization has experienced a tremendous amount of change in a short period of time
    - Code Compliance Department and the Community Development Department have filled crucial positions in recent months
- Summary of efforts by the software implementation team include the following:
  - Identified challenges and opportunities for improvement in organizational process and workflow
  - Identified desire outcomes from any proposed initiative
  - Received feedback from similar municipalities who are currently engaged in initiatives to improve their organizational processes
  - Attended numerous demonstrations from industry-leading civic software solution providers
  - Identified available funding for this project
- Some challenges and opportunities for improvement in organizational processes and workflow include:
  - Information is not unified among departments related to the permitting, review, inspection and code processes.
  - The Citizenserve software package was a relatively low cost and allowed for quick entry to digitize the code enforcement processes as well as manage rental programs; however, staff has identified shortcomings in its community development and financial processes
  - Institutional knowledge is still heavily relied upon to locate existing site approvals and to retrieve other information
  - On-line tracking of permits is not currently available. This requires additional time from staff fielding calls and emails

- Some desired outcomes of this initiative:
  - Digitization and unification of all workflow for planning, inspections, building permits and code processes
  - Reduced cycle times for permits, plan review, inspections and development orders
  - Ability to migrate data from existing systems into a consolidated system
  - Decreased email and phone traffic between customers and employees
  - Reduced errors in process (overlooked approvals, misplaced documents)
- The City has solicited feedback from cities such as the City of Sanibel Island, Hallandale Beach, Marco Island, Gulf Shores and several others
  - These cities are all in various stages of implementing new software to facilitate process improvement, from the procurement stage to the 5th year of implementation
- Feedback from other cities emphasizes that proper internal and external resources are dedicated to any project of this magnitude. Specifically, departments must have proper staffing levels for this project to be successful
- City staff has been provided numerous demonstrations and information from industry-leading civic software solutions provider
- Energov fully integrates with the City's existing financial system, Tyler Technologies/MUNIS

Councilmember Braden noted that the Council approved this project over two months ago; adding he is disappointed they have not gotten started until recently and that it would take two years to implement the program.

Councilmember Marler stated that part of the reason it is taking so long is that they have to make sure the system they obtain will interact with the other system within the City.

Mr. Warren pointed out that the core part of the system will be substantially completed and installed in approximately one year; and that there will be some ongoing developments beyond that point.

Councilmember Ramswell suggests they start helping this process by having people scan materials in a logical fashion within their own department.

Mr. Warren stated they have already spent numerous hours scanning information. It is a very tedious and time-consuming process and they want to get it into the hands of the professionals so they could move things as expeditiously as possible. He continued that these are paper documents they have accumulated the last 35 years and are in numerous different formats. They believe what they are presenting to Council now is the most efficient and quickest way they can accomplish this task and then just focusing on efficiency.

Councilmember Menchel asked when they could actually access the system.

Mr. Warren pointed out that part of the contract negotiation is actually establishing the start date for the system; adding that initial conversations indicate they could potentially turn the system on early next year and then go live a year after that.

Councilmember Menchel inquired as to the estimate for an outside vendor to perform all the scanning work.

Mr. Warren stated it would be approximately $70,000.

Councilmember Menchel moved to authorize the City Manager or his designee to negotiate and execute a contract, not to exceed $200,000, for Tyler Technology's Energov municipal software solution and to be paid for out of the Community Development technology fun. Councilmember Ramswell provided a second to the motion.

Councilmember Destin asked what sort of security protocol they plan to implement to fight the epidemic of ransomware virus.

Mr. Warren noted they have network security they are focusing on with existing staff. They also rely upon their partnership with Microsoft who is Energov and who is doing their webinar on software security. They are confident their data will be secured.

Councilmember Braden asks that the City Manager provides a progress report to the Council at every Council meeting until this project is completed. Furthermore, once they hired a company to perform this service, for the City Manager to ensure appropriate department heads attend all required training as scheduled.

The Mayor called for a vote on the motion, which passes 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

D. Digitization of Community Development Department Files

Motion by Councilmember Menchel, seconded by Councilmember Ramswell, to authorize the City Manager to enter into an agreement with a digitization service, not to exceed $70,000, for digitization of City records and fund the tasks with the unallocated fund balance and make the appropriate budget amendment, passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

E. 2020 Strategic Plan Summary

The City Manager noted that on May 15, 2019, Council participated in a one-day strategic planning session to identify and prioritize Key Customer Groups, FY 2020 Policy Objectives, FY 2020 Management and the 2020-25 areas that the City should focus on. Results from this session have been summarized in the Strategic Plan Summary. Once the Strategic Plan Summary is approved by Council, staff will develop work plans for the items and then incorporate them into the Strategic Goals Tables. The Strategic Goals Table is a living document that staff updates annually following the visioning session. It is divided into 5 strategic focus areas and includes goals and objectives set forth with Council consensus this year as well as in previous visioning workshops.

Motion by Councilmember Destin, seconded by Councilmember Ramswell, to approve the Strategic Plan as presented passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

F. Haas Center Study for Beach Initiative and Triumph Application

Mr. Warren explained that the City has had a pre-application for $12 million of funding to Triumph approved by Triumph staff. While this is not a binding approval for funding, it does provide the City feedback and a green light to continue with the very detailed Triumph application process. A critical component of the application process is establishing clear economic metrics to support the beach initiative project. The City engaged the Hass Center at the University of West Florida to perform a study outlining the economic impact of current Destin beaches and the potential benefits of their beach initiative project.

Councilmember Ramswell stated this seemed to be a lot of money to spend just for an application and providing various metrics to support the different needs of the application. She noted that the Haas Center has admitted in their own letter that they have done a study on Destin and a study for the Okaloosa TDC; and that most of these facts and figures are available online through their TDC. She asked why they still need to spend so much money when they already have access to this kind of information.

Mr. Warren noted that Specifically, the City must demonstrate quantitative evidence demonstrating how the proposed project or program will promote economic recovery, diversification and enhancement of the disproportionately affected counties and cities. He also stated that in reviewing successful and unsuccessful Triumph funding applications, they determine that it boils down to job creation.

The Mayor stated that in order to obtain the $12 million Triumph funding, the City needs to be able to show a return on investment on which Triumph needs to base their decision. The Haas Center was instrumental in the last time the City had an evaluation on the importance of the Destin Harbor.

Councilmember Ramswell maintains that the Haas Center already has studies and all sorts of completed surveys and resource and data that are readily available.

Councilmember Destin stated that when they negotiate the contract with the Haas Center, they could have an understanding that where there is already research data that could answer some of the questions for the City that they do not conduct another study to re-create that data.

Councilmember Destin moved to authorize the City Manager to negotiate and execute a contract with the Haas Center at the University of West Florida for up to $59,000 to fund an economic study and allocate $20,000 from the City Council contingency account, $5,000 from the City Manager contingency account, and $34,000 from the unallocated fund balance and to make the appropriate budget amendment. Councilmember Menchel provided a second to the motion, which passes 5-2 (Council members Morgan, Destin, Marler, Overdier and Menchel voted "yes"; Council members Ramswell and Braden voted "no").

G. Beach area paid parking update (Verbal Update)

Mr. Warren informed the Council that they have done a lot of research on this subject and that staff would be bringing it back within the next two meetings for further information relating to

beach parking. In the meantime, they would be correcting some drainage issues on the side of the road down by Norriego Point in one of the areas they would be proposing for paid parking.

H. Capt. Royal Melvin Heritage Park Plan

The City Manager requests approval of the final drawings/construction plans for the Captain Royal Melvin Heritage Park. Once approved by Council, staff will seek final approval from the Florida Community Trust and then move forward once the construction grant is approved the US Treasury.

Councilmember Braden asked if they could send the project out for bid while waiting for approval from the Florida Community Trust and US Treasury; and what is the anticipated timeline for approval.

The City Manager stated that if they start the process of construction without funding approval from the US Treasury, they will not be reimbursed for the money they spent. He also stated that he does not anticipate any major issues since all the required elements are still included in this project, and that he expects to get approval from the State within 60 days; after which they expect the US Treasury to approve the ORAC grant for construction.

Councilmember Marler moved to approve the Capt. Royal Melvin Heritage Park plans subject to meeting all applicable land development and building codes and authorize the City Manager to forward the approved document to the Florida Community Trust; seconded by Councilmember Menchel. Motion passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

I. Electrical utilities undergrounding priorities

Councilmember Destin provided the following suggestions for the City's undergrounding priorities as part of the City's franchise negotiations with Gulf Power:

1. Public Health/Safety Services – i.e. Fire Department, Police Substation, Nursing Homes, Hospitals, EOC
2. US Hwy 98 – main feeder lines/thoroughfare
3. North / South major roads back into the neighborhoods

According to the City Attorney, the City Manager is drafting a letter to send to Gulf Power. They will be attaching some sort of visual aid, so they know the general phasing for their priorities. The above list is an attachment from the previous Gulf Power when they provided a ballpark estimate to the City. This is their suggested phase development.

Councilmember Destin noted that Southern Company previously provided the City a cost estimate of $169 million, which in his view was grossly overestimated. But he expects something less next time just by virtue of having NextEra, who is actually interested in undergrounding their own utility, unlike their predecessor the Southern Company. However, they would need to give NextEra a priority of what they want to see from a phase and undergrounding standpoint so they could generate a new estimate.

Councilmember Ramswell stated it would make more sense to underground US Hwy 98 first so that in case of an emergency, when power lines are down in significant places, they would need to have US Hwy 98 cleared for evacuation and emergency routes.

J. Membership appointments to the Short-Term Rental Task Force

The City Council appointed the following members of the Short-Term Rental Task Force.

Councilmember Morgan announced he would not be nominating anyone at this time.

Councilmember Destin moved to appoint Mr. Jeff Marken to the Short-Term Rental Task Force, seconded by Councilmember Ramswell. Motion passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

Councilmember Marler moved to appoint Mr. Bruce Craul to the Short-Term Rental Task Force, seconded by Councilmember Destin. Motion passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

Councilmember Overdier moved to appoint Mr. Ken Wampler to the Short-Term Rental Task Force, seconded by Councilmember Destin. Motion passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

Councilmember Menchel moved to appoint Ms. Marcie Bell to the Short-Term Rental Task Force, seconded by Councilmember Braden. Motion passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

Councilmember Ramswell moved to appoint Ms. Patti Brown to the Short-Term Rental Task Force, seconded by Councilmember Braden. Motion passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

Councilmember Braden moved to appoint Mr. Scott Hickey to the Short-Term Rental Task Force, seconded by Councilmember Ramswell. Motion passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

K. Announcements

The City Manager made the following announcements:

- August 12, 2019, 6:00 PM – Final Budget Workshop
- New IT Manager (Matthew Pace) and Stormwater Manager (Sara Sims) are on board

5. PUBLIC HEARINGS

A. Second reading of Ordinance 19-12-LC – Motor Vehicle Tent Sales

The City Attorney read proposed Ordinance 19-12-LC by title, and then presented it to the Council on second reading.

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA REGULATING THE SALE OF MOTOR VECHICLES UNLESS CONDUCTED BY A BUSINESS WITHIN OKALOOSA COUNTY; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR AN AMENDMENT TO ARTICLE 7 OF THE LAND DEVELOPMENT CODE; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

The Land Use Attorney noted an amendment made to the definition of "Motor Vehicle" to include trailers.

The Mayor opened a public hearing to receive comments for or against the proposed ordinance. Hearing none, the Mayor closed the public hearing and turned the matter over to the City Council for discussion and consideration.

Councilmember Menchel moved to approve Ordinance 19-12-LC, as amended, on second reading; seconded by Councilmember Overdier. Motion passed 5-2 (Council members Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Council members Morgan and Destin voted "no").

6. CONSENT AGENDA

A. Morgan Sports Center Walking Trail Repair/Resurfacing
B. Reimbursement to Councilmember Skip Overdier for expenses incurred while attending the Florida League of Cities Legislative Policy Committee Meeting in Orlando, Florida from July 18-19, 2019

Motion by Councilmember Marler, seconded by Councilmember Ramswell, to approve Consent Agenda items 6A and 6B, as printed above, passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

7. COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY

A. Councilmember Braden

Councilmember Braden requested that a dumpster be placed at the old Cemex plant to put in all the pipes and debris that were left after they cleared the lot. He also suggests putting some signage at the entrance to the lot that says, "For Overflow Boat Trailer Parking" and "Park at your own risk" to replace the existing "No Trespassing" sign.

B. Councilmember Ramswell

Councilmember Ramswell complimented Michael Burgess, Public Services Director, for his effort in making sure FDOT placed a warning sign on the Marler Bridge.

C. Councilmember Menchel

At this time, Councilmember Menchel asked Mr. Guy Tadlock to come forward and describe the navigable hazard at East Pass which he brought to the Council's attention via email.

Mr. Tadlock noted that two weeks ago Sunday while leaving East Pass and approaching the #1 sea buoy, he noticed that the approach marker appeared to have been moved or drifted from where it was several weeks before. He cautiously navigated between the red and green markers at dead idle and tagged the bottom pretty well and stirred up a fair amount of sand. Upon returning he radioed the Coast Guard Station Destin to report the navigable hazard but got a response from Station Mobile. He did not have sufficient copy to communicate and radioed back and cleared the channel. After docking he called Station Destin by telephone and reported the hazard. He stated that the shoaling and the lack of proper channel marking is getting to be a very serious hazard.

According to Mayor Jarvis, all the larger boats are currently going 100-175 yard of the red marker on the east side of the channel; and that none of the charter boats that draw more than 3 feet are using the channel.

The City Attorney noted that with regards to the dredging of the East Pass, the East Pass trial did commence a week ago and that according to the City's special counsel, it did go extremely well for Destin. The administrative law judge have not ruled on the matter; however, they do anticipate that Destin would prevail.

Councilmember Menchel made the following requests:

- For the City to address the navigable hazard at East Pass, as described by Mr. Guy Tadlock, to the proper authority
- For staff to make sure all slide presentations are included in the Council packet or provide a hard copy to the Council
- Staff to invite someone from the Emerald Grande and FDOT, if possible, to the next Council meeting to discuss funding for the right-turn lane from US Hwy 98 to the Harborwalk Village
- Staff to make sure all Code Compliance Department vehicles have the appropriate tablets and printers installed
- Staff provides the Council a copy of the Action Agenda the City Clerk prepares after every Council meeting

D. Councilmember Overdier

1. Voting Delegate – Annual Florida League of Cities Conference

It was the consensus of the Council to designate Councilmember Overdier as voting delegate to the Annual Florida League of Cities Conference.

E. Councilmember Marler
F. Councilmember Destin
G. Councilmember Morgan

1. Advance funding of PD&E Study on Airport Road to Calhoun Avenue

Councilmember Morgan noted that during a recent TPO meeting, Destin was moved from 14th to 3rd on the TPO's priority list of projects to be funded for the US Hwy 98 redesigned from Airport Road to the Marler Bridge. They are looking at an advanced funding for the PD&E study. They need somebody from the City, preferably an elected official, to meet with FDOT representatives to discuss the advance funding for the PD&E study.

Motion by Councilmember Morgan, seconded by Councilmember Menchel, to authorize the Mayor to represent the City in the fact-finding meeting with FDOT to discuss the advance funding agreement for the PD&E study and bring information back to Council passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

H. Mayor Gary Jarvis
   1. Beach Service – Discussion

Mayor Jarvis noted that they previously received a hard copy of suggestions from the beach service industry regarding vehicles on the beach ordinance. He asked that this item be placed on the next Council meeting agenda for discussion.

The Land Use Attorney will provide a draft ordinance for discussion.

Councilmember Braden stated that it is hard for him to accommodate these vendors when they have not been following the rules and have been disrespectful to authority for the past several years.

The Mayor stated they do not want to penalize the good operators. They need to develop a clear and concise ordinance and then schedule a special workshop with all the vendors that are applying for a business tax receipt and have some discussion about civility in the community.

Councilmember Menchel would like some input from Code Compliance Officer Murray Casey with regards to beach service vendors' attitude.

Councilmember Ramswell asked the Land Use Attorney to address the language that was inadvertently excluded from the second reading of the wheeled vehicle on the beach ordinance.

The Land Use Attorney noted there was a conditional language that was included in the motion during first reading of the ordinance that did not get included during the second reading. They will incorporate this language into the ordinance.

I. Land Use Attorney
   1. Bert J. Harris litigation update

The Land Use Attorney announced that the City received about 8 Bert J. Harris pre-suit notices in connection with short-term rental maximum occupancy regulation. These documents are currently under review. They will bring this item before the Council at an upcoming meeting with staff's recommendation on whether to enter into a settlement agreement.

Mayor Jarvis asked the Finance Director if he feels they have budgeted enough for legal expenditures in the event they have to go to court on these litigations.

Mr. Farmer noted there is $100,000 in the budget for miscellaneous legal representation for the City's two ongoing cases; but it may not be enough to include the Bert J. Harris cases.

According to the City Attorney, they have a diminishing policy for $100,000 which they are currently using to litigate against the Destin Fishing Fleet.

J. City Attorney

The City Attorney provided a status update on the ongoing Bert J. Harris claim from the Destin Fishing Fleet. He stated they have scheduled depositions of the City's corporate representatives scheduled for August 13th. On August 27th they have a case management conference with Judge Stone; at which time they anticipate Judge Stone entering a scheduling order which would require the City to draft and file any dispositive motions, set discovery limits and set a trial date. He continued that it would be a two-phase trial. The first phase involves whether the Destin Fishing Fleet is entitled to any relief; and if so, then they move on to the second phase which is the damages claim to determine the amount to which the Destin Fishing Fleet is entitled. He added that the City could elect to file a motion for summary judgement on the entitlement issue, which is part of their legal strategy. If such motion is filed, it would probably be set in the September/October time frame.

Councilmember Braden inquired as to the possibility of the Destin Fishing Fleet paying for the City's legal fees if the City prevails in the litigation.

According to the City Attorney, they triggered the attorney's fee provision in the State Statutes when they sent the settlement offer to the Fishing Fleet, which was subsequently declined. He continued that the City will be awarded attorney's fees if the City prevails in the litigation and the presiding judge determines the City made an offer in good faith.

Councilmember Destin asked if there is any benefit to having an economic study conducted which the Council could rely upon as they go forward with some of the claims that they have to litigate.

The Land Use Attorney stated they could try to secure someone to conduct such a study if the Council so desire.

Councilmember Destin asked the Land Use Attorney to come back at some point with some proposals from people that conduct this type of study that this Council might be able to explore.

8. PUBLIC COMMENTS

Ms. Marcie Bell noted that she recently visited James Lee Park and found it quite repulsive. The park is falling apart. Restrooms are filthy; and that there are rusted nails and screws, most of which are on handrails.

Councilmember Menchel stated that the Public Works/Safety Committee has been discussing this park quite regularly because they consider the situation there beyond deplorable. The parking lot lights are out almost all the time and regular maintenance of the park is not being conducted.

The Mayor suggests they send a letter to the County expressing their concerns about the park; and their TDC representatives should also bring it to the attention of the TDC.

Councilmember Ramswell stated that Sandman used to clean the beaches daily; but when the County took over the frequency dropped to 3 times a week. She also stated that the beach has been raked only 7 times during the entire summer season. When she presented this to the County, the County assured her they were going to take care of the issue. But another year has passed and the situation there is worse than ever.

Mr. Guy Tadlock noted that Clement Taylor Park has been down for quite a while. He stated that he is aware of the significant amount of work that has to be done to the park; but he just want to know when it is going to reopen.

The City Manager noted there was a significant damage to the seawall and to the gazebo due to Hurricane Michael; and that the repair is taking a while because the FEMA process is slow. He continued that they could get started on the repair process if the Council is willing to pay for it because until FEMA gives their final approval, they would be operating on their own. However, they hope to be able to reopen the park within the next 3 months.

Mr. Ken Wampler of the Destin Chamber of Commerce stated that the City Council approved a fee schedule tonight that was unpublished as the version of the fee schedule posted on the website did not include changes in the short-term rental registration fees. He noted that the Council raised the fee to a minimum of $500 from $50 just three years ago; adding that no one has that information until the City Manager read it into the record tonight.

Mr. Bill Reddington stated that by not having the changes to the short-term rental registration fees posted on the website, it deprived certain people the opportunity to oppose it. He continued that any dramatic changes to the fee schedule, such as that of the short-term rental registration fees that were approved tonight, should be advertised in advance.

Having no further business at this time, the meeting was adjourned at 8:48 PM.

Gary Jarvis, Mayor

ATTEST:

CITY OF DESTIN SEAL FLORIDA

Rey Bailey, City Clerk

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Contract for Services Agreement ("Contract")			
CITY OF DESTIN ("SPONSOR")		UNIVERSITY OF WEST FLORIDA Acting for and on behalf of The University of West Florida Board of Trustees, a public body corporate ("UNIVERSITY")	
4200 Indian Bayou Trail Destin, FL 32541		Research Administration and Engagement 11000 University Parkway Pensacola FL 32514-5750	
TEIN: 59-2480854	DUNS: 364637595	TEIN: 59-2976783	DUNS 053000709
Does funding originate from a Federal prime source? ☒ No ☐ Yes If yes, complete following Original Source of Funds: _____ Project or Funding Reference Number/PRIME AWARD: _____ Name of Federal Agency: _____ CFDA Number: _____ Name of Federal Program: _____			
Contract Period of Performance: FROM: Acceptance of Contract by Both Parties TO: 14 months from Acceptance of Contract by Both Parties		Amount Funded $59,000	Matching Funds $0	Total $59,000
Project Title: Economic Impact Analysis of Destin's Tourism Industry			
Reporting Requirements: See Attachment 1			

Terms and Conditions

(1) SPONSOR hereby awards a ☐ cost reimbursable ☒ firm fixed price ☐ firm fixed rate contract for services to the University, as described above. The statement of work and schedule of compensation are as specified in UNIVERSITY's proposal dated 07/31/2019 as shown in Attachment 1.

(2) SPONSOR shall pay UNIVERSITY as shown in the payment schedule in Attachment 1. All invoices shall be submitted in form and detail sufficient for proper pre- and post-audit of expenditures using UNIVERSITY's standard invoice. Invoices and questions concerning invoice receipt or payments should be directed to the appropriate party's Financial Point of Contact, as shown in Attachment 2. Payment for invoices is due upon receipt and shall be considered past due after 30 days. Past due invoices shall bear interest at the statutory rate applicable to state agencies.

(3) A final statement of costs incurred, marked "FINAL", will be submitted to SPONSOR's Financial Point of Contact thirty (30) days after project end date or as shown in Attachment 1. The final statement of costs shall constitute UNIVERSITY's final financial report.

(4) Matters concerning the technical performance of this contract should be directed to the appropriate party's Program/Technical Point of Contact, as shown in Attachment 2.

(5) Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Contract should be directed to the appropriate party's Administrative Contact, as shown in Attachment 2. Any such changes made to this Contract require the written approval of each party's Authorized Official, as shown in Attachment 2.

(6) The Project Budget is set forth in Attachment 1. Funds may be allocated between expenditure categories at the discretion of the University, provided that no additional costs are incurred beyond the amount referenced above. This paragraph is inapplicable to fixed price or fixed rate contracts.

(7) Either party may terminate this Contract with thirty (30) days written notice to the appropriate party's Administrative Point of Contact, as shown in Attachment 2. In the event of termination, SPONSOR shall pay UNIVERSITY for work performed to the date of termination and all allowable, non-cancellable obligations.

(8) Changes to Period of Performance, including no-cost extensions require the approval of the SPONSOR.

(9) This Contract is comprised of this document and the Attachments 1-3 attached hereto, which are made a part hereof by reference.

By signing below authorized representatives have executed this Contract to be effective for the Period of Performance shown above.

CITY OF DESTIN		UNIVERSITY OF WEST FLORIDA	
Lance Johnson City Manager	09/20/2019 Date	DocuSigned by: Matthew Schwartz Matthew Schwartz, Ph.D. Assistant Vice President Research Administration and Engagement	09/17/2019 Date
		Approved for form and legality as template DocuSigned by: 40C10B2F0D994D7... University Counsel	09/17/2019 Date

DocuSign Envelope ID: BFE56F60-7D4F-467D-949C-9066C42A580E

Attachment 1: STATEMENT OF WORK AND SCHEDULE OF COMPENSATION

This is a ☐cost reimbursable ☒ fixed price ☐ fixed rate contract for services in the amount not to exceed $59,000 to cover costs associated with the project identified on the previous page and as shown on the following University proposal and/or quotation.

The following deliverable items are due pursuant to the timetable identified below. The numbered invoice for each report or deliverable shall be sent concurrent with the period of performance corresponding to the deliverable on the due date shown.

REPORT/DELIVERABLE	DATE DUE	AMOUNT
Commencement of Project	Acceptance of contract by both parties	$29,500
Survey instrument draft, approval and IRB approval	3 weeks from commencement of project	$0
Data Collection	12 months from approval of survey instrument and IRB approval	$0
Draft Report and Analysis	1 month after completion of Data Collection	$0
Draft Report Feedback	2 weeks after receipt of Draft Report and Analysis	0
Final Report	2 weeks after receipt of Draft Report Feedback	$29,500
Total		$59,000

University's Tasks:

The University will supply personnel and resources to accomplish the scope of work at the price in the proposal/cost quotation as shown in the following pages.

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UNIVERSITY of WEST FLORIDA

Haas Center
220 W. Garden Street
Suite 304
Pensacola, FL 32502

Lance Johnson
City Manager
City of Destin
4200 Indian Bayou Trail
Destin, FL 32541

July 31, 2019

Dear Mr. Johnson,

The Haas Center at the University of West Florida is pleased to submit the following proposal for an Economic Impact Analysis of Destin's Tourism Industry. We will conduct two surveys and/or secondary research to provide informative and useful research with the goal of informing policy initiatives. We have also outlined a data analytics project that may be useful to inform beach impacts on property values. The City of Destin seeks to understand the need and support a public beach initiative, as well as its impact on visitors and residents.

The scope of work includes two different options to accomplish this work, depending on the City of Destin's timeline and budget. However, either option's research approach may be adjusted based on the needs of the client, though those scope changes may impact pricing. The timeline is contingent on the client's timely notice to proceed, as well as delivery of important documents and plans that inform the research process. In all instances, the project manager and point of contact must be able to communicate and share information efficiently in order to meet quick turnaround times.

Information regarding the scope of work, the project team, and the Haas Center's 25 years of experience follows this letter. We look forward to discussing our proposal with you in the near future and are available to answer any additional questions you may have.

Sincerely,

Amy Newburn

Amy Newburn
Director of Market Research
Haas Center
anewburn@uwf.edu
850 439 5414

DocuSign Envelope ID: BFE56F60-7D4F-467D-949C-9066C42A580E

UNIVERSITY of WEST FLORIDA

Corporate Background and Experience

With offices is downtown Pensacola, the Haas Center for Business Research and Economic Development (Haas Center) is a research and consulting arm of the University of West Florida's Division of Research and Strategic Innovation (DRSI). The Haas Center works closely with staff from DRSI's other departments, the Office of Economic Development and Engagement (OEDE), Florida Small Business Development Center Network (FSBDC) and Research and Sponsored Programs (RSP) to engage in applied research and strategy development in economics and across the social sciences.

Since its inception over two decades ago, the Haas Center has played a prominent role in economic development efforts across the Northwest Florida region and around the state. Our Center is home to one of Florida's pre-eminent data warehouses with over 10,000 routinely updated data series that are unique to Florida – tracking historical economic trends across Florida's diverse micro economies. In addition, we house cutting edge economic impact simulation software including REMI for each of Florida's counties and IMPLAN for each of Florida's zip codes as well as the state as a whole.

In addition, the Haas Center has designed, conducted and analyzed surveys utilizing our state of the art 10-seat call center equipped with the latest integrated platform survey technology. We work with our clients to identify the best survey methodology to meet their desired goals whether it is done by phone, Internet, paper, intercept or a combination.

We consider ourselves to be a research shop with a solutions-oriented approach. Our staff come from diverse backgrounds that bring unique work experience to the table. We are comprised of economists, political scientists, multi-media specialists as well as database and IT experts. The Haas Center staff's extensive knowledge of regional and state economic and workforce issues allows us to engage in a wide variety of research projects which include survey marketing research, economic and demographic profiles, economic and tax impact studies, workforce development studies, industry cluster analyses, market and feasibility analyses, strategic planning, and custom database and analytics work. Haas Center staff also work closely with regional economic development entities to provide data to cities, counties and states in efforts designed to attract business and industries to the region.

Our team members have not only executed analyses, but perhaps more importantly, have led organizations that have executed the recommendations that have flowed from such analyses. We understand not only data and economics, but our hands-on experiences allow us to understand which approaches are practical, workable and most likely to succeed for our clients. We specialize in studies tailored to meet our client's specific needs in a timely and cost effective manner while adhering to the highest standards of excellence.

Our diverse clientele include city, county and state government agencies, the military, economic development agencies and chambers of commerce, visitor and tourism organizations, school districts, private businesses, libraries, and school districts.

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Evidence of prior experience/firm stability

The Haas Center staff has extensive experience in research at the state, regional and local levels including government and public sector marketing research; conducting economic and fiscal impact studies; developing marketing surveys; conducting and analyzing marketing research for recreation and tourism entities; and conducting and analyzing visitor satisfaction surveys.

The *City of Pensacola Resident Satisfaction Survey* was conducted for the fourth time in 2017 (previously administered in 2014 - 2016) as part of an on-going relationship between the City of Pensacola and the Haas Center. The Center developed the survey instrument and utilized a mixed methods survey comprised of a live telephone survey and in-person intercept surveys to reach a sample size of 532 Pensacola residents. The survey measured the attitudes and opinions of Pensacola residents regarding their satisfaction with city services, as well as the relative importance of those services to taxpayers such as: public safety, city appearance, parks and recreation, sanitation services, municipal infrastructure, and communication. The Haas Center is currently in negotiations with the City of Pensacola to conduct the study for 2018.

The *2016 Voter Satisfaction Survey* study was commissioned by Escambia County Supervisor of Elections (SOE) to conduct a mixed-methods survey of registered voters in order to measure multiple items, including voter satisfaction with the polling locations and staff; use and familiarity of SOE services; knowledge about election rules; and voting method choice. The survey was administered in two waves over four months in 2016, concentrating around the August 30th Primary and the November 8th General Election. It provided voters a key opportunity to give feedback about their experiences. In turn, the SOE will use the results to evaluate their own performance, training programs and choice of polling locations. This data could help identify opportunities for improvement or inform new educational programs in response to identified knowledge gaps. Moreover, analysis by voting method choice allows the Supervisor's Office to understand the motivations behind choosing voting methods.

The Santa Rosa County Military Spouse Technical Skills Inventory was commissioned by the Santa Rosa County Economic Development Office (EDO) with the goal of studying the skill sets of military spouses residing in Santa Rosa County. Intercept studies were conducted at Naval Air Station Whiting Field in Milton, Florida. The study documents the technical skills that military spouses have, as well as demographics of this population, their projected length of residency, employment status and availability of employment. The data provides a list of occupations in which the target population have experience, as well as transferable skills that could be marketable to many industries. The demographics and family status of the total U.S. military force as well as active duty population are provided for comparison in the report.

The Haas Center has an ongoing relationship with many regional municipalities and counties. A recent example is the "*2014 Six Pillars Economic and Community Development Strategic Plan for the Town of Century, Florida (Century Strategic Plan).*" The Town of Century commissioned the Haas Center to create an economic development strategic plan as part of the Comprehensive Planning Technical Assistance Grant Program, administered by the Florida Department of Economic Opportunity. The Century Strategic Plan was conducted over the course of a year and utilized a multi-stage process including the development of socio-economic demographic profiles, analyses of both the local and regional markets, the collection of input from four stakeholder focus groups, and an analysis of the community's strengths, weaknesses, opportunities, and threats (SWOT analysis) to form the economic and community development strategic plan that is now in its third year of implementation. Multiple examples of these reports are found at haas.uwf.edu under the "Resources" tab.

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Qualifications of Proposed Personnel

The Haas Center staff has extensive experience in research at the state, regional and local levels including for counties, cities, Tourism Development Organizations (TDO/TDC), and area Chambers of Commerce. Each member of the team has a unique set of skills and professional backgrounds. As a result we are able to meet almost any client need at the highest quality. Our proposed research team will be comprised the following individuals:

Amy Newburn, MA, Associate Director, Haas Center. Mrs. Newburn received her Master's in Political Science from the University of West Florida and her Bachelor's degree from the University of Florida. Her recent work includes the *City of Pensacola Resident Satisfaction Survey*, the *Tourism Market Economic Impact* study for Santa Rosa County, the *2016 Supervisor of Elections Study,* and both of the airport studies mentioned within this document. Mrs. Newburn specializes in survey research, economic impact studies, strategic plans, and community development. Mrs. Newburn has extensive knowledge of the Center's integrated data collection platforms and manages the Center's 10-seat call center.

Phyllis K. Pooley, JD, MBA, Director, Office of Economic Development and Engagement. Ms. Pooley received her law degree from Washington and Lee University School of Law in 1985. She also has a Master's in Business Administration from the University of West Florida. She has legal expertise in worker's compensation law for both the federal government and the state of Maine. Prior to being named Director of OEDE, Ms. Pooley served as Co-Director and Senior Analyst of the Haas Center. She brings over a decade of experience in data collection and analysis, particularly in demographic analysis using ring studies and driving distances for businesses, economic development entities and local governments. She is a contributing author to the Pensacola Business Journal and WUWF. In her tenure she has authored over twenty studies for state, regional, and local organizations and municipalities as well as private sector clients. These projects include a feasibility study on the development of a wildlife park in Holmes County, Florida, the feasibility of operating a peanut processing plant in Santa Rosa County, Florida and the feasibility of manufacturing biodiesel in Santa Rosa County, Florida.

Anna-Maria Colombaro, M.A., Research Coordinator. She received her Master's in Industrial Organizational Psychology at the University of West Florida. Ms. Colombaro has collaborated with clients and the Haas Center to create survey instruments and research reports. She has collected data via in-person surveys and computer-assisted telephone interviews on behalf of the University of West Florida, government, and the private sector. Most recently, she has assisted in conducting focus groups, data analysis, and drafting survey results for Haas Center clients. As a RIVA trained moderator, Ms. Colombaro both develops protocol and conducts focus groups for a multitude of research topics.

David Franklin, Digital Marketing Coordinator. Mr. Franklin joined the Haas Center in 2015 and concentrates his efforts on the Haas Center's social media marketing and content creation. He creates marketing materials and designs outreach campaigns for Haas Center clients. He is currently pursuing his MBA at UWF and received a Bachelor's in Political Science from the same school in 2017. He has conducted cyber-security and congressional research on behalf of the Department of Government at UWF and has collected data via in-person surveys and computer-assisted telephone interviews for the Haas Center.

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Similar Tourism-Related Projects

The Haas Center has two decades of experience in tourism-related research, especially along the Northwest Florida panhandle. The following section details our experience in tourism with various partners.

The Economic Impact of Tourism in Destin, Florida study was commissioned to examine the economic impact of shoulder season tourism in Destin, Florida; providing the Okaloosa County Tourism Development Council with baseline data to guide future marketing endeavors and report feedback regarding Okaloosa County business leader perceptions on past TDC marketing and communication practices. The study included a survey of 326 tourists that revealed average spending, average group sizes, location of origin, age, lodging preferences, and the likelihood of returning. Data was then entered into economic modeling software to analyze the economic impact of tourism. In addition, local businesses were surveyed by phone to generate feedback of perceptions regarding the TPC. Questions were crafted to understand leaders' understanding of TDC functions, communication practices, and marketing initiative outcomes.

The *Tourism Market Economic Impact Study* is the conclusion of a yearlong effort to survey Santa Rosa County's tourists and quantify their impact on the community. The annual and quarterly report provided in-depth details about demographic and economic trends of Santa Rosa County tourism from March 2017 to February 2018. This study utilized intercept survey techniques to obtain tourist demographics, lodging and transportation habits, spending patterns, and overall satisfaction. In order to ultimately calculate the economic impact, the survey focused on in-area spending patterns. Secondary data sources like bed tax collections, occupancy and Average Daily Room rates contributed to the analysis. Ultimately, the county was provided 4 quarterly reports, 1 annual report, 4 data dashboards and 2 presentations.

The *Emerald Coast Tourism Study* was commissioned by Peter Mayer Advertising on behalf of the Emerald Coast Convention and Visitors Bureau with the goal of providing in depth details about demographic and economic trends of the Emerald Coast's tourism. Haas Center's survey professionals administered intercept surveys with visitors throughout the defined region over a 12 month period between March 2014 and February 2015. The survey data was used in conjunction with bed tax collections and county and state data regarding condo and hotel unit availability to estimate the total number of visitors who arrived in the region on a quarterly basis.

The Panama City Beach Chamber of Commerce and Visitors Center hired the Haas Center to conduct the *Economic Impact Analysis of Tourism in Panama City Beach*. The goal of the study was to estimate the economic impact of tourism for the region. Data was provided by the partners of the Panama City Beach Convention and Visitors Bureau, though we also used bed tax collections, retails sales and other secondary data. The Haas Center calculated a spending value for traditional spring break visitors to the area. This value was then removed from an economic model of the Bay County economy, in order to determine the total economic impact, including direct, indirect and induced, of visitor spending in Panama City. In particular, the report highlighted the important contribution that "shoulder season" and spring break tourists contributed to the overall impact.

The Haas Center performed a study of businesses and business travelers for the Pensacola International Airport in 2017. The Haas Center collected data for 12 weeks in a multi-modal outreach of online and intercept surveys. In total, more than 14,000 people were contacted online while more than 2,700 were approached in person. Data was provided in user-friendly database that was searchable by various factors so that the Airport could analyze their business case for potential markets and airlines. The Haas Center is currently conducting an update to this study in 2019.

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Statewide, the Haas Center has conducted studies like an *Analysis of the Florida Film and Entertainment Industry*. The methodological approach includes in-depth interviews, economic impact analysis and a SWOT analysis. The study looked at the film and entertainment's impact on the economy, both statewide and by region. The study included jobs and establishment estimates, the state's tax payments received by these types of establishments, and a digital media analysis. In addition, impacts were looked at by productions that classified as independent, minority-owned or Hispanic, as well as independent and faith-based productions. The SWOT analysis gave specific assessments about the state of Florida's competitive place in the film industry nationwide.

The *Recreation, Sports and the Florida Economy* study was commissioned by Florida Sports (a segment of Enterprise Florida) with the goal of studying the economic impacts of multiple facets of the state's sports and recreation cluster. The study is broken into the 10 major components of sporting and recreational activities in Florida, including Amateur Sports, Professional Sports, College Sports, Fishing, Hunting & Wildlife, Golf, Sporting Apparel Sales, Parks & Recreation, Pari-Mutuel Wagering, Recreational Horse Ownership and NASCAR racing events. In this instance, an impact was calculated for each of the separate Sports and Recreation components. The study modeled both the exogenous changes to the economy, as when visitor spending related to a sporting event occurs, as well as economic activity of residents which retains dollars in the local economy. Visitors were responsible for approximately 40% of the total statewide economic impact activity related to Florida's sports.

Our tourism work extends even beyond the seven projects provided above. The Haas Center recently finished a survey and study on the Foo Foo Festival in Pensacola, FL for Arts, Culture and Entertainment, Inc. Researchers spent approximately 50 hours collecting intercept surveys at three festival events. The Foo Foo Festival, now in its fourth year, attracted more than 9,000 unique visitors to its 12 days of events. The Center was also commissioned by the Santa Rosa Island Authority to conduct *the Impact of Pensacola Beach on the Regional Economy* study (2012). Results from the economic impact analysis show trends in tourist spending across major business sectors in Pensacola Beach and provide insight into where policymakers may focus marketing and branding efforts in order to maximize economic growth in Escambia County. Additional tourism work includes *A Comprehensive Economic Impact Assessment of the Blue Angels Airshow*; *A Comprehensive Assessment of the 57th Annual Billy Bowlegs Festival*; and *Cultural Tourism and the Escambia Economy*.

Scope of Work

The Haas Center presents two options for the client to choose the most appropriate scope of work. In both instances, the client will be able to understand both the impact of the tourism industry as a whole on the City of Destin, as well as the perceptions and potential value of public beaches as a tourist attraction and residential amenity.

Option #1: Key Insights

Visitor survey.

The Haas Center will use bed tax collections data as the primary data in order to understand the economic impact of the tourism industry. The secondary data will be supplemented by intercept surveys that will allow us to understand both spending patterns and the prevalence of visitors staying overnight in non-bed tax collecting lodging. In this instance, we'll rely on partners to help us secure TDT reports at the Destin level since those are not currently available on the Department of Revenue's data site.

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Survey outreach will be completed for **one quarter** with intercept surveys, accompanied by an email campaign to partner databases of previous visitors.

Resident survey

Outreach will be conducted to gather feedback from the residents of the City of Destin on availability of public beaches. A similar multi-modal methodology will be implemented here, with additional efforts to enhance community engagement:

- A public link may be made available to share in newsletters, on social media, or websites
- Direct emails will be administered to targeted lists of residents
- A social media ad will be targeted to this demographic to promote engagement

In addition, we will restrict survey duplication by limiting responses by email and IP address.

Deliverables

The report provided will include the following key elements:

• An assessment of the economic impact of Destin's tourism industry reported by multiple measures including Gross Regional Product, Total Employment and Value Added.

• A discussion of the project's impact on employment, including a breakdown of jobs by type, wages, and local effects.

• A presentation of economic impacts of staying "as is," i.e. Destin's potential loss of repeat visitors or residential spending due to limited public beach parks

• A discussion and presentation of the tourism industry in the region, as well as information that places the value of those jobs in context compared to the regional economy as a whole

The supporting data as well as the economic impact estimates will be assembled into a print-ready digital document for distribution by the client upon acceptance of the final economic impact estimates. The report will be prepared as a defensible foundation for communication with the public, media, elected officials, granting agencies and other stakeholders. If desired, an infographic can be developed by Haas Center staff to share online in social media, blogs, etc., to communicate the client's economic impact to the community. The Haas Center will be available to present the materials in this report to an audience of the client's choosing on two different occasions without additional costs. The client is responsible for giving appropriate notice to the Haas Center so that plans can be made.

In order to conduct this analysis, the community of Destin will need to share detailed information with the Haas Center (namely bed tax collections not publicly reported).

Timeline, Pricing, and Deliverables

Deliverable	**Timeline**	**Amount**
Contract Execution		$14,500
Survey instrument draft, approval and IRB approval	3 weeks	
Data collection	3 months	
Draft report and analysis	1 month	
Draft report feedback	2 weeks	
Final report		$14,500
Entire project:	***5 months***	***$29,000***

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Option #2: Comprehensive Year-long Assessment

Option #2 includes all of the above deliverables in addition the yearlong intercept visitor survey (instead of one quarter) and resident focus groups.

Visitor survey.

The Haas Center will place personnel on the ground at pre-determined events and, more generally, the Destin region in order to conduct visitor intercept surveys. Survey-interview professionals will spend 20 hours per month on the collection of survey data on the ground for **one year**. The Haas Center will identify ideal locations with the assistance and feedback of City staff and other stakeholders. The full support of the TDC, city, business leaders, and other officials will be required in order to visit a range of establishments, like local shopping centers, stores and other tourist locations. In addition, it will be the City of Destin's responsibility to secure permission for us to conduct intercept surveys at any pre-determined events or festivals that are ticketed.

The surveys will measure and track the following key economic and demographic elements for Destin's visitor market:

- Geographic origins
- Transportation modes
- Purpose of trip (i.e., business, meeting, or leisure visit)
- Activities
- Perception of beach availability
- Party size and length of stay
- Incidence of first-time visits
- Satisfaction and likelihood of repeat visitation
- Travel budgets and spending on accommodations, food, entertainment, retail, transportation and miscellaneous items
- Visitor demographics including age, income, marital status, etc.

Resident survey and focus groups.

The outlined survey approach and deliverables in Option #1 would also be deployed in this scope of work. In addition, we'll utilize those key findings to dig deeper into focus groups with community residents that allow for a more meaningful understanding of the public beach park issues that are of concern to City residents. Three focus groups will be completed once the resident survey portion is complete.

Additional Analysis in the Final Report

One key element to understand is how often Destin's residents a) travel to public beaches outside of the county and b) spend money in those regions instead of c) keeping those funds with the local businesses and generating revenue for Okaloosa County's local government instead of neighboring communities. As such, our survey and focus groups will collect data that will allow us to understand the potential economic impact of retaining these trips within the county.

Another calculation that is drawn from the survey is residents and tourists' "willingness to pay" as a measure of the value of the new beach parks. This calculation generates an economic value of the existence and/or creation of this public beach park for your local residents AND the tourists.

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Lastly, the report will include a "literature review" an overview of public beaches in Northwest Florida as a means of understanding economic development issues. Quality of life continues to rank in the top ten key factors that site consultants examine when choosing to locate, expand or move their businesses. Quality of life as one of many factors can help determine which of Florida's beach communities are successful in recruitment of attractive economic development projects.

Timeline, Pricing, and Deliverables

Deliverable	**Timeline**	**Amount**
Contract Execution		$29,500
Survey instrument draft, approval and IRB approval	3 weeks	
Data collection	12 months	
Draft report and analysis	1 month	
Draft report feedback	2 weeks	
Final report		$29,500
Entire project:	***14 months***	***$59,000***

Option #3: Data Analysis of Home Values

An additional option for research would assess the impact, if any, that proximity to beach access has on property values and thus on tax base. The Haas Center would utilize a real estate database to compare similar homes in the region, controlling for factors like square footage, school zones, and acreage, to determine what impact proximity to beaches may have on home values.

A second element would include a case study of other communities where increased beach access has happened to determine if there was any increase in property values within a certain distance of the new access points. That distance will be defined in conversations with the client, as well as selection and approval of our case study communities.

The cost of this additional research would be **$15,000**. The development of a full deliverable and payment schedule will be developed upon interest of the client. It is up to the client's discretion to initiate this research project at any time and It does not have to be done in alignment with option #1 or option #2.

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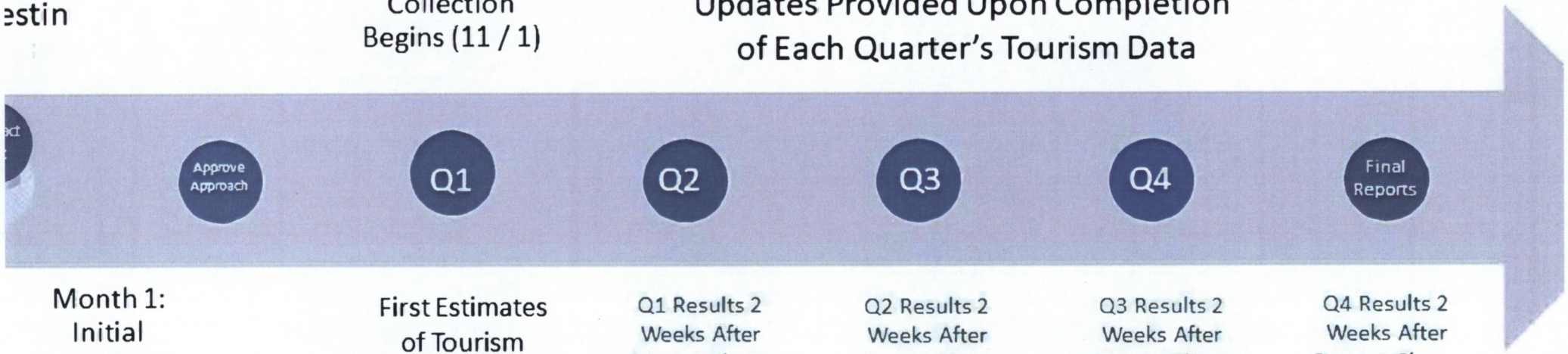
Resident Research Complete & Report Delivered by 12/20/19

Tourism Data Collection Begins (11 / 1)

Updates Provided Upon Completion of Each Quarter's Tourism Data



Month 1: Initial meetings between client & firm

Approve Survey

IRB approval

First Estimates of Tourism Impact Based on Secondary Data *ONLY* Provided

Report includes literature review

Q1 Results 2 Weeks After Quarter Closes

Q2 Results 2 Weeks After Quarter Closes

Q3 Results 2 Weeks After Quarter Closes

Q4 Results 2 Weeks After Quarter Closes

Revised Economic Im
Released Based On Ac
Tourism Spending Pat

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Attachment 2
CONTACT REPRESENTATIVES

Sponsor Contacts		University of West Florida Contacts	
FID # 59-2480854 / DUNS # 364637595		FID #59-2976783 / DUNS # 53-000709	
Administrative Point of Contact		Administrative Point of Contact	
Name: Title: Address: City ST Zip Phone: E-mail:	Lorraine Berish Sr. Administrative Coordinator City of Destin 4200 Indian Bayou Trail Destin, FL 32541 (850) 837-4242 lberish@cityofdestin.com	Name: Title: Address: City ST Zip Phone: E-mail:	Theresa Miller, CRA Senior Grants Specialist Research Administration & Engagement 11000 University Parkway Pensacola, FL 32514-5750 (850) 474-2827 tbyrd@uwf.edu
Program/Technical Point of Contact		Program/Technical Point of Contact	
Name: Title: Address: City ST Zip Phone: E-mail:	Webb Warren Deputy City Manager City of Destin 4200 Indian Bayou Trail Destin, FL 32541 (850) 837-4242 wwarren@cityofdestin.com	Name: Title: Address: City ST Zip Phone: E-mail:	Amy Newburn Associate Director, Haas Center 220 West Garden St., Ste. 304 Pensacola, FL 32502 (850) 439-5414; (850) 341-6817 anewburn@uwf.edu
Financial Point of Contact		Financial Point of Contact	
Name: Title: Address: City ST Zip Phone: E-mail:	Bragg Farmer Finance Director City Destin 4200 Indian Bayou Trail Destin, FL 32541 (850) 837-4242 bfarmer@cityofdestin.com	Name: Title: Address: City ST Zip Phone: E-mail:	Donna Frazee Associate Director Research Administration & Engagement 11000 University Parkway Pensacola, FL 32514-5750 (850) 473-7111 dfrazee@uwf.edu
Authorized Official		Authorized Official	
Name: Title: Address: City ST Zip Phone: E-mail:	Lance Johnson City Manager City of Destin 4200 Indian Bayou Trail Destin, FL 32541 (850) 837-4242 ljohnson@cityofdestin.com	Name: Title: Address: City ST Zip Phone: E-mail:	Matthew Schwartz, Ph.D. Assistant Vice President Research Administration & Engagement 11000 University Parkway Pensacola, FL 32514-5750 (850) 474-2824 mschwartz@uwf.edu

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Attachment 3
ADDITIONAL TERMS AND CONDITIONS (Non-federal funds)

THIS AGREEMENT is entered into by and between the City of Destin (hereafter "Sponsor") and the University of West Florida for and on behalf of The University of West Florida Board of Trustees, a public body corporate, a Florida public post-secondary educational institution (hereafter "University").

The terms of this Agreement are intended to provide the administrative framework for Sponsor and the University (the "Parties") to cooperate in the performance of this project. The University shall make all reasonable efforts to perform the scope of work as outlined in Attachment 1.

STATEMENT OF WORK University shall provide the necessary personnel and facilities to conduct the work of this agreement for the project titled "Economic Impact Analysis of Destin's Tourism Industry."

PERIOD OF PERFORMANCE This Agreement shall begin upon acceptance by both parties, and shall not extend beyond end date unless the period is extended by modification of this Agreement. Final deliverables will be provided to Sponsor as specified in Attachment 1. University staff will be available for follow up consultation and assistance to the Sponsor regarding project deliverables through the ending date of this Agreement at no additional cost. Continuing support and assistance for additional periods will be provided only if the amount and scope of work is modified by amendment to this Agreement.

FORCE MAJEURE University shall not be responsible for its failure to perform any terms or conditions herein when failure to perform is due to causes beyond University's reasonable control, determined in the University's discretion, including, but not limited to: strikes; lockouts; actions or inactions of governmental authorities; epidemics; acts of war or terrorism; embargoes; fire; earthquake; hurricane; windstorm; tornados, acts of God or default of common carrier.

SEVERABILITY In the event any provision of this contract shall be held invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision hereof.

NONDISCRIMINATION The nondiscrimination clause contained in Section 202, Executive Order 11246, and any subsequent amendments thereto, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex, gender identity or national origin, and the Implementing rules and regulations prescribed by the Secretary of Labor, Veteran's Act 38 U.S.C. 4212, Section 503 - Rehabilitation Act of 1973, Title I of the Americans with Disabilities Act of 1990 42 U.S.C. 12101 are incorporated into this Contract by reference as if fully set forth herein.

TAXES, FEES AND PERMITS The University is a tax immune sovereign and exempt from the payment of all sales, use or excise taxes.

PUBLIC RECORDS Sponsor shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received in conjunction with this Agreement, except as exempted by Florida law. Refusal by Sponsor to allow such public access shall be grounds for unilateral cancellation of this Agreement by the University.

INSURANCE University will maintain, at its own cost and expense, at all times while this Agreement is in effect, general liability insurance to the extent, and in such amounts as, provided under the State of Florida Risk Management Trust Fund. University will also maintain at its own expense or from the quoted fringe/payroll tax rates, workers' compensation insurance as required by law. University will furnish evidence of such insurance upon request. Copies of certificates of coverage are available on request from the Research & Sponsored Programs office contractual contact representative.

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LIMITATION OF LIABILITY In the performance of professional services, the University shall use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities, having due regard for acceptable standards. No other warranties, expressed or implied, are made.

In no event shall University or its employees be liable (in contract or in tort, including negligence, or otherwise) to the Sponsor for indirect, incidental or consequential damages, resulting from or related to this Contract. Further, University shall not be liable for use by the Sponsor of any plans, documents, studies, or other data for any purpose other than intended by the terms of this Contract. In no event shall University's liability to Sponsor for any reason exceed the dollar amount of this Contract.

The parties to this agreement recognize and acknowledge that University of West Florida is a constituent institution of the State University System of Florida (the "State") and an agency or subdivision of the State within the meaning of §768.28, Florida Statutes. Nothing contained herein shall be construed or interpreted as: i) denying the University or other state entity any remedy or defense available under the laws of the State; ii) the consent of the University to be sued; iii) a waiver of sovereign immunity of the University or other state entity beyond the waiver provided in §768.28, Florida Statutes.

GOVERNING LAWS/VENUE This Agreement is governed by the laws of the State of Florida and any provisions contained in this Agreement in conflict therewith shall be void and of no effect. University and Sponsor hereby agree that venue shall lie in the State Courts of Escambia County, Florida.

INTELLECTUAL PROPERTY The University reserves the ownership for any intellectual property developed as part of the compensated performance of this Agreement by its faculty and staff. Sponsor is granted a royalty-free non-exclusive license to use and distribute reports furnished to Sponsor hereunder (the "Work Product") without modification. University ownership of copyright shall be properly attributed. Sponsor may not grant others the right to use the Work Product or underlying information and data without written permission from the University.

The University reserves the right to publish articles, monographs and other scholarly publications based on this work in its chosen form. All work shall acknowledge support as "This project was supported by the City of Destin through the University of West Florida."

INDEPENDENT CONTRACTOR STATUS Each of the parties is an independent contractor and nothing contained herein shall constitute or designate any of the employees or agents of one party as employees or agents of the other party.

CITY OF DESTIN Budget Amendment Form

Fiscal Year	2021	Short Decription	UWF STUDY	Entity Code	1
Period	3	Effective Date	12/7/2020	Amendment Type*	1
Ref 1	BUA	Budget Year Code	1	Budget Projection Inclusion	One Time
Ref 2					

*AMENDMENT TYPE: 1 = Exp/Exp or Rev/Rev, 2 = Exp/Rev, 3 = Exp/Rev one sided, 7 = Exp/Rev Inter fund, 8 = Exp/Exp Inter Fund

ORG	OBJECT	PROJECT	LINE DESCRIPTION	(I)ncrease (D)ecrease	AMOUNT	CURRENT AVAILABLE BUDGET	REVISED AVAILABLE BUDGET
0151110 CITY COUNCIL	599000 CONTINGENCY		UWF ECON HARBOR STUDY	D	$ 14,750.00	$ 30,000.00	$ 15,250.00
0151110 CITY COUNCIL	531000 PROFESSIONAL SERVICES		UWF ECON HARBOR STUDY	I	$ 14,750.00	$ -	$ 14,750.00

	Initials	Date
Created by:		
Entered by:		
Approved by:		

Note
Internal Transfer of funds from Contingency to professional services to facilitate payment of unbudgeted remainder of the Hass Economic Study contracted in FY2020

ITEM # 2020-3001

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Consent Agenda

TO: City Council

THRU: Lance Johnson, City Manager
Webb Warren, Deputy City Manager
Krystal Strickland, Finance Director

FROM: Michael Burgess, Public Services Director

DATE: 11/20/20

SUBJECT: Zerbe St - Calhoun Ave Pedestrian Improvements Phase I - authorization of City Manager to negotiate and enter into a Contract

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I. BACKGROUND: The City published a Request for Bids to construct pedestrian Improvements in the Zerbe Street/Calhoun Avenue area. These improvements will connect the Community Center to Clement Taylor Park with wide sidewalk and a boardwalk close the Clement Taylor Park site.

II. DISCUSSION: The Bid Committee received two bids for this project and evaluated both based on four criteria: Price Proposal, Qualifications & Experience, Project Approach and Past Performance.

The Bid Committee scored these proposals and has recommended the lowest priced, most responsive and responsible bidder that being J. Miller Construction of Pensacola.

A. Link to Strategic Goals / Objectives: Strategic Focus 2025: Improved Mobility and Connectivity
Major Projects FY20-23: Calhoun MUT Phase I Construction
FY20-24 Strategic Goal Table: Goal #3, Objective 3A - Implement multiple innovative methods of transportation throughout the City

B. Effect on Budget (EOB): The FY21 budget has designated $852,000 towards the engineering, design, and construction of this project. The recommended bid has come in under budget.

31554100-565000-TR618 Traffic Impact$-CIP-ZerbeCalhoun Path	$	350,000
31554500-565000-TR618 Multi Modal$-CIP-ZerbeCalhoun Path		252,000
31554100-565000-TR618 GenFund$-CIP-ZerbeCalhoun Path		250,000
FY2021 Adopted Budget		852,000
31554100-565000-TR618 Traffic Impact$-CIP-ZerbeCalhoun Path	$	-
31554500-565000-TR618 Multi Modal$-CIP-ZerbeCalhoun Path		4,500
31554100-565000-TR618 GenFund$-CIP-ZerbeCalhoun Path		19,080
Previous Expenses/Encumbrances	$	23,580
31554100-565000-TR618 Traffic Impact$-CIP-ZerbeCalhoun Path	$	350,000
31554500-565000-TR618 Multi Modal$-CIP-ZerbeCalhoun Path		247,500
31554100-565000-TR618 GenFund$-CIP-ZerbeCalhoun Path		230,920
Available Program Budget	$	828,420
31554100-565000-TR618 Traffic Impact$-CIP-ZerbeCalhoun Path	$	350,000
31554500-565000-TR618 Multi Modal$-CIP-ZerbeCalhoun Path		247,500
31554100-565000-TR618 GenFund$-CIP-ZerbeCalhoun Path		41,177
This Agreement		638,677
FY 21 Remaining Program Budget	$	189,743

C. Level of Service (LOS): Connection of three popular City of Destin Parks and Recreation facilities with ADA-compliant enhanced pedestrian infrastructure in support of the City's Multi-Modal initiatives.

III. CONCLUSION: By approving this item, the contractor can begin the process of construction with completion scheduled prior to the 2021 tourist season.

IV. RECOMMENDED MOTION: I move that the City Manager be authorized to execute a contract with J. Miller Construction for the construction of the "Zerbe

Street-Calhoun Avenue Pedestrian Improvements", consistent with the scope of work identified in RFB 20-14-PS, in an amount not to exceed $638,677.

Attachments:

1. ATT1: 20-14-PS Zerbe Calhoun signed scanned
2. ATT2: RFB 20-14-PS J Miller Construction Bid Package
3. ATT3: 100% Plans ZERBE/CALHOUN

CITY OF DESTIN, FLORIDA

REQUEST FOR BIDS
RFB NO. 20-14-PS

ZERBE STREET-CALHOUN AVENUE PEDESTRIAN IMPROVEMENTS

City of Destin, Florida
August 19, 2020

Acting City Manager for
Lance A. Johnson, City Manager
Phone (850) 837-4242
Facsimile (850) 837-3267
4200 Indian Bayou Trail
Destin, Florida 32541

REQUEST FOR BIDS
RFB NO. 20-14-PS
ZERBE STREET-CALHOUN AVENUE PEDESTRIAN IMPROVEMENTS

NOTICE TO BIDDERS

The City of Destin, Florida, is currently receiving sealed competitive Bids for the construction of a Multi-Use Pedestrian Pathway. As outlined in the project design plans, improvements will include removing existing sidewalk, handicap ramps, driveways aprons, curb & gutter, etc., relocation of other publicly owned infrastructure, and to install those pedestrian and stormwater improvements identified in the 100% Construction Drawings and Details for "Zerbe Street-Calhoun Avenue Pedestrian Improvements, Tetra Tech Project Number 200-08535-17001" henceforth referred to as "the Plan". Interested bidders are encouraged to visit the location to verify the scope of work and materials required to complete the project.

Bid specifications for this project can be obtained from the City Clerk's Office at the City of Destin, 4200 Indian Bayou Trail, Destin, Florida 32541. Bid submissions must be received by the City Clerk's Office at the City of Destin, 4200 Indian Bayou Trail, Destin, Florida 32541, in a sealed envelope clearly marked **"RFB No. 20-14-PS, ZERBE STREET-CALHOUN AVENUE PEDESTRIAN IMPROVEMENTS", along with the name, return address and telephone number of the bidder**, no later than 2:00 p.m. CDT, on Thursday, October 8, 2020 at which time they will be opened. The City reserves the right to reject any and all Bids or portions thereof, to waive minor defects and informalities in the process, to accept the Bid(s) or take any other actions deemed by the City to be in the City's best interest.

Lance A. Johnson
City Manager

REQUEST FOR BIDS
RFB NO. 20-14-PS
ZERBE STREET-CALHOUN AVENUE PEDESTRIAN IMPROVEMENTS

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ATTACHMENTS-MAPS & PLANS

DESTIN WHITE SAND ZONES MAP
100% DESIGN DRAWINGS, TETRATECH PROJECT # 200-08535-17001

REQUEST FOR BIDS
RFB NO. 20-14-PS
ZERBE STREET-CALHOUN AVENUE PEDESTRIAN IMPROVEMENTS

1.0 INTRODUCTION

The City of Destin is issuing a Request for Bid (RFB) to secure proposals from qualified contractors for the construction of the **Zerbe Street-Calhoun Avenue Pedestrian Improvements**. This project is funded as a City of Destin Fiscal 2020 Capital Improvement Project.

It is the responsive bidder's responsibility to read and understand the requirements of this request for bid. Responsive bidders are required to state exactly what they intend to furnish the City of Destin via this solicitation and must indicate any variances to the terms, conditions and specifications of this proposal, no matter how slight. If variations are not stated in the proposal, it shall be construed that the bid fully complies with all conditions identified.

Before submitting a bid, each responsive bidder will, at bidder's own expenses, make or obtain any additional examinations, investigations and studies, and obtain any additional information and data that may affect costs, permitting, progress, performance of furnishing of the project and that the responsive bidder's deems necessary to determine its proposal.

Responsive bidder will examine all documents included in this Request for Bid (RFB) carefully and shall make a written request to the City's authorized representative for interpretation or correction of any ambiguity, inconsistently, or error herein.

Any interpretation or correction will be issued as an Addendum by the City. Only a written interpretation or correction by Addendum shall be binding. Responsive bidders are cautioned against relying up on any interpretation or correction given by any other method.

The submission of a bid shall not be deemed an agreement between the responsive bidder and the City. The bid is a contractual offer by the responsive bidder to perform services in accordance with the Bid Solicitation. The City shall not be obligated to respond to any bid submitted nor be bound in any manner by the submission.

2.0 INSTRUCTION TO RESPONDENTS

A. All RFB's will be publicly opened and recorded for acknowledgement of receipt in the City Hall Boardroom on October 8, 2020 no later than 2:00 P.M. (CDT). All responsive bidders or their representatives are invited to be present. The City Hall Boardroom is located at Destin City Hall, 4200 Indian Bayou Trail Destin, FL 32541.

B. Any responses received after the stated time and date will NOT be considered. It shall be the sole responsibility of the responsive bidder to have their RFB submittal **delivered to City Clerk's Office** for receipt on or before the above stated time and date. RFB responses which arrive after the above stated deadline as a result of delay by the mail service shall not be considered, and arrangements shall be made for their return at the responsive bidder's request and expense. The City reserves the right to consider submittals that have been determined by the City to be received late due solely to

mishandling by the City after receipt of the RFB and prior to the award being made.

C. Respondents may request information regarding the RFB in writing from City Clerk Rey Bailey, clerk@cityofdestin.com. Such a request shall be received in writing at least five (5) days prior to the submittal deadline.

D. If any addendum(s) are issued to this Request for Bid, the City will attempt to notify all prospective respondents. It shall be the responsibility of each respondent, prior to submitting the RFB response, to contact the City Clerk's Office, at (850) 837-4242 to determine if any addendum(s) were issued and to complete any addendum acknowledgements as part of their RFB response.

E. Complete and submit Responsive Bidder Qualification Statement, form herein as Exhibit B. Clearly indicate the legal name, address and telephone number of the responsive bidder. Responses shall be signed above the typed or printed name and title of the signer. The signer shall have the authority to bind the responsive bidder to the submitted RFB. Responsive bidders must note their Federal I.D. number on their RFB submittal.

F. *One (1) original, so designated, six (6) copies for a total of seven (7) submissions, and one (1) digital copy* of the RFB responses (on USB drive). Submissions shall be portrait orientation, "8 1/2 X 11" where practical and double-sided. One sheet of paper printed on both sides is considered 2 pages. **Please do not use wire spiral bindings, plastic covers, and plastic binding materials for your submittals.**

G. All expenses for making RFB submittals to the city are to be borne by the responsive bidder.

H. Responses shall be evaluated by the Bid Committee based on all information submitted and the lowest, most responsive and responsible bidder will be recommended to the City Council for approval.

I. The Bid Committee shall consist of City of Destin staff members.

J. Each responsive bidder, by submission of an RFB submission, acknowledges that in the event of any legal action challenging the award of the RFB; damages, if any, shall be limited to the actual cost of the preparation of the RFB.

K.

PROCUREMENT SCHEDULE	
Tasks	**Date**
RFB Advertised	Week of August 31, 2020
Last Day for Questions to be Submitted	October 1, 2020
Due Date/Bid Opening	October 8, 2020
Tentative Date - Bid Committee Evaluation	October 15, 2020
Tentative Date - City Council Meeting	October 19, 2020
Tentative Date- Notice of Award	Week of October 19, 2020
Tentative Date -Execution of Contract	Week of October 26, 2020
Tentative Date- Notice to Proceed	Week of October 26, 2020
Tentative Date- Project Completion By	February 23, 2021

3.0 PROJECT CONTRACTOR REQUIREMENTS

City of Destin is seeking an independent general contractor, include all necessary independent subcontractors, with all applicable licenses for work on this project.

3.1 Licensing Requirements

Provide all applicable contractor licenses: include license name, license numbers and contact information. Contractor must be Florida Certified or Okaloosa Registered and provide a license of qualifier. Must also register in the City of Destin https://www.cityofdestin.com/DocumentCenter/View/12259/Contractor-Packet

3.2 Insurance Requirements

a. Respondents shall be required to provide proof of General Liability Insurance with a minimum liability insurance requirement of $1,000,000 for combined single limit and Worker's Compensation Insurance in accordance with the laws of the State of Florida and in amounts sufficient to secure the benefits of the Florida Workmen's Compensation Law for all types of employees, including those of subcontractors.

b. Respondent shall produce proof of insurance in the types and amounts required by the City, including the foregoing and any additional coverages, including Automobile Liability and or Builder's Risk Insurance, as may be defined at the time of contract. The City shall be named as an additional insured party and all binders, policies or certificates of insurance shall include a provision that such insurance coverage shall not be cancelled or amended without at least thirty days' notice to the City. All coverage shall be with carriers admitted doing business in the State of Florida. Carriers shall be A rated (or better) by A M Best Company. City reserves the right to modify its insurance requirements with 60 days' notice.

3.3 Bonding Requirements

a. Performance and Payment Bond - The bidder to whom the Contract is awarded shall furnish to the Owner, without extra compensation, and shall maintain in effect throughout the life of the Contract, and for the duration of the period described in the bond, acceptable Performance and Payment bonds in sums at least equal to 100% of the full amount of the Contract, conditioned to indemnify and save harmless the City from and against any loss, damage, or expense ensuing from failure on the part of the Contractor to faithfully and properly perform the Contract or to promptly pay all its subcontractors, suppliers, materialmen or laborers for work completed on the Project.

b. The required forms for the performance and payment bonds are included in these Instructions. If within ten (10) calendar days after the acceptance of the bid, the

successful bidder shall refuse or neglect to execute the contract and to furnish the required performance and payment bonds properly signed by the bidder and the surety or sureties satisfactorily to the owner, the bidder shall be deemed to be in default and the owner will retain the Bid Bond Security as liquidated damages, but not as a penalty. The owner reserves the option to accept the bid of any of the other bidder within ten (10) calendar days from default, in which case such acceptance shall have the same effect on such bidder as though he were the original, successful bidder.

3.4 Permitting Requirements

Contractor is required to obtain all required permits prior to the start of construction.

a. City of Destin Right of Way Permits
b. Any and all applicable and/or required federal, state, and local permits

3.5 Codes and Standards

All project work shall be done in accordance with all applicable Federal, State and local codes and standards which include, but not limited State Building Codes, City Codes and Ordinances,

4.0 PROJECT SPECIFICATIONS & SCOPE OF WORK

The Zerbe Street – Calhoun Avenue Pedestrian Improvements project consists of removing existing sidewalk, handicap ramps, driveways aprons, curb & gutter, etc., to relocate other publicly owned infrastructure, and to install those pedestrian and stormwater improvements identified in the 100% Construction Drawings and Details for "Zerbe Street-Calhoun Avenue Pedestrian Improvements, Tetra Tech Project Number 200-08535-17001" henceforth referred to as "the Plan". Details of the proposed work are provided in the engineering drawings attached at the end of this bid document. All work shall be completed as shown in the construction documents and in accordance with applicable federal, state, and local codes and regulations.

Project implementation for this scope of work under this RFB includes all labor, materials, equipment and services required for construction including any permitting, compliance with all federal, state and local codes and construction of the project. All new construction shall be completed as indicated in the construction documents. All work shall meet City standards and be performed to the satisfaction of the City Engineer or his designee. All materials and equipment shall be subject to inspection by the City prior to incorporation into the final work.

The successful bidder is responsible for obtaining all required permits. All work must be completed within **120 days** of the Notice to Proceed unless mutually agreed up on in advance by both parties.

4.1 Work Details:

a. Demolition - Remove existing sidewalk, handicap ramps, driveway aprons, curb & gutter and other hardscape features identified on pages C-100, C-101 and C-102.

b. Relocation of Features – Items slated for relocation include fire hydrants, a light pole with overhead line and roadside signage. Coordination with Utilities is the responsibility of the winning bidder.
c. Work Zone Traffic Control – Work zone traffic control will be provided during all project phases in compliance with standards identified in the Manual of Traffic Control Devices (MUTCD).
d. Tree Protection – Several trees have been identified that require protection under this Plan. Tree Protection fencing will be installed prior to land disturbing activities or demolition. Tree protection will include fencing placed in a circle around the tree with a radius of 1' for every 1" of diameter as measured 4.5' above grade. Multi-trunk trees will require fencing at a radius measured similarly but as the sum of all trunks measured at 4.5' above grade.
e. Construction – Install new sidewalk, boardwalk, driveway aprons, and other hardscapes per the Plan provided.

4.2 Schedule for Delivery of Materials

The successful respondent shall be responsible for receiving all materials delivered.

4.3 Waste Disposal

Contractor shall be responsible for disposal of all waste and debris.

4.4 Site Utilities (Potable Water, Wastewater, and Storm Drainage/Stormwater)

All site utilities shall be installed as indicated in the construction documents and shall comply with all applicable local, State and Federal codes and regulations in terms of material quality and workmanship. The contractor shall obtain all required permits prior to starting work.

4.5 Material Data

For comparison purposes, bidders must submit pricing for those items as indicated on Bid Forms (Exhibit A).

Bids should be based on materials and products, as outlined in the engineered drawings and specifications, or their equivalent. Bid submittals must include product/material specification sheets for each comparable or "equivalent" material or product.

Concrete
All concrete used for this project will be 4000psi with fiber reinforcement, 4" thick. Concrete truck tickets will be submitted as part of any Request for Payment.

ADA Compliant Detectable Warning Panels
All ADA Compliant Detectable Warning Panels will be constructed of pre-approved pavers. Paver color can vary from red brown to brown.

Boardwalk
Boardwalk decking will be made of solid construction composite materials.

Woodgrain or sand texture. Color can vary from sand to light grey.

Final Stabilization - Grass
All grasses used for final stabilization of stormwater swales and shoulders will be either St. Augustine, Centipede or pre-approved equivalent. Contractor will be responsible for daily watering of these grasses from the day of installation until 30 days after the project has been closed.

Backfill/Sand
Project is located in **City of Destin White Sand Zone 2** (Ord. 02, LDC 11.07.02*). White sand must be used as fill material which is to remain uncovered in Zone 2. Other materials may be used under special conditions stipulated by Section 11.07.05.*

Sample of sand must be approved by the City of Destin before construction may commence.

4.6 Labor and Materials Warranty

Bidder should include information in this submittal on any warranties for labor/installation provided directly by the bidder. Bidder shall also provide manufacturer warranty information any products installed.

4.7 Project Meetings and Documentation Deliverables

Project progress meetings will be required and shall be weekly or bi-weekly at the City's discretion. Project documentation shall be provided to the City at different stages of construction. Pre-construction photos of the entire project site will be required. Daily reports with photos shall be submitted at each progress meeting or at the City's discretion. Shop drawings required prior to construction shall include but not limited to drainage structures and piping, concrete and asphalt mix design and tickets, lumber specifications sheet, etc. Prior to final City inspection, provide an as-built survey (paper, .pdf and CAD formats).

5.0 DISCLOSURES

5.1 No Contact Clause

All prospective bidders are hereby instructed to not contact any member of the City of Destin City Council, City Manager, or City of Destin staff member other than the authorized city contact person identified below, regarding this solicitation or the bidder's submittal package. In order to ensure a fair, competitive, and open process, once a project is advertised all communications between interested bidders and the City must be directed to:

City Clerk Rey Bailey
City of Destin
4200 Indian Bayou Trail

Destin, Florida 32541
850-837-4242
clerk@cityofdestin.com
Office Hours: Monday- Friday, 8:00 A.M. TO 5:00 P.M.

Any such contact to anyone but the Clerk may be cause for rejection of your submittal.

5.2 Inquiries

The City will not respond to oral inquiries. Proposers may submit written, e-mailed or faxed, inquiries regarding this RFB. The City will respond to written, e-mailed or faxed; inquiries received at least five (5) working days prior to the RFB due date. The last day for inquiries is **October 1, 2020 at 2:00 p.m. (CDT).** Questions or requests for Bid documents, plans and specifications regarding this RFB may be directed to the City Clerk, 4200 Indian Bayou Trail 32541 (850) 837-4242 or rbailey@cityofdestin.com

5.3 Addenda

Submitter acknowledges that it is the submitter's responsibility to determine whether an Addendum has been issued; and if so, to obtain copies of such Addendum from the City Clerk of Destin, and agrees to be bound by all addenda that have been issued for this Request for Proposal. If addendum is issued, responsive bidder shall sign and return each addendum with the submittal package. Failure to return signed any and all addenda may disqualify the submittal.

5.4 Conflict of Interest Disclosure

Each proposal is subject to the provisions of Florida Statutes, Chapter 112, providing that all responsive bidders must disclose with the RFP submittal the name of any officer, director, or agent who is also a public officer or an employee of the City of Destin. Further, all responsive bidder must disclose the name of any City officer or employee who owns, directly or indirectly, an interest of five percent or more in the Bidding firm.

5.5 Drug-Free Workplace Program

Preference may be given by the City of Destin to companies demonstrating a Drug-Free Workplace Program whenever two or more proposals, which are equal in respect to quality and service, are received and rated by the City. Responsive bidders intending to demonstrate a Drug-Free Workplace Program shall provide certification form with the RFB submittal.

5.6 Public Entity Crime Disclosure

Each submittal shall contain a completed Public Entity Crime Form (Attachment #1) pursuant to Florida Statutes, Section 287.132-133, providing that no public entity shall

accept any proposal from or award any contract to, or transact any business in excess of the threshold amount for Category Two ($25,000) for a period of thirty-six months from the date placed on the convicted vendor list.

5.7 Reservation of Rights

The City reserves the right to reject any and all proposals or portions thereof, to waive minor defects and informalities in the process, to re-advertise, to accept the proposal or award multiple proposals or take any other actions deemed by the City to be in the City's best interest.

5.8 Public Records

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850) 837-4242, CITY CLERK, 4200 INDIAN BAYOU TRAIL, DESTIN, FL.

The successful responsive bidder shall:

1. Keep and maintain public records required by the CITY to perform the service.

2. Upon request from the City's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this FS Chapter 119 or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the CONTRACTOR does not transfer the records to the public agency.

4. Upon completion of the contract, transfer, at no cost, to the CITY all public records in possession of the contractor or keep and maintain public records required by the CITY agency to perform the service. If the GROUP transfers all public records to the CITY upon completion of the contract, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the contract, the GROUP shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

6.0 BID & SUBMITTAL REQUIREMENTS

All bids to be considered must be in the possession of the Destin City Clerk no later than 2:00 p.m. CDT, on October 8, 2020. Submittals may be mailed or delivered to the Office of the City Clerk at the address below and shall be submitted in a sealed envelope clearly marked shall be submitted in a sealed package clearly marked on the outside **"RFB 20-14-PS, Zerbe Street-Calhoun Avenue Pedestrian Improvements"** and note the time and date of the opening. Regardless of method of delivery, each responsive bidder shall be responsible for their Bid being delivered on time, as the City of Destin assumes no responsibility for same. Proposals offered or received after the time set for the Bid Opening will be rejected and returned unopened to the submitter.

Mailing and Hand Delivery Address:

City Clerk Rey Bailey
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
850-837-4242
clerk@cityofdestin.com
Office Hours: Monday- Friday, 8:00 A.M. TO 5:00 P.M.

6.1 Submittal Preparation

Submittals should be prepared in the following order:

1. **Submittal Coversheet:** provide a submittal cover sheet that includes project number, project name, bid opening date and responsive bidder contact information.
2. **Bid Form,** Exhibit A
3. **Responsive Bidder Qualification Statement,** Exhibit B
4. **Completed Public Entity Crime Form**, Exhibit C
5. **Completed Drug Free Workplace Certification Form**, Exhibit D
6. **Completed Bid Bond Form**, Exhibit E
7. **Qualification and Experience Narrative (no more than 2 pages, single-spaced, one-sided)**
8. **Project Approach and Timeline Proposal (no more than 2 pages, single-spaced, one-sided)**
9. **Three (3) Letters of Reference (minimum)**

10. **Proof of Insurance:** provide proof of insurance meeting minimum insurance requirements as outlined in section 3.2 Insurance Requirements.

11. **Proof of licensing and certifications:** provide proof of licensing and certifications meeting minimum requirements as outlined in section 3.1 License Requirements.

12. **Addendums** (if applicable)

One (1) original, so designated, six (6) copies for a total of seven (7) submissions, and one (1) digital copy of the RFB responses (on CD or USB drive). Submissions shall be portrait orientation, "8 1/2 X 11" where practical and double-sided. One sheet of paper printed on both sides is considered 2 pages. Please do not use wire spiral bindings, plastic covers, and plastic binding materials for your submittals.

Failure to provide any of the above listed mandatory information shall result in the elimination of the submittal package from consideration.

6.2 Criteria for Determining Lowest, Most Responsive and Responsible Bidder

The City of Destin's Bid Committee will recommend the lowest, most responsive and responsible bidder to the City Council for their approval. The criteria to be used for this determination is listed below by relative order of importance.

EVALUATION CRITERIA	POINTS
Price Proposal/Warranties	40
Qualifications/Experience/Past Performance	20
Project Approach/Proposed Timeline	20
Past Performance/References	20
TOTAL	**100**

1. Price Proposal

a) Costs will be evaluated based on the items outlined in the scope of work and Exhibit A.
b) Are costs reasonable compared to the work performed? Are assumptions used in developing costs reasonable?
c) Did responsive bidder provide all the requested cost information?
d) How competitive is the price proposal compared to the others received?

2. Qualifications and Experience

a) Does the contractor have the experience necessary to carry out the specific work for this project? Does the contractor have experience with similar projects?

b) Does the background and qualifications of individual key team members provide proven technical, operational, and managerial experience needed to handle the proposed project? Are the company structure and the relation of the project team clearly shown?
c) Do financial qualifications clearly demonstrate financial stability of the company?

3. Project Approach and Performance Differentiators

a) Does the submittal include detailed information that demonstrates the responsive bidder's understanding of the scope of work and how they intend to meet the objectives of the project?
b) Does submittal demonstrate the firm's ability to manage existing budgets and implement cost controls throughout a project?
c) Has responsive bidder demonstrated knowledge of local site conditions and applicable requirements? Does submittal contain approach to receiving permitting and maintaining the original construction scheduled as provided for in the scope of work?
d) Is project approach specific, describing the means and methods of accomplishing the work. Does it identify any key issues on the project and/or propose some potential solutions?
e) Does contractors schedule and availability practical and meet project requirements?

4. Past Performance

a) Do past performance evaluations and/or past performance information provided reflect a trend of satisfactory performance?
Basis of evaluation:
(i) A pattern of successful completion of work
(ii) A pattern of work identical to, similar to, or related to the work the project requires.
(iii) Ability shown, through workmanship provided on other projects.
(b) Do references demonstrate the company's quality of work?

EXHIBIT A

CITY OF DESTIN, FLORIDA
RFB NO. 20-14-PS,
ZERBE STREET-CALHOUN AVENUE PEDESTRIAN IMPROVEMENTS

BID FORM

PART I Bid submitted by:

Company: _____

Address: _____

City & State: _____ Zip Code: _____

Telephone: ( ) _____ Fax: ( ) _____

E-mail:_____

Number of Years in Business: _____ Contact Name _____

PART II (complete as appropriate, include additional sheets as needed)

Item Description	Units	$/Unit	Units	Bid Amount
2" Type SP, 12.5 Asphalt Concrete Superpave (Course)	SY			
1.5" Type SP, 12.5 Asphalt Concrete Superpave (Fine)	SY			
1" Type SP, 9.5 Asphalt Concrete Overlay (Fine)	SY			
Milling of Existing asphalt (1" depth)	SY			
Milling of Existing asphalt (2" depth)	SY			
Thermoplastic Striping, White & Yellow (4")	LF			
Thermoplastic Stop Bars, Crosswalks and Messaging	SF			
8" Graded Aggregate Base, delivered and compacted	SY			
6" Graded Aggregate Base, delivered and compacted	SY			
4" Graded Aggregate Base, delivered and compacted	SY			

Stabilized Base (12")	SY			
Stabilized Base (6")	SY			
Prime Coat	SY			
Tack Coat	SY			
Asphalt Cut with abrasive blade	LF			
Concrete Cut with abrasive blade	LF			
Silt Fence	LF			
Straw Waddle	LF			
Manhole Adjust	each			
Valve Box Adjust	each			
Removal of Concrete, over 6"	SY			
Removal of Asphalt up to 4" thick	SY			
Removal of Asphalt over 4" thick	SY			
Fill Dirt provided, delivered, spread, and compacted (must meet White Sand Zone 2 specs)	CY			
Clear & Grub	SY			
Debris Hauling	CY			
Tree Trimming & Removal	lump			
Aluminum Pipe Guiderail (FDOT Index 870)	LF			
Guardrail	LF			
Mobilization	lump			
12" RCP provided, delivered and installed	LF			
15" RCP provided, delivered and installed	LF			

18" RCP provided, delivered and installed	LF			
24" RCP provided, delivered and installed	LF			
30" RCP provided, delivered and installed	LF			
36" RCP provided, delivered and installed	LF			
42" RCP provided, delivered and installed	LF			
48" RCP provided, delivered and installed	LF			
12" ADS provided, delivered and installed	LF			
15" ADS provided, delivered and installed	LF			
18" ADS provided, delivered and installed	LF			
24" ADS provided, delivered and installed	LF			
30" ADS provided, delivered and installed	LF			
36" ADS provided, delivered and installed	LF			
42" ADS provided, delivered and installed	LF			
48" ADS provided, delivered and installed	LF			
Concrete Headwall or Drainage Structure	CY			
Mitered End Section, medium 12-15"	each			
Mitered End Section, large 18-24"	each			
Concrete Flume (4" thick)	SY			
Inlet Apron (4" thick)	SY			
Raise existing inlet (assume 3" adjustment)	each			
Lower existing inlet (assume 3" adjustment)	each			
6" diameter yard inlet, installed maximum 2" depth	each			
Excavation and Haul Off	CY			

Well Points	lump			
Grout (joint)	each			
Compaction of subgrade, soil and backfill (up to 6")	SY			
Swale Installation (grading)	CY			
Concrete Collar (any size)	each			
Rip Rap Rubble (up to 12" stone, 18" thick)	SY			
Rip Rap Rubble (up to 24" stone, 36" thick)	SY			
6" drain pipe	LF			
Type C inlet installed	each			
Concrete Driveway 6" thick, fiber reinforced, 4000psi	SY			
Concrete Sidewalk 4" thick installed, fiber reinforced, 4000psi	SY			
Concrete Flat/Ribbon Curb, fiber reinforced (12" wide x 8" deep), 4000 psi	LF			
Concrete Type D Curb, fiber reinforced, 4000 psi	LF			
Concrete Type E Curb & gutter, fiber reinforced, 4000 psi	LF			
Concrete Type F Curb & gutter, fiber reinforced, 4000psi	LF			
Concrete Modified (18") Type F Curb and gutter, fiber reinforced, 4000 psi	LF			
ADA truncated dome mat installation	SF			
Maintenance of Traffic	/day			
Bermuda Sod installed	SY			
St Augustine Sod installed	SY			
Centipede Sod installed	SY			
Irrigation Repair	each			
Type C inlet installed (6-10')	each			

Type C inlet installed (10-14')	each			
Type C inlet installed (<6')	each			
Trench Drain	LF			
Manhole w/ ring & cover in Top 3'	each			
8" PVC Sewer Pipe	LF			
Demo Sidewalk	SF			
Lay 8" Pipe	LF			
Set Manhole	each			
Cut Hole in Existing Inlet	each			
Concrete & Form Trench Drain	lump			
Grading	lump			
Asphalt Reinforcing Fibers (2")	SY			
Asphalt Reinforcing Fibers (1.5")	SY			
Asphalt Reinforcing Fibers (1")	SY			
Mud Pipe a Box Connections	each			
Boardwalk Materials and Installation**	lump			
Other Contingent Items (list on separate sheet)				

NOTE - All Freight and/or Miscellaneous Charges must be included in your lump sum bid amounts above. If additional space is needed a separate page may be attached.
** Boardwalk may not be constructed as part of this project due to a potential conflict with another upcoming project. This item may be removed at the discretion of the City of Destin.

THE BID FORM IS CONTINUED ON THE NEXT PAGE

Performance Period (timeline for construction with projected completion date):

Product Warranty Period:

Workmanship Warranty Period:

PART III Certifications:

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I(we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative:_____
(Print or Type)

Signature:_____

Date of Bid:_____

Note: See RFB Section III, Bid Requirements, and attach all required information to Bid form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful Bidder based upon their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

EXHIBIT B
RESPONSIVE BIDDER QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Destin
CITY CLERK'S OFFICE
4200 Indian Trail Bayou
Destin, Florida 32541
Telephone: (850) 837-4242

Check One

Submitted By: Corporation ☐

Name: _____ Partnership ☐

Address: _____ Individual ☐

City, State, Zip: _____ Other ☐

Telephone No.: _____

Fax No.: _____

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

   The correct name of the responsive bidder is:

   _____

   The address of the principal place of business is:

   _____

   _____

2. If responsive bidder is a corporation, answer the following:

   a. Date of Incorporation: _____

   b. State of Incorporation: _____

   c. President's name: _____

   d. Vice President's name: _____

   e. Secretary's name: _____

f. Treasurer's name: _____

g. Name and address of Resident Agent: _____

3. If responsive bidder is an individual or a partnership, answer the following:

a. Date of organization: _____

b. Name, address and ownership units of all partners:

_____

_____

_____

c. State whether general or limited partnership: _____

4. If responsive bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

_____

_____

_____

5. If responsive bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

_____

6. How many years has your organization been in business under its present business name?

_____

Under what other former names has your organization operated?

_____

_____

_____

7. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

_____

_____

_____

8. Have you ever failed to complete any work awarded to you? If so, state when, where and why:

_____

_____

_____

9. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary)

_____

_____

_____

10. State the name of the individual who will have personal supervision of the work:

_____

11. State the name and address of attorney, if any, for the business of the responsive bidder:

_____

_____

12. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the responsive bidder's business and indicate the percentage owned of each such business and/or individual:

_____

_____

_____

13. State the names, addresses, and the type of business of all firms that are partially or wholly owned by responsive bidder:

_____

_____

_____

14. Annual Average Revenue of the responsive bidder for the last three years as follows:

		Revenue Index Number
a.	Government Related Work	
b.	Non-Governmental Related Work	
	Total Work (a +b):	

Revenue Index Number

1.	Less than $100,000
2.	$100,000 to less than $250,000
3.	$250,000 to less than $500,000
4.	$500,000 to less than $1 million
5.	$1 million to less than $2 million
6.	$2 million to less than $5 million
7.	$5 million to less than $10 million
8.	$10 million to less than $25 million
9.	$25 million to less than $50 million
10.	$50 million or greater

15. Bank References:

Bank	Address	Telephone

16. What will be your turnaround time for written responses to City inquires?

_____

17. List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the responsive bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description, the disposition of each such petition.

_____

_____

_____

18. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the responsive bidder or its predecessor organization(s) during the last five (5) years. The list shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

_____

_____

19. List and describe all criminal proceedings or hearings concerning business related offenses to which the responsive bidder, its principals or officers or predecessors' organization(s) were defendants.

_____

_____

_____

20. Has the responsive bidder, its principals, officers or predecessors' organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

_____

_____

The responsive bidder acknowledges and understands that the information contained in response to this qualification statement shall be relied upon by owner in awarding the contract and such information is warranted by responsive bidder to be true. The discovery of any omission or misstatement that materially affects the responsive bidder qualifications to perform under the contract shall cause the owner to reject the submittal, and if after the award, to cancel and terminate the award and/or contract.

(Signed)_____

(Title)_____

Subscribed and sworn to before me

This _____ day of _____, 20 _____

_____
Notary Public (Signature)

My Commission Expires: _____

END OF SECTION

EXHIBIT C
PUBLIC ENTITY CRIMES DISCLOSURE

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract _____
_____

2. This sworn statement is submitted by _____whose business address is _____
_____
_____
and (if applicable) Federal Employer Identification Number (FEIN) is _____(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____

3. My name is _____and my relationship to the entity named above is_____
_____

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was

knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

____Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

_____ Date: _____

(Signature)

STATE OF FLORIDA
COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this _____day of_____, 2020, and is personally known to me, or has provided _____ as identification.

_____

Notary Public

My Commission expires:

EXHIBIT D
DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY:_____

ADDRESS:_____

CITY:_____STATE:_____ZIP CODE: _____

TELEPHONE NUMBER:_____

SIGNATURE:_____DATE:_____

NAME (TYPED OR PRINTED):_____

TITLE: _____

EXHIBIT E
BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, as _____ Principal, and as Surety, are hereby held and firmly bound unto the **City of Destin, Florida** as Owner in the penal sum of (five percent (5%) of the Contract Bid) _____ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns to pay Owner upon default of Bidder the penal sum set forth on the face of this Bond.
Signed, this _____ day of _____, 20__

The condition of the obligation is such that whereas the Principal has submitted to **City of Destin, Florida** a certain Bid, attached hereto and hereby made a part hereof, to enter into a contract in writing, for the **RFP 20-14-PS, ZERBE STREET-CALHOUN AVENUE PEDESTRIAN IMPROVEMENTS**

NOW THEREFORE,

1. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents.

2. This obligation shall be null and void if:

   2.1 Owner accepts Bidder's bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents, or

   2.2 All bids are rejected by Owner, or

   2.3 Owner fails to issue a notice of award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).

3. Payment under this Bond will be due and payable upon default of Bidder and within thirty (30) calendar days after receipt of Bidder and Surety of written notice of default from Owner which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.

4. Surety waives notice of any and all defenses based on or arising out of any time extension to issue notice of award agreed to in writing by Owner and Bidder, provided that the time for issuing notice of award including extensions shall not in the aggregate exceed one hundred twenty (120) days from Bid Due without Surety's written consent.

5. No suit or action shall be commenced under this Bond prior to thirty (30) calendar days after the notice of default required in paragraph 3 above is received by Bidder and Surety, and in no case later than one year after Bid Due Date.

6. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.

7. Notice required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the part concerned.

8. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.

9. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of the Bond conflicts with any applicable provision of any applicable statute, then the provision of said statute shall govern and the remainder of the Bond that is not in conflict therewith shall continue in full force and effect.

10. The term 'bid" as used herein includes a bid, offer or proposal as applicable.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal (Print Full Name):

_____

By:_____ (L.S.)

Title:_____

Attest: _____

Signature and Title

Surety (Print Full Name):

_____

(Seal) Surety's Name and Corporate Seal

By: _____

Signature (attach power of attorney)

Title:_____

Attest: _____

Signature and Title

IMPORTANT - Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Florida. See Article 5 of the General Conditions as amended by Supplementary Conditions.

END OF SECTION

J. MILLER CONSTRUCTION, INC.

To: City of Destin

Bid Submittal package for RFB NO. 20-14-PS

Zerbe Street-Calhoun Avenue Pedestrian Improvements

Bid Opening October 8, 2020 2:00pm

Bidder Contact:

Frank Beovich - Project Manager with J. Miller Construction Inc.

8900 Waring Rd. Pensacola, Fl. 32534

Cell: 850-380-8064

Office: 850-494-0240

Email: frank@jmillerconstruct.com

EXHIBIT A

CITY OF DESTIN, FLORIDA
RFB NO. 20-14-PS
ZERBE STREET-CALHOUN AVENUE PEDESTRIAN IMPROVEMENTS

BID FORM

PART I Bid submitted by:

Company: **J. Miller Construction, Inc.**

Address: 8900 Waring Rd.

City & State: Pensacola, FL Zip Code: 32534

Telephone: 850 494-0240 Fax: 850 494-0242

E-mail: frank@jmillerconstruct.com

Number of Years in Business: 20 Contact Name: Frank Beovich

PART II (complete as appropriate, include additional sheets as needed

Item Description	Units	$/Unit	Units	Bid Amount
2" Type SP, 12.5 Asphalt Concrete Superpave (Course)	SY			$ -
1.5" Type SP, 12.5 Asphalt Concrete Superpave (Fine)	SY			$ -
1" Type SP, 9.5 Asphalt Concrete Overlay (Fine)	SY			$ -
Milling of Existing asphalt (1" depth)	SY			$ -
Milling of Existing asphalt (2" depth)	SY			$ -
Thermoplastic Striping, White & Yellow (4")	LF			$ -
Thermoplastic Stop Bars, Crosswalks and Messaging	SF	$ 6,500.00	1	$ 6,500.00
8" Graded Aggregate Base, delivered and corn pacted	SY			$ -
6" Graded Aggregate Base, delivered and compacted	SY			$ -

4" Graded Aggregate Base, delivered and compacted	SY			$ -
Stabilized Base (12")	SY	$ 3.60	1,452	$ 5,227.20
Stabilized Base (6")	SY			$ -
Prime Coat	SY			$ -
Tack Coat	SY			$ -
Asphalt Cut with abrasive blade	LF	$ 6.23	303	$ 1,887.69
Concrete Cut with abrasive blade	LF	$ 6.50	250	$ 1,625.00
Silt Fence	LF	$ 4.00	1,372	$ 5,488.00
Straw Waddle	LF			$ -
Manhole Adjust	each			$ -
Valve Box Adjust	each			$ -
Removal of Concrete, over 6"	SY	$ 5.00	40	$ 200.00
Removal of Asphalt up to 4" thick	SY	$ 40.00	30	$ 1,200.00
Removal of Asphalt over 4" thick	SY			$ -
Fill Dirt provided, delivered, spread, and compacted (must meet White Sand Zone 2 specs)	CY	$ 54.00	80	$ 4,320.00
Clear & Grub	SY	$ 4.00	2,500	$ 10,000.00
Debris Hauling	CY	$ 45.00	60	$ 2,700.00
Tree Trimming & Removal	lump	$ 11,000.00	1	$ 11,000.00
Aluminum Pipe Guiderail (FDOT Index 870)	LF	$ 34.00	340	$ 11,560.00
Guardrail	LF			$ -
Mobilization	lump	$ 20,000.00	1	$ 20,000.00
12" RCP provided, delivered and installed	LF			$ -
15" RCP provided, delivered and installed	LF			$ -
18" RCP provided, delivered and installed	LF	$ 38.00	340	$ 12,920.00
24" RCP provided, delivered and installed	LF			$ -
30" RCP provided, delivered and installed	LF			$ -
36" RCP provided, delivered and installed	LF			$ -
42" RCP provided, delivered and installed	LF			$ -
48" RCP provided, delivered and installed	LF			$ -
12" ADS provided, delivered and installed	LF	$ 60.00	112	$ 6,720.00
15" ADS provided, delivered and installed	LF			$ -
18" ADS provided, delivered and installed	LF			$ -
24" ADS provided, delivered and installed	LF			$ -

30" ADS provided, delivered and installed	LF			$ -
36" ADS provided, delivered and installed	LF			$ -
42" ADS provided, delivered and installed	LF			$ -
48" ADS provided, delivered and installed	LF			$ -
Concrete Headwall or Drainage Structure	CY	$ 19,000.00	4	$ 76,000.00
Mitered End Section, medium 12-15"	each	$ 1,200.00	1	$ 1,200.00
Mitered End Section, large 18-24"	each			$ -
Concrete Flume (4" thick)	SY			$ -
Inlet Apron (4" thick)	SY			$ -
Raise existing inlet (assume 3" adjustment)	each			$ -
Lower existing inlet (assume 3" adjustment)	each			
6" diameter yard inlet, installed maximum 2" depth	each	$ 900.00	3	$ 2,700.00
Excavation and Haul Off	CY	$ 14.00	280	$ 3,920.00
Well Points	lump			$ -
Grout (joint)	each	$ -	0	$ -
Compaction of subgrade, soil and backfill (up to 6")	SY			$ -
Swale Installation (grading)	CY	$ 8.00	800	$ 6,400.00
Concrete Collar (any size)	each	$ 400.00	5	$ 2,000.00
Rip Rap Rubble (up to 12" stone, 18" thick)	SY	$ 250.00	11	$ 2,750.00
Rip Rap Rubble (up to 24" stone, 36" thick)	SY			$ -
6" drain pipe	LF			$ -
Type C inlet installed	each			$ -
Concrete Driveway 6" thick, fiber reinforced, 4000psi	SY	$ 80.00	307	$ 24,560.00
Concrete Sidewalk 4" thick installed, fiber reinforced, 4000psi	SY	$ 70.00	1,146	$ 80,220.00
Concrete Flat/Ribbon Curb, fiber reinforced (12" wide x 8" deep), 4000 psi	LF	$ 38.00	308	$ 11,704.00
Concrete Type D Curb, fiber reinforced, 4000 psi	LF			$ -
Concrete Type E Curb & gutter, fiber reinforced, 4000 psi	LF			$ -
Concrete Type F Curb & gutter, fiber reinforced, 4000psi	LF			$ -
Concrete Modified (18") Type F Curb and gutter, fiber reinforced, 4000 psi	LF			$ -
ADA truncated dome mat installation	SF	$ 48.00	520	$ 24,960.00
Maintenance of Traffic	/day	$ 280.00	90	$ 25,200.00
Bermuda Sod installed	SY	$ 20.00	225	$ 4,500.00

St Augustine Sod installed	SY	$ 20.00	225	$ 4,500.00
Centipede Sod installed	/hr	$ 20.00	1,000	$ 20,000.00
Irrigation Repair	each	$ 300.00	3	$ 900.00
Type C inlet installed (6-10')	each			$ -
Type C inlet installed (10-14')	each			$ -
Type C inlet installed (<6')	each			$ -
Trench Drain	LF			$ -
Manhole w/ ring & cover in Top 3'	each			$ -
8" PVC Sewer Pipe	LF			$ -
Demo Sidewalk	SF	$ 3.00	2,000	$ 6,000.00
Lay 8" Pipe	LF			$ -
Set Manhole	each			$ -
Cut Hole in Existing Inlet	each	$ 900.00	1	$ 900.00
Concrete & Form Trench Drain	lump			$ -
Grading	lump	$ 18,000.00	1	$ 18,000.00
Asphalt Reinforcing Fibers (2")	SY			$ -
Asphalt Reinforcing Fibers (1.5")	SY			$ -
Asphalt Reinforcing Fibers (1")	SY			$ -
Mud Pipe a Box Connections	each			$ -
Boardwalk Materials and Installation**	lump	$ 80,000.00	1	$ 80,000.00
Other Contingent Items (list on separate sheet)				$ 134,800.00
Total Job				**$ 632,561.89**

NOTE - All Freight and/or Miscellaneous Charges must be included in your lump sum bid amounts above. If additional space is needed a separate page may be attached.

** Boardwalk may not be constructed as part of this project due to a potential conflict with another upcoming project. This item may be removed at the discretion of the City of Destin.

THE BID FORM IS CONTINUED ON THE NEXT PAGE

Additional Items Zerbe/Calhoun

General conditions: supervision, surveyors, crew trucks, toilets, bond, permits, as builts, materials	ls	$ 55,400.00	1	$ 55,400.00
Other elements of erosion control: NPDES, SWPPP, reports, maintenance, tree protection,	ls	$ 8,500.00	1	$ 8,500.00
Other Demolition	ls	$ 6,400.00	1	$ 6,400.00
Sets of Crosswalk warning signs w/RRFB flashing beacons	sets	$ 21,500.00	3	$ 64,500.00
Total of Additional Items				$ 134,800.00

Performance Period (timeline for construction with projected completion date):

Approximately 90 days from N.T.P.

Product Warranty Period: 1 year

Workmanship Warranty Period: 1 year

PART III Certifications:

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I(we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative: Eli H. Miller Vice President

(Print or Type)

Signature: Clint H. Mills

Date of Bid: 10/7/2020

Note: See RFB Section III, Bid Requirements, and attach all required information to Bid form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful Bidder based upon their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

EXHIBIT B
RESPONSIVE BIDDER QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Destin
CITY CLERK'S OFFICE
4200 Indian Trail Bayou
Destin, Florida 32541
Telephone: (850) 837-4242

Check One

Corporation [✓]
Partnership [ ]
Individual [ ]
Other [ ]

Submitted By:

Name: J. Miller Construction, Inc.

Address: 8900 Waring Rd.

City, State, Zip: Pensacola, FL. 32534

Telephone No.: 850-494-0240

Fax No.: _____

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

   The correct name of the responsive bidder is:
   J. Miller Construction, Inc.

   The address of the principal place of business is:
   8900 Waring Rd.
   Pensacola, FL. 32534

2. If responsive bidder is a corporation, answer the following:

   a. Date of Incorporation: April 2000

   b. State of Incorporation: Florida

   c. President's name: James E. Miller

   d. Vice President's name: Eli H. Miller

   e. Secretary's name: _____

f. Treasurer's name: _____

g. Name and address of Resident Agent: Eli H. Miller 8900 Waring Rd. Pensacola FL. 32534

3. If responsive bidder is an individual or a partnership, answer the following:

a. Date of organization: _____

b. Name, address and ownership units of all partners:

N/A

c. State whether general or limited partnership: _____

4. If responsive bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

N/A

5. If responsive bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?

Under what other former names has your organization operated?

N/A

7. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

Florida DBPR
CBC 125564
CUC 1224629

8. Have you ever failed to complete any work awarded to you? If so, state when, where and why:

NO

9. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary)

(See attached resumes and
Key personel summary)

10. State the name of the individual who will have personal supervision of the work:

Frank Beovich

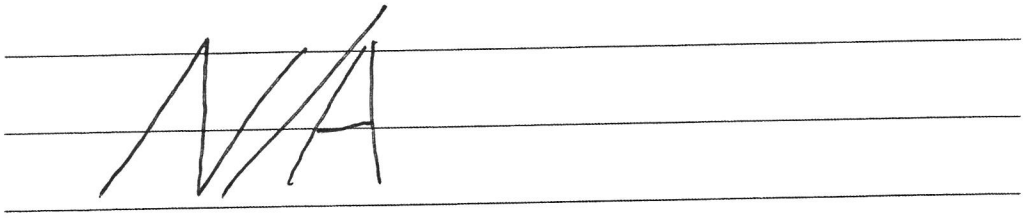
11. State the name and address of attorney, if any, for the business of the responsive bidder:

Joe Passeretti of Beggs and Lane
501 Commendencia Street Pensacola, FL. 32502

12. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the responsive bidder's business and indicate the percentage owned of each such business and/or individual:

James E. Miller 51% 3812 Cradtree Church Rd Molino, FL. 32577
Eli H. Miller 49% HWY 97 Molino, FL. 32577

13. State the names, addresses, and the type of business of all firms that are partially or wholly owned by responsive bidder:



14. Annual Average Revenue of the responsive bidder for the last three years as follows:

		Revenue Index Number
a.	Government Related Work	7
b.	Non-Governmental Related Work	7
	Total Work (a +b):	14

Revenue Index Number

1.	Less than $100,000
2.	$100,000 to less than $250,000
3.	$250,000 to less than $500,000
4.	$500,000 to less than $1 million
5.	$1 million to less than $2 million
6.	$2 million to less than $5 million
7.	$5 million to less than $10 million
8.	$10 million to less than $25 million
9.	$25 million to less than $50 million
10.	$50 million or greater

15. Bank References:

Bank	Address	Telephone
Harvesters Federal Credit Union	1350 W 9 Mile, Rd.	850-857-4328

16. What will be your turnaround time for written responses to City inquires?

Within 24 hours or Less

17. List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the responsive bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description, the disposition of each such petition.

N/A

18. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the responsive bidder or its predecessor organization(s) during the last five (5) years. The list shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

N/A

19. List and describe all criminal proceedings or hearings concerning business related offenses to which the responsive bidder, its principals or officers or predecessors' organization(s) were defendants.

N/A

20. Has the responsive bidder, its principals, officers or predecessors' organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

NO

The responsive bidder acknowledges and understands that the information contained in response to this qualification statement shall be relied upon by owner in awarding the contract and such information is warranted by responsive bidder to be true. The discovery of any omission or misstatement that materially affects the responsive bidder qualifications to perform under the contract shall cause the owner to reject the submittal, and if after the award, to cancel and terminate the award and/or contract.

(Signed) [signature]

(Title) Vice President

Subscribed and sworn to before me

This 7th day of October, 20 20

[signature]

Notary Public (Signature)

Notary Public State of Florida
Allison Marabella
My Commission GG 262562
Expires 12/20/2022

My Commission Expires: 12.20.2022

END OF SECTION

EXHIBIT C
PUBLIC ENTITY CRIMES DISCLOSURE

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract RFB NO. 20-14-PS Zerbe Street - Calhoun Avenue Pedestrian Improvements

2. This sworn statement is submitted by J. Miller Construction, Inc. whose business address is 8900 Waring Rd. Pensacola, FL. 32534

and (if applicable) Federal Employer Identification Number (FEIN) is 593639214 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Eli H. Miller and my relationship to the entity named above is Vice President

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was

knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

__V__Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

_____ Date: 10/7/20
(Signature)

STATE OF FLORIDA
COUNTY OF Escambia

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 7th day of October, 2020, and is personally known to me, or has provided as identification.

_____
Notary Public

My Commission expires: 12-20-2022

Notary Public State of Florida
Allison Marabella
My Commission GG 262562
Expires 12/20/2022

EXHIBIT D
DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: J. Miller Construction, Inc.

ADDRESS: 8900 Wating Rd.

CITY: Pensacola STATE: FL ZIP CODE: 32534

TELEPHONE NUMBER: 850 494 0240

SIGNATURE: Eli H. Miller DATE: 10/7/20

NAME (TYPED OR PRINTED): Eli H. Miller

TITLE: Vice President

EXHIBIT E
BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, as J. Miller Construction, Inc. Principal, and as Surety, are hereby held and firmly bound unto the **City of Destin, Florida** as Owner in the penal sum of (five percent (5%) of the Contract Bid) _____ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns to pay Owner upon default of Bidder the penal sum set forth on the face of this Bond.
Signed, this 8th day of October, 2020

The condition of the obligation is such that whereas the Principal has submitted to **City of Destin, Florida** a certain Bid, attached hereto and hereby made a part hereof, to enter into a contract in writing, for the **RFP 20-14-PS, ZERBE STREET-CALHOUN AVENUE PEDESTRIAN IMPROVEMENTS**

NOW THEREFORE,

1. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents.

2. This obligation shall be null and void if:

   2.1 Owner accepts Bidder's bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents, or

   2.2 All bids are rejected by Owner, or

   2.3 Owner fails to issue a notice of award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).

3. Payment under this Bond will be due and payable upon default of Bidder and within thirty (30) calendar days after receipt of Bidder and Surety of written notice of default from Owner which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.

4. Surety waives notice of any and all defenses based on or arising out of any time extension to issue notice of award agreed to in writing by Owner and Bidder, provided that the time for issuing notice of award including extensions shall not in the aggregate exceed one hundred twenty (120) days from Bid Due without Surety's written consent.

5. No suit or action shall be commenced under this Bond prior to thirty (30) calendar days after the notice of default required in paragraph 3 above is received by Bidder and Surety, and in no case later than one year after Bid Due Date.

6. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.

7. Notice required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the part concerned.

8. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.

9. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of the Bond conflicts with any applicable provision of any applicable statute, then the provision of said statute shall govern and the remainder of the Bond that is not in conflict therewith shall continue in full force and effect.

10. The term 'bid" as used herein includes a bid, offer or proposal as applicable.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal (Print Full Name):

J. Miller Construction, Inc.

By: _____ (L.S.)

Title: Vice - President

Attest: _____ Witness

Signature and Title

Surety (Print Full Name):

FCCI Insurance Company

(Seal) Surety's Name and Corporate Seal

By: _____

Signature (attach power of attorney)

Title: B. Doyle Campbell, Attorney-in-Fact

Attest: _____ Witness

Signature and Title

IMPORTANT - Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Florida. See Article 5 of the General Conditions as amended by Supplementary Conditions.

END OF SECTION

FCCI INSURANCE GROUP

GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

B Doyle Campbell

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed $10,000,000.00): $10,000,000.00

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate seal to be hereunto affixed, this 13th day of May , 2020 .

Attest: _____
Christopher Shoucair, President
FCCI Insurance Company

FCCI INSURANCE COMPANY CORPORATE SEAL 1994 FLORIDA

_____
Christina D. Welch, EVP, General Counsel,
Chief Audit & Compliance Officer, Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Christopher Shoucair, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2023

Notary Public State of Florida
Peggy Snow
My Commission GG 283505
Expires 02/27/2023

_____
Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Christina D. Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2023

Notary Public State of Florida
Peggy Snow
My Commission GG 283505
Expires 02/27/2023

_____
Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 27, 2020 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 8th day of October, 2020

_____
Christina D. Welch, EVP, General Counsel,
Chief Audit & Compliance Officer, Secretary

J. MILLER CONSTRUCTION, INC.

October 7, 2020

Qualifications and Experience Narrative

J Miller Construction, Inc is a Certified Building Contractor, License CBC 1255614 and a Certified Utility Contractor, License CUC 1224629 and has been in business since April 10, 2000.

We are qualified with the Florida Department of Transportation. Certificate of Qualification available upon request.

J. Miller Construction, Inc has the experience and qualifications to complete all requirements pertaining to RFB No. 20-14-PS, Zerbe Street-Calhoun Avenue Pedestrian Improvements. J Miller Construction prides itself on quality work, on time and within budget. Financial stability is of utmost importance in the industry and we take pride in our financial stability.

J Miller Construction has completed multiple projects with similar scopes of work, and we are currently under contract to complete other similar projects with work in progress. This type of project type is one of our specialties. Some examples of complex jobs we have completed are as follows:

Bayou Texar Outfall for the City of Pensacola. Started May 2020. Contact Amount $487,079.40

Gaberonne Outfall completed in April 2020 for the City of Pensacola. Contract Amount $974,246.72

Crary Road Bridge Replacement Over Pritchett Mill Creek (Environmentally Sensitive Area) – Completed June 2019 – Florida Department of Transportation-Contract Amount $1,157,528.51

19th and Blackshear Outfall completed in July 2018 for the City of Pensacola. Contract Amount $833,290.50

Key personnel for Cross and Calhoun Avenues will be:

D.Frank Beovich, P.E., 39 years as a Professional Engineer. Frank served as the Engineering Manager for Okaloosa County Water and Sewer for 10 years, years of experience in Government Contracts and work, Design Team Management, and a host of other experience. Franks expertise is invaluable. Detailed resume available upon request.

Tom Dulaney, 44 years in Commercial Construction Management, Estimating, Project Cost Analysis, Contract Review and execution, along with many other specialized experiences. Tom is also MOT Certified – Certificate #24015. Detailed Resume available upon request.

Shane Gibson – 33 years in the Construction industry completing similar types of projects. His field experience and expertise are unmatched.

James "Jimmy" Gonzalez- 20 years in construction. 8 Years with J. Miller on Shane Gibson's Team. Jimmy brings quality field experience learned with a "hands on" approach. Jimmy is also a Qualified Stormwater Management Inspector #42844, as well as MOT Certified, Certificate #45106.

Past Performance

To date, we have never been assessed liquidated damages of any kind. We have not failed to complete any project by the deadline. When there are delays due to weather or any other circumstances beyond our control in this industry we resume as soon as possible.

J. Miller Construction, Inc.

8900 Waring Road, Pensacola, FL 32534
P. 850.494.0240 Cell. 850.503.7023
CBC1255614 CUC1224629

October 6, 2020

Project Approach for Zerbe St.-Calhoun Ave. Pedestrian Improvements

Narrative: Creating the proposed boardwalk will be the lengthiest process of the project, with a duration of approaching 12 weeks from the ordering of materials until the installation of railings. The sequence of the project must take this into account. We would order all materials at the earliest time possible. In addition, we would start the project at the boardwalk end. The installation of the twin 18" RCP pipes and headwalls would be the first field work performed allowing the start of the boardwalk work. While the boardwalk work progresses, we would shift our attention to the other side of the project, Zerbe St.

Once at Zerbe, we would demo, clear, install erosion control devices and perform the concrete work in approximately 200' stretches until reaching the board walk somewhere around 1-1/2 to 2 months after starting at Zerbe. We would probably temporarily seed and defer sod installation until later in the project because fall weather on the Gulf Coast tends to drought.

Below is in workdays, 5 per week, 20 per month, 6-day work weeks if necessary to maintain schedule.

Using NTP as day 1:		
Order boardwalk materials	day -10	day minus 10
Mobilize	day 1-3	
Demo existing pipe, install new 18" RCP	day 4-5	
Headwalls	day 6-9	
Construct boardwalk	day 10-55	
Measure, fabricate and install handrails	day 50-60	
Start at Zerbe	day 10	
Clear and grub, install erosion, grade and		
Pour concrete in stages from Zerbe to board walk	day 10-50	
Fine grade and install remaining sod	day 50-55	
Install crosswalk markings	day 56	
Install crosswalk flashing beacons	day 50-55	
Clean up, detail	day 55-60	

Note: the above is in workdays, days lost to weather would be added

PENSACOLA
THE UPSIDE of FLORIDA

ENGINEERING and CONSTRUCTION SERVICES

June 15, 2020

Mr. Eli Miller, Vice President
J. Miller Construction, Inc.
8900 Waring Road
Pensacola FL 32534

Re: Gaberonne Swamp Stormwater Pensacola Bay Watershed Improvements Langley Avenue Diversion Box and Storm Conveyance Project
Project Completion and Warranty Activation

Dear Mr. Miller:

A final inspection has been performed to verify completion of the above-referenced project, and the infrastructure and landscape appear to have been constructed in accordance with the contract construction plans and specifications meeting City standards. Therefore, as of April 28, 2020, and by copy of this letter, these improvements are accepted for maintenance by the City of Pensacola and all warranties are hereby activated.

Sincerely,

for L. Derrik Owens, P.E., D.WRE
Director of Public Works and Facilities/City Engineer

LDO/sc

cc: Christopher King, Construction Inspector
Roger Williams, Stormwater Manager

Board of County Commissioners • Escambia County, Florida

Joy D. Blackmon, P.E.
Director, County Engineering
Public Works Department

Contract Number: PD 14-15.064.5I

Contract Title: Untreiner Avenue Sidewalks Phase I

Contractor: J. Miller Construction Project Manager: Tom Dulaney

Total Construction Cost $ 268,634.40 Contract Completion Date: January 2, 2018

County staff has inspected the construction for Untreiner Avenue Sidewalks Phase I and found the project to be complete in accordance with the terms and conditions of the contract documents.

The Two Year warranty for this project will run from January 2, 2018 to January 1, 2020.

1	Performing Construction Work	
	a. Conformance with Construction Documents	Satisfactory Performance
	b. Quality of Work	Satisfactory Performance
	c. Finishing/Cleaning up	Satisfactory Performance
	d. Response to Changes and/or Modifications	Performed Notably Well
2	Meeting Construction Schedule	Performed Notably Well
3	Maintaining Safety Practices	Satisfactory Performance
4	Working with Sub-Contractors	
	a. Control	Satisfactory Performance
	b. Coordination	Satisfactory Performance
	c. Payments	Satisfactory Performance
5	Cooperation	
	a. With County	Satisfactory Performance
	b. With A&E	Satisfactory Performance
	c. With the Public	Satisfactory Performance
6	Providing Close-out Documents	Satisfactory Performance

Recommended for future projects? Yes *If "no" or "conditional", please comment below.

Name of Reviewing Official: Thomas "TJ" Williams Title: Project Manager

Signature of Reviewing Official: Digitally signed by Thomas J Williams DN: cn=Thomas J Williams, o=Public Works, ou=Engineering, email=tjwilliams@myescambia.com, c=US Date: 2018.02.07 16:05:57 -06'00' Date: 02/07/2018

If you checked "Performed Notably Well", a comment is requested. If you checked "Inferior Performance", a comment is required. Include item number for referencing comments.

Evaluation Comments:

J Miller quickly mobilized and helped address a drainage component suggesting an alternative to the plans that saved the County time and thousands of dollars because the improvement could be done while they were onsite. They also were able to add another drainage structure that had been omitted from the design set. J Miller completed the contract ahead of schedule with a minimum amount of punch list items. We appreciate the professional effort and coordination with the County by J Miller on this project.

THREE RIVERS

Resource Conservation & Development Council, Inc

August 12, 2015

On behalf of Three Rivers Resource Conservation & Development, it is without hesitation that I can say J. Miller Construction comes highly recommended. Jimmy Miller is an expert in his field and it has been a pleasure working with his company for over 15 years now. J. Miller Construction has completed numerous restoration projects with Three Rivers RC&D on Eglin Air Force Base.

The dedication and experience that J. Miller Construction has with stream restoration/stabilization will be very beneficial. Eglin Air Force Base has been very pleased with the work and professionalism of J. Miller Construction and staff. Please feel free to call us at anytime with any questions you may have.

Sincerely,

Chera Willett

5230 Willing Street • Milton, Florida 32570 • Phone (850) 623-0030 • Fax (850) 623-5095

JMILLER-01 KLACY

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/25/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Underwood Anderson & Assoc., Inc. 2302 North 9th Ave Pensacola, FL 32503	CONTACT NAME: Kayleigh Lacy PHONE (A/C, No, Ext): (850) 434-5526 FAX (A/C, No): (850) 438-0330 E-MAIL ADDRESS: kayleigh@underwoodanderson.com
INSURED J Miller Construction Inc 8900 Waring Road Pensacola, FL 32534	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Hallmark Specialty Insurance Company — 26808 INSURER B : Travelers Casualty And Surety Company Of America — 31194 INSURER C : Bridgefield Employers Insurance Company — 10701 INSURER D : RLI Insurance Company — 13056 INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	X		77GLO200065	3/16/2020	3/16/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG EMPLOYEE BENEFI	$ 1,000,000 $ 50,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			BA-4P10283A-20-42-G	1/8/2020	1/8/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) PIP	$ 1,000,000 $ $ $ $ 10,000
A	[ ] UMBRELLA LIAB [X] OCCUR X EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			77HX209516	3/16/2020	3/16/2021	EACH OCCURRENCE AGGREGATE 	$ 3,000,000 $ 3,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		830-52453	3/25/2020	3/25/2021	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
D	Inland Marine			ILM0709269	3/15/2020	3/15/2021	Leased/Rented	500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Destin Building Division is an Additional Insured as pertains to General Liability as per written contract.

CERTIFICATE HOLDER

City of Destin Building Division
4100 Indian Bayou Trail
Destin, FL 32541

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Ron DeSantis, Governor

Halsey Beshears, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE UNDERGROUND UTILITY & EXCAVATION CO HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

MILLER, ELI H

J MILLER CONSTRUCTION INC
8900 WARING ROAD
PENSACOLA FL 32534

LICENSE NUMBER: CUC1224629

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Ron DeSantis, Governor

Halsey Beshears, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE BUILDING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

MILLER, ELI H

J MILLER CONSTRUCTION INC
8900 WARING RD
PENSACOLA FL 32534

LICENSE NUMBER: CBC1255614

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

ESCAMBIA COUNTY BUSINESS TAX RECEIPT

Scott Lunsford
Escambia County Tax Collector

BUILDING CONTRACTOR

J MILLER CONSTRUCTION INC

8900 WARING RD
PENSACOLA, FL 32534

2020 / 2021

EXPIRES: SEPTEMBER 30, 2021

BUSINESS: J MILLER CONSTRUCTION INC

ACCOUNT NO:85901

OWNER NAME: J MILLER CONSTRUCTION INC

LOCATION: 8900 WARING RD **GROUP TYPE:** 30106 TOTAL: 26.25

Paid 08/06/2020 26.25

This business tax receipt is in addition to and not in lieu of any other license required by law or local ordinance and is subject to regulations of zoning, health, contractor licensing, and other lawful authority.

THE ISSUANCE OF THIS RECEIPT DOES NOT ENSURE COMPETENCY

Scott Lunsford · Escambia County Tax Collector

EscambiaTaxCollector.com facebook.com/ECTaxCollector twitter.com/escambiatc

To renew, verify, or make address changes to your Business Tax Receipt, visit our payment center at EscambiaTaxCollector.com.

Contact our office by email at ectc@EscambiaTaxCollector.com if any of the following changes occur with your business:

- Ownership
- Location
- Name

The law requires this business tax receipt to be displayed conspicuously at the place of business in such a manner that it can be open to the view of the public and subject to inspection by all duly authorized officers of the County.

All business tax receipts expire September 30 of each year.

Note: If your business is closing, an application for a Going Out of Business Permit may be required, along with the surrender of your original business tax receipt and payment of any outstanding tangible tax liability for the business. This provision also applies to fire sales.

BUSINESS OWNER: You may be eligible to use the installment plan to help manage your cash flow and pay your tangible personal property taxes. More information is available at EscambiaTaxCollector.com.

A business tax receipt is in addition to and not in lieu of any other license required by law or local ordinance and is subject to regulations of zoning, health, contractor licensing, and any other lawful authority.

J. MILLER CONSTRUCTION, INC.

Key personnel for Zerbe St Calhoun Avenue Pedestrian Improvements will be:

D.Frank Beovich, P.E., 39 years as a Professional Engineer. Frank served as the Engineering Manager for Okaloosa County Water and Sewer for 10 years, years of experience in Government Contracts and work, Design Team Management, and a host of other experience. Franks expertise is invaluable. Detailed resume attached.

Tom Dulaney, 44 years in Commercial Construction Management, Estimating, Project Cost Analysis, Contract Review and execution, along with many other specialized experience. Tom is also MOT Certified – Certificate #24015. Detailed Resume attached.

Shane Gibson – 33 years in the Construction industry completing these specific types of projects, among others. Pertinent Experience letter attached.

James "Jimmy" Gonzalez- 20 years in construction. 7 Years with J Miller on Shane Gibson's Team. Jimmy brings quality field experience learned with a "hands on" approach. Jimmy is also a Qualified Stormwater Management Inspector #42844, as well as MOT Certified, Certificate #45106.

Eli H. Miller

3980 Highway 97 • Molino, Florida 32577 • (850) 982-9126 • elimiller@jmillerconstruct.com

VICE PRESIDENT OF J. MILLER CONSTRUCTION, INC.

Construction and Land Development Manager with a record of success overseeing all phases of large scale construction projects, infrastructure, superfund and environmental projects for government and private sector clients. Experience includes managing crews of up to 30 in a variety of land development and construction/demolition projects. Backed by strong credentials and a proven history of on-time, on-budget and high-quality project completions.

Key Skills

-- Convene with clients to discuss their needs of the property and/or structure
-- Comprehension and ability to apply Land Use Codes and Building Codes
--Comprehension and the ability to process Land Development projects through Local Government Entities
--Budgeting & Cost Controls
--Bidding/Estimating/Proposals
--Environmental Remediation
--Change Order Management

Employer Summary

J. Miller Construction, Inc. -- Vice President and 49% Owner, 6/2003 to Present
8900 Waring Road, Pensacola, Florida 32534
Phone (850) 494-0240
Bluewater Farms, Inc – President and 51% Owner – 5/2016 to Present
2120 Highway 97 Molino, FL 32577
Mailing address: 8900 Waring Rd, Pensacola, FL 32534
Phone (850) 494-0240

Education & Certifications

Northview High School (Bratt, FL) -- **High School Diploma,** 9/2000 - 5/2004

Jefferson Davis Community College (Atmore, AL) -- 9/2004 - 9/2005

Pensacola Junior College (Pensacola, FL) -- **AS in Building Science Technology,** 9/2005 - 12/2006

Department of Business and Professional Regulation

State of Florida Certified Utility Contractor - License CUC 1224629

State of Florida Certified Building Contractor - License CBC 1255614

Department of Environmental Protection

Storm-water Erosion and Sedimentation Control Inspector 12944

Florida Department of Transportation Maintenance of Traffic Certificate

Active member of Association of General Contractors

Eli H. Miller

3980 Highway 97 • Molino, Florida 32577 • (850) 982-9126 • elimiller@jmillerconstruct.com

Professional References

TOM HAMMOND - PRESIDENT OF HAMMOND ENGINEERING
Phone (850) 434-2603

DAN SMITH – CORNERSTONE ENGINEERING
Phone (850) 438-3449

COOPER SANDERS-ESCAMBIA COUNTY ENGINEERING
Phone (850) 375-0399

Personal References

KEVIN WALL – VICE PRESIDENT – ANDERSON COLUMBIA
Phone (850) 375-0399

JAMES ROCKHILL – PRESEIDENT – THE ROCKHILL GROUP
Phone (850) 754-0400

Notable Projects

Wilde Lake Boulevard Bridge Replacement-Escambia County – Thomas J. Williams – Escambia County Project Manager-850-554-1967

Residence at Nature Creek-Arch Span Bridge Installation-Rocky Jones-Owner/Developer 850-324-6601

Big Lagoon Road Rehabilitation - Florida DEP-Craig Roberts- District 1-Construction Project Manager – 850-7008-6068

Ten Mile Creek Restoration-Escambia County-Brent Wipf-Escambia County Environmental Dept Head 850-595-3445

Dominic Frank Beovich III, P.E.
8900 Waring Road
Pensacola, FL 32534
(850)380-8064
frank@jmillerconstruct.com

March 2015 to Present – Project Manager
J. Miller Construction, Inc., Pensacola, FL – Responsible for estimating, bidding, project management, subcontract preparation, subcontractor management, material procurement, contract progress pay application billing, marketing, as-built drawings, compliance with regulatory codes and statutes. Primary areas of expertise include commercial site work, residential development infrastructure, environmental storm water collection and treatment facilities, utilities construction, roadway and highway construction.

2009 to February 2015 – Regional Manager/Project Manager
J2 Engineering, Inc, Pensacola, FL – Responsible for the day to day management of personnel and assigned projects. These duties include development of pre-construction plans including the Safety, Accident Prevention, Demolition, Quality Control and Environmental plans. Drafts and implements Cost-Loaded Project Schedules in Primavera P6 and SureTrak. Negotiates subcontracts for all aspects of work. Corresponds regularly with government contracting officials (both written and verbally). Drafts letters, requests for information, project schedule updates and invoice documentation. Supervises project management and field construction personnel associated with ongoing projects. Involved with corporate marketing efforts. Prepares and submits construction project bids.

2008 to 2009 – Pensacola Area Manager
J.B. Coxwell Contracting, Jacksonville, FL – Responsibilities include estimating, bidding, management, subcontractor coordination, marketing, scheduling, subcontractor billing, as-built drawings and compliance with regulatory codes and statutes. Primary areas of expertise include environmental water, wastewater, and storm water construction in addition to road and highway construction.

2003 to 2008 – Engineer and Estimator
Chadbourne Construction, Pensacola, FL – Responsible for estimating, bidding, subcontract preparation, contract execution, material procurement, subcontractor coordination, marketing, subcontractor billing, as-built drawings and compliance with regulatory codes and statutes. Primary areas of expertise include commercial site work, residential development infrastructure, environmental storm water collection and treatment facilities, roadway and highway construction.

2001 to 2003 – Project Manager
Hatch Mott MacDonald, Pensacola, FL – Responsible for marketing, engineering proposals, design team management, project design, permitting, project specifications, bid documents, bid openings, invoicing and collections. Primary areas of expertise include commercial development, residential development infrastructure, environmental storm water and treatment facilities, utilities, roads and highway design.

1991 to 2001 – Engineering Manager – Okaloosa County Water and Sewer

Okaloosa County, Ft. Walton Beach, FL – Responsible for Engineering Department operations including development plan review, budge preparations, public interaction, ordinance amendments, utilities construction, inspections and in-house project deigns, permitting, inter-local governmental coordination. Duties also included operational management of wastewater collection and treatment facilities, potable water supply and transmission facilities, construction and maintenance, and regulatory compliance.

1985 to 1991 - Project Engineer
Barrett, Daffin and Carlan, Inc, Pensacola, FL – Responsible for the design and permitting of commercial, government and residential projects. Designs included Escambia County Florida road projects, Escambia County Utility Authority utility projects, Santa Rosa Island Authority infrastructure projects as well as project construction administration.

1981 to 1985 - Engineer and Inspector
Baskerville Donovan Engineers, Pensacola, FL – Responsible for design and permitting of private and government projects, management of inspectors for utilities and site work projects, threshold inspections of multi-story building, owner and developer billings, and inspection reports.

Certifications

Florida Professional Engineer #38543
Florida Certified Underground Utility Contractor #CUC1223952
Mississippi Professional Engineer #18456
Construction Lien Law Certification
Excavation, Trenching and Underground Safety Certification
Basic Workers Compensation Certification
Basic Business Practice Certification
Advanced Building Code Certification
Contract Review Certification
Workplace Safety and OSHA Certification
Current Changes to Chapters 471 and 455 Florida Statutes Certification
Transportation Workers Identification Certification (TWIC)
OSHA 30 Hour Certification
OSHA Competent Person
USACE Quality Control Management Certification

Education

B.S., Civil Engineering, 1981
Auburn University, Auburn, AL

Thomas "Tom" Dulaney
Milton, FL

Experience

J. Miller Construction, Inc, Pensacola, FL
Project Manager/Estimator
2013 to Present
Commercial estimating, bidding, project management, project material procurement, contract review and execution. Primary project focus for County and City Government to include concrete construction, road and highway construction, storm water collection and erosion control.

Needle Development, Atlanta, GA
Construction Manager
2009 to 2013

Initial project analysis, site selection and evaluation, land use analysis, site development, design team selection and management, scheduling, construction management and coordination, city/county/state re-zoning applications, environmental impact, permitting and plan review and cost analysis. Proposals, Contract Review and Execution, Expertise in Residential Development and Infrastructure, Utilities Construction, Highway and Bridge Construction.

TMC Construction, Atlanta, GA
Construction Manager
1976 to 2008

Initial project analysis, site selection and evaluation, land use analysis, site development, design team selection and management, scheduling, construction management and coordination, city/county/state re-zoning applications, environmental impact, permitting and plan review and cost analysis. Expertise in Residential Development and Infrastructure, Utilities Construction, Highway and Bridge Construction.

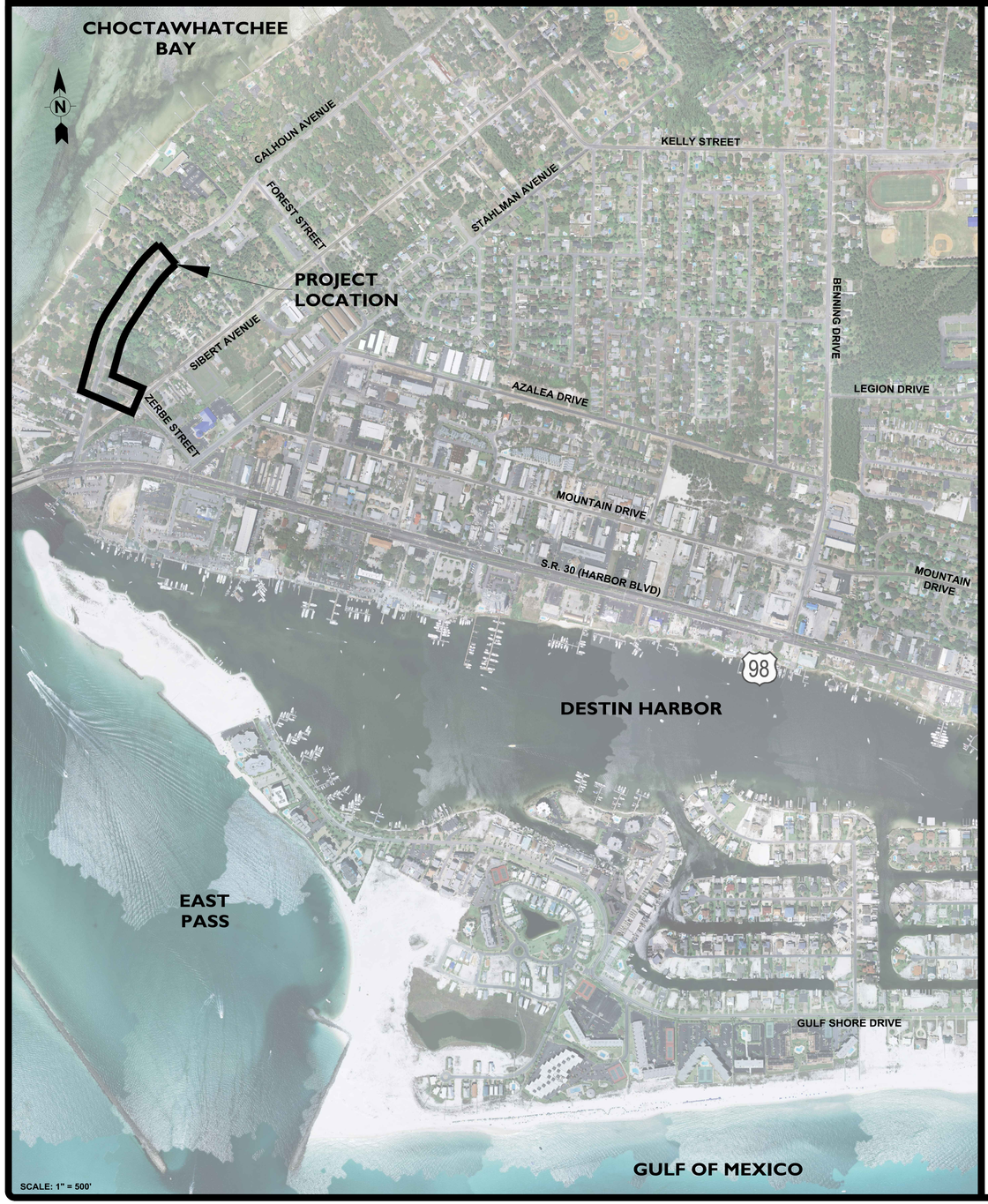
Education

Georgia Tech University, Atlanta, GA BS Civil Engineering 1975

ZERBE STREET - CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

201 EAST PINE STREET, SUITE 1000
ORLANDO, FLORIDA 32801
PHONE: 407.839.3955 FAX: 407.839.3790
FLORIDA ENGINEERING BUSINESS NO. 2429
www.tetratech.com

TETRA TECH



CITY OF DESTIN
FLORIDA

THE HARBOR
CRA DISTRICT

CITY COUNCIL AND STAFF

SCOTT FISCHER.....MAYOR

PREBBLE RAMSWELL.....COUNCIL MEMBER
PARKER DESTIN.....COUNCIL MEMBER
CHATHAM MORGAN.....COUNCIL MEMBER
JIM FOREMAN ..... COUNCIL MEMBER
RODNEY BRADEN.....COUNCIL MEMBER
TUFFY DIXON ..... COUNCIL MEMBER
CYRON MARLER ..... COUNCIL MEMBER

CARISSE LEJEUNE.....CITY MANAGER
DAVID CAMPBELL, P.E. .....PUBLIC SERVICES DEPARTMENT

SHEET INDEX

SHEET No.	DESCRIPTION
	COVER SHEET
G001	GENERAL NOTES
G002	LEGEND AND ABBREVIATIONS
G003	OVERALL SITE KEY PLAN
G004	MAINTENANCE OF TRAFFIC
G005	TYPICAL SECTIONS
V101	EXISTING CONDITIONS - ZERBE STREET
V102	EXISTING CONDITIONS - CALHOUN AVENUE
V103	EXISTING CONDITIONS - CALHOUN AVENUE (CONT.)
C100	DEMOLITION AND EROSION CONTROL PLAN - ZERBE STREET
C101	DEMOLITION AND EROSION CONTROL PLAN - CALHOUN AVENUE
C102	DEMOLITION AND EROSION CONTROL PLAN - CALHOUN AVENUE (CONT.)
C103	SITE PLAN WITH GEOMETRICS - ZERBE STREET
C104	SITE PLAN WITH GEOMETRICS - CALHOUN AVENUE
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C106	GRADING, DRAINAGE AND PAVING PLAN - ZERBE STREET
C107	GRADING, DRAINAGE AND PAVING PLAN - CALHOUN AVENUE
C108	GRADING, DRAINAGE AND PAVING PLAN - CALHOUN AVENUE (CONT.)
C501	CIVIL DETAILS
C502	CIVIL DETAILS
C503	CIVIL DETAILS
C504	CIVIL DETAILS
C505	CIVIL DETAILS

ENGINEER OF RECORD:
TIMOTHY A. VANDERWALKER, P.E. NO. 74415 FL

FINANCIAL PROJECT ID #438120-1-58-01 (FEDERAL FUNDS)

THIS PROJECT WILL BE LET FOR CONSTRUCTION IN THE FDOT FISCAL YEAR 2019.

GOVERNING STANDARDS AND SPECIFICATIONS

FLORIDA DEPARTMENT OF TRANSPORTATION 2018 DESIGN STANDARDS AND REVISED INDEX DRAWINGS, AS APPENDED HEREIN, AND DIVISIONS II AND III OF THE JANUARY 2018 STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, AS AMENDED BY CONTRACT DOCUMENTS.

PROJECT LOCATION:

CALHOUN AVENUE, DESTIN, FLORIDA

CLIENT INFORMATION:

DAVID CAMPBELL, PE
CITY OF DESTIN, FL
4200 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: 850.837.4242

Tt PROJECT No.:

200-08535-17001

CITY PROJECT No.:

PROJECT DESCRIPTION / NOTES:

IMPROVEMENTS WILL INCLUDE CONSTRUCTION OF SIDEWALK, DRAINAGE IMPROVEMENTS, LIGHTING, AND PEDESTRIAN AMENITIES ALONG ZERBE STREET FROM SIBERT AVENUE TO CALHOUN AVENUE AND ALONG CALHOUN AVENUE FROM ZERBE STREET TO THE NORTH SIDE OF CLEMENT TAYLOR PARK.

ISSUED:

100% BID SET SUBMITTAL -MARCH 2018

VICINITY MAP

HERITAGE PARK

GENERAL:

1. BENCHMARKS FOR CONSTRUCTION HAVE BEEN PROVIDED ON SHEETS V-101 THROUGH V-103.
2. ALL WORK SHALL BE IN ACCORDANCE WITH THE MOST CURRENT VERSION OF FDOT DESIGN STANDARDS AND STANDARD SPECIFICATIONS.
3. ALL LABOR, MATERIALS, AND METHODS OF CONSTRUCTION SHALL BE IN STRICT ACCORDANCE WITH THE MINIMUM ENGINEERING AND CONSTRUCTION STANDARDS ADOPTED BY THE CITY OF DESTIN (CITY), THE PLANS AND CONSTRUCTION SPECIFICATIONS. WHERE CONFLICTS OR OMISSIONS EXIST, THE CITY STANDARDS SHALL DICTATE. SUBSTITUTIONS AND DEVIATION FROM PLANS AND SPECIFICATIONS SHALL BE PERMITTED ONLY WHEN WRITTEN APPROVAL HAS BEEN ISSUED BY THE ENGINEER.
4. SHOP DRAWINGS OF ALL MATERIALS BEING USED SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL PRIOR TO ORDER, SHIPMENT, OR INSTALLATION.
5. ALL MATERIALS AND CONSTRUCTION TO BE IN ACCORDANCE WITH THE CITY CONSTRUCTION SPECIFICATIONS, LATEST EDITION, UNLESS OTHERWISE WAIVED.
6. IT WILL BE THE RESPONSIBILITY OF THE CONTRACTOR TO ENSURE THAT ALL REQUIRED PERMITS ARE OBTAINED AND IN HAND BEFORE BEGINNING ANY CONSTRUCTION. NO CONSTRUCTION OR FABRICATION OF ANY ITEM SHALL BEGIN UNTIL THE CONTRACTOR HAS RECEIVED ALL PLANS AND ANY OTHER DOCUMENTATION FROM ALL OF THE PERMITTING AND ANY OTHER REGULATORY AUTHORITIES. ANY PENALTIES, STOP WORK ORDERS ON ADDITIONAL WORK RESULTING FROM THE CONTRACTOR BEING IN VIOLATION OF THE REQUIREMENTS ABOVE SHALL BE FULLY BORNE BY THE CONTRACTOR.
7. THE LOCATION OF ALL EXISTING UTILITIES AND STORM DRAINAGE SHOWN ON THE PLANS HAVE BEEN DETERMINED FROM THE BEST INFORMATION AVAILABLE AND ARE GIVEN FOR THE CONVENIENCE OF THE CONTRACTOR. THE ENGINEER ASSUMES NO RESPONSIBILITY FOR INACCURACY. PRIOR TO THE START OF ANY CONSTRUCTION ACTIVITY IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE VARIOUS UTILITIES AND TO MAKE THE NECESSARY ARRANGEMENTS FOR ANY RELOCATION OF THESE UTILITIES WITH THE OWNER OF THE UTILITY. THE CONTRACTOR SHALL EXERCISE CAUTION WHEN CROSSING UNDERGROUND UTILITIES, WHETHER SHOWN ON THE PLAN OR LOCATED BY THE UTILITY COMPANY. ALL UTILITIES WHICH INTERFERE WITH THE PROPOSED CONSTRUCTION SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER FIRST. ANY FEES ASSOCIATED WITH UTILITY RELOCATIONS SHALL BE BORNE IN ACCORDANCE WITH RESPECTIVE UTILITY COMPANY STANDARDS. IT IS REQUESTED UTILITY COMPANIES MOVE THEIR PARTICULAR UTILITIES. ANY DELAY OR INCONVENIENCE CAUSED TO THE CONTRACTOR BY THE RELOCATION OF THE VARIOUS UTILITIES SHALL BE INCIDENTAL TO THE CONTRACT AND NO EXTRA COMPENSATION WILL BE ALLOWED.
8. THE CONTRACTOR SHALL SCHEDULE A PRECONSTRUCTION MEETING TO BE HELD BETWEEN THE CITY, UTILITIES, ENGINEER OF RECORD, AND CONTRACTOR PRIOR TO COMMENCEMENT OF CONSTRUCTION.
9. THE SEQUENCE OF CONSTRUCTION SHALL BE SUCH THAT ALL UNDERGROUND INSTALLATIONS OF EVERY KIND, INCLUDING LANDSCAPE SPRINKLERS, SHALL BE PLACED BENEATH THE PAVEMENT AND ITS EDGES PRIOR TO THE CONSTRUCTION OF THE PAVEMENT. THE PAVEMENT SHALL NOT BE CUT WITHOUT PRIOR APPROVAL OF THE ENGINEER.
10. THE CONTRACTOR SHALL NOTIFY THE ENGINEER AT LEAST 48 HOURS PRIOR TO BEGINNING CONSTRUCTION AND AT LEAST 48 HOURS HOURS BEFORE REQUIRED INSPECTION ON EACH AND EVERY PHASE OF WORK. THE CONTRACTOR SHALL NOTIFY THE ENGINEER A MINIMUM OF 48 HOURS NOTICE PRIOR TO ANY SCHEDULED TESTING.
11. ALL CONTRACTORS, CITY REPRESENTATIVES, AND UTILITY COMPANIES ARE RESPONSIBLE FOR THEIR RESPECTIVE SURVEYING AND LAYOUT FROM BENCHMARK PROVIDED ON CONSTRUCTION PLANS. ANY SURVEY MONUMENTATION DISTURBED DURING CONSTRUCTION SHALL BE REPLACED UPON COMPLETION OF THE WORK BY A REGISTERED LAND SURVEYOR IN THE STATE OF FLORIDA.
12. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PREVENTING ANY CONSTRUCTION ACTIVITIES FROM TAKING PLACE OUTSIDE OF THE RIGHTS-OF-WAY OR TEMPORARY CONSTRUCTION EASEMENT SHOWN ON THE PLANS. ANY ON-SITE OR OFFSITE AREAS DISTURBED SHALL BE RESTORED TO ORIGINAL CONDITION OR BETTER AS DIRECTED BY THE CITY UNLESS NOTED ON THE PLANS.
13. THE CONTRACTOR SHALL MAINTAIN A CURRENT SET OF CONSTRUCTION PLANS AND ALL PERMITS ON THE JOB SITE DURING ALL PHASES OF CONSTRUCTION. THE CONTRACTOR SHALL PROVIDE TOTAL OF (2) SETS OF RECORD DRAWINGS TO THE ENGINEER OF RECORD WITHIN TWO (2) WEEKS AFTER CONSTRUCTION HAS BEEN COMPLETED ON EACH PHASE IN ACCORDANCE WITH CONTRACT DOCUMENTS. HARDCOPIES ONLY, PDFS NOT ACCEPTED.
14. TOPOGRAPHIC INFORMATION SHOWN ON THESE PLANS WAS TAKEN FROM SURVEY INFORMATION, DATED 6-19-2017, PROVIDED BY SOUTHEASTERN SURVEY, 1130 HIGHWAY 90, CHIPLEY, FLORIDA 32429, (850) 638-0790.
15. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING THE NECESSARY TESTING TO ASSURE THAT THE PROPER COMPACTION HAS BEEN ACHIEVED ON THE SUBGRADE, BASE, AND ALL OTHER PERTINENT AREAS THAT HAVE BEEN COMPLETED. THE CONTRACTOR SHALL BEAR ALL COSTS ASSOCIATED WITH TESTING AND RETESTING OF THE AREAS AND SHALL PROVIDE THE OWNER AND THE ENGINEER WITH COPIES OF THE CERTIFICATION OF COMPACTION FROM THE TESTING COMPANY.
16. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE EXISTING SITE CONDITIONS OF SOIL PRIOR TO BIDDING PROJECT IF ANY OFF SITE MATERIALS WILL NEED TO BE IMPORTED TO ACHIEVE THE GRADES SPECIFIED ON THE PLANS. A COPY OF THE GEOTECHNICAL REPORT IS INCLUDED IN THE CONTRACT DOCUMENTS FOR CONTRACTOR'S REFERENCE.
17. ALL EXCESS FILL FROM SITE SHALL BE STOCKPILED BY THE CONTRACTOR, IN A LOCATION DETERMINED BY THE CITY OR THE CITY'S REPRESENTATIVE AND THE ENGINEER.
18. PRIOR TO BID PREPARATION, THE CONTRACTOR MUST BECOME FAMILIAR WITH THE OVERALL SITE CONDITIONS AND PERFORM ADDITIONAL INVESTIGATIONS AS DETERMINED NECESSARY TO UNDERSTAND THE LIMIT AND DEPTH OF EXPECTED ORGANIC SILT PEAT AREAS, ADEQUACY OF EXISTING MATERIALS AS FILL, DEWATERING REQUIREMENTS, CLEAN FILL REQUIRED FROM OFFSITE, AND MATERIALS TO BE DISPOSED OF OFFSITE, ALL OF WHICH WILL AFFECT HIS PRICING. ANY DELAY, INCONVENIENCE, OR EXPENSE CAUSED TO THE CONTRACTOR DUE TO INADEQUATE INVESTIGATION OF EXISTING CONDITIONS SHALL BE INCIDENTAL TO THE CONTRACT, AND NO EXTRA COMPENSATION WILL BE ALLOWED. THE MATERIALS ANTICIPATED TO BE ENCOUNTERED DURING CONSTRUCTION MAY REQUIRE DRYING PRIOR TO USE AS BACKFILL, AND THE CONTRACTOR MAY HAVE TO IMPORT MATERIALS, AT NO EXTRA COST, FROM OFFSITE TO MEET THE REQUIREMENTS FOR COMPACTION AND PROPER FILL.

DEMOLITION:

1. THE CONTRACTOR SHALL OBTAIN NECESSARY PERMITS AND LICENSES FOR PERFORMING THE DEMOLITION WORK AND SHALL FURNISH A COPY OF SAME TO THE ENGINEER PRIOR TO COMMENCING THE WORK. THE CONTRACTOR SHALL COMPLY WITH THE REQUIREMENTS OF THE PERMITS.
2. THE CONTRACTOR SHALL NOTIFY ALL UTILITY COMPANIES OR LOCAL AUTHORITIES FURNISHING GAS, WATER, ELECTRICAL, TELEPHONE, OR SEWER SERVICE SO THEY CAN REMOVE, RELOCATE, DISCONNECT, CAP OR PLUG THEIR EQUIPMENT IN ORDER TO FACILITATE DEMOLITION.
3. THE CONTRACTOR SHALL PROTECT ALL UTILITIES AND OTHER IMPROVEMENTS SHOWN ON THESE PLANS AND UTILITIES AND OTHER IMPROVEMENTS NOT SHOWN. THE CONTRACTOR SHALL ASSUME RESPONSIBILITY FOR REPAIRS OF UTILITIES AND OTHER IMPROVEMENTS DAMAGED DURING CONSTRUCTION AND SHALL MAINTAIN SUFFICIENT PROTECTION FOR ALL UTILITIES REQUIRED TO PROTECT THEM FROM DAMAGE AND TO PROTECT THE PUBLIC DURING CONSTRUCTION. CONTRACTOR SHALL ALSO SUPPORT EXISTING UTILITIES AS REQUIRED FOR INSTALLATION OF ALL PROPOSED IMPROVEMENTS. ALL COSTS ASSOCIATED WITH PROTECTING, SUPPORTING, REPAIRING, AND OTHER ACTIVITIES RESULTING FROM CONTRACTOR DAMAGING UTILITIES SHALL BE THE CONTRACTORS RESPONSIBILITY AT NO ADDITIONAL COST TO THE CITY.
4. THE CONTRACTOR IS RESPONSIBLE FOR THE PROTECTION OF ALL STRUCTURES, AND UTILITIES NOT MARKED FOR REMOVAL OR DEMOLITION AND SHALL PROMPTLY REPAIR ANY DAMAGE AS DIRECTED BY THE ENGINEER AT NO COST TO THE OWNER.
5. THE CONTRACTOR SHALL REMOVE PAVING MARKED FOR DEMOLITION WHICH INCLUDES ALL ASPHALT, CONCRETE, AND BASE.
6. CONTRACTOR SHALL TAKE PROPER MEASURES TO ENSURE EXCAVATED OR UNSALVAGEABLE MATERIAL STORED ON-SITE ARE PROTECTED AGAINST EROSION AND SEDIMENTATION. THE CONTRACTOR SHALL REMOVE UNSALVAGEABLE MATERIALS AND YARD WASTE FROM THE SITE IN A TIMELY MANNER AND DISPOSE OF IN ACCORDANCE WITH APPLICABLE FEDERAL, STATE, AND LOCAL REGULATIONS.
7. THE CONTRACTOR SHALL SAW-CUT A SMOOTH STRAIGHT EDGE ON ANY PAVEMENT PROPOSED FOR DEMOLITION PRIOR TO ITS REMOVAL. PRIOR TO CONNECTING PROPOSED PAVEMENT TO EXISTING PAVEMENT, THE CONTRACTOR SHALL ENSURE THAT THE EDGE OF THE EXISTING PAVEMENT IS STRAIGHT AND UNIFORM.

OTHER UTILITY INFORMATION:

1. CHAPTER 553 - 851 OF THE FLORIDA STATUTES REQUIRES THAT AN EXCAVATOR NOTIFY GAS UTILITIES A MINIMUM OF TWO (2) WORKING DAYS PRIOR TO EXCAVATING. THE DRAWINGS SHOW ONLY THE APPROXIMATE LOCATION OF GAS MAINS AND DO NOT SHOW SERVICE LINES.
2. CONTRACTOR TO COORDINATE WITH CITY REGARDING INSTALLATION OF PROPOSED LIGHT POSTS AND ALL REQUIRED APPURTENANCES.

EARTHWORK, GRADING, STABILIZATION, PAVING, AND DRAINAGE:

1. COMPACT ALL UTILITY TRENCHES WITHIN ROADWAYS TO 98% OF THE MODIFIED PROCTOR MAXIMUM DENSITY (AASHTO T - 180) AND TO 95% WITHIN OTHER AREAS.
2. STABILIZED SUBGRADE TO BE LBR 40 PER FDOT STANDARD SPECIFICATION 160.
3. ASPHALTIC CONCRETE TO FDOT STANDARD SPECIFICATION (LATEST EDITION) SECTION 916.1.
4. ALL CONCRETE STRUCTURES, SUCH AS, BUT NOT LIMITED TO: FLUMES, WALKS, CURBS AND DRAINAGE STRUCTURES, SHALL BE TO FDOT STANDARD SPECIFICATION (LATEST EDITION).
5. ALL AREAS DISTURBED BY THE CONSTRUCTION SHALL BE STABILIZED WITH SOD (SAME AS SURROUNDING AREA OR BETTER) OR APPROVED EQUAL.
6. PLANS AND SPECIFICATIONS REQUIRE THAT COMPACTED BACKFILL BE PLACED ALONG SIDE OF AND OVER ALL UTILITIES. THE ENGINEER MAY REQUIRE THAT COMPACTION TESTS BE TAKEN TO VERIFY BACKFILL COMPACTION. THE COST OF SUCH COMPACTION TESTS WILL BE BORNE BY THE CONTRACTOR.
7. THE CONTRACTOR MUST INSTALL AND MAINTAIN GRASS OR SOD ON EXPOSED SLOPES WITHIN 48 HOURS OF COMPLETED FINAL GRADES, AS NOTED ON PLANS, AND AT ANY OTHER TIME AS NECESSARY TO PREVENT EROSION, SEDIMENTATION OR TURBID DISCHARGES TO ANY DOWNSTREAM WATER BODY, WETLAND, OR OFF-SITE PROPERTY. SODDING ON SLOPES 3:1 AND STEEPER SHALL BE STAKED WITH STAGGERED JOINTS.
8. THE CONTRACTOR SHALL TAKE ALL MEASURES NECESSARY TO CONTROL TURBIDITY AND SEDIMENT INCLUDING, BUT NOT LIMITED TO, THE INSTALLATION OF TURBIDITY BARRIERS AND SILT FENCES AT ALL LOCATIONS WHERE THE POSSIBILITY OF TRANSFERRING SUSPENDED SOLIDS INTO THE RECEIVING WATER BODY EXISTS DUE TO THE PROPOSED WORK. TURBIDITY AND SEDIMENT BARRIERS MUST BE INSTALLED PRIOR TO THE COMMENCEMENT OF CONSTRUCTION AND MAINTAINED AT ALL LOCATIONS UNTIL CONSTRUCTION IS COMPLETED AND DISTURBED SOIL AREAS ARE STABILIZED. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR REMOVING THE BARRIERS. AT NO TIME SHALL THERE BE ANY OFFSITE DISCHARGE WHICH VIOLATES THE WATER QUALITY STANDARDS IN CHAPTERS 62-302 AND 62-4, FLORIDA ADMINISTRATIVE CODE.

MAINTENANCE OF TRAFFIC (MOT) NOTES (GENERAL):

1. ELEVATED "SIDEWALK CLOSED" SIGNS SHALL BE MOUNTED AT ALL SIDEWALKS WHERE CONSTRUCTION ACTIVITY OCCURS ON TYPE I BARRICADES WITH WARNING LIGHTS. THEY SHALL BE MAINTAINED AND IN OPERATING CONDITION THROUGHOUT THE DURATION OF THIS PROJECT. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PREPARE AND IMPLEMENT AN ACCEPTABLE (AS APPROVED BY THE CITY) TEMPORARY ALTERNATIVE PEDESTRIAN ACCESS PLAN IN ACCORDANCE WITH STATE AND FEDERAL HANDICAP ACCESSIBILITY LAWS AND REQUIREMENTS FOR ALL SIDEWALK CLOSING POINTS.
2. ALL TRAFFIC CONTROL SIGNS SHALL BE IN ACCORDANCE WITH FDOT DESIGN STANDARDS, LATEST EDITION.
3. COORDINATE WITH CITY PUBLIC WORKS DEPARTMENT THREE (3) DAYS IN ADVANCE OF LANE AND STREET CLOSURES.
4. EXCAVATIONS SHALL BE BACKFILLED OR STEEL PLATED DURING NON-WORKING HOURS.
5. ALL TRAFFIC CONTROL SIGNS SHALL BE REMOVED AT THE CONCLUSION OF THE FINAL WORK.
6. ALL DRIVEWAY ACCESS POINTS MUST BE MAINTAINED FOR THE DURATION OF THE PROJECT IN CONDITION DEEMED ACCEPTABLE BY THE CITY AND IN ACCORDANCE WITH THE PLANS.
7. TEMPORARY TRAFFIC BARRIERS, SIGNAGE, AND MARKINGS SHALL CONFORM WITH FDOT STANDARD MAINTENANCE OF TRAFFIC OPERATIONS REGULATIONS.
8. ALL PERMANENT TRAFFIC SIGNAGE AND STRIPING DISTURBED DURING DEMOLITION ACTIVITIES IS TO BE REPLACED IN EQUAL OR BETTER CONDITION BY CONTRACTOR AT NO ADDITIONAL COST. TEMPORARY STRIPING WILL BE REQUIRED UNTIL PAVEMENT IS CURED. THERMOPLASTIC PAINT SHALL BE INSTALLED PER MANUFACTURER'S RECOMMENDATIONS.
9. WORKING HOURS FOR THIS PROJECT WILL BE 7 AM TO 7PM, MONDAY THROUGH FRIDAY.
10. CONTRACTOR SHALL INCLUDE THE COSTS FOR ALL LABOR, MATERIALS, RENTAL FEES, DELIVERY, MAINTENANCE, AND ALL OTHER INCIDENTALS FOR TWO FUNCTIONING ELECTRONIC MESSAGE BOARDS TO BE INSTALLED 7 DAYS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION, AND MAINTAINED THROUGHOUT THE LENGTH OF CONSTRUCTION ACTIVITIES. THE BOARDS SHALL OPERATE 24 HOURS PER DAY, 7 DAYS PER WEEK WITH A MESSAGE NOTIFYING DRIVERS OF THE PENDING CHANGES TO THE SIGNAL OPERATION. THE WORDING OF THE MESSAGE AND COMMENCEMENT OF DISPLAYING THE MESSAGE SHALL BE BASED ON THE CITY'S REVIEW AND APPROVAL.
11. TEMPORARY TRAFFIC SIGNS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
12. ALL LANES MUST BE REOPENED TO TRAFFIC WITHIN 12 HOURS AFTER RECEIVING NOTIFICATION OF A HURRICANE EVACUATION OR ANY OTHER CATASTROPHIC EVENT AND SHALL REMAIN OPEN FOR THE DURATION OF THE EVACUATION OR EVENT AS DIRECTED BY THE PERMITS MANAGER.

EROSION CONTROL NOTES:

1. TEMPORARY STABILIZATION IS REQUIRED OF ALL SOIL LEFT BARE FOR GREATER THAN 14 DAYS.
2. PERMANENT SOIL STABILIZATION REQUIRED. SEE HARDSCAPE PLANS FOR SOD AND OTHER IMPROVEMENT LOCATIONS.
3. REQUIRED INSPECTIONS BY CONTRACTOR DURING CONSTRUCTION:
   a. ONCE EACH WEEK OR WITHIN 24 HRS OF A STORM EVENT (GREATER THAN 1/2 IN.) INSPECT ALL CONTROL MEASURES.
   b. REPAIR ALL DAMAGED AREAS WITHIN 24 HRS OF DISCOVERY.
   c. REMOVE ANY BUILT-UP SEDIMENT AROUND FENCES THAT REACHES 1/3 OF THE SILT FENCE HEIGHT.
   d. SILT FENCES SHOULD BE INSPECTED FOR DEPTH OF SEDIMENT AND TEARS TO INSURE FABRIC HAS NOT PULLED AWAY FROM POSTS.
   e. INSPECT ALL TEMPORARY AND PERMANENT SOIL STABILIZATION FOR WASHOUTS OR BARE SPOTS.
   f. INSPECTION REPORTS MUST BE AVAILABLE FOR INSPECTION AT ALL TIMES. THE SITE SUPERINTENDENT SHALL CONDUCT ALL INSPECTIONS AND MAINTAIN REPORTS.
   g. DATES OF ALL MAJOR GRADING ACTIVITIES MUST BE RECORDED AND MAINTAINED WITH SITE INSPECTIONS WHEN MAJOR GRADING HAS CEASED IN ANY AREA, THE DATE MUST ALSO BE RECORDED.
4. THE SITE SHOULD BE KEPT IN AN ORDERLY FASHION, THE CONTRACTOR SHALL ENSURE THE FOLLOWING ITEMS ARE ADDRESSED:
   a. AN EFFORT TO STORE ONLY WHAT IS NEEDED ON THE SITE.
   b. KEEP ALL STORED MATERIALS IN A NEAT AND ORDERLY FASHION IN THE ORIGINAL CONTAINERS WHEN POSSIBLE.
   c. FOLLOW ALL MANUFACTURERS RECOMMENDED PROCEDURES FOR DISPOSAL OF WASTE MATERIAL.
   d. INSPECT DAILY TO INSURE WASTE MATERIAL IS DISPOSED OF PROPERLY.

EROSION CONTROL NOTES: (CON'T)

5. THE CITY RESERVES THE RIGHT TO TERMINATE ALL CONSTRUCTION ACTIVITIES UNTIL CONTRACTOR ADEQUATELY INSTALLS, MAINTAINS, AND/OR REPLACES EROSION CONTROL MEASURES TO CONDITION ACCEPTED BY THE CITY AT NO ADDITIONAL CHANGE OR INCREASE IN CONTRACT PERIOD.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING NPDES PERMIT, IF APPLICABLE, AND DEVELOPING A STORMWATER POLLUTION PREVENTION PROGRAM (SWPPP) FOR EROSION AND SEDIMENTATION CONTROL DURING CONSTRUCTION.

SPILL CONTROL NOTES:

1. IN ADDITION TO THE GOOD HOUSEKEEPING AND MATERIAL MANAGEMENT PRACTICES DISCUSSED IN THE PREVIOUS NOTES OF THIS PLAN, THE FOLLOWING PRACTICES WILL BE FOLLOWED FOR SPILL PREVENTION AND CLEANUP:
   a. MANUFACTURERS' RECOMMENDED METHODS FOR SPILL CLEANUP WILL BE CLEARLY POSTED AND SITE PERSONNEL WILL BE MADE AWARE OF THE PROCEDURES AND THE LOCATION OF THE INFORMATION AND CLEANUP SUPPLIES.
   b. ALL SPILLS WILL BE CLEANED UP IMMEDIATELY AFTER DISCOVERY.
   c. SPILLS OF TOXIC OR HAZARDOUS MATERIAL WILL BE REPORTED TO THE APPROPRIATE STATE OR LOCAL GOVERNMENT AGENCY, REGARDLESS OF SIZE.
   d. THE SPILL PREVENTION PLAN WILL BE ADJUSTED TO INCLUDE MEASURES TO PREVENT THIS TYPE OF SPILL FROM REOCCURRING AND HOW TO CLEAN UP THE SPILL IF THERE IS ANOTHER ONE. A DESCRIPTION OF THE SPILL, WHAT CAUSED IT, AND THE CLEANUP MEASURES WILL ALSO BE INCLUDED.
   e. THE SITE SUPERINTENDENT RESPONSIBLE FOR THE DAY-TO-DAY SITE OPERATIONS WILL BE THE SPILL PREVENTION AND CLEANUP COORDINATOR.

SURVEYOR'S NOTES:

1. THERE MAY BE EASEMENTS AND RESTRICTIONS OF RECORDS AND/OR PRIVATE AGREEMENTS NOT FURNISHED TO THIS SURVEYOR THAT MAY AFFECT PROPERTY RIGHTS AND/OR LAND USE RIGHTS OF THE LANDS SHOWN HEREON.
2. NO UNDERGROUND INSTALLATIONS, FOUNDATION FOOTINGS OR IMPROVEMENTS HAVE BEEN LOCATED EXCEPT AS NOTED.
3. THIS EXISTING CONDITIONS SURVEY WAS PERFORMED IN JUNE 2017 BY SOUTHEASTERN SURVEYING, 1130 HIGHWAY 90, CHIPLEY, FLORIDA 32429.
4. CONTRACTOR SHALL FIELD VERIFY LOCATIONS OF ALL UNDERGROUND UTILITIES. UTILITIES SHOWN ON THE PLANS ARE BASED ON BEST AVAILABLE INFORMATION.
5. CONTRACTOR SHALL CONFIRM EXISTING CONDITIONS AND IS REQUIRED TO RETAIN SURVEYOR TO FIELD LOCATE EXISTING RIGHT-OF-WAY LINE AS PROVIDED IN THE CONTRACT DOCUMENTS.

PLAN SET NOTES:

GRADING & DRAINAGE NOTES:

1. GROUNDWATER WAS ENCOUNTERED AT A DEPTH OF 3.5' TO 5.0' BELOW GRADE.

SIGNING AND MARKING NOTES:

1. ALL PAVEMENT STRIPING AND MARKINGS LOCATED WITHIN THE RIGHT-OF-WAY TO BE SOLID AND REFLECTIVE THERMOPLASTIC IN ACCORDANCE WITH FDOT'S STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION (LATEST EDITION) UNLESS OTHERWISE STATED.
2. REFLECTIVE PAVEMENT MARKERS ARE REQUIRED ALONG ALL NEW STRIPING IN ACCORDANCE WITH FDOT INDEX NO. 17352.
3. CONTRACTOR IS RESPONSIBLE FOR ALL TEMPORARY STRIPING REQUIRED FOR THE INTERSECTION WHILE CONSTRUCTION IS UNDERWAY.

LOCAL UTILITIES:

UTILITY	STREET ADDRESS	COUNTY, STATE, ZIP	PHONE	POINT OF CONTACT
AT&T	6015 BENJAMIN ROAD, STE 306	TAMPA, FL 33634	(813) 342-0512	GREG JACOBSON
COX COMMUNICATIONS	320 RACETRACK ROAD NW	FT. WALTON BEACH, FL 32547	(850) 314-8163	ROGER DIXON
DESTIN WATER USER, INC.	218 MAIN STREET	DESTIN, FL 32541	(850) 837-6146	MARK JACKSON
CENTURYLINK	650 DENTON BLVD.	FT. WALTON BEACH, FL 32547	(850) 599-1444	MICHAEL BELL
GULF POWER	1655 S FERDON BLVD	CRESTVIEW, FL 32536	(850) 689-4618	MARK REEVES
OKALOOSA GAS (OPERATIONS)	364 HIGHWAY 190	VALPARAISO, FL 32580	(850) 729-4870	ESSA RHEBI
OKALOOSA COUNTY TRAFFIC SIGNALS	84 READY AVENUE	FT. WALTON BEACH, FL 32548	(850) 651-7295	AL POUDRIER
SOUTHERN LIGHT LLC / UNITI	156 ST ANTHONY STREET	MOBILE, AL 36652	(251) 259-0807	DJ MCAULEY

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Timothy A. Vanderwalker, P.E.
P.E. No. 74415, FL
201 East Pine Street, Suite 1000
Orlando, Florida 32801
Engineering Business No. 2429

DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN
ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

GENERAL NOTES

Project No.: 200-08535-17001
Designed By: MT
Drawn By: BMM
Checked By:

G-001

Copyright: Tetra Tech

Bar Measures 1 inch

3/7/2018 10:25:44 AM - P:\IER\08535\200-08535-17001\CAD\SHEETFILES\G-001.DWG - MILKS, BRETT

CONTROL POINTS

- BM–1 — BENCHMARK
- ND — NAIL & DISK
- TP — TRAVERSE POINT

PROPERTY BOUNDARY

- SC — SECTION CORNER
- FM — MONUMENT (FOUND)
- SM — MONUMENT (SET)
- FI — IRON (FOUND)
- SI — IRON (SET)
- SECTION LINE
- PROPERTY BOUNDARY
- SETBACK
- 10–FT — SETBACK (WITH DISTANCE)

EASEMENTS

- CONSTRUCTION/ DRAINAGE EASEMENT
- UTILITY EASEMENT

GEOTECHNICAL

- B–1 — SOIL BORING
- DRI–1 — DOUBLE RING INFILTROMETER
- AC–1 — ASPHALT CORE
- MW–1 — MONITORING WELL
- TH–01 — TEST HOLE

EROSION CONTROL

- HAY BALE
- INLET PROTECTION (TYP)
- SF — SILT FENCE
- SSF — SUPER SILT FENCE

DEMOLITION

- TREE REMOVAL
- TREE PROTECTION

SITE FEATURES

- INFORMATIONAL/ WAYFINDING SIGN
- FLAG — FLAG POLE
- MB — MAILBOX
- CMB — COMMUNITY/CLUSTER MAILBOX
- PM — PARKING METER
- P — POST
- B — TRAFFIC BOLLARD
- BENCH
- PICNIC TABLE
- R — ROCK
- TR — TRASH RECEPTACLE
- BUSH
- 15 — STUMP
- STONE WALL
- X — WOOD FENCE
- XX — STEEL FENCE
- TREE LINE
- BIKE RACK
- BUS STOP SHELTER

ROADWAY

- STREET SIGN
- MA — TRAFFIC SIGNAL MAST ARM (E/N)
- TP — PEDESTRIAN SIGNAL POLE
- PAVEMENT MARKING
- HANDICAP SPACE MARKING
- R/W — RIGHT-OF-WAY
- CENTERLINE
- GRAVEL/UNPAVED ROAD
- SIGHT LINE
- GUARDRAIL

DRAINAGE

- ST — CATCH BASIN (TYP)
- ST — STORM MANHOLE
- CURB INLET (FDOT)
- DITCH BOTTOM INLET (FDOT)
- MITERED END SECTION (N)
- MITERED END SECTION (E)
- HEADWALL
- OVERLAND FLOW ARROW (N)
- OVERLAND FLOW ARROW (E)
- 2% — SLOPE ARROW (N)
- 3:1 — SLOPE ARROW (E)
- EMBANKMENT ARROW
- ×10.00 — SPOT ELEVATION (N)
- ×10.00 — SPOT ELEVATION (E)
- 25 — GRADING CONTOUR (E)
- 25 — GRADING CONTOUR (N)
- A — BASIN ID MARKER
- S-1 — STRUCTURE ID MARKER
- WATER MARK
- ST — STORM PIPE - SINGLE LINE W/ ANNOTATION
- STORM PIPE (N)
- 18" RCP — STORM PIPE (E)
- DW1 — DRIVEWAY TURNOUT LABEL (REFER TO DETAILS)

UTILITY - GENERAL

- LINE BREAK
- CAP
- REDUCER
- 11.5° BEND
- 22° BEND
- 45° BEND
- 60° BEND
- 90° BEND
- CROSS
- TEE
- GATE VALVE
- CHECK VALVE
- BACKFLOW PREVENTER
- REDUCED PRESSURE ZONE BFP

UTILITY

CABLE TV

- TV — BURIED CABLE TV LINE MARKER
- TV — CABLE TV RISER
- TV — CABLE TV MANHOLE
- OTV — OVERHEAD CABLE TV LINE
- UTV — BURIED CABLE TV LINE

UTILITY (CONTINUED)

COMMUNICATIONS

- FO — BURIED FIBER OPTIC MARKER
- FO — FIBER OPTIC RISER
- FO — BURIED FIBER OPTIC CABLE
- T — BURIED TELEPHONE MARKER
- TB — TELEPHONE RISER
- TEL — TELEPHONE MANHOLE
- OT — OVERHEAD TELEPHONE CABLE
- UT — BURIED TELEPHONE CABLE

NATURAL GAS

- G — BURIED GAS PIPE MARKER
- G — GAS BOX/ RISER
- GV — GAS VALVE
- G — BURIED GAS PIPE

ELECTRICAL

- E — BURIED ELECTRICAL LINE MARKER
- POWER POLE
- GUY WIRE
- EB — ELECTRICAL BOX/ RISER
- EM — ELECTRICAL METER
- ET — TRANSFORMER
- E — MANHOLE SP-#
- PB — PULL BOX
- SP-# — PANEL BOARD
- IRRIGATION PUMP
- PEDESTRIAN LIGHT POLE
- ROADWAY LIGHT POLE
- LANDSCAPE LIGHTING
- OE — OVERHEAD ELECTRICAL LINE
- UE — BURIED ELECTRICAL LINE

SANITARY SEWER

- S — SEWER MANHOLE
- SV — SEWER VALVE
- CO — CLEANOUT
- ARS — AIR RELEASE STRUCTURE
- ILFC — IN-LINE FLUSHING CONNECTION
- TFC — FLUSHING CONNECTION
- SCS — FORCEMAIN CURB STOP
- DUPLEX PUMP STATION
- SIMPLEX PUMP STATION
- LIFT STATION (TYP)
- S — **GRAVITY SEWER PIPE** (W/ DIMENSION)
- 8"S
- FM — FORCE MAIN
- 4"FM — FORCE MAIN (W/ DIMENSION)

WATER

- W — WATER MANHOLE
- WV — WATER VALVE
- WM — WATER METER
- WCS — WATER CURB STOP
- WELL — WATER WELL
- DF — DRINKING FOUNTAIN
- SPIG — SPIGOT
- SH — SPRINKLER HEAD
- FH — FIRE HYDRANT
- W — WATERMAIN
- 4"W — WATERMAIN (W/ DIMENSION)
- F — FIRE LINE

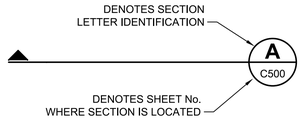
NOTE: UNLESS OTHERWISE NOTED, PROPOSED BLOCKS ARE SHOWN AS FILLED WHILE EXISTING BLOCKS ARE NOT FILLED, AS DEPICTED BELOW.

- S — = SEWER MANHOLE (E)
- S — = SEWER MANHOLE (N)

ABBREVIATIONS

(C)	CALCULATED VALUE
(D)	DEED
(E)	EXISTING
(F)	FIELD DATA
(M)	MEASURED
(N)	NEW/ PROPOSED
*	UNKNOWN TREE
±	MORE OR LESS
AC	ACRE
BSL	BUILDING SETBACK LINE
BW	BOTTOM OF WALL
CE	CEDAR TREE
CnG	CURB AND GUTTER
CONC	CONCRETE
CR	SIDEWALK CURB RAMP
EL	ELEVATION
EOP	EDGE OF PAVEMENT
FDEP	FLA. DEPT. OF ENVIRO. PROTECTION
FDOT	FLA. DEPT. OF TRANSPORTATION
FEMA	FEDERAL EMERGENCY MGNT. AGENCY
FFE	FINISHED FLOOR ELEVATION
FM	FORCE MAIN
FND	FOUND
FO	FIBER OPTIC
FPSC	FIRE SERVICE CONNECTION
GV	GAS VALVE
HDPE	HIGH DENSITY POLYETHYLENE
INV	INVERT
JBL	JURISDICTIONAL BOUNDARY LINE
L.B.	LICENSED BUSINESS
LF	LINEAR FOOT
LT	LEFT OF CENTERLINE
MES	MITERED END SECTION
No.	NUMBER
NWFWMD	NW FLA. WATER MGNT. DISTRICT
BOC	BACK OF CURB
MEG	MATCH EXISTING GRADE
O	OAK TREE
O.C.	ON CENTER
O.R.	OFFICIAL RECORDS
OE	OVERHEAD ELECTRICAL CABLE
OHU	OVERHEAD UTILITIES
ORB	OFFICIAL RECORDS BOOK
OT	OVERHEAD TELEPHONE CABLE
OTV	OVERHEAD CABLE TV LINE
P.O.B	POINT OF BEGINNING
PG.	PAGE
PI	PINE TREE
PROP	PROPOSED IMPROVEMENTS
PVC	POLYVINYL CHLORIDE
R/W	RIGHT-OF-WAY
RCP	REINFORCED CONCRETE PIPE
RIM	RIM ELEVATION
RT	RIGHT OF CENTERLINE
SF	SQUARE FOOT
SG	SWEETGUM TREE
SS	SANITARY SEWER
SSC	SANITARY SEWER CONNECTION
SSMH	SANITARY SEWER MANHOLE
STMH	STORM MANHOLE
SV	SEWER VALVE
T.B.M.	TEMPORARY BENCHMARK
TCE	EASEMENT
TOB	TOP OF BANK
TOP	TOP OF STRUCTURE ELEVATION
TOS	TOE OF SLOPE
TW	TOP OF WALL
UE	BURIED ELECTRICAL CABLE
UT	BURIED TELEPHONE CABLE
UTV	BURIED CABLE TV LINE
WL	WATER LINE
WSC	WATER SERVICE CONNECTION
WV	WATER VALVE

REFERENCE SYMBOLS



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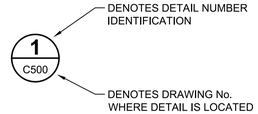

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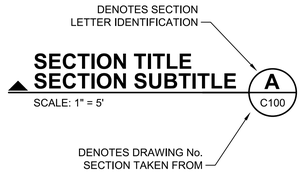

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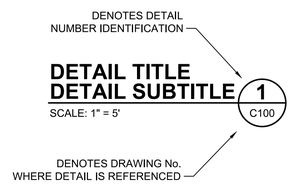

DETAIL TITLE

HATCHING

DEMOLITION

- = DEMO TO NATURAL GROUND, ASPHALT AND OTHER IMPERVIOUS SURFACES
- = CLEAR AND GRUB
- = MILL AND RESURFACE EXISTING ASPHALT, 1"

EXISTING

- = ASPHALT
- = CONCRETE
- = EARTH (SECTION)

PROPOSED

- = ASPHALT
- = CONCRETE
- = SOD

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Timothy A. Vanderwalker, P.E.
P.E. No. 74415, FL
201 East Pine Street, Suite 1000
Orlando, Florida 32801
Engineering Business No. 2429

DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE PEDESTRIAN IMPROVEMENTS

LEGEND AND ABBREVIATIONS

Project No.:	200-08535-17001
Designed By:	MT
Drawn By:	BMM
Checked By:	

G-002

Copyright: Tetra Tech

Bar Measures 1 inch

3/7/2018 10:25:52 AM - P:\IER\08535\200-08535-17001\CAD\SHEETFILES\G-001.DWG - MILKS, BRETT

3/7/2018 10:26:07 AM - P:\IER\08535\200-08535-17001\CAD\SHEETFILES\G-003.DWG - MILKS, BRETT

G-003

Project No.: 200-08535-17001
Designed By: MT
Drawn By: BMM
Checked By:

CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

OVERALL SITE KEY PLAN

MARK	DATE	DESCRIPTION	BY

Timothy A. Vanderwalker, P.E.
P.E. No. 74415, FL

201 East Pine Street, Suite 1000
Orlando, Florida 32801
Engineering Business No. 2429

DATE _____

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Bar Measures 1 Inch

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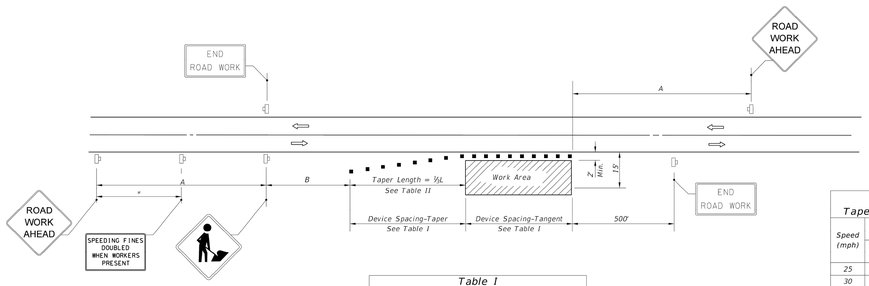


DISTANCE BETWEEN SIGNS		
Speed	Spacing (ft.)	
	A	B
40 mph or less	200	200
45 mph	350	350
50 mph or greater	500	500

*Midway between signs.

Table I
Device Spacing

Speed (mph)	Max. Distance Between Devices (ft.)			
	Cones or Tubular Markers		Type 1 or Type II Barricades or Vertical Panels or Drums	
	Taper	Tangent	Taper	Tangent
25	25	50	25	50
30 to 45	25	50	30	50
50 to 70	25	50	50	100

Table II
Taper Length - Shoulder

Speed (mph)	½L (ft)			Notes
	8' Shldr.	10' Shldr.	12' Shldr.	
25	28	35	42	$L=\frac{WS^2}{60}$
30	40	50	60	
35	55	68	82	
40	72	90	107	L=WS
45	120	150	180	
50	133	167	200	
55	147	183	220	
60	160	200	240	
65	173	217	260	
70	187	233	280	

8' minimum shoulder width

½L = Length of shoulder taper in feet

W = Width of total shoulder in feet (combined paved and unpaved width)

S = Posted speed limit (mph)

SYMBOLS

- Work Area
- Channelizing Device (See Index No. 600)
- Work Zone Sign
- Lane Identification + Direction of Traffic

GENERAL NOTES

1. When four or more work vehicles enter the through traffic lanes in a one hour period or less (excluding establishing and terminating the work area), the advanced FLAGGER sign shall be substituted for the WORKERS sign. For location of flaggers and FLAGGER signs, see Index No. 603.
2. SHOULDER WORK sign may be used as an alternate to the WORKER symbol sign only on the side where the shoulder work is being performed.
3. When a side road intersects the highway within the TTC zone, additional TTC devices shall be placed in accordance with other applicable TCZ Indexes.
4. For general TCZ requirements and additional information, refer to Index No. 600.

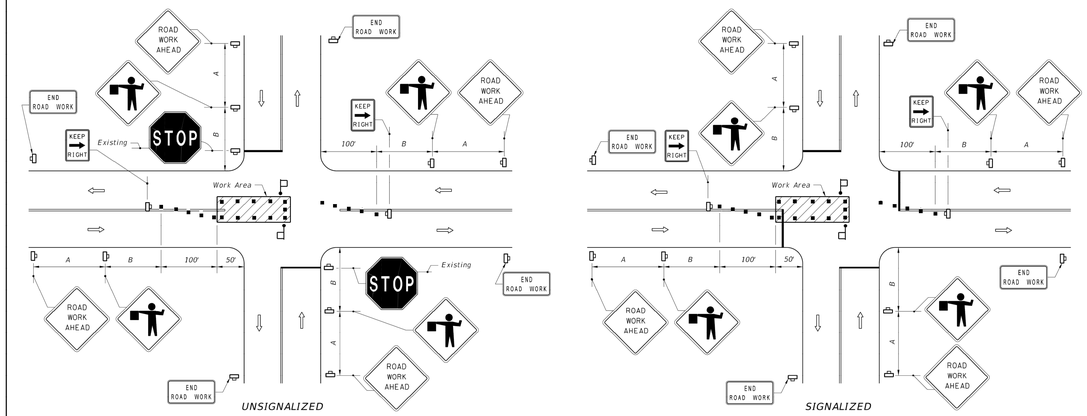
DURATION NOTES

1. Signs and channelizing devices may be omitted if all of the following conditions are met:
   a. Work operations are 60 minutes or less.
   b. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH THE AREA CLOSER THAN 15' BUT NOT CLOSER THAN 2' TO THE EDGE OF TRAVEL WAY.

LAST REVISION 07/01/15	REVISION	DESCRIPTION:	FDOT FY 2016-17 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK ON SHOULDER	INDEX NO. 602	SHEET NO. 1 of 1



SYMBOLS

- Work Area
- Channelizing Device (See Index No. 600)
- Work Zone Sign
- Flagger
- Stop Bar
- Lane Identification + Direction of Traffic

GENERAL NOTES

1. The FLAGGER legend sign may be substituted for the symbol sign.
2. When vehicles in a parking zone block the line of sight to TCZ signs, the signs shall be post mounted and located in accordance with Index No. 17302.
3. If the work space extends across a crosswalk, the crosswalk should be closed using the information in Index No. 660.
4. Flaggers shall be located where they can control more than one direction of traffic.

   Flaggers shall be in sight of each other or in direct communication at all times.
5. Maximum spacing between channelizing devices shall be not greater than 20'.
6. Temporary signal phasing modifications are to be approved by the District Traffic Operations Engineer prior to the beginning of work.
7. For general TCZ requirements and additional information, refer to Index No. 600.
8. For unsignalized intersections, use Temporary Raised Rumble Strips in accordance with Index 603. Placement of Rumble Strips and additional signs should begin at FLAGGER sign location.

DURATION NOTES

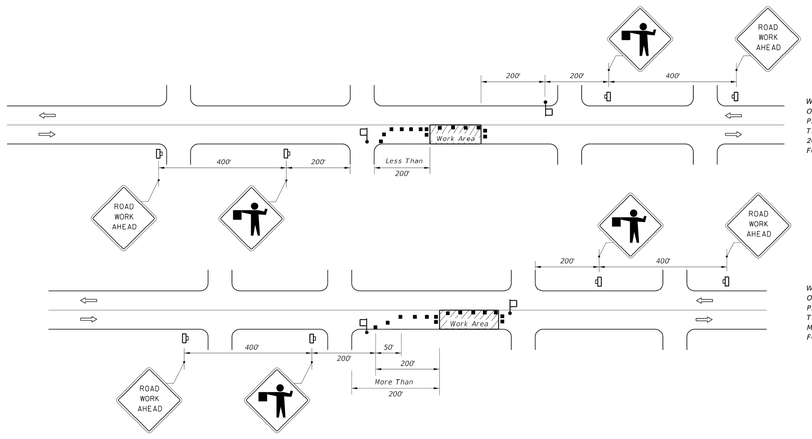
1. ROAD WORK AHEAD AND END ROAD WORK sign may be omitted if all of the following conditions are met:
   a. Work operations are 60 minutes or less.
   b. Speed is 45 mph or less.
   c. No sight obstructions to vehicles approaching the work area for a distance equal to A plus B.
   d. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.
   e. Volume and complexity of the roadway has been considered.

DISTANCE BETWEEN SIGNS		
Speed	Spacing (ft.)	
	A	B
40 mph or less	200	200
45 mph	350	350

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH ON THE PAVEMENT REQUIRING THE CLOSURE OF A PORTION OF ONE OR MORE TRAFFIC LANES IN AN INTERSECTION.

LAST REVISION 07/01/15	REVISION	DESCRIPTION:	FDOT FY 2016-17 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK IN INTERSECTION	INDEX NO. 604	SHEET NO. 1 of 1



CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH ON THE PAVEMENT REQUIRING THE CLOSURE OF ONE TRAFFIC LANE, FOR WORK AREAS LESS THAN 200' DOWNSTREAM FROM AN INTERSECTION FOR A PERIOD OF MORE THAN 60 MINUTES.

CONDITIONS

WHERE ANY VEHICLE, EQUIPMENT, WORKERS OR THEIR ACTIVITIES ENCROACH ON THE PAVEMENT REQUIRING THE CLOSURE OF ONE TRAFFIC LANE, FOR WORK AREAS 200' OR MORE DOWNSTREAM FROM AN INTERSECTION FOR A PERIOD OF MORE THAN 60 MINUTES.

SYMBOLS

- Work Area
- Channelizing Device (See Index No. 600)
- Work Zone Sign
- Flagger
- Lane Identification + Direction of Traffic

GENERAL NOTES

1. Work operations shall be confined to one travel lane, leaving the opposing travel lane open to traffic.
2. When vehicles in a parking zone block the line of sight to TCZ signs or when TCZ signs encroach on a normal pedestrian walkway, the signs shall be post mounted and located in accordance with Index No. 17302.
3. If work area is confined to an outside auxiliary lane, the work area shall be barricaded and the FLAGGER signs replaced by ROAD WORK AHEAD signs. Flaggers are not required.
4. Flaggers shall be in sight of each other or in direct communication at all times.
5. The FLAGGER legend sign may be substituted for the symbol sign.
6. The maximum spacing between devices shall be no greater than 25.'
7. For general TCZ requirements and additional information, refer to Index No. 600.
8. The two channelizing devices directly in front and directly at the end of the work area may be omitted provided vehicles in the work area have high-intensity rotating, flashing, oscillating, or strobe lights operating.
9. Use Temporary Raised Rumble Strips in accordance with Index 603. Placement of Rumble Strips and additional signs should begin at FLAGGER sign location.

DURATION NOTES

1. ROAD WORK AHEAD sign may be omitted if all of the following conditions are met:

   a. Work operations are 60 minutes or less.
   b. Speed is 45 mph or less.
   c. No sight obstructions to vehicles approaching the work area for a distance of 600 feet.
   d. Vehicles in the work area have high-intensity, rotating, flashing, oscillating, or strobe lights operating.
   e. Volume and complexity of the roadway has been considered.

LAST REVISION 07/01/15	REVISION	DESCRIPTION:	FDOT FY 2016-17 DESIGN STANDARDS	TWO-LANE, TWO-WAY, WORK NEAR INTERSECTION	INDEX NO. 605	SHEET NO. 1 of 1

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Engineering Business No. 2429

DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN
ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

MAINTENANCE OF TRAFFIC

Project No.: 200-08535-17001
Designed By: MT
Drawn By: BMM
Checked By:

G-004

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Bar Measures 1 inch

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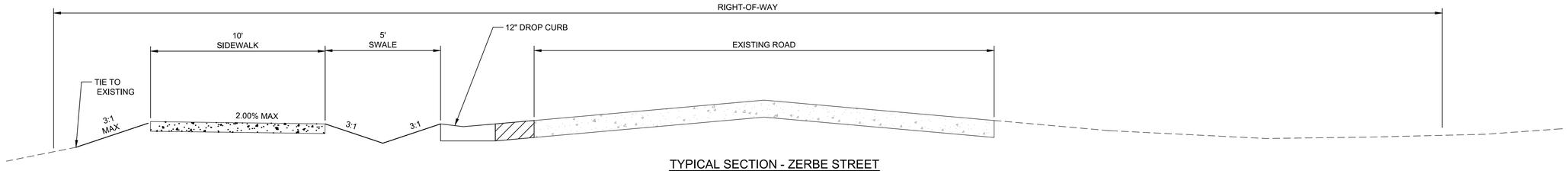
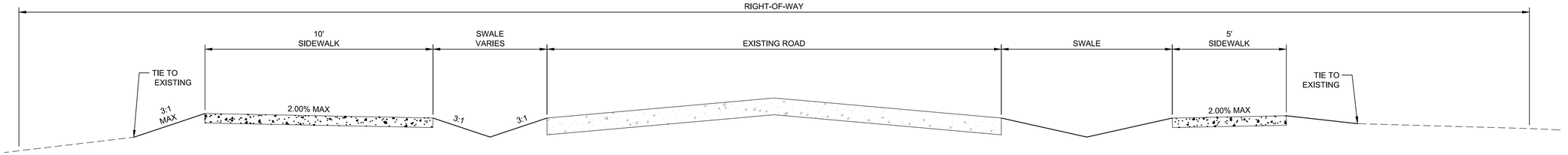


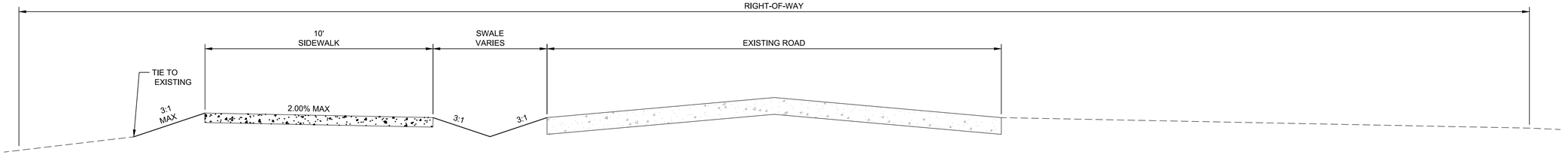
TYPICAL SECTION - ZERBE STREET

STA. 10+00 TO STA. 13+00



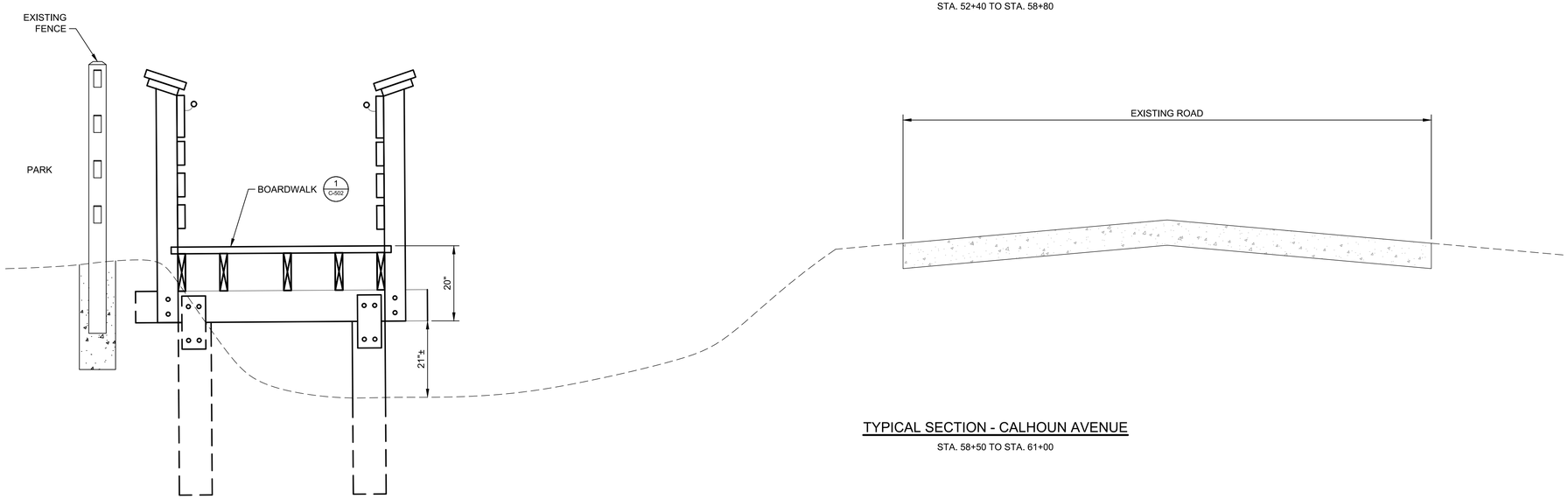
TYPICAL SECTION - CALHOUN AVENUE

STA. 50+80 TO STA. 52+40



TYPICAL SECTION - CALHOUN AVENUE

STA. 52+40 TO STA. 58+80



TYPICAL SECTION - CALHOUN AVENUE

STA. 58+50 TO STA. 61+00

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DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

TYPICAL SECTIONS

Project No.:	200-08535-17001
Designed By:	MT
Drawn By:	BMM
Checked By:	

G-005

Copyright: Tetra Tech

Bar Measures 1 inch

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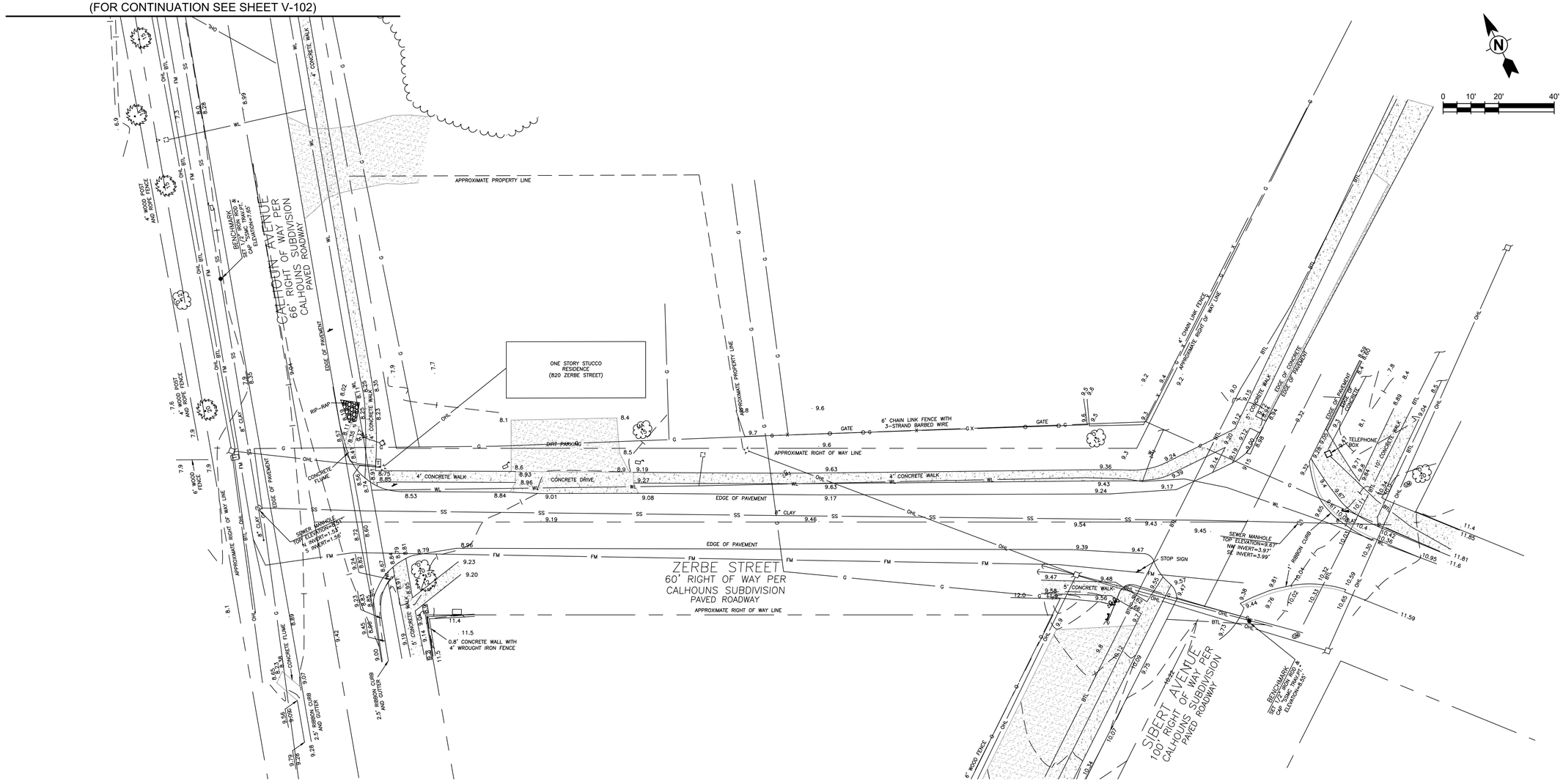
(FOR CONTINUATION SEE SHEET V-102)



LEGEND & ABBREVIATIONS:

E	= BURIED ELECTRIC PEDESTAL	-BEL-	= BURIED ELECTRIC LINE
	= BACKFLOW PREVENTER	-BTL-	= BURIED TELEPHONE LINE
T	= BURIED TELEPHONE PEDESTAL	-G-	= GAS LINE
	= FLAT GRATE INLET	-OHL-	= OVERHEAD UTILITY LINE
	= FIRE HYDRANT	-WL-	= WATER LINE
	= DOWN GUY	-SS-	= SANITARY SEWER
	= GAS VALVE	-FM-	= FORCE MAIN
	= IRON ROD		= TREE/HEDGE LINE
	= LIGHT POLE	HDPE	= HIGH DENSITY POLYETHYLENE PIPE
	= MAILBOX	RCP	= REINFORCED CONCRETE PIPE
	= MITERED END SECTION	LB	= LICENSED BUSINESS
	= UTILITY POLE	TRAV.PT.	= TRAVERSE POINT
	= SANITARY MANHOLE	SSMC	= SOUTHEASTERN SURVEYING & MAPPING CORPORATION
	= NON-TRAFFIC SIGN		
	= TRAFFIC SIGN		
	= WATER METER		
	= WATER VALVE		
	= CONCRETE MONUMENT		
	= CLEAN OUT		
	= SEWER VALVE		
	= UTILITY MARKER		
10.00	= CURB ELEVATION		
10.00	= GUTTER ELEVATION		

SIZE SHOWN IS TRUNK DIAMETER IN INCHES MEASURED AT CHEST HEIGHT

= TREE = PALM

MA	= MAGNOLIA
MY	= MYRTLE
O	= OAK

SURVEYOR'S REPORT:

1. Utility locations if shown hereon are based on field location of markings by utility company representatives, surface features and construction plans furnished to the surveyor. Additional sub-surface utilities may exist that have not been field located.
2. Easements or rights of way that appear on recorded plans or that have been furnished to the surveyor by others have been incorporated into this drawing with appropriate notation. Other easements may be discovered by a search of the Public Records.
3. Minimum Horizontal Accuracy for this survey is in accordance with the STANDARDS OF PRACTICE set forth by the Board of Professional Surveyors and Mappers in Chapter 5J-17 requirements of Florida Administration Code. The map and measurement methods used for this survey meet or exceed this requirement. The dimensions shown hereon are in United States standard survey feet and decimals thereof.
4. This survey does not determine ownership of the lands shown hereon.
5. Underground foundations have not been located.
6. Survey map and report or the copies thereof are not valid without the signature and the original raised seal of a Florida Licensed Surveyor and Mapper.
7.
8. Features shown by symbol as indicated in the legend are not to scale.
9. Additions or deletions to survey maps or reports by other than the signing party or parties is prohibited without written consent of the signing party or parties.
10. The Horizontal positions for all features shown on the map are relative to North American Datum, (NAD83), 2011 adjustment, State Plane Coordinate System, Florida North Zone, based Florida Department of Transportation's "Florida Permanent Reference Network" GPS Continuously Operating Reference Station "DSTN". distances shown are grid distances.
11. Vertical information shown hereon is based on GPS observations taken from Florida Department of Transportation's "Florida Permanent Reference Network" GPS Continuously Operating Reference Station "DSTN", having an elevation of 30.97 feet NAVD88. The contour interval is 1 foot.
12. This Survey was performed without benefit of an abstract, title search, title opinion or title commitment. A title search may reveal additional information affecting the parcel as shown.
13. Improvements & Topographic features shown hereon are limited to areas per specific instructions of the client.

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Engineering Business No. 2429

DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN
ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

EXISTING CONDITIONS ZERBE STREET

Project No.:	200-08535-17001
Designed By:	MT
Drawn By:	BMM
Checked By:	

V-101

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Bar Measures 1 inch

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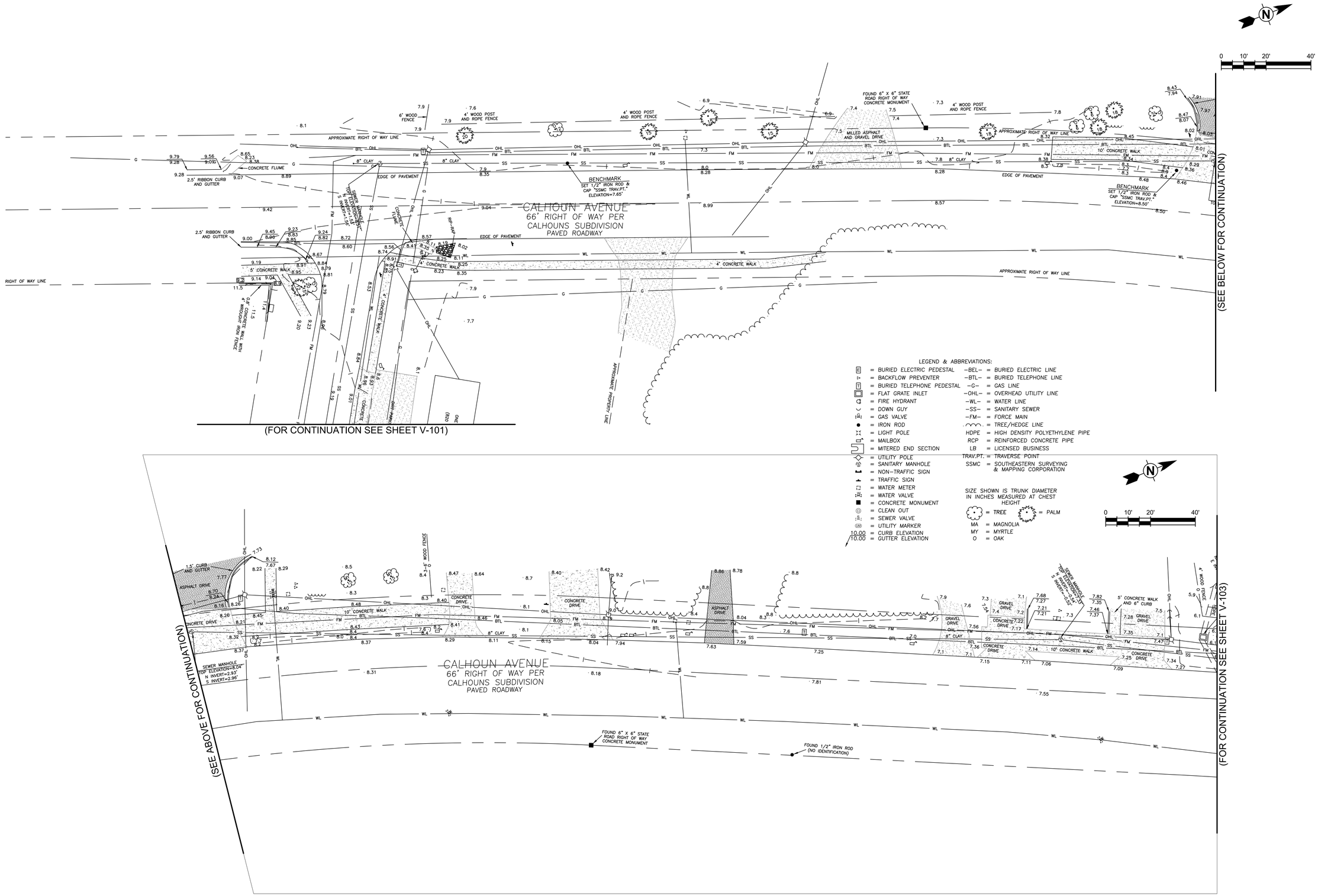

LEGEND & ABBREVIATIONS:

- = BURIED ELECTRIC PEDESTAL
- = BACKFLOW PREVENTER
- = BURIED TELEPHONE PEDESTAL
- = FLAT GRATE INLET
- = FIRE HYDRANT
- = DOWN GUY
- = GAS VALVE
- = IRON ROD
- = LIGHT POLE
- = MAILBOX
- = MITERED END SECTION
- = UTILITY POLE
- = SANITARY MANHOLE
- = NON-TRAFFIC SIGN
- = TRAFFIC SIGN
- = WATER METER
- = WATER VALVE
- = CONCRETE MONUMENT
- = CLEAN OUT
- = SEWER VALVE
- = UTILITY MARKER
- 10.00 = CURB ELEVATION
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-BEL- = BURIED ELECTRIC LINE
-BTL- = BURIED TELEPHONE LINE
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-FM- = FORCE MAIN
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RCP = REINFORCED CONCRETE PIPE
LB = LICENSED BUSINESS
TRAV.PT. = TRAVERSE POINT
SSMC = SOUTHEASTERN SURVEYING & MAPPING CORPORATION

SIZE SHOWN IS TRUNK DIAMETER IN INCHES MEASURED AT CHEST HEIGHT

= TREE = PALM

MA = MAGNOLIA
MY = MYRTLE
O = OAK

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Orlando, Florida 32801
Engineering Business No. 2429

DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN
ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

EXISTING CONDITIONS CALHOUN AVENUE

Project No.: 200-08535-17001
Designed By: MT
Drawn By: BMM
Checked By:

V-102

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Bar Measures 1 inch

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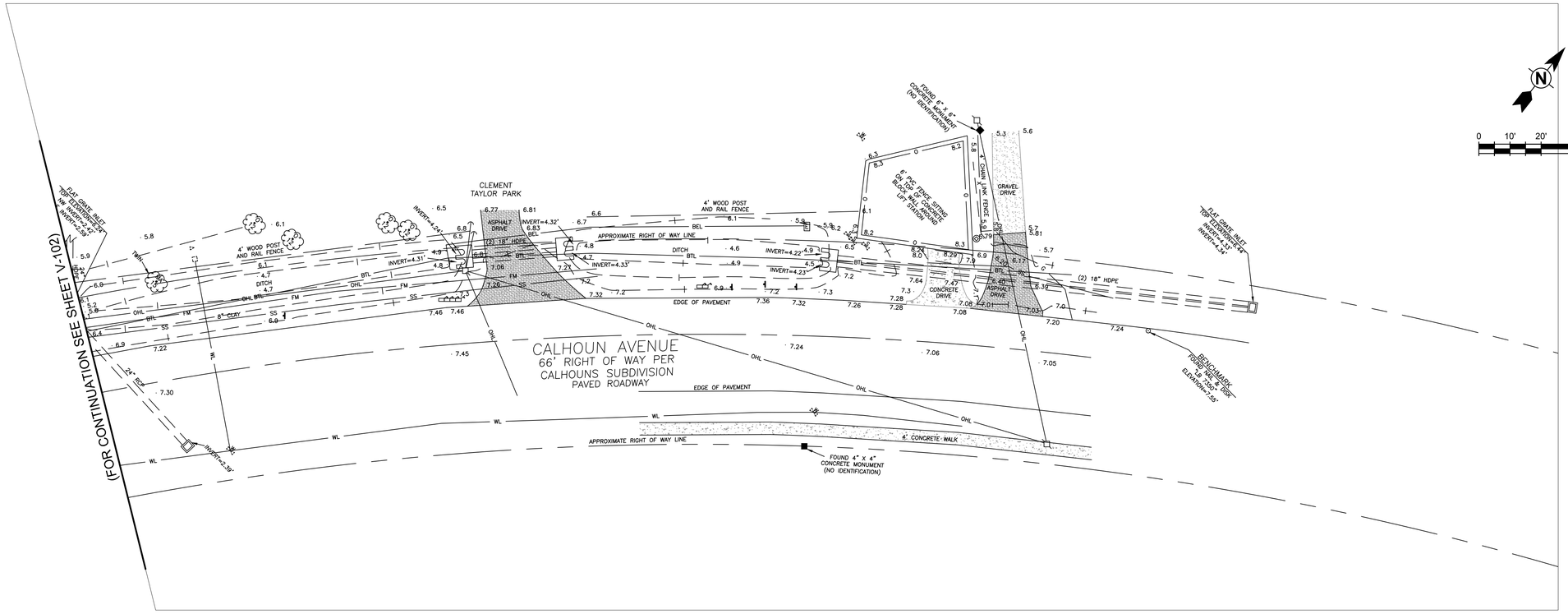

LEGEND & ABBREVIATIONS:

BE	= BURIED ELECTRIC PEDESTAL	–BEL–	= BURIED ELECTRIC LINE
BF	= BACKFLOW PREVENTER	–BTL–	= BURIED TELEPHONE LINE
BT	= BURIED TELEPHONE PEDESTAL	–G–	= GAS LINE
FGI	= FLAT GRATE INLET	–OHL–	= OVERHEAD UTILITY LINE
FH	= FIRE HYDRANT	–WL–	= WATER LINE
DG	= DOWN GUY	–SS–	= SANITARY SEWER
GV	= GAS VALVE	–FM–	= FORCE MAIN
IR	= IRON ROD		= TREE/HEDGE LINE
LP	= LIGHT POLE	HDPE	= HIGH DENSITY POLYETHYLENE PIPE
MB	= MAILBOX	RCP	= REINFORCED CONCRETE PIPE
MES	= MITERED END SECTION	LB	= LICENSED BUSINESS
UP	= UTILITY POLE	TRAV.PT.	= TRAVERSE POINT
SMH	= SANITARY MANHOLE	SSMC	= SOUTHEASTERN SURVEYING & MAPPING CORPORATION
NTS	= NON–TRAFFIC SIGN		
TS	= TRAFFIC SIGN		
WM	= WATER METER		
WV	= WATER VALVE		
CM	= CONCRETE MONUMENT		
CO	= CLEAN OUT		
SV	= SEWER VALVE		
UM	= UTILITY MARKER		
10.00	= CURB ELEVATION		
10.00	= GUTTER ELEVATION		

SIZE SHOWN IS TRUNK DIAMETER IN INCHES MEASURED AT CHEST HEIGHT

= TREE = PALM

MA = MAGNOLIA
MY = MYRTLE
O = OAK

Bar Measures 1 inch

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DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

EXISTING CONDITIONS CALHOUN AVENUE (CONT.)

Project No.:	200-08535-17001
Designed By:	MT
Drawn By:	BMM
Checked By:	

V-103

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COORDINATE REMOVAL OF EXISTING LIGHT FIXTURE

2 / C-501 TREE PROTECTION

COORDINATE RELOCATION OF EXISTING HYDRANT TO AVOID PROPOSED RELOCATED SIDEWALK

COORDINATE RELOCATION OF EXISTING SIGNAGE

REMOVE EXISTING SIDEWALK

COORDINATE REMOVAL OF EXISTING LIGHT POLE AND OVERHEAD LINES

SILT FENCE 1 / C-501

COORDINATE REMOVAL OF EXISTING POLE AND REPLACING WITH UNDERGROUND SERVICE TO #820 ZERBE ST.

SAWCUT AND REMOVE EXISTING PAVEMENT

CALHOUN AVENUE
66' RIGHT OF WAY PER
CALHOUNS SUBDIVISION
PAVED ROADWAY

ZERBE STREET
60' RIGHT OF WAY PER
CALHOUNS SUBDIVISION
PAVED ROADWAY

SIBERT AVENUE
100' RIGHT OF WAY PER
CALHOUNS SUBDIVISION
PAVED ROADWAY

ONE STORY STUCCO RESIDENCE (820 ZERBE STREET)

APPROXIMATE PROPERTY LINE

APPROXIMATE RIGHT OF WAY LINE

EDGE OF PAVEMENT

BENCHMARK: SET 1/2" IRON ROD W/ CAP, ELEVATION = 9.65

SEWER MANHOLE TOP ELEVATION=9.57 N INVERT=4.56 S INVERT=4.56

SEWER MANHOLE TOP ELEVATION=9.87 NW INVERT=3.97 SE INVERT=3.99

STOP SIGN

0.8' CONCRETE WALL WITH 4' WROUGHT IRON FENCE

6' CHAIN LINK FENCE WITH 3-STRAND BARBED WIRE

GATE

4' WOOD POST AND RAIL FENCE

6' WOOD FENCE

CONCRETE FLUME

2.5' RIBBON CURB AND GUTTER

5' CONCRETE WALK

1' RIBBON CURB

TELEPHONE PEDESTAL

SHRP PARKING

CONCRETE WALK

8" CLAY

0 10' 20' 40'

Bar Measures 1 inch

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TEL: (407) 839-3955 FAX: (407) 839-3790

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201 East Pine Street, Suite 1000
Orlando, Florida 32801
Engineering Business No. 2429

DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

DEMOLITION & EROSION CONTROL PLAN ZERBE STREET

Project No.:	200-08535-17001
Designed By:	MT
Drawn By:	BMM
Checked By:	

C-100

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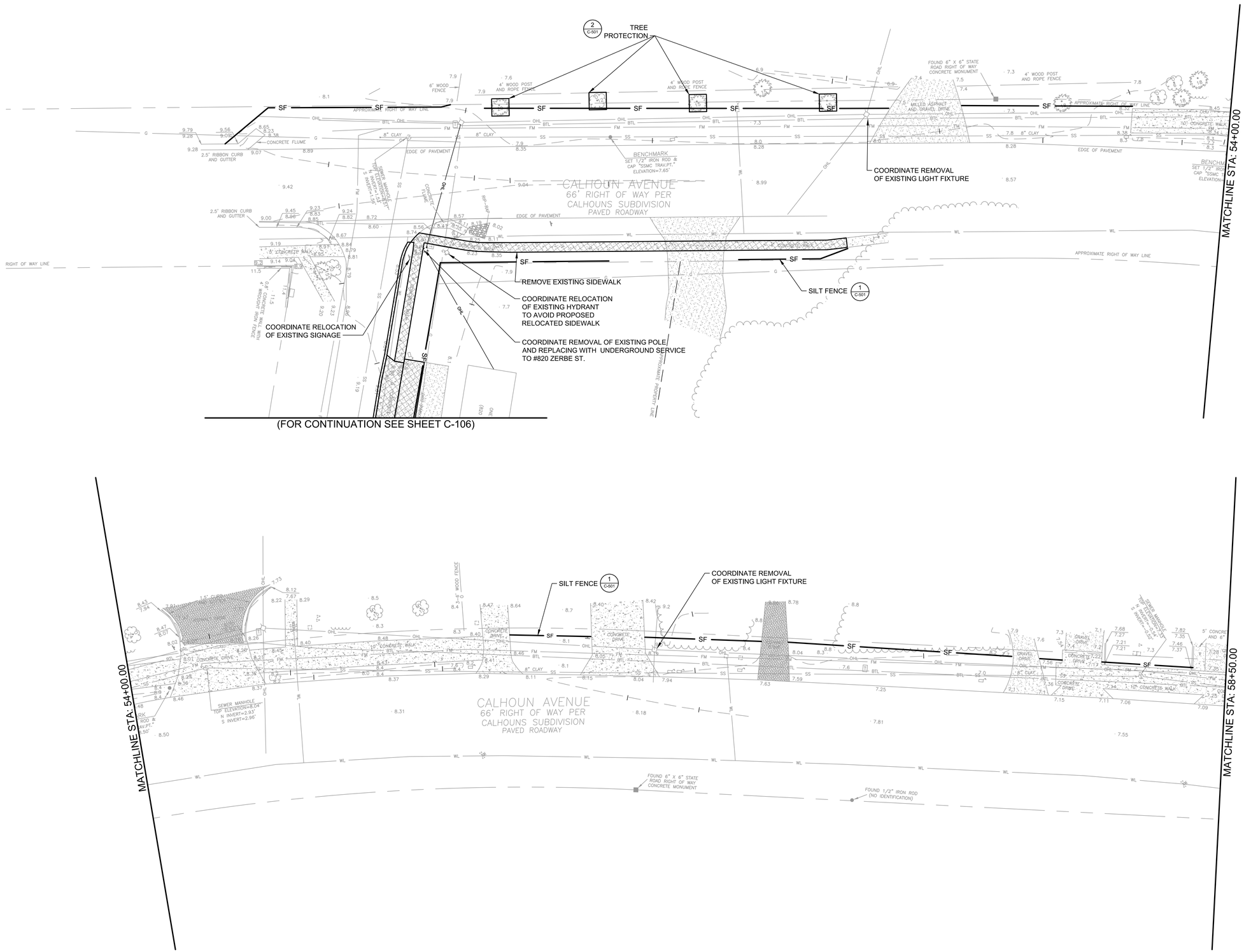

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Orlando, Florida 32801
Engineering Business No. 2429

DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

DEMOLITION & EROSION CONTROL PLAN CALHOUN AVENUE

Project No.:	200-08535-17001
Designed By:	MT
Drawn By:	BMM
Checked By:	

C-101

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Bar Measures 1 inch

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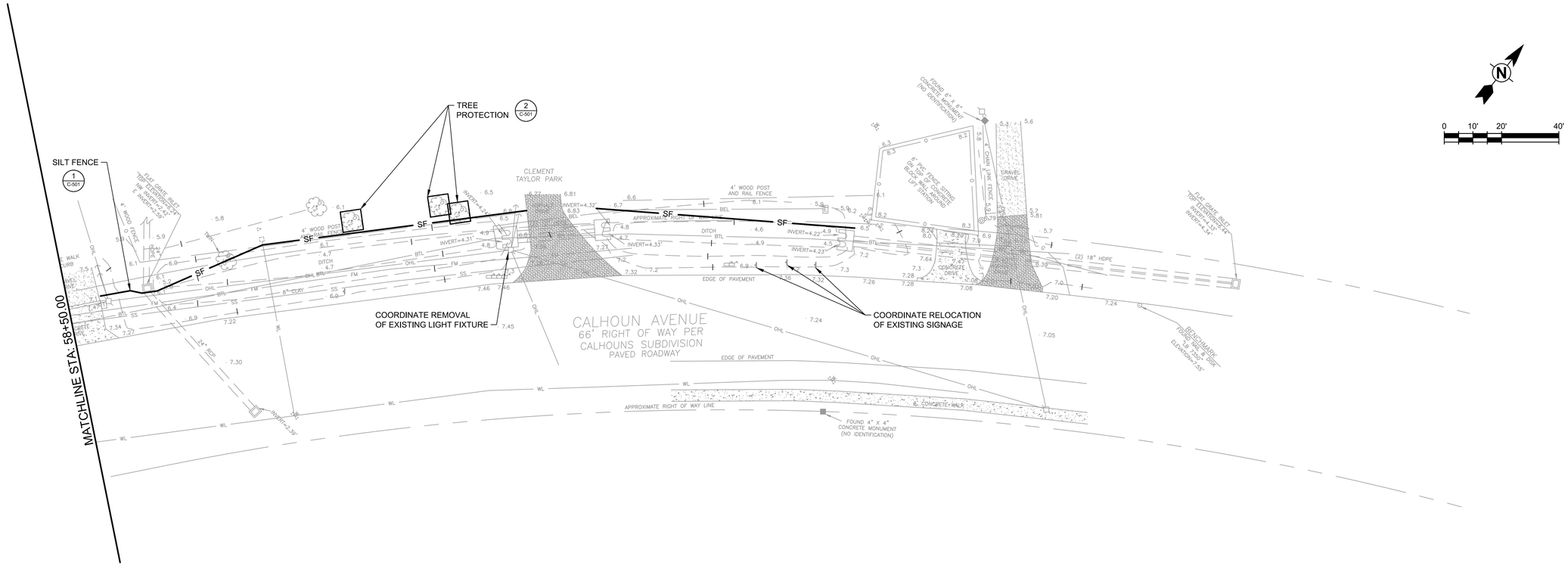

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CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

DEMOLITION & EROSION CONTROL PLAN CALHOUN AVENUE (CONT.)

Project No.:	200-08535-17001
Designed By:	MT
Drawn By:	BMM
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Bar Measures 1 inch

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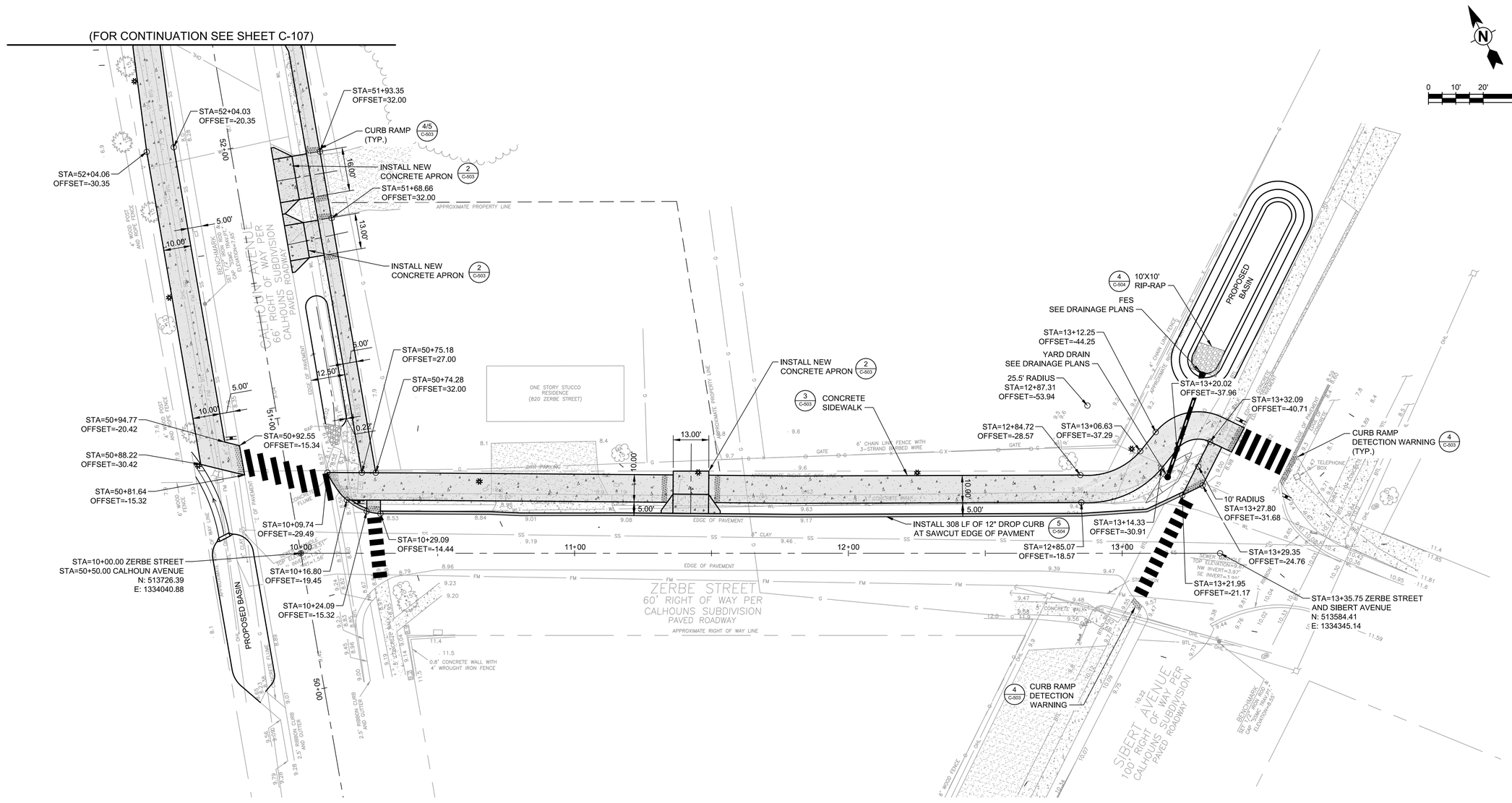
(FOR CONTINUATION SEE SHEET C-107)



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BY	MARK	DATE	DESCRIPTION

CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

SITE PLAN WITH GEOMETRICS ZERBE STREET

Project No.: 200-08535-17001
Designed By:
Drawn By: BMM
Checked By:

C-103

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Bar Measures 1 inch

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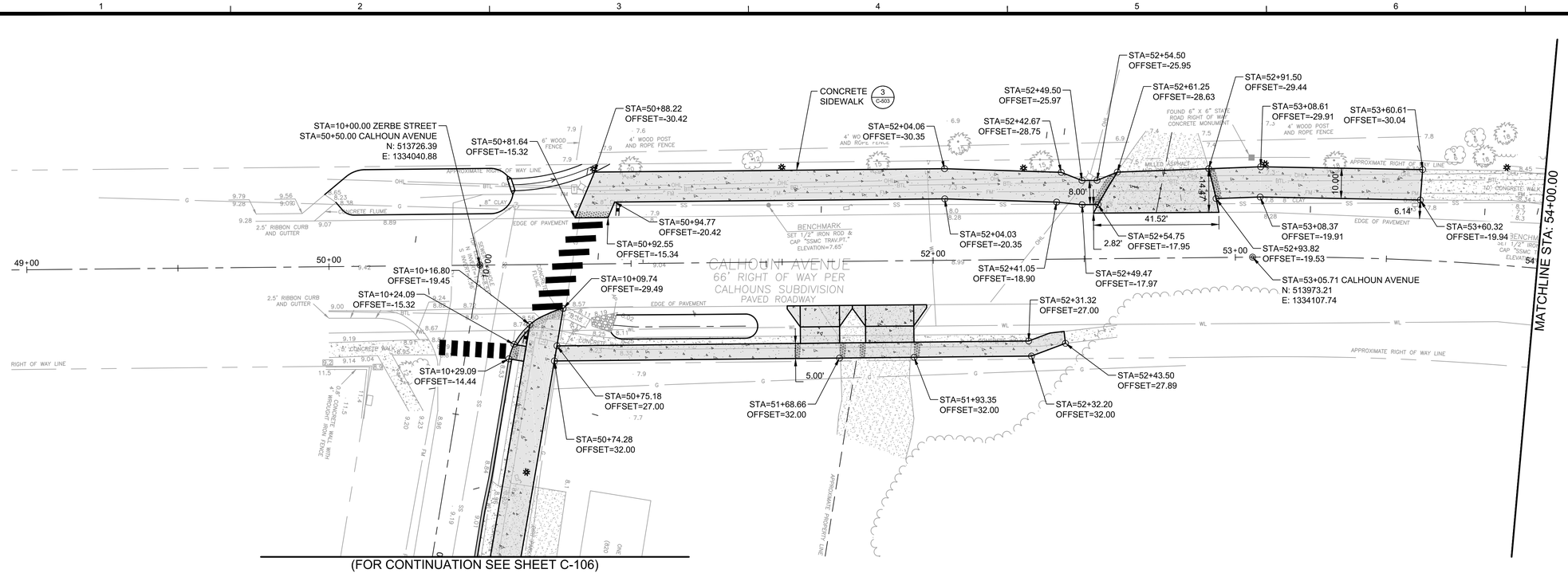

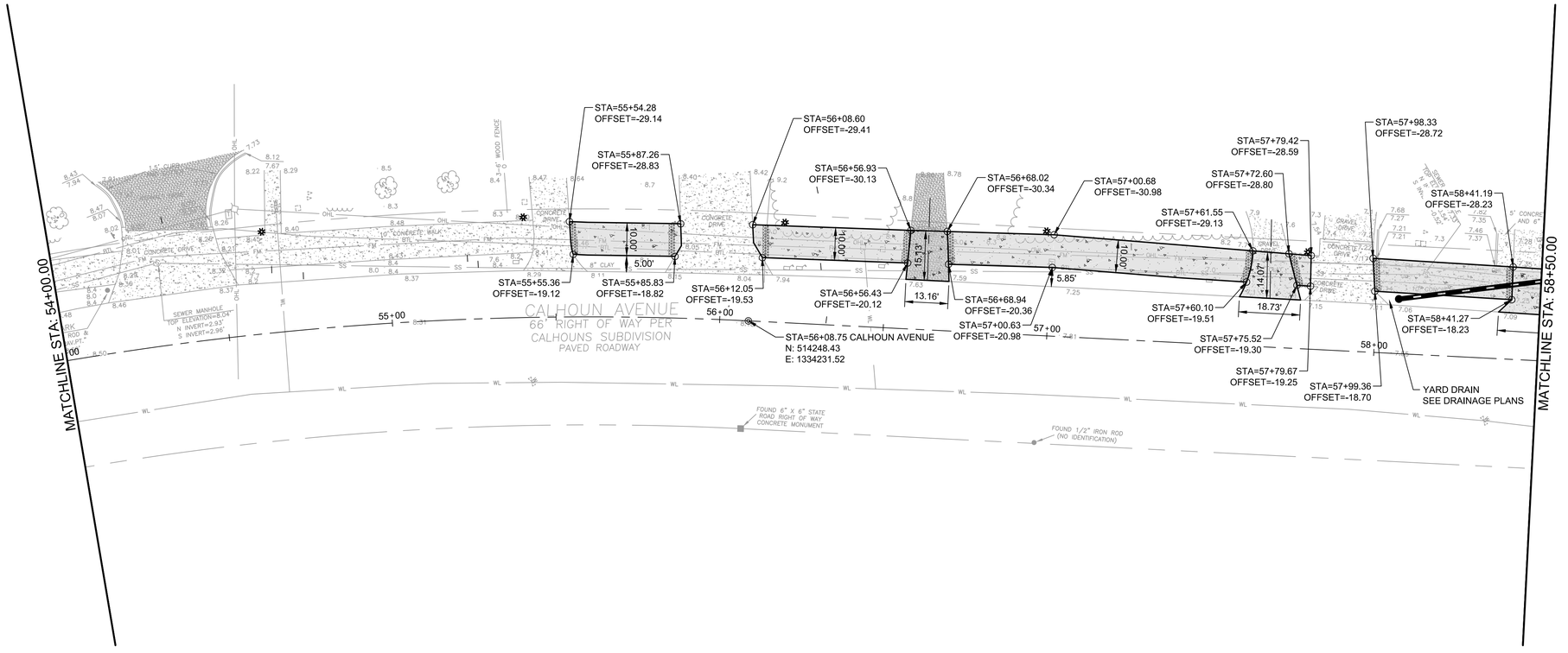

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ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

SITE PLAN WITH GEOMETRICS CALHOUN AVENUE

Project No.: 200-08535-17001
Designed By:
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Bar Measures 1 inch

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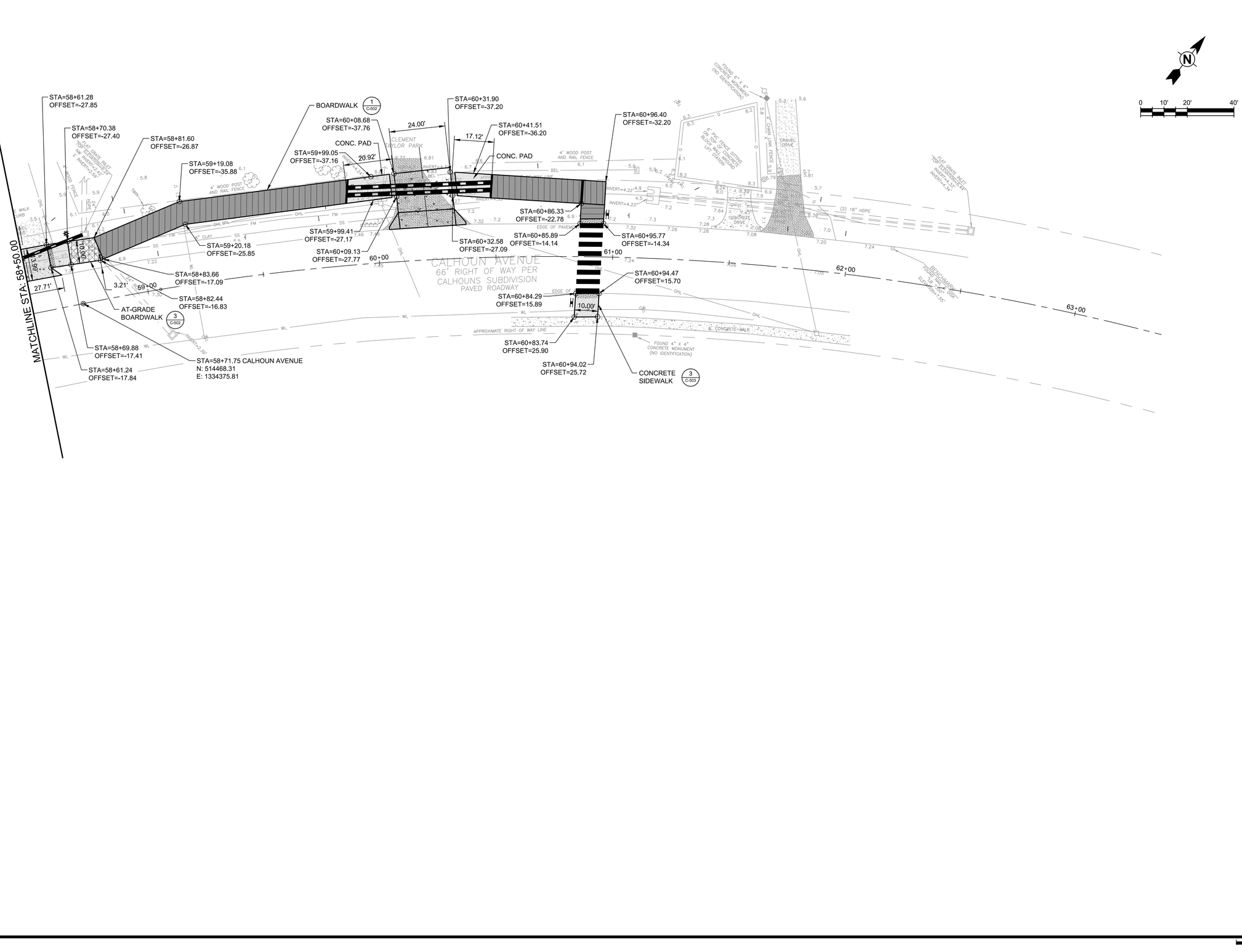

Bar Measures 1 inch

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CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

SITE PLAN WITH GEOMETRICS CALHOUN AVENUE (CONT.)

Project No.: 200-08535-17001
Designed By:
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Checked By:

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(FOR CONTINUATION SEE SHEET C-107)

CURB RAMP (4/5 C-503)

INSTALL NEW CONCRETE APRON (2 C-503)

SWALE (4 C-501)

EXISTING FLUME TO BE CLEANED

PREFORMED THERMOPLASTIC CROSSWALK MARKINGS (5 C-501)

COORDINATE RELOCATION OF EXISTING HYDRANT

COORDINATE ADJUSTMENT OF EXISTING UTILITIES

COORDINATE RELOCATION OF EXISTING SIGNAGE

1 C-504 CROSSWALK WARNING SIGN WITH RRFB FLASHING BEACON

SWALE

4/5 C-503 CURB RAMP

3 C-504 OVERFLOW WEIR EL. 7.8

3 C-501 SODDING

EXISTING FLUME TO BE CLEANED

PREFORMED THERMOPLASTIC CROSSWALK MARKINGS (5 C-501)

3/4 C-501 SODDED SWALE

INSTALL 308 LF OF 12" DROP CURB AT SAWCUT EDGE OF PAVMENT (5 C-504)

CONTRACTOR TO VERIFY EXISTING UTILITIES FOR LOCATION, SIZE AND DEPTH

4/5 C-503 CURB RAMP

4 C-503 CURB RAMP DETECTION WARNING

3 C-501 SODDING

4 C-504 10'X10' RIP-RAP

6 C-504 ST-2, FES STA: 50+58.63, 335.95' R SW INV OUT 6.50

2 C-504 ST-1, YARD DRAIN STA: 13+16.61, 27.83' L RIM 8.25 NE INV IN 6.70

3 C-503 CONCRETE SIDEWALK

LIGHT POST (TYP.) (BY OTHERS)

40 LF 12" HDPE @ 0.50%

TIE INTO EXISTING CONCRETE SIDEWALK

CROSSWALK WARNING SIGN WITH RRFB FLASHING BEACON (1 C-504)

CURB RAMP DETECTION WARNING (4 C-503) (TYP.)

PREFORMED THERMOPLASTIC CROSSWALK MARKINGS (5 C-501)

4 C-503 CURB RAMP DETECTION WARNING

ZERBE STREET
60' RIGHT OF WAY PER
CALHOUNS SUBDIVISION
PAVED ROADWAY

APPROXIMATE RIGHT OF WAY LINE

SIBERT AVENUE
100' RIGHT OF WAY PER
CALHOUNS SUBDIVISION
PAVED ROADWAY

ONE STORY STUCCO RESIDENCE (820 ZERBE STREET)

6' CHAIN LINK FENCE WITH 3-STRAND BARBED WIRE

0.8' CONCRETE WALL WITH 4' WROUGHT IRON FENCE

6' WOOD FENCE

BENCHMARK: SET 5/8" IRON ROD W/ CAP "LB 7725" ELEVATION=7.65

BENCHMARK: SET 5/8" IRON ROD W/ CAP "LB 7725" ELEVATION=8.43

PROPOSED BASIN

EDGE OF PAVEMENT

APPROXIMATE PROPERTY LINE

0 10' 20' 40'

Bar Measures 1 inch

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CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

GRADING, DRAINAGE & PAVING PLAN AND TYPICAL SECTION ZERBE STREET

Project No.: 200-08535-17001
Designed By:
Drawn By: BMM
Checked By:

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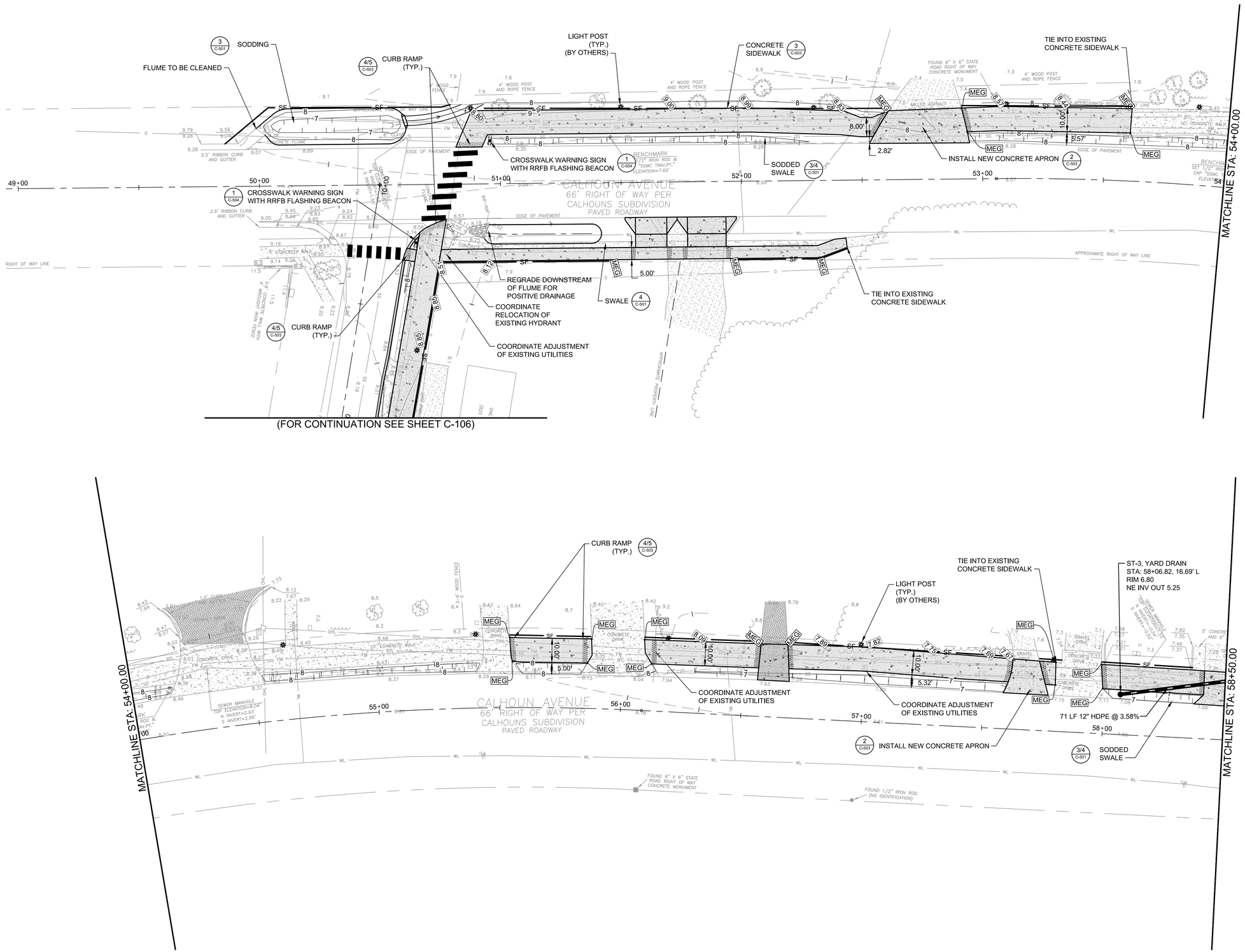

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CITY OF DESTIN

ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

GRADING, DRAINAGE AND PAVING PLAN CALHOUN AVENUE

Project No.:	200-08535-17001
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Bar Measures 1 inch

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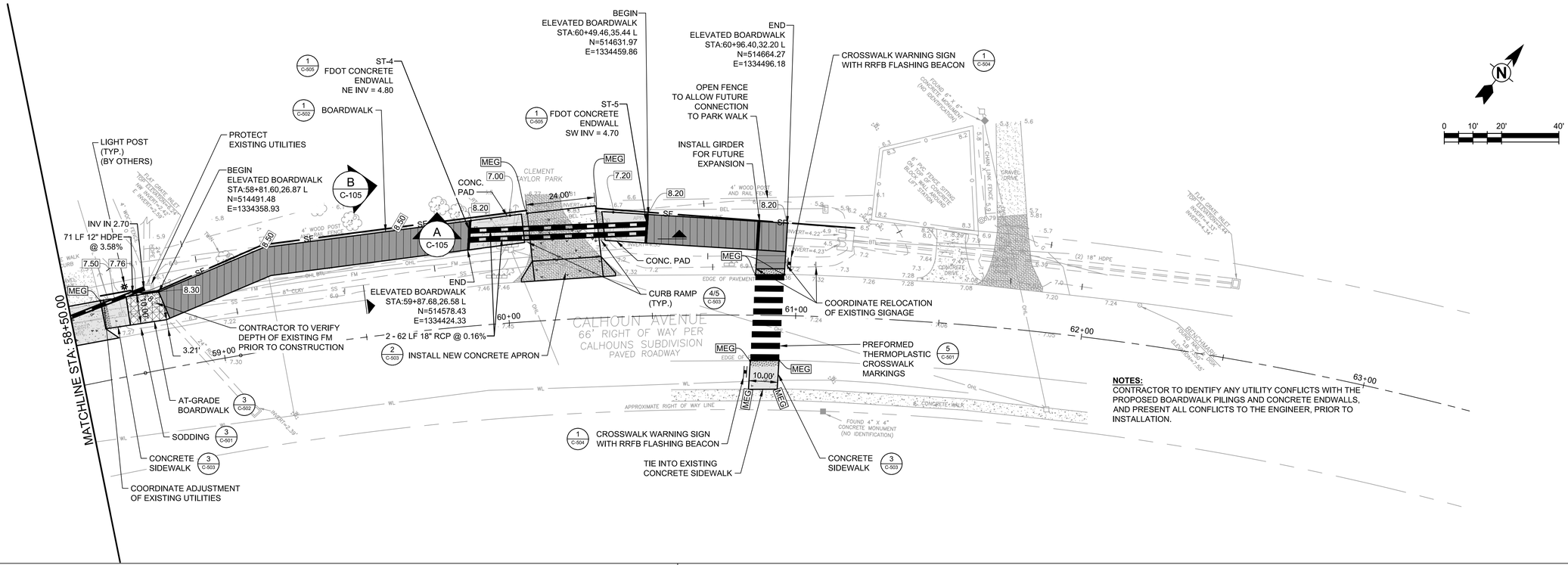

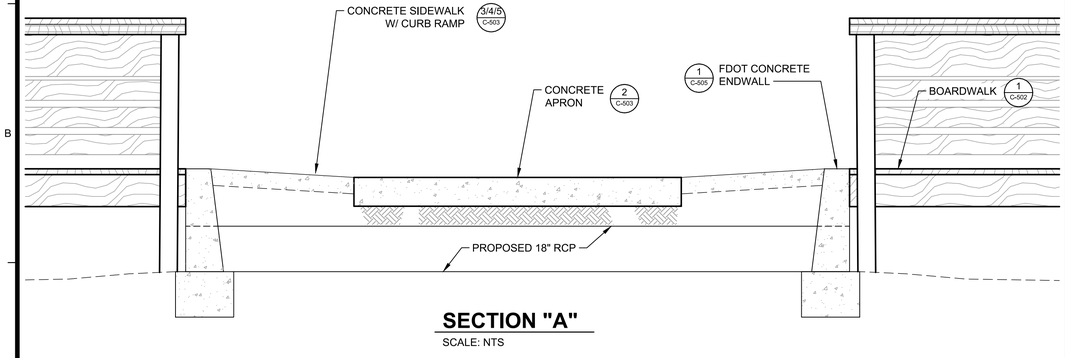

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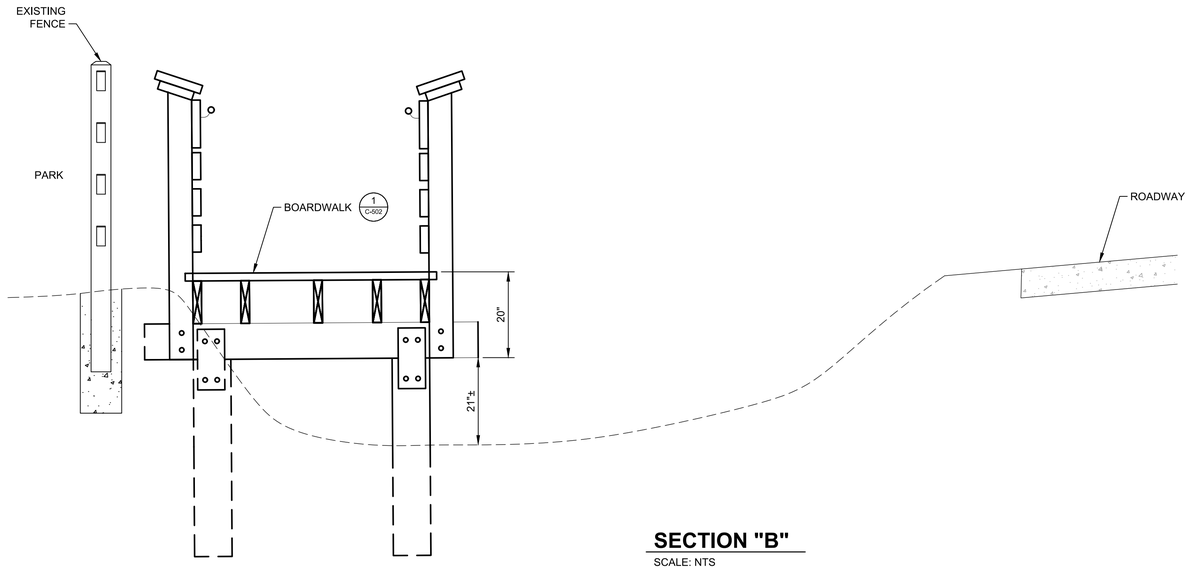
SCALE: NTS



SECTION "B"
SCALE: NTS

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PEDESTRIAN IMPROVEMENTS

GRADING, DRAINAGE AND PAVING PLAN CALHOUN AVENUE (CONT.)

Project No.: 200-08535-17001
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Bar Measures 1 inch

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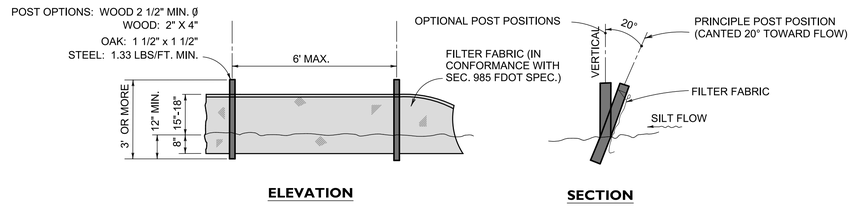
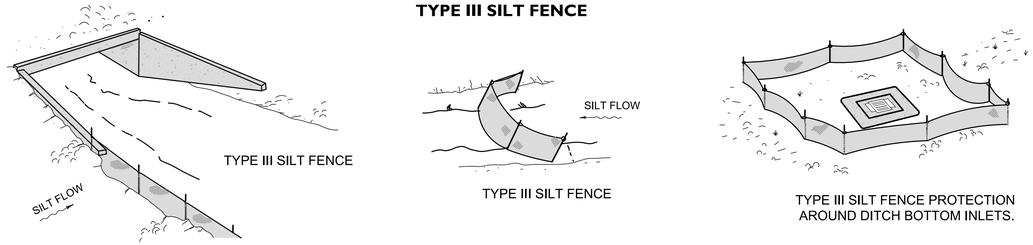
TYPE III SILT FENCE





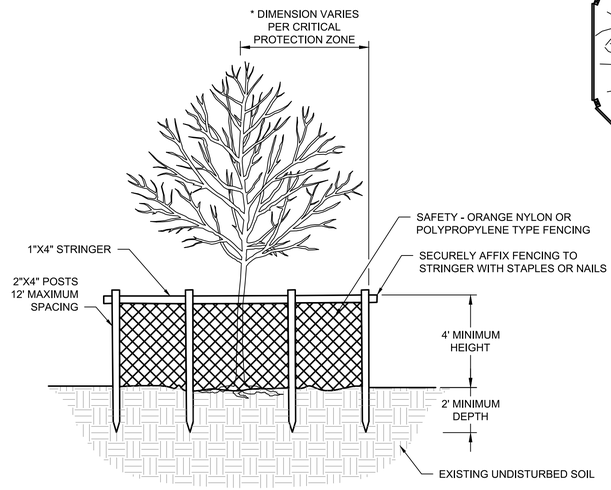
DO NOT DEPLOY IN A MANNER THAT SILT FENCES WILL ACT AS A DAM ACROSS PERMANENT FLOWING WATERCOURSES. SILT FENCES ARE TO BE USED AT UPLAND LOCATIONS AND TURBIDITY BARRIERS USED AT PERMANENT BODIES OF WATER.

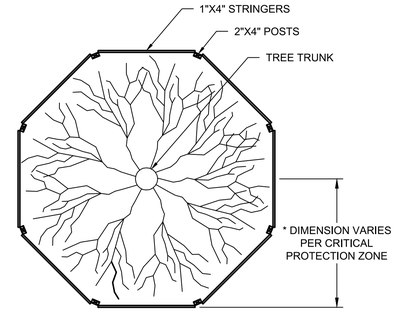
1 **DETAIL**
SCALE: NTS

TREE PROTECTION

NOTE:
CRITICAL PROTECTION ZONE: THE AREA SURROUNDING A TREE WITHIN 'A' CIRCLE DESCRIBED BY 'A' RADIUS OF ONE FOOT FOR EACH INCH OF THE TREE TRUNK DIAMETER AT 54" ABOVE FINISHED GRADE. FOR GROUPS OF TREES, PLACE BARRICADES BETWEEN TREES AND CONSTRUCTION ACTIVITY.

* TREE PROTECTION BARRICADES SHALL BE LOCATED TO PROTECT A MINIMUM OF 75% OF THE CRITICAL PROTECTION ZONE.



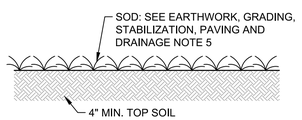


NOTE:
FOR GROUPS OF TREES, PLACE BARRICADES BETWEEN TREES AND CONSTRUCTION ACTIVITY.

2 **DETAIL**
SCALE: NTS

PER FDOT INDEX # 544

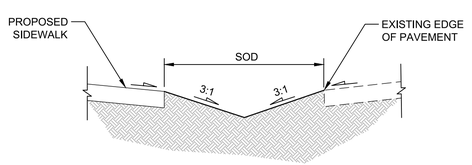
SODDING DETAIL



NOTES:
NO SEED OR MULCH PERMITTED.

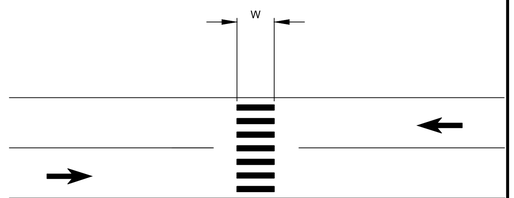
3 **DETAIL**
SCALE: NTS

SWALE



4 **DETAIL**
SCALE: NTS

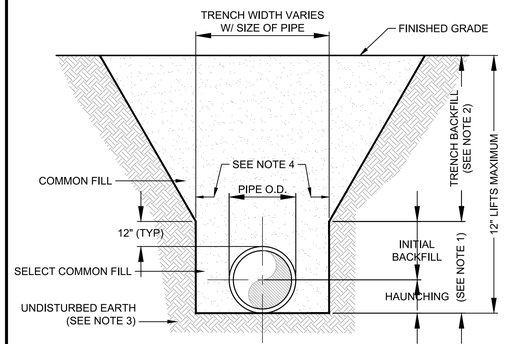
PREFORMED THERMOPLASTIC CROSS WALK MARKINGS



NOTES:
1. 10-FEET WIDE CROSSING SIBERT AVENUE AND CALHOUN AVENUE.
2. 5-FEET CROSSING ZERBE STREET.
3. ALL CROSSWALK MARKINGS MUST BE WHITE.
4. LONGITUDINAL MARKINGS MUST BE 24" WIDE AND SPACED TO AVOID THE WHEEL PATH OF VEHICLES. CENTER THE LONGITUDINAL MARKINGS AT EACH LANE LINE. PLACE ADDITIONAL LONGITUDINAL MARKINGS AT THE CENTER OF EACH LANE. THE MAXIMUM SPACING ALLOWED BETWEEN LONGITUDINAL MARKINGS IS 60".
5. WHEN THE CROSSWALK IS SKEWED TO THE LANE LINES, THE LONGITUDINAL MARKINGS SHALL BE PARALLEL TO THE LANE LINES.
6. 24" LONGITUDINAL BARS MUST BE PREFORMED THERMOPLASTIC.

5 **DETAIL**
SCALE: NTS

BEDDING AND TRENCHING



NOTES:
1. INITIAL BACKFILL AND HAUNCHING: SELECT COMMON FILL COMPACTED TO 95% OF THE MAXIMUM DENSITY AS PER AASHTO T-180.
2. TRENCH BACKFILL: COMMON FILL COMPACTED TO 95% OF THE MAXIMUM DENSITY AS PER AASHTO T-180.
3. PIPE BEDDING UTILIZING SELECT COMMON FILL OR BEDDING ROCK IN ACCORDANCE WITH TYPE A BEDDING AND TRENCHING DETAIL MAY BE REQUIRED AS DIRECTED BY UTILITIES.
4. 15" MAX. (12" MIN.) FOR PIPE DIAMETER LESS THAN 24" AND 24" MAX (12" MIN) FOR PIPE DIAMETER 24" AND LARGER.
5. WATER SHALL NOT BE PERMITTED IN THE TRENCH DURING CONSTRUCTION.
6. ALL PIPE TO BE INSTALLED WITH BELL FACING UPSTREAM TO THE DIRECTION OF THE FLOW.
7. FINAL RESTORATION IN IMPROVED AREAS SHALL BE IN COMPLIANCE WITH ALL APPLICABLE REGULATIONS OF GOVERNING AGENCIES. SURFACE RESTORATION WITHIN ORANGE COUNTY RIGHT-OF-WAY SHALL COMPLY WITH REQUIREMENTS OF RIGHT-OF-WAY UTILIZATION REGULATIONS AND ROAD CONSTRUCTION SPECIFICATIONS.

6 **DETAIL**
SCALE: NTS

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CITY OF DESTIN
ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

CIVIL DETAILS

Project No.: 200-08535-17001
Designed By: MT
Drawn By: BMM
Checked By:

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Bar Measures 1 inch

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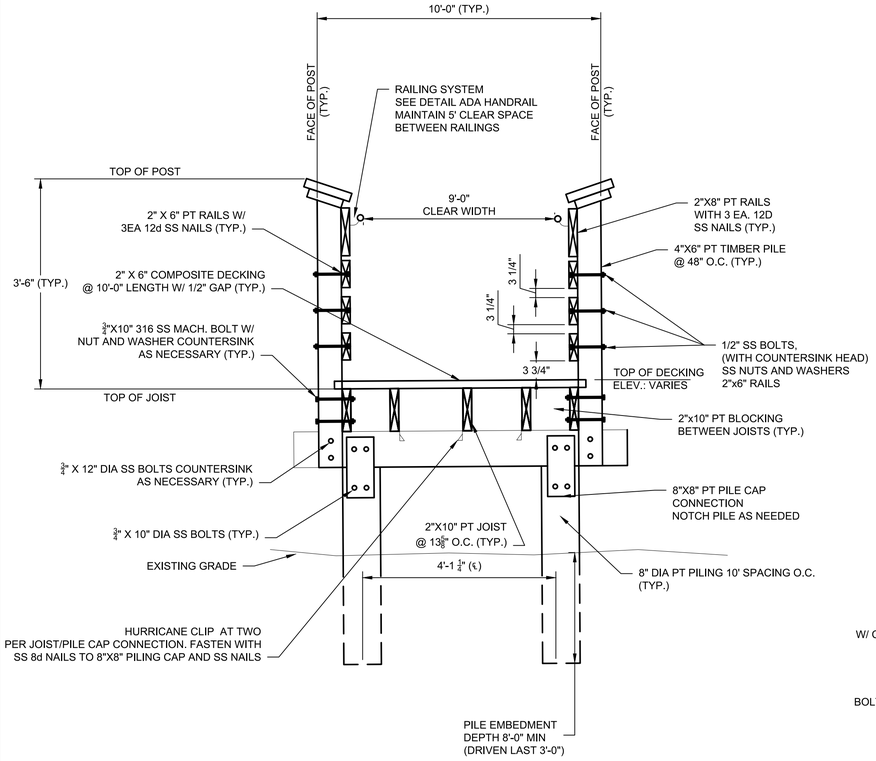
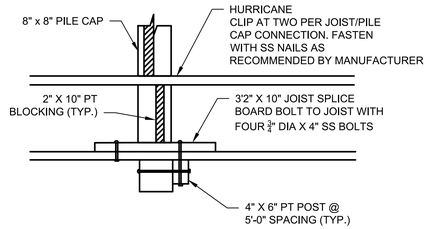
WALKOVER CROSS SECTION



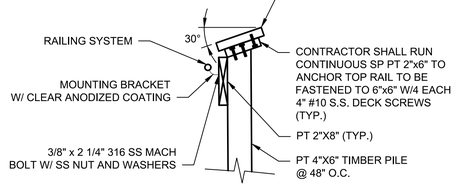
WALKOVER CROSS SECTION



JOIST DETAIL

PILE CAP CONNECTION

2"X8" COMPOSITE CAP TOP RAIL
TO BE FASTENED FROM BOTTOM SIDE WITH
2 1/2" #10 S.S. DECK SCREWS
NOTE: NO FASTENERS SHALL BE
VISIBLE FROM TOP OF RAIL
(TYP.)



RAILING DETAIL

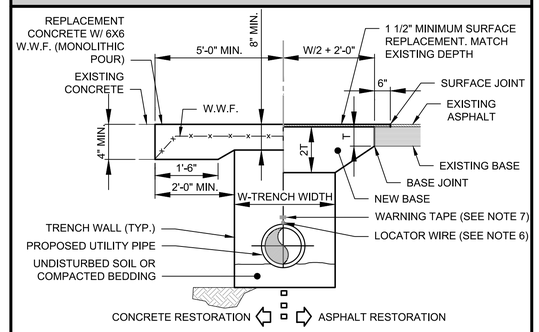
CONSTRUCTION NOTES:

1. PER ADA REQUIREMENTS: HANDRAIL SHALL BE ANCHORED TO PROVIDE CLEAR SPACE OF 1-1/2" FROM BACK OF HANDRAIL TO FACE OF 2"X8: SUBSTRATE. INLAY TYPE 2 BRACKET AS REQUIRED TO ACHIEVE 1-1/2" SPECIFIED CLEARANCE. INLAYS SHALL BE CONSTRUCTED UTILIZING ROUTER TEMPLATES TO INSURE STRUCTURAL AND VISUAL QUALITY.

2. ALL DIMENSIONS ON ADA HANDRAIL DETAIL (RIGHT) TO MATCH ADA HANDRAIL DETAIL (LEFT) UNLESS OTHERWISE NOTED.

1 **DETAIL**
SCALE: NTS

OPEN CUT



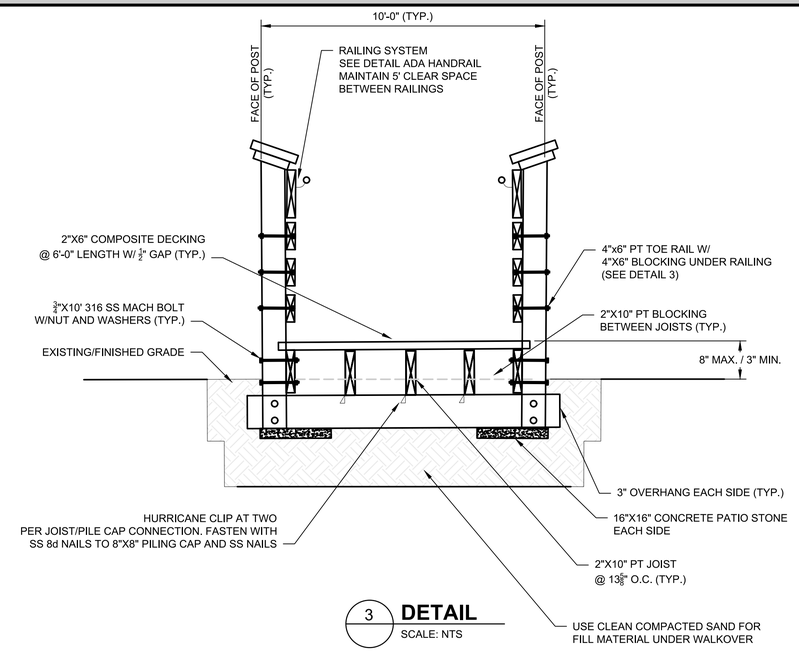
TYPICAL SECTION

NOTES:

1. SURFACE AND BASE CUTS SHALL BE SAW-CUT.
2. LONGITUDINAL OR DIAGONAL CUTS REQUIRE OVERLAY/RESURFACING COMPLETE WIDTH OF ROAD.
3. CUTS AT INTERSECTIONS REQUIRE COMPLETE OVERLAY/RESURFACING TO END OF ALL RETURN RADS AND/OR 10'FT. BEYOND CUT, WHICH EVER IS GREATER.
4. CUTS THROUGH TURNOUTS AND CUL-DE-SACS REQUIRE COMPLETE OVERLAY/ RESURFACING.
5. COMPACTION OF FINAL BACKFILL SHALL BE 98% OF AASHTO T-180; COMPACTION AROUND PIPE SHALL BE 95%, EXCEPT AS OTHERWISE REQUIRED BY PERMITTING AUTHORITY.
6. TAPE CONTINUOUS BLUE COATED 14 GAUGE UF SOLID (FOR WATER) AND GREEN 12 GAUGE STRANDED (FOR SEWER) INSULATED COPPER WIRE, BELOW THE SPRING LINE OF THE PIPE. TERMINATE THESE LOCATOR WIRES AT TOP OF EACH VALVE PAD AND HYDRANT W/12" EXTRA WIRE.
7. PLACE PRINTED WARNING TAPE 24" ABOVE PIPE.

2 **DETAIL**
SCALE: NTS

AT-GRADE BOARDWALK



3 **DETAIL**
SCALE: NTS

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Engineering Business No. 2429

DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN
ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

CIVIL DETAILS

Project No.:	200-08535-17001
Designed By:	MT
Drawn By:	BMM
Checked By:	

C-502

Copyright: Tetra Tech

Bar Measures 1 inch

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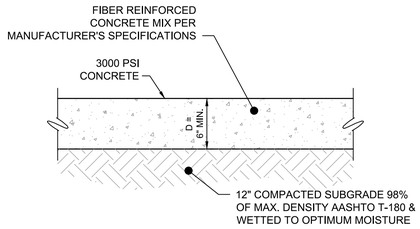
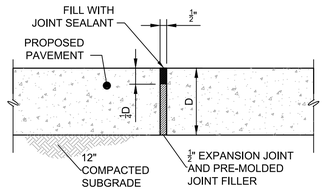
CONCRETE

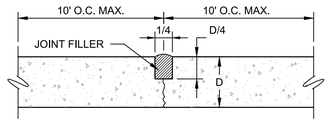




EXPANSION JOINT

NOTES:

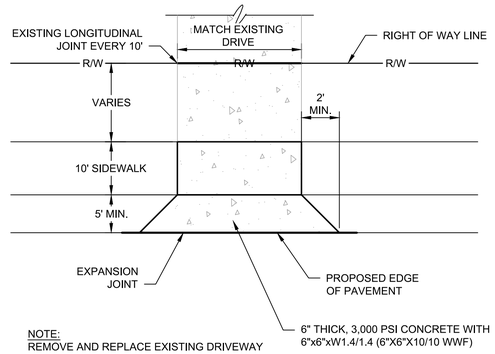
1. CRACK CONTROL (CONTRACTION) JOINTS @ 10' O.C. UNLESS OTHERWISE NOTED.
2. EXPANSION JOINTS TO BE 1/2" WITH PRE-MOLDED JOINT FILLER MATERIAL. 50 FT MAX BETWEEN EXPANSION JOINTS.
3. CONTRACTOR TO CONSTRUCT CONTRACTION JOINTS INTO PANELS THAT ARE APPROX. 10' SQUARE. WHEN THIS IS NOT POSSIBLE, RECTANGULAR PANELS CAN BE USED IF THE LONG DIMENSION IS NO MORE THAN 1.25 TIMES THE SHORT DIMENSION.



UNDOWELED CONTRACTION (CONTROL) JOINT

1 **DETAIL**
SCALE: NTS

DRIVEWAY REPAIR



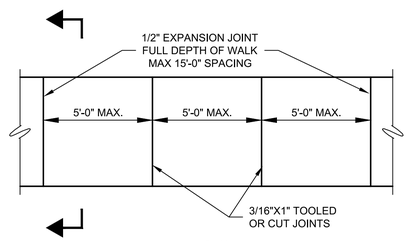
NOTE:
REMOVE AND REPLACE EXISTING DRIVEWAY AS NECESSARY WITHIN RIGHT OF WAY. EXISTING DRIVEWAYS TO BE EXTENDED TO NEW EDGE OF PAVEMENT

DRIVEWAY RESTORATION

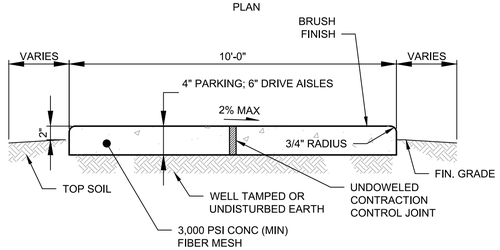
1. DRIVEWAYS DAMAGED DURING CONSTRUCTION SHALL BE RESTORED TO CONDITIONS WHICH MEET OR IMPROVE PRE-EXISTING CONDITIONS USING LIKE MATERIALS AND THICKNESS. WHERE PIPELINE CONSTRUCTION CROSSES DRIVEWAYS, THE DRIVEWAY MATERIAL SHALL BE REMOVED FROM THE EDGE OF STREET PAVEMENT TO BEYOND THE PIPELINE TRENCH.
2. DRIVEWAYS SHALL BE SAW CUT IN A STRAIGHT LINE.
3. CONCRETE DRIVEWAYS SHALL BE REMOVED AS DETAILED IN THE SPECIFICATIONS. PROVIDE EXPANSION JOINT FILLER BETWEEN NEW AND EXISTING DRIVEWAY. AFTER PLACING THE NEW CONCRETE, SAW CUT TO CONTROL CRACKING WITHIN 24 HOURS. SAW CUT FOR CONTROL JOINTS SHALL BE INSTALLED A MAXIMUM OF 10-FT IN EITHER DIRECTION FOR A MAXIMUM 100 SQ FT AREA. SAW CUTS SHALL BE INSTALLED SUCH THAT NO MORE THAN A 2:1 LENGTH TO WIDTH RATIO IS PROVIDED. NUMBER OF SAW CUTS SHALL BE NO MORE THAN 4 TRANSVERSE JOINTS FOR TYPICAL RESIDENTIAL DRIVEWAYS UNLESS APPROVED BY THE CITY.
4. DRIVEWAY CONNECTIONS TO THE PAVEMENT SHALL BE RESTORED TO THE STANDARD DIMENSIONS SHOWN ON THE DRIVEWAY DETAILS.
5. ALL CONCRETE SHALL BE MINIMUM 3000 PSI IN 28 DAYS.
6. MINIMUM BASE SHALL BE AS SHOWN ON COMMERCIAL AND RESIDENTIAL DRIVEWAY DETAILS.
7. NON-CONCRETE DRIVEWAYS AT SINGLE FAMILY/DUPLEX RESIDENTIAL SHALL BE REPLACED W/ CONCRETE FROM EDGE OF ROADWAY TO BACK OF SIDEWALK.

2 **DETAIL**
SCALE: NTS

CONCRETE SIDEWALK



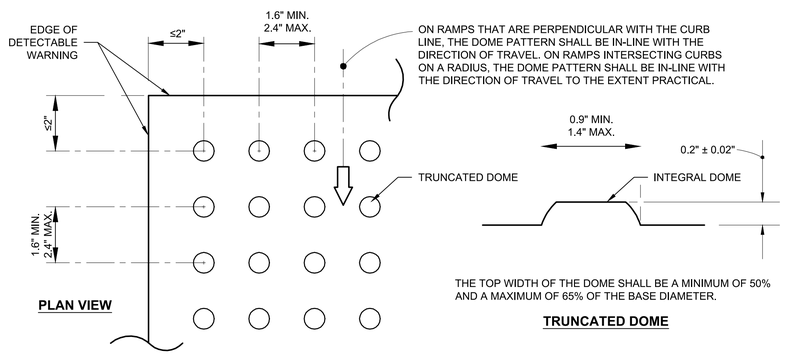
PLAN



SECTION

3 **DETAIL**
SCALE: NTS

CURB RAMP DETECTION WARNING



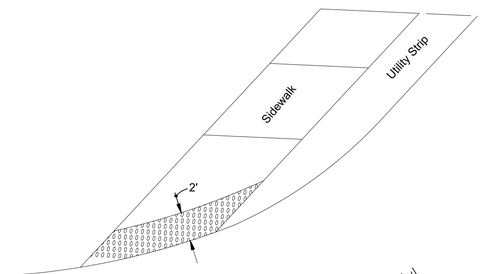
THE TOP WIDTH OF THE DOME SHALL BE A MINIMUM OF 50% AND A MAXIMUM OF 65% OF THE BASE DIAMETER.

TRUNCATED DOME

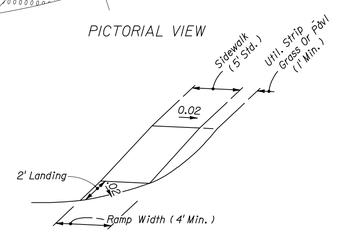
ALL SIDEWALK CURB RAMPS SHALL HAVE DETECTABLE WARNING SURFACES THAT EXTEND THE FULL WIDTH OF THE RAMP AND IN THE DIRECTION OF TRAVEL 24 INCHES (610 MM) FROM THE BACK OF CURB.

4 **DETAIL**
SCALE: NTS

SIDEWALK AND CURB RAMP (FDOT INDEX 304)



PICTORIAL VIEW



5 **DETAIL**
SCALE: NTS

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CITY OF DESTIN
ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

CIVIL DETAILS

Project No.: 200-08535-17001
Designed By: MT
Drawn By: BMM
Checked By:

C-503

Copyright: Tetra Tech

Bar Measures 1 inch

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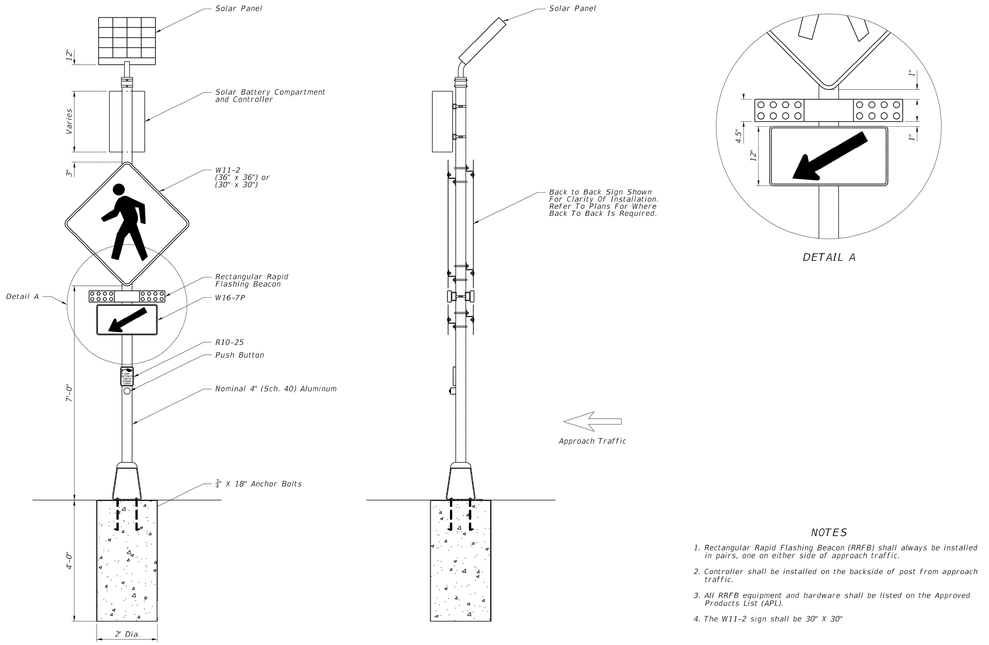
RRFB FLASHING BEACON ASSEMBLY (FDOT INDEX 11862)

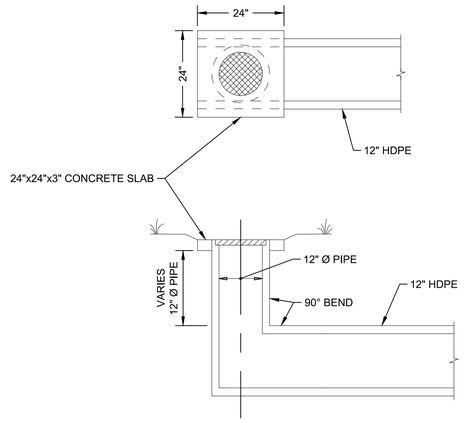


NOTES

1. Rectangular Rapid Flashing Beacon (RRFB) shall always be installed in pairs, one on either side of approach traffic.
2. Controller shall be installed on the backside of post from approach traffic.
3. All RRFB equipment and hardware shall be listed on the Approved Products List (APL).
4. The W11-2 sign shall be 30" X 30"

1 **DETAIL**
SCALE: NTS

YARD DRAIN

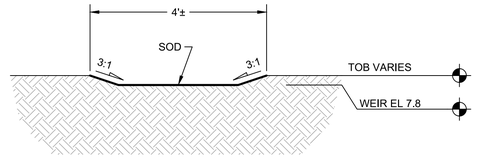


NOTES:

1. GRATE DIAMETER = 14-¼"
   THICKNESS = 2-½"
   FLOW AREA = 45 SQ IN MIN.
   LIGHT DUTY CAST IRON,
   SEE SPECIFICATION SECTION 962.
2. 12" PIPE AS NECESSARY.

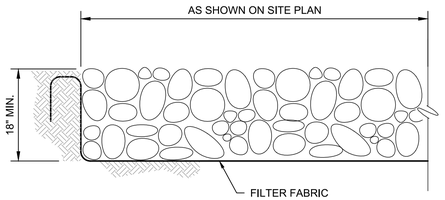
2 **DETAIL**
SCALE: NTS

OVERFLOW WEIR



3 **DETAIL**
SCALE: NTS

RIP RAP

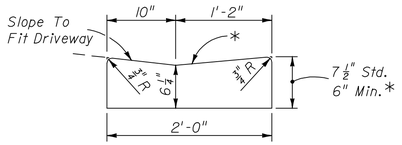


NOTE:

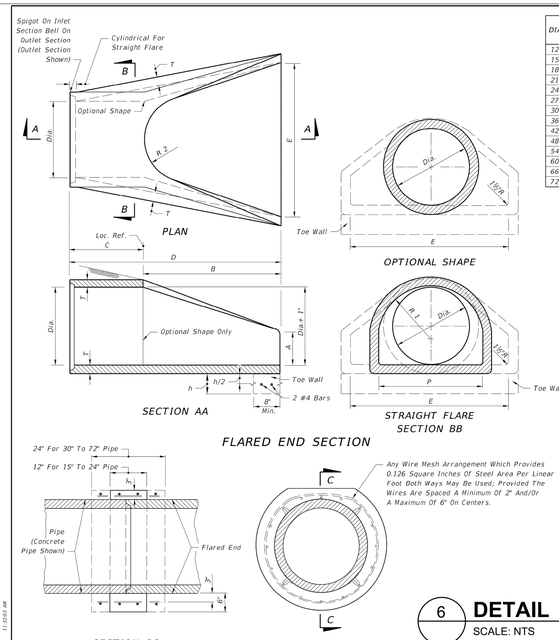
1. CONCRETE RUBBLE SHALL BE FREE OF REBAR, WIRE, AND OTHER MATERIAL THAT MAY PUNCTURE THE FILTER FABRIC MATERIAL. ANY PUNCTURED GEOTEXTILE SHALL BE REPLACED IMMEDIATELY AT THE CONTRACTOR'S EXPENSE

4 **DETAIL**
SCALE: NTS

DROP CURB (FDOT INDEX 300)



5 **DETAIL**
SCALE: NTS



DIA.	T	REINF. (in²/ft)	BELL Or Spigot	A	B	C	D	E	P	R 1	R 2	FLAT	WEIGHT (lb)	h	TOE WALL CLASS I CONC (CY)
12"	2"	0.07	1½"	4"	2'-0"	4'-0⅝"	6'-0⅝"	2'-0"	19'1⅝"	10½"	9"	3½"	530	12"	.06
15"	2¼"	0.07	2"	6"	2'-3"	3'-10"	6'-1"	2'-6"	24⅝"	12½"	11"	3½"	740	12"	.07
18"	2½"	0.07	2½"	9"	2'-3"	3'-10"	6'-1"	3'-0"	29"	15½"	12"	4"	990	15"	.11
21"	2¾"	0.07	2½"	9"	2'-11"	3'-2"	6'-1"	3'-6"	31⅞"	16⅛"	13"	4"	1280	15"	.12
24"	3"	0.07	2½"	9½"	3'-7½"	2'-6"	6'-1½"	4'-0"	33⅞"	16'1⅝"	14"	4½"	1520	18"	.17
27"	3¼"	0.148	2½"	10½"	4'-0"	2'-1½"	6'-1½"	4'-6"	36"	18⅞"	14½"	4½"	1930	18"	.19
30"	3½"	0.148	3"	1'-0"	4'-6"	1'-7½"	6'-1½"	5'-0"	37"	18½"	15"	5"	2190	21"	.24
36"	4"	0.148	3½"	1'-3"	5'-3"	2'-10½"	8'-1½"	6'-0"	47'1⅛"	24⅛"	20"	5½"	4100	21"	.29
42"	4½"	0.148	3½"	1'-9"	5'-3"	2'-11"	8'-2"	6'-6"	53⅜"	27½"	22"	5½"	5380	24"	.36
48"	5"	0.148	4½"	2'-0"	6'-0"	2'-2"	8'-2"	7'-0"	56½"	28½"	22"	5⅞"	6550	24"	.39
54"	5½"	0.174	4½"	2'-3"	5'-5"	2'-11"	8'-4"	7'-6"	65½"	33⅜"	24"	6¼"	8040	24"	.42
60"	6"	0.174	5"	2'-6"	5'-0"	3'-3"	8'-3"	8'-0"	73½"	36'1⅛"	24"	6⅜"	8750	24"	.44
66"	6½"	0.174	5½"	2'-0"	6'-6"	1'-9"	8'-3"	8'-6"	72"	36⅛"	24"	7¼"	10630	24"	.47
72"	7"	0.174	6"	2'-0"	6'-6"	1'-9"	8'-3"	9'-0"	77'1⅝"	38'3⅝"	24"	7¾"	12520	24"	.50

GENERAL NOTES

1. Flared end sections shall conform to the requirements of ASTM C76 with the exception that dimensions and reinforcement shall be as prescribed in the table above. Circumferential reinforcement may consist of either one cage or two cages of steel. Fiber-reinforced concrete may be substituted for conventional reinforcement in accordance with Structures Design Guidelines, Section 3.17. Compressive strength of concrete shall be 4000 psi. Shop drawings for flared end sections having fiber reinforcing or dimensions other than above must be submitted for approval to the State Drainage Engineer.
2. Connections between the flared end section and the pipe culvert may be any of the following types unless otherwise shown on the plans.
   a. Joints meeting the requirements of Section 449 of the Standard Specifications (O-Ring Gasket). Flared end section joint dimensions and tolerances shall be identical or compatible to those used in the pipe culvert joint. When pipe culvert and flared end section manufacturers are different, the compatibility of joint designs shall be certified to by the manufacturer of the flared end sections.
   b. Joints sealed with preformed plastic gaskets. The gaskets shall meet the requirements of Section 942-2 of the Standard Specifications and the minimum sizes for gaskets shall be as that specified for equivalent sizes of elliptical pipe.
   c. Reinforced concrete jackets, as detailed on this drawing. Cost of the reinforced concrete jacket to be included in the contract unit price for the flared end section. When non-coated corrugated metal pipe is called for in the plans, the pipe shall be bituminous coated in the jacketed area as specified on Index No. 280. Bituminous coating to be included in the contract unit price for the pipe culvert. Concrete jacket shall be as specified on Index No. 280. Cost of concrete and reinforcement shall be included in the contract unit price for the pipe culvert.
3. Toe walls shall be constructed when shown on the plans or at locations designated by the Engineer. Toe walls are to be cast-in-place with Class I Concrete and paid for under the contract unit price for Flared End Section (Concrete), EA. Reinforcing steel shall also be included in the cost of the Flared End Section (Concrete), EA.
4. On skewed pipe culverts the flared end sections shall be placed in line with the pipe culvert. Side slopes shall be warped as required to fit the flared end sections.
5. Flared End Section to be paid for under the contract unit price for Flared End Section (Concrete), EA. Sodding shall be in accordance with Index No. 281, and paid for under the contract unit price for Performance Turf, SY.

DESIGN NOTES

1. Flared end sections are intended for use outside the clear zone on median drain and cross drain installation, except that flared end sections for pipe sizes 12" and 15" are permitted within the clear zone. When the slope intersection permits, 12" and 15" flared end sections may be located with the culvert opening as close as 8' beyond the outside edge of the shoulder. Flared end sections are not intended for side drain installations.
2. Reinforced concrete jackets shall be used at all locations where high velocities and/or highly erosive soils may cause disjointing. These locations are to be shown on the plans.
3. Toe walls shall be used whenever the anticipated velocity of discharge and soil type are such that erosive action would occur. Toe walls are not required where ditch pavement is provided, except when disjointing would occur if the ditch pavement should fail.

6 **DETAIL**
SCALE: NTS

LAST REVISION	DESCRIPTION:	FDOT FY 2016-17 DESIGN STANDARDS	FLARED END SECTION	INDEX NO.	SHEET NO.
07/01/15				270	1 of 1

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CIVIL DETAILS

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Designed By:	MT
Drawn By:	BMM
Checked By:	

C-504

Copyright: Tetra Tech

Bar Measures 1 inch

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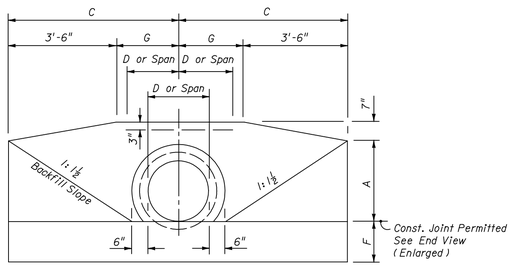
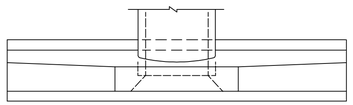
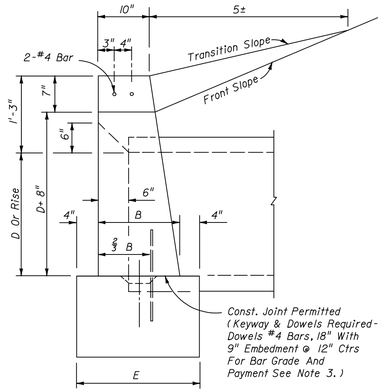
STRAIGHT CONCRETE ENDWALL



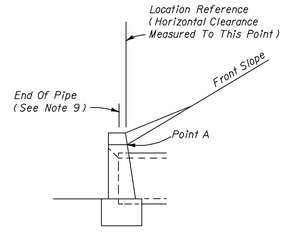
FRONT VIEW



TOP VIEW



END VIEW (ENLARGED)

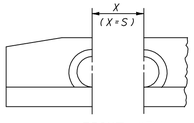


END VIEW

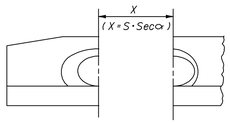
1. Position is set by the intersection of the front slope and Point A where this intersection falls outside the clear zone.
2. Where the front slope and Point A intersects inside the clear zone, the endwall is positioned so the location reference point is at the clear zone limit. The front slope is transitioned to the endwall as shown in Index No. 280.

STANDARD LOCATION CONTROL

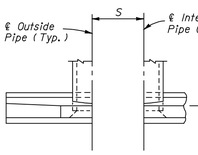
ENDWALL DIMENSIONS (EXCLUSIVE OF MULTIPLE PIPE SPACING)



FRONT VIEW

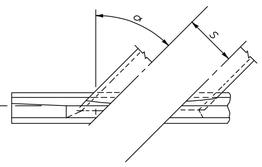


FRONT VIEW



TOP VIEW
NORMAL PIPE

Location Reference Line (See Location Control Above)



TOP VIEW
SKEWED PIPE

LEGEND

α Pipe Skew
S Center To Center Pipe Spacing
X Centerline To Centerline Dimension At Face Of Headwall

ENDWALL POSITIONS FOR SINGLE AND MULTIPLE PIPE AND SPACING FOR MULTIPLE PIPE

GENERAL NOTES

1. Endwall dimensions, locations and positions are for round and elliptical concrete pipe and for round and pipe-arch corrugated metal pipe. Round concrete pipe shown.
2. Front slope and ditch transitions shall be in accordance with Index No. 280.
3. Endwalls may be cast in place or precast concrete. Reinforcing steel shall be Grades 40 or 60. Additional reinforcement necessary for handling precast units shall be determined by the Contractor or the supplier. Cost of reinforcement shall be included in the contract unit price for concrete, (endwalls).
4. All exposed corners and edges of concrete are to be chamfered ¾".
5. Concrete meeting the requirements of ASTM C478 (4000 psi) may be used in lieu of Class I concrete in precast items manufactured in plants which are under the Standard Operating Procedures for the inspection of precast drainage products.
6. On outfall ditches with side slopes flatter than 1:1½ provide 20' transitions from the endwall to the flatter side slopes, right of way permitting.
7. For sodding around endwalls see Index No. 281.
8. Payment for concrete quantities for endwalls skewed to the pipe shall be made on the following basis:

Endwall Skew To Pipe	Use Tabulated Value
0° to 5°	0°
6° to 15°	15°
16° to 30°	30°
31° or over	45°

9. Pipe length plan quantities shall be based on the pipe end locations shown in the standard location control end view, or lengths based on special endwall locations called for in the plans.
10. Payment for pipe in pipe culverts shall be based on plan quantities, adjusted for endwall locations subsequently established by the Engineer.
11. Endwalls to be paid for under the contract unit price for Class I Concrete (Endwalls), CY.

DATA AND ESTIMATED QUANTITIES FOR ONE ENDWALL

ROUND CONCRETE AND CORRUGATED METAL PIPE

D	Opening Area (SF)				Dimensions												Class I Concrete (CY) Type Of Pipe And Skew Angle Of Pipe										
																	Single		Double							
	Number Of Pipes				A	B	C	E	F	G	S	X					Concrete	Metal	Concrete				Metal				D
	1	2	3	4								0°	15°	30°	45°		0°	0°	0°	15°	30°	45°	0°	15°	30°	45°	
15"	1.23	2.46	3.69	4.92	1'-11"	1'-2"	4'-0"	1'-10"	1'-2"	0'-6"	2'-7"	2'-7"	2'-8"	3'-0"	3'-8"		1.23	1.24	1.59	1.60	1.65	1.74	1.62	1.63	1.68	1.78	15"
18"	1.77	3.54	5.31	7.08	2'-2"	1'-3"	4'-6"	1'-11"	1'-3"	1'-0"	2'-10"	2'-10"	2'-11"	3'-3"	4'-0"		1.56	1.59	1.99	2.01	2.06	2.17	2.04	2.06	2.11	2.23	18"
21"	2.41	4.82	7.23	9.64	2'-5"	1'-4"	5'-0"	2'-0"	1'-4"	1'-6"	3'-2"	3'-2"	3'-3"	3'-8"	4'-6"		1.97										21"
24"	3.14	6.28	9.42	12.56	2'-8"	1'-4"	5'-6"	2'-0"	1'-4"	2'-0"	3'-5"	3'-5"	3'-6"	3'-11"	4'-10"		2.24	2.29	2.82	2.84	2.91	3.06	2.91	2.93	3.01	3.17	24"
27"	3.98	7.96	11.94	15.92	2'-11"	1'-5"	6'-0"	2'-1"	1'-5"	2'-6"	3'-10"	3'-10"	4'-0"	4'-5"	5'-5"		2.73										27"
30"	4.91	9.82	14.73	19.64	3'-2"	1'-6"	6'-6"	2'-2"	1'-6"	3'-0"	4'-3"	4'-3"	4'-5"	4'-11"	6'-0"		3.26	3.34	4.13	4.16	4.26	4.49	4.28	4.31	4.43	4.67	30"
36"	7.07	14.14	21.21	28.28	3'-8"	1'-8"	7'-6"	2'-4"	1'-8"	4'-0"	5'-1"	5'-1"	5'-3"	5'-10"	7'-2"		4.53	4.64	5.73	5.77	5.92	6.23	5.95	6.00	6.15	6.49	36"
42"	9.62	19.24	28.86	38.48	4'-2"	1'-10"	8'-6"	2'-6"	2'-0"	5'-0"	6'-0"	6'-0"	6'-3"	6'-11"	8'-6"		6.33	6.49	8.11	8.17	8.39	8.85	8.43	8.50	8.73	9.23	42"
48"	12.57	25.14	37.71	50.28	4'-8"	2'-1"	9'-6"	2'-9"	2'-0"	6'-0"	6'-9"	6'-9"	7'-0"	7'-10"	9'-7"		8.15	8.38	10.40	10.48	10.75	11.33	10.85	10.94	11.23	11.87	48"
54"	15.90	31.80	47.70	63.60	5'-2"	2'-6"	10'-6"	3'-2"	2'-3"	7'-0"	7'-8"	7'-8"	7'-11"	8'-10"	10'-10"		11.71	11.77	15.23	15.35	15.78	16.69	15.35	15.48	15.90	16.83	54"

1 **DETAIL**
SCALE: NTS PER FDOT INDEX # 250

TETRA TECH
www.tetratech.com
201 EAST PINE STREET, SUITE 1000
ORLANDO, FLORIDA 32801
TEL: (407) 839-3955 FAX: (407) 839-3790

Timothy A. Vanderwalker, P.E.
P.E. No. 74415, FL
201 East Pine Street, Suite 1000
Orlando, Florida 32801
Engineering Business No. 2429

DATE

MARK	DATE	DESCRIPTION	BY

CITY OF DESTIN
ZERBE STREET / CALHOUN AVENUE
PEDESTRIAN IMPROVEMENTS

CIVIL DETAILS

Project No.: 200-08535-17001
Designed By: MT
Drawn By: BMM
Checked By:

C-505

Copyright: Tetra Tech

Bar Measures 1 inch

3/7/2018 10:28:28 AM - P:\IER\08535\200-08535-17001\CAD\SHEETFILES\C-501.DWG - MILKS, BRETT

ITEM # 2020-3038

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Consent Agenda

TO: City Council

THRU: Louis Zunguze, Community Development Director
Krystal Strickland, Finance Director
Webb Warren, Deputy City Manager
Lance Johnson, City Manager

FROM: Matthew Pace, IT Manager

DATE: 12/1/2020

SUBJECT: Community Development Document Scanning Adjustment

I. BACKGROUND: The Community Development scanning project is coming to a close and there has been great success in digitizing paper documents into digital records. Initial estimates given by Community Development staff to the scanning company were close to the finalized count. However, there was an overage in the estimate and will require the original purchase order to be adjusted.

II. DISCUSSION: Vital Records Control has completed the digitization of paper documents as part of the COMPASS (EnerGov) project. Due to densely packed file cabinets and scanning of additional large format documents found in the Community Development department, the City had exceeded the original estimate of documents to be scanned.

Current Total of Documents Scanned
Number of Small Format Images Scanned: 391,923
Number of Large Format Images Scanned: 45,113

The original recommended budget for this project was $70,000. The overage based on total items scanned is $14,077.

The City's Purchasing Policy requires Council Approval for all purchase over $15,000. The City Manager can approve change orders for up to 10% of the purchase order. This change order represents a 20% increase.

A. Link to Strategic Goals / Objectives: Management Objectives:

Acquire and deploy comprehensive municipal management software along with required training
Develop and implement processes for consistent and streamlined application of Codes and Procedures

B. Effect on Budget (EOB): Although the overage was not originally allocated at the time of contract approval by Council on August 5, 2019, the additional funds will be sourced from the FY21 Tech Fund in the amount of $14,077. Increasing the original purchase order #20034 from $70,000 to $84,077.

30552329-564090-IT001 CD Tech Fund-Tech-COMPASS(Energov)

FY2021 Adopted Budget*	$	129,300
Previous Expenses/Encumbrances		63,060
Available Program Budget		66,240
This Agreement		14,077
FY 21 Remaining Budget	$	52,163

*FY2021 Adopted Budget plus prior year open PO balances

C. Level of Service (LOS): Increased Level of Service

III. CONCLUSION: The additional funds will finalize the scanning project and allow for the integration into COMPASS to be completed.

IV. RECOMMENDED MOTION: I move to approve an increase of Purchase Order Number 20034 to Vital Records from $70,000 to $84,077.

Attachments:

1. City Council Minutes 08-05-2019 (Item D)
2. Vital records Control VRC - Agreement

Councilmember Menchel inquired as to the estimate for an outside vendor to perform all the scanning work.

Mr. Warren stated it would be approximately $70,000.

Councilmember Menchel moved to authorize the City Manager or his designee to negotiate and execute a contract, not to exceed $200,000, for Tyler Technology's Energov municipal software solution and to be paid for out of the Community Development technology fun. Councilmember Ramswell provided a second to the motion.

Councilmember Destin asked what sort of security protocol they plan to implement to fight the epidemic of ransomware virus.

Mr. Warren noted they have network security they are focusing on with existing staff. They also rely upon their partnership with Microsoft who is Energov and who is doing their webinar on software security. They are confident their data will be secured.

Councilmember Braden asks that the City Manager provides a progress report to the Council at every Council meeting until this project is completed. Furthermore, once they hired a company to perform this service, for the City Manager to ensure appropriate department heads attend all required training as scheduled.

The Mayor called for a vote on the motion, which passes 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

D. Digitization of Community Development Department Files

Motion by Councilmember Menchel, seconded by Councilmember Ramswell, to authorize the City Manager to enter into an agreement with a digitization service, not to exceed $70,000, for digitization of City records and fund the tasks with the unallocated fund balance and make the appropriate budget amendment, passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

E. 2020 Strategic Plan Summary

The City Manager noted that on May 15, 2019, Council participated in a one-day strategic planning session to identify and prioritize Key Customer Groups, FY 2020 Policy Objectives, FY 2020 Management and the 2020-25 areas that the City should focus on. Results from this session have been summarized in the Strategic Plan Summary. Once the Strategic Plan Summary is approved by Council, staff will develop work plans for the items and then incorporate them into the Strategic Goals Tables. The Strategic Goals Table is a living document that staff updates annually following the visioning session. It is divided into 5 strategic focus areas and includes goals and objectives set forth with Council consensus this year as well as in previous visioning workshops.

Motion by Councilmember Destin, seconded by Councilmember Ramswell, to approve the Strategic Plan as presented passed 7-0 (Council members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes").

Vital Records Control ®

VITAL RECORDS CONTROL ('VRC')
AGREEMENT FOR SCANNING SERVICE SUMMARY and TERMS

This Agreement for Scanning Services Summary and Terms (the "Agreement") is entered into by and between the City of Destin, Florida ("Customer" or "City") and Vital Records Control ("VRC") and shall have an Effective Date of ___9/1/2019___.

Standard Monthly Fee - $0.00

The below listed items are in effect for all scanning and storing of records. Additionally, any items listed below, will be billed according to usage each month in accordance with the following terms:

1) Scanning -- The charge for scanning will be as detailed below:
   a. $.069 for images equal to or less than 11 x 17 inches;
   b. $1.10 for images larger than 11 x 17 inches;
   c. $.13 for any "picture" type images, not on standard office paper;
   d. The images will be scanned at 300 dpi;
   e. The images will be scanned and delivered as image files with the appropriate metadata;
   f. This pricing is good through the end of the project, or 9/1/20.

2) Indexing -- Indexing is included as detailed below. Indexing is included in the per image price.
   a. Indexing will be performed for every document (not every image).
   b. Each document will contain not more than 4 fields of less than forty characters each

3) Packing -- Packing of records will be performed at the Customer's request, at a rate of $7 per box. VRC shall provide all boxes,

4) Scope of Work – VRC shall:
   a. Transfer all records contemplated by this Agreement to VRC's storage facility;
   b. Prepare documents for scanning;
   c. Scan file in PDF format;
   d. Index each file according to the following criteria, with each field containing up to 40 characters and subject to naming convention as identified by Energov:
      i Address (number and street)
      ii Parcel ID
      iii Permit #
      iv Project Name
   e. Quality Control all documents (View all scanned images for clarity and readability);
   f. Transfer scanned images by data group via CD/Flash drive/hard drive.

As a scanning customer of VRC, the Customer shall receive the following services:

A) VRC will pick up paper records for imaging by VRC, at no cost (except as specified above for packing) as requested by the Customer and transport to VRC for imaging.

B) VRC will add each box to an inventory list of information VRC is maintaining for Customer. The inventory list shall be updated frequently and subject to inspection by Customer at any time.

C) VRC will spot check the quality of images scanned, and indexes created prior to having documents burned to the preapproved media source, but the final responsibility for the image and index quality and review is the sole responsibility of the Customer.

D) Upon delivery of the scanned images, Customer has ninety days to review the images and request clarifications, rescans, re-indexing, etc. At the end of the ninety-day review period, Customer shall authorize VRC to transfer the boxes to long-term storage at the rates detailed below, to destroy the records, or to return them to Customer.

As a scanning customer of VRC, the Customer has access to the following services at the cost(s) detailed below:

1) If files are requested during the scanning process or the ninety-day review period, the following charges will apply:
   a. To research, find and pull the file will be $3 per file.
   b. To scan and email the file or to fax a file will be no charge up to 3 per week.
   c. For files delivered back to the customer the cost would be $40 dollars per delivery .
2) VRC will charge thirty cents per cubic foot per month for storage after 90 days have passed once electronics files are delivered in full.
3) VRC will charge two dollars per box accessed (in or out)
4) Emergency delivery (defined as two-hour service or after hours), cost seventy-five dollars per delivery plus access fees.
5) Permanent removal of records from long-term storage will be three dollars and ninety cents per cubic foot.
6) VRC recognizes that it is maintaining public records for the Customer and from time to time, the Customer may need to access the documents to respond to public records requests. In the event a public records request is propounded upon the Customer and Customer requires access to the public records, VRC agrees to timely and promptly provide such documents to the City at rates specified above and in accordance with applicable laws.

TERMS AND CONDITIONS

1. **ACCEPTANCE** – In the absence of an executed contract, the act of tendering materials for storage and/or other services by VRC constitute acceptance by Customer to the terms, conditions and rates of this Agreement.
2. **RATES** - Customer agrees to pay VRC for its services according to VRC's current schedule of rates as specified above. This Agreement and the rates herein can only be changed by mutual written agreement of the parties.
3. **PAYMENT** - Customer will make payments to VRC for ongoing services within thirty days from the Customer's receipt of the invoice. Any late payments will result in a finance charge of two percent of the invoice amount. VRC will bill on the first of every month for the previous month's scanning and storage fees.
4. **ACCESS TO STORED MATERIALS**
   a. Stored Material and information contained in said Stored Material shall be delivered only to Customer's Authorized Representative. Customer represents that the Authorized Representative has full authority to order any service for or removal of the stored material, and to deliver and receive such. Such order may be given in person, by telephone, or in writing.
   b. VRC reserves the right to deny access to or delivery of the Stored Material until such time as Customer has cured any default as defined in Section 6 (Default) of this document.

5. LIMITATION OF LIABILITY

a. VRC's liability, if any, for loss, damage, or destruction to the stored material shall be limited to no more than two dollars per document. In no event shall either party be liable for any consequential or incidental damages. Such limitation of liability shall apply irrespective of the cause of loss, damage, or destruction of the stored material.

b. "Stored Materials" is defined as the contents within a box placed into storage. Stored Materials are not insured by VRC against loss or injury, however caused.

c. The Customer understands and acknowledges that normal deterioration and aging of all paper/record media occurs with time.

d. Claims by the Customer for loss, damage, or destruction must be presented in writing to VRC within a reasonable time and in no event longer than thirty (30) days after Customer is notified by VRC that loss, damage or destruction to part or all of the Stored Materials has occurred, whichever time is shorter. VRC shall notify Customer immediately of any loss, damage or destruction to the Stored Materials.

e. No action or suit may be maintained by the Customer or others against VRC for loss, damage or destruction of the Stored Materials by VRC pursuant to this Agreement, unless timely written claim has been given as provided in Section 5d of this Agreement.

f. In the event this provision is triggered, VRC's liability is limited to a total of $2,000,000 in the event that VRC's actions, inactions, or negligence result in a public records lawsuit against Customer. In the event of a public records lawsuit against the City due to VRC's actions, inactions, or negligence VRC agrees to defend, indemnify and hold the Customer harmless in any public records lawsuit.

g. VRC recognizes that it is maintaining public records and as such it has a duty to maintain these records in as close as possible to the state in which they were delivered to VRC VRC agrees to maintain these records and Stored Materials

6. DEFAULT

a. The occurrence of any one or more of the following events shall constitute a default:
   1. Failure to pay any sum due hereunder within thirty (30) days of when due; or
   2. Breach of any provisions of the Agreement or
   3. Customer becomes insolvent or files, or has filed against it, any proceedings in federal or state court seeking debtor relief.

b. Upon the occurrence of any of the Events of Default, both parties, may exercise any or all of the following remedies without terminating the Agreement:
   1. Demand in writing that Customer pick up the Stored Material or
   2. Deliver the Stored Material to the delivery Address, or if none specified, to the Customer address.
   3. If this agreement shall not have been terminated, Customer shall continue to pay all sums due under this Agreement up to and including the date of delivery of the Stored Material provided.
   4. Terminating this Agreement, whereupon VRC, shall recover all damages suffered by reason of such termination.

   5. In the event VRC takes any action pursuant to this Section, it shall have no liability to Customer or anyone claiming through Customer. The exercise by VRC of any one or more of the remedies provided in this Agreement shall not prevent the subsequent exercise by VRC of any one or more of the other remedies herein provided. All remedies provided for in this Agreement are cumulative and may, at the election of VRC, be exercised alternatively, successively or in any other manner and are in addition to any of the rights provided by law. VRC shall be entitled to include all reasonable attorneys; fees and costs incurred in connection with the enforcement of this Agreement.

7. CONFIDENTIALITY - VRC and its employees shall hold confidential all information obtained by it with respect to Customer's records. VRC shall exercise a degree of care in safeguarding deposits entrusted to it by Customer which a reasonable and careful company would exercise with respect

to similar records of its own provided and in accordance with applicable laws; however, that the liability of VRC to Customer shall be limited as set forth in this document.

8. **DISCLOSURE** – VRC warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for VRC to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for VRC, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. VRC shall not employ any persons or hire any subcontractors who employ any persons who are noncitizens of the United States unless such persons possess all current documentation permitting that person to legally be employed in the United States.

9. **GOVERNING LAW** – The parties intend that this Agreement and the relationship of the parties shall be governed by the laws of the State of Florida. The exclusive venue for any action arising out of this Agreement shall be the state courts of Okaloosa County, Florida and nowhere else.

10. **SEVERABILITY** – If any section, subsection, term or provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of same to parties or circumstances other than those to which it was held invalid or unenforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Agreement shall be valid or enforceable to the fullest extent permitted by law.

11. **SOVEREIGN IMMUNITY** – The parties further agree that nothing contained herein is intended nor shall be construed as a waiver of the City of Destin's rights and immunities under the Florida Constitution, common law or Florida Statute 768.28, as amended from time to time, or as provided for in any other law. The parties further agree that the City of Destin, through execution of this Contract, has not waived any rights and defenses afforded to it by law.

12. **CONSTRUCTION** – The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

13. **NO ASSIGNMENT** – No part of this Agreement shall be assigned by either party to any other third party without the prior written consent of the non-assigning party.

14. **BINDING ON SUCCESSORS** – This Agreement is binding on both the parties, their successors, and assigns.

15. **WAIVER OF RIGHT TO JURY TRIAL – THE PARTIES HEREBY KNOWINGLY, VOLUNTARILY, AND INTENTIONALLY WAIVE THE RIGHT THEY MAY HAVE TO A TRIAL BY JURY IN RESPECT TO ANY LITIGATION BASED ON THIS AGREEMENT OR ARISING OUT OF, UNDER, OR IN CONNECTION WITH THIS AGREEMENT AND ANY AGREEMENTS CONTEMPLATED TO BE EXECUTED IN CONJUNCTION THEREWITH, AND ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (WHETHER VERBAL OR WRITTEN) OR ACTION OF ANY PARTY HERETO.**

16. **DUPLICATES AND COUNTERPARTS** – This Agreement may be executed in duplicate or counterparts, each of which shall be deemed an original and all of which together shall be deemed one and the same instrument.

17. **PUBLIC RECORDS LAW.**
VRC must comply with the public records law, Chapter 119, Florida Statutes; specifically, VRC must:

a. Keep and maintain public records required by the City of Destin to perform the service.
b. Upon request from the City of Destin's custodian of public records, provide the City of Destin with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if VRC does not transfer the records to the City of Destin.
d. Upon completion of the Agreement, transfer, at no cost, to the City of Destin all public records in possession of VRC or keep and maintain public records required by the City of Destin to perform the service. If VRC transfers all public records to the public agency upon completion of the Agreement, VRC shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If VRC keeps and maintains public records upon completion of the Agreement, VRC shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.
e. IF VRC HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO VRC'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, VRC MUST CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE CITY OF DESTIN AT (850) 837-4242 OR BY MAIL AT CITY OF DESTIN, CITY CLERK'S OFFICE, 4200 INDIAN BAYOU TRAIL, DESTIN, FLORIDA 32541.

18. **TERMINATION** – Upon ten (10) days written notice, the Customer may terminate this Agreement at Customer's sole discretion for any reason whatsoever. If terminated, VRC shall promptly return all records to the Customer in a timely matter and otherwise comply with this Agreement and Florida law. If the Customer chooses to exercise this option, the customer will be invoiced for all scanned images up to that point, as well as a cancellation fee not to exceed $2.00 per box of records. The records will be released after payment of all invoices has been made, except as such laws require public records availability.

19. **NOTICES** – All notices under the Agreement shall be in writing and shall be effective when mailed by certified mail, return receipt requested, or when delivered personally, as provided hereafter, or to such other addresses as may be designated by notice.

As to the City of Destin:
Lance Johnson, City Manager
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541

With a copy to:
Kyle S. Bauman, City Attorney
Anchors Smith Grimsley
909 Mar Walt Drive, Ste 1014
Fort Walton Beach, Florida 32547

As to VRC:
Drew Gafford, Development Manager
3610 Hwy 31 S
Suite D
Calera AL 35040

With a copy to:
Barry McNair, Vice President

2020 NW Progress Pkwy
Jackson MS 39213

City of Destin

By: _____
Lance Johnson, City Manager
Date: 09/09/2019

ATTEST:

_____
Kim Montgomery, Deputy City Clerk

VRC

By: _____
Its: Sales & Development Manager
Date: 9/12/19

Witness: _____

Witness: _____

ITEM # 2020-3036

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Consent Agenda

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Committee & Board Minutes

I. BACKGROUND:

II. DISCUSSION:

- **A. Link to Strategic Goals / Objectives:**
- **B. Effect on Budget (EOB):**
- **C. Level of Service (LOS):**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. 9-28-20HB
2. 10-14-20 - hcraac
3. 10-15-20 LPA
4. 10-27-20 Parks&Rec
5. 11-18-2020 tcraac

MINUTES OF THE
HARBOR AND WATERWAYS BOARD MEETING
DESTIN CITY HALL, SEPTEMBER 29, 2020 - 5:00 P.M.

1. CALL TO ORDER:

Chairman Trammell called the Destin Harbor and Waterways Board meeting to order at approximately 5:00 p.m. on Monday, September 29, 2020 at Destin City Hall.

2. ROLL CALL:

Member Present:	Members Absent	Staff:
Matt Trammell	Jim Green	Kim Montgomery, Deputy City Clerk
Richard Hoey		Traci Goodheart , Planner
Guy Tadlock		Lauren Witt, Planning Manager
Bill McKissick		Steven Bauman, City Attorney
Casey Jones		
Quinten Selby		

3. APPROVAL OF MINUTES:

- **June 22, 2020**

Board member Green moved to approve the minutes of the June 22, 2020 minutes as corrected with Board member Jones providing the second; the motion passes with a 6-0 vote.

4. PUBLIC COMMENT:

None

5. OLD BUSINESS:

A. Marina Siting Proposed Amendments

Mrs. Goodhart explained the changes that were made to Amendment Article 11.05.01 included new commercial docks, marinas, and upland cuts, as well as proposed single family projects over one thousand square feet would be required to first come before the Harbor Board for review and recommendation to City Council.

In addition, staff added language that requires commercial marine businesses who operate or rent passenger marine vessels located in South Harbor Mixed Use or Calhoun Mixed Use Village Zones, must also provide docking facilities, whether privately owned or registered at the time of application. Adding that this was to establish criteria for City Council to approve or deny marina's or commercial docking facilities based upon three criteria: either land use compatibility, mitigation techniques, infrastructure, or hazardous waste.

Number three was to amend Article 11.05.01(J), and this tool is to include additional requirements to the applications personnel requirements. To include a boundary survey with the location of the mean high water line, and the linear feet of waterfront.

In addition to accurate measurements for depth and width in several locations to include the linear feet and total square footage of the proposed project, the boathouse height, if applicable, the identification of environmentally sensitive areas, if applicable. In addition to the riparian setbacks, which are established 25-feet from the adjacent property lines and established riparian lines.

Number four, amend Article 11.06.05, was to include provisions for reviewing upland structures. Currently, the LDC is silent for those, and the requirements would be to adhere to the 7.5 foot side setback requirement for those types of upland cuts and located on Holiday Isle.

Number five amend Article 11.05.05(W), and this was essentially to re-iterate the abutter notifications to make sure that the written notification shall be provided to adjacent property owners of the proposed marine construction projects which states that at any time, we receive an application for a marine construction project, the adjacent property owners will be notified. Not only when they go to the Harbor Board, but anytime staff receives any type of application for marine construction projects.

Board member Green moved the Harbor and Waterways Board recommends City Council approval of proposed amendments to Article 11 of the Land Development Code as outlined with Board member Jones providing the second.

Prior to the vote, the following discussions took place:

In 11.05.00, the Chairman spoke of how in past discussions how they wanted to avoid the boilerplate approvals. And although he spoke of how most of that was captured in the first amendment of 11.05.01. He did want to make sure that, should there be a project that didn't hit the 25 foot riparian offset, or there was a letter of concern from an adjacent property owner, or some other instances, that would trip the requirement to come before the Board. So, ideally, if it were a residential dock that may have one or more of those other issues they would be brought to the Harbor Waterways Board.

Committee member Tadlock asked to look at 11.05.01(S) where it states that no dock or vessel shall be placed within the 25-foot setback of property lines without providing written notification. And how it eludes that any objections received by adjoining property owners would be brought to the Harbor and Waterways Board with a recommendation to City Council. And asked for assurance that any objections to any permits they review, that do not meet the over 1,000 square foot threshold, would be brough before them to discuss and make a recommendation to Council. Mrs. Goodhart assured him that would be the case.

6. MEMBER COMMENTS:

Board member Jones – Thanked staff for all their hard work and how he appreciates it.

Chairman Trammell - Thanked staff for their hard work and dedication.

Board member Green – Agreed as well and thanked staff for their work.

Board member McKissick – Thanked staff and spoke of the accidents that continue to take place on and around the harbor. He spoke of how there needs to be regulations put in place for required boater operational classes prior to pontoon and water related vessel rentals.

Board member Tadlock – Also thanked staff for their hard work.

Board member Selby- Thanked staff as well.

7. DIRECTOR'S REPORT:

Mr. Zunguze reminded the member to use their city issued email accounts for all correspondence regarding this board.

Chairman Trammell asked the status of the Harbor Capacity Study and how much the city was responsible. According to Mr. Zunguze, the study of course is currently delayed because of Covid but a draft set of questions are being reviewed by the Army Corps and being sent to Treasury, the Office of Management and Budget. Explaining that is the process it has to initially to be approved for funding. And then, it will be brought back to be shared with the committees, including the Harbor Capacity Committee. So currently, staff is waiting for the feedback from the Federal Government. Adding that the City has committed $200k towards the cost with the Federal Government committing to the same amount.

Additionally, Mr. Zunguze informed the members that they would have their Sunshine Law/Public Records Update on their next meeting agenda.

8. MEETING DATES: October 26, 2020, if necessary.

ADJOURNMENT:

With there being no further discussion, the meeting adjourned at 6:00 p.m.

Adopted and approved this _____ day of _____ 2020.

_____ _____

Matt Trammell, Chairman Kim Montgomery, Deputy City Clerk

DRAFT

MINUTES
HARBOR COMMUNITY REDEVELOPMENT
AGENCY ADVISORY COMMITTEE MEETING
OCTOBER 14, 2020 - 5:30 PM
DESTIN CITY HALL BOARDROOM

1. CALL TO ORDER:

Chairman Buckingham called the meeting to order at 5:30 p.m. on Wednesday, October 14, 2020 in the Destin City Hall Board Room.

2. ROLL CALL:

Present	Absent	Staff Present
Mike Buckingham	Mike Raim	Kim Montgomery, Deputy City Clerk
James Green		Traci Goodhart, Planner
Casey Jones		Louis Zunguze CD Director
Sandy Trammell		Michael Burgess, PS Director
Jan Best		James Lauria, IT Specialist
Barbara Mizell		Kyle Bauman, City Attorney

3. MINUTES FOR APRROVAL: June 10, 2020

Motion by Committee member Green, seconded by Committee member Trammell, the members approved the June 10, 2020 minutes as written with a 6-0 vote.

4. OLD BUSINESS:

- **FDOT Median Landscape Project**

Mrs. Goodhart explained to the members this plan was brought before them at their last meeting at the 90% plan status and what is before them now is its final 100% approved plan for their review.

Mr. Zunguze added these are the final plans and is for their review only and no more comments or changes will be made.

There was a question regarding leaving the Crepe Myrtles and how they thought the decision was made to have them removed.

Mr. Burgess explained that he has been coordinating with FDOT personnel in charge of the project and explained that FDOT made the decision to keep majority of the Crepe Myrtles because most are over water and sanitary sewer infrastructure. Additionally, with that infrastructure out there and the 18-inch limits on height, and other plant material constraints, as well as the view corridor requirements for billboards, sight triangles and overhead power lines prevented any new trees being planted.

5. NEW BUSINESS:

- **Harbor Stormwater Infrastructure – Michael Burgess, Public Services Director Member Comments – Water Quality Update**

Mr. Burgess provided the members information on the current quality of water in the Destin Harbor. He spoke on the pump and how its operated to bring in 48K gallons of fresh Gulf water into the harbor a minute equaling anywhere between 13.5 – 16.2 million gallons of Gulf water nightly when running. He spoke of the four water quality issues that normally affect a closed in basin, such as the harbor which are:

- Dissolved Oxygen
- Nitrogen
- Phosphorous
- Bacteria

With the water quality mitigations being 13-16 million gallons of fresh Gulf water nightly and the four Stormwater Quality Units in Harbor Blvd, that collects settleable solids and floatable solids. For which are cleaned by City contractor biannually. Additionally, with staff being able to pump out the smaller one in between. He also spoke of the water quality samples that are taken by Choctawhatchee Basin Alliance for Dissolved Oxygen Levels, which are affected by water temperature and salinity.

Committee member Green asked about the harbor pump's cavitation issues. According to Mr. Burgess, they now do not think the issue is so much as air entrainment from eddies that form in the wet well. And explained what they think the cause is. Additionally, the pump will be removed in the winter for refurbishment.

Committee member Green also asked about the Coleman Lake and how the water is darker than it was before Airport Road was reconstructed and feels that there is a watershed issue from the additional stormwater runoff.

Committee member Trammell suggested this may be something that needs to be addressed by the Town Center CRA. She then asked Mr. Burgess how petroleum is addressed with the water quality systems. And if the storm water drains along 98 feed into these systems before they go into the harbor.

According to Mr. Burgess, because petroleum has a tendency to collect on the surface versus within the body of water itself. The depths where the water is collected for the samples would not be truly reflective of the amount of petroleum input into a watershed. In regards to the storm water drains, there is one in front of Harbor Docks, and the materials on the south side of that one would probably bypass treatment because the units actually upstream of it. And then the other ones located on the southside of 98 at Brotulas, Emerald Grand and Gulf Shore Drive collects quite a bit of sediment and floatable materials.

- **FY-20 Work Plan Items:**

Mrs. Goodhart informed the members that in light of the Covid issues and not being able to meet, staff has moved all of their 2020 items to 2021.

Committee member Green made the motion that the Harbor CRA Advisory Committee carry over the fiscal year 2020 work plan items to fiscal year 2021. With Committee member Trammell providing the second. The motion passed with a 6-0 vote.

- **Committee member Comments:**

Committee member Best – Glad to see everyone in person and healthy again and is looking forward

to next year and hopefully be able to start on their old business, which is new again.

Chairman Buckingham – Thanked staff and how glad he is to see everyone is now well and healthy and looking forward to working with everyone as well.

Committee member Green – Good to see everyone again.

Committee member Jones – Thanked the staff for their amazing job and wished Sandy Happy Birthday.

Committee member Trammell – Thanked staff, looking forward to 2021 and spoke of the seats that are now expired with outgoing Council and applications that need to be turned in if expired.

Mrs. Goodhart explained she was going to mention this in her comments and reminded everyone that has a Councilmember whose term is expiring, to please submit their application if they want to continue serving on the committee.

Committee member Trammell also asked if they were going to continue meetings both virtually and attending in person. According to Mr. Zunguze that is still to be determined. And asked the City Attorney to provide input.

According to Mr. Bauman, the Governor has informed the local governments that he has suspended the physical quorum requirements Executive Order, beginning November 1st. However, just because that is being removed, doesn't necessarily mean that all Council, Committee and Board members that want to attend virtually have to stop attending virtually. So long as there is a physical quorum of four member, others that want to attend virtually can still do so. He also explained that City Council is going to consider a resolution codifying that at their upcoming council meeting. So ultimately, that would be City Council's discretion whether they want to continue with that practice as long as there is a physical quorums in place.

Committee member Mizzell – Thanked everyone and spoke of trying to stay healthy for her patients, her staff, and everyone. Looking forward to next year too.

6. DIRECTORS REPORT:

Mr. Zunguze introduced his new staff member Daniel Butler to the committee. And reminded the members going forward to check their city email address for all committee correspondence.

- **Next meeting:** To be determined since the November meeting day is a Holiday.

Chairman Buckingham stated that if there is nothing pressing, he has no issues with not meeting in November.

7. ADJOURNMENT:

Having no further business at this time, the meeting was adjourned at 6:15 PM.

Adopted and approved this _____day of _____ 2020.

_____ _____

Mike Buckingham, Chairman Kim Montgomery, Deputy City Clerk

LOCAL PLANNING AGENCY
MEETING MINUTES
OCTOBER 15, 2020 - 5:30 P.M.
DESTIN CITY HALL BOARDROOM

1. CALL TO ORDER:

Chairman Wood called the Local Planning Agency Meeting to order on Thursday, October 15, 2020 at 5:30 p.m., in the Destin City Hall Boardroom; with the Pledge of Allegiance immediately following.

2. ROLL CALL:

Members Present
James T. Wood, Jr.
Darryl Shelton
Jason Klosterman
Corey Ledbetter
Don David
Kevin Schmidt

Staff Members Present
Kim Montgomery, Deputy City Clerk
Traci Goodhart, Stormwater Specialist/Planner
Daniel Butler, Planner
Kimberly Kopp, Land Use Attorney
Kyle Bauman, City Attorney

3. APPROVAL OF MINUTES:

January 23, 2020
August 20, 2020

Motion by Agency member Shelton seconded by Agency member David to approve the both the January 23, 2020 & August 20, 2020 minutes as written, passed with a vote of 6-0.

4. NEW BUSINESS:

A. Proposed Conditional Use 20-01-CU Harbor Place Townhomes

The Land Use Attorney read the description of the Conditional Use request and informed the members that this is a Quasi-Judicial Hearing.

Emerald Coast Associates, Inc. is requesting a Major Development Order (20-17-SP) and preliminary plat approval of a Major Subdivision (20-18-MS) and Conditional Use (20-01-CU) approval. The project consists of fifty-four (54) long-term residential townhome units, along with the associated infrastructure. The subject site contains 4.57 acres to be divided into 54 lots. The associated Parcel IDs are 00-2S-22-0310-000E-E170; 00-2S-22-0310-000E-E17B; 00-2S-22-0310-000E-E17A.

The Clerk swore in the following individuals for testimony:
Dean Burgis
Shane Cannon
Sandy Trammell

Karl Trammell

Mr. Dean Burgis, Engineer of Record for the applicant, Shane Cannon explained the location and the details of the project to the LPA members. He also stated this project meets all of the compatibility requirements in the code.

The Land Use Attorney explained to the members that this is the first Conditional Use to come before them and there are three elements within the application that they will be reviewing.

- Major Development Order. The major development order outlines the land development standards within for this project.
- Major Subdivision is essentially Platting this project and identifying setbacks, boundaries and buffers as well as all the other requirements in the LDC for this type of project, and then lastly
- The Conditional Use

She explained further that this request for a multi-family detached are considered Conditional Uses within the ROI-VR District and are required to come before them for recommendation to City Council. In addition, she explained this project was granted a Variance from the Board of Adjustment in January of this year to relocate the sidewalk because the elevation of Crane's Place would not allow sidewalks to be installed.

The Planning Staff, Traci Goodhart covered all requirements of the Land Development Code (LDC) that the application is required to meet for the Major Development Order, a Major Subdivision and the Conditional Use and informed the members project has met them all.

The Land Use Attorney informed the members their responsibility is to review the application for consistency with the Comprehensive Plan. Pointing out that staff has testified, as well as the staff report, tells you that the request is consistent with the Comprehensive Plan. Additionally, Policy 1.1-2 discusses the ROI zoning district and provides that single family and multi-family long-term residential units are allowed. Additionally, this request is for multi-family long term units meets the height requirements in both the Comprehensive Plan and the LDC and are indicated in the staff report at 35-feet / 3 Stories. She also spoke of how staff has testified that this request also meets the multimodal requirements in the Comprehensive Plan. And it is staff's opinion is that this request is consistent and should be recommended for approval.

The Chairman asked for clarification, when the motion is made, is their responsibility to approve, or not approve Conditional Use, Major Development Order (20-17-SP) and preliminary plat approval of a Major Subdivision (20-18-MS). According to the Land Use Attorney all three are a part of the approval.

Agency member Schmidt asked how the parking requirements are laid out for this proposal.

According to Mr. Burgis, there are two parking spaces per unit with one within the garage structure and the other in the driveway as well as 12 overflow spaces throughout the property.

Agency member Schmidt also asked if on street parking would be allowed and if there will be a

HOA associated with the project. According to Mr. Burgis, there will be an HOA associated with this project in order to maintain roads and parking restrictions, stormwater and general upkeep of all common areas. Agency member Schmidt then asked about the back of the units that face Azealia Drive and would the units be visible from the road similar to the ones that are on Airport Road. According to Mr. Burgis, the ones along the roadways will be privacy fenced.

Chairman Wood asked what the 37 trips generated was based on the traffic concurrency.

According to Mrs. Goodhart, the traffic concurrency analysis is determined by a Transportation Engineering Software. That looks at the peak hours, which are between 4-7 p.m. when the maximum trips are generated. And based upon the analysis, the information and the size of this project, being 54 townhome units, as proposed; it was analyzed, that 37 trips was predicted to be the maximum.

The Chairman opened the hearing to the public.

Sandy Trammell of 3823 Indian Trail spoke of owning property on Mountain Drive that abuts this project and how they agreed with the applicant for installing the sidewalks on Melvin. With the future transit stop going in, people may start walking, which would eliminate some of the traffic coming out of the project going towards Harborwalk. She did comment that she does not feel that the traffic counts are correct.

Karl Trammell of 3823 Indian Trail questioned the posting of the signage for the project and what is the required timeframe is for when it is supposed to be posted, what the requirements are for the public to be notified prior to it going before City Council. And lastly, he feels that there will be sluffing of the sand onto his property from what is left of Wildcat Mountain and other properties nearby and is concerned for his fence on his property.

Josh Tatum of 150 Azalea Drive spoke in favor of this project and how it will provide homes for some of the employees of his business.

Curtis Speagler business owner in Destin spoke of being in favor of this project because of the need for affordable housing in the city.

Michael Shoults of 913 Peacock's Point agreed with Mr. Speagler regarding need for affordable housing in the city. Adding that this is a nice, well designed project and is in favor of it.

Mr. Dean Burgis addressed each one of Mr. Trammell's concerns he broached. And staff confirmed that the signage was installed within the required 10-day notice requirements. Adding that the prior LPA meeting was delayed so, it was actually displayed longer than required.

Mr. Cannon addressed Mr. Trammell's concern for his fence by stating that their intention is to fence the entire perimeter of the property except for the areas that already has fencing. And as long as it's in good shape he has no intention of replacing what's existing. With the exception of the ingress/egress into the property.

Motion by Agency member Shelton, seconded by Agency member Ledbetter to recommend City Council approve Proposed Conditional Use 20-01-CU Harbor Place Townhomes The motion passed with a 6-0 vote.

B. Proposed Ordinance 20-06-LC Marina Siting

The City Attorney read the ordinance by title into the record.

ORDINANCE NO. 20-06-LC

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA AMENDING SECTION 11.05.00 OF THE LAND DEVELOPMENT CODE; AMENDING REGULATIONS FOR MARINA SITING; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR INCORPORATION INTO THE LAND DEVELOPMENT CODE; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Agency member Klosterman spoke of his concerns he has regarding the language in the Commercial Marine Businesses located in the South Harbor Mixed Use and asked for clarification on commercial marine businesses who operate and have passenger vessel and must provide designated docking facilities and the requirements to pump out. As well as small charter board captains that come in and dock in the harbor to take people fishing. The Land Use Attorney explained that what they are required to look at is the language that is underlined and struck through. And any businesses that exist at this time are considered legal non-conforming and this ordinance would not affect their businesses if they are operating with a current business tax receipt.

The Chairman pointed out that there is language in the ordinance that speaks of the Tier System on page 8 of 10 that needs to be removed. The LUA took note and thanked the Chairman for bring that to staff's attention.

Agency member Shelton asked if the upland cuts pertains to other parts of the city. According to Mrs. Goodhart, the only areas of the city where upland cuts exist is on Holiday Isle. He also asked about the consequences of after-the-fact permits and how the fines need to be steeper to prohibit that action. According to the LUA, there is other language in the Code that applies to those problems. Also, Mr. Zunguze explained that staff is working to strengthening that language in the Code.

Chairman Wood opened the hearing to the public.

Mrs. Sandy Trammell questioned the requirements for pontoon boats and jet ski rentals that are docked in slips used to have a charter boat. Noting how unsafe they are because of people having to walk over the boats to get to the vessel they rented and she feels this issue needs to be addressed.

Mr. Mike Shoults questioned the requirements for docking facilities for livery vessels in the South Harbor Mixed Use and Calhoun Mixed Use zones. Adding that the language is vague and rather confusing to him. And suggested adding language after the word, "facilities" ***that comply with the livery vessel permit for that property.***

Agency member Klosterman suggested that they table the ordinance so that some of the issues he brought up could be looked at by staff and then brought back to them before going to Council.

Motion by Agency member Klosterman to table this ordinance. The motion died for lack of a second.

Agency member Shelton made the motion to recommend City Council approve ordinance 20-06-LC with discussed language added and changes made as discussed with Agency member Schmidt providing the second. A roll call vote of 5-1 was taken with Agency member Klosterman dissenting.

C. Proposed Ordinance 20-18-LC eScooter Ban

The City Attorney read the ordinance by title into the record.

ORDINANCE NO. 20-18-LC

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA, AMENDING ARTICLE 3 "DEFINITIONS" OF THE LAND DEVELOPMENT CODE; AMENDING ARTICLE 8 OF THE LAND DEVELOPMENT CODE TO PROHIBIT MOTORIZED SCOOTER RENTAL BUSINESSES, OFFICES, AND OTHER RELATED LAND USES WITHIN THE CITY OF DESTIN; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR INCORPORATION INTO THE LAND DEVELOPMENT CODE; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

The Land Use Attorney explained City staff reached out to the Council, on whether to create a pilot program to control or to ban commercial eScooters within the City of Destin. And last September, staff received direction to create an ordinance to ban commercial eScooters within the city. Additionally, staff noticed that Panama City Beach was trying to do the same thing and explained how they got challenged and upheld. Therefore, staff has based this code from the results of that challenge.

The Chairman opened the hearing to the public. With no one coming forward to comment, he closed the public hearing and asked the members for comment or a motion.

Agency member Schmidt asked if a Segway fell under the definition of a scooter. It was determined that they do not and those businesses that have tours would not be affected by this ordinance.

The Land Use Attorney pointed out that this ordinance would also not affect private use within the confines of a property, such as Harborwalk. Noting that it only prohibits the operation of commercial

businesses for this use in the city.

For clarification, Agency member David asked what exactly is being banned. According to the Land Use Attorney, the ordinance will ban the act of providing renting, delivering a motor scooter, or the solicitation of that service in the city. In essence, it will ban the businesses from operating in the city, not the uses.

Agency member Schmidt recommended staff to add to the language of the definition for eScooters in the ordinance "battery powered, or gas operated scooters."

Motion by Agency member Schmidt, seconded by Agency member Klosterman to recommend City Council adopt Ordinance 20-18-LC with the additional change to include battery powered, solar powered and other means to operate scooters. The motion passed with a 6-0 vote.

D. Proposed Ordinance 20-29-LC Luxury Motor Home Resorts/CMUV

The City Attorney read the title of the Ordinance into the record.

ORDINANCE NO. 20-29-LC

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA, AMENDING ARTICLE 7, ZONING AND REGULATORY CONTROLS , OF THE LAND DEVELOPMENT CODE; CHANGING THE LIST OF PERMITTED, CONDITIONAL AND PROHIBITED USES TO INCLUDE LUXURY MOTOR HOME RESORTS AS A CONDITIONAL USE IN THE CALHOUN MIXED USE VILLAGE (CMU-V) ZONING DISTRICT; AMENDING TABLE 7-2 , TABLE OF ALLOWABLE USES; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR INCORPORATION INTO THE LAND DEVELOPMENT CODE; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Daniel Butler, Planner explained to the Agency members that Council directed staff to create an ordinance that would regulate the zoning and regulatory controls of a luxury home motor resort within Calhoun Mixed Use Village (CMUV) Zoning District. And currently, the LDC outlines the zoning and regulatory controls for this in Article seven, adding that there is already Land Development Standards for this use, per Table 7-2, of the Table of Allowable Uses. And this is currently listed as a permitted use in the Gulf Resort Mixed Use (GRMU) Zoning District, as well as the Bay Resort Mixed Use (BRMU) Zoning District. And as defined in the city's LDC, a luxury motorhome is a motorhome longer than 26 feet, and having a current market value of not less than $100,000.00 based on the current edition of the National Automobile Dealers Association Pricing Guide, and has to be maintained and be rust and cracked free. Additionally, staff recommends the members look at the revised Tables 7-2 of the Allowable Uses to Conditional Uses within this CMUV Zoning District.

Chairman Wood opened the hearing to the public for comment.

Mr. Mike Buckingham of 510 Calhoun Avenue spoke of recently purchasing a parcel of land and how as it relates to this ordinance where he is wanting to have high end luxury RV rentals and how his plan is to have plus or minus 16 sites. He explained that they would be equivalent to comparing a Viking Yacht to pontoon boat, And that these high-end RVs costs anywhere in the neighborhood of around a half million dollars and spoke of how the restrictions would bring in the type of customers he feels the city would want. And he is requesting their approval and recommendation of this ordinance.

The Land Use Attorney informed the Agency members that the application Mr. Buckingham is referring to has not been made yet and cannot be made until this use is allowed in the CMUV zoning district. Emphasizing that they are only considering the ordinance that would allow Luxury RVs as a conditional use in the CMUV zoning district and nothing more.

Mr. Jim Ball, Destin resident spoke of how #10 describes Luxury Motor Home Resorts and the language says a minimum parcel size lot must be 10 acres. And asked if staff plans to change the size of the acreage that would allow Luxary RV park? According to the LUA, not at this time. Mr. Ball then pointed out that there are not lot sizes in the zoning district to support this. Mr. Zunguze answered that is for the market to determine that statement. And lastly, Mr. Ball pointed out that this use is currently not allowed. According to Mrs. Goodhart, that is the reason for this ordinance to allow such as use as a Conditional Use Application if it's adopted.

Mr. Mike Shoults, 913 Peacock's Point spoke against the ordinance stating that he owns several parcels in Destin and two abut Mr. Buckingham's property. He spoke of how he has been working with the city for the past few years making upgrades to his properties in this zoning district and does not feel that recreational vehicles fits into what is in the general area of this zoning district. He addressed his concerns of these types of vehicles having to take the neighborhood streets to exit out of Destin as well as how they could potentially cause additional back ups in traffic for other vehicles truing to access properties in along Calhoun and Sibert Avenues.

Mr. Brad Shoults, 138 Calhoun and owns several parcels in the CMUV Zoning District spoke of how he is against this ordinance as well. And stated that he does not feel that this kind of use is the right thing to allow in this area of Destin.

Mr. Mike Buckingham stated for the record that there are plenty of people that own RV's in the area and can get in and out with no issues.

Agency member David asked if someone owned a parcel smaller than 10-acres in this district, would they apply for a Variance to allow this use.

The Land Use Attorney advised the members regarding the lot sizes, they could always start low, such as one acre. And that way when an application comes in, staff can make the recommendations based on the detailed criteria that is currently in the code for Conditional Uses, which is Article seven.

Agency member Schmidt asked, for procedures sake, what the next steps are for this ordinance and

request.

According to the Land Use Attorney, the ordinance will go to council, for first reading, and if it's approved on first reading, it will go to a second reading and adoption. If it's not approved on first reading, then it will end right there. Or, if approved on first reading, they could vote to send it back before the LPA for additional work if they wanted to add more to it. Then it would have to go through the 1st and 2nd readings again. And when a Conditional Use Application request comes in, just like the one they heard earlier, it would come before them first and then on to Council to be heard just once, for approval or denial.

Motion by Agency member Klosterman, seconded by Agency member Schmidt to recommend City Council adopt Ordinance 20-29-LC, with the amendment to the language by replacing the 10-acres to 1-acre parcel. A roll call vote of 3-3 was taken with Agency members Klosterman, Schmidt, and Chairman Wood in favor of the motion and Agency members Ledbetter David, and Shelton voting against the motion. So, the motion fails.

There was a procedural discussion on what steps the Agency members could take by either making a motion to table the ordinance and make recommendations on what they feel needs to be added to the ordinance or to make the recommendation for Council to not adopt the ordinance.

Motion by Agency member David to recommend City Council deny the adoption of Ordinance 20-29-LC with Agency member Ledbetter providing the second. A roll call vote of 3-3 was taken with Agency members Ledbetter, Shelton, and David voting for the motion and Agency members Klosterman, Schmidt and Chairman Wood voting against the motion.

The Land Use Attorney informed the Agency members that staff will take this ordinance to City Council and inform them in the staff report that it was a tie both ways. Therefore, they were unable to get a recommendation.

5. DIRECTOR'S REPORT:

Staff reminded the Agency members the importance for everyone to use their city issued emails for all city related business.

The City Attorney explained to the members reason why they were issued city e-mail addresses was for their own protection. He provided the members of an example of if the City would get into any public records litigation, and if you are still using your private e-mail address, you could be subject to court review. Which could include the court going through your private e-mails and by law they can go so far as confiscating your computer.

6. NEXT MEETING: November 19, 2020

7. ADJOURNMENT:

Having no further discussion at this time, the meeting adjourned at 7:45 p.m.

Adopted and approved this _____ day of _____ 2020.

_____ _____

James Wood, Jr. Chairman Kim Montgomery, Destin City Clerk

MINUTES OF THE
PARKS & RECREATION COMMITTEE
MEETING DESTIN CITY HALL BOARDROOM
OCTOBER 27, 2020 MEETING - 4:00 PM

1. CALL TO ORDER:

Chairwoman Hebert called the meeting to order at 4:00 p.m. on Tuesday, October 27, 2020 in the Destin City Hall Annex Chambers with the Pledge of Allegiance immediately following.

2. ROLL CALL:

Members Present	**Staff Present**
Teresa Hebert	Kim Montgomery, Deputy City Clerk
Myra Williams	Lisa Firth, Recreation Director
Matthew Sweetser	Traci Goodhart, Planner/Stormwater-Floodplain
Barbara Telford	Coordinator
Nikki Johnson	
Brian Liesveld	

3. APPROVAL OF MINUTES:

February 25, 2019

Motion to approve the February 25, 2019 minutes as written was made by Committee member Williams with Committee member Johnson providing the second. A roll call vote of 6-0 was taken and the motion passed.

Motion to approve the May 26, 2020 minutes as written was made by Committee member Liesveld with Committee member Williams providing the second. A roll call vote of 6-0 was taken and the motion passed.

Mrs. Firth informed the members that she has two presentations that need to be added to the agenda.

Motion to set aside the order of the day was made by Committee member Johnson with Committee member Liesveld providing the second. The motion passed with a 6-0 vote for approval.

The following items were added to the top of the agenda:

- ADA Ramps for Beach Accesses
- Gulf Power Easement Linear Park
- DFCD/Clement Taylor Park

- **ADA Compliance Presentation**

The Executive Director of the Center for Independent Living of NW Florida, Carolyn Grawly and Joanne Peterson, Walton County Coordinator, for Independent Living Specialists presented to the members

how they are working with the State to get the mobility mats available for beach access to the water's edge for persons who are in wheel chairs. As well as ensuring that all signage is printed in large font and has brail for the sight impaired. She spoke of how typically ADA standards are just at the minimum standards required by law and how they want people with disabilities to be able to have full access to everything just as everyone without disabilities do. And their goal is to make that task a reality.

Mrs. Firth spoke of what all the city currently has available at the June White Decker Park. And spoke of how all new park projects in the city will have upgraded ADA facilities.

Committee member Liesveld spoke of how much behind the initiative he is and spoke of how great this plan is. Adding how he never thought of the inconvenience it must be for people with disabilities to not be able to enjoy the beaches and parks without the proper assistance that is needed.

The Chairwoman thanked the ladies for their presentation and insight and spoke of how hard Mrs. Firth has been working to get the parks made available for everyone.

- **Gulf Power Easement Linear Park**

Mrs. Goodhart provided the members with the information on the proposed preliminary scope of work for the Liner Park along the Gulf Power Easement. Explaining this park has been of interest at the council level for many years and it has finally been able to be identified in the city's Capital Improvement Program and budgeted for implementation.

She explained how the Gulf Power Easement Linear Park is essentially an extension of 98 Palms Boulevard. And the Linear Park will provide a multi-use trail and connect from Main Street to Airport Road. Additionally, the project objective has been identified in the Town Center CRA's Work Plan for 2021, and moved forward from 2020 because of Covid. Mrs. Goodhart explained that staff is essentially asking for a recommendation to City Council to utilize the $55k that was identified in the FY-2019 budget for the Architectural and Design Enhancements in order to create an RFB to be taken out for bid to get this project moving forward. She then provided the members with handout with the Capital Improvement Projects, showing how it is outlined in the budget, and what has been identified. As well as a FDOT Long-Range Transportation Planning Sheet so they can see the two directional 12-foot shared multi-use trail, which is a one mile trail and the cost for FDOT would cost approximately $287,393.

Chairwoman Hebert asked where the funds are coming from. According to Mrs. Goodhart, the funds have been identified in the city budget and there are also opportunities for grants. As well as the fact that this project is in the Town Center CRA and with new projects being built it will get funded from those Impact Fees. And lastly, staff is asking for a recommendation to Council to get a conceptional design with the funds that are currently set aside for this park.

Committee member Liesveld made the motion to recommend City Council utilize the $55k set aside in the FY2019 budget to take out for bid for an RFB for the initial Architectural & Design Enhancements for the Linear Park, with Committee member Telford providing the second. A roll call vote of 6-0 was taken and the motion passed.

- **DFCD/Clement Taylor Park Miscommunication**

According to Chairwoman Hebert, she wanted to clarify for the public that when she spoke to City Council at their co-workshop and made comments on behalf of the committee. The way she worded her comments at that workshop may have been interpreted by some members of the public that some of the members of this committee got together, outside of a normal public meeting, which was not case and not what she meant. Therefore, in order to clarify that for the record she is asking for each member to publicly say into the record that they have not met with other members to discuss the subject of the DFCD and Clement Taylor Park outside of a public meeting.

The City Attorney then asked each member to state for the record if they have or have not met outside of a public meeting to discuss the Destin Fire Control District's interest in the Clement Taylor Park property.

Matthew Sweetser – No I have not.

Nikki Johnson – No I have not.

Teresa Hebert – No I have not.

Brian Liesveld – No I have not.

Myra Williams – No I have not.

Barbara Telford – No I have not.

4. OLD BUSINESS:

- **Welcome to Destin Sign**

According to Mrs. Firth they have already been told that the Colonel Osborne of EAFB denied the request due to vehicular and safety reasons.

Mr. Bobby Wagner 4222 Anderson Drive and Trees on the Coast Director spoke to the members how he would be willing to give this initiative one last chance to get approval by going before the Board. And spoke of how going this direction may get them the necessary approval to update the looks of the Welcome to Destin sign. The Recreation Director informed him that he would have to go before City Council to get their approval before this could go any further.

5. COMMITTEE MEMBER/STAFF COMMENTS:

- **Committee member Sweetser -** Mentioned how this committee should have been included, at the very least, an email, on the results of the Archeological Survey for Clement Taylor Park. And asked for a better effort by staff to disclose any information pertaining to all parks going forward.

- **Committee member Brian Liesveld –** Spoke of his concern regarding the amount of beach chair rentals that are set up at the beach accesses. He provided the O'Steen Beach Access as an example. Where if someone is not at the access before 7 a.m. the beach vendors are going to fill the entire area up with beach chair & umbrella rentals. Which is not fair for citizens accessing the beach.

According to Mrs. Firth, this is an issue that is currently being addressed with the Beach Committee, staff member and the County.

- **STAFF REPORTS:**

  Mrs. Firth provided the following updates:

  - **Clement Taylor Park** – Reported that after the work was finally repaired from Hurricane Michael, the park lost 10-truck loads of sand from Hurricane Sally. So once the sand is replaced and spread out, the park will reopen again.
  - **Capt. Royal Melvin Park –** Contractor has been hired. However, the funds have still not been released by the Treasury Department with the Federal Government.
  - **Capt. Leonard Destin Park** – Closed from Hurricane Sally. Staff is working to determine what needs to be mitigated at the beach area and steps that washed away. Adding that this is not an easy fix and she is working with the State to determine what needs to be done.
  - **June White Decker Park** – Is now open.
  - **Children's Park** – Is now open. And just the playground module is the only item left to be replaced.
  - **Concrete Plant Property/Joe's Bayou Boat Ramp/Mattie Kelly Pier –** Still waiting on FEMA personnel and may have to hire someone to survey the pilings and the pier. The contractor for the cement plant has been hired and it will be designed to the specifics of the grant for the property. Once the plans are created, they will come before them for their review.
  - **Norriego Point Park** – Waiting on the final permits from FDEP, who are not issuing permits at this time.

- **Public Comment** –

Marcie Bell – 3 Gulf Breeze Ct. provided kudos to the Recreation Dept. and how much work Mrs. Firth puts out. She spoke of the need to work with the County and the Gulf Islands National Park to get the trail connection on Okaloosa Island. She then mentioned a step system for the waterside parks similar to one in Metairie, LA that helps keep the land from washing out on Lake Pontchartrain. She also spoke of the pooling of water from all the rain is what happened after Hurricane Sally on Norriego Point. And lastly, she spoke of how she has all the information for O'Steen Beach Access/Parcel B property and willing how willing she is to help provide the information for anyone who needs it.

Sandy Trammell – Requested for a member of this committee to come to one of the Harbor CRA-AC meetings to address the Linear Park as well as the Town Center CRA-AC. She also warned to tread easy with EAFB and the Welcome to Destin Sign and to not overstep boundaries with the Commander. And suggested considering the view corridor on the Destin side of the Marler Bridger for a Welcome to Destin sign. She also suggested staff get in touch with Mr. Shane Cannon who is developing property off Mountain Drive and will have white sand that he will have to remove that the city may be able to use to shore up what was lost at the parks from the hurricane.

Bobby Wagner, 4222 Anderson Drive – Spoke of how he is the Board of Director for Trees on the Coast and all the partnership they will be providing. He spoke of the Honor Tree Program they have created the program for donor trees and fund raisings for the purchase of the trees as well as landowners allowing them to plant saplings on their property so they can grow. The Chairman spoke of how interesting the plan sounds and asked that he get placed on the agenda to come back at their next meeting and make formal presentation to the committee.

ADJOURNMENT:

Having no further discussions, the meeting adjourned at 5:30 PM.

Adopted and approved day of 2020.

_____ _____

Teresa Hebert, Chairwoman Kim Montgomery, Deputy City Clerk

MINUTES
TOWN CENTER COMMUNITY
REDEVELOPMENT AGENCY
ADVISORY COMMITTEE MEETING
NOVEMBER 18, 2020 - 5:30 PM
DESTIN CITY HALL BOARDROOM

1. **CALL TO ORDER:**

Chairman Wernet called the meeting to order at 5:40 PM on Wednesday, November 18, 2020 at the Destin City Hall Boardroom with the Pledge of Allegiance immediately following.

2. **ROLL CALL:**

Members Present	**Members Absent**	**Staff Present**
Lockwood Wernet	Justin Woodard	Kim Montgomery Deputy City Clerk
Michele Sandstead		Traci Goodhart, Planner/ Floodplain Manager
Delores Morrell		Louis Zunguze, CD Director
Matthew Sweetser		Kyle Bauman, City Attorney

3. **APPROVAL OF MINUTES: October 21, 2020**

Motion by Committee member Sandstead, seconded by Committee member Morrell to approve the October 21, 2020 meeting minutes as written passed 5-0.

4. **OLD BUSINESS:**

- **Gulf Power Easement Linear Park**

Mrs. Goodhart provided the members with a short Power Point presentation on the information for the proposed preliminary scope of work for the Liner Park along the Gulf Power Easement. Explaining as they already know, this park has been identified and has been an interest at staff and City Council level for many years and has finally been able to be identified in the City's Capital Improvement Program and budgeted for implementation for the Architectural Design Phase. Staff is asking this committee for a recommendation to Council to take this phase of the project out to bid.

Committee member Sandstead made the motion for the Town Center CRA request City Council's consideration to direct staff to draft an RFB for Architectural & and Project Engineering for the Gulf Power Linear Park, with Committee member Morrell providing the second.

In discussion, Committee member Morrell asked if there are any businesses or homes that would have to be removed. Mrs. Goodhart explained that the easement is already in place and is where the power lines are located along this stretch of land. Committee member Morrell then asked staff what the benefit is to Gulf Power for the easement.

The Chairman explained that the easement is owned by Gulf Power for their transmission lines that connect to the main substation on Main Street.

Mr. Zunguze also informed Committee member Morrell there are several Gulf Power easements throughout the city for their power lines to distribute electricity to their customers. With several being in the Crystal Beach area of the city.

Committee member Sandstead asked if they would be able to provide additional ideas and input for the park later on in the design phase.

Mr. Zunguze informed the members that throughout the phases of the construction plans, staff will be bringing the plans before them for their review and to make comments and suggestions.

With no further comments the Chairman called for the vote and the motion passed with a 4-0 vote.

- **Mobile Vending Ordinances**

Mrs. Goodhart explained that the State of Florida has recently passed a Statute 509.102 that restricts municipalities from requiring additional requirements for Food Truck Vendors. And so, going forward, the mobile vendor requirements are, they have to register with the State i.e. Health Department and Department of Business and Professional Regulations. However, there are zoning requirements in the city that they must meet in order to operate. And although the city may not be able to require additional permitting for mobile vendors, they can be restricted to operate only in certain locations of the city. Adding these two ordinances will help to better define Mobile Vendors in the Land Development Code and the Code of Ordinances by defining a Mobile Vendor by what they sell and separate the ones that are strictly food trucks. As well as defining the times they operate, meaning short term, which is shorter than 72-hours or long-term operations, which is longer than 72-hours. Additionally, there is seasonal operations requirements that need to be identified and a requirement to identify Marine Mobile Vending for those that operate along the shorelines and Crab Island and adjacent waterways. And requirements to define timeframe, frequency in which they can operate, and the zoning districts where they can operate, which is only the Mixed-Use Zoning Districts.

Committee member Sandstead made the motion to recommend City Council's approval of proposed Ordinance 20-16-LC and 20-17-CC with Chairman Wernet providing the second.

In discussion, the Chairman asked if Bay Mixed Use was included. According to Mrs. Goodhart Bay Mixed Use is but it only includes the Chamber of Commerce, and reiterated that all Mixed-Use Zones are included in the ordinance.

The Chairman also asked about Section 3.00.01 definitions of Mobile Vending 20-16-LC and how it talks about selling food and other items. But in Ordinance 20-17-CC, the definition of Mobile Vendor talks of selling merchandise only.

According to Mrs. Goodhart, for clarity purposes, Ordinance 20-17-CC focuses on the Code of Ordinance and where the permitting requirements was located for food vendors. And this ordinance removes the permit requirements for food mobile vending but leaves the permitting requirements for other mobile vendors in the city limits.

The Chairman pointed out that he is struggling with the fact that both ordinances have definitions for Mobile Vending in two different locations with two different definitions. Mrs. Goodhart stated that she would coordinate with the Land Use Attorney.

Mr. Zunguze spoke up and agreed with the Chairman and stated that they would get with the Land Use Attorney to get those two clarified and clear up any potential misunderstanding.

With no further comments the Chairman called for the vote and the motion passed with a 4-0 vote.

5. NEW BUSINESS:

None

6. COMMITTEE COMMENTS:

Committee member Sandstead commended the city staff for being more organized with bringing items before them for review and updates on what is happening in the Town Center CRA. She also spoke of the banner program and the Christmas Banners are being printed right now and how Mr. Burgess' staff will be putting them up on one side of the banner poles for the season.

Committee member Woodard spoke of how glad he is to see that the Linear Park is finally going forward.

7. VISITOR COMMENTS:

None

8. DIRECTOR'S REPORT:

Mr. Zunguze a spoke of the new Council members and the seats that are up for reappointment and if they are interested in continuing to serve, to please submit their applications before the deadline to be placed on the December 7, 2020 agenda for Council's consideration.

ADJOURNMENT:

Having no further discussions, the meeting was adjourned at 6:15 PM.

Adopted and approved _____ day of _____2020.

_____ _____

Lockwood Wernet, Chairman Kim Montgomery, Deputy City Clerk

ITEM # 2020-3040

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: December 7, 2020
TYPE OF AGENDA ITEM: Action Item

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Kyle Bauman, City Attorney

DATE: December 2, 2020

SUBJECT: 1) Request to schedule an executive session pursuant to section 286.011(8), *Florida Statutes*, in the case of *Carolyn L. Bourland v. City of Destin, Florida, et al.*, Case Number 2019 CA 002769, in the Circuit Court of the First Judicial Circuit, in and for Okaloosa County, Florida.

I. BACKGROUND: A mediation in the above-referenced case was held on December 2, 2020. Pursuant to section 286.011(8), *Florida Statutes*, the City Attorney is requesting that the City Council hold an executive session on December 21, 2020, beginning at 5:30pm so that the Council may discuss matters relating to settlement negotiations or strategy sessions related to litigation expenditures. The executive session will be recorded by a certified court reporter and the transcript shall be made part of the public record upon the conclusion of the litigation. Participants in the executive session will be Councilmembers Kevin Schmidt, Johnny King, Teresa Herbert, Skip Overdier, Dewey Destin, Prebble Ramswell, Rodney Braden, Mayor Gary Jarvis, City Manager Lance Johnson, City Land Use Attorney Kimberly Romano Kopp, and the City's litigation attorneys, Eric Krebs and William Warner.

II. DISCUSSION:

- **A. Link to Strategic Goals / Objectives:**
- **B. Effect on Budget (EOB):**
- **C. Level of Service (LOS):**

III. CONCLUSION:

IV. RECOMMENDED MOTION: I move to schedule an executive session pursuant to section 286.011(8), *Florida Statutes*, in the case of *Carolyn L. Bourland v. City of Destin, Florida, et al.*, Case Number 2019-CA-002769, on December 21, 2020, beginning at 5:30pm.

Attachments:
None