



**AGENDA
PARKS & RECREATION COMMITTEE
MEETING
CITY HALL BOARDROOM
TUESDAY, NOVEMBER 26, 2024**

- 1. CALL TO ORDER**
- 2. ATTENDANCE AND INSTRUCTIONS**
- 3. APPROVAL OF MINUTES**
 - A) September 24, 2024 Parks & Recreation Committee Minutes**
- 4. OLD BUSINESS**
- 5. NEW BUSINESS**
 - A) Holiday Decorating Judges**
 - B) Christmas Parade Float**
 - C) Christmas Tree Lighting**
 - D) Sandy Trammell**
Annual Report
Work Plan
- 6. COMMITTEE MEMBER COMMENTS/QUESTIONS**
 - A) L'Rena Anderson**
 - B) Isaac Birch**
 - C) Leslie Schmidt**
Political Signs
Crepe Myrtles at phase 2 cemetery
 - D) Nikki Johnson**
 - E) Autumn Weidenhamer**
Pooch Palooza Date
 - F) Bryan Otto**
- 7. STAFF REPORTS**
- 8. COMMENTS FROM THE AUDIENCE**
- 9. NEXT MEETING DATE: TBD**
- 10. PUBLIC COMMENTS** (Comments from the public on any matters considered at the meeting, or on any matters not on the agenda)

If a person decides to appeal any decision made by the City Council, committee, board, panel, or agency with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she will may need to ensure that a record of the verbatim record of the proceedings is made, which record includes the testimony and evidence upon the appeal is to be based.

"Persons with disabilities who require assistance to participate in this meeting are requested to notify the Public Services Office 850/837-4242 at least 48 hours in advance".

**MINUTES OF THE
PARKS & RECREATION COMMITTEE
MEETING DESTIN CITY HALL BOARDROOM
SEPTEMBER 24, 2024 MEETING - 4:00 PM**

1. CALL TO ORDER:

Chair Trammell called the Parks & Recreation meeting to order as a workshop at 4:00 p.m. on Tuesday, September 24, 2024, in the Destin City Hall Annex Chambers with the Pledge of Allegiance immediately following.

2. ROLL CALL:

Members Present

Sandy Trammell

Nikki Johnson

Brian Otto (in @ 4:22)

Autumn Weidenhamer

Members Absent

L'Rena Anderson

Leslie Schmidt

Isacc Birch

Staff Present

Kim Montgomery Deputy City Clerk

Lisa Firth Recreation Director

Bryan Keller Parks & Rec.

4. APPROVAL OF MINUTES:

➤ *August 27, 2024*

Motion to approve the August 27, 2024, minutes as corrected was made by Vice Chair Johnson, with Chairwoman Trammell providing the second. The motion passed 4-0.

5. NEW BUSINESS:

- **Christmas Parade Float Design**

The members discussed the details of the float theme, creative ideas for a banner and placement in the parade and other needs to make it a successful event.

6. OLD BUSINESS:

A. Destin Dog Park Maintenance Schedule

This item was briefly discussed regarding members Johnson and Schmidt switching months for their maintenance duties.

B. Destin Pup Palooza

The members discussed ideas for the event and a fee for vendors who want to participate in the event, noting that any of the entities that are not for profits 501C would not be charged a vendor fee.

Motion by Chairwoman Trammell, seconded by Committee member Weidenhamer to recommend charging vendors a \$50.00 fee plus a donation for either the raffle or the auction or a donation. The motion passed 4-0.

DRAFT

They also discussed the blessing of the Dogs and who they should ask to do it. Mrs. Firth stated she would reach out to Pastor Steve Farris.

7. STAFF & MEMBER COMMENTS:

Chairwoman Sandy Trammell – Spoke of working on the Annual Report to present to Council in November.

Committee member Otto – Asked about the Work plan/Annual report and Chairwoman Trammell provided the information.

Mrs. Firth provided the following updates:

- Ordering the new equipment for the Children's Park at Morgan's and there will be an area for the parents to sit with shade
- Meeting tomorrow (9/25) with the contractor for the Buck Destin Park restrooms
- Norriego Point project is starting soon and the access way will be closed to the public for a while, for safety purposes
- DWU granted an additional 15 years for Morgan's Sports Center in order to be able to qualify for the necessary grant
- The replacing of the field lights at the Morgan Sports Center have been delayed, Council decided that they want to take it out for bid instead of using the State contractor.

- **Public Comment: None**

ADJOURNMENT:

Having no further discussions, the meeting adjourned at 5:45 PM.

Adopted and approved this ____ day of _____ 2024.

Sandy Trammell, Chairwoman

Kim Montgomery, Deputy City Clerk

Parks and Recreation Committee
Annual Report and 2023-2024 Work Plan
November 27, 2023

The Committee is comprised of 7 members, each serving four- year terms consecutive with that of the Councilor making the nomination. A new committee chair is elected by the committee members every even numbered year in December.

Current members:

Sandy Trammell, Chair	appointed by	Councilor Destin
Daniella Piper, Vice-Chair		Councilor Hebert
Nikki Johnson		Councilor King
Leslie Schmidt		Councilor Schmidt
L'Rena Anderson		Councilor Sweetser
Lisa Mason		Councilor Bagby
Isaac Burch ** never attended		Councilor Geile

We meet on the 4th Tuesday of each month at 4:00 pm in the City Hall Board Room. A common practice for the Parks and Recreation Committee is to not meet in November and December as those dates often fall on Holidays and numerous city holiday activities are happening.

Our **Staff Liaisons** are Lisa Firth, Parks and Recreation Director with Ryan Reed, Deputy Recreation Director and Michael Baird, Parks and Recreation Supervisor.

Mission Statement: The Parks and Recreation Committee's purpose is to identify and recommend to the City Council projects relating to recreational matters, including the need for additional parks, recreational programs, facilities for citizens and visitors to Destin. The committee's objectives shall be based upon implementation of the City's Comprehensive Plan.

Committee Objectives: The objectives of the Recreation Committee are based on Chapter 7 *Recreation and Open Space Element* of the City of Destin Comprehensive Plan:2010, particularly objectives 7-1.1, 7-1.4, 7-1.5 as well as all requirements to qualify as a Tree City USA Community.

Objective 7-1.1 System of Parks and Recreation The City shall on an annual basis and prior to adoption of the annual capital budget, review the need for new recreation sites, beach and shoreline access points and recreation facilities. The analysis shall be predicated on data, standards and policies contained in the Comprehensive Plan. The analysis shall be directed toward maintaining a system of recreational sites and facilities that are responsive to the user needs.

Policy 7-1.1.1: Annual Review of Recreational Needs. The City shall review recreation space and facility needs on at least an annual basis for compliance with the City's level of service standards.

Policy 7-1.1.2: Level of Service Standards for Parks and Recreation Facilities. The City shall promote development of unimproved and under-improved park land and shoreline access resources identified in the recreation and open space inventory and analysis contained in the *Comprehensive Plan: Data Inventory and Analysis*.

Policy 7-1.1.3 Monitor and Update Recreation Demand and Supply Analysis. The City shall update on a continuing basis the recreation land facility demand/supply analysis contained in attachments 1 and 2.

Policy 7-1.1.5 New Neighborhood Parks. The City shall develop one additional neighborhood park by year 2010 to accommodate existing and anticipated population. Emphasis on the park location should be adjacent to or east of Airport Road (the Northwest/southeast segment)

Policy 7-1.1.13 Evaluate Recreational Activities and Facilities at Park Sites. The City shall annually evaluate facilities and activities occurring or planned at each park site. This annual evaluation shall compare recreation space and facility demands and needs with the adopted level of service standards set forth within the Comprehensive Plan.

Objective 7-1.4 Adequate Recreation Facilities and Park Design

Policy 7-1.4.4 Recreation Facility Standards and Guidelines. The City shall develop a recreation facility guideline for residential development by December

2004 that lists minimum acceptable recreation equipment facilities, materials, and sodding.

Tree City USA Standards

Standard 1: Someone must be legally responsible for the care of all trees on city-owned property. By delegating tree care decisions to a professional forester, arborist, city department, citizen-led tree board or some combination who will perform the necessary tree work. This has been delegated to the Parks and Recreation Committee for trees in the parks and Public Works for Trees in the ROW.

Standard 2: A Tree Care Ordinance forms a foundation for the City's tree care program and provides an opportunity to set good policy and back it with the force of law when necessary.

Standard 3: A community Forestry Program with an Annual Budget of at least \$2 Per Capita. City Trees provide many benefits—clean air, clean water, shade, and beauty to name a few—but they also require an investment to remain healthy and sustainable. By providing support at or above the \$2 per capita minimum, a community demonstrates its commitment to grow and tend these valuable public assets. Budgets and expenditures require planning and accountability, which are fundamental to the long-term health of the tree canopy and the Tree City USA program.

To meet this standard each year, the community must document at least \$2 per capita toward planting, care, and removal of city trees—and the planning efforts to make those things happen.

Standard 4: An Arbor Day Observance and Proclamation. An effective program for community trees would not be complete without an annual Arbor Day ceremony. Citizens join together to celebrate the benefits of community trees and work accomplished to plant and maintain them. By passing and reciting an official Arbor Day proclamation, public officials demonstrate their support for the community tree program and complete the requirements for becoming a TREE CITY USA.

The Parks and Recreation Committee met 11 times in 2022-2023. January 2022 and February 2022 were included in the last annual report. The current annual report is from March 2022- September 2023.

The following motions were discussed and made during those respective meetings.

March 22, 2022

Mr. Joe Bodi presented the Stormwater Master Plan explaining the plan provides mitigation and strategies for Code revisions to both the LDC and Comp. Plan.

Motion was made and passed 5-0 to move all areas where stormwater is entering homes to the top of the priority list.

Mr. Daniel Butler presented the Wayfinding Master Plan and Planning Area Project update.

Motion was made and passed 5-0 to approve and adopt the Wayfinding Master Plan.

Lisa Firth, Parks and Recreation Director updated the committee on upcoming events and worked with committee to determine which parks and trails each committee member will inspect. We added "Dedicated Trees" to our list of inspection items so signage in disrepair and any dead trees could be replaced. Mrs. Firth also asked the members to keep an eye out for any commercial businesses they may see operating in our City Parks.

April 25, 2022, Cancelled due to lack of items for agenda.

May 24, 2022, Cancelled for lack of quorum

June 28, 2022

Michelle Tavlich presented the story of her dog being bitten by another dog at the Dog Park. She made several suggestions such as have every dog wear a collar with a current rabies tag and have grounds treated for canine diseases.

Motion was made to add ground treating to the Dog Park Inspection report as well as any park allowing dogs within the City. Committee will follow up routinely.

Discussion was held about the Baseball Park for the High school, July 4th Bike Parade, Adopt a Park Application, and Staff updated us on the progress of Capt. Royal Melvin Heritage Park, Norriego Point Park, Clement Taylor and Buck Destin Parks.

July 27, 2022 Meeting cancelled due to lack of quorum.

August 2, 2022 Special Parks and Recreation Committee Meeting

Mrs. Firth discussed the city's intentions of partnering with the County TDD for purchase additional property next to Tarpon Beach Trail with the ½ cent Sales tax funds. She explained there are no definite plans for the property yet, but staff should know by our regular meeting on the 23rd.

Discussion of the Destin High School Baseball Field was also discussed and how it would impact the current programs already underway at Morgan's Sport Center.

Motion was made and passed 4-0 to recommend City Council have an agreement in writing with specification of a date certain when agreement between High School & City ends to revert the field back to what they were prior with the cost being paid by the High School.

August 23, 2022

Mr. Dorn, Athletic Director of Destin High School presented the conceptual idea of the baseball field conversion at Morgan's Sport's Center and High school would pay for the upgrades.

Motion was made and passed 3-2 to recommend to City Council to allow Destin High School to move forward with their plans to convert a field at Morgan's to baseball.

Mr. Webb Warren provided an overview and presentation of the plan to purchase the property adjacent to the Barracuda Beach access trail and how it would add to our public beaches.

The motion passed 4-1 to recommend to City Council that the Parks and Recreation supports the purchase of the land using a combination of TDC funds and City funds.

Mr. Steve O'Connor and Mr. Ryan Reed presented a review of Chapter 7 of the Comprehensive Plan and suggested some changes needed to be made so a Master Plan could be created.

A motion was made and passed 5-0 to recommend to City Council to approve the suggestions to change Chapter 7 of the City's Comprehensive Plan.

Discussion was held of several parks by members and staff.

A motion was made and passed 5-0 to recommend Council take from the Council Contingency fund the funds necessary to build concrete pads under the new picnic tables located uphill at Capt. Royal Melvin Heritage Park as part of the landscaping plan.

Motion to the Harbor CRA passed 5-0 to add blue LED strip lights underneath the handrails going down the handicapped ramp and around the observation deck and add the Christmas tree with lights in the center of the observation deck.

Mrs. Firth explained the plan to install the original design for the Welcome to Destin sign in a reduced size at the entrance of the Capt. Royal Melvin Heritage Park.

A motion was made and passed 5-0 to recommend the Welcome to Destin sign to the City Council.

September 27, 2022

Discussions of members inspection of parks and updates on all work being done. Mrs. Firth asked for a volunteer for the Beach Committee and Mrs. Trammell volunteered.

A motion was made and passed 4-0 to have plaque made in dedicated in memory of Mrs. Dot Jones.

October 24, 2022 Cancelled due to lack of Quorum

November and December we do not meet due to holidays

January 24, 2023

Elections were held With Sandy Trammell, Chair and Daniella Piper, Vice-Chair Ms. Song presented the personal monofilament line collection devise that they are using in Santa Rosa County and encouraged us to use it in Destin. Mr. Pierce Barrett presented the Joe's Bayou/Mattie Kelly Nature Walk Park Plans. Mr Kyle Bauman reviewed the public records and Sunshine Law with the committee.

Members discussed their respective parks and how they fared over the summer.

A motion was made and passed 5-0 to trim the reeds at the Main Street Park and to keep them cut around the dock to facilitate a clear view of the fishing pier and the bayou.

February 28, 2023

Mr. Warren presented the 30% plans for the Tarpon Beach Access and shared an update on the Shore and Crystal Beach property.

A motion was made and passed unanimously to approve the Adopt a Park program.

March 22, 2023 Cancelled due to lack of Quorum

April 25, 2023

We entertained some special guests; The sons of Royal Melvin. They thanked everyone at the City for inviting them to cut the ribbon at the Heritage Park. Mr. Ryan Scott also provided background information concerning the Linear Park.

Mr John Crombie expressed the concerns of the Twin Lakes HOA that a roadway not be connected for through traffic as the neighborhood is very crowded with traffic.

Mr Lance Johnson, City Manager spoke with the members and updated us on the Heritage Park.

A motion was made and passed 5-0 to not include an East west road within the Linear Park instead walking and biking path.

A motion was also made and passed 5-0 to recommend the road connection north to south, Mattie Kelly Blvd. to Hwy. 98.

A motion was made and pass 5-0 to add a Hold Harmless form and list beach trails to the Adopt a Park Packet.

Motion was made and passed 5-0 to for the committee to adopt Clement Taylor Park.

A motion was made and passed unanimously passed to set the rules for the Captain Royal Melvin Heritage Park

- ☐ **Close the park one hour after sunset-no loitering after sunset**
- ☐ **Close and Lock the bathrooms one hour after sunset**
- ☐ **Dog Friendly on leash only**
- ☐ **Alcohol Friendly**
- ☐ **Allow a 4-hour water taxi in one of the 3 transient slips.**

May 23, 2023 Committee determined in April to cancel the May meeting as there were no items for the agenda

June 20,2023 Cancelled due to lack of Quorum

July 23,2023

Mrs Firth updated us on Joe's Bayou, Clement Taylor Park and the children in the after school program at the Community Center would like to adopt Clement Taylor Park as they go there weekly.

A motion was made and passed 4-0 to change the Parks and Rec Committee Adopt a Park goal from Clement Taylor Park to the Nancy Weidenhammer Park and allow the children in the After School Program adopt Clement Taylor Park.

August 22, 2023

Mr Reed and Mr. Cozadd updated us on the Pickleball courts phase 1 & phase 11.

A motion was made and passed 5-0 to support the pickleball concept design and add basketball courts to the plan.

Mr Joe Bodi, Engineering Assistant presented the mobility plan and explained the need within the planning department. He asked us for our priorities as soon as possible.

Mr Steven Sanford from Lamar Advertising was unable to stay.
Mrs. Firth updated us on the parks and maintenance.

September 26, 2023

Mrs.Firth and Mr Reed discussed the need to adjust our agenda approval process to allow adequate time for approval by staff.

Discussion was held and approval given to meet with the Morgan Family Trust to discuss another Rally for Recreation to upgrade the Children's Park at Morgan's.

A motion was made and approved 5-0 to have the Recreation Department work with the Morgan Trust Foundation to put together a Rally for Recreation Auction to benefit the Children's Park at Morgan's Sports Center.

Mrs Trammell-Chair reminded committee members to remember to inspect their respective parks so they may be incorporated into the annual report.
The committee reviewed the current work plans and updated them for the new work plans.

Mrs Firth informed the members that the City now has a beach wheelchair for Leonard Destin Park and a sign will be installed in the park to alert the public of it's availability.



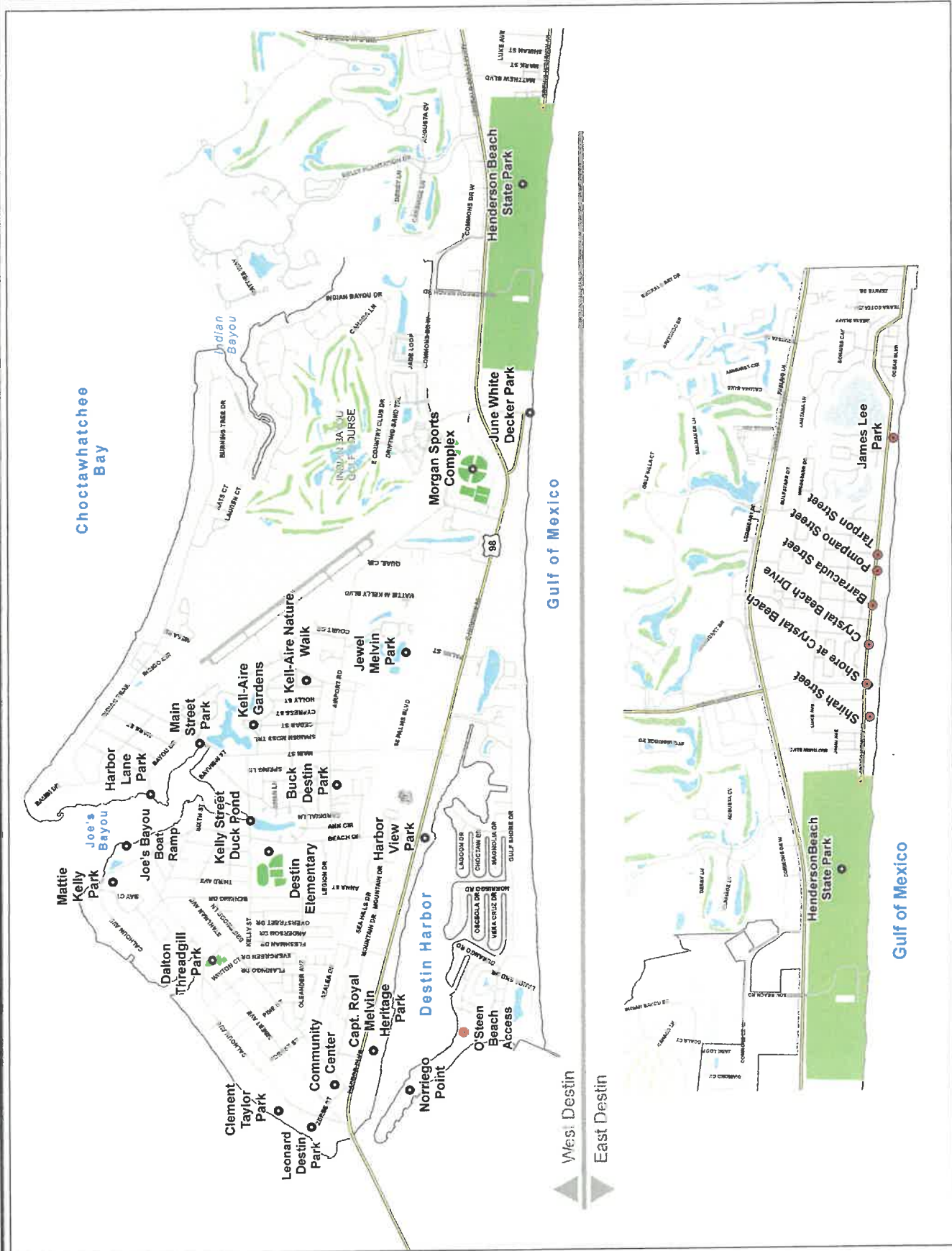
CITY OF DESTIN PARKS & RECREATION FACILITIES AND BEACH ACCESS POINTS

- Parks/Recreation Facilities
- Beach Access Points
- City Limit
- Unincorporated



North
0 0.25 0.5
Miles

The City of Destin assumes no responsibility and no liability for the accuracy of the information shown on this map.
(03/11/2021)





City of Destin

Parks & Recreation Committee FY 2023-24 Work Plan

Strategic Priority:

High Quality of Life and Safety for Families

Strategic Goal:

Maintain High Level of Safety and Security for our residents, businesses, and visitors.

Organizational Objective:

Public Safety: Maintain Safe Parks for our residents, businesses, and visitors.

Performance Objective:

Complete Inspections of parks, trails, and beach accesses 2 times yearly within Destin

Measurable Outcome(s):

Outcomes	Fiscal Year	
	2024	2025
Completed Inspection reports given to Parks Director	Mar. & Nov. 2024	Mar. & Nov. 2025
Document level 1 safety deficiencies corrected within allotted time	Mar. & Nov 2024	Mar. & Nov 2025

Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Inspect Parks, Trails & Beach Accesses	Assigned Committee Member	Nov.2023, Mar 2024 & Nov. 2024
Report Findings to Parks & Recreation Director	Assigned Committee Member	Nov.2023, Mar 2024 & Nov. 2024
Committee Inspector monitor corrective action	Committee Member & P & R Director	Nov.2023, Mar 2024 & Nov. 2024

Process Improvement:

PDCA

Stakeholders:

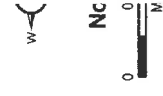
Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

Process Owner Sandy Trammell



CITY OF PARKS & RECREATION FACILITIES & ACCESS

- Parks/R Facility
- Beach /
- City Lin
- Uninco



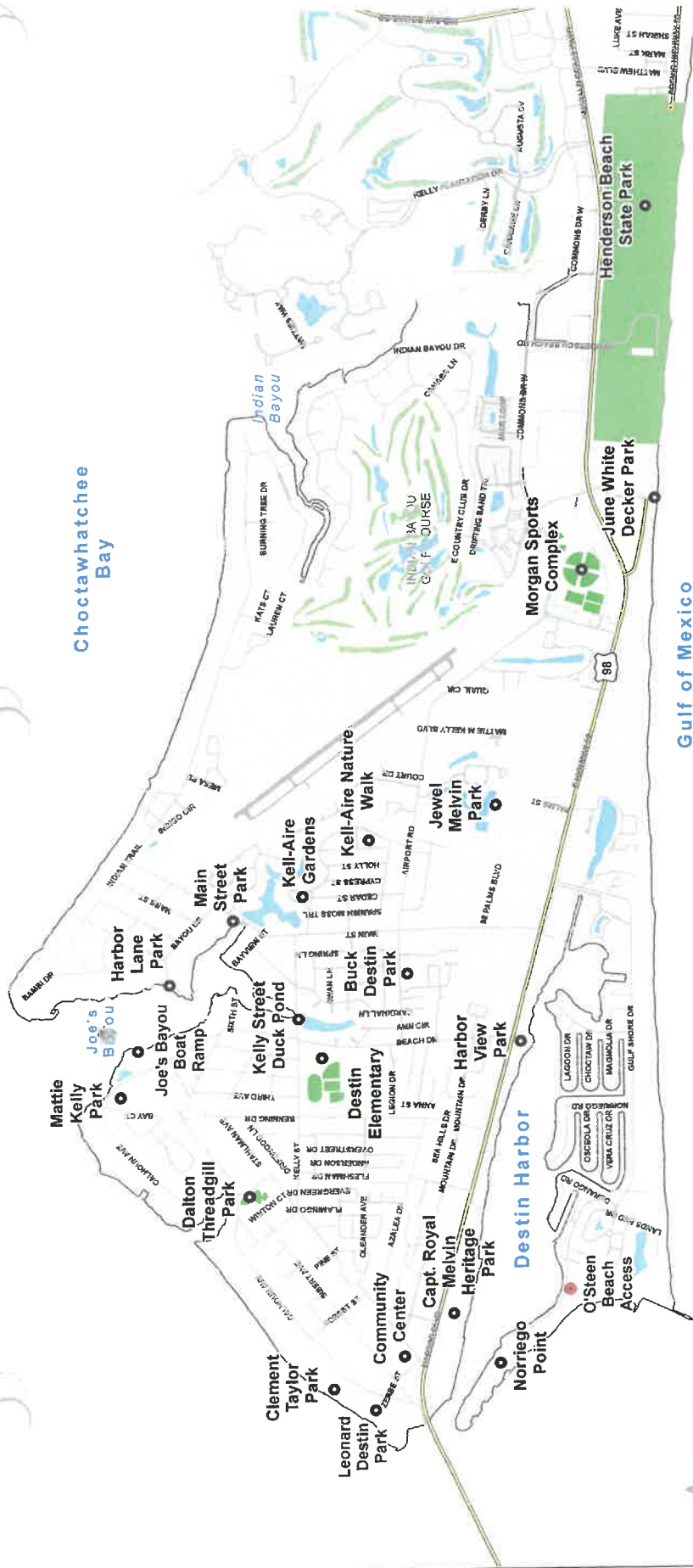
The City of Destin
responsible for
the content of
this map

Choctawhatchee Bay

Gulf of Mexico

Gulf of Mexico

West Destin
East Destin





City of Destin

Parks & Recreation Committee FY 2023-24 Work Plan

Strategic Priority:

High Quality of Life and Safety for Families

Strategic Goal:

Enhance and Preserve Heritage and Environment

Organizational Objective:

Implement green sustainable concepts supporting environment & quality of life

Performance Objective:

Maintain Tree City USA Status

Measurable Outcome(s):

Outcomes	Fiscal Year	
	2024	2025
Public Arbor Day Ceremony & Tree Planting	Designated Arbor Day	Designated Arbor Day
Review Tree City USA requirements with Parks & Rec. Committee	By Feb. 2024	

Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Develop and distribute to donors approved tree list	Assigned Committee Member & P&R Director	Arbor Day 2024 & 2025
Develop/Distribute Honor Tree Program	Assigned Committee Member/ P & R Director	Ongoing as needed
Conduct Arbor Day Ceremony	Assigned Committee Member/P & R Director	Designated Arbor Day 2024 & 2025

Process Improvement:

PDCA

Stakeholders:

Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

Process Owner **Sandy Trammell**



City of Destin

Parks & Recreation Committee FY 2023-24 Work Plan

Strategic Priority:

High Quality of Life and Safety for Families

Strategic Goal:

Maintain High Level of Safety and Security for our residents, businesses, and visitors.

Organizational Objective:

Public Safety: Maintain Safe Parks for our residents, businesses, and visitors.

Performance Objective:

Develop a "Beautify Destin Parks" Program

Measurable Outcome(s):

Outcomes	Fiscal Year	
	2024	2025
Develop a Master Plan for design, development & maintenance of our parks, trails and beach accesses		Nov. 2025

Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Host charettes with the public to determine wants and needs for our community parks	Committee Members & P&R Director	Ongoing 2024-2025
Publicize "Adopt a Tree," "Adopt a Park," "Adopt a Bench" and "Honor Tree" program	Committee Members & P & R Director	Ongoing as needed by 2025
Work with Company doing the Parks and Rec. Master Plan	Committee Members & P & R Director	Ongoing as scheduled through November 2025

Process Improvement:

PDCA

Stakeholders:

Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

Process Owner **Sandy Trammell**



City of Destin
Parks and Recreation Department
Adopt-A-Park Program
Application and Information Packet
2022





Adopt-A-Park Program

Group Leader Acknowledgement		
Group Name:		Date:
Group Leader:		
Phone #:	Email:	Number in Group:

The group leader, on behalf of the group, will be responsible for:

- Serving as the group's point of contact with the City of Destin.
- Completing the city provided overview of property, prior to the initial clean up event.
- Ensuring the group holds a clean-up event a minimum of every other month.
- Recruiting and supervising volunteers to participate in cleanup events.
- All safety equipment provided by the city.
- Returning city issued safety equipment when the group is no longer participating in the program.
- Presenting donated materials (i.e. flowers, trees) and ideas and having them approved by the Parks Director/Deputy Director.
- Notifying the City of planned cleanup events at least two weeks prior to the event.
- Holding a safety briefing with all volunteer participants before each cleanup event.
- Abiding by all city policies and procedures including, but not limited to, the Adopt-A-Park Safety Guidelines.
- Ensuring that all cleanup event participants are meeting the minimum age requirement (12 years old).
- Obtaining each participant's (or parent/guardian's) signature on the City of Destin Volunteer Release of Liability Form prior to each cleanup event commencing and returning said forms to the Adopt-A-Park coordinator.
- Providing the city with the cleanup event form after the completion of the cleanup event.

By signing below, I acknowledge and agree to the aforementioned responsibilities of the group.

Furthermore, I understand and agree that the City of Destin may amend or alter program procedures at any time.

Group Leader _____



Welcome to the Adopt-A-Park Program

The City of Destin's Adopt-A-Park allows local families, businesses, and community groups to perform a valuable community service by adopting Destin parks to keep clear of litter and debris. Groups who participate in the Adopt-A-Park Program will have their name listed on the City's website and signage installed at their adopted park. Although accolades are enjoyable, the real reward is taking pride in your community and knowing you are part of a team that keeps Destin beautiful.

Who can participate?

The program is open to local organizations, civic groups, churches, neighborhood associations, businesses, and individuals with a willingness to accept responsibility for adopting a park for two years. Participating youths must be at least 12 years of age and have parental permission. Adoption is renewable, given the program requirements are met.

What Parks are eligible to adopt?

For updated information on which parks are currently available for adoption, contact the Adopt-A-Park coordinator, Ryan Reed, at 850-650-1241 or at adoptapark@cityofdestin.com.

How do I participate?

To participate, an adopting group must:

- ✓ Discuss, with the city's Adopt-A-Park coordinator, which park they wish to adopt.
- ✓ Submit a completed Adopt-A-Park application to the Parks and Recreation Department.
- ✓ Designate a group leader (must be 21 years of age or older) who will serve as the liaison between the group and the City of Destin.
- ✓ Commit to picking up litter at a designated park at least every other month. You are encouraged to clean your park more often if needed.
- ✓ Perform litter removal in strict accordance with the city's Adopt-A-Park Safety Guidelines and obey all rules and safety requirements of the program.
- ✓ Provide city-issued safety items to all cleanup participants and require all participants to wear reflective safety vests during the cleanup.
- ✓ Require the group leader to review safety guidelines, with the group volunteers, prior to cleanups.

This Annual Report and 2023-2024 work Plans are designed and approved by the Parks and Recreation Committee on October 24, 2023.

Respectfully submitted,

Sandy Trammell, Chair