

**MINUTES
HARBOR COMMUNITY REDEVELOPMENT AGENCY
ADVISORY COMMITTEE MEETING
JUNE 10, 2020 - 5:30 PM
DESTIN CITY HALL BOARDROOM**

1. CALL TO ORDER:

Vice Chairman Green called the meeting to order at 5:30 p.m. on Wednesday, June 10, 2020 in the Destin City Hall Board Room.

2. ROLL CALL:

HCRA-AC Members:

Present

James Green
Casey Jones
Sandy Trammell
Mike Raim
Barbara Mizell
Jan Best

Absent

Mike Buckingham

Staff Present

Kim Montgomery, Deputy City Clerk
Traci Goodhart, Planner
Lauren Witt, Principle Planner
Louis Zunguze CD Director
James Lauria, IT Specialist

3. MINUTES FOR APPROVAL: March 11, 2020

Motion by Committee member Raim, seconded by Committee member Trammell, the members approved the March 11, 2020 minutes as written with a 6-0 vote.

4. OLD BUSINESS:

➤ **Sunshine and Public Records Refresher**

The City Attorney informed the members he will make this an annual presentation of the Sunshine and Public Records Laws starting in November after the new members are appointed. However, since it has been a while and with the Covid issues, staff felt that a refresher would be a good idea. The three categories are:

- Emails
- Text Messages
- Social Media

He explained that in an effort to protect them and keep their private email accounts, private. The city has issued all board and committee members @cityofdestin.com email addresses. This way all city related business conducted through their city issued email will be captured. Additionally, any emails that may pertain to city business sent out or received through their personal accounts should be forwarded to their city email address to be captured and searchable through the city email server. Explaining further that they are subjected to the public records law and so any communication that deals with city business is a public record and includes text messages and social media comments.

➤ **FY-20 Work Plan Items:**

Mrs. Goodhart welcomed the members back and explained the items that have been completed are:

- **Harbor CRA Master Plan Update**

Mrs. Goodhart reminded the members at their last meeting in March they suggested for staff to start reviewing the Harbor CRA Master Plan and find areas that need updating. Therefore, staff working together to find out what projects have been completed in the Harbor CRA District from inception and compare them with what is in the current Master Plan. Once they are able to make those comparisons, they will know where it stands and be able to determine what needs to be carried over to the Future Master Plan.

- **Member Comments**

Vice Chairman Green thanked the members for attending the meeting. He also spoke of how glad he is to see the interest in harbor parking situation since the city is still in such a deficit.

6. DIRECTORS REPORT:

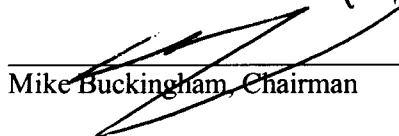
Mrs. Witt informed the members that now that they have their city email addresses, staff will be contacting them and they will be receiving their agenda packages thru that process prior to their next meeting.

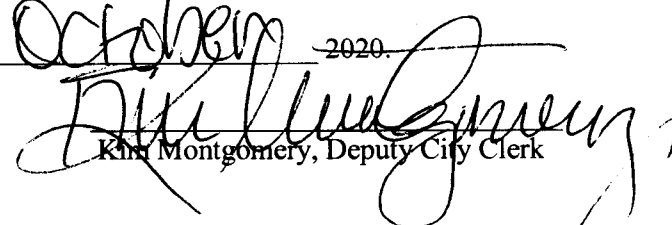
- **Next meeting: July 8, 2020**

7. ADJOURNMENT:

Having no further business at this time, the meeting was adjourned at 6:00 PM.

Adopted and approved this 14th day of October 2020.


Mike Buckingham, Chairman


Kim Montgomery, Deputy City Clerk