REGULAR MEETING
DESTIN CITY COUNCIL
MARCH 4, 2019
ANNEX COUNCIL CHAMBERS
6:00 PM

*****Core Value of the Month - Integrity*****

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *(Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)*

1. **APPROVAL OF MINUTES**
   A. Approval of minutes of January 7, 2019 Regular City Council Meeting

2. **PROCLAMATIONS / RECOGNITIONS / **SPECIAL PRESENTATIONS / ANNOUNCEMENTS** (No public comments)
   A. FY2018 Audit Presentation by Joseph Klimek, CPA
   B. Update on Mid- Bay Bridge repair - Mr. Van Fuller - Mid-Bay Bridge Authority
   C. Presentation of plan to beautify the Welcome to Destin sign on the Eglin AFB property by the Marler Bridge - Mr. Allen French, Trees on the Coast

3. **PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA** (All agenda items other than those under Number 5)

   (Note: Individual speakers will be limited to 3 minutes. At the discretion of the Mayor, this 3 minute allowance may be adjusted depending on the level of business coming before the City Council)

4. **CITY MANAGER REPORTS**
   A. Deputy City Manager Confirmation
   B. Public Services Director Confirmation
   C. Selection Committee scoring of FDOT FPID # 421993-2-38-01, Airport Road Signing and Pavement Marking Project RFQ #18-15 PS
   D. Request for formal direction from Council regarding the February 26, 2019 Workshop
   E. Discussion - Remote Auto Sales Ordinance
   F. Schedule of Fees Resolution 19-05
   G. City of Destin Appointee for Crab Island Committee
   H. Announcements

5. **PUBLIC HEARINGS**

A. Second reading of Ordinance 18-24-CN - Acquisition of 607 Sandalwood for the Cross-Town Connector

B. Second reading of Ordinance 18-25-CN - Acquisition of 601 Sandalwood for the Cross-Town Connector

C. Second reading of Ordinance 19-01-LC - Provides for an amendment to Land Development Code Section 9.06.04., relating to the location of swimming pools

D. *** CORE Engineering & Consulting on behalf of Old Town Cottages Dev. LLC; Brad Shoults, is requesting approval of a Planned Unit Development and Major Subdivision identified as "Southern Oaks." The proposed single family subdivision includes 10 lots and associated infrastructure improvements. The proposed project is generally located south of Calhoun Avenue, addressed as 138 and 146 Calhoun Avenue. Property can also be identified by Okaloosa County Property Appraiser's Parcel I.D. numbers 00-2S-22-0310-000D-072B and 00-2S-22-0310-000D-0720. The total site area is 1.43 acres, more or less.

6. ***CONSENT AGENDA** (No public comments)

A. Village Baptist Church ROW request for Annual 5k/10k Run/Walk

7. **COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY** (No public comments)

A. Councilmember Braden

B. Councilmember Ramswell

C. Councilmember Menchel

D. Councilmember Overdier

E. Councilmember Marler

F. Councilmember Destin

G. Councilmember Morgan

H. Mayor Gary Jarvis

I. Land Use Attorney

1. Update on commercial events ordinance

J. City Attorney

8. **ADJOURN**

All items listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and may be considered separately.

**To be placed on the Agenda under scheduled presentations, citizens must contact the City Manager or City Clerk's office one (1) week prior to the scheduled City Council Meeting by completing a Speakers Request Form and providing any accompanying documentation as requested in the form's instructions.

****** Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council, or the City staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.***

If a person decides to appeal any decision made by the Council with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 837-4242 in advance. Hearing Impaired: TTY: 711. Assistance also available through Human Resources, Title VI Coordinator, at (850) 837-4242.

Personas con discapacidades que necesitan asistencia o personas que necesiten ayuda con un idioma para participar en las reuniones de la ciudad, deberán notificar la oficina de la Secretaria Municipal al (850) 837-4242 antes de la reunión. Discapacidad auditiva: TTY: 711 (Solicitar Espanol CA). La ayuda tambien está disponible por Recursos Humanos, Coordinador del Título VI, al (850) 837-4242.

Note: Persons who wish to provide public comments on agenda items are requested to fill out a blue speaker card and submit it to the City Clerk at the start of the meeting.

Persons who wish to provide public comments on any other matters not on the agenda are requested to fill out a yellow speaker card and submit it to the City Clerk at the start of the meeting.

All regularly scheduled city council meetings will be streamed live via the city's YouTube channel, www.youtube.com/CityofDestin. Past council meetings can also be viewed here.

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MINUTES
REGULAR MEETING
DESTIN CITY COUNCIL
JANUARY 7, 2019
CITY HALL ANNEX COUNCIL CHAMBERS
6:00 PM

The Council of the City of Destin met in regular session with the following members and staff present:

Destin City Council

Mayor Gary Jarvis
Councilmember Steven Menchel
Councilmember Cyron Marler
Councilmember Parker Destin
Councilmember Prebble Ramswell
Councilmember Skip Overdier
Councilmember Rodney Braden

Destin City Staff

City Manager Lance Johnson
Acting Public Services Director Tim Pietenpol
Community Development Director Louis Zunguze
Public Information Manager Catherine Card
Parks & Recreation Director Lisa Firth
City Clerk Rey Bailey
IT Manager Webb Warren
Finance Director Bragg Farmer
City Attorney Kyle Bauman
City Land Use Attorney Kimberly Kopp

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Gary Jarvis called the meeting to order at 6:00 PM. Pastor Russ Whitten of the Destin Church of Christ gave the invocation; which was then followed by the Pledge of Allegiance)

RECONFIRM APPOINTMENT OF INTERIM CITY COUNCILMEMBER FOR THE CITY OF DESTIN

Councilmember Ramswell moved to reconfirm the appointment of Mr. Steven Menchel as Interim City Councilmember for the City of Destin; seconded by Councilmember Overdier. Motion passed 5-0 (Council members Destin, Marler, Overdier, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

INAUGURATION OF INTERIM CITY COUNCIL MEMBER FOR THE CITY OF DESTIN

The City Clerk administered the Oath of Office to newly appointed Interim City Councilmember Steven Menchel.

AGENDA APPROVAL

Motion by Councilmember Destin, seconded by Councilmember Overdier, to approve the agenda passed 6-0 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

1. APPROVAL OF MINUTES

A. Approval of minutes of November 5, 2018 regular city council meeting

Motion by Councilmember Destin, seconded by Councilmember Ramswell, to approve minutes of November 5, 2018 regular city council meeting passed 5-0 (Council members Destin, Marler, Overdier, Ramswell and Braden voted "yes"; Councilmember Menchel abstained from voting; Councilmember Morgan was absent from the meeting).

B. Approval of minutes of October 1, 2018 regular city council meeting

Motion by Councilmember Destin, seconded by Councilmember Ramswell, to approve minutes of October 1, 2018 regular city council meeting passed 5-0 (Council members Destin, Marler, Overdier, Ramswell and Braden voted "yes"; Councilmember Menchel abstained from voting; Councilmember Morgan was absent from the meeting).

2. PROCLAMATIONS / RECOGNITIONS / SPECIAL PRESENTATIONS / ANNOUNCEMENTS

A. 2018 City of Destin Outdoor Decorating Contest Winners

The Mayor recognized and presented plaque awards to the following 2018 City of Destin Outdoor Decorating Contest winners:

Winner: Best Home Janet Gray 5 Pahokee Lane, Destin	Honorable Mention: Best Home Robert and Karen Lyverly 124 Indian Bayou Drive, Destin
Winner: Best Business City Market 36150 Emerald Coast Parkway	
Winner: Best Organization Destin Community Center 101 Stahlman Avenue, Destin	
Winner: Best of Holiday Sally Biederharn 808 Mars Street, Destin	Honorable Mention: Best of Holiday Stephen and Teresa Hebert 716 Main Street, Destin
Winner: Best of the Harbor Harborwalk Village 10 Harbor Blvd, Destin	

3. PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA

Mr. Ron Sandstead, a Destin resident, discussed the Banner Art Program on Main Street. He reported that the banners for the first phase of artwork would be installed on the poles on Monday January 14th at 9:00 a.m. and invited the the Council to come out to the location for the event.

4. CITY MANAGER REPORTS

A. Update on FLUM and Zoning Map Inconsistencies

The City Manager requests Council's direction on updating the FLUM and Zoning Map inconsistencies in the Comprehensive Plan.

The Community Development Director explained the importance of meeting the State's requirements by adopting a set of regulations within the year of adopting the Comprehensive Plan which guides the implementation of the Council's vision. He stated that he and his staff have placed a high priority in obtaining that vision and they are ready to begin the process of drafting the ordinances that would guide that vision to fruition.

Mr. Tim Whaler, with 3-TP Ventures, explained that he is tasked with reviewing the Future Land Use Map (FLUM) and the Zoning Map to identify any inconsistencies where the FLUM and the Zoning Map are not consistent. He then provided the Council with the zoning map showing the following locations (numbered from 1 to 8) where these inconsistencies occur:

- #1 - Future Land Use category was changed from Calhoun Mixed Use to Recreation to allow for the Capt. Leonard Destin Park development order. The FLUM was changed, but the Zoning Map did not change
- #2 - an area in the map where the Future Land Use category is Calhoun Mixed Use – Village, a new land use category created with the 2020 Comprehensive Plan; and the underlying zoning is Residential Office Institutional (ROI) General Development. In order to reconcile this portion, a new zoning district will have to be created into the Land Development Code for Calhoun Mixed Use Village; since it does not exist at this time
- #3 and #4 – the underlying zoning is Commercial General and the FLUM was changed to Town Center Mixed Use
- #5 – the FLUM is Town Center Mixed Use but the underlying zoning is ROI General Development
- #6 – the FLUM is Town Center Mixed Use and the underlying zoning is Commercial General
- #7 – was changed to Town Center Mixed Use and the underlying zoning remains Institutional. This is the old Destin Water Users parcel
- #8 - an area in Crystal Beach, just south of Highway 98 the Future Land Use is commercial general and the underlying zoning is Residential Office Institutional

Tourist Development TD. This one was also changed with the comprehensive plan update in March 2016

Council member Ramswell noted that items 3 to 7 in the zoning map show several other colors indicating other categories besides Town Center Mixed Use; and that logic dictates they would have to rezone everything within the Town Center CRA boundary to Town Center Mixed Use.

Mr. Whaler explained that that Future Land Use change that was done as part of the comprehensive plan focused on those parcels that front US Hwy 98.

Council member Destin expressed his concern for the areas Mr. Whaler spoke of, particularly 1, 2 and 8 and suggested they schedule a workshop to fully discuss their options for resolving FLUM and Zoning Map inconsistencies.

The City Manager will provide the Council a list of possible dates for the workshop.

Councilmember Ramswell asked staff to provide the Council a list of all allowable uses for each zoning classification that they could use to do a comparison.

B. Discussion regarding short turn lane into Emerald Grande as part of 3R FDOT Hwy 98 reconstruction project

Councilmember Overdier stated that an FDOT representative informed him the City could simply send a letter to the FDOT 3R project manager if they do not want the dedicated right turn lane into the Emerald Grande installed. He continued that the Emerald Grande parking lot manager was very much against the idea as it may become a safety issue if they block off the first entrance to the Emerald Grande in the summer time and have everybody drive down to the stop light to get into the Emerald Grande. People may then decide to find a way to get back into the two lanes of traffic coming off the bridge. He added that the Emerald Grande property managers/owners want the turn lane; but, they may need to find some solutions to the safety issue.

Councilmember Marler spoke of the recent meeting between the Emerald Grande property managers/owners and FDOT representatives regarding the turn lane. He stated that property managers/owners want the turn lane as it may prevent the problems they had last year where people were parking illegally and blocking the sidewalk. They are working with FDOT to possibly make a slight modification to the schedule by having a traffic study done at a later date and then building the turn lane a year later and not as part of the 3R project.

According to Councilmember Ramswell, she seems to recall requiring Emerald Grande to keep the first entrance to the facility open as they looked into the traffic back-ups last year.

Councilmember Marler noted they did not want the turn lane at that entrance as it was only supposed to serve as a service entrance for commercial traffic as well as an emergency entrance for

fire and safety. It was never designed for heavy traffic. He added it would make more sense to install the dedicated turn lane at the traffic light.

Both the City Attorney and City Manager would look into this issue to find out if FDOT requires the first entrance to be left open for all traffic.

Councilmember Menchel noted that a barricade was placed across that entrance; however, the Emerald Grande was forced to open it up when Public Works/Safety committee addressed that issue.

Councilmember Destin asked staff to place an item under his name on the next Council meeting agenda to discuss the possibility of creating an ordinance provision of collecting parking fees at the exit and not at the entrance to a private pay for parking facility. He continued there are no modern public parking facilities that try to collect parking fees at the front end. They are typically collected on the way out. It keeps the traffic congestion inside the property and not out onto the roadways and jeopardize public's safety and welfare.

C. Captain Royal Melvin Heritage Park & Plaza Engineering Redesign Proposal

The City Manager requests Council's authorization to execute the Jenkins Engineering, Inc. contract for the redesign of the Captain Royal Melvin Heritage park and Plaza for $26,500.

Councilmember Overdier moved to authorize the City Manager to execute the Jenkins Engineering, Inc. contract for the redesign of the Captain Royal Melvin Heritage Park and Plaza for $26,500 with funding from recreation impact fees and make the appropriate budget amendment; with Councilmember Ramswell providing the second.

Councilmember Destin announced he would abstain from voting as the park is part of a litigation involving a family member.

The motion passed 5-0 (Council members Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Destin abstained from voting; Councilmember Morgan was absent from the meeting).

D. Paid Parking – Seeking Direction

The City Manager explained that the pilot program for paid parking has ended and staff is looking for direction from Council as to whether the City should continue, discontinue, or modify the parking program.

The City's Information Technology Manager Webb Warren informed the Council the paid parking program is about to enter its second year. He stated there are some potential improvements they could implement if the Council wishes to move forward with the program. He then detailed the following options available to the Council:

- Discontinue the paid parking program
- Continue on with the paid parking program. Enhance the program by minimizing the staff effort associated with it on a day-to-day basis by coming up with a more sustainable and more cost effective program, as follows:
    - Simple flat fee program instead of hourly fee
    - Research and issue RFP for automated gate system; which would minimize the staff time with regards to monitoring

Mayor Jarvis suggests scheduling a City Council workshop to discuss paid parking options. There were no objections from the Council members.

Councilmember Braden stated that if they decide to continue on with the paid parking program, he would prefer implementing the automated gate system with parking arms and kiosk where payment is collected at the exit.

Councilmember Overdier agrees they should continue with the paid parking program and suggests formalizing a flat fee of $5.00 per day. He also feels that they need to come up with a system that is easily manageable by staff, as well as the people who will utilize it.

Councilmember Marler agrees with implementing the automated gate system and the pay-as-you-go method of payment.

Councilmember Ramswell asked staff to come up with a system for monitoring and controlling overnight or long-term parking if they choose to implement a flat daily parking fee.

The City Manager stated that staff would bring back some options for the workshop.

E. Confirmation: Parks & Recreation Director

Motion by Councilmember Overdier, seconded by Councilmember Ramswell, to confirm the appointment of Lisa Firth as the permanent Parks and Recreation Director passed 6-0 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

F. Hiring Appraisal and Economics Associates as the City's appraiser for the Destin Fishing Fleet property in the Bert J. Harris claim

G. Independent Planning Consultant for Evaluation of Destin Fishing Fleet Claim

The Land Use Attorney addressed both agenda items F and G as printed above.

She requests direction from the Council to first address the threshold issue in the Fleet's Bert Harris claim to determine whether there is a vested right or existing use on the property that has been inordinately burdened. Once that has been determined, the Council could then reconsider whether to enlist the services of an appraiser. She recommends hiring a third party planning

consultant to independently evaluate the development rights in the effect of the Comprehensive Plan amendments, if any, on the Fleet's property. She also stated she could provide the Council with the qualifications Ms. April Fisher, a planning consultant who has indicated her availability to reach a determination by the January 22, 2019 Council meeting. Her service rate is $150 an hour. She has estimated a maximum of 40 hours or $6,000 to complete the job. She would provide a written report regarding the effect of the Comprehensive Plan amendments on the Destin Fishing Fleet property.

The Land Use Attorney requests Council authorizes the City Manager to enlist the services of Ms. Fisher to prepare an independent evaluation along a separate legal opinion from her as to whether there is an existing use or vested right on the Destin Fishing Fleet's property that has been inordinately burdened.

Councilmember Overdier moved to direct the City Manager to enlist the services of Ms. April Fisher to prepare the independent evaluation, to go along with a separate legal opinion from the Land Use Attorney as to whether there is an existing use or vested right on the Destin Fishing Fleet property that has been inordinately burden. Councilmember Ramswell provided a second to the motion, which passes 6-0 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

H. Update on Public Beach Initiative and Appraisal Process

The City Manager explained that at their December 17th meeting, the City Council authorized him to proceed with hiring Mr. Phil Houston to perform appraisals on a property in the Crystal Beach area. However, staff has subsequently learned that they needed to hire someone who performs commercial appraisals. He asked for Council's permission not to follow through with the contract with Mr. Houston and to pursue a commercial appraisal instead.

Councilmember Destin moved to grant the City Manager permission not to follow through with their prior direction to contract with Mr. Phil Houston of Appraisal Services and to pursue a commercial appraiser for the project; seconded by Councilmember Overdier. Motion passed 6-0 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

I. Public Services Director and City Engineer

The City Manager explained that during the 2007/2008 timeframe, the Public Services Director and City Engineer positions were combined due to the economic downturn. The City has recovered from that time period, and since then has experienced a lot of projects and growth. He feels this position has taken on too many roles with past consolidation of duties and so he recommends separating the City Engineer's role from the Public Services Director position. This would lessen the workload of just one person, and that the City Engineer would be able to focus on project management as that position was originally intended to do so. Salary for the City Engineer position is not budgeted. Potential effect on budget would be $92,384 annually

including benefits. Since they are one quarter into the new fiscal year, the cost would be $69,295.50 for the remainder of Fiscal Year 2019.

Councilmember Overdier moved to fund the position of City Engineer who will report to the Public Services Director, and authorize the City Manager to make any necessary budget amendments. Councilmember Marler provided a second to the motion. Motion passed 6-0 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

J. Announcements

The City Manager introduced Ms. Catherine Card as the City's new Public Information Manager.

5. PUBLIC HEARINGS

A. Second Reading of Ordinance 18-28-CC - Amendment to Harbor and Waterways Ordinance

The City Attorney read Ordinance 18-28-CC by title, and then presented it to the City Council on second reading.

> AN ORDINANCE OF THE CITY OF DESTIN RELATING TO CITY WATERWAYS; PROVIDING FOR ADDITIONAL FINDINGS OF FACT; PROVIDING FOR THE AMENDMENT OF SECTION 5-2 OBSTRUCTING CHANNELS; UNLAWFUL ANCHORING, MOORING OR DOCKING; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

The Mayor opened a public hearing to receive comments for or against the proposed ordinance. Hearing none, the Mayor closed the public hearing and turned the matter over to the City Council for their discussion and consideration.

Councilmember Overdier moved to approve Ordinance 18-28-CC on second reading; seconded by Councilmember Marler. Motion passed 6-0 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

B. Second reading of Ordinance 18-27-CN - Acquisition of 108 Sibert Avenue

The City Attorney read Ordinance 18-27-CN by title, and then presented it to the City Council on second reading.

> AN ORDINANCE OF THE CITY OF DESTIN OF OKALOOSA COUNTY, FLORIDA, RELATING TO THE PURCHASE OF CERTAIN REAL PROPERTY; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDING OF FACT; PROVIDING FOR CITY COUNCIL APPROVAL OF A CONTRACT

FOR PURCHASE OF PROPERTY LOCATED AT 108 SIBERT AVENUE, DESTIN, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

The Mayor opened a public hearing to receive comments for or against the proposed ordinance. Hearing none, the Mayor closed the public hearing and turned the matter over to the City Council for their discussion and consideration.

Councilmember Ramswell moved to approve Ordinance 18-27-CN on second reading and direct the City Manager to take the necessary steps to complete the purchase of the property. Councilmember Menchel provided a second to the motion, which passes 6-0 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

C. First reading of Ordinance 18-23-LC – Amend Section 7.12.01 (A) 2 of the LDC changing the designation of an 11.543 acre parcel of land located on U.S. Highway 98 from Commercial General (CG) to Town Center Mixed Use (TCMU)

The City Attorney read Ordinance 18-23-LC by title, and then presented it to the City Council on first reading.

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA, AMENDING THE OFFICIAL ZONING MAP AS REFERENCED IN THE LAND DEVELOPMENT CODE, SECTION 7.12.01(A)2 ZONING MAPS TO INCLUDE A CHANGE IN THE ZONING DESIGNATION OF AN 11.543 ACRE AREA OF LAND LOCATED ON U.S. HIGHWAY 98, DESTIN, FLORIDA FROM COMMERCIAL GENERAL (CG) TO TOWN CENTER MIXED USE (TCMU); PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR JURISDICTION; PROVIDING FOR ZONING MAP AMENDMENT; PROVIDING FOR INCORPORATION INTO THE LAND DEVELOPMENT CODE; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

The City Clerk sworn in the following individual for testimony:

Mr. Park Lamberts, Applicant - 5156 Meadow Lake Drive, Dunwoody Georgia

According to the Land Use Attorney, The City Council considered this ordinance on first reading on November 19, 2018, but continued the item to allow the applicant to provide additional information at a future meeting. The applicant has provided additional information for the City Council's consideration.

The applicant Mr. Park Lamberts explained that they are now further down the line with the plan; and that they have provided a site plan which is in the agenda packet showing what they are proposing. They are requesting a zoning changed from Commercial General (CG) to Town Center Mixed Use (TCMU) to allow for long term rentals of the property.

According to the Land Use Attorney, the applicant would need the rezoning for the long term rental because the CG only allows for short term rentals of multi-family residential. The

density is not exactly the same; it is 16.9 under the CG and 24 under the TCMU. The height is the same for both.

Councilmember Destin stated that he would not have any problems with changing the zoning designation of the property from CG to TCMU to allow for long term rentals; however, there are no assurances that the applicant would not change his mind and add such thing as a parking deck thereby increasing the density.

The Land Use Attorney noted they would not be able to deny development order based on density if the zoning district allows for a higher density.

Councilmember Marler moved to approve Ordinance 18-23-LC, amending the Official Zoning Map to change the zoning designation of the property on U.S. Hwy 98, from "Commercial General" to "Town Center Mixed Use" on first reading and direct staff to bring it back for second reading. Councilmember Overdier provided a second to the motion.

The Mayor opened a public hearing to receive comments for or against the proposed ordinance. Hearing none, the Mayor closed the public hearing and turned the matter over to the City Council for their discussion and consideration.

Councilmember Ramswell questioned the need to rezone the subject property prior to the upcoming workshop where they would discuss options for resolving FLUM and Zoning Map inconsistencies.

According to the Mayor, it is a business issue with the applicant. They have a contract for the sale of the property which is contingent on the parcel being rezoned.

Councilmember Menchel inquired as to the time frame for the contract; and if they could wait until after the workshop to make a decision without impeding the contract.

Mr. Lambert stated they have 30 days to do their due diligence and another 60 days to work with the City on the next step in the process.

The Mayor called for a vote on the motion, which passes 4-3 (Council members Marler, Overdier and Menchel voted "yes"; Council members Ramswell, Braden and Destin voted "no"; the Mayor cast a tie breaking vote of "yes"; Councilmember Morgan was absent from the meeting).

D. First reading of Ordinance 18-29-CC - Amendments to Short-Term Rental Ordinance and Establishing Maximum Occupancy Limits.

The City Attorney read Ordinance 18-29-LC by title, and then presented it to the City Council on first reading.

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA RELATING TO OCCUPANCY LIMITS FOR SHORT-TERM RENTALS; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR THE AMENDMENT OF CODE OF ORDINANCES ARTICLE VI- REGISTRATION OF SHORT- TERM RENTALS; AMENDING SECTION 13-108, LOCAL RESPONSIBLE PARTY REQUIRED; AMENDING SECTION 13-114, POSTING OF SIGNAGE; CREATING SECTION 13-117, OCCUPANY LIMITS; CREATING SECTION 13-118, EXEMPTION FOR PRE-EXISTING AGREEMENTS; PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

The Mayor opened a public hearing to receive comments for or against the proposed ordinance.

Ms. Karen Lugo, who resides in Austin, Texas but owns two properties in Destin spoke first. She informed the Council she is a constitutional law attorney and that she is challenging the steps taken by the City to create the ordinance to regulate short-term rentals. She argues that the City never informed the approximately 800 property owners who are directly impacted by the proposed ordinance. None of the homeowners in the City who rent has been contacted. She asserts that the ordinance must be developed and applied with sensitivity for private property right and not be unduly restrictive. Property owners must be free from actions by others which would harm their property or constitute an inordinate burden. She opined that the Short Term Rental Task Force created by the City was egregiously biased; that it was not properly represented with no homeowners serving. She continued that 5 of the 7 members were intent on regulating occupancy in short-term rental homes. She added that a factual finding was never prepared by the City to determine how many Bert Harris claims might be filed and how much they might cost the City.

Ms. Laura Sims, a Destin resident, stated that she agrees with the entire statement made by the previous speaker. She stated she was casually made aware of this ordinance and does not fully understand why a property she has worked hard for 30 years to obtain is suddenly being regulated. She urges the City to enforce the ordinances currently in place as she does not understand how they can possibly enforce a regulation limiting occupancy.

Mr. Shawn Hickey, a Destin resident, stated that he attended every one of the task force meetings and knows for a fact the task force was property represented by homeowners in the City. He also stated that he fully supports the proposed ordinance as written because he lives in Crystal Beach and he is very much aware of the adverse impacts of nonresident property owners packing houses to make a profit, having multiple cars park on the streets, and the noise from people having wild parties. He asked the City to reexamine and reduce he size of the signage required to be placed in front of short-term rental houses for safety reason. He feels that 24" x 48" is too large and a potential danger in the event of a hurricane. He also noted page 6, section 13.117 paragraph F, line 4 of the proposed ordinance contains the phrase *"may cap"* with regards to the grandfathering clause. He feels replacing it with *"shall cap"* would carry more weight.

Mr. Jason Sprenkle, a member of the Short Term Rental Task Force, asked the Council to give the comprehensive changes proposed by the task force that were already put into effect, at least

a season to work. He stated that he has had enough conversation with short-term rental property managers and owners to know that the risk of Bert Harris claims is a certainty; and that a lot of Bert Harris claims would be filed. He also noted that the grandfathering language on page 6 of the proposed ordinance does not reflect the intent of that section of the ordinance. He added that if the proposed ordinance passes, it should not apply to all bookings made subsequent to the enactment of the ordinance.

Ms. Sally Mauer, a Destin resident, noted that her rental home sleeps 18 people and the bedrooms are not crowded. She feels it is within her rights as property owner to be able to advertise for the number of people her house could accommodate. She also feels it is unfair to only target the short term rental homes in single family residences; adding they should also be charging condominium owners rental fees.

Mr. Ben Giles, a Miramar Beach resident, stated that the proposed ordinance seems more like an advertising ordinance than an occupancy ordinance. He stated that property values are going to be reduced starting the date this ordinance is enacted. No one would buy a vacation rental home knowing that in 5 years, occupancy would go down to a level that would make it a bad investment. He continued that it is in the best interest of every property owner, whether it is owner occupied, short or long-term rental homes, to file a Bert Harris claim to protect the long term value of their property. The City could expect 10 to 20 percent of homeowners to file Bert Harris claims. The City would need to hire more staff to be able to keep up with all the Bert Harris claims and pay an inordinate amount of money on trials and judgment with no insurance to cover the costs.

Mr. Bill Remington, a Destin resident, noted that the first speaker brought up a very good point that nobody has contacted the property owners that would be effected by the proposed ordinance. He stated he has the names of all the property owners in his database and that he would be more than happy to do a mailing to them and inform them of what is going on with the ordinance. He also believes the City ought to be enforcing the ordinances that are already on the books.

Ms. April Cove, a Destin resident, claims she is being targeted by both the Holiday Isle Improvements Association and the City of Destin for exercising her rights as a homeowner; adding she recently received a certified letter in the mail from the Association for a hearing for leaving her trash can out at midnight. The letter also included a photograph of her trash can. She added they threaten to charge her $100 for the violation.

Mr. Ed Smith, a Destin resident and real estate broker, opined that the City has more of an enforcement problem than an occupancy problem because they have been unable to enforce the ordinances that are already on the books. He feels the occupancy issue is moot unless the City has the ability to enforce these regulations.

Ms. Marcie Bell, a Destin resident, stated that a property owner is not necessarily a homeowner; and that no property owner should be able to infringe upon her right as homeowner. She also stated there is a definite problem in Destin when a short-term rental owner tries to pack 18 people in a home normally occupies by 3 people. She added that setting an occupancy standard is a must.

Having no further comment from the public, the Mayor closed the public hearing and turned the matter over to the City Council for further discussion and consideration.

Councilmember Marler moved to continue first reading of Ordinance 18-29-CC to October 21, 2019 to allow the Code Compliance Department to gather data and enforce the current short-term rental ordinance; and for the City Council to determine at that time if other rules and regulations need to be applied. <u>Motion died for lack of a second.</u>

Council member Overdier noted that the grandfathering clause seems to only apply to properties that are currently being rented. He continued that people with a valid development order issued by the City of Destin, and the property is either under construction or there is an anticipated start of construction; and that they have done things in good faith with the idea they are going to develop the property and use it as a rental property should fall under the same rules of the grandfathering clause and with this language added to the ordinance.

According to the Land Use Attorney, they could add that language to the ordinance without having to go back to first reading if that is the desire of Council.

Councilmember Overdier referred to the language on page 6 of the ordinance that reads, *"The Grandfathering Application and supporting proof shall be submitted to the City for review by the City staff in consultation with the City Land use Attorney, and such staff shall make a written determination as to the maximum occupancy of such short-term rental."* He asked what guidelines would be used to make such a determination.

According to the Land Use Attorney, the guidelines are written on the same page, which read as follows:

"The short-term rental owner, or agent, as applicable shall complete a Grandfathering Application as prescribed by the City, which shall be submitted under oath and upon penalty of perjury, and provide verifiable written proof of:

1. *The use as a short-term rental was existing and legally established as of January 21, 2019.*
2. *The number of bedrooms in the short-term rental was existing and legally established as of January 21, 2019. The number of bedrooms shall be based upon the Property Appraiser's residential profile of the property, and other documents of record, as needed.*
3. *The short-term rental must be registered with the City and must be in compliance with all applicable City of Destin codes and ordinances."*

Council member Marler asked how the occupancy standard could be enforced since the Code Compliance Manager had already stated they would not do a head count.

According to the Land Use Attorney, this particular ordinance is intended to be enforced by monitoring short-term rental advertisements and making sure signage provides for the appropriate occupancy. They would be looked at in conjunction with the City's existing regulations dealing with noise, trash and parking. She also stated that the commercial event ordinance would be factored in if it passes.

Councilmember Destin moved to direct staff to advertise Exhibit B, of Ordinance 18-29-CC, which provides for a maximum overnight occupancy of two persons per bedroom, plus four, and bring it back for second reading on January 22, 2019; seconded by Councilmember Overdier.

Council member Ramswell suggests they also discuss the appropriate size of the signage before passing this ordinance.

According to the Land Use Attorney, the size has to be large enough to allow for all additional information to fit on the sign.

Mr. Zunguze stated there is a lot of information that needs to go into the sign such as occupancy, number of parking spaces and contact information for the responsible party; adding that information has to be visible on the road to Code Compliance Officers as they drive by the property.

Councilmember Ramswell addressed some of the concerns expressed tonight by members of the public. She stated this is not an effort to stop tourism. Destin is a town built on fishing, and visitors come here to enjoy the beaches and other amenities. They do not want to prevent people from making money by renting their properties. They want visitors to come, but they also want to protect the quality of life of the City's permanent residents who live and pay taxes to the City, and who elected the members of Council to ensure that their quality of life is not disturbed. They need to have some sort of parameter. A single family residential home is built for a single family resident and not for continuous parties by a great number of people. With regards to the assertion that limiting occupancy would decrease property value, there are people who have lived in Destin for a long time that have decided to move away. But they could hardly sell their house for what its worth because when a potential buyer looks at the house, they get discouraged when they see a party going on next door With regards to comments about the Short-Term Rental Task Force being biased and not fully represented, this Task Force consisted of a diverse group of people. There were at least two homeowners that were not rental agents or rental property managers, as well as large and small rental property managers. The Council wanted a diverse group so they could hear diverse opinions on the subject of short-term rentals. The Task Force did a terrific job.

Councilmember Menchel suggests having a mandatory 24-hour hotline that citizens can report problems. He also stated they should evaluate the two people per bedroom plus four occupancy standards at the end of the season to determine its effectiveness.

The Land Use Attorney stated that the 24-hour hotline does not have to be included in the ordinance. The Council could just direct the City Manager and staff to do it.

The Mayor called for a vote on the motion, which passes 5-1 (Council members Destin, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Marler voted "no"; Councilmember Morgan was absent from the meeting).

E. Dock application at 288D Harbor Blvd

F. Dock application at 302 Harbor Blvd

The City Attorney addressed both items E & F simultaneously as they are located adjacent to each other and have the same owner.

The City Clerk sworn in the following individual for testimony:

Mr. Claude Perry, owner
Mr. Matt Trammel, Taylor Engineering, Inc.

Mr. Matt Trammell provided the Council with the background information for the two projects. The applications have been reviewed and approved by the Florida Department of Environmental Protection (FDEP), the U.S. Army Corps of Engineer (USACE), City staff, and the City of Destin Harbor and Waterways Board. He stated that they fall under an exception that is allowed under the current Land Development Code; but, each one of the properties falls slightly short of that exception. They are providing well beyond the public slips required. They are providing one water taxi dock on each property as opposed to two water taxi dock 50 feet from one another. Since they are not providing the required commercial slips; they could think of it as Mr. Perry giving an additional public benefit. They are two fare carrying slips short on one of the properties and one fare carrying slips short on the other. Mr. Perry would be happy to add more commercial slips if the Council so desires or they could approve the projects as proposed.

Councilmember Overdier moved to approve the applications for marine construction at 288D Harbor Blvd, by exercising the City's police powers in a manner which maximizes the public's benefit; seconded by Councilmember Menchel.

Councilmember Braden asked how it would affect the other if one of the parcels is sold.

According to the City Attorney, the Council is approving one dock at a time. He presented the projects simultaneously since Mr. Perry owned both properties. However, the permits for each parcel are separate.

Mr. Trammell explained that each property could have its own separate dock. They are connected through an upland boardwalk and an upland dock; but, neither one is dependent on another. There is no encroachment over the property or offshore riparian lines. The FDEP allows

for the docks to be constructed up to the property line. Since Mr. Perry owns both properties and he is his own adjacent property owner, he is giving himself the setback waiver authorization.

Council member Ramswell stated that she would support any project that provides for public docking slips as opposed to commercial or fare carrying slips on the harbor.

The Mayor spoke of the need to define fare carrying vessel as a charter for hire vessel or dolphin cruise and not a livery vessel to remove any ambiguity.

The City Attorney agreed they need to have a better definition of fare carrying vessel in the Land Development Code.

The Mayor opened a public hearing to receive comments for or against the above projects:

Ms. Marcie Bell asked how the transient slips are going to be managed.

The Mayor explained that it would be up to Mr. Perry to hire someone to manage the slips.

The Mayor called for a vote on the motion, which passes 6-0 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

Mr. Trammell confirmed that the next request is the same type of request; and that Mr. Perry is the owner of the property and that he same conditions apply as the previous one.

The Mayor opened a public hearing to receive comments for or against this project. Having none, he turned the matter over to the City Council for their consideration.

Motion by Councilmember Overdier, seconded by Councilmember Menchel, to approve the applications for marine construction at 302 Harbor Blvd, by exercising the City's police powers in a manner which maximizes the public's benefit passed 6-0 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

6. CONSENT AGENDA

A. Interlocal Agreement between Okaloosa County and the City of Destin for Design and Construction of improvements to the intersection of Commons Drive and Henderson Beach Road.

B. Financial System (MUNIS) Continuing Services/Licensing and Support Renewal for 2019

C. Separation Agreement

Motion by Councilmember Marler, seconded by Councilmember Overdier, to approve Consent Agenda items A thru C, as printed above, passed 6-0 (Council members Destin, Marler, Overdier, Menchel, Ramswell and Braden voted "yes"; Councilmember Morgan was absent from the meeting).

7. COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY

A. Councilmember Braden
B. Councilmember Ramswell
C. Councilmember Menchel

Councilmember Menchel thanked the Council for supporting his nomination for Interim City Council member to fill the position vacated by Mr. Tuffy Dixon.

D. Councilmember Overdier
1. Nomination of Mr. Jim Foreman for membership to the Board of Adjustment

The City Attorney recommends waiting until March 2019 to make this nomination, as it would make it a year since Mr. Foreman has left the Council, which is a requirement of the City Charter.

The City Clerk asked if that stipulation also applies to other committees as Mr. Foreman has already been appointed to the Town Center CRA Advisory Committee.

According to the City Attorney, Mr. Foreman should resign from that committee and be re-appointed in March as well.

Council member Ramswell requested a list of the current committees, their members, and any vacancies.

The City Clerk will provide the information to the Council via e-mail.

E. Councilmember Marler
F. Councilmember Destin
1. Coyote mitigation

According to Councilmember Destin, many of the citizens have been contacting him during the past few months about the coyote problems and how their domestic animals are being attacked and killed by the coyotes. He stated they are now at a point where they should direct the City Manager to hire a professional trapper to capture the coyotes, similar to the action the City took about 15 years ago.

The Mayor remarked that he spoke with County Commissioner Kelly Windes about this issue. The County has a similar problem and that the County Commission may be willing to co-share the expense, and that that they have some information on some of the companies they have hired in the past.

It was the consensus of the Council to instruct the City Manager to employ professional trappers, within his spending capability, to address the coyote problems.

G. Councilmember Morgan
H. Mayor Gary Jarvis
I. Land Use Attorney
J. City Attorney

1. Update to East Pass Dredge Administrative Actions by the Donovan's and the Sherry's

The City Attorney explained that the Donovan's and the Sherry's filed an administrative action naming the City of Destin as a respondent; and that at the last meeting the City Council hired Mr. Ken Oertel to represent the City. However, the FDEP recently dismissed that action and have given the Sherry's until January 16th to deal with some outstanding issues. The Sherry's have made a settlement offer that the County Commission will be considering next week. The gist of the offer is that the area on Okaloosa Island, called Reach 3, will be getting between 80-120 thousand cubic yards of sand. This would depend upon the City being able to obtain the necessary easements to be able to deposit the sand in Reach 2, which is located at the Sandpiper Cove area. The Sherry's are also agreeing to carve out from their administrative challenge the portion of the challenge that is preventing the USACE from dredging the pass to free up the 1.5 M in Federal Funding for the FDEP to grant the USACE the permit to dredge. He added that the entire agreement is dependent upon the FDEP granting the USACE a notice to proceed under this term.

Having no further business at this time, the meeting was adjourned at 8:55 PM.

Gary Jarvis, Mayor

ATTEST:

Rey Bailey, City Clerk

ITEM # 2019-1029

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: Special Presentation

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Bragg Farmer, Finance Director

DATE: February 13, 2019

SUBJECT: FY2018 Audit Presentation by Joseph Klimek, CPA

I. BACKGROUND: An annual audit of the City's financial operations is required in order to maintain legal reporting compliance for various State and Federal agencies and to comply with certain bond covenants contained within the City's debt instruments.

II. DISCUSSION: Mr. Joe Klimek, Partner/CPA, will present the independent auditor's report, on behalf of EFPR Group, LLP, for the Fiscal Year ending September 30, 2018. EFPR Group, LLP is in the third year of a five year contract to provide the City with an independent audit of the City's financial operations.

A. Link to Strategic Goals / Objectives: III.A.1. Develop sustainable Operating & Capital Budgets ensuring the City is managed in a fiscally sound manner and complies with Legislative mandates.

B. Effect on Budget (EOB): The fee for the audit ($22,000) is appropriated in the current year budget.

C. Level of Service (LOS): The annual independent audit provides for legal compliance and confirms the sound financial condition of the City. The auditor's unqualified opinion confirms that the financial statements of the City of Destin fairly represent all material aspects of the financial position of the City.

III. CONCLUSION: Findings of the Fiscal Year 2018 Audit demonstrate legal compliance and a sound financial condition for the City of Destin and an unqualified audit opinion is awarded to the City.

IV. RECOMMENDED MOTION: I move that Council accept the Fiscal Year 2018 audit.

Attachments:

1. City of Destin Audit Summary
2. Destin Draft FY 2018

EFPRGROUP LLP
Certified Public Accountants

1061 E. Indiantown Road, Suite 104
Jupiter, FL 33477

P 561.746.0999
TF 800.546.7556
F 561.575.9165
W EFPRgroup.com

City of Destin
Board Summary
September 30, 2018

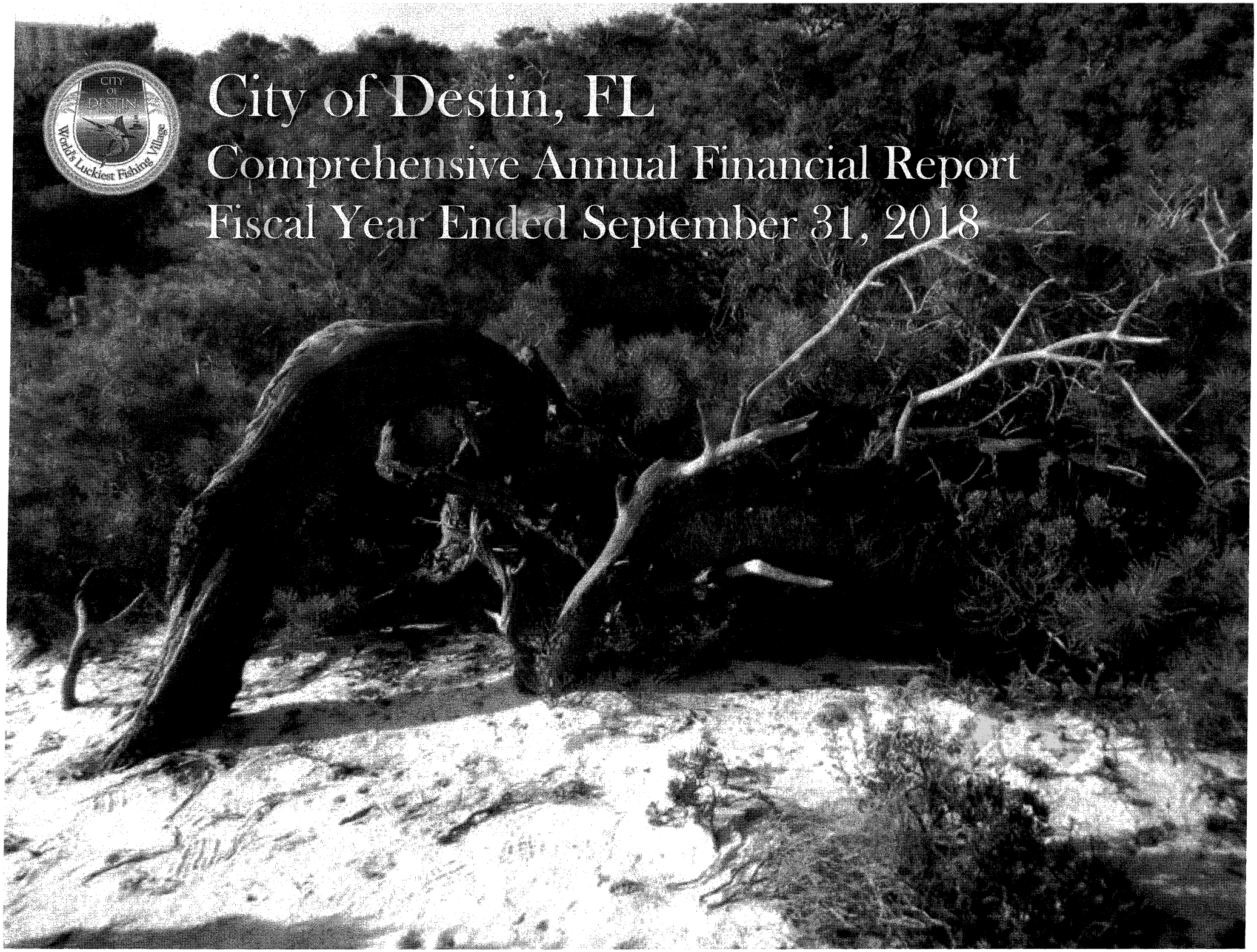
- Financial Statements and Auditors' Reports were reviewed with management.
- Unmodified (i.e. unqualified or "clean") opinions were issued on the City's financial statements for the year ended September 30, 2018.
- No material weaknesses or significant deficiencies were noted in the City's internal controls over financial reporting or in the City's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. The City did not reach the threshold requiring a Federal Single Audit.
- Management was a pleasure to work with. Everything we asked for was provided in a timely manner. Management agree with our audit adjustments.
- At the City-wide (full-accrual) level, revenue exceed expenses by $1.8 million. Revenues decreased $0.4 million due to decreased intergovernmental revenues. Expenses increased $0.2 million due to inflation of costs. The City's total net position at September 30, 2018 was $109,530,532.
- At the general fund level there was a $2.9 million increase in fund balance. Revenues decreased $0.4 million due to decreased intergovernmental revenues. Expenditures decreased by $2.2 million, primarily due to a decrease in capital outlay expenditures. Unassigned general fund balance has increased $3,282,737 to $6,909,267 at September 30, 2018. General fund reserves increased $503,850 from 2017.
- The following summarizes the changes in general fund balances:

	2018	2017	Change
Nonspendable fund balance:			
Advance to other fund	$ 2,379,639	$ 2,249,623	$ 130,016
Prepaid expenses	$ 89,380	$ -	$ 89,380
Long-term receivable	$ -	$ 750,000	$ (750,000)
	$ 2,469,019	$ 2,999,623	$ (530,604)
Restricted fund balance:			
Park	$ 283,794	$ 193,067	$ 90,727
Traffic	$ 1,386,950	$ 1,114,278	$ 272,672
Police	$ 2,233	$ 5,712	$ (3,479)
Library	$ 116,411	$ 73,083	$ 43,328
NPEB	$ 245,950	$ 270,728	$ (24,778)
Multimodel Transportation	$ 445,539	$ 320,159	$ 125,380
	$ 2,480,877	$ 1,977,027	$ 503,850
Committed	$ 9,657,663	$ 9,674,570	$ (16,907)
Assigned fund balance:	$ 1,289,375	$ 1,625,986	$ (336,611)
Unassigned fund balance	$ 6,909,267	$ 3,626,530	$ 3,282,737
Total fund balance	$ 22,806,201	$ 19,903,736	$ 2,902,465

City of Destin, FL

Comprehensive Annual Financial Report

Fiscal Year Ended September 31, 2018



City of Destin, Florida

Comprehensive Annual Financial Report

For the Fiscal Year Ended
September 30, 2018

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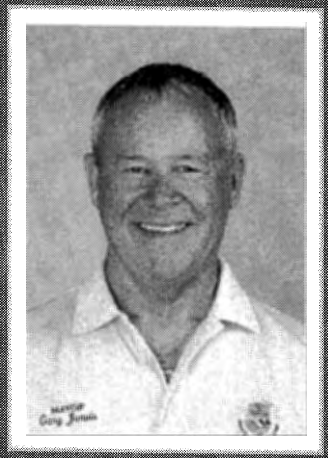
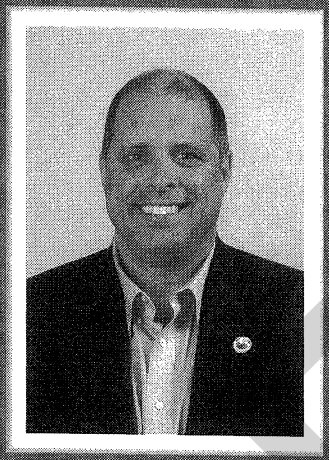
City of Destin, Florida
Finance Department
Bragg Farmer, Finance Director
4200 Indian Bayou Trail
Destin, Florida 32541
(850) 837-4242
CityofDestin.com

Destin City Council

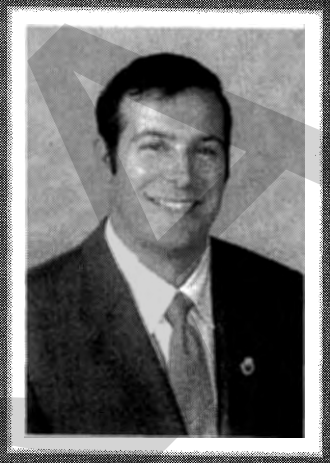


Gary Jarvis
Mayor

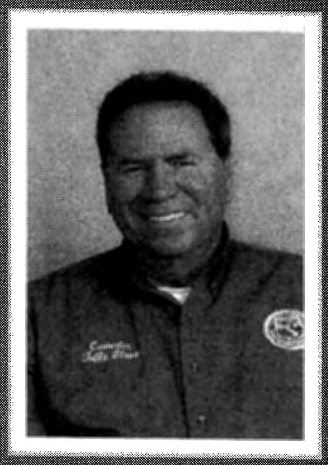
Prebble Ramswell
Mayor Pro Tem/Councilmember



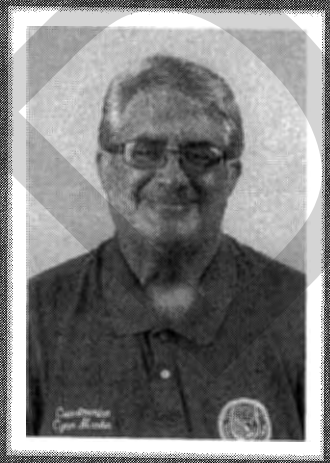
Rodney Braden
Councilmember



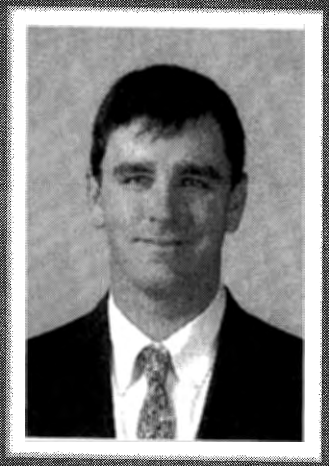
Parker Destin
Councilmember



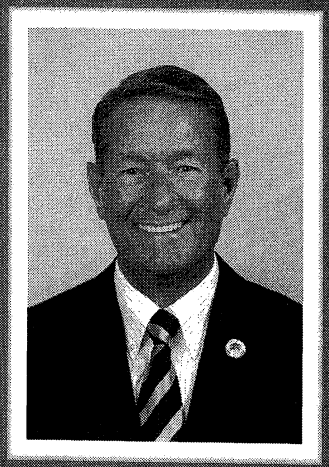
Tuffy Dixon
Councilmember



Cyron Marler
Councilmember



Chatham Morgan
Councilmember



Skip Overdier
Councilmember

City of Destin, Florida

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- Letter of Transmittal
- Executive Directory
- Organizational Chart
- Government Finance Officers Certificate of Achievement for Excellence in Financial Reporting

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City of Destin

4200 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-837-4242 | Fax: 850-269-9890 | www.cityofdestin.com

March 1, 2019

To the Honorable Mayor, Members of the City Council, and Citizens of the City of Destin:

We are pleased to present to you the Comprehensive Annual Financial Report (CAFR) of the City of Destin, Florida (the City) for the fiscal year ended September 30, 2018. Chapter 218.39, Florida Statutes require that a complete set of financial statements be published within one year of fiscal year end and presented in conformance with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants.

This report consists of management's representations concerning the finances of the City of Destin. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the City of Destin has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of Destin's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City of Destin's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material aspects.

In compliance with the laws of the State of Florida, the City's financial statements have been audited by EFPR Group, Certified Public Accountants. The goal of the independent audit is to provide reasonable assurance that the financial statements of the City of Destin for the fiscal year ended September 30, 2018, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the City of Destin's financial statements for the fiscal year ended September 30, 2018, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the City of Destin was part of a broader, state mandated "Single Audit" designed to meet the special needs of state grantor agencies. The standards governing Single Audit engagements require the

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independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards. This was not required for FY2018 but if so, these reports would be made available within this document. GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City of Destin's MD&A can be found immediately following the report of the independent auditors.

Profile of the Government

The City of Destin incorporated and adopted the Council-Manager form of government in 1984. The City Council is composed of seven voting members with the Mayor casting tie-breaking votes only. The Mayor and Council, elected in March of even years by the City at-large, can serve up to two consecutive four-year terms. The City Council is the legislative body of the City Government. They consider and adopt ordinances and enact regulations for the maintenance of good government, the preservation of peace, welfare, health and safety and convenience of the citizens. The Council also reviews and adopts the City Budget, makes appropriations, levies taxes, authorizes bond issues, holds public hearings for citizen input, appoints committees and establishes municipal policies. Pursuant to City Charter, the City Manager is appointed by a super-majority vote of the City Council. The City Manager is the chief administrative officer of the City and serves directly at the pleasure of the City Council. The City Manager implements Council policies, directs and supervises the administration of all departments, programs, offices, and agencies of the City.

The City of Destin provides a range of services that include the construction and maintenance of highways, streets, and other infrastructure; and parks and leisure/cultural activities and events. Police and fire protection, as well as utilities, including water, are provided by other agencies working in close cooperation with City management. Tourism is the major field of employment within the City of Destin. The City of Destin includes a planning area of 7.9 square miles and is located in Okaloosa County approximately 52 miles east of Pensacola, Florida, and 49 miles west of Panama City Beach, Florida. The Gulf of Mexico on the south and Choctawhatchee Bay on the north form the City's natural boundaries. Destin is located on Florida's Emerald Coast known for sugar-white beaches, crystal clear green water and warm, sunny days. Destin is home to approximately 12,305 full-time residents with an estimated peak seasonal population of approximately 65,000. One of the City's most significant on-going challenges is to provide infrastructure and services to accommodate the seasonal population.

Budgetary Control. The annual budget serves as the foundation for the City of Destin's financial planning and control. All departments of the City of Destin are required to submit requests for appropriation to the City Manager in the spring of each year. The City Manager uses these requests as the starting point for developing a proposed budget.

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The City Manager then presents this proposed budget to the council for review. The council is required to hold public hearings on the proposed budget and to adopt a final budget no later than September 30, the close of the City's fiscal year. The appropriated budget is prepared by fund and department. Budgetary control (the level at which expenditures cannot legally exceed appropriated amount) is maintained by the City Manager at the fund level and may be amended as necessary during the fiscal year. Budget-to-actual comparisons are provided in this report for each individual government fund for which an appropriated annual budget has been adopted. For the general fund, this comparison is presented on page 22 as part of the basic financial statements for the government funds. For governmental funds, other than the general fund, with appropriated annual budgets, this comparison is presented in the governmental fund subsection of this report, which starts on page 23.

Factors Affecting Financial Condition

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Destin operates.

Local economy. In FY2018, the City continued to experience an increase in tourist-related business and hotel and condo occupancy. Tourism is one of Destin's largest industries, and Destin has made great strides to promote and market its commitment to serve as a community offering an outstanding quality of life to residents and visitors alike. The City is centrally located in the panhandle of Florida. Known as the "World's Luckiest Fishing Village," one of the largest and most elaborately equipped fishing fleets in the State of Florida docks at the Destin Harbor. In addition to fishing, recreational opportunities include golf, tennis and water sports, including diving and snorkeling. The Destin Harbor lies closer to the 100 Fathom curve than any other harbor on Florida's west and north coast, providing speedy deep-water access.

Besides tourism, Destin's economic base has been dependent on the real estate and construction industries. This is where the downturn in the housing market and overall economy has had the greatest impact. In conjunction with the City nearing a "build-out" of its vacant parcels, a marked decrease in both residential and commercial construction was seen. During FY2018, rising property values translated into higher ad valorem taxes. Ad valorem taxes are the City of Destin's largest single source of revenue. By City Charter the maximum rate of levy is limited to 2.0 mills, or $2 per $1,000 in property value; the rate for FY2018 was set at 1.615 mills.

Major Initiatives

Permanent Stabilization of Norriego Point. This has been a high priority – and very costly – project for the Destin community. Due to the complex dynamics of the Destin East Pass, in FY2011 the City Council appointed a Blue Ribbon Panel of stakeholders to

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assist in the decision-making for the proposed design for stabilization of the Point. In late FY2013 the City was notified that it had been awarded a NRDA grant through the Florida Department of Environmental Protection to construct this project. In FY2014 city staff began working with the State to implement this project. The project began in the fall of FY2017 with the stabilization phase. The Recreation amenities will be constructed in FY 2019. Long-term savings to the City in terms of manpower and resources to maintain Norriego Point in the future will be substantial.

Stormwater Drainage and Water Quality Improvements: In FY2015 the City was fortunate to receive a $3.6 million grant from the National Fish and Wildlife Foundation's Gulf Environmental Benefit Fund to complete its six remaining storm water projects identified in Destin's FY2002 Stormwater Master Plan. The City's matching requirement is $50,000. All six projects were designed in FY2016; construction of all six projects were completed in 2017 and one additional project was added which will be completed in FY2018.

Acquisition and Renovation of CEMEX plant at Joe's Bayou: A parcel of waterfront property became available for sale in late 2013 that has long been desired by the City of Destin to complete its plans for the Joe's Bayou Recreation Area. Staff has worked diligently for over two years to negotiate its purchase and was successful in 2016. City Council appropriated $2 million from fund balance to complete the purchase and ensure this premium piece of bay/bayou-front property remains in the public domain for perpetuity. In FY2017 the property was cleared in anticipation of improving the property into City park property and merging it with Joe's Bayou. A grant has been applied for to redevelop and combine the two parks into a waterfront recreation park. In FY2019 the City should confirm the awarding of this grant.

Community Redevelopment. The City of Destin continues to focus on redevelopment opportunities. The establishment of two Community Redevelopment Agency (CRA) districts directs major capital improvements in the heart of the City to maintain the vitality and heritage of our harbor district and to facilitate mobility across town and through our downtown areas, be it by car, bicycle, or foot.

The first three major projects of the Harbor District CRAs were completed in FY2011-FY2013: the reconstruction of Mountain Drive into a multi-modal roadway, the construction of the first phase of the Harbor Boardwalk, and the construction of a long-term surface parking lot on Harbor Boulevard with appropriate lighting, landscaping, and stormwater improvements.

In FY2014 focus was placed on safe pedestrian mobility in the Harbor District and along US 98. The City worked with the State of Florida Department of Transportation (FDOT) to conduct a Pedestrian Safety Assessment analysis of Hwy 98 from Marler Bridge to Airport Road. In the spring of FY2016, FDOT installed five (5) signalized pedestrian crossings on Harbor Blvd/Highway 98.

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Roadway Improvements. Adkins North America Inc. was awarded the contract to produce a Project Development and Environmental (PD&E) study to include a final alignment together with road design and permitting for the Crosstown Connector. The PD&E study is complete and the design is 90% complete. During the PD&E study and design, Adkins will assist in procuring funding for the project. The City has a portion of the right-of-way acquisition money in the FY2017 budget and will begin to purchase and relocate some of the residents affected by the project. FDOT has awarded the City a grant to complete the purchase of property to construct the roadway and Okaloosa County has awarded the City a grant to complete the roadway construction. If approved by the City Council the roadway should be completed in 2020.

Future Planning. In FY2015-2016, the City undertook a planning effort, Envision Destin, to finalize the City's Comprehensive Plan 2020. The Plan was adopted on 2nd reading on November 3, 2014; however, the existing Chapter 1, Future Land Use Element was retained within the Plan. To address the need to further amend Chapter 1, the current City Council reached consensus at a workshop in the summer of 2016 and engaged Northwest Florida Regional Planning Council to draft the new language for Chapter 1 and the LDC. This should be completed in FY2018.

Looking to the future, Destin's city management continuously monitors the economic climate. In response to tax reform issues and the economic downturn, the City increased the millage rate to 1.615 for FY2017.

In FY2014-2015, the City applied for funding for two (2) Restore Act grants to renovate Clement Taylor Park ($750,000) and to build the new Royal Melvin Heritage Park ($1,250,000) on the Destin Harbor. In July 2017 the City was informed that the Department of Treasury has accepted both projects and the City stands ready to accept funding in FY2018 as a grant sub recipient from Okaloosa County. In addition, in late 2014/2015 the City was notified that we would be receiving a $9,700,000 grant from BP's Early Restoration Funds. This grant, administered through The Trust for Public Land, acquired a 3-acre parcel on the Choctawhatchee Bay and will construct a new park along with providing funding for ten (10) years of operation and maintenance of this new facility. Construction of the park is on schedule for FY2018.

The City has undertaken cost-cutting measures and is responsibly adjusting its budget for out-years to reflect a fiscally conservative program that still addresses the City's strategic priority goals. Our CRA's have been modified and projects deferred; our five-year capital improvement program (CIP) has been scaled back for the time being to road resurfacing , sidewalk improvement programs, and other projects that can be funded by impact fees, gas tax and grant revenues.

Financial Information

Management's Discussion and Analysis (MD&A) (starting on page 4) summarizes the Statement of Net Assets and Statement of Activities and reviews the changes (from the beginning to the end of the period and current year to prior year). The Government-wide

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financial statements (in detail) are presented on pages 16 through 17 and are intended to present the City in a manner similar to private-sector businesses.

Additionally, the Fund Financial Statements (starting on page 18) are designed to address the Major (or more significant) individual funds by category. An explanation of these complementary presentations can be found in the MD&A (starting on page 4).

The following review of the types of commitments against unrestricted net position for governmental activities is designed to complement the otherwise available information:

Commitments against Unrestricted Net Position.

The Unrestricted Net Position balance represents assets available for the general use of the City.

The normal types of commitments are:

- ***Encumbrances*** – where a contract exists to purchase/acquire some item or construct a capital project that will be acquired/constructed after the September 30 statement date.
- ***Project Commitment*** – where a tentative pre-contract commitment has been made and a related project budget established for a significant capital or maintenance effort (normally to be performed by a yet-to-be-hired third party contractor).
- ***Working Capital*** – is available resources set aside to ensure the normal and ordinary conduct of business (the payment of bills and salaries) given certain cyclical flows of revenue.
- ***Other*** – other tentative commitments that may be for future capital agendas, emergency reserves, etc.

It should also be understood that having reasonable levels of reserves is essential to the bond market's perceptions of a local government's sound financial position and related ability to utilize private sector styled business practices.

Long-Term Financial Planning.

The City's responsiveness to emerging economic challenges and its careful long-range planning have been instrumental in maintaining Destin's fiscal health. Fiscal conservatism, a streamlined budget, and operating efficiencies have resulted in a solid position for the City at the close of fiscal year 2018. Approval by Council of mission and goal statements allows staff to create strategic plans and a programmatic budget that directly responds to the Council's vision, goals, and community expectations.

Statement of Philosophy. In July 2006 the Mayor and City Council, working with the Florida Institute of Government (FIG), adopted a new vision statement: *"Destin is a world class beach and fishing resort community that seeks to carefully and*

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proactively balance quality of life for its residents and visitors, while preserving its heritage and environment." City leaders have continued to reinforce and refine their support of this vision each year at their strategic planning sessions.

As indicated within this Vision Statement, the City of Destin is working at all levels to improve the quality of life within our community. Since the Budget is a policy document and serves as a statement of City policy in fiscal terms, it should be viewed as a reflection of the Council's strategic and service delivery priorities: enhanced quality of life, preservation of heritage and environment, and service excellence. The priority philosophic positions upon which the Budget has been developed include:

- ✓ Quality of life is enhanced by improvements in services, facilities and infrastructure;
- ✓ Adequate staffing levels are necessary to ensure basic services are provided in a responsive and professional manner;
- ✓ Revenues are estimated realistically and conservatively to ensure adequate funding of basic services over time; and
- ✓ Expenditure priority will be given to the appropriate care of the City's existing facilities and infrastructure before considering new or additional facilities and services.

The major goals of the City administration are to:

- ✓ Maintain and enhance the quality of life;
- ✓ Respond to community needs as expressed by Council and the citizens;
- ✓ Seek excellence in service delivery and program improvements;
- ✓ Develop new and balanced revenues to ensure adequate funding of City services;
- ✓ Recognize that our employees are the City's most valuable asset and strive to maintain their salaries and benefits at competitive, yet cost-effective levels.

The employees' overall mission is to *protect and promote the health, safety, welfare, and quality of life of our residents, businesses, and visitors.* In all activities, including the Budget, City employees strive for individual and organizational excellence in order to achieve the highest level of customer understanding and satisfaction. Both Council and staff embrace the same core values to earn and sustain the confidence and trust of the community:

- ✓ Fiscal discipline/responsibility
- ✓ Sound and fair group decision-making
- ✓ Respectful working relationships among City Council, staff, and citizens
- ✓ Lawful, ethical moral standards and actions
- ✓ Commitment to the stated values and goals
- ✓ Professional development of officials, staff, and volunteers
- ✓ Open and sensitive to citizens' concerns
- ✓ Knowledgeable of the current issues
- ✓ Commitment to public safety
- ✓ Trust/honesty/integrity

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- ✓ Organizational development
- ✓ Preservation of heritage and environment

Plans articulated in the fiscal year 2018 Adopted Budget and Capital Improvement Plan continue to support basic governmental services (roads, solid waste management, parks, recreation, and stormwater, etc.) while also addressing the City Council's broad goals and citizens' expectations for the community.

Destin's financial plan requires many elements working in concert with one another. Some of these financial plan elements are financial resource planning, investment planning, strategic capital improvement project planning, and debt management, all of which are further identified below. The Finance Department's management role will be to maintain and enhance financial plan elements and ensure continued financial stability for the City of Destin.

Financial Planning. Strategic financial planning begins with determining the City's fiscal capacity based upon long-term financial forecasts of recurring available revenues. Financial forecasts coupled with financial trend analysis techniques and careful reserve analysis help preserve the fiscal wellbeing of Destin. Strategic financial capacity planning is a critical element to reach long-term financial stability goals and to determine special financial needs for critical objectives of the City Council.

Budget Planning. The City of Destin is required to adopt an annual budget in accordance with the City Charter and State Statutes. The City Manager is charged with preparing a proposed budget submission in July of each year for the fiscal year that begins the following October 1. Appropriations by department by fund and tax levies are adopted in September. The budget also authorizes the number of full-time equivalent positions available to City departments to deliver services. The budget may be amended by Council motion at a regular meeting or administratively if the change is within the same department and fund. Various thresholds of review and approval have been established for purchases and hiring as the budget is implemented.

Capital Improvement Program. Destin's Capital Improvement Program projects are planned for five years and evaluated based on project totals of over $25,000, a useful life of five years or more; and costs that do not reoccur annually, unless the project has multi-year elements. The operating cost impacts of projects are also planned and considered in developing future operating budget plans. Projects with significant operating impacts are carefully timed to avoid contingent liabilities, which future operating resources cannot meet. Pay-as-you-go funding sources are also conservatively estimated to avoid over-committing to capital construction using revenues that are not certain. To the extent debt financing is used and/or required, capital project plans are sized to conform to existing debt management policies.

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Debt Management. Destin has a financial policy which prohibits the issuance of debt for operating costs. With that as a governing framework, all debt issuances are for the purpose of financing capital infrastructure (or long-lived costly assets). Each debt issuance is evaluated against multiple additional policies addressing: debt service as a percent of operating expenditures, tax and revenue bases for the repayment of debt, the overall debt burden on the community and statutory limitations and market factors affecting tax-exempt interest costs. In all cases a long-term analysis is made considering the financial (debt) capacity that fits the wherewithal (and willingness) of our community to pay for the capital projects. The annual debt service operating cost for each additional one million dollars in new debt averages about $30,000 based on an average interest rate of 3.0 percent when amortized over 20 years. Sizing of the City's Capital Improvement Program is based on the debt capacity in conjunction with conservatively estimated pay-as-you-go revenues which will help stabilize per capita debt and lower annual debt service costs to the City over the long-term.

Revenues pledged to the repayment of debt issues consist of general government taxes, local option gas taxes, half-cent sales taxes, communication service taxes, and CRA tax increment funding (TIF). Annual requirements and debt transactions are reflected in the notes to the financial statements. The City's CRAs receive funding through a "Tax Increment Formula" (TIF). This revenue is calculated using the growth of the tax base of the property within the boundaries of the CRA from the date the CRA is conceived. The CRA gets an increase in its funding based on the increase of the assessed value of this property over the initial assessed value of the property within the CRA boundaries.

Internal Control. City management is responsible for establishing and monitoring internal controls to ensure that the City fulfills its fiduciary responsibility as custodian of public monies. The purpose of internal controls is to provide reasonable, but not absolute, assurance that City assets are safeguarded against loss through unauthorized use or disposition. The concept of reasonable assurance recognizes that the cost of control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management.

Fiduciary Operations. The City of Destin maintains a defined contribution plan for the City's full-time employees. The City's contributes 7.5% of the employee's annual earnings to the retirement program, and will match the first 5% of the employee's contribution to their 457 retirement program. Additional information on the City's pension arrangements and post-employment benefits can be found in Notes 11 and 12 in the financial statements.

Financial Policies. Ad valorem revenue is recovering from the economic decline in 2009 along with the state shared revenue. The City spending constraints put into place to give it flexibility to make budget changes until the economy recovered are continuing to be observed. Capital expenditures were funded from impact fees, gas

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tax revenue and grants. These measures have allowed the City to maintain fiscal responsibilities without any major reduction in services to our community.

General Government Functions. The City's accounting system is organized on a fund basis. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. The types of funds used are determined generally by the City Council upon recommendation of the City Manager and the Finance Director establishes accepted accounting policies and procedures, as well as the number of funds.

In accordance with Florida Statutes, Chapter 218.33, revenues are recorded by source to provide information necessary to (1) prepare and control the budget, (2) record the collection of revenues (3) prepare financial statements and schedules, and (4) prepare financial statistics.

Awards and Acknowledgements

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Destin for its comprehensive annual financial report (CAFR) for the year ended September 30, 2017. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports. This was the twenty-third consecutive year that the City has received this prestigious award. In order to be awarded a Certificate of Achievement, the City published an easily readable and efficiently organized CAFR. This report satisfied both GAAP and applicable legal requirements.

This achievement is the direct result of the efforts of many people and not the work of a single person. Our gratitude is given to the Mayor and City Council for their continuing attention, assistance, and cooperation regarding the financial operations of the City as well as to our residents for their support toward the planning and administration of the financial operations of the City in a responsible and progressive manner. We would also like to express our thanks to the staff of EFPR Group, Certified Public Accountants for their professional services and assistance to the City of Destin. Lastly, we extend our sincere appreciation to all city employees, particularly our finance staff, for their hard work, professionalism, and dedication to ensuring Destin's financial stability.

Respectfully submitted,

Lance Johnson

Lance Johnson
City Manager

Bragg Farmer

Bragg Farmer
Finance Director

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CITY OF DESTIN

EXECUTIVE DIRECTORY

CITY COUNCIL

Gary Jarvis, Mayor
Prebble Ramswell, Mayor Pro Tem/Council
Rodney Braden, Council
Tuffy Dixon, Council
Skip Overdier, Council
Cyron Marler, Council
Parker Destin, Council
Chatham Morgan, Council

CITY MANAGER

Lance Johnson

Finance/Budget Director

Bragg Farmer

City Clerk

Rey Bailey

City Attorney

Anchors, Smith, Grimsley, PLC

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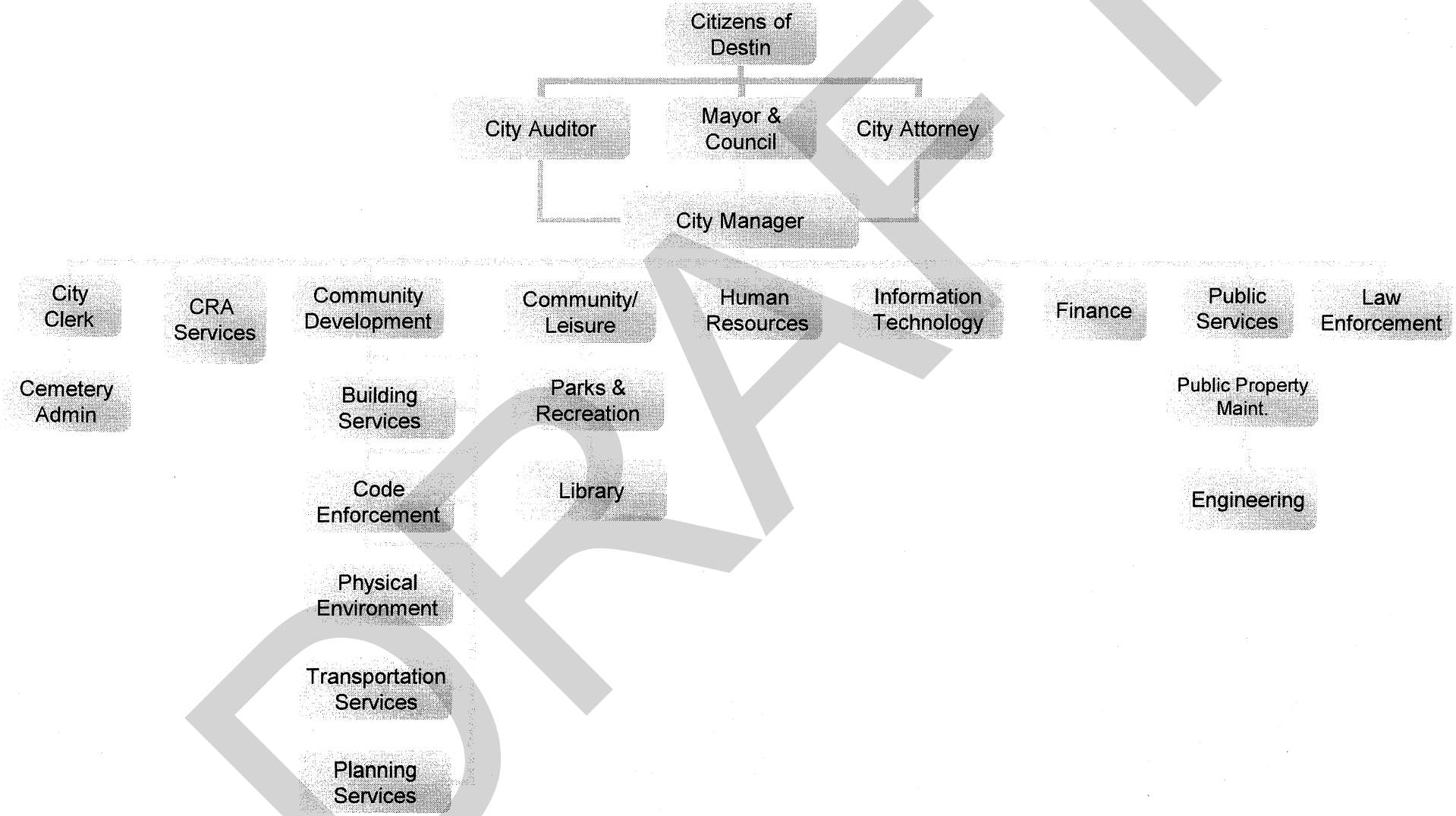
City of Destin
Organizational Chart



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Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Destin

Florida

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

September 30, 2017

Christopher P. Morrill

Executive Director/CEO

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Financial Section

- Independent Auditors' Report
- Management's Discussion and Analysis
- Basic Financial Statements
  - Government-Wide Financial Statements
  - Fund Financial Statements
  - Notes to Financial Statements
- Required Supplementary Information
- Combining and Individual Nonmajor Fund Financial Statements

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INDEPENDENT AUDITORS' REPORT

The Honorable Mayor and
Members of the City Council
City of Destin, Florida:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, the fiduciary fund and the aggregate remaining fund information of the City of Destin, Florida (the City), as of and for the year ended September 30, 2018, and the related notes to the financial statements which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the Unites States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, the fiduciary fund and the aggregate remaining fund information of the City of Destin, as of September 30, 2018, and the respective changes in financial position, and, where applicable, the respective budgetary comparisons for the General Fund, and the Community Redevelopment Agency - Town Center Special Revenue Fund, for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Matters

As discussed in note 2 to the financial statements, the City adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 75 - "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions," during the year ended September 30, 2018. Our opinions are not modified with respect to this matter.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedule of changes in the City's total OPEB liability and related ratios, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, schedules of revenue, expenditures, and changes in fund balance - budget to actual, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

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The combining and individual nonmajor fund financial statements and the schedules of revenue, expenditures, and changes in fund balance - budget to actual, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedules of revenue, expenditures, and changes in fund balance - budget to actual, are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated , 2019, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control over financial reporting and compliance.

Jupiter, Florida
, 2019

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MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Destin, Florida (the "City") we offer readers of the City's financial statements this narrative overview and analysis of financial activities of the City for the fiscal year ended September 30, 2018.

FINANCIAL HIGHLIGHTS

The assets and deferred outflows of the City exceeded liabilities and deferred inflows by $109,530,532 (net position) and represent an increase of $1,836,566 or 1.7%, from prior year. Of this amount, $89,128,737 represents the net investment in capital assets (e.g. land, infrastructure, building, machinery, and equipment), $2,570,097 is restricted for future obligations, and $17,831,698 is unrestricted and may be used to meet the City's ongoing obligations to citizens and creditors.

Governmental net position increased by $1,836,566 compared to the prior year's increase of $2,404,034. Positive factors included an increase in tax revenues, as property values increased from 2017.

The City's governmental funds reported a combined ending fund balance of $20,934,667, an increase of $2,818,651. The fund balance increase was the result of an increase in tax revenue.

At the end of the current fiscal year, unassigned fund balance for the general fund was $6,909,267, or 55.4% of the total general fund expenditures.

OVERVIEW OF THE FINANCIAL STATEMENTS

The focus of the Governmental Accounting Standards Board ("GASB") Statement Number 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments* financial statements is on both the City as a whole (government-wide) and on the major individual funds. Both perspectives (government-wide and major funds) allow the user to address relevant questions, broaden a basis for comparison (such as year-to-year and government-to-government), and enhance the City's accountability.

This discussion and analysis intends to serve as an introduction to the City's basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

Designed to be corporate-like, the government-wide financial statements typically consolidate governmental and business-type activities into two columns, which add to a total for the primary government entity. However, the City only has governmental activities and, therefore, one column is presented that provides readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

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The statement of net position presents information on all of the City's assets, deferred outflows, liabilities, and deferred inflows with the difference reported as net position. This statement combines and consolidates the governmental funds' current financial resources (short-term spendable resources) with capital assets and long-term obligations. Over time, increases or decreases in net position may serve as a useful indicator of the financial position of the City.

The statement of activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government (city clerk, city council, city manager, human resources, finance, purchasing, fleet maintenance, service maintenance and non-departmental expenses), public safety (community development services), physical environment (cemetery), transportation (includes public works, administration, streets, engineering and right-of-way), human services (contract services and contributions), culture and recreation (parks, library and museum) and debt service interest.

The government-wide financial statements are found on pages 16 - 17 of this report.

FUND FINANCIAL STATEMENTS

A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The City's funds can be divided into three categories: governmental, proprietary and fiduciary funds.

FUNDS

GOVERNMENTAL FUNDS

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at fiscal year-end.

Such information may be useful in evaluating a government's near-term financial requirements. The basic governmental fund financial statements are found on pages 18 - 21 of this report.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented in governmental funds with similar information presented in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions.

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Both the governmental fund balance sheet and the governmental fund statement of revenue, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains eight individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenue, expenditures and changes in fund balances for the General Fund, 2002 Series Capital Improvement Special Revenue Fund, which is presented in combination with General Fund, and CRA Town Center Special Revenue Fund, which are considered to be major funds. Data from the other six governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds are provided in the form of combining statements and can be found elsewhere in the report.

The City adopted an annual appropriated budget for all of the governmental funds. A budgetary comparison statement is presented within this report for each of these funds to demonstrate compliance with the budgets.

PROPRIETARY FUNDS

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The City has no operations that meet the definition of this fund category.

FIDUCIARY FUNDS

Fiduciary funds are used to account for resources held for the benefit of parties outside the government.

The City maintains a defined contribution plan for the City's full-time employees. The City administers the retirement plan known as the "Employee Thrift Plan." The Board of Trustees operates the investment policy set forth by the City Council. All funds are held by Benjamin F. Edwards & Co., which also acts as the Investment Manager. As of September 30, 2018, total assets were stated at $5,754,316, an increase of $427,968 compared to the September 30, 2017, stated value of $5,326,348. Allocations of investments were represented as 94.9% mutual funds and 5.1% cash and cash equivalents.

The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements are found on pages 24 - 25 of this report.

NOTES TO FINANCIAL STATEMENTS

The notes to the financial statements provide additional information, which is essential to the full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements begin on page 26 of this report.

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OTHER INFORMATION

The combining statements, mentioned earlier in connection with nonmajor governmental funds, are presented immediately following the required supplementary information. The combining and individual nonmajor fund financial statements are found on pages 59 - 60 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve as an indicator of a government's financial position. The City's assets and deferred outflows, exceeded liabilities and deferred inflows by $109,530,532 (net position) for the fiscal year ended September 30, 2018, as reported in Table 1.

The largest portion of the City's net position, $89,128,737 (81.4%), reflects its investment in capital assets (e.g. land, infrastructure, buildings, machinery, and equipment) less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City reports its investment in capital assets, it should be noted that the resources needed to repay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities. In both the current and prior fiscal years, the City reported positive balances in net position for the government as a whole. An additional portion of the City's net position, $2,570,097 (2.3%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position $17,831,698 may be used to meet the City's' ongoing obligations to citizens and creditors.

Table 1
Statement of Net Position
As of September 30,

	Governmental Activities		
	2018	2017*	Change
Current and other assets	$ 21,603,683	$ 19,377,218	$ 2,226,465
Capital assets	114,783,789	117,203,913	(2,420,124)
Total assets	136,387,472	136,581,131	(193,659)
Deferred outflows	86,393	93,016	(6,623)
Current liabilities	755,014	1,379,580	(624,566)
Long-term liabilities outstanding	26,053,719	27,461,730	(1,408,011)
Total liabilities	26,808,733	28,841,310	(2,032,577)
Deferred inflows	134,600	138,871	(4,271)
Net position:			
Net investment in capital assets	89,128,737	90,026,700	(897,963)
Restricted	2,570,097	2,075,871	494,226
Unrestricted	17,831,698	15,591,395	2,240,303
Total net position	$ 109,530,532	$ 107,693,966	$ 1,836,566

*2017 restated to reflect implementation of GASB Statement No. 75.

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The overall increase in the City's net position was $1,836,566 (1.7%) during fiscal year 2018. Key elements of this increase are described in the following table.

Table 2
Change in Net Position
For the year ended September 30,

	Governmental Activities		
	2018	2017	Change
Revenue:			
Program revenues:			
Charges for services	$ 3,914,961	$ 3,706,406	$ 208,555
Operating grants and contributions	1,407,851	2,450,238	(1,042,387)
Capital grants and contributions	30,544	70,120	(39,576)
General revenue:			
Taxes			
Property taxes			
Ad valorem	6,939,210	6,598,079	341,131
Tax incremental financing	1,240,015	1,163,073	76,942
Gas taxes	699,009	670,161	28,848
Utility service fees	970,150	953,100	17,050
Intergovernmental, unrestricted	1,756,974	1,643,954	113,020
Investment earnings	20,654	59,756	(39,102)
Miscellaneous	129,921	169,629	(39,708)
Total revenue	17,109,289	17,484,516	(375,227)
Expenses:			
General government	3,532,139	2,981,384	550,755
Public safety	3,908,737	4,011,135	(102,398)
Economic environment	1,209,950	1,274,262	(64,312)
Physical environment	432,132	433,283	(1,151)
Transportation	3,053,455	3,141,933	(88,478)
Human services	55,220	107,287	(52,067)
Culture and recreation	2,274,564	2,242,446	32,118
Debt service-interest	806,526	888,752	(82,226)
Total expenses	15,272,723	15,080,482	192,241
Change in net position	1,836,566	2,404,034	(567,468)
Beginning net position, before restatement	106,754,910	104,350,876	2,404,034
Cumulative effect of change in accounting principle for GASB Statement No. 75	939,056	-	939,056
Beginning net position, as restated	107,693,966	104,350,876	3,343,090
Ending net position	$ 109,530,532	$ 106,754,910	$ 2,775,622

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FINANCIAL IMPACTS

NORMAL IMPACTS

There are eight basic factors that impact revenues and expenses as reflected below.

Revenue

- Economic Condition - This can reflect a declining, stable, or growing economic environment and has a substantial impact on property, sales, gas or other tax revenue.

- Council Approved Rate Adjustments - While certain tax rates are set by statute, the City Council has significant authority to impose and periodically adjust rates (sanitation, impact fees, recreation user fees, etc.)

- Changing Patterns in Intergovernmental Grant Revenue (both recurring and non-recurring) - Certain recurring revenues (state revenue sharing, etc.) may experience significant changes periodically, while non-recurring (or one-time) grants are less predictable and often distort year-to-year comparisons.

- Market Impacts on Investment Income - The current market conditions have a significant influence on the City's investment income causing it to fluctuate greatly.

Expenses

- Introduction of New Programs - Within functional expense categories, (general government, public works, parks and recreation, etc.) individual programs may be added or deleted to meet changing community needs.

- Authorized Position Adjustments - Changes in service demand may cause the City Council to change authorized staffing.

- Salary Adjustments - The ability to attract and retain human resources requires the City to strive to approach a competitive salary range position in the marketplace.

- Inflation - While overall inflation appears to be reasonably modest, the City is a major consumer of certain commodities such as paper, chemicals, supplies, fuel, oil, and parts. Some fluctuations may experience commodity-specific increases.

Current Year Impact – Governmental Activities

- Ad valorem property taxes increased $341,131 (5.2%), which was caused by the increase of property values within the City.

- Mileage rate maintained at 1.615 for each of the last two fiscal years.

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- Operating grants and contributions decreased $1,042,387 (42.5%), which was attributable to the Gulf Environmental Fund's Grant closing.

- Total City expenses increased $192,241 (1.3%), which was attributable to strong budgetary controls.

Chart 1: Expenses and Program Revenue – Governmental Activities

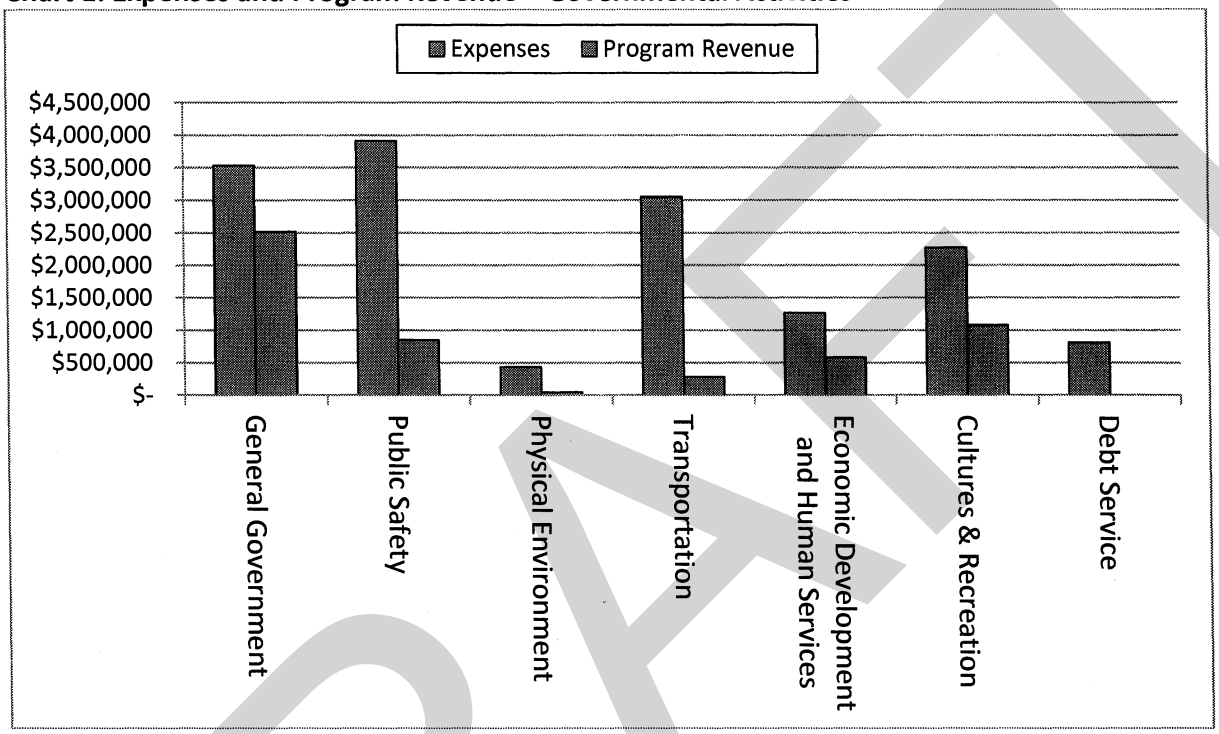
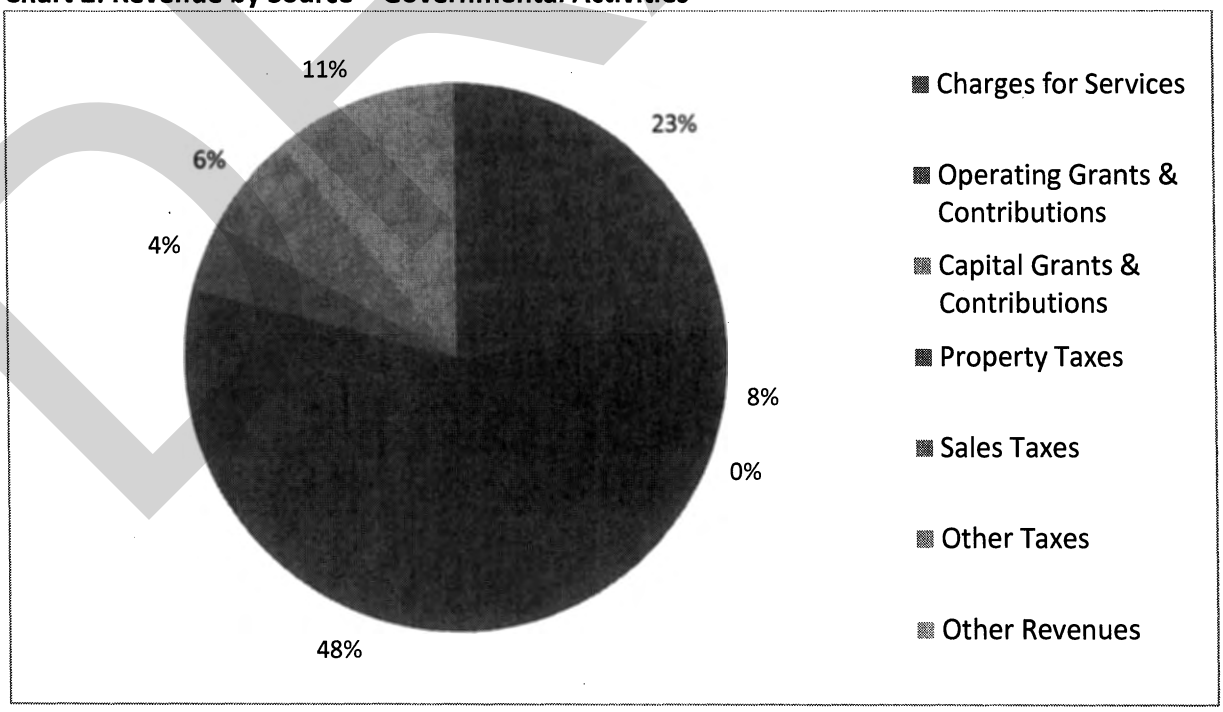


Chart 2: Revenue by Source – Governmental Activities



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FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of September 30, 2018, the City's governmental funds reported combined ending fund balance of $20,934,667, an increase of $2,818,651 compared to prior year.

The general fund is the chief operating fund of the City. At September 30, 2018, unassigned fund balance was $6,909,267, while total fund balance increased to $22,806,201. As a measure of the general fund's liquidity, it may be useful to compare both unassigned and total fund balance to total fund expenditures. Unassigned fund balance represents 55.4% of total general fund expenditures, while total fund balance represents 182.9% percent of that same amount.

The fund balance of the City's general fund increased $2,902,466 during the current fiscal year. This increase is due to capital projects budgeted, however construction was deferred to later years, resulting in not spending the allocated funds. Additionally, there were savings from departments not fully spending their current budget.

The CRA Town Center Special Revenue fund balance decreased $97,857 due to the transfer of money to other funds.

Fiduciary funds. The City's fiduciary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The Employee Thrift Plan had restricted net position at September 30, 2018 of $5,754,316. The total increase in net position was $427,968.

GENERAL FUND BUDGETARY HIGHLIGHTS

During fiscal 2018, the original expenditure budgeted for capital outlay was increased $1,319,161 for anticipated projects. The funding for these projects were delayed, and as a result, both the estimated intergovernmental revenue actual results were down $1,781,828 and the capital outlay expenditures were below budgeted amounts by $6,714,371. This variance arose because the City records capital projects using a multiyear model. Most years will show less actual spending compared to budget as projects are completed or cancelled based on proposed funding being lost or projects being completed at a cost less than budgeted.

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The following expenditures are of interest in the fiscal year 2018 budget:

Sheriff's Contract: The City provides law enforcement services through a contract with the Okaloosa County Sheriff's Office. This contract provides for all patrol activities including, beach patrol, marine patrol, and investigations.

Capital Outlay: The City Council approved a capital improvement plan for the fiscal year 2018 budget that reflects the immediate need of the City. These projects include the continued work on a five year street resurfacing plan and a five year plan for sidewalk replacement.

Beach Safety Patrol: For the fourteenth year, the Council approved funding ($100,000 in 2018) to support the beach safety patrol operated by the Destin Fire Control District. The funding supports the equipment and operational needs of the patrol activities.

CAPITAL ASSETS AND DEBT ADMINISTRATION

CAPITAL ASSETS

The City's investment in capital assets for its governmental activities as of September 30, 2018, was $114,783,789 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, machinery and equipment, park facilities, roads, and bridges. The total decrease in the City's investment in capital assets for the current fiscal year was $2,447,124 or 2.1% overall, and is summarized as follows:

Table 3
Capital Assets
(net of accumulated depreciation)

	Governmental Activities		
	2018	2017	Change
Land	$ 25,199,597	$ 23,205,609	$ 1,993,988
Buildings	7,619,783	7,929,549	(309,766)
Improvements other than buildings	17,058,750	19,054,574	(1,995,824)
Infrastructure	58,595,789	59,118,831	(523,042)
Machinery and equipment	1,209,874	922,635	287,239
Books, publications and library materials	111,811	108,569	3,242
Equipment under capital lease	389,758	382,706	7,052
Construction in progress	4,598,427	6,481,440	(1,883,013)
Total	$ 114,783,789	$ 117,203,913	$ (2,420,124)

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Major capital asset events during the current year include the following:

- Transportation improvements: This includes citywide street resurfacing, engineering drawings for the Kelly Street and Cross Town Connector. Impact fees and Gas tax revenue are the sole source of revenue for transportation projects.

Additional information on the City's capital assets can be found in Note 7.

LONG TERM DEBT

At September 30, 2018, the City had total revenue notes payable of $25,473,044. The majority of the City's debt represents notes secured solely by specified revenue sources (i.e. revenue notes). The City has no general obligation or special assessment debt. For general obligation debt greater than one year, the City is required to conduct a voter referendum process for approval of this type of debt.

Table 4
Outstanding Debt
Promissory Notes and Capital Leases

	Governmental Activities		
	2018	2017	Change
Revenue notes	$ 25,473,044	$ 26,866,016	$ (1,392,972)
Capital leases	268,401	311,197	(42,796)
Total	$ 25,741,445	$ 27,177,213	$ (1,435,768)

The City is repaying its outstanding obligations. During 2018, the City's repayments totaled $1,485,956, and new issuances totaled $50,188.

The City has no legal debt margin requirements set forth by the City's Charter or the Florida Statutes.

Additional information on long-term debt can be found in Notes 8 through 10 of this report.

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ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The most recent indicators of consumer confidence have shown a positive uptick and low energy prices continue to create slight inflationary fears at the national level. The City experienced a 6.42% increase in the commercial and residential property values over the past 12 months. Hopefully the property market will continue to increase in value going into FY2019 and beyond.

The City has estimated an increase in ad valorem taxes as part of the financial forecast. Several of the City's shared revenue sources have slight increases while the communication service tax has declined 3.2%. Taking all of this into perspective and coupling it with other revenue increases, the City overall general fund revenue increased by $2,902,466 or 14.6% net of a reduction of $253,115 in grant revenue. The City's ad valorem taxes are estimated to increase by 6.23% this year, generating approximately $421,609 additionally for the City's general fund. This increase is due to the increase in property values by 6.42% while maintaining the millage rate at 1.615 mills.

The City maintained its health care insurance provider to Florida Blue which included a 3.27% increase in the premium. The City made no changes with the dental provider and did not receive an increase. Our pension costs have been budgeted at the same level as FY2018. The City budget includes a 2% cost of living allowance (COLA) and a 2% MERIT increase based on the employee current performance evaluation. Three new full time positions, a beach/harbor parks enforcement officer, a code enforcement clerk and a park maintenance tech., have been budgeted in the current budget. All expenditure areas are constantly being re-evaluated to ensure they are not growing faster than the rate of inflation. The basic "cost of doing business" factors were incorporated into the proposed budget.

The State of Florida, by constitution, does not have a state personal income tax and therefore the State operates primarily using sales, gasoline, and corporate income taxes. Local governments (cities, counties, and school boards) primarily rely upon property and a limited array of permitted other taxes (sales, gasoline, utility service taxes, etc.) and fees (franchise, occupational license, etc.) for their governmental activities. There are a limited number of state shared revenues and recurring and non-recurring grants from both the State and Federal government, which provide funding for specific programs, projects, or activities. For the business-type activities and certain governmental activities (permitting, recreational programs, etc.) the user pays a related fee or charge associated with the service.

The level of taxes, fees, and charges for services (including development-related impact fees) has an impact on the City's specific competitive ability to encourage development and redevelopment (office, retail, residential, and industrial) for those businesses that choose to locate in our jurisdiction. As the City has limited growth potential, it places great emphasis on redevelopment and it is essential for the continued financial and economic health of our community.

Regional economic indicators were also considered in preparing the 2018-2019 budget.

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REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Finance Director, 4200 Indian Bayou Trail, Destin, Florida, 32541. The City's website address is www.cityofdestin.com. Inquiries may also be sent via email to the Finance Department at bfarmer@cityofdestin.com.

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City of Destin, Florida

Statement of Net Position

September 30,	**2018**
	Governmental Activities
Assets	
Cash and cash equivalents	$ 8,350,134
Investments	9,657,663
Restricted cash and cash equivalents	2,652,993
Accounts receivable	237,056
Due from other governments	616,369
Prepaid expenses	89,468
Capital assets, not being depreciated	29,798,024
Capital assets, net of accumulated depreciation	84,985,765
Total assets	136,387,472
Deferred outflows of resources	
Deferred charge on refunding	86,393
Total deferred outflows of resources	86,393
Liabilities	
Accounts payable	367,612
Accrued interest - restricted	220,598
Customer deposits - restricted	87,780
Accrued payroll	79,024
Noncurrent liabilities:	
Due within one year	1,500,993
Due in more than one year	24,552,726
Total liabilities	26,808,733
Deferred inflows of resources	
Deferred revenue	134,600
Total deferred inflows of resources	134,600
Net position	
Net investment in capital assets	89,128,737
Restricted:	
Park	283,794
Traffic	1,386,950
Police	2,233
Library	116,411
NPEB	245,950
Multimodal transportation	445,539
Debt service	89,220
Unrestricted	17,831,698
Total net position	$ 109,530,532

The accompanying notes are an integral part of these financial statements.

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City of Destin, Florida

Statement of Activities

Year ended September 30, **2018**

Function/Program	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Position Governmental Activities
Governmental activities:					
General government	$ 3,532,139	$ 2,495,996	$ 18,704	$ -	$ (1,017,439)
Public safety	3,908,737	847,202	-	-	(3,061,535)
Economic environment	1,209,950	-	581,186	-	(628,764)
Physical environment	432,132	46,495	-	-	(385,637)
Transportation	3,053,455	119,218	132,155	30,544	(2,771,538)
Human services	55,220	-	-	-	(55,220)
Culture and recreation	2,274,564	406,050	675,806	-	(1,192,708)
Interest on long term debt	806,526	-	-	-	(806,526)
Total governmental activities	$ 15,272,723	$ 3,914,961	$ 1,407,851	$ 30,544	(9,919,367)

General revenue	
Taxes:	
Property taxes, levied for operational purposes	8,179,225
Sales, use, and fuel taxes	699,009
Utility service fees	970,150
Grants and contributions not restricted to specific programs	1,756,974
Investment income	20,654
Miscellaneous	129,921
Total general revenue	11,755,933
Change in net position	1,836,566
Net position, October 1, 2017, before restatement	106,754,910
Cumulative effect of change in accounting principle (note 18)	939,056
Net position, October 1, 2017, as restated	107,693,966
Net position, September 30, 2018	$ 109,530,532

The accompanying notes are an integral part of these financial statements.

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City of Destin, Florida

Balance Sheet - Governmental Funds

September 30, **2018**

	General Fund*	CRA Town Center Special Revenue Fund	Other Governmental Funds	Total Governmental Funds
Assets				
Cash and cash equivalents	$ 8,005,020	$ 145,086	$ 200,028	$ 8,350,134
Investments	9,657,663	-	-	9,657,663
Due from other funds	222,172	-	-	222,172
Due from other governments	616,369	-	-	616,369
Advance to other funds	2,379,639	-	-	2,379,639
Accounts receivable - other	237,056	-	-	237,056
Prepaid expenditures	89,380	16	72	89,468
Restricted cash and cash equivalents	2,480,877	-	172,116	2,652,993
Total assets	$ 23,688,176	$ 145,102	$ 372,216	$ 24,205,494
Liabilities, deferred inflows of resources and fund balances				
Liabilities:				
Accounts payable	$ 360,283	$ 4,788	$ 2,541	$ 367,612
Accrued payroll	79,024	-	-	79,024
Customer deposits - restricted	87,780	-	-	87,780
Due to other funds	220,288	892	992	222,172
Advance from other funds	-	2,379,639	-	2,379,639
Total liabilities	747,375	2,385,319	3,533	3,136,227
Deferred inflows of resources:				
Deferred revenue	134,600	-	-	134,600
Total deferred inflows of resources	134,600	-	-	134,600
Fund balances:				
Nonspendable	2,469,019	16	72	2,469,107
Restricted	2,480,877	-	89,220	2,570,097
Committed	9,657,663	-	-	9,657,663
Assigned	1,289,375	-	279,391	1,568,766
Unassigned	6,909,267	(2,240,233)	-	4,669,034
Total fund balances (deficit)	22,806,201	(2,240,217)	368,683	20,934,667
Total liabilities, deferred inflows of resources and fund balances	$ 23,688,176	$ 145,102	$ 372,216	$ 24,205,494

** The 2002 Series Capital Improvement Special Revenue Fund is presented in combination with the General Fund.*

The accompanying notes are an integral part of these financial statements.

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Reconciliation of the Balance Sheet to the Statement of Net Position

September 30,		**2018**
Total fund balance - governmental funds		$ 20,934,667
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.		
Governmental non-depreciable assets	$ 29,798,024	
Governmental depreciable assets	136,356,663	
Less accumulated depreciation	(51,370,898)	114,783,789
Deferred amounts on refunding are not financial resources and, therefore are not reported as assets or liabilities in governmental funds. The Statement of Net Position includes these charges, net of amortization.		
Deferred outflow, net of amortization		86,393
Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.		
Notes payable	(25,473,044)	
Capital lease payable	(268,401)	
Accrued interest	(220,598)	
Compensated absences	(179,206)	
OPEB liability	(133,068)	(26,274,317)
Total net position - governmental activities		$ 109,530,532

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The accompanying notes are an integral part of these financial statements.

Statement of Revenue, Expenditures and Changes in Fund Balances - Governmental Funds

Year ended September 30, **2018**

	General Fund*	CRA Town Center Special Revenue Fund	Other Governmental Funds	Total Governmental Funds
Revenue				
Taxes	$ 10,526,897	$ 700,042	$ 539,973	$ 11,766,912
Licenses and permits	1,008,548	-	-	1,008,548
Intergovernmental	2,889,659	152	-	2,889,811
Charges for services	568,635	-	-	568,635
Contributions	8,608	-	-	8,608
Fines and forfeitures	44,278	-	-	44,278
Impact fees	671,922	-	-	671,922
Investment income	20,654	-	-	20,654
Miscellaneous income	130,371	-	1,005	131,376
Total revenue	15,869,572	700,194	540,978	17,110,744
Expenditures				
General government	3,398,890	-	-	3,398,890
Economic environment	13,209	67,418	42,397	123,024
Physical environment	88,226	-	-	88,226
Public safety	2,779,558	-	-	2,779,558
Transportation	1,824,192	-	-	1,824,192
Human services	55,220	-	-	55,220
Culture and recreation	1,872,829	-	-	1,872,829
Capital outlay	1,877,832	-	-	1,877,832
Debt service:			-	
Principal	417,984	-	1,067,972	1,485,956
Interest	142,529	-	694,025	836,554
Total expenditures	12,470,469	67,418	1,804,394	14,342,281
Excess (deficiency) of revenue over expenditures	3,399,103	632,776	(1,263,416)	2,768,463
Other financing sources (uses)				
Transfers in	4,591,644	-	1,751,659	6,343,303
Transfers out	(5,138,469)	(730,633)	(474,201)	(6,343,303)
Issuance of debt	50,188	-	-	50,188
Total other financing sources (uses)	(496,637)	(730,633)	1,277,458	50,188
Net change in fund balances	2,902,466	(97,857)	14,042	2,818,651
Fund balances (deficit), beginning of year	19,903,735	(2,142,360)	354,641	18,116,016
Fund balances (deficit), end of year	$ 22,806,201	$ (2,240,217)	$ 368,683	$ 20,934,667

** The 2002 Series Capital Improvement Special Revenue Fund is presented in combination with the General Fund.*

The accompanying notes are an integral part of these financial statements.

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Reconciliation of the Statement of Revenue, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

Year ended September 30,		**2018**
Net change in fund balances - total governmental funds		$ 2,818,651
Capital outlay, reported as expenditures in governmental funds, is shown as capital assets in the Statement of Net Position.		1,877,832
The net effect of miscellaneous transactions involving capital assets (i.e. adjustments and disposals) is to decrease capital assets.		(1,455)
Depreciation expense on governmental capital assets is included in the governmental activities in the Statement of Activities.		(4,296,501)
Additions to capital leases are reflected as additions of capital assets which also increases long-term liabilities in the statement of net position.		(50,188)
The repayment of the principal of long-term debt consumes the current financial resources of governmental funds, but has no effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.		
Principal payments	$ 1,485,956	
Amortization of bond premium	(6,623)	
Change in compensated absences	(19,375)	
Change in OPEB liability	(8,382)	
Change in accrued interest on long-term debt	36,651	1,488,227
Change in net position - governmental activities		$ 1,836,566

The accompanying notes are an integral part of these financial statements.

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Statement of Revenue, Expenditures, and Changes in Fund Balance - Budget to Actual General Fund

Year ended September 30,	2018			
	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenue				
Taxes	$ 10,300,458	$ 10,300,458	$ 10,526,897	$ 226,439
Licenses and permits	694,875	694,875	1,008,548	313,673
Intergovernmental	4,671,487	4,671,487	2,889,659	(1,781,828)
Charges for services	477,750	477,750	568,635	90,885
Contributions	6,750	6,750	8,608	1,858
Fines and forfeitures	42,500	42,500	44,278	1,778
Impact fees	200,000	200,000	671,922	471,922
Investment income	-	-	20,654	20,654
Miscellaneous income	65,300	65,300	130,371	65,071
Total revenue	16,459,120	16,459,120	15,869,572	(589,548)
Expenditures				
General government	3,488,986	3,839,431	3,398,890	440,541
Economic environment	13,500	13,500	13,209	291
Physical environment	87,763	89,673	88,226	1,447
Public safety	2,921,906	2,921,924	2,779,558	142,366
Transportation	2,341,631	2,344,436	1,824,192	520,244
Human services	61,975	61,975	55,220	6,755
Culture and recreation	2,535,916	2,543,094	1,872,829	670,265
Capital outlay	7,273,042	8,592,203	1,877,832	6,714,371
Debt service:				
Principal	382,336	417,984	417,984	-
Interest	136,672	142,529	142,529	-
Total expenditures	19,243,727	20,966,749	12,470,469	8,496,280
Excess (deficiency) of revenue over expenditures	(2,784,607)	(4,507,629)	3,399,103	7,906,732
Other financing sources (uses)				
Transfers in	4,016,011	3,524,342	4,591,644	1,067,302
Transfers out	(5,648,413)	(5,954,873)	(5,138,469)	816,404
Proceeds from issuance of debt	-	-	50,188	50,188
Net other financing sources (uses)	(1,632,402)	(2,430,531)	(496,637)	1,933,894
Net change in fund balance	(4,417,009)	(6,938,160)	2,902,466	9,840,626
Fund balance, October 1, 2017	19,903,735	19,903,735	19,903,735	-
Fund balance, September 30, 2018	$ 15,486,726	$ 12,965,575	$ 22,806,201	$ 9,840,626

** The City adopted a separate legal budget for the 2002 Series Capital Improvement Special Revenue Fund, which is presented in combination with the General Fund in this schedule.*

The accompanying notes are an integral part of these financial statements.

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Statement of Revenue, Expenditures, and Changes in Fund Balance - Budget to Actual
Community Redevelopment Agency - Town Center Special Revenue Fund

Year ended September 30,	2018			
	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenue				
Taxes	$ 704,921	$ 704,921	$ 700,042	$ (4,879)
Intergovernmental	100	100	152	52
Total revenue	705,021	705,021	700,194	(4,827)
Expenditures				
Economic environment	104,403	105,219	67,418	37,801
Total expenditures	104,403	105,219	67,418	37,801
Excess (deficiency) of revenue over expenditures	600,618	599,802	632,776	32,974
Other financing sources (uses)				
Transfers out	(600,618)	(730,633)	(730,633)	-
Total other financing sources (uses)	(600,618)	(730,633)	(730,633)	-
Net change in fund balance	-	(130,831)	(97,857)	32,974
Fund balance, October 1, 2017	(2,142,360)	(2,142,360)	(2,142,360)	-
Fund balance, September 30, 2018	$ (2,142,360)	$ (2,273,191)	$ (2,240,217)	$ 32,974

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The accompanying notes are an integral part of these financial statements.

City of Destin, Florida

Statement of Plan Net Position - Pension Trust Fund

September 30,	**2018**
Assets	
Cash and cash equivalents	$ 292,044
Investments, at fair value	
Mutual funds	5,462,272
Total assets	5,754,316
Liabilities	
Interfund balance	-
Total liabilities	-
Net position	
Restricted for pensions	$ 5,754,316

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The accompanying notes are an integral part of these financial statements.

City of Destin, Florida

Statement of Changes in Plan Net Position - Pension Trust Fund

Year ended September 30,	**2018**
Additions	
Employer contributions	$ 346,436
Net investment income	309,806
Total additions	656,242
Deductions	
Administrative expenses	5,738
Benefits and other withdrawals	222,536
Total deductions	228,274
Changes in plan net position	427,968
Net position, October 1, 2017	5,326,348
Net position, September 30, 2018	$ 5,754,316

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The accompanying notes are an integral part of these financial statements.

NOTE 1: NATURE OF ORGANIZATION & REPORTING ENTITY

The City of Destin, Florida (the "City") was established as a municipality on November 9, 1984. The City's original charter was enacted as Chapter 84-422, Laws of Florida, on June 25, 1984. The present charter was certified November 9, 1984 by referendum. The City operates under a Council-Manager form of government and provides the following services: public safety (law enforcement and protective inspections), transportation (road and street facilities), culture and recreation (library, community center, parks and recreation, and special events), physical environment (cemetery), and general governmental services (including planning and zoning).

As required by generally accepted accounting principles (GAAP), these financial statements present the City and its component units, entities for which the City is considered to be financially accountable. The component units are included in the City's reporting entity because of the significance of their operational or financial relationships with the City. The City is financially accountable if it appoints a voting majority of the organization's governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial burden on the City. Blended component units are legally separate entities, but are in substance a part of the City's operations and therefore the data from these units are combined with the data from the primary government. The City has two blended component units as described below:

- The Community Redevelopment Agency - Town Center Special Revenue Fund is governed by the members of the City Council. Although it is legally separate from the City, the CRA is reported as part of the primary government because its sole purpose is to finance and redevelop the City's designated town center area. The CRA - Town Center is reported as a special revenue fund using the blended method. Separate financial information for the CRA - Town Center can be obtained from the City.

- The Community Redevelopment Agency - Harbor Special Revenue Fund is governed by the members of the City Council. Although it is legally separate from the City, the CRA is reported as part of the primary government because its sole purpose is to finance and redevelop the City's designated harbor area. The CRA - Harbor is reported as a special revenue fund using the blended method. Separate financial information for the CRA - Harbor can be obtained from the City.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Measurement Focus, Basis of Accounting and Basis of Presentation

Government-wide Financial Statements - Government-wide financial statements, including the statement of net position and statement of activities, present information about the City as a whole. These statements include the non-fiduciary financial activity of the primary government.

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Government-wide Financial Statements (Continued)

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the City's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function. Depreciation expense is allocated to the department where the related asset is used.

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operations or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues, with certain exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function or business segment is self-financing or draws from the general revenues of the City.

The effects of non-fiduciary interfund activity have been eliminated from the government-wide financial statements.

The government-wide financial statements are prepared using the accrual basis of accounting, as are the fiduciary fund financial statements. Revenues are recognized when earned, and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized in the year for which they are levied. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first and then unrestricted resources, as they are needed.

Fund Financial Statements - Fund financial statements report detailed information about the City in the governmental and fiduciary funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Nonmajor funds are aggregated and reported in a single column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers all revenues as available if they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Financial Statements (Continued)

For this purpose, the City considers grant revenues to be available if they are collected within six months of the end of the fiscal year. For all other revenues, the period is 60 days. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, compensated absences, and claims and judgments which are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

Property taxes, franchise taxes, licenses, interest and special assessments are susceptible to accrual. Sales taxes collected and held by the state at year end on behalf of the City are also recognized as revenue. Other receipts and taxes become measurable and available when cash is received by the City and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

When committed, assigned, or unassigned resources are available for use in governmental fund financial statements, it is the City's policy to use committed resources first, followed by assigned resources, and then unassigned resources as they are needed.

The City reports the following major funds:

General Fund - This is the City's primary operating fund. This fund accounts for all financial resources of the general government, except those required to be accounted for in another fund. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the General Fund.

2002 Series Capital Improvement Special Revenue Fund - This fund is used to account for the proceeds of specific revenues (telecommunication taxes and the 1/2 cent sales tax). For financial reporting purposes this fund was combined with the general fund.

Community Redevelopment Agency - Town Center Special Revenue Fund - This fund is used to account for the proceeds of specific revenues (Tax Increment Financing Trust Funds) and the redevelopment activities relating to the City of Destin CRA Town Center.

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Financial Statements (Continued)

Fiduciary funds account for assets held by the City in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the City under the terms of a formal trust agreement.

Pension Trust Fund - This fund is custodial in nature and does not present results of operations or have a measurement focus. Pension Trust Funds are accounted for using the accrual basis of accounting. The Pension Trust Fund accounts for the assets of the City's Employee Thrift Plan.

Deposits and Investments

Cash deposits are held by banks qualified as public depositories under Florida law. All deposits are insured by Federal depository insurance and/or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

As governed by the Florida Statute 218 and the City's investment policy, the City is authorized to invest available surplus funds in investments including money market instruments, certificates of deposit, U.S. Treasury notes, U.S. agency bonds, mortgaged backed securities, investment grade corporate bonds, and asset backed securities. These investments may be bundled into mutual funds which hold only these types of investments or a portfolio with an investment manager that trades these types of investment instruments in a structured manner to enhance overall portfolio return. Investments are stated at fair value. U.S. Treasury notes and U.S. agency and instrumentalities obligations are valued at quoted market prices.

The City's investments and portfolio allocation is determined by the City Council. The portfolio of investments is maintained by the Finance Director who provides a portfolio report quarterly to the Board. The report provides a breakdown of the portfolio as well as its overall performance.

Pension Trust Funds may invest in direct obligations of the United States Government or other obligations unconditionally guaranteed by the United States Government, collateralized interest- bearing time deposits or savings accounts in state or federal banks or savings and loan associations, bonds, or indebtedness of United States corporations rated BAA or better, stocks of U.S. corporations which are listed on the national stock exchanges (limited to 50% of the assets of the fund) and investment accounts maintained by major national banks and insurance companies given the top rating by Best.

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fair Value Measurements and Disclosures

A framework has been established for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below:

- Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the City has the ability to access.
- Level 2 - Inputs to the valuation methodology include:
    - Quoted prices for similar assets or liabilities in active markets;
    - Quoted prices for identical or similar assets or liabilities in inactive markets;
    - Inputs other than quoted prices that are observable for the assets or liabilities; and
    - Inputs that are derived principally from or corroborated by observable market data by correlation or other means.
- Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs. There have been no changes in the methodologies used at September 30, 2018.

The following is a description of the valuation methodologies used for assets measured at fair value.

Mutual funds and equities - Valued at the closing price reported on the active market in which the individual securities are traded.

Corporate and government bonds - Valued at the closing price reported on the active markets in which the individual securities are traded.

Common trust funds - Valued at the net asset value (NAV) of shares held at year end or as determined by the investment managers.

Alternative investments - Valued at the NAV of shares held at year end or as determined by the investment managers.

Certificates of Deposit - Valued at fair market value.

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fair Value Measurements and Disclosures (Continued)

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the City believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The City assess the levels of the investments at each measurement date, and transfers between levels are recognized on the actual date of the event or change in circumstances that caused the transfer in accordance with its accounting policy regarding the recognition of transfers between levels of the fair value hierarchy.

Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "interfund receivables/payables" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advances between funds, if any, are offset by a fund balance reserve account in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers.

All receivables are shown net of an allowance for uncollectibles. At September 30, 2018, the City considers all receivables collectible and accordingly does not have an allowance.

Property Taxes

The City's ad valorem taxes are assessed by the Okaloosa County Property Appraiser and collected by the Okaloosa County Tax Collector in accordance with Florida Statutes. The City retains the right and duty to set millage rates. Property taxes are not recorded as receivables at September 30th because, though legally assessed as of January 1, they are not due and payable until after the close of the current fiscal year. The following is the current property tax calendar:

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property Taxes (Continued)

Lien date	January 1, 2017
Levy date	November 1, 2017
Due date	March 31, 2018
Delinquency date	April 1, 2018

Discounts of 1% for each month taxes are paid prior to March 2018 are granted. Revenue recognition criteria for property taxes under GASB requires that only property taxes expected to be collected within 60 days of the current period be accrued. Property taxes which are uncollected as of the end of the fiscal year are generally immaterial in amount and highly susceptible to uncollectibility; therefore, they are not recorded as a receivable at the balance sheet date.

Capital Assets

Expenditures for capital assets acquired or constructed for general City purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets acquired are reported at cost in the government-wide statement of net position but are not reported in the governmental fund financial statements. Assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at their acquisition value at the date of donation. Donated capital assets received in a service concession arrangement are reported at acquisition value.

Capital assets are defined by the City as assets with an initial cost more than the following:

Land	All
Buildings and improvements	$10,000
Infrastructure	$10,000
Improvements - other	$10,000
Equipment	$1,000

Interest costs incurred during construction of general capital assets are not considered material and are not capitalized as part of the construction.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life is expensed as incurred.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Capital Assets (Continued)

Assets	Years
Buildings	20 - 50 years
Improvements other than buildings	10 - 50 years
Machinery, equipment and vehicles	5 -10 years
Infrastructure	20 - 40 years
Books, publications, etc.	5 -10 years

Compensated Absences

The policy of the City for sick and vacation leave, as originally adopted on August 1, 1988, and last amended September 18, 2001, is as follows:

Sick Leave

Sick leave is earned at the rate of one day per month for full-time employees and full-time probationary employees who have completed 30 days of service.

There is no limit to the amount of sick leave that an employee may accumulate. Upon separation of employment, all accrued sick leave is forfeited; therefore, sick pay benefits that have been earned are not accrued, but rather recorded as an expenditure when used by City employees.

Vacation Leave

All full-time employees, excluding those classified as temporary, are permitted to accumulate earned but unused annual vacation leave to their account after satisfactorily completing a probationary period. Upon approval, once an employee completes their probationary period, he/she may use vacation leave as accrued. An employee can accrue up to 160 hours of vacation leave. The employee can be paid for such leave upon separation, if he/she has successfully completed the probationary period.

An employee shall accrue vacation leave based upon the number of years the employee has worked for the City. All service must be continuous to be credited toward accumulated vacation leave.

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Compensated Absences (Continued)

Vacation Leave(Continued)

Vacation leave is earned as follows:

Years of Employment	Days Accrued per Year
0 - 3 years	10
4 - 7 years	12
8 - 12 years	15
13 or more years	18

If there has been a break in service of 15 working days or more, the employee, upon reinstatement or reemployment, will begin earning annual leave as a new employee. Vacation leave is earned from the first of the month in which the employee begins work, if the starting date occurs between the first and fifteenth of the month. Employees beginning employment after the fifteenth will begin earning leave from the first day of the month following their employment.

Regular employees who resign or are terminated in good standing shall receive pay for their accrued and unused annual leave. Only a full calendar month of employment will be considered in computing vacation leave and will be based upon the employee's regular rate of pay at separation. At September 30, 2018, the City had $169,814 recorded as accumulated vacation leave.

Compensatory Leave

Compensatory leave is accrued at one hour for every hour worked in excess of 40 for the week. Following an initial probationary period, an employee can use accumulated compensatory time as accrued. The maximum number of hours of compensatory leave that can be carried over from one calendar year to the next is 160 hours. There is no limit (other than limitations as a result of the calendar year roll-over limitation) on the number of hours of accumulated compensatory leave to be paid out to employees who resign or are terminated in good standing. All compensatory leave is liquidated in the General Fund. At September 30, 2018, the City had $9,392 recorded as accumulated compensatory leave.

Long-term Obligations

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as current period expenses.

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Long-term Obligations (Continued)

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Other Benefits

During the year ended September 30, 2018 , the City adopted provisions of GASB Statement No. 75 - "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions." The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). See note 11 and note 18 of the financial statements of the impact of the implementation on the financial statements.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position includes a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. At September 30, 2018, the City had $86,393 recorded as deferred charge on refunding.

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. At September 30, 2018, the City had $134,600 recorded as deferred revenue, which represents payments received prior to September 30, 2018 for 2019 business licenses.

Fund Equity

In the fund financial statements, governmental funds report equity as fund balance. The following is a description of the City's various fund balance accounts:

Nonspendable - Amounts that are not in a spendable form (prepaid insurance, for example) or are legally or contractually required to be maintained intact.

Restricted - Amounts that are constrained by external parties constitutionally, or through enabling legislation. Effectively, restrictions may be changed or lifted only with the consent of the resource provider.

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Equity (Continued)

Committed - Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the government's highest level of decision-making authority which is the City Council. Commitments may be changed or lifted only by the government taking the same formal action (resolution) that imposed the constraint originally.

Assigned - Amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body (the City Council) or by an official or body (the City Manager) to whom the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. At the end of each fiscal period the Council commits an amount of fund balance for encumbrances which represent outstanding purchase orders intended to be fulfilled.

Unassigned - The residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned also contains deficit fund balances for government funds other than the general fund. Unassigned amounts are technically available for any other purpose.

Net Position

Net position in the government-wide financial statements is categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents assets related to property, plant and equipment, net of any related debt. Restricted net position represents the net position restricted by external parties, constitutional provisions or enabling legislation.

Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Budgetary Information

Budgets are adopted on a basis consistent with GAAP for the current fiscal year. For the year ended September 30, 2018, annual appropriated budgets were adopted by ordinance for all governmental funds. All appropriations lapse at year-end except for appropriations related to multi-year capital projects.

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NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Budgetary Information (Continued)

The 2002 Series Capital Improvement Special Revenue Fund is combined with the General Fund for financial reporting purposes. However, for fiscal year 2018 the City adopted a separate legal budget for the fund. Accordingly, the 2002 Series Capital Improvement Special Revenue Fund budgetary comparison combined with the General Fund.

The City follows these procedures to establish the budgetary data reflected in the financial statements:

1. Prior to September 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and revenue sources. The City Council requires changes as deemed necessary, sets proposed millages, and establishes dates for tentative and final public budget hearings as prescribed by Florida Statutes.

2. Proposed budgets are advertised in a newspaper of general circulation in the City. Public hearings are conducted for the purpose of receiving input, responding to complaints, and providing reasons and explanations for intended actions to all citizens participating.

3. Prior to October 1, the budgets for all governmental funds are legally enacted through passage of an ordinance. Budget amendments are periodically passed through resolutions during the fiscal year. Budgeted beginning fund balance in the accompanying financial statements reflects planned utilization of prior years unassigned fund balance to the level required to accomplish current year objectives.

4. Budgetary control (the level which expenditures cannot legally exceed the appropriated amount) is maintained by the City Manager at the fund level and may be amended as necessary during the fiscal year.

5. Budgeted amounts reflected in the financial statements are originally adopted amounts as amended by the City Council or by City Manager in accordance with applicable City ordinances.

6. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditures of resources are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental funds. Encumbrances outstanding at year-end are included in the reported components of fund balances and do not constitute expenditures or liabilities because the commitments will be appropriated and honored during the subsequent year.

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NOTE 3: INVESTMENTS

The City's investments at September 30, 2018, consist of the following:

Investments - Governmental Funds	Maturity	Rating	Fair Value
U.S. Treasuries	7/31/2019-2/15/2028	AAA	$ 1,729,368
Mortgage backed securities	9/25/2020-10/15/2039	AAA	2,019,204
Investment grade corporate bonds	10/15/2018-9/17/2058	BBB - AAA	3,047,369
Certificate of deposit	10/1/2018-10/18/2021		2,861,722
Total investments - governmental funds			$ 9,657,663

Investments - Pension Funds	Fair Value
AMCAP Fund, Class A shares	$ 501,212
Bond Fund of America, Class A shares	520,023
Euro Pacific Growth Fund, Class A shares	775,372
Intermediate Bond Fund of America, Class A shares	522,090
Capital Income Builder, Class A Shares	1,113,699
Short-term Bond Fund of America, Class A Shares	264,346
Investment Company of America Fund, Class A shares	1,765,530
Total investments - pension fund	$ 5,462,272

These investments are classified as Level 1.

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NOTE 3: INVESTMENTS (Continued)

Credit Risk

- Section 218.415(17), Florida Statutes, limits investments to the State Board of Administration Local Government Surplus Funds Trust Fund, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperative Act as provided in Section 163.01, Florida Statutes; Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency; investments in interest-bearing time deposits or savings accounts in qualified public depositories, as defined in Section 280.02, Florida Statutes; and direct obligations of the United States Treasury. The City has established an investment policy in accordance with 218.415, Florida Statutes. The investment choices are listed in the City's policy and conform to the provisions of 218.415(16).

Interest Rate Risk

- Section 218.415(17), Florida Statutes, limits investment maturities to provide sufficient liquidity to pay obligations as they come due. Although it has no formal policy, the City minimizes interest rate risk by structuring investments to mature to meet future operating cash requirements and maintains significant amounts of investments in short-term securities.

Custodial Credit Risk

- For an investment, custodial credit risk is the risk that the City will not be able to recover the value of the investments or collateral securities that are in the possession of an outside party. The City has no formal policy for custodial risk. At September 30, 2018, none of the investments listed above are exposed to custodial credit risk because their existence is not evidenced by securities that exist in physical or book entry form.

Concentration of Credit Risk

- Concentration of credit risk is the risk of loss attributable to the quantity of the government's investment in a single issuer. Investments in single issuers that equal or exceed 5% of total investments have a reportable concentration of credit risk. The City does not have a formal policy that requires diversification of the portfolio with maximum limits per investment type. At September 30, 2018, the City held 11.88%, 8.67% and 17.91% of its investment balance in Fannie Mae, Freddie Mac and U.S. Treasury notes, respectively.

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NOTE 4: RECEIVABLES

Receivables at September 30, 2018, were composed of the following:

	General Fund
Franchise fees	$ 165,408
Other	71,648
	$ 237,056

NOTE 5: DUE FROM OTHER GOVERNMENTS

The amount due from other governments at September 30, 2018, were composed of the following:

	General Fund
State of Florida:	
Local option gas tax	$ 58,302
Alcohol and beverage licenses	44,962
Median beautification and maintenance	5,091
1/2 cent sales tax	111,418
Communications services tax	76,510
Okaloosa County:	
Beach restoration west	126,389
September traffic fines	2,715
Other:	
Gulf Environmental Benefit Fund	190,982
	$ 616,369

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NOTE 6: INTERFUND RECEIVABLES, PAYABLES, ADVANCES, AND TRANSFERS

The following is a summary of Interfund payables and receivables reported in the fund financial statements.

	Receivable	Payable
General Fund	$ 222,172	$ 220,288
CRA Town Center Special Revenue Fund	-	892
Other Governmental Funds	-	992
	$ 222,172	$ 222,172

The General Fund advanced funds to the CRA Town Center Special Revenue Fund in order to make the debt service payments in prior years. The General Fund will charge interest to the CRA Town Center Special Revenue Fund until the balance is repaid.

	Advance to	Advance from
General Fund	$ 2,379,639	$ -
CRA Town Center Special Revenue Fund	-	2,379,639
	$ 2,379,639	$ 2,379,639

All transfers are routine and are consistent with the activities of the fund making the transfer. The following presents the interfund transfers for the year ended September 30, 2018:

	Transfers in	Transfers out
General Fund (1) (2) (5)	$ 4,591,644	$ 5,138,469
CRA Town Center Special Revenue Fund (3)	-	730,633
Other Governmental Funds (2) (3) (4)	1,751,659	474,201
	$ 6,343,303	$ 6,343,303

(1) The 2002 Series Capital Improvement Special Revenue Fund transferred $1,823,000 to the General Fund. The 2002 Series Capital Improvement Special Revenue Fund is presented in combination with the General Fund.

(2) The 2002 Series Capital Improvement Special Revenue Fund transferred $546,825 to the 2013 Revenue Refunding Note Series Debt Service Fund to meet annual debt service requirements.

(3) The CRA Town Center Special Revenue Fund transferred $730,633 to the 2014 Revenue Refunding Note Series to meet annual debt service requirements.

(4) The CRA Harbor Special Revenue Fund transferred $474,201 to the 2009 Revenue Note Debt Service Fund to meet annual debt service requirements.

(5) $2,768,644 was transferred within the General Fund departments.

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NOTE 7: CHANGES IN CAPITAL ASSETS

Changes in capital assets for the year ended September 30, 2018 are shown below:

	Beginning Balance	Additions	Deletions/ Reclassifications	Ending Balance
Governmental Activities:				
Capital assets not being depreciated:				
Land	$ 23,205,609	$ -	$ 1,993,988	$ 25,199,597
Construction in progress	6,481,440	1,441,153	(3,324,166)	4,598,427
Total capital assets not being depreciated	29,687,049	1,441,153	(1,330,178)	29,798,024
Capital assets being depreciated:				
Buildings	12,775,646	18,402	(5,157)	12,788,891
Improvements other than buildings	36,561,615	72,503	47,669	36,681,787
Infrastructure	80,970,590	-	1,067,062	82,037,652
Machinery, equipment and vehicles	3,180,177	249,832	216,173	3,646,182
Property under capital lease	423,221	50,188	-	473,409
Books, publications, and library materials	682,988	45,754	-	728,742
Total capital assets being depreciated	134,594,237	436,679	1,325,747	136,356,663
Less accumulated depreciation for:				
Buildings	4,846,097	323,011	-	5,169,108
Improvements other than buildings	17,507,041	2,115,996	-	19,623,037
Infrastructure	21,851,759	1,590,104	-	23,441,863
Machinery, equipment and vehicles	2,257,542	181,742	(2,976)	2,436,308
Property under capital lease	40,515	43,136	-	83,651
Books, publications, and library materials	574,419	42,512	-	616,931
Total accumulated depreciation	47,077,373	4,296,501	(2,976)	51,370,898
Total capital assets being depreciated, net	87,516,864	(3,859,822)	1,328,723	84,985,765
Governmental activities capital assets, net	$ 117,203,913	$ (2,418,669)	$ (1,455)	$ 114,783,789

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NOTE 7: CHANGES IN CAPITAL ASSETS (Continued)

Amortization of equipment under capital leases is included with depreciation expense in the financial statements. Depreciation expense for the year ended September 30, 2018, totaled $4,296,501 for governmental activities. Depreciation expense was allocated to specific functions as follows:

Function	Depreciation
General government	$ 122,886
Public safety	1,125,159
Physical environment	343,906
Transportation	1,224,299
Economic environment	1,086,758
Culture and recreation	393,493
Total	$ 4,296,501

NOTE 8: CHANGES IN LONG-TERM DEBT

The following is a summary of changes in long-term debt of the City for the year ended September 30, 2018:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Community Redevelopment Area Phase I Revenue Note Series 2009, As Restructured	$ 5,096,625	$ -	$ (326,457)	$ 4,770,168	$ 340,360
Capital Improvement Refunding Revenue Note Series 2013	6,233,816	-	(368,815)	5,865,001	379,290
Capital Improvement Refunding Revenue Note Series 2014	10,496,575	-	(372,700)	10,123,875	385,596
Capital Improvement Refunding Revenue Note Series 2015A	5,039,000	-	(325,000)	4,714,000	335,000
Capital leases	311,197	50,188	(92,984)	268,401	60,747
Compensated absences, net	159,831	124,555	(105,180)	179,206	-
Other post employment benefits payable	124,686	14,654	(6,272)	133,068	-
	$ 27,461,730	$ 189,397	$ (1,597,408)	$ 26,053,719	$ 1,500,993

*Compensated absences and other postemployment benefits payable are liquidated from the governmental fund in which the related employee compensation is budgeted. Other postemployment benefits payable's beginning balance has been restated to reflect the implementation of GASB Statement No. 75.

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NOTE 9: NOTES PAYABLE

Refunding Revenue Note, Series 2015A

Effective September 18, 2015, the City closed on a $5,427,000 note payable issued for the purpose of refunding certain outstanding debt of the City. Interest payments are due semiannually on May 1 and November 1 with the principal payments due on November 1. The note carries an interest rate of 2.71%. The final payment is due on November 1, 2029. The net proceeds of the Series 2015 revenue note were used to refund the Florida Municipal Loan Revenue Bonds, Series 2005B.

There are no specific requirements under the loan agreement for the creation of special debt service sinking funds; therefore, the semiannual payments made by the City are reflected as expenditures of the General Fund.

Town Center Area Redevelopment Refunding Revenue Note, Series 2014

Effective March 11, 2014, the City closed on a $11,871,000 note payable issued for the purpose of refunding certain outstanding debt of the City. Interest payments are due semiannually on March 1 and September 1 with the principal payments due on September 1. The note carries an interest rate of 3.41%. In the current fiscal year, the City reissued the bonds to extend the repayment period by ten years. The final payment is now due on September 1, 2037. The net proceeds of the Series 2014 revenue note were used to refund the Capital Improvement Revenue Bonds, Series 2005.

A. The Town Center Area Redevelopment Refunding Revenue Note, Series 2014 ordinance provides for: A. Establishment and maintenance of various funds -

- Town Center Area Redevelopment Revenue Special Revenue Fund records pledged revenues consisting of the ad-valorem tax increment revenue;

- Town Center Area Redevelopment Revenue Note Series 2014 Debt Service Fund records all the debt service requirements of the issue which includes the principal, interest and reserve requirements.

B. Restrictions on the use of cash accumulated in the Town Center Area Redevelopment Revenue Note, Series 2014, Special Revenue Fund, in order of priority, are as follows:

- Deposits to the Sinking Fund accounts are to be used to pay debt service on the 2014 Note and will be spent within a 12-month period beginning on the date of deposits. Moneys in the Sinking Fund will be depleted at least once a year except for a reasonable carryover amount not in excess of and one-twelfth (1/12) of the annual debt service on the 2014 Note for the preceding year.

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NOTE 9: NOTES PAYABLE (Continued)

Capital Improvement Refunding Revenue Note, Series 2013

Effective August 26, 2013, the City closed on a $7,610,000 note payable issued for the purpose of refunding certain outstanding debt of the City. Interest payments are due semiannually on February 1 and August 1 with the principal payments due on August 1. The note carries an interest rate of 3.04%. The final payment is due on August 1, 2031. The net proceeds of the Series 2013 revenue note were used to refund the Capital Improvement Revenue Bonds, Series 2002.

The Capital Improvement Revenue Note, Series 2013 ordinance provides for:

A. Establishment and maintenance of various funds -

- Capital Improvement Revenue Note Series 2013 Special Revenue Fund records pledged revenues consisting of the communication service tax and the ½ cent sales tax;

- Capital Improvement Revenue Note Series 2013 Debt Service Fund records all the debt service requirements of the issue which includes the principal, interest and reserve requirements.

B. Restrictions on the use of cash accumulated in the Capital Improvement Revenue Note, Series 2013, Special Revenue Fund, in order of priority, are as follows:

- Deposits to the Interest and Principal Bond Amortization Accounts are required on or before the fifteenth day of each month equal to one-sixth (1/6) of the interest coming due on the next semiannual interest payment date and one-twelfth (1/12) of the principal coming due on the next principal maturity date;

- Balance remaining is to be used exclusively for funding associated with the capital improvement projects of the City.

Capital Improvement Revenue Note, Series 2009, As Restructured

Effective August 25, 2009, the City closed on an $8,500,000 note payable issued through the Harbor CRA. Interest payments are due semiannually on January 31 and July 31 with the principal payments due on July 31. In the current fiscal year, the City elected to restructure the note in order to avoid the adjustment in interest rate from 4.2% to the market rate in fiscal year 2019. The interest rate is set at 2.84%, after the restructuring. The final payment is due on July 31, 2029.

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NOTE 9: NOTES PAYABLE (Continued)

The net proceeds of the Series 2009 revenue note were deposited to a construction account to fund the City's five year improvement plan. This plan includes construction and reconstruction of Mountain Drive, related storm water drainage; installation and construction of multi-modal sidewalks; a boardwalk along the Harbor; a parking facility within the Harbor Community Redevelopment Area; the construction of Heritage Park; and any other projects as may be identified by the Council in accordance with the Redevelopment Plan.

The Capital Improvement Revenue Note, Series 2009 ordinance provides for:

A. Establishment and maintenance of various funds -

- Capital Improvement Revenue Note Series 2009 Special Revenue Fund records pledged revenues consisting of the ad-valorem tax increment revenue;

- Capital Improvement Revenue Note Series 2009 Debt Service Fund records all the debt service requirements of the issue which includes the principal, interest and reserve requirements.

B. Restrictions on the use of cash accumulated in the Capital Improvement Revenue Note, Series 2009, Special Revenue Fund, in order of priority, are as follows:

- Deposits to the Sinking Fund accounts are required on or before the fifteenth day of January each year equal to all annual interest and principal payments;

- Balance remaining is to be used exclusively for funding associated with the Harbor CRA. Principal and interest amounts due on notes payable are as follows:

Year ending September 30,	Principal	Interest	Total
Refunding Revenue Note, Series 2015A			
2019	$ 335,000	$ 123,210	$ 458,210
2020	344,000	114,010	458,010
2021	358,000	104,498	462,498
2022	366,000	94,687	460,687
2023	374,000	84,660	458,660
2024-2028	2,037,000	263,209	2,300,209
2029-2030	900,000	24,634	924,634
Subtotal	4,714,000	808,908	5,522,908

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NOTE 9: NOTES PAYABLE (Continued)

Year ending September 30,	Principal	Interest	Total
Town Center Area Redevelopment Refunding Revenue Note, Series 2014			
2019	$ 385,596	$ 345,224	$ 730,820
2020	398,937	332,075	731,012
2021	412,740	318,472	731,212
2022	427,021	304,397	731,418
2023	441,795	289,836	731,631
2024-2028	2,449,121	1,212,501	3,661,622
2029-2033	2,903,162	765,013	3,668,175
2034-2037	2,705,503	234,565	2,940,068
Subtotal	10,123,875	3,802,083	13,925,958
Capital Improvement Refunding Revenue Note, Series 2013			
2019	379,290	178,296	557,586
2020	390,061	166,766	556,827
2021	401,139	154,908	556,047
2022	412,531	142,713	555,244
2023	424,247	130,172	554,419
2024-2028	2,308,958	449,921	2,758,879
2029-2031	1,548,775	95,045	1,643,820
Subtotal	5,865,001	1,317,821	7,182,822
Capital Improvement Revenue Note, Series 2009, As Restructured			
2019	340,360	135,473	475,833
2020	442,981	125,807	568,788
2021	442,981	113,226	556,207
2022	442,981	100,645	543,626
2023	442,981	88,065	531,046
2024-2028	2,214,905	251,613	2,466,518
2029	442,979	12,580	455,559
Subtotal	4,770,168	827,409	5,597,577
Total	$ 25,473,044	$ 6,756,221	$ 32,229,265

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NOTE 10: CAPITAL LEASE

In August 2014, the City entered into a lease agreement as lessee for financing the acquisition of a utility truck. The lease agreement qualifies as a capital lease for accounting purposes as a result of the transfer of title at the end of the lease term; therefore, it was recorded at present value of the future minimum lease payments, $119,220, as of the inception date.

In April 2017, the City entered into a lease agreement as lessee for financing the acquisition of a Pipehunter Combination Jetter. The lease agreement qualified as a capital lease for accounting purposes as a result of the transfer of title at the end of the lease term; therefore, it was recorded at present value of the future minimum lease payments, $165,472, as of the inception date.

In June 2017, the City entered into a lease agreement as lessee for financing the acquisition of a 410L Loader Backhoe. The lease agreement qualified as a capital lease for accounting purposes as a result of the transfer of title at the end of the lease term; therefore, it was recorded at present value of the future minimum lease payments, $138,519, as of the inception date.

In July 2018, the City entered into a lease agreement as lessee for financing the acquisition of a lawn mower. The lease agreement qualified as a capital lease for accounting purposes as a result of the transfer of title at the end of the lease term; therefore, it was recorded at present value of the future minimum lease payments, $50,188, as of the inception date.

Accumulated depreciation on the leased assets through September 30, 2018 was $83,651. The future minimum lease obligations as of September 30, 2018 are as follows:

Year ending September 30,	Principal	Interest	Total
2019	$ 60,747	$ 6,555	$ 67,302
2020	69,787	7,777	77,564
2021	72,544	5,020	77,564
2022	65,323	2,192	67,515
Total	$ 268,401	$ 21,544	$ 289,945

NOTE 11: OTHER POSTEMPLOYMENT BENEFITS

Plan Description

The Postemployment Healthcare Benefits Plan (Plan) is a single employer defined benefit plan administered by the City. Pursuant to the provisions of Section 112.0801, Florida Statutes, former employees who retire from the City, and eligible dependents, may continue to participate in the City's health and hospitalization plan for medical, and prescription drug coverage. The City implicitly subsidizes the premium rates paid by retirees by allowing them to participate in the plan at blended

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NOTE 11: OTHER POSTEMPLOYMENT BENEFITS (Continued)

group premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees. The City does not offer any explicit subsidies for retiree coverage. Retirees are required to enroll in the Federal Medicare program for their primary coverage as soon as they are eligible.

The rates paid by the retirees eligible for Medicare are reduced by the Medicare premium. The Plan does not issue a stand-alone report, and it is not included in the report of a Public Employee Retirement System or another entity.

Funding Policy

Contribution requirements of the City and plan members are established and may be amended through action from the City Council. The City has not advance-funded or established a funding methodology for the annual Other Postemployment Benefit (OPEB) costs or the net OPEB obligation, and the Plan is financed on a pay-as-you-go basis from primarily the general fund. For the 2017-2018 fiscal year, no retirees received postemployment health care benefits.

Employees covered by benefit terms

At September 30, 2018, the following employees were covered by the benefit terms:

Current retirees	-
Active employees	62
	62

Total OPEB Liability

The City's total OPEB liability of $133,068 was measured as of September 30, 2018 and was determined by an actuarial valuation as of October 1, 2017.

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NOTE 11: OTHER POSTEMPLOYMENT BENEFITS (Continued)

Actuarial Assumptions and Other Inputs

The total OPEB liability in the October 1, 2017 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Salary increases	2.50% per year
Discount rate	4.18% based on the September 27, 2018 Bond Buyer 20-Bond Index, as published by the Federal Reserve
Inflation	2.50% per year
Healthcare cost trend rates	8.50% for 2018, decreasing to an ultimate trend rate of 4.00% for 2073

Mortality rates were based on the RP-2000 Combined Health Mortality Table projected to the valuation date using Scale AA.

Changes in the Total OPEB Liability

Total OPEB liability as of October 1, 2017, as restated for GASB 75	$ 124,686
Changes for the year:	
Service cost	10,168
Interest	5,024
Changes of assumptions	(6,810)
Total changes	8,382
Total OPEB liability as of September 30, 2018	$ 133,068

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NOTE 11: OTHER POSTEMPLOYMENT BENEFITS (Continued)

Sensitivity of the total OPEB liability to changes in the discount rate

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.18%) or 1-percentage-point higher (5.18%) than the current discount rate:

	1% Decrease (3.18%)	Current Discount Rate (4.18%)	1% Increase (5.18%)
Total OPEB liability	$ 146,140	133,068	121,806

Sensitivity of the total OPEB liability to changes in the healthcare costs trend rates

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (3.00% - 7.50%) or 1-percentage point higher (5.00% - 9.50%) than the current discount rate:

	1% Decrease (3.00% - 7.50%)	Current Trend Rate (4.00% - 8.50%)	1% Increase (5.00% - 9.50%)
Total OPEB liability	$ 119,789	133,068	148,740

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended September 30, 2018, the City recognized OPEB expense of $17,854. At September 30, 2018, the City did not report deferred outflows of resources or deferred inflows of resources related to OPEB due to using the alternative measurement method. Additionally, since the measurement date was the same as the City's fiscal year, there are no contributions subsequent to the measurement date to report.

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NOTE 12: RETIREMENT PLANS

Deferred Compensation Plan

The City offers employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan is a tax-deferred supplemental retirement program that allows City employees to contribute a portion of their salary before federal income taxes to a retirement account. The assets are held in trust for the employee's benefit. The plan participants, individually, select and make changes in funding options made available by the independent plan administrator. Since plan participants select the investment fund or funds in which their deferred compensation accounts are invested, the City has no liability for investment losses. The City's fiduciary responsibility is to administer the plan properly and to assure the investment alternatives made available are reasonable.

In accordance with generally accepted accounting principles, the assets and liabilities of the plan are not reflected in the City's financial statements since the City has no fiduciary responsibilities, other than administrative, in connection with the Plan.

Employee Thrift Plan

The City established the City of Destin Employee Thrift Plan on May 1, 1987, a defined contribution plan, made available to all City employees who have attained the age of eighteen, in accordance with Internal Revenue Service Code, Section 401(a) and 501(a) as amended from time to time. The plan is administered by the City. Employees make no contributions to this plan. The City's contribution to the Plan is 7.5% of the participant's compensation for the plan year. If an employee contributes to the Deferred Compensation Plan, the City will also match the first 5% of the employee's contribution with an additional Thrift Plan contribution.

Participants vest 20% in the City's matching contribution after three years of continuous service and continue to vest at 20% per year until fully vested after 7 years of continuous service. Participants are fully vested in the City's annual 7.5% non-matching contribution after 1,000 hours of service. The Plan does not issue separately audited financial statements.

Each participant's account is credited with the City's contribution and plan earnings, and charged with an allocation of administrative expenses. Allocations are based on participant earnings or account balances, as defined. The benefit to which a participant is entitled is the benefit that can be provided from the participant's vested account.

The City made all required contributions of $346,436 during the fiscal year ended September 30, 2018. The contributions represent 9.90% of current year covered and total payroll of $3,499,339.

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NOTE 13: COMMITMENTS AND CONTINGENCIES

Grants

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the State of Florida. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the City expects such amount, if any, to be immaterial.

Litigation and Other Matters

The City is the defendant in various claims, generally concerning development issues. In the opinion of management, any future costs associated with these claims will not have a significant adverse effect on the accompanying financial statements, and accordingly, no provision for losses has been recorded.

Risk Management

The City purchases insurance coverage through commercial insurance carriers to cover liability, workers' compensation, automobile, personal property, marine equipment and crime/fidelity risks. The City's liability and workers' compensation policies are retrospective policies that require adjusted premium calculations following the end of the policy period; however, the City does not retain any risk of loss through these coverages. All policies have been maintained for several years without reductions in coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

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NOTE 14: FUND BALANCE CONSTRAINTS

The constraints on fund balance as listed in aggregate in the Balance Sheet - Governmental Funds are detailed according to balance classification and fund as follows:

	Major Funds			
Description	General Fund	CRA Town Center Special Revenue Fund	Other Governmental Funds	Total Governmental Funds
Fund Balance				
Nonspendable:				
Interfund Advance	$ 2,379,639	$ -	$ -	$ 2,379,639
Prepaid expenditures	89,380	16	72	89,468
Restricted for:				
Impact fees: park, traffic, library, and police	2,480,877	-	-	2,480,877
Debt service	-	-	89,220	89,220
Committed for:				
Emergency operations	1,360,972	-	-	1,360,972
Debt service	398,901	-	-	398,901
Emergency maintenance	1,407,041	-	-	1,407,041
Alternative investment	3,629,027	-	-	3,629,027
Certificate of Deposits	2,861,722	-	-	2,861,722
Assigned for:				
Encumbrances	469,986	-	-	469,986
Special Revenue	617,149	-	196,495	813,644
Capital Projects	-	-	82,896	82,896
Software upgrades	202,240	-	-	202,240
Unassigned:	6,909,267	(2,240,233)	-	4,669,034
Total Fund Balance	$ 22,806,201	$ (2,240,217)	$ 368,683	$ 20,934,667

Deficit fund balances totaling $2,240,217 exist in the CRA Town Center Special Revenue Fund. The deficit in the CRA Town Center Special Revenue Fund results from transfers to the 2014 Revenue Refunding Note Series Fund for debt service payments in prior years.

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NOTE 14: FUND BALANCE CONSTRAINTS (Continued)

Encumbrances:

Funds have been encumbered in the general fund at September 30, 2018, were composed of the following:

General government	$ 32,798
Transportation	90,574
Culture and recreation	6,282
Capital outlay	340,332
Total	$ 469,986

NOTE 15: CONSTRUCTION CONTRACT COMMITMENTS

The City is involved in a number of construction contracts at varying stages of completion. The estimated remaining commitment on each project at September 30, 2018, were composed of the following:

Project	Balance Committed
Gulf Environmental Stormwater Project	$ 74,746
Indian Bayou Stormwater Project	25,125
Community Development	41,697
Stormwater Masterplan Update	55,853
Calhoun Avenue Pedestrian Walkway	21,676
Right of Way Acquisition	108,612
Capitan Royal	12,623
Total	$ 340,332

NOTE 16: SUBSEQUENT EVENT

The City has evaluated subsequent events through the date of the report which is the date the financial statements were available to be issued.

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NOTE 17: ACCOUNTING STANDARDS ISSUED BUT NOT YET IMPLEMENTED

GASB Statement No. 83 - "Certain Asset Retirement Obligations." This Statement, issued in November 2016, addresses accounting and financial reporting for certain asset retirement obligations (AROs). Governments that have legal obligations to perform certain future asset retirement activities related to tangible capital assets should recognize a liability based on the guidance in this Statement. The requirements of this Statement are effective for reporting periods beginning after June 15, 2018, which is the fiscal year beginning October 1, 2018 for the City. This Statement is not expected to have a material effect on the financial statements of the City.

GASB Statement No. 84 - "Fiduciary Activities." This Statement, issued in January 2017, established criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. This Statement is effective for reporting periods beginning after December 15, 2018, which is the fiscal year beginning October 1, 2019 for the City. Management is in the process of evaluating the potential impact due to the implementation of this Statement on the financial statements of the City.

GASB Statement No. 87 - "Leases." This Statement, issued in June 2017, requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. The requirements of this statement are effective for financial statements for periods beginning after December 15, 2019, which is the fiscal year beginning October 1, 2020 for the City. Management is in the process of evaluating the potential impact due to the implementation of this Statement on the financial statements of the City.

GASB Statement No. 88 - "Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements." This Statement, issued in April of 2018, requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. This Statement also requires that existing and additional information be provided for direct borrowings and direct placements of debt separately from other debt. The provisions of this Statement are effective for reporting periods beginning after June 15, 2018, which is the fiscal year beginning October 1, 2018 for the City. Management is in the process of evaluating the potential impact due to the implementation of this Statement on the financial statements of the City.

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NOTE 17: ACCOUNTING STANDARDS ISSUED BUT NOT YET IMPLEMENTED (Continued)

GASB Statement No. 89 - "Accounting for Interest Cost Incurred before the End of a Construction Period." This Statement, issued in June 2018, establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5-22 of Statement No. 62 - "Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements" which are superseded by this Statement. The requirements of this Statements are effective for reporting periods beginning after December 15, 2019, which is the fiscal year beginning October 1, 2020 for the City. Management is in the process of evaluating the potential impact due to the implementation of this Statement on the financial statements of the City.

GASB Statement No. 90 - "Majority Equity Interests - an amendment of GASB Statements No. 14 and No. 61." This Statement, issued in August 2018, seeks to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and sets parameters as to whether a majority equity interest is to be reported as an investment or component unit. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018, which is the fiscal year beginning October 1, 2019 for the City. Management is in the process of evaluating the potential impact due to the implementation of this Statement on the financial statements of the City.

NOTE 18. CUMULATIVE EFFECT OF CHANGE IN ACCOUNTING PRINCIPLE

For the fiscal year ended September 30, 2018, the City implemented GASB Statement No. 75 - "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions." The implementation of this Statement resulted in the reporting of the entire actuarial accrued liability for other postemployment benefits. The City's net position at September 30, 2017 has been restated as follows:

Net position at beginning of year, as previously stated	$ 106,754,910
GASB Statement No. 75 implementation:	
Beginning total OPEB liability	(124,686)
Less: Net other postemployment benefits obligation under GASB Statement No. 45	1,063,742
Net position at beginning of year, as restated	$ 107,693,966

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Required Supplementary Information
(Other Than MD&A)

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City of Destin, Florida

Schedule of Changes in the City's
Total OPEB Liability and Related Ratios

Year ended September 30,	**2018**
Total OPEB liability	
Service cost	$ 10,168
Interest	5,024
Changes of assumptions	(6,810)
Net change in total OPEB liability	8,382
Total OPEB liability - beginning	124,686
Total OPEB liability- ending	$ 133,068
Covered payroll	$ 2,803,339
Total OPEB liability as a percentage of covered payroll	4.75%

Notes to schedule:

Changes of assumptions - Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

2018	4.18%
2017	3.64%

This schedule is presented to illustrate the requirement to show information for 10 years. However, information is presented for those years that are available.

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City of Destin, Florida

Combining and Individual Fund Statements and Schedules

These financial statements provide a more detailed view of the "Basic Financial Statements" prepared in the preceding subsection.

Combining statements are presented for the City of Destin for the nonmajor governmental funds. Individual fund statements are necessary to present budgetary comparisons for nonmajor governmental funds for which annual appropriated budgets have been adopted.

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Nonmajor Governmental Funds

SPECIAL REVENUE FUNDS

The special revenue funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

Community Redevelopment Agency - Harbor Special Revenue Fund
To account for fund relating to the City of Destin CRA Harbor redevelopment activities.

DEBT SERVICE FUNDS

The debt service funds are used to account for the accumulation of resources for and the payment of general long-term principal and interest in accordance with bond ordinances.

2009 Revenue Note Series Debt Service Capital Improvement Fund
To account for the use of financial resources for payments for debt associated with the 2009 revenue note issue.

2013 Refunding Revenue Note Series Debt Service Capital Improvement Fund
To account for the use of financial resources for payments for debt associated with the 2013 revenue note issue.

2014 Revenue Refunding Note Series Debt Service Fund
To account for the use of financial resources for payments for debt associated with the 2014 revenue note issue.

CAPITAL PROJECTS FUNDS

The capital project funds are used to account for financial resources to be used for the acquisition or construction of major projects.

2002 Bond Series Capital Improvement Capital Improvement Fund
To account for capital projects relating to the 2002 Series Bond.

2009 Bond Series Capital Improvement Capital Improvement Fund
To account for capital projects relating to the 2009 Series Revenue Note.

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City of Destin, Florida

Nonmajor Governmental Funds
Combining Balance Sheet

September 30, **2018**

	Special Revenue Funds	Debt Service Funds			Capital Projects Funds		Total Nonmajor Governmental Funds
	CRA Harbor	2009 Revenue Note Series	2013 Revenue Refunding Note Series	2014 Revenue Refunding Note Series	2002 Bond Series Capital Improvement	2009 Bond Series Capital Improvement	
Assets							
Cash and cash equivalents	$ 200,028	$ -	$ -	$ -	$ -	$ -	$ 200,028
Prepaid expenditures	72	-	-	-	-	-	72
Restricted cash and cash equivalents	-	1,242	87,140	838	39,323	43,573	172,116
Total assets	200,100	1,242	87,140	838	39,323	43,573	372,216
Liabilities and fund balances							
Liabilities:							
Accounts payable	2,541	-	-	-	-	-	2,541
Due to other funds	992	-	-	-	-	-	992
Total liabilities	3,533	-	-	-	-	-	3,533
Fund balances:							
Nonspendable	72	-	-		-	-	72
Restricted	-	1,242	87,140	838	-	-	89,220
Assigned	196,495	-	-	-	39,323	43,573	279,391
Total fund balances	196,567	1,242	87,140	838	39,323	43,573	368,683
Total liabilities and fund balances	$ 200,100	$ 1,242	$ 87,140	$ 838	$ 39,323	$ 43,573	$ 372,216

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City of Destin, Florida

Nonmajor Governmental Funds

Combining Statement of Revenue, Expenditures, and Changes in Fund Balance

Year ended September 30, **2018**

	Special Revenue Funds	Debt Service Funds			Capital Projects Funds		
	CRA Harbor	2009 Revenue Note Series	2013 Revenue Refunding Note Series	2014 Revenue Refunding Note Series	2002 Bond Series Capital Improvement	2009 Bond Series Capital Improvement	Total Nonmajor Governmental Funds
Revenue							
Taxes	$ 539,973	$ -	$ -	$ -	$ -	$ -	$ 539,973
Miscellaneous income	208	187	305	222	39	44	1,005
Total revenue	540,181	187	305	222	39	44	540,978
Expenditures							
Economic environment	42,397	-	-	-	-	-	42,397
Debt service:							
Principal	-	326,457	368,815	372,700	-	-	1,067,972
Interest	-	146,754	189,508	357,763	-	-	694,025
Total expenditures	42,397	473,211	558,323	730,463	-	-	1,804,394
Excess (deficiency) of revenue over expenditures	497,784	(473,024)	(558,018)	(730,241)	39	44	(1,263,416)
Other financing sources (uses)							
Transfers in	-	474,201	546,825	730,633	-	-	1,751,659
Transfers out	(474,201)	-	-	-	-	-	(474,201)
Total other financing sources (uses)	(474,201)	474,201	546,825	730,633	-	-	1,277,458
Net change in fund balances	23,583	1,177	(11,193)	392	39	44	14,042
Fund balances, beginning of year	172,984	65	98,333	446	39,284	43,529	354,641
Fund balances, end of year	$ 196,567	$ 1,242	$ 87,140	$ 838	$ 39,323	$ 43,573	$ 368,683

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Schedule of Revenue, Expenditures, and Changes in Fund Balance - Budget and Actual
Community Redevelopment Agency - Harbor Special Revenue Fund

Year ended September 30,	2018			
	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenue				
Taxes	$ 541,676	$ 541,676	$ 539,973	$ (1,703)
Miscellaneous income	200	200	208	8
Total revenue	541,876	541,876	540,181	(1,695)
Expenditures				
Economic environment	110,421	110,421	42,397	68,024
Total expenditures	110,421	110,421	42,397	68,024
Excess (deficiency) of revenue over expenditures	431,455	431,455	497,784	66,329
Other financing sources (uses)				
Transfers out	(431,455)	(474,201)	(474,201)	-
Total other financing sources (uses)	(431,455)	(474,201)	(474,201)	-
Net change in fund balance	-	(42,746)	23,583	66,329
Fund balance, October 1, 2017	172,984	172,984	172,984	-
Fund balance, September 30, 2018	$ 172,984	$ 130,238	$ 196,567	$ 66,329

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Schedule of Revenue, Expenditures, and Changes in Fund Balance - Budget and Actual
2009 Revenue Note Series Debt Service Fund

Year ended September 30,	2018			
	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenue				
Miscellaneous income	$ -	$ -	$ 187	$ 187
Total revenue	-	-	187	187
Expenditures				
Debt service:				
Principal	326,457	326,457	326,457	-
Interest	144,745	146,754	146,754	-
Total expenditures	471,202	473,211	473,211	-
Excess (deficiency) of revenue expenditures	(471,202)	(473,211)	(473,024)	187
Other financing sources (uses)				
Transfers in	471,202	471,202	474,201	2,999
Total other financing sources (uses)	471,202	471,202	474,201	2,999
Net change in fund balance	-	(2,009)	1,177	3,186
Fund balance, October 1, 2017	65	65	65	-
Fund balance, September 30, 2018	$ 65	$ (1,944)	$ 1,242	$ 3,186

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Schedule of Revenue, Expenditures, and Changes in Fund Balance - Budget and Actual
2013 Revenue Refunding Note Series Debt Service Fund

Year ended September 30,	2018			
	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenue				
Miscellaneous income	$ -	$ -	$ 305	$ 305
Total revenue	-	-	305	305
Expenditures				
Debt service:				
Principal	368,815	368,815	368,815	-
Interest	189,508	189,508	189,508	-
Total expenditures	558,323	558,323	558,323	-
Excess (deficiency) of revenue expenditures	(558,323)	(558,323)	(558,018)	305
Other financing sources (uses)				
Transfers in	558,323	558,323	546,825	(11,498)
Total other financing sources (uses)	558,323	558,323	546,825	(11,498)
Net change in fund balance	-	-	(11,193)	(11,193)
Fund balance, October 1, 2017	98,333	98,333	98,333	-
Fund balance, September 30, 2018	$ 98,333	$ 98,333	$ 87,140	$ (11,193)

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Statement of Revenue, Expenditures, and Changes in Fund Balance - Budget to Actual
2014 Revenue Refunding Note Series Debt Service Fund

Year ended September 30,	2018			
	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenue				
Miscellaneous income	$ -	$ -	$ 222	$ 222
Total revenue	-	-	222	222
Expenditures				
Debt service:				
Principal	372,700	372,700	372,700	-
Interest	357,934	357,934	357,763	171
Total expenditures	730,634	730,634	730,463	171
Excess (deficiency) of revenue over expenditures	(730,634)	(730,634)	(730,241)	393
Other financing sources (uses)				
Transfers in	730,633	730,633	730,633	-
Total other financing sources (uses)	730,633	730,633	730,633	-
Net change in fund balance	(1)	(1)	392	393
Fund balance, October 1, 2017	446	446	446	-
Fund balance, September 30, 2018	$ 445	$ 445	$ 838	$ 393

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Schedule of Revenue, Expenditures, and Changes in Fund Balance - Budget and Actual
2002 Bond Series Capital Improvement Capital Project Fund

Year ended September 30,	2018			
	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenue				
Miscellaneous income	$ 4,173	$ 4,173	$ 39	$ (4,134)
Total revenue	4,173	4,173	39	(4,134)
Expenditures				
Capital outlay	29,559	29,559	-	29,559
Total expenditures	29,559	29,559	-	29,559
Excess (deficiency) of revenue over expenditures	(25,386)	(25,386)	39	25,425
Other financing sources (uses)				
Transfers out	(14,960)	(14,960)	-	14,960
Total other financing sources (uses)	(14,960)	(14,960)	-	14,960
Net change in fund balance	(40,346)	(40,346)	39	40,385
Fund balance, October 1, 2017	39,284	39,284	39,284	-
Fund balance, September 30, 2018	$ (1,062)	$ (1,062)	$ 39,323	$ 40,385

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Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
2009 Bond Series Capital Improvement Capital Project Fund

Year ended September 30,	2018			
	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenue				
Miscellaneous income	$ -	$ -	$ 44	$ 44
Total revenue	-	-	44	44
Expenditures				
Capital outlay	42,458	42,458	-	42,458
Total expenditures	42,458	42,458	-	42,458
Excess (deficiency) of revenue over expenditures	(42,458)	(42,458)	44	(42,502)
Net change in fund balance	(42,458)	(42,458)	44	(42,502)
Fund balance, October 1, 2017	43,529	43,529	43,529	-
Fund balance, September 30, 2018	$ 1,071	$ 1,071	$ 43,573	$ (42,502)

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Statistical Section

This section contains statistical tables reflecting various supplemental financial data concerning general government operations. When applicable, a 10-year history has been depicted to disclose trends in finance- related matters. These tables have been included as part of this report for information purposes only, and therefore, have not been subjected to audit by the City's independent certified public accountants.

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The statistical section of the City's comprehensive annual financial report represents detailed information as a context for understanding what the information in the financial statements, note disclosures and required supplementary information says about the City's overall financial health.

Financial Trends

These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the City's most significant local revenue source, the property tax.

Debt Capacity

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year. The data contained in these statistical sections is unaudited.

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City of Destin, Florida

Net Position by Component-Last Ten Years
(Unaudited)

Fiscal Year	Net investment in Capital Assets	Restricted	Unrestricted	Total Net Position
2018	$ 89,128,737	$ 2,570,097	$ 17,831,698	$ 109,530,532
2017	90,119,716	2,075,871	14,559,323	106,754,910
2016	88,760,939	1,488,351	14,101,586	104,350,876
2015	88,804,998	735,737	13,208,165	102,748,900
2014	90,108,379	43,399	13,331,610	103,483,388
2013	91,599,506	43,355	15,163,303	106,806,164
2012	85,440,401	86,133	15,923,523	101,450,057
2011	86,323,618	145,924	16,122,768	102,592,310
2010	88,762,180	108,973	14,563,083	103,434,236
2009	80,799,935	202,051	17,293,601	98,295,587

Source: City Finance Department

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City of Destin, Florida

Changes in Net Position-Last Ten Years
(Unaudited)

	Fiscal Year				
	2018	**2017**	**2016**	**2015**	**2014**
Expenses					
General government	$ 3,532,139	$ 2,981,384	$ 2,889,172	$ 3,330,320	$ 3,135,252
Public safety	3,908,737	4,011,135	3,535,716	3,080,103	2,721,873
Physical environment	432,132	433,283	491,154	591,383	710,134
Transportation	3,053,455	3,141,933	2,842,564	2,582,807	2,661,304
Economic environment	1,209,950	1,274,262	1,289,854	1,326,255	1,387,855
Human services	55,220	107,287	54,394	58,975	59,650
Culture and recreation	2,274,564	2,242,446	2,340,627	2,239,857	2,277,720
Debt service interest	806,526	888,752	873,117	1,132,842	1,366,317
Total expenses	15,272,723	15,080,482	14,316,598	14,342,542	14,320,105
Program revenue					
Charges for services					
General government	2,495,996	2,223,122	2,317,742	2,214,652	2,099,136
Public safety	847,202	940,221	898,725	697,452	553,710
Physical environment	46,495	79,821	14,660	21,503	7,463
Transportation	119,218	60,534	49,514	115,970	47,642
Culture and recreation	406,050	402,708	456,828	421,704	337,804
Operating grants and contributions	1,407,851	2,450,238	1,727,351	197,614	373,317
Capital grants and contributions	30,544	70,120	42,081	203,334	126,767
Total program revenue	5,353,356	6,226,764	5,506,901	3,872,229	3,545,839
Net expense	(9,919,367)	(8,853,718)	(8,809,697)	(10,470,313)	(10,774,266)
General revenue and other changes in net position					
Property taxes	8,179,225	7,761,152	6,844,994	6,443,596	6,090,326
Other taxes	1,669,159	1,623,261	1,583,815	1,530,492	1,537,513
Other revenue	1,907,549	1,873,339	1,982,864	1,761,737	1,573,651
Special items	-	-	-	-	(1,750,000)
Total general revenue	11,755,933	11,257,752	10,411,673	9,735,825	7,451,490
Change in net position	1,836,566	2,404,034	1,601,976	(734,488)	(3,322,776)
Net position, beginning	106,754,910	104,350,876	102,748,900	103,483,388	106,806,164
Cumulative effect of change in accounting principle	939,056	-	-	-	-
Prior period adjustment	-	-	-	-	-
Net position, ending	$ 109,530,532	$ 106,754,910	$ 104,350,876	$ 102,748,900	$ 103,483,388

Source: City Finance Department

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Changes in Net Position-Last Ten Years (Continued) (Unaudited)

	Fiscal Year				
	2013	2012	2011	2010	2009
Expenses					
General government	$ 2,847,225	$ 3,100,230	$ 3,083,995	$ 3,114,648	$ 3,284,631
Public safety	2,633,697	2,656,076	2,783,021	2,864,322	2,834,815
Physical environment	647,709	798,777	757,543	802,320	618,908
Transportation	2,525,995	2,579,572	387,128	421,724	2,516,483
Economic environment	1,103,214	820,654	2,604,558	2,734,425	570,639
Human services	60,250	58,600	59,425	59,800	74,606
Culture and recreation	2,163,148	2,077,254	2,249,778	2,139,381	2,275,566
Debt service interest	1,662,880	1,712,494	1,783,709	1,915,233	1,794,965
Total expenses	13,644,118	13,803,657	13,709,157	14,051,853	13,970,613
Program revenue					
Charges for services					
General government	1,835,784	1,908,566	2,003,295	2,030,784	1,912,784
Public safety	644,091	601,592	295,471	263,785	366,463
Physical environment	51,686	71,600	24,188	19,525	26,055
Transportation	41,810	37,477	41,712	78,697	77,134
Culture and recreation	290,158	294,040	275,151	290,821	308,221
Operating grants and contributions	189,862	152,660	187,627	249,738	349,894
Capital grants and contributions	7,888,961	249,075	248,607	4,716,739	3,430,177
Total program revenue	10,942,352	3,315,010	3,076,051	7,650,089	6,470,728
Net expense	(2,701,766)	(10,488,647)	(10,633,106)	(6,401,764)	(7,499,885)
General revenue and other changes in net position					
Property taxes	5,841,191	6,253,055	6,800,611	8,135,754	9,049,685
Other taxes	1,533,833	1,607,807	1,586,464	1,614,889	1,768,834
Other revenue	1,274,760	1,485,532	1,404,105	1,556,630	1,566,506
Special items	-	-	-	-	-
Total general revenue	8,649,784	9,346,394	9,791,180	11,307,273	12,385,025
Change in net position	5,948,018	(1,142,253)	(841,926)	4,905,509	4,885,140
Net position, beginning	101,450,057	102,592,310	103,434,236	98,295,587	93,410,447
Cumulative effect of change in accounting principle	-	-	-	-	-
Prior period adjustment	(591,911)	-	-	233,140	-
Net position, ending	$ 106,806,164	$ 101,450,057	$ 102,592,310	$ 103,434,236	$ 98,295,587

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Fund Balances Governmental Fund - Last Ten Years
(Unaudited)

	Fiscal Year				
	2018	2017	2016	2015	2014
General Fund					
Nonspendable	$ 2,469,019	$ 2,999,624	$ 2,802,335	$ 1,980,893	$ 1,879,620
Restricted	2,480,877	1,977,027	1,373,526	1,216,046	1,098,945
Committed	9,657,663	9,674,570	10,340,837	11,071,545	10,276,708
Assigned	1,289,375	1,625,986	1,118,384	328,889	684,591
Unassigned	6,909,267	3,626,528	2,905,348	1,848,403	1,743,576
Total	$ 22,806,201	$ 19,903,735	$ 18,540,430	$ 16,445,776	$ 15,683,440
All other governmental funds					
Nonspendable	$ 88	$ -	$ -	$ 68	$ -
Restricted	89,220	98,844	114,825	884,473	151,914
Committed	-	-	-	-	74,256
Assigned	279,391	255,797	276,444	345,855	633,953
Unassigned	(2,240,233)	(2,142,360)	(1,979,433)	(2,462,082)	(1,835,073)
Total all other governmental funds	$ (1,871,534)	$ (1,787,719)	$ (1,588,164)	$ (1,231,686)	$ (974,950)

The City implemented GASB Statement 54 beginning with fiscal year 2011, changing their policy of fund balance classification. Accordingly data prior to 2011 is presented under the prior classification.

Source: City Finance Department

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Fund Balances Governmental Fund - Last Ten Years
(Continued) (Unaudited)

	Fiscal Year				
	2013	2012	2011	2010	2009
General Fund					
Nonspendable	$ 1,324,569	$ 749,569	$ -	$ -	$ -
Restricted	1,152,307	1,584,691	2,045,893	-	-
Committed	10,418,492	843,061	285,911	-	-
Assigned	730,267	1,460,679	265,430	-	-
Unassigned	2,657,863	10,488,610	10,596,954	-	-
Reserved	-	-	-	625,065	9,246,802
Unreserved:					
Designated	-	-	-	2,082,539	1,913,377
Undesignated	-	-	-	8,365,993	2,264,893
Total	$ 16,283,498	$ 15,126,610	$ 13,194,188	$ 11,073,597	$ 13,425,072
All other governmental funds					
Nonspendable	$ -	$ -	$ -	$ -	$ -
Restricted	1,524,027	1,726,853	1,750,981	-	-
Committed	95,853	196,393	203,614	-	-
Assigned	1,109,529	1,303,787	5,190,139	-	-
Unassigned	(1,010,642)	(329,808)	-	-	-
Reserved	-	-	-	1,799,359	2,604,767
Unreserved, undesignated reported in:					
Special revenue funds	-	-	-	2,971,640	3,060,515
Capital projects funds	-	-	-	6,644,894	8,145,177
Total all other governmental funds	$ 1,718,767	$ 2,897,225	$ 7,144,734	$ 11,415,893	$ 13,810,459

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Changes in Fund Balances Governmental Funds - Last Ten Years
(Unaudited)

	Fiscal Year				
	2018	2017	2016	2015	2014
Revenue					
Taxes	$ 11,766,912	$ 11,192,022	$ 10,316,957	$ 9,891,235	$ 9,429,663
Licenses and permits	1,008,548	930,187	885,870	674,131	597,505
Intergovernmental	2,889,811	3,734,054	3,232,561	1,819,128	1,674,915
Charges for services	568,635	525,860	568,018	509,159	462,224
Impact fees	671,922	801,424	446,936	280,494	268,840
Fines and forfeits	44,278	46,812	47,238	114,111	49,229
Miscellaneous income (loss)	131,376	169,629	142,136	62,364	166,802
Contributions	8,608	24,772	22,848	34,839	99,975
Investment income	20,654	59,756	256,010	222,593	-
Total revenue	17,110,744	17,484,516	15,918,574	13,608,054	12,749,153
Expenditures					
General government	3,398,890	2,853,328	2,747,954	3,489,939	2,951,776
Economic environment	123,024	163,637	176,210	216,503	209,632
Physical environment	88,226	90,710	148,581	248,810	379,218
Public safety	2,779,558	2,610,831	2,410,183	2,107,835	1,768,098
Transportation	1,824,192	1,885,837	1,681,535	1,472,935	1,544,311
Human services	55,220	107,287	54,394	58,975	59,650
Culture and recreation	1,872,829	1,858,739	1,976,500	1,927,771	1,949,815
Capital outlay	1,877,832	4,762,510	3,075,354	1,642,819	1,581,816
Debt service					
Principal	1,485,956	1,417,449	1,087,340	901,028	1,374,432
Interest	836,554	874,429	822,369	1,083,667	1,562,813
Investment loss	-	-	-	-	1,824
Total expenditures	14,342,281	16,624,757	14,180,420	13,150,282	13,383,385
Excess (deficiency) of revenue over expenditures	2,768,463	859,759	1,738,154	457,772	(634,232)
Other financing sources (uses)					
Transfers in	6,343,303	3,907,488	2,971,389	1,563,616	3,730,001
Transfers out	(6,343,303)	(3,907,488)	(2,971,389)	(1,563,616)	(3,730,001)
Issuance of debt	50,188	303,991	-	-	119,229
Proceeds of refunding	-	-	-	5,427,000	11,871,000
Debt service principal	-	-	-	(5,379,150)	(12,900,000)
Total other financing sources (uses)	50,188	303,991	-	47,850	(909,771)
Special item - Settlement	-	-	-	-	(1,750,000)
Net change in fund balance	$ 2,818,651	$ 1,163,750	$ 1,738,154	$ 505,622	$ (3,294,003)
Debt service as a percentage of noncapital expenditures	18.6%	19.3%	17.2%	17.2%	24.9%
Footnote on capital assets					
Capital outlay	$ 1,877,832	$ 4,762,510	$ 3,075,354	$ 1,642,819	$ 1,581,816
Net capitalized	$ 1,877,832	$ 4,762,510	$ 3,075,354	$ 1,642,819	$ 1,581,816

Source: City Finance Department

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Changes in Fund Balances Governmental Funds - Last Ten Years (Continued) (Unaudited)

	Fiscal Year				
	2013	2012	2011	2010	2009
Revenue					
Taxes	$ 8,951,113	$ 9,515,410	$ 10,156,136	$ 11,555,256	$ 12,526,902
Licenses and permits	846,549	674,302	431,642	397,118	398,866
Intergovernmental	9,294,741	1,567,009	1,570,516	4,608,547	4,809,899
Charges for services	366,618	355,199	333,667	1,753,389	334,377
Impact fees	144,678	9,298	46,455	71,389	245,529
Fines and forfeits	43,404	38,678	44,928	99,098	70,741
Miscellaneous income (loss)	36,132	185,357	71,745	461,293	452,107
Contributions	20,292	316,151	212,142	10,251	17,331
Investment income	-	-	-	-	-
Total revenue	19,703,527	12,661,404	12,867,231	18,956,341	18,855,752
Expenditures					
General government	2,713,560	2,661,534	2,616,589	2,665,639	3,164,528
Economic environment	185,215	146,377	127,647	119,400	121,392
Physical environment	287,702	464,567	56,173	162,923	446,653
Public safety	1,661,520	1,701,869	1,745,789	1,952,136	1,924,118
Transportation	1,295,486	1,247,816	1,294,605	1,475,520	1,466,452
Human services	60,250	58,600	59,425	59,800	74,606
Culture and recreation	1,772,495	1,744,325	1,900,024	1,799,523	1,959,459
Capital outlay	8,697,826	4,037,950	2,174,904	9,029,171	9,056,468
Debt service					
Principal	1,243,032	1,191,883	3,252,384	4,518,620	867,302
Interest	1,697,345	1,721,570	1,790,259	1,919,650	1,735,804
	110,438	-	-	-	-
Total expenditures	19,724,869	14,976,491	15,017,799	23,702,382	20,816,782
Excess (deficiency) of revenue over expenditures	(21,342)	(2,315,087)	(2,150,568)	(4,746,041)	(1,961,030)
Other financing sources (uses)					
Transfers in	2,206,101	5,037,324	7,118,394	5,469,743	4,244,855
Transfers out	(2,206,101)	(5,037,324)	(7,118,394)	(5,469,743)	(4,244,855)
Non-operating loss	-	-	-	-	-
Lease proceeds	7,610,000	-	-	-	8,500,000
Issuance of debt	(7,610,000)	-	-	-	-
Total other financing sources (uses)	-	-	-	-	8,500,000
Net change in fund balance	$ (21,342)	$ (2,315,087)	$ (2,150,568)	$ (4,746,041)	$ 6,538,970
Debt service as a percentage of noncapital expenditures	26.7%	26.6%	39.3%	43.9%	22.1%
Footnote on capital assets					
Capital outlay	8,697,826	4,037,950	2,174,904	9,029,171	12,100,629
Net capitalized	$ 8,697,826	$ 4,037,950	$ 2,174,904	$ 9,029,171	$ 12,100,629

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City of Destin, Florida

Revenue Base - Last Ten Years
(Unaudited)

Fiscal Year	Real Property	Personal Property	Total Taxable Assessed Value	Net New Taxable Value	Total Direct Tax Rate
2018	$ 4,939,580,947	$ 96,041,092	$ 5,035,622,039	$ 73,408,910	1.615000
2017	4,637,572,095	94,406,296	4,731,978,391	63,601,297	1.615000
2016	4,425,010,297	83,206,674	4,508,216,971	34,494,387	1.615000
2015	3,953,422,895	77,212,445	4,030,635,340	16,204,980	1.500000
2014	3,747,016,760	78,140,476	3,825,157,236	12,425,495	1.500000
2013	3,688,914,802	74,840,249	3,763,755,051	10,732,896	1.500000
2012	3,867,973,497	79,535,484	3,947,508,981	17,076,973	1.455000
2011	4,204,208,488	88,099,052	4,292,307,540	13,101,472	1.455000
2010	4,968,815,287	95,161,399	5,063,976,686	22,377,983	1.455000
2009	5,527,288,467	104,236,762	5,631,525,229	288,140,903	1.455000

Source: Okaloosa County Tax Collector

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City of Destin, Florida

Property Tax Rates Per $1,000 of Taxable Value
All Direct and Overlapping Governments - Last Ten Years
(Unaudited)

	Direct Rate	Indirect Rate				
Fiscal Year	City of Destin	Destin Fire District	Okaloosa County	Okaloosa Co. School Board	Northwest Florida Water District	Total Overlapping Rates
2018	1.615000	1.000000	3.830800	6.361000	0.033800	12.225600
2017	1.615000	1.000000	3.830800	6.588000	0.035300	11.454100
2016	1.615000	1.000000	3.430800	6.907000	0.036600	11.374400
2015	1.500000	1.000000	3.430800	7.551000	0.040000	12.021800
2014	1.500000	1.000000	3.430800	7.441000	0.039000	11.910800
2013	1.500000	1.000000	3.430800	7.551000	0.040000	12.021800
2012	1.455000	1.000000	3.289900	7.476000	0.040000	11.805900
2011	1.455000	1.000000	3.289900	7.769000	0.045000	12.103900
2010	1.455000	1.000000	3.289900	7.534000	0.045000	11.868900
2009	1.455000	1.000000	3.289900	7.639000	0.045000	11.973900

Source: Okaloosa County Tax Collector

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City of Destin, Florida

Principal Tax Payers - Current Year and Ten Years Ago
(Unaudited)

	September 30, 2018			September 30, 2009		
Taxpayer	Taxable Assessed Value	Rank	Percent of City's Total Taxable Value	Taxable Assessed Value	Rank	Percent of City's Total Taxable Value
Emerald Grande, LLC	$ 57,679,180	1	1.15%	$ 104,436,890	1	1.85%
BR Henderson Beach, LLC	29,824,199	2	0.59%	-		0.00%
Henderson Beach Resort	24,001,424	3	0.48%	-		0.00%
Henderson Beach Properties	20,180,943	4	0.40%	-		0.00%
Paradise Isle Destin, LLC	13,054,256	5	0.26%	-		0.00%
CPD Seaglass, LLC	11,394,505	6	0.23%	-		0.00%
Wyndham Vacation Resorts Inc.	10,029,000	7	0.20%	27,223,000	2	0.48%
DBR Development, LLC	9,034,950	8	0.18%	-		0.00%
Dunavant Gulf, LLC	8,708,752	9	0.17%	-		0.00%
Key Destin Ownerd, LLC	8,590,327	10	0.16%	-		0.00%
98 Palms LTD	-		0.00%	19,336,620	3	0.34%
TBH Corporatiion	-		0.00%	17,850,629	4	0.32%
WRI-SRP Paradise Isle, LLC	-		0.00%	14,146,819	5	0.25%
Dunavant Gulf, LLC	-		0.00%	11,708,327	6	0.21%
Harbor Lights of Destin	-		0.00%	11,145,000	7	0.20%
Pointe One, LLC	-		0.00%	10,329,750	8	0.19%
Titan Development	-		0.00%	10,237,539	9	0.18%
Club Destin Resort	-		0.00%	10,087,000	10	0.18%
Total Principal Taxpayers	$ 192,497,536		3.82%	$ 236,501,574		4.20%
Total Tax Value of Other	$ 4,843,124,503		96.18%	$ 5,395,023,655		95.80%
Total Taxable Assessed Value	$ 5,035,622,039		100.00%	$ 5,631,525,229		100.00%

Source: Okaloosa County Property Appraiser

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City of Destin, Florida

Property Tax Levies and Collections-Last Ten Years
(Unaudited)

Fiscal Year Ended September 30,	Taxes Levied For the Calendar Year*	Collected within the Calendar Year of the Levy		Collections of Delinquent Taxes	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2018	$ 7,632,996	$ 7,405,759	97.02%	$ 1,809	$ 7,407,568	97.05%
2017	7,280,770	7,031,699	96.58%	4,122	7,035,821	96.64%
2016	6,425,090	6,211,296	96.67%	3,797	6,215,093	96.73%
2015	6,045,953	5,842,418	96.63%	10,172	5,852,590	96.80%
2014	5,737,736	5,530,911	96.40%	54,974	5,585,885	97.35%
2013	5,202,450	5,294,736	101.77%	29,787	5,202,450	100.00%
2012	5,743,626	5,512,611	95.98%	53,720	5,566,331	96.91%
2011	6,245,307	6,004,421	96.14%	29,068	6,033,489	96.61%
2010	6,690,594	6,489,898	97.00%	11,849	6,501,747	97.18%
2009	7,511,063	7,251,378	96.54%	13,694	7,265,072	96.72%

*Includes discount taken for early payment of taxes (maximum of 5%)

Source: Okaloosa County Tax Collector

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City of Destin, Florida

Ratios of Outstanding Debt (Bonds and Notes)-Last Ten Years
(Unaudited)

Fiscal Year Ended September 30,	1999B Florida Municipal Loan Council Revenue Bonds	2002 Capital Improvement Revenue Bonds	2005B Florida Municipal Loan Council Revenue Bonds	2005 CRA Town Center Revenue Bonds	2006 YMCA Revenue Note	2006A & B Florida Land Acq. Note	2009 CRA Harbor Revenue Note (Restructed 2015)
2018	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,770,168
2017	-	-	-	-	-	-	5,096,625
2016	-	-	-	-	-	-	5,409,749
2015	-	-	-	-	-	-	5,709,446
2014	-	-	5,800,000	-	-	-	5,997,542
2013	-	-	6,040,000	12,900,000	-	-	6,136,242
2012	-	7,870,000	6,275,000	13,515,000	-	-	6,269,274
2011	-	8,125,000	6,500,000	14,100,000	-	-	6,396,157
2010	-	8,370,000	6,720,000	14,600,000	183,541	-	8,500,000
2009	175,000	8,605,000	6,755,000	14,900,000	492,715	3,450,000	8,500,000

Note: Detail regarding the District's outstanding debt can be found in the notes to the financial statements.

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City of Destin, Florida

Ratios of Outstanding Debt (Bonds and Notes)-Last Ten Years (Continued) (Unaudited)

Fiscal Year Ended September 30,	2013 Capital Improvement Revenue Note	2015 Revenue Refunding Note Series	2015 Revenue Refunding Note Series	Capital Leases	Total Revenue Bonds and Notes and Capital Leases	Per Capita
2018	$ 5,865,001	$ 10,123,875	$ 4,714,000	$ 268,401	$ 25,741,445	$ 1,941
2017	6,233,816	10,496,575	5,039,000	311,197	27,177,213	2,049
2016	6,592,446	10,856,811	5,359,000	72,665	28,290,671	2,133
2015	6,941,172	11,205,000	5,427,000	95,393	29,378,011	2,208
2014	7,280,268	11,205,000	-	119,229	30,402,039	2,302
2013	7,610,000	-	-	-	32,686,242	2,379
2012	-	-	-	-	33,929,274	2,590
2011	-	-	-	-	35,121,157	2,681
2010	-	-	-	-	38,373,541	3,013
2009	-	-	-	15,469	42,893,184	3,367

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City of Destin, Florida

Demographics
(Unaudited)

Land area (miles)		
Square miles incorporated		8.25
Land		7.50
Water		0.75
Gulf-front		6.60
Bay-front		18.40
City maintained streets		66.10
Paved		65.86
Unpaved		0.24
Estimated population		
Year-round		13,765
Seasonal-peak		75,000
Gender composition		
Female		50.7%
Male		49.3%
Racial composition		
White		83.7%
Hispanic		10.2%
Black		2.3%
American Indian		0.9%
Asian		2.0%
Other		0.9%
Median household income	$	71,407
Personal income	$	40,465
Number of households		13,672
Households with homestead exemption		5,885
Unemployment rate		2.40%

Source: City of Destin census FY2010 and updated by the State of Florida

Note: Information has not significantly changed for last ten years.

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City of Destin, Florida

Principal Employers - Current Year and Ten Years Ago
(Unaudited)

	September 30, 2018				September 30, 2009		
Employer	Approximate Range of Numbers of Employees	Rank	Percent of City's Estimated Population		Approximate Range of Numbers of Employees	Rank	Percent of City's Estimated Population
ResortQuest International, Inc.	1000-1300	1	10.0%	Abbott Realty Services, Inc.	1000-1300	1	10.0%
Henderson Beach Resort	100-300	2	1.00%	A J's Seafood and Oyster House	100-249	2	1.00%
Emerald Grand Resort	100-250	3	1.00%	Crab Trap	100-249	3	1.00%
Charter Boat's	100-225	4	1.00%	Cracker Barrel	100-249	4	1.00%
Destin Healthcare and Rehabilitation	100-200	5	1.00%	Destin Healthcare and Rehabilitation	100-249	5	1.00%
A J's Seafood and Oyster House	100-125	6	1.00%	Harbor Docks	100-249	6	1.00%
Harbor Docks	100-125	7	1.00%	Charter Boats	100-249	7	1.00%
Cracker Barrel	100-125	8	1.00%	Holiday Inn	100-249	8	1.00%
Lucky Snapper Grill & Bar	100-125	9	1.00%	Lucky Snapper Grill & Bar	100-249	9	1.00%
Track Recreation Center	100-110	10	1.00%	Track Recreation Center	100-249	10	1.00%
Total			19.00%	Total			19.00%

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City Employees - Last Five Years
(Unaudited)

	Fiscal Year				
	2018	2017	2016	2015	2014
City Manager's Office					
City Manager	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Deputy City Manager	1	1	0	0	0
Public Information Manager	1	1	1	1	1
Grants Projects Manager	0	1	1	1	1
Development/Re-Development Manager	0	0	1	0	0
Geographic Information Systems Manager	1	1	1	1	1
IT Manager	1	1	1	1	1
Systems Network Specialist	1	1	0	0	0
Receptionist 2-PT (FTE)	1	1	1	1	1
Subtotal	8	9	8	7	7
Public Safety					
Crossing Guards (2 PT Seasonal)	1	1	1	1	1
Human Resources					
HR/Risk Manager	1	1	1	1	1
HR Coordinator	0.5	0.5	0.5	1	1
Intern (PT)	0	0	0	0	0
Subtotal	1.5	1.5	1.5	2.0	2.0
City Clerk's Office					
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Deputy City Clerk	0	0	0	0	0
Records Clerk (PT)	1	1	1	1	1
Subtotal	3	3	3	3	3
Finance Director's Office					
Finance Director	1	1	1	1	1
Accountant	1	1	1	1	1
Accounting Clerk	0.5	0.5	0.5	0.5	0.5
Payroll Accounting Clerk	0.25	0.25	0.25	0.25	0.25
AP Administrative Clerk	0.25	0.25	0.25	0.25	0.25
Subtotal	3.0	3.0	3.0	3.0	3.0
Community Development Office					
Community Development Director	1	1	1	1	1
Comprehensive Planning Manager	1	1	1	1	1
Current Planning Manager	0	0	0	0	0
Transportation Manager	0	0	0	0	0
Administrative Assistant	1	1	1	1	1
Engineering Assistant II	0	0	0	0	0
Stormwater Management Specialist	1	0	0	1	1
Planner	1	1	1	1	1
Subtotal	5	4	4	5	5

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City Employees - Last Five Years
(Continued) (Unaudited)

	Fiscal Year				
	2018	2017	2016	2015	2014
Building Inspections					
Building Official	1	1	1	1	1
Deputy Building Official	1	1	1	0	0
Building Inspector	1	1	1	1	1
Permit & Licensing Administrator	1	1	1	1	1
Permit & Licensing Clerk	1.5	1.5	1.5	1	1
Subtotal	5.5	5.5	5.5	4	4
Environmental Code Enforcement					
Environmental Code Enforcement Manager (physical env.)	1	1	0.5	0.5	0.5
Environmental Code Enforcement Manager (Harbor)	0	0	0.5	0.5	0.5
Code Enforcement Officer	3	3	3	2	2
Code Enforcement Clerk	1	1	0	0	0
Subtotal	5	5	4	3	3
Public Services Department					
Public Services Director	1	1	1	1	1
Deputy Public Services Director	1	1	1	1	1
Operations & Maintenance Manager	0	0	0	0	0
Repair & Maintenance Supervisor	0	0	0	0	0
Field Crew Supervisor	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Mechanic	1	1	1	1	1
Maintenance Technician-General Maintenance	2	2	2	2	2
Equipment Operator	1	1	1	1	1
Maintenance Technicians (4x.5 PT Seasonal)	2	2	2	2	2
Subtotal	10	10	10	10	10
Facilities					
Maintenance Technician - Facilities	2	2	2	2	2
Maintenance Technician - Custodian	0	0	0	0	0
Subtotal	2	2	2	2	2
Cemetery					
Maintenance Technician	0	0	0	0	0
Parks					
Maintenance Technician	5.5	5.5	5.5	5.5	5.5
Groundskeeper	1	1	1	1	1
Subtotal	6.5	6.5	6.5	6.5	6.5

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City Employees - Last Five Years
(Continued) (Unaudited)

	Fiscal Year				
	2018	2017	2016	2015	2014
City Engineer's Department					
City Engineer	0	0	0	0	0
Engineering Assistant II	1	1	1	1	1
Administrative Assistant	0	0	0	0	0
Drafting Cad Technician	1	1	1	1	1
Stormwater Program Coordinator	1	1	0	0	0
Subtotal	3	3	2	2	2
Library					
Library Director	1	1	1	1	1
Technical Services (Cataloger)	1	1	1	1	1
Circulation Desk	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Youth Services & Reference Librarian	1	1	1	1	1
Custodian	0	0	0.5	0.5	0
Library Assistant - (6 x .5) PT	2.5	2.5	2.5	2.5	2.5
Subtotal	7.5	7.5	8	8	7.5
Morgan Sports Complex					
Recreation Program Coordinator (50% Outdoor Rec)	1	1	1	1	1
Recreation Assistant I	2	2	1	1	1
Field Maintenance Supervisor	1	1	1	1	1
Field Maintenance Technician	3	3	4	3.5	3.5
Field Maintenance Tech/Mechanic	0	0	0	0	0
Recreation Assistant	1	1	1.5	1.5	1.5
Scorekeepers (PT)	1.5	1.5	1.5	1.5	1.5
Subtotal	9.5	9.5	10	9.5	9.5
Outdoor Recreation					
Recreation Manager	1	1	1	1	1
Park Attendant (PT)	1	1	1	0.5	0.5
Joe's Bayou Attendant (3 x .5 PT)	2	2	2	1.5	1.5
Recreation Program Coordinator (50% Morgan SC)	1	1	1	1	0
Subtotal	5	5	5	4	3
Community Center					
Deputy Recreation Manager	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Clerk/Receptionist	1	1	1	1	0.5
Recreation Program Coordinator	1	1	1	1	1
Recreation Assistant	2.5	2.5	2.5	2.5	2.5
Custodian	2	2	1.5	1.5	1.5
Camp Counselors (3 x .5 PT)	2	2	2	1.5	1.5
Subtotal	10.5	10.5	10	9.5	9

DRAFT

City Employees - Last Five Years
(Continued) (Unaudited)

	Fiscal Year				
	2018	**2017**	**2016**	**2015**	**2014**
Community Redevelopment Agency					
CRA Manager (Town Center)	0.25	0.25	0.25	0.25	0.25
CRA Manager (Harbor)	0.25	0.25	0.25	0.25	0.25
Program Manager (FT) (thru March 09) (Harbor)	0	0	0	0	0
Maintenance Technician	1.5	1.5	1.5	1.5	1.5
CRA Finance Administrative Clerk (Town Center)	0.25	0.25	0.25	0.25	0.25
CRA Finance Administrative Clerk (Harbor)	0.25	0.25	0.25	0.25	0.25
Subtotal	2.5	2.5	2.5	2.5	2.5
Total all positions	88.50	88.50	86.00	82.00	80.00

Information is provided for the most recent five years as this is the most relevant.

Source: City Human Resources Manager

DRAFT

Compliance Section

- Compliance Matters
- Management Letter
- Attestation Report

DRAFT

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DRAFT

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and
Members of the City Council
City of Destin, Florida:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, the fiduciary fund and the aggregate remaining fund information of the City of Destin, Florida, (the City), as of and for the year ended September 30, 2018, and the related notes to the City's basic financial statements which collectively comprise the City's basic financial statements, and have issued our report thereon dated , 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Jupiter, Florida
, 2019

DRAFT

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MANAGEMENT LETTER

The Honorable Mayor and
Members of the City Council
City of Destin, Florida:

We have audited the financial statements of the City of Destin, Florida (the City), as of and for the year ended September 30, 2018, and have issued our report thereon dated , 2019.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

Other Reports and Schedule

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards; and Independent Accountant's Report on an examination conducted in accordance with AICPA Professional Standards, Section 601, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in this report, which is dated , 2019, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were recommendations made in the preceding annual audit report. See management's responses to prior year observations and recommendations on pages 90 through 92.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity to be disclosed in this management letter, unless disclosed in the noted to the financial statements. The information required is disclosed in the notes to the financial statements.

DRAFT

Financial Condition

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require that we apply appropriate procedures and report the results of our determination as to whether or not the City has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Annual Financial Report

Section 10.554(1)(i)5.b. and 10.556(7), Rules of the Auditor General, require that we apply appropriate procedures and report the results of our determination as to whether the annual financial report for the City for the fiscal year ended September 30, 2018, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2018. In connection with our audit, we determined that these two reports were in agreement.

Other Matters

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we noted certain matters, as reported in Appendix A attached hereto. Included in our observations are management's responses, which we did not audit and, accordingly, we express no opinion on them.

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or likely to have occurred that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Jupiter, Florida
, 2019

DRAFT

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INDEPENDENT ACCOUNTANTS' REPORT

The Honorable Mayor and
Members of the City Council
City of Destin, Florida:

We have examined City of Destin, Florida's (the City) compliance with the requirements of Section 218.415, Florida Statutes, Local Government Investment Policies, during the year ended September 30, 2018. Management is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on the City's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the City's compliance with specified requirements.

In our opinion, the City complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2018.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Jupiter, Florida
, 2019

DRAFT

2018-01 Formal Investment Policy

Observation:

During our audit of the City's September 30, 2017 financial statements, there was not an investment policy in place that explicitly detailed the requirements of the statutes of the State of Florida. However, the City did comply with the requirements of the statutes.

Criteria:

In order to assure compliance with State statutes it is important to have a policy in place that adheres to the stated compliance requirements.

Recommendation:

We recommend that the City formally adopts an investment policy. The policy should contain all compliance requirements as listed by the State of Florida.

Management's Response:

The City adopted a formal investment policy which was approved by the City Council. This issue is considered resolved.

DRAFT

2018-02 Fund Balance Policy

Observation:

We noted that the City has not adopted a formal fund balance policy.

Criteria:

A fund balance policy is important to comply with GASB Statement No. 54, as well as to establish minimum fund balance benchmarks to provide a stable tax levy for future budgeting purposes.

Recommendation:

We recommend that the City adopt a fund balance policy to comply with GASB Statement No. 54 and which also states a benchmark for unassigned fund balance for future budgeting purposes.

Management's Response:

The City is going to look into drafting a formal fund balance policy.

DRAFT

Presented by: Allen French, Executive Director

Welcome to
DESTIN
The World's Luckiest Fishing Village
Home of the
Destin Fishing Rodeo
October 1-31st

Welcome to
DESTIN
The World's Luckiest Fishing Village
Home of the
Destin Fishing Rodeo
October 1-31st

Welcome to Destin Sign, Landscape Enhancement Project

"The Biggest No Brainer in the History of Earth"

1. All Trees donated and planted by Trees on the Coast
2. 350,000 Photo Ops at this sign!! Photos are shared with family, friends and social media.
3. Photo Ops are absolutely "FREE ADVERTISING" for Destin and the Emerald Coast.
4. Let's make this "Photo Op" OVER THE TOP! This will increase # of photos and reflect positively on Destin's image.
5. Please assist us in making this project a reality. Just obtain permission and Trees on the Coast will take care of the details and make this project a reality!

Questions??

ITEM # 2019-1032

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Lance Johnson, City Manager
Rey Bailey, City Clerk

FROM: Karen Jankowski, HR Manager

DATE: February 25, 2019

SUBJECT: Deputy City Manager Confirmation

I. BACKGROUND: The Deputy City Manager vacancy was advertised internally the week of February 1, 2019.

II. DISCUSSION: Mr. Webb Warren's experience, numerous achievements and honors are contained in his resume attached for your review.

A. Link to Strategic Goals / Objectives: Financially Sound City Providing Service Value.

B. Effect on Budget (EOB): Costs associated with this position are within the current FY19 budget.

C. Level of Service (LOS):

III. CONCLUSION: I am very pleased to ask for confirmation by vote at the March 6th City Council meeting.

IV. RECOMMENDED MOTION: I move that the City Council approve confirmation of Mr. Webb Warren as the Deputy City Manager.

Attachments:

1. Warren resume

W. Webb Warren

Objective

To pursue an executive position that will utilize my wide range of skills learned through 19 years of management experience.

Profile

An accomplished manager, with a successful systems and technology background, who is known for his innovative and practical solutions for maximum customer satisfaction. Experienced as a private sector consultant and in municipal management. Currently works for the City of Destin, directly with the City Manager, City Council, Mayor and Senior Management, to achieve the organization's strategic goals. In addition to management and business skills, my technical skill set includes the implementation of information systems, geographical information systems (GIS) and management of resources to meet the needs of a streamlined and diverse organization.

A team builder with a strong ethical commitment and leads by example. Diplomatic, tactful, creative and fact-based thinker who enjoys working with internal and external customers. Accustomed to handling sensitive and confidential records.

Skills Summary

- Technology Leadership
- Process Improvement
- Project Management
- Financial Management
- Municipal Management
- Business Intelligence
- GIS and Mapping
- Public Information
- Emergency Operations

Professional Experience

CITY OF DESTIN

Information Systems and Technology Director, **Destin FL (2013-Present)**

Information Technology Manager, Destin, FL (2005-2013)

Works within the City Manager's office and Senior Leadership team to improve business processes, develop performance measures, create and maintain policies, and use innovative technology to achieve strategic goals.

◆ Supervises Information Technology, Geographic Information Systems, Public Information as well as various municipal projects and daily activities within the City Manager's Office.

◆ Assumed diverse management responsibilities after Deputy City Manager position was eliminated in 2009.

◆ Relied upon to maintain existing organizational service levels despite a 30% reduction in staffing and budget.

◆ Responsible for implementing Windows '03/'08/'12/'16 servers, VMWare ESXi 5.5, Exchange, SQL, Onsite & Cloud Backup/Disaster Recovery units, Cisco VPN/WAN and over 75 workstations. All servers and network architecture designed for highest security, availability and redundancy. Achieved 99.9% uptime in 2009-2019.

◆ Implemented cloud technology to reduce network/server infrastructure and improve departmental collaboration.

◆ Implemented VOIP systems over a fiber network that saved $28,000 in annual communication costs and created efficiencies within the organization. This was an proactive and innovative project initated with Okaloosa County IT.

◆ Assigned business processes to implement a Code Enforcement Action Plan in 2015. Implemented a Code Enforcement tracking system to track and report code enforcement cases. Provides a practical business solution with mobile access, management-by-fact and streamlined processes. In-process of designing a system to incorporate building and planning/zoning department functions.

◆ Worked with HR and Finance Department to digitize payroll, purchase orders, timesheets and other processes.

◆ Incorporated an arduous short/long-term rental ordinance/process into the Code Enforcement module so that all applications are efficiently digitized, processed and tracked through the Code Enforcement software.

◆ Designed agenda distribution processes, trained and distributed iPads to 8 members of the City Council and Senior Leaders. This effort was estimated to save the City approximately 500 hours of staff time in 2012 and has accelerated the flow of agendas and other information within the organization.

W. Webb Warren

◆ Implemented "Rectrac" for all City recreational services. Allows customers to register and pay for recreational programs online or in person. Provides in-process management and measureables of recreational processes.

◆ Assigned the Municipal Solid Waste Contract in 2011. Used GIS to execute terms of a non-ad valorem special assessment. Redesigned and simplified 2017 contract specs resulting in significant cost savings for Destin Residents.

◆ Assumed Public Information responsibilities during entire 2010 Oil Spill while PIO was out on medical leave.

◆ Destin won the FLC "2011 Community of Excellence Award" for public information efforts during the oil spill.

◆ Manages the City of Destin website. In 2006, implemented and designed the site within a $6000 budget; successfully deployed departmental control of content; won two first-place awards from the Florida Government Communicator's Association for achieving maximum results, with exceptional creativity and cost-effectiveness. Through a RFP process and innovative departmental collaboration, performed a re-design and launch of website & iPad app in July of 2012. Additional site redesign in 2016 by using sustainable methodology established in 2012.

◆ Designs all IT and Public Information emergency management operational instructions, maintains communication redundancy for city-wide IT functions and serves on the City's Emergency Management Team.

◆ Managed GIS processes to provide enhanced customer survey results, beach erosion/environmental monitoring while maintaining current imagery, infrastructure, addressing, land-use and zoning data for a highly effective GIS.

◆ Fostered relationships with Okaloosa County to cost-efficiently share GIS resources to produce maximum results.

◆ Served as Chair of the Knowledge Management and Process Development Team responsible for improving processes, process measures and knowledge transfer throughout the organization. Assembled a procurement team to redesign procurement processes and documentation.

◆ Works closely with the Destin Library to improve customer outreach, satisfaction and technological resources. Implemented 28 library workstations, full multimedia training facilities and secure wireless internet access.

◆ Served as Acting City Manager during absences of the full time City-Manager.

◆ Destin "Leader of the Year" in 2008 & 2013.

◆ Fostered strong working relationships with various strategic partners such as Waste Management, Okaloosa Sheriff's Department, Okaloosa County, Destin Fire District and the Destin History and Fishing Museum.

C-K ASSOCIATES, LLC
IT Manager and IT/GIS Consultant, Baton Rouge, LA (1998-2005)
Environmental, Engineering and IT consulting firm. GIS/IT Department was an authorized ESRI Business Partner. Earned Associate status and part ownership of C-K Associates in 2003.

◆ Managed emergency response GIS projects for Conoco-Phillips, Valero Energy and Marathon Oil.

◆ Managed and designed GIS products for real estate developers, commercial real estate and industrial site selection applications, including coordination and responded to complex customer challenges.

◆ Constulted and marketed to government and law enforcement organizations on IT needs and GIS technology.

◆ Key player in internal corporate legal investigations of corporate resource abuse and intellectual property theft.

◆ Managed technician team and co-managed programming team.

◆ Responsible for all IT infrastructure for 6 office locations (9 servers, 100 workstations on Microsoft network).

Employment History

Pre -1998 Experience

- 1997-1998, C-K Associates, Network Technician: Acquired skills for transition to management role
- 1995, Conoco-Phillips, Summer Engineer: Served on offshore platforms as a Petroleum Engineer intern.
- 1995-1997, Silk Screeners, Self Employed: During college, filled custom t-shirt orders for businesses.

Education

B.S. in Information Systems and Decisional Sciences MIS, Louisiana State University, Baton Rouge, LA

Personal

Enjoys kayaking, saltwater fishing, diving, spearfishing, camping, disc golf and spending time with family.

References available upon request

ITEM # 2019-1033

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Lance Johnson, City Manager
Rey Bailey, City Clerk

FROM: Karen Jankowski, HR Manager

DATE: February 25, 2019

SUBJECT: Public Services Director Confirmation

I. BACKGROUND: The Public Service Director position was advertised internally and externally. Ten individuals applied for the Public Services Director position. From this group, six finalists were selected for interviews.

II. DISCUSSION: Mr. Michael Burgess' experience, numerous achievements and honors are contained in his resume attached for your review.

- **A. Link to Strategic Goals / Objectives:** Financially Sound City Providing Service Value.
- **B. Effect on Budget (EOB):** Costs associated with this position are within the current FY19 budget.
- **C. Level of Service (LOS):**

III. CONCLUSION: I am very pleased to ask for confirmation by vote at the March 6th City Council meeting.

IV. RECOMMENDED MOTION: I move City Council approve confirmation of Mr. Michael Burgess as the Public Services Director.

Attachments:

1. Burgess Resume

Michael G. Burgess, MS

CSM, CFM, CPESC

EDUCATION

Columbus State University, Columbus GA

1995-2009	Environmental Science	Master of Science	Awarded Spring 2009
1989-1993	Geology, minor in Chemistry	Bachelor of Science	Awarded Summer 1993

ACTIVE WORK-RELATED CERTIFICATIONS/TRAINING

2018	Stormwater, Erosion and Sedimentation Inspector	Florida Dept. of Environmental Protection
2018*	Stormwater Operator Certification I & II	Florida Stormwater Association
2014	Certified Stormwater Manager	American Public Works Association
2010	CCG Internal Certification Program Level II	Business Resource Center-Pastoral Institute
2008	Certified Level 2 Trainer	Georgia Soil & Water Conservation Commission
2007	Certified Level 1 Trainer	Georgia Soil & Water Conservation Commission
2006	Certified Level 1A & 1B Inspector	Georgia Soil & Water Conservation Commission
2006	Certified Prof. in Erosion and Sed. Control	CPESC
2006	Certified Level 2 Design Professional	Georgia Soil & Water Conservation Commission
2005	Certified Professional in Storm Water Quality	CPSWQ
2005	Certified Floodplain Manager, CFM	Association of State Floodplain Managers
2004	CCG Management Development Program	UGA Carl Vinson Institute of Government
1996	Certified Water & Wastewater Lab Analyst (2)	State of Georgia Board of Examiners

*pending

FEMA CERTIFICATIONS/TRAINING

E00110	National Emergency Management Basic Academy, Train the Trainer	IS00332	Flood Mitigation Basics for Mitigation Staff
E00172	HAZUS-MH for Flood	IS00454	Fundamentals of Risk Management
E00273	Managing Floodplain Development through the National Flood Insurance Program	IS00552	Public Works Role in Emergency Management
		IS00554	Emergency Planning for Public Works
E00194	Adv. Floodplain Mgt. Concepts I	IS00556	Damage Assessment for Public Works
E00282	Adv. Floodplain Mgt. Concepts II	IS00558	Public Works & Disaster Recovery
E00284	Adv. Floodplain Mgt. Concepts III	IS00559	Local Damage Assessment
E00278	NFIP/Community Rating System	IS00632a	Debris Operations
IS00029	Public Information Officer Awareness	IS00700a	National Incident Management System (NIMS)
IS00100PWB	Incident Command System for Public Works (ICS)	IS00908	Emergency Management for Senior Officials
IS00280	Engineering P&P for Retrofitting Flood-prone Structures	IS01100	Increased Cost of Compliance
IS00321	Hurricane Mitigation Basics for Mitigation Staff	IS01112	Introduction to Flood Claims
		IS01113	Coastal Barrier Resource Areas

Michael G. Burgess, MS

CSM, CFM, CPESC

EMPLOYMENT HISTORY

2018-present City of Destin, FL – Department of Public Services Destin, FL

Stormwater & Floodplain Manager

- Manages, continuously improves, and performs duties relating to the long range planning and day-to-day operation of the City's Stormwater Management Program and the National Pollution Discharge Elimination System's (NPDES) Phase II Regulatory and reporting requirements.
- Manages, continuously improves, and performs duties relating to the long range planning and day-to-day operation of the City's National Flood Insurance, Floodplain Management & Community Rating System (Class 6) Programs;
- Provides development review in terms of applied stormwater/floodplain management practices, methods and standards for compliance with Federal, State and Local laws.
- Reviews Right-of-Way Permit applications and provides technical support to design professionals concerning City development requirements.
- Investigates drainage complaints and provides technical support to citizens and Public Works Department staff.

2000-2018 Columbus Consolidated Government (CCG) Columbus, GA

Stormwater & Floodplain Programs Division Manager

- Managed and Continuously Improved an award-winning* NPDES Phase I Municipal Stormwater Management Program comprised of:
  - Post-Construction SW Management
  - Construction Site Management
  - Illicit Discharge Detection & Elimination
  - Public Education & Involvement
  - Good Housekeeping/Pollution Prevention for Municipal Operations
  - Environmental Monitoring
  - Infrastructure Assessment
- Ensured environmental compliance with State and Federal requirements through quarterly, annual and biennial reporting (GASWCC, GAEPD, USEPA & FEMA);
- Administered the Consolidated Government's Floodplain Management (NFIP) and Community Rating System Programs (CRS Class 8);
- Analyzed Geospatial Data for Watershed Planning and Emergency Management;
- Reviewed Subdivision plats for Floodplain Management requirements ;
- Prepared Division Annual Budget, Developed Requests for Proposals, Gave presentations to City Council
- Served as Departmental Continuous Improvement Coordinator and EEO Counselor for the Government Center Annex, served on CCG's Employee Benefits Committee;
- Taught courses in both Erosion & Sedimentation Control and Floodplain Management; and
- Negotiated NPDES Monitoring and other permit requirements/changes based on sound science principles resulting in the savings of thousands of taxpayers dollars per year

1995-2000 Columbus Water Works Columbus, GA

Laboratory Analyst

Michael G. Burgess, MS

CSM, CFM, CPESC

- Analyzed Drinking Water, Surface and Groundwater, Wastewater, Biosolids and Soils for physical, chemical and microbiological constituents per USEPA requirements;
- Developed Standard Operating Procedures in the areas of laboratory analysis and safety; and
- Trained employees in techniques of laboratory and statistical analysis, data interpretation, Chemical Hygiene and safety.

I.T. SKILLSET

- Microsoft Office Suite
- ESRI ArcMap Geographical Information Systems (GIS)
- EnerGov Permit Management Enterprise System
- Lotus Notes

LEADERSHIP ACTIVITIES, HONORS/AWARDS, OTHER RELATED PROFESSIONAL ACTIVITIES

2018	Distinguished Service Award, Georgia Assn. of Floodplain Management
2014	Interim Chair, General Government Employee Association of Columbus, GA
2013	Chair, Columbus Consolidated Government Employee Benefits Committee
2013	Secretary, Georgia Association of Floodplain Management
2011	Columbus State Univ., School of Letters & Science Alumni of the Year, Science & Math Div.
2010	Columbus Consolidated Government, PEER Award, 2nd Quarter
2008 & 2006	Georgia Association of Water Professionals, Stormwater Program of the Year
2006-2013, 2018	Southwest Regional Representative, Georgia Assn. Of Floodplain Management
2005	Keep Columbus Beautiful Water Wise Award & Rotary Service Award

COMMUNITY SERVICE

- Past-Chair (x2) and 20-year member of the Organizing Committee for Help-the-Hooch, the Southeast's largest River and Creek Litter Cleanup event. This annual event typically engages more than 10,000 volunteers, 8000 of whom are school-age children.
- Volunteers for Choctawhatchee Basin Alliance in their monofilament recycling program.

REFERENCES (ELECTED OFFICIALS AND CITY MANAGEMENT TEAM) – ALL CAN BE REACHED AT 706-653-4000

Teresa Tomlinson, Mayor of Columbus, GA	ttomlinson@columbusga.org
Berry "Skip" Henderson, Mayor-Elect	skiphenderson@columbusga.org
Isaiah Hugley, City Manager of Columbus, GA	ihugley@columbusga.org
Jerry "Pops" Barnes, City Councilperson	popsbarnes@columbusga.org
Gary Allen, City Councilperson	gallen@columbusga.org
Pam Hodge, Deputy City Manager, Development	phodge@columbusga.org
Lisa Goodwin, Deputy City Manager, Operations	lgoodwin@columbusga.org
Donna Newman, City Engineer/former supervisor	dnewman@columbusga.org

ITEM # 2019-1063

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU:

FROM: Lance Johnson, City Manager

DATE: February 26, 2019

SUBJECT: Selection Committee scoring of FDOT FPID # 421993-2-38-01, Airport Road Signing and Pavement Marking Project RFQ #18-15 PS

I. <u>BACKGROUND</u>: Upon the City requesting concurrence of Council's selection of Volkert, Inc as design consultant for the project, FDOT-LAP relayed they had concerns regarding the ranking process for the project and requested further explanation.

Explanation was provided by staff and FDOT-LAP responded with a summary of the possible paths forward for the City regarding eligibility of funding for the project.

II. <u>DISCUSSION</u>: (excerpt from attached email)

1) The City chooses to leave everything "as-is" and move forward with their current recommendation. If this is done, FHWA has indicated that they would be unable to participate due to non-compliance with the Brooks Act. This means the design phase of the project would be ineligible for reimbursement.

2) The City can choose to remove the evaluator who only scored the one firm and use the remaining five scorers to develop the final ranking, if there are no conflicts with the criteria and information included in the advertisement/RFP. The new ranking would need to be reviewed by the Department to ensure compliance with the guidance provided by FHWA. Once reviewed, the City could move forward with the negotiations with the new #1 ranked firm.

3) The City can choose to start all over and re-advertise.

A. Link to Strategic Goals / Objectives: Public Safety

B. Effect on Budget (EOB): It is in the City's best interest to choose an option that meets all requirements set forth by FDOT in order to be reimbursed for the Airport Road improvements project design.

C. Level of Service (LOS): Staff estimates that starting the Request for Qualifications (RFQ) process over will delay this project a minimum of 2-3 months

III. CONCLUSION: Request guidance as to how the Council would like to proceed.

IV. RECOMMENDED MOTION: Option 1: I move that staff re-advertise the RFQ for this project.

Option 2: I move to exclude the ranking of Councilman Braden and determine the top ranked firm based on the remaining Council members rankings.

Attachments:

1. Email Correspondence regarding Selection Committee Scoring of FDOT FPID 421993-2-38-01
2. Shortlist and Scoring Sheets

From:	Castells, Dustin
To:	Lorraine Berish
Cc:	Lance Johnson; Joe Bodi; Tim Pietenpol; Jadofsky, Meghan; Moyle, Lorraine; Battles, Regina
Subject:	FW: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01
Date:	Friday, February 22, 2019 1:28:33 PM
Attachments:	image007.png image014.png image016.png image002.png image009.png image012.png image015.png
Importance:	High

Good Afternoon Lorraine,

As indicated previously, our office coordinated with Central Office and FHWA concerning the scoring sheets for the design procurement. Below you will find a response from FHWA regarding the project and their participation as it moves forward. I will provide a summary of the possible paths forward for the City below:

1. The City chooses to leave everything "as-is" and move forward with their current recommendation. If this is done, *FHWA has indicated that they would be unable to participate due to non-compliance with the Brooks Act*. This means the design phase of the project would be ineligible for reimbursement.

2. The City can choose to remove the evaluator who only scored the one firm and use the remaining five scorers to develop the final ranking, if there are no conflicts with the criteria and information included in the advertisement/RFP. The new ranking would need to be reviewed by the Department to ensure compliance with the guidance provided by FHWA. Once reviewed, the City could move forward with the negotiations with the new #1 ranked firm.

3. The City can choose to start all over and re-advertise.

If you would like to discuss this further, please feel free to give me a call. We ask that the City let us know as soon as possible how they plan on proceeding.

Dustin Castells

Florida Department of Transportation
District 3 Local Programs Administrator
1074 Highway 90 East
Chipley, Florida 32428
Phone (850) 330-1227
e-mail dustin.castells@dot.state.fl.us

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From: DeTizio, Nahir (FHWA) [mailto:Nahir.DeTizio@dot.gov]
Sent: Thursday, February 21, 2019 1:20 PM
To: Moyle, Lorraine <Lorraine.Moyle@dot.state.fl.us>
Cc: Thompson, Chad <chad.thompson@dot.gov>; Castells, Dustin <Dustin.Castells@dot.state.fl.us>
Subject: RE: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01

Lorraine:

Based on the information provided, the Councilmember only evaluated one firm and not all the shortlisted firms. Therefore, the scoring is not in compliance with Brooks Act, which requires evaluation of at least three firms. In order to move forward, we can give the agency the option of removing that incomplete scoring and use the scoring of the other five evaluators in order to develop the final ranking, as long as there are no conflicts with the criteria and information included in the advertisement/RFP.

References:

40 U.S.C. 1103 addresses selection procedure and requires agencies to have discussions with at least three firms.

From 23 CFR 172.7 (a)(1) Competitive negotiation (qualifications-based selection)

(iv) Evaluation, ranking, and selection. (A) The contracting agency shall evaluate consultant proposals based on the criteria established and published within the public solicitation.

(C) The contracting agency shall specify in the RFP discussion requirements that shall follow submission and evaluation of proposals and based on the size and complexity of the project or as defined in contracting agency written policies and procedures, as specified in §172.5(c). Discussions, as required by the RFP, may be written, by telephone, video conference, or by oral presentation/interview and shall be with at least three of the most highly qualified consultants to clarify the technical approach, qualifications, and capabilities provided in response to the RFP.

Please let me know if there are any questions or if you would like to discuss further.

Thanks,

Nahir M. DeTizio
Local Programs Engineer
USDOT/FHWA FL-Division, Orlando Office
George C. Young Federal Building & Courthouse
400 W. Washington Street, Ste. 4200
Orlando, FL 32801

(407) 867-6405
Nahir.DeTizio@dot.gov

From: Moyle, Lorraine [mailto:Lorraine.Moyle@dot.state.fl.us]
Sent: Thursday, February 21, 2019 9:01 AM
To: DeTizio, Nahir (FHWA) <Nahir.DeTizio@dot.gov>
Cc: Thompson, Chad (FHWA) <Chad.Thompson@dot.gov>; Castells, Dustin <Dustin.Castells@dot.state.fl.us>
Subject: FW: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01
Importance: High

Nahir,

Per our discussion last week, please find the explanation below from the City of Destin's attorney regarding the Councilmember who ranked only one firm. The City council is the selection committee for the City. Based on my understanding of the federal procurement process, I do not believe the City's response is sufficient to justify Federal-aid participation if the City chooses to move forward as scored on February 4th.

Thank you,

Lorraine Moyle
State Local Programs Administrator
Florida Department of Transportation
(850) 414-4383
Lorraine.moyle@dot.state.fl.us
Visit our Local Programs Website for program area information and training opportunities!

From: Castells, Dustin
Sent: Thursday, February 21, 2019 8:30 AM
To: Moyle, Lorraine <Lorraine.Moyle@dot.state.fl.us>
Cc: Jadofsky, Meghan <Meghan.Jadofsky@dot.state.fl.us>
Subject: FW: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01
Importance: High

Good Morning Lorraine,

Please see the response from the City of Destin regarding their ranking and procurement process. Let us know your thoughts and if participation is acceptable. I know you will probably want to discuss with Nahir with FHWA.

Thanks for your help!

Dustin Castells

Florida Department of Transportation
District 3 Local Programs Administrator
1074 Highway 90 East
Chipley, Florida 32428
Phone (850) 330-1227
e-mail dustin.castells@dot.state.fl.us

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From: Lorraine Berish [mailto:lberish@cityofdestin.com]
Sent: Wednesday, February 20, 2019 4:12 PM
To: Jadofsky, Meghan <Meghan.Jadofsky@dot.state.fl.us>; Castells, Dustin <Dustin.Castells@dot.state.fl.us>
Cc: Lance Johnson <ljohnson@cityofdestin.com>; Joe Bodi <jbodi@cityofdestin.com>; Tim Pietenpol <tpietenpol@cityofdestin.com>
Subject: RE: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01

Good Afternoon,

Please see the explanation below from our City Attorney Kyle Bauman and let us know how you would like to proceed.

Thank you,
Lorraine

LORRAINE BERISH
CITY OF DESTIN |*Office of the City Manager*
4200 Indian Bayou Trail
Destin, Florida 32541
Direct Line: 850-460-8536
Main: 850-837-4242

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From: Kyle Bauman [mailto:kbauman@asglegal.com]
Sent: Wednesday, February 20, 2019 12:49 PM

To: Lorraine Berish <lberish@cityofdestin.com>; Kimberly Kopp <kkopp@romanokopplaw.com>
Cc: Lance Johnson <ljohnson@cityofdestin.com>; Joe Bodi <jbodi@cityofdestin.com>
Subject: RE: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01

Lance,

I have reviewed our purchasing/procurement manual and I do not see anything forbidding Councilmember Braden from scoring the applicants as he did. I do not have any further explanation for how or why Councilmember Braden came up with those scores and I do not believe any explanation was offered at the public meeting. Also, correct me if I am wrong, but I believe the bid protest period has elapsed and to my knowledge, the City has not received a bid protest.

In response to the other question relating to why one councilmember did not provide any scores, FDOT's assumption is correct—Councilmember Ramswell was absent from that meeting.

That being said, if FDOT wants the City to re-bid, re-hear, re-score, re-vote, or any combination thereof, please advise as I believe that is something we can do.

If there are any further questions please do not hesitate to contact me or inform FDOT that they can contact me directly.

Thanks,
Kyle

Kyle S. Bauman, Esq.

Anchors Smith Grimsley
a Professional Limited Company
Attorneys and Counselors at Law
909 Mar Walt Drive, Ste. 1014
Fort Walton Beach, Florida 32547
(850) 863-4064
(850) 862-1138 (fax)
kbauman@asglegal.com

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From: Lorraine Berish [mailto:lberish@cityofdestin.com]
Sent: Thursday, February 14, 2019 9:59 AM
To: Kyle Bauman <kbauman@asglegal.com>; Kimberly Kopp <kkopp@romanokopplaw.com>
Cc: Lance Johnson <ljohnson@cityofdestin.com>; Joe Bodi <jbodi@cityofdestin.com>
Subject: FW: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01

Good Morning,

FDOT-LAP is requesting further explanation from the City regarding Mr. Braden's ranking of the firms. Can we please get some assistance with this explanation as Joe and I were not in attendance.

Thank you,
Lorraine

LORRAINE BERISH
CITY OF DESTIN |*Office of the City Manager*
4200 Indian Bayou Trail
Destin, Florida 32541
Direct Line: 850-460-8536
Main: 850-837-4242

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From: Joe Bodi
Sent: Thursday, February 14, 2019 8:19 AM
To: Castells, Dustin <Dustin.Castells@dot.state.fl.us>
Cc: Lorraine Berish <lberish@cityofdestin.com>; Jadofsky, Meghan <Meghan.Jadofsky@dot.state.fl.us>
Subject: RE: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01

Good Morning
We will work on it.

Yes there was a council member absent.

Joe

From: Castells, Dustin [mailto:Dustin.Castells@dot.state.fl.us]
Sent: Thursday, February 14, 2019 8:01 AM
To: Joe Bodi
Cc: Lorraine Berish; Jadofsky, Meghan
Subject: RE: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01
Importance: High

Hey Joe,

Upon a closer review of the documents, we have some serious questions regarding the ranking process for this project. How is it that a committee member scored one firm a perfect score and did not rank any of the other firms who submitted? Other members of the committee scored these same firms between 80-100 overall which means they were obviously qualified.

We will need further explanation from the City before we agree to participate. Also, it is my assumption that one of the committee was not present since they did not provide any scores for any of the firms, but I want to confirm. Please advise if this was the case.

Thanks for your help in sorting all this out.

Dustin Castells

Florida Department of Transportation
District 3 Local Programs Administrator
1074 Highway 90 East
Chipley, Florida 32428
Phone (850) 330-1227
e-mail dustin.castells@dot.state.fl.us

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From: Joe Bodi [mailto:jbodi@cityofdestin.com]
Sent: Wednesday, February 13, 2019 2:49 PM
To: Jadofsky, Meghan <Meghan.Jadofsky@dot.state.fl.us>
Cc: Castells, Dustin <Dustin.Castells@dot.state.fl.us>; Lorraine Berish <lberish@cityofdestin.com>
Subject: RE: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01

I can consider this as Department concurrence of the selection of Volkert, Inc.?
Joe

From: Jadofsky, Meghan [mailto:Meghan.Jadofsky@dot.state.fl.us]
Sent: Wednesday, February 13, 2019 1:16 PM
To: Joe Bodi
Cc: Castells, Dustin; Lorraine Berish

Subject: RE: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01

Joe,

At this time, everything looks good with the checklist. The City will need to upload the completed independent staff hour estimates into LAPIT. Once the City has uploaded that information and let us know, we will then review it and after that the City will be able to move forward with negotiations.

If you have any questions, please give me a call.

Thank You,

Meghan S. Jadofsky

Florida Department of Transportation
District 3 Local Program Coordinator
1074 Highway 90 East
Chipley, Florida 32428
Phone 850-330-1627
e-mail Meghan.Jadofsky@dot.state.fl.us
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From: Joe Bodi [mailto:jbodi@cityofdestin.com]
Sent: Monday, February 11, 2019 10:27 AM
To: Jadofsky, Meghan <Meghan.Jadofsky@dot.state.fl.us>
Cc: Castells, Dustin <Dustin.Castells@dot.state.fl.us>; Lorraine Berish <lberish@cityofdestin.com>
Subject: RE: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01

Good Morning Meghan
Please see attached.

Joe D. Bodi
City of Destin
Public Services Dept.
4200 Indian Bayou Trail
Destin, Fl. 32541
850.837.4242

From: Jadofsky, Meghan [mailto:Meghan.Jadofsky@dot.state.fl.us]
Sent: Friday, February 8, 2019 2:32 PM
To: Joe Bodi
Cc: Castells, Dustin; Lorraine Berish
Subject: RE: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01

Joe,

We appreciate everything being uploaded into LAPIT and we will be glad to look at everything once the City has supplied us with the professional services checklist. The City should be able to complete the checklist through #9.

Please contact me if you have any questions.

Thank You,

Meghan S. Jadofsky

Florida Department of Transportation
District 3 Local Program Coordinator
1074 Highway 90 East
Chipley, Florida 32428
Phone 850-330-1627
e-mail Meghan.Jadofsky@dot.state.fl.us

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From: Joe Bodi [mailto:jbodi@cityofdestin.com]
Sent: Friday, February 8, 2019 11:33 AM
To: Jadofsky, Meghan <Meghan.Jadofsky@dot.state.fl.us>
Cc: Castells, Dustin <Dustin.Castells@dot.state.fl.us>; Lorraine Berish <lberish@cityofdestin.com>
Subject: AIRPORT RD FROM MATTIE KELLY BLVD TO QUAIL CIRCLE FPN 421993-2-38-01

EXTERNAL SENDER: Use caution with links and attachments.

Good Morning
The City is requesting the Department's concurrence of City Council's selection of Volkert Inc. as design consultant for the subject project. Supporting documents have been uploaded to Lapit.

Lapit Doc #8248900 City Council selection, ranking sheets and conflict of interest form
Lapit Doc #8248828 Bid Committee minutes & short list ranking sheets, conflict of interest form
Lapit Doc #8248858 & #8248866 5 proposals received and proposal opening summery sheet
Lapit Doc #8248919 Firms eligibility check

Contact me with any questions.

Joe D. Bodi
City of Destin
Public Services Dept.

4200 Indian Bayou Trail
Destin, Fl. 32541
850.837.4242

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STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

375-030-50
PROCUREMENT
OGC – 3/17

CONFLICT OF INTEREST/CONFIDENTIALITY CERTIFICATION SELECTION COMMITTEE

I certify that I have no present conflict of interest on the projects identified below, and that I will recuse myself from any capacity of decision making, approval, disapproval, or recommendation of any consultant/contractor/vendor for selection on any contract if I have a conflict of interest or a potential conflict of interest. As set forth in Sections 112.313 and 334.193, Florida Statutes, employees of the Department may not have any interest, financial or otherwise, direct or indirect; engage in any business transaction or professional activity; or accept any obligation of any kind which is in conflict with the proper conduct of their duties in the public interest.

I recognize that employees are expected to honor the ethical obligations inherent in public service. These obligations go beyond mere legal obligations and demand from the employee a greater sensitivity to his or her conduct, as well as the public's perception of such conduct.

Employees are expected to safeguard their ability to make objective, fair, and impartial decisions, and therefore may not accept benefits of any sort under circumstances in which it could be inferred by a reasonable observer that the benefit was intended to influence a pending or future decision of theirs, or to reward a past decision. Employees should avoid any conduct (whether in the context of business, financial, or social relationships) which might undermine the public trust, whether or not that conduct is unethical or lends itself to the appearance of ethical impropriety.

I will maintain the confidentiality of all information not made public by the Florida Department of Transportation ("Department") related to the procurement of the above-referenced ("Project") that I gain access to as a result of my involvement with the Project ("Procurement Information"). I understand that Procurement Information includes, but is not limited to, documents prepared by or for the Department related to procurement of the Project. I also understand that Procurement Information includes, but is not limited to, documents submitted to the Department by entities seeking an award of the Project ("Proposers"). I understand that Procurement Information may include documents submitted by Proposers related to letters of response/letters of interest, technical proposals, price proposals, financial proposals, and information shared during exempt meetings. I also understand that Procurement Information may also include documents that evaluate or review documents submitted by Proposers, and information regarding Project cost estimates. I also agree not to discuss the Project with anyone who is a member of or acting on behalf of a Proposer.

Unless so ordered by a court of competent jurisdiction or an opinion of the Office of the Florida Attorney General, I will not divulge any Procurement Information except to individuals who have executed a Conflict of Interest/Confidentiality Certification which has been approved by the Department ("Project Personnel"). I understand that a list of Project Personnel will be maintained by Department. If I am contacted by any member of the public or the media with a request for Procurement Information, I will promptly forward such request to the Department's Procurement Office. I will also maintain security and control over all documents containing Procurement Information which are in my custody.

I agree not to solicit or accept gratuities, unwarranted privileges or exemptions, favors, or anything of value from any firm under consideration for an agreement associated with the Project, and I recognize that doing so may be contrary to statutes, ordinances, and rules governing or applicable to the Department or may otherwise be a violation of the law.

I agree not to engage in bid tampering, pursuant to Section 838.22, Florida Statutes.

I realize that violation of the above mentioned statutes would be punishable in accordance with Section 112.317, Section 334.193, and Section 838.22, Florida Statutes, and could result in disciplinary action by the Department..

Advertisement No./ Solicitation No	Description	Financial Project Number(s)
RFQ 18 15 PS	AIRPORT ROAD SIGNAGE AND PAVEMENT - DESIGN	421993-2-38-1

Each undersigned individual agrees to the terms of this Conflict of Interest/Confidentiality Certification.

Date: FEB 4, 2017

Selection Committee Members:

Printed Names	Signatures
Dewey Parker Destin	
SKIP OVERDIER	
STEVEN MENCHEL	
CYRUN MARLER	

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

CONFLICT OF INTEREST/CONFIDENTIALITY CERTIFICATION SELECTION COMMITTEE

375-030-50
PROCUREMENT
OGC – 3/17

Additional Page

Advertisement No./ Solicitation No	Description	Financial Project Number(s)
RFQ 18-15 PS	AIRPORT ROAD SIGNAGE AND PAVEMENT - DESIGN	421993-2-38-1

Each undersigned individual agrees to the terms of this Conflict of Interest/Confidentiality Certification.

Selection Committee Members:

Printed Names	Signatures
Rodney Bowden	
Chatham Morgan	
GARY JARVIS	

COUNCIL RATING FORM
PROFESSIONAL SERVICES PRESENTATIONS/INTERVIEWS

PROFESSIONAL DESIGN CONSULTING ENGINEERING SERVICES

18-15-PS Airport Road Signing & Pavement Marking Proposal

Councilmember: RODNEY BRADEN

Date: **February 4, 2019 - 6:00 PM**

The following criteria are rated on a weighted basis when evaluating qualifications of professional service firms:

Firms' Names	A Organization & Staffing (25 Points)	B Experience & References (25 Points)	C Availability & Schedule (20 Points)	D Project Approach & understanding of Critical Issues (30 Points)	TOTAL
? Wicker inc.	X				
Dewberry	X				
Centerline	X				
Volker	25	25	20	30	100

Using the total scores for each firm, please list the firm which has the greatest total score as your first choice (number 1), the firm which has the second highest total score as your second choice (number 2) and the firm which has the third highest score as your third choice (number 3). and the firm which has the fourth highest score as your fourth choice (number 4).
Should two firms receive the same number of points in their total score, you must choose which firm should rank the highest in your opinion.

1. Volker
2. Wicker in
3. Dewberry
4. Centerline

Suggested Scoring Guidelines

A	Orgnaization & Staffing	Highly competent team (Prime, Subs, and their staffs) that have significant experience on FDOT or other similar projects. Staff and subconsultants have received high quality grades on past projects with minimal coordination problems. 25	Competent team (Prime, Subs, and their staffs) that have some experience on either FDOT or other similar projects (not necessarily as a team). References have checked out, and grades on past projects have been deemed acceptable. 10-20	Has shown that the staff (as a whole) has minimal experience on either FDOT for other similar projects. References have either not checked out, or the Prime/Subs have poor grades and have performed poorly on past projects. 5
B	Experience & References	Proposes innovative design concepts with specific dollar and/or time savings to construction without compromising quality and project enhancement. 25	Proposes innovative design concepts that can be utilized and allowed by the department. Minimal benefit associated with each concept identified. 10-20	Proposes using standard design concepts with no clear benefit/improvement. Questionable – Contract time looks questionable, time and sequence of events not appropriate. 5
C	Availability & Schedule	Available for immediate and accelerated schedule. Exceeds Requirements – Well thought out, practical, meets schedule, includes resource analysis. 20	Adequate for normal performance. Meets Requirements – Sequence and time of events logical. Meets scheduled time for project. 10-15	Inadequate information to determine. Questionable – Contract time looks questionable, time and sequence of events not appropriate. 5
D	Project Approach & understanding of Critical Issues	Thorough – Consultant understands all aspects of the intent of the project. Recommendations for potential improvements with added value to the scope of work were identified.	Average – Consultant understands some aspects of the intent of the project. Knowledge of the scope of work was portrayed by repeating the scope language verbatim.	Vague – Minimum understanding of the intent of the project. Proposal reflects some confusion or conflict in areas of responsibility.
		Thorough – Reflects all known issues and proposes method to address. Has visited site. Identified key issues on the project and has proposed some potential solutions. May identify additional issues for consideration.	Average – Understands key issues and has visited site. Reflects "most" issues.	Vague – Minimum preliminary study with some knowledge of field conditions.
		Strong – Quality control has been addressed as a team with excellent staff experience and proven quality grades for those consultant who have previously worked for FDOT. 30	Adequate – Policies and procedures exist for prime. 20	Inadequate – Policies and procedures not addressed adequately. 10

COUNCIL RATING FORM
PROFESSIONAL SERVICES PRESENTATIONS/INTERVIEWS

PROFESSIONAL DESIGN CONSULTING ENGINEERING SERVICES

18-15-PS Airport Road Signing & Pavement Marking Proposal

Councilmember: CHADHAM MORGAN

Date: **February 4, 2019 - 6:00 PM**

The following criteria are rated on a weighted basis when evaluating qualifications of professional service firms:

Firms' Names	A Organization & Staffing (25 Points)	B Experience & References (25 Points)	C Availability & Schedule (20 Points)	D Project Approach & understanding of Critical Issues (30 Points)	TOTAL
C & W	25	25	15	30	95
Dewberry	20	20	20	25	85
Gortemoller	25	20	20	30	95
Volkert	25	25	20	30	100

Using the total scores for each firm, please list the firm which has the greatest total score as your first choice (number 1), the firm which has the second highest total score as your second choice (number 2) and the firm which has the third highest score as your third choice (number 3). and the firm which has the fourth highest score as your fourth choice (number 4).
Should two firms receive the same number of points in their total score, you must choose which firm should rank the highest in your opinion.

1. ~~Connelly & Wicker~~ Volkert
2. ~~Gortemoller~~ Connelly & Wicker
3. ~~Volkert~~ Gortemoller
4. Dewberry

Suggested Scoring Guidelines

A	Orgnaization & Staffing	Highly competent team (Prime, Subs, and their staffs) that have significant experience on FDOT or other similar projects. Staff and subconsultants have received high quality grades on past projects with minimal coordination problems. 25	Competent team (Prime, Subs, and their staffs) that have some experience on either FDOT or other similar projects (not necessarily as a team). References have checked out, and grades on past projects have been deemed acceptable. 10-20	Has shown that the staff (as a whole) has minimal experience on either FDOT for other similar projects. References have either not checked out, or the Prime/Subs have poor grades and have performed poorly on past projects. 5
B	Experience & References	Proposes innovative design concepts with specific dollar and/or time savings to construction without compromising quality and project enhancement. 25	Proposes innovative design concepts that can be utilized and allowed by the department. Minimal benefit associated with each concept identified. 10-20	Proposes using standard design concepts with no clear benefit/improvement. Questionable – Contract time looks questionable, time and sequence of events not appropriate. 5
C	Availability & Schedule	Available for immediate and accelerated schedule. Exceeds Requirements – Well thought out, practical, meets schedule, includes resource analysis. 20	Adequate for normal performance. Meets Requirements – Sequence and time of events logical. Meets scheduled time for project. 10-15	Inadequate information to determine. Questionable – Contract time looks questionable, time and sequence of events not appropriate. 5
D	Project Approach & understanding of Critical Issues	Thorough – Consultant understands all aspects of the intent of the project. Recommendations for potential improvements with added value to the scope of work were identified.	Average – Consultant understands some aspects of the intent of the project. Knowledge of the scope of work was portrayed by repeating the scope language verbatim.	Vague – Minimum understanding of the intent of the project. Proposal reflects some confusion or conflict in areas of responsibility.
		Thorough – Reflects all known issues and proposes method to address. Has visited site. Identified key issues on the project and has proposed some potential solutions. May identify additional issues for consideration.	Average – Understands key issues and has visited site. Reflects "most" issues.	Vague – Minimum preliminary study with some knowledge of field conditions.
		Strong – Quality control has been addressed as a team with excellent staff experience and proven quality grades for those consultant who have previously worked for FDOT. 30	Adequate – Policies and procedures exist for prime. 20	Inadequate – Policies and procedures not addressed adequately. 10

COUNCIL RATING FORM
PROFESSIONAL SERVICES PRESENTATIONS/INTERVIEWS

PROFESSIONAL DESIGN CONSULTING ENGINEERING SERVICES

18-15-PS Airport Road Signing & Pavement Marking Proposal

Councilmember: CYRON MARLER

Date: **February 4, 2019 - 6:00 PM**

The following criteria are rated on a weighted basis when evaluating qualifications of professional service firms:

Firms' Names	A Organization & Staffing (25 Points)	B Experience & References (25 Points)	C Availability & Schedule (20 Points)	D Project Approach & understanding of Critical Issues (30 Points)	TOTAL
CW Connley/WE (V.E)	22	25	20	30	97
DEWBERRY	20	25	20	30	95
GUTTEMOLLER	24	23	20	30	~~94~~ 97
VOLKERT	23	25	20	30	98

Using the total scores for each firm, please list the firm which has the greatest total score as your first choice (number 1), the firm which has the second highest total score as your second choice (number 2) and the firm which has the third highest score as your third choice (number 3). and the firm which has the fourth highest score as your fourth choice (number 4).
Should two firms receive the same number of points in their total score, you must choose which firm should rank the highest in your opinion.

1. VOLKERT
2. GUTTEMOLLER
3. C & W
4. Dewberry

Suggested Scoring Guidelines

A	Orgnaization & Staffing	Highly competent team (Prime, Subs, and their staffs) that have significant experience on FDOT or other similar projects. Staff and subconsultants have received high quality grades on past projects with minimal coordination problems. 25	Competent team (Prime, Subs, and their staffs) that have some experience on either FDOT or other similar projects (not necessarily as a team). References have checked out, and grades on past projects have been deemed acceptable. 10-20	Has shown that the staff (as a whole) has minimal experience on either FDOT for other similar projects. References have either not checked out, or the Prime/Subs have poor grades and have performed poorly on past projects. 5
B	Experience & References	Proposes innovative design concepts with specific dollar and/or time savings to construction without compromising quality and project enhancement. 25	Proposes innovative design concepts that can be utilized and allowed by the department. Minimal benefit associated with each concept identified. 10-20	Proposes using standard design concepts with no clear benefit/improvement. Questionable – Contract time looks questionable, time and sequence of events not appropriate. 5
C	Availability & Schedule	Available for immediate and accelerated schedule. Exceeds Requirements – Well thought out, practical, meets schedule, includes resource analysis. 20	Adequate for normal performance. Meets Requirements – Sequence and time of events logical. Meets scheduled time for project. 10-15	Inadequate information to determine. Questionable – Contract time looks questionable, time and sequence of events not appropriate. 5
D	Project Approach & understanding of Critical Issues	Thorough – Consultant understands all aspects of the intent of the project. Recommendations for potential improvements with added value to the scope of work were identified.	Average – Consultant understands some aspects of the intent of the project. Knowledge of the scope of work was portrayed by repeating the scope language verbatim.	Vague – Minimum understanding of the intent of the project. Proposal reflects some confusion or conflict in areas of responsibility.
		Thorough – Reflects all known issues and proposes method to address. Has visited site. Identified key issues on the project and has proposed some potential solutions. May identify additional issues for consideration.	Average – Understands key issues and has visited site. Reflects "most" issues.	Vague – Minimum preliminary study with some knowledge of field conditions.
		Strong – Quality control has been addressed as a team with excellent staff experience and proven quality grades for those consultant who have previously worked for FDOT. 30	Adequate – Policies and procedures exist for prime. 20	Inadequate – Policies and procedures not addressed adequately. 10

COUNCIL RATING FORM
PROFESSIONAL SERVICES PRESENTATIONS/INTERVIEWS

PROFESSIONAL DESIGN CONSULTING ENGINEERING SERVICES

18-15-PS Airport Road Signing & Pavement Marking Proposal

Councilmember: STEVEN MENCHEL

Date: **February 4, 2019 - 6:00 PM**

The following criteria are rated on a weighted basis when evaluating qualifications of professional service firms:

Firms' Names	A Organization & Staffing (25 Points)	B Experience & References (25 Points)	C Availability & Schedule (20 Points)	D Project Approach & understanding of Critical Issues (30 Points)	TOTAL
CONNLEY WICKER	25	25	20	30	100
DEWBERRY	20	20	15	25	80
GORTEMOLLER	25	24	15	20	84
WOLKERT	25	25	20	30	100

Using the total scores for each firm, please list the firm which has the greatest total score as your first choice (number 1), the firm which has the second highest total score as your second choice (number 2) and the firm which has the third highest score as your third choice (number 3). and the firm which has the fourth highest score as your fourth choice (number 4).
Should two firms receive the same number of points in their total score, you must choose which firm should rank the highest in your opinion.

1. CONNLEY WICKER
2. WOLKERT
3. GORTEMOLLER
4. DEWBERRY

Suggested Scoring Guidelines

A	Orgnaization & Staffing	Highly competent team (Prime, Subs, and their staffs) that have significant experience on FDOT or other similar projects. Staff and subconsultants have received high quality grades on past projects with minimal coordination problems. 25	Competent team (Prime, Subs, and their staffs) that have some experience on either FDOT or other similar projects (not necessarily as a team). References have checked out, and grades on past projects have been deemed acceptable. 10-20	Has shown that the staff (as a whole) has minimal experience on either FDOT for other similar projects. References have either not checked out, or the Prime/Subs have poor grades and have performed poorly on past projects. 5
B	Experience & References	Proposes innovative design concepts with specific dollar and/or time savings to construction without compromising quality and project enhancement. 25	Proposes innovative design concepts that can be utilized and allowed by the department. Minimal benefit associated with each concept identified. 10-20	Proposes using standard design concepts with no clear benefit/improvement. Questionable – Contract time looks questionable, time and sequence of events not appropriate. 5
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		Thorough – Reflects all known issues and proposes method to address. Has visited site. Identified key issues on the project and has proposed some potential solutions. May identify additional issues for consideration.	Average – Understands key issues and has visited site. Reflects "most" issues.	Vague – Minimum preliminary study with some knowledge of field conditions.
		Strong – Quality control has been addressed as a team with excellent staff experience and proven quality grades for those consultant who have previously worked for FDOT. 30	Adequate – Policies and procedures exist for prime. 20	Inadequate – Policies and procedures not addressed adequately. 10

COUNCIL RATING FORM
PROFESSIONAL SERVICES PRESENTATIONS/INTERVIEWS

PROFESSIONAL DESIGN CONSULTING ENGINEERING SERVICES

18-15-PS Airport Road Signing & Pavement Marking Proposal

Councilmember: PARKER DESTIN

Date: **February 4, 2019 - 6:00 PM**

The following criteria are rated on a weighted basis when evaluating qualifications of professional service firms:

Firms' Names	A Organization & Staffing (25 Points)	B Experience & References (25 Points)	C Availability & Schedule (20 Points)	D Project Approach & understanding of Critical Issues (30 Points)	TOTAL
Connelly & Wicker	✓25	✓25	✓25	✓25	100
Dewberry	✓25	-10(15)	✓25	✓25	90
Gortmoller	✓25	-5(20)	✓25	✓25	95
Volkert	25	-3(22)	25	25	97

Using the total scores for each firm, please list the firm which has the greatest total score as your first choice (number 1), the firm which has the second highest total score as your second choice (number 2) and the firm which has the third highest score as your third choice (number 3). and the firm which has the fourth highest score as your fourth choice (number 4).
Should two firms receive the same number of points in their total score, you must choose which firm should rank the highest in your opinion.

1. Connerly Wicker
2. Volkert
3. Gortmoller
4. Dewberry

Suggested Scoring Guidelines

A	Orgnaization & Staffing	Highly competent team (Prime, Subs, and their staffs) that have significant experience on FDOT or other similar projects. Staff and subconsultants have received high quality grades on past projects with minimal coordination problems. 25	Competent team (Prime, Subs, and their staffs) that have some experience on either FDOT or other similar projects (not necessarily as a team). References have checked out, and grades on past projects have been deemed acceptable. 10-20	Has shown that the staff (as a whole) has minimal experience on either FDOT for other similar projects. References have either not checked out, or the Prime/Subs have poor grades and have performed poorly on past projects. 5
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COUNCIL RATING FORM
PROFESSIONAL SERVICES PRESENTATIONS/INTERVIEWS

PROFESSIONAL DESIGN CONSULTING ENGINEERING SERVICES

18-15-PS Airport Road Signing & Pavement Marking Proposal

Councilmember: SKIP OVERDIER

Date: **February 4, 2019 - 6:00 PM**

The following criteria are rated on a weighted basis when evaluating qualifications of professional service firms:

Firms' Names	A Organization & Staffing (25 Points)	B Experience & References (25 Points)	C Availability & Schedule (20 Points)	D Project Approach & understanding of Critical Issues (30 Points)	TOTAL
CONNELLY & WICKER	25	25	20	30	100
DEWBERRY	25	25	15	25	90
GORTEMOLLER	20	20	15	25	80
VOLKERT	24	15	15	25	79

Using the total scores for each firm, please list the firm which has the greatest total score as your first choice (number 1), the firm which has the second highest total score as your second choice (number 2) and the firm which has the third highest score as your third choice (number 3). and the firm which has the fourth highest score as your fourth choice (number 4).
Should two firms receive the same number of points in their total score, you must choose which firm should rank the highest in your opinion.

1. CONNELLY & WICKER
2. DEWBERRY
3. GORTENMOLLER
4. VOLKERT

Suggested Scoring Guidelines

A	Orgnaization & Staffing	Highly competent team (Prime, Subs, and their staffs) that have significant experience on FDOT or other similar projects. Staff and subconsultants have received high quality grades on past projects with minimal coordination problems. 25	Competent team (Prime, Subs, and their staffs) that have some experience on either FDOT or other similar projects (not necessarily as a team). References have checked out, and grades on past projects have been deemed acceptable. 10-20	Has shown that the staff (as a whole) has minimal experience on either FDOT for other similar projects. References have either not checked out, or the Prime/Subs have poor grades and have performed poorly on past projects. 5
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AIRPORT ROAD SIGNING AND PAVEMENT MARKING PROJECT

(RFQ 18-15-PS)

(Tally Sheet)

FIRM	Morgan	Destin	Marler	Overdier	Menchel	Ramswell	Braden	TOTALS
Connelly & Wicker	95	100	97	100	100		Ø	492
Dewberry	85	90	95	90	80		Ø	440
Gortemoller	95	95	97	90	84		Ø	451
Volkert	100	97	98	79	100		100	574

ITEM # 2019-1065

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: Action Item

TO: City Council

THRU: Louis Zunguze, Community Development Director

FROM: Lance Johnson, City Manager
Kimberly Kopp, Land Use Attorney

DATE: February 27, 2019

SUBJECT: Request for formal direction from Council regarding the February 26, 2019 Workshop

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I. BACKGROUND: At a Workshop of the City Council held on February 26, 2019, the Community Development Department presented the City Council with information regarding the ongoing 2019-2020 EAR-Based Comprehensive Plan amendment process, as well as detailed information regarding current inconsistencies between the City's zoning map and Comprehensive Plan Future Land Use Map.

The City Council is now being asked to provide direction to the City Manager and staff on next steps in addressing the issues discussed at the Workshop.

II. DISCUSSION:
Inconsistencies between the maps may be resolved by administratively rezoning the properties for consistency with the Comprehensive Plan. In the alternative, the City Council may determine that any future land use designations need to be re-evaluated. Any change to the FLUM requires a comprehensive plan amendment.

In the meantime, the City's required EAR-based comprehensive plan amendment process has become due. State law requires municipalities to review their comprehensive plans every seven years in order to ensure that any new state legislation is addressed as required in the current Comprehensive Plan. This is known as the "EAR" (Evaluation and Appraisal Report) process.

The City of Destin last worked through the EAR process in 2012, and as such, is at the seven-year mark again. The EAR-based amendment process is a separate

and distinct process from the regular comprehensive plan amendment process of last summer.

The Community Development Director submitted the City's required notification letter to the State last week, and therefore the City is now in compliance with State law timelines for this process and can continue to process comprehensive plan amendments. A copy of the City's letter and response from the State is attached.

Within the next several months, staff will request that the City Council consider EAR-based amendment(s) related to relatively recent changes in State law affecting coastal communities. That is, the Coastal Element of the City's Comprehensive Plan will likely require an update during the EAR process to address flood perils due to modern day sea-level rise modelling scenarios. The City has one year from the date that the State receives our notification letter to **propose** (not adopt) such amendments and submit to the State without penalty. Therefore, the City has until February 18, 2020, to submit the EAR-based comprehensive plan amendments.

Since the City Council is currently reviewing the Future Land Use Map and zoning inconsistencies, staff is providing the option to the City Council to consider any comprehensive plan amendments it deems desirable as part of the EAR-based comprehensive plan process.

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION: Staff is requesting direction from the City Council as to how the Council desires to eliminate inconsistencies between the existing Future Land Use Map designations and Zoning Map designations, whether:

1. by administratively rezoning properties; or
2. by making amendments to the comprehensive plan in the EAR-based amendment process).

Additionally, the City Council may elect to announce an immediate pending ordinance or ordinances for changes to the LDC, including but not limited to: (1) creation of a CMU-V zoning district and/or (2) potential revisions to the TCMU zoning district.

IV. RECOMMENDED MOTION: The City Council has several options for

motions, including but not limited to the following: **I move to:**

1. **Bring the Zoning Map into compliance with the adopted Future Land Use Map, with exception of areas 7 and 15, as set forth in ATTACHMENT A hereto, and as noted in the staff presentation.**
2. **Update the Land Development Code based on all adopted Comprehensive Plan amendments.**
3. **Create a Calhoun Mixed Use Village Zoning Category and declare a pending ordinance (see below language).**
4. **Revise the Town Center Mixed Use Zoning Category and declare a pending ordinance (see below).**
5. **Amend the Comp Plan to reduce densities in the TCMU future land use designation.**
6. **Any additional comp plan amendments as part of the EAR-based amendment process. (please specify)**

In the event the City Council elects to enact any pending ordinance(s), the following statement is recommended:

Pursuant to *Smith v. City of Clearwater*, 383 So. 2d 681 (Fla. 2d DCA 1980) a "zoning in progress" is hereby announced as to the above referenced City Code and/or Land Development Code ("Code") amendments, thereby invoking the Pending Ordinance Doctrine. Consideration of all applications for development approval, including any application for development order, development order amendment, building permit, or zoning approval, which is received by the City after the date hereof, and which may be affected by the above referenced Code amendments, shall be delayed until after final implementation of the such Code amendments set forth herein above and shall, thereafter, be compliant with such Code amendments.

Attachments:

1. Uses_Dimensions_022219
2. DEO Response to City Notification Letter
3. Zoning FLU reconcile Map_021419
4. Reconciliation List FLUM_Zoning
5. Attachment A_ Property Groups 7 and 15 EXCLUDED

PERMITTED USES, CONDITIONAL USES, AND DIMENSIONAL REQUIREMENTS IN APPLICABLE ZONING DISTRICTS

RECREATION (REC)

Permitted Uses:

- Distribution electric substation
- Urban Transit Systems
- Interurban and rural bus transportation
- Wireless telecommunications carriers (except satellite)
- Museums, historical sites, zoos, and parks
- Amusement and theme parks
- Amusement arcades
- Golf Courses and country clubs
- Fitness and Recreational Sports centers
- Bowling Centers
- All other amusement and recreation industries

Dimensional Requirements:

- Minimum Lot Area: None
- Minimum Lot Size:
  - Width: None
  - Depth: None
- Maximum Building Height: 35'/3 stories
- Setbacks: None
- Maximum Density: N/A
- Maximum Floor Area Ratio: .20
- Minimum Open Space: 25%

CALHOUN MIXED USE (CMU)

Permitted Uses:

- Single-family detached dwelling (LT)
- Multi-family attached dwelling (LT)
- Single Room Occupancy Housing (LT)
- Single-family detached dwelling (ST)
- Multi-family attached dwelling (ST)
- Community residential home, small (1-6)
- Family day care home
- Distribution electric substation
- Clothing and clothing accessories stores
- Sporting goods and musical instrument stores
- Book, periodical, and music stores
- Other general merchandise stores
- Other miscellaneous store retailers
- Urban Transit Systems
- Interurban and rural bus transportation
- Scenic and Sightseeing transportation, land
- Scenic and sightseeing transportation, water
- Finance and Insurance
- Real estate services
- Conference/Convention Center
- Consumer Goods Rental
- Professional and Technical Services
- Veterinary Services
- Management of companies and enterprises
- Administrative and support services
- Janitorial Services
- Business, computer and management training
- Other schools and instruction
- Educational support services
- Ambulatory health care services
- Child day care services
- Performing arts and spectator sports
- Amusement Arcades
- Marinas
- Fitness and recreations sports centers
- Bowling Centers
- All other amusement and recreational industries
- Hotels and Motels
- Bed-and-Breakfast Inns
- Other traveler accommodation, C.T.L.A
- Rooming and boarding houses
- Food services and drinking places
- Full-service restaurants

- Limited-service restaurants
- Drinking places, alcoholic beverages
- Other personal and household goods repair
- Personal and Laundry Services
- Dry Cleaning and Laundry Services
- Pet care (except veterinary) services
- Membership associations and organizations
- Religious Organizations

Conditional Uses:

- Community residential home, large (7-14)
- Museums, historical sites, zoos, and parks

Dimensional Requirements

CMU-One D.U.

- Minimum Lot Area: 7,500 sq. ft.
- Minimum Lot Size:
  - Width: 70
  - Depth: 100
- Maximum Building Height: 35'/3 stories
- Setbacks:
  - Front: 20'
  - Side: 7.5'
  - Rear: 10'
- Maximum Density: Up to 6.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

CMU – Two or more D.U.

- Minimum Lot Area: None
- Minimum Lot Size:
  - Width: None
  - Depth: None
- Maximum Building Height: 50'/4 stories
- Setbacks:
  - Front: Varies based on location + height
  - Side: Varies based on height
  - Rear: Varies based on location + height
- Maximum Density: Up to 12.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

CMU – non D.U.

- Minimum Lot Area: None
- Minimum Lot Size:
  - Width: None

    - Depth: None
- Maximum Building Height: 50’/4 stories
- Setbacks:
    - Front: Varies based on location + height
    - Side: Varies based on height
    - Rear: Varies based on location + height
- Maximum Density: N/A
- Maximum Floor Area Ratio: 0.5
- Minimum Open Space: 25%

CALHOUN MIXED USE - VILLAGE (CMU-V)

Permitted Uses:

- Zoning District does not exist in Land Development Code; including Table of Uses

Dimensional Requirements:

CMUV – One D.U.

- Minimum Lot Area: Not listed in LDC
- Minimum Lot Size: Not listed in LDC
  - Width:
  - Depth:
- Maximum Building Height: 35′/3 stories
- Setbacks: Not listed in LDC
  - Front:
  - Side:
  - Rear:
- Maximum Density: Up to 9.0
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: Not listed in LDC

CMUV – Two or more D.U.

- Minimum Lot Area: Not listed in LDC
- Minimum Lot Size: Not listed in LDC
  - Width:
  - Depth:
- Maximum Building Height: 50′/4 stories
- Setbacks: Not listed in LDC
  - Front:
  - Side:
  - Rear:
- Maximum Density: Up to 12.0
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: Not listed in LDC

CMUV – Non D.U.

- Minimum Lot Area: Not listed in LDC
- Minimum Lot Size: Not listed in LDC
  - Width:
  - Depth:
- Maximum Building Height: 50′/4 stories
- Setbacks: Not listed in LDC
  - Front:
  - Side:

    - Rear:
- Maximum Density: N/A
- Maximum Floor Area Ratio: 0.5
- Minimum Open Space: Not listed in LDC

RESIDENTIAL, OFFICE & INSTITUTIONAL – GENERAL DEVELOPMENT (ROI-GD)

Permitted Uses:

- Single-family detached dwelling (LT)
- Multi-family attached dwelling (LT)
- Guest House (LT)
- Accessory Dwelling (LT)
- Single Room Occupancy (LT)
- Community Residential home, small (1-6)
- Family day care home
- Distribution electric substation
- Natural Gas distribution
- Water, sewage, and other systems
- Printing and related support activities
- Clothing and clothing accessories stores
- Book, periodical, and music stores
- Other general merchandise stores
- Florists
- Office supplies, stationery, and gift stores
- Other miscellaneous store retailers
- Urban Transit systems
- Interurban and rural bus transportation
- School and employee bus transportation
- Postal service
- Couriers and messengers
- Internet publishing and broadcasting
- ISPs, search portals, and data processing
- Other information services
- Finance and Insurance
- Real estate services
- Consumer Goods Rental
- Professional and technical services
- Veterinary Services
- Management of companies and enterprises
- Administrative and Support services
- Janitorial services
- Elementary and secondary schools
- Junior Colleges
- Colleges and universities
- Business, computer and management training
- Technical and trade schools
- Other schools and instruction
- Educational support services
- Ambulatory health care services
- Hospitals

- Nursing Care Facilities
- Community care facilities for the elderly
- Other residential care facilities
- Social assistance
- Child day care services
- Performing arts and spectator sports
- Personal and laundry services
- Dry cleaning and laundry services
- Pet care (except veterinary) services
- Membership associations and organizations
- Religious organizations
- Executive, legislative and general government
- Justice, public order, and safety activities
- Administration of human resource programs
- Administration of environmental programs
- Administration of housing programs, urban planning and community development
- Administration of economic programs
- Space research and technology
- National security and international affairs

Conditional Uses:

- Community residential home, large (7-14)
- Used Merchandise Stores
- Thrift Stores
- Waste management and remediation services
- Residential mental health facilities
- Museums, historical sites, zoos, and parks
- All other amusement and recreation industries

Dimensional Requirements:

ROI-GD – One D.U.

- Minimum Lot Area: 7,500 sq. ft.
- Minimum Lot Size:
  - Width: 70
  - Depth: 100
- Maximum Building Height: 35'/3 stories
- Setbacks:
  - Front: 20'
  - Side: 7.5'
  - Rear: 10'
- Maximum Density: Up to 9.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

ROI-GD – Two or more D.U.

- Minimum Lot Area: None
- Minimum Lot Size: None
  - Width: None
  - Depth: None
- Maximum Building Height: 50′/4 stories
- Setbacks:
  - Front: varies on location + height
  - Side: varies on location + height
  - Rear: varies on location + height
- Maximum Density: Up to 12.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

ROI-GD – Non D.U.

- Minimum Lot Area: None
- Minimum Lot Size: None
  - Width: None
  - Depth: None
- Maximum Building Height: 35′/3 stories
- Setbacks:
  - Front: varies on location + height
  - Side: varies on location + height
  - Rear: varies on location + height
- Maximum Density: N/A
- Maximum Floor Area Ratio: 0.5
- Minimum Open Space: 25%

TOWN CENTER MIXED USE (TCMU)

Permitted Uses:

- Multi-family attached dwelling (LT)
- Single room occupancy housing (LT)
- Multi-family attached dwelling (ST)
- Community residential home, small (1-6)
- Distribution electric substation
- Printing and related support activities
- Parts and Accessories Dealer – Automotive/marine
- Furniture and home furnishings stores
- Electronics and appliance stores
- Grocery Stores
- Specialty food stores
- Beer, wine and liquor stores
- Health and personal care stores and medical marijuana treatment center dispensing facilities
- Clothing and clothing accessories stores
- Sporting goods and musical instrument stores
- Book, periodical, and music stores
- Department stores
- Other general merchandise stores
- Florists
- Office supplies, stationary, and gift stores
- Used Merchandise Stores
- Thrift Stores, large
- Other miscellaneous store retailers
- Urban transit systems
- Interurban and rural bus transportation
- Scenic and sightseeing transportation, land
- Scenic and sightseeing transportation, water
- Motion picture theaters
- Broadcasting, except internet
- Internet publishing and broadcasting
- Wireless telecommunications carriers (except satellite)
- ISPs, search portals, and data processing
- Other information services
- Finance and insurance
- Real estate services
- Conference/convention center
- Consumer goods rental
- General rental centers
- Machinery and equipment rental and leasing
- Professional and technical services
- Veterinary services
- Management of companies and enterprises
- Administrative and support services

- Janitorial services
- Business, computer and management training
- Other schools and instruction
- Educational support services
- Ambulatory health care services
- Community care facilities for the elderly
- Other residential care facilities
- Child day care services
- Performing arts and spectator sports
- Amusement arcades
- Fitness and recreational sports centers
- Bowling centers
- All other amusement and recreational industries
- Hotels and Motels
- Bed-and-breakfast inns
- Other traveler accommodation, C.T.L.A.
- Rooming and boarding houses
- Food services and drinking places
- Full-service restaurants
- Limited-service restaurants
- Drinking places, alcoholic beverages
- Car washes
- Other personal and household goods repair
- Personal and laundry services
- Dry cleaning and laundry services
- Pet care (except veterinary) services
- Parking lots and garages (public & private)
- Membership associations and organizations
- Religious organizations

Conditional Uses:

- Automobile dealers
- Other motor vehicle dealers
- Museums, historical sites, zoos, and parks

Dimensional Requirements:

TCMU – Two or more D.U.

- Minimum Lot Area: None
- Minimum Lot Size:
  - Width: None
  - Depth: None
- Maximum Building Height: 50'/4 stories
- Setbacks:
  - Front: varies on height + location
  - Side: varies on height + location
  - Rear: varies on height + location

- Maximum Density: Up to 24.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

TCMU – Non D.U.

- Minimum Lot Area: None
- Minimum Lot Size:
  - Width: None
  - Depth: None
- Maximum Building Height: 75'/6 stories
- Setbacks:
  - Front: varies on height + location
  - Side: varies on height + location
  - Rear: varies on height + location
- Maximum Density: N/A
- Maximum Floor Area Ratio: 1.5
- Minimum Open Space: 25%

COMMERCIAL GENERAL (CG)

Permitted Uses:

- Multi-family attached dwelling (ST)
- Distribution electric substation
- Printing and related support activities
- Wholesale Trade
- Auto parts, accessories, and tire stores
- Parts and Accessories Dealer – Automotive/Marine
- Furniture and home furnishings stores
- Electronics and appliance stores
- Building material and garden equip. and supply dealer
- Kitchen cabinet stores
- Grocery stores
- Specialty food stores
- Beer, wine, and liquor stores
- Health and personal care stores and medical marijuana treatment center dispensing facilities
- Gasoline stations
- Clothing and clothing accessories stores
- Sporting goods and musical instrument stores
- Book, periodical, and music stores
- Department stores
- Other general merchandise stores
- Florists
- Office supplies, stationery, and gift stores
- Used merchandise stores
- Thrift Stores
- Other miscellaneous store retailers
- Urban transit systems
- Interurban and rural bus transportation
- Motor Vehicle Towing
- General warehousing and storage
- Publishing industries, except internet
- Motion picture theaters
- Broadcasting, except internet
- Internet publishing and broadcasting
- Telecommunications
- Wireless telecommunications carriers (except satellite)
- ISPs, search portals, and data processing
- Other information services
- Finance and Insurance
- Pawn Shops
- Real estate services
- Conference/convention center
- Mini-warehouse and self-storage leasing
- Boat, vehicle, equipment, etc., storage leasing

- Automotive equipment rental and leasing
- Consumer goods rental
- General rental centers
- Machinery and equipment rental and leasing
- Professional and technical services
- Veterinary services
- Management of companies and enterprises
- Administrative and support services
- Janitorial services
- Landscaping services
- Business, computer and management training
- Other schools and instruction
- Educational support services
- Ambulatory health care services
- Child day care services
- Performing arts and spectator sports
- Amusement and theme parks
- Amusement arcades
- Fitness and recreational sports centers
- Bowling centers
- All other amusement and recreation industries
- Hotels and Motels
- Bed-and-breakfast inns
- Other traveler accommodation, C.T.L.A.
- Rooming and boarding houses
- Food services and drinking places
- Full-service restaurants
- Limited-service restaurants
- Drinking places, alcoholic beverages
- Repair and maintenance
- Automotive repair and maintenance
- Car washes
- Other personal and household goods repair
- Boat and motorcycle repair
- Personal and laundry services
- Dry cleaning and laundry services
- Linen and uniform supply services
- Pet care (except veterinary) services
- Membership associations and organizations
- Religious organizations
- Tattoo Parlors

Conditional Uses:

- RV parks and recreational camps

Dimensional Requirements:

CG – Two or more D.U.

- Minimum Lot Area: None
- Minimum Lot Size:
  - Width: None
  - Depth: None
- Maximum Building Height: 50′/4 stories
- Setbacks:
  - Front: varies on height + location
  - Side: varies on height + location
  - Rear: varies on height + location
- Maximum Density: Up to 16.90
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

CG – Non D.U.

- Minimum Lot Area: None
- Minimum Lot Size:
  - Width: None
  - Depth: None
- Maximum Building Height: 50′/4 stories
- Setbacks:
  - Front: varies on height + location
  - Side: varies on height + location
  - Rear: varies on height + location
- Maximum Density: Up to N/A
- Maximum Floor Area Ratio: 1.3
- Minimum Open Space: 25%

NORTH HARBOR MIXED USE (NHMU)

Permitted Uses:

- Multi-family attached dwelling (LT)
- Single room occupancy (LT)
- Multi-family attached dwelling (ST)
- Distribution electric substation
- Printing and related support activities
- Fish and seafood merchant wholesalers
- Other motor vehicle dealers
- Parts and Accessories Dealer – Automotive/marine
- Furniture and home furnishings stores
- Electronics and appliance stores
- Kitchen Cabinet Stores
- Grocery Stores
- Specialty food stores
- Beer, Wine, and liquor stores
- Health and personal care stores and medical marijuana treatment center dispensing facilities
- Gasoline Stations
- Clothing and clothing accessories stores
- Sporting goods and musical instrument stores
- Book, periodical, and music stores
- Department stores
- Other general merchandise stores
- Florists
- Office supplies, stationery, and gift stores
- Used merchandise stores
- Thrift Stores
- Other miscellaneous store retailers
- Urban Transit systems
- Interurban and rural bus transportation
- Scenic and sightseeing transportation, land
- Scenic and sightseeing transportation, water
- Motion picture theaters
- Internet publishing and broadcasting
- ISPs, search portals, and data processing
- Other information services
- Finance and Insurance
- Real estate services
- Conference/convention center
- Boat, vehicle, equipment, etc., storage leasing
- Consumer goods rental
- General rental centers
- Machinery and equipment rental and leasing
- Professional and technical services
- Veterinary services
- Management of companies and enterprises

- Administrative and support services
- Janitorial services
- Business, computer and management training
- Other schools and instruction
- Educational support services
- Ambulatory health care services
- Child day care services
- Performing arts and spectator sports
- Amusement arcades
- Fitness and recreational sports centers
- Bowling centers
- All other amusement and recreation industries
- Hotels and motels
- Bed-and-breakfast inns
- Other traveler accommodation, C.T.L.A.
- Rooming and boarding houses
- Food services and drinking places
- Full-service restaurants
- Limited-service restaurants
- Drinking places, alcoholic beverages
- Automotive repair and maintenance
- Other personal and household goods
- Boat and motorcycle repair
- Personal and laundry services
- Dry cleaning and laundry services
- Pet care (except veterinary) services
- Parking lots and garages (public & private)
- Membership associations and organizations
- Religious organizations
- Tattoo Parlors

Conditional Uses:

- Single-family detached dwelling (LT)
- Single-family detached dwelling (ST)
- Community residential home, small (1-6)
- Community residential home, large (7-14)
- Family day care home
- Automobile dealers
- Museums, historical sites, zoos, and parks

Dimensional Requirements:

NHMU – One D.U.

- Minimum Lot Area: 7,500 sq. ft.
- Minimum Lot Size:
  - Width: 70’
  - Depth: 100’

- Maximum Building Height: 35′/3 stories
- Setbacks:
  - Front: 20′
  - Side: 7.5′
  - Rear: 10′
- Maximum Density: Up to 9.0
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

NHMU – Two or more D.U.

- Minimum Lot Area: None
- Minimum Lot Size:
  - Width: None
  - Depth: None
- Maximum Building Height: 50′/4 stories
- Setbacks:
  - Front: Varies on height + location
  - Side: Varies on height + location
  - Rear: Varies on height + location
- Maximum Density: Up to 24.0
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

NHMU – Non D.U.

- Minimum Lot Area: None
- Minimum Lot Size:
  - Width: None
  - Depth: None
- Maximum Building Height: 75′/6 stories
- Setbacks:
  - Front: varies on height + location
  - Side: varies on height + location
  - Rear: varies on height + location
- Maximum Density: Up to N/A
- Maximum Floor Area Ratio: 1.5
- Minimum Open Space: 25%

INSTITUTIONAL (INST)

Permitted Uses:

- Wind electric power generation
- Distribution electric substation
- Natural gas distribution
- Water, sewage and other systems
- Used merchandise stores
- Urban transit systems
- Interurban and rural bus transportation
- School and employee bus transportation
- Postal service
- Wireless telecommunications carriers (except satellite)
- Elementary and secondary schools
- Junior colleges
- Colleges and universities
- Business, computer and management training
- Technical and trade schools
- Other schools and instruction
- Educational support services
- Hospitals
- Nursing care facilities
- Residential mental health facilities
- Community care facilities for the elderly
- Other residential care facilities
- Social assistance
- Child day care services
- Museums, historical sites, zoos, and parks
- All other amusement and recreation industries
- Parking lots and garages (public & private)
- Membership associations and organizations
- Religious organizations
- Executive, legislative and general government
- Justice, public order, and safety activities
- Administration of human resource programs
- Administration of environmental programs
- Administration of housing programs, urban planning and community development
- Administration of economic programs
- Space research and technology
- National security and international affairs

Conditional Uses:

- Waste management and remediation services
- Ambulatory health care services

Dimensional Requirements:

- Minimum Lot Area: None
- Minimum Lot Size:
  - Width: None
  - Depth: None
- Maximum Building Height: 35′/3 stories
- Setbacks:
  - Front: varies on height + location
  - Side: varies on height + location
  - Rear: varies on height + location
- Maximum Density: N/A
- Maximum Floor Area Ratio: 0.5
- Minimum Open Space: 25%

RESIDENTIAL, OFFICE & INSTITUTIONAL – TOURIST DEVELOPMENT (ROI-TD)

Permitted Uses:

- Guest House (LT)
- Accessory Dwelling (LT)
- Single room occupancy housing (LT)
- Single-family detached dwelling (ST)
- Multi-family attached dwelling (ST)
- Community residential home, small (1-6)
- Distribution electric substation
- Natural gas distribution
- Water, sewage, and other systems
- Printing and related support activities
- Clothing and clothing accessories stores
- Book, periodical, and music stores
- Other general merchandise stores
- Florists
- Office Supplies, stationery, and gift stores
- Other miscellaneous store retailers
- Urban transit systems
- Interurban and rural bus transportation
- School and employee bus transportation
- Postal service
- Couriers and messengers
- Internet publishing and broadcasting
- ISPs, search portals, and data processing
- Other information services
- Finance and Insurance
- Real Estate services
- Consumer goods rental
- Professional and technical services
- Veterinary services
- Management of companies and enterprises
- Administrative and support services
- Janitorial services
- Elementary and secondary schools
- Junior colleges
- Colleges and universities
- Business, computer and management training
- Technical and trade schools
- Other schools and instruction
- Educational support services
- Ambulatory health care services
- Hospitals
- Nursing care facilities

- Social assistance
- Child day care services
- Hotels and motels
- Bed-and-breakfast inns
- Other traveler accommodation, C.T.L.A.
- Rooming and boarding houses
- Personal and laundry services
- Dry cleaning and laundry services
- Pet care (except veterinary) services
- Membership associations and organizations
- Religious organizations
- Executive, legislative and general government
- Justice, public order, and safety activities
- Administration of human resource programs
- Administration of environmental programs
- Administration of housing programs, urban planning and community development
- Administration of economic programs
- Space research and technology
- National security and international affairs

Conditional Uses:

- Used Merchandise Stores
- Thrift stores
- Waste management and remediation services
- Residential mental health facilities
- Museums, historical sites, zoos, and parks
- All other amusement and recreation industries

Dimensional Requirements:

ROI-TD – One D.U.

- Minimum Lot Area: 7,500 sq. ft.
- Minimum Lot Size:
  - Width: 70
  - Depth: 100
- Maximum Building Height: 35'/3 stories
- Setbacks:
  - Front: 20'
  - Side: 7.5'
  - Rear: 10'
- Maximum Density: Up to 9.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 30%

ROI-TD – Two or more D.U.

- Minimum Lot Area: None

- Minimum Lot Size: None
  - Width: None
  - Depth: None
- Maximum Building Height: 50′/4 stories
- Setbacks:
  - Front: varies on location + height
  - Side: varies on location + height
  - Rear: varies on location + height
- Maximum Density: Up to 12.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

ROI-TD – Non D.U.

- Minimum Lot Area: None
- Minimum Lot Size: None
  - Width: None
  - Depth: None
- Maximum Building Height: 35′/3 stories
- Setbacks:
  - Front: varies on location + height
  - Side: varies on location + height
  - Rear: varies on location + height
- Maximum Density: N/A
- Maximum Floor Area Ratio: 0.5
- Minimum Open Space: 25%

MEDIUM DENSITY RESIDENTIAL – VILLAGE (MDR-V)

Permitted Uses:

- Single-family detached dwelling (LT)
- Multi-family attached dwelling (LT)
- Guest house (LT)
- Accessory Dwelling (LT)
- Single room occupancy (LT)
- Community residential home, small (1-6)
- Community residential home, large (7-14)
- Family day care home
- Distribution electric substation

Dimensional Requirements:

MDR-V – One D.U.

- Minimum Lot Area: 7,500 sq. ft.
- Minimum Lot Size:
  - Width: 70
  - Depth: 100
- Maximum Building Height: 35'/3 stories
- Setbacks:
  - Front: 20'
  - Side: 7.5'
  - Rear: 10'
- Maximum Density: Up to 5.81
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

MDR-V – Two or more D.U.

- Minimum Lot Area: None
- Minimum Lot Size: None
  - Width: None
  - Depth: None
- Maximum Building Height: 35'/3 stories
- Setbacks:
  - Front: varies on location + height
  - Side: varies on location + height
  - Rear: varies on location + height
- Maximum Density: Up to 9.90
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

INDUSTRIAL (IN)

Permitted Uses:

- Solar electric power generation
- Wind electric power generation
- Distribution electric substation
- Residential and non-residential contractors
- Heavy and civil engineering contractors
- Specialty trade contractors
- Printing and related support activities
- Wholesale trade
- Automobile dealers
- Other motor vehicle dealers
- Parts and Accessories Dealer – Automotive/marine
- Used merchandise stores
- Thrift stores
- Non-store retailers
- Truck transportation
- Urban transit systems
- Interurban and rural bus transportation
- Motor vehicle towing
- General warehousing and storage
- Telecommunications
- Wireless telecommunications carriers (except satellite)
- Pawn Shops
- Mini-warehouse and self-storage leasing
- Boat, vehicle, equipment, etc., storage leasing
- Automotive equipment rental and leasing
- Consumer goods rental
- General rental centers
- Machinery and equipment rental and leasing
- Janitorial services
- Landscaping services
- Business, computer and management training
- Technical and trade schools
- Indoor shooting ranges
- Repair and Maintenance
- Automotive repair and maintenance
- Other personal and household goods repair
- Boat and motorcycle repair
- Death care services
- Dry cleaning and laundry services
- Linen and uniform supply services
- Sexually oriented businesses
- Tattoo Parlors

Conditional Uses:

- Veterinary Services
- Waste management and remediation services
- Museums, historical sites, zoos, and parks

Dimensional Requirements:

- Minimum Lot Area: None
- Minimum Lot Size: None
  - Width: None
  - Depth: None
- Maximum Building Height: 35'/3 stories
- Setbacks:
  - Front: varies on location + height
  - Side: varies on location + height
  - Rear: varies on location + height
- Maximum Density: N/A
- Maximum Floor Area Ratio: 1.3
- Minimum Open Space: 25%

CRYSTAL BEACH RESORT (CBR)

Permitted Uses:

- Single-family detached dwelling (LT)
- Multi-family attached dwelling (LT)
- Guest House (LT)
- Accessory dwelling (LT)
- Single room occupancy housing (LT)
- Single-family detached dwelling (ST)
- Multi-family attached dwelling (ST)
- Community residential home, small (1-6)
- Family day care home
- Distribution electric substation
- Specialty food stores
- Health and personal care stores and medical marijuana treatment center dispensing facilities
- Gasoline stations
- Book, periodical, and music stores
- Other general merchandise stores
- Florists
- Office supplies, stationery, and gift stores
- Other miscellaneous store retailers
- Postal service
- Finance and Insurance
- Real estate services
- Consumer goods rental
- Professional and technical services
- Veterinary services
- Management of companies and enterprises
- Administrative and support services
- Janitorial services
- Ambulatory health care services
- Performing arts and spectator sports
- Fitness and recreational sports centers
- Hotels and motels
- Bed-and-breakfast inns
- Other traveler accommodation, C.T.L.A.
- Rooming and boarding houses
- Food services and drinking places
- Full-service restaurants
- Limited service restaurants
- Drinking places, alcoholic beverages
- Pet care (except veterinary) services
- Membership associations and organizations
- Religious organizations

Conditional Uses:

- Community residential home, large (7-14)

- Child day care services
- Museums, historical sites, zoos, and parks

Dimensional Requirements:

CBR – One D.U.

- Minimum Lot Area: 7,500 sq. ft.
- Minimum Lot Size:
  - Width: 70
  - Depth: 100
- Maximum Building Height: 30′/3 stories
- Setbacks:
  - Front: 20′
  - Side: 7.5′
  - Rear: 10′
- Maximum Density: Up to 6.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 30%

CBR – Two or more D.U.

- Minimum Lot Area: None
- Minimum Lot Size: None
  - Width: None
  - Depth: None
- Maximum Building Height: 50′/4 stories
- Setbacks:
  - Front: 10′
  - Side: varies on height
  - Rear: varies on height and DEP requirements
- Maximum Density: Up to 12.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

CBR – Non D.U.

- Minimum Lot Area: None
- Minimum Lot Size: None
  - Width: None
  - Depth: None
- Maximum Building Height: 50′/4 stories
- Setbacks:
  - Front: 10′
  - Side: varies on height
  - Rear: varies on height and DEP requirements
- Maximum Density: N/A
- Maximum Floor Area Ratio: 0.7
- Minimum Open Space: 25%

CRYSTAL BEACH NEIGHBORHOOD (CBN)

Permitted Uses:

- Single-family detached dwelling (LT)
- Guest House (LT)
- Accessory dwelling (LT)
- Single room occupancy (LT)
- Single-family detached dwelling (ST)
- Community residential home, small (1-6)
- Family day care home
- Distribution electric substation
- Museums, historical sites, zoos, and parks
- Religious organizations

Conditional Uses:

- Multi-family attached dwelling (LT)
- Multi-family attached dwelling (ST)
- Community residential home, large (7-14)
- Child day care services

Dimensional Requirements:

CBN – One D.U.

- Minimum Lot Area: 7,500 sq. ft.
- Minimum Lot Size:
  - Width: 70
  - Depth: 100
- Maximum Building Height: 30′/3 stories
- Setbacks:
  - Front: 20′
  - Side: 7.5′
  - Rear: 10′
- Maximum Density: Up to 6.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 30%

CBN – Two or more D.U.

- Minimum Lot Area: None
- Minimum Lot Size: None
  - Width: None
  - Depth: None
- Maximum Building Height: 50′/4 stories
- Setbacks:
  - Front: varies on location + height
  - Side: varies on location + height

    - Rear: varies on location + height
- Maximum Density: Up to 6.00
- Maximum Floor Area Ratio: N/A
- Minimum Open Space: 25%

CBN – Non D.U.

- Minimum Lot Area: None
- Minimum Lot Size: None
    - Width: None
    - Depth: None
- Maximum Building Height: 50′/4 stories
- Setbacks:
    - Front: varies on location + height
    - Side: varies on location + height
    - Rear: varies on location + height
- Maximum Density: N/A
- Maximum Floor Area Ratio: 0.5
- Minimum Open Space: 25%

Ron DeSantis
GOVERNOR

FLORIDA DEPARTMENT of ECONOMIC OPPORTUNITY

Ken Lawson
EXECUTIVE DIRECTOR

February 18, 2019

Mr. A. Louis Zunguze, MURP
Community Development Director
City of Destin
4100 Indian Bayou Trail
Destin, Florida 32541

RE: Destin Evaluation and Appraisal Notification Letter

Dear Mr. Zunguze:

This is to acknowledge receipt of your Evaluation and Appraisal Notification Letter which was due on January 1, 2019, and received by the Department on February18, 2019.

Please note that your proposed comprehensive plan amendments based on your Evaluation and Appraisal should be transmitted to the Department by **February 18, 2020**, within one year of your notification, pursuant to Section 163.3191(2), Florida Statutes. The amendments are subject to the State Coordinated Review Process as outlined in Section 163.3184(4), Florida Statues.

Ms. Sherry Spires of the Department's staff is available to assist and provide technical guidance to your questions concerning the contents of the Evaluation and Appraisal based comprehensive plan amendments and may be reached at (850) 717-8499.

If you have any questions concerning the processing of the Evaluation and Appraisal based amendments, please contact Mr. Ray Eubanks, Plan Processing Administrator, at (850) 717-8483.

Sincerely,

D. Ray Eubanks
Plan Processing Administrator

DRE/me

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

Community Development Department

Office of the Director

4100 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-654-1119| Fax: 850-460-2171 |www.cityofdestin.com

February 14, 2019

RECEIVED
Bur. of Community Planning and Growth
FEB 18 2019
Div. of Community Development
Dept. Economic Opportunity

Mr. Ray Eubanks, Plan Review and Processing Administrator
Florida Department of Economic Opportunity
Bureau of Community Planning and Growth
107 East Madison Street, MSC 160
Tallahassee, Florida 32399-4120

Re: City of Destin – EAR Based Amendments

Dear Mr. Eubanks:

Pursuant to the requirements of Chapter 163.3191, this letter is to notify you of the City of Destin's intentions regarding the adoption of Comprehensive Plan amendments within the upcoming year. You are hereby notified that the City of Destin will be amending Chapter 6, the Coastal Management Element of its Comprehensive Plan.

As we discussed via telephone this week, the EAR-based amendments will incorporate the requirements of section 163.3178, Florida Statutes, regarding sea level rise and development in coastal and flood-prone areas.

If you have any questions, please contact me at (850) 654-1119

Sincerely,

A. Louis Zunguze

A. Louis Zunguze, MURP
Community Development Director

cc: Lance Johnson, City Manager
Kimberly Romano Kopp, City Land Use Attorney
Dawn McDonald, Planner
Lauren Witt, Planner
Tim Whaler, Planning Consultant 3TP Ventures
File

Zoning Map

NORTH

City Limits
CRA Boundaries
Okaloosa County (Not in City Limits)

Residential

- BE - Bay Estates
- LDR-V - Low Density Residential - Village
- LDR-HI - Low Density Residential - Holiday Isle
- LDR-H - Low Density Residential - Harbor
- MDR-V - Medium Density Residential - Village
- MDR-HI - Med. Density Resid. - Holiday Isle
- HDR - High Density Residential
- CBN - Crystal Beach Neighborhood

Commercial

- CL - Commercial Limited
- CG - Commercial General
- CTS - Commercial Trades and Service

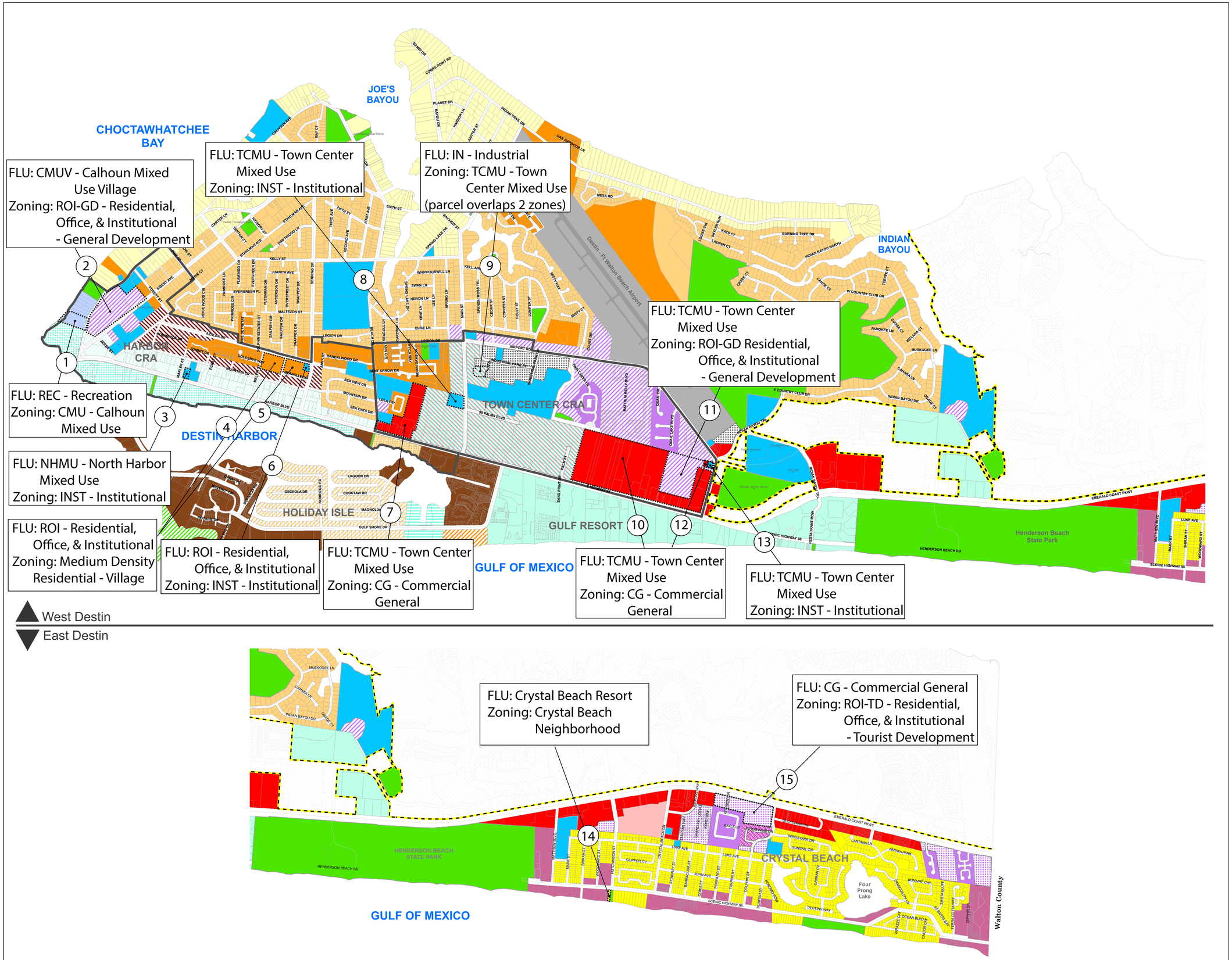
Mixed Use

- CBR - Crystal Beach Resort
- ROI-CBR - Residential, Office, & Institutional - Crystal Beach Residential
- ROI-GD - Residential, Office, & Institutional - General Development
- ROI-TD - Residential, Office, & Institutional - Tourist Development
- ROI-VR - Residential, Office, & Institutional - Village Residential
- CMU - Calhoun Mixed Use
- TCMU - Town Center Mixed Use
- HIMU - Holiday Isle Mixed Use
- GRMU - Gulf Resort Mixed Use
- NHMU - North Harbor Mixed Use
- SHMU - South Harbor Mixed Use
- BRMU - Bay Resort Mixed Use

- CON - Conservation
- REC - Recreation
- INST - Institutional
- IN - Industrial
- A - Airport

- ORD-08-05-LC
- ORD-08-06-LC
- ORD-08-07-LC
- ORD-08-38-LC
- ORD-10-13-LC
- ORD-10-01-LC
- ORD-08-08-LC
- ORD-08-09-LC
- ORD-08-10-LC
- ORD-09-03-LC
- ORD-15-01-LC
- ORD-16-01-LC

The City of Destin assumes no responsiblity and/or liability for the information contained herein. Produced 02/17/2017 by the City of Destin GIS Manager, updated 2/18/2019 by 3TP Ventures



ZONING AND FUTURE LAND USE MAP RECONCILE

1. FLU: REC – Recreation
   Ordinance: 16-21
   Zoning: CMU - Calhoun Mixed Use
   Comment: DO 17-06 Capt. Leonard Destin Park issued August 25, 2017

2. FLU: CMUV - Calhoun Mixed Use Village
   Ordinance: 15-17
   Zoning: ROI GD - Residential Office, & Institutional - General Development
   Comment: Change adopted with 2020 FLU; no CMUV zoning category in LDC

3. FLU: NHMU – North Harbor Mixed Use
   Ordinance: 15-17
   Zoning: INST – Institutional
   Comment: Change adopted with 2020 FLU

4. FLU: ROI – Residential, Office, & Institutional
   Ordinance: 15-17
   Zoning: Medium Density Residential – Village
   Comment:

5. FLU: ROI – Residential, Office, & Institutional
   Ordinance: 15-17
   Zoning: Medium Density Residential – Village
   Comment: Change adopted with 2020 FLU

6. FLU: ROI – Residential, Office, & Institutional
   Ordinance: 15-17
   Zoning: INST – Institutional
   Comment: Change adopted with 2020 FLU; water tower

7. FLU: TCMU - Town Center Mixed Use
   Ordinance: 15-17
   Zoning: CG - Commercial General
   Comment: Change adopted with 2020 FLU

8. FLU: TCMU - Town Center Mixed Use
   Ordinance: 15-17
   Zoning: INST – Institutional
   Comment: Change adopted with 2020 FLU; Post Office

9. FLU: IN – Industrial
   Ordinance: 15-17
   Zoning: TCMU - Town Center Mixed Use
   Comment: Change adopted with 2020 FLU

10. FLU: TCMU - Town Center Mixed Use
    Ordinance: 15-17
    Zoning: CG - Commercial General
    Comment: Change adopted with 2020 FLU

11. FLU: TCMU - Town Center Mixed Use
    Ordinance: 15-17
    Zoning: ROI GD - Residential Office, & Institutional - General Development
    Comment: Change adopted with 2020 FLU

12. FLU: TCMU - Town Center Mixed Use
    Ordinance: 15-17
    Zoning: CG - Commercial General
    Comment: Change adopted with 2020 FLU

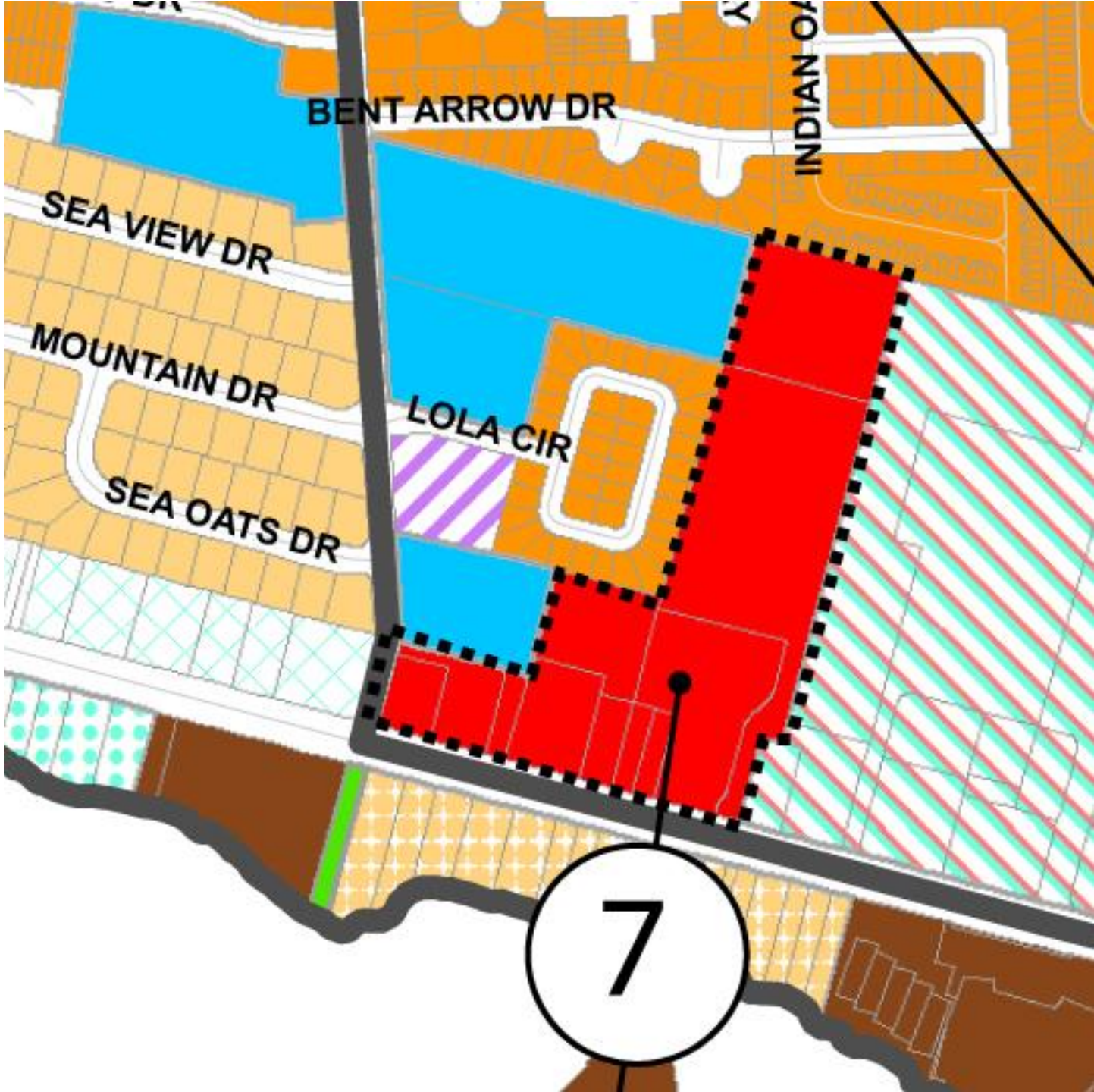
13. FLU: TCMU - Town Center Mixed Use
    Ordinance: 15-17
    Zoning: INST – Institutional
    Comment: Change adopted with 2020 FLU, Destin Water Users

14. FLU: Crystal Beach Resort
    Ordinance: 15-17
    Zoning: Crystal Beach Neighborhood
    Comment: Change adopted with 2020 FLU

15. FLU: CG - Commercial General
    Ordinance: 15-17
    Zoning: ROI TD - Residential, Office, & Institutional - Tourist Development
    Comment: Change adopted with 2020 FLU

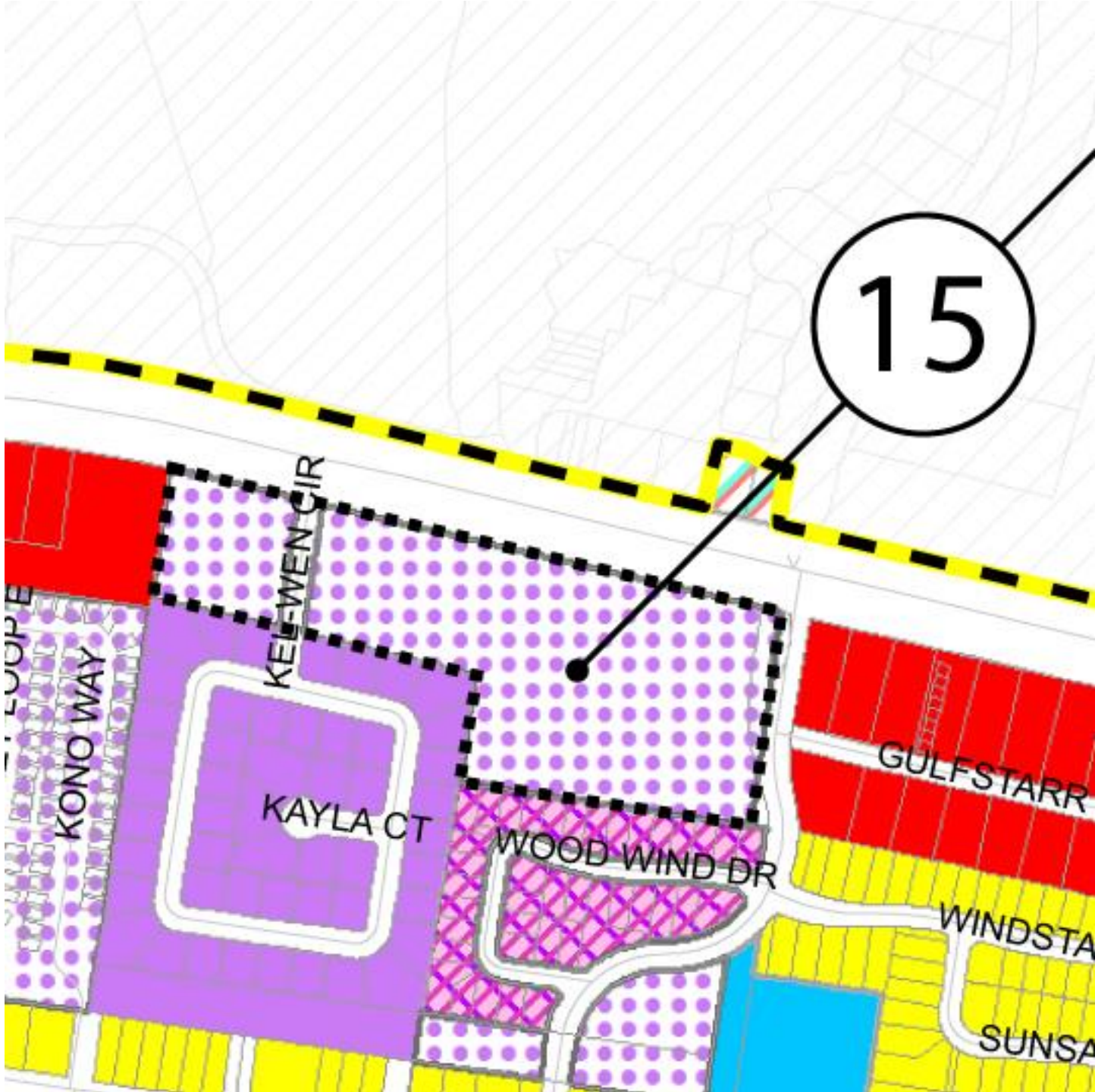
7 - Zoning Inconsistencies

- FLU: TCMU - Town Center Mixed Use
- Ordinance: 15-17
- Zoning: CG - Commercial General
- Change adopted with 2020 FLU



15 – Zoning Inconsistencies

- FLU: CG - Commercial General
- Ordinance: 15-17
- Zoning: ROI TD - Residential, Office, & Institutional - Tourist Development
- Change adopted with 2020 FLU



ITEM # 2019-1068

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Discussion - Remote Auto Sales Ordinance

I. BACKGROUND: Okaloosa County is considering an ordinance that would prohibit the use of remote "tent" auto sales events unless they are conducted by an existing or new or used auto dealer within the County.

In an effort to provide uniformity, the City has been asked to review the draft ordinance language with respective counsel and relay our thoughts on the matter to Jon Hofstad, Okaloosa County.

II. DISCUSSION:

- **A. Link to Strategic Goals / Objectives:**
- **B. Effect on Budget (EOB):**
- **C. Level of Service (LOS):**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Email from Okaloosa County
2. Remote Auto Sales Ordinances v1

From: Kyle Bauman [kbauman@asglegal.com]
Sent: Wednesday, February 27, 2019 11:32 AM
To: Lance Johnson
Cc: Rey Bailey; Lorraine Berish
Subject: RE: Remote Auto Sales Ordinance

Lance,

This is something Council may want to consider at their next meeting.

Thanks,
Kyle

Kyle S. Bauman, Esq.

Anchors Smith Grimsley
a Professional Limited Company
Attorneys and Counselors at Law
909 Mar Walt Drive, Ste. 1014
Fort Walton Beach, Florida 32547
(850) 863-4064
(850) 862-1138 (fax)
kbauman@asglegal.com

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From: Greg Stewart [mailto:gstewart@myokaloosa.com]
Sent: Wednesday, February 27, 2019 9:47 AM
To: 'cityadministrator@valp.org' <cityadministrator@valp.org>; 'elizabethroy@cityofcrestview.org' <elizabethroy@cityofcrestview.org>; 'timbolduc@cityofcrestview.org' <timbolduc@cityofcrestview.org>; 'Keith@cincobayou.com' <Keith@cincobayou.com>; 'lcorbin@niceville.org' <lcorbin@niceville.org>; 'ljohnson@cityofdestin.com' <ljohnson@cityofdestin.com>; 'mbeedie@fwb.org' <mbeedie@fwb.org>; 'dhclerk@faripoint.net' <dhclerk@faripoint.net>; 'radamsih@ymail.com' <radamsih@ymail.com>; 'cmgr@cityofmaryesther.com' <cmgr@cityofmaryesther.com>; 'tb@shalimarflorida.org' <tb@shalimarflorida.org>; Kyle Bauman <kbauman@asglegal.com>; 'Hayward Dykes' <hdykes@emeraldcoastlawyers.com>

Cc: John Hofstad <jhofstad@myokaloosa.com>; Kay Godwin <kgodwin@myokaloosa.com>; Elliot Kampert <ekampert@myokaloosa.com>
Subject: Remote Auto Sales Ordinance

Following up on the discussion that was had at the Managers/Administrators breakfast meeting, County staff has been working on proposed ordinance language to address the issue of remote "tent" auto sales being conducted by entities without any connection to the community. This issue was brought to our attention by numerous auto dealerships within the County and a similar provision has been addressed in Escambia County. As we discussed, the City of Crestview has already adopted an ordinance and the County is considering an ordinance and it will be brought before the Board of County Commissioners on March 25th for authorization to advertise and for adoption in the second meeting of April. The restriction would prohibit the use of remote "tent" auto sales events unless they are conducted by an existing new or used auto dealer within the County. Should the County adopt the ordinance, it may push these activities within the cities. As such, there has been some discussion as to the ability of the County to adopt an ordinance that would be effective countywide so as to provide a uniform regulation throughout the county. As I indicated at the meeting, the Board of County Commissioners is very respectful of the jurisdiction and responsibilities of the various cities and is not interested in a countywide ordinance unless the cities believe that it would be beneficial to them. At this point, I indicated that I would circulate the draft language to the cities so that they can determine whether they would want to extend the application of the ordinance within their boundaries. Attached is that draft language. I would appreciate it if you could review the language with your respective counsel and let Mr. Hofstad know your thoughts on the matter. I again assure you that absent your direction to extend the application of the ordinance within your municipal boundaries that we will not do so. This is only an effort to provide a uniform measure to address the issue.

Gregory T. Stewart
County Attorney
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

ARTICLE VI. – REMOTE AUTO SALES

Sec. 12-327. - Short Title.

This article shall be known and may be cited as the "Remote Auto Sale Regulatory Ordinance of Okaloosa County, Florida" and shall be applicable throughout Okaloosa County, including within all municipal boundaries unless a municipality adopts an ordinance that is in conflict with the provisions of this Ordinance.

Sec. 12-328. - Scope.

It is not intended by this article to repeal, abrogate, annul or any way impair or interfere with existing provisions of other laws. Where this article imposes a greater restriction upon persons, premises or personal property than is imposed or required by other laws or ordinances, the provisions of this article shall control.

Sec. 12-329. - Definitions.

For the purpose of this article, the following terms, phrases, words and their derivations shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

Licensed Dealership means a premises which the primary endeavor is the sale of new or used automobiles.

Permanent Auto Sales Business means a business which operates out of a structure and has received an Occupational License for that location.

Person means and includes natural persons, partnerships, joint ventures, trusts or corporations, or any officers, agents, employees of any kind or personal representatives of any thereof, in any capacity, acting either for himself, or for any other person.

Premises means an includes all lands, structures, places, and also the equipment and appurtenances connected or used therewith in any business, or as is otherwise used in connection with any such business conducted on such premises.

Sec. 12-230. – Prohibited Actions.

It shall be unlawful for any person, either directly or indirectly, to conduct a sale of automobiles, regardless of new or used, where it is conducted at a site which is not the location of the permanent auto sale business unless it is conducted by a licensed dealership with a permanent sales location within the boundaries of Okaloosa County. This prohibition shall not apply to the sale of automobiles by a person at a location other than the individuals residence for which the automobile is individually titled to that person (not including titled as part of a dealership or commercial business) provided no person shall sell more than two (2) such automobiles per year.

Sec. 12-231. - Penalties for violations.

A violation of the provisions of Chapter 12, Article VII may be enforced by the Code Enforcement Department of Okaloosa County, the Sheriff of Okaloosa County and the Code Enforcement Departments of any municipality where this provision is effective where the violation is within the boundaries of that municipality.

Secs. 12-231—12-240. - Reserved.

ITEM # 2019-1062

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: City Manager Report

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Bragg Farmer, Finance Director

DATE: February 26, 2019

SUBJECT: Schedule of Fees Resolution 19-05

I. BACKGROUND: Annually as part of the budget process and occasionally during the fiscal year, staff evaluates the City's fee schedule to determine the feasibility of current revenue rates. The fee schedule is a comprehensive schedule of all revenues and fees that the City collects for each department. It is in the City's benefit that these revenues and fee schedules are contained in one document and updated annually or when fee changes are approved by the City Council.

II. DISCUSSION: This resolution incorporates the following changes in the Schedule of Fees. Setting the fee to park in any City parking lot at $5.00 for up to 24 hours of parking (page 12) and establishing a charge of $600.00 to appeal a short term rental grandfather application (page 17).

A. Link to Strategic Goals / Objectives: III.A.2. Develop sustainable Operating & Capital budgets ensuring the City is managed in a fiscally sound manner and complies with legislative mandates.

B. Effect on Budget (EOB): The fee changes will have a minimal effect on our FY2019 revenue budget.

C. Level of Service (LOS): This fee schedule provides the rates and manner in which all revenues and fees are collected and recorded within the City coffers.

III. CONCLUSION: The proposed amendments to the FY2019 fee schedule accomplish the budget and cost recovery goals of the City Council.

IV. RECOMMENDED MOTION: I move that City Council adopt Resolution 19-05 and the associated Schedule of Fees for Fiscal Year 2019.

Attachments:

1. 2019 Fee Resolution 19-05
2. Schedule of Fees FY 2019 Resolution 19-05

RESOLUTION 19-05

A RESOLUTION OF THE CITY OF DESTIN, FLORIDA PROVIDING FOR AUTHORITY; AMENDING THE SCHEDULE OF FEES FOR FISCAL YEAR 2019; PROVIDING FOR REPEALER AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, City Charter, Section 3.13, stipulates that the City Council shall by ordinance adopt a budget on or before September 30th of each year; and

WHEREAS, the Government Finance Officers Association (GFOA) and National Advisory Council on State and Local Budgeting (NACSLB) provide established guidelines and standards for *Best Practices in Public Budgeting* and promote the adoption of an Account Guide establishing Schedule of Fees; and

WHEREAS, City Council has determined through previous adoptions that the City can benefit by establishing a comprehensive revenue and fee schedule;

NOW, THEREFORE, BE IT RESOLVED by the City council of the City of Destin, Florida:

Section 1. Authority. Authority for enactment of this Resolution is Section 166.021, Florida Statutes, and Section 1.01 of the Destin City Charter.

Section 2. Account Guide – Revenues. The City of Destin hereby amends and establishes the Schedule of Fees set forth in Attachment A and adopted by City Council.

Section 3. Repealer Clause. All sections or parts of sections of any City of Destin's Ordinance or parts of Ordinances, and any City of Destin's Resolutions or parts of Resolutions, and any City of Destin's Policy or parts of Policy, which are in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Resolution shall take effect on March 04, 2019 upon approval by the City Council and signature by the Mayor.

ADOPTED THIS 04th DAY OF MARCH 2019.

By: _____

Gary Jarvis, Mayor

ATTEST:

_____

Rey Bailey, City Clerk

FY 2019
Budget

Schedule of Fees

REVENUES

General Property Tax

Ad valorem taxes levied on an assessed valuation of real and/or personal property. The distinguishing characteristics of general property taxes are that revenues are (1) derived from taxes (2) levied by the government reporting entity and (3) assessed on the general property.

311100 Current Ad Valorem Taxes

Revenues from annual taxes levied on all property, real and personal, within the City of Destin. A mill is one dollar of tax per $1,000 of value. Taxable value is assessed value less exemptions. The County collects the tax and pays the proceeds to City.

Code Reference: F.S. Chapter 200.065
Responsible Dept: Finance

311200 Delinquent Ad Valorem Taxes

Taxes are due on November 1 of each year and become delinquent on April 1 or 60 days from the mailing of the original notice, whichever is later. The County collects the tax and pays the proceeds to City.

Code Reference: F.S. Chapter 200, 166.211
Responsible Dept.: Finance

Franchise Fees

Fees levied on a corporation or individual by the reporting entity in return for granting a privilege, sanctioning a monopoly, or permitting the use of public property, usually subject to regulation.

323300 Sewer/Water Franchise Fees

Company gross receipts within the City limits are levied a fee on the sale of water. The fee is paid by public service businesses for use of City streets, alleys, and property in providing their services.

Responsible Dept: Finance

323400 Gas Franchise Fees

Company gross receipts within the City limits are levied a fee on the sale of electricity and natural gas. The fee is paid by public service businesses for use of City streets, alleys, and property in providing their services.

Responsible Dept: Finance

323700 Solid Waste Franchise Fees

Company gross receipts within the City limits are levied a fee on the collection of solid waste. The fee is paid by public service businesses for use of City streets, alleys, and property in providing their services.

Responsible Dept: Finance

Other Taxes

Other taxes include charges levied by the local unit of a government against the income, and wealth of a person (natural or corporate) that are not ad-valorem (property taxes). Specific taxes include sales and use tax (imposed upon sale of consumption of goods and services levied locally). The most known sales and use taxes include half-cent sale tax, and local option gas tax.

319100 Ad Valorem Taxes Interest

Taxes are due on November 1 of each year and become delinquent on April 1 or 60 days from the mailing of the original notice, whichever is later. The County collects the tax and pays the proceeds to City

Code Reference: F.S. Chapter 200, 166.211
Responsible Dept.: Finance Department

Business Tax Receipts (BTR)

Fees levied by the City on all businesses, trades, and professions operating with the City or transacting business in interstate commerce where such tax is not prohibited by Sec. 8, Article 1 of the United States Constitution.

321000 Local Business Tax Receipt – Delinquent

Fees are due on October 1 each year and the Local Business Tax Receipts expire September 30 the succeeding year. Fees renewed after October 14 are subject to penalties. A Business Tax Receipt may be transferred to a new owner upon payment of a transfer fee and presentation of evidence of the sale and the original license.

Code Reference: F.S. Chapter 166.201, 205.042, 205.043, 205.053
Responsible Dept.: Community Development/Building Division

316000 Local Business Tax Receipt (BTR)

Fees are due on October 1 each year and Local Business Tax Receipts expire September 30 the succeeding year. A Business Tax receipt may be transferred to a new owner upon payment of a transfer fee and presentation of evidence of the sale and the original BTR. Receipt holders must comply with all applicable codes of the City and County, including building, fire, and health codes and zoning laws.

Code Reference: F.S. Chapter 166.201, 205.042, 205.043, 205.053, Sec. 13-40 Code of Ordinances
Responsible Dept.: Community Development/Building Division

Local Business Tax Schedule

(A) *Charter boats.* All charter boat or fare-carrying boat businesses shall pay a BT fee based upon Coast Guard certified passenger capacity.

Charter boats	$50.00 per boat plus $1.00 per passenger

(B) *Coin-operated machines.* All businesses or activities utilizing coin-operated machines, except pay telephones, shall pay a BT fee based upon the number of such machines. The local business tax fee will be determined based upon the total number of coin-operated machines the business or activity utilizes within the corporate limits of Destin, with a list of individual locations of coin-operated machines to be provided by the business or activity making application for a license. The owner of the business or activity shall make sufficient copies of the issued license for display at each coin-operated machine location.

Amusement machines, per machine	$10.00
1 to 10 vending machines	$50.00
11 to 25 vending machines	$100.00
26 or more vending machines	$150.00
1 to 25 coin-operated washing machines and dryers	$50.00
26 to 50 coin-operated washing machines and dryers	$100.00
51 or more coin-operated washing machines and dryers	$150.00

(Note: Vending machines are those coin-operated devices which dispense a product in exchange for a coin; i.e., soft drinks, candy, grooming aids, cigarettes, etc. Amusement machines include devices such as pinball, electronic games, pool tables, skeet ball, juke boxes, etc. Laundry machines include washers, hot air dryers and dry cleaning machines).

(C) *Commercial fishing.* Net boats, long line and all other commercial non-charter fishing businesses which sell seafood for profit, either retail or wholesale, shall pay a fee based upon the greatest number of vessels.

1 boat	$50.00
Each additional boat	$25.00

(D) *Contractors and subcontractors.*

General contractor	$125.00
Building contractor	$100.00
Residential, sheet metal, roofing, electrical, class A air conditioning, mechanical, plumbing and commercial swimming pool contractors or subcontractors	$75.00
Class B air conditioning and residential swimming pool contractors or subcontractors	$50.00
Class C air conditioning and swimming pool service contractors or subcontractors	$50.00

(Note: The classifications above are as defined in Florida Statutes Section 489.105.)

Handymen and similar craftsmen	$25.00
All other contractors or subcontractors not listed herein	$50.00

(E) *Food and beverage establishments.*

(1) Restaurants, cafes, snack bars, dining rooms, lounges, taverns, nightclubs and the like, whether operated in conjunction with some other line of business or not, one dollar ($1.00) per seat with a minimum of fifty dollars ($50.00).

(2) Snack counters, drive-ins, catering services, take-out services which maintain no seats, or like businesses which may provide some seating but whose primary nature of business is take-out or delivery of food and/or beverages $50.00

(F) *Reserved.*

(G) *Gasoline stations (including marinas).* The annual BT fee shall be based upon the maximum number of vehicles/vessels which can be serviced at any given time, in addition to other fees as may be required pursuant to this article.

1 to 4 vehicles/vessels	$50.00
5 to 10 vehicles/vessels	$100.00

11 to 15 vehicles/vessels	$150.00
16 or more vehicles/vessels	$200.00

(H) *Insurance.*

Each insurance company writing any class of insurance upon any person or property residing or located within the city	$50.00
Insurance agent or firm doing such business as agent or other representative of insurance company or companies, for each place of business	$100.00
Each traveling or itinerant insurance agent or solicitor soliciting business within the city	$100.00
Insurance solicitors employed by, or representing, insurance agents who have an annual license as provided by this section	$50.00

(I) *Leisure rentals.* Businesses renting boats, yachts, jet skis, beach equipment, sailboats, motorcycles, mopeds, bicycles or other similar equipment shall pay a BT fee based upon the number of units. The local business tax fee will be determined based upon the total number of leisure rentals the business or activity rents to the public within the corporate limits of Destin, with a list of individual locations of leisure rental setups to be provided by the business or activity making application for a BT receipt. The business owner or manager shall be responsible for making copies of the issued receipt, with a copy of said license to be distributed to each location site.

1 to 10 units	$50.00
11 to 20 units	$100.00
21 to 30 units	$150.00
31 or more units	$200.00

(J) *Marinas, dry docks, boat storage.* Marinas, dry docks and boat storage annual license fees will be based upon the number of spaces for rent.

Spaces	Wet	Dry
1 to 3	$50.00	$50.00
4 to 10	$100.00	$50.00
11 to 20	$150.00	$75.00
21 to 40	$200.00	$100.00
41 to 60	$250.00	$125.00
61 or more	$300.00	$150.00

(K) *Professionals.* The fees referenced in this section apply to each individual pursuing such profession or professional activities and not against the firm, partnership or corporation. Therefore, each individual must obtain a separate receipt rather than one (1) receipt being acquired by a firm, partnership or corporation. It shall be the responsibility of the principle of each firm to provide to the city a list of individual professionals working from or in the firm's office at the time of application, ant to notify the city each time additional professionals assume professional working activities from the office. Each professional is responsible for acquiring his/her individual license BTR and shall post the issued BTR in a conspicuous place in the office in which the professional conducts business activities.

Class 1 $150.00

Includes professionals such as accountants/certified public accountants, architects, attorneys, chiropractors, dentists, engineers,

medical doctors, opticians, optometrists, psychiatrists, psychologists, surveyors and veterinarians.

Class 2	$100.00

Includes professionals such as real estate brokers and stock brokers.

Class 3	$25.00

Includes professionals such as real estate agents, barbers, beauticians, cosmetologists, electrologists and others not referenced in class 1, class 2 or in the insurance category (subsection (10) of this section).

(L) *Rental units.* All hotels, motels, houses, cottages, condominium units, trailer spaces, boardinghouses and all other units or spaces rented. The local business tax fee will be determined based upon the total number of rental units the business or activity manages within the corporate limits of Destin, with a list of individual locations of rental units to be provided by the business or activity making application for a BTR. The business owner or manager shall post the issued BTR in a conspicuous place in the office which manages the rental units.

1 to 4 units	$25.00
5 to 10 units	$50.00
11 to 50 units	$100.00
51 to 100 units	$200.00
101 to 200 units	$300.00
201 to 500 units	$400.00
501 or more units	$500.00
Mini-warehouse storage facilities	$200.00

(M) *Retail, wholesale, manufacturing, services, financial institutions, clubs, pawnshops, private schools, car rentals, hospitals, clinics, advertising agencies, consultants, etc.* All financial institutions and businesses selling goods, either wholesale or retail; businesses for the manufacture or assembly of goods; businesses providing services; all clubs, including golf, racquetball, swimming, health, social and the like; miniature golf, water slides and bowling alleys; private schools of any description; automobile rental agencies; and wrecker towing services shall pay a fee based upon the total number of employees. An employee shall be defined as any person actively connected with the business working within the city limits. An affidavit may be requested to accompany the application for such BTR stating the greatest number of individuals employed during any twenty-four-hour period during the preceding business tax year. The city manager or his designee shall be supplied proof of the number of employees upon demand.

1 to 5 employees	$50.00
6 to 20 employees	$100.00
21 to 50 employees	$150.00

(N) *Taxicabs, limousines, buses, private ambulances, courtesy cars, delivery cars, etc.* The annual BT fee shall be a per-unit charge.

Taxicabs, per unit	$50.00
Limousines, per unit	$100.00
Buses:	
- up to 40 passengers, per unit	$100.00
- 41 or more passengers, per unit	$150.00
Courtesy/delivery cars, private ambulances, per unit	$50.00

(O) *Theaters.* Annual BT fees will be based upon seating capacity.

1 to 30 seats	$50.00
31 to 100 seats	$100.00
101 to 300 seats	$150.00
301 to 500 seats	$200.00
501 to 750 seats	$250.00
751 or more seats	$300.00

(P) *Miscellaneous.*
Any business activity not hereinbefore listed $200.00

316100 Florida League and City Collected Delinquent and Escaped Business Tax
The Florida League of Cities, Inc. collects and disburses delinquent and escaped business taxes from insurance companies to Florida municipalities in accordance with the agreement between our city and the FLC, Inc. The FLC, Inc. continually researches and contacts insurance companies to recover additional revenue, which according to their investigation, owe business taxes to Florida municipalities.

Code Reference: F.S. Chapter 166.201, 205.042, 205.043, 205.053
Responsible Dept.: Community Development/Building Division

316200 Administrative fee for Contractors
An administrative fee will be charged on all contractors not licensed under FS 489 engaging in business in the City of Destin for which a permit is required. The administrative fee is for verification of state, county and local licenses, as required by city ordinance and certificate of insurance from a Florida Licensed Insurance Company for General Liability 61G4-15.003(2)(c), and Worker's Compensation as required by FS 440.103, 440.41, 440.42, and 489.144.

Code Reference: Chapter 13 Art. IV, Sec. 13-75, Code of Ordinances
Responsible Dept.: Community Development/Building Division

The following annual administrative fees for Contractors are set at:

1. **Specialty Contractors:** The fee is $52.00 for all contractors engaging in the practice of contracting in the City of Destin whose scope of work is identified in a specialty contractor's category.

Building Construction Permit Fees

322100 Building Division
341910 Planning Division
341940 Harbor/Code Division
322200/322300 Surcharge

Building Permit Fees

The governing bodies of local governments may provide a schedule of fees, as authorized by statutes for the enforcement of the provisions of its building code. Such fees shall be used solely for carrying out the local government's responsibilities in enforcing the Florida Building Code. NOTE: 10% of all fees collected within this section shall be accounted for and deposited in a separate account designated to support development review/compliance quality process improvement initiatives.

Code Reference: Section 125.56, F.S. Chapter 166.222; FS Section 553.80;
Responsible Dept.: Community Development/Building Division

A. **Construction Permits**:

1. **Development Activity Permit Processing Fee:** Any development activity where the value ("value" is the fair market cost of labor and materials) of construction is less than $500.00, the permit processing fee is $50.00, and any development activity where the value of construction exceeds $500.00, the permit processing fee is ~~$36.00~~ $50.00, plus the applicable permit fees, plan checking, re-inspection, certificate of occupancy and penalties. All required fees shall be paid prior to the issuance of any permit and at the commencement of any construction.

2. **Electrical, Plumbing, Mechanical and Gas Permit Processing Fee:** Any electrical, plumbing, mechanical or gas activity, the permit processing fee is $50.00 plus appropriate

permit, re-inspection and penalty fees. All required fees shall be paid prior to the issuance of any permit and prior to the commencement of any construction.

3. **Non-refundable Fees:** All permit, processing, and plan review fees are non-refundable unless extenuating circumstances are submitted, in writing, and approved by the Building Official.

4. **Penalty Fee:** Any work which commences prior to securing the appropriate permit or permits shall be charged a rate double the permit fee, which shall be collected by the Building Division. (Note: in accordance with Ordinance 336, the Building Official may issue a citation to the contractor.)

5. **Review Fee:** All projects are subject to a review fee, which equals the greater of (50%) of the permit fee or actual cost, incurred by the City to include one resubmittal.

   (1) Second resubmittal for review shall be assessed an additional review fee of $25.00 or 25% of the permit fee whichever is greater.

   (2) Projects greater than or equal to four stories and assembly occupancy over 5,000 square feet shall be submitted to the International Code Council (ICC), Birmingham office, for formal plan review. The applicant shall pay the fee to ICC at the time plans are submitted.

   (3) The City may require, at the Building Official's discretion, a review of the single family dwelling plans by a structural engineer. In this case, the applicant shall be required to pay the cost of this review.

   (4) **Public Swimming Pool and Applicable Water Features Review Fee:**

      a. Review Fee New Pool – Greater than 25,000 gallons $450.00 to be paid upon submittal.
      b. Review Fee New Pool – 25,000 gallons or less $300.00 to be paid upon submittal.
      c. Renovations and Modifications
         a. Level I- No Review fee required.
         b. Level II- Renovations and Modifications Review $50.00 to be paid upon submittal.
         c. Level III- Renovations and Modifications Review $200.00 to be paid upon submittal.

6. **Re-inspection Fee:** The initial inspection is included in the permit fee. A re-inspection fee to the Building Division of $35.00 for the first re-inspection (per unit/building or structure). The fee for a second re-inspection shall be $70.00, and the fee for a subsequent re-inspection shall be $140.00 each. (Note: See FS Section 553.80(4)(c)). Planning Division's Certificate of Occupancy (As-Built) site re-inspection fees: Residential (Single Family or Duplex) $100.00, Minor Tier 1 Development Order $310.00, Minor Tier 2 Development Order $460.00 and Major Tier 3 Development Order $615.00.

7. **Stop By/Walk Through Inspection Request Fee:** The fee will be $50.00.

8. **Re-Permit Fee:** The fee for re-permitting any permit will be 50% of the original building permit fee a $50.00 processing fee, plus applicable state fees.

9. **All New (Heated and Cooled) Buildings or Structure Additions** (includes Manufactured Buildings)**.** The following fees are established:

   a. The applicant for a permit for any new building or structure, or for any addition to an existing building or structure, or portion thereof, shall pay for each and every building or structure at the time of making application and issuance of a permit, the building division permit fees, which are based on square footage of gross floor area multiplied

by $0.15 per square foot.

b. **Residential (Single Family – Attached/Detached or Duplex).** The Planning Division permit fee is $0.05 per square foot of gross floor area. This fee includes the initial Certificate of Occupancy as-built site inspection.

10. **Building Permit Surcharge Fee** is 3% of the total building permit fees, associated with the enforcement of the Florida Building Code, will be charged on all building permits, i.e., building, plumbing, electrical, mechanical, etc. with a minimum charge of $4.00. One half of the fee is provided to the Department of Business and Professional Regulation (DBPR) and one half of the fee is provided to the Department of Community Affairs (DCA). F.S. 553.721, F.S. 468.631

11. **Other Structure Fee:** The following fees are established:

a. For all other structures to include non-heated and cooled buildings, renovations, interior build-outs, sheds, decks, fences, etc. the permit fee is $6.00 per $1,000.00 (or fraction thereof) of estimated cost, up to $20,000.00 plus $5.00 per $1,000.00 (or fraction thereof) of the estimated cost in excess of $20,000.00 up to $100,000.00 plus $4.00 per $1,000.00 (or fraction thereof) of estimated cost in excess of $100,000 (or fraction thereof).

c. **Residential (Single Family Attached/Detached or Duplex):** The Planning Division permit fee is $60.00. This fee includes the Certificate of Occupancy or Certificate of Completion and as-built site inspection.

d. **Multiple Family and Commercial Structures:** The Planning Division permit fee is $120.00. This fee includes the Certificate of Occupancy or Certificate of Completion and as-built site inspection.

12. **Commercial Signs.** The following fees are established:

a. **The Building Division** Permit fee for all permanent signs is based on the total area of each sign (two-sided signs on the same structure are considered as one sign). The following fees are established:

(1) The fee for each sign~~s~~ up to twenty square feet is $36.00.

(2) The fee for each sign~~s~~ over twenty square feet is $48.00.

(3) The fee for each self-illuminated commercial sign~~s~~ is an additional $20.00.

b. The Planning Division Permit fee~~s~~ for signs are established:

(1) If the sign will be mounted to an approved, existing structure, the permit fee is $36.00.

(2) If the sign will be mounted to a new structure, the permit-processing fee is $72.00.

13. **Mobile/Manufactured Homes.** The following fees are established:

a. **The Building Division Permit** fee for mobile/manufactured homes, blocked, with skirts and tie-downs, is $30.00.

b. **The Planning Division Permit** fee for mobile/manufactured homes, blocked, with skirts and tie-downs fee is $60.00. This fee includes the initial Certificate of Occupancy or Certificate of Completion as-built site inspection.

14. **In Ground Swimming Pools and applicable water features (which includes all pool and water feature equipment, except electrical).** The following fees are established:

    a. **Building Permit Fee:**
        1. The fee for new **residential** swimming pools and applicable water features (excluding electrical fee) is $60.00.

        2. The fee for new **public** swimming pools and applicable water features is $150.00.

        3. The fee for renovations/repair/modifications~~:~~ to existing public swimming pools and applicable water features based on the level of modification as set forth in the Public Pool Modification Matrix Table is:
            i. Level I- $50.00.
            ii. Level II--$100.00
            iii. Level III- $150.00

    b. **Planning Division Permit Fee:** The fee for swimming pools and applicable water features is $96.00. Planning Permit fee not required on Level I or II renovations.

15. **Antennas - Dish and tower, roof and ground installations.** The following fees are established:

    a. **Domestic (Residential R3) installation:** A permit is required only for those towers that are of such height that they cannot be contained on an owner's property if they fall. The permit fee is $30.00.

    b. **Commercial (Non Residential) installations:** The fee is $6.00 per $1,000.00 (or fraction thereof) of the estimated cost up to $20,000, plus $5.00 per $1,000.00 (or fraction thereof) of the estimated cost in excess of $20,000 up to $100,000.00, plus $4.00 per $1,000.00 (or fraction thereof) of the estimated cost in excess of $100,000.00 (or fraction thereof).

16. **Moving Buildings or Structures (excluding mobile homes):** The fee to move any non-portable building or structure from one location to another location is $90.00.

17. **Demolition of Buildings or Structures:** The following fees are established:

    a. **Building Division Permit Fee:** For the demolition of any building or structure, the fee is $84.00. In addition to the demolition permit, you must submit a notice of asbestos removal form to the asbestos Coordinator for Northwest Florida District of Florida Department Environmental Protection (FDEP). (Note: The present address is 160 Government Center, Pensacola, Florida 31501).

    b. **Planning Division Permit Fee:** The demolition permit fee is $60.00.

18. **Docks, Boathouses, Bulkheads and Seawalls:** The following fees are established:

    a. **Building Division Permit Fee:** The fee for construction of docks, boathouses, bulkheads or seawalls is $12.00 per $1,000.00 (or fraction thereof) of estimated cost up to $10,000.00, plus $6.00 per $1,000.00 (or fraction thereof) of the estimated cost in excess of $10,000.

    b. **Harbor Division Permit Fee:** The permit fee is $30.00.

19. **Land clearing:** The following fees are established:

    a. **Building Division Processing Fee:** The fee for clearing, filling, excavating, grading, dredging, or otherwise significantly disturbing the soil of a site prior to obtaining a building permit shall be charged the Development Activity Permit processing fee

$50.00.

b. **Planning Division Permit Fee:** The fee for all land clearing permits is $60.00.

20. **Protected Tree removal:** The following fees are established:

a. **Building Division Processing Fee:** The fee for removing any protected or preserved tree shall be charged the Development Activity Permit processing fee of $50.00.

b. **Planning Division Permit Fee:** The fee for removing any protected or preserved tree shall be $60.00.

21. **Portable Buildings:** The following fees are established:

a. **Building Division Processing Fee:** $50.00
b. **Planning Division Permit Fee:** $80.00

22. **Temporary Tents:** The following fees are established:

a. **Building Division Permit Fee:** $25.00

b. **Planning Division Permit Fee:** $25.00

23. **Electrical Permit Fees**: The following fees are established:

a. **Electrical Service:** The following fees for electrical service are established:

(1) Temporary and construction service through 100 amperes: $30.00.

(2) Early Service Power $40.00 first service and $12.00 for each additional. (NOTE: Required prior to final inspection and no occupancy shall occur prior to issuance of a Certificate of Occupancy, by the Building Official. If the premises are occupied prior to the issuance of a Certificate of Occupancy, or a Certificate of Completion, the power company may be notified to disconnect the power and the permit will be subject to action by the Code Enforcement Board).

(3) Permanent Service up to 100 amperes: $45.00.

(4) 101 amperes through 200 amperes: $60.00.

(5) 201 amperes through 400 amperes: $75.00.

(6) 401 amperes through 600 amperes: $90.00.

(7) 601 amperes through 800 amperes: $120.00.

(8) 801 amperes and over, $120.00 plus $0.05 per ampere over 800 amperes.

(9) Circuits: $5.00 each.

(10) **Low Voltage Systems:** The permit fee for new construction hardwired low voltage systems, including but not limited to television, phone, sound systems, fire alarm, security, or other low voltage system shall be $6.00 per system. Wireless security systems for 1 & 2 family are excluded from permitting.

(11) Electrical repair wiring or renovations is $12.00 per $1,000.00 (or fraction thereof) of estimated cost, up to $10,000.00 plus $6.00 per $1,000.00 (or fraction thereof) in excess of $10,000.00.

(12)Meter/service change outs (to include gang meters) are $33.00 per meter.

(13)Functional Checks: $36.00.

b. **Swimming Pools and applicable water features:** The permit fee, which includes all pool and applicable water feature equipment grounding, and underwater lights, is $40.00.

24. **Mechanical Permit Fees:** The following fees are established:

a. Heat and Air Conditioning Unit (including heat pump):

(1) Up to five tons, the fee is $60.00 per system.

(2) Over five tons, the fee is $60.00 per system, plus $3.50 per ton over 5 tons.

b. Refrigeration system is $24.00 each.

c. Commercial kitchen Hood system is $24.00 each.

d. Incinerator or Boiler is $24.00 each.

e. Solar Collector is $10.00 each.

f. Mechanical repair or air conditioning change outs is $12.00 per $1,000.00 (or fraction thereof) of estimated cost, up to $10,000.00 plus $6.00 per $1,000.00 (or fraction thereof in excess of $10,000.00).

25. **Plumbing Permit Fees:** The following fees are established:

a. Each fixture, roughed-in and/or final inspection is $5.00 per plumbing fixture.

b. Each individual tap for sewer, septic, grease trap/interceptor, back-flow protector, roof drain and water connection is $12.00.

c. Plumbing repair/re-piping or renovations is $12.00 per $1,000.00 (or fraction thereof) of estimated cost, up to $10,000.00 plus $6.00 per $1,000.00 (or fraction thereof in excess of $10,000.00).

26. **Gas Installation Permit Fees:** The following fees are established:

a. Each fixture is $5.00.

b. Gas piping (Natural or LP) to a unit or building is $24.00 per connection, to include installation of generators to existing homes/structures.

c. Gas repair/re-piping or renovations is $12.00 per $1,000.00 (or fraction thereof) of estimated cost, up to $10,000.00 plus $6.00 per $1,000.00 (or fraction thereof in excess of $10,000.00).

27. **Fire Sprinkler/Suppression Systems Permit Fees:**

a. Commercial kitchen hood suppression:

(1) $60.00 up to 4 nozzles heads

(2) $10.00 per additional nozzle head thereafter

b. Fire Sprinkler system:

a. The fee is $0.80 per sprinkler head/nozzle for new construction.

b. The fee is $10.00 per water line feeding above systems.

c. The fee is $10.00 per stand pipe.

d. The fee is $12.00 for repair or modification per $1,000.00 (or fraction thereof) of estimated cost, up to $10,000.00 plus $6.00 per $1,000.00 (or fraction

thereof) in excess of $10,000.00.

28. **Utility Site/Infrastructure Permit Fees:**
    a. Systems up to 20 devices (manholes, catch basin, storm drains) is $200.00
    b. Systems with over 20 devices is $350.00
    c. Processing Fee is $36.00.

29. **Parking Lot Resurface, Restripe and Overlay Permit Fees:**
    a. Building Division fee is $100.00
    b. Planning Division fee is $120.00

329000 Parking Fees

The City Manager provides that City Council will establish and collect fees for parking at the City parking lots.

Code Reference: Resolutions 19-05
Responsible Dept.: Code Compliance Department

UP TO 24 HOURS PARKING FEE	$5.00 FOR UP TO 24 HRS.

329100 Right-of-Way Fees

The Land Development Code provides that City Council will establish and collect fees for issuing Right of Way Construction Permits for work in the City's rights of way.

Code Reference: LDC 8.01.00 & Resolutions 02-06, 02-23, 04-13, 04-15
Responsible Dept.: Public Services

UTILITY	$260.00 PER PERMIT

RIGHTS-OF-WAY – Administration Fee

SINGLE FAMILY RESIDENTIAL OR DUPLEX	$40.00 PER ROW CONSTRUCTION PERMIT
COMMERCIAL OR MULTI-FAMILY	$125.00 PER ROW CONSTRUCTION PERMIT

RIGHTS-OF-WAY (ROW) CONSTRUCTION

COMMERCIAL (NON RESIDENTIAL)	$11.00 PER 100 LINEAR FEET AND $78.00 PER ROAD BORE $260.00 PER ROAD CUT $78.00 FOR LANDSCAPING /IRRIGATION
COMMERCIAL (NON RESIDENTIAL) INDIVIDUAL SIMPLE OWNER FEE FOR HOLD HARMLESS & MAINTENANCE AGREEMENT OTHER OWNERSHIP (CORPORATE OR TRUST) FEE FOR HOLD HARMLESS & MAINTENANCE AGREEMENT	$50.00 $85.00
RESIDENTIAL (SINGLE OR 2-FAMILY LOT)	$11.00 PER 100 LINEAR FEET AND $21.00 PER BORE AND $260.00 PER ROAD CUT AND $21.00 PER LANDSCAPING / IRRIGATION
RESIDENTIAL (SINGLE OR 2-FAMILY LOT)) INDIVIDUAL SIMPLE OWNER FEE FOR	

HOLD HARMLESS & MAINT. AGREEMENT	$50.00
OTHER OWNERSHIP (CORPORATE OR TRUST) FEE FOR HOLD HARMLESS & MAINTENANCE AGREEMENT	$85.00

INSPECTIONS:

RIGHTS-OF-WAY – COMMERCIAL SATISFACTORY COMPLETION

INITIAL INSPECTION	NO CHARGE, INCLUDED WITH PERMIT FEE
FIRST SITE RE-INSPECTION	$80.00
EACH SUBSEQUENT SITE RE-INSPECTION	$130.00

RIGHTS-OF-WAY – RESIDENTIAL SATISFACTORY COMPLETION

INITIAL INSPECTION	NO CHARGE, INCLUDED WITH PERMIT FEE
FIRST SITE RE-INSPECTION	$65.00
EACH SUBSEQUENT SITE RE-INSPECTION	$85.00

RIGHTS-OF-WAY (ROW), VACATION/EASEMENT

$515.00

329200 Rental Registration

The collection of administrative fees for the processing of applications for long and short term rental according to the following schedule:

Long Term Rentals:

Rental unit	$50.00
Multiple rental units (i.e. apartment complex) located on one single parcel with onsite property management	$50.00 single registration fee via the onsite property management
Multiple rental units not located on one single parcel and no available onsite property management	$50.00 per unit

Short-Term Rentals:

Rental unit (Single-family dwelling as defined in Chapter 13, Code of Ordinances)	$200.00.
Reapplication Fee (ST & LT)	$25.00
Administrative Fee (Paper Application) (ST & LT)	$25.00
Late Fee after March 31st (ST & LT)	$100.00
Late Fee after June 1st (ST & LT)	$500.00

Code Reference: Chapter 13, Code of Ordinance Article 6 and Article 7;
Responsible Dept.: Community Development/Code Enforcement

329300 Livery Vessel Permitting

The Land Development Code provides that City Council will establish and collect fees for the issuance of Livery Vessel Permits.

Permit Fee: $75
Late Fee: $25

Code Reference: Ordinance 17-02-CC

Responsible Department: Community Development

329400 Beach Management

The Land Development Code provides that City Council will establish and collect fees for the issuance of Beach Vendor Permits.

Permit Fee: $75
Code Reference: LDC 11.08.03
Responsible Department: Community Development

INTERGOVERNMENTAL REVENUE

Includes all revenues received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes. When a grant originates from two or more funding sources, the revenues must be recorded into the separate intergovernmental sources.

STATE GRANTS:

Includes those monies, which originate from state agencies.

334390 DEP – STATE GRANTS

Reimbursement from the state.

Responsible Dept.: City Manager's Office/Grants Manager

334490 MEDIAN MAINTENANCE/GRANT

Grants from the state for specific median maintenance projects.

Responsible Dept.: City Manager's Office/Grants Manager

STATE SHARED REVENUES:

Revenues received by the State and proportionately shared with units of local Government.

335122 MUNICIPAL SHARING/CIGARETTE

Revenue received by the state from sales tax, 8th Ct Fuel Tax and Special fuel & motor Fuel tax and distributed as shared revenue to municipalities based on a percentage. The municipal fuel tax portion (29.5%) of this distribution is restricted to road use only.

Code Reference: Section 210.20, F.S.
Responsible Dept.: Finance Department

335140 MOBILE HOME TAX

Revenues from an annual license tax charged in lieu of ad valorem taxes on mobile homes, park trailers, and all travel trailers and fifth wheels exceeding 35 feet in length that is paid upon registration or renewal of registration.

Fee Schedule: The amount derived from license tax, less the amount of $1.55 per license is equally divided between the district school board (50%) and the city or county in which the unit is located (50%). Monthly payment by warrant drawn by the State Comptroller upon the Treasury out of the License Tax Collection Trust Fund.

Code Reference: F.S. 320.08 (11-11); 320.081
Responsible Dept.: Finance Department

335150 ALCOHOL AND BEVERAGE TAX

Portion of state license tax levied by the Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco that is distributed to the City.

Fee Schedule: 38% of the license taxes imposed under Florida Statutes collected within an incorporated municipality shall be returned to the appropriate municipality. Funds collected by the state under the beverage law are paid into the State Treasury to the credit of the General Revenue Fund. Funds are distributed to the municipality monthly on or before the 10th day of the month succeeding the beginning of the taxable year and quarterly thereafter.

Code Reference: Florida Statute 561.342
Responsible Dept.: Finance Department

GRANTS FROM OTHER LOCAL UNITS:

Contributions from other governmental reporting entities to be used for specified purposes. These accounts do not include shared revenues or payments in lieu of taxes from local units, or any revenues received for the provisions of services such as fire control or ambulance service.

337300 LOCAL GRANT/NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

An annual amount of money given to the City from the Northwest Florida Water Management District for the continued operation of the Old Pass Lagoon Pumping Station, after the pump station permit was taken over by the City many years ago.

Responsible Dept.: City Manager's Office/Grants Manager

337700 COUNTY GRANTS/BOATING IMPROVEMENT FUND

Grants available to Counties or municipalities through the Department of Environmental Protection for waterway projects that enhance recreational boating. Projects that may qualify for this are improvement of boat launching facilities, channel marking, and artificial reef projects for the public.

Responsible Dept.: City Manager's Office/Grants Manager

SHARED REVENUES FROM OTHER LOCAL UNITS:

Revenues received by local units that are shared among them on a proportionate basis. Revenues recorded in this account should be substantially controlled by the local unit, which levied the tax, and should be directly disbursed by the governing body of that local unit**.**

338000 COUNTY OCCUPATIONAL LICENSES

Portion of revenues received from Okaloosa County Occupational Licenses issued to businesses located in City limits.

Code Reference: Florida Statutes 205.0535; 205.0536
Responsible Dept.: Community Development/Building Division

338001 COUNTY LIBRARY COOPERATIVE

An entity which enables all 6 municipal libraries in Okaloosa County to share resources. While all these municipal libraries are autonomous, as members of the Cooperative they share a common circulation system and in exchange for funding, extend their services to unincorporated areas of the county.

Responsible Dept.: Library

GENERAL GOVERNMENT (NOT COURT RELATED)

341910 LAND DEVELOPMENT REVIEW FEES

The Land Development Regulations provide that the City Council of the City of Destin, Florida will establish land development review, permit and other fees. Fees are set to cover the cost of the work associated with review, permitting, inspection and other activities associated with land development. The City may require, at its discretion, the review and advise of an expert consulting professional on any development application. Applicants will be responsible to reimburse the City for these

outside costs plus a 10% Administrative Fee. NOTE: 10% of all fees collected within this section shall be accounted for and deposited in a separate account designated to support development review/compliance quality process improvement initiatives.

Code Reference: Land Development Code 18.01.00
Responsible Dept.: Community Development

DEVELOPMENT ORDER RELATED APPLICATIONS:

The following development order related application fees include first submittal reviews only. Subsequent submittal reviews and advertisement costs and mailing costs will be invoiced to the applicant at actual cost plus a 10% Administrative Fee. All invoices must be paid in full prior to submittal of additional submittal packages and/or the issuance of the Final Development Order.

TYPE OF APPLICATION:	***APPLICATION FEE:***
DEVELOPMENT OF REGIONAL IMPACT	$9,000.00
REGIONAL ACTIVITY CENTER	$9,000.00
DEVELOPER'S AGREEMENT	$4,500.00
MINOR TIER 2 DEVELOPMENTS	$6,000.00
MAJOR DEVIATIONS TO A TIER 2 DEVELOPMENT	$4,000.00
MINOR DEVIATIONS TO A TIER 2 DEVELOPMENT	$2,000.00
MINOR TIER 1 DEVELOPMENTS	$2,500.00
MAJOR DEVIATIONS TO A TIER 1 DEVELOPMENT	$3,000.00
MINOR DEVIATIONS TO A TIER 1 DEVELOPMENT	$2,000.00
SIMPLE DEVIATION	$1,000.00
PLANNED UNIT DEVELOPMENT (PUD) PLUS THE FEE FOR SUBDIVISION, MAJOR DEVELOPMENT ORDER OR MINOR DEVELOPMENT ORDER	$2,500.00
LANDSCAPING PLAN REVIEW (IF NOT SUBMITTED AS PART OF A D.O. APPLICATION)	$750.00
OUTDOOR LIGHTING PLAN REVIEW (IF NOT SUBMITTED AS PART OF A D.O. APPLICATION)	$750.00
DEVELOPMENT ORDER EXEMPTION	$500.00

SUBDIVISION RELATED APPLICATIONS:

The following subdivision related application fees include first submittal reviews only. Subsequent submittal reviews and advertisement costs and mailing costs will be invoiced to the applicant at actual cost plus a 10% Administrative Fee. All invoices must be paid in full prior to submittal of additional submittal packages and/or final approval.

TYPE OF APPLICATION:	***APPLICATION FEE:***
MAJOR SUBDIVISIONS	$3,000.00
MINOR SUBDIVISIONS	$1,500.00
REPLAT OF SUBDIVISION / LOT RECONFIGURATION	$1,300.00
DEED OF GIFT	$750.00
IF EASEMENTS FOLLOW THE PLAT, REPLAT OR LOT RECONFIGURATION AND ARE EXECUTED BY A SEPARATE DOCUMENT	$300.00 (PER EASEMENT)

ORDINANCE AMENDMENT RELATED APPLICATIONS:

An applicant applying for any one of the following ordinance amendment related applications is responsible for paying to the City: administrative expenses, cost recovery for the use of outside consultants by the City to review the application, legal notice costs, and mailing cost at actual cost plus a 10% Administrative Fee.

TYPE OF APPLICATION:	*APPLICATION FEE:*
COMPREHENSIVE PLAN TEXT AMENDMENT	$1,200.00
CP FUTURE LAND USE MAP AMENDMENT	$1,200.00
LAND DEVELOPMENT CODE TEXT AMENDMENT	$1,200.00
LDC REZONING MAP AMENDMENT	$1,200.00
CODE OF ORDINANCE TEXT AMENDMENT	$1,200.00

BOARD OF ADJUSTMENT RELATED APPLICATIONS:

An applicant applying for any one of the following Board of Adjustment applications is responsible for paying to the City: administrative expenses, cost recovery for the use of outside consultants by the City to review the application, legal notice costs, and mailing cost, at actual cost plus a 10% Administrative Fee.

TYPE OF APPLICATION:	*APPLICATION FEE:*
ADMINISTRATIVE DECISION APPEAL	$600.00
CONDITIONAL USE	$600.00
VARIANCE	$600.00
EXCEPTION (MARINA SITING ONLY)	$600.00

TABLING AND/OR REHEARING:

The following fees are established for an applicant initiating tabling and/or re-hearing of an application at City Council, Local Planning Agency (LPA), Board of Adjustment (BOA), or Technical Review Team (TRT). The applicant is responsible for paying to the City administrative expenses, cost recovery for the use of outside consultant by the City to review the application, legal notice costs, and mailing cost, at actual cost plus a 10% Administrative Fee.

TYPE OF HEARING:	*FEE:*
CITY COUNCIL	$120.00
LOCAL PLANNING AGENCY (LPA)	$120.00
BOARD OF ADJUSTMENTS	$120.00
TECHNICAL REVIEW TEAM	$120.00

CERTIFICATE OF OCCUPANCY (AS-BUILT)
SITE RE-INSPECTION FEES:

TYPE OF DEVELOPMENT:	*RE-INSPECTION FEE:*
MINOR TIER 1 DEVELOPMENT ORDER	$350.00
RESIDENTIAL (SINGLE-FAMILY OR DUPLEX)	$100.00

MISCELLANEOUS APPLICATIONS, FEES, &LETTERS:

TYPE OF APPLICATION, FEE, OR LETTER:	*FEE (Per Application or Letter):*
ALCOHOL LICENSES	$35.00
ZONING COMPLIANCE LETTER	$50.00
FDEP REVIEW LETTER	$70.00
RE-ADDRESSING FOR CONVENIENCE	$50.00
HOME OCCUPATION	$55.00
WHITE SANDS COMPLIANCE INSPECTION EACH RE-INSPECTION DUE TO FAILURE OF A PREVIOUS INSPECTION	$35.00 $87.00
DOG FRIENDLY DINING	$540.00
PROPERTY STATUS LETTER (LEIN REQUESTS)	$35.00
HOME SOLICITATION SALES	$55.00
MULTIMODAL TRANSPORTATION CONCURRENCY MITIGATION FEE (Land Development Code - Article 6): **Account: 325100**	$1,000.00 per mitigation point
SEXUALLY ORIENTED BUSINESS LICENSE	

Initial Application Fee: Annual Renewal Fee:	$250.00 $100.00
SEXUALLY ORIENTED BUSINESS EMPLOYEE LICENSE Initial Application Fee: Each additional license: Annual Renewal Fee: Each additional license:	 $50.00 $20.00 $25.00 $10.00
SHORT TERM RENTAL GRANDFATHER APPLICATION FEE	$100.00
SHORT TERM RENTAL GRANDFATHER APPLICATION APPEAL	$600.00
CHANGE OF USE APPLICATION FEE	$50.00

An applicant applying to appeal a Short Term Grandfather Application is responsible for paying to the City: administrative expenses, cost recovery for the use of outside consultants by the City to review the application, legal notice costs, and mailing cost, at actual cost plus a 10% Administrative Fee.

341911 MAPS & PUBLICATIONS

Monies collected for providing copies, to include but not limited to, maps, plats and documents.

Responsible Dept.: Public Services/City Manager's Office (GIS)

Standard data fees: $3.10 / standard CD and $13.40 / standard aerial DVD. Standard CD types are base vectors and aerial rasters. (Land use vectors available in future.) Base vector CD includes roads, water, 7.5-minute quads, quarter-quads, fire stations, city government buildings, libraries, parks, police stations, schools, flood zones, category storm surge, county border, city limits, zoning, future land use, community redevelopment agencies/areas, building footprints, digital elevations & aerial index.

For parcels, contact Okaloosa County at 850-651-7958.

In the future, free copies of standard CDs will be given quarterly to public library.

$13 / Aerial DVD: Standard DVD types are base vectors and aerial rasters. Base vector DVD includes same layers as a Standard CD in un-zipped format. Aerial Raster DVD has same capacity as (3) CD's.

Standard map fees:	Size	Sparse shading	Dense shading
8.5 x 11	A	$2.60	$5.15
8.5 x 14		$2.60	$5.15
11 x 17	B	$5.15	$10.30
13 x 19		$5.15	$10.30
17 x 24	C	$10.30	$15.45
24 x 36	D	$15.45	$25.75
34 x 44	E	$25.75	$36.05

Based on map type, ink shading, and printing time.
Based on color-copy fees at local company for small densely-shaded maps.
A map with over 25% of page shaded with solid ink is considered densely shaded.
Paper costs are included.
Extra printing can take staff and printers away from printing in-house assignments.

Custom request: Considered case by case with additional costs. Cost agreement may be in writing. Fulfilled only if costs are agreed upon, time is permitting, and media is practical. Includes but is not limited to:

Any creation of new data.
Any modification to existing data and maps.
Any non-standard media (other than inkjet paper and CD's).
Any non-standard format such as AutoCAD .dxf

Custom fees: $22.65 / hr staff rate (calculated in 15-min increments, no charge for first 15 min), plus media. $3.10 / 650mb CD media, $13.40 DVD media.

341920 ENGINEERING FEES

The Land Development Code provides that City Council will establish and collect certain fees for engineering services.

STORMWATER REVIEW FEES:

TYPE OF APPLICATION:	*INITIAL FEE:*
SINGLE FAMILY/DUPLEX	$85.00
DEVELOPMENT OF REGIONAL IMPACT	$460.00
REGIONAL ACTIVITY CENTER	$460.00
DEVELOPERS AGREEMENT	$460.00
MAJOR TIER 2 DEVELOPMENT	$200.00
MINOR TIER 2 DEVELOPMENT	$200.00
MAJOR TIER 1 DEVELOPMENT	$200.00
MINOR TIER 1 DEVELOPMENT	$200.00
SIMPLE DEVIATION	$115.00
PLANNED UNIT DEVELOPMENT	$240.00
LANDSCAPE PLAN	$115.00
OUTDOOR LIGHTING (PARKING LOT) LIGHTING PLAN	$115.00

Review Fees are the same as the fees listed above based on time.

Responsible Dept.: Community Development
Code Reference: Resolutions 02-06, 02-23, 04-13, 04-15

341930 ELECTION QUALIFYING FEES

Elections for candidates running for office in accordance with the City's charter, Section 5.03 Qualifications. "Candidates for the offices of city council member and mayor shall qualify for such office by the filing of a written notice of candidacy with the designated city official, by the payment of any applicable qualifying fee at such time and in such manner as may be prescribed by ordinance." For the March 2004 election is was $25 per candidate.

Code Reference: City Charter Section 5.03
Responsible Dept.: Finance/City Clerk's Office

341940 MARINE APPLICATION FEES

The collection of $40.00 for residential and $80.00 for commercial for an application fee for review by the Harbor Board and Staff. NOTE: 10% of all fees collected within this section shall be accounted for and deposited in a separate account designated to support development review/compliance quality process improvement initiatives.

Code Reference: 11.05 Code of Ordinance
Responsible Dept.: Community Development/Harbor Management

FLAT FEE, RESIDENTIAL	$40.00
FLAT FEE, COMMERCIAL	$80.00
VARIABLE FEE, (NPEB)	25% OF THE COST OF CONSTRUCTION FOR ALL WORK PERFORMED IN THE DESTIN HARBOR

TRANSPORTATION

Transportation Planning is responsible for all professional activities necessary for the planning and coordination of improvements to the City's major road network, public transportation, airports, bicycle and pedestrian facilities.

344901 TRAFFIC SIGNAL/HWY LIGHT MAINTENANCE

Monies received from DOT for an agreement for partially reimburse to the City for any maintenance our contractors perform to ensure these devices operate properly.

Responsible Dept.: Public Services

CULTURE/RECREATION

Fees to utilize specific recreational facilities to continue the operations and improvements of the park area. Fees are established for reservations and permits of recreational and park facilities to provide a user fee for programs wherever applicable within the City and to establish procedures for the collection of such fees.

347100 LIBRARY SERVICE FEES

Fees collected for library membership and late audio, book, and videos.

Responsible Dept.: Library

FINES

BOOKS AND AUDIO BOOKS	$.15 PER DAY ($5.10 MAXIMUM)
VIDEOTAPES	$1.00 PER DAY ($5.00 MAXIMUM

MEMBERSHIP FEES (RESOLUTION 01-27)

OKALOOSA CO. RESIDENTS	NO CHARGE
NON-RESIDENTS	$36.00 PER FAMILY PER YEAR
TEMPORARY/SEASONAL	$26.00 PER FAMILY PER YEAR

REPLACEMENT CARDS $1.00

347110 LIBRARY MISC. FEES

Fees collected for lost or damaged audio, books, or videos.

Responsible Dept.: Library

LOST OR DAMAGED ITEMS

LOST ITEMS	REPLACEMENT COST
SANDY BOOKS	$3.00 RE-WRAP CHARGE

347200 PARK SERVICE FEES

Fees collected for any type of program open to the public that is not athletic.

Code Reference: Florida Statutes 166.201

Responsible Dept.: Recreation

SPECIAL EVENT PERMITS (ALL PARKS)

Ordinance 15-40 § (c-h)requires all groups of 20 or more wishing to hold events in City parks to obtain a permit from the City in advance of the event.

Groups Less than 20:	No Fee Required
Groups 20-49:	$ 50.00 Fee per day
Groups 50-99:	$ 100.00 Fee per day
Groups 100-499:	$250.00 Fee per day
Groups 500+	$500.00 Fee per day

DEWEY "BUCK" DESTIN PARK

NON-PROFIT GROUPS AND RESIDENT FAMILY GATHERINGS (PER FOUR HOUR INCREMENT)

BUILDING USE, GROUPS 1-25	$20.00/ Hour + $26.00 CLEANING FEE
BUILDING USE, GROUPS 26-50	$30.00/ Hour + $26.00 CLEANING FEE
INSTRUCTIONAL CLASSES	$2.00 - $40.00 PER PARTICIPANT PER COURSE Up to 12 WEEKS

PRIVATE GROUPS OR ORGANIZATIONS OR NON-RESIDENT GATHERINGS (PER FOUR HOUR INCREMENT)

BUILDING USE, GROUPS 1—25	$30.00/Hour + $26.00 CLEANING FEE
BUILDING USE, GROUPS 26-50	$55.00/Hour + $26.00 CLEANING FEE
INSTRUCTIONAL CLASSESS	$4.00 - $80.00 PER PARTICIPANT PER COURSE

CLEMENT TAYLOR
PAVILION RENTAL

LIMITED TO GROUPS OF 100 OR LESS

ALCOHOLIC BEVERAGE PERMIT	$30.00/Day + CLEANING FEE OF $30.00

NON PROFIT GROUPS AND RESIDENT FAMILY GATHERINGS (PER FOUR HOUR INCREMENT)

GROUPS 1-25	$20.00 + $26.00 CLEANING FEE per 4 hours
GROUPS 26-100	$30.00 + $26.00 CLEANING FEE per 4 hours

PRIVATE GROUPS OR ORGANIZATIONS OR NON-RESIDENT GATHERINGS (PER FOUR HOUR INCREMENT)

GROUPS 1-25	$30.00 + $26.00 CLEANING FEE per 4 hours
GROUPS 26-100	$60.00 + $26.00 CLEANING FEE per 4 hours

347210 FOOTBALL REVENUE

Fees collected for football activities. See Rate Table below

Code Reference: Florida Statutes 166.201
Responsible Dept.: Recreation

347220 SPORTS COMPLEX SOCCER REVENUE

Fees collected for soccer activities. See Rate Table below

Code Reference: Florida Statutes 166.201
Responsible Dept.: Recreation

347230 CHEERLEADING REVENUE

Fees collected for cheerleading activities. See Rate Table below

Code Reference: Florida Statutes 166.201
Responsible Dept.: Recreation

347240 SPORTS COMPLEX SOFTBALL REVENUE

Fees collected for softball activities. See Rate Table below

Code Reference: Florida Statutes 166.201
Responsible Dept.: Recreation

RATE TABLE – Apply to all Categories

GROUP ACTIVITIES & SPECIAL EVENTS OUTSIDE THE ATHLETIC FIELDS

SINGLE-DAY EVENT NO CONCESSIONS	$52.00 - $515.00
SINGLE-DAY EVENT W/ CONCESSIONS	$52.00 - $515.00
ALCOHOLIC BEVERAGES PERMIT	$30.00 PER VENDOR/PER DAY
VENDOR FEE (For tournament and Special Event vendors)	$30.00 PER VENDOR/PER DAY / NO HOOKUPS
SPECIAL EVENT APPLICATION FEE	$25.00 NON-REFUNDABLE
GATE/ADMISSION FEE	15% OF GROSS PAID TO THE CITY

LEAGUE ACTIVITIES/ INSTRUCTIONAL CLASSES (RESIDENTS)

CITY-ADULT ACTIVITIES	$16.00 – $100.00
CITY-YOUTH ACTIVITIES	$16.00 - $100.00
ADULT INSTRUCTIONAL CLASSES	$6.00 - $35.00 PER PARTICIPANT (MAX 10HRS)
YOUTH INSTRUCTIONAL CLASSES	$6.00 - $20.00 PER PARTICIPANT (MAX 10HRS)
SENIOR PROGRAMS	$2.00 - $100.00

LEAGUE ACTIVITIES/INSTRUCTIONAL CLASSES (NON-RESIDENTS)

CITY-ADULT ACTIVITIES	$31.00 - $200.00
CITY-YOUTH ACTIVITIES	$20.00 - $155.00
ADULT INSTRUCTIONAL CLASSES	$11.00 - $70.00 PER PARTICIPANT (MAX 10HRS)

YOUTH INSTRUCTIONAL CLASSES	$6.00 - $35.00 PER PARTICIPANT (MAX 10HRS)
DAILY USER FEE	$6.00 - $40.00

EXPERT INSTRUCTORS (Services the City cannot offer)

RECREATIONAL/INSTRUCTIONAL CLASSES – CONTRACTUAL LEADERSHIP

FEES RECEIVED FROM INDIVIDUALS PARTICIPATING IN CITY SPONSORED PROGRAMS, ACTIVITIES or CLASSES THAT ARE FACILITATED BY NON-CITY EMPLOYEES WITH EXPERTISE IN THAT PARTICULAR AREA. (EG. AEROBICS, FLY-FISHING, DANCE…) PERCENTAGE BASED ON SKILL LEVEL OF THE INSTRUCTOR, ASSISTANCE REQUIRED FROM CITY STAFF AND FACILITY/EQUIPMENT/SUPPLIES MAY BE FURNISHED BY THE CITY. THIS STRUCTURING WILL ALLOW THE DEPARTMENT TO EXPAND PROFESSIONALLY LEAD PROGRAMMING FOR YOUTH, TEENS, ADULTS AND SENIORS WHILE GENERATING ADDITIONAL REVENUES FOR THE CITY. THE INCREASE IN REVENUES WILL BE DEPENDENT ON THE NUMBER OF PROGRAMS OFFERED AND THE PERCENTAGE AGREED UPON. THIS IS A WIDELY USED MODEL IN PARKS & RECREATION AGENCIES NATIONWIDE THAT TAPS INTO COMMUNITY RESOURCES THAT COULD OTHERWISE NOT BE AFFORDABLE TO THE AGENCY.

OPTIONS	PERCENTAGE OF FEES RETAINED BY THE CITY	PERCENTAGE OF FEES RETAINED BY THE FACILITATOR.
SPLIT 1	**60%**	**40%**
SPLIT 2	**50%**	**50%**
SPLIT 3	**40%**	**60%**

Split 1 – City provides Material
Split 2 – Instructor Only
Split 3 – Instructor provides Material

347260 JOE'S BAYOU RECREATION FEES
Fees collected for boating activities.

Code Reference: Florida Statutes 166.201
Responsible Dept.: Recreation

RESIDENTIAL DAILY LAUNCH/RECOVERY FEE $20.00 PER TRAILER
COMMERCIAL DAILY LAUNCH/RECOVERY FEE $20.00 PER TRAILER

ANNUAL LAUNCH/RECOVERY FEE PER TRAILER

RESIDENT/NON-COMMERCIAL	$0.00 PER HOUSEHOLD (1 Pass) $0.00 PER SENIOR HOUSEHOLD 65+ (1 Pass) $50.00 Per Additional Pass
NON-RESIDENT/NON-COMMERCIAL	$205.00 PER HOUSEHOLD per year
DESTIN BASED COMMERCIAL LAUNCH	$1,030.00 per year
COMMERCIAL LAUNCH, NON-DESTIN	$2,060.00 per year

Pump Out Fee: Destin resident, no charge, non-resident $5.00 per usage.

347265 HENDERSON BEACH STATE PARK FEES
Fees for the use of Henderson Beach State Park

Code Reference: Florida Statutes 166.201
Responsible Dept.: Recreation

DAILY ENTRANCE RECOVERY FEE

DAILY ENTRANCE RECOVERY FEE

DAILY ENTRANCE PASS	$30.00 PER HOUSEHOLD (1 per household) $25.00 PER SENIOR HOUSEHOLD

	65+ (1 per household)

347520 COMMUNITY CENTER RENT

The City shall levy fees for the rental of the Community Center facilities for activities including, but not limited to arts and crafts, league/team activities, adult sports, theatre productions, concerts, and specialty activities (card games, board games, etc) for both commercial and noncommercial use. The amount of the rental fee will be assessed as per facility required and/or participation.

Code Reference: City Resolution 01-05
Responsible Dept.: Recreation Department/Community Center

ADMINISTRATIVE CHARGES / NON-RESIDENTS

PERSONNEL COST FOR HOURS OTHER THAN NORMAL HOURS OF OPERATION OR HOLIDAYS	$20.00 PER HOUR PER EMPLOYEE

COMMERCIAL USE

ENTIRE FACILITY	$150.00 PER HOUR min 4 hrs.
MEETING ROOM	$30.00 PER HOUR $20.00 PER HOUR EACH ADDITIONAL ROOM
KITCHEN	$50.00 WITH GYM OR ROOM RENTAL ONLY, 4 HOURS
GYMNASIUM	$60.00 + 15% GATE CHARGE
PARKING LOT	$240.00 PER 4 hrs. (CLOSING THE CENTER) 4 hr min.

NON-COMMERCIAL USE / RESIDENT

ENTIRE FACILITY	$80.00 PER HOUR min 4 hrs.
MEETING ROOM	$20.00 PER HOUR $15.00 PER HOUR EACH ADDITIONAL ROOM
KITCHEN	$30.00 WITH GYM OR ROOM RENTAL ONLY, 4 HOURS
GYMNASIUM	$30.00 + 15% GATE CHARGE 4HR MIN.
PARKING LOT	$120.00 PER 4 hrs. (CLOSING THE CENTER) 4 hr. min.

NON PROFIT PLAY OR INSTRUCTIONAL CLASSES

PER MEETING ROOM	$15.00 PER HOUR
GYMNASIUM	$25.00 PER HOUR

PENALTIES

15% ADMINISTRATION FEE + COST OF RENTAL FEE

347530 COMMUNITY CENTER MEMBERSHIP/MISCELLANEOUS

Monies received in other than a program fee or rental, such as tablecloths, membership, coffee, t-shirts etc.

Responsible Dept.: Recreation/Community Center

347540 COMMUNITY CENTER PROGRAMS

Monies received for camps, programs that are sponsored by the Community Center.

LEAGUE ACTIVITIES/INSTRUCTIONAL CLASSES (RESIDENTS)

CITY-ADULT ACTIVITIES	$10.00-$105.00
CITY-YOUTH ACTIVITIES	$10.00-$105.00
ADULT INSTRUCTIONAL CLASSES	$3.00 - $52.00 PER PARTICIPANT (MAX 10HRS)
YOUTH INSTRUCTIONAL CLASSES	$3.00 - $52.00 PER PARTICIPANT (MAX 10HRS)
SENIOR PROGRAMS	$2.00 - $105.00

LEAGUE ACTIVITIES/INSTRUCTIONAL CLASSES (NON-RESIDENTS)

CITY-ADULT ACTIVITIES	$30.00 - $412.00
CITY-YOUTH ACTIVITIES	$22.00 - $375.00
ADULT INSTRUCTIONAL CLASSES	$6.00 - $300.00 PER PARTICIPANT (MAX 10HRS)
YOUTH INSTRUCTIONAL CLASSES	$6.00 - $225.00 PER PARTICIPANT (MAX 10HRS)
DAILY USER FEE	$2.00 - $40.00

SENIOR PROGRAMS	$3.00 - $160.00

LEAGUE/ACTIVITY SPONSORSHIP	$30.00 - $500.00

RECREATIONAL/INSTRUCTIONAL CLASSES – CONTRACTUAL LEADERSHIP

FEES RECEIVED FROM INDIVIDUALS PARTICIPATING IN CITY SPONSORED PROGRAMS, ACTIVITIES OR CLASSES THAT ARE FACILITATED BY NON-CITY EMPLOYEES WITH EXPERTISE IN THAT PARTICULAR AREA. (EG. AEROBICS, FLY-FISHING, DANCE…) PERCENTAGE BASED ON SKILL LEVEL OF THE INSTRUCTOR, ASSISTANCE REQUIRED FROM CITY STAFF AND FACILITY/EQUIPMENT/SUPPLIES MAY BE FURNISHED BY THE CITY. THIS STRUCTURING WILL ALLOW THE DEPARTMENT TO EXPAND PROFESSIONALLY LEAD PROGRAMMING FOR YOUTH, TEENS, ADULTS AND SENIORS WHILE GENERATING ADDITIONAL REVENUES FOR THE CITY. THE INCREASE IN REVENUES WILL BE DEPENDENT ON THE NUMBER OF PROGRAMS OFFERED AND THE PERCENTAGE AGREED UPON. THIS IS A WIDELY USED MODEL IN PARKS & RECREATION AGENCIES NATIONWIDE THAT TAPS INTO COMMUNITY RESOURCES THAT COULD OTHERWISE NOT BE AFFORDABLE TO THE AGENCY.

OPTIONS	PERCENTAGE OF FEES RETAINED BY THE CITY	PERCENTAGE OF FEES RETAINED BY THE FACILITATOR.
SPLIT 1	**60%**	**40%**
SPLIT 2	**50%**	**50%**
SPLIT 3	**40%**	**60%**

Split 1 – City provides Material
Split 2 – Instructor Only
Split 3 – Instructor provides Material

347550 SPORTS COMPLEX CHILDREN'S PARK

Monies collected for events held at the children's park.

Responsible Dept.: Recreation

PICNIC AREA

NON PROFIT GROUPS AND RESIDENT FAMILY GATHERINGS (PER FOUR HOUR INCREMENT)

GROUPS **1-25**	$15.00 + $26.00 CLEANING FEE per 4 hours
GROUPS 26-100	$30.00 + $26.00 CLEANING FEE per 4 hours

PRIVATE GROUPS OR ORGANIZATIONS OR NON-RESIDENT GATHERINGS (PER FOUR HOUR INCREMENT)

GROUPS 1-25	$30.00 + $26.00 CLEANING FEE per 4 hours
GROUPS 26-100	$55.00 + $26.00 CLEANING FEE per 4 hours

PAVILION AREA

NON PROFIT GROUPS AND RESIDENT FAMILY GATHERINGS (PER FOUR HOUR INCREMENT)

GROUPS **1-25**	$30.00 + $26.00 CLEANING FEE per 4 hours
GROUPS 26-100	$55.00 + $26.00 CLEANING FEE per 4 hours

COMMERCIAL, PRIVATE GROUPS OR ORGANIZATIONS OR NON-RESIDENT GATHERINGS (PER FOUR HOUR INCREMENT)

GROUPS 1-25	$55.00 + $26.00 CLEANING FEE per 4 hours
GROUPS 26-100	$85.00 + $26.00 CLEANING FEE per 4 hours

347551 SPORTS COMPLEX/DESTIN ELEMENTARY SCHOOL SPORTS FIELD FEES

Code Reference: Florida Statutes 166.201
Responsible Dept.: Recreation

ADMINISTRATIVE CHARGES

PERSONNEL COST FOR HOURS OTHER THAN NORMAL HOURS OF OPERATION	$20.00 PER HOUR PER EMPLOYEE
HOLIDAY/HOLIDAY WEEKEND HOURS	$30.00 PER HOUR PER EMPLOYEE
APPLICATION FEE	$25.00 PER EVENT

FIELD RENTALS (NON-TOURNAMENT PLAY)

NON-PROFIT

FIELD RENTAL	$20.00 PER FIELD PER HOUR W/O LIGHTS
FIELD RENTAL	$35.00 PER FIELD PER HOUR WITH LIGHTS
LINING/SET UP	$20.00 PER FIELD PER OCCURRENCE

COMMERCIAL

FIELD RENTAL	$35.00 PER FIELD PER HOUR W/O LIGHTS
FIELD RENTAL	$50.00 PER FIELD PER HOUR WITH LIGHTS
LINING/SET UP	$20.00 PER FIELD / PER OCCURRENCE

FIELD RENTALS (TOURNAMENT FUNCTIONS)—UP TO 12 HOURS

NON-PROFIT

ONE FIELD	$80.00 PER DAY WITHOUT LIGHTS $60.00 EACH ADDITIONAL FIELD $20.00 EACH ADDITIONAL HOUR
LIGHTS	$15.00 PER HOUR PER FIELD
ADDITIONAL FIELD PREPARATION	$20.00 PER FIELD / PER OCCURRENCE
GATE FEE	%15
CENTER UTILIZATION FEE	$515.00 UP TO
VENDER PERMIT FEE	$30.00 PER VENDOR PER DAY

COMMERCIAL

FIRST (ONE) FIELD EACH ADDITIONAL FIELD	$150.00 PER DAY WITHOUT LIGHTS $90.00 EACH ADDITIONAL FIELD $30.00 EACH ADDITIONAL HOUR
LIGHTS	$25.00 PER HOUR PER FIELD
ADDITIONAL FIELD PREPARATION	$20.00 PER FIELD
GATE FEE	15%
CENTER UTILIZATION FEE	$1,545.00 UP TO
SPORTS EQUIPMENT USAGE FEE (EG, TEMPORARY MOUNDS/FENCE)	Up to $25.00 per item/per day
VENDER PERMIT FEE	$30.00 PER VENDER PER DAY

347560 SPORTS COMPLEX CONCESSIONS
Monies collected from the sale of refreshments at athletic events, tournaments, and special events.

Responsible Dept.: Recreation

347570 SC TOURNAMENTS/SPONSORSHIPS
Monies collected for tournaments held on City facilities.

Responsible Dept.: Recreation

347590 SPECIAL EVENTS FEES
The Recreation Department collects user fees for various activities such as New Year's Eve and 4th of July fireworks

Responsible Dept.: Recreation

JUDGMENTS AND FINES

Monies derived from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations, and for the neglect of official duty.

351000 TRAFFIC FINES
A police officer may issue a ticket for any moving violation as set forth in the provision of the Code of Ordinances.

Code Reference: Florida Statutes 34.191; 142.03; 316.660; 318.21
Responsible Dept.: Community Development

PARKS AND RECREATION FINES

353000 PARKS AND RECREATION FINES
A sworn officer may issue citations for violations as set forth in the provisions of the code of ordinances.

Responsible Dept.: Parks and Recreation

LIBRARY FINES

352000 LIBRARY FINES
Charges for overdue or lost materials
Responsible Dept.: Library

VIOLATIONS OF LOCAL ORDINANCES

354100 CODE VIOLATION FINES
These are fines assessed by the Code Board for non-compliance of violations. In the case of a first violation, the code enforcement board may order the violator to pay a fine not to exceed two hundred fifty dollars ($250.00) for each day the violation continues past the date set by the board's order for compliance.

In cases where the code enforcement board has found that a repeat violation has been committed, the board may order the violator to pay a fine not to exceed five hundred dollars ($500.00) for each day the repeat violation continues beginning with the date the repeat violation is found to have occurred by the code inspector.

Code Reference: Chapter 14 of the Code Ordinances, Section 14-81.
Responsible Dept.: Community Development/Code Enforcement

354100 Special Magistrate
The Code of Ordinances provides that City Council will establish and collect fees for the prosecution of cases heard before the Special Magistrate.

Administrative Fee: $250

Code Reference: Code of Ordinance Section 14-81
Responsible Department: Community Development

354300 Parking Fines: $30.00
Payments collected from parking fines related to parking issues throughout the City limits.

Responsible Dept.: Code Enforcement

OTHER FINES AND/OR FORFEITS

359100 MISCELLANEOUS FORFEITURES
Monies derive from confiscating deposits held as performance guarantees.

Responsible Dept.: Community Development and Finance Department

INTERESTS AND OTHER EARNINGS:

All interest earned on investments, contracts and notes.

361100 INTEREST EARNINGS

Interest made on investments throughout the year.

Code Reference: F.S. Section 658.49; 658.491; 330.37; 687.12
Responsible Dept.: Finance

361101 INTEREST EARNINGS – 99 BOND SERIES

Interest made on investments throughout the year.

Code Reference: F.S. Section 215.84; 215.845
Responsible Dept.: Finance

361102 INTEREST EARNINGS/ 99 BOND RESERVE

Interest made on investments throughout the year.

Code Reference: F.S. Section 215.84; 215.845
Responsible Dept.: Finance

RENTS AND ROYALTIES:

Rents and percentages of proceeds for use of public property or other assets. Exclude rents incident to a specific governmental service recorded in the 340.00 series of accounts.

DISPOSITION OF FIXED ASSETS:

In governmental funds, the proceeds of the sale of fixed assets would be recorded in this account. In proprietary funds, the gain or loss from the sale or disposal of fixed assets would be recorded.

364200 CEMETERY LOT SALES

The City Code provides for City ownership and operation of cemeteries. The City has separate fees for both residents and non-residents.

Code Reference: Resolution 01-23, 11/05/01
Responsible Dept.: City Clerk

	RESIDENTS	NON-RESIDENT
BURIAL LOT, EACH	$1,030	$1,545
UPRIGHT HEADSTONE PHASE II	$1,236	$2,060
DISINTERMENT FEE	$257.50	
MAUSOLEUM NICHE	$618.00	$875.50
SEA MEMORIAL ENGRAVING	$200.85 per visit	
WEEKEND/HOLIDAY GRAVE MARKING	$77.25	

CONTRIBUTIONS AND DONATIONS FROM PRIVATE SOURCES:

This account would be used by governmental funds only. Gifts, pledges, grants, or bequest from private sources. Proprietary funds would use the grants and donation account series under non-operating sources.

366110 LIBRARY MEMORIAL DONATIONS

Monetary gifts in memory of deceased loved ones and are generally used to purchase books in an area of interest to the aforementioned.

Responsible Dept.: Library

366120 "ROOTS RUN DEEP" BOOK REVENUE
Proceeds from the sale of Vivian Mettee's Book "Roots Run Deep."

Responsible Dept.: Library

366140 OTHER DONATIONS/CONTRIBUTIONS
Revenue received from individuals as contributions for the Fourth of July fireworks, other donations not specified.

Responsible Dept.: Finance

366150 CHILDREN'S PARK DONATIONS
Funds received for the children's park.

Responsible Dept.: Recreation

366160 CHRISTMAS PARADE DONATIONS
Funds received for the Christmas parade.

Responsible Dept.: Recreation

OTHER MISCELLANEOUS REVENUES

369000 OTHER MISCELLANEOUS REVENUE
Revenue received for miscellaneous copies, public records requests, East Pass photos, etc. A lot of revenue recorded to this account this year has been for the sale of GIS maps

Responsible Dept.: Finance

PUBLIC RECORDS DUPLICATION
Note: The city of Destin will expect/exclude all governmental agencies from photocopying and/or duplicating charges. This policy applies to federal, state, county, or municipal governments, their agencies and divisions. All other exceptions are at the discretion of the city manager.

COPIES, CERTIFIED COPY	$1.05 PER PAGE + PHOTOCOPY CHARGE
COPIES, COMPUTER DISC	$6.20 PER DISC
FAXED (LOCAL)	$0.10 PER PAGE
FAXED (LONG DISTANCE)	$0.30 FLAT RATE + PHOTOCOPY CHARGE
PHOTOCOPIES, AERIAL (LARGE-36"x60")	$10.30 PER PAGE
PHOTOCOPIES, AERIAL (SMALL- 24"x 36")	$5.15 PER PAGE
SITE PLAN Copies (36" x 24")	$2.05 PER PAGE
PHOTOCOPIES, DUPLEXED	$0.20 PER PAGE
PHOTOCOPIES, ONE-SIDED	$0.15 PER PAGE
SPECIAL SERVICE CHARGE	$21.65 PER HOUR OR $3.60 PER TEN MINUTE INCREMENT

**FAXED COPIES LIMITED TO 25 PAGES OR LESS AND 8.5"x14"

369001 LIBRARY COPIER FEES/MISCELLANEOUS
Monies received from library patrons using the copier.

Responsible Dept.: Library

369300 HOLIDAY PARADE CANDY DONATIONS
Monies received for donation for the holiday parade candy.

Responsible Dept.: Recreation

369400 RISK MANAGEMENT REIMBURSEMENT
Reimbursement from insurers for property, injury or vehicle damage as a result of disasters (natural or otherwise) or accidents.

Responsible Dept.: Human Resources/Risk Management

INTERFUND TRANSFER:
Transfers between individual funds of a reporting entity, which are not repayable and are not considered charges for goods or services provided by other funds. Includes balances of discontinued funds, but does not include general government contributions of capital to a proprietary fund or payments made by an enterprise to a general government fund in support of its operation

381000 INTER-FUND TRANSFERS
Transfer made between funds.

Responsible Dept.: Finance Department

381302 CRA INTER-FUND TRANSFERS
Transfer made between funds.

Responsible Dept.: Finance Department

Adopted March 04, 2019
Resolution 19-05

ITEM # 2019-1072

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: Announcement

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Webb Warren, IS & Process Manager

DATE: February 27th, 2019

SUBJECT: City of Destin Appointee for Crab Island Committee

I. BACKGROUND: On February 19th, The Okaloosa County Board of Commissioners approved forming a Crab Island Committee consisting of a representative to be appointed from each of the following organizations:
1.) City of Destin
2.) City of Destin Chamber of Commerce
3.) Fort Walton Beach Chamber of Commerce
4.) Tourist Development Council

In addition, the Okaloosa County Board of Commissioners will appoint 2 representatives that conducts business on or about Crab Island. Each of these Crab Island members will be distinctly different vendors/users.

The Sheriff's Department will be represented as an Ex-Officio, non-voting member.

II. DISCUSSION: The Destin City Council needs to appoint one representative for the Crab Island Committee at the March 18th, 2019 City Council meeting. It is expected that the Okaloosa County Board of Commissioners will vote on appointees at their March 19th, 2019 regular meeting.

A. Link to Strategic Goals / Objectives: Quality of Life
Preservation of Heritage and Environment

B. Effect on Budget (EOB): None

C. Level of Service (LOS): None

III. CONCLUSION: The City Manager's office will provide additional information as available at the March 18th, 2019 City Council meeting.

IV. <u>RECOMMENDED MOTION</u>: None needed until March 18th, 2019 City Council Meeting.

Attachments:

1. BOCC_Crab_Island_Agenda_Item_February_19_2019

BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST

DATE: February 19, 2019
TO: Honorable Chairman and Distinguished Members of the Board
FROM: Greg Kisela
SUBJECT: Committee for Floating Structures Ordinance.
DEPARTMENT: County Administrator
BCC DISTRICT: All

STATEMENT OF ISSUE: At the July 10, 2018 Board meeting, the Board of County Commissioners adopted an ordinance regulating floating structures and the waterborne sale and distribution of alcoholic beverages. Upon adoption of the ordinance, the Board requested a citizens committee be formed to review the ordinance to see if any changes were necessary to make it more effective.

BACKGROUND: Due to growing concerns over the proliferation and unrestricted mooring of floating structures as well as the unregulated service of alcoholic beverages and other issues that affect the safety and character of the County's public waterways, the Board of County Commissioners adopted an ordinance addressing these problems as follows:

1. prohibits the sale, distribution, or consumption of alcoholic beverages (with or without charge) on Floating Structures or Vessels in conjunction with any commercial activity except for:

   (a) Alcoholic beverages served and consumed on Floating Structures or Vessels permanently moored to a dock, wharf, or other mooring place that is accessed through upland properties on which exist lawful uses are properly licensed to serve alcoholic beverages, and for which the State alcoholic beverage license includes the Floating Structure or Vessel on which the beverages are to be served and provided the service of alcohol is consistent with all other provisions of law or the County Code.

   (b) The serving of alcoholic beverages during pleasure excursions (e.g., dinner cruises, sunset cruises, wildlife viewing cruises, etc.) charter or commercial fishing, or similar functions in which all alcohol to be consumed will be consumed on board the Vessel providing the excursion, and the Vessel is under the command of a captain with the necessary licensure, and for which the subject business maintains all the requisite licenses and permits.

   (c) Houseboats in use as private residences.

2. requires that the name and contact information (which must at a minimum include a valid, active telephone number) of the owner be prominently displayed on every floating structure;

3. establishes a Crab Island Entertainment Area and requires that any floating structure which

seeks to operate within the area obtain a license from the County under a fee structure established in the proposed Ordinance;

4. precludes the random anchoring of floating structures throughout the County's waterways by requiring that, from sunset until sunrise, they must be anchored, moored or berthed at a public or private marina, within a permitted mooring field in accordance with all applicable regulations, at a public or private dock with permission from the property owner, or on private property (including submerged lands) with the permission of the owner provided that the anchoring or mooring shall be accomplished in a manner such that the Floating Structure does not constitute a navigational hazard or interfere with vessels using the waterways. The following are exempt from these anchoring provisions:

    a) houseboats in use as private residences anchored in accordance with all applicable regulations; and

    b) dredges, draglines, or similar entities for the duration of a lawfully permitted project and when in actual transit or mobilization between projects.

5. provides for enforcement by the Sheriff's Office and establishes fines and penalties for violations

Finally, the ordinance created a transition period (November 1, 2018 through October 31, 2019) during which floating structures may remain within the Crab Island Entertainment Area between dusk and dawn from March 1 until November 1 of each year provided they have, at a minimum, a 360-degree white all-around masthead light with two-mile visibility mounted such that it is not obstructed from any angle. This exemption would only be allowed in the Crab Island Entertainment Area and **is not permanent, expiring on November 1, 2019**, after which time all floating structures, even those operating in the Crab Island Entertainment Area, must be anchored, moored or berthed at a public or private marina, within a permitted mooring field in accordance with all applicable regulations, at a public or private dock with permission from the property owner, or on private property (including submerged lands) with the permission of the owner provided that the anchoring or mooring shall be accomplished in a manner such that it does not constitute a navigational hazard or interfere with vessels using the waterways. **The prohibition to dispense alcohol either for sale or for free is effective November 1, 2018.**

The Ordinance took effect on November 1, 2018.

At the time of adoption of the ordinance, the Board requested the formation of a committee to review the regulations to see if they could be enhanced. To accomplish that review we suggest a five (5) person committee. We suggest a representative appointed by the City of Destin. In addition, we suggest a representative appointed by the Destin Chamber of Commerce. and an additional member appointed by the Fort Walton Beach Chamber. We also recommend the inclusion of a representative from the vendors who operate on Crab Island. Lastly, we suggest a citizen at large to provide the viewpoints of individuals who enjoy Crab Island. In addition, we suggest a member from the Sheriff Department be invited to participate as an ex-officio member

of the group. If the composition of the committee is acceptable to the Board we would solicit nominations from the corresponding groups for your review and final approval at an upcoming meeting.

OPTIONS: The Board should approve, modify or provide additional direction to staff for the creation of the committee for the Floating Structures Ordinance.

RECOMMENDATIONS: Staff recommends that the Board of County Commissioners adopt the recommendation of the committee for the Floating Structures Ordinance.

RECOMMENDED BY:

Greg Kisela

Greg Kisela, Deputy County Administrator 2/13/2019

APPROVED BY:

John Hofstad, County Administrator 2/14/2019

ITEM # 2019-32

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: Action Item

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Announcements

I. BACKGROUND:

II. DISCUSSION:

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:
None

ITEM # 2018-871

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: Public Hearing

TO: City Council

THRU: Lance Johnson, City Manager
Bragg Farmer, Finance Director
Kyle Bauman, City Attorney

FROM: Tim Pietenpol, Deputy Public Services Director

DATE: January 30, 2019

SUBJECT: Second reading of Ordinance 18-24-CN - Acquisition of 607 Sandalwood for the Cross-Town Connector

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I. <u>BACKGROUND</u>: The Beach Drive to Benning Drive road project is the last unconnected leg of the City's Crosstown Connector, an east-west corridor intended to relieve traffic congestion on U.S. Highway 98. There are several properties located within the project area that will require purchase by the City, both complete and partial acquisitions. In an effort to begin the acquisition process, the City Council authorized $538,412 in the FY17 budget, enough money for purchase price, relocation fees and acquisition fees to acquire three units. The FY18 budget contained an additional $375,000 for land acquisition. The current year budget reflects the previous budgeted amounts and currently there is a total of $679,280 available in the FY19 budget for property acquisitions.

At its regular meeting November 6, 2017, Council approved a contract amendment with Atkins of North America in the amount of $55,714.17 that provided for property acquisition assistance to allow the City to purchase six townhouse units within a single building which represents a significant step in the completion of right-of-way acquisition for the project.

II. <u>DISCUSSION</u>: Atkins' consultant, Ms. Marsha Hayes, has been working to acquire the townhouse units. She has secured a Purchase Agreement for unit at 607 Sandalwood Drive, and presented it for approval by the City. A copy of that signed Agreement is included as Attachment "1." Pursuant to Section 3.12(b) of the City Charter, an Ordinance is required for "conveyance or lease of any lands of the city." A copy of the proposed Ordinance 18-24-CN, is included as Attachment "2." The title commitment is attached as Attachment "3." If approved by City Council, the revised Agreement will be fully executed, and staff will proceed to close with a General Warranty Deed, survey, title policy and other

such declarations as are typical for real estate closing.

A. <u>Link to Strategic Goals / Objectives</u>: 2.B. Cross-Town Connector (US 98 Alternative) Direction, Funding ROW Acquisition.

B. <u>Effect on Budget (EOB)</u>: The City had allocated a total $913,412 in the FY17 and FY18 budgets for right-of-way acquisition, with $679,280 remaining in the FY19 budget.

C. <u>Level of Service (LOS)</u>: There will be an increase in the level of service for the City of Destin transportation system.

III. <u>CONCLUSION</u>: This represents another important step in the acquisition of residential townhomes for the Cross-Town Connector. The amount of the Purchase Agreement does not exceed the appraised value, and staff recommends approval for the acquisition by Council.

IV. <u>RECOMMENDED MOTION</u>: "I move that the City Council approve Ordinance 18-24-CN on First Reading and direct staff to bring it back for Second Reading at the next City Council meeting."

Attachments:

1. 18-24-CN - Purchase of 607 Sandalwood Drive
2. 607 Sandalwood - Executed Offer and Purchase Agreement
3. Fw_ Information for City Council Memo - 601 Sandalwood 607 Sandalwood
4. 2374 title comm
5. RelocationResidentialBrochure

ORDINANCE 18-24-CN

AN ORDINANCE OF THE CITY OF DESTIN OF OKALOOSA COUNTY, FLORIDA, RELATING TO THE PURCHASE OF CERTAIN REAL PROPERTY FOR THE CROSS TOWN CONNECTOR; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDING OF FACT; PROVIDING FOR CITY COUNCIL APPROVAL OF A CONTRACT FOR PURCHASE OF TOWNHOME UNIT, LOCATED AT 607 SANDALWOOD DRIVE, DESTIN, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION I. AUTHORITY. The authority for this Ordinance is Section 166.021, Florida Statutes, and Section 3.12(b)(6), City Charter.

SECTION II. FINDINGS OF FACT.

WHEREAS, the City Council finds that it will be beneficial to the City and its citizens that the property located at 607 Sandalwood Drive, Destin, Florida, be purchased for the Cross Town Connector; and

WHEREAS, Section 3.12(b)(6) of the City Charter requires the City of Destin to authorize by administrative action the purchase of City Property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA:

SECTION III. PURCHASE OF REAL PROPERTY APPROVAL. The Offer and Purchase Agreement between the City and Milagros T. Golden and Sherry C. Kasper, a copy of which is attached and made a part hereof by reference, for the purchase of real property, more particularly described as:

A parcel of land lying in Township 2 South, Range 22 West, Okaloosa County, Florida, being more particularly described as follows:

The West 16.21 feet of the North 100.00 feet and the West 18.00 feet of the South 20.00 feet of Lot 27, Sandalwood Manor Townhomes First Addition, as recorded in Plat Book 6, Page 93, Public Records of Okaloosa County, Florida.

Being further described as Okaloosa County Property Tax ID No 00-2S-22-2167-0000-0270, and 607 Sandalwood Drive, Destin, Florida 32541.

is approved and purchase of the land by administrative action is authorized. The Offer and Purchase Agreement contains the imposition of conditions by the City authorized to be imposed by the City Council. The Mayor and City Clerk are authorized to execute and deliver such documents as are necessary to purchase the property.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon approval by Council and signature of the mayor.

ADOPTED THIS 19th DAY OF FEBRUARY 2019.

By: _____
Gary Jarvis, Mayor

The technical format of the foregoing ordinance, has been approved by the City Attorney. However, the City Attorney does not provide any opinion as to the substance of any attachments, nor any opinion as to the quality/status of the title proposed to be conveyed, nor any opinion as to whether the sellers have authority to convey the real property, nor any opinion as to the accuracy of the metes and bounds description contained herein.

ATTEST:

_____ _____

Rey Bailey, City Clerk Jeff Burns, City Attorney

First Reading: February 19, 2019
Second Reading: March 4, 2019

CITY OF DESTIN
OFFER AND PURCHASE AGREEMENT

AGENCY:	City of Destin
PROJECT:	Destin Connector
COUNTY:	Okaloosa
PARCEL NO.:	607 Sandalwood

Seller: Milagros T. Golden and Sherry C. Kasper

Buyer: City of Destin

Buyer and Seller hereby agree that Seller shall sell and Buyer shall buy the following described property pursuant to the following terms and conditions.

I. Description of Property

(a) Real property described as: Property Tax ID No. 00-2S-22-2167-0000-0270

(b) Estate being purchased:
- ☑ Fee Simple
- ☐ Permanent Easement
- ☐ Temporary Easement
- ☐ Leasehold

(c) Buildings, Structures, Fixtures, and Other Improvements: 1,981 SF; 1,184 SF Attached SFR; concrete driveway, wood privacy fence, a wood deck and utility connections – Total Acquisition.

(d) Personal property described as: None.

(e) Outdoor Advertising Structure(s) Permit Number(s): None.

Property owned by others described as: None.
is **NOT** included in this agreement. A separate offer is being, or has been, made for this property.

II. PURCHASE PRICE

(a) **Real Property**

Land/Improvements	1. $	145,000.00
Real Estate Damages	2. $	0.00
(Severance/Cost-to-Cure)		0.00
Incentive Offer	3. $	0.00
Total Real Property	**4. $**	145,000.00
(b) **Total Personal Property**	**5. $**	0.00
Total Purchase Price (Add lines 4 and 5)	$	145,000.00
(c) Portion of Total Purchase Price to be paid to Seller by Buyer at Closing.	$	145,000.00
(d) Portion of Total Purchase Price to be paid to Seller by Buyer upon surrender of possession.	$	0.00

Buyer hereby represents to Seller that this offer is not less than Buyer's estimate of market value.

III. Conditions and Limitations

(a) Seller is responsible for all taxes due on the property up to, but not including, the day of closing.

(b) Seller is responsible for delivering marketable title to Buyer. Marketable title shall be determined according to applicable title standards adopted by the Florida Bar in accordance with Florida Law subject only to those exceptions that are acceptable to Buyer. Seller shall be liable for any encumbrances not disclosed in the public records or arising after closing as a result of actions of the Seller.

(c) Seller shall maintain the property described in **Section I** of this agreement in the same condition existing on the date of this agreement, except for reasonable wear and tear.

(d) Any occupancy of the property described in **Section I** of this agreement by Seller extending beyond the day of closing must be authorized, in writing, by Buyer.

(e) Seller agrees that the real property described in **Section I** of this agreement shall be conveyed to Buyer by conveyance instrument(s) acceptable to Buyer.

(f) Seller and Buyer agree that this purchase agreement represents the full and final agreement and no agreements or representations, shall be binding on the parties.

(g) Other:

IV. Closing Date

The closing will occur no later than 60 days after Final Agency Acceptance and approval by City of Destin, FL.

V. There are no handwritten or typewritten provisions inserted herein or attached hereto.

VI. Seller and Buyer hereby acknowledge and agree that their signatures as Seller and Buyer below constitute their acceptance of this agreement as a binding real estate contract.

Seller(s)

Milagros T. Golden 9/21/18
Signature Date
Milagros T. Golden
Type or Print Name under signature

Sherry C. Kasper 9/21/18
Signature Sherry C. Kasper Date
F/K/A Sherry C. Kasper
Type or Print Name under signature

Buyer

City of Destin

BY: _____
Signature Date

_____
City of Destin Consultant Agent

VII. FINAL AGENCY ACCEPTANCE

The Buyer has granted final agency acceptance this _____ day of _____, 2017.

BY: _____
Signature Date

Type or Print Name and Title under signature

This document delivered by [illegible] 9-10-18
Date

This document received by Certified Mail 9-10-18
Date

SIGNATURE ADDENDUM

SELLER(S):

Signature Date	Signature Date
Type or Print Name under signature	Type or Print Name under signature
Signature Date	Signature Date
Type or Print Name under signature	Type or Print Name under signature
Signature Date	Signature Date
Type or Print Name under signature	Type or Print Name under signature
Signature Date	Signature Date
Type or Print Name under signature	Type or Print Name under signature
Signature Date	Signature Date
Type or Print Name under signature	Type or Print Name under signature

Addendum to Purchase Agreement

City of Destin – Destin Connector Project
607 Sandalwood Drive, Destin, FL

In addition to other consideration with Seller/Property Owners are to receive from Buyer / City of Destin, Seller / Property Owners are also entitled to and shall be paid by Buyer / City of Destin, whatever relocation payments Seller / property Owners are eligible to receive from Buyer / City of Destin. This condition shall survive the closing of the property sale. Specifically, Seller / Property Owners are entitled to up to $25,000 for reestablishment of another income producing rental property as described in the FDOT Business Relocation Brochure.

fk
MEG

From:	Marsha Hayes
To:	Lorraine Berish
Subject:	Fw: Information for City Council Memo - 601 Sandalwood; 607 Sandalwood
Date:	Wednesday, January 30, 2019 9:52:37 AM
Attachments:	RelocationBusinessBrochure.pdf RelocationResidentialBrochure.pdf

---

Lorraine,

The following are estimated costs that were provided to Steve regarding the referenced properties.

Please let me know if you have any questions or concerns.

Thank you!

Marsha

Marsha Hayes, SR/WA
Hayes Consulting Services, LLC
Post Office Box 796
836 Hayes Lane
Chipley, Florida 32428
(850) 638-5411 - office / (850) 527-1479 - cell
marsha_hayes@yahoo.com
Florida DOT Certified DBE
State of Florida WMBE

----- Forwarded Message -----
From: Marsha Hayes <marsha_hayes@yahoo.com>
To: Steven Schmidt <sschmidt@cityofdestin.com>
Cc: David Campbell <dcampbell@cityofdestin.com>; Gregory S. Allen <g.allen@atkinsglobal.com>
Sent: Tuesday, October 9, 2018 5:01 PM
Subject: Information for City Council Memo - 601 Sandalwood; 607 Sandalwood

Steve,

The following should be considered as estimated costs associated with the closings on the referenced properties for use in preparing your memo to City Council:

601 Sandalwood:
Purchase of Property - $154,000
*Closing Costs on Purchase - $5,000
Relocation RHP - $41,000
*Move Costs - $5,000
*Closing Costs on Replacement - $5,000
Total Costs - $210,000

607 Sandalwood:
Purchase of Property - $145,000

*Closing Costs on Purchase - $5,000
Relocation - Land Lord Eligibility (LLE) Reestablishment - up to $25,000
Relocation - Tenant Rent Supplement - $24,780
*Relocation - Tenant Move Costs - $5,000
Total Costs - $204,780

(*Estimated Costs)

These costs do not include my fee or fees already paid to the appraisers. I would also recommend a contingency for any unforeseen costs associated with the closings.
Attached are the FDOT Residential and Business Relocation Brochures that can be included in your memo.

Please let me know if you need additional information.

Thank you!

Marsha

Marsha Hayes, SR/WA
Hayes Consulting Services, LLC
Post Office Box 796
836 Hayes Lane
Chipley, Florida 32428
(850) 638-5411 - office / (850) 527-1479 - cell
marsha_hayes@yahoo.com
Florida DOT Certified DBE
State of Florida WMBE

WESTCOR
LAND TITLE INSURANCE COMPANY

AMERICAN LAND TITLE ASSOCIATION Commitment For Title Insurance
(With Florida Modifications)

ISSUED BY
WESTCOR LAND TITLE INSURANCE COMPANY

NOTICE

IMPORTANT—READ CAREFULLY: THIS COMMITMENT IS AN OFFER TO ISSUE ONE OR MORE TITLE INSURANCE POLICIES. ALL CLAIMS OR REMEDIES SOUGHT AGAINST THE COMPANY INVOLVING THE CONTENT OF THIS COMMITMENT OR THE POLICY MUST BE BASED SOLELY IN CONTRACT.

THIS COMMITMENT IS NOT AN ABSTRACT OF TITLE, REPORT OF THE CONDITION OF TITLE, LEGAL OPINION, OPINION OF TITLE, OR OTHER REPRESENTATION OF THE STATUS OF TITLE. THE PROCEDURES USED BY THE COMPANY TO DETERMINE INSURABILITY OF THE TITLE, INCLUDING ANY SEARCH AND EXAMINATION, ARE PROPRIETARY TO THE COMPANY, WERE PERFORMED SOLELY FOR THE BENEFIT OF THE COMPANY, AND CREATE NO EXTRACONTRACTUAL LIABILITY TO ANY PERSON, INCLUDING A PROPOSED INSURED.

THE COMPANY'S OBLIGATION UNDER THIS COMMITMENT IS TO ISSUE A POLICY TO A PROPOSED INSURED IDENTIFIED IN SCHEDULE A IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF THIS COMMITMENT. THE COMPANY HAS NO LIABILITY OR OBLIGATION INVOLVING THE CONTENT OF THIS COMMITMENT TO ANY OTHER PERSON.

COMMITMENT TO ISSUE POLICY

Subject to the Notice; Schedule B, Part I—Requirements; Schedule B, Part II—Exceptions; and the Commitment Conditions, WESTCOR LAND TITLE INSURANCE COMPANY, a California Corporation (the "Company"), commits to issue the Policy according to the terms and provisions of this Commitment. This Commitment is effective as of the Commitment Date shown in Schedule A for each Policy described in Schedule A, only when the Company has entered in Schedule A both the specified dollar amount as the Proposed Policy Amount and the name of the Proposed Insured.

If all of the Schedule B, Part I—Requirements have not been met within 6 months after the Commitment Date, this Commitment terminates and the Company's liability and obligation end.

IN WITNESS WHEREOF, **WESTCOR LAND TITLE INSURANCE COMPANY** has caused its corporate name and seal to be hereunto affixed and by these presents to be signed in facsimile under authority of its by-laws, effective as of the date of Commitment shown in Schedule A.

Issued By:

Vintage Title & Escrow, Inc.

WESTCOR LAND TITLE INSURANCE COMPANY

By: Mary O'Donnell
President

Attest: Patricia W Power
Secretary

This page is only a part of a 2016 ALTA Commitment for Title Insurance. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; and Schedule B, Part II-Exceptions.

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COMMITMENT CONDITIONS

1. DEFINITIONS

(a) "Knowledge" or "Known": Actual or imputed knowledge, but not constructive notice imparted by the Public Records.

(b) "Land": The land described in Schedule A and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is to be insured by the Policy.

(c) "Mortgage": A mortgage, deed of trust, or other security instrument, including one evidenced by electronic means authorized by law.

(d) "Policy": Each contract of title insurance, in a form adopted by the American Land Title Association, issued or to be issued by the Company pursuant to this Commitment.

(e) "Proposed Insured": Each person identified in Schedule A as the Proposed Insured of each Policy to be issued pursuant to this Commitment.

(f) "Proposed Policy Amount": Each dollar amount specified in Schedule A as the Proposed Policy Amount of each Policy to be issued pursuant to this Commitment.

(g) "Public Records": Records established under state statutes at the Commitment Date for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without Knowledge.

(h) "Title": The estate or interest described in Schedule A.

2. If all of the Schedule B, Part I—Requirements have not been met within the time period specified in the Commitment to Issue Policy, this Commitment terminates and the Company's liability and obligation end.

3. The Company's liability and obligation is limited by and this Commitment is not valid without:

(a) the Notice;

(b) the Commitment to Issue Policy;

(c) the Commitment Conditions;

(d) Schedule A;

(e) Schedule B, Part I—Requirements;

(f) Schedule B, Part II—Exceptions; and

(g) a counter-signature by the Company or its issuing agent that may be in electronic form.

4. COMPANY'S RIGHT TO AMEND

The Company may amend this Commitment at any time. If the Company amends this Commitment to add a defect, lien, encumbrance, adverse claim, or other matter recorded in the Public Records prior to the Commitment Date, any liability of the Company is limited by Commitment Condition 5. The Company shall not be liable for any other amendment to this Commitment.

5. LIMITATIONS OF LIABILITY

(a) The Company's liability under Commitment Condition 4 is limited to the Proposed Insured's actual expense incurred in the interval between the Company's delivery to the Proposed Insured of the Commitment and the delivery of the amended Commitment, resulting from the Proposed Insured's good faith reliance to:

(i) comply with the Schedule B, Part I—Requirements;

(ii) eliminate, with the Company's written consent, any Schedule B, Part II—Exceptions; or

(iii) acquire the Title or create the Mortgage covered by this Commitment.

(b) The Company shall not be liable under Commitment Condition 5(a) if the Proposed Insured requested the amendment or had Knowledge of the matter and did not notify the Company about it in writing.

(c) The Company will only have liability under Commitment Condition 4 if the Proposed Insured would not have incurred the expense had the Commitment included the added matter when the Commitment was first delivered to the Proposed Insured.

(d) The Company's liability shall not exceed the lesser of the Proposed Insured's actual expense incurred in good faith and described in Commitment Conditions 5(a)(i) through 5(a)(iii) or the Proposed Policy Amount.

This page is only a part of a 2016 ALTA Commitment for Title Insurance. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; and Schedule B, Part II-Exceptions.

(e) The Company shall not be liable for the content of the Transaction Identification Data, if any.
(f) In no event shall the Company be obligated to issue the Policy referred to in this Commitment unless all of the Schedule B, Part I— Requirements have been met to the satisfaction of the Company.
(g) In any event, the Company's liability is limited by the terms and provisions of the Policy.

6. LIABILITY OF THE COMPANY MUST BE BASED ON THIS COMMITMENT

(a) Only a Proposed Insured identified in Schedule A, and no other person, may make a claim under this Commitment.
(b) Any claim must be based in contract and must be restricted solely to the terms and provisions of this Commitment.
(c) Until the Policy is issued, this Commitment, as last revised, is the exclusive and entire agreement between the parties with respect to the subject matter of this Commitment and supersedes all prior commitment negotiations, representations, and proposals of any kind, whether written or oral, express or implied, relating to the subject matter of this Commitment.
(d) The deletion or modification of any Schedule B, Part II—Exception does not constitute an agreement or obligation to provide coverage beyond the terms and provisions of this Commitment or the Policy.
(e) Any amendment or endorsement to this Commitment must be in writing and authenticated by a person authorized by the Company.
(f) When the Policy is issued, all liability and obligation under this Commitment will end and the Company's only liability will be under the Policy.

7. IF THIS COMMITMENT HAS BEEN ISSUED BY AN ISSUING AGENT

The issuing agent is the Company's agent only for the limited purpose of issuing title insurance commitments and policies. The issuing agent is not the Company's agent for the purpose of providing closing or settlement services.

8. PRO-FORMA POLICY

The Company may provide, at the request of a Proposed Insured, a pro-forma policy illustrating the coverage that the Company may provide. A pro-forma policy neither reflects the status of Title at the time that the pro-forma policy is delivered to a Proposed Insured, nor is it a commitment to insure.

This page is only a part of a 2016 ALTA Commitment for Title Insurance. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; and Schedule B, Part II-Exceptions.

WESTCOR LAND TITLE INSURANCE COMPANY
AMERICAN LAND TITLE ASSOCIATION COMMITMENT
(With Florida Modifications 8-1-16)

Transaction Identification Data for reference only:

Issuing Agent:	Stephanie R Schroeder
Issuing Office:	Vintage Title & Escrow, Inc.
ALTA Universal ID:	1067034
Loan ID Number:	
Commitment Number:	18-52986
Issuing Office File Number:	18-2374
Property Address:	607 Sandalwood Drive Destin, Florida 32541
Revision Number:	

SCHEDULE A

1. Commitment Date: September 13, 2018 at 8:00 AM

2. Policy or Policies to be issued: Proposed Policy Amount:

   a. __X__ Owner's Policy ( ) $ 145,000.00
   Proposed Insured: Premium: $ 800.00
   City of Destin

   b. _____ Loan Policy ( )
   Proposed Insured: Premium:

3. The estate or interest in the Land described or referred to in this Commitment is:
   Fee Simple

4. Title to the Fee Simple estate or interest in the Land is at the Commitment Date vested in:
   Milagros T. Golden and Sherry C. Kasper

5. The Land is described as follows:

   The West 16.21 feet of the North 100 feet and the West 18.00 feet of the South 20 feet of Lot 27, Sandalwood Manor Townhomes First Addition, according to the plat thereof, as recorded in Plat Book 6, Page 93, of the Public Records of Okaloosa County, Florida.

Issued By:

By: _____
Vintage Title & Escrow, Inc.

This page is only a part of a 2016 ALTA Commitment for Title Insurance issued by North American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I - Requirements; Schedule B, Part II - Exceptions

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AMERICAN LAND TITLE ASSOCIATION

Schedule A, Continuation Page

The West 16.21 feet of the North 100 feet and the West 18.00 feet of the South 20 feet of Lot 27, Sandalwood Manor Townhomes First Addition, according to the plat thereof, as recorded in Plat Book 6, Page 93, of the Public Records of Okaloosa County, Florida.

WESTCOR LAND TITLE INSURANCE COMPANY
AMERICAN LAND TITLE ASSOCIATION COMMITMENT
(With Florida Modifications 8-1-16)

SCHEDULE B-I
Requirements

All of the following Requirements must be met:

1. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.

2. Pay the agreed amount for the estate or interest to be insured.

3. Pay the premiums, fees, and charges for the Policy to the Company.

4. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.

5. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records. a. Warranty Deed from Milagros T. Golden and Sherry C. Kasper to City of Destin conveying the land described under Schedule "A". b. NOTE: Spouse of individual(s), if any, to join in the above required instrument(s) OR the document must state that captioned property is not the homestead of the grantor/mortgagor.

6. Pay the agreed amount for the estate or interest to be insured.

7. Payment of all taxes, charges, assessments, levied and assessed against subject premises, which are due and payable.

8. Satisfactory evidence should be had that improvements and/or repairs or alterations thereto are completed; that contractor, subcontractors, labor and materialmen are all paid.

9. Exceptions 3 and 4 of Schedule B - Section 2 of this commitment may be amended in or deleted from the policy to be issued if a survey, satisfactory to the Company, is furnished to Company.

10. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.

11. Pay the premiums, fees, and charges for the Policy to the Company.

12. Release or Satisfaction of Mortgage executed by Sherry C. Casper, an unmarried woman in favor of Fifth Third Mortgage Company, given to secure the original principal sum of $60,000.00, dated May 26, 2010 and recorded in Official Records Book 2939, Page 857, and rerecorded in Official records Book 3019, Page 114, of the Public Records of Okaloosa County, Florida.

13. Recordation of proof that Milagros T. Golden, the grantor(s) in that certain deed recorded in Official Records Book 2165, Page 2205, was unmarried at the time of conveyance, or that the property was not the homestead of the said grantor(s).

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WESTCOR LAND TITLE INSURANCE COMPANY
AMERICAN LAND TITLE ASSOCIATION COMMITMENT
(With Florida Modifications 8-1-16)

SCHEDULE B-II
Exceptions

THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

9. Defects, liens, encumbrances, adverse claims or other matters, if any, created, first appearing in the public records or attaching subsequent to the effective date hereof but prior to the date the proposed insured acquires for value of record the estate or interest or mortgage thereon covered by this Commitment.

10. Rights or claims of parties in possession not shown by the Public Records.

11. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete survey of the Land. The term "encroachment" includes encroachments of existing improvements located on the Land onto adjoining land, and encroachments on the Land of existing improvements located on the adjoined land.

12. Easements or claims of easements not shown by Public Records.

13. Taxes or special assessments which are not shown as existing liens by the public records.

14. Taxes and assessments for the year 2018 and subsequent years, which are not yet due and payable.

15. NOTE: Real Estate Taxes for the year 2017 were paid in the amount of $893.14; Assessed Value $71,187.00; Gross Amount $930.35; Exemptions: No ; Folio No.: 00-2S-22-2167-0000-0270.

16. NOTE: FOR INFORMATIONAL PURPOSES ONLY: The following constitutes a 24 month Chain of Title preceding the effective date hereof and constitutes conveyances and transfers of ownership only:

    1. Quit Claim Deed recorded July 17, 1998 in Official Records Book 2165, Page 2205, of the Public Records of Okaloosa County, Florida.

17. Restrictions, covenants, condition, reservations and easements (deleting therefrom restrictions indicating any preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status or national origin), recorded in Official Records Book 1126, Page 1, amended in Official Records Book 1150, Page 1438, of the Public Records of Okaloosa County, Florida.

18. Easement in favor of Gulf Power Company recorded in Official Records Book 1159, Page 1962, of the Public Records of Okaloosa County, Florida.

19. Terms, conditions, and provisions of Oil, Gas and Mineral Reservations, recorded in Official Records Book 952, Page 44, of Public Records of Okaloosa County, Florida.

This page is only a part of a 2016 ALTA Commitment for Title Insurance issued by North American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I - Requirements; Schedule B, Part II - Exceptions

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AMERICAN LAND TITLE ASSOCIATION

20. Restrictions, reservations, setbacks and easements, if any, as indicated and/or shown on that certain Plat recorded in Plat Book 6, at Page(s) 93, of the Public Records of Okaloosa County, Florida.

21. Rights of adjoining owners in Party Wall(s) located partly on the land and partly on abutting property and rights of such adjoining owners in common, with the owner of the land in the roof of such building and in any appurtenances which are susceptible to common use; together with all liability for maintenance, repair and damage which common use entails.

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RESIDENTIAL RELOCATION

UNDER THE FLORIDA RELOCATION ASSISTANCE PROGRAM

FLORIDA DEPARTMENT OF TRANSPORTATION
AUGUST 1, 2015

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T

The Florida Department of Transportation Relocation Assistance Program

The Uniform Relocation Assistance and Real Property Acquisition Policies
Act of 1970, Public Law 91-646, as amended, for Federal and Federally Assisted Programs, 23 CFR and 49 CFR, Part 24.
Sections 334.048, 339.09 and 421.55, Florida Statutes
Rule 14-66, Florida Administrative Code

Due to Florida's rapid growth, a modern transportation system is necessary to ensure safe travel. Sometimes a small portion of the state's population is required to move because of these much needed transportation projects.

The Florida Department of Transportation wants to ensure that people receive fair treatment when they are required to move from their homes to accommodate a transportation facility. No person living in Florida is expected to bear an unequal share of the burden for a transportation project designed for the good of everyone.

The Department

“Department” as used in this brochure refers to the Department of Transportation.

Are you a Displaced Person? (Displacee)

A person who has received written notification from the Department informing them they must move from the real property being acquired by the Department is referred to as a “displaced person” or “displacee” and may be eligible for relocation assistance benefits.

Except, in accordance with Public law 105-117, enacted on November 2, 1997, any person who is an alien not lawfully present in the United States is ineligible for relocation advisory services and relocation payments, unless such eligibility would result in exceptional and extremely unusual hardship to a qualifying spouse, parent, or child, as defined in 49 CPR Part 24.208(h).

A Relocation Agent Will Contact You

In the early stages of a project, activities such as the Department’s public meetings or surveyors working in the area may cause speculation, rumors and anxiety about where the transportation facility will be located and who will be affected by it. These activities may take place long before the department even starts acquiring necessary right of way for the project. If you are displaced, an agent representing the Department will meet with you personally to fully explain the relocation program well before you are required to move. The agent will work with and advise you throughout the entire relocation process. You are encouraged to work closely with your relocation agent to ensure maximum receipt of all relocation entitlements.

Advance Notice

All displaced persons will receive at least ninety (90) days advance written notice before being required to move.

Your Relocation is an Entitlement Program

Relocation Assistance is an entitlement program designed to assist persons who are displaced from their homes by a transportation project. Provisions of the program include making comparable replacement housing affordable and reimbursing moving expenses. Your eligibility to receive a replacement housing payment or be reimbursed for your moving expenses is determined by each displacee's need in accordance with the specific State and Federal guidelines. Your relocation benefit is non-negotiable and does not allow a payment for representation by a third party.

Relocation Payments Do Not Affect Other Benefits

If you are presently eligible for social security, welfare, or other certain types of assistance, your relocation payment will not affect those benefits. Also, payments received under the relocation assistance program are not considered as income under the Internal Revenue Code.

Fair Housing

The Department enforces Title VIII of the Civil Rights Act of 1968, and amendments, making discriminatory practices in the purchase and rental of housing illegal if based on race, religion, sex, or national origin.

Special Needs Assistance

If you require special assistance, your relocation agent will make every effort to guide you in securing the services of other organizations, such as the Departments of Children and Family Services, Elder Affairs, Community Affairs, local charitable organizations, housing or loan programs, etc., which are professionally equipped to help you.

Decent, Safe and Sanitary Housing (DS&S Housing)

Before you enter into a contract for purchase or lease of a replacement dwelling, you must request the relocation agent to perform an inspection to determine that the property meets the DS&S requirements. Failure to do so may put your benefits at risk.

A Decent, Safe and Sanitary residence includes the following:

- Adequate space large enough to accommodate the people living with you.
- An adequate and safe electrical system.
- Adequate heating system (capable of sustaining a temperature of approximately 70 degrees)
- A safe, drinkable water supply, with hot and cold water.
- Proper connections to water supply and septic system.
- Stove and refrigerator space and service connections.
- Adequate lighting.
- Safe unobstructed doorways.
- Structure should be properly ventilated and structurally sound.
- Bathtub or shower and a private toilet.

Eligibility Requirements For A Replacement Housing Payment

A Replacement Housing Payment assists displaced persons in obtaining an affordable replacement residence comparable to the housing you are required to move from (displacement residence). It may be in the form of what is called a purchase additive or a rent supplement.

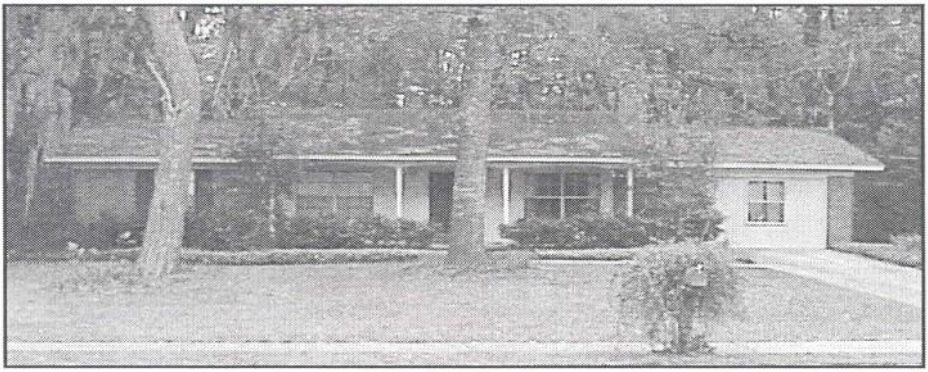
Your length of occupancy, in your current residence (dwelling) determines your eligibility type for a replacement housing payment. The determination is based on the number of days you have occupied the displacement residence prior to the Department presenting its initial offer to purchase. You must also rent or purchase and occupy a replacement dwelling within a twelve month period from specific dates to receive a replacement housing assistance payment. Your agent will determine and explain your qualification.

You are a 90-Day Owner Occupant if you have owned and lived in your dwelling continuously, as your domicile, for at least 90 days (approximately 3 months) before the Department makes its first written offer to acquire your real property. You must also live there on the day the Department makes its first offer to acquire the real property.

You are a 90-Day Occupant if you are a tenant (renter) who has lived in your dwelling contininuously, as your domicile, for at least 90 days before the Department makes its first offer to buy the property from the owner. You must also live there on the day the Department makes its first offer to acquire the real property.

Comparable Replacement Housing

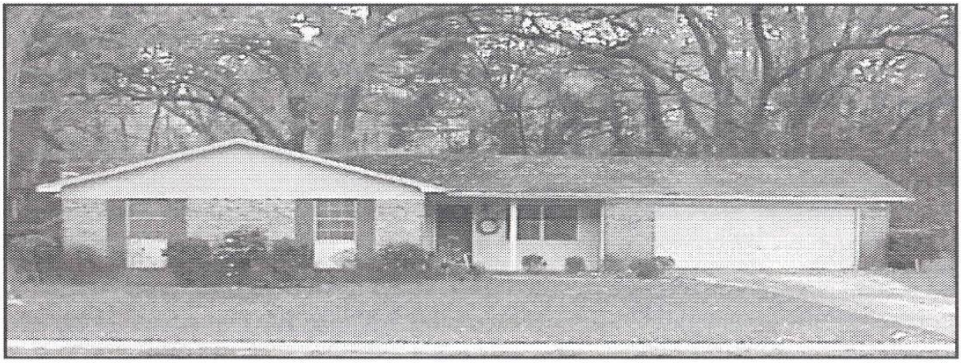
If you are displaced from your residence, the Department must offer comparable replacement housing to you.



SUBJECT DWELLING

A comparable dwelling will have approximately the same amount of living space, the same number of rooms, and be located in a similar neighborhood, if possible.

For Example: If you are presently living in a dwelling that has three bedrooms, two baths, a living room, dining room and a kitchen, with 1200 square feet, a comparable dwelling would have approximately the same number of square feet, and similar rooms.



REPLACEMENT
DWELLING

Purchase Additive

Who may quality? Persons who have owned and occupied the displaced dwelling as their permanent place of residence for a period of at least 90 days prior to the Department making its initial offer to purchase.

Its purpose*:* The purchase additive assists with the purchase of a replacement dwelling when the current price of an available comparable replacement dwelling (as determined by the Department) is greater than the acquisition amount paid for the purchase of the displacement dwelling. A purchase additive is intended to put people back into a dwelling comparable to the one from which a person is being displaced. Displaced persons have the option to purchase any dwelling they choose as long as it meets decent, safe and sanitary requirements. However, the Department must limit the purchase additive amount to the difference between what the Department paid for your present dwelling and the value of a dwelling the Department selects as most comparable.

Example # 1

The Department locates a house comparable to the one you are presently living in costing $205,000 The purchase additive is calculated by subtracting the amount the Department pays for your present house; say $180,000, from the price of the comparable house.

$205,000	Cost of a comparable replacement property
$180.000	Less the price Department pays for your present property
$ 25,000	Maximum purchase additive you are eligible to receive

If you purchase a house costing at least $205,000 and the Department pays $180,000 for your present house, you will receive a $25,000 purchase additive.

What if I buy a more expensive dwelling than the Department's selected comparable dwelling?

The amount of the purchase additive will not change if you purchase a more expensive dwelling.

Example # 2

If you buy a $215,000 house, instead of the $205,000 comparable, costing an additional $10,000, you will be responsible for the additional costs. You will still receive the amount calculated between your present property and the $205,000 comparable property selected by the Department.

$215,000	The price of a replacement house you choose
$205.000	Cost of a comparable house
$ 10,000	Additional cost displacee must pay

The purchase additive based on the number one comparable does not change.
(Using example # 1, the $25,000 purchase additive would not change).

What if I buy a dwelling that costs less than the Department's selected comparable?

You will receive a purchase additive calculated on the actual price you pay for the replacement dwelling, less the amount paid for your present dwelling.

Example # 3

If you buy a replacement house for $188,000, after deducting the $180,000 the Department pays for your present house, your purchase additive will be $8,000.

$188,000	Purchase price for your actual replacement house
$180.000	Less the amount the Department paid for your present house
$ 8,000	Purchase additive you are eligible to receive

What happens if the amount of the Department's initial offer for the displaced persons present property increases during a negotiated or legal settlement?

The amount of the purchase additive must be adjusted accordingly.

Example # 4

If the Department pays you $191,000 for your property, instead of the initial offer of $180,000 the purchase additive must be adjusted.

$205,000	Price for the comparable replacement property
$191.000	Actual price the Department paid for your present property
$ 14,000	Adjusted purchase additive eligibility

The purchase additive, as calculated in the first example with the department paying $180,000 for your present property, will be reduced from a $25,000 purchase additive to a $14,000 purchase additive.

What if I have to obtain a new mortgage and current interest rates are higher?

If a mortgage existed on the home being acquired by the Department for at least 180 days prior to the initial offer to purchase being made, the Department will calculate a mortgage interest differential payment. The payment will be based on the lower balance between the old and new mortgage for the lesser remaining term of the old or new mortgage. The payment amount may be used as a new mortgage buy down to keep the monthly payment for principal and interest constant for the term of the new mortgage.

The Department will also reimburse necessary and reasonable closing costs actually incurred in the purchase of a replacement dwelling. These may include expenses customarily paid by a buyer such as preparing a deed, obtaining a mortgage, title insurance, survey, credit report, appraisal, termite inspection, origination fee, documentary stamps not exceeding the cost of the comparable, and an inspection for structural soundness. Closing costs are limited to the lower value of the comparable replacement dwelling selected by the Department or the replacement dwelling actually purchased.

RENT SUPPLEMENT

Who may qualify? Owners and tenants who occupy the acquired dwelling as their permanent place of residence prior to the Department presenting its initial offer to purchase.

Its purpose: To assist displaced persons in relocating to an affordable replacement dwelling comparable to their present dwelling.

A rent supplement is reflective of difference in amounts being paid for rent and average monthly utility costs at the current dwelling compared to the cost of a similar rental dwelling including estimated monthly utility costs and then multiplied over a period of time.

The base monthly rental amount used for the displacement dwelling will be calculated by the following methods and which ever one is less will be used. Using the lesser amount provides the greatest benefit to you.

1.) The average monthly cost for rent and utilities at the displacement dwelling for a reasonable period of time prior to displacement. A fair market rent determination will need to be established by a qualified appraiser for displaced persons who are owner/occupants of the displacement dwelling. For a tenant who paid little or no rent for the displacement dwelling, a fair market rent determination will also be established, unless its use would result in a hardship because of the persons income or other circumstances;

OR

2.) Thirty (30) percent of the displaced person's/families gross monthly household income if the amount is classified as "low income" by the U.S. Department of Housing and Urban Development's Annual Survey of income limits for Public Housing and Section 8 Programs. (The base monthly rental shall be established solely on the criteria in paragraph 1 above, for persons with income exceeding the survey's low income limits, for persons refusing to provide appropriate evidence of income, or persons who are dependents);

OR

3.) The total of the amounts designated for shelter and utilities if the displaced person is receiving a welfare assistance payment from a program that designates the amounts for shelter and utilities.

How is rent supplement calculated?

Say your present rent is $950.00 and your utility bill averages $150.00 a month for a total rental payment of $1100.00. The Department has determined that a decent, safe and sanitary replacement rental, comparable to your present rental, is available for $1,025.00 a month plus $150 a month for utilities, a total of $1,175.00. Say your total Annual Household Income is $41,000 which is below the HUD Low Income Survey for your area ($47,250), and 30% of your household monthly income would be $1,025.00. Therefore the calculation would be:

Example #5 (Using displacee's low income)

Comparable rent and utilities **$1,175.00**

MINUS

Base Monthly Rental

Thelesserof:

- 30% of Household Income if classified as Low Income per HUD Annual Income Survey ($47,250.00)
  Displacee's Annual Household Income = $41,000.00
  $41,000/12 mo. X 30% = ... **$1,025.00**

OR

- Monthly Rental of Acquired Dwelling (incl utilities)..... $1,100.00

Equals Rent Differential $150.00
Multiplied by 42 months X42
Total rent supplement..... $6,300.00

OR

Example #6 (Using fair market rent)

Comparable rent and utilities ..... $**1,250.00**

MINUS

Base Monthly Rental

Thelesserof:

-Displacee's Annual Household Income $52,000.00
-30% of Household Monthly Income (52,000/12 mo. x 30%) $1,300.00
-Low Income per HUD Annual Income Survey $47,250.00

OR

Monthly Rental of Acquired Dwelling (inc.Utilities)..... $**1,100.00**

Equals Rent Differential $150.00
Multiplied by 42 months X42
Maximum Payment..... $**6,300.00**

What if I decide to rent something more expensive than the comparable?

If you rent a dwelling costing more than the comparable replacement dwelling offered by the Department, you must pay the additional rent and utilities.

The purpose of a rent supplement is to place you back into a replacement dwelling comparable to your present dwelling. Therefore, a replacement dwelling that **exceeds** the cost of a comparable decent, safe and sanitary, cannot be part of the supplement.

Let's say the displaced person actually rents a decent, safe and sanitary replacement dwelling costing $1,350/mo. for rent and utilities. Instead of the $150/mo. rent differential shown in example #5, the monthly differential would change to $325/mo. The displacee would be responsible for an additional $175/mo. totaling $7,350 over the 42 month eligibility period.

What if I rent a dwelling that costs less than the comparable dwelling?

You will receive a rent supplement based on the actual difference between the base monthly rent and average utilities established for the displacement dwelling and the actual replacement dwelling occupied.

Example #7

#1 Comparable rent and utilities $1,300.00
Your replacement dwelling/utilities total..... $1,275.00
Your present rent/utilities are..... $ 1,250.00
The monthly rent supplement is..... $25.00
Times 42 months..... X 42
Total rent supplement..... $1,050.00

DOWN PAYMENT SUPPLEMENT

Who may Qualify? Tenant and Owner's who have been in occupancy of the displacement dwelling, prior to the Department presenting its initial offer to purchase the property, and who are determined eligible for a rental assistance payment. **Except**; an owner who has occupied the displacement dwelling for 90 days or more prior to the Department presenting its purchase offer is ineligible for this type payment.

It's Purpose: A rent supplement may be converted to a down payment to enable a displacee to purchase a replacement dwelling as a method of promoting home ownership.

If the calculated rent supplement is less than $7,200 the Department has discretion to increase the amount up to $7,200 as long as the entire amount is used for the down payment and incidental expenses associated with the purchase of a replacement dwelling.

For example, your rent supplement eligibility is $6,000, and you find a house you would like to purchase for $100,000.

If you purchase the $100,000 house, a ten percent (10%) down payment would be $10,000. In this example your $6,000 rent supplement may be increased to $7,200 as long as you apply the entire $7,200 payment toward the purchase price.

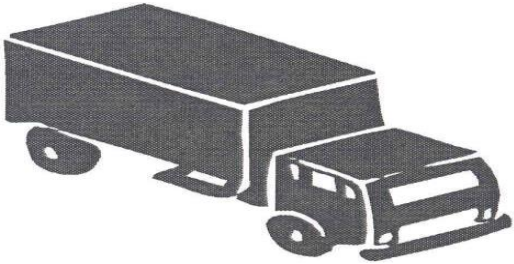
You will be responsible for all expenses over the $7,200, and must be able to qualify for a mortgage, if necessary. (This means you must show the lending company you have sufficient income to pay your monthly payment for principal, interest, taxes and insurance according to good lending practices).

Before entering into any purchase agreement or contract to purchase a house, mobile home, or lot you are planning to use relocation funds to purchase, you must contact and discuss the planned purchase with your Relocation Agent. The agent must inspect and certify that the property meets Decent, Safe, and Sanitary requirements and ensure the relocation funds are properly allocated.

You must also provide the Department with a copy of the executed purchase contract and closing statement showing the purchase price and incidental closing costs.

MOVING COST REIMBURSEMEMT

The Department will reimburse the actual, reasonable and necessary costs incurred to move persons or personal property from property acquired by the Florida Department of Transportation.



With the Department's prior approval, you may receive payment for other related costs, such as transportation to the new location, moving insurance, and storage of personal property.

Displaced persons may choose to utilize a "Commercial Mover" or perform one of two available "Self Move" options. Regardless of which option you choose, be sure to discuss with your relocation agent.

COMMERCIAL MOVER

You may hire a commercial moving company to handle the entire move.

An inventory of all personal property must be taken before the move begins (pre-inventory) and after the move is complete (post-inventory). You must sign the inventory certifying that it is true and correct.
Move estimates must be obtained. Based on the complexity of a move the Department will require one or two estimates. In cases where two estimates are obtained, reimbursement will be limited to the amount of the lower one. You may choose a mover other than the one with the lower estimate, but the Department's reimbursement payment will be based on the lower estimate.

Other related costs incurred during your move that were not considered within the estimate may be reimbursed if approved by the Department. You must show proof of these costs by saving all receipts and other documentation to submit when you file a claim with the Department. Also, in this brochure, there is a listing of eligible and ineligible moving expenses for your review. If needed, your agent can explain these to you.

SELF MOVE
(FIXED MOVE COST SCHEDULE)

The schedule is a pre-calculated moving expense determination, developed by the Federal Highway Administration, based on the number of rooms of personal property that must be moved. The Department may allow an increase in a room count when a room contains sufficient items to constitute an additional room. A room is defined as a fully enclosed

section (other than a closet or bathroom) on the inside of a structure which is accessible through a doorway. A room can also be an area that is not fully enclosed but being used as a separate and distinct function. For example, in a "great room" that contains a living area and a dining area, each may be counted as a separate room even though no walls separate them.

The reimbursement amount will be based on the number of rooms in your current dwelling.

If you choose the fixed payment you will not be required to prepare inventories, obtain move cost estimates, or provide documentation of expenditures, unless a modification to the room count has been made. Other related costs, such as storage, transportation to the new site, insurance, etc., are not eligible under the fixed payment schedule.

FIXED PAYMENT ALLOWANCE SCHEDULE

If you own the furnishings:

NumberofRooms	AmountofFixedPayment
1	$ 750.00
2	$ 900.00
3	$ 1075.00
4	$1,250.00
5	$1,400.00
6	$1,550.00
7	$1,600.00
8	$1,850.00
Each Additional Room	$ 300.00

If you do *not* own the furnishings:

NumberofRooms	AmountofFixedPayment
First room	$ 500.00
Each additional room	$ 150.00

OR

SELF MOVE
(DOCUMENTING EXPENSES)

You may conduct a move yourself, keeping all receipts, invoices, truck rental expenses, etc., as documentation to file a claim for reimbursement of the actual expenses incurred. If a reimbursement claim is determined to be unreasonable the Department may obtain estimates, based on a pre-move inventory, from licensed qualified movers. The payment for the self-move will be the lesser of the move cost estimate or the documented actual expenses incurred.

Pre-move and post move inventories must be taken and signed by you and the relocation agent.

Note: If the occupants of the residence are not displaced, but there is personal property in the area being acquired that must be moved, the move cost may be reimbursed based only on self documented expenses or either a commercial or Department estimate.

REIMBURSABLE MOVING COSTS

The following move expenses may be reimbursable if they are the actual, reasonable, and necessary moving costs incurred when using a commercial moving company, or performing a self-move based on the actual, documented expenses:

1. Transporting residential displacees to the replacement site, including special transport such as ambulances, based upon actual, reasonable fees charged for such commercial transport;

2. Transporting personal property for a distance of no more than 50 miles; (in special circumstances, the district may approve a move of more than 50 miles)

3. Packing, crating, unpacking, and uncrating of the personal property;

4. Disconnecting, dismantling, removing, reassembling, and reinstalling household appliances and other personal property;

5. Storage of personal property for up to twelve (12) months at the Department's discretion, if immediate occupancy of the replacement site is not possible through no fault of the displaced owner or tenant;

6. Insurance for the replacement value of the property in connection with the move;

7. Replacement value of property that is lost, stolen or damaged in the move through no fault of the owner's when insurance coverage is not available;

8. Actual, reasonable costs of meals and lodging when determined necessary by the Department. For example, when immediate occupancy of the replacement dwelling is not possible;

9. Actual, reasonable costs for reinstallation of a fixture which exists as an integral part of a personal property item, but only if treated in the appraisal as a fixture. For example, wiring for a security system;

10. Other moving related expenses as determined by the Department.

NON-REIMBURSABLE MOVING COSTS

1. Cost of moving structures, improvements, or other real property purchased by the Department, but retained by the displaced person;

2. Interest on loans to cover moving expenses;

3. Personal injury;

4. Any legal fee or other cost for preparing a claim for a relocation payment or for legal representation during a relocation appeal;

5. Expenses for searching for a replacement dwelling;

6. Costs of storage of personal property on real property already owned or leased by the displaced person.

7. Refundable utility and security deposits.

The agent will assist you with additional information, provide advisory services and provide the necessary forms and assistance for you to file a claim. If you are an owner you are allowed up to 18 months from the date that you move or 18 months from the date of the final acquisition payment, to file your claim for moving expenses. However, you are encouraged to submit your claim as soon as possible.

APPEAL RIGHTS

If you do not agree with the eligibility determination or amount of payment that the District Relocation Administrator has determined you are eligible to receive, you may file an appeal.

You must file a written appeal no later than sixty (60) days from the date you receive the written notification your claim has been denied by the District Relocation Administrator. Ask the agent for the appeal form #575-040-25. The appeal should be addressed to:

Florida Department of Transportation
State Relocation Administrator
605 Suwannee Street, Mail Station 22,
Tallahassee, Florida, 32399-0450

If the State Relocation Administrator denies your claim, they will advise you of your right to appeal that decision under Section 120.57, Florida Statutes, to the Clerk of Agency Proceedings. This will result in an administrative hearing or informal proceeding before an impartial hearing officer.

Your Relocation Agent is:_____

Agent's Telephone No.:_____

_____
Address of Florida Department of Transportation District Office:

_____
Name and Phone # of the Florida Department of Transportation District Relocation Administrator:

Please refer to the following numbers when calling the Department to discuss your relocation.

W.P.I./Segment No.:_____

Managing District:_____

F.A.P. No.:_____

State Road No.:_____

County:_____

Parcel/Relo. No.:_____

On some projects the Department may contract with a company qualified to represent the Department and who will assist you in your relocation. On such projects the Company's name will appear below. Even if your project is under such a contract, you may still contact the Department of Transportation at the above address and telephone number if you feel it is necessary.

_____
Name of the Company representing the Department of Transportation

_____
Address of Company Telephone Number

Notes

Notas

Su agente de reubicación es:_

N° telefónico de su agente: _____

_____

Dirección de la Oficina de Distrito del Departamento de Transporte de Florida:

_____

Nombre y N° telefónico del Administrador de Reubicación de Distrito del Departamento de Transporte de Florida:

Por favor utilice los siguientes números al llamar al Departamento para consultar sobre su reubicación.

W.P.I./Segmento N°:_____

Distrito gobernante:_____

F.A.P. No.:_____

Carretera estatal N°:_____

Condado:_____

N° parcela/ Reubicación:_____

Para algunos proyectos el Departamento puede contratar a una empresa calificada para que en representación del Departamento le ayude a usted con la reubicación. En dichos proyectos el nombre de la empresa aparecerá abajo. Incluso si existe un contrato de este tipo para este proyecto, usted todavía podrá dirigirse al Departamento de Transporte a través de la dirección y el teléfono indicados anteriormente, en caso de que usted lo considere necesario.

_____

Nombre de la empresa que representa al Departamento de Transporte

_____

Dirección de la empresa N° telefónico

DERECHOS DE APELACIÓN

Si usted no está de acuerdo con los criterios de elegibilidad o con el monto del pago que el Administrador de Reubicación del Distrito ha determinado para su caso, usted tiene derecho a presentar una apelación.

Deberá presentar la apelación por escrito en un lapso máximo de sesenta (60) días contados a partir de la fecha en que usted reciba la notificación por escrito de que su reclamo ha sido negado por el Administrador de Reubicación del Distrito. Solicítele al agente el formulario de apelación No. 575-040-25. Deberá enviar su apelación a la siguiente dirección:

Florida Department of Transportation
State Relocation Administrator
605 Suwannee Street, Mail Station 22,
Tallahassee, Florida, 32399-0450

Si el Administrador de Reubicación Estatal rechaza su reclamo, le informará sobre el derecho que usted tiene de apelar esa decisión ante el secretario de actuaciones de la entidad, de conformidad con la Sección 120.57 de los Estatutos de Florida. Este procedimiento dará lugar a una audiencia administrativa o acción legal informal ante un funcionario imparcial designado para el caso.

4. Honorarios de abogados u otros costos por la preparación de reclamos de pago por reubicación o representación legal durante una apelación de reubicación;

5. Gastos de búsqueda de una vivienda de reemplazo;

6. Costos de almacenamiento de bienes personales en inmuebles que la persona desalojada ya posee o tiene alquilados;

7. Depósitos reembolsables de servicios públicos o de seguridad.

El agente le suministrará información adicional, servicios de asesoramiento y los formularios y asistencia que usted necesite para presentar su reclamo. Si usted es propietario, se le permitirán hasta 18 meses a partir de la fecha en que se muda o 18 meses a partir de la fecha de pago de adquisición final, para presentar un reclamo por los gastos de mudanza. No obstante, se le recomienda que presente su reclamo lo más pronto posible.

4. Desconexión, desmontaje, remoción, montaje y reinstalación de aparatos domésticos y otros bienes muebles;

5. Almacenamiento de bienes muebles por un máximo de doce (12) meses a criterio del Departamento, si no es posible la ocupación inmediata del sitio de reubicación por motivos ajenos al propietario o arrendatario desplazado;

6. El seguro por valor de reposición de bienes relacionado con la mudanza;

7. Valor de reposición de bienes que sufran pérdida, robo o daño durante la mudanza por motivos ajenos al propietario cuando no se disponga de cobertura de un seguro;

8. Los costos reales razonables de comidas y alojamiento cuando el Departamento los considere necesarios. Por ejemplo, cuando no sea posible la ocupación inmediata de la vivienda de reemplazo;

9. Costos reales razonables por la reinstalación de un dispositivo existente como parte integral de un bien mueble, pero sólo si se trata como dispositivo en el avalúo. Por ejemplo, el cableado de un sistema de seguridad;

10. Otros gastos de mudanza determinados por el Departamento.

COSTOS DE MUDANZA NO REEMBOLSABLES

1. Costo de mudanza de estructuras, mejoras u otros bienes muebles comprados por el Departamento, pero retenidos por la persona desplazada;

2. Intereses sobre préstamos solicitados para cubrir los gastos de mudanza;

3. Lesiones personales;

O

MUDANZA POR CUENTA PROPIA (GASTOS DOCUMENTADOS)

Usted mismo puede hacer su mudanza y guardar todos los comprobantes, facturas, alquiler del vehículo para la mudanza, etc., para usarlos como documentación al presentar el reclamo por el reembolso de los costos reales y razonables de la mudanza realizada por cuenta propia. Si se determina que un reclamo de reembolso no es razonable, el Departamento puede obtener presupuestos, basados en un inventario previo a la mudanza, de firmas de mudanza calificadas con licencia. El pago de la mudanza por cuenta propia será el menor del presupuesto de mudanza o los gastos reales documentados.

Usted deberá hacer inventarios antes y después de la mudanza, los cuales deberán estar firmados por usted y el agente de reubicación.

Nota: Si los ocupantes de la residencia no son desplazados, pero existen bienes muebles en el área desalojada que deban ser trasladados, el costo del traslado podrá ser reembolsado basándose solo en gastos propios debidamente documentados o en un presupuesto comercial o del Departamento.

COSTOS DE MUDANZA REEMBOLSABLES

Los siguientes gastos de mudanza pueden ser reembolsables si son los costos reales razonables y necesarios ocasionados cuando se utiliza una firma comercial o se hace la mudanza por cuenta propia con gastos reales documentados:

1. Transporte de desplazados residenciales al sitio de reubicación, incluido el transporte especial en ambulancia, basado en cargos razonables reales para dicho transporte comercial;

2. Transporte de bienes muebles en una distancia no mayor a 50 millas (en circunstancias especiales, el distrito puede aprobar una mudanza mayor a 50 millas);

3. Empacado, embalaje, desempacado y desembalaje de bienes muebles;

trasladarse. El Departamento puede permitir un aumento en el número de habitaciones cuando una habitación contenga suficientes artículos para constituir una habitación adicional. Una habitación se define como una sección completamente cerrada (que no sea un armario ni un baño) dentro de una estructura a la cual se accede a través de una puerta. Una habitación también puede ser un área que no está completamente cerrada pero que se usa con una función separada y distinta. Por ejemplo, en una "habitación mayor" que contiene un estar y un comedor, cada área puede ser contada como habitación separada aunque no haya paredes que las dividan.

El monto de reembolso se basará en el número de habitaciones de su vivienda actual.

Si usted opta por un pago fijo, no se le exigirá preparar inventarios, obtener presupuestos ni presentar comprobantes de gastos, a menos que se haya modificado el número de habitaciones. Otros costos relacionados, como el almacenamiento, transporte al nuevo inmueble, seguro, etc. no son elegibles según el estimado de pago fijo.

ESTIMADO DE ASIGNACIÓN DE PAGO FIJO

Si usted es dueño del mobiliario:

Número de habitaciones	Monto de pago fijo
1	$ 750.00
2	$ 900.00
3	$ 1075.00
4	$1,250.00
5	$1,400.00
6	$1,550.00
7	$1,600.00
8	$1,850.00
Cada habitación adicional	$ 300.00

Si usted *no es* dueño del mobiliario:

Número de habitaciones	Monto de pago fijo
Primera habitación	$ 500.00
Cada habitación adicional	$ 150.00

Con la aprobación previa del Departamento, usted podría recibir un pago por otros costos, tales como el transporte hasta una nueva ubicación, seguro de mudanza y almacenamiento de bienes muebles.

Las personas desplazadas pueden escoger utilizar una "mudanza comercial" u optar por una de las opciones de "mudanza por cuenta propia". Cualquiera que sea la opción que escoja, asegúrese de comentarla con su agente de reubicación.

MUDANZA COMERCIAL

Usted puede contratar una firma comercial para que se encargue de toda la mudanza.

Debe hacerse un inventario de todos los bienes personales antes de que comience la mudanza (inventario previo) y después de terminar la mudanza (inventario posterior). Usted debe firmar el inventario para certificar que es fiel y exacto.
Deberá solicitar presupuestos de mudanza. Según la complejidad de la mudanza, el Departamento exigirá uno o dos presupuestos. En los casos en que se obtengan dos presupuestos, el reembolso se limitará al monto del más bajo. Usted no tiene que elegir a la empresa de mudanzas que presente el menor presupuesto, pero el reembolso que le pagará el Departamento se basará en el presupuesto más bajo.

Otros costos relacionados ocasionados por la mudanza que no fueron considerados en el presupuesto pueden ser reembolsados con la aprobación del Departamento. Para ello, usted deberá guardar todas las facturas y demás documentos comprobantes de estos gastos, los cuales presentará al hacer su reclamo ante el Departamento. Asimismo, en este folleto, hay una lista de los gastos elegibles y no elegibles que usted puede consultar. De ser necesario, su agente puede explicárselos.

MUDANZA POR CUENTA PROPIA (ESTIMADO DE COSTOS FIJOS DE MUDANZA)

El estimado es una determinación precalculada de los gastos de mudanza, elaborada por la Administración Federal de Autopistas, basada en el número de habitaciones de bienes personales que deben

Si el cálculo del suplemento para alquiler es menor a $7,200, el Departamento tiene potestad de aumentar el monto hasta $7,200, siempre que todo el monto sea usado para la cuota inicial y gastos incidentales de la compra de una vivienda de reemplazo.

Por ejemplo, su suplemento para alquiler permitido es de $6,000 y usted encuentra una casa que le gustaría comprar por $100,000.

Si usted compra la casa de $100,000, una cuota inicial del diez por ciento (10%) equivaldría a $10,000. En este ejemplo, su suplemento para alquiler de $6,000 puede aumentar hasta los $7,200, siempre que todo el pago de $7,200 sea invertido en el precio de compra.

Usted será responsable de todos los gastos que superen los $7,200 y debe reunir los requisitos necesarios para obtener una hipoteca. (Esto significa que usted debe demostrarle al acreedor hipotecario que cuenta con suficientes ingresos para cubrir sus cuotas
mensuales de pago de capital, intereses, impuestos y seguro de conformidad con buenas prácticas crediticias).

Antes de celebrar cualquier acuerdo o contrato de venta de una casa, casa rodante o terreno en el que usted esté planeando usar los fondos de la reubicación, deberá comunicarse con su agente de reubicación y discutir la compra que tiene planeada. El agente debe inspeccionar y certificar que el inmueble cumpla con los requerimientos de vivienda decente, segura e higiénica y garantizar que los fondos de la reubicación se utilicen correctamente.

Usted también deberá presentarle al Departamento una copia del contrato de compra legalizado y el acta de cierre que muestre el precio de compra y los costos incidentales.

REEMBOLSO DE LOS COSTOS DE MUDANZA

El Departamento reembolsará los costos reales, razonables y necesarios de trasladar a las personas o bienes muebles de un inmueble adquirido por el Departamento de Transporte de Florida.

alquiler y servicios. En vez del diferencial de alquiler de $ 150/mes mostrado en el ejemplo #5, el diferencial mensual cambiaría a $325/mes. El desplazado sería responsable de los $ 175/mes adicionales que totalizan $7,350 por encima del período elegibilidad de 42 meses.

¿Qué pasa si alquilo una vivienda que cueste menos que la vivienda de reemplazo comparable?

Recibirá un suplemento para alquiler basado en la diferencia real entre su alquiler mensual de base y el promedio de servicios establecido para la vivienda desalojada y la vivienda real ocupada.

Ejemplo # 7

#1 Alquiler comparable y servicios $1,300.00
Su monto de vivienda de reemplazo y servicios..... $1,275.00
Su monto actual por alquiler y servicios .....$ 1,250.00
El suplemento para alquiler mensual es de..... $25.00
Multiplicado por 42 meses..... X 42
Suplemento total para alquiler..... $1,050.00

SUPLEMENTO PARA CUOTA INICIAL

¿Quiénes pueden obtener este beneficio? El arrendatario y el propietario que hayan ocupado la vivienda desalojada, antes de que el Departamento haga su oferta inicial de compra del inmueble, y que sean considerados elegibles para recibir un pago de asistencia para alquiler. **Excepto**; un propietario que haya ocupado la vivienda desalojada por 90 días o más antes de que el Departamento presente su oferta de compra no es elegible para este tipo de pago.

Su propósito: El suplemento para alquiler puede convertirse en una cuota inicial para permitirle a una persona desplazada comprar una vivienda de reemplazo como método de promover la tenencia de vivienda propia.

- Alquiler mensual del inmueble adquirido (incl. servicios) $1,100.00

Equivalente al diferencial de alquiler..... ...$150.00
Multiplicado por 42 meses X42
Suplemento total para alquiler..... $6,300.00

O

Ejemplo #6 (Usando un alquiler justo de mercado)

Alquiler comparable y servicios ..... $**1,250.00**

MENOS

Alquiler mensual de base
El menor de:

-Ingreso anual del hogar del desplazado $52,000.00
-30% del ingreso mensual del hogar (52,000/12 meses. x 30%) $1,300.00
- Bajo ingreso según el Estudio de Límites de Ingresos del HUD$47,250.00

O

Alquiler mensual del inmueble adquirido (incl. servicios)..... $**1,100.00**

Equivalente al diferencial de alquiler.....$150.00
Multiplicado por 42 meses X42
Pago máximo ..... $**6,300.00**

¿Qué pasa si yo decido alquilar una vivienda más costosa que la vivienda comparable?

Si usted alquila una vivienda que cueste más que la vivienda de reemplazo comparable ofrecida por el Departamento, usted deberá pagar la diferencia de alquiler y servicios.

El propósito de un suplemento para alquiler es proporcionarle una vivienda de reemplazo comparable a su vivienda actual. Por lo tanto, una vivienda de reemplazo que **exceda** el costo de una vivienda comparable decente, segura e higiénica no puede ser parte del suplemento.

Digamos que la persona desplazada de verdad alquila una vivienda de reemplazo decente, segura e higiénica que cuesta $1,350 mensuales entre

personas que se niegan a suministrar constancia apropiada de ingresos o personas que son dependientes);

O

3.) El total de los montos destinados para refugio y servicios si la persona desplazada está recibiendo pago de asistencia social de un programa que destina los montos para refugio y servicios.

¿Cómo se calcula el suplemento para alquiler?

Digamos que su alquiler actual es de $950.00 mensuales y que los gastos por servicios suman en promedio $150.00 al mes, lo que equivale a un pago total de alquiler de $1100.00. El Departamento ha determinado que existe una vivienda de reemplazo decente, segura e higiénica, comparable a su vivienda actual, que cuesta $ 1.025,00 al mes más $ 150 mensuales por los servicios, lo que equivale en total a $ 1.175,00. Digamos que el ingreso anual total de su hogar es $41,000, lo que está por debajo de los parámetros del Estudio Anual de Límites de Ingresos del HUD para su área ($47,250), y el 30% del ingreso mensual de su hogar sería $1,025.00. Por lo tanto, el cálculo sería el siguiente:

Ejemplo #5 (Usando el ingreso bajo del desplazado)

Alquiler comparable y servicios **$1,175.00**

MENOS

Alquiler mensual de base

El menor de:

- 30% del ingreso del hogar si se clasifica como de bajos ingresos por el Estudio Anual de Límites de Ingresos del HUD ($47,250.00).

  Ingreso anual del hogar del desplazado = $41,000.00

  $41,000/12 meses X 30% =..... **$1,025.00**

O

SUPLEMENTO PARA ALQUILER

¿Quiénes pueden obtener este beneficio? Los propietarios y arrendatarios que ocupan la vivienda adquirida como su domicilio legal permanente antes de que el Departamento haga su oferta inicial de compra.

Su propósito: Ayudar a las personas desplazadas a reubicarse en una vivienda de reemplazo asequible comparable a su vivienda actual.

Un suplemento para alquiler refleja la diferencia en los montos que se pagan por el alquiler y el promedio de los costos mensuales de los servicios públicos en el inmueble actual, comparados con el costo de una vivienda de alquiler similar, incluidos los costos mensuales por servicios y luego multiplicado por un lapso de tiempo.

El monto de alquiler mensual de base que se usa para la vivienda desalojada se calculará mediante los siguientes métodos y se usará aquel que dé un resultado menor. Usar el monto menor es más ventajoso para usted.

1.) El costo mensual promedio de alquiler y servicios en la vivienda desalojada por un período razonable de tiempo antes del desalojo. Será necesario que un perito calificado establezca una determinación del alquiler justo de mercado para las personas desplazadas que posean/ocupen el inmueble desalojado. Para un arrendatario que pagó poco o nada de alquiler por la vivienda desalojada, igualmente se establecerá una determinación del alquiler justo de mercado, a menos que su uso resultara en penurias debido a los ingresos personales u otras circunstancias.

O

2.) Treinta (30) por ciento del ingreso mensual bruto del hogar de la persona/familia desplazada si el monto es clasificado como “ingresos bajos” por el Departamento de Vivienda y Desarrollo Urbano de EE.UU., en su Estudio Anual de Límites de Ingresos para las viviendas públicas y los programas de la Sección 8. (El alquiler mensual de base se deberá establecer solamente con los criterios indicados en el párrafo 1 de arriba, para personas con ingreso superior a los límites bajos del estudio, para las

Ejemplo # 4

Si el Departamento le paga a usted $191,000 por su inmueble, en vez de la oferta inicial de $180,000, el suplemento para compra deberá ser ajustado.

$205,000	Precio del inmueble comparable de reemplazo
$191.000	Precio real que el Departamento pagó por su inmueble actual
$ 14,000	Monto ajustado del suplemento para compra permitido

El suplemento para compra, tal como se calculó en el primer ejemplo en el que el Departamento pagaba $180,000 por el inmueble desalojado, quedará reducido de $25,000 a un suplemento para compra de $14,000.

¿Qué pasa si yo obtengo una nueva hipoteca y las tasas de interés actuales son más altas?

Si existe una hipoteca sobre el inmueble que adquiere el Departamento durante por lo menos 180 días antes de que se haga la oferta inicial de compra, el Departamento calculará un pago diferencial de intereses hipotecarios. El pago se basará en el saldo más bajo entre la antigua hipoteca y la nueva para el período restante menor entre la antigua y la nueva hipoteca. El monto del pago puede usarse como pago hipotecario inicial para mantener constante el pago mensual de capital e intereses para el lapso de la nueva hipoteca.

El Departamento también le reembolsará los costos necesarios y razonables en que usted haya efectivamente incurrido con motivo de la compra de una vivienda de reemplazo. Estos costos incluyen los gastos usuales que hace el comprador, tales como la preparación de la escritura, obtención de una hipoteca, seguro del título, levantamiento topográfico, informes de crédito, avalúo, inspección de termitas, tarifa de tramitación, timbres para los documentos que no excedan el costo del inmueble comparable, y una inspección de la solidez estructural del inmueble. Los costos de cierre se limitan al valor más bajo de la vivienda de reemplazo comparable seleccionada por el Departamento o la vivienda de reemplazo efectivamente comprada.

Ejemplo # 2

Si usted compra una casa de $215,000, en vez de los $205,000 de la casa comparable, lo que implica una diferencia de $10,000, usted será responsable por el costo adicional.
Usted todavía recibirá el monto calculado entre su inmueble actual y los $205,000 del inmueble comparable seleccionado por el Departamento.

$215,000	El precio de la casa de reemplazo que usted elija
$205.000	Costo de la casa comparable
$ 10,000	Costo adicional que debe pagar el desplazado

No varía el suplemento para compra basado en el inmueble comparable del ejemplo número uno.
(Según el ejemplo # 1, el monto de $25,000 del suplemento para compra no cambiaría).

¿Qué pasa si compro una vivienda que cueste menos que la vivienda comparable que encuentre el Departamento?

Usted recibirá un suplemento para compra calculado según el precio real que usted pague por la vivienda de reemplazo, menos el monto pagado por su inmueble actual.

Ejemplo # 3

Si usted compra una casa de reemplazo de $188,000, después de deducir los $180,000 que paga el Departamento por su casa actual, el suplemento para compra que usted recibirá será de $8,000.

$188,000	Precio de compra de la casa de reemplazo real
$180.000	Menos el monto que el Departamento pagó por su casa actual
$8,000	Máximo suplemento para compra que usted tiene derecho a recibir

¿Qué sucede si el monto de la oferta inicial del Departamento por el inmueble actual de las personas desplazadas aumenta durante un acuerdo negociado o judicial?

El monto del suplemento para compra será ajustado como corresponda.

Suplemento para compra

¿Quiénes pueden obtener este beneficio? Las personas que han poseído y habitado la vivienda desalojada como su domicilio legal permanente durante 90 días como mínimo antes de que el Departamento haga su oferta inicial de compra.

Su propósito: El suplemento para compra permite la adquisición de una vivienda de reemplazo cuando el precio actual de una vivienda de reemplazo comparable que esté disponible (según lo determinado por el Departamento) es mayor que el monto de adquisición pagado por la compra del inmueble desalojado. Un suplemento para compra tiene por finalidad ubicar a las personas nuevamente en una vivienda comparable a aquella de donde fueron desplazadas. Las personas desplazadas tienen la opción de comprar cualquier vivienda que escojan siempre que cumpla con los requisitos de decencia, seguridad e higiene. No obstante, el Departamento debe limitar el monto del suplemento para compra a la diferencia entre lo que el Departamento pagó por su vivienda actual y el valor de un inmueble que el Departamento escoja como más comparable.

Ejemplo # 1

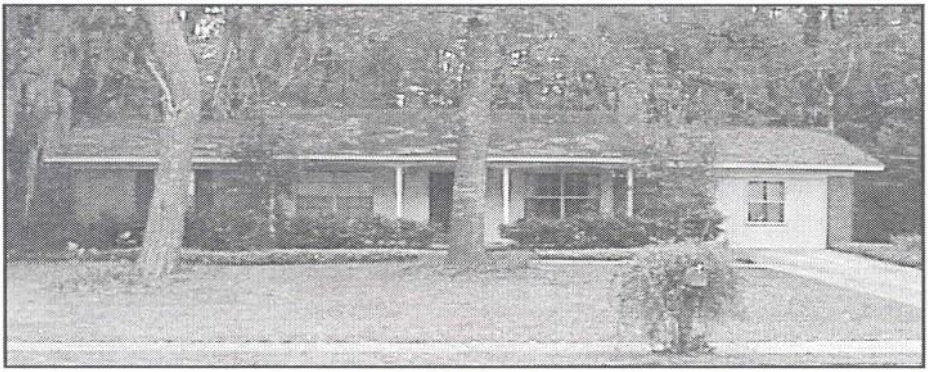
El Departamento encuentra una casa, comparable a la casa en que usted vive actualmente, que cuesta $205,000. El suplemento para compra se calcula restándole el monto que paga el Departamento por su vivienda actual, digamos $180,000, al precio de la casa comparable.

$205,000	Costo del inmueble comparable de reemplazo
$180.000	Menos el precio que el Departamento paga por su inmueble actual
$25,000	Máximo suplemento para compra que usted tiene derecho a recibir

Si usted compra una casa que cuesta por lo menos $205,000 y el Departamento paga $180,000 por su inmueble actual, usted recibirá un suplemento para compra de $25,000.

¿Qué pasa si compro una vivienda más costosa que la vivienda comparable que encuentre el Departamento?

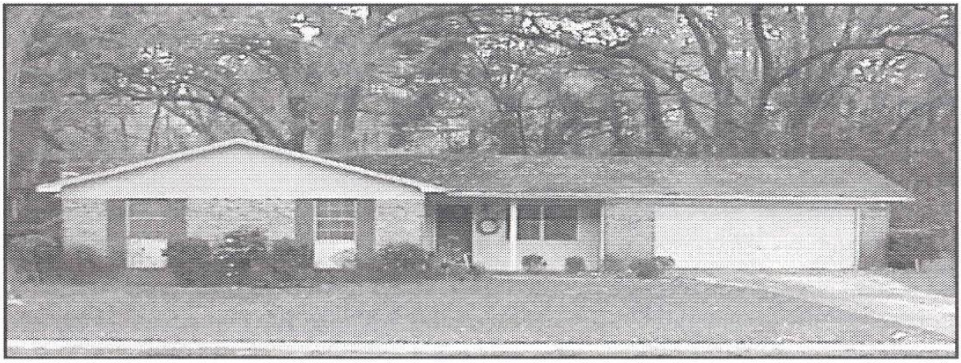
El monto del suplemento para compra no cambiará si usted compra una vivienda más costosa.



VIVENDA DESALOJADA

Una vivienda comparable tendrá aproximadamente la misma cantidad de espacio habitable, el mismo número de habitaciones y deberá estar ubicada en un vecindario similar.

Por ejemplo: Si actualmente usted habita una vivienda con tres dormitorios, dos baños, un salón, una sala comedor y una cocina, con 1200 pies cuadrados, una vivienda comparable tendrá aproximadamente la misma área en pies cuadrados, tres dormitorios, dos baños, un salón, una sala comedor, etc.



VIVIENDA DE
REEMPLAZO

Requisitos de elegibilidad para el pago de vivienda de reemplazo

El pago de una vivienda de reemplazo permite que las personas desplazadas adquieran una residencia sustituta comparable a la vivienda en la que usted habita para el momento en que se le exige mudarse (inmueble desalojado). Puede ser en forma de lo que se llama un suplemento para compra o un suplemento para alquiler.

El tiempo que usted haya ocupado su residencia actual (domicilio) determina su elegibilidad para un pago de vivienda de reemplazo. La determinación se basa en el número de días que usted ha ocupado la residencia desalojada antes de que el Departamento presente su oferta inicial de compra. También tiene que alquilar o comprar una vivienda de reemplazo y ocuparla en un lapso de 12 meses a partir de fechas específicas a fin de recibir un pago de ayuda para vivienda de reemplazo. Su agente determinará y le explicará cómo califica usted.

Usted es un residente propietario con 90 días de ocupación si el inmueble ha estado en su propiedad y ha sido su domicilio continuamente durante por lo menos 90 días (aproximadamente 3 meses) antes de que el Departamento haga su primera oferta por escrito para adquirir el inmueble. Igualmente debe vivir en el inmueble para el día en que el Departamento haga su primera oferta para adquirir el inmueble.

Usted es un residente con 90 días de ocupación si usted es el arrendatario (inquilino) del inmueble y ha vivido en el mismo como su domicilio continuamente durante por lo menos 90 días antes de que el Departamento haga su primera oferta por escrito para adquirir el inmueble. Usted igualmente debe vivir en el inmueble para el día en que el Departamento haga su primera oferta para adquirir el inmueble.

Vivienda de reemplazo comparable

Si usted es desplazado de su residencia, el Departamento tiene que ofrecerle una vivienda de reemplazo comparable.

Asistencia para necesidades especiales

Si usted requiere asistencia especial, su agente de reubicación hará todo lo que esté a su alcance para orientarlo a fin de obtener los servicios de otras organizaciones, tales como los Departamentos de Servicios para Niños y Familias, para Personas Mayores, Asuntos Comunitarios, organizaciones benéficas locales, programas de préstamo y vivienda, etc., que están capacitados profesionalmente para ayudarle.

Vivienda decente, segura e higiénica (Vivienda DS&S)

Antes de firmar un contrato para la compra o alquiler de una nueva vivienda, usted debe pedirle al agente de reubicación que realice una inspección de la propiedad para determinar que cumpla con los requisitos para viviendas decentes, seguras e higiénicas (DS&S, por sus siglas en inglés). El incumplimiento de esta norma puede poner en peligro sus beneficios.

Una residencia decente, segura e higiénica tiene las siguientes características:

- Espacio adecuado suficiente para alojar a las personas que viven con usted.
- Sistema eléctrico adecuado y seguro.
- Sistema de calefacción adecuado (capaz de mantener una temperatura de aproximadamente 70 grados).
- Suministro de agua potable y segura, de agua fría y caliente.
- Conexiones apropiadas al suministro de agua y el sistema séptico.
- Espacio para estufa y refrigerador y las conexiones para los servicios.
- Iluminación adecuada.
- Puertas seguras y sin obstrucción.
- Estructura debidamente ventilada y estructuralmente segura.
- Bañera o ducha y un baño privado.

Notificación anticipada

Todos los desplazados recibirán una notificación por escrito por lo menos noventa (90) días antes de la fecha en que se requiere el desalojo.

El programa de reubicación es su derecho

El programa de asistencia para la reubicación es un derecho diseñando para ayudar a las personas desplazadas de sus hogares por un proyecto de transporte.

Las disposiciones del programa abarcan la búsqueda de vivienda de reemplazo asequible y reembolso de los gastos de mudanza. La elegibilidad para recibir un pago para una vivienda de reemplazo o un reembolso de los gastos de mudanza está determinada por la necesidad particular de cada desplazado, de acuerdo con normas estatales y federales específicas. Su derecho de reubicación es un beneficio no negociable y no permite un pago a un tercero que lo represente.

Los pagos por reubicación no afectan otros derechos

Si usted es elegible actualmente para recibir asistencia por el seguro social, un fondo de bienestar social o algún otro tipo de asistencia, el pago por reubicación que usted reciba no afectará esos beneficios. Asimismo, los pagos recibidos por el programa de asistencia para la reubicación no son considerados como ingresos según el Código de Rentas Internas.

Vivienda justa

El Departamento cumple con el Título VIII de la ley de Derechos Civiles de 1968 y sus enmiendas, el cual establece como ilegal las prácticas discriminatorias en la compra y alquiler de viviendas, si las mismas se basan en raza, religión, sexo o nacionalidad de origen.

El Departamento

En este folleto, el término “Departamento” se refiere al Departamento de Transporte

¿Es usted un desplazado? (Desalojado)

Toda persona que reciba notificación por escrito del Departamento en la que se le informe que tiene que mudarse del inmueble que el Departamento va a adquirir se denomina “desplazado” o “desalojado” y puede ser elegible para recibir beneficios de asistencia de reubicación.

Excepto, según el Derecho Público 105-117, promulgado el 2 de noviembre de 1997, toda persona extranjera con permanencia ilegal en los Estados Unidos no tiene derecho a los servicios de asesoramiento para la reubicación ni a los pagos compensatorios por reubicación, a menos que la carencia de tal elegibilidad resultase en penurias excepcionales y poco comunes para un cónyuge, padre o hijo que sí califique, tal como se define en el reglamento 49 CFR Parte 24.208(h).

Un agente de reubicación le contactará

En las etapas iniciales de un proyecto, ciertas actividades en el área, tales como reuniones públicas del Departamento de Transporte o trabajos de topografía, pueden provocar especulación, rumores y ansiedad acerca de la ubicación de las nuevas vías de transporte y a quiénes afectarán. Estas actividades pueden ocurrir mucho antes de que el Departamento siquiera comience a adquirir el derecho de vía necesario para el proyecto. Si usted es un desplazado, un agente que representa al Departamento se reunirá con usted personalmente para explicarle con todo detalle el programa de reubicación. El agente trabajará con usted y le orientará durante todo el proceso de reubicación. Se le recomienda que trabaje estrechamente con su agente para asegurarse de recibir el máximo de todos los beneficios de reubicación que le corresponden.

Programa de Asistencia para la Reubicación del Departamento de Transporte de Florida

Ley de 1970 sobre políticas de asistencia para la reubicación uniforme y adquisición de inmuebles

Derecho Público 91-646, según enmienda, para programas federales y de asistencia federal, reglamento 23 CFR y 49 CFR, Sección 24. Secciones 334.048, 339.09 y 421.55, Norma de Estatutos de Florida 14-66, Código Administrativo de Florida

Debido al rápido crecimiento de Florida, se hace necesario un sistema de transporte moderno que garantice recorridos seguros. Estos proyectos de transporte tan necesarios a veces requieren la reubicación de una porción pequeña de la población.

El Departamento de Transporte de Florida desea garantizar que las personas reciban un trato justo cuando se les exige mudarse de su hogar para permitir la construcción de vías de transporte. Ningún residente de Florida debe recibir una porción desigual de la carga por un proyecto de transporte diseñado para el bienestar de todos.

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REUBICACIÓN RESIDENCIAL

SEGÚN EL PROGRAMA DE ASISTENCIA PARA LA REUBICACIÓN

DEPARTAMENTO DE TRANSPORTE DE FLORIDA
01 DE AGOSTO 2015

ITEM # 2018-872

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: Public Hearing

TO: City Council

THRU: Lance Johnson, City Manager
Bragg Farmer, Finance Director
Kyle Bauman, City Attorney

FROM: Tim Pietenpol, Deputy Public Services Director

DATE: January 30, 2018

SUBJECT: Second reading of Ordinance 18-25-CN - Acquisition of 601 Sandalwood for the Cross-Town Connector

---

I. BACKGROUND: The Beach Drive to Benning Drive road project is the last unconnected leg of the City's Crosstown Connector, an east-west corridor intended to relieve traffic congestion on U.S. Highway 98. There are several properties located within the project area that will require purchase by the City, both complete and partial acquisitions. In an effort to begin the acquisition process, the City Council authorized $538,412 in the FY17 budget, enough money for purchase price, relocation fees and acquisition fees to acquire three units. The FY18 budget contained an additional $375,000 for land acquisition. The current year budget reflects the previous budgeted amounts and currently there is a total of $679,280 available in the FY19 budget for property acquisitions.

At its regular meeting November 6, 2017, Council approved a contract amendment with Atkins of North America in the amount of $55,714.17 that provided for property acquisition assistance to allow the City to purchase six townhouse units within a single building which represents a significant step in the completion of right-of-way acquisition for the project.

II. DISCUSSION: Atkins' consultant, Ms. Marsha Hayes, has been working to acquire the townhouse units. She has secured a Purchase Agreement for the unit at 601 Sandalwood Drive, and presented it for approval by the City. A copy of that signed Agreement is included as Attachment "1." Pursuant to Section 3.12(b) of the City Charter, an Ordinance is required for "conveyance or lease of any lands of the city." A copy of the proposed Ordinance 18-25-CN, is included as Attachment "2." The title commitment is attached as Attachment "3." If approved by City Council, the revised Agreement will be fully executed, and staff

will proceed to close with a General Warranty Deed, survey, title policy and such other documents and declarations as are typical for real estate closing.

A. Link to Strategic Goals / Objectives: 2.B. Cross-Town Connector (US 98 Alternative) Direction, Funding ROW Acquisition.

B. Effect on Budget (EOB): The City had allocated a total $913,412 in the FY17 and FY18 budgets for right-of-way acquisition, with $679,280 remaining in the FY19 budget.

C. Level of Service (LOS): There will be an increase in the level of service for the City of Destin transportation system.

III. CONCLUSION: This represents another important step in the acquisition of residential townhomes for the Cross-Town Connector. The amount of the Purchase Agreement does not exceed the appraised value, and staff recommends approval for the acquisition by Council.

IV. RECOMMENDED MOTION: "I move that the City Council approve Ordinance 18-25-CN on First Reading and direct staff to bring it back for Second Reading at the next City Council meeting."

Attachments:

1. 18-25-CN - Purchase of 601 Sandalwood Drive
2. City of Destin - 601 Sandalwood Executed Offer and Purchase Agreement
3. Fw_ Information for City Council Memo - 601 Sandalwood 607 Sandalwood
4. 2380 title comm
5. RelocationResidentialBrochure

ORDINANCE 18-25-CN

AN ORDINANCE OF THE CITY OF DESTIN OF OKALOOSA COUNTY, FLORIDA, RELATING TO THE PURCHASE OF CERTAIN REAL PROPERTY FOR THE CROSS TOWN CONNECTOR; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDING OF FACT; PROVIDING FOR CITY COUNCIL APPROVAL OF A CONTRACT FOR PURCHASE OF TOWNHOME UNIT, LOCATED AT 601 SANDALWOOD DRIVE, DESTIN, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION I. AUTHORITY. The authority for this Ordinance is Section 166.021, Florida Statutes, and Section 3.12(b)(6), City Charter.

SECTION II. FINDINGS OF FACT.

WHEREAS, the City Council finds that it will be beneficial to the City and its citizens that the property located at 601 Sandalwood Drive, Destin, Florida, be purchased for the Cross Town Connector; and

WHEREAS, Section 3.12(b)(6) of the City Charter requires the City of Destin to authorize by administrative action the purchase of City Property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA:

SECTION III. PURCHASE OF REAL PROPERTY APPROVAL. The Offer and Purchase Agreement between the City and Cynthia C. Putman, a copy of which is attached and made a part hereof by reference, for the purchase of real property, more particularly described as:

> A parcel of land lying in Township 2 South, Range 22 West, Okaloosa County, Florida, being more particularly described as follows:
>
> All of Lot 30, and the West 15.58 feet of the North 100.00 feet and the West 12.00 feet of the South 20.00 feet of Lot 29, Sandalwood Manor Townhomes First Addition, as recorded in Plat Book 6, Page 93, Public Records of Okaloosa County, Florida.
>
> Being further described as Okaloosa County Property Tax ID No 00-2S-22-2167-0000-0300, and 601 Sandalwood Drive, Destin, Florida 32541.

is approved and purchase of the land by administrative action is authorized. The Offer and Purchase Agreement contains the imposition of conditions by the City authorized to be imposed by the City

Council. The Mayor and City Clerk are authorized to execute and deliver such documents as are necessary to purchase the property.

SECTION IV. EFFECTIVE DATE. This ordinance shall take effect immediately upon approval by Council and signature of the mayor.

ADOPTED THIS 19th DAY OF FEBRUARY 2019.

By: _____
Gary Jarvis, Mayor

The technical format of the foregoing ordinance, has been approved by the City Attorney. However, the City Attorney does not provide any opinion as to the substance of any attachments, nor any opinion as to the quality/status of the title proposed to be conveyed, nor any opinion as to whether the sellers have authority to convey the real property, nor any opinion as to the accuracy of the metes and bounds description contained herein.

ATTEST:

_____ _____

Rey Bailey, City Clerk Jeff Burns, City Attorney

First Reading: February 19, 2019
Second Reading: March 4, 2019

ROW-F030-07
RIGHT OF WAY

CITY OF DESTIN
OFFER AND PURCHASE AGREEMENT

AGENCY:	City of Destin
PROJECT:	Destin Connector
COUNTY:	Okaloosa
PARCEL NO.:	601 Sandalwood

Seller: Cynthia C. Putman

Buyer: City of Destin

Buyer and Seller hereby agree that Seller shall sell and Buyer shall buy the following described property pursuant to the following terms and conditions.

I. Description of Property

(a) Real property described as: Property Tax ID No. 00-2S-22-2167-0000-0300

(b) Estate being purchased:
- ☑ Fee Simple
- ☐ Permanent Easement
- ☐ Temporary Easement
- ☐ Leasehold

(c) Buildings, Structures, Fixtures, and Other Improvements: 0.11 Acre; 1,253 SF Attached SFR; 25 SF Porch, Open Patio, concrete driveway and utility connections – Total Acquisition. Property is equipped with gas generator.

(d) Personal property described as: None.

(e) Outdoor Advertising Structure(s) Permit Number(s): None.

Property owned by others described as: None.
is **NOT** included in this agreement. A separate offer is being, or has been, made for this property.

II. PURCHASE PRICE

(a) Real Property

Land/Improvements	1. $	154,000.00
Real Estate Damages	2. $	0.00
(Severance/Cost-to-Cure)		0.00
Incentive Offer	3. $	0.00
Total Real Property	**4. $**	154,000.00
(b) Total Personal Property	**5. $**	0.00
Total Purchase Price (Add lines 4 and 5)	$	154,000.00
(c) Portion of Total Purchase Price to be paid to Seller by Buyer at Closing.	$	154,000.00
(d) Portion of Total Purchase Price to be paid to Seller by Buyer upon surrender of possession.	$	0.00

9/26/18

Buyer hereby represents to Seller that this offer is not less than Buyer's estimate of market value.

III. Conditions and Limitations

(a) Seller is responsible for all taxes due on the property up to, but not including, the day of closing.

(b) Seller is responsible for delivering marketable title to Buyer. Marketable title shall be determined according to applicable title standards adopted by the Florida Bar in accordance with Florida Law subject only to those exceptions that are acceptable to Buyer. Seller shall be liable for any encumbrances not disclosed in the public records or arising after closing as a result of actions of the Seller.

(c) Seller shall maintain the property described in **Section I** of this agreement in the same condition existing on the date of this agreement, except for reasonable wear and tear.

(d) Any occupancy of the property described in **Section I** of this agreement by Seller extending beyond the day of closing must be authorized, in writing, by Buyer.

(e) Seller agrees that the real property described in **Section I** of this agreement shall be conveyed to Buyer by conveyance instrument(s) acceptable to Buyer.

(f) Seller and Buyer agree that this purchase agreement represents the full and final agreement and no agreements or representations, shall be binding on the parties.

(g) Other:

IV. Closing Date

The closing will occur no later than 60 days after Final Agency Acceptance and approval by City of Destin, FL.

V. There are no handwritten or typewritten provisions inserted herein or attached hereto.

VI. Seller and Buyer hereby acknowledge and agree that their signatures as Seller and Buyer below constitute their acceptance of this agreement as a binding real estate contract.

Seller(s)

Cynthia Putman 9/26/18
Signature Date

Cynthia C. Putman
Type or Print Name under signature

Signature Date

Type or Print Name under signature

Buyer

City of Destin

BY: _____
Signature Date

City of Destin Consultant Agent

VII. FINAL AGENCY ACCEPTANCE

The Buyer has granted final agency acceptance this _____ day of _____, 2017.

BY: _____
Signature Date

Type or Print Name and Title under signature

This document delivered by _____
Date

This document received by _____
Date

From:	Marsha Hayes
To:	Lorraine Berish
Subject:	Fw: Information for City Council Memo - 601 Sandalwood; 607 Sandalwood
Date:	Wednesday, January 30, 2019 9:52:37 AM
Attachments:	RelocationBusinessBrochure.pdf RelocationResidentialBrochure.pdf

---

Lorraine,

The following are estimated costs that were provided to Steve regarding the referenced properties.

Please let me know if you have any questions or concerns.

Thank you!

Marsha

Marsha Hayes, SR/WA
Hayes Consulting Services, LLC
Post Office Box 796
836 Hayes Lane
Chipley, Florida 32428
(850) 638-5411 - office / (850) 527-1479 - cell
marsha_hayes@yahoo.com
Florida DOT Certified DBE
State of Florida WMBE

----- Forwarded Message -----
From: Marsha Hayes <marsha_hayes@yahoo.com>
To: Steven Schmidt <sschmidt@cityofdestin.com>
Cc: David Campbell <dcampbell@cityofdestin.com>; Gregory S. Allen <g.allen@atkinsglobal.com>
Sent: Tuesday, October 9, 2018 5:01 PM
Subject: Information for City Council Memo - 601 Sandalwood; 607 Sandalwood

Steve,

The following should be considered as estimated costs associated with the closings on the referenced properties for use in preparing your memo to City Council:

601 Sandalwood:
Purchase of Property - $154,000
*Closing Costs on Purchase - $5,000
Relocation RHP - $41,000
*Move Costs - $5,000
*Closing Costs on Replacement - $5,000
Total Costs - $210,000

607 Sandalwood:
Purchase of Property - $145,000

*Closing Costs on Purchase - $5,000
Relocation - Land Lord Eligibility (LLE) Reestablishment - up to $25,000
Relocation - Tenant Rent Supplement - $24,780
*Relocation - Tenant Move Costs - $5,000
Total Costs - $204,780

(*Estimated Costs)

These costs do not include my fee or fees already paid to the appraisers. I would also recommend a contingency for any unforeseen costs associated with the closings.
Attached are the FDOT Residential and Business Relocation Brochures that can be included in your memo.

Please let me know if you need additional information.

Thank you!

Marsha

Marsha Hayes, SR/WA
Hayes Consulting Services, LLC
Post Office Box 796
836 Hayes Lane
Chipley, Florida 32428
(850) 638-5411 - office / (850) 527-1479 - cell
marsha_hayes@yahoo.com
Florida DOT Certified DBE
State of Florida WMBE

WESTCOR LAND TITLE INSURANCE COMPANY
AMERICAN LAND TITLE ASSOCIATION COMMITMENT
(With Florida Modifications 8-1-16)

Transaction Identification Data for reference only:
State: **Florida** County: **Okaloosa**
Property Address: **601 Sandalwood Dr Destin 32541**

Plant File #: 18-53610	Reinsurance #:	Agent File #: v18-2380

Schedule A

1. Effective Date: **September 25, 2018 @ 8:00 am**

2. Policy or Policies to be issued:
   a. Owner's Policy — Amount

   City of Destin — **$154,000.00**

   b. Loan Policy — Amount

   2nd Proposed Insured Loan: — Amount

3. The estate or interest in the land described or referred to in this Commitment is:

   Fee Simple

4. Title to the estate or interest in the Land is at the Commitment Date vested in:

   Cynthia C. Putman

5. The land is described as follows:

   See Attached Schedule A Continuation for Legal Description

Countersigned Authorized Signatory

Issued By:
FL1300
Vintage Title & Escrow, Inc.
1234 Airport Road, Unit 108
Destin, FL 32541

This page is only a part of a 2016 ALTA Commitment for Title Insurance. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; and Schedule B, Part II-Exceptions.

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WESTCOR LAND TITLE INSURANCE COMPANY
AMERICAN LAND TITLE ASSOCIATION COMMITMENT
(With Florida Modifications 8-1-16)

Schedule A, Continuation Page

All of Lot 30, and the West 15.58 feet of the North 100.00 feet and the West 12.00 feet of the South 20.00 feet of Lot 29, Sandalwood Manor Townhomes First Addition, according to the Plat thereof, recorded in Plat Book 6, Page(s) 93, of the Public Records of Okaloosa County, Florida.

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WESTCOR LAND TITLE INSURANCE COMPANY
AMERICAN LAND TITLE ASSOCIATION COMMITMENT
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Schedule B - Section 1

All of the following Requirements must be met:

1. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.

    a. Warranty Deed from Cynthia C. Putman to City of Destin conveying the land described under Schedule "A".

    NOTE: Spouse of individual(s), if any, to join in the above required instrument(s) OR the document must state that captioned property is not the homestead of the grantor/mortgagor.

2. Pay the agreed amount for the estate or interest to be insured.

3. Payment of all taxes, charges, assessments, levied and assessed against subject premises, which are due and payable.

4. Satisfactory evidence should be had that improvements and/or repairs or alterations thereto are completed; that contractor, subcontractors, labor and materialmen are all paid.

5. Exceptions 3 and 4 of Schedule B - Section 2 of this commitment may be amended in or deleted from the policy to be issued if a survey, satisfactory to the Company, is furnished to Company.

6. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.

7. Pay the premiums, fees, and charges for the Policy to the Company.

8. Release or Satisfaction of Mortgage executed by Cynthia C. Putman, a single woman in favor of Charles R. Watson and wife, Corinne H. Watson, given to secure the original principal sum of $50,000.00, dated March 16, 2004 and recorded in Official Records Book 2515, Page 4940, of the Public Records of Okaloosa County, Florida.

9. Release or Satisfaction of Mortgage executed by Cynthia C. Putman, unmarried in favor of AmSouth Bank, given to secure the original principal sum of $70,000.00, dated May 25, 2004 and recorded in Official Records Book 2542, Page 3159, of the Public Records of Okaloosa County, Florida.

NOTE: Real Estate Taxes for the year 2017 were paid in the amount of $328.30; Assessed Value $51,952.00; Gross Amount $339.59; Exemptions: Yes ; Folio No.: 00-2S-22-2167-0000-0300. Note: Taxes are being paid in installments.

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WESTCOR LAND TITLE INSURANCE COMPANY
AMERICAN LAND TITLE ASSOCIATION COMMITMENT
(With Florida Modifications 8-1-16)

NOTE: FOR INFORMATIONAL PURPOSES ONLY: The following constitutes a 24 month Chain of Title preceding the effective date hereof and constitutes conveyances and transfers of ownership only:

1. Warranty Deed recorded March 17, 2004 in Official Records Book 2515, Page 4939, of the Public Records of Okaloosa County, Florida.

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WESTCOR LAND TITLE INSURANCE COMPANY
AMERICAN LAND TITLE ASSOCIATION COMMITMENT
(With Florida Modifications 8-1-16)

Schedule B - Section 2

THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

1. **Defects, liens, encumbrances, adverse claims or other matters, if any, created, first appearing in the public records or attaching subsequent to the effective date but prior to the date the proposed Insured acquires for value of record the estate or interest or mortgage thereon covered by this Commitment.**

2. **Rights or claims of parties in possession not shown by the Public Records.**

3. **Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete survey of the Land. The term "encroachment" includes encroachments of existing improvements located on the Land onto adjoining land, and encroachments on the Land of existing improvements located on the adjoined land.**

4. **Easements or claims of easements not shown by the Public Records**

5. **Taxes or special assessments which are not shown as existing liens by the public records.**

6. **Taxes and assessments for the year 2018 and subsequent years, which are not yet due and payable.**

7. Restrictions, reservations, setbacks and easements, if any, as indicated and/or shown on that certain Plat recorded in Plat Book 6, at Page(s) 93, of the Public Records of Okaloosa County, Florida.

8. Restrictions, covenants, condition, reservations and easements (deleting therefrom restrictions indicating any preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status or national origin), recorded in Official Records Book 1126, Page 1, as amended in Official Records Book 1150, Page 1438, as may be further amended, of the Public Records of Okaloosa County, Florida.

This page is only a part of a 2016 ALTA Commitment for Title Insurance. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; and Schedule B, Part II-Exceptions.

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WESTCOR LAND TITLE INSURANCE COMPANY
AMERICAN LAND TITLE ASSOCIATION COMMITMENT
(With Florida Modifications 8-1-16)

9. Easement in favor of Gulf Power Company recorded in Official Records Book 1159, Page 1962, of the Public Records of Okaloosa County, Florida.

10. Reservations affecting rights in Oil, Gas or any other Minerals, lying upon or beneath the lands insured hereby, pursuant to that instrument recorded in Official Records Book 952, Page 44, of the Public Records of Okaloosa County, Florida. (No determination has been made as to the current record holder of such mineral interest). Element of coverage 3b of the Florida Form 9 comprehensive Endorsement issued herewith, if any, shall not apply with respect to this item.

11. Rights of adjoining owners in Party Wall(s) located partly on the land and partly on abutting property and rights of such adjoining owners in common, with the owner of the land in the roof of such building and in any appurtenances which are susceptible to common use; together with all liability for maintenance, repair and damage which common use entails.

This page is only a part of a 2016 ALTA Commitment for Title Insurance. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; and Schedule B, Part II-Exceptions.

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RESIDENTIAL RELOCATION

UNDER THE FLORIDA RELOCATION ASSISTANCE PROGRAM

FLORIDA DEPARTMENT OF TRANSPORTATION
AUGUST 1, 2015

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T

The Florida Department of Transportation Relocation Assistance Program

The Uniform Relocation Assistance and Real Property Acquisition Policies
Act of 1970, Public Law 91-646, as amended, for Federal and Federally Assisted Programs, 23 CFR and 49 CFR, Part 24.
Sections 334.048, 339.09 and 421.55, Florida Statutes
Rule 14-66, Florida Administrative Code

Due to Florida's rapid growth, a modern transportation system is necessary to ensure safe travel. Sometimes a small portion of the state's population is required to move because of these much needed transportation projects.

The Florida Department of Transportation wants to ensure that people receive fair treatment when they are required to move from their homes to accommodate a transportation facility. No person living in Florida is expected to bear an unequal share of the burden for a transportation project designed for the good of everyone.

The Department

“Department” as used in this brochure refers to the Department of Transportation.

Are you a Displaced Person? (Displacee)

A person who has received written notification from the Department informing them they must move from the real property being acquired by the Department is referred to as a “displaced person” or “displacee” and may be eligible for relocation assistance benefits.

Except, in accordance with Public law 105-117, enacted on November 2, 1997, any person who is an alien not lawfully present in the United States is ineligible for relocation advisory services and relocation payments, unless such eligibility would result in exceptional and extremely unusual hardship to a qualifying spouse, parent, or child, as defined in 49 CPR Part 24.208(h).

A Relocation Agent Will Contact You

In the early stages of a project, activities such as the Department’s public meetings or surveyors working in the area may cause speculation, rumors and anxiety about where the transportation facility will be located and who will be affected by it. These activities may take place long before the department even starts acquiring necessary right of way for the project. If you are displaced, an agent representing the Department will meet with you personally to fully explain the relocation program well before you are required to move. The agent will work with and advise you throughout the entire relocation process. You are encouraged to work closely with your relocation agent to ensure maximum receipt of all relocation entitlements.

Advance Notice

All displaced persons will receive at least ninety (90) days advance written notice before being required to move.

Your Relocation is an Entitlement Program

Relocation Assistance is an entitlement program designed to assist persons who are displaced from their homes by a transportation project. Provisions of the program include making comparable replacement housing affordable and reimbursing moving expenses. Your eligibility to receive a replacement housing payment or be reimbursed for your moving expenses is determined by each displacee's need in accordance with the specific State and Federal guidelines. Your relocation benefit is non-negotiable and does not allow a payment for representation by a third party.

Relocation Payments Do Not Affect Other Benefits

If you are presently eligible for social security, welfare, or other certain types of assistance, your relocation payment will not affect those benefits. Also, payments received under the relocation assistance program are not considered as income under the Internal Revenue Code.

Fair Housing

The Department enforces Title VIII of the Civil Rights Act of 1968, and amendments, making discriminatory practices in the purchase and rental of housing illegal if based on race, religion, sex, or national origin.

Special Needs Assistance

If you require special assistance, your relocation agent will make every effort to guide you in securing the services of other organizations, such as the Departments of Children and Family Services, Elder Affairs, Community Affairs, local charitable organizations, housing or loan programs, etc., which are professionally equipped to help you.

Decent, Safe and Sanitary Housing (DS&S Housing)

Before you enter into a contract for purchase or lease of a replacement dwelling, you must request the relocation agent to perform an inspection to determine that the property meets the DS&S requirements. Failure to do so may put your benefits at risk.

A Decent, Safe and Sanitary residence includes the following:

- Adequate space large enough to accommodate the people living with you.
- An adequate and safe electrical system.
- Adequate heating system (capable of sustaining a temperature of approximately 70 degrees)
- A safe, drinkable water supply, with hot and cold water.
- Proper connections to water supply and septic system.
- Stove and refrigerator space and service connections.
- Adequate lighting.
- Safe unobstructed doorways.
- Structure should be properly ventilated and structurally sound.
- Bathtub or shower and a private toilet.

Eligibility Requirements For A Replacement Housing Payment

A Replacement Housing Payment assists displaced persons in obtaining an affordable replacement residence comparable to the housing you are required to move from (displacement residence). It may be in the form of what is called a purchase additive or a rent supplement.

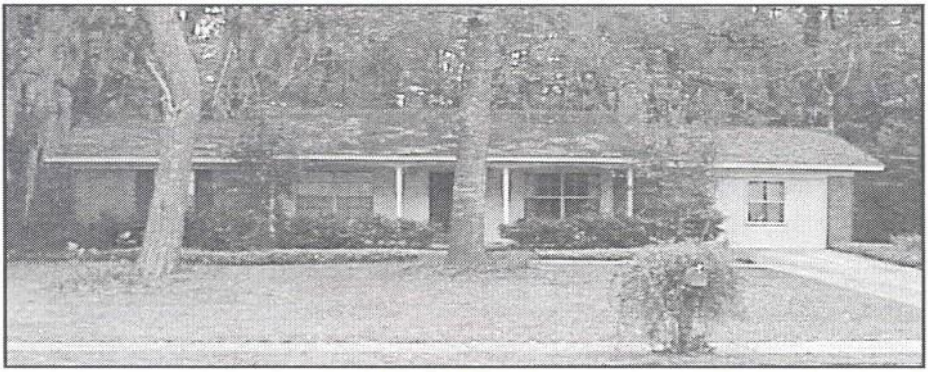
Your length of occupancy, in your current residence (dwelling) determines your eligibility type for a replacement housing payment. The determination is based on the number of days you have occupied the displacement residence prior to the Department presenting its initial offer to purchase. You must also rent or purchase and occupy a replacement dwelling within a twelve month period from specific dates to receive a replacement housing assistance payment. Your agent will determine and explain your qualification.

You are a 90-Day Owner Occupant if you have owned and lived in your dwelling continuously, as your domicile, for at least 90 days (approximately 3 months) before the Department makes its first written offer to acquire your real property. You must also live there on the day the Department makes its first offer to acquire the real property.

You are a 90-Day Occupant if you are a tenant (renter) who has lived in your dwelling contininuously, as your domicile, for at least 90 days before the Department makes its first offer to buy the property from the owner. You must also live there on the day the Department makes its first offer to acquire the real property.

Comparable Replacement Housing

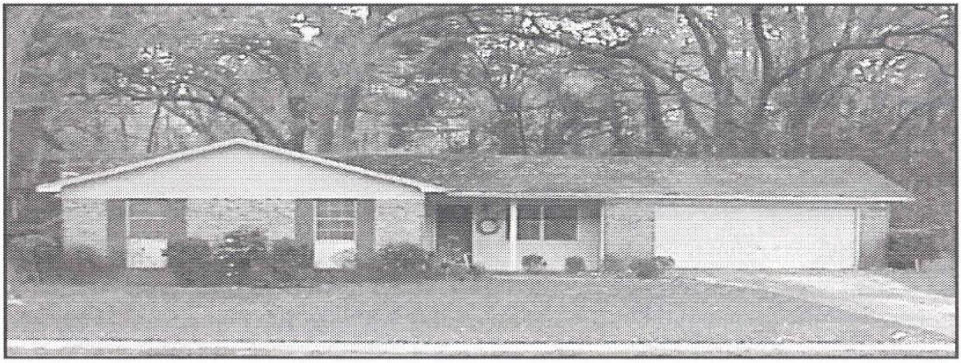
If you are displaced from your residence, the Department must offer comparable replacement housing to you.



SUBJECT DWELLING

A comparable dwelling will have approximately the same amount of living space, the same number of rooms, and be located in a similar neighborhood, if possible.

For Example: If you are presently living in a dwelling that has three bedrooms, two baths, a living room, dining room and a kitchen, with 1200 square feet, a comparable dwelling would have approximately the same number of square feet, and similar rooms.



REPLACEMENT
DWELLING

Purchase Additive

Who may quality? Persons who have owned and occupied the displaced dwelling as their permanent place of residence for a period of at least 90 days prior to the Department making its initial offer to purchase.

Its purpose*:* The purchase additive assists with the purchase of a replacement dwelling when the current price of an available comparable replacement dwelling (as determined by the Department) is greater than the acquisition amount paid for the purchase of the displacement dwelling. A purchase additive is intended to put people back into a dwelling comparable to the one from which a person is being displaced. Displaced persons have the option to purchase any dwelling they choose as long as it meets decent, safe and sanitary requirements. However, the Department must limit the purchase additive amount to the difference between what the Department paid for your present dwelling and the value of a dwelling the Department selects as most comparable.

Example # 1

The Department locates a house comparable to the one you are presently living in costing $205,000 The purchase additive is calculated by subtracting the amount the Department pays for your present house; say $180,000, from the price of the comparable house.

$205,000	Cost of a comparable replacement property
$180.000	Less the price Department pays for your present property
$ 25,000	Maximum purchase additive you are eligible to receive

If you purchase a house costing at least $205,000 and the Department pays $180,000 for your present house, you will receive a $25,000 purchase additive.

What if I buy a more expensive dwelling than the Department's selected comparable dwelling?

The amount of the purchase additive will not change if you purchase a more expensive dwelling.

Example # 2

If you buy a $215,000 house, instead of the $205,000 comparable, costing an additional $10,000, you will be responsible for the additional costs. You will still receive the amount calculated between your present property and the $205,000 comparable property selected by the Department.

$215,000	The price of a replacement house you choose
$205.000	Cost of a comparable house
$ 10,000	Additional cost displacee must pay

The purchase additive based on the number one comparable does not change.
(Using example # 1, the $25,000 purchase additive would not change).

What if I buy a dwelling that costs less than the Department's selected comparable?

You will receive a purchase additive calculated on the actual price you pay for the replacement dwelling, less the amount paid for your present dwelling.

Example # 3

If you buy a replacement house for $188,000, after deducting the $180,000 the Department pays for your present house, your purchase additive will be $8,000.

$188,000	Purchase price for your actual replacement house
$180.000	Less the amount the Department paid for your present house
$ 8,000	Purchase additive you are eligible to receive

What happens if the amount of the Department's initial offer for the displaced persons present property increases during a negotiated or legal settlement?

The amount of the purchase additive must be adjusted accordingly.

Example # 4

If the Department pays you $191,000 for your property, instead of the initial offer of $180,000 the purchase additive must be adjusted.

$205,000	Price for the comparable replacement property
$191.000	Actual price the Department paid for your present property
$ 14,000	Adjusted purchase additive eligibility

The purchase additive, as calculated in the first example with the department paying $180,000 for your present property, will be reduced from a $25,000 purchase additive to a $14,000 purchase additive.

What if I have to obtain a new mortgage and current interest rates are higher?

If a mortgage existed on the home being acquired by the Department for at least 180 days prior to the initial offer to purchase being made, the Department will calculate a mortgage interest differential payment. The payment will be based on the lower balance between the old and new mortgage for the lesser remaining term of the old or new mortgage. The payment amount may be used as a new mortgage buy down to keep the monthly payment for principal and interest constant for the term of the new mortgage.

The Department will also reimburse necessary and reasonable closing costs actually incurred in the purchase of a replacement dwelling. These may include expenses customarily paid by a buyer such as preparing a deed, obtaining a mortgage, title insurance, survey, credit report, appraisal, termite inspection, origination fee, documentary stamps not exceeding the cost of the comparable, and an inspection for structural soundness. Closing costs are limited to the lower value of the comparable replacement dwelling selected by the Department or the replacement dwelling actually purchased.

RENT SUPPLEMENT

Who may qualify? Owners and tenants who occupy the acquired dwelling as their permanent place of residence prior to the Department presenting its initial offer to purchase.

Its purpose: To assist displaced persons in relocating to an affordable replacement dwelling comparable to their present dwelling.

A rent supplement is reflective of difference in amounts being paid for rent and average monthly utility costs at the current dwelling compared to the cost of a similar rental dwelling including estimated monthly utility costs and then multiplied over a period of time.

The base monthly rental amount used for the displacement dwelling will be calculated by the following methods and which ever one is less will be used. Using the lesser amount provides the greatest benefit to you.

1.) The average monthly cost for rent and utilities at the displacement dwelling for a reasonable period of time prior to displacement. A fair market rent determination will need to be established by a qualified appraiser for displaced persons who are owner/occupants of the displacement dwelling. For a tenant who paid little or no rent for the displacement dwelling, a fair market rent determination will also be established, unless its use would result in a hardship because of the persons income or other circumstances;

OR

2.) Thirty (30) percent of the displaced person's/families gross monthly household income if the amount is classified as "low income" by the U.S. Department of Housing and Urban Development's Annual Survey of income limits for Public Housing and Section 8 Programs. (The base monthly rental shall be established solely on the criteria in paragraph 1 above, for persons with income exceeding the survey's low income limits, for persons refusing to provide appropriate evidence of income, or persons who are dependents);

OR

3.) The total of the amounts designated for shelter and utilities if the displaced person is receiving a welfare assistance payment from a program that designates the amounts for shelter and utilities.

How is rent supplement calculated?

Say your present rent is $950.00 and your utility bill averages $150.00 a month for a total rental payment of $1100.00. The Department has determined that a decent, safe and sanitary replacement rental, comparable to your present rental, is available for $1,025.00 a month plus $150 a month for utilities, a total of $1,175.00. Say your total Annual Household Income is $41,000 which is below the HUD Low Income Survey for your area ($47,250), and 30% of your household monthly income would be $1,025.00. Therefore the calculation would be:

Example #5 (Using displacee's low income)

Comparable rent and utilities **$1,175.00**

MINUS

Base Monthly Rental

Thelesserof:

- 30% of Household Income if classified as Low Income per HUD Annual Income Survey ($47,250.00)
  Displacee's Annual Household Income = $41,000.00
  $41,000/12 mo. X 30% = ... **$1,025.00**

OR

- Monthly Rental of Acquired Dwelling (incl utilities)..... $1,100.00

Equals Rent Differential $150.00
Multiplied by 42 months X42
Total rent supplement..... $6,300.00

OR

Example #6 (Using fair market rent)

Comparable rent and utilities ..... $**1,250.00**

MINUS

Base Monthly Rental

Thelesserof:

-Displacee's Annual Household Income $52,000.00
-30% of Household Monthly Income (52,000/12 mo. x 30%) $1,300.00
-Low Income per HUD Annual Income Survey $47,250.00

OR

Monthly Rental of Acquired Dwelling (inc.Utilities)..... $**1,100.00**

Equals Rent Differential $150.00
Multiplied by 42 months X42
Maximum Payment..... $**6,300.00**

What if I decide to rent something more expensive than the comparable?

If you rent a dwelling costing more than the comparable replacement dwelling offered by the Department, you must pay the additional rent and utilities.

The purpose of a rent supplement is to place you back into a replacement dwelling comparable to your present dwelling. Therefore, a replacement dwelling that **exceeds** the cost of a comparable decent, safe and sanitary, cannot be part of the supplement.

Let's say the displaced person actually rents a decent, safe and sanitary replacement dwelling costing $1,350/mo. for rent and utilities. Instead of the $150/mo. rent differential shown in example #5, the monthly differential would change to $325/mo. The displacee would be responsible for an additional $175/mo. totaling $7,350 over the 42 month eligibility period.

What if I rent a dwelling that costs less than the comparable dwelling?

You will receive a rent supplement based on the actual difference between the base monthly rent and average utilities established for the displacement dwelling and the actual replacement dwelling occupied.

Example #7

#1 Comparable rent and utilities $1,300.00
Your replacement dwelling/utilities total..... $1,275.00
Your present rent/utilities are..... $ 1,250.00
The monthly rent supplement is..... $25.00
Times 42 months..... X 42
Total rent supplement..... $1,050.00

DOWN PAYMENT SUPPLEMENT

Who may Qualify? Tenant and Owner's who have been in occupancy of the displacement dwelling, prior to the Department presenting its initial offer to purchase the property, and who are determined eligible for a rental assistance payment. **Except**; an owner who has occupied the displacement dwelling for 90 days or more prior to the Department presenting its purchase offer is ineligible for this type payment.

It's Purpose: A rent supplement may be converted to a down payment to enable a displacee to purchase a replacement dwelling as a method of promoting home ownership.

If the calculated rent supplement is less than $7,200 the Department has discretion to increase the amount up to $7,200 as long as the entire amount is used for the down payment and incidental expenses associated with the purchase of a replacement dwelling.

For example, your rent supplement eligibility is $6,000, and you find a house you would like to purchase for $100,000.

If you purchase the $100,000 house, a ten percent (10%) down payment would be $10,000. In this example your $6,000 rent supplement may be increased to $7,200 as long as you apply the entire $7,200 payment toward the purchase price.

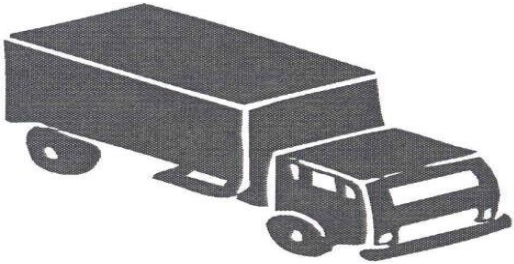
You will be responsible for all expenses over the $7,200, and must be able to qualify for a mortgage, if necessary. (This means you must show the lending company you have sufficient income to pay your monthly payment for principal, interest, taxes and insurance according to good lending practices).

Before entering into any purchase agreement or contract to purchase a house, mobile home, or lot you are planning to use relocation funds to purchase, you must contact and discuss the planned purchase with your Relocation Agent. The agent must inspect and certify that the property meets Decent, Safe, and Sanitary requirements and ensure the relocation funds are properly allocated.

You must also provide the Department with a copy of the executed purchase contract and closing statement showing the purchase price and incidental closing costs.

MOVING COST REIMBURSEMEMT

The Department will reimburse the actual, reasonable and necessary costs incurred to move persons or personal property from property acquired by the Florida Department of Transportation.



With the Department's prior approval, you may receive payment for other related costs, such as transportation to the new location, moving insurance, and storage of personal property.

Displaced persons may choose to utilize a "Commercial Mover" or perform one of two available "Self Move" options. Regardless of which option you choose, be sure to discuss with your relocation agent.

COMMERCIAL MOVER

You may hire a commercial moving company to handle the entire move.

An inventory of all personal property must be taken before the move begins (pre-inventory) and after the move is complete (post-inventory). You must sign the inventory certifying that it is true and correct.
Move estimates must be obtained. Based on the complexity of a move the Department will require one or two estimates. In cases where two estimates are obtained, reimbursement will be limited to the amount of the lower one. You may choose a mover other than the one with the lower estimate, but the Department's reimbursement payment will be based on the lower estimate.

Other related costs incurred during your move that were not considered within the estimate may be reimbursed if approved by the Department. You must show proof of these costs by saving all receipts and other documentation to submit when you file a claim with the Department. Also, in this brochure, there is a listing of eligible and ineligible moving expenses for your review. If needed, your agent can explain these to you.

SELF MOVE
(FIXED MOVE COST SCHEDULE)

The schedule is a pre-calculated moving expense determination, developed by the Federal Highway Administration, based on the number of rooms of personal property that must be moved. The Department may allow an increase in a room count when a room contains sufficient items to constitute an additional room. A room is defined as a fully enclosed

section (other than a closet or bathroom) on the inside of a structure which is accessible through a doorway. A room can also be an area that is not fully enclosed but being used as a separate and distinct function. For example, in a "great room" that contains a living area and a dining area, each may be counted as a separate room even though no walls separate them.

The reimbursement amount will be based on the number of rooms in your current dwelling.

If you choose the fixed payment you will not be required to prepare inventories, obtain move cost estimates, or provide documentation of expenditures, unless a modification to the room count has been made. Other related costs, such as storage, transportation to the new site, insurance, etc., are not eligible under the fixed payment schedule.

FIXED PAYMENT ALLOWANCE SCHEDULE

If you own the furnishings:

NumberofRooms	AmountofFixedPayment
1	$ 750.00
2	$ 900.00
3	$ 1075.00
4	$1,250.00
5	$1,400.00
6	$1,550.00
7	$1,600.00
8	$1,850.00
Each Additional Room	$ 300.00

If you do *not* own the furnishings:

NumberofRooms	AmountofFixedPayment
First room	$ 500.00
Each additional room	$ 150.00

OR

SELF MOVE
(DOCUMENTING EXPENSES)

You may conduct a move yourself, keeping all receipts, invoices, truck rental expenses, etc., as documentation to file a claim for reimbursement of the actual expenses incurred. If a reimbursement claim is determined to be unreasonable the Department may obtain estimates, based on a pre-move inventory, from licensed qualified movers. The payment for the self-move will be the lesser of the move cost estimate or the documented actual expenses incurred.

Pre-move and post move inventories must be taken and signed by you and the relocation agent.

Note: If the occupants of the residence are not displaced, but there is personal property in the area being acquired that must be moved, the move cost may be reimbursed based only on self documented expenses or either a commercial or Department estimate.

REIMBURSABLE MOVING COSTS

The following move expenses may be reimbursable if they are the actual, reasonable, and necessary moving costs incurred when using a commercial moving company, or performing a self-move based on the actual, documented expenses:

1. Transporting residential displacees to the replacement site, including special transport such as ambulances, based upon actual, reasonable fees charged for such commercial transport;

2. Transporting personal property for a distance of no more than 50 miles; (in special circumstances, the district may approve a move of more than 50 miles)

3. Packing, crating, unpacking, and uncrating of the personal property;

4. Disconnecting, dismantling, removing, reassembling, and reinstalling household appliances and other personal property;

5. Storage of personal property for up to twelve (12) months at the Department's discretion, if immediate occupancy of the replacement site is not possible through no fault of the displaced owner or tenant;

6. Insurance for the replacement value of the property in connection with the move;

7. Replacement value of property that is lost, stolen or damaged in the move through no fault of the owner's when insurance coverage is not available;

8. Actual, reasonable costs of meals and lodging when determined necessary by the Department. For example, when immediate occupancy of the replacement dwelling is not possible;

9. Actual, reasonable costs for reinstallation of a fixture which exists as an integral part of a personal property item, but only if treated in the appraisal as a fixture. For example, wiring for a security system;

10. Other moving related expenses as determined by the Department.

NON-REIMBURSABLE MOVING COSTS

1. Cost of moving structures, improvements, or other real property purchased by the Department, but retained by the displaced person;

2. Interest on loans to cover moving expenses;

3. Personal injury;

4. Any legal fee or other cost for preparing a claim for a relocation payment or for legal representation during a relocation appeal;

5. Expenses for searching for a replacement dwelling;

6. Costs of storage of personal property on real property already owned or leased by the displaced person.

7. Refundable utility and security deposits.

The agent will assist you with additional information, provide advisory services and provide the necessary forms and assistance for you to file a claim. If you are an owner you are allowed up to 18 months from the date that you move or 18 months from the date of the final acquisition payment, to file your claim for moving expenses. However, you are encouraged to submit your claim as soon as possible.

APPEAL RIGHTS

If you do not agree with the eligibility determination or amount of payment that the District Relocation Administrator has determined you are eligible to receive, you may file an appeal.

You must file a written appeal no later than sixty (60) days from the date you receive the written notification your claim has been denied by the District Relocation Administrator. Ask the agent for the appeal form #575-040-25. The appeal should be addressed to:

Florida Department of Transportation
State Relocation Administrator
605 Suwannee Street, Mail Station 22,
Tallahassee, Florida, 32399-0450

If the State Relocation Administrator denies your claim, they will advise you of your right to appeal that decision under Section 120.57, Florida Statutes, to the Clerk of Agency Proceedings. This will result in an administrative hearing or informal proceeding before an impartial hearing officer.

Your Relocation Agent is:_____

Agent's Telephone No.:_____

_____
Address of Florida Department of Transportation District Office:

_____
Name and Phone # of the Florida Department of Transportation District Relocation Administrator:

Please refer to the following numbers when calling the Department to discuss your relocation.

W.P.I./Segment No.:_____

Managing District:_____

F.A.P. No.:_____

State Road No.:_____

County:_____

Parcel/Relo. No.:_____

On some projects the Department may contract with a company qualified to represent the Department and who will assist you in your relocation. On such projects the Company's name will appear below. Even if your project is under such a contract, you may still contact the Department of Transportation at the above address and telephone number if you feel it is necessary.

_____
Name of the Company representing the Department of Transportation

_____
Address of Company Telephone Number

Notes

Notas

Su agente de reubicación es:_

N° telefónico de su agente: _____

_____

Dirección de la Oficina de Distrito del Departamento de Transporte de Florida:

_____

Nombre y N° telefónico del Administrador de Reubicación de Distrito del Departamento de Transporte de Florida:

Por favor utilice los siguientes números al llamar al Departamento para consultar sobre su reubicación.

W.P.I./Segmento N°:_____

Distrito gobernante:_____

F.A.P. No.:_____

Carretera estatal N°:_____

Condado:_____

N° parcela/ Reubicación:_____

Para algunos proyectos el Departamento puede contratar a una empresa calificada para que en representación del Departamento le ayude a usted con la reubicación. En dichos proyectos el nombre de la empresa aparecerá abajo. Incluso si existe un contrato de este tipo para este proyecto, usted todavía podrá dirigirse al Departamento de Transporte a través de la dirección y el teléfono indicados anteriormente, en caso de que usted lo considere necesario.

_____

Nombre de la empresa que representa al Departamento de Transporte

_____

Dirección de la empresa N° telefónico

DERECHOS DE APELACIÓN

Si usted no está de acuerdo con los criterios de elegibilidad o con el monto del pago que el Administrador de Reubicación del Distrito ha determinado para su caso, usted tiene derecho a presentar una apelación.

Deberá presentar la apelación por escrito en un lapso máximo de sesenta (60) días contados a partir de la fecha en que usted reciba la notificación por escrito de que su reclamo ha sido negado por el Administrador de Reubicación del Distrito. Solicítele al agente el formulario de apelación No. 575-040-25. Deberá enviar su apelación a la siguiente dirección:

Florida Department of Transportation
State Relocation Administrator
605 Suwannee Street, Mail Station 22,
Tallahassee, Florida, 32399-0450

Si el Administrador de Reubicación Estatal rechaza su reclamo, le informará sobre el derecho que usted tiene de apelar esa decisión ante el secretario de actuaciones de la entidad, de conformidad con la Sección 120.57 de los Estatutos de Florida. Este procedimiento dará lugar a una audiencia administrativa o acción legal informal ante un funcionario imparcial designado para el caso.

4. Honorarios de abogados u otros costos por la preparación de reclamos de pago por reubicación o representación legal durante una apelación de reubicación;

5. Gastos de búsqueda de una vivienda de reemplazo;

6. Costos de almacenamiento de bienes personales en inmuebles que la persona desalojada ya posee o tiene alquilados;

7. Depósitos reembolsables de servicios públicos o de seguridad.

El agente le suministrará información adicional, servicios de asesoramiento y los formularios y asistencia que usted necesite para presentar su reclamo. Si usted es propietario, se le permitirán hasta 18 meses a partir de la fecha en que se muda o 18 meses a partir de la fecha de pago de adquisición final, para presentar un reclamo por los gastos de mudanza. No obstante, se le recomienda que presente su reclamo lo más pronto posible.

4. Desconexión, desmontaje, remoción, montaje y reinstalación de aparatos domésticos y otros bienes muebles;

5. Almacenamiento de bienes muebles por un máximo de doce (12) meses a criterio del Departamento, si no es posible la ocupación inmediata del sitio de reubicación por motivos ajenos al propietario o arrendatario desplazado;

6. El seguro por valor de reposición de bienes relacionado con la mudanza;

7. Valor de reposición de bienes que sufran pérdida, robo o daño durante la mudanza por motivos ajenos al propietario cuando no se disponga de cobertura de un seguro;

8. Los costos reales razonables de comidas y alojamiento cuando el Departamento los considere necesarios. Por ejemplo, cuando no sea posible la ocupación inmediata de la vivienda de reemplazo;

9. Costos reales razonables por la reinstalación de un dispositivo existente como parte integral de un bien mueble, pero sólo si se trata como dispositivo en el avalúo. Por ejemplo, el cableado de un sistema de seguridad;

10. Otros gastos de mudanza determinados por el Departamento.

COSTOS DE MUDANZA NO REEMBOLSABLES

1. Costo de mudanza de estructuras, mejoras u otros bienes muebles comprados por el Departamento, pero retenidos por la persona desplazada;

2. Intereses sobre préstamos solicitados para cubrir los gastos de mudanza;

3. Lesiones personales;

O

MUDANZA POR CUENTA PROPIA (GASTOS DOCUMENTADOS)

Usted mismo puede hacer su mudanza y guardar todos los comprobantes, facturas, alquiler del vehículo para la mudanza, etc., para usarlos como documentación al presentar el reclamo por el reembolso de los costos reales y razonables de la mudanza realizada por cuenta propia. Si se determina que un reclamo de reembolso no es razonable, el Departamento puede obtener presupuestos, basados en un inventario previo a la mudanza, de firmas de mudanza calificadas con licencia. El pago de la mudanza por cuenta propia será el menor del presupuesto de mudanza o los gastos reales documentados.

Usted deberá hacer inventarios antes y después de la mudanza, los cuales deberán estar firmados por usted y el agente de reubicación.

Nota: Si los ocupantes de la residencia no son desplazados, pero existen bienes muebles en el área desalojada que deban ser trasladados, el costo del traslado podrá ser reembolsado basándose solo en gastos propios debidamente documentados o en un presupuesto comercial o del Departamento.

COSTOS DE MUDANZA REEMBOLSABLES

Los siguientes gastos de mudanza pueden ser reembolsables si son los costos reales razonables y necesarios ocasionados cuando se utiliza una firma comercial o se hace la mudanza por cuenta propia con gastos reales documentados:

1. Transporte de desplazados residenciales al sitio de reubicación, incluido el transporte especial en ambulancia, basado en cargos razonables reales para dicho transporte comercial;

2. Transporte de bienes muebles en una distancia no mayor a 50 millas (en circunstancias especiales, el distrito puede aprobar una mudanza mayor a 50 millas);

3. Empacado, embalaje, desempacado y desembalaje de bienes muebles;

trasladarse. El Departamento puede permitir un aumento en el número de habitaciones cuando una habitación contenga suficientes artículos para constituir una habitación adicional. Una habitación se define como una sección completamente cerrada (que no sea un armario ni un baño) dentro de una estructura a la cual se accede a través de una puerta. Una habitación también puede ser un área que no está completamente cerrada pero que se usa con una función separada y distinta. Por ejemplo, en una "habitación mayor" que contiene un estar y un comedor, cada área puede ser contada como habitación separada aunque no haya paredes que las dividan.

El monto de reembolso se basará en el número de habitaciones de su vivienda actual.

Si usted opta por un pago fijo, no se le exigirá preparar inventarios, obtener presupuestos ni presentar comprobantes de gastos, a menos que se haya modificado el número de habitaciones. Otros costos relacionados, como el almacenamiento, transporte al nuevo inmueble, seguro, etc. no son elegibles según el estimado de pago fijo.

ESTIMADO DE ASIGNACIÓN DE PAGO FIJO

Si usted es dueño del mobiliario:

Número de habitaciones	Monto de pago fijo
1	$ 750.00
2	$ 900.00
3	$ 1075.00
4	$1,250.00
5	$1,400.00
6	$1,550.00
7	$1,600.00
8	$1,850.00
Cada habitación adicional	$ 300.00

Si usted *no es* dueño del mobiliario:

Número de habitaciones	Monto de pago fijo
Primera habitación	$ 500.00
Cada habitación adicional	$ 150.00

Con la aprobación previa del Departamento, usted podría recibir un pago por otros costos, tales como el transporte hasta una nueva ubicación, seguro de mudanza y almacenamiento de bienes muebles.

Las personas desplazadas pueden escoger utilizar una "mudanza comercial" u optar por una de las opciones de "mudanza por cuenta propia". Cualquiera que sea la opción que escoja, asegúrese de comentarla con su agente de reubicación.

MUDANZA COMERCIAL

Usted puede contratar una firma comercial para que se encargue de toda la mudanza.

Debe hacerse un inventario de todos los bienes personales antes de que comience la mudanza (inventario previo) y después de terminar la mudanza (inventario posterior). Usted debe firmar el inventario para certificar que es fiel y exacto.
Deberá solicitar presupuestos de mudanza. Según la complejidad de la mudanza, el Departamento exigirá uno o dos presupuestos. En los casos en que se obtengan dos presupuestos, el reembolso se limitará al monto del más bajo. Usted no tiene que elegir a la empresa de mudanzas que presente el menor presupuesto, pero el reembolso que le pagará el Departamento se basará en el presupuesto más bajo.

Otros costos relacionados ocasionados por la mudanza que no fueron considerados en el presupuesto pueden ser reembolsados con la aprobación del Departamento. Para ello, usted deberá guardar todas las facturas y demás documentos comprobantes de estos gastos, los cuales presentará al hacer su reclamo ante el Departamento. Asimismo, en este folleto, hay una lista de los gastos elegibles y no elegibles que usted puede consultar. De ser necesario, su agente puede explicárselos.

MUDANZA POR CUENTA PROPIA (ESTIMADO DE COSTOS FIJOS DE MUDANZA)

El estimado es una determinación precalculada de los gastos de mudanza, elaborada por la Administración Federal de Autopistas, basada en el número de habitaciones de bienes personales que deben

Si el cálculo del suplemento para alquiler es menor a $7,200, el Departamento tiene potestad de aumentar el monto hasta $7,200, siempre que todo el monto sea usado para la cuota inicial y gastos incidentales de la compra de una vivienda de reemplazo.

Por ejemplo, su suplemento para alquiler permitido es de $6,000 y usted encuentra una casa que le gustaría comprar por $100,000.

Si usted compra la casa de $100,000, una cuota inicial del diez por ciento (10%) equivaldría a $10,000. En este ejemplo, su suplemento para alquiler de $6,000 puede aumentar hasta los $7,200, siempre que todo el pago de $7,200 sea invertido en el precio de compra.

Usted será responsable de todos los gastos que superen los $7,200 y debe reunir los requisitos necesarios para obtener una hipoteca. (Esto significa que usted debe demostrarle al acreedor hipotecario que cuenta con suficientes ingresos para cubrir sus cuotas
mensuales de pago de capital, intereses, impuestos y seguro de conformidad con buenas prácticas crediticias).

Antes de celebrar cualquier acuerdo o contrato de venta de una casa, casa rodante o terreno en el que usted esté planeando usar los fondos de la reubicación, deberá comunicarse con su agente de reubicación y discutir la compra que tiene planeada. El agente debe inspeccionar y certificar que el inmueble cumpla con los requerimientos de vivienda decente, segura e higiénica y garantizar que los fondos de la reubicación se utilicen correctamente.

Usted también deberá presentarle al Departamento una copia del contrato de compra legalizado y el acta de cierre que muestre el precio de compra y los costos incidentales.

REEMBOLSO DE LOS COSTOS DE MUDANZA

El Departamento reembolsará los costos reales, razonables y necesarios de trasladar a las personas o bienes muebles de un inmueble adquirido por el Departamento de Transporte de Florida.

alquiler y servicios. En vez del diferencial de alquiler de $ 150/mes mostrado en el ejemplo #5, el diferencial mensual cambiaría a $325/mes. El desplazado sería responsable de los $ 175/mes adicionales que totalizan $7,350 por encima del período elegibilidad de 42 meses.

¿Qué pasa si alquilo una vivienda que cueste menos que la vivienda de reemplazo comparable?

Recibirá un suplemento para alquiler basado en la diferencia real entre su alquiler mensual de base y el promedio de servicios establecido para la vivienda desalojada y la vivienda real ocupada.

Ejemplo # 7

#1 Alquiler comparable y servicios $1,300.00
Su monto de vivienda de reemplazo y servicios..... $1,275.00
Su monto actual por alquiler y servicios .....$ 1,250.00
El suplemento para alquiler mensual es de..... $25.00
Multiplicado por 42 meses..... X 42
Suplemento total para alquiler..... $1,050.00

SUPLEMENTO PARA CUOTA INICIAL

¿Quiénes pueden obtener este beneficio? El arrendatario y el propietario que hayan ocupado la vivienda desalojada, antes de que el Departamento haga su oferta inicial de compra del inmueble, y que sean considerados elegibles para recibir un pago de asistencia para alquiler. **Excepto**; un propietario que haya ocupado la vivienda desalojada por 90 días o más antes de que el Departamento presente su oferta de compra no es elegible para este tipo de pago.

Su propósito: El suplemento para alquiler puede convertirse en una cuota inicial para permitirle a una persona desplazada comprar una vivienda de reemplazo como método de promover la tenencia de vivienda propia.

- Alquiler mensual del inmueble adquirido (incl. servicios) $1,100.00

Equivalente al diferencial de alquiler..... ...$150.00
Multiplicado por 42 meses X42
Suplemento total para alquiler..... $6,300.00

O

Ejemplo #6 (Usando un alquiler justo de mercado)

Alquiler comparable y servicios ..... $**1,250.00**

MENOS

Alquiler mensual de base
El menor de:

-Ingreso anual del hogar del desplazado $52,000.00
-30% del ingreso mensual del hogar (52,000/12 meses. x 30%) $1,300.00
- Bajo ingreso según el Estudio de Límites de Ingresos del HUD$47,250.00

O

Alquiler mensual del inmueble adquirido (incl. servicios)..... $**1,100.00**

Equivalente al diferencial de alquiler.....$150.00
Multiplicado por 42 meses X42
Pago máximo ..... $**6,300.00**

¿Qué pasa si yo decido alquilar una vivienda más costosa que la vivienda comparable?

Si usted alquila una vivienda que cueste más que la vivienda de reemplazo comparable ofrecida por el Departamento, usted deberá pagar la diferencia de alquiler y servicios.

El propósito de un suplemento para alquiler es proporcionarle una vivienda de reemplazo comparable a su vivienda actual. Por lo tanto, una vivienda de reemplazo que **exceda** el costo de una vivienda comparable decente, segura e higiénica no puede ser parte del suplemento.

Digamos que la persona desplazada de verdad alquila una vivienda de reemplazo decente, segura e higiénica que cuesta $1,350 mensuales entre

personas que se niegan a suministrar constancia apropiada de ingresos o personas que son dependientes);

O

3.) El total de los montos destinados para refugio y servicios si la persona desplazada está recibiendo pago de asistencia social de un programa que destina los montos para refugio y servicios.

¿Cómo se calcula el suplemento para alquiler?

Digamos que su alquiler actual es de $950.00 mensuales y que los gastos por servicios suman en promedio $150.00 al mes, lo que equivale a un pago total de alquiler de $1100.00. El Departamento ha determinado que existe una vivienda de reemplazo decente, segura e higiénica, comparable a su vivienda actual, que cuesta $ 1.025,00 al mes más $ 150 mensuales por los servicios, lo que equivale en total a $ 1.175,00. Digamos que el ingreso anual total de su hogar es $41,000, lo que está por debajo de los parámetros del Estudio Anual de Límites de Ingresos del HUD para su área ($47,250), y el 30% del ingreso mensual de su hogar sería $1,025.00. Por lo tanto, el cálculo sería el siguiente:

Ejemplo #5 (Usando el ingreso bajo del desplazado)

Alquiler comparable y servicios **$1,175.00**

MENOS

Alquiler mensual de base

El menor de:

- 30% del ingreso del hogar si se clasifica como de bajos ingresos por el Estudio Anual de Límites de Ingresos del HUD ($47,250.00).

  Ingreso anual del hogar del desplazado = $41,000.00

  $41,000/12 meses X 30% =..... **$1,025.00**

O

SUPLEMENTO PARA ALQUILER

¿Quiénes pueden obtener este beneficio? Los propietarios y arrendatarios que ocupan la vivienda adquirida como su domicilio legal permanente antes de que el Departamento haga su oferta inicial de compra.

Su propósito: Ayudar a las personas desplazadas a reubicarse en una vivienda de reemplazo asequible comparable a su vivienda actual.

Un suplemento para alquiler refleja la diferencia en los montos que se pagan por el alquiler y el promedio de los costos mensuales de los servicios públicos en el inmueble actual, comparados con el costo de una vivienda de alquiler similar, incluidos los costos mensuales por servicios y luego multiplicado por un lapso de tiempo.

El monto de alquiler mensual de base que se usa para la vivienda desalojada se calculará mediante los siguientes métodos y se usará aquel que dé un resultado menor. Usar el monto menor es más ventajoso para usted.

1.) El costo mensual promedio de alquiler y servicios en la vivienda desalojada por un período razonable de tiempo antes del desalojo. Será necesario que un perito calificado establezca una determinación del alquiler justo de mercado para las personas desplazadas que posean/ocupen el inmueble desalojado. Para un arrendatario que pagó poco o nada de alquiler por la vivienda desalojada, igualmente se establecerá una determinación del alquiler justo de mercado, a menos que su uso resultara en penurias debido a los ingresos personales u otras circunstancias.

O

2.) Treinta (30) por ciento del ingreso mensual bruto del hogar de la persona/familia desplazada si el monto es clasificado como “ingresos bajos” por el Departamento de Vivienda y Desarrollo Urbano de EE.UU., en su Estudio Anual de Límites de Ingresos para las viviendas públicas y los programas de la Sección 8. (El alquiler mensual de base se deberá establecer solamente con los criterios indicados en el párrafo 1 de arriba, para personas con ingreso superior a los límites bajos del estudio, para las

Ejemplo # 4

Si el Departamento le paga a usted $191,000 por su inmueble, en vez de la oferta inicial de $180,000, el suplemento para compra deberá ser ajustado.

$205,000	Precio del inmueble comparable de reemplazo
$191.000	Precio real que el Departamento pagó por su inmueble actual
$ 14,000	Monto ajustado del suplemento para compra permitido

El suplemento para compra, tal como se calculó en el primer ejemplo en el que el Departamento pagaba $180,000 por el inmueble desalojado, quedará reducido de $25,000 a un suplemento para compra de $14,000.

¿Qué pasa si yo obtengo una nueva hipoteca y las tasas de interés actuales son más altas?

Si existe una hipoteca sobre el inmueble que adquiere el Departamento durante por lo menos 180 días antes de que se haga la oferta inicial de compra, el Departamento calculará un pago diferencial de intereses hipotecarios. El pago se basará en el saldo más bajo entre la antigua hipoteca y la nueva para el período restante menor entre la antigua y la nueva hipoteca. El monto del pago puede usarse como pago hipotecario inicial para mantener constante el pago mensual de capital e intereses para el lapso de la nueva hipoteca.

El Departamento también le reembolsará los costos necesarios y razonables en que usted haya efectivamente incurrido con motivo de la compra de una vivienda de reemplazo. Estos costos incluyen los gastos usuales que hace el comprador, tales como la preparación de la escritura, obtención de una hipoteca, seguro del título, levantamiento topográfico, informes de crédito, avalúo, inspección de termitas, tarifa de tramitación, timbres para los documentos que no excedan el costo del inmueble comparable, y una inspección de la solidez estructural del inmueble. Los costos de cierre se limitan al valor más bajo de la vivienda de reemplazo comparable seleccionada por el Departamento o la vivienda de reemplazo efectivamente comprada.

Ejemplo # 2

Si usted compra una casa de $215,000, en vez de los $205,000 de la casa comparable, lo que implica una diferencia de $10,000, usted será responsable por el costo adicional.
Usted todavía recibirá el monto calculado entre su inmueble actual y los $205,000 del inmueble comparable seleccionado por el Departamento.

$215,000	El precio de la casa de reemplazo que usted elija
$205.000	Costo de la casa comparable
$ 10,000	Costo adicional que debe pagar el desplazado

No varía el suplemento para compra basado en el inmueble comparable del ejemplo número uno.
(Según el ejemplo # 1, el monto de $25,000 del suplemento para compra no cambiaría).

¿Qué pasa si compro una vivienda que cueste menos que la vivienda comparable que encuentre el Departamento?

Usted recibirá un suplemento para compra calculado según el precio real que usted pague por la vivienda de reemplazo, menos el monto pagado por su inmueble actual.

Ejemplo # 3

Si usted compra una casa de reemplazo de $188,000, después de deducir los $180,000 que paga el Departamento por su casa actual, el suplemento para compra que usted recibirá será de $8,000.

$188,000	Precio de compra de la casa de reemplazo real
$180.000	Menos el monto que el Departamento pagó por su casa actual
$8,000	Máximo suplemento para compra que usted tiene derecho a recibir

¿Qué sucede si el monto de la oferta inicial del Departamento por el inmueble actual de las personas desplazadas aumenta durante un acuerdo negociado o judicial?

El monto del suplemento para compra será ajustado como corresponda.

Suplemento para compra

¿Quiénes pueden obtener este beneficio? Las personas que han poseído y habitado la vivienda desalojada como su domicilio legal permanente durante 90 días como mínimo antes de que el Departamento haga su oferta inicial de compra.

Su propósito: El suplemento para compra permite la adquisición de una vivienda de reemplazo cuando el precio actual de una vivienda de reemplazo comparable que esté disponible (según lo determinado por el Departamento) es mayor que el monto de adquisición pagado por la compra del inmueble desalojado. Un suplemento para compra tiene por finalidad ubicar a las personas nuevamente en una vivienda comparable a aquella de donde fueron desplazadas. Las personas desplazadas tienen la opción de comprar cualquier vivienda que escojan siempre que cumpla con los requisitos de decencia, seguridad e higiene. No obstante, el Departamento debe limitar el monto del suplemento para compra a la diferencia entre lo que el Departamento pagó por su vivienda actual y el valor de un inmueble que el Departamento escoja como más comparable.

Ejemplo # 1

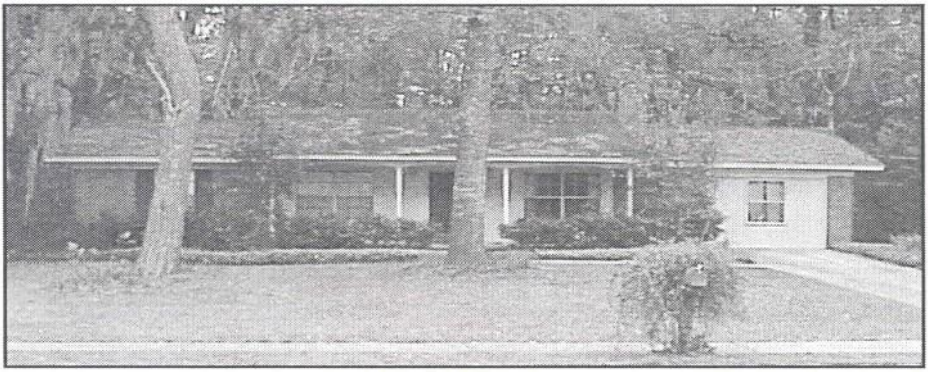
El Departamento encuentra una casa, comparable a la casa en que usted vive actualmente, que cuesta $205,000. El suplemento para compra se calcula restándole el monto que paga el Departamento por su vivienda actual, digamos $180,000, al precio de la casa comparable.

$205,000	Costo del inmueble comparable de reemplazo
$180.000	Menos el precio que el Departamento paga por su inmueble actual
$25,000	Máximo suplemento para compra que usted tiene derecho a recibir

Si usted compra una casa que cuesta por lo menos $205,000 y el Departamento paga $180,000 por su inmueble actual, usted recibirá un suplemento para compra de $25,000.

¿Qué pasa si compro una vivienda más costosa que la vivienda comparable que encuentre el Departamento?

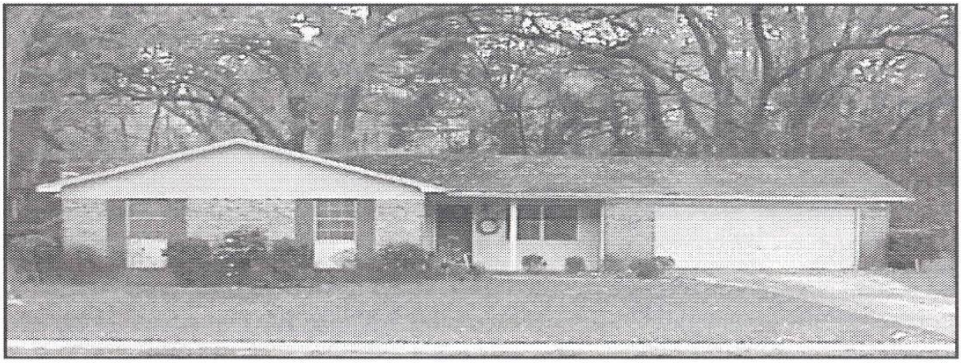
El monto del suplemento para compra no cambiará si usted compra una vivienda más costosa.



VIVENDA DESALOJADA

Una vivienda comparable tendrá aproximadamente la misma cantidad de espacio habitable, el mismo número de habitaciones y deberá estar ubicada en un vecindario similar.

Por ejemplo: Si actualmente usted habita una vivienda con tres dormitorios, dos baños, un salón, una sala comedor y una cocina, con 1200 pies cuadrados, una vivienda comparable tendrá aproximadamente la misma área en pies cuadrados, tres dormitorios, dos baños, un salón, una sala comedor, etc.



VIVIENDA DE
REEMPLAZO

Requisitos de elegibilidad para el pago de vivienda de reemplazo

El pago de una vivienda de reemplazo permite que las personas desplazadas adquieran una residencia sustituta comparable a la vivienda en la que usted habita para el momento en que se le exige mudarse (inmueble desalojado). Puede ser en forma de lo que se llama un suplemento para compra o un suplemento para alquiler.

El tiempo que usted haya ocupado su residencia actual (domicilio) determina su elegibilidad para un pago de vivienda de reemplazo. La determinación se basa en el número de días que usted ha ocupado la residencia desalojada antes de que el Departamento presente su oferta inicial de compra. También tiene que alquilar o comprar una vivienda de reemplazo y ocuparla en un lapso de 12 meses a partir de fechas específicas a fin de recibir un pago de ayuda para vivienda de reemplazo. Su agente determinará y le explicará cómo califica usted.

Usted es un residente propietario con 90 días de ocupación si el inmueble ha estado en su propiedad y ha sido su domicilio continuamente durante por lo menos 90 días (aproximadamente 3 meses) antes de que el Departamento haga su primera oferta por escrito para adquirir el inmueble. Igualmente debe vivir en el inmueble para el día en que el Departamento haga su primera oferta para adquirir el inmueble.

Usted es un residente con 90 días de ocupación si usted es el arrendatario (inquilino) del inmueble y ha vivido en el mismo como su domicilio continuamente durante por lo menos 90 días antes de que el Departamento haga su primera oferta por escrito para adquirir el inmueble. Usted igualmente debe vivir en el inmueble para el día en que el Departamento haga su primera oferta para adquirir el inmueble.

Vivienda de reemplazo comparable

Si usted es desplazado de su residencia, el Departamento tiene que ofrecerle una vivienda de reemplazo comparable.

Asistencia para necesidades especiales

Si usted requiere asistencia especial, su agente de reubicación hará todo lo que esté a su alcance para orientarlo a fin de obtener los servicios de otras organizaciones, tales como los Departamentos de Servicios para Niños y Familias, para Personas Mayores, Asuntos Comunitarios, organizaciones benéficas locales, programas de préstamo y vivienda, etc., que están capacitados profesionalmente para ayudarle.

Vivienda decente, segura e higiénica (Vivienda DS&S)

Antes de firmar un contrato para la compra o alquiler de una nueva vivienda, usted debe pedirle al agente de reubicación que realice una inspección de la propiedad para determinar que cumpla con los requisitos para viviendas decentes, seguras e higiénicas (DS&S, por sus siglas en inglés). El incumplimiento de esta norma puede poner en peligro sus beneficios.

Una residencia decente, segura e higiénica tiene las siguientes características:

- Espacio adecuado suficiente para alojar a las personas que viven con usted.
- Sistema eléctrico adecuado y seguro.
- Sistema de calefacción adecuado (capaz de mantener una temperatura de aproximadamente 70 grados).
- Suministro de agua potable y segura, de agua fría y caliente.
- Conexiones apropiadas al suministro de agua y el sistema séptico.
- Espacio para estufa y refrigerador y las conexiones para los servicios.
- Iluminación adecuada.
- Puertas seguras y sin obstrucción.
- Estructura debidamente ventilada y estructuralmente segura.
- Bañera o ducha y un baño privado.

Notificación anticipada

Todos los desplazados recibirán una notificación por escrito por lo menos noventa (90) días antes de la fecha en que se requiere el desalojo.

El programa de reubicación es su derecho

El programa de asistencia para la reubicación es un derecho diseñando para ayudar a las personas desplazadas de sus hogares por un proyecto de transporte.

Las disposiciones del programa abarcan la búsqueda de vivienda de reemplazo asequible y reembolso de los gastos de mudanza. La elegibilidad para recibir un pago para una vivienda de reemplazo o un reembolso de los gastos de mudanza está determinada por la necesidad particular de cada desplazado, de acuerdo con normas estatales y federales específicas. Su derecho de reubicación es un beneficio no negociable y no permite un pago a un tercero que lo represente.

Los pagos por reubicación no afectan otros derechos

Si usted es elegible actualmente para recibir asistencia por el seguro social, un fondo de bienestar social o algún otro tipo de asistencia, el pago por reubicación que usted reciba no afectará esos beneficios. Asimismo, los pagos recibidos por el programa de asistencia para la reubicación no son considerados como ingresos según el Código de Rentas Internas.

Vivienda justa

El Departamento cumple con el Título VIII de la ley de Derechos Civiles de 1968 y sus enmiendas, el cual establece como ilegal las prácticas discriminatorias en la compra y alquiler de viviendas, si las mismas se basan en raza, religión, sexo o nacionalidad de origen.

El Departamento

En este folleto, el término “Departamento” se refiere al Departamento de Transporte

¿Es usted un desplazado? (Desalojado)

Toda persona que reciba notificación por escrito del Departamento en la que se le informe que tiene que mudarse del inmueble que el Departamento va a adquirir se denomina “desplazado” o “desalojado” y puede ser elegible para recibir beneficios de asistencia de reubicación.

Excepto, según el Derecho Público 105-117, promulgado el 2 de noviembre de 1997, toda persona extranjera con permanencia ilegal en los Estados Unidos no tiene derecho a los servicios de asesoramiento para la reubicación ni a los pagos compensatorios por reubicación, a menos que la carencia de tal elegibilidad resultase en penurias excepcionales y poco comunes para un cónyuge, padre o hijo que sí califique, tal como se define en el reglamento 49 CFR Parte 24.208(h).

Un agente de reubicación le contactará

En las etapas iniciales de un proyecto, ciertas actividades en el área, tales como reuniones públicas del Departamento de Transporte o trabajos de topografía, pueden provocar especulación, rumores y ansiedad acerca de la ubicación de las nuevas vías de transporte y a quiénes afectarán. Estas actividades pueden ocurrir mucho antes de que el Departamento siquiera comience a adquirir el derecho de vía necesario para el proyecto. Si usted es un desplazado, un agente que representa al Departamento se reunirá con usted personalmente para explicarle con todo detalle el programa de reubicación. El agente trabajará con usted y le orientará durante todo el proceso de reubicación. Se le recomienda que trabaje estrechamente con su agente para asegurarse de recibir el máximo de todos los beneficios de reubicación que le corresponden.

Programa de Asistencia para la Reubicación del Departamento de Transporte de Florida

Ley de 1970 sobre políticas de asistencia para la reubicación uniforme y adquisición de inmuebles

Derecho Público 91-646, según enmienda, para programas federales y de asistencia federal, reglamento 23 CFR y 49 CFR, Sección 24. Secciones 334.048, 339.09 y 421.55, Norma de Estatutos de Florida 14-66, Código Administrativo de Florida

Debido al rápido crecimiento de Florida, se hace necesario un sistema de transporte moderno que garantice recorridos seguros. Estos proyectos de transporte tan necesarios a veces requieren la reubicación de una porción pequeña de la población.

El Departamento de Transporte de Florida desea garantizar que las personas reciban un trato justo cuando se les exige mudarse de su hogar para permitir la construcción de vías de transporte. Ningún residente de Florida debe recibir una porción desigual de la carga por un proyecto de transporte diseñado para el bienestar de todos.

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REUBICACIÓN RESIDENCIAL

SEGÚN EL PROGRAMA DE ASISTENCIA PARA LA REUBICACIÓN

DEPARTAMENTO DE TRANSPORTE DE FLORIDA
01 DE AGOSTO 2015

ITEM # 2019-981

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: Action Item

TO: City Council

THRU: Kimberly Kopp, Land Use Attorney
Lance Johnson, City Manager

FROM: Noell Bell, Chief Building Inspector
Louis Zunguze, Community Development Director

DATE: February 27, 2019

SUBJECT: Second reading of Ordinance 19-01-LC - Provides for an amendment to Land Development Code Section 9.06.04., relating to the location of swimming pools

---

I. BACKGROUND: Currently, the Land Development Code does not provide the flexibility to allow swimming pools that either are partially outdoors and partially indoors, or partially under covered structures.

Rather, current Section 9.06.04 of the Land Development Code requires all portions of a swimming pool located outside of a building to be located no less than three (3) feet from the nearest building, measured from the building to the pool's water edge. Additionally, any proposed pool also must be located a minimum of 4 feet from any property line.

At prior direction of the City Council, staff has prepared the proposed ordinance in order to allow such flexibility.

On January 17, 2019, the proposed ordinance was reviewed by the LPA, which recommended approval. On February 19, 2019, the City Council approved the ordinance on first reading, and it is now back before Council on second reading.

II. DISCUSSION: The proposed Ordinance 19-01-LC modifies the language in Section 9.06.04 of the Land Development Code. From a planning perspective, setbacks are required primarily to ensure that the development and use of a property does not infringe on the rights of neighbors. For this reason, the proposed Ordinance maintains the requirement of four (4) feet of unobstructed clearance from the property line to the pool's water edge.

Because design and construction standards are set forth in the Florida Building Code; (Commercial/Multi family, section 454 and The Florida Residential Code; One and Two Family Dwellings, chapter 45 in relation to the pool's distance to a building or structure), it is unnecessary to provide a similar requirement in the Land Development Code. For this reason, the remainder of the original language requiring three (3) feet from the pool's water edge to the building has been

removed.

A. Link to Strategic Goals / Objectives: Proposed Ordinance No. 19-01-LC is consistent with Policy 1-1.1.1: Urban Design Standards and Design Criteria.

B. Effect on Budget (EOB): There is not any anticipated effect on the budget.

C. Level of Service (LOS): Not applicable.

III. CONCLUSION:

Due to the proposed Ordinance 19-01-LC being consistent with the Comprehensive Plan, modifying LDC language to allow for more innovative pool designs, still maintaining an adequate setbacks from all property lines, Staff recommends approval of Ordinance 19-01-LC, Location of Swimming Pools.

IV. RECOMMENDED MOTION: I move to approve Ordinance 19-01-LC on second reading.

Attachments:

1. Feb 19 Pool Ordinance for First Reading

ORDINANCE 19-01-LC

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA RELATING TO THE LOCATION OF SWIMMING POOLS; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR AN AMENDMENT TO LAND DEVELOPMENT CODE SECTION 9.06.04; PROVIDING FOR INCORPORATION INTO THE LAND DEVELOPMENT CODE; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. AUTHORITY.

The authority for enactment of this Ordinance is Article 1, Section l.0l (b) of the City Charter, Section 166.021, Florida Statutes and Chapter 163, Part II, Florida Statutes.

SECTION 2. FINDINGS OF FACT.

WHEREAS, the City Council deems it necessary for the purpose of promoting the health, safety, morals, and general welfare of the City of Destin and its people to amend its present Land Development Code; and

WHEREAS, the City Council has determined that this ordinance is consistent with the adopted comprehensive plan and is in the best interests of the City and its citizens; and

WHEREAS, a public hearing has been conducted after due public notice by the Local Planning Agency and its recommendations reported to the City Council; and

WHEREAS, a public hearing has been conducted by the City Council after due public notice.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, AS FOLLOWS:

NOTE: Language in all sections of this ordinance that is ~~strike-thru~~ is language proposed to be deleted, <u>underline language</u> is language to be added, language that is not in strike-thru or underlined is not to be changed. The symbol * represents sections of the Land Development Code that have been skipped and remain unchanged.**

SECTION 3. AMENDMENT OF LAND DEVELOPMENT CODE SECTION 9.06.04

Section 9.06.04 of the Land Development Code is hereby amended as follows:

***

~~E. *Location.* No portion of a swimming pool outside a building shall be located at a distance less than three feet from a building measured from the building to the water's edge. Also, no~~

~~portion of a swimming pool outside a building shall be located at a distance less than four feet from any side or rear property line, or building line measured from the property line to the water's edge.~~

E. *Location.* All pools shall maintain a minimum of a four (4) foot unobstructed clearance from any property line, measured from the property line to the pool's water edge.

***

SECTION 4. INCORPORATION INTO LAND DEVELOPMENT CODE. This ordinance shall be incorporated into the City of Destin's Land Development Code and any section or paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing.

SECTION 5. CONFLICTING PROVISIONS. Special Acts of the Florida Legislature applicable to the incorporated area of the City of Destin, City Ordinances and City Resolutions, or parts, thereof, in conflict with the provisions of this ordinance are hereby superseded by this ordinance to the extent of such conflict.

SECTION 6. SEVERABILITY. If any section, phase, sentence, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its adoption by the City Council and signature by the Mayor.

ADOPTED THIS____DAY OF MARCH, 2019.

By: _____
Gary Jarvis, Mayor

ATTEST:

The form and legal sufficiency of the foregoing has been reviewed and approved by the City Land Use Attorney for the City of Destin, only:

_____
Kimberly Romano Kopp, Land Use Attorney

ITEM # 2019-1070

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: Public Hearing

TO: City Council

THRU: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney

FROM: Lance Johnson, City Manager

DATE: February 27, 2019

SUBJECT: *** CORE Engineering & Consulting on behalf of Old Town Cottages Dev. LLC; Brad Shoults, is requesting approval of a Planned Unit Development and Major Subdivision identified as "Southern Oaks." The proposed single family subdivision includes 10 lots and associated infrastructure improvements. The proposed project is generally located south of Calhoun Avenue, addressed as 138 and 146 Calhoun Avenue. Property can also be identified by Okaloosa County Property Appraiser's Parcel I.D. numbers 00-2S-22-0310-000D-072B and 00-2S-22-0310-000D-0720. The total site area is 1.43 acres, more or less.

I. <u>BACKGROUND</u>: CORE Engineering & Consulting is requesting Planned Unit Development (PUD) and Major Subdivision preliminary plat approval. The project consists of constructing a 10-lot single-family subdivision with the associated infrastructure. The subject site contains 1.43 acres and is located at 138 & 146 Calhoun Avenue. Although the Major Development Order and Major Subdivision requests are separate applications, the applicant and the City have agreed to allow the City Council to hear the separate applications together, as they involve the same property and project.

II. <u>DISCUSSION</u>:

<u>COMPREHENSIVE PLAN/Land Development Code</u>

The property has a Future Land Use Map Designation of Calhoun Mixed Use - Village (CMU-V) and a Zoning Designation of Residential, Office, Institutional – General Development (ROI-GD). The proposed project is consistent with the Comprehensive Plan in that long-term single family residential is an allowable use in the CMU-V. While the project does not meet the requirements of the ROI-GD zoning district, it qualifies for review under the planned unit development (PUD) process,

per the Land Development Code (LDC).

As outlined in LDC 7.14.01, PUDs are designed to provide an alternate method of land development not otherwise available within the framework of the land development code. Deviations to the LDC are being requested to allow the development to utilize innovative design techniques for the purpose of achieving the development objectives outlined in LDC. Justification of the proposed deviations are summarized by the applicant on the Planned Unit Development (PUD) Finding of Facts Worksheet. The deviations include:

1. LDC 7.12.06.L(3) and TABLE 7-3 Minimum Lot Area (sq. ft.)
   Required: 7,500
   Proposed: 4,481
2. LDC 7.12.06.L(3) and TABLE 7-3 – Minimum Lot Width (ft.)
   Required: 70
   Proposed: 50
3. LDC 7.12.06.L(3) and TABLE 7-3 – Minimum Lot Depth (ft.)
   Required: 100
   Proposed: 89.5
4. LDC 7.12.06.L(3) and TABLE 7-3 – Side Setbacks (ft.)
   Required: 7.5
   Proposed: 5
5. LDC 8.03.00, Table 8-1, 8.05.03.A, 8.09.03.C(3)(a), and Definitions Street local
   Required: 5-foot sidewalk on both sides of the roadway
   Proposed: 5-foot sidewalk on one (north) side of the roadway
6. LDC 7.14.06.F Private streets
   Required: The right-of-way for private streets within the PUD may be reduced to 40 feet in width, provided the developer can show that all sidewalks are provided for within the right-of-way.A 5-foot sidewalk is required on both sides of the roadway.
   Proposed: 40-foot right-of-way with sidewalk on only one side
7. LDC 8.09.03.C(1)(b) – Cul-de sacs and dead-end streets.
   Required: Cul-de sacs and streets resulting in dead-ends are prohibited within the MMTD.
   Proposed:Street resulting in a dead-end
8. LDC 8.09.03.C(1)(c) and Table 8-12 – Maximum intersection turning radius
   Required: 15'
   Proposed: 25'
9. LDC 12.04.05.D(1)
   Required: Exclusive of the principal structure area, when a "protected tree" must be removed or relocated, an indigenous tree(s) shall be replaced.
   Proposed: The Landscape Plan identifies 37 trees outside the building setback areas to be removed without any replacement trees proposed.

Land Use

Long-term single-family residential is an allowable use in the CMU-V future land use designation and ROI-GD zoning district.

DENSITY
Maximum allowed: 9 dwelling units per acre
Provided: 6.99 dwelling units per acre

INTENSITY

Not applicable

LOT AREA
Minimum lot area allowed: 7,500 sq. ft.
Lot area provided: 4,481 sq. ft. – Requested PUD deviation

LOT DIMENSIONS
Minimum lot width allowed: 70 feet
Lot width provided: 50 feet – Requested PUD deviation

Minimum lot depth allowed: 100 feet
Lot depth provided: 89.5 feet – Requested PUD deviation

SETBACKS
Front minimum allowed: 20 feet
Front provided: 20 feet

Side minimum allowed: 7.5 feet
Side provided: 5 feet – Requested PUD deviation

Rear minimum allowed: 10 feet
Rear provided: 10 feet

Platting
The project is proposing a major subdivision to be processed simultaneously with a PUD major development order. The applicant is requesting preliminary plat approval.

CONCURRENCY MANAGEMENT
Concurrency requirements have been met:
Traffic: The project meets the transportation concurrency per Comp Plan Policy 12-4.1.8.
Stormwater Management: The City's Stormwater Manager Designee signed the CEC on February 13, 2019.
Solid Waste: Okaloosa County's Recycling Coordinator signed the CEC on July 30, 2018.
Potable Water: Destin Water Users' Field Operation Manager signed the CEC on May 29, 2018.
Sanitary Sewer: Destin Water Users' Field Operation Manager signed the CEC on May 29, 2018.

AIRPORT PROTECTION
As proposed, this project is not affected by nor affects the Destin – Ft. Walton Beach Airport. The applicant has indicated on the development order application that the

proposed project is not within the Airport Expansion Area. NOTE: If construction necessitates the use of a crane, or other obstruction, which exceeds Federal Aviation Administration FAR 77 Standards (normally 200 feet above ground level), the applicant must request a variance from the FAA for temporary encroachment into this restrictive area and a copy of a completed FAA Form 7460, must be placed on file with the City of Destin prior to the crane, or other obstruction, penetrating the restricted airspace.

Transportation ANALYSIS

The proposed planned unit development is within the Multimodal Transportation District (MMTD) and requesting deviations to LDC 8.09.03.C(1)(b) – Cul-de sacs and dead-end streets, LDC 8.09.03.C(1)(c) and Table 8-12 – Maximum intersection turning radius, and LDC 8.09.03.C(3)(a) External sidewalks. If these PUD deviations are approved, the proposal will meet the development standards outlined in LDC 8.09.03.C. The transportation analysis, dated July 27, 2018, indicates the proposed development is estimated to generate 11 new PM peak hour vehicle trips. The analysis will be used to assist the City in determining the overall success of the MMTD in accordance with State requirements as outlined in Comprehensive Plan Policy 12-4.1.8. .

PRIVATE STREET

Access to the western portions of the property is provided by a private 40-foot-wide right-of-way for a two-way drive from the Calhoun Avenue. The proposed dead-end private street requires a deviation, as dead-end streets are prohibited in the MMTD. Additionally, the maximum intersection turning radius is 15 feet. The applicant is proposing a turning radius of 25 feet, which requires a deviation.

Pedestrian Network

The project is requesting a deviation from the requirement to provide 5-foot sidewalks on both sides of the proposed Southern Oaks private roadway. The applicant is proposing to construct one 5-foot sidewalk on the north side of the roadway that connects to an 8-foot sidewalk within the Calhoun Avenue right-of-way.

UTILITIES:

All utilities are required to be underground.

STORMWATER:

The Stormwater Manager designee approved the stormwater plan in a memo dated February 4, 2019.

REFUSE COLLECTION:

All residential trash for this development must be placed on Calhoun Avenue on scheduled service days for collection, as required by Waste Management.

WHITE SANDS ZONE

The proposed project is not located within a White Sands Zone.

Landscaping

Front perimeter/common boundary:	Exempt per LDC 12.04.04.B
Interior parking landscape:	Not applicable
Buffer zone:	Exempt per LDC 12.04.04.D

Preservation and restoration:

Acres of development:	1.43
Reforestation trees required:	15
Preserved trees:	0 tree credits (0 preserved trees)
Protected trees required:	**37**
Parking trees required:	0
Total required trees:	**52***
Total trees provided:	21

*The project is requesting a deviation from the tree protection requirement outlined in LDC 12.04.05.D(2).

SIGNS

All signs must comply with the sign code section of the Destin Land Development Code in effect at the time a sign application is submitted.

STATE/FEDERAL PERMITS REQUIRED BEFORE ISSUANCE OF BUILDING PERMIT:

1. A Florida Department of Environmental Protection general notice permit (for stormwater) has been issued for this site and is on file.

IMPACT FEES:

Final impact fee amounts will be determinant upon the gross floor area of the overall development land uses and whether exemption or credits are applicable and reevaluated at the time a Certificate of Occupancy is requested.

OTHER FEES: Not applicable.

COMMENTS:

Per Community Development Department:

1. **Prior to the issuance of a Clearing Permit**, a clearing plan must be submitted and approved by the Community Development Department.

2. **Prior to the issuance of a Certificate of Occupancy**, all required parking and related landscaping shall be installed, inspected, and approved by the Engineering and Community Development Departments.

3. If the applicant proposes outdoor lighting in the future, an outdoor lighting plan must be submitted to the Office of Community Development for review and approval.

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION: Staff has determined that the application for the Major Subdivision meets the minimum requirements of the LDC.

With respect to the subdivision request, Section 2.19.03(D) of the Land Development Code states:
Final action by City Council. Where proposed major development includes the subdivision or resubdivision of land and the dedication of right-of-way, final approval of such subdivision or subdivision shall be made by the City Council in accordance with this Code and general law. Upon receiving the recommendation of the technical review committee, the City Council will consider the subdivision for approval.

The report of the Technical Review Team that is required pursuant to the sections 2.07.01(A) and 2.19.03(D), LDC, is attached.

Additionally, staff has determined that the project qualifies for the PUD process. However, in this process, the applicant carries the burden to show that it has justified its PUD requests by meeting the criteria set forth in 7.14.01, LDC, and 2.07.01(B) of the Land Development Code.

Section 2.07.01(B), LDC, requires the following of major development applications:

Following the required public notice and hearing, the City Council shall either approve, approve with conditions, approve with modifications or deny the Community Development staff's recommendation and shall:

1. Determine conformity of the proposed development with the Comprehensive Plan, this Code, other applicable requirements and items enumerated in A. Above.
2. Hear and address concerns and desires of surrounding landowners and other affected persons.
3. Consider any rule, objective or policy of the Comprehensive Plan or any other criterion applicable to the particular development proposals in formulating its recommendation to either approve or deny the development proposal.
4. If the proposal is approved or approved with conditions, the City Council shall instruct the City Manager, or designee, to authorize the issuance of a development order that complies with Section 2.08.00.
5. If the proposal is approved with modifications, a development order may be authorized by the City Manager, or his designee, once the required modifications have been completed and approved by the appropriate TRT members.
6. If the proposal is denied based upon the applicant's failure to meet the requirements of this Code in the proposed development plan(s), the application will become null and void, the applicant will lose in-line priority consideration for concurrency. The applicant will have to submit a new application and start the review process over in order to secure consideration for approval of the proposal.

As stated above, section 7.14.01, must also be met.

Specifically, the PUD use may be assigned to land which is to be developed utilizing innovative design techniques for the purpose of achieving one or more of the following development objectives:

A. To preserve or be otherwise sensitive to significant environmental or topographical features which exist on the site.

B. To accommodate a mixture of uses on a single parcel of land made internally and externally compatible through use limitations, sign control, building orientation, buffering, or other techniques which may be appropriate to a particular development proposal.

C. To accommodate a juxtapositioning of buildings with exceptional setback or separation distances made internally and/or externally compatible through strategic landscape and spatial design.

D. To accommodate a comprehensively planned and phased development or redevelopment project involving multiple ownerships which provides for interrelated uses, circulation patters (both vehicular and pedestrian), building orientations, parking areas, architectural motifs, signs, open spaces, vistas, amenity areas and like features which positively contribute to the area being developed or redeveloped in the city.

E. To accommodate proposed Tier 3 developments which meet all requirements of the specified supplemental design standards of Tier 2, Tier 3 supplemental design analysis and provides specified "public benefits" as stated in section 7.09.03.G.2.

The City Council should review these criteria and render its decision on the applications in accordance therewith.

A. Link to Strategic Goals / Objectives:

B. Effect on Budget (EOB):

C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION: I move to approve/deny the Planned Unit Development and Major Subdivision identified as "Southern Oaks."

Attachments:

1. App MS_PUD Southern Oaks Destin SIGNED
2. Major DO App_Southern Oaks Destin Signed 181105
3. PUD NARRATIVE_Southern Oaks destin 181105
4. PUD Worksheet rev 181102
5. Southern Oaks PUD Site Plan
6. 138_146Calhoun
7. TRT Report_Southern Oaks
8. 18-25-MS_Abutter Notice
9. 22979DLO - Notice - March 4

10. QJ ad - Southern Oaks

City of Destin

Community Development Department

Planning Division

City of Destin Annex
4100 Indian Bayou Trail
Destin, Florida 32541
Phone (850) 837-4242 • Fax (850) 460-2171
www.cityofdestin.com/index.aspx?nid=91

MAJOR SUBDIVISION APPLICATION

_____ - _____ - MS
(project number assigned by planning staff)

Major Subdivision is a subdivision in which all or a majority of lots front on future public or private rights-of-way and which includes the dedication of the land to the City or homeowners association. (e.g. right-of-way, park, drainage retention areas, parking area, access easements, etc.)

Name of Proposed Subdivision: Southern Oaks Destin
(THIS NAME SHALL BE CONSISTENT ON ALL SUBMITTED PLANS & DOCUMENTS)

1. **CONTACT INFORMATION:**

A. Owner(s): Old Town Cottages Dev. LLC; Brad Shoults
Mailing Address: 4608 Opa Locka Lane FL Destin FL 32541
Business Phone: 850-585-0418 Cell: _____
Email: brad@gosouthern.com

B. Authorized Agent (if applicable): Edwin L Stanford
Mailing Address: 3997 Commons Drive W Suite F Destin FL 32541
Business Phone: 850-650-2646 Cell: _____
Email: ed@coreconsulting.com

C. Engineer: CORE Engineering & Consulting: Edwin L Stanford, P.E.
Mailing Address: 3997 Commons Drive W Suite F Destin FL 32541
Business Phone: 850-650-2646 Cell: _____
Email: ed@coreconsulting.com

D. **Surveyor:** Rare Earth Inc

Mailing Address: 1430 Pine Street Niceville FL 32578

Business Phone: 850-729-2722 Cell: _____

Email: shannon@rareearthfl.com

2. **PROPERTY TO BE SUBDIVIDED:**

Parcel ID (s): 00-2S-22-0310-000D-072B, _____

OO-2S-22-0310-000D-0720, _____

Lot: 71/72 **Block:** D **Plat Book:** 2 **Page Number:** 43-A

Subdivision: Calhoun's Subdivision

3. **PROJECT INFORMATION:**

A. **General Information:**

1) Future Land Use Map Designation(s) of the Property: Calhoun Mixed Use Village (CMUV)

2) Zoning District(s) of the Property: Residential, Office & Institutional General Development (ROI-GD)

3) Type of Project / Proposed Land Use of the Property: long-term Single Family Residential

4) Total Acreage and Square Footage of the Property: 1.43 acres; 62,161SF

5) Existing or Proposed Special Exceptions, Variances, Administrative Appeals, etc.: n/a

6) Total Number of Lots Proposed: 10

7) Minimum Lot Area Proposed: 4481SF

8) Minimum Lot Width Proposed: 50.0 LF

9) Minimum Lot Depth Proposed: 89.5 LF

B. Comprehensive Plan Compliance: Including, but not limited to the following:

Does the Proposed Development Site Include the following (Insert "Yes" or "No" in every blank and include those with a "Yes" on the Plans):

yes Multimodal District and Design Initiatives

yes Within Harbor CRA District:	no Within Town Center CRA District
no 100-Year Flood Plains	no Waterfront Property
no Conservation Areas	no Seaward of (Within) a V-Zone
no Environmentally Sensitive Area	no Seaward of the CCCL
no Historic Landmarks	no Protected Dunes
no In a Historic District	no Protected/Unique Vegetation
no Archeological Sites	no Seaward of Shoreline Protection Zone
no Habitat of Threatened Species	yes Preserved Trees (24" d.b.h. and over)
no Habitat of Endangered Species	yes Protected Trees (12" d.b.h. and over)
no Within 200 Feet of a Potable Water Well	

If in a Flood Zone, give Minimum Base Flood Elevation Required: 8 Provided: 9

4. SUBMITTAL REQUIREMENTS:

A. _____ **Completed application** - All applicable areas of the application shall be filled in and submitted to the Community Development Department Planning Division at the City of Destin Annex, 4100 Indian Bayou Trail, Destin, Florida 32541.

B. _____ **Application Fees** (FY 2017 Schedule of Fees, Resolution 17-05, adopted 02/22/17, effective 02/23/17)

1) **$3,000.00 Major Subdivision**
2) **$2,500.00 Planned Unit Development**
3) **$300.00 per Easement**

Application fee includes First Submittal Reviews only. Subsequent Submittal Reviews and all mailing costs will be invoiced to the Applicant; invoices must be paid prior to submittal of additional Submittal Review Packages.

Accepted Payments are Cash, Check, MasterCard or Visa. Checks shall be made payable to the City of Destin and submitted to the Planning Division, Community Development Department, City Hall Annex, 4100 Indian Bayou Trail, Destin, Florida 32541.

C. _____ **Proof of Ownership** - A copy of the last recorded deed of the property. Owner on deed must correspond to "Current Owner" identified on page 1.

D. _____ **Agent Affidavit** (if applicable) - Required if the applicant is other than the property owner.

E. **Concurrency Evaluation Certificates (CEC's)** - The following must be provided:

1). _____ Stormwater Management, plus 2 sets of signed, sealed and dated calculations.

2). _____ DWU Service Questionnaire

The applicant is responsible for returning each CEC to the Community Development Department, completed, approved and signed.

F. Plan Requirements (LDC Section 2.18.02): Including, but not limited to, the following:

1) _____ Cover Sheet

2) _____ Boundary Survey, which includes the following:

a) Signed, sealed and dated by Surveyor registered in the State of Florida.
b) No older than six months unless Engineer of Record certifies site has NOT changed.
c) Existing conditions of site, which includes trees over 12" in diameter at breast height.
d) Delineated Topography.

3) _____ Demolition Plan (if applicable)

4) _____ Site Plan

5) _____ Subdivision Plat (paper copy)

6) _____ Grading and Drainage Plan – Calculations must be signed & sealed by a Registered Florida Engineer and meet the requirements of Destin Code of Ordinances, Sections 6-346 and 6-352.

7) _____ Utility Plan

8) _____ Landscape Plan and Supporting Plans (if applicable)

9) _____ Street Lighting Plan

10) ._____ Detail Sheets

G. **Checklist.** The following checklists are extremely useful to design professional in complying with the City of Destin development regulations. The inclusion of them with the submittal package is ***optional***.

1) _____ Checklist A – Site Plan Requirements
2) _____ Checklist B – Stormwater Management
3) _____ Checklist C – Landscape Plan

5. SUBMITTAL PACKAGE QUANTITIES:

A. **THREE (3)** COMPLETE paper packages, including ALL items in section 4 above.
B. **ONE (1)** COMPLETE electronic package of PDF files on a storage device.
(Flash Drive, Disk or e-mailed Dropbox link)

NOTE: This application must be filled out completely and must be signed by the owner or his designated agent. If the applicant is different than the owner of the subject property, then an agent affidavit is required from the owner of the property. The agent affidavit must be completely filled out and submitted with this application. If the property has multiple owners, then all owners or their designated agents must sign this application.

I HAVE READ THE FOLLOWING INFORMATION IN THIS APPLICATION AND HAVE FILLED IN ALL ANSWERS CORRECTLY TO THE BEST OF MY ABILITY.

APPLICANT:

SIGNATURE: _____ DATE: 5/3/18

PRINTED NAME: Edwin Stanford

City of Destin

Community Development Department

Planning Division

City of Destin Annex
4100 Indian Bayou Trail
Destin, Florida 32541
Phone (850) 837-4242 • Fax (850) 460-2171

email to: planning@cityofdestin.com

_X_MAJOR __MINOR DEVELOPMENT APPLICATION

for a *FINAL* DEVELOPMENT ORDER

_____ - _____ - SP
(project number assigned by planning staff)

Name of Proposed Project: Southern Oaks Destin
(THIS NAME SHALL BE CONSISTENT ON ALL SUBMITTED PLANS & DOCUMENTS)

I. CONTACT INFORMATION:

A. Owner(s): Old Town Cottages Dev. LLC; Brad Shoults
Mailing Address: 4608 Opa Locka Lane FL 2 Destin FL 32541
Business Phone: 850-585-0418 Cell: _____
Email: brad@gosouthern.com

B. Authorized Agent (if applicable): Edwin Stanford
Mailing Address: 3997 Commons Drive W Suite F Destin FL 32541
Business Phone: 850-650-2646 Cell: _____
Email: ed@coreconsulting.com

C. Engineer: CORE Engineering & Consulting
Mailing Address: 3997 Commons Drive W Suite F Destin FL 32541
Business Phone: 850-650-2646 Cell: 850-259-1522
Email: ed@coreconsulting.com

D. Architect: N/A

Mailing Address: _____

Business Phone: _____ Cell: _____

Email: _____

E. Surveyor: Rare Earth Inc

Mailing Address: 1430 Pine Street Niceville FL 32578

Business Phone: 850-729-2722 Cell: _____

Email: shannon@rareearthfl.com

II. PROPERTY INFORMATION:

Existing Street Address: 138 Calhoun; 146 Calhoun

Parcel ID (s): 00-2S-22-0310-000D-072B, _____

00-2S-22-0310-000D-0720, _____

Lot: 71/72 Block: D Plat Book: 2 Page Number: 43-A

Subdivision: Calhoun's Subdivision

III. PROJECT INFORMATION:

A. General Information (brief description of the project of which this application is seeking approval):

10 lot long-term single family subdivision; major subdivision as PUD

Future Land Use Map Designation(s) of the Property: CMUV

Zoning District(s) of the Property: ROI-GD

Type of Project / Proposed Land Use of the Property: long-term single family residential

Total Acreage and Square Footage of the Property: 1.43 acres; 62,161 sf

Number of Permanent or Long-term Residential Units: 10

Number of Seasonal or Short-term Residential Units: 0

Total Number of Units Proposed: 10

Number of Units per Acre Allowed: 12

Number of Units per Acre Proposed: 7

Proposed Building Height (Comprehensive Plan 2020 - Policy 1-2.1.4): _____

Number of Proposed Stories (included parking decks above grade): _____

Gross Floor Area of Proposed Structure: _____
(Chapter 1 of the Comprehensive Plan: 2020 definition and Article 3, Sec. 3.00.00 "Gross Floor Area" of the Destin Land Development Code)

(NOTE: Calculations from the Site Plan and Architectural Floor Plan must match.)

B. White Sands Zone: The project is located in (check one):

White Sands Zone I: ☐ White Sands Zone II: ☐ Outside White Sands Zones: ☑

C. Existing or Proposed Conditional Uses, Variances, Administrative Appeals, etc:

Yes: ☐ **(Provide a copy of Final Order)** No: ☑

D. Development Intensity - Floor Area Ratio (FAR):

This entire section must be completed for all non-residential projects that have the following Future Land Use Map (FLUM) Designations (Comprehensive Plan: 2020, Policy 1-2.1.2): CBN, CL, CG, CTS, ROI, CBR, TCMU, CMU, SHMU, NHMU, GRMU, HIMU, IN, A, INST, REC, and CON.

Formula:

Square footage of the subject parcel (_____ acre(s) x 43,560 sq. ft.): n/a

Multiplied by FAR allowed in the Future Land Use Map Designation: x n/a

Non-residential structure (not including above-grade parking structure) FAR Calculation:
(described in Policy 1-2.1.2, Comprehensive Plan: 2020)

a). Sum of Gross Floor Area (square feet) all existing and proposed structures: n/a
(The gross floor area shall not include public parking structures or portions of parking structures dedicated to the public and shall adhere to Chapter 1 of the Comprehensive Plan: 2020 definition and Article 3, Sec. 3.00.00 "Gross Floor Area" of the Destin Land Development Code.)

b). Divide result of item "a" above by the gross site area (square feet): n/a

Compliance:

FAR allowed in the Future Land Use Map Designation: n/a

FAR proposed for this project (Insert figure from item "b"): n/a

The proposed project FAR (___ is , ___ is not) in compliance.

Formula for above-grade parking structures:

Square footage of the subject parcel: (_____ acre(s) x 43,560 sq. ft.) n/a

Multiplied by 0.50 bonus FAR allowed in ONLY NHMU, SHMU, and TCMU Future Land Use Map Designations: n/a

Maximum above-grade parking structure square footage allowed: n/a

Above-grade parking structure FAR Calculation (described in Policy 1-2.1.2, Comprehensive Plan: 2020):

a). Sum of Gross Floor Area (square feet): n/a
(all existing and proposed above–grade parking structures)

b). Divide result of item "a" above by the gross site area (square feet): n/a

Compliance for above-grade parking structures:

FAR allowed in the NHMU, SHMU, and TCMU Future Land Use Map Designations: n/a

FAR proposed for this project (Insert figure from item "b"): n/a

The proposed project FAR (___ is , ___ is not) in compliance.

E. Minor Subdivision (as defined in LDC Article 3):

Not Applicable with this proposed development: N/A

Applicable: ___ (see below & requires Minor Subdivision Application)

Total Number of Lots Proposed: n/a

Minimum Lot Area Proposed: _____

Minimum Lot Width Proposed: _____

Minimum Lot Depth Proposed: _____

F. Airport Protection

FAA Permit Required: ___ Permit Attached: ___

Does the Proposed Project Lie within the Airport Noise Zone: Yes ___ No X

If yes, requires disclosure statement and increased construction standards. For residential projects, requires a disclosure statement on the mylar of subdivision and at time of sale (Article III, Airport Zoning Regulations, Section 212-155 of Land Development Code).

Does the Proposed Project Lie within Airport Clear Zone: Yes ___ No X

Does the Proposed Project Lie within Airport Expansion Area: Yes ___ No X

If Yes, attach statement from Okaloosa County of Airport Authority of "approval" or "no objection" to encroachment within the proposed expansion area.

Construction Crane Registration Form Required: ___ Approved Form Attached: ___

G. Comprehensive Plan Compliance: Including, but not limited to the following:

Concurrency Evaluation Certificates: **Refer to and complete item No. 14 under Section 4 below for compliance.**

Does the Proposed Development Site Include the following (Insert "Yes" or "No" in every blank and include those with a "Yes" on the Plans):

YES Multimodal District and Design Initiatives

YES Within Harbor CRA District:

NO Within Town Center CRA District

NO 100-Year Flood Plains

NO Waterfront Property

NO Conservation Areas

NO Seaward of (Within) a V-Zone

NO Environmentally Sensitive Area

NO Seaward of the CCCL

NO Historic Landmarks

NO Protected Dunes

NO In a Historic District

NO Protected/Unique Vegetation

NO Archeological Sites

NO Seaward of Shoreline Protection Zone

NO Habitat of Threatened Species

YES Preserved Trees (24" d.b.h. and over)

NO Habitat of Endangered Species

YES Protected Trees (12" d.b.h. and over)

NO Within 200 Feet of a Potable Water Well

If in a Flood Zone, give Minimum Base Flood Elevation Required: 8 Provided: 9

IV. SUBMITTAL REQUIREMENTS

A. Completed Application – All applicable areas of the application shall be filled in and submitted to the Community Development Department Planning Division at the City of Destin Annex, 4100 Indian Bayou Trail, Destin, Florida 32541.

B. Agent Affidavit (if applicable) – Required if the applicant is other than the property owner.

C. Application Fee: **$2,500.00 – Minor/Major Development**

Application fee includes First Submittal Reviews only. Subsequent Submittal Reviews and all mailing costs will be invoiced to the Applicant; invoices must be paid prior to submittal of additional Submittal Review Packages.

NOTE: Accepted Payments are Cash, Check, Debit, Discover, MasterCard or Visa. Checks shall be made payable to the City of Destin and submitted to the Planning Division, City Hall Annex, 4100 Indian Bayou Trail, Destin, Florida 32541

D. Proof of Ownership – A copy of the last recorded deed of the property. Owner on deed must correspond to "Current Owner" identified on page 1.

E. Concurrency Evaluation Certificates (CEC's) – The following must be provided:

1. Solid Waste
2. Sanitary Sewer (must submit completed questionnaire to DWU)
3. Potable Water (must submit completed questionnaire to DWU)
4. Traffic plus analysis **(3 sets signed and sealed)**
5. Stormwater Management plus calculations **(2 sets signed and sealed)**
6. DWU Service Questionnaire

The applicant is responsible for returning each CEC to the Community Development Department, completed, approved and signed.

F. Approval from Okaloosa County Airport Authority (if applicable) - This applies to projects that lie within airport expansion area as defined in Article 7, Section 7.15.00 of the Land Development Code.

G. Plans Requirements (LDC Section 2.18.02) – Including, but not limited to the following:

1. Cover Sheet
2. Boundary Survey, which includes the following:
   - ✓ Signed and Sealed by Registered Surveyor
   - ✓ No older than one year unless Engineer of Record certifies site has NOT changed
   - ✓ Existing Conditions of site, which includes trees over 12" in diameter at breast height
   - ✓ Delineated Topography
3. Demolition Plan (if applicable)
4. Site Plan
5. Drainage Plan – Calculations must be signed & sealed by a Registered Florida Engineer and meet the requirements of Destin Code of Ordinances, Sections 6-346 and 6-352.
6. Utility Plan
7. Landscape Plan and Supporting Plans
8. Outdoor Lighting Plan

9. Detail Sheets
10. Architectural Elevations with height shown (North, South, East, and West)
11. General Architectural Floor Plans (all floors) with gross floor area calculated

H. Other Required Plans

1. Construction Vehicle Parking Mitigation Plan (LDC Section 7.01.02.E)
   For non-residential and multi-family residential construction
2. Dust Control Plan (LDC Section 11.10.03)
3. Vibration Impact Mitigation Plan (LDC Section 7.02.03)

I. Checklists – The following checklists are extremely useful to the design professional in complying with City of Destin development regulations.
The inclusion of them with the submittal package is **optional**.

1. Checklist A – Site Plan Requirement
2. Checklist B – Stormwater Management
3. Checklist C – Landscape Plan
4. Checklist D – Dust Control Plan
5. Checklist E – Vibration Impact Mitigation Plan
6. Checklist F – Outdoor Lighting Plan

J. Emergency Contact Posting Requirements (LDC Section 7.01.02.B)

V. SUBMITTAL PACKAGE QUANTITIES:

A. FOUR (4) COMPLETE paper packages, including **ALL** items in section IV. above.

B. ONE (1) COMPLETE electronic package of PDF files on a portable storage device.

(CD, DVD, USB Flash Drive or Dropbox link)

NOTE: This application must be filled out completely and must be signed by the owner or his designated agent. If the applicant is different than the owner of the subject property, then an agent affidavit is required from the owner of the property. The agent affidavit must be completely filled out and submitted with this application. If the property has multiple owners, then all owners or their designated agents must sign this application.

I HAVE READ THE INFORMATION IN THIS APPLICATION AND HAVE FILLED IN ALL ANSWERS CORRECTLY TO THE BEST OF MY ABILITY.

APPLICANT:

SIGNATURE: _____ DATE: 10/29/18

PRINTED NAME: Edwin L. Stanford

AGENT AFFIDAVIT
SPECIAL POWER OF ATTORNEY

KNOWN ALL MEN BY THESE PRESENTS, THAT I, Brad Shoults

am presently the owner and/or leaseholder at 138 & 146 Calhoun Ave

and desiring to execute a Special Power of Attorney, have made, constituted and appointed, and by these presents

do make, constitute and appoint CORE Engineering & Consulting; Edwin L Stanford

whose address is 3997 Commons Drive W Ste F Destin, County of Okaloosa, State of FL,

my Attorney-in-Fact to act as follows, GIVING AND GRANTING unto said attorney full power to act as my

agent in any and all matters pertaining to: Southern Oaks Destin.

FURTHER, I do authorize the aforesaid Attorney-in-Fact to perform all necessary acts in the execution of the aforesaid authorization with the same validity as I could effect if personally present. Any act or thing lawfully done hereunder by the said attorney shall be binding on myself and my heirs, legal and personal representative, and assigns.

PROVIDED; however, that any and all transactions conducted hereunder for me or for my account shall be transacted in my name, and that all endorsements and instruments executed by the said attorney for the purpose of caring out the foregoing powers shall contain my name, followed by that of my said attorney and the designation "Attorney-in-Fact."

OWNER

Signature

BRAD SHOULTS

Printed Name

STATE OF FLORIDA

COUNTY OF OKALOOSA

The foregoing instrument was acknowledged before me this 29th day of October, 2018,

by Brad Shoults.

(name of person acknowledging)

ASHLEY B CRAMER
State of Florida-Notary Public
Commission # GG 113646
My Commission Expires
June 11, 2021

Signature of Notary

Ashley B Cramer

Printed Name of Notary or Seal

Personally known X OR Produced Identification ____

Type of Identification Produced ____

November 5, 2018

City of Destin Community Dev/Planning Division
4200 Indian Bayou Trail
Destin, FL 32541

RE: Southern Oaks Destin -
A Planned Unit Development
PUD Narrative

To whom it may concern,

This letter has been written to provide a statement and summary for the proposed Southern Oaks Planned Unit Development (PUD). The project consists of 10 single family homes to be constructued on approximately 1.43 acres. The purpose of a PUD is to provide flexibility to accomodate unique development techiniques that have a tangential public benefit.

In order to develop the subject property as a single family subdivision, certain design criteria were implemented to allow for the flexible development. The following deviations or exceptions to the City of Destin Land Development Code were taken to facilitate the design of Southern Oaks:

1. Minimum Lot Size
   Southern Oaks Destin has implemented smaller lot sizes to allow for single family homes in lieu of the allowable (up to 17) multifamily homes. This, in turn, reduces the impact of impervious surface area and the traffic impact on adjacent roadways.

2. Driveway/Dead-end Streets
   Southern Oaks Destin is proposing a dead-end street. Per Chapter 8 of the LDC, dead-end streets/cul-de-sacs are not allowed. This project proposes a dead-end private drive for access to the 10 single family lots. An easement is proposed to allow for future connectivity to the east if the opportunity presents itself.

3. Speed Limit – Chapter 8.09.03
   The speed limit for this private drive has been set at 12 mph. However, we have requested a variance to the maximum turning radius from Calhoun Avenue to 25 feet. This allows larger vehicles adequate turning radius and access.

4. Sidewalks – Chapter 8.03.00
   In order to accommodate the single family subdivision and increase greenspace the sidewalk on the south side of the private drive has been removed. This subdivision is, in

essence, served by a private drive. It is intended that residents may utilize the single sidewalk located on the north side of the drive for pedestrian access.

5. Tree Protection –
   To the greatest degree possible, the Developers of this PUD intend to preserve existing vegetation. However, due to the location of the property and proximity to ground water, the subdivision grades must be elevated to meet Federal and State stormwater and FEMA design intentions.

6. Sidewalk Buffer –
   In order to achieve the desired 10 – lot single family residential plan, the buffer between the sidewalk and private drive has been reduced to 3 feet. Please note this is a 40 foot private right-of-way with a 24 foot wide private driveway – speed limit 12 mph.

Please review this information at your convenience and contact me should you have any questions.

Sincerely,

Edwin L. Stanford, P.E.

City of Destin

PLANNED UNIT DEVELOPMENT (PUD) FINDING OF FACT WORKSHEET

FOR APPLICANT REFERENCE ONLY: Destin Land Development Code (LDC) Article 7, Section 7.14.00

1. **Purpose & Intent.** A Planned Unit Development (PUD) is designed to provide alternate methods of land development not otherwise available within the framework of the Destin Land Development Code. For the purposes of this application, single-family dwellings, duplexes, townhouses, patio houses, atrium houses, multi-family dwellings, motels, and hotels, along with other forms of residential development, may be considered as PUDs. Specifically, this use may be assigned to land which is to be developed utilizing innovative design techniques for the purpose of achieving one or more of the following development objectives:

A. The preservation and sensitivity to significant environmental or topographical features on the site.

Applicable to proposed development? ☑ Yes (explain below) ☐ No

The developer of the proposed subdivision intends to develop 10 single family lots located on approximately 1.43 acres. The development is situated on property previously utilized as a one-story home and a motel. The proposed development will, to the greatest extent possible, preserve the existing trees and topography. However, Federal and State rules require the addition of fill material to elevate the finished floors of the dwellings above flood elevations.

B. The accommodation of a mixture of uses on a single parcel of land made internally and externally compatible through use limitations, sign control, building orientation, buffering, or other techniques which may be appropriate to a particular development proposal.

Applicable to proposed development? ☑ Yes (explain below) ☐ No

The mixture of uses are defined as park land and long-term single family residential. Buffers and green space are being provided along the north, south, east and west property boundaries to allow for buffering and separation between neighboring uses.

C. The accommodation of a juxtapositioning of buildings with exceptional setback or separation distances made internally and/or externally compatible through strategic landscape and spatial design.

Applicable to proposed development? ☑ Yes (explain below) ☐ No

Sotmrwater retention and greenspace has been provided adjacent to Calhoun Avenue to provide a vegetative buffer between adjacent uses and along Calhoun Avenue. These common areas will enhance the road frontage aesthetics by providing a green corridor contiguous to other properties and in keeping with the intentions of the surrounding properties along Calhoun.

D. The accommodation of a comprehensively planned and phased development or redevelopment project involving multiple ownerships which provides for interrelated uses, circulation patterns (both vehicular and pedestrian), building orientations, parking areas, architectural motifs, signs, open spaces, vistas, amenity areas and like features which positively contribute to the area being developed or redeveloped in the city.

Applicable to proposed development? ☑ Yes (explain below) ☐ No

The proposed long-term single family residential development will be connected to the existing Calhoun Avenue corridor through a usable neighborhood sidewalk and greenspace. The sidewalk will encourage property owners, within the proposed HOA, to utilize the interconnected pedestrian opportunities connecting the surrounding communities.

2. General Requirements.

A. A PUD is not limited as to types of land usage which may be permitted; however, proposed uses must be consistent with the zoning district which implements the future land use designation for the property.

B. All PUD applications shall conform to all applicable provisions of the Comprehensive Plan and Land Development Code.

C. Maximum density for any residential or mixed-use PUD shall be in compliance with the maximum density set forth in the future land use designation for the property as specified on the current Future Land Use Map

D. All PUD's shall be processed according to the provisions set forth in section 2.07.00. procedures for development plan review.

3. Specific Requirements.

A. No minimum lot size shall be required within a PUD. The frontage on dedicated public or private rights-of-way shall observe a front yard setback requirement in accordance with the zoning district. For detached structures, there shall be a minimum of a five-foot side yard and rear yards shall be a minimum of ten feet. For detached single-family dwellings exceeding three stories, the side yard shall be increased by two feet for each story above the third story. Refer to section 7.09.03 for the side and rear yard setbacks for Tier 2 and/or 3 developments. Corner lots and through lots shall provide the full front setback along the street frontage to which the structure is oriented and a minimum of ten-foot setback along the other street frontage.

B. Two or more freestanding structures located on the same lot shall be a minimum of ten feet apart. Properties located in the SHMU, NHMU, and TCMU future land use designations are exempt from this provision.

C. Every dwelling unit or other use permitted in PUD developments shall have access to a public road or street, either directly or via an approved road, pedestrian way, court, or other area dedicated to public use or reserved for private use, or common element guaranteeing access.

D. Access, circulation, parking and loading shall be provided in accordance with the provisions of article 8 of this Code. For projects that are located within the TCMU designation, required parking spaces can be located on local private or public rights-of-way provided that said rights-of-way are created within the boundary of the proposed PUD.

E. All streets shall be constructed to meet or exceed all city standards, except as provided for in F below.

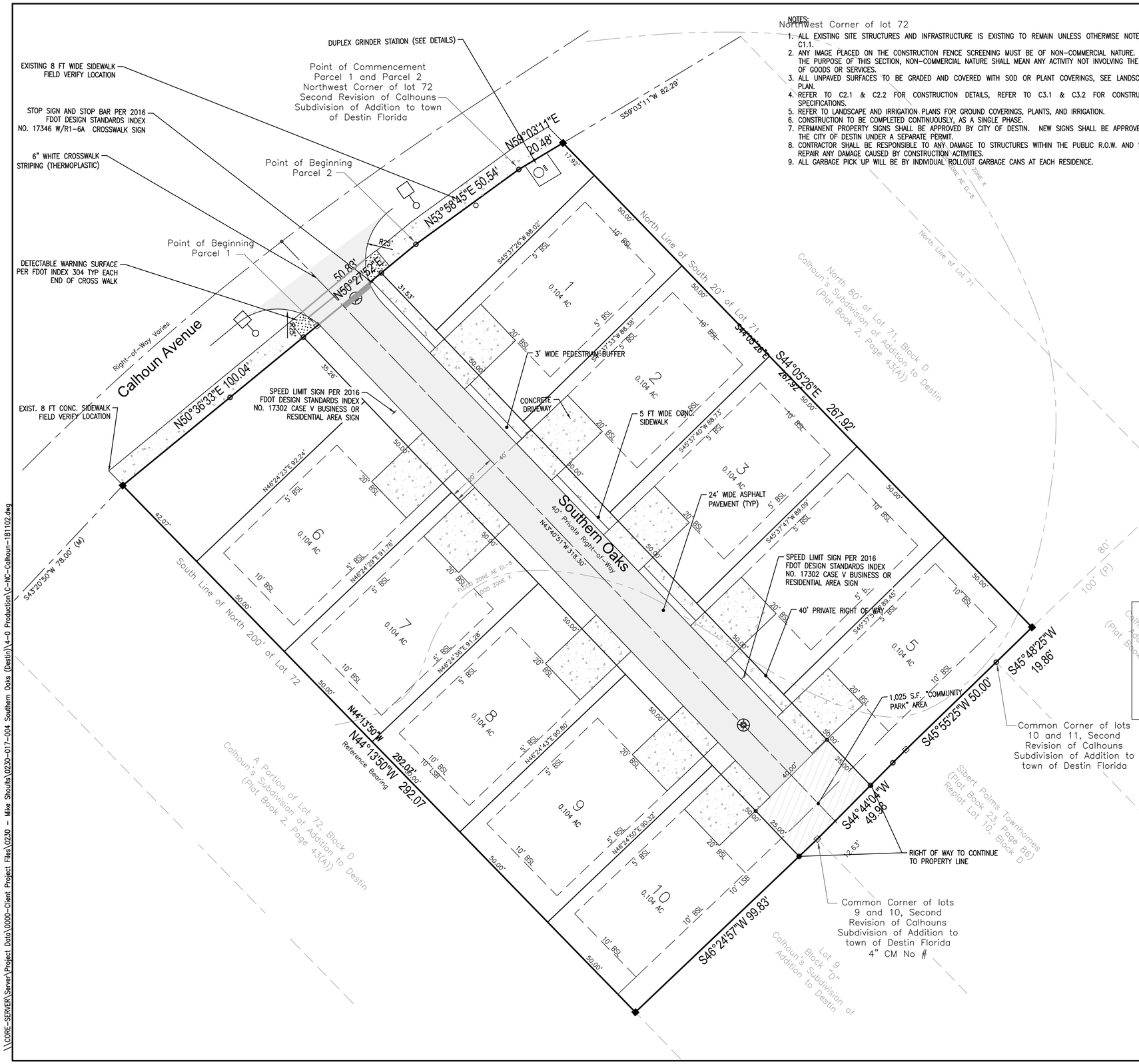
F. Private streets, as principal means of access to individually owned lots in the PUD that are required to comply with the provisions of this chapter, shall be prohibited unless the developer establishes a homeowners' association complying with state statutes. In such cases, the homeowner's association shall be responsible for construction, maintenance and control of such roadways. Private streets are required to be constructed to meet or exceed all applicable city standards. The right-of-way for private streets and cul-de-sac within the PUD may be reduced to 40 feet in width and 90 feet in diameter, respectively, provided the developer can show that all sidewalks, utilities and stormwater are provided for within the right-of-way. Alternatively, utilities and stormwater may be provided for through easements. The city shall not, however, accept a private street which fails to meet the minimum right-of-way standards of the city.

I HAVE READ THE INFORMATION STATED ABOVE AND HAVE PROVIDED THE PROPOSED DEVELOPMENT INFORMATION TO THE BEST OF MY ABILITY.

APPLICANT:

SIGNATURE: _____ DATE: 11/5/18

PRINTED NAME: Edwin Stanford



NOTES:

1. ALL EXISTING SITE STRUCTURES AND INFRASTRUCTURE IS EXISTING TO REMAIN UNLESS OTHERWISE NOTED ON C1.1.
2. ANY IMAGE PLACED ON THE CONSTRUCTION FENCE SCREENING MUST BE OF NON-COMMERCIAL NATURE. FOR THE PURPOSE OF THIS SECTION, NON-COMMERCIAL NATURE SHALL MEAN ANY ACTIVITY NOT INVOLVING THE SALE OF GOODS OR SERVICES.
3. ALL UNPAVED SURFACES TO BE GRADED AND COVERED WITH SOD OR PLANT COVERINGS, SEE LANDSCAPING PLAN.
4. REFER TO C2.1 & C2.2 FOR CONSTRUCTION DETAILS, REFER TO C3.1 & C3.2 FOR CONSTRUCTION SPECIFICATIONS.
5. REFER TO LANDSCAPE AND IRRIGATION PLANS FOR GROUND COVERINGS, PLANTS, AND IRRIGATION.
6. CONSTRUCTION TO BE COMPLETED CONTINUOUSLY, AS A SINGLE PHASE.
7. PERMANENT PROPERTY SIGNS SHALL BE APPROVED BY CITY OF DESTIN. NEW SIGNS SHALL BE APPROVED BY THE CITY OF DESTIN UNDER A SEPARATE PERMIT.
8. CONTRACTOR SHALL BE RESPONSIBLE TO ANY DAMAGE TO STRUCTURES WITHIN THE PUBLIC R.O.W. AND SHALL REPAIR ANY DAMAGE CAUSED BY CONSTRUCTION ACTIVITIES.
9. ALL GARBAGE PICK UP WILL BE BY INDIVIDUAL ROLLOUT GARBAGE CANS AT EACH RESIDENCE.

CALL BEFORE YOU DIG SUNSHINE 1-800-432-4770

SCALE: 1"=20'

LEGAL DESCRIPTION:
(Per Official Records Book 2730, Page 1415):

Parcel #1:

A portion of Lot 72, Block "D", SECOND REVISION OF CALHOUNS SUBDIVISION OF ADDITION TO TOWN OF DESTIN, FLORIDA, according to the plat thereof on file in Plat Book 2, Page 43-A, in the office of the Clerk of Circuit Court, Okaloosa County, Florida, described as follows:

Commencing at the Northwest corner of Lot 72; thence run in a Southwesterly direction along the Southerly Right of Way line of Calhoun Avenue a distance of 101.2 feet to the Point of Beginning; thence South 44° 13' 50" East 330 feet to a corner that is common to Lots 9 and 10, Block "D" of said subdivision on the Northerly line thereof; thence South 45° 46' 10" West 100 feet to a corner that is common to Lots 8 and 9, Block "D", of said subdivision on the Northerly line thereof; thence North 44° 13' 50" West 334 feet to the Southerly Right of Way of Calhoun Avenue; thence run in a Northeasterly direction along Calhoun Avenue a distance of 101.2 feet to the Point of Beginning.

Parcel #2:

A portion of Lot 72, Block "D", SECOND REVISION OF CALHOUNS SUBDIVISION OF ADDITION TO TOWN OF DESTIN, FLORIDA, according to the plat thereof on file in Plat Book 2, Page 43-A, in the office of the Clerk of Circuit Court, Okaloosa County, Florida, described as follows:

Commencing at the Northwest corner of Lot 72; thence run in a Southwesterly direction along the Southerly Right of Way line of Calhoun Avenue a distance of 50.6 feet to the Point of Beginning; thence South 44° 13' 50" East along a line parallel to the line dividing Lots 71 and 72, Block "D" of the aforesaid subdivision to a point on the Northerly line of Lot 10, Block "D" of said subdivision to a point which is 50 feet Southwesterly from the corner of Lot 10 which is common to Lot 11 on the Northerly line thereof; thence run South 45° 46' 10" West along the Northerly line of said Lot 10 a distance of 50 feet to the corner of Lot 10 which is common to Lot 9 on the Northerly line thereof; thence North 44° 13' 50" West and parallel to the line dividing Lots 71 and 72 to a point on the Southerly Right of Way of Calhoun Avenue; thence run in a Northeasterly direction along Calhoun Avenue to the Point of Beginning.

Parcel ID: 00-2S-22-0310-000D-072B

Contains 0.99 acres or 42,969.62 Sq. Ft. more or less.

LEGAL DESCRIPTION:
(Per Official Records Book 3259, Page 4330):

Twenty (20) feet on the Southern Side of Lot Seventy-One (71) of Calhoun's Subdivision of Moody Lands in the Moreno Point Military Reservation, in Okaloosa County, Florida. The same being in Township 2 South, Range 22 West, Also, the North 1/2 of the following description: Part of Lot 72, Block "D" Calhoun Subdivision to Destin, Okaloosa County, Florida. Said part of Lot 72, Block D is a lot 100 feet in width lying next to and adjacent to Lot 71, South 44°13'50" East 316 feet; thence South 45°46'10" West 100 feet; thence North 44°13'50" West of the east line of Calhoun Avenue; thence with the East line of Calhoun Avenue 101.2 feet to the point of beginning. Plat of above subdivision, being located in the public records of Okaloosa County, Florida.

Parcel ID: 00-2S-22-0310-000D-0720

Contains 0.44 acres or 19,190.98 Sq. Ft. more or less.

PUD DETAILS AND DESIGN VARIANCES:

1. PUD CONSISTS OF 10 SINGLE FAMILY HOMES, PRIVATE DRIVE AND COMMON SPACE.
2. ALL STREETS AND COMMON SPACE ARE PRIVATE AND MAINTAINED BY THE SOUTHERN OAKS DESTIN PUD HOA.
3. PRIVATE RIGHT-OF-WAY WILL BE EXTENDED TO THE EASTERN PROPERTY TO FACILITATE A POTENTIAL FUTURE ROADWAY CONNECTION. THIS RIGHT-OF-WAY DEDICATION WILL BE REFLECTED AND RECORDED ON THE FINAL PLAT.
4. A DEAD-END STREET WILL BE CONSTRUCTED AS PART OF THE PUD. NO CURRENT ROADWAY CONNECTION HAS BEEN DESIGNED.
5. A PARK AREA WILL BE CONSTRUCTED AND DEDICATED TO THE SOUTHERN OAKS DESTIN PUD HOA AND REFLECTED ON THE FINAL RECORDED PLAT. THE PARK WILL BE REMOVED IF A FUTURE THROUGH STREET IS CONSTRUCTED.
6. A 3 FOOT BUFFER BETWEEN THE PRIVATE DRIVE AND SIDEWALK HAS BEEN PROVIDED IN LIEU OF THE REQUIRED 4 FOOT BUFFER. THE SIDEWALK SHALL BE CONSTRUCTED ON THE NORTH SIDE OF THE PRIVATE DRIVE ONLY.

SITE DATA TABLE

PARCEL ID	00-2S-22-0310-000D-072B & 00-2S-22-0310-000D-0720	
FLOOD ZONE	FLOOD ZONE X & AE (EL. 8)	
ZONING	RESIDENTIAL, OFFICE, & INSTITUTIONAL-GENERAL DEVELOPMENT (ROI-GD)	
EXISTING LAND USE	SINGLE-FAMILY RESIDENTIAL	
FUTURE LAND USE	CALHOUN MIXED USE VILLAGE (CMUV)	
PROPOSED USE	LONG TERM SINGLE-FAMILY RESIDENTIAL	
TOTAL SITE AREA	62,161 SF/ 1.43 AC	
DENSITY	1.43 AC X 9 = 12.87 (10 UNITS PROPOSED)	
	REQUIRED	PROPOSED
BUILDING HEIGHT/STORIES (MAX)	35 FT/ 3 STORIES MAX.	35 FT/ 3 STORIES MAX.
DENSITY (MAX)	16	7.0
OPEN SPACE (MIN)	15,540 S.F. (25%)	27,842 S.F. (44.8%)
BUILDING SETBACKS (MIN)		
FRONT	20 FT	20 FT
REAR	10 FT	10 FT
SIDE	7.5 FT	5 FT

SHT. 3 OF 11

REVISIONS:

REV	DATE	DESCRIPTION

CORE ENGINEERING & CONSULTING, INC.
CIVIL & ENVIRONMENTAL ENGINEERING
3997 COMMONS DRIVE W PHONE: (850) 650-2646
SUITE F FAX: (850) 837-1576
DESTIN, FLORIDA 32541 WWW.COREconsulting.COM
CERTIFICATE OF AUTHORIZATION NO. 28155

EDWIN L. STANFORD LICENSE No 57865 STATE OF FLORIDA PROFESSIONAL ENGINEER

PREPARED FOR:
SOUTHERN OAKS DESTIN
138 CALHOUN AVENUE
DESTIN, FLORIDA

SITE PLAN

Not valid unless bearing Engineer's seal & original signature

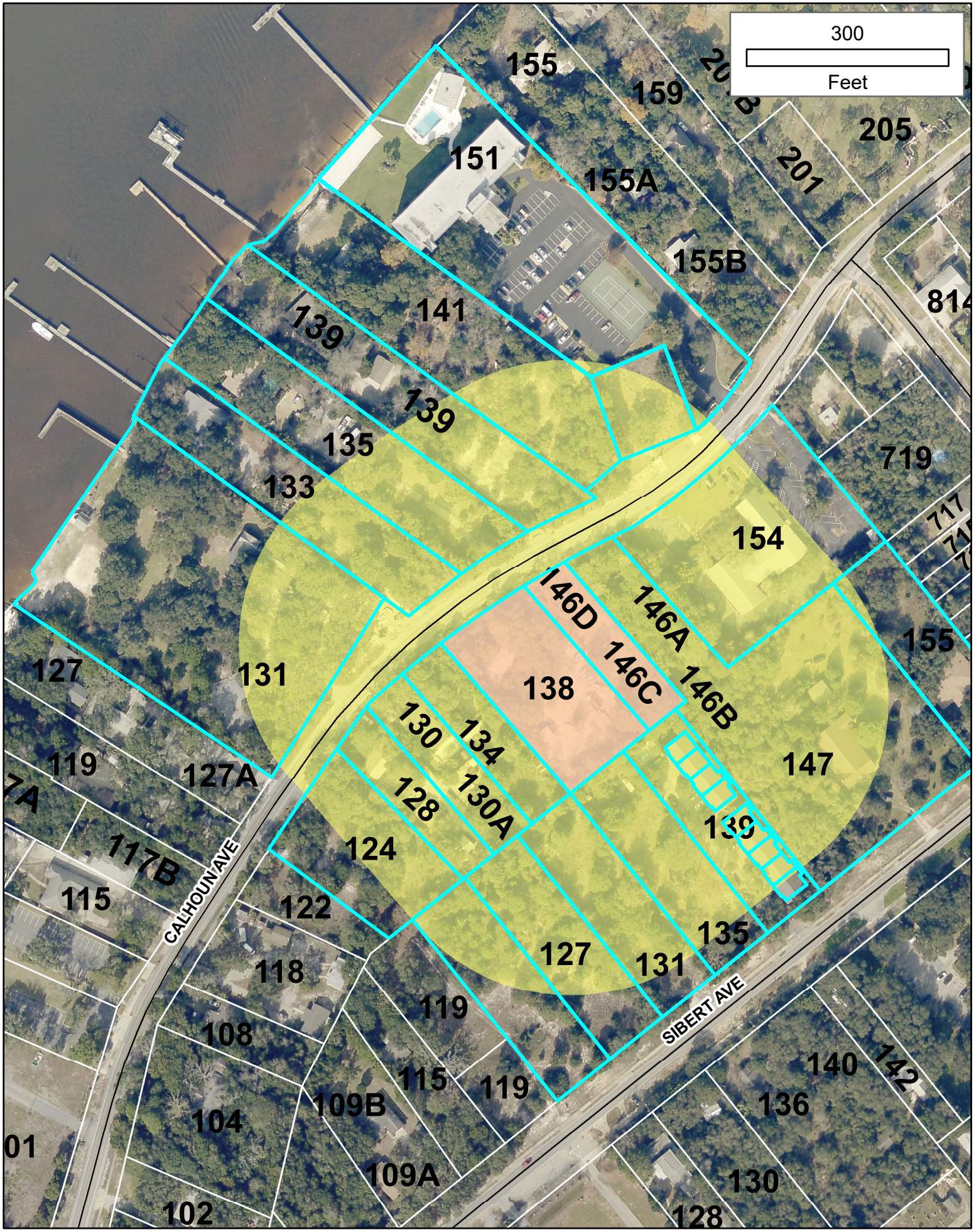
THIS DRAWING IS THE PROPERTY OF CORE ENGINEERING & CONSULTING, INC. & IS NOT TO BE REPRODUCED WITHOUT EXPRESSED WRITTEN CONSENT.

Job No.:	0230-017-004
Date:	06/02/17
Designed:	ELS
Drawn By:	RSB
Checked:	ELS

ISSUE FOR D.O.

C1.2

\\CORE-SERVER\Server\Project Data\0000-Client Project Files\0230 - Mike Shoults\0230-017-004 Southern Oaks (Destin)\4-0 Production\C-NC-Calhoun-181102.dwg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TECHNICAL REVIEW COMMITTEE REPORT
SOUTHERN OAKS
PLANNED UNIT DEVELOPMENT (19-04-SP)
AND
MAJOR SUBDIVISION (18-25-MS)

Applicant:	Edwin Stanford; CORE Engineering & Consulting
Location:	138 & 146 Calhoun Avenue
Request:	10-lot Planned Unit Development and single-family subdivision
Parcel Size:	1.43 acres, more or less.
Future Land Use:	Calhoun Mixed Use - Village (CMU-V)
Zoning District:	Residential, Office, Institutional – General Development (ROI-GD)
Density:	6.99 DU/AC Provided (9 DU/AC Allowed)
Intensity:	Not applicable
Application Date:	May 10, 2018
Approved Site Plan Date:	February 5, 2019

DISCUSSION/FINDINGS

CORE Engineering & Consulting is requesting Planned Unit Development (PUD) and Major Subdivision preliminary plat approval. The project consists of constructing a 10-lot single-family subdivision with the associated infrastructure. The subject site contains 1.43 acres and is located at 138 & 146 Calhoun Avenue.

COMPREHENSIVE PLAN/LAND DEVELOPMENT CODE

The property has a Future Land Use Map Designation of Calhoun Mixed Use - Village (CMU-V) and a Zoning Designation of Residential, Office, Institutional – General Development (ROI-GD). The proposed project is consistent with the Comprehensive Plan and, with the approval of all the planned unit development deviations, the Land Development Code (LDC).

As outlined in LDC 7.14.01, PUDs are designed to provide an alternate method of land development not otherwise available within the framework of the land development code. Deviations to the LDC are being requested to allow the development to utilize innovative design techniques for the purpose of achieving the development objectives outlined in LDC. Justification of the proposed deviations are summarized by the applicant on the Planned Unit Development (PUD) Finding of Facts Worksheet. The deviations include:

1. LDC 7.12.06.L(3) and TABLE 7-3 Minimum Lot Area (sq. ft.)
   Required: 7,500
   Proposed: 4,481

2. LDC 7.12.06.L(3) and TABLE 7-3 – Minimum Lot Width (ft.)
   Required: 70
   Proposed: 50

3. LDC 7.12.06.L(3) and TABLE 7-3 – Minimum Lot Depth (ft.)
   Required: 100
   Proposed: 89.5

4. LDC 7.12.06.L(3) and TABLE 7-3 – Side Setbacks (ft.)
   Required: 7.5
   Proposed: 5

5. LDC 8.03.00, Table 8-1, 8.05.03.A, 8.09.03.C(3)(a), and Definitions Street local
   Required: 5-foot sidewalk on both sides of the roadway
   Proposed: 5-foot sidewalk on one (north) side of the roadway

6. LDC 7.14.06.F Private streets
   Required: The right-of-way for private streets within the PUD may be reduced to 40 feet in width, provided the developer can show that all sidewalks are provided for within the right-of-way. A 5-foot sidewalk is required on both sides of the roadway.
   Proposed: 40-foot right-of-way with sidewalk on only one side

7. LDC 8.09.03.C(1)(b) – Cul-de sacs and dead-end streets.
   Required: Cul-de sacs and streets resulting in dead-ends are prohibited within the MMTD.
   Proposed: Street resulting in a dead-end

8. LDC 8.09.03.C(1)(c) and Table 8-12 – Maximum intersection turning radius
   Required: 15'
   Proposed: 25'

9. LDC 12.04.05.D(1)
   Required: Exclusive of the principal structure area, when a "protected tree" must be removed or relocated, an indigenous tree(s) shall be replaced.
   Proposed: The Landscape Plan identifies 37 trees outside the building setback areas to be removed without any replacement trees proposed.

LAND USE
Long-term single-family residential is an allowable use in the CMU-V future land use designation and ROI-GD zoning district.

DENSITY
Maximum allowed: 9 dwelling units per acre
Provided: 6.99 dwelling units per acre

INTENSITY
Not applicable

LOT AREA
Minimum lot area allowed: 7,500 sq. ft.
Lot area provided: 4,481 sq. ft. – Requested PUD deviation

LOT DIMENSIONS

Minimum lot width allowed:	70 feet
Lot width provided:	50 feet – Requested PUD deviation
Minimum lot depth allowed:	100 feet
Lot depth provided:	89.5 feet – Requested PUD deviation

SETBACKS

Front minimum allowed:	20 feet
Front provided:	20 feet
Side minimum allowed:	7.5 feet
Side provided:	5 feet – Requested PUD deviation
Rear minimum allowed:	10 feet
Rear provided:	10 feet

PLATTING

The project is proposing a major subdivision to be processed simultaneously with a PUD major development order. The applicant is requesting preliminary plat approval.

CONCURRENCY MANAGEMENT

Concurrency requirements have been met:
Traffic: The project meets the transportation concurrency per Comp Plan Policy 12-4.1.8.
Stormwater Management: The City's Stormwater Manager Designee signed the CEC on February 13, 2019.
Solid Waste: Okaloosa County's Recycling Coordinator signed the CEC on July 30, 2018.
Potable Water: Destin Water Users' Field Operation Manager signed the CEC on May 29, 2018.
Sanitary Sewer: Destin Water Users' Field Operation Manager signed the CEC on May 29, 2018.

AIRPORT PROTECTION

As proposed, this project is not affected by nor affects the Destin – Ft. Walton Beach Airport. The applicant has indicated on the development order application that the proposed project is not within the Airport Expansion Area. NOTE: If construction necessitates the use of a crane, or other obstruction, which exceeds Federal Aviation Administration FAR 77 Standards (normally 200 feet above ground level), the applicant must request a variance from the FAA for temporary encroachment into this restrictive area and a copy of a completed FAA Form 7460, must be placed on file with the City of Destin prior to the crane, or other obstruction, penetrating the restricted airspace.

TRANSPORTATION ANALYSIS

The proposed planned unit development is within the Multimodal Transportation District (MMTD) and requesting deviations to LDC 8.09.03.C(1)(b) – Cul-de sacs and dead-end streets,

LDC 8.09.03.C(1)(c) and Table 8-12 – Maximum intersection turning radius, and LDC 8.09.03.C(3)(a) External sidewalks. If these PUD deviations are approved, the proposal will meet the development standards outlined in LDC 8.09.03.C. The transportation analysis, dated July 27, 2018, indicates the proposed development is estimated to generate 11 new PM peak hour vehicle trips. The analysis will be used to assist the City in determining the overall success of the MMTD in accordance with State requirements as outlined in Comprehensive Plan Policy 12-4.1.8. .

PRIVATE STREET

Access to the western portions of the property is provided by a private 40-foot-wide right-of-way for a two-way drive from the Calhoun Avenue. The proposed dead-end private street requires a deviation, as dead-end streets are prohibited in the MMTD. Additionally, the maximum intersection turning radius is 15 feet. The applicant is proposing a turning radius of 25 feet, which requires a deviation.

PEDESTRIAN NETWORK

The project is requesting a deviation from the requirement to provide 5-foot sidewalks on both sides of the proposed Southern Oaks private roadway. The applicant is proposing to construct one 5-foot sidewalk on the north side of the roadway that connects to an 8-foot sidewalk within the Calhoun Avenue right-of-way.

UTILITIES:

All utilities are required to be underground.

STORMWATER:

The Stormwater Manager designee approved the stormwater plan in a memo dated February 4, 2019.

REFUSE COLLECTION:

All residential trash for this development must be placed on Calhoun Avenue on scheduled service days for collection, as required by Waste Management.

WHITE SANDS ZONE

The proposed project is not located within a White Sands Zone.

LANDSCAPING

Front perimeter/common boundary:	Exempt per LDC 12.04.04.B
Interior parking landscape:	Not applicable
Buffer zone:	Exempt per LDC 12.04.04.D
Preservation and restoration:	
Acres of development:	1.43
Reforestation trees required:	15
Preserved trees:	0 tree credits (0 preserved trees)
Protected trees required:	**37**
Parking trees required:	0

Total required trees: **52***
Total trees provided: 21

*The project is requesting a deviation from the tree protection requirement outlined in LDC 12.04.05.D(2).

SIGNS

All signs must comply with the sign code section of the Destin Land Development Code in effect at the time a sign application is submitted.

STATE/FEDERAL PERMITS REQUIRED BEFORE ISSUANCE OF BUILDING PERMIT:

1. A Florida Department of Environmental Protection general notice permit (for stormwater) has been issued for this site and is on file.

IMPACT FEES:

Final impact fee amounts will be determinant upon the gross floor area of the overall development land uses and whether exemption or credits are applicable and reevaluated at the time a Certificate of Occupancy is requested.

OTHER FEES: Not applicable.

COMMENTS:

Per Community Development Department:

1. **Prior to the issuance of a Clearing Permit**, a clearing plan must be submitted and approved by the Community Development Department.

2. **Prior to the issuance of a Certificate of Occupancy**, all required parking and related landscaping shall be installed, inspected, and approved by the Engineering and Community Development Departments.

3. If the applicant proposes outdoor lighting in the future, an outdoor lighting plan must be submitted to the Office of Community Development for review and approval.

Community Development

Planning Division

4200 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-837-4242 | Fax: 850-460-2171 |www.cityofdestin.com

May 31, 2018

ALLAIRE RONALD L
151 CALHOUN AVE
DESTIN, FL 325410000

Subject: Notification of Development Project: Southern Oaks
City of Destin Project Number: 18-25-MS

Dear Property Owner:

The purpose of this letter is to notify you that the Planning Division has received an application for a Major Subdivision project. This application is currently under review by members of the Technical Review Team. As an owner of property located within 300 feet of this project, Article 2.17.00 of the Destin Land Development Code (LDC) requires a written notice providing you the following information.

This notice is for informational purposes only. No action is required on your part.

1. Name of Owner: Brad Shoults | Old Town Cottages Dev. LLC

2. Name of Agent: Ed Stanford | CORE Engineering & Consulting

3. Address of Project: 138, 146 Calhoun

4. Parcel ID Number: 00-2S-22-0310-000D-072B, 00-2S-22-0310-000D-0720

5. Project Description: This is an application for approval of a Major Subdivision. The project consists of construction of long-term single family residential lots. The property contains 1.43 acres and is located at 138 and 146 Calhoun Ave.

6. Location Map: Please refer to the back of this letter.

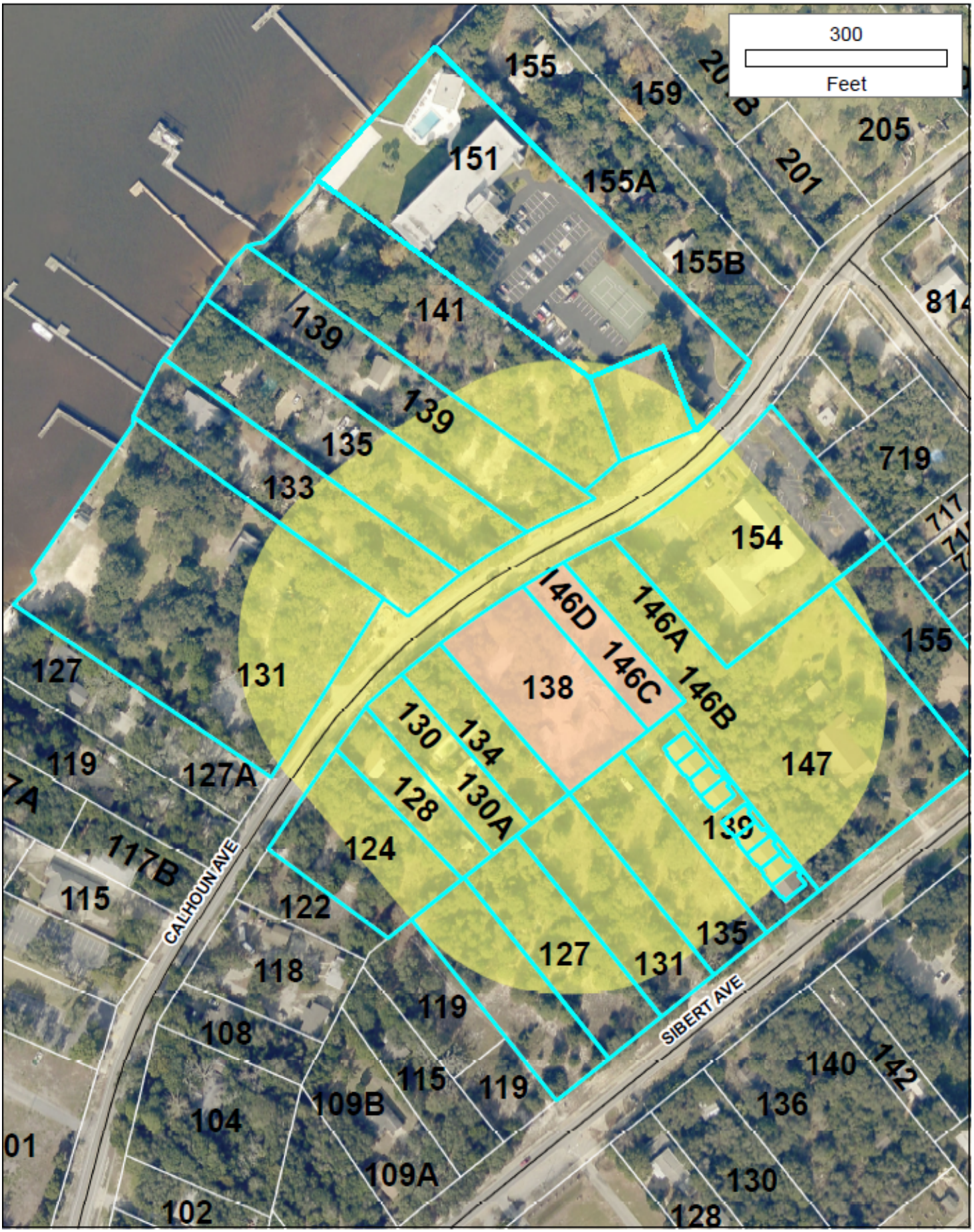
7. Location of Application Package: Project application and related materials are available for public review, during normal business hours in the Planning Division located at Destin City Hall Annex, 4100 Indian Bayou Trail, Destin, Florida 32541. To request a digital copy of the application package be sent to you, please fill out a request online: http://www.cityofdestin.com/forms.aspx?fid=121

If you have any questions, please do not hesitate to call (850) 837-4242.

Sincerely,

Jennifer Bryla
Community Development Department

cc: Project File, Letter Log & Receptionists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CALHOUN AVE
SIBERT AVE

Order Number	:	34406082
PO Number	:	
Customer	:	2004444 City of Destin
Contact	:	Rey Bailey
Address1	:	4200 Indian Bayou Trail
Address2	:	
City St Zip	:	Destin FL 32541
Phone	:	(850) 837-4242
Fax	:	(850) 837-3267
Credit Card	:	
Printed By	:	Karen Glenn
Entered By	:	Karen Glenn
Keywords	:	22979DLO - Notice - March 4
Notes	:	
Zones	:	

Ad Number	:	34851998
Ad Key	:	
Salesperson	:	751 - Karen Glenn
Publication	:	Destin Log
Section	:	Classified 2006
Sub Section	:	Classified 2006
Category	:	1105 Okaloosa Legals
Dates Run	:	02/20/2019-02/27/2019
Days	:	2
Size	:	1 x 9.96, 94 lines
Words	:	269
Ad Rate	:	Legals Rate
Ad Price	:	216.02
Amount Paid	:	0.00
Amount Due	:	216.02

22979

NOTICE

NOTICE IS HEREBY GIVEN that the City of Destin City Council will hold a Quasi-Judicial hearing on Monday, March 4th at 6:00 p.m., at Destin City Hall Annex, 4100 Indian Bayou Trail, Destin, Florida, to consider the following:

CORE Engineering & Consulting on behalf of Old Town Cottages Dev. LLC; Brad Shoults, is requesting approval of a Planned Unit Development and Major Subdivision identified as "Southern Oaks." The proposed single family subdivision includes 10 lots and associated infrastructure improvements. The proposed project is generally located south of Calhoun Avenue, addressed as 138 and 146 Calhoun Avenue. Property can also be identified by Okaloosa County Property Appraiser's Parcel I.D. numbers 00-2S-22-0310-000D-072B and 00-2S-22-0310-000D-0720. The total site area is 1.43 acres, more or less.

If any person decides to appeal any decision made at this meeting, he/she will need a record of the proceedings and, for such purpose, they need to ensure that a verbatim record of the proceedings is made, which record in-

			Ad Number	:	34851998
			Ad Key	:	
Order Number	:	34406082	**Salesperson**	:	751 - Karen Glenn
PO Number	:		**Publication**	:	Destin Log
Customer	:	2004444 City of Destin	**Section**	:	Classified 2006
Contact	:	Rey Bailey	**Sub Section**	:	Classified 2006
Address1	:	4200 Indian Bayou Trail	**Category**	:	1105 Okaloosa Legals
Address2	:		**Dates Run**	:	02/20/2019-02/27/2019
City St Zip	:	Destin FL 32541	**Days**	:	2
Phone	:	(850) 837-4242	**Size**	:	1 x 9.96, 94 lines
Fax	:	(850) 837-3267	**Words**	:	269
Credit Card	:		**Ad Rate**	:	Legals Rate
Printed By	:	Karen Glenn	**Ad Price**	:	216.02
Entered By	:	Karen Glenn	**Amount Paid**	:	0.00
			Amount Due	:	216.02
Keywords	:	22979DLO - Notice - March 4			
Notes	:				
Zones	:				

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cludes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

Persons with disabilities who require assistance to participate in this meeting are requested to notify the City Clerk's office at (850) 837-4242.

Personas con discapacidades que necesitan asistencia o personas que necesiten ayuda con un idioma para participar en las reuniones de la ciudad, deberán notificar la oficina de la Secretaria Municipal al (850) 837-4242 antes de la reunión. Discapacidad auditiva: TTY: 711 (Solicitar Espanol CA). La ayuda tambien está disponible por Recursos Humanos, Coordinador del Título VI, al (850) 837-4242.s

Rey Bailey
City Clerk
Pub: Feb. 20, 27, 2019

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Rey Bailey
City Clerk

2/20 & 2/27/2019

ITEM # 2019-1067

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: Consent Agenda

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Village Baptist Church ROW request for Annual 5k/10k Run/Walk

---

I. BACKGROUND: The Village Baptist Church is requesting use of city streets to hold their annual 5 & 10k race on April 13, 2019 at 8:00 a.m. The Okaloosa County Sheriff's Office Posse will control the traffic at the major intersections and the race sponsors will maintain control with Posse supervision at the other intersections. Okaloosa County EMS and Destin Fire Control District are aware of the race and will provide assistance; if needed.

II. DISCUSSION:

A. Link to Strategic Goals / Objectives:

I. Enhance Quality of Life

I.E. Enhance the City's Recreational Services

B. Effect on Budget (EOB): There is no staff requirement for this request.

C. Level of Service (LOS):

The City of Destin shall not incur any expense or revenue as a result of this request.

III. CONCLUSION:

The City Attorney and Risk Manager have reviewed and approved all related and required documentation. Staff recommends approval for this request.

IV. RECOMMENDED MOTION: I move to approve the Village Baptist Church's request for use of city streets for their annual 5k walk & 10k Resurrection Run on April 13, 2019 at 8:00 a.m.

Attachments:

ITEM # 2019-1067

1. Village Baptist Church Req19

CHECKLIST FOR USE OF PUBLIC FACILITIES OR PROPERTY:

Name of Organization: Village Baptist Church of Destin Inc

Type of Event: 5K walk/run and 10K run

Date(s) of Event: April 13, 2019

Location of Event: 101 Matthew Blvd Destin Fl 32541

1.* Certificate of Insurance **(Endorsement to the Policy & Acord is required.)** provided: Yes: ____ ***This is required.*** Date on which provided: _____

2.* Hold Harmless **(Signed Original)** provided: Yes: ✓ ***This is required.***
Date on which provided: 2-22-19

3.** Permission granted from FDOT for use of State roadway (applicable only if using and closing any portion of State Highway 98) Yes _____ No ✓
Date written permission granted: N/A

4.** Local law enforcement services requested: Yes ✓ ***This is required.***
Law enforcement officer contacted: Capt Terry Watkins / Chief Deputy Arnold Brown

5.** Destin Fire Control District contacted: Yes ✓ ***This is required.***
Person contacted: Fire Marshall, Matt Taylor

6.** Okaloosa County Emergency Medical Services contacted:
Person contacted: Darrel Welborn Yes ✓ ***This is required***

7. Please provide map of race route(s). ✓

8. Describe steps being taken to ensure removal of all directional arrows, signage, as well as trash left on City streets upon conclusion of the event:
The entire race area/course will be cleared of any and all signage immediately after race is complete

9. Please provide location & pertinent information regarding sufficient and approved event participant parking for the event: on-site parking is plentiful + sufficient

Any unauthorized event participant parking is subject to being towed from private property at vehicle owner's expense

10. City Park Permit needed: Yes___ No ✓ If yes, please contact Lisa Firth at Destin Community Center @ 850-654-5184 to make arrangements to reserve the park.

11. Will the event be in a residential neighborhood and will there be excessive noise or light glare from the event? Yes but there will be no excessive noise or glare

(Requester's or Acting Agent's Signature)

HOLD HARMLESS AGREEMENT

Village Baptist Church of Destin Inc agrees to indemnify and hold harmless the City of Destin from any and all liability, defense costs, including attorney fees and all other fees incidental to defense, loss or damage the City of Destin may suffer as a result of claims, demands, costs or judgments against it arising from the Resurrection Run 2019 to be held on April 13, 2019.

In addition, the Village Baptist Church of Destin Inc agrees to provide the City of Destin a Certificate of Insurance naming the City as an Additional Insured reflecting general liability coverage of not less than $1,000,000.00.

Village Baptist Church of Destin, Inc
(Corporate Name)

Signature of President

Dr Steven A Dawies, President
Print name and print President next to name

STATE OF Florida

COUNTY OF Okaloosa

The foregoing instrument was acknowledged before me this 15th day of January 2019 by Dr Steven A Dawies who is personally known by me _____ or has produced identification _____. Type of Identification: _____.

Linda S Blackwood
Signature of Notary Taking Acknowledgement

(Seal)

Linda S Blackwood
Printed name of Notary Taking Acknowledgement

LINDA BLACKWOOD
Notary Public - State of Florida
Commission # FF 951449
My Comm. Expires May 13, 2020
Bonded through National Notary Assn.

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/05/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Fuller Insurance LLC
4821 US Hwy 98 W
Suite 103
Santa Rosa Beach FL 32459

CONTACT NAME:
PHONE (A/C, No, Ext): (850) 502-4260 FAX (A/C, No): (850) 895-3109
E-MAIL ADDRESS: chris@fuller.insure

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Owners Ins Co	32700
INSURER B: Philadelphia Indemnity Ins Co	18058
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Village Baptist Church of Destin Inc. (850) 837-8107
101 Matthew Blvd.
Destin FL 32541

COVERAGES

CERTIFICATE NUMBER: Cert ID 1639

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	Y		PHPK1926262	01/05/2019	01/05/2020	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 3,000,000
							PRODUCTS - COMP/OP AGG	$ 3,000,000
								$ 300,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			5100909100	01/05/2019	01/05/2020	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			PHUB660759	01/05/2019	01/05/2020	EACH OCCURRENCE	$ 2,000,000
							AGGREGATE	$ 2,000,000
								$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
B	D&O EPLI			PHSD1410885	01/05/2019	01/05/2020		$ 1,000,000
								$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Resurrection Run - April 13th, 2019

CERTIFICATE HOLDER

City of Destin
4200 Indian Bayou Trail
Destin FL 32541

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Philadelphia Indemnity Insurance Company

Additional Insured Schedule

Policy Number: PHPK1926262

Additional Insured

City of Destin
4200 Indian Bayou Trl
Destin, FL 32541-4305

CG2026 - General Liability
Re: The Resurrection Run

Additional Insured

Walton County Board of County
Commissioners
Attn: Karen DeBeauchamp
650 E Nelson Ave
Defuniak Springs, FL 32433-1915

CG2026 - General Liability
Re: The Resurrection Run

Additional Insured

Early Learning Coalition of Okaloosa and
Walton Counties
107 Tupelo Ave SE
Fort Walton Beach, FL 32548-5515

CG2026 - General Liability
As respects children attanding VPK Services at NI premises

Additional Insured

Emerald Coast Fellowship of Baptist
Churches, Inc.
399 Edge Ave
Valparaiso, FL 32580-1033

CG2026 - General Liability
Re: Churches Serving Together to Fulfill the Great Commission

Gmail

L Spalding <rlspalding12@gmail.com>

16th Annual Village Baptist Resurrection Run 2019

Matt Taylor <MTaylor@destinfire.com> Thu, Jan 10, 2019 at 3:19 PM
To: "L Spalding (rlspalding12@gmail.com)" <rlspalding12@gmail.com>
Cc: James Taylor <JTaylor@destinfire.com>, Jeff Anderson <JAnderson@destinfire.com>, Mark Hutchinson <MHutchinson@destinfire.com>, Kevin Sasser <chief@destinfire.com>

Lindsey,

Thank you for notifying the Destin Fire Control District of the Annual Resurrection Run on Saturday April 13, 2019 from 8am to 11:30. *The appropriate shift has been copied on this e-mail.*

Please advise all participants to maintain an awareness for any responding emergency vehicle during all stages of the event and to immediately cede the right-of-way.

Have a great run and if you need any other assistance, please contact me.

This e-mail will serve as the Destin Fire Control District's acknowledgement of this event. Please forward it to the appropriate agencies.

Matt Taylor, Fire Marshal

Destin Fire Control District

850-837-8413

From: L Spalding <rlspalding12@gmail.com>
Sent: Thursday, January 10, 2019 12:28 PM
To: Terry Watkins <jwatkins@sheriff-okaloosa.org>
Cc: Matt Taylor <MTaylor@destinfire.com>; Arnold Brown <abrown@sheriff-okaloosa.org>; kmontgomery@cityofdestin.com
Subject: Re: 16th Annual Village Baptist Resurrection Run 2019

OKALOOSA COUNTY DEPARTMENT OF PUBLIC SAFETY

EMS

EMERGENCY MEDICAL SERVICES DIVISON
STANDBY & PUBLIC RELATIONS REQUEST FORM

Date(s): Saturday, April 13, 2019 **Time(s):** 0800 - 1130

Name of Event: 16th Annual Resurrection Run 5K/10K

Sponsor: Village Baptist Church – 850-837-8107

Location: 101 Matthew Blvd, Destin

****

Estimated Number of Participants/Spectators: 175-200

Number/Type of Unit(s) Requested: (Ambulance or QRV) One Ambulance

Is the ambulance/QRV dedicated or available for calls? (Available for Calls-Free Standby or Dedicated-Paid Standby) Available for Calls

Contact Person: Lindsey Spalding/Lindsay Silveus **Phone:** 850-543-2415 / 850-420-7520

Special Instructions: N/A

****

Is this event to be invoiced? [ ] **Yes** / [X] **No**

Approved by:

Darrel Welborn
EMS Division Chief

Copy: **EMS Super**
911 Super
Office Manager

Gmail

L Spalding <rlspalding12@gmail.com>

16th Annual Village Baptist Resurrection Run 2019

Terry Watkins <jwatkins@sheriff-okaloosa.org> Wed, Jan 9, 2019 at 9:01 PM
To: L Spalding <rlspalding12@gmail.com>, "mtaylor@destinfire.com" <mtaylor@destinfire.com>
Cc: Arnold Brown <abrown@sheriff-okaloosa.org>, "kmontgomery@cityofdestin.com" <kmontgomery@cityofdestin.com>

The Okaloosa Sheriff's Posse will support this event with traffic control.

Captain J. Terry Watkins
Okaloosa Sheriff's Posse
Okaloosa County Sheriff's Office
50 2nd St.
Shalimar, Fl 32579

Admin. Office: 850-651-7410

Cell: 850-699-3636

jwatkins@sheriff-okaloosa.org

From: L Spalding <rlspalding12@gmail.com>
Sent: Wednesday, January 9, 2019 8:45 AM
To: Terry Watkins; mtaylor@destinfire.com
Subject: 16th Annual Village Baptist Resurrection Run 2019

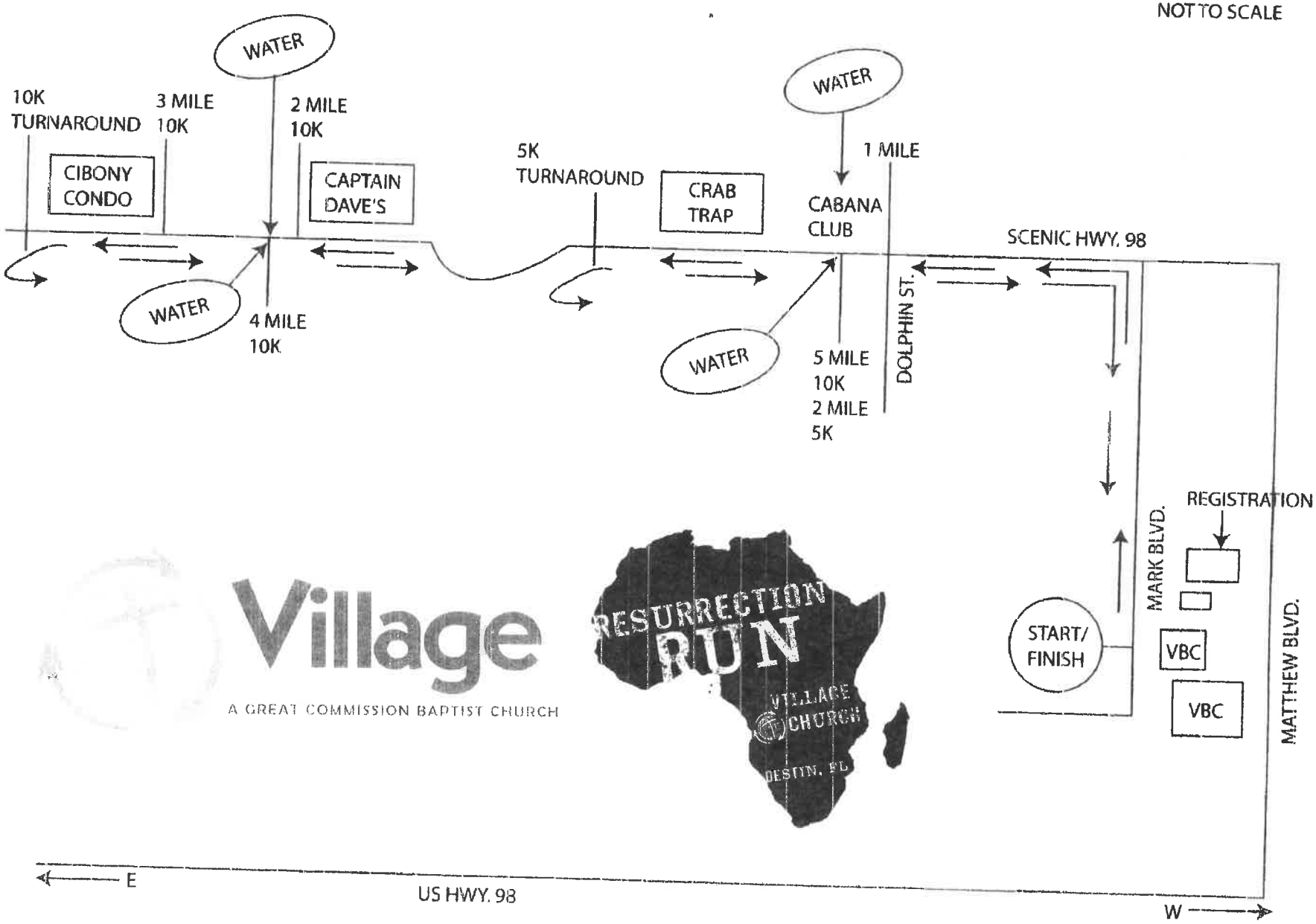
WARNING: This E-Mail Originated Outside of the Sheriff's Office.

DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

[Quoted text hidden]

RESURRECTION RUN

NOT TO SCALE



Kim Montgomery

From: Karen Jankowski
Sent: Monday, February 25, 2019 9:10 AM
To: Kim Montgomery; 'Kyle Bauman'
Cc: Rey Bailey
Subject: RE: Village Baptist Church 5k walk/run request

Kim, it appears to be in order.

Karen Jankowski
HR/ Risk Mgr

From: Kim Montgomery
Sent: Friday, February 22, 2019 3:47 PM
To: 'Kyle Bauman'; Karen Jankowski
Cc: Rey Bailey
Subject: Village Baptist Church 5k walk/run request
Importance: High

Please find attached the paperwork for the Village Baptist Church's annual 5k run/walk.

Kim

Kimberly I. Montgomery
City of Destin
4200 Indian Bayou Trail
Destin, FL 32541
(P)850.837.4242

Please visit our web site at www.cityofdestin/cssurvey to complete a customer service survey. We appreciate your honest opinion and will take it into consideration to help us improve our services. Thank you for your feedback.

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.
****Please be aware, the associated cost for public records is $.15 per page for one-sided copies, $.20 for two-sided copies, and $21.00 per hour after the first 15-minutes; for time spent on research.****

Kim Montgomery

From: Kyle Bauman <kbauman@asglegal.com>
Sent: Monday, February 25, 2019 11:13 AM
To: Kim Montgomery; Karen Jankowski
Cc: Rey Bailey
Subject: RE: Village Baptist Church 5k walk/run request

This one looks good.

Kyle

Kyle S. Bauman, Esq.

Anchors Smith Grimsley
a Professional Limited Company
Attorneys and Counselors at Law
909 Mar Walt Drive, Ste. 1014
Fort Walton Beach, Florida 32547
(850) 863-4064
(850) 862-1138 (fax)
kbauman@asglegal.com

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From: Kim Montgomery [mailto:kmontgomery@cityofdestin.com]
Sent: Friday, February 22, 2019 3:47 PM
To: Kyle Bauman <kbauman@asglegal.com>; Karen Jankowski <kjankowski@cityofdestin.com>
Cc: Rey Bailey <rbailey@cityofdestin.com>
Subject: Village Baptist Church 5k walk/run request
Importance: High

Please find attached the paperwork for the Village Baptist Church's annual 5k run/walk.

Kim

Kimberly I. Montgomery
City of Destin
4200 Indian Bayou Trail
Destin, FL 32541
(P)850.837.4242

ITEM # 2019-1071

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: March 4, 2019
TYPE OF AGENDA ITEM: Action Item

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: 1. Update on commercial events ordinance

I. BACKGROUND:

II. DISCUSSION:

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:
None