



**AGENDA
PUBLIC WORKS/SAFETY COMMITTEE
TUESDAY, MAY 14, 2024
5:30 PM
DESTIN CITY HALL ANNEX COUNCIL CHAMBERS**

- 1. CALL TO ORDER**
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - A) March 12, 2024 Minutes**
- 4. NEW BUSINESS**
 - A) Main St at N. Lakeside Dr Speed Data Additional Speed Hump Request**
 - B) Remaining FY24 Renewal & Replacement Funds - RR054**
- 5. CONTINUING BUSINESS**
 - A) PW/EM Monthly Update - May 2024**
- 6. DISCUSSION**
 - A) Committee Member Items**
 - 1. Jim Wood - Chair**
 - 2. John Green - Vice-Chair**
 - 3. Marcie Bell**
 - 4. Sam Perman**
 - 5. Tom Weidenhamer**
 - 6. Curtis Smith**
 - 7. Vacant**
- 7. PUBLIC COMMENTS** (Comments from the public on any matters considered at the meeting, or on any matters not on the agenda)
 - A) Stormwater/Floodplain Management Issues, comments from the Public**

Any person requiring a special accommodation at this hearing because of a disability or physical impairment should contact the City Clerk at (850) 837-4242 at least 48 hours prior to the hearing. If a person decides to appeal any decision made with respect to any matter considered at such meeting, such person will need a record of the proceeding and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record

includes the testimony and evidence upon which the appeal is to be based. (Sec. 286.0105, Florida Statutes)

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: May 14, 2024

TYPE OF AGENDA ITEM: Action Item

AGENDA OUTLINE NUMBER: 3.A.

TO: Public Works / Public Safety Committee

THRU: Louis Zunguze, City Manager

FROM: Kimberly Montgomery, Deputy City Clerk

DATE: 05/10/2024

SUBJECT: March 12, 2024 Minutes

I. BACKGROUND:

II. DISCUSSION: Minutes from the 03/12/2024 PWPS Committee Meeting

- A. Link to Strategic Goals / Objectives:**
- B. Effect on Budget (EOB):**
- C. Level of Service (LOS):**
- D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION: I move that the minutes of March 12, 2024 PWPS Committee be approved as presented.

Alternate Motion: I move that the minutes of the March 12, 2024 PWPS Committee be approved with the following changes...

Attachments:

1. 3-12-24 Public Works/Public Safety Meeting Minutes

**PUBLIC WORKS/PUBLIC SAFETY
COMMITTEE MEETING MINUTES
DESTIN CITY HALL BOARDROOM
TUESDAY, MARCH 12, 2024 - 5:30 PM**

1. CALL TO ORDER & PLEDGE OF ALLEGANCE:

Chairman Wood called the Public Works/Public Safety Committee to order on Tuesday, March 12, 2024, at 5:30 p.m.

2. ROLL CALL:

<u>Members Present</u>	<u>Members Absent</u>	<u>Staff</u>
James T. Wood, Jr.	Sam Perman	Kim Montgomery Deputy City Clerk
John Green		Michael Burgess PW Director
Tom Weidenhamer		Ryan Scott City Engineer
Marcie Bell		Joe Bodi, Engineer Asst. II
Curtis Smith		

3. APPROVAL OF MINUTES:

- **February 13, 2024**
- **December 12, 2023**

Motion to approve the February 13, 2023, minutes as written was made by Committee member Bell with Committee member Weidenhamer providing the second. The Chairman asked if she wanted to approve both sets in one motion. Committee member Bell amended her motion to approve both the February 13, 2024 and the December 12, 2023 minutes as written. The motion passed with a unanimous vote of 5-0.

4. NEW BUSINESS:

- **Capt. Jason Fulghum – Okaloosa County Sheriff's Department Spring Break Update**

Capt. Fulghum explained how they are essentially following the same process they have been doing for the last few years. He spoke of how the Sheriff's Office receives funding from the TDD to assist paying their deputies who want to work overtime during the Spring Break period, and just received an update, prior to this meeting that so far, they have made 286 arrests since Spring Break started. Most are typically underage drinking; however, some have been for possession of narcotics. He explained how they issue a Notice to Appear (NTA), generally because they are less laborious on the paperwork side than sending people to the County jail, however they will, if necessary, for those that are repeat offenders and are not taking their NTA seriously. Those will be processed through the system. He also spoke of breaking up house parties where the parents will come down, rent a house separately for their teens, and go stay somewhere else, those house parties tend to happen at least once a spring break and are typically all underage kids they break up. Those that get caught will go to jail. They will do the same thing for the summer tourist season for those takeover events that tend to happen on Crab Island.

DRAFT

Committee member Smith asked if there are any ordinances in place with the city or the county that enforce underage drinking. Capt. Fulghum stated that the only one is no drinking in public parks, however if someone is abiding by the law, over the underage drinking laws, and not disturbing others around them on the beach, they will not push the issue, as long as they are not drinking from a glass bottle.

Committee member Bell asked if they had any weapon incidents recently. According to Capt. Fulghum, there was a stabbing incident at the gas station on the corner of Stahlman Ave. and Hwy. 98, and at this time, the person has not been caught. Committee member Bell also spoke of seeing a few young men walking along Hwy. 98 with open containers around the Harbor Docks area and asked about the current open container law. Capt. Fulghum stated that is an open container violation, being outside of the Festive Marketplace, located westward of Harbor Docks.

Committee member Bell also spoke of holes left in the sand on the beach and how dangerous the situations are and asked what do they do about those. Capt. Fulghum explained how the beach patrol deputies generally stop and speak to the parents to educate them on their dangers not only to the beach wildlife but also the dangers to people and the children digging them because of cave in instances.

➤ **\$100k TRSA FUNDS**

The Public Works Director, Mr. Burgess explained that the items have increased in cost since the last time they had funds available.

- Rectangular Rapid Flashing Beacons (pair) - \$12,000
- Speed Hump Installation (pair) - \$12,000
- Speed Detection Device for Speed Studies - \$2,500 each
- Variable Messaging Boards w/trailer - \$16,000 each
- LED Stop Signs - \$1,600 each

Chairman Wood stated that he wants assurance that two Rectangular Rapid Flashing Beacons are installed at Norriego Road and Moreno Point Road after the pedestrian crosswalks are corrected and mentioned that he has spoken with the Holiday Isle folks and told them he would ensure they get installed.

Committee member Bells spoke of the need to have additional message board signs available for Gulf Shore Drive. She mentioned how having one at the entrance alerting the public that there presently is no parking available at Norriego Point may cut down on the amount of traffic down there that has to just turnaround. Mr. Burgess stated that he would like to have to additional one as well to use for various reasons.

Motion by committee member Smith to purchase two variable message board signs, with Committee member Weidenhamer providing the second. In discussion, Chairman

DRAFT

Wood stated that he feels there should be two sets available for different events taking place at the same time and asked if they feel a third set should be purchased. Mr. Burgess mentioned it would be nice to have an extra two. **Committee member Smith amended his motion to purchase a total of four variable message board signs, with Committee member Weidenhamer seconding the amendment.**

Committee member Bell amended the motion to add the purchase of two Rectangular Rapid Flashing Beacons be purchased while they are still \$12k apiece. In discussion, Committee member Bell spoke of the pedestrian crosswalk along Gulf Shore Drive and Moreno Point Road that she will be discussing later, where she wants two rectangular rapid flashing beacons to go in. There was a brief discussion about the crosswalks design and Mr. Ryan Scott, City Engineer stated he feels the crosswalks can easily be fixed with the appropriate concrete work and restriping installed. Adding that they will have to be placed in the budget to get the funding before the area can be corrected. Mr. Burgess added that typically, when there are stop signs nearby, they generally do not install the rapid flashing beacons because of having too much signage. There was a discussion regarding what areas of the city where they may need to be installed. Committee member Bell stated that she didn't want them to be purchased just for the sake of having them if they are not going to go where she has been advocating for them for the past two years. She then asked the Chairman if he wanted her to remove her amendment to the motion for the purchase of the two rapid flashing beacon signs. **Chairman Wood agreed and called for the vote of the original motion to purchase three sets of Variable Message Boards. The motion passed 5-0.** It was agreed that staff would look into additional rapid flashing beacons devices that do not control any stop signals for discussion at their next meeting.

➤ **Draft Mobility Plan Presentation – City Engineer Ryan Scott**

Chairman Wood stated that since they have already been presented this previously and although, staff was asked to present it again, he feels since there has not been any changes to what they were originally presented, he would, if the committee agrees, to make the recommendation to City Council to adopt the plan. The members agreed.

Motion by Chairman Wood to recommend the City Council adopt the Draft Mobility Plan and prioritization as previously presented, with Committee member Green providing the second. Committee member Bell asked if her concerns she has for Gulf Shore Drive and Hwy 98 are included. Mr. Scott explained the Mobility Plan is a big picture type plan and her concerns can be dealt with separately. **With no further comment, the motion passed 5-0.**

5. CONTINUING BUSINESS:

➤ **Stormwater/Floodplain**

Chairman Wood opened this item to the public to speak on any issues they may have, with no one coming forward, he closed the public on the topic.

6. OLD BUSINESS:

➤ **Member Comments:**

- **Committee member Smith** – Inquired about the pipes that are still sticking out of the ground on both sides of the roadway at Four Prong Lake where the pump was installed and what the end plan is for those. Mr. Burgess stated that once all the work is finished, he will get with the County to work on a solution.
- **Committee member Green** – Asked Mr. Scott what the final decision will be for the raised crosswalk on Main Street since it did not meet the 85th percentile. Mr. Scott stated that he is meeting with Councilwoman Hebert to discuss the data collected and he will report back with what the final decision will be for that general area.
- **Chairman Weidenhamer** – Thanked staff for the installation of the No U-Turn signs on Airport Road.
- **Committee member Bell** – Explained to the members the pictures that she provided to staff prior to this meeting of the area in Gulf Shore Drive at Hwy. 98 intersection, she has previously mentioned, of the entrance where people tend to want to turn into just coming off at the intersection that to her, is a dangerous area and she would like to see closed off with landscaping or those yellow bollards, similar to the ones on Perry Avenue at Publix in Fort Walton Beach. She mentioned there are two other entrances nearby for people that need to turn in to access the gas station or the store on that corner.

➤ **STAFF COMMENTS**

Mr. Burgess informed the members the Main Street paving project is almost finished and once the asphalt is cured, the permanent striping will go down, in about two weeks. The next paving project is Calhoun Avenue, where a portion has already been started, and the Destin Community Center parking lot. The other streets that have been paved and finished are Legion Drive, Moreno Point Road, and Matthew Blvd.

7. ADJOURNMENT:

Having no further business at this time, the meeting adjourned at 6:20 p.m.

Adopted and approved this _____ day of _____ 2024.

James T. Wood, Jr. Chairman

Kim Montgomery, Deputy City Clerk

CITY OF DESTIN – COMMUNITY DEVELOPMENT



AGENDA ITEM

MEETING DATE: May 14, 2024

BOARD/COMMITTEE: Public Works / Public Safety Committee

TYPE OF AGENDA ITEM: Action Item

OUTLINE NUMBER: 4.A.

TO: Public Works / Public Safety Committee

THRU: Louis Zunguze, City Manager
Michael Burgess, Public Services Director

FROM: Ryan Scott, City Engineer

DATE: May 8, 2024

SUBJECT: Main St at N. Lakeside Dr Speed Data Additional Speed Hump Request

I. BACKGROUND:

An Old Business Item from the March meeting.

Committee member Green – Asked Mr. Scott what the final decision would be for the raised crosswalk on Main Street since it did not meet the 85th percentile. Mr. Scott stated that he is meeting with Councilwoman Hebert to discuss the data collected, and he will report back about what the final decision will be for that general area.

After speaking with Councilmember Hebert, the original study was performed over a weekend. Councilmember Hebert wanted data during the weekdays so another speed study was collected as requested. (See Attachment A)

II. DISCUSSION:

The speed study was performed from Wednesday to the following Monday, March 20 to 25. The 85th percentile speed was 38 mph. This is consistent with the previous study collected data in Attachment B.

Data from the second study confirmed the results of the first study which did not meet the minimum criteria for an additional speed hump.

Under the current process, staff cannot recommend an additional speed hump. Alternately, the Engineering Division is looking at other options for traffic calming and create a comprehensive plan that would not rely on all-way stop conditions or speed humps as the only answer to traffic calming. This would be in the form of a Citywide Safety Plan.

A. Link to Strategic Goals / Objectives:

- I. Financially sound city providing service excellence
- II. Enhanced quality of life and safety for families
- IV. Effective, efficient and aesthetically pleasing infrastructure

B. Effect on Budget (EOB): N/A

C. Level of Service (LOS): N/A

D. Legislative Sponsor:

III. CONCLUSION:

An additional speed hump was requested on Main St south of the two speed humps already installed. The speed study was performed twice with the same conclusion. The additional hump is not warranted under the City's current process.

IV. RECOMMENDED MOTION:

I move to recommend the City Council follow the current policy and not place the additional speed hump and close the request.

ALTERNATE MOTION:

I move to recommend the City Council to install the requested speed hump.

Attachments:

- 1. Attachment A
- 2. Attachment B



Community Development

Engineering Division

MEMORANDUM

DATE: March 29, 2024
TO: Louis Zunguze, Community Development Director
FROM: Ryan Scott, City Engineer
Joe Bodi, Engineering Assistant II
Dinah Kertz, Engineering Assistant I
SUBJECT: Speed Study- Main Street Park

BACKGROUND: A speed study was completed for the subject address as a:

- ☒ Request by: Public Works/Public Safety Commit _____
☐ Change of traffic pattern such as development or road connection
☐ Other circumstance _____

Name of Roadway Main Street Closest Address 701 N Lakeside Dr.

Posted speed limit 30 MPH Road Classification per LDC Collector

Site visit and stealth speed study was performed 3/20/24 to 3/25/24

The radar sensor data recorded below.

Total Vehicle Count during the Study period (number) 32,759

At/under the posted speed limit (number) 12,913 Percentage 39%

Over the posted speed limit (number) 19,846 Percentage 61%

10 mph over the posted speed limit 3,911

85th Percentile Speed 38 MPH

General site observations: (Intersections, crosswalks, street lighting, ROW obstructions/sight vision issues or other considerations).

Public park to the Southwest of Tracking Unit location

Intersection and Crosswalk to the South of Tracking Unit location.

Does the above study conclude that the 85th percentile speed meets the criteria of 11 MPH or more over the posted speed limit to warrant the installation of speed reduction devices?

YES ☐ NO ☒



Community Development

Engineering Division

MEMORANDUM

DATE: March 3, 2024

TO: Louis Zunguze, Community Development Director

FROM: Ryan Scott, City Engineer
Joe Bodi, Engineering Assistant II
Dinah Kertz, Engineering Assistant I

SUBJECT: Speed Study- Main Street at Main Street Park

BACKGROUND: A speed study was completed for the subject address as a:

- ☒ Request by: Public Works/Public Safety Commit _____
- ☐ Change of traffic pattern such as development or road connection
- ☐ Other circumstance _____

Name of Roadway Main Street Closest Address 701 N. Lakeside Dr.

Posted speed limit 30 Road Classification per LDC Collector

Site visit and stealth speed study was performed 02/28/2024 to 03/03/2024

The radar sensor data recorded below.

Total Vehicle Count during the Study period (number) 32,753

At/under the posted speed limit (number) 13,471 Percentage 41%

Over the posted speed limit (number) 19,282 Percentage 59%

10 mph over the posted speed limit 4,238

85th Percentile Speed 38 MPH

General site observations: (Intersections, crosswalks, street lighting, ROW obstructions/sight vision issues or other considerations).

Intersection and crosswalk to the south of unit location.

Public Park to the Southwest of unit location.

Does the above study conclude that the 85th percentile speed meets the criteria of 11 MPH or more over the posted speed limit to warrant the installation of speed reduction devices?

YES ☐ NO ☒

CITY OF DESTIN – COMMUNITY DEVELOPMENT



AGENDA ITEM

MEETING DATE: May 14, 2024

BOARD/COMMITTEE: Public Works / Public Safety Committee

TYPE OF AGENDA ITEM: Presentation

OUTLINE NUMBER: 4.B.

TO: Public Works / Public Safety Committee

THRU: Louis Zunguze, City Manager
Krystal Strickland, Finance Director

FROM: Michael Burgess, Public Services Director

DATE: 05/09/2024

SUBJECT: Remaining FY24 Renewal & Replacement Funds - RR054

I. BACKGROUND: The City budgets funds each year to renew/replace worn, broken, or damaged transportation infrastructure. This infrastructure includes pavement, pavement markings and sidewalks.

II. DISCUSSION: Remaining Funds in FY24 RR054 total \$254,815.23.

Potential Projects could include:

1. Re-striping of Indian Bayou Drive (all) ~\$50,000
2. Re-striping Commons Drive (Airport Rd to roundabout) ~\$15,000
2. Re-surfacing/Re-striping of North Lakeside Drive (all) ~\$210,000
3. Re-surfacing any combination of the below Streets less than the total remaining.

Anderson Dr	\$ 71,408
Ann Cir	\$ 26,910
Bayview St	\$ 61,937
Beach Cir	\$ 15,033
Cahaba Ct	\$ 22,550
Cahaba Ln	\$ 48,107
Cardinal Cir	\$ 6,840
Carter Ln	\$ 42,018
Cedar St	\$ 133,947
Choctaw Dr	\$ 75,167
Coosa Ct	\$ 14,357
Cypress St	\$ 81,180
Dawn Ln	\$ 11,275
Driftwood Cir	\$ 9,170
Driftwood Ln	\$ 87,344
Elise Ln	\$ 79,977
Evergreen Cir	\$ 70,506
Evergreen Dr	\$ 58,630
Evergreen Pl	\$ 39,613
Fifth St	\$ 111,096
First Ave	\$ 122,973
First St	\$ 93,733
Flamingo Dr	\$ 50,963
Fleshman Dr	\$ 93,958
Forest St	\$ 101,926
Fourth St	\$ 172,132
Harbor Ln (IT to Bayou)	\$ 106,962
Harbor Ln (IT to Dead End)	\$ 31,345
Heron Cir	\$ 14,958
Heron Ln	\$ 45,326
Indian Oaks Dr	\$ 58,405
John Ave (Crystal Bch Dr to Tarpon)	\$ 112,750
John Ave (Tarpon to Dolphin)	\$ 25,557
Juanita Ave	\$ 59,156
Juniper St	\$ 95,913
Jupiter St	\$ 126,731
Kell-Aire Ct	\$ 63,366
Kent Ln	\$ 48,783
Knots Pl	\$ 9,396
Lagoon Dr	\$ 107,037
Lee Ln	\$ 100,874
Legion Ct	\$ 7,893
Log Pl	\$ 7,517

- A. Link to Strategic Goals / Objectives:** I. Financially Sound City providing Service Excellence
II. Enhanced Quality of Life and Safety for Families
IV. Effective, efficient, and aesthetically pleasing infrastructure
- B. Effect on Budget (EOB):** TBD
- C. Level of Service (LOS):** Improved roadways and/or lane visibility
- D. Legislative Sponsor:**

III. CONCLUSION: This is a discussion item.

IV. RECOMMENDED MOTION: TBD, at the discretion of the Committee.

Attachments:

None

Public Works Update

Departmental Update

- Deputy Director, applicant signed offer letter, then turned it down, back to square 1
- Michael Burgess is now a Certified Public Works Professional – Management through the APWA
- Asking Council to allow us to bring Median Maintenance/Landscaping Services in-house

Operational Update

Recent & Upcoming Council Agenda Items

- Public Works Week – May 20
- Median Maintenance Options – May 20
- Paid Parking Vendor – May 20
- Declaration of Surplus Items – May 20

Project Update

- Resurfacing/Restriping of Moreno Point Road – complete
- Resurfacing/Restriping of Legion Drive (Main to Beach) – complete
- Resurfacing/Restriping of Matthew Blvd – complete
- Resurfacing of Main Street (US98 to Main) – complete
- Resurfacing of Calhoun Ave (US98 to Cross) – complete
- Resurfacing of Community Center Parking lot – complete
- 6 Pedestrian crosswalk light sets (12 total) – complete
- US98 Median Improvements (SR293 to County Line) – Project has started
- New Dump Truck – June 2024
- New Vehicles for P&R, Code and Building – delivery soon
- Four-Prong Lake bypass – complete

Emergency Management Update

Operational Update

- Hurricane Season starts June 1
- Michael Burgess attended the Florida Floodplain Managers Association Annual Meeting, is now a board member