

**REGULAR MEETING
DESTIN CITY COUNCIL
APRIL 15, 2024
ANNEX COUNCIL CHAMBERS
6:00 PM**

*****Core Value of the Month - Transparency*****

CALL TO ORDER

*** INVOCATION**

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *(Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)*

- 1. PROCLAMATIONS / RECOGNITIONS / SPECIAL / **PUBLIC PRESENTATIONS / ANNOUNCEMENTS**
- 2. PUBLIC COMMENTS (Section 5 - Public Hearings has separate public comments time for these items)** (Note: Individual speakers will be limited to 3 minutes. At the discretion of the mayor, this 3 minute allowance may be adjusted depending on the level of business coming before the City Council)
- 3. *** CONSENT AGENDA**
 - A. City of Destin and Liveoak Fiber, LLC Ground Lease
 - B. Resolution 24-06 - Renewal and Replacement
 - C. Three Variable Messaging Boards/trailers, authorization to issue a Purchase Order
 - D. Approval of March 4, 2024 Regular City Council Meeting
 - E. Destin Youth Council - Membership Appointment
- 4. CITY MANAGER REPORTS**
 - A. Dolphin Point – Public Parking Removal Request and Project Update
 - B. Tyler Tech Audit Results and Replacement Options - Path forward
 - C. Cross Town Connector – Project Update
 - D. Public Parking Support for 40th Birthday Celebration on Saturday, August 10
 - E. Operations Financial Report - **Informational Only**
 - F. Capital Project Status - **Informational Only**
 - G. TDC Monthly Report - **Informational Only**
 - H. Standing Committee/Board Quarterly Attendance Report - **Informational Only**
 - I. Announcements
- 5. PUBLIC HEARINGS**
- 6. COMMENTS / PRESENTATIONS FROM MAYOR, COUNCIL, AND CITY ATTORNEY**
 - A. Councilmember Stephens

- B. Councilmember Geile
 - 1) Projects Status/Updates
- C. Councilmember Destin
- D. Councilmember Bagby
- E. Councilmember Hebert
- F. Councilmember King
- G. Councilmember Schmidt
 - 1) Council healthcare/compensation
- H. Mayor Wagner
- I. City Attorney
 - 1) City Manager Selection

7. PUBLIC COMMENTS (Comments from the public on any matters considered at the meeting, or on any matters not on the agenda)

8. ADJOURN

* Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council, or the City staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.

** To be placed on the agenda under public presentations, citizens must contact the City Manager or City Clerk's office one (1) week prior to the scheduled City Council Meeting, completing a Speakers Request Form and providing any accompanying documentation as requested in the form's instructions.

*** All items listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and may be considered separately.

If a person decides to appeal any decision made by the Council with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 837-4242 in advance. Hearing Impaired: TTY: 711. Assistance also available through Human Resources, Title VI Coordinator, at (850) 837-4242. Personas con discapacidades que necesitan asistencia o personas que necesitan ayuda con un idioma para participar en las reuniones de la ciudad, deberán notificar la oficina de la Secretaria Municipal al (850) 837-4242 antes de la reunión. Discapacidad auditiva: TTY: 711 (Solicitar Espanol CA). La ayuda tambien está disponible por Recursos Humanos, Coordinador del Título VI, al (850) 837-4242.

All regularly scheduled city council meetings will be streamed live via the city's YouTube channel, www.youtube.com/CityofDestin. Past council meetings can also be viewed here. Please visit our agenda center on the city website at www.cityofdestin.com/agendas.

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024**TYPE OF AGENDA ITEM:** Action Item**AGENDA OUTLINE NUMBER:** 3.A.

TO: City Council

THRU: Louis Zunguze, Interim City Manager
Kimberly Kopp, City Attorney

FROM: Ryan Scott, City Engineer
Andy Peters, Director of Information Technology
Krystal Strickland, Finance Director

DATE: March 27, 2024

SUBJECT: City of Destin and Liveoak Fiber, LLC Ground Lease

I. BACKGROUND: Live Oak Fiber, a regional broadband service provider, has significantly advanced broadband deployment in Northwest Florida. By April 2024, the company has invested over \$50 million in the region, focusing on expanding affordable and reliable high-speed fiber optic network services in Okaloosa County, Florida. This effort addresses the digital infrastructure needs of residents and businesses in underserved areas, highlighted by a ribbon-cutting ceremony for the new network in Niceville, FL, on February 16, 2023.

II. DISCUSSION: To extend services to Destin, Live Oak Fiber proposes to install substation equipment within an unimproved right-of-way area (Crain Place) in Destin. They are requesting a 20'x20' area located 10 feet north of the southwest corner of the Mountain Drive right-of-way. The considerations for the City of Destin include:

1. A one-time rental payment of \$25,000 for a ten-year term, minus a \$2,500 deduction for initial construction costs.
2. Provision of a single strand fiber optic internet connection at City Hall at no additional cost to the City, except for the \$2,500 initial construction cost, which is deducted from the rental payment for the Initial Term. This addition aims to enhance the City's internet connectivity.

The lease aligns with strategic goals by increasing total bandwidth to City facilities and adding a second Internet Service Provider, strengthening the City's position to support its strategic vision where quality internet service is beneficial.

A. Link to Strategic Goals / Objectives: Higher total bandwidth to City facilities and the addition of this second Internet Service Provider (in addition to Cox

Communications) leaves the City in a stronger position to support its strategic vision items wherever quality internet service supports them.

B. Effect on Budget (EOB): The City of Destin will receive a one-time payment of \$22,500.

(01300-369000 GF REV - OTHER MISCELLANEOUS REVENUE)

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION: The designated area for Live Oak Fiber's substation will be fenced, serving the greater old Destin area. From an engineering perspective, the location does not interfere with future roadway plans, and the offered considerations are seen as adequate. The terms of the contract have been developed in collaboration with Live Oak Fiber and city staff.

IV. RECOMMENDED MOTION: I move to approve the lease as presented.

Attachments:

1. Live Oak Fiber Lease _ 4.1.2024

GROUND LEASE AGREEMENT

(Public Entity)

THIS GROUND LEASE AGREEMENT ("Agreement") is made this 27th day of March 2024 by and between the CITY OF DESTIN, whose address is 4200 Indian Bayou Trail, Destin, Florida 32541 ("City") and LIVEOAK FIBER, LLC, a Delaware limited liability company, whose address is 808 Gloucester Street, Brunswick, Georgia 31520 ("Lessee"). City and Lessee are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WITNESSETH:

WHEREAS, the City is the owner of certain real property, as more particularly described and depicted in Exhibit A, attached hereto and made a part hereof, which property consists of approximately four hundred (400) - square feet (the "Leased Premises"); and,

WHEREAS, Lessee desires to use the Leased Premises to locate its communications equipment and ancillary facilities and improvements, described hereinafter for the purpose of providing internet services to the surrounding areas.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration and intending to be legally bound hereby, the Parties hereto agree as follows:

1. LEASE AND USE. City hereby leases to Lessee the Leased Premises for the purpose of installing, maintaining, replacing, adding and operating its communications equipment together with ancillary facilities and equipment related thereto, including but not limited to wires, cables, conduits, pipes, utility cabinet/hut structures, emergency power generators, and electric, fiber, gas, and other utility connections to provide internet services to the surrounding area and uses incidental thereto ("Use").

2. INITIAL TERM. This Agreement shall be effective as of the later signature of the Parties ("Effective Date"), provided however, the initial term shall be for ten (10) years beginning on the 1st day of April 2024 ("Commencement Date") and terminating on the 31st day of March 2034 (the "Initial Term").

3. RENEWAL TERM(S). The Initial Term under this Agreement shall automatically be extended for one (1) additional ten (10) year term ("Renewal Term") unless Lessee gives Lessor written notice of its intent to terminate at least three (3) months prior to the expiration of the then current term. The Initial Term and any Renewal Term(s) shall be collectively referred to herein as the "Term." Each Renewal Term(s) shall be on the same terms and conditions as set forth in this Agreement.

4. CONSIDERATION.

a. The total rental payment for the entire Initial Term in the amount of Twenty Five Thousand (\$25,000.00) Dollars, less the initial construction cost of Two Thousand Five Hundred (\$2,500.00) Dollars, shall be due and payable on the Commencement Date to City. City

or any successor in interest of City hereby agrees to provide to Lessee a completed, current version of Internal Revenue Service Form W-9, or equivalent prior to the Commencement Date of the Initial Term and any Renewal Term. The total rental payment for any Renewal Term in the amount of Twenty Five Thousand (\$25,000.00) Dollars shall be due and payable on the first day of any such Renewal Term(s) to Lessor at the address stated above.

b. In addition to the rental payment set forth above the Lessee shall provide Lessor with one single strand fiber optic internet connection to be located at the established demarcation point in the city hall building at no cost to the Lessor except for the initial construction cost in the amount of Two Thousand Five Hundred (\$2,500.00) Dollars which shall be deducted from the rental payment for the Initial Term. The Lessee shall install this connection within three (3) months of the execution date of this agreement, and provide t 2 Gig service via single strand fiber to an optical network terminal with a 10 Gig Ethernet Interface to the Lessor during the Initial Term and any Renewal Term. Lessor shall be responsible for all construction costs related to bringing the internet connection from an agreed upon handhole outside the city hall building to the established demarcation point in the city hall building. The Handhold shall be a junction box approved by the City Engineer. The conduit provided from the handhole to the demarcation point in the city hall building must be at least three-quarter (3/4) inches in diameter and not cause any roadblocks. The Lessee shall file with the City of Destin Building Department for a Permit prior to installation. The ownership, responsibility, and duty to ensure quality of service, of this fiber optic connection shall be the responsibility of the Lessee through the life of the agreement.

5. ACCESS. Lessee shall at all times during the Term of this Agreement have ingress, egress and access to the Leased Premises from an existing improved public road which shall be adequate to service the Leased Premises.

6. UTILITIES. Lessee shall have the right to install all utilities necessary for Lessee's intended Use, at Lessee's sole expense, on the Leased Premises and shall be responsible for all charges for the usage of such utilities. Upon installation of the utilities necessary for Lessee's intended Use, Lessee shall return the Leased Premises to the same or better condition that it was in prior to such installation of utilities. If Lessee does not return the Leased Premises to the same or better condition that it was in prior to such installation of utilities, the City may perform the work necessary to return the Leased Premises to such condition and shall charge Lessee the reasonable cost of performing such work.

7. IMPROVEMENTS AND DISCHARGE OF LIENS.

a. The communications equipment including, without limitation, the utility cabinet/hut structure, conduits, cables, fencing, wires, generators and other screening, and other improvements shall be constructed and installed at Lessee's expense and such construction and installation shall be at the discretion and option of Lessee. Lessee shall have the right to replace, repair, add to or otherwise modify its communications equipment, utility cabinet/hut structure, conduits, cables, fencing, wires, generators and other screening, or other improvements or any portion thereof at no additional cost to Lessee. Lessee shall be required to obtain City consent for modifications that increase the size of the Leased Premises or violate any requirement, term or condition of this Agreement. City shall respond in writing to any Lessee consent request within a reasonable time, given the nature of the request any such consent required from City shall not be

unreasonably withheld, delayed or conditioned. Any material modifications to the Leased Premises shall be memorialized by the Parties in writing signed by both Parties. City is not entitled to a rent increase associated with any Lessee modification unless it is increasing the size of the Leased Premises, in which case, any rent increase shall be proportionate to the additional ground space included in the Leased Premises .

b. City's interest in the Leased Premises shall not be subject to liens for improvements made by the Lessee, and Lessee shall have no power or authority to create any lien or permit any lien to attach to the Leased Premises or to the present estate, reversion or other estate of City in the Leased Premises herein demised or other improvements thereon as a result of improvements made by Lessee or for any other cause or reason. All materialmen, contractors, artisans, mechanics and laborers and other persons contracting with Lessee with respect to the Leased Premises or any part thereof, are hereby charged with notice that such liens are expressly prohibited and that they must look solely to Lessee to secure payment for any work done or material furnished for improvements by Lessee or for any other purpose during the term of this Agreement. Lessee shall indemnify and hold City harmless against any and all loss or expenses incurred as a result of the assertion of any such lien, and Lessee covenants and agrees to transfer any claimed or asserted lien to a bond or such other security as may be permitted by law within ten (10) days of the assertion of any such lien or claim of lien. Lessee shall advise all persons furnishing designs, labor, materials or services to the Leased Premises in connection with Lessee's improvements thereof of the provisions of this paragraph prior to the provision or furnishing of any designs, labor, materials or services to the Leased Premises.

8. APPROVALS AND PERMITTING. Lessee's Use is contingent upon Lessee obtaining all of the certificates, permits and other approvals (collectively the "Government Approvals") that may be required by any federal, state or local authorities (collectively, the "Government Entities") as well as environmental studies, or any other due diligence Lessee chooses that will permit Lessee's Use of the Leased Premises as set forth hereinabove. City shall cooperate with Lessee in its effort to obtain and maintain any Government Approvals.

9. TERMINATION. Lessee may, unless otherwise stated, immediately terminate this Agreement upon written notice to Lessor in the event that (i) any applications for such Government Approvals should be finally rejected; (ii) any Government Approval issued to Lessee is canceled, expires, lapses or is otherwise withdrawn or terminated by any Government Entity; (iii) Lessee determines that such Government Approvals may not be obtained in a timely manner; (iv) Lessee determines any site analysis is unsatisfactory; (v) Lessee, in its sole discretion, determines the Use of the Leased Premises is obsolete or unnecessary; (vi) with three (3) months prior notice to Lessor, upon the annual anniversary of the Commencement Date; or (vii) at any time before the Commencement Date for any reason or no reason in Lessee's sole discretion. City may terminate this Agreement upon ninety (90) days written notice to Lessee in the event Lessee defaults under the terms of this Lease and such default is not cured under the provisions of section 17 herein. Upon termination, Lessee shall have one hundred twenty (120) days to remove all of Lessee's fixtures, improvements, equipment and personal property situated on the Leased Premises ("Lessee's Property") and restore the Leased Premises to its original condition, reasonable wear and tear and casualty damage excepted. City agrees and acknowledges that Lessee's Property shall remain the personal property of Lessee and Lessee shall have the right to remove the same at any

time during the Term, whether or not said items are considered fixtures and attachments to real property under applicable laws.

10. INDEMNIFICATION. Subject to paragraph 11, Lessee and/or any successor and/or assignees of Lessee, shall indemnify and hold harmless City, and/or any successors and/or assignees of City, against (i) all claims of liability or loss from bodily injury, including death, or property damage resulting from or arising out of the negligence or willful misconduct of Lessee, its employees, contractors or agents, except to the extent such claims or damages may be due to or caused by the negligence or willful misconduct of City, or its employees, contractors or agents, and (ii) reasonable attorney's fees, expense, and defense costs incurred by City. City will provide Lessee with prompt, written notice of any claim that is subject to the indemnification obligations in this paragraph. City will cooperate appropriately with Lessee in connection with Lessee's defense of such claim. Lessee shall defend City, at City's request, against any claim with counsel reasonably satisfactory to City. Lessee shall not settle or compromise any such claim or consent to the entry of any judgment without the prior written consent of the City Council and without an unconditional release of all claims by each claimant or plaintiff in favor of City. All indemnification obligations shall survive the termination or expiration of this Agreement.

11. INSURANCE. The Lessee agrees to acquire and maintain during the term of the lease under this Agreement the following insurance policies:

a. Commercial general liability insurance against claims for "personal injury", including death, or property damage liability with a limit of not less than One Million (\$1,000,000.00) Dollars in the event of "personal injury" to any number of persons or of damage to property arising out of any one occurrence.

b. Worker's Compensation coverage in compliance with Federal and/or State laws and Employer's Liability with a minimum limit of One Million (\$1,000,000.00) Dollars per occurrence.

c. Business Auto Liability covering autos of the Lessee, including owned, hired and non-owned autos, or Bodily Injury and Property Damage with a combined single limit of One Million (\$1,000,000.00) Dollars each occurrence.

Such insurance may be furnished under a "primary" policy and an "umbrella" policy or policies. Such insurance may be carried in whole or in part under any blanket policies that include other properties and provide separate coverage for the Leased Premises provided that all of the foregoing requirements are satisfied. The Lessee shall name City as an additional insured as its interest may appear in regards to the aforementioned policies and shall furnish City with a certificate of insurance upon request.

12. WAIVER. Except for indemnification pursuant to paragraphs 7, 10 and 19, or a violation of law, in no event shall City or Lessee be liable to the other, or any of their respective agents, representatives, or employees, and City and Lessee hereby waive, to the fullest extent permitted under applicable law, the right to recover for any lost revenue, lost profits, diminution in value of business, loss of technology, rights or services, loss of data, or interruption or loss of use of service, incidental, punitive, indirect, special, trebled, enhanced or consequential damages,

even if advised of the possibility of such damages, whether such damages are claimed for breach of contract, tort (including negligence), strict liability or otherwise.

13. REMOVAL UPON TERMINATION. Within one hundred twenty (120) days of the expiration or earlier termination of this Agreement, Lessee shall remove all of Lessee's fixtures, improvements, equipment and personal property situated on the Leased Premises ("Lessee's Property") and restore the Leased Premises to its original condition, reasonable wear and tear and casualty damage excepted. City agrees and acknowledges that Lessee's Property shall remain the personal property of Lessee and Lessee shall have the right to remove the same at any time during the Term, whether or not said items are considered fixtures and attachments to real property under applicable laws.

14. CITY'S REPRESENTATIONS. City hereby represents and warrants to Lessee that: (i) to the extent applicable, City is duly organized, validly existing, and in good standing in the jurisdiction in which City was organized, formed, or incorporated, as applicable, and is otherwise in good standing and authorized to transact business in each other jurisdiction in which such qualifications are required; (ii) City has the full power and authority to enter into and perform its obligations under this Agreement, and, to the extent applicable, the person(s) executing this Agreement on behalf of City, have the authority to enter into and deliver this Agreement on behalf of City; (iii) no consent, authorization, order, or approval of, or filing or registration with, any governmental authority or other person or entity is required for the execution and delivery by City of this Agreement; (iv) City is the sole owner of the Leased Premises subject to the rights of the public; (v) to the best of City's knowledge, there are no agreements, liens, encumbrances, claims, claims of lien, proceedings, or other matters (whether filed or recorded in the applicable public records or not) related to, encumbering, asserted against, threatened against, and/or pending with respect to the Leased Premises which do or could (now or any time in the future) adversely impact, limit, and/or impair Lessee's rights under this Agreement; (vi) so long as Lessee performs its obligations under this Agreement, Lessee shall peaceably and quietly have, hold and enjoy the Leased Premises, and City shall not act or permit any third person to act in any manner which would interfere with or disrupt Lessee's business or frustrate Lessee's Use of the Leased Premises; (vii) City will comply with all laws, rules, regulations, ordinances, building codes, and covenants and restrictions of record applicable to the Leased Premises during the term of this Agreement. The representations and warranties of City made in this Section shall survive the execution and delivery of this Agreement.

15. ASSIGNMENT AND SUBLEASING. Lessee may not sell, assign, sublet or transfer this Agreement without approval or consent of the City which consent shall not be unreasonably withheld, delayed or conditioned. Lessee may sublet the Leased Premises within its sole discretion and give notice to the City. Any sublease that is entered into by Lessee shall be subject to the provisions of this Agreement and shall be binding upon the successors, assigns, heirs and legal representatives of the respective Parties hereto. As to City, this Agreement may not be sold, assigned, or transferred without the written consent of Lessee, which such consent will not be unreasonably withheld, delayed, or conditioned.

16. NOTICE. All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the

addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

City: City of Destin
Attn: Louis Zunguze, Interim City Manager
Rey Bailey, City Clerk
4200 Indian Bayou Trail
Destin, Florida 32541
Telephone: (850) 837-4242
Email: Lzunguze@cityofdestin.com
rbailey@cityofdestin.com

With a copy to: Kimberly Romano Kopp, City Attorney
P.O. Box 5524
Destin, Florida 32541
Telephone: (407) 430-7070
Email: kkopp@romanokopplaw.com

Lessee: LIVEOAK FIBER, LLC
Attn: Gabrielle Jensen, Chief of Staff
808 Gloucester Street
Brunswick, Georgia 31520
Telephone: (912) 996-5047
Email: gabrielle.jensen@liveoakfiber.com

Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

17. DEFAULT. It is a "Default" if either Party fails to comply with this Agreement and does not remedy the failure within thirty (30) days after written notice by the other Party, or if the failure cannot reasonably be remedied in such time if the failing Party does not commence a remedy within the allotted thirty (30) days and diligently pursue the cure to completion within ninety (90) days after the initial written notice.

18. REMEDIES. In the event of a Default, without limiting the non-defaulting Party in the exercise of any right or remedy which the non-defaulting Party may have by reason of such default, the non-defaulting Party may terminate this Agreement and/or pursue any remedy now or hereafter available to the non-defaulting Party in law or equity.

19. ENVIRONMENTAL HAZARDS. Lessee agrees that it will not use, generate, store or dispose of any Hazardous Materials on, under or about the Leased Premises in violation of any law or regulation. City represents and warrants to the best of its knowledge, without having conducted any independent investigation, (i) that neither City nor, to City's knowledge, any third party has used, generated, stored or disposed of, or permitted the use, generation, storage or disposal of, any Hazardous Material on, under, or about the Lease Premises in violation of any law or regulation, and (ii) that City will not use, generate, store or dispose of any Hazardous Material

on, under or about the Leased Premises in violation of any law or regulation. City and Lessee each agree to defend, indemnify, and hold harmless the other and the other's partners, affiliates, agents, and employees against any and all losses liabilities, claims and/or costs (including reasonable attorney's fees and costs) arising from any breach of any representation, warranty, or agreement, contained in this paragraph. As used in this paragraph, "Hazardous Material" shall mean petroleum or any petroleum product, asbestos, any substance known by the state in which the Leased Premises is located to cause cancer and/or reproductive toxicity, and/or any substance, chemical or waste that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation. This paragraph shall survive the expiration or termination of this Agreement.

20. GOVERNMENT REGULATIONS. Lessee shall, at Lessee's sole cost and expense, comply with all of the requirements of all county, municipal, state, federal and other applicable governmental authorities, now in force, or which may hereafter be in force, pertaining to the Leased Premises, and shall faithfully observe in the use of the Leased Premises all municipal and county ordinances and state and federal statutes now in force or which may hereafter be in force, and all regulations and other requirements or directives issued or made pursuant to any such ordinances and statutes.

21. APPLICABLE LAW AND VENUE. The laws of the State of Florida shall govern the validity, interpretation, performance, and enforcement of this Agreement without reference to its choice of laws rules. Venue for any legal proceeding relating to this Agreement shall be in the proper state court located in Okaloosa County, Florida.

22. ATTORNEYS' FEES. In any action, suit or proceeding to enforce or interpret the terms of this Agreement or to collect any amount due hereunder each party shall bear its own costs.

23. TAXES AND ASSESSMENTS. City shall not at any time be responsible for any tax or assessment obligation of the Lessee due to this Agreement or Lessee's use of the Leased Premises. If City undertakes any such payment on Lessee's behalf and Lessee does not pay City the full amount within thirty (30) days of its receipt of an itemized invoice setting forth the amount due, City may add the full amount due to all rent or fees due and owing to the City under this Agreement until the full amount is fully reimbursed to the City.

a. Lessee is responsible for paying any and all real estate taxes and special assessments which are levied, imposed or assessed upon or against the Leased Premises and against all or part of any permanent improvements and fixtures thereon during the term of this Agreement. Lessee is responsible for making any such payments to the responsible collection authority. If City receives any notice as the owner of the property of any tax or special assessments, City will deliver the notice to the Lessee and Lessee shall provide proof of payment within thirty (30) days of City delivering the notice to Lessee.

b. Lessee shall pay all taxes due, levied or assessed against any of its equipment and other personal property located on the Leased Premises.

c. Lessee shall also pay with all rent due under this Agreement an amount equal to any tax on all amounts classified as rent which may be now or hereafter imposed by any lawful authority as sales, excise or use tax.

24. LESSOR'S COVENANT OF QUIET ENJOYMENT. Upon payment by Lessee of the rents provided, and upon the observance and performance of all the covenants, terms and conditions on Lessee's part to be observed and performed, Lessee shall peaceably and quietly hold and enjoy the Leased Premises for the term hereby demised without hindrance or interruption by Lessor or any other person or persons lawfully or equitably claiming by, through or under Lessor, subject, nevertheless, to the terms and conditions of this Agreement.

25. JURY TRIAL IS WAIVED. **NEITHER CITY NOR LESSEE SHALL SEEK A JURY TRIAL IN ANY LAWSUIT, PROCEEDING, COUNTERCLAIM, OR ANY OTHER LITIGATION BASED UPON, OR ARISING OUT OF THIS AGREEMENT, ANY RELATED INSTRUMENT, ANY COLLATERAL OR THE DEALINGS OR THE RELATIONSHIP BETWEEN OR AMONG THE PARTIES, OR ANY OF THEM. NO PARTY WILL SEEK TO CONSOLIDATE ANY SUCH ACTION, IN WHICH A JURY HAS BEEN WAIVED, WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT OR HAS NOT BEEN WAIVED.**

THE PROVISIONS OF THIS PARAGRAPH HAVE BEEN FULLY DISCUSSED BY THE PARTIES HERETO. NO PARTY HAS IN ANY WAY AGREED WITH OR REPRESENTED TO ANY OTHER PARTY THAT THE PROVISIONS OF THIS PARAGRAPH WILL NOT BE FULLY ENFORCED IN ALL INSTANCES.

26. MISCELLANEOUS.

a. No Waiver. The waiver by either Party of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or any subsequent breach of the same or any other term, covenant or condition herein contained. No covenant, term or condition of this Agreement shall be deemed to have been waived by either Party, unless such a waiver be in writing by the waiving Party.

b. Severability. If any paragraph, clause, sentence, word, or provisions of this Agreement or the application thereof to any Party or circumstances shall, to any extent, be or become invalid or illegal, and such provision shall thereby become null and void, the remainder of this Agreement shall not be affected thereby, and each remaining provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

c. Solely for Benefit of Parties. It is expressly understood and agreed that this Agreement and the covenants contained herein are for the sole benefit of City and Lessee, their successors and assigns, and that all rights of action for any breach or any covenant herein contained

are reserved to such parties; and it is further expressly understood and agreed that such parties may by mutual agreement alter, amend, modify or revoke or rescind this Agreement or any covenants herein contained in any writing and at any time.

d. Entire Agreement. This Agreement and the Exhibits attached hereto and forming a part hereof, set forth all the covenants, promises, agreements, conditions and understandings between City and Lessee concerning the Leased Premises and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between them other than as are herein set forth.

e. Amendments. No subsequent alteration, amendment, change or addition to this Agreement shall be binding upon City or Lessee unless reduced to writing and signed by each of them.

f. Successors. All rights and liabilities herein given to, or imposed upon, the respective Parties hereto shall extend to and bind the several respective heirs, executors, administrators, successors and assigns of the said Parties.

g. Recording. Lessee shall not record this Agreement.

h. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but which shall constitute one instrument. Furthermore, the Parties agree that: (i) this Agreement may be transmitted between them by electronic mail or facsimile; (ii) that this Agreement may be executed by digital signature or facsimile; and (iii) that digital or facsimile signatures shall have the effect of original signatures.

i. Sovereign Immunity. Nothing in this Agreement shall be construed or interpreted to be a waiver of the City's sovereign immunity or of the application of §768.28, *Florida Statutes*, as amended, or of any other constitutional, statutory, or other protections afforded to the City. Nothing in this Agreement shall be construed as consent by the City to be sued by third parties in any matter arising out of or related to this or any other agreement.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, this Agreement is executed by the Parties on the dates indicated below to be effective for all purposes as of the date first above written.

CITY:

LESSEE:

LIVEOAK FIBER, LLC, a Delaware limited liability company

By: _____

Print Name: Louis Zunguze

Title: Interim City Manager

By: _____

Print Name: Lou Martinez

Title: Vice President, Service X

Date: _____

Date: _____

EXHIBIT A
Page 1 of 2

LEASED PREMISES LEGAL DESCRIPTION AND SURVEY

COMMENCE AT THE SOUTHWEST CORNER OF CRAIN PLACE (50 FT R/W) SAID POINT BEING THE SOUTHEAST CORNER OF LOT 358, BLOCK E, SECOND REVISION OF CALHOUN'S SUBDIVISION OF ADDITION TO TOWN OF DESTIN AS RECORDED IN PB 2 PG. 43-A PUBLIC RECORDS OF OKALOOSA COUNTY, FLORIDA; THENCE N-14°00'00"-E ALONG WEST R/W OF SAID CRAIN PLACE A DISTANCE OF 10.00 FT TO THE POINT OF BEGINNING; THENCE CONTINUE N-14°00'00"-E ALONG WEST R/W A DISTANCE OF 20.00 FT; THEN S-76°00'00"-E A DISTANCE OF 20.00 FT; THENCE S-14°00'00"-W A DISTANCE OF 20.00 FT; THEN N-76°00'00"-W ALONG DISTANCE OF 20.00 FT TO THE POINT OF BEGINNING.

EXHIBIT A
Page 2 of 2

LEGAL DESCRIPTION - 20 FT SQUARE UTILITY EASEMENT

COMMENCE AT THE SOUTHWEST CORNER OF CRAIN PLACE (50 FT R/W) SAID POINT BEING THE SOUTHEAST CORNER OF LOT 358, BLOCK E, SECOND REVISION OF CALHOUN'S SUBDIVISION OF ADDITION TO TOWN OF DESTIN AS RECORDED IN PG 2 PG. 43-A PUBLIC RECORDS OF OKALOOSA COUNTY FLORIDA; THENCE N-14°00'00"-E ALONG WEST R/W OF SAID CRAIN PLACE A DISTANCE OF 10.00 FT TO THE POINT OF BEGINNING; THENCE CONTINUE N-14°00'00"-E ALONG WEST R/W A DISTANCE OF 20.00 FT; THENCE S-76°00'00"-E A DISTANCE OF 20.00 FT; THENCE S-14°00'00"-W A DISTANCE OF 20.00 FT; THENCE N-76°00'00"-W A DISTANCE OF 20.00 FT TO THE POINT OF BEGINNING.

Signature:

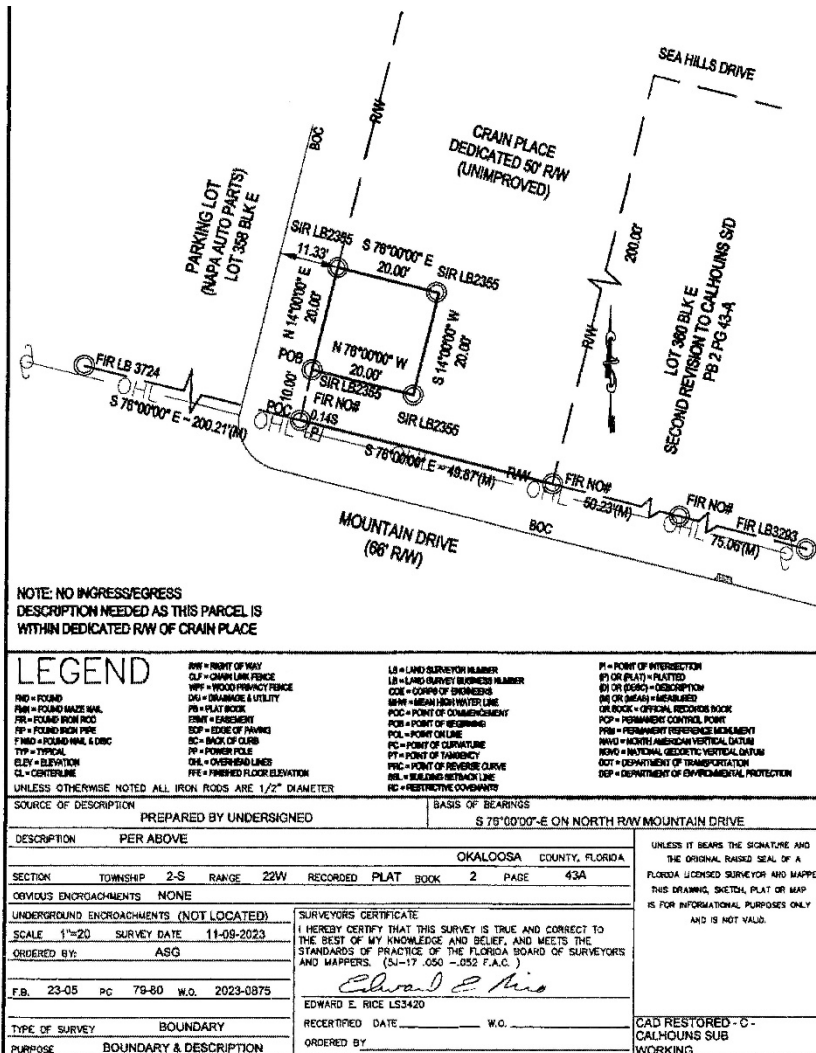
Email: lzunguze@cityofdestin.com

Title:

Signature:

Email: lou.martinez@liveoakfiber.com

Title:



PANHANDLE ASSOCIATES INC.

701-A EDGE STREET, FORT WALTON BEACH, FLORIDA 32547 (850) 864-1968 LAND SURVEYING BUSINESS LICENSE NO. 2355

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024**TYPE OF AGENDA ITEM:** Resolution**AGENDA OUTLINE NUMBER:** 3.B.

TO: City Council

THRU: Louis Zunguze, Interim City Manager
Kimberly Kopp, City Attorney

FROM: Krystal Strickland, Finance Director
Lisa Firth, Parks & Rec Director
Michael Burgess, Public Services Director

DATE: April 9, 2024

SUBJECT: Resolution 24-06 - Renewal and Replacement

I. BACKGROUND: With adoption of the FY 2020 budget, the City began an informal renewal and replacement capital improvement fund with the intention of formalizing the fund with a resolution and backed by a cashflow plan for the first five years. At this stage, staff is presenting a spreadsheet of data to Council.

In the Fall of 2022, Matrix completed a review of the major components of most city facilities. In March 2023, the City initialized a new Asset Management module to improve tracking of asset conditions, repairs, and preventative maintenance. The data collected became the base for a draft cashflow report with anticipated replacement dates and funding needs to renew and replace the City's capital assets. Some of this data was presented at the July 11, 2023 Budget Workshop.

At the November 6, 2023 special council meeting, council requested that staff present a spreadsheet on this data.

A presentation was provided to council at the November 27, 2023 special council meeting. The need to formalize a renewal and replacement plan was presented at the February 29, 2024 Visioning Session.

At the March 18, 2024 regular council meeting, Councilman Bagby requested to bring forth options to commit funding for the Renewal and Replacement program to re-balance efforts of renewing existing infrastructure, assets, and facilities with efforts to add new infrastructure and assets.

At the April 1, 2024 regular Council meeting, Council moved to adopt a Renewal and Replacement Plan to catch up on deferred renewals/replacements of infrastructure and facilities over a 5-year period (FY 2025 to FY 2029) and to commit Okaloosa Half Penny Infrastructure Surtax, General Fund, and Gas Tax#1 to fund the plan as follows:

RENEWAL & REPLACEMENT - CASH FLOW PLAN (5-YEAR "CATCH UP")					
	20+ YRS PAST DUE	10-19 YRS PAST DUE	3-9 YRS PAST DUE	1-2 YRS PAST DUE	CURRENT
5-year plan	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Fiscal Year Start Date	10/1/2024	10/1/2025	10/1/2026	10/1/2027	10/1/2028
Annual Contribution from General Fund	\$ 3,600,000	\$ 2,500,000	\$ 2,500,000	\$ 3,000,000	\$ 3,500,000
Annual Contribution Gas Tax#1	591,242	594,198	597,169	600,155	603,156
Oka 1/2 Penny Infrastructure	1,500,000	1,500,000	2,000,000	1,500,000	-
Parking Fund	-	-	-	176,692	-
Interest	85,400	68,900	76,500	79,200	61,500
Total Planned Cash In	5,776,642	4,663,098	5,173,669	5,356,047	4,164,656

II. DISCUSSION: One of a City's basic primary functions is to maintain infrastructure and facilities for public functions. Maintaining effective, efficient and aesthetically pleasing infrastructure conveys a positive message to potential future investors (economic development and revitalization). Well-maintained roadways, stormwater systems, and park facilities improve quality of life and safety for families.

A Renewal and Replacement program tracks data to estimate the timing and cost to replace major components of facilities, infrastructure, and capital equipment. The goal is to make regular additions to the Renewal and Replacement fund to ensure cash is available to renew and replace infrastructure at end of useful life. As a general rule, assets to be included in the Renewal and Replacement fund plan are items with a service life longer than 2 years and a cost to place into service over \$20,000.

In brief, the attached resolution includes the following:

1. Fund the plan in accordance with the April 1, 2024 motions from the Okaloosa Half Penny Infrastructure Surtax, General Fund, and Gas Tax#1 to fund the plan as follows:

RENEWAL & REPLACEMENT - CASH FLOW PLAN (5-YEAR "CATCH UP")					
	20+ YRS PAST DUE	10-19 YRS PAST DUE	3-9 YRS PAST DUE	1-2 YRS PAST DUE	CURRENT
5-year plan	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Fiscal Year Start Date	10/1/2024	10/1/2025	10/1/2026	10/1/2027	10/1/2028
Annual Contribution from General Fund	\$ 3,600,000	\$ 2,500,000	\$ 2,500,000	\$ 3,000,000	\$ 3,500,000
Annual Contribution Gas Tax#1	591,242	594,198	597,169	600,155	603,156
Oka 1/2 Penny Infrastructure	1,500,000	1,500,000	2,000,000	1,500,000	-
Parking Fund	-	-	-	176,692	-
Interest	85,400	68,900	76,500	79,200	61,500
Total Planned Cash In	5,776,642	4,663,098	5,173,669	5,356,047	4,164,656

2. Sets funding level from the General Fund for FY 2030 into the future at the equivalent of 50% of depreciation as per the most recently published audited financial statements. As an example, the FY 2023 depreciation (note 7) was \$3,373,355, so the funding would be \$1,686,678.

3. Set a minimum Renewal and Replacement Fund Balance to be \$1 million to be attained

by 2031.

4. Set a maximum Renewal and Replacement Fund Balance to be 100% of depreciation as per the most recently published audited financial statements. As an example, the FY 2023 depreciation (note 7) was \$3,373,355.

5. Renewal and Replacement funds not scheduled for immediate use may be saved in money market accounts, CDs or other allowable short-term investments.

A. Link to Strategic Goals / Objectives: Strategic Pillars

Financially sound city providing service excellence

Enhanced quality of life and safety for families

Economic development and revitalization

Effective, efficient and aesthetically pleasing infrastructure

Improve mobility and connectivity

A green and sustainable environment

Management in Progress

3.2 Plan for renewal and replacement of city facilities and infrastructure

3.7 Implement a pavement management program

B. Effect on Budget (EOB): Effect is planned for FY 2025 and future budgets. Estimated cashflows are as follows:

RENEWAL & REPLACEMENT - CASH FLOW PLAN (5-YEAR "CATCH UP")

	20+ YRS PAST DUE	10-19 YRS PAST DUE	3-9 YRS PAST DUE	1-2 YRS PAST DUE	CURRENT		
5-year plan	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Fiscal Year Start Date	10/1/2024	10/1/2025	10/1/2026	10/1/2027	10/1/2028	10/1/2029	10/1/2030
Beginning Balance	1,076,652	220,589	1,241,135	410,184	549,692	28,519	104,166
Total Planned Cash In	5,776,642	4,629,700	5,142,900	5,327,992	4,139,500	3,130,400	3,033,569
Total Planned Expenditures	6,632,705	3,609,154	5,973,851	5,188,484	4,660,673	3,054,753	2,136,935
Ending Bank Balance	\$ 220,589	\$ 1,241,135	\$ 410,184	\$ 549,692	\$ 28,519	\$ 104,166	1,000,801

C. Level of Service (LOS): Improved level of service.

D. Legislative Sponsor: Jim Bagby

III. CONCLUSION: Staff requests Council adoption of this resolution with an effective begin date of October 1, 2024.

IV. RECOMMENDED MOTION: I move to adopt Resolution 24-06 with an effective begin date of October 1, 2024.

Attachments:

1. RESOLUTION 24-06 Renewal & Replacement

RESOLUTION 24-06

A RESOLUTION OF THE CITY OF DESTIN, FLORIDA, AUTHORIZING THE ESTABLISHMENT OF A CAPITAL PROJECT FUND FOR RENEWAL AND REPLACEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a capital project fund may be established to account for specific resources that are restricted or committed to expenditures for specified purposes; and

WHEREAS, the City of Destin, Florida (the “City”) desires to maintain a separate bank account and to commit a certain funding level to maintain infrastructure, facilities and capital assets; and

WHEREAS, the City desires to use funds from the Renewal and Replacement Capital Project Fund to implement a pavement management program, to replace major components of City facilities, to replace major components of outdoor recreation facilities, and to replace capital equipment; and

WHEREAS, the City desires to establish an effective starting date of October 1, 2024, for this capital project fund to coincide with the start of the upcoming fiscal year; and

WHEREAS, the Renewal and Replacement Capital Project Fund will provide for greater financial transparency to stakeholders and ensure that these committed funds are used for their specified purposes; and

NOW, THEREFORE, the City Council of the City of Destin, Florida does hereby declare and establish the following:

Section 1. Recitals.

The foregoing recitals are true and correct, and incorporated into this Resolution.

Section 2. Establishing the Capital Project Fund.

- A. The City Manager is hereby authorized and directed to take all necessary and appropriate actions to establish a capital project fund titled “Renewal and Replacement Fund”.
- B. The Renewal and Replacement fund shall have two bank accounts. The first bank account will be funded by First Local Option Fuel Tax and such proceeds will be dedicated to renewal of road infrastructure (“**Fuel Tax Road Renewal Account**”). The First Local Option Fuel Tax is a \$0.06 cent local option fuel tax imposed by Okaloosa County on Motor and Diesel Fuels for the purpose of paying the cost of operating, maintaining,

constructing, and acquiring roads, streets, and related facilities. The second bank account will be funded with unassigned funds and may be used for any approved renewal and replacement project(s) authorized within a City Council approved budget (“**General R&R Account**”).

- C. **Planned Timing of Account Funding:** Planned “make-up” cash transfers are hereby established for the General R&R Account for the first five years, to catch up on deferred renewal of infrastructure, facilities, and capital assets. The funding plan is as follows:

January 2025: Unassigned General Fund Balance transfer in \$3.6 million and Okaloosa Half Penny Infrastructure Surtax in amount of \$1.5 million into General R&R Account.

January 2026: Unassigned General Fund Balance transfer in \$2.5 million and Okaloosa Half Penny Infrastructure Surtax in amount of \$1.5 million into General R&R Account.

January 2027: Unassigned General Fund Balance transfer in \$2.5 million and Okaloosa Half Penny Infrastructure Surtax in amount of \$2 million into General R&R Account.

January 2028: Unassigned General Fund Balance transfer in \$3 million and Okaloosa Half Penny Infrastructure Surtax in amount of \$1.5 million into General R&R Account.

January 2029: Unassigned General Fund Balance transfer in \$3.5 million into General R&R Account.

January 2030 and forward: Transfer in the equivalent of 50% of depreciation as per the most recently published audited financial statements from the General Fund into General R&R Account.

- D. **Minimum Fund Balance:** The City will strive to maintain a minimum fund balance of \$1 million in the Renewal & Replacement Fund by Fiscal Year 2031. Each year the fund balance is below the minimum, a plan with timing to replenish the fund will be brought forth for Council Approval by motion and will be integrated into the adopted budget. The plan may take up to 5 years to replenish the fund.

- E. **Maximum Fund Balance:** The City may forego additions to the Renewal and Replacement Fund if the balance exceeds 100% of depreciation as per the most recently published audited financial statements.

- F. ***Funds from the Renewal and Replacement Fund*** shall be committed only for renewal or replacement of existing infrastructure, facilities, and capital equipment, including but not limited to resurfacing and restriping roads, replacing sidewalk panels, replacing streetlights, replacing park lights and other park facilities, replacing major components of facilities such as roof, HVAC, generator(s), windows, doors, major electrical and/or

plumbing systems as required from time to time due to wear and tear from normal use or aging out of items to repair and maintain.

- G. Funds that are not scheduled for immediate use may be saved in money market accounts, CDs or other short-term investments in accordance with the City's Investment Policy.

Section 3. Severability.

If any portion of this Resolution is determined by any Court to be invalid, the invalid portion shall be stricken, and such striking shall not affect the validity of the remainder of this resolution.

Section 4. Effective Date.

This Resolution shall be effective beginning October 1, 2024.

PASSED AND DULY ADOPTED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA THIS 15TH DAY OF APRIL, 2024.

Bobby Wagner, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE CITY OF DESTIN,
ONLY.

Rey Bailey, City Clerk

Kimberly Romano Kopp, City Attorney

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024

TYPE OF AGENDA ITEM: Consent Agenda

AGENDA OUTLINE NUMBER: 3.C.

TO: City Council

THRU: Louis Zunguze, Interim City Manager
Kimberly Kopp, City Attorney

FROM: Michael Burgess, Public Services Director
Krystal Strickland, Finance Director

DATE: 04/05/2024

SUBJECT: Three Variable Messaging Boards/trailers, authorization to issue a Purchase Order

I. BACKGROUND: The City's Public Works/Public Safety Committee has recommended that the City purchase three additional variable messaging systems to supplement the City two existing units.

II. DISCUSSION: The Variable Messaging Systems proposed can be utilized in the following ways:

1. Communication of information to the public during times of disaster, if traditional communication systems are down (FEMA Centers, Points of Distribution, Road Closures, etc.).
2. Notices of upcoming road or storm water work, changes to traffic controls (new stop signs, etc.)
3. Use by the Parks & Recreation Department to announce special events
4. Use by the City Manager's Office to announce special events/meetings
5. Use by the Paid Parking Program to announce special events (Seafood Festival parking, free parking for Blessing of the Fleet, etc.)

Attachments Include:

ATT1: Quote from K&K Systems via the Florida Sheriff's Association Cooperative Purchasing Program.

ATT2: Minutes of the March 12 Public Works/Public Safety Committee Meeting (draft)

A. Link to Strategic Goals / Objectives: I. Financially Sound City providing Service Excellence

II. Enhanced Quality of Life and Safety for Families

IV. Effective, Efficient, and Aesthetically Pleasing Infrastructure

B. Effect on Budget (EOB): Each unit is \$16,151.00. All three units combined are

\$48,453.00. Funds are available in the FY 2024 Adopted Budget.

	12954100-565000-TRSAF
	Oka Half Penny
	<u>\$ 104,888</u>
FY 24 Adopted Budget*	<u>104,888</u>
Previous Expenses/Encumbrances	<u>(4,888)</u>
Available Program Budget	<u>100,000</u>
This Agreement +(-)	<u>(48,453)</u>
FY 24 Remaining Program Budget	<u><u>\$ 51,547</u></u>

**FY 24 Adopted Budget includes Budget for Prior Year Encumbrances*

C. Level of Service (LOS): The addition of these three messaging boards/trailer will provide the City with an additional means to communicate to the public in times of emergencies and in routine operations.

D. Legislative Sponsor:

III. CONCLUSION: If approved, Public Works staff will begin the requisition process.

IV. RECOMMENDED MOTION: I move that the City Manager be authorized to issue a purchase order for three variable messaging systems from K-K Systems.

Attachments:

1. ATT1: Q240402WK-4-FL-City of Destin-FSA23 - Quote Form
2. ATT2: 3-12-24 pwps draft minutes

K&K Systems

Systems

QUOTATION

687 Palmetto Road

Tupelo, MS 38801

www.k-ksystems.com

email: wkasal@k-ksystems.com

Phone: 662-372-0164 cell
662-566-2025

Fax: 662-566-7123 TollFree: 888-414-3003

Quotation #: Q240402WK-4

Quotation Date: 4/2/2024

Customer Type: Your Cost

Customer Contact: Michael G. Burgess

Quote Valid: 45 days

Prepared by: **Wayne Kasal**

Bill To:

Name: Finance Department
Company Name: City of Destin
Street Address: 4200 Indian Bayou Trail
Address 2:
City, ST ZIP Code Destin, FL 32541
Tel: 850-837-4242
Cell:
Fax: 850-269-9890
email: accountspayable@cityofdestin.com

Ship To:

(Must be filled out Completely)
Name: Michael G. Burgess
Company Name: CITY OF DESTIN - PUBLIC SERVICES
Street Address: 3949 Commons Drive
City, ST ZIP Code Destin, FL 32541
Tel and/or Cell: 850-837-6869
Days open to Deliver: MONDAY - FRIDAY
Hours to Deliver: 8:00 AM - 5:00 PM
Is Forklift Available: NO
email: mburgess@cityofdestin.com

Product

<u>Model #</u>	<u>Description</u>	<u>Base Price</u>
MB14281	Solar Powered, Portable Changeable Message Sign. Capable of three lines of alphanumeric 18" high text and graphics/animations, all LED display, self contained on board computer, multiple alphanumeric fonts, powder coat paint system. Display is 142" x 81", with hydraulic style trailer. Supports 100 plus predefined messages (text and graphics) and supports user customizable messages. System comes standard with four (4) 100 amp 12-volt batteries (totaling 400 12V amps) and 140 watts of solar.	\$16,151.00

Packaging

K&K Delivers

Options and Accessories - PER UNIT

<u>QTY per Unit</u>	<u>Description</u>	<u>Price Each</u>	<u>Price per Unit</u>
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Special Notes

FSA23-EQU21.0: Equipment Contract, Item 323.

FOB: Tupelo, MS 38801
Delivery (weeks): 6-12 Weeks
Warranty: 1 year limited warranty, Factory Depot

Per System Total: **\$16,151.00**
Total QTY of Systems: **3** **\$48,453.00**
Total Shipping Costs: Included
Taxes:
GRAND TOTAL: **\$48,453.00**

Sales Person Signature: Wayne Kasal

Work Order#

Sales Manager Signature: Timothy Keith

Client PO#

Please note: The above specifications and quotation does not include shipping, permits, or taxes unless otherwise stated. The freight charge is an approximate estimate for your reference; the actual charge may vary. There will be an additional 3% charge on all credit card orders unless otherwise stated
*Lead-time committed is based on the date Purchase Order is received by K&K Systems and deposit made and/or credit approved. Lead time is not based on the date quoted.

**PUBLIC WORKS/PUBLIC SAFETY
COMMITTEE MEETING MINUTES
DESTIN CITY HALL BOARDROOM
TUESDAY, MARCH 12, 2024 - 5:30 PM**

1. CALL TO ORDER & PLEDGE OF ALLEGANCE:

Chairman Wood called the Public Works/Public Safety Committee to order on Tuesday, March 12, 2024, at 5:30 p.m.

2. ROLL CALL:

<u>Members Present</u>	<u>Members Absent</u>	<u>Staff</u>
James T. Wood, Jr.	Sam Perman	Kim Montgomery Deputy City Clerk
John Green		Michael Burgess PW Director
Tom Weidenhamer		Ryan Scott City Engineer
Marcie Bell		Joe Bodi, Engineer Asst. II
Curtis Smith		

3. APPROVAL OF MINUTES:

- **February 13, 2024**
- **December 12, 2023**

Motion to approve the February 13, 2023, minutes as written was made by Committee member Bell with Committee member Weidenhamer providing the second. The Chairman asked if she wanted to approve both sets in one motion. Committee member Bell amended her motion to approve both the February 13, 2024 and the December 12, 2023 minutes as written. The motion passed with a unanimous vote of 5-0.

4. NEW BUSINESS:

- **Capt. Jason Fulghum – Okaloosa County Sheriff's Department Spring Break Update**

Capt. Fulghum explained how they are essentially following the same process they have been doing for the last few years. He spoke of how the Sheriff's Office receives funding from the TDD to assist paying their deputies who want to work overtime during the Spring Break period, and just received an update, prior to this meeting that so far, they have made 286 arrests since Spring Break started. Most are typically underage drinking; however, some have been for possession of narcotics. He explained how they issue a Notice to Appear (NTA), generally because they are less laborious on the paperwork side than sending people to the County jail, however they will, if necessary, for those that are repeat offenders and are not taking their NTA seriously. Those will be processed through the system. He also spoke of breaking up house parties where the parents will come down, rent a house separately for their teens, and go stay somewhere else, those house parties tend to happen at least once a spring break and are typically all underage kids they break up. Those that get caught will go to jail. They will do the same thing for the summer tourist season for those takeover events that tend to happen on Crab Island.

DRAFT

Committee member Smith asked if there are any ordinances in place with the city or the county that enforce underage drinking. Capt. Fulghum stated that the only one is no drinking in public parks, however if someone is abiding by the law, over the underage drinking laws, and not disturbing others around them on the beach, they will not push the issue, as long as they are not drinking from a glass bottle.

Committee member Bell asked if they had any weapon incidents recently. According to Capt. Fulghum, there was a stabbing incident at the gas station on the corner of Stahlman Ave. and Hwy. 98, and at this time, the person has not been caught. Committee member Bell also spoke of seeing a few young men walking along Hwy. 98 with open containers around the Harbor Docks area and asked about the current open container law. Capt. Fulghum stated that is an open container violation, being outside of the Festive Marketplace, located westward of Harbor Docks.

Committee member Bell also spoke of holes left in the sand on the beach and how dangerous the situations are and asked what do they do about those. Capt. Fulghum explained how the beach patrol deputies generally stop and speak to the parents to educate them on their dangers not only to the beach wildlife but also the dangers to people and the children digging them because of cave in instances.

➤ **\$100k TRSA FUNDS**

The Public Works Director, Mr. Burgess explained that the items have increased in cost since the last time they had funds available.

- Rectangular Rapid Flashing Beacons (pair) - \$12,000
- Speed Hump Installation (pair) - \$12,000
- Speed Detection Device for Speed Studies - \$2,500 each
- Variable Messaging Boards w/trailer - \$16,000 each
- LED Stop Signs - \$1,600 each

Chairman Wood stated that he wants assurance that two Rectangular Rapid Flashing Beacons are installed at Norriego Road and Moreno Point Road after the pedestrian crosswalks are corrected and mentioned that he has spoken with the Holiday Isle folks and told them he would ensure they get installed.

Committee member Bells spoke of the need to have additional message board signs available for Gulf Shore Drive. She mentioned how having one at the entrance alerting the public that there presently is no parking available at Norriego Point may cut down on the amount of traffic down there that has to just turnaround. Mr. Burgess stated that he would like to have to additional one as well to use for various reasons.

Motion by committee member Smith to purchase two variable message board signs, with Committee member Weidenhamer providing the second. In discussion, Chairman

DRAFT

Wood stated that he feels there should be two sets available for different events taking place at the same time and asked if they feel a third set should be purchased. Mr. Burgess mentioned it would be nice to have an extra two. **Committee member Smith amended his motion to purchase a total of four variable message board signs, with Committee member Weidenhamer seconding the amendment.**

Committee member Bell amended the motion to add the purchase of two Rectangular Rapid Flashing Beacons be purchased while they are still \$12k apiece. In discussion, Committee member Bell spoke of the pedestrian crosswalk along Gulf Shore Drive and Moreno Point Road that she will be discussing later, where she wants two rectangular rapid flashing beacons to go in. There was a brief discussion about the crosswalks design and Mr. Ryan Scott, City Engineer stated he feels the crosswalks can easily be fixed with the appropriate concrete work and restriping installed. Adding that they will have to be placed in the budget to get the funding before the area can be corrected. Mr. Burgess added that typically, when there are stop signs nearby, they generally do not install the rapid flashing beacons because of having too much signage. There was a discussion regarding what areas of the city where they may need to be installed. Committee member Bell stated that she didn't want them to be purchased just for the sake of having them if they are not going to go where she has been advocating for them for the past two years. She then asked the Chairman if he wanted her to remove her amendment to the motion for the purchase of the two rapid flashing beacon signs. **Chairman Wood agreed and called for the vote of the original motion to purchase three sets of Variable Message Boards. The motion passed 5-0.** It was agreed that staff would look into additional rapid flashing beacons devices that do not control any stop signals for discussion at their next meeting.

➤ **Draft Mobility Plan Presentation – City Engineer Ryan Scott**

Chairman Wood stated that since they have already been presented this previously and although, staff was asked to present it again, he feels since there has not been any changes to what they were originally presented, he would, if the committee agrees, to make the recommendation to City Council to adopt the plan. The members agreed.

Motion by Chairman Wood to recommend the City Council adopt the Draft Mobility Plan and prioritization as previously presented, with Committee member Green providing the second. Committee member Bell asked if her concerns she has for Gulf Shore Drive and Hwy 98 are included. Mr. Scott explained the Mobility Plan is a big picture type plan and her concerns can be dealt with separately. **With no further comment, the motion passed 5-0.**

5. CONTINUING BUSINESS:

➤ **Stormwater/Floodplain**

Chairman Wood opened this item to the public to speak on any issues they may have, with no one coming forward, he closed the public on the topic.

6. **OLD BUSINESS:**

➤ **Member Comments:**

- **Committee member Smith** – Inquired about the pipes that are still sticking out of the ground on both sides of the roadway at Four Prong Lake where the pump was installed and what the end plan is for those. Mr. Burgess stated that once all the work is finished, he will get with the County to work on a solution.
- **Committee member Green** – Asked Mr. Scott what the final decision will be for the raised crosswalk on Main Street since it did not meet the 85th percentile. Mr. Scott stated that he is meeting with Councilwoman Hebert to discuss the data collected and he will report back with what the final decision will be for that general area.
- **Chairman Weidenhamer** – Thanked staff for the installation of the No U-Turn signs on Airport Road.
- **Committee member Bell** – Explained to the members the pictures that she provided to staff prior to this meeting of the area in Gulf Shore Drive at Hwy. 98 intersection, she has previously mentioned, of the entrance where people tend to want to turn into just coming off at the intersection that to her, is a dangerous area and she would like to see closed off with landscaping or those yellow bollards, similar to the ones on Perry Avenue at Publix in Fort Walton Beach. She mentioned there are two other entrances nearby for people that need to turn in to access the gas station or the store on that corner.

➤ **STAFF COMMENTS**

Mr. Burgess informed the members the Main Street paving project is almost finished and once the asphalt is cured, the permanent striping will go down, in about two weeks. The next paving project is Calhoun Avenue, where a portion has already been started, and the Destin Community Center parking lot. The other streets that have been paved and finished are Legion Drive, Moreno Point Road, and Matthew Blvd.

7. **ADJOURNMENT:**

Having no further business at this time, the meeting adjourned at 6:20 p.m.

Adopted and approved this _____ day of _____ 2024.

James T. Wood, Jr. Chairman

Kim Montgomery, Deputy City Clerk

**REGULAR MEETING
DESTIN CITY COUNCIL
MARCH 4, 2024
CITY HALL ANNEX COUNCIL CHAMBERS
6:00 PM**

The Council of the City of Destin met in regular session with the following members and staff present:

Destin City Council

Mayor Bobby Wagner

Councilmember Torey Geile

Councilmember Johnny King

Councilmember John Stephens

Councilmember Terésa Hebert

Councilmember Jim Bagby

Councilmember Kevin Schmidt

Destin City Staff

Interim City Manager Louis Zunguze

City Engineer Ryan Scott

Public Information Director Tamara Young

Finance Director Krystal Strickland

Projects/Grants/Contract Manager Jeffrey Cozadd

City Attorney Kimberly Kopp

City Clerk Rey Bailey

Parks/Recreation Director Lisa Firth

IT Director Andy Peters

Principal Planner Steve O'Connor

Code Compliance Director Troy Williams

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Bobby Wagner called the meeting to order at 6:00 PM. Pastor Steve Farris of the First Baptist Church of Destin gave the invocation, which was then followed by the recitation of the Pledge of Allegiance.

AGENDA APPROVAL

Motion by Councilmember Hebert, seconded by Councilmember Stephens, to approve the agenda passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted "yes"; Councilmember Destin was absent from the meeting).

PROCLAMATIONS / RECOGNITIONS / SPECIAL / PUBLIC PRESENTATIONS / ANNOUNCEMENTS

A. Flood Awareness Week - March 4-10, 2024

The mayor read the proclamation designating the week of March 4, 2024, as Flood Awareness Week for the City of Destin, and then presented it to Public Works Director Michael Burgess.

B. Tourist Development Council (TDC) Updates

Tourist Development Director Jennifer Adams provided an update on tourism activities, comparing data to 2019 to assess growth. The report included visitor numbers, economic impacts, and initiatives to improve visitor experiences. Highlights included investments in local communities, beach safety programs, coastal resource management, and the strategic marketing plan aimed at attracting families and nurturing the adventurous spirit in children. The efforts to incorporate destination stewardship and innovative program like the Little Adventures and Reel-Time Fishing were notable, reflecting a forward-thinking approach to tourism that balances economic benefits with environmental conservation and community well-being.

- Tourism Growth: Compared 2023 to 2019, highlighting a 6.5% increase in visitors and a significant rise in direct spending to the economy.
- Strategic Marketing: Focused on attracting families, enhancing beach safety, and promoting outdoor adventures as key attractions.
- Destination Stewardship: Detailed initiatives for coastal resource management, including artificial reef programs and water quality testing.
- Convention Center and Fairgrounds: Discussed the economic impact and the efforts to grow group business beyond just the convention center, including sports tourism.
- Challenges and Opportunities: Noted the competitive travel market and the importance of engaging potential visitors early in their planning stages.

Slide Presentation

2023 Impact

Number of Visitors:

2019 - 7.3 million
2020 - 6 million
2021 - 8.3 million
2022 - 7.9 million
2023 - 7.8 million

Visitors Spend Locally:

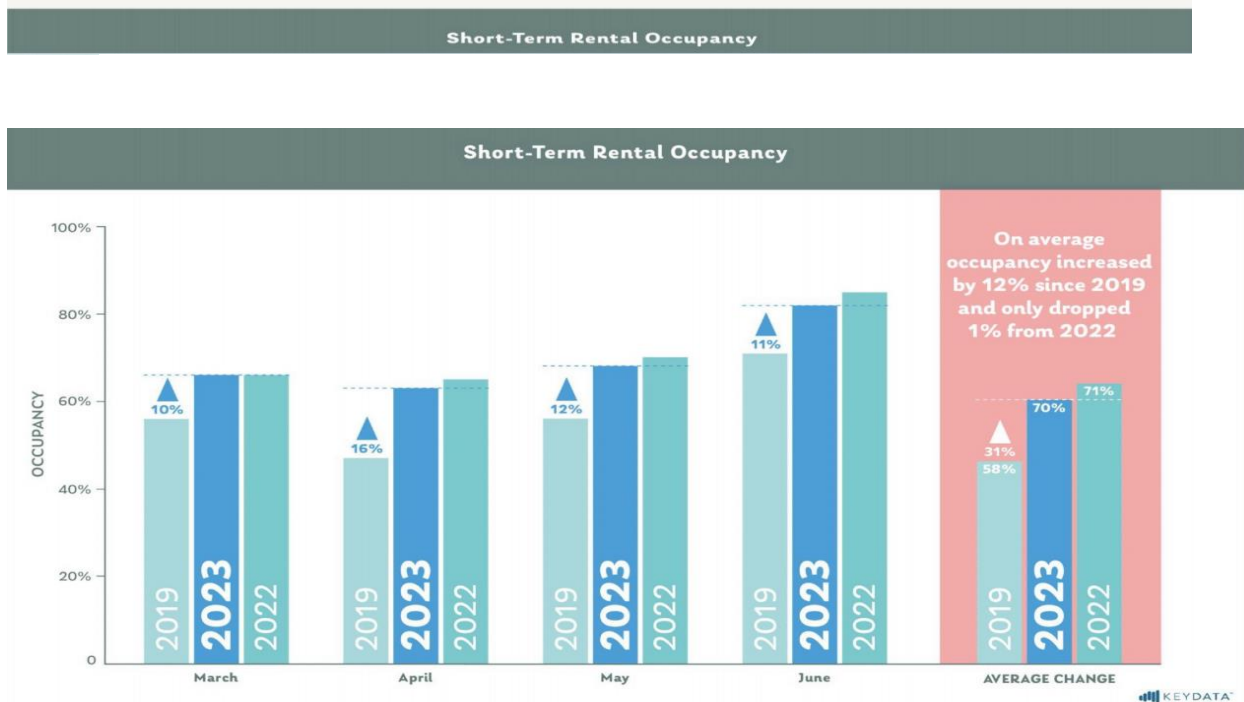
2019 - \$574 million
2021 - \$735 million
2022 - \$755 million
2023 - \$734 million

COUNTY-WIDE TOURISM NUMBER OF UNITS/BREAKDOWN

15,497 total units

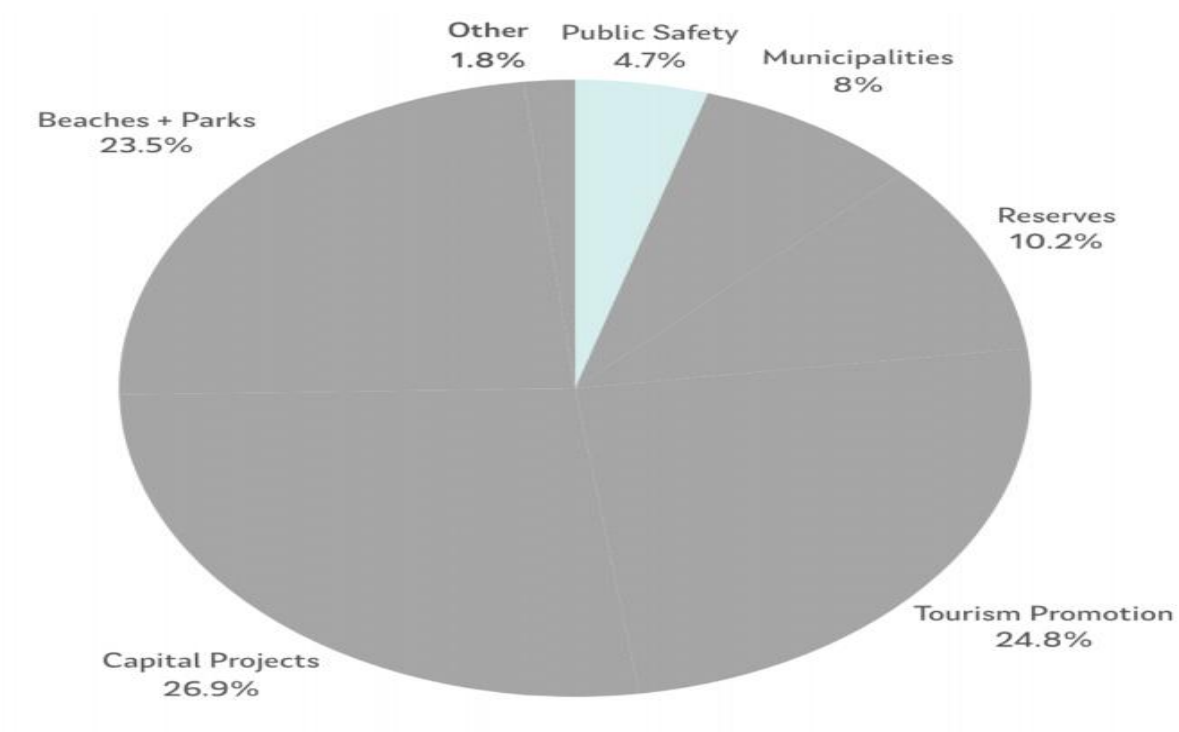
	Subdistrict	Expansion
Condo	7,381	17
Hotel/Motel	4,559	1,841
Vacation Rental	1,388	241
Other	40	30
Total	13,368	2,129

Short-Term Rental ADR:



MUNICIPALITIES	FY 2022	FY 2023	SPEND TO DATE
CINCO BAYOU	\$70,123	\$92,417	\$0
CRESTVIEW	\$403,205	\$531,399	\$14,500
DESTIN	\$1,700,472	\$1,491,115	\$864,077
FORT WALTON BEACH	\$631,103	\$831,754	\$7,197
LAUREL HILL	\$35,061	\$46,209	\$0
MARY ESTHER	\$175,306	\$231,043	\$340,127
NICEVILLE	\$350,613	\$462,086	\$0
SHALIMAR	\$52,592	\$69,313	\$71,422
VALPARAISO	\$87,653	\$115,521	\$0
	\$3,506,128	\$3,870,857	\$1,297,323

Public Safety:



Convention Center

Economic Impact:

- 4.6 million – Annual direct spending
- 6.6 million – Annual Total Impact
- 145, 000 – Annual Sales + Lodging Tax Revenues
- 1.9 million – Annual Earnings (approx. 60 jobs)

2024 Strategic Marketing Plan

Mission: Make time spent here, whether visiting, living, or working, more valuable to all.

Our Families

KIDS AGE 3-10

"MILLENNIAL" PARENTS

NEW EXPERIENCES SLOW TIME DOWN

ADVENTURES ARE A CHALLENGE

SELF CONFIDENCE IS PRICELESS



2023 Classes



GET ONBOARD **PINFISH PATROL** **SEE CREATURES** **SURF'S UP**

CAST AWAY **CAST + CONSERVE** **SNORKEL SQUAD** **SURF'S UP TEEN**

DESTIN-FORT WALTON BEACH FLORIDA

Strategy

Create interest and help more families commit to Destin-Fort Walton Beach during their inspiration and research phase.

Quality Volume

- 20% to national Goggle effort to “grab the interested”
- Broadcast in more core markets.

- Consider digital placements on OTAs and other top funnel sites.
- Start earlier. Families are already planning. Test and refine.

C. Destin Little League – Presentation

Ms. Betsy Smith, representing the Destin Little League, outlined the league’s history, its significance to the community, and the collaboration with the city for the use and improvement of Threadgill Park and Morgan Sports Complex, noting recent upgrades, including new batting cages and enhanced park aesthetics. She stated that the city has been instrumental in the installation of new hand dryers, painting all the foul poles, and supporting field preparation. The city also generously donated a John Deere Gator to replace an aging tractor. In preparation for the upcoming season, the league has invested significant resources in enhancing the facilities. Buildings have been painted, new epoxy flooring placed on bathrooms, new ice machines on concession stands, and pressure washed the entire park. Ms. Smith also conveyed the league’s request for planning a significant upgrade to Threadgill Park and updating the lease agreement with the city to reflect maintenance responsibilities and park usage. Understanding that a part of the city’s vision is to create a comprehensive park plan for Threadgill Park, Destin Little League is eager and ready to contribute a substantial amount of funding towards this vision. One that would elevate the park to new heights.

Councilmember Hebert moved to direct the City Manager and staff to work with Destin Little League, Inc. on continuing the collaboration and partnership to plan large upgrades and work to update lease; seconded by Councilmember King. Motion passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted “yes”)

1. PUBLIC COMMENTS

2. CONSENT AGENDA

- A. Resolution 24-05 - Destin's Independence Day Fireworks Approval
- B. Gulf Shore Drive Extension Construction Agreement-3rd Amendment (to April 30, 2024)
- C. Approval of minutes of February 5, 2024, Regular City Council Meeting

Motion by Councilmember Hebert, seconded by Councilmember Stephens, to approve Consent Agenda items 3A through 3C, as printed above, passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted “yes”).

3. CITY MANAGER REPORTS

A. Destin Youth Council - Workplans

Youth Council Chair Briar Ramswell requested the council’s approval to move forward with the following youth council initiatives:

- 1. Youth council-sponsored beach cleanup effort. This would include:

- a. Identifying the cleanup sites to make sure that volunteers can safely access the site.
 - b. Choosing an event coordinator to organize and keep everything on track before, during, and after the event.
 - c. Gathering supplies – trash bags, first aid kit, hand sanitizers, water, gloves sunscreen, etc.
 - d. Get volunteers to help. Recruit friends, family, neighbors.
2. Recycling Program Expansion aimed at implementing and enhancing recycling systems at Destin High School, Destin Middle School, and Destin Elementary School to foster environmental stewardship and emphasize environmental consciousness among students.

Youth Council member Estella Scoma noted that teachers and students are constantly throwing away leftover handouts and papers, when it is extremely apparent how much of this trash could be saved. For instance, Destin High School serves approximately 370 lunches in plastic, paper, and cardboard containers weekly. The youth council believes that having a recycling system would greatly benefit the school. She also noted that the youth council has surveyed staff, teachers, and administration at all three schools and received about 50 responses. About 98% of individuals surveyed stated that they would be in support of implementing a recycling program, and 83% of those believes it is a valuable investment.

Motion by Councilmember Hebert, seconded by Councilmember Geile, to approve the Destin Youth Council work plans passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted “yes”)

- B. RFP 23-13-PW Paid Parking Solution, authorization to negotiate and execute a 3-year contract

The city council and staff discussed proposals from 9 vendors for managing the city’s paid parking facilities. Park Mobile was recommended by the city’s Bid Committee for a 3-year contract negotiation based on their comprehensive service offerings and cost-effectiveness compared to the current vendor, Passport Labs, Inc.

Councilmember Schmidt noted that the RFP package expressed the desire for service that utilizes license plate recognition technology for monitoring and enforcement of parking operations including digital chalking and integration with DMV and related platforms. He asked whether Park Mobile can offer this technology.

Public Works Director Michael Burgess stated that if Park Mobile is selected by the council, staff will make sure to discuss this matter with them during the negotiation process; adding that the negotiated contract will go back to the council for approval.

Councilmember Hebert asked whether they could negotiate a two-year or a one-year contract rather than 3 years so that they are not locked in for that amount of time in case they are not happy with the contract.

Mr. Burgess explained that traditionally they have created a contract for one-year with 4 annual renewals; but there would always be a termination clause to the contracts they execute.

Councilmember Bagby stated that he would have preferred to see a one-page spreadsheet listing all the proposers with the cost and specific services they offer rather than copies of hundreds of pages of bid submittal from each individual firm; adding that it would give the council a better idea as to how staff arrived at their decision.

Councilmember Schmidt pointed out that the bid submittal from Park Mobile included a statement that, *“Park Mobile does not provide a license plate recognition solution; however, we have over 100 active industry integrations and are able to integrate with enforcement and license plate recognition provider of the city’s choice.”* He stated that since the city does not have anything in place at this time whether the city will be expected to provide the system and integrating with that system would be a separate fee.

Mr. Burgess stated that this matter will be included in the conversation with Park Mobile if they are selected tonight.

Councilmember Schmidt expressed the desire to delay their decision until they are sure of the exact services to be provided by Park Mobile.

Motion by Councilmember Schmidt, seconded by Councilmember Hebert, to table this item to the next council meeting passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted “yes”)

C. Paid Parking Fees and Taxes - Direction from Council

The City's current and proposed paid parking vendors charge fees for their services, which include a transaction fee as well as a merchant fee associated with electronic payments. In addition, the City must pay Sales Tax (7%) for these transactions to the State of Florida. The council and staff deliberated on whether the city should absorb transaction fees, merchant service fees, and state taxes associated with paid parking, or pass these costs onto users. Staff seek the council’s direction on the assignment of these fees and taxes utilizing one of the following 3 options:

1. The end-user (parker) pays the transaction fee, applicable merchant processing fees, and sales tax as part of the transaction. The city would then pay the State sales tax as normal.
2. The end-user (parker) pays only the transaction fee and applicable merchant processing fees. The city would pay the sales tax.
3. The City pays all fees and sales tax for each transaction.

Councilmember Stephens moved to direct the City Manager to utilize Option 1 with the selected contractor during contract negotiations; seconded by Councilmember Hebert. Motion passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted “yes”)

D. Fuel and Pollutant Abatement Plan

Principal Planner Steve O'Connor provided the following explanation of this item:

In February 2024, the Harbor and Waterways Board hosted the local Coast Guard Commander to explain how the Coast Guard facilitates, manages, and tracks how entities develop and record their Fuel and Pollution Spill Plans. From that discussion, the Harbor & Waterways Board recommended that Staff develop a standardized Fuel & Pollutant Abatement Plan for all Commercial Marine activity users and marinas. Staff took the Coast Guard's document, 'FDEP Discharge Contingency Plan' and developed a Destin specific plan in consultation with the Harbor & Waterways Board. There were items and elements the Board recommended adding, which are outlined in the staff report, based on the disparity between the Fuel Abatement Plans the City currently accepts. The difference between the two plans is vast and highlights the need for a standard document that gives the city adequate information to ensure each commercial marine entity is properly following procedures to mitigate any accidental spill or discharge into the waters of Destin. Further, it ensures the facility managers have all the information necessary to activate the plan in case of a discharge. The intent of the plan is to ensure users of the waters of Destin are doing so in a responsible and environmentally sound manner and to ensure the employees of each entity are educated on the plan and how to activate it. The plan specifically gives the users the information on who to contact in the event of a discharge. The City of Destin is not listed on the immediate contact list since they do not have the responsibility nor the capability to respond to such an event. But there is an after-the fact requirement to contact the city if they do not already know about the event.

After a brief discussion, Councilmember Stephens moved to adopt the Fuel & Pollutant Abatement Plan with the following modifications:

- 1. Require livery facilities starting for 2025 season, sending livery and property owner notifications in September 2024 of the new changes.**
- 2. All current and future commercial and multi-residential marine facilities, excluding single-residentials, voluntarily in 2025, required by 2026, sending property owners notification in September 2024 of new changes.**

Councilmember Hebert provided a second to the motion, which passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted "yes")

E. Dolphin Point- Public Parking Removal Request and Project Update

Item moved to the next city council meeting.

F. Draft Minutes of Standing Board & Committees - For Information Only

G. Announcements

1. Early voting for the Presidential Preference Primary will be held at the Destin Community Center from March 9-16, from 10 AM to 6 PM each day.
2. The city will be hosting the Destin Forward Class on Thursday, March 14th.

3. The LDC rewrite program continues to progress. Articles 1-5 have been published, and Article 6 – General Development recently uploaded on the city’s website.

3. PUBLIC HEARINGS

4. COMMENTS / PRESENTATIONS FROM MAYOR, COUNCIL, AND CITY ATTORNEY

- A. Councilmember Stephens
- B. Councilmember Geile

Councilmember Geile moved for the council to appoint him as the legislative sponsor for the Destin High School as it relates to their sports facilities and the use of city parks including the Morgan Sports Complex. Motion was seconded by Councilmember Hebert and passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted “yes”)

- C. Councilmember Destin
- D. Councilmember Bagby
- E. Councilmember Hebert
- F. Councilmember King
- G. Councilmember Schmidt

Councilmember Schmidt moved to direct city staff to present a plan by April or May to publicize and encourage more people to attend and participate in city council meetings, seconded by Councilmember Hebert. Motion passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted “yes”)

Councilmember Schmidt also requested that the fee schedule for the Parks and Recreation be provided to the council within the next two months.

- H. Mayor Wagner
- 1) Annexation

Councilmember Hebert moved to direct the City Manager and City Attorney to draft the documentation for the referendum and present any financial, legal and other aspects of annexation; seconded by Councilmember Stephens.

Councilmember Bagby recommends they conduct a survey of the different segments of the unincorporated area they intend to annex into the city and exclude any section that is 100 percent against the annexation.

Motion passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted “yes”)

- I. City Attorney
- 1) Beach Acquisitions

The City Attorney reported that the owner's current asking price for the White House property is at \$6.6 million, stating that this is his final offer. As to the potential land swap of a city property with the property at 2968, Scenic Hwy 98 East, Mr. Knowles, the owner of the latter has upgraded the property swap price to \$100,000. She asked for the council's direction as to which option to pursue at this time.

Councilmember King expressed his desire to pursue the property swap rather than purchasing the White House property at this time, and to determine if there is a chance to purchase the other property outright.

According to the Finance Director, purchasing the other property outright and selling the city's property could result in net revenue.

Councilmember Schmidt moved to engage the property owner (Mr. Knowles) with the swap option and a potential option for the city to purchase his property outright as well as the potential purchase price for the property, and not dealing with the White House property at this time. Councilmember Hebert provided a second to the motion which passed 6-0 (Council members Schmidt, King, Hebert, Bagby, Geile, and Stephens voted "yes")

5. PUBLIC COMMENTS

ADJOURNMENT

Having no further business at this time, the meeting was adjourned at 8:25 PM.

Bobby Wagner, Mayor

ATTEST:

Rey Bailey, City Clerk

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024**TYPE OF AGENDA ITEM:** Consent Agenda**AGENDA OUTLINE NUMBER:** 3.E.

TO: City Council

THRU: Louis Zunguze, Interim City Manager

FROM: Rey Bailey, City Clerk

DATE: April 10, 2024

SUBJECT: Destin Youth Council - Membership Appointment

I. BACKGROUND: A maximum of 14 members can serve on the Destin Youth Council. The term will be for one year, which begins in August and ends in July of the following year. Members must be between the grades of 9-12, with at least a 2.25 GPA, and attend a local area high school (or home school). The council appointed 10 students to the youth council in November 2023.

II. DISCUSSION: Riley Palmer, an 11th grade student at Destin High School, recently submitted an application for membership to the youth council. Riley is a Destin resident and meets all other membership criteria.

A. Link to Strategic Goals / Objectives: Enhanced Quality of Life

B. Effect on Budget (EOB): No significant budgetary impact. The Clerk's Office provides staff support to the Destin Youth Council.

C. Level of Service (LOS): A fully seated council is necessary in order to effectively procure the business for which it was established.

D. Legislative Sponsor: City Council

III. CONCLUSION:

IV. RECOMMENDED MOTION: Motion to appoint Riley Palmer as member of the Destin Youth Council.

Attachments:

1. Application - Riley Palmer

City of Destin
4200 Indian Bayou Trail
Destin, FL 32541
(Attn: Office of the City Clerk)

Applicant Information:

Name: Riley Palmer
Home Address: 69 Indian Bayou Dr.
E-mail Address: rileypalmer2006@gmail.com
Phone Number: 817-714-3705 Date of Birth: 11/13/2006
School: Destin High Current Grade: 11th

Applicant Experience:

Please list activities in which you have participated. Include organizations, school-related activities, and community activities.

Name of Organization: National Honors Society
Title or Position: member
Period of Involvement: 10th - 11th grade Hours per week: _____
Name of Sponsor: Katherine Lake Phone Number: Lakek@destinhigh.org

Name of Organization: DHS Girls' Basketball
Title or Position: Captain
Period of Involvement: 9th - 11th grade Hours per week: 10
Name of Sponsor: Katie Hodge Phone Number: 443-223-6759

Name of Organization: DHS Flag-Football
Title or Position: player
Period of Involvement: 9th - 11th grade Hours per week: 10
Name of Sponsor: Christopher McFadden Phone Number: mcFaddenC@destinhigh.org

Employment:

Beginning with your present or most recent job, please list your employment history.

Type of Work: Cashier/server Moo-La-La
Period of Work: 2024-present Hours per week: 5
Name of Employer: Josh Schmidt Phone Number: 904-569-7037

Type of Work: _____ Hours per week: _____
Period of Work: _____ Phone Number: _____
Name of Employer: _____

Type of Work: _____ Hours per week: _____
Period of Work: _____ Phone Number: _____
Name of Employer: _____

Sponsor and Personal References

Name	Address	Phone number
Sophie Corey		850-974-2998
Jessica Carpenter		850-974-9108
K.C. Zamora	551 Stahlman ave	575-219-2579

Additional Information:

To give each applicant the opportunity to demonstrate his or her eligibility for the Youth Council, answer the following questions limiting each response to 100 words or less. Use separate sheet of paper if necessary and attach response sheet to the application and submit together.

1. Why do you believe that you would be a good candidate for the Youth Council? Any special qualities?

I believe that I would be a good candidate because I am a hard-worker, I can work well with others, and I have many ideas on how to improve our city.

2. What do you envision a Youth Council as being? Why should there be one?

I think it's important for the youth to be involved in the community and to learn how the city's systems work, so it's important to provide opportunities for the youth to participate, like the Youth Council.

3. In your opinion, what is the most critical issue facing youth in your school, in your neighborhood, and in your city? What can a Youth Council do to solve such a problem?

One critical issue in my city is safety in seasons with heavy tourism. I often see tourists jay-walking across Highway 98, which I think could be fixed by adding more crosswalks and enforcing rules against jay-walking more. Another safety issue is when tourists rent boats and jet skis and then misuse them. This endangers everyone around these people. A solution to this could be to require a safety course for those that will be using the watercraft before they can rent it.

Applicant Statement

I hereby certify that the information I have given is true and correct to the best of my knowledge. I understand that provision of false information may disqualify my consideration. I authorize the release of this information for verification purposes and understand it will be used only to process my application. I also understand that by submitting this form, I am submitting an application to participate as a member of the Destin Youth Council and that said application is only complete upon receipt of the Parental/Guardian Consent and Liability Release form and receipt of GPA certification form and class rank verification form signed by my school counselor. Upon submission of the application, I understand that I will be considered for membership with all other applicants and that I may or may not be selected for membership. If selected, I agree to attend all meetings and events and understand that I will be removed from membership for failure to do so.

Riley Quemar
Signature

3/17/24
Date

Parental Consent

I, the undersigned, do hereby consent to my child's participation in the Destin Youth Council. I acknowledge that I have read and understand the Destin Youth Council By-Laws and allow my child to attend all meetings and events relative to this program; and that I understand that my child will be removed from membership for failure to do so. I also acknowledge that upon submission of the application, my child will be considered for membership with all other applicants and that my child may or may not be selected for membership. I further acknowledge that my child's participation in this program is voluntary and I agree to release the City of Destin and all of their employees, officials, and any and all individuals and organizations assisting or participating in the program from any and all claims for personal injuries and property damage which my child may suffer while participating as a member of the Destin Youth Council.

Jodi Palmer
Signature of Parent or Guardian

3/17/24
Date

2023-2024 Destin Youth Council Program

GPA Verification Form

To Be Completed by the Student

This form must be signed by your counselor or other school official, verifying your weighted GPA on a 4.00 scale. Please complete the information below and sign and date the release of information section. Ask your high school counselor to complete the remainder of the form and return it to you to include with your application.

Applicant's full name: Riley Palmer Grade 11th

High School name: Destin High School

Release of Information

I grant permission to release all information regarding my GPA to the City of Destin, as deemed necessary for consideration for membership to the Destin Youth Council.

Signature of Applicant Riley Palmer Date 3/17/24

To Be Completed by your High School Counselor

Please provide requested information below and return the form to the student so that he or she may submit it with the application.

High School name Destin High School

The above named student has a cumulative weighted GPA on a 4.00 scale of 3.97

Student's current grade level 11th

[Signature]
Signature of Authorized Official

Guidance Counselor
School Official's Title

Date

Phone

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024**TYPE OF AGENDA ITEM:** Action Item**AGENDA OUTLINE NUMBER:** 4.A.**TO:** City Council**THRU:** Louis Zunguze, Interim City Manager
Kimberly Kopp, City Attorney**FROM:** Ryan Scott, City Engineer
Steve O'Connor, Principal Planner**DATE:** April 10, 2024**SUBJECT:** Dolphin Point – Public Parking Removal Request and Project Update

I. BACKGROUND: The Dolphin Point Homeowners Association (HOA) contacted Staff in October of 2022 to discuss safety concerns their community experiences revolving around the nine (9) public parking spaces that are located at the end of Moreno Point Road within public right-of-way (ROW) (see attached Dolphin Point HOA-Alisa Belcher.pdf). Staff has been working with the HOA and their architect since to get them to a point where they have a clear proposed solution to meet their needs.

II. DISCUSSION:

To alleviate the safety concerns, the Dolphin Point HOA is proposing a phased plan that involves multiple elements requiring several planning actions, based on final plans, to include but not limited to:

- **Development Order and potential variances.** (The plan proposes to remove the nine (9) public parking spaces).
- **Replace those spaces with sidewalks, roadside swales, landscaping, and fence.**
- **Secure the property by installing two gates into the community.**
- **Vacation of ROW**

The **first phase** of the project will be to remove the public parking, install the right-of-way upgrades, fence the property, and gate the west parking lot.

The **second phase** of the project would consist of requesting a vacation of right-of-way (ROW) for the portion of ROW past the Point South entrance to the current termination point, since this portion of ROW solely benefits the residents of Dolphin Point and has no benefit to the public. The vacation of this portion of ROW would allow for the final gate to

be installed in a manner that allows maximum parking within the property and would completely secure the property.

Staff presented the ROW issues to the Public Works/Public Safety Committee on November 14, 2023, and the following motion was made:

Motion by Committee Member Weidenhamer to recommend the City Council approve the removal of the public parking spaces along the northwest right-of-way of Moreno Point Road, with the understanding that Dolphin Point will request a Vacation of right-of-way through the Vacation of right-a-way process outlined in the Land Development Code at a later date, with Committee member Perman providing the second.

With no further discussion, Chairman Wood called for the vote, and the motion passed with a 6-0 vote.

A. Link to Strategic Goals / Objectives:

- I. Financially sound city providing service excellence
- II. Enhanced quality of life and safety for families
- IV. Effective, efficient and aesthetically pleasing infrastructure
- VI. A green and sustainable environment

B. Effect on Budget (EOB): None

C. Level of Service (LOS):

Eliminates unnecessary City infrastructure and promotes more secure development for Dolphin Point.

D. Legislative Sponsor:

III. CONCLUSION: Staff recommends and supports removing the nine (9) public parking spaces since they do not provide a community benefit as the nearest public infrastructure from these parking spaces is a little over 1.3 miles away. As previously stated, the Public Works/Public Safety Committee recommended that City Council approve to remove the parking spaces with the understanding that Dolphin Point will be coming back in the future to request the vacation of ROW and development orders or other planning processes as applicable.

IV. RECOMMENDED MOTION: I move to request that the City Manager work with the applicant and Staff to move forward to permit the project for the removal of the public parking spaces, and work towards the installation of right-of-way sidewalk, roadside swale, landscaping, fence and gates through the appropriate processes and procedures.

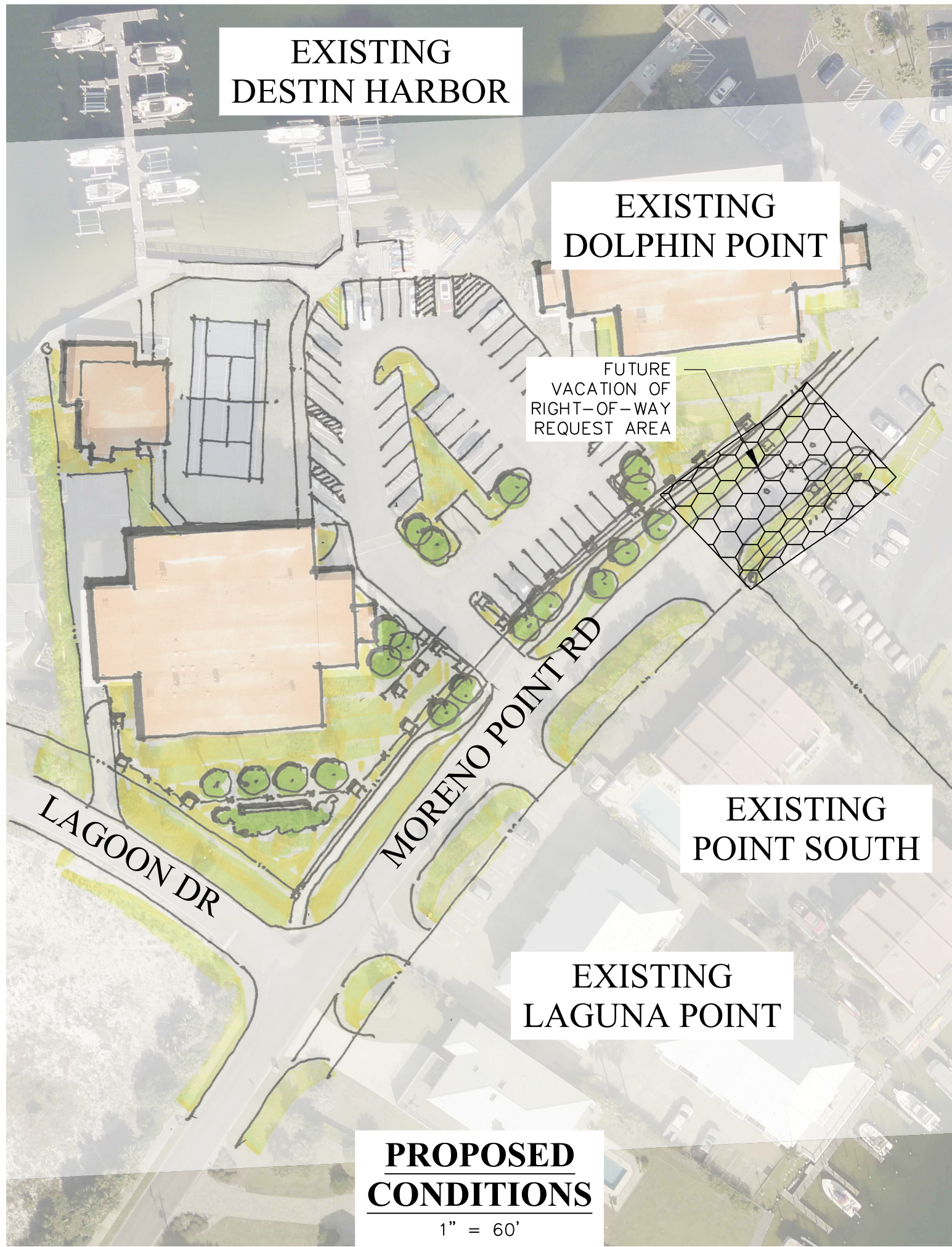
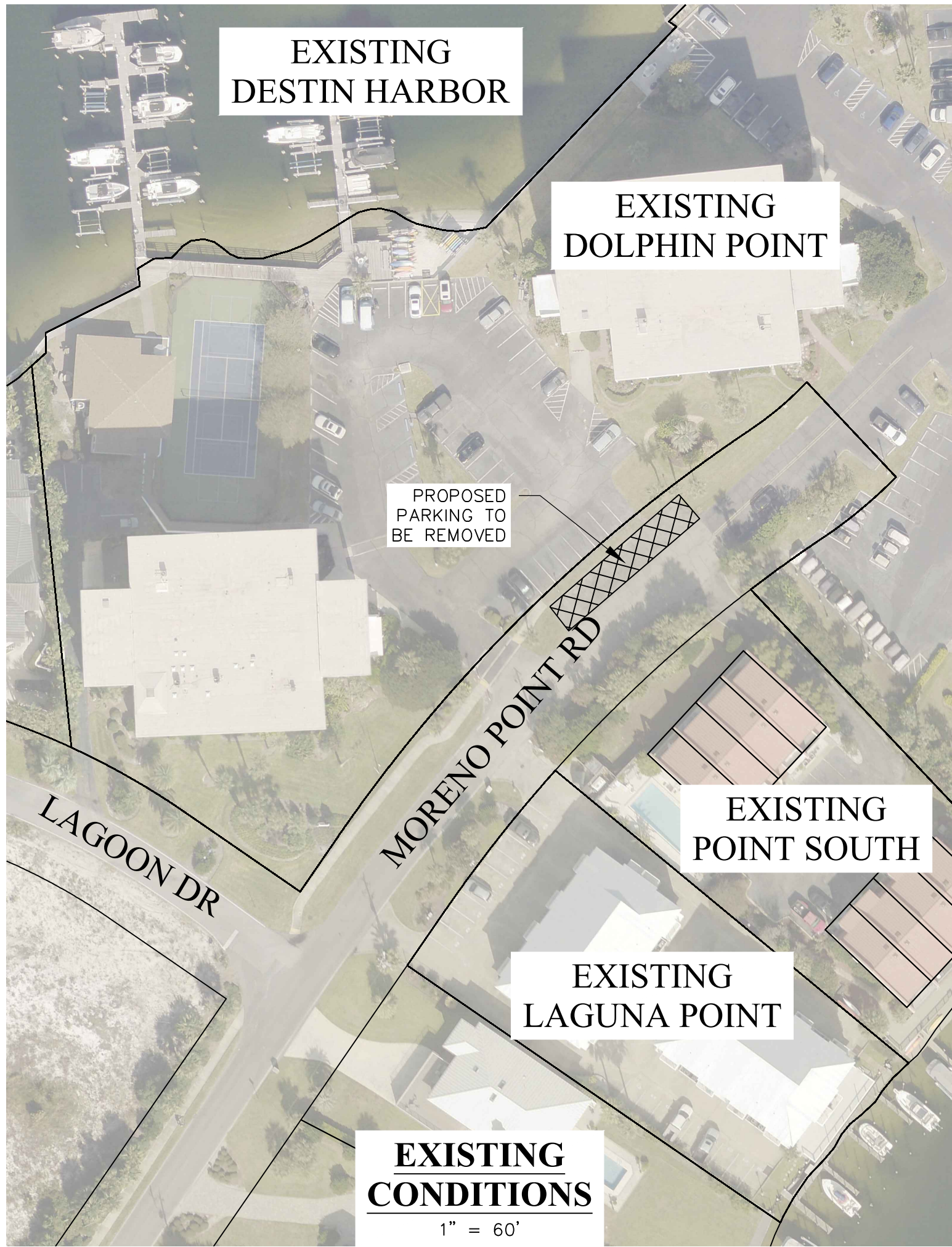
ALTERNATIVE MOTION:

I move to reject the request to eliminate the nine (9) public parking spaces and have the City Manager and Staff work with the applicant to work through the appropriate planning processes and procedures to fence off and gate the property in the best manner possible.

Attachments:

1. Dolphin Point Parking Removal

- Request-Layout1
2. Dolphin Point HOA-Alisa Belcher
 3. Sheriffs Report-2020-2023
 4. Adams, R. Email - No
 5. Aselton, C. Email - Yes
 6. Bump, A Email - No
 7. Bump, C. Email - No
 8. Chet, M. Email Yes
 9. Ciottariello, L Email - Yes
 10. Ciottariello, G Email - Yes
 11. Cristopher, B. - Email - Yes
 12. Dawson Email - No
 13. Disevo, S. Email - Yes
 14. Dolphin Point Emails
 15. Frommeyer, A. Email - Yes
 16. Ghiorse Email - No
 17. Gonzalez, I. Email - Yes
 18. Haley, J. Email - Yes
 19. Hays, D. Email - Yes
 20. Hoagan, B. Email - Yes
 21. Hobson, E. Email - No
 22. Jordan, C. Email - Yes
 23. Knackstedt, B. Email - Yes
 24. Linden, J. Email - Yes
 25. Pantazis, D. Email - Yes
 26. Perry, L. Email - Yes
 27. Stokes, J. Email - Yes
 28. Styles, H. Email - Yes
 29. Sullivan D. Email - Yes
 30. Whitaker Email - Yes



Proposal to the city of Destin
From: The Homeowner Association of
Dolphin Point

30 Moreno Point Road

Destin FL 32541

Prepared by Alisa Belcher, HOA
President of Dolphin Point Homeowner
Association

Attention:
Louis Zunuze
Joe Bodi
Ryan Scott
Mayor Wagner

To: Louis Zunguze , Community Development Director/
Mayor Wagner and Destin City Council

From: Homeowners at Dolphin Point Condominiums (120 tax-paying property owners) represented by Alisa Belcher, president of the HOA

PROPOSAL/REQUEST

To partner with the city to complete a sidewalk project and landscaping adjacent to our property that requires removing eight designated public parking spaces that border our property on three sides of the designated public parking area. (Photos included)

NEED FOR THIS PARTNERSHIP WITH THE CITY:

Dolphin Point is a 6.5 acre property that sits on the Destin Harbor on the dead end of Moreno Point Road on Holiday Isle. The eight public parking places continually cause us many problems-(see documentation) in a meeting with the Destin City Planner it was determined that the nearest public entity is 1.8 miles away- Osteen Public Beach. The parking places that align our property have become notoriously known in Destin as free overnight or long term parking.

With the help of the city, and code compliance having to monitor multiple times daily and replace the no overnight parking signs the (long term parking lot reputation has slowed) however our problems with safety and trespassing still persist.

The recent enforcement and moratorium in the Destin harbor has made us a target for continual illegal liveries running their operation off of our private docks. They advertise public parking at Dolphin Point and a pick up spot against our harbor seawall and boat docks. This illegal activity promotes people to trespass across our property and puts us in a legal liability situation with people loading and unloading over on our harbor beach area as well as using all of our private amenities.

We are continually being compromised by uninvited guest on our property because they associate the public parking with assuming our property is also public for their use. The owners of Dolphin Point invested over 350,000 in 2017 to do required maintenance of our precious seawall. We are currently investing over 200,000 on

a dock renewal project of our dock areas. The illegal liveries and unwanted trespassers are putting a strain on our property and private ownership investments.

With the help of code compliance, (Brian Davis) and the harbor sheriffs we are trying to keep this from causing a dangerous situation. Dolphin Point has also had to invest in hiring security from Thursday- Sunday from May thru September to help us manage this problem with trespassing onto our property. The public parking places on our property encourage this activity and create the illusion that we are a public Destin park area. Dolphin Point represents 120 tax paying citizens of the Destin community that are being compromised. In addition, the homeowners on Lagoon Drive the street adjacent to us have expressed the same concerns of illegal trespassing onto their property to view sunsets or find possible illegal livery pick up locations off of their seawall and dock areas. The average home value on Lagoon Drive is over 3.5 million which represents a large base of tax paying citizens as well. The public spaces drive visitors to our property but with no public entity for them to go unless they are walking the two mile stretch to Osteen. Based on our years of observation and documentation of incidents there is no correlation to support that they are parking and walking to the public beach area at Osteen. They are parking in the public city spaces and using our pool, restrooms, grill areas and harbor pick up access.

The parking places have been in existence most likely since the property was developed in 1975- we have tried to secure county documents for the initial plan for this public parking area but they aren't available based on the age of its inception. The parking places due to age are also not adequate to accommodate large size SUVs of the last 20 years. This poses a serious safety concern for our residents and guests, large vehicles extending out into the roadway cause a visual hazard with crossing the property buildings from one side to the other. Two of our buildings sit on the left side of the right of way and one building and our swimming pool sit on the right hand side of the right of way. We have witnessed many children running across to the pool and almost being struck by a vehicle unable to see them because of the public parking spots. Our property also has many senior adults with health issues and they have been compromised by this same problem as well.

EXIBITS with Explanation of Problems

Safety and Liability

The parking spaces out in the area of concern are old and designed for smaller cars back in 1975- the current size of many work trucks, large campers, oversized SUV's, large F150 trucks all exceed the visibility sight line across our property-

DANGER potential loss of life

This presents a dangerous liability for the city and Dolphin Point with so many children on our property walking back and forth to the swimming pool- the line of sight is completely blocked almost daily and as owners we have witnessed on many occasions a near fatal accident of a child, adult pedestrian or pet. (See exhibit 1,2,3,4 and 5)

This is very dangerous and we watch it every day. It is also a hazard for drivers leaving our property and often can't pass properly on the city roadway due to vehicles extended out into the road. (See exhibit 1,2,3,4 and 5)

Illegal Liveries

We are observing the illegal liveries mentioned previously on a daily basis. Operators of these boat/pontoon rentals are advertising and telling customers to use city public parking to cross into our property which is trespassing and step onto our loading area and be picked up. This presents a hazardous liability to the property owners at Dolphin Point if there is an accident on our property of illegal uninvited trespassers and boats coming ashore on our beach and seawall area. Recently we had an illegal livery where the boat was drifting and almost hit our dock and a boat valued over 500,000 dollars. They were parked in the city public parking encroaching on private property to conduct business illegally. One of our areas has a locked gate for owners to use for the boat taxi or to be picked up on their own watercraft, however the illegal liveries and trespassers have left the gate open every time and this also presents a major safety threat for our guests to leave the gate into the water open. They aren't owners or renters at Dolphin Point, once again our safety is being compromised by trespassers being encouraged to use city public parking to invade our property... (See exhibit 6, 7, and 8)

TRESPASSING and Use of Private Property

Many people use the public city parking for their own personal enjoyment except there is no public entity for them to enjoy other than a public beach 2 miles away. We have people parking and coming over to our property to fish off of our seawall, this many times is around private vehicles belonging to our owners. We have signs posted in our parking lots that don't allow owners to cast within 50 feet of vehicles for safety and liability reasons and yet we have outsiders being encouraged to park in public city parking and violates rules of trespassing as well as illegal casting in our parking lots. Another piece of evidence represents a trespasser in public parking that brings their personal cooler, fishing rods and food to cook on our grills in the evening. (The same person has been caught many times and continues to trespass.) Using our grills also presents a major liability for all parties involved if there is a fire or grill explosion or serious burn to this person breaking the law. (See exhibits (9, 10, and 11)

SOLUTION REQUEST:

The HOA of Dolphin Point would like to request that the city of Destin partner with us to remove the public parking spaces and continue the sidewalk down to our property easement. In 2017, the city of Destin requested we partner with them to complete the sidewalk from the corner of Lagoon and Moreno Point Road up to our first property building entrance. (*Joe Bodi worked with us on this project) We worked with the city to pay for this project at their request and have gladly maintained the sidewalk and grass area that is right of way. We would like to enter another successful partnership and extend the sidewalk and landscape this area in the place of the public parking spots that are causing such a nuisance to us and our property. We are willing to maintain, landscape and pay for the necessary labor for the city to complete the sidewalk area to replace the public parking. The HOA is in the process of working on a fence and gate project to also help us with the safety and trespassing issues we are facing. I feel like as the president of the HOA we are willing to work on our behalf to help rectify this issue but we also are asking as citizens of the city and harbor we love so much for Destin council to partner with us to make this better and safer for our residents.

COST EFFECTIVENESS FOR THE CITY

The time and effort it is taking for code compliance to try and monitor and help with this situation cost the city and tax payers' money. The code compliance division has been doing a stellar job at helping to prevent the overnight parking and assist in towing, however they are short staffed and have so many additional priorities that their human ability to monitor 2-4 times daily including follow ups after midnight to tow is very difficult during busy times. This cost city money and puts a strain on valuable hardworking city employees. Taking away these spots to monitor that serve no public city entity would prove cost effective. Dolphin Point owners are willing to partner and pay for the sidewalk completion and landscaping to protect our property this alleviates the cost burden on the city as well. We are asking to help partner with the city to resolve an ongoing problem for tax paying citizens in our area and to prevent the trespassing on our property and prevent in dangerous outcomes while also offering to take on the financial burden of solving the problem for all parties involved.

Included:

*photographs of the area (including illegal liveries, overnight vehicles, trespassers parking in public parking using our amenities)

*survey and architectural drawing of area we would like to sidewalk (provided by Destin Architecture Group DAG)



SAFETY CONCERN:

PUBLIC PARKING CAUSING LIMITED SIGHT VISIBILITY FOR OUR CHILDREN GOING TO THE POOL- ALMOST AN ACCIDENT WEEKLY- CHILD, DOG, SENIOR ADULT OR BIKE RIDER

EXHIBIT 1-A



EXHIBIT 1-B



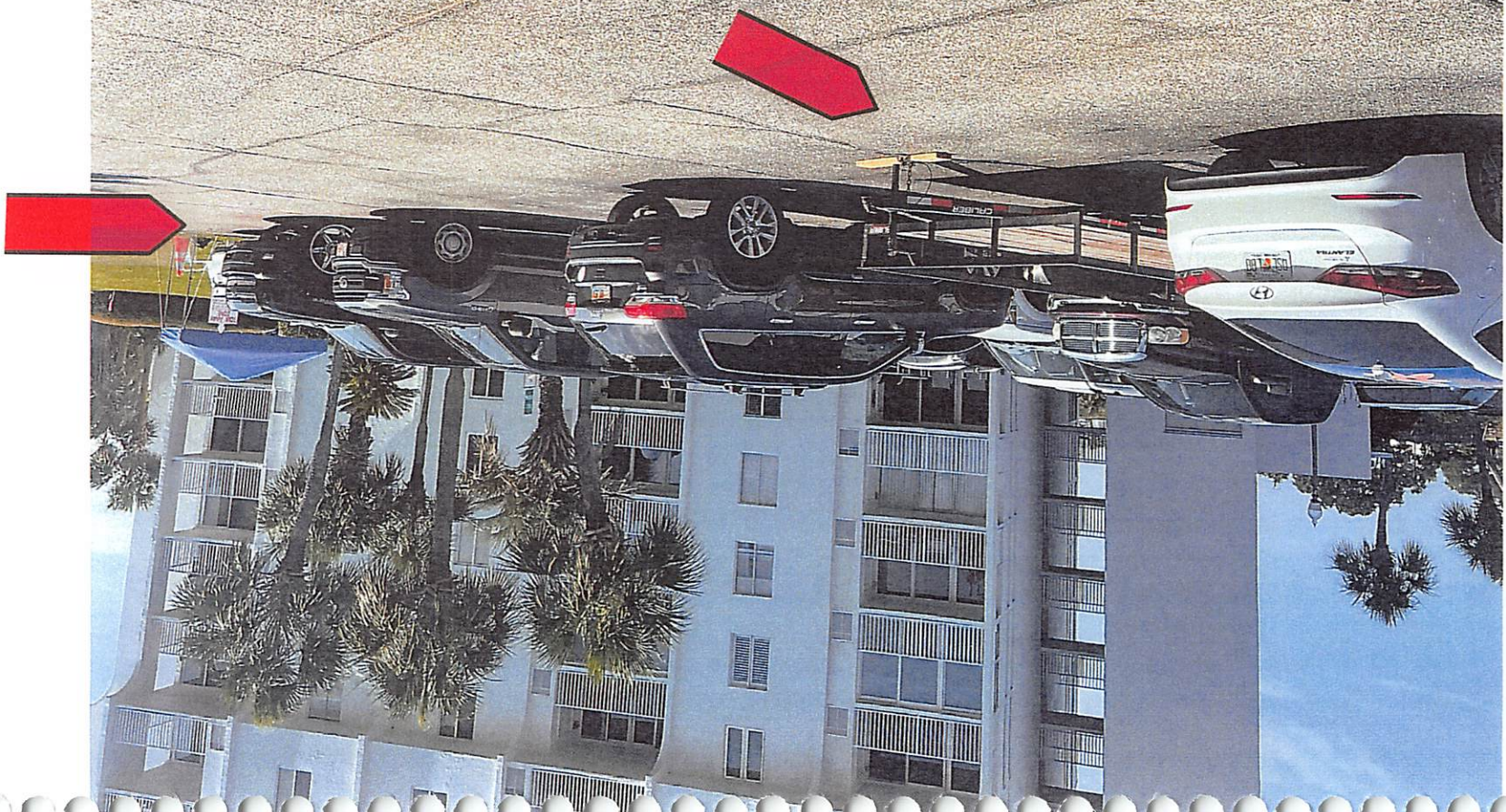
EXHIBIT 2



TRAILORS, CARS, OVERSIZED VEHICLES ABUSING PUBLIC PARKING-WITHOUT CODE COMPLIANCE ENFORCING DAILY THE PARKING SPOTS ARE USED AS LONG TERM STORAGE

EXHIBIT 3

EXHIBIT 4






sidewalk



LADDER ON THIS TRUCK WAS A LONG EXTENSION LADDER AND BLOCKED CARS BEING ABLE TO TRAVEL DOWN THE RIGHT OF WAY OF THE ROAD- THE VISIBILITY HAZZARD FROM THIS CAR BLOCKED PEDESTRIANS BEING SEEN ON THE SIDEWALK- THIS VEHICLE PARKED OVERNIGHT TO LEAVE TOWN- RETURNED THREE DAYS LATER

EXHIBIT 5

ILLEGAL LIVERIES

PICK UP AT OUR PRIVATE DOCKS ON PRIVATE PROPERTY - THIS COMPANY WE HAVE OBSERVED ALMOST EVERY WEEKEND- WE HAVE HAD TO ENLIST THE HARBOR SHERIFF IN AN EFFORT TO HELP PROTECT OUR DOCKS, BOATS AND SEAWALL ALL OF WHICH ARE PRIVATELY OWNED PROPERTY



MULTIPLE CARS WERE UNLOADED WITH THESE PEOPLE IN PUBLIC PARKING-THEY PROCEEDED TO TRESPASS ONTO DOLPHIN POINT

EXHIBIT 6

PARKING IN CITY PUBLIC PARKING SPOTS AND USING OUR PROPERTY AS AN ILLEGAL LIVERY- THIS PARTICULAR INCIDENT CAUSED DAMAGE TO OUR SEAWALL



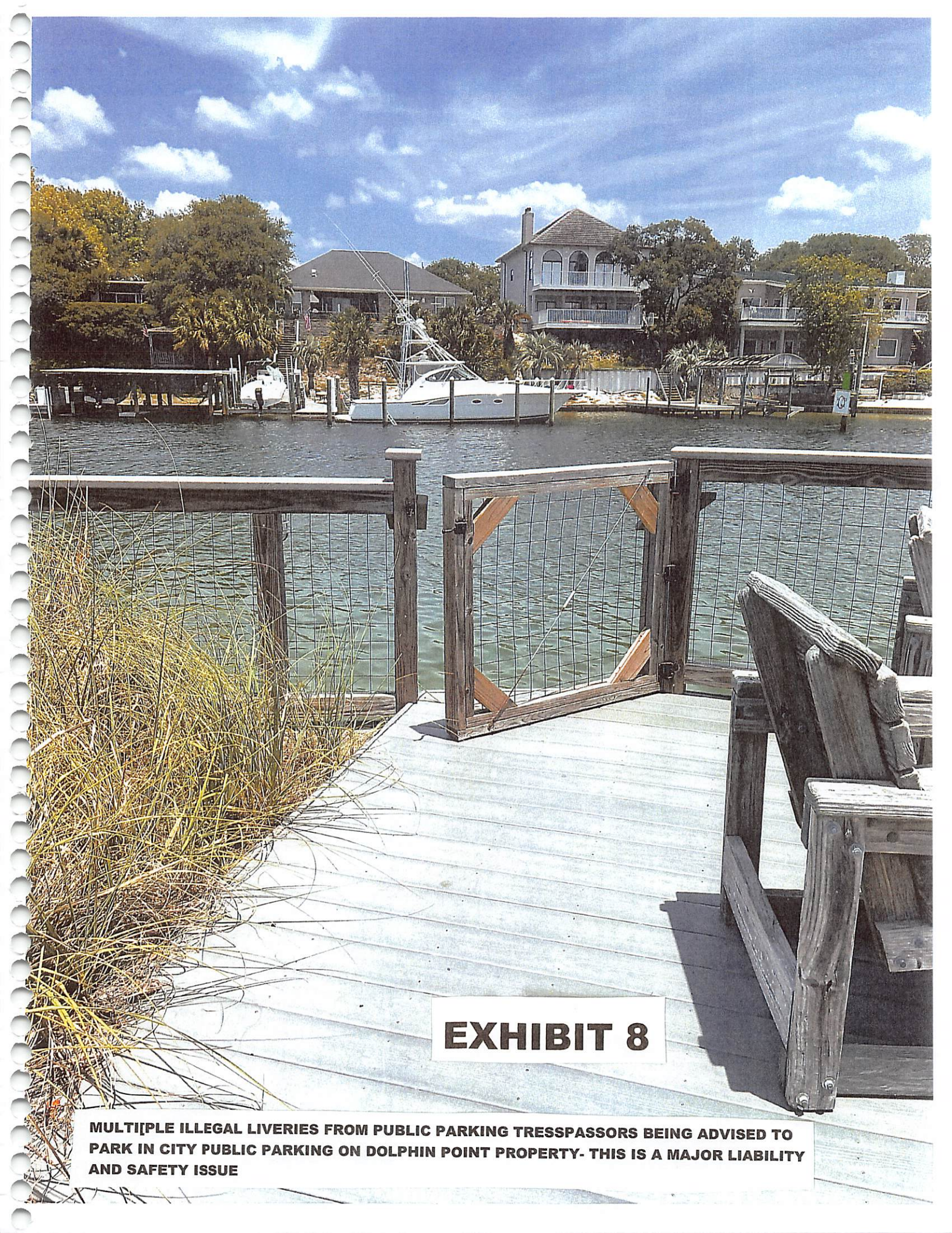


EXHIBIT 8

MULTIPLE ILLEGAL LIVERIES FROM PUBLIC PARKING TRESSPASSORS BEING ADVISED TO PARK IN CITY PUBLIC PARKING ON DOLPHIN POINT PROPERTY- THIS IS A MAJOR LIABILITY AND SAFETY ISSUE



TRESSPASSING

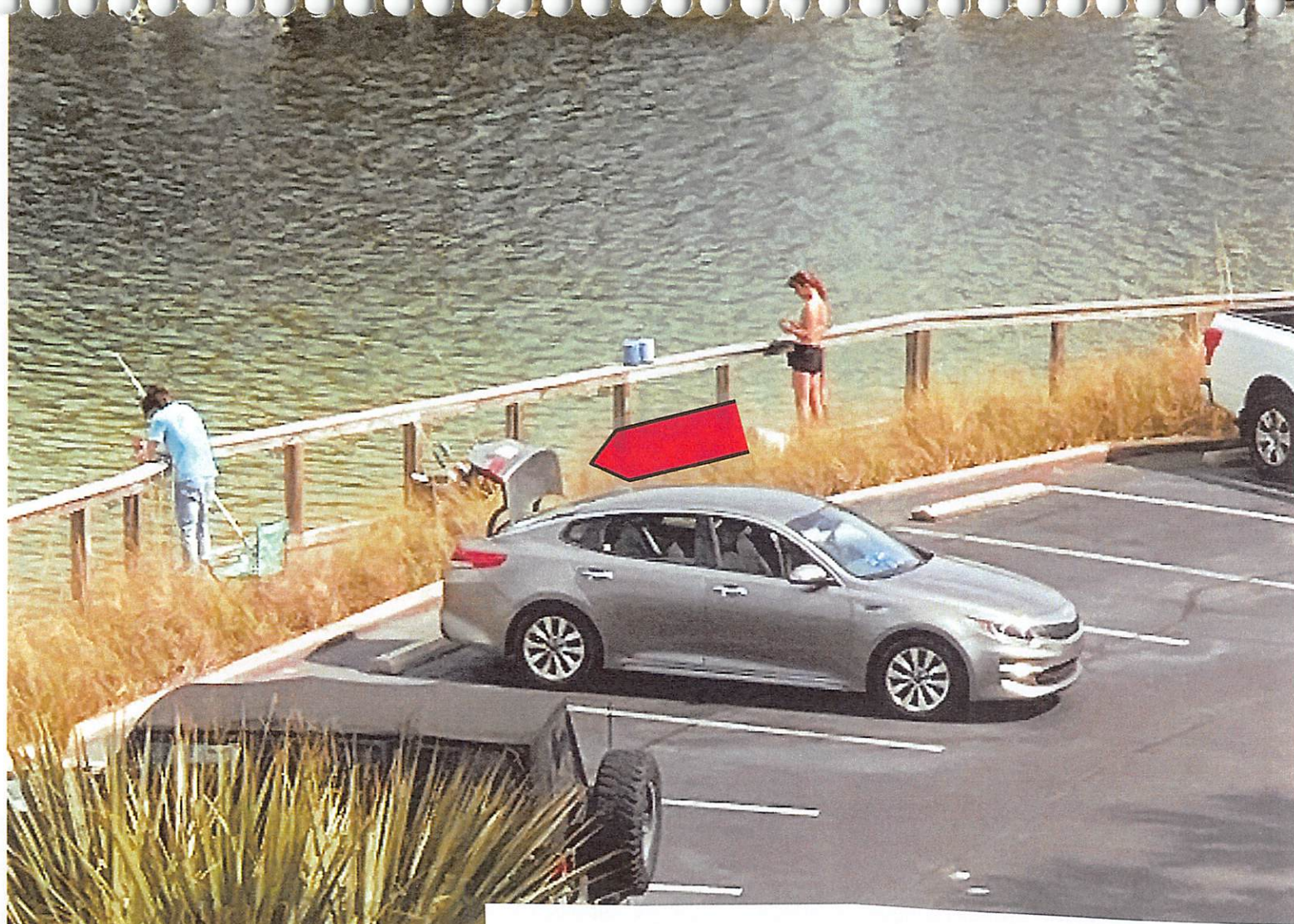
PARKED IN PUBLIC CITY PARKING SPOTS ADJACENT TO OUR PROPERTY -WALKS ONTO THE PROPERTY USES OUR PIER, PRIVATE SEATING AREA AND GRILLS *REGULAR OCCURANCE

EXHIBIT 9

EXHIBIT 10



THIS GROUP WE WATCHED WALK FROM PUBLIC PARKING OVER TO OUR PARKING LOT TO FISH-THERE IS A SIGN IN THE LOT THAT SAYS NO CASTING 50 FEET FROM VEHICLES- THEY ARE BREAKING RULES AND TRESPASSING



THE PEOPLE FISHING PARKED 1 VEHICLE IN PUBLIC PARKING WALKED OVER AND STARTED FISHING AND HAD A 2ND CAR JOINED THEM IN OUR PRIVATE PARKING WHICH IS TRESSPASSING

EXHIBIT 11

Old Pass Lagoon

LEGEND

- (P) = PLAT MEASURE
 (M) = FIELD MEASURE
 LB = LIFTED BUSINESS
 IR = IRON PIPE
 CM = CONCRETE MONUMENT
 ND = NAIL IN DIRT
 EL. = ELEVATION
 R/W = RIGHT OF WAY
 PT = POINT OF INTERSECTION
 PC = POINT OF CURVATURE
 PCC = POINT OF CURVATURE
 TWP = TURNING POINT
 W.M. = WATER METER
 C.B. = CABLE BOX
 L.S. = LIGHT SIGNAL

- ELECT. TRANSFORMER BOX
 ELECTRIC METER
 FIRE HYDRANT
 SEWER CLEAN OUT
 SEWER MAN HOLE
 WATER VALVE

Parcel ID 00-25-24-2186-000E-0940
 Lot 94, Block E
 Holiday Isle Residential Section No. 4
 Plat Book 4, Page 29

Parcel ID 00-25-24-2186-000E-0950
 Lot 95, Block E
 Holiday Isle Residential Section No. 4
 Plat Book 4, Page 29

Parcel ID 00-25-24-2186-000E-0730
 Lots 72 and 73, Block E
 Holiday Isle Residential Section No. 4
 Plat Book 4, Page 29

Parcel ID 00-25-24-2186-000E-0710
 Lot 71, Block E
 Holiday Isle Residential Section No. 4
 Plat Book 4, Page 29

Parcel ID 00-25-24-2186-000E-0700
 Lot 70, Block E
 Holiday Isle Residential Section No. 4
 Plat Book 4, Page 29

Parcel ID 00-25-24-1991-0000-0010
 Lot 15A & Lot 15B
 Holiday Isle Residential Section No. 4
 Lagoon Drive
 Holiday Isle Residential

Dolphin Pt

New Landscaping

New side walk

Remove exist. Parking sp.

New Gate

POINT OF COMMENCEMENT
 Southeastern Corner Lot 96,
 Block E, Holiday Isle
 Found ND
 New Gate
 For Trash Pickup

N33°34'00"E (P)
 34.00' (P)

S55°24'59"E (M)
 71.45' (P)

S55°24'59"E (P)
 71.45' (P)

S55°24'59"E (P)
 71.45' (P)

S55°24'59"E (P)
 71.45' (P)

S55°24'59"E (P)
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 71.45' (P)

S55°24'59"E (P)
 71.45' (P)

S55°24'59"E (P)
 71.45' (P)

S55°24'59"E (P)
 71.45' (P)

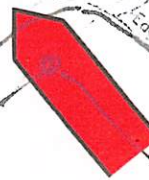
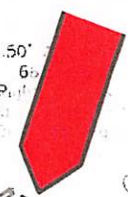
S55°24'59"E (P)
 71.45' (P)

S05°53'55"E (M)
 S08°55'00"E 210.00' (P)

Lagoon Drive

Moreno Point Road

Canal



**Okaloosa County Sheriffs
Report
from 2020-2023
for
Calls made to Dolphin Point
30 Moreno Point Road**

**Calls highlighted reference incidents relating
to the public parking spaces on the
property**

Incident Number	Date/Time	Complaint/Nature	Responding Unit	Agency	Occurrence Location	Disp 1	Disp 2	Report #
OCSO20CAD003491	01/06/2020 09:12:26	911-VERIFICATION	SIMPKINS, BRANDON	OCSO	30 MORENO POINT RD, Apt/Lot 204A, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD017751	01/25/2020 08:20:01	PARKING COMPLAINT	LYBRAND, CHRISTOPHER	OCSO	30 MORENO POINT RD, DESTIN	58-6 - SERVICE ASSIST: PARKING COMPLAINT	K - ASSISTANCE RENDERED	
OCSO20CAD027181	02/07/2020 08:45:44	SUBP/SUMMONS SVC	BOLLING, CHRISTOPHER	OCSO	30 MORENO POINT RD, Apt/Lot 303, DESTIN	20-0 - CIVIL PROCESS	K - ASSISTANCE RENDERED	
OCSO20CAD027364	02/07/2020 14:07:09	SUBP/SUMMONS SVC	BOLLING, CHRISTOPHER	OCSO	30 MORENO POINT RD, Apt/Lot 303, DESTIN	20-0 - CIVIL PROCESS	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO20CAD029051	02/10/2020 09:35:06	SUBP/SUMMONS SVC	WINKLER, RICHARD	OCSO	30 MORENO POINT RD, Apt/Lot 303B, DESTIN	20-0 - CIVIL PROCESS	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO20CAD032428	02/14/2020 12:55:36	TRESPASSING	PAYNE, KIRKLAND	OCSO	30 MORENO POINT RD, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	K - ASSISTANCE RENDERED	
OCSO20CAD039759	02/24/2020 12:02:29	SUBP/SUMMONS SVC	WINKLER, RICHARD	OCSO	30 MORENO POINT RD, Apt/Lot 503C, DESTIN	20-0 - CIVIL PROCESS	Q - PAPERS SERVED	
OCSO20CAD054662	03/13/2020 09:03:38	911-VERIFICATION	FREDERICK, TAVISH	OCSO	30 MORENO POINT RD, Apt/Lot 604, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO20CAD063339	03/25/2020 16:29:57	OFFENDER VERIFICATIO	HOOKS, JERRY	OCSO	30 MORENO POINT RD, Apt/Lot 603, DESTIN	63-3 - SEX OFFENDER: ADDRESS VERIFICATION	AC - SEX OFFENDER UNIT: ADDRESS VERIFIED	
OCP520CAD009135	03/27/2020 08:38:49	ALARM-TEST			30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		
OCSO20CAD072529	04/09/2020 23:50:57	SECURITY CHECK	MONARCH, BRIAN	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD079311	04/21/2020 15:39:40	911-VERIFICATION	STINSON, ERIC	OCSO	30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO20CAD080395	04/23/2020 08:58:44	FRAUD	HAMILTON, RAY	OCSO	30 MORENO POINT RD, Apt/Lot 704B, DESTIN	38-1 - FRAUD: IDENTITY THEFT	E - CANCELLED BY COMPLAINANT	
OCSO20CAD080481	04/23/2020 11:54:10	FRAUD	ZELLARS, TRENT	OCSO	30 MORENO POINT RD, Apt/Lot 704B, DESTIN	38-1 - FRAUD: IDENTITY THEFT	B - NO ARREST MADE	OCSO20OFF005586
OCSO20CAD080636	04/23/2020 16:30:23	FOLLOW UP	ZELLARS, TRENT	OCSO	30 MORENO POINT RD, Apt/Lot 704, DESTIN	38-1 - FRAUD: IDENTITY THEFT	X - FOLLOW UP INVESTIGATION - NO ACTION TAKEN	
OCSO20CAD092711	05/11/2020 15:22:12	SUBP/SUMMONS SVC	WINKLER, RICHARD	OCSO	30 MORENO POINT RD, Apt/Lot 105A, DESTIN	20-0 - CIVIL PROCESS	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO20CAD093202	05/12/2020 09:21:14	SUBP/SUMMONS SVC	WINKLER, RICHARD	OCSO	30 MORENO POINT RD, Apt/Lot 105A, DESTIN	20-0 - CIVIL PROCESS	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO20CAD094869	05/14/2020 14:44:22	WELFARE CHECK	FREDERICK, TAVISH	OCSO	1111 SANTA ROSA BLVD, FORT WALTON BEACH	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD100562	05/22/2020 08:06:53	911-VERIFICATION	THOMPSON, REX	OCSO	30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO20CAD105607	05/28/2020 11:08:23	911-VERIFICATION			30 MORENO POINT RD, Apt/Lot 704, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO20CAD106165	05/29/2020 00:09:53	SUICIDE	MORENO, WESTON	OCSO	30 MORENO POINT RD, Apt/Lot 44C, DESTIN	10-0 - BAKER ACT	O - TRANSPORT TO MEDICAL FAC./DETOX/JAIL	
OCP520CAD015134	05/29/2020 00:10:30	OVERDOSE/POISONING	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 44C, DESTIN	99-9 - EMS CALL		OEMS20OFF011511
OCSO20CAD106182	05/29/2020 00:56:16	SECURITY CHECK	MORENO, WESTON	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD108588	06/01/2020 08:12:23	911-VERIFICATION	THOMPSON, REX	OCSO	30 MORENO POINT RD, Apt/Lot 704, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCP520CAD016994	06/15/2020 11:11:25	HEMORRHAGE	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 604, DESTIN	99-9 - EMS CALL		OEMS20OFF012917
OCSO20CAD120024	06/16/2020 07:04:59	911-VERIFICATION	KUNTZ, MARK	OCSO	30 MORENO POINT RD, Apt/Lot C, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD129444	06/28/2020 11:58:21	PROP-FO/REC	SIMPKINS, BRANDON	OCSO	30 MORENO POINT RD, Apt/Lot 701A, DESTIN	51-1 - PROPERTY: FOUND / RECOVERED	B - NO ARREST MADE	OCSO20OFF008877
OCSO20CAD133961	07/04/2020 10:01:35	911-VERIFICATION			30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCP520CAD019684	07/08/2020 18:51:44	SICK CALL	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 704C, DESTIN	99-9 - EMS CALL		OEMS20OFF015017
OCSO20CAD138818	07/10/2020 13:39:06	LIFE SAFETY VIOL	DANIEL, CURTIS	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD139319	07/11/2020 03:46:24	TRESPASSING	HAMILTON, RAY	OCSO	30 MORENO POINT RD, DESTIN	80-2 - TRESPASS	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCP520CAD020186	07/12/2020 20:13:06	BREATHING PROBLEM	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-9 - EMS CALL		DEST20OFF001897
OCSO20CAD140804	07/13/2020 09:52:35	THEFT	TROWBRIDGE, TIMOTHY	OCSO	30 MORENO POINT RD, DESTIN	70-0 - THEFT	B - NO ARREST MADE	OCSO20OFF009702
OCP520CAD021584	07/24/2020 14:11:43	ALARM-TEST			30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		
OCSO20CAD150014	07/25/2020 03:45:05	NOISE COMPLAINT	PLANCK, ARIEL	OCSO	30 MORENO POINT RD, DESTIN	26-2 - NOISE COMPLAINT: OTHER	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO20CAD151076	07/26/2020 17:55:59	911-VERIFICATION	PLANCK, ARIEL	OCSO	30 MORENO POINT RD, Apt/Lot 406, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCP520CAD022519	08/01/2020 13:03:09	SICK CALL	ENGINE 10, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 604, DESTIN	99-9 - EMS CALL		OEMS20OFF017215
OCSO20CAD157085	08/04/2020 00:07:52	911-VERIFICATION	ZELLARS, TRENT	OCSO	30 MORENO POINT RD, Apt/Lot 601C, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO20CAD159171	08/06/2020 14:51:48	911-VERIFICATION			30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO20CAD160177	08/07/2020 17:46:50	DISTURB-UNKNOWN I/P	BROOKS, ROYCE	OCSO	30 MORENO POINT RD, DESTIN	28-0 - DISTURBANCE: FAMILY	L - PEACE RESTORED	
OCSO20CAD160180	08/07/2020 17:49:35	DISTURBANCE I/O			30 MORENO POINT RD, DESTIN	28-1 - DISTURBANCE: NON-FAMILY	F - CANCELLED BY COMMUNICATIONS	
OCSO20CAD173617	08/24/2020 21:32:34	911-VERIFICATION	BOWEN, NATHANIEL	OCSO	30 MORENO POINT RD, Apt/Lot 301C, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD174076	08/25/2020 13:06:46	WARRANT SERVICE	WEYER, STEVEN	OCSO	30 MORENO POINT RD, Apt/Lot 704C, DESTIN	90-0 - WARRANT SERVICE	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO20CAD183695	09/06/2020 10:04:24	911-VERIFICATION	PLANCK, ARIEL	OCSO	30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO20CAD189989	09/14/2020 09:50:48	OFFENDER VERIFICATIO	SANDERSON, JOHN	OCSO	30 MORENO POINT RD, DESTIN	63-3 - SEX OFFENDER: ADDRESS VERIFICATION	AC - SEX OFFENDER UNIT: ADDRESS VERIFIED	
OCP520CAD027648	09/15/2020 09:57:46	ELEVATOR RESCUE	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		DEST20OFF002758
OCSO20CAD192090	09/17/2020 01:39:35	SECURITY CHECK	THOMPSON, REX	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD195122	09/21/2020 10:49:07	MEDICAL EMERGENCY	MILLER, JEREMY	OCSO	30 MORENO POINT RD, Apt/Lot 603C, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCP520CAD028639	09/21/2020 10:49:56	PROBLEM UNKNOWN	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 603, DESTIN	99-9 - EMS CALL		OEMS20OFF021764
OCSO20CAD200836	09/28/2020 16:10:43	THEFT	PLANCK, ARIEL	OCSO	30 MORENO POINT RD, DESTIN	70-0 - THEFT	B - NO ARREST MADE	OCSO20OFF013616
OCSO20CAD201818	09/29/2020 23:09:37	CRIM MISCHIEF	WILLIS, ROBERT	OCSO	30 MORENO POINT RD, Apt/Lot BLD C, DESTIN	23-0 - CRIMINAL MISCHIEF: FELONY	J - UNFOUNDED (NO CRIME)	
OCSO20CAD202062	09/30/2020 08:40:56	911-VERIFICATION	VASQUEZ, GEORGE	OCSO	30 MORENO POINT RD, Apt/Lot 204, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD212686	10/14/2020 12:34:55	911-VERIFICATION	STINSON, ERIC	OCSO	30 MORENO POINT RD, Apt/Lot 603B, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD232154	11/09/2020 08:12:09	THEFT	BRISTOL, JARRET	OCSO	30 MORENO POINT RD, Apt/Lot 701B, DESTIN	70-0 - THEFT	B - NO ARREST MADE	OCSO20OFF015736

OCSO20CAD233108	11/10/2020 10:35:48	911-VERIFICATION	SPENCE, JUSTIN	OCSO	30 MORENO POINT RD, Apt/Lot A603, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCP520CAD034602	11/12/2020 13:12:40	WATER RESCUE	BALLION CHIEF 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		DEST20OFF003420
OCSO20CAD234625	11/12/2020 13:16:43	WATER RESCUE	KUNTZ, MARK	OCSO	30 MORENO POINT RD, DESTIN	24-4 - DEATH INVESTIGATION: DROWNING	B - NO ARREST MADE	OCSO20OFF015944
OCSO20CAD234653	11/12/2020 13:52:00	CRIME SCENE FOLLOWUP	TROWBRIDGE, TIMOTHY	OCSO	30 MORENO POINT RD, DESTIN	59-0 - SERVICE ASSIST: OCSO (EXCEPT K-9, TRANSPORT)	K - ASSISTANCE RENDERED	
OCSO20CAD241703	11/21/2020 22:44:08	911-VERIFICATION	POWELL, MAREIKE	OCSO	30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO20CAD259166	12/17/2020 19:57:21	FOLLOW UP	TURNER, JACOB	OCSO	30 MORENO POINT RD, Apt/Lot 701B, DESTIN	70-0 - THEFT	X - FOLLOW UP INVESTIGATION - NO ACTION TAKEN	
OCP520CAD039432	12/26/2020 22:33:51	FIRF/STRUCTURE	BALLION CHIEF 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 101A, DESTIN	99-8 - FIRE CALL		OIFD20OFF001465
OCSO20CAD264759	12/27/2020 16:07:43	911-VERIFICATION	MONARCH, BRIAN	OCSO	30 MORENO POINT RD, Apt/Lot 405, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD000751	01/02/2021 09:31:33	ASSIST CITIZEN	WATTS, MICHAEL	OCSO	30 MORENO POINT RD, Apt/Lot 404B, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	K - ASSISTANCE RENDERED	
OCSO21CAD007021	01/11/2021 15:51:50	911-VERIFICATION	MAURICIO, CHRISTOPHER	OCSO	30 MORENO POINT RD, Apt/Lot 603B, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCP521CAD005432	02/20/2021 02:52:21	ALLERGIES	DESTIN,	OEMS	30 MORENO POINT RD, Apt/Lot 604A, DESTIN	99-9 - EMS CALL		OEMS21OFF004316
OCP521CAD005617	02/21/2021 18:01:07	FALL	ESSEX,	OEMS	30 MORENO POINT RD, Apt/Lot 202C, DESTIN	99-9 - EMS CALL		OEMS21OFF004448
OCSO21CAD037593	02/24/2021 20:44:51	911-VERIFICATION	BAZYLAK, DAVID	OCSO	30 MORENO POINT RD, Apt/Lot 303B, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD049411	03/13/2021 16:21:06	911-VERIFICATION	VASQUEZ, GEORGE	OCSO	30 MORENO POINT RD, Apt/Lot 403, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO21CAD052374	03/17/2021 13:30:05	CRIM MISCHIEF	VASQUEZ, GEORGE	OCSO	30 MORENO POINT RD, DESTIN	23-1 - CRIMINAL MISCHIEF: MISDEMEANOR	K - ASSISTANCE RENDERED	
OCSO21CAD052742	03/17/2021 21:51:39	911-VERIFICATION	MAURICIO, CHRISTOPHER	OCSO	30 MORENO POINT RD, Apt/Lot 261, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO21CAD053142	03/18/2021 11:20:25	SUSP VEHICLE	POWELL, MAREIKE	OCSO	1817 HEARTLAND DR, FORT WALTON BEACH	67-0 - SUSPICIOUS VEHICLE	E - CANCELLED BY COMPLAINANT	
OCSO21CAD053404	03/18/2021 16:43:47	SUSP VEHICLE	VASQUEZ, GEORGE	OCSO	30 MORENO POINT RD, Apt/Lot 605C, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	K - ASSISTANCE RENDERED	
OCSO21CAD054695	03/20/2021 15:10:09	911-VERIFICATION	KUNTZ, MARK	OCSO	30 MORENO POINT RD, Apt/Lot 502A, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD056526	03/23/2021 00:02:33	WATCH ORDER	LOWERY, BRITTANY	OCSO	30 MORENO POINT RD, DESTIN	91-0 - WATCH ORDER / EXTRA PATROL	K - ASSISTANCE RENDERED	
OCSO21CAD059217	03/26/2021 16:45:09	OFFENDER VERIFICATIO	SANDERSON, JOHN	OCSO	30 MORENO POINT RD, Apt/Lot 703B, DESTIN	63-0 - SEX OFFENSE: OTHER	AC - SEX OFFENDER UNIT: ADDRESS VERIFIED	
OCSO21CAD059287	03/26/2021 18:33:59	911-VERIFICATION	WATTS, MICHAEL	OCSO	30 MORENO POINT RD, Apt/Lot C406, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO21CAD067092	04/06/2021 14:03:59	FOLLOW UP	SCHLAGER, JONATHAN	OCSO	30 MORENO POINT RD, Apt/Lot 704C, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	B - NO ARREST MADE	
OCSO21CAD069857	04/09/2021 17:45:54	PROP-LOST/MISS	WATTS, MICHAEL	OCSO	30 MORENO POINT RD, Apt/Lot 402, DESTIN	53-0 - ROBBERY: INDIVIDUAL	B - NO ARREST MADE	OCSO21OFF005335
OCSO21CAD078380	04/21/2021 10:55:57	911-VERIFICATION	REWIS, CHAD	OCSO	30 MORENO POINT RD, Apt/Lot 604C, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD093944	05/11/2021 14:23:33	TRESPASSING	SPENCE, JUSTIN	OCSO	30 MORENO POINT RD, Apt/Lot 603C, DESTIN	80-2 - TRESPASS	K - ASSISTANCE RENDERED	
OCP521CAD015415	05/14/2021 17:52:56	SEIZURES	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 704A, DESTIN	99-9 - EMS CALL		DEST21OFF001415
OCP521CAD016603	05/24/2021 13:34:39	BACK PAIN	McGUFFIN, SHANE	OEMS	30 MORENO POINT RD, Apt/Lot 406B, DESTIN	99-9 - EMS CALL		OEMS21OFF012984
OCSO21CAD109256	05/30/2021 11:43:37	PROP-FO/REC	SPENCE, JUSTIN	OCSO	30 MORENO POINT RD, Apt/Lot 704B, DESTIN	51-1 - PROPERTY: FOUND / RECOVERED	K - ASSISTANCE RENDERED	
OCSO21CAD110600	06/01/2021 01:58:55	SUSP PERSON	ARMITAGE, MATTHEW	OCSO	30 MORENO POINT RD, Apt/Lot C, DESTIN	66-0 - SUSPICIOUS ACTIVITY	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO21CAD116422	06/08/2021 10:27:05	SUBP/SUMMONS SVC	BOLLING, CHRISTOPHER	OCSO	30 MORENO POINT RD, Apt/Lot 303B, DESTIN	20-0 - CIVIL PROCESS	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO21CAD116786	06/08/2021 19:08:02	911-VERIFICATION			30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO21CAD118636	06/10/2021 22:09:57	TRAFFIC STOP (10-50)	COSTANTINI, ANTHONY	OCSO	30 MORENO POINT RD, Apt/Lot 204, DESTIN	78-0 - TRAFFIC OFFENSE: OTHER OR ARREST	M - WARNING GIVEN (VERBAL OR WRITTEN)	
OCSO21CAD119155	06/11/2021 14:34:17	DISTRESSED BOATER	GAMBERT, STEPHEN	OCSO	7 CALHOUN AVE, DESTIN	58-1 - SERVICE ASSIST: MARINE	K - ASSISTANCE RENDERED	
OCSO21CAD119517	06/12/2021 01:13:39	DISTURBANCE I/P	PAPPAS, DANIEL	OCSO	30 MORENO POINT RD, DESTIN	28-1 - DISTURBANCE: NON-FAMILY	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO21CAD120814	06/13/2021 21:50:15	911-VERIFICATION	ZELLARS, TRENT	OCSO	30 MORENO POINT RD, Apt/Lot 106, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD122000	06/15/2021 12:23:53	911-VERIFICATION			30 MORENO POINT RD, Apt/Lot 101, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCP521CAD019598	06/16/2021 21:40:42	FIRE SERVICE CALL	BALLION CHIEF 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		DEST21OFF001951
OCSO21CAD125428	06/20/2021 00:19:38	SECURITY CHECK	GRUNDIN, GABREAN	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD125933	06/20/2021 18:01:12	911-VERIFICATION			30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO21CAD129638	06/25/2021 11:46:27	FOLLOW UP	SWINT, PATRICK	OCSO	30 MORENO POINT RD, DESTIN	16-0 - BURGLARY: VEHICLE	Y - FOLLOW UP INVESTIGATION - SUPP RPT REQUIRED	
OCSO21CAD129999	06/25/2021 19:49:58	BURGLARY/THEFT - VEH	WARF, KYLE	OCSO	30 MORENO POINT RD, Apt/Lot 102B, DESTIN	16-0 - BURGLARY: VEHICLE	B - NO ARREST MADE	OCSO21OFF009602
OCSO21CAD130214	06/26/2021 02:32:00	SECURITY CHECK	WARF, KYLE	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD131019	06/27/2021 07:48:15	WATCH ORDER	SPENCE, JUSTIN	OCSO	30 MORENO POINT RD, DESTIN	91-0 - WATCH ORDER / EXTRA PATROL	K - ASSISTANCE RENDERED	
OCSO21CAD132892	06/29/2021 17:06:04	911-VERIFICATION			30 MORENO POINT RD, Apt/Lot 305, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO21CAD134956	07/02/2021 08:04:38	WATCH ORDER	WATTS, MICHAEL	OCSO	30 MORENO POINT RD, DESTIN	91-0 - WATCH ORDER / EXTRA PATROL	K - ASSISTANCE RENDERED	
OCSO21CAD135096	07/02/2021 10:51:36	911-VERIFICATION			30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO21CAD135267	07/02/2021 14:32:01	NARC-FO/REC	WATTS, MICHAEL	OCSO	30 MORENO POINT RD, DESTIN	49-0 - NARCOTICS: FOUND, RECOVERED (NO CHARGES)	B - NO ARREST MADE	OCSO21OFF009926
OCSO21CAD135488	07/02/2021 19:10:52	TRESPASSING	SHELLEY, ROBERT	OCSO	30 MORENO POINT RD, Apt/Lot A105, DESTIN	80-2 - TRESPASS	K - ASSISTANCE RENDERED	
OCSO21CAD136889	07/04/2021 11:48:49	THEFT	EHRHART, MATTHEW	OCSO	30 MORENO POINT RD, Apt/Lot 505C, DESTIN	69-0 - THEFT: GRAND	B - NO ARREST MADE	OCSO21OFF010022
OCSO21CAD137954	07/05/2021 17:37:56	PROP-FO/REC	BURKE, RYAN	OCSO	30 MORENO POINT RD, Apt/Lot 505C, DESTIN	69-0 - THEFT: GRAND	Y - FOLLOW UP INVESTIGATION - SUPP RPT REQUIRED	
OCSO21CAD139445	07/07/2021 16:29:55	CRIM MISCHIEF	WATTS, MICHAEL	OCSO	30 MORENO POINT RD, DESTIN	23-1 - CRIMINAL MISCHIEF: MISDEMEANOR	K - ASSISTANCE RENDERED	
OCSO21CAD140209	07/08/2021 13:42:37	PROP-LOST/MISS	LOWERY, BRITTANY	OCSO	30 MORENO POINT RD, Apt/Lot 102A, DESTIN	22-0 - CREDIT CARD OFFENSES	B - NO ARREST MADE	OCSO21OFF010222
OCSO21CAD140396	07/08/2021 18:05:15	MISSING JUVENILE	ARMITAGE, MATTHEW	OCSO	30 MORENO POINT RD, DESTIN	47-0 - MISSING PERSONS: JUVENILE	K - ASSISTANCE RENDERED	
OCP521CAD023751	07/19/2021 11:47:10	BREATHING PROBLEM	DESTIN, ENGINE 19	DEST	30 MORENO POINT RD, Apt/Lot C704, DESTIN	99-9 - EMS CALL		DEST21OFF002461

OCSO21CAD150183	07/21/2021 13:21:39	911-VERIFICATION	VASQUEZ, GEORGE	OCSO	30 MORENO POINT RD, Apt/Lot 401A, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD156463	07/29/2021 18:54:21	911-VERIFICATION			30 MORENO POINT RD, Apt/Lot 104B, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO21CAD156476	07/29/2021 19:12:28	911-VERIFICATION			30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCP521CAD025638	08/03/2021 00:59:53	HEART PROBLEM	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot BLDG , DESTIN	99-9 - EMS CALL		
OCSO21CAD162309	08/06/2021 23:44:14	911-VERIFICATION			30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	OEMS21OFF020071
OCP521CAD026464	08/09/2021 14:05:27	ALARM-TEST			30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		
OCSO21CAD173860	08/23/2021 10:37:20	PROP-FO/REC	ARMITAGE, MATTHEW	OCSO	30 MORENO POINT RD, DESTIN	51-1 - PROPERTY: FOUND / RECOVERED	B - NO ARREST MADE	OCSO21OFF012429
OCP521CAD028417	08/24/2021 15:34:52	PROBLEM UNKNOWN	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 603C, DESTIN	0-0 - CALL REQUIRES NO DISPOSITION CODE		DEST21OFF002973
OCSO21CAD175391	08/25/2021 11:22:21	TRAF CRASH :NO INJ	SUMNER, MATTHEW	OCSO	30 MORENO POINT RD, Apt/Lot 406, DESTIN	75 7 - TRAFFIC CRASH: W/O INJURY	K - ASSISTANCE RENDERED	
OCSO21CAD183130	09/05/2021 08:51:37	PARKING COMPLAINT	PAPPAS, DANIEL	OCSO	30 MORENO POINT RD, DESTIN	58-6 - SERVICE ASSIST: PARKING COMPLAINT	R - REFERRED TO OTHER AGENCY	
OCP521CAD031752	09/19/2021 17:11:40	UNCONSCIOUS	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 502A, DESTIN	99-9 - EMS CALL		OEMS21OFF025063
OCSO21CAD200841	09/29/2021 16:09:47	OFFENDER VERIFICATIO	SANDERSON, JOHN	OCSO	30 MORENO POINT RD, Apt/Lot 703B, DESTIN	63-3 - SEX OFFENDER: ADDRESS VERIFICATION	AC - SEX OFFENDER UNIT: ADDRESS VERIFIED	
OCP521CAD034042	10/09/2021 20:47:31	CHEST PAIN	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot B103, DESTIN	99-9 - EMS CALL		OEMS21OFF026916
OCSO21CAD212976	10/16/2021 08:32:02	HARASSMENT	WILLIS, ROBERT	OCSO	30 MORENO POINT RD, Apt/Lot 403, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	K - ASSISTANCE RENDERED	VIA PX
OCSO21CAD216636	10/21/2021 10:43:50	BATTERY J/O	WILLIS, ROBERT	OCSO	30 MORENO POINT RD, Apt/Lot 406, DESTIN	8-0 - BATTERY	B - NO ARREST MADE	OCSO21OFF015455
OCSO21CAD236618	11/19/2021 14:45:48	SUBP/SUMMONS SVC	KALTZ, CAMERON	OCSO	30 MORENO POINT RD, Apt/Lot 404C, DESTIN	20-0 - CIVIL PROCESS	Q - PAPERS SERVED	
OCSO21CAD238362	11/22/2021 15:08:12	WRIT SERVICE	KALTZ, CAMERON	OCSO	30 MORENO POINT RD, Apt/Lot 404C, DESTIN	20-0 - CIVIL PROCESS	Q - PAPERS SERVED	
OCP521CAD039074	11/25/2021 22:49:10	FALL	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 704B, DESTIN	99-9 - EMS CALL		OEMS21OFF030839
OCSO21CAD241350	11/28/2021 08:21:16	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, Apt/Lot 403, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD256373	12/21/2021 07:56:42	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD258997	12/26/2021 09:00:47	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO21CAD261131	12/30/2021 00:55:49	SECURITY CHECK	ESNEUL, MICHAEL	OCSO	30 MORENO POINT RD, Apt/Lot 403, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD004366	01/08/2022 10:55:35	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCP522CAD004271	02/07/2022 16:02:26	ELEVATOR RESCUE	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		DEST22OFF000382
OCSO22CAD024645	02/10/2022 15:57:23	OFFENDER VERIFICATIO	SANDERSON, JOHN	OCSO	30 MORENO POINT RD, Apt/Lot 703B, DESTIN	63-3 - SEX OFFENDER: ADDRESS VERIFICATION	Y - FOLLOW UP INVESTIGATION - SUPP RPT REQUIRED	OEMS22OFF004709
OCP522CAD005947	02/22/2022 14:47:33	STROKE	DESTIN, ENGINE 19	DEST	30 MORENO POINT RD, Apt/Lot /04B, DESTIN	99-9 - EMS CALL		
OCSO22CAD033067	02/23/2022 18:44:06	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, Apt/Lot 403, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD036460	02/28/2022 17:25:04	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD043037	03/09/2022 18:57:46	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD044753	03/11/2022 22:08:21	LOUD MUSIC			30 MORENO POINT RD, Apt/Lot 503, DESTIN	26-1 - NOISE COMPLAINT: RESIDENCE	R - REFERRED TO OTHER AGENCY	
OCSO22CAD049518	03/18/2022 17:53:20	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, Apt/Lot 403, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD052826	03/23/2022 19:37:34	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD053449	03/24/2022 18:01:37	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD065244	04/10/2022 22:05:40	911-VERIFICATION	BININGER, SHANE	OCSO	30 MORENO POINT RD, Apt/Lot 501A, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD076614	04/26/2022 16:05:57	OFFENDER VERIFICATIO	SANDERSON, JOHN	OCSO	30 MORENO POINT RD, Apt/Lot 703B, DESTIN	63-3 - SEX OFFENDER: ADDRESS VERIFICATION	AC - SEX OFFENDER UNIT: ADDRESS VERIFIED	OCSO22OFF006478
OCSO22CAD079579	05/01/2022 03:23:18	DISTURB-UNKNOWN I/P	ZELLARS, TRENT	OCSO	30 MORENO POINT RD, Apt/Lot 101, DESTIN	28-1 - DISTURBANCE: NON-FAMILY	B - NO ARREST MADE	OEMS22OFF011897
OCP522CAD015022	05/14/2022 23:30:31	UNCONSCIOUS	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-9 - EMS CALL		DEST22OFF0001619
OCP522CAD015266	05/17/2022 07:09:26	ELEVATOR RESCUE	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		
OCSO22CAD091847	05/18/2022 21:15:28	LEWD/IND EXP	ZELLARS, TRENT	OCSO	30 MORENO POINT RD, DESTIN	64-1 - LEWD/INDECENT INCIDENT	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO22CAD110075	06/15/2022 00:16:10	CRIM MISCHIEF I/P	THOMPSON, REX	OCSO	30 MORENO POINT RD, DESTIN	23-1 - CRIMINAL MISCHIEF: MISDEMEANOR	K - ASSISTANCE RENDERED	
OCSO22CAD116418	06/23/2022 23:48:39	NOISE COMPLAINT	SPRAGUE, CHARLES	OCSO	30 MORENO POINT RD, Apt/Lot 406A, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO22CAD118535	06/27/2022 01:56:50	911-VERIFICATION	LYBRAND, CHRISTOPHER	OCSO	30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO22CAD130070	07/13/2022 16:08:35	CITIZEN CONTACT	WILLIAMS, LANCE	OCSO	30 MORENO POINT RD, Apt/Lot 102C, DESTIN	75-7 - TRAFFIC CRASH: W/O INJURY	B - NO ARREST MADE	OCSO22OFF010316
OCSO22CAD131889	07/16/2022 10:04:38	TRAF CRASH :NO INJ	GENTRY, DYLAN	OCSO	30 MORENO POINT RD, Apt/Lot 103B, DESTIN	5-0 - ANIMAL INCIDENT	B - NO ARREST MADE	OCSO22OFF010430
OCSO22CAD136349	07/22/2022 20:47:37	SECURITY CHECK	ESNEUL, MICHAEL	OCSO	30 MORENO POINT RD, Apt/Lot 403, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD136356	07/22/2022 20:52:17	FIREWORKS	ESNEUL, MICHAEL	OCSO	30 MORENO POINT RD, DESTIN	11-1 - FIREWORKS VIOLATION	M - WARNING GIVEN (VERBAL OR WRITTEN)	
OCSO22CAD138064	07/25/2022 12:07:58	911-VERIFICATION			30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO22CAD145750	08/05/2022 16:28:07	OFFENDER VERIFICATIO	HENRY, THOMAS	OCSO	30 MORENO POINT RD, Apt/Lot 703B, DESTIN	63-2 - SEX OFFENDER: RE-REGISTRATION	AB - SEX OFFENDER UNIT: REGISTRATION COMPLETED	OCSO22OFF011589
OCSO22CAD147986	08/08/2022 22:11:35	LEWD/IND EXP	GILBERT, JEREMY	OCSO	30 MORENO POINT RD, Apt/Lot C305, DESTIN	48-1 - SUBSTANCE ABUSE: SECURE DETOX	O - TRANSPORT TO MEDICAL FAC./DETOX/JAIL	OEMS22OFF020447
OCP522CAD025741	08/08/2022 22:21:26	PROBLEM UNKNOWN	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-9 - EMS CALL		DEST22OFF004050
OCSO22CAD170596	09/10/2022 14:00:21	CITIZEN CONTACT	WAGNER, ROBERT	OCSO	30 MORENO POINT RD, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	J - UNFOUNDED (NO CRIME)	
OCP522CAD032511	10/05/2022 18:42:41	SICK CALL	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 502A, DESTIN	99-9 - EMS CALL		
OCSO22CAD189528	10/07/2022 17:04:24	NOISE COMPLAINT			30 MORENO POINT RD, Apt/Lot 605C, DESTIN	26-2 - NOISE COMPLAINT: OTHER	R - REFERRED TO OTHER AGENCY	OEMS22OFF026148
OCP522CAD032980	10/10/2022 05:52:45	FALL	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 302B, DESTIN	99-9 - EMS CALL		
OCSO22CAD198512	10/21/2022 17:30:14	OFFENDER VERIFICATIO	CULBERTSON, ROBERT	OCSO	30 MORENO POINT RD, DESTIN	63-3 - SEX OFFENDER: ADDRESS VERIFICATION	AC - SEX OFFENDER UNIT: ADDRESS VERIFIED	

OCSO22CAD207687	11/05/2022 18:26:54	VEH-ABANDONED	ARMITAGE, MATTHEW	OCSO	30 MORENO POINT RD, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	K - ASSISTANCE RENDERED	
OCSO22CAD208282	11/06/2022 23:05:55	WATCH ORDER	JACKSON, WALTER	OCSO	30 MORENO POINT RD, DESTIN	91-0 - WATCH ORDER / EXTRA PATROL	K - ASSISTANCE RENDERED	
OCSO22CAD209207	11/08/2022 09:36:56	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD209727	11/09/2022 04:01:20	WATCH ORDER	BIDWELL, PATRICK	OCSO	30 MORENO POINT RD, DESTIN	91-0 - WATCH ORDER / EXTRA PATROL	K - ASSISTANCE RENDERED	
OCSO22CAD210247	11/09/2022 21:19:21	WATCH ORDER	SCHMIDT, MICHAEL	OCSO	30 MORENO POINT RD, DESTIN	91-0 - WATCH ORDER / EXTRA PATROL	K - ASSISTANCE RENDERED	
OCSO22CAD210941	11/11/2022 00:46:55	WATCH ORDER	SCHMIDT, MICHAEL	OCSO	30 MORENO POINT RD, DESTIN	91-0 - WATCH ORDER / EXTRA PATROL	K - ASSISTANCE RENDERED	
OCSO22CAD210958	11/11/2022 01:35:42	WATCH ORDER	FREDERICK, TAVISH	OCSO	30 MORENO POINT RD, DESTIN	91-0 - WATCH ORDER / EXTRA PATROL	K - ASSISTANCE RENDERED	
OCSO22CAD211624	11/12/2022 08:03:21	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot 403, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD212410	11/13/2022 17:06:39	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot 403, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD214080	11/16/2022 09:29:55	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD214744	11/17/2022 09:25:34	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD217541	11/22/2022 07:31:02	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD223173	12/02/2022 02:14:33	911-VERIFICATION	HAUN DORIA, NORMA	OCSO	30 MORENO POINT RD, Apt/Lot 303B, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO22CAD226577	12/07/2022 15:09:06	THEFT A/O	SCHMIDT, MICHAEL	OCSO	30 MORENO POINT RD, DESTIN	70-0 - THEFT	W - WARRANT/OTTIC SERVED	OCSO22OFF017177
OCSO22CAD227986	12/09/2022 16:38:38	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot 403, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD228449	12/10/2022 08:44:27	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD229153	12/11/2022 13:23:15	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD236574	12/23/2022 07:50:55	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot 403, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD238205	12/27/2022 03:38:54	SECURITY CHECK	WHALEY, MICHAEL	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD238980	12/28/2022 13:50:46	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO22CAD239476	12/29/2022 11:18:29	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD001463	01/03/2023 16:03:46	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD003004	01/06/2023 08:12:33	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD003750	01/07/2023 08:32:17	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD004384	01/08/2023 09:37:30	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD006134	01/11/2023 08:00:44	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD012529	01/20/2023 14:04:42	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD013006	01/21/2023 08:00:48	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD013558	01/22/2023 07:50:06	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD015553	01/25/2023 07:42:32	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD016363	01/26/2023 08:35:35	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD019008	01/30/2023 12:07:55	VESSEL STOP (10-50)	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	58-1 - SERVICE ASSIST: MARINE	K - ASSISTANCE RENDERED	
OCSO23CAD021661	02/03/2023 09:13:45	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD022493	02/04/2023 07:58:04	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD025706	02/08/2023 23:18:36	SUSP VEHICLE	MCCLENDON, DEMEIKA	OCSO	30 MORENO POINT RD, Apt/Lot 101, DESTIN	67-0 - SUSPICIOUS VEHICLE	K - ASSISTANCE RENDERED	
OCSO23CAD032796	02/19/2023 10:18:49	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD034844	02/22/2023 12:30:32	SUBP/SUMMONS SVC	HALL, JOSEF	OCSO	30 MORENO POINT RD, Apt/Lot 605, DESTIN	20-0 - CIVIL PROCESS	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO23CAD035882	02/23/2023 20:37:06	TRESPASSING I/P	SPENCE, JUSTIN	OCSO	30 MORENO POINT RD, Apt/Lot 302C, DESTIN	80-2 - TRESPASS	J - UNFOUNDED (NO CRIME)	
OCSO23CAD035920	02/23/2023 22:15:59	FOLLOW UP	ROUSH, ERIN	OCSO	30 MORENO POINT RD, Apt/Lot 704B, DESTIN	59-0 - SERVICE ASSIST: OCSO (EXCEPT K-9, TRANSPORT)	K - ASSISTANCE RENDERED	
OCSO23CAD051973	03/18/2023 00:52:09	NOISE COMPLAINT	HAUN DORIA, NORMA	OCSO	30 MORENO POINT RD, Apt/Lot 205, DESTIN	26-1 - NOISE COMPLAINT: RESIDENCE	K - ASSISTANCE RENDERED	
OCSO23CAD057693	03/27/2023 10:03:32	CITIZEN CONTACT	SPENCE, JUSTIN	OCSO	30 MORENO POINT RD, Apt/Lot 305, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO23CAD058629	03/28/2023 16:59:15	FOLLOW UP	SPENCE, JUSTIN	OCSO	30 MORENO POINT RD, Apt/Lot 704, DESTIN	17-0 - BURGLARY: OTHER	Y - FOLLOW UP INVESTIGATION - SUPP RPT REQUIRED	
OCSO23CAD059112	03/29/2023 10:53:17	FOLLOW UP	SMALL, BRANNON	OCSO	30 MORENO POINT RD, Apt/Lot 704B, DESTIN	59-0 - SERVICE ASSIST: OCSO (EXCEPT K-9, TRANSPORT)	Y - FOLLOW UP INVESTIGATION - SUPP RPT REQUIRED	
OCSO23CAD059361	03/29/2023 16:23:19	LANDLORD/TENANT	RANDOLPH, BRENT	OCSO	30 MORENO POINT RD, Apt/Lot 305C, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	K - ASSISTANCE RENDERED	
OCSO23CAD059524	03/29/2023 21:36:16	SECURITY CHECK	RUBO, GREGORY	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCP523CAD010370	04/04/2023 08:12:23	UNCONSCIOUS	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 401A , DESTIN	99-9 - EMS CALL		OEMS23OFF008390
OCSO23CAD066642	04/08/2023 10:09:43	SECURITY CHECK	STINSON, ERIC	OCSO	30 MORENO POINT RD, Apt/Lot B, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD067632	04/10/2023 07:02:36	OFFENDER VERIFICATIO	BLOCK, JAMES	OCSO	30 MORENO POINT RD, Apt/Lot 703B, DESTIN	63-3 - SEX OFFENDER: ADDRESS VERIFICATION	AD - SEX OFFENDER UNIT: UNABLE TO VERIFY ADDRESS	
OCSO23CAD070223	04/13/2023 15:29:20	OFFENDER VERIFICATIO	BLOCK, JAMES	OCSO	30 MORENO POINT RD, Apt/Lot 703B, DESTIN	63-3 - SEX OFFENDER: ADDRESS VERIFICATION	AC - SEX OFFENDER UNIT: ADDRESS VERIFIED	
OCSO23CAD092110	05/15/2023 21:23:31	MISSING ADULT	SAENZ, MELISSA	OCSO	30 MORENO POINT RD, Apt/Lot 406A, DESTIN	47-4 - MISSING PERSONS: RETURNED	K - ASSISTANCE RENDERED	
OCP523CAD015842	05/19/2023 10:58:22	FALL	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-9 - EMS CALL		OEMS23OFF012752
OCSO23CAD095445	05/20/2023 09:22:00	TRESPASSING I/P	STINSON, ERIC	OCSO	30 MORENO POINT RD, DESTIN	80-2 - TRESPASS	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO23CAD095344	05/20/2023 10:01:00	TRESPASSING A/O	STINSON, ERIC	OCSO	30 MORENO POINT RD, DESTIN	80-4 - TRESPASS: BEACH - PRIVATE PROPERTY	K - ASSISTANCE RENDERED	
OCSO23CAD096578	05/22/2023 12:02:33	911-VERIFICATION	HAUN DORIA, NORMA	OCSO	30 MORENO POINT RD, Apt/Lot 601B, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD098981	05/25/2023 18:36:38	DISTURBANCE I/P	BIERNACKI, CHAD	OCSO	30 MORENO POINT RD, DESTIN	28-0 - DISTURBANCE: FAMILY	K - ASSISTANCE RENDERED	

OCSO23CAD100138	05/27/2023 10:14:03	DISTURBANCE I/P	HAUN DORIA, NORMA	OCSO	30 MORENO POINT RD, Apt/Lot 501B, DESTIN	28-0 - DISTURBANCE: FAMILY	L - PEACE RESTORED	
OCSO23CAD101544	05/29/2023 07:36:11	PROP-FO/REC	HENNIS, TIMOTHY	OCSO	30 MORENO POINT RD, Apt/Lot C 104, DESTIN	51-1 - PROPERTY: FOUND / RECOVERED	B - NO ARREST MADE	
OCSO23CAD108210	06/07/2023 19:34:20	TRESPASSING I/P	RANDOLPH, BRENT	OCSO	30 MORENO POINT RD, Apt/Lot , DESTIN	80-2 - TRESPASS	K - ASSISTANCE RENDERED	OCSO23OFF006994
OCSO23CAD111758	06/12/2023 15:36:01	NARCOTIC VIOLATION	RUBO, GREGORY	OCSO	30 MORENO POINT RD, DESTIN	49-3 - NARCOTICS: TIPS	S - REFERRED TO OTHER SHERIFF OFFICE SECTION/UNIT	
OCP523CAD019117	06/15/2023 14:06:46	SICK CALL	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 704B, DESTIN	99-9 - EMS CALL		
OCP523CAD019591	06/18/2023 13:00:22	FIRE/STRUC SMOKE	BALLION CHIEF 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		OEMS23OFF015384
OCSO23CAD116362	06/18/2023 23:08:48	NOISE COMPLAINT	THOMPSON, REX	OCSO	30 MORENO POINT RD, Apt/Lot 101A, DESTIN	26-1 - NOISE COMPLAINT: RESIDENCE	J - UNFOUNDED (NO CRIME)	DEST23OFF002248
OCSO23CAD118916	06/22/2023 11:45:43	SUBP/SUMMONS SVC	HALL, JOSEF	OCSO	30 MORENO POINT RD, Apt/Lot B704, DESTIN	20-0 - CIVIL PROCESS		
OCSO23CAD120051	06/23/2023 19:22:09	911-VERIFICATION			30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO23CAD123420	06/28/2023 09:07:41	WARRANT SERVICE	HAUN DORIA, NORMA	OCSO	30 MORENO POINT RD, Apt/Lot 705B, DESTIN	90-0 - WARRANT SERVICE	W - WARRANT/OTTIC SERVED	
OCSO23CAD124619	06/29/2023 22:29:17	SUSP VEHICLE	ROUSH, ERIN	OCSO	30 MORENO POINT RD, Apt/Lot 101, DESTIN	80-2 - TRESPASS	M - WARNING GIVEN (VERBAL OR WRITTEN)	OCSO23OFF008218
OCSO23CAD124823	06/30/2023 09:01:08	OFF-DUTY DETAIL	SEWART, WILLIAM	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD126130	07/01/2023 17:52:41	CITIZEN CONTACT	ARDOIN, ALEX	OCSO	30 MORENO POINT RD, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	K - ASSISTANCE RENDERED	
OCP523CAD021397	07/02/2023 21:16:09	ELEVATOR RESCUE	ENGINE 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		VIA PX
OCSO23CAD127323	07/03/2023 09:05:00	OFF-DUTY DETAIL	DANIELS, DAVID	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	0-0 - CALL REQUIRES NO DISPOSITION CODE		DEST23OFF002502
OCSO23CAD128172	07/04/2023 08:50:47	OFF-DUTY DETAIL	DANIELS, DAVID	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	0-0 - CALL REQUIRES NO DISPOSITION CODE		
OCSO23CAD129019	07/05/2023 08:58:17	OFF-DUTY DETAIL	ZELLARS, TRENT	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCP523CAD022656	07/12/2023 18:17:06	ELEVATOR RESCUE	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		
OCSO23CAD137073	07/16/2023 16:13:42	NOISE COMPLAINT	RUBLE, ETHAN	OCSO	30 MORENO POINT RD, Apt/Lot 405 B, DESTIN	26-2 - NOISE COMPLAINT: OTHER	K - ASSISTANCE RENDERED	DEST23OFF002686
OCSO23CAD146398	07/29/2023 16:30:46	OFF-DUTY DETAIL	EASTERLING, JAMES	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD149766	08/03/2023 17:02:03	OFF-DUTY DETAIL	MORENO, WESTON	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD150103	08/04/2023 09:17:58	FOLLOW UP	WARF, KYLE	OCSO	30 MORENO POINT RD, DESTIN	0-0 - CALL REQUIRES NO DISPOSITION CODE		
OCSO23CAD150427	08/04/2023 16:54:28	OFF-DUTY DETAIL	DANIELS, DAVID	OCSO	30 MORENO POINT RD , Apt/Lot 403, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD151132	08/05/2023 16:39:08	OFF-DUTY DETAIL	DANIELS, DAVID	OCSO	30 MORENO POINT RD , Apt/Lot 403, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD151803	08/06/2023 16:50:09	OFF-DUTY DETAIL	DANIELS, DAVID	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL		
OCSO23CAD152417	08/07/2023 13:56:33	OFFENDER VERIFICATIO	HENRY, THOMAS	OCSO	30 MORENO POINT RD, Apt/Lot 703B, DESTIN	63-3 - SEX OFFENDER: ADDRESS VERIFICATION	AC - SEX OFFENDER UNIT: ADDRESS VERIFIED	
OCSO23CAD153352	08/08/2023 17:23:27	OFFENDER VERIFICATIO	HENRY, THOMAS	OCSO	30 MORENO POINT RD, Apt/Lot 703B, DESTIN	63-3 - SEX OFFENDER: ADDRESS VERIFICATION	AC - SEX OFFENDER UNIT: ADDRESS VERIFIED	
OCSO23CAD154949	08/10/2023 16:59:43	OFF-DUTY DETAIL	KEYES, ERIC	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD155419	08/11/2023 09:40:13	911-VERIFICATION	ARDOIN, ALEX	OCSO	30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD156501	08/12/2023 16:09:07	OFF-DUTY DETAIL	ZANT, TANNER	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD157151	08/13/2023 16:35:48	OFF-DUTY DETAIL	HUDSON, NICHOLAS	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD160118	08/17/2023 16:51:07	OFF-DUTY DETAIL	CLARK, ETHAN	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD162630	08/21/2023 12:40:02	BURGLARY-RES A/O	ESCRIBANO, DAVID	OCSO	30 MORENO POINT RD, Apt/Lot 503A, DESTIN	14-0 - BURGLARY: RESIDENCE (INC MOTEL, TEMP RENTAL)	B - NO ARREST MADE	OCSO23OFF010732
OCSO23CAD165140	08/24/2023 16:59:09	OFF-DUTY DETAIL	ELSASSER, ETHAN	OCSO	30 MORENO POINT RD, DESTIN	0-0 - CALL REQUIRES NO DISPOSITION CODE		
OCSO23CAD165868	08/25/2023 16:55:26	OFF-DUTY DETAIL	CASON, ERIC	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD166047	08/25/2023 22:41:45	DISTURBANCE I/P	ABEL, ANTHONY	OCSO	30 MORENO POINT RD, Apt/Lot 404C, DESTIN	28-1 - DISTURBANCE: NON-FAMILY	L - PEACE RESTORED	
OCSO23CAD166524	08/26/2023 16:02:06	OFF-DUTY DETAIL	ZANT, TANNER	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD168766	08/29/2023 20:06:25	911-VERIFICATION	HAUN DORIA, NORMA	OCSO	30 MORENO POINT RD, Apt/Lot 405C, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO23CAD170717	09/01/2023 18:16:59	OFF-DUTY DETAIL	WATTS, MICHAEL	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD171070	09/02/2023 10:32:02	AGENCY ASSIST	GRUNDIN, GABREAN	OCSO	30 MORENO POINT RD, Apt/Lot 303B, DESTIN	59-0 - SERVICE ASSIST: OCSO (EXCEPT K-9, TRANSPORT)	K - ASSISTANCE RENDERED	
OCSO23CAD171282	09/02/2023 16:40:29	WELFARE CHECK	KEYES, ERIC	OCSO	30 MORENO POINT RD, Apt/Lot 604C, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	K - ASSISTANCE RENDERED	
OCSO23CAD171290	09/02/2023 16:59:29	OFF-DUTY DETAIL	KEYES, ERIC	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD171749	09/03/2023 12:38:21	WELFARE CHECK	GRUNDIN, GABREAN	OCSO	30 MORENO POINT RD, Apt/Lot 604, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD171856	09/03/2023 15:47:11	WELFARE CHECK	GRUNDIN, GABREAN	OCSO	30 MORENO POINT RD, Apt/Lot 604, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	K - ASSISTANCE RENDERED	
OCSO23CAD172181	09/04/2023 08:53:37	OFF-DUTY DETAIL	EASTERLING, JAMES	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD172403	09/04/2023 16:56:15	OFF-DUTY DETAIL	SEWART, WILLIAM	OCSO	30 MORENO POINT RD, DESTIN	99-4 - OFF DUTY DETAIL	K - ASSISTANCE RENDERED	
OCSO23CAD174607	09/07/2023 17:57:31	JUVENILE PROBLEM	ZELLARS, TRENT	OCSO	30 MORENO POINT RD, DESTIN	80-2 - TRESPASS	K - ASSISTANCE RENDERED	
OCSO23CAD179997	09/16/2023 10:02:43	911-VERIFICATION	SCRUGGS, JADEN	OCSO	30 MORENO POINT RD, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	H - UNABLE TO LOCATE INCIDENT OR COMPLAINANT	
OCSO23CAD181572	09/18/2023 21:50:28	PROBLEM UNKNOWN	RUBLE, ETHAN	OCSO	30 MORENO POINT RD, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	I - UNABLE TO LOCATE (SUSPECT OR VEHICLE)	
OCSO23CAD181750	09/19/2023 07:25:37	BURGLARY-RES A/O	ESCRIBANO, DAVID	OCSO	30 MORENO POINT RD, Apt/Lot 604C, DESTIN	23-1 - CRIMINAL MISCHIEF: MISDEMEANOR	B - NO ARREST MADE	OCSO23OFF011999
OCP523CAD033301	10/07/2023 12:17:38	ELEVATOR RESCUE	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 101, DESTIN	99-8 - FIRE CALL		DEST23OFF003914
OCP523CAD033316	10/07/2023 14:35:13	ELEVATOR RESCUE	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot C, DESTIN	99-8 - FIRE CALL		DEST23OFF003916
OCSO23CAD194939	10/08/2023 19:19:13	CITIZEN CONTACT	RUBLE, ETHAN	OCSO	30 MORENO POINT RD, DESTIN	58-0 - SERVICE ASSIST: TO CITIZEN / MOTORIST	N - CIVIL MATTER	
OCP523CAD034204	10/15/2023 09:56:50	ELEVATOR RESCUE	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		
OCSO23CAD199533	10/16/2023 10:22:36	SUBP/SUMMONS SVC	HALL, JOSEF	OCSO	30 MORENO POINT RD, Apt/Lot 703A, DESTIN	20-0 - CIVIL PROCESS	Q - PAPERS SERVED	DEST23OFF004028

OCP523CAD037633	11/14/2023 03:02:28	FALL	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 704B, DESTIN	99-9 - EMS CALL		
OCSO23CAD221482	11/21/2023 10:09:01	VEH-ABANDONED	HAUN DORIA, NORMA	OCSO	30 MORENO POINT RD, DESTIN	58-6 - SERVICE ASSIST: PARKING COMPLAINT	K - ASSISTANCE RENDERED	DEST23OFF004322
OCSO23CAD221952	11/22/2023 04:29:20	911-VERIFICATION			30 MORENO POINT RD, Apt/Lot 601B, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	G - CANCELLED BY SUPERVISOR	
OCSO23CAD222517	11/23/2023 09:50:33	WELFARE CHECK	PEARCE, GRAHAM	OCSO	30 MORENO POINT RD, Apt/Lot 604C, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCP523CAD039696	12/04/2023 03:38:38	FALL	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 704B, DESTIN	99-9 - EMS CALL		
OCP523CAD039699	12/04/2023 05:50:09	FALL	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 704B, DESTIN	99-9 - EMS CALL		OEMS23OFF031699
OCP523CAD039844	12/05/2023 10:50:09	ALARM-FIRE	CHIEF 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		OEMS23OFF031701
OCP523CAD041575	12/21/2023 14:00:41	ALARM-TEST			30 MORENO POINT RD, Apt/Lot 101, DESTIN	99-8 - FIRE CALL		DEST23OFF004544
OCSO23CAD240740	12/26/2023 10:41:21	WELFARE CHECK	FREDERICK, TEVIN	OCSO	30 MORENO POINT RD, Apt/Lot 604, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD243172	12/30/2023 10:48:10	WELFARE CHECK	LOVELL, WILLIAM	OCSO	30 MORENO POINT RD, Apt/Lot 604, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO23CAD243946	12/31/2023 18:19:11	SECURITY CHECK	ARDOIN, ALEX	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO24CAD003987	01/07/2024 22:25:37	SECURITY CHECK	TRIMBOLI, JESSICA	OCSO	30 MORENO POINT RD, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCP524CAD002233	01/20/2024 13:01:32	SICK CALL	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 301C, DESTIN	99-9 - EMS CALL		
OCP524CAD002817	01/25/2024 15:01:11	ELEVATOR RESCUE	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot C, DESTIN	99-8 - FIRE CALL		OEMS24OFF001734
OCSO24CAD022531	02/04/2024 13:48:05	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot , DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	DEST24OFF000294
OCSO24CAD024426	02/07/2024 11:05:21	SECURITY CHECK	MALTAIS, ANDREW	OCSO	30 MORENO POINT RD , Apt/Lot 403, DESTIN	91-1 - SECURITY CHECK	K - ASSISTANCE RENDERED	
OCSO24CAD028509	02/13/2024 21:18:54	SUSP PERSON	WILLIAMS, LANCE	OCSO	30 MORENO POINT RD, DESTIN	66-0 - SUSPICIOUS ACTIVITY	J - UNFOUNDED (NO CRIME)	
OCSO24CAD028511	02/13/2024 21:24:55	K-9 ASSIST	MILLER, MICAH	OCSO	30 MORENO POINT RD, DESTIN	43-0 - K-9 ASSIST: OCSO	K - ASSISTANCE RENDERED	
OCSO24CAD030562	02/16/2024 19:00:45	ELEVATOR RESCUE			30 MORENO POINT RD, Apt/Lot C, DESTIN	99-8 - FIRE CALL		
OCP524CAD005346	02/16/2024 19:02:38	ELEVATOR RESCUE	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, DESTIN	99-8 - FIRE CALL		
OCSO24CAD030568	02/16/2024 19:12:44	WELFARE CHECK	ZELLARS, TRENT	OCSO	30 MORENO POINT RD, Apt/Lot 402, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	E - CANCELLED BY COMPLAINANT	DEST24OFF000524
OCSO24CAD031894	02/19/2024 03:30:59	MEDICAL EMERGENCY	WILLIAMS, LANCE	OCSO	30 MORENO POINT RD, Apt/Lot 403A, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCP524CAD005550	02/19/2024 03:31:05	BREATHING PROBLEM	LADDER 9, DESTIN	DEST	30 MORENO POINT RD, Apt/Lot 401A, DESTIN	99-9 - EMS CALL		
OCSO24CAD034978	02/23/2024 08:17:36	WELFARE CHECK	HAINES, BENJAMIN	OCSO	30 MORENO POINT RD, Apt/Lot 604C, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	OEMS24OFF004407
OCSO24CAD035175	02/23/2024 13:15:41	WELFARE CHECK	THOMPSON, REX	OCSO	30 MORENO POINT RD, Apt/Lot 604C, DESTIN	58-2 - SERVICE ASSIST: 911 WELFARE CHECK	K - ASSISTANCE RENDERED	
OCSO24CAD038221	02/28/2024 08:38:48	BURGLARY-RES A/O	BIERNACKI, CHAD	OCSO	30 MORENO POINT RD, Apt/Lot 202C, DESTIN	14-0 - BURGLARY: RESIDENCE (INC MOTEL, TEMP RENTAL)	B - NO ARREST MADE	OCSO24OFF002382

NOTE: OCSO only dispatches for Fire/EMS, we do not have copies of their reports.

From: [rex adams](#)
To: [Planning Division](#)
Subject: Public parking spots Moreno Point Rd.
Date: Monday, March 4, 2024 12:43:17 PM

Some people who received this message don't often get email from rexdvmdmd@yahoo.com. [Learn why this is important](#)

To whom it may concern,

I am very strongly opposed to the removal of the 9 public parking spaces along Moreno Point Road. These parking spaces are of great value to all residents in this area for visitor parking, deliveries, emergency personnel, repair and maintenance purposes, and home health care for disabled and elderly people. Removing these parking spaces would cause not only inconvenience but also harm to the community. I see absolutely no benefit to the loss of this public parking.

Sincerely,
Rex M. Adams
Point South Townhouse
28 Moreno Point Road.
Destin, Fl

From: [Charity Aselton](#)
To: [Planning](#)
Subject: Moreno Rd Public Parking
Date: Thursday, April 11, 2024 7:53:41 AM

Some people who received this message don't often get email from aselton21@yahoo.com. [Learn why this is important](#)

Good morning. My husband and I are owners at Dolphin Point Condos.

As owners and full time residents now, we have witnessed in the public parking area many concerning things throughout our 4 years here.

To name a few.....

- Drug deals in the public parking lot
- People climbing the dock fences during the day and at night (parked in public parking)
- People who don't live/rent here coming in with alcohol and marijuana to party on our veranda while watching sunsets and fireworks(parked in public parking)
- People illegally sleeping in their cars in the public parking spots
- People using public parking as a place to leave their vehicles while they trespass onto our property to get on an all day charter boat
- Some vehicles are very long and protrude into the roadway, obstructing the view of oncoming traffic, kids, people walking dogs, etc
- People parking boat trailers in the spots
- Lots and lots of overnight parking even though the sign clearly states No Overnight Parking.

We don't really understand why there are even public parking spots when the closest public access is Osteen Beach which is a mile and a half from our property.

We respectfully ask that the city protect us and our neighbors by removing the public parking spaces and allow us to put a safe, neighborhood friendly sidewalk.

Thank you for your time and consideration.

Charity and Tim Aselton
405 B

Steve O'Connor

From: Amy Bump <amychrisbump@comcast.net>
Sent: Monday, March 4, 2024 6:20 AM
To: Planning Division
Subject: Meeting tonight

[Some people who received this message don't often get email from amychrisbump@comcast.net. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

I am emailing in reference to a letter received in the mail regarding potential removing of the 9 public parking spaces at the end of Moreno Point Road. As a homeowner in Pointe South, I vote NO to this removal. This parking has been used in the past for friends and family visiting and would be a disappointment to see it go.

Thank you for your consideration of keeping those parking spaces.

Amy Bump
28 Moreno Point Rd.

From: [Bump, Christopher](#)
To: [Planning Division](#)
Subject: Meeting Tonight Regarding 9 PUBLIC Parking Spaces
Date: Monday, March 4, 2024 9:23:19 AM
Attachments: [image001.png](#)

Some people who received this message don't often get email from cbump@mayerelectric.com. [Learn why this is important](#)

I am emailing about a letter received in the mail regarding potential removing of the 9 public parking spaces at the end of Moreno Point Road. I am sorry I can't attend the meeting tonight I just got notified by someone else about this meeting. As a homeowner in Pointe South, I vote NO to this removal of "PUBLIC" parking spaces. This parking has been used in the past for friends and family visiting and would be a disappointment to see it go. We can't let one development monopolize the end of Moreno Point Road.

Thank you for your consideration of keeping those parking spaces available to everyone.

Chris L. Bump | Outside Account Manager

O: 770-447-2231 | C: 404-213-6680 | cbump@mayerelectric.com

Mayer | mayerelectric.com

6500 Peachtree Industrial Blvd. | Norcross, GA 30071



From: [M Chet](#)
To: [Planning Division](#); [Council](#)
Subject: Right of way parking
Date: Tuesday, March 5, 2024 9:40:19 AM

Some people who received this message don't often get email from captnfd238@gmail.com. [Learn why this is important](#)

I am positive that removing the 9 parking spots would be good for the community. It would cut down on crime and littering which is a major concern for all of us. Thanks

From: [Lisa ciottariello](#)
To: [Planning Division](#)
Subject: Parking Spot Removal
Date: Tuesday, March 5, 2024 2:56:06 PM

Some people who received this message don't often get email from mynfdcapt5@gmail.com. [Learn why this is important](#)

To whom it may concern,
I believe removing the parking spots will benefit the community greatly.
Thanks

From: [Giuliana Ciottariello](#)
To: [Planning Division](#)
Subject: Parking Spots
Date: Tuesday, March 5, 2024 2:49:01 PM

Some people who received this message don't often get email from gciottariello03@gmail.com. [Learn why this is important](#)

I think removing the parking spots would be a great idea, as well as replacing them with grass.

From: [belinda christopher](#)
To: [Planning](#)
Subject: Fw: Gates for Dolphin Point
Date: Saturday, April 6, 2024 1:43:33 PM

Some people who received this message don't often get email from belindacchristopher@hotmail.com. [Learn why this is important](#)

From: belinda christopher <belindacchristopher@hotmail.com>
Sent: Saturday, April 6, 2024 1:31 PM
To: council@cityofdestin.com <council@cityofdestin.com>
Subject: Gates for Dolphin Point

Good afternoon,

My name is Belinda Christopher and I serve on the board at Dolphin Point. We have owned a condo there for 34 years and have had some of the most wonderful experiences and memories with our family and friends.

My children have grown up there and are now bringing their children to create lasting memories with them.

Destin is our second home and we have always felt safe and comfortable there. These past few years have not been what I call a safe environment. There have been multiple times where there have been undesirable people on the property that were not owners or renters.

I have witnessed people coming and going as they pleased, using our private grills, washing machines, the pool and our tennis courts. They come onto the property using our docks to load and unload their friends and park their vehicles in our already limited parking lot. There have been countless times the police have been called about cars being broken in to. Breaking into the storage units stealing owner's personal items. Kayaks and standup boards have been stolen.

I have had conversations with several people who come on to the property at night and sit in their cars, sometimes sleeping in their cars and believe me they don't like being asked to leave. They get a little colorful with their words.. Also, they take the liberty to bring their friends and family and fish off of the docks..

We've had drug dealing on the property. We have homeless people sleeping in the stairwells. I actually encountered a man at the end of my hall, when I was taking the trash to the shoot. He had no business there. He was just sitting in the dark. This was 11 p.m. Dolphin Point seems to be a catch-all because we are WIDE open to all kinds of riffraff. The list goes on. There are many more incidents that have happened. Alisa has documented a great number of them.

When people speak of Dolphin Point, the main topic of the day shouldn't be what happened last night!!! We don't want to have to be fearful of unwanted people lurking either in our parking lots or in our stairwells. We want Dolphin Point to be a safe place for all renters and homeowners.

Let's bring back the security and safety for all there.

I am speaking out for all homeowners. I believe that having a fence and gates will help curb most of the problems that we have had. I hope that you make Dolphin Point your number one priority to help us get this done.

Thank you for your time,

Belinda Christopher

From: [Gary Dawson](#)
To: [Planning Division](#)
Subject: Removal of 9 parking spaces at end of Moreno Point Rd
Date: Monday, March 4, 2024 2:54:30 PM

[Some people who received this message don't often get email from garydawson@myidahomail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

To whom it may concern:

As owners of a Point South townhome we would like to voice our opposition to the removal of the 9 parking spaces at the end of Moreno Point rd. With parking at a premium anywhere on Holiday Isle these spaces provide a public service to homeowners and their guests, contractors, delivery trucks, home health care workers, and emergency vehicles. Removal of these spaces would do more public harm than good and exist for the benefit of ALL who live and use this area.

Sincerely:

Gary and Bonnie Dawson, Willie and Marie Tempton
Point South homeowners

Sent from my iPhone

From: [Kimberly Kopp](#)
To: [Louis Zunguze](#); [Ryan Scott](#); [Steve O'Connor](#)
Subject: Fwd: DOLPHIN POINT CONDOMINIUM .
Date: Wednesday, April 10, 2024 11:08:08 PM

Sent from my iPhone

Begin forwarded message:

From: Adriana Schol <soccerfamily36@yahoo.com>
Date: April 10, 2024 at 10:27:51 PM CDT
To: council@cityofdestin.com
Subject: DOLPHIN POINT CONDOMINIUM .

Dolphin Point Condominium Association

04-08-2024

City of Destin Florida

4200 Indian Bayou Trail

Destin, FL 32541

Mayor: Bobby Wagner,

Re: Request for Removal of Overnight Public Parking in Right of Way Adjacent to Dolphin Point Condominium.

We hope this letter finds you well. We are writing on behalf of the Dolphin Point Condominium regarding a matter that has been of increasing concern to our community. We respectfully request the removal of overnight public parking privileges within the right of way adjacent to our condominium complex.

For a considerable period, the right of way parking area in close proximity to our

condominium has been designated for overnight public parking, a practice that has been tacitly maintained by the Condo Association. However, it has come to our attention that this arrangement is leading to a plethora of issues and nuisances for our residents, guests, and the community at large.

Firstly, the consistent presence of parked vehicles within the right of way has resulted in congestion and limited accessibility, causing inconvenience to both residents and visitors of our condominium complex. The Dolphine Point Condominium has had to implement and incur additional expenses related to security to ensure the public does not access our private property and alleviate congestion caused by idle vehicles awaiting available spaces while restricting the ingress and egress of our community entrances. Additionally, the influx of traffic and activities associated with overnight parking poses safety concerns, particularly during late hours when there is a lack of police presence in the area and our personal security of Dolphin Point is available. Again, Dolphin Point has had to incur additional expenses for personal security as a result of the lack of police presence during these late-night hours and to monitor the overnight parking of the public.

Moreover, the lack of monitoring and regulation by the city authorities has led to unauthorized use of the right of way parking, exacerbating disputes among residents and potentially exposing the Condo Association to liability issues. Liability issues which include trespassers accessing our property to view the boat docks or utilizing our common areas reserved for guests, such as outside showers and our communal grilling and docks for residents. These issues can result in personal injury claims or further disturbances between our residents and public guests which are trespassing on the property. Recently, boats have parked overnight in this area with some boat owners trespassing onto our private property, attempting to utilize our water system to clean off their boats. Additionally, the public overnight parking invites trespassers to access our private property with their own pets increasing the need for landscaping and cleaning fees caused by public animals and use of facilities and resources to clean up after such public animals.

Considering these pressing concerns and the adverse effects on our community, we urge the relevant authorities to take immediate action to remove overnight public parking privileges within the right of way adjacent to our condominium complex. We believe that such action is necessary to alleviate the issues and to ensure the safety and well-being of our residents and guests.

We kindly request that this matter be given prompt attention and that the appropriate measures be taken to address the concerns raised by allowing the Dolphin Point Condominium to obtain exclusive ownership of the overnight

parking.

Thank you for your understanding and cooperation in this matter. We look forward to a positive resolution that benefits our community.

Sincerely,

Sergio and Adriana Disevo

30 Moreno Point Rd 503A

Destin, FL 32451

“Please Note: Florida has a very broad public records law. Most written communications to or from the City of Destin officials are public records available to the public and media upon request. Your e-mail address and communications may therefore be subject to public disclosure.”

Steve O'Connor

From: Amy Bump <amychrisbump@comcast.net>
Sent: Monday, March 4, 2024 6:20 AM
To: Planning Division
Subject: Meeting tonight

[Some people who received this message don't often get email from amychrisbump@comcast.net. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

I am emailing in reference to a letter received in the mail regarding potential removing of the 9 public parking spaces at the end of Moreno Point Road. As a homeowner in Pointe South, I vote NO to this removal. This parking has been used in the past for friends and family visiting and would be a disappointment to see it go.

Thank you for your consideration of keeping those parking spaces.

Amy Bump
28 Moreno Point Rd.

From: [Bump, Christopher](#)
To: [Planning Division](#)
Subject: Meeting Tonight Regarding 9 PUBLIC Parking Spaces
Date: Monday, March 4, 2024 9:23:19 AM
Attachments: [image001.png](#)

Some people who received this message don't often get email from cbump@mayerelectric.com. [Learn why this is important](#)

I am emailing about a letter received in the mail regarding potential removing of the 9 public parking spaces at the end of Moreno Point Road. I am sorry I can't attend the meeting tonight I just got notified by someone else about this meeting. As a homeowner in Pointe South, I vote NO to this removal of "PUBLIC" parking spaces. This parking has been used in the past for friends and family visiting and would be a disappointment to see it go. We can't let one development monopolize the end of Moreno Point Road.

Thank you for your consideration of keeping those parking spaces available to everyone.

Chris L. Bump | Outside Account Manager

O: 770-447-2231 | C: 404-213-6680 | cbump@mayerelectric.com

Mayer | mayerelectric.com

6500 Peachtree Industrial Blvd. | Norcross, GA 30071



From: ghiorse@comcast.net
To: [Planning Division](#)
Subject: 9 public parking spaces at the end of Moreno Point Rd
Date: Monday, March 4, 2024 9:52:04 AM

Some people who received this message don't often get email from ghiorse@comcast.net. [Learn why this is important](#)

To whom it may concern,

We are very much against the removal of the 9 public parking spaces along Moreno Point Road. These parking spaces are of great value to all residents in this area for visitor parking, deliveries, emergency personnel, repair and maintenance purposes, and home health care for disabled and elderly people. Removing these parking spaces could cause not only inconvenience but also harm. What would happen in an emergency if an ambulance or firetruck cannot make the turn into the 28 Moreno Point Rd driveway and the public parking is not available to them? Where is the home health care worker who is taking care of a disabled person going to park?

These parking spaces have been in existence for many years. What is the due cause for the change? How does this benefit the public? Why would the city remove a public resource for the benefit of a single condo complex? By removing these 9 parking spaces, more harm is caused to the public than good.

Thank you for your consideration.

George and Tina Ghiorse
Point South Townhomes
28 Moreno Point Road

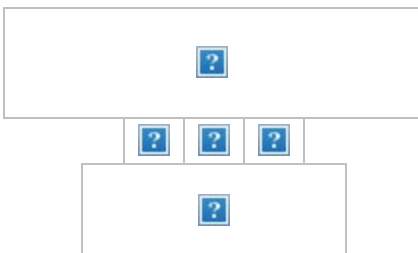
From: [John Haley](#)
To: [Planning Division](#)
Cc: jhdykes@scottsboro.org; [John Haley](#)
Subject: parking removal Moreno Point Rd
Date: Monday, March 4, 2024 10:02:43 AM

Some people who received this message don't often get email from haley@hwnn.com. [Learn why this is important](#)

Planning Division,

I write as a notified owner of property located within 300 feet of 30 Moreno Point. I support the removal of nine parking spaces at the end of Moreno Point Road.

John W Haley, Member Haley Family Properties, LLC



John Haley

Trial Lawyer

800 Shades Creek Parkway, Suite 800

Birmingham, AL 35209

P: 800.568.5330

hwnn.com

From: [rex adams](#)
To: [Planning Division](#)
Subject: Public parking spots Moreno Point Rd.
Date: Monday, March 4, 2024 12:43:17 PM

Some people who received this message don't often get email from rexdvmdmd@yahoo.com. [Learn why this is important](#)

To whom it may concern,

I am very strongly opposed to the removal of the 9 public parking spaces along Moreno Point Road. These parking spaces are of great value to all residents in this area for visitor parking, deliveries, emergency personnel, repair and maintenance purposes, and home health care for disabled and elderly people. Removing these parking spaces would cause not only inconvenience but also harm to the community. I see absolutely no benefit to the loss of this public parking.

Sincerely,
Rex M. Adams
Point South Townhouse
28 Moreno Point Road.
Destin, Fl

From: [Gary Dawson](#)
To: [Planning Division](#)
Subject: Removal of 9 parking spaces at end of Moreno Point Rd
Date: Monday, March 4, 2024 2:54:30 PM

[Some people who received this message don't often get email from garydawson@myidahomail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

To whom it may concern:

As owners of a Point South townhome we would like to voice our opposition to the removal of the 9 parking spaces at the end of Moreno Point rd. With parking at a premium anywhere on Holiday Isle these spaces provide a public service to homeowners and their guests, contractors, delivery trucks, home health care workers, and emergency vehicles. Removal of these spaces would do more public harm than good and exist for the benefit of ALL who live and use this area.

Sincerely:

Gary and Bonnie Dawson, Willie and Marie Tempton
Point South homeowners

Sent from my iPhone

From: faya.johnfayardwarehouse.com
To: [Planning](#)
Subject: Public Parking in front of Dolphin Point Condos on Moreno Point Road
Date: Friday, April 5, 2024 4:23:35 PM

Some people who received this message don't often get email from faya@johnfayardwarehouse.com. [Learn why this is important](#)

Good afternoon,

As a property owner at Dolphin Point I would respectfully request that you vote to do away with the public parking in front of our place on Moreno Point Road. We have been going to Destin for the last 60years and to Dolphin Point since 1976.

Our parents purchased a place there in 1985 and we have enjoyed it since. My sister and I have since bought our own unit there as well as our brother and his wife have a unit also. It is really concerning the way people sleep out there in their vehicles at night. It is unnerving that we do not feel safe letting our teenagers out and about doing their own thing like we did because we feel it is not safe with the types of people coming up there and wandering around the Dolphin Point property. There is also an issue with people parking there and getting on party barges from our private docks as if they are all public and for anyone's enjoyment.

I know we have plenty of footage from the security cameras that you all can see for yourself why we all have such a concern over this.

Your consideration in this matter is greatly appreciated.

Sincerely

Alicia Frommeyer
faya@johnfayardwarehouse.com
o 228-864-2262
c 228-365-6557
f 228-864-1450

From: ghiorse@comcast.net
To: [Planning Division](#)
Subject: 9 public parking spaces at the end of Moreno Point Rd
Date: Monday, March 4, 2024 9:52:04 AM

Some people who received this message don't often get email from ghiorse@comcast.net. [Learn why this is important](#)

To whom it may concern,

We are very much against the removal of the 9 public parking spaces along Moreno Point Road. These parking spaces are of great value to all residents in this area for visitor parking, deliveries, emergency personnel, repair and maintenance purposes, and home health care for disabled and elderly people. Removing these parking spaces could cause not only inconvenience but also harm. What would happen in an emergency if an ambulance or firetruck cannot make the turn into the 28 Moreno Point Rd driveway and the public parking is not available to them? Where is the home health care worker who is taking care of a disabled person going to park?

These parking spaces have been in existence for many years. What is the due cause for the change? How does this benefit the public? Why would the city remove a public resource for the benefit of a single condo complex? By removing these 9 parking spaces, more harm is caused to the public than good.

Thank you for your consideration.

George and Tina Ghiorse
Point South Townhomes
28 Moreno Point Road

From: [Isabel Gonzalez](#)
To: [Planning](#); [Council](#)
Subject: Remove 9 public parking spaces from Dolphin Point please
Date: Tuesday, April 9, 2024 8:49:56 PM

Some people who received this message don't often get email from isabelgwhitaker@gmail.com. [Learn why this is important](#)

Dear City Planner and City Council, I am emailing today as an owner of two units in Dolphin Point (30 Moreno Point Rd), and where our families have been coming for over 40 years. There are currently 9 public parking spaces in our complex that have no value for the city since there is no public facility in a 1.5 mile radius. These spots are encircled by private property that is too often mistaken by these individuals for public use, which is what our cameras capture. Furthermore, these spaces are being used for pick up and drop off by boat companies who can no longer park pontoons in Destin Harbor yet illegally await customers on Dolphin Point property with impunity. This is all to say that these spaces serve no purpose for the private properties and residents. Instead they invite unsafe activities that devalue our property and put in danger the wellbeing of residents. Thank you for voting to remove these spaces.

Isabel and Lang Whitaker
201/401B
Dolphin Point

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Isabel González Whitaker
[CoGenerate Senior Fellow](#)
[Presidential Leadership Scholar](#)
[Journalist/Editor/Author & Contributor](#)
[Founder of the Sara J. González Memorial Park](#)

Recent: [Elle Rita Moreno Cover Story](#) & [Elle Personal Essay](#)

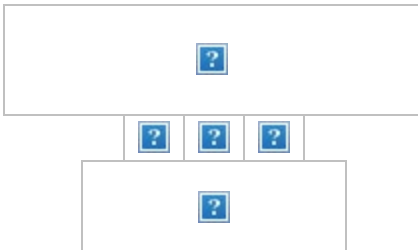
From: [John Haley](#)
To: [Planning Division](#)
Cc: jhdykes@scottsboro.org; [John Haley](#)
Subject: parking removal Moreno Point Rd
Date: Monday, March 4, 2024 10:02:43 AM

Some people who received this message don't often get email from haley@hwnn.com. [Learn why this is important](#)

Planning Division,

I write as a notified owner of property located within 300 feet of 30 Moreno Point. I support the removal of nine parking spaces at the end of Moreno Point Road.

John W Haley, Member Haley Family Properties, LLC



John Haley

Trial Lawyer

800 Shades Creek Parkway, Suite 800

Birmingham, AL 35209

P: 800.568.5330

hwnn.com

From: [Diane Hays](#)
To: [Planning](#); [Council](#)
Subject: DOLPHIN POINT Condominium & Public Parking Spaces
Date: Tuesday, April 9, 2024 7:35:01 PM

[Some people who received this message don't often get email from ddhays_2000@yahoo.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

My husband and I have owned our Dolphin Point condo since 2002.

Our unit is on the first floor, overlooking the 9 parking spaces.

We could write a book on the sights we have seen...

- Drug Deals, even in broad daylight
- Nakedness
- Domestic Abuse(I did call police)
- Homeless People camping
- Sleeping in their cars over nite
- Trespassing on our property and climbing over docks, items stolen off boats
- Cars sitting out here all nite with engines running...worry about sex trafficking and drug deals

We are seniors and get a little nervous when we see people trespass onto our property when we don't know who they are and have no reason to be here.

We respectfully request as long time Destin residents that the city protect our neighborhood street and property by removing the public parking spaces and allowing Dolphin Point to put in a neighborhood friendly sidewalk to keep all of our residents safe.

We could really make it look nice and raise the bar!

Thank you for listening,
Richard and Diane Hays
106B

Sent from my iPad

From: [Ben Hogan](#)
To: [Planning](#); [Council](#)
Subject: 9 Public parking spaces, Moreno Point Road
Date: Sunday, April 7, 2024 10:26:20 AM

Some people who received this message don't often get email from bbhogan67@bellsouth.net. [Learn why this is important](#)

Greetings,

My name is Ben Hogan. I own 2 units at Dolphin Point Condominiums. We have been owners there since 1989. We have loved Destin for many years and have seen many changes. We feel that the Destin City Council and mayor of the city over the years have done an amazing job handling the growing pains our city has experienced. We have seen so many decisions made by the city that were not made to increase income but were made to protect the area from nuisance.

At the end of Moreno Point Road, there are 9 public spaces that provide no access to any public areas on Holiday Isle. Over the years, as the public in general has become more brazen, these spaces have become a nuisance. They invite activities that do not promote the family atmosphere we strive for on Holiday Isle and at Dolphin Point Condominiums. The list of activities witnessed from the use of the outdated public lots is long, but the simplest and most frequent is trespassing. The owners of Dolphin Point should not be tasked with the constant policing of these public parking spaces surrounded by private property, and the Destin Police force has bigger problems to handle.

We ask for help from the Destin City Council to abandon these 9 public spaces so that the City of Destin and Holiday Isle will have one less problem to deal with.

Thank you,

Ben Hogan
(404) 702-5407 cell

30 Moreno Point Parking

Eric Hobson <ericrhobson@icloud.com>

Mon 3/25/2024 8:03 PM

To: Planning Division <PlanningDiv@cityofdestin.com>

Some people who received this message don't often get email from ericrhobson@icloud.com. [Learn why this is important](#)

Good Evening,

We are very concerned with the plan to remove these parking spaces. We have unit 1 at 22 Moreno Point road and the parking in this area is very limited. If we have any guests over they are forced to park in these spaces as we keep our car in our assigned space. This is the case for everyone in our complex. Without these spaces we will have no choice but to have our guests park illegally on the street, which no one wants to hassle with. There are no public activities at the end of this street, so the only people that use those spots are forced to do so due to the limited parking. These parking spaces a great benefit to those of us who have properties on Moreno Point Road.

Thanks and please don't hesitate to contact me if you have any questions.

Eric Hobson
ericrhobson@icloud.com
303-961-4751

From: [Cheryl Jordan](#)
To: [Planning; Council](#)
Cc: reneandjoann@gmail.com
Subject: Removal of 9 Public parking places in front of Dolphin Point Condominiums
Date: Tuesday, April 9, 2024 11:27:29 PM

Some people who received this message don't often get email from cheryl.jordan067@gmail.com. [Learn why this is important](#)

To whom it may concern including the city planning committee and council of Destin, Florida.

We are writing this email due to our concerns and wishes to have the public parking places (total of 9) located out in front of our property at Dolphin Point Condominiums, be removed.

We have been long term owners (since the late 70's) here at Dolphin Point Condominiums and have witnessed many problems over the years arising from these public parking spaces. We are a witness to an array of problems that have arisen due to these being on/near/surrounded by the Dolphin Point properties.

First, is the problem of safety. Many times there have been very large trucks/vehicles that are parked there that are much larger and longer than the spaces allow. Most of the time, they stick out so far in the road along with some having trailer hitches attached, overhanging ladders, etc., poking out even further into the line of traffic coming out of the property on Moreno Point Road that we've had to get around them by driving on the opposite side of the road to even pass these vehicles. We have also had problems with people using these parking spaces to cross over and trespass onto DP property to get to our private docks or worse to be picked up off/near our private docks by a boat they've chartered which is illegal in itself and against our rules and regulations. We have confronted these people numerous times but it still seems to continue to happen every summer. We have also had random people park there and come onto our property to fish, use our grills and also our swimming pool. It has really become a problem over the years.

We have also had theft and drug deals that have happened on our property. I believe most of these incidents occur more often due to the public parking there where people park and wander in. On numerous occasions when I walk my dogs, I've also passed by a person sitting in their car with it idling for hours. I'm not sure why they are there and what they are up to. It always seems sketchy and makes me uncomfortable.

For all of the above reasons of what we have personally witnessed and experienced, we are supportive of having these public parking places being completely removed once and for all.

Sincerely,

Cheryl Jordan
and
Rene' B. Ledbetter

From: [Barbara Knackstedt](#)
To: [Planning](#); [Council](#)
Subject: Removal of 9 public parking spaces
Date: Saturday, April 6, 2024 2:32:31 PM

Some people who received this message don't often get email from knackdaddy@aol.com. [Learn why this is important](#)

To whom it may concern,

I am writing to request the City of Destin to remove 9 public parking spaces out in front of my property (30 Moreno Point Road Unit 606A) that continually cause us nuisance, mischief, and trespassing.

Thank you,

Barbara Knackstedt
30 Moreno Point Road
Unit 606A
Destin, Florida 32541

[Sent from the all new AOL app for iOS](#)

From: [Janet Linden](#)
To: [Planning](#)
Subject: 9 parking spots in front of 30 Moreno Point Rd.
Date: Thursday, April 11, 2024 10:07:00 AM

Some people who received this message don't often get email from jglinden@yahoo.com. [Learn why this is important](#)

I live in building A with an end unit facing the 9 parking spots on Moreno Point Road.
I have witnessed many bad circumstances in the last 10 years.

- . Awakened early in the morning by screaming drunks.
- . Drug dealings during early morning hours.
- . Parking and using our amenities at Dolphin Point
- . Parking spots are a safety hazard as we can't see around pickup trucks or larger vehicles coming out of Building A.
Also, small children crossing to go to the pool cannot see a vehicle coming down Moreno Point due to the trucks in those spots blocking their view.
- . I also witness a carload of people parking and going to our private beach.

If these spots are removed, Dolphin Point has offered to extend the sidewalk all the way through that area & also landscape and maintain that area.

We want our area to be family friendly and with these spots removed, we can further improve our area at Dolphin Point.
We appreciate your consideration in this matter.

Thank you!
Janet Linden
Unit 401A

WIGGINS CHILDS
PANTAZIS FISHER
GOLDFARB
Advocates & Litigators

April 10, 2024

ROBERT L. WIGGINS, JR.
DENNIS G. PANTAZIS
ANN K. WIGGINS
SAMUEL FISHER
DEBORAH A. MATTISON
JON C. GOLDFARB
GREGORY O. WIGGINS
ROCCO CALAMUSA, JR.
BRIAN CLARK
RUSSELL W. ADAMS
CRAIG L. LOWELL
CANDIS A. MCGOWAN
TEMPLE D. TRUEBLOOD
H. WALLACE BLIZZARD
KEVIN W. JENT
JENNIFER WIGGINS SMITH
ROBERT J. CAMP
RACHEL LEE MCGINLEY
JOSHUA R. GALE*
L. WILLIAM SMITH
D.G. PANTAZIS JR.
SIDNEY JACKSON
PATRICK L. PANTAZIS
LACEY DANLEY
CHRISTINA MALMAT
ERIC C. SHEFFER
NICKI L. LAWSEN

TIMOTHY B. FLEMING**
TERRILL W. SANDERS
OF COUNSEL

ROBERT F. CHILDS, JR.
(1947-2018)

*Licensed only in FL & KS
**Licensed only in DC

City of Destin City Council
Council@cityofdestin.com
City of Destin Planning
planning@cityofdestin.com

Re: Public Parking

To Whom It May Concern:

I am writing this letter as an owner in support of closing the public parking in front of our property. I own Unit 105A at Dolphin Point with a boat slip and boat. Since I was a boy, I have loved coming to Destin for the beautiful beaches, the harbor and the safety of our neighborhoods.

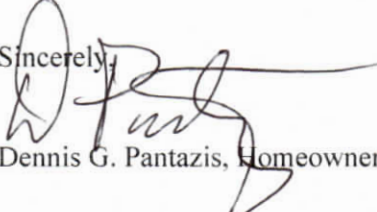
Over the last year, I have seen the public parking next to our property being abused and disrespected. In particular, they are being used as public urination places, the people are being rude in the area, and I believe the parking places have been used as a meeting spot for drug trafficking. I have four grandchildren and am concerned about the people and the abuse of these public parking places.

As a boat owner, I have had multiple items come up missing. The items are things that people could use for sleeping or shelter. I can only surmise that it is the people using the public parking places to gain access.

I know it is difficult to provide police protection 24 hours a day in Destin. For that reason, we are installing a security gate and hired private security guards; however, we cannot secure the public parking places. Therefore, what we do is ineffective.

Please help our Homeowners' Association to protect our property and our city by eliminating this public parking places and preventing a tragedy in the future.

Thank you for your consideration. If you have any questions, please do not hesitate to contact me.

Sincerely,

Dennis G. Pantazis, Homeowner

DGP/tbt

From: [Laura Perry](#)
To: [Planning Division](#)
Subject: Support removal of parking spaces from Moreno Point Rd
Date: Monday, March 11, 2024 5:35:05 PM

Some people who received this message don't often get email from lauraperry360@gmail.com. [Learn why this is important](#)

Dear Planning Department:

I am writing to express my support for the removal of the nine parking spaces at the end of Moreno Point Road. I am the owner of Laguna Point Rd Unit 8. I have been on the Board of Directors at Laguna Point for 3 years and just started my 4th term.

Both Alisa Belcher and I have discussed the problems that these spaces have caused to both of our complexes. We have unauthorized use of our docks for fishing (which is a liability issue that affects our insurance), as well as unauthorized use of the Holiday Isle beaches (there is a carded gate access, but people wait for those who are authorized to enter, and they follow). Furthermore, my property manager has told me that he has seen advertisements in Destin about the use of the Moreno Pt Rd beach access and the availability of these parking spaces. This is very unacceptable to me, as I chose this location for the private beach access.

There might be those who claim these parking spaces should stay as the spaces can be used as "overflow parking" for Laguna Point guests. The Board does not promote or approve of this, as it is against the rules of the City of Destin, and it is in our Bylaws as well. Parking at Laguna Pt is limited to the garage, one additional marked space, and 2 visitor parking spaces. If a guest has a vehicle that is too large for these assigned spaces, we have advised that renters find other accommodations, or find parking off-site.

I hope you support the removal of these nine parking spaces.

Please feel free to contact me if you have any questions.

Best Regards,
Laura Perry
919-606-4815

From: [Jeff Stokes](#)
To: [Council; Planning](#)
Cc: armstrongbelcher@gmail.com
Subject: Moreno Point Public Parking
Date: Wednesday, April 10, 2024 1:02:01 PM

Some people who received this message don't often get email from jeffstokessr@gmail.com. [Learn why this is important](#)

To the City of Destin Planner and Council:

I have been an owner at Dolphin Point for well over 40 years. It is a beautiful place that I have enjoyed with my family all of those years.

In the last 10 years, we have noticed a change in the area due to criminal activities.

Dolphin Point decided to install security cameras to enhance the safety on our property. After installation of the cameras, we noticed where trespassers and violators were mainly coming from as you know there are public parking spaces that are surrounded by Dolphin Point property on all three sides.

Word has gotten out that these parking spaces are not owned by Dolphin Point properties and are now being used by individuals for all types of criminal activities including drug sales, overnight sleeping and trespassing onto the Dolphin Point properties.

Please help us correct this dangerous and unnecessary trespassing and illegal activity before some of our Destin property owners or their children are injured or worse.

This would greatly enhance the safety of our families and peace of mind.

Dolphin Point would partner with the City of Destin by installing sidewalks and green spaces.

This would enhance the safety and beauty to this area and stop the criminal activity and trespassing to the area.

Thanks so much for helping us create a safer environment for our Destin and Dolphin Point families.

Our Dolphin Point owners and families appreciate your thoughtful consideration with this problem before it gets completely out of control and someone gets injured or worse.

Sincerely,

Jeff Stokes, Dolphin Point Owner for over 40 years, Unit 506A

From: [RANDY M STYLES](#)
To: [Planning](#)
Subject: Public Parking at Dolphin Point Condos on Moreno Point Road
Date: Wednesday, April 10, 2024 8:29:47 PM

[Some people who received this message don't often get email from hsstyles@bellsouth.net. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Dear City Council Members,

I am writing this letter to ask that you please listen to the owners of Dolphin Point condos on Moreno Point Road on Holiday Isle. We desperately need your help! We have a huge problem with 9 parking spaces that you have the power to help us eliminate. These parking spaces are causing several problems for the owners at Dolphin Point and not serving any purpose for the City of Destin. All of the land around these parking spaces is private property and there is no need for public parking in this area. The people parking in these spaces are up to no good. They are sleeping in their vehicles and urinating on our lawns, leaving their trash on our property and they are even changing their clothes out in the street behind the cars. It is unbelievable!

In addition to this behavior, the people parking in these parking spaces are on our cameras walking all over our property and around our pool and docks. They are trespassing! It is a problem! Sadly, the theft has increased and our cars are being broken into, as well as, stuff is being stolen from the boats parked at our own docks. The owners are afraid of going out after dark, especially the elderly, even to walk their dogs on their own property. This should not be the case! We need your help to remove these 9 parking spaces as soon as possible.

Another serious problem has been brought to our attention in regards to the parking spaces as it relates to social media & illegal liveries. In our case, people operating illegally liveries are advertising on their social media that people can park in these 9 public parking spaces and get picked up at our docks. This is a crime and illegal. Obviously, these businesses are breaking the law and the people using the parking spaces are trespassing and causing all sorts of problems for our condo association. Their trash is everywhere and again they just urinate on our lawn. The marine patrol is trying to help us stop this, but it is a huge problem. Please help Destin Harbor and Dolphin Point condos by removing the parking spaces and stopping these illegal liveries.

Please know that if you will help us remove these 9 public parking spaces our condo association is offering to pay for a nice sidewalk on the property and maintain the landscaping of it. Please vote to remove the parking spaces and help make our neighborhood on Moreno Point Road safe for the condo owners and the home owners living on the road. Your attention to this email is very much appreciated and I thank you in advance for making a smart decision to help your fellow citizens! Thank you for your service to the community!

Sincerely,
Holly Styles
Starr Vacation Company, LLC

Sent from my iPhone

Steve O'Connor

From: Daniel Sullivan <dsully1055@optonline.net>
Sent: Friday, April 5, 2024 5:43 PM
To: Planning
Cc: Council
Subject: Public parking spaces Moreno pt rd

Follow Up Flag: Flag for follow up
Flag Status: Flagged

[Some people who received this message don't often get email from dsully1055@optonline.net. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Dear Sir or Madam:

We have been owners in Destin since 1995 and owners at Dolphin Point since 2004.

We are requesting the elimination of the following abused public parking spaces adjacent to our property for the following reasons:

Public Parking- 9 spots for public parking in the middle of a neighborhood isn't valuable parking for the city. There is no public entity that would require public parking within a 1.5 mile radius- people aren't parking there to haul their beach stuff to Osteen beach at the end of holiday isle. The public spots are bordered on all three sides by Dolphin Point- the public spots give the illusion to people that our property Is a public entity and they can use our pool, grills, viewing areas and boat docks- in a meeting with Mayor Waggoner his comment to me was that if someone parks there unless they walk south if they take a few steps in any direction they are trespassing onto private property. Rest assured this is exactly what is happening and our cameras after dark pick up all sorts of mischief and the threat of danger to our community.

SAFETY- the parking places were placed on the property at its inception in 1975- they aren't standard size parking places - everything today is supersized (think Ford F150 trucks, GMC denali XL and contractor trucks with 12-15 foot ladders sticking out). This causes a major block in visibility for drivers on Moreno Point Road. Imagine a group of small kids darting across our A building parking lot over to the pool- we are fortunate thus far we haven't had any accidents. This is also true for our senior adults and dog walkers. I believe in being proactive not reactive. I dont want to wait until we have someone hurt badly/injured due to these parking places with large vehicles impeding safety.

Illegal Liveries- that is a big fancy word- here is what it means- the Destin harbor put a moratorium on pontoon boats last year that were not registered in the harbor and without a proper dock area for pick-up. The people operating illegally just started advertising on social media and verbally telling their customers to park at Dolphin Point in the public parking area- (they went so far as to say no one in city monitors these spots and DP has no security). They tell their customers to come over to our docks and they will pick them up for their boat trip during the day. Imagine ten people strolling thru our property with their coolers and using our facilities as if we are a public boat dock company for their pleasure. The marine patrol in the harbor is trying to help but generally to no avail. They get off the boat and urinate in our grass and dump all their garbage on our dock area- this is being encouraged by public parking out in our front lawn.

THEFT, DRUG DEALS and TRAFFICKING- Those of us that live here full time sit and watch drug deals take place several times a week (that is during broad daylight) after dark our cameras pick up lots of traffic - also they park and walk to our docks- many boat owners are reporting theft incidents. One big concern is the vans of people that park in the parking spots to sleep overnight... Or often they sit in their car idling for hours... while we cant

assume this is possible sex trafficking we also cant assume it isn't. Destin is a wonderful city but the drug and sex trafficking is definitely taking place. Theft on our property is taking place and a lot of it comes from people parking in public parking and wandering in. Many of us have witnessed a crew of people that slept in the vehicle overnight exit the car/van in the morning and urinate in our front yard, undress and dump all their garbage out on property. This is not the image we desire for our city and certainly not for Dolphin Point and other owners of homes on Moreno Point Road.

Our HOA has offered to partner with the city and if they will remove the places currently then we will pay to extend the sidewalk all the way down thru the area. We did this with the city on the current sidewalk out ni front of our A building. I think this is a very fair request and we are offering to help partner with them to make it a safe, green friendly (we have to landscape and maintain sidewalk) family friendly addition to our neighborhood.

Thank you so very much,

Daniel and Virginia Sullivan

Dolphin Point

Unit 404 B

Sent from my iPhone

From: [Edith Whitaker](#)
To: [Planning; Council](#)
Subject: Removal of public parking spaces
Date: Wednesday, April 10, 2024 7:07:18 AM

Some people who received this message don't often get email from reidandedith@comcast.net. [Learn why this is important](#)

Dear City Planner and City Council,

Thank you in advance for your consideration of the below issue. I am asking that you vote to remove the nine public parking spaces located at Dolphin Point, 30 Moreno Point Road, where my husband and I own two units. For several years we have worked as a community to have the designation of public parking removed from these spots as they serve no purpose to the public except for activities that aren't meant to take place-illegal boat pick up and drop off and parking for reasons unrelated to resident visitation. There is no public facility within 1.5 miles of these spots. People who park here instead mistake our property's amenities as public (for example, our swimming pool, our fishing dock, our grilling areas). On occasion, people have used these public spaces to spend the night in their cars and other activities unbecoming a private, residential area.

Thank you for voting to remove these public parking designations that serve no purpose.

Edith and Reid Whitaker

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024**TYPE OF AGENDA ITEM:** Presentation**AGENDA OUTLINE NUMBER:** 4.B.

TO: City Council

THRU: Louis Zunguze, Interim City Manager
Kimberly Kopp, City Attorney

FROM: Andy Peters, Director of Information Technology
Krystal Strickland, Finance Director

DATE: 4/15/2024

SUBJECT: Tyler Tech Audit Results and Replacement Options - Path forward

I. BACKGROUND:**3/1/23 Destin spends money on Tyler Assistance**

The City invested \$80,000 with Tyler Technologies, in addition to all contracted fees, for the "Tyler Assist" program. This program promised weekly access to a competent team at Tyler that could assist the City with issues, configuration, and training, aiming to address the ongoing challenges with Tyler products.

12/11/23 Council prepares to move away from Tyler

On December 11, 2023, after discussions with staff, the Council voted to proceed with Option C: a complete move away from Tyler Tech Modules if Tyler failed to fulfill its commitment to resolving the issues. The alternative would involve using a mix of new vendors and in-house development, pending the outcome of interactions with Tyler in the ensuing months. Councilor Bagby also requested a more comprehensive overview of the IT ecosystem.

1/22/24 Council review IT Ecosystem

On January 22, 2024, the Council reviewed the current IT ecosystem and staff's plan for improvements, illustrated as a "puzzle piece" heatmap. The meeting tentatively suggested that Munis would be replaced before EnerGov. Meanwhile, EnerGov would gradually be replaced by in-house coding to minimize costs. Councilor Destin expressed a preference for prioritizing EnerGov, considering its public interface.

2/17/24 Tyler visits to fix problems

Tyler Technologies dispatched a representative to our site at no charge to help us understand the reasons behind the difficulties.

Today

We present an updated situation and status report.

II. DISCUSSION:

On February 7-9, 2024, Tyler Tech's Andrew Bare visited Destin. During the visit, Mr. Bare solved many problems that had been unresolved for the past year despite being brought up with the Tyler Assist team.

On February 23, 2024, Mr. Bare produced an "Investment Assessment" document in which he outlined his view on what was wrong in Destin and what we needed to do. In his conclusion, Mr. Bare proposed that the root cause of the issues in Destin was a lack of training, and that in his estimation, 16 additional days of on-site training provided to Destin by Tyler would be sufficient to solve that training deficiency, and Destin's problems would go away. That report is attached.

On March 1, 2024, the City received an invoice for \$84K, due 3/31/24, to extend the Tyler Assist Program. Without Tyler Assist, Energov's usability will severely deteriorate. For example, if we upgrade to the latest version of the software, all of our Public Users will be forced to go through a re-registration process, for which we will need Tyler Assist. On the other hand, if we do not upgrade, then we will need Tyler Assist to handle known bugs manually until we decide to upgrade. Furthermore, the Tyler Upgrade team has a 4-month lead time, so even if we do decide to upgrade, we will need the Tyler Assist program to get us through those intervening months. Therefore, on March 31, 2024, we may be facing problems we cannot solve with Tyler Products.

Current Situation

As previously discussed, an in-house coded solution could take up to two years to fully complete. It could take up to 8 months to properly implement a new vendor. Therefore, the timelines for implementing a new system for Energov must be compressed (without compromising quality).

Over the past two months, as this situation has become clear, staff began meeting with possible replacement vendors to avoid an additional multi-month delay that would otherwise have been incurred by an open RFP process. As Council specified at the February 23rd meeting, the use of Piggybacking is an important part of overcoming the challenge we now face. The City met with:

- Central Square
- Acclarian
- OpenGov
- Civic Plus (recommended by Councilor Bagby)
- BS&A
- Odoo (Open Source)
- GovBuilt (from MCCi)

On March 22, 2024, the Senior leaders met to review their notes on these vendors and selected Civic Plus and OpenGov finalists best for Destin. To avoid past errors, the IT Director plans to launch a "Public User Testing Study" against Civic Plus and OpenGov

Sandbox environments over the next month. Staff will present a proposal from the winner for Council to review.

In the meantime, the City must "buy time" to make Tyler Technologies work until the replacement can be implemented. To that end, on March 15, 2024, Louis Zunguze sent a letter to the VP of Embedded Accounts at Tyler Technologies expressing that we do not agree with Mr. Bare's report (that lack of training is the root cause of our difficulties) because \$80,000 of "training" was just purchased and the list keeps growing longer.

On March 22, 2024, Mr. Zunguze, Andy Peters, and the Tyler VP had a conference call in which several compensations were offered as outlined in the Agenda Packet.

The IT Director will continue to bring transparent updates as we proceed.

A. Link to Strategic Goals / Objectives: IT supports all Departments in their efforts toward the Strategic Vision Document: I. Financially sound city providing service excellence; II. Enhanced quality of life and safety for families; III. Economic development and revitalization; IV. Effective, efficient, and aesthetically pleasing infrastructure; V. Improve mobility and connectivity; VI. A green and sustainable environment.

B. Effect on Budget (EOB): The detailed effect on budget will be brought next meeting, but what we know is that Civic Plus's initial proposal estimates a total first year investment of \$38,181 and annual recurring fees of \$22,000 subject to uplift terms. This proposal is still under review by Staff. The costs would be offset by the divestment of Tyler Technologies. Continuing with Tyler's ENERGOV program is approximately \$130,000 per year (\$50,000 for ENERGOV software licenses and \$80,000 per year for enhanced technical assistance). Funds are budgeted in the 127 Community Development Technology Fund.

C. Level of Service (LOS):

D. Legislative Sponsor: Councilor Geile

III. CONCLUSION: The City faces challenges in escaping a deep vendor lock situation with a vendor that has historically, and continues to, provide a software platform that does not meet the needs of the City. This report makes the situation transparent to City Council and allows for feedback before the next regular meeting when Staff will bring a detailed exit strategy and timeline for review, a User Testing Study intended to prevent a repeat of the situation, and a piggyback-able proposal for approval.

IV. RECOMMENDED MOTION: I move that Staff conduct the User Acceptance Studies recommenced, and return with a proposal from a Community Development Software Platform that meets the needs and budget of our community, and provide an implementation timeline for Council Review.

Attachments:

1. Destin FL - EPL (EnerGov)
Investment Assessment (February 2024) AB (003)
2. Tyler Technoloige Letter 03.15.2024

3. Tyler Response Email
4. User Acceptance Study
5. Tyler Briefing Slides



Enterprise Permitting & Licensing (EnerGov) Investment Analysis

Findings and Recommendations

Destin, FL

By: Andrew Bare

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1. Executive Summary

Tyler Technologies, Inc. (Tyler) conducted an Enterprise Permitting & Licensing (EnerGov) Investment Assessment with Destin, FL, from February 7th – 9th, 2024. The Investment Assessment reviewed the comprehensive use of the software, including Planning, Permitting, Code Enforcement, and Business Licensing (BTR). The purpose of this assessment was to understand current processes, how Enterprise Permitting & Licensing is currently used, and where its modules can be optimized to increase benefits to Destin, FL. In addition, the overall goal for the client was to provide relief to their users for ongoing challenges they have been experiencing in the software.

The Investment Assessment is divided into two core sections for the Enterprise Permitting & Licensing project with Destin, FL. The first part consists of a current process analysis and recommendations; the second part is any other analysis and/or training sessions associated with more global aspect of the software.

Destin, FL may elect to adopt all, any, or none of the recommendations. Some of the recommendations in this report may require the purchase of additional modules, upgrades, and/or analysis/training days. Tyler will also provide a suggested implementation plan for the recommendations provided to Destin, FL, although the recommendations may be implemented in any order desired.

2. Process Recommendations

A. General Recommendations

Destin, FL has been live with Enterprise Permitting & Licensing for several years, and they are currently on a 2022 version of the software. Through our discussions, the client expressed there has not consistently been a clear strategy in place for upgrade management, which at times has led to challenges for the end users, due to changes occurring in the software with the upgrade that impact their day-to-day responsibilities. The client expressed, in the past when they upgraded from a version using Silverlight to a newer version utilizing the HTML app screens there was little to no internal testing or training completed before making this shift, which has resulted in many knowledge gaps with how to utilize and maintain their current version of the software most effectively. Although this occurred a few years ago, the impacts are still being felt by the end users, which was observed by discussing the challenges they currently are experiencing in the system. Additionally, the client is not currently utilizing many of the features available to be set up through Hub, which is intended to be a tool that connects Tyler products more seamlessly and allows users to easily access what information is most relevant to their specific job. Since the original “Go Live” the municipality has been able to utilize several of the modules in the software to help improve their business processes, although there have been some areas of the software that were not fully adopted. In some of the modules, there are areas that were configured during the implementation; however, additional configuration is needed to ensure all required aspects of the business process can be accommodated, such as the BTR process. During the Investment Assessment we were able to address all questions provided by the SMEs who attended the sessions. Additionally, there were no concerns observed during the Investment Assessment related to system performance or errors with the system. In nearly all discussions with the users the concerns identified were related to configuration modifications within the software. The Investment Assessment was completed by module of the software for the purpose of discussion during the sessions (Permitting, Planning, Code Enforcement, Business Licensing (BTR), and Global/System Admin).

One consistent theme throughout the software was that there is currently a knowledge gap within the IT department related to the System Administrator functions. Their IT department was not a part of the original implementation and they have yet to have any formal Tyler training on how various configuration component’s function. Currently there are a couple core SMEs throughout the departments who understand most configuration components for the business processes, although there is not currently a clear distinction of who is responsible for maintaining the more global aspects of the software, such as automation, GIS, system settings, and reports. It was also observed that while most all processes and features of Civic Access are currently being utilized by the client, there are actions the client could take to enhance the citizen experience, such as creating “how to” documents and video tutorials. Additionally, the client has an opportunity to continue to work towards making the BTR

application and renewal process a more seamless experience for both the client and their citizens. This investment analysis summary will discuss how the municipality is currently doing business as well as recommendations for them to move forward in utilizing Enterprise Permitting & Licensing more effectively, to maximize its potential.

The Investment Assessment revealed Destin, FL may need additional training for some of their core users on the current modules to ensure the benefits of the software are fully received. In some instances, there are aspects of the software that were partially implemented and not fully adopted, resulting in manual work still being performed outside of the software. Additionally, it seemed the client may have resource constraints with being able to effectively correct configuration gaps and maintain the overall software as small changes are desired. Overall, the client is utilizing many areas of the software that were purchased, although there are some areas where the users are just beginning to discover the capabilities of the software to help streamline their business processes. The following topics in this report will discuss where improvements can be made. While some changes may be able to be made by the client immediately, some of these recommendations may require follow up training sessions with a Tyler consultant, thus requiring additional training days being purchased by Destin, FL. For each item identified, we have included what efforts could be recommended if the client would like Tyler's assistance with assessing the given topic.

i. General Processing – Plans

Current Business Practice: Enterprise Permitting & Licensing is being used by the municipality employees for all Planning processes that were discussed during this Investment Assessment and these processes are currently available for citizens through Civic Access, including eReviews. The Planning SMEs seemed open to change and were willing to learn how to continue to refine their business processes. Within this department the SMEs are only generally familiar with how the software was configured and they need some additional training to be able to effectively make changes to their business processes. The client mentioned they are in the process of rewriting their development code, which will likely have impacts on all workflows. It is estimated this will impact about 30 Planning processes, where workflows will need to be retooled, once the new code is in place.

Overall, the Planning SMEs seemed intrigued by the possibilities in the software, and they were eager to adopt new elements moving forward.

Recommendation: Once the client nears approval of the new development code the client should work to retool the configuration for all workflow templates. During this process, the client should perform an audit of all workflow templates to ensure they are operating as they would like them to under the new code. While some configuration changes may be able to be accomplished by collaborating with SMEs in other departments, it is likely the Planning department will need assistance from Tyler Implementation to help them effectively make configuration changes.

Benefits: Once all workflow templates are redesigned to accommodate the current business processes, end users should find their daily functions to be much easier. This will help immensely in their audit history as well as properly triggering what is occurring for each process. These changes should help make reporting and tracking more accurate. Using Enterprise Permitting & Licensing and Civic Access will allow the citizen to see the status of the record in real time if the municipality staff uses all aspects of Enterprise Permitting & Licensing as intended.

ii. General Processing – Permits

Current Business Practice: Enterprise Permitting & Licensing is being used by all the municipality employees for Permitting processes, including having these online with eReviews. The core elements of discussion with the Permitting team were related to eReviews, which is addressed later in this report. Overall, the Permitting team has a few SMEs that were a part of the original configuration in the software, and they are knowledgeable on how to maintain many areas of their business processes as needed.

Recommendation: No specific Permitting recommendations, except for the global elements discuss later in this report.

Benefits: N/A

iii. General Processing - Business Licensing (BTR)

Current Business Practice: Destin, FL is currently using some aspects of the Business Licensing in the software, although there are some aspects of the BTR process that could be more streamlined. Currently each BTR is creating a separate Plan record to process the reviews. Additionally, each BTR is being renewed individually, rather than utilizing the bulk renewal options. During the visit we reviewed the configuration options available for renewals and the client was interested in continuing to explore how they may be able to utilize bulk renewals for at least some of their BTR processes.

Recommendation: The client should work with Tyler to better understand the options for how renewals can be processed. The client needs to audit each type of BTR to determine if they would like to process these in bulk or one at a time. Additionally, Business License Type configuration should be audited to ensure each piece of the application and renewal process is configured accurately, such as when the process creates an invoice, the required renewal fields, and the renewal workflow template. Also, the client should retool their BTR workflows to discontinue the use of the “sub-plan” for the reviews. Instead, the client could add a review (submittal) process within the BTR workflow, allowing for reviews to still be completed without generating a separate record. While some configuration changes with the software may be able to be accomplished by collaborating with SMEs, it is likely this department will need assistance from Tyler Implementation to help them effectively make configuration changes.

Benefits: By utilizing these solutions and making aspects available online the client will be able to streamline their Business License (BTR) processes for applications and renewals. Additionally, if the bulk renewals are utilized for at least some of the simpler BTR renewals this will significantly cut down on the work required to process these renewals. This would save time for the client and improve transparency in reporting. This will also allow citizens to submit applications and renewals online, reducing the amount of phone calls and the need for the citizens to come into the office.

iv. Civic Access (Citizen Self Service)

Current Business Practice: The Civic Access portal is being used with all existing processes in EP&L, including Plans, Permits, and BTRs. During the visit we discussed many opportunities for the client to continue to enhance their citizen's experience, including minor configuration changes on processes and options for providing clearer instructions to citizens about how to complete various tasks, such as registering an account, applying for a permit, paying an invoice, etc.

Recommendation: The client should work with their communications team to ensure they continue to refine how they present information to citizens in Civic Access. While some configuration aspects could be refined, such as including additional instructions on each step of the application process, most of the recommended changes in this area are not configuration related. Instead, the recommended changes are related to how the client guides citizens through the online experience. The team should work towards making citizen training documents and/or videos on how to do common things in Civic Access, such as registering an account, apply for a permit, paying an invoice, etc. Additionally, the client should consider creating citizen facing demonstration videos of common processes to ensure all processes are accurately depicted. The client can then add links to these resources from Civic Access by including a menu item that routes to the municipality's website where the resources are hosted. It is likely most of these changes can be done without Tyler's assistance, although the client may choose to work with Tyler to ensure they are clear on how to perform the changes required in Civic Access Admin. Since Civic Access is curtailed to the client's specific processes and preferences, it is important the client makes it a priority to find ways to communicate to the public the optimal ways to use their municipality's online platform.

Benefits: Continuing to refine the citizen experience will lead to increased use of the Civic Access platform and as a result, staff should see a reduced number of inquiries at the office. Civic Access should be an easy platform for citizens to complete work with the city, check the status of their applications, request inspections, pay invoices, and perform searches for public records. By continuing to improve the citizen experience this should help build trust within the community that using the platform is much more powerful than other manual alternatives, such as coming into or calling the office.

v. eReviews

Current Business Practice: Destin, FL is currently using the eReviews integration within Enterprise Permitting & Licensing for many of their business processes. It seemed as if most of the core pieces are configured, however, the SMEs were only generally familiar with each configuration piece involved. As a result, the client has been unable to effectively maintain the eReviews configuration components over time, such as the System Task Configuration and Teams. These areas were briefly reviewed during the visit, to address some of their acute concerns with the end user experience, such as how Tasks, in the Review Coordinator screen, are routed. During the visit we also followed the eReviews process step-by-step with all users involved and it was detected there were some inconsistencies in how end users were completing pieces of the process, which was causing issues with ensuring each intended aspect of the process was working properly, such as allowing citizens to resubmit files when needed.

Recommendation: It is recommended the client briefly review all Admin screens related to eReviews with a Tyler resource. While the client does have many aspects set up, there seems to be gaps in how the pieces work together, which at times is causing concerns for end users. This would help ensure there is a seamless experience with using the eReviews process that includes File Sets, Teams, Review Coordinator, and Manage My Reviews. This should also help streamline the review process in Civic Access and Enterprise Permitting & Licensing for both municipality staff and the citizens. This will save time for the counter technicians from having to send out the reviews and keep track of all the reviews; instead, they can update them accordingly in Enterprise Permitting & Licensing. In addition, all end users should be provided with training on the eReviews process to ensure they are consistently adopted. The staff will need training in how to use the system as well as getting them acquainted with all the functionalities that may help make their day-to-day activities more efficient.

Benefits: By utilizing eReviews within the Plan and Permit modules the client will be able to streamline their business process, keeping all records in one place. This would save time for the client and improve transparency in reporting. Using Enterprise Permitting & Licensing and Civic Access will allow the citizen to see the status of the permit in real time if the municipality staff uses Enterprise Permitting & Licensing as intended. Additionally, using all aspects of the eReviews integration as intended should make it easier for citizens to complete the electronic review process.

vi. Code Enforcement

Current Business Practice: Destin, FL is currently using many aspects of the Code Enforcement module in the software. In most instances the users are familiar with the key aspects of how to utilize the processes. Overall, the end users seemed comfortable with the software, although the team may need assistance with making some of the minor improvements they desire, such as changes to the way violations are categorized (Code Case

Categories) and custom fields. The client requested these changes because they are having challenges pulling specific information out of the system for reporting purposes.

Recommendation: The client should work to refine their custom fields and Code Case Categories to help enhance their business processes. While it is likely these enhancements may be able to occur without additional training from Tyler, the client may need to seek assistance in making some of their desired configuration changes to enhance how information is collected within Code Cases.

Benefits: Once the custom field and Code Case Categories are refined, the client will have additional information that can be reported on in the software. Additionally, if the client works to fully implement customized Hub pages for users this information could be pulled into a Hub card appearing on the user's screen immediately when logging into the system. This will help immensely in their audit history as well as improving transparency. These changes should help make reporting and tracking more accurate.

B. GIS (Geographical Information Systems)

Current Business Practice: The client has all basic elements of GIS in place and functional, although there are very limited pieces of automation in place to map key GIS data from their GIS database to records. The client currently has a few Geo Rules to populate fields, such as District, which were functioning properly. Specifically, the Planning team had several requests related to additional information they would like to have automatically mapped to records. We discussed how the client may choose to map this to Zones, instead of custom fields.

Currently the client is turning to the external GIS system to manually look up information for each record. Although the client does have an in-house GIS SME, this person was not in attendance for the Investment Assessment. In doing a preliminary audit of the client's GIS data, it seemed most of the data that would be required to build automation to map data to EP&L was already published within their GIS service. In general, the client did not seem to be familiar with many of the GIS configuration screens, although they expressed a willingness to learn more about these capabilities to enhance the end user experience in the software.

Recommendation: The client should identify a few key SMEs to participate in GIS Admin training in Enterprise Permitting & Licensing and Civic Access Admin, to ensure they understand how GIS components are tied into the software. This may likely include the GIS team, IT, and department SMEs. While some of this education may be able to occur without additional training from Tyler, it is likely the Tyler team will need to assist. Once the core GIS concepts are clear to the SMEs the client should work with their team to identify and build each desired Geo Rule, to automatically map GIS data into records.

Benefits: Ensuring that the map and all the necessary components can be maintained over time would help enhance the accuracy of information being consumed by Enterprise Permitting & Licensing. This will also allow for the Enterprise Permitting & Licensing Apps to function properly. Additionally, adding additional Geo Rules to the system would enable the

client to access information easier when processing records, which should help improve the end user “buy-in” for the software, by saving them time by eliminating the need for them to manually look up GIS information for each record.

C. **Hub**

Current Business Practice: Most users at Destin, FL have access to their Hub page, although all users are currently using templated Hub pages and Cards. There were no observations of customized Pages and/or Cards set up for users. Additionally, the client seemed to have limited knowledge on the customization possible within Hub. In some cases, it seemed users were accessing EP&L directly, without starting their experience within the software in Hub.

Recommendation: With Destin being on a version of Enterprise Permitting & Licensing that is compatible with Hub, in addition to using many other Tyler products, such as Financials and Cashiering, it would be in the city’s best interest to explore more of the capabilities within Hub. It is recommended they designate 1 or 2 people who can learn initial setup and basic configuration so they would be able to create pages for the different departments. The end users should then start using this to log into and launch applications from their Hub Home Page, instead of logging into Enterprise Permitting & Licensing directly. The SMEs of Hub could then decide if they wanted to allow end users the ability to make their own changes to Pages and Cards.

Benefits: Hub will make the end user experience much smoother and allow for each user to control the information that they see and can track. If this is setup and configured properly, it will help users move through the system more seamlessly, with quicker access to the information that is curtailed to their individual business needs.

D. **System Administration - IT**

Current Business Practice: Currently Destin, FL has limited knowledge within the IT team related to how to effectively serve as a System Administrator for the EP&L and Civic Access software solutions. The client expressed there has been staff turnover within the department since their original implementation, resulting in newer team members joining without any formal System Admin training in EP&L or Civic Access. There is not a clear delineation of responsibilities between IT and departmental SMEs for maintaining the system. From our discussions there is currently no clear strategy in place for navigating upgrades within the municipality. Additionally, the IT department currently has challenges pointing team members to the available resources to help resolve concerns. After working through the user’s list of open concerns nearly all items were related to training and/or configuration. In many cases the users expressed these issues had been ongoing issues for quite some time.

Recommendation: The Destin IT team should complete System Admin training for EP&L and Civic Access with Tyler to ensure they are comfortable with maintaining all global aspects of the software for their team, such as system settings, integration settings, automation, reports, and GIS. Additionally, the team should ensure they are familiar with the resources available to their team, such as the guides in the Help menu, Tyler Community, and Tyler

University. Also, the client should work towards establishing a strategy for all upgrades of the software, that includes reviewing the release documentation, ensuring any required configuration changes are complete, and ensuring their SMEs are comfortable using the new version of the software, prior to pushing the upgrade to Production.

Benefits: By having a clear delineation of responsibilities between IT and departmental SMEs the client should be able to assign accountability behind specific areas of the software. With this in place, users who feel they need additional assistance can seek out resources and training opportunities to continue to grow their knowledge. Additionally, accountability for system administration areas will help the client continue to work towards long-term goals with continuing to enhance the user experience within the software over time. By ensuring the IT department has core system admin knowledge within the software this will also allow them to better serve as an escalation point and resource for other staff when they are seeking assistance.

3. Recommended Implementation Plan

Conclusion:

Destin, FL is processing nearly all records in Enterprise Permitting & Licensing now, however, this assessment has shown how the municipality could improve their overall processing to streamline how they currently do business. Several years have passed since the initial implementation and there have been many new staff members who have joined the team since. It would be in the client's best interest to revisit some core training topics to ensure each team feels confident in using and maintaining the software, especially related to Hub and eReviews. Through this assessment, there were some knowledge gaps with the product, as well as configuration concerns that have been identified. The municipality leadership will need to ensure their teams have adequate resources to address the desired configuration changes to continue to ensure the user experience in the software continues to improve. If the municipality can dedicate time to refining their knowledge and approach in the software, it will make their day-to-day work much more efficient and effective once fully adopted. This also aims to save time and effort for all departments and possibly eliminate the communication gaps between the departments and citizens. As noted above, there are some processes that can be adopted at this time; however, it would likely be beneficial to have the assistance of a Tyler team member in many instances. Additionally, the client IT department has limited system admin knowledge in the software, which may lead to challenges long-term, with ensuring the client's portfolio of Tyler products are maintained and upgraded regularly. It is likely the client may want to engage with Tyler team members to help serve as a facilitator and guide when making configuration changes. In general, the client should work with their Tyler Sales Representative to determine if additional implementation days should be allocated for this work, in addition to the existing Tyler programs for assistance, such as PACE and Assist.

Below are the recommended steps needed to implement our recommendations. The total implementation time for each recommendation may vary based upon user adoption of each recommendation. These recommendations are listed in the suggested implementation order, based on the information discussed during the Investment Assessment, although the client may choose to implement in any manner that seems most appropriate.

- I. System Admin – IT and GIS (6 days)**
 - a. Global System Admin Training – IT (2 days)
 - b. Automation Admin Training – IT (1 day)
 - c. GIS and Geo Rule System Admin Training – IT and GIS (1 day)
 - d. Geo Rule Configuration Assistance – IT and GIS (1 day)
 - e. Civic Access Admin Training – IT and GIS (1 day)
- II. Hub Training – All Users (2 days)**
 - a. Admin Training (1 day)

b. End User Training (1 day)

III. E-Reviews – Planning and Permit (2 days)

a. Admin Training Refresh (1 day)

b. End User Training (1 day)

IV. Code Enforcement – Code SMEs (1 day)

a. Configuration Training and Assistance (1 day)

V. BTR Configuration – BTR Team (2 days)

a. Configuration Training (0.5 days)

b. Configuration Assistance (1.5 days)

VI. Planning Department – Planning SMEs (3 days)

a. Workflow Configuration Training (1 day)

b. Workflow Configuration Assistance (2 days)

Total Recommended Days:

Implementation Consultant – 16 Days



Office of the City Manager

4200 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-837-4242 | www.cityofdestin.com

March 15, 2024

Via Email: david.jowett@tylertech.com

Tyler Technologies, Inc.
David Jowett, Vice President, Installed Accounts
One Tyler Drive
Yarmouth, Maine 04096

Dear Mr. Jowett,

This letter is in response to the Investment Assessment results provided to the City by Andrew Bare of Tyler Technologies. The assessment results indicated a lack of training as the root cause of the issues that the City's staff is experiencing. To remedy these training deficiencies, the assessment recommends an additional 16 days of on-site training to resolve ongoing issues. The City of Destin disagrees with this recommendation for the following reasons:

- 1) **The City has previously attempted to address this training gap with the \$80,000 spent on the Tyler Assist Program. Staff have participated in weekly training, which has proved, to date, to be insufficient in resolving issues.**
- 2) **During Mr. Bare's on-site assistance, he was able to solve and train our staff on numerous outstanding issues, many of which were raised during previous Tyler Assist meetings indicating that they could have been handled at some point over the past year.**

To that end, it is fair to conclude from the City's standpoint that the training provided through the Assist Program has not attained the desired outcomes.

In light of that, the City is requesting Tyler Technologies provide a minimum of an additional six (6) months of the Tyler Assist Program at no charge to the City based on the following:

- 1) **The City paid for the program but did not receive the training and assistance as expected.**

We look forward to your prompt response providing a detailed plan of action. If you have any further questions, please contact my office.

Louis Zunguze
Interim City Manager

Cc: Kimberly Kopp, City Attorney
Andy Peters, IT Director
Krystal Strickland, Finance Director
Noell Bell, Building Official
Steve O'Connor, Principal Planner
Ryan Scott, City Engineer
Sue Shumaker, Licensing and Permit Supervisor

Andy Peters

From: Jowett, David <david.jowett@tylertech.com>
Sent: Tuesday, March 26, 2024 1:02 PM
To: Louis Zunguze; Andy Peters; Chase, Cindy
Subject: Destin EPL

Good afternoon Louis,

Thanks for taking the time to discuss the City of Destin/Tyler EPL items last week. It was a pleasure to meet you.

I wanted to follow up on Monday but caught in the ice storm that knocked out power/internet to most of the state. Most of us are back on line now!

We have agreed to extend your current Pace 6 to Pace 15 Flex at no additional charge. The Pace program is designed to train users on products they own and might be under utilizing. Each Pace client will be assigned a Pace Project Manager who will help guide where the training is to be used. The good thing is that we have a blueprint already developed during Andrew's on-site assessment. The Pace 15 Flex allows for on-site training, but needs to be in 3 day increments in order to efficiently navigate travel time. Travel expenses are not included in these programs.

We have also agreed to reduce the annual amount of your Tyler assist by 25%. It is basically repricing the program for you moving forward. We understand there are some timing issues associated with this at this point.

Again, thanks for the continued dialogue, we are here to support the City and not only continue our partnership but strengthen it.

If we have too many more ice storms, I may just move there anyway.

If you have any questions please let me or Cindy know.

David Jowett
Vice President, Installed Accounts
Tyler Technologies, Inc.

P: 800.772.2260 ext: 884338

www.tylertech.com



Empowering people who serve the public®

User Acceptance Study: Permitting and Licensing Software Comparison

Participant Name: _____

Date: _____

Software Being Tested: (Please circle one) OpenGov / CivicPlus

Device Used: _____

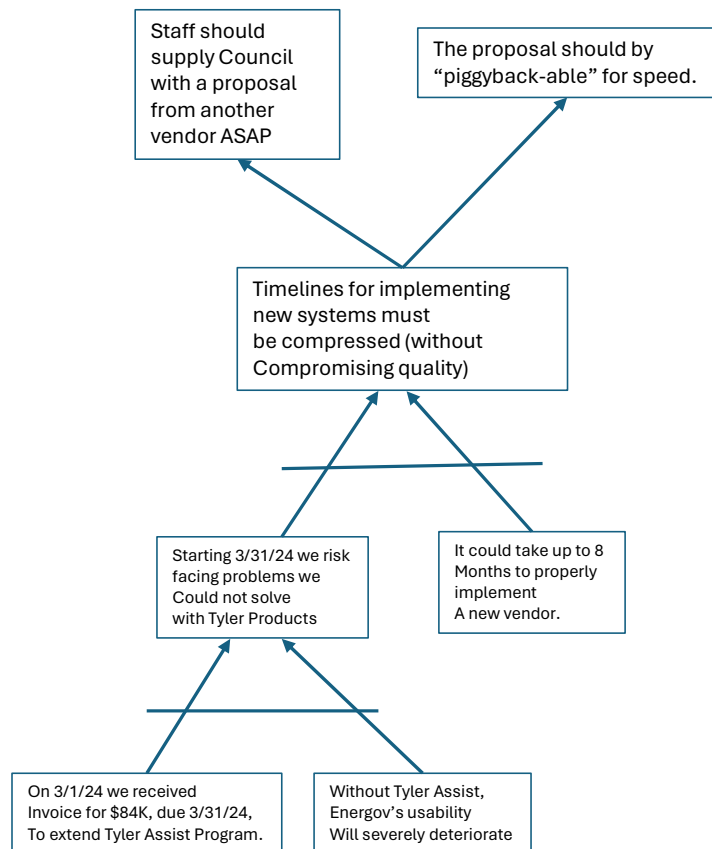
Instructions: Please attempt each of the tasks listed below *without* seeking outside help, to gauge the software's intuitiveness and self-documentation. This approach helps us understand how new users interact with the software and identify areas for improvement. After attempting a task, mark the checkbox under "Pass" if the task was completed successfully and easily, or "Fail" if it was not. Provide any comments you have for each task, especially regarding ease of use, navigational issues, or any obstacles encountered. Your unassisted experience is crucial for our selection process.

Task	Pass	Fail	Comments
1. Register for a new user account	☐	☐	
2. Log in to the user account	☐	☐	
3. Navigate to the permit application section	☐	☐	
4. Submit a new permit application	☐	☐	
5. Upload necessary documents for a permit application	☐	☐	
6. Navigate to the plan submission section	☐	☐	
7. Submit a new plan for review	☐	☐	
8. Check the status of an application/plan submission	☐	☐	
9. Submit a Code Compliance Case	☐	☐	
10. View and respond to comments or requests for additional information	☐	☐	
11. Pay fees associated with applications online	☐	☐	
12. Receive notifications (email/text) regarding application status	☐	☐	
13. Find help resources or contact support	☐	☐	

Task	Pass	Fail	Comments
14. Log out of the system	☐	☐	
15. Apply for a permit using a mobile device	☐	☐	
16. Amend a previously submitted permit	☐	☐	
17. Request an inspection for an ongoing project	☐	☐	

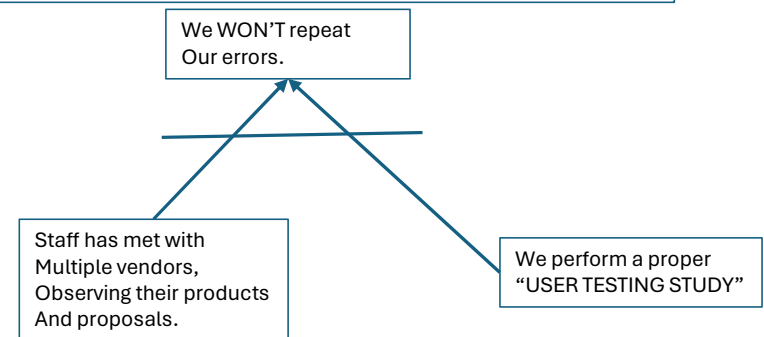
Total Number of Tasks Passed: _____ out of 17

Overall Experience (optional): Please provide any additional feedback on your overall experience with the software, especially regarding how intuitive and self-explanatory you found the interface and processes.



RECOMMENDED MOTION

I move that Staff conduct the User Acceptance Studies recommenced, and return with a proposal from a Community Development Software Platform that meets the needs and budget of our community, and provide an implementation timeline for Council Review.



CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024

TYPE OF AGENDA ITEM: Action Item

AGENDA OUTLINE NUMBER: 4.C.

TO: City Council

THRU: Louis Zunguze, Interim City Manager
Kimberly Kopp, City Attorney

FROM: Ryan Scott, City Engineer
Jeffrey Cozadd, Projects, Grants and Contracts Manager
Krystal Strickland, Finance Director

DATE: April 2, 2024

SUBJECT: Cross Town Connector – Project Update

I. BACKGROUND: The last segment of the Cross Town Connector is in the final steps of design and permitting. The remaining major permits and zoning activities are as follows:

- **Subdivision**
- **Major Development Order**
- **FLUM**
- **Rezone**
- **Northwest Florida Water Management District (NFWFMD) – Environmental Resource Permit (ERP)**

Determine whether to pursue both Federal and State grants or just State grants.

II. DISCUSSION: For the Cross Town Connector to be eligible for State and/or Federal grants for construction, different levels of a Project Development and Environment (PD&E) study re-evaluation will need to be completed. After Staff and Atkins met with the Florida Department of Transportation, two different proposals were provided.

- The **Destin Cross Town Connector (DCTC) Reeval Scope for potential State Grants (\$110,370.50 – 8-month process)** proposal will allow Atkins to perform an Environmental Impact Report (EIR) re-evaluation that will unlock the ability to apply for State grants.
- The **DCTC PD&E Scope for potential Federal Grants (\$750,000 to \$1 million – 24-month process)** proposal will allow Atkins to perform a PD&E re-evaluation

that will unlock the ability to apply for State & Federal grants.

Atkins has the NFWFMD ERP application ready to submit. After Atkins met with NFWFMD staff and explained the current schedule relative to a potential PDE re-evaluation, they were advised to wait for submittal until the PD&E was closer to being completed.

A. Link to Strategic Goals / Objectives: II. Enhanced quality of life and safety for families.

IV. Effective, efficient, and aesthetically pleasing infrastructure.

V. Improve mobility and connectivity.

B. Effect on Budget (EOB): The effect on the FY 2024 Budget will depend upon the choice taken.

Budget Impact	31554032-565000-			
	31554031-565000-	EN615	31554132-565000-	TOTAL
	EN615	Multi-Modal	EN615	
	Gas Tax #2	Impact Fees	Road Impact Fees	
	\$ 1,000,000	\$ 26,307	\$ 1,598,020	\$ 2,624,327
FY 24 Adopted Budget*	1,000,000	26,307	1,598,020	2,624,327
Previous Expenses/Encumbrances	(168,014)	-	(48,020)	-
Available Program Budget	831,986	26,307	1,550,000	2,624,327
This Agreement +(-)	-	-	-	-
FY 24 Remaining Program Budget	\$ 831,986	\$ 26,307	\$ 1,550,000	\$ 2,624,327

**FY 24 Adopted Budget includes Budget for Prior Year Encumbrances*

04/15/2024 regular council meeting

Atkins North America Inc	\$ 110,370.50	low (EIR only)
	\$ 1,000,000.00	high (PDE)

C. Level of Service (LOS): The completion of the Cross Town Connector is consistent with the **Comprehensive Plan Chapter 2 - Transportation Policy to construct transportation facilities to multimodal standards.**

D. Legislative Sponsor:

III. CONCLUSION: Staff is looking for direction from City Council on which direction shall be taken with respect to the PD&E re-evaluation. The three options are as follows:

- a) Take no action – the project would **not** be eligible for any State or Federal grant opportunities and would be a locally funded project.
- b) Approve **DCTC Reeval Scope for potential State Grants**, allows for the project to be eligible for State grant opportunities.
- c) Approve **DCTC PD&E Scope for potential Federal Grants**, allows for the project to be eligible for State and Federal grant opportunities.

IV. RECOMMENDED MOTION: I move to direct the City Manager to have staff move forward with PD&E re-evaluation option **a, b, or c.**

Attachments:

1. DCTC PD&E Scope for potential Federal Grants
2. DCTC Reeval Scope for potential State Grants
3. TRIP Funds-Layout1 - 20231016
4. TRIP Funds-Layout2 - 20231016
5. DestinCrossTown_slides20240124_Atkins

Description for a PD&E Study Scope of Work (October 9, 2023)

- At a meeting with FDOT District 3 on 9/20/23, District 3 indicated that for the City to be eligible for federal funds, they would have to follow the federal process and conduct a new environmental study (PD&E study). It is anticipated that the documentation for that study would be a Type 2 Categorical Exclusion.
- Attached is a scope of services and general schedule to complete a Type 2 Categorical Exclusion.
- If the City decides to pursue this option, Atkins will prepare the detailed scope, fee, and schedule for City approval.
- Based on other PD&E Studies conducted around the state, Atkins anticipates the cost a Destin Cross Town Connector PD&E Study to be within the range of \$750 thousand to \$1 million.
- Note that the PD&E Study would involve the following:
 - FDOT would become the lead agency.
 - FDOT District 3 would review and approve all deliverables before submitting to the FDOT Central Office, Office of Environmental Management (OEM).
 - The OEM would review and approve all deliverables.
 - OEM would approve the environmental study (known as Location Design Concept Acceptance or LDCA).
 - The project may have to go through FDOT's ETDM (Efficient Transportation Decision Making) process before conducting the PD&E study.
 - There would be public involvement activities, including but not necessarily limited to a public kick-off meeting, a public workshop, and a public hearing.
 - A new traffic study would be required for the 2045 design year.
 - Because the previous traffic study forecasted the need for a 4-lane roadway by the design year, it is expected that the new traffic study will reach the same conclusion. Federal regulations require that the PD&E Study evaluate improvements that meet the needs for the 20-year planning horizon. Therefore, it is anticipated that a 4-lane roadway would have to be evaluated as part of the study.

AMENDMENT NO. 6 TO

**AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BETWEEN CITY
OF DESTIN AND ATKINS NORTH AMERICA, INC.**

THIS AMENDMENT is made and entered into this the ____ day of October, 2023, by and between the **CITY OF DESTIN** (hereinafter referred to as “CITY”) and **ATKINS NORTH AMERICA, INC.** (hereinafter referred to as “CONSULTANT”), to extend and amend the professional engineering services agreement dated October 19, 2020, for professional consulting engineering services; and

NOW, THEREFORE, the **CITY** and the **CONSULTANT** further amend the agreement as follows:

1. Addition of Services:

The Consultant shall develop and analyze transportation improvements in the Destin Cross Town Connector corridor in accordance with the Florida Department of Transportation’s (FDOT’s) *Project Development and Environment (PD&E) Manual*. The results of the evaluation and analysis shall be documented in a Type 2 Categorical Exclusion in sufficient detail for the FDOT to reach a decision on the Location, Design Concept and Acceptance (LDCA). Additional detail is described in the Scope of Services (Attachment A).

2. Compensation and Schedule:

The City shall pay ____ for the additional services as outlined in the Fee Schedule (Attachment B).

IN WITNESS WHEREOF, the City and Consultant, through their duly authorized representative, execute this Amendment.

CITY OF DESTIN

ATKINS NORTH AMERICA, INC.

Lance Johnson, City Manager
City Manager

Matthew A. Taylor, PE
Vice President

Attest to Signature:

Rey Bailey, City Clerk

ATTACHMENT A
SCOPE OF SERVICES

Amendment #6 Scope

This is a supplemental agreement, as requested by City Council on October 18, 2023, to conduct a new Project Development and Environment (PD&E) study for the Destin Cross Town Connector project to support the application for federal funding to construct the segment from Benning Drive to Beach Drive.

This task includes:

1. Traffic Analysis
 - a. Traffic analysis methodology memorandum
 - b. Traffic counts
 - c. Multimodal data (bicycle/pedestrian)
 - d. Calibration and validation data
 - e. Existing traffic analysis
 - f. Model validation and calibration
 - g. Future demand forecasting
 - h. No Build & Build alternatives analyses
 - i. Traffic data for noise and air quality analyses
2. Engineering Analysis
 - a. Existing conditions analysis
 - b. Safety analysis
 - c. Utilities
 - d. Roadway analysis
 - e. Identification of construction segments
 - f. Transportation Systems Management and Operations
 - g. Structures analysis
 - h. Drainage analysis
 - i. Landscaping
 - j. Construction and right of way costs
 - k. Alternatives analysis
 - l. Concept plans
3. Consistency with Transportation Plans (LRTP Cost Feasible Plan, TIP, and STIP)
4. Environmental Analysis
 - a. Social Environment (social, economic, land use, mobility, aesthetics, relocations)
 - b. Cultural Resources (archeological and historic resources, recreation)
 - c. Natural Resources (wetlands, essential fish habitat, wildlife and habitat, floodplains, water resources)
 - d. Physical Resources (noise environment, air quality, construction impacts, contamination)
5. Preparation for, participation in, and provision of follow-up tasks for a Public Kick-Off Meeting, Public Information Workshop and a Public Hearing, including the following tasks:
 - a. Update mailing list.
 - b. Prepare Public Involvement Plan (PIP)

- c. Preparation of letters of meeting notification, display advertisements, etc.
 - d. Preparation of graphics, brochures, presentation script, and other materials.
 - e. Attendance at the Public Kick-off Meeting, Public Information Workshop and Public Hearing to assist public in understanding the study versus the project segment being advanced.
 - f. Cataloguing and preparing response letters to public comments.
 - g. Website development
 - h. Comments and Coordination Report
6. Coordination with the City of Destin, the FDOT District 3, the FDOT Office of Environmental Management, the State Historic Preservation Office, the Northwest Florida Water Management District, the US Fish and Wildlife Service, and the Florida Fish and Wildlife Conservation Commission.

Draft and Final Submittals:

Project Traffic Analysis Report, including Traffic Methodology Memorandum
 Concept Plans
 Transportation Management Plan
 Typical Section Package
 Location Hydraulic Report
 Pond Siting Report
 Preliminary Engineering Report
 Conceptual Stage Relocation Plan
 Cultural Resources Assessment Survey, including Methodology Memorandum
 Natural Resources Evaluation Report or Technical Memorandum
 Water Quality Impact Evaluation Form
 Air Quality Technical Memorandum
 Noise Study Report, including Noise Methodology Memorandum
 Contamination Screening Evaluation Report
 Comments and Coordination Report
 Type 2 Categorical Exclusion Form

General Assumptions:

1. A new traffic analysis will be required. This analysis will be required to determine the design year (2045) traffic demand within “logical termini” not the project limits. Logical termini for this analysis are US 98 at Stahlman Road and US 98 at Airport Road.
2. Based on the previous traffic analysis, it is expected the design year (2045) traffic demand will necessitate a four-lane roadway. Therefore, the development and analysis of alternatives will consider an alternative that provides a four-lane alternative within the logical termini.
3. A single build alternative, encompassing the proposed project, and the No Build alternative will be carried forward for detailed analysis.
4. Documentation of the PD&E study is anticipated to be a Type 2 Categorical Exclusion consistent with the FDOT PD&E Manual. It is possible, depending on the impacts of the

over-all build alternative, an Environmental Assessment (EA) could be required by FDOT. However, this scope of work does not include the additional work that could be required for an EA.

5. Although the PD&E study will address the transportation improvements within the logical termini, the study will identify phasing of the improvements with the proposed project as the first phase.
6. Frequent coordination with FDOT will be required throughout the PD&E study.
7. All documents submitted for review will be submitted in accordance with FDOT procedures with hard copies to the City.

Task Specific Assumptions:

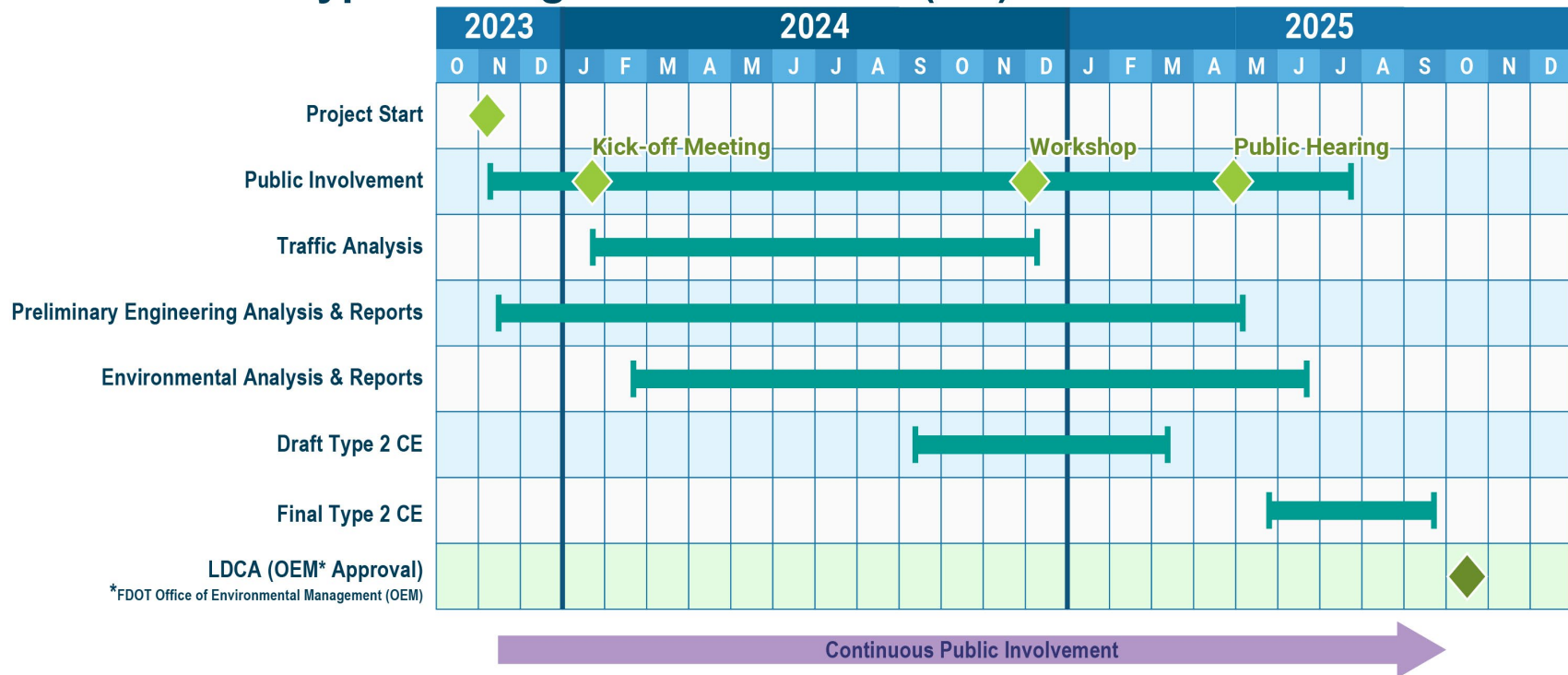
1. Multimodal transportation analysis will be limited to bicycle and pedestrian facilities. Any transit facilities or services will be identified but no transit analysis will be conducted.
2. Structures analysis will be limited to drainage structures.
3. Landscaping analysis consists of identifying locations where landscaping would be appropriate and any landscaping requirements for identified sites.
4. Assumes no neighborhood meetings or MPO presentations will be required.
5. Assumes City arranges security for public meetings.
6. Assumes Consultant pays postage.
7. Assumes no environmental justice issues which, if present, requires additional public involvement.
8. Assumes no significant historic sites requiring consultation and Section 4(f) documentation and coordination.
9. Assumes no recreational sites impacted therefore no Section 4(f) coordination necessary.

ATTACHMENT B
FEE ESTIMATE

To be provided if the City selects this PD&E Study.

ATTACHMENT C
PD&E SCHEDULE

PD&E with a Type 2 Categorical Exclusion (CE)



Description for a Re-evaluation Scope of Work (October 9, 2023)

- The City met with FDOT District 3 on 9/20/23 to discuss the remaining requirements for the City to able to apply for additional state funding for the proposed project.
- District 3 indicated that the City would need permits for the project and a signed Re-evaluation of the existing environmental document (EIR).
- District 3 also indicated that City would sign the completed Re-evaluation.
- Attached is a scope of services, fee estimate, and schedule for completing the Re-evaluation.

AMENDMENT NO. 6 TO

**AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BETWEEN CITY
OF DESTIN AND ATKINS NORTH AMERICA, INC.**

THIS AMENDMENT is made and entered into this the _____ day of October, 2023, by and between the **CITY OF DESTIN** (hereinafter referred to as “CITY”) and **ATKINS NORTH AMERICA, INC.** (hereinafter referred to as “CONSULTANT”), to extend and amend the professional engineering services agreement dated October 19, 2020, for professional consulting engineering services; and

NOW, THEREFORE, the **CITY** and the **CONSULTANT** further amend the agreement as follows:

1. Addition of Services:

The Consultant shall analyze and document changes that have occurred to the proposed project, the project study area, circumstances, regulations, and/or environmental impacts since the approval of the *Destin Cross Town Connector Environmental Impact Report* (EIR) Signed by the City in September 2020. The analysis of changes shall be in accordance with Part 1, Chapter 13 of the Florida Department of Transportation (FDOT) *Project Development and Environment (PD&E) Manual*. Additional detail is described in the Scope of Services (Attachment A).

2. Compensation and Schedule:

The City shall pay ____ for the additional services as outlined in the Fee Schedule (Attachment B).

IN WITNESS WHEREOF, the City and Consultant, through their duly authorized representative, execute this Amendment.

CITY OF DESTIN

ATKINS NORTH AMERICA, INC.

Lance Johnson, City Manager
City Manager

Matthew A. Taylor, PE
Vice President

Attest to Signature:

Rey Bailey, City Clerk

ATTACHMENT A
SCOPE OF SERVICES

Amendment #6 Scope

This is a supplemental agreement, as requested by City Council on October 18, 2023, to prepare a Design Change and Construction Re-evaluation for the changes in impacts that have occurred since the *Destin Cross Town Connector Environmental Impact Report* was signed by the City in September 2020. This task requires identification and analysis of the changes in project design and the impacts on the social, cultural, natural and physical environment located in the project study area.

This task includes:

1. Description of major design changes and their anticipated affects including but not limited to:
 - a. A new project description of the project being advanced to construction.
 - b. Changes in applicable laws or regulations
 - c. Evaluation of major design changes
 - d. Public involvement activities conducted since completion of PD&E
 - e. Project planning consistency
 - f. Changes in right-of-way needs
 - g. Assessment of any changes in impacts to the following environmental issues:
 - i. Social Environment (social, economic, land use, mobility, aesthetics, relocations)
 - ii. Cultural Resources (archeological and historic resources, recreation)
 - iii. Natural Resources (wetlands, essential fish habitat, wildlife and habitat, floodplains, water resources)
 - iv. Physical Resources (noise environment, air quality, construction impacts, contamination)
 - h. Commitment Status
 - i. Status of permits

Coordination will occur as needed with the City of Destin, the FDOT District 3, the State Historic Preservation Office, the Northwest Florida Water Management District, the US Fish and Wildlife Service, and the Florida Fish and Wildlife Conservation Commission.

Submittals:

FDOT Reevaluation Form, **Form No. 650-050-29** with Technical Memoranda Attachments
Cultural Resources Assessment Survey Update
Design Change and Construction Re-evaluation Schedule

Assumptions:

No additional public involvement is required for this re-evaluation, however, the City will provide summaries of City Council meetings involving the proposed project that occurred since the EIR was approved in September 2020.

Project documentation will be prepared in accordance with the FDOT Re-evaluation form found in the FDOT's PD&E Manual, Part 1, Chapter 13.

No further traffic analysis is required.

The City will review and approve the Design Change and Construction Re-evaluation.

ATTACHMENT B
FEE ESTIMATE

ESTIMATE OF WORK EFFORT AND COST - PRIME CONSULTANT

Name of Project:

Destin Cross Town Connector

County:

FPN:

44050

FAP No.:

Consult. Name:

Atkins North America, Inc.

Consult. No.

Date:

10/9/2023

Estimator:

Cathie Cash

Staff Classification	Total Staff Hours	Project Manager	Sr Planner	Sr Scientist	Prj Engineer	Env Specialist	Staff Classification 6	Staff Classification 7	Staff Classification 8	Staff Classification 9	Staff Classification 10	Staff Classification 11	Staff Classification 12	SH By	Salary Cost By	Average Rate Per
		\$69.92	\$46.34	\$46.34	\$40.53	\$32.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Activity	Activity	Task
Project General & Project Common Tasks	282	106	172	0	0	4	0	0	0	0	0	0	0	282	\$15,511	\$55.00
Public Involvement	47	0	47	0	0	0	0	0	0	0	0	0	0	47	\$2,178	\$46.34
Engineering Analysis & Report	57	4	4	0	19	30	0	0	0	0	0	0	0	57	\$2,201	\$38.62
Environmental Analysis & Reports	400	0	64	91	0	245	0	0	0	0	0	0	0	400	\$15,074	\$37.69
Environmental Document	81	0	50	0	0	31	0	0	0	0	0	0	0	81	\$3,316	\$40.93
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0.00
Total Staff Hours	867	110	337	91	19	310	0	0	0	0	0	0	0	867		
Total Staff Cost		\$7,691.20	\$15,616.58	\$4,216.94	\$770.07	\$9,985.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$38,279.89	\$44.15

Check = \$38,279.89

Survey Field Days by Subconsultant

4 - Person Crew:

SALARY RELATED COSTS:			\$38,279.89
OVERHEAD:		158.25%	\$60,577.93
OPERATING MARGIN:		15.00%	\$5,741.98
FCCM (Facilities Capital Cost Money):		0.20%	\$74.65
EXPENSES:		14.88%	\$5,696.05
SALARY SUBTOTAL:			\$110,370.50
Survey (Field - if by Prime)	0.00	4-man crew @ \$ / day	\$0.00
SUBTOTAL - PRIME			\$110,370.50
Subconsultant:	Sub 1		\$0.00
Subconsultant:	Sub 2		\$0.00
Subconsultant:	Sub 3		\$0.00
Subconsultant:	Sub 4		\$0.00
Subconsultant:	Sub 5		\$0.00
Subconsultant:	Sub 6		\$0.00
Subconsultant:	Sub 7		\$0.00
Subconsultant:	Sub 8		\$0.00
Subconsultant:	Sub 9		\$0.00
Subconsultant:	Sub 10		\$0.00
Subconsultant:	Sub 11		\$0.00
Subconsultant:	Sub 12		\$0.00
SUBTOTAL ESTIMATED FEE:			\$110,370.50
Optional Services			\$0.00
GRAND TOTAL ESTIMATED FEE:			\$110,370.50

WORK HOURS BY PROJECT TASKS

2. PROJECT DESCRIP & OBJECTIVES

Task No.	Task	Units	# of Units	Hours / Unit	Hours	Comments
2.2	Project Requirements and Provisions for Work					
	2.2.6 Meetings and Presentations	LS	4	24	96	Three in-person meetings X 8 hours/mtg (includes meeting attendance, meeting agenda, exhibits, follow-up) = 24 hours/meeting x 4 people = 96 hours
	2.2.9 Schedule *	LS	1	8	8	4 hours scheduler + 4 hours graphics
	2.2 Project Requirements and Provisions Work Total				104	
2.3	Coordination with Other Consultants and Entities	LS	8	18	144	Coordination with City, FDOT and other entities @ 8 months x 18 hours/month = 144 hours
2.4	Contract Management	LS	4	8	32	4 hrs. x 8 months = 32 hours

3. PUBLIC INVOLVEMENT

Task No.	Task	Units	# of Units	Hours / Unit	Hours	Comments
3.6	Additional Public Involvement Requirements					
	General Public Correspondence *	LS	1	0	0	
	News Letters, Fact Sheets, Preparation / Distribution *	LS	1	0	0	
	Frequently Asked Questions (FAQs) *	LS	1	0	0	
	Videos, Renderings, Fly-through, 3-D Visualization *	LS	1	0	0	
	Design Charrettes *	LS	1	0	0	
	Other *	LS	1	44	44	Review & summarize Council meetings
	3.6 Additional Public Involvement Requirements Total				44	
Public Involvement Subtotal					44	
Hours Subject to QC					44	
	Quality Assurance / Quality Control	LS	%	7%	3	
PUBLIC INVOLVEMENT TOTAL HOURS					47	

4. ENGINEERING ANALYSIS

Task No.	Task	Units	# of Units	Hours / Unit	Hours	Comments
4.1	Review of Previous Studies	LS	1	0	0	
4.2	Existing Conditions Analysis					
	Field Review	LS	1	0	0	
	4.2 Existing Conditions Analysis Total				0	
4.3	Survey					
	4.3.1 Survey Design *	LS	1	0	0	
	Survey Coordination	LS	1	0	0	
	4.3.2 Photogrammetry *	LS	1	0	0	
	Aerial Photography	LS	1	0	0	
	4.3 Survey Total				0	
4.4	Geotechnical Investigation					
	Soils	LS	1	0	0	
	Geotechnical Coordination	LS	1	0	0	
	Geotechnical Design Services *	LS	1	0	0	
	4.4 Geotechnical Investigation Total				0	
4.5	Traffic Analysis					
	4.5.1 Traffic Analysis Methodology *	LS	1	0	0	
	4.5.2 Traffic Counts *	LS	1	0	0	
	4.5.3 Vehicle Class. Counts on Roadway Segments and Ramps *	LS	1	0	0	
	4.5.4 Pedestrian, Bicycle, and Other Multimodal Data *	LS	1	0	0	
	4.5.5 Calibration and Validation Data *	LS	1	0	0	
	4.5.6 Existing Traffic Operational Analysis *	LS	1	0	0	
	4.5.7 Model Calibration and Validation *	LS	1	0	0	
	4.5.8 Future Demand Forecasting *	LS	1	0	0	
	4.5.9 No-Build Analysis *	LS	1	0	0	
	4.5.10 Development and Screening of Alternatives *	LS	1	0	0	
	4.5.11 Operational Evaluation of Build Alternatives *	LS	1	0	0	
	4.5.12 Project Traffic Analysis Report *	LS	1	0	0	
	4.5.13 Interchange Access Request *	LS	1	0	0	
	4.5.14 Traffic Data for Noise Study *	EA	0	0	0	

Task No.	Task	Units	# of Units	Hours / Unit	Hours	
	4.5.15 Traffic Data for Air Quality Analysis *	EA	0	0	0	
	4.5.16 Signalization Analysis *	LS	1	0	0	
	4.5 Traffic Analysis Total				0	
4.6	Signage *	LS	1	0	0	
4.7	Tolling Concepts *	LS	1	0	0	
4.8	Safety					
	4.8.1 Crash Data *	LS	1	0	0	
	4.8.2 Safety Analysis					
	Historical Crash Analysis *	LS	1	0	0	
	HSM Safety Analysis *	LS	1	0	0	
	4.8.3 Documentation of Safety Analysis *	LS	1	0	0	
	4.8 Safety Total				0	
4.9	Utilities and Railroads					
	4.9.1 Utilities *	EA	1	3	3	
	4.9.2 Railroad *	EA	1	0	0	
	4.9 Utilities and Railroads Total				3	
4.10	Roadway Analysis					
	4.10.1 Design Controls and Criteria *	LS	1	0	0	
	4.10.2 Typical Section Analysis *	EA	0	10	10	
	4.10.3 Geometric Design *	LS	1	20	20	
	4.10.4 Intersections and Interchange Evaluation *	EA	0	4	4	
	4.10.5 Access Management *	LS	1	4	4	
	4.10.6 Multimodal Accommodations *	LS	1	4	4	
	4.10.7 Maintenance of Traffic *	LS	1	0	0	
	4.10.8 Lighting *	LS	1	0	0	
	4.10 Roadway Total				42	
4.11	Identify Construction Segments *	LS	1	0	0	
4.12	Transportation Systems Management and Operations *	LS	1	0	0	
4.13	Structures					
	4.13.1 Existing Structures*	EA	0	0	0	
	4.13.2 Structure Typical Sections *	EA	0	0	0	
	4.13.3 Structure Design Alternatives *	EA	0	0	0	
	4.13 Structures Total				0	
4.14	Drainage					
	4.14.1 Floodplain and Environmental Permit Data Collection *	LS	1	0	0	

	4.14.2 Drainage Analysis *	Per Basin	0	0	0	
	4.14.3 Floodplain Compensation Analysis *	Per Encroach.	0	0	0	
	4.14.4 Stormwater Management Analysis					
	Enviro. Look Around (ELA) Meeting and Pond Siting Meeting	LS	1	0	0	
Task No.	Task	Units	# of Units	Hours / Unit	Hours	
	Stormwater Management *	Per Basin	0	0	0	
	Pond Siting Report or Conceptual Drainage Design Report*	LS	1	0	0	
	4.14.5 Drainage Design *	LS	1	4	4	
	4.14.6 Location Hydraulic Report *	LS	1	0	0	
	4.14.7 Bridge Hydraulic Evaluation*	EA	0	0	0	
	4.14 Drainage Total				4	
4.15	Landscaping Analysis *	LS	0	0	0	
4.16	Construction and Right of Way Cost Estimates					
	4.16.1 Construction Cost Estimates *	LS	1	0	0	
	4.16.2 Right of Way Cost Estimates *	LS	1	0	0	
	4.16 Construction and Right of Way Cost Estimates Total				0	
4.17	Alternatives Evaluation					
	4.17.1 Comparative Alternatives Evaluation *	LS	1	0	0	
	4.17.2 Selection of Recommended Alternative *	LS	1	0	0	
	4.17.3 Value Engineering *	LS	1	0	0	
	4.17 Alternatives Evaluation Total				0	
4.18	Concept Plans					
	4.18.1 Base Map *	Sheet	1	0	0	
	4.18.2 Alternatives Concept Plans *	Sheet	0	0	0	
	4.18.3 Preferred Alternative *	Sheet	0	0	0	
	4.18.4 Typical Section Package *	LS	1	0	0	
	4.18.5 Design Exceptions and Design Variations *	EA	0	2	0	
	4.18 Concept Plans Total				0	
4.19	Transportation Management Plan *	LS	1	0	0	
4.20	Risk Management					
	Meeting Materials*	LS	1	0	0	
	Meeting Participation	LS	1	0	0	
	4.20 Risk Management Total				0	
4.21	Engineering Analysis Documentation					
	Draft Engineering Analysis Documentation*	LS	1	0	0	

	Final Engineering Analysis Documentation *	LS	1	0	0		
	4.21 Engineering Analysis Documentation Total				0		
4.22	Planning Consistency						
	4.22.1 Transportation Plans	LS	1	0	0		
	4.22.2 Planning Consistency Form *	LS	1	4	4		
	4.22 Planning Consistency Total				4		
4.23	Transit Systems and Service						
	4.23.1 Transit Concepts and Alternatives						
	Review of Transit Concepts and Alternatives Report (TCAR)	LS	1	0	0		
Task No.	Task	Units	# of Units	Hours / Unit	Hours		
	Review of Bicycle/Greenway plans	LS	1	0	0		
	Develop Transit Concepts and Alternatives Report *	LS	1	0	0		
	4.23.2 Existing and Planned Transit Infrastructure and Services *	LS	1	0	0		
	4.23.3 Connectivity and Accessibility *	LS	1	0	0		
	4.23.4 Transit Operational Analysis *	LS	1	0	0		
	4.23.5 Ridership and Revenue Estimations						
	Ridership and Revenue Forecasts *	LS	1	0	0		
	Operating and Ridership Sensitivity Testing *	LS	1	0	0		
	Ridership and Revenue Results Documentation *	LS	1	0	0		
	4.23.6 Transit Cost Estimates and Financial Commitments *	LS	1	0	0		
	4.23.7 Proposed Transit Service and Operations Plan *	LS	1	0	0		
	4.23.8 Transit Infrastructure Alternatives *	LS	1	0	0		
	4.23.9 Constructability Review *	LS	1	0	0		
	4.23 Transit Systems, Service, and Design Total				0		
	Engineering Analysis and Report Subtotal					53	
	Hours Subject to QC					53	
	Quality Assurance / Quality Control	LS	%	7%	4		
ENGINEERING ANALYSIS AND REPORT TOTAL HOURS					57		

5. ENVIRON. ANALYSIS & REPORTS

Task No.	Task	Units	# of Units	Hours / Unit	Hours	Comments
NOTE: * subject to QC						
5.1	Sociocultural Effects					
	5.1 Sociocultural Effects Evaluation or Report *	LS	1	0	0	
	5.1.1 Social *	LS	1	0	0	
	5.1.2 Economic *	LS	1	3	3	
	5.1.3 Land Use Changes *	LS	1	2	2	
	5.1.4 Mobility *	LS	1	0	0	
	Transit Only *	LS	1	0	0	
	5.1.5 Aesthetics *	LS	1	3	3	
	5.1.6 Relocation Potential					
	Review and Impact Determination *	LS	1	0	0	
	Conceptual Stage Relocation Plan (CSRP) *	LS	1	0	0	
	5.1 Sociocultural Effects Total				8	
5.2	Cultural Resources					
	Research Design and Survey Methodology *	LS	1	0	0	
	5.2.1 Archaeological and Historic Resources					
	Cultural Resource Assessment Survey (CRAS) *	LS	1	160	160	Review historical documents (12 hours). Field survey (travel to and from site - 1 person @ 8 hours and 1 persons 16 hours = 24 hours total travel time) & 4 hours ea. field review for 2 people = 8 hours) Field survey total 32 hours. Prepare addendum to Draft CRAS (64 hours), prepare Final CRAS addendum (40 hours) = 104 hours total for CRAS addendum + 12 hours for graphic
	CRAS Addendum or Technical Memo. for Pond Sites *	LS	1	0	0	
	Determination of Eligibility (DOE) As Required	LS	1	0	0	
	Case Study Report *	LS	1	0	0	
	Memorandum of Agreement (MOA) *	LS	1	0	0	
	Section 4(f) Evaluation for Historic Resources *	LS	1	0	0	
	Section 106 Consultation Meetings	LS	1	0	0	
	Native American Coordination Meeting	LS	1	0	0	
	Section 106 Public Involvement	LS	1	0	0	
	Florida Master Site File Form *	LS	1	10	10	Complete Florida Master Site Form(s). Assumes 1 person 5 hours each x 2 forms = 10 hours.
	5.2.2 Recreational, Section 4(f) *					

	Section 4(f) Determination of Applicability *	EA	0	0	0	
	Section 4(f) "de minimis" documentation *	EA	0	0	0	
	Section 4(f) Evaluation *	EA	0	0	0	
	5.2 Cultural Resources Total				170	
5.3	Natural Resources					
Task No.	Task	Units	# of Units	Hours / Unit	Hours	Comments
	5.3.1 Wetlands					
	Wetlands - Data Collection	LS	1	0	0	None Present
	Wetlands - Evaluation *	LS	1	0	0	
	5.3.2 Essential Fish Habitat					None Present
	Essential Fish Habitat - Data Collection	LS	1	0	0	
	Essential Fish Habitat Assessment *	LS	1	0	0	
	5.3.3 Wildlife and Habitat					
	Data Collection	LS	1	24	24	Reviewing prior reports, database reviews, updating PCRs
	Specific Survey and Consultation	LS	1	56	56	Field Review to verify absence of listed species/habitat (travel to and from site 8 hours = 16 x 2 people = 32 hours + 8 hours for field review x 2 = 16 hours. 32 + 16 = 48 hours for field review. 8 hours for downloading data, safety paper work, setting up of field maps, etc. 48 + 8 = 56 hours
	Analysis *	LS	1	0	0	
	Conservation Measures and Mitigation Plan *	LS	1	0	0	
	5.3.4 Natural Resource Evaluation (NRE) Report *	LS	1	86	86	Prepare Draft Technical Memorandum 40 hours + 12 hours for graphics = 52 hours for Draft Document. Response to comments 8 hours. Final document 26 hours. Report total 52 + 8 + 26 = 86 hours.
	5.3.5 Water Quality *	LS	1	0	0	
	5.3.6 Special Designations *	LS	1	0	0	
	5.3.7 Identify Permit Needs *	LS	1	0	0	
	5.3.8 Farmland *	LS	1	0	0	
	5.3 Natural Resources Total				166	
5.4	Physical Effects					
	5.4.1 Noise					
	Methodology Meeting	LS	1	0	0	
	Data Collection	LS	1	0	0	
	Land Use Field Review/Outdoor Advertising Identification	LS	1	0	0	
	Field Measurement and Model Validation *	LS	1	0	0	
	Outdoor Advertising Identification	LS	1	0	0	
	Construction Noise and Vibration Assessment *	LS	1	0	0	
	Analysis and Noise Abatement Evaluation *	EA	0	0	0	
	Noise Report *	LS	1	11	11	Not a report but a tech memo summarizing changes
	5.4.2 Transit Noise and Vibration Analysis *	LS	1	0	0	

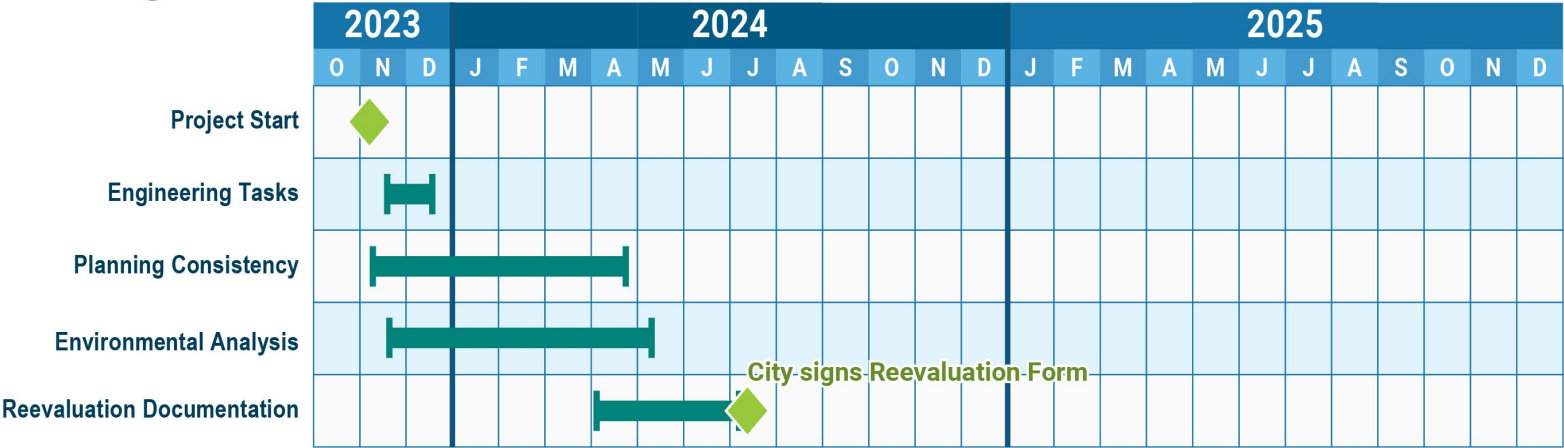
	5.4.3 Air Quality					Study area in compliance
	Data Collection	LS	1	0	0	
	Screening Analysis *	LS	1	0	0	
	Air Quality Modeling *	LS	1	0	0	
	Air Quality Technical Memorandum *	LS	1	0	0	
	Mobile Air Toxics Analysis *	LS	1	0	0	
	5.4.4 Construction Impact Analysis *	LS	1	0	0	
	5.4.5 Contamination					Contamination completed
	Field Data	LS	1	0	0	
	Analysis and Report *	LS	1	0	0	
	5.4 Physical Effects Total				11	
5.5	Cumulative Effects Evaluation *	EA	0	0	0	
Task No.	Task	Units	# of Units	Hours / Unit	Hours	Comments
5.6	Project Commitments Record *	LS	1	4	4	Document status of commitments
Environmental Analysis and Report Subtotal					359	
Hours Subject to QC					279	
	Quality Assurance / Quality Control	LS	%	7%	20	
ENVIRONMENTAL ANALYSIS AND REPORT TOTAL HOURS					379	

6. ENVIRONMENTAL DOCUMENT

Task No.	Task	Units	# of Units	Hours / Unit	Hours	Comments
NOTE: * subject to QC						
6	Environmental Document					
	Categorical Exclusion Type 2 *	LS	1	0	0	
	Environmental Assessment *	LS	1	0	0	
	Finding of No Significant Impact (FONSI) *	LS	1	0	0	
	Draft Environmental Impact Statement (DEIS) *	LS	1	0	0	
	Final Environmental Impact Statement (FEIS) *	LS	1	0	0	
	Record of Decision (ROD) *	LS	1	0	0	
	Combined FEIS/ROD *	LS	1	0	0	
	State Environmental Impact Report *	LS	1	0	0	
	Reevaluation *	LS	1	76	76	45 hours to prepare draft + 31 hours for graphics
Environmental Document Subtotal					76	
Hours Subject to QC					76	
	Quality Assurance / Quality Control	LS	%	7%	5	
ENVIRONMENTAL DOCUMENT TOTAL HOURS					81	

ATTACHMENT C
RE-EVALUATION SCHEDULE

Design Change and Construction Authorization Reevaluation



LEGEND

PROPERTIES
PURCHASED WITH TRIP
FUNDS

EXISTING PROPERTIES
LINES

EXISTING
RIGHT-OF-WAY

PROPOSED
RIGHT-OF-WAY

C:\USERS\RSCOTT\CITY OF DESTIN, FL\ENGINEERING - DOCUMENTS\CAD\DRAWINGS\CITY PROJECTS\CROSS TOWN CONNECTOR\EXHIBITS\TRIP FUNDS.DWG

CITY OF DESTIN
ENGINEERING DIVISION
4100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

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CROSS TOWN CONNECTOR
CITY OF DESTIN, FLORIDA

NO.

DATE: OCT. 2023

PROJECT NO: N/A

FILE NO.: N/A

SCALE: 1" = 200'

SHEET TITLE

PROPOSED
ROW
EXHIBIT

SHEET NUMBER

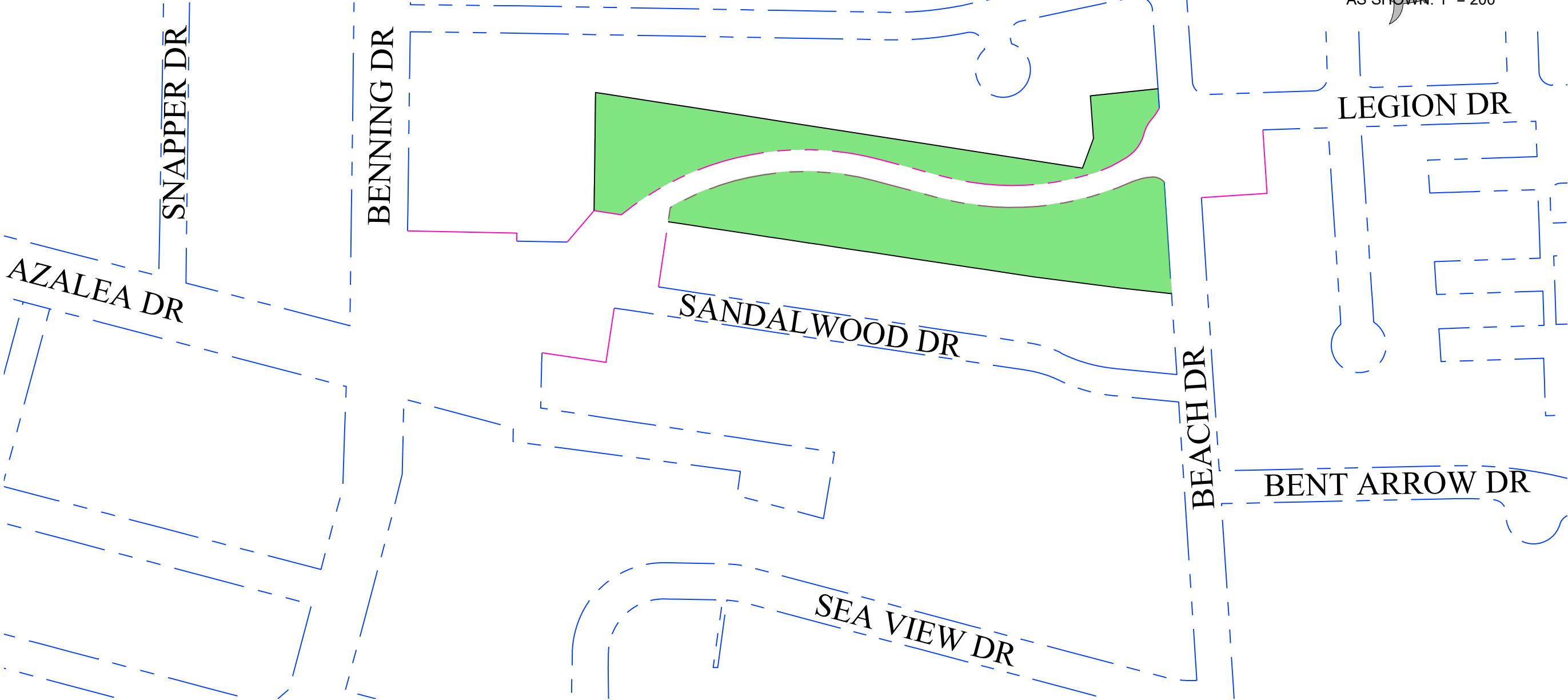
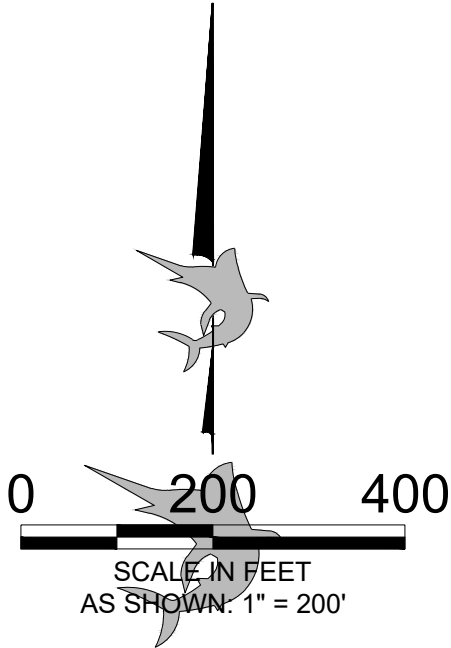
1 OF 2

LEGEND

PROPOSED PARK AREA

EXISTING
RIGHT-OF-WAY

PROPOSED
RIGHT-OF-WAY



Why are changes needed to the original environmental study?



Required for funding (State or Federal)



More than a year since the Environmental Impact Report (EIR) was prepared



Project typical section has significantly changed



Stormwater management system has significantly changed



Potential changes in the existing conditions (enviro, historical, etc.)



*Crosstown Connector
City of Destin*

Making the project eligible for State / Federal Funding

Option	Funding Source	Required Documentation	Time to Complete (months)	Estimated Cost	Review/Approvals Requirements	Summary
1	State Funds (\$\$)	EIR “Re-evaluation” - Update current EIR with design changes, etc.	8	\$114,000	Reviews and approval by FDOT D-3	Limited to City and State funds only Significantly less costly than New PD&E Study Shorter timeline to construction
2	Federal Funds (\$\$\$\$)	New PD&E Study meeting federal FHWA requirements	18-24	\$750,000-\$1,000,000	Multiple reviews by FDOT D-3 and FDOT Office of Environmental Management (on behalf of FHWA).	Eligible for Federal funds (in addition to State and City) Significantly more costly than Re-evaluation Longer timeline to construction



CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024

TYPE OF AGENDA ITEM: City Manager Report

AGENDA OUTLINE NUMBER: 4.D.

TO: City Council

THRU: Louis Zunguze, Interim City Manager
Kimberly Kopp, City Attorney

FROM: Tamara Leigh Young, Public Information Director
Michael Burgess, Public Services Director
Krystal Strickland, Finance Director

DATE: March 21, 2024

SUBJECT: Public Parking Support for 40th Birthday Celebration on Saturday, August 10

I. BACKGROUND: To honor 40 years of the City of Destin being incorporated, several celebrations are taking place this year. One of the largest will include live music, drone show (from Norriego Point), and family activities for the community taking place along the Harbor boardwalk area. The Public Information Office is requesting that the City waives the parking fees at the Marler Street parking lot on Harbor Blvd, the Community Center parking lot, and the Zerbe Street parking lot on Saturday, August 10, 2024 beginning at 2 p.m. in support of this important local celebration.

II. DISCUSSION: The City is hosting a 40th Birthday celebration complete with music, drone show and family activities for the entire community to participate. The Public Information Office will work with Public Works and Parks and Rec to ensure appropriate signage is displayed.

A. Link to Strategic Goals / Objectives: II. Strategic Goal: Enhanced quality of life and safety for families

B. Effect on Budget (EOB): Waiving parking fees for one Saturday in August will not have a significant effect on budget. The average daily intake at the Marler and Community Center parking lots during August 2023 was less than \$700.

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION: Much like the Council support of public parking fees waived for the Blessing of the Fleet, this request is for a one-time community event.

IV. RECOMMENDED MOTION: Motion to waive the parking fees at the Marler Street parking lot, the Community Center parking lot, and Zerbe Street parking lot for the City's 40th

Birthday Celebration, effective 2 p.m. on August 10, 2024.

Attachments:

None

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024

TYPE OF AGENDA ITEM: City Manager Report

AGENDA OUTLINE NUMBER: 4.E.

TO: City Council

THRU: Louis Zunguze, Interim City Manager
Kimberly Kopp, City Attorney

FROM: Krystal Strickland, Finance Director

DATE: April 8, 2024

SUBJECT: Operations Financial Report - Informational Only

I. BACKGROUND: This item is informational only.

II. DISCUSSION: Year-to-date budget versus actuals shall be provided to Council within forty-five days of the month end. Governmental funds are accounted for on a modified accrual basis, which excludes long-term assets and liabilities.

Highlights of the period ending 02/29/2024:

At the end of February we were 42% of the way through Fiscal Year 2024, which is October 1 - September 30, 2024

90% of Ad Valorem (property) taxes have been received. The majority of property taxes arrive in January/February.

We have expended 34% of the Operating Budget

We have expended and encumbered 34% of the Capital Budget

The net change in total fund balance is a year-to-date a decrease of \$749 thousand. This includes the \$9 million acquisition of property at 1 Harbor Boulevard.

Details for all funds are on file with the Finance Department, and are available upon request.

A. Link to Strategic Goals / Objectives: Financially sound city providing service excellence

B. Effect on Budget (EOB):

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION:

IV. RECOMMENDED MOTION: Not applicable. Item is informational only.

Attachments:

1. 2024p05 FEB Financial Statements

City of Destin, Florida

Balance Sheet - Governmental Funds

	01, 700	102	110	111	122, 125, 127, 129	209, 213, 214, 221	300, 305, 315	2024
<i>Period ended February 29,</i>								
	General Fund	1998-2028 or to 2037 Town Center CRA	2003-2043 Harbor CRA	Florida Building Code Fund	Other Special Revenue Funds	Debt Service Funds	Capital Project Funds	Total Governmental Funds
As of February 29, 2024								
Assets								
Cash and cash equivalents	\$ 12,481,417	\$ -	\$ -	\$ -	\$ 8,092,706	\$ -	\$ 1,812,319	\$ 22,386,442
Restricted cash and cash equivalents	-	2,941,856	987,949	285,038	-	690,391	5,939,035	10,844,270
Investments	15,839,081	-	-	-	-	-	-	15,839,081
Due from other funds	91,395	-	-	-	19	-	9,017	100,431
Due from other governments	1,614,432	-	-	-	87,303	6,270,863	2,802,794	10,775,392
Advance to other funds	2,261,624	-	-	-	-	-	-	2,261,624
Accounts receivable - other	168,140	-	-	-	-	-	66,204	234,344
Prepaid items	136,532	-	-	-	-	-	-	136,532
Total assets	\$ 32,592,620	\$ 2,941,856	\$ 987,949	\$ 285,038	\$ 8,180,027	\$ 6,961,254	\$ 10,629,369	\$ 62,578,114
Liabilities, deferred inflows of resources and fund balances								
Liabilities:								
Accounts payable	401,454	25,368	18,207	9,767	2,771	-	932,289	1,389,855
Accrued payroll	54	-	-	-	-	-	-	54
Unearned Revenue	1,584,491	-	-	-	-	-	1,196,319	2,780,810
Due to other funds	9,036	-	-	-	-	-	91,395	100,431
Advance from other funds	-	2,261,624	-	-	-	-	-	2,261,624
Total liabilities	1,995,035	2,286,991	18,207	9,767	2,771	-	2,220,002	6,532,773
Deferred inflows of resources								
Unavailable revenue	-	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	6,270,863	2,710,519	8,981,382
Total deferred inflows of resources	-	-	-	-	-	6,270,863	2,710,519	8,981,382
Fund balances:								
Nonspendable	2,484,588	-	-	-	-	-	-	2,484,588
Restricted	-	393,906	958,462	188,461	223,197	690,391	3,436,844	5,891,262
Committed	10,874,000	-	-	-	6,917,002	-	(1,294,258)	16,496,744
Assigned	2,258,668	260,958	11,281	86,809	1,037,058	-	3,556,263	7,211,036
Unassigned	14,980,329	-	-	-	-	-	-	14,980,329
Total fund balances (deficit)	30,597,586	654,865	969,743	275,271	8,177,257	690,391	5,698,848	47,063,960
Total liabilities, deferred inflows of resources and fund balances	\$ 32,592,620	\$ 2,941,856	\$ 987,949	\$ 285,038	\$ 8,180,027	\$ 6,961,254	\$ 10,629,369	\$ 62,578,115
	\$ (0)	\$ (0)	\$ 0	\$ -	\$ -	\$ -	\$ 0	\$ (0)

Nonspendable = Long-term advance to TownCenter CRA \$2,448,823.50 (in 01 fund) plus prepaid expenses

Restricted = Interlocal Agreements, State and Local Regulations (Harbor CRA 110, Florida Building Code Fund 111, Impact Fees 315), Bond covenants (2013, 2014, 2021 Debt Service Funds), Grant Agreements (305)

Committed = Council resolutions, motions, includes fund balance resolution for 1 yr debt service (\$2.7m) + 3 mos emergency ops x 2 (\$6.7m), Tech Fund balance (125), Oka Half Penny fund balance (129)

Assigned = Contracts, purchase orders, unofficial RR fund (300)

Unassigned = Funds with a negative balance (TC CRA 102), net assets not otherwise categorized

CITY OF DESTIN
Actuals 10/01/2023 - 02/29/2024

SUMMARY ALL FUNDS	FY2024		FY2024 ENCUMBRANCES	FY2024	
	PROPOSED BUDGET	FY2024 YTD Actuals		PROJECTION	FY2024 AVAILABLE BUDGET
Ad Valorem Taxes	\$ 12,184,032	\$ 10,949,979		\$ 12,412,660	\$ 1,234,053
Tax Increment Financing (TIF)	1,952,514	1,954,311		1,954,311	(1,797)
Delinquent Ad Valorem Taxes	5,000	(145)		1,811	5,145
Sales and Use Taxes	3,632,682	1,440,816		3,720,279	2,191,866
Licenses and Permits	5,846,630	1,878,248		5,220,580	3,968,382
Impact Fees	105,500	61,778		105,820	43,722
Intergovernmental	14,167,779	1,224,771		9,724,927	12,943,008
Charges for services	1,195,050	338,181		1,494,781	856,869
Fines and Forfeitures	109,400	26,396		106,233	83,004
Investment Income	391,170	756,637		1,168,260	(365,467)
Contributions	3,880	5,422		8,989	(1,542)
Miscellaneous income	5,201	20,234		36,981	(15,033)
TOTAL REVENUES	39,598,838	18,656,629	-	35,955,632	20,942,210
<i>check figures:</i>	<i>39,598,838</i>	<i>18,656,628</i>	<i>-</i>	<i>35,955,632</i>	<i>20,942,210</i>
General Government	5,257,418	1,763,553	113,957	4,951,901	3,379,908
Public Safety	5,579,013	2,074,612	1,787,760	5,300,351	1,716,641
Physical Environment	640,415	120,470	110,141	501,288	409,804
Transportation	2,278,629	775,390	125,281	2,059,205	1,377,957
Economic Environment	409,945	105,693	21,466	306,784	282,786
Health & Human Services	107,537	20,338	5,805	66,778	81,394
Culture and Recreation	5,352,225	1,855,500	141,248	4,894,455	3,355,478
Debt Service	3,364,660	746,221	-	3,361,648	2,618,439
Capital Outlay	51,893,248	11,944,547	4,963,445	40,089,164	34,985,256
TOTAL EXPENDITURES	74,883,091	19,406,323	7,269,103	61,531,573	48,207,664
	<i>74,883,091</i>	<i>19,406,324</i>	<i>7,269,103</i>	<i>61,531,573</i>	<i>48,207,664</i>
Excess (deficiency) of revenues over expenditures	(35,284,253)	(749,694)		(25,575,941)	
Proceeds from issuance of debt	25,421,123	-	-	26,407,014	25,421,123
Transfers In	52,059,779	9,904,615		49,172,945	42,155,165
Transfers Out	(52,059,781)	(9,904,615)		(47,330,431)	(42,155,167)
Total other financing sources (uses)	25,421,121	-	-	28,249,528	25,421,121
Net change in fund balances	(9,863,132)	(749,694)		2,673,586	
Fund Balance, Beginning	47,813,655	47,751,137		47,813,655	
Fund Balance, Ending	37,950,523	47,001,441		50,487,241	

**FY2024 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

FUND BALANCE SUMMARY ALL FUNDS	FY2024		FY2024 PROJECTION
	PROPOSED BUDGET	FY2024 YTD Actuals	
Nonspendable (Town Center CRA + prepaids)	2,361,624	2,484,588	2,262,544
Restricted (FL Statute & Debt Covenants)	2,660,871	5,891,262	4,686,255
Committed (Council Resolutions & Motions)	18,130,901	16,496,744	21,750,380
Assigned (contracts/PO balances)	3,085,933	7,211,036	4,687,174
<i>Unassigned</i>	<i>11,711,194</i>	<i>14,980,329</i>	<i>17,100,889</i>
Ending Fund Balance	37,950,523	47,063,960	50,487,241
		<i>(62,519)</i>	

	FY2024				FY2024
01 GENERAL FUND	PROPOSED	FY2024	FY2024	FY2024	AVAILABLE
	BUDGET	YTD Actuals	ENCUMBRANCES	PROJECTION	BUDGET
01-31 Ad Valorem Taxes	11,073,047	9,838,994		11,301,675	1,234,053
01-31 Delinquent Ad Valorem Taxes	5,000	(145)		1,811	5,145
01-31 Sales and Use Taxes	1,639,411	758,823		1,630,819	880,588
01-32 Licenses and Permits	3,754,770	1,157,242		3,346,057	2,597,528
01-32 Impact Fees	-	-		-	-
01-33 Intergovernmental	3,862,814	1,118,361		3,422,509	2,744,453
01-34 Charges for Services	615,310	229,147		676,277	386,163
01-35 Fines and Forfeitures	109,400	26,396		106,233	83,004
01-36 Investment Income	373,930	504,244		855,901	(130,314)
01-36 Contributions	3,880	5,422		8,989	(1,542)
01-36 Miscellaneous Income	5,201	7,496		24,244	(2,295)
TOTAL REVENUES	21,442,763	13,645,980	-	21,374,515	7,796,783
01-51 General Government	4,891,922	1,763,553	113,957	4,582,723	3,014,412
01-52 Public Safety	4,266,269	1,645,654	1,785,600	4,145,502	835,016
01-53 Physical Environment	615,415	120,470	98,145	474,709	396,800
01-54 Transportation	2,119,822	759,715	125,281	1,980,059	1,234,825
01-55 Economic Environment	14,600	7,226	-	15,743	7,374
01-56 Health & Human Services	107,537	20,338	5,805	66,778	81,394
01-57 Culture and Recreation	5,352,225	1,855,500	141,248	4,894,455	3,355,478
01-59 Capital Outlay	146,560	20,385	-	105,878	126,175
01-59 Debt Service Principal	18,814	6,078	-	17,053	12,736
01-59 Debt Service Interest	3,909	307	-	2,587	3,602
TOTAL EXPENDITURES	17,537,073	6,199,225	2,270,036	16,285,487	9,067,813
Excess (deficiency) of revenues over expenditures	3,905,690	7,446,755		5,089,028	
01-38 Proceeds from Issuance of Debt	50,000	-		29,167	50,000
01-38 Transfers In	8,600,000	-		8,600,000	8,600,000
01-58 Transfers Out	(15,804,023)	(9,223,773)		(10,428,230)	(6,580,250)
Total other financing sources (uses)	(7,154,023)	(9,223,773)		(1,799,063)	2,069,750
01 Net change in fund balances	(3,248,334)	(1,777,019)		3,289,965	
01 Fund Balance (deficit), Beginning	32,374,606	32,374,606		32,374,606	
01 Fund Balance (deficit), Ending	29,126,272	30,597,587		35,664,571	

Minimum target: 12,048,555
as per resolution 12-20 fund balance policy

102 TOWN CENTER CRA 1998-2037 (RESTRICTED; ECON DEV)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
102-31 County TIF	1,463,424	1,461,280		1,461,280	2,144
102-31 City TIF (Ad Valorem)	616,955	616,955		616,955	-
102-36 Investment Income	1,350	26,982		27,770	(25,632)
TOTAL REVENUES	2,081,729	2,105,217		2,106,004	(23,488)
102-55 Economic Environment	224,262	58,702	10,186	171,518	155,375
102-59 Capital Outlay	373,738	122,966	250,772	373,738	-
TOTAL EXPENDITURES	598,000	181,667	260,958	545,256	155,375
Excess (deficiency) of revenues over expenditures	1,483,729	1,923,550		1,560,749	
102-38 Transfers In	-	-		-	-
102-58 Transfers Out	(961,660)	(304,938)		(831,852)	(656,722)
Total other financing sources (uses)	(961,660)	(304,938)		(831,852)	(656,722)
102 Net change in fund balances	522,069	1,618,611		728,897	
102 Fund Balance (deficit), Beginning	(963,746)	(963,746)		(963,746)	
102 Fund Balance (deficit), Ending	(441,678)	654,865		(234,850)	

110 HARBOR CRA 2003-2043 (RESTRICTED; ECON DEV)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
110-31 County TIF	489,090	493,032		493,032	(3,942)
110-31 City TIF (Ad Valorem)	494,030	494,030		494,030	-
110-36 Miscellaneous Income	-	12,737		12,737	(12,737)
110-36 Investment Income	1,450	8,958		9,804	(7,508)
TOTAL REVENUES	984,570	1,008,758		1,009,604	(24,188)
110-55 Economic Environment	171,083	39,765	11,281	119,523	120,037
110-59 Capital Outlay	9,100,000	9,028,088	-	9,028,088	71,912
TOTAL EXPENDITURES	9,271,083	9,067,853	11,281	9,147,611	191,949
Excess (deficiency) of revenues over expenditures	(8,286,513)	(8,059,095)		(8,138,008)	
110-38 Transfers In	17,501,307	8,500,000		17,501,307	9,001,307
110-58 Transfers Out	(9,336,335)	(201,812)		(9,336,966)	(9,134,523)
Total other financing sources (uses)	8,164,972	8,298,188		8,164,341	(133,216)
110 Net change in fund balances	(121,541)	239,092		26,333	
110 Fund Balance (deficit), Beginning	730,649	730,649		730,649	
110 Fund Balance (deficit), Ending	609,108	969,741		756,982	

111 FLORIDA BUILDING CODE FUND (RESTRICTED; PUBLIC SAFETY)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
111-32 Licenses and Permits	1,021,940	385,716		915,111	636,224
111-36 Investment Income	130	4,874		4,950	(4,744)
TOTAL REVENUES	1,022,070	390,589		920,061	631,481
111-52 Public Safety	1,262,744	428,957	2,160	1,125,681	831,627
111-59 Capital Outlay	116,000	-	85,125	201,125	30,875
TOTAL EXPENDITURES	1,378,744	428,957	87,285	1,326,806	862,502
Excess (deficiency) of revenues over expenditures	(356,674)	(38,368)		(406,745)	
111-38 Transfers In	-	-		150,000	-
111-58 Transfers Out	(98,671)	(28,622)		(79,506)	(70,049)
Total other financing sources (uses)	(98,671)	(28,622)		70,494	(70,049)
111 Net change in fund balances	(455,345)	(66,989)		(336,251)	
111 Fund Balance (deficit), Beginning	342,260	342,260		342,260	
111 Fund Balance (deficit), Ending	(113,086)	275,270		6,009	
Need to increase Permit Fees					

122 PARKING FUND (COMMITTED; TRANSPORTATION)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
122-34 Charges for Services	579,740	109,034		818,504	470,706
122-36 Investment Income	440	13,032		14,957	(12,592)
TOTAL REVENUES	580,180	122,066		833,461	458,114
122-54 Transportation	158,807	15,675	-	79,146	143,132
122-59 Capital Outlay	585,340	-	60,340	60,340	525,000
TOTAL EXPENDITURES	744,147	15,675	60,340	139,486	668,132
Excess (deficiency) of revenues over expenditures	(163,967)	106,391		693,976	(210,018)
122-38 Transfers In	-	-		-	-
122-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	-	-		-	-
122 Net change in fund balances	(163,967)	106,391		693,976	
122 Fund Balance (deficit), Beginning	1,030,856	1,030,856		1,030,856	
122 Fund Balance (deficit), Ending	866,889	1,137,247		1,724,832	

125 TECH FUND (COMMITTED; PUBLIC SAFETY)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
125-36 Investment Income	420	6,567		6,812	(6,147)
TOTAL REVENUES	420	6,567		6,812	(6,147)
125-52 Public Safety	50,000	1	-	29,168	49,999
125-59 Capital Outlay	85,000	5,391	12,603	111,743	67,007
TOTAL EXPENDITURES	135,000	5,392	12,603	140,911	117,006
Excess (deficiency) of revenues over expenditures	(134,580)	1,175		(134,099)	
125-38 Transfers In	213,395	57,938		108,823	155,457
125-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	213,395	57,938		108,823	155,457
125 Net change in fund balances	78,815	59,113		(25,276)	
125 Fund Balance (deficit), Beginning	442,346	442,346		442,346	
125 Fund Balance (deficit), Ending	521,161	501,460		417,070	

127 WATER QUALITY IMPROVEMENT FUND (ENVIRONMENT; RESTRICTED)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
127-32 Licenses and Permits	49,160	5,413		34,089	43,748
127-36 Investment Income	320	5,576		5,763	(5,256)
TOTAL REVENUES	49,480	10,989	-	39,852	38,491
127-53 Physical Environment	25,000	-	11,996	26,579	13,004
127-53 Capital Outlay	259,938	58,344	112,175	170,519	89,419
TOTAL EXPENDITURES	284,938	58,344	124,171	197,098	102,423
Excess (deficiency) of revenues over expenditures	(235,458)	(47,355)		(157,246)	
127-38 Transfers In	-	-		-	-
127-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	-	-		-	-
127 Net change in fund balances	(235,458)	(47,355)		(157,246)	
127 Fund Balance (deficit), Beginning	394,723	394,723		394,723	
127 Fund Balance (deficit), Ending	159,265	347,368		237,477	

129 OKA 1/2 PENNY 01/01/2019-12/31/2029 (COMMITTED; CAPITAL OUTLAYS)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
129-31 Sales and Use Taxes	1,726,259	581,109		1,832,820	1,145,150
129-36 Investment Income	4,760	75,973		78,750	(71,213)
TOTAL REVENUES	1,731,019	657,083		1,911,570	1,073,936
129-59 Capital Outlay	2,752,821	35,435	852,547	1,551,006	1,864,839
TOTAL EXPENDITURES	2,752,821	35,435	852,547	1,551,006	1,864,839
Excess (deficiency) of revenues over expenditures	(1,021,802)	621,648		360,563	
129-38 Transfers In	-	-		-	-
129-58 Transfers Out	(353,648)	(145,469)		(353,648)	(208,179)
Total other financing sources (uses)	(353,648)	(145,469)		(353,648)	(208,179)
129 Net change in fund balances	(1,375,450)	476,179		6,916	
129 Fund Balance (deficit), Beginning	5,715,003	5,715,003		5,715,003	
129 Fund Balance (deficit), Ending	4,339,554	6,191,182		5,721,918	

213 DEBT SERVICE 2013 NOTE (RESTRICTED; DEBT SERVICE)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
213-36 Investment Income	250	3,090		3,236	(2,840)
TOTAL REVENUES	250	3,090		3,236	(2,840)
213-59 Debt Service Principal	436,296	1	-	436,297	436,295
213-59 Debt Service Interest	117,275	58,638	-	117,275	58,637
TOTAL EXPENDITURES	553,571	58,638	-	553,572	494,933
Excess (deficiency) of revenues over expenditures	(553,321)	(55,549)		(550,336)	
213-38 Transfers In	553,571	230,655		553,571	322,916
213-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	553,571	230,655		553,571	322,916
213 Net change in fund balances	250	175,106		3,235	
213 Fund Balance (deficit), Beginning	93,987	93,987		93,987	
213 Fund Balance (deficit), Ending	94,237	269,093		97,222	

214 DEBT SERVICE 2014 NOTE (RESTRICTED; DEBT SERVICE)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
214-36 Investment Income	300	4,912		5,087	(4,612)
TOTAL REVENUES	300	4,912		5,087	(4,612)
214-59 Debt Service Principal	457,081	1		457,082	457,080
214-59 Debt Service Interest	274,771	137,385		274,771	137,386
TOTAL EXPENDITURES	731,852	137,386	-	731,853	594,466
Excess (deficiency) of revenues over expenditures	(731,552)	(132,474)		(726,766)	
214-38 Transfers In	731,852	304,938		731,928	426,914
214-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	731,852	304,938		731,928	426,914
214 Net change in fund balances	300	172,464		5,162	
214 Fund Balance (deficit), Beginning	247,434	247,434		247,434	
214 Fund Balance (deficit), Ending	247,734	419,898		252,596	

221 DEBT SERVICE 2021 NOTE (RESTRICTED; DEBT SERVICE)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
221-36 Investment Income	40	663		686	(623)
TOTAL REVENUES	40	663		686	(623)
221-59 Debt Service Principal	1,232,000	511,070		1,232,070	720,931
221-59 Debt Service Interest	74,514	32,742		74,514	41,772
221-51 General Government	-	-		-	-
TOTAL EXPENDITURES	1,306,514	543,812	-	1,306,584	762,702
Excess (deficiency) of revenues over expenditures	(1,306,474)	(543,149)		(1,305,898)	
221-38 Transfers In	1,306,514	543,742		1,306,514	762,772
221-58 Transfers Out	-	-		-	-
221-38 Proceeds from issuance of debt	-	-		-	-
Total other financing sources (uses)	1,306,514	543,742		1,306,514	762,772
221 Net change in fund balances	40	593		617	
221 Fund Balance (deficit), Beginning	807	807		807	
221 Fund Balance (deficit), Ending	847	1,400		1,424	

300 RENEWAL AND REPLACEMENT (COMMITTED; CAPITAL OUTLAYS)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
300-36 Investment Income	2,360	35,148		83,286	(32,788)
TOTAL REVENUES	2,360	35,148		83,286	(32,788)
300-59 Capital Outlay	5,317,166	1,546,962	2,293,819	3,840,781	1,476,385
TOTAL EXPENDITURES	5,317,166	1,546,962	2,293,819	3,840,781	1,476,385
Excess (deficiency) of revenues over expenditures	(5,314,806)	(1,511,814)		(3,757,495)	
300-38 Transfers In	3,986,926	225,485		3,950,155	3,761,441
300-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	3,986,926	225,485		3,950,155	3,761,441
300 Net change in fund balances	(1,327,880)	(1,286,329)		192,660	
300 Fund Balance (deficit), Beginning	2,252,268	2,252,268		2,252,268	
300 Fund Balance (deficit), Ending	924,388	965,939		2,444,928	

305 GRANT AND GF CAPITAL PROJECT FUND (RESTRICTED; CAPITAL OUTLAYS)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
305-33 Intergovernmental	9,554,965	106,411		5,552,419	9,448,554
305-36 Contributions	-	-		-	-
TOTAL REVENUES	9,554,965	106,411		5,552,419	9,448,554
305-53 Physical Environment	-	-	-	-	-
305-59 Capital Outlay	11,733,735	219,841	1,197,970	5,759,729	10,315,924
TOTAL EXPENDITURES	11,733,735	219,841	1,197,970	5,759,729	10,315,924
Excess (deficiency) of revenues over expenditures	(2,178,770)	(113,431)		(207,310)	
305-38 Transfers In	2,178,770	41,856		269,827	2,136,914
305-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	2,178,770	41,856		269,827	2,136,914
305 Net change in fund balances	-	(71,575)		62,517	
305 Fund Balance (deficit), Beginning	(0)	(62,517)		(62,517)	
305 Fund Balance (deficit), Ending	(0)	(134,092)		0	

315 IMPACT AND OTHER RESTRICTED (CAPITAL OUTLAYS)	FY2024 PROPOSED BUDGET	FY2024 YTD Actuals	FY2024 ENCUMBRANCES	FY2024 PROJECTION	FY2024 AVAILABLE BUDGET
315-32 Impact Fees	105,500	61,778		105,820	43,722
315-32 Licenses and Permits	1,020,760	329,878		925,322	690,882
315-31 Sales and Use Taxes	267,012	100,883		256,640	166,129
315-36 Investment Income	1,870	66,618		67,709	(64,748)
315-36 Miscellaneous Revenue	-	-		-	-
TOTAL REVENUES	1,395,142	559,158		1,355,491	835,984
315-53 Physical Environment	-	-	-	-	-
315-59 Capital Outlay	5,418,631	907,136	98,095	2,881,898	4,413,400
TOTAL EXPENDITURES	5,418,631	907,136	98,095	2,881,898	4,413,400
Excess (deficiency) of revenues over expenditures	(4,023,489)	(347,979)		(1,526,408)	
315-38 Transfers In	-	-		-	-
315-58 Transfers Out	(499,817)	-		(291,560)	(499,817)
Total other financing sources (uses)	(499,817)	-	-	(291,560)	(499,817)
315 Net change in fund balances	(4,523,306)	(347,979)		(1,817,967)	
315 Fund Balance (deficit), Beginning	5,152,462	5,152,462		5,152,462	
315 Fund Balance (deficit), Ending	629,156	4,804,483		3,334,495	

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.F.

TO: City Council

THRU: Louis Zunguze, Interim City Manager
Kimberly Kopp, City Attorney

FROM: Krystal Strickland, Finance Director
Jeffrey Cozadd, Projects, Grants and Contracts Manager
Michael Burgess, Public Services Director
Lisa Firth, Parks & Rec Director
Ryan Scott, City Engineer

DATE: April 9, 2024

SUBJECT: Capital Project Status - **Informational Only**

I. BACKGROUND: This item is informational only.

II. DISCUSSION: Please find attached a summary of the current capital improvement projects, showing status and Year-to-Date expenditures and encumbrances.

A. Link to Strategic Goals / Objectives: 1. Financially sound city providing service excellence

B. Effect on Budget (EOB):

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION:

IV. RECOMMENDED MOTION: Not applicable. Informational only.

Attachments:

1. 2024 0409 Monthly Capital Project Status Report

CITY OF DESTIN CAPITAL IMPROVEMENT PLAN - Monthly Status Report

COUNCIL/ MGMT OBJECTIVE	October 1, 2023 to April 9, 2024		FY2024 Budget*	YTD Actuals	YTD Encumbrances	FY2024 Available Budget	Status	Notes
PRIORITY	Citizen/Council Directed							
1.6	EN615	Cross-Town Connector	\$ 8,927,761	\$ 202,966	\$ 13,068	\$ 8,711,727	Ongoing	Demolition complete. Need EIR/PD&E decision from Council to move permitting process forward, which will result in a design-engineering change order from Atkins.
1.2	CM001	Crystal Beach Acquisition & Development	2,387,862	-	30,409	2,357,453	Paused	Crystal Beach purchased and cleared. TDC has presented the 30% beach park design. Design paused pending potential acquisition or SWAP.
1.2	CM002	Tarpon Beach Acquisition & Development	1,941,657	28,271	4,694	1,908,692	Ongoing	County has provided 100% plans in for City Permit. Plan to start construction Fall of 2024.
1.1	CENTR	City Center Feasibility/Planning/Design	155,000	-	155,000	-	Ongoing	Council agreed to Synalovski Romanik Saye (SRS). Preliminary data gathering and fact-finding meetings underway. Survey issued (over 1000 responses to date). April 10th first charette.
1.2	HRB1	Land Acquisition 1 Harbor Blvd	9,100,000	9,028,088	-	71,912	Complete	Closed on property 10/17/23, property has been secured. Additional safety fencing being purchased.
1.3	UNDER	Undergrounding	16,868,978	780,300	791,407	15,297,271	Ongoing	Survey was ordered and completed. 98/105 (93%) easements have letters of intent. Completed 28/61 surveys to finalize and record easements (5/106 recorded). Construction contract is with Legal.
1.11	MARIN	City Marina	-	-	-	-	Paused	Funds moved moved to CENTR
1.5	CRH60	Pedestrian Pathway Under the Marler Bridge	149,571	4,148	145,423	-	Paused	Baskerville-Donovan engineering firm presented 60% design. FDOT is considering alignment with bridge renovation plans. Combining task order to Baskerville Donovan with EN617 US98/Stahlman PD&E Study. Draft to be presented to Council in May 2024.
1.4	EN617	US98/Stahlman Intersection (Study Marler Bridge to Airport Road)	71,210	4,157	67,054	-	Paused	see also CRH60 Pedestrian pathway under marler bridge
	Renewal & Replacement		-	-	-	-		
3.2	RR051	General Government	166,426	9,265	-	157,161	Ongoing	City Hall HVAC replaced. City Hall Portico RFP to be released Spring 2024. Roof to be resealed/paint RFP in Spring 2024.
3.2	RR052	Public Safety	241,806	9,265	-	232,541	Ongoing	City Hall Annex HVAC replaced. Quotes received to replace HVAC at Sheriff's Substation.
3.2	RR053	Physical Environment (Stormwater, Cemetery)	224,938	37,763	112,175	75,000	Ongoing	Harbor sluice gate ordered spring 2023. Harbor flap valve quotes requested. Plan to order Spring 2024

COUNCIL/ MGMT OBJECTIVE		October 1, 2023 to April 9, 2024	FY2024 Budget*	YTD Actuals	YTD Encumbrances	FY2024 Available Budget	Status	Notes
3.7, 3.9	RR054	Roads, Sidewalks, Street Lighting (Gas Tax 1 + GF RR Fund)	2,965,178	2,176,143	534,220	254,816	Ongoing	Legion Dr (Main Street to Beach Dr), Matthew Blvd and a short section of John Av), and Moreno Point Rd, Main St, Zerbe, and Calhoun Ave all complete.
3.2	RR571	Library	127,500	90,227	-	37,273	Ongoing	Carpet is installed. Heat Pump #1 replaced.
3.2	RR572	Parks and Recreation	817,247	187,736	83,697	545,814	Ongoing	An HVAC unit on Community Center was replaced. Sod is finished. Window replacement at Morgans is in process. Window replacement at Community Center moved to FY 2025. Lighting at Morgans moved to FY 2025.
3.2	RR573	Other Facilities (i.e. Museum)	4,500	-	-	4,500	Ongoing	
3.2	RRVEH	Prior Year Replacement Vehicles Ordered	478,848	262,552	216,296	-	Ongoing	Dumptruck, Bronco, Sprayer & Blower ordered in prior years anticipated to arrive Spring 2024.
3.2	RRV11	Replace Building Fund Vehicles	76,000	-	56,750	19,250	Ongoing	Two replacement vehicles ordered.
3.2	RRV51	Replace General Government Vehicle	23,000	-	-	23,000	Ongoing	
3.2	RRV54	Replace Public Works Vehicles	365,000	239,877	-	125,123	Ongoing	2024 Ford F750 Urban Forestry Unit. Received mid December
3.2	RRV57	Replace Parks & Rec Vehicles	113,000	-	91,842	21,158	Ongoing	See 01/08/24 consent agenda. Ford Maverick ordered January 2024 for Spring delivery. Gators ordered after 3/18/24 meeting.
	Growth Necessitated & Comp Plan		-	-	-	-		
	CE002	Code Enforcement Equipment	30,000	6,276	-	23,724	Ongoing	Communication equipment on order.
	LB002	Library Impact Fee Projects	190,000	-	-	190,000	Ongoing	Staff Parking expansion: engineering working on design, library has chosen light fixtures for staff parking and ADA parking. Photometric plans from FPL needed to permit.
1.7	TR619	Sibert-Zerbe Parking Lot Consolidation	525,000	-	-	525,000	Paused	Area might be used as staging for undergrounding (if first options don't realize)
3.9	TR620	ADA Transition - Pedestrian Facilities	23,094	23,490	-	(396)	Complete	Final deliverables received December 2023.
	Other Capital Projects		-	-	-	-		
	ARP	Stormwater Infrastructure Projects	1,040,333	59,586	728,333	252,415	Ongoing	Projects 95% complete include Juanita Ave, Benning at Sibert and Benning at Bay, 541 Sibert. Indian Bayou project completed. Okeechobee under review to start. Failing corrugated stormwater pipes at Chickasaw Way/Country Club W under review.
	BDVEH	New Vehicle for Building Inspection Dept (Building Fund)	40,000	-	28,375	11,625		Approved on 01/08/24 consent agenda and ordered. (Ford Maverick)
	CEVEH	New Vehicle for Code Enforcement (expanding department)	46,000	-	46,018	(18)		Approved on 01/08/24 consent agenda. Ordered in February 2024.
4.15	CRT17	Destin Multi-Use Trail	500,191	188,646	311,545	-	Ongoing	DAG is working on the design. Public Workshop was held in December. 30% design brought to Council January 22. 60% design in process (July 2024 due).

COUNCIL/ MGMT OBJECTIVE	October 1, 2023 to April 9, 2024		FY2024 Budget*	YTD Actuals	YTD Encumbrances	FY2024 Available Budget	Status	Notes
	DREDG	Dredge Harbor Channel (study plus dredging)	110,100	20,580	-	89,520	Ongoing	Bathymetric study data has been submitted to County. Internal design is complete. Three quotes attained (\$500k- \$1.3m). Financing options under review including potential partnership with County.
	HURRC	Hurricane Response	100,000	13,325	30,000	56,675		January 2024 storm cleanup.
	IT003	Other Hardware/Software Replacements	140,000	-	-	140,000	Ongoing	UKG timekeeping in implementation to go live June 2024. To replace Fin, asset management, and customer portal: Aclarian, OPENG.OV. Council to be briefed on Tyler in April.
	IT004	Council Chambers Audio-Video	30,000	16,032	7,359	6,609	Ongoing	Three TV/monitors replaced; camera replaced. All new laptops configured.
	PE003	Vulnerability Assessment	226,000	9,495	216,505	-	Ongoing	Kick Off meeting held 10/31. Public workshop was held in January. Grant Amendment #1 to increase grant presented 2/20/24. 3/18/24 meeting proposing increase to Dewberry (change order #1) approved. Contract amended.
	RC124	Morgan's Children's Park Playground Structure	100,000	-	-	100,000	Ongoing	Estimate to make playground ADA inclusive \$800k, planned for FY 2025.
	RC125	Buck Destin Restrooms	199,544	-	115,501	84,044	Ongoing	Redesigning Buck Destin Sr Center for indoor/outdoor access to bathrooms. New design proposal to be brought forth to Council. Water/wastewater updates approved by DWU. Modular bathrooms ordered to be used at Morgans.
4.16	RC127	Pickleball Court	455,310	30,665	19,485	405,160	Ongoing	60% designs shared with Parks & Rec and Council March 2024. City is reviewing 90% designs.
	RC128	Morgan Sports Complex - Bathrooms/Storage/Fieldhouse	250,000	-	-	250,000	Paused	Storage building design is consolidated with bathroom/fieldhouse design. On pause 'til Pickleball and Buck Destin bathrooms moved to another project manager.
	RC130	Morgan Sports Complex - Artificial Infields	200,000	-	-	200,000	Started	Desk review for pricing. Initial quotes \$350k - \$1million. Due to cost, project moved to FY 2028.
	RC129	Morgan Sports Complex - Field Lighting (LED)	255,000	-	-	255,000	Ongoing	Moved to FY 2025 to complete all 34 poles at one time. (RR)
4.11	RC216	Clement Taylor Park Renovations	1,603,423	-	7,243	1,596,180	Ongoing	Subaward from County executed. Construction RFP has been reviewed/approved by Council. RFP was sent to County/Treasury for their approval. Pilings at CTP beach removed. Volleyball courts being set up by Destin Forward.
	SW56	Outfall at Mattie Kelly Pier	175,000	-	-	175,000		Design/permitting contract approved by Council 04/01/24.
	SW58	Chickasaw Strmwtr Remediation	600,000	-	-	600,000	Ongoing	Coordinating with H&T to replace pipe.

COUNCIL/ MGMT OBJECTIVE	October 1, 2023 to April 9, 2024		FY2024 Budget*	YTD Actuals	YTD Encumbrances	FY2024 Available Budget	Status	Notes
	TRSAF	Intersection Safety	104,888	2,500	2,388	100,000	Ongoing	Committee has \$48k of projects to present to Council April 15th (variable message systems).
	XMAS	Capitalizable Christmas Décor	28,643	28,643	-	-	Completed	Items received mid-December.
		Total Projects	52,178,008	13,459,993	3,814,784	34,903,231		

CITY OF DESTIN 5-YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC OBJECTIVE			PY Encumbrances rolling forward						
			08/14/23	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
PRIORITY	Citizen/Council Directed								
1.2	HRB1	1 Harbor Blvd/1 Calhoun Waterfront Land	\$ -	\$ 9,100,000	\$ -	\$ -	\$ -	\$ -	\$ 9,100,000
1.3	UNDER	Undergrounding	894,344	16,000,885	-	-	-	-	16,000,885
1.6	EN615	Cross-Town Connector	43,485	9,003,151	-	-	-	-	9,003,151
1.2	CM001	Beach Acquisition/Beach Park Development	81,826	4,969,622	-	-	-	-	4,969,622
5.2	DREDG	Dredge Harbor	-	110,100	-	-	-	-	110,100
1.7	TR619	Sibert-Zerbe Parking Lot Consolidation	-	525,000	-	-	-	-	525,000
1.1	CENTR	City Center - Concept Design	-	50,000	-	-	-	-	50,000
1.11	MARIN	City Marina	-	50,000	-	-	-	-	50,000
1.10	TR621	Transit: Trolley, Ferry	-	-	-	-	-	-	-
xxx	SW56	Mattie Kelly Naturewalk Outfall	-	175,000	1,200,000	-	-	-	1,375,000
	Renewal & Replacement								
3.2	RR051	General Government	1,207	155,000	194,160	15,120	-	-	364,280
3.2	RR052	Public Safety	8,369	230,380	-	126,760	53,200	-	410,340
3.2	RR053	Physical Environment (Stormwater, Cemetery)	149,938	75,000	750,000	74,000	-	-	899,000
3.7	RR054	Roads, Sidewalks, Street Lighting	300,884	2,537,780	1,076,200	1,082,100	1,088,100	1,094,200	6,878,380
3.2	RR056	Human Services (Food4Thought Bldg)	-	-	6,760	-	-	-	6,760
3.2	RR571	Library	-	127,500	-	14,580	-	8,700	150,780
3.2	RR572	Parks and Recreation	67,453	749,922	230,400	114,050	402,200	394,000	1,890,572
3.2	RR573	Other Facilities (i.e. Museum)	-	4,500	-	-	-	6,960	11,460
3.2	RRV11	Vehicles for Bldg Inspectors	-	76,000	-	-	-	45,600	121,600
3.2	RRV51	Vehicles for General Government	-	23,000	-	33,600	-	45,600	102,200
3.2	RRV52	Vehicles for Public Safety (Code)	-	-	41,040	-	88,160	45,600	174,800
3.2	RRV54	Vehicles for Public Works	-	365,000	41,040	33,600	-	162,000	601,640
3.2	RRV57	Vehicles for Parks & Recreation	-	113,000	89,640	-	44,080	-	246,720
3.2	RRVEH	Vehicles	670,331	-	-	-	-	-	-
	Growth Necessitated & Comp Plan								
5.4	CE002	Code Enforcement Equipment	-	30,000	20,000	-	-	-	50,000
1.5	CRH60	Pedestrian Pathway Under Marler Bridge	149,571	-	-	-	-	-	-
1.4	EN617	Stahlman/US98 Intersection	-	-	-	-	-	-	-
5.3	LB002	Library Impact Fee Projects	-	190,000	-	-	-	-	190,000
xxx	TR620	ADA Transition - Pedestrian Facilities	25,487	-	-	-	-	-	-
1.7	TR622	General Parking Improvements	-	-	75,000	-	-	-	75,000
	Other Capital Projects								
4.14	ARP	Stormwater Infrastructure Projects	734,853	312,000	-	-	-	-	312,000
5.5	BDVEH	New Inspector Vehicles	-	40,000	-	-	-	-	40,000
5.4	CEVEH	New Code Enforcement Vehicles	-	46,000	-	-	-	-	46,000
4.8	CRH63	Captain Royal Melvin Heritage Park and Plaza	9,614	-	-	-	-	-	-
4.15	CRT17	Destin Multi-Use Trail	570,000	-	-	1,000,000	-	-	1,000,000

STRATEGIC OBJECTIVE			PY Encumbrances rolling forward						Total
			08/14/23	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
5.6	HURRIC	Hurricane Response	-	100,000	-	-	-	-	100,000
xxx	IT003	Other Hardware/Software Replacements	-	170,000	-	-	-	-	170,000
5.1	RC124	Morgan Children's Park Playground Structure	-	100,000	-	-	-	-	100,000
xxx	RC125	Buck Destin Restrooms	99,544	100,000	-	-	-	-	100,000
4.16	RC127	Pickleball Court	-	350,000	-	-	-	-	350,000
5.1	RC128	Morgan Bathrooms/Storage/Fieldhouse	-	250,000	-	-	-	-	250,000
5.1	RC129	Morgan - Field Lighting (LED)	-	255,000	175,000	75,000	-	-	505,000
5.1	RC130	Morgan - Artificial Infields	-	200,000	400,000	-	-	-	600,000
5.1	RC131	Morgan - Field Lining Robot	-	-	-	50,000	-	-	50,000
4.11	RC216	Clement Taylor Park Renovations	15,968	1,596,180	-	-	-	-	1,596,180
4.14	SW57	CTP Stormwater Mitigation	-	60,000	-	-	-	-	60,000
4.14	SW58	Chickasaw Ct Stormwater Remediation	-	600,000	-	-	-	-	600,000
5.7	TRSAF	Intersection Safety	62,500	100,000	100,000	100,000	100,000	100,000	500,000
xxx	XMAS	Holiday Decorations	35,804	-	-	-	-	-	-
Total Projects			\$ 3,921,176	\$ 48,940,020	\$ 4,399,240	\$ 2,718,810	\$ 1,775,740	\$ 1,902,660	\$ 59,736,470

Funding Sources			PY Encumbrances rolling forward						Total
			08/14/23	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
General Fund	30058585	RR GENERAL	983,776	\$ 3,792,782	\$ 1,835,040	\$ 893,710	\$ 1,069,640	\$ 1,144,860	\$ 8,736,032
General Fund	30558500	GENERAL FUND	265,083	1,972,262	595,000	125,000	-	-	2,692,262
TC CRA	10258500	TOWN CENTER CRA	415,804	-	-	1,000,000	-	-	1,000,000
Harbor CRA	11058500	HARBOR CRA	-	9,100,000	-	-	-	-	9,100,000
Building Fund	11152441	BUILDING FUND	-	116,000	-	-	-	45,600	161,600
Parking Fund	12254500	PARKING FUND	60,340	525,000	75,000	-	-	-	600,000
Tech Fund	12552400	TECHNOLOGY FUND	-	85,000	-	-	-	-	85,000
Oka 1/2 Penny	12953831	OKA 1/2 STORMWATER	-	835,000	1,200,000	-	-	-	2,035,000
Oka 1/2 Penny	12953931	OKA 1/2 UNDERGROUNDING	894,344	1,000,000	-	-	-	-	1,000,000
Oka 1/2 Penny	12954100	OKA 1/2 PUBLIC WORKS & SAFETY	62,500	100,000	100,000	100,000	100,000	100,000	500,000
Oka 1/2 Penny	12957231	OKA 1/2 BEACH ACQ	-	-	-	-	-	-	-
Debt	32453900	2024 Bond Issuance	-	16,004,319	-	-	-	-	16,004,319
Gas Taxes	30054131	GAS TAX#1 RR ROADS	4,127	588,300	594,200	600,100	606,100	612,200	3,000,900
Gas Taxes	31554031	GAS TAX#2 COMP PLAN	-	1,000,000	-	-	-	-	1,000,000
Impact Fees	31552000	POLICE IMPACT FEES	-	10,000	-	-	-	-	10,000
Impact Fees	31554032	MULTI-MODAL IMPACT FEES	25,487	26,307	-	-	-	-	26,307
Impact Fees	31554132	ROAD IMPACT FEES	40,120	1,575,000	-	-	-	-	1,575,000
Impact Fees	31557132	LIBRARY IMPACT FEES	-	190,000	-	-	-	-	190,000

STRATEGIC OBJECTIVE			PY Encumbrances rolling forward						Total
			08/14/23	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Impact Fees	31557232	PARK IMPACT FEES	-	474,000	-	-	-	-	474,000
Restricted	12753700	NPEB	149,938	110,000	-	-	-	-	110,000
Restricted	12753800	STORMWATER TRUST FUND	-	-	-	-	-	-	-
Franch fees	31553977	ELECTRIC FRANCHISE UNDERGROUNDING	-	2,000,000	-	-	-	-	2,000,000
Grant	30554100	BOCC XTOWN CONSTRUCTION	-	3,300,000	-	-	-	-	3,300,000
Grant	30554133	FDOT TRIP GRANT	3,364	98,410	-	-	-	-	98,410
Grant	30554200	STATE GRANT LINEAR TRL	190,000	-	-	-	-	-	-
Grant	30557133	LIBRARY/MUSEUM GRANTS	-	-	-	-	-	-	-
Grant	30557233	RESTORE PARK GRANT	-	729,918	-	-	-	-	729,918
Grant	30557212	TDC 12.5% (includes Advanced Funding)	91,440	2,254,115	-	-	-	-	2,254,115
Grant	30557237	BOCC (TDC) BEACH ACQ GRANT	-	2,715,607	-	-	-	-	2,715,607
Grant	30555900	AMERICAN RESCUE PLAN	734,853	312,000	-	-	-	-	312,000
Grant	31557236	MORGANS KID PARK GRANT	-	26,000	-	-	-	-	26,000
Total Sources			\$ 3,921,176	\$ 48,940,020	\$ 4,399,240	\$ 2,718,810	\$ 1,775,740	\$ 1,902,660	\$ 59,736,470
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

		FY 2024 Adopted Budget	5-Year Funded Capital Plan Amount	Additional Funds Needed
Council Objectives				
1.1	Work with Stakeholders to pursue a Destin City Center	\$ 50,000	\$ 50,000	
1.2	Public waterfront acquisition initiative	14,069,622	14,069,622	5,100,000
1.3	Underground utilities	16,000,885	16,000,885	
1.4	Stahlman/US 98 pedestrian and vehicle Improvements in cooperation with FDOT	-	-	
1.5	Pedestrian access concepts under the Marler Bridge	-	-	
1.6	Two-lane Crosstown Connector	9,003,151	9,003,151	4,550,000
1.7	Improve parking, explore options (parking garage, surface parking)	525,000	600,000	
1.8	Annexation of unincorporated enclaves	-	-	
1.9	Morgan Sports Center and Dalton Threadgill Park Master Plan for renovations	-	-	
1.10	Support for regional Transit and Ferry systems	-	-	
1.11	City Marina (Phase 1 Feasibility Study)	50,000	50,000	
1.12	Support Beach Re-nourishment, planning, scheduling in partnership with the County/State	-	-	
1.13	Support regional workforce housing initiatives	-	-	
Management Objectives		-	-	
2.1-2.11	These are management-related, not capital project related	-	-	
Management in Progress (capital projects only listed below)		-	-	
3.1	Memorialize institutional knowledge			
3.2	Plan for renewal and replacement of city facilities and infrastructure	1,919,302	4,980,152	15,000,000
3.3	Monitor and Manage current grant and funding awards	-	-	
3.4	Find and secure new funding opportunities for city services and city projects OPR:GPC	-	-	
3.5	Complete land development code revisions	-	-	
3.7	Implement a pavement management program	2,537,780	6,878,380	
3.9	Improve sidewalks (wider, more walkable)	-	-	

		FY 2024 Adopted Budget	5-Year Funded Capital Plan Amount	Additional Funds Needed
Major Projects		-	-	
4.1	Implement and Manage COMPASS software	-	-	
4.2	Harbor Capacity Study	-	-	
4.3	Impact Fee Study	-	-	
4.4	Building Permit Fee Study	-	-	200,000
4.5	Develop and Implement the Mobility Plan and associated Fees	-	-	
4.6	Update Business Tax Receipts (BTR) Fee Schedule and processes	-	-	
4.7	Research Stormwater Utility options and Funding	-	-	
4.8	Construct Capt Royal Melvin Heritage Park	-	-	
4.9	FDOT Median Improvement project	-	-	
4.10	Norriego Point Park Improvements Phase III - Recreation Components	-	-	340,000
4.11	Renovate Clement Taylor Park (Pending Funding)	1,596,180	1,596,180	
4.12	Redevelop Joe's Bayou Recreation Area	-	-	
4.13	Continuity of streetlights/ Conversion to LEDS (In Progress)	-	-	
4.14	Implement prioritized stormwater improvements based on the Stormwater Master Plan	972,000	972,000	
4.15	Linear Park (in partnership with FPL) secure additional funding, complete design, secure required easements, construct trail	-	1,000,000	
4.16	Pickleball Courts: Secure additional Funding, acquire land, complete design and construct	350,000	350,000	56,000
TOTAL for items on the Strategic Plan		\$ 47,073,920	\$ 55,550,370	\$ 25,246,000
TOTAL 5-Year CAPITAL BUDGET		\$	59,736,470	
% FOR STRATEGIC PLAN			93%	

		FY 2024 Adopted Budget	5-Year Funded Capital Plan Amount	Additional Funds Needed
NOT ON COUNCIL OBJECTIVE LIST:				
5.1	Upgrades to Morgan Sport Center (Bathrooms; LED lighting; Artificial Infields; Field Lining Technology)	805,000	1,505,000	
5.2	Dredge Harbor Channel	110,100	110,100	750,000
5.3	Upgrade/Remodel and expand Library	190,000	190,000	
5.4	Code Enforcement New Equipment	76,000	96,000	
5.5	Building Inspector New Equipment	40,000	40,000	
5.6	Hurricane Response (first 30 days; Debris Removal)	100,000	100,000	
5.7	Public Works Safety Committee - Intersection and Crossing Safety	100,000	500,000	
xxx	Other small projects	445,000	1,645,000	
	107 Study (Harbor)	-	-	1,500,000
	Upgrade/Remodel and expand Community Center	-	-	15,000,000
	North sidewalk of Mountain Drive	-	-	900,000
	Beach Circle culv Construction	-	-	125,000
	500 Osceola Dr culv Construction	-	-	125,000
	Crystal Beach one way study	-	-	12,755
	MMTD Master streetlighting study	-	-	150,000
	Traffic Calming measures	-	-	60,000
	Pine street extension - Design Only	-	-	150,000
	Design of park elements at Crosstown Road	-	-	150,000
	Stormwater - Replace piping; Re-establish Swales	-	-	150,000
	Mattie Kelly Naturwalk Outfall			1,200,000
	Other projects on Unfunded Detail List	-	-	12,778,525
TOTAL for additional projects not on Plan		\$ 1,866,100	\$ 4,186,100	\$ 33,051,280
<i>TOTAL for all projects</i>		<i>\$ 48,940,020</i>	<i>\$ 59,736,470</i>	<i>\$ 58,297,280</i>

FY 2024 ADOPTED CAPITAL BUDGET
by Governmental Activity

General Government

CENTR	City Center Feasibility Study	50,000
IT003	Other Hardware/Software Replacements	170,000
RR051	General Government	155,000
RRV51	Vehicles	23,000
Subtotal		398,000

Public Safety

CE002	Code Enforcement Equipment	30,000
CEVEH	New Code Enforcement Vehicles	46,000
BDVEH	New Inspector Vehicles	40,000
HURRIC	Hurricane Response	100,000
RR052	Public Safety	230,380
RRV11	Vehicles for Bldg Inspectors	76,000
RRV52	Vehicles for Public Safety (Code)	-
Subtotal		522,380

Physical Environment

ARP	Stormwater Infrastructure Projects	312,000
DREDG	Dredge Waterway Channels	110,100
RR053	Physical Environment (Stormwater, Cemetery)	75,000
SW56	Mattie Kelly Outfall at Joe's Bayou	175,000
SW57	CTP Stormwater Mitigation	60,000
SW58	Chickasaw Ct Stormwater Remediation	600,000
UNDER	Undergrounding	16,000,885
Subtotal		17,332,985

Human Services

RR056	Human Services (Food4Thought Bldg)	-
Subtotal		-

Transportation

EN615	Cross-Town Connector	9,003,151
RR054	Roads, Sidewalks, Street Lighting (Gas Tax 1)	2,537,780
RRV54	Vehicles for Public Works	365,000
TR619	Sibert-Zerbe Parking Lot Consolidation	525,000
TRSAF	Intersection Safety	100,000
Subtotal		12,530,931

Economic Development

CRT17	Destin Multi-Use Trail	-
HRB1	1 Harbor Blvd	9,100,000
CRH60	Pedestrian Pathway under Marler Bridge	-

CRT64	Town Center CRA Wayfinding Plan Signage	-
CRH64	Harbor CRA Wayfinding Plan Signage	-
Subtotal		9,100,000

Culture & Recreation

CM001	Beach Acquisition	4,969,622
LB002	Library Impact Fee Projects	190,000
MARIN	City Marina	50,000
RC124	Morgan's Children's Park Playground Structure	100,000
RC125	Buck Destin Restrooms	100,000
RC127	Pickleball Court	350,000
RC128	Morgan's Bathrooms/Storage/Fieldhouse	250,000
RC129	Morgan - Field Lighting (LED)	255,000
RC130	Morgan - Artificial Infields	200,000
RC131	Morgan - Field Lining Robot	-
RC216	Clement Taylor Park Renovations	1,596,180
RR571	Library	127,500
RR572	Parks and Recreation	749,922
RR573	Other Facilities (i.e. Museum)	4,500
RRV57	Vehicles for Parks & Recreation	113,000
Subtotal		9,055,724

GRAND TOTAL	48,940,020
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CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024

TYPE OF AGENDA ITEM: City Manager Report

AGENDA OUTLINE NUMBER: 4.G.

TO: City Council

THRU: Louis Zunguze, Interim City Manager
Kimberly Kopp, City Attorney

FROM: Krystal Strickland, Finance Director

DATE: March 8, 2024

SUBJECT: TDC Monthly Report - **Informational Only**

I. BACKGROUND: In August 2023, Council requested a monthly update of collections of the Tourist Development Tax.

Attached is the latest available report.

II. DISCUSSION: This report created by Okaloosa County is informational only.

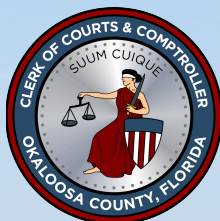
- A. Link to Strategic Goals / Objectives:**
- B. Effect on Budget (EOB):**
- C. Level of Service (LOS):**
- D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. TDT Collection Reports 03 2024



Okaloosa County Tourist Development Tax by Collection Period

Total Collections

*1% increase as of Feb 23 Collections (Jan 23 Reporting Period)

Month	FY23	FY24	% (+/-)
October	3,589,406.50	3,276,277.33	-8.72%
November	2,621,154.46	2,981,714.82	13.76%
December	1,089,937.11	1,295,378.95	18.85%
January	931,847.14	965,864.62	3.65%
February	999,193.36	992,358.91	-0.68%
March	1,314,722.67	1,383,812.10	5.26%
April	3,182,995.16		
May	3,945,677.01		
June	4,371,375.99		
July	7,444,227.38		
August	9,061,643.07		
September	4,232,351.93		
Total	42,784,531.78	10,895,406.73	32.10%

Current District Collections (6%)

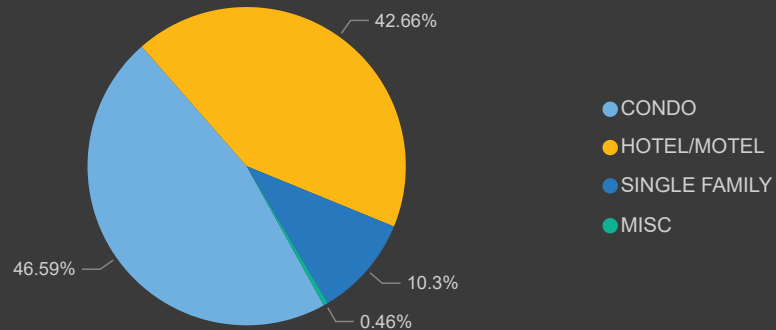
Month	FY19	FY20	FY21	FY22	FY23	FY24	% (+/-)
October	1,593,007.19	1,884,690.82	2,221,230.43	2,913,700.21	3,457,361.72	3,104,434.54	-10.21%
November	1,309,682.33	1,209,246.44	2,027,742.10	2,177,346.70	2,490,555.01	2,817,644.95	13.13%
December	828,040.56	608,271.78	826,108.63	1,074,763.79	991,384.32	1,123,537.23	13.33%
January	541,907.43	552,130.36	674,430.00	1,064,654.14	825,186.78	848,975.18	2.88%
February	591,499.87	698,331.50	810,277.30	556,796.53	887,575.40	865,902.01	-2.44%
March	929,605.46	959,719.31	1,030,939.09	1,039,092.04	1,170,079.04	1,239,716.77	5.95%
April	1,638,833.47	768,179.65	2,533,631.54	2,526,284.64	2,969,367.89		
May	1,634,939.01	232,848.94	3,027,344.52	3,245,110.93	3,734,841.53		
June	2,775,474.02	1,490,641.58	3,836,461.91	3,712,196.33	4,144,035.69		
July	5,378,932.05	3,619,497.04	5,311,973.12	6,049,957.98	7,141,099.78		
August	3,676,259.33	4,019,404.74	5,971,521.24	7,513,491.71	8,732,720.80		
September	2,237,069.94	2,639,207.26	4,063,463.37	3,796,845.88	4,035,845.16		
Total	23,135,250.66	18,682,169.42	32,335,123.25	35,670,240.88	40,580,053.12	10,000,210.68	3.77%

Expanded District Collections (5%)

Month	FY22	FY23	FY24
October	0.00	132,044.78	171,842.79
November	0.00	130,599.45	164,069.87
December	0.00	98,552.79	171,841.72
January	0.00	106,660.36	116,889.44
February	0.00	111,617.96	126,456.90
March	0.00	144,643.63	144,095.33
April	165,941.54	213,627.27	
May	163,604.36	210,835.48	
June	187,239.51	227,340.30	
July	247,245.40	303,127.60	
August	280,103.11	328,922.27	
September	161,001.85	196,506.77	
Total	1,205,135.77	2,204,478.66	895,196.05

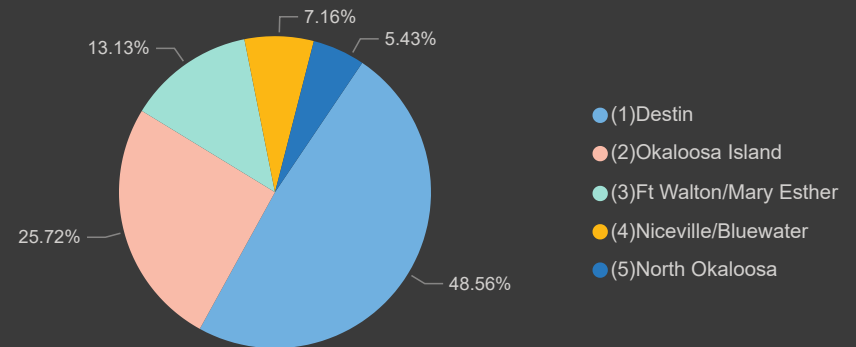
Reporting Period is always the month before the Collection Period

Rental Type

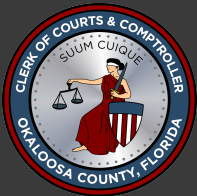


Rental Type	Current District	Expanded District	Total
CONDO	7,370	19	7,389
HOTEL/MOTEL	4,559	2,207	6,766
SINGLE FAMILY	1,384	249	1,633
MISC	41	32	73
Total	13,354	2,507	15,861

Area

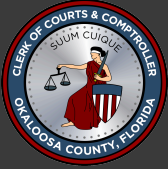


District	Current District	Expanded District	Total
(1)Destin	7,702		7,702
(2)Okaloosa Island	4,080		4,080
(3)Ft Walton/Mary Esther	1,572	510	2,082
(4)Niceville/Bluewater		1,135	1,135
(5)North Okaloosa		862	862
Total	13,354	2,507	15,861



Number of Units Reporting





Collection Period FY2024

Gross Receipts & Tax Due by Rental Type

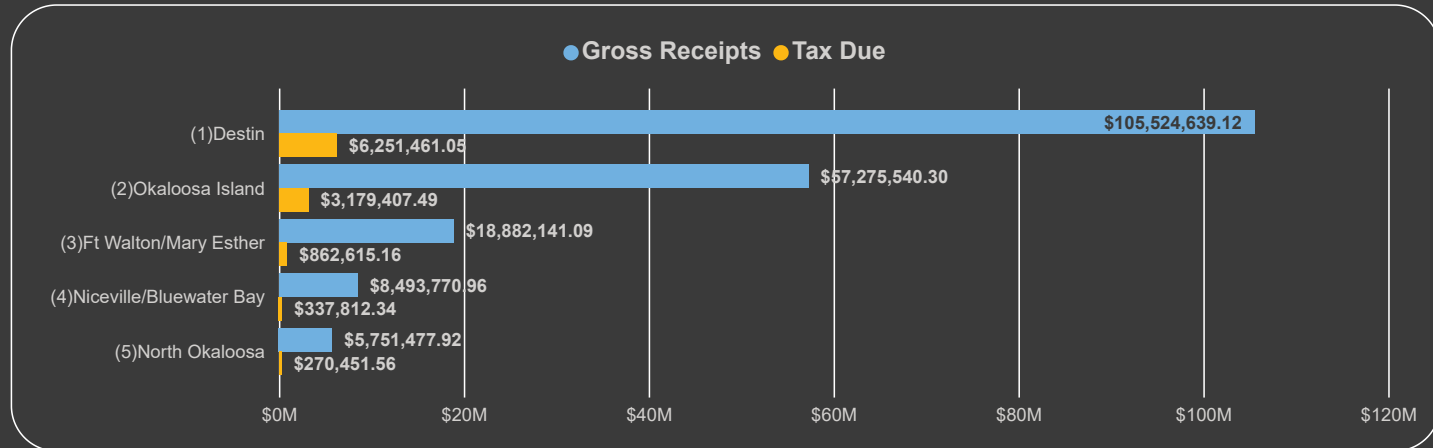


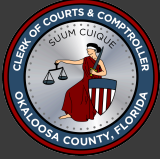
Gross Receipts

Rental Type	October	November	December	January	February	March	Total
CONDO	\$30.33M	\$27.53M	\$7.93M	\$5.57M	\$8.04M	\$11.45M	\$90.85M
HOTEL/MOTEL	\$17.89M	\$16.28M	\$9.77M	\$7.67M	\$7.67M	\$10.94M	\$70.21M
SINGLE FAMILY	\$9.47M	\$8.24M	\$4.81M	\$4.07M	\$2.26M	\$2.79M	\$31.64M
MISC	\$0.57M	\$0.47M	\$1.19M	\$0.30M	\$0.35M	\$0.34M	\$3.24M
Total	\$58.26M	\$52.52M	\$23.70M	\$17.61M	\$18.32M	\$25.53M	\$195.93M

Tax Due

Rental Type	October	November	December	January	February	March	Total
CONDO	\$1.80M	\$1.64M	\$0.47M	\$0.33M	\$0.48M	\$0.68M	\$5.41M
HOTEL/MOTEL	\$0.89M	\$0.83M	\$0.48M	\$0.38M	\$0.36M	\$0.53M	\$3.49M
SINGLE FAMILY	\$0.55M	\$0.48M	\$0.28M	\$0.24M	\$0.13M	\$0.16M	\$1.85M
MISC	\$0.03M	\$0.03M	\$0.06M	\$0.01M	\$0.02M	\$0.02M	\$0.16M
Total	\$3.28M	\$2.99M	\$1.29M	\$0.97M	\$0.99M	\$1.39M	\$10.90M





Collection Period FY2024

Gross Receipts & Tax Due by District

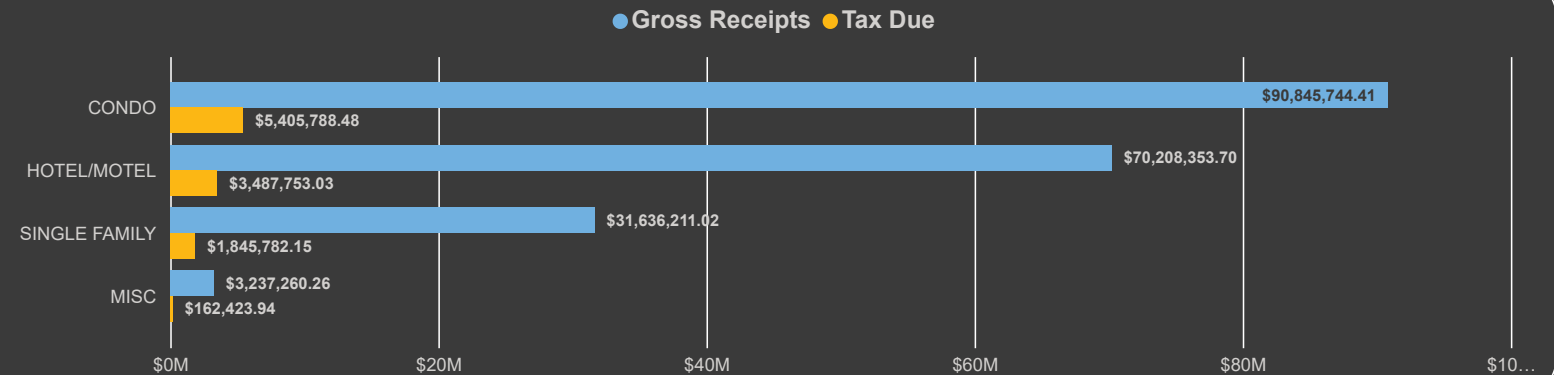


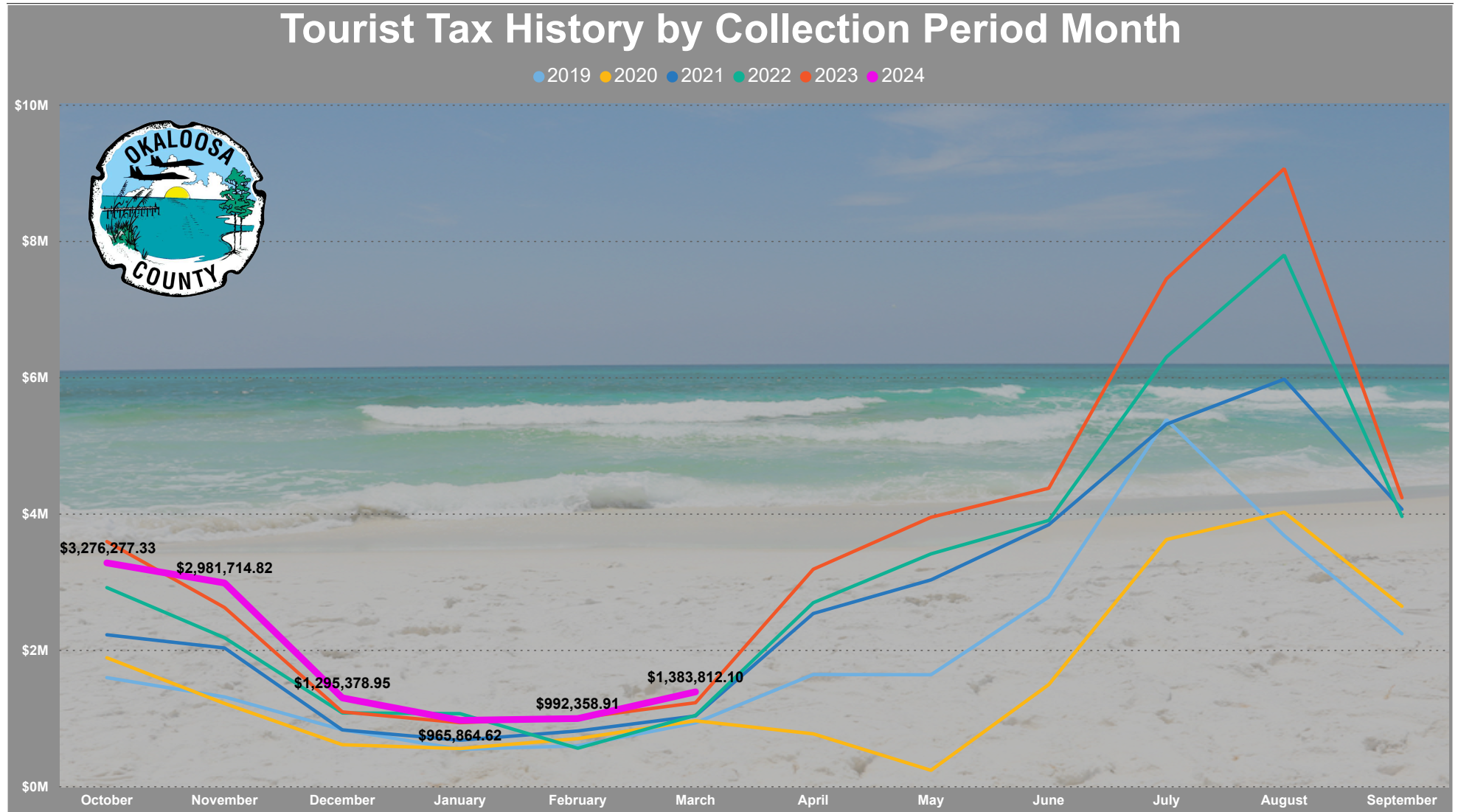
Gross Receipts

District	October	November	December	January	February	March	Total
(1)Destin	\$32.43M	\$29.11M	\$12.30M	\$9.51M	\$9.13M	\$13.04M	\$105.52M
(2)Okaloosa Island	\$18.73M	\$16.87M	\$5.79M	\$4.01M	\$4.70M	\$7.17M	\$57.28M
(3)Ft Walton/Mary Esther	\$4.27M	\$4.01M	\$3.44M	\$2.12M	\$2.25M	\$2.79M	\$18.88M
(4)Niceville/Bluewater Bay	\$1.71M	\$1.58M	\$1.22M	\$1.12M	\$1.28M	\$1.58M	\$8.49M
(5)North Okaloosa	\$1.11M	\$0.96M	\$0.94M	\$0.86M	\$0.95M	\$0.94M	\$5.75M
Total	\$58.26M	\$52.52M	\$23.70M	\$17.61M	\$18.32M	\$25.53M	\$195.93M

Tax Due

District	October	November	December	January	February	March	Total
(1)Destin	\$1.92M	\$1.73M	\$0.73M	\$0.56M	\$0.54M	\$0.77M	\$6.25M
(2)Okaloosa Island	\$1.04M	\$0.96M	\$0.31M	\$0.22M	\$0.26M	\$0.39M	\$3.18M
(3)Ft Walton/Mary Esther	\$0.19M	\$0.18M	\$0.16M	\$0.10M	\$0.10M	\$0.13M	\$0.86M
(4)Niceville/Bluewater Bay	\$0.07M	\$0.06M	\$0.05M	\$0.05M	\$0.05M	\$0.06M	\$0.34M
(5)North Okaloosa	\$0.05M	\$0.05M	\$0.04M	\$0.04M	\$0.05M	\$0.04M	\$0.27M
Total	\$3.28M	\$2.99M	\$1.29M	\$0.97M	\$0.99M	\$1.39M	\$10.90M





COMMITTEE ATTENDANCE REPORT
(JANUARY – MARCH 2024)

BOARD OF ADJUSTMENT

SCHEDULED MEETINGS	MEMBERS ABSENT	NOMINATING COUNCIL MEMBER
<u>January 3, 2024</u>	<i>Robert Pinard Joshua Brister</i>	<i>Destin Sweetser / Stephens</i>
<u>February 7, 2024</u> <i>(Meeting cancelled. No items to review)</i>		
<u>March 6, 2024</u>	<i>Robert Pinard Joshua Brister</i>	<i>Destin Sweetser / Stephens</i>

HARBOR AND WATERWAYS BOARD

SCHEDULED MEETINGS	MEMBERS ABSENT	NOMINATING COUNCIL MEMBER
<u>January 25, 2024</u> <i>(Meeting cancelled. No items to review)</i>		
<u>February 22, 2024</u> <i>(Meeting cancelled. No items to review)</i>		
<u>March 28, 2024</u>	<i>Casey Jones</i>	<i>King</i>

HARBOR COMMUNITY REDEVELOPMENT AGENCY
(CRA) ADVISORY COMMITTEE

SCHEDULED MEETINGS	MEMBERS ABSENT	NOMINATING COUNCIL MEMBER
<u>January 10, 2024</u> <i>(Meeting cancelled. No items to review)</i>		
<u>February 14, 2024</u> <i>(Meeting cancelled. No items to review)</i>		
<u>March 13, 2024</u> <i>(Meeting cancelled. No items to review)</i>		

LOCAL PLANNING AGENCY

SCHEDULED MEETINGS	MEMBERS ABSENT	NOMINATING COUNCIL MEMBER
<u>January 18, 2024</u> <i>(Meeting cancelled. No items to review)</i>		
<u>February 1, 2024</u>	<i>Jay Purut</i>	<i>Geile</i>
<u>March 7, 2024</u>	<i>All Present</i>	
<u>March 21, 2024</u>	<i>Corey Ledbetter</i>	<i>Schmidt</i>

PARKS AND RECREATION COMMITTEE

SCHEDULED MEETINGS	MEMBERS ABSENT	NOMINATING COUNCIL MEMBER
<u>January 23, 2024</u>	<i>All Present</i>	
<u>February 27, 2024</u> <i>(Meeting cancelled for lack of quorum)</i>	<i>Sandy Trammell Nikki Johnson Sweetser L'Rena Anderson</i>	<i>Destin King Sweetser / Stephens</i>
<u>March 5, 2024 (Special Meeting)</u>	<i>Leslie Schmidt</i>	<i>Schmidt</i>

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE

SCHEDULED MEETINGS	MEMBERS ABSENT	NOMINATING COUNCIL MEMBER
<u>January 9, 2024</u> <i>(Meeting cancelled. No item to review)</i>		
<u>February 13, 2024</u>	<i>All Present</i>	
<u>March 12, 2024</u>	<i>Sam Perman</i>	<i>Destin</i>

**TOWN CENTER COMMUNITY REDEVELOPMENT
AGENCY (CRA) ADVISORY COMMITTEE**

SCHEDULED MEETINGS	MEMBERS ABSENT	NOMINATING COUNCIL MEMBER
<u>January 17, 2024</u> <i>(Meeting cancelled. No items to review)</i>		
<u>February 21, 2024</u> <i>(Meeting cancelled. No items to review)</i>		
<u>March 20, 2024</u>	<i>Delores Morrell Dorothy Robinson</i>	<i>Destin Geile</i>

DESTIN YOUTH COUNCIL

SCHEDULED MEETINGS	MEMBERS ABSENT	NOMINATING COUNCIL MEMBER
<u>February 8, 2024</u>	<i>Jared Cutts Charlie Frankfurt</i>	<i>Council</i>
<u>February 29, 2024</u>	<i>Gabriella Castaneda Palmer Robbins</i>	
<u>March 14, 2024</u> <i>(Meeting cancelled for lack of quorum)</i>	<i>Briar Ramswell Caroline Pitchlynn Jared Cutts Sophie Corey Gabriella Castaneda Palmer Lindsley</i>	

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024

TYPE OF AGENDA ITEM: Announcement

AGENDA OUTLINE NUMBER: 4.I.

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Announcements

I. BACKGROUND:

II. DISCUSSION:

- A. Link to Strategic Goals / Objectives:
- B. Effect on Budget (EOB):
- C. Level of Service (LOS):
- D. Legislative Sponsor:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

None

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: April 15, 2024**TYPE OF AGENDA ITEM:** City Manager Report**AGENDA OUTLINE NUMBER:** 6.I.

TO: City Council

THRU: Kimberly Kopp, City Attorney

FROM: Jamie Dittmer, Human Resources Manager

DATE: April 10, 2024

SUBJECT: 1) City Manager Selection

I. BACKGROUND: Resolution 24-02 established a Citizen Selection Committee and the following process for selection of a candidates for City Manager:

Step One. Committee Review of Applications.: Upon the advertised closing date for submission of applications to the City, the City's Human Resources Director will forward applications meeting the City's minimum qualifications for the City Manager position to members of the Committee. Committee members will have at least fourteen (14) days to review the applications prior to formally meeting in the Sunshine to discuss the applications and short list applicants for interviews. There shall be no written or verbal discussion relating to screening or selection of a city manager among Committee members outside of the Sunshine meeting.

Step Two. Sunshine Meeting to Short List Applicants for Initial Interviews: The City Clerk shall notify Committee members, the Human Resources Director, and the City Attorney of the time and date of the Sunshine meeting(s) to be held by the Committee to short list the applicants for initial interviews based on their applications and the job description established by the City Council, which job description is consistent with the powers and duties of the City Manager set forth in Section 4.05 of the City Charter.

Four (4) members of the Committee shall constitute a quorum, and a quorum of the Committee must be present (in person) at the Sunshine meeting or such meeting will be rescheduled by the City Clerk. The Human Resources Director, City Clerk, and City Attorney shall be present at the meeting, but are not members of the Committee. At the Sunshine meeting, the Committee shall rank and short list candidates for interviews by the Committee. The number of candidates to be short-listed shall be in the discretion of the Committee, however at least three candidates shall be interviewed by the Committee. If the Committee is unable to short list the candidates at one meeting, the Committee may hold up to two meetings to establish the short list, if it deems it necessary to do so due to the number or nature of applications received. The Committee shall submit its short list for

interviews to the Human Resources Director at the conclusion of the meeting(s). A copy of each member of the Committee's rankings and short list shall be provided to the City Council.

Step Three. Interviews by Committee: The Committee shall interview each candidate at a Committee meeting held in the Sunshine. The City shall not reimburse candidates for travel costs at this initial interview stage, however, the candidate may elect to attend the initial interview remotely. At least a quorum of the Committee must be present in person, and the Human Resources Director, the City Clerk and the City Attorney must attend.

Step Four. Selection of Recommended Finalists: At the conclusion of the initial interviews, the Committee shall select **up to** five (5) finalists as recommended candidates for the City Manager position at a Sunshine meeting, and shall submit the finalists to the Human Resources Director to be forwarded to the City Council. **(The Committee voted to recommend 3 candidates to the City Council).**

Step Five. Individual Interviews with Council Members: Each City Council Member shall have the opportunity to individually interview the finalist candidates. The Human Resources Director and City Attorney shall be present (remotely or in person) at each such interview. The City shall not reimburse candidates for travel costs at this stage, however, the candidate may elect to attend the individual City Council member interview(s) remotely.

Step Six. Meet and Greet and City Council Meeting for Finalists: The finalists shall be notified of the City Council meeting date at which city manager selection from among the finalists will occur. On that date, a "Meet and Greet" will be held in the Sunshine for finalists and City Council Members. The Meet and Greet shall be held prior to, and on the same day as, the City Council meeting to accommodate traveling. Remote participation shall not be permitted at this stage of the interview process; however, the City will reimburse reasonable travel expenses made in accordance with the City's travel reimbursement policy, a copy of which is attached hereto as Exhibit A, which policy will be provided to the finalists.

At the City Council meeting, any City Council Member may make a motion to select a finalist for the position of City Manager. Council Members may vote on City Manager finalists and direct the City Attorney and Human Resources Director to negotiate a contract with one of the finalists for formal consideration by Council.

If no finalist is selected by the City Council for contract negotiation, the City Council may take any other action it deems necessary to consider or select any candidate for City Manager, including but not limiting to requesting the Committee conduct additional interviews from among existing candidates, or re-advertising the position.

Step Seven. Vote on City Manager Contract: The City Council will vote on the City Manager contract. If not approved, Step Five may be repeated, or, in the discretion of the City Council, any other action to select a City Manager may be implemented.

II. DISCUSSION: The above-described process has been followed pursuant to Resolution 24-02, and the City is currently on Step 6.

At the City Council meeting, the Council may or may not ask each candidate to make a brief presentation to Council and then respond to Council Member inquiries. Any City Council Member may make a motion to select a finalist for the position of City Manager. Council Members may vote on City Manager finalists and direct the City Attorney and Human Resources Director to negotiate a contract with one of the finalists for formal consideration by Council.

If no finalist is selected by the City Council for contract negotiation, the City Council may take any other action it deems necessary to consider or select any candidate for City Manager, including but not limiting to requesting the Committee conduct additional interviews from among existing candidates, or re-advertising the position.

- A. **Link to Strategic Goals / Objectives:**
- B. **Effect on Budget (EOB):**
- C. **Level of Service (LOS):**
- D. **Legislative Sponsor:** Destin City Council

III. CONCLUSION: Staff is seeking direction from the City Council on whether to negotiation a contract with one of the candidates recommended by the Citizen Selection Committee.

IV. RECOMMENDED MOTION: I move to direct the HR Director and City Attorney to negotiate a contract with _____ and bring the contract back to the City Council for consideration at the May 6th City Council meeting.

Attachments:

1. Resolution 24-02 - City Manager Selectin Committee
2. Castro, N - Application_Redacted
3. Castro, N - Resume_Redacted
4. Castro, N - Cover Letter_Redacted
5. Cowper, K - Application_Redacted
6. Cowper, K - Resume_Redacted
7. Cowper, K - Cover Letter_Redacted
8. Zunguze, L - Application_Redacted
9. Zunguze, L - Resume_Redacted

RESOLUTION 24-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA; ESTABLISHING A CITIZEN SELECTION COMMITTEE, WHOSE PURPOSE IS TO SCREEN APPLICANTS AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL FOR SELECTION OF A CITY MANAGER; AUTHORIZING THE COMMITTEE TO REVIEW APPLICATIONS, SHORT LIST CANDIDATES, INTERVIEW CANDIDATES AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL; PROVIDING FOR SUNSET; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Section 4.01 of the City Charter provides that there shall be a city manager who shall be fully engaged in work for the city and shall serve at the pleasure of the city council.; and

WHEREAS, Section 4.02 of the City Charter provides that the city manager shall be appointed by the council subject to a 70 percent vote of approval by the council; and

WHEREAS, Section 4.03 of the City Charter provides that the City Manager's compensation shall be fixed by the City Council; and

WHEREAS, Section 4.04 of the City Charter requires that any vacancy in the office of city manager shall be filled by the city council; and

WHEREAS, Section 4.05 of the City Charter sets forth powers and duties of the City Manager; and

WHEREAS, the City Council desires to establish a screening committee for the purpose of reviewing applications, interviewing candidates and presenting several finalists to the City Council for consideration and selection by the City Council of a new city manager; and

WHEREAS, the City Council further desires to establish the general procedures by which the committee will further its purpose; and

WHEREAS, the screening and selection process shall include both an initial round of interviews for candidates selected by the screening committee, followed by Council interviews of recommended finalists.

WHEREAS, the committee shall be subject to the Sunshine Law and Public Records laws of the State of Florida, and;

WHEREAS, establishment of the committee will assist the City Council in an efficient and cost-effective manner and is in the best interest of the public health, safety and welfare; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DESTIN, THAT:

Section 1. Recitals. The foregoing recitals are true and correct, and incorporated into this Resolution.

Section 2. Establishment and Purpose of Citizen Selection Committee.. The City Council of the City of Destin hereby establishes the Citizen Selection Committee (“**Committee**”), whose sole purpose is to assist the City Council in screening a City Manager for potential employment by the City of Destin as further set forth in Section 3, herein. The City Council will consider the recommendations of the Committee in making its decision to hire a City Manager. However, the City Council retains the right, in its sole and absolute discretion, to reject all applicants or to select a City Manager for employment by the City of Destin that was not recommended by the Committee, and shall not be bound by the recommendations of the Citizen Selection Committee.

Section 3. Process to be Followed by Committee. The City Council hereby establishes the following process to be followed by the Committee:

Step One. Committee Review of Applications.: Upon the advertised closing date for submission of applications to the City, the City’s Human Resources Director will forward applications meeting the City’s minimum qualifications for the City Manager position to members of the Committee. Committee members will have at least fourteen (14) days to review the applications prior to formally meeting in the Sunshine to discuss the applications and short list applicants for interviews. There shall be no written or verbal discussion relating to screening or selection of a city manager among Committee members outside of the Sunshine meeting.

Step Two. Sunshine Meeting to Short List Applicants for Initial Interviews: The City Clerk shall notify Committee members, the Human Resources Director, and the City Attorney of the time and date of the Sunshine meeting(s) to be held by the Committee to short list the applicants for initial interviews based on their applications and the job description established by the City Council, which job description is consistent with the powers and duties of the City Manager set forth in Section 4.05 of the City Charter.

Four (4) members of the Committee shall constitute a quorum, and a quorum of the Committee must be present (in person) at the Sunshine meeting or such meeting will be rescheduled by the City Clerk. The Human Resources Director, City Clerk, and City Attorney shall be present at the meeting, but are not members of the Committee.

At the Sunshine meeting, the Committee shall rank and short list candidates for interviews by the Committee. The number of candidates to be short-listed shall be in the discretion of the Committee, however at least three candidates shall be interviewed by the Committee. If the Committee is unable to short list the candidates at one meeting, the Committee may hold up to two meetings to establish the short list, if it deems it necessary to do so due to the number or nature of applications received. The Committee shall submit its short list for interviews to the Human Resources Director at the conclusion of the meeting(s). A copy of each member of the Committee's rankings and short list shall be provided to the City Council.

Step Three. Interviews by Committee: The Committee shall interview each candidate at a Committee meeting held in the Sunshine. The City shall not reimburse candidates for travel costs at this initial interview stage, however, the candidate may elect to attend the initial interview remotely. At least a quorum of the Committee must be present in person, and the Human Resources Director, the City Clerk and the City Attorney must attend.

Step Four. Selection of Recommended Finalists: At the conclusion of the initial interviews, the Committee shall select up to five (5) finalists as recommended candidates for the City Manager position at a Sunshine meeting, and shall submit the finalists to the Human Resources Director to be forwarded to the City Council.

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Step Six. Meet and Greet and City Council Meeting for Finalists: The finalists shall be notified of the City Council meeting date at which city manager selection from among the finalists will occur. On that date, a "Meet and Greet" will be held in the Sunshine for finalists and City Council Members. The Meet and Greet shall be held prior to, and on the same day as, the City Council meeting to accommodate traveling. Remote participation shall not be permitted at this stage of the interview process; however, the City will reimburse reasonable travel expenses made in accordance with the City's travel reimbursement policy, a copy of which is attached hereto as Exhibit A, which policy will be provided to the finalists.

At the City Council meeting, any City Council Member may make a motion to select a finalist for the position of City Manager. Council Members may vote on City Manager finalists and direct the City Attorney and Human Resources Director to negotiate a contract with one of the finalists for formal consideration by Council.

If no finalist is selected by the City Council for contract negotiation, the City Council may take any other action it deems necessary to consider or select any candidate for City Manager, including but not limiting to requesting the Committee conduct additional interviews from among existing candidates, or re-advertising the position.

Step Seven. Vote on City Manager Contract: The City Council will vote on the City Manager contract. If not approved, Step Five may be repeated, or, in the discretion of the City Council, any other action to select a City Manager may be implemented.

Section 4. Sunshine Law and Public Records. The Committee shall be subject to the Sunshine Law and Public Records Laws of the State of Florida, and all meetings of the Committee will be held in the Sunshine.

Section 5. Make up of Committee: The Committee shall consist of seven (7) residents, each of which shall be appointed by a different member of the City Council, such that every Council Member makes one appointment. The Committee shall choose one member to act as its Chairperson. Although the following individuals are not members of the Committee, the Human Resources Director, City Clerk, and City Attorney shall attend meetings of the Committee.

Section 6. Sunset. The Committee shall automatically sunset upon the City Council's approval of a contract for a City Manager.

Section 7. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY OF DESTIN, FLORIDA THIS 8TH DAY OF JANUARY, 2024.


BOBBY WAGNER, MAYOR

ATTEST:


REY BAILEY, CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
CITY OF DESTIN, ONLY:

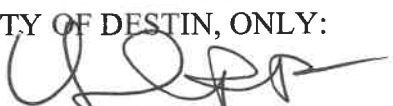

KIMBERLY ROMANO KOPP
CITY ATTORNEY

EXHIBIT "A"

Purpose:

The purpose of this policy is to establish guidelines for reimbursing travel expenses for candidates who are invited to participate the in-person interview with the City of Destin. This policy aims to support the final candidates for the City Manager position while maintaining fiscal responsibility.

Eligibility:

- Candidates are eligible for flight travel reimbursement only if their primary residence is located more than 6 hours of travel time from Destin.
- Candidates residing within a 6-hour radius will be eligible for mileage reimbursement.
- Eligibility is determined based on the need for an in-person interview and at the discretion of the hiring authority.

Flight Reimbursements:

- The City of Destin will reimburse the cost of round-trip economy class air travel for eligible candidates.
- Flights must be booked at least two weeks in advance of the interview date to ensure cost-effectiveness.
- Any deviations from the most direct and economical route must be approved in advance by the Human Resources Director.
- Flight reimbursements will only be issued for the candidate. Any guest joining the candidate will be at the candidate's expense.

Hotel Accommodations:

- Hotel accommodations will be provided for the night before the interview and the day of the interview.
- The City will book and pay for hotel accommodations directly. The standard will be a comfortable but not luxury hotel.
- Additional nights or upgrades in accommodation will be at the candidate's expense unless approved by the hiring authority.

Reimbursement Process:

- Candidates must submit a reimbursement request along with original receipts within 30 days of their interview.
- Reimbursements will be processed and paid within 30 days of receipt of the reimbursement request.

Miscellaneous:

- Reimbursements will not be provided for meals, car rentals, or other incidental expenses.
- The City of Destin reserves the right to modify or terminate this policy at any time.
- Contact Information: For any questions or further clarification, candidates may contact the City of Destin's Human Resources Department at 850-837-4242

Employment Application Form

Applicant Information

Full Name: Castro Norbert M Date: 1/30/2024 2:58:38 PM
Last First M.I.

Address: [REDACTED]
Street Address *Apartment/Unit #*
[REDACTED] [REDACTED]
City State ZIP Code

Phone: [REDACTED] E-mail Address: mikecastrotexas@gmail.com

Date Available: 03/01/2024 Desired Salary: \$260000

Position Applied for: City Manager

Are you eligible to work in the United States? YES ☒ NO ☐ Employment Desired? Full Time ☒ Part Time ☐

Have you ever worked for this organization? YES ☐ NO ☒ Hours of work (per week) desired? 40

Have you ever been convicted of a felony? YES ☐ NO ☒

If yes, explain:

(Number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, and sentence(s) imposed)

Education

High School East Union High School Address: Manteca, CA
Did you graduate? YES ☒ NO ☐ Degree: HighSchoolDiploma

College United States Military Ac Address: West Point, NY
Did you graduate? YES ☒ NO ☐ Degree: BS in Engineering Studies

Other University of Texas Address: Austin, TX
Did you graduate? YES ☒ NO ☐ Degree: MS in Urban Planning

Previous Employment

Company: City of Murphy, TX **Phone:** 972-468-4000
Address: 206 N Murphy Rd, Murphy TX, 75094 **Supervisor:** City Council
Job Title: City Manager **Starting Salary:** \$ \$ 165,000 **Ending Salary:** \$ \$ 204,000

Responsibilities:

Murphy is located in Collin County, approximately 15 miles northeast of downtown Dallas. Murphy is bordered by the cities of Plano, Richardson, Wylie and Sachse. Murphy is a community of approximately 22,500 residents and has consistently ranked as one of the most livable cities nationally and within the State of Texas. Murphy is transitioning from a high-growth city to a community that must focus on Maintenance & Operational concerns. Responsible to Mayor and seven-member City Council for administration of the City's affairs. Oversee eight departments with an annual all-funds operating budget of \$ 43.6 million. Initiated planning and led the implementation of the city's largest-ever Bond Election. The total effort incorporated 52 projects and a budget of approximately \$ 35.5 million. The projects were completed on-time and \$2.3 million under budget, during the Pandemic.

From: 09/16 To: 08/23 Reason for Leaving: Voluntary Resignation
May we contact your previous supervisor for a reference? YES ☒ NO ☐

Company: City of Jersey Village, TX **Phone:** 713-466-2188
Address: 16327 Lakeview Dr, Jersey Village TX, 77040 **Supervisor:** City Council
Job Title: City Manager **Starting Salary:** \$ \$ 101,000 **Ending Salary:** \$ \$ 158,000

Responsibilities:

Responsible to Mayor and five-member City Council for administration of the City's affairs. Oversee six departments with an annual all-funds operating budget of \$ 25.2 million and a Capital Project budget of \$ 8.5 million. Directed city preparation and response to Hurricane Rita (2005) and Hurricane Ike (2008). Coordinated with state and federal authorities to ensure rapid reimbursement of city resources.

From: 07/05 To: 08/16 Reason for Leaving: Took City Manager job with Murphy
May we contact your previous supervisor for a reference? YES ☒ NO ☐

Company: City of Longview Texas **Phone:** 903-237-1000
Address: 300 W Cotton St, Longview TX, 75601 **Supervisor:** City Manager
Job Title: Assistant City Manager **Starting Salary:** \$ \$ 95,000 **Ending Salary:** \$ \$ 98,000

Responsibilities:

Assist in the overall management of the city of Longview with special emphasis on budget implementation, capital improvement project management and staff development. The city employs approximately 900 personnel in 23 departments.

Responsible for oversight of eight departments which included Library, Municipal Court, Public Safety Communications, Transportation, Convention Center, Information Technology, Housing / Community Development and Public Information.

From: 07/04 To: 07/05 Reason for Leaving: Took City Manager job w/ Jersey Village
May we contact your previous supervisor for a reference? YES ☒ NO ☐

Military Service

Branch: Army From: 1985 To: 1990

Rank at Discharge: CPT

**Are you currently in
the Armed Forces?**

YES
☐

NO
☒

References

Please list three professional references.

Full Name: Dave Smith Relationship: Former Employer

Company: US Army Phone: 580-678-5355

Address: 28074 SH 115, Lawton OK 73507

Full Name: Isabel Kato Relationship: Former Employee

Company: City of Jersey Village Phone: 713-466-2188

Address: 16327 Lakeview Dr, Jersey Village TX, 77040

Full Name: Gina Nash Relationship: City Manager in neighboring city

Company: City of Sachse Phone: 972-495-1212

Address: 3815 Sachse Rd, Sachse TX, 75048

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge and that intentional misrepresentations or omissions may be cause for the rejection of my application and that if hired I may be released from employment.

I understand that the company may require me to successfully complete a pre-employment drug and alcohol test as a condition of employment and that continued employment may be based on the successful completion of similar tests.

I understand that the company may as part of the hiring process request an investigative consumer report from a third party entity or agency including information concerning my character, general reputation, personal characteristics, credit records, and mode of living. I may make a written request to the company to provide me with additional information regarding the nature and scope of any such report.

I understand that employment with your company is "at will" and nothing in the interview or hiring process, this application, or your company policies are intended to create an employment contract between myself and the company. Employment may be terminated by either party at any time for any reason with or without notice.

Signature: Electronically Submitted

Date: 1/30/2024 2:58:38 PM

MIKE CASTRO

e-mail: mikecastrotexas@gmail.com

EDUCATION

United States Military Academy: West Point, New York
Bachelor of Science in General Engineering Studies

University of Texas: Austin, Texas
Master of Science in Community and Regional Planning

University of Houston: Houston, Texas
Doctor of Philosophy in Political Science

PROFESSIONAL EXPERIENCE

2016 – 2023

City Manager

City of Murphy, Texas

Murphy is located in Collin County, approximately 15 miles northeast of downtown Dallas. Murphy is bordered by the cities of Plano, Richardson, Wylie and Sachse. Murphy is a community of approximately 22,500 residents and has consistently ranked as one of the most livable cities nationally and within the State of Texas. Murphy is transitioning from a high-growth city to a community that must focus on Maintenance & Operational concerns.

- Responsible to Mayor and seven-member City Council for administration of the City's affairs. Oversee eight departments with an annual all-funds operating budget of \$ 43.6 million.
- Upon arrival, inherited four vacant Department Head positions. Within six months, all positions were filled and city operations were restored to normal.
- Initiated planning and led the implementation of the city's largest-ever Bond Election. The total effort incorporated 52 projects and a budget of approximately \$ 35.5 million. The projects were completed on-time and \$2.3 million under budget. The community engagement effort for the bond project was the subject of a November 2021, TML Town and City magazine article.
- Restored accountability to the city's financial practices. Inherited several hundred thousand dollars of unauthorized and largely unknown Information Technology contracts. Worked with the new Finance and I.T. Directors to root-out unauthorized contracts. Implemented policies to ensure that this will never happen again.
- Implemented a sustainable compensation pay plan to retain public safety personnel and reduce turnover city-wide. For the first time in recent memory, the city conducted performance evaluations for every position. Performance evaluations are now an annual requirement.
- In response to the pandemic, initiated an overhaul of the city's economic development efforts. This resulted in a Ground-Up Economic Development Strategic Plan focusing on local shopping, sustainability, entrepreneurial activities and business retention. The city is a statewide TAMIO finalist for its "Murphy Unites" program: our shop-local program engaging 255 local businesses.
- Led city staff through the pandemic. Implemented workforce policies that concentrate on resiliency, employee trust and continuity of operations. Continue to focus on recruiting and retention challenges while emphasizing quality employee selections.
- Implemented several initiatives designed to improve usage of the municipal web site and social media outlets. Eliminated redundant web pages and brought focus and consistency to the city's overall communication efforts.

2005 – 2016

City Manager
City of Jersey Village, Texas

Jersey Village is located in northwest Harris County, 20 miles from downtown Houston. Jersey Village is the only incorporated municipality in northwest Harris County.

- Responsible to Mayor and five-member City Council for administration of the City's affairs. Oversee six departments with an annual all-funds operating budget of \$ 25.2 million and a Capital Project budget of \$ 8.5 million.
- Adopted a tangible Community Master Plan that was rooted in common sense and financial reality. In addition to being forward-focused, the plan also articulated the importance of sustaining many city practices that were considered best-in-class.
- Initiated multiple projects aimed at instilling fiscal discipline while addressing chronic maintenance and operation needs. Most notably, the city conducted a sales tax audit of nearby City of Houston establishments that recaptured approximately \$ 1,000,000 in one-time misdirected sales tax. The ongoing annual additional revenue is approximately \$300,000 to \$500,000.
- Oversaw planning and implementation of extensive capital improvement projects. Initiated three phases of water, sewer, and street replacement programs aimed at bringing the city's complete infrastructure up to current standards. The third phase of street improvements has been funded using existing cash reserves.
- Successfully led the team that lobbied congressional representatives and secured a \$ 55 million flood mitigation project on Greens Bayou in north central Harris County. Of several hundred candidate projects, this project was one of three selected by President Obama for funding in FY 15.
- Led the negotiation effort to relocate a major retail service center to Jersey Village. This economic development initiative will result in a 20 percent increase to city sales tax revenue when fully implemented.
- Directed city preparation and response to Hurricane Rita (2005) and Hurricane Ike (2008). Coordinated with state and federal authorities to ensure rapid reimbursement of city resources.

2004 – 2005

Assistant City Manager
City of Longview, Texas

Longview is located in Gregg County, 120 miles east of Dallas. Longview is the commercial hub for an eight-county region in northeast Texas. The city's population is approximately 78,000, with a service area population of approximately 240,000.

- Assist in the overall management of the city of Longview with special emphasis on budget implementation, capital improvement project management and staff development. The city employs approximately 900 personnel in 23 departments.
- Responsible for oversight of eight departments which included Library, Municipal Court, Public Safety Communications, Transportation, Convention Center, Information Technology, Housing / Community Development and Public Information.
- Served as one of three key members in the city's annual budget development team. Assist in the preparation and execution of the city's \$140 million operating budget.
- Oversaw implementation of the city's Geographic Information System (GIS) roll-out. GIS implementation was a three-year program that affected every department in the city.
- Provide instruction and coaching to assist in the city's effort to become a High-Performance Organization (HPO).

2001 - 2004

City Administrator
City of Stephenville, Texas

Stephenville is located in Erath County 50 miles southwest of Fort Worth. Stephenville is a County Seat and serves as a regional commercial center for a four county region. Stephenville is a full-service community with 17,500 residents and is the home of Tarleton State University (7,200 students).

- Responsible to Mayor and eight-member City Council for administration of the City's affairs. Oversee seven departments (125 personnel) with an annual all-funds operating budget of \$ 13.8 million and a Capital Project budget of \$ 16.2 million.
- Developed and implemented a comprehensive communications plan for the city. Elements of the plan included weekly live radio interviews, television broadcasts, newspaper articles, citizen surveys / focus groups and communications training for select staff.
- Successfully oversaw implementation of the city's most extensive capital improvement program. Significant improvements included the addition of six groundwater wells (\$ 7.5 mil.), initiation of a Stormwater Drainage Utility (\$ 18.5 mil.), extensive redesign of the wastewater plant (\$ 3.2 mil.), and expansion of the street reconstruction program.
- Prepared the city for future growth and development through the initiation of a 30-year comprehensive plan. The plan contained 12 sections affecting infrastructure, economic development, and quality of life improvements.
- Developed a 15 year, six-phase master annexation plan that will double the incorporated size of Stephenville to 20+ sq. miles. Successfully implemented phase one of this plan in April of 2003.
- Improved working conditions for employees through the implementation of an employee safety program that incorporated training and strategic equipment purchases. Employee turnover was reduced every year of my tenure.

1997 - 2001

City Administrator
City of Garden Ridge, Texas

Garden Ridge is located 20 miles northeast of San Antonio along the Austin-San Antonio Corridor. Garden Ridge is comprised of many Master-Planned neighborhoods where quality of life issues are paramount. The city is experiencing four to six percent annual growth and is approximately 50% built-out.

- Responsible to Mayor and five-member City Council for administration of the city's affairs. Oversee five departments with an annual all-funds operating budget of \$2.7 million. Ensure city services keep pace with the demands of a rapidly growing community located at the foot of the Hill Country in the Austin-San Antonio urban corridor.
- Oversaw implementation of comprehensive Water System improvements, which were the most significant in the city's history and resulted in a reduction in water service calls by 80%. The improvements resulted in the attainment of the "Superior" water system designation from the State of Texas.
- Completely overhauled city financial systems. Reorganized fund and budget structure to emphasize accountability. Implemented first-ever five-year Capital Improvement Program (CIP) for the city.
- As part of a regional effort, authored a comprehensive strategy to locate a community college in the northeast San Antonio region. This effort resulted in a temporary campus initiated in the area and the initiation of planning for a permanent campus. Construction for a \$ 125 million permanent campus was completed in the spring of 2009.

RELATED POSITIONS

- 1994 - 1997 Department Manager, Technical Services Department
City of Austin Housing Authority: Austin, Texas
Planned, scheduled, and delegated work to a 52-person Department with overall agency responsibility for facility / infrastructure management, vehicle fleet operations, risk management, and long-term strategic planning.
- 1992-1994 Division Manager, Auditing Division
Harris County Community Development Agency: Houston, Texas
Supervised a six-person monitoring and compliance staff responsible for daily management of Harris County's \$ 9.3 million CDBG program.
- 1991-1992 Senior Research Planner, City of Austin / Travis County Health Department
Served as a planner for the Health Department's Primary Care Division. In this capacity, worked with the Director of Primary Care to develop department goals and objectives for a 310-person department providing social services from 17 health clinics.
- 1988-1990 Civil Engineer, U.S. Army Corps of Engineers: Republic of Korea
Supervised planning, design and budgeting of all construction projects in a 700-person Corps of Engineer construction unit. Directly supervised a team of 46 individuals that included Project Managers, Architects, Civil Engineers, Soils Analysts, and Surveyors.
- 1985 - 1988 U.S. Army Corps of Engineers: Fort Hood, Texas
Coordinated daily operations of a 160-member engineer company. Directed and coordinated the work efforts of seven departments that included personnel, risk management, procurement, operations, maintenance, logistics and training.

TRAINING and CERTIFICATIONS

ICMA Credentialed Manager (ICMA-CM) Awarded through the International City Management Association.

Certified Public Manager (CPM) Awarded through Texas State University.
Designation is the culmination of a 12-month curriculum involving all facets of municipal management.

Certified Economic Developer – Basic Course. Awarded through Texas A & M Extension Services (TEEX). Completed phase one of a three phase course resulting in CED designation.

Certified Construction Contract Administrator (CCA) Awarded by the Construction Specifications Institute (CSI). Designation signifies advanced knowledge of all phases of construction management and administration.

COMMUNITY INVOLVEMENT

Current Memberships:

Plano Sunrise Rotary Club (Past President)

Murphy Chamber of Commerce (Board of Directors)

North Texas City Management Association

Texas City Management Association

International City / County Management Association – Credentialed Manager

Mike Castro

January 30, 2024

Dear Mayor Wagner and City Council,

Please consider this correspondence as my application for the City Manager position in Destin. I am interested in the position because I believe that the challenges Destin currently faces are a match to my experience and abilities.

If selected for the City Manager position, my efforts would initially concentrate in the following areas:

- I would immediately work with City Council to understand Council's vision for the future of Destin. It is only through a shared understanding of the city's challenges and opportunities that City Council and the City Manager can achieve greater things for the community.
- It will be important to rapidly establish relationships with community stakeholders and regional partners to foster sustainment of quality-of-life initiatives.
- Early in my tenure, I will undertake a comprehensive review of municipal finances. My goal is not to find a silver bullet, but to build sustainable fiscal practices that will benefit Destin over the long term. This is a particular interest of mine, as I feel many communities do not invoke a performance mindset regarding their finances.
- Staff and myself would commit to an integrity-based / results-oriented approach regarding staff operations. Such an approach is based on 25 years of municipal leadership experience and emphasizes fiscal stewardship, staff development, community engagement, and ethics-based leadership.
- I will become an active participant in community activities outside of the work environment. I have been, and will be, a staunch advocate for public service. It is important that staff share a similar passion for their professions. A passion for Public Service is perhaps the most important element to building a cohesive Team, dedicated to the betterment of Destin.

My most recent management experience has been with the City of Murphy. Murphy is the fourth community I have managed. In the communities I have managed, I have emphasized staff accountability and anticipatory government. I am familiar with the challenges and opportunities that come with managing a local government in an environment of diverse, engaged citizens with high expectations.

My previous work experience has helped me to develop expertise in the areas of economic development, strategic planning, infrastructure design and maintenance, financial management, and emergency management planning. My demonstrated record of accomplishment in each of these areas is particularly relevant to Destin. Having worked in stable, mature communities, I

Mike Castro, pg.2

understand that decisions made now, will set precedence, and impact the community for decades to come. It will be important for the city to retain staff that can adhere to the community's vision.

I would be excited to be given the opportunity to work for a community that is unique in so many ways. I do believe that every appointment I have had up to this point has prepared me for service as your City Manager.

I look forward to your correspondence regarding the City Manager position in Destin.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mike Castro", with a long horizontal flourish extending to the right. The signature is written on a light-colored, slightly textured background.

Mike Castro, PhD

Employment Application Form

Applicant Information

Full Name: Cowper Kevin A Date: 1/25/2024 3:38:05 PM
Last First M.I.

Address: [REDACTED]
Street Address [REDACTED] [REDACTED] [REDACTED]
City State ZIP Code

Phone: [REDACTED] E-mail Address: kevincowper3@gmail.com

Date Available: 05/01/2024 Desired Salary: \$230,000

Position Applied for: City Manager

Are you eligible to work in the United States? YES ☒ NO ☐ Employment Desired? Full Time ☒ Part Time ☐

Have you ever worked for this organization? YES ☐ NO ☒ Hours of work (per week) desired? 40

Have you ever been convicted of a felony? YES ☐ NO ☒

If yes, explain:

(Number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, and sentence(s) imposed)

Education

High School Evangel Address: Eight Mile, AL
Did you graduate? YES ☒ NO ☐ Degree: HighSchoolDiploma

College Univ of South Alabama Address: Mobile, AL
Did you graduate? YES ☒ NO ☐ Degree: BSc

Other Univ of Memphis Address: Memphis, TN
Did you graduate? YES ☒ NO ☐ Degree: MCRP

Previous Employment

Company: City of Dothan **Phone:** _____
Address: PO Box 2128, Dothan AL 35302 **Supervisor:** Dothan City Commission
Job Title: City Manager **Starting Salary:** \$198,500 **Ending Salary:** \$218,000

Responsibilities:

Serve as the administrative head of the City and oversee all operations and programs of thirteen (13) departments with 1,376 employees (1,006 full time, 48 part time and 222 seasonal) and budgets exceeding \$280 million. I am currently overseeing a large-scale capital program focused on downtown redevelopment, transportation enhancements, water and wastewater system improvements, neighborhood improvements and recreation projects. Introduced the "Love Dothan" initiative to strategically focus resources on infrastructure development, growth management, public safety, downtown redevelopment, neighborhood development, economic development, customer service enhancements, employee development, communication, neighborhood relations and transparency.

From: 04/19 To: N/A Reason for Leaving: N/A
May we contact your previous supervisor for a reference? YES ☐ NO ☒

Company: City of Auburn **Phone:** _____
Address: Auburn, AL **Supervisor:** Charles Duggan
Job Title: Assistant City Manager **Starting Salary:** \$111,000 **Ending Salary:** \$192,000

Responsibilities:

Served as Assistant City Manager / Chief Operating Officer for the City of Auburn (population 76,000+ and home to Auburn University) overseeing approximately 800 employees in 15 departments with budgets totaling over \$160 million.

From: 09/07 To: 04/19 Reason for Leaving: Pursue Dothan City Manager position
May we contact your previous supervisor for a reference? YES ☒ NO ☐

Company: City of Pensacola **Phone:** _____
Address: Pensacola, FL **Supervisor:** Tom Bonfield
Job Title: Community Development Dir **Starting Salary:** \$70,000 **Ending Salary:** \$102,000

Responsibilities:

Administered all operations and directed all programs of the Community Development Department including planning, environmental, inspections, economic development and neighborhood development programs as well as the Pensacola Community Redevelopment Agency (CRA). I worked extensively on downtown and waterfront redevelopment, neighborhood development and hurricane recovery projects during my tenure in Pensacola.

From: 01/01 To: 08/2007 Reason for Leaving: Pursue ACM position with Auburn
May we contact your previous supervisor for a reference? YES ☒ NO ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ **Are you currently in the Armed Forces?** YES ☐ NO ☒

References

Please list three professional references.

Full Name: Tom Bonfield Relationship: Retired City Manager

Company: _____ Phone: (919) 323-943

Address: tjbonfield@gmail.com

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge and that intentional misrepresentations or omissions may be cause for the rejection of my application and that if hired I may be released from employment.

I understand that the company may require me to successfully complete a pre-employment drug and alcohol test as a condition of employment and that continued employment may be based on the successful completion of similar tests.

I understand that the company may as part of the hiring process request an investigative consumer report from a third party entity or agency including information concerning my character, general reputation, personal characteristics, credit records, and mode of living. I may make a written request to the company to provide me with additional information regarding the nature and scope of any such report.

I understand that employment with your company is "at will" and nothing in the interview or hiring process, this application, or your company policies are intended to create an employment contract between myself and the company. Employment may be terminated by either party at any time for any reason with or without notice.

Signature: Electronically Submitted

Date: 1/25/2024 3:38:05 PM

KEVIN A. COWPER

KevinCowper3@gmail.com

PROFESSIONAL PROFILE

Dynamic professional with extensive local government executive management experience and proven record of accomplishment in:

Community Planning • Growth Management • Economic Development • Redevelopment • Neighborhood Development & Relations • Budgeting & Financial Management • Capital Planning & Budgeting • Project Management • Organizational Change & Development • High Performing Organizations • Strategic Planning •

Management - Highly responsible self-starter with strong work ethic, enthusiastic attitude and excellent management skills. Decisive leader and creative problem solver with inclusive management style. Strong budgeting and financial management skills. Experienced in managing organizational change.

Communication - Persuasive communicator with well-developed presentation, facilitation, and negotiation skills. Ability to present complex information in a concise and understandable manner and to build consensus among diverse and competing interest groups. Able to develop productive relationships with elected and appointed officials, colleagues, citizens, media and staff at all levels.

Strategic Planning - Comprehensive strategic thinker with ability to see the big picture, establish goals and design specific programs and actions to produce desired results.

Leadership - Highly regarded and accomplished leader with vision and skill to lead large organization.

EXPERIENCE

City Manager – City of Dothan, Alabama. 2019 to the present.

- Currently serving as City Manager for the City of Dothan (population 71,000+), a full-service city that is the economic center of the Wiregrass Region of Alabama, Georgia, and Florida.
 - Serve as the administrative head of the City and oversee all operations and programs of thirteen (13) departments with 1,376 employees (1,006 full time, 48 part time and 222 seasonal) and budgets exceeding \$280 million. The City of Dothan currently holds a bond rating of Aa2 from Moody's and AA from S&P. The current Capital Improvement Plan includes \$90 million in various projects.
 - Introduced the *Love Dothan* initiative to focus resources on infrastructure development, growth management, public safety, downtown redevelopment, neighborhood development, economic development, customer service enhancements, employee development, communication, neighborhood relations and transparency.

Assistant City Manager / Chief Operating Officer – City of Auburn, Alabama. 2007 - 2019.

- Served as Assistant City Manager / Chief Operating Officer for the City of Auburn (population 76,000+ and home to Auburn University) overseeing approximately 800 employees in 15 departments with budgets totaling over \$160 million.
 - Coordinated with departments to develop annual work programs, biennial operating budgets, capital budgets, and six-year capital improvements plan. Aligned budgets with department goals, work programs and adopted plans, and evaluated assigned department directors based on results achieved.
 - Oversaw capital planning program and major capital improvement projects from conception through design and construction utilizing inter-departmental project teams.
 - Oversaw redevelopment activities for downtown and aged commercial corridors.
 - Implemented a citywide reorganization plan including functional responsibilities and personnel to better align department resources with the City's strategic objectives. Promoted the High Performance Organization (HPO) model as a means of improving employee and organizational performance.

Community Development Director - City of Pensacola, Florida. 2001 – 2007.

- Served as Community Development Director in the historic coastal City of Pensacola, home to Pensacola NAS and the central city of a half-million metro area population.
 - Administered all operations and directed all programs of the Community Development Department including planning, environmental, inspections, economic development and neighborhood development programs as well as the Pensacola Community Redevelopment Agency (CRA).

Director of Planning and Zoning - Baldwin County, Alabama. 1995 - 2001.

- Served as the first planning director for Baldwin County, a high growth coastal county, located on the Gulf of Mexico in the Mobile metropolitan area.
 - Established the Planning & Zoning Department and all operating procedures, Drafted amendments to the County's Planning and Zoning Enabling Legislation enacted by the State Legislature as Act No.98-665 and wrote the *Baldwin County Zoning Regulations* adopted by the County Commission in 1999 to manage and support sustainable growth and development.

EARLY CAREER

Planner - Shelby County, Alabama. 1991 - 1995.

Research Assistant - Regional Economic Development Center. Memphis, Tennessee. 1989 to 1991.

Planning Intern - Shelby County, Alabama. June 1989 to August 1989.

Planning Intern - Mobile, Alabama. March 1988 to May 1988.

EDUCATION & TRAINING

Master of City and Regional Planning

University of Memphis, Memphis, Tennessee (1991).

Bachelor of Science

University of South Alabama, Mobile, Alabama (1988).

ICMA Emerging Leaders Development Program
(2008).

Leading, Educating, and Developing Program (LEAD)

Weldon Cooper Center for Public Service at the University of Virginia, Charlottesville, Virginia (2013).

PROFESSIONAL ASSOCIATIONS

- Member of the International City/County Management Association (ICMA) since 2000.
 - ICMA Credentialed Manager (ICMA-CM) 2010-2020.
 - Member of the Alabama City/County Management Association since 2007. President 2017-2018.
 - Member of the American Institute of Certified Planners (AICP) since 1994 (Certificate No. 10626).
 - Member of the American Planning Association since 1988.
 - Member of the Urban Land Institute since 2018.
-

Kevin A. Cowper

KevinCowper3@gmail.com

January 25, 2024

City of Destin

Please accept this letter as my application for the position of Destin City Manager. As demonstrated on my resume, I have over 32 years of experience in city and county government including more than 27 years in executive management positions at the department director level and above. My background includes extensive management and budgeting experience as well as significant experience in infrastructure development, community planning, growth management, neighborhood development, redevelopment, and economic development that I believe will be an asset to Destin. I have excellent management and leadership skills together with vision, a strong work ethic, high moral character, and commitment to public service. Throughout my career, I have worked closely with elected and appointed officials, business leaders, developers, community leaders, neighborhood organizations and employee groups. My track record is one of achievement and effectiveness and my wide-ranging experience uniquely qualifies me for this position.

As City Manager for the City of Dothan, Alabama, I oversee all operations and programs of the City including 13 departments and over 1,300 employees. I am responsible for overseeing the preparation of the biennial budget and have introduced a capital fund, solid waste fund and permanent reserve to the budget process. Dothan is a full-service City with all traditional services including a city owned and operated electric utility. I am currently overseeing a large-scale capital program focused on downtown redevelopment, transportation enhancements, water and wastewater system improvements, neighborhood improvements and recreation projects. I have extensive experience in all matters related to land development, redevelopment and economic development as well as linking capital plans to strategic plans, budgets and planning programs. I have led numerous planning and visioning efforts and have undertaken multiple operational evaluations and strategic initiatives to improve organizational effectiveness. I have challenged employees to be innovative, strategic, collaborative and customer service focused and established a team-oriented project management approach that has been highly successful in delivering quality infrastructure projects that have improved the appearance of the City as well as the overall quality of life.

As Assistant City Manager for the City of Auburn, Alabama, I served as Chief Operating Officer overseeing several departments and programs including capital planning and downtown redevelopment. Prior to my appointment as Auburn Assistant City Manager, I spent approximately 12 years working on the Gulf Coast in Baldwin County, Alabama and Pensacola, Florida. I worked extensively on downtown and waterfront redevelopment, neighborhood development and hurricane recovery projects during my tenure in Pensacola. As Planning Director in high growth Baldwin County, I was responsible for establishing a planning and zoning program from the ground-up to promote sustainable growth and development.

Kevin A. Cowper
City of Destin
City Manager Position

Page 2

I have been instrumental in managing organizational change in my current and previous positions as well as promoting the high-performance organization model as a means of improving employee and organizational performance.

In addition to my work-related experience, I am heavily involved in professional and community activities. I hold a Master of City and Regional Planning Degree and am certified by the American Institute of Certified Planners (AICP). I am also a member of the International City/County Managers Association (ICMA). I am seeking a challenging position in a progressive organization where I can contribute to the long-term success of the community. I believe that I have the personal and professional skills necessary to serve as Destin City Manager. I have attached my resume for your review and would welcome the opportunity to discuss my qualifications further in an interview. Thank you for your consideration and I look forward to hearing from you.

Sincerely,

Kevin A. Cowper

Kevin A. Cowper

Employment Application Form

Applicant Information

Full Name: Zunguze Louis Date: 2/4/2024 8:00:33 PM
Last First M.I.

Address: [REDACTED]
Street Address [REDACTED] [REDACTED] [REDACTED]
City State ZIP Code

Phone: [REDACTED] E-mail Address: louis@theptlgroup.com

Date Available: 03/01/2024 Desired Salary: \$250,000

Position Applied for: City Manager

Are you eligible to work in the United States? YES ☒ NO ☐ Employment Desired? Full Time ☒ Part Time ☐

Have you ever worked for this organization? YES ☒ NO ☐ Hours of work (per week) desired? 40

Have you ever been convicted of a felony? YES ☐ NO ☒

If yes, explain:

(Number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, and sentence(s) imposed)

Education

High School The Matthew Boulton Techn Address: Birmingham, England
Did you graduate? YES ☒ NO ☐ Degree: HighSchoolDiploma

College The University of Akron Address: Akron, Ohio
Did you graduate? YES ☒ NO ☐ Degree: MA - Urban & Reg Planning

Other Under graduate Address: Huddersfield, England
Did you graduate? YES ☒ NO ☐ Degree: BA-Geography & Computer S

Previous Employment

Company: City of Destin **Phone:** _____
Address: _____ **Supervisor:** City Council
Job Title: Interim City Manager **Starting Salary:** \$ **Ending Salary:** \$

Responsibilities:

Responsible for management of the day-to day operations of the City government and ensuring that the policies, directives, resolutions, and ordinances adopted by the City Council are implemented and enforced. Keeps the council apprised of the city's finances, public affairs, development, infrastructure, and all other city-related matters. Directly manages and supervises the administration of all departments, offices, and agencies of the city government.

From: 01/24 To: Present Reason for Leaving: N/A
May we contact your previous supervisor for a reference? YES ☒ NO ☐

Company: City of Destin **Phone:** _____
Address: _____ **Supervisor:** City Manager
Job Title: Community Development Dir **Starting Salary:** \$ **Ending Salary:** \$

Responsibilities:

Responsible for the overall administrative operations of the Department and directing the activities of the Department's Divisions Building, Engineering, Planning and Zoning. Oversees the building and development review processes; preparation, implementation, and coordination of the City's Comprehensive Plan; Land Development Code; and the City's Community Redevelopment Master Plans. Manages the City's land use public engagement efforts.

From: 12/19 To: Present Reason for Leaving: N/A
May we contact your previous supervisor for a reference? YES ☒ NO ☐

Company: Salt Lake City, Utah **Phone:** _____
Address: Salt Lake City **Supervisor:** Mayor - Salt Lake City
Job Title: Comm & Econ Devt Director **Starting Salary:** \$ **Ending Salary:** \$

Responsibilities:

Responsible for establishing the sustainability vision, goals, programs, and operational direction of the Department of Community Development staff 128 employees, including monitoring and evaluating divisional goals and performance, long range planning, contracting, fiscal management and service delivery by the divisions of Planning and Zoning Enforcement; Building and Licensing Services; Housing and Neighborhood Development Services; the Arts Council and City Transportation.

From: 02/03 To: 01/07 Reason for Leaving: End of Admin Term
May we contact your previous supervisor for a reference? YES ☒ NO ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____

**Are you currently in
the Armed Forces?**

YES

☐

NO

☒

References

Please list three professional references.

Full Name: Morgan Chatham Relationship: Former Council Member

Company: City of Destin Phone: 850-687-4775

Address: _____

Full Name: Jim Wood Relationship: Member of City of Destin LPA

Company: City of Destin Phone: 850-542-9468

Address: _____

Full Name: Rocky Anderson, Esq Relationship: Former Mayor

Company: Salt Lake City Phone: 385-234-0489

Address: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge and that intentional misrepresentations or omissions may be cause for the rejection of my application and that if hired I may be released from employment.

I understand that the company may require me to successfully complete a pre-employment drug and alcohol test as a condition of employment and that continued employment may be based on the successful completion of similar tests.

I understand that the company may as part of the hiring process request an investigative consumer report from a third party entity or agency including information concerning my character, general reputation, personal characteristics, credit records, and mode of living. I may make a written request to the company to provide me with additional information regarding the nature and scope of any such report.

I understand that employment with your company is "at will" and nothing in the interview or hiring process, this application, or your company policies are intended to create an employment contract between myself and the company. Employment may be terminated by either party at any time for any reason with or without notice.

Signature: Electronically Submitted

Date: 2/4/2024 8:00:33 PM

RESUME
ALOIS LOUIS ZUNGUZE
Louis@theptlgroup.com

WORK EXPERIENCE:

Interim City Manager (January 2024 - Present)

OFFICE OF THE CITY MANAGER

City of Destin, Florida

Responsible for management of the day-to day operations of the City government and ensuring that the policies, directives, resolutions, and ordinances adopted by the City Council are implemented and enforced. Keeps the council apprised of the city's finances, public affairs, development, infrastructure, and all other city-related matters. Directly manages and supervises the administration of all departments, offices, and agencies of the city government.

Community Development Director (2019-Present)

DEPARTMENT OF COMMUNITY DEVELOPMENT

City of Destin, Florida

Responsible for the overall administrative operations of the Department and directing the activities of the Department's Divisions – Building, Engineering, Planning and Zoning. Oversees the building and development review processes; preparation, implementation, and coordination of the City's Comprehensive Plan; Land Development Code; and the City's Community Redevelopment Master Plans. Manages the City's land use public engagement efforts.

Adjunct Professor and Director of Coastal Communities Planning and Sustainability Concentration (2015-2019)

UNIVERSITY OF SOUTH FLORIDA (USF) PATEL COLLEGE OF GLOBAL SUSTAINABILITY

Tampa, Florida

Responsible for formulation, preparation and directing of the Coastal Communities Planning and Sustainability Concentration of the College. Teaching courses in: (a) Concepts and Principles of Sustainable Coastal Planning and Sustainability, (b) Strategies and Implementation of Sustainable Coastal Planning and Sustainability, and (c) Concepts and Principles of Sustainability; and advising students on Research and Internship Projects required for graduation.

President/Principal (2008 -2015)

THE PTL GROUP, INC

Salt Lake City, Utah

Responsible for the overall operations of the company and the design and implementation of the company's urban and regional projects nationally and internationally.

Worked in collaboration with Fowler White firm (now Buchanan Ingersoll and Rooney PC) to prepare a sustainable community development plan for the Little Manatee Community in South Hillsborough County, Florida.

Engaged in the preparation of sustainable development plan in Accra, Ghana Africa for the City of Health anchored by the University of Kintampo, Accra, Ghana Africa.

Community & Economic Development Director (2005-2008)

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

Salt Lake City, Utah

Responsible for the overall administrative operations of the Department and directing the activities of the Department's Divisions - Planning and Zoning Enforcement; Building and Licensing Services; Housing and Neighborhood Development Services; Engineering, the Arts Council and City Transportation.

Responsible for establishing the sustainability vision, goals, programs, and operational direction of the Department of Community Development staff – 128 employees, including monitoring and evaluating divisional goals and performance, long range planning, contracting, fiscal management and service delivery by the divisions.

Supervise budget preparation and approve divisional budgets to be submitted for consideration by the Mayor and City Council. Submit and justify all divisional budgetary requests. Oversee all budgetary expenditures.

Develop long and short-range land use planning, economic development, transportation, historic preservation, recreational/trails/parks, and sustainability programs.

Oversee the development and implementation of innovative systems in the City's sustainable development review and permitting processes – including the establishment of the City's One-Stop-Shop Development Review Center.

Serve on State and local committees related to community and economic development functions – such as the Salt Lake City Chamber of Commerce, the Downtown Alliance. Act as a liaison and interact with other municipalities, county, state and federal agencies, major developers and the citizens of the City on community and economic development issues.

Planning Director (2003-2005)

PLANNING DIVISION

Salt Lake City, Utah

Responsible for directing the activities of the Planning and Zoning Division and overseeing the planning, preparation, implementation, and coordination of the City's Comprehensive Plan, Historic Preservation and Community Redevelopment Master Plans.

Responsible for preparing policy recommendations to the Planning and Zoning Commission, Board of Adjustment, and Historic Landmark Commission, including all statutory and land use policy activities.

Serve as the planning and land use advisor, to the Mayor; City Council; Director of Community Development and other department heads; various boards; public officials and the public.

Review development projects and the application of City land use regulations, ordinances, and codes. Work with the Mayor, City Council and Director of Community Development - to establish a sustainable vision for the future of Utah's capital city following the successful hosting of the Salt Lake Winter Olympics and accomplish City goals and plans.

Direct the coordination and promotion of City plans with other planning agencies. Work closely with architects, builders, and developers to explain the City's plans and programs. Give professional advice and ensure that new developments are consistent with the City's Comprehensive land use policies

Development Director (2000-2003)

DEPARTMENT OF PLANNING AND DEVELOPMENT

Cherokee County/Metropolitan Atlanta, Georgia

Responsible for managing the activities of the Divisions of Planning and Zoning; Building Services; and Engineering.

Responsible for implementing countywide planning and development policies and programs, including sustainable planning and zoning/land use activities; economic development; and project review and approval procedures.

Manage the County's Georgia Greenspace/Sustainability Program to capitalize on the successes of the Atlanta Summer Olympics; Kiosk/National Sign Plazas Program; and transportation initiatives. Responsible for preparing and implementing the County's Long-Range Sustainability Development Plan.

Research and prepare policy recommendations on development, economic, and land use activities to the County Manager, County Commission, County Municipal Planning Commission, and the County Board of Zoning Appeals. Prepare appropriate ordinances/codes to support all approved land use and development policies.

Responsible for initiating special studies in planning, zoning, and economic development matters. Work closely with the Cherokee County Development Authority to prepare and implement incentive packages to promote economic development in the County. Coordinate land use and economic development activities with County departments, the business community and neighborhood groups, regional and state agencies.

Manage and coordinate all department activities in the areas of general administration; budgeting; work priorities; staff retention, advancement, discipline and hiring; and staff professional development.

Director of Community Development (1994-2000)

DEPARTMENT OF COMMUNITY DEVELOPMENT

City of Kent, Ohio

Responsible for the overall administrative operations of the Department. Responsible for directing and implementing the City's planning, land use, housing, and economic development programs including: the City's Housing and Urban Development (HUD) Grants Programs, CDBG and HOME. Preparation of the City's Land Use and Economic Development Consolidated Plan, Historic Preservation and Neighborhood Preservation/Redevelopment Program, Revitalization and Economic Development Initiatives, and the City's Social Services Program.

Responsible for implementing the City's Geographic Information System (GIS), preparation of land use and development ordinances. Provide interpretations regarding planning, zoning, and building ordinances and regulations. Responsible for preparing and implementing the City's Comprehensive Land Use Plan.

Research, develop, and make recommendations on development policies to the City Manager, City Council, and City Planning Commission. Coordinate departmental activities with other City departments, the business community, community groups, and regional agencies.

Development Coordinator (1993-1994)
DEPARTMENT OF COMMUNITY DEVELOPMENT
City of Kent, Ohio

Responsible for overseeing all private and public development projects through the City's development review process. Interpret and enforce the City's Zoning and Land Use Regulations.

Prepare and update various City planning documents, such as the City's Comprehensive Development Plan, and the Thoroughfare Plan. Maintain the Department's Land Use Database. Responsible for implementing the City's Neighborhood Revitalization Program, and coordinated activities of the City's Planning Commission, the Board of Zoning Appeals, the Architectural Advisory Board, and the Land Use Committee of the City Council.

Planning Consultant (1991-1993)
MEDINA COUNTY PLANNING COMMISSION
Medina County, Ohio

Coordinate the formulation of goals and objectives of the County's Development Plan. Prepare reports identifying key development factors impacting the County's development trends. Responsible for preparing the County's Sustainable Land Use Development Plan – consisting of special land use reports for the County's Township areas.

Assist the Development Plan Steering Committee in the development of methodologies and establishment of a framework to evaluate the strategic components of the Medina County Development Plan.

Assist in tasks related to the State Route 18 (major State thoroughfare in Medina County) Strategic Action Plan Project – including reviewing consultants' submissions and making recommendations to the Development Committee.

Planning Consultant (1990-1991)
DEPARTMENT OF CITY PLANNING
City of Wadsworth, Ohio

Prepare land use surveys and updating the City's Land Use and Zoning Map. Research and document architectural design standards for consideration by the City's Architectural and Design Committee. Undertake a Public-Right-of-Ways Vacation Study. Prepare a Commercial Sites Study and update the City's Industrial/Commercial Sites and Buildings File. Assist in project and land subdivision reviews. Assist in coordinating meetings of the City's Planning Commission and Board of Zoning Appeals.

Principal Planning Officer (1984-1989)
DEPARTMENT OF PHYSICAL PLANNING
City of Harare, Zimbabwe, Southern Africa

Chief Advisor to the Director of Physical Planning on matters pertaining to the preparation and review of land use policies and economic development plans for all districts and provinces in Zimbabwe. Advise the Director on major strategic aspects of policy planning and information management systems.

Recommend and coordinate the planning of major land subdivision, regional – rural and urban economic development projects. Assist local governments in writing and submitting funding proposals to the Central Government. Coordinate research in land use and economic development projects in District and Provincial areas.

Evaluate physical and economic development proposals submitted by national and international consultants. Manage the Professional Services Budget for funding planning projects and research. Represent the Department on the National Council for Economic Affairs.

Assistant Planning Officer (1982-1984)
DEPARTMENT OF CITY PLANNING
Borough of Camden, London, England

Responsible for preparing and updating the Borough's Structural (Land Use) Plan. Assist in the planning, preparation, and implementation of the Borough's Economic Development Plans. Coordinate local authorities' efforts in growth management. Assist in managing the Research Division of the Department by maintaining databases in the subject areas of population, economic development, housing, and transportation.

ACADEMIC QUALIFICATIONS:

Master of Arts Degree in Urban Studies – Urban and Regional Planning Major (1991)
The University of Akron, Akron, Ohio

Bachelor of Science (Honors) Degree in Geography – Computer Applications Minor (1982)
The Huddersfield Polytechnic University, Huddersfield, England, United Kingdom

Advanced Level Certificate of Education (1979)
The Matthew Boulton Technical College, Birmingham, England, United Kingdom

PROFESSIONAL MEMBERSHIPS AND COMMUNITY SERVICE:

The American Planning Association
Former Member, Royal Town Planning Institute
Member of the American City Planning Directors' Council
The Urban Land Institute
The International Economic Development Council
The Urban and Regional Information Systems Association
Served on the Urban Land Institute (ULI) Panel that prepared the (2006) publication entitled "**Ten Principles for Rethinking the Mall**"
Board Member, Salt Lake City Neighborhood Housing Services
Board Member, College of Architecture and Planning, University of Utah
Member, Blue Communities, Southwest Florida
Board Chair, The Tatissa Foundation for Suicide Prevention and Social Justice Inc, FL
Board Member, Judge Memorial High School