

October 7, 2019 CRA Board Meeting

MONDAY, OCTOBER 7, 2019

5:45 PM

*****Core Value of the Month - Transparency*****



- 1. CALL TO ORDER**
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE**
- 3. AGENDA APPROVAL** - (Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)
- 4. APPROVAL OF MINUTES**
 - A. Request approval of minutes of July 1, 2019 CRA Board meeting**
- 5. NEW BUSINESS**
 - A. Resolution CRA 19-01 - Adoption of the Harbor CRA Advisory Committee Fiscal Year 2020 Budget**
 - B. Resolution CRA 19-02 - Adoption of the Town Center CRA Advisory Committee Fiscal Year 2020 Budget**
- 6. PUBLIC COMMENTS**
- 7. ADJOURNMENT**

If a person decides to appeal any decision made by the City Council, committee, board, panel, or agency with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she will need to ensure that a record of the verbatim record of the proceedings is made, which record includes the testimony and evidence upon the appeal is to be based. "Persons with disabilities who require assistance to participate in this meeting are requested to notify the City Clerk's Office 850.837.4242 at least 48 hours in advance".

**MINUTES
COMMUNITY REDEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
JULY 1, 2019
ANNEX COUNCIL CHAMBERS
5:45 PM**

The Community Redevelopment Agency met in a regular session with the following members and staff present:

Destin Community Redevelopment Agency

Board Chairman Parker Destin
Boardmember Cyron Marler
Boardmember Steven Menchel
Boardmember Skip Overdier

Boardmember Rodney Braden
Boardmember Prebble Ramswell
Boardmember Chatham Morgan

City of Destin Staff

CRA Executive Director Lance Johnson
Public Information Manager Catherine Card
Public Services Director Michael Burgess
Deputy CRA Executive Director Webb Warren
Community Development Director Louis Zunguze
Deputy Parks/Recreation Director Scott Berrish

City Clerk Rey Bailey
Finance Director Bragg Farmer
City Attorney Kyle Bauman
Land Use Attorney Kimberly Kopp

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

CRA Board Chairman Parker Destin called the meeting to order at 5:45 p.m. on July 1, 2019, in the City Hall Annex Council Chambers.

1. APPOINTMENT OF VICE-CHAIR FOR THE CRA BOARD

CRA Board Chairman Parker Destin nominates Boardmember Rodney Braden for appointment as Vice-Chair of the CRA Board; seconded by Boardmember Prebble Ramswell. Motion passed 7-0 (Board members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted “yes”).

2. APPROVAL OF MINUTES

A) Request approval of minutes of November 5, 2018 CRA Board meeting.

Motion by Boardmember Overdier, seconded by Boardmember Ramswell, to approve minutes of November 5, 2018, meeting passed 7-0 (Board members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted “yes”).

3. NEW BUSINESS

A) Fiscal Year 2018 Town Center CRA and Harbor CRA Financial Report

Finance Director Bragg Farmer explained that Florida Statutes require community redevelopment agencies to approve the actual financial statement as a separate item. The report includes the income statements and balance sheets for both the Town Center CRA and Harbor CRA. Based on the current year Fiscal Year 2020, it seemed the Town Center CRA would be “in the black.”

Boardmember Braden asked when the Town Center CRA was previously “in the black.”

Mr. Farmer replied it was either in 2006 or 2007.

Motion by Boardmember Overdier, seconded by Boardmember Ramswell, to accept the financial statements for both the Town Center CRA and Harbor CRA passed 7-0 (Board members Morgan, Destin, Marler, Overdier, Menchel, Ramswell and Braden voted “yes”).

ADJOURNMENT:

Having no further business at this time, the meeting was adjourned at 5:50 PM.

ADOPTED THIS 7TH DAY OF OCTOBER 2019

By:

Parker Destin, Chairman

ATTEST:

Rey Bailey, City Clerk

RESOLUTION CRA-19-01

**A RESOLUTION APPROVING THE BUDGET FOR
FISCAL YEAR 2019-20 FOR THE HARBOR COMMUNITY
REDEVELOPMENT AGENCY; AND PROVIDING FOR
AN EFFECTIVE DATE.**

WHEREAS, the Interlocal Cooperation Agreement between Okaloosa County, Florida (the "County") and the Harbor Community Redevelopment Agency (the "Agency") requires that the Agency transmit its adopted annual budget to the Board of County Commissioners of Okaloosa County, Florida (the "Board") for approval; and

WHEREAS, this Board desires to approve the Agency's adopted annual budget for Fiscal Year 2019-20 for the Harbor Community Redevelopment Area in the form attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED by the Harbor Community Redevelopment Agency Board of Directors of the Harbor Community Redevelopment Agency that:

Section 1. The matters contained in the foregoing recitals are incorporated in this Resolution by reference.

Section 2. This Board approves the Agency's annual adopted budget for Fiscal Year 2019-20 related to the Harbor Community Redevelopment Area in the form attached hereto as Exhibit A.

Section 3. This resolution becomes effective on October 1, 2019 and upon the signature of the Harbor Redevelopment Agency Chairman.

SO DONE THIS 07th DAY OF October 2019

By: _____

Parker Destin, Chairman

ATTEST:

Rey Bailey, City Clerk

08/21/2019 12:21
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CITY of DESTIN, FL
NEXT YEAR BUDGET LEVELS REPORT

PROJECTION: 2020 FY 2020 BUDGET ENTRY



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FOR PERIOD 99

HARBOR CRA FUND	2018 REVISED BUD	2019 REVISED BUD	2020 DEPARTMENT	2020 BUD COMM.	2020 CITY MGR	2020 COUNCIL
110300 HARBOR CRA FUND						
31 TAXES						
110300 311101 TIFF/CNTY	-270,838.00	-298,055.00	-319,124.00	-319,174.00	-319,174.00	.00
110300 311102 TIFF/CITY	-270,838.00	-298,055.00	-319,124.00	-319,174.00	-319,174.00	.00
36 TOTAL TAXES	-541,676.00	-596,110.00	-638,248.00	-638,348.00	-638,348.00	.00
MISC REVENUE						
110300 361100 INTEREST	-200.00	-200.00	-200.00	-200.00	-200.00	.00
38 TOTAL MISC REVENUE	-200.00	-200.00	-200.00	-200.00	-200.00	.00
OTHER SOURCES						
110300 381000 TRANSFERS	.00	.00	.00	.00	.00	.00
110300 384000 HRBR LOAN	.00	.00	.00	.00	.00	.00
TOTAL OTHER SOURCES	.00	.00	.00	.00	.00	.00
TOTAL HARBOR CRA FUND	-541,876.00	-596,310.00	-638,448.00	-638,548.00	-638,548.00	.00

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CITY OF DESTIN, FL
NEXT YEAR BUDGET LEVELS REPORT

PROJECTION: 2020 FY 2020 BUDGET ENTRY



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FOR PERIOD 99

HARBOR CRA FUND	2018 REVISED BUD	2019 REVISED BUD	2020 DEPARTMENT	2020 BUD COMM.	2020 CITY MGR	2020 COUNCIL
11055235 HARBOR CRA FUND						
10 PERSONAL SERVICES						
11055235 512000 REG SAL	56,251.00	58,525.00	58,220.00	58,220.00	58,220.00	.00
11055235 514000 OVERTIME	.00	.00	.00	.00	.00	.00
11055235 521000 FICA	446.00	460.00	456.00	456.00	456.00	.00
11055235 522000 RETIREMENT	7,031.00	7,316.00	7,277.00	7,277.00	7,277.00	.00
11055235 523000 LIF/HEALTH	8,655.00	8,991.00	8,991.00	8,991.00	9,449.00	.00
30 TOTAL PERSONAL SERVICES OPERATING EXPENSES	72,383.00	75,292.00	74,944.00	74,944.00	75,402.00	.00
11055235 531000 PROF SERV	.00	.00	.00	.00	.00	.00
11055235 534000 CONTRACTS	13,702.00	13,702.00	13,702.00	13,702.00	13,702.00	.00
11055235 540000 TRAVEL	.00	.00	.00	.00	.00	.00
11055235 541000 COMMUNICAT	.00	.00	.00	.00	.00	.00
11055235 542000 FRGT/POSTG	.00	.00	.00	.00	.00	.00
11055235 543000 UTILITIES	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	.00
11055235 544000 RENTS/LEAS	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	.00
11055235 545000 RM INSUR	.00	.00	.00	.00	.00	.00
11055235 546000 R&M	10,500.00	10,500.00	10,500.00	10,500.00	10,500.00	.00
11055235 546001 R&M	.00	.00	.00	.00	.00	.00
11055235 547000 PRINTING	.00	.00	.00	.00	.00	.00
11055235 548000 PROMOTIONS	.00	.00	.00	.00	.00	.00
11055235 549000 OTHER CHGS	.00	5,000.00	5,000.00	5,000.00	5,000.00	.00
11055235 551000 OFFICE SPL	.00	.00	.00	.00	.00	.00
11055235 552000 OPERATING	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	.00
11055235 553000 RD SUPPLY	.00	.00	.00	.00	.00	.00
11055235 554000 BKS/SBSCR	336.00	335.00	335.00	335.00	335.00	.00
11055235 555000 TRAINING	.00	.00	.00	.00	.00	.00
90 TOTAL OPERATING EXPENSES OTHER USES	38,038.00	43,037.00	43,037.00	43,037.00	43,037.00	.00
11055235 599000 CONTING	.00	.00	.00	.00	.00	.00
TOTAL OTHER USES	.00	.00	.00	.00	.00	.00
TOTAL HARBOR CRA FUND	110,421.00	118,329.00	117,981.00	117,981.00	118,439.00	.00



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CITY of DESTIN, FL
NEXT YEAR BUDGET LEVELS REPORT

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PROJECTION: 2020 FY 2020 BUDGET ENTRY

FOR PERIOD 99

HARBOR CRA FUND	2018 REVISED BUD	2019 REVISED BUD	2020 DEPARTMENT	2020 BUD COMM.	2020 CITY MGR	2020 COUNCIL
11058188 HARBOR CRA INTERFUND TRANSFERS						
90 OTHER USES						
11058188 591000 INTFND TRS	474,201.00	475,833.00	568,788.00	568,788.00	568,788.00	.00
TOTAL OTHER USES	474,201.00	475,833.00	568,788.00	568,788.00	568,788.00	.00
TOTAL HARBOR CRA INTERFUND T	474,201.00	475,833.00	568,788.00	568,788.00	568,788.00	.00
TOTAL HARBOR CRA FUND	42,746.00	-2,148.00	48,321.00	48,221.00	48,679.00	.00

RESOLUTION CRA-19-02

A RESOLUTION APPROVING THE BUDGET FOR FISCAL YEAR 2019-20 FOR THE TOWNCENTER COMMUNITY REDEVELOPMENT AGENCY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Agreement between Okaloosa County, Florida (the "County") and the Towncenter Community Redevelopment Agency (the "Agency") requires that the Agency transmit its adopted annual budget to the Board of County Commissioners of Okaloosa County, Florida (the "Board") for approval; and

WHEREAS, this Board desires to approve the Agency's adopted annual budget for Fiscal Year 2019-20 for the Towncenter Community Redevelopment Area in the form attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED by the Towncenter Community Redevelopment Agency Board of Directors of the Towncenter Community Redevelopment Agency that:

Section 1. The matters contained in the foregoing recitals are incorporated in this Resolution by reference.

Section 2. This Board approves the Agency's annual adopted budget for Fiscal Year 2019-20 related to the Towncenter Community Redevelopment Area in the form attached hereto as Exhibit A.

Section 3. This resolution becomes effective on October 1, 2019 and upon the signature of the Towncenter Redevelopment Agency Chairman.

SO DONE THIS 07th DAY OF October 2019

By: _____

Parker Destin, Chairman

ATTEST:

Rey Bailey, City Clerk



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CITY of DESTIN, FL
NEXT YEAR BUDGET LEVELS REPORT

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PROJECTION: 2020 FY 2020 BUDGET ENTRY

FOR PERIOD 99

CRA TOWNCENTER		2018	2019	2020	2020	2020	2020
		REVISED BUD	REVISED BUD	DEPARTMENT	BUD COMM.	CITY MGR	COUNCIL
102300	COMMUNITY REDEVELOPMENT AGENCY						
31	TAXES						
102300	311101 TIFF/CNTY	-495,870.00	-556,902.00	-611,852.00	-610,328.00	-610,328.00	.00
102300	311102 TIFF/CITY	-209,051.00	-234,780.00	-257,947.00	-257,304.00	-257,304.00	.00
33	TOTAL TAXES	-704,921.00	-791,682.00	-869,799.00	-867,632.00	-867,632.00	.00
	INTERGOVERNMENTAL RE						
102300	334490 EN614 FDOT	.00	.00	.00	.00	.00	.00
102300	337400 EN614 LCL GOV'T	.00	.00	.00	.00	.00	.00
36	TOTAL INTERGOVERNMENTAL RE	.00	.00	.00	.00	.00	.00
	MISC REVENUE						
102300	361100 INTEREST	-100.00	-100.00	-150.00	-150.00	-150.00	.00
102300	361300 NET INC	.00	.00	.00	.00	.00	.00
38	TOTAL MISC REVENUE	-100.00	-100.00	-150.00	-150.00	-150.00	.00
	OTHER SOURCES						
102300	381000 TRANSFERS	.00	.00	.00	.00	.00	.00
102300	384000 LOAN PROCE	.00	.00	.00	.00	.00	.00
	TOTAL OTHER SOURCES	.00	.00	.00	.00	.00	.00
	TOTAL COMMUNITY REDEVELOPMEN	-705,021.00	-791,782.00	-869,949.00	-867,782.00	-867,782.00	.00

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CITY of DESTIN, FL
NEXT YEAR BUDGET LEVELS REPORT

PROJECTION: 2020 FY 2020 BUDGET ENTRY



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FOR PERIOD 99

CRA TOWNCENTER		2018 REVISED BUD	2019 REVISED BUD	2020 DEPARTMENT	2020 BUD COMM.	2020 CITY MGR	2020 COUNCIL
10255231 CRA TOWNCENTER							
10	PERSONAL SERVICES						
10255231	512000 REG SAL	8,861.00	9,222.00	9,406.00	9,406.00	9,406.00	.00
10255231	514000 OVERTIME	.00	.00	.00	.00	.00	.00
10255231	521000 FICA	102.00	102.00	102.00	102.00	102.00	.00
10255231	522000 RETIREMENT	1,108.00	1,153.00	1,176.00	1,176.00	1,176.00	.00
10255231	523000 LIF/HEALTH	4,602.00	4,124.00	4,127.00	4,127.00	4,354.00	.00
30	TOTAL PERSONAL SERVICES OPERATING EXPENSES	14,673.00	14,601.00	14,811.00	14,811.00	15,038.00	.00
10255231	531000 PROF SERV	.00	.00	.00	.00	.00	.00
10255231	534000 CONTRACTS	60,210.00	60,210.00	60,210.00	60,210.00	60,210.00	.00
10255231	540000 TRAVEL	.00	.00	.00	.00	.00	.00
10255231	541000 COMMUNICAT	.00	.00	.00	.00	.00	.00
10255231	542000 FRGT/POSTG	.00	.00	.00	.00	.00	.00
10255231	543000 UTILITIES	13,000.00	13,000.00	10,000.00	10,000.00	10,000.00	.00
10255231	546000 R&M	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	.00
10255231	547000 PRINTING	.00	.00	.00	.00	.00	.00
10255231	548000 PROMOTIONS	.00	.00	.00	.00	.00	.00
10255231	549000 OTHER CHGS	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	.00
10255231	551000 OFFICE SPL	.00	.00	.00	.00	.00	.00
10255231	552000 OPERATING	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	.00
10255231	554000 BKS/SESCR	336.00	335.00	335.00	335.00	335.00	.00
10255231	555000 TRAINING	.00	.00	.00	.00	.00	.00
60	TOTAL OPERATING EXPENSES CAPITAL OUTLAY	90,546.00	90,545.00	87,545.00	87,545.00	87,545.00	.00
10255231	563000 INFRASTRUC	.00	.00	.00	.00	.00	.00
10255231	564000 EQUIPMENT	.00	.00	.00	.00	.00	.00
90	TOTAL CAPITAL OUTLAY OTHER USES	.00	25,000.00	.00	.00	.00	.00
10255231	599000 CONTING	.00	.00	.00	.00	.00	.00



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CITY of DESTIN, FL
NEXT YEAR BUDGET LEVELS REPORT

08/21/2019 12:21
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PROJECTION: 2020 FY 2020 BUDGET ENTRY

FOR PERIOD 99

CRA TOWNCENTER	2018 REVISED BUD	2019 REVISED BUD	2020 DEPARTMENT	2020 BUD COMM.	2020 CITY MGR	2020 COUNCIL
TOTAL OTHER USES	.00	.00	.00	.00	.00	.00
TOTAL CRA TOWNCENTER	105,219.00	130,146.00	102,356.00	102,356.00	102,583.00	.00

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CITY of DESTIN, FL
NEXT YEAR BUDGET LEVELS REPORT

PROJECTION: 2020 FY 2020 BUDGET ENTRY



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FOR PERIOD 99

CRA TOWNCENTER	2018 REVISED BUD	2019 REVISED BUD	2020 DEPARTMENT	2020 BUD COMM.	2020 CITY MGR	2020 COUNCIL
10258188 CRA TC INTERFUND TRSFERS						
90 OTHER USES						
10258188 591000 DS INTF TR	730,633.00	730,821.00	731,013.00	731,013.00	731,013.00	.00
10258188 591102 INTRFND TR	.00	.00	.00	.00	.00	.00
TOTAL OTHER USES	730,633.00	730,821.00	731,013.00	731,013.00	731,013.00	.00
TOTAL CRA TC INTERFUND TRSFR	730,633.00	730,821.00	731,013.00	731,013.00	731,013.00	.00
TOTAL CRA TOWNCENTER	130,831.00	69,185.00	-36,580.00	-34,413.00	-34,186.00	.00