

**REGULAR MEETING
DESTIN CITY COUNCIL
AUGUST 7, 2023
ANNEX COUNCIL CHAMBERS
6:00 PM**

*****Core Value of the Month - Stewardship*****

CALL TO ORDER

*** INVOCATION**

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *(Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)*

- 1. PROCLAMATIONS / RECOGNITIONS / SPECIAL / **PUBLIC PRESENTATIONS / ANNOUNCEMENTS**
- 2. PUBLIC COMMENTS (Section 5 - Public Hearings has separate public comments time for these items)** (Note: Individual speakers will be limited to 3 minutes. At the discretion of the mayor, this 3 minute allowance may be adjusted depending on the level of business coming before the City Council)
- 3. *** CONSENT AGENDA**
 - A. Quarterly Investment Report
 - B. Resolution 23-14, Maintenance Agreement for US98 Median Improvements, East Pass Bridge to Airport Road
 - C. RFB 23-05-PW Replacement of Carpet - Destin Public Library
 - D. Destin Rodeo Run
 - E. 701 Sixth Street, Residential Marine Construction, HWB-001093-2023
 - F. Approval of minutes of July 11, 2023 City Council Budget Workshop
 - G. Approval of minutes of May 15, 2023 Regular City Council Meeting
 - H. Minutes of Boards and Committees
- 4. CITY MANAGER REPORTS**
 - A. 1 Harbor Blvd Parcel - Purchase Agreement
(July 17, 2023: Motion by Councilmember Hebert, seconded by Councilmember King, to approve the \$9 million counteroffer for 1 Harbor Blvd property with the intent for public use of the property at this time, and subject to the purchase agreement staff will bring back at the next council meeting passed 7-0).
 - B. Resolution 23-13 -- Reimbursement Resolution for Harbor Blvd parcel
 - C. Opposition to speed regulations on fishing vessels - Resolution 23-15
(July 17, 2023: Councilmember Destin moved to direct staff to bring back a resolution at the next council meeting supporting the county's action to oppose the proposed speed regulation on vessels fishing in the Gulf; seconded by Councilmember Hebert. Motion passed 7-0).
 - D. Stahlman/US Hwy 98 Intersection Status Update

E. 2nd Draft FY2024-29 Strategic Plan: Council objectives

F. Announcements

5. PUBLIC HEARINGS

- A. First reading of Ordinance 23-10-LC, amending Article 7 - Zoning and Regulatory Controls of the Land Development code; changing the list of permitted conditional and prohibited uses to include Luxury Motor Home Resorts as a Conditional Use in the Town Center Mixed Use (TCMU) zoning district; amending Table 7-2, Table of Allowable Uses; including conditions and criteria for approval.

6. COMMENTS / PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY

A. Councilmember Sweetser

1. Kelly Street Traffic

B. Councilmember Geile

1. Harbor Dredging

C. Councilmember Destin

D. Councilmember Bagby

E. Councilmember Hebert

F. Councilmember King

G. Councilmember Schmidt

1. Beach Flag Safety

H. Mayor Wagner

1. Voting Delegate - Florida League of Cities Annual Conference.

2. Crab Island Resolution

I. Land Use Attorney

J. City Attorney

7. PUBLIC COMMENTS (Comments from the public on any matters considered at the meeting, or on any matters not on the agenda)

8. ADJOURN

* Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council, or the City staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.

** To be placed on the agenda under public presentations, citizens must contact the City Manager or City Clerk's office one (1) week prior to the scheduled City Council Meeting, completing a Speakers Request Form and providing any accompanying documentation as requested in the form's instructions.

*** All items listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and may be considered separately.

If a person decides to appeal any decision made by the Council with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 837-4242 in advance. Hearing Impaired: TTY: 711. Assistance also available through Human Resources, Title VI Coordinator, at (850) 837-4242. Personas con discapacidades que necesitan asistencia o personas que necesiten ayuda con un idioma para participar en las reuniones de la ciudad, deberán notificar la oficina de la Secretaria Municipal al (850) 837-4242 antes de la reunión. Discapacidad auditiva: TTY: 711 (Solicitar Espanol CA). La ayuda tambien está disponible por Recursos Humanos, Coordinador del Título VI, al (850) 837-4242.

All regularly scheduled city council meetings will be streamed live via the city's YouTube channel, www.youtube.com/CityofDestin. Past council meetings can also be viewed here. Please visit our agenda center on the city website at www.cityofdestin.com/agendas.

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 3.A.

TO: City Council
THRU: Lance Johnson, City Manager
FROM: Krystal Strickland, Finance Director
DATE: July 31, 2023
SUBJECT: Quarterly Investment Report

I. BACKGROUND:

Attached for your review is the current quarterly investment report with schedules showing the current status of the City investment accounts with Raymond James. Summary tables of activity are provided in the Discussion section below.

II. DISCUSSION:

On March 7, 2022, the City adopted a new Investment Policy under Resolution 22-05. The Raymond James report is attached, which includes a listing of investments by type with their book and market values as of the report date, as well as portfolio activity during the period. Following are supplementary tables.

Table 1 shows the value of the portfolio as of June 30, 2023 by security type. This table also shows the percentage of each security type alongside the maximum amount allowed by our investment policy.

Table 1: Investment Portfolio current fair value by type and weight by percentage

Investment Type	Fair Value	Percentage of Portfolio	Max % as per Investment Policy 22-05
US Treasuries	\$ 5,487,668	23%	75%
Mortgage and Asset Backed Securities	8,377,114	35%	75%
Municipals	219,412	1%	25%
Investment grade corporate bonds	693,134	3%	20%
FDIC Insured certificates of deposit	1,963,411	8%	75%
Cash at Raymond James	71,420	0%	75%
Unrestricted Cash at Trustmark*	7,328,970	30%	75%
Portfolio Total	\$ 24,141,130	100%	

*Unrestricted funds at Trustmark MINUS 3 months GF operating projections

Table 2 shows the interest earned and the portfolio's unrealized change in fair market value for the current quarter and 12 month cumulative.

Table 2: Income earned for quarter and last 12 months

	Current Quarter (04/01/2023 - 06/30/2023)	Last 12 months (06/01/2022 - 06/30/2023)
Interest Realized on Portfolio	\$ 106,744	\$ 392,597
Change in Fair Market Value	(116,749)	(289,045)
Income earned	<u>\$ (10,005)</u>	<u>\$ 103,552</u>

Table 3 compares the performance of the City of Destin's investments against two benchmarks.

Table 3: Comparison of Quarterly and Calendar Year-to-Date Performance to Benchmarks

	Current Quarter (04/01/2023 - 06/30/2023)	Last 12 months (06/01/2022 - 06/30/2023)
City of Destin	-0.13%	0.31%
ICE BofA 1-Year US Treasury	0.45%	2.05%
Florida Prime*	5.33%	3.48%

*The Florida Prime benchmark as per Resolution 22-05 is the Three Month Annualized Net Participant Yield, which is calculated on a 365-day basis and includes adjustments for expenses and other accounting items to reflect earnings by participants.

Table 4 lists the investments by type, lists maturity dates and average maturities of the investments in each major category. The percentage of portfolio total is then applied to find the weighted average maturity of the total portfolio. The significant amount of cash brings the

average weighted maturity down to the equivalent of 1.71 years. Ratings by Standard & Poors are also listed in this table. Eagle Assets of Raymond James has worked diligently to replace BBB+ investment grade corporate bonds with corporate bonds with a minimum rating of A and asset-backed securities with a minimum rating of AAA. As of June 30, 2023, there was only one security with a BBB+ rating with a value of \$44,310 remaining in our portfolio. This one security is an investment grade corporate bond with a coupon rate paying 2.8%.

Table 4: Maturity dates and weighted average maturity of the investment portfolio

Investment Type	Fair Value	Maturity	Percentage of Portfolio (Weight)	Average Maturity (years)	Weighted Average Maturity
US Treasuries	\$ 5,487,668	02/15/24-02/15/33	23%	2.93	0.6
Mortgage and Asset Backed Securities	8,377,114	07/01/23-09/01/51	35%	2.12	0.7
Municipals	219,412	01/01/29-08/01/30	1%	6.50	0.0
Investment grade corporate bonds	693,134	10/26/24-05/15/33	3%	4.92	0.1
FDIC Insured certificates of deposit	1,963,411	07/27/23-04/13/26	8%	1.18	0.1
Cash at Raymond James	71,420		0%	0.00	-
Unrestricted Cash at Trustmark*	7,328,970		30%	0.00	-
Portfolio Total	\$ 24,141,130		100%		1.7

Table 5 is a summary of changes for the fiscal year to date as compared to the prior four fiscal years for the funds transferred to Raymond James. During fiscal year 2023, the City has realized income in the amount of \$304,398 and has accumulated an unrealized increase in market value of \$67,471. No transfers in have been scheduled for FY 2023. The City is building cash balances to invest in land acquisition and construction scheduled for the Fall of 2023. Investment administration expenses this year to date total \$54,697.

Table 5: Additions and Deductions five-year trend

	10/01/2022-06/30/2023	10/01/2021-09/30/2022	10/01/2020-09/30/2021	10/01/2019-09/30/2020	10/01/2018-09/30/2019
Additions					
Contributions	\$ -	\$ 1,742,528	\$ 5,234,644	\$ -	\$ -
Interest Earnings	304,398	326,839	291,529	261,031	253,389
Unrealized gain/(loss)*	67,471	(1,373,377)	(250,557)	167,448	252,775
Total Additions	\$ 371,870	\$ 695,990	\$ 5,275,615	\$ 428,479	\$ 506,164
Deductions					
Investment Admin Expenses	54,697	53,874	58,455	35,592	34,330
Total Deductions	54,697	53,874	58,455	35,592	34,330
Net Change	\$ 317,173	\$ 642,116	\$ 5,217,160	\$ 392,887	\$ 471,834
Beginning Balance	\$ 16,381,661	\$ 15,739,545	\$ 10,522,385	\$ 10,129,498	\$ 9,657,663
Ending Balance	\$ 16,698,833	\$ 16,381,661	\$ 15,739,545	\$ 10,522,385	\$ 10,129,498

*Unrealized gain/loss is the fair market value of the investments if sold on the reporting date instead of holding to

Table 6 shows the fund balance characterization of the funds held with our Investment Firm plus

the additional available to be invested currently on hand at Trustmark. The committed balances listed below are in accordance with the City's Fund Balance policy Resolution 12-20.

Table 6: Investment Fund Balance

Fund Balance	As of 06/30/2023
<i>Committed</i>	
Emergency Operations	\$ 3,680,027 = 3 months operating*
Emergency Maintenance	3,680,027 = 3 months operating*
Debt Service	2,582,455 = 1 year debt service*
Total Committed	<u>9,942,509</u>
 <i>Unrestricted</i>	 \$ 14,198,621
 Total Fund Balance	 <u><u>\$ 24,141,130</u></u>

**As per FY 2023 Adopted Budget and actual debt service funds*

A current report as of June 30, 2023 produced by Raymond James is attached.

A. Link to Strategic Goals / Objectives:

Financially sound city providing service excellence.

B. Effect on Budget (EOB):

This item is for information only and has no effect on the Budget.

C. Level of Service (LOS):

This report provides the City Council with the current financial condition of the City.

D. Legislative Sponsor:

III. CONCLUSION:

The City is currently receiving the investment interest revenue and paying investment administrative expenses in a manner consistent with prior years.

IV. RECOMMENDED MOTION:

No motion is required for this item.

Attachments:

1. City of Destin Jun 2023 report



Brian Haugen WMS, CRPS®, CEP®
Senior Vice President, Investments

Steve Cann MS, MPAS®, CFP®
Vice President, Investments

August 1, 2023

Krystal:

Attached is the City's most recent quarterly report for the period ending 6/30/2023.

Summary of Investment Objectives and Restrictions

Accounts at Raymond James / Eagle Asset Management are managed in accordance with the City's published objectives and restrictions as referenced and summarized below:

- **Compliance with Florida Statutes 218.415 & 208.02, and City's Investment Policy Statement adopted in Resolution 22-05**

Allowable investment securities are restricted to:

- Bank deposits at Qualified Public Depository
- U.S. Treasuries, TIPS, T-bills
- U.S. Government Agencies
- U.S. Government Sponsored Enterprises
- Certificates of Deposit (FDIC-insured CDs)
- Commercial paper (Prime-I, A-1+ or better)
- Investment Grade Corporate Bonds (A or better)
- Asset Backed Securities (AAA only)
- Government Money Market Funds
- Municipal Bonds (AA, Aa or better)

- **Compliance with City's stated Investment Objectives and Criteria (Investment Policy Statement, Resolution 22-05)**

- Safety, risk management (interest rate, and credit), liquidity, income, prudence
- Average portfolio maturity of not more than five (5) years
- Performance goal to regularly exceed the average rate of return on the ICE BOA Merrill Lynch 1-yr US Treasury Index, or three-month annualized net participant yield for Florida Prime

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Raymond James & Associates, Inc., member New York Stock Exchange/SIPC

Performance Analysis as of Jun 30, 2023

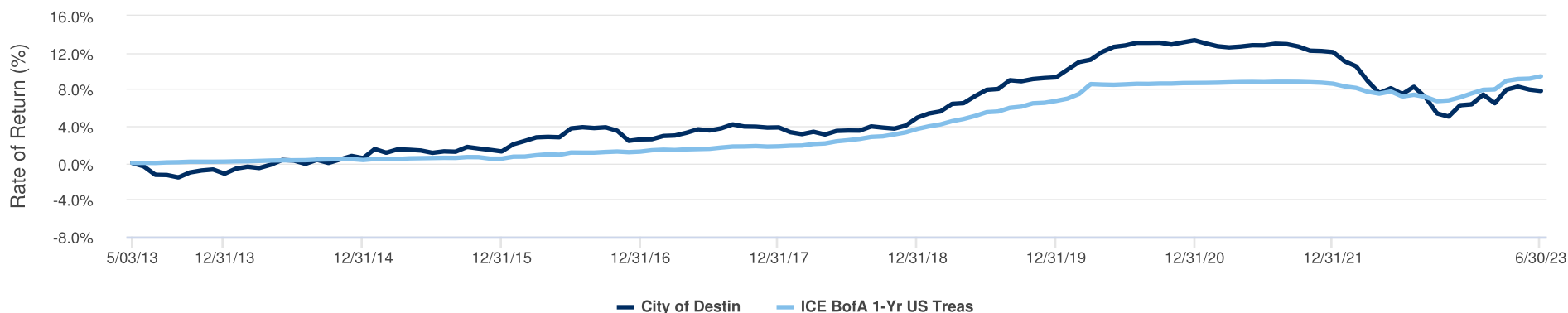
City of Destin

BRIAN HAUGEN, STEVE CANN
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Performance Analysis Summary

Time-Weighted (Net of Fees)

Total Market Value as of 6/30/2023: \$16,770,078.39



The Cumulative Return is charted above.

	QTD 3/31/23 6/30/23	Last 12 Months 6/30/22 6/30/23	Last 3 Years* 6/30/20 6/30/23	Since Inception* 5/03/13 6/30/23
City of Destin	(0.13%)	0.31%	(1.49%)	0.74%
ICE BofA 1-Yr US Treas	0.45%	2.05%	0.27%	0.89%
S&P 500 Total Return Indx	8.74%	19.59%	14.60%	12.63%
Bloomberg U.S. Agg Bd	(0.84%)	(0.94%)	(3.96%)	1.18%

Inception Date: 5/3/13

*Returns are annualized for periods greater than one year.

Performance Analysis as of Jun 30, 2023



City of Destin

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Performance Analysis Detail

Time-Weighted (Net of Fees)

	Account	Market Value(\$) 6/30/23	Performance Inception/ Close	QTD 3/31/23 6/30/23	Last 12 Months 6/30/22 6/30/23	Last 3 Years* 6/30/20 6/30/23	Since Inception* 5/03/13 6/30/23
City of Destin - CD's	xxxxx714	1,912,809.39	9/21/2017	0.68%	0.93%	(0.12%)	1.12%
EM Maintenance Fund	xxxxx675	3,623,522.97	5/03/2013	0.08%	0.57%	(1.18%)	0.47%
Alternate Investment Fund	xxxxx680	4,979,682.19	5/03/2013	(0.74%)	(0.50%)	(2.98%)	0.71%
Debt Service Fund	xxxxx699	2,625,390.90	5/03/2013	(0.02%)	0.60%	(1.23%)	0.47%
EM Operating Fund	xxxxx703	3,628,672.94	5/03/2013	(0.02%)	0.62%	(1.13%)	0.52%

*Returns are annualized for periods greater than one year.

Additional Information Regarding This Report

City of Destin

BRIAN HAUGEN, STEVE CANN
brian.haugen@raymondjames.com

This report should not be used as a substitute for your monthly statement, 1099 or to determine taxability. Changes in tax laws may occur at any time and could have a substantial impact upon each person's situation. While we are familiar with the tax provisions of the issues presented herein, we are not qualified to render advice on tax or legal matters. The information in this report has been obtained from sources that we believe to be reliable, but cannot be guaranteed.

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Alex. Brown a division of Raymond James.

The account listing may or may not include all of your accounts with Raymond James & Associates, Inc. This report is comprised of data from the following accounts: xxxxx714, xxxxx675, xxxxx680, xxxxx699, xxxxx703

Some reports have been excluded from this package due to no data available.

Report ID: 319492252_113652_1688184000000_1688223622642000_00001of00001

Performance

The performance data quoted represents past performance and does not guarantee future results. The investment return and principal value of an investment will fluctuate so that an investor's shares, when redeemed, may be worth more or less than their original cost. The current performance may be lower or higher than the performance data quoted. It is not possible to invest directly in an index.

Performance is depicted using the Time-Weighted method for the entire period.

Time-Weighted - The geometric (compounded) return measured on the basis of periodic market valuations of assets. If applicable, the return includes the effects of leverage. Unlike the dollar-weighted method, it minimizes the impact of cash flows on the rate of return; however, in principle it requires valuations to be made on the occasion of each cash flow. Approximation to this measure can be obtained by prorating cash flows to successive valuation points or by computing internal rates of return between valuation points. If there are no interim cash flows, the time-weighted return, compounded annually determines the entire value of an investment.

Returns are calculated net of fees.

Annualized refers to the annualized return from the inception date of the account, or the selected beginning date when using the date-to-date functionality.

The inception date indicates the date of account or household initiation in the Portfolio Performance system. This date may not match the date the account was opened.

Managed Account Performance- In order for managers to track real time cash in managed AMS accounts, certain activity may not reflect the actual transaction dates and market values may differ from what is reported on client statements. The Time-Weighted Total Equity and Time-Weighted All Cash returns are the same for these accounts.

All performance figures exclude unpriced securities (including securities of indeterminate value), limited partnerships (other than limited partnerships classified as Alternative Investments and appearing in that section of your statement).

Dividends are not guaranteed and will fluctuate.

The CFA Institute has not been involved with the preparation or review of this statement.

Accounts that have been closed may be included in the consolidated performance report. When closed accounts are included in the consolidated report, the performance report will only include information for the time period the account was active during the consolidated performance reporting time period.

Accounts with Real Time Cash may have cash values updated throughout the day, note that this may cause a difference in account values between performance and holdings reports.

Securities Information

Non-proprietary annuity values will show as contributions on the date they became available to the Portfolio Performance system. They are included through the selected calculation ending date. Prior inclusion of these values in the rate of return calculation is not available.

Raymond James Certificates of Deposit values will show as contributions on the date they became available to the Portfolio Performance system. They are included through the selected calculation ending date. Prior inclusion of these values in the rate of return calculation is not available.

Values include accrued income. Values are based on trade date accounting method.

Additional Information Regarding This Report



City of Destin

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Benchmark Information

Bloomberg U.S. Agg Bd - The Bloomberg U.S. Aggregate Bond index is a measure of the investment grade, fixed-rate, taxable bond market of roughly 6,000 SEC-registered securities with intermediate maturities averaging approximately 10 years. The index includes bonds from the Treasury, Government-Related, Corporate, MBS, ABS, and CMBS sectors.

ICE BofA 1-Yr US Treas - The ICE BofA 1-Year US Treasury Note Index is comprised of a single issue purchased at the beginning of the month and held for a full month. At the end of the month that issue is sold and rolled into a newly selected issue. The issue selected at each month-end rebalancing is the outstanding two-year Treasury note that matures closest to, but not beyond, one year from the rebalancing date. To qualify for selection, an issue must have settled on or before the month-end rebalancing date.

S&P 500 Total Return Indx - The S&P 500 Index Total Return is a broad-based measurement of changes in stock market conditions based on the average performance of 500 widely held common stocks. It consists of 400 industrial, 40 utility, 20 transportation, and 40 financial companies listed on U.S. market exchanges. This is a capitalization-weighted calculated on a total return basis with dividends reinvested. The S&P represents about 75% of the NYSE market capitalization.

FDIC Insured CD Ladder

Description	Symbol/CUSIP	Maturity Date	Coupon	Quantity	Est. Annual Income
CASH				\$280,411.42	
UBS BANK USA FDIC # 57565 CERTIFICATE OF DEPOSIT MONTHLY 3% DUE 07/27/2023	90348J4P2	7/27/2023	3.000	120,000.00000	\$3,600.00
FIRST NATIONAL BANK DAMARISCOTTA, ME FDIC # 4256 CERTIFICATE OF DEPOSIT MONTHLY 1.9% DUE 10/30/2023	32117BES3	10/30/2023	1.900	200,000.00000	\$3,800.00
TEXAS EXCH BANK SSB CROWLEY, TX FDIC # 20099 CERTIFICATE OF DEPOSIT MONTHLY CALLABLE BEGINNING 07/18/23 0.35% DUE 12/18/2023	88241TJP6	12/18/2023	0.350	95,000.00000	\$332.50
EXCHANGE BK GIBBON, NE FDIC # 1435 CERTIFICATE OF DEPOSIT MONTHLY 1.75% DUE 04/29/2024	301074FL9	4/29/2024	1.750	200,000.00000	\$3,500.00
BANK HAPOALIM NEW YORK, NY FDIC # 33686 CERTIFICATE OF DEPOSIT SEMI-ANNUAL 4.6% DUE 07/19/2024	06251A5B2	7/19/2024	4.600	168,000.00000	\$7,728.00
MORGAN STANLEY BANK, NATIONAL ASSOCIATION SALT LAKE CITY, UT FDIC # 32992 CERTIFICATE OF DEPOSIT SEMI-ANNUAL CALLABLE BEGINNING 10/20/23 2.35% DUE 10/18/2024	61773TDL4	10/18/2024	2.350	200,000.00000	\$4,700.00
GOLDMAN SACHS BANK USA FDIC # 33124 CERTIFICATE OF DEPOSIT MONTHLY CALLABLE BEGINNING 07/13/23 2.65% DUE 04/14/2025	38149M4U4	4/14/2025	2.650	200,000.00000	\$5,300.00
JPMORGAN CHASE BANK, NATIONAL ASSOCIATION COLUMBUS, OH FDIC # 628 CERTIFICATE OF DEPOSIT SEMI-ANNUAL CALLABLE BEGINNING 10/19/2023 2.75% DUE 04/17/2025	48128WRW7	4/17/2025	2.750	250,000.00000	\$6,875.00
CAPITAL ONE BANK (USA) NA GLEN ALLEN, VA FDIC # 33954 CERTIFICATE OF DEPOSIT SEMI-ANNUAL 2.65% DUE 04/13/2026	14042TFH5	4/13/2026	2.650	250,000.00000	\$6,625.00
Total:	9			\$1,963,411.42	\$42,460.50

Emergency Maintenance Fund

CUSIP	Coupon	Maturity	Quantity	Market Price	Mkt Value + Accrued	Moody Rating	S&P Rating	Duration	Yield to Worst	Current Yield	Avg Life Yrs	Weight	Book Yield
DESTCT - City of Destin (Prices as of 06/30/2023)	2.582	06/21/2027	3,738	96.418	3,618,202.61			1.524	5.321	2.681	1.695	100.00	2.212
Cash													
-													
CASHCASH6 - OPENING BALANCE	0.000	06/30/2023	6	100.000	5,813.91	U.S./#Aaa	U.S.	0.000	0.000	0.000	0.000	0.16	0.000
ABS													
-													
12660DAC1 - Cnh Equipment Tr 2022-a 20270715 0.00000 a-3	2.940	07/15/2027	72	95.450	68,812.20		AAA	1.560	5.955	3.080	1.636	1.90	2.941
14041NFW6 - COMET 2021-A1 A1 0.55% 07/15/2026	0.550	07/15/2026	72	94.810	68,279.70		AAA	1.010	5.863	0.580	1.027	1.89	0.551
14316HAC6 - Carmax Auto Owner Trust 2020-4 20250815 0.78000 a-3	0.500	08/15/2025	22	97.730	21,888.27		AAA	0.390	6.043	0.512	0.423	0.60	
14317DAC4 - Carmax Auto Owner Trust 2021-3 20260615 0.00000 a-3	0.550	06/15/2026	61	95.840	58,776.00	Aaa	AAA	0.780	5.945	0.574	0.795	1.62	0.553
233869AC0 - DTRT 2022-1 A3 5.23% 02/17/2026	5.230	02/15/2026	53	98.980	52,574.90	Aaa		1.270	6.186	5.284	1.337	1.45	
254683CX1 - Discover Card Exe Tr 2022-4 20271015 0.00000 a	5.030	10/15/2027	29	99.490	28,912.88		AAA	2.090	5.350	5.056	2.277	0.80	5.033
34528QHK3 - Ford Credit Mstr Tr a 2020-1 20250915 0.00000 a-1	0.700	09/15/2025	73	98.920	72,232.89	Aaa		0.190	5.668	0.708	0.194	2.00	0.701
34528QHL1 - Ford Credit Floorplan Master Owner Trust	5.693	09/15/2025	54	100.020	54,138.90	Aaa		0.030	5.732	5.692	0.194	1.50	
362590AC5 - Gm Fin Cons Atmb Tr 2020-3 20250716 0.00000 a3	0.450	04/16/2025	16	98.520	15,627.42	Aaa	AAA	0.270	5.935	0.457	0.273	0.43	0.405
41285JAD0 - HDMOT 2023-A A3 5.05% 12/15/2027	5.050	09/15/2027	44	99.140	44,269.68	Aaa		1.930	5.558	5.094	2.085	1.22	5.052
43813GAC5 - HAROT 2021-1 A3 0.27% 04/21/2025	0.270	03/01/2025	30	97.650	28,848.19	Aaa	AAA	0.400	5.982	0.276	0.421	0.80	0.270
448977AD0 - Hyundai Auto Rec Tr 2022-a 20261015 0.00000 a-3	2.220	10/15/2026	72	95.980	69,172.20		AAA	1.170	5.711	2.313	1.241	1.91	2.221
47787JAC2 - John Deere Owner Tr 2022 20260915 0.00000 a-3	2.320	09/15/2026	72	96.320	69,420.00	Aaa		1.080	5.888	2.409	1.121	1.92	2.325
65479CAD0 - Nissan Auto Rec Tr 2020-B 20240715 0.00000 a-3	0.550	07/15/2024	1	99.810	874.63		AAA	0.030	5.698	0.551	0.027	0.02	0.551
65480BAC1 - NAROT 2021-A A3	0.330	10/15/2025	55	97.060	53,443.34	Aaa	AAA	0.580	5.675	0.340	0.609	1.48	0.330
92348CAA9 - Verizon Owner Tr 2020-C 20250421 0.00000 a	0.410	12/01/2025	17	98.920	17,259.25		AAA	0.190	5.883	0.414	0.194	0.48	0.413
92348KAH6 - Verizon Master Trust 2022-2 20280720 0.00000 a	1.530	07/20/2028	30	93.890	28,179.75	Aaa	AAA	1.850	4.916	1.630	1.921	0.78	1.534
92348KAS2 - Verizon Master Trust 2022-4 20281120 0.00000 a	3.400	11/20/2028	60	96.370	57,878.67	Aaa		2.310	5.224	3.528	2.488	1.60	
Agencies													
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3130AV7L0 - Federal Home Loan Banks Cons Bd 25 Cons B	5.000	02/28/2025	35	99.730	35,474.25	Aaa	AAA	1.573	5.168	5.014	1.666	0.98	5.066
3133EN4N7 - Federal Farm Credit Banks Bds Usd (Sec Regd)	4.250	12/20/2024	71	98.490	70,011.72	Aaa	AAA	1.404	5.329	4.315	1.474	1.93	4.330
3134GVB31 - Federal Home Ln Mtg Corp Call 0.75%052825 Call 0	0.750	05/28/2025	77	92.210	71,053.03	Aaa	AAA	1.850	5.078	0.813	1.910	1.96	4.185
3134GXR63 - Federal Home Ln Mtg Corp Call 4.05%082825 Call 4	4.050	08/28/2025	105	97.800	104,107.50	Aaa	AA+	2.002	5.136	4.141	2.162	2.88	4.553
3137EAEV7 - Federal Home Ln Mtg Corp Fr 082423 Fr 082	0.250	08/24/2023	144	99.300	143,118.01	Aaa	AAA	0.146	4.947	0.252	0.150	3.96	0.226
742651DT6 - Private Expt Fdg Corp Nt 3.55%24 Nt 3.5	3.550	01/15/2024	149	98.950	149,859.86	Aaa		0.527	5.541	3.588	0.544	4.14	0.390
742651DX7 - Private Export Funding Corp. 1.75% Snr Sec Pidi Nts 15/11/20	1.750	11/15/2024	70	95.290	66,856.13	Aaa	AAA	1.329	5.347	1.836	1.378	1.85	1.283
CMBS													
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3137B7YY9 - FHLMC Series K-037 20240125 3.49000 a-2	3.490	01/01/2024	70	98.950	69,170.73	Aaa	AAA	0.410	5.650	3.527	0.415	1.91	0.735
CMO													
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3136A06K8 - FNMA Remic Trust 2011-91 20260825 2.50000 E	2.500	08/01/2026	26	96.480	25,497.82	Aaa	AAA	0.900	5.532	2.591	0.997	0.70	
3136A73R1 - FNMA Remic Trust 2012-95 20320825 2.00000 Bd	2.000	08/01/2032	105	90.920	95,819.77	Aaa	AAA	2.910	5.004	2.200	3.258	2.65	
3136AGDV1 - FNMA Remic Trust 2013-97 20311125 3.00000 Eb	3.000	11/01/2031	49	97.110	47,425.62	Aaa	AAA	0.940	5.899	3.089	0.945	1.31	
3137A1N25 - FHLMC Remic Series 3706 20231015 2.00000 Cb	2.000	10/01/2023	0	99.440	9.38	Aaa	AA+	0.150	6.924	2.011	0.148	0.00	
3137A7G46 - Freddie Mac	4.000	05/01/2030	102	97.010	98,852.05	Aaa	AAA	2.590	5.003	4.123	2.970	2.73	
3137ANTK1 - FHLMC Remic Series 4027 20410715 3.50000 Ta	3.500	07/01/2041	76	94.700	72,146.01	Aaa	AAA	3.130	4.960	3.696	3.685	1.99	
3137AWNN1 - FHLMC Remic Series 4136 20260115 3.00000 Vj	3.000	01/01/2026	18	96.270	17,625.72	Aaa	AAA	1.240	5.727	3.116	1.310	0.49	2.895
3137B1MW9 - FHLMC Remic Series 4198 20330115 4.00000 Qp	4.000	01/01/2033	36	97.090	35,269.77	Aaa	AAA	1.820	5.464	4.120	1.986	0.97	
3137B1XY3 - FHLMC Remic Series 4204 20280515 1.75000 Hd	1.750	05/01/2028	31	93.710	29,469.71	Aaa	AAA	1.490	5.647	1.867	1.764	0.81	
3137B95Q4 - FHLMC Remic Series 4316 20330315 3.00000 Mh	3.000	03/01/2033	29	96.580	28,051.53	Aaa	AAA	1.220	6.051	3.106	1.189	0.78	

Emergency Maintenance Fund

CUSIP	Coupon	Maturity	Quantity	Market Price	Mkt Value + Accrued	Moody Rating	S&P Rating	Duration	Yield to Worst	Current Yield	Avg Life Yrs	Weight	Book Yield
DESTCT - City of Destin (Prices as of 06/30/2023)	2.582	06/21/2027	3,738	96.418	3,618,202.61			1.524	5.321	2.681	1.695	100.00	2.212
3137BDYM2 - FHLMC Remic Series 4387 20281115 2.00000 E	2.000	11/01/2028	74	94.110	70,058.12	Aaa	AAA	1.520	5.658	2.125	1.762	1.94	
31393RTE0 - FHLMC Remic Series 2631 20330615 3.62500 Da	3.625	06/01/2033	25	96.710	23,928.86	Aaa	AA+	1.200	5.498	3.748	1.225	0.66	3.152
31394CBB7 - FNMA Remic Trust 2005-3 20350225 5.50000 Ap	5.500	02/01/2035	11	99.330	10,554.54	Aaa	AAA	2.460	5.006	5.537	2.781	0.29	
31397QLT3 - FNMA Remic Trust 2011-4 20400425 3.00000 Pk	3.000	04/01/2040	4	98.460	3,915.86	Aaa	AA+	0.480	6.400	3.047	0.434	0.11	

MBS

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3128MFNA2 - FHLMC Giant Mbs Gold Comb 15 3.000 20330501 3.	3.000	05/01/2033	62	93.890	58,574.48	Aaa	AAA	3.180	4.825	3.195	3.636	1.62	2.529
3132A8SY6 - FHLMC Super 15y Fixed 2.000 20320101 2.	2.000	01/01/2032	28	90.620	24,965.67	Aaa	AAA	2.810	5.119	2.207	3.019	0.69	1.622
3132AEFB7 - FHLMC Super 15y Fixed 3.500 20330201 3.	3.500	02/01/2033	84	95.480	80,642.34	Aaa	AAA	2.440	5.004	3.666	2.800	2.23	
3138EHQ21 - FNMA Umbs Int 15 Year 5.000 20240901 5.	5.000	09/01/2024	1	99.400	521.48	Aaa	AAA	0.220	6.379	5.030	0.224	0.01	4.204
3140X8BF3 - FNMA Super Int 15 Year 4.000 20340601 4.	4.000	06/01/2034	27	97.300	26,191.73	Aaa	AAA	2.480	4.971	4.111	2.770	0.72	3.499
3140X8RF6 - FNMA Super Shrt 10 Year 1.500 20301201 1.	1.500	12/01/2030	69	90.700	62,709.76	Aaa	AAA	2.620	5.457	1.654	2.841	1.73	1.240
31418AJK5 - FNMA Umbs Int 20 Year 3.000 20320901 3.	3.000	09/01/2032	82	93.520	76,476.08	Aaa	AAA	3.120	4.947	3.208	3.605	2.11	
31418CB45 - FNMA Pass-Thru Int 20 Year 3.500 20360901 3.	3.500	09/01/2036	30	94.630	28,563.98	Aaa	AAA	4.150	4.730	3.699	5.014	0.79	3.055
31418CMJ0 - FNMA Umbs Int 15 Year 3.000 20320701 3.	3.000	07/01/2032	62	94.130	58,631.47	Aaa	AAA	2.990	4.877	3.187	3.353	1.62	2.531
31418DY55 - FNMA Umbs Shrt 10 Year 1.500 20310501 1.	1.500	05/01/2031	24	90.200	22,076.06	Aaa	AAA	2.780	5.244	1.663	3.016	0.61	1.265
36202FJC1 - GNMA Pass-Thru M Single Family 4.000 20250820 4.	4.000	08/01/2025	16	98.300	15,489.16	Aaa	AAA	0.900	6.285	4.069	0.902	0.43	3.085
3622AANY6 - GNMA Pass-Thru C Platinum 15yr 3.500 20310420 3.	3.500	04/01/2031	21	96.300	20,469.31	Aaa	AAA	2.360	5.642	3.634	2.460	0.57	2.851
83164MP94 - Sba Pc Var Qtrly Adj 5.250 20281225 5.	5.750	11/01/2028	61	100.380	62,014.69	Aaa	AAA	0.180	5.499	5.728	2.323	1.71	

Treasuries

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9128282Y5 - United States Treas Nts 2.125%09/30/24 2.125%	2.125	09/30/2024	215	96.160	207,879.95	U.S./#Aaa	U.S.	1.211	5.335	2.210	1.252	5.75	1.188
912828B66 - United States Treas Nts 2.75%02/15/24 2.75%0	2.750	02/15/2024	151	98.360	150,072.19	U.S./#Aaa	U.S.	0.613	5.440	2.796	0.628	4.15	4.737
91282CBM2 - United States Treas Nts 0.125%02/15/24 0.125%	0.125	02/15/2024	146	96.800	141,396.06	U.S./#Aaa	U.S.	0.613	5.383	0.129	0.628	3.91	0.210
91282CDN8 - United States Treas Nts 1%12/15/24 1%12/1	1.000	12/15/2024	195	94.110	183,594.42	U.S./#Aaa	U.S.	1.415	5.246	1.063	1.460	5.07	0.922
91282CEQ0 - United States Treas Nts 2.75%05/15/25 2.75%0	2.750	05/15/2025	26	96.050	25,062.38	U.S./#Aaa	U.S.	1.791	4.981	2.863	1.874	0.69	4.071
91282CFP1 - United States Treas Nts 4.25%10/15/25 4.25%1	4.250	10/15/2025	114	98.880	113,729.27	U.S./#Aaa	U.S.	2.152	4.769	4.298	2.293	3.14	4.200
91282CHB0 - US Treasury N/B	3.625	05/15/2026	178	97.560	174,463.36	U.S./#Aaa	U.S.	2.680	4.538	3.716	2.874	4.82	4.098

Alternative Investment Fund

CUSIP	Coupon	Maturity	Quantity	Market Price	Mkt Value + Accrued	Moody Rating	S&P Rating	Duration	Yield to Worst	Current Yield	Avg Life Yrs	Weight	Book Yield
DESTC2 - City of Destin (Prices as of 06/30/2023)	2.827	03/28/2029	5,254	94.299	4,979,852.18			3.888	4.697	2.999	4.508	100.00	3.065
<u>Municipals</u>													
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64966WHC4 - New York N Y City Hsg Dev Corp Taxable Cap Fd Grnt Prog 2022 a Taxabl	3.756	01/01/2029	80	92.380	75,398.05		AA-	4.833	5.374	4.066	5.507	1.51	5.259
64971XEP9 - New York N Y City Transitional Taxable Future Tax Secd 2019 a Taxabl	3.780	08/01/2030	50	93.270	47,417.25	Aa1	AAA	5.955	4.916	4.053	7.088	0.95	4.451
64990FY73 - New York St Dorm Auth St Pers Taxable Gen Purp Bds 2022b Taxabl	3.229	03/15/2030	50	90.730	45,835.90		AA+	5.854	4.864	3.559	6.707	0.92	4.345
6500355Z7 - New York St Urban Dev Corp Rev Taxable Personal Income 2017d Taxabl	3.370	03/15/2030	55	91.310	50,761.10	Aa1	AA+	5.825	4.905	3.691	6.707	1.02	4.484
<u>Cash</u>													
-													
CASHCASH6 - OPENING BALANCE	0.000	06/30/2023	56	100.000	55,715.40	U.S./#Aaa	U.S.	0.000	0.000	0.000	0.000	1.12	0.000
<u>ABS</u>													
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34528QHK3 - Ford Credit Mstr Tr a 2020-1 20250915 0.00000 a-1	0.700	09/15/2025	93	98.920	92,022.73	Aaa		0.190	5.668	0.708	0.194	1.85	
380149AC8 - Gm Fin Cons Atmb Rec Tr 2021-2 20260416 0.00000 a-3	0.510	04/16/2026	37	96.650	35,994.48	Aaa	AAA	0.620	5.778	0.528	0.667	0.72	0.512
98163LAC4 - World Omni Auto Recv Tr 2021-B 20260615 0.00000 a-3	0.420	06/15/2026	27	96.210	26,122.96		AAA	0.680	6.100	0.437	0.719	0.52	0.423
<u>Agencies</u>													
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3133EHP4 - Federal Farm Cr Bks Cons Bd 2.35%25 Cons B	2.350	06/16/2025	38	94.920	36,104.33	Aaa	AA+	1.876	5.105	2.476	1.962	0.73	3.064
742651DT6 - Private Expt Fdg Corp Nt 3.55%24 Nt 3.5	3.550	01/15/2024	37	98.950	37,213.52	Aaa		0.527	5.541	3.588	0.544	0.75	2.076
880591ER9 - Tennessee Valley Auth Sr Nt 2.875%24 Sr Nt	2.875	09/15/2024	98	96.980	95,862.18	Aaa	AA+	1.165	5.488	2.965	1.211	1.93	1.972
<u>CMBS</u>													
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3137B7YY9 - FHLMC Series K-037 20240125 3.49000 a-2	3.490	01/01/2024	33	98.950	32,279.67	Aaa	AAA	0.410	5.650	3.527	0.415	0.65	
3137BBBD1 - FHLMC Remic Series K-038 20240325 3.38900 a-2	3.389	03/01/2024	36	98.520	35,101.36	Aaa	AAA	0.560	5.728	3.440	0.577	0.70	3.015
3137F83P6 - FHLMC Remic Series K-121 20300825 Flt a-1	0.995	08/01/2030	39	86.000	33,833.63	Aaa	AAA	4.430	4.835	1.157	4.781	0.68	
3137FARE0 - FHLMC Remic Series K-727 20240725 2.94600 a-2	2.946	07/01/2024	32	97.420	30,915.67	Aaa	AAA	0.870	5.783	3.024	0.896	0.62	3.213
3137FJYB9 - FHLMC Remic K-J22 20240925 4.09400 a-2	4.094	09/01/2024	11	98.750	11,251.12	Aaa	AAA	0.620	5.820	4.146	0.634	0.23	3.748
3137FQXJ7 - FHLMC Remic Series K-737 20261025 2.52500 a-2	2.525	10/01/2026	75	93.100	69,977.55	Aaa	AAA	2.970	4.873	2.712	3.167	1.41	
3137FV5M0 - FHLMC Remic Series K-113 20291025 0.80500 a-1	0.805	10/01/2029	77	87.150	66,872.41	Aaa	AAA	3.810	4.956	0.924	4.068	1.34	
<u>Corporates</u>													
<u>Financial</u>													
05531FBB8 - BB&T Corporation 2.85% Snr Mtn 26/10/2024 Usd (S	2.850	10/26/2024	75	95.990	72,372.50	A3	A-	1.271	6.047	2.969	1.323	1.45	4.597
46625HRY8 - Jpmorgan Chase & CO Sr Nt Fxd/Flt 28 Sr Nt	3.782	02/01/2028	50	95.120	48,342.67	A1	A-	4.064	4.985	3.976	4.590	0.97	1.677
571748AZ5 - Marsh & McLennan Cos Inc Sr Gbl Nt 26 Sr Gbl	3.750	03/14/2026	24	96.800	23,497.00	Baa1	A-	2.490	5.028	3.874	2.704	0.47	1.241
6174468Q5 - Morgan Stanley Fr 2.188%042826 Fr 2.1	2.188	04/28/2026	55	93.870	51,835.75	A1	A-	2.681	4.521	2.331	2.827	1.04	0.988
693475AZ8 - Pnc Finl Svcs Group Inc Sr Gbl Nt 30 Sr Gbl	2.550	01/22/2030	75	84.010	63,846.88	A3	A-	5.820	5.484	3.035	6.564	1.28	4.869
74460DAD1 - Public Storage 3.385% Snr Pidi Nts 01/05/2029	3.385	05/01/2029	80	92.340	74,315.81	A2	A	5.153	4.910	3.666	5.836	1.49	4.826
<u>Industrial</u>													
032095AJ0 - Amphenol Corporation Snr Pidi Nts Usd (Sec Regd)	2.800	02/15/2030	50	87.570	44,310.00	A3	BBB+	5.850	5.029	3.197	6.630	0.89	2.615
037833DP2 - Apple Inc. Snr Pidi Nts 11/09/2029 Usd (SE	2.200	09/11/2029	86	87.740	76,029.26	Aaa	AA+	5.619	4.488	2.507	6.200	1.53	4.340
053015AE3 - Automatic Data Processing Inc Sr Gbl Nt 25 Sr Gbl	3.375	09/15/2025	40	96.690	39,069.75	Aa3	AA-	2.089	4.974	3.491	2.211	0.78	1.946
30303M8N5 - Meta Platforms Inc	4.950	05/15/2033	50	99.920	50,351.88	A1	AA-	7.551	4.960	4.954	9.874	1.01	5.001
67066GAF1 - Nvidia Corp Sr Nt 2.85%30 Sr Nt	2.850	04/01/2030	57	90.680	52,089.21	A1	A+	5.966	4.463	3.143	6.753	1.05	4.770
718172CV9 - Philip Morris Intl Inc Sr Nt 27 Sr Nt	5.125	11/17/2027	50	100.310	50,461.08	A2	A-	3.796	5.043	5.109	4.298	1.01	5.222
<u>Utilities</u>													
03040WAQ8 - American Wtr Cap Corp Sr Nt 2.95%27 Sr Nt	2.950	09/01/2027	50	92.250	46,612.57	Baa1	A	3.824	5.033	3.198	4.172	0.94	2.964

Alternative Investment Fund

CUSIP	Coupon	Maturity	Quantity	Market Price	Mkt Value + Accrued	Moody Rating	S&P Rating	Duration	Yield to Worst	Current Yield	Avg Life Yrs	Weight	Book Yield
DESTC2 - City of Destin (Prices as of 06/30/2023)	2.827	03/28/2029	5,254	94.299	4,979,852.18			3.888	4.697	2.999	4.508	100.00	3.065

MBS

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3128MDBR3 - FHLMC Pc Gold Comb 15 4.000 20261001 4.	4.000	10/01/2026	10	97.730	9,779.00	Aaa	AAA	0.890	6.053	4.093	1.000	0.20	3.389
3128MFL48 - FHLMC Pc Gold Comb 15 3.500 20320901 3.	3.500	09/01/2032	29	95.870	27,641.81	Aaa	AAA	2.260	5.101	3.651	2.603	0.56	3.128
3128MMUS0 - FHLMC Pc Gold Comb 15 3.000 20310301 3.	3.000	03/01/2031	19	94.250	18,237.03	Aaa	AAA	2.640	4.911	3.183	3.000	0.37	2.686
3128P7QP1 - FHLMC Pc Gold Cash 20 4.500 20310301 4.	4.500	03/01/2031	34	98.260	33,747.84	Aaa	AAA	2.590	4.976	4.580	2.937	0.68	3.455
3128P8D99 - FHLMC Mbs Gold Cash 20 3.500 20370501 3.	3.500	05/01/2037	40	94.730	37,843.81	Aaa	AAA	4.230	4.709	3.695	5.055	0.76	
31307B2Y5 - FHLMC Pc Gold 15 Yr 2.500 20280501 2.	2.500	05/01/2028	8	94.700	7,528.20	Aaa	AAA	1.680	6.004	2.640	2.008	0.15	2.249
31329KW59 - FHLMC Umbs 20Y Fixed 3.000 20370801 3.	3.000	08/01/2037	11	92.180	10,002.71	Aaa	AAA	4.430	4.657	3.255	5.310	0.20	2.802
3132D6C24 - FHLMC Super 15y Fixed 4.000 20371101 4.	4.000	11/01/2037	68	96.580	66,338.83	Aaa	AAA	3.770	4.729	4.142	5.605	1.33	4.113
3138ELGM9 - FNMA Pass-Thru Int 15 Year 3.000 20280601 3.	3.000	06/01/2028	8	96.150	8,188.66	Aaa	AAA	1.390	5.651	3.120	1.578	0.16	2.667
3138EPPE8 - FNMA Super Int 20 Year 4.000 20340601 4.	4.000	06/01/2034	16	97.580	15,281.51	Aaa	AAA	3.190	4.900	4.099	3.742	0.31	3.569
3138EPS70 - FNMA Pass-Thru 15yr	4.000	02/01/2029	3	97.600	2,980.46	Aaa	AAA	0.930	6.042	4.098	1.025	0.06	3.473
3138EQE81 - FNMA Pass-Thru Int 15 Year 4.000 20290501 4.	4.000	05/01/2029	6	97.580	6,334.57	Aaa	AAA	1.070	5.932	4.099	1.200	0.13	3.728
3138ERTL4 - FNMA Pass-Thru Int 15 Year 3.000 20311201 3.	3.000	12/01/2031	31	95.030	29,528.85	Aaa	AAA	2.380	4.999	3.157	2.751	0.59	2.884
3138WJLU0 - FNMA Umbs Int 20 Year 3.000 20361201 3.	3.000	12/01/2036	14	92.360	13,103.86	Aaa	AAA	4.330	4.708	3.248	5.090	0.26	2.658
3138VW31 - FNMA Pass-Thru Int 15 Year 3.000 20280601 3.	3.000	06/01/2028	11	95.450	10,866.85	Aaa	AAA	1.770	5.672	3.143	2.014	0.22	2.611
3140X5JP9 - FNMA Super Int 15 Year 3.500 20330301 3.	3.500	03/01/2033	56	95.830	53,675.76	Aaa	AAA	2.480	4.995	3.652	2.825	1.08	2.863
3140X6M73 - FNMA Super Int 15 Year 3.000 20330401 3.	3.000	04/01/2033	14	94.130	13,173.72	Aaa	AAA	2.720	4.889	3.187	3.060	0.26	2.564
3140X6RH6 - FNMA Super Int 15 Year 3.500 20330201 3.	3.500	02/01/2033	14	95.840	13,109.79	Aaa	AAA	2.210	5.160	3.652	2.512	0.26	2.960
3140X6WA5 - FNMA Super Int 15 Year 3.500 20350501 3.	3.500	05/01/2035	57	95.390	54,272.66	Aaa	AAA	2.870	4.846	3.669	3.304	1.09	
3140X6XR7 - FNMA Super Int 15 Year 3.500 20350301 3.	3.500	03/01/2035	34	95.810	32,999.77	Aaa	AAA	3.170	4.777	3.653	3.570	0.66	3.090
3140XJUA9 - FNMA Super Int 15 Year 4.500 20371201 4.	4.500	12/01/2037	22	98.080	21,470.95	Aaa	AAA	3.620	4.920	4.588	5.551	0.43	4.553
31410LHK1 - FNMA Pass-Thru Int 15 Year 3.000 20270701 3.	3.000	07/01/2027	6	96.200	5,709.90	Aaa	AAA	1.360	5.661	3.119	1.542	0.11	2.617
31418AF78 - FNMA Pass-Thru Int 20 Year 4.000 20320601 4.	4.000	06/01/2032	19	97.580	19,016.18	Aaa	AAA	2.990	4.960	4.099	3.474	0.38	
31418BFZ4 - FNMA Pass-Thru Int 20 Year 4.000 20340801 4.	4.000	08/01/2034	22	97.270	21,771.44	Aaa	AAA	3.540	4.761	4.112	4.279	0.44	3.831
31418BTL0 - FNMA Pass-Thru Int 20 Year 3.500 20350801 3.	3.500	08/01/2035	41	94.630	38,568.71	Aaa	AAA	3.890	4.823	3.699	4.620	0.77	3.339
31418BYV2 - FNMA Umbs Int 20 Year 3.000 20360201 3.	3.000	02/01/2036	49	92.750	45,183.12	Aaa	AAA	4.080	4.771	3.235	4.836	0.91	
31418CQM9 - FNMA Umbs Shrt 10 Year 3.000 20271001 3.	3.000	10/01/2027	23	95.920	21,691.70	Aaa	AAA	1.510	5.815	3.128	1.567	0.44	2.696
31418CTH7 - FNMA Pass-Thru Shrt 10 Year 3.500 20280101 3.	3.500	01/01/2028	9	95.150	8,315.66	Aaa	AAA	1.550	5.754	3.678	1.627	0.17	3.338
31418EHT0 - FNMA Umbs Int 15 Year 4.000 20370801 4.	4.000	08/01/2037	88	96.520	84,925.83	Aaa	AAA	3.780	4.746	4.144	5.460	1.71	
31418ES84 - Fannie Mae	4.500	06/01/2038	49	98.080	48,196.35	Aaa	AAA	3.410	4.894	4.588	5.948	0.97	

Treasuries

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9128282Y5 - United States Treas Nts 2.125%09/30/24 2.125%	2.125	09/30/2024	412	96.160	398,355.99	U.S./#Aaa	U.S.	1.211	5.335	2.210	1.252	8.00	2.149
9128283F5 - United States Treas Nts 2.25%11/15/27 2.25%1	2.250	11/15/2027	103	92.110	95,162.99	U.S./#Aaa	U.S.	4.068	4.245	2.443	4.377	1.91	2.962
9128283W8 - United States Treas Nts 2.75%02/15/28 2.75%0	2.750	02/15/2028	51	93.980	48,452.83	U.S./#Aaa	U.S.	4.247	4.194	2.926	4.628	0.97	2.895
9128284R8 - United States Treas Nts 2.875%05/31/25 2.875%	2.875	05/31/2025	35	96.250	33,769.98	U.S./#Aaa	U.S.	1.830	4.947	2.987	1.918	0.68	2.839
9128284V9 - United States Treas Nts 2.875%08/15/28 2.875%	2.875	08/15/2028	16	94.200	15,243.55	U.S./#Aaa	U.S.	4.656	4.142	3.052	5.126	0.31	2.673
9128285M8 - United States Treas Nts 3.125%11/15/28 3.125%	3.125	11/15/2028	344	95.260	329,038.15	U.S./#Aaa	U.S.	4.840	4.116	3.280	5.378	6.61	2.765
912828B66 - United States Treas Nts 2.75%02/15/24 2.75%0	2.750	02/15/2024	50	98.360	49,692.78	U.S./#Aaa	U.S.	0.613	5.440	2.796	0.628	1.00	4.825
912828M56 - United States Treas Nts 2.25%11/15/25 2.25%1	2.250	11/15/2025	52	94.480	49,275.85	U.S./#Aaa	U.S.	2.266	4.734	2.381	2.378	0.99	2.899
912828YS3 - United States Treas Nts 1.75%11/15/29 1.75%1	1.750	11/15/2029	263	87.690	231,200.02	U.S./#Aaa	U.S.	5.863	3.953	1.996	6.378	4.64	1.710
91282CBH3 - United States Treas Nts 0.375%01/31/26 0.375%	0.375	01/31/2026	41	89.780	36,873.51	U.S./#Aaa	U.S.	2.509	4.613	0.418	2.589	0.74	0.489
91282CDJ7 - United States Treas Nts 1.375%11/15/31 1.375%	1.375	11/15/2031	275	82.460	227,237.65	U.S./#Aaa	U.S.	7.649	3.844	1.667	8.377	4.56	1.803
91282CDQ1 - United States Treas Nts 1.25%12/31/26 1.25%1	1.250	12/31/2026	70	90.000	63,000.00	U.S./#Aaa	U.S.	3.341	4.362	1.389	3.504	1.27	3.112
91282CED9 - United States Treas Nts 1.75%03/15/25 1.75%0	1.750	03/15/2025	52	94.590	49,451.39	U.S./#Aaa	U.S.	1.644	5.093	1.850	1.707	0.99	2.646
91282CEE7 - United States Treas Nts 2.375%03/31/29 2.375%	2.375	03/31/2029	53	91.300	48,701.97	U.S./#Aaa	U.S.	5.236	4.087	2.601	5.751	0.98	3.927
91282CEP2 - United States Treas Nts 2.875%05/15/32 2.875%	2.875	05/15/2032	105	92.720	97,733.34	U.S./#Aaa	U.S.	7.620	3.851	3.101	8.874	1.96	3.411

Alternative Investment Fund

CUSIP	Coupon	Maturity	Quantity	Market Price	Mkt Value + Accrued	Moody Rating	S&P Rating	Duration	Yield to Worst	Current Yield	Avg Life Yrs	Weight	Book Yield
DESTC2 - City of Destin (Prices as of 06/30/2023)	2.827	03/28/2029	5,254	94.299	4,979,852.18			3.888	4.697	2.999	4.508	100.00	3.065
91282CEX5 - United States Treas Nts 3%06/30/24 3%06/3	3.000	06/30/2024	226	97.640	220,666.40	U.S./#Aaa	U.S.	0.968	5.457	3.073	1.000	4.43	3.541
91282CFV8 - United States Treas Nts 4.125%11/15/32 4.125%	4.125	11/15/2032	281	102.190	288,602.80	U.S./#Aaa	U.S.	7.664	3.844	4.037	9.378	5.80	3.574
91282CGF2 - United States Treas Nts Frn Tnote 2025 Frn TN	5.449	01/31/2025	99	100.170	99,302.65	U.S./#Aaa	U.S.	0.013	5.338	5.439	1.589	1.99	5.402
91282CGM7 - United States Treas Nts 3.5%02/15/33 3.5%02	3.500	02/15/2033	200	97.410	197,430.48	U.S./#Aaa	U.S.	7.995	3.824	3.593	9.630	3.96	3.452
91282CGS4 - United States Treas Nts 3.625%03/31/30 3.625%	3.625	03/31/2030	50	97.820	49,360.65	U.S./#Aaa	U.S.	5.869	3.996	3.706	6.751	0.99	3.631

Debt Service Fund

CUSIP	Coupon	Maturity	Quantity	Market Price	Mkt Value + Accrued	Moody Rating	S&P Rating	Duration	Yield to Worst	Current Yield	Avg Life Yrs	Weight	Book Yield	
DESTCI - City of Destin (Prices as of 06/30/2023)	2.515	12/04/2027	2,712	96.413	2,624,980.19				1.437	5.380	2.611	1.561	100.00	2.619
Cash														
-														
CASHCASH6 - OPENING BALANCE	0.000	06/30/2023	4	100.000	4,066.47	U.S./#Aaa	U.S.		0.000	0.000	0.000	0.000	0.15	0.000
ABS														
-														
12660DAC1 - Cnh Equipment Tr 2022-a 20270715 0.00000 a-3	2.940	07/15/2027	53	95.450	50,653.43		AAA		1.560	5.955	3.080	1.636	1.93	2.941
14041NFW6 - COMET 2021-A1 A1 0.55% 07/15/2026	0.550	07/15/2026	11	94.810	10,431.62		AAA		1.010	5.863	0.580	1.027	0.40	0.551
14041NFZ9 - COMET 2022-A1 A1 2.8% 03/15/2027	2.800	03/15/2027	53	95.720	50,793.43		AAA		1.640	5.539	2.925	1.693	1.94	
14317DAC4 - Carmax Auto Owner Trust 2021-3 20260615 0.00000 a-3	0.550	06/15/2026	57	95.840	54,750.25	Aaa	AAA		0.780	5.945	0.574	0.795	2.09	0.553
233869AC0 - DTRT 2022-1 A3 5.23% 02/17/2026	5.230	02/15/2026	38	98.980	37,695.21	Aaa			1.270	6.186	5.284	1.337	1.44	
254683CX1 - Discover Card Exe Tr 2022-4 20271015 0.00000 a	5.030	10/15/2027	41	99.490	40,876.83		AAA		2.090	5.350	5.056	2.277	1.56	5.033
34528QHK3 - Ford Credit Mstr Tr a 2020-1 20250915 0.00000 a-1	0.700	09/15/2025	44	98.920	43,537.64	Aaa			0.190	5.668	0.708	0.194	1.66	0.701
34528QHL1 - Ford Credit Floorplan Master Owner Trust	5.693	09/15/2025	39	100.020	39,100.32	Aaa			0.030	5.732	5.692	0.194	1.49	
362590AC5 - Gm Fin Cons Atmb Tr 2020-3 20250716 0.00000 a3	0.450	04/16/2025	12	98.520	11,662.25	Aaa	AAA		0.270	5.935	0.457	0.273	0.44	0.393
41285JAD0 - HDMOT 2023-A A3 5.05% 12/15/2027	5.050	09/15/2027	32	99.140	32,196.13	Aaa			1.930	5.558	5.094	2.085	1.23	5.052
43813GAC5 - HAROT 2021-1 A3 0.27% 04/21/2025	0.270	03/01/2025	9	97.650	9,089.15	Aaa	AAA		0.400	5.982	0.276	0.421	0.35	
43813KAC6 - Honda Auto Recv 2020-3 A3	0.370	10/18/2024	10	98.620	10,031.03		AAA		0.250	5.683	0.375	0.262	0.38	0.302
448977AD0 - Hyundai Auto Rec Tr 2022-a 20261015 0.00000 a-3	2.220	10/15/2026	53	95.980	50,918.43		AAA		1.170	5.711	2.313	1.241	1.94	2.221
47787JAC2 - John Deere Owner Tr 2022 20260915 0.00000 a-3	2.320	09/15/2026	53	96.320	51,100.83	Aaa			1.080	5.888	2.409	1.121	1.95	2.325
47800CAC0 - JDOT 2023-A A3 5.01% 11/15/2027	5.010	11/15/2027	26	99.110	25,822.88	Aaa			1.940	5.480	5.055	2.266	0.98	5.014
58769VAC4 - MBART 2020-1 A3 0.55% 02/18/2025	0.550	02/15/2025	3	99.080	2,582.91	Aaa	AAA		0.180	5.837	0.555	0.180	0.10	
65479CAD0 - Nissan Auto Rec Tr 2020-B 20240715 0.00000 a-3	0.550	07/15/2024	0	99.810	84.22		AAA		0.030	5.698	0.551	0.027	0.00	0.551
65480BAC1 - NAROT 2021-A A3	0.330	10/15/2025	17	97.060	16,106.21	Aaa	AAA		0.580	5.675	0.340	0.609	0.61	0.330
92348CAA9 - Verizon Owner Tr 2020-C 20250421 0.00000 a	0.410	12/01/2025	3	98.920	2,636.83		AAA		0.190	5.883	0.414	0.194	0.10	0.413
92348KAD5 - Verizon Master Tr 2021-2 20280420 0.00000 a	0.990	04/20/2028	18	94.090	16,941.15		AAA		1.640	4.705	1.052	1.671	0.65	
92348KAH6 - Verizon Master Trust 2022-2 20280720 0.00000 a	1.530	07/20/2028	62	93.890	58,238.15	Aaa	AAA		1.850	4.916	1.630	1.921	2.22	1.534
92348KAS2 - Verizon Master Trust 2022-4 20281120 0.00000 a	3.400	11/20/2028	52	96.370	50,161.51	Aaa			2.310	5.224	3.528	2.488	1.91	
98163MAD0 - World Omni Auto Recv Tr 2020-a 20250415 0.00000 a-3	1.100	04/15/2025	8	99.360	7,952.98	Aaa	AAA		0.140	5.741	1.107	0.139	0.30	
Agencies														
-														
3130AV7L0 - Federal Home Loan Banks Cons Bd 25 Cons B	5.000	02/28/2025	35	99.730	35,474.25	Aaa	AAA		1.573	5.168	5.014	1.666	1.35	5.066
3134GVB31 - Federal Home Ln Mtg Corp Call 0.75%052825 Call 0	0.750	05/28/2025	56	92.210	51,674.93	Aaa	AAA		1.850	5.078	0.813	1.910	1.97	4.185
3134GXR63 - Federal Home Ln Mtg Corp Call 4.05%082825 Call 4	4.050	08/28/2025	78	97.800	77,337.00	Aaa	AA+		2.002	5.136	4.141	2.162	2.95	4.553
3135G0V75 - Federal Natl Mtg Assn Fr 1.75%070224 Fr 1.7	1.750	07/02/2024	105	96.430	102,160.04	Aaa	AA+		0.975	5.446	1.815	1.005	3.89	1.600
3137EAEV7 - Federal Home Ln Mtg Corp Fr 082423 Fr 082	0.250	08/24/2023	44	99.300	43,730.51	Aaa	AAA		0.146	4.947	0.252	0.150	1.67	0.205
742651DT6 - Private Expt Fdg Corp Nt 3.55%24 Nt 3.5	3.550	01/15/2024	102	98.950	102,588.62	Aaa			0.527	5.541	3.588	0.544	3.91	1.076
742651DX7 - Private Export Funding Corp. 1.75% Snr Sec Pidi Nts 15/11/20	1.750	11/15/2024	38	95.290	36,293.32	Aaa	AAA		1.329	5.347	1.836	1.378	1.38	2.584
CMBS														
-														
3137B4WB8 - FHLMC Remic Series K-033 20230725 Flt a-2	3.060	07/01/2023	1	99.640	1,274.15	Aaa	AAA				3.071	0.003	0.05	0.665
3137BLMY1 - FHLMC Remic Series K-049 20250325 2.47500 a-1	2.475	03/01/2025	3	98.450	3,382.12	Aaa	AAA		0.450	5.975	2.514	0.467	0.13	1.440
3137FARE0 - FHLMC Remic Series K-727 20240725 2.94600 a-2	2.946	07/01/2024	43	97.420	41,777.93	Aaa	AAA		0.870	5.783	3.024	0.896	1.59	
38378XGG0 - GNMA Remic Trust 2014-109 20510916 Flt B	3.200	09/01/2051	0	99.700	446.21	Aaa	AAA				3.210	28.172	0.02	
CMO														
-														
3136A06K8 - FNMA Remic Trust 2011-91 20260825 2.50000 E	2.500	08/01/2026	10	96.480	9,569.25	Aaa	AAA		0.900	5.532	2.591	0.997	0.36	
3136A6AA2 - FNMA Remic Trust 2012-52 20270525 2.00000 Da	2.000	05/01/2027	39	94.760	36,741.54	Aaa	AAA		1.320	5.722	2.111	1.416	1.40	
3136A73R1 - FNMA Remic Trust 2012-95 20320825 2.00000 Bd	2.000	08/01/2032	30	90.920	27,299.85	Aaa	AAA		2.910	5.004	2.200	3.258	1.04	

Debt Service Fund

CUSIP	Coupon	Maturity	Quantity	Market Price	Mkt Value + Accrued	Moody Rating	S&P Rating	Duration	Yield to Worst	Current Yield	Avg Life Yrs	Weight	Book Yield
DESTCI - City of Destin (Prices as of 06/30/2023)	2.515	12/04/2027	2,712	96.413	2,624,980.19			1.437	5.380	2.611	1.561	100.00	2.619
3136AHB9 - FNMA Remic Trust 2013-124 20281225 2.50000 Bd	2.500	12/01/2028	2	96.660	2,217.10	Aaa	AA+	0.850	6.009	2.586	0.883	0.08	
3136AYR54 - FNMA Remic Trust 2017-91 20450625 3.00000 Pc	3.000	06/01/2045	66	94.160	62,467.47	Aaa	AAA	2.230	5.315	3.186	2.521	2.38	
3137A1N25 - FHLMC Remic Series 3706 20231015 2.00000 Cb	2.000	10/01/2023	0	99.440	2.45	Aaa	AA+	0.150	6.924	2.011	0.148	0.00	
3137AJYG3 - FHLMC Remic Series 3973 20261215 2.50000 Pd	2.500	12/01/2026	28	95.400	26,561.21	Aaa	AA+	1.280	6.122	2.621	1.471	1.01	
3137B1XY3 - FHLMC Remic Series 4204 20280515 1.75000 Hd	1.750	05/01/2028	9	93.710	8,225.77	Aaa	AAA	1.490	5.647	1.867	1.764	0.31	
3137B95Q4 - FHLMC Remic Series 4316 20330315 3.00000 Mh	3.000	03/01/2033	7	96.580	6,450.67	Aaa	AAA	1.220	6.051	3.106	1.189	0.25	
3137BDYM2 - FHLMC Remic Series 4387 20281115 2.00000 E	2.000	11/01/2028	22	94.110	21,110.57	Aaa	AAA	1.520	5.658	2.125	1.762	0.80	
3137BVXR2 - FHLMC Remic Series 4661 20430515 3.00000 Ha	3.000	05/01/2043	46	97.310	44,649.07	Aaa	AAA	0.810	5.817	3.083	0.836	1.70	
31393RTE0 - FHLMC Remic Series 2631 20330615 3.62500 Da	3.625	06/01/2033	12	96.710	11,727.77	Aaa	AA+	1.200	5.498	3.748	1.225	0.45	3.152
31394CBB7 - FNMA Remic Trust 2005-3 20350225 5.50000 Ap	5.500	02/01/2035	2	99.330	2,165.28	Aaa	AAA	2.460	5.006	5.537	2.781	0.08	
31398SRE5 - FNMA Remic Trust 2010-137 20251225 2.50000 Cj	2.500	12/01/2025	1	96.390	678.82	Aaa	AA+	0.910	5.775	2.594	1.041	0.03	2.500
38380YR49 - Government National Mortgage Association	3.500	05/01/2045	75	96.540	72,159.44	Aaa	AAA	1.550	5.859	3.625	1.526	2.75	

MBS

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3128MFDL9 - FHLMC Giant Mbs Gold Comb 15 3.500 20320701 3.	3.500	07/01/2032	56	95.940	53,564.82	Aaa	AAA	2.750	4.867	3.648	3.244	2.04	3.111
3128MFNA2 - FHLMC Giant Mbs Gold Comb 15 3.000 20330501 3.	3.000	05/01/2033	19	93.890	17,618.11	Aaa	AAA	3.180	4.825	3.195	3.636	0.67	2.529
3138AS5A6 - FNMA Umbs Int 15 Year 3.500 20260901 3.	3.500	09/01/2026	48	97.170	47,177.09	Aaa	AAA	1.170	5.805	3.602	1.326	1.80	3.954
3138EP2P8 - FNMA Super Int 15 Year 4.000 20290701 4.	4.000	07/01/2029	64	97.290	62,520.08	Aaa	AAA	1.950	5.186	4.111	2.151	2.38	3.374
3138ERB90 - FNMA Super Int 15 Year 3.500 20310201 3.	3.500	02/01/2031	12	95.820	11,885.34	Aaa	AAA	2.450	5.035	3.653	2.742	0.45	
3138WCC27 - FNMA Umbs Int 15 Year 3.500 20290701 3.	3.500	07/01/2029	18	95.840	17,111.38	Aaa	AAA	2.110	5.256	3.652	2.364	0.65	2.805
3138WJGA0 - FNMA Umbs Int 15 Year 2.500 20311101 2.	2.500	11/01/2031	4	92.670	3,550.06	Aaa	AAA	2.860	5.059	2.698	3.186	0.14	2.055
3140X8RF6 - FNMA Super Shrt 10 Year 1.500 20301201 1.	1.500	12/01/2030	20	90.700	18,476.98	Aaa	AAA	2.620	5.457	1.654	2.841	0.70	1.240
3140XF3M1 - FNMA Super Int 20 Year 4.500 20381101 4.	4.500	11/01/2038	48	98.150	47,671.68	Aaa	AAA	2.520	5.025	4.585	2.868	1.82	4.131
31417YTV9 - FNMA Pass-Thru Int 20 Year 4.000 20301101 4.	4.000	11/01/2030	19	97.590	18,379.32	Aaa	AAA	2.520	4.982	4.099	2.921	0.70	
31418CG99 - FNMA Umbs Int 20 Year 3.500 20370301 3.	3.500	03/01/2037	4	94.620	3,585.37	Aaa	AAA	4.250	4.702	3.699	5.093	0.14	3.100
31418CMJ0 - FNMA Umbs Int 15 Year 3.000 20320701 3.	3.000	07/01/2032	18	94.130	16,603.60	Aaa	AAA	2.990	4.877	3.187	3.353	0.63	2.531
31418DY55 - FNMA Umbs Shrt 10 Year 1.500 20310501 1.	1.500	05/01/2031	15	90.200	13,490.92	Aaa	AAA	2.780	5.244	1.663	3.016	0.51	1.265
3622AANY6 - GNMA Pass-Thru C Platinum 15yr 3.500 20310420 3.	3.500	04/01/2031	7	96.300	6,579.42	Aaa	AAA	2.360	5.642	3.634	2.460	0.25	2.851
83164MP94 - Sba Pc Var Qtrly Adj 5.250 20281225 5.	5.750	11/01/2028	16	100.380	16,537.26	Aaa	AAA	0.180	5.499	5.728	2.323	0.63	

Treasuries

-													
9128282Y5 - United States Treas Nts 2.125%09/30/24 2.125%	2.125	09/30/2024	130	96.160	125,694.85	U.S./#Aaa	U.S.	1.211	5.335	2.210	1.252	4.79	1.427
912828B66 - United States Treas Nts 2.75%02/15/24 2.75%0	2.750	02/15/2024	104	98.360	103,360.98	U.S./#Aaa	U.S.	0.613	5.440	2.796	0.628	3.94	4.716
91282CBM2 - United States Treas Nts 0.125%02/15/24 0.125%	0.125	02/15/2024	44	96.800	42,612.51	U.S./#Aaa	U.S.	0.613	5.383	0.129	0.628	1.62	0.210
91282CCG4 - United States Treas Nts 0.25%06/15/24 0.25%0	0.250	06/15/2024	164	95.220	156,177.61	U.S./#Aaa	U.S.	0.935	5.432	0.263	0.959	5.95	1.572
91282CDN8 - United States Treas Nts 1%12/15/24 1%12/1	1.000	12/15/2024	189	94.110	177,945.36	U.S./#Aaa	U.S.	1.415	5.246	1.063	1.460	6.78	1.508
91282CEQ0 - United States Treas Nts 2.75%05/15/25 2.75%0	2.750	05/15/2025	20	96.050	19,278.75	U.S./#Aaa	U.S.	1.791	4.981	2.863	1.874	0.73	4.071
91282CFP1 - United States Treas Nts 4.25%10/15/25 4.25%1	4.250	10/15/2025	22	98.880	21,947.75	U.S./#Aaa	U.S.	2.152	4.769	4.298	2.293	0.84	3.922
91282CHB0 - US Treasury N/B	3.625	05/15/2026	120	97.560	117,615.75	U.S./#Aaa	U.S.	2.680	4.538	3.716	2.874	4.48	4.109

Emergency Operating Fund

CUSIP	Coupon	Maturity	Quantity	Market Price	Mkt Value + Accrued	Moody Rating	S&P Rating	Duration	Yield to Worst	Current Yield	Avg Life Yrs	Weight	Book Yield
DESTC1 - City Of Destin (Prices as of 06/30/2023)	2.519	12/07/2026	3,751	96.283	3,625,713.45			1.507	5.313	2.619	1.675	100.00	2.440
Cash													
-													
CASHCASH6 - OPENING BALANCE	0.000	06/30/2023	6	100.000	5,824.12	U.S./#Aaa	U.S.	0.000	0.000	0.000	0.000	0.16	0.000
ABS													
-													
12660DAC1 - Cnh Equipment Tr 2022-a 20270715 0.00000 a-3	2.940	07/15/2027	72	95.450	68,812.20		AAA	1.560	5.955	3.080	1.636	1.90	2.941
14317DAC4 - Carmax Auto Owner Trust 2021-3 20260615 0.00000 a-3	0.550	06/15/2026	61	95.840	58,776.00	Aaa	AAA	0.780	5.945	0.574	0.795	1.62	0.553
233869AC0 - DTRT 2022-1 A3 5.23% 02/17/2026	5.230	02/15/2026	53	98.980	52,574.90	Aaa		1.270	6.186	5.284	1.337	1.45	
254683CX1 - Discover Card Exe Tr 2022-4 20271015 0.00000 a	5.030	10/15/2027	39	99.490	38,882.84		AAA	2.090	5.350	5.056	2.277	1.07	5.033
34528QHK3 - Ford Credit Mstr Tr a 2020-1 20250915 0.00000 a-1	0.700	09/15/2025	73	98.920	72,232.90	Aaa		0.190	5.668	0.708	0.194	1.99	0.701
34528QHL1 - Ford Credit Floorplan Master Owner Trust	5.693	09/15/2025	36	100.020	36,092.60	Aaa		0.030	5.732	5.692	0.194	1.00	
362590AC5 - Gm Fin Cons Atmb Tr 2020-3 20250716 0.00000 a3	0.450	04/16/2025	16	98.520	15,627.42	Aaa	AAA	0.270	5.935	0.457	0.273	0.43	0.404
41285JAD0 - HDMOT 2023-A A3 5.05% 12/15/2027	5.050	09/15/2027	45	99.140	45,275.81	Aaa		1.930	5.558	5.094	2.085	1.25	5.052
43813GAC5 - HAROT 2021-1 A3 0.27% 04/21/2025	0.270	03/01/2025	35	97.650	33,985.54	Aaa	AAA	0.400	5.982	0.276	0.421	0.94	0.270
448977AD0 - Hyundai Auto Rec Tr 2022-a 20261015 0.00000 a-3	2.220	10/15/2026	73	95.980	70,132.93		AAA	1.170	5.711	2.313	1.241	1.93	2.221
47787JAC2 - John Deere Owner Tr 2022 20260915 0.00000 a-3	2.320	09/15/2026	73	96.320	70,384.17	Aaa		1.080	5.888	2.409	1.121	1.94	2.325
47800CAC0 - JDOT 2023-A A3 5.01% 11/15/2027	5.010	11/15/2027	72	99.110	71,509.50	Aaa		1.940	5.480	5.055	2.266	1.97	5.014
65479CAD0 - Nissan Auto Rec Tr 2020-B 20240715 0.00000 a-3	0.550	07/15/2024	0	99.810	265.64		AAA	0.030	5.698	0.551	0.027	0.01	0.551
65480BAC1 - NAROT 2021-A A3	0.330	10/15/2025	54	97.060	52,711.24	Aaa	AAA	0.580	5.675	0.340	0.609	1.45	0.330
92348CAA9 - Verizon Owner Tr 2020-C 20250421 0.00000 a	0.410	12/01/2025	9	98.920	8,629.62		AAA	0.190	5.883	0.414	0.194	0.24	0.413
92348KAH6 - Verizon Master Trust 2022-2 20280720 0.00000 a	1.530	07/20/2028	72	93.890	67,631.40	Aaa	AAA	1.850	4.916	1.630	1.921	1.87	1.534
92348KAS2 - Verizon Master Trust 2022-4 20281120 0.00000 a	3.400	11/20/2028	72	96.370	69,454.40	Aaa		2.310	5.224	3.528	2.488	1.92	
Agencies													
-													
3133EN4N7 - Federal Farm Credit Banks Bds Usd (Sec Regd)	4.250	12/20/2024	71	98.490	70,011.72	Aaa	AAA	1.404	5.329	4.315	1.474	1.93	4.330
3134GVB31 - Federal Home Ln Mtg Corp Call 0.75%052825 Call 0	0.750	05/28/2025	78	92.210	71,975.80	Aaa	AAA	1.850	5.078	0.813	1.910	1.99	4.185
3134GXR63 - Federal Home Ln Mtg Corp Call 4.05%082825 Call 4	4.050	08/28/2025	108	97.800	107,082.00	Aaa	AA+	2.002	5.136	4.141	2.162	2.95	4.553
3137EAEV7 - Federal Home Ln Mtg Corp Fr 082423 Fr 082	0.250	08/24/2023	144	99.300	143,118.01	Aaa	AAA	0.146	4.947	0.252	0.150	3.95	0.222
742651DT6 - Private Expt Fdg Corp Nt 3.55%24 Nt 3.5	3.550	01/15/2024	144	98.950	144,831.01	Aaa		0.527	5.541	3.588	0.544	3.99	0.389
742651DX7 - Private Export Funding Corp. 1.75% Snr Sec Pidi Nts 15/11/20	1.750	11/15/2024	72	95.290	68,766.30	Aaa	AAA	1.329	5.347	1.836	1.378	1.90	1.766
880591ER9 - Tennessee Valley Auth Sr Nt 2.875%24 Sr Nt	2.875	09/15/2024	122	96.980	119,338.62	Aaa	AA+	1.165	5.488	2.965	1.211	3.29	3.880
CMBS													
-													
3137BGK24 - FHLMC Remic Series K-043 20241225 3.06200 a-2	3.062	12/01/2024	37	96.690	35,866.56	Aaa	AAA	1.370	5.474	3.167	1.386	0.99	
38378XGG0 - GNMA Remic Trust 2014-109 20510916 Flt B	3.200	09/01/2051	1	99.700	618.44	Aaa	AAA			3.210	28.172	0.02	
CMO													
-													
3136A06K8 - FNMA Remic Trust 2011-91 20260825 2.50000 E	2.500	08/01/2026	26	96.480	25,497.82	Aaa	AAA	0.900	5.532	2.591	0.997	0.70	
3136A6AA2 - FNMA Remic Trust 2012-52 20270525 2.00000 Da	2.000	05/01/2027	78	94.760	73,759.34	Aaa	AAA	1.320	5.722	2.111	1.416	2.03	
3136A73R1 - FNMA Remic Trust 2012-95 20320825 2.00000 Bd	2.000	08/01/2032	100	90.920	90,684.15	Aaa	AAA	2.910	5.004	2.200	3.258	2.50	
3137A1N25 - FHLMC Remic Series 3706 20231015 2.00000 Cb	2.000	10/01/2023	0	99.440	8.97	Aaa	AA+	0.150	6.924	2.011	0.148	0.00	
3137B1XY3 - FHLMC Remic Series 4204 20280515 1.75000 Hd	1.750	05/01/2028	28	93.710	26,537.05	Aaa	AAA	1.490	5.647	1.867	1.764	0.73	
3137B95Q4 - FHLMC Remic Series 4316 20330315 3.00000 Mh	3.000	03/01/2033	22	96.580	21,482.50	Aaa	AAA	1.220	6.051	3.106	1.189	0.59	
3137BDYM2 - FHLMC Remic Series 4387 20281115 2.00000 E	2.000	11/01/2028	74	94.110	69,954.64	Aaa	AAA	1.520	5.658	2.125	1.762	1.93	
31393RTE0 - FHLMC Remic Series 2631 20330615 3.62500 Da	3.625	06/01/2033	25	96.710	23,928.86	Aaa	AA+	1.200	5.498	3.748	1.225	0.66	3.152
31394CBB7 - FNMA Remic Trust 2005-3 20350225 5.50000 Ap	5.500	02/01/2035	10	99.330	9,826.31	Aaa	AAA	2.460	5.006	5.537	2.781	0.27	
31397QLT3 - FNMA Remic Trust 2011-4 20400425 3.00000 Pk	3.000	04/01/2040	5	98.460	4,942.97	Aaa	AA+	0.480	6.400	3.047	0.434	0.14	

Emergency Operating Fund

CUSIP	Coupon	Maturity	Quantity	Market Price	Mkt Value + Accrued	Moody Rating	S&P Rating	Duration	Yield to Worst	Current Yield	Avg Life Yrs	Weight	Book Yield
DESTC1 - City Of Destin (Prices as of 06/30/2023)	2.519	12/07/2026	3,751	96.283	3,625,713.45			1.507	5.313	2.619	1.675	100.00	2.440
31398FN98 - FNMA Remic Trust 2009-87 20370825 5.00000 Qa	5.000	08/01/2037	1	99.130	807.37	Aaa	AA+	0.260	6.128	5.044	0.249	0.02	4.676
38374L5Y3 - GNMA Remic Trust 2005-74 20350916 7.50000 Hb	7.500	09/01/2035	13	100.740	12,979.00	Aaa	AA+	1.250	5.667	7.445	1.384	0.36	6.848

MBS

-													
3128MFNA2 - FHLMC Giant Mbs Gold Comb 15 3.000 20330501 3.	3.000	05/01/2033	62	93.890	58,574.48	Aaa	AAA	3.180	4.825	3.195	3.636	1.62	2.529
3128MMRL9 - FHLMC Giant Mbs Gold Comb 15 3.500 20281101 3.	3.500	11/01/2028	89	96.190	86,035.35	Aaa	AAA	1.900	5.246	3.639	2.142	2.37	3.885
3128MMVM2 - FHLMC Giant Mbs Gold Comb 15 2.500 20311101 2.	2.500	11/01/2031	55	92.780	51,477.48	Aaa	AAA	2.820	4.959	2.695	3.293	1.42	2.067
3132A8SY6 - FHLMC Super 15y Fixed 2.000 20320101 2.	2.000	01/01/2032	26	90.620	23,182.40	Aaa	AAA	2.810	5.119	2.207	3.019	0.64	1.622
3138EHQ21 - FNMA Umbs Int 15 Year 5.000 20240901 5.	5.000	09/01/2024	1	99.400	575.88	Aaa	AAA	0.220	6.379	5.030	0.224	0.02	4.204
3140X7WA3 - FNMA Super Int 15 Year 2.500 20350201 2.	2.500	02/01/2035	11	92.930	10,358.77	Aaa	AAA	2.380	5.353	2.690	2.737	0.29	2.153
3140X8BF3 - FNMA Super Int 15 Year 4.000 20340601 4.	4.000	06/01/2034	27	97.300	26,461.74	Aaa	AAA	2.480	4.971	4.111	2.770	0.73	3.499
3140X8RF6 - FNMA Super Shrt 10 Year 1.500 20301201 1.	1.500	12/01/2030	69	90.700	62,709.76	Aaa	AAA	2.620	5.457	1.654	2.841	1.73	1.240
31418CG99 - FNMA Umbs Int 20 Year 3.500 20370301 3.	3.500	03/01/2037	18	94.620	16,731.71	Aaa	AAA	4.250	4.702	3.699	5.093	0.46	3.100
31418CMJ0 - FNMA Umbs Int 15 Year 3.000 20320701 3.	3.000	07/01/2032	66	94.130	62,263.51	Aaa	AAA	2.990	4.877	3.187	3.353	1.72	2.531
31418DY55 - FNMA Umbs Shrt 10 Year 1.500 20310501 1.	1.500	05/01/2031	83	90.200	74,813.32	Aaa	AAA	2.780	5.244	1.663	3.016	2.06	1.265
3622AANY6 - GNMA Pass-Thru C Platinum 15yr 3.500 20310420 3.	3.500	04/01/2031	20	96.300	19,007.21	Aaa	AAA	2.360	5.642	3.634	2.460	0.52	2.851
83164MP94 - Sba Pc Var Qtrly Adj 5.250 20281225 5.	5.750	11/01/2028	74	100.380	74,417.63	Aaa	AAA	0.180	5.499	5.728	2.323	2.05	

Treasuries

-													
9128282Y5 - United States Treas Nts 2.125%09/30/24 2.125%	2.125	09/30/2024	213	96.160	205,946.17	U.S./#Aaa	U.S.	1.211	5.335	2.210	1.252	5.68	1.169
912828B66 - United States Treas Nts 2.75%02/15/24 2.75%0	2.750	02/15/2024	144	98.360	143,115.20	U.S./#Aaa	U.S.	0.613	5.440	2.796	0.628	3.95	4.716
91282CBM2 - United States Treas Nts 0.125%02/15/24 0.125%	0.125	02/15/2024	146	96.800	141,396.06	U.S./#Aaa	U.S.	0.613	5.383	0.129	0.628	3.90	0.210
91282CCG4 - United States Treas Nts 0.25%06/15/24 0.25%0	0.250	06/15/2024	18	95.220	17,141.44	U.S./#Aaa	U.S.	0.935	5.432	0.263	0.959	0.47	0.454
91282CDN8 - United States Treas Nts 1%12/15/24 1%12/1	1.000	12/15/2024	252	94.110	237,260.48	U.S./#Aaa	U.S.	1.415	5.246	1.063	1.460	6.54	0.980
91282CEQ0 - United States Treas Nts 2.75%05/15/25 2.75%0	2.750	05/15/2025	27	96.050	26,026.31	U.S./#Aaa	U.S.	1.791	4.981	2.863	1.874	0.72	4.071
91282CFP1 - United States Treas Nts 4.25%10/15/25 4.25%1	4.250	10/15/2025	114	98.880	113,729.27	U.S./#Aaa	U.S.	2.152	4.769	4.298	2.293	3.14	4.200
91282CHB0 - US Treasury N/B	3.625	05/15/2026	218	97.560	213,668.61	U.S./#Aaa	U.S.	2.680	4.538	3.716	2.874	5.89	4.042

Fixed Income

Second Quarter | 2023

James Camp, CFA
Managing Director and
Portfolio Manager
Joseph Jackson, CFA
Portfolio Co-Manager
Burton Mulford, CFA
Portfolio Co-Manager
Sheila King, CFA
Portfolio Co-Manager

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Market Overview^{1,2}

The bond market, as measured by the Bloomberg U.S. Aggregate Bond Index, fell 0.84% in the second quarter. That brought its total return for the first half of the year to 2.09%. The negative return for the second quarter can be largely attributed to the rapid rise in interest rates along the U.S. Treasury yield curve. Higher rates more than offset the positive impact on returns from the tightening of corporate credit spreads in relation to Treasuries. Despite the bond market giving back some of its gains in the second quarter, the total return for the first six months of 2023 still outpaced the 1.73% return that the bond market has averaged for the first half of the year since 2000.

The yield on the benchmark 10-year U.S. Treasury note rose to 3.84% on June 30, compared with 3.47% on March 31. The 10-year yield moved persistently higher throughout the quarter as investors assumed a risk-on mindset, driven by robust performance in technology equity names that are thought to be benefitting from the artificial intelligence (AI) wave. The front end of the yield curve also moved sharply higher as expectations that the U.S. Federal Reserve (Fed) would pivot away from rate hikes dwindled, and the futures market repriced in anticipation of additional hikes as early as July. Treasury market volatility, as measured by the ICE BofA MOVE Index, remains elevated, albeit down from the levels seen during the banking crisis in March.

Corporate Market Review^{1,2}

Investment-grade corporate bonds, as measured by the Bloomberg U.S. Corporate Bond Index, fell 0.29% during the quarter. Again, the negative quarterly performance was predominately driven by a sharp rise in interest rates, which, as noted, more than offset the positive returns generated by tighter corporate credit spreads. Spreads tightened throughout the quarter, moving 15 basis points lower to 1.23%, compared with 1.38% at the end

of March. Spreads have narrowed and are now approaching levels last seen prior to the banking crisis in mid-March. The narrowing has been driven by investors' risk-on sentiment and favorable technical factors for the corporate bond market, such as relatively lower new debt issuance.

Corporate bonds outperformed all other major fixed income sectors on a total return basis and also outperformed relative to U.S. Treasuries on a duration-adjusted basis. Both government-related securities and securitized products (asset-backed and mortgage-backed securities) posted a negative total return, but still outperformed Treasuries during the quarter.

Municipal Market Review^{1,2}

Despite a slight negative performance in municipal bonds during the second quarter of 2023, municipals, as measured by the Bloomberg Municipal Bond Index, ended the month of June up 1%. That brought their year-to-date performance to 2.67%. For both the month and the first half of 2023, municipals outperformed most other fixed income asset classes. Municipals outperformed the U.S. Treasury Index by 128 basis points, as U.S. Treasuries were down 1.38% for the quarter.

Total return performance was mixed across the yield curve during the quarter, with the short end and long end both outperforming intermediate maturities. The 1-year and 22+-year indices were up 0.08% and 0.67%, respectively, while the 10-year index was down 0.59%. The positive performance for the short and long bonds is attributed to low supply of new issuance, a slowing of outflows from muni-bond mutual funds, and heavy seasonal bond redemptions, as bonds have matured or issuers called them many investors were left with money that needs to be reinvested.

In June, the AAA municipal general obligation yield to Treasury yield ratios decreased across the curve. With a ratio decrease signifying higher

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No Bank Guarantee

Fixed Income

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prices for municipals, the yield ratio for 3-year bonds saw a 10 percentage point (pp) change, dropping to 62% by quarter end. The 10-year ratio experienced a 5 pp change, declining to 67%, and the 22+-year ratio dropped by 2 pp to close the quarter at 93%. While these prices are at some of the most attractive levels we have seen year to date, they remain expensive relative to their five-year average.

Given that we believe the 3- to 10-year part of the curve is relatively rich, our current approach to funding new accounts will be steady and opportunity-specific, and we plan to focus on intermediate- to longer-maturity bonds where we currently see the most opportunities for yield pickup. Additionally, we are actively looking for opportunities in the market to sell credits that we believe are at peak prices and/or showing weakness in their credit fundamentals. We continue to keep cash levels low, given that June, July, and August are often high-volume months for issuer redemptions, and that will create reinvestment demand. Municipal investors received \$41 billion in June, and they're expected to receive \$37 billion in July and \$43 billion in August.

On the technical front, the lack of supply this year has been a significant contributor to our portfolios' performance. Municipal issuance totaled \$34.4 billion in June. That brought year-to-date supply to \$174.8 billion, which was down 20% year over year and 12% below the municipal market's 10-year average. Year-to-date tax-exempt issuance of \$155.5 billion is down 16%, while taxable municipal issuance, at \$19.3 billion, is down 44%.

Net municipal bond outflows have lessened over the quarter, with June totaling \$427 million in outflows, down from \$4.2 billion in April and \$1.7 billion in May. Collectively, those numbers brought year-to-date outflows to \$6.1 billion. We expect supply to remain at muted levels as municipalities

are taking a wait-and-see approach in the hope that interest rate volatility will diminish.

This quarter, we want to highlight a report published by the Municipal Securities Rulemaking Board (MSRB) titled, "Trading Patterns in the Primary vs. Secondary Market for Municipal Bonds." It demonstrates the lack of participation individual investors (defined as those with municipal bond purchases of \$100,000 or less) have in the primary market. The analysis by the MSRB shows that, from 2018 to 2022, individual investors used the secondary market for 96% of their transactions and participated in only 4% of the par-traded bonds in the primary market. The report concluded, "for the past five years, individual investors buying bonds in non-managed accounts have had minimal participation in the primary market and a tremendous reliance on the secondary market to purchase municipal bonds. In contrast, institutional investor purchases are much more evenly balanced between purchases in the primary and secondary market. In addition to getting access to bonds not available in the secondary market, [institutional] investors may sometimes be able to pick up more yield by buying bonds in the primary market."

Eagle's municipal trading desk targets 60% of a new portfolio's bonds to be sourced from the primary market and 40% through secondary trading venues. With our use of multiple trading systems and our extensive relationships with more than 87 broker/dealers, we believe our trading desk is able to find opportunities across the entire market and in areas not easily assessable by an individual investor.

Outlook^{1,2}

We remain wary of hopes that one of the most rapid short-term interest rate hike cycles by the Fed will result in a soft economic landing. While recent macroeconomic data have been mixed, most key data points are still gradually trending in the wrong direction. The goods economy is

contracting, as highlighted by the fact that the Institute for Supply Management's Manufacturing Purchasing Managers' Index (PMI) has been below the 50-demarkation level for eight consecutive months. The services economy is doing better, but even there, the trends are not positive. Personal consumption growth was upwardly revised by the Bureau of Economic Analysis as part of its first-quarter real gross domestic product (GDP) growth calculations. However, the strength of the quarterly growth rate hinges largely on one great month: January. Any overly positive assumptions drawn from this data about the health of the consumer should be faded, considering that the trend since January has been one of deceleration and the fact that we are now six months removed from that one great month. Meanwhile, the labor market remains, dare we say, resilient, despite softness building around the edges.

The market's hyperfocus on every weekly report of the latest economic reading misses the big picture. Any positive developments related to economic activity and the labor market are at cross purposes with the macroeconomic need to bring inflation down. The Fed cannot print and quantitative ease its way into creating more workers, goods, and services to bring inflation down to target. Any positive economic developments indicate more demand destruction is necessary via more restrictive Fed monetary policy, and that further increases the chances of a policy mistake.

The second half of 2023 will also present the economy with additional mileposts related to the timing of a potential recession. These have been overlooked while the current rate hike regime has garnered much of the attention, perhaps understandably so given the pace and total magnitude of the increases. However, we believe the lag effect of rate increase requires more consideration. The transmission mechanism between monetary policy and its impact on the economy works with long and variable lags, as most famously argued by Nobel-prize-winning

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economist Milton Friedman. Economists and central bank officials have embraced this concept, though there is less agreement about the historical range of these lags. But a consensus has coalesced that it takes 12 to 24 months for the economy to fully digest changes in interest rate policy. The key point is that even if we use the short end of that range to determine the lag time before the impact of higher rates is felt, the economy has been operating at effectively a sub-1% federal funds rate for most of this year. The Federal Open Market Committee did not raise the federal funds rate to 1.00% until May 4, 2022. On the basis of a 12-month lag scenario, it won't be until the fourth quarter of this year that the economy starts to really "feel" more restrictive levels (i.e., above 3%) on the federal funds rate.

An inverted yield curve has historically been another gauge of the impact and timing of higher interest rates on the tightening of economic conditions. The previous eight times that the spread, or difference, between the yields of the 10-year U.S. Treasury note and the 3-month U.S. Treasury bill turned negative (with short-term yields much higher than long-term yields) for at least 10 consecutive days, a recession followed, on average, just over 10 months later. For those eight previous periods, the range of the lag time before a recession took hold was 4.7 months to 16.2 months. In this current cycle, the first time this spread, known as the "10s-3s" curve, turned negative for 10 consecutive trading days came in late November 2022. With the 10-month average lag time, a recession that follows the first 10 consecutive days of yield inversion in this cycle would arrive around September 2023.

To be clear, our reference to these indicators is not meant to suggest we have a firm handle on the exact timing of a recession. Multiple factors could affect when the economy begins to slow and when economic growth might turn negative. Still, it's important to acknowledge that the failure

of a recession to materialize yet, even after all the rate hiking the Fed has recently done, is not a departure from the historical pattern. In fact, the apparent delay is very much on par with prior downturns. Our inclination to remain cautious with our outlook has been reinforced by what we know about the lagging impact of rate hikes and other pressure points for the economy that we see coming in the months ahead. For example, student loan forbearance is set to expire on August 30. Further, the excess savings that American households accumulated during the pandemic are estimated to be depleted sometime between the third and fourth quarter of this year.

Given all this, we continue to suggest that investors proceed cautiously. The preponderance of evidence indicates that now is not the time to take undue risks. We expect markets to remain choppy in the near-term. Elevated interest rate volatility — measured, as we noted at the outset, by the ICE BofA MOVE Index — suggests that investors who have been on the sidelines in cash may still have opportunities to capture attractive levels of income. We believe that the bond markets, over the long term, also will offer the potential for capital appreciation, as their prices will increase when rates eventually come down again. But any sustained move lower in interest rates is not likely until we see more cracks in the labor market, specifically in initial jobless claims and continuing jobless claims. In the current climate, the long-term potential for price gains should be considered a bonus. The true benefit of reinvesting now comes from the income that investors can realize given that yields across the board are at decade highs.

1. References to specific securities are intended to illustrate the types of securities Eagle may hold in this portfolio. They are not intended as representations of specific investment recommendations that would have been profitable to an investor. Past performance is not a guarantee of future results. Opinions and estimates offered constitute Eagle's judgment and are subject to change without notice as are statements of financial-market trends, which are based on current market conditions. Investing involves risk, including the possible loss of principal.

This information is not intended to serve as investment, tax, legal, or accounting advice. It should not be considered a recommendation to engage in or refrain from taking a particular course of action and is not an endorsement, recommendation, or sponsorship of any securities, services, or other investment property. It has been prepared for informational purposes only, and you should consult your own investment, tax, legal, and/or accounting professionals before engaging in any transaction. Any discussion of tax matters contained herein is not intended or written to be used, and cannot be used, for the purpose of avoiding any penalties that may be imposed under federal tax laws. The opinions expressed are those of the author(s) and do not necessarily reflect the views of the firm, its clients, or any of its or their respective affiliates. Views expressed are as of the date indicated and may change based on market and other conditions. The accuracy of the content and its relevance to your particular circumstances is not guaranteed.

2. Sources: Investor Tools Perform and Yield Book

Investing in bonds involves risks that may adversely affect the value of your investment such as inflation risk, credit risk, call risk, interest rate risk, and liquidity risk, among others. The two most prominent factors are interest rate movements and the credit worthiness of the bond issuer. Investors should pay careful attention to the types of fixed income securities that comprise their portfolios and remember that, as with all investments, there is the risk of loss of capital. A Real Estate Mortgage Investment Conduit (REMIC) is a type of multiclass mortgage-related security in which interest and principal payments from mortgages are structured into separately traded securities. These classes are distinguished by their sensitivity to the prepayment risk of the underlying mortgage-related collateral. Therefore, they may be more or less sensitive to prepayment risk, bear different interest rates, and have various average lives and final maturities.

Investment grade refers to fixed-income securities rated BBB or better by Standard & Poor's or Baa or better by Moody's. Convertible securities and preferred stock combine the fixed income characteristics of bonds with some of the potential for capital appreciation of equities and, thus, may be subject to greater risk than pure fixed-income instruments. Unlike bonds, preferred stock and some convertible securities do not have a fixed par value at maturity, and in this respect may be considered riskier than bonds. Convertible securities may include convertible bonds, convertible preferred stocks and

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other fixed-income instruments that have conversion features.

Investments in high-yield bonds and convertible securities are subject to the client's authorization, as set forth in the Investment Management Agreement. Such investments may be subject to greater risks than other fixed-income investments. The lower rating of high-yield bonds (less than investment grade) reflects a greater possibility that the financial condition of the issuer or adverse changes in general economic conditions may impair the ability of the issuer to pay income and principal. Periods of rising interest rates or economic downturns may cause highly leveraged issuers to experience financial stress, and thus markets for their securities may become more volatile. Moreover, to the extent that no established secondary market exists, there may be thin trading of high-yield bonds, which increases the potential for volatility.

Definitions

The AAA Municipal to Treasury yield ratio is a comparison of the yield of AAA municipal bonds to U.S. Treasuries. It aims to ascertain whether AAA municipal bonds are an attractive buy in comparison.

Basis points (bps) are measurements used in discussions of interest rates and other percentages in finance. One basis point is equal to 1/100th of 1%, or 0.01%.

A credit spread is the difference in yield between a U.S. Treasury bond and another debt security with the same maturity but different credit quality. Also referred to as "bond spreads" or "default spreads," credit spreads are measured in basis points, with a 1% difference in yield equaling a spread of 100 basis points. Credit spreads reflect the risk of the debt security being compared with the Treasury bond, which is considered to be risk-free. Higher quality securities have a lower chance of the issuer defaulting. Lower quality securities have a higher chance of the issuer defaulting.

Duration incorporates a bond's yield, coupon, final maturity, and call features into one number, expressed in years, that indicates how price-sensitive a bond or portfolio is to changes in interest rates. Bonds with higher durations carry more risk and have higher price volatility than bonds with lower durations.

Fund flow is the net of all cash inflows and outflows into and out of a particular financial asset, sector, or index. It typically is measured on a quarterly or monthly basis. Investors and others look at the direction of fund flows for indications about the health of specific securities and sectors or the overall market.

The ICE BofA MOVE Index is a measure of U.S. interest rate volatility that tracks the movement in U.S. Treasury yield volatility implied by current prices of one-month over-the-counter options on 2-year, 5-year, 10-year and 30-year Treasuries. The index is owned by Intercontinental Exchange, which acquired it from Bank of America in 2019.

Par-traded bonds have a price that matches their face value, which is the amount they will pay at maturity. When bonds are first issued, their value is at "par." When bonds trade in the

secondary market, before their maturity date, their value may change in response to current interest rates. If their "coupon," or interest payment, is higher than current rates, they may sell at a premium to their par value. If their coupon is lower than current rates, they may sell at a price below par.

The Purchasing Managers' Index (PMI) measures the prevailing direction of economic trends in the manufacturing sector. It is created by the Institute for Supply Management (ISM) and consists of an index summarizing whether market conditions as reported in a monthly survey of supply chain managers are expanding, staying the same, or contracting.

Quantitative easing (QE) is a form of unconventional monetary policy in which a central bank purchases longer-term securities from the open market in order to increase the money supply and encourage lending and investment. Buying these securities adds new money to the economy, and also serves to lower interest rates by bidding up fixed-income securities. It also expands the central bank's balance sheet.

Securitized products, such as asset-backed securities (ABS) and mortgage-backed securities (MBS), are created by pooling loans from a variety of sources and issuing bonds that are backed by these loans. Creditworthiness stems from the credit quality of the underlying loans, as opposed to corporate bonds in which creditworthiness is derived from the earning power of the issuing company. The primary risk of these securities is interest-rate risk. Rising interest rates might cause loan principal prepayments to slow, resulting in less available principal to invest at prevailing higher rates. Conversely, rate decreases might accelerate prepayments, leaving more dollars to invest at lower rates.

Technical refers to technical indicators of historic market data, including price and volume statistics, to which analysts apply a wide variety of mathematical formulas in their study of larger market patterns.

Total return, when measuring performance, is the actual rate of return of an investment or a pool of investments over a given period. Total return includes interest, capital gains, dividends, and distributions realized over the specified period. Total return accounts for two categories of return: income including interest paid by fixed-income investments, distributions, or dividends and capital appreciation, representing the change in the market price of an asset.

A yield curve is a line that plots yields (interest rates) of bonds having equal credit quality but differing maturity dates. The slope of the yield curve gives an idea of future interest rate changes and economic activity.

The 3-month/10-year yield curve maps the different yields (a bond's interest payment dividend by its current price) available from fixed-income instruments with different maturities. The 3-month/10-year yield curve represents the difference in yields available from instruments that will mature in 3 months versus those with maturity dates that are 10 years away.

Indices

The Bloomberg U.S. Aggregate Bond Index is composed of the total U.S. investment-grade bond market. The market-weighted index includes Treasuries, agencies, commercial mortgage-backed securities (CMBS), asset-backed securities (ABS) and investment-grade corporates. The inception date of the index is January 1, 1976.

The Bloomberg U.S. Corporate Bond Index measures the investment grade, fixed-rate, taxable corporate bond market.

The Bloomberg Municipal Bond Index is a rules-based, market-value-weighted index engineered for the long-term tax-exempt bond market. The inception date of the index is January 31, 1980.

The Bloomberg 1-Year Municipal Bond Index is an unmanaged index comprised of investment-grade municipal bonds with maturities of one to two years.

The Bloomberg 5-Year Municipal Bond Index is an unmanaged index comprised of investment-grade municipal bonds with maturities of four to six years.

The Bloomberg 10-Year Municipal Bond Index is an unmanaged index comprised of investment-grade municipal bonds with maturities of eight to 12 years.

The Bloomberg Long (22+ Year) Municipal Bond Index is a rules-based, market-value-weighted index comprised of investment-grade municipal bonds with maturities of more than 22 years.

"Bloomberg®" and the Bloomberg U.S. Aggregate Bond Index, Bloomberg U.S. Corporate Bond Index, Bloomberg Municipal Bond Index, Bloomberg Municipal 1-year Bond Index, Bloomberg Municipal 5-Year Bond Index, Bloomberg Municipal 10-Year Bond Index, and Bloomberg Long (22+ Year) Municipal Bond Index are service marks of Bloomberg Finance L.P. and its affiliates, including Bloomberg Index Services Limited ("BISL"), the administrator of the indices (collectively, "Bloomberg") and have been licensed for use for certain purposes by Raymond James Investment Management and Eagle Asset Management. Bloomberg is not affiliated with Raymond James Investment Management or Eagle Asset Management, and Bloomberg does not approve, endorse, review, or recommend Eagle's Fixed Income strategy. Bloomberg does not guarantee the timeliness, accuracy, or completeness of any data or information relating to Eagle's Fixed Income strategy.

Indices are unmanaged and one cannot invest directly in the index.

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CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023

TYPE OF AGENDA ITEM: Consent Agenda

AGENDA OUTLINE NUMBER: 3.B.

TO: City Council

THRU: Lance Johnson, City Manager
Kimberly Kopp, City Attorney
Krystal Strickland, Finance Director

FROM: Michael Burgess, Public Services Director

DATE: 07/13/2023

SUBJECT: Resolution 23-14, Maintenance Agreement for US98 Median Improvements, East Pass Bridge to Airport Road

I. BACKGROUND: The Florida Department of Transportation Project #445907-1-52-01 provided improvements to the medians of US98 from the East Pass Bridge to Airport Road.

II. DISCUSSION: FDOT requests that the City assume maintenance responsibilities of these improvements starting in February of 2025 per the terms and conditions of the attached Agreement (ATT1).

A. Link to Strategic Goals / Objectives: I. Financially Sound City providing Service Excellence

II. Enhanced Quality of Life and Safety for Families

IV. Effective, Efficient, and Aesthetically Pleasing Infrastructure

VI. A Green and Sustainable Environment

B. Effect on Budget (EOB): This does not effect the FY 2023 Budget. The maintenance of these medians will be part of our normal median maintenance program for this section with the GF, Harbor CRA, and Town Center CRA contributions. There will be an increase in monthly maintenance expenditures beginning in February 2025 of approximately \$3100 per month.

C. Level of Service (LOS): Improved Aesthetics of the medians on US98.

D. Legislative Sponsor:

III. CONCLUSION: If approved, an executed copy of this agreement will be forwarded to FDOT for their records.

IV. RECOMMENDED MOTION: I move that the City Council authorize the City Manager to execute the attached Maintenance Agreement for the medians on US98 from the East Pass Bridge to Airport Road starting in February of 2025.

Attachments:

1. ATT1: Maintenance Agreement,
Harbor Blvd Median Improvements

**MAINTENANCE AGREEMENT
BETWEEN
THE FLORIDA DEPARTMENT OF TRANSPORTATION
AND
THE CITY OF DESTIN, FLORIDA**

Financial Project Identification No: 445907-1-52-01

DESCRIPTION: SR 30 (US 98) Harbor Boulevard from East Pass Bridge to Airport Road

THIS AGREEMENT made and entered into on this ____ day of _____, 2023, by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION (hereinafter called "DEPARTMENT") and the City of Destin, Florida (hereinafter called "CITY").

RECITALS

1. The DEPARTMENT shall furnish the services to undertake and complete the Project within the CITY identified and known to the Parties as Financial Project Identification No: 445907-1-52-01 ("PROJECT"). The PROJECT shall consist of an Installation Phase and an Establishment Phase, as further described on the attached Exhibit "A", which is incorporated by reference into this AGREEMENT, which Project will be of benefit to the CITY.
2. The DEPARTMENT has responsibility for operation and maintenance of the State Highway System.
3. The CITY has agreed to maintain the additional landscaping installed in the PROJECT area subsequent to the DEPARTMENT issuing a final acceptance of the Installation and Establishment Phases, in accordance with the terms below.
4. The CITY has authorized its officers to execute this AGREEMENT by City Commission action on the ____ day of _____, 2023.
5. The DEPARTMENT is authorized pursuant to Section 334.044, Florida Statutes, to enter into contracts and agreements with counties/municipalities for the maintenance of roadside landscape improvements on the State Highway System.

NOW, THEREFORE, in consideration of the mutual benefits to be derived by the terms of this AGREEMENT, the Parties agree to the following:

6. The recitals set forth above in Paragraphs 1-5 are true and correct and incorporated herein by reference.
7. Upon completion of the Installation and Establishment Phases of the PROJECT by the

DEPARTMENT, the CITY will assume responsibility for the Continuing Maintenance of the PROJECT, which includes, irrigation and other related materials identified in the As-Built Plans, and will conduct such maintenance as specified in accordance with any maintenance plan identified in the notes of the PROJECT Plans, as well as the requirements set forth in the Landscape Care Guide. The CITY shall coordinate with the DEPARTMENT's District Landscape Project Manager or their designee to inspect the PROJECT on a routine basis and subsequently make corrections based on inspections. In the event the CITY fails to maintain the PROJECT in accordance with the maintenance schedule and plan, the DEPARTMENT, at its option, may perform the required maintenance and the CITY shall reimburse the DEPARTMENT for the costs, the amount of which will be determined by the DEPARTMENT.

8. The CITY shall have sole responsibility for maintaining the subject landscaping according to all DEPARTMENT standards and specifications and in accordance with the LANDSCAPE CARE GUIDE. By the execution of this Agreement, the CITY certifies that it has received a copy of the LANDSCAPE CARE GUIDE and agrees to be bound by its terms and conditions contained.
9. The CITY covenants and agrees that it will indemnify, defend and hold harmless to the extent provided by Section 768.28, Florida Statutes, the DEPARTMENT and all of the DEPARTMENT'S officers, agents and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the CITY during the performance of the contract, whether direct or indirect, and whether to any person or property to which the DEPARTMENT or said parties may be subject, except that neither the COUNTY nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the DEPARTMENT or any of its officers, agents or employees.

When either party receives notice of a claim for damages that may have been caused by the other party in the performance of services required under this Agreement, that party will immediately forward the claim to the other party. Each party will evaluate the claim and report its finding to each other within fourteen (14) working days and jointly discuss options in defending the claim. A party's failure to promptly notify the other of a claim will not act as a waiver of any right herein.

10. The DEPARTMENT'S District Secretary shall decide all questions, difficulties and disputes of any nature whatsoever that may arise under or by reason of this Agreement, the prosecution or fulfillment of the service hereunder and the character, quality, amount and value thereof; and his decision upon all claims, questions and disputes shall be final and conclusive upon the parties hereto.
11. This AGREEMENT may be terminated under any one of the following conditions:
 - a. By the DEPARTMENT if the CITY, following thirty (30) working days written notice, fails to perform its maintenance responsibilities under this AGREEMENT;
 - b. By the DEPARTMENT following sixty (60) calendar days' notice; or

- c. By the DEPARTMENT, for refusal by the CITY to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, F.S., and made or received by the CITY in conjunction with this agreement.
- 12. This AGREEMENT embodies the entire agreement and understanding between the Parties hereto and there are no other agreements, understandings, oral or written, with reference to the subject matter of this AGREEMENT.
- 13. This AGREEMENT shall be governed by and construed in accordance with the law of the State of Florida. The Parties stipulate that venue for any matter relating to this AGREEMENT shall be in Leon County, Florida.
- 14. The CITY shall:
 - a. Utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the CITY during the term of the AGREEMENT; and
 - b. Expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract time.
- 15. All notices, demands, requests or other instruments shall be given by depositing the same in the U.S. Mail, postage prepaid, registered or certified with return receipt to the following:

If to the DEPARTMENT:
Kristi Patterson, District Landscape Florida Department of Transportation
1074 Highway 90
Chipley, FL 32428

If to the CITY:
Michael G. Burgess, MS, PH, CSM, CFM
Director of Public Works & Emergency Manager
City of Destin
3749 Commons Drive
Destin, FL 32541
- 16. All time limits provided in this AGREEMENT shall run from the date of receipt of all such notices, demands, requests, or other instruments.
- 17. The effective date of this AGREEMENT shall be the latest date on which a party executes this AGREEMENT.

IN WITNESS WHEREOF, the CITY has caused this AGREEMENT to be executed by its City Manager, being authorized to enter into and execute same by action of the CITY COUNCIL in regular session on the ____ day of _____, 2023, and the DEPARTMENT has executed this AGREEMENT through its District Secretary, District 3, Florida Department of Transportation, on the date indicated below.

DEPARTMENT:

CITY:

**STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION**

**City of Destin, a political
subdivision of the State of Florida**

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest: _____

Attest: _____

Legal Review:

Legal Review:

Office of the General Counsel

EXHIBIT A

Section No: 57030000
Financial Project Identification No: 445907-1
County: Okaloosa
S.R. No: SR 30 (US 98) Harbor Boulevard from East Pass Bridge
to Airport Road
Installation Accepted: February 6, 2023
Establishment: 730 days
City Acceptance of Maintenance: February 7, 2025

“MAINTENANCE CARE PLANS” FOR SR 30 (US 98) Harbor Boulevard from East Pass Bridge (Section 57030000 Milepost 17.444) to Airport Road (Section 57030000 Milepost 20.418)

Please see attached (90 plan sheets total) Continuing Maintenance Plan Notes Sheet 7.

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 3.C.

TO: City Council

THRU: Michael Burgess, Public Services Director
Wen Livingston, Library Director
Lance Johnson, City Manager

FROM: Michael Burgess, Public Services Director

DATE: 7/20/23

SUBJECT: RFB 23-05-PW Replacement of Carpet - Destin Public Library

I. BACKGROUND: Destin Library's current location was built in 2003 and celebrated its 20th anniversary in June. The 20-year-old carpeting in the public and staff areas is also stained and worn. According to the City's renew and replace initiative, the library is scheduled for carpet replacement in the FY2023 budget.

II. DISCUSSION: RFB 23-05-PW was advertised on May 19, 2023. On July 13, 2023 the bid opening was held and the bid of T.A. Stillinger opened.

The Bid Committee met on 7/20/2023 and reviewed the sole submission from T.A. Stillinger. The bid was determined to be reasonable and responsible. The bid committee voted to recommend to the the City Manager and Council that T.A. Stillinger be awarded the contract. The RFB and their bid are included as attachments.

A. Link to Strategic Goals / Objectives: I. Financially Sound City providing Service Excellence

IV. Effective, Efficient, and Aesthetically Pleasing Infrastructure

B. Effect on Budget (EOB): Carpet Replacement for the library was approved in the FY2023 budget.

30058585 565000 Library RR	
LIBRARY RR571 - RENEWAL AND REPLACEMENT	224,000.00
Carpet Replacement	
FY23 Adopted Budget	224,000.00
Previous EXPENSES/ ENCUMBRANCES	-
Available Program Budget	224,000.00
This agreement +(-)	98,039.68
FY23 Remaining Program Budget	125,960.32

C. Level of Service (LOS): Level of Service will be increased. The existing carpet in the main section of the Library is original to the building and is 20 years old.

D. Legislative Sponsor:

III. CONCLUSION: If approved, staff will begin the process of issuing a Purchase Order and will coordinate with both the contractor and Library staff for installation.

IV. RECOMMENDED MOTION: I move that the City Council accept the bid of T.A. Stillinger for RFB 23-05-PW in the amount of \$98,039.68 and authorize the City Manager to execute a contract.

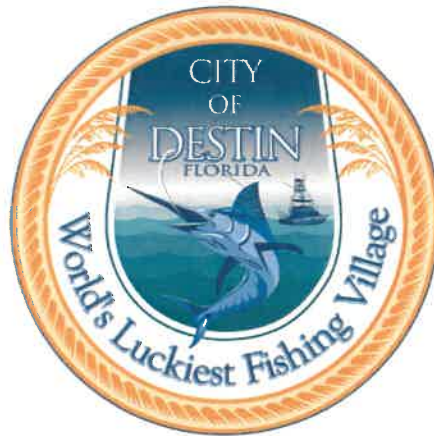
Attachments:

1. RFB 23-05-PW, Carpet Replacement
2. T.A. Stillinger dba Curren Flooring
RFB 23-05-PW

CITY OF DESTIN, FLORIDA

**REQUEST FOR BIDS
RFB NO. 23-05-PW**

**REPLACEMENT OF CARPET
DESTIN PUBLIC LIBRARY**



City of Destin, Florida
May 19, 2023


Lance A. Johnson, City Manager
Phone (850) 837-4242
4200 Indian Bayou Trail
Destin, Florida 32541

**REQUEST FOR BIDS
RFB NO. 23-05-PW
REPLACEMENT OF CARPET – DESTIN PUBLIC LIBRARY**

NOTICE TO BIDDERS

The City of Destin, Florida, is currently receiving sealed competitive Bids for the replacement of carpet at the Destin Public Library (150 Sibert Avenue).

Bid specifications for this project can be obtained from the City Clerk's Office at the City of Destin, 4200 Indian Bayou Trail, Destin, Florida 32541. Bid submissions must be received by the City Clerk's Office at the City of Destin, 4200 Indian Bayou Trail, Destin, Florida 32541, in a sealed envelope clearly marked **“RFB No. 23-05-PW, REPLACEMENT OF CARPET, DESTIN PUBLIC LIBRARY”**, along with the name, return address and telephone number of the bidder, no later than 2:00 p.m. CDT, on **July 13, 2023** at which time they will be opened. The City reserves the right to reject any and all Bids or portions thereof, to waive minor defects and informalities in the process, to accept the Bid(s) or take any other actions deemed by the City to be in the City's best interest.

Lance A. Johnson
City Manager

REQUEST FOR BIDS
RFB NO. 23-05-PW
REPLACEMENT OF CARPET – DESTIN PUBLIC LIBRARY

1.0 INTRODUCTION

The City of Destin, Florida (“City”) is soliciting Proposals from qualified commercial carpet installers (“Contractor”) to replace carpet (>10,000 sq. ft.) at the Destin Public Library located at (150 Sibert Avenue, Destin FL 32541). The successful contractor will furnish, install, and provide manufactured carpet tile/squares (**of the City’s desired color, texture, pattern, etc.**) and ancillary materials needed to deliver a complete project. The Destin Public Library, open 6 days a week, requires that the successful contractor work closely and coordinate with staff during the entire project. All areas within the Library Facility shall be policed, including the removal of all debris and sweeping of all work areas, prior to the end of each contractor’s work shift.

It is the responsive bidder's responsibility to read and understand the requirements of this request for bid. Responsive bidders are required to state exactly what they intend to furnish the City of Destin via this solicitation and must indicate any variances to the terms, conditions and specifications of this proposal, no matter how slight. If variations are not stated in the proposal, it shall be construed that the bid fully complies with all conditions identified.

Before submitting a bid, each responsive bidder will, at bidder's own expenses, make or obtain any additional examinations, investigations and studies, and obtain any additional information and data that may affect costs, permitting, progress, performance of furnishing of the project and that the responsive bidders deem necessary to determine its proposal.

Responsive bidder will examine all documents included in this Request for Bid (RFB) carefully and shall make a written request to the City’s authorized representative for interpretation or correction of any ambiguity, inconsistency, or error herein.

Any interpretation or correction will be issued as an Addendum by the City. Only a written interpretation or correction by Addendum shall be binding. Responsive bidders are cautioned against relying upon any interpretation or correction given by any other method.

The submission of a bid shall not be deemed an agreement between the responsive bidder and the City. The bid is a contractual offer by the responsive bidder to perform services in accordance with the Bid Solicitation. The City shall not be obligated to respond to any bid submitted nor be bound in any manner by the submission.

2.0 INSTRUCTION TO RESPONDENTS

A. All RFB’s will be publicly opened and recorded for acknowledgement of receipt in the

REQUEST FOR BIDS

RFB NO. 23-05-PW

REPLACEMENT OF CARPET – DESTIN PUBLIC LIBRARY

City Hall Boardroom on **July 13, 2023** no later than 2:00 P.M. (CDT). All responsive bidders or their representatives are invited to be present. The City Hall Boardroom is located at Destin City Hall, 4200 Indian Bayou Trail Destin, FL 32541.

- B. Any responses received after the stated time and date will NOT be considered. It shall be the sole responsibility of the responsive bidder to have their RFB submittal delivered to the City Clerk's Office for receipt on or before the above stated time and date. RFB responses which arrive after the above stated deadline as a result of delay by the mail service shall not be considered, and arrangements shall be made for their return at the responsive bidder's request and expense. The City reserves the right to consider submittals that have been determined by the City to be received late due solely to mishandling by the City after receipt of the RFB and prior to the award being made.
- C. Respondents may request information regarding the RFB in writing from City Clerk Rey Bailey, clerk@cityofdestin.com. Such a request shall be received in writing at least seven (7) days prior to the submittal deadline.
- D. If any addendum(s) are issued to this Request for Bid, the City will attempt to notify all prospective respondents. It shall be the responsibility of each respondent, prior to submitting the RFB response, to contact the City Clerk's Office, at (850) 837-4242 to determine if any addendum(s) were issued and to complete any addendum acknowledgements as part of their RFB response.
- E. Complete and submit Responsive Bidder Qualification Statement, form herein as Exhibit B. Clearly indicate the legal name, address and telephone number of the responsive bidder. Responses shall be signed above the typed or printed name and title of the signer. The signer shall have the authority to bind the responsive bidder to the submitted RFB. Responsive bidders must note their Federal I.D. number on their RFB submittal.
- F. One (1) original, so designated, six (6) copies for a total of seven (7) submissions, and one (1) digital copy of the RFB responses (on USB drive). Submissions shall be portrait orientation, "8 1/2 X 11" where practical and double-sided. One sheet of paper printed on both sides is considered 2 pages. **Please do not use wire spiral bindings, plastic covers, and plastic binding materials for your submittals.**
- G. All expenses for making RFB submittals to the city are to be borne by the responsive bidder.
- H. Responses shall be evaluated by the Bid Committee based on all information submitted and the lowest, most responsive and responsible bidder will be recommended to the City Council for approval.
- I. The Bid Committee shall consist of City of Destin staff members.
- J. Each responsive bidder, by submission of an RFB submission, acknowledges that in the event of any legal action challenging the award of the RFB; damages, if any, shall be limited to the actual cost of the preparation of the RFB.

REQUEST FOR BIDS
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REPLACEMENT OF CARPET – DESTIN PUBLIC LIBRARY

PROCUREMENT SCHEDULE	
Tasks	Date
RFB Advertised	Week of June 5, 2023
On-Site Pre-Bid Meeting (not mandatory)	June 23, 2023 (Friday) at 9am
Last Day for Questions to be Submitted	July 6, 2023
Due Date/Bid Opening	July 13, 2023
Tentative Date - Bid Committee Evaluation	July 20, 2023
Tentative Date - City Council Meeting	August 7, 2023
Tentative Date - Notice of Award	Week of August 7, 2023
Tentative Date - Execution of Contract	Week of August 14, 2023
Tentative Date - Notice to Proceed	Week of August 14, 2023
Project Completion By	Friday Oct 27, 2023

3.0 PROJECT CONTRACTOR REQUIREMENTS

The City of Destin is seeking an independent contractor, to include all necessary independent subcontractors, with all applicable licenses for work on this project.

3.1 Licensing Requirements

Provide all applicable contractor licenses: include license name, license numbers and contact information. The Contractor must be Florida Certified or Okaloosa Registered and provide a license of qualifier. Must also register in the City of Destin <https://www.cityofdestin.com/DocumentCenter/View/12259/Contractor-Packet>

3.2 Insurance Requirements

- a. Respondents shall be required to provide proof of General Liability Insurance with a minimum liability insurance requirement of \$1,000,000 for combined single limit and Worker's Compensation Insurance in accordance with the laws of the State of Florida and in amounts sufficient to secure the benefits of the Florida Workmen's Compensation Law for all types of employees, including those of subcontractors.
- b. Respondent shall produce proof of insurance in the types and amounts required by the City, including the foregoing and any additional coverages, including Automobile Liability and or Builder's Risk Insurance, as may be defined at the time of contract. The City shall be named as an additional insured party and all binders, policies or certificates of insurance shall include a provision that such insurance coverage shall

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not be cancelled or amended without at least thirty days' notice to the City. All coverage shall be with carriers admitted doing business in the State of Florida. Carriers shall be A rated (or better) by A M Best Company. The City reserves the right to modify its insurance requirements with 60 days' notice.

3.3 Permitting Requirements

Contractors are required to obtain all required permits prior to the start of construction.

- a. All applicable and/or required federal, state, and local permits.

3.4 Codes and Standards

All project work shall be done in accordance with all applicable Federal, State and local codes and standards which include, but not limited to, State Building Codes, City Codes and Ordinances, etc.

4.0 CONTRACTOR SCOPE OF WORK

4.1 Project Specifications & Scope of Work/Installation Details

Installation Details

a) Work Schedule

- i) The successful Contractor will submit a work schedule to the Project Manager at least one week prior to the planned work start date.
- ii) Once the work schedule is agreed upon, any proposed changes will be immediately coordinated with the Project Manager, but not less than 24 hours in advance of the performance of work for any workspace. Work shall not commence in any workspace without prior coordination with the Project Manager.
- iii) During performance of work, the Contractor will brief the Project Manager or other Library staff (designated by the Project Manager) on the planned activities for the next day.

b) Furniture Moving

- i) The Contractor will be responsible for moving furniture and other equipment for the removal of existing carpet and the installation of new carpet tile.
- ii) All workspace computers, phones, data lines and electrical devices shall stay intact and shall not be unplugged unless coordinated with the Project Manager or other Library staff.
- iii) The Project Manager/Staff will ensure that City employees' personal effects are boxed at each workstation and/or ready to be moved prior to the start of the work/shift.
- iv) At the end of the Contractor's work shift, all furniture, equipment, and boxed items shall be returned to their original locations.

c) Carpet Removal

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i) Most of the existing carpet to be removed is wall-to-wall carpeting with releasable glue.

ii) At the end of the Contractor's work shift each day, all removed old carpet and debris must be removed from the building and disposed of by the Contractor.

d) Floor Preparation

i) Contractor shall prep the floor, to include leveling if required, in accordance with manufacturer's specifications prior to installing the new carpet tiles.

e) Differing Subsurface Conditions

i) If the Contractor believes that any subsurface condition that is uncovered is of such nature as to require a change in the scope of services or is of unusual nature, and differs materially from conditions ordinarily encountered and generally recognized as inherent in work of the character provided for in floor prep, then the Contractor shall immediately notify the Project Manager in writing about such condition. Contractor shall not perform any work in connection therewith until receipt of written order to do so.

ii) After receipt of written notice, the Project Manager will promptly review the pertinent condition, and advise the Contractor in writing of City's findings and conclusions.

f) New Carpet

i) The Contractor shall furnish and install all carpet tile **(of the City's desired color, texture, pattern, etc.)** and ancillary materials needed for the performance of the defined work.

ii) The areas to be carpeted will be detailed on the floor plans provided to the Contractor. It will be the responsibility of the contractor to determine the specifics: quantities of new carpet tile, cove base, glue, extra stock and any/all building materials that need to be provided.

g) Extra Stock

i) The Contractor will provide, to the City, extra stock equivalent to 5% of the total square footage of new carpet tile installed. The stock will be stored onsite at 150 Sibert Avenue, Destin FL 32541.

h) Building use

i) Telephones, computers and office equipment shall not be used at any time during the project.

ii) Restrooms within the building can be used by the Contractor while work is in progress.

iii) No smoking is permitted inside the building. No smoking is permitted on site.

iv) Carpet and carpet material may be stored in designated areas within the building and must be removed once the project is complete.

v) Contractor's staff and all subcontractor's staff will be courteous to City staff and Library patrons at all times.

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4.2 Schedule for Delivery of Materials

The successful Bidder shall be responsible for receiving all materials delivered.

4.3 Waste Disposal

The Contractor shall be responsible for disposal of all waste and debris. The Library's dumpster is not available for use by the Contractor. An area adjacent to the Library is made available for the temporary storage of a large waste container.

4.4 Labor and Materials Warranty

Bidders should include information in this submittal on any warranties for labor/installation provided directly by the bidder. Bidders shall also provide manufacturer warranty information for any products installed.

4.5 Project Meetings and Documentation Deliverables

Project progress meetings will be required and shall be weekly or bi-weekly at the City's discretion. Project documentation shall be provided to the City at different stages of completion. Pre-installation photos of the entire project site will be required. Daily reports with photos shall be submitted at each progress meeting or at the City's discretion.

5.0 DISCLOSURES

5.1 No Contact Clause

All prospective bidders are hereby instructed to not contact any member of the City of Destin City Council, City Manager, or City of Destin staff member other than the authorized city contact person identified below, regarding this solicitation or the bidder's submittal package. In order to ensure a fair, competitive, and open process, once a project is advertised, all communications between interested bidders and the City must be directed to:

City Clerk Rey Bailey
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
850-837-4242
clerk@cityofdestin.com

Office Hours: Monday- Friday, 8:00 A.M. TO 5:00 P.M.

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Any such contact with anyone but the Clerk may be cause for rejection of your submittal.

5.2 Inquiries

The City will not respond to oral inquiries. Bidders may submit written, e-mailed or faxed inquiries regarding this RFB. The City will respond to written, e-mailed, or faxed inquiries received at least five (5) working days prior to the RFB due date. The last day for inquiries is **July 6, 2023 at 2:00 p.m. (CST)**. Questions or requests for Bid documents, plans and specifications regarding this RFB may be directed to the City Clerk, 4200 Indian Bayou Trail 32541 (850) 837-4242 or rbailey@cityofdestin.com

5.3 Addenda

Bidder acknowledges that it is the Bidder's responsibility to determine whether an Addendum has been issued; and if so, to obtain copies of such Addendum from the City Clerk of Destin and agrees to be bound by all addenda that have been issued for this Request for Bid. If an addendum is issued, responsive bidder shall sign and return each addendum with the submittal package. Failure to return signed, any and, all addenda may disqualify the submittal.

5.4 Conflict of Interest Disclosure

Each proposal is subject to the provisions of Florida Statutes, Chapter 112, providing that all responsive Bidders must disclose with the RFP submittal the name of any officer, director, or agent who is also a public officer or an employee of the City of Destin. Further, all responsive Bidders must disclose the name of any City officer or employee who owns, directly or indirectly, an interest of five percent or more in the Bidding firm.

5.5 Drug-Free Workplace Program

Preference may be given by the City of Destin to companies demonstrating a Drug-Free Workplace Program whenever two or more proposals, which are equal in respect to quality and service, are received and rated by the City. Responsive bidders intending to demonstrate a Drug-Free Workplace Program shall provide certification form with the RFB submittal.

5.6 Public Entity Crime Disclosure

Each submittal shall contain a completed Public Entity Crime Form (Attachment #1) pursuant to Florida Statutes, Section 287.132-133, providing that no public entity shall accept any proposal from or award any contract to or transact any business in excess of the threshold amount for Category Two (\$25,000) for a period of thirty-six months from the date placed on the convicted vendor list.

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5.7 Reservation of Rights

The City reserves the right to reject any and all proposals or portions thereof, to waive minor defects and informalities in the process, to re-advertise, to accept the proposal or award multiple proposals or take any other actions deemed by the City to be in the City's best interest.

5.8 Public Records

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850) 837-4242, CITY CLERK, 4200 INDIAN BAYOU TRAIL, DESTIN, FL.

The successful responsive bidder shall:

1. Keep and maintain public records required by the CITY to perform the service.
2. Upon request from the City's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this FS Chapter 119 or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the CONTRACTOR does not transfer the records to the public agency.
4. Upon completion of the contract, transfer, at no cost, to the CITY all public records in possession of the contractor or keep and maintain public records required by the CITY agency to perform the service. If the GROUP transfers all public records to the CITY upon completion of the contract, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the contract, the GROUP shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

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REPLACEMENT OF CARPET – DESTIN PUBLIC LIBRARY**

6.0 BID & SUBMITTAL REQUIREMENTS

All bids to be considered must be in the possession of the Destin City Clerk no later than 2:00 p.m. CST, on **July 13, 2023**. Submittals may be mailed or delivered to the Office of the City Clerk at the address below and shall be submitted in a sealed envelope clearly marked shall be submitted in a sealed package clearly marked on the outside “**RFB No. 23-05-PW, REPLACEMENT OF CARPET, DESTIN PUBLIC LIBRARY**” and note the time and date of the opening. Regardless of method of delivery, each responsive bidder shall be responsible for their Bid being delivered on time, as the City of Destin assumes no responsibility for same. Proposals offered or received after the time set for the Bid Opening will be rejected and returned unopened to the submitter.

Mailing and Hand Delivery Address:

City Clerk Rey Bailey
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
850-837-4242
clerk@cityofdestin.com

Office Hours: Monday- Friday, 8:00 A.M. TO 5:00 P.M.

6.1 Submittal Preparation

Submittals should be prepared in the following order:

1. **Submittal Coversheet:** provide a submittal cover sheet that includes project number, project name, bid opening date and responsive bidder contact information.
2. **Bid Form**, Exhibit A
3. **Responsive Bidder Qualification Statement**, Exhibit B
4. **Completed Public Entity Crime Form**, Exhibit C
5. **Completed Drug Free Workplace Certification Form**, Exhibit D
6. **Completed Bid Bond Form**, Exhibit E
7. **Qualification and Experience Narrative (no more than 2 pages, single-spaced, one-sided)**
8. **Project Approach and Timeline Proposal (no more than 2 pages, single-spaced, one-sided)**

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9. Three (3) References (will contain the following at a minimum)

- a. Name
- b. Organization
- c. Types of Services Provided
- d. Telephone Number
- e. E-mail

10. Proof of Insurance: provide proof of insurance meeting minimum insurance requirements as outlined in section 3.2 Insurance Requirements.

11. Proof of licensing and certifications: provide proof of licensing and certifications meeting minimum requirements as outlined in section 3.1 License Requirements.

12. Addendums (if applicable)

One (1) original, so designated, six (6) copies for a total of seven (7) submissions, and one (1) digital copy of the RFB responses (on CD or USB drive). Submissions shall be portrait orientation, “8 1/2 X 11” where practical and double-sided. One sheet of paper printed on both sides is considered 2 pages. Please do not use wire spiral bindings, plastic covers, and plastic binding materials for your submittals.

Failure to provide any of the above listed mandatory information shall result in the elimination of the submittal package from consideration.

6.2 Criteria for Determining Lowest, Most Responsive and Responsible Bidder

The City of Destin’s Bid Committee will recommend the lowest, most responsive and responsible bidder to the City Council for their approval. The criteria to be used for this determination is listed below by relative order of importance.

EVALUATION CRITERIA	POINTS
Price Proposal/Warranties	40
Qualifications/Experience	20
Project Approach/Proposed Timeline	20
Past Performance/References	20
TOTAL	100

1. Price Proposal (Unit and Lump Sum)

- a) Costs will be evaluated based on the Prices provided.
- b) Are costs reasonable compared to the work performed? Are assumptions used in developing costs reasonable?
- c) Did the responsive bidder provide all the requested cost information?
- d) How competitive is the price proposal compared to the others received?

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2. Qualifications and Experience

- a) Does the contractor have the experience necessary to carry out the specific work for this project? Does the contractor have experience with similar projects?
- b) Does the background and qualifications of individual key team members provide proven technical, operational, and managerial experience needed to handle the proposed project? Are the company structure and the relation of the project team clearly shown?
- c) Do financial qualifications clearly demonstrate financial stability of the company?

3. Project Approach and Performance Differentiators

- a) Does the submittal include detailed information that demonstrates the responsive bidder's understanding of the scope of work and how they intend to meet the objectives of the project?
- b) Does submittal demonstrate the firm's ability to manage existing budgets and implement cost controls throughout a project?
- c) Has the responsive bidder demonstrated knowledge of local site conditions and applicable requirements? Does submittal contain an approach to receiving permitting and maintaining the original construction scheduled as provided for in the scope of work?
- d) Is project approach specific, describing the means and methods of accomplishing the work. Does it identify any key issues on the project and/or propose some potential solutions?
- e) Does contractors schedule and availability practical and meet project requirements?

4. Past Performance

- a) Do past performance evaluations and/or past performance information provided reflect a trend of satisfactory performance?

Basis of evaluation:

- (i) A pattern of successful completion of work
 - (ii) A pattern of work identical to, similar to, or related to the work the project requires.
 - (iii) Ability shown, through workmanship provided on other projects.
- b) Do references demonstrate the company's quality of work?

EXHIBIT A

CITY OF DESTIN, FLORIDA
RFB No. 23-05-PW,
REPLACEMENT OF CARPET, DESTIN PUBLIC LIBRARY

BID FORM

PART I Bid submitted by:

Company: _____

Address: _____

City & State: _____ Zip Code: _____

Telephone: () _____ Fax: () _____

E-mail: _____

Number of Years in Business: _____ Contact Name _____

PART II (complete as appropriate, include additional sheets as needed)

List the total bid cost to the City of Destin. Note, if bid is payment to City or cost to City based on salvage and demolition costs.

Item Description	Units	\$/Unit	Units	Bid Amount
Carpet Tiles/Squares	Sq Ft			\$
Furniture Moving	lump			\$
Carpet Removal/Floor Preparation	Sq Ft			\$
Carpet Installation	Sq Ft			\$
Other – (Glue, etc.) use separate sheets as necessary for description and tabulation	Sq Ft or Lump			\$
Total				\$

Proposed Timeline: (timeline for construction with projected completion date):

PART III Certifications:

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I(we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative: _____
(Print or Type)

Signature: _____

Date of Bid: _____

Note: See RFB Section III, Bid Requirements, and attach all required information to Bid form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful Bidder based upon their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

EXHIBIT B
RESPONSIVE BIDDER QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Destin
CITY CLERK'S OFFICE
4200 Indian Trail Bayou
Destin, Florida 32541
Telephone: (850) 837-4242

Submitted By:

Name: _____

Address: _____

City, State, Zip: _____

Telephone No.: _____

Fax No.: _____

Check One

Corporation

Partnership

Individual

Other

☐
☐
☐
☐

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the responsive bidder is:

The address of the principal place of business is:

2. If responsive bidder is a corporation, answer the following:

- a. Date of Incorporation: _____
- b. State of Incorporation: _____
- c. President's name: _____
- d. Vice President's name: _____
- e. Secretary's name: _____
- f. Treasurer's name: _____
- g. Name and address of Resident Agent: _____

3. If responsive bidder is an individual or a partnership, answer the following:

- a. Date of organization: _____
- b. Name, address and ownership units of all partners:

- c. State whether general or limited partnership: _____

4. If responsive bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

5. If responsive bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?

Under what other former names has your organization operated?

7. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

8. Have you ever failed to complete any work awarded to you? If so, state when, where and why:

9. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary)

10. State the name of the individual who will have personal supervision of the work:

11. State the name and address of attorney, if any, for the business of the responsive bidder:

12. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the responsive bidder's business and indicate the percentage owned of each such business and/or individual:

13. State the names, addresses, and the type of business of all firms that are partially or wholly owned by responsive bidder:

14. Annual Average Revenue of the responsive bidder for the last three years as follows:

		<u>Revenue Index Number</u>
a.	Government Related Work	
b.	Non-Governmental Related Work	
	Total Work (a +b):	

Revenue Index Number

1.	Less than \$100,000
2.	\$100,000 to less than \$250,000
3.	\$250,000 to less than \$500,000
4.	\$500,000 to less than \$1 million
5.	\$1 million to less than \$2 million
6.	\$2 million to less than \$5 million
7.	\$5 million to less than \$10 million
8.	\$10 million to less than \$25 million
9.	\$25 million to less than \$50 million
10.	\$50 million or greater

15. Bank References:

Bank	Address	Telephone
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16. What will be your turnaround time for written responses to City inquiries?

17. List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the responsive bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description, the disposition of each such petition.

18. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the responsive bidder or its predecessor organization(s) during the last five (5) years. The list

shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

19. List and describe all criminal proceedings or hearings concerning business related offenses to which the responsive bidder, its principals or officers or predecessors' organization(s) were defendants.

20. Has the responsive bidder, its principals, officers or predecessors' organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

The responsive bidder acknowledges and understands that the information contained in response to this qualification statement shall be relied upon by owner in awarding the contract and such information is warranted by responsive bidder to be true. The discovery of any omission or misstatement that materially affects the responsive bidder qualifications to perform under the contract shall cause the owner to reject the submittal, and if after the award, to cancel and terminate the award and/or contract.

(Signed) _____

(Title) _____

Subscribed and sworn to before me

This _____ day of _____, 20 _____

Notary Public (Signature)

My Commission Expires: _____

END OF SECTION

EXHIBIT C
PUBLIC ENTITY CRIMES DISCLOSURE

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract _____

2. This sworn statement is submitted by _____ whose business address is _____

and (if applicable) Federal Employer Identification Number (FEIN) is _____ (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____)

3. My name is _____ and my relationship to the entity named above is _____

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of

the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

____ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

(Signature)

Date: _____

STATE OF FLORIDA

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this _____ day of _____, 2023, and is personally known to me, or has provided as identification.

Notary Public

My Commission expires:

EXHIBIT D
DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE NUMBER: _____

SIGNATURE: _____ DATE: _____

NAME (TYPED OR PRINTED): _____

TITLE: _____

EXHIBIT E
BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, as _____ Principal, and as Surety, are hereby held and firmly bound unto the **City of Destin, Florida** as Owner in the penal sum of, (five percent (5%) of the Contract Bid) _____ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns to pay Owner upon default of Bidder the penal sum set forth on the face of this Bond.

Signed, this _____ day of _____, 2023.

The condition of the obligation is such that whereas the Principal has submitted to **City of Destin, Florida** a certain Bid, attached hereto and hereby made a part hereof, to enter a contract in writing, for the **“RFB No. 23-05-PW, REPLACEMENT OF CARPET, DESTIN PUBLIC LIBRARY”**

NOW THEREFORE,

1. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents.
2. This obligation shall be null and void if:
 - 2.1 Owner accepts Bidder's bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents, or
 - 2.2 All bids are rejected by Owner, or
 - 2.3 Owner fails to issue a notice of award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).
3. Payment under this Bond will be due and payable upon default of Bidder and within thirty (30) calendar days after receipt of Bidder and Surety of written notice of default from Owner which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
4. Surety waives notice of any and all defenses based on or arising out of any time extension to issue notice of award agreed to in writing by Owner and Bidder, provided that the time for issuing notice of award including extensions shall not in the aggregate exceed one hundred twenty (120) days from Bid Due without Surety's written consent.
5. No suit or action shall be commenced under this Bond prior to thirty (30) calendar days after the notice of default required in paragraph 3 above is received by Bidder and Surety, and in no case later than one year after Bid Due Date.
6. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
7. Notice required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery,

commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the part concerned.

8. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
9. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of the Bond conflicts with any applicable provision of any applicable statute, then the provision of said statute shall govern and the remainder of the Bond that is not in conflict therewith shall continue in full force and effect.
10. The term "bid" as used herein includes a bid, offer or proposal as applicable.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal (Print Full Name):

Surety (Print Full Name):

(Seal) Surety's Name and Corporate Seal

By: _____

By: _____
Signature (attach power of attorney)

Title: _____

Title: _____

Attest: _____
Signature and Title

Attest: _____
Signature and Title

IMPORTANT - Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Florida. See Article 5 of the General Conditions as amended by Supplementary Conditions.

END OF SECTION

DESTIN CITY HALL BOARDROOM
THURSDAY, JULY 13, 2023
2:00 PM

****BIDDERS:**

1)	T.A. Stillinger DBA Curved Flooring	\$ 98,039.68
2)		\$
3)		\$
4)		\$
5)		\$
6)		\$

Rev Bailey

City Clerk

Kim Montgomery

Deputy City Clerk

****Unless otherwise indicated, all bids were sealed and read aloud.**

Project Name: RFB No. 23-05-PW

Replacement of Carpet, Destin Public Library

Bid Opening Date: June 13, 2023

T.A. Stillinger, LLC DBA Curren Flooring

775 8th Ct

Ste 1

Vero Beach, FL 32962

772-778-4977

info@currencarpet.com

EXHIBIT A

CITY OF DESTIN, FLORIDA

RFB No. 23-05-PW,

REPLACEMENT OF CARPET, DESTIN PUBLIC LIBRARY

BID FORM

PART I Bid submitted by:

Company: T.A. Stillinger LLC DBA Curren Flooring

Address: 775 8th Ct. Ste 1

City & State: Vero Beach, FL

Zip Code: 32962

Telephone: (772) 778-4977 Fax: () N/A

E-mail: info@currencarpet.com

Number of Years in Business: 3 Contact Name Alissa Stillinger

PART II (complete as appropriate, include additional sheets as needed)

List the total bid cost to the City of Destin. Note, if bid is payment to City or cost to City based on salvage and demolition costs.

Item Description	Units	\$/Unit	Units	Bid Amount
Carpet Tiles/Squares	Sq Ft	2.68	12,022.10	\$ 32,219.23
Furniture Moving	lump		1	\$ 10,215.37
Carpet Removal/Floor Preparation	Sq Ft	1.77	10,454	\$ 18,563.58
Carpet Installation	Sq Ft	2.99	12,022.10	\$ 35,946.08
Other – (Glue, etc.) use separate sheets as necessary for description and tabulation	Sq Ft or Lump	128.38	9	\$ 1,155.42
Total				\$ 98,039.68

Proposed Timeline: (timeline for construction with projected completion date):

Notice of Award received
Selection of Carpet
Invoice /contract approved, signed and returned with 50% deposit
Notice to proceed received
Materials ordered- Carpet /glue-lead time 1-2 weeks
Materials delivered to agreed upon location in Destin
Date to Begin TBD by Library Staff and City of Clerks office
Removal of existing carpet and floor prep - 2 to 2.5 weeks
Installation of new carpet - 3 weeks
All work to be completed by the outlined date of Oct. 27
Total work timeline - 7 weeks from date of materials ordered.

PART III Certifications:

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I(we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative: Alissa Stilling owner / president
(Print or Type)

Signature: Alissa Stilling

Date of Bid: 7/6/23

Note: See RFB Section III, Bid Requirements, and attach all required information to Bid form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful Bidder based upon their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

EXHIBIT B
RESPONSIVE BIDDER QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Destin
CITY CLERK'S OFFICE
4200 Indian Trail Bayou
Destin, Florida 32541
Telephone: (850) 837-4242

Submitted By:

Name: T.A. Stillinger LLC DBA Curran Flooring

Address: 775 8th Ct Ste 1

City, State, Zip: Vero Beach, FL 32962

Telephone No.: 772-778-4977

Fax No.: N/A

Check One

Corporation ☐

Partnership ☐

Individual ☐

Other ☒

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the responsive bidder is:

T.A. Stillinger LLC DBA Curran Flooring

The address of the principal place of business is:

775 8th Ct. Ste 1

Vero Beach, FL 32962

2. If responsive bidder is a corporation, answer the following:

- a. Date of Incorporation: N/A
- b. State of Incorporation: _____
- c. President's name: _____
- d. Vice President's name: _____
- e. Secretary's name: _____
- f. Treasurer's name: _____
- g. Name and address of Resident Agent: _____

3. If responsive bidder is an individual or a partnership, answer the following:

- a. Date of organization: 9/20/2020
- b. Name, address and ownership units of all partners:
Alissa and Anthony Stillinger
306 Orange St Melbourne Beach FL 32951 (home)
775 8th Ct. Ste 1 Vero Beach, FL 32962 (office)
- c. State whether general or limited partnership: LLC

4. If responsive bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

N/A.

5. If responsive bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?
3

Under what other former names has your organization operated?

N/A

7. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

8. Have you ever failed to complete any work awarded to you? If so, state when, where and why:

NO

9. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary)

N/A

10. State the name of the individual who will have personal supervision of the work:

Alissa Stillinger

11. State the name and address of attorney, if any, for the business of the responsive bidder:

N/A

12. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the responsive bidder's business and indicate the percentage owned of each such business and/or individual:

Anthony Stillinger - 49%

Alissa Stillinger - 51%

306 Orange St. Melbourne Beach, FL 32951 (Home)

775 8th Ct. Ste 1 Vero Beach, FL 32902 (Office)

13. State the names, addresses, and the type of business of all firms that are partially or wholly owned by responsive bidder:

N/A

14. Annual Average Revenue of the responsive bidder for the last three years as follows:

		<u>Revenue Index Number</u>
a.	Government Related Work	<u>2</u>
b.	Non-Governmental Related Work	<u>5</u>
	Total Work (a + b):	<u>6</u>

Revenue Index Number

1.	Less than \$100,000
2.	\$100,000 to less than \$250,000
3.	\$250,000 to less than \$500,000
4.	\$500,000 to less than \$1 million
5.	\$1 million to less than \$2 million
6.	\$2 million to less than \$5 million
7.	\$5 million to less than \$10 million
8.	\$10 million to less than \$25 million
9.	\$25 million to less than \$50 million
10.	\$50 million or greater

15. Bank References:

Bank	Address	Telephone
<u>Wells Fargo</u>	<u>600 21st St. Vero Beach, FL</u>	<u>772-562-4455</u>
<u>Space Coast Credit Union</u>	<u>200 5th Ave</u>	<u>321-752-2222</u>
	<u>Indianapolis, IN 32903</u>	

16. What will be your turnaround time for written responses to City inquiries?

Within 2 hours M-F. Next business day if inquiry is on a weekend.

17. List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the responsive bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description, the disposition of each such petition.

N/A

18. List all claims, arbitrations, administrative hearings and lawsuits brought by or against the responsive bidder or its predecessor organization(s) during the last five (5) years. The list

shall include all case names, case arbitration or hearing identification numbers, the name of the project which the dispute arose, and a description of the subject matter of the dispute.

N/A

19. List and describe all criminal proceedings or hearings concerning business related offenses to which the responsive bidder, its principals or officers or predecessors' organization(s) were defendants.

N/A

20. Has the responsive bidder, its principals, officers or predecessors' organization(s) been CONVICTED OF a Public Entity Crime, debarred or suspended from bidding by any government during the last five (5) years? If so, provide details.

NO

The responsive bidder acknowledges and understands that the information contained in response to this qualification statement shall be relied upon by owner in awarding the contract and such information is warranted by responsive bidder to be true. The discovery of any omission or misstatement that materially affects the responsive bidder qualifications to perform under the contract shall cause the owner to reject the submittal, and if after the award, to cancel and terminate the award and/or contract.

(Signed) Alicia Selfi

(Title) President / owner

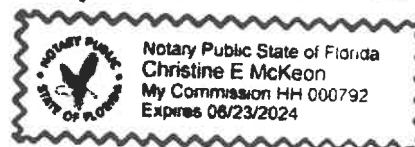
Subscribed and sworn to before me

This 13 day of JUNE, 2023

Christine E. McKeon

Notary Public (Signature)

My Commission Expires: 06/23/2024



END OF SECTION

EXHIBIT C
PUBLIC ENTITY CRIMES DISCLOSURE

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract 23-05-PW
Replacement of Carpet, Destin Public Library

2. This sworn statement is submitted by T.A. Stillinger LLC whose
business address is 775 8th Ct. Ste 1
Vero Beach, FL 32962

and (if applicable) Federal Employer Identification Number (FEIN) is 85-2792041 (If the entity
has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Alissa Stillinger and my relationship to the
entity named above is President / owner

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of

the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

AS Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

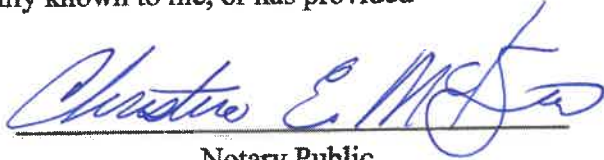
Alina Stelfi
(Signature)

Date: 6/13/2023

STATE OF FLORIDA

COUNTY OF Indian River

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 13 day of JUNE, 2023, and is personally known to me, or has provided as identification.



Notary Public

My Commission expires:

6/23/2024



EXHIBIT D
DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: T.A. Stillinger LLC DBA Curren Flooring
ADDRESS: 775 8th Ct. Ste 1
CITY: Vero Beach STATE: FL ZIP CODE: 32902
TELEPHONE NUMBER: 772 778-4977
SIGNATURE: Alissa Stillinger DATE: 7/6/23
NAME (TYPED OR PRINTED): Alissa Stillinger
TITLE: President / Owner

BID BOND
(Percentage)

Bond No. 66715049

KNOW ALL PERSONS BY THESE PRESENTS, That we T.A. Stillinger, LLC
of 775 8th Ct. Ste. 1, Vero Beach, FL 32962

_____, hereinafter referred to as the Principal, and
WESTERN SURETY COMPANY

as Surety, are held and firmly bound unto City of Destin

~~of~~ _____, hereinafter referred to as the Oblige, in the amount of
Five Percent of the Amount Bid
(5%), for the payment of which we bind ourselves, our legal representatives,
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Oblige on a contract for _____
RFB No. 23-05PW, REPLACEMENT OF CARPET, DESTIN PUBLIC LIBRARY

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be
specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or
contract documents with surety acceptable to Oblige; or if Principal shall fail to do so, pay to Oblige the
damages which Oblige may suffer by reason of such failure not exceeding the penalty of this bond, then this
obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 12th day of July, 2023.

Principal

T.A. Stillinger, LLC

BY: Aline Stillinger

Surety

WESTERN SURETY COMPANY

BY: Patricia O. Connell

Patricia O Connell Yenko, Attorney-in-Fact

Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 66715049

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint Patricia O Connell Yencho

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: T.A. Stillinger, LLC

Obligee: City of Destin

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

If Bond No. 66715049 is not issued on or before midnight of October 10th, 2023, all authority conferred in this Power of Attorney shall expire and terminate.

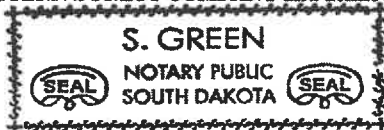
In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Larry Kasten, and its corporate seal to be affixed this 12th day of July, 2023.

WESTERN SURETY COMPANY
SEAL
STATE OF SOUTH DAKOTA
COUNTY OF ABERDEEN
} ss

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

On this 12th day of July, in the year 2023, before me, a notary public, personally appeared Larry Kasten, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires February 12, 2027

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 12th day of July, 2023.

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Qualifications and Experience

- a) T.A. Stillinger, LLC has been the owner of the company for 3 years, but Curren Flooring has been in business for over 37 years. Over the course of these years, we have completed hundreds of projects, both residential and commercial. Commercial projects have included doctor's offices, veterinary offices, golf course club houses, multi-story condo buildings (all the corridors and common areas), government buildings such as Sebastian City Hall and Sebastian Police Station, etc.
- b) The team members at Curren Flooring have individual roles regarding large commercial projects. We work closely with our subcontractors to ensure a smooth progression with the project. This begins with measuring to ensure accurate amounts needed for the job, acquiring the best price for the materials, scheduling installation according to the needs of the customer, supervising the progression of the installation, and inspection upon completion of the job.
- c) Curren Flooring Company is in good standing with all our vendors, we have acquired numerous bid bonds in the past for large commercial jobs, thus demonstrating the financial stability of the company.

Project Approach and performance Differentiators

- a) The bid submittal includes all the detailed information required, including a timeline for the removal of the existing carpet and installing new carpet. We are aware of the library's need for our contractors to move furniture and perform the work after hours as discussed at the site meeting.
- b) To implement cost control throughout the project and to ensure no change orders, Current Flooring will order the amount of flooring needed for installation, as well as the additional 5% requested by the City of Destin. It is also our practice to order 10% extra on all projects to account for damaged goods, additional cuts around furniture, etc.
- c) Our contractor has conducted a site visit for the project site and measured for accuracy, so we have knowledge of the site conditions. We submitted all questions that were pertinent to the job to ensure that we had all the information to be able to bid out the project properly. There is no permit required since there are no exterior improvements being made and no major electrical or mechanical repairs for this job.
- d) Due to this project being in a library, it will be necessary for library staff to remove books off the shelving prior to our contractors moving the furniture. Once the furniture is removed, the contractor can begin to remove existing carpeting and prepare the floor for new carpet installation. The contractor is aware that they will need to work around all computer equipment ensuring it is not unplugged. This will be a concerted effort with the installation crew, knowing that some will have to hold plugs/cords while others are installing carpet under these areas.
- e) After the site visit and speaking with library staff, the contractor is aware of the need to work after hours, as well as the timeline to begin and finish the project outlined in the bid paperwork.

Past Performance

Our company prides itself on quality craftsmanship. We have outstanding relationships with our current and past clientele. These relationships have led previous customers to return and to refer us to their friends and family for all their flooring needs. Should any issues arise after installation is complete, we stand behind our work and rectify any and all issues for up to a year after the installation.

References

Customers:

Armour Capital/Ryan A Jones

Investment Services / Contractor

We provided them with flooring for their office spaces multiple times.

772-569-3900

krystle@ryanaajones.com

City of Sebastian Police Department and City Hall

Government offices

Installed new LVT for their dispatch area in the police department and common areas in city hall.

772-228-7057

bbenton@cityofsebastian.org

Barclay Beach Condos

Condominium Complex

Removed all common area and 11 floors of interior hallway carpets. Installed new custom made to order carpet per customers specifications.

905-802-1464

Nancyrice16@gmail.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/06/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PAYCHEX INSURANCE AGENCY INC 76210762 225 KENNETH DR STE 110 ROCHESTER NY 14623	CONTACT NAME:	
	PHONE (800) 472-0072	FAX
	(A/C, No, Ext):	
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hartford Casualty Insurance Company	
INSURED CURREN FLOORING COMPANY LLC 7558 8TH CT 1 VERO BEACH FL 32962	NAIC# 29424	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	
							MED EXP (Any one person)	
							PERSONAL & ADV INJURY	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	
	OTHER:							
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	
	☐ ANY AUTO						BODILY INJURY (Per person)	
	☐ ALL OWNED AUTOS						BODILY INJURY (Per accident)	
	☐ HIRED AUTOS						PROPERTY DAMAGE (Per accident)	
	☐ SCHEDULED AUTOS							
	☐ NON-OWNED AUTOS							
	UMBRELLA LIAB						EACH OCCURRENCE	
	EXCESS LIAB						AGGREGATE	
	☐ OCCUR ☐ CLAIMS-MADE							
	DED RETENTION \$							
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			76 WEG AH7BJJ	09/16/2022	09/16/2023	X PER STATUTE	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A					
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$1,000,000
							E.L. DISEASE - POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Those usual to the Insured's Operations.

CERTIFICATE HOLDER

City of Destin
City Clerk's Office
4200 INDIAN BAYOU TRL
DESTIN FL 32541

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan L. Castaneda

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Detail by Entity Name

Florida Limited Liability Company

T.A. STILLINGER, LLC

Filing Information

Document Number L20000258541

FEI/EIN Number 85-2792061

Date Filed 08/26/2020

Effective Date 08/21/2020

State FL

Status ACTIVE

Principal Address

775 8TH CT
1
VERO BEACH, FL 32962

Mailing Address

306 ORANGE STREET
MELBOURNE BEACH, FL 32951

Registered Agent Name & Address

STILLINGER, TONY W
306 ORANGE STREET
MELBOURNE BEACH, FL 32951

Authorized Person(s) Detail

Name & Address

Title MGR

STILLINGER, TONY W
306 ORANGE STREET
MELBOURNE BEACH, FL 32951

Title MGR

STILLINGER, ALISSA P
306 ORANGE STREET
MELBOURNE BEACH, FL 32951

Report Year	Filed Date
2021	02/04/2021
2022	01/31/2022
2023	01/30/2023

Document Images

01/30/2023 -- ANNUAL REPORT

[View image in PDF format](#)

01/31/2022 -- ANNUAL REPORT

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02/04/2021 -- ANNUAL REPORT

[View image in PDF format](#)

08/26/2020 -- Florida Limited Liability

[View image in PDF format](#)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	CONTACT NAME:	PHONE (A/C, No, Ext): (888) 202-3007	FAX (A/C, No):
	E-MAIL ADDRESS: contact@hiscox.com		
INSURED JIMENEZ & GOMERA FLOORING EN... 1914 Frankford Ave Panama City, FL 32405	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Hiscox Insurance Company Inc		10200
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR	N	UDC-5306457-CGL-23	02/20/2023	02/20/2024	EACH OCCURRENCE \$ 2,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000					
	MED EXP (Any one person) \$ 5,000					
	PERSONAL & ADV INJURY \$ 2,000,000					
GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC						GENERAL AGGREGATE \$ 2,000,000
OTHER:						PRODUCTS - COM/PROP AGG \$ 2,000,000
AUTOMOBILE LIABILITY						
☐ ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per person) \$
☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
☐ PROPERTY DAMAGE (Per accident) \$						
UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE \$
EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$
DED RETENTION \$						
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N				E.L. EACH ACCIDENT \$
If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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PLEASE CUT OUT CARD BELOW AND RETAIN FOR FUTURE REFERENCE

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION

CONSTRUCTION INDUSTRY EXEMPTION

**CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA
WORKERS' COMPENSATION LAW**

EFFECTIVE DATE: 11/15/2022 EXPIRATION DATE: 11/14/2024

PERSON: VALENTIN JIMENEZ NUNEZ EMAIL: ELJANYNOTARIAS@GMAIL.COM

FEIN: 841786732

BUSINESS NAME AND ADDRESS:

JIMENEZ & GOMERA FLOORING ENTERPRISE LLC

1814 CHANKFORD AVE APT 1425

PANAMA CITY, FL 32405

SCOPE OF BUSINESS OR TRADE:

Concrete or Cement Work - Floor Covering Installation-
Floors, Driveways, Yards, or Resilient Flooring- Carpet and
Sidewalks and Drives Laminate Flooring



IMPORTANT

Pursuant to subsection 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter.

Pursuant to subsection 440.05(12), F.S., Certificates of election to be exempt issued under subsection (3) shall apply only to the corporate officer named on the notice of election to be exempt and apply only within the scope of the business or trade listed on the notice of election to be exempt.

Pursuant to subsection 440.05(13), F.S., notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a certificate at any time for failure of the person named on the certificate to meet the requirements of this section.

E01624026

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DFS-F2-DWC-252 CERTIFICATE OF ELECTION TO BE EXEMPT REVISED 08-13

QUESTIONS? (850) 413



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Limited Liability Company

JIMENEZ & GOMERA FLOORING ENTERPRISE LLC

Filing Information

Document Number	L19000125701
FEI/EIN Number	84-1786732
Date Filed	05/08/2019
Effective Date	05/08/2019
State	FL
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	06/10/2019
Event Effective Date	NONE

Principal Address

1914 FRANKFORD AVE
APT 1425
PANAMA CITY, FL 32405

Changed: 03/15/2023

Mailing Address

1914 FRANKFORD AVE
1425
PANAMA CITY, FL 32405

Changed: 03/12/2022

Registered Agent Name & Address

JIMENEZ NUNEZ, VALENTIN
1914 Frankford Ave unit 1425
Panama City Florida, FL 32405

Address Changed: 03/12/2022

Authorized Person(s) Detail

Name & Address

Title AMBR

1914 FRANKFORD AVE
1425
PANAMA CITY, FL 32405

Title AMER

GOMERA, JUAN PASCUAL
1914 FRANKFORD AVE
1433
PANAMA CITY, FL 32405

Title member

Funes Lopez, Diana M
1914 FRANKFORD AVE
PANAMA CITY, FL 32405

Annual Reports

Report Year	Filed Date
2022	03/12/2022
2022	07/15/2022
2023	03/15/2023

Document Images

03/15/2023 -- ANNUAL REPORT	View image in PDF format
07/15/2022 -- AMENDED ANNUAL REPORT	View image in PDF format
03/12/2022 -- ANNUAL REPORT	View image in PDF format
04/11/2021 -- ANNUAL REPORT	View image in PDF format
06/10/2020 -- AMENDED ANNUAL REPORT	View image in PDF format
04/18/2020 -- ANNUAL REPORT	View image in PDF format
06/10/2019 -- LC Amendment	View image in PDF format
05/08/2019 -- Florida Limited Liability	View image in PDF format

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023
TYPE OF AGENDA ITEM: Consent Agenda
AGENDA OUTLINE NUMBER: 3.D.

TO: City Council
THRU: Rey Bailey, City Clerk
FROM: Kimberly Montgomery, Deputy City Clerk
DATE: July 21, 2023
SUBJECT: Destin Rodeo Run

I. BACKGROUND: The Northwest Florida Track Club, Inc. is requesting use of city streets to hold their Annual Destin 5k Rodeo Run on Sunday, October 8, 2023. The Okaloosa County Sheriff's Office, Okaloosa County EMS, and the Destin Fire Control District have all been notified and have pledged their support for this request.

II. DISCUSSION:

- A. Link to Strategic Goals / Objectives:** Enhance Quality of Life. Enhance the City's Recreational Services.
- B. Effect on Budget (EOB):** The City of Destin shall not incur any expense or revenue as a result of this request.
- C. Level of Service (LOS):** There is no staff requirement for this request.
- D. Legislative Sponsor:**

III. CONCLUSION: All related and required documentation has been submitted and approved for legal sufficiency by both the City Attorney and the Risk Manager. Staff recommends approval of this request.

IV. RECOMMENDED MOTION: I move for the approval of the Northwest Florida Track Club, Inc. request for use of city streets to hold their Annual Destin 5k Rodeo Run on Sunday, October 8, 2023.

Attachments:

1. Destin 5k Rodeo Run 5K 2023

CHECKLIST FOR USE OF PUBLIC FACILITIES OR PROPERTY:

Name of Organization: Northwest Florida Track Club, Inc.

Type of Event: Rodeo Run 5K

Date(s) of Event: Oct 8, 2023

Location of Event: Clement Taylor Park, Calhoun Ave, Cross St

- 1.* Certificate of Insurance provided: Yes X No
Date on which provided: Jul 5, 2023
- 2.* Hold Harmless provided: Yes X No
Date on which provided: Jul 5, 2023
3. Permission granted from appropriate agency for use of State roadway (if applicable): Yes No
Date written permission granted: N/A
- 4.** Local law enforcement services requested: Yes X No
Law enforcement officer contacted: Capt Joseph Fulghum
- 5.** Destin Fire Control District contacted: Yes X No
Person contacted: Matt Taylor
- 6.** Okaloosa County Emergency Medical Services contacted:
Person contacted: Patrick Maddux Yes X No
7. Steps being taken to ensure removal of all directional arrows and signage, as well as trash left on City streets upon conclusion of the event: We will use a non-hazardous flour-type material to mark the roadway that will wash away in the rain. Additionally, we will place signs along the road warning of race/runners. We will pick them up at the end of the race since we re-use them. Volunteers will man a water stop on the course and will pick up any trash.
8. Safety measures required/approved by staff (if applicable).
Describe: Signs will be placed along the route advising that there is a race in progress and that there are runners on the road.
9. Other pertinent information: Sunbiz.org N49948
We will contact Lisa Frith at Parks and Rec to reserve the park.

* Certificate must be provided to the City of Destin and presented to
City Council prior to their approval of the event.

** Provide the City a written acknowledgement/concurrence from the agency.

National Casualty Company

ENDORSEMENT
NO. _____

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.
KRO0000009333000	12/31/22	Road Runners Club of America and Its Member Clubs	

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED OWNERS AND/OR LESSORS OF PREMISES, SPONSORS OR CO-PROMOTERS

This insurance modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART LIQUOR LIABILITY COVERAGE PART

A. SECTION II—WHO IS AN INSURED is amended to include as an additional insured any person(s) or organization(s) of the types indicated by an "x" in any boxes shown below, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

With respect to an additional insured owner and/or lessor of premises, this insurance does not apply to:

- a. An "occurrence" or offense which takes place while you are not a tenant in possession of the subject premises.
- b. "Bodily injury" or "property damage" arising out of:
 - (1) Structural alterations, new construction or demolition operations performed by or on behalf of the owner and/or lessor of premises;
 - (2) Any design defect or structural maintenance of the premises; or
 - (3) Any premises defect.

B. With respect to the insurance afforded to these additional insureds, the following is added to SECTION III—LIMITS OF INSURANCE:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Schedule of Additional Insureds:

- ☒ Owners and/or Lessors of the premises leased, rented or loaned to you
- ☒ Sponsors
- ☒ Co-Promoters
- ☒ Any individual person(s) or organization(s) listed below:

Coaches, Officials and Volunteers are Additional Insureds but only while acting within the scope of their duties of the insured (others by request and endorsement, subject to underwriting approval).



AUTHORIZED REPRESENTATIVE

DATE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Ashley Rayn	
Insurance Management Group		PHONE (A/C, No, Ext): (765) 382-3034	FAX (A/C, No): (765) 382-3034
12730 Coldwater Road, Suite 103		E-MAIL ADDRESS: arayn@insmgt.com	
Fort Wayne IN 46845		INSURER(S) AFFORDING COVERAGE	
		INSURER A: National Casualty Company	NAIC # 11991
		INSURER B: Nationwide Life Insurance Company	66869
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 2023 \$2M A.I. **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			KRO0000009333000	12/31/2022	12/31/2023	EACH OCCURRENCE \$ 2,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	☒ Legal Liability to						MED EXP (Any one person) \$ 5,000
	☐ Participants \$2,000,000						PERSONAL & ADV INJURY \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 5,000,000
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COM/OP AGG \$ 2,000,000
	☒ OTHER: Per Event Basis						Abuse and Molestation \$ 500,000
A	AUTOMOBILE LIABILITY			KRO0000009333000	12/31/2022	12/31/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS ONLY	☒ NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Exces Medical & Accident \$250 Deductible/Claim)			BAX0000031991400	12/31/2022	12/31/2023	Excess Medical \$10,000
							AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Destin, FL IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED.
DATE OF EVENT(S): 10/08/23 Rodeo Run 5K INSURED RRCA CLUB/EVENT MEMBER: Northwest Florida Track Club ATTN: Brian McMahon, PO
Box 911 Shalimar FL 32579 Attached: KRGL56
Processed by RMV

CERTIFICATE HOLDER

10/08/23 City of Destin
4200 Indian Bayou Trail

Destin

FL 32541

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

HOLD HARMLESS AGREEMENT

The Northwest Florida Track Club, Inc. agrees to indemnify and hold harmless the City of Destin from any an all liability, defense costs, including attorney fees and all other fees incidental to defense, loss or damage the City of Destin may suffer as a result of claims, demands, costs or judgements against it arising from Rodeo Run 5K to be held on Oct 8, 2023.

In addition, The Northwest Florida Track Club, Inc. agrees to provide the City of Destin a Certificate of Insurance naming the City as an Additional Insured reflecting general liability coverage of not less than \$1,000,000.00

The Northwest Florida Track Club, Inc.

(Corporate Name)

Franklin D. McKenzie

Franklin D. McKenzie Name
President

STATE OF FLORIDA
COUNTY OF OKALOOSA

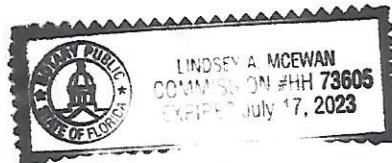
The foregoing instrument was acknowledged before me this 6-28-2023, by

Franklin D. McKenzie as President
of The Northwest Florida Track Club, Inc. and

_____ as Secretary of

[Signature]
Signature of Person Taking Acknowledgement

(Seal)



Personally known ☒ or has produced
identification _____

Type of Identification produced _____
and _____



From: Joseph J. Fulghum [mailto:jfulghum@sheriff-okaloosa.org]
Sent: Wednesday, June 28, 2023 3:23 PM
To: Brian M. Parkton; Tamra L. Cokonougher; Brian M.
Cc: Lance Johnson (ljohnson@cityofdestin.com); tyoung@cityofdestin.com; Lisa Firth
Subject: Race Support

The OCSO has approved Mr. McMahon's run event on Calhoun in October with the blow stipulations:

OCSO Posse will provide a lead and follow vehicle.
OCSO Posse will cover the intersection at Calhoun and Cross
OCSO Posse will cover the intersection at Calhoun and Kelly

The event coordinator, Mr. McMahon, will provide volunteers to cover the following intersections.

Calhoun and Forest
Calhoun and Pine
Calhoun and Willow
Calhoun and Carter
Calhoun and Hickory

Thank you all for your patience in working through the concerns surrounding this event.

Joseph Jason Fulghum
Captain, East District
Okaloosa County Sheriff's Office
107 Stahlman Av.
Destin, FL 32541
(850)613-2208

We are committed to upholding the Constitution of the United States and the laws of Florida with excellence and integrity. We strive to reduce crime while providing fair and equal treatment for all. We are honored to serve and protect.

From: Matt Taylor [mailto:MTaylor@destinfire.com]
Sent: Friday, June 23, 2023 9:50 AM
To: Brian M.
Cc: Mike Landis; Jeff Anderson; Justin Blixt
Subject: RE: Upcoming running event in Destin

Brian,

Thank you for notifying the Destin Fire Control District of the Annual Rodeo 5K on October 8, 2023 at 0800. The appropriate shift has been copied on this e-mail.

Please advise all participants to maintain an awareness for any responding emergency vehicle during all stages of the event and to immediately cede the right-of-way.

Have a great run and if you need any other assistance, please contact me.

This e-mail will serve as the Destin Fire Control District's acknowledgement of this event. Please forward it to the appropriate agencies.

*Matt Taylor, Fire Marshal
Destin Fire Control District
850-837-8413*

From: Brian M. <btexpress@cox.net>
Sent: Friday, June 23, 2023 9:09 AM
To: Matt Taylor <MTaylor@destinfire.com>
Subject: RE: Upcoming running event in Destin

Mr. Taylor,

The Northwest Florida Track Club (NWFTC) is planning its annual Rodeo Run 5K to be held Sunday Oct 8, 2023 at 0800 hours.

As part of the permitting process, we need your approval.

The run will start and finish at Clement Taylor Park on Calhoun Ave, run along Calhoun and Cross streets.

The map is attached.

The roads will not be closed and all participants will be briefed to yield to emergency vehicles.

If we have an emergency, we will call 911.

Please reply to this email with your approval or call me if you have any questions.

Brian McMahon
Race Coordinator, NWFTC
850-582-5273

----- Original message -----

From: Patrick Maddox <pmaddox@myokaloosa.com>

Date: 6/23/23 9:36 AM (GMT-06:00)

To: "Brian M." <btexpress@cox.net>

Cc: Jason Fulghum <jfulghum@sheriff-okaloosa.org>, Charlie Nix <cnix@sheriff-okaloosa.org>,

Tamara Young Destin PIO <tyoung@cityofdestin.com>, Darrel Welborn <dwelborn@myokaloosa.com>

Subject: RE: Upcoming running event in Destin

Good Morning Brian,

Please estimate the number of participants so EMS can plan accordingly. That being said, Public Safety has no concerns pending OCSO route approval and City of Destin administrative approval.

Stay safe,

Patrick Maddox, LE CDR(R)
Director of Public Safety
Okaloosa County Board of County Commissioners
90 College Blvd E.
Niceville, Fl. 32578
(850) 651-7150
pmaddox@myokaloosa.com

On Jun 23, 2023 09:11, "Brian M." <btexpress@cox.net> wrote:

Mr. Maddox,

The Northwest Florida Track Club (NWFTC) is planning its annual Rodeo Run 5K to be held Sunday Oct 8, 2023 at 0800 hours.

As part of the permitting process, we need your approval.

The run will start and finish at Clement Taylor Park on Calhoun Ave, run along Calhoun and Cross streets.

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If we have an emergency, we will call 911.

Please reply to this email with your approval or call me if you have any questions.

Brian McMahon
Race Coordinator, NWFTC
850-582-5273

istance: 3.07 mi
levation Gain: 37 ft
levation Max: 41 ft

Elevation Gain: 37 ft

otes



Kim Montgomery

From: Kyle Bauman <kbauman@asglegal.com>
Sent: Monday, July 24, 2023 10:28 AM
To: Kim Montgomery; Kimberly Kopp; Jamie Dittmer
Cc: Rey Bailey; Sharon Gardner; Monika Johnson
Subject: RE: Destin Rodeo Run 5k Request

[CAUTION: This email originated from outside of the City of Destin email system. DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

This one looks fine to me

From: Kim Montgomery <kmontgomery@cityofdestin.com>
Sent: Friday, July 21, 2023 11:07 AM
To: Kimberly Kopp <kkopp@romanokopplaw.com>; Kyle Bauman <kbauman@asglegal.com>; Jamie Dittmer <jdittmer@cityofdestin.com>
Cc: Rey Bailey <rbailey@cityofdestin.com>; Sharon Gardner <sgardner@cityofdestin.com>; Monika Johnson <mjohnson@cityofdestin.com>
Subject: Destin Rodeo Run 5k Request
Importance: High

Hi All,

Here is another one to review for legal sufficiency and risk.

Thank you,

-Kim

Kimberly I. Montgomery | Deputy City Clerk
City of Destin | 4200 Indian Bayou Trail
Destin, FL 32541 | (P) 850.837.4242



Please visit our web site at www.cityofdestin/cssurvey to complete a customer service survey. We appreciate your honest opinion and will take it into consideration to help us improve our services. Thank you for your feedback.

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

****Please be aware, the associated cost for public records is \$.15 per page for one-sided copies, \$.20 for two-sided copies, and \$21.00 per hour after the first 15-minutes; for time spent on research.****

“Please Note: Florida has a very broad public records law. Most written communications to or from the City of Destin officials are public records available to the public and media upon request. Your e-mail address and communications may therefore be subject to public disclosure.”

From: [Jamie Dittmer](#)
To: [Kim Montgomery](#); [Kimberly Kopp](#); [Kyle Bauman](#)
Cc: [Rey Bailey](#); [Sharon Gardner](#); [Monika Johnson](#)
Subject: RE: Destin Rodeo Run 5k Request
Date: Friday, July 21, 2023 11:32:33 AM
Attachments: [image001.png](#)

Looks good to me!

Jamie

From: Kim Montgomery <kmontgomery@cityofdestin.com>
Sent: Friday, July 21, 2023 11:07 AM
To: Kimberly Kopp <kkopp@romanokopplaw.com>; Kyle Bauman <kbauman@asglegal.com>; Jamie Dittmer <jdittmer@cityofdestin.com>
Cc: Rey Bailey <rbailey@cityofdestin.com>; Sharon Gardner <sgardner@cityofdestin.com>; Monika Johnson <mjohnson@cityofdestin.com>
Subject: Destin Rodeo Run 5k Request
Importance: High

Hi All,

Here is another one to review for legal sufficiency and risk.

Thank you,

-Kim

Kimberly I. Montgomery | Deputy City Clerk
City of Destin | 4200 Indian Bayou Trail
Destin, FL 32541 | (P) 850.837.4242



Please visit our web site at www.cityofdestin/cssurvey to complete a customer service survey. We appreciate your honest opinion and will take it into consideration to help us improve our services. Thank you for your feedback.

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

****Please be aware, the associated cost for public records is \$.15 per page for one-sided copies, \$.20 for two-sided copies, and \$21.00 per hour after the first 15-minutes; for time spent on research.****

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 3.E.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, City Attorney

DATE: July 31, 2023

SUBJECT: 701 Sixth Street, Residential Marine Construction, HWB-001093-2023

I. BACKGROUND: William F. Davis Construction, Inc., on behalf of Gordon Ettenson, applied for Harbor and Waterways Board review for the removal of an existing dock, and the construction of a new 1,047 square foot dock with a boathouse and boat lift at the residential address of 701 Sixth Street.

Project Details: The applicant seeks approval from the City Council for a Marine Construction project proposing a dock with:

Total Square Feet: 1047
Total Number of Piers or Docks: 1
Total Length: 88
Total Slip Density: 1
Located in Destin Harbor: No

II. DISCUSSION: The applicant requests Harbor and Waterways Board approval for residential marine construction located at 701 Sixth Street, located within Joe's Bayou.

The City Council is being asked to review the proposed marine project per Land Development Code ***Section 11.05.01 - General regulations; prohibitions.*** Below are staff's comments with respect to ***Section 11.05.01***, items not applicable to this project are marked "Not Applicable."

11.05.01. General regulations; prohibitions. This article establishes and regulates procedures and standards by which the City controls and regulates development, construction and activities within and contiguous to the Harbor and waterways of Destin. The following regulations and prohibitions shall apply to the Harbor and waterways of

Destin:

A. No person shall construct or add to an existing dock, seawall, bulkhead, mooring or piling, modify an existing submerged land lease, or conditions thereto, or conduct dredge or fill operations in, or contiguous to, the Harbor or waterways of Destin without first obtaining the proper authorization from the appropriate federal, state and City agencies.

Staff response: The applicant has obtained the proper authorization from all appropriate agencies; however, the U.S. Army Corps of Engineers permit has a typo regarding the time limit for work authorized, stating "This RGP (Regional General Permit) authorization is valid until March 27, 2023." The applicant has provided Staff with email communication between the applicant and USACE explaining that the template letter provided to the applicant didn't include the text for an additional 12 months but should have. On May 9, 2023, Staff informed the applicant that this email communication would suffice for application completeness, but marine construction will require an updated and current letter.

B. The addition or modification of a boat lift or pilings within an existing legal and conforming boat slip shall not require the review of the Harbor and Waterways Board or the City Council. Rather, a copy of the U.S. Army Corps of Engineers permit, DEP permit, and a homeowner's association approval (if applicable) shall accompany a completed application for a building permit, provided no additional slips are created.

Staff response: Not applicable.

C. No fish carcasses and debris shall be discharged into the Harbor or waterways of Destin.

Staff response: Not applicable.

D. No person who maintains or operates a dock shall allow or permit the disposal of fish carcasses, litter, waste petroleum products or other pollutants into the Harbor or waterways of Destin. Trash disposal receptacles shall be anchored to each dock to ensure compliance with the provisions of this article.

Staff response: Not applicable.

E. No fuel or oil shall be willfully or knowingly discharged in the Harbor or waterways of Destin. No dock which sells fuel or oil shall be constructed, operated or maintained in the Harbor or waterways of Destin unless an oil abatement plan, in accordance with Coast Guard guidelines, is available at each dock. The Destin Harbor and Waterways Board shall review and recommend approval or disapproval of each oil abatement plan to the City Council, which shall have approval authority. Each existing dock which sells fuel or oil shall develop and have approved an oil abatement plan acceptable to the City. All new docks which sell fuel or oil shall develop and have an approved oil abatement plan, which is acceptable to the City, prior to receiving a building permit from the City.

Staff response: Not applicable.

F. No new or existing dock shall be constructed or modified such that the length of any pier as completed is greater than 20 percent of the width of the Harbor or waterway at the place where the pier is located, or out 200 feet, whichever is less, except in Choctawhatchee Bay.

Staff response: The proposed dock is greater than 20 percent of the width of Joe's Bayou waterway. The smallest width of the waterbody at this location is ~385'. Twenty percent of 385' is 77'. The proposed dock length is 88'. However, the existing dock is ~90' in length.

G. No piling(s) shall be added to the waterward end of any pier which piling(s) would make the total length of the dock more than 200 feet, or 20 percent of the waterway, whichever is less, except in Choctawhatchee Bay.

Staff response: The proposed dock pilings would exceed 20 percent of the waterway. See (F) above.

H. No vessel shall be moored or docked on the waterward end of any pier of the maximum legal length, as determined pursuant to subsection F above, for more than 72 hours.

Staff response: Not applicable.

I. No dock shall be constructed which permits the commercial docking of boats with on-board toilets unless such the dock is equipped with a sewage pump-out.

Staff response: Not applicable.

J. No dock shall be constructed which permits the docking of a live-aboard unless such vessel has an operable holding tank.

Staff response: Not applicable.

K. No boat shall be moored in the Harbor or waterways of Destin such that constitutes a hazard to navigation.

Staff response: Not applicable.

L. No dock shall be constructed such that it constitutes a hazard to navigation.

Staff response: The proposed dock exceeds 20 percent of the width of Joe's Bayou waterway, which could result in a hazard to navigation. However the proposed dock is 2' less than the existing dock. It is up to the Board to determine if the applicant meets this standard.

M. Excepting docks connected to uplands zoned SHMU, or those located on Choctawhatchee Bay, no dock shall be longer than the width, at the mean high-water line, of the lot to which the dock is attached.

Staff response: The property at MHWL is ~58' per the applicant submitted site plan. Therefore the maximum length would be 58'. However, the existing dock is ~90' in length.

1. For those docks connected to uplands zoned SHMU, or those located on Choctawhatchee Bay, a dock may be constructed to a length of 1.5 times the width of the property at the mean high-water line, provided the length of the dock not exceed the maximum length established by paragraphs F and G above.

Staff response: Not applicable.

2. For the purpose of this subsection, lots may be combined with neighboring lots. However, no dock may exceed the limitations specified in subsection F above.

Staff response: Not applicable.

N. No dock shall be constructed or modified such that slip density exceeds one slip per eight lineal feet of waterfront footage except that, on canals, no lot may have more than one slip per 45 linear feet of waterfront. However, all lots riparian to a canal shall be entitled to at least two slips on the canal.

Staff response: The proposed dock is for one slip, which meets this requirement.

O. No boat or vessel, entering into, exiting or operating within the Destin Harbor shall operate at such speed that would create a wake that endangers other boats or vessels, swimmers or other persons within the Destin Harbor, or would contribute to any adjacent land erosion.

Staff response: Not applicable.

P. No heated or cooled water may be emitted into the Harbor, waterways, or the Harbor canals other than from a boat.

Staff response: Not applicable.

Q. No pier shall extend more than six feet into a canal right-of-way.

Staff response: Not applicable.

R. No discharge of water shall contain phosphorous or any other substance likely to cause a violation of the water quality standards specified in Chapter 17-302, Florida Administrative Code.

Staff response: Not applicable.

S. No dock or vessel shall be placed within the 25-foot setback of a property line without providing prior written notification to the adjoining landowners and requesting their response. Any objections received from the adjoining property

owners will be considered by the Harbor and Waterways Board in their recommendations to the City Council.

Staff response: Staff sent the attached Abutters notice, dated May 24, 2023, on May 25, 2023.

T. No dock shall unreasonably interfere with the riparian rights of others.

Staff response: Staff sent the attached Abutters notice, dated May 24, 2023, on May 25, 2023. The proposed dock does not appear to exceed the set backs that exist with the current dock.

U. No dock of 100 feet or longer shall be constructed unless a white navigation/security night-light is installed at the furthest point seaward on said dock and such light is to be illuminated continuously from dusk to dawn every night of the year. All existing docks 100 feet or longer shall install and operate a navigation/security light pursuant to this subsection. Each light shall be installed within 90 days after adoption of this Code.

Staff response: Not applicable.

V. No commercially operated boat docking facilities shall be permitted or operated unless equipped with firefighting facilities as specified by the City.

Staff response: Not applicable.

W. No construction shall be allowed which violates any provision of the Standard Building Code, as adopted by the City.

Staff response: Applicant must obtain an approved Marine Construction Permit prior to any construction.

X. No electrical or water service upon any dock shall be installed unless a permit is obtained from the Planning Department and Building Department for that service.

Staff response: Applicant must obtain an approved Marine Construction Permit prior to any construction.

Y. No person, while operating a boat within the or waterways of Destin shall allow or permit the disposal of fish carcasses, litter, waste, petroleum products or other pollutants into the Harbor or waterways of Destin from such boats.

Staff response: Not applicable.

Z. No lot, or multi-contiguous lots, with less than 50 feet of waterfront footage shall be allowed individual docks, unless they are parallel to the shoreline. However, docks may be allowed under the provisions of subsection 11.05.01.M.2.

Staff response: Not applicable.

Pursuant to Section, **11.05.03, *Land Development Code***, all construction shall be inspected by the City Building Inspector for compliance with applicable building codes. The applicant shall be responsible for the condition and repair of permitted docks and failure to maintain said docks in a safe condition shall constitute grounds for revocation of the permit.

PUBLIC COMMENT:

Staff has not received any comments from the public as of the date this Staff Report was finalized.

- A. **Link to Strategic Goals / Objectives:** 4) Enhanced quality of life and safety for families
- B. **Effect on Budget (EOB):** n/a
- C. **Level of Service (LOS):** n/a
- D. **Legislative Sponsor:**

III. CONCLUSION: City Staff reviewed the application and determined that the plans comply with City Codes and regulations. Specifically, the proposed dock complies with ***LDC Section 11.05.01.M, Marina Siting***, and the Coastal Management Element of the City's Comprehensive Plan (***Coastal Management Element Policy 6-1.1.6***). Except that, the new construction exceeds the currently allowed length because the existing dock currently exceeds the allowable length. However, the Applicant is not exceeding what currently exists on site.

At the June 26, 2023 regularly scheduled Harbor and Waterways Board meeting, the Board approved residential marine construction located at 701 Sixth Street, located within Joe's Bayou, unanimously by a vote of 6-0. Additionally, the applicant provided a receipt of submittal from Florida Department of Environmental Protection (FDEP), Permit No: 429246-001-E1/46, and receipt of submittal from the United States Army Corps of Engineers (USACE), permit number SAJ-2022-03631 (GP-RDS).

IV. RECOMMENDED MOTION: I move that the City Council approve the removal of an existing dock, and the construction of a new 1,047 square foot dock with a boathouse and boat lift at the residential address of 701 Sixth Street with the following conditions:

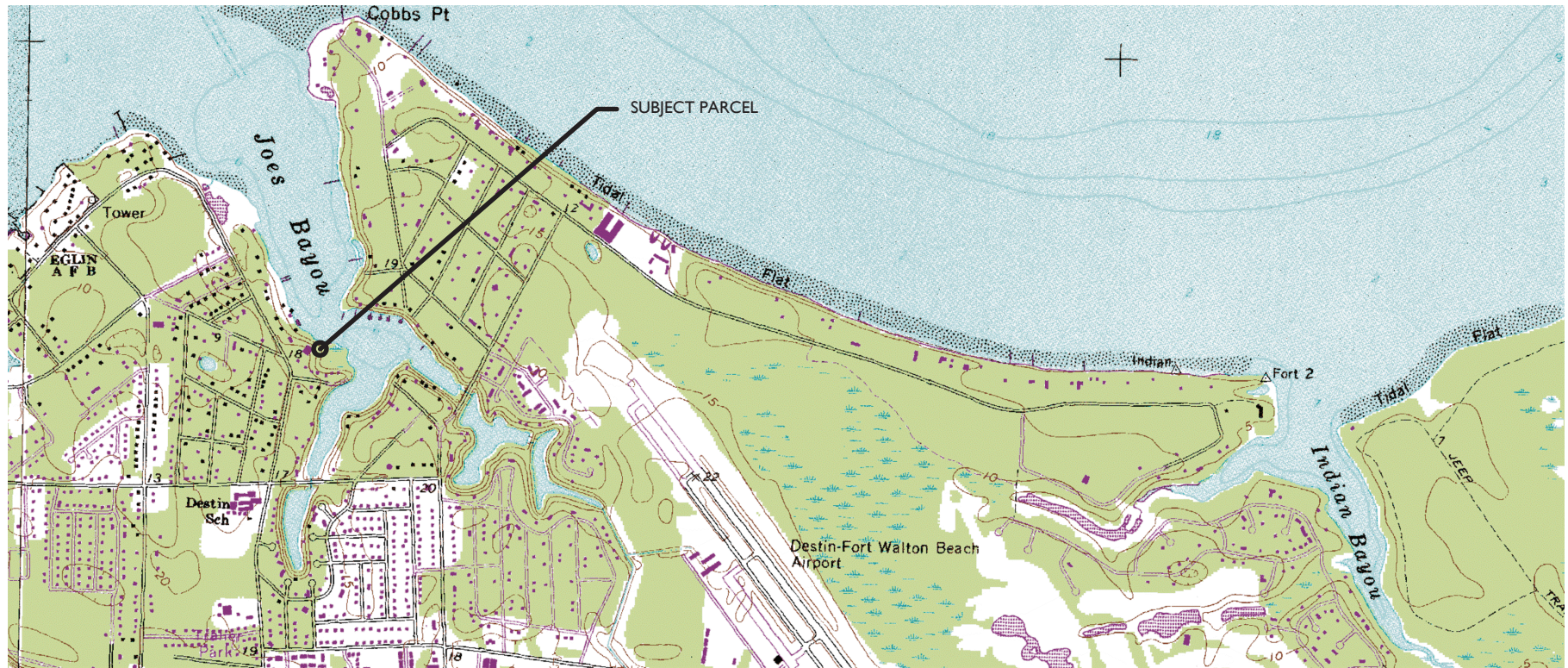
1. All applicable Federal or State approvals submitted with the Marine Construction Permit application.
2. At the time of Marine Construction Permitting application submittal, the applicant must provide proof that they were under contract by March 27, 2023, per email communication provided to Staff, in Attachment 2.

ALTERNATE MOTION: I move that the City Council deny the construction of a new 1,047 square foot dock with a boathouse and boat lift at the residential address of 701 Sixth Street.

Attachments:

1. 1 - Site Plans

2. 2 - Email from USACE
3. 3 - Abutters Notice
4. 4- Ettenson demo measurements



PROPERTY INFO

PID: 00-2S-22-6565-0000-0020
 SITUS: 710 SIXTH STREET
 DESTIN, FL 32541
 LAT: 30.406889
 LONG: -86.488551

RECORD OWNER

ETTENSON DONNA & GORDON
 (LIFE ESTATE)
 701 SIXTH ST
 DESTIN, FL 32541

DRAWING INDEX

1- SITE LOCATION & SHEET INDEX
 2-EXISTING SITE CONDITIONS
 3-PLAN VIEW DEPICTED ONTO AERIAL
 4-PLAN VIEW
 5-PROFILE TYP.

701 SIXTH STREET, ETTENSON DOCK

SITE LOCATION & DRAWING INDEX

JOB NO.: 2022.074

DRAWN BY: JAT

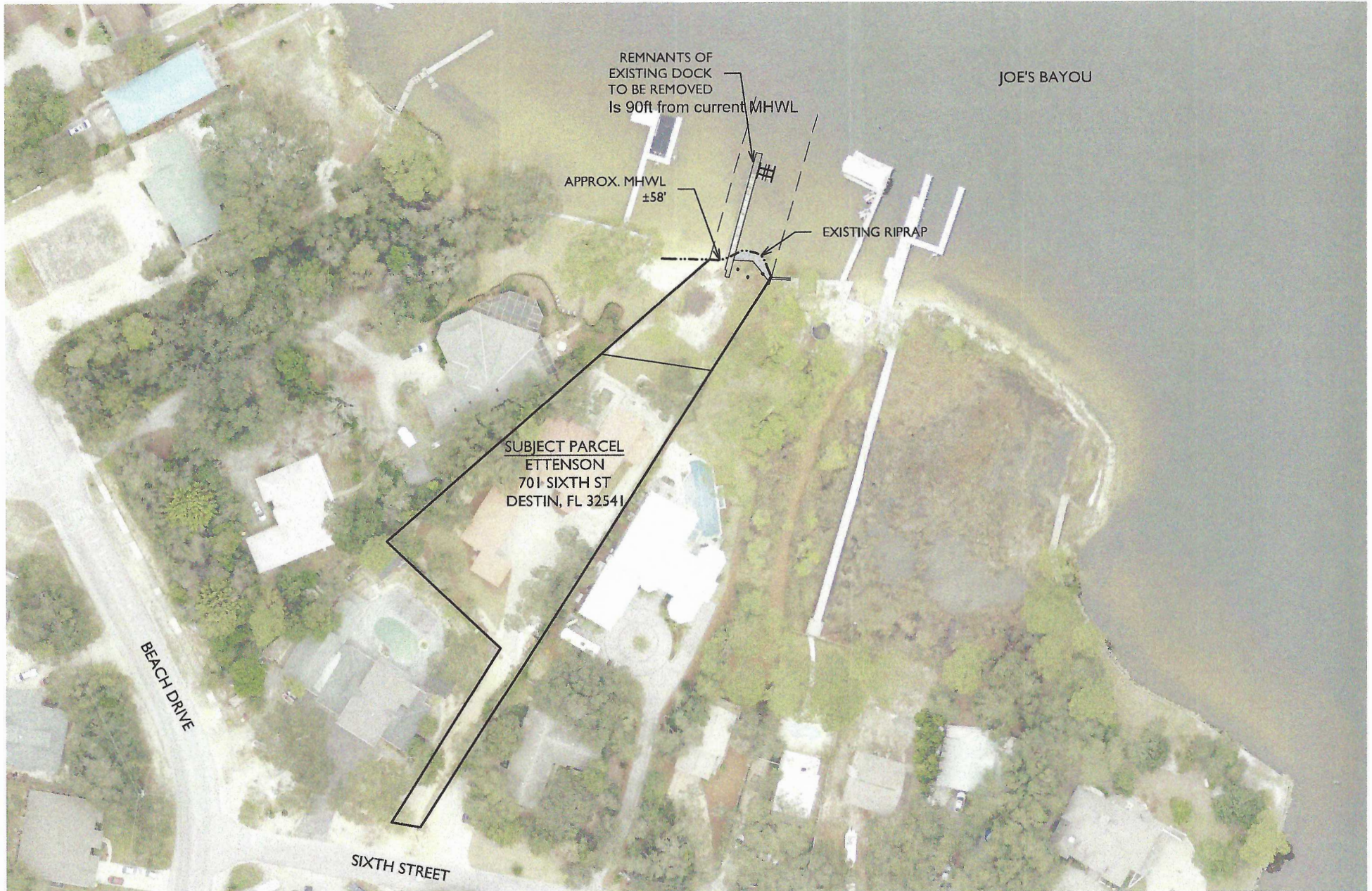
DRAWING DATE: 12.5.2022

SHEET: 1 OF 5

OAKHURST
 CONSULTING

JASON@OAKHURSTCONSULT.COM





701 SIXTH STREET, ETTENSON DOCK

EXISTING SITE CONDITIONS

JOB NO.: 2022.074

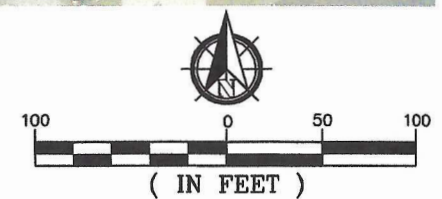
DRAWN BY: JAT

DRAWING DATE: 12.5.2022

SHEET: 2 OF 5

**OAKHURST
CONSULTING**

JASON@OAKHURSTCONSULT.COM





701 SIXTH STREET, ETTENSON DOCK

PLAN VIEW DEPICTED ONTO AERIAL

JOB NO.: 2022.074

DRAWN BY: JAT

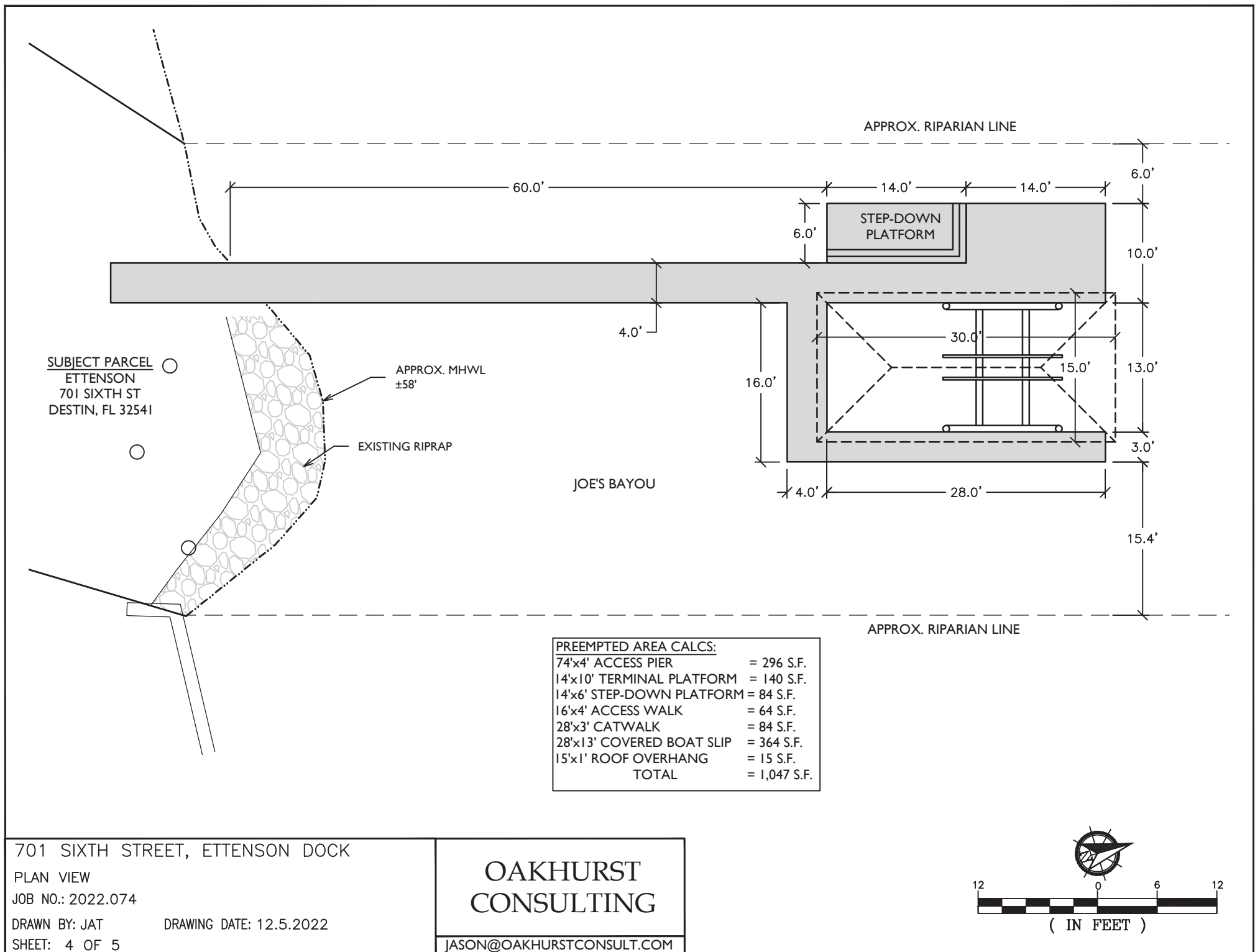
DRAWING DATE: 12.5.2022

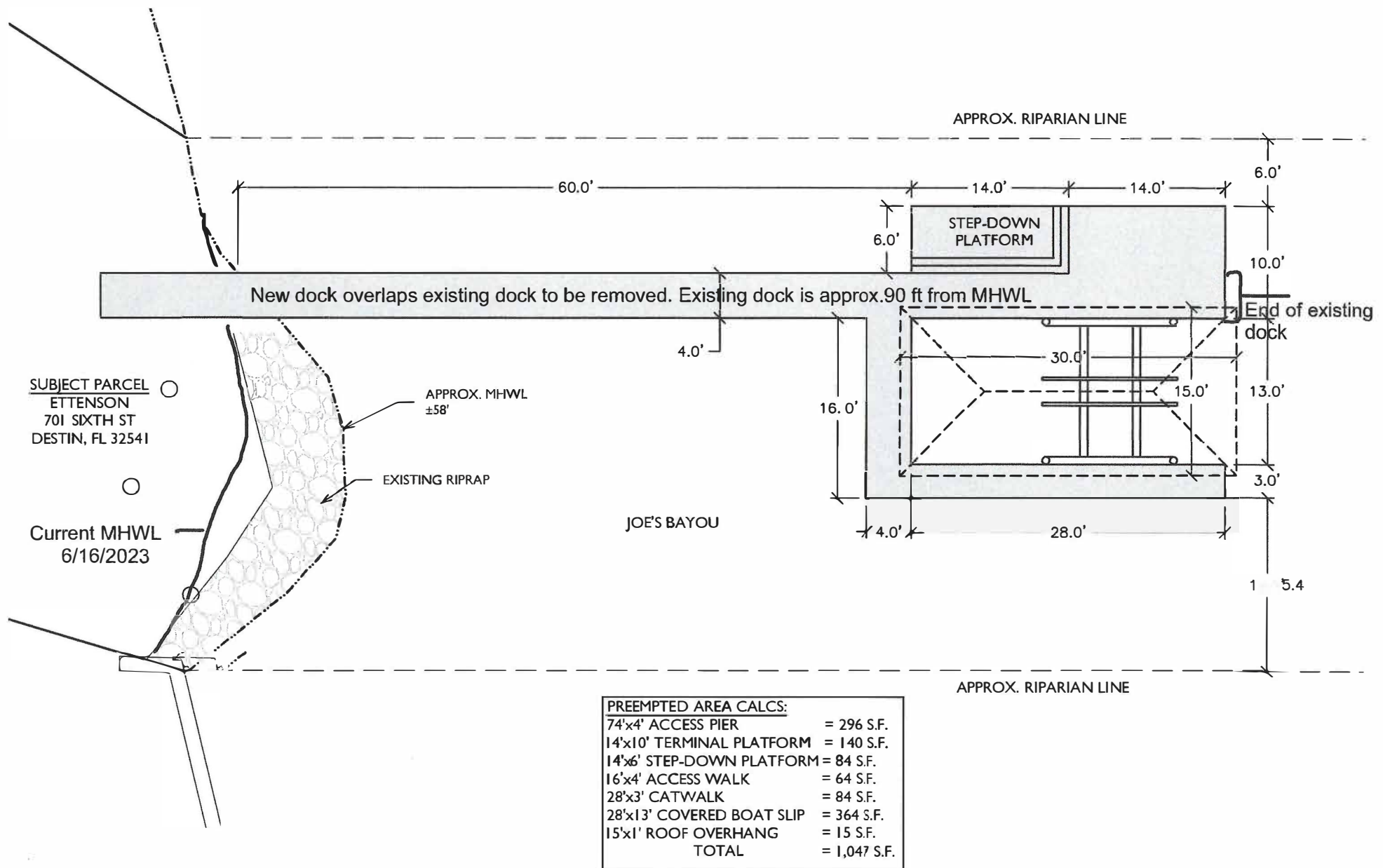
SHEET: 3 OF 5

OAKHURST
CONSULTING

JASON@OAKHURSTCONSULT.COM







701 SIXTH STREET, ETTENSON DOCK

PLAN VIEW

JOB NO.: 2022.074

DRAWN BY: JAT

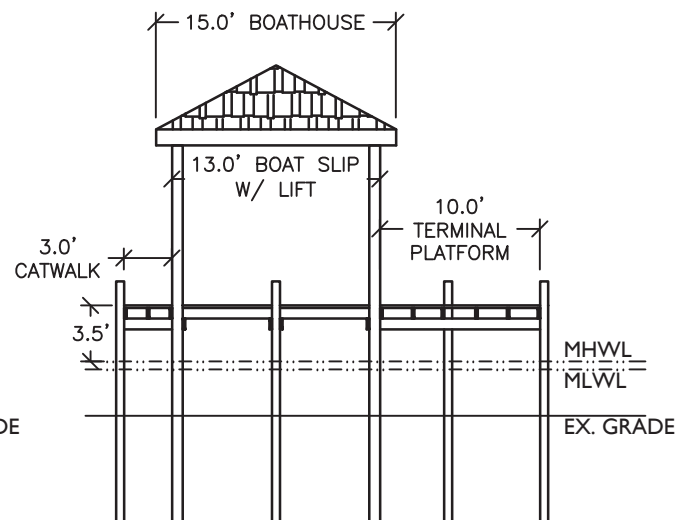
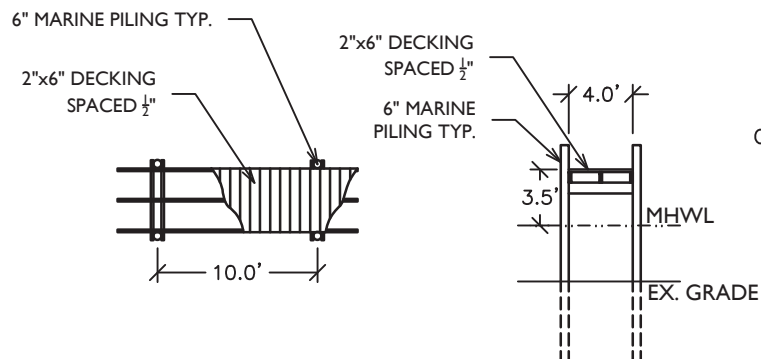
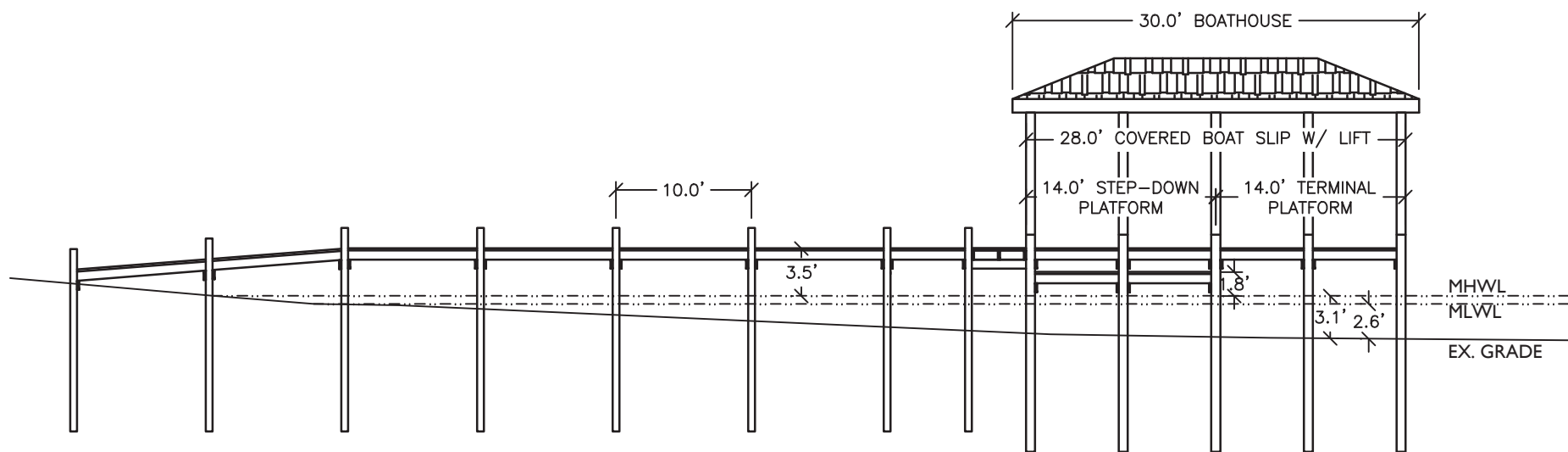
DRAWING DATE: 12.5.2022

SHEET: 4 OF 5

OAKHURST
CONSULTING

JASON@OAKHURSTCONSULT.COM





701 SIXTH STREET, ETTENSON DOCK

PROFILE TYP.

JOB NO.: 2022.074

DRAWN BY: JAT

DRAWING DATE: 12.5.2022

SHEET: 5 OF 5

OAKHURST
CONSULTING

JASON@OAKHURSTCONSULT.COM



Rachel Hoag

From: Steve O'Connor
Sent: Tuesday, May 23, 2023 10:25 AM
To: Rachel Hoag
Cc: Daniel Butler
Subject: RE: SAJ-2022-03631 Dock Permit

Follow Up Flag: Follow up
Flag Status: Flagged

This will work for the Harbor & Waterways board. However, we will need to place a condition on the approval for the HWB to state that at the time of Marine Construction Permitting, the shall provide proof that the applicant was under contract or had commenced construction by March 27, 2023, per the email traffic below. They should not have been under construction. If under Contract by March 27, 2023, the additional 12 months would kick in. Please let me know if you have any questions.

The City of Destin is updating and rewriting the Land Development Code (LDC). The link below will take you to the available draft Articles and a comment form for any comments you have for review. So please comment and contribute to the viability of Destin's future!

www.cityofdestin.com/688/LDC-Rewrite

Please check out the new interactive Planning and Zoning Map!

City of Destin Interactive Zoning Map

Steve O'Connor

Principal Planner

City of Destin | Community Development

4100 Indian Bayou Trail

Destin, FL 32541

850.279.3213

soconnor@cityofdestin.com

From: Rachel Hoag <rhoag@cityofdestin.com>
Sent: Tuesday, May 23, 2023 8:47 AM
To: Steve O'Connor <soconnor@cityofdestin.com>
Cc: Daniel Butler <dbutler@cityofdestin.com>
Subject: FW: SAJ-2022-03631 Dock Permit

Steve,

Please review the email traffic below regarding 701 Sixth St (HWB-001093-2023). Will this suffice for HWB application completion? For reference, I have also attached the latest email sent to Kelce explaining the requirements for HWB and marine construction requirements.

Thanks!
-Rachel

Rachel Hoag

Planner

CITY OF DESTIN | Community Development

4100 Indian Bayou Trail

Destin, Florida 32541

Office: 850-842-4647



From: Kelce Shackley <kelce.wfdconstruction@yahoo.com>

Sent: Tuesday, May 23, 2023 7:07 AM

To: Rachel Hoag <rhoag@cityofdestin.com>

Subject: Fw: SAJ-2022-03631 Dock Permit

[CAUTION: This email originated from outside of the City of Destin email system. DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Rachel,

This is an email chain between the USACE and our permit company. It states that Mr. Ettenson's permit is still valid. Please let me know if you need anything else. We would really like to be added to the next Harbor Board meeting schedule.

Thank you

Kelce Shackley
William F Davis Construction, Inc.

----- Forwarded Message -----

From: Jason Taylor <jason@oakhurstconsult.com>

To: Gordon Ettenson <gegryphon@gmail.com>; kelce.wfdconstruction <kelce.wfdconstruction@yahoo.com>

Sent: Tuesday, May 23, 2023 at 06:35:10 AM CDT

Subject: Fwd: Re: SAJ-2022-03631 Dock Permit

See the Corps response below regarding the additional time to complete construction.

Let me know if you need me to submit for reverification.

Jason
Oakhurst Consulting
850-207-2442

----- Forwarded message -----

From: **Hayes, Terry S (Shayne) CIV USARMY CESAJ (USA)** <Terry.S.Hayes@usace.army.mil>
Date: Fri, May 19, 2023 at 2:20 PM
Subject: RE: Re: SAJ-2022-03631 Dock Permit
To: Jason Taylor <jason@oakhurstconsult.com>
Cc: Simon, Rylee D CIV (USA) <Rylee.D.Simon@usace.army.mil>

Good afternoon Jason,

Unfortunately, some of the template letters that were being used didn't include the text for an additional 12 months, but should have. Mr. Ettenson's dock was evaluated under the Jacksonville District Regulatory Program's Regional General Permit SAJ-20. Projects evaluated under this general permit have an additional 12 months from expiration if the project was under construction or under contract prior to the expiration of the verification letter (i.e., permit). Specifically, the permit letter should have included the following text:

"If you commence or are under contract to commence this activity before the date that SAJ-20 expires or is revoked, you will have 12 months from the date of the expiration or revocation of SAJ-20 to complete the activity under the present terms and conditions of SAJ-20."

To be clear, if he was under contract or had commenced construction by March 27, 2023, then he can proceed under the terms and conditions of the permit, SAJ-2022-03631, dated December 30, 2022, for an additional 12 months.

Please note that the additional 12 months does not apply to work authorized under a "Letter of Permission" or a Standard Permit. (This is for your reference and does not specifically apply to Mr. Ettenson's dock.)

If needed, Mr. Ettenson can request reverification of the project under the current SAJ-20. The current version is valid through March 28, 2028. If reverification is needed, please submit the permit application form and state that you are requesting re-verification of the project and that there have been no changes to the proposed project.

Please let me know if I can provide any further information.

Respectfully,

Shayne Hayes

Chief, Pensacola Permits Section

Jacksonville District, Regulatory Division

U.S. Army Corps of Engineers

41 N Jefferson Street, Suite 301

Pensacola, FL 32502

850-433-8859 office

From: Jason Taylor <jason@oakhurstconsult.com>

Sent: Thursday, May 18, 2023 7:00 AM

To: Simon, Rylee D CIV (USA) <Rylee.D.Simon@usace.army.mil>

Cc: gegryphon@gmail.com; kelce.wfdconstruction <kelce.wfdconstruction@yahoo.com>

Subject: [Non-DoD Source] Re: SAJ-2022-03631 Dock Permit

Good morning Rylee,

Can you please provide an explanation regarding the 12 month extension to complete construction after the 3/27/23 expiration date of Mr. Ettenson's permit. The City of Destin is not allowing them to move forward with the building permit stating that the Corps permit is expired.

Jason

Oakhurst Consulting

850-207-2442

On Wed, Jan 4, 2023 at 12:29 PM Simon, Rylee D CIV (USA) <Rylee.D.Simon@usace.army.mil> wrote:

Good morning Mr. Ettenson,

Please find your attached permit for your residential dock at 701 Sixth Street, Destin, FL 32541. If you have any questions about the permit please let me know.

Rylee Simon

Biologist, Pensacola Permits Section

Jacksonville District, Regulatory

U.S Army Corps of Engineers

41 N Jefferson Street, Suite 301

Pensacola, FL 32502

Cell: 850-266-8167

Rachel Hoag

From: Rachel Hoag
Sent: Tuesday, May 9, 2023 9:37 AM
To: Kelce Shackley; wfdavis.construction@gmail.com
Cc: Planning Division; Cindy Runyon; Louis Zunguze
Subject: 701 Sixth St (HWB-001093-2023)

Good morning,

Thank you for reaching out last week and letting Staff know that the submitted USACE authorization letter has multiple typos regarding dates. In order to proceed with the Harbor and Waterways Board application, Staff will accept screenshots from the current authorization and proof of email correspondence with USACE to update the letter. However, marine construction will require an updated and current letter.

Please feel free to reach out with any questions or concerns.

Thank you,

The City of Destin is updating and rewriting the Land Development Code (LDC). The link below will take you to the available draft Articles and a comment form for any comments you have for review. So please comment and contribute to the viability of Destin's future!
www.cityofdestin.com/688/LDC-Rewrite

Please check out the new interactive Planning and Zoning Map!
City of Destin Interactive Zoning Map

Rachel Hoag

Planner

CITY OF DESTIN | Community Development

4100 Indian Bayou Trail

Destin, Florida 32541

Office: 850-842-4647





Community Development Planning Division

4200 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-654-1119 | Email: planning@cityofdestin.com

May 5, 2023

William F. Davis Construction, Inc.
c/o Kelce Shackley
PO Box 1690 PT
Santa Rosa Beach, FL 32459

SUBJECT: Harbor & Waterways Board Application (HWB-001093-2023) – Residential Marine Construction – 701 Sixth Street

Dear Applicant:

The City of Destin received your Harbor and Waterways Board application for the construction of a proposed residential dock on **April 4, 2023**. On April 21, Staff informed the applicant that the submittal was missing information. As a result, a resubmittal was received on April 21. Upon review of the submitted documents, it has come to Staff's attention that the authorization from the USACE has expired, as page 1 of the submitted USACE document states that the RGP authorization is valid until March 27, 2023. Please submit a current USACE authorization (or receipt of submittal).

Please upload the missing document to your application (HWB-001093-2023) on COMPASS (www.cityofdestin.com/compass) at your earliest convenience. Please note that Staff requires sufficient time to review documents to present at the public hearing before the Harbor and Waterways Board. Unfortunately, the May meeting has been cancelled due to unforeseen reasons. Therefore, to ensure your spot at the Monday, June 26, 2023, HWB hearing, **a complete application must be received by close of business on Monday, May 29, 2023.**

If you have any questions or comments about this letter, please feel free to call (850) 654-1119 or e-mail to planning@cityofdestin.com at your convenience.

Sincerely,

Rachel Hoag

Rachel Hoag
Planner

CC: Louis Zunguze, MURP, Community Development Director
Cindy Runyon, Administrative Assistant
Planning Division
Project File



Rachel Hoag

From: Kelce Shackley <kelce.wfdconstruction@yahoo.com>
Sent: Friday, May 5, 2023 11:34 AM
To: Rachel Hoag
Subject: Re: 701 Sixth St (HWB-001093-2023) Completeness Review 2

Follow Up Flag: Follow up
Flag Status: Flagged

[CAUTION: This email originated from outside of the City of Destin email system. DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Please call me 850-496-2485

Thank you

Kelce

[Sent from Yahoo Mail on Android](#)

TskwR f~% 87578%fy%587%R BwfhmjdMtf1%
AwntfLE hny~tkijxystr C% wtyj%

Good morning,

Please see the attached completeness letter for the subject Harbor and Waterways Board application (HWB-001093-2023). Please feel free to reach out with any questions or concerns.

Thank you,

The City of Destin is updating and rewriting the Land Development Code (LDC). The link below will take you to the available draft Articles and a comment form for any comments you have for review. So please comment and contribute to the viability of Destin's future!

www.cityofdestin.com/688/LDC-Rewrite

Please check out the new interactive Planning and Zoning Map!

City of Destin Interactive Zoning Map

Rachel Hoag

Planner

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“Please Note: Florida has a very broad public records law. Most written communications to or from the City of Destin officials are public records available to the public and media upon request. Your e-mail address and communications may therefore be subject to public disclosure.”



Community Development Planning Division

4100 Indian Bayou Trail | Destin, FL 32541 | Phone: 850-654-1119 | Email: planning@cityofdestin.com

May 24, 2023

**Subject: Notification of Harbor & Waterways Board (HWB) Application Submittal
Residential Marine Construction – 701 Sixth Street**

Dear Property Owner:

This letter is to notify you of a proposed marine construction project proposed at **701 Sixth Street**. The Marine Construction application requires Harbor and Waterways Board review and recommendation. **The Application will be heard by the Harbor and Waterways Board at 5:30 p.m. at Destin City Hall Annex, 4100 Indian Bayou Trail on Monday, June 26, 2023.**

As an owner of property located adjacent of this project, *Destin Land Development Code (LDC) Section 2.17.00.A & 11.05.01.S* requires a written notice providing you the following information. This project proposes new marine construction within *twenty-five (25) feet* of both of the property's riparian lines. Therefore, the City is requesting your input on the matter specifically. If you would like to provide any comments you may respond by sending an email to the email listed below, or by appearing before the Harbor and Waterway Board.

This notice is for informational purposes only and no action is required of you. However, citizens are encouraged to provide a response to email address provided below.

1. Name of Owner: Donna & Gordon Ettenson
2. Name of Agent: William F. Davis Construction, Inc.
3. Address of Project: 701 Sixth Street
4. Parcel ID Number: 00-2S-22-6565-0000-0020
5. Project Description: The application includes demolishing the existing dock and installing one (1) 74' x 4' access pier, one (1) 14' x 10' terminal platform, one (1) 14' x 6' step-down platform, one (1) 16' x 4' access walk, one (1) 28' x 3' catwalk, one (1) 28' x 13' covered boat slip, and one (1) 15' x 1' roof overhang, for a total of ±1,047 square feet.
6. Location of Application Package: To request a digital copy of the application package be sent to you, please call the City Clerk at (850) 837-4242 or fill out a Public Records Request (PRR) online: <http://www.cityofdestin.com/forms.aspx?fid=121>

If you have any questions or concern regarding this letter, please do not hesitate to call (850) 654-1119 option 2 or email at planning@cityofdestin.com.

Sincerely,

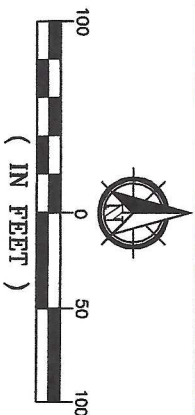
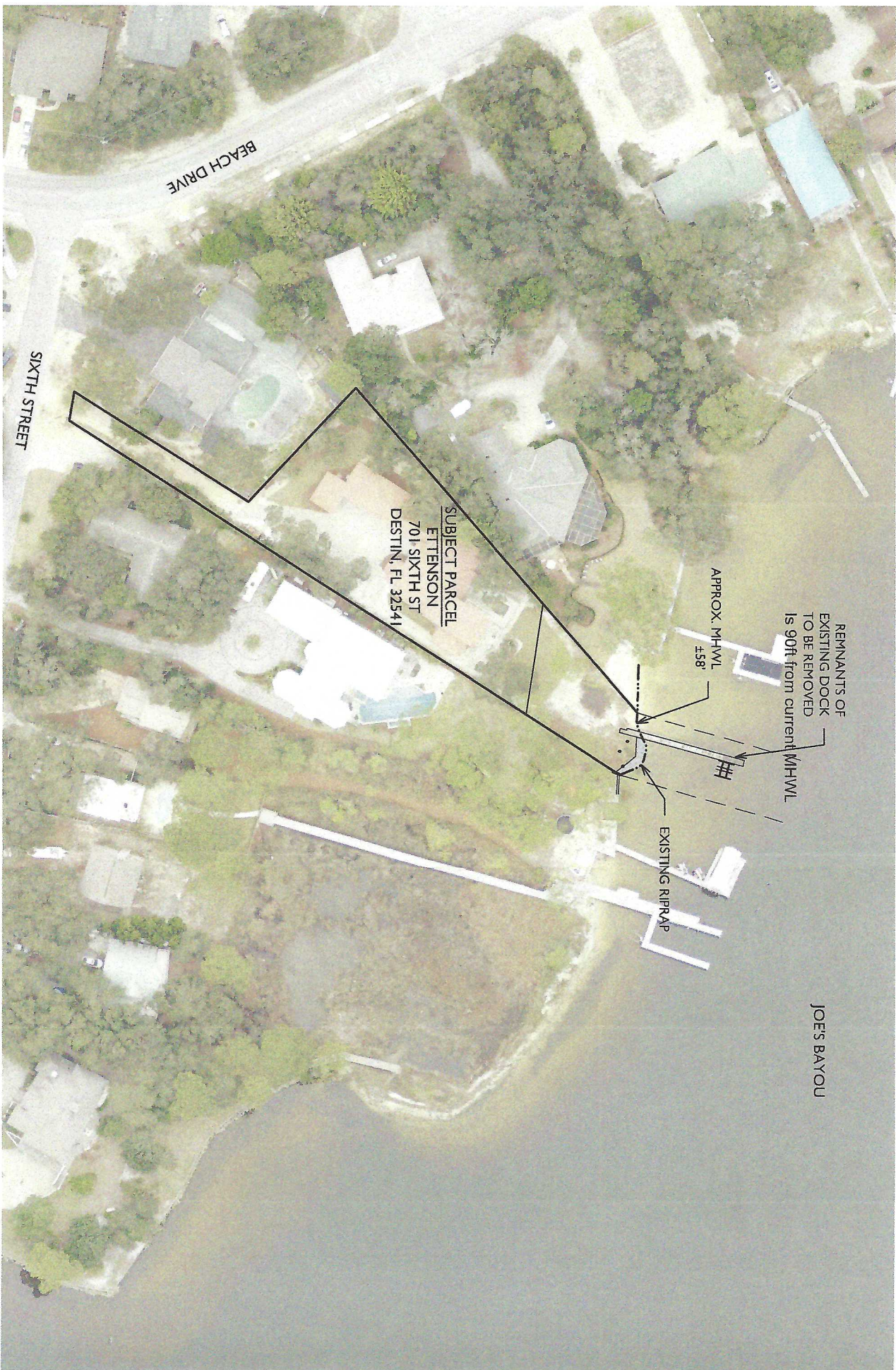


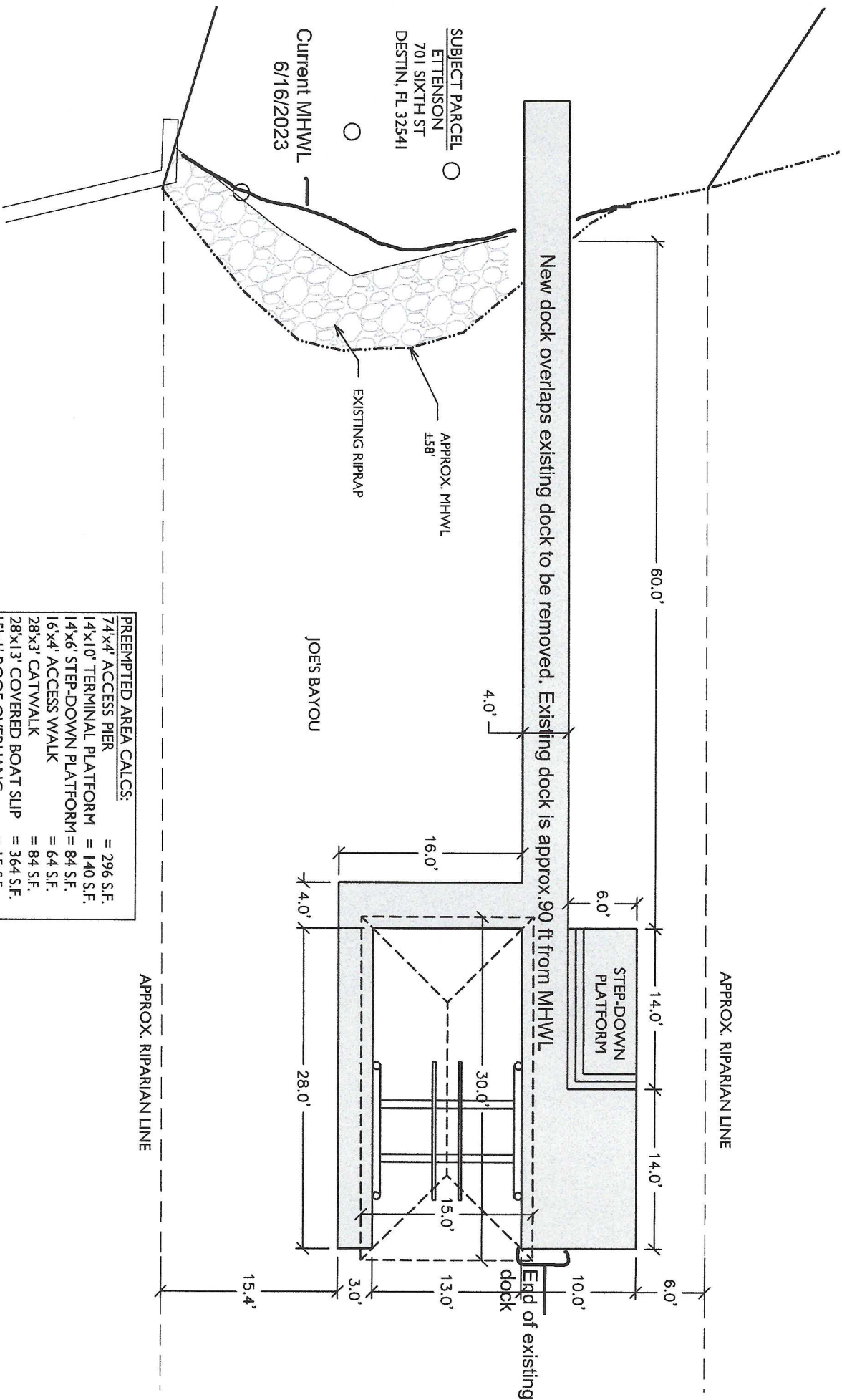
Daniel Butler

Daniel Butler
Senior Planner

CC: Louis Zunguze, MURP, Community Development Director
Planning Division
Community Development Department Project File







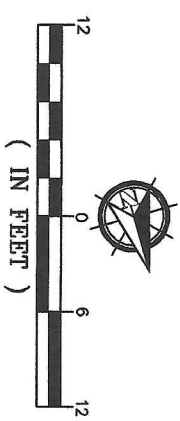
PREEMPTED AREA CALCS:

74'x4' ACCESS PIER	= 296 S.F.
14'x10' TERMINAL PLATFORM	= 140 S.F.
14'x6' STEP-DOWN PLATFORM	= 84 S.F.
16'x4' ACCESS WALK	= 64 S.F.
28'x3' CATWALK	= 84 S.F.
28'x13' COVERED BOAT SLIP	= 364 S.F.
15'x1' ROOF OVERHANG	= 15 S.F.
TOTAL	= 1,047 S.F.

APPROX. RIPARIAN LINE

701 SIXTH STREET, ETTENSON DOCK
PLAN VIEW
JOB NO.: 2022.074
DRAWN BY: JAT
SHEET: 4 OF 5
DRAWING DATE: 12.5.2022

**OAKHURST
CONSULTING**
JASON@OAKHURSTCONSULT.COM



**MINUTES
WORKSHOP
DESTIN CITY COUNCIL
JULY 11, 2023
ANNEX COUNCIL CHAMBERS
5:30 PM**

The Council of the City of Destin met in special session with the following members and staff present:

Destin City Council

Mayor Bobby Wagner	
Councilmember Kevin Schmidt	Councilmember Jim Bagby
Councilmember Torey Geile (Arrived: 6:45 p.m.)	Councilmember Dewey Destin
Councilmember Johnny King (Arrived: 5:55 p.m.)	Councilmember Terésa Hebert

City of Destin Staff

City Manager Lance Johnson	City Clerk Rey Bailey
Finance Director Krystal Strickland	Code Compliance Director Troy Williams
Human Resources Manager Jamie Dittmer	Library Director Wen Livingston
Grants/Projects Manager Jeffrey Cozadd	Public Information Manager Tamara Young
Deputy Parks and Recreation Director Ryan Reed	Public Works Director Michael Burgess
IT Director Andy Peters	Building Official Noell Bell
Community Development Director Louis Zunguze	City Attorney Kyle Bauman

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Bobby Wagner called the meeting to order at 5:30 PM. The mayor asked for a moment of silence, which was followed by the recitation of the Pledge of Allegiance.

WORKSHOP

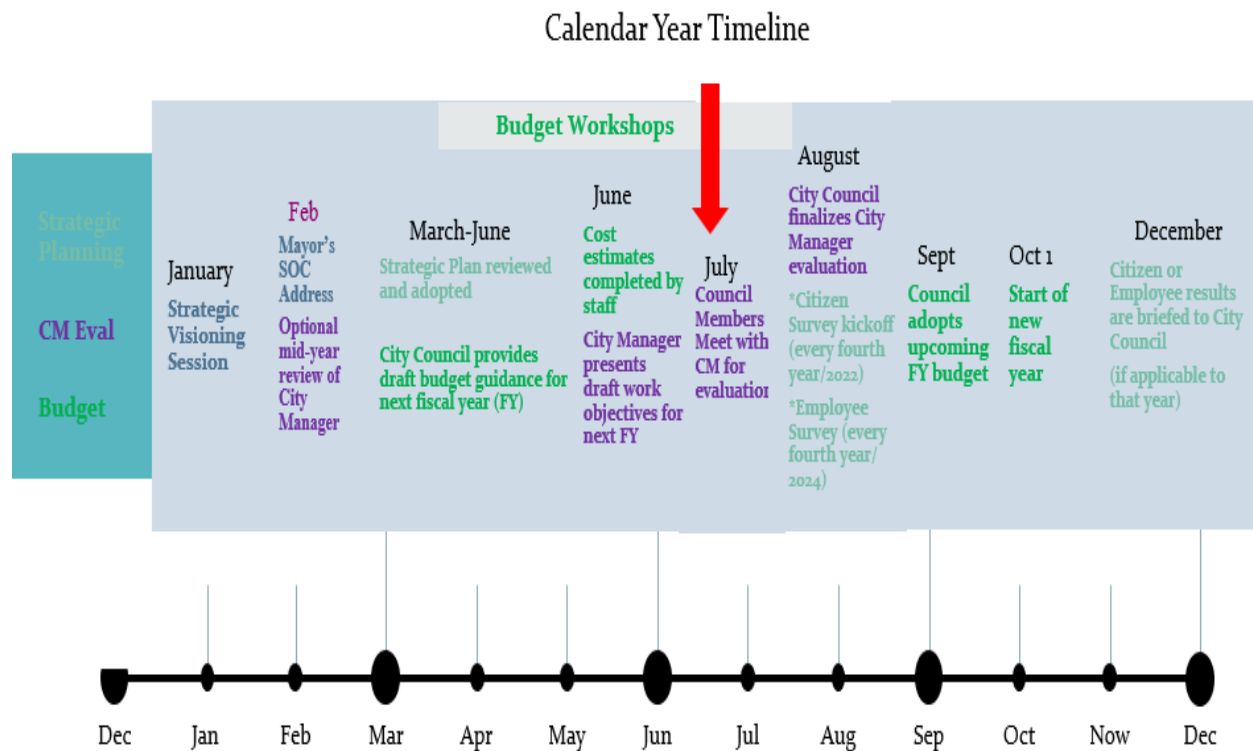
A. Fiscal Year 2024 Budget

City of Destin Finance Director Krystal Strickland gave the following presentation:

Fiscal Year 2024 Budget Process

- Visioning Session – January
- Operational Budget Workshop – May 23rd
- Capital Budget Workshop – July 11th
- Adopt Tentative Millage Rate and Certify to Property Appraiser – July 17th
- Adoption of a Balanced Budget - September

Strategic Planning, CM Eval and Budget Cycle



3 KINDS OF PRIORITIES

- CRITICAL priorities must be successfully accomplished within a specified time, no matter what. Resources from “desirable” priority items may have to be acquired to meet the established deadline. (1-3/Yr)
- IMPORTANT priorities have fixed resources with varying time requirements and/or objectives.
- DESIREABLE priorities have variable resources and time. The organization desires an outcome but cannot absolutely commit specific resources over a specified timeframe. Resources from these are diverted to critical priorities when required.

COUNCIL OBJECTIVES

CRITICAL PRIORITIES:

- 1.1 Offer livable wages & benefits to attract and maintain high caliber, qualified staff.
- 1.2 Work with stakeholders to pursue the Destin City Center

IMPORTANT PRIORITIES

- 1.3 Complete two-lane Crosstown Connector
- 1.4 Public Beachfront acquisition initiative
- 1.5 Underground Utilities
- 1.6 Zerbe Street/Calhoun Ave. Phase II – Design pedestrian pathway under Marler Bridge

DESIRABLE PRIORITIES

- 1.7 Annexation of unincorporated enclave
- 1.8 Transit/Trolley System
- 1.9 City Marina (Phase 1 Feasibility Study)
- 1.10 Improve parking, explore options (i.e., garage, surface, etc.)
- 1.11 Beach re-nourishment, planning and scheduling

STRATEGIC GOALS

- I. Financially sound city providing service excellence
- II. Enhanced quality of life and safety for families
- III. Economic development and revitalization
- IV. Effective, efficient, and aesthetically pleasing infrastructure
- V. Improve mobility and connectivity
- VI. A green and sustainable environment

FY 2024 Budget Updates since Workshop#1

- Personnel increased \$191k to increase request more Full Time Code Enforcement Officers
- City Council Budget Increased \$97k to add employer-portion of insurance benefits for up to 4 council members (\$19k - \$28k per year depending upon level requested)
- Sheriff's Office amount increased \$30k
- Added Capital Improvement and RR projects

PERSONNEL

- 5% Cost of Living - \$367,677
- 4% Merit - \$126,960
- Health Insurance Increase – 5%
- 13 New Positions/Value Added

Personnel is 17% of the total proposed FY 2024 Budget

13 New Positions/ Value Added:

- Engineering:
 - 1 FT Engineering Site Inspector to support pre-construction, mid-construction and final inspection of construction projects. This will help ensure seamless inspections that support a financially sound city providing service excellence.
- Library:
 - Convert 1 PT to 1 FT to alleviate PT turnover and support succession planning within the department.
- Code Compliance:
 - 2 PT **5 FT** Code Compliance Officers to help ensure compliance in 7.66 square miles, 900 short term rentals, over 430 livery vessels, city parking, city parks, and buildings. Additional positions will support an enhanced quality of life and safety for families.
- Recreation:
 - 2 FT TDC Maintenance Technicians to assist maintaining 15 parks, 8 playgrounds, 11 facilities, 3 beach parks and 7 beach trails. These positions will also reduce overtime with the addition of parks and increased community footprint.
 - 2 FT Grounds Maintenance Technicians to assist in maintaining over 100 acres that is currently maintained by a 5 person crew. The additional FTEs will increase the maintenance schedule and improve the quality of life for our citizens.

DISCUSSION:

Councilmember Hebert requests that the City Manager direct staff to contact the Destin Elementary School to discuss crossing guard duties, and to possibly recommend starting a parent volunteer program instead of the city assigning staff members to perform those duties. She added that talking with a few parents, they were not aware the city was handling it. They thought volunteer parents were pulling those duties.

Councilmember Schmidt inquired as to the reason they created a Deputy Code Compliance Director.

The City Manager explained that the position was created about two years ago when they expanded the hours from 7:00 a.m. to 4:00 p.m. to evening hours including the weekends; adding that having someone with some supervisory role that can stand in when the director is not available would be beneficial.

Councilmember Bagby asked how many total personnel Code Compliance Department will have if above request is approved.

The Code Compliance Director stated there will be 2 part-time and 13 full-time code officers and one administrative assistant.

Councilmember Bagby noted that two code officers will be assigned duties of inputting short-term rental and livery vessel registrations into the system. He stated that it might be best to assign this administrative duty to someone other than a fully trained code officer.

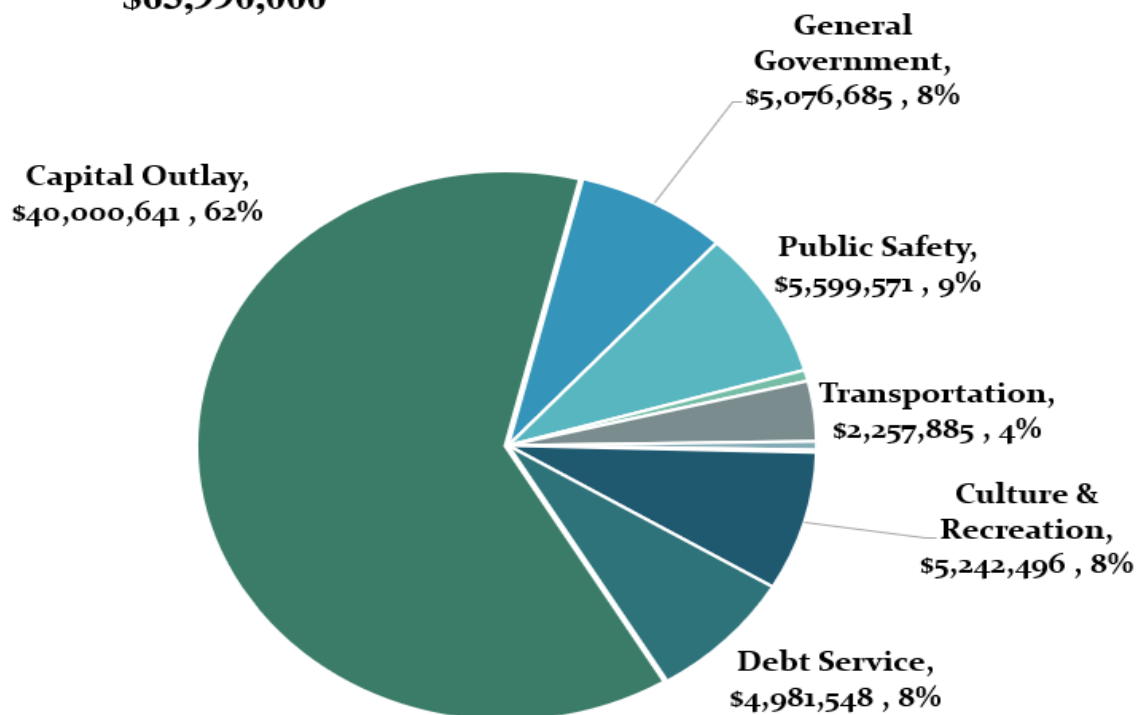
The Code Compliance Director explained that these code officers would still go out to the field and check on status of short-term rental registrations. He stated that they have started making phone calls to see if the short-term rental signs are legitimate and someone can actually respond to an emergency within the time prescribed by the code so that if a code officer ever needed to respond to a call related to short-term rentals, they will be able to reach a responsible person(s) with whom to address the problem with the property.

Councilmember Bagby asked how they came up with the 4% merit increase proposal. He feels that a 4% merit increase on top of a 5% COLA is too high.

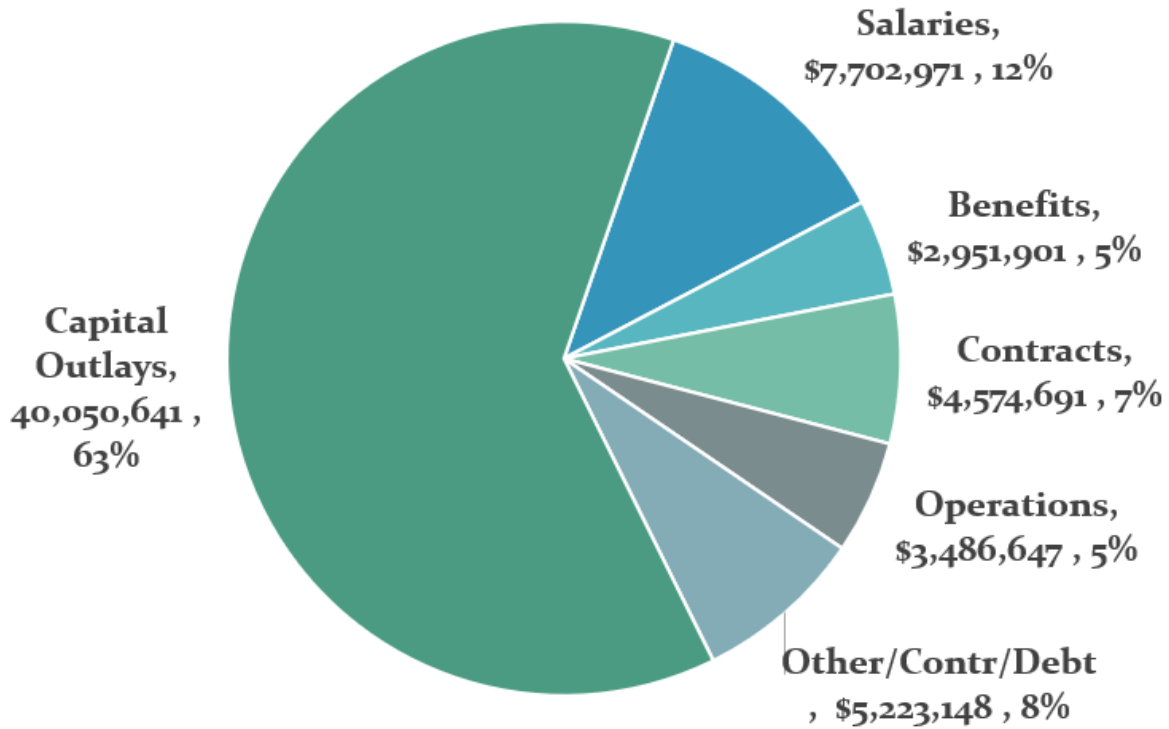
According to the HR Manager, the 4% merit increase is what is currently in place as part of the evaluation process, and that the average merit increase so far this year is about 3%.

Councilmember Bagby noted that the council lowered the COLA last year to 2% and upgraded the merit increase from 2% to 4%.; adding that he would probably support a 4% COLA and 2% merit increase for next year.

**FY 2024
PROPOSED BUDGET
\$63,990,000**



FY2024 PROPOSED BUDGET
By Expense Type - \$63,990,000



Fund Balance

FUND BALANCE SUMMARY ALL FUNDS	FY2023		FY2024 PROJECTION	FY2025 PROJECTION	FY2026 PROJECTION
	ADOPTED BUDGET*	FY2023 PROJECTION			
Nonspendable	2,361,624	2,581,251	2,361,624	2,311,624	2,111,624
Restricted	10,877,746	5,617,002	3,218,117	4,362,530	5,535,922
Committed	17,541,953	16,038,709	19,487,140	20,857,080	23,041,832
Assigned	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Unassigned	11,171,658	15,654,984	10,415,560	9,597,508	11,075,697
Ending Fund Balance	42,952,981	40,891,946	36,482,441	38,128,741	42,765,074

Funded CIP

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Citizen/Council	\$ 31,807,079	\$ -	\$ -	\$ -	\$ -	\$ 31,807,079
Renew/Replace	4,517,081	3,070,240	1,493,810	1,375,740	1,492,660	11,949,531
Other	3,529,918	1,705,000	175,000	100,000	100,000	5,609,918
Total Projects	\$ 39,854,078	\$ 4,775,240	\$ 1,668,810	\$ 1,475,740	\$ 1,592,660	\$ 49,366,528

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
General Fund	\$ 5,672,781	\$ 3,071,040	\$ 968,710	\$ 769,640	\$ 834,860	\$ 11,317,031
Other Funds	4,855,757	1,704,200	700,100	706,100	757,800	8,723,957
Loan*	20,000,000	-	-	-	-	20,000,000
Grants	9,325,540	-	-	-	-	9,325,540
Total Sources	\$ 39,854,078	\$ 4,775,240	\$ 1,668,810	\$ 1,475,740	\$ 1,592,660	\$ 49,366,528

*Debt Service on the loan is paid by "other funds"

Funded Strategic Plan

		FY 2024 Proposed Budget
Council Objectives		
1.2	Work with Stake holders to pursue a Destin City Center	50,000
1.3	Complete two-lane Crosstown Connector	6,212,457
1.4	Public Beachfront acquisition initiative	4,969,622
1.5	Underground Utilities	20,000,000
1.9	City Marina (phase 1 Feasibility Study)	50,000
1.10	Improve parking, explore options (parking garage, surface parking)	525,000
3.2	Plan for renewal and replacement of city facilities and infrastructure	1,904,301
3.6	Develop/implement wayfinding program	250,000
3.7	Implement a pavement management program	2,537,780
4.1	Implement and manage COMPASS software	85,000
4.10	FDOT median improvement project	85,000
4.12	Renovate Clement Taylor Park	1,489,918
4.15	Implement prioritized stormwater improvements based on the Stormwater Master Plan	75,000
4.17	Pickleball Courts: Secure additional Funding, acquire land, complete design and construct	400,000
TOTAL for items on the Strategic Plan		\$ 38,634,078

DISCUSSION:

Referencing budget line item 3.6 – *Develop/Implement Wayfinding Program*” Councilmember Bagby stated that the need for physical signage has come and gone and maybe they need to revisit this program and concentrate more on the digital aspects of the Wayfinding Program.

Additional Strategic Plan Needs

		5-Year Funded Capital Plan Amount	Additional Needs Not Funded
1.2	Work with Stakeholders to pursue a Destin City Center	\$ 50,000	\$ 50,000,000
1.3	Complete two-lane Crosstown Connector	6,212,457	3,787,543
1.5	Underground Utilities	20,000,000	30,000
1.6	Stahlman/US 98 Pedestrian and Vehicle Improvements in cooperation with FDOT	-	10,000,000
1.9	City Marina (phase 1 Feasibility Study)	50,000	25,000,000
1.10	Improve parking, explore options (parking garage, surface parking)	525,000	4,500,000
3.9	Improve sidewalks (wider, more walkable)	-	6,000,000
4.16	Linear Park (in partnership with FPL) secure additional funding, complete design, secure required easements, construct phase 1 (Mattie Kelly Blvd to 98 Palms)	1,000,000	14,000,000
4.17	Pickleball Courts: Secure additional Funding, acquire land, complete design and construct	400,000	1,800,000
	TOTAL for items on the Strategic Plan	\$ 46,981,528	\$ 115,117,543

Funded Not on Strategic Plan

		5-Year Funded Capital Plan Amount
	NOT ON COUNCIL OBJECTIVE LIST:	
5.1	Upgrades to Morgan Sport Center (Bathrooms; LED lighting; Artificial Infields; Field Lining Technology)	1,405,000
5.2	Upgrade/Remodel and expand Library	190,000
5.3	Code Enforcement Equipment	50,000
5.4	Public Works Safety Committee - Intersection and Crossing Safety	500,000
	Other small projects	240,000
	TOTAL for additional projects not on Plan	\$ 2,385,000

Not Funded Not on Strategic Plan

	Additional Needs Not Funded
NOT ON COUNCIL OBJECTIVE LIST:	
Mattie-Kelly Outfall	\$ 175,000
107 Study (Harbor)	1,500,000
Upgrade/Remodel and expand Community Center	15,000,000
North sidewalk of Mountan Drive	900,000
Beach Cirle culv Construction	125,000
500 Osceola Dr culv Construction	125,000
98, Stahlman Ave, Crystal Beach one way study	87,755
MMTD Master streetlighting study	150,000
Traffic Calming measures	60,000
Pine street extension - Design Only	150,000
Design of park elements at Crosstown Road	150,000
Stormwater Utility Fee Study	200,000
Stormwater - Replace piping; Re-establish Swales	150,000
Other projects on Unfunded Detail List	12,778,525
TOTAL for additional projects not on Plan	\$ 31,551,280

DISCUSSION:

Councilmember Destin noted that the council previously voted to go forward with Baskerville & Donovan to conduct the PD&E Study for the US Hwy 98 and Stahlman Avenue intersection study and that he was appointed as the council liaison for that study.

The Finance Director stated that the study is not currently budgeted. She recommends adding it to the list of items to be budgeted in Fiscal Year 2024. She asked for the council's direction to either put it in place of a project that is budgeted, or just simply adding it to the list and allocating some money for it.

Councilmember Hebert stated that they could consider postponing the city marina phase 1 feasibility study (valued at \$50,000) and applying that money to this project.

Councilmember Bagby stated that since they are only establishing the millage rate and not approving the budget at the next council meeting, they have plenty of time to consider other options such as reconsidering developing/implementing a wayfinding program valued at \$250,000. He

would rather have the Finance Director discuss this with other members of staff and come back with some recommendations.

Renewal & Replacement

Renew/Replace Major Facility & Infrastructure Components	
Buildings	\$ 11,392,000
Facility Parking	1,849,662
Generators	379,340
HVAC	746,480
Roof	1,563,067
Streets, Sidewalks, Streetlights	30,252,163
Vehicles	1,695,240
Equipment	incomplete
Stormwater	18,884,000
Total Planned Expenditures to 2024 - 2043	66,761,951
	/ 20 years
	\$ 3,338,098
min	1,625,285
max	7,442,778

EXAMPLE
FROM 20-YR CASHFLOW
PROJECTION



Renewal & Replacement

	FY 2024	FY 2025	FY 2026
Fiscal Year Start Date	10/1/2023	10/1/2024	10/1/2025
Beginning Balance	676,107	50,421	680,303
Annual Contribution	2,500,000	2,000,000	2,000,000
Annual Contribution Gas Tax#1	588,300	594,200	600,100
Interest			
Total Planned Cash In	3,088,300	2,594,200	2,600,100
Planned Expenditures			
Buildings	569,600	569,600	569,600
Facility Parking	-	183,760	-
Generators	24,960	-	38,880
HVAC	172,500	27,560	55,350
Roof	25,821	-	66,280
Streets, Sidewalks, Streetlights	2,344,106	1,011,678	3,789,739
Vehicles	577,000	171,720	67,200
Equipment			
Total Planned Cash Out	3,713,986	1,964,318	4,587,048
Ending Balance	50,421	680,303	(1,306,646)

Traditional Funding Sources for CIP

Infrastructure (\$900k Mountain Drive Sidewalk)

- Developer Agreements
- Impact Fees
- CRA TIF funds

Undergrounding

- Utility Service Tax
- Special Assessments
- Restricted Franchise

Proposed Commitment Of ARPA funds

Expenditure Plan	
Stormwater Infrastructure Replacement	\$ 1,082,169
Stormwater (Response) Equipment	69,394
IT Security - Tyler Technologies SaaS Cloud	429,535
	<u>\$ 1,581,098</u>

Reallocate Oka 1/2

Oka 1/2 allocation as per 05/02/22:					
	Beach	Underground	Stormwater	Public Works/ Safety	TOTAL
Percentage	25%	60%	10%	5%	100%
Est Revs (2019-2029)	4,000,000	9,600,000	1,600,000	800,000	16,000,000
spent to date	3,636,383	1,409,460	-	99,500	5,145,343
remaining debt svc	2,211,994	-			2,211,994
balance	(1,848,377)	8,190,540	1,600,000	700,500	8,642,663
RECOMMENDED OKA 1/2 REVISION FOR JULY 2023:					
	Beach	Underground	Stormwater	Public Works/ Safety	TOTAL
Percentage	33.6%	55%	7%	4%	100%
Est Revs (2019-2029)	5,848,377	9,570,000	1,216,023	765,600	17,400,000
spent to date	3,636,383	1,457,432	-	99,500	5,193,315
remaining debt svc	2,211,994	-			2,211,994
balance	-	8,112,568	1,216,023	666,100	9,994,691

FY 2024 Budget Highlights

Plan to borrow \$20 million for Undergrounding of Overhead Utilities

Increasing Personnel to maintain new parks, to meet requests for additional code enforcement, and to better address deferred maintenance to city stormwater, roadway, and sidewalk infrastructure

Increased transfer out of General Fund to replace critical facility components

ALL Overview

SUMMARY ALL FUNDS	FY2023		FY2024 PROJECTION	FY2025 PROJECTION	FY2026 PROJECTION
	ADOPTED BUDGET*	FY2023 PROJECTION			
TOTAL REVENUES	46,738,854	40,976,101	39,380,496	30,598,665	31,085,839
			39,380,496	30,598,665	31,085,839
TOTAL EXPENDITURES	70,102,702	45,880,188	63,990,000	28,952,365	26,865,936
			63,990,000	28,952,365	26,865,936
Excess (deficiency) of revenues over expenditures	(23,363,847)	(4,904,087)	(24,609,504)	1,646,300	4,219,903
Proceeds from issuance of debt	27,545,000	7,020,863	20,200,000	-	4,045,000
Transfers In	34,123,246	13,515,295	31,079,142	8,928,395	7,554,986
Transfers Out	(34,123,246)	(13,511,953)	(31,079,142)	(8,928,395)	(11,183,557)
Total other financing sources (use)	27,545,000	7,024,204	20,200,000	-	416,429
Net change in fund balances	4,181,152	2,120,117	(4,409,504)	1,646,300	4,636,332
Fund Balance, Beginning	38,771,828	38,771,829	40,891,945	36,482,442	38,128,742
Fund Balance, Ending	42,952,981	40,891,946	36,482,441	38,128,741	42,765,074

Fund Balance

FUND BALANCE SUMMARY ALL FUNDS	FY2023		FY2024 PROJECTION	FY2025 PROJECTION	FY2026 PROJECTION
	ADOPTED BUDGET*	FY2023 PROJECTION			
Nonspendable	2,361,624	2,581,251	2,361,624	2,311,624	2,111,624
Restricted	10,877,746	5,617,002	3,218,117	4,362,530	5,535,922
Committed	17,541,953	16,038,709	19,487,140	20,857,080	23,041,832
Assigned	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<i>Unassigned</i>	<i>11,171,658</i>	<i>15,654,984</i>	<i>10,415,560</i>	<i>9,597,508</i>	<i>11,075,697</i>
Ending Fund Balance	42,952,981	40,891,946	36,482,441	38,128,741	42,765,074

Ad Valorem – Actual vs Projected

	FY 2023	FY 2024	Amount of	%
	Budgeted	Projected	Increase	Change
GF Ad Valorem @ 1.6150	\$ 9,779,417	\$ 11,058,786	\$ 1,279,369	13%
Town Center CRA (city)	499,581	618,552	118,971	24%
Harbor CRA (city)	412,779	492,842	80,063	19%
	<u>\$ 10,691,777</u>	<u>\$ 12,170,180</u>	<u>\$ 1,478,403</u>	

Ad Valorem at Different Millage Rates

Rollback: 1.4553

Ad Valorem Taxes Payable per Household
Two scenarios to demonstrate the difference 1/10th of a mill creates

	<u>1.6150</u>	<u>1.7150</u>	<u>Variance</u>
Property Taxable Value			
\$100,000	\$161.50	\$171.50	\$10.00
\$400,000	\$646.00	\$686.00	\$40.00
\$600,000	\$969.00	\$1,029.00	\$60.00

City of Destin median **taxable** property value on all properties = **\$332,942**

Funding to the City at the two Different Millage Rates 1.6150 1.7150

Taxable Value x Millage x 95% = total ad valorem collections
\$7,932,332,688 = \$12,170,181 or \$12,923,753 var= \$753,572

Next Steps

- July 17: Adopt Tentative Millage Rate
- July 27-28: Individual Budget Briefs with Council Members
- August 4: Certify Tentative Millage Rate and Public Hearing #1 with Property Appraiser
- August 15: Optional Budget Workshop #3
- August 24: TRIM Notices mailed by Property Appraiser
- September 7: Budget Public Hearing #1

DISCUSSIONS:

Councilmember Schmidt noted that they had a budget item for \$50,000 last year to rubberize the Destin Elementary School track. Now the price went up to over \$300,000. He would

like to have more details about what is driving the need to do this and whether they still want to do it.

According to Councilmember Schmidt, they have not done much improvement on the Dalton Threadgill Park. Since it is one of Destin's oldest recreational facilities for the youths in the community, he recommends looking into the budget to see if they could find some funding for the park improvements.

Councilmember Bagby inquired as to the number of deputies assigned to the entire East District.

Capt. Fulghum noted that the East District or District 3 starts at Duke Field to 9 miles south of the Gulf of Mexico; and that it runs from Brooks Bridge to Walton County Line. He continued that there are 52 deputies, counting those that are assigned to the City of Destin, plus an investigator and the beach marine unit (10 people).

Councilmember Bagby acknowledged that only about 40% of the total number of deputies are assigned to Destin.

Councilmember Bagby noted that they put in \$50,000 this fiscal year for holiday decorations, but nothing for Fiscal Year 2024. He recommends placing another \$50,000 for next fiscal year's budget for holiday decorations.

The Finance Director pointed out that \$100,000 has been allocated for Special Events under the General Fund, which is not just for Christmas lights but for expenses for the other holidays that they celebrate.

Councilmember Bagby asks staff to bring forth a resolution in August to liquidate the Town Center CRA's debt and let the people use that money for whatever they want, including more Christmas lights.

Councilmember Bagby noted there is a lot of state and federal monies available for resiliency projects; and that it ought to be one of the city's highest priorities to obtain some of these monies for the stormwater fund.

According to the Finance Director, they would like to have at least a million dollars a year going into the stormwater fund. She stated that the Community Development Director has been talking about setting up a stormwater utility which would be crucial for all of property owners.

There were some discussions relating to healthcare benefits.

Councilmember Bagby asked what level of healthcare benefits the city has for their part-time employees.

The HR Manager replied that part-time employees do not qualify for healthcare benefits, but they do get Teladoc. She also noted that the city pays 100% (\$9,876.00) of the "employee only" PPO plan premium coverage for each full-time employee; and pays 66.66% (\$19,000.00) for the employee plus family members (spouse and children). The employee is responsible for the remaining 33.33% (\$9,500.00).

The Finance Director stated that if any of the council members choose to participate above the “employee only” rate, the city would need to set up a system to collect the balance to pay the premiums on a monthly basis.

There was a consensus among the council members to leave in next year’s budget the budgeted amount for the PPO healthcare benefit for the council members and leave it up to each council member to use it or not use it. They also want to offer the full benefit to part-time employees.

Councilmember Schmidt feels that 100 of the premiums should be paid for by the city, the same way other local municipalities do for their elected officials.

Councilmember Destin inquired about the terms for the \$20 million bond the city is about to borrow for phase 1 of the undergrounding.

According to the Finance Director, their projection is for a 20-year loan at 5%; adding that phase 2 of the undergrounding is not included in this projection as there are too many intricacies. Her estimate is about \$30 million, and that there is also a possibility of phase 3.

Councilmember Destin stated that phase 2 and 3 of the undergrounding could cost up to \$50 million on top of the \$20 million for phase 1. He continued that they should start contemplating about the extra \$50 million. It could go a long way in solving the budgetary problems they are currently facing if they do not spend it for undergrounding. They will be able to fund many of the other important projects that at this time have no real source of funding. He added that spending \$70 million for the undergrounding is quite astronomical for the city the size of and with a budget like the City of Destin.

The Finance Director noted that the city did not commit any General Fund money to the undergrounding. They will be using the CRA money which has to be spent within the CRA district, and the electric franchise fee part of which is restricted and cannot be spent anywhere else.

Councilmember Destin pointed out that Florida Power & Light previously stated that this council could enact the franchise fee with or without the undergrounding project.

According to the City Attorney, the covenants currently restrict 2% of the 6% of the franchise fee they collect to the undergrounding project; adding that the previous council decided to tie in the 2% to the undergrounding.

Councilmember Destin stated they need to have a better clarification of the covenants.

The Finance Director recommends the City Attorney and Land Use Attorney review the exact covenants in the franchise agreement the city signed with Florida Power & Light and bring it back at a future council meeting. She added there could be certain rights the city could lose if they decide not to do the undergrounding; and if there is a way to change something in the franchise agreement, such as to un-restrict the 2%, for the undergrounding project.

Councilmember Destin objects to taking \$4.4 million out of the city’s Unassigned Fund Balance and applying it towards the Renewal and Replacement. He stated they should be able to come up with another funding source for this budget item as they go deeper into the budget process.

The Finance Director announced that if the city decides to meet the covenants as currently written for phase 1 of the undergrounding, they will need to borrow the money in the fall and be “shovel-ready” by November this year. She continued that they have committed money from the Town Center CRA, the Harbor CRA, the Okaloosa Half-Penny Sales Tax, and the electric franchise fee. They will be collecting on the electric franchise fee through December 2051. No bankers will give the city a 29-year loan, and so their only option is to go out for a bond, and most likely to find a great underwriter and do a negotiated placement of bonds for the 29-year loan.

There were some discussions relative to the 1 Harbor property (bridge parcel).

The Land Use Attorney noted that the original asking price for the 1 Harbor parcel was \$12 million, and the city’s offer was around \$7.3 million. The city’s final offer was \$8.5 million. Following some negotiations, the property owner provided a counteroffer of \$9 million. She continued that this item is on the July 17th council meeting agenda for council consideration and for the actual vote.

The Finance Director announced that the Harbor CRA is scheduled to sunset in 20 years in 2043. She could structure a bond where they could use the city’s covenant to budget and appropriate, but they would have to use up the Harbor CRA’s cash first to pay the debt service for the loan for the property and then use the Okaloosa Half-Cent Sales Tax and electric franchise fee to pay for future debt service. Her current estimate is that following the phase 1 undergrounding, the Harbor CRA will still have \$15 million available by the time it sunset.

According to Councilmember Geile, there are citizens who believe that the city should have its own police force. Though it is not in this budget, they need to understand how much this will raise the millage rate for future budget. He continued that when he brought this up to the Finance Department, it was determined it could raise the city’s millage rate by approximately 90% in order to cover salaries, benefits, equipment, training, and so forth.

Councilmember Geile also brought up the fact that by state statute, the property appraiser cannot increase a homesteader’s property value by more than 3% each year. Being a homesteader, he checked on his property and determined that from 2020-2021, the value of his property increased by 16.2% , and then by 20.2% from 2021 to 2022. He stated that since a mistake was made on his property, there is a good chance mistakes are being made on other properties. He is advising the other property owners to check on their property, and if they feel they are being taxed unfairly to contact the Property Appraiser’s Office to determine how to claim the amount they overpaid and get the issue resolved.

Councilmember Schmidt recommends having a reward program in future budgets for long-term employees to recognize their longevity. For instance, they could have two different merit increases. They could provide an opportunity for a higher merit increase for employees who have been with the city for a certain number of years.

Councilmember Schmidt questioned the \$128,791 estimate for the fuel consumption costs in the Sheriff’s Department’s proposed budget, almost doubling last year’s fuel consumption of \$66,531.

Capt. Fulghum of the Sheriff’s Department noted that \$66,531 was the exact amount they actually ended up spending for fuel. The proposed budget for fuel last year was \$122,701, with

next year's estimate just slightly higher; adding they are basing it on a consumption rate of \$4.00 a gallon for fuel.

Councilmember Schmidt stated that since the department spent \$66,531 for fuel last year when they had a massive increase in fuel costs due to the state of the economy, it does not make sense to ask for twice that amount for next year when the fuel costs has come down since then. He recommends this particular item on the proposed contract be renegotiated.

Councilmember Destin stated that he supports Councilmember Schmidt's questions relating to the \$300,000 budget item to rubberize the Destin Elementary School track. He believes there is a plan to put in another school in that area. He would like to know the schedule for that as he would not support putting in \$300,000 into a track that is only going to be in place for a few more years.

PUBLIC COMMENTS

Ms. Sandy Trammell, a Destin resident, state that she was on the council when Airport Road went from 2 lanes to 4 lanes; ending up with "dead man's curve" which have caused a lot of accidents. She stated that the reason that road went to 4 lanes was because the FAA requires a 4-lane road to any airport. If the FAA is requiring a 4-lane road to an airport, and the city houses the airport, the county should be paying to resurface that 4-lane road. She recommends the city negotiates with the county for the maintenance of that road since the county and not the city is making a profit out of that airport.

ADJOURNMENT

Having no further business at this time, the meeting was adjourned at 9:00 PM.

Bobby Wagner, Mayor

ATTEST:

Rey Bailey, City Clerk

**MINUTES
REGULAR MEETING
DESTIN CITY COUNCIL
MAY 15, 2023
CITY HALL ANNEX COUNCIL CHAMBERS
6:00 PM**

The Council of the City of Destin met in regular session with the following members and staff present:

Destin City Council

Mayor Bobby Wagner
Councilmember Torey Geile
Councilmember Terésa Hebert
Councilmember Kevin Schmidt

Councilmember Jim Bagby
Councilmember Dewey Destin
Councilmember Johnny King
Councilmember Matthew Sweetser

Destin City Staff

City Manager Lance Johnson
City Clerk Rey Bailey
Finance Director Krystal Strickland
Public Works Deputy Director J.T. Hart
Community Development Director Louis Zunguze
Code Compliance Director Troy Williams
Land Use Attorney Kimberly Kopp

Public Works Director Michael Burgess
City Engineer Ryan Scott
Public Information Manager Tamara Young
Principal Planner Steve O'Connor
IT Specialist James Lauria
Grants/Project Manager Jeffrey Cozadd
City Attorney Kyle Bauman

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Bobby Wagner called the meeting to order at 6:00 PM. The mayor called for a moment of silence, which was then followed by the recitation of the Pledge of Allegiance.

AGENDA APPROVAL

Motion by Councilmember Hebert, seconded by Councilmember King, to approve the agenda passed 7-0 (Council member Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”)

1. PROCLAMATIONS / RECOGNITIONS / SPECIAL / PUBLIC PRESENTATIONS / ANNOUNCEMENTS

A. National Public Works Week - May 21-27, 2023

The mayor read the proclamation designating May 21-27, 2023, as National Public Works Week for the City of Destin, and then presented the proclamation to Public Works Director Michael Burgess.

2. PUBLIC COMMENTS

Capt. Gary Jarvis, a Destin resident, stated that an event center will act as a driver for the Town Center CRA which has been languishing unproductively since its conception. They need a new community center to replace the one they have which is almost 4 decades old. He stated that the city is about to appoint a group that will provide a 3-dimensional idea of what could take place possibly in the area owned by Publix Shopping Center, which already have a general idea on what the city intends to build in that space. He continued that the city center idea has been a high priority item for nearly 6 years now. He urged the council to get started, get the conceptual plan for the city center completed, and get the community's input on what they want the city center to look like and move forward.

Mr. Shane Moody, President and CEO of the Destin Chamber of Commerce, stated that the Chamber has been on board with the idea of creating an event center for many years. The last thing they need in Destin is 350 more apartment units. They are not doing their service industry people any good as they are so expensive.

Mr. Michael Leach, a Destin resident, stated that putting in a thru street on Pine Street is a big mistake. It has been a cul-de-sac since 1993. There are 15 children that live in the area. There have been cars that speed through that area thinking they could get through Pine Street and then turn around real fast when they reach the cul-de-sac hitting the fire hydrant twice already. He urged the council to allow the cul-de-sac to remain a cul-de-sac and for it to remain an open area where children can play safely. He stated that the speed limit on Pine Street for 100 feet before it turns into a cul-de-sac is 25 mph. The speed limit throughout Stahlman Avenue is 20 mph. He asked that the speed limit on Pine Street be reduced. He further stated that they have sent a letter to the City Manager and mayor requesting the street be renamed Blue Marlin Court making it as one with the cul-de-sac.

3. CONSENT AGENDA

- A. Minutes of Board & Committees
- B. Capital Project Status
- C. Operations Financial Report
- D. Code Compliance Director's Update

Motion by Councilmember Hebert, seconded by Councilmember King, to approve Consent Agenda items 3A thru 3D, as printed above, passed 7-0 (Council member Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted "yes")

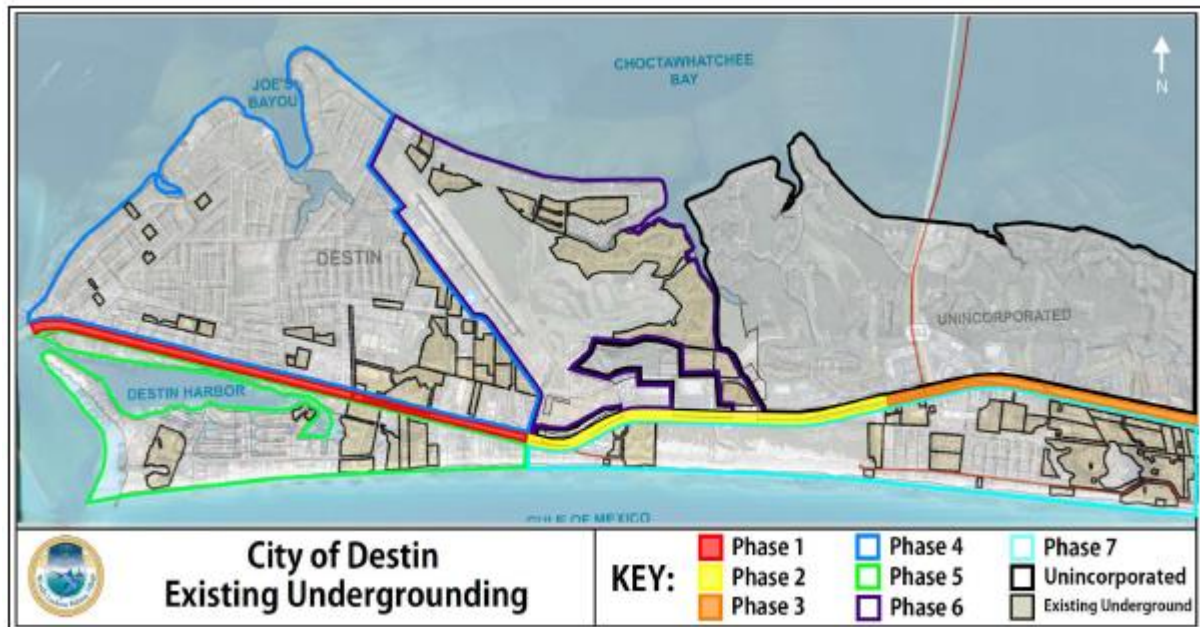
4. CITY MANAGER REPORTS

- A. Quarterly Investment Report

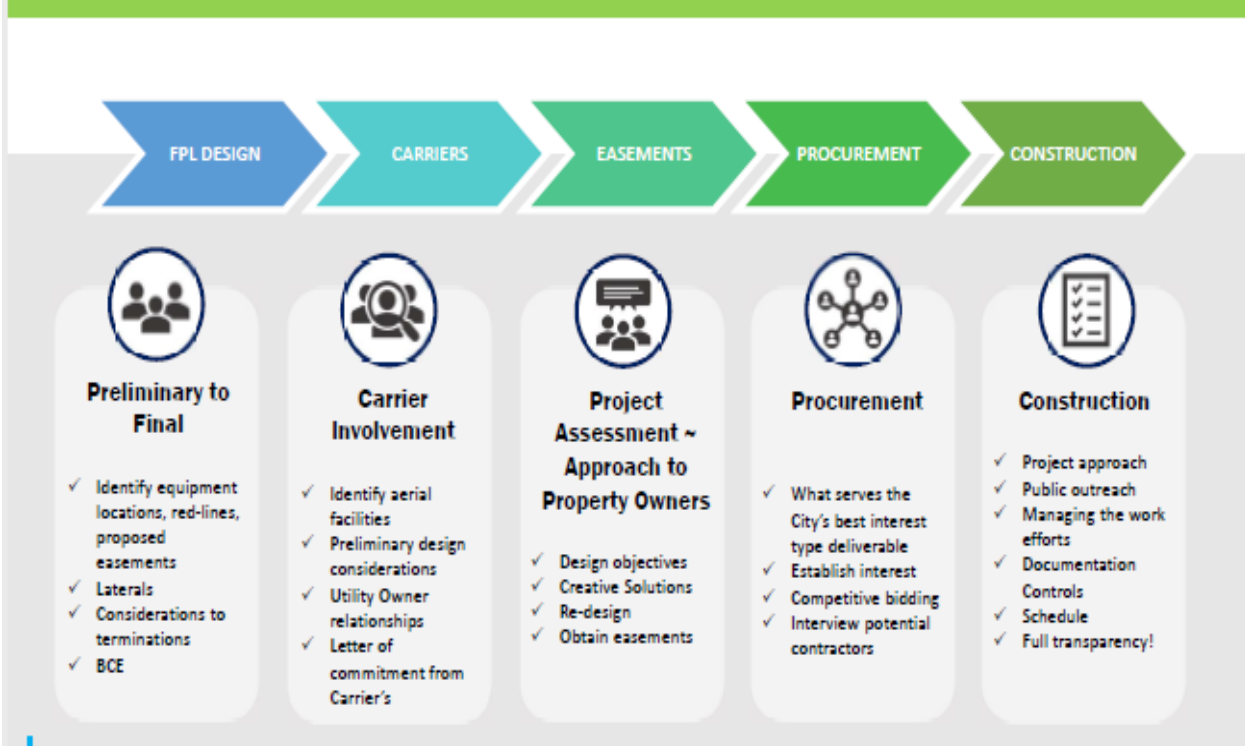
Finance Director Krystal Strickland provided a brief synopsis of the quarterly investment report that was provided to the council.

- B. Utility Undergrounding - Utility Consultants of Florida - Task Order 3

Representatives from Utility Consultants of Florida provided a brief update on utility undergrounding for the City of Destin.



APPROACH TO PROJECT ADVANCEMENT



APPROACH TO PROJECT ADVANCEMENT

FPL DESIGN



Equipment

- ✓ Identify equipment locations



Red-Lines

- ✓ Design adjustments



Laterals

- ✓ Included in current design



Terminations/end points

- ✓ Cost Efficiencies



Binding Cost Estimate "BCE"

- ✓ Mid-June

APPROACH TO PROJECT ADVANCEMENT

CARRIERS



Carriers

- ✓ AT&T
- ✓ Century Link
- ✓ Cox Communication
- ✓ Media-Com
- ✓ Unit Fiber



Coordination

- ✓ What aerial facilities are impacted



Relationships

- ✓ Current status



Cost Estimates

- ✓ Finding terminations that align with FPL but also cost efficiencies



Letter of Commitment

- ✓ Work with Schef Wright

CARRIERS



Assessment of existing infrastructure (why is this critical?)

Engineering Deposits

FPL Design

Betterment & Negotiations

Constructability & Sequencing of the Work

End user/field connections

RELATIONSHIPS!!!

APPROACH TO PROJECT ADVANCEMENT

EASEMENTS



FPL's Preliminary Design

- ✓ Plan Review & verifications



Coordination

- ✓ Determine approach



Design Adjustments

- ✓ Coordinating with FPL's designers to accommodate field changes



Easement Documentation

- ✓ Survey/Property Description



Consents

- ✓ Work with Owner's to obtain consents
- ✓ Secure easements that can be performed early

Work Request No. _____ **UNDERGROUND EASEMENT (INDIVIDUAL)**
 Sec. ____ Twp. ____ S. Rgn. ____ E
 Parcel ID _____
 (Maintained by County Appraiser)

Name _____
 Co. Name _____
 Address _____

The undersigned, in consideration of the payment of \$1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its affiliates, licensees, agents, successors, and assigns ("FPL"), a non-exclusive easement forever for the construction, operation and maintenance of underground electric utility facilities (including cables, conduits, appurtenant equipment and appurtenant above-ground equipment) to be installed from time to time, with the right to reconstruct, improve, add to, enlarge, change the voltage as well as the type of, and remove such facilities or any of them within an easement described as follows:

See Exhibit "A" ("Easement Area")

Together with the right to permit any other person, firm, or corporation to attach or place wires to or within any facilities hereunder and lay cables and conduit within the Easement Area and to operate the same for communications purposes, the right of ingress and egress to the Easement Area at all times, the right to clear the land and keep it cleared of all trees, undergrowth and other obstructions within the Easement Area, the right to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the Easement Area, which might interfere with or fall upon the lines or systems of communications or power transmission or distribution, and further grants, to the fullest extent the undersigned has the power to grant, if at all, the rights hereinafter granted on the Easement Area, over, along, under and across the roads, streets or highways adjoining or through said Easement Area.

IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument on _____, 20____.

Signed, sealed and delivered in the presence of:

By _____
 (Witness Signature)
 Print Name _____
 (Witness)
 Print Address _____

By _____
 (Witness Signature)
 Print Name _____
 (Witness)
 Print Address _____

STATE OF _____ AND COUNTY OF _____

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization, this ____ day of _____, 20____, by _____ and _____ who is (are) personally known to me or has (have) produced _____ as identification.

(Notary Seal) _____ Notary Public, Signature
 Print Name _____
 Title or Rank _____
 Serial Number, if any _____

Work Request No. _____ **UNDERGROUND EASEMENT (BUSINESS)**
 Sec. ____ Twp. ____ S. Rgn. ____ E
 Parcel ID _____
 (Maintained by County Appraiser)

Name _____
 Co. Name _____
 Address _____

The undersigned, in consideration of the payment of \$1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its affiliates, licensees, agents, successors, and assigns ("FPL"), a non-exclusive easement forever for the construction, operation and maintenance of underground electric utility facilities (including cables, conduits, appurtenant equipment and appurtenant above-ground equipment) to be installed from time to time, with the right to reconstruct, improve, add to, enlarge, change the voltage as well as the size of, and remove such facilities or any of them within an easement described as follows:

See Exhibit "A" ("Easement Area")

Together with the right to permit any other person, firm, or corporation to attach or place wires to or within any facilities hereunder and lay cables and conduit within the Easement Area and to operate the same for communications purposes, the right of ingress and egress to the Easement Area at all times, the right to clear the land and keep it cleared of all trees, undergrowth and other obstructions within the Easement Area, the right to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the Easement Area, which might interfere with or fall upon the lines or systems of communications or power transmission or distribution, and further grants, to the fullest extent the undersigned has the power to grant, if at all, the rights hereinafter granted on the Easement Area, over, along, under and across the roads, streets or highways adjoining or through said Easement Area.

IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument on _____, 20____.

Signed, sealed and delivered in the presence of:

Entity Name _____
 (Witness Signature)
 By _____
 Print Name _____
 (Witness)
 Print Address _____

By _____
 (Witness Signature)
 Print Name _____
 (Witness)
 Print Address _____

STATE OF _____ AND COUNTY OF _____

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization, this ____ day of _____, 20____, by _____ and _____ who is (are) personally known to me or has (have) produced _____ as identification.

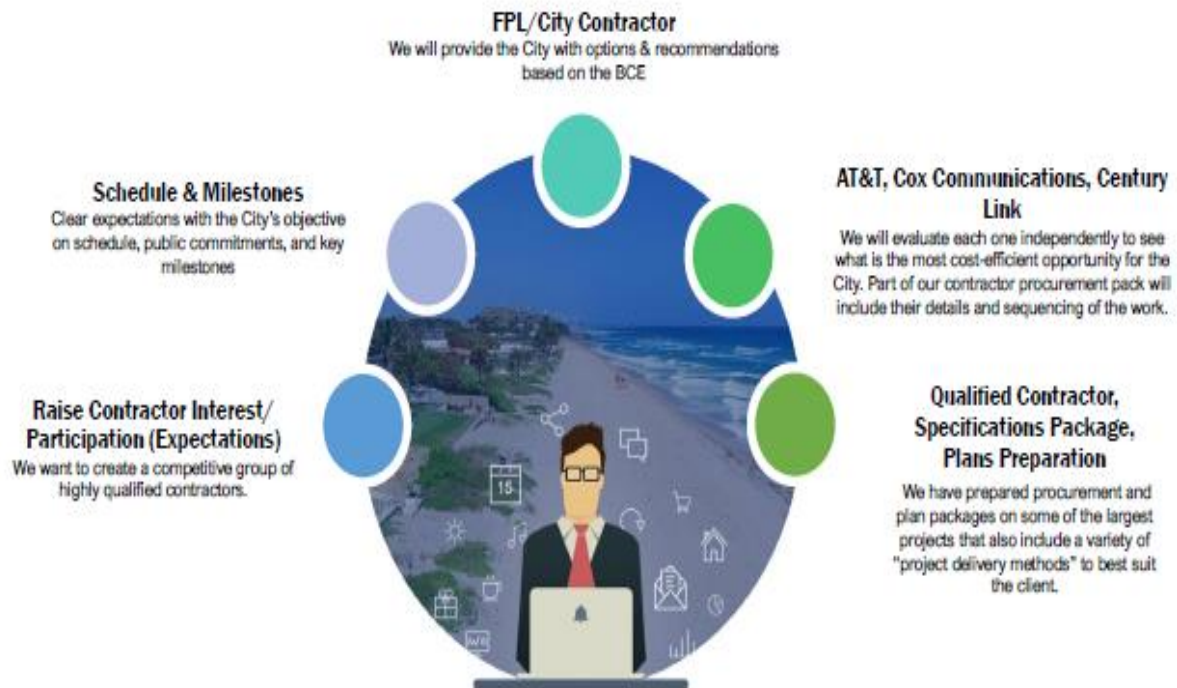
(Notary Seal) _____ Notary Public, Signature
 Print Name _____
 Title or Rank _____
 Serial Number, if any _____

EASEMENT DOCUMENT

Easements

- Overwhelming support for easements
- Easement documentation
 - Full transparency
 - Share every detail with property owners.
- Large project – 120 total easements needed
 - 90 of 120 easements obtained

PROCUREMENT



DISCUSSION:

Councilmember Schmidt asked how they handle property owners who are not willing to provide easement.

Consultant stated that for those who refuse to provide easement, they find an alternative location for the equipment and approach that property owner to obtain their consent. If consent is not given, then they go back to FPL to ask for their proposal on what can be done with the equipment.

Councilmember Destin noted that a lot of those easements are quite critical and they should make sure all easement agreements are recorded and the status of easement acquisitions be provided to the council on a month basis.

Motion by Councilmember Hebert, seconded by Councilmember King, to direct the City Manager to execute Task Order 3 of the Destin Utility Undergrounding Project Management Agreement with Utility Consultants of Florida passed 7-0 (Council member Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted "yes")

C. Town Center RFQ 23-01-CD firm presentations

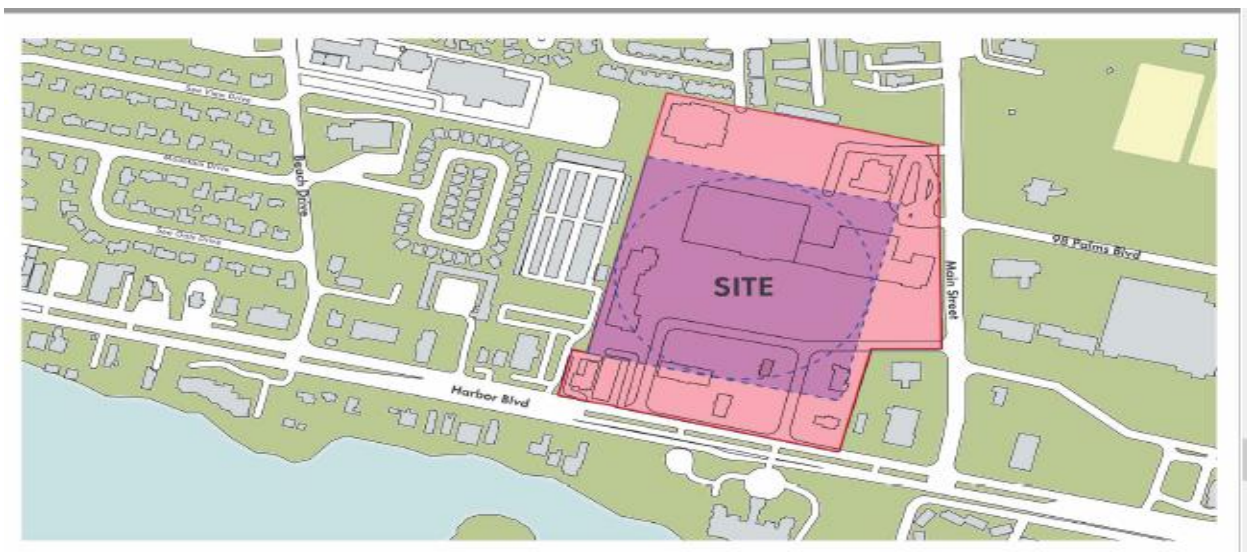
The firms of Smallwood, Hitchcock Design Group, and Synalovski Romanik Saye presented their proposals to the council.

Smallwood

- Firm is committed to collaborating with the City of Destin to develop a master plan that enhances the commercial and civic core to create a vibrant Live-Work-Play vision for the Destin Town Center.
- Firm has completed over 88 million square feet of project in Florida and worked with both the public and private sectors in various markets, including design of public buildings and parks, office space, event and cultural art centers, hotels, and retail and entertainment centers.
- Smallwood was the lead consultant for the development of the Alpharetta City Center.
 - Team successfully developed a master plan which has transformed downtown Alpharetta.
 - Firm was involved from the initial concepts through to partnering with private developers to build out the various elements of the initial plan.
- The following are multiple examples of relevant project that demonstrate the firms unique understanding of the quality of building type and “sense of place” they could create for the City of Destin.
- Smallwood offers 44 years of experience in master planning and landscape consulting design.









Hitchcock Design Group

User Profile: Year-Round City of Destin Residents







Native Transplant Youth Adult Seniors

BENEFITS

- A new place to "Live, Work, and Play"
- New community center
- Improved civic institutions
- New entertainment and cultural experiences
- New/additional residential opportunities
- Improved and safer pedestrian experience
- Increased walkability
- Increased access to groceries and shopping
- Increased parking
- Multi-generational programming










Uniquely Florida.
Authentically Destin.

User Profile: City of Destin Businesses



Retail



Service



Entertainment



Tourism



Education



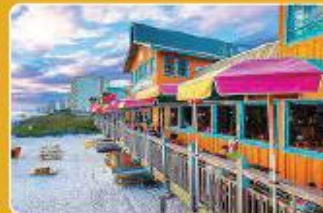
Food & Beverage



Civic

BENEFITS

- Opportunity to introduce new businesses
- Support existing businesses
- Bring back generations old businesses
- Increased foot traffic/ visitors
- Unique retail, civic, and residential experience
- New retail and cultural experiences
- Day and Night time events and experiences
- New restaurants
- Improved and safer pedestrian experience
- Increased parking



Uniquely Florida.
Authentically Destin.

User Profile: City of Destin Visitors



In-State
Tourists



Out-Of State
Tourists



International
Tourist



Seasonal/
Snowbirds



Families



Couples



Singles and
Friends

BENEFITS

- More reasons to visit and stay for longer
- New retail and cultural experiences
- Day and Night time events and experiences
- New restaurants
- Improved and safer pedestrian experience
- Embodying the same Destin qualities



Uniquely Florida.
Authentically Destin.

Design Criteria and Redevelopment Goals for the Project

**As indicated in RFQ Solicitation.*

CONCEPTUAL DESIGN CRITERIA

- Initial Vision / Uses
- Appropriate Program
- Daytime and Nighttime activation
- Expanded Scope
- ALL of which embody live-work-play

REDEVELOPMENT GOALS

- Take advantage of existing gateways
- Iconic Features
- Branding
- Create a series of signature projects
- Iconic architecture and mixed uses
- Compliment public realm



ALPHARETTA CITY CENTER (GA)



ALPHARETTA CITY CENTER (GA)



ALPHARETTA CITY CENTER (GA)

**RFQ identified case study*



Uniquely Florida
Authentically Destin.

Creating an AUTHENTIC story

DESTIN TOWN CENTER IS...

- A once in a generation opportunity
- Live-work-play
- Placemaking centric
- Uniquely Florida and Authentically Destin
- A destination within the destination
- The heart of downtown
- For everyone
- Daytime and nighttime ready

WITH GREAT ELEMENTS LIKE...

- A wide range of residential offerings
- Great restaurants
- Entertainment and shopping
- Recreation and public spaces
- Civic and community spaces / events
- Iconic artistic elements
- Fun "beach flair" branding and recognition
- Authentic architecture



Uniquely Florida
Authentically Destin.

HDG Creating Better Places at East Village (Austin, Texas)



"18-hour" offerings



Branding



Dynamic Activities



Public Spaces



Iconic Architecture



Program mix



Materials

What makes it special....

- Branding
- Materials
- Appropriate mix of program and use
- Accessibility / Walkability
- The public spaces
- Vibrant nightlife
- Variety of recreational opportunities
- Multi-generational
- Dynamic Activities
- "18-hour" offerings
- Iconic Architecture



Uniquely Florida.
Authentically Destin.



HDG Creating Better Places at The Domain (Austin, Texas)



Brand



Materials and
Placemaking



Exceptional
Amenities & Programs



Amazing
Restaurants



Upscale Retail



Art



Ample and diverse
Residential options

What makes it special....

- Brand: "The most desired place in Austin to shop, dine, live and work!"
- Human scale
- Open Spaces
- Quick access by car / parking
- Exceptional amenities / programs
- Convenient parking
- Upscale retail and restaurants
- High-end boutique alternatives
- Integration of Art
- Appropriate program mix



Uniquely Florida.
Authentically Destin.



Building the buzz at Destin Town Center

STEPS TO SUCCESS

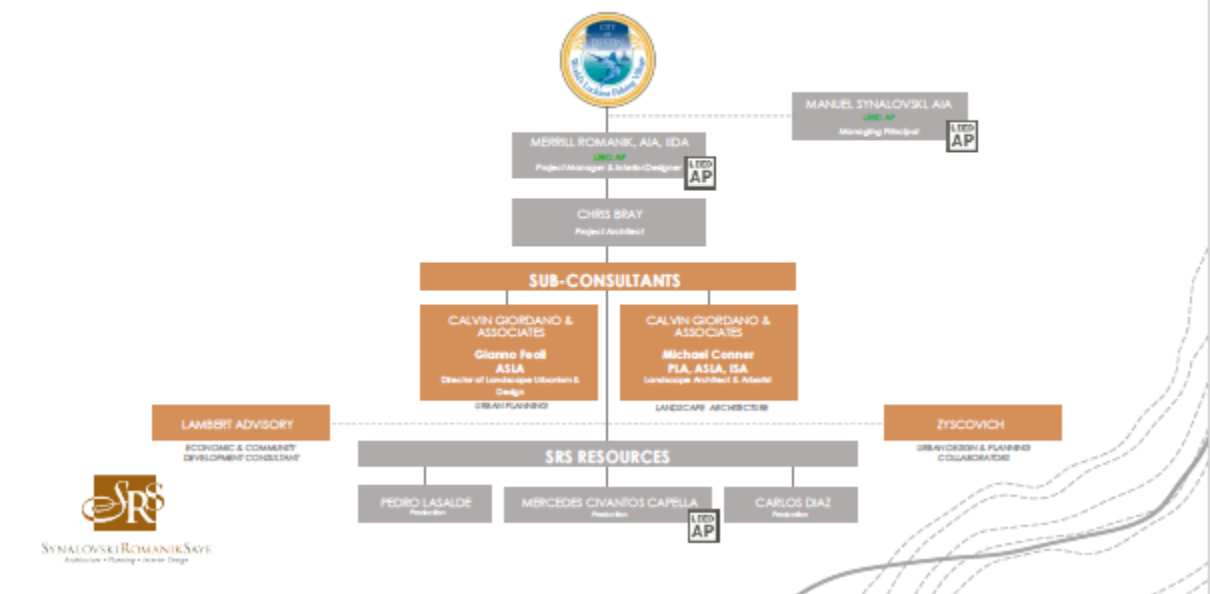
- Collaboration and Communication
- Develop a unique story
- Engage stakeholders
- City Council road trip
- Develop a brand positioning platform
- Grow Responsibly
- Stay "true to our roots"
- Design a logo identity
- Develop a marketing message
- www.theDestinNation.net
- Develop a savvy social media plan
- Special Events
- Check-ins with Strategic Plan



Uniquely Florida.
Authentically Destin.

Synalovski Romanik Saye

ORGANIZATIONAL CHART



DESIGN SOFTWARE CAPABILITIES



AUTODESK
AUTOCAD



AUTODESK
REVIT



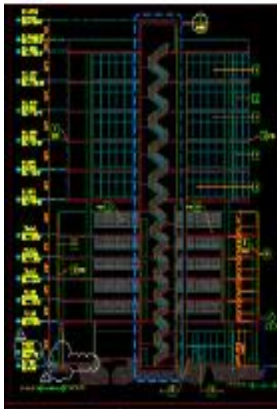
SketchUp



ENSCAPE



Adobe
Photoshop



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MUNICIPAL EXPERIENCE – 359 PROJECTS

HIGHLIGHTED

- Master Plans
- Mixed Use Developments
- Town Centers
- CRA Districts
- City Halls
- Libraries
- Community Centers
- Event Centers
- Offices/Retail
- Educational Facilities
- Cultural Venues
- Recreational Uses
- Residential Developments
- Parking Structures
- Coastal Projects
- Public Infrastructure



AVENTURA, FL

- Police Department Dispatch Renovation & Expansion
- Founders Park Restroom Improvements
- Founders Park Splash Pool Pump House
- Waterways Park Administration & Restroom Building



BOCA RATON, FL

- ABA Transition Plan at Four City Parks
- Meadows Park Pool Chemical Storage
- Utility Services Buildings



BAY HARBOR ISLANDS

- Officer Scott A. Winters Park



BROWARD COUNTY, FL

- Courthouse Copy Center Relocation
- Law Library/JIS Improvements
- West Regional Courthouse Interior Improvements
- Interior Improvements Court Room #4
- Mass Transit Bus Maintenance Facility
- Hispanic Cultural and Educational Center
- Revenue Collections Division Renovation
- Support Enforcement Division - First Floor
- Emergency Generator at Booher
- African American Library HVAC
- Broward County Judicial Suites
- Hallandale Beach Branch Library Renovations
- Miramar Pineland Park
- Site 35 Air Monitoring Station
- Continuing Contract for Architectural Consulting Services
- Miramar Pineland Park Nature Center
- Boulevard Gardens Park Community Center Improvements
- T.Y. Park Restroom Building Renovations
- C.B. Smith Aquatic Staff Building
- Parks Administration Building Analysis/Recommendation
- Quiet Waters Restroom Building Renovations
- West Regional Courthouse Judicial Suites 2nd Floor Renovations
- Broward County EOC and Transit Hub Masterplan
- Broward County EOC Redundant Generator
- Broward County Main Library Master Plan
- Coca-Cola Bottling Plant Facade Renovations
- Copans Road Bus Wash Equipment Replacement

BROWARD COUNTY, FL (continued)

- Courthouse Copy Center Relocation
- CMD Office Improvements
- Park Administration Building
- GC West Surfax & MAP Improvements
- Young at Art Six-Use Master Plan
- GC West Escalator Replacement
- Holiday Everglades Park Finish and Site Amenities Package
- Copans Road Bus Electric Charging Stations
- Main Courthouse Structural Review
- Health Operations Commissioning



COCONUT CREEK, FL

- City Hall Reconfiguration Space Planning
- City Hall Generator Replacement/Upgrade
- Material Storage Bins @ Public Services
- Sunshine Drive Rehabilitation Block Grant Program
- Donaldson Park Master Plan
- Cypress Creek Restroom Building
- Park Services Building at the Recreation Complex
- Windmill Park/Ted Thomas Center Site Planning
- Winston Park Restroom Building
- Continuing Services Contract for various City Projects
- City Hall Storefront Replacement
- Windmill Park Improvements
- Motor Pool Storage Building Addition
- Public Safety Unisex Restroom Renovation/Remodeling
- Recycling Storage Building Roof Remodeling



COOPER CITY, FL

- Cooper City Police Department Headquarters
- Cooper City Sports Complex Restroom Building



CORAL SPRINGS, FL

- Riverside Park Dock Replacement
- Cypress Hammock Park Improvements



DANIA BEACH, FL

- Fire Station No. 1 Addition and Remodeling
- Paul DeMaio Dania Beach Branch Library
- Dania Beach City Hall Schematic Design



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MUNICIPAL EXPERIENCE

DANIA BEACH, FL (continued)

- Dania Beach CRA Facade Improvement Grant Program
 - a. Gramma's Bakery
 - b. Eggert's Retail Drug Store
 - c. Davidson's Antiques
 - d. Dania Beach Florist
 - e. Brighton Dental
 - f. The Beauty Factory
 - g. Millennium Fire & Safety
 - h. 205 Dania Beach Boulevard
 - i. 1000 South Federal Highway
 - j. Liberty Suites
 - k. Fatch
 - l. Dockler's Restaurant
 - m. Gallery of Amazing Things
 - n. Tuxcenty Cattle
 - o. Farah's Market
 - p. Kingshead Pub
 - q. Wald's Restaurant and Lounge
 - r. Nu-Black Septic Tank & Drainfield Co.
 - s. Brothers Food Market
 - t. City View Flats
 - u. Premier Mobile Health
 - v. Rainbow Investors
 - w. Dania Beach Bake Shop
 - x. Antipalca's Haven Child Care Center
- The Patch Community Garden Pavilion
- CRA Merchant Assistance Grant Program
 - a. Kingshead Pub
 - b. Wald's Restaurant and Lounge
 - c. Cheesecake Factory
- Dania Beach Ocean Park Phase 1 Improvements
- Dania Beach City Hall West Wing 2nd Floor Assessment

DAVIE, FL

- Fire | EMS | Police Department Fuel Island
- Davie Fleet Maintenance
- Fire Island Park Restroom | Concession Buildings
- Falcon's Lea Park
- Police Indoor Firearms Training Range
- Continuing Services Contract
- Davie Fleet Maintenance Expansion



DELRAY BEACH, FL

- CRA Historic Wallbrook House Relocation
- CRA 98 NW 5th Avenue Rehabilitation Project
- CRA Commercial Redevelopment (NW 600 Block - W. Atlantic Ave.)
- 221-227 SW 12 Avenue Infill Project



DEERFIELD BEACH, FL

- Center for Active Aging
- Bezos Academy



FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

- Statewide Architectural and Engineering Services



FORT LAUDERDALE, FL

- North Side School Restoration
- South Side Cultural Center Restoration
- City Hall ADA Improvements
- City Hall Lobby Security Improvements
- Continuing Services Contract
- Fort Lauderdale Aquatics Center Design Criteria
- CRA Black Star Restaurant Compliance
- CRA Bolden Building Renovation
- CRA Smyth's Restaurant Interior



GAINESVILLE, FL

- Continuing Contract for various City Projects
- Alfred A. Ring Park Boardwalk Replacement



HALLANDALE BEACH, FL

- Fire Station No. 60 Master Planning
- Hallandale Beach Branch Library Renovation
- Continuing Services Contract
- Inspira Park/ Community Center Renovation
- Fire Station #7/BSO Renovations
- North City Beach Park Community Center Building Assessment



HIALEAH, FL

- Continuing Contract for various City Projects



HIGHLAND BEACH, FL

- Police Department Renovations Schematic Design



MUNICIPAL EXPERIENCE



HOLLYWOOD, FL

- City Hall Additions and Renovations
- 56th Avenue Fire Facility Master Plan
- 56th Avenue Fire Training Facilities
- 56th Avenue Fire/ Fleet Maintenance Facility
- 56th Avenue Training Tower
- Oak Lake Community Center Renovation
- Continuing Services for Architectural Design
- Municipal Beach Maintenance Facility
- City Hall Library 2nd Floor Building Services Interior Improvements
- Hollywood I
- Hollywood II
- David Park Tennis Center Re-Roof and Interior Improvements
- Dowdy Park Armory Renovation



KEY WEST

- Continuing Professional Services - Architectural



LAKEWOOD RANCHES - INTER-DISTRICT AUTHORITY, FL

- Continuing Professional Services - Architectural



LAUDERDALE-BY-THE-SEA, FL

- Town Hall Master Plan
- Jennie Hall Patio Enclosure
- Town Hall Grant Application Schematic Design



LAUDERHILL, FL

- City Hall Municipal Complex
- John E. Mullin Community Center & Pool Schematics
- Renaissance/Windermere Guardhouse
- Windermere Color Palettes and Facade Improvements
- Sedkin Community Center Renovation Interior Design
- John E. Mullin Park Interior Design
- Lauderhill Cultural Museum Interior Design
- Continuing Contract for Professional Services
- Prototype Bus Shelter Design
- Lauderhill City Hall Annex (Briassette Property)DCP
- Fire Station #57 Roof Survey and Re-Roof Specifications
- Police Headquarters Re-Roof Specifications
- Lauderhill Park Restroom Renovations
- Lauderhill Public Works Schematic Design
- Fire Station #30 Needs Assessment

LAUDERHILL, FL (continued)

- Lauderhill DRC Architectural Plan Review
- James Bradley Park Amphitheater Wall
- Fire Station #57 Repaint
- Fire Station #30 Design Criteria Professional
- Fire Station #30
- Veteran's Park Improvements Design Criteria Professional
- St. George Park Improvements
- Westwind Park Finishes
- May Jenkins Boxing Ring Finishes
- Lauderhill Golf Maintenance Facility
- Lauderhill 6-12 Finishes
- Sports Park Finishes
- West Kramark Park Finishes
- Lauderhill Commercial Palette
- Habitat II Clubhouse Renovation
- Lauderhill Fleet Maintenance Facility Renovation
- Lauderhill 21st Ave & NW 45th Ave Park



LIGHTHOUSE POINT, FL

- Police Station Renovation and Expansion
- Fire Station Renovation & Improvements
- Library Renovations and Expansion
- Donor Aki Hall Improvements
- Fire Station #22 Assessment
- Lighthouse Point Library Donor Recognition
- City Hall Reconfiguration and Water Damage Remediation
- Fire/EOC Design Criteria
- Library Expansion Design Criteria
- Public Works Building Design Criteria
- Dan Wat Park Community Center Design Criteria



MARGATE, FL

- Fire Station No. 3



MARCO ISLAND, FL

- Multi-Departmental Building/ EOC



MIAMI BEACH, FL

- Miami Beach Golf Club Interior Design
- North Beach Open Park Restrooms Renovations



MUNICIPAL EXPERIENCE



MIAMI GARDENS, FL

- Rolling Oaks Park Improvements and Expansion
- Dr. Lester Brown Park Improvements
- Scott Park Improvements
- Risco Park Improvements



MICCOSUKEE TRIBE OF FLORIDA

- La Brea Restaurant
- Tonic Lounge



MIRAMAR, FL

- Miramar Police West District Police Substation
- Fire Station No. 70 Replacement
- Fire Station No. 107
- Fire Administration Expansion at Fire Station No. 84/ EOC
- Police Headquarters Expansion and Renovation
- Old Police Department/ Fire Station #70 Demolition Plans
- Miramar Police East Substation Schematic Design
- Miramar Regional Park Corporate Center Facility
- Continuing Services Contract
- Miramar Amphitheater Back of House Addition
- Miramar Digital Signage



MONROE COUNTY, FL

- Marathon Public Library



NORTH LAUDERDALE, FL

- Police Department



NORTH MIAMI, FL

- Continuing Contract for various City Projects
- Architectural Plan Review
- Green Elderly Housing Schematic Design
- Griffing Park & Community Center
- Chinatown Design Guidelines
- Chinatown Entry Features
- Red Garden



PALM BEACH GARDENS, FL

- Police Tactical Training Facility
- City Hall Renovation & Expansion
- Police Renovation & Expansion
- Care Here & Wellness Gym at Fire Station #1
- Burns Road Recreation Center Renovation Design Criteria
- Sand Hill Crane Turt Maintenance Building
- District Park Restroom, Concession and Administration
- Palm Beach Gardens Aquatics Main Pool Replacement

SYNACOSKI ROMANIK S&P
Architecture & Planning & Interior Design



PARKLAND, FL

- Public Safety Building



PEMBROKE PINES, FL

- City Hall Annex
- City Hall Lobby Enclosure Building Shell
- City Hall Lobby Enclosure Interior Design
- City Hall Parking Garage Feasibility Study
- City Hall Roof Analysis & Repair Feasibility Study
- Fire-Rescue Department Maintenance Facility
- Fire Station No. 33
- Fire Station No. 79
- Fire Station No. 89 Renovations
- Fire Station No. 99
- Fire Station No. 101
- Pembroke Shore Gymnasium and Park
- Pembroke Shore Optimal Building
- Tangierwood Park Restroom Building
- Walter C. Young Restroom Building
- Chapel Trail Park Concession Building
- Pembroke Pines Central Campus Design Criteria Professional and UBCI Inspections
- Pembroke Pines Charter Middle School Design Criteria Professional and UBCI Inspections
- Academic Village [P. Pines Charter High School Design Criteria
- Pines Conference Center Feasibility Study
- Police Headquarters Expansion Feasibility Study
- Police Headquarters First Floor Renovation & Expansion
- Police Headquarters Second Floor Renovation
- Police Headquarters Fourth Floor Renovation
- Pembroke Pines Fire Training Facility
- Club 19 @ Pembroke Lakes Golf and Racquet Club
- Police Station Command Post Storage Building
- West District Police Substation
- Portable School Site
- Public Services Expansion
- Chapel Trail Storage/Meeting Room
- Silver Lakes Storage/Meeting Room
- Pembroke Pines Police Equine Facility
- Children's Harbor Restroom Building
- Village Community Center
- Ansin Park Concession Building
- Cinnamon Park Concession Building
- Tennis Center at Pembroke Lakes Golf & Racquet Club Reno.

MUNICIPAL EXPERIENCE

PEMBROKE PINES, FL (continued)

- Dream Park @ Spring Valley Design Criteria
- City Center Master Plan
- Flamingo Park Concession Building
- Flanagan High School Restroom / Concession Building
- Fletcher Park Community Center Renovation
- Pines Central Park Concession Building
- Pines Recreation Center Concession Building
- Senior Center Pool/Pool House & Connector
- Spring Valley Park Concession Building
- SW Pines Nature Center
- Twin/Senior Center Design/Build
- New Public Services Facility
- 9/11 Memorial Schematic Design
- Pembroke Senior Housing Towers 1 & 2 @
- Howard C. Foreman Pembroke Senior Housing Tower 3 @ Howard C. Foreman
- Susan B. Anthony Center
- Pembroke Pines Police Training Facility
- Gas Training Apparatus
- Fire Burn Building
- Civic Center/City Hall Design Criteria Professional
- Pembroke Pines Fire Training Facility
- Dream Park
- Westcare Rehabilitation Renovation
- New Police Headquarters Master Plan
- Pembroke Pines Pension Services



PLANTATION, FL

- Fire Station No. 2 Remodeling
- Fire Station No. 4 Bunk Room Addition
- Fire Station No. 6
- Police Department Expansion & Renovation
- Volunteer Park Community Center
- Jim Ward Park Community Center
- Public Works Fleet Maintenance Facility
- Central Park ADA Improvements
- Plantation Community Center
- Valtti Tennis Center Fire Remediation
- Pine Island Park Improvements



POMPAÑO BEACH, FL

- Fire Station No. 61 Renovations Assessment
- Charlotte J. Burne Community Center
- Architectural Services for Various City Projects
- Emma Lou Olson Community Center Improvements
- New Fire Administration/EOC
- Municipal Services Complex Master Plan



SEMINOLE TRIBE OF FLORIDA

- Hollywood Public Safety Program and Master Plan



TOWN OF SOUTH PALM BEACH

- Town Hall Feasibility Study



TOWN OF SOUTHWEST RANCHES

- Town Hall/Police Department Renovations
- Town Hall Generator and Enclosure
- Continuing Services Contract Prof. Services



SARASOTA COUNTY, FL

- Support Services Facility



SUNNY ISLES BEACH, FL

- City Hall Improvements
- Pelican Park Improvements
- City Parking Garage Storage Enclosure



SUNRISE, FL

- Public Works Compound
- Fleet Maintenance - Leisure Services Facility
- Continuing Services Contract for Prof. Services
- Sunrise Athletic Complex Drainage & Bridge Replacement
- Piper Field and Restroom
- Village Multipurpose Building
- Civic Center Family Pool
- Sunrise Municipal Fuel Facility



SUBSIDIE, FL

- Continuing Services Contract
- 95th Street Park

SYNACOSKI ROMANIK S&P
Architecture & Planning & Interior Design

MUNICIPAL EXPERIENCE – 359 PROJECTS

TAMARAC, FL

- Fire Station No. 78
- Continuing Services Contract
- Behring Community Center Schematic Design
- City Hall Entrance Expansion

WESTON, FL

- Weston City Hall
- Fire Station No. 55
- Fire Station No. 67
- Fire Station No. 81
- Police Services Center
- Police Services Infill Schematic Design
- Public Works Complex/ Fuel Island
- City Storage Program
- Weston Tennis Center
- Tequesta Park Concession / Restroom Building
- Weston Library Park
- Weston Community Center
- 102 Acre Regional Park
- Pump Stations #1 & #2
- Weston Tennis Center Expansion
- Weston Community Center Expansion/Renovation
- Programming
- Continuing Professional Architecture Services
- Fire Station #55 Renovation
- Fire Station #67 Renovation
- Fire Station #81 Renovation
- Public Works Complex Renovation
- Police Services Center Renovation
- Peace Mound Park Restroom Building
- Indian Trace Restroom Building
- Bonaventure Park Restroom Building
- Park Auxiliary Building Renovations
- Weston Fire Stations Re-Roof
- Weston Police Station Re-Roof
- Weston City Hall Safety/Security Upgrades
- Weston City Hall Re-Roof

WEST MANATEE FIRE & RESCUE DISTRICT

- Fire Administration Renovations
- Fire Station No. 1 Remodel
- Fire Station No. 2 Remodel

WEST PALM BEACH

- Architectural Services on a Continuing Contract

U.S. CUSTOMS & BORDER PATROL

- Fort Lauderdale 15th Street Marine Patrol Office Renovation

HIGHLIGHTED

- Master Plans
- Mixed Use Developments
- Town Centers
- CRA Districts
- City Halls
- Libraries
- Community Centers
- Event Centers
- Offices/Retail
- Educational Facilities
- Cultural Venues
- Recreational Uses
- Residential Developments
- Parking Structures
- Coastal Projects
- Public Infrastructure

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CURRENT WORKLOAD

Project	Schematic Design	Design Development	Construction Documents	Bidding/Permitting	Construction Administration
Broward County Coca Cola Bottling Plant	✓	✓	✓	✓	90%
West Care	✓	✓	✓	✓	90%
Forest View	✓	✓	✓	✓	80%
Broward County GC West Surtax/MAP	✓	✓	✓	✓	80%
7780 Griffin Road	✓	✓	✓	✓	75%
Pembroke Pines Dream Park II	✓	✓	✓	✓	50%
Delray Beach CRA 98 NW 5th	✓	✓	✓	✓	50%
Lester Brown Park	✓	✓	✓	✓	50%
Atlantic Village 4	✓	✓	✓	✓	50%
210 Aventura	✓	✓	✓	✓	
Pompano Beach Fire/EOC	✓	✓	✓	✓	
Hollywood 2nd Floor Library	✓	✓	✓	✓	
Broward County Parks & Recreation Headquarters	✓	✓	✓	✓	
Miami Gardens Rolling Oaks Park	✓	✓	✓	90%	
Mount Olive Church	✓	✓	✓	80%	
Home 2 Suites	✓	✓	✓	80%	
Broward County Copans Rd. Elect. Bus Charging	✓	✓	✓	50%	
Dowdy Park Armory Community Center	✓	✓	✓	50%	
FPL Juno Beach A2 & A3	✓	✓	✓	50%	
Miccosukee Resort Lounge	✓	✓	✓	25%	
Miccosukee Restaurant	✓	✓	✓	25%	
Kiselman Nursing Home	✓	✓	✓		
UKG Phase 14	✓	✓	50%		
Scott Park	✓				
Risco Park	✓				
FAU Wallach Institute for Holocaust & Jewish Studies	✓				
Sarasota County Support Services	✓				

DESTIN TOWN CENTER VISION

- MAKING PEOPLE PLACES
- SUSTAINABLE DEVELOPMENT
- PAST/PRESENT/FUTURE DEMAND & NEEDS
- ECONOMIC OPPORTUNITIES
- AUTHENTIC/SPECIFIC COMMUNITY SOLUTIONS
- LIVABLE PLACES
- DIVERSE POPULATION
- CULTURAL AMENITIES
- ECONOMIC VITALITY
- TRANSIT VILLAGE
- DATA GUIDED STRATEGIES
- REVITALIZATION
- BRAVE AND RESILIENT
- HOPEFUL VISION
- ENGAGED PROCESS
- OBJECTIVITY, DILIGENCE, CARE
- LISTEN...WITH AN ATTENTIVE ATTITUDE
- A SENSE OF PLACE



Following the presentations, each council member was provided a score sheet and was asked to rank the firms #1 (first choice), #2 (second choice), or #3 (third choice). Scores will be totaled and the firm with the lowest point total (best overall average score) will be identified as the choice of council.

At this time, the mayor called for a brief recess to give staff time to tally the score.

Grants/Project Manager Jeff Cozadd announced the following voting scores with the lowest score being the winner:

- Hitchcock – 19 points
- Smallwood – 14 points
- Synalovski Romanik Saye (SRS) – 9 points

Councilmember Schmidt moved to rank Synalovski Romanik Saye (SRS) as first in the selection process, Smallwood as second, and Hitchcock Design Group as third, and direct the City Manager to negotiate a contract to bring back to the council for consideration; seconded by Councilmember Hebert. Motion passed 7-0 (Council member Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”).

Councilmember Destin moved to direct staff to have another conversation with the property owner of the future site for the Publix Shopping Center to obtain a better answer of their intention with regards to that parcel and for Councilmember Schmidt to act as the legislative sponsor and be involved in that process; seconded by Councilmember Bagby. Motion passed 7-0 (Council member Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”).

Councilmember Bagby recommends sharing the SRS presentation with the property owner that might incentivize them to know the City of Destin is serious about being a partner in the development of that parcel.

D. DAG Architects Group - Service Agreement - Linear Park Design

The City Manager stated that the Design and Permitting Services for the Linear Park and 98 Palms were received, and that DAG Architect Group was the only respondent. The proposal was recommended to the council. He was directed by the council to have DAG Architects pursue the first part of the design for the Linear Park and not go forward with any road design as it pertains to this issue. The cost of the design will be \$730,000. Half of the funding is being provided by the State of Florida and the other half provided by the Town Center CRA. The adopted budget is short \$190,000. Council may choose to negotiate the scope of work down to lower the projected cost to fit available funds or they may choose to appropriate from the Town Center CRA fund balance or the General Fund balance to cover the unanticipated additional cost.

Councilmember Destin noted that the concept design is all they probably need at this time, but the grant seems to require the project to be permit ready. He recommends going ahead and applying for an extension with FDOT to see if there is any chance to modify what the grant would allow.

Mr. Patrick Hodges, Landscape Architect from DAG Architect Group, stated that the project has great potential. However, there is still a lot of questions surrounding this project. There are easements that need to be secured. They do not yet have any survey data and so they could only do a concept plan until that is completed. They do not have wetland delineation. And there have not been much communication with the Parks and Recreation Department about their role in possibly assuming management of the park if that is the decision of the council. If they could get the extension, they could take this project to conceptual design or to a schematic level. It would give them the opportunity to do the planning and work with the citizens, council, and staff to develop the ideas further and give them some time to let the survey work and have more information available. Once they know more about the Linear Park elements and what the actual built environment is going to include, then they could perhaps revisit the fee proposal and possibly give a better fee in terms of reduced cost to the city.

Councilmember Schmidt asked whether the city owns all the properties they need for the Linear Park.

According to the City Engineer, the city does not own all the properties, but they have all but 3 residential easements they need to build the park.

Councilmember Schmidt pointed out they are possibly going into a contract to design something which they do not quite have everything they need to be able to build it.

Councilmember Bagby stated that someone from staff needs to be the project manager and own this project as they cannot afford to lose this grant; adding it is an ideal responsibility for a Deputy City Manager if they had one. He also added that the City Manager has the overall responsibility, but he cannot be the project manager for every project of the city. He asked

whether any member of staff has discussed the Linear Park concept with State Representative Maney and if they have in writing that he understands an extension will be required.

Mr. Cozadd stated that he had sent emails to Representative Maney's office alerting them to the fact the city will be requesting an extension when it becomes appropriate. He continued that once the city engages the DAG Architectural Group, such things as completing the survey and scheduling the public meetings will be under their scope of responsibility.

The City Manager noted that since they do not have a Deputy City Manager at this time, he had assigned Mr. Jeff Cozadd the role of project manager for this project.

Councilmember Destin moved to direct the City Manager to appropriate the additional funding needed from the Town Center CRA fund balance and execute the Service Agreement with DAG Architectural Group for the design of the Linear Park; seconded by Councilmember Hebert.

Councilmember Sweetser asked to be appointed as the legislative sponsor for this project.

Motion passed 7-0 (Council members Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted "yes")

Motion by Councilmember Bagby, seconded by Councilmember Hebert, to appoint Councilmember Sweetser as the legislative sponsor for the Linear Park project passed 7-0 (Council member Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted "yes")

E. Resolution 23-07, Adopting a policy for annexation of unincorporated property into the City of Destin pursuant to Chapter 171, Florida Statutes

Community Development Director Louis Zunguze stated that the City of Destin does not have a formal procedure or process for the annexation of properties into the city's jurisdiction. In the past, properties have been annexed into the city through a petition presented to the city council. The city council directed the City Manager to prepare a proposed annexation policy for council's review and adoption.

Mr. Zunguze briefly explained the proposed formal annexation policy as outlined in the agenda report:

Objectives of the City Annexation Policy:

- Ensure clear and discernible boundaries.
- Enhances the city's economic and tax base.
 - ❖ The City is currently impacted by the commercial development north of Emerald Coast Parkway from Triumph Drive to the Walton County Line and yet these developments are not within the City. Due to the geographical nature of Destin being a peninsula, the users of these commercial establishments impact the City roads and infrastructure, and traffic overall, as users must utilize either Commons Drive or Emerald Coast Parkway (Highway 98 roadways), both of which are predominantly

within City Limits. However, the City does not benefit from the significant economic, prosperity, and tax base that these properties offer.

- Mitigate impacts on city's infrastructure.
 - ❖ Most of the area south of Indian Bayou Subdivision and north of Emerald Coast Parkway, contribute to a significant stormwater concern that is outlined in the City's Stormwater Master Plan Update - noted in the Plan, as the Indian Bayou Study Area. Furthermore, the stormwater impacts from unincorporated properties are not limited to the area south of Indian Bayou Subdivision. Many of the unincorporated residential and commercial properties west of Danny Wuerffel Way (Highway 293) also impact the City's stormwater infrastructure. These stormwater impacts range from minimal to critical and the City does not recoup any costs associated with the impacts. Annexation of the enclaves, commercial areas and residential areas would allow the City to work with the businesses and residents to find the best solutions to mitigate the stormwater challenges.

Types of Annexations:

- City Initiated
 - ❖ **Elimination of Enclaves:** Enclaves are properties surrounded by the City limits and yet are not part of the City. The annexation of enclaves presents the City with the opportunity to provide continuity in its boundaries and services. Currently, the City has several "enclaves" mostly concentrated along Commons Drive and a few along Airport Rd to Commons Dr. Annexation of Enclaves is also Desirable Priority 1.7 for Council in FY 2022.
 - ❖ Consistent with the State Legislature, the City recognizes that enclaves can create significant problems in planning, growth management, and service delivery, and therefore declares that it is the policy of the City (and of the State) to eliminate enclaves.
 - ❖ In order to expedite the annexation of enclaves of 110 acres or less into the City, based upon existing or proposed service provision arrangements, the City may:
 - Annex an enclave by interlocal agreement with the county having jurisdiction of the enclave; or
 - Annex an enclave with fewer than 25 registered voters by municipal ordinance when the annexation is approved in a referendum by at least 60 percent of the registered voters who reside in the enclave. However, this option is not available for undeveloped or unimproved real property.

- Property Owner Initiated
 - ❖ The Following Are The Procedures For Property Owner Initiated Annexations:
 - Pre-application Meeting with Community Development Staff
 - Application
 - City Review Process
 - Local Planning Agency (LPA) Review
 - Legal Requirements for Ordinance, Notice; and City Council Action
 - Review by City Council

Process and Procedures for Annexations:

- City Review (Staff)
- Local Planning Agency (LPA)
- Legal Requirements (State and Local Ordinance & Notice Requirements)
- City Council

Councilmember Hebert moved to approve Resolution 23-07 — Annexation Policy; seconded by Councilmember Geile. Motion passed 7-0 (Council members Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”)

Councilmember Schmidt moved to direct staff to bring back information regarding the phases involved as well as a cost benefit analysis they need to look at to provide the council with the ad valorem income versus the maintenance cost, and other information, by July 2023; seconded by Councilmember Hebert. Motion passed 7-0 (Council members Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”)

F. Proposed Destin Mobility Plan

Mr. Zunguze explained that the proposed Destin Mobility Plan was prepared for Council’s review following the Council’s directive for the city administration to prepare a Mobility Plan to replace the city’s Multi-Modal Transportation District (MMTD). The purpose of the Mobility Plan is to establish long-term needs for the transportation network to facilitate the safe and effective movement of people to and around the City of Destin. The Mobility Plan under preparation consists of more than 50 transportation improvement projects. These projects will either provide a new transportation facility or improve the performance of an existing facility. New facilities are intended to close gaps in the transportation network. Each project will receive a prioritization score that will determine the City of Destin’s highest transportation priorities. Each year the City Council will be able to utilize the Mobility Plan to designate funds from the Mobility Fee.

Mr. Allan Steinbeck of 3TP Ventures provided a brief update on the proposed Destin Mobility Plan:

Mobility Plan Project Status:

- Completed
 - ❖ Update and publish a draft project list
 - ❖ Map recommended projects
 - ❖ Draft plan document

- Final Steps
 - ❖ Vet, refine, and prioritize projects
 - ❖ Complete cost estimating for plan projects
 - ❖ Complete mobility fee calculations
- Seeking Council Priorities
 - ❖ Review projects and identify:
 - Seven highest priority projects
 - Seven second highest priority projects
 - ❖ Will yield high, medium, and low
 - ❖ Will combine council priorities with policy priority benefit scores for a total score
 - ❖ Priorities will be used to phase projects in the mobility fee study

Councilmember Bagby moved to direct staff to conduct a public workshop inviting everyone in the City of Destin to attend and review the proposal; and for staff to collect their comments and send those comments and plans to the Public Works/Safety Committee for their recommendations; seconded by Councilmember Hebert. Motion passed 7-0 (Council members Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”)

G. Budget Amendment Process

The City Manager stated that his understanding of the council’s direction was to bring back the normal budget amendment process regarding the hiring of the Deputy City Manager. The council was to change the budget allocation for the position of Deputy City Manager. Council was to direct staff to bring back a budget amendment for their consideration in the form of a resolution to include any specified changes to be made. This could also be in the form of a budget transfer, decreasing salary and benefits, or increasing professional fees.

Councilmember Schmidt moved to direct the City Manager to bring back a budget amendment to defund the Deputy City Manager position; seconded by Councilmember Hebert.

Councilmember Bagby noted that the city has had a Deputy City Manager at least predating his first arrival on the council around 2006. Although, they may not all live in the city year-round, but the city provides infrastructure for 100,000 people. The City Manager cannot always be present to oversee the function of the organization, and so the Deputy City Manager takes on that responsibility in the absence of the City Manager. In addition, the Deputy City Manager is best suited to be the project manager for a lot of the city projects, such as the Linear Park project they discussed earlier in the meeting. The city has over 120 employees and a \$72 million budget. The City Manager needs a chief of staff, an assistant city manager, or a deputy city manager, whichever title they want to assign to that position, to help manage the organization, especially in the absence of the City Manager.

Councilmember Bagby also noted that when they do a budget amendment, it is usually to fund a specific item. They take money from one account and transfer it to another account.

Councilmember King stated that he cannot support the motion on the floor. He has had a long conversation with the City Manager recently and multiple conversations with him throughout

the year about his job and the job performed by the previous Deputy City Manager. Based on those conversations, he just cannot imagine how a City Manager can handle all the priorities and objectives they are trying to attain without an Assistant or Deputy City Manager.

Councilmember Schmidt pointed out that the city has hired consultants and outside agencies to assist staff over the years. Furthermore, the City Manager has appointed the Grants/Project Manager as the project manager for the Linear Park project because it is part of his duties; and so, they have other members of staff who can perform other key functions other than the Deputy City Manager.

Councilmember Destin stated that the job description which has been published for the Deputy City Manager was very similar to the City Manager's job description and read as if they are hiring a second City Manager. He stated that they do not need two City Managers. It needs to be clear that the organization has only one leader which is the City Manager.

Councilmember Geile would like to see the exact motion or direction given by the council on every item on the agenda to make sure they are not being altered and are being fulfilled exactly as they were given. He would also like to see the criterion used by previous council in developing the Deputy City Manager position to determine if it is still applicable in their current situation.

Councilmember Hebert noted that the City of Destin is different from other cities as they do not have their own fire department, police force, and water and sewer department. She stated that she would support an Assistant to the City Manager but not a Deputy City Manager position; adding they have fully qualified directors that can be tasked to perform various key functions under the full control of the City Manager.

Councilmember Bagby offered a substitute motion to direct the City Manager to reword the job description of the current Deputy City Manager to make it an Assistant to the City Manager removing the Deputy City Manager position and replacing it with an Assistant to the City Manager position; seconded by Councilmember King. Motion failed 3-4 (Council members King, Bagby, and Sweetser voted "yes"; Council members Schmidt, Hebert, Destin, and Geile voted "no").

The mayor called for a vote on the original motion direct the City Manager to bring back a budget amendment to defund the Deputy City Manager position. Motion passed 5-2 (Council members Schmidt, Hebert, Destin, Geile, and Sweetser voted "yes"; Council members King and Bagby voted "no").

H. Resolution 23-09 – Captain Royal Melvin Heritage Park Operating Policies.

The City Manager noted that at their previous meeting, the city council directed that the following policies be implemented at Captain Royal Melvin Heritage Park:

- Restrooms hours (6 AM – 12 AM), adjusted in the winter months.
- Alcohol will be allowed in the park. The park is in the Festive Market Place.
- The Harbor Boardwalk is dog friendly. The park is the gateway to the boardwalk, and so dogs will be allowed.

- Designate the park as a Water Taxi Stop.

The City Manager added that the proposed resolution to implement the above policies are before the council for approval. He also noted that the council's other direction to carve out the park alcohol prohibition from this park, similar to other parks with the carve-out will be implemented by ordinance, which will be advertised and presented to the council at the next council meeting.

Motion by Councilmember Hebert, seconded by Councilmember Geile, to adopt Resolution 23-09 passed 7-0 (Council members Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted "yes")

- I. Harbor Carrying Capacity Study- Harbor Capacity Steering Committee Final Recommendations and Prioritized List

It was the consensus of the council to defer to the items listed under each individual council member's name in Section 6 of the agenda dealing with this particular subject.

J. Announcements

1. Staff have received all the signage required for the paid parking program and plan to have them installed by the end of the week.
2. The 2023 hurricane season begins June 1st. The new hurricane guides are available at all city facilities.
3. Ribbon cutting for the Destin Library's new coffee bar will be on Friday, May 19th at 4:00 PM.
4. Blood drive was held Sunday, May 14th, in partnership with the Kolton Ward Family for his foundation.
5. The customized utility box wraps for Kolton at the intersection of Main and Kelly goes up. There are 3 or 4 other wraps around town.
6. American Legion Post 296 is hosting a Memorial Day Ceremony at the Destin Memorial Day Ceremony on May 29th, at 11:00 AM
7. Mr. Andy Peters has accepted the city's offer as an IT Director and his council confirmation is scheduled for June 5th.
8. The city has closed on the second to the last property for the crosstown connector today. Ms. Marsha Hayes was able to meet with the last property owner today and visit the property.
9. Code Compliance Director Troy Williams provided a brief update on the Code Compliance Department activities.

5. PUBLIC HEARINGS

6. COMMENTS / PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY

A. Councilmember Sweetser

Motion by Councilmember Sweetser, seconded by Councilmember King, to appoint Joshua Brister to the Board of Adjustment passed 7-0 (Council member Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”)

B. Councilmember Geile

1. Emergency Dredge Request for Harbor Channel

Councilmember Geile determined there is a need for some dredging on the harbor in front of the Point Mezzanine parcel. The bigger boats are not able to go back into the harbor without performing various maneuvers in those areas which is potentially a threat to public safety.

Councilmember Geile moved to direct staff to determine if there are any existing permits for harbor maintenance; if not, to authorize staff to start the application process for state and federal permitting so they can start potential dredge; contact the property owners’ representative to determine if they can partner with what they are doing to save costs; and bring information back to the council at a future council meeting; seconded by Councilmember Destin. Motion passed 7-0 (Council members Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”)

C. Councilmember Destin

Councilmember Destin requested the following information:

- Grant document for the crosstown connector.
- Any documents involving plans for the Stahlman intersection, including plans provided by Volkert to the city.
- Bring back recommendations from the Public Works/Safety Committee on whether placement of speed humps or 4-way stop signs would be more feasible at the intersection of Spring and Kelly Streets.

D. Councilmember Bagby

1. Deputy City Manager Position

Councilmember to direct the City Manager to bring back a job description, to include a salary range, for an Assistant City Manager position, seconded by Councilmember King. Motion passed 6-1 (Council members Schmidt, King, Bagby, Destin, Geile, and Sweetser voted “yes”; Councilmember Hebert voted “no”).

2. NWFSC Resolution of Support

3. Extend the Harbor Capacity Steering Committee Indefinitely

Councilmember Bagby moved to extend the Harbor Capacity Study Steering Committee indefinitely; seconded by Councilmember Destin. Motion passed 7-0 (Council member Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”)

4. Extend the Livery Vessel Moratorium

Councilmember Bagby moved to extend the Livery Vessel Moratorium for 8 years; seconded by Councilmember King.

Councilmember Schmidt offered a substitute motion to amend the Livery Vessel Moratorium to 5 years; seconded by Councilmember Hebert.

Councilmember Bagby expressed concern that 5 years is not enough to complete the CAP 107 Study; adding that if they complete the study in less than 8 years, they can always lift the moratorium. Otherwise, if it takes more than 5 years, they will be back here again for the moratorium extension.

Councilmember Schmidt stated that 5 years should be enough to get the federal government involved and complete the study; if not, it should not be a problem extending the moratorium once again.

The mayor called for a motion on the substitute motion, which passes 7-0 (Council member Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”)

5. Direct Staff to get with the ACOE to start the CAP 107 Study

Councilmember Bagby moved to direct staff to contact the Army Corps of Engineers to start the CAP 107 Study immediately; seconded by Councilmember Destin. Motion passed 6-1 (Council members King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”; Councilmember Schmidt voted “no”).

E. Councilmember Hebert

1. Countywide Livery Vessel Moratorium

Councilmember Hebert announced that she has discussed this issue with Commissioner Ponder and requested the county’s support for county-wide livery vessel moratorium. Commissioner Ponder will bring forth the city’s recommendations before the BOCC at their meeting next week.

2. TDC Funding for Livery Vessel Safety Video

Councilmember Hebert moved to request TDC funding for the livery vessel safety video; seconded by Councilmember King. Motion passed 7-0 (Council member Schmidt, King, Hebert, Bagby, Destin, Geile, and Sweetser voted “yes”)

Councilmember Destin agreed to attend the TDC meeting in lieu of Councilmember Hebert who will be out of town on Tuesday, May 23rd to present the city’s request before the TDC.

F. Councilmember King

G. Councilmember Schmidt

Councilmember Schmidt asked if there were other information under agenda item 4I – *Harbor Carrying Capacity Study- Harbor Capacity Steering Committee Final Recommendations and Prioritized List*, which they skipped.

Principal Planner Steve O'Connor noted that at the previous Harbor Capacity Study Steering Committee meeting, there was a new motion passed to recommend to the city council to establish a new city position for a Harbor Master to help with compliance and enforcement of city regulations as well as county and state water regulations to the maximum extent possible, and for staff to work with the committee and the Harbor and Waterways Board to develop the roles and responsibilities of a Harbor Master.

The mayor stated that they may need to decide what they want the harbor to become before they create the Harbor Master position; adding that he has intended to discuss the scope of work for harbor designation with Mr. Alex Fogg, the Okaloosa County Coastal Resource Manager.

According to Councilmember Destin, the city has had a Harbor Master position for quite a long time. They may just need to find the old Harbor Master job description, create funding and re-designate some of the duties for the position.

Councilmember Bagby stated that if the duties of a Harbor Master involve law enforcement, it is already being performed by the Sheriff's marine unit; adding that the city does not have enforcement authority on the harbor. By state statute, there is a formal description of a harbor master; one of which is that they need to have a port to have a Harbor Master, which the city does not have. He added that they need to study the job description to make sure they identify all the responsibilities of a Harbor Master and then designate the source of funding if they decide to create this position.

Councilmember Schmidt noted there are about a dozen recommendations from the Harbor Capacity Study Steering Committee under agenda item 4I, although they have taken actions on some of them already.

Councilmember Schmidt moved to approve all the recommendations from the Harbor Capacity Study Steering Committee to the extend it is not in conflict with the other motions already adopted by the council; seconded by Councilmember Hebert.

Councilmember Bagby noted that during the presentation given by the Army Corps of Engineers (ACOE), they discussed taking care of things that can be done immediately and reviewing the other things that it would take some time to complete. He continued that the council has very divergent opinions on some of the items. He recommends bringing the other recommendations that have not been acted upon by this council at the next council meeting.

Councilmember Schmidt withdrew his motion on the floor.

H. Mayor Wagner

I. Land Use Attorney

1. 1 Harbor Blvd. Update

According to the Land Use Attorney, they received a second appraisal on the property and that pursuant to council's directive at the previous meeting, she will work with the City Manager and Finance Director to put together an offer based on their view of the appraisals and submit it to the property owner and bring something back to the council depending upon their response.

J. City Attorney

7. PUBLIC COMMENTS

ADJOURNMENT

Having no further business at this time, the meeting was adjourned at 11:10 PM.

Bobby Wagner, Mayor

ATTEST:

Rey Bailey, City Clerk

**MINUTES
HARBOR COMMUNITY REDEVELOPMENT
AGENCY ADVISORY COMMITTEE MEETING
JULY 12, 2023 - 5:30 PM
DESTIN CITY HALL BOARDROOM**

1. CALL TO ORDER:

Chairman Green called the meeting to order at 5:30 p.m. on Wednesday July 12, 2023, in the Destin City Hall Council Chambers.

2. ROLL CALL & PLEDGE OF ALLEGIANCE:

Present

James Green
Mike Buckingham
Casey Jones
Sandy Trammell
Jan Best
Ian Blaise

Members Absent

Christian Myers

Staff Present

Kim Montgomery Deputy City Clerk
Steven O'Connor Principal Planner
Daniel Butler, Senior Planner
Christopher Willis, Planner
Rachel Hoag Planner

3. MINUTES: May 22, 2023

Motion to approve the minutes of the May 22, 2023, meeting was made by Committee member Buckingham with Committee member Trammell providing the second. The motion passed 5-0, with Committee member Blaise was not present for the vote.

4. OLD BUSINESS: None

5. NEW BUSINESS:

➤ **Development Projects Update**

Mr. Butler provided the members with the status of the ongoing development projects in the city. There was discussions regarding the status of the Harbor Place Townhomes landscaping, Clement Taylor Park application process with the County, AJ's Warehouse and the pedestrian lighting conflict with existing infrastructure, Crosstown Connector property acquisition that is now final, and how the funding of the project is now at 66%, Mattie Kelly Blvd connection to Hwy 98 was explained that the roadway will now only connect south and not east and west, as directed by City Council.

➤ **Mobility Plan Project Prioritization**

Mr. O'Connor explained, that based on the combined rankings of the committee, from the exercise they did with 3TP Venture at their workshop at their May Harbor CRA-AC meeting, staff is asking the members to provide any feedback if they agree, disagree, or wish to change the priorities as presented. After a brief discussion, there was no further feedback provided to staff.

➤ **2023 Work Plans**

Staff and the members reviewed their work plans and made the determinations on the status of each.

- Established Harbor Regulations – Jan Best – the members discussed this at length and made necessary changes and additions. Status - on going.
- Low Maintenance Landscaping Plan – Mike Buckingham. Status - **complete**.
- Transportation and Safety – Necessary changes were discussed and made to the work plan, and it was reassigned to Mike Buckingham. Status - ongoing.
- Increased Parking in the Harbor District – Jim Green, Updates and changes were made to this work plan, Mobility Workshop on August 29, 2023. Status - on going.
- Implement the Harbor Master Plan – According to Mr. O'Connor, this one is currently at about 75% complete, reassigned to Sandy Trammell. Status - on going.
- Historical Preservation in the Harbor District – Sandy Trammell. Status - on going.
- Urban Design and Infrastructure – Reassigned to Jim Green. Status - on going.

6. DIRECTORS REPORT

➤ **Master Plan Update**

Mr. O'Connor explained the 3TP Ventures staff have compiled the prioritizations for the Mobility Plan, which plays into the Master Plan Projects and will be incorporated into the plan with the goal to substantially be finished by the end of the summer '23 or towards the end of the year.

➤ **Financial Update – Krystal Strickland**

Ms. Strickland explained if Council agrees to purchase 1 Harbor Blvd. property at their meeting on the 17th, the funds will come from the Harbor CRA fund balance. Additionally, she spoke of how she would have to bond out the combined undergrounding of utilities project and the property acquisition, if approved by Council. However, in order for the purchase to be tax exempt, there has to be a clear public purpose for the use of the property. Additionally, the use of the funds has to be included in the Master Plan. The members discussed at length different scenarios of what could be done with the property after it's purchased.

Motion by Chairman Green to recommend City Council, if Harbor CRA funds are used to purchase 1 Harbor Blvd., then a portion of the land be used for boardwalk connectivity then sell the remaining property under Conditional Use. With Committee member Buckingham providing the second. After additional discussion regarding the intended uses for the property, Chairman Green withdrew his original motion and made the following motion, **If Harbor CRA-AC funds are used to purchase 1 Harbor Blvd. property, that an easement is established in perpetuity from the property with the needs of the Phase II extension of the Harbor Boardwalk. Committee member Blaise provided the second.** In discussion, Committee member Blaise asked if the real reason for purchasing the property was just to have the easement for the boardwalk. The members discussed at length the different possible

outcomes for the property, but all agreed that an easement should be attached to the property for the continuation of the boardwalk. **Chairman Green amended his motion to add that the Harbor CRA get to have input on the easement**, with Committee member Buckingham providing the second. **The motion passed 5-1 with Committee member Jones dissenting.**

7. COMMITTEE MEMBER COMMENTS:

➤ **Committee member Trammell** – Spoke of the importance of their meetings and everyone attending them. She also mentioned how the city is wanting to install sidewalks on the north side of Mountain Drive. Mr. O'Connor spoke of how offsite parking for some businesses along the south harbor district are being installed and if parking is being developed, pedestrians need to have safe access from those parking lots to the established networks therefore, pedestrian and ADA sidewalks have to be installed.

➤ **Committee member Blaise** – Asked about the status of the conversation Council had about going to the County and asking for a countywide moratorium on livery vessel operations. According to Mr. O'Connor, Councilwoman Hebert did bring this to the County however, it was not received well by them. Chairman Green suggested to Committee member Blaise to speak with Commissioner Ponder and Committee member Trammell suggested he initially go speak to all of the neighboring cities and encourage them how if something is not put in place now, to control them, then they are going to be experiencing the same situation as Destin is now.

➤ **Chairman Green** mentioned a letter that was sent to the owner of the Scuba Tech Dive shop on the corner of Marler Street and Hwy. 98 about wanting to install a right turn lane from Mo's and that property, and asked if it is necessary. Mr. O'Connor informed Chairman Green that Hwy. 98 is not city ROW, it's FDOT but he would get with the City Engineer and see what he can find out. Committee member Buckingham stated that he received the letter as well.

8. ADJOURNMENT:

Having no further business at this time, the meeting was adjourned at 7:30 PM.

Adopted and approved this ____ day of _____ 2023.

Capt. Jim Green, Chairman

Kim Montgomery, Deputy City Clerk

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**LOCAL PLANNING AGENCY
MEETING MINUTES
JULY 6, 2023 - 5:30 P.M.
DESTIN CITY HALL BOARDROOM**

1. CALL TO ORDER:

Chairman Wood called the Local Planning Agency Meeting to order on Thursday, July 6, 2023, at 5:30 p.m., in the Destin City Hall Boardroom; with the Pledge of Allegiance immediately following.

2. ROLL CALL:

Members Present

James T. Wood, Jr.
Karen Hudson
Corey Ledbetter
Jay Purut
Marcie Bell

Members Absent

Todd Buhr

Staff Members Present

Kim Montgomery City Clerk
Steven O'Connor, Principal Planner
Christopher Willis Planner
Rachael Hoag Planner

3. NEW BUSINESS:

A. Discussion/Recommendation of draft Land Development Code language of the new Article 1 – General Provisions/Legal, Article 2 – Administration & Article 3 – Nonconformities

Mr. O'Connor explained that the information has been made available to the public for comment on the city website, however, there have not been any comments received.

Chairman Wood spoke of how Agency member Buhr has given staff his approval for the Articles, and he feels confident that they are in order.

Motion by Chairman Wood to recommend to City Council to approve LDC draft Articles 1 – General Provisions/Legal and Article 2 – Administration & Article 3 – Nonconformities, with Agency member Ledbetter providing the second.

Chairman Wood opened the hearing to the public, with no one present, he closed the public hearing and called for the vote, **the motion passed 5-0.**

4. DIRECTORS REPORT:

Mr. O'Connor informed the members next they will be reviewing Article 4, which is the largest of all and it would be a process. Additionally, after Article 4 is wrapped up, the others will most likely come in a more rapid pace.

5. ADJOURNMENT:

Having no further discussion at the meeting adjourned at 5:45 p.m.

Adopted and approved this _____ day of _____ 2023.

James Wood, Jr. Chairman

Kim Montgomery, Destin City Clerk

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**PUBLIC WORKS/PUBLIC SAFETY COMMITTEE
MEETING MINUTES DESTIN CITY HALL BOARDROOM
TUESDAY, JULY 18, 2023 - 5:30 PM**

1. CALL TO ORDER & PLEDGE OF ALLEGANCE:

Vice Chairman Green called the Public Works/Public Safety Committee to order on Tuesday, July 18, 2023, at 5:30 p.m.

2. ROLL CALL:

<u>Members Present</u>	<u>Member Absent</u>	<u>Staff</u>
John Green	James T. Wood, Jr.	Kim Montgomery Deputy City Clerk
Tom Weidenhamer	Marcie Bell	Michael Burgess PW Director
John Stephens		JT Hart PW Deputy Director
Sam Perman		Ryan Scott, City Engineer
Curtis Smith		

3. AGENDA APPROVAL:

Motion to change the order of the day to hear the public comment first was made by Committee member Stephens with Vice Chairman Green providing the second. The motion passed 5-0.

4. APPROVAL OF MINUTES:

- **May 9, 2023 Minutes – Motion to approve the minutes as corrected was made by Committee member Stephens, seconded by Vice Chairman Green, the motion passed 5-0.**
- **June 14, 2023 Minutes - Motion to approve the minutes as corrected was made by Committee member Stephens, seconded by Vice Chairman Green, the motion passed 5-0.**

5. PUBLIC COMMENT: Carol McIvor

Mrs. McIvor, 4718 Sea Star Vista explained the HOA has received the approval from City Council to assist in the grant funding for the necessary boring under Scenic Hwy. 98 and thanked staff and the committee members for their assistance in making that happen, as it is crucial for several homeowners in both neighborhoods.

6. NEW BUSINESS:

A) Committee Volunteer Member Training - Sandy Trammell

Mrs. Trammell mentioned to the members that she would prefer to present after item C, City Mobility Plan Review so that the others would not have to sit through her presentation.

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Motion by Committee member Stephens to change the order of the agenda to have Lamar Advertising to be pushed up ahead of Sandy Trammell's Committee Volunteer Member Training, with Chairman Green providing the second. The motion passed 5-0.

B) Lamar Advertising Proposal

Mr. Stephen Stanford, 5728 Sparkleberry Lane, Pensacola, Florida Lamar Advertising spoke to the members about his company, who currently has 12 billboards combined in the city and county, with one already being digital. He explained their intention is to convert them all to digital, and there are currently four located in the harbor district. He spoke of how also, as part of the agreement, they would allow the city to have one of the screens on their signs to push information out to the citizens. He mentioned how their signs helped the people out tremendously in wake of the Hurricane Ian storm event and afterwards once power was restored to them.

In discussion, Committee member Perman spoke of the Aqua Alerts that were implemented after a person was never recovered from going out into the Gulf of Mexico on a paddleboard. She also stated that to her, one of the billboards should stay in the Harbor District for that very reason and to get information out to the citizens and tourists that are living and staying in the west side of the city.

Motion by Committee member Weidenhamer to recommend to City Council to support the plan to remove the indicated signs as presented, support the use of digital signage and the city being able to use the last slot, based on the number of sold slots.

Committee member Perman amended the motion to add, **retain one sign in the Harbor District specifically the one next to the Destin Bridge located on 1 Harbor Blvd. Committee member Weidenhamer provided the second to the amended motion.**

Committee member Stephens stated that he has concerns because now it sounds like they are adding an additional sign to the agreement and feels that should be a decision by Council and Lamar to figure out.

Committee member Smith stated that since they are just recommending to City Council, they should leave the decision up to Council on which sign is left in the western part of the city, since that is the densest part of Destin.

Vice Chairman Green made an amendment to the amended motion that the consideration by the Public Works Safety Committee is that it is a safety concern and a publication opportunity to notify the locals in west Destin, with Committee member Weidenhamer. The motion passed 6-0.

The motion reads, "To support the plan to remove the indicated signs as presented, support the use of digital signage with the city being able to use the last slot, based on the number of sold slots. To retain one sign in the Harbor District by consideration of the Public

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Works Safety Committee, because it is a safety concern and a publication opportunity to notify the locals in west Destin.”

C) City Mobility Plan Review

Regarding the Linear Park development plans, Mr. Scott spoke of how staff needs to streamline the project and asked the members if they would be onboard with working with the Town Center CRA Advisory Committees and the Parks & Recreation Committee to have workshops to fast track this, in order to implement everyone’s ideas so they can start on the design for the plans. The members agreed.

He then informed the committee that staff and the consultants, 3TP Ventures, are working to implement the Mobility Plan as part of the new LDC rewrite, which will eliminate the current MMTD Plan, as well as the Transportation Impact fee and create a new Mobility Impact fee. He explained that staff will be sending out an email, asking them to rank what they feel is the most important to the least before their next meeting in August and discuss them at that meeting prior to staff presenting it to Council. Additionally, a public workshop is scheduled on August 29th at 5:30 PM on the subject. He then provided a short presentation on the draft Mobility Plan and what is needed throughout the city.

D) Committee Work Plan Review – Sandy Trammell

Mrs. Trammell explained to the members the importance of understanding the framework of how to create their annual workplans and how they should be filled out, which they are all should be familiar with doing. She then touched on the following:

- Committee Handbook
- Code of Ethics
- Robert’s Rules of Order
- Government in the Sunshine
- Work Plans

E) Committee Work Plan Review – Mr. Hart asked for the members to review the workplans and they will be discussed at their next meeting.

F) ADA Transition Plan for Pedestrian Facilities, Draft Report and

Mr. Burgess explained Council was updated on the status at their June 11, 2023, meeting by Baskerville Donovan, who broke out into groups and performed a citywide sidewalk and pedestrian infrastructure surveys in the city in 2020, to identify deficiencies in the network. Additionally, staff is working on a transition plan for all the pedestrian facilities in order to bring them up to code with the ADA Act. The teams identified the following:

- Cross slopes
- Running Slopes
- Size of curb ramps

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- Openings in gaps of sidewalks
- The clear Width
- Detectible Warning Devices

Priority Locations:

- Priority One
 - Government Buildings
 - Public Transportation
- Priority Two
 - Beach Access Locations
 - Recreational Facilities
- Priority Three
 - All other locations

Mr. Burgess explained this is a very large undertaking and most likely will take about 10 years or so to get it all updated.

Motion by Committee member Smith, seconded by Committee member Stephens to support staff's work on the ADA Transition Plan.

7. CONTINUING BUSINESS:

➤ Public Works and Emergency Management Update – JT Hart

➤ Public Works Update (May/Jun 2023)

• Departmental Update

Vacancies:

- Maintenance Technician (vacant for over two years, advertised)
- Facilities Maintenance Technician (vacant over 6 months, advertised)

❖ Operational Update

Recent & Upcoming Council Agenda Items

- Jun 5 – Regular City Council Meeting/Approved/Authorized
 - Resurfacing of Community Center & OCSD parking lots
 - Resurfacing/Restriping of Vintage Circle/Court
- Jun 20 – Regular City Council Meeting/Approved/Authorized
 - Voted for Lamar Advertising Presentation to be rerouted through committees.

❖ Project Update

- US98 Median Improvements (SR293 to County Line) – imminent
- Resurfacing/Restriping of Vintage Circle/Court – scheduling
- H&T Main St speed hump installation – complete
- Tymco 600ss Street Sweeper purchase approved – processing
- 6 Pedestrian crosswalk light sets (12 total) – ordered
- New Dump Truck – Oct 2023

DRAFT

❖ **Emergency Management Update**

➤ **Operational Update**

- Updates to Disaster Preparedness Plan began in March of 2023
- Hurricane Season officially began 1 June

8. OLD BUSINESS:

➤ **Stormwater Public Input**

There was no one in the audience to speak on the matter.

➤ **Member Comments: None**

9. ADJOURNMENT:

Having no further business at this time, the meeting adjourned at 8:00 p.m.

Adopted and approved this _____ day of _____ 2023.

John Green, Vice Chairman

Kim Montgomery, Deputy City Clerk

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023

TYPE OF AGENDA ITEM: City Manager Report

AGENDA OUTLINE NUMBER: 4.A.

TO: City Council

THRU: Kimberly Kopp, City Attorney
Lance Johnson, City Manager

FROM: Kimberly Kopp, City Attorney
Lance Johnson, City Manager
Krystal Strickland, Finance Director
Kyle Bauman, Special Projects Attorney

DATE: August 1, 2023

SUBJECT: 1 Harbor Blvd Parcel - Purchase Agreement
(July 17, 2023: Motion by Councilmember Hebert, seconded by Councilmember King, to approve the \$9 million counteroffer for 1 Harbor Blvd property with the intent for public use of the property at this time, and subject to the purchase agreement staff will bring back at the next council meeting passed 7-0).

I. BACKGROUND: On July 17th, the City Council authorized a purchase price of \$9M for the subject property, for public purposes (specifics of the public purpose to be further determined after future Council discussions; may include a public park or other public/City facilities).

II. DISCUSSION: The proposed contract is attached for City Council consideration.

Some of the key terms:

- * \$9M purchase price
- * \$100 Good faith deposit
- * Financing contingency in place as an option, if needed
- * Good faith review of development application on Seller's separate property (approval not guaranteed)
- * Inspection Period Through September 1, 2023
- * October 17, 2023 Closing Date
- * No real estate brokers involved in sale

A. Link to Strategic Goals / Objectives:

B. Effect on Budget (EOB): Staff recommend that the Harbor CRA purchase this

property. The property is located within the Harbor CRA district. This property is key to addressing the redevelopment objectives stated in the adopted May 2003 Harbor Redevelopment Master Plan which include: 1) Transportation and Pedestrian Safety; 2) Parking Improvements; 3) Harbor Access, Open Space and Recreation.

The Harbor CRA advisory committee is currently working with staff to update their master plan. The new draft master plan includes connecting the parking areas north of US 98 to the harbor boardwalk area via pedestrian pathway under the Marler Bridge, which ideally would be routed through this property.

Finance recommends using available fund balance to purchase this property at the start of the new fiscal year. The General Fund can lend up to \$8.5 million to the Harbor CRA, and the Harbor CRA will supply the balance at the closing date. Finance recommends that the General Fund and Harbor CRA be reimbursed through an issuance of debt which is planned between November 2023 - January 2024. The City was initially planning to borrow funds this fall/winter to underground overhead utilities, and this reimbursement for the land acquisition will be added to this debt issuance.

Finance recommends borrowing up to \$9.2 million (\$9 million property + \$100,000 closing costs + \$100,000 cost of debt issuance). Annual debt service on \$9.2 million would be approximately \$738,232 per year (assuming 5% for the 20 remaining years of life of the Harbor CRA). This may equate to a total outflow of \$14,764,636 over the remaining life of the Harbor CRA which is expected to sunset in 2043.

The impact on the Harbor CRA's long term (LT) fund balance is attached in the file "2023 0731 Harbor CRA LT Projections". The debt service might create a negative fund balance in the Harbor CRA for the fiscal years 2026, 2027 and 2028. Finance recommends that the General Fund help cover the debt service for these three years in an amount not to exceed \$745,000, to help the Harbor CRA maintain a bank account balance of no less than \$50,000.

Adjustments have been made to the Tentative FY 2024 Budget to allow for the purchase of this land at the start of the new fiscal year.

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION: Based on Council's directive on July 17, 2023, staff recommends approval of the contract. Approval will require a supermajority vote.

IV. RECOMMENDED MOTION: I move to approve the contract as presented, and authorize the Mayor to sign.

Attachments:

1. Purchase and Sale Harbor One
7.28.2023
2. Ex A Legal Description
3. 2023 0731 Harbor CRA LT

Projections

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT ("Agreement") entered into this 7th day of August, 2023, between **BK OF DESTIN, Inc.**, whose address is 381 W Miracle Strip Parkway Mary Esther, FL 32569, ("Seller"), and **THE CITY OF DESTIN, FLORIDA**, whose address is 4200 Indian Bayou Trail, Destin, Florida, 32541, ("Buyer") (Seller and Buyer are collectively hereinafter referred to as the "Parties").

RECITALS

A. The addresses and telephone numbers of the Parties to this Agreement are as follows:

SELLER:

BK of Destin
381 W. Miracle Strip Parkway
Mary Esther, FL 32569

Attention: Joe Bruner
Telephone: 850-xxx-xxxx
Email: maxwellbruner53@yahoo.com

With a copy to:
John R. Dowd, Jr.
25 Beal Pkwy., Suite 230
Fort Walton Beach, FL 32548

Telephone: 850-650-2202
Email: john@dowdlawfirm.com

BUYER:

City of Destin
4200 Indian Bayou Trail
Destin, FL 32541

Attention: Lance Johnson, City Manager
Telephone: 850-837-4242
Email: ljohnson@cityofdestin.com

With a copy to:
Kimberly Romano Kopp, Esq
City Attorney
Romano Kopp Law, PA PO Box 5524
Destin, FL, 32541

Telephone: 407-430-7070
Email: kkopp@romanokopplaw.com

B. **Property:** The subject property is a five parcel assemblage of mixed use zoned land containing an aggregate +/-2.12 Acres, located along the north side of US Highway 98 and the west side of Calhoun Avenue, and having the assigned postal address of 1 Harbor Boulevard, Destin, Okaloosa County, FL 32541, with Okaloosa County Property Appraiser Parcel ID Numbers: 0-2S-22-0630-0000-1130 00-2S-22-0630-0000-1190 00-2S-22-0630-0000- 119B 00-2S-22-0630-0000-111B 00-2S-22-0630-0000-1110 (the "**Property**"). The Property includes any and all improvements, fixtures, timber, water, minerals located thereon, and any and all appurtenant rights, including but not limited to, riparian and littoral rights, timber rights access rights and mineral rights.

C. Seller wishes to sell the Property to Buyer and Buyer wishes to purchase the Property from Seller in its "As Is" condition on the terms and conditions set forth in this Agreement.

D. The City Council of the City has directed the City Manager to execute this Agreement at a duly noticed regular City Council meeting.

THE RECITALS ABOVE ARE HEREBY INCORPORATED HEREIN AND THE PARTIES FURTHER AGREE AS FOLLOWS:

1. **Purchase and Sale.** In consideration of an earnest money deposit by Buyer to Seller in the amount of One Hundred Dollars and 00/100 (\$100.00) (the "Deposit") and other good and valuable consideration as set forth below, the receipt and sufficiency of which are hereby acknowledged, Seller agrees to sell and Buyer agrees to buy the Property on the terms and conditions set forth in this Agreement. The Deposit paid above shall be credit toward the Purchase Price (as defined below). Seller shall return the Deposit to Buyer if the sale of the Property is not completed under this Agreement because of Seller's failure, refusal or inability to perform any of Seller's obligations under this Agreement.

2. **Inspection Period.** The period of time from the effective date of this Agreement through September 1, 2023, shall constitute Buyer's inspection period (the "Inspection Period"). During the Inspection Period, Buyer, through its employees, agents and contractors may enter upon the Property for the purpose of making any inspections and investigations, as Buyer deems appropriate in order to assess the condition of the Property. During the Inspection Period, Buyer may, in its sole discretion, terminate this Agreement by delivering written notice to Seller, prior to the end of the Inspection Period if it deems the survey, status of title, or physical or environmental condition to be unacceptable to Buyer. Any surveys, environmental assessments, or other reports, studies or any other documents of any kind whatsoever obtained by Buyer related to the Property, whether obtained during the Inspection Period or otherwise, shall be provided to Seller within ten days of Seller's request if Buyer cancels this Agreement or does not close as required hereunder.

3. **Purchase Terms.**

a. **Price.** The purchase price for the Property shall be Nine Million, Dollars and 00/100 (\$9,000,000) (the "Purchase Price").

b. **Method of Payment.** The Purchase Price shall be paid at closing by cashier's or bank check or by wire transfer of immediately available funds, subject to credits, prorations and adjustments as provided in this Agreement.

4. **Closing.** In the event Buyer does not terminate this Agreement as permitted herein, the Closing shall take place on or before October 17, 2023, at a time and place mutually agreeable to the parties and the Closing Agent. The Parties may arrange to close by mail. Seller shall have the right to extend the closing date if it reasonably believes the City is not acting in good faith to process its application pursuant to Paragraph 11. The Closing Date may also be extended by mutual written agreement between the parties. The Closing Agent for this transaction shall be Anchors Smith Grimsley, PLC.

Closing Agent shall deliver to Buyer at closing the following documents prepared by Closing Agent and approved by Seller:

a. a warranty deed to the Property meeting the requirements as to title of Section 6 below, together with a bill of sale for the personal property appurtenant to the Property, if any, and;

b. an owner's affidavit attesting to the absence of mechanic's or materialmen's liens, boundary line disputes, proceedings involving Seller which might affect title to the Property, or parties in possession other than the Seller and such lessees or licensees as may be in possession

pursuant to ground leases or licenses and meeting the requirements of Section 6, below, and;

c. such other instruments and documents as Buyer's counsel may reasonably request for the purpose of confirming proper and lawful execution and delivery of closing documents and conveyance of the Property to Buyer in accordance with this Agreement, and any of the requirements of the title insurer, including, without limitation, assignments of surviving leases and contracts affecting the Property.

d. closing statement.

Possession of the Property shall pass to Buyer at time of closing.

5. **Closing Expenses and Prorations:**

a. At closing Seller shall pay: i.) transfer or documentary taxes on the deed of conveyance, if any; ii.) recording fees for the deed of conveyance;

b. Buyer shall pay: i.) the cost of the survey; ii.) the cost of the hazardous materials audits; and iii.) the cost of title examination, preparation of the title insurance commitment, the owner's title insurance premium, the lender's title insurance premium (if applicable) and all other costs associated with the preparation and delivery of the owner's and lender's title insurance policies.

c. All other expenses, including, without limitation, attorneys' fees, shall be paid by the party incurring the same.

6. **Condition of Title.**

a. Within fifteen (15) days of the effective date of this Agreement, Closing Agent shall provide a commitment for a title insurance policy from First American through Closing Agent on the Property in the amount of the Purchase Price. At closing, the premium for the title insurance policy shall be paid in accordance with Section 5.

b. Buyer may object to any matter of title that would render title unmarketable or uninsurable. Such objections to title shall be specified in writing and delivered to Seller within ten (10) days from the date of receipt of the title commitment by Buyer.

c. In the event Buyer timely notifies Seller of objections to title, Seller may or may not make efforts to cure such title defects within thirty (30) days from receipt of notice.

d. If Seller is unable to make title to the Property such as is required by Buyer by the closing date, or chooses not to make efforts to cure the title, then Buyer shall have the right to:

i. terminate this Agreement, in which case all monies paid by Buyer in accordance with this Agreement shall be returned immediately to Buyer and the Parties shall be relieved of any further obligations hereunder; or

ii. elect to accept title to the Property in its existing condition.

7. **Buyer's Right of Entry and Survey.** Seller shall provide to Buyer any boundary surveys in Seller's possession and Buyer shall be entitled to obtain a survey of the Property if desired. If a survey by Seller or Buyer's surveyor discloses any state of facts which materially or adversely

affect the insurability of marketability of the title to the Property, same shall be treated in the same manner as a title defect under Section 6 above.

8. **Contingencies.** This Agreement is contingent upon (a) the Destin City Council directing the City Manager to execute this Agreement in accordance with applicable provisions of federal, state, and local law and (b) the Buyer obtaining financing for all or any portion of the Purchase Price it, in its sole discretion, determines should be financed.

9. **Hazardous Materials and Audit Remediation.** Buyer may obtain a Phase I Environmental Site Assessment ("ESA") performed in accordance with the requirements set forth in ASTM E 1527-15. Additionally, in the State of Florida, if an ESA gives an opinion regarding geology, the report must be signed by a Professional Geologist or Professional Engineer qualified in geology. In the event that the Phase 1 Audit final report states that there is more than a low probability that Recognized Environmental Conditions are present on or beneath the surface of the Property, or further investigation are necessary to determine whether Recognized Environmental Conditions are present ("Unsatisfactory Report"), Buyer may elect to terminate this Agreement by giving notice as required herein, in which event the Seller agrees to return to Buyer the Deposit, and thereafter the parties shall have no further obligations under this Agreement.

10. **Representations and Warranties of Seller.** Seller represents and warrants to Buyer that

(a) Seller currently has, and shall have at closing, good and marketable fee simple title to the Property.

(b) Seller has full power and authority to enter into this Agreement and to convey title to the Property in accordance with this Agreement.

(c) No one other than Seller will be in possession of, nor have any right of possession of, any portion of the Property at the time of conveyance to Buyer or anytime thereafter. This includes any person with a leasehold interest or an agreement to rent the Property on a long-term or short-term basis.

(d) Seller represents that Seller does not know of any violations of governmental laws, rules, and regulations that materially affect the value of the Property.

(e) Flood Zone: Buyer is advised to verify by survey or with appropriate governmental agencies which flood zone the Property is in, whether flood insurance is required and what restrictions apply to improving the Property and rebuilding in the event of casualty.

(f) Homeowner's Association: As of the date of closing, the Property will not be subject to a mandatory membership in a Homeowner's Association.

If, before the conveyance to Buyer, Seller discovers any information or facts that would materially change the foregoing warranties and representations, Seller shall immediately give notice to Buyer of those facts and information. If the facts which cause any warranty or representation to be inaccurate are not remedied before the date of conveyance to Buyer, Buyer may elect to either:

a. terminate this Agreement, in which case Buyer shall have no obligation to accept title to the Property.

11. **Agreement to Process Application in Good Faith:** It is understood and agreed between the parties that the City Council desires to allow RV-parks as a conditional use in the TCMU zoning district, and that such city code amendments are currently in process for formal City Council approval. It is further understood and agreed between the parties that a development application for a RV-park will be submitted by Seller to the City for

separate and unrelated property owned by the Seller located at 1001 Highway 98, with Parcel ID No.00-2S-22-0000-0013-014A (Development Application Property"). The City shall process the application for an RV-park on the Development Application Property in good faith, and the Seller/applicant shall submit and design the project in good faith. The parties further agree that this Agreement shall not waive any requirements of any applicable City Codes, and that if the Seller's application does not meet City Codes, it may be denied by the City, without penalty. The parties further agree that Seller may request waiver of certain City Code requirements as a part of its conditional use application if authorized by City Code. This paragraph does not guarantee approval of the development application, but provides assurances to both parties that the application described herein will be processed and considered in good faith.

12. **Notices.** All notices pertaining to this Agreement shall be in writing delivered to the parties hereto by hand, electronic mail, first class mail, or courier service, in accordance with the information set forth in Recital "A."

13. **Binding on Successors.** This Agreement shall be binding not only upon the Parties but also upon their respective heirs, personal representatives, assigns and other successors in interest.

14. **Remedies upon Default.** In the event that Seller defaults in the performance of any of Seller's obligations under this Agreement, Buyer may elect to receive the return of its earnest money deposit for Seller's default or Buyer may elect to pursue a specific performance action against the Seller. In the event of a default by Buyer, Seller shall have the right to pursue a specific performance action against Buyer, or pursue any other available legal or equitable remedies.

15. **Entire Agreement/Modification.** This Agreement shall not be modified or amended except by an instrument in writing, signed by or on behalf of both parties.

16. **Counterparts.** The Agreement may be executed in counterparts, each of which shall be deemed an original and which together shall be deemed an original and which, together, shall constitute one and the same agreement.

17. **Acknowledgement.** In the event temporary or permanent informational plaques or signs are placed by Buyer on sites purchased under this Agreement, such plaques will include statement indicating that the sites were acquired with the assistance of Seller, and shall contain Seller's logo. Such logo shall be readable from the distance at which the sign was intended to be read.

18. **Time is of the Essence.** Time is of the essence for all provisions of this Agreement.

19. **Brokers/Real Estate Agents.** The Parties acknowledge and agree that no real estate broker or agent is involved in this transaction and that no commission or other compensation will be owed to any broker or real estate agent as a result of this transaction.

20. **Attorney Fees/Venue.** Each party shall pay its own attorney's fees and costs incurred in any litigation relating to this Agreement and any and all documents relating to this Agreement. The parties acknowledge and agree that this Agreement was entered into in Okaloosa County, Florida and if any litigation results from an alleged breach of this Agreement by any party, the exclusive venue and jurisdiction for any such litigation that relates in any way whatsoever to this Agreement, or any and all documents or instruments executed pursuant to this Agreement shall

be the state courts of Okaloosa County, Florida.

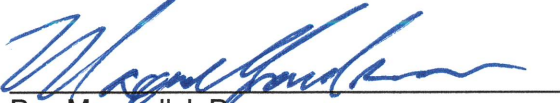
21. **Effective Date**. As used herein, the terms "date of this Agreement," "date hereof," and "effective date of this Agreement" shall mean the date on which the last of the parties signs this Agreement.

22. **Assignment**. Buyer may not assign this Agreement without written approval of Seller.

(Signature Page Follows)

IN WITNESS WHEREOF, each of the Parties hereto has caused this Agreement to be executed and sealed by its duly authorized signatory(ies) on the dates set forth below.

SELLER: BK of Destin, Inc., a
nonprofit California corporation



By: Maxwell J. Bruner

Its: President

Date: 7/28/2023

BUYER: The City of Destin, Florida, a
Florida municipal corporation

By: Lance Johnson

Its: City Manager

Date: August 7, 2023

Approved as to form and legality for the City of
Destin, only.

BY: _____
Kimberly Romano Kopp, City Attorney

EXHIBIT "A"

Legal Description

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF OKALOOSA, STATE OF FLORIDA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

(A)

COMMENCE AT THE NORTHEAST CORNER OF LOT 11, OF THE MORENO POINT MILITARY RESERVATION SURVEY OF LOTS (PLAT WHICH IS ON RECORD IN THE OFFICE OF THE CLERK OF CIRCUIT COURT OF OKALOOSA, FLORIDA) THENCE S 07 DEGREES 52' 40" W A DISTANCE OF 257.18 FEET TO THE POB; THENCE S 82 DEGREES 28' 54" W A DISTANCE OF 613.4 FEET MORE OR LESS TO THE WATERS EDGE OF CHOCTAWHATCHEE BAY; THENCE NORTHWESTERLY ALONG SAID WATERS EDGE A DISTANCE OF 79.0 FEET MORE OR LESS TO A POINT THAT IS S 87 DEGREES 02' 24" W OF THE POB; THENCE N 87 DEGREES 02' 24" E A DISTANCE OF 673.7 FEET MORE OR LESS TO THE POB.

LESS AND EXCEPT THAT PORTION LYING EAST OF THE WEST R/W OF CALHOUN AVENUE (66' R/W)

(B)

A PORTION OF LOT #11 MORENO POINT MILITARY RESERVATION SURVEY OF LOTS, DESTIN, OKALOOSA COUNTY, FLORIDA, DESCRIPTION AS FOLLOWS: FROM A PERMANENT REFERENCE MARKER ON NORTH LINE OF LOT 12, MORENO POINT MILITARY RESERVATION ON WEST SIDE OF CALHOUN AVENUE RUN SOUTH 7 DEGREES 52' WEST A DISTANCE OF 849.45 FEET, THENCE RUN SOUTH 70 DEGREES 57' WEST A DISTANCE OF 15 FEET FOR A POINT OF BEGINNING, THENCE CONTINUE SOUTH 70 DEGREES 57' WEST A DISTANCE OF 445 FEET, MORE OR LESS TO THE WATERS OF CHOCTAWHATCHEE BAY, THENCE RUN NORTH 8 DEGREES 03' WEST A DISTANCE OF 190 FEET MORE OR LESS ALONG THE SHORE OF CHOCTAWHATCHEE BAY; THENCE RUN NORTH 82 DEGREES 27' EAST A DISTANCE OF 430 FEET MORE OR LESS TO THE WEST RIGHT OF WAY OF STATE ROAD 30-A, THENCE RUN SOUTH 7 DEGREES 52' WEST A DISTANCE OF 3 FEET TO POINT OF BEGINNING.

(C)

COMMENCING AT A P.R.M. ON THE NORTH LINE OF LOT 12, MORENO POINT MILITARY RESERVATION ON WEST SIDE OF CALHOUN AVE. THENCE SOUTH 7 DEGREES 52 MINUTES WEST A DISTANCE OF 849.45 FEET, THENCE SOUTH 70 DEGREES 87 MINUTES WEST 32.86 FEET TO A POINT, THENCE SOUTH 7 DEGREES 52 MINUTES WEST 7.4 FEET TO A POINT OF BEGINNING. THENCE CONTINUE ALONG SAID LINE FOR A DISTANCE OF 3.6 FEET, THENCE WESTWARDLY A DISTANCE OF 30.0 FEET TO THE SOUTH PROPERTY LINE OF MIKE DESTIN, THENCE EASTWARDLY ALONG SAID PROPERTY LINE TO THE POINT OF BEGINNING.

PARCEL 2:

COMMENCING AT THE NE CORNER OF LOT 11, MORENO POINT MILITARY RESERVATION, DESTIN, FLORIDA, OKALOOSA COUNTY, THENCE S 07 DEGREES 52' 40" W 257.18 FEET, THENCE S 70 DEGREES 57' W 337.38 FT. TO P.O.B., THENCE CONTINUE ON SAID BEARING A DISTANCE OF 131.15 FEET MORE OR LESS TO WATERS EDGE OF CHOCTAWHATCHEE BAY; THENCE SOUTHEASTERLY ALONG WATERS EDGE OF SAID BAY A DISTANCE OF 123.75 FT. MORE OR LESS TO A POINT 50 FEET NORTH OF ORIGINAL R/W OF S.R. 115 (HIGHWAY 98), THENCE NORTHEASTERLY PARALLEL WITH NORTH R/W 134.19 FEET MORE OR LESS, THENCE N 21 DEGREES 10' 49" W 113.71 FEET TO P.O.B.

PARCEL 3:

COMMENCING AT THE NE CORNER OF LOT 11, MORENO POINT MILITARY RESERVATION, DESTIN FLORIDA, OKALOOSA COUNTY, THENCE S 07°52'40"W, 257.18 FEET TO A CONCRETE POST UNDER THE ROAD; THENCE S 70°57' W 189.28 FEET TO THE POINT OF BEGINNING, THENCE CONTINUE S 70°57' W A DISTANCE OF 148.1 FEET, TO THE NORTH EAST CORNER OF THE MIKE DESTIN LOT, THENCE S 21°10'49" E 113.71 FEET TO THE SOUTH EAST CORNER OF SAID MIKE DESTIN LOT AND A CEMENT WALL MARKING PROPERTY LINE OF C.L. KELLY; THENCE NORTHEASTERLY ALONG SAID WALL AND PROPERTY LINE A DISTANCE OF 50 FEET, THENCE

CONTINUE ALONG SAID WALL 117 FEET; THENCE N 19°03' W 69.4 FEET TO THE POINT OF BEGINNING.

PARCEL 4:

COMMENCING AT THE NE CORNER OF LOT 11, MORENO POINT MILITARY RESERVATION, DESTIN, FLORIDA, OKALOOSA COUNTY, THENCE S 07°52'40" W, 257.18 FEET TO A CONCRETE POST UNDER THE ROAD FOR POINT OF BEGINNING; THENCE S 70°57' W 189.28 FEET TO THE NORTHEAST CORNER OF THE ABOVE DESCRIBED LOT DEVISED TO MY DAUGHTER JOSEPHINE, THENCE S 19°03'E 69.4 FEET ALONG SAID JOSEPHINE'S LOT TO ITS SOUTHEAST CORNER, TO A CEMENT WALL MARKING PROPERTY LINE OF C.L. KELLY, THENCE NORTHEASTERLY ALONG SAID WALL AND PROPERTY LINE A DISTANCE OF 189 FEET TO THE RIGHT-OF-WAY OF CALHOUN AVENUE; THENCE NORTHERLY ALONG SAID RIGHT-OF-WAY A DISTANCE OF 5 FEET, MORE OR LESS, TO THE POINT OF BEGINNING

PARCEL 5

A TRACT OF LAND FROM THE SOUTHERLY PART OF LOT NO. 11 OF THE MORENO POINT MILITARY RESERVATION SURVEY OF LOTS, AT DESTIN, OKALOOSA COUNTY, FLORIDA, WHICH TRACT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A CONCRETE MARKER IN THE EAST LINE OF LOT NO. 11, SAID MARKER BEING 257.18 FEET FROM THE NORTHEAST CORNER OF SAID LOT, THENCE S 50°7'40" W 308 FEET, TO A STAKE BY THE TRUNK OF A MAGNOLIA TREE, SAID STAKE BEING FIFTY FEET NORTH OF THE NORTH BOUNDARY OF STATE ROAD #115, THENCE SOUTHWESTERLY AND PARALLEL WITH THE NORTH BOUNDARY OF SAID STATE ROAD #115 A DISTANCE OF 150 FEET, MORE OR LESS, TO THE SHORE LINE OF EAST PASS, THENCE WITH SAID SHORE LINE, IN A SOUTHEASTERLY DIRECTION, 50 FEET, MORE OR LESS, TO THE NORTH BOUNDARY OF STATE ROAD #115, THENCE WITH THE NORTH BOUNDARY LINE OF SAID ROAD, IN A NORTHEASTERLY DIRECTION, 240 FEET, MORE OR LESS TO CONCRETE MARKER IN THE WEST BOUNDARY LINE OF SIBERT AVENUE, THENCE WITH SAID BOUNDARY LINE N 35°52'40" E 195.3 FEET TO A IRON STAKE IN THE WEST LINE OF CALHOUN AVENUE, THENCE WITH SAID WEST BOUNDARY LINE 55 FEET TO POINT OF BEGINNING.

LESS AND EXCEPT THAT PART LYING NORTHERLY OF AND WITHIN 100 FEET OF THE SURVEY LINE OF STATE ROAD 30, SECTION 57030, WEST OF STATION 324 + 93.00, SAID STATION TO BE LOCATED AND SAID SURVEY LINE TO BE DESCRIBED AS FOLLOWS: BEGIN ON THE NORTHERLY EXTENSION OF THE EAST LINE OF LOT 9 OF MORENO POINT MILITARY RESERVATION SUBDIVISION AS PER PLAT RECORDED IN PLAT BOOK 25, PAGE 573 OF THE PUBLIC RECORDS OF OKALOOSA COUNTY, FLORIDA AT A POINT 50.64 FEET NORTHERLY OF THE NORTHEAST CORNER OF SAID LOT 9, THENCE RUN N 76°11' W 281.18 FEET TO THE BEGINNING OF A CURVE, CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 1763.18 FEET, THENCE RUN NORTHWESTERLY, WESTERLY AND SOUTHWESTERLY 966.76 FEET ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 31°25'11" TO A POINT, SAID POINT BEING STATION 324 + 93.00, THENCE CONTINUE SOUTHWESTERLY 294.78 FEET ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 9°34'49" TO THE END OF CURVE AND THE END OF SURVEY LINE HEREIN DESCRIBED.

AND LESS AND EXCEPT THAT PART LYING NORTHERLY OF AND WITHIN 30 FEET OF A LINE, SAID LINE TO BE DESCRIBED AS FOLLOWS: COMMENCE ON THE NORTHERLY EXTENSION OF THE EAST LINE OF LOT 9 OF MORENO POINT MILITARY RESERVATION SUBDIVISION AS PER PLAT RECORDED IN PLAT BOOK 25, PAGE 573, OF THE PUBLIC RECORDS OF OKALOOSA COUNTY, FLORIDA, AT A POINT 50.64 FEET NORTHERLY OF THE NORTHEAST CORNER OF SAID LOT 9, THENCE RUN N 76°11' W 281.18 FEET TO THE BEGINNING OF A CURVE, CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 1763.18 FEET, THENCE RUN NORTHWESTERLY, WESTERLY AND SOUTHWESTERLY 519.09 FEET ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 16°52'14" TO A POINT, THENCE RUN N 3°03'14" W 20 FEET TO THE POINT OF BEGINNING OF LINE TO BE DESCRIBED HEREIN, THENCE S 86°56'35" W 138.83 FEET TO THE BEGINNING OF A CURVE, CONCAVE SOUTHERLY AND HAVING A RADIUS OF 1637.28 FEET, THENCE RUN SOUTHWESTERLY 689.43 FEET ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 24°07'35" TO THE END OF CURVE AND THE END OF LINE HEREIN DESCRIBED, EXCLUSIVE OF AREA LYING WESTERLY OF SURVEY STATION 324 + 93 AS DESCRIBED ABOVE.

AND LESS AND EXCEPT ANY PORTION LYING AND BEING IN HIGHWAY 98.

HARBOR CRA FUND DETAILS (40 years 2003 - 2043)				
ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	FY 2024 - FY 2043
110300	311101		TIF REVENUES - COUNTY	13,141,940
110300	311102		TIF REVENUES - CITY	13,274,930
110300	361100		INTEREST EARNINGS	14,800
Total 110300 HARBOR CRA REVENUE				26,431,670
11055235	512000		REGULAR SALARIES	607,671
11055235	514000		OVERTIME PAY	-
11055235	521000		FICA TAXES	7,497
11055235	522000		RETIREMENT CONTRIBUTIONS	73,540
11055235	523000		LIFE/HEALTH INSURANCE	137,658
11055235	524000		WORKERS COMP	14,702
11055235	532000		AUDIT	134,170
11055235	534000		OTHER CONTRACTS	45,000
11055235	543000		UTILITIES	122,795
11055235	544000		RENTS AND LEASES	-
11055235	546000		REPAIRS AND MAINTENANCE	100,000
11055235	546001		MEDIAN MAINTENANCE	1,091,010
11055235	547000		PRINTING AND BINDING	-
11055235	549000		OTHER CHARGES/ADVERTISING	-
11055235	552000		OPERATING SUPPLIES	-
11055235	554000		MEMBERSHIPS (ANNUAL CRA FEE TO STATE)	21,000
11058500	561000	HRB1	1 HARBOR BLVD	9,100,000
11058500	565000	CRH60	PEDESTRIAN UNDER MARLER BRIDGE	3,596,995
11058500	565000	CRH64	HARBOR DISTRICT WAYFINDING SIGNAGE	-
Total 11055235 HARBOR CRA OPERATING				15,052,038
NET OPERATING (REV - EXP)				11,379,632
11058188	581221		2021 DEBT SERVICE INTERFUND TRANSFERS	(2,647,401)
11058188	581224	UNDER	2024 DEBT SERVICE INTERFUND TRANSFERS	(4,500,000)
11058188	581224	HRB1	2024 DEBT SERVICE INTERFUND TRANSFERS	(14,764,636)
11058188	581110	HRB1	TXFR OUT TO GF	(8,500,000)
110300	381110	HRB1	TXFR IN FROM GF	9,244,050
110300	381110	HRB1	TXFR IN FROM 224 LOAN	9,100,000
Total HARBOR CRA TXFRS OUT				(12,067,987)
110 Increase (decrease) in Fund Balance				(688,355)
110 Fund Balance, beginning				688,355
110 Fund Balance, ending				0

HARBOR CRA FUND DETAILS (40 years 2003 - 2043)					2003 Base Year Taxable Prop Val: 196,250,561					
ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	FY 2023 REVISED BUDGET	2023 PROJECTION	FY 2024	FY 2025	FY 2026	FY2027	FY2028
110300	311101		TIF REVENUES - COUNTY	412,779	407,469	489,090	503,760	518,870	534,440	550,470
110300	311102		TIF REVENUES - CITY	412,779	412,779	494,030	508,850	524,120	539,840	556,040
110300	361100		INTEREST EARNINGS	500	744	740	740	740	740	740
Total 110300 HARBOR CRA REVENUE				826,058	820,992	983,860	1,013,350	1,043,730	1,075,020	1,107,250
11055235	512000		REGULAR SALARIES	12,568	12,134	22,611	23,290	23,990	24,710	25,450
11055235	514000		OVERTIME PAY	-	7	-	-	-	-	-
11055235	521000		FICA TAXES	147	164	277	290	300	310	320
11055235	522000		RETIREMENT CONTRIBUTIONS	1,571	1,422	2,740	2,820	2,900	2,990	3,080
11055235	523000		LIFE/HEALTH INSURANCE	2,177	1,389	5,128	5,280	5,440	5,600	5,770
11055235	524000		WORKERS COMP	286	214	542	560	580	600	620
11055235	532000		AUDIT	13,950	9,809	5,000	5,150	5,300	5,460	5,620
11055235	534000		OTHER CONTRACTS	45,000	45,000	45,000				
11055235	543000		UTILITIES	4,300	4,350	4,575	4,710	4,850	5,000	5,150
11055235	544000		RENTS AND LEASES	-	-	-	-	-	-	-
11055235	546000		REPAIRS AND MAINTENANCE	-	46,250	5,000	5,000	5,000	5,000	5,000
11055235	546001		MEDIAN MAINTENANCE	56,610	-	40,610	41,830	43,080	44,370	45,700
11055235	547000		PRINTING AND BINDING	-	-	-	-	-	-	-
11055235	549000		OTHER CHARGES/ADVERTISING	-	-	-	-	-	-	-
11055235	552000		OPERATING SUPPLIES	-	-	-	-	-	-	-
11055235	554000		MEMBERSHIPS (ANNUAL CRA FEE TO STATE)	900	1,023	1,050	1,050	1,050	1,050	1,050
11058500	561000	HRB1	1 HARBOR BLVD	-	-	9,100,000	-	-	-	-
11058500	565000	CRH60	PEDESTRIAN UNDER MARLER BRIDGE	-	-	-	-	-	-	-
11058500	565000	CRH64	HARBOR DISTRICT WAYFINDING SIGNAGE	-	-	-	-	-	-	-
Total 11055235 HARBOR CRA OPERATING				6,137,508	121,761	9,232,533	89,980	92,490	95,090	97,760
NET OPERATING (REV - EXP)				(5,311,450)	699,231	(8,248,673)	923,370	951,240	979,930	1,009,490
11058188	581209		2009 DEBT SERVICE INTERFUND TRANSFERS	-	-					
11058188	581221		2021 DEBT SERVICE INTERFUND TRANSFERS	(479,995)	(479,995)	(482,835)	(477,641)	(484,385)	(479,054)	(482,689)
11058188	581224	UNDER	2024 DEBT SERVICE INTERFUND TRANSFERS	-	-	-				
11058188	581224	HRB1	2024 DEBT SERVICE INTERFUND TRANSFERS	-	-	(738,232)	(738,232)	(738,232)	(738,232)	(738,232)
11058188	581110	HRB1	TXFR OUT TO GF	-	-	(8,500,000)	-	-	-	-
110300	381110	HRB1	TXFR IN FROM GF	-	-	8,500,000	23,887	271,377	237,355	211,431
110300	381110	HRB1	TXFR IN FROM 224 LOAN	-	-	9,100,000	-	-	-	-
Total HARBOR CRA TXFRS OUT				5,470,005	(479,995)	7,878,933	(1,191,986)	(951,239)	(979,931)	(1,009,490)
110 Increase (decrease) in Fund Balance				158,555	219,236	(369,739)	(268,616)	1	(1)	(0)
110 Fund Balance, beginning of year				469,119	469,119	688,355	318,616	50,000	50,000	50,000
110 Fund Balance, ending of year				627,674	688,355	318,616	50,000	50,000	50,000	50,000

HARBOR CRA FUND DETAILS
(40 years 2003 - 2043)

ACCOUNT DESCRIPTION	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035	FY2036	FY2037	FY2038
TIF REVENUES - COUNTY	566,980	583,990	601,510	619,560	638,150	657,290	677,010	697,320	718,240	739,790
TIF REVENUES - CITY	572,720	589,900	607,600	625,830	644,600	663,940	683,860	704,380	725,510	747,280
INTEREST EARNINGS	740	740	740	740	740	740	740	740	740	740
Total 110300 HARBOR CRA REVENUE	1,140,440	1,174,630	1,209,850	1,246,130	1,283,490	1,321,970	1,361,610	1,402,440	1,444,490	1,487,810
REGULAR SALARIES	26,210	27,000	27,810	28,640	29,500	30,390	31,300	32,240	33,210	34,210
OVERTIME PAY	-	-	-	-	-	-	-	-	-	-
FICA TAXES	330	340	350	360	370	380	390	400	410	420
RETIREMENT CONTRIBUTIONS	3,170	3,270	3,370	3,470	3,570	3,680	3,790	3,900	4,020	4,140
LIFE/HEALTH INSURANCE	5,940	6,120	6,300	6,490	6,680	6,880	7,090	7,300	7,520	7,750
WORKERS COMP	640	660	680	700	720	740	760	780	800	820
AUDIT	5,790	5,960	6,140	6,320	6,510	6,710	6,910	7,120	7,330	7,550
OTHER CONTRACTS										
UTILITIES	5,300	5,460	5,620	5,790	5,960	6,140	6,320	6,510	6,710	6,910
RENTS AND LEASES	-	-	-	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
MEDIAN MAINTENANCE	47,070	48,480	49,930	51,430	52,970	54,560	56,200	57,890	59,630	61,420
PRINTING AND BINDING	-	-	-	-	-	-	-	-	-	-
OTHER CHARGES/ADVERTISING	-	-	-	-	-	-	-	-	-	-
OPERATING SUPPLIES	-	-	-	-	-	-	-	-	-	-
MEMBERSHIPS (ANNUAL CRA FEE TO STATE)	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050
1 HARBOR BLVD										
PEDESTRIAN UNDER MARLER BRIDGE										
HARBOR DISTRICT WAYFINDING SIGNAGE	-									
Total 11055235 HARBOR CRA OPERATING	100,500	103,340	106,250	109,250	112,330	115,530	118,810	122,190	125,680	129,270
NET OPERATING (REV - EXP)	1,039,940	1,071,290	1,103,600	1,136,880	1,171,160	1,206,440	1,242,800	1,280,250	1,318,810	1,358,540
2009 DEBT SERVICE INTERFUND TRANSFERS										
2021 DEBT SERVICE INTERFUND TRANSFERS	(240,797)	-	-	-	-	-	-	-	-	-
2024 DEBT SERVICE INTERFUND TRANSFERS	-	-	(50,000)	(150,000)	(150,000)	(200,000)	(250,000)	(300,000)	(400,000)	(450,000)
2024 DEBT SERVICE INTERFUND TRANSFERS	(738,232)	(738,232)	(738,232)	(738,232)	(738,232)	(738,232)	(738,232)	(738,232)	(738,232)	(738,232)
TXFR OUT TO GF	-	-	-	-	-	-	-	-	-	-
TXFR IN FROM GF	-	-	-	-	-	-	-	-	-	-
TXFR IN FROM 224 LOAN	-	-	-	-	-	-	-	-	-	-
Total HARBOR CRA TXFRS OUT	(979,029)	(738,232)	(788,232)	(888,232)	(888,232)	(938,232)	(988,232)	(1,038,232)	(1,138,232)	(1,188,232)
110 Increase (decrease) in Fund Balance	60,911	333,058	315,368	248,648	282,928	268,208	254,568	242,018	180,578	170,308
110 Fund Balance, beginning of year	50,000	110,910	443,969	759,337	1,007,985	1,290,913	1,559,121	1,813,690	2,055,708	2,236,286
110 Fund Balance, ending of year	110,910	443,969	759,337	1,007,985	1,290,913	1,559,121	1,813,690	2,055,708	2,236,286	2,406,594

HARBOR CRA FUND DETAILS
(40 years 2003 - 2043)

ACCOUNT DESCRIPTION	FY2039	FY2040	FY2041	FY2042	FY2043
TIF REVENUES - COUNTY	761,980	784,840	808,390	832,640	857,620
TIF REVENUES - CITY	769,700	792,790	816,570	841,070	866,300
INTEREST EARNINGS	740	740	740	740	740
Total 110300 HARBOR CRA REVENUE	1,532,420	1,578,370	1,625,700	1,674,450	1,724,660
REGULAR SALARIES	35,240	36,300	37,390	38,510	39,670
OVERTIME PAY	-	-	-	-	-
FICA TAXES	430	440	450	460	470
RETIREMENT CONTRIBUTIONS	4,260	4,390	4,520	4,660	4,800
LIFE/HEALTH INSURANCE	7,980	8,220	8,470	8,720	8,980
WORKERS COMP	840	870	900	930	960
AUDIT	7,780	8,010	8,250	8,500	8,760
OTHER CONTRACTS					
UTILITIES	7,120	7,330	7,550	7,780	8,010
RENTS AND LEASES	-	-	-	-	-
REPAIRS AND MAINTENANCE	5,000	5,000	5,000	5,000	5,000
MEDIAN MAINTENANCE	63,260	65,160	67,110	69,120	71,190
PRINTING AND BINDING	-	-	-	-	-
OTHER CHARGES/ADVERTISING	-	-	-	-	-
OPERATING SUPPLIES	-	-	-	-	-
MEMBERSHIPS (ANNUAL CRA FEE TO STATE)	1,050	1,050	1,050	1,050	1,050
1 HARBOR BLVD					
PEDESTRIAN UNDER MARLER BRIDGE			-	-	3,596,995
HARBOR DISTRICT WAYFINDING SIGNAGE					
Total 11055235 HARBOR CRA OPERATING	132,960	136,770	140,690	144,730	3,745,885
NET OPERATING (REV - EXP)	1,399,460	1,441,600	1,485,010	1,529,720	(2,021,225)
2009 DEBT SERVICE INTERFUND TRANSFERS					
2021 DEBT SERVICE INTERFUND TRANSFERS	-	-	-	-	-
2024 DEBT SERVICE INTERFUND TRANSFERS	(450,000)	(500,000)	(500,000)	(500,000)	(600,000)
2024 DEBT SERVICE INTERFUND TRANSFERS	(738,232)	(738,232)	(738,232)	(738,232)	(738,232)
TXFR OUT TO GF	-	-	-	-	-
TXFR IN FROM GF	-	-	-	-	-
TXFR IN FROM 224 LOAN	-	-	-	-	-
Total HARBOR CRA TXFRS OUT	(1,188,232)	(1,238,232)	(1,238,232)	(1,238,232)	(1,338,232)
110 Increase (decrease) in Fund Balance	211,228	203,368	246,778	291,488	(3,359,457)
110 Fund Balance, beginning of year	2,406,594	2,617,822	2,821,191	3,067,969	3,359,457
110 Fund Balance, ending of year	2,617,822	2,821,191	3,067,969	3,359,457	0

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.B.

TO: City Council

THRU: Kimberly Kopp, City Attorney
Lance Johnson, City Manager
Kyle Bauman, Special Projects Attorney

FROM: Krystal Strickland, Finance Director

DATE: August 1, 2023

SUBJECT: Resolution 23-13 -- Reimbursement Resolution for Harbor Blvd parcel

I. BACKGROUND: For additional background, see also the agenda item "1 Harbor Blvd Parcel - Purchase Agreement".

This resolution will allow the City to reimburse itself for expenditures made prior to the issuance of any debt, but it does not obligate the City to borrow any money.

II. DISCUSSION: Funding for this purchase will flow primarily from the Harbor CRA fund. This reimbursement intent resolution allows the City to front cash to secure the Property with the understanding that the General Fund will be reimbursed with a tax-exempt debt issuance as soon as reasonable. This allows the General Fund to temporarily use cash that has otherwise been set aside for operating and capital purposes.

Capital funds expended within 60 days prior to the adoption of this resolution will be eligible to be replaced with debt funding. Tax-exempt debt taken to reimburse the General Fund and the Harbor CRA will have a repayment schedule that aligns closely with the Harbor CRA's net income.

This debt issuance may be packaged together with debt financing that will be needed for the City to proceed with Phase 1 of the Undergrounding Utilities project. A borrower can often attain better financing terms when the debt issuance amount is larger, as opposed to doing two smaller financing requests.

By combining the financing request for the acquisition of 1 Harbor Boulevard with Phase 1 of Undergrounding, the City might attract interest of larger institutional bond buyers and may obtain a better rate. The major factors that determine a credit rating for a Municipal

Bond include: *debt level, financial condition, debt security, economic and demographic profile, and management.*

A. Link to Strategic Goals / Objectives:

B. Effect on Budget (EOB): Adopting this resolution has no effect on the FY 2023 Budget. All potential transactions of purchasing land and borrowing funds are contemplated in the Tentative FY 2024 Budget.

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION: Staff recommends approving the reimbursement intent resolution to keep the broadest array of options open to the City regarding timing and financing of the potential 1 Harbor Boulevard acquisition.

IV. RECOMMENDED MOTION: I move to approve Resolution 23-13.

Attachments:

1. Reimbursement Resolution

RESOLUTION NO. 23-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, ESTABLISHING ITS INTENT TO REIMBURSE CERTAIN EXPENDITURES IN CONNECTION WITH A CAPITAL IMPROVEMENT PROJECT RELATED TO ACQUISITION OF REAL PROPERTY FOR PUBLIC PARK OR OTHER PUBLIC PURPOSES AS MORE PARTICULARLY DESCRIBED HEREIN, INCURRED WITH PROCEEDS OF A FUTURE TAXABLE OR TAX-EXEMPT FINANCING OR FINANCINGS; PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council (the "City Council") of the City of Destin, Florida (the "Issuer") has determined that the need exists to incur debt in order to finance the costs of all or a portion of a capital improvement project consisting primarily of the acquisition of certain land for the purpose of providing public park or other public facilities located within the Issuer at 1 Harbor Boulevard, Destin, Florida 32541 (collectively, the "Project").

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA:

SECTION 1. AUTHORITY. This Resolution is adopted pursuant to the provisions of the Constitution of the State of Florida, Chapter 166, Florida Statutes, the Charter of the Issuer and other applicable provisions of law.

SECTION 2. DECLARATION OF INTENT. The Issuer hereby expresses its intent to be reimbursed from proceeds of a future taxable or tax-exempt financing or financings for capital expenditures to be paid by the Issuer in connection with the Project. Pending reimbursement, the Issuer expects to use legally available funds to pay such costs including but not limited to capital expenditures and other costs associated with the Project. It is reasonably expected that the total amount of debt to be incurred by the Issuer with respect to the Project will not exceed \$9,000,000. This Resolution is intended to constitute a "declaration of official intent" within the meaning of Section 1.150-2 of the Income Tax Regulations which were promulgated pursuant to the Internal Revenue Code of 1986, as amended, with respect to the debt incurred, in one or more financings, to finance the costs of all or a portion of the Project.

SECTION 3. SEVERABILITY. If any one or more of the provisions of this Resolution shall for any reason be held illegal or invalid, such illegality or invalidity shall not affect any other provision contained herein.

SECTION 4. EFFECTIVE DATE; REPEALER. This Resolution shall be effective immediately upon its adoption. This Resolution supersedes all prior actions of the City Council inconsistent herewith. All resolutions or portions thereof in conflict with the provisions of this Resolution are hereby repealed to the extent of any such conflict.

PASSED AND ADOPTED BY THE CITY OF DESTIN, FLORIDA THIS ____ DAY OF AUGUST, 2023.

Bobby Wagner, Mayor

ATTEST:

Rey Bailey, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
CITY OF DESTIN, ONLY:

Kimberly Romano Kopp, City Attorney

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.C.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Kimberly Kopp, City Attorney

DATE: August 1, 2023

SUBJECT: Opposition to speed regulations on fishing vessels - Resolution 23-15
(July 17, 2023: Councilmember Destin moved to direct staff to bring back a resolution at the next council meeting supporting the county's action to oppose the proposed speed regulation on vessels fishing in the Gulf; seconded by Councilmember Hebert. Motion passed 7-0).

I. BACKGROUND:

II. DISCUSSION: WHEREAS, in May 2021, the Natural Resources Defense Council, Healthy Gulf, Center for Biological Diversity, Defenders of Wildlife, Earthjustice and the New England Aquarium submitted a petition to establish a year-round, mandatory 10-knot speed limit and other vessel-related regulations within the core habitat of the Gulf of Mexico; and

WHEREAS, the U.S. National Oceanic and Atmospheric Administration (“NOAA”) called for comments on the petition and whether to proceed with the suggested rulemaking; and

WHEREAS, Okaloosa County and the leading organizations representing recreational fishing in the United States urged the NOAA to reject the petition to establish year-round 10-knot (11mph) vessel speed limit and other vessel-related measures in the Rice whale’s core habitat area in the Gulf of Mexico; and

WHEREAS, the City of Destin supports Okaloosa County and organizations representing recreational fishing in the United States and urges NOAA to reject the petition; and

WHEREAS, a blanket approach such as vessel speed restrictions covering large swaths of the Gulf will do little to address the protection of the Rice’s Whales population and puts recreational boaters, anglers, and communities that rely on economic activities from these industries at risk; and

WHEREAS, the blanket speed reduction would cause significant impacts to recreational fishing due to increase in travel time; and

WHEREAS, the petition’s effect on ports (Tampa Bay, Manatee, Panama City and Pensacola) has not been determined; and

WHEREAS, the City Council of the City of Destin agrees with Okaloosa County's recommendation that NOAA does not initiate any rulemaking based on the petition ; and

WHEREAS, the City Council of the City of Destin believes that the petitioners failed to put forward any evidence that recreational vessels pose a risk to Rice's Whales as justification for the significant rules proposed in the petition; and

WHEREAS, the petition fails to propose action to address the greatest sources of mortality to the Rice's Whale; and

WHEREAS, NOAA has failed to engage with the recreational fishing industry on Rice's Whale recovery planning or to better understand how their vessels may interact with Rice's Whales; and

WHEREAS, NOAA needs to fully investigate and report on the likelihood of recovering Rice's Whales given documented concerns about its population size; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DESTIN, that

Section 1. Recitals. The foregoing recitals are true and correct, and incorporated into this Resolution.

Section 2. Support for Okaloosa County's July 5th Correspondence to NOAA, Echoing its Unwavering Opposition and Grave Concerns regarding the Vessel Speed Reduction and Other Vessel-Related Measures to Protect Rice's Whales in the Gulf of Mexico. The City Council of the City of Destin supports Okaloosa County's unwavering opposition and grave concerns regarding the vessel speed reduction and other vessel-related measures to protect Rice's Whales in the Gulf of Mexico. A copy of Okaloosa County's July 5th Correspondence to NOAA is attached as **Exhibit "A"**.

Okaloosa County and the City of Destin are home to the largest for-hire (recreational) fishing fleet in the United States and contribute a significant proportion of the overall annual economic impact from recreational fishing (nearly \$500 million) to the region and State as a whole. Reducing access to a large portion of the Gulf of Mexico, offshore Okaloosa County and the City of Destin, would result in much greater trip durations due to slower cruise speeds, and thus increased costs to the fleet and its customers. This increased economic burden will result in reduced numbers of trips and negative economic impacts. Additionally, as further detailed in Okaloosa County's attached July 5th correspondence, the overall lack of supporting scientific information for this petition is evident and proposed rules with such severe and significant implications should not be considered without ample and irrefutable supporting information.

Section 3. Directions to City Clerk. This Resolution shall be forwarded to the Okaloosa County Board of County Commissioners, the NOAA, the Governor of Florida, and the United States Congress.

- A. Link to Strategic Goals / Objectives:**
- B. Effect on Budget (EOB):**
- C. Level of Service (LOS):**
- D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION: I move to approve Resolution 23-15, and direct the

City Clerk to forward to NOAA, Okaloosa County, the Governor, and the US Congress.

Attachments:

1. Resolution 2023-15 Response to
Proposed 10 Knot Speed Restriction
2. Exhibit A July 5th County to NOAA

RESOLUTION 23-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, SUPPORTING OKALOOSA COUNTY'S JULY 5, 2023 CORRESPONDENCE TO NOAA; ECHOING THE COUNTY'S UNWAVERING OPPOSITION AND GRAVE CONCERNS REGARDING THE VESSEL SPEED REDUCTION AND OTHER VESSEL-RELATED MEASURES TO PROTECT RICE'S WHALES IN THE GULF OF MEXICO; SUPPORTING RECREATIONAL FISHING; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in May 2021, the Natural Resources Defense Council, Healthy Gulf, Center for Biological Diversity, Defenders of Wildlife, Earthjustice and the New England Aquarium submitted a petition to establish a year-round, mandatory 10-knot speed limit and other vessel-related regulations within the core habitat of the Gulf of Mexico; and

WHEREAS, the U.S. National Oceanic and Atmospheric Administration ("NOAA") called for comments on the petition and whether to proceed with the suggested rulemaking; and

WHEREAS, Okaloosa County and the leading organizations representing recreational fishing in the United States urged the NOAA to reject the petition to establish year-round 10-knot (11mph) vessel speed limit and other vessel-related measures in the Rice whale's core habitat area in the Gulf of Mexico; and

WHEREAS, the City of Destin supports Okaloosa County and organizations representing recreational fishing in the United States and urges NOAA to reject the petition; and

WHEREAS, a blanket approach such as vessel speed restrictions covering large swaths of the Gulf will do little to address the protection of the Rice's Whales population and puts recreational boaters, anglers, and communities that rely on economic activities from these industries at risk; and

WHEREAS, the blanket speed reduction would cause significant impacts to recreational fishing due to increase in travel time; and

WHEREAS, the petition's effect on ports (Tampa Bay, Manatee, Panama City and Pensacola) has not been determined; and

WHEREAS, the City Council of the City of Destin agrees with Okaloosa County's recommendation that NOAA does not initiate any rulemaking based on the petition ; and

WHEREAS, the City Council of the City of Destin believes that the petitioners failed to put forward any evidence that recreational vessels pose a risk to Rice's Whales as justification for the significant rules proposed in the petition; and

WHEREAS, the petition fails to propose action to address the greatest sources of mortality to the Rice's Whale; and

WHEREAS, NOAA has failed to engage with the recreational fishing industry on Rice's Whale recovery planning or to better understand how their vessels may interact with Rice's Whales; and

WHEREAS, NOAA needs to fully investigate and report on the likelihood of recovering Rice's Whales given documented concerns about its population size; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DESTIN, that

Section 1. Recitals. The foregoing recitals are true and correct, and incorporated into this Resolution.

Section 2. Support for Okaloosa County's July 5th Correspondence to NOAA, Echoing its Unwavering Opposition and Grave Concerns regarding the Vessel Speed Reduction and Other Vessel-Related Measures to Protect Rice's Whales in the Gulf of Mexico. The City Council of the City of Destin supports Okaloosa County's unwavering opposition and grave concerns regarding the vessel speed reduction and other vessel-related measures to protect Rice's Whales in the Gulf of Mexico. A copy of Okaloosa County's July 5th Correspondence to NOAA is attached as **Exhibit "A"**.

Okaloosa County and the City of Destin are home to the largest for-hire (recreational) fishing fleet in the United States and contribute a significant proportion of the overall annual economic impact from recreational fishing (nearly \$500 million) to the region and State as a whole. Reducing access to a large portion of the Gulf of Mexico, offshore Okaloosa County and the City of Destin, would result in much greater trip durations due to slower cruise speeds, and thus increased costs to the fleet and its customers. This increased economic burden will result in reduced numbers of trips and negative economic impacts.

Additionally, as further detailed in Okaloosa County's attached July 5th correspondence, the overall lack of supporting scientific information for this petition is evident and proposed rules with such severe and significant implications should not be considered without ample and irrefutable supporting information.

Section 3. Directions to City Clerk. This Resolution shall be forwarded to the Okaloosa County Board of County Commissioners, the NOAA, the Governor of Florida, and the United States Congress.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY OF DESTIN, FLORIDA THIS 7TH DAY OF AUGUST, 2023.

BOBBY WAGNER, MAYOR

ATTEST:

REY BAILEY, CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
CITY OF DESTIN, ONLY:

KIMERLY ROMANO KOPP
CITY ATTORNEY

EXHIBIT “A”



Board of County Commissioners

July 5, 2023

State of Florida

Mr. David Bernhart
Assistant Regional Administrator
Protected Resources Division
National Marine Fisheries Service
Southeast Regional Office
263 13th Avenue South
St. Petersburg, FL 33701

Submitted Electronically and Via FedEx

RE: Petition to Establish a Mandatory 10-Knot Speed Limit and Other Vessel-Related Mitigation Measures to Protect Endangered Rice's Whales in Gulf of Mexico.

Dear Mr. Bernhart,

We write to you today with unwavering opposition and grave concerns regarding the proposed rule to establish a vessel speed restriction and other vessel-related measures to protect Rice's whales in the northeast Gulf of Mexico. It is the opinion of the Okaloosa County Board of County Commissioners that the proposed rule would have a significant negative economic impact to not only our community but the entire region while not truly addressing the declining population of the Rice's whale.

Okaloosa County is home to the largest for-hire (recreational) fishing fleet in the United States¹ and contributes a significant proportion of the overall annual economic impact from recreational fishing, (nearly \$500 million²) to the region and state as a whole. Reducing access to a large portion of the Gulf of Mexico, offshore Okaloosa County, would result in much greater trip durations (due to slower cruise speeds) and thus cost to the fleet and customers. This increased economic burden will result in reduced number of trips and negative economic impact.

Okaloosa County has also recognized the importance of the Gulf of Mexico to recreation and tourism products by supporting projects that create and restore essential fish habitat and destinations for fishing and diving activities. Many of these projects would be significantly negatively impacted as they are located within the proposed speed restricted and nighttime operations moratorium area making access significantly limited or not feasible all together. In Okaloosa County, commercial landings of saltwater products are more than 400,000 lbs³. The proposed rule would increase commercial trip duration and likely reduce total landings, which would negatively impact local restaurants and other venues that depend on these products to operate. Finally, the Eastern Gulf Test and Training Range, which encompasses more than 180,000 square miles⁴, all of which is included within the Rice's whale core habitat, would be significantly restricted if all proposed conditions were adopted.

Like other whale species, the reduced number of Rice's whales that currently utilize the northeast Gulf of Mexico has been faced with numerous challenges. Currently there is a relative paucity of information

July 5, 2023

available about Rice's whales mostly due to their remote existence. Further, the number of historic negative interactions (i.e. vessel strikes) from the recreational or commercial fishing community is non-existent and insignificant. To date there have been two documented vessel strikes to Rice's whales, only one resulted in mortality⁵. These strikes were likely from larger ships and not smaller recreational vessels. If a smaller recreational vessel were to strike a whale, the damage to the vessel would be significant and certainly would not go undocumented or undetected as suggested in the petition. The overall lack of supporting scientific information for this petition is evident and proposed rules with such severe and significant implications should not be considered without ample and irrefutable supporting information.

We request that the entire petition be rejected for the numerous reasons listed in this letter and the numerous letters documenting the same significant negative impacts to our area. Additional options should be explored to protect the endangered Rice's whale while not significantly impacting Okaloosa County's residents, visitors and the regional economy.

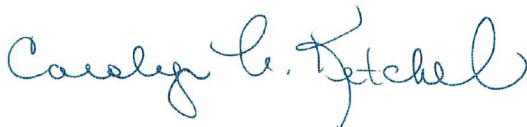
Respectfully,



Robert A. "Trey" Goodwin, III
Chairman
Commissioner, Okaloosa County District 4



Paul Mixon
Vice-Chairman
Commissioner, Okaloosa County District 1



Carolyn Ketchel
Commissioner, Okaloosa County District 2



Mel Ponder
Commissioner, Okaloosa County District 5

¹ <https://www.nwfdailynews.com/story/news/2016/05/28/destin-harbor-boasts-largest-fleet-in-north-america/28414886007/>

² https://asafishing.org/wp-content/uploads/2023/03/Florida/2023_ASA_House_Handout_Digital_1_Florida.pdf

³ <https://app.myfwc.com/FWRI/PFDM/ReportCreator.aspx>

⁴ <https://www.enterpriseflorida.com/wp-content/uploads/Florida-Range-Report-Spring-2022.pdf>

⁵ <https://repository.library.noaa.gov/view/noaa/23127>

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.D.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, City Attorney
Ryan Scott, City Engineer

DATE: August 2, 2023

SUBJECT: Stahlman/US Hwy 98 Intersection Status Update

I. BACKGROUND: In anticipation of the completion of the Cross Town Connector, Staff was directed by City Council to assess the effects of the new traffic patterns at the Stahlman Avenue/US Hwy 98 Intersection. Pursuant to the directive, Staff requested a proposal from Baskerville-Donovan, Inc. (continuing service contractor) to study the intersection and to prepare a report of their recommendations for intersection improvements.

II. DISCUSSION: To complement this effort, the City Engineer has coordinated with the Florida Department of Transportation (FDOT) and they (FDOT) have agreed to **immediately** begin a study of the signal timing and traffic counts at this intersection. The anticipated timeline for finalizing their recommendations is three (3) months or less.

A. Link to Strategic Goals / Objectives:

- II. Enhanced quality of life and safety for families
- III. Economic development and revitalization
- V. Improved mobility

B. Effect on Budget (EOB):

C. Level of Service (LOS): Improved safety, mobility and connectivity

D. Legislative Sponsor:

III. CONCLUSION: The FDOT recommendations will assist Baskerville-Donovan in their overall assessment of the Stahlman/US Hwy 98 intersection. They will be able to use the FDOT data and run new projections based on two scenarios:

1. Impacts of the Future Cross Town Connector
2. Impacts of the Marler Bridge extension

IV. RECOMMENDED MOTION: None- Informational Item

Attachments:

None

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.E.

TO: City Council

THRU: Louis Zunguze, Community Development Director

FROM: Lance Johnson, City Manager

DATE: August 8, 2023

SUBJECT: 2nd Draft FY2024-29 Strategic Plan: Council objectives

I. BACKGROUND: During the July 17, 2023 Council meeting, the 1st Draft of the FY2024-2029 Council objectives were reviewed and commented on. The 2nd draft takes into consideration those discussions as well as getting the objectives into the correct priority group as those priority groups are currently defined.

II. DISCUSSION: The Council objectives should be developed with the following caveats in mind.

CORE VALUES

Respect	Teamwork	Stewardship
Integrity	Professionalism	Transparency

VISION 2035

DESTIN IS A FAMILY- ORIENTED BEACH AND FISHING COMMUNITY WHERE PEOPLE WANT TO LIVE, WORK & PLAY AND WHERE VISITORS ARE WELCOMED TO RESPECTFULLY ENJOY OUR COMMUNITY AND ITS RESOURCES.

PRIORITIZED KEY CUSTOMER GROUPS (NO UPDATE REQUIRED)

1. Year-Round Residents
2. Destin-Based Businesses
3. Visitors

DESTIN'S STRATEGIC GOALS (PILLARS)

- I. Financially sound city providing service excellence.

- II. Enhanced quality of life and safety for families.
- III. Economic development and revitalization.
- IV. Effective, efficient, and aesthetically pleasing infrastructure.
- V. Improve mobility and connectivity.
- VI. A green and sustainable environment.
- VII. Offer livable wages & benefits to attract and maintain high caliber, qualified staff.**

Each Council objective will fall under one or more of the seven Strategic Goals listed above.

Council objectives are prioritized based on Council input and the currently approved definitions for each priority level that follows.

PRIORITY LEVELS DEFINED:

CRITICAL PRIORITY*

An objective that must be successfully accomplished within a specified amount of time.
[Funding for current project and/or phase has been allocated or will be available by the projected start date.]

IMPORTANT PRIORITY*

A priority that can have a significant impact on performance. Resources are fixed and the variable is either time or the objective.

DESIRABLE PRIORITY*

A priority where both resources and time are variables. The organization desires an outcome but cannot absolutely commit specific resources over any specifiable time period.

**Resources are fixed for CRITICAL and IMPORTANT priorities; therefore, it may become necessary to transfer resources from funded DESIRABLE priorities to CRITICAL priorities.*

Below, for the Council's consideration, are proposed Council objectives for FY2024-29. It should be noted that there was discussion at the last Council meeting about moving items 1.3 and 1.6 to a lower priority classification. They are included in the Critical Priorities because they meet the classification's definition. The Council can modify these or any other objectives listed in the draft as they see fit.

2nd DRAFT, PROPOSED COUNCIL OBJECTIVES FY2024(-2029)

CRITICAL PRIORITIES *(All required resources [money, people, equipment] needed to begin and complete the project (or specific phase) by a target date have been approved by the City Council.)*

- 1.1 Work with stakeholders to pursue the Destin City Center. (Phase 1 Feasibility Study), (II., III.).(OPR: CD) [\$50,000 budgeted for FY23, \$50,000 budgeted for FY24 if not used in FY23]
- 1.2 Public Waterfront acquisition initiative; Acquire property at the foot of the Marler Bridge. (II., IV., V.) (OPR: GPC) [\$9.1 million budgeted for FY24]
- 1.3 Underground Utilities; Begin Phase 1 (II., IV., VI.) (OPR: GPC) [\$20,200,000]

budget proposed for FY24]

1.4 Stahlman and US 98 pedestrian and vehicle improvement concepts in cooperation with FDOT. (II., V.) (OPR: CD/ENG) [\$75k budgeted for FY23]

1.5 Pedestrian access concepts under the Marler Bridge. (II., V.) (OPR: CD/ENG) [\$150k on Current PO]

1.6 Two-lane Crosstown Connector (Beach to Benning); Phase 1. (II., V.). (OPR: CD/GPC) [\$6,212,457 proposed for inclusion in the FY24 Budget]

1.7 Improve parking, explore options (i.e., parking garage, surface parking), (V.). (OPR: PW) [\$525k proposed for inclusion in the FY24 Budget for Sibert-Zerbe parking lot consolidation.]

IMPORTANT PRIORITIES: A priority that can have a significant impact on performance. Resources are fixed and the variable is either time or the objective.

1.8 Annexation of unincorporated enclaves (I.). (OPR: CD/CMO) [\$10k budgeted for FY23 and \$10k budgeted for FY24 if not used in FY23]

1.9 Expansion of recreational programming for residents and visitors. (OPR: PR)

DESIRABLE PRIORITIES: A priority where both resources and time are variables. The organization desires an outcome but cannot absolutely commit specific resources over any specifiable time period.

1.10 Support for regional Transit and Ferry systems (V.) (OPR: GPC) [\$0 Budgeted for FY24]

1.11 City Marina (Phase 1 Feasibility Study), (III, V.). (OPR: CD) [\$0 Budgeted for FY23 and \$50k Budgeted for FY24]

1.12 Support Beach Re-nourishment, planning & scheduling in partnership with the County & State. (II., VI.) (OPR: CD/CMO)

1.13 Support regional workforce housing initiatives.

A. Link to Strategic Goals / Objectives:

B. Effect on Budget (EOB):

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION: As a general rule, it is better when possible to limit the highest priority Council objectives, called "*Critical Priorities*" in our plan, to 1-3 objectives and fit the remaining Council objectives in one of the two lower priority classifications, "Important Priorities" or "Desireable Priorities." This draft is currently showing seven (7) "Critical Priorities, Council can elect to approve these as presented or approve based on redistributing some of the objectives to another classification, it is entirely Council's discretion. Council also can elect to add new objectives, delete current objectives or modify any of the listed objectives.

IV. RECOMMENDED MOTION: 1. I move to approve the FY2024 Council objectives as presented

2. I move to approve the FY2024 Council objectives with the following modifications...

Attachments:

1. 2nd DRAFT FY2024 STRATEGIC
PLAN 08.07.2023

PRIORITY LEVELS DEFINED:**CRITICAL PRIORITY***

An objective that must be successfully accomplished within a specified amount of time.

[Funding for current project and/or phase has been allocated or will be available by the projected start date.]

IMPORTANT PRIORITY*

A priority that can have a significant impact on performance. Resources are fixed and the variable is either time or the objective.

DESIRABLE PRIORITY*

A priority where both resources and time are variables. The organization desires an outcome but cannot absolutely commit specific resources over any specifiable time period.

**Resources are fixed for all CRITICAL and IMPORTANT priorities; therefore, it may become necessary to transfer resources from funded DESIRABLE priorities to CRITICAL priorities.*

****Resources****DESTIN STRATEGIC PLAN SUMMARY FISCAL YEAR 2024-2029[DRAFT]****CORE VALUES**

Respect	Teamwork	Stewardship
Integrity	Professionalism	Transparency

VISION 2035

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PRIORITIZED KEY CUSTOMER GROUPS (NO UPDATE REQUIRED)

- 1. Year-Round Residents**
- 2. Destin-Based Businesses**
- 3. Visitors**

STRATEGIC GOALS (PILLARS)

- I. Financially sound city providing service excellence.**
- II. Enhanced quality of life and safety for families.**
- III. Economic development and revitalization.**
- IV. Effective, efficient, and aesthetically pleasing infrastructure.**
- V. Improve mobility and connectivity.**
- VI. A green and sustainable environment.**
- VII. Offer livable wages & benefits to attract and maintain high caliber, qualified staff.**

SECTION 1**PROPOSED COUNCIL OBJECTIVES FY2024(-2029)**

CRITICAL PRIORITIES *(All required resources [money, people, equipment] needed to begin and complete the project (or specific phase) by a target date have been approved by the City Council.)*

- 1.1 Work with stakeholders to pursue the Destin City Center. (Phase 1 Feasibility Study), (II., III.).(OPR: CD) [\$50,000 budgeted for FY23, \$50,000 budgeted for FY24 if not used in FY23]
- 1.2 Public Waterfront acquisition initiative; Acquire property at the foot of the Marler Bridge. (II., IV., V.) (OPR: GPC) [\$9.1 million budgeted for FY24]
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- 1.6 Two-lane Crosstown Connector (Beach to Benning); Phase 1. (II., V.). (OPR: CD/GPC) [\$6,212,457 proposed for inclusion in the FY24 Budget]
- 1.7 Improve parking, explore options (i.e., parking garage, surface parking), (V.). (OPR: PW) [\$525k proposed for inclusion in the FY24 Budget for Sibert-Zerbe parking lot consolidation.]

IMPORTANT PRIORITIES: A priority that can have a significant impact on performance. Resources are fixed and the variable is either time or the objective.

- 1.8 Annexation of unincorporated enclaves (I.). (OPR: CD/CMO) [\$10k budgeted for FY23 and \$10k budgeted for FY24 if not used in FY23]
- 1.9 Expansion of recreational programming for residents and visitors. (OPR: PR)

DESIRABLE PRIORITIES: A priority where both resources and time are variables. The organization desires an outcome but cannot absolutely commit specific resources over any specifiable time period.

- 1.10 Support for regional Transit and Ferry systems (V.) (OPR: GPC) [\$0 Budgeted for FY24]
- 1.11 City Marina (Phase 1 Feasibility Study), (III, V.). (OPR: CD) [\$0 Budgeted for FY23 and \$50k Budgeted for FY24]
- 1.12 Support Beach Re-nourishment, planning & scheduling in partnership with the County & State. (II., VI.) (OPR: CD/CMO)
- 1.13 Support regional workforce housing initiatives.

SECTION 2

MANAGEMENT OBJECTIVES FY2024-2029

- 2.1 Keep resources (Staff, Time, Money) aligned with the adopted Strategic Plan and the adopted budget when asked/directed to reprioritize tasks and/or projects.
 - A. Maintain a quarterly average employee Vacancy Rate of <15%. (HR)
 - B. Keep fiscal expenditures within the adopted budget. (FIN)
 - C. Track and report staff time spends quarterly fulfilling Public Records Requests. (CLK)
- 2.2 Research/track grants and other funding sources for current and future projects including “Undergrounding Utilities,” and “Land Acquisitions.”
 - A. Research at least 15 active grants by the end of fiscal 2023. (GPC)
 - B. Submit at least 7 grant/funding applications by the end of fiscal 2023. (GPC)
 - C. Receive at least 3 grant/funding awards by the end of fiscal 2023. (GPC)
 - D. Complete ORAC park project at Clement Taylor Park. (GPC/PR)
- 2.3 Develop and implement processes improvements for consistent and streamlined application of ordinances, codes, policies and procedures;
 - A. Complete the Land Development Code update by June, 2024. (CD)
 - B. Ongoing evaluation of the “Business Tax Receipt Process” and implementation of new business tax receipt processes.
 - C. Conduct annual post-season evaluation of the “Livery Vessel Registration Process” and implement ways to consistently expedite completion and increase applicant satisfaction. (CODE)
 - D. Conduct annual post-season evaluation of the “Short Term Rental Registration Process” and implement ways to consistently expedite completion and increase applicant satisfaction. (CODE)
 - E. Evaluate ongoing contracts and implement improvements prior to renewing. (GPC, Et al)
- 2.4 Improve communication and information sharing with Council/Public/Staff. (PIO, Et al)
 - A. Respond to all Help Desk submissions within 48 business hours. (ASSIGNED DEPT.)
 - B. Timely submission of monthly, quarterly and annual reports to Council. (ASSIGNED DEPT.)
 - C. >95% of committee members receive initial training within 90 days of appointment. (CLK)
 - D. >90% staff participation in monthly trainings. (HR)
 - E. Ensure >90% of PRRs are completed within 2 business days. (CLK)
- 2.5 Ensure volunteer committees complete their workplans and obtain council approval for each. (CLK)
- 2.6 Receive an “unmodified” (good) audit opinion..
- 2.7 Implement Council approved Harbor Capacity Study recommendations by established due date. (CD)
- 2.8 Establish Park Foundation to assist with acquisitions, renovations and maintenance. (P&R)
- 2.9 Work with the County/State to have derelict vessels removed within 120 days of reporting. (CODE)
- 2.10 Work with DFCD and the County to *increase support and assist in securing resources for lifeguards.* [NEW]
- 2.11 Work with the State to *Expand access to the east side of Henderson Beach State Park.* [NEW]

SECTION 3

MANAGEMENT IN PROGRESS FY24-29

- 3.1 Memorialize institutional knowledge OPR: HR (I.)
- 3.2 Plan for renewal and replacement of city facilities and infrastructure OPR: PW (I., IV.)
- 3.3 Monitor & Manage current grant & funding awards. OPR: GPC (I.)
- 3.4 Find and secure new funding opportunities for city services and city projects OPR: GPC (I.)
- 3.5 Complete Land Development Code (LDC) revisions OPR: CD (I.)
- 3.7 Implement a City Road Resurfacing/Replacement Schedule. OPR: PW (I., II., IV., V.)
- 3.8 Provide orientation and key training to Board and Committee members OPR: CLK (I)
- 3.9 Improve sidewalks (wider, more walkable) OPR: PW & CD (I., II., IV., V.)
- 3.10 Redevelopment (Update CRA's Master Plans) OPR: CD (III.)
- 3.11 Re-establish Environmental Committee OPR: Code (VI.)

SECTION 4

MAJOR PROJECTS FY 2024-2029

- 4.1 Land Development Code revision (In Progress) (II., III., IV., V., VI.) OPR: CD/PLAN
- 4.2 Impact Fee Study (In Progress) (I., II., III., IV., V., VI.) OPR: FIN/CD/PR/LIB/PW
- 4.3 Develop and implement the Mobility Plan and associated Fees (I., II., V.) OPR: CD
- 4.4 Research Stormwater Utility options and Funding (II., III., VI.) OPR: PW/STW
- 4.5 FDOT Median Improvement project (In Progress) (IV.) OPR: PW
- 4.6 FDEP Managed Norriego Point Park improvements Phase III - Recreation Components (Pending GSD Roadway extension) OPR: GPC
- 4.7 Renovate Clement Taylor Park (Pending US Treasury/OBCC Notice to Proceed.) (II., VI.) OPR: GPC
- 4.8 Redevelop Joe's Bayou Recreation Area (In Progress) (II., VI.) OPR: GPC
- 4.9 Continuity of streetlights/Conversion to LEDS (In Progress) (II., VI.) OPR: PW
- 4.10 Implement prioritized stormwater improvements based on the *Stormwater Master Plan* (In Progress) (II., IV., VI.) OPR: PW
- 4.11 Linear Park: Secure additional funding, complete trail only design, secure required easements, construct trail.. (In Progress) (II., VI.) OPR: GPC
- 4.12 Pickleball Courts: Secure additional funding, acquire land, complete design and construct. (II., VI.) OPR: GPC
- 4.13 Implementation and administration of a Managed Maintenance System for City Infrastructure & Other Capital Assets (I., II., IV.) OPR: PW & PR
- 4.14 [NEW]: USACE Harbor Capacity Study Phase 2 (III., VI.) OPR: CD

Key

OPR:	Office of Primary Responsibility
CMO:	City Manager's Office
GPC	Grants, Projects and Contracts Division
PIO	Public Information Division
PW:	Public Works Department
EMGT	Emergency Management Division
STW	Storm Water Division
CD:	Community Development Department
ENG	Engineering Division
BLDG	Building Division
PLAN	Planning Division
Code	Code Compliance Department
LIB	Library Department
PR	Parks and Recreation Department
CLK	City Clerk's Office
FIN	Finance Department
HR	Human Resources Department
Et al	"and others"
CA	City Attorney
LUA	Land Use Attorney
PRR	Public Records Request
SS	Support Services
REC	Recommendation

OTHER ITEMS DISCUSSED DURING THE 2023 STRATEGIC PLANNING SESSION (With Recommendations for FY2024-29 Plan.):

- A. Pursue acquisition of property north of the Marler Bridge for potential Park, Pedestrian Improvements, Marina, Parking Garage, Amphitheater and/or City Center. [REC: incorporate into current item 1.4]
- B. Support Ferry System to move waterfront traffic City to City. [REC; incorporate into current item 1.8]
- C. Provide more Pickleball Courts [Already included in 4.17]
- D. Workforce Housing.
- E. Expand access to the east side of Henderson Beach State Park. [REC: Add to Management Objectives]
- F. Build Parking Garage(s) in Harbor District. [Increase priority of current item 1.10]
- G. Feasibility of a City Marina in Joe's Bayou. [Could be incorporated into current item 1.9.]
- H. Lifeguards, increase support and assist in securing resources. [REC: Add to Management Objectives]
- I. Offer livable wages & benefits to attract and maintain high caliber, qualified staff. [Move to Strategic Goals section per 2023 Visioning Session input]

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.F.

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Announcements

I. BACKGROUND:

II. DISCUSSION:

- A. Link to Strategic Goals / Objectives:
- B. Effect on Budget (EOB):
- C. Level of Service (LOS):
- D. Legislative Sponsor:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

None

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: August 7, 2023

TYPE OF AGENDA ITEM: Public Hearing

AGENDA OUTLINE NUMBER: 5.A.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, City Attorney

DATE: August 4, 2023

SUBJECT: First reading of Ordinance 23-10-LC, amending Article 7 - Zoning and Regulatory Controls of the Land Development code; changing the list of permitted conditional and prohibited uses to include Luxury Motor Home Resorts as a Conditional Use in the Town Center Mixed Use (TCMU) zoning district; amending Table 7-2, Table of Allowable Uses; including conditions and criteria for approval.

I. BACKGROUND: On July 17, 2023, the City Council directed that staff and legal prepare an ordinance establishing RV parks as a conditional use in the Town Center Mixed Use (TCMU). The Land Development Code (LDC) already contains special design criteria for such parks, and the proposed ordinance modifies the criteria to allow for certain waivers or additional criteria/conditions to be placed upon use. Further, the proposed ordinance establishes the use, formerly referred to by Code as Luxury Motor Home Resorts, as a conditional use in the Town Center Mixed Use (TCMU) Zoning District.

II. DISCUSSION: SECTION 3. 7.09.00. – SPECIAL DESIGN CRITERIA

10. *Luxury motor home resorts.* Luxury motor home resorts shall conform to the following special design criteria requirements except in cases where the City Council determines the public health, safety and welfare is adequately protected and expressly approved as part of a conditional use per LDC Article 2, Section 2.09. City Council may impose other appropriate conditions upon a development in lieu of, or in addition to, those expressly set forth in this section 7.09.02.B.(10), as applicable. Luxury motor home resorts shall conform to the following requirements unless otherwise expressly approved by the City Council as part of a conditional use approval, as applicable:

a. *Type of allowed motor homes:* Only Class A and C motor homes, that are at least 26 feet in length, are allowed except that other recreational vehicles, including Class B, fifth wheels, and other recreational trailers are permitted provided they are in good working order, remain mobile, and are not tied down, skirted, or attached.

- b. *Minimum parcel size*: Ten acres. This criteria shall not be waived by the City Council.
- c. *Minimum size of motor home lot*: If subdivided, no lot shall be less than 30 feet in width. If not subdivided, no motor home lot shall be less than 30 feet in width. This criteria shall not be waived by the City Council.
- d. *Size of motor home pads*: All motor home pads shall be designed to accommodate motor homes of not less than 35 feet in length; 25 percent of all pads shall be designed to accommodate motor homes of not less than 40 feet in length.
- e. *Material used to construct motor home pads*: All motor home pads shall be constructed of concrete.
- f. *Motor home lot occupancy limitations*: Motor home lot occupancy shall be limited to one Class A or C motor home. No trailers, tents, conversion vans, or fifth wheel vehicles shall be permitted on pad sites or within the resort development. No pad may be occupied continuously by the same motor home or occupant for longer than 180 days.
- g. *Density*: For the purpose of calculating density, one motor home lot shall equal one dwelling unit. This criteria shall not be waived by the City Council.
- h. *Minimum setback from perimeter of parcel to motor home pad*: 35 feet next to residential uses; 25 feet next to all other uses outside of the unified development plan; and 15 feet next to all other uses within the Unified Development Plan.
- i. *Minimum setback from the property line to any permanent structure*: 15 feet for structures up to 20 feet in height; add one foot of setback for each additional foot in height above 20 feet.
- j. *Buffers*: The following buffers are required for luxury motor home resorts:
 - 1. Location of perimeter buffering: Perimeter buffering is required adjacent to and within 100 feet of residential uses outside of the Unified Development Plan.
 - 2. Perimeter wall: A decorative solid, sound absorbing, non-reflective wall, six feet in height shall be erected adjacent to residential uses located outside of the Unified Development Plan.
 - 3. Buffering adjacent to residential uses: Natural area or maintained landscaping of dense plantings comprised of material with a median average height of 12 feet at time of certificate of occupancy covering a depth of not less than 20 feet inward from the perimeter wall.
 - 4. Buffers adjacent to non-residential uses: Minimum of 10 feet wide landscaped buffers planted with materials in accordance with Section 7.09.03.F.1.f.2.c.
- k. *Landscaping*: In addition to required buffer landscaping, there shall be a minimum of one tree or (two palms in lieu of one tree) of not less than ten feet in height at time of planting, and ten shrubs, not less than two feet in height at time of planting for each motor home lot and for each 500 square feet of permanent structure of a height of ten feet or greater. Palms shall constitute not more than 50 percent of the total number of required trees.
- l. *Parking*: There shall be a minimum of one automobile parking space per motor home pad and one additional parking space per every ten motor home lots. Parking spaces shall be concrete or paver-block. A centralized area located not closer than 100 feet from any residential use, may be provided to park boats and trailers. No parking of any vehicle on unpaved areas or on access roadways shall be permitted.
- m. *Noise*: Motor homes shall not be maneuvered on-site after 10:00 p.m. or before 6:00 a.m. Power generators shall not be operated within 50 feet of residential areas unless there is a declared emergency.
- n. *Noise mitigation*: A professional in noise mitigation analysis shall certify to the City at time of development order application that the areas of operation of permitted motor homes

will not exceed 75 db as measured from any off-site residential property line. Upon completion of the development, said professional will certify that the project was built in accordance with approved plans.

o. *Amenity area:* Not less than ten percent of the area of the parcel managed as a luxury motor home resort shall be dedicated as an amenity area.

p. *Full time on site management:* On-site live-in management is required and shall be available 24 hours a day seven days a week.

q. *The following minimum infrastructure improvements shall be provided:* Paved access not less than 20 feet wide to every motor home lot; street lights; water, sewer, and drainage facilities; cable or wireless communications infrastructure; high speed internet; and electrical connection for each pad not less than 50 amp service.

r. *Deed restrictions:* Deed restrictions shall be equal to or more restrictive than provisions of this ordinance.

s. *Additional criteria.* In order to protect the public health, safety and welfare, the City Council may impose additional criteria, conditions, or restrictions on luxury motor home resorts in zoning districts where such uses are approved as a conditional use.

On August 3, 2023, the LPA reviewed the ordinance and its consistency with the following applicable Comprehensive Plan Policies and determined that the proposed Ordinance 23-10-LC is consistent:

Policy 1-1.3.3: Planning Areas. The Town Center Commons Planning Area intends to be the City's and region's residential, cultural, institutional, and services center. The residents and employees of Destin should be able to conduct all their daily business here while also finding a place for relaxation and recreation. The Town Center Commons shall also afford residents and visitors alike the ability to attend events and activities that showcase the local arts, culture, and community values. To accomplish this, the Town Center Commons shall provide a range of uses from higher-density residential, to mixed-use development, and gathering places for residents and visitors, while also being pedestrian-scaled with accessible multi-modal corridors leading to the City's surrounding areas. In addition, the City shall collaborate with Okaloosa County to align future development in the areas directly adjacent to the City's jurisdiction.

Policy 1-2.4.3: Mixed Use (MU). Town Center Mixed Use (TCMU). The "TCMU" shall be a focal point for reinvestment in a community mixed use center anchored by the Main Street Corridor. Objective 1-3.3 and Policies 1-3.3.1 through 1-3.3.3 and 1-3.3.5 identify a planning and management framework for initiating new regulations and public investment strategies for the Town Center. Notwithstanding other provisions within this Plan, land within the Town Center shall not be allowed to include short-term residential uses unless the properties have direct or secondary access to Harbor Boulevard. Permitted uses are multi-family residential, high density single family (not less than 7 units per acre), retail, service, restaurant, office, commercial uses and civic uses. Locations where High Density Single Family Uses are not permitted shall be specified in the Town Center Master Redevelopment Plan. The following maximum development standards shall be applied to future development within Town Center Mixed Use area:

TABLE 1-11: GENERAL DEVELOPMENT STANDARDS FOR "TCMU" DESIGNATED LAND

Use	Max. Height	Max Density (units/acres)	Max Floor Area Ratio
Single-Family Residential	35'3 stories	Up to 9.00	N/A
Multi-Family Residential	50'4 stories	Up to 24.00	N/A
All other permitted uses and mixes of uses as described in policy 1/2.4.3 subsection 1	75'6 stories	N/A	1.5

- A. Link to Strategic Goals / Objectives: n/a
- B. Effect on Budget (EOB): n/a
- C. Level of Service (LOS): n/a
- D. Legislative Sponsor: City Council on July 17, 2023

III. CONCLUSION:

IV. RECOMMENDED MOTION: I move to approve Ordinance 23-10-LC on first reading and advertise the ordinance for 2nd reading on August 21st.

Attachments:

1. Ordinance 23-10-LC

ORDINANCE NO. 23-10-LC

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA, AMENDING ARTICLE 7, ZONING AND REGULATORY CONTROLS , OF THE LAND DEVELOPMENT CODE; CHANGING THE LIST OF PERMITTED, CONDITIONAL AND PROHIBITED USES TO INCLUDE LUXURY MOTOR HOME RESORTS AS A CONDITIONAL USE IN THE TOWN CENTER MIXED USE (TCMU) ZONING DISTRICT; AMENDING TABLE 7-2, TABLE OF ALLOWABLE USES; INCLUDING CONDITIONS AND CRITERIA FOR APPROVAL; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR INCORPORATION INTO THE LAND DEVELOPMENT CODE; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. AUTHORITY.

The authority for enactment of this Ordinance is Article 1, Section 1.01 (b) of the City Charter, Section 166.021, Florida Statutes and Chapter 163, Part II, Florida Statutes.

SECTION 2. FINDINGS OF FACT.

WHEREAS, the City Council desires to develop and maintain appropriate settings and environments for buildings, sites, and areas to enhance property values, promote the tourist trade and interest, and foster knowledge of the city's living heritage; and

WHEREAS, the purpose of the Town Center Mixed Use It is the intent of the TCMU zoning district to specifically not allow permanent or seasonal single-family residential uses;

WHEREAS, the City Council in providing for the health, safety and welfare of its citizens finds that the City should allow Recreational Vehicle Park Resorts in the Town Mixed Use zoning district as a conditional use where appropriate criteria and conditions for the use are met; and

WHEREAS, the City Council has determined that this ordinance is consistent with the adopted comprehensive plan and is in the best interests of the City and its citizens; and

WHEREAS, a public hearing was conducted on August 3 2023, after due public notice by the Local Planning Agency and its recommendations reported to the City Council; and

WHEREAS, a public hearing has been conducted by the City Council after due public notice.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, AS FOLLOWS:

NOTE: Language in all sections of this ordinance that is ~~strike-thru~~ is language proposed to be deleted, underline language is language to be added, language that is not in strike-thru or underlined is not to be changed. The symbol * represents sections of the Land Development Code that have been skipped and remain unchanged.**

SECTION 3. 7.09.00. – SPECIAL DESIGN CRITERIA

10. *Luxury motor home resorts.* Luxury motor home resorts shall conform to the following special design criteria requirements except in cases where the City Council determines the public health, safety and welfare is adequately protected and expressly approved as part of a conditional use per LDC Article 2, Section 2.09. City Council may impose other appropriate conditions upon a development in lieu of, or in addition to, those expressly set forth in this section 7.09.02.B.(10), as applicable. Luxury motor home resorts shall conform to the following requirements unless otherwise expressly approved by the City Council as part of a conditional use approval, as applicable:

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g. *Density:* For the purpose of calculating density, one motor home lot shall equal one dwelling unit. This criteria shall not be waived by the City Council.

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i. *Minimum setback from the property line to any permanent structure:* 15 feet for structures up to 20 feet in height; add one foot of setback for each additional foot in height above 20 feet.

j. *Buffers:* The following buffers are required for luxury motor home resorts:

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2. Perimeter wall: A decorative solid, sound absorbing, non-reflective wall, six feet in height shall be erected adjacent to residential uses located outside of the Unified Development Plan.

3. Buffering adjacent to residential uses: Natural area or maintained landscaping of dense plantings comprised of material with a median average height of 12 feet at time of certificate of occupancy covering a depth of not less than 20 feet inward from the perimeter wall.

4. Buffers adjacent to non-residential uses: Minimum of 10 feet wide landscaped buffers planted with materials in accordance with Section 7.09.03.F.1.f.2.c.

k. *Landscaping:* In addition to required buffer landscaping, there shall be a minimum of one tree or (two palms in lieu of one tree) of not less than ten feet in height at time of planting, and ten shrubs, not less than two feet in height at time of planting for each motor home lot and for each 500 square feet of permanent structure of a height of ten feet or greater. Palms shall constitute not more than 50 percent of the total number of required trees.

l. *Parking:* There shall be a minimum of one automobile parking space per motor home pad and one additional parking space per every ten motor home lots. Parking spaces shall be concrete or paver-block. A centralized area located not closer than 100 feet from any residential use, may be provided to park boats and trailers. No parking of any vehicle on unpaved areas or on access roadways shall be permitted.

m. *Noise:* Motor homes shall not be maneuvered on-site after 10:00 p.m. or before 6:00 a.m. Power generators shall not be operated within 50 feet of residential areas unless there is a declared emergency.

n. *Noise mitigation:* A professional in noise mitigation analysis shall certify to the City at time of development order application that the areas of operation of permitted motor homes will not exceed 75 db as measured from any off-site residential property line. Upon completion of the development, said professional will certify that the project was built in accordance with approved plans.

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p. *Full time on site management:* On-site live-in management is required and shall be available 24 hours a day seven days a week.

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r. *Deed restrictions:* Deed restrictions shall be equal to or more restrictive than provisions of this ordinance.

s. *Additional criteria.* In order to protect the public health, safety and welfare, the City Council may impose additional criteria, conditions, or restrictions on luxury motor home resorts in zoning districts where such uses are approved as a conditional use.

SECTION 4. AMENDMENT TO TABLE 7-2 “TABLE OF ALLOWABLE USES”

Table 7-2: Table of Allowable Uses contains all of the allowed uses within the City and in what zoning districts those uses are allowed. Uses not listed as permitted, conditional, or accessory uses in Table 7-2 are prohibited uses. The North American Industry Classification System (NAICS), 2002 Edition shall be used to provide definitions of each use or use groupings listed in Table 7-2. All sub-uses listed under a use in the NAICS, which use is permitted in the zoning designation in question, shall be considered as a permitted use.

TABLE 7-2: TABLE OF ALLOWABLE USES

	BE	LDR-V	LDR-HI	LDR-H	MDR-V	MDR-HI	HDR	CBN	CL	CG	CTS	ROI-TD	ROI-VR	ROI-CBR	CBR	TCMU	CMU	CMU-V
Permanent or long-term residential uses																		
Single-family detached dwelling	P	P	P	P	P	P	P	P	P				P	P	P		P	P
Multi-family attached dwelling					P	P	P	C	P	C			C		P	C	P	C
Mobile home dwelling	C																	
Mobile home development							C											
Guest house ⁽¹⁾	P				P	P	P	P				P	C		P			C
Accessory dwelling	P				P	P	P	P				P	C		P			C
Custodian or night-watchman dwelling											P							
Single room occupancy housing	P	P	P	P	P	P	P	P	P			P	P	P	P	P	P	P
Seasonal or short-term residential uses																		C
Single-family detached dwelling			P			P	P	P	P			P		P	P		P	
Luxury motor home resort																<u>C</u>		
Multi-family attached dwelling						P	P	C	P	P		P			P	C	P	C
Other residential uses																		
Community residential home, small (1—6)	P	P	P	P	P	P	P	P	P			P	P	P	P	P	P	C
Community residential home, large (7—14)					P	C	C	C	C				C		C		C	C
Family day care home	P	P	P	P	P	P	P	P	P				P	P	P		P	C

North American Industrial Classification System Use Designations

SECTION 4. INCORPORATION INTO LAND DEVELOPMENT CODE. This ordinance shall be incorporated into the City of Destin's Land Development Code and any section or paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing.

SECTION 5. CONFLICTING PROVISIONS. Special Acts of the Florida Legislature applicable to the incorporated area of the City of Destin, City Ordinances and City Resolutions, or parts, thereof, in conflict with the provisions of this ordinance are hereby superseded by this ordinance to the extent of such conflict.

SECTION 6. SEVERABILITY. If any section, phase, sentence, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its adoption by the City Council and signature by the Mayor.

**ADOPTED THIS ____ DAY OF _____,
2023.**

By: _____
Bobby Wagner, Mayor

ATTEST:

The form and legal sufficiency of the foregoing has been reviewed and approved by the City Attorney for the City of Destin, only.

Rey Bailey, City Clerk

Kimberly Romano Kopp, City Attorney

First Reading: _____

Second Reading: _____

Rey Bailey

From: Eryn Russell <erussell@flcities.com>
Sent: Wednesday, July 19, 2023 1:27 PM
To: Eryn Russell
Subject: Voting Delegate at Annual Conference
Attachments: 2023 Voting Delegate Memo.pdf

[CAUTION: This email originated from outside of the City of Destin email system. DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Good afternoon,

One or more individuals from your municipality are registered for the League's [Annual Conference](#), from August 10-12 in Orlando. We ask that one individual from your municipality be designated as the Voting Delegate to cast their votes at the Annual Business Session on Saturday, August 12. Election of League leadership and adoption of resolutions are undertaken during the business meeting.

Please see the attached memo for more information and the form to designate an attending individual. Please let me know if you have any questions.

Thank you,

Eryn Russell
Membership Programs Specialist
Florida League of Cities, Inc.
850.701.3616
www.flcities.com



**97th Annual Conference
Florida League of Cities, Inc.
August 10-12, 2023
Orlando, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities designate one of their officials to cast their votes at the Annual Business Session. League By-Laws require each municipality to select one person to serve as the municipality's voting delegate. *Municipalities do not need to adopt a resolution to designate a voting delegate.*

Please fill out this form and return it to the League office so that your voting delegate may be properly identified. **Voting delegate forms must be received by the League no later than July 31, 2023.**

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Delegate Email: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:

Eryn Russell
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Email: erussell@flcities.com