



**AGENDA
TOWN CENTER COMMUNITY REDEVELOPMENT AGENCY
ADVISORY COMMITTEE
WEDNESDAY, JUNE 17, 2020
5:30 PM
DESTIN CITY HALL BOARDROOM**

- 1. CALL TO ORDER**
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - A) February 19, 2020 Minutes**
- 4. OLD BUSINESS**
 - A) Sunshine & Public Records Law Refresher**
 - B) Gulf Power Easement/Linear Park - Preliminary Scope of Work**
 - C) FDOT Median Landscape Update**
- 5. NEW BUSINESS**
 - A) Town Center CRA Master Plan Update**
 - B) None**
- 6. COMMITTEE MEMBER COMMENTS/QUESTIONS**
 - A) Lockwood Wernet**
 - B. Michele Sandstead**
 - C. Delores Morrell**
 - D. Justin Woodard**
 - E. Frank McDonough**
 - F. Matt Sweetser**
- 7. PUBLIC COMMENTS**
- 8. DIRECTOR'S REPORT**
- 9. ADJOURNMENT - NEXT SCHEDULED MEETING JULY 15, 2020**

Any person requiring a special accommodation at this hearing because of a disability or physical impairment should contact the City Clerk at (850) 837-4242 at least 48 hours prior to the hearing. If a person decides to appeal any decision made with respect to any matter considered at such meeting, such person will need a record of the proceeding and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. (Sec. 286.0105, Florida Statutes)

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MINUTES TOWN CENTER COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE MEETING FEBRUARY 19, 2020 - 5:30 PM DESTIN CITY HALL BOARDROOM

1. CALL TO ORDER:

Chairman Wernet called the meeting to order at 5:30 PM on Wednesday, February 19, 2020 at the Destin City Hall Boardroom. The Chairman welcomed Delores Morrell back to the meetings and introduced her to the new members. The Pledge of Allegiance followed.

2. ROLL CALL:

Members Present

Lockwood Wernet
Michele Sandstead
Justin Woodard
Matthew Sweetser
Frank McDonough
Delores Morrell

Members Absent

Staff Present

Kim Montgomery Deputy City Clerk
Samantha Brisolara, Planner
Lauren Witt, Planner
Joe Bodi, Engineering Asst. II.
Louis Zunguze, CD Director
Kyle Bauman, City Attorney

3. APPROVAL OF MINUTES: January 15, 2020

Motion by Committee member Morrell, seconded by Committee member Sandstead to approve the January 15, 2020 meeting minutes as written passed 6-0.

4. OLD BUSINESS:

- **2020 Work Plans**

The Chairman informed the members that at their January meeting they moved their 2019 work plans forward to the 2020 year and asked the members if they agree to work on the Linear Park Work Plan as their main priority. Adding that they can discuss and address other items at their March meeting.

Motion by Committee member Sandstead to make the Gulf Power Easement Linear Park as their number one priority on the list, with Committee member Morrell providing the second. The motion passed 6-0.

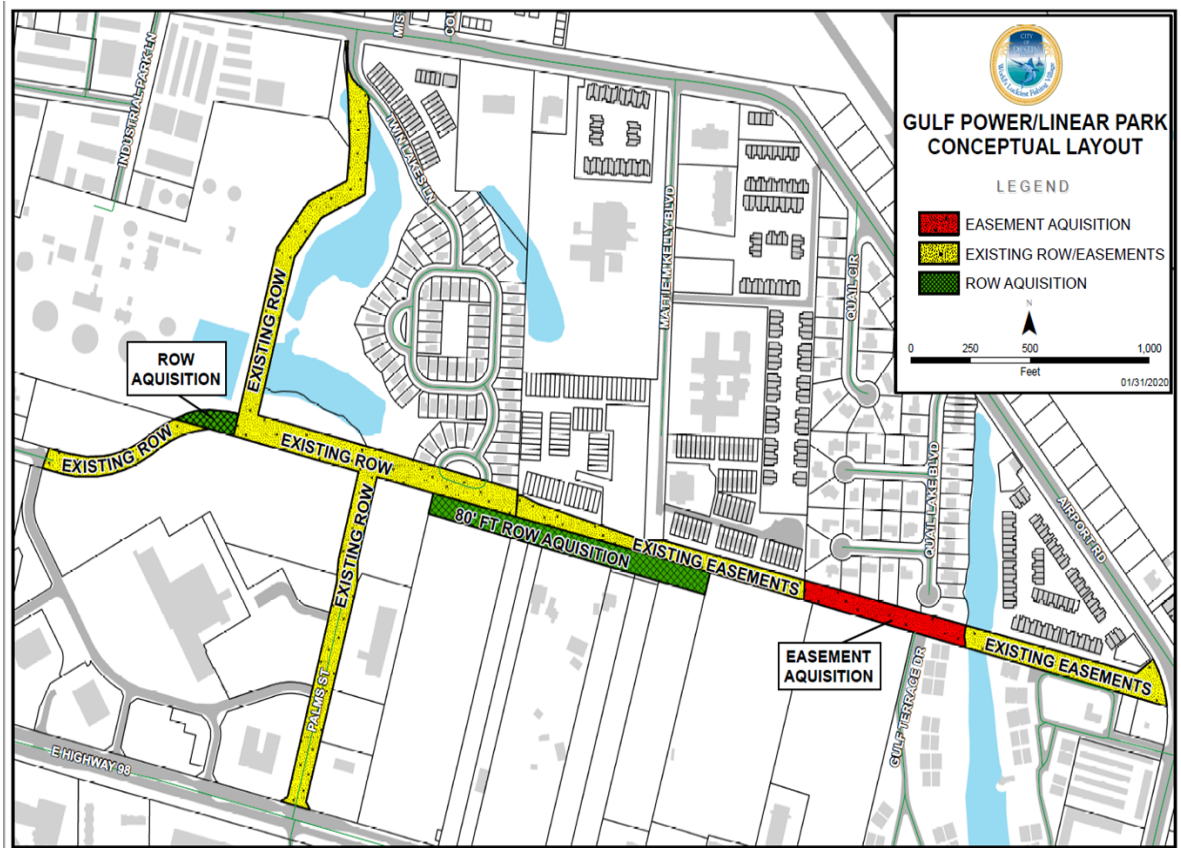
5. NEW BUSINESS:

- **Gulf Power Easement Linear Park**

Mrs. Goodhart informed the members that the proposed Linear Park is an extension of 98 Palms Boulevard to the east, will connect portions of the Gulf Power easement; providing an opportunity to create a “linear park/multi-use trail” connecting Main Street to Airport Road. Providing a safe area for walking, jogging, biking and exercise, with rest areas and vegetation, to provide an alternate means of transportation from the residential areas off Airport Road to shops, restaurants and other amenities in the Town Center CRA.

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Gulf Power Linear Park Conceptual Layout:



She explained the areas in red are easements that still need to be acquired, the yellow areas are existing right-of-way/easements and the green areas existing right of way that needs to be in acquisition.

Required Design Elements:

- Infrastructure that supports emergency vehicles and traffic
- Lighting along the trails
- Raised Boardwalk from Airport Road to Destin Water Users ROW at the wetlands
 - Educational Kiosks for the environmental benefits of wetlands
- Bridge and boardwalks necessary for pedestrians to pass through the areas where water and wetlands need to be crossed

Mrs. Goodhart informed the members that the purpose of this diagram is to show them what the city currently has and what is still needed to be acquired. Adding that what staff is looking for is a recommendation from the board members to Council to direct staff to go forward with a design in order to

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include a conceptual budget and plan to hopefully be adopted into the 5-year Capital Improvements Program (CIP).

Motion by Committee member Woodard, second by Committee member Morrell to recommend to City Council direct staff to develop a Scope of Work for the Gulf Power/Linear Park to include:

- **Conceptual Design Plan**
- **Conceptual Budget**
- **Adopt the proposed project in the 5-year CIP**

In discussion, Committee member Woodard asked staff what the requirements would be to acquire the red areas that are still needed. According to Mrs. Goodhart, the property to the immediate south is a developable parcel in the Town Center CRA and potentially there could be an easement acquired by city through that development process. Adding that first off, all of this would have to be brought before Council to see if they would be interested in going forward with the potential project.

The Chairman added that there could potentially be some state grants that could be applied for with the environmental and educational kiosks in the north/south boardwalk areas in addition to budget funds and CRA TIFF funds.

Mr. Bodi also spoke of how this plan may also be eligible to go forward to the MPO for prioritization and potential funding that may be available for this type of project.

The Chairman asked to Mr. Bodi to elaborate on that comment.

According to Mr. Bodi, the MPO is the Metropolitan Planning Organization which is a regional entity that looks at projects such as roadway capacity projects or in this case, a significant pedestrian multimodal project. And if included in the 5-year CIP, it could be prioritized for State and Federal funding.

Committee member Sandstead asked how wide the path would be. According to Mr. Bodi there are some areas where the right-of-way could be anywhere between 80-100 feet, with 30-foot easements throughout. Adding that the project itself would be ten foot wide path; like the sidewalks on Airport Road and Main Street.

The Chairman asked Mr. Bodi to explain why that wide. Mr. Bodi explained Multimodal Pathways and the City's Code requires that they be at least 10-foot wide, as a minimum, to allow for back and forth passage of pedestrians whether they are walking, riding a bike, on skateboards, etc. As well as being designed to handle the heavier weight of emergency vehicles.

Committee member Sandstead asked if this committee would be presented with the plans to provide input. According to Mr. Zunguze, once staff get the approval from Council, they will include the members in the process of developing the conceptual plans prior to City Council's approval.

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The Chairman asked Mr. Zunguze if it would make any sense to focus on a particular section of the pathway.

According to Mr. Zunguze, once they have a full concept to bring forward to them, staff can then provide their best technical advice as how to proceed.

The Chairman called for the vote of the motion. A roll call vote of 6-0 was taken and the motion passed.

6. COMMITTEE COMMENTS:

None

7. VISITOR COMMENTS:

None

8. DIRECTOR'S REPORT:

Mr. Zunguze spoke of the process that staff has been working on since this time last year to align the Land Development Code to match up the Future Land Use Map and the task is now complete. He spoke of how staff's next big task is to bring the Land Development Code up-to-date and the Town Center area is one task that needs to be addressed, with prime areas of potential investments. Adding that he made presentation at Council's meeting last night on the 18th and he will bring that same presentation before them at their March meeting.

He also mentioned how he spoke at a convention in San Francisco regarding how and where developments matter in all communities. And is guided by community's Land Development Codes and Comprehensive Plans and is how he and his staff will approach their tasks. He explained further that the City's current codes in the Land Development Code are not consistent with the policies in the Comprehensive Plan and they will be working on updating it in its entirety explaining the four criteria that he uses to judge just where the code is and they are:

- Simplicity – the code has to be simple enough for people to be able to grasp and understand what it is asking them to do
- It should be easy to navigate from start to finish
- The uniqueness of the Town Center, Harbor and Crystal Beach Districts are showcased and how they enhance the quality of life
- Special areas of the city have policies, and are enhanced and protected by the Code

Mr. Zunguze explained that they have 22 chapters to update and are starting with Chapter 8, Transportation because transportation is what drives everything and affects the quality of life. Also, in 2014 Council revamped the Transportation Element, however, the Land Development Code was never addressed with their policies. And staff will be addressing three things:

- Environment Applicability of the Policies & Objections
- Reorganize the following:
 - Corridor Facilities and Transportation

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- Facility Design
- Access Design Management
- Onsite Transpiration Issues & Parking
- Update Provisions to be consistent with the Comprehensive Plan

He explained that once finished, the Code will be more user friendly to the public and the business community which will enhance the quality of life for everyone in the city. And will give both City Council and staff a handle on guiding current and future development going forward.

Chairman Wernet asked if there is any work they need to do beforehand regarding amendments to the CRA Plan. According to Mr. Zunguze, he strongly encouraged the members to look at their policies for the Town Center CRA Plan. Mrs. Goodhart spoke up and informed the members that she would distribute their CRA Plan and links to the necessary documents so they can begin reading them prior to their next meeting.

ADJOURNMENT:

Having no further discussions, the meeting was adjourned at 6:25 PM.

Adopted and approved _____ day of _____ 2020.

Lockwood Wernet, Chairman

Kim Montgomery, Deputy City Clerk

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RESOLUTION 19-27

The City of Destin's Enhanced Public Records
Policy

BRIEF HISTORY OF THE CITY'S PUBLIC RECORDS POLICIES

- ④ In addition requirements set forth in Florida Statutes, the City has had in place additional, internal requirements and protocols since 2009 relating to public records and how to handle public record requests. These policies help ensure that the law is adhered to and that the City's goal of full transparency is met.
- ④ See, Operating Instruction ADM-05; Operating Instruction ADM-35; Operating Instruction ADM-56.
- ④ These policies were legally sufficient and represented more stringent requirements than those in place at most state agencies and local governments. In fact, most state agencies and local governments do not have any written policy in place and rely strictly on Chapter 119, Florida Statute. See, The Florida Public Records Act in the Era of Modern Technology, Ralph A. DeMeo and Lauren M. DeWeil (Florida Bar Journal, Vol. 92, No. 9).

BRIEF HISTORY OF THE CITY'S PUBLIC RECORDS POLICIES

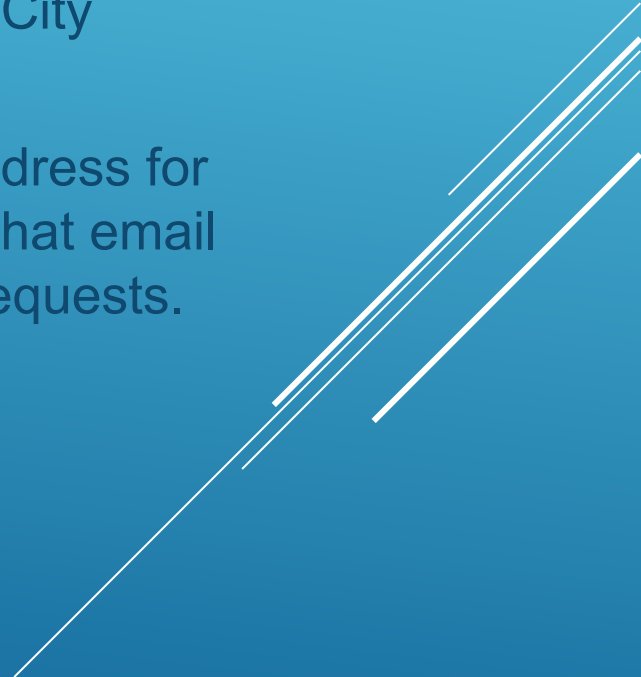
- ④ While legally sufficient, the City's internal Public Records Policies were disjointed and located in separate locations, making compliance more difficult than necessary.
- ④ The attorneys and City staff identified this as an area that could be strengthened and made more efficient by adopting a new policy containing all internal requirements in a single location and strengthening mechanisms already in place beyond those found in Chapter 119, Florida Statutes.
- ④ On November 4, 2019, the attorneys and City staff presented Resolution 19-27 for Council's consideration and Council adopted the Resolution in its entirety.
- ④ Resolution 19-27 is substantially similar to the City of Tallahassee's policy, which legal scholars believe is the "model template for other agencies and local governments to adapt and apply." The Florida Public Records Act in the Era of Modern Technology, Ralph A. DeMeo and Lauren M. DeWeil (Florida Bar Journal, Vol. 92, No. 9)

EMAILS -- DO'S AND DON'TS FOR APPOINTED OFFICIALS

Do's

- ④ Use your @cityofdestin email address for all correspondence relating to City business. (D.05).
- ④ If you receive an email at your private email address, then immediately transfer it to your @cityofdestinemail address. (D.05)

Don'ts

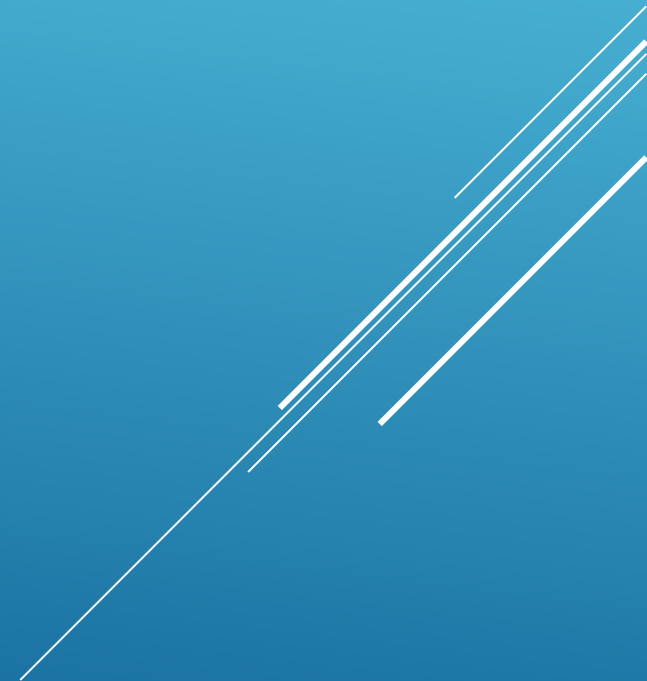
- ④ Use any other email address for any correspondence relating to City business. (D.05)
 - ④ Using your private email address for City business may subject that email address to public records requests.
- 
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TEXT MESSAGING & OTHER FORMS OF INSTANT, WRITTEN COMMUNICATION (E.G., DIRECT MESSAGES ON FACEBOOK, TWITTER, INSTAGRAM, SKYPE, ETC.) -- DO'S AND DON'TS FOR APPOINTED OFFICIALS

Do's

- ④ If you receive or send a text message from your private phone, then you must transmit the text message to your @cityofdestin email address. (D.06)

Don'ts



SOCIAL MEDIA ACCOUNTS -- DO'S AND DON'TS FOR APPOINTED OFFICIALS

Do's

- ④ If you maintain social media accounts, then you must maintain all public records relating to your board or committee on such accounts. (D.07).
- ④ If you maintain accounts and the City receives a public records request, then you must thoroughly search your account and produce any responsive material to the City Clerk. (D.07)

Don'ts

- ④ Delete any social media account relating to the business of your board or committee. (D.07, E.01)
- ④ Delete any public or private message that you may have created or received from any individual or entity relating to the business of your board or committee. (D.07, E.01).

COMMENTS/QUESTIONS

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Sunshine Law Handout

Anchors Smith Grimsley, PLC
Kyle S. Bauman, Esq.
City of Destin City Attorney

Office #: (850) 863-4064
Cell #: (850) 585-4775
email: kbauman@asglegal.com

Last Updated: June 2020

****** This Handout is intended to be used as a basic overview of the Sunshine Law and no Board or Council Member should rely on it when taking specific actions which may be impacted by the Sunshine Law. Please contact me and City staff if you have specific questions before taking action and we will respond to you as quickly as possible. ******

The 2018 Government in the Sunshine Manual can be found at:

[http://myfloridalegal.com/webfiles.nsf/WF/MNOS-AXJGEU/\\$file/2018+Government+in+the+Sunshine+Manual.pdf](http://myfloridalegal.com/webfiles.nsf/WF/MNOS-AXJGEU/$file/2018+Government+in+the+Sunshine+Manual.pdf)

Laws can be found at:

<http://leg.state.fl.us/>

WHAT IS THE SUNSHINE LAW?

- Two interrelated but separate laws are colloquially referred to as the “Sunshine Law”:
 - **(1) Public Records Act** – Chapter 119, Fla. Stat. (2018)
 - Primary Purpose: Provide the public “a right to access to the records of the state and local governments as well as to private entities acting on their behalf.”
 - http://leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0119/0119ContentsIndex.html&StatuteYear=2018&Title=%2D%3E2018%2D%3EChapter%20119
 - **(2) Government in the Sunshine Law** – § 286.011, Fla. Stat. (2018); Art. I, § 24, Fla. Const.
 - Primary Purpose: Provide the “public a right of access to governmental proceedings of public boards or commissions at both the state and local levels.”
 - http://leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0200-0299/0286/Sections/0286.011.html
- Florida has arguably the broadest, most “public-friendly,” laws in the entire country and you immediately became subject to these laws the second you were appointed to this Board.

THE PUBLIC RECORDS ACT

- Lengthy statute, but application to advisory boards is relatively simple.
- General Rule: Any record you generate or receive in connection with your role on a City board is a public record and any member of the public has the right to request to view these records at any time. See Inf. Op. to Nicoletti, November 18, 1987.
- What is a “public record”?
 - “All materials used or received in connection with official business *used to perpetuate, communicate, or formalize knowledge.*”
 - “Public Records” are very broad, essentially including *any* written document and most non-written material. For example:
 - Physical documents such as: “papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software.” § 119.011(12), Fla. Stat. (2018).
 - Electronic documents such as: emails, documents generated in word processing software (including this Handout!), text messages, etc.
- Are there any exemptions?
 - Yes, there are lengthy exemptions listed in the statute, however, most of these will **not** apply to advisory boards. These exemptions are sometimes complex and heavily litigated.
 - Therefore, if the City receives a public records request and City staff asks you to turn over public records related to the particular subject contained in that request, do **not** try to determine by yourself whether the document is (a) a public record; and (b) whether an exemption is applicable. Instead, contact my office and City staff and allow us the opportunity to review the record.
 - **If the “public record” is located on my personal device is it exempted?**
 - **NO! This is a common misconception. Just because something is located only on your personal device does not mean that it is exempt.** The inquiry is whether the item is “used to perpetuate, communicate, or formalize knowledge” relating to City business, and where this information is located is irrelevant.
- What happens if I violate the Public Records Act?
 - **Knowing Violations** are a first degree misdemeanor, punishable by removal from office, up to one year in prison, and/or a \$1000 fine.
 - “Non-knowing Violations” are non-criminal but still subject to a \$500 fine.
- Rules of Thumb: When you generate or receive any document relating to your position, always presume that the document is a “public record” that will eventually be subject to the public’s view. Also, if you generate receive a “public record,” retain it and **do not** destroy it to ensure compliance with the Public Records Act.

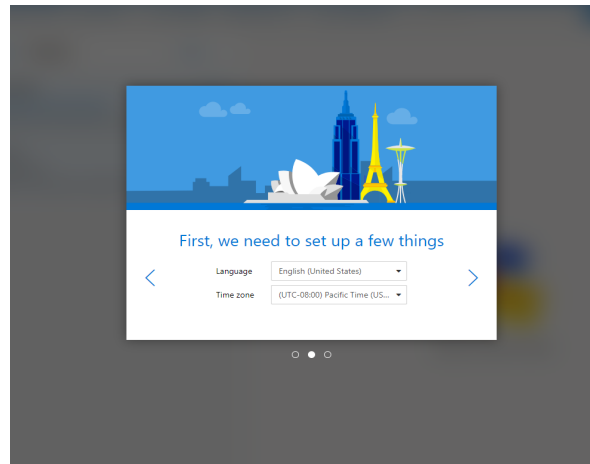
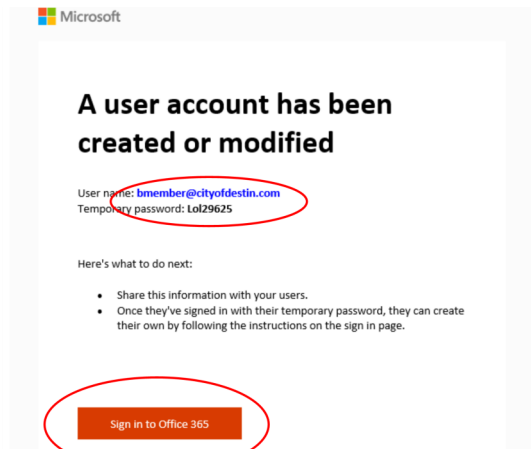
GOVERNMENT IN THE SUNSHINE LAW

- Shorter statute, but it has generate tons of litigation and its application to advisory boards is more impactful than the Public Records Law.
- Basic Sunshine Law Requirements:
 - (1) “Meetings” of public boards or commissions must be open to the public;
 - (2) Reasonable notice of these meetings must be given to the public; and
 - (3) Minutes of the meetings must be taken, promptly recorded, and open to public inspection.
 - Most of these you do not need to worry about because City staff ensures compliance. Your primary concern is making sure that “meetings” do not take place outside publicly noticed meetings.
- What is a “meeting”?
 - The Sunshine Law defines “meeting” very broadly to include:
 - (a) informal meetings of two or more members; and
 - (b) electronic communications between two or more members regarding any foreseeable matter which could come before the board.
- Examples of specific scenarios:
 - One member sends a text message to another board member saying he is “against agenda item 2(b).”
 - This is an obvious but important example of strictly forbidden actions.
 - One board member sends an email to another board member’s husband stating that he is “against agenda item 2(b).”
 - Also likely a violation. You cannot use an intermediary to do indirectly what you cannot do directly.
 - One board member sends an email to City staff explaining why they are “against agenda item 2(b).”
 - Because staff are not elected or appointed officials, this communication is likely ok. If, however, you have reason to believe staff might disclose this information to other board members, then it is a violation.
 - One board members emails strictly factual information regarding item 2(b) to other board members.
 - Likely, it is technically ok to share strictly factual information directly with each other, however, because of how the information could be interpreted it is strongly discouraged. The better practice is to ask staff to include the information in the Agenda material.
 - Two board members carpool to a meeting.
 - This is ok, so long as you do not discuss any matter which foreseeably could come before the board.
 - However, because of the possible appearance of impropriety, these types of actions are discouraged.
 - Two board members are at the same charity event.
 - This is ok, so long as you do not discuss any matter which foreseeably could come before the board with the other board member.
 - The board took official action on agenda item 2(b) at a publicly noticed meeting. After the meeting, two board members discuss agenda item 2(b).

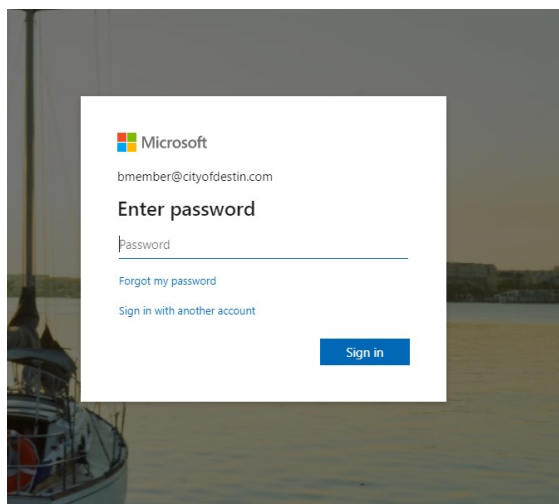
- Because boards have the inherent authority to change their positions on items at any time it is “reasonably foreseeable” that the item might come before the board again and, therefore, this type of action is strongly discouraged.
- What happens if I violate the Government in the Sunshine Law?
 - **Knowing Violations** can result in 2nd degree misdemeanor charges, with penalties up to 60 days in jail and up to a \$500 fine.
 - **“Not-knowing” Violations** are non-criminal but still subject to a fine of up to \$500.
 - Also, failure to comply could **void the board’s actions** relating to the subject matter of the violation.
- **Rules of Thumb:** Always err on the side of caution and, outside of publicly noticed meetings, do not engage in any discussions or communications with other elected or appointed officials regarding pending matters before your board or any reasonably foreseeable matter that might come before your board. Also, generally it is ok for you to privately communicate with City staff and City attorneys regarding such matters provided there are no other elected or appointed city officials present or copied on the communication.

Getting Started with your City of Destin Email

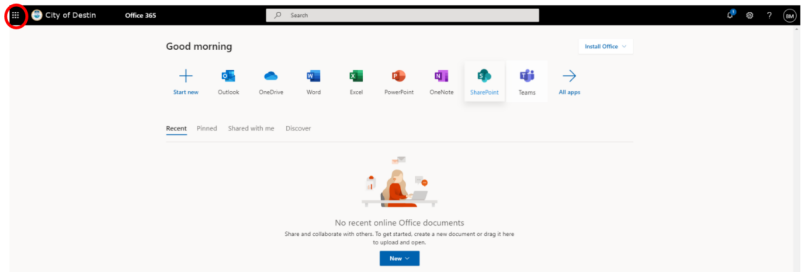
- 1) You will receive an email from Microsoft alerting you that your account has been created. Make note of your username and password and then click the "Sign in to Office 365" button below:
- 4) Outlook will then ask you to set your time zone and choose a theme. This allows you to personalize the appearance of your email:



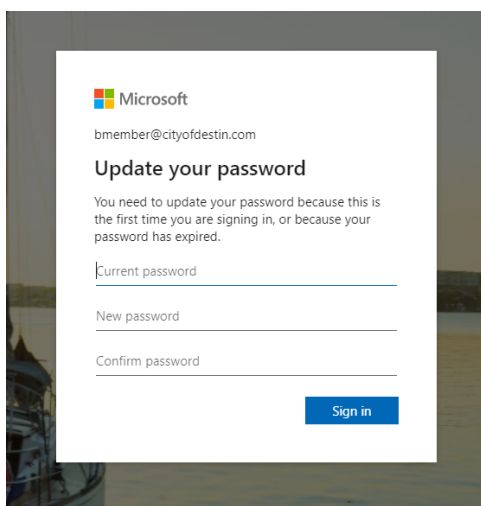
- 2) This will open the Microsoft sign in page in your web browser. Enter the temporary password from your email here:



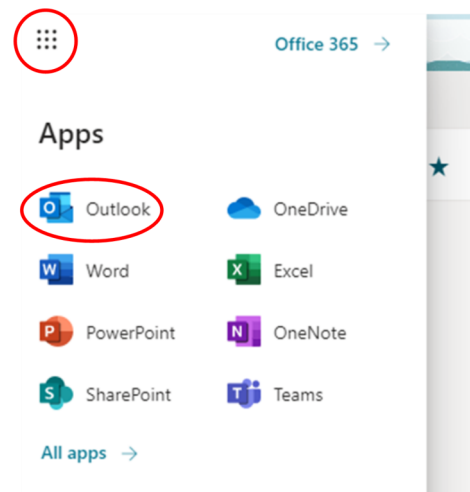
- 5) Once you have signed in, you will be presented with the Office Homepage. From here you may navigate to your email (Outlook). *You also may use the quick nav menu or visit www.Outlook.com.



- 3) You will be prompted to change your password after successfully signing in:



- 6) Accessing Outlook from the quick nav menu:



Or you may visit www.Outlook.com for easy access

FDOT Long Range Estimating System - Production					
R4: Project Details Composite Report					
By Version					
Project: SHRUSE-O-01-BB				Letting Date: 01/2099	
Description: Two Directional, 12' Shared Use Path					
District: 09	County: 99 DISTRICT/STATE WIDE				
Project Manager: Cost-Per-Mile Model					
Version 13-P Project Grand Total				\$287,393.35	
Description: July 2019 Updates					
Pay Items					
Pay Item	Description	Total Quantity	Unit	Weighted Avg. Unit Price	Total Amount
102-1	MAINTENANCE OF TRAFFIC	6.00			\$14,084.46
101-1	MOBILIZATION	10.00			\$24,882.54
110-1-1	CLEARING & GRUBBING	3.90	AC	\$11,000.00	\$42,900.00
160-4	TYPE B STABILIZATION	9,386.67	SY	\$3.80	\$35,669.35
285-701	OPTIONAL BASE,BASE GROUP 01	7,040.00	SY	\$13.00	\$91,520.00
334-1-11	SUPERPAVE ASPHALTIC CONC, TRAFFIC A	528.00	TN	\$110.00	\$58,080.00
570-1-2	PERFORMANCE TURF, SOD	2,347.00	SY	\$2.80	\$6,571.60
999-25	INITIAL CONTINGENCY AMOUNT (DO NOT BID)	1.00	LS	\$13,685.40	\$13,685.40
Project Unknowns			0.00	%	\$0.00
Design/Build			0.00	%	\$0.00
Version 13-P Project Grand Total				\$287,393.35	

CAPITAL IMPROVEMENT PROJECT REQUEST

CRT17

Gulf Power Easement Trail/Linear Park

TOWN CENTER CRA

Purpose and Justification: in 2015 the Town Center CRA created a workplan to design and construct a multi-use trail along the Gulf Power Easement to connect Main Street to Mattie M. Kelly Boulevard, a residential neighborhood. The purpose of the pathway system is to promote the multi-modal goal of a convenient and pleasant access to Main Street shops and amenities without the need to drive. It will also serve as a recreational pathway for bicyclists, joggers, and walkers. **The FY19 goal for the CRA Committee is to develop a schematic design for the pathway and investigate R/W and easement acquisitions.**

Capital Expenditure Overview					Total Project
	FY19	FY20	FY21		\$605,000
Schematic Design	\$ 5,000				
Final Design and Permitting		\$ 50,000			
Construction			\$ 550,000		
TOTAL	\$5,000	\$50,000	\$550,000		

Status:

Comprehensive Plan Policy:2-1.3.1

Is this a Multi-Year Project: Yes

If yes, what was/is the Project's initiation Date: FY07

Operations & Maintenance (O & M) impact(s): Completed project will require periodic maintenance, including routine cleaning and scheduled resurfacing. No O&M costs in FY19.

Total Funding Requirement(s):	
Expenditures to Date	
Land Acquisition	
Architectural/Engineering Design	\$55,000
Permitting & Construction	\$550,000
Equipment/Furnishings (Signs)	
Landscaping & Site Amenities	
Other(s) (please list)	
TOTAL	\$605,000
Funding Source(s):	
General Fund/ Capital Carryover	\$55,000
Gas Tax	
Recreation Impact Fees	
Bond	
Grant	\$550,000
FY19 TOTAL (carryover)	\$605,000



A multi-modal pathway connecting neighborhoods to Main St. shops via 98 Palms Blvd. will be a pleasant addition



**Community
Development
Planning and
Zoning Division**

Phone: 850-654-1119

Fax: 850-460-2171

Proposed Scope of Work

DATE: June 8, 2020
TO: Town Center Community Redevelopment Area (CRA)
THRU: Lance Johnson, City Manager
FROM: Louis Zunguze, Community Development Director
SUBJECT: Gulf Power Easement/ Linear Park

A. PROJECT DESCRIPTION

The Gulf Power Easement/Linear Park is an extension of 98 Palms Boulevard that will connect portions of the Gulf Power easement providing an opportunity to create a “linear park/multi-use trail” connecting Main Street to Airport Road.

B. PROJECT OBJECTIVE

The project objective is to provide a safe area for walking, jogging, biking and exercise, with rest areas and vegetation, and provide connectivity from the residential areas off Airport Road to shops, restaurants and other amenities in the Town Center CRA.

The proposed project is included as a FY2020 Work Plan item for the Town Center and meets the objective for improved mobility and connectivity as described in the Town Center CRA Master Plan. In addition, the project has been prioritized as a Level 1 Priority Planned Improvement as part of the Pathways Master Plan Update ([Article 8.07.02, Land Development Code](#)).

C. DESCRIPTION OF WORK

The Scope is organized into the following tasks:

- Land Acquisition (ROW and Easements)
- Conceptual Design Plan
- Conceptual Budget

D. LAND AQUISITION

- 98 Palms Blvd to Quail Lake Blvd
- Destin Water Users ROW Acquisition
- 80’ ROW Acquisition

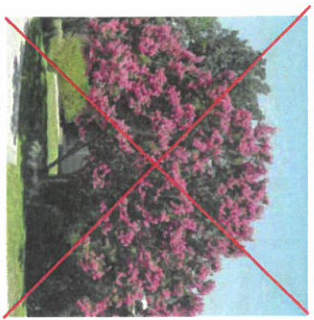
- Quail Lake (Quiet Woods) Easement Acquisition

E. CONCEPTUAL DESIGN PLAN

The design concept includes a paved trail and boardwalk connecting Airport Road to Main Street. The proposed ±1,300 linear foot boardwalk from Airport Road and Twin Lakes Lane to Jewel Melvin Park will include interpretive and way-find signage. The multi-use trail will be landscaped and will include lighting. The trail will begin at Jewel Melvin Park and continue east approximately ±3,100 linear feet and will be between 12-15 feet wide with curbing to support emergency vehicles.

F. CONCEPTUAL BUDGET - TBD

- Reference Capital Improvements Project Request CRT17
- FDOT FY2019 12' Multi -Use Trail Cost Estimate



GRAPE MYRTLE



SABAL PALM



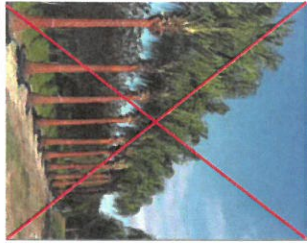
MUHLY GRASS



MINIMA JASMINE



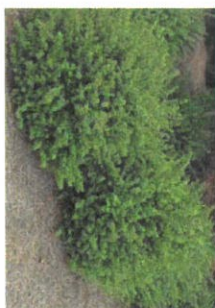
LIGUSTRUM



RIBBON PALM



PURPLE PIXIE LOROPETALUM



SCHILLINGS DWARF HOLLY



LIVE OAK
(if current design standards and existing conditions allow)



LITTLE GEM MAGNOLIA
(if current design standards and existing conditions allow)



LIRIOPE



CANDIDATE PLANT SPECIES
APRIL 2020

SR 30 (US98) HARBOR BLVD LANDSCAPING

CITY OF DESTIN
FPID: 445907-1

AECOM



Office of the Mayor

4200 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-837-4242 | Fax: 850-837-3267 | www.cityofdestin.com

Dustie Moss
District Landscape Project Manager/
District Wildflower Coordinator
Florida Department of Transportation (FDOT)
(via email)

May 5, 2020

RE: FPID: 445907-1-52-01 SR 30 (US 98) from Harbor Boulevard to Airport Road

Ms. Moss:

Please accept this letter as the City of Destin's commitment to maintain the landscape along SR 30 (US 98) from Harbor Blvd to Airport Road. We understand this project has a \$1,000,000.00 construction funding budget and will let in March 2021. We also understand once constructed, a two-year establishment will be in place by the contractor and once that two-year period has passed, the City of Destin will assume maintenance. Prior to construction it is our understanding a legal Maintenance of Agreement (MOA) will be sent to the City for review and approval.

We are excited about the opportunity to landscape this corridor and are committed to maintenance. If you have any questions or need any additional information, please do not hesitate to contact me.

Respectfully yours,

Gary Jarvis
Mayor
Destin, FL