



**AGENDA  
PARKS & RECREATION COMMITTEE  
MEETING  
CITY HALL BOARDROOM  
TUESDAY, AUGUST 26, 2025**

- 1. CALL TO ORDER**
- 2. ATTENDANCE AND INSTRUCTIONS**
  - A) Nomination of Vice Chair**
- 3. APPROVAL OF MINUTES**
  - A) August 7, 2025 Parks & Recreation Meeting Minutes**
- 4. OLD BUSINESS**
  - A) Adopt-A-Park Schedule**
  - B) Park Inspection List**
  - C) Annual Report/Workplans**
- 5. NEW BUSINESS**
  - A) Destin Little League Artificial Turf Infields**
  - B) Clement Taylor Park Construction**
- 6. COMMITTEE MEMBER COMMENTS/QUESTIONS**
  - A) Autumn Weidenhamer**
  - B) Ali Stephens**
  - C) Jessica Jullian**
  - D) Jan McGraw**
  - E) Aubrey Santucci**
  - F) Matthew Sweetser**
  - G) Andrea Ansley**
- 7. STAFF REPORTS**
- 8. COMMENTS FROM THE AUDIENCE**
- 9. NEXT MEETING DATE: TBD**
- 10. PUBLIC COMMENTS**

If a person decides to appeal any decision made by the City Council, committee, board, panel, or agency with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she will may need to ensure that a record of the verbatim record of the proceedings is made, which record includes the testimony and evidence upon the appeal is to be based.

"Persons with disabilities who require assistance to participate in this meeting are requested to notify the Public Services Office 850/837-4242 at least 48 hours in advance".

**MINUTES OF THE  
PARKS & RECREATION COMMITTEE  
DESTIN CITY HALL BOARDROOM  
AUGUST 7, 2025, - 4:00 PM**

**1. CALL TO ORDER:**

Chairwoman Weidenhamer called the Parks & Recreation Meeting to order at 4:03 p.m. on Thursday, August 7, 2025, in the Destin City Hall Boardroom immediately followed by the Pledge of Allegiance.

**2. ROLL CALL:**

**Members Present**

Autumn Weidenhamer  
Jessica Julian  
Jan McGraw  
Allison Stephens  
Aubrey Santucci  
Matthew Sweetser  
Andrea Ansley

**Staff Present**

Lisa Firth Parks & Recreation Director  
Ryan Reed P&R Deputy Director  
Bryan Kellar Recreation Supervisor  
Lawrence Atkins Parks Supervisor  
Jeff Cozadd Projects/Grants/Contracts Mgr.  
Sharon Gardner Records Mgmt. Specialist

**3. APPROVAL OF MINUTES**

**1. May 27, 2025, Parks & Recreation Minutes**

**Motion made by Committee member Jessica Julian and seconded by Committee member Aubrey Santucci to approve the minutes as written. Motion passed 7-0.**

**APPROVAL OF MINUTES**

**2. June 24, 2025, Parks & Recreation Workshop Minutes**

**Motion made by Committee member Jessica Julian and seconded by Committee member Jan McGraw to approve the minutes as written. Motion passed 7-0.**

**4. NEW BUSINESS**

**1. Perez Planning and Design: Parks & Recreation Masterplan Presentation**

Chairwoman Weidenhamer introduced Carlos Perez of Perez Planning and Design to present the Parks & Recreation Masterplan to the committee members.

Mr. Perez opened by expressing enthusiasm about working with the City of Destin. The goal of the session was to provide a brief project overview-covering the purpose, approach, and schedule-followed by interactive exercises to gather participant input. The same activities would later be conducted with the public to allow for pattern analysis in responses across different engagement formats. Mr. Perez then presented the following information:

**Process Outline for the Meeting:**

1. Skip formal introductions and go straight into:
  - Project purpose, scope, and schedule.
  - Interactive exercises.
  - Next steps.
2. Reconvene for open discussion after exercises to address missed points or emphasize important issues.

**Project Purpose:** To create a comprehensive guidebook or blueprint for the City’s parks and recreation system, including:

- Parks and facilities.
- Programs and staffing.
- Potential development of a Capitol Improvements Plan and implementation strategy. (pending future Council approval).
- Significant emphasis on public engagement.

**Project Scope & Phases: Approved Phases (1 & 2)**

**Phase 1-Context Analysis**

- Immersion into the community
- Review of recently completed city plans to build on existing work.
- Demographic study: current population and projected growth (5-10 years)
- Systematic evaluation of all city parks using a standardized assessment tool.
- Field visits: began yesterday, continued today, will conclude tomorrow.

**Phase 2-Needs & Priorities Assessment**

- Use a variety of community engagement techniques to identify needs and priorities.

**Pending Phases (Requires Council Approval):**

**Phase 3-Vision Development**

- Collaborate with staff and stakeholders to determine appropriate and feasible responses to identified needs.
- Recognize that some needs may require partnerships rather than direct city action.

**Phase 4-Implementation Strategy (Requires Council Approval)**

- Identify realistic funding sources for both capital and operational needs.
- Create a phased implementation plan for the next 5-10 years.

Chairwoman Weidenhamer and other committee members had questions regarding the surveys and if they were open to only Destin residents and if they were random. Other questions centered around how the residents would be made aware of the online surveys, and if this information would be presented to the Parks Foundation. Mr. Perez advised that the first question of the survey would ask that specific question as to whether they were residents or not, and how long they had been a resident. He then explained that the survey has different

questions relating to demographics. Notification of the online survey would be announced on the city's website, email blasts, QR codes, and the City of Destin social media platform. The surveys will be from August to September with the plan to share the findings with this group in November, and then with the City Council.

The committee members were invited to share any final thoughts or priorities not yet discussed, explaining this "Catch-all" step ensures all important points are documented.

Multiple potential sources for funding were noted to include:

- Capitol Improvement Program (general fund)
- Bonds
- Sales tax (including contributions from visitors)
- Hotel/tourism tax
- Grants, partnerships, and sponsorships.

The Parks Foundation was highlighted as a valuable new nonprofit partner for supplemental park funding with Mr. Perez noting that many cities lack such resources. He then confirmed the same process will be conducted with the public, with findings expected to be shared with the committee around November. The presentation concluded with thanks for participation and the transition to the next agenda item.

## **5. COMMITTEE MEMBER COMMENTS/QUESTIONS**

Chairwoman Weidenhamer asked the two newest members to the committee to introduce themselves.

- Matthew Sweetser – Local resident; previous City Councilman; previously served on the Parks & Recreation Committee in 2018, stepped away for health reasons; now returning to the committee.
- Andrea Ansley-Resident of Destin for 22 years; prior service on the Public Works Public Safety Committee; expressed eagerness to get involved.

## **6. DISCUSSION- CHRISTMAS PARADE FLOAT**

In a prior meeting, it was noted there was insufficient time last year to organize a Parks and Recreation float for the Christmas parade. A suggestion was raised to begin planning earlier, potentially starting in July, to ensure participation in the upcoming year's parade.

### **Points raised:**

- Previous floats have been successful but challenging to coordinate under Sunshine Law requirements.
- A trailer is available for use, though past equipment changes were noted.
- Logistical concerns include aligning with the parade's official theme, which is typically announced in late October, leaving a short preparation window.
- Recommended to prepare a base structure ahead of time, then adapt decorations to match the theme once announced.
- Possibility to involve community groups, children, parents, and volunteers in float preparation.

- Agreement that one committee member should serve as designated coordinator to communicate with staff and manage float planning.

**7. COMMENTS FROM THE AUDIENCE**

Councilwoman Sandy Trammel emphasized the need for the Parks and Recreation committee to finalize and submit its goals and objectives along with the annual report to City Council before initiating events like the Christmas float. She reminded the committee that budget items must be submitted by April to be considered as staff begins work in May and approval occurs the following month. Follow-up park evaluations were stressed, noting past issues where reported problems weren't tracked to completion. She suggested either assigning one person to oversee all evaluations or having each member track issues for their assigned parks and bringing updates to meetings. Examples included damage to park benches and safety hazards that required prompt attention.

She concluded by noting that the City Council members are evaluating committee effectiveness and that timely submission of reports and objectives is essential to justify the committee's role.

John Stephens of the Harbor and Waterways Board, and the Harbor CRA, informed the committee he would soon present several plans to City Council, including a Christmas work plan previously shared with the group. He expressed hope that, if approved, the committee would take the lead, as he believes they would handle it better than the Harbor CRA.

A discussion followed on how committees can coordinate under Sunshine Law rules: one designated member can liaise with another committee and bring back updates, but members cannot discuss the project among themselves outside official meetings. Councilwoman Trammel clarified that the number of assigned tasks is flexible, and transparency between committees is key. She also suggested "Volunteers working hard for the city" as the theme for the float. Mr. Stephens volunteered to assist with the Christmas project.

**8. NEXT MEETING DATE:**

Chairwoman Weidenhamer announced the next meeting date is August 26, 2025.

**9. PUBLIC COMMENTS- None**

**10. ADJOURNMENT:**

Having no further discussion, the meeting was adjourned at 5:05 PM

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2025

\_\_\_\_\_  
Autumn Weidenhamer, Chairwoman

\_\_\_\_\_  
Sharon Gardner, Records Mgmt. Specialist

## Dog Park Adopt-A-Park Schedule 2025

September 2025:

October 2025:

November 2025:

December 2025:

## Park inspection List:

- Autumn:
  - Nancy Weidenhamer Dog Park
  - Jewel Melvin Park
  - Destin Community Center
  - Shirah Beach Trail
- Bryan:
  - Destin Sports Complex (Destin Elementary)
  - Main Street Park
  - Harbor Lane Access
  - June White Decker Beach Access
  - Calhoun/Silver Shells Beach Trail
- Ali:
  - Duck Pond
  - Joe's Bayou/Mattie Kelly Park Nature Walk
  - Harborview
  - Shore of Crystal Beach Access
- Jessica:
  - Kell-Aire North
  - Kell-Aire South
  - Children's Park at Morgan Sports Center
  - Norriego Point Park
  - O'Steen Beach Trail
- Aubrey:
  - Captain Leonard Destin Park
  - Clement Taylor Park
  - Captain Royal Melvin Park
  - Buck Destin Park
- Jan:
  - Dalton Threadgill Little League Park
  - Tarpon Beach Access
  - Pompano Beach Trail
  - Crystal Beach Trail
  - Barracuda Beach Trail

Parks and Recreation Committee  
Annual Report and 2023-2024 Work Plan  
November 27, 2023

**The Committee** is comprised of 7 members, each serving four- year terms consecutive with that of the Councilor making the nomination. A new committee chair is elected by the committee members every even numbered year in December.

Current members:

Sandy Trammell, Chair	appointed by	Councilor Destin
Daniella Piper, Vice-Chair		Councilor Hebert
Nikki Johnson		Councilor King
Leslie Schmidt		Councilor Schmidt
L'Rena Anderson		Councilor Sweetser
Lisa Mason		Councilor Bagby
Isaac Burch ** never attended		Councilor Geile

We meet on the 4<sup>th</sup> Tuesday of each month at 4:00 pm in the City Hall Board Room. A common practice for the Parks and Recreation Committee is to not meet in November and December as those dates often fall on Holidays and numerous city holiday activities are happening.

Our **Staff Liaisons** are Lisa Firth, Parks and Recreation Director with Ryan Reed, Deputy Recreation Director and Michael Baird, Parks and Recreation Supervisor.

**Mission Statement:** The Parks and Recreation Committee's purpose is to identify and recommend to the City Council projects relating to recreational matters, including the need for additional parks, recreational programs, facilities for citizens and visitors to Destin. The committee's objectives shall be based upon implementation of the City's Comprehensive Plan.

**Committee Objectives:** The objectives of the Recreation Committee are based on Chapter 7 *Recreation and Open Space Element* of the City of Destin Comprehensive Plan:2010, particularly objectives 7-1.1, 7-1.4, 7-1.5 as well as all requirements to qualify as a Tree City USA Community.

**Objective 7-1.1 System of Parks and Recreation** The City shall on an annual basis and prior to adoption of the annual capital budget, review the need for new recreation sites, beach and shoreline access points and recreation facilities. The analysis shall be predicated on data, standards and policies contained in the Comprehensive Plan. The analysis shall be directed toward maintaining a system of recreational sites and facilities that are responsive to the user needs.

**Policy 7-1.1.1: Annual Review of Recreational Needs.** The City shall review recreation space and facility needs on at least an annual basis for compliance with the City's level of service standards.

**Policy 7-1.1.2: Level of Service Standards for Parks and Recreation Facilities.** The City shall promote development of unimproved and under-improved park land and shoreline access resources identified in the recreation and open space inventory and analysis contained in the *Comprehensive Plan: Data Inventory and Analysis*.

**Policy 7-1.1.3 Monitor and Update Recreation Demand and Supply Analysis.** The City shall update on a continuing basis the recreation land facility demand/supply analysis contained in attachments 1 and 2.

**Policy 7-1.1.5 New Neighborhood Parks.** The City shall develop one additional neighborhood park by year 2010 to accommodate existing and anticipated population. Emphasis on the park location should be adjacent to or east of Airport Road (the Northwest/southeast segment)

**Policy 7-1.1.13 Evaluate Recreational Activities and Facilities at Park Sites.** The City shall annually evaluate facilities and activities occurring or planned at each park site. This annual evaluation shall compare recreation space and facility demands and needs with the adopted level of service standards set forth within the Comprehensive Plan.

**Objective 7-1.4 Adequate Recreation Facilities and Park Design**

**Policy 7-1.4.4 Recreation Facility Standards and Guidelines.** The City shall develop a recreation facility guideline for residential development by December

2004 that lists minimum acceptable recreation equipment facilities, materials, and sodding.

### **Tree City USA Standards**

**Standard 1:** Someone must be legally responsible for the care of all trees on city-owned property. By delegating tree care decisions to a professional forester, arborist, city department, citizen-led tree board or some combination who will perform the necessary tree work. This has been delegated to the Parks and Recreation Committee for trees in the parks and Public Works for Trees in the ROW.

**Standard 2:** A Tree Care Ordinance forms a foundation for the City's tree care program and provides an opportunity to set good policy and back it with the force of law when necessary.

**Standard 3:** A community Forestry Program with an Annual Budget of at least \$2 Per Capita. City Trees provide many benefits—clean air, clean water, shade, and beauty to name a few—but they also require an investment to remain healthy and sustainable. By providing support at or above the \$2 per capita minimum, a community demonstrates its commitment to grow and tend these valuable public assets. Budgets and expenditures require planning and accountability, which are fundamental to the long-term health of the tree canopy and the Tree City USA program.

To meet this standard each year, the community must document at least \$2 per capita toward planting, care, and removal of city trees—and the planning efforts to make those things happen.

**Standard 4:** An Arbor Day Observance and Proclamation. An effective program for community trees would not be complete without an annual Arbor Day ceremony. Citizens join together to celebrate the benefits of community trees and work accomplished to plant and maintain them. By passing and reciting an official Arbor Day proclamation, public officials demonstrate their support for the community tree program and complete the requirements for becoming a TREE CITY USA.

The Parks and Recreation Committee met 11 times in 2022-2023. January 2022 and February 2022 were included in the last annual report. The current annual report is from March 2022- September 2023.

The following motions were discussed and made during those respective meetings.

**March 22, 2022**

Mr. Joe Bodi presented the Stormwater Master Plan explaining the plan provides mitigation and strategies for Code revisions to both the LDC and Comp. Plan.

**Motion was made and passed 5-0 to move all areas where stormwater is entering homes to the top of the priority list.**

Mr. Daniel Butler presented the Wayfinding Master Plan and Planning Area Project update.

**Motion was made and passed 5-0 to approve and adopt the Wayfinding Master Plan.**

Lisa Firth, Parks and Recreation Director updated the committee on upcoming events and worked with committee to determine which parks and trails each committee member will inspect. We added "Dedicated Trees" to our list of inspection items so signage in disrepair and any dead trees could be replaced. Mrs. Firth also asked the members to keep an eye out for any commercial businesses they may see operating in our City Parks.

**April 25, 2022, Cancelled due to lack of items for agenda.**

**May 24, 2022, Cancelled for lack of quorum**

**June 28, 2022**

Michelle Tavlich presented the story of her dog being bitten by another dog at the Dog Park. She made several suggestions such as have every dog wear a collar with a current rabies tag and have grounds treated for canine diseases.

**Motion was made to add ground treating to the Dog Park Inspection report as well as any park allowing dogs within the City. Committee will follow up routinely.**

Discussion was held about the Baseball Park for the High school, July 4<sup>th</sup> Bike Parade, Adopt a Park Application, and Staff updated us on the progress of Capt. Royal Melvin Heritage Park, Norriego Point Park, Clement Taylor and Buck Destin Parks.

**July 27, 2022 Meeting cancelled due to lack of quorum.**

**August 2, 2022 Special Parks and Recreation Committee Meeting**

Mrs. Firth discussed the city's intentions of partnering with the County TDD for purchase additional property next to Tarpon Beach Trail with the ½ cent Sales tax funds. She explained there are no definite plans for the property yet, but staff should know by our regular meeting on the 23<sup>rd</sup>.

Discussion of the Destin High School Baseball Field was also discussed and how it would impact the current programs already underway at Morgan's Sport Center.

**Motion was made and passed 4-0 to recommend City Council have an agreement in writing with specification of a date certain when agreement between High School & City ends to revert the field back to what they were prior with the cost being paid by the High School.**

**August 23, 2022**

Mr. Dorn, Athletic Director of Destin High School presented the conceptual idea of the baseball field conversion at Morgan's Sport's Center and High school would pay for the upgrades.

**Motion was made and passed 3-2 to recommend to City Council to allow Destin High School to move forward with their plans to convert a field at Morgan's to baseball.**

Mr. Webb Warren provided an overview and presentation of the plan to purchase the property adjacent to the Barracuda Beach access trail and how it would add to our public beaches.

**The motion passed 4-1 to recommend to City Council that the Parks and Recreation supports the purchase of the land using a combination of TDC funds and City funds.**

Mr. Steve O'Connor and Mr. Ryan Reed presented a review of Chapter 7 of the Comprehensive Plan and suggested some changes needed to be made so a Master Plan could be created.

**A motion was made and passed 5-0 to recommend to City Council to approve the suggestions to change Chapter 7 of the City's Comprehensive Plan.**

Discussion was held of several parks by members and staff.

**A motion was made and passed 5-0 to recommend Council take from the Council Contingency fund the funds necessary to build concrete pads under the new picnic tables located uphill at Capt. Royal Melvin Heritage Park as part of the landscaping plan.**

**Motion to the Harbor CRA passed 5-0 to add blue LED strip lights underneath the handrails going down the handicapped ramp and around the observation deck and add the Christmas tree with lights in the center of the observation deck.**

Mrs. Firth explained the plan to install the original design for the Welcome to Destin sign in a reduced size at the entrance of the Capt. Royal Melvin Heritage Park.

**A motion was made and passed 5-0 to recommend the Welcome to Destin sign to the City Council.**

**September 27, 2022**

Discussions of members inspection of parks and updates on all work being done. Mrs. Firth asked for a volunteer for the Beach Committee and Mrs. Trammell volunteered.

**A motion was made and passed 4-0 to have plaque made in dedicated in memory of Mrs. Dot Jones.**

**October 24, 2022 Cancelled due to lack of Quorum**

**November and December we do not meet due to holidays**

**January 24, 2023**

Elections were held With Sandy Trammell, Chair and Daniella Piper, Vice-Chair Ms. Song presented the personal monofilament line collection devise that they are using in Santa Rosa County and encouraged us to use it in Destin. Mr. Pierce Barrett presented the Joe's Bayou/Mattie Kelly Nature Walk Park Plans. Mr Kyle Bauman reviewed the public records and Sunshine Law with the committee.

Members discussed their respective parks and how they fared over the summer.

**A motion was made and passed 5-0 to trim the reeds at the Main Street Park and to keep them cut around the dock to facilitate a clear view of the fishing pier and the bayou.**

**February 28, 2023**

Mr. Warren presented the 30% plans for the Tarpon Beach Access and shared an update on the Shore and Crystal Beach property.

**A motion was made and passed unanimously to approve the Adopt a Park program.**

**March 22, 2023 Cancelled due to lack of Quorum**

**April 25, 2023**

We entertained some special guests; The sons of Royal Melvin. They thanked everyone at the City for inviting them to cut the ribbon at the Heritage Park. Mr. Ryan Scott also provided background information concerning the Linear Park.

Mr John Crombie expressed the concerns of the Twin Lakes HOA that a roadway not be connected for through traffic as the neighborhood is very crowded with traffic.

Mr Lance Johnson, City Manager spoke with the members and updated us on the Heritage Park.

**A motion was made and passed 5-0 to not include an East west road within the Linear Park instead walking and biking path.**

**A motion was also made and passed 5-0 to recommend the road connection north to south, Mattie Kelly Blvd. to Hwy. 98.**

**A motion was made and pass 5-0 to add a Hold Harmless form and list beach trails to the Adopt a Park Packet.**

**Motion was made and passed 5-0 to for the committee to adopt Clement Taylor Park.**

**A motion was made and passed unanimously passed to set the rules for the Captain Royal Melvin Heritage Park**

- Close the park one hour after sunset-no loitering after sunset**
- Close and Lock the bathrooms one hour after sunset**
- Dog Friendly on leash only**
- Alcohol Friendly**
- Allow a 4-hour water taxi in one of the 3 transient slips.**

**May 23, 2023 Committee determined in April to cancel the May meeting as there were no items for the agenda**

**June 20,2023 Cancelled due to lack of Quorum**

**July 23,2023**

Mrs Firth updated us on Joe's Bayou, Clement Taylor Park and the children in the after school program at the Community Center would like to adopt Clement Taylor Park as they go there weekly.

**A motion was made and passed 4-0 to change the Parks and Rec Committee Adopt a Park goal from Clement Taylor Park to the Nancy Weidenhammer Park and allow the children in the After School Program adopt Clement Taylor Park.**

**August 22, 2023**

Mr Reed and Mr. Cozadd updated us on the Pickleball courts phase 1 & phase 11.

**A motion was made and passed 5-0 to support the pickleball concept design and add basketball courts to the plan.**

Mr Joe Bodi, Engineering Assistant presented the mobility plan and explained the need within the planning department. He asked us for our priorities as soon as possible.

Mr Steven Sanford from Lamar Advertising was unable to stay.  
Mrs. Firth updated us on the parks and maintenance.

**September 26, 2023**

Mrs.Firth and Mr Reed discussed the need to adjust our agenda approval process to allow adequate time for approval by staff.

Discussion was held and approval given to meet with the Morgan Family Trust to discuss another Rally for Recreation to upgrade the Children's Park at Morgan's.

**A motion was made and approved 5-0 to have the Recreation Department work with the Morgan Trust Foundation to put together a Rally for Recreation Auction to benefit the Children's Park at Morgan's Sports Center.**

Mrs Trammell-Chair reminded committee members to remember to inspect their respective parks so they may be incorporated into the annual report.  
The committee reviewed the current work plans and updated them for the new work plans.

Mrs Firth informed the members that the City now has a beach wheelchair for Leonard Destin Park and a sign will be installed in the park to alert the public of it's availability.



**CITY OF DESTIN  
PARKS & RECREATION  
FACILITIES AND BEACH  
ACCESS POINTS**

- Parks/Recreation Facilities
- Beach Access Points
- City Limit
- Unincorporated



This City of Destin website is not responsible for any liability for any information contained herein.





# City of Destin

## Parks & Recreation Committee FY 2023-24 Work Plan

### Strategic Priority:

High Quality of Life and Safety for Families

### Strategic Goal:

Maintain High Level of Safety and Security for our residents, businesses, and visitors.

### Organizational Objective:

Public Safety: Maintain Safe Parks for our residents, businesses, and visitors.

### Performance Objective:

Complete Inspections of parks, trails, and beach accesses 2 times yearly within Destin

### Measurable Outcome(s):

Outcomes	Fiscal Year	
	2024	2025
Completed Inspection reports given to Parks Director	Mar. & Nov. 2024	Mar. & Nov. 2025
Document level 1 safety deficiencies corrected within allotted time	Mar. & Nov 2024	Mar. & Nov 2025

### Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Inspect Parks, Trails & Beach Accesses	Assigned Committee Member	Nov.2023, Mar 2024 & Nov. 2024
Report Findings to Parks & Recreation Director	Assigned Committee Member	Nov.2023, Mar 2024 & Nov. 2024
Committee Inspector monitor corrective action	Committee Member & P & R Director	Nov.2023, Mar 2024 & Nov. 2024

### Process Improvement:

PDCA

### Stakeholders:

Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

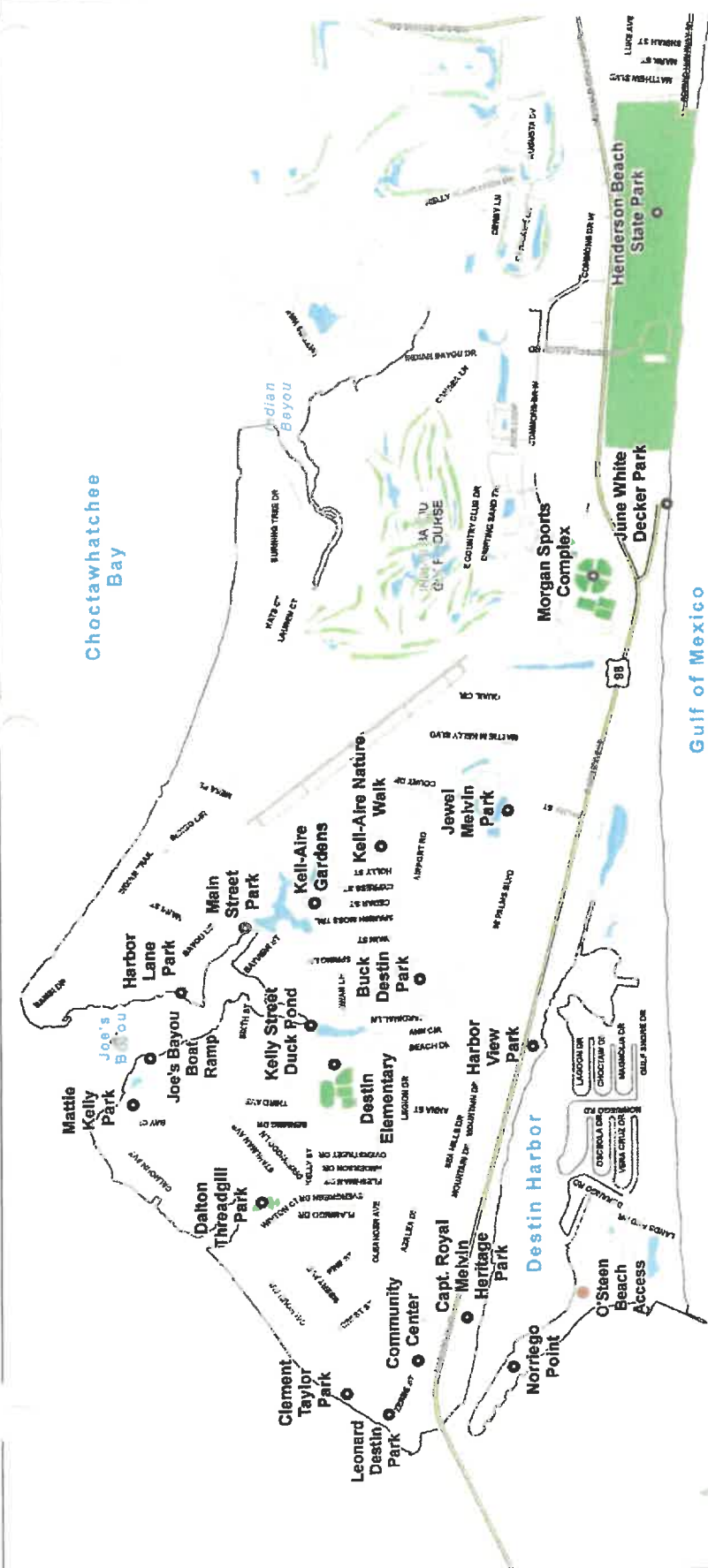
**Process Owner**     **Sandy Trammell**



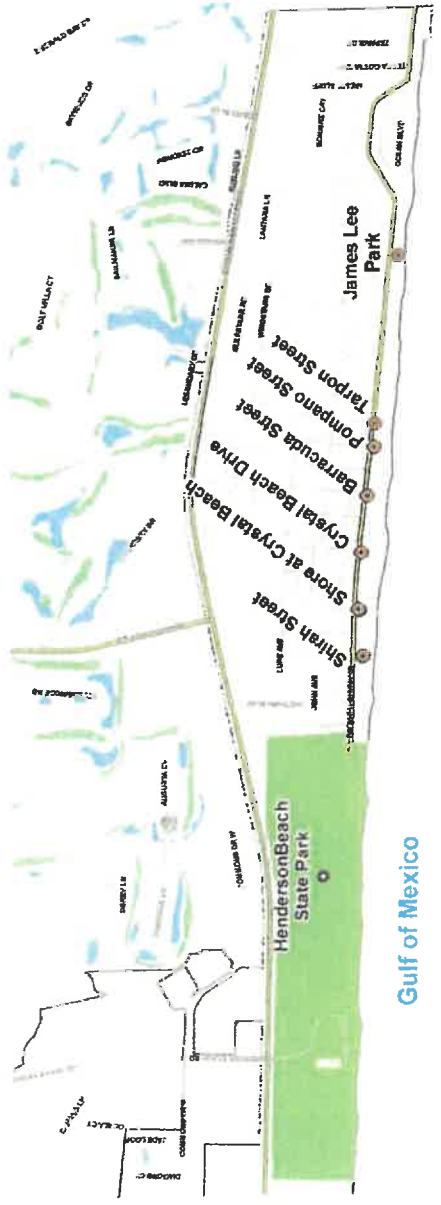
# CITY OF DESTIN PARKS & RECREATION FACILITIES, BEACHES, ACCESS

- Parks/R Facility
- Beach /
- City Lin
- Uninco

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 The City of Destin is not responsible for the accuracy of the information shown on this map.



West: Destin  
 East: Destin



Gulf of Mexico



# City of Destin

## Parks & Recreation Committee FY 2023-24 Work Plan

### Strategic Priority:

High Quality of Life and Safety for Families

### Strategic Goal:

Enhance and Preserve Heritage and Environment

### Organizational Objective:

Implement green sustainable concepts supporting environment & quality of life

### Performance Objective:

Maintain Tree City USA Status

### Measurable Outcome(s):

Outcomes	Fiscal Year	
	2024	2025
Public Arbor Day Ceremony & Tree Planting	Designated Arbor Day	Designated Arbor Day
Review Tree City USA requirements with Parks & Rec. Committee	By Feb. 2024	

### Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Develop and distribute to donors approved tree list	Assigned Committee Member & P&R Director	Arbor Day 2024 & 2025
Develop/Distribute Honor Tree Program	Assigned Committee Member/ P & R Director	Ongoing as needed
Conduct Arbor Day Ceremony	Assigned Committee Member/P & R Director	Designated Arbor Day 2024 & 2025

### Process Improvement:

PDCA

### Stakeholders:

Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

**Process Owner**     **Sandy Trammell**



# City of Destin

## Parks & Recreation Committee FY 2023-24 Work Plan

### Strategic Priority:

High Quality of Life and Safety for Families

### Strategic Goal:

Maintain High Level of Safety and Security for our residents, businesses, and visitors.

### Organizational Objective:

Public Safety: Maintain Safe Parks for our residents, businesses, and visitors.

### Performance Objective:

Develop a "Beautiful Destin Parks" Program

### Measurable Outcome(s):

Outcomes	Fiscal Year	
	2024	2025
Develop a Master Plan for design, development & maintenance of our parks, trails and beach accesses		Nov. 2025

### Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Host charettes with the public to determine wants and needs for our community parks	Committee Members & P&R Director	Ongoing 2024-2025
Publicize "Adopt a Tree," "Adopt a Park," "Adopt a Bench" and "Honor Tree" program	Committee Members & P & R Director	Ongoing as needed by 2025
Work with Company doing the Parks and Rec. Master Plan	Committee Members & P & R Director	Ongoing as scheduled through November 2025

### Process Improvement:

PDCA

### Stakeholders:

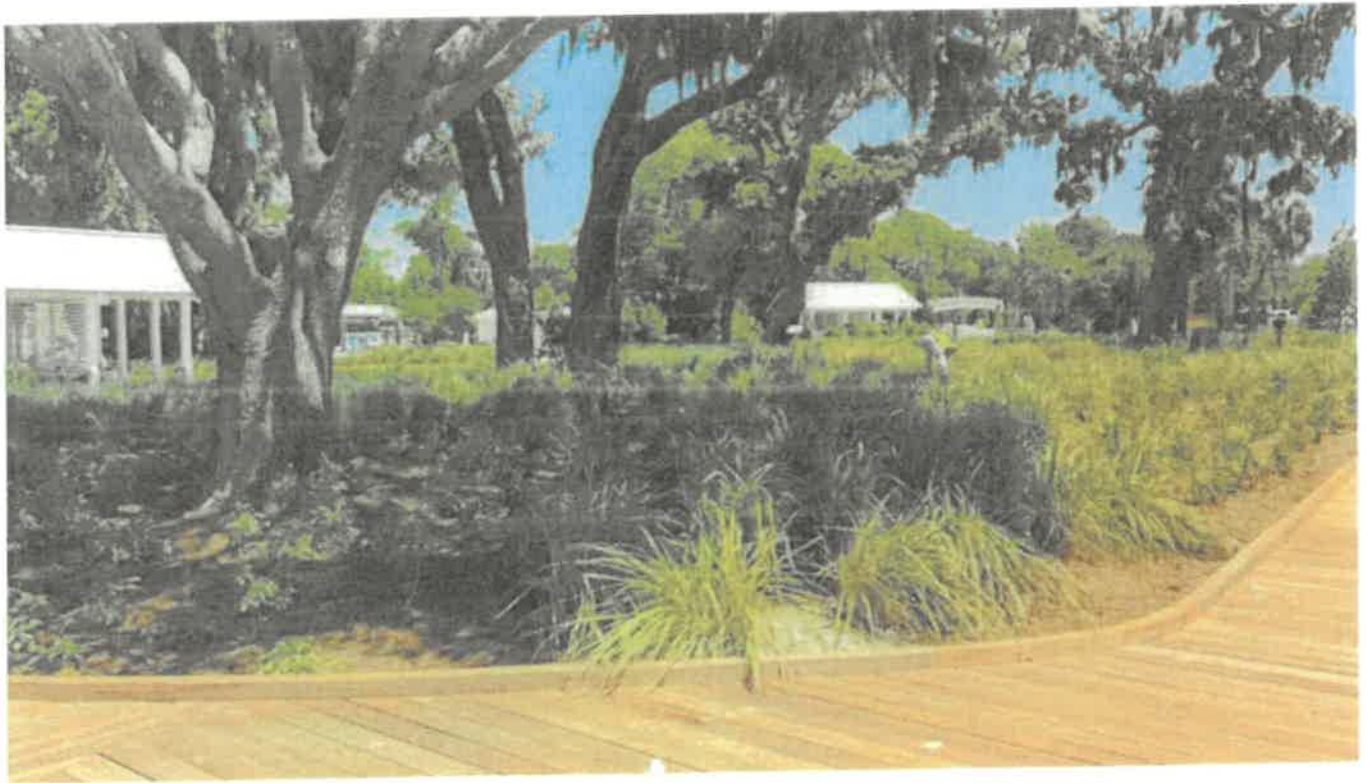
Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

Process Owner **Sandy Trammell**



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City of Destin  
Parks and Recreation Department  
Adopt-A-Park Program  
Application and Information Packet  
2022





## Adopt-A-Park Program

Group Leader Acknowledgement		
Group Name:		Date:
Group Leader:		
Phone #:	Email:	Number in Group:

The group leader, on behalf of the group, will be responsible for:

- Serving as the group's point of contact with the City of Destin.
- Completing the city provided overview of property, prior to the initial clean up event.
- Ensuring the group holds a clean-up event a minimum of every other month.
- Recruiting and supervising volunteers to participate in cleanup events.
- All safety equipment provided by the city.
- Returning city issued safety equipment when the group is no longer participating in the program.
- Presenting donated materials (i.e. flowers, trees) and ideas and having them approved by the Parks Director/Deputy Director.
- Notifying the City of planned cleanup events at least two weeks prior to the event.
- Holding a safety briefing with all volunteer participants before each cleanup event.
- Abiding by all city policies and procedures including, but not limited to, the Adopt-A-Park Safety Guidelines.
- Ensuring that all cleanup event participants are meeting the minimum age requirement (12 years old).
- Obtaining each participant's (or parent/guardian's) signature on the City of Destin Volunteer Release of Liability Form prior to each cleanup event commencing and returning said forms to the Adopt-A-Park coordinator.
- Providing the city with the cleanup event form after the completion of the cleanup event.

By signing below, I acknowledge and agree to the aforementioned responsibilities of the group.

Furthermore, I understand and agree that the City of Destin may amend or alter program procedures at any time.

Group Leader \_\_\_\_\_



## **Welcome to the Adopt-A-Park Program**

The City of Destin's Adopt-A-Park allows local families, businesses, and community groups to perform a valuable community service by adopting Destin parks to keep clear of litter and debris. Groups who participate in the Adopt-A-Park Program will have their name listed on the City's website and signage installed at their adopted park. Although accolades are enjoyable, the real reward is taking pride in your community and knowing you are part of a team that keeps Destin beautiful.

### **Who can participate?**

The program is open to local organizations, civic groups, churches, neighborhood associations, businesses, and individuals with a willingness to accept responsibility for adopting a park for two years. Participating youths must be at least 12 years of age and have parental permission. Adoption is renewable, given the program requirements are met.

### **What Parks are eligible to adopt?**

For updated information on which parks are currently available for adoption, contact the Adopt-A-Park coordinator, Ryan Reed, at 850-650-1241 or at [adoptapark@cityofdestin.com](mailto:adoptapark@cityofdestin.com).

### **How do I participate?**

To participate, an adopting group must:

- ✓ Discuss, with the city's Adopt-A-Park coordinator, which park they wish to adopt.
- ✓ Submit a completed Adopt-A-Park application to the Parks and Recreation Department.
- ✓ Designate a group leader (must be 21 years of age or older) who will serve as the liaison between the group and the City of Destin.
- ✓ Commit to picking up litter at a designated park at least every other month. You are encouraged to clean your park more often if needed.
- ✓ Perform litter removal in strict accordance with the city's Adopt-A-Park Safety Guidelines and obey all rules and safety requirements of the program.
- ✓ Provide city-issued safety items to all cleanup participants and require all participants to wear reflective safety vests during the cleanup.
- ✓ Require the group leader to review safety guidelines, with the group volunteers, prior to cleanups.

**This Annual Report and 2023-2024 work Plans are designed and approved by the Parks and Recreation Committee on October 24, 2023.**

**Respectfully submitted,**

**Sandy Trammell, Chair**

Parks and Recreation Committee  
Annual Report and 2024-2025 Work Plan  
November 2024

**The Committee** is comprised of 7 members, each serving four- year terms consecutive with that of the Councilor making the nomination. A new committee chair is elected by the committee members every even numbered year in December.

Current members:

Sandy Trammell, Chair	appointed by	Councilor Destin
Autumn Weidenhammer		Councilor Hebert
Nikki Johnson, Vice Chair		Councilor King
Leslie Schmidt		Councilor Schmidt
L'Rena Anderson		Councilor Sweetser
Brian Otto		Councilor Bagby
Isaac Burch		Councilor Geile

We meet on the 4<sup>th</sup> Tuesday of each month at 4:00 pm in the City Hall Board Room. A common practice for the Parks and Recreation Committee is to not meet in November and December as those dates often fall on Holidays and numerous city holiday activities are happening.

Our **Staff Liaisons** are Lisa Firth, Parks and Recreation Director with Ryan Reed, Deputy Recreation Director and Michael Baird, Parks and Recreation Supervisor.

**Mission Statement:** The Parks and Recreation Committee's purpose is to identify and recommend to the City Council projects relating to recreational matters, including the need for additional parks, recreational programs, facilities for citizens and visitors to Destin. The committee's objectives shall be based upon implementation of the City's Comprehensive Plan.

**Committee Objectives:** The objectives of the Recreation Committee are based on Chapter 7 *Recreation and Open Space Element* of the City of Destin Comprehensive Plan:2010, particularly objectives 7-1.1, 7-1.4, 7-1.5 as well as all requirements to qualify as a Tree City USA Community.

**Objective 7-1.1 System of Parks and Recreation** The City shall on an annual basis and prior to adoption of the annual capital budget, review the need for new recreation sites, beach and shoreline access points and recreation facilities. The analysis shall be predicated on data, standards and policies contained in the Comprehensive Plan. The analysis shall be directed toward maintaining a system of recreational sites and facilities that are responsive to the user needs.

**Policy 7-1.1.1: Annual Review of Recreational Needs.** The City shall review recreation space and facility needs on at least an annual basis for compliance with the City's level of service standards.

**Policy 7-1.1.2: Level of Service Standards for Parks and Recreation Facilities.** The City shall promote development of unimproved and under-improved park land and shoreline access resources identified in the recreation and open space inventory and analysis contained in the *Comprehensive Plan: Data Inventory and Analysis*.

**Policy 7-1.1.3 Monitor and Update Recreation Demand and Supply Analysis.** The City shall update on a continuing basis the recreation land facility demand/supply analysis contained in attachments 1 and 2.

**Policy 7-1.1.5 New Neighborhood Parks.** The City shall develop one additional neighborhood park by year 2010 to accommodate existing and anticipated population. Emphasis on the park location should be adjacent to or east of Airport Road (the Northwest/southeast segment)

**Policy 7-1.1.13 Evaluate Recreational Activities and Facilities at Park Sites.** The City shall annually evaluate facilities and activities occurring or planned at each park site. This annual evaluation shall compare recreation space and facility demands and needs with the adopted level of service standards set forth within the Comprehensive Plan.

**Objective 7-1.4 Adequate Recreation Facilities and Park Design**

**Policy 7-1.4.4 Recreation Facility Standards and Guidelines.** The City shall develop a recreation facility guideline for residential development by December

2004 that lists minimum acceptable recreation equipment facilities, materials, and sodding.

### **Tree City USA Standards**

**Standard 1:** Someone must be legally responsible for the care of all trees on city-owned property. By delegating tree care decisions to a professional forester, arborist, city department, citizen-led tree board or some combination who will perform the necessary tree work. This has been delegated to the Parks and Recreation Committee for trees in the parks and Public Works for Trees in the ROW.

**Standard 2:** A Tree Care Ordinance forms a foundation for the City's tree care program and provides an opportunity to set good policy and back it with the force of law when necessary.

**Standard 3:** A community Forestry Program with an Annual Budget of at least \$2 Per Capita. City Trees provide many benefits—clean air, clean water, shade, and beauty to name a few—but they also require an investment to remain healthy and sustainable. By providing support at or above the \$2 per capita minimum, a community demonstrates its commitment to grow and tend these valuable public assets. Budgets and expenditures require planning and accountability, which are fundamental to the long-term health of the tree canopy and the Tree City USA program.

To meet this standard each year, the community must document at least \$2 per capita toward planting, care, and removal of city trees—and the planning efforts to make those things happen.

**Standard 4:** An Arbor Day Observance and Proclamation. An effective program for community trees would not be complete without an annual Arbor Day ceremony. Citizens join together to celebrate the benefits of community trees and work accomplished to plant and maintain them. By passing and reciting an official Arbor Day proclamation, public officials demonstrate their support for the community tree program and complete the requirements for becoming a TREE CITY USA.

The Parks and Recreation Committee met 6 times in 2024. The current annual report is from January 2024- October 2024.

The following motions were discussed and made during those respective meetings.

**January 23, 2024**

Mr. Scott presented the 30% plans for pickleball courts:

**The Motion was to present to City Council option 1 for 2 uncovered pickleball courts and a set of bathrooms with the motion passing 6-1 with committee member Birch dissenting.**

Mr Scott also presented the 100% Plans for the Tarpon Street Park:

**The Motion was made and approved 7-0 to approve the 100% plans for Tarpon Street Park with the stipulation that a 10 ft sidewalk be included in the permit requirements and the City to pay for that portion.**

**A motion was made, seconded and passed 7-0 to recommend an ordinance be created for the purpose of parking as an optional requirement in certain parks in the City.**

Lisa Firth, Parks and Recreation Director updated the committee on Adopt a Park Signage. One of which has already been installed inclement Taylor Park.

**February 27, 2024 Cancelled due to lack of a quorum.**

**March 5, 2024 Special Parks and Recreation Committee Meeting**

Mr. Scott presented the 60% plans for the pickleball courts:

**A motion was made and approved 4-0 to approve the 60% plans with an amendment. Accept the project as presented, attempt to add temporary overflow parking on the south side of the project, swap out the tennis and basketball courts at the bottom for multi-use courts, two of the same size as the tennis courts.**

Mr. Scott updated the committee on the parking requirements at parks:  
**A motion was made for no change to be made to the Code regarding parking requirements for the parks and allow neighborhood parks to only have one ADA parking space. Motion passed 4-0**

Mr. Scott presented the Draft Mobility Plan:  
**A motion was passed to accept the Draft Mobility Plan 4-0 and forward it to the Council.**

Mr. Butler presented draft Article 6-the Approved Tree List  
**A motion was made and approved 4-0 to remove the Bradford Pear Tree and add the Red Buckeye, a native tree.**

Mr. Pierce Barrett explained the 60% plans for Joe's Bayou Park Redesign and explained the current bathrooms could not stay as recommended in the 30% plans as they interfered with the redesign and were not up to code nor fit the architectural scheme of the park.

Mrs. Firth informed members that they were going out to bid on the parks Master Plan. She also stated there was \$100k in the budget to start the upgrades to the Children's park at Morgans. They will also be replacing lights with LED lights at Morgans.

**May 28, 2024**

With the resignation of Mrs. Piper.  
**A motion was made and passed 5-0 to nominate & elect Nikki Johnson as Vice-Chair of the committee.**

Joe Bodi presented the 90% plans for the Pickleball Courts  
**Motion was made, seconded and passed 5-0 recommending the 90% plans with the addition a temporary gravel parking during construction phase 1.**

Recreation Staff reviewed the Parks and Rec. Master Plan.  
**Motion was made to approve the plan as written and passed unanimously 5-0**

We welcomed new committee members Weidenhamer & Cowser. Park inspections were explained and discussion about the Dog Park being our adopted park this year.

Mr. Cozadd provide members with the current status of the Norriego Point Park and the proposals the State has received.

The members decide to move the next meeting to the 18<sup>th</sup> of June as we would not have a quorum on our regular scheduled date.

### **June 18, 2024**

Mr. Levi Weigand from DAG Architects updated the committee on the 60% plans for the Linear Trail

**A motion was made and passed unanimously to add a tree study to be done at Jewel Melvin Park and ensure comparability with the trees planted around the City to replace the trees removed for the new stormwater drainage in addition, remove all the palm trees included in the rendering.**

Staff reports included:

A schedule will be created for committee members to help with cleaning the Dog Park each month.

Ms. Weidenhamer was encouraged to begin work on a Pup Palooza to raise funds for the dog park. She also mentioned a little library would be nice at each park.

Mr. Cowser mentioned that his church youth group recommended a need for a Skate Park.

Ms. Beckah Manley discussed the idea of painting the Bus Stop at Kelly & Benning with student art.

**A motion was made, seconded and approved 4-0 in support of the mural design idea at the bus stop.**

Mayor Wagner spoke briefly on the Florida Sun Trail and the opportunities for future funding.

**July 23,2024 Meeting was cancelled due to lack of a quorum**

**August 26, 2024**

Mr. Dion Moniz and Mr. Wayne Bernheisel presented the Rescue Tubes and explained the need and current use. They went on to say the Rotary Club would be responsible for erecting, replacement and renewal.

**A motion was made, seconded and passed 6-0 to allow the installation of these Rescue Tubes in our beach Parks.**

Mr. Ryan Scott presented the preliminary plans for the Boardwalk Under the Bridge

**The motion was made, seconded and passed unanimously to direct staff to proceed with the conceptual design for the project.**

Mr. Scott and Mr. Cozadd explained the 100% plans for the Pickleball Courts.

**Motion was to direct staff to find additional funding sources to have Phase 1, 1A & 1B included in the initial phase 1 construction. Motion passed unanimously.**

Mr. Cozadd explained the need for new restrooms, Field house and Storage facility in Morgan's Sports Center along with the grant possibilities.

**The motion to proceed with the project via grant applications passed unanimously.**

Mrs. Firth talked of a new batting Cage will soon be constructed. LED lights will be installed this winter. The Community Center is scheduled to have windows replaced in early 2025.

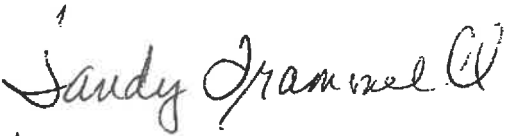
Discussion was held about the State of Florida allowing commercial development in State Parks.

**A motion was made to recommend to City Council to take a stance against any commercial construction in any State Park in the State of Florida. Motion passed 5-0.**

**A motion was made to add the Pooch Palooza be added as a goal for our next work plan.**

**A motion was made to have a little library box installed at the Dog Park and passed 6-0.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Sandy Trammell". The signature is written in black ink and includes a small flourish at the end.

Sandy Trammell, Chair



# City of Destin

## Parks & Recreation Committee FY 2023-24 Work Plan

### Strategic Priority:

High Quality of Life and Safety for Families

### Strategic Goal:

Maintain High Level of Safety and Security for our residents, businesses, and visitors.

### Organizational Objective:

Public Safety: Maintain Safe Parks for our residents, businesses, and visitors.

### Performance Objective:

Complete Inspections of parks, trails, and beach accesses 2 times yearly within Destin

### Measurable Outcome(s):

Outcomes	Fiscal Year	
	2024	2025
Completed Inspection reports given to Parks Director	Mar. & Nov. 2024	Mar. & Nov. 2025
Document level 1 safety deficiencies corrected within allotted time	Mar. & Nov 2024	Mar. & Nov 2025

### Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Inspect Parks, Trails & Beach Accesses	Assigned Committee Member	Nov.2023, Mar 2024 & Nov. 2024
Report Findings to Parks & Recreation Director	Assigned Committee Member	Nov.2023, Mar 2024 & Nov. 2024
Committee Inspector monitor corrective action	Committee Member & P & R Director	Nov.2023, Mar 2024 & Nov. 2024

### Process Improvement:

PDCA

### Stakeholders:

Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

**Process Owner**     **Sandy Trammell**



# City of Destin

## Parks & Recreation Committee FY 2023-24 Work Plan

### Strategic Priority:

High Quality of Life and Safety for Families

### Strategic Goal:

Enhance and Preserve Heritage and Environment

### Organizational Objective:

Implement green sustainable concepts supporting environment & quality of life

### Performance Objective:

Maintain Tree City USA Status

### Measurable Outcome(s):

Outcomes	Fiscal Year	
	2024	2025
Public Arbor Day Ceremony & Tree Planting	Designated Arbor Day	Designated Arbor Day
Review Tree City USA requirements with Parks & Rec. Committee	By Feb. 2024	

### Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Develop and distribute to donors approved tree list	Assigned Committee Member & P&R Director	Arbor Day 2024 & 2025
Develop/Distribute Honor Tree Program	Assigned Committee Member/ P & R Director	Ongoing as needed
Conduct Arbor Day Ceremony	Assigned Committee Member/P & R Director	Designated Arbor Day 2024 & 2025

### Process Improvement:

PDCA

### Stakeholders:

Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

**Process Owner**     **Sandy Trammell**



# City of Destin

## Parks & Recreation Committee FY 2023-24 Work Plan

### Strategic Priority:

High Quality of Life and Safety for Families

### Strategic Goal:

Maintain High Level of Safety and Security for our residents, businesses, and visitors.

### Organizational Objective:

Public Safety: Maintain Safe Parks for our residents, businesses, and visitors.

### Performance Objective:

Develop a "Beautify Destin Parks" Program

### Measurable Outcome(s):

Outcomes	Fiscal Year	
	2024	2025
Develop a Master Plan for design, development & maintenance of our parks, trails and beach accesses		Nov. 2025

### Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Host charettes with the public to determine wants and needs for our community parks	Committee Members & P&R Director	Ongoing 2024-2025
Publicize "Adopt a Tree," "Adopt a Park," "Adopt a Bench" and "Honor Tree" program	Committee Members & P & R Director	Ongoing as needed by 2025
Work with Company doing the Parks and Rec. Master Plan	Committee Members & P & R Director	Ongoing as scheduled through November 2025

### Process Improvement:

PDCA

### Stakeholders:

Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

Process Owner ~~Sandy Trammell~~



# City of Destin

## FY 2025 Work Plan

### Strategic Priority:

*Preservation of heritage & environment*

### Strategic Goal:

*Enhance quality of life and safety for families*

### Organizational Objective:

*Parks & Rec: Reinstate annual Pooch Palooza events to bring the community together and help raise funds for improvements to the dog park. Solicit feedback from Destin residents on requested improvements.*

### Performance Objective:

*A successful event will include strong participation from Destin residents and bordering communities which will generate enough funds for the community to see a noticeable improvement in the dog park as a result.*

### Measurable Outcome(s):

Outcomes	Fiscal Year	
	2025	2026
Funds raised	Goal: \$500+	Goal: \$750+
Attendance and community participation	Goal: 50+ attendees	Goal: 75+ attendees

### Action Plan:

Task	Resource Needs (persons/organization)	When Complete
1. Organize the event	P&R Committee and Staff and Parks Foundation	2/28/25
2. Advertise the event to increase participation	City PIO and Friends of the Dog Park Facebook Page	4/5/25
3. Host a successful event	P&R Committee and Volunteers	4/5/25
4. Determine what the funds will be used for based on amount raised	P&R Committee and Staff and Parks Foundation	6/30/25

### Process Improvement:

An evaluation will be completed upon event completion with the P&R committee members.

### Stakeholders:

Internal	External
<ul style="list-style-type: none"> <li>Parks &amp; Rec. Department Staff</li> </ul>	<ul style="list-style-type: none"> <li>Residents</li> </ul>

<ul style="list-style-type: none"><li>• <b>City Council</b></li></ul>	<ul style="list-style-type: none"><li>• <b>Visitors</b></li></ul>
<ul style="list-style-type: none"><li>• <b>City Manager</b></li></ul>	<ul style="list-style-type: none"><li>• <b>Local Businesses</b></li></ul>
	<ul style="list-style-type: none"><li>• <b>Friends of the Destin Dog Park</b></li></ul>

**Process Owner:** *Parks & Recreation Committee, Autumn Weidenhamer*



# City of Destin

## FY 2025 Work Plan

### Strategic Priority:

*Preservation of heritage & environment*

### Strategic Goal:

*Enhance quality of life and safety for families*

### Organizational Objective:

*Parks & Recreation - Establish Little Free Libraries in Destin's public parks to promote literacy through free access to books, sustainability by giving used books another life, and civic engagement within our local parks for all ages.*

### Performance Objective:

*Establish 1 Little Free Library in 1 park per year, starting with the Nancy Weidenhamer Dog Park (2025). Next, the Children's Park at Morgan Sports Center (2026), Captain Leonard Park (2027), and Clement Taylor Park (2028).*

### Measurable Outcome(s):

Outcomes	Fiscal Year	
	2025	2026
Appropriate and frequent usage of Little Free Libraries	Steady turnover of books and restocking required at times	Steady turnover of books and restocking required at times
Recreational engagement for all ages	10+ attendees at opening event and continued socialization through media	15+ attendees at opening event and continued socialization through media

### Action Plan:

Task	Resource Needs (persons/organization)	When Complete
1. Fund and purchase library through Parks & Rec budget and/or seeking business sponsors	P&R Committee and Staff	By 8/31/2025

2. Build library and install in park	P&R Committee and Staff	By 11/2/2025
3. Host a ribbon cutting with community social gathering and book exchange	P&R Committee and community attendees	By 11/2/2025
4. Ensure library is stocked and maintained	P&R Committee, Community Volunteers, and Staff	Ongoing

**Process Improvement:**

The P&R committee will periodically review to identify improvements.

**Stakeholders:**

Internal	External
<ul style="list-style-type: none"> <li>• Parks &amp; Rec. Department Staff &amp; Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Residents</li> </ul>
<ul style="list-style-type: none"> <li>• City Council</li> </ul>	<ul style="list-style-type: none"> <li>• Visitors</li> </ul>
<ul style="list-style-type: none"> <li>• City Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Local Businesses</li> </ul>
	<ul style="list-style-type: none"> <li>• Environment</li> </ul>

**Process Owner:** *Parks & Recreation Committee, Autumn Weidenhamer*



# City of Destin Implement Christmas Lighting/Decorations/Events in CRA District FY-2025 Work Plan

**Strategic Focus:**

II. Enhanced quality of life and safety for families

**Organizational Goal:**

Enhancing public spaces and community engagement in the CRA district during the holiday season  
  
Promote tourism, economic vitality, and community pride through seasonal beautification and events.

**Performance Objective:**

Implement Christmas decorations/lighting/events in CRA medians and the Destin Harbor Boardwalk, including Harbor light poles; create new Boardwalk Lights Contest category; engage Harbor property owners in participation and support.

**PRIORITY:**  CRITICAL  IMPORTANT  DESIREABLE

**Measurable Outcome(s):**

Outcomes	Fiscal Year		
	2025	2026	2027
Minimum participation interest from Harbor property owners	25%	50%	75%
Installation of Christmas decorations in medians along CRA boundaries	2 medians	5 medians	All Medians

Lighting of Harbor Boardwalk and harbor light poles	5 poles	10 poles	All Poles
Launch of the "Harbor Boardwalk" category in the Destin Christmas Lights Contest	Created	N/A	N/A
Create a Giant Christmas Tree on Norriego Point or on a floating Barge to provide something different	Implement	N/A	N/A
Create Temporary mural walls for photo ops with beach-Santa themes, mermaid elves, etc on Clty Property	Implement	N/A	N/A
Expand "Holly on the Harbor" Currently have FWB HS Jazz Band	Get Destin HS Choir or Band for another time slot	Get Destin Middle Band or Choir for another time slot	Get FWB HS Choir for another time slot
Expand "Holly on the Harbor" as a weekend event with Food vendors/Trucks, hot cocoa stands, local art booths, and family activities	N/A	Implement	N/A
Santa on a barge on the Captain Royal Melvin Park Transient Slip	Implement	N/A	N/A

### Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date	Done
Create letter for Harbor Property owners	John Stephens	May 2025	X
Present to Harbor CRA Board and seek approval	John Stephens	May 2025	X
Present to Parks & Rec Committee and seek approval	John Stephens	May 2025	
Figure out if we are we allowed to put Christmas Tree on barge in Norriego Point		June 2025	

Figure out costs for Christmas Tree on Norriego Point or Floating Barge		June 2025	
Identify power on medians. If no power, then it'll have to non powered decorations		June 2025	
Survey Harbor CRA property owners for interest of: 1. Christmas window decorations 2. Christmas lighting on outside  a. Visible from road category b. Visible from boardwalk category	Harbor CRA	June 2025	
Estimate costs and vendors for lighting + installation	Vendor, Parks & Rec Committee, Harbor CRA	July 225	
Find any potential Grants	Harbor CRA, City Grants Manager, FPL?	August 2025	
Add Harbor category to City of Destin Christmas Lights Contest	Harbor CRA, Council, Mayor's Office	September 2025	
Present to City Council,	Council, Harbor CRA	September 2025	
Begin Installation	Parks & Rec staff, vendor?	November 2025	
Host lighting contest in conjunction with Holly Jolly on the Harbor, with Mayor & Council members voting.	Parks & Rec, Mayor's Office, property owners/ business partners	December 2025	
If this plan goes well, pass on to Town Center CRA to implement	Town Center CRA	2026	

**Process Improvement:**

Adds new annual engagement opportunity for waterfront stakeholders.

Expands CRA visibility.

Enhances holiday tourism appeal and walkability.

### Notes from Action Plan:

- **Destin Harbor CRA** - approved & recommended that Chairman Stephens present to the Parks & Rec.

### Stakeholders:

Internal	External
· Harbor CRA	· Installation Vendor?
· Public Works?	· Harbor CRA Property Owners
· Parks & Rec	· Harbor Business Owners/vendors
· Major's Office	· Visitors
· City Grants Manager	
· Council	

### Process Owner:

Harbor CRA Department

### Funding/Grant Information:

1. CRA budget
2. City Manager Budget (I can't remember what it's called)
3. possible business sponsorships
4. TDC
5. Explore external funding support from organizations such as Florida Power & Light (FPL) for community lighting or beautification grant opportunities.

6. Ask Property owners/Businesses in the Harbor CRA for donations
  - a. Option 1- Legally take donations, then City would have to do budget amendment
  - b. Option 2 – Donation in kind of actual lights or decorations. This would avoid having to do a budget amendment
  - c. Option 3 – Have everyone donate to Friends of the Parks Foundation. Then foundation donates to City. Also, everyone would get a tax deduction benefit by donating to Foundation

## **Notes:**

2024 was the first year of the Destin Harbor's Holly Jolly at the Harbor event hosted by Parks & Rec from 3pm-5pm at Captain Royal Melvin Heritage Park on Sunday, December 15th, in conjunction with the Holiday on the Harbor Lighted Boat Parade. We had Fort Walton Beach High School Jazz Band provide music & Parks & Rec provided cookie decorating, hot chocolate and children's crafts.

Goal would be to add FWB HS Choir, Destin HS Band, Destin HS Choir, Destin MS Band, Destin MS Choir to schedules

The Holiday on the Harbor Lighted Boat Parade began at 6 p.m. sharp. To end the night, Harborwalk Village put on fireworks.

## **Letter to send out to all Harbor CRA Property Owners:**

**City of Destin – Harbor Community Redevelopment Agency (CRA)**  
**[Insert Date]**

Dear Destin Harbor Property Owner,

As part of our continued mission to enhance the Destin Harbor CRA District, the City of Destin is exploring a new holiday beautification initiative for the 2025 season. This includes:

- Installing festive Christmas decorations in medians along CRA boundaries
- Adding holiday lighting along the Destin Harbor Boardwalk and light poles
- Creating a new "Harbor Boardwalk" category in the annual Destin Christmas Lights Contest
  - Visible from road category
  - Visible from boardwalk category

- Create Temporary mural walls for photo ops with beach-Santa themes, mermaid elves, etc on all Boardwalk Properties
  - Visible from road category
  - Visible from boardwalk category

We believe this will draw more visitors to the harbor, support local businesses, and create a joyful, walkable holiday experience for the community.

Before we move forward, we want to hear from you. Would you be interested in participating or supporting this effort—whether through decorating your property, offering sponsorship, or just sharing ideas? There are two options to donating, without having to make a budget amendment.

- d. Option 1 – Donation in-kind of actual lights or decorations. This would avoid having to do a budget amendment
- e. Option 2 – Donation to Friends of the Parks Foundation. Then the foundation can donate to the City. Also, everyone would get a tax deduction benefit by donating to Foundation & the city will not have to do a budget amendment.

Please let us know your level of interest by [insert date here]. If enough stakeholders are on board, we'll organize an optional in-person meeting to collaborate further.

You can reply to this letter or email [insert contact name + email]. We appreciate your ongoing partnership in making the Harbor a vibrant destination year-round.

Warm regards,  
**[Your Name]**  
Community Redevelopment Agency  
City of Destin  
[Contact Info]



# City of Destin Breakwater/Snorkeling location & Oyster Gardening FY-2025 Work Plan

## Strategic Focus:

II. Enhanced quality of life and safety for families  
VI. A green and sustainable environment

## Organizational Goal:

Enhancing marine and coastal ecosystems through the development of oyster gardening, artificial reefs, breakwaters, and living shorelines. This will improve water quality and provide resiliency, erosion control measures to protect our shorelines. This will promote marine biodiversity and provide a habitat for fisheries.

Improve Clement Taylor Park's safety at the swim area & provide a safe beginner snorkeling area that is easily accessible for locals and tourists.

Establish a comprehensive marine habitat restoration initiative starting with Clement Taylor Park. If this project is successful, then expand to other bayfront parks in Destin.

## Performance Objective:

- Implement oyster gardens, in conjunction with Choctawhatchee Basin Alliance with educational signage at all city docks/piers.
- Encourage participation from local waterfront businesses and waterfront private/commercial property owners with docks to participate in the Oyster Gardening program.
- Develop a breakwater/living shoreline with modular units or limestone boulder clusters & mature oysters to enhance marine biodiversity and protect the shoreline, starting with Clement Taylor Park. This will provide a safe protected barrier to the current swim area.
- Once oysters are matured (in 1 year), relocate these oysters to breakwaters/ living shorelines of our choosing, with the recommendation being Clement Taylor Park.
  - If the Clement Taylor Park project is not ready, then recommend relocating the oysters to Mattie Kelly Outfall.
  - Then the following year, relocate the next batch to Clement Taylor Park
- Establish a snorkeling area at these breakwater/living shorelines along city-owned waterfront parks, starting with Clement Taylor Park, to support safe areas to learn to snorkel and conservation awareness.

PRIORITY:  CRITICAL  IMPORTANT  DESIRABLE

Measurable Outcome(s):

Outcomes	Fiscal Year			
	2025	2026	2027	2028
Installation of oyster farms at city-owned docks and piers	N/A	1 location	2 locations	More than 3 locations
Participation of local businesses/ private/ commercial property owners in the oyster farming program	N/A	2 private/ commercial properties	5 private/ commercial properties	At least 10 private/ commercial property
Creation of a pilot living shoreline/ breakwater project using limestone boulder clusters at Clement Taylor.	Discussion/ Planning	Design/ Permitting	Development	start process for a new location
Establishment of an official snorkeling area at a coastal park, such as Clement Taylor Park).	Discussion/ Planning	Design/ Permitting	Development	N/A

### Action Plan:

Task	Resource Needs (persons/organization )	Target Completion Date	Done
Develop concept educational signage for oyster gardens at City Properties	John Stephens	2025	X
Design concept drawings for living shoreline/breakwater project	John Stephens	2025	X
Develop concept signage for snorkeling area	John Stephens	2025	X
Present Idea to Choctawhatchee Basin Alliance	John Stephens	2025	X
Present CBA's Oyster Gardening Program & Breakwater/ Living Shoreline Idea to the Harbor & Waterways Board committee and seek approval	John Stephens	April 2025	X
Present CBA's Oyster Gardening Program & Breakwater/ Living Shoreline Idea to Okaloosa County Coastal Resources	John Stephens	May 2025	X
Present CBA's Oyster Gardening Program & Breakwater/ Living Shoreline Idea to Harbor CRA Committee and seek approval	John Stephens	May 2025	X
Introduce Parks & Rec committee to CBA's Oyster Gardening Program & Breakwater/ Living Shoreline Idea and seek approval	John Stephens	May 2025	
Department of Environmental Protection Pre-application Meeting to confirm permit type for Clement Taylor Park.	John Stephens, CBA, DEP, Destin staff, Okaloosa County Coastal Resources	2025	
Army Corp of Engineers Pre-application Meeting for Clement Taylor Park	John Stephens, CBA, ACE, Destin staff, Okaloosa County Coastal Resources	2025	
Okaloosa County Pre-application Meeting for Clement Taylor Park	John Stephens, CBA, Okaloosa	2025	

	County Coastal Resources, Destin staff		
Site visit & combined Seagrass Survey during the growing season	John Stephens, CBA, DEP, ACE, Destin staff, Okaloosa County Coastal Resources	2025	
Identify city docks/piers for oyster farms	Harbor & Waterways Board	2025	
Identify current Oyster Gardeners with CBA that are in Destin.	John Stephens/ CBA	2025	
Recommend if using Modular Units or Limestone Rocks	??	2025	
Present concept design/plan to Destin Council & seek approval. Have Council decide on Modular Units or Limestone Rocks	Harbor & Waterways Board, Destin Council	Q4 of 2025/ Q1 of 2026	
If Council approves, then get Council to direct City engineer to design engineered drawings (or hire Coastal Engineer)	City Planner/ Engineer	Q1 of 2026	
Apply for Permits (8-18 months)	Planning, DEP, ACE	Q1 of 2026	
Figure out Costs	??	Q1 of 2026	
Apply for Grants	Harbor & Waterways Board/ City Grants Manager	Q1 of 2026	
Coordinate with Council to direct Destin's PIO for awareness of Oyster Gardening Program to citizens/ businesses	Council/Destin PIO	April of 2026	
Training/implementation of Oyster Gardener Volunteers with CBA	Volunteers/ CBA	May 2026	
Begin installation (pending Permits)	Contractor, CBA (in conjunction with Force Blue)	Q1 of 2027	
Mature Oyster relocation to Clement Taylor Park Living Shoreline Project with CBA. (contingency plan if not ready - Mattie Kelly outfall livery shore line idea)	Volunteers/ CBA	May 2027	
Coordinate with Council to promote and launch snorkeling area	Council/ Destin PIO	2027	
Monitor and assess marine biodiversity impact. CBA will need to add another monitoring site.	CBA	2027	
Find new City-owned Waterfront Location for new oyster gardens	Harbor & Waterways Board/ Parks & Rec Committee	2028	
Find new City-owned Waterfront Location for Living Shoreline & mature oyster gardens	Harbor & Waterways Board/ Parks & Rec Committee	2028	

### Notes from Action Plan:

- **Clement Taylor Park site visit:**
  - water depth at the roped swimming area is 3.5ft.
    - Will need to decide if we want to put the breakwaters at this depth (which would be cheaper) or do we want to potentially go out a little deeper and away from fishing pier
  - these breakwaters could attract fishing
    - Need to make sure it's not too close to the fishing pier. swimmers & fisherman could have a conflict
- **CBA** is in full support of the City-wide Oyster gardening & Breakwater plan.
  - Any structure must be at least 3ft away from any grassbeds.
  - CBA's FDEP permits can only go to 10ft from shoreline, so they might not be able to assist with permits.
- **Destin Harbor & Waterways** is in full support of the City-wide Oyster gardening & Breakwater plan.
  - Only concern that came up is potentially people standing on breakwaters and getting cut
- **Okaloosa County Coastal Resources** are in full support of the City-wide Oyster gardening & Breakwater plan.
  - Expressed interest to work collaboratively on this project. Will require County Board of Commissioners approval, but we can start these discussions.
  - Potentially could assist with one of these options:
    - County assists with design and then Destin implements installation.
      - Could potentially use the county's continuing services coastal engineers (Taylor or MRD).
    - Could potentially match funding
  - Limestone rock would be easiest. install 2-3 structures, with 15ft gaps in between.
  - If using prefabricated modular units (like snorkel reefs) could serve as a breakwater, Walter Marine has developed designs that serve as a breakwater system. County is looking at these systems for Okaloosa Island breakwater project
  - Estimated Costs:
    - 2 reefs could cost up to \$60,000 in limestone rocks (material only)
    - prefabricated modular unit cost unknown (if decide to go this route)
    - Mobilization Costs unknown.
      - Pending depth of location, recommend contracting this out
  - Signage:
    - Need to have "Caution - submerged Rocks" signage on each end of the structure
  - Florida's focus is on resiliency & erosion control measures on shorelines right now and there is funding for this.
- **Destin Harbor CRA** is in full support of the City-wide Oyster gardening & Breakwater plan.
  - Only suggestion is to add another breakwater, to give an 'L' shape protection on the Destin Fire Station side. (Drawing has been updated to reflect this)
  - Recommended adding more Breakwaters closer to shore

## Process Improvement:

Recommend to Council to have CBA add a new site for continuous monitoring and reporting on water quality improvements.

Recommend to Council for public-private partnerships to ensure long-term sustainability of project.

Recommend adding another city-owned waterfront location, once the pilot one is established.

## Stakeholders:

Internal	External
<ul style="list-style-type: none"><li>• City Planning</li></ul>	<ul style="list-style-type: none"><li>• Choctawhatchee Basin Alliance (CBA)</li></ul>
<ul style="list-style-type: none"><li>• City Engineer</li></ul>	<ul style="list-style-type: none"><li>• Destin High School Students - Volunteer hours</li></ul>
<ul style="list-style-type: none"><li>• Harbor &amp; Waterways Board</li></ul>	<ul style="list-style-type: none"><li>• Okaloosa County Coastal Resources</li></ul>
<ul style="list-style-type: none"><li>• Harbor CRA Committee</li></ul>	<ul style="list-style-type: none"><li>• Force Blue (former Navy Seals that help CBA)</li></ul>
<ul style="list-style-type: none"><li>• Parks &amp; Rec Committee</li></ul>	<ul style="list-style-type: none"><li>• Local Business that have access to docks</li></ul>
<ul style="list-style-type: none"><li>• City of Destin Public Information Officer</li></ul>	<ul style="list-style-type: none"><li>• Property Owners that have access to docks</li></ul>
<ul style="list-style-type: none"><li>• City of Destin Grants Manager</li></ul>	<ul style="list-style-type: none"><li>• Army Corp of Engineers</li></ul>
<ul style="list-style-type: none"><li>• Council</li></ul>	<ul style="list-style-type: none"><li>• Department of Environmental Protection</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>	<ul style="list-style-type: none"><li>• Volunteers, such as Oyster Gardeners</li></ul>
	<ul style="list-style-type: none"><li>• Coastal Engineer (if needed)</li></ul>
	<ul style="list-style-type: none"><li>• Destin High School (they have a artificial reef program)</li></ul>

## Process Owner:

John Stephens

## Example:

Current living Shoreline Project in Boca Raton:

<https://www.instagram.com/citybocaraton/p/CUQT4K-r1O-/?locale=pl&hl=am-et>

## Aerial View of Clement Taylor Park:

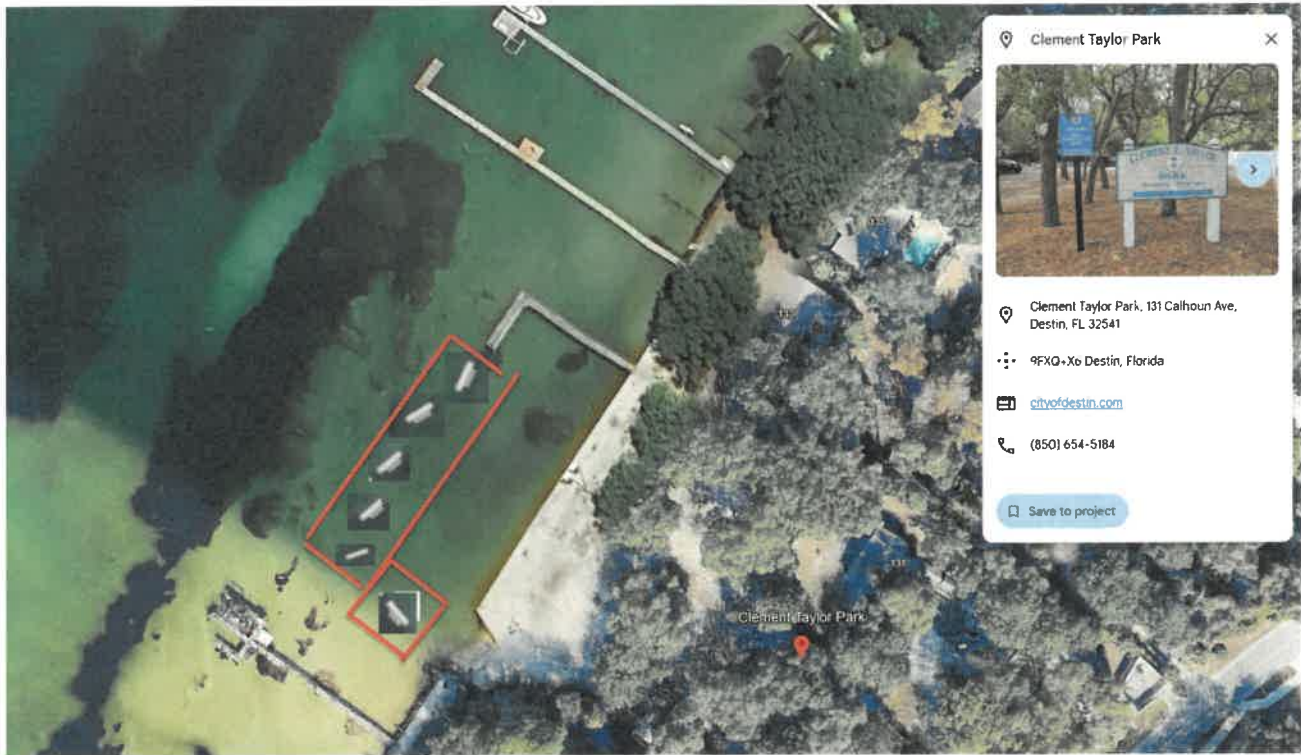


**View of Clement Taylor Park:**



**Concept Breakwater Limestone at Clement Taylor Park:**

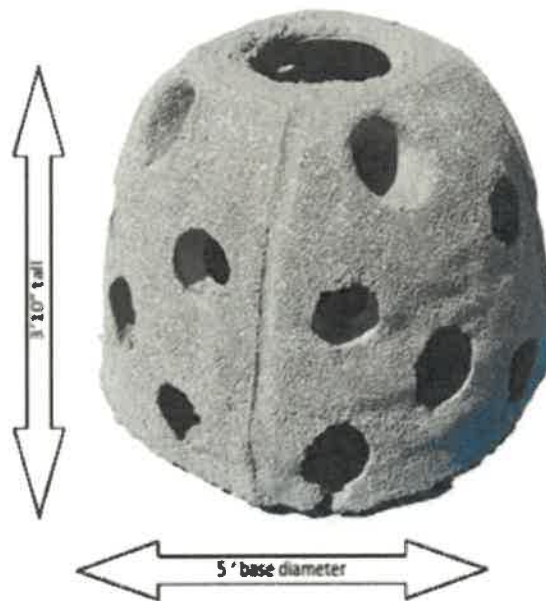
1. Breakwater/living shoreline must be at least 3ft away from seagrass



## There are 2 methods. Modular Units or Rock mound Breakwaters

### 1. Modular Units

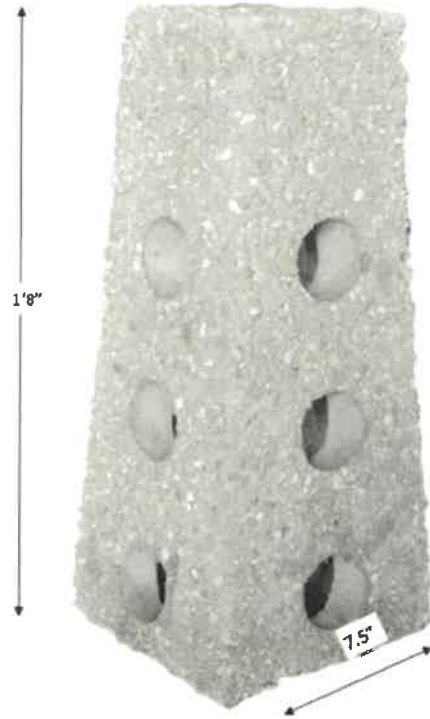
1. <https://reefinnovations.com/>
2. A modular reef ball is an artificial reef structure designed to mimic natural coral reefs and provide habitats for marine organisms. Reef balls are made of a specially designed, pH-neutral concrete that is environmentally safe. Our reef balls come in various shapes and sizes but most are dome-shaped with holes or slots to allow water and marine life to pass through.
3. Ultra Reef Ball Module



- 3' 10" tall
- 5 feet base diameter
- surface area 150 sq ft
- Weight 3000—3200 lbs
- average number of holes 25
- wavy bottom
- interconnecting holes
- aggregated exposed outside surface texture

- a.
- b. An ultra reef ball module is a type of artificial reef that is designed to be highly durable and resistant to wave action. It is made of a concrete mixture that is specially formulated to be strong and durable.
- c. Ultra reef ball modules are typically larger than traditional reef balls, and they have a more streamlined shape. This makes them more resistant to wave action and more likely to stay in place on the seabed.
- d. Ultra reef ball modules are often used in deep water, where they can provide habitat for fish and other marine life that prefer deeper waters. They are also used in areas with high wave action, such as nearshore reefs and breakwaters.

#### 4. IJV Habitat



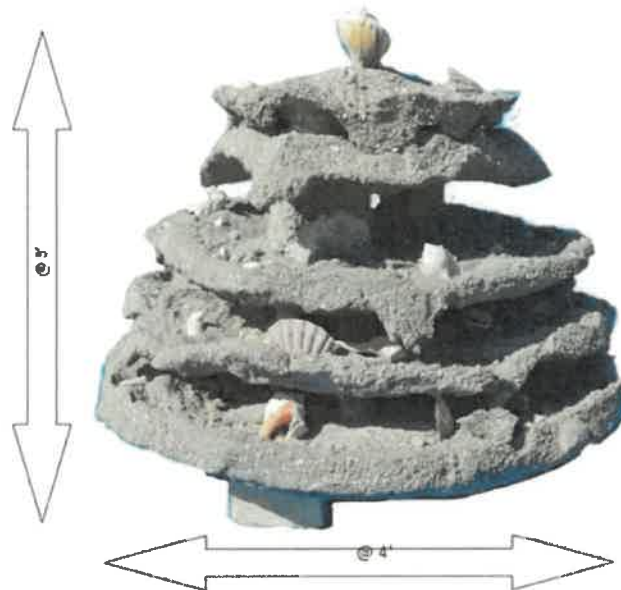
- The Internal Juvenile habitat is a module designed as an addition to our Reef Balls.
- Adding 1 or more inside a Reef Ball can provide additional surface area and small connecting holes.
- aggregated exposed outside surface texture
- Height 1'8"
- Width at the base 7 1/2"
- Base is 7 1/2" square
- Top 5" square
- Internal hole 6 1/2" ---> 2 1/2 "
- Side holes 2 1/2 "

- a.
- b. IJV Habitats are a valuable tool for reef restoration and fisheries management. They can be used to create new habitat for juvenile fish and increase their survival rates. This can help to boost fish populations and improve fisheries yields.

## 5. Pallet Layer Cake



# Pallet Layer Cake



- 3' tall
- 4' max. diameter
- surface area sq ft
- weight 1300 lbs
- layers allowing more surface area
- interconnecting holes
- aggregated exposed outside surface texture
- various decorative material, shells provide a unique habitat.
- complex design increases marine diversity
- weight will vary between modules

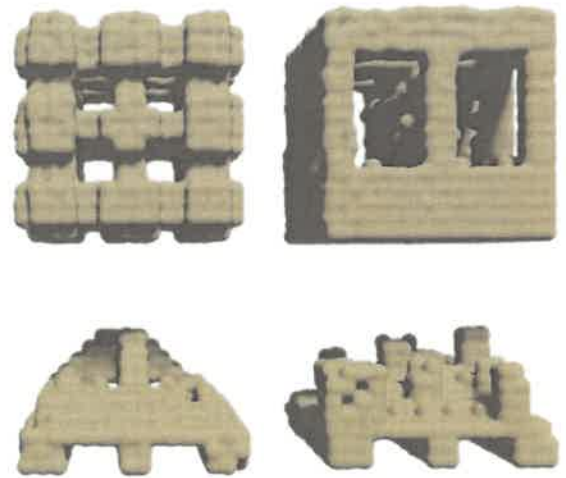
- a.
- b. A pallet layer cake is a type of artificial reef that is made up of a series of recycled pallets that are stacked on top of each other. Pallet layer cakes are typically made of a lightweight material, such as wood or plastic, and they are designed to be placed in shallow water.
- c. Pallet layer cakes are a popular choice for reef restoration projects because they are easy to deploy and maintain. They are also a good choice for areas where there is limited funding for reef restoration.
- d. Here are some examples of how pallet layer cakes have been used:
  - i. The Reef Ball Foundation has used pallet layer cakes to restore damaged reefs in the Florida Keys and the Caribbean Sea.
  - ii. The National Oceanic and Atmospheric Administration (NOAA) has used pallet layer cakes to create artificial reefs in areas off the coast of California.
  - iii. The California Department of Fish and Wildlife has used pallet layer cakes to protect shorelines from erosion and improve water quality.
- e. Pallet layer cakes are a versatile and effective tool for reef restoration and coastal protection. They can be used to create new reef habitat, improve water quality, reduce erosion, and restore damaged reefs.

6. More options & Pricing can be found here:

<https://reefinnovations.com/products-specs/product-price-list/>

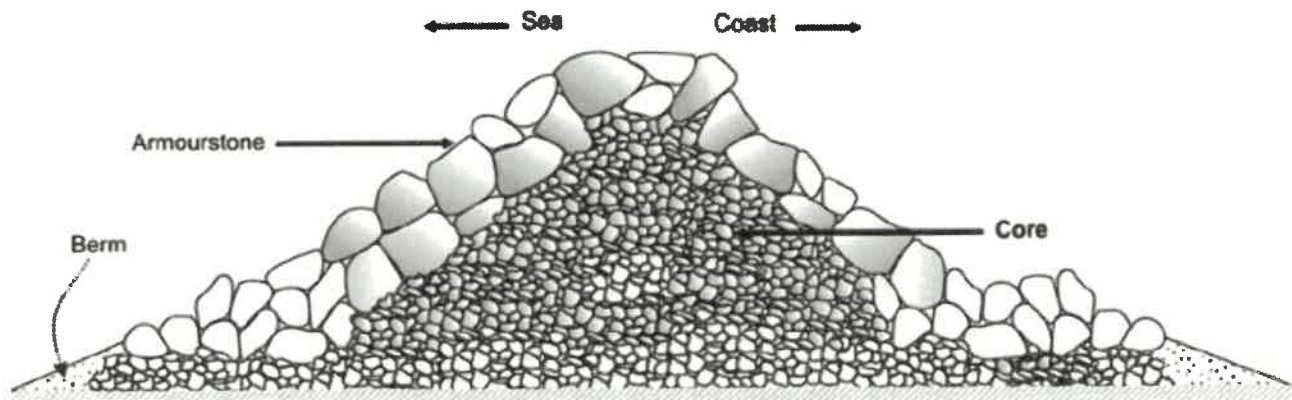
## 2. Natrx has other types of modular units

### a. Natrx ExoForms™



- i. Natrx ExoForms™ are designed to leverage nature to provide more benefits than traditional methods with far less material.
- ii. And because ExoForms™ are a nature-based system, they promote new habitat growth right away and grow even stronger over time.
- iii. ExoForms™ can be customized to best benefit the specific demands of each project.
- iv. Digital design allows for rapid prototyping to explore the best approach to creating resilience and habitat-positive benefits.
- v. <https://natrx.io/more/natrx-tech-overview-natrx-exoforms>
- vi. <https://natrx.io/natrx-exoform-modules>

### 3. Typical cross section of rock mound breakwater:



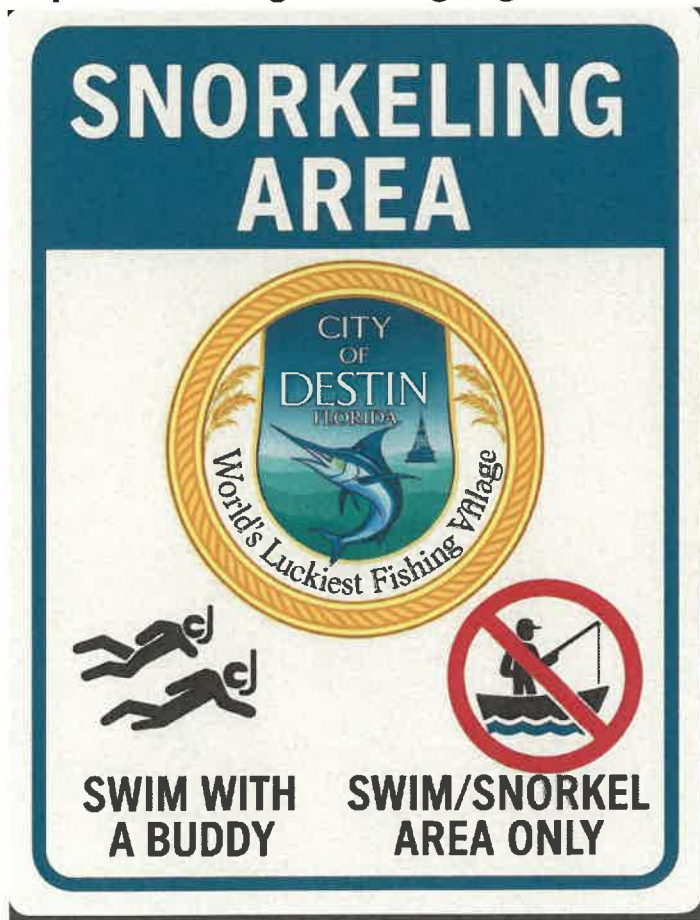
Typical cross section of rock mound breakwater

### FUNDING/GRANT INFORMATION:

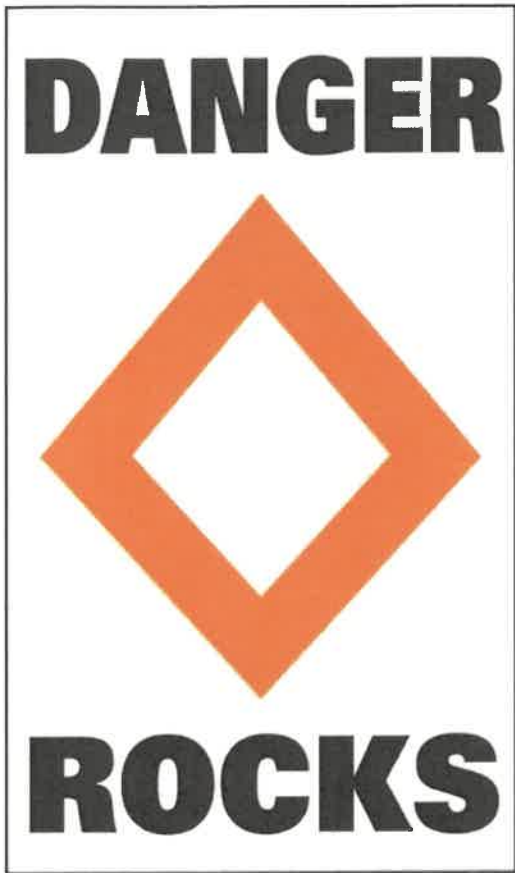
1. TDC
2. FWC Florida Artificial Reef Program
  - a. Deadline is March of each year
  - b. Website: <https://myfwc.com/fishing/saltwater/artificial-reefs/>
3. NOAA
  - a. \$100 million in funding for transformational projects that restore coastal habitat and strengthen community resilience
  - b. Deadline is April of each year

- c. Website: <https://www.noaa.gov/legislative-and-intergovernmental-affairs/noaa-tribal-resources/grant-education-opportunities>
- 4. **National Fish and Wildlife Foundation (NFWF)**
  - a. Coastal Resilience Grants (supports living shorelines and marine biodiversity projects)
  - b. Website: <https://www.nfwf.org/>
  - c. Gulf Fund:
    - i. Website: <https://www.nfwf.org/gulf-environmental-benefit-fund>
- 5. **Corporate & Foundation Partnerships**
  - a. Engage companies in eco-tourism, seafood, water sports, DWU, FPL, High Speed Internet Provides for sponsorship opportunities.
- 6. Explore community-driven funding initiatives, such as the **Friends of Destin Parks**
- 7. Explore environmental conservative funding initiatives, such as **Force Blue**
- 8. Reach out to Destin High School is a collaboration effort, see: <https://www.getthecoast.com/destin-high-school-aims-to-deploy-15-new-artificial-reefs-with-upcoming-fundraiser/>

### Concept Snorkeling Area Signage:



### Boater awareness signage for submerged rocks

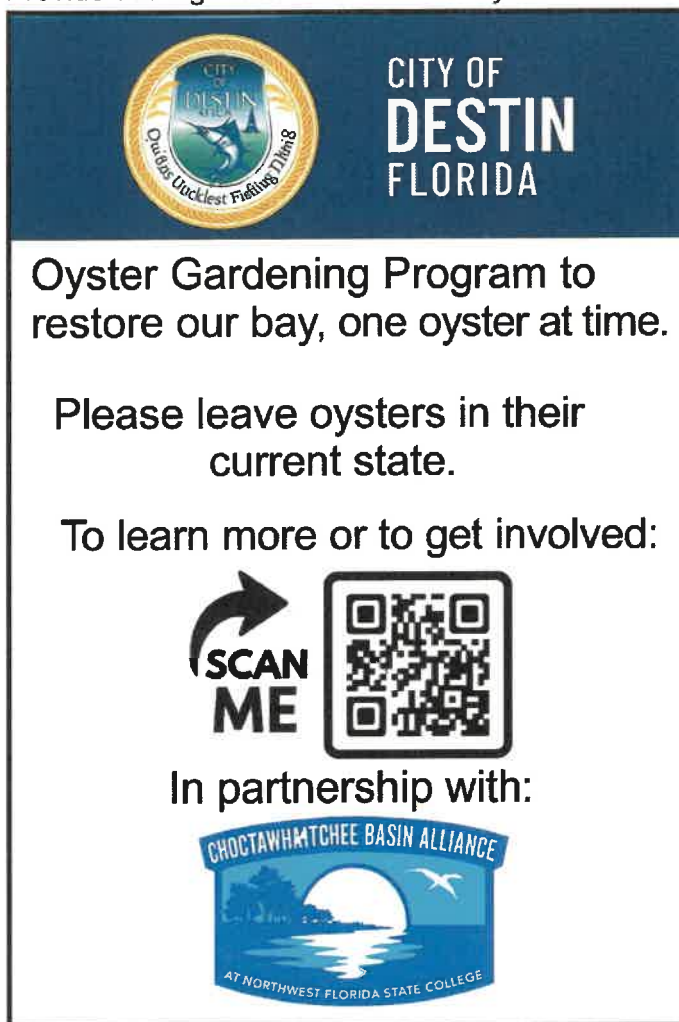


CBA Living Shoreline Signage (from Lisa Jackson Park in FWB)



## Concept Oyster Gardening Signage:

1. Provide this sign with each Vertical Oyster Garden



2. QR code will go to City of Destin Website link that will show contents:
  - a. What is Oyster Gardening, 101

### **Discover Oyster Gardening with the Choctawhatchee Basin Alliance**

*Calling all City of Destin residents! Help restore our bay—one oyster at a time.*

The **City of Destin**, in partnership with the **Choctawhatchee Basin Alliance (CBA)** invites you to be part of a hands-on, rewarding environmental program: **Oyster Gardening**. Whether you're passionate about protecting our coastal ecosystems or just love being on the water, this is your chance to make a real impact in your own backyard.

### **What is Oyster Gardening?**

Oyster gardening is a community-driven initiative where volunteers grow juvenile oysters on Vertical Oyster Gardens suspended from private docks. These oysters help improve water quality, support marine life, and eventually get placed on living shoreline restoration projects throughout the Choctawhatchee Bay. This project in particular, will have all mature oysters benefitting the City of Destin's shorelines. Now is the time to make your impact on our bay.

## What is a Vertical Oyster Garden?

A **Vertical Oyster Garden (VOG)** is a simple, space-efficient method for oyster gardening, especially well-suited for Destin's residential & commercial docks. This project is low-maintenance, but highly effective. Here's how it works:

- **Recycled oyster shells** are threaded vertically along ropes and suspended from your dock into the bay.
- During the warm summer months—typically from **late May through August—free-swimming oyster larvae**, or spat, naturally settle out of the water column.
- These spat are drawn to hard surfaces and begin attaching to the recycled oyster shells in your vertical garden.
- Once attached, the spat will begin to grow into juvenile oysters, creating a thriving habitat right under your dock!
- Once these oysters mature and a date is set (usually in May), everyone will be part of “Move your Mollusk” to relocate their oysters to a TBD shoreline restoration project location.
  - Your oysters can be transported to the site in a cooler on ice with a damp cloth or newspaper covering your oysters. They should even be fine if you put them on ice the night before.
  - If you would like to help place your oysters on the reefs, please wear clothes you can get wet in and closed toed shoes.
- You will be receiving your new Vertical Oyster Garden and instruction on how to maintain it for the upcoming year, if you're interested in continuing the program.

Vertical gardens attract juvenile oysters naturally and also serve as shelter for small fish, crabs, and other marine life—making them a mini-ecosystem right at your fingertips!

## Why It Matters

- One oyster can filter up to **50 gallons of water per day**.
- Oyster reefs protect shorelines from erosion and storm surge.
- Vertical gardens increase biodiversity and restore damaged habitats.

## How to Get Involved

If you have access to a dock or waterfront property, you can become an oyster gardener! CBA provides all materials—including the vertical garden setup—and teaches you how to care for your oysters over the season. It's a great activity for families, classrooms, or anyone who loves our bay.

- b. Oyster Gardening info diagram:
  - i. [http://www.flseagrant.org/wp-content/uploads/2022/07/Aquaculture\\_Infographic\\_oystergardening\\_2.jpg](http://www.flseagrant.org/wp-content/uploads/2022/07/Aquaculture_Infographic_oystergardening_2.jpg)

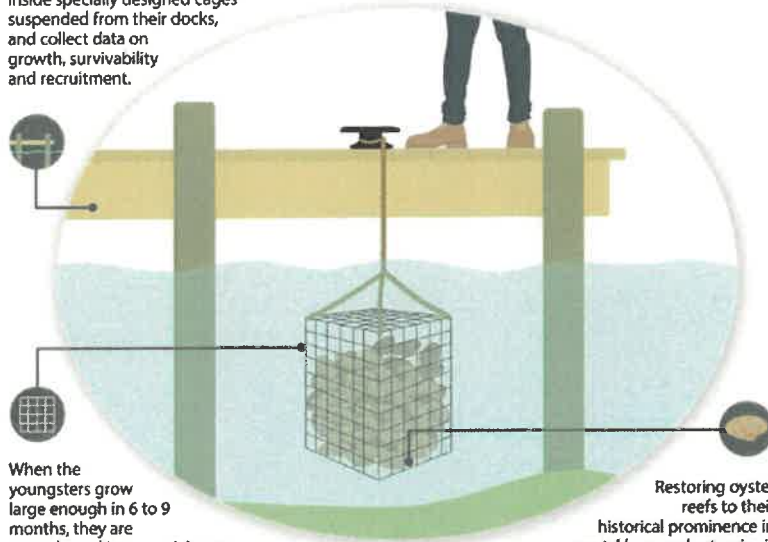
# OYSTER GARDENING

One adult oyster can filter up to 50 gallons of water each day, a capacity that UF/IFAS and Florida Sea Grant are using as part of a larger strategy to help restore water quality at imperiled waters in Florida, such as the Indian River Lagoon.

## How does it work?

Thousands of residents thus far have signed up to turn their backyard docks into garden plots that will raise baby oysters from newly hatched larvae, or seed.

These volunteers grow oysters inside specially designed cages suspended from their docks, and collect data on growth, survivability and recruitment.



FLSEAGRANT.ORG/RESTORATION/



Florida Sea Grant is a member of the National Sea Grant College Program network which is supported by the National Oceanic and Atmospheric Administration.

Florida Sea Grant

- ii.
- 3. Oyster Gardening Information:
  - a. **Volunteers must**
    - i. **get training**
      - 1.
      - ii. fill out [form for FWC Special Activities License](#)
  - b. Need a way to store volunteer name, cell phone, & email for updates
  - c. Volunteers must "Move you Mollusks" on a certain date TBD
    - i. coordinate with Tucker Reynolds with CBA
      - 1. Office: 850-200-4175
      - 2. [Reynol59@nwfsc.edu](mailto:Reynol59@nwfsc.edu)



**ForeverLawn Emerald Coast**

210 Tilden Street Northwest  
Fort Walton Beach, FL 32548  
850.812.3388  
[foreverlawnc.com](http://foreverlawnc.com)

Lawn Consultant  
Project Name/Type:  
Project Contact:  
Contact's Number:  
Contact's Email:  
Project Address:

Austin Tipton | May 3<sup>rd</sup> 2024  
Destin Little League | Commercial  
Kevin Schmidt  
[kschmidt@cityofdestin.com](mailto:kschmidt@cityofdestin.com)  
711 Hickory St. Destin FL 32541

Full Field's	Grass Type & Description	Location	Square Footage	Total Price
Edge XD	SportsGrass Edge XD by ForeverLawn Field Green PE XP slit film with Tan / Green heat set textured nylon thatch, 45 oz, 1 1/2" pile, premium backing	Field 1 & 2	Turf: 63,000 sf Installed	\$803,250.00 (\$12.75 per sf)
Rush XD	SportsGrass Rush XD by ForeverLawn Field Green PE slit film with Tan / Green heat set textured nylon thatch, 42 oz, 1 1/2" pile, urethane backing	Field 1 & 2	Turf: 63,000 sf Installed	\$784,350.00 (\$12.45 per sf)
Infield's Only	Grass Type & Description	Location	Square Footage	Total Price
Edge XD	SportsGrass Edge XD by ForeverLawn Field Green PE XP slit film with Tan / Green heat set textured nylon thatch, 45 oz, 1 1/2" pile, premium backing	Field 1 & 2	Turf: 18,000 sf Installed	\$229,500.00 (\$12.75 per sf)
Rush XD	SportsGrass Rush XD by ForeverLawn Field Green PE slit film with Tan / Green heat set textured nylon thatch, 42 oz, 1 1/2" pile, urethane backing	Field 1 & 2	Turf: 18,000 sf Installed	\$224,100.00 (\$12.45 per sf)

*Description of Work*

- Tear Out – INCLUDED - Base will be removed and disposed below grade: All areas - by 7.0 inches, graded. DOES NOT include removal of existing, seen or unseen, tree stumps and/or roots.
- Ground Prep – INCLUDED - Installation of composite perimeter boards at all edges. Installation of 7" of limestone aggregate base, compacted.
- Products & Installation – ForeverLawn synthetic grass will be attached and secured around all perimeters with stainless steel staples, then seamed internally with Aplix seam tape, reinforced with Mapei adhesive. Silica Sand infill will be applied to top of blade surface. Grass is polished with a mechanical broom.
- Clean Up – The work site will be cleaned up and all debris will be removed. The job will be completed within TBD days' time, weather permitting.
- All installations are performed by ForeverLawn Certified Installers. Installations are backed by a 24-month Workmanship Warranty. SportsGrass products carry an 8-year closed loop warranty. Warranty begins upon successful installation, payment in full and online registration of warranty by customer.

*Notes*



## ForeverLawn Emerald Coast

210 Tilden Street Northwest  
Fort Walton Beach, FL 32548  
850.812.3388  
[foreverlawnc.com](http://foreverlawnc.com)

- Price per square foot or project cost reflects the products necessary to complete the job correctly, in the highest quality and in a timely fashion. All work will be done in a highly professional manner. Changes to the scope of the project may require changes to the proposal and pricing as well.
- Due to pricing considerations, this quote can only be guaranteed for 60 days.

### Terms and Conditions

- Mobilization Fees: If upon arrival, building conditions are not ready for installation (causing start day/time to be delayed) an additional Mobilization fee of \$3,250.00 will be billed. Being compensation for services and fees for the purchasing party's failure to fulfill proper working conditions on an agreed upon timeframe. \_\_\_\_\_(initial)
- Base requirements:
  - ~~Tear out performed outside of contract: Grade requirements are 3.5" below the finished grade. Any additional labor to bring the grade to the requirements will be billed at a man hour rate of \$65 per hour, plus material and/or equipment charges (mini-skid \$100 per hour; ASV \$125 per hour; compactor \$60 per hour). \_\_\_\_\_(initial)~~
  - ~~Aggregate Base Install outside of contract: Backfill must be 3.5" compacted to 3" of #89 limestone. Any additional labor to bring the base to the requirements will be billed at a man hour rate of \$65 per hour, plus material and/or equipment charges (mini-skid \$100 per hour; ASV \$125 per hour; compactor \$60 per hour). \_\_\_\_\_(initial)~~
- Additional work to repair or adjust existing irrigation lines which fall inside the project area will be billed at a man hour rate of \$65 per hour, plus material and/or equipment charges (mini-skid \$100 per hour; ASV \$125 per hour; compactor \$60 per hour). \_\_\_\_\_(initial)
- Additional work due to unknown objects such as tree stumps, plumbing, electrical will be billed at a man hour rate of \$65 per hour, plus material and/or equipment charges (mini-skid \$100 per hour; ASV \$125 per hour; compactor \$60 per hour). \_\_\_\_\_(initial)
- Once manufacturer has processed your order, the 50% deposit is non-refundable. \_\_\_\_\_(initial)
- ForeverLawn Fusion Pro, ForeverLawn Fusion Elite, ForeverLawn Fusion Flex & K9Grass Elite by ForeverLawn are the only products offered in which reflective heat damage is warrantied. Any other turf choices are subject to reflective heat issues as a result of any reflective surface.
- Artificial Grass has seams. We do professional work, yet we cannot guarantee invisible seams. Altering turf layout recommendations may result in more evident seams.
- K9Grass is made specifically for pet use. Any other product choices most likely will result in bacteria build up and smell.
- ForeverLawn is not responsible for damage to any electrical or irrigation systems not installed according to code.
- If pricing is provided off blueprint, plans or provided drawings: site verification of area IS required before grass will be purchased. If dimensions change, pricing is subject to change, reflecting those adjustments.
- This purchase agreement is offered by a local independently owned and operated ForeverLawn dealer. ForeverLawn Inc. is not a party to this purchase agreement. ForeverLawn Inc. guarantees the quality of ForeverLawn products but accepts no responsibility nor implies any warranty for installation associated with its products.
- A fifty percent (50%) deposit is required upon signing. After the deposit has cleared, project materials will be ordered.
- You are providing ForeverLawn Emerald Coast authorization to charge future payment/s upon completion of the work.
- If full payment is rejected or not received within fifteen (15) days of the completion of this project, any outstanding balance shall accrue interest at the rate of twenty-four percent (24%) per year. \_\_\_\_\_(initial)
- Your payment method will be saved by FLEC Contracts along with your authorization to charge future payments based on the payment terms stated in the agreement between you and FLEC Contracts.



**ForeverLawn Emerald Coast**

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Fort Walton Beach, FL 32548

850.812.3388

[foreverlawnec.com](http://foreverlawnec.com)

- **\*\*All pricing contingent upon accessibility. If additional labor or rentals are needed to access commercial areas will be billed at a man hour rate of \$65 per hour, plus material and/or equipment charges (mini-skid \$100 per hour; ASV \$125 per hour; compactor \$60 per hour). Additional rental equipment will be billed at going rate. \_\_\_\_\_ (initial)**

*Signature*

By Signing below, you are agreeing to all scope of work, terms & conditions listed above.		<i>Subtotal:</i>	<b>\$TBD</b>
<i>Customer Name:</i>		<i>Adjustments:</i>	<b>\$TBD</b>
		<i>Total:</i>	<b>\$TBD</b>
<i>Customer Signature:</i>	<i>Date:</i>	<i>Deposit 50%:</i>	<b>\$TBD</b>
		<i>Amount due upon completion:</i>	<b>\$TBD</b>

We are pleased to submit the above quotation. Thank you for your business.



## ForeverLawn Emerald Coast

210 Tilden Street Northwest  
Fort Walton Beach, FL 32548  
850.812.3388  
[foreverlawnc.com](http://foreverlawnc.com)

Turf Layout: Full Field

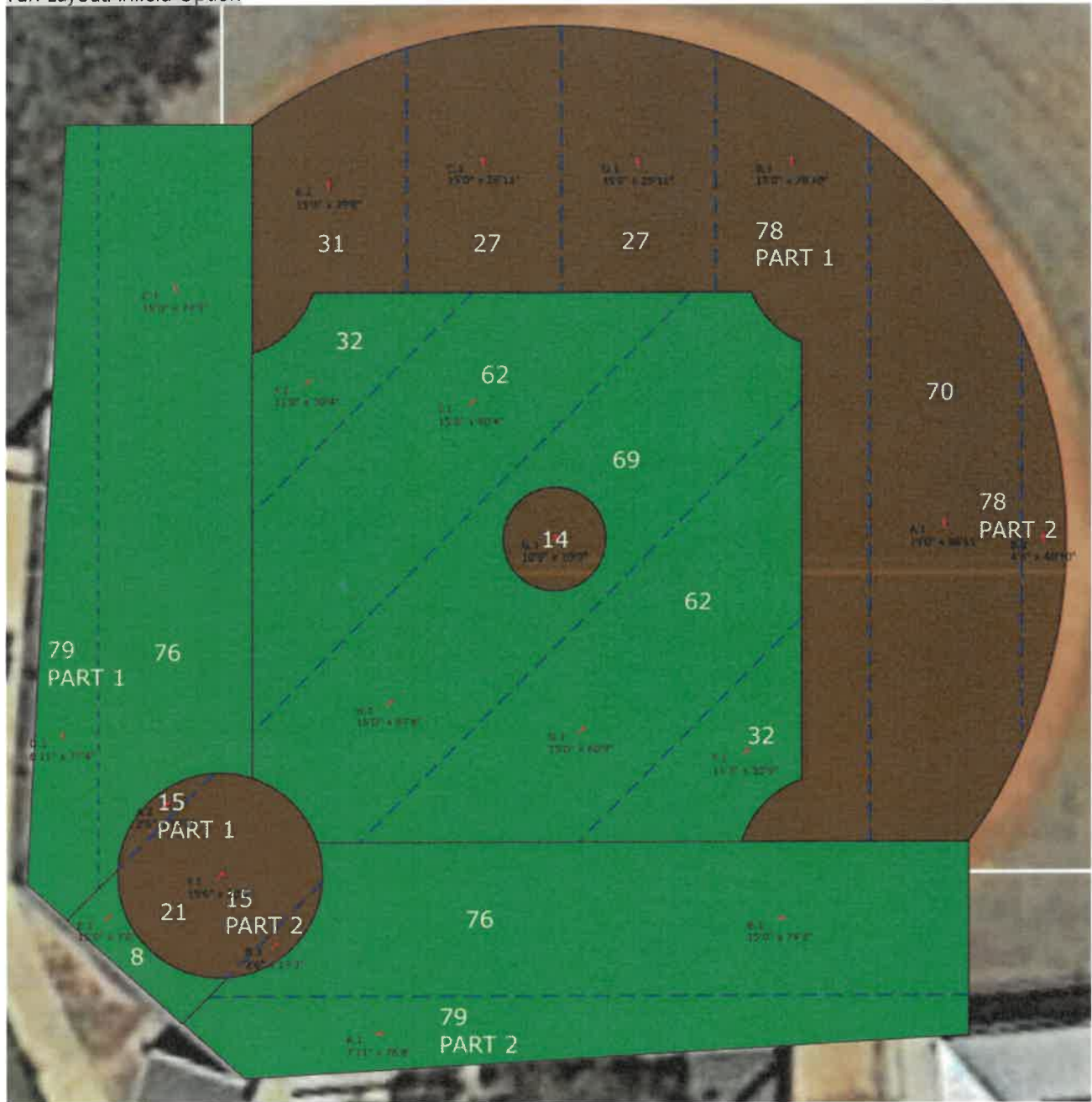




### ForeverLawn Emerald Coast

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Fort Walton Beach, FL 32548  
850.812.3388  
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Turf Layout: Infield Option





## ForeverLawn Emerald Coast

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Fort Walton Beach, FL 32548

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# your new starting lineup

## technology

The leading edge technology in **SportsGrass** is a great fit for your facility. The unique construction of our products creates a playing surface that is second to none. **SportsGrass** has a natural underfoot feel with great durability, proven safety, and terrific appearance. We offer a wide range of products designed to meet the needs of any facility.

## local partnership

While we have expertise from across the country, the heart and soul of your **SportsGrass** team is right here in your community. With over 80 locations across the United States, this community connection creates pride of ownership in your project that is simply not available from other vendors. We take pride in what we do and provide a level of partnership and support that will exceed any and all expectations.

## premium installations

Our experience and expertise has been developed over many years and millions of square feet of synthetic turf installations. We use an installation process that is focused on precision and excellence. The result is a field that is safe for your athletes with an unparalleled finish and a superior playing surface.



## ForeverLawn Emerald Coast

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# product based systems

- More grass fibers
- Nylon thatch
- Premium 55 oz. backing
- Less infill
- Modern technology
- Designed for indoor and outdoor use

### SportsGrass Edge

Edge XD: 1 1/2" pile height, 45 oz., PE slit film, nylon thatch  
 Edge XF: 1 3/4" pile height, 48 oz., PE slit film, nylon thatch  
 Edge XG: 2" pile height, 48 oz., PE slit film, nylon thatch



### SportsGrass Max

Max XD: 1 1/2" pile height, 50 oz., PE slit film and monofilament blend, nylon thatch  
 Max XF: 1 7/8" pile height, 50 oz., PE slit film and monofilament blend, nylon thatch



### SportsGrass Prime

Prime XD: 1 1/2" pile height, 55 oz., PE monofilament, nylon thatch  
 Prime XF: 2" pile height, 55 oz., PE monofilament, nylon thatch



# infill based systems

- More infill
- Fewer grass fibers
- Standard 28 oz. backing
- Designed for outdoor use

### SportsGrass Rush

Rush XD: 1 1/2" pile height, 42 oz., PE slit film, nylon thatch  
 Rush XF: 1 7/8" pile height, 45 oz., PE slit film, nylon thatch



### SportsGrass Dash

Dash XD: 1 1/2" pile height, 50 oz., PE slit film and monofilament blend, nylon thatch  
 Dash XF: 1 7/8" pile height, 50 oz., PE slit film and monofilament blend, nylon thatch



### SportsGrass Go

2" pile height, 42 oz., PE slit film



# indoor/specialty systems

- Very dense
- Little to no infill
- Designed for arenas and indoor facilities
- May require use of a pad (ShockPro™ or other)
- Also suitable for outdoor use

### SportsGrass Arena

1" pile height, 58 oz., PE slit film, nylon thatch, antimicrobial



### SportsGrass Trainer

7/8" pile height, 65 oz., PE monofilament, nylon thatch, antimicrobial



### SportsGrass Drive

3/8" pile height, 47 oz., texturized nylon monofilament



### SportsGrass Curve

1 3/8" pile height, 45 oz., nylon monofilament, nylon thatch



### SportsGrass Agility

3/4" pile height, 48 oz., texturized PE monofilament (available w/ 5mm foam backing)



### SportsGrass Edge Lite

1 3/4" pile height, 48 oz., PE slit film, nylon thatch



**SportsGrass**  
by ForeverLawn

866.692.7876  
[sportsgrass.com](http://sportsgrass.com)

Product heights shown may have a variance of +/- 1/8" and product weights shown may have a variance of +/- 5%.

ForeverLawn WE DON'T SHEDDIE THE NUMBER OF US A MILLION THANKS

ForeverLawn OFFICIAL SYNTHETIC TURF OF ALL OF FORD VILLAGE

ForeverLawn OFFICIAL SYNTHETIC TURF OF IMG ACADEMY

**ForeverLawn**  
EMERALD COAST

Grass without limits.®



## ForeverLawn Emerald Coast

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SPORTSGRASS® RUSH XD

# PRODUCT SPECIFICATIONS

Components	Specifications
YARN TYPE	Primary Polyethylene parallel slit film Secondary Heat set textured nylon monofilament
YARN COLOR	Primary Field green Secondary Turf green/ tan
YARN COUNT	Primary 10,000/1 Secondary 5,040/12
TUFTING CONSTRUCTION	Single yarn
BLADE HEIGHT	1-1/2"
TUFTING GAUGE	3/8"
FACE WEIGHT	42 oz.
TOTAL PRODUCT WEIGHT	75 oz
BACKING	Dual layer primary backing with urethane coating
SEAMING	Turf adhesive and tape
INFILL	14 pounds of rubber / sf maximum <small>and organic additives and alternatives are available</small>

Product heights shown may have a variance of 1/8" and product weights shown may have a variance of 5%.

Recommended infill for normal installation. More or less can be used and heavy traffic areas will perform better with higher infill levels.

Grass without limits®

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866.992.7876 | [sportsgrass.com](http://sportsgrass.com)

**SportsGrass**  
ForeverLawn

SKU Rev. 03/24



## ForeverLawn Emerald Coast

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SPORTSGRASS® EDGE XD

# PRODUCT SPECIFICATIONS

Components	Specifications
YARN TYPE	Primary Polyethylene parallel slit film Secondary Heat set textured nylon monofilament
YARN COLOR	Primary Field green Secondary Turf green/ tan
YARN COUNT	Primary 10,000/1 Secondary 5,040/12
TUFTING CONSTRUCTION	Single yarn
BLADE HEIGHT	1-1/2"
TUFTING GAUGE	3/8"
FACE WEIGHT	45 oz
TOTAL PRODUCT WEIGHT	100 oz
BACKING	Three-layer premium backing made with BioCel™ polyurethane and 100% recycled geotextile nonwoven fabric on a dual layer primary.
SEAMING	Micromechanical bonding reinforced with adhesive
INFILL	1.3 pounds of rubber / sf maximum <small>rubber, organic, mixed, and alternative infills available</small>

\* Product heights shown may have a variance of 1/8" and product weights shown may have a variance of 5%.  
\*\* Recommended infill for normal installation. More or less can be used and heavy traffic areas will perform better with higher infill levels.

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**866.992.7876 | [sportsgrass.com](http://sportsgrass.com)**

**SportsGrass**  
by ForeverLawn

SKU-Rev: 03/24

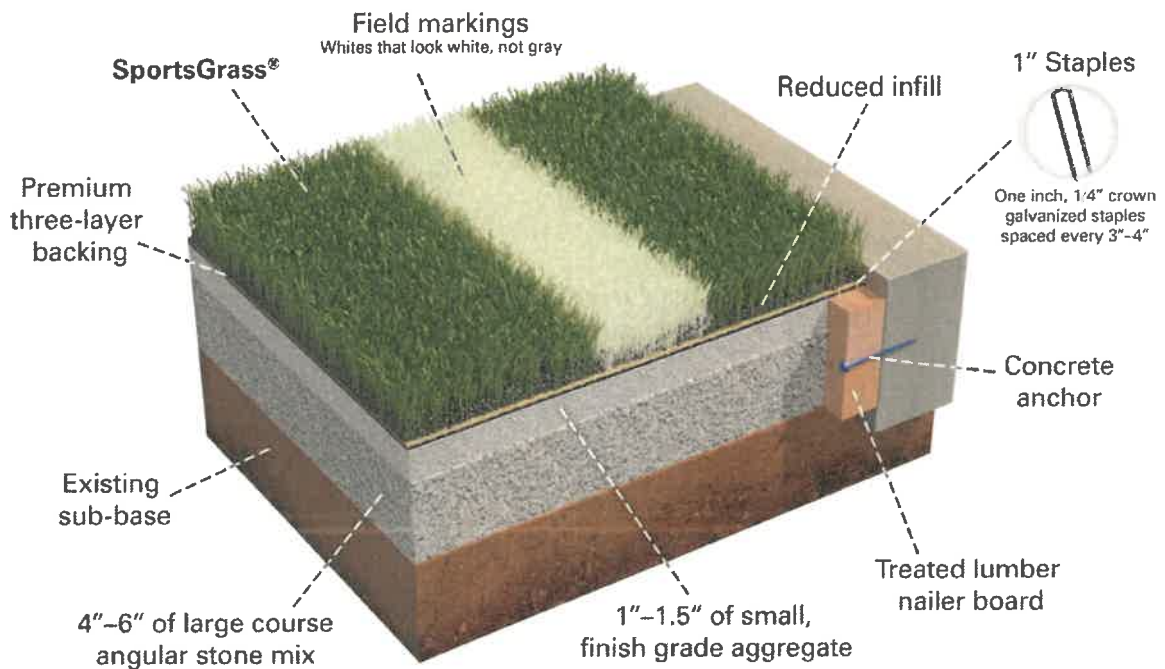


## ForeverLawn Emerald Coast

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# SportsGrass System

Product-Based System



866.992.7876 • [foreverlawn.com](http://foreverlawn.com)  
8007 Beeson St., Louisville, Ohio 44641



[microsite.caddetails.com/1148](http://microsite.caddetails.com/1148)

By	G Swartz	08/20
Scale	Not to scale	
Drawing No.	M1556	

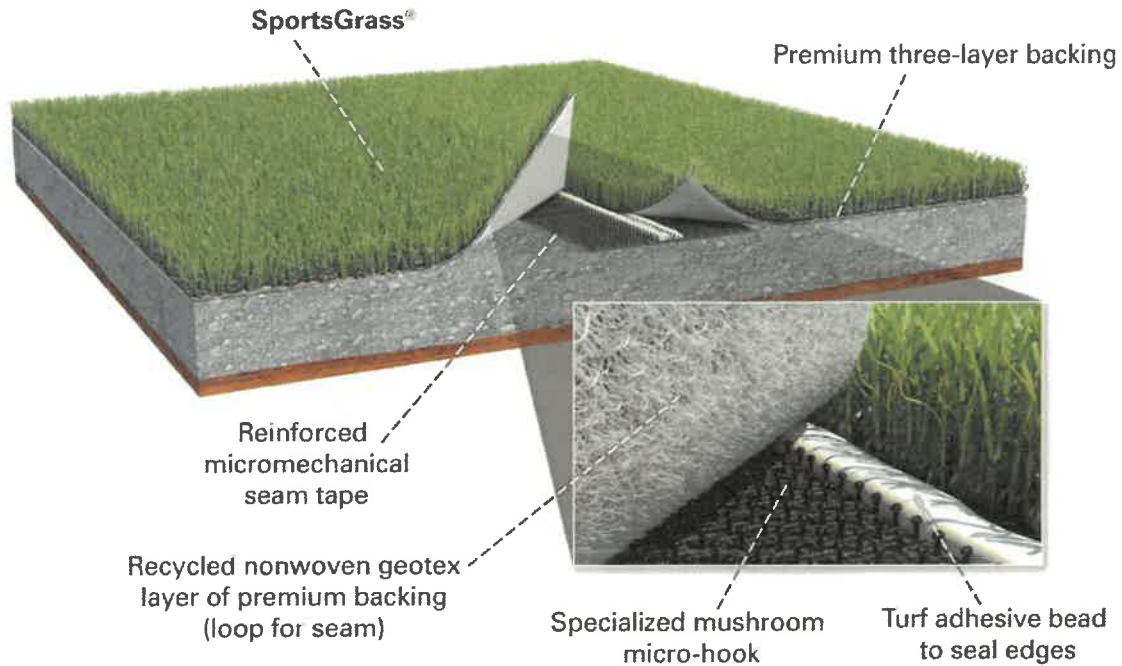


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# SportsGrass System

Micromechanical seaming system



330.499.8873 • [foreverlawn.com](http://foreverlawn.com)  
8007 Beeson St., Louisville, Ohio 44641



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By	G. Swartz	10/23
Scale	Not to scale	
Drawing No.	M1356	



Grass without limits.®

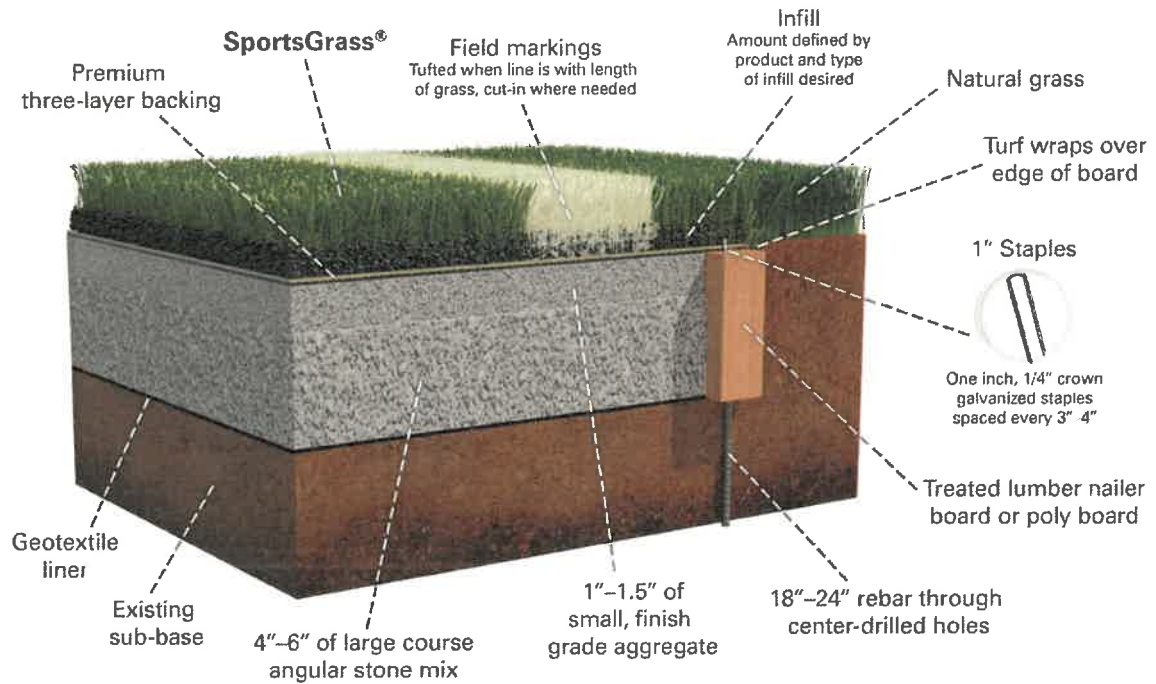


**ForeverLawn Emerald Coast**

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**SportsGrass System**

Installed next to natural grass, no curb



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By	G. Swartz	10/23
Scale	Not to scale	
Drawing No.	M1354	