

**REGULAR MEETING
DESTIN CITY COUNCIL
JUNE 20, 2023
ANNEX COUNCIL CHAMBERS
6:00 PM**

*****Core Value of the Month - Integrity*****

CALL TO ORDER

*** INVOCATION (Pastor David J. Butler - Faith Assembly Christian Church)**

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *(Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)*

1. PROCLAMATIONS / RECOGNITIONS / SPECIAL / **PUBLIC PRESENTATIONS / ANNOUNCEMENTS

- A. Presentation of a plaque to the Destin City Council for passing a smoke-free policy on public parks and beaches - Anamaria Penagos, Health Educator Consultant, Florida Department of Health
- B. ADA Transition Plan for Pedestrian Facilities, Draft Report and Presentation
- C. Lamar Advertising - Presentation
(Request from Lamar to be placed on agenda).
- D. Beach Buy Back - Capri By The Gulf - 3100 Scenic 98 - Mr. Jim Blaine

2. PUBLIC COMMENTS (Section 5 - Public Hearings has separate public comments time for these items) (Note: Individual speakers will be limited to 3 minutes. At the discretion of the mayor, this 3 minute allowance may be adjusted depending on the level of business coming before the City Council)

3. * CONSENT AGENDA**

- A. Update on Undergrounding Easements. (Informational)
(June 5, 2023 Motion: To direct the City Manager to provide a monthly progress report on the acquisition of easements required to go forward with the undergrounding project along US Hwy 98 passed 6-0).
- B. Sibert/Zerbe Parking Lot, consolidation, site work, and paving - authorization
- C. 3TP Ventures Inc., (Planning Consultants) Contract Renewal
- D. Buck Destin Park Restrooms
- E. Capital Project Status
- F. Operations Financial Report
- G. Approval of minutes of May 23, 2023 City Council Budget Workshop
- H. Approval of minutes of May 4, 2023 City Council Workshop
- I. Minutes from Boards and Committees

4. CITY MANAGER REPORTS

- A. Resolution 23-11: FY23 Budget Amendment to City Manager Department
(May 15, 2023 Motion: To direct the City Manager to bring back a budget amendment to defund the Deputy City Manager position passed 5-2)
- B. Agent-Broker of Record for Health & Ancillary Benefits, RFP23-04-HR
- C. Announcements

5. PUBLIC HEARINGS

- A. Second reading of Ordinance 23-07-CN - relating to livery vessels. Recognizing the Destin Harbor Carrying Capacity Study final report prepared by the U.S. Army Corps of Engineers and authorizing additional studies and evaluation of Destin Harbor. Providing a five-year temporary moratorium on livery vessel permits.
(May 15, 2023 Motion: To extend the livery vessel moratorium for 5 years passed 7-0).
- B. Second reading of Ordinance 23-08-CC - Amends Section 15-66 of the city's Code of Ordinances, Exception to Alcoholic Beverages in Public Places at Capt Royal Melvin Heritage Park.

6. COMMENTS / PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY

- A. Councilmember Sweetser
- B. Councilmember Geile
- C. Councilmember Destin
- D. Councilmember Bagby
Independence Day
- E. Councilmember Hebert
 - 1. Main Street Speed Tables: PO issued to contractor, project to commence on contractor's next available date.
 - 2. Aquatic Facility
- F. Councilmember King
- G. Councilmember Schmidt
 - 1. City Manager Evaluation Schedule
 - 2. Terminated/Inactive Employee Policy
 - 3. Direction to Staff and Land Use Attorney to Prepare Anchoring Ordinance
- H. Mayor Wagner
 - 1. Ferry System FWB/Destin/Baytown
- I. Land Use Attorney
 - 1. 1 Harbor Blvd.
 - 2. 355 Gulf Shore Drive - Litigation
 - 3. Sea Chase request to maintain 10 existing livery vessels
- J. City Attorney

7. PUBLIC COMMENTS (Comments from the public on any matters considered at the meeting, or on any matters not on the agenda)

8. ADJOURN

* Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council, or the City staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.

** To be placed on the agenda under public presentations, citizens must contact the City Manager or City Clerk's office one (1) week prior to the scheduled City Council Meeting, completing a Speakers Request Form and providing any accompanying documentation as requested in the form's instructions.

*** All items listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and may be considered separately.

If a person decides to appeal any decision made by the Council with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

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CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023

TYPE OF AGENDA ITEM: Presentation

AGENDA OUTLINE NUMBER: 1.A.

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Presentation of a plaque to the Destin City Council for passing a smoke-free policy on public parks and beaches - Anamaria Penagos, Health Educator Consultant, Florida Department of Health

I. BACKGROUND:

II. DISCUSSION:

- A. Link to Strategic Goals / Objectives:
- B. Effect on Budget (EOB):
- C. Level of Service (LOS):
- D. Legislative Sponsor:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

None

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023
TYPE OF AGENDA ITEM: Presentation
AGENDA OUTLINE NUMBER: 1.B.

TO: City Council

THRU: Lance Johnson, City Manager
Ryan Scott, City Engineer

FROM: Michael Burgess, Public Services Director

DATE: 06/08/2023

SUBJECT: ADA Transition Plan for Pedestrian Facilities, Draft Report and Presentation

I. BACKGROUND: The City started the process to develop an ADA Transition Plan in 2020 with Phase I (Field Survey). The presentation provided is the culmination of both Phase I and Phase II which was the prioritization and cost estimation to remedy those deficiencies identified.

II. DISCUSSION: This is an informational item. Staff is continuing to work with Baskerville Donovan to finalize the report.

Attachments include:

Final Draft ADA Transition Plan

Cost Estimates by Priority Location

A. Link to Strategic Goals / Objectives: I. Financially Sound City providing Service Excellence

II. Enhanced Quality of Life and Safety for Families

IV. Effective, Efficient, and Aesthetically Pleasing Infrastructure

V. Improve Mobility and Connectivity

B. Effect on Budget (EOB): Recommendations for funding the identified improvements are identified within the Draft Plan on page 15. They are as follows:

FY24 - FY28 \$383,046 annually (priority 1 & 2)

FY29 - FY33 \$426,312 annually (priority 3)

C. Level of Service (LOS): This is an informational item. Funding to start the implementation of this plan will be included in our FY24 Capital budget request under RR054 (Transportation.)

D. Legislative Sponsor:

III. **CONCLUSION**: This is an informational item.

IV. **RECOMMENDED MOTION**: No motion is required.

Attachments:

1. Final Draft, Destin ADA Transition Plan
2. Destin ADA Transition Plan, Final Estimate by Priority Location

CITY OF DESTIN ADA TRANSITION PLAN PHASE II

TRANSITION REPORT

CITY OF DESTIN PUBLIC WORKS

MAY 2023



Job No. 48201.02

Project Manager
Michael Langston, P.E.
Florida P.E. #49463

Project Engineer
Jason Frick, P.E.
Florida P.E. #88469



449 West Main Street Pensacola,
Florida 32502
Engineering Business: EB-0000340
850-438-9661



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Introduction

The City of Destin has developed the Americans with Disabilities Act (ADA) Transition Plan to improve accessibility and address obstacles within the city's walking paths. The plan aligns with federal standards and aims to benefit the public by ensuring compliance with accessibility guidelines. It identifies barriers to accessibility and provides a roadmap for implementation to achieve a higher level of inclusivity. This transition plan has been executed in two phases, with Phase II encompassing data collection on improvements made since Phase I, analysis of deficiencies, assessment of hindrances to access, and a high-level cost analysis to inform future repair planning.

Priority Classification

The City has categorized its areas into three priority levels: Priority 1, Priority 2, and Priority 3. These classifications were determined based on ADA guidelines, the significance of access within the city, and input from the public. The priorities are as follows:

Priority 1: Collector class roadways, government buildings, and public transportation stops.

Priority 2: Parks, beach access, and boat launches.

Priority 3: All other areas maintained by the city.

Report of Findings

Phase I involved identifying elements that impede accessibility within the designated areas. These findings were compiled into a comprehensive report, which underwent review by city staff and was presented to the public during a meeting at the City Annex on February 24, 2023. Valuable feedback and comments from stakeholders were incorporated into the report, resulting in the development of the transition plan outlined in this document.

Purpose and Objectives

The City of Destin's administration and City Council are dedicated to providing accessible pedestrian infrastructure within the city limits. To fulfill this commitment, city staff, supported by consultants from Baskerville-Donovan, Inc., conducted an evaluation of the public walking infrastructure. The evaluation has led to the creation of this transition plan, which will serve as a guiding document for future planning, budgeting, and improvements to facilities identified as having accessibility barriers. By following this plan, the community will gain access to major travel routes, local roads, government buildings, transit stops, beaches, and parks, fostering inclusivity for all residents and visitors.

Title II of the Americans with Disabilities Act (ADA): Ensuring Accessibility in the City of Destin

The Americans with Disabilities Act (ADA), established in 1990, is a federal civil rights law that prohibits discrimination based on disabilities. It covers various domains, including employment, state and local



government, public accommodations, commercial facilities, transportation, and telecommunications. The U.S. Department of Justice (DOJ) oversees the implementation of this law, issuing regulations, standards, and technical assistance to ensure compliance.

Title II of the ADA specifically applies to state and local government agencies, including the City of Destin. It encompasses a wide range of facilities, services, programs, activities, and events. However, this transition plan primarily focuses on improving accessibility in pedestrian walking facilities maintained by the City of Destin. It represents the initial step towards achieving an accessible standard, with potential inclusion of other city-maintained features in the future, as budgetary considerations permit.

Program Accessibility under 28 CFR Part 35, Subpart D

The program accessibility regulations outlined in 28 CFR Part 35, Subpart D, govern the implementation of Title II ADA requirements. This subpart emphasizes that each service, program, or activity, when viewed comprehensively, must be readily accessible and usable by individuals with disabilities. It also allows flexibility for addressing accessibility concerns by considering programs in their entirety.

Transition Plan Requirements under 28 CFR 35.150(d)

The Transition Plan, as stipulated in 28 CFR 35.150(d), mandates that a public entity employing 50 or more individuals must develop a plan within six months of January 26, 1992, outlining the necessary steps to achieve program accessibility through structural changes to facilities. The public entity must provide an opportunity for interested individuals with disabilities or organizations representing them to participate in the plan's development by submitting comments. Additionally, the plan must be made available for public inspection.

If a public entity has jurisdiction over streets, roads, or walkways, its transition plan must include a schedule for providing curb ramps or other sloped areas at pedestrian crossings. Priority should be given to walkways serving entities covered by the ADA, including state and local government offices and facilities, transportation, places of public accommodation, and employers. The plan must fulfill certain minimum requirements, including:

Identification of physical obstacles in the public entity's facilities that limit program accessibility for individuals with disabilities.

A detailed description of the methods to be employed for achieving accessibility in the facilities.

Specification of a schedule for implementing the necessary steps to achieve compliance. If the transition plan extends beyond one year, it should outline the actions to be taken during each year of the transition period.

Indication of the official responsible for implementing the plan.

In cases where a public entity has already complied with the transition plan requirements of a Federal agency public meeting regulation implementing Section 504 of the Rehabilitation Act of 1973, the requirements in this paragraph (d) apply only to policies and practices not previously included in the transition plan.



Project Location

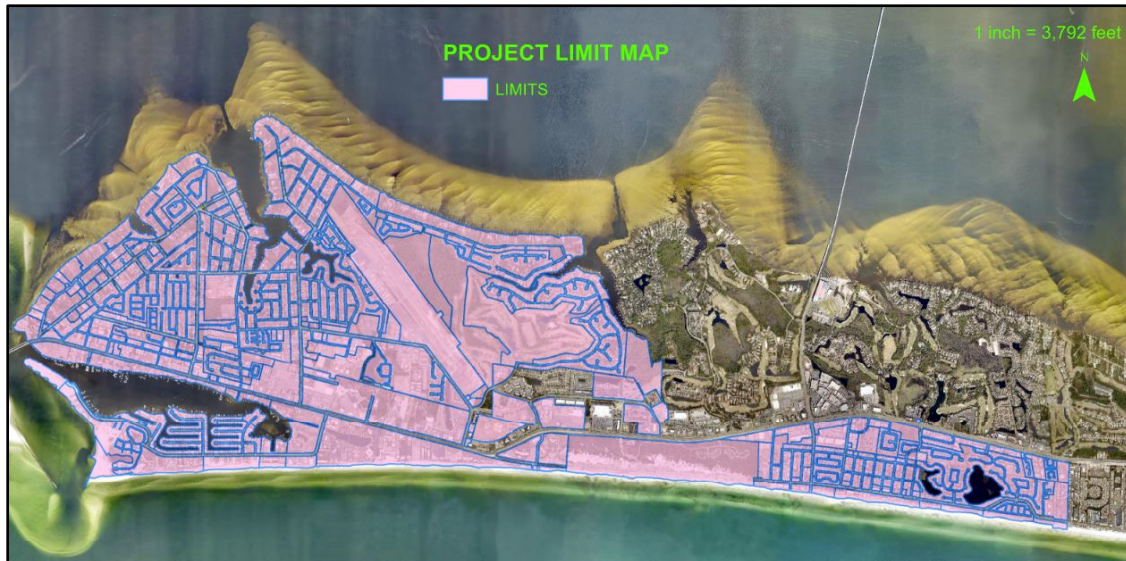


Figure 1 Project Limits Map

Scope of the Transition Plan Project

The Transition Plan project focuses on the public walking infrastructure within the City of Destin limits. This encompasses sidewalks, curb ramps, and ramps with railings. However, certain areas were excluded from the survey and report, including regions without sidewalks, gated communities, and sections along U.S. 98, which falls under the authority of the Florida Department of Transportation (FDOT).

Public Involvement and Input

To ensure comprehensive community involvement, the development of this Transition Plan incorporated input from local stakeholders, organizations, and individuals dedicated to promoting accessibility. A public meeting was conducted on February 24, 2023, at the city annex. The meeting was widely advertised, allowing attendees to ask questions and provide comments regarding the summary of the findings report. Public comments were accepted until the close of business on Friday, March 3rd. It is worth noting that no public comments were received during this period.

City of Destin Grievance Procedure

In adherence to Title II of the ADA, the City of Destin has implemented a grievance procedure to address reports or complaints related to Title II services, programs, and activities within the city. For reference, the City of Destin Grievance Procedure can be found in **Appendix A** of this document.

The designated ADA Coordinator for the City of Destin is:



Michael Burgess
4200 Indian Bayou Trail
Destin, FL 32541
850-837-4242
ADACoordinator@cityofdestin.com

Transition Plan

Evaluating Accessibility and Prioritizing Improvements

The transition plan plays a crucial role in defining the evaluation criteria that will be utilized to identify obstacles to accessibility, prioritize locations, establish location boundaries, quantify deficiencies, and estimate the costs and timeline for implementing the plan.

Evaluation Criteria

The initial evaluation focused on comprehensive data collection of existing public access routes. The evaluation aimed to identify barriers by comparing them against the following criteria:

- Compliance with the Americans with Disabilities Act (ADA) 2010 Design Standards.
- Florida Accessibility Code.
- Public input and opinions on public access.

Tables 1 to 3 provide an overview of the specific criteria employed in the ADA evaluation of sidewalks, curb ramps, and ramps with railings. These criteria have been derived from the 2012 Florida Accessibility Code for Building Construction.

Table 1 Sidewalk Criteria

Sidewalks		
Walking Surface Components	Accessibility Criteria	Reference Section
Cross Slope Maximums	2.0% Maximum	Chapter 4 section 403.3
Running Slope Maximums	1:20 Maximum	Chapter 4 section 403.3
Openings/Gaps	½ inch Maximum	Chapter 3 section 302.3
Changes in Level	¼ inch or ½ inch if beveled Maximum	Chapter 3 sections 303.2 and 303.3 and Exception
Clear Width Minimums	36 inches but can be reduced to 32 inches minimum for a maximum length of 24 inches. Multiple segments must be separated by 48 inches	Chapter 4 section 403.5.1 and Exception



Table 2 Curb Ramp Criteria

Curb Ramps		
Curb Ramp Components	Accessibility Criteria	Reference Section
Running Slope Maximums	8.33% Maximum	Chapter 4 section 405.2
Cross Slope Maximums	2.0% Maximum	Chapter 4 section 405.3
Openings/Gaps	½ inch Maximum	Chapter 3 section 302.3
Changes in Level	¼ inch or ½ inch if beveled Maximum	Chapter 3 sections 303.2 and 303.3 and Exception
Detectable Warning Device	Does the ramp provide a Detectable Warning	Chapter 4 section 406.8
Detectable Warning Device Damage	Does the Detectable Warning Device Have Damage	Chapter 4 section 406.8
Clear Length of Landing	36" Minimum	Chapter 4 section 406.4
Clear Width of Landing	36" Minimum	Chapter 4 section 406.4
Ramp Width	36" Minimum	Chapter 4 section 403.5.1 and Exception

Table 3 Ramps with Railings Criteria

Ramps with Railings		
Ramp and Railing Components	Accessibility Criteria	Reference Section
Running Slope Maximums	8.33% Maximum	Chapter 4 section 405.2
Cross Slope Maximums	2.0% Maximum	Chapter 4 section 405.3
Clear Width where handrails are provided	36 inches minimum	Chapter 4 section 405.5
Ramp Rise and Length	30 inches maximum and limited to 30 feet at 1:12 slope	Chapter 4 section 405.6
Ramp Landing	Must contain a landing	Chapter 4 sections 405.7 and 405.7.4
Clear Width of Landing	36" Minimum	Chapter 4 section 405.7.2
Length of Landing	60 inches minimum	Chapter 4 section 405.7.3
Handrails	Required with runs greater than 6 inches	Chapter 4 section 405.8 and comply with 505
Handrails on both sides and continuous	Left and Right Handrails shall be Provided and continuous	Chapter 5 sections 505.2 and 505.3
Handrail height	Between 34 inches minimum and 38 inches maximum	Chapter 5 section 505.4
Handrail Extensions and Returns	Shall Extend 12 inches beyond the top and bottom runs and shall return to a wall, guard, or the landing surface	Chapter 5 section 505.10.1



Priority Locations by Ranking

In this section, locations within the city are categorized based on their access priority, designated as Priority 1, Priority 2, and Priority 3. These rankings help identify key points of interest throughout the city and are crucial for prioritizing accessibility improvements. The rankings presented in this report were developed for the summary of findings and were subject to public input and comments.

The priority locations include the following:

Priority 1:

Collector-class roadways
Local government buildings
Intersections
Roadways serving public transportation

Priority 2:

Parks
Beach accesses

Priority 3:

Other city-maintained pedestrian routes

These rankings guide the allocation of resources and efforts in addressing accessibility barriers within each category. By focusing on priority locations, the transition plan ensures a systematic approach to improving accessibility throughout the city.

Priority 1 rankings

Category_1A: Collector class roadway intersections

	Major Collector	Limits
1A-100	Stahlman Ave. South	U.S. Hwy. 98 to Benning Dr.
1A-101	Benning Dr.	U.S. Hwy. 98 to Calhoun Ave.
1A-102	Beach Dr.	U.S. Hwy. 98 to Bay Ct.
1A-103	Main Street	98 Palms Blvd to Indian Trail
1A-104	Gulf Shore Dr. West	Noriego Point to Durango Rd.
1A-105	Matthew Boulevard	U.S. Hwy. 98 to Scenic Hwy. 98
1A-106	Hutchinson Street	U.S. Hwy. 98 to Scenic Hwy. 98
1A-107	Kelly Street	Calhoun Ave. to Stahlman Ave.
1A-108	Azalea Dr.	Benning Dr. to Stahlman Ave.
1A-110	Legion Dr. East	Beach Dr. to Main St.
1A-111	Airport Rd.	U.S. Hwy. 98 to Main St.
1A-112	Commons Boulevard	Airport Rd. to Indian Bayou Trail
1A-113	Scenic Hwy. 98 East	East of Matthew Blvd. to Chateau La Mar



	Minor Collector	Limits
1A-114	Calhoun Ave.	U.S. Hwy. 98 to Carter Lane
1A-115	Sibert Ave.	Calhoun Ave. to East of Kelly St.
1A-116	Cross Street	Calhoun Ave. to South of Sibert Ave.
1A-118	Mountain Dr.	Stahlman Ave. to Beach Dr.
1A-119	Gulf Shore Dr. East	Durango Rd. to U.S. 98
1A-120	Legion Dr. West	Benning Dr. to Beach Dr.
1A-122	Indian Trail	Bayou Dr. to Indian Bayou North
1A-123	98 Palms Boulevard	Main Street to U.S. Hwy. 98
1A-124	Mattie M. Kelly Boulevard	Airport Rd. Extending south then east
1A-126	Indian Bayou Trail	Country Club Dr. to U.S. Hwy. 98
1A-127	Restaurant Row	U.S. Hwy. 98 South
1A-128	Scenic Hwy. 98 West	West of Henderson Beach State Park
1A-130	Crystal Beach Dr.	U.S. Hwy. 98 Scenic Hwy. 98
1A-131	Dolphin Street	Luke Ave. south to Scenic Hwy. 98

Category_1B: Intersections and Roadway Segments Serving Local Government Buildings.

	Government Buildings	Limits
1B-132	Destin Library	Adjacent Stahlman Ave.
1B-133	Community Center	Adjacent Stahlman Ave.
1B-134	Destin Fishing Museum	Adjacent Stahlman Ave. to Hwy. 98.
1B-135	Destin City Annex	Indian Bayou Trail
1B-136	Destin Maintenance Facility	Adjacent on Commons Dr. to Airport Rd.
1B-137	Lifeguard Station	South of Grand Palms Boulevard
1B-138	Emergency Vehicles	South of Grand Palms Boulevard
1B-139	Destin City Hall	Entrance to City Hall on Indian Bayou Trail

Category_1C: Intersections and roadways serving public transportation access EC Rider Stops

	Public Transportation Stop	Limits
1C-140	98 Palms Plaza	South of 98 Palms Plaza
1C-141	Crystal Beach Plaza	East and West Crystal Beach Plaza
1C-142	Holiday Inn Express and Suites	Entrance to Holiday Inn Express
1C-143	Destin Downtown Shopping Center	East side of Main Street between Hwy. 98 and 98 Palms Blvd.
1C-145	Sandpiper Cove	Entrance to Sandpiper Cove
1C-147	Waterview Towers	Entrance to Waterview Towers
1C-148	East Pass Towers	Entrance to East Pass Towers
1C-149	Gulf Breeze Ct. and Gulf Shores Dr	Entrance to Gulf Breeze Ct.



1C-150	Destin Pointe/Jetty East	Entrance at Melrose Ave.
1C-151	Holiday Surf and Racquet Club - Gulf Shores Dr	Entrance to Holiday Surf and Racquet Club
1C-152	Destin On The Gulf - Gulf Shores Dr	Entrance to Destin on the Gulf
1C-154	Benning Dr and Harbor Blvd	East Side of Benning Dr. between Hwy. 98 and Mountain Dr.
1C-169	Windgate by Windham	Limits of Palm Street to Hwy. 98
1C-172	The Inn at Crystal Beach	Entrance to the Inn at Crystal Beach
1C-173	Crystal Sands	Entrance to Crystal Sands
1C-174	James Lee Park	Entrance to James Lee Park
1C-177	Hampton Inn	Entrance to Hampton Inn
1C-178	Back Porch Restaurant - Scenic Hwy. 98	Entrance to Back Porch Restaurant

Priority 2 rankings

Category_2A Parks/Beach Parks/Beach Trails

	Parks	Limits
2A-200	Captain Leonard Destin Park	Entrance to Leonard Destin Park on Calhoun
2A-201	Clement Taylor Park	Entrance to Clement Taylor Park on Calhoun
2A-205	Nancy Weidenhammer Dog Park	North Side of Commons Dr. between Indian Bayou and Airport Rd.
2A-206	Morgan Sports Complex	East of Airport Rd. and south of Commons Dr.
2A-207	Buck Destin Park	Entrance to Buck Destin Park on Legion Dr.
2A-208	Dalton Threadgill Park	South Side of Hickory from Calhoun to Stahlman Ave.
2A-210	Kell-Aire Nature Walk	Juniper Street to Juniper Ct.to Kell Aire Dr.
2A-211	Main Street Park	Main Street between Bayview Street and Bayou Dr.
2A-212	Mattie Kelly Park and Nature Walk	Mattie Kelly Park Entrance on Beach Dr.
2A-213	June White Decker Park	Entrance to June White Decker Park on Restaurant Row
2A-214	Norriego Point Beach Access	West end of Gulf Shore Dr.
2A-215	The Shore at Crystal Beach Park	Entrance to Shore at Crystal Beach Park south Side of Scenic Hwy. 98
2A-218	O'Steen Beach Trail	South side of Gulf Shore Dr. at Beach Access
2A-219	Calhoun Beach Trail	Calhoun Beach Access on the South Side of Scenic Hwy. 98
2A-220	Shirah St. Beach Trail	Shirah St. to Entrance of Shirah St. Beach Trail



2A-221	Crystal Beach Trail Access	Entrance to Crystal Beach Trail on Scenic Hwy. 98.
2A-222	Barracuda St. Beach Trail	Barracuda St to Entrance of Barracuda St. Beach Trail
2A-223	Pompano St. Beach Trail	Pompano St. to Entrance of Pompano St. Beach Trail
2A-224	Tarpon St. Beach Trail	Tarpon St. to Entrance of Tarpon St. Beach Trail.
2A-225	Silver Shells Trail	South Side of Scenic Hwy. 98 between US 98 and Restaurant Row
2A-228	Kell Aire Park	Spanish Moss Trail to Juniper Ct.

Category_2B Boat Launches

	Boat Launch	Limits
2B-227	Joe's Bayou Boat Launch	Joe's Bayou Boat Launch Entrance on Beach Dr.

Priority 3 rankings

Category_3A All Other Areas

	All Areas not Previously Included	Limits
3A-667	All Other Surveyed Locations	Remaining Areas

Summary of Deficiencies

This section provides a general quantification of the deficiencies observed in the field within each priority location. The deficiencies are categorized into sections for sidewalks, curb ramps, and ramps with railings, along with associated barriers to accessibility. The quantities presented within each priority are intended to provide a comprehensive understanding of the accessibility challenges by location and are used to develop the cost estimates for future planning budgets.

Sidewalks

Barrier To Access	Quantity Identified
Cross Slope deviations greater than 2.00%	
Priority 1 Locations	489
Priority 2 Locations	79
Priority 3 Locations	807
Running slope deviations greater than 5.0%	
Priority 1 Locations	27
Priority 2 Locations	5
Priority 3 Locations	18



Openings/Gaps greater than ½"	
Priority 1 Locations	175
Priority 2 Locations	23
Priority 3 Locations	164
Changes in Level	
Priority 1 Locations	338
Priority 2 Locations	39
Priority 3 Locations	517
Clear Width	
Priority 1 Locations	2
Priority 2 Locations	1
Priority 3 Locations	5
Damaged Concrete	
Priority 1 Locations	87
Priority 2 Locations	14
Priority 3 Locations	76
Total Deficiencies	2866

Curb Ramps

Barrier To Access	Quantity Identified
Landing Lengths of less than 3 feet	
Priority 1 Locations	79
Priority 2 Locations	12
Priority 3 Locations	14
Ramps with slopes greater than 1:12 or 8.33%	
Priority 1 Locations	7
Priority 2 Locations	2
Priority 3 Locations	0
Cross-slope deviations greater than 2.00%	
Priority 1 Locations	10
Priority 2 Locations	0
Priority 3 Locations	0
Landing slope deviations greater than 2.0% in any direction	
Priority 1 Locations	91
Priority 2 Locations	15
Priority 3 Locations	0
Damaged/Missing detectable warning device	
Priority 1 Locations	156
Priority 2 Locations	58
Priority 3 Locations	187
Abrupt changes in level greater than ¼"	



Priority 1 Locations	11
Priority 2 Locations	2
Priority 3 Locations	0
Gaps or openings in the walking surface greater than ½"	
Priority 1 Locations	7
Priority 2 Locations	1
Priority 3 Locations	0
Ramp Widths less than 3 feet	
Priority 1 Locations	25
Priority 2 Locations	3
Priority 3 Locations	2
Damaged concrete	
Priority 1 Locations	33
Priority 2 Locations	6
Priority 3 Locations	69
Total Deficiencies	790

Ramps with Handrails

Barrier To Access	Quantity Identified
Ramp lengths over 30'	
Priority 1 Locations	0
Priority 2 Locations	0
Priority 3 Locations	0
Ramp running slopes greater than 8.33%	
Priority 1 Locations	2
Priority 2 Locations	0
Priority 3 Locations	0
Ramp cross slopes greater than 2.0%	
Priority 1 Locations	0
Priority 2 Locations	0
Priority 3 Locations	0
Ramp clear width less than 36"	
Priority 1 Locations	0
Priority 2 Locations	0
Priority 3 Locations	0
Ramp Landing slopes greater than 2.0% in any direction	
Priority 1 Locations	0
Priority 2 Locations	0
Priority 3 Locations	0
Ramp Landing lengths less than 60"	
Priority 1 Locations	0



Priority 2 Locations	0
Priority 3 Locations	0
Ramp Landing clear width less than 36"	
Priority 1 Locations	0
Priority 2 Locations	0
Priority 3 Locations	0
Handrails provided on only one side	
Priority 1 Locations	8
Priority 2 Locations	0
Priority 3 Locations	0
Handrails that are not continuous	
Priority 1 Locations	0
Priority 2 Locations	0
Priority 3 Locations	0
Handrail gripping surface below 34" or less than 38"	
Priority 1 Locations	0
Priority 2 Locations	0
Priority 3 Locations	0
Handrail extensions extending less than 12" horizontally above the landing.	
Priority 1 Locations	0
Priority 2 Locations	0
Priority 3 Locations	0
Damaged concrete	
Priority 1 Locations	4
Priority 2 Locations	0
Priority 3 Locations	0
Total Deficiencies	14

Estimates of Probable Cost

The estimates of probable cost have been developed based on recent bids for similar work in the area. Repair budgets were created using the field data collected during Phase I and compared with the defined limits in the Evaluation Criteria section. A reasonable replacement quantity was then applied to the unit costs for repairing each type of deficiency. The primary focus of repairs is expected to involve the removal and replacement of concrete, including the installation of detectable warning devices where applicable.

Data points for sidewalks were collected at intervals of approximately 100 feet, with observations made for damaged concrete, changes in elevation, and gaps between collection points. These observations were then captured at the subsequent data collection point.



A 15% contingency has been incorporated into the unit item cost to account for unforeseen field conditions and the multi-year nature of the project. It should be noted that this cost estimate presents a worst-case scenario, and some areas may require less extensive repair methods. Additionally, compliance may be technically infeasible in cases where the roadway profile and surrounding grades make it unreasonable to expect adjacent sidewalks to meet accessibility standards.

The following summary estimates are grouped based on priority location. **Appendix B** provides detailed estimates for each location.

Summary Estimates by Priority Location

The summary estimates provide an overview of the expected costs associated with improving accessibility at each priority location. These estimates serve as a guide for budgeting and planning purposes, ensuring that adequate resources are allocated to address accessibility barriers effectively. For more detailed cost breakdowns, please refer to **Appendix B**.

Priority Location 1 Repairs	\$1,653,130
Priority Location 2 Repairs	\$262,100
Priority Location 3 Repairs	\$2,131,562
Total Location Repairs	\$4,046,792

Funding and Schedule of Implementation

To fully fund the implementation of this transition plan, an estimated \$4,046,792 will be required over the course of 10 years. The recommended approach is to prioritize work on Priority 1 and Priority 2 locations during the first five years, with an annual budget of \$383,046. Priority 3 locations, which include residential areas, can be addressed during years 6 to 10, with an annual budget of \$426,312.

It is important to note that the budgets provided in **Appendix B** represent the anticipated total repairs and do not account for cost-saving offsets that may be realized from capital improvement projects. Any capital improvement projects that involve paving, roadway reconstruction, intersection work, drainage, signalization, or maintenance should include improvements to adjacent ADA facilities. The costs associated with these improvements should be subtracted from the ADA Transition Budget for the respective year.

New Construction Projects

The city has adopted a policy requiring all new construction projects for improvements within the city to comply with applicable accessibility standards and codes. It is recommended that, where practical, minimum standards provided by sources such as ADA Title II, The Access Board, and the Florida Accessibility Code be used. Additionally, seeking input from local users during programming and design phases is encouraged whenever possible to ensure that accessibility needs are met effectively.



By adhering to these guidelines, the city can ensure that accessibility considerations are integrated into all new construction projects, promoting inclusivity and compliance with accessibility standards and codes.

Phase I Existing Condition Site Inspections and Data Collection

Study Limits

The survey conducted for this transition plan was conducted within specific geographical boundaries. The western limit of the survey was set at the foot of the Marler Bridge, while the northern limit included Bayou Dr. and Indian Trail. The eastern limit extended to the entrance of Chateau La Mer on Scenic Hwy. 98, and the southern limit was set at Gulf Shore Dr. at Norriego Point Beach Access.

Data collection was focused on walking facilities within the authority of the city. Therefore, private gated communities and facilities along Hwy. 98 were excluded from the survey, as the maintenance and responsibility for those areas lie with other entities.

By establishing these study limits, the survey focused on the areas directly under the jurisdiction of the city and aimed to assess and address accessibility barriers within those boundaries.

Inspection Methodology

Equipment Used

For data collection and archiving purposes, digital software and GPS equipment were utilized. The Trimble R1 unit was employed to obtain location data with sub-meter accuracy. To record the attributes of the City's walking infrastructure, custom data collection menus were developed internally and implemented through the Survey 123 app. These menus were categorized into sidewalks, curb ramps, and ramps with railings. The captured data was stored in real-time using an ESRI cloud-based online server.

Content of Data Collection

Sidewalks

The evaluation of sidewalks was conducted in accordance with FDOT Design Standards Index 522-001 and the 2012 Florida Accessibility Code for Building Construction. Detailed assessments were conducted at 100-foot intervals, which included measurements of slope, identification of breaks in grade exceeding $\frac{1}{4}$ inch, identification of gaps or openings in the concrete greater than $\frac{1}{2}$ inch, and identification of any obstructions that would reduce the width of the walking path to less than 36 inches. Photographs were taken at each collection point and included in the accompanying data files.

Additionally, detailed field notes were provided at relevant locations to aid in future understanding of the conditions observed during data collection. These notes serve as valuable references for further analysis and planning.



Curb Ramps

During the data collection process, curb ramps were categorized based on FDOT Design Standards Index 522-002. The following types of curb ramps were included in the evaluation:

Parallel Curb Ramps: These curb ramps are designed to provide access to the sidewalk for individuals using wheelchairs or other mobility devices. They run parallel to the direction of the curb and provide a smooth transition from the street level to the sidewalk.

Perpendicular Curb Ramps: Perpendicular curb ramps are installed at intersections and provide access to pedestrians crossing the street. They are oriented perpendicular to the curb and allow for a safe and accessible transition between the sidewalk and the roadway.

Blended Transition Curb Ramps: Blended transition curb ramps are designed to blend the slope of the curb ramp with the adjacent sidewalk grade. They provide a smooth and seamless transition for pedestrians with disabilities and are typically used in areas where space is limited.

Detectable Warning Surface: Curb ramps often include detectable warning surfaces, which are tactile surfaces with distinctive patterns that provide sensory cues to individuals with visual impairments. These surfaces indicate the presence of a transition point from the pedestrian walkway to the vehicular area.

During the evaluation, the condition and compliance of each type of curb ramp were assessed, considering factors such as slope, dimensions, alignment, and detectable warning surfaces, to ensure they met the required accessibility standards.

CR-A	CR-F
CR-B	CR-G
CR-C	CR-H
CR-D	CR-K
CR-E	CR-L
Type 2 (Curbed Returns with radial sidewalk)	Type 3 (Linear sidewalk)
CR-X Undefined in the Field	

During the data collection process for ramps with handrails, visual identification was used to determine the type of ramp in the field. Measurements of dimensions and slopes were taken at each ramp location. The evaluation also included an inspection of the condition and compliance of the ramps and handrails according to the 2012 Florida Accessibility Code for Building Construction, FDOT Design Standards Index 515-051 (Steel Bridge Pedestrian/Bicycle Railing), and FDOT Design Standards Index 515-061 (Aluminum Bridge Pedestrian/Bicycle Railing).

The documentation at these facilities included identifying the number of ramps and landings at each location. Detailed measurements were taken for length, width, direction of travel, and cross slopes of the



ramps. The concrete condition was assessed for any damage, gaps, openings, or breaks in grade. The ramps and railings were evaluated based on the applicable FDOT Design Standards and the Florida Accessibility Code.

Photographs were taken at each collection point to provide visual documentation, and detailed notes were recorded to provide additional information about the existing conditions at each location.

Site inspections were conducted in accordance with the standards and specifications provided by the 2012 Florida Accessibility Code, Americans with Disabilities Act (ADA), and other relevant resources. The observations and recommendations in the inspection reports are based on these regulatory standards and specifications. The recommendations consider barriers identified during the inspection and may include improvements beyond the minimum standards, considering public input and other factors.

It should be noted that recommendations for improvements may go beyond the minimum standards and consider options beyond what is required by the regulations.



Appendices

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Appendix A

City of Destin Grievance Procedure

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ADA Grievance Policy & Procedure

1. PURPOSE:

This ADA Grievance Policy & Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990, as amended. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Destin. The City of Destin's Human Resources Policy governs employment-related complaints of disability discrimination.

2. REFERENCES:

Americans with Disabilities Act of 1990, as amended. 42 U.S.C. § 12101

3. POLICY & PROCEDURE:

A. The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request. If you require a different format to file a complaint, please contact the City's ADA Title II Coordinator using the contact information provided below.

B. If a person with a disability is unable to access program, service, or activity of the City of Destin, they are encouraged to contact the ADA Title II Coordinator either via postal service at 4200 Indian Bayou Trail, Destin, FL 32541, call (850) 837-4242, email ADACoordinator@cityofdestin.com or submit a form via the City's Help Desk Portal (Report a Problem/Let Us Know link). Through this interactive process, the ADA Title II Coordinator will work with the individual to discuss the issue and explore options for improving access to the program, service or activity.

C. The City of Destin will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. No surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs will be assessed.

D. Within 15 calendar days after receipt of the complaint, the ADA Coordinator or their designee will meet with the complainant to discuss the complaint and the possible

resolutions. Within 15 calendar days of the meeting, ADA Coordinator or their designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio recording. The response will explain the position of the City of Destin and offer options for substantive resolution of the complaint.

E. If the response by ADA Coordinator or their designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the City Manager or his/her designee. Within 15 calendar days after receipt of the appeal, the City Manager or his/her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the City Manager or his/her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

4. **RECORDKEEPING**

All written and/or electronic complaints received by the ADA Coordinator or his/her designee, appeals to the City Manager or his/her designee, and responses from these two offices will be retained according to the Florida Records Retention Statutes and Laws.



Lance A. Johnson
City Manager

Attachments:

1. None



Appendix B
Estimates of Probable Cost

DRAFT

Unit Cost

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 6,045.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Missing detectable warning device	Install detectable warning device	1	1	\$ 519.80	\$ 519.80
	Missing or Damaged Detectable Warning Device	Remove and replace detectable warning device	1	1	\$ 634.80	\$ 634.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	3596	\$ 3,596.00
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	3596	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	3596	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	1	1	3596	\$ -
Subtotal						\$ 12,921.89
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	1	150	\$ 12.09	\$ 1,813.50
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	1	150	\$ 12.09	\$ 1,813.50
	Ramp clear width less than 36"	SF Remove and Replace Concrete	1	150	\$ 12.09	\$ 1,813.50
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Handrails provided on only one side	LF handrail install	1	30	\$ 185.20	\$ 5,555.88
	Handrails that are not continuous	LF handrail install	1	30	\$ 185.20	\$ 5,555.88
	Handrail gripping surface below 34" or less than 38"	LF handrail install	1	30	\$ 185.20	\$ 5,555.88
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	1	30	\$ 185.20	\$ 5,555.88
	Damaged concrete	SF Remove and Replace Concrete	1	85	\$ 12.09	\$ 1,027.65
Subtotal						\$ 29,900.67
Grand Total						\$ 31,411.92

Priority 1 Total

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	489	125	\$ 12.09	\$ 739,001.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	27	125	\$ 12.09	\$ 40,803.75
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	175	50	\$ 12.09	\$ 105,787.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	338	50	\$ 12.09	\$ 204,321.00
	Clear Width	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged Concrete	SF Remove and Replace Concrete	87	125	\$ 12.09	\$ 131,478.75
Subtotal						\$ 1,221,996.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	79	25	\$ 12.09	\$ 23,877.75
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	7	28	\$ 12.09	\$ 2,369.64
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	10	28	\$ 12.09	\$ 3,385.20
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	91	25	\$ 12.09	\$ 27,504.75
	Missing or Damaged detectable warning device	Remove and replace detectable warning device	156	1	\$ 519.80	\$ 81,088.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	11	1	\$ 634.80	\$ 6,982.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	7	1	\$ 3,596.00	\$ 25,172.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	25	1	\$ 3,596.00	\$ 89,900.00
	Damaged concrete	Remove and replace Curb Ramp	33	1	\$ 3,596.00	\$ 118,668.00
Subtotal						\$ 378,948.94
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	2	150	\$ 12.09	\$ 3,627.00
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	8	30	\$ 185.20	\$ 44,447.04
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	4	85	\$ 12.09	\$ 4,110.60
Subtotal						\$ 52,184.64
Grand Total						\$1,653,130.33

Priority 2 Totals

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	79	125	\$ 12.09	\$ 119,388.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	23	50	\$ 12.09	\$ 13,903.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	39	50	\$ 12.09	\$ 23,575.50
	Clear Width	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged Concrete	SF Remove and Replace Concrete	14	125	\$ 12.09	\$ 21,157.50
Subtotal						\$ 185,883.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	12	25	\$ 12.09	\$ 3,627.00
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	2	28	\$ 12.09	\$ 677.04
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	15	25	\$ 12.09	\$ 4,533.75
	Damaged or missing detectable warning device	Remove and replace detectable warning device	58	1	\$ 519.80	\$ 30,148.40
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	2	1	\$ 634.80	\$ 1,269.60
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	3	1	\$ 3,596.00	\$ 10,788.00
	Damaged concrete	Remove and replace Curb Ramp	6	1	\$ 3,596.00	\$ 21,576.00
Subtotal						\$ 76,215.79
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 262,099.54

Priority 3 Totals

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	807	125	\$ 12.09	\$ 1,219,578.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	18	125	\$ 12.09	\$ 27,202.50
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	164	50	\$ 12.09	\$ 99,138.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	517	50	\$ 12.09	\$ 312,526.50
	Clear Width	SF Remove and Replace Concrete	5	25	\$ 12.09	\$ 1,511.25
	Damaged Concrete	SF Remove and Replace Concrete	76	125	\$ 12.09	\$ 114,855.00
Subtotal						\$ 1,774,812.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	14	25	\$ 12.09	\$ 4,231.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	187	1	\$ 519.80	\$ 97,202.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
	Damaged concrete	Remove and replace Curb Ramp	69	1	\$ 3,596.00	\$ 248,124.00
Subtotal						\$ 356,750.10
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 2,131,562.10

Total All Locations

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1,375	125	\$ 12.09	\$ 2,077,968.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	50	125	\$ 12.09	\$ 75,562.50
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	362	50	\$ 12.09	\$ 218,829.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	894	50	\$ 12.09	\$ 540,423.00
	Clear Width	SF Remove and Replace Concrete	8	25	\$ 12.09	\$ 2,418.00
	Damaged Concrete	SF Remove and Replace Concrete	177	125	\$ 12.09	\$ 267,491.25
Subtotal						\$ 3,182,692.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	105	25	\$ 12.09	\$ 31,736.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	9	28	\$ 12.09	\$ 3,046.68
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	10	28	\$ 12.09	\$ 3,385.20
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	106	25	\$ 12.09	\$ 32,038.50
	Damaged detectable warning device	Remove and replace detectable warning device	401	1	\$ 519.80	\$ 208,439.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	13	1	\$ 634.80	\$ 8,252.40
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	8	1	\$ 3,596.00	\$ 28,768.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	30	1	\$ 3,596.00	\$ 107,880.00
	Damaged concrete	Remove and replace Curb Ramp	108	1	\$ 3,596.00	\$ 388,368.00
Subtotal						\$ 811,914.83
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ 4,110.60
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	2	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	8	30	\$ 185.20	\$ 44,447.04
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	4	85	\$ 12.09	\$ 4,110.60
Subtotal						\$ 52,184.64
Grand Total						\$ 4,046,791.97

1A-100. Stahlman Avenue

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	26	125	\$ 12.09	\$ 39,292.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	11	50	\$ 12.09	\$ 6,649.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	31	50	\$ 12.09	\$ 18,739.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 70,726.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	28	\$ 12.09	\$ 1,015.56
	Missing or Damaged Detectable Warning Device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 5,131.36
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 75,857.86

1A-101. Benning Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	35	125	\$ 12.09	\$ 52,893.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	23	50	\$ 12.09	\$ 13,903.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	36	50	\$ 12.09	\$ 21,762.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 91,581.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	7	25	\$ 12.09	\$ 2,115.75
	Damaged detectable warning device	Remove and replace detectable warning device	12	1	\$ 519.80	\$ 6,237.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 16,186.12
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 107,767.87

1A-102. Beach Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	58	125	\$ 12.09	\$ 87,652.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	24	50	\$ 12.09	\$ 14,508.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 107,601.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	44	25	\$ 12.09	\$ 13,299.00
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	5	25	\$ 12.09	\$ 1,511.25
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	13	1	\$ 3,596.00	\$ 46,748.00
	Damaged concrete	Remove and replace Curb Ramp	5	1	\$ 3,596.00	\$ 17,980.00
Subtotal						\$ 80,916.37
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 188,517.37

1A-103. Main Street

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	31	125	\$ 12.09	\$ 46,848.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	9	50	\$ 12.09	\$ 5,440.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	12	50	\$ 12.09	\$ 7,254.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	14	125	\$ 12.09	\$ 21,157.50
Subtotal						\$ 88,257.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	28	\$ 12.09	\$ 1,354.08
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	6	1	\$ 519.80	\$ 3,118.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	2	1	\$ 634.80	\$ 1,269.60
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	3	1	\$ 3,596.00	\$ 10,788.00
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 18,041.73
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 106,298.73

1A-104. Gulf Shore Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	7	125	\$ 12.09	\$ 10,578.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 15,414.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	8	1	\$ 519.80	\$ 4,158.40
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	3	1	\$ 3,596.00	\$ 10,788.00
Subtotal						\$ 15,581.20
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 30,995.95

1A-105. Matthew Boulevard

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 6,045.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	6	1	\$ 519.80	\$ 3,118.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 11,858.32
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 17,903.32

1A-106. Hutchinson Street

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	7	125	\$ 12.09	\$ 10,578.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 13,299.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 640.77
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 13,939.77

1A-107. Kelly Street

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	31	125	\$ 12.09	\$ 46,848.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	8	50	\$ 12.09	\$ 4,836.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	17	50	\$ 12.09	\$ 10,276.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 66,495.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	5	25	\$ 12.09	\$ 1,511.25
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 2,550.85
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 69,045.85

1A-108. Azalea Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	6	50	\$ 12.09	\$ 3,627.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 19,646.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 9,138.35
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 28,784.60

1A-110. Legion Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	6	125	\$ 12.09	\$ 9,067.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	11	50	\$ 12.09	\$ 6,649.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 18,437.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	4	1	\$ 519.80	\$ 2,079.20
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 11,151.27
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 29,588.52

1A-111. Airport Road

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	25	125	\$ 12.09	\$ 37,781.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	6	50	\$ 12.09	\$ 3,627.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	12	50	\$ 12.09	\$ 7,254.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	10	125	\$ 12.09	\$ 15,112.50
Subtotal						\$ 63,774.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	9	25	\$ 12.09	\$ 2,720.25
	Damaged detectable warning device	Remove and replace detectable warning device	16	1	\$ 519.80	\$ 8,316.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	4	1	\$ 3,596.00	\$ 14,384.00
Subtotal						\$ 33,217.55
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 96,992.30

1A-112. Commons Boulevard

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 4,231.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 338.52
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 4,570.02

1A-113. Scenic Highway 98 East

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	28	125	\$ 12.09	\$ 42,315.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	7	50	\$ 12.09	\$ 4,231.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	13	50	\$ 12.09	\$ 7,858.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
Subtotal						\$ 69,517.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	13	25	\$ 12.09	\$ 3,929.25
	Damaged detectable warning device	Remove and replace detectable warning device	16	1	\$ 519.80	\$ 8,316.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 27,869.35
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 97,386.85

1A-114. Calhoun Avenue

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	40	125	\$ 12.09	\$ 60,450.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	27	50	\$ 12.09	\$ 16,321.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	41	50	\$ 12.09	\$ 24,784.50
	Clear Width	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged Concrete	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
Subtotal						\$ 113,948.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	15	25	\$ 12.09	\$ 4,533.75
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	15	1	\$ 519.80	\$ 7,797.00
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	4	1	\$ 3,596.00	\$ 14,384.00
Subtotal						\$ 37,502.75
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 151,451.00

1A-115. Sibert Avenue

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	19	50	\$ 12.09	\$ 11,485.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	43	50	\$ 12.09	\$ 25,993.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
Subtotal						\$ 55,614.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	6	25	\$ 12.09	\$ 1,813.50
	Damaged detectable warning device	Remove and replace detectable warning device	16	1	\$ 519.80	\$ 8,316.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	#####	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	#####	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	#####	\$ -
Subtotal						\$ 11,375.57
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 66,989.57

1A-116. Cross Street

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	6	125	\$ 12.09	\$ 9,067.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	7	50	\$ 12.09	\$ 4,231.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 16,019.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 5,542.35
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 21,561.60

1A-118. Mountain Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	21	125	\$ 12.09	\$ 31,736.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	10	50	\$ 12.09	\$ 6,045.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
Subtotal						\$ 52,591.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	10	25	\$ 12.09	\$ 3,022.50
	Damaged detectable warning device	Remove and replace detectable warning device	4	1	\$ 519.80	\$ 2,079.20
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 5,101.70
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 57,693.20

1A-119. Gulf Shore Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	34	125	\$ 12.09	\$ 51,382.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	13	50	\$ 12.09	\$ 7,858.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	11	50	\$ 12.09	\$ 6,649.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	11	125	\$ 12.09	\$ 16,623.75
Subtotal						\$ 87,048.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged detectable warning device	Remove and replace detectable warning device	4	1	\$ 519.80	\$ 2,079.20
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 14,076.20
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 101,124.20

1A-120 Legion Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
Subtotal						\$ 20,250.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 20,250.75

1A-122. Indian Trail Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	32	125	\$ 12.09	\$ 48,360.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	7	50	\$ 12.09	\$ 4,231.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	15	50	\$ 12.09	\$ 9,067.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
Subtotal						\$ 69,215.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged detectable warning device	Remove and replace detectable warning device	10	1	\$ 519.80	\$ 5,198.00
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 6,775.82
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 75,991.07

1A-123. 98 Palms Boulevard

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,209.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,209.00

1A-124. Mattie M. Kelly Bouleva

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,154.60
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,154.60

1A-126. Indian Bayou Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,239.30
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 2,750.55

1A-127. Restaurant Row

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 7,858.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	28	\$ 12.09	\$ 677.04
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,281.54
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 9,140.04

1A-128. Scenic Highway 98 West

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 2,418.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	28	\$ 12.09	\$ 677.04
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 677.04
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,095.04

1A-130. Crystal Beach Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	15	125	\$ 12.09	\$ 22,668.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	11	50	\$ 12.09	\$ 6,649.50
	Clear Width	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 30,225.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	6	25	\$ 12.09	\$ 1,813.50
	Damaged detectable warning device	Remove and replace detectable warning device	13	1	\$ 519.80	\$ 6,757.40
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 27,826.47
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 58,051.47

1A-131. Dolphin Street

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	4	1	\$ 519.80	\$ 2,079.20
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 2,381.45
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 2,381.45

1B-132. Destin Library

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 4,836.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 4,836.00

1B-133. Community Center

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,039.60
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	8	30	\$ 185.20	\$ 44,447.04
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	4	85	\$ 12.09	\$ 4,110.60
Subtotal						\$ 48,557.64
Grand Total						\$ 51,108.49

1B-134. Destin Fishing Museum

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 5,440.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 3,898.25
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 9,338.75

1B-135. Destin City Annex

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

1B-136. Destin Maint. Facility

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 2,720.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 2,720.25

1B-137. Lifeguard Station

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 634.80
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 634.80

1B-138. Emergency Vehicles

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

1B-139. City Hall Entrance

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

1C-140. 98 Palms Plaza

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	10	125	\$ 12.09	\$ 15,112.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	5	50	\$ 12.09	\$ 3,022.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
Subtotal						\$ 23,273.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 3,898.25
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 27,171.50

1C-141. Crystal Beach Plaza

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,324.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,324.75

1C-142. Holiday In Express

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

1C-143. Destin Downtown Shoppin

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 14,508.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 14,508.00

1C-145. Sandpoper Cove North

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 8,160.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 4,200.50
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 12,361.25

1C-146. Gulf Shores Dr.

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

1C-147. Waterview Towers

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 8,231.60
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 8,231.60

1C-148. East Pass Towers

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,022.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 822.05
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,844.55

1C-149. Gulf Breeze Ct.

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,976.65
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,976.65

1C-150. Destin Pointe Jetty Ea

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,511.25

1C-151. Holiday Surf & Racquet

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 8,160.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 8,160.75

1C-152. Destin on the Gulf

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	7	125	\$ 12.09	\$ 10,578.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 10,578.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 10,578.75

1C-154. Benning Dr. & Harbor B

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 8,160.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	#####	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	#####	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	#####	\$ -
Subtotal						\$ 822.05
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 8,982.80

1C-169. Windgate by Windham

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 6,951.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 6,951.75

1C-172. The Inn at Crystal Bea

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 9,974.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 4,937.85
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 14,912.10

1C-173. Crystal Sands

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	6	125	\$ 12.09	\$ 9,067.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 11,787.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,039.60
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 12,827.35

1C-174. James Lee Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,511.25

1C-177. Hampton Inn

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,627.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,627.00

1C-178. Back Porch Restaurant

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

2A-200. Captain Leonard Destin

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	8	50	\$ 12.09	\$ 4,836.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 12,694.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,644.10
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 14,338.60

2A-201. clement Taylor Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,627.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,627.00

2A-205. Nancy Weidenhammer par

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 5,742.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 5,742.75

2A-206. Morgan Sports Complex

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	12	125	\$ 12.09	\$ 18,135.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 22,366.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 22,366.50

2A-207. Buck Destin Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 4,533.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 519.80
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 5,053.55

2A-208. Dalton Threadgill Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	7	125	\$ 12.09	\$ 10,578.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	8	50	\$ 12.09	\$ 4,836.00
	Clear Width	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 17,832.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 822.05
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 18,654.80

2A-210. Kell-Aire Nature Walk

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 4,836.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged detectable warning device	Remove and replace detectable warning device	3	1	\$ 519.80	\$ 1,559.40
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 13,888.95
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 18,724.95

2A-211. Main Street Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	10	125	\$ 12.09	\$ 15,112.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	6	50	\$ 12.09	\$ 3,627.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	6	50	\$ 12.09	\$ 3,627.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
Subtotal						\$ 31,434.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	3	1	\$ 519.80	\$ 1,559.40
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,559.40
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 32,993.40

2A-212. Mattie Kelly Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	8	50	\$ 12.09	\$ 4,836.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 13,299.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	5	25	\$ 12.09	\$ 1,511.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	5	1	\$ 519.80	\$ 2,599.00
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	3	1	\$ 3,596.00	\$ 10,788.00
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 14,898.25
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 28,197.25

2A-213. June White Decker Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,022.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,022.50

2A-214. Norriego Point Beach A

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 519.80
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 519.80

2A-215. The Shore at Crystal Be

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 2,720.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	4	1	\$ 519.80	\$ 2,079.20
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 2,417.72
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 5,137.97

2A-218. O'Steen Beach Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 519.80
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 519.80

2A-219. Calhoun Beach Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,511.25

2A-220. Shirah St. Beach Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 14,205.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged detectable warning device	Remove and replace detectable warning device	5	1	\$ 519.80	\$ 2,599.00
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 6,799.50
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 21,005.25

2A-221. Crystal Beach Trail Acc

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,341.85
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 2,853.10

2A-222. Barracuda St. Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	6	125	\$ 12.09	\$ 9,067.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 11,787.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	4	25	\$ 12.09	\$ 1,209.00
	Damaged detectable warning device	Remove and replace detectable warning device	7	1	\$ 519.80	\$ 3,638.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
						\$ 8,443.60
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 20,231.35

2A-223. Pompano St. Beach Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 8,765.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	7	1	\$ 519.80	\$ 3,638.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 8,782.12
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 17,547.37

2A-224. Tarpon St. Beach Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,022.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	6	1	\$ 519.80	\$ 3,118.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 7,319.30
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 10,341.80

2A-225. Silver Shells Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,511.25

2A-228 Kell Aire Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 13,601.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	10	1	\$ 519.80	\$ 5,198.00
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 6,739.55
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 20,340.80

2B-227 Joes Bayou Boat Launch

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 7,858.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 7,858.50



Appendix C
Public Meeting Presentation

DRAFT

City of Destin ADA Transition Plan
Phase II



PUBLIC INFORMATION MEETING AGENDA

Friday, February 24th, 9:00 AM
City Hall Annex 4100 Indian Bayou Trail
Destin, FL 32541
(850)-837-4242

1. Introduction

- a. Purpose for the public meeting
 - i. Present the plan developed and ask for input from the community to further develop the priority locations.

2. ADA Coordinator and role responsibilities

- a. Michael Burgess interim ADA Coordinator
 - i. City plan for a full-time staff position

3. City of Destin grievance process

- a. Draft grievance process
 - i. City plan to develop and adopt the grievance process.

4. Discussion on full implementation of the transition plan

- a. Future phases will include parks and public buildings.

5. PowerPoint presentation Covering Phase I and II for City Rights-of-Way

- a. Phase I data collection scope and methods
- b. Phase II priority rankings within the City.

6. Conclusion and instruction for comment cards.

City of Destin ADA Transition Plan
Phase II



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- a. Future phases will include parks and public buildings.

5. PowerPoint presentation Covering Phase I and II for City Rights-of-Way

- a. Phase I data collection scope and methods
- b. Phase II priority rankings within the City.

6. Conclusion and instruction for comment cards.



ADA Transition Plan Phase II 2023



BASKERVILLE-DONOVAN, INC.
ENGINEERING THE SOUTH SINCE 1927

Introduction

- Purpose of the ADA Transition plan
 - Americans with Disabilities Act of 1990, Specifically, Title II
- Importance of Accessibility within the community

Transition Plan Phase I

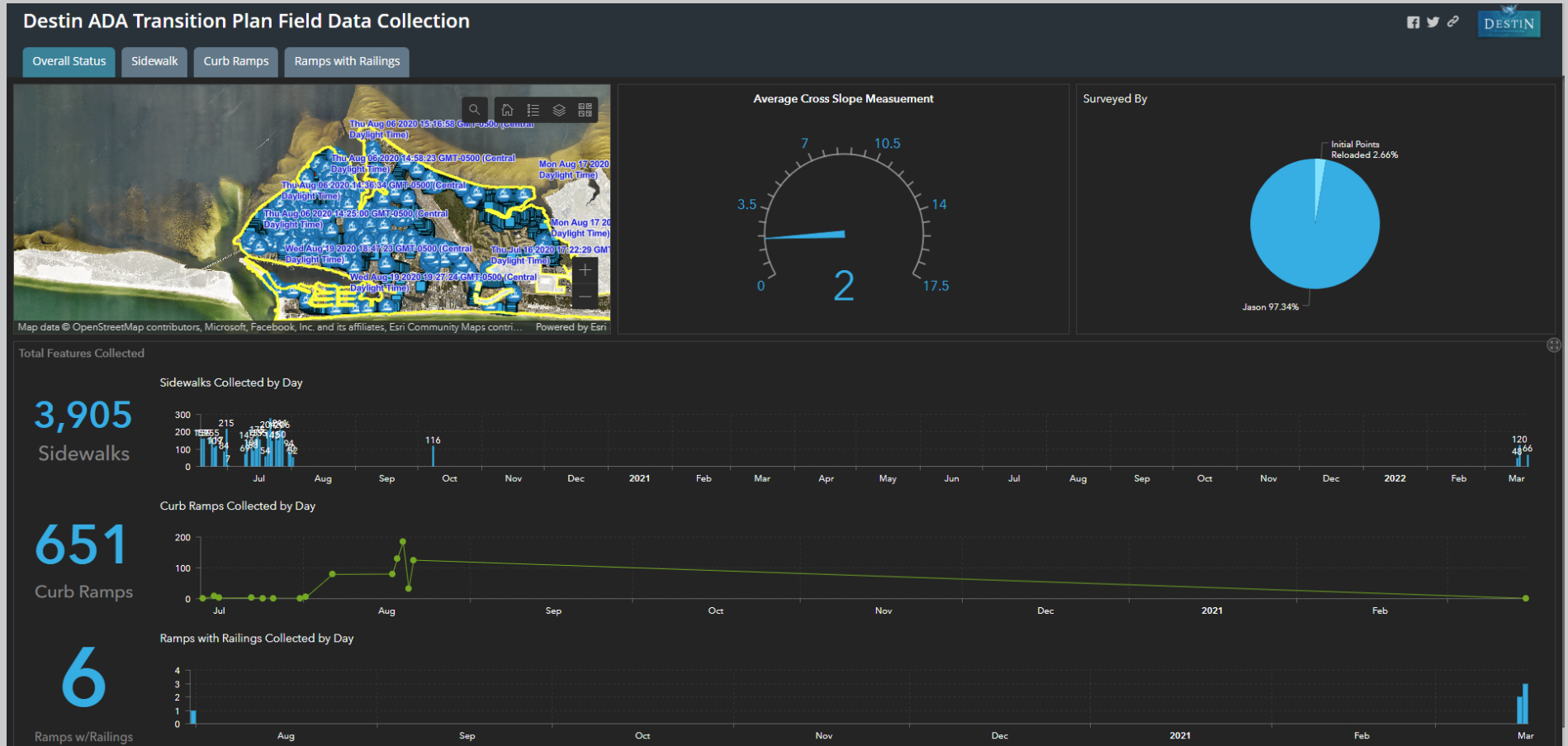
An architectural drawing or blueprint is visible in the background, showing various lines, dimensions, and technical specifications. It appears to be a site plan or a detailed drawing of a building or infrastructure project.

- **Phase I Data Collection within the City Rights-of-way:**
- **Inventory and conditions of the existing pedestrian facilities including sidewalks, curb ramps and ramps.**
- **Create the City of Destin Dashboard to facilitate progress of the plan implementation.**

Transition Plan Phase I



Transition Plan Phase I



Transition Plan Phase I

Destin ADA Transition Plan Field Data Collection

Overall Status

Sidewalk

Curb Ramps

Ramps with Railings

Sidewalks

3,905

Total Points Collected

Last 50 Points Collected in Descending Order

10/8/2020, 5:50 PM

jfrick_bdiol

Cross Slope Measurement at 100' Interval	1.80
Slope in the direction of travel at 100' interval	6.60
Measure ____ the abrupt change in elevation greater than 1/2"	0.50
Measurement the number of openings (gaps) greater than 1/2"	0.00
In any sidewalk area identify areas that have an obstructed walking width of less than 36"	
Are there any obstructed walking widths of 36" or less?	No
Notes on obstructions:	
Is the restricted width at least 24"?	
Notes on restricted width 24":	
Is the 32" minimum walked with obstruction(s) for a distance less than or equal to 24"?	
Notes on 32" minimum walked:	
Is the 32" restricted width section separated from another restricted width section by a distance of 48" or greater?	
Notes on separation:	
Is there a Curb Ramp?	No
Slope measurement in the direction of travel ____% on either side of curb ramps at the joint where the sidewalk ends and the curb ramp begins:	
X-Slope measurement ____% on either side of curb ramps at the joint where the sidewalk ends and the curb ramp begins:	
Priority Level	

Notes:

sidewalks_image_repeat: 5050



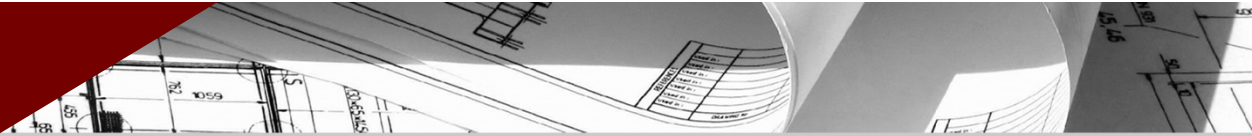
Last edited by jfrick_bdiol on 10/8/2020, 5:50 PM.



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Powered by Esri

Transition Plan Phase II

Architectural blueprints showing various technical drawings, including a table with columns for 'ITEM NO.', 'DESCRIPTION', and 'QUANTITY'.

- **Phase II Problems, Priorities, Solutions and Plan Development**
 - ☐ Identified Deficiencies
 - ☐ Priority Locations
 - ☐ **Public Workshop (Today)**
 - ☐ Solutions
 - ☐ ADA Plan Development

Transition Plan Phase II

■ Identified Deficiencies

- | | |
|--|------------------------|
| ☐ Cross Slope | Maximums at 2.0% |
| ☐ Running Slope | Maximums 8.33% |
| ☐ Sides of Curb Ramp | Maximum of 10% |
| ☐ Openings/Gaps | Maximum of ½ Inch |
| ☐ Changes in Level | Maximum of ¼ Inch |
| ☐ Clear Width | Minimum of 36 Inches |
| ☐ Detectable Warning Device | Included at curb ramps |
| ☐ Detectable Warning Device | Not be Damaged |

Transition Plan Phase II

An architectural drawing of a building, showing a cross-section or elevation with various structural elements and dimensions. The drawing is in black and white, with some text and numbers visible.

■ Priority Locations

- ☐ Priority 1A Collector Class Roadways and Intersections.
- ☐ Priority 1B Intersections and Roadway Sections serving Local Government Buildings.
- ☐ Priority 1C Intersections and Roadways Serving Public Transportation Access.

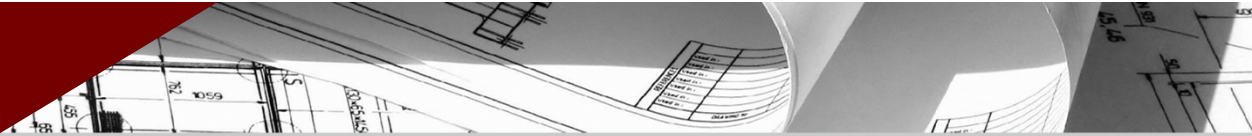
Transition Plan Phase II

Architectural blueprints showing various technical drawings, including a table with columns for 'Item No.', 'Description', 'Quantity', and 'Unit'. The blueprints are rolled up and partially visible in the background.

- **Priority Locations**

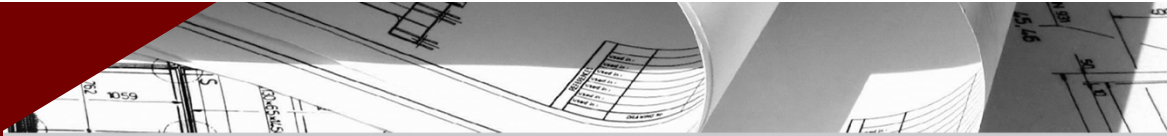
- ☐ Priority 2A Parks, Beach Parks, and Beach Trails.
- ☐ Priority 2B Boat Launches.
- ☐ Priority 3A all other areas not included in 1 and 2.

Goals and Objectives

Architectural blueprints showing various structural drawings and tables, partially visible on the right side of the slide.

- **Introduce ADA Coordinator.**
- **Present Draft Grievance Process.**
- **Short-term and Long-term Goals.**
- **Prioritization of Improvements.**
- **Establish Budgets and Timelines.**

Accessibility Improvements

An architectural drawing of a building with a ramp, showing structural details and dimensions. The drawing is partially visible on the right side of the slide, overlapping the dark red header.

- Repairs/Updates to Sidewalks.
- Repairs/Updates to Curb Ramps.
- Repairs/Updates to ramps with railing.
- Updates to Pedestrian Crossings.

Community Outreach

Architectural blueprints and technical drawings are visible in the background of the header, showing various lines, dimensions, and tables.

- **Public Engagement Through the ADA Coordinator.**
- **Public Input and Feedback Through the Grievance Process.**
- **Partnering with local Interested Organizations to Improve Accessibility Within the City.**

Implementation

Architectural blueprints showing various structural drawings and tables, partially visible on the right side of the slide.

- **Develop Implementation Plan.**
 - ☐ Prioritize Repairs by Locations of Highest Use.
- **Monitoring Progress.**
 - ☐ Utilize the Dashboard to Track Progress.
- **Evaluation of Effectiveness.**
 - ☐ Utilizing Public Input from the ADA Coordinator.
- **Updates to the Program as the City Develops.**

Closing Summary

Architectural blueprints and technical drawings are visible in the background of the top header area, showing various lines, dimensions, and tables.

- **Recap of Goals and Objectives**

- ☐ Importance of Accessibility.
- ☐ Evaluation of Effectiveness.
- ☐ Commitment of City to Ensure Welcoming and Inclusive Community.

Baskerville-Donovan, Inc.



ADA Transition Plan Phase II

Sign-In Sheet

[illegible]



Appendix D

Approved Concrete Pricing

DRAFT

S.H. Hayes Enterprises

1776 Tranquil Court
Chipley, FL 32428
(850) 326-5471
ShannonH@SHHayesEnterprises.com

March 02, 2023

City of Destin
4100 Indian Bayou Trail
Destin, FL 32541

To Whom It May Concern,

As many of you may know, during the last two years the price of lumber, concrete, rebar, diesel fuel, and every other construction material has soared in price. Due to the epidemic of Coronavirus, we have made little to no profit from our work with the City of Destin performing miscellaneous concrete projects because of these soaring prices. These are some examples of the inflation in our current economy.

- **FDOT Regulation 4000 PSI Concrete - Exhibit A**
 - September 23, 2021 - \$135/Cubic Yard
 - February 15, 2023 - \$175/Cubic Yard
 - **\$40/Cubic Yard Price Increase (30%)**

- **Concrete Fiber - Exhibit B**
 - November 11, 2021 - \$7.50/Cubic Yard
 - February 15, 2023 - 10.50/Cubic Yard
 - **\$3/ Cubic Yard Price Increase (40%)**

- **USA Average Diesel Fuel - Exhibit C**
 - September 23, 2021 - \$3.38/Gallon
 - February 13, 2023 - 4.44/Gallon
 - **\$1.05/Gallon Price Increase (31%)**

These economic price increases are affecting S.H. Hayes as a business, as well as affecting our concrete suppliers.

Today, we are asking to amend our contract prices to better serve you, and the citizens of Destin, FL. A revised price sheet is attached to this letter.

When reviewing our revised prices, please take into consideration that our prices are based on what we as a business have to profit in order to pay our vendors as well as pay our employees.

We would be more than happy to explain our prices, answer any questions, or discuss price changes.

Best regards,

James "Dylan" Wright

dylanw@shhayesenterprises.com

(850) 814-3866

Project Manager, S.H. Hayes Enterprises

RBM CONTRACTING
SERVICES-LLC

118 Industrial Park Rd
Freeport, FL 32439
Office: 850-622-1434

Invoice

Date	11/11/2021
Invoice #	807
Terms	Due on receipt

PAST DUE

Bill To
S H Hayes 707 W 8th St Lynn Haven, FL 32444

Ship To
862 US Hwy 98 Destin, FL

P.O. No.	
----------	--

Description	Qty	Rate	Amount
Ticket # 24591-Pour Date 11/10/21			
Concrete Sales-4000 PSI W/89 Stone	4.85	135.00	654.75T
Fuel Surcharge	1	40.00	40.00
Fiber	4.85	7.50	36.38T

Exhibit A**Exhibit B**

RBM Concrete Services appreciates your patronage.
Florida CGC# 1518187 - WOSB & FDOT Certified
www.rbmcontracting.com

Subtotal \$731.13**Sales Tax (6.5%)** \$44.93**Total** \$776.06**Payments/Credits** \$0.00**Balance Due** \$776.06

RBM CONTRACTING SERVICES-LLC

Quote

Date: 2/15/2023

Bill To:

Job Site Address:

Item Code	Description	Price Each	Quantity	Amount
Concrete Sales	3000 psi concrete	165.00	1	165
Concrete Sales	3500 psi concrete	170.00	1	170
Concrete Sales	4000 psi concrete	175.00	1	175
Concrete Sales	4500 psi concrete	180.00	1	180
Concrete Sales	5000 psi concrete	185.00	1	185
	Fiber per yard	10.50	1	10.5
	Surcharge per truck	40.00	1	40
	1% calcium	10.50	1	10.50
	2% calcium	21.00	1	21.00
	Over hour fee \$25/ 15 minutes over first hour	25.00	1	25
	*** 4 YDS Minimum ***			
Total				\$982.00

Search



DATA

TOOLS

SUPPORT

PLANS



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EXPORT

Annotate

CHART OPTIONS

ADD

1D 5D 1M 3M 6M YTD 1Y 3Y 5Y 10Y MAX DATE RANGE 09/20/2021 10/20/2021

US Retail Diesel Price (I:USRDP)

Sep 20 '21

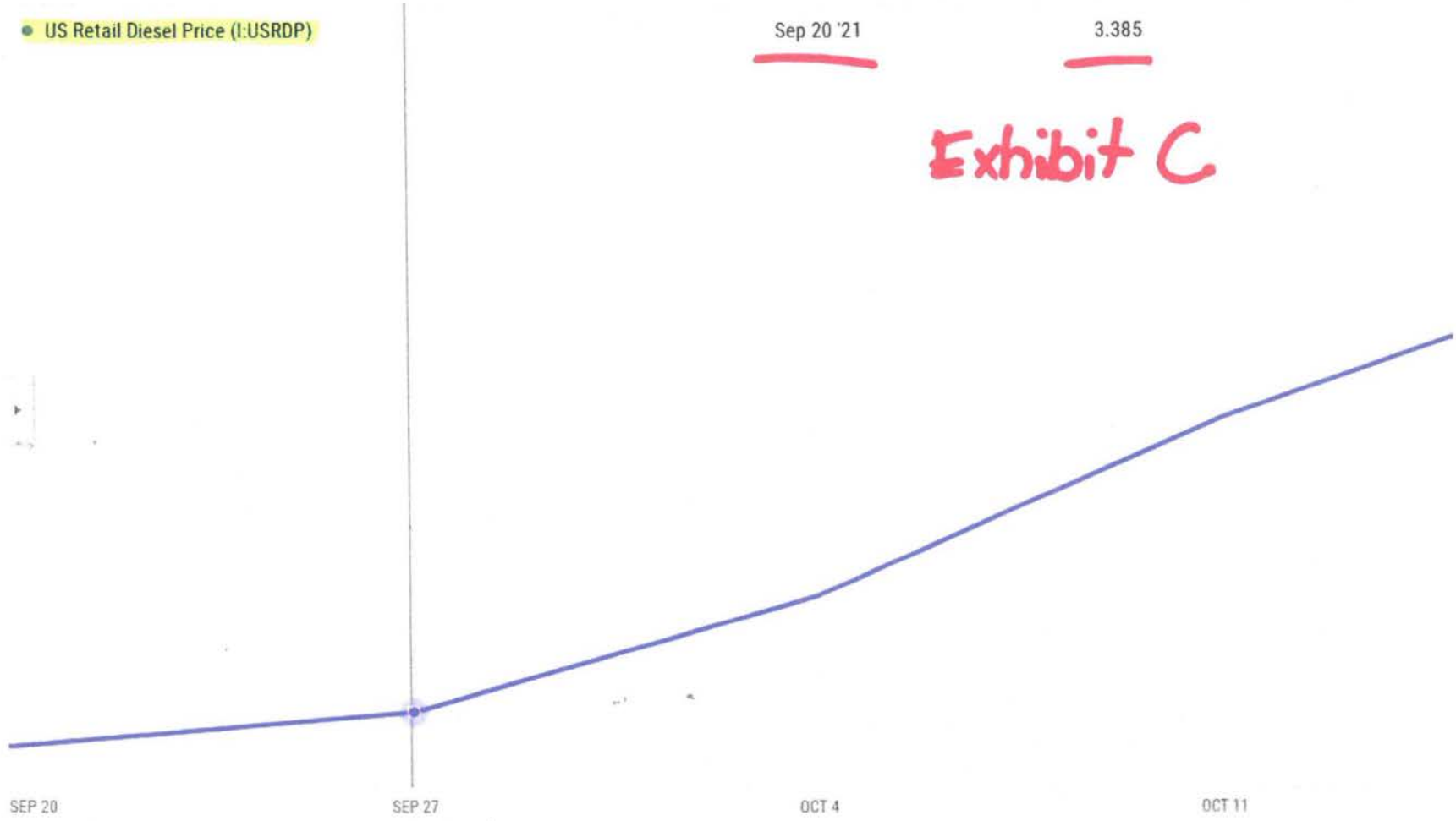
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Exhibit C

ADD BROWSE

LIST

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Annotate



CHART OPTIONS ▾

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09/20/2021

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ADD

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● US Retail Diesel Price (I:USRDP)

Feb 13 '23

4,444

Exhibit C

ADD

BROWSE

LIST

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JAN '22

MAY '22

SEP '22

13

Item	Unit	Previous Unit Price	New Unit Price
Concrete Driveway, 6 Inches Thick*	Square Foot	\$8.95	\$11.99
Concrete Sidewalk, 4 Inches Thick*	Square Foot	\$6.25	\$8.37
Concrete Flat/Ribbon Curb (12" Wide by 8" Deep)*	Linear Foot	\$18.00	\$24.12
Concrete Type "D" Curb*	Linear Foot	\$18.00	\$24.12
Concrete "E" Curb & Gutter*	Linear Foot	\$24.00	\$32.16
Concrete Type "F" Curb & Gutter*	Linear Foot	\$30.00	\$40.20
Concrete Modified (18") Type "F" Curb & Gutter*	Linear Foot	\$30.00	\$40.20
Fill Dirt Provided, Delivered, Spread, and Compacted	Cubic Yard	\$24.00	\$31.44
FDOT Qualified Traffic Control (MOT) Cost	Per Day	\$200.00	\$250.00
Bermuda Sod Installed	Square Foot	\$0.87	\$0.87
St. Augustine Sod Installed	Square Foot	\$0.97	\$0.97
Centipede Sod Installed	Square Foot	\$0.86	\$0.86
Removal of Concrete 4 Inches Thick	Square Foot	\$2.00	\$2.62
Removal of Concrete 6 Inches Thick	Square Foot	\$3.00	\$3.93
Removal of Asphalt (Up to 4 Inches Thick)	Square Foot	\$2.00	\$2.62

Clear & Grub	Square Foot	\$2.50	\$3.27
Debris Hauling	Cubic Yard	\$40.00	\$52.40
Silt Fence	Linear Foot	\$4.25	\$4.25
Asphalt Cut with Abrasive Blade	Linear Foot	\$4.50	\$5.89
Concrete Cut with Abrasive Blade	Linear Foot	\$5.50	\$7.20

Tree Trimming	Per Hour	\$100.00	\$131.00
Aluminum Pipe Guiderail (FDOT Index 870)	Linear Foot	\$140.00	\$183.40
Irrigation Repair	Per Hour	\$60.00	\$60.00
Manhole Adjustments	One Ring & Lid	\$475.00	\$475.00
Asphalt Patching (Hot Mix)	Square Foot x 2" Thick	\$34.50	\$34.50
Excavation	Square Foot	\$2.50	\$2.50
Curb Removal	Square Foot	\$6.50	\$6.50

*All Concrete Installations shall be fiber-reinforced 4000psi.

Unit Cost



Priority 1 Total

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	489	125	\$ 12.09	\$ 739,001.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	27	125	\$ 12.09	\$ 40,803.75
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	175	50	\$ 12.09	\$ 105,787.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	338	50	\$ 12.09	\$ 204,321.00
	Clear Width	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged Concrete	SF Remove and Replace Concrete	87	125	\$ 12.09	\$ 131,478.75
Subtotal						\$ 1,221,996.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	79	25	\$ 12.09	\$ 23,877.75
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	7	28	\$ 12.09	\$ 2,369.64
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	10	28	\$ 12.09	\$ 3,385.20
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	91	25	\$ 12.09	\$ 27,504.75
	Missing or Damaged detectable warning device	Remove and replace detectable warning device	156	1	\$ 519.80	\$ 81,088.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	11	1	\$ 634.80	\$ 6,982.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	7	1	\$ 3,596.00	\$ 25,172.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	25	1	\$ 3,596.00	\$ 89,900.00
	Damaged concrete	Remove and replace Curb Ramp	33	1	\$ 3,596.00	\$ 118,668.00
Subtotal						\$ 378,948.94
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	2	150	\$ 12.09	\$ 3,627.00
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	8	30	\$ 185.20	\$ 44,447.04
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	4	85	\$ 12.09	\$ 4,110.60
Subtotal						\$ 52,184.64
Grand Total						\$1,653,130.33

Priority 2 Totals

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	79	125	\$ 12.09	\$ 119,388.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	23	50	\$ 12.09	\$ 13,903.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	39	50	\$ 12.09	\$ 23,575.50
	Clear Width	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged Concrete	SF Remove and Replace Concrete	14	125	\$ 12.09	\$ 21,157.50
Subtotal						\$ 185,883.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	12	25	\$ 12.09	\$ 3,627.00
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	2	28	\$ 12.09	\$ 677.04
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	15	25	\$ 12.09	\$ 4,533.75
	Damaged or missing detectable warning device	Remove and replace detectable warning device	58	1	\$ 519.80	\$ 30,148.40
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	2	1	\$ 634.80	\$ 1,269.60
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	3	1	\$ 3,596.00	\$ 10,788.00
	Damaged concrete	Remove and replace Curb Ramp	6	1	\$ 3,596.00	\$ 21,576.00
Subtotal						\$ 76,215.79
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 262,099.54

Priority 3 Totals

[illegible]

Total All Locations

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1,375	125	\$ 12.09	\$ 2,077,968.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	50	125	\$ 12.09	\$ 75,562.50
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	362	50	\$ 12.09	\$ 218,829.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	894	50	\$ 12.09	\$ 540,423.00
	Clear Width	SF Remove and Replace Concrete	8	25	\$ 12.09	\$ 2,418.00
	Damaged Concrete	SF Remove and Replace Concrete	177	125	\$ 12.09	\$ 267,491.25
Subtotal						\$ 3,182,692.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	105	25	\$ 12.09	\$ 31,736.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	9	28	\$ 12.09	\$ 3,046.68
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	10	28	\$ 12.09	\$ 3,385.20
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	106	25	\$ 12.09	\$ 32,038.50
	Damaged detectable warning device	Remove and replace detectable warning device	401	1	\$ 519.80	\$ 208,439.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	13	1	\$ 634.80	\$ 8,252.40
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	8	1	\$ 3,596.00	\$ 28,768.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	30	1	\$ 3,596.00	\$ 107,880.00
	Damaged concrete	Remove and replace Curb Ramp	108	1	\$ 3,596.00	\$ 388,368.00
Subtotal						\$ 811,914.83
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ 4,110.60
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	2	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	8	30	\$ 185.20	\$ 44,447.04
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	4	85	\$ 12.09	\$ 4,110.60
Subtotal						\$ 52,184.64
Grand Total						\$ 4,046,791.97

1A-100. Stahlman Avenue

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	26	125	\$ 12.09	\$ 39,292.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	11	50	\$ 12.09	\$ 6,649.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	31	50	\$ 12.09	\$ 18,739.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 70,726.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	28	\$ 12.09	\$ 1,015.56
	Missing or Damaged Detectable Warning Device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 5,131.36
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 75,857.86

1A-101. Benning Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	35	125	\$ 12.09	\$ 52,893.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	23	50	\$ 12.09	\$ 13,903.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	36	50	\$ 12.09	\$ 21,762.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 91,581.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	7	25	\$ 12.09	\$ 2,115.75
	Damaged detectable warning device	Remove and replace detectable warning device	12	1	\$ 519.80	\$ 6,237.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 16,186.12
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 107,767.87

1A-102. Beach Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	58	125	\$ 12.09	\$ 87,652.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	24	50	\$ 12.09	\$ 14,508.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 107,601.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	44	25	\$ 12.09	\$ 13,299.00
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	5	25	\$ 12.09	\$ 1,511.25
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	13	1	\$ 3,596.00	\$ 46,748.00
	Damaged concrete	Remove and replace Curb Ramp	5	1	\$ 3,596.00	\$ 17,980.00
Subtotal						\$ 80,916.37
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 188,517.37

1A-103. Main Street

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	31	125	\$ 12.09	\$ 46,848.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	9	50	\$ 12.09	\$ 5,440.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	12	50	\$ 12.09	\$ 7,254.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	14	125	\$ 12.09	\$ 21,157.50
Subtotal						\$ 88,257.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	28	\$ 12.09	\$ 1,354.08
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	6	1	\$ 519.80	\$ 3,118.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	2	1	\$ 634.80	\$ 1,269.60
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	3	1	\$ 3,596.00	\$ 10,788.00
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 18,041.73
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 106,298.73

1A-104. Gulf Shore Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	7	125	\$ 12.09	\$ 10,578.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 15,414.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	8	1	\$ 519.80	\$ 4,158.40
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	3	1	\$ 3,596.00	\$ 10,788.00
Subtotal						\$ 15,581.20
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 30,995.95

1A-105. Matthew Boulevard

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 6,045.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	6	1	\$ 519.80	\$ 3,118.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 11,858.32
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 17,903.32

1A-106. Hutchinson Street

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	7	125	\$ 12.09	\$ 10,578.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 13,299.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 640.77
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 13,939.77

1A-107. Kelly Street

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	31	125	\$ 12.09	\$ 46,848.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	8	50	\$ 12.09	\$ 4,836.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	17	50	\$ 12.09	\$ 10,276.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 66,495.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	5	25	\$ 12.09	\$ 1,511.25
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 2,550.85
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 69,045.85

1A-108. Azalea Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	6	50	\$ 12.09	\$ 3,627.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 19,646.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 9,138.35
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 28,784.60

1A-110. Legion Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	6	125	\$ 12.09	\$ 9,067.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	11	50	\$ 12.09	\$ 6,649.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 18,437.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	4	1	\$ 519.80	\$ 2,079.20
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 11,151.27
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 29,588.52

1A-111. Airport Road

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	25	125	\$ 12.09	\$ 37,781.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	6	50	\$ 12.09	\$ 3,627.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	12	50	\$ 12.09	\$ 7,254.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	10	125	\$ 12.09	\$ 15,112.50
Subtotal						\$ 63,774.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	9	25	\$ 12.09	\$ 2,720.25
	Damaged detectable warning device	Remove and replace detectable warning device	16	1	\$ 519.80	\$ 8,316.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	4	1	\$ 3,596.00	\$ 14,384.00
Subtotal						\$ 33,217.55
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 96,992.30

1A-112. Commons Boulevard

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 4,231.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 338.52
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 4,570.02

1A-113. Scenic Highway 98 East

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	28	125	\$ 12.09	\$ 42,315.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	7	50	\$ 12.09	\$ 4,231.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	13	50	\$ 12.09	\$ 7,858.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
Subtotal						\$ 69,517.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	13	25	\$ 12.09	\$ 3,929.25
	Damaged detectable warning device	Remove and replace detectable warning device	16	1	\$ 519.80	\$ 8,316.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 27,869.35
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 97,386.85

1A-114. Calhoun Avenue

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	40	125	\$ 12.09	\$ 60,450.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	27	50	\$ 12.09	\$ 16,321.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	41	50	\$ 12.09	\$ 24,784.50
	Clear Width	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged Concrete	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
Subtotal						\$ 113,948.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	15	25	\$ 12.09	\$ 4,533.75
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	15	1	\$ 519.80	\$ 7,797.00
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	4	1	\$ 3,596.00	\$ 14,384.00
Subtotal						\$ 37,502.75
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 151,451.00

1A-115. Sibert Avenue

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	19	50	\$ 12.09	\$ 11,485.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	43	50	\$ 12.09	\$ 25,993.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
Subtotal						\$ 55,614.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	6	25	\$ 12.09	\$ 1,813.50
	Damaged detectable warning device	Remove and replace detectable warning device	16	1	\$ 519.80	\$ 8,316.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 11,375.57
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 66,989.57

1A-116. Cross Street

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	6	125	\$ 12.09	\$ 9,067.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	7	50	\$ 12.09	\$ 4,231.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 16,019.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 5,542.35
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 21,561.60

1A-118. Mountain Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	21	125	\$ 12.09	\$ 31,736.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	10	50	\$ 12.09	\$ 6,045.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
Subtotal						\$ 52,591.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	10	25	\$ 12.09	\$ 3,022.50
	Damaged detectable warning device	Remove and replace detectable warning device	4	1	\$ 519.80	\$ 2,079.20
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 5,101.70
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 57,693.20

1A-119. Gulf Shore Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	34	125	\$ 12.09	\$ 51,382.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	13	50	\$ 12.09	\$ 7,858.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	11	50	\$ 12.09	\$ 6,649.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	11	125	\$ 12.09	\$ 16,623.75
Subtotal						\$ 87,048.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged detectable warning device	Remove and replace detectable warning device	4	1	\$ 519.80	\$ 2,079.20
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 14,076.20
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 101,124.20

1A-120 Legion Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
Subtotal						\$ 20,250.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 20,250.75

1A-122. Indian Trail Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	32	125	\$ 12.09	\$ 48,360.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	7	50	\$ 12.09	\$ 4,231.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	15	50	\$ 12.09	\$ 9,067.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
Subtotal						\$ 69,215.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged detectable warning device	Remove and replace detectable warning device	10	1	\$ 519.80	\$ 5,198.00
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 6,775.82
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 75,991.07

1A-123. 98 Palms Boulevard

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,209.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,209.00

1A-124. Mattie M. Kelly Bouleva

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,154.60
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,154.60

1A-126. Indian Bayou Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,239.30
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 2,750.55

1A-127. Restaurant Row

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 7,858.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	28	\$ 12.09	\$ 677.04
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,281.54
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 9,140.04

1A-128. Scenic Highway 98 West

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 2,418.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	28	\$ 12.09	\$ 677.04
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 677.04
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,095.04

1A-130. Crystal Beach Drive

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	15	125	\$ 12.09	\$ 22,668.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	11	50	\$ 12.09	\$ 6,649.50
	Clear Width	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 30,225.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	6	25	\$ 12.09	\$ 1,813.50
	Damaged detectable warning device	Remove and replace detectable warning device	13	1	\$ 519.80	\$ 6,757.40
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 27,826.47
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 58,051.47

1A-131. Dolphin Street

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	4	1	\$ 519.80	\$ 2,079.20
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 2,381.45
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 2,381.45

1B-132. Destin Library

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 4,836.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 4,836.00

1B-133. Community Center

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,039.60
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	8	30	\$ 185.20	\$ 44,447.04
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	4	85	\$ 12.09	\$ 4,110.60
Subtotal						\$ 48,557.64
Grand Total						\$ 51,108.49

1B-134. Destin Fishing Museum

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 5,440.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 3,898.25
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 9,338.75

1B-135. Destin City Annex

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

1B-136. Destin Maint. Facility

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 2,720.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 2,720.25

1B-137. Lifeguard Station

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 634.80
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 634.80

1B-138. Emergency Vehicles

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

1B-139. City Hall Entrance

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

1C-140. 98 Palms Plaza

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	10	125	\$ 12.09	\$ 15,112.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	5	50	\$ 12.09	\$ 3,022.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
Subtotal						\$ 23,273.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 3,898.25
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 27,171.50

1C-141. Crystal Beach Plaza

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,324.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,324.75

1C-142. Holiday In Express

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

1C-143. Destin Downtown Shoppin

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 14,508.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 14,508.00

1C-145. Sandpoper Cove North

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 8,160.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 4,200.50
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 12,361.25

1C-146. Gulf Shores Dr.

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

1C-147. Waterview Towers

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 8,231.60
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 8,231.60

1C-148. East Pass Towers

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,022.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 822.05
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,844.55

1C-149. Gulf Breeze Ct.

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,976.65
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,976.65

1C-150. Destin Pointe Jetty Ea

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,511.25

1C-151. Holiday Surf & Racquet

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 8,160.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 8,160.75

1C-152. Destin on the Gulf

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	7	125	\$ 12.09	\$ 10,578.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 10,578.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 10,578.75

1C-154. Benning Dr. & Harbor B

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 8,160.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$3,596.00	\$ -
Subtotal						\$ 822.05
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 8,982.80

1C-169. Windgate by Windham

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 6,951.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 6,951.75

1C-172. The Inn at Crystal Bea

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 9,974.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 4,937.85
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 14,912.10

1C-173. Crystal Sands

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	6	125	\$ 12.09	\$ 9,067.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 11,787.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,039.60
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 12,827.35

1C-174. James Lee Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,511.25

1C-177. Hampton Inn

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,627.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,627.00

1C-178. Back Porch Restaurant

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ -

2A-200. Captain Leonard Destin

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	3	50	\$ 12.09	\$ 1,813.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	8	50	\$ 12.09	\$ 4,836.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 12,694.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,644.10
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 14,338.60

2A-201. clement Taylor Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,627.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,627.00

2A-205. Nancy Weidenhammer par

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 5,742.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 5,742.75

2A-206. Morgan Sports Complex

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	12	125	\$ 12.09	\$ 18,135.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
Subtotal						\$ 22,366.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 22,366.50

2A-207. Buck Destin Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 4,533.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 519.80
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 5,053.55

2A-208. Dalton Threadgill Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	7	125	\$ 12.09	\$ 10,578.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	8	50	\$ 12.09	\$ 4,836.00
	Clear Width	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 17,832.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 822.05
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 18,654.80

2A-210. Kell-Aire Nature Walk

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 4,836.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged detectable warning device	Remove and replace detectable warning device	3	1	\$ 519.80	\$ 1,559.40
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	2	1	\$ 3,596.00	\$ 7,192.00
Subtotal						\$ 13,888.95
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 18,724.95

2A-211. Main Street Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	10	125	\$ 12.09	\$ 15,112.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	6	50	\$ 12.09	\$ 3,627.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	6	50	\$ 12.09	\$ 3,627.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
Subtotal						\$ 31,434.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	3	1	\$ 519.80	\$ 1,559.40
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,559.40
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 32,993.40

2A-212. Mattie Kelly Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	4	125	\$ 12.09	\$ 6,045.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	4	50	\$ 12.09	\$ 2,418.00
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	8	50	\$ 12.09	\$ 4,836.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 13,299.00
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	5	25	\$ 12.09	\$ 1,511.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	5	1	\$ 519.80	\$ 2,599.00
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	3	1	\$ 3,596.00	\$ 10,788.00
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 14,898.25
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 28,197.25

2A-213. June White Decker Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,022.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 3,022.50

2A-214. Norriego Point Beach A

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 519.80
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 519.80

2A-215. The Shore at Crystal Be

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 2,720.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	4	1	\$ 519.80	\$ 2,079.20
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 2,417.72
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 5,137.97

2A-218. O'Steen Beach Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ -
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	1	1	\$ 519.80	\$ 519.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 519.80
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 519.80

2A-219. Calhoun Beach Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,511.25

2A-220. Shirah St. Beach Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 14,205.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	2	25	\$ 12.09	\$ 604.50
	Damaged detectable warning device	Remove and replace detectable warning device	5	1	\$ 519.80	\$ 2,599.00
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 6,799.50
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 21,005.25

2A-221. Crystal Beach Trail Acc

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	2	1	\$ 519.80	\$ 1,039.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 1,341.85
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 2,853.10

2A-222. Barracuda St. Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	6	125	\$ 12.09	\$ 9,067.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 11,787.75
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	4	25	\$ 12.09	\$ 1,209.00
	Damaged detectable warning device	Remove and replace detectable warning device	7	1	\$ 519.80	\$ 3,638.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
						\$ 8,443.60
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 20,231.35

2A-223. Pompano St. Beach Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	5	125	\$ 12.09	\$ 7,556.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 8,765.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	1	28	\$ 12.09	\$ 338.52
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	7	1	\$ 519.80	\$ 3,638.60
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 8,782.12
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 17,547.37

2A-224. Tarpon St. Beach Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	2	125	\$ 12.09	\$ 3,022.50
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 3,022.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	1	25	\$ 12.09	\$ 302.25
	Damaged detectable warning device	Remove and replace detectable warning device	6	1	\$ 519.80	\$ 3,118.80
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	1	1	\$ 3,596.00	\$ 3,596.00
Subtotal						\$ 7,319.30
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 10,341.80

2A-225. Silver Shells Trail

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
Subtotal						\$ 1,511.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 1,511.25

2A-228 Kell Aire Park

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	8	125	\$ 12.09	\$ 12,090.00
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	0	50	\$ 12.09	\$ -
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 13,601.25
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	3	25	\$ 12.09	\$ 906.75
	Damaged detectable warning device	Remove and replace detectable warning device	10	1	\$ 519.80	\$ 5,198.00
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	1	1	\$ 634.80	\$ 634.80
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ 6,739.55
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 20,340.80

2B-227 Joes Bayou Boat Launch

Sidewalks	Observed Deficiency	Corrective Action	Qty Identified	Est. Repair Qty.	Unit Cost	Total
	Cross Slope deviations greater than 2.00%	SF Remove and Replace Concrete	3	125	\$ 12.09	\$ 4,533.75
	Running slope deviations greater than 5.0%	SF Remove and Replace Concrete	0	125	\$ 12.09	\$ -
	Openings/Gaps greater than ½"	SF Remove and Replace Concrete	1	50	\$ 12.09	\$ 604.50
	Abrupt changes in level greater than ¼"	SF Remove and Replace Concrete	2	50	\$ 12.09	\$ 1,209.00
	Clear Width	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged Concrete	SF Remove and Replace Concrete	1	125	\$ 12.09	\$ 1,511.25
Subtotal						\$ 7,858.50
Curb Ramps						
	Landing Lengths less than 3 feet	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramps with slopes greater than 8.33%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Cross slope deviations greater than 2.00%	SF Remove and Replace Concrete	0	28	\$ 12.09	\$ -
	Landing slope deviations greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Damaged detectable warning device	Remove and replace detectable warning device	0	1	\$ 519.80	\$ -
	Abrupt changes in level greater than ¼"	Remove and replace Curb Ramp	0	1	\$ 634.80	\$ -
	Gaps or openings in the walking surface greater than ½"	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Ramp Widths less than 3 feet	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
	Damaged concrete	Remove and replace Curb Ramp	0	1	\$ 3,596.00	\$ -
Subtotal						\$ -
Ramps with Handrails						
	Ramp lengths over 30'	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp running slopes greater than 8.33%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp cross slopes greater than 2.0%	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp clear width less than 36"	SF Remove and Replace Concrete	0	150	\$ 12.09	\$ -
	Ramp Landing slopes greater than 2.0% in any direction	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing lengths less than 60"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Ramp Landing clear width less than 36"	SF Remove and Replace Concrete	0	25	\$ 12.09	\$ -
	Handrails provided on only one side	LF handrail install	0	30	\$ 185.20	\$ -
	Handrails that are not continuous	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail gripping surface below 34" or less than 38"	LF handrail install	0	30	\$ 185.20	\$ -
	Handrail extensions extending less than 12" horizontally above the landing.	LF handrail install	0	30	\$ 185.20	\$ -
	Damaged concrete	SF Remove and Replace Concrete	0	85	\$ 12.09	\$ -
Subtotal						\$ -
Grand Total						\$ 7,858.50

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023
TYPE OF AGENDA ITEM: Presentation
AGENDA OUTLINE NUMBER: 1.C.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney
Steve O'Connor, Principal Planner
Noell Bell, Chief Building Official

DATE: June 14, 2023

SUBJECT: Lamar Advertising - Presentation
(Request from Lamar to be placed on agenda).

I. BACKGROUND:

II. DISCUSSION:

- A. Link to Strategic Goals / Objectives:**
- B. Effect on Budget (EOB):**
- C. Level of Service (LOS):**
- D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION: No action is required of Council.

Attachments:

- 1. Lamar Request to Present
- 2. Lamar Proposal

-----Original Message-----

From: Scott Remington <sremington@clarkpartington.com>

Sent: Thursday, May 11, 2023 12:09 PM

To: Kimberly Kopp <kkopp@romanokopplaw.com>; Louis Zunguze <lzunguze@cityofdestin.com>

Cc: Scott Remington <sremington@clarkpartington.com>

Subject: Lamar Sign Request

Kim & Louis:

I hope this message finds you both well and good. I am following up on the Lamar Proposal. Attached is a clean copy of the proposal.

On behalf of Lamar can I request that we be placed on the Regular Council Meeting scheduled for June 5 or June 20, 2023? We would like to get a date set as soon as practical that allows staff and council time to consider the request and allows Lamar to plan accordingly.

If I need to direct this request to another person, please let me know.

Thank you again for all your assistance with this matter.

Warmest personal regards,

Scott

Scott A. Remington

Warmest personal regards,

SAR

Scott A. Remington

Clark Partington

sremington@clarkpartington.com

Direct-850-432-2399

Cell-850-384-4364

www.clarkpartington.com



LAMAR

PARTNERING WITH THE CITY OF DESTIN

Unify to Beautify!

THE MISSION

Unify to Beautify! Lamar Advertising will partner with the City of Destin to help beautify the landscape by reducing the number of outdoor advertising structures AND upgrading the aesthetics of the remaining Lamar billboards.

THE PLAN

Lamar will reduce the number of Lamar billboards within the City limits by 45%! There are currently eleven (11) structures owned and operated by Lamar Advertising, from the Destin Bridge to just east of Gulfstarr Dr. Lamar is offering to permanently **REMOVE FIVE (5) BILLBOARD STRUCTURES** and upgrade the remaining six (6) to blend within the coastal landscape.

THE AESTHETICS

The Lamar Art Department has created a unique billboard design consistent with the City of Destin's coastal vernacular architectural design theme. The remaining six (6) billboard structures will be rebuilt with this one-of-a-kind architecture, providing unity with the coastal community theme.

The billboard faces will also be upgraded from the dated look of the "old fashioned" billboards to the more contemporary and efficient LED digital billboard faces. The digital components will be regulated and controlled to meet all industry standards and State regulations with no scrolling, flashing, or blinking graphics.

THE POWERLINES

Lamar Advertising will, at our expense, install underground power to all six of the remaining billboard structures, thus contributing to the City's long-term underground powerline project.

THE ADDED PARTNERSHIP BENEFIT

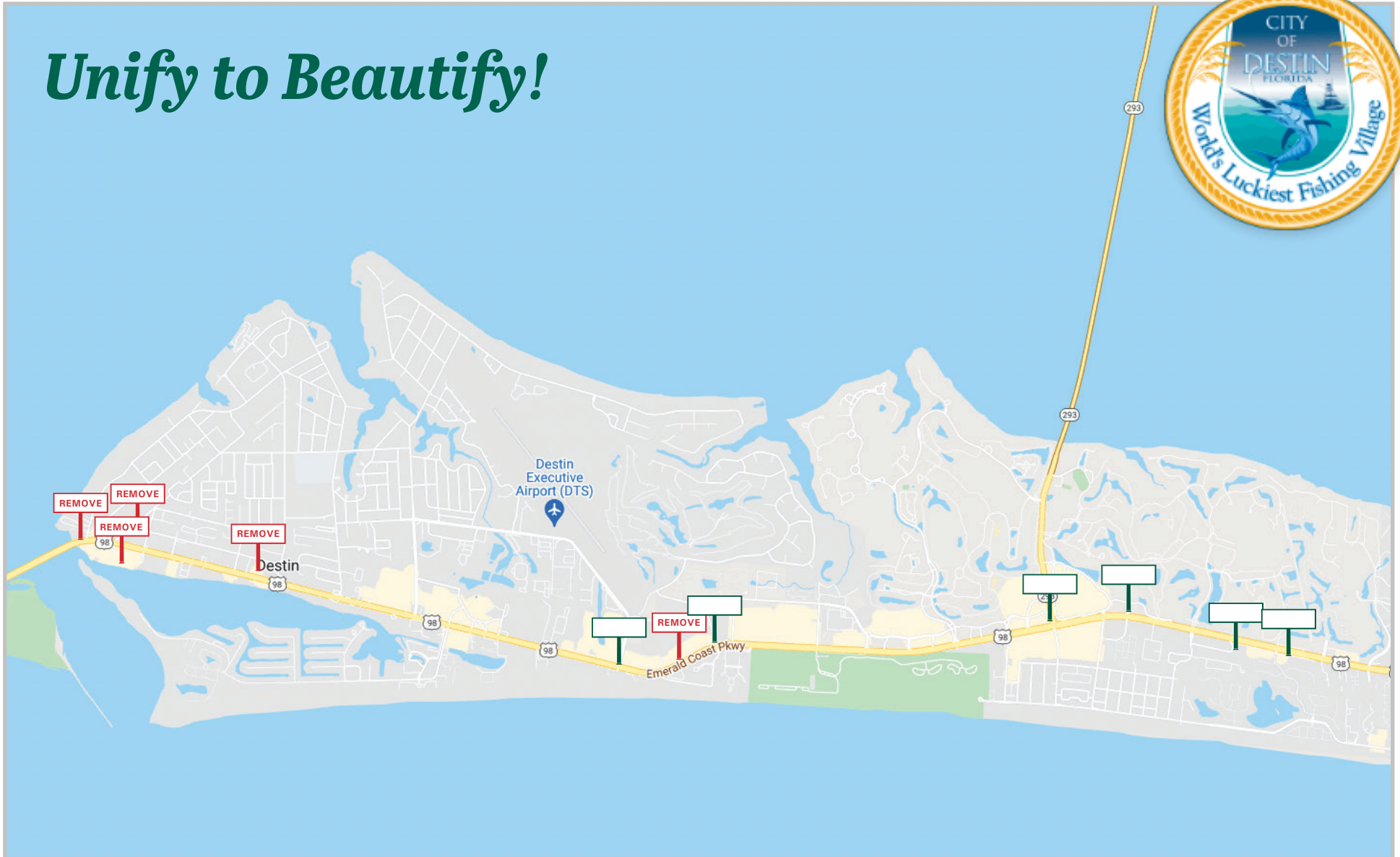
As another benefit of partnership, Lamar will provide the City with one digital spot on each of the remaining six (6) billboard structures. The spot may be used to advertise upcoming events, safety and weather conditions, storm prep and evacuation routes, or anything the City desires to communicate to the community.

The digital display will allow the City to upload and schedule new messages in real time. In the case of an emergency situation that affects the community, a digital board will allow the City to get a message to the public faster than any other media.



PARTNERING WITH THE CITY OF DESTIN

Unify to Beautify!



CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023

TYPE OF AGENDA ITEM: Presentation

AGENDA OUTLINE NUMBER: 1.D.

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Beach Buy Back - Capri By The Gulf - 3100 Scenic 98 - Mr. Jim Blaine

I. BACKGROUND: Capri By the Gulf is an association located between the City's recent acquisitions at the Shores of Crystal Beach and Tarpon Beach, consisting of approximately 26 units. A majority of the association's members are interested in selling their interests to the City as part of the beach buy back program. Mr. Jim Blaine, on behalf of the association, plans to attend the June 20th Council meeting to discuss further with Council whether it is interested in pursuing this potential acquisition.

II. DISCUSSION:

- A. Link to Strategic Goals / Objectives:**
- B. Effect on Budget (EOB):**
- C. Level of Service (LOS):**
- D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

- 1. image001
- 2. image002
- 3. image003
- 4. image004

CRYSTAL BEACH OVERVIEW

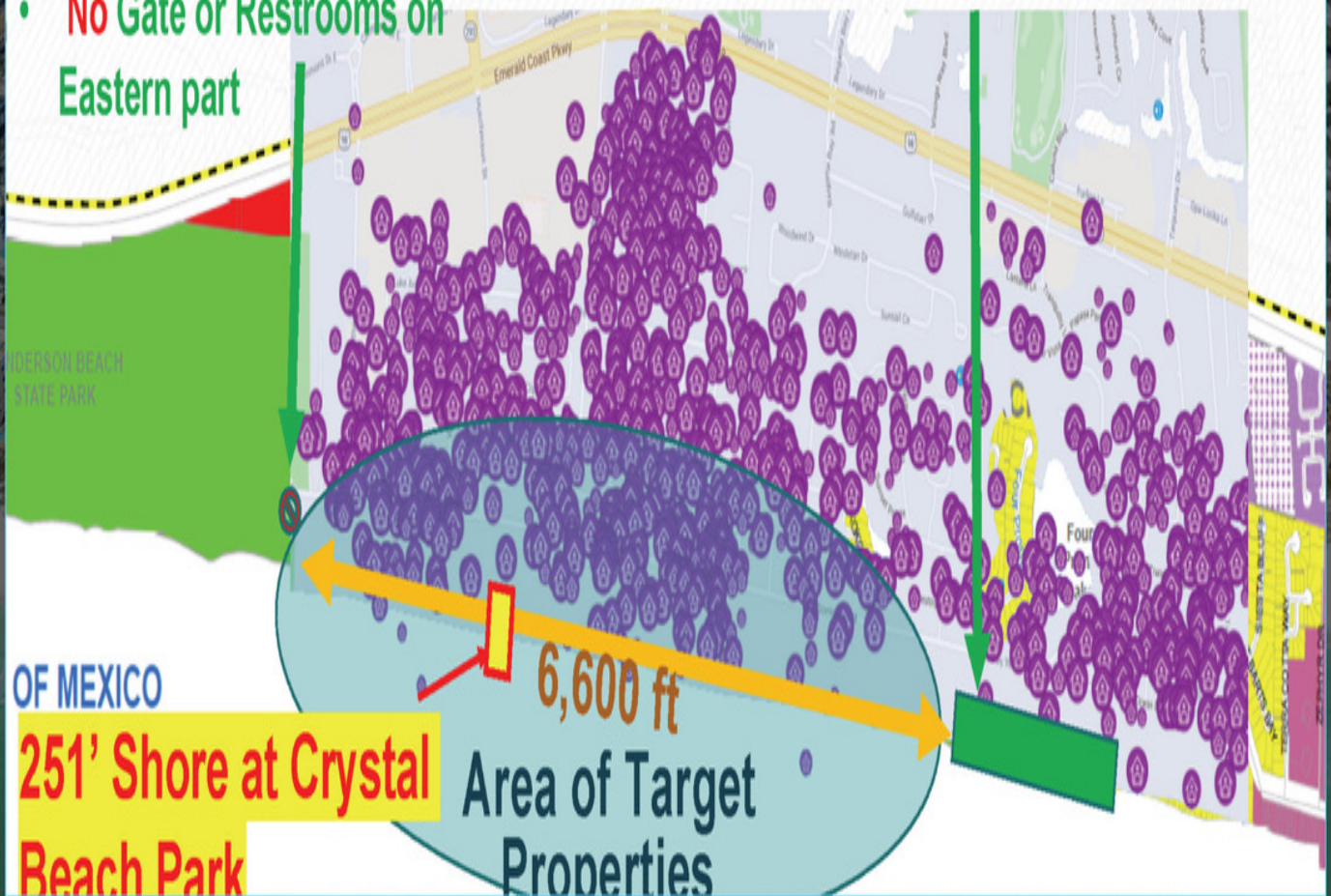
Current Status of Beach Acquisition Project

Henderson Beach State Park

- 1 Mile/~5,500 ft of Beach
- Entry Fee Required
- **No** Gate or Restrooms on Eastern part

James Lee Park (Okaloosa County)

- 1500 ft of beach (1/4 mile)
- Restrooms, Parking and Pavilions





**Largest
cluster
of
Short-Term
Rentals**

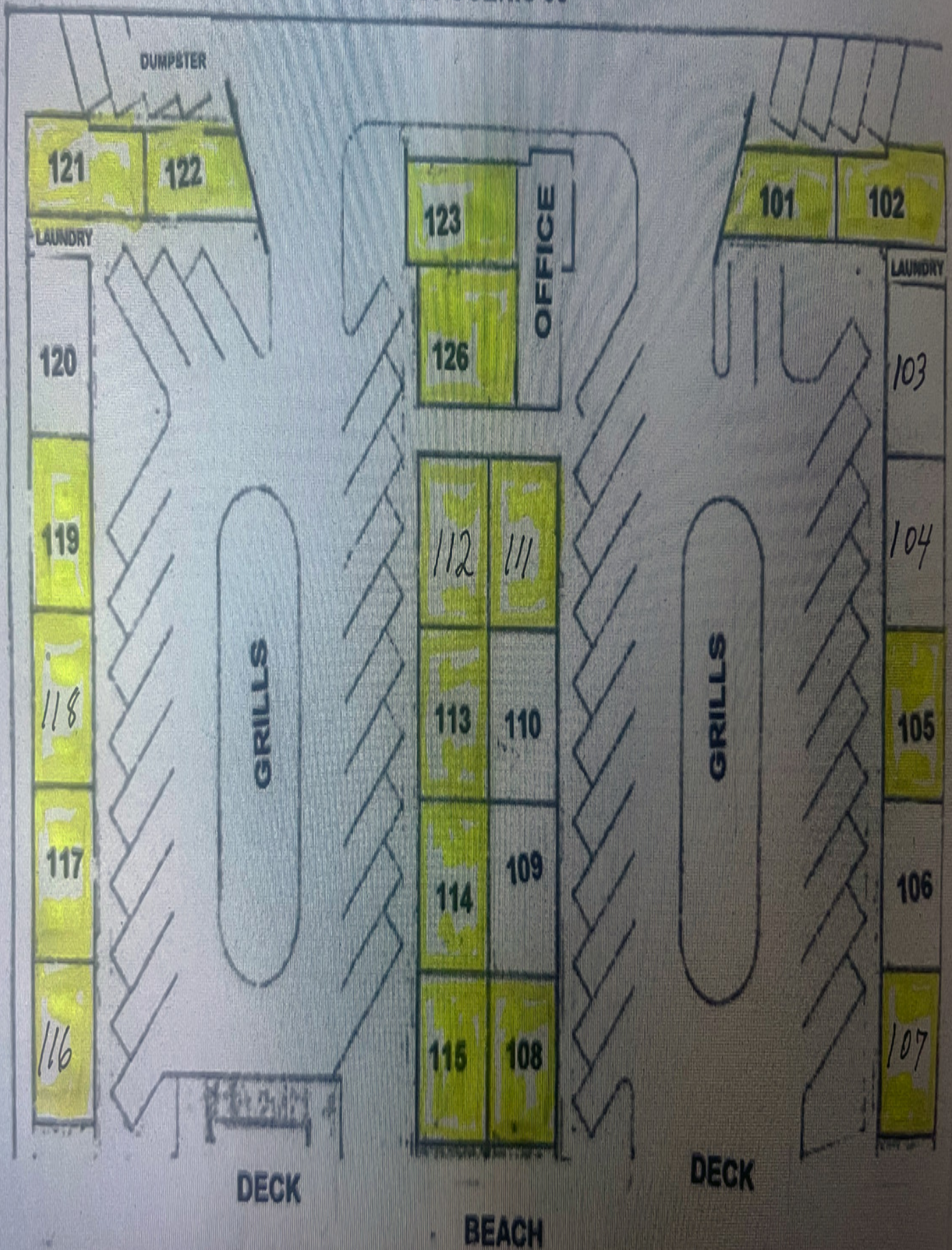
Shores of
Crystal Beach

Tarpon
Beach

Capri By The Gulf
300 Feet of Beach Front

CAPRI BY THE GULF

3100 SCENIC 98



Letter to the Destin City Council

We, the undersigned owners of the Capri by the Gulf, look forward to the opportunity to sell our town homes to the City of Destin for the purpose of providing access to our 300 foot beach property to the residents, and guests of the Crystal Beach Community.

101 - Anticipate approval

102 - Anticipate approval

103 - Hold out 92 year old

104 - Hold out, but wants public beach, buy does not trust government)

105 - Jim and Barbara Blaine

106 - New owner not contacted yet

107 - Pasquale Russo

108 - Jim Emmons

109 - New owner not contacted yet

110 - Hold out

111 - Betty Kazek

112 - George and Patty Alvord

113 - Dick and Eleanor Roth

114 - Bert Losken, MD

115 - Dave Beuoy

116 - Linda Cherry agrees to sell, but would prefer not to sign this document due to her long involvement as a champion of private beaches.

117 - Sally Mace

118 - David and Nicole Kazek

119 - Jim and Joyce Ballard; Jim and Barbara Blaine

120 - Hold out, but should trade for 111 after buyout.

121 - Jim and Joyce Ballard

122 - Jim and Barbara Blaine

123 - John and Terri Kazek

126 - Ray Duncan

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023
TYPE OF AGENDA ITEM: Consent Agenda
AGENDA OUTLINE NUMBER: 3.A.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Jeffrey Cozadd, Grants Manager

DATE: 6/12/23

SUBJECT: Update on Undergrounding Easements. (Informational)
(June 5, 2023 Motion: To direct the City Manager to provide a monthly progress report on the acquisition of easements required to go forward with the undergrounding project along US Hwy 98 passed 6-0).

I. BACKGROUND:

II. DISCUSSION: 95 of 126 easement consents have been secured. 48 properties are moving forward with producing surveys so that the easements can be created and recorded.

- A. Link to Strategic Goals / Objectives:**
- B. Effect on Budget (EOB):**
- C. Level of Service (LOS):**
- D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION: Informational only

Attachments:

None

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023**TYPE OF AGENDA ITEM:** Action Item**AGENDA OUTLINE NUMBER:** 3.B.**TO:** City Council**THRU:** Lance Johnson, City Manager
Ryan Scott, City Engineer**FROM:** Michael Burgess, Public Services Director**DATE:** 06/07/2023**SUBJECT:** Sibert/Zerbe Parking Lot, consolidation, site work, and paving - authorization

I. BACKGROUND: The unpaved parking lot at the intersection of Sibert Ave and Zerbe Street is one of three paid parking lots in the Harbor Parking District. Passage of this agenda item would authorize the issuance of a purchase order for both site work (to include grading and stormwater improvements) and paving.

Items not included in the attached bid include landscaping, striping, and signage. These tasks will be accomplished using in-house resources. The adjustment of existing lighting and any new lighting required will be coordinated with Florida Power & Light.

The Minor Development Order process for this tract is underway.

II. DISCUSSION: The Zerbe lot is a critical component of the City's Harbor District Paid Parking Program. The number of transactions over the past two fiscal years are as follows:

FY21 - 11,548 transactions

FY22 - 10,704 transactions

FY23 - 5,382 transactions (through June 7th)

As part of the Harbor Parking District, patrons are required to purchase an daily parking session (no overnight parking) for \$15 or have the option of purchasing an annual parking pass for \$205.

A. Link to Strategic Goals / Objectives: I. Financially Sound City providing Service Excellence

II. Enhanced Quality of Life & Safety for Families

IV. Effective, Efficient, & Aesthetically Pleasing Infrastructure

V. Improve Mobility & Connectivity (*EC Rider has a pickup/dropoff point at this location*)

B. Effect on Budget (EOB): The City's primary asphalt paving contractor has provided an estimate of \$475,533 to consolidate the lots into one paved parking facility. The FY 2023 Budget adopted \$150,000 for this consolidation (Project TR619) using Parking Fund dollars. The remaining \$325,533 required to complete this project is proposed to come from the following sources:

Parking Fund: Project TR622 General Parking Improvements - 122545000.565000-TR622 transfer remaining balance of \$246,211

Parking Fund: Project RR054 Renew/Repave Parking Lots - 122545000.565000-RR054 transfer remaining balance of \$35,660

General Fund: Project RR054 Renew/Replace Roads/Sidewalks/Parking areas - 122545000.565000-RR054 transfer \$43,662 of remaining balance of \$193,004

	12254500-TR619	12254500-TR622			
	Parking Fund- SibertZerbe Consolidation	Parking Fund- General Parking Improvements	12254500-RR054 Parking Fund- Renew/Repave	30058585-RR054 General Fund- Renew/Repave	30058585-TR619 General Fund- SibertZerbe
565000 Capital Imprvmt	\$ 150,000	\$ 250,000	\$ 96,000	\$ 632,506	\$ -
FY23 Adopted Budget*	150,000	250,000	96,000	632,506	-
Internal Budget Transfers	281,871	(246,211)	(35,660)	(43,662)	43,662
Revised Budget	431,871	3,789	60,340	588,844	43,662
Previous Expenses/Encumbrances	-	(3,789)	(60,340)	(439,502)	-
Available Program Budget	431,871	(0)	-	149,342	43,662
This Agreement +(-)	(431,871)	-	-	-	(43,662)
FY23 Remaining Program Budget	\$ -	\$ (0)	\$ -	\$ 149,342	\$ -

*FY23 Adopted Budget includes Budget for Prior Year Encumbrances

C. Level of Service (LOS): This project provides for the consolidation of two separate parking areas with a third, greatly optimizing the amount of parking available in the Harbor District.

D. Legislative Sponsor:

III. CONCLUSION: This project will convert two existing gravel parking lots and an undeveloped lot into a consolidated paved parking facility. This improved lot will enhance the City's Paid Parking Program in the Harbor District.

IV. RECOMMENDED MOTION: I move to approve the attached budget transfer and that the City Manager be authorized to issue a Purchase Order for the described parking improvements at the Zerbe Parking lot.

Attachments:

1. ATT1: HT Zerbe Parking Lot 6.7.23 quote
2. ATT2: Sibert-Zerbe Parking Lot Plans
3. ATT3: H&T 2023 Misc Asphaltic Concrete Services Contract Yr1
4. ATT4: 2023 0620 Budget Transfer SIBERT ZERBE

ITEM # 2023-6659

PARKING LOT

Zerbe Parking Lot
DESTIN, FLORIDA

CONTRACT ITEM #	ITEM	QTY	UNIT	COST	TOTAL
GENERAL					
28	MOBILIZATION	1	LS	\$4,000.00	\$4,000.00
	SURVEY (STAKEOUT)	1	LS	\$3,000.00	\$3,000.00
	CONSTRUCTION ENTRANCE	1	LS	\$4,500.00	\$4,500.00
15	EROSION CONTROL SILT FENCE	1,560	LF	\$10.00	\$15,600.00
23	CLEARING & GRUBBING	3,910.0	SY	\$2.50	\$9,775.00
	GPS MODEL	1	LS	\$3,000.00	\$3,000.00
	AS-BUILT	1	LS	\$4,500.00	\$4,500.00
	TESTING (PAVEMENT, BASE, SUBBASE)	1	LS	\$3,000.00	\$3,000.00
				SUBTOTAL:	\$47,375.00
DEMOLITION					
	REMOVE CRUSHED CONCRETE STOCKPILE & REUSE	589	CY	\$20.00	\$11,780.00
20	REMOVE ASPHALT	100	SY	\$10.00	\$1,000.00
19	REMOVE CONCRETE	165	SY	\$15.00	\$2,475.00
24	HAUL DEBRI	120	CY	\$25.00	\$3,000.00
				TOTAL:	\$18,255.00
ASPHALT PAVEMENT AND CONCRETE					
2	TYPE SP-9.5 - 1.5"	5570	SY	\$15.75	\$87,727.50
6	CRUSHED CONCRETE BASE 8"	3725	SY	\$30.00	\$111,750.00
9	12" STABILIZED SUBBASE	5770	SY	\$10.00	\$57,700.00
66	TYPE D CONCRETE CURB	900	LF	\$30.00	\$27,000.00
68	TYPE F CONCRETE CURB	275	LF	\$34.00	\$9,350.00
63	CONCRETE SIDEWALK 6"TK	106	SY	\$108.00	\$11,448.00
				TOTAL:	\$304,975.50
STORMWATER COLLECTION SYSTEM					
30	15" RCP	271	LF	\$92.00	\$24,932.00
62	FDOT TYPE C INLET <6'	3	EA	\$5,000.00	\$15,000.00
				TOTAL:	\$39,932.00
EARTHWORK					
	SITE GRADING	1	LS	\$12,000.00	\$12,000.00
57	RENTION POND INSTALLATION	306	CY	\$100.00	\$30,600.00
	EARTHWORK - CUT TO FILL	1560	CY	\$10.00	\$15,600.00
	HAUL OFF	85	CY	\$18.00	\$1,530.00
	SOD RETENTION	1170	SF	\$4.50	\$5,265.00
				TOTAL:	\$64,995.00
TOTAL				TOTAL:	\$475,532.50

WATER AND SEWER:
DESTIN WATER USERS
218 MAIN STREET
DESTIN, FL 32541
PHONE: (850) 837-6146
TELEPHONE:
CENTURY LINK
734 LEGION DRIVE
DESTIN, FL 32541
PHONE: (850) 213-8116

FIRE CONTROL DISTRICT:
DESTIN FIRE CONTROL
STATION 9
848 AIRPORT ROAD
DESTIN, FL 32541
PHONE: (850) 837-8413
GAS:
OKALOOSA GAS
364 VALPARAISO BOULEVARD
VALPARAISO, FL 32580
PHONE: (850) 729-4700

CHOCTAWHATCHEE BAY

CALHOUN AVENUE

SIBERT AVENUE

KELLY STREET

MOUNTAIN DRIVE

HARBOR BOULEVARD

MARLER BRIDGE

PROJECT LOCATION

0 2,000 4,000

SCALE IN FEET
AS SHOWN: 1" = 2,000'

OWNER:
CITY OF DESTIN
4100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

00-2S-22-0310-000D-3760
00-2S-22-0310-000D-3780
00-2S-22-0310-000D-3790

±69,500 SF
±1.60 AC.

DATE _____



CITY OF DESTIN
ENGINEERING DIVISION
4100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

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**SIBERT AVENUE & ZERBE
STREET PARKING LOT
CITY OF DESTIN, FLORIDA**

DATE:	MAY 2023		
PROJECT NO.:	N/A		
FILE NO.:	00-02-22		
SCALE:	1" = 2000'		
SHEET TITLE			
NO.	REVISIONS DESCRIPTION	DATE	

COVER

SHEET NUMBER

C01

GENERAL NOTES:

- | | | | |
|---|--|--|---|
| <p>1. ELEVATIONS REFERENCE TO NAVD 1988. CONVERSION TO NGVD 1929 IS: NAVD 1988 +0.41 = NGVD 1929.</p> | <p>MAINTAINING TRAFFIC USAGE OF EXISTING STREETS ADJACENT TO THE PROJECT. ALL TEMPORARY TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH FDOT STANDARD PLANS INDEX 102-100 THRU 102-670, THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), (LATEST EDITION).</p> | <p>OTHER UNSUITABLE MATERIAL FROM FILL AREAS PRIOR TO PLACEMENT OF FILL. ALL MUCK OTHER UNSUITABLE MATERIALS EXCAVATED OR REMOVED FROM FILL AREAS SHALL BE DISPOSED OF OFF-SITE IN ACCORDANCE WITH APPLICABLE REGULATIONS OR, STOCKPILED AT THE PROPOSED PROJECT AS DETERMINED BY THE CITY ENGINEER, OR, DESIGNEE.</p> | <p>CONFORM TO CITY SPECIFICATIONS ARE SUBJECT TO REMOVAL REPLACEMENT AT THE CONTRACTOR'S EXPENSE.</p> |
| <p>2. THE GENERAL NOTES MUST BE PART OF THE ENTIRE CONTRACT DOCUMENTS. THE GENERAL NOTES ARE REFERENCED HEREIN MUST BE REFERRED TO BY THE CONTRACTOR. THE CONTRACTOR MUST BE FAMILIAR WITH ACKNOWLEDGE FAMILIARITY WITH ALL THE GENERAL NOTES ALL OF THE PLANS SPECIFICATIONS NOTES.</p> | <p>11. CONTRACTOR IS REQUIRED TO OBTAIN FROM THE CITY ENGINEER WRITTEN APPROVAL FOR ANY DEVIATIONS FROM THE PLANS /OR SPECIFICATIONS.</p> | <p>20. ALL CONSTRUCTION DEBRIS OTHER WASTE MATERIAL SHALL BE DISPOSED OF OFF-SITE IN ACCORDANCE WITH APPLICABLE REGULATIONS.</p> | <p>30. ANY WORK PERFORMED WITHOUT THE KNOWLEDGE OF THE CITY IS SUBJECT TO RE-EXCAVATION, REMOVAL REPLACEMENT OF SAME TO BE DONE AT THE CONTRACTOR'S EXPENSE.</p> |
| <p>3. CONTRACTOR MUST VERIFY ALL DIMENSIONS INCLUDED WITHIN THE PLAN SET SHOULD NOT SCALE OFF THE DRAWINGS DUE TO POTENTIAL PRINTING INACCURACIES. ALL DIMENSIONS ARE TO BE CHECKED CONFIRMED BY THE GENERAL CONTRACTOR PRIOR TO PREPARATION OF SHOP DRAWINGS, FABRICATION/ORDERING OF PARTS MATERIALS START OF SITE WORK.</p> | <p>12. EXISTING OFF-SITE DRAINAGE PATTERNS SHALL BE PROTECTED MAINTAINED DURING CONSTRUCTION.</p> | <p>21. CONTRACTOR SHALL PROMPTLY REPORT ALL FIELD CHANGES TO THE CITY ENGINEER, OR, DESIGNEE.</p> | <p>31. ANYTHING NOT SHOWN ON THESE DRAWINGS SHOULD BE BROUGHT TO THE ATTENTION OF THE CITY ENGINEER, OR DESIGNEE SHALL NOT CONSTITUTE A CHANGE ORDER, UNLESS APPROVED BY THE CITY ENGINEER.</p> |
| <p>4. THE ENGINEER OF RECORD AND THE CITY OF DESTIN ARE NOT RESPONSIBLE FOR HAVE NO CONTRACTUAL LEGAL OR OTHER RESPONSIBILITIES FOR JOB SITE SAFETY, JOB SITE SUPERVISION, OR ANYTHING RELATED TO THE SAME. THE ENGINEER OF RECORD THE CITY OF DESTIN ARE NOT RESPONSIBLE TO IDENTIFY OR REPORT ANY JOB SITE SAFETY ISSUES OR ANY JOB SITE CONDITIONS, AT ANY TIME.</p> | <p>13. ANY PUBLIC CORNER MONUMENTS WITHIN THE LIMITS OF CONSTRUCTION IS TO BE PROTECTED. IF A CORNER MONUMENT IS IN DANGER OF BEING DESTROYED HAS NOT BEEN PROPERLY REFERENCED, THE CONTRACTOR SHOULD NOTIFY THE CITY ENGINEER WITHOUT DELAY.</p> | <p>22. HORIZONTAL LOCATIONS OF INLETS STORM DRAINS MAY BE FIELD ADJUSTED TO PRESERVE EXISTING VEGETATION WITH PERMISSION OF CITY ENGINEER, OR, DESIGNATED REPRESENTATIVE. IN ADDITION, SITE GRADES MAY BE ADJUSTED IN FIELD BY CITY ENGINEER, OR, DESIGNEE.</p> | <p>32. CONTRACTOR SHALL VERIFY ALL QUANTITIES SHOWN ON THE PLANS. IF ANY DISCREPANCIES IN QUANTITIES ARE FOUND, THE CONTRACTOR SHALL NOTIFY THE CITY ENGINEER, OR, DESIGNEE.</p> |
| <p>5. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION, STANDARD PLANS (LATEST EDITION), CITY OF DESTIN DEVELOPMENT STANDARDS, SPECIFICATIONS, & REQUIREMENTS.</p> | <p>14. THE LOCATION OF EXISTING UTILITIES, PAVEMENT, VEGETATION, MISCELLANEOUS IMPROVEMENTS ARE APPROXIMATELY ONLY THE EXACT LOCATIONS SHALL BE FIELD VERIFIED BY THE CONTRACTOR.</p> | <p>23. THE CONTRACTOR IS REQUIRED TO ADJUST ALL VALVE BOXES, MANHOLE RIMS, GRATES, ETC. AS NECESSARY TO MATCH PROPOSED GRADES.</p> | <p>33. CONTRACTOR IS RESPONSIBLE FOR DEVELOPING, IMPLEMENTING, MAINTAINING AN EFFECTIVE STORM WATER POLLUTION PREVENTION PLAN.</p> |
| <p>6. CONTRACTOR SHALL RETAIN, ON THE WORK SITE, COPIES OF ANY PERMITS NECESSARY FOR CONSTRUCTION.</p> | <p>15. CONTRACTOR TO INSTALL SILT FENCE OTHER APPROPRIATE MEASURES TO AFFECT THE FILTRATION OF SURFACE WATER FLOWS TO PROVIDE EROSION PROTECTION DURING CONSTRUCTION ACTIVITIES. PROTECTION IS TO BE MAINTAINED DURING THE CONSTRUCTION PERIOD UNTIL DISTURBED SOILS HAVE BEEN STABILIZED WITH GRASS OR SUITABLE EROSION PROTECTION TREATMENT.</p> | <p>24. EXISTING FACILITIES DAMAGED DURING CONSTRUCTION SHALL BE RESTORED TO ORIGINAL OR BETTER CONDITION, AT NO ADDITIONAL COST TO THE CITY.</p> | <p>34. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING FDEP NPDES APPROVAL PRIOR TO STARTING WORK.</p> |
| <p>7. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ANY REQUIRED DEWATERING PERMITS.</p> | <p>16. DURING CONSTRUCTION, GRATE INLET JUNCTION BOX OPENINGS SHALL BE COVERED WITH FILTER FABRIC (MIRAFI 140N OR APPROVED EQUAL) TO PREVENT DEBRIS FILL FROM FALLING INTO THE INLETS.</p> | <p>25. ALL UNPAVED AREAS DISTURBED DURING CONSTRUCTION SHALL BE SODDED UNLESS OTHERWISE NOTED.</p> | <p>35. ROUGH GRADE PROPOSED RETENTION AREAS AS EARLY INTO THE PROJECT AS POSSIBLE OR PRIOR TO CHANGING SITE GRADING.</p> |
| <p>8. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ANY REQUIRED TREE REMOVAL PERMITS.</p> | <p>17. CONTRACTOR SHALL USE DESIGNATED CONSTRUCTION ENTRANCES FOR EMPLOYEES DELIVERY OF MATERIALS.</p> | <p>26. ALL CONCRETE SIDEWALKS SHALL HAVE CONTROL JOINTS CUT ON 5-FOOT CENTERS EXPANSION JOINTS PLACED ON 60-FT CENTERS, CHANGES OF DIRECTION, ABUTTING SEPARATE POURS. CONCRETE SAW CUTS SHALL BE COMPLETED WITHIN 48 HOURS AFTER PLACING CONCRETE.</p> | <p>36. CONTRACTOR IS RESPONSIBLE FOR DEVELOPING IMPLEMENTING A FOUL WEATHER (HURRICANE) PLAN FOR SECURING THE SITE PRIOR TO INCLEMENT WEATHER.</p> |
| <p>9. THE SITE CONTRACTOR SHALL BECOME FAMILIAR WITH THE GEOTECHNICAL REPORT IF ONE WAS PREPARED. THE CONTRACTOR SHALL COMPLY WITH ALL THE SITE PREPARATION OTHER SITE RELATED ITEMS, RECOMMENDATIONS PROCEDURES.</p> | <p>18. CONTRACTOR SHALL CLEAR ALL EXCAVATION FILL AREAS AS SHOWN ON THE PLANS. ACTUAL LIMITS OF CLEARING MAYBE ADJUSTED IN THE FIELD BY THE CITY ENGINEER, OR, DESIGNEE.</p> | <p>27. THE CONTRACTOR SHALL ACCURATELY PLOT THE LOCATIONS DEPTHS OF ALL IMPROVEMENTS INSTALLED ON A FINAL SET OF RECORDED DRAWINGS WHICH SHALL BE DELIVERED TO THE CITY.</p> | |
| | | <p>28. ALL CONSTRUCTION WORK PERFORMED MUST BE DONE BY A CONTRACTOR LICENSED IN THE STATE OF FLORIDA TO THE THE WORK INTENDED.</p> | |



CITY OF DESTIN
ENGINEERING DIVISION
100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

FL LICENSE NO. 88660

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**SIBERI AVENUE & ZERBE
STREET PARKING LOT
CITY OF DESTIN, FLORIDA**

NO.	REVISIONS DESCRIPTION	DATE

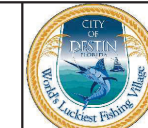
DATE: MAY 2023

PROJECT NO: N/A

FILE NO.: 00-02-22

SCALE: #####

SHEET TITLE



CITY OF DESTIN
ENGINEERING DIVISION
4100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

RYAN J. SCOTT, P.E.
FL LICENSE NO. 88660

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SIBERT AVENUE & ZERBE STREET PARKING LOT CITY OF DESTIN, FLORIDA

NO.	DATE	REVISIONS DESCRIPTION

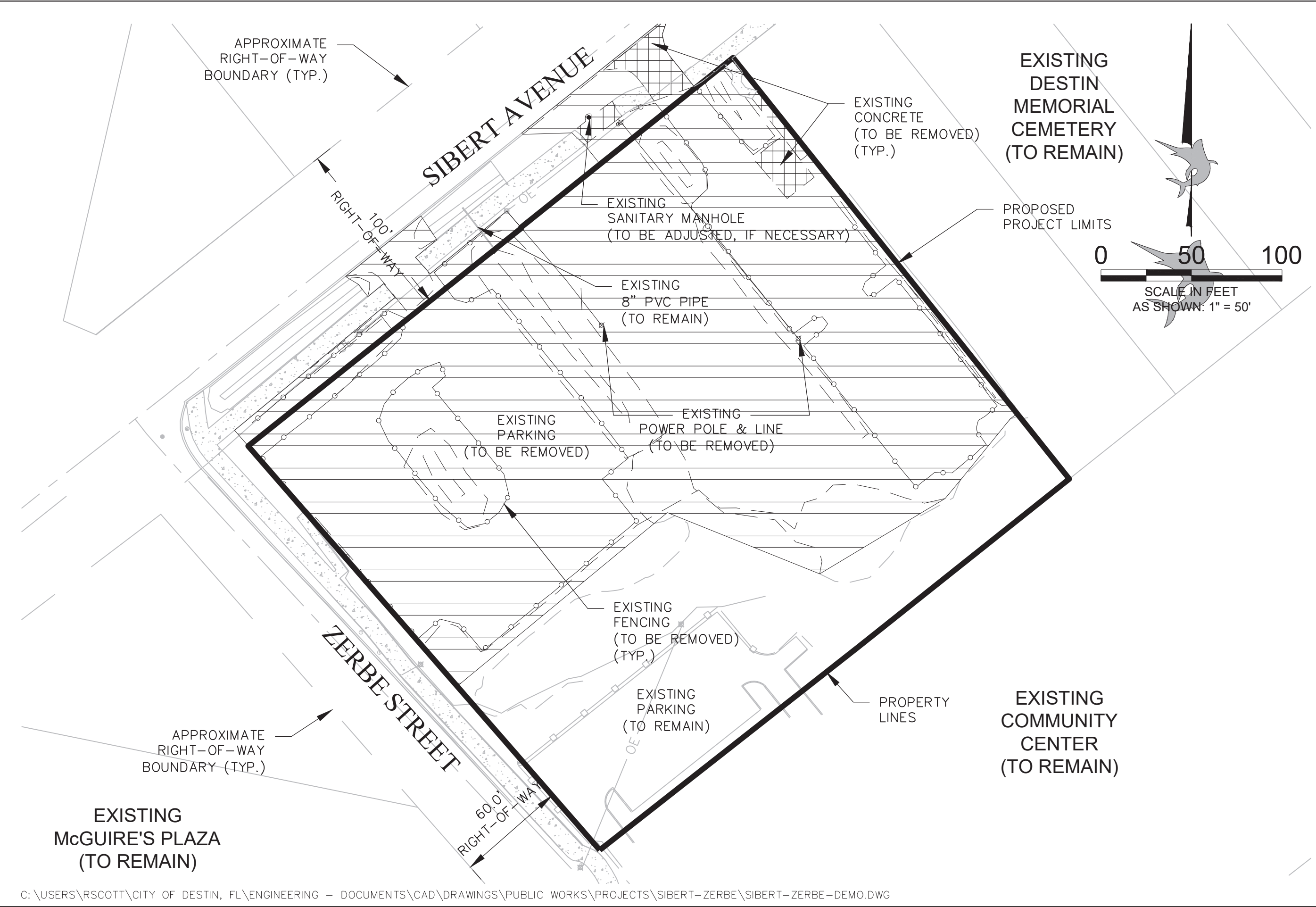
DATE: MAY 2023
PROJECT NO: N/A
FILE NO.: 00-02-22
SCALE: 1" = 50'

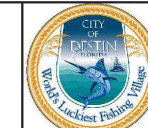
SHEET TITLE

DEMOLITION
PLAN

SHEET NUMBER

C07





CITY OF DESTIN
ENGINEERING DIVISION
4100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

RYAN J. SCOTT, P.E.
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**SIBERT AVENUE & ZERBE
STREET PARKING LOT
CITY OF DESTIN, FLORIDA**

NO.	DATE	REVISIONS DESCRIPTION

DATE: MAY 2023
PROJECT NO: N/A
FILE NO.: 00-02-22
SCALE: 1" = 50'

SHEET TITLE

SITE PLAN

SHEET NUMBER

C08

SIBERT AVENUE

ZERBE STREET

EXISTING
DESTIN
MEMORIAL
CEMETERY
(TO REMAIN)

EXISTING
COMMUNITY
CENTER
(TO REMAIN)

APPROXIMATE
RIGHT-OF-WAY
BOUNDARY (TYP.)

PROPOSED
TYPE "D" CURB
(SEE SHEET C20)
(TYP.)
PROPOSED
5' SIDEWALK
(SEE SHEET C14)
(TYP.)

APPROXIMATE
RIGHT-OF-WAY
BOUNDARY (TYP.)

EXISTING
McGUIRE'S PLAZA
(TO REMAIN)

24" WHITE STOP BAR
& STOP SIGN
(SEE SHEET C15)
PROPOSED
6" WHITE STRIPE
R 25'

PROPOSED
TYPE "F" CURB
(SEE SHEET C20)
(TYP.)
ADA TRUNCATED DOME
(SEE SHEET C21)
(TYP.)

PROPOSED
ADA PARKING
(SEE SHEET C16)
(TYP.)

PROPOSED
PROJECT LIMITS

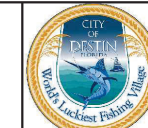
WHEEL STOP
(SEE SHEET C17)
(TYP.)

PROPOSED
PARKING STALL
(SEE SHEET C16)
(TYP.)

PROPERTY
LINES

60'
RIGHT-OF-WAY





CITY OF DESTIN
ENGINEERING DIVISION
4100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

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**SIBERT AVENUE & ZERBE
STREET PARKING LOT
CITY OF DESTIN, FLORIDA**

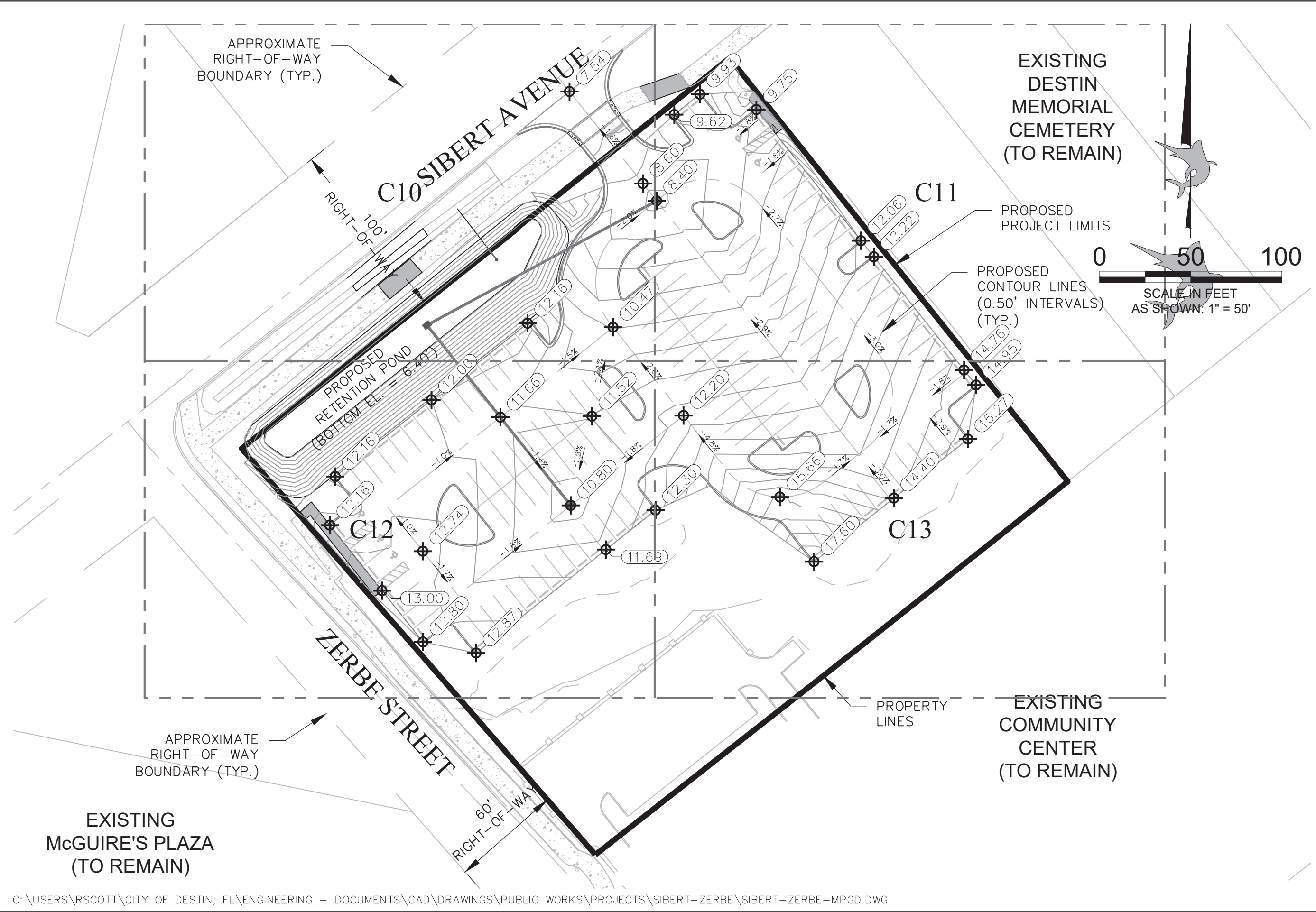
NO.	DATE	REVISIONS DESCRIPTION

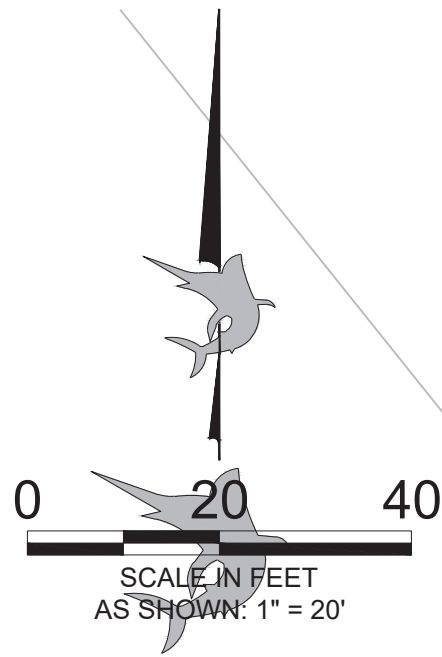
DATE: MAY 2023
PROJECT NO: N/A
FILE NO.: 00-02-22
SCALE: 1" = 50'

SHEET TITLE
**MASTER
PAVING,
GRADING, &
DRAINAGE
PLAN**

SHEET NUMBER

C09





APPROXIMATE
RIGHT-OF-WAY
BOUNDARY (TYP.)

PROPOSED
SWALE
(TO MATCH EXISTING SWALES)

CONTRACTOR TO
MATCH EXISTING GRADE

100'
RIGHT-OF-WAY

PROPERTY LINE

PROPOSED
RETENTION POND
(BOTTOM EL. = 6.40')

S-03
RIM EL. = 6.40
INV. (NE) = 3.10
INV. (SE) = 3.10

CONTRACTOR TO
MATCH EXISTING GRADE

EXISTING
8" PVC
(TO REMAIN)

EXISTING
INV. = 5.74

PROPOSED
8 L.F. OF 8" PVC (SDR26)
PROPOSED
144 L.F. OF 15" RCP

SIBERT AVENUE

CONTRACTOR TO
MATCH EXISTING GRADE

MATCHLINE (SEE SHEET C11)

MATCHLINE (SEE SHEET C12)



CITY OF DESTIN
ENGINEERING DIVISION
4100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

RYAN J. SCOTT, P.E.
FL LICENSE NO. 88660

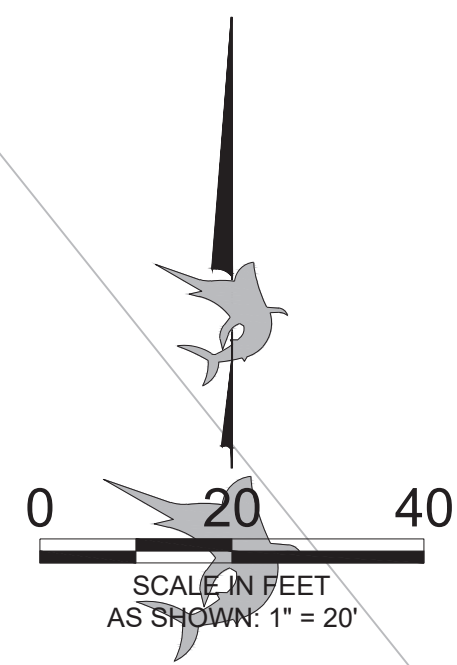
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**SIBERT AVENUE & ZERBE
STREET PARKING LOT
CITY OF DESTIN, FLORIDA**

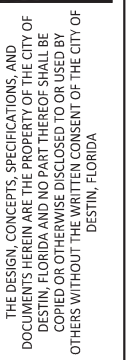
NO.	DATE	REVISIONS DESCRIPTION

DATE: MAY 2023
PROJECT NO: N/A
FILE NO.: 00-02-22
SCALE: 1" = 20'

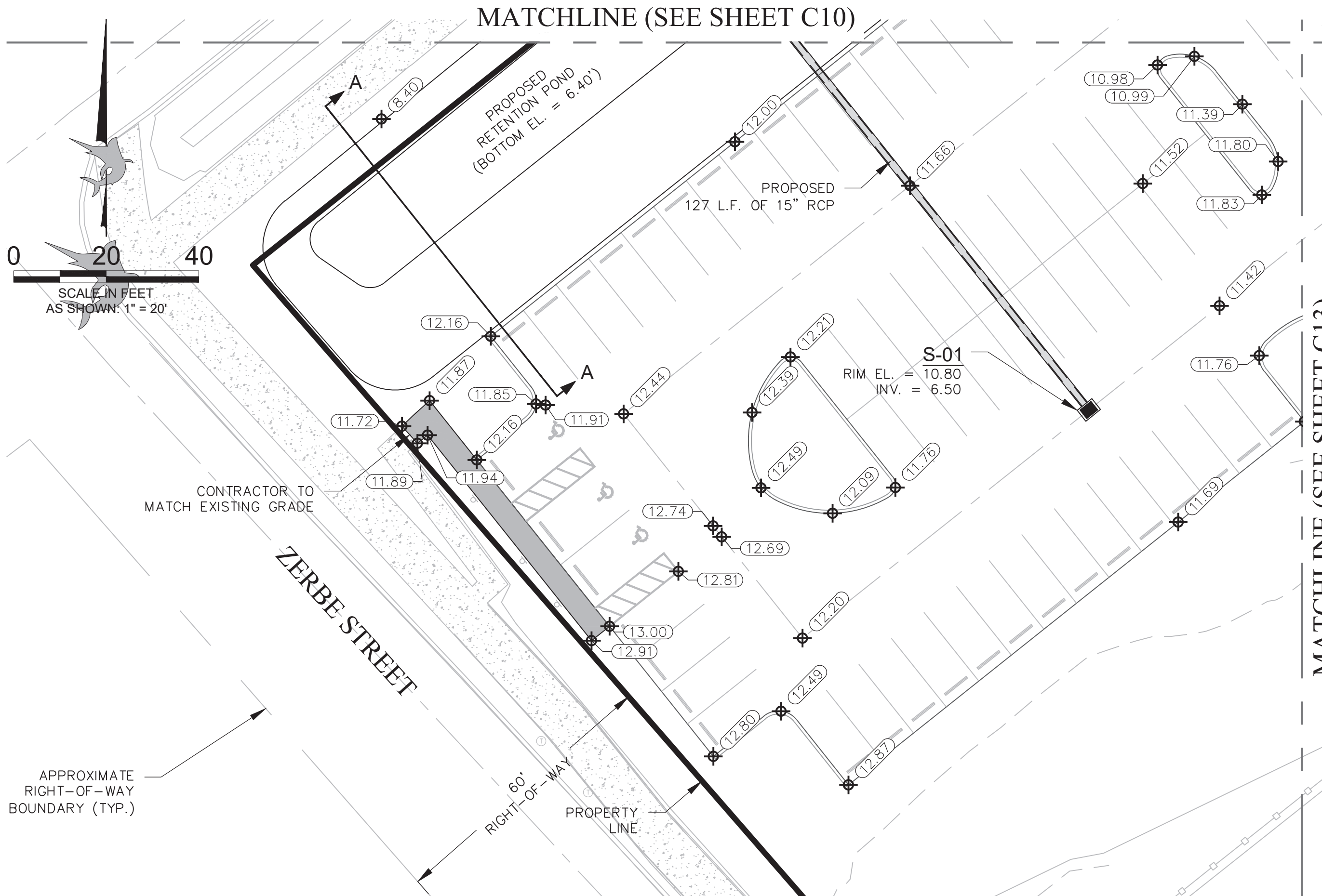
SHEET TITLE
**PAVING,
GRADING, &
DRAINAGE
PLAN**
SHEET NUMBER
C10



C:\USERS\RSCOTT\CITY OF DESTIN, FL\ENGINEERING - DOCUMENTS\CAD\DRAWINGS\PUBLIC WORKS\PROJECTS\SIBERT-ZERBE\SIBERT-ZERBE-PGD.DWG



C11



CITY OF DESTIN
ENGINEERING DIVISION
4100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

RYAN J. SCOTT, P.E.
FL LICENSE NO. 88660

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SIBERT AVENUE & ZERBE STREET PARKING LOT
CITY OF DESTIN, FLORIDA

NO.	DATE	REVISIONS DESCRIPTION

DATE: MAY 2023
PROJECT NO.: N/A
FILE NO.: 00-02-22
SCALE: 1" = 20'

SHEET TITLE
PAVING, GRADING, & DRAINAGE PLAN
SHEET NUMBER
C12

The site plan illustrates the proposed development layout. The property line is shown as a thick black line. The existing parking lot is located to the west of the property line. The existing community center is located to the east of the property line. The proposed development is shown as a series of curved lines with numbered points (e.g., 12.20, 12.30, 12.53, 12.82, 12.89, 13.23, 13.26, 13.32, 13.33, 13.47, 14.22, 14.26, 14.40, 14.58, 14.76, 14.95, 15.11, 15.27, 15.66, 15.99, 17.60). The plan also includes a north arrow and a scale bar (0, 20, 40 feet).

The site plan illustrates the proposed development layout. The property line is shown as a thick black line. The existing parking lot is located to the west of the property line. The existing community center is located to the east of the property line. The proposed development is shown as a series of curved lines with numbered points (e.g., 12.20, 12.30, 12.53, 12.82, 12.89, 13.23, 13.26, 13.32, 13.33, 13.47, 14.22, 14.26, 14.40, 14.58, 14.76, 14.95, 15.11, 15.27, 15.66, 15.99, 17.60). The plan also includes a north arrow and a scale bar (0, 20, 40 feet).

The site plan illustrates the proposed development layout. The property line is shown as a thick black line. The existing parking lot is located to the west of the property line. The existing community center is located to the east of the property line. The proposed development is shown as a series of curved lines with numbered points (e.g., 12.20, 12.30, 12.53, 12.82, 12.89, 13.23, 13.26, 13.32, 13.33, 13.47, 14.22, 14.26, 14.40, 14.58, 14.76, 14.95, 15.11, 15.27, 15.66, 15.99, 17.60). The plan also includes a north arrow and a scale bar (0, 20, 40 feet).

MATCHLINE (SEE SHEET C11)

MATCHLINE (SEE SHEET C12)

EXISTING PARKING LOT (TO REMAIN)

PROPERTY LINE

EXISTING COMMUNITY CENTER (TO REMAIN)

SCALE IN FEET
AS SHOWN: 1" = 20'

0 20 40

MATCHLINE (SEE SHEET C11)

MATCHLINE (SEE SHEET C12)

EXISTING PARKING LOT (TO REMAIN)

PROPERTY LINE

EXISTING COMMUNITY CENTER (TO REMAIN)

SCALE IN FEET
AS SHOWN: 1" = 20'

0 20 40



FL LICENSE NO. 88660

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**SIBER | AVENUE & ZERBE
STREET PARKING LOT
CITY OF DESTIN, FLORIDA**

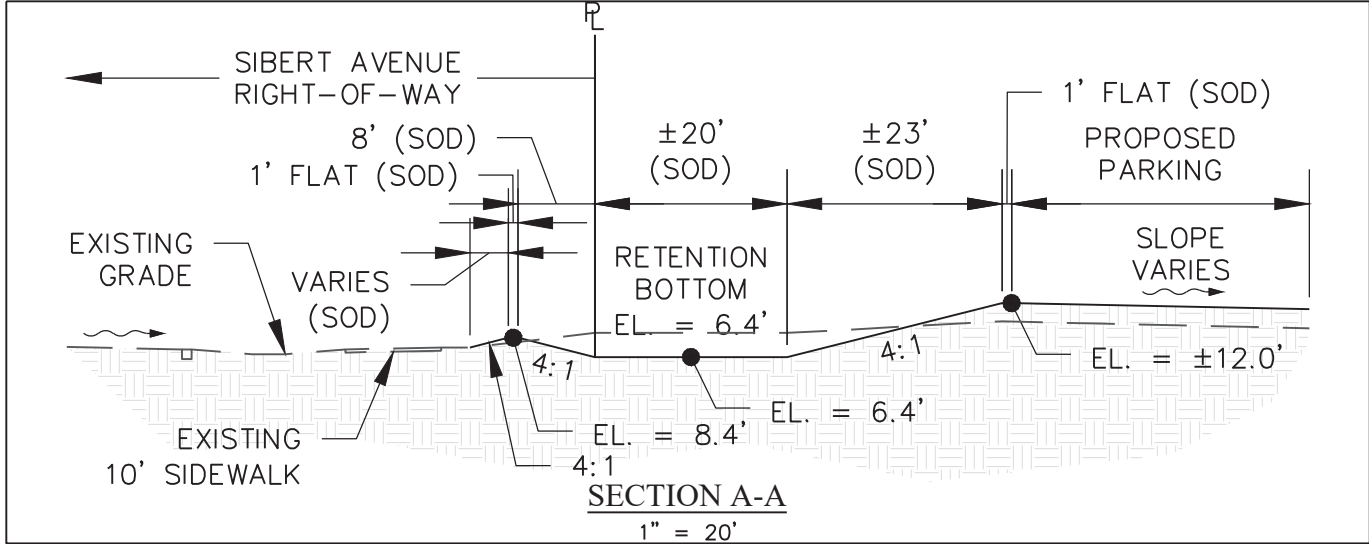
[illegible]

SHEET TITLE
**PAVING,
GRADING, &
DRAINAGE
PLAN**

SHEET NUMBER

C13

C:\USERS\RSCOTT\CITY OF DESTIN, FL\ENGINEERING - DOCUMENTS\CAD\DRAWINGS\PUBLIC WORKS\PROJECTS\SIBERT-ZERBE\SIBERT-ZERBE-PGD.DWG



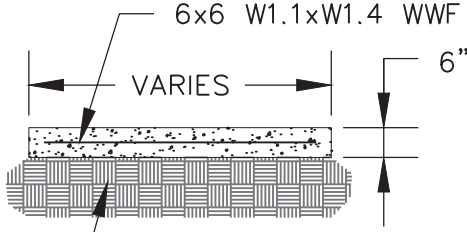
CONTRACTOR SHALL SET FINISHED GRADE A MIN. OF 3" BELOW FINISHED ASPHALT ELEVATION TO ACCOMMODATE LANDSCAPE/SOD PLACEMENT

1-1/2" FDOT S.P. 9.5 ASPHALTIC CONCRETE WITH KEVLAR FIBER

8" LIMEROCK BASE (MIN. LBR = 100)

TYPICAL PAVEMENT SECTION

N.T.S.



12" STABILIZED SUBGRADE (MIN. LBR = 40)

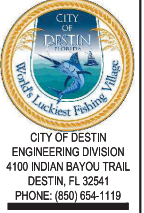
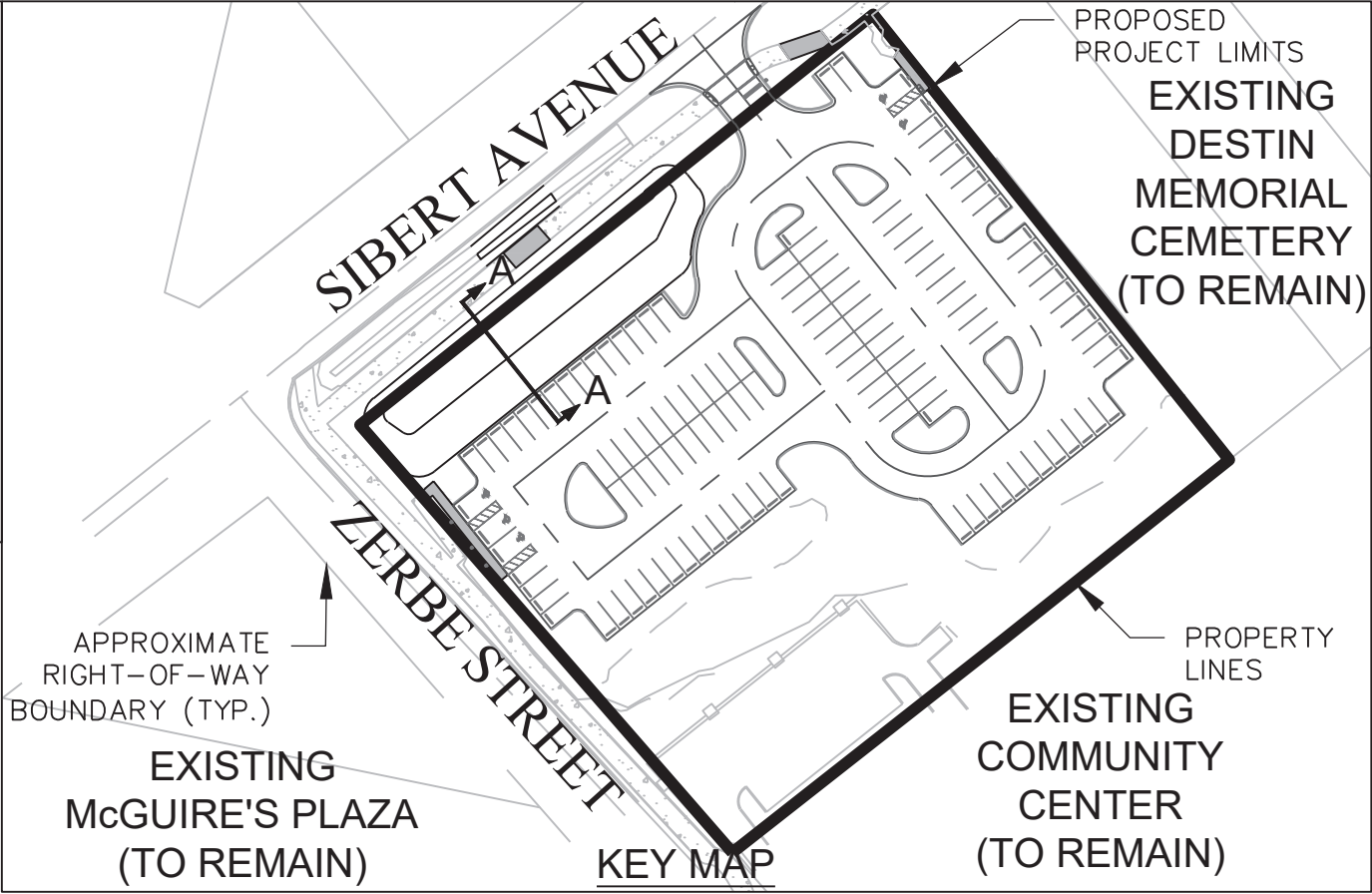
SIDEWALK DETAIL

N.T.S.

NOTES:

- ALL SIDEWALKS TO HAVE A CROSS SLOPE OF 2% MAX. AND TO MATCH EXISTING SIDEWALK DRAINAGE FLOW PATTERNS.
- CONCRETE TO BE 4,000 PSI WITH 1/2" DEEP & 1/8" WIDE CONTRACTION JOINTS AT 5' INTERVALS. IN-LIEU OF WIRE MESH, CONCRETE MAY USE FIBER REINFORCED (3/4 LB/CY).

C:\USERS\RSCOTT\CITY OF DESTIN, FL\ENGINEERING - DOCUMENTS\CAD\DRAWINGS\PUBLIC WORKS\PROJECTS\SIBERT-ZERBE\SIBERT-ZERBE-TYP-SEC.DWG



CITY OF DESTIN
ENGINEERING DIVISION
4100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

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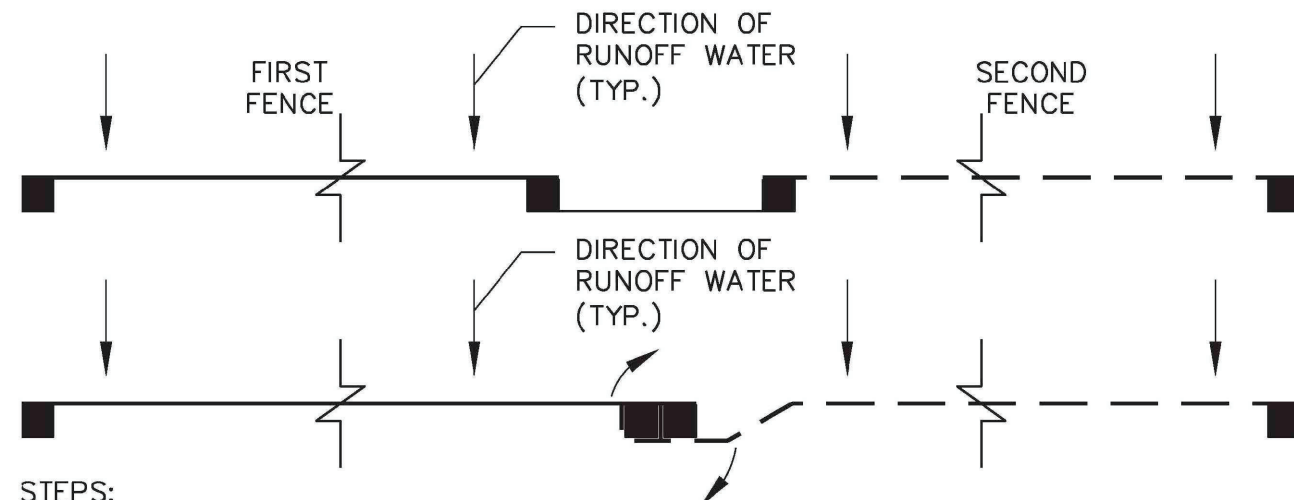
SIBERT AVENUE & ZERBE STREET PARKING LOT
CITY OF DESTIN, FLORIDA

NO.	DATE	REVISIONS DESCRIPTION

DATE: MAY 2023
PROJECT NO: N/A
FILE NO.: 00-02-22
SCALE: AS SHOWN

SHEET TITLE
TYPICAL SECTIONS & DETAILS

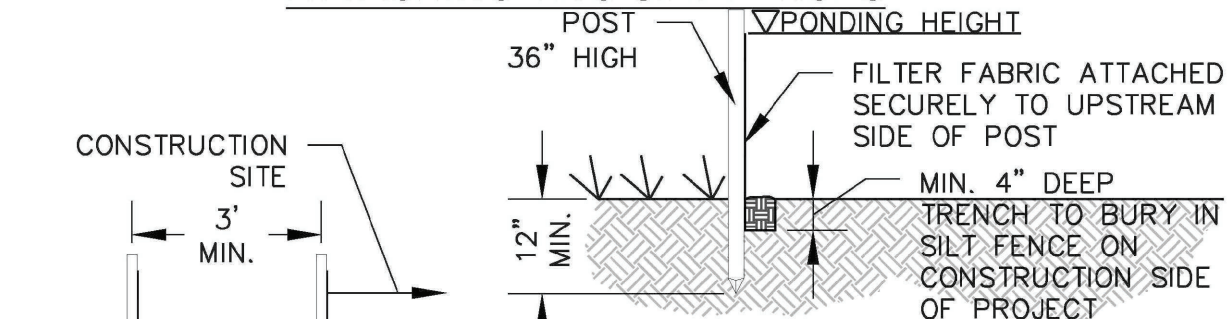
SHEET NUMBER
C14



STEPS:

1. PLACE THE END POST OF THE SECOND FENCE INSIDE THE END POST OF THE FIRST FENCE.
2. ROTATE BOTH POSTS AT LEAST 180° IN A CLOCKWISE DIRECTION TO CREATE A TIGHT SEAL WITH THE FABRIC MATERIAL.

ATTACHING TWO SILT FENCES

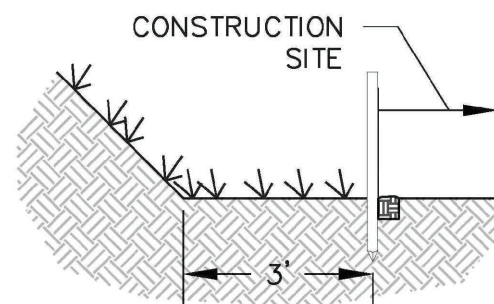


SINGLE ROW INSTALL

NOTE(S):

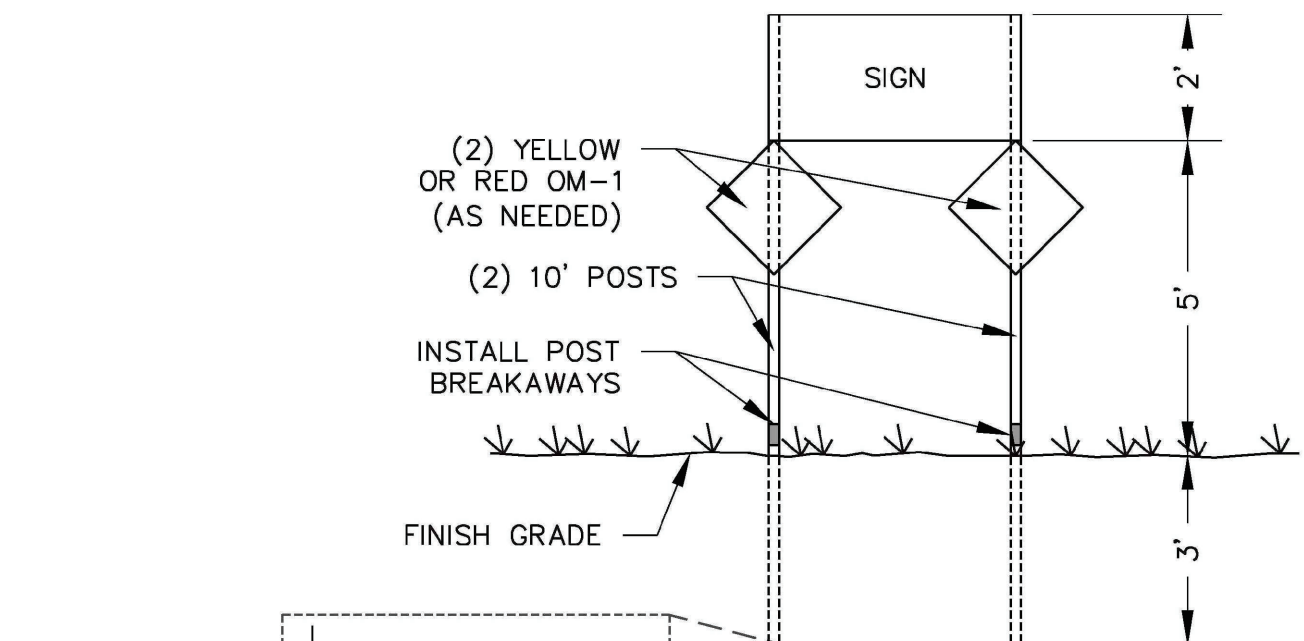
1. INSPECT AND REPAIR 24 HOURS AFTER EACH $\frac{1}{2}$ " RAINFALL OR ONCE PER WEEK.
2. REMOVE SEDIMENT DEPOSITS WHEN IT REACHES HALF THE HEIGHT OF THE BARRIER.
3. REMOVED SEDIMENT SHALL BE DEPOSITED TO AN AREA THAT WILL NOT CONTRIBUTE SEDIMENT OFF-SITE AND CAN BE PERMANENTLY STABILIZED.
4. SILT FENCE SHALL BE PLACED ON SLOPE CONTOURS TO MAXIMIZE PONDING EFFICIENCY.
5. DRAINAGE AREA SHALL NOT EXCEED $\frac{1}{4}$ ACRE PER 100 L.F. OF FENCE MAXIMUM GRADIENT BEHIND BARRIER IS 2:1.
6. NO CONSTRUCTION ACTIVITY OR STORAGE BETWEEN DOUBLE ROW OF SILT FENCE (OR APPROVED EQUAL)

DOUBLE ROW INSTALL

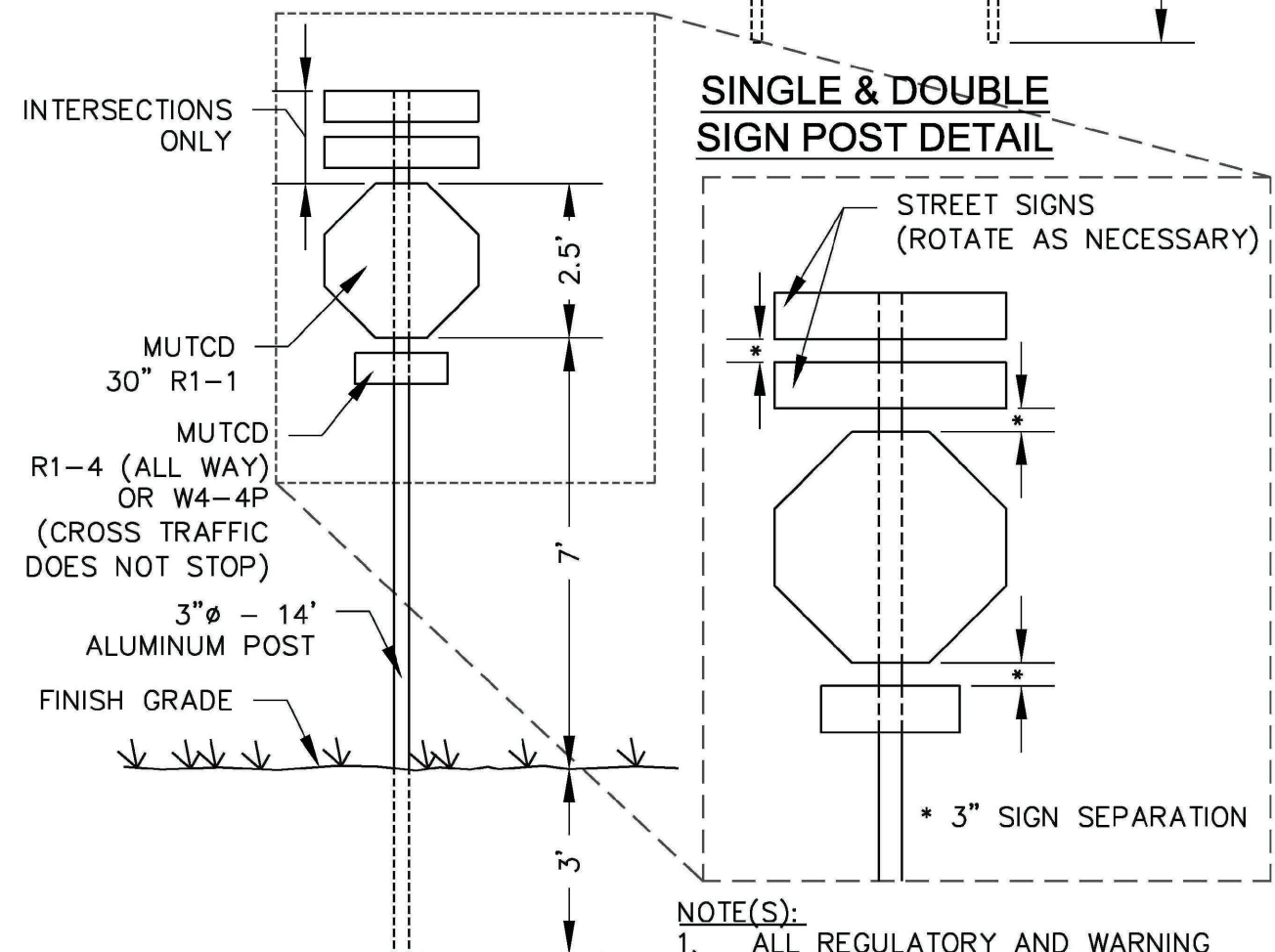


TOE OF SLOPE INSTALL

SILT FENCE DETAIL



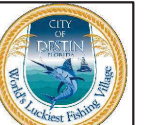
SINGLE & DOUBLE SIGN POST DETAIL



NOTE(S):

1. ALL REGULATORY AND WARNING SIGNS ARE OF STANDARD SIZE FROM THE MUTCD.

STOP SIGN DETAIL



CITY OF DESTIN
ENGINEERING DIVISION
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SIBERT AVENUE & ZERBE
STREET PARKING LOT
CITY OF DESTIN, FLORIDA

DATE: _____

REVISIONS DESCRIPTION

NO. _____

DATE: MAY 2023

PROJECT NO: N/A

FILE NO.: 00-02-22

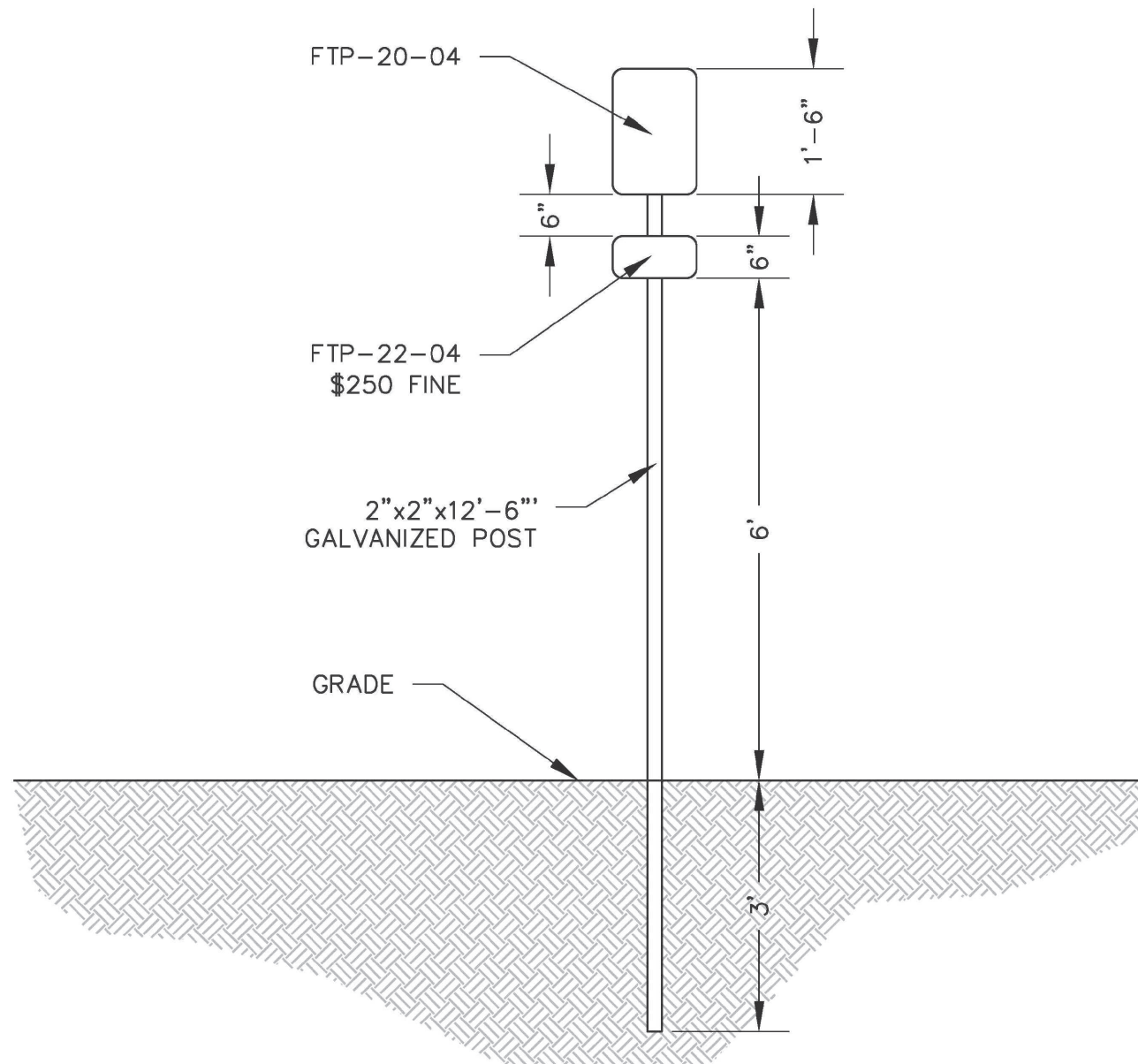
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SHEET TITLE

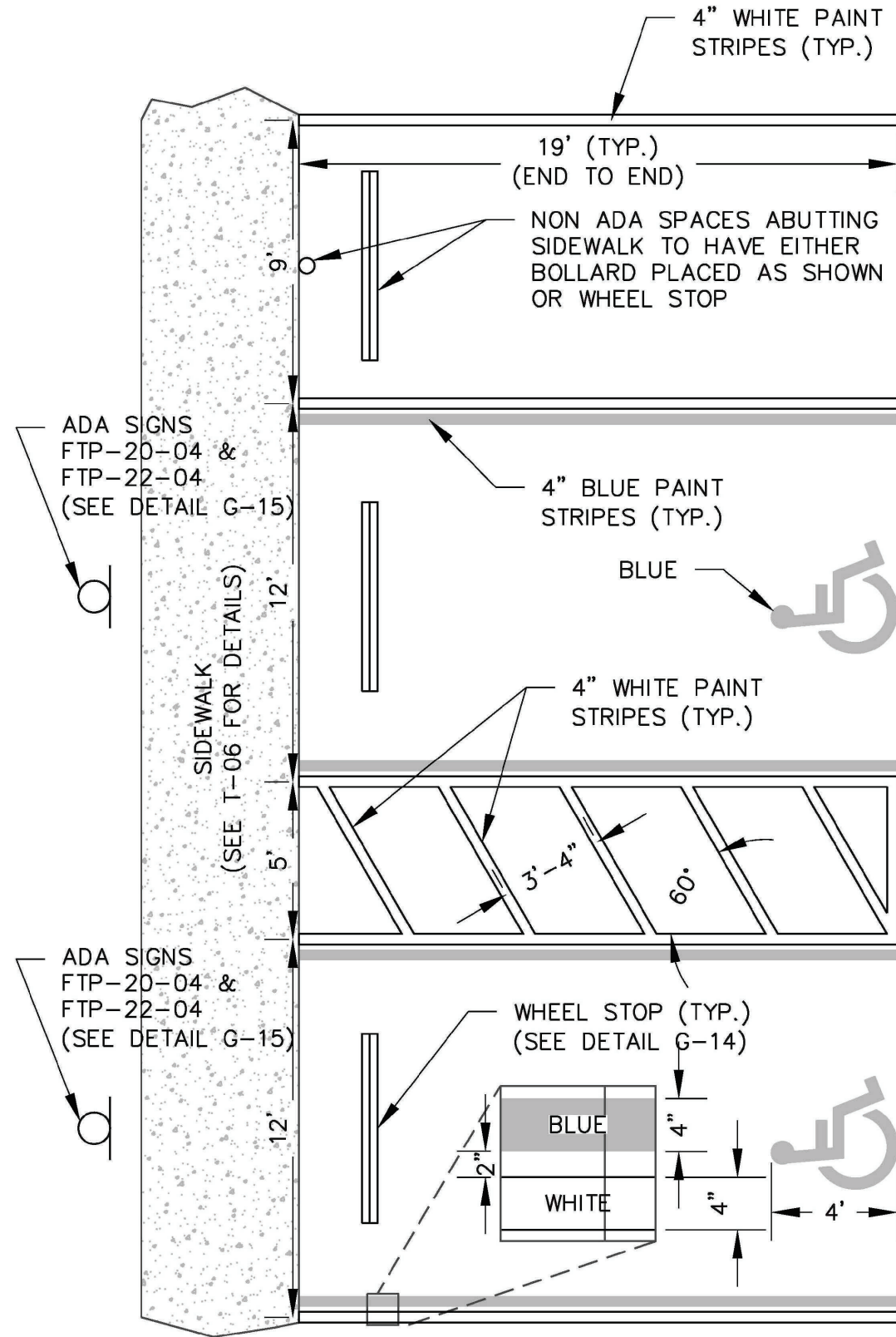
TYPICAL SECTIONS & DETAILS

SHEET NUMBER

C15



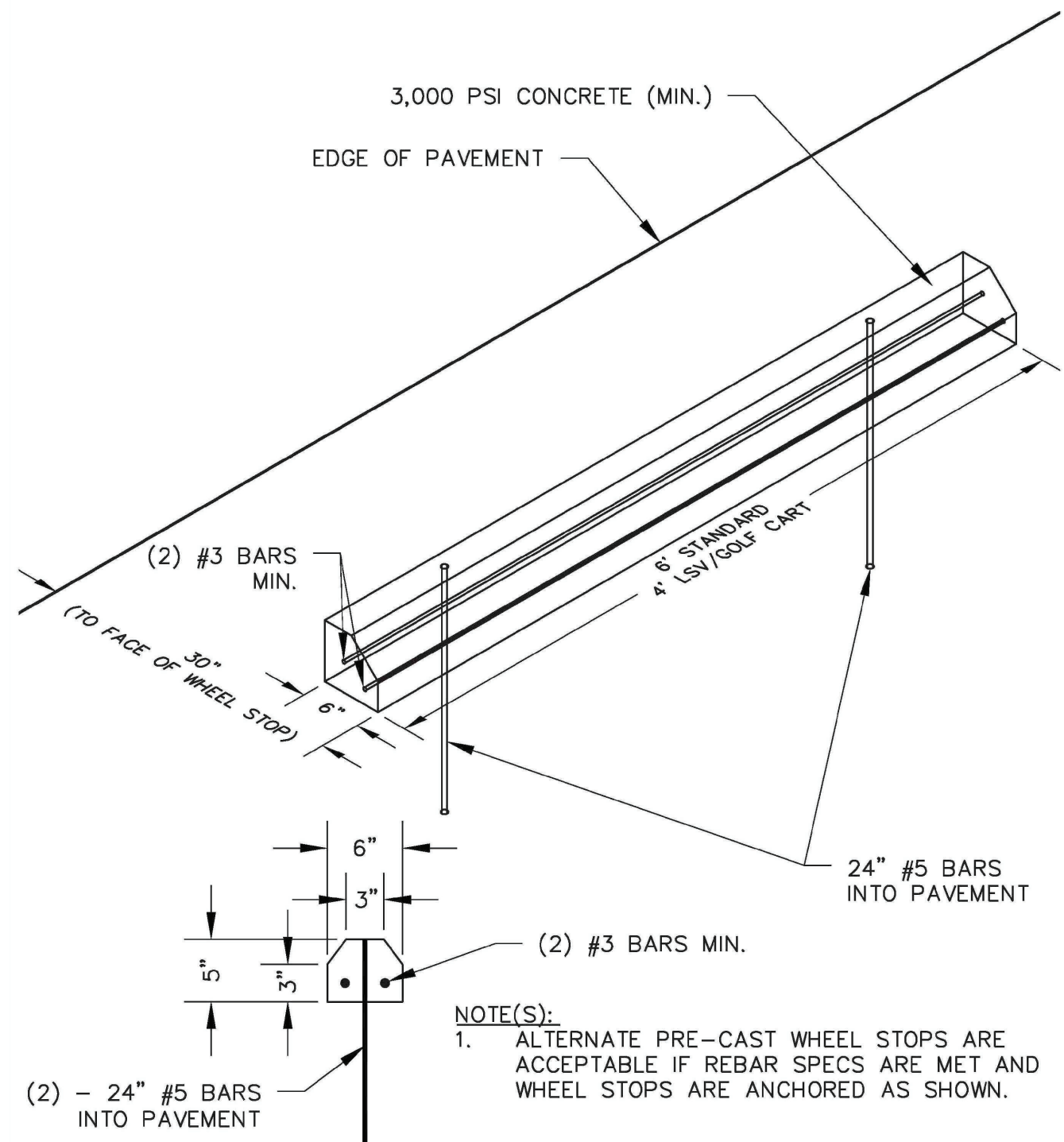
ADA SIGN DETAIL



ADA & PARKING DETAIL

NOTE(S):

1. ALL MEASUREMENTS ARE FROM THE CENTER OF THE WHITE STRIPES (EXCEPT WHERE NOTED).
2. BLUE PAVEMENT MARKINGS SHALL BE TINTED TO MATCH 15180 OF FEDERAL STANDARD 595a.
3. WHITE PAVEMENT MARKINGS SHALL MEET FDOT STANDARD SPECIFICATION FOR ROAD AND BRIDGE CONSTRUCTION (LATEST EDITION) SIGNING, PAVEMENT MARKING AND LIGHTING SECTION.
4. THE FTP-22-04 PANEL SHALL BE MOUNTED BELOW THE FTP-20-04 SIGN.
5. FTP-22-04 TO HAVE \$250 FINE.
6. ALL PARKING WITHIN THE PUBLIC RIGHT-OF-WAY OR ON PUBLIC PROPERTIES SHALL BE THERMOPLASTIC.



**ALTERNATE
WHEEL STOP DETAIL**

**SIBERT AVENUE & ZERBE
STREET PARKING LOT
CITY OF DESTIN, FLORIDA**

NO.	DATE	REVISIONS DESCRIPTION

DATE: MAY 2023
PROJECT NO: N/A
FILE NO.: 00-02-22
SCALE: N.T.S.



CITY OF DESTIN
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4100 INDIAN BAYOU TRAIL
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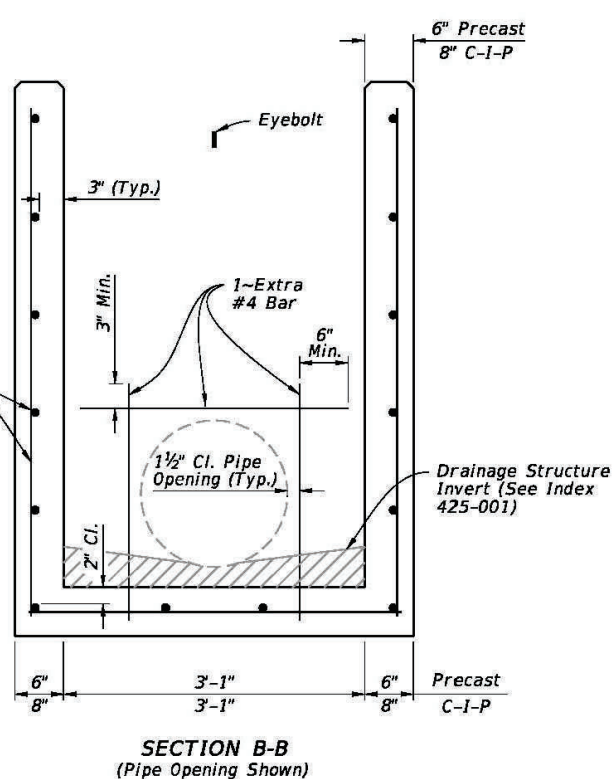
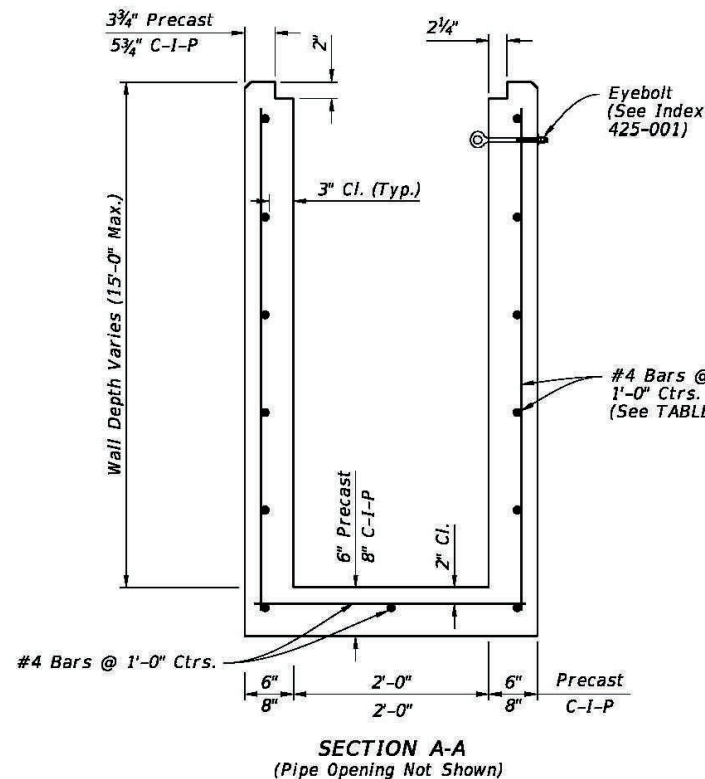
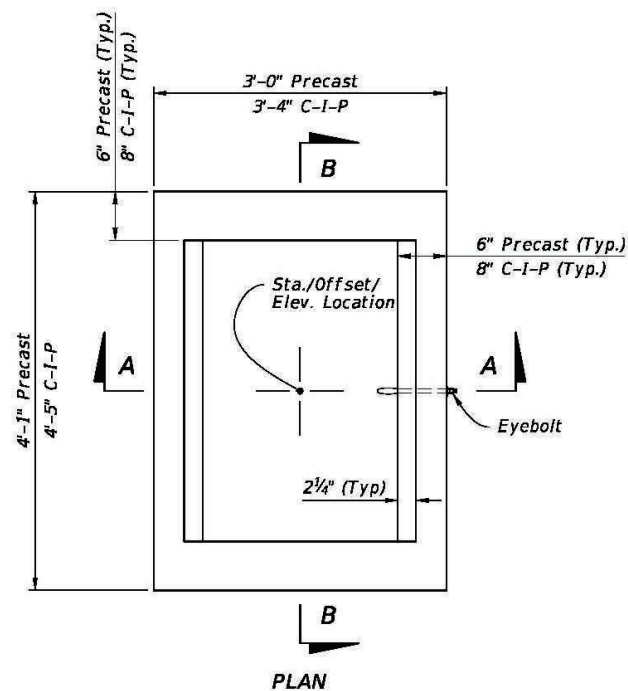
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STREET PARKING LOT
CITY OF DESTIN, FLORIDA**

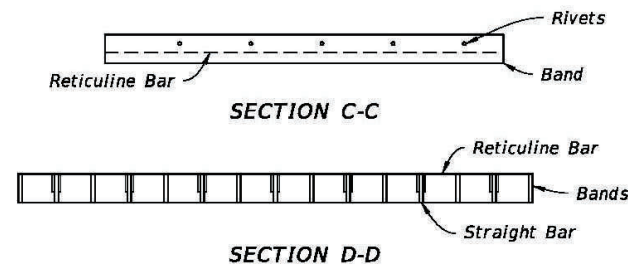
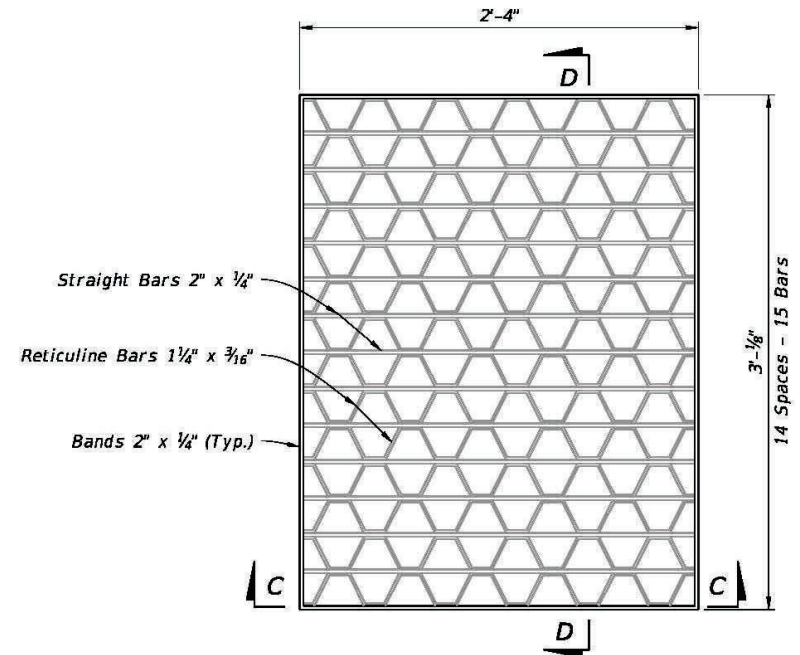
DATE	
NO.	
REVISIONS	
DESCRIPTION	
NO.	
DATE	MAY 2023
PROJECT NO.	N/A
FILE NO.	00-02-22
SCALE	N.T.S.

SHEET TITLE
**TYPICAL
SECTIONS
& DETAILS**
SHEET NUMBER

C18



DIMENSIONAL AND REINFORCING DETAILS



STEEL GRATE DETAIL

(Approx. 104 Lbs. - See Sheet 7 For Cast Iron Grates)

TABLE 1 HORIZONTAL WALL REINFORCING SCHEDULE				
WALL DEPTH	SCHEDULE	AREA (in. ² /ft.)	MAX. SPACING	
			BARS	WWF
0' - 15'	A12	0.20	12"	8"

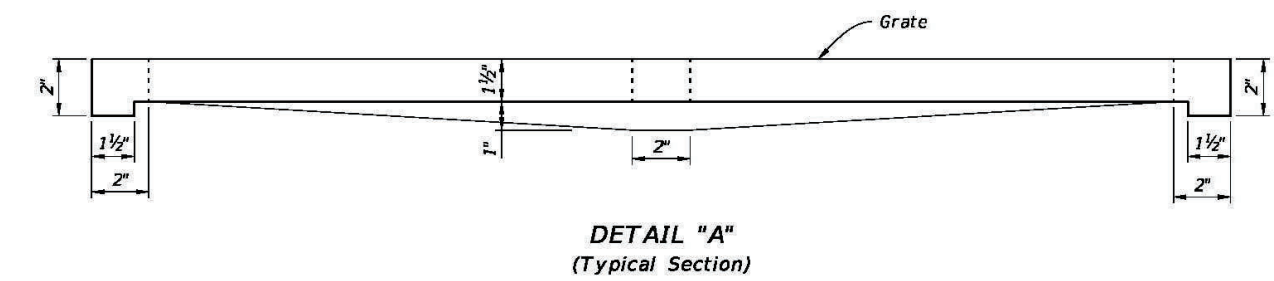
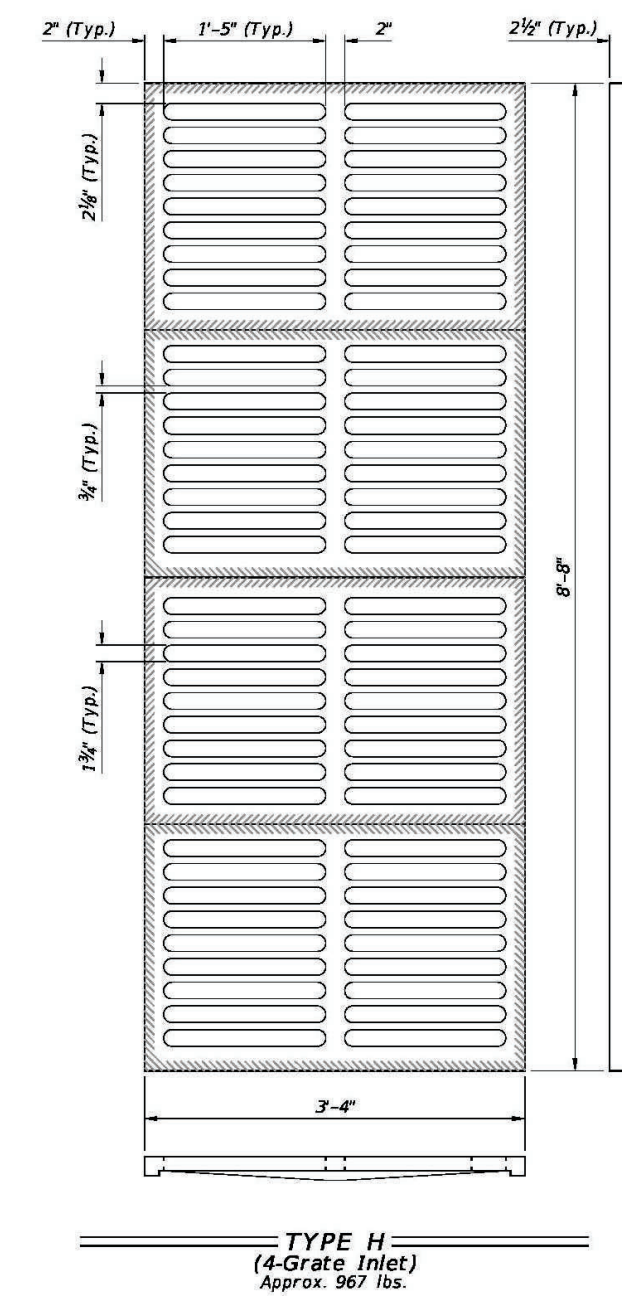
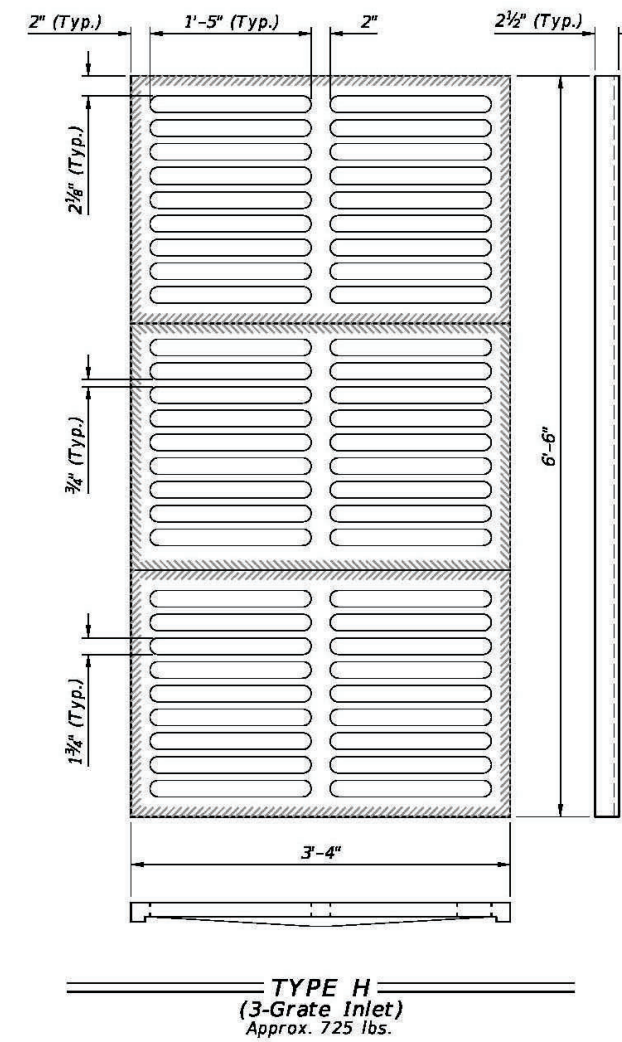
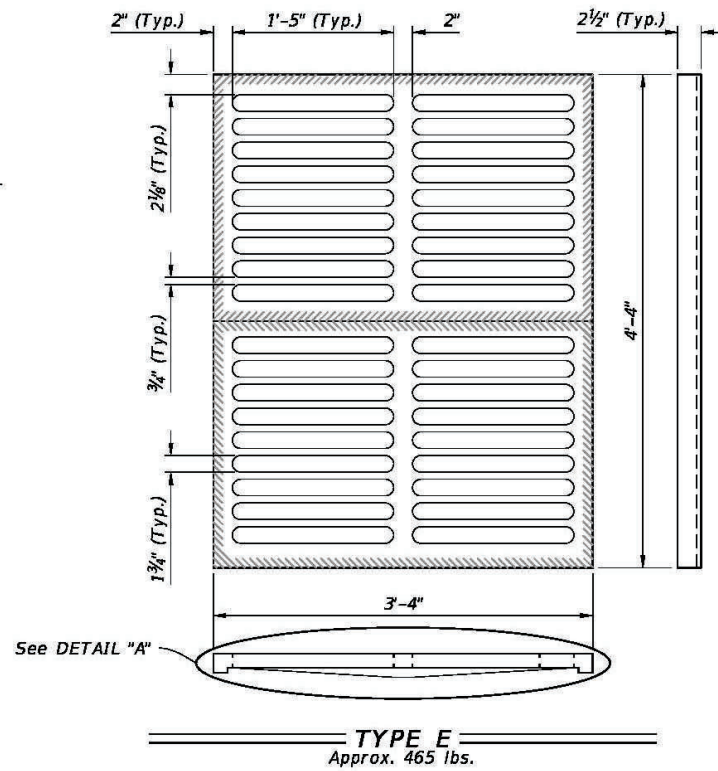
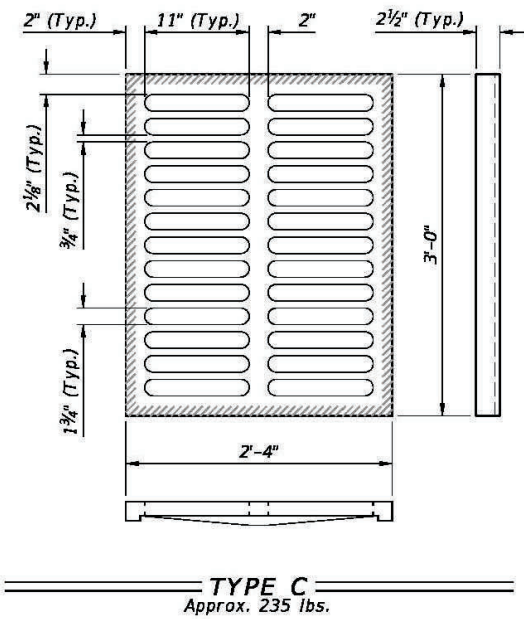
NOTES:

1. Grate, Concrete Apron, and Sod not shown on structure detail.
2. See Sheet 8, 9, and 10 for Concrete Apron and Sodded Area details.

TYPE C - DIMENSIONAL, REINFORCING, AND STEEL GRATE DETAILS

LAST REVISION 10/01/20	DESCRIPTION:	FDOT	FY 2023-24 STANDARD PLANS	DITCH BOTTOM INLET TYPES C, D, E, AND H	INDEX 425-052	SHEET 2 of 14
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- NOTES:**
- 1. Steel Grates are required on inlets with traversable slots and on inlets where bicycle traffic is anticipated.
 - 2. Cast Iron Grates are not permitted on Inlet Type D.



CAST IRON GRATE DETAILS

LAST REVISION 10/01/20		DESCRIPTION:		FY 2023-24 STANDARD PLANS	DITCH BOTTOM INLET TYPES C, D, E, AND H	INDEX 425-052	SHEET 7 of 14
REVISION							

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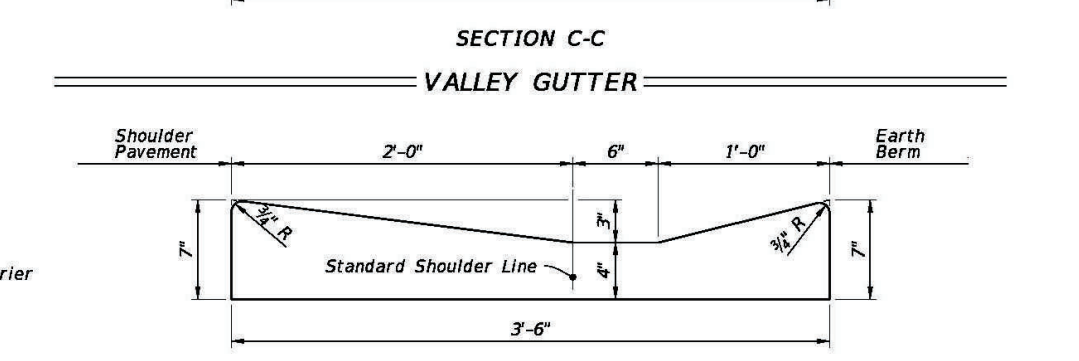
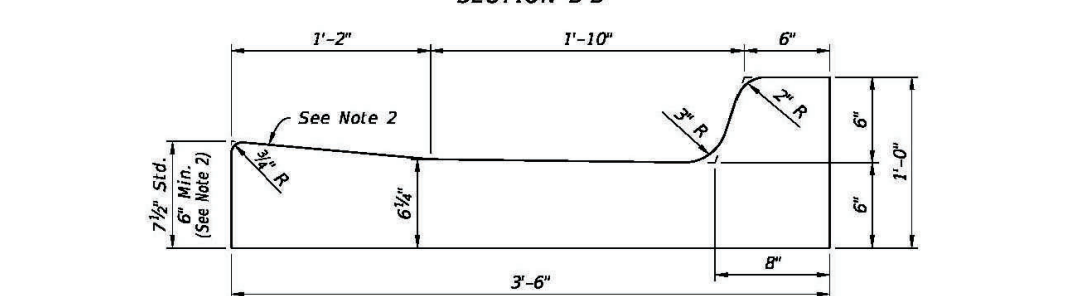
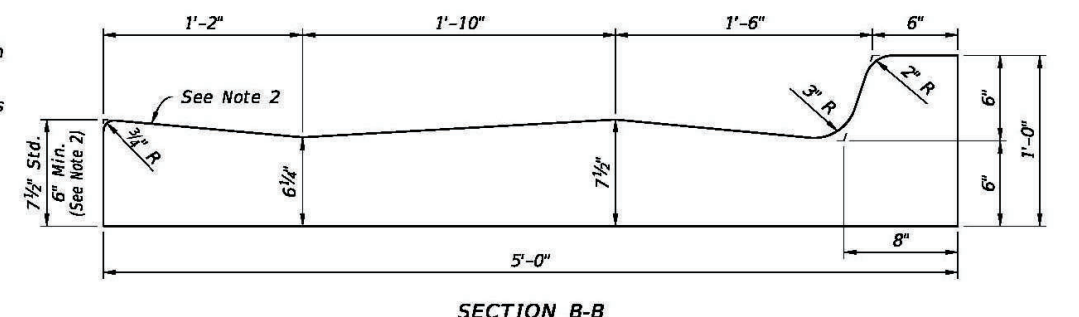
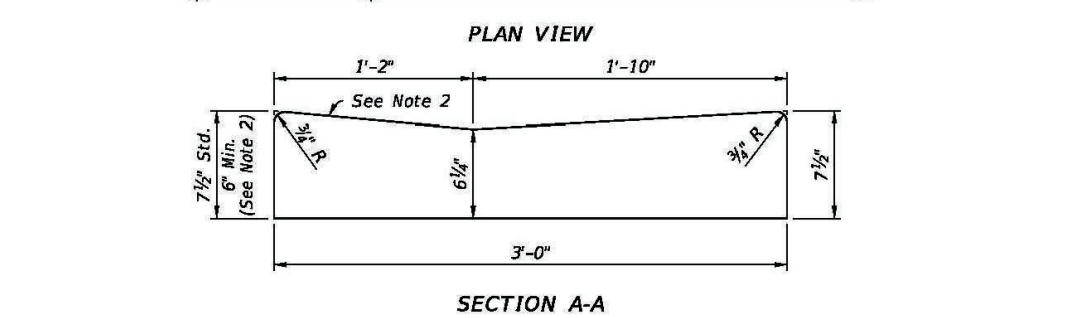
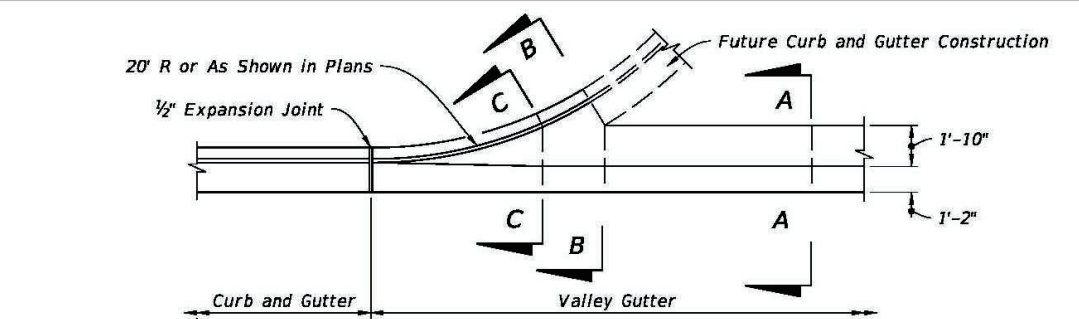
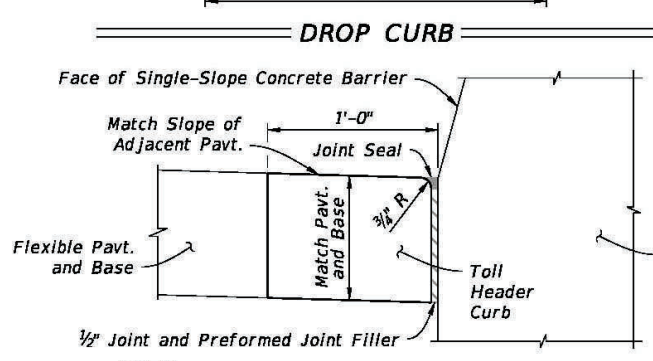
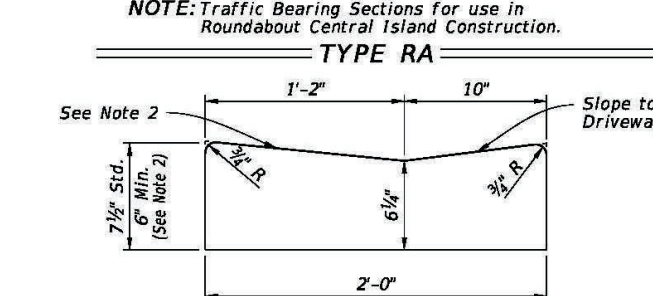
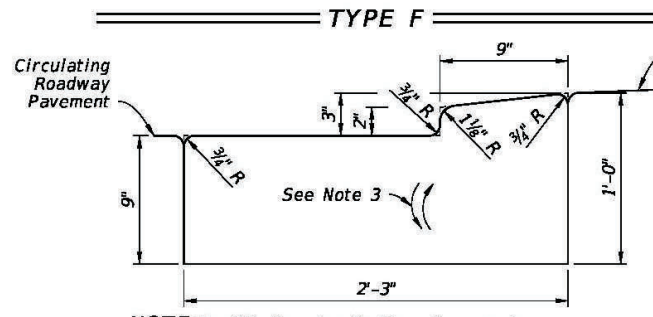
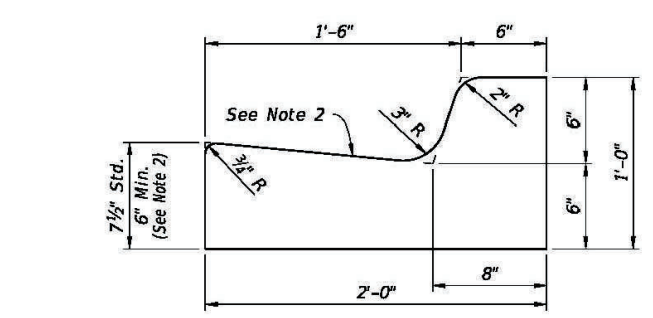
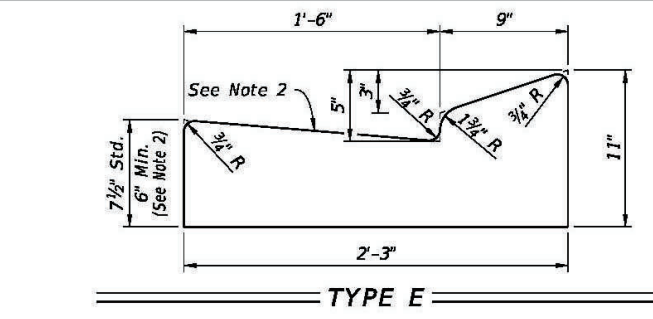
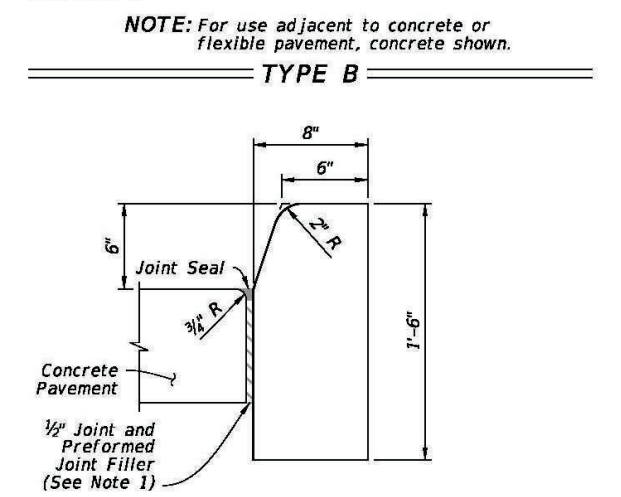
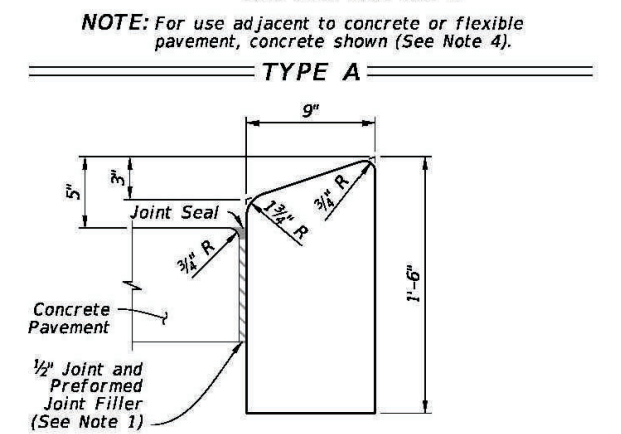
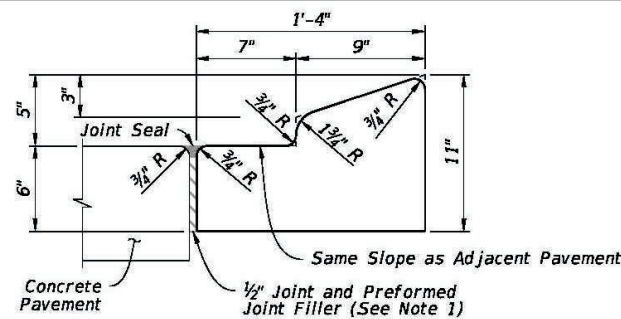
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SIBERT AVENUE & ZERBE STREET PARKING LOT
CITY OF DESTIN, FLORIDA

NO.	DATE	REVISIONS DESCRIPTION

DATE: MAY 2023
PROJECT NO: N/A
FILE NO.: 00-02-22
SCALE: N.T.S.

SHEET TITLE
TYPICAL SECTIONS & DETAILS
SHEET NUMBER
C19

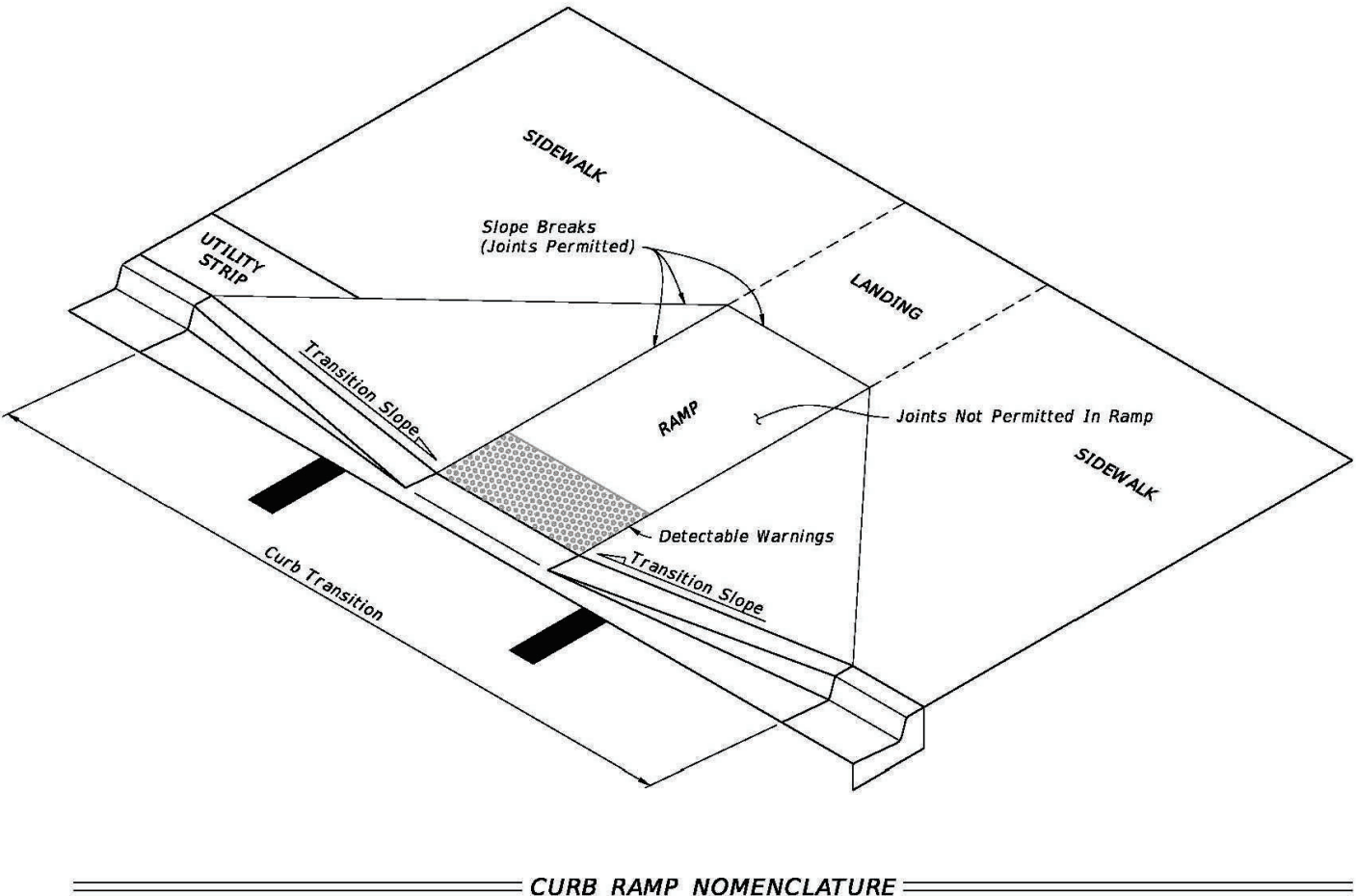


LAST REVISION 11/01/21	DESCRIPTION:  FY 2023-24 STANDARD PLANS	CURB AND GUTTER	INDEX 520-001	SHEET 2 of 3
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[illegible]

GENERAL NOTES:

1. Cross Slopes and Grades:
- A. Sidewalk, ramp, and landing slopes (i.e. 0.02, 0.05, and 1:12) shown in this Index are maximums. With approval of the Engineer, provide the minimum feasible slope where the requirements cannot be met.
 - B. Landings must have cross-slopes less than or equal to 0.02 in any direction.
 - C. Maintain a single longitudinal slope along each side of the curb ramp. Ramp slopes are not required to exceed 15 feet in length.
 - D. Joints permitted at the location of Slope Breaks. Otherwise locate joints in accordance with Index 522-001. No joints are permitted within the ramp portion of the Curb Ramp.
2. Curb, Curb and Gutter and/or Sidewalk:
- A. Refer to Index 522-001 for concrete thickness and sidewalk details.
 - B. Remove any existing curb, curb and gutter, or sidewalk to the nearest joint beyond the curb transition or to the extent that no remaining section is less than 5 feet long.
 - C. Width of Curb Ramp is 4'-0" minimum. Match sidewalk or Shared Use Path width as shown in the Plans.
3. Curb Ramp Alpha-Identification:
- A. Sidewalk curb ramp alpha-identifications (e.g. CR-A) are provided for reference purposes in the Plans.
 - B. Alpha-identifications CR-I and CR-J are intentionally omitted.
4. Detectable Warnings:
- A. Install detectable warnings in accordance with Specification 527.
 - B. Place detectable warnings across the full width of the ramp or landing, to a minimum depth of 2 feet measured perpendicular to the curb line and no greater than 5 feet from the back of the curb or edge of pavement.
 - C. If detectable warnings are shown in the Plans on slopes greater than 5%, align the truncated domes with the centerline of the ramp; otherwise, the truncated domes are not required to be aligned.



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NO.	DATE	REVISIONS DESCRIPTION

DATE: MAY 2023
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FILE NO.: 00-02-22
SCALE: N.T.S.

SHEET TITLE
**TYPICAL
SECTIONS
& DETAILS**
SHEET NUMBER
C21

10/6/2022 2:15:08 PM

LAST REVISION	DESCRIPTION:
11/01/21	



FY 2023-24

STANDARD PLANS

DETECTABLE WARNINGS AND SIDEWALK CURB RAMPS

INDEX
522-002

SHEET
1 of 7

CITY OF DESTIN, FLORIDA

CONTRACT

MISCELLANEOUS ASPHALTIC CONCRETE CONTINUING SERVICES CONTRACT

On March 6, 2023 THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, herein referred to as the **City**, accepted the bid of H&T Contractors, LLC., herein referred to as the **Contractor**, to supply miscellaneous asphaltic concrete services for City properties. The Contractor's Cost Schedule for the terms of their engagement is included in their entirety by reference at Exhibit "A" and as completely as if incorporated herein.

TERMS AND CONDITIONS OF CONTRACT FOR THE MISCELLANEOUS ASPHALTIC CONCRETE CONTINUING SERVICES CONTRACT:

1. Entire Contract:

This Contract represents the entire and integrated Contract between the City and Contractor and supersedes all prior negotiations, representations or contracts, either written or oral. Provisions of this Contract may be amended only by written instrument approved by the Destin City Council and signed by the City Manager and Contractor.

2. Intent of Contract:

This Contract is for supplying the City with all applicable concrete work for City properties. The Scope of Work, herein referred to as the **Work**, encompasses the foregoing and all descriptive work components described within Exhibit "A".

3. Term of Contract and Tim Extensions:

This contract will be in effect from March 7, 2023 through December 31, 2023 and is for supplying the City with miscellaneous asphaltic concrete services.

4. Time for Performance:

The Contractor agrees to provide asphaltic concrete services for the satisfactory approval and acceptance by the City.

5. Compensation:

All payments upon contract are contingent upon the Contractor's Work being acceptable to the City. For satisfactory completion and acceptance of the Work, the City agrees to pay the Contractor in accordance with the terms of this Contract and the Contractor's Cost Schedule as identified in the Bid Form submitted by the Contractor, as may have been adjusted at the time of contract approval and incorporated herein.

6. Changes in the Work:

The City shall have the right at any time during the progress of the Work to increase or decrease the Work. Promptly after having been notified of a change, the Contractor shall submit an itemized estimate of any costs and/or time increases or savings it foresees as a result of the change. No additions or changes to the Work shall be made except upon written order of the City and the City shall not be liable to Contractor for any increased compensation without such written order.

7. Insurance:

Contractor shall, during the performance of the contract, maintain Worker's Compensation Insurance

sufficient to secure benefits of the Florida Workmen's Compensation Law for all employees and any of the work sublet to any vendor or subcontractor, Comprehensive General Liability Insurance, Auto Liability Insurance, Builder's Risk Insurance, all with companies and in the form and amounts acceptable to the City. Said certificates of insurance of contractor are attached hereto and made a part hereof by reference. If any part of the work is sublet, similar insurance shall be provided by and in behalf of any subcontractors.

Evidence of Insurance: Contractor shall provide the City Certificates of Insurance naming the City as an additional insured. All binders, policies, or certificates of insurance shall provide for at least ten days notice from insurers to the City of any cancellation or amendment to any of the insurance policies.

8. Indemnification:

Contractor shall indemnify, defend, save, and hold the City, its agents, officers and employees, harmless of and from any losses, fines, penalties, costs, damages, claims, demands, suits, and liabilities of any nature, including reasonable attorney's fees (including regulatory and appellate fees), arising out of: because of; or due to any accidents arising in any manner on account of the exercise or attempted exercise of Contractor's rights hereunder whether the same regards person or property of any nature whatsoever, regardless of the apportionment of negligence, unless due to the sole negligence of the City.

Contractor shall indemnify, defend, save and hold the City, its agents, officers and employees, harmless of and from and against any and all liens, claims, damages, demands, suits and liabilities, attorney's fees and costs, including appellate attorney's fees and costs, of and for mechanics and materialmen furnishing labor and materials in the performance of this contract.

9. Licensing:

The Contractor shall obtain all permits and maintain at his expense all professional and business certificates and licenses required by law and as necessary to perform services under this Contract. If Contractor performs any Work without obtaining, or contrary to, permits and licenses, Contractor shall bear all costs arising therefrom. The City may waive fees for City controlled permits, but in no instance can the City waive permit requirements nor fees beyond their control.

10. Cancellation:

This contract may be canceled by either party with a thirty-day written notice and is contingent upon the annual appropriation by the City of legally available funds. City's obligation to pay the amount due hereunder in any fiscal year is contingent upon the appropriation by the City Council of legally available funds for the purposes set forth in this contract.

11. Performance of Work/Responsibilities:

For each task, the Contractor will be issued a work order by the City's Public Services Director or designee. The Public Services Director or designee will issue verbal work orders only in emergency situations. The Contractor shall commence work in a reasonable length of time and shall complete the work in an expeditious manner. In emergency situations, the Contractor shall endeavor to commence work immediately. All work shall be done under the supervision of the City's Public Services Director or designated representative. The performance of Work and responsibilities hereto are outlined and made a part hereof as identified in Exhibit "A".

12. Termination for Default:

The Contract will remain in force for the full period specified and until the City Manager or his designee determines that all requirements and conditions have been satisfactorily met and the City Manager or his designee has accepted the work under the Contract Documents following the initial contract terms and all subsequent contract terms, including warranty and guarantee periods. However, the City Manager

will have the right to terminate this Contract sooner if the Contractor has failed to perform satisfactorily the work required or comply with the other requirements of the Contract.

In the event the City Manager decides to terminate this Contract for the Contractor's failure to perform satisfactorily or meet its other responsibilities under the Contract, the City Manager will give the Contractor five (5) days' notice, whereupon the Contract will terminate, unless during the notice period the Contractor cures the failure to perform or meets its other responsibilities under the Contract to the satisfaction of the City Manager.

Upon Contract termination for the Contractor's failure to provide satisfactory contract performance, the Contractor will be entitled to receive compensation for Contract services satisfactorily performed by the Contractor and allocable to the Contract and accepted by the City Manager or his designee prior to such termination. However, an amount equal to all additional costs required to be expended by the City to complete the Work covered by the Contract, including costs of delay in completing the project, shall be either subtracted from any amount due or amount charged to the Contractor in the event the City Manager terminates the Contract.

Except as otherwise directed by the City Manager, or in the case of termination for default (in which event the Contractor may be entitled to cure, at the option of the City Manager), the Contractor shall stop work on the date of receipt of the notice or other date specified in the notice, place no further orders or subcontract for materials, services, or facilities except as are necessary for the completion of such portion of the work not terminated, and terminate all contractor and subcontracts and settle all outstanding liabilities and claims. *In the event that any termination for default shall be found to be improper or invalid by any court of competent jurisdiction, then such termination shall be deemed to have been a termination for convenience.*

13. Termination for Convenience:

The performance of work under this Contract may be terminated by the City Manager in whole or in part whenever the City Manager, in their discretion, determines that such termination is in the City's best interest. Any such termination shall be affected by the City Manager giving at least five (5) days' notice to the Contractor, specifying the extent to which performance of the work under this Contract is terminated and the date upon which such termination becomes effective.

As to termination for convenience, after receipt of the date of termination, the Contractor shall stop all work as specified in the notice; place no further orders or subcontract for materials, services, or facilities except as are necessary for the completion of such portion of the Work not terminated; immediately transfer all documentation and paperwork for terminated work to the City; and terminate all contractors and subcontracts and settle all outstanding liabilities and claims.

14. Disclosure:

Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

15. Miscellaneous:

15.1 Governing Law

The parties intend that this Contract and the relationship of the parties shall be governed by the laws of

the State of Florida. Venue for any action arising out of this contract shall be in Okaloosa County Florida and nowhere else.

15.2 Severability

If any section, subsection, term or provision of this Contract or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Contract or the application of same to parties or circumstances other than those to which it was held invalid or unenforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Contract shall be valid or enforceable to the fullest extent permitted by law.

15.3 Sovereign Immunity

The parties further agree, nothing contained herein is intended nor shall be construed to waive the City of Destin's rights and immunities under the Florida constitution, common law or Florida Statutes 768.28, as amended from time to time.

15.4 Construction

The Parties have participated jointly in the negotiation and drafting of this Contract. In the event an ambiguity or question of intent or interpretation arises, this Contract shall be construed as if drafted jointly by the Parties and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provision of this contract.

15.5 Jury Trial Waiver

CONTRACTOR AND CITY AGREE TO WAIVE THE RIGHTS TO A TRIAL BY JURY REGARDING ANY LAWSUIT INVOLVING THE INTERPRATION, CONSTRUCTION, ENFORCEMENT, OR GOVERNANCE OF THIS CONTRACT, AND FOR ANY LAWSUIT RELATED IN ANY WAY TO THIS CONTRACT OR FOR THE WORK PERFORMED PURSUANT TO THIS CONTRACT.

15.6 Attorney's Fees

In any dispute relating to this contract each party shall be responsible for their respective attorney's fees and costs.

15.7 Notices

All notices under the Contract shall be in writing and shall be effective when mailed by certified mail, return receipt requested, or when delivered personally, as provided hereafter, or to such other addresses as may be designated by notice:

15.8 Public Records

Contractor shall comply with Florida Public Records Laws, specifically to:

- a) Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service.
- b) Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.
- c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- d) Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records

disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is compatible with the information technology systems of the City of Destin.

As to the City:
Lance A. Johnson, City Manager
4200 Indian Bayou Trail
Destin, FL 32541

As to the Contractor:
H&T Contractors, LLC
376 Ben King Road
Freeport, FL 32459

IN WITNESS THEREOF, the City hereunto caused these presents to be subscribed and the Contractor has affixed their name and seal, this 07TH day of MARCH, 2023.



ATTEST:

Rey Bailey, City Clerk

CITY OF DESTIN

Lance A. Johnson
Lance A. Johnson, City Manager

SEAL

H&T CONTRACTORS, LLC
CONTRACTOR:

By: Heather Bailey
(Signature)

Heather Bailey
(Printed Name)

Its: MGRM
(Title)

Matthew Shaw
Witness

D. J. Juchand
Witness

City of Destin - RFB 22-10-PW
Miscellaneous Asphaltic Concrete Continuing Services

EXHIBIT A - BID FORM

PART I Bid submitted by:

Company: H & T Contractors, LLC

Address: PO Box 9

City & State: Freeport, FL

Zip Code: 32439

Telephone: (850) 835-0231

Fax: (850) 835-5123

Number of Years in Business: 14

Email: Misty@h-tcontractors.com

PART II Bidding RFB No. 22-10-PW, Miscellaneous Concrete Continuing Services:

Contractor shall provide proper signs and traffic control measures as per Florida Department of Transportation's Manual on Uniform Traffic Control Devices and the Florida Department of Transportation's Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (aka Florida Green Book), current edition. All construction, methods of measurement, and basis of payment shall be in accordance with Division II and III of the Florida Department of Transportation Standards Specifications for Road and Bridge Construction (current edition), copies of which are available from the Florida Department of Transportation. Contractor must be FDOT Maintenance of Traffic (MOT) certified and use those traffic controls identified in FDOT Standard Plans (102-600 series). Contractor will perform sidewalk work consistent with the FDOT's Local Agency Program (LAP) concrete specifications for formwork, joint placement/depth/material, and concrete finishing and will comply with the FDOT's Standard Plans for Curbing (520-001) and Sidewalk (522-001).

Table 1. SERVICE DESCRIPTION AND SPECIFICATIONS

#	Description	Unit	Unit Price
1	2" Type SP - 12.5 Asphalt Concrete Superpave (Coarse) with fiber	SY	20.25
2	1 1/2" Type SP - 12.5 Asphalt Concrete Superpave (Fine) with fiber	SY	15.75
3	1" Type SP - 9.5 Asphalt Concrete Overlay (Fine) with fiber	SY	13.00
4	Milling of existing asphalt (average 1" depth)	SY	5.00
5	Milling of existing asphalt (average 2" depth)	SY	6.50
6	8" Graded Aggregate Base, delivered and compacted (LBR 100 compacted to 98% modified proctor density per AASHTO T-180)	SY	30.00

Initials of Bidder: HB

City of Destin – RFB 22-10-PW

Miscellaneous Asphaltic Concrete Continuing Services

7	6" Graded Aggregate Base, delivered and compacted (LBR 100 compacted to 98% modified proctor density per AASHTO T-180)	SY	24.00
8	4" Graded Aggregate Base, delivered and compacted (LBR 100 compacted to 98% modified proctor density per AASHTO T-180)	SY	12.00
9	Stabilized Subbase (12") (LBR 40 compacted to 98% modified proctor density per AASHTOT-180)	SY	10.00
10	Stabilized Subbase (6") (LBR 40 compacted to 98% modified proctor density per AASHTOT-180)	SY	8.00
11	Prime Coat	SY	4.00
12	Tack Coat	SY	4.00
13	Asphalt Cut with Abrasive Blade	LF	7.00
14	Concrete Cut with Abrasive Blade	LF	7.00
15	Silt Fence	LF	10.00
16	Straw Waddle	LF	8.00
17	Manhole Adjustment	EACH	1,000.00
18	Valve Box Adjustment	EACH	600.00
19	Removal of Concrete over 6"	SY	15.00
20	Removal of Asphalt up to 4" thick	SY	10.00
21	Removal of Asphalt over 4" thick	SY	15.00
22	Fill Dirt provided, delivered, spread and compacted on grade	CY	40.00
23	Clear & Grub	SY	2.50
24	Debris Hauling	CY	25.00
25	Tree trimming	HR	300.00
26	Aluminum Pipe Guiderail (FDOT Index 870)	LF	500.00
27	Guardrail (FDOT Index 400)	LF	450.00
28	Mobilization	LUMP	4,000.00
29	12" inch RCP provided, delivered, and installed	LF	92.00
30	15" inch RCP provided, delivered, and installed	LF	92.00
31	18" inch RCP provided, delivered, and installed	LF	101.00
32	24" inch RCP provided, delivered, and installed	LF	125.00
33	30" inch RCP provided, delivered, and installed	LF	157.00
34	36" inch RCP provided, delivered, and installed	LF	240.00
35	42" inch RCP provided, delivered, and installed	LF	285.00
36	48" inch RCP provided, delivered, and installed	LF	350.00
37	12" inch ADS Culvert Pipe provided, delivered, and installed	LF	45.00
38	15" inch ADS Culvert Pipe provided, delivered, and installed	LF	55.00
39	18" inch ADS Culvert Pipe provided, delivered, and installed	LF	65.00

Initials of Bidder: HB

City of Destin – RFB 22-10-PW

Miscellaneous Asphaltic Concrete Continuing Services

40	24" inch ADS Culvert Pipe provided, delivered, and installed	LF	75.00
41	30" inch ADS Culvert Pipe provided, delivered, and installed	LF	120.00
42	36" inch ADS Culvert Pipe provided, delivered, and installed	LF	140.00
43	42" inch ADS Culvert Pipe provided, delivered, and installed	LF	160.00
44	48" inch ADS Culvert Pipe provided, delivered, and installed	LF	180.00
45	Concrete Headwall or Drainage Structure	CY	900.00
46	Mitered end section – medium, 12" to 15"	EACH	2,000.00
47	Mitered end section – large, 18" to 24"	EACH	4,500.00
48	Concrete flume (4" thick)	SY	200.00
49	Inlet Apron (4" thick)	SY	120.00
50	Raise existing inlet (assume 3" adjustment)	EACH	3,000.00
51	Lower existing inlet (assume 3" adjustment)	EACH	2,500.00
52	6" Diameter Yard Inlet, installed, maximum 2" depth	EACH	3,000.00
53	Excavation and Haul Off	CY	25.00
54	Well Points	DAY	4,500.00
55	Grout (joint)	EACH	2,500.00
56	Compaction of Subgrade, Soil, and Backfill (Up to 6" thick)	SY	20.00
57	Swale Installation (grading)	CY	100.00
58	Concrete Collar (any size)	EACH	3,000.00
59	Rip Rap Rubble (up to 12" stone, 18" thick), provided, delivered, and installed	SY	600.00
60	Rip Rap Rubble (up to 24" stone, 36" thick), provided, delivered, and installed	SY	700.00
61	6" Drainpipe, provided, delivered, and installed	LF	45.00
62	Type "C" inlet installed (maximum depth 6')	EACH	5,000.00
63	*Concrete Driveway 6" thick	SY	108.00
64	*Concrete Sidewalk 4" thick	SY	72.00
65	*Concrete Flat/Ribbon Curb fiber reinforced (12" wide by 8" deep)	LF	25.00
66	*Concrete Type "D" Curb	LF	30.00
67	*Concrete Type "E" Curb & Gutter	LF	35.00
68	*Concrete Type "F" Curb & Gutter	LF	34.00
69	*Concrete Modified (18") Type "F" Curb & Gutter	LF	30.00
70	American Disabilities Act (ADA) truncated dome mat installation, cast-in-place type	SF	48.00
71	Traffic Control (MOT) cost	DAY	2,000.00
72	Bermuda Sod installed	SY	4.50
73	St Augustine Sod installed	SY	5.75

Initials of Bidder: HB

City of Destin – RFB 22-10-PW

Miscellaneous Asphaltic Concrete Continuing Services

74	Centipede Sod installed	SY	13.50
75	Irrigation Repair – labor only	HR	250.00
76	Type "C" inlet installed (depth 6-10')	EACH	5,500.00
77	Type "C" inlet installed (depth 10 -14')	EACH	6,000.00
78	Junction Box installed (maximum depth 6')	EACH	5,000.00
79	Speed Hump Installation (2 lanes)	EACH	3,000.00
80	Speed Table Installation (2 lanes)	EACH	4,500.00

To ensure responsiveness, you must submit this form and the mandatory information listed in Sections III and IV.

*Shall be fiber-reinforced 4000psi.

Materials and Supplies will be billed at the contractor's wholesale price or contractor's wholesale price plus 25%. Preference may be given to contractors providing materials at cost. The contractor shall supply materials invoices upon request.

SAFETY NOTE

All work associated with this bid must be conducted with safety in mind. It is expected that the contractor will provide all necessary personal protective equipment that will be utilized by their staff while performing work for the City of Destin. In addition, the contractor will ensure that all FDOT, OSHA and other applicable State and Federal workplace safety guidelines are adhered to while working on behalf of the City of Destin.

The contractor will ensure that work vehicles, equipment and trailers are properly outfitted with proper, adequate, and working signage, lightbars, arrow boards, etc.

Part III Certifications

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I (we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles,

Initials of Bidder: HB

City of Destin – RFB 22-10-PW
Miscellaneous Asphaltic Concrete Continuing Services
and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative: Heather Bailey, MEMR

Signature: Heather Bailey

Date of Bid: 02/16/2023

Note: See RFB Section III, Bid Requirements, and attached all required information to Bid Form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or to take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful bidder based on their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

Initials of Bidder: HB

CITY OF DESTIN Budget Internal Transfer Form

Fiscal Year 2023
 Period 9
 Ref 1 BUA
 Ref 2 ADJ

Short Description TR622 SibertZerbe
 Effective Date 6/20/2023
 Budget Year Code 1

Entity Code 1
Amendment Type* 8
 Budget Projection Inclusion One Time

*AMENDMENT TYPE: 1 = Exp/Exp or Rev/Rev, 2 = Exp/Rev, 3 = Exp/Rev one sided, 7 = Exp/Rev Inter fund, 8 = Exp/Exp Inter Fund

ORG	OBJECT	PROJECT	LINE DESCRIPTION	(I)ncrease (D)ecrease	AMOUNT	CURRENT AVAILABLE BUDGET	REVISED AVAILABLE BUDGET
12254500 Parking Fund	565000 Capital Project	TR619 Sibert/Zerbe Parking Lot	Consolidate Sibert/Zerbe Parking Lot	I	\$ 281,871.00	\$ 150,000.00	\$ 431,871.00
12254500 Parking Fund	565000 Capital Project	TR622 General Parking Improvements	Consolidate Sibert/Zerbe Parking Lot	D	\$ 246,211.00	\$ 246,211.00	\$ -
12254500 Parking Fund	565000 Capital Project	RR054 Renew/Repave Parking Lots	Consolidate Sibert/Zerbe Parking Lot	D	\$ 35,660.00	\$ 35,660.00	\$ -
							\$ -
30058585 General Fund	565000 Capital Project	TR619 Sibert/Zerbe Parking Lot	Consolidate Sibert/Zerbe Parking Lot	I	\$ 43,662.00	\$ -	\$ 43,662.00
30058585 General Fund	565000 Capital Project	RR054 Renew/Repave	Consolidate Sibert/Zerbe Parking Lot	D	\$ 43,662.00	\$ 193,004.00	\$ 149,342.00
							\$ -
							\$ -

Initials Date

Created by: _____

Entered by: _____

Approved by: _____

Note
 INTERNAL TRANSFER TO COMPLETE CONSOLIDATION AND
 PAVING OF SIBERT/ZERBE PARKING LOT

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 3.C.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
 Kimberly Kopp, Land Use Attorney

DATE: June 14, 2023

SUBJECT: 3TP Ventures Inc., (Planning Consultants) Contract Renewal

I. BACKGROUND: The City has retained 3TP Ventures, Inc. to furnish planning consulting services, which was approved by the City Council in May 2018. 3TP Ventures, Inc. has agreed to provide professional planning services to the City upon the terms and conditions of the Principal Agreement. The initial term of the Principal Agreement ran from May 8, 2018, through April 30, 2020, and allows for three one-year contract extensions after the initial term.

On March 27, 2020, the parties executed Addendum #4 to the Principal Agreement renewing the Principal Agreement from the time period of May 1, 2020, through April 30, 2021; and on April 13, 2021, the parties executed Addendum #5 to the Principal Agreement renewing the Principal Agreement from the time period of May 1, 2021, through April 30, 2022. Most recently, the City Council approved Addendum #7, which extended the Principal Agreement from the time period of May 1, 2022, through April 30, 2023.

II. DISCUSSION: Although the primary contract only authorized 3 renewals, and the City's purchasing policy contemplates renewals only when authorized by contract, the City Council has authority to waive the purchasing policy requirement and authorize an additional renewal. Staff is requesting that the City Council authorize a 4th renewal for another one-year term to end April 30, 2024 to allow staff and the consultant to continue working together on the LDC rewrite.

The hourly rates set forth in Addendum #5 shall continue throughout the course of this third renewal with a total not to exceed the amount set at \$70,000.00 unless otherwise agreed to by the parties in writing.

A. Link to Strategic Goals / Objectives: Goal #5: Economic Development and Revitalization

Goal #6 Effective, efficient, and aesthetically pleasing infrastructure

B. Effect on Budget (EOB): This addendum extends access to continuing professional services provided by 3TP Ventures, Inc. to the Community Development

Department to April 30, 2024 at the same contract fees agreed upon in the 2018 Master Services Agreement. This addendum is for a not-to-exceed amount of \$70,000.

C. Level of Service (LOS): Improved efficiency and streamlined process for planning reviews.

D. Legislative Sponsor:

III. CONCLUSION: Staff is requesting that the City Council authorize a 4th renewal for another one-year term to end April 30, 2024 to allow staff and the consultant to continue working together on the LDC rewrite.

The hourly rates set forth in Addendum #5 shall continue throughout the course of this third renewal with a total not to exceed the amount set at \$70,000.00 unless otherwise agreed to by the parties in writing.

IV. RECOMMENDED MOTION: I move to approve the contract renewal for 3TP Ventures, Inc., as presented, and waive the Procurement Policy as applicable.

Attachments:

1. May 8 2018 Contract
2. 3TP Addendum 5
3. Fee Schedule 5.20.19
4. 3TP Addendum 7a

**AGREEMENT TO FURNISH PROFESSIONAL PLANNING SERVICES
TO THE CITY OF DESTIN**

This AGREEMENT made on the 8th day of May, 2018, (“**AGREEMENT**”) between the City of Destin, a Florida municipal corporation, (hereinafter referred to as “**CITY**”), located at 4200 Indian Bayou Trail, Destin, Florida 32541, and 3TP Ventures, Inc., a North Carolina corporation authorized to do business within the State of Florida (hereinafter referred to as “**CONSULTANT**”), located at 2460 Sedgefield Drive, Chapel Hill, North Carolina 27514.

RECITALS:

WHEREAS, the CITY desires to retain the CONSULTANT to furnish certain professional planning services presented herein in connection with the provision of municipal development order review and other planning processes; and

WHEREAS, the CONSULTANT, having examined the scope of the services required and, expressed its desire and willingness to provide such services, and presented its qualifications to the CITY in support of its expressed desires; and

WHEREAS, as a result of the aforementioned mutual understanding, the CITY desires to enter into this Agreement with the CONSULTANT; and

WHEREAS, the CONSULTANT has agreed to provide professional planning services to the CITY upon the terms and conditions hereinafter set forth; and

WHEREAS, it is intended that funds will be provided in the CITY’s budget as needed to pay the costs of the services involved.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, and subject to availability of funding, the CITY agrees to retain the CONSULTANT and the CONSULTANT agrees to perform all work as described herein, and upon the following terms and conditions:

ARTICLE 1 – SCOPE OF WORK

A. SERVICES

The parties agree that the CONSULTANTS's primary responsibility under this contract is to provide consulting and professional planning services in connection with the CITY's development order review process. The CONSULTANT will act as the CITY's representative for select reviews as assigned by the CITY on an as-needed basis. The CONSULTANT will organize, review, and document all assignments during the review process. The CONSULTANT will be the point of contact for each assigned application and will provide a schedule of milestones and meetings needed to complete the review steps within the required parameters of the CITY. The CONSULTANT will also prepare, document and deliver comments to applicants on the substantive nature of the reviews. The CONSULTANT will work with each applicant to identify measures to comply with the CITY's Land Development Code prior to recommending issuance by the CITY of the development order for each project. For each assigned review, the CONSULTANT will anticipate needing to schedule, attend, and document the CITY's Technical Review Team meetings. The CONSULTANT will meet as necessary with CITY staff to review progress on the services delivered under this Agreement. On a periodic basis defined by the CITY, the CONSULTANT will meet with the CITY to discuss improvements to the process used to schedule, track and document development order reviews. Services associated with the development order review process are authorized under this Agreement and do not require a negotiated Addendum to proceed.

On an as-needed basis, the CITY may assign specific planning projects and/or studies to the CONSULTANT through an Addendum to this Agreement. These include:

1. Land Development Code maintenance: including the review, study, and proposed modification of LDC sections.
2. Comprehensive Plan support: including data collection; analysis and preparation of map and text amendments to the Comprehensive Plan; preparation of Evaluation and Appraisal Reports (EAR); organizing and leading community engagement activities for Comprehensive Plan updates and amendments; conducting planning studies supporting the Comprehensive Plan.
3. Transportation planning services: conducting multimodal transportation studies; supporting the development or review of existing transportation related fees including, but not limited to, a transportation impact fee or mobility fee; review and preparation of comments on traffic studies submitted with site development applications.
4. Data collection and analysis: including providing collection, research, reporting and presentation of data and analytical findings

to support planning processes, economic and community development, grants, finance, and project/program delivery.

ARTICLE 2 – COMPENSATION

A. FEES

As consideration for providing the services enumerated in Article 1, the CITY shall pay the CONSULTANT based on one of the following as requested by the CITY:

1. Standard Hourly Rate Method - Wherein the CITY shall pay the CONSULTANT the agreed upon hourly rates, included and attached hereto as Exhibit “A”, for time actually engaged on the work covered by this Agreement. The CONSULTANT will not charge the CITY for travel time up to 2.0 hours per day when engaged in work covered by this Agreement.
2. Lump Sum Method – Wherein the CITY shall pay the CONSULTANT an agreed upon amount for the provision of services and deliverables, based on the rates in Exhibit “A”. Work will be authorized through Addenda to this contract.

The CONSULTANT shall not charge the CITY for scoping and negotiating services or renewal/maintenance of this contract.

The parties agree that the rates set forth in Exhibit A to this Agreement are locked in through April 30, 2019. Exhibit “A” may be updated annually to take effect on May 1 of each contract year, beginning in 2019. The updated rates will be based on reasonable adjustments relative to increases in cost of living. The CONSULTANT and CITY shall prepare an Addendum by March 31 of each contract year for the purpose of updating Exhibit “A”.

B. REIMBURSABLE EXPENSES

The CONSULTANT’s out-of-pocket and direct project expenses including, but not limited to, local travel and postage charges will be charged to CITY based on the schedule of reimbursable costs shown in Exhibit “A”. The cost of CONSULTANT’s assigned local staff traveling to and from the City will not be reimbursed by the CITY.

ARTICLE 3 – TERMS OF PAYMENT

A. MONTHLY INVOICES

The CONSULTANT shall submit invoices once each month to the CITY for the services performed and the expenses and other charges accounted for under this Agreement during the preceding month.

B. PAYMENT OF EXPENSES

Payments on account of expenses shall be made within thirty (30) days of receipt of invoice.

ARTICLE 4 – TERMS OF PERFORMANCE

It is further mutually agreed by the parties hereto that:

A. STARTING AND CONDUCTING WORK

The CONSULTANT will not begin work on any of the services listed in Article 1 until authorized to proceed by the CITY via electronic communication. The CONSULTANT will assign a Project Manager to serve as the primary point of contact for the professional services performed under this Agreement and any work assigned through Addenda.

B. PERIOD OF PERFORMANCE

The period of performance ends on April 30, 2020. The CITY has the option of up to three (3) one year renewal periods after the initial period of performance. These renewals can be initiated through a letter form contract extension or as an Addendum. This Agreement will remain in effect for the period of performance of tasks assigned through an Addendum.

C. TERMINATION

The CITY or the CONSULTANT may terminate this Agreement for any reason by giving at least thirty (30) days written notice to the other party of their intent to terminate. In the event the Agreement is terminated by the CITY for reasons unrelated to the quality of work provided by the CONSULTANT, the CITY shall forthwith pay the CONSULTANT in full for all work previously authorized and actually performed prior to the Notice of Termination. This payment shall be the sole financial obligation or responsibility of the CITY for compensation hereunder in the event of termination in accordance with the provisions of this paragraph. This

Agreement shall continue in effect until a Notice of Termination is given by either party as set forth above. Upon termination, at the CITY's request, the CONSULTANT shall turn over to the CITY all deliverables completed or partially completed up to the date of termination.

ARTICLE 5 – CITY'S RESPONSIBILITIES

A. AVAILABLE INFORMATION

Assist the CONSULTANT by placing at their disposal all pertinent available information including submittals and data relevant to the CONSULTANT's services.

B. EXAMINE WORK OF THE CONSULTANT

Examine all documents presented by the CONSULTANT, obtain advice of an attorney, insurance counselor and other consultants as CITY deems appropriate for such examination, and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the services of the CONSULTANT.

C. COSTS

Bear all costs incidental to compliance with the requirements of this Article.

ARTICLE 6 – INSURANCE

A. CONSULTANT'S INSURANCE

The CONSULTANT shall maintain, at its own expense, during the life of the Agreement, such insurance as shall protect it and any subcontractor(s) performing work under this Agreement, from claims for damages from bodily injury, including death, or property damage, which may arise from operations under this Agreement. The CONSULTANT shall also provide the CITY with a certificate of insurance. The CONSULTANT shall furnish a Certificate of Insurance verifying the existence of any insurance coverage required by this Agreement. The Certificate will name the CITY as an additional insured and will provide for thirty (30) days advance notice in the event of termination or cancellation of coverage. Minimum Scope and Limits of Insurance shall be as follows:

Commercial General Liability: \$1,000,000 combined single limit per occurrence and \$2,000,000 annual aggregate for bodily injury, personal injury and property damage.

Professional Liability: \$1,000,000 limit each claim and \$2,000,000 yearly aggregate of claims.

Auto Liability: \$1,000,000 combined single limit per occurrence and \$1,000,000 annual aggregate for bodily injury and property damage arising from the operations of all owned automobiles, non-owned automobiles and hired automobiles.

Workers Compensation: Workers' Compensation Insurance as required by the State of Florida. Employer's Liability to include \$1,000,000 limit per occurrence, \$1,000,000 annual aggregate for disease and \$1,000,000 limit for disease of an individual employee.

ARTICLE 7 – REMEDIES

A. CLAIMS, COUNTERCLAIMS, DISPUTES, ETC.

All claims, counterclaims, disputes, and other matters in question between the CONSULTANT and the CITY will be first reviewed by authorized representatives of both parties for a recommended solution. If no solution or resolution is forthcoming, such disputes will be decided by a court of competent jurisdiction convened in the State of Florida.

B. GOVERNING LAWS AND VENUE

The agreement shall be governed by and construed and interpreted in accordance with the laws of the State of Florida. Venue for any disputes under this contract shall be in Okaloosa County.

ARTICLE 8 – MISCELLANEOUS

A. VALIDITY, SEVERABILITY AND REFORMATION

The validity, interpretation, construction, and effect of this Agreement shall be in accordance with and be governed by the laws of the State of Florida. Any provision or part of this Agreement held to be void or unenforceable under any law shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

B. HEADINGS

The headings of the sections of this Agreement and capitalizations are for the purpose of convenience only and shall not be deemed to expand or limit the provisions contained in such sections.

C. PUBLIC RECORDS

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT THE OFFICE OF THE CITY CLERK AT (850) 837-4242, 4200 INDIAN BAYOU TRAIL, DESTIN, FLORIDA 32541, RBAILY@CITYOFDESTIN.COM. Specifically CONSULTANT must:

i. Upon request from the City's Custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

ii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract and following completion of the contract if CONSULTANT does not transfer the records to the City.

iii. Upon completion of the contract, transfer, at no cost to the City, all public records in possession of CONSULTANT or keep and maintain public records required by the City to perform the service. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

D. ENTIRE AGREEMENT

This Agreement, including the exhibits hereto constitutes the entire Agreement between the parties hereto and supersedes any prior negotiations, representations, and understandings, either written or oral.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the day and year first written above.

CONSULTANT:

CITY:


(Signature)

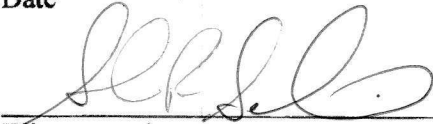

(Signature)

ALAN K. STEINBECK, PRESIDENT
(Printed Name and Title)

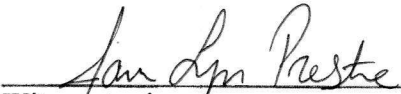
Carisse LeJeune
(Printed Name & Title)

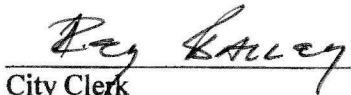
05/08/18
Date

May 8, 2018
Date


Witness to signature:


Attest to Signature:


Witness to signature:


City Clerk

SEAL

EXHIBIT "A"

PROFESSIONAL RATES

Alan Steinbeck	President	\$87.60
Tim Whaler	Project Manager	\$79.52
Support Staff	Senior Planner	\$72.42
Support Staff	Planner/Administrative	\$63.90

REIMBURSABLE EXPENSES

Expense Item	Amount	Unit
Mileage	\$0.545	per mile ¹
Color copies	\$0	not charged
B/W copies	\$0	not charged
Overnight delivery	\$30.00	per delivery
Air fare	\$325.00	estimated per trip
Rental car	\$50.00	estimated per day
Rental car fuel	at cost	for contract-related travel
Hotel	\$120.00	estimated per night
Meals	\$64.00	per diem

¹ Local mileage for day trips is not reimbursable under the contract.



3TPVE-1

OP ID: DC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/06/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER WESTER INSURANCE AGENCY 1020 S.GARNETT STREET P.O.BOX 769 HENDERSON, NC 27536-769 W David Carver		252-438-8165		CONTACT W David Carver NAME: PHONE (A/C, No, Ext): 252-438-8165 FAX (A/C, No): 252-438-6640 E-MAIL ADDRESS: david@westerinsurance.com	
INSURED 3TP Ventures, Inc. Alan Steinbeck 2460 Sedgefield Dr. Chapel Hill, NC 27514				INSURER(S) AFFORDING COVERAGE INSURER A: United States Liability Ins INSURER B: Hartford Insurance Co INSURER C: INSURER D: INSURER E: INSURER F:	
				NAIC # 22357	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:	Y		PPP1553011	02/01/2018	02/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PO/AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			PPP1553011	02/01/2018	02/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	22WBCAB3AXT	03/02/2018	03/02/2019	☒ PER STATUTE OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	PROFESSIONAL			PPP1553011	02/01/2018	02/01/2019	Ea. Claim Aggregate \$ 1,000,000 Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Destin is an additional insured with respect to General Liability as required in a written contract.

CERTIFICATE HOLDER

CANCELLATION

CITYDE1 City Of Destin Building Division 4200 Bayou Trail Destin, FL 32541	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE W. David Carver

**AGREEMENT TO FURNISH PROFESSIONAL PLANNING SERVICES TO THE
CITY OF DESTIN**

ADDENDUM #5

This **ADDENDUM** made to the Principal Agreement dated May 8, 2018 (hereinafter referred to as "**AGREEMENT**") is made and entered into on this 13th day of ^{APR}March, 2021 between the City of Destin (hereinafter referred to as "**CITY**"), 4200 Indian Bayou Trail, Destin, Florida 32541, and 3TP Ventures, Inc. (hereinafter referred to as "**CONSULTANT** "), 2460 Sedgefield Drive, Chapel Hill, NC 27514.

RECITALS:

WHEREAS, CITY has retained the CONSULTANT to furnish professional planning services to the City; and

WHEREAS, the CONSULTANT has agreed to provide professional planning services to the CITY upon the terms and conditions of the Principal Agreement; and

WHEREAS, the Principal Agreement allows for one-year contract extensions after the initial term; and

WHEREAS, as a result of the aforementioned mutual understanding, the CITY desires to amend the Principal Agreement per this ADDENDUM.

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained in the Principal Agreement, and subject to availability of funding, the CITY agrees to retain the CONSULTANT and the CONSULTANT agrees to perform work upon the following terms and conditions:

ARTICLE 1 – SCOPE OF SERVICES AND COMPENSATION

The CONSULTANT will perform the services as described in Attachment 'A' - Scope of Services. As consideration for providing the services in Attachment 'A', the CITY shall pay the CONSULTANT an amount of \$87,235.00 using the Lump Sum Method.

ARTICLE 2 - CONTRACT EXTENSION AND PROFESSIONAL RATES

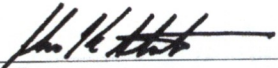
The AGREEMENT is hereby amended to extend the period of performance through April 30, 2022. The CONSULTANT will apply to all tasks assigned to this project using the hourly rates set forth in Attachment 'B', included and attached hereto, beginning April 22, 2021.

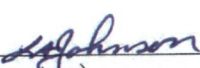
(Signature Continue on Next Page)

IN WITNESS WHEREOF, the parties hereto have made and executed this Addendum on the day and year first written above.

CONSULTANT:

CITY:


(Signature)


(Signature)

Alan K. Steinbeck, President
(Printed Name and Title)

LANCE JOHNSON - CITY MANAGER
(Printed Name and Title)

4/13/2021
(Date)

04/13/2021
(Date)


Jeremy Goldstein (Apr 14, 2021 16:55 EDT)
(Witness to Signature)


(Attest to Signature)



Jeremy Goldstein
(Printed Name)

ROY BAILEY, CITY CLERK
(Printed Name and Title)

ATTACHMENT 'A'

ADDENDUM #5

AGREEMENT TO FURNISH PROFESSIONAL PLANNING SERVICES TO THE CITY OF DESTIN

SCOPE OF SERVICES

The Scope of Services is for an update to the City of Destin's Land Development Code (LDC) to align with recent changes to the Comprehensive Plan, make the implementation and application of the LDC more efficient and remedy existing inconsistencies in the LDC. As an extension of Planning Department staff under the direct supervision of the Community Development Director, 3TP Ventures will draft, internally vet and propose changes that will align the LDC with the Comprehensive Plan.

This Scope of Services builds on work underway by Community Development staff and will follow the proposed structure already identified internally. The City has formed an internal working group to oversee this project. 3TP Ventures will prepare content for, organize and respond to the working group in the delivery of this project. 3TP Ventures will be responsible for creating the new LDC language and preparing the documentation required to vet, refine and adopt the new language. The City will be responsible for overseeing the work, identifying the process for internal review and interagency review, and presenting the status and findings of the project to the City's boards and committees. 3TP Ventures will assist the City in preparing presentation materials and other ancillary materials to the LDC language to facilitate this process.

As there are a large number of stakeholders for changes to the LDC, 3TP Ventures will take the lead on designing and implementing an engagement and feedback strategy for the project. The first phase of this will be to have a public meeting near the beginning of the work to explain what the project elements include, the desired outcomes and the process for the update. There will be a second meeting to present and provide feedback on proposed policy changes. Each of these meetings will be supplemented by a communications and feedback campaign that includes summary materials, notifications, web content and formal feedback mechanisms for the project. 3TP Ventures will be responsible for creating content for these efforts and the City will be responsible for distributing information and making formal communications with stakeholders.

In order to accomplish this project, 3TP Ventures will conduct the following steps and actions.

Step 1: Finalize LDC Outline and Create Crosswalk Document (Month 1)

- Confirm layout based on work already completed
- Create crosswalk document that lists new policy sections, numbers and the source of content from existing code sections

Step 2: Populate and Format New Sections (Month 1)

- Create files for each new article
- Populate new articles with existing sections and create placeholders for sections that need to be created
- Number and format content

Step 3: Set up and Manage Shared File Structure (Month 1)

- Establish shared file structure and protocols for comment

- Assign review team members and stakeholders to each article and/or section

Step 4: Annotate Document with Issues to be Addressed (Months 1-2)

- Annotate document with notes regarding issues already identified, changes needed and other notes to guide policy revisions and new policy formation

Step 5: Create and Distribute Information on LDC Update (Month 2)

- Create one or two page summary document with purpose, desired outcomes and milestones
- Distribute information on the process to stakeholders
- Set up mechanism for formal feedback on the process and content
- Create list of stakeholder contacts to receive periodic updates on project
- Hold public/open kick off meeting for the project

Step 6: Present Policy Decisions to Elected Officials and Others (Months 2-4)

- Create presentation and decision making materials around policy decisions already identified (e.g. impact fees, MMTD)
- Assist in conducting a series of policy discussions with City Council on LDC process and policy decisions
- Integrate stakeholder feedback on policy decisions as they are presented

Step 7: Draft and Vet LDC Language Internally (Months 2-5)

- Conduct a series of regular internal discussions of text changes and additions
- Record and follow up on recommendations as issues are identified and discussed

Step 8: Coordinate Policy Initiatives with Departments and Agencies (Months 3-5)

- Identify policy issues that need to be discussed with other City departmental or management staff
- Assist in coordinating policy issues with other stakeholder agencies
- Document coordination efforts and findings and garner formal feedback

Step 9: Prepare and Present Draft for Internal, Stakeholder and Public Comment (Months 6-8)

- Continue series of regular internal discussions as needed to address comments and outstanding issues
- Prepare draft for internal City review and public release
- Receive and organize comments from stakeholders and public
- Hold public policy presentation meeting for the project

Step 10: Refine and Update Draft Text Based on Comments Received (Months 9-10)

- Create draft LDC review document in strikethrough and underline format
- Produce summary presentation of new structure and policy content
- Assist in distributing draft as necessary to identified stakeholders

Step 11: Present Final Draft for Consideration and Adoption (Month 11)

- Assist in presenting final draft to City Council for consideration
- Identify any outstanding issues and tasks required prior to adoption

ATTACHMENT 'B'

PROFESSIONAL RATES

Alan Steinbeck	President	\$91.70
Tim Whaler	Project Manager	\$83.24
Jeremy Goldstein	Senior Analyst	\$88.38
Support Staff	Senior Planner	\$75.81
Support Staff	Planner/Administrative	\$66.89

REIMBURSABLE EXPENSES

Expense Item	Amount	Unit
Mileage	\$0.56	per mile ¹
Color copies	\$0	not charged
B/W copies	\$0	not charged
Overnight delivery	\$30.00	per delivery
Air fare	\$325.00	estimated per trip
Rental car	\$50.00	estimated per day
Rental car fuel	at cost	for contract-related travel
Hotel	\$120.00	estimated per night
Meals	\$66.00	per diem

¹ Local mileage for day trips made by Project Manager is not reimbursable under the contract.

Addendum #5

Final Audit Report

2021-04-14

Created:	2021-04-14
By:	Alan Steinbeck (alan@psgplans.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAATuPWghhCr5o-gfrE4GKdaWXMhZZYQ3j_

"Addendum #5" History

-  Document created by Alan Steinbeck (alan@psgplans.com)
2021-04-14 - 8:14:22 PM GMT - IP address: 45.37.100.208
-  Document emailed to Jeremy Goldstein (jeremy@3tpventures.com) for signature
2021-04-14 - 8:16:09 PM GMT
-  Email viewed by Jeremy Goldstein (jeremy@3tpventures.com)
2021-04-14 - 8:50:08 PM GMT - IP address: 99.132.141.135
-  Document e-signed by Jeremy Goldstein (jeremy@3tpventures.com)
Signature Date: 2021-04-14 - 8:50:35 PM GMT - Time Source: server- IP address: 99.132.141.135
-  Agreement completed.
2021-04-14 - 8:50:35 PM GMT

EXHIBIT "A"

PROFESSIONAL RATES

Alan Steinbeck	President	\$90.20
Tim Whaler	Project Manager	\$81.88
Jeremy Goldstein	Project Manager/Analyst	\$86.93
Support Staff	Senior Planner	\$74.57
Support Staff	Planner/Administrative	\$65.80
PSG, Inc.		
Joce Pritchett, PE	Civil Engineer	\$151.45
Cynthia Grizzle	Environmental Planner	\$100.80
Support Staff	Senior Planner	\$96.00
Support Staff	Planner	\$67.20
Roark Engineering		
Drew Roark, PE	Traffic Engineer	\$148.75

REIMBURSABLE EXPENSES

Expense Item	Amount	Unit
Mileage	\$0.58	per mile ¹
Color copies	\$0	not charged
B/W copies	\$0	not charged
Report printing	at cost	job specific
Overnight delivery	\$30.00	per delivery
Air fare	\$325.00	estimated per trip
Rental car	\$50.00	estimated per day
Rental car fuel	at cost	for contract-related travel
Hotel	\$120.00	estimated per night
Meals	\$66.00	per diem

¹ Local mileage for day trips is not reimbursable under the contract.

**AGREEMENT TO FURNISH PROFESSIONAL PLANNING SERVICES TO THE
CITY OF DESTIN**

ADDENDUM #3

This **ADDENDUM** made to the Principal Agreement dated May 8, 2018 is made and entered into on this ____ day of April, 2019 between the City of Destin (hereinafter referred to as " **CITY**"), 4200 Indian Bayou Trail , Destin, Florida 32541, and 3TP Ventures, Inc. (hereinafter referred to as "**CONSULTANT** "), 2460 Sedgefield Drive, Chapel Hill, NC 27514.

RECITALS:

WHEREAS, CITY has retained the CONSULTANT to furnish professional planning services to the City; and

WHEREAS, the CONSULTANT has agreed to provide professional planning services to the CITY upon the terms and conditions of the Principal Agreement; and

WHEREAS, the Principal Agreement allows for annual adjustments to the hourly rates used by the CONSULTANT; and

WHEREAS, as a result of the aforementioned mutual understanding, the CITY desires to amend the Principal Agreement per this ADDENDUM.

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained in the Principal Agreement, and subject to availability of funding, the CITY agrees to retain the CONSULTANT and the CONSULTANT agrees to perform work upon the following terms and conditions:

ANNUAL ADJUSTMENT TO PROFESSIONAL RATES

The CONSULTANT will apply the hourly rates set forth in Exhibit "A", included and attached hereto, beginning May 1, 2019.

(Signature Continue on Next Page)

IN WITNESS WHEREOF, the parties hereto have made and executed this Addendum on the day and year first written above.

CONSULTANT:

CITY:

(Signature)

(Signature)

(Printed Name and Title)

(Printed Name and Title)

(Date)

(Date)

(Witness to Signature)

(Attest to Signature)

(Printed Name)

(Printed Name and Title)

AGREEMENT TO FURNISH PLANNING SERVICES TO THE CITY OF DESTIN

ADDENDUM

#7A

This **ADDENDUM** made to the Principal Agreement dated May 8, 2018 (hereinafter referred to as "**AGREEMENT**") is made and entered into on this _____ day of June, 2023 between the City of Destin (hereinafter referred to as " **CITY**"), 4200 Indian Bayou Trail , Destin, Florida 32541, and 3TP Ventures, Inc. (hereinafter referred to as "**CONSULTANT** "), 2460 Sedgfield Drive, Chapel Hill, NC 27514.

RECITALS:

WHEREAS, CITY has retained the CONSULTANT to furnish professional planning services to the City; and

WHEREAS, the CONSULTANT has agreed to provide professional planning services to the CITY upon the terms and conditions of the Principal Agreement; and

WHEREAS, the initial term of the Principal Agreement ran from May 8, 2018, through April 30, 2020; and

WHEREAS, the Principal Agreement allows for three one-year contract extensions after the initial term; and

WHEREAS, the three one-year contract extensions after the initial term have been exercised but the City desires a fourth extension; and

WHEREAS, the City's purchasing policy contemplates renewals only if pursuant to contract terms specifically providing for such renewal; and

WHEREAS, the City Council desires to waive the aforementioned policy in this instance only, and authorize a 4th renewal term in order to complete the Land Development Code rewrite; and

WHEREAS, the hourly rates set forth in Addendum 5 shall continue throughout the course of this fourth renewal with a total not to exceed amount set at \$70,000.00 unless otherwise agreed to by the parties in writing; and

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained in the Principal Agreement, and subject to availability of funding, the CITY agrees to retain the CONSULTANT and the CONSULTANT agrees to perform work upon the following terms and conditions:

TERMS AND CONDITIONS OF PRINCIPAL AGREEMENT: All terms and conditions of the Principal Agreement dated May 8, 2018, and all addendums thereto remain in full force and effect, except to the extent of conflict with this Addendum #8.

CONTRACT EXTENSION

The AGREEMENT is hereby amended to extend the period of performance through April 30, 2024.

IN WITNESS WHEREOF, the parties hereto have made and executed this Addendum on the day and year first written above.

CONSULTANT:

CITY:

Signature

Signature

Printed Name and Title

Printed Name and Title

Date

Date

Witness to Signature

Attest to Signature

Printed Name and Title

Printed Name and Title

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 3.D.

TO: City Council

THRU: Michael Burgess, Public Services Director
Jeffrey Cozadd, Grants Manager
Lance Johnson, City Manager

FROM: Lisa Firth, Parks & Rec Director

DATE: 6/12/23

SUBJECT: Buck Destin Park Restrooms

I. BACKGROUND: Bathroom facilities are needed at Buck Destin Park. A number of different options have been considered, including modifying the existing bathrooms in the building and building separate bathroom facilities. It was decided that separate facilities would best serve the park and that a pre-cast restroom building would be the most cost-effective way to accomplish this need.

II. DISCUSSION: The purchase and installation of a precast bathroom building is more cost-effective than "stick building" a bathroom facility. L.B. Foster subsidiary, CXT, Inc., manufactures concrete restrooms, concession stands, and other protective storage buildings for national, state, and municipal parks. This CXT building will meet all building code requirements except for the roof pitch, but a waiver for that has been prepared and submitted to the planning office.

Procurement will be compliant with our purchasing policy as CTX has a Sourcewell Contract number #081721-CXT.

The price for the building is \$99,544.43 and that includes delivery. Other expenses will include foundation preparation, plumbing water and sewer to the site, and site work to make delivery and installation possible. These tasks will be nominal in cost and still keep the project well below the FY23 budgeted amount.

- A. Link to Strategic Goals / Objectives:** I. Financially Sound City providing Service Excellence
II. Enhanced quality of life and safety for families
IV. Effective, Efficient, and Aesthetically Pleasing Infrastructure
- B. Effect on Budget (EOB):** FY23 Budget Line item

3055800 565000 RC125 \$200,000

C. Level of Service (LOS): The installation of the new restrooms will enhance the recreational opportunities at Buck Destin Recreation Center and will be ADA-compliant.

D. Legislative Sponsor:

III. CONCLUSION: The bathroom building and other associated delivery and installation costs will be under the amount budgeted for this project in the FY23 budget. Staff recommends passing this motion and proceeding with taking the necessary steps to have the building delivered and installed.

IV. RECOMMENDED MOTION: I move that the council authorize the City Manager to purchase the bathroom structure quoted from CTX Products and proceed with any other necessary steps to install and open the bathrooms for use.

Attachments:

1. CXT CZ Quote
2. CXT Contract 081721

Quote #: **JCHA1021Y2-1**

, Inc. an L.B. Foster Company

Mailing Address:

CXT Incorporated, an LBFoster Co.
606 N. Pines Road, Suite 202
Spokane Valley, WA 99206

To: City of Destin

4200 Indian Bayou Trail
Destin, FL 32541

Attention: Lisa Firth**Phone:** (850) 837-4242**Phone:** (800) 696-5766**Fax:** (509) 928-8220**Date:** 06/13/2023

Re: Price based off Sourcewell Contract
081721-CXT

Our quotation for the Cortez Flush Building building is as follows:

Per Building

Cortez double flush toilet building with standard simulated cedar shake roof and horizontal lap wall texture, two tone color, three 16-guage galvanized steel doors and frames, stainless steel plumbing fixtures (2-lavatories, 2-water closets), two soap dispensers provided by customer, two Saniflow hand dryers, two Jr Jumbo roll toilet paper holders provided by customer, two exhaust fans, three GFI outlets, three floor drains, two s/s mirrors, ADA grab bars, ADA signs, exterior hose bib with weather- proof cover, one hose bib in chase area, and motion controlled interior lights and photo cell controlled dark sky exterior lights. PE Stamped drawings and State Approvals included.

\$99,544.43

Freight

\$99,544.43

FOB: Freight FOB: Destination. Price includes delivery with **short trailer transfer**, off-loading and setting the building on a customer prepared pad and utility stub in the Destin, FL area. Final connection of utilities included.

Terms: Net 30 days subject to corporate credit approval.

Shipment: Within 90 days ARO after receipt of an approved MI (Manufacturing Insurrections) and State approvals.
The entire sales cycle from PO to delivery is within 180 days.

Notes: Sales tax not included Number of Units: ____

Important: Tractor trailer and crane must have access to site and literally set up next to the utility pad for off- loading of the building. If drop deck trailer cannot gain access to the site then additional site access requirement fees will be incurred. Road must allow standard 120' truck and trailer clear passage to site. It is the customer's responsibility to address any encumbrances to site access.

This quotation is subject to the conditions on the attached sheet and the terms hereof shall constitute the exclusive agreement of the parties and all conflicting or additional terms in Buyer's purchase order or any other such documents of Buyer shall have no force or effect.

L.B. FOSTER COMPANY

By _____

Jeff Chambers
JChambers@lbfoster.com

Accepted this _____ day of _____ 20____

By: _____ (Customer Name)

(Signed)

CONDITIONS OF SALE

1. Taxes: Prices exclude all Federal/State/Local taxes. Tax will be charged where applicable if customer is unable to provide proof of exemption.

2. Payment Terms

All orders are cash in advance. At CXT's discretion, credit may be given after approval of credit application. Payment to CXT by the purchaser of any approved credit amount is net 30 days after submission of invoice to purchaser. Interest at a rate equal to the lower of (i) the highest rate permitted by law; or (ii) 1.5% per month will be charged monthly on all unpaid invoices beginning the 35th day (includes 5 day grace period) from the date of the invoice. Under no circumstances can a retention be taken and purchaser shall pay the full invoiced amount without offset or reduction. These terms are available upon approval of credit. If CXT initiates legal proceeding to collect any unpaid amount or other dispute arising out of or relating to this Quote, purchaser shall be liable for all of CXT's costs, expenses and attorneys fees associated with such litigation, including the fees and costs of any appeal.

3. Quotation Term: This offer is subject to acceptance within 60 days from the date of this quotation. After that time, prices are subject to change without notice.

4. Drawings

Prices do not include any documentation other than standard drawings, packing lists, and invoices, unless otherwise stated in quote. Special documentation, reports, or submittals can be supplied at an additional cost. If additional engineering, engineering seals, state approvals, drawings, or insignias are required additional charges may incur.

5. Delivery

Delivery will be scheduled immediately upon receipt of written customer approval of all building submittals, building worksheet(s) and signed contract/purchase order. In the event delivery of the buildings ordered is/are not completed within 30 days of the agreed to schedule through no fault of CXT, an invoice for the full contract value (excluding shipping and installation costs) will be submitted for payment, the terms of which will be as per item 2 in our quotation. Delivery and installation charges will be invoiced at the time of delivery and installation. Should the delivery and installation costs increase due to changes in the delivery period, this increase in cost will be added to the price originally quoted, and will be subject to the contract payment terms. In the event that the delivery is delayed more than 45 days after the agreed to schedule and through no fault of CXT, then in addition to the remedies above, a storage fee of 1 1/2% of contract price per month or part of any month will be charged.

6. Fuel Costs

Fuel costs for crane and freight have been quoted at fuel prices furnished at the time of quotation. If at the time of delivery and installation these costs have risen, CXT reserves the right to adjust the freight and crane costs to reflect the fuel costs furnished at the time of delivery.

7. Responsibilities of the Customer

- A. Stake exact location building is to be set, including orientation.
- B. Provide clear and level site, free of overhead and/or underground obstructions.
- C. Provide site accessible to normal highway trucks and sufficient area for the crane to install and other equipment to perform the contract requirements.
- D. Customer shall provide notice in writing of low bridges, roadway width or grade, unimproved roads or any other possible obstacles from State highway and/or main county road to site. CXT reserves the right to charge the customer for additional costs incurred for special equipment required to perform delivery and installation.
- E. Customer is responsible for all permits required.
- F. Completing and complying with Pre-Order Information Worksheet that is incorporated herein by this reference.

8. Access to Site

For Installation methods described below in paragraph 9 A & B, delivery will be made in normal highway trucks and trailers. If at the time of delivery conditions of access are hazardous or unsuitable for truck equipment for any reason, CXT shall be entitled to payment for extra costs to ensure a safe and quality installation to the chosen site or will agree to an alternative site with better access.

To safely offload the facility referred to within this quotation, CXT must have clear and unobstructed access next to the gravel pad or hole where the facility will be placed. CXT is not responsible for cracked or damaged roads, driveways, sidewalks or aprons that are in the path of the delivery trucks or cranes at the final offloading site. Should CXT be required to obtain a larger crane than quoted due to site amenities or hardscapes, CXT will charge the customer the difference between the crane originally quoted, and the one that was hired to successfully offload the facility safely and efficiently.

9. Installation

- A. **Full Install.** If the customer opts to have full installation of their new building, CXT will provide a backhoe trailered into the site, and prepare the customer site at the marked hole/pad area. The crane will arrive and set up next to the hole/pad. Any requirements to lift the building over obstacles or not having the ability of the crane to be right next to the hole could incur additional charges. The size of the crane varies however most cranes require an area of 18'x18' for their outriggers. Truck(s) carrying the vaults and the building systematically pull up right next to the crane and are offloaded onto the site. Any requirements to lift the building over obstacles or not having the ability of the truck to be right next to the crane could incur additional charges. Installation crew then performs all necessary excavation, backfill, compaction, site grading, and connection of utilities (if applicable). Please note: additional time and any special equipment needed by the installation crew for unscheduled site work will be billed to the customer.
- B. **Set-Only Install.** If the customer opts to prepare the hole, and do earthwork preparation for the site, the customer will move all excess dirt to allow access by the crane and semi-truck. The crane will arrive and set up next to the hole/pad. Any requirements to lift the building over obstacles or not having the ability of the crane to be right next to the hole could incur additional charges. The size of the crane varies however most cranes require an area of 18'x18' for their outriggers. Truck(s) carrying the vaults and the building systematically pull up right next to the crane and are offloaded onto the site. Any requirements to lift the building over obstacles or not having the ability of the truck to be right next to the crane could incur additional charges. Customer performs all necessary excavation, backfill, compaction, site grading, connection of utilities (if applicable). If the pad for a flush building, or a customer prepared excavation/hole prep is not to CXT specifications, and results in extra costs the customer will be responsible for these extra costs.
- C. **Ship-Only.** If customer opts to self-install their building CXT can provide a drawing of the recommended lifting/rigging arrangement plus the four special lifting plates for the buildings itself with a charge of \$5,000.00 to purchase the lifting plates and hardware to lift the building and vaults. The CXT arrangements will help prevent damage to the building. CXT will not take responsibility for any damage/accidents to the building or workers during the use or non-use of our recommended lifting/rigging arrangements.
- D. CXT shall be entitled to reimbursement from customer for any expenses that are the result of conditions encountered at the site which are (1) subsurface or otherwise concealed physical conditions which differ materially from those indicated by the customer or (2) unknown physical conditions of an unusual nature, which differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities at the customer's location.
- E. Should customer request additions or changes to the work, CXT shall be entitled to payment for additional or changed work. Any request for additions or changed work shall be in writing executed by Customer Field Representative by signing the additional work required section of the Building Acceptance Form, incorporated herein by this reference.

10. Transportation

Your building(s) will be transported from our plant to your installation site via semi-truck with trailer. The length and clearance vary with the style of trailer used to accommodate your building model(s) and must be taken into consideration when determining access to site. If you ordered a(n)...

Cascadian/Rocky Mountain - Requires 1 truck: When shipped in 2-pieces (standard) the building with vault is shipped on a flatbed trailer. The length of the tractor-trailer can be up to 75' long. Must have a 14' height clearance to access site.

Gunnison - Requires 1 truck: Shipped with its vault, this building is typically shipped on a step-deck trailer. The length of the tractor-trailer can be up to 75' long.

Must have 14' height clearance to access site.

Tioga Special • Requires 2 trucks: 1 to transport the building and 1 to transport vaults. The building is typically shipped on a step-deck trailer and 2 vaults are typically transported on a flatbed trailer. The length of the tractor-trailer can be up to 75' long. Must have 14' height and 14' width clearance to access site.

Dbl Cascadian/Dbl Rocky Mountain • Requires 2 trucks: 1 to transport the building and 1 to transport the vaults. The building is typically shipped on a dbl-drop or low boy trailer (approximate ground clearance of 4 to 6") and the 2 vaults are typically transported on a flatbed trailer. The length of the tractor-trailer can range from 75' to 80'. Must have 14' height and 14' width clearance to access site.

Cortez/Ozark I/Teton/Pioneer - Requires 1 truck: Generally shipped on a step-deck trailer. The length of the tractor-trailer can be up to 75' long. Must have a 14' height and 14' width clearance to access site.

Large Flush, Sectional, or Custom Bldgs -

(Arapahoe/Ozark II/Cheyenne/Montrose/Taos/Rainier/PomonayNavajo/Malibu/Kodiak/FontanayDiablo/Denali)

Requires 2-4 trucks, depending on size of building. Each section will be shipped on an RGN trailer (approximate ground clearance of 4 to 6"). The length of the tractor-trailer can range from 80' to 115'. Must have 14' height and 14' width clearance to access site. The Denali model could ship on either an RGN trailer or a dbl-drop.

Schweltzer/Mendocino - Requires 1-2 trucks, depending on size of building. Generally shipped on a step-deck trailer. The length of the tractor-trailer can be up to 75' long. Must have 14' height and 14' width clearance to access site.

11. CXT Warranty

CXT warrants that all structures sold pursuant hereto will, when delivered, conform to specifications of the building listed on the quote. Structures shall be deemed accepted and meeting specifications unless notice identifying the nature of any non-conformity is provided to CXT in writing within one (1) year of delivery. It is specifically understood that CXT's obligation hereunder is for credit or repair only. CXT will repair structural defects against materials and workmanship for one (1) year from date of delivery provided CXT is first given the opportunity to inspect said structure. CXT warranties all components sold within all structures pursuant here to when delivered within structures. Components deemed accepted and meeting specifications shall be warranted for a period of one (1) year against defects in the materials and/or workmanship from said date of delivery. CXT is not responsible for components that are damaged due to misuse, acts of violence, negligence, acts of God, or accidents. Shipping, handling, installation or other incidental or consequential costs, unless otherwise agreed to in writing by CXT, are not included.

This warranty shall not apply to:

Any goods which have been repaired or altered without CXT's express written consent, in such a way as in the reasonable judgment of CXT, to adversely effect the stability or reliability thereof;

To any goods which have been subject to misuse, negligence, acts of God, or accidents;

To any goods which have not been installed to manufacturer's specifications and guidelines, improperly maintained, or used outside of the specifications for which such goods were designed.

12. Disclaimer of Other Warranties

THE WARRANTY SET FORTH ABOVE IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. ALL OTHER WARRANTIES ARE HEREBY DISCLAIMED. CXT MAKES NO OTHER WARRANTY EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE.

13. Limitation of Remedies

In the event of any breach of any obligations hereunder; breach of any warranty regarding the goods, or any negligent act or omission of any party, the parties agree to submit all claims to binding arbitration. Any settlement reached shall include all reasonable costs including attorney fees. In no event shall CXT be subject to or liable for any incidental or consequential damages. Without limitation on the foregoing, in no event shall CXT be liable for damages in excess of the purchase price of the goods herein offered.

14. Acceptance

The foregoing terms will be deemed accepted in full by signature and return of one copy to CXT, subject to customer credit approval. A copy of any applicable form of payment security device (i.e. payment bonds) available to CXT shall be included with the signed copy of this agreement.

15. Timing of Billing to Buyer

Seller will invoice Buyer upon shipment from its supplier or facility, unless otherwise indicated on the face of this document.

16. Storage of Material For Buyer

If, at Buyer's request, goods covered by this document are held at Seller's facility or service provider for more than 21 days after they are available for shipment, Buyer shall accept Seller's invoice and pay said invoice based on payment terms set forth herein.

17. Material Reservation

Seller will only reserve material for 30 days with receipt of an executed purchase order, quote or order acknowledgement acceptable to Seller. After that time, material availability, price and shipment date may be adjusted, at Seller's option.

**Solicitation Number: RFP 081721****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and CXT Incorporated, 606 N. Pines Road, Suite 202, Spokane Valley, WA 99206 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Restroom and Shower Facility Solutions from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires October 15, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be

returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell

contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased

by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
 - a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
 - b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers,

resellers, marketing representatives, and agents (collectively “Permitted Sublicensees”) in advertising and promotional materials for the purpose of marketing the Parties’ relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

- a. Neither party may alter the other party’s trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.
- b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party’s trademarks only in good faith and in a dignified manner consistent with such party’s use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Supplier agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Supplier in violation of applicable patent or copyright laws.

5. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party’s name or logo (excepting Sourcewell’s pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell’s written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for Products-Completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is

primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. **WAIVER OF SUBROGATION.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names

of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation

and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

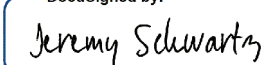
T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

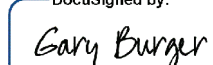
22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

CXT Incorporated

DocuSigned by:

By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
10/13/2021 | 1:44 PM CDT
Date: _____

DocuSigned by:

By: 5464A28DD55E4E9...
Gary Burger
Title: Director of Commercial Operations
10/13/2021 | 1:04 PM CDT
Date: _____

Approved:

DocuSigned by:

By: 7E42B8F817A64CC...
Chad Coauette
Title: Executive Director/CEO
10/13/2021 | 1:49 PM CDT
Date: _____

RFP 081721 - Restroom and Shower Facility Solutions

Vendor Details

Company Name:	CXT Inc
Does your company conduct business under any other name? If yes, please state:	Texas
Address:	606 N Pines Rd Suite 202 Spokane Valley, WA 99206
Contact:	Gary Burger
Email:	gburger@lbfoster.com
Phone:	254-717-0912
Fax:	509-928-8270
HST#:	91-1498650

Submission Details

Created On:	Thursday August 05, 2021 08:25:50
Submitted On:	Monday August 16, 2021 17:40:42
Submitted By:	Gary Burger
Email:	gburger@lbfoster.com
Transaction #:	e2e4d01f-edb9-43db-94e2-bfb8f254c124
Submitter's IP Address:	99.14.154.122

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	CXT Incorporated	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	NA	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	NA	*
4	Proposer Physical Address:	606 N. Pines Rd Suite 202 Spokane Valley, WA 99206	*
5	Proposer website address (or addresses):	www.cxtinc.com	*
6	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Gary Burger, Director of Commercial Operations, 606 N Pines Rd Suite 202, Spokane Valley WA 99206, gburger@lbfoster.com, 254-717-0912	*
7	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Gary Burger, Director of Commercial Operations, 606 N Pines Rd Suite 202, Spokane Valley WA 99206, gburger@lbfoster.com, 254-717-0912	*
8	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	NA	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	
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9	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	L.B. Foster Company Lee B. Foster was only 20 years old when he founded the company in 1902 that bears his name. L.B. Foster Company has grown for more than a century to become a leader in the manufacture, fabrication and distribution of infrastructure products and materials. Foster began the company to service a transportation need he recognized while growing up around his father's oil business in Titusville, Pennsylvania. Lee saw that his father received many inquiries from mines, logging camps, and quarries about the availability of relay (used) train rail. Because no truck transportation existed at the time, permanent and temporary rail spurs were the only means for transporting heavy materials to and from jobsites near and far. New rail was costly, and Foster saw an opportunity to resell rail that had been retrieved from abandoned and replaced railroads and urban transit systems. To encourage the sale of used material, Lee Foster initiated a guarantee that set his firm apart from others and contributed greatly to his success: "If the material is not up to the standard represented, ship it back and we will pay the freight both ways." This dedication to customer satisfaction became a core company value and remains today at the forefront of the L.B. Foster customer service policy. In addition to transportation products, L.B. Foster Company began to focus on other infrastructure-related industries for new expansion. Today the company markets its products to businesses involved in transportation, construction, energy, utility, recreation, and agriculture. In 1999 the company acquired CXT Incorporated, a leading manufacturer of engineered concrete products for railroad and recreation markets. This acquisition positioned L.B. Foster to better serve customers with a comprehensive line of mainline, transit and industrial rail products. The purchase of CXT also expanded the company into the production of recreational and multi-purpose precast concrete buildings. CXT Incorporated CXT® was started in 1987 as a joint venture of Costain and Con-Force to build concrete railroad ties (CXT stands for concrete crossing ties) in the U.S. for the Burlington Northern railroad. The company was placed in Spokane, Washington due to its proximity to high quality aggregates, and both Burlington Northern and Union Pacific rail lines. In 1991 CXT management created an ESOP to buy the business from the two companies. CXT Concrete Buildings was started in July 1992 as CXT's third division, (the others were the Concrete Railroad Ties and the Paver and Segmental Retaining Wall Divisions). The initial order was for 11 single vault waterless restrooms with the Idaho Panhandle National Forest. In 1999, CXT was purchased by L.B. Foster Company and became a wholly owned subsidiary of L.B. Foster. In 2001, CXT expanded into its second 120,000 square foot manufacturing facility in Hillsboro Texas. The plant serves the southern and central U.S. In 2013 CXT was awarded its first Sourcwell contract. The contract has grown each year and expanded its sales in all markets. Many of our customers were first time Sourcwell users and we are proud that we helped expand the Sourcwell Cooperative contract purchasing membership. In 2014 L.B. Foster acquired Carr Concrete a leading manufacturer of engineered concrete products in the eastern U.S. Carr Concrete became a division of CXT. The acquisition positioned CXT to better serve customer in the eastern U.S. with a 130,000 sq.ft. of production based in Waverly, West Virginia. In 2019 The Spokane, Washington operations were moved to Nampa, Idaho. The new 79,000 square feet will centralize manufacturing to CXT's existing and prospective customer base. In 2020 L.B. Foster acquired LarKen Precast who manufactures standard and custom engineered precast concrete products. Larken is a well-known manufacturer in the Boise, Idaho area that distributes their products primarily for state and municipal wastewater, irrigation and electrical applications servicing the southwest and central Idaho, as well as eastern Oregon regions. LarKen Precast became a division of CXT. Our all concrete design withstands hurricanes, earthquakes, heavy snow loads and the worst that vandals can bring. The buildings come in a variety of styles to meet the needs of city, county, state, education, and federal customers. In the last 20+ years CXT has produced and shipped over 25,000 units nationally and internationally
10	What are your company's expectations in the event of an award?	CXT expects to continue to expand its sales using Sourcwell contract. CXT is a proud member and used our direct sales force to help promote the benefits of the cooperative purchasing approach for all products available on Sourcwell contract. At our current growth rate we expect Sourcwell to be 25% of our overall sales (\$4M sold through Sourcwell per quarter) and if awarded again we expect that to continue to grow to 30% of overall sales.
11	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	See attached financial statements for L.B. Foster Company (file 2020-LBFosterAnnualReport.pdf). L.B. Foster is a publicly traded company at FSTR on Nasdaq. CXT is a wholly owned subsidiary of LB Foster and falls under LB Foster Infrastructure group. LB Foster continues to have strong financial results even during these difficult times. LB Foster is positioned to continue to grow. CXT is a vital division of LB Foster and a major focus for growth in the future.
12	What is your US market share for the solutions that you are proposing?	Market share is very difficult to measure in our industry. (no consolidated information exists). We have done internal studies that have found the North American market to be around \$100m in 2016, with our 2016 sales at \$40m. That would put our market share at approximately 40%. Currently we expect to reach \$64M in 2021, but also think the market has grown and our share doesn't exceed 50%.
13	What is your Canadian market share for the solutions that you are proposing?	No data exists for the Canadian market that we are aware of. We sold \$500,000 in 2020.
14	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	NO

15	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	CXT is a manufacturer with a sales force that sells directly to the end users. The sales force are employees of CXT. Each current sales employee has gone through Sourcewell University. This direct sales to end user model fits extremely well with the Sourcewell contract. The Sourcewell member deals directly with CXT and had no middle man in regards to sales, service, or warranty.	*
16	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	CXT holds several dozen licenses, certifications, and certificates. Of these, most concern the manufacture of CXT's concrete building line and are specifically aimed at the manufacturing process. The most important of these are the following: PCI certified, ISO 9001 certified and IAS compliant.	*
17	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	Neither CXT nor L.B. Foster has been suspended or disbarred.	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
18	Describe any relevant industry awards or recognition that your company has received in the past five years	2013 Best plant finalist – Industry Week Magazine; 2014 Best Plant Award – Industry Week Magazine; 2016, ISO 9001, ISO 14001 and OSHA 18001 certified.	*
19	What percentage of your sales are to the governmental sector in the past three years	2020 94% 2019 93% 2018 94%	*
20	What percentage of your sales are to the education sector in the past three years	2020 1% 2019 <1% 2018 1%	*
21	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	CXT holds contracts in the following five states for some or all of our product line being submitted in this proposal: Kansas, Missouri, Oregon, Pennsylvania, Washington. We hold no other Coop contracts. The goal is to eliminate these state contracts and use Sourcewell. 2019 2018 2017 Kansas \$100,000 \$100,000 \$100,000 Missouri \$200,000 \$220,000 \$1,000,000 Oregon \$1,700,000 \$1,800,000 \$1,700,000 Pennsylvania \$1,200,000 \$200,000 \$200,000 Washington \$2,000,000 \$1,500,000 \$2,300,000 Utah \$1,000,000 \$800,000 \$1,000,000	*
22	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	CXT holds GSA contract GS07F0602N 2019 2018 2017 Total Sales \$2,500,000 \$5,000,000 \$2,400,000	*

Table 4: References/Testimonials

Line Item 23. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
PA COSTARS	Kathy Garman	714-346-4056	*
State of Washington	Leslie Edwards	360-407-8416	*
State of Utah	Garret K. Johnston	801-957-7135	*

Table 5: Top Five Government or Education Customers

Line Item 24. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
United States Army Corps of Engineers (includes all regions and districts covering the US, including District of Columbia DC)	Government	District of Columbia - DC	Includes purchase of products from our "standard" line of buildings including site work.	\$20,000 - \$1,000,000	2020 \$3,000,000 2019 \$2,900,000 2018 \$1,800,000	*
National Forest Service (includes all regions and districts covering the US, including the District of Columbia DC)	Government	District of Columbia - DC	Includes purchase of products from our "standard" line of buildings including site work.	\$20,000-\$500,000	2020 \$1,000,000 2019 \$800,000 2018 \$2,100,000	*
Utah State Parks	Government	Utah - UT	Includes purchase of products from our "standard" line of buildings including site work.	\$40,000-\$1,000,000	2020 \$2,000,000 2019 \$1,000,000 2018 \$800,000	*
State of Washington	Government	Washington - WA	Includes purchase of products from our "standard" line of buildings including site work.	\$20,000-\$200,000	2020 \$1,000,000 2019 \$2,000,000 2018 \$1,800,000	*
State of Oregon	Government	Washington - WA	Includes purchase of products from our "standard" line of buildings including site work.	\$20,000-\$300,000	2020 \$1,000,000 2019 \$1,700,000 2018 \$1,800,000	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
25	Sales force.	CXT has seven dedicated outside sales managers. Each sales manager is responsible for sales, marketing, and sales service in their respective geographic region. In addition to the outside sales force, we employ three dedicated inside sales professionals, a logistics department, warranty department, engineering department and scheduling department. These departments, including sales, report to a Director of Commercial Operations. Each sales member has gone through Sourcewell training. The Sourcewell member is directly dealing with a CXT (employee) on all transactions.	*
26	Dealer network or other distribution methods.	CXT does not utilize a dealer network. Sourcewell members get direct from the factory pricing.	*
27	Service force.	CXT has a comprehensive and formal service force to handle all our customers' needs post sale. To install our buildings properly, we use CXT certified, independently owned installation crews (eight national and one international). These crews are responsible for the installation, troubleshooting and immediate warranty work on all buildings placed. Each installation crew is trained by CXT via required on-site training sessions held once a year. In addition to our install crews, we utilize a toll-free number for service related questions, web based replacement parts ordering system and CXT employed and dedicated warranty department with three full time employees to handle any and all post sales needs or situations. Sourcewell members deal directly with CXT.	*
28	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	All orders are managed, processed, and executed by CXT. Order process: Order documents received (signed quote or PO, building worksheet, install questionnaire); order processed at CXT (PO verified, drawings generated, questions generated to customer); drawings completed by CXT and returned to customer for approval; customer approves drawings then CXT generates manufacturing instructions; building is then scheduled for production and delivery.	*
29	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	CXT operates and manages a very comprehensive customer service program. This starts with the initial call for questions regarding our products and does not end. Since a majority of our customers are repeat customers, service is extremely important to our business. CXT's service program consists of handling our prospect or customers service needs quickly (within hours not days) and concisely. CXT accomplishes this by using our entire inside and outside sales staff, warranty department and CXT certified installation crews to answer, troubleshoot and fix any and all service related questions. We also utilize web-based videos and FAQ's on our website that give quick answers to everyday questions and issues our customers encounter on a daily basis.	*
30	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	CXT has three plants nationwide, Nampa ID, Hillsboro TX, and Waverly WV that service the entire US will keeping the cost of delivery to a minimum. There are no geographical sites or market segments in the United States that we will not be servicing via the Sourcewell contract.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	CXT plants can provide products into all of Canada. There are no geographical sites or market segments in Canada that we will not be servicing via the Sourcewell contract.	*
32	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	NA	*
33	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	NA	*
34	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	CXT has no offshore contract requirements, apart from shipping costs. We actively sell our products to Alaska, Hawaii, Japan, Canada, and Mexico (to name a few offshore markets). Since all of our products are FOB plant and shipping is a per project priced item, the shipping program to offshore locations would be no different apart from the expense.	*

Table 7: Marketing Plan

Line Item	Question	Response *
35	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	CXT utilizes a direct to member sales strategy. Our direct sales approach allows the members to deal exclusively with CXT. This also allows us to lead every contact with Sourcewell contract information. Each piece of literature, web site, even email signatures will identify Sourcewell by use of logo, and contract number. Each sales call (150+ per month) will discuss the advantage of Sourcewell and cooperative purchasing. All trade shows (30+ per year) will have Sourcewell banners and membership information. All advertising will have Sourcewell logo and contract information. CXT will continue to drive every order toward usage of the Sourcewell contract and deliver the message of the advantages that using Sourcewell offers.
36	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	CXT uses our web site www.cxtinc.com to generate and track lists of possible customers and tailor that list to drill down what exactly our customers are looking for. CXT uses broadcast email that contain the Sourcewell logo and contract information to generate leads and interest. More and more customers are using the internet to do their research, and this is no different for the parks and recreation concrete building industry. Our web site allows members to easily download drawings, specifications and request a quote for a unit. CXT uses Google AdWords to generate top search and optimizes it search through meta tags.
37	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Sourcewell has been a great partner in our marketing. CXT uses Sourcewell logo and contract information in all marketing. This has attracted members to contact CXT for information. Our Sourcewell contract manager has done an excellent job talking potential customers through the Sourcewell process and how cooperative purchasing works and can benefit them. The Sourcewell web site does a great job explaining the process to potential customers. Sourcewell member list is used by our sales force to cross reference current members with prospects that we are working with. If they are not a member we show the how easy it is to become a member and how easy it is to contact Sourcewell for more information.
38	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	CXT does utilize an E-procurement ordering process right now for our parts and is creating a configurator for our web site that will build out and provide a drawing of the building they are looking for. We discuss yearly, the possibility of an E-procurement program for ordering our buildings, but with all the possible components that go into one of our buildings and the large dollar component to buying a building, our customers still need a quote and have to generate a PO for purchasing a unit. The Sourcewell contract has made purchasing easy, so with our product, we do not feel that the customer would benefit from E-procurement at this time. But, as stated we look at changing every year.

Table 8: Value-Added Attributes

Line Item	Question	Response *
39	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	CXT does offer training for our customers and we do it using several different avenues. First, we use our web site as a first line of product training. On our site, we offer all of our standard building cut sheets, drawings and specifications for reference, tutorial videos to see installation of our products, worksheets to determine trucking requirements, troubleshooting videos for common problems and maintenance manuals both online and delivered with each building. CXT offers onsite training for our customers to go over our product line, project needs and building maintenance suggestions at no charge. Customer's are followed up with a survey after delivery to determine their overall satisfaction. 90% of our orders are from returning customers and having Sourcewell makes that return buy easier.
40	Describe any technological advances that your proposed products or services offer.	CXT is the leader in the concrete building market which is due in large part to our continuing success in using technological advances in the manufacturing process of our buildings. Over the last 25 years, we have honed our skill at manufacturing the highest quality product on the market. Just a few of the ways we have accomplished this is the addition of LED lighting on the interior and exterior of all buildings as a standard for all Sourcewell customers. All plumbing fixtures are the latest in low flow high efficiency flushing. We have also evolved many of our offerings floor plans to meet the ever-changing market place to meet ADA and gender specific requirements. And due to the pandemic we offer units that easily allow for use without a concern for social distancing, and are easy to sanitize. Our designs and innovations have largely been driven by listening to Sourcewell members needs.
41	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	CXT has continued to provide the "greenest" building on the market. Our product uses the latest in lighting, plumbing and materials. The buildings provide LEED credits for our customers' projects allowing them to meet top energy, water, and efficiency standards
42	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Nothing specific, but all of our fixtures are the latest in low water volume, and minimum electrical use on the market that meets building codes.
43	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	CXT is a wholly owned subsidiary of LB Foster Co. Unfortunately, we do not qualify for any small business, women or minority owned designations. CXT does utilize as many small businesses as possible for its vendor program. Over 60% of our companies spend is directed to SBE's and all certified installers are SBE's with Veteran owned, and Women owned.
44	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	At CXT there are many ways that separate our business from our competitions starting with our indoor assembly line manufacturing process to the buildings themselves using all concrete designs that will not rot, rust, warp or burn. Although these and many of the attributes discussed earlier give our product the edge in the marketplace, CXT's major difference from the competition is our commitment to the product and the staff. CXT makes concrete buildings at our three manufacturing facilities and run 365 days of the year. This commitment and the people who work to keep the plants running are what separate us from the rest. CXT has provided Sourcewell members the highest quality buildings and service for the last four years and hope to continue to provide this to Sourcewell members in the future.

Table 9A: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
45	Do your warranties cover all products, parts, and labor?	YES. CXT provides a one (1) year warranty, on the building and all of the components. If a manufactured component has a longer warranty, (ex our interior LED lights have a lifetime vandalism warranty) that warranty is passed on and honored for the customer.	*
46	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Warranty is for standard use and design loads. We do not warranty against vandalism and acts of God.	*
47	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Warranty covers repair or replacement of all items which includes all costs to perform work related to warranty.	*
48	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	NO, all regions are covered.	*
49	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	All other non-concrete components will carry a one (1) year warranty. Any component that carries a longer manufacturing warranty will be passed on to the customer and honored.	*
50	What are your proposed exchange and return programs and policies?	CXT will repair or replace all items.	*
51	Describe any service contract options for the items included in your proposal.	CXT has no service contracts available. The product is extremely durable and requires minimal maintenance.	*

Table 9B: Performance Standards or Guarantees

Describe in detail your performance standards or guarantees, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your performance materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
52	Describe any performance standards or guarantees that apply to your services	All buildings meet ADA, and all local building codes and design criteria. All buildings are required to meet local code inspections.	*
53	Describe any service standards or guarantees that apply to your services (policies, metrics, KPIs, etc.)	Our internal metric is customer satisfaction. And we survey to insure that customer is 100% satisfied with the building.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
54	Describe your payment terms and accepted payment methods?	Net 30 days after submission of the invoice to the purchaser on approved credit. Wire transfer and check.	*
55	Describe any leasing or financing options available for use by educational or governmental entities.	We offer a leasing solution through NCL Government Capital.	*
56	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Order process: Order documents received (signed quote or PO, building worksheet, install questionnaire); order processed at CXT (PO verified, drawings generated, questions generated to customer); drawings completed by CXT and returned to customer for approval; customer approves drawings then CXT generates manufacturing instructions; building is then scheduled for production and delivery.	*
57	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	No, not at this time.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcwell Price and Product Change Request Form.

Line Item	Question	Response *	
58	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcwell discounted price) on all of the items that you want Sourcwell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Our price on our Sourcwell work sheets are the discounted price for members. See file SourcwellPriceSheets.zip Pricing of the building and all options are easily clicked on and added up on our price sheets. The sheets are sent to members with the freight and any optional items requested. The pricing includes the offloading and set up at site. Members have a place to add there member number and a estimated lease rate from NCL is shown. Open market items are also listed in a separate area, along with freight for complete cost clarity.	*
59	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	CXT is offering a 10% discount off of buildings on our Commercial building price list. It represents our best discount offered. The pricing is the same that is currently offered to Sourcwell members.	*
60	Describe any quantity or volume discounts or rebate programs that you offer.	The Sourcwell discount is the best offered. CXT will negotiate with Members on large orders on a case by case basis.	*
61	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Our price sheets identify all "open market" custom option items requested by the member. They will be priced at cost plus 30% for Members. Standard non-member pricing is cost plus 40%.	*
62	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Cost of any PE stamped drawings and state inspection fee's that are required will be added as a line item on all price sheets for complete clarity. All required taxes are not include.	*
63	If freight, delivery, or shipping is an additional cost to the Sourcwell participating entity, describe in detail the complete freight, shipping, and delivery program.	Freight is FOB plant pre-paid and add. A line item is included on all Sourcwell price sheets for complete clarity. All building prices include the offload and setting of the building at site.	*
64	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Since all of our products are FOB plant and shipping is a per project priced item, the shipping program to offshore locations would be no different apart from the expense.	*
65	Describe any unique distribution and/or delivery methods or options offered in your proposal.	All building pricing includes the cost of the crane to offload and set the building at site for Sourcwell members.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
66	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	Sourcwell will be the best available price for Members.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
67	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcwell. This process includes ensuring that Sourcwell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcwell. Provide sufficient detail to support your ability to report quarterly sales to Sourcwell as described in the Contract template.	All entities orders are checked to insure that they are Members prior to price offer. If not the entities are asked to join. All orders are checked to insure that the ordering entity is a member and has provided Sourcwell Membership details. CXT has designated Sourcwell price sheets that must come in on all Sourcwell orders. From there, all orders then follow our ISO 9001 process to insure they are tracked and entered with the membership information. All membership information is part of the entities account information and segregated in our system and tracked. Every quarter a report is pulled of the invoiced orders that are tracked and sent to Sourcwell.	*
68	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	Sourcwell orders are measured as a percentage of total sales each month/QTR and year, with a current goal to meet 25% of all sales running though Sourcwell.	*
69	Identify a proposed administrative fee that you will pay to Sourcwell for facilitating, managing, and promoting the Sourcwell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	2%. Equal to our current fee.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
70	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	CXT offers a full line of precast concrete restroom, shower, concession, and utility buildings. The units come in multiple sizes and designs that offer the users a low cost, easy to maintain building, that ships ready to use and installs in hours not days. Our buildings include all concrete designs and withstand hurricanes, floods, earthquakes, and the extremes of vandals. The buildings meet all codes, including ADA, and current electric and plumbing codes. Included on the Sourcewell pricing are 6 waterless vault style, 9 flush style, 4 shower units, 4 concession units, and 2 utility units. We also offer a customizable unit that allows members to mix and match of create a floor plan that works for them. See worksheets for a description of each unit offered.
71	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Waterless and water style units. Storage, concession, and utility (pump house, telecommunication) use.

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments
72	Flush, waterless (vault), or compostable toilets and restrooms	☒ Yes ☐ No	Full line of Flush, and vault restrooms. Ability to mix or match units to meet members requirements.
73	Showers and changing rooms	☒ Yes ☐ No	Full line of Showers changing rooms. Ability to mix or match units to meet members requirements.
74	Combination restroom, shower, changing room, and ancillary or accessory use structures or facilities	☒ Yes ☐ No	Full line of units offered. Floor plants can be mixed or matched to meet Members needs.
75	Equipment, products, accessories, and supplies related to the solutions in lines 72 - 74 above.	☒ Yes ☐ No	Full line of Parts and accessories, plus the ability to pick unique fixtures to meet Members needs.
76	Related services - design-build services, site assessment, site preparation, customization, delivery, assembly, installation, maintenance or repair, and warranty programs.	☒ Yes ☐ No	Units can be "customized" while still being able to purchase off of Sourcewell. Floor plans can be altered to meet Member needs. Sourcewell pricing includes the delivery, offload, site prep and installation at site. Site evaluation is free. All units are fully warranted by CXT and we handle all of the repairs.

Table 15: Industry Specific Questions

Line Item	Question	Response *
77	Describe the installation process for your products and identify how installation is managed in the order process, if applicable.	Installation is included in the price of each building. CXT contracts the crane and has certified dedicated crews that perform the work. When ordered the Sourcewell member is asked for a date they would like to see the building delivered. From there, we work to produce, ship, and offload to meet that schedule. Roughly 2-4 weeks prior to the date of delivery, CXT confirms the site/member is ready to receive the building. A specific date and time are set for the delivery of the building and the trucking, crane, and installation crew are scheduled. On the date scheduled the crew offloads, and sets the building on the customer site. Once set, the crew will insure that all items are complete and the building is ready to use. At that point the crew have a walk through with the member representative and a signoff is given. Sourcewell members have a line item option of having CXT connect to site utilities', or perform that themselves on the flush, shower and concession room buildings. CXT can also perform the site pad and stub up work on these types of buildings for members. On vault restroom buildings, Sourcewell members have the line item of CXT doing the earthwork - digging, backfilling, compacting the hole for the vaults of the vault restrooms. The goal is to have a building set and ready to use in a very short period of time to help eliminate extensive site supervision time by the member. Also to give the member whatever level of service they need to get the building in to meet their budgets. Depending on size of the building, typically CXT can have the building ready to use in as little as 4 hours, and not longer than 3 days on large multi-section buildings.
78	Describe applicable vandalism resistance or vandalism abatement measures or attributes incorporated in the design or manufacture of your products.	CXT has all concrete construction. The building cannot rot, rust, burn down, and insects can't eat it. Siding and roofing will never need to be replaced. The walls and roof are cast in textured to match a wide option of simulated textures, including wood, block, brick and stone and give the appearance the member is looking for without the worry of replacing exterior finishes. All plumbing fixtures are wall mounted and valve and pipes are placed in chase area, not exposed to the public to keep them from being broken/vandalized. Stainless steel fixtures are available as an option for plumbing. And interior LED lights come with a lifetime warranty protection from vandalism. Every design CXT has is designed for durability, vandal resistance and low maintenance by the member.

Table 16: Exceptions to Terms, Conditions, or Specifications Form

Line Item 79. NOTICE: To identify any exception, or to request any modification, to the Sourcewell template Contract terms, conditions, or specifications, a Proposer must submit the exception or requested modification on the **Exceptions to Terms, Conditions, or Specifications Form** immediately below. The contract section, the specific text addressed by the exception or requested modification, and the proposed modification must be identified in detail. Proposer's exceptions and proposed modifications are subject to review and approval of Sourcewell and will not automatically be included in the contract.

Contract Section	Term, Condition, or Specification	Exception or Proposed Modification

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
 2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
 3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
 4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."
- [Pricing](#) - Sourcewell Price Sheets.zip - Monday August 16, 2021 17:32:41
 - [Financial Strength and Stability](#) - 2020 LBFoster Report.pdf - Tuesday August 10, 2021 11:04:14
 - [Marketing Plan/Samples](#) - Ad-Brochure-LEED.zip - Tuesday August 10, 2021 11:08:27
 - WMBE/MBE/SBE or Related Certificates (optional)
 - [Warranty Information](#) - CXT Warranty.docx - Tuesday August 10, 2021 16:25:55
 - [Standard Transaction Document Samples](#) - CXT-InstallQuestionnaire-v3.pdf - Friday August 13, 2021 11:21:57
 - Upload Additional Document (optional)

Addenda, Terms and Conditions**PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE**

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Gary Burger, Director Of Commercial Operations, LB Foster / CXT Inc

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_1_Restroom_and_Shower_Facilities_RFP_081721 Thu August 5 2021 02:29 PM	☒	2

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023

TYPE OF AGENDA ITEM: Consent Agenda

AGENDA OUTLINE NUMBER: 3.E.

TO: City Council

THRU: Jeffrey Cozadd, Grants Manager
Michael Burgess, Public Services Director
Lisa Firth, Parks & Rec Director
Louis Zunguze, Community Development Director
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Krystal Strickland, Finance Director

DATE: June 14, 2023

SUBJECT: Capital Project Status

I. BACKGROUND: This item is informational only.

II. DISCUSSION: Please find attached a summary of the current capital improvement projects, showing status and Year-to-Date expenditures and encumbrances.

A. Link to Strategic Goals / Objectives: 1. Financially sound city providing service excellence

B. Effect on Budget (EOB):

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION:

IV. RECOMMENDED MOTION: Not applicable. Informational only.

Attachments:

1. 2023 0614 Capital Projects

CITY OF DESTIN CAPITAL IMPROVEMENT PLAN - Monthly Status Report

COUNCIL/ MGMT OBJECTIVE	October 1, 2022 - June 14, 2023		FY2023 Budget*	YTD Actuals	YTD Encumbrances	FY2023 Available Budget	Status	Notes
PRIORITY	Citizen/Council Directed							
1.3	EN615	Cross-Town Connector	\$ 8,850,202	\$ 2,849,603	\$ 43,485	\$ 5,957,114	Ongoing	Atkins has completed the stormwater retention pond re-design. Accomplished 8 of 9 ROW acquisitions. Contact made with final property owner.
1.4	CM001	Beach Acquisition	19,513,521	14,471,913	97,390	4,944,217	Ongoing	Tarpon Beach purchased and cleared. TDC has presented the 30% beach park design.
1.2	EVENT	City Center Feasibility/Planning/Design	50,000	-	-	50,000		RFQ presentations to Council scheduled for May 15, 2023
1.5	UNDER	Undergrounding	11,956,015	168,665	924,378	10,862,972	Ongoing	Survey was ordered and completed. 95/126 (75%) easements have letters of intent. Surveys have been ordered to complete/finalize 26 easements. Waiting on a binding cost estimate from FPL (mid June 2023).
1.8	TR621	Transit Trolley	-	-	-	-	In process	This is being reviewed as part of the mobility study in process with 3TP Ventures.
1.9	MARINA	City Marina	-	-	-	-		
1.7	ANNEX	Annexation Study	10,000	-	-	10,000	In process	Enclave annexation process - final draft of policy to be presented to Council April/May 2023.
	Renewal & Replacement		-	-	-	-		
3.2	RR051	General Government	39,693	39,106	1,207	(620)	Ongoing	Replaced HVAC Unit in Annex. Replaced gas and diesel tanks at Maintenance Facility.
3.2	RR052	Public Safety	286,000	-	12,515	273,485	Ongoing	Replaced service panel and troubleshot HVAC at Sherriff's Substation.
3.2	RR053	Physical Environment (Stormwater, Cemetery)	150,000	-	149,938	62	Ongoing	Harbor Sluice Gate will go to Council in April 2023.
3.7	RR054	Roads, Sidewalks, Street Lighting (Gas Tax 1)	1,246,506	696,600	329,089	220,817	Ongoing	Complete: Crystal Beach Restripe; Airport Rd patches; Main St and Indian Trl restripe. Underway: Sidewalk repairs; Scenic 98 resurface underway. Vintage Circle and Vintage Court est. \$180k summer 2023; other projects going to PW and Safety Committee
3.2	RR057	General Culture & Recreation (contracted items rolled forward from FY22)	69,484	67,884	1,600	0	Nearly complet	Morgans: Tip & Roll Bleachers, grinder lift station, concrete around dugouts, replace PA speaker. Library: Gutters replaced, shutters powered coated. Final invoice to clear encumbrance will be paid when last powder coated shutters are returned.
3.2	RR571	Library	224,000	-	-	224,000	Ongoing	Carpet RFP written, to be advertised in May (move bookshelves, replace carpet) est \$150k

COUNCIL/ MGMT	OBJECTIVE	October 1, 2022 - June 14, 2023	FY2023 Budget*	YTD Actuals	YTD Encumbrances	FY2023 Available Budget	Status	Notes
3.2	RR572	Parks and Recreation	508,718	39,649	174,044	295,025	Ongoing	AC unit replaced at Com Ctr. Backstop at Elementary School. Outfield netting at elementary. Sod ordered for Morgan Sport Center. Windows for Com Ctr - seeking contractor.
3.2	RR573	Other Facilities (i.e. Museum)	39,500	-	6,203	33,297	Started	Staff made dumpster enclosure. Side repairs are pending. Exterior repairs pending.
3.2	RRVEH	Vehicles	769,412	102,800	670,331	(3,720)	Ongoing	Received: Power Tilt Trailer; Mini Excavator; Gator. Ordered: Tractor, Gator and Sprayer, F-150, Bronco Sport; Dumptruck purchased in FY21 should be received by Fall FY23.
	Growth Necessitated & Comp Plan		-	-	-	-		
	CE002	Code Enforcement Equipment	10,000	-	-	10,000		
	LB002	Library Impact Fee Projects	140,000	-	-	140,000		
	NORG1	Norriego Point Road	-	-	-	-	Ongoing	Road design complete; developer beginning construction.
1.6	TR618	Zerbe-Calhoun Pedestrian Pathway	149,571	-	149,571	-	Tabled	Baskerville-Donovan engineering firm presented 60% design. FDOT is not supporting pathway development under the Marler Bridge due to bridge renovation plans and location of critical gas utility lines. Consider refocus to Stahlman.
1.10	TR619	Sibert-Zerbe Parking Lot Consolidation	150,000	-	-	150,000		Finalizing design and requested quotes.
	TR620	ADA Transition - Pedestrian Facilities	96,993	47,807	49,186	-	Ongoing	Phase 2 (prioritization; engineering estimate of costs) underway.
1.10	TR622	General Parking Improvements	250,000	820	-	249,180		For paid-parking facilities. Roll to FY 2024 (source = parking fund)
	Other Capital Projects		-	-	-	-		
4.15	ARP	Stormwater Infrastructure Projects	1,454,763	111,107	265,780	1,077,876	Started	One IT Security project and one Stormwater project approved to date. Collecting pricing for additional stormwater projects (Hickory, Sibert, Indian Bayou subdivision).
4.9	CRH63	Captain Royal Melvin Heritage Park and Plaza (RESTORE)	192,707	137,763	12,071	42,874	Ongoing	GLC contract is closed. City is completing last touches to include irrigation and landscaping. The park opening may take place in May if the project stays on the current schedule.
	CRT64	Wayfinding	100,000	-	-	100,000		
4.16	CRT17	Town Center CRA Easement Trail/Linear Park	540,000	-	-	540,000	Started	Request for Qualifications reviewed by bid committee to be presented to Council April 2023
	HURRC	Hurricane Response	100,000	-	-	100,000		
	IT002	Tech Fund Hardware/Software Replacements	157,000	-	-	157,000	Ongoing	
	IT003	Other Hardware/Software Replacements	65,000	1,255	1,255	62,491	Ongoing	
	RC101	Harbor Boardwalk Improvements	339,469	202,931	-	136,537	Completed	
	RC124	Morgan's Children's Park Playground Structure	100,000	-	-	100,000	In Process	Plaground contractor is working on a design (and quote) to best fit our budget.

COUNCIL/ MGMT OBJECTIVE	October 1, 2022 - June 14, 2023		FY2023 Budget*	YTD Actuals	YTD Encumbrances	FY2023 Available Budget	Status	Notes
	RC125	Buck Destin Restrooms	200,000	-	-	200,000	In Process	Location is chosen. Reviewing modular options. Permits being reviewed. Budget moved to FY 2023.
4.17	RC127	Pickleball Court	400,000	-	-	400,000		Mayor and staff are planning with Emerald Coast Fitness Foundation with moral support from the Mattie Kelly Arts Foundation.
	RC128	Morgan's Bathrooms/Storage/Fieldhouse	345,000	-	-	345,000		Staff is drafting a tentative layout for an engineering firm to start a design.
4.12	RC216	Clement Taylor Park Renovations	764,918	27,032	21,248	716,638		New Construction Project manager will be tasked to draft construction RFP after closeout of Captain Royal Melvin park project.
	SW53	Stormwater Master Plan	4,023	6,148	-	(2,125)	Completed	
	TRSAF	Intersection Safety	169,270	106,770	60,000	2,500	Ongoing	Last encumbrances for the year approved at 04/03/23 council meeting
	XMAS	Holiday Decorations	50,000	-	-	50,000		Staff meeting with both CRAs April 2023
		Total Projects	49,491,765	19,077,853	2,969,292	27,444,620		

*Includes encumbrances rolled forward from prior years.

CITY OF DESTIN 5-YEAR CAPITAL IMPROVEMENT PLAN

			PY Encumbrances rolling forward 08/21/2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
STRATEGIC OBJECTIVE	PRIORITY	Citizen/Council Directed							
	1.3	EN615 Cross-Town Connector	\$ 325,366	\$ 6,877,809	\$ -	\$ -	\$ -	\$ -	\$ 6,877,809
	1.4	CM001 Beach Acquisition	95,364	25,357,849	-	-	-	-	25,357,849
	1.2	EVENT City Center Feasibility/Planning/Design	-	50,000	-	-	-	-	50,000
	1.5	UNDER Undergrounding	171,421	11,815,000	5,775,000	5,400,000	8,375,000	325,000	31,690,000
	1.8	TR621 Transit Trolley	-	-	-	-	-	-	-
	1.9	MARINA City Marina	-	-	75,000	-	-	-	75,000
	1.7	ANNEX Annexation Study	-	10,000	-	-	-	-	10,000
		Renewal & Replacement							
	3.2	RR051 General Government	3,669	30,000	53,500	30,500	30,500	30,500	175,000
	3.2	RR052 Public Safety	20,666	286,000	184,044	128,044	239,500	239,500	1,077,089
	3.2	RR053 Physical Environment (Stormwater, Cemetery)	69,048	150,000	26,307	1,117,307	100,307	26,307	1,420,227
	3.7	RR054 Roads, Sidewalks, Street Lighting (Gas Tax 1)	440,420	1,147,000	1,031,667	1,011,667	1,011,667	1,044,167	5,246,167
	3.2	RR057 General Culture & Recreation	118,434	-	-	-	-	-	-
	3.2	RR571 Library	-	224,000	90,833	50,833	50,833	50,833	467,332
	3.2	RR572 Parks and Recreation	-	508,718	733,978	265,978	298,978	258,978	2,066,631
	3.2	RR573 Other Facilities (i.e. Museum)	-	39,500	24,701	9,701	9,701	9,701	93,303
	3.2	RRVEH Vehicles	419,326	598,000	-	-	-	-	598,000
		Growth Necessitated & Comp Plan							
		CE002 Code Enforcement Equipment	-	10,000	-	-	-	-	10,000
		LB002 Library Impact Fee Projects	-	140,000	235,000	-	-	-	375,000
		NORG1 Norriego Point Road	6,981	-	-	-	-	-	-
		SW54 Stormwater Cleanouts	14,995	-	-	-	-	-	-
	1.6	TR618 Zerbe-Calhoun Pedestrian Pathway	149,571	-	-	-	-	-	-
	1.10	TR619 Sibert-Zerbe Parking Lot Consolidation	-	150,000	-	-	-	-	150,000
		TR620 ADA Transition - Pedestrian Facilities	109,475	-	-	-	-	-	-
	1.10	TR622 General Parking Improvements	4,426	250,000	100,000	-	-	-	350,000
		Other Capital Projects							
	4.15	ARP Stormwater Infrastructure Projects	483,779	1,135,133	-	-	-	-	1,135,133
		CE001 Code Compliance Boat Trailer	7,500	-	-	-	-	-	-
	4.9	CRH63 Captain Royal Melvin Heritage Park and Plaza (REST	70,815	90,000	-	-	-	-	90,000
		CRH64 Harbor CRA Wayfinding Plan Signage	-	-	150,000	-	-	-	150,000
	4.16	CRT17 Town Center CRA Easement Trail/Linear Park	-	540,000	50,000	1,000,000	-	-	1,590,000
		CRT64 Town Center CRA Wayfinding Plan Signage	-	100,000	-	-	-	-	100,000
		TR64 General Wayfinding Plan Signage	-	-	-	-	-	-	-
	HURRIC	Hurricane Response	-	100,000	-	-	-	-	100,000
	IT002	Tech Fund Hardware/Software Replacements	-	157,000	-	-	-	-	157,000

STRATEGIC OBJECTIVE			PY Encumbrances rolling forward 08/21/2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
3.9	IT003	Other Hardware/Software Replacements	-	65,000	85,000	-	-	-	150,000
	LB001	Library Tablet Station & Biblioteca RFID and Mobil A	4,853	-	-	-	-	-	-
	MM001	Multimodal expansion program	-	-	-	-	-	-	-
	PW015	Vehicle WashDown Station	-	-	-	-	-	-	-
	RC101	Harbor Boardwalk Improvements	313,904	21,500	-	-	-	-	21,500
4.17	RC124	Morgan's Children's Park Playground Structure	-	100,000	-	-	-	-	100,000
	RC125	Buck Destin Restrooms	-	200,000	-	-	-	-	200,000
	RC127	Pickleball Court	-	400,000	-	-	-	-	400,000
4.12	RC128	Morgan's Bathrooms/Storage/Fieldhouse	-	345,000	-	-	-	-	345,000
	RC216	Clement Taylor Park Renovations	-	764,918	-	-	-	-	764,918
4.15	SALLY	Hurricane Sally	2,457	-	-	-	-	-	-
	SW53	Stormwater Master Plan	4,023	-	-	-	-	-	-
	SW56	Stormwater Swale Work	-	-	-	-	-	-	-
4.15	SW57	Stormwater Basin Studies	-	-	-	-	-	-	-
	TRSAF	Intersection Safety	37,470	100,000	100,000	100,000	100,000	100,000	500,000
	XMAS	Holiday Decorations	-	50,000	-	-	-	-	50,000
Total Projects			\$ 2,873,961	\$ 51,812,427	\$ 8,715,030	\$ 9,114,030	\$10,216,486	\$ 2,084,986	\$ 81,942,958

			PY Encumbrances rolling forward 08/21/2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Funding Sources									
General Fund	0151212	GENERAL FUND	\$ -	-	-	-	-	-	-
General Fund	30058585	RR GENERAL	695,523	\$ 2,228,218	\$ 1,615,363	\$ 2,084,363	\$ 1,211,819	\$ 1,097,819	\$ 8,237,582
General Fund	30558500	GENERAL FUND	208,095	905,000	160,000	-	-	-	1,065,000
TC CRA	10258500	TOWN CENTER CRA	-	920,000	50,000	1,000,000	4,000,000	-	5,970,000
Harbor CRA	11058500	HARBOR CRA	-	6,000,000	150,000	-	-	-	6,150,000
Parking Fund	12254500	PARKING FUND	4,426	496,000	120,667	20,667	20,667	20,667	678,667
Tech Fund	12552400	TECHNOLOGY FUND	-	112,000	-	-	-	-	112,000
Oka 1/2 Penny	12953831	OKA 1/2 STORMWATER	-	-	-	-	-	-	-
Oka 1/2 Penny	12953931	OKA 1/2 UNDERGROUNDING	171,421	1,940,000	2,400,000	2,400,000	1,375,000	325,000	8,440,000
Oka 1/2 Penny	12954100	OKA 1/2 PUBLIC WORKS & SAFETY	-	100,000	100,000	100,000	100,000	100,000	500,000
Oka 1/2 Penny	12957231	OKA 1/2 BEACH ACQ	71,941	982,997	-	-	-	-	982,997
Gas Taxes	30054131	GAS TAX#1 RR ROADS	376,039	509,000	509,000	509,000	509,000	541,500	2,577,500
Gas Taxes	31554031	GAS TAX#2 COMP PLAN	4,023	500,000	-	-	-	-	500,000
Impact Fees	31552000	POLICE IMPACT FEES	7,500	10,000	-	-	-	-	10,000
Impact Fees	31554032	MULTI-MODAL IMPACT FEES	109,475	140,000	-	-	-	-	140,000

			PY							
			Encumbrances							
			rolling forward							
STRATEGIC			08/21/2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total	
OBJECTIVE										
Impact Fees	31554132	ROAD IMPACT FEES	61,072	1,600,000	-	-	-	-	1,600,000	
Impact Fees	31557132	LIBRARY IMPACT FEES	-	140,000	235,000	-	-	-	375,000	
Impact Fees	31557232	PARK IMPACT FEES	5,412	422,000	-	-	-	-	422,000	
Restricted	12753700	NPEB	-	150,000	-	-	-	-	150,000	
Restricted	31553833	STORMWATER TRUST FUND	14,995	-	-	-	-	-	-	
Franch fees	31553977	ELECTRIC FRANCHISE UNDERGROUNDING	-	3,375,000	3,375,000	3,000,000	3,000,000	-	12,750,000	
Grant	30554100	BOCC XTOWN CONSTRUCTION	-	3,300,000	-	-	-	-	3,300,000	
Grant	30554036	DEVELOPER CONTRIBUTION	3,491	-	-	-	-	-	-	
Grant	30554133	FDOT TRIP GRANT	267,785	1,337,809	-	-	-	-	1,337,809	
Grant	30554200	STATE GRANT LINEAR TRL	-	270,000	-	-	-	-	270,000	
Grant	30557133	LIBRARY/MUSEUM GRANTS	4,853	-	-	-	-	-	-	
Grant	30557233	RESTORE PARK GRANT	46,806	729,918	-	-	-	-	729,918	
Grant	30557212	TDC 12.5% (includes Advanced Funding)	313,904	11,032,045	-	-	-	-	11,032,045	
Grant	30557237	BOCC (TDC) BEACH ACQ GRANT	23,423	13,454,307	-	-	-	-	13,454,307	
Grant	30555900	AMERICAN RESCUE PLAN	483,779	1,135,133	-	-	-	-	1,135,133	
Grant	31557236	MORGANS KID PARK GRANT	-	23,000	-	-	-	-	23,000	
Total Sources			\$ 2,873,961	\$ 51,812,427	\$ 8,715,030	\$ 9,114,030	\$10,216,486	\$ 2,084,986	\$ 81,942,958	
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

		5-Year Capital Budget Amount
Council Objectives		
1.1	Offer livable wages & benefits to attract and maintain high caliber, qualified staff	\$ -
1.2	Work with stakeholders to pursue the Destin City Center	50,000
1.3	Complete two-lane Crosstown Connector	6,877,809
1.4	Public Beachfront acquisition initiative	25,357,849
1.5	Underground Utilities	31,690,000
1.6	Stahlman/US 98 pedestrian and vehicle improvements in cooperation with FDOT	-
1.7	Annexation of unincorporated enclaves	10,000
1.8	Transit/Trolley system	-
1.9	City Marina (phase 1 Feasibility Study)	75,000
1.10	Improve parking, explore options (i.e., parking garage, surface parking)	500,000
1.11	Beach re-nourishment, planning and scheduling	-
Management Objectives		
2.1-2.11	These are management-related, not capital project related	-
Management in Progress		
3.1	Memorialize institutional knowledge	-
3.2	Plan for renewal and replacement of city facilities and infrastructure	5,897,582
3.3	Monitor & Manage current grant & funding awards	-
3.4	Find and secure new funding opportunities for city services and city projects	-
3.5	Complete Land Development Code (LDC) revisions	-
3.6	Develop/Implement Wayfinding Program; Improve the City's gateways	-
3.7	Implement a pavement management program	5,246,167
3.8	Provide orientation and key training to Board and Committee members	-
3.9	Improve sidewalks (wider, more walkable)	-
3.10	Redevelopment (Update CRA's Master Plans)	-
3.11	Reestablish environmental committee	-
Major Projects		
4.1	Implement and manage COMPASS software (in progress)	-
4.2	Harbor Capacity Study (USACE) (in progress)	-
4.3	Land Development Code revision (in progress)	-
4.4	Impact Fee Study (in progress)	-
4.5	Building Permit Fee Study (in progress)	-
4.5	Building Permit Fee Study (in progress)	-
4.6	Develop and implement the Mobility Plan and associated Fees (in progress)	-
4.7	Update Business Tax Receipts (BTR) Fee Schedule and processes	-
4.8	Research Stormwater Utility options and Funding	-

4.9	Construct Capt Royal Melvin Heritage Park (in progress)	90,000
4.10	FDOT Median Improvement project (in progress)	-
4.11	Norriego Point Park improvements Phase III - Recreation Components (Pending GSD Roadway extension) (in progress)	-
4.12	Renovate Clement Taylor Park	764,918
4.13	Redevelop Joe's Bayou Recreation Area (in progress)	-
4.14	Continuity of streetlights/Conversion to LEDS (in progress)	-
4.15	Implement prioritized stormwater improvements based on the Stormwater Master Plan (in progress)	1,135,133
4.16	Linear Park: (In partnership with FPL) Secure additional funding, complete design, secure required easements, construct phase 1 Mattie Kelly Blvd to 98 Palms	1,590,000
4.17	Pickleball Courts: Secure additional funding, acquire land, complete design and construct	400,000
	TOTAL	\$ 79,684,458

TOTAL FY2023-2027 CAPITAL BUDGET \$ 81,942,958
% FOR STRATEGIC PLAN 97%

FY 2023 PROPOSED CAPITAL BUDGET
by Governmental Activity

General Government

ANNEX	Annexation Study	10,000
EVENT	Multi-Use Convention/Sports/Comm Ctr	50,000
IT002	Tech Fund Hardware/Software Replacements	157,000
IT003	Other Hardware/Software Replacements	65,000
MARINA	City Marina	-
RR051	General Government	30,000
RRVEH	Vehicles	598,000
Subtotal		910,000

Public Safety

CE002	Code Enforcement Equipment	10,000
HURRIC	Hurricane Response	100,000
RR052	Public Safety	286,000
Subtotal		396,000

Physical Environment

ARP	Stormwater Infrastructure Projects	1,135,133
RR053	Physical Environment (Stormwater, Cemetery)	150,000
UNDER	Undergrounding	11,815,000
Subtotal		13,100,133

Transportation

EN615	Cross-Town Connector	6,877,809
RR054	Roads, Sidewalks, Street Lighting (Gas Tax 1)	1,147,000
TR619	Sibert-Zerbe Parking Lot Consolidation	150,000
TR621	Transit Trolley	-
TR622	General Parking Improvements	250,000
TRSAF	Intersection Safety	100,000
Subtotal		8,524,809

Economic Development

CRH63	Captain Royal Melvin Heritage Park and Plaza (RESTORE	90,000
CRT17	Town Center CRA Easement Trail/Linear Park	540,000
CRT64	Town Center CRA Wayfinding Plan Signage	100,000
Subtotal		730,000

Culture & Recreation

CM001	Beach Acquisition	25,357,849
LB002	Library Impact Fee Projects	140,000
RC101	Harbor Boardwalk Improvements	21,500
RC124	Morgan's Children's Park Playground Structure	100,000
RC125	Buck Destin Restrooms	200,000
RC127	Pickleball Court	400,000

RC128	Morgan's Bathrooms/Storage/Fieldhouse	345,000
RC216	Clement Taylor Park Renovations	764,918
RR571	Library	224,000
RR572	Parks and Recreation	508,718
RR573	Other Facilities (i.e. Museum)	39,500
XMAS	Holiday Decorations	50,000
Subtotal		<u>28,151,485</u>
GRAND TOTAL		<u><u>51,812,427</u></u>

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023

TYPE OF AGENDA ITEM: Consent Agenda

AGENDA OUTLINE NUMBER: 3.F.

TO: City Council

THRU: Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Krystal Strickland, Finance Director

DATE: June 16, 2023

SUBJECT: Operations Financial Report

I. BACKGROUND: This item is informational only.

II. DISCUSSION: Year-to-date budget versus actuals shall be provided to Council within forty-five days of the month end. Governmental funds are accounted for on a modified accrual basis, which excludes long-term assets and liabilities.

Highlights of the period ending 04/30/2023:

We are 58% of the way through Fiscal Year 2023, which is October 1 - September 30, 2023

98% of Ad Valorem (property) taxes have been received

We have expended 40% of the Operating Budget

We have expended 35% of the Capital Budget

The net change in total fund balance is a year-to-date increase of \$9 million (\$2 million net expenditures plus \$7 million funds borrowed from TDC for Tarpon Beach purchase)

Details for all funds are on file with the Finance Department, and are available upon request.

- A. Link to Strategic Goals / Objectives:** Financially sound city providing service excellence
- B. Effect on Budget (EOB):**
- C. Level of Service (LOS):**
- D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION: Not applicable. Item is informational only.

Attachments:

1. 2023p07 April YTD Actual TREND

CITY OF DESTIN

Actuals 10/01/2022 - 04/30/2023

SUMMARY ALL FUNDS	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
Ad Valorem Taxes	\$ 10,691,777	\$ 10,442,597		\$ 10,652,486	\$ 249,180
Tax Increment Financing (TIF)	1,597,791	1,592,119		1,592,119	5,672
Delinquent Ad Valorem Taxes	5,000	69,120		68,976	(64,120)
Sales and Use Taxes	3,565,731	1,983,029		3,779,653	1,582,702
Licenses and Permits	4,938,550	3,044,933		5,685,551	1,893,617
Impact Fees	105,500	295,959		410,214	(190,459)
Intergovernmental	24,605,770	9,750,480		15,925,848	14,855,290
Charges for services	906,500	475,288		1,053,600	431,212
Fines and Forfeitures	71,500	43,468		81,516	28,032
Investment Income	243,369	416,167		529,459	(172,798)
Contributions	3,766	1,983		1,983	1,782
Miscellaneous income	3,601	24,067		24,067	(20,466)
TOTAL REVENUES	46,738,854	28,139,211	-	39,805,472	18,599,644
<i>check figures:</i>	<i>46,738,854</i>	<i>28,139,210</i>	<i>-</i>	<i>39,805,472</i>	<i>18,599,644</i>
General Government	4,827,036	1,901,121	212,628	3,905,381	2,713,288
Public Safety	4,837,837	2,477,155	1,096,923	4,526,658	1,263,759
Physical Environment	335,296	117,313	30,188	265,563	187,796
Transportation	2,084,112	972,924	89,992	2,011,123	1,021,195
Economic Environment	356,856	132,878	157,083	327,904	66,895
Health & Human Services	90,085	24,466	45,081	84,548	20,537
Culture and Recreation	4,452,820	1,999,531	57,982	3,862,420	2,395,307
Capital Outlay	49,813,577	17,509,204	8,566,652	35,619,715	23,737,721
Debt Service	3,355,098	965,471	-	2,576,734	2,389,627
TOTAL EXPENDITURES	70,152,716	26,100,063	10,256,528	53,180,047	33,796,124
	<i>70,152,716</i>	<i>26,100,064</i>		<i>53,180,047</i>	<i>33,796,124</i>
Excess (deficiency) of revenues over expenditures	(23,413,862)	2,039,147		(13,374,574)	
Proceeds from issuance of debt	27,545,000	7,020,863		7,020,863	20,524,138
Transfers In	34,123,246	10,581,641		30,455,404	23,541,605
Transfers Out	(34,123,246)	(10,581,641)		(30,455,404)	(23,541,605)
Total other financing sources (uses)	27,545,000	7,020,863	-	7,020,862	20,524,137
Net change in fund balances	4,131,138	9,060,010		(6,353,712)	
Fund Balance, Beginning	38,771,829	38,771,829		38,771,829	
Fund Balance, Ending	42,902,967	47,831,839		32,418,117	

* FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward

FUND BALANCE SUMMARY ALL FUNDS	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 PROJECTION
Nonspendable	2,361,624	2,581,251	2,581,251
Restricted	10,877,746	4,330,901	14,730,817
Committed	17,519,453	17,888,752	14,304,621
Assigned	1,000,000	3,835,665	1,000,000
<i>Unassigned</i>	<i>11,144,144</i>	<i>19,195,270</i>	<i>(198,572)</i>
Ending Fund Balance	42,902,967	47,831,839	32,418,117

(0)

	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
01 GENERAL FUND					
01-31 Ad Valorem Taxes	9,779,417	9,530,237		9,740,126	249,180
01-31 Delinquent Ad Valorem Taxes	5,000	69,120		68,976	(64,120)
01-31 Sales and Use Taxes	1,745,054	958,002		1,582,487	787,052
01-32 Licenses and Permits	2,962,950	2,016,924		3,650,483	946,026
01-32 Impact Fees	-	-		-	-
01-33 Intergovernmental	3,141,375	1,364,590		3,392,021	1,776,785
01-34 Charges for Services	463,700	335,769		611,852	127,931
01-35 Fines and Forfeitures	71,500	43,468		81,516	28,032
01-36 Investment Income	235,100	408,114		516,262	(173,014)
01-36 Contributions	1,700	1,983		1,983	(283)
01-36 Miscellaneous Revenue	3,601	24,067		24,067	(20,466)
TOTAL REVENUES	18,409,397	14,752,274	-	19,669,773	3,657,123
01-51 General Government	4,677,036	1,901,121	212,628	3,905,381	2,563,288
01-52 Public Safety	3,540,743	1,899,463	1,081,150	3,439,378	560,130
01-53 Physical Environment	314,296	117,313	30,188	248,063	166,796
01-54 Transportation	1,948,212	942,432	89,992	1,905,980	915,787
01-55 Economic Environment	14,500	7,226	-	14,452	7,274
01-56 Health & Human Services	90,085	24,466	45,081	84,548	20,537
01-57 Culture and Recreation	4,452,820	1,999,531	57,982	3,862,420	2,395,307
01-59 Capital Outlay	131,654	29,415	-	74,415	102,239
01-59 Debt Service Principal	19,254	2,214	-	6,030	17,040
01-59 Debt Service Interest	3,390	20	-	3,204	3,370
TOTAL EXPENDITURES	15,191,990	6,923,201	1,517,021	13,543,871	6,751,767
Excess (deficiency) of revenues over expenditures	3,217,407	7,829,073		6,125,901	
01-38 Proceeds from Issuance of Debt	45,000	-		-	45,000
01-38 Transfers In	87,200	87,200		87,200	-
01-58 Transfers Out	(3,901,969)	(2,174,498)		(3,692,966)	(1,727,471)
Total other financing sources (uses)	(3,769,769)	(2,087,298)		(3,605,766)	(1,682,471)
01 Net change in fund balances	(552,361)	5,741,775		2,520,136	
01 Fund Balance (deficit), Beginning	28,088,861	28,088,861		28,088,861	
01 Fund Balance (deficit), Ending	27,536,499	33,830,635		30,608,997	

*FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward

	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
102 TOWN CENTER CRA 1998-2037 (RESTRICTED; ECON DEV)					
102-31 County TIF	1,185,012	1,184,650		1,184,650	362
102-31 City TIF (Ad Valorem)	499,581	499,581		499,581	-
102-36 Investment Income	1,100	719		1,121	381
TOTAL REVENUES	1,685,693	1,684,950		1,685,352	743
102-55 Economic Environment	204,848	79,129	93,575	192,083	32,144
102-59 Capital Outlay	1,110,000	-	270,000	1,010,000	840,000

TOTAL EXPENDITURES	1,314,848	79,129	363,575	1,202,083	872,144
Excess (deficiency) of revenues over expenditures	370,845	1,605,821		483,269	
102-38 Transfers In	-	-		-	-
102-58 Transfers Out	(818,831)	(513,985)		(818,831)	(304,846)
Total other financing sources (uses)	(818,831)	(513,985)		(818,831)	(304,846)
102 Net change in fund balances	(447,986)	1,091,836		(335,561)	
102 Fund Balance (deficit), Beginning	(1,663,709)	(1,663,709)		(1,663,709)	
102 Fund Balance (deficit), Ending	(2,111,695)	(571,872)		(1,999,270)	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

110 HARBOR CRA 2003-2043 (RESTRICTED; ECON DEV)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
110-31 County TIF	412,779	407,469		407,469	5,310
110-31 City TIF (Ad Valorem)	412,779	412,779		412,779	-
110-36 Investment Income	500	381		623	119
TOTAL REVENUES	826,058	820,629		820,871	5,429
110-55 Economic Environment	137,508	46,523	63,508	121,369	27,477
110-59 Capital Outlay	6,000,000	-	6,000,000	6,000,000	-
TOTAL EXPENDITURES	6,137,508	46,523	6,063,508	6,121,369	27,477
Excess (deficiency) of revenues over expenditures	(5,311,450)	774,105		(5,300,498)	
110-38 Transfers In	5,950,000	-		5,950,000	5,950,000
110-58 Transfers Out	(479,995)	(278,281)		(479,995)	(201,713)
Total other financing sources (uses)	5,470,005	(278,281)		5,470,005	5,748,287
110 Net change in fund balances	158,555	495,824		169,508	
110 Fund Balance (deficit), Beginning	469,117	469,117		469,117	
110 Fund Balance (deficit), Ending	627,672	964,941		638,625	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

111 FLORIDA BUILDING CODE FUND (RESTRICTED; PUBLIC SAFETY)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
111-32 Licenses and Permits	1,195,100	528,519		938,899	666,581
111-36 Investment Income	30	82		128	(52)
TOTAL REVENUES		528,601		939,027	666,529
111-52 Public Safety	1,209,094	495,276	15,772	1,001,531	698,045
111-59 Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES		495,276	15,772	1,001,531	698,045
Excess (deficiency) of revenues over expenditures		33,325		(62,504)	
111-38 Transfers In	-	-		-	-
111-58 Transfers Out	(119,050)	(51,148)		(100,753)	(67,902)

Total other financing sources (uses)		(51,148)	(100,753)	(67,902)
111 Net change in fund balances	(133,014)	(17,824)	(163,257)	
111 Fund Balance (deficit), Beginning	446,495	446,495	446,495	
111 Fund Balance (deficit), Ending	313,481	428,671	283,238	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

122 PARKING FUND (COMMITTED; TRANSPORTATION)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
122-34 Charges for Services	442,800	139,519		441,748	303,281
122-36 Investment Income	44	210		278	(166)
TOTAL REVENUES	442,844	139,730		442,026	303,115
122-54 Transportation	135,900	30,492	-	105,143	105,408
122-59 Capital Outlay	496,000	820	-	207,487	495,180
TOTAL EXPENDITURES	631,900	31,313	-	312,630	600,587
Excess (deficiency) of revenues over expenditures	(189,056)	108,417		129,396	(297,473)
122-38 Transfers In	-	-		-	-
122-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	-	-		-	-
122 Net change in fund balances	(189,056)	108,417		129,396	
122 Fund Balance (deficit), Beginning	347,845	347,845		347,845	
122 Fund Balance (deficit), Ending	158,789	456,262		477,241	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

125 TECH FUND (COMMITTED; PUBLIC SAFETY)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
125-36 Investment Income	100	213		339	(113)
TOTAL REVENUES	100	213		339	(113)
125-52 Public Safety	88,000	82,416	-	85,749	5,584
125-59 Capital Outlay	112,000	-	-	46,667	112,000
TOTAL EXPENDITURES	200,000	82,416	-	132,416	117,584
Excess (deficiency) of revenues over expenditures	(199,900)	(82,203)		(132,077)	
125-38 Transfers In	197,995	127,122		196,871	70,873
125-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	197,995	127,122		196,871	70,873
125 Net change in fund balances	(1,905)	44,919		64,794	
125 Fund Balance (deficit), Beginning	351,126	351,126		351,126	
125 Fund Balance (deficit), Ending	349,221	396,044		415,920	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

127 WATER QUALITY IMPROVEMENT FUND (ENVIRONMENT; RESTRICTED)	FY2023				FY2023
	ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	AVAILABLE BUDGET
127-32 Licenses and Permits	500	11,829		12,037	(11,329)
127-36 Investment Income	150	198		261	(48)
TOTAL REVENUES	650	12,027	-	12,298	(11,377)
127-53 Physical Environment	21,000	-	-	17,500	21,000
127-53 Capital Outlay	150,000	-	37,763	100,263	112,237
TOTAL EXPENDITURES	171,000	-	37,763	117,763	133,237
Excess (deficiency) of revenues over expenditures	(170,350)	12,027		(105,465)	
127-38 Transfers In	350,008	338,604		338,604	11,404
127-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	350,008	338,604		338,604	11,404
127 Net change in fund balances	179,658	350,631		233,139	
127 Fund Balance (deficit), Beginning	-	-		-	
127 Fund Balance (deficit), Ending	179,658	350,631		233,139	
129 OKA 1/2 PENNY 01/01/2019-12/31/2029 (COMMITTED; CAPITAL OUTLAYS)					
	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
129-31 Sales and Use Taxes	1,556,293	887,010		1,949,967	669,283
129-36 Investment Income	2,100	2,754		4,466	(654)
TOTAL REVENUES	1,558,393	889,764		1,954,433	668,629
129-59 Capital Outlay	3,112,029	186,737	(8,222)	2,139,515	2,933,514
TOTAL EXPENDITURES	3,112,029	186,737	(8,222)	2,139,515	2,933,514
Excess (deficiency) of revenues over expenditures	(1,553,636)	703,027		(185,082)	
129-38 Transfers In	2,950,000	-		-	2,950,000
129-58 Transfers Out	(353,394)	(204,262)		(353,394)	(149,132)
Total other financing sources (uses)	2,596,606	(204,262)		(353,394)	2,800,868
129 Net change in fund balances	1,042,970	498,766		(538,476)	
129 Fund Balance (deficit), Beginning	4,642,445	4,642,445		4,642,445	
129 Fund Balance (deficit), Ending	5,685,415	5,141,211		4,103,969	

*FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward

213 DEBT SERVICE 2013 NOTE (RESTRICTED; DEBT SERVICE)	FY2023				FY2023
	ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	AVAILABLE BUDGET
213-36 Investment Income	200	141		258	59
TOTAL REVENUES	200	141		258	59
213-59 Debt Service Principal	424,247	-	-	412,531	424,247
213-59 Debt Service Interest	130,172	65,086	-	136,443	65,086
TOTAL EXPENDITURES	554,419	65,086	-	548,974	489,333
Excess (deficiency) of revenues over expenditures	(554,219)	(64,945)		(548,716)	

213-38 Transfers In	554,420	323,818	554,420	230,602
213-58 Transfers Out	-	-	-	-
Total other financing sources (uses)	554,420	323,818	554,420	230,602
213 Net change in fund balances	201	258,873	5,704	
213 Fund Balance (deficit), Beginning	93,504	93,504	93,504	
213 Fund Balance (deficit), Ending	93,705	352,377	99,208	

214 DEBT SERVICE 2014 NOTE (RESTRICTED; DEBT SERVICE)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
214-36 Investment Income	200	218		313	(18)
TOTAL REVENUES	200	218		313	(18)
214-59 Debt Service Principal	441,795	-	-	427,021	441,795
214-59 Debt Service Interest	289,836	144,918	-	297,116	144,918
TOTAL EXPENDITURES	731,631	144,918	-	724,137	586,713
Excess (deficiency) of revenues over expenditures	(731,431)	(144,700)		(723,825)	
214-38 Transfers In	731,631	426,785		731,631	304,846
214-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	731,631	426,785		731,631	304,846
214 Net change in fund balances	200	282,085		7,806	
214 Fund Balance (deficit), Beginning	245,972	245,972		245,972	
214 Fund Balance (deficit), Ending	246,172	528,056		253,778	

221 DEBT SERVICE 2021 NOTE (RESTRICTED; DEBT SERVICE)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
221-36 Investment Income	25	20		27	5
TOTAL REVENUES	25	20		27	5
221-59 Debt Service Principal	1,208,000	700,000	-	1,200,000	508,000
221-59 Debt Service Interest	88,404	53,233	-	94,389	35,171
221-51 General Government	-	-	-	-	-
TOTAL EXPENDITURES	1,296,404	753,233	-	1,294,389	543,171
Excess (deficiency) of revenues over expenditures	(1,296,379)	(753,213)		(1,294,362)	
221-38 Transfers In	1,296,403	753,233		1,296,404	543,170
221-58 Transfers Out	-	-		-	-
221-38 Proceeds from issuance of debt	-	-		-	-
Total other financing sources (uses)	1,296,403	753,233		1,296,404	543,170
221 Net change in fund balances	24	20		2,042	
221 Fund Balance (deficit), Beginning	577	577		577	
221 Fund Balance (deficit), Ending	602	597		2,619	

223 DEBT SERVICE 2023 NOTE (RESTRICTED; DEBT SERVICE)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
223-36 Investment Income	-	-		-	-
TOTAL REVENUES	-	-		-	-
223-59 Debt Service Principal	750,000	-	-	-	750,000
223-59 Debt Service Interest	-	-	-	-	-
223-51 General Government	150,000	-	-	-	150,000
TOTAL EXPENDITURES	900,000	-	-	-	900,000
Excess (deficiency) of revenues over expenditures	(900,000)	-		-	
223-38 Transfers In	750,000	-		750,000	750,000
223-58 Transfers Out	(27,350,000)	(7,020,863)		(23,920,863)	(20,329,138)
223-38 Proceeds from issuance of debt	27,500,000	7,020,863		7,020,863	20,479,138
Total other financing sources (uses)	900,000	-		(16,150,000)	900,000
223 Net change in fund balances	-	-		(16,150,000)	
223 Fund Balance (deficit), Beginning	(16,150,000)	-		-	
223 Fund Balance (deficit), Ending	(16,150,000)	-		(16,150,000)	

300 RENEWAL AND REPLACEMENT (COMMITTED; CAPITAL OUTLAYS)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
300-36 Investment Income	1,900	1,257		2,209	643
TOTAL REVENUES	1,900	1,257		2,209	643
300-59 Capital Outlay	3,084,313	351,816	1,363,987	3,523,162	1,368,510
TOTAL EXPENDITURES	3,084,313	351,816	1,363,987	3,523,162	1,368,510
Excess (deficiency) of revenues over expenditures	(3,082,413)	(350,559)		(3,520,953)	
300-38 Transfers In	1,633,748	1,365,432		1,620,849	268,316
300-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	1,633,748	1,365,432		1,620,849	268,316
300 Net change in fund balances	(1,448,665)	1,014,873		(1,900,104)	
300 Fund Balance (deficit), Beginning	1,900,750	1,900,750		1,900,750	
300 Fund Balance (deficit), Ending	452,085	2,915,623		646	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

305 GRANT AND GF CAPITAL PROJECT FUND (RESTRICTED; CAPITAL OUTLAYS)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
305-33 Intergovernmental	21,464,395	8,385,890		12,533,828	13,078,505
305-36 Contributions	2,066	-		-	2,066
TOTAL REVENUES	21,466,460	8,385,890		12,533,828	13,080,570
305-53 Physical Environment	-	-	-	-	-

305-59 Capital Outlay	29,292,470	16,785,378	813,817	19,625,670	11,693,274
TOTAL EXPENDITURES	29,292,470	16,785,378	813,817	19,625,670	11,693,274
Excess (deficiency) of revenues over expenditures	(7,826,010)	(8,399,488)		(7,091,842)	
305-38 Transfers In	8,671,841	7,159,447		7,979,425	1,512,394
305-58 Transfers Out	(750,000)	-		(750,000)	(750,000)
Total other financing sources (uses)	7,921,841	7,159,447		7,229,425	762,394
305 Net change in fund balances	95,831	(1,240,041)		137,583	
305 Fund Balance (deficit), Beginning	(140,925)	(140,925)		(140,925)	
305 Fund Balance (deficit), Ending	(45,094)	(1,380,966)		(3,342)	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

315 IMPACT AND OTHER RESTRICTED (CAPITAL OUTLAYS)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
315-32 Impact Fees	105,500	295,959		410,214	(190,459)
315-32 Licenses and Permits	780,000	487,663		1,084,132	292,337
315-31 Sales and Use Taxes	264,384	138,017		247,199	126,367
315-36 Investment Income	1,920	1,859		3,173	61
315-36 Miscellaneous Revenue	-	-		-	-
TOTAL REVENUES	1,151,804	923,497		1,744,719	228,307
315-53 Physical Environment	-	-	-	-	-
315-59 Capital Outlay	6,325,110	155,037	89,306	2,892,536	6,080,767
TOTAL EXPENDITURES	6,325,110	155,037	89,306	2,892,536	6,080,767
Excess (deficiency) of revenues over expenditures	(5,173,306)	768,460		(1,147,818)	
315-38 Transfers In	10,950,000	-		10,950,000	10,950,000
315-58 Transfers Out	(350,008)	(338,604)		(338,604)	(11,404)
Total other financing sources (uses)	10,599,992	(338,604)	-	10,611,396	10,938,596
315 Net change in fund balances	5,426,686	429,856		9,463,578	
315 Fund Balance (deficit), Beginning	3,989,771	3,989,771		3,989,771	
315 Fund Balance (deficit), Ending	9,416,456	4,419,626		13,453,349	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

Balance Sheet - Governmental Funds

	01, 700	102	110	111	122, 125, 127, 129	209, 213, 214, 221	300, 305, 315	2023
<i>Period ended April 30,</i>								
	General Fund	1998-2028 or to 2037 Town Center CRA	2003-2043 Harbor CRA	Florida Building Code Fund	Other Special Revenue Funds	Debt Service Funds	Capital Project Funds	Total Governmental Funds
Assets								
Cash and cash equivalents	\$ 13,386,800	\$ -	\$ -	\$ -	\$ 6,259,917	\$ -	\$ 2,989,438	\$ 22,636,155
Investments	16,243,251	-	-	-	-	-	-	16,243,251
Due from other funds	1,784,454	-	-	-	-	-	-	1,784,454
Due from other governments	157,810	-	-	-	195,107	-	436,079	788,996
Advance to other funds	2,448,824	-	-	-	-	-	-	2,448,824
Accounts receivable - other	189,419	-	-	-	-	-	77,546	266,965
Prepaid items	110,875	-	-	-	-	-	-	110,875
Restricted cash and cash equivalents	-	1,887,539	968,376	440,010	-	881,031	5,708,716	9,885,671
Total assets	\$ 34,321,433	\$ 1,887,539	\$ 968,376	\$ 440,010	\$ 6,455,024	\$ 881,031	\$ 9,211,779	\$ 54,165,191
Liabilities, deferred inflows of resources and fund balances								
Liabilities:								
Accounts payable	221,878	10,587	3,433	11,339	110,876	-	122,852	480,965
Accrued payroll	3,593	-	-	-	-	-	-	3,593
Unearned Revenue	3,038	-	-	-	-	-	1,350,189	1,353,227
Due to other funds	(1)	-	-	-	-	-	1,784,454	1,784,454
Advance from other funds	-	2,448,824	-	-	-	-	-	2,448,824
Total liabilities	228,508	2,459,411	3,433	11,339	110,876	-	3,257,495	6,071,062
Deferred inflows of resources								
Deferred revenue	262,290	-	-	-	-	-	-	262,290
Total deferred inflows of resources	262,290	-	-	-	-	-	-	262,290
Fund balances:								
Nonspendable	2,581,251	-	-	-	-	-	-	2,581,251
Restricted	-	-	901,434	412,898	-	881,031	2,135,537	4,330,901
Committed	9,942,509	-	-	-	6,394,608	-	1,551,636	17,888,752
Assigned	1,446,157	93,575	63,508	15,772	(50,459)	-	2,267,111	3,835,665
Unassigned	19,860,717	(665,447)	-	-	-	-	-	19,195,270
Total fund balances (deficit)	33,830,634	(571,872)	964,943	428,671	6,344,149	881,031	5,954,284	47,831,839
Total liabilities, deferred inflows of resources and fund balances	\$ 34,321,433	\$ 1,887,539	\$ 968,376	\$ 440,010	\$ 6,455,024	\$ 881,031	\$ 9,211,779	\$ 54,165,191
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Nonspendable = Long-term advance to TownCenter CRA \$2,448,823.50 (in 01 fund) plus prepaid expenses

Restricted = Interlocal Agreements, State and Local Regulations (Harbor CRA 110, Florida Building Code Fund 111, Impact Fees 315), Bond covenants (2013, 2014, 2021 Debt Service Funds), Grant Agreements (305)

Committed = Council resolutions, motions, includes fund balance resolution for 1 yr debt service (\$2.7m) + 3 mos emergency ops x 2 (\$6.7m), Tech Fund balance (125), Oka Half Penny fund balance (129)

Assigned = Contracts, purchase orders, unofficial RR fund (300)

Unassigned = Funds with a negative balance (TC CRA 102), net assets not otherwise categorized

**MINUTES
WORKSHOP
DESTIN CITY COUNCIL
MAY 23, 2023
ANNEX COUNCIL CHAMBERS
5:30 PM**

The Council of the City of Destin met in special session with the following members and staff present:

Destin City Council

Mayor Bobby Wagner
Councilmember Kevin Schmidt
Councilmember Dewey Destin

Councilmember Jim Bagby
Councilmember Torey Geile

City of Destin Staff

City Manager Lance Johnson
Finance Director Krystal Strickland
Human Resources Manager Jamie Dittmer
Grants/Projects Manager Jeffrey Cozadd
Parks and Recreation Director Lisa Firth
Community Development Director Louis Zunguze

City Clerk Rey Bailey
Code Compliance Director Troy Williams
City Engineer Ryan Scott
Public Information Manager Tamara Young
Public Works Director Michael Burgess
City Attorney Kyle Bauman

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Bobby Wagner called the meeting to order at 5:30 PM. He called for a moment of silence, which was followed by the recitation of the Pledge of Allegiance.

PUBLIC COMMENTS

WORKSHOP

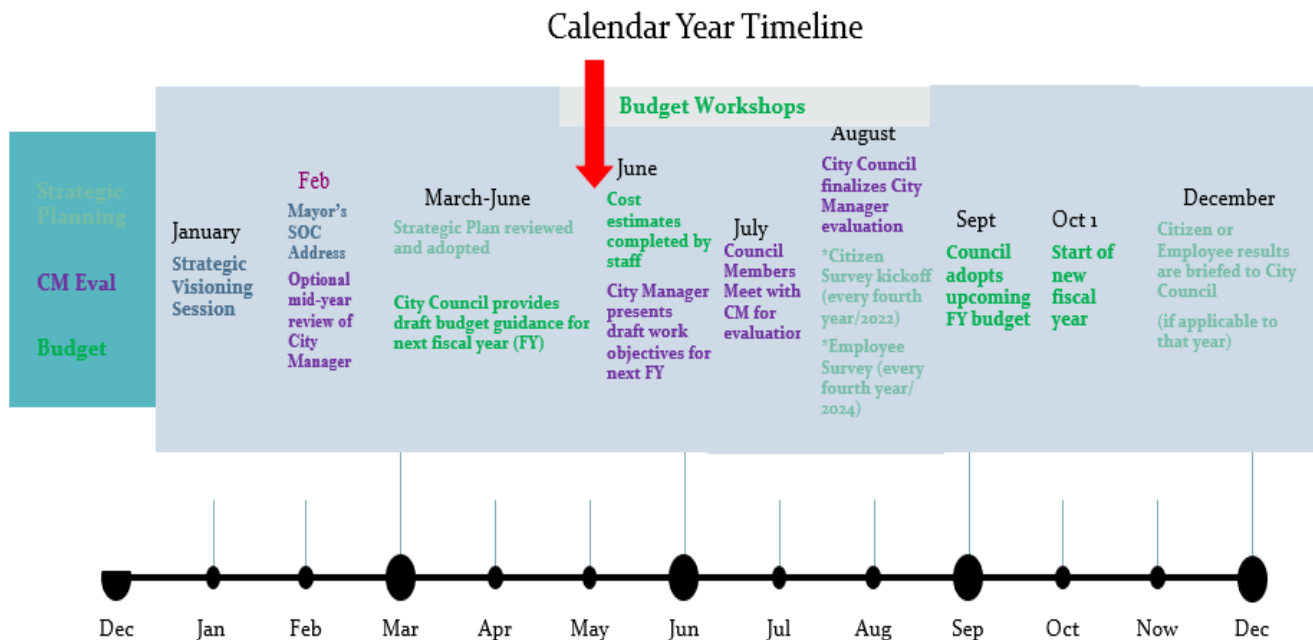
A. Fiscal Year 2024 Budget

City of Destin Finance Director Krystal Strickland gave the following presentation:

Fiscal Year 2024 Budget Process

- Visioning Session – January
- Operational Budget Workshop – May 23, 2023
- Capital Budget Workshop – July 11, 2023
- Adoption of Tentative Millage Rate and Certify to Property Appraiser – July 17, 2023
- Adoption of a Balanced Budget – September 2023

Strategic Planning, CM Eval and Budget Cycle



Strategic Planning Review:

In January 2023, the city council participated in the annual visioning session and voted in March 2022 to approve council objectives.

3 KINDS OF PRIORITIES

- CRITICAL priorities must be successfully accomplished within a specified time, no matter what. Resources from “desirable” priority items may have to be acquired to meet the established deadline. (1-3/Yr)
- IMPORTANT priorities have fixed resources with varying time requirements and/or objectives.
- DESIREABLE priorities have variable resources and time. The organization desires an outcome but cannot absolutely commit specific resources over a specified timeframe. Resources from these are diverted to critical priorities when required.

COUNCIL OBJECTIVES

CRITICAL PRIORITIES:

1.1 Offer livable wages & benefits to attract and maintain high caliber, qualified staff.

1.2 Work with stakeholders to pursue the Destin City Center

IMPORTANT PRIORITIES

1.3 Complete two-lane Crosstown Connector

1.4 Public Beachfront acquisition initiative

1.5 Underground Utilities

1.6 Zerbe Street/Calhoun Ave. Phase II – Design pedestrian pathway under Marler Bridge

DESIRABLE PRIORITIES

1.7 Annexation of unincorporated enclave

1.8 Transit/Trolley System

1.9 City Marina (Phase 1 Feasibility Study)

1.10 Improve parking, explore options (i.e., garage, surface, etc.)

1.11 Beach re-nourishment, planning and scheduling

STRATEGIC GOALS

I. Financially sound city providing service excellence

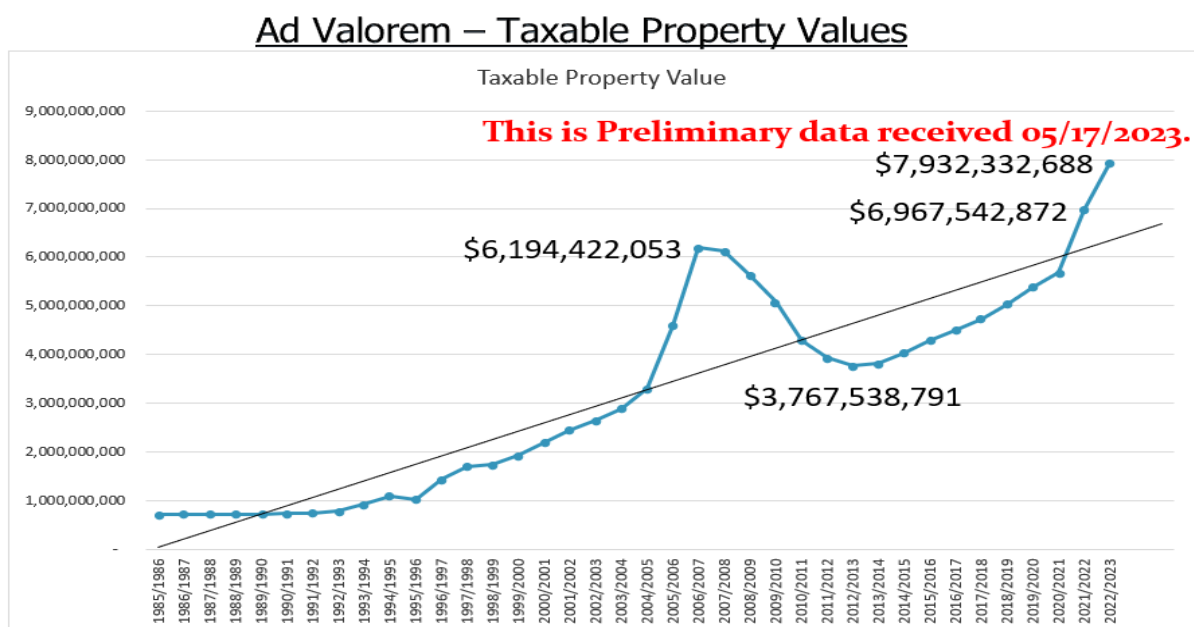
II. Enhanced quality of life and safety for families

III. Economic development and revitalization

IV. Effective, efficient, and aesthetically pleasing infrastructure

V. Improve mobility and connectivity

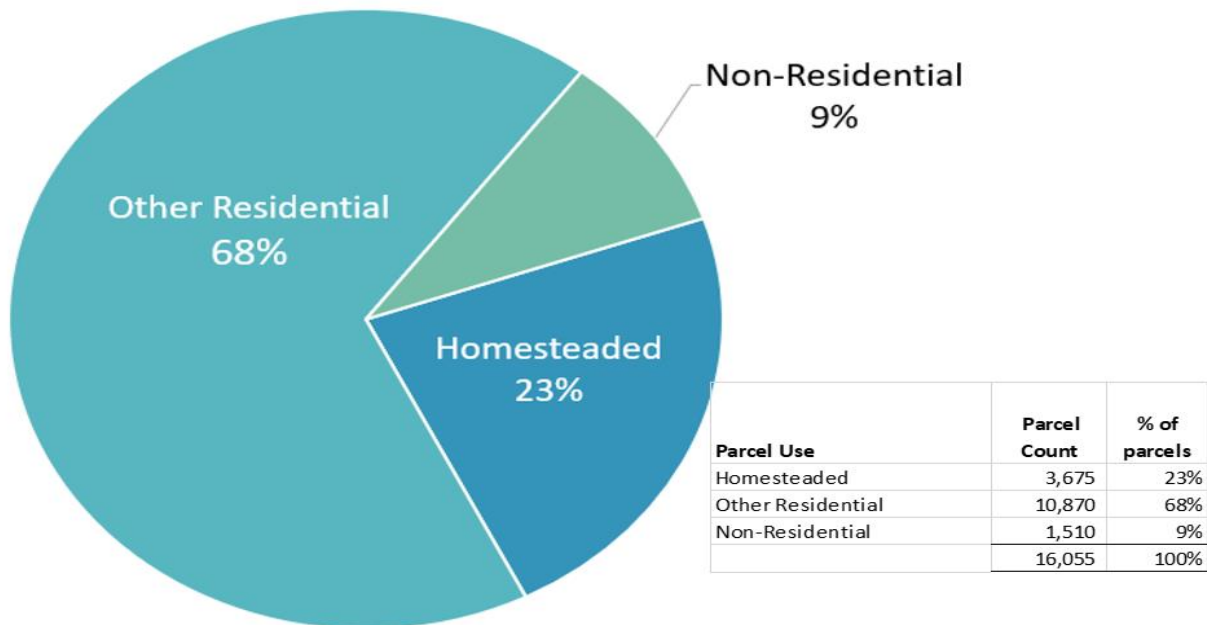
VI. A green and sustainable environment



Taxpayers – City of Destin

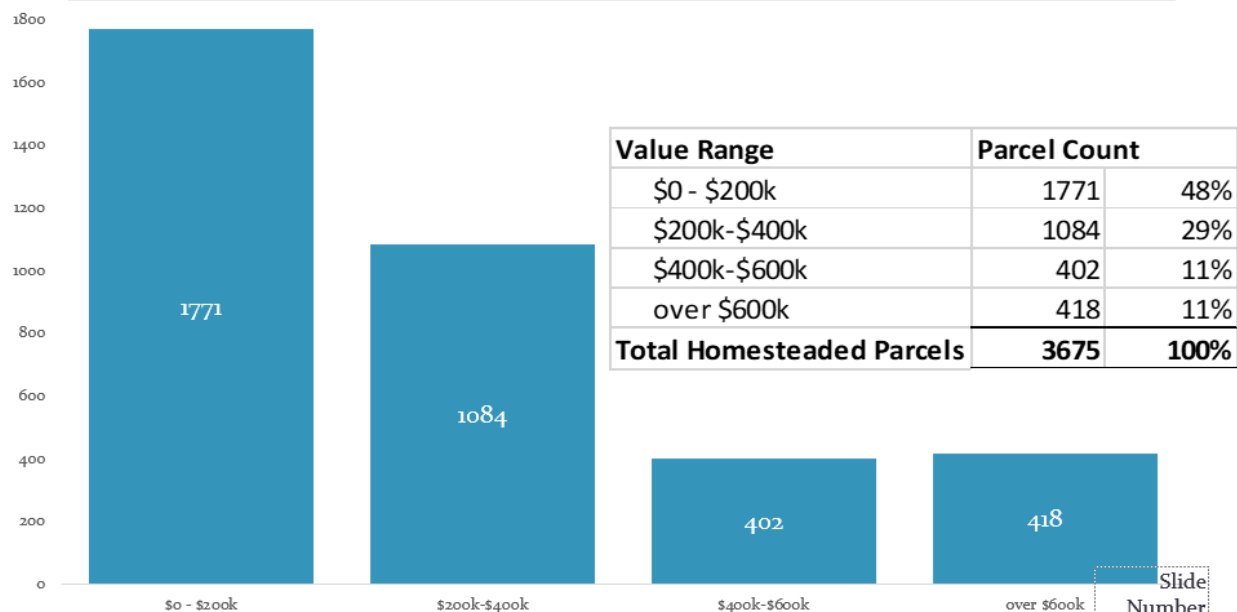
- 17% - under 18 years old
- 18% - over 65 years old
- 43% - bachelor's degree or higher
- Median Household Income - \$81,827

Our Taxpayers – Parcels by Use

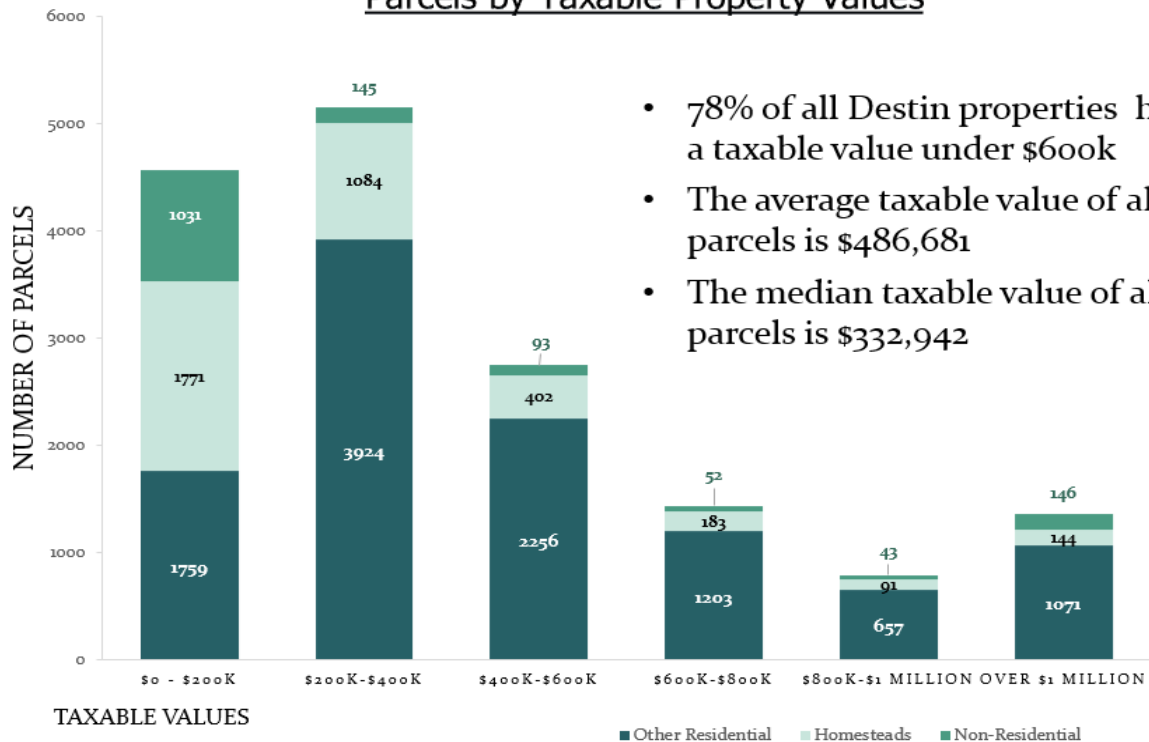


Homesteaded Taxable Property Values

\$ 307,036	average homestead exempted property value
\$ 206,996	median homesteaded property value



All Destin Properties Parcels by Taxable Property Values



- 78% of all Destin properties have a taxable value under \$600k
- The average taxable value of all parcels is \$486,681
- The median taxable value of all parcels is \$332,942

Ad Valorem at Different Millage Rates

Rollback: 1.4186

Ad Valorem Taxes Payable per Household

Two scenarios to demonstrate the difference 1/10th of a mill creates

Property Taxable Value	<u>1.6150</u>	<u>1.7150</u>	<u>Variance</u>
\$100,000	\$161.50	\$171.50	\$10.00
\$400,000	\$646.00	\$686.00	\$40.00
\$600,000	\$969.00	\$1,029.00	\$60.00

City of Destin median **taxable** property value on all properties = **\$332,942**

Funding to the City at the two Different Millage Rates

1.6150 1.7150

Taxable Value x Millage x 95% = total ad valorem collections

\$7,932,332,688 = \$12,170,181 or \$12,923,753 var= \$753,572

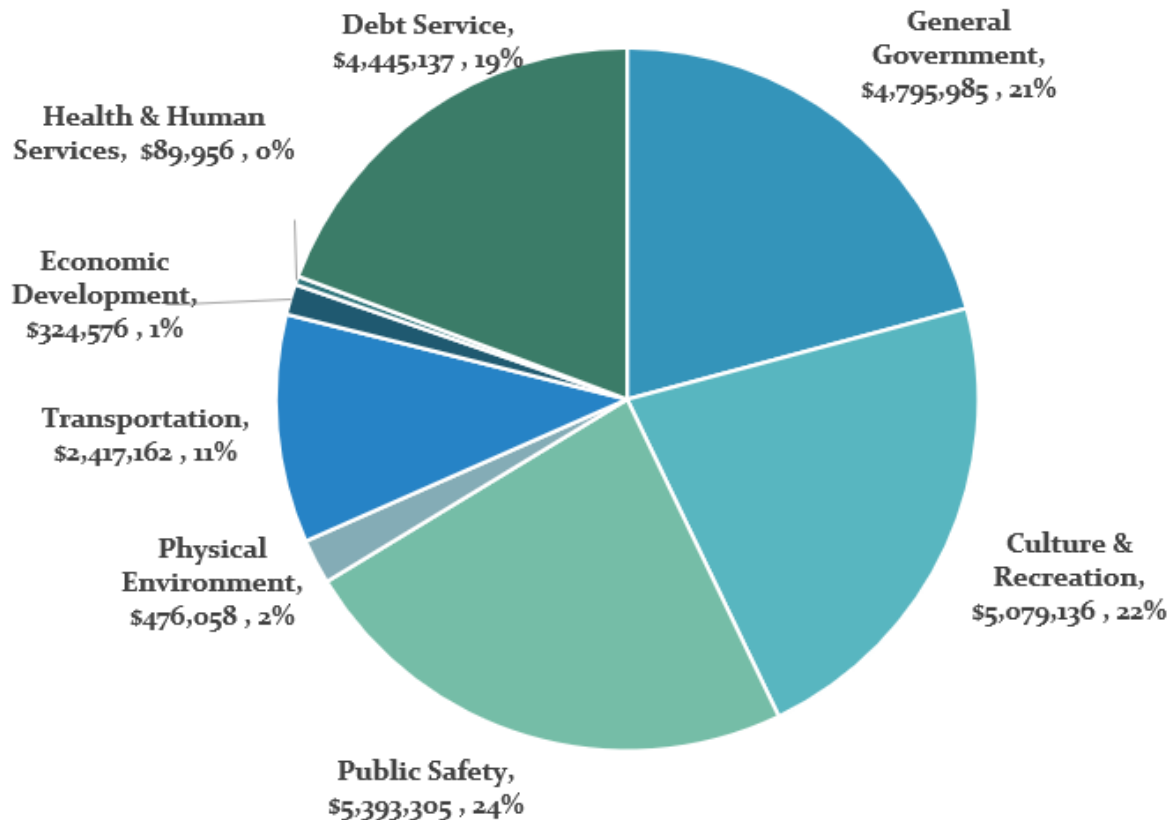
Ad Valorem – Averages for Different Parcel Usage Categories

Parcel Use	Parcel Count	Taxable Values	Ad Valorem @ 1.615*95%	taxes/ parcel count	% taxes collected
Homesteaded	3,675	\$1,145,494,574	\$ 1,757,475	\$ 478	14%
Other Residential	10,870	\$6,093,120,092	\$ 9,348,370	\$ 860	77%
Non-Residential	1,510	\$ 693,718,022	\$ 1,064,337	\$ 705	9%
	16,055	\$7,932,332,688	\$ 12,170,181	\$ 758	100%

An average homesteaded property will pay City of Destin \$478 for
FY2024 Ad Valorem Taxes

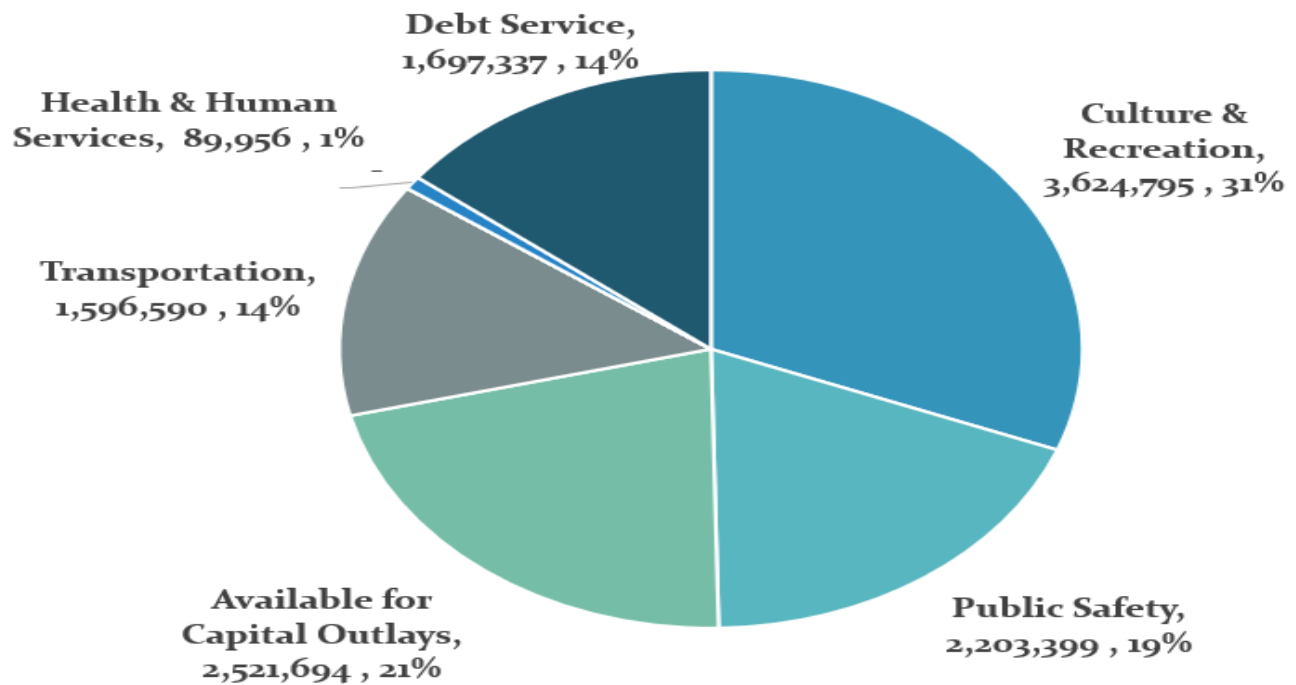
FY 2024 Proposed Operating Budget

**FY 2024 Total Proposed Operating Expenditure Budget
\$23 million**



What do our Taxes Pay for?

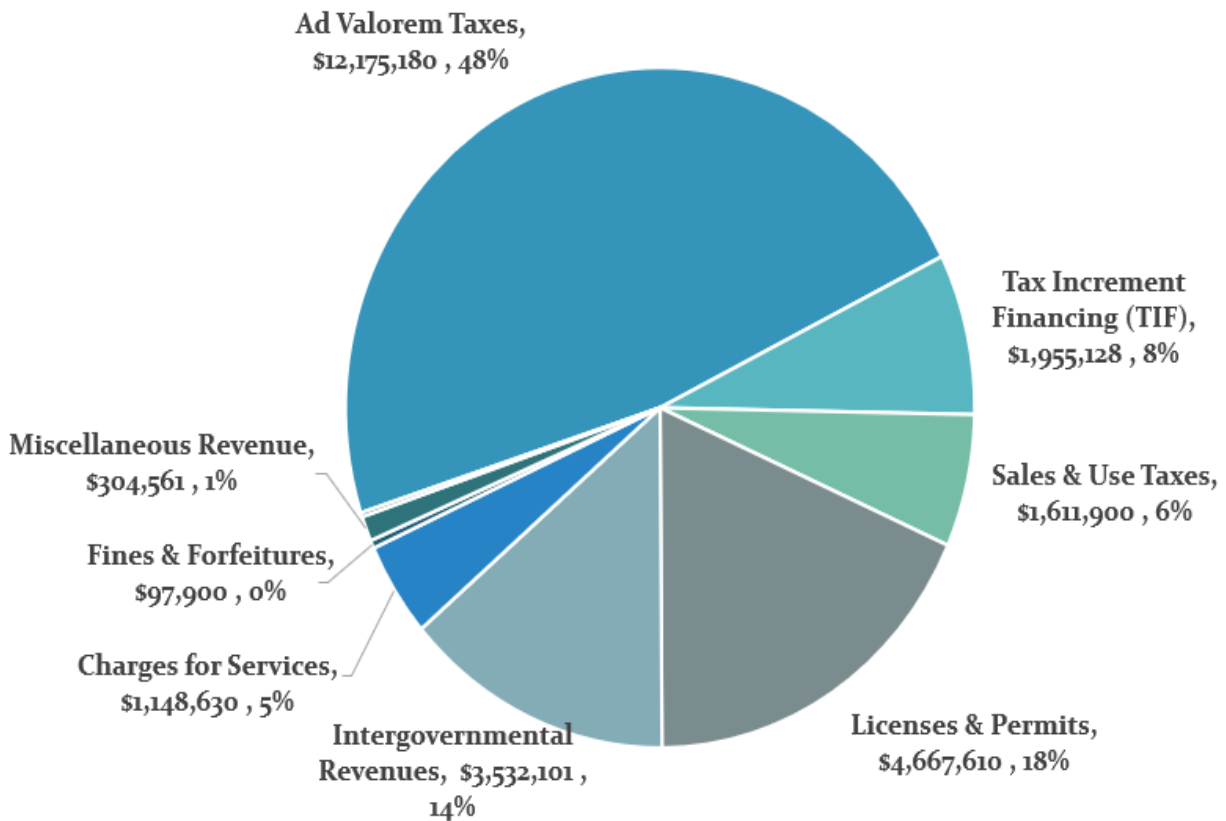
FY 2024 Expenses Covered by Ad Valorem Taxes \$12 million



What do our Taxes Pay for?

FY 2024 Uses by Category	Covered by Ad Valorem Taxes	Covered by Other Sources
General Government		\$ 4,795,985
Culture & Recreation	3,624,795	1,454,341
Public Safety	2,203,399	3,189,906
Available for Capital Outlays	2,516,694	-
Physical Environment	441,408	34,650
Transportation	1,596,590	820,572
Economic Development	-	324,576
Health & Human Services	89,956	-
Debt Service	1,697,337	2,747,800
Total Uses	\$ 12,170,180	\$ 13,367,829

FY2024 Total Operating Sources \$25 million



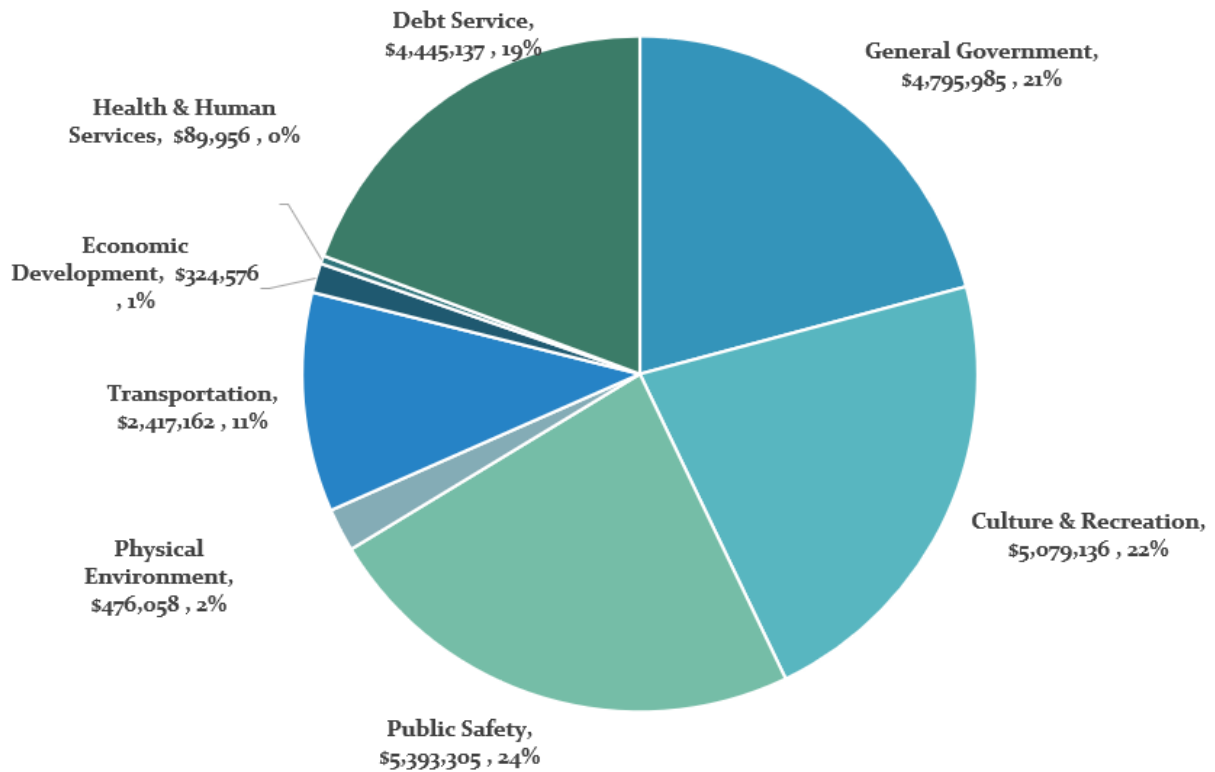
Revenue Highlights

- Ad Valorem: uncertified taxable values rose 13.8% (\$6.9B to \$7.9B)
- Licenses & Permits – Increased 10%
- Business Tax Receipts – Increased 10%
- TDC Park Operations - Increased 53%
- Reminders:
 - ✓ Parking fees (\$400k/yr) moved to Parking Fund 122
 - ✓ Building Permit Fees (Permits \$900k/yr) moved to Building Fund 111
 - ✓ New 2% Electric Franchise fee recorded in “restricted” 315 Fund

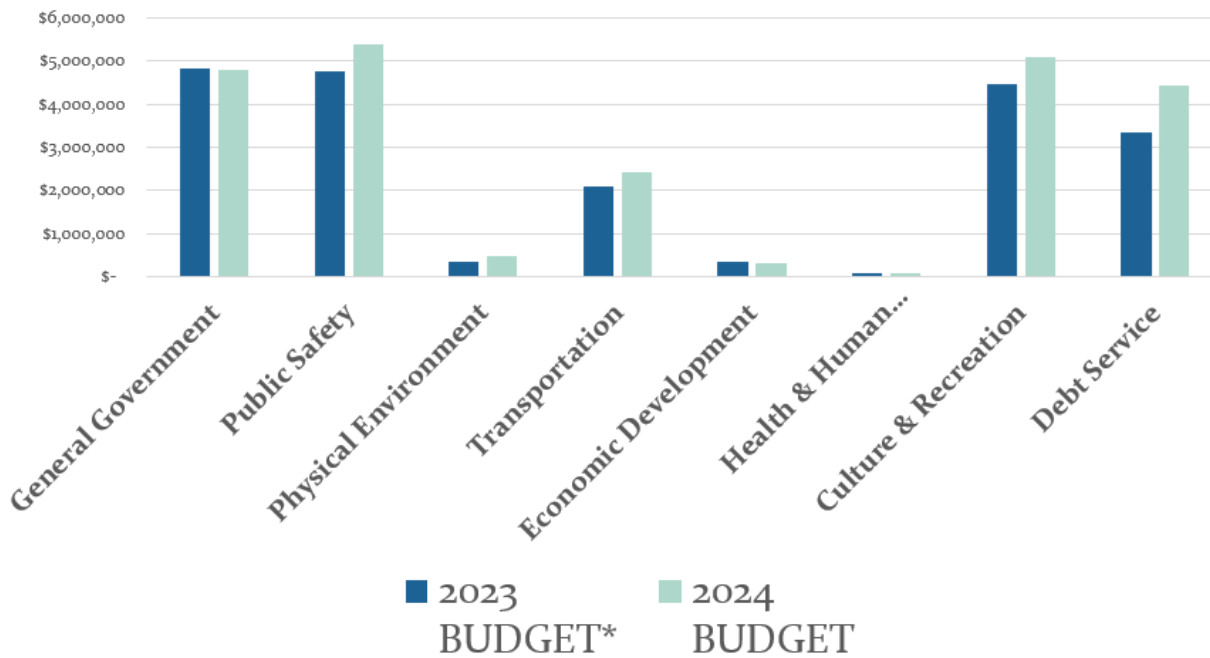
Ad Valorem – Actual vs Projected

	FY 2023 Budgeted	FY 2024 Projected	Amount of Increase	% Change
GF Ad Valorem @ 1.6150	\$ 9,779,417	\$ 11,058,786	\$ 1,279,369	13%
Town Center CRA (city)	499,581	618,552	118,971	24%
Harbor CRA (city)	412,779	492,842	80,063	19%
	<u>\$ 10,691,777</u>	<u>\$ 12,170,180</u>	<u>\$ 1,478,403</u>	

**FY 2024 Total Proposed Operating Budget
By Activity - \$23 million**



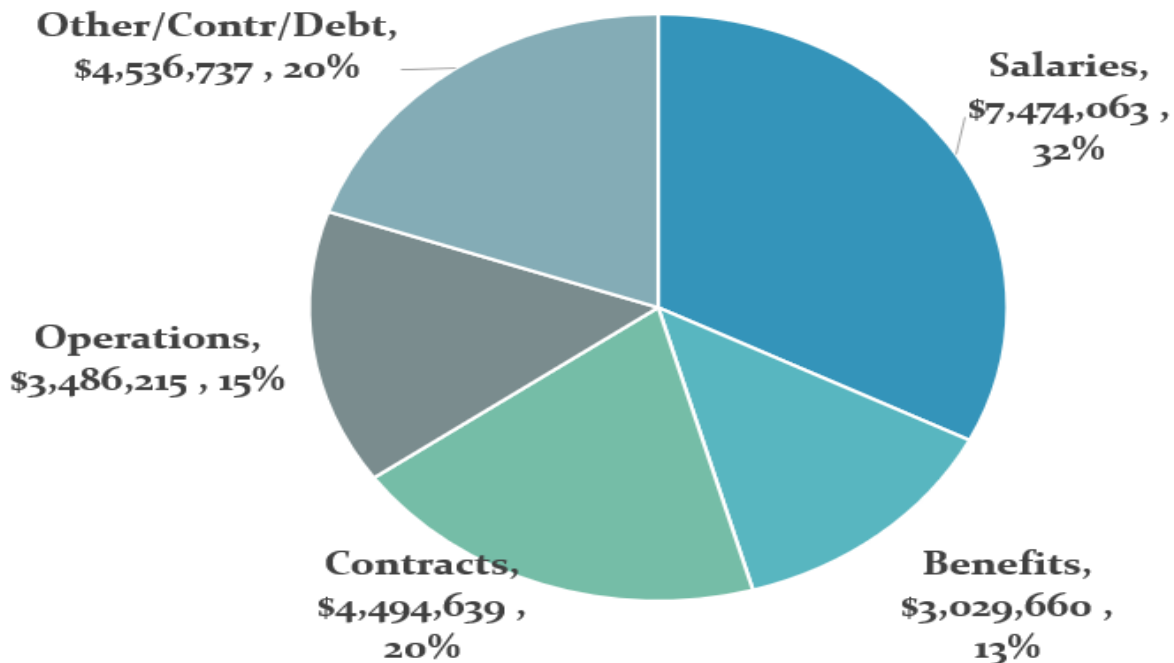
FY 2023 Operating Budget vs FY 2024 Proposed Operating Budget

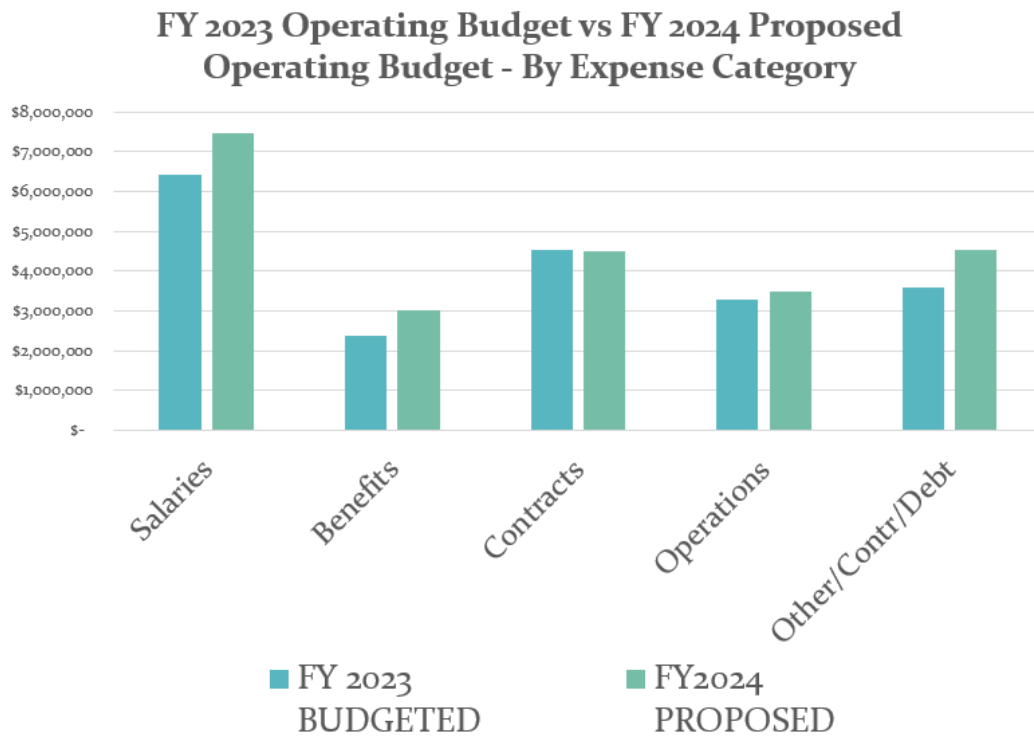


*Revised Budget which includes Budget Amendments and PO Roll forwards

FY 2024 Proposed Operating Budget

FY2024 Total Proposed Operating Budget By Expense Category - \$23 million





Human Resources Manager Jamie Dittmer discussed the following data regarding personnel expenditures:

General Fund Expenditure Highlights

- Salaries & Benefits (\$10.4m) drives most of the increase (see Personnel slides)
- Fuel and labor costs are affecting median maintenance, park maintenance, and utility costs to run stormwater pumps, streetlights, park lights, and are also affecting costs of fertilizer and chemicals used to maintain and clean our parks.
- Capital Outlays for FY2024 are still under review and will be brought to the June Budget Workshop. Funding from capital grants (\$TBD), RR fund balance (\$1.3m), Oka Half Penny (\$4m), Impact fees (\$2.6m), and excess general fund balance will be available for appropriation.

Personnel

5% Cost of Living
4% Merit

- Estimated Health Insurance increase 25% (Final numbers NLT 6/15/23)

10 New Positions/ Value Added:

- Engineering;
 - 1 FT Engineering Site Inspector to support pre-construction, mid-construction and final inspection of construction projects. This will help ensure seamless inspections that support a financially sound city providing service excellence.
- Library:
 - Convert 1 PT to 1 FT to alleviate PT turnover and support succession planning within the department.
- Code Compliance:
 - 2 PT 1 FT Code Compliance Officers to help ensure compliance in 7.66 square miles, 900 short term rentals, over 430 livery vessels, city parking, city parks, and buildings. Additional positions will support an enhanced quality of life and safety for families.
- Recreation:
 - 2 FT TDC Maintenance Technicians to assist maintaining 15 parks, 8 playgrounds, 11 facilities, 3 beach parks and 7 beach trails. These positions will also reduce overtime with the addition of parks and increased community footprint.
 - 2 FT Grounds Maintenance Technicians to assist in maintaining over 100 acres that is currently maintained by a 5-person crew. The additional FTEs will increase the maintenance schedule and improve the quality of life for our citizens.

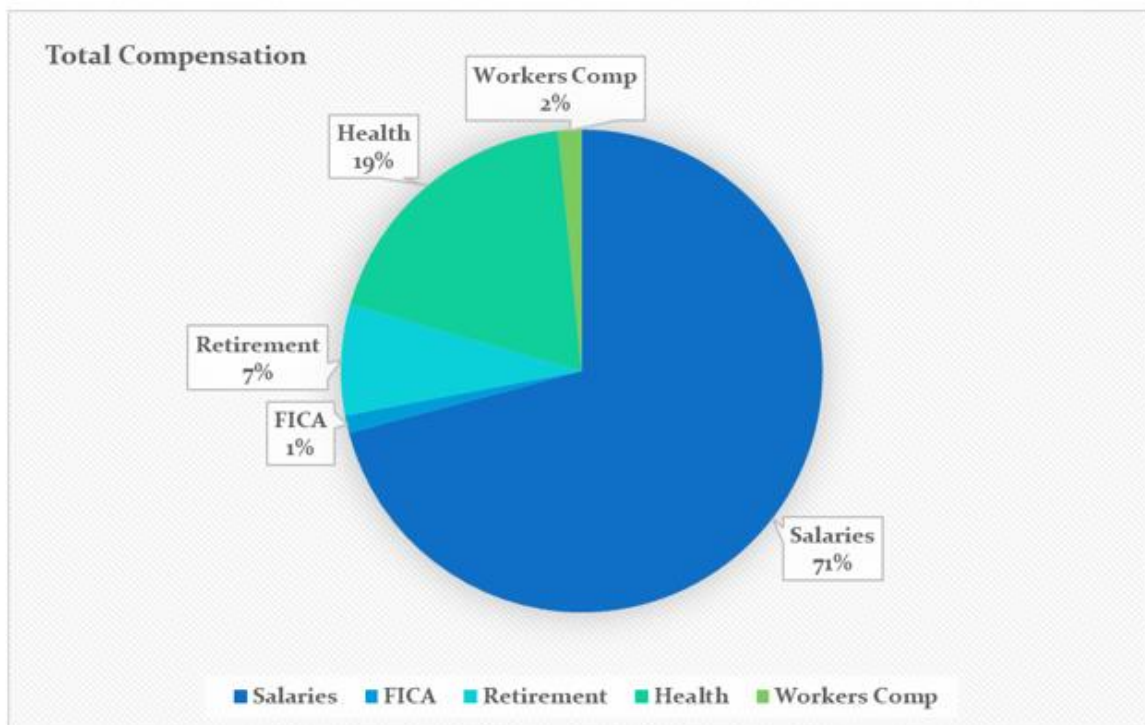
Salary Penetration Range

Labor Type	Grades	FT Employees	FY23 Average Salary	Min	Max	Salary Range Penetration
FY23						
General	101-104	39	\$42,338	\$28,959	\$49,231	58%
Specialist	105-110	46	\$56,208	\$46,993	\$79,888	51%
Sr Management	111-115	13	\$102,474	\$79,048	\$134,382	49%
FY24						
General	101-104	35	\$43,632	\$30,407	\$51,693	46%
Specialist	105-110	45	\$60,918	\$49,342	\$83,882	46%
Sr Management	111-115	13	\$110,794	\$83,001	\$147,487	57%

Personnel Position Management

- Full Time Budgeted – 101
- Part Time Budgeted – 30
- Full Time Vacant – 8
- Part Time Vacant – 10

Personnel



Salaries	\$7,277,825.44
Total Health Benefits	\$1,953,807.29
Total Retirement	\$759,889.87
FICA	\$121,171.82
Workers Comp	\$162,020.04
Total	\$ 9,971,944.58

Finance Director Krystal Strickland discussed the remaining portions of the presentation:

General Fund Expenditure Highlights

- Working to better highlight and capture true value of contributions City makes to programs benefitting our citizens:
 - Mattie-Kelly Landscaping (labor and equipment hours)
 - Rent subsidies/repairs (Museum, Food-4-Thought, Fishing Rodeo Blg)
- Other regular contributions:
 - \$21k School Crossing Guards
 - \$14k Economic Development Council
 - \$1k Destin Fishing Rodeo

FY 2024 Operating Grants

FY 2024 Operating Grants

FDOT Median Maintenance	\$	39,620
FDOT Highway Lighting Subsidy		50,000
FDEP Leonard Destin Park		187,281
County Library Cooperative		80,000
TDC Beach Operations		700,000
TOTAL Operating Grants	\$	<u>1,056,901</u>

FY 2024
Capital Improvements
for June 2023 Workshop

<u>Annual Capital Costs (Renew)</u>			
	<u>Annual Cost</u>	<u>Allocation Per</u>	
		<u>Parcel</u>	
General Government Facilities	\$ 327,905	\$ 20	
Public Safety Facilities & Equipmen	43,340	3	
Physical Environment Infrastructure	728,963	45	
Transportation Infrastructure	2,376,000	148	
Culture & Recreation Facilities	765,018	48	
	<u>\$ 4,241,226</u>	<u>\$ 264</u>	

June 2023 Workshop

FUNDED ITEMS ON STRATEGIC PLAN (FY23-27 ADOPTED 5-YEAR CIP BUDGET)			
	FUNDED IN 5-YR PLAN	Allocation Per Parcel	
1.2 CITY CENTER (Concept)	\$ 50,000	\$ 3	
1.3 CROSS-TOWN CONNECTOR (ROW)	6,877,809	428	
1.4 BEACH ACCESS/IMPROVEMTS	25,357,849	1,579	
1.5 UNDERGROUND UTILITIES	31,690,000	1,974	
1.7 ANNEXATION OF ENCLAVES	10,000	1	
1.9 CITY MARINA (Study)	75,000	5	
1.10 IMPROVE PARKING	500,000	31	
3.2 RENEW/REPLACE FUND	5,897,582	367	
3.7 PAVEMENT MGMT	5,246,167	327	
4.9 CAPTAIN ROYAL MELVIN PARK	90,000	6	
4.12 RENOVATE CLEMENT TAYLOR PARK	764,918	48	
4.15 STORMWATER IMPROVEMENTS	1,135,133	71	
4.16 LINEAR PARK (POWER EASEMENT)	1,590,000	99	
4.17 PICKLEBALL	400,000	25	
TOTAL	\$ 79,684,458	\$ 4,963	

June 2023 Workshop

UNDERFUNDED ITEMS ON STRATEGIC PLAN		
	FUNDS NEEDED TO	Allocation Per Parcel
1.2 CITY CENTER	\$ 50,000,000	\$ 3,114
1.3 CROSS-TOWN CONNECTOR	6,800,000	424
1.5 UNDERGROUND UTILITIES	30,000,000	1,869
1.6 STAHLMAN/US 98 XING	10,000,000	623
1.9 CITY MARINA	25,000,000	1,557
1.10 MORE PARKING	4,500,000	280
3.9 IMPROVE SIDEWALKS	6,000,000	374
4.12 RENOVATE CLEMENT TAYLOR	535,082	33
4.16 LINEAR PARK (POWER EASEMENT)	15,000,000	934
4.17 PICKLEBALL (IF CITY BUILDS)	2,200,000	137
TOTAL	\$ 150,035,082	\$ 9,345

June 2023 Workshop

UNFUNDED REQUESTS - NOT ON STRATEGIC PLAN		
	FUNDS NEEDED TO COMPLETE	Allocation Per Parcel
HARBOR DIST PROPERTY	\$ 15,000,000	\$ 934
107 STUDY	1,500,000	93
MATTIE-KELLY OUTFALL	300,000	19
DESTIN HARBOR DREDGING	1,000,000	62
MORGAN FIELD LIGHTING (LED)	505,000	31
MORGAN ARTIFICIAL IN FIELDS	600,000	37
MORGAN FENCING & NETTING	450,000	28
ELEMENTARY RUBBERIZED TRACK	310,000	19
EXPAND LIBRARY	2,000,000	125
REPLACE LIBRARY KID READING AREA	200,000	12
EXPAND SUMMER CAMP CAPACITY		-
ENGINEERING STUDIES	700,000	44
TOTAL	\$ 22,565,000	\$ 1,405

DISCUSSION:

Councilmember Schmidt inquired as to the approximate dollar amount in terms of labor and equipment hours spent for taking care of the Mattie-Kelly Arts Foundation (MKAF) landscaping.

Ms. Strickland replied it is approximately \$30,000; adding that the city has an agreement with MKAF to do their landscaping in perpetuity as part of their annexation agreement.

Councilmember Schmidt asked staff to provide a copy of the agreement to the council to learn more about the details of that agreement.

Councilmember Bagby commented that whatever changes they wish to make to that agreement would require consent from MKAF, which they may not be willing to give.

Councilmember Bagby pointed out that finding additional revenue for projects listed on the city's strategic plan and which are underfunded is not the sole responsibility of the city. The FDOT, TDC, and the county share the cost for funding most of these items.

Ms. Strickland noted that these are items listed on their strategic plan and for which they are always looking for grant funding.

Councilmember Destin noted they are one parcel away from moving forward with the crosstown connector; adding that the only part that is not currently built is the one with the Old Campground. According to some of the engineers he consulted, the city can build that park quickly for under \$2 million with a slight modification to the design.

There were some discussions relative to unfunded projects not currently listed on the city's strategic plan. Councilmember Schmidt pointed out that the projected cost for the 107 Study is \$1.5 million, while representatives from the U.S. Army Corps of Engineers insinuated during a previous workshop that it would only cost about \$100,000.

According to Mr. Zunguze, the \$100,000 is just the preliminary cost, but the total cost to complete the study is well over a million dollars.

Councilmember Bagby noted that the Matti-Kelly Outfall is a wetland and questioned their plan to spend \$300,000 for that area.

The City Engineer explained that the existing outfall used to have some sort of enclosed land mass or settling basin. It has been washed away overtime possibly due to a hurricane. According to FDEP, the outfall is now severely undersized, and has tidal effect and washing sand up into the wetland clogging the pipe and causing a lot of problems at the Old Destin area; and that it is the city's responsibility to rectify the situation.

Councilmember Schmidt wants to know more about the lobbyist position that is included in the proposed budget.

According to Ms. Strickland, there will be a lot of public benefit to paying a lobbyist to help lobby some of the city's issues. Also, if they have a lobbyist working for them in Tallahassee, they will know which offices are the primary overseers of grants and could help move along the city's appropriation requests. The lobbyist will also help the city's grants manager a great deal by knowing which departments at the state level they can access and obtain some of the grant funding for some of the city's unfunded and underfunded projects.

Councilmember Schmidt pointed out that the harbor district property listed under *Unfunded Requests – Not on Strategic Plan* is of vital importance as it was discussed as a priority of the council; adding they need to figure out a way to obtain that property utilizing unassigned cash, bonding, and other financing options.

Ms. Strickland noted that the parcel is located within the Harbor CRA District and that the Harbor CRA has already committed \$6 million towards undergrounding; however, she is projecting they will collect another \$11 million through their sunset year.

Councilmember Bagby agreed it would be great for the city to obtain the harbor property, however, there is a limit on the amount he would support to obtain it, and it is a lot less than \$10 million. He also recommends not discussing in public the importance of this property and how much they are willing to pay for it at this time to give the city's negotiator some leverage when it is time to negotiate.

Councilmember Bagby commented that those projects identified as either "unfunded" or "underfunded" are not necessarily as such. They simply have not programmed or identified the source of funding or the dedicated revenue streams for these projects. He added that he would not be comfortable spending more than 15 percent of the city's annual revenues for debt service unless they can purchase all the beachfront property. They do not want to deprive the future council of the ability to address the problems they will encounter.

The mayor inquired as to the sunset date for both the CRAs.

Ms. Strickland replied that the Town Center CRA district will sunset in 2037 when their debt is completed, and which includes the extension, and that the Harbor CRA district will sunset in 2043.

In reference to the Renewal and Replacement Fund, Councilmember Bagby inquired as to the status of the "Reserve Study" results the Matrix Design Group promised to provide to the city.

Public Works Director Michael Burgess stated that he and the Finance Director has worked together on a spreadsheet provided by Matrix Design Group; adding that Matrix has produced all the data but the prices that they used for some of the renewal and replacement items are 2 or 3 times higher than they should be based on the city's current contract prices. They are simply making simple adjustments and inputting the city's current contract pricing.

Councilmember Bagby asked to see the exact information provided to the city by Matrix Design Group.

PUBLIC COMMENTS

ADJOURNMENT

Having no further business at this time, the meeting was adjourned at 7:35 PM.

Bobby Wagner, Mayor

ATTEST:

Rey Bailey, City Clerk

**MINUTES
WORKSHOP
DESTIN CITY COUNCIL
MAY 4, 2023
ANNEX COUNCIL CHAMBERS
5:30 PM**

The Council of the City of Destin met in special session with the following members and staff present:

Destin City Council

Mayor Bobby Wagner (Virtual)
Councilmember Terésa Hebert
Councilmember Torey Geile

Mayor Pro Tem Dewey Destin
Councilmember Jim Bagby
Councilmember Kevin Schmidt

City of Destin Staff

City Manager Lance Johnson
Records Specialist Sharon Gardner
Community Development Director Louis Zunguze
IT Specialist James Lauria
Land Use Attorney Kimberly Kopp

Deputy Clerk Kim Montgomery
Senior Planner Daniel Butler
City Engineer Ryan Scott
Engineer Assistant II Joe Bodi
Code Compliance Director Troy Williams

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Pro Tem Dewey Destin called the meeting to order at 5:30 PM. He called for a moment of silence followed by the recitation of the Pledge of Allegiance.

PUBLIC COMMENTS

Mr. Claude Perry, a Destin resident recommends that the council considers commissioning the HAAS Center to conduct an economic impact study. He stated that the HAAS Center is available to conduct the study for a reasonable amount of \$20,000. He continued that the firm will be able to update the study that they conducted several years ago. He added that the harbor is the economic engine for Destin and so the financial impact of the study to the city and to the harbor capacity is vital.

Mr. John Stevens, a Destin resident and livery operators, stated that he is also a member of the Harbor Capacity Study Steering Committee and that one of the committee's recommendations is getting staff to review the water sports coalition's pontoon traffic safety video. He stated this may not be necessary as they received confirmation from the City Manager that their script looks good.

WORKSHOP

A. Harbor Capacity Study Final Report

Community Development Director Louis Zunguze stressed the 3 main objectives of the Harbor Capacity Study which are as follows:

1. Promote Safety and Enjoyment of Local Waterways.
2. Promote Environmental Health of Harbor and Surrounding Waterways.
3. Promote Economic Development of Businesses Operating Along the Harbor.

He also stated that the tasks that is before the council going forward to review and discuss the findings from the US Army Corps of Engineers (USACE) as well the recommendations from the city's Harbor Capacity Study Steering Committee; and then to implement policies and regulations addressing issues that have been identified. The overall goal of these policies and regulations should be to ensure that Destin Harbor remains the world class location for both the residents and visitors.

USACE representatives provided the following presentations:

Carrying Capacity Study Scope

1. Identify the Carrying Capacity of Destin Harbor
2. Identify the uses of Destin Harbor
3. Identify the existing and future conditions of Destin Harbor at appropriate PAS level scope
4. Develop recommendations under Strategic Objectives:
 - Promote Safety and Enjoyment of DH and surrounding waterways.
 - Promote Environmental Health of DH and surrounding waterways.
 - Promote Economic Development of businesses along the DH.

Study Timeline

- November 2021 – Project partnership agreement was signed
- January - April 2022 – Scoping
 - Done collaboratively with city staff
 - Agreed upon study scope was determined by some specific constraints and objectives
 - One of the key drivers of the schedule or timeline was the length of the livery vessel moratorium
 - Objectives were developed within the constraints laying out the charge of a technical assistance
 - To identify the carrying capacity of Destin Harbor
 - Formulate recommendation to support distinct objectives
- May – February 2022 – Field Data Collection
- June 2022 – February 2023 – Analyses & Recommendation Formulation
- March 2023 – Draft Report Completion
- April 2023 – Presentation to Harbor Capacity Study Steering Committee
- May 1, 2023 – Final Report Handover
- May 4, 2023 – Presentation to City Council

4. CARRYING CAPACITY APPROACH

DATA COLLECTION DESIGN

1. Vessel Traffic at Harbor Entrance
2. Harbor Slip Occupancy
3. Vehicle Parking Lot Occupancy
4. Boat Trailer Parking
5. Focus Groups
6. Perception Surveys



Legend
 Harbor Slip Occupancy Area
 Vehicle Parking Carrying Capacity Area



Spatial Carrying Capacity

Zones	Usable Acres per Vessel (Peak)	Usable Acres per Vessel (Average)	Usable Acres per Vessel (Low)
Zone A	0.54	1.4	8.9
Zone B	0.41	1.1	12
Zone C	0.98	2.4	12

Zone A – Inside the Harbor

Zone B – Crab Island

Zone C – East Pass

Spatial Carrying Capacity

- Acres of usable surface water
- Vessel Activity
- Peak use density



RANGE OF REASONABLE BOATING CAPACITY COEFFICIENTS

Water and Land Recreation Opportunity Spectrum (WALROS)

WALROS class	Range of boating coefficients (acres per boat)	
	Low end	High end
Urban	1	10
Suburban	10	20
Rural developed	20	50
Rural natural	50	110 (¼ sq mi)
Semiprimitive	110	480 (¾ sq mi)
Primitive	480	3,200 (5 sq mi)

Carrying Capacity Approach

Data Collection Design

1. Vessel Traffic at harbor entrance
2. Harbor slip occupancy
3. Vehicle parking lot occupancy
4. Boat Trailer parking
5. Focus group
6. Perception surveys

Perception Survey Results

Sample size: 1,200

Response Count: 229

Response Rate: 19%

How other boaters affect enjoyment of Destin Harbor and surrounding waterways:

- 7% -- added
- 35% -- neither added not detracted
- 21% -- Somewhat detracted
- 19% -- Moderately detracted
- 19% -- Extremely detracted

Summary of Findings

Spatial Carrying Capacity

Zone A – Inside Destin Harbor

Zone B – Crab Island

Zone C – East Pass

Carrying Capacity

Capacity exceeded

Capacity exceeded

Capacity exceeded

Social Carrying Capacity

Full capacity

Facility Carrying Capacity

Full capacity

Harbor slips: Harbor District

Parking lots: Harbor District

Boat/Kayak launch /Capt Leonard

Average 90% capacity

Average 80% capacity

Average 80% capacity - weekend use

RECOMMENDATIONS

Objective 1: Promote Safety and Enjoyment of Local Waterways

1. A1. Install better defined channel markers equipped with “NO MOORAGE” signs
2. A10, A3. Regulate livery vessel traffic operations to ensure each livery vessel is properly registered. Concurrently identify pre-existing, appropriate City Action Plans to leverage and promote the shuttling of visitors to primary destinations around the Harbor via water taxis and/or tour boats as an alternative to livery vessels.
3. A9, A10. Revisit regulations on issuing vessel permits to minimize over issuance, in combination with regulating livery vessel traffic operations to ensure each livery vessel is properly registered.
4. A1, A6, A7. Install better defined channel markers equipped with “NO MOORAGE” signs, in combination with the creation of a Destin safety video to cover boating, traffic safety, and boating under the influence, in combination with an increase in law enforcement presence to avoid BUIs on vessels and jet skis.
5. A6, B8. Create a Destin safety video and implementation strategy to cover boating, traffic safety, and boating under the influence, in combination with the Coast Guard Auxiliary/Nonprofits conducting vessel inspection trainings.

Objective 2: Promote Environmental Health of Harbor and Surrounding Waterways

6. B9. Incorporate a more robust water quality monitoring system in the Harbor.
7. B10. Conduct a hydrographic study to optimize pump usage.
8. B11. Study the current effectiveness of the pump system to gather baseline data that could then inform decisions regarding changes to the pump system and its operations.
9. B7. Conduct a comprehensive water quality study (CWQS), including a hydrographic flow study on the pump, to provide baseline data and optimize pump usage.

Objective 3: Promote Economic Development of Businesses Operating Along the Harbor

10. C5. Optimize slip configurations in the Harbor based on user demand and improving slip usage efficiency.

11. C7. Implement Comprehensive Parking Strategies to reassess existing parking lot usage to optimize current available parking.

Multi-Objective Recommendation: Meets all three strategic objectives

12. This recommendation cuts across all three strategic objectives of public safety, environmental health and economic development of the study area. Throughout this technical assistance study, measures of navigational improvements were raised during public meetings and throughout the planning process. It was communicated that further investigation is required for alterations to the existing navigation channel. Under the Continuing Authorities Program (CAP) USACE is authorized to plan, design, and construct small scale projects under existing project authority from Congress. Local governments and agencies seeking assistance may request USACE to investigate potential water resources issues that may fit a particular authority. A CAP project is conducted in two phases: a feasibility phase and a design and implementation phase. These two phases are cost-shared between the federal government and the City of Destin. The maximum federal limit is \$10 million per project

The Section 107 Small Navigation Improvements of the Rivers and Harbors Act of 1960, as amended, is the authority that allows USACE to plan, design and construct small projects for commercial navigation purposes such as channels, breakwaters, and jetties to ensure safe and efficient use of the nation's navigable waterways. Pursuing the CAP Section 107 is recommended to the City of Destin

DISCUSSIONS:

Councilmember Destin asked if they counted slips just down to the Destin Yacht Club in Zone A, or whether they extrapolate the rest of the slips all the way around the north shore and then all the way around the south shore in the capacity study.

USACE Response: During scoping, they counted slips most commonly used and accessible by the public. The assumption was this sample was representative of the entire harbor. One of their constraints was there were certain areas they simply could not access daily during data collection.

Councilmember Destin noted there are literally hundreds of slips as they go around the harbor, and recreational slips in all the canals and all the way around the south shore. He expressed concern that while they captured part of the area where mostly commercial slips are located, they may not have a data set that will help them with their objective. He stated that the object of the study was to determine whether they have too many slips, if they should permit any more slips, if they have too many boats, and whether they allow more livery vessels. He continued that while they made some recommendations on how they might improve the current situation by changing the configuration of the slips, the study does not drill down to the guidance that they need to get to those kinds of conclusions.

USACE Response: Their charge was to develop a recommendation, but anything to really get to that level of granularity would require additional investigation similar to what they proposed for the environmental health objective that further water quality studies would be required. The capacity study points to the fact they have a capacity problem, and that they must analyze that problem and potentially partner in the solution. Their last recommendation was to perform a deeper study. The Section 107 study will be another study which will take longer because it is a larger federal investment. But the result of that study is a recommendation for modifications to the harbor. They will do modifications to the jetties, breakwaters, and channels that need modifications, which would actually result in non-federal and federal co-share. It would be 80% for federal and 20% for non-federal for these kinds of modifications.

Councilmember Bagby inquired as to the city's responsibility on whether to accept or decline any of the recommendations of the 107 study once the result of the study is produced.

USACE Response: They are partner with the city. The city is not directed to do anything. The study itself is co-shared 50-50. The city can come back with a locally prepared plan which could change the cost-share. For instance, if the city asked for something more expensive, then they could potentially have to pay the difference in cost. If the city does not agree with any of the USACE recommendations, then they could simply walk away.

Councilmember Bagby asked whether there have been any recent 107 study in this district.

USACE Response: There may not have had a similar 107 study in this district for several years. There have been plenty in the region, i.e., Jacksonville District has had several.

Councilmember Bagby inquired as to the length of the 107 study.

USACE Response: Maximum length for the 107 study is 24 months.

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Capt Jim Green, Chairman of the Harbor Capacity Study Steering Committee discussed the committee's actions with regards to USACE's recommendations as well as added recommendations from the committee:

Objective 1: Promote Safety and Enjoyment of Local Waterways

1. **A1.** Install better defined channel markers equipped with “NO MOORAGE” signs.
2. **A10, A3.** Regulate livery vessel traffic operations to ensure each livery vessel is properly registered. Concurrently identify pre-existing, appropriate City Action Plans to leverage and promote the shuttling of visitors to primary destinations around the Harbor via water taxis and/or tour boats as an alternative to livery vessels.
3. **A9, A10.** Revisit regulations on issuing vessel permits to minimize over issuance, in combination with regulating livery vessel traffic operations to ensure each livery vessel is properly registered.
4. **A1, A6, A7.** Install better defined channel markers equipped with “NO MOORAGE” signs, in combination with the creation of a Destin safety video to cover boating, traffic safety, and boating under the influence, in combination with an increase in law enforcement presence to avoid BUIs on vessels and jet skis.
5. **A6, B8.** Create a Destin safety video and implementation strategy to cover boating, traffic safety, and boating under the influence, in combination with the Coast Guard Auxiliary/Nonprofits conducting vessel inspection trainings.

It was the consensus of the committee members present to support the following recommendations under Objective 1: 1, 3, 4, and 5. The committee did not support recommendation #2 as it seems this recommendation was more for a commerce area that was split by a waterway; and having water taxi shuttling people around the waterways. The committee did not want the City of Destin to waste any energy on it because they have everything commercial on the north side of the harbor in the festive marketplace, and that the purpose of the boardwalk is for connectivity.

Objective 2: Promote Environmental Health of Harbor and Surrounding Waterways

6. **B9.** Incorporate a more robust water quality monitoring system in the Harbor.
7. **B10.** Conduct a hydrographic study to optimize pump usage.
8. **B11.** Study the current effectiveness of the pump system to gather baseline data that could then inform decisions regarding changes to the pump system and its operations.
9. **B7.** Conduct a comprehensive water quality study (CWQS), including a hydrographic flow study on the pump, to provide baseline data and optimize pump usage.

It was the consensus of the committee members present to support the following recommendations under Objective 2: 6, 7, 8, and 9

Objective 3: Promote Economic Development of Businesses Operating Along the Harbor

10. Optimize slip configurations in the Harbor based on user demand and improve slip usage efficiency.

11. C7. Implement Comprehensive Parking Strategies to reassess existing parking lot usage to optimize current available parking.

It was the consensus of the committee members present to support the following recommendations under Objective 3: 10 and 11

Multi-Objective Recommendations: Meets all three strategic objectives.

12. This recommendation cuts across all three strategic objectives of public safety, environmental health and economic development of the study area. Throughout this technical assistance study, measures of navigational improvements were raised during public meetings and throughout the planning process. It was communicated that further investigation is required for alterations to the existing navigation channel. Under the Continuing Authorities Program (CAP) USACE is authorized to plan, design, and construct small scale projects under existing project authority from Congress. Local governments and agencies seeking assistance may request USACE to investigate potential water resources issues that may fit a particular authority. A CAP project is conducted in two phases: a feasibility phase and a design and implementation phase. These two phases are cost-shared between the federal government and the City of Destin. The maximum federal limit is \$10 million per project.

The Section 107 Small Navigation Improvements of the Rivers and Harbors Act of 1960, as amended, is the authority that allows USACE to plan, design, and construct small projects for commercial navigation purposes such as channels, breakwaters, and jetties to ensure safe and efficient use of the nation's navigable waterways. Pursuing CAP Section 107 is recommended to the City of Destin.

Harbor Capacity Study Steering Committee's additional recommendations for the city council's consideration:

Motion to recommend to the city council to have the city work with the county and the industry in reaching out to the National Park Service to determine their Crab Island regulatory guidelines and timelines and how the city, county, and industry can be involved in the regulatory process, passed 4-0.

Motion to recommend to the city council to direct staff to install petroleum absorption in stormwater runoff that is diverted into the Destin Harbor from US Hwy 98, passed 4-0.

Motion to recommend to the city council that a CAP Section 107 study be conducted with the Harbor Capacity Study data to further understand the amount and demographics of the slips available in the Destin Harbor along with adjusting the location and size of the navigable channel and ecological benefit of flushing the harbor with the shoals dredged to accommodate the modified channel's location; and using the BP Triumph funds where it can possibly be used, passed 4-0.

Motion to recommend to the city council to enact an 8-year livery vessel moratorium to allow time for further studies to be conducted to move and/or widen the navigable channel to provide property owners with the ability to expand their dockage as well as provide a balance of availability of commercial slips for other industries in the Destin Harbor, passed 4-0.

Motion to recommend to the city council to have the city reach out to the county to determine the feasibility of creating a county-wide livery vessel moratorium, passed 4-0.

Motion to recommend to the city council that under:

Objective 1, recommendation #1 – *Install better define channel markers equipped with “NO MOORAGE” signs – to add a “no wake” signs on the bridge along with the current recommendation from USACE.*

Objective 1, item #3 – *Revisit regulations on issuing vessel permits to minimize over issuance, in combination with regulating livery vessel traffic operations to ensure livery vessels are properly registered – to add state's definitions for livery, which includes boating clubs, kayaks and Paddleboards, bareboat charters, and peer-to-peer boat rentals. Also, to adopt some Okaloosa County regulations which includes requiring physical location/dock for livery, requiring chase vessel, increasing employee training requirements, requiring liveries to attend the Okaloosa County Pre-Season Watersports Meeting held by the county, increasing the rental customer operating requirements, adopting the vendors use of wristbands, and include the news FWC standards to include renter attestation checklist and insurance to cover renters. Motion passed 4-0.*

Motion to recommend to the city council that under:

Objective 1, recommendation #5 – *Create a Destin safety video and implementation strategy to cover boating, traffic safety, and boating under the influence, in combination with the Coast Guard Auxiliary/Nonprofits conducting vessel inspection training - to direct staff to review the Watersports Coalition pontoon safety video with recommendations as soon as possible; to add more trash cans along the harbor and Norriego Point to prevent trash from being thrown into the harbor; and pushing forward with as Fuel Contingency Plan for all fuel facilities and certain businesses in the harbor. Motion passed 4-0.*

Motion to recommend to the city council that under:

Objective 2, recommendation #6 – *Incorporate a more robust water quality monitoring system in the harbor – to have the city work with the*

Choctawhatchee Basin Alliance and/or city staff to conduct water testing in the harbor. Motion passed 4-0.

Motion to recommend to the city council that under:

Objective 3, recommendation # 10 – *Optimize slip configurations in the harbor based on user demand and city needs to improve slip usage efficiency* – that for any new dock construction or modification that a number of transient slips council deems appropriate be included in any commercial docks. Motion passed 4-0.

Motion to recommend to the city council that under:

Objective 3, recommendation #11 – *Implement comprehensive parking strategies to reassess current parking lot usage to optimize current available parking* – to analyze the current shared parking for the businesses to determine any overlap. Motion passed 4-0.

Motion to recommend to the city council to keep the current committee in place as a monitoring agency to evaluate the effectiveness of the recommendations that the city council ultimately decides to put in place, passed 4-0.

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DISCUSSIONS:

Referencing Objective 1, USACE Recommendation #2 as follows:

Regulate livery vessel traffic operations to ensure each livery vessel is properly registered. Concurrently identify pre-existing, appropriate City Action Plans to leverage and promote the shuttling of visitors to primary destinations around the Harbor via water taxis and/or tour boats as an alternative to livery vessels.

Councilmember Bagby stated that the city has no problem creating regulations. The problem is enforcing them.; and that the only way for the city to accomplish this is to put “gate keepers” at the entrance to the harbor to check every single boat that comes through. He asked what actions USACE feels the city needs to take in order to accomplish this particular recommendation.

USACE Response: This is not about physically tracking boats in the water. There is a process involved in their permits before they get in the water. The recommendation is to develop a centralized database and a data management plan. Whenever permits come through, they will be entered into a database so they could keep track of all of them. During the course of the study, they have also spoken to some of the law enforcement personnel who also provided some feedback to the recommendation. They suggested having some level of law enforcement and active regulation along the channel. Some of the operators may be new and not familiar with the area and just adding to the congestion. There is very limited way for them to track the place of origin for these vessels.

According to Councilmember Bagby, they can have a list of the number of every boat in the county, but the problem they are trying to solve is managing the harbor and keeping it from being over-populated. He reiterated that there is no way to do this unless they place a couple of officers at the gate to check every boat that enters the water.

Councilmember Hebert stated there are thousands of boats from other cities that come to the harbor. They will never get a list of pontoon boats coming out of cities like Fort Walton Beach, Niceville, Shalimar, and Navarre. Other cities are allowing their business owners to incorporate more pontoon boats to their livery count because they are not covered under Destin's livery vessel moratorium.

Councilmember Bagby noted that the harbor is already over-capacity or at least near capacity as they already have too many vessels. He asked for USACE's opinion with regards to one of the committee's recommendations which was *"to enact an 8-year livery vessel moratorium to allow time for further studies to be conducted to move and/or widen the navigable channel to provide property owners with the ability to expand their dockage as well as provide a balance of availability of commercial slips for other industries in the Destin Harbor"* as building more docks would create more slips in the harbor.

USACE Response: Creating more slips in the harbor without addressing the current situation would certainly be a struggle; however, this is the city's recommendation and USACE needs to have more information to fully understand the recommendation before they could render an opinion.

Capt Green explained that many of the vessels that circle the harbor are possibly sightseeing or looking for a place to dock, similar to a lot of automobiles looking for a place to park in the harbor district. Dockage for commercial enterprises is at a premium and has a very small window as compared to the other slips in the harbor. Moving the channel in the middle and allowing them to increase their dockage and add more transient slips that would create more places for boats entering the harbor from different locations to dock which would help relieve the congestion in the harbor. One of the committee's other recommendations was to increase transient slips on new dock constructions or expansion. He also noted that livery vessels outnumber all the other industries operating in the harbor by almost 3 to 1. Livery operator could put 4 to 5 pontoon boats in one slip and pay a certain amount of money each month while a charter boat can only have one revenue center in that slip. The main reason they recommend enacting an 8-year livery vessel moratorium is for preservation of their founding industry as well as other industries that operate in the harbor. He continued that they would need a letter from the county, the entity that established the channel, to get the 107-study approved. The study will take about 24 to 36 months to complete and at least another two years to implement the result of the study. Once the channel is moved, it could take another two years before additional dockage can be built. He added that moving the channel would allow for a balance of water-based industries to operate in the harbor. It would also allow for a greater operation in a densely, bottlenecked area.

Councilmember Bagby stated that having more transient list would only invite more vessels from other places; adding he is not in favor of giving them a place park and a place to operate in the Destin Harbor.

Councilmember Bagby asked if the city could create some kind of policy that would require a parking pass for boats that charges a specified amount annually.

The Land Use Attorney noted that it is not in their current code, but they could certainly amend the ordinance to make it happen. However, some of the slips are private property and so private property owners must be willing to participate in the program.

Councilmember Hebert commented that the committee's recommendation to "*reach out to the county to determine the feasibility of creating a county-wide livery vessel moratorium*" is a great idea. If they will put an 8-year moratorium on their own businesses, they need to do it across the board, and that she feels the county would agree to it.

Councilmember Schmidt asked for the exact definition of "carrying capacity."

USACE Response: They looked at it in 3 different components. One was the spatial carrying capacity is the number of vessels that can safely operate and recreate on a specific water surface at a given time.

Councilmember Geile opined that the above definition is incomplete and that there are some elements that were left out. The carrying capacity has to mean that at some point there is a detrimental impact if the carrying capacity is exceeded, such as environmental or safety issues.

USACE Response: Another way they define carrying capacity is the number of people that can safely and enjoyably occupy a given water space without a loss in quality. For instance, there may safely operate one boat per acre, but can it be considered an enjoyable experience.

Councilmember Schmidt asked whether they have studied all the residential docks on the south sides and to the east of the harbor and that they are all included in the count.

USACE Response: They were not. During scoping it was determined there is a finite amount of resources and time, and that they have a narrow window of data collection; and so they went ahead with what they can access.

Councilmember Schmidt inquired as to the purpose of studying Crab Island if they were not studying the actual docks and vessels in the harbor.

USACE Response: It was included in this portion of the spatial carrying capacity because those are the immediate recreational areas where people go to recreate.

Councilmember Schmidt asked how the scope of the study came about.

Community Development Director Louis Zunguze stated that the scope of the study was negotiated between the city and USACE.

Councilmember Schmidt stated that he was expecting more to come out of the study and that he is a bit disappointed as he does not quite see a sure-fire solution to their problems in the harbor. He also stated that they need to think long and hard about what they are allowing in the harbor and not just focusing on one industry which is livery vessel.

Councilmember Geile noted that the study shows that livery vessels outnumber all the other industries operating in the harbor by almost 3 to 1.

Councilmember Destin pointed out that the 107 study will be required to really get to that level of granularity or to obtain the minutest detail that they asked for.

With regards to the survey results, Councilmember Bagby suggests they focus on the following two questions and responses to these questions:

#18 – Are there any locations in the Destin Harbor or surrounding waterways where you feel unsafe because of other boats/watercrafts?

Yes – 116

No – 102

Councilmember Bagby noted that a majority of the people surveyed felt unsafe in the Destin Harbor or surrounding waterways.

#22 – How did the number of other boaters affect your enjoyment of the harbor this past summer?

Added 14

Neither added nor detracted 72

Somewhat detracted 44

Moderately detracted 39

Extremely detracted 39

Councilmember Bagby pointed out that those respondents that said the number of boaters in the harbor detracted from their enjoyment outnumbered those that said they added to their enjoyment by almost 9-1. Based on this information, they may not need more parking spaces for boats because many of those people may not be coming back.

Councilmember Bagby would like to see a prioritization of the Harbor Capacity Study Steering Committee's recommendation and then be brought back to the council for their consideration and action. He continued that some of these recommendations are quite simple that this council can readily do such as extending the terms of this committee or creating the safety video, which is already ongoing. There are some that may need to be reworked. He added that he expects to see the Section 107 study to be the number one priority because it has the longest lead time for the most part. They may need to get started with this study right away or some of the other items will not get done.

There was a general consensus among the council in support of Councilmember Bagby's recommendation.

PUBLIC COMMENTS:

Mr. John Stephens, a Destin resident, livery operator, and member of the Harbor Capacity Study Steering Committee, announced that he was he who spearheaded the efforts to create the

safety videos, and that they will start filming the third one very soon. He also stated that if modification is needed for the initial two safety videos, the watersports coalition may need some help with the funding from the TDC.

Mr. Mike Dombrowski, a Destin resident and member of the Harbor Capacity Study Steering Committee, expressed concern over the definition that is being used for “carrying capacity” and “capacity.” He stated that a “capacity” is simply a utilization of the docks. He also noted it is being reported on Table 6 of the USACE final report that utilization of the Harbor District slips is in 60 to 90 percent capacity. It is also being report it is in full capacity with regards to “carrying capacity.” He stated that 60 to 90 percent does not equate to a full capacity. He continued that this information will be misinterpreted once it is released to the public. A lot of people already believe the harbor is in full capacity, and no additional docks or boats should be allowed, which is not the case at this point. He added that the study that was just conducted was more of an inventory study rather than a carrying capacity study.

Mr. Dombroski also noted that he resides on the harbor, and that he observes that a lot of the problems occur at the entrance to the harbor, which was not addressed in the study. There are a number of different studies that looked at navigational channels, which is the same exact thing as a roadway study. They consider different factors such as the number of lanes, traffic condition, and vehicular speed. He added that they could increase the carrying capacity by expanding their navigational channel.

Mr. Dombroski also reported that one of the biggest problems that he has observed was on the northside of Norriego Point where a lot of people dock their boats. He has observed people swimming across the channel, sometimes with their dog and drink while doing the backstroke coming from Margaritaville.

According to Mr. Christian Meyers, a Destin resident, it is almost a daily occurrence around noon to 2:00 p.m. during the summertime to see three pontoon boats tied together, with an operator operating the middle boat. They come from the bridge, down to the harbor and to their location on the harbor. It seemed they have run out of boats to rent, and they are bringing back more boats. It is wide and dangerous, and a hindrance to the other boats. He stated they ought to have some kind of rule and enforcement for this kind of situation. He added there is a limit to the number of boats each operator could rent on the harbor.

Mr. Chuck Heir, a Destin resident and livery operator, explained that the people moving those boats are employees of the company. They are coming from the Destin Marina and those boats have probably been repaired and being brought back 2 or 3 at a time to their spots on the harbor. He added they are all medallion vessels operated by professional boaters.

Councilmember Destin noted that the Florida Fish and Wildlife Marine Patrol, the Sheriff’s deputies, and the US Coast Guard are the entities that enforce unsafe boating activities on the harbor. They work very hard and make the efforts to do their job. It was concluded that most people surveyed had the perception that the harbor is unsafe, and so they will not be coming back.

Mr. Chuck Heir stated that he is also frustrated with the results of the Harbor Capacity Study; however, USACE was only working the scope that was provided to them. The city was not very specific on what they want out of the survey and so pertinent questions were not asked. He also stated that as livery operator, he takes great exceptions to decisions being made about his

industry and his business; adding they should not make decisions on people's livelihood based on perceptions and assumptions. They need hard facts and data. This is a tourist town and people come here to do things and to have a good time. They need only to look at the reviews of all these fishing boats and livery businesses from thousands of visitors saying they had the time of their lives and that Destin is an awesome town.

ADJOURNMENT

Having no further business at this time, the meeting was adjourned at 8:18 PM.

Bobby Wagner, Mayor

ATTEST:

Rey Bailey, City Clerk

DRAFT

**MINUTES
HARBOR COMMUNITY REDEVELOPMENT
AGENCY ADVISORY COMMITTEE MEETING
MAY 22, 2023 - 5:30 PM
DESTIN CITY HALL BOARDROOM**

1. CALL TO ORDER:

Chairman Green called the meeting to order at 5:30 p.m. on Monday, May 22, 2023, in the Destin City Hall Council Chambers.

2. ROLL CALL & PLEDGE OF ALLEGIANCE:

Present

James Green
Mike Buckingham
Casey Jones
Christian Myers
Ian Blaise

Members Absent

Sandy Trammell
Jan Best

Staff Present

Kim Montgomery Deputy City Clerk
Steven O'Connor Principal Planner
Ryan Scott, City Engineer
Joe Bodi, Engineering Asst. II
Rachel Hoag Planner

3. MINUTES: April 22, 2023

Motion to approve the minutes of the April 22, 2023, meeting was made by Committee member Buckingham with Committee member Jones providing the second. The motion passed 5-0.

4. OLD BUSINESS:

➤ **None**

5. NEW BUSINESS:

➤ **Development Reports –**

The Chair asked Mr. Butler about the status of the Cross Town Connector and if there was any progress in purchasing the last property. It was relayed that the agreement has been made and will go to the June 5, 2023, Council meeting agenda. The Chairman then asked for the status on the Royal Melvin Heritage Park.

According to Committee member Buckingham, the park has gotten it's C.O. from the Building Official however, there are a few items that still needs to be corrected, but it is now open to the public.

➤ **Harbor Community Redevelopment Area Master Plan – 3TP Ventures**

Mr. Callahan of 3TP explained the purpose for their presentation is to provide the members

DRAFT

with an update of where they are with the Master Plan for the Harbor District. He then provided the members with a brief recap of previous presentations they've heard and the financial outlook for the district.

Ms. Witt provided the members with a list of priorities for the members to gauge their top picks and their goal to see the items financed and finished.

Regarding the initiative to construct the under the bridge boardwalk, Committee member Buckingham questioned why FDOT is now not wanting this when, as long as it's been discussed, he has never heard of any reason why they would be against the plan.

Staff explained it has to do with the 10-year bridge replacement PD&E Study they are about to implement additionally, they could not tell staff if the current bridge abutment will remain where it now is located, and asked staff to not continue to pursue this plan until they have a better idea of where the replacement will be located. Additionally, the discovery of a high pressure gas line that runs along the north side of the bridge is also an issue.

Committee member Buckingham stated that he is not aware of either of those two issues and is in close contact with several staff members of FDOT. He added that he will personally reach out to them to find out any additional information because at this point, there is not even a design for that portion of the boardwalk, as far as he is aware. The members also discussed how the two intersections at Stahlman and Calhoun Avenue greatly need to be improved, but if any major changes are made, those would most likely have to be redone when the bridge does get on schedule to get replaced.

Mr. Callahan briefly explained any improvements to those intersection that are more than just quick fixes will be addressed in the Mobility Plan that is being developed and it will come to them at a later date.

The members discussed the ongoing lack of parking and the need for parking structures and the problem has only gotten worse in the past decade or more, and of the need to build one soon.

Moving onto the activity, the 3TP staff members explained to the committee they have score sheets for them to rank the projects they most to least want to see get accomplished and handed out sheet and stickers for them to place next to their most important projects.

Mr. Callahan informed the members that they should be wrapping up their work on the two CRA Master Plans in about 6-weeks and they would either be coming back in person or presenting it virtually for the members review and a recommendation to City Council for adoption.

➤ DIRECTORS REPORT

- **Design Standards**

DRAFT

Mr. Butler explained staff is looking to gauge the committee's interest in working with staff to create design standards for the Harbor CRA District for buildings and structures. With the members agreeing that they would, Mr. Butler explained that staff will bring back an agenda item for discussion at the next meeting.

6. COMMITTEE MEMBER COMMENTS:

➤ **Committee member Buckingham** – Made the following motion:

Have Council direct staff to bring back to the committee recommendations and designs for the boardwalk to go underneath the bridge. Additionally, have staff bring back to the committee a couple of simple modifications to the two intersections at Calhoun Avenue and Stahlman Avenue. Committee member Myers provided the second. The motion passed 5-0.

➤ **Committee member Jones** – Spoke of how he had mentioned at the Harbor & Waterways Board, that he also sits on, about getting some pump out station installed or have boats hired that could come and provide the services. He spoke of how he is currently working on this initiative and would like to get support from this committee as well. The members had a brief discussion and how Destin Water Users would need to be involved, as well as possible locations where they could be installed. All the members agreed that this is something is highly needed for the city.

➤ **Committee member Blaise** – Spoke of the erosion that continues to happen at the breakwater area of Norriego Point and how something needs to be done soon and asked if there is a plan for the problem. The Chairman spoke of how the sand coming down from the dune is starting to affect the navigational channel as well.

Mr. Scott explained to the members that after the road construction to Norriego Point and the private marina is finished, the State will be coming in behind the completion to start on the park project and FDEP is aware of the issue and will address it with that project.

7. ADJOURNMENT:

Having no further business at this time, the meeting was adjourned at 6:40 PM.

Adopted and approved this _____ day of _____ 2023.

Capt. Jim Green, Chairman

Kim Montgomery, Deputy City Clerk

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023**TYPE OF AGENDA ITEM:** City Manager Report**AGENDA OUTLINE NUMBER:** 4.A.**TO:** City Council**THRU:** Jamie Dittmer, Human Resources Manager
Kyle Bauman, City Attorney
Lance Johnson, City Manager**FROM:** Krystal Strickland, Finance Director**DATE:** June 15, 2023**SUBJECT:** Resolution 23-11: FY23 Budget Amendment to City Manager Department
(May 15, 2023 Motion: To direct the City Manager to bring back a budget amendment to defund the Deputy City Manager position passed 5-2)

I. BACKGROUND: At the May 15, 2023 regular council meeting, Council directed the City Manager to bring back a budget amendment to defund the Deputy City Manager position. At the June 5, 2023 regular council meeting, the position of Assistant City Manager was discussed and presented.

II. DISCUSSION: Finance worked with the HR department to calculate the remaining balance of unspent funds budgeted to pay salary and benefits for the Deputy City Manager, which was a salary grade plan level of 115. After final payout of accrued paid time off, the balance was calculated to be \$35,969. The attached budget amendment removes this amount from the salary and benefit accounts in the City Manager's department.

Council recommended a new position be created at the 113 salary grade level. Finance chose an amount slightly above mid-point and calculated the salary and benefits the City would pay for the time period July 1 - September 30, 2023, assuming average benefits (between employee + spouse and employee + family). This amount is calculated to be approximately \$32,493. The attached budget amendment adds this amount to the salary and benefit accounts in the City Manager's Department.

The net change to the City Manager's Personnel Budget for FY 2023 is a decrease of \$3476.

A. Link to Strategic Goals / Objectives:

B. Effect on Budget (EOB):

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Resolution 23-11 -- Adjustment to City
Managers Office Personnel Funding
2. Exhibit A - 2023 0605 Budget
Amendment DEPUTY CM
ASSISTANT CM

RESOLUTION 23-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, AMENDING THE FISCAL YEAR 2023 BUDGET AS DESIGNATED IN THE ATTACHED EXHIBIT “A,” DESCRIBING AMENDMENTS NECESSARY TO FUND ADJUSTMENT OF THE PERSONNEL OF THE CITY MANAGER’S OFFICE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Deputy City Manager is part of the City Manager’s office and the Fiscal Year 2023 Budget (the “2023 Budget”) reflects this; and

WHEREAS, the City Council of the City of Destin, Florida (the “City”), has determined that, to reduce costs, and most effectively operate the City, it is in the public’s best interest to remove the Deputy City Manager position from the 2023 Budget; and

WHEREAS, the City Council has determined that it is beneficial to add an Assistant City Manager position to the City Manager’s office; and

WHEREAS, the City Council has determined that the above-described actions are most effective to ensure an economical and efficiently operated City; and

WHEREAS, the City has adopted its 2023 Budget through the adoption of an Ordinance; and

WHEREAS, the City Council of the City has determined that it is in the public’s best interest to amend the 2023 Budget in accordance with the attached City of Destin Budget Amendment Form, attached hereto as Exhibit “A,” which describes amendments necessary to fund the adjustments to the City Manager’s office in the 2023 Budget.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Recitals.

1. The foregoing recitals are true and correct, and incorporated into this Resolution.

Section 2. Amending the 2023 Budget.

2. The 2023 Budget is hereby amended as described in Exhibit “A.”

Section 3. Severability.

3. If any section, phrase, sentence, or portion of this Resolution is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. Effective Date.

4. This Resolution shall take effect immediately upon adoption by the City Council.

ADOPTED THIS 20TH DAY OF JUNE 2023

Bobby Wagner, Mayor

ATTEST:

Rey Bailey, City Clerk

CITY OF DESTIN Budget Amendment Form

Fiscal Year	2023	Short Description	REMOVE DCM ADD ACM	Entity Code	1
Period	9	Effective Date	6/5/2023	Amendment Type*	1
Ref 1	CM	Budget Year Code	3	Budget Projection Inclusion	One Time
Ref 2	SAL/BEN				

*AMENDMENT TYPE: 1 = Exp/Exp or Rev/Rev, 2 = Exp/Rev, 3 = Exp/Rev one sided, 7 = Exp/Rev Inter fund, 8 = Exp/Exp Inter Fund

ORG	OBJECT	PROJECT	LINE DESCRIPTION	(I)ncrease (D)ecrease	AMOUNT	CURRENT AVAILABLE BUDGET	REVISED AVAILABLE BUDGET
0151212 CITY MGR	512000 SALARIES		REMOVE DEPUTY CM FY23 Balance	D	\$ 29,088.40	\$ 181,896.13	\$ 152,807.73
0151212 CITY MGR	521000 FICA		REMOVE DEPUTY CM FY23 Balance	D	\$ 353.31	\$ 3,679.33	\$ 3,326.02
0151212 CITY MGR	522000 RETIREMENT		REMOVE DEPUTY CM FY23 Balance	D	\$ 3,857.12	\$ 28,497.09	\$ 24,639.97
0151212 CITY MGR	523000 LIFE/HEALTH INSURANCE		REMOVE DEPUTY CM FY23 Balance	D	\$ 2,670.28	\$ 6,414.47	\$ 3,744.19
0151212 CITY MGR	512000 SALARIES		ADD ASSISTANT CM	I	\$ 23,487.20	\$ 152,807.73	\$ 176,294.93
0151212 CITY MGR	521000 FICA		ADD ASSISTANT CM	I	\$ 268.93	\$ 3,326.02	\$ 3,594.95
0151212 CITY MGR	522000 RETIREMENT		ADD ASSISTANT CM	I	\$ 2,935.90	\$ 24,639.97	\$ 27,575.87
0151212 CITY MGR	523000 LIFE/HEALTH INSURANCE		ADD ASSISTANT CM	I	\$ 5,801.27	\$ 3,744.19	\$ 9,545.46

	Initials	Date
Created by: _____		
Entered by: _____		

TOTAL \$ 68,462.41

Note
 REMOVE DEPUTY CITY MANAGER SALARY AND BENEFITS (115
 SALARY GRADE)
 ADD ASSISTANT CITY MANAGER SALARY AND BENEFITS (113
 SALARY GRADE MIDPOINT FOR SR LEADERS)

Approved by: _____

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 4.B.

TO: City Council

THRU: Lance Johnson, City Manager
Jeffrey Cozadd, Grants Manager

FROM: Jamie Dittmer, Human Resources Manager

DATE: 6/8/2023

SUBJECT: Agent-Broker of Record for Health & Ancillary Benefits, RFP23-04-HR

I. BACKGROUND: Staff solicited proposals for an Agent-Broker of Record for Health & Ancillary Benefits. The Request for Proposal (RFP) was advertised with submissions required no later than 2:00p.m., June 8th 2023. Proposals were received, opened, and recorded for the record at the advertised location and time.

II. DISCUSSION: Four proposals for the Agent Broker of Record were received and opened at a public bid opening on June 8, 2023. Copies of the proposals were distributed to the bid committee. The Bid committee met on June 13, 2023 and evaluated the proposals.

These firms are appropriately licensed and credentialed:

Acentria

HUB

Gallagher

National Benefit Service Center

Each respondent was scored based on seven criteria:

Qualification and Experience Firm (20 points)

Qualification and Experience Individuals (10 points)

Understand Approach to the Work (10 points)

Location and Accessibility of staff (5 points)

References (5 points)

Fee Proposal (30 points)

Services (20 points)

Total:100

The bid committee evaluated each proposal and after some discussion, individually scored each proposal. All committee members scored Acentria as the highest-scoring proposal.

The bid committee passed a motion to recommend to the City Manager that Acentria be contracted to be the Agent Broker of Record for Health and Ancillary Benefits.

- A. **Link to Strategic Goals / Objectives:** Financially Sound City Providing Service Excellence
- B. **Effect on Budget (EOB):** Costs associated with brokerage services are budgeted.
- C. **Level of Service (LOS):** Increased level of service.
- D. **Legislative Sponsor:**

III. CONCLUSION: Each proposal was evaluated and scored based on the criteria presented above. Acentria is the most competitive Agent Broker of Record across all seven categories.

IV. RECOMMENDED MOTION: I move to authorize the City Manager to develop and execute an agreement for Agent Broker of Record with Acentria as recommended by the Bid Committee.

Attachments:

1. RFP 23-04-HR Score Sheets
2. Ascentria
3. HUB Public Risk Proposal Submission
4. National Benefit Service Ctr.
5. Gallagher
6. 6-13-23 Bid Mtg Minutes



City of Destin

SCORE TABULATION SHEET

Bid Committee Member

Michael J. Burgess

Date

06/12/2023

RESPONDENTS					Notes
	Acentria	Gallagher	HUB	National Benefit Service Center	
Qualification and Experience Firm (20 points)	20	20	20	10	HUB - Blue Diamond
Qualification and Experience Individuals (10 points)	10	10	10	5	
Understand Approach to the Work (10 points)	10	8	10	7	
Location and Accessibility of staff (5 points)	5	3	4	3	
References (5 points)	5	5	5	5	
Fee Proposal (30 points)	30	20	20	20	
Services (20 points)	20 30 ¹⁵	18	20	15	
Total:	95 100	79 84	84 89	60 65	
Is proposal responsible (y/n)	Yes	Yes	Yes	No	
Recommend to City Manager (y/n)					

App. G. Not
Notarized



City of Destin

RFP 23-04-HR Insurance Broker

SCORE TABULATION SHEET

Bid Committee Member

Ryan Scott

Date

6/13/23

RESPONDENTS	Acentria	Gallagher	HUB	National Benefit Service Center	Notes
Qualification and Experience Firm (20 points)	5	20	10	15	
Qualification and Experience Individuals (10 points)	10	20 7.5	5	2.5	
Understand Approach to the Work (10 points)	5	7.5	10	2.5	
Location and Accessibility of staff (5 points)	5	2.5	3.75	1.25	
References (5 points)	3.75	3.75	2.5	5	
Fee Proposal (30 points)	30	22.5	15	7.5	
Services (20 points)	15	5	20	10	
Total:	73.75	68.75	66.25	43.75	
Is proposal responsible (y/n)	Y	Y	Y	Y	
Recommend to City Manager (y/n)	Y				



City of Destin
SCORE TABULATION SHEET

RFP 23-04-HR Insurance Broker

Bid Committee Member

Jeff Cozart

Date 6-13-23

RESPONDENTS	Acentria	Gallagher	HUB	National Benefit Service Center	Notes
Qualification and Experience Firm (20 points)	20	20	20	10	
Qualification and Experience Individuals (10 points)	10	10	10	5	
Understand Approach to the Work (10 points)	5	5	5	0	
Location and Accessibility of staff (5 points)	5	2	3	0	
References (5 points)	5	5	5	5	
Fee Proposal (30 points)	30	20	20 ¹⁵	0	3rd - GAD NBS-C-3-5 2nd - A HUB-3rd
Services (20 points)	20	20	15	10	
Total:	95	82	73	30	
Is proposal responsible (y/n)					
Recommend to City Manager (y/n)					

Michael

Ryan

Lisa

Jeff

100
73.75

84
68.75

89
66.25

65
43.75

100

95

85

0

95

82

73

30

City of Destin
SCORE TABLE

SCORE TABULATION SHEET

Bid Committee Member

Date 6-13-23

RESPONDENTS	A	A	A	
Qualification and Experience Firm (20 points)	20 Acentria	15 Gallagher	20/15 HUB	NOT National Benefit Service Center
Qualification and Experience Individuals (10 points)	10	10	10	A
Understand Approach to the Work (10 points)	10	5/10	10	complete
Location and Accessibility of staff (5 points)	5	5	5	partial
References (5 points)	5	5	5	
Fee Proposal (30 points)	30	20	20	
Services (20 points)	20	15/20	20/15	
Total:	100	95	85	NA
Is proposal responsible (y/n)				
Recommend to City Manager (y/n)				



**Request for Proposal 23-04-HR
Insurance Agent – Broker of Record
For Fully Insured Group Health and Ancillary Employee Benefits**

DUE DATE:

June 8, 2023 @ 2:00 P.M.

COPY

Lead Consultant/Account Executive

Mike Carraway

(850) 845-0486

Mike.Carraway@Acentria.com



Local Office:

4364 Gulfstarr Drive
Destin, FL 32541

Corporate Office:

1540 Cornerstone Blvd. Suite #200
Daytona Beach, FL 32117

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Letter of Transmittal

June 8, 2023
City of Destin
ATTN: Rey Bailey, City Clerk
4200 Indian Bayou Trail
Destin, FL 32751



RE: RFP #23-04-HR – Insurance Agent – Broker of Record
Dear Mr. Bailey and Members of the Evaluation Committee,

On behalf of Acentria Public Risk, we would like to thank you for the opportunity to respond to the solicitation “RFP #23-04-HR – Insurance Agent – Broker of Record”. We look forward to your review of the enclosed response.

Acentria Public Risk will serve and partner with the City of Destin (“City”) in helping to execute the City’s goal of procuring the very best Employee Benefits insurance program now and into the future. Acentria will provide local hands-on services from our office in Destin, FL as well as our office in Daytona Beach, FL. Our aim is to develop a trusted partnership that feels like a true extension of staff; a partnership that understands, develops, and provides solutions to your needs. Our team is collaborative, creative, and has the proven technical knowledge and capabilities to deliver best in class services while driving down costs. We will focus on the following key areas of concern:

1. We are committed to City of Destin in providing a competitive broker compensation structure that meets your budget and provides the resources to reduce staff workload.
2. Proactive partner committed to containing the City’s overall spend with innovative, creative, and long-term cost-containment strategies.
3. Executing the strategic employee benefits goals of Mr. Johnson, Ms. Dittmer, Council, and staff.
4. We will provide resources to establish and enhance your wellness program now and into the future.
5. Provide extraordinary customer service from our experienced team assigned to your account.
6. Leverage our resources, alternative funding, and self-insurance pool expertise to bring new markets, innovation, and insurer competition to the City’s benefits program to provide stable long-term costs.
7. Deploy senior specialists to improve and provide alternatives to your program: including Council meeting support, presentations, claims advocacy, wellness, compliance, and employee/retiree education meetings.
8. Deploy our technology specialist resources including benefits administration/onboarding, client portal, claims trend analysis, benchmarking, high-cost claim audit, access to Acentria HR Live, MyWave, and more.

We are committed to performing and exceeding the “Scope of Work” outlined in this RFP.

Sincerely,

Mike Carraway, VP/Employee Benefits Specialist
Acentria Insurance
4634 Gulfstarr Drive
Destin, FL 32541

Cover Letter-Executive Summary Highlights

Acentria's Unique Value Proposition

Brokerage

- Top 20 national broker, coupled with Acentria's home office based in Destin, FL
- Only broker in Florida to have access to 2 Florida health insurance pools
- Extensive self-insurance and pooling experience
- Strategic partnership with the Florida League of Cities and Hometown Health
- Acentria has an exclusive health insurance pool, Well-Life located in Lakeland, FL
- Fully transparent pricing
- Premium volume >\$5 billion
- Unrivaled ability to create insurer competition and lower costs
- If selected, committed to mobilize all resources and team needed to transition. We act fast!
- Tier 1 status with all health insurers
- 500+ self-funded clients
- Independent & vendor agnostic-we do not own any intermediary/wholesale brokers or third-party administrators (TPA's).
- Saved millions for our self-funded clients by auditing ASO, PBM, and utilizing in house specialist resources to drive vendor competition, alternative pool programs, negotiation, and specialty drug carve outs. Below are examples of case studies and testimonial letters

Okaloosa County School District

\$5 Million Savings

2022 Renewal Results:

Health insurance moved from fully insured to a self-insured plan, potential savings of \$4.8M.

Medicare Advantage savings of \$820 per month per retiree with benefit enhancements.

Dental insurance negotiated savings of \$13,096.

City of Miami Beach

\$2.5 Million Saved

2021 Renewal Results:

Stop Loss: Negotiated 2021 renewal to a 0% with dividend, \$415k savings.

Rx Program: analyzed contract and provided a detailed analysis to improve terms, without changing PBM, **\$960k net savings**

Medicare Advantage: evaluated Medicare Advantage option for retirees providing a 54% – 71% cost savings projected, **\$1M - \$2.2M.**

Diabetes Prevention Program providing a total savings of \$67K

Cover Letter-Executive Summary Highlights *continued*

We Speak “Public Entity”

- Public sector executive team has served in both State and City government
 - Governor’s Office
 - Mayor of Royal Palm Beach
 - Our Chief Legal Officer is a current member of the Florida House of Representatives
- Director of Member services of Florida League of Cities sponsored Florida Municipal Insurance Trust
- Developed largest property asset recovery program for over 200 Cities in Florida
- Provided risk management programs to over 500 public entities of all sizes
 - State University System
 - Municipalities
 - Counties
 - School Districts
 - Single purpose special districts
- Team has 100+ years of public sector employee benefits experience, including large and complex self-funded public agencies both on broker side as well as carrier side (FL Blue).
- Chief Legal Officer (attorney) is also a Florida Legislator, keeping us apprised of legislative concerns that may impact our clients and insurance industry

Extraordinary Customer Service

- Dedicated Agent, single point of contact
- Extension of staff, supporting City staff
- Collaborative team approach draws on the strength of each team member
- Corporate culture aligned to work as a team
- VIP customer experience
- Service timelines, stewardship reports
- Decision support for staff
- Available for onsite meetings, commission meetings, face to face with employees, dependents, and retirees out of our office in Destin, FL

Claims (in house)

- Claims advocacy and ability to push back on insurers when necessary
- After hours availability for claims resolutions
- Employment & labor issues
- Claims auditing, IBNR, trends, benchmarking, and modeling retention levels

Specialist Resources (in house)

- Wellness coordinator is a registered nurse
- Doctor of Pharmacy for contract review, specialty drug audit and spend
- Pharmacy benefits (consulting, clinical, & contract review)
- RX innovation, management, carve out, audits
- ASO audit team

Cover Letter-Executive Summary Highlights *continued*

Specialist Resources (in house) *continued*

- Self-funding expertise
- Stop loss broker for maximizing stop loss coverage
- Compliance and attorney on staff
- *AcentriaHR* provides real time HR specialists to get decision support, guidance, and best practices

Wellness, Education, and Communications (in house)

- RN Wellness Coordinator to manage and optimize wellness funds/resources
- Results based wellness and employee pricing differentials
- On-site physicals
- Population health management
- All benefits guides printed in house and fully customizable
- Experience with self-funded agencies utilizing local primary clinics
- Acentria is committed to education, wellness, and communication to help improve employee health & drive down City costs.

Benefits Administration System & Technology (in house)

- Acentria technology team can work with the current City benefits administration system or provide alternatives as directed by the City.
- Acentria technology team will provide full onboarding to Employee Navigator or another system if directed by the City.
- Complimentary web-based benefits administration system with full back-end support, 365 days/year
- 100% vendor agnostic, with deep understanding of multiple benefits administration systems and data feed integration, API
- City administrative staff & non administrative staff will have single point of contact for Q&A, onboarding, orientation (if needed/as needed).
- Claros Analytics, a funding decisions and deductible clarity support tool that utilizes real-time and historical data to help make crucial funding decisions.
 - Actuarial assistant
 - Risk Decision support
 - Claros Reserve, builds refined actuarially sound IBNR easily and quickly
 - Benchmarking

Client Portal (in house)

- Dedicated client portal for direct access to compliance resources
- Vast library of tools, services, including OSHA log templates, job descriptions, salary benchmarking, learning management system, wellness promotion and toolkits
- Documents on-demand
- Comprehensive guide to Federal legislation, FAQ's, forms, and references
- Documents on Command-web based access to a library of downloadable articles
- Health shop for easy to print newsletters customized for the City

Mandatory Proposer Requirements

- 1. The proposer must be willing and able to place business with all the City's existing providers as outlined in Appendix A of this RFP. This does not mean the City intends to maintain its current carriers; but it would, if considered advantageous to the City. Additionally, business with other carriers in health, dental, vision, life, and disability lines must be actively operating in the City's market and have viable preferred provider organizations (PPO) networks for health, dental, and vision.**

We Speak Government:

Our tenured team believes in public service and is dedicated to reducing program costs, mitigating risk, and functioning as an extension of your staff.

We understand the bid process and public record laws while maintaining familiarity with the constantly changing and complex statutes that apply to governmental organizations. This specialized knowledge is especially vital when negotiating renewal and program changes with insurance carriers and health insurance consortiums. Our expertise guarantees an exemplary benefit program.

Our seasoned team members are subject matter experts in their core competencies. The team identified to serve the City of Destin's employee benefits program includes seasoned professionals that bring collectively more than **60 years of benefits experience** to the table along with different perspectives. These varied backgrounds and expertise will enable valuable feedback to the City from all points of view, including finance, associate experience, and ease of administration.

We are privately owned with unfettered access to enterprise-wide account teams and all levels of senior management. Our privately held status allows our clients the comfort of knowing they, not shareholders, are our No. 1 priority. Moreover, Acentria Public Risk is a flat organization with limited hierarchical structure. This means our clients have access to not just their account teams, but all levels of senior management and expertise that resides in all parts of our organization, which reinforces the statement that clients are our **No. 1 priority**.

We focus attention on day-to-day client needs

One on One Employee Advocacy: Personal support of your employees through our in-house advocacy and services, our benefit professionals provide peace of mind as they assist your employees and staff by answering their questions and resolving claims issues quickly.

Online Enrollment System:

One of the important concierge-level of services we provide is an online enrollment system. **We work to save the City money, reduce staff workload, and help employees to better understand their benefit offering.** Our concierge-level of service has and remains a keystone of our company philosophy throughout our history. As our firm grows and evolves, we continue to make investments in our infrastructure, services, and personnel, but our approach to support always remains constant for the client and their member base. **Our service is hands-on, continuous, and personal.**

We use resources to deliver data-driven decisions that lead to enhanced long-term strategies that align with your culture and benefit philosophies. We will draw data from your workforce; this process will help you gain insights that are specific to the City and will provide insightful, targeted, actionable solutions that drive meaningful savings and improved productivity. We will use our data engine to measure the impact of the solutions we implement to drive continuous improvement.

Our influence as a Market Leader:

Our goal in being a market leader is to be in front of the innovation curve, delivering data to our clients to make better decisions. Our focus is to maximize our client's benefits program while driving down their overall cost.

We define a market leader as a firm who has:

- **Negotiating Power:** Our firm places over \$5 billion in annual premium volume with all major and regional carriers. We have achieved Tier 1 status with carriers, serve on their advisory boards and maintain direct access to top-level executives within their organizations. We will leverage our position to develop and negotiate cost-controlled, high-value benefit programs on behalf of the City and your employees.
- **People:** Qualified staff with technical skills to keep our client promises.
- **Industry Thought Leadership:** Thought leadership at our firm starts with being innovative, creative, and never accepting the status quo. Our culture revolves around consistently staying in front of the innovation curve and bringing forward-thinking innovative ideas to our clients.

Our Approach to carrier and product selection:

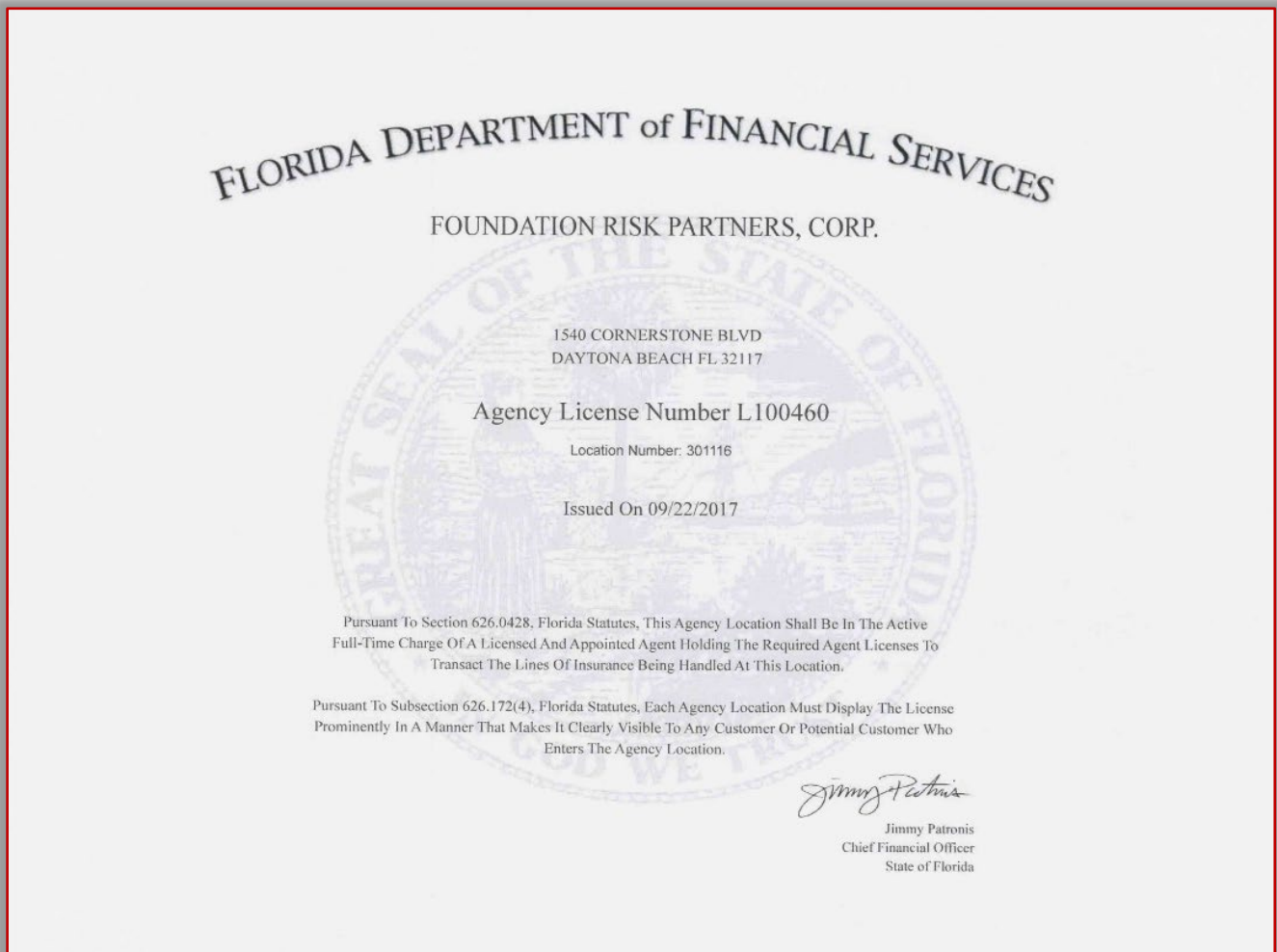
Acentria Public Risk is unique in that we bring market options that other brokers do not have; namely the ability to quote both the **traditional insurer marketplace and the pooling marketplace.**

Traditional Insurer Markets:

Our consultants have exclusive access to advisory boards of the most dominant carriers in the market. We maintain **Tier 1 status, represent every carrier nationwide, and sit on several national advisory boards:** Aetna, Cigna, United HealthCare, Hartford, Lincoln Financial, MetLife and Reliance Standard. We have achieved Preferred status with most of the major insurers. Preferred status typically results in a higher level of advocacy from the carrier, including but not limited to:

- Dedicated service team to resolve claim and billing issues quickly
- Accelerated case implementation team
- Direct access to underwriters and medical directors
- Enhanced claims reporting at no additional cost,
- Inclusion on the carriers' Advisory Council
- New products/services market introduction

2. The proposer must provide a copy of their State of Florida Insurance License.



3. The proposer and all staff assigned to the City's account shall possess and keep in force all licenses and permits required to perform the services of this Agreement.

We affirm that all staff assigned to the City's account possess and will keep in force all licenses and permits required to perform the services of this agreement.

4. The proposer or any key staff must not have been convicted of a Public Entity Crime. A notarized statement is required (see Appendix F)

****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

**APPENDIX F
PUBLIC ENTITY CRIMES STATEMENT (Page 1 of 2)**

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)

FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER
AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract RFP 23-04-HR Insurance Agent - Broker of Record

2. This sworn statement is submitted Foundation Risk Partners Corp. dba Acentria Public Risk whose
business address is 1540 Cornerstone Blvd. Suite #200, Daytona Beach, FL 32117

and (if applicable) Federal Employer Identification Number (FEIN) is 81-5191759 (If the entity has no
FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Ross Beach and my relationship to the entity named
above is Director of Risk Management

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a
violation of any state or federal law by a person with respect to and directly related to the transaction of business
with any public entity or with an agency or political subdivision of any other state or with the United States,
including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any
agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery,
collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes,
means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal
or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result
of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who
has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives,
partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The
ownership by one of shares constituting a controlling income among persons when not for fair interest in another
person, or a pooling of equipment or income among persons when not for fair market value under a length
agreement, shall be a prima facie case that one person controls another person. A person who was knowingly
convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

RFP 23-04-HR

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****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

**APPENDIX G
PUBLIC ENTITY CRIMES STATEMENT (Page 2 of 2)**

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

X Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

 The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

 The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

R B L
(Signature)

Date: 5/30/23

STATE OF FLORIDA

COUNTY OF Volusia

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 30 day of May, 2023, and is personally known to me, or has provided as identification.

Michele C. Gomez
Notary Public

My Commission expires

RFP 23-04-HR



Page 15

5. The proposer must be HIPAA compliant and have trained employees in the requirements of the law.

We affirm that we meet this requirement. Please see the below wording on the steps we take to remain HIPAA compliant.

Foundation Risk Partners enforces strict internal guidelines as it relates to protecting client/employee information and supports client compliance with HIPAA, including:

- Thoroughly reviewing and/or preparing all internal policies and procedures to ensure adherence to the law and regulations
- Assisting clients in maintenance and updating of all necessary documents
- Providing training on HIPAA compliance to client staff

Foundation Risk Partners requires clients to provide an executed Business Associate Agreement (BAA) to address administrative and technical safeguards to comply with HIPAA privacy and security regulations. We enter into confidentiality agreements with third party vendors to protect our data and client information. All HIPAA-protected health information retained in-house at FRP is facilitated on encrypted computers. The email system that receives or sends protected information is also encrypted to meet HIPAA security standards.

We routinely provide our staff with formal training on regulatory compliance, healthcare, and benefits industry best practices. An example of our training is a quarterly internal compliance education series, which is led by our on-staff ERISA attorney, Dan Kuperstein, J.D., an expert in the ACA and Healthcare Reform.

The compliance education series is provided through Corporate Synergies University, a formal four-year education and training program with a curriculum concentrated in three learning areas:

- Healthcare, Insurance Industry, and Compliance
- Technical
- Soft Skills

6. Describe training, experience and/or certifications obtained with respect to the Patient Protection and Affordable Care Act (PPACA), (Affordable Care Act (ACA)), and Health Care Reform.

Our compliance team led by Alex Doberstein, VP Benefits Resource Leader is PPACA certified will provide additional support for technical/service questions related to rules that apply to ACA and HIPAA compliance. In addition, Cathy Tondello, the Account Executive assigned to your account will provide backup assistance. Cathy has completed training and testing for CHRA. The team assigned to your account has extensive training, knowledge, and resources surrounding PPACA and other compliance platforms to ensure The City of Destin meets the requirements for all compliance related laws.

- 7. Provide a sample of a proposed contract for your firm 's services. The general terms and conditions provided in this RFP will be integrated within your proposed contract. Do not include any "evergreen" renewal clauses. Include City indemnification and insurance coverage (general, employers & professional liability, workers' compensation, and auto) clauses.**

This sample Consulting Agreement is provided as a starting point to develop tailored documents. This Consulting Agreement does not constitute legal advice and is provided "as is." This document must be modified to reflect the parties' business relationship and any obligations imposed upon the parties by state law.

Consulting Agreement

This Consulting Agreement (Agreement) is between City of Destin (Client) and Acentria (Consultant), effective as of October 1, 2023.

WHEREAS, Client wishes to obtain the assistance of Consultant with strategic benefit planning, design, funding, administration and communication with respect to its employee benefit programs;

WHEREAS, Consultant has superior knowledge and expertise in assisting employers with designing and servicing employee benefit plans; and

WHEREAS, the parties wish to set forth their respective expectations;

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the parties hereby agree as follows:

1. Scope of Services to be Provided by Consultant

Consultant will provide Client with the consulting, actuarial and brokerage services listed below:

A. Renewal Services.

- Underwriting analysis of renewal
- Creating actuarial rates – if applicable
- Claims analysis to isolate problematic areas using PlanAdvisor during a single period – if applicable
- Claims analysis to isolate problematic areas using DMW for the year – if applicable
- Interpret claims data and develop action plan
- Mid-year renewal
- Insurance carrier contract renewal
- Carrier evaluation
- Voluntary needs analysis and market study
- RFP creation
- Plan design modeling
- Ancillary lines of coverage renewal

B. Strategic Services.

- Employee questionnaire
- Creation of employee benefits strategic plan
- Benchmark plan design for comparison
- New employee administration

- Ongoing service with carrier

C. Enrollment.

- Employee plan selector module
- Employee enrollment meetings
- Collection and review of enrollment materials
- Enrollment communication to carrier
- Retirement plan administration
- Enrollment communication campaign

D. Employee Communication.

- Employee newsletters
- Benefits education campaign
- Employee benefit statements
- Wellness campaign
- Social media consulting

E. Compliance Resources.

- Health Care Reform news and information
- Health Care Reform penalty modeling
- Information on compliance with federal and/or state laws including:
 - COBRA
 - HIPAA
 - FMLA
 - Internal Revenue Code Section 125
 - Medicare Part D
 - Additional employment laws
- Summary Plan Description audit

F. Human Resources.

- Portal for employees to access HR/benefits information
- Time-off tracking
- Employee handbook
- Access to professional community
- Benchmark survey data
- HR library of forms

G. Stewardship Report. Consultant will develop and implement a detailed account stewardship plan, which should include, but not be limited to, the following:

- Specific quantifiable and measurable goals and objectives for Consultant's team relating to Client's programs; and
- Detailed work plans which lay out the account management plan, work schedules, areas of concentration, timing and information requirements.

2. Client's Responsibilities

Client will make available such reasonable information as required for consultant to conduct its services. Such data will be made available as promptly as possible. It is understood by consultant that the time of Client's personnel is limited, and judicious use of that time is a requirement of this Agreement. Client will make timely payments of the service fees as set forth elsewhere in this Agreement.

3. Disclosure and Recordkeeping

A. Full Disclosure.

Client has the right to approve any arrangements and/or the utilization of any intermediaries in connection with, or arising out of, or in any way related to Client's insurance and risk management program. Consultant must seek approval from Client prior to the use of any of the above in connection with the Client's insurance and risk management program.

B. Recordkeeping.

Consultant will maintain accurate and current files including, but not limited to, insurance policies and correspondence with insurers or brokers in accordance with industry standard record retention practice or as otherwise directed by Client.

4. Term & Termination

A. Term.

The initial term of this Agreement shall be three years, commencing on October 1, 2023, and ending October 1, 2026. Thereafter, this Agreement will remain in effect on an annual basis for a 2-year period.

Termination.

This Agreement may be terminated by either party only as follows:

- a) Effective upon thirty (30) days' advance written notice to the other party stating that such other party is in breach of any of the provisions of this Agreement, provided such breach (if able to be cured) is not cured within fifteen (15) days after the notice is received.
- b) effective upon six (60) days' advance written notice to the other party given with or without reason; provided such notice is given after the Initial Term; or
- c) By mutual written agreement of the parties.

5. Cost of Services

Consultant's Professional Fees are based upon time expended by specific individuals. The fees do not include out-of-pocket expenses, including expenses related to travel outside of the state. Client

agrees to pay Consultant Professional Fees as outlined in Exhibit 1. These annual fees are payable in quarterly installments and Consultant agrees to submit invoices to Client on a quarterly basis.

Additional programs and services will be provided on a project basis for an additional fee to be disclosed in writing and shall be undertaken upon mutual agreement between Consultant and Client. Such programs and services may include, but not be limited to, retiree medical plans, special employee surveys, employee communication materials and long-term care insurance.

6. Personnel

Consultant will assign its personnel according to the needs of Client and according to the disciplines required to complete the appointed task in a professional manner. Consultant retains the right to substitute personnel with reasonable cause. The Account Management Team consists of the following individuals:

Primary Service Team: Michael Carraway, Vice President
Cathy Tondello, Account Executive/Team Leader
Laurie Todd, Account Executive

Additional Key Resources: Joyce Patton, Account Manager
Juliana Orth, Wellness Coordinator

7. Records and Information

Consultant agrees to keep any information provided by Client confidential and to exercise reasonable and prudent cautions in protecting the confidentiality of such information. If the services provided by consultant involve the use of protected health information, Client and Consultant agree to enter into an appropriate business associate agreement.

8. Independent Contractor.

It is understood and agreed that Consultant is engaged by Client to perform services under this Agreement as an independent contractor. Consultant shall use its best efforts to follow written, oral or electronically transmitted (i.e., sent via facsimile or email) instructions from Client as to policy and procedure.

9. Fiduciary Responsibility.

Client acknowledges that: (i) Consultant shall have no discretionary authority or discretionary control respecting the management of any of the employee benefit plans; (ii) Consultant shall exercise no authority or control with respect to management or disposition of the assets of Client's employee benefit plans; and (iii) Consultant shall perform services pursuant to this Agreement in a non-fiduciary capacity.

Client agrees to notify Consultant as soon as possible of any proposed amendments to the plans' legal documents to the extent that the amendments would affect Consultant in the performance of its obligations under this Agreement. Client agrees to submit (or cause its agent, consultants or vendors to submit) all information in its (or their) control reasonably necessary for consultant to perform the services covered by this Agreement.

10. Entire Agreement

This constitutes the entire Agreement between the parties, and any other warranties or agreements are hereby superseded.

Subsequent amendments to this Agreement shall only be in writing signed by both parties.

City of Destin

Signature
City Manager

Title

Date

Acentria

Signature
Vice President

Title

Date

Carrier Information (Appendix D)

Attach additional sheets in this format as needed.

****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

**APPENDIX D
CARRIER INFORMATION**

From the list below, please complete the requested information regarding the carriers that you are currently placing business with. You may provide up to three (3) additional carriers you place business with.

APPENDIX D Carrier Information City of Destin (RFP 23-04-HR)				
Proposal of: City of Destin				
Carrier	Line of Business	Number of Years doing Business	Contact Person	Phone Number
Florida Blue	Health	23	Greg Davis	greg.davis2@bcbsfl.com
Aetna-Fully Funded	Health	23	Jack Ray	813-480-7229
Aetna AFA	Health	8	Jack Ray	813-480-7229
United Healthcare	Health	23	Robin Rao	877-749-6797
UHC Level Funded	Health	8	Robin Rao	877-749-6797
Guardian	Dental	23	Paul Griffith	813-431-5692
Principal	Dental	23	Macie Adams	850-826-2353
MetLife	Dental	23	Alexis Cook	407-230-5171
United Healthcare	Dental	23	Robin Rao	877-749-6797
Guardian	Life	23	Paul Griffith	813-431-5692
Principal	Life	23	Macie Adams	850-826-2353
MetLife	Life	23	Alexis Cook	407-230-5171
United Healthcare	Life	23	Robin Rao	877-749-6797
Guardian	Disability	23	Paul Griffith	813-431-5692
Principal	Disability	23	Macie Adams	850-826-2353
MetLife	Disability	23	Alexis Cook	407-230-5171
Unum	Disability	23	Jennifer Cook	800-858-6843 ext 58421
Guardian	Hospital Indem	23	Paul Griffith	813-431-5692
Principal	Hospital Indem	23	Macie Adams	850-826-2353
United Healthcare	Hospital Indem	23	Robin Rao	407-230-5171

Drug-Free Workplace Certification (Appendix E)

****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

**APPENDIX E
DRUG-FREE WORKPLACE CERTIFICATION FORM**

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: Foundation Risk Partners Corp. dba Acentria Public Risk

ADDRESS: 1540 Cornerstone Blvd. Suite #200

CITY: Daytona Beach STATE: FL ZIP CODE: 32117

TELEPHONE NUMBER: 850-845-0486

SIGNATURE: R B Q DATE: 5/30/23

NAME (TYPED OR PRINTED): Ross Beach

TITLE: Director of Risk Management

Tab 1
**Qualifications and Experience of
Firm**

Information related to the agent-brokerage firm qualifications and resources including the following:

- A. Description of the firm 's history, size, number of clients, staff, and how long it has been in business in the panhandle area of Florida (panhandle is defined in this document as all Florida Counties from/including Leon County in the east to/including Escambia County in the west).**

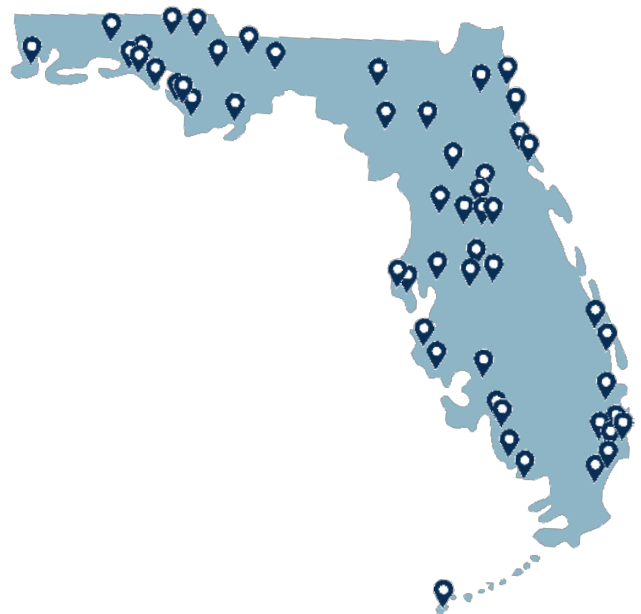
A Brief History:

Acentria Insurance was founded in 2010 by seasoned insurance executives, Kevin Mason, Kendall McEachern, and Mitch Weinstein who were determined to build a better insurance brokerage experience for their clients. From that day, Acentria grew into a top brokerage firm and expanded across Florida with a total of 40+ offices and achieving regional status recognition.

Fast forward to 2017, Acentria looked to expand even further and decided to partner with Foundation Risk Partners, Corp. to expand and offer even more services and resources to their clients. Acentria Insurance still maintains its own brand identity, leadership, and client first approach, with the resources that only a top 20 national firm can provide.

Foundation Risk Partners (“FRP”) is a privately held brokerage and consulting firm that was established on February 24, 2017, and headquartered in Daytona Beach, FL. Foundation Risk Partners is one of the fastest growing insurance brokerage and consulting firms in the United States. Driven by an innovative spirit and team culture that is client focused, Foundation Risk Partners operates under multiple brands comprised of over 2,000+ insurance professionals in 140+ locations. We are among the 20 largest insurance consulting and brokerage firms in the United States.

Foundation Risk Partners places **\$5+ billion** in annual premium volume (**over 200,000 clients**) with all major and regional carriers. We have achieved **Tier 1 status** with all national carriers, serve on their advisory boards, and maintain direct access to top-level executives within their respective organizations. We will leverage our position to develop and negotiate cost-controlled, high-value programs on behalf of the City. Our privately held status allows our clients the comfort of knowing they, not shareholders, are our **No. 1 priority**.



FRP – National

161 LOCATIONS · 20 STATES · 2000+ PROFESSIONALS · \$5+ BILLION PREMIUM UNDER MANAGEMENT



Foundation Risk Partners, is strategically built on a solid foundation distinguished by **collaboration, excellence** and **client-focused partnerships**. We are a unique company comprised of industry leaders who redefine what clients should expect from their insurance brokers.



Headquartered in Daytona Beach, Florida, with over 150 locations across the U.S., Foundation Risk Partners (FRP) provides services within the **commercial, personal, risk management** and **employee benefits** space.



Our **strategic growth** is rooted in the expertise of our selected partners and our **innovative approach** to surround clients with exceptional **data-driven resources** and a growing-team of professionals who are exceptional at analyzing risk exposure and providing solutions to **minimize potential risk**.

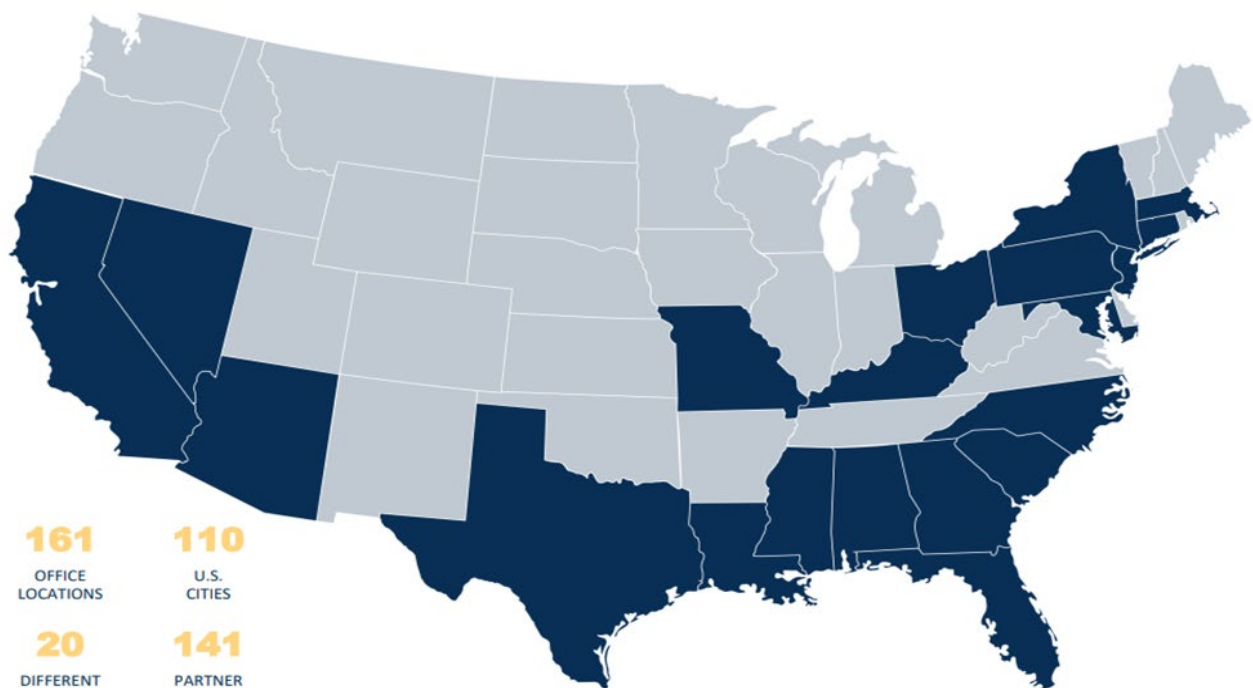


The Executive Team at Foundation Risk Partners represents more than 250 years of combined industry experience. Together with the talent, strength and culture of its diverse, community-caring team, Foundation Risk Partners continues to elevate its ranking as a **Top 20** insurance brokerage in the nation.



The **Financial Strength** of Foundation Risk Partners is backed by **Partners Group**, a leading global private markets firm. Since 1996, they have invested more than \$185 billion USD in private equity, private debt, private real estate, and private infrastructure.

FRP STRATEGIC FOOTPRINT BY REGION



161
OFFICE
LOCATIONS

110
U.S.
CITIES

20
DIFFERENT
STATES

141
PARTNER
AGENCIES

50
STATES
LICENSED

2000+
TEAM
MEMBERS



February 2023

B. List the insurance carriers and lines the firm can access.

Our Approach to carrier and product selection:

The selection of our team would allow you to have the option to analyze the viability of a pool for your employee benefit coverages. ***No other broker can boast more experience with the different local government pools and commercial markets than our team.*** In addition, our consultants have exclusive access to advisory boards of the most dominant carriers in the market. We maintain Tier 1 status, represent every carrier nationwide, and sit on several national advisory boards: Aetna, Cigna, United HealthCare, Hartford, Lincoln Financial, MetLife, and Reliance Standard. We have achieved Preferred status with most of the major insurers.

Preferred status typically results in a higher level of advocacy from the carrier, including but not limited to:

- Enhanced claims reporting at no additional cost
- Dedicated service teams
- Inclusion on the carriers' Advisory Council
- Accelerated case implementation
- Direct access to underwriters and medical directors
- New product roll out

Florida Fully Insured /ASO Carriers

Carrier Name	Broker Status
AvMed	Appointed (Highest)
CVS (Inclusive of Aetna and Coventry)	Platinum (Highest)
Cigna	Platinum (Highest)
Florida Blue (Inclusive of Florida Health Care Plans, Capital Health Plans, and Health Options)	Diamond (Highest)
Humana	Appointed (Highest)
United Healthcare (Inclusive of Neighborhood Health Plans, All Savers and UHC HMO)	Platinum (Highest)

*Combined 99.9%+ Market share of Florida fully insured small and large group markets based on most recently available Medical Loss Ratio Premium Data.

**Appointed Carriers: Non - Medical Coverage
(Ancillary)**

Aetna	Hartford	Securian (Inclusive of Madison National , Minnesota Life)
Aflac	Humana (Shenandoah)	Simple Detal
All State	John Hancock	Solstice
Ameritas	Lincoln	Sun Life
Berkshire Life Insurance	Madison National	Symetra
Cincinnati Life	MetLife	The Standard
Chubb	Minnesota Life	Trustmark
Colonial	Mutual of Omaha	Transamerica
CompBenefits	OneAmerica	United Healthcare
Delta Dental	Principal	United Security
EyeMed	Prudential	Unum
Florida Combined Life	Reliance Standard	Usable
Guardian (inclusive of Avesis vision)	Renaissance	VSP

Please refer to “**Appendix D – Carrier Information Form**” on page 20.

C. Description of the firm's resources available for knowledge in the following but not limited to: COBRA, HIPAA, Section 125, Cafeteria Plans, HDHP/HSA, and ACA.

Compliance Services—Overall

Regulatory compliance is an Acentria Public Risk core competency. Our full-service, comprehensive benefits compliance services are provided through our internal Compliance team under the direction of our head ERISA Attorney, Daniel Kuperstein. Our engagement with the client begins with a thorough compliance assessment audit and continues 52 weeks a year with a systematic monitoring and information-sharing platform that educates and informs you on all laws, regulations, and guidance that impact your plans.

Compliance Services--List

Monitoring by our internal compliance experts includes but is not limited to the Affordable Care Act (as is currently stands or will be amended), COBRA, HIPAA, ERISA, USERRA, cafeteria plans, flexible spending accounts, Section 105 medical expense reimbursement programs, Form 5500 annual reporting requirements, etc. Our comprehensive suite of compliance services features:

- **Onsite Compliance Assessment/Audit:** A thorough review of the client's current compliance initiatives and a complete report, recommendations, and an action plan for remediation of all deficiencies and ongoing best practices.
- **Regulatory eAlert Bulletin Services:** The latest information on regulatory changes.
- **Webinars:** Information-sharing and expert analysis on a variety of topics.
- **In-house Compliance Expertise:** Information-sharing and guidance on all health and welfare compliance topics.
- **Compliance assessments:** Review plans, policies, procedures, and filings for compliance with federal, state, and local laws and regulations
- **ERISA plan document/SPD amendment:** Draft and amend plan documents and summary plan description.
- **Filing & reporting assistance:** Assist with IRS Form 5500 filings, ACA Information Reporting, and the Delinquent Filer Voluntary Compliance Program
- **Healthcare reform guidance:** Proactive consultation by experts in the ACA and other related laws and regulations.
- **HIPAA training:** Educating privacy officers and PHI handlers on how to protect sensitive employee information and to abide by notification requirements.
- **COBRA compliance review:** Procedure evaluation, premium billing, qualifying events tracking, eligibility, reporting, training and more.
- **Nondiscrimination consulting:** Plan review to determine equal treatment of employees regarding eligibility, contributions, and benefit offerings.
- **Wellness plan review:** Ensure compliance with ACA, HIPAA, GINA, ADA and other laws and regulations.

- **Miscellaneous consultation:** Analysis of USERRA, GINA, cafeteria plans, Section 125, Consumer-Driven Health Plans and more.

D. Description of the firm's legal resources associated with employee benefits.

Acentria Public Risk utilizes both internal and external legal counsel to keep us at the forefront of any changes in both State and Federal legislation. Our skilled internal compliance team is under the direction of Dan Kuperstein, Benefits Attorney, and expert in Healthcare Reform. He has a deep expertise in employee benefits and labor and employment law. He advises clients on and ensures compliance related to, the Affordable Care Act, COBRA, HIPAA, ERISA, GINA, ARPA, and all other government regulations related to employee benefits.

In addition, we have the following compliance resources for our clients:

- **AcentriaHR** is an easy efficient solution to help manage HR compliance and employee relations issues. AcentriaHR provides you with 24/7 access to online HR tools and documents, including live HR advice from our team of certified HR advisors.



The HR Support Center with HR On-Demand

Two powerful solutions in one convenient package

The **AcentriaHR Support Center** with **HR On-Demand** gives you anytime access to online HR tools and documents, as well as live HR advice from our team of certified HR advisors.



The value of expert HR support

Our HR Advisors can help you save thousands in HR costs and penalties

\$50,000 Potential cost of a single bad hire due to lost productivity, rehiring, onboarding, and training expenses.	\$10,000 Potential penalty for wage & hour violation under the Fair Labor Standards Act.	\$7,000 Potential fine for each Occupational Safety and Health Act (OSHA) violation.
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Reliable advice. Rigorously audited content. Ridiculously easy to understand.

✓ Practical, live HR advice ✓ HR ticket history ✓ HR Concierge live chat assistance ✓ Law library ✓ Law alert notifications ✓ Resources covering common employer laws including ACA, FLSA, and FMLA	✓ Sexual harassment prevention training ✓ HR trainings ✓ HR Advisor newsletter ✓ HR fitness test to assess HR gaps ✓ Ask the Advisor Q&As ✓ Guides on popular HR topics	✓ Proactive handbook builder ✓ Policy customization ✓ Custom job descriptions ✓ New hire kits ✓ HR forms, templates, and policies library
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- **MyWave Client Portal** is a personalized website that hosts time-saving tools and resources. The Client Portal contains a vast library of tools, services, and resources that support our clients; some examples include OSHA log templates, job descriptions, salary benchmarking, learning management system, wellness promotion, and toolkits. Below is a screenshot of our client portal:

Acentria Insurance

Home Risk Management OSHA Industry Community Claims & Requests Toolbox Compliance Toolkit Wellness HR Toolkit My Documents LMS

You are here: Home Good Afternoon, Biggie

Welcome to the Acentria Resource Portal!
This comprehensive online resource portal was designed with your business in mind. Discover a host of tools, services and resources that help you to collaborate, minimize risks, promote wellness, prevent losses and stay in compliance. It's just one of the many innovative ways we support your business.

Did you Know?
Q: Are health reimbursement arrangements (HRAs) subject to HIPAA?
A: Yes. HRAs are group health plans that are subject to HIPAA's portability rules.

Contact your Broker
Send To:
Message:
☐ Send myself a copy of this message

Recent Insurance & HR Community
Postings
Hello, Our contribution to the employees HSA is always scheduled for the first business day in January. We have a few employees that we know are leaving employment on Jan. 6, 2023. One will continue to be covered under the QDHP for all of 2023. My question is do we have to contribute the full 60% of the deductible to those employees, I...
0 responses [More](#)
I have a small group employer that sent their PCORI fees in July. Two weeks after it was sent, the IRS wrote a check for the amount and mailed it back to them. There was no letter or note with the check. The amount was less than \$10. Does anyone know of a reason why this might have happened? I couldn't find anything on the internet.
0 responses [More](#)
Currently, we are still maintaining all of our personnel and HR documents in a filing cabinet with paper copies. As our company continues to grow, we are finding that it is more and more difficult to keep up on filing and to track down documents when we are asked. I'm looking into an HR software that can maintain the files for these documents a...
2 responses [More](#)

FEATURED COMMUNICATIONS

Employee Communications
Posted on Thu Dec 15 2022
December 2022 Is National Safe Toys and Gifts Month – Infographic
Use this infographic to learn more about one of December's national health observances.
[View](#)
Expires on 12/15/2023

Employee Communications
Posted on Thu Dec 15 2022
Safety Focused Newsletter – December 2022
This month's Safety Focused newsletter outlines how to work safely in cold weather and discusses the dangers of presenteeism.
[View](#)
Expires on 12/15/2023

OSHA
Posted on Wed Dec 14 2022
Combustible Dust Program
This combustible dust program incorporates all the OSHA standards that would apply to combustible dust in general industry.
[View](#)
Expires on 12/14/2023

Wellness
Posted on Wed Dec 14 2022
Live Well, Work Well Video – December 2022
Learn more about prioritizing your emotional well-being during the holidays and walking to lower your risk of chronic disease with this brief video.
[View](#)
Expires on 12/14/2023

Workers' Compensation
Posted on Tue Dec 13 2022
Work Comp Insights – Subrogation Explained
If an employee experiences a work-related illness or injury due to the fault of a third party, your organization and insurance carrier may have a right to recover any expenses related to the employee's resulting workers' compensation claim from the third party. This practice is also known as subrogation. Review this article to learn more about subrogation in the scope of workers' compensation and its associated considerations.
[View](#)
Expires on 12/13/2023

E. Discuss any impending changes in your organization that could impact the delivery of services.

We affirm that there are no impending changes in our organization that could affect the delivery of services.

F. List and describe the metrics the firm utilizes to measure the quality of services provided to clients.

Our monitoring of the City's satisfaction with the overall Benefit Plan Operations throughout the year starts with constant communication-organized program oversight as we will detail throughout this RFP response. We facilitate bi-weekly calls and maintain constant communication with key City staff members to ensure providers are meeting requirements and expectations. We maintain Tier 1 status with all major national insurance carriers and providers, ensuring an elevated level of service excellence for our mutual customers.

Also, we continuously evaluate the performance of our vendor partners to ensure they are operating in the mutual interests of our clients and meet their unique needs. Our insurance carrier/TPA/vendor performance management process features:

- Designing metrics and establishing standards for service levels
- Monitoring vendor performance and client satisfaction
- Exploring and benchmarking the marketplace as a means of recommending the best possible vendors
- Measuring on-going financial stability
- Verifying proper licensure
- Support before, during, and after a government audit of a benefit plan
- Negotiating preferred pricing and performance guarantees
- Innovating new processes to improve service delivery to clients
- Developing new service solutions in support of the ever-changing HR/employee health and welfare benefits landscape

We measure and evaluate the above criteria for vendors that provide third party administration, consolidated billing, COBRA administration, benefits administration technologies, FSA, transit, and various other reimbursement accounts, etc. Additionally, our client engagement managers monitor vendor project plans. These implementation consultants assist clients with the deliverables to meet budgetary and major milestones required for each project.

If a provider has fallen below an acceptable financial rating, the City will be notified immediately to assess the impact and identify the appropriate remediation with alternate vendors or products that continue to meet the needs of the City. In lieu of this question, we carefully evaluate the providers we recommend to our clients, so this is not a conversation we ever have to have with the City.

G. How the City's account would compare in size and scope to other clients of the agent-broker.

The average accounts range in size from 25 to 4,000 employees. These accounts include several local government agencies and private sector businesses. Our current retention rate is approximately 95%.

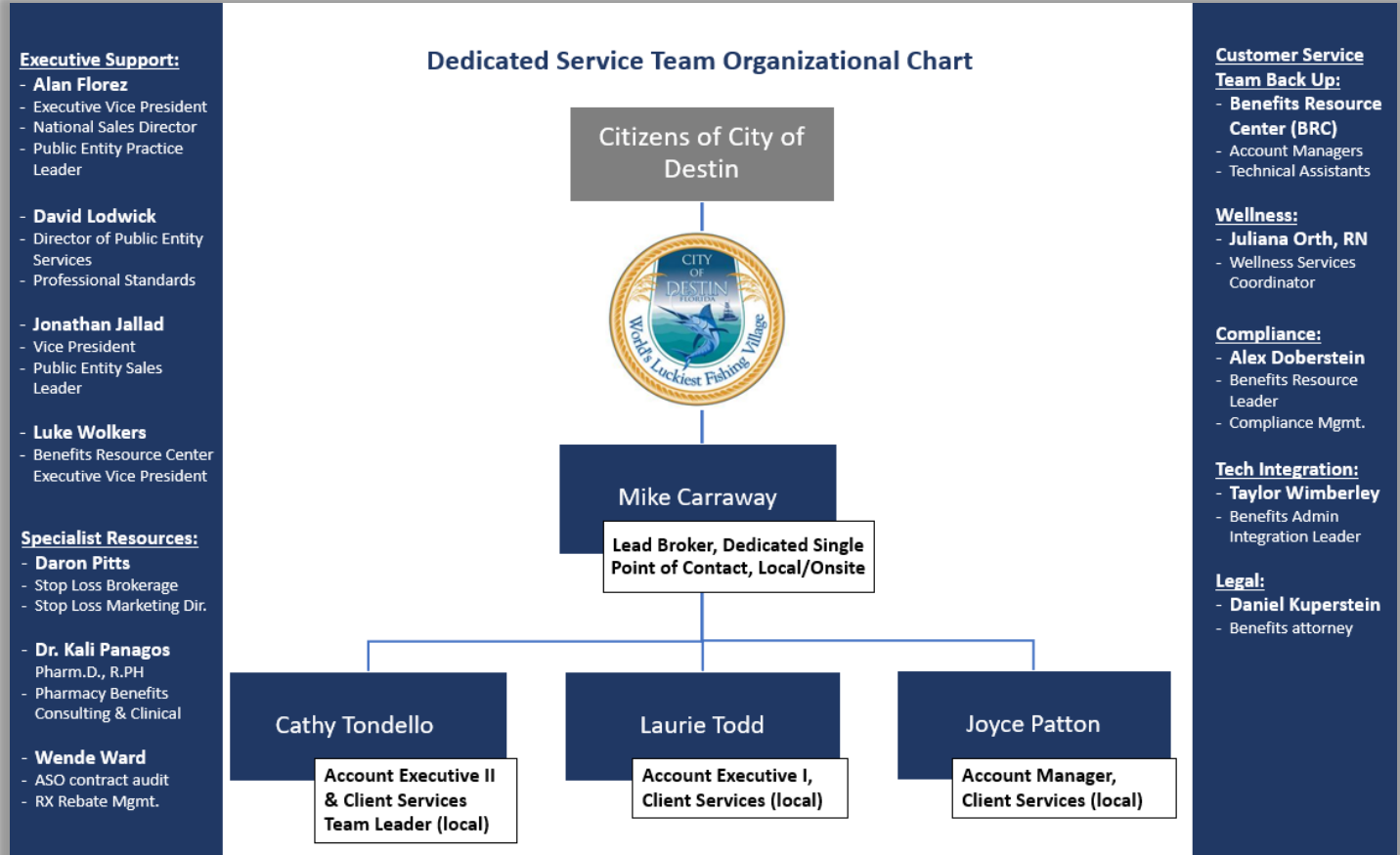
Tab 2

Qualifications and Experience of Staff

Resume for each account executive(s) and primary customer support staff to include the following:

- A. Description of individual's educational/training background and certifications.**
- B. Description of individual's work experience. Also, indicate length of time with your firm and in their current position.**
- C. Description of Account Executive's personal knowledge of insurance markets, specifically for health, dental, vision, life, and disability for Florida local governments.**

Please see our service team's resumes on the next page.



Name/Title	Phone	Email
Mike Carraway, VP Large Group Benefits Specialist, Single Point of Contact, (Local Destin Office)	Direct (850) 845-0486 Cell (850) 830-7313	Mike.Carraway@Acentria.com
Cathy Tondello Account Executive II Team Leader – Client Services (Local Destin Office)	Direct (850) 502-5183	Cathy.Tondello@Acentria.com
Laurie Todd Account Executive I - Client Services (Local Destin Office)	Direct (850) 502-5133	Laurie.Todd@Acentria.com
Joyce Patton Account Manager - Client Services (Local Destin Office)	Direct (850) 502-5123	Joyce.Patton@Acentria.com

Mike Carraway

Vice President – Employee Benefits Consultant

850-687-8729
4634 Gulfstarr Drive
Destin, FL 32541



Work Experience

Vice President - Employee
Benefits for Acentria
Insurance
Destin, FL
4/2021 - Present

Education

Attended Jefferson Davis

Professional Designations

LUTCF

Volunteer Work

ECC-SHRM – Chair
2004-2010

FWB Chamber Healthcare
Task Force 2008-2010

Destin Rotary Volunteer
Annual Crawfish Boil
2016-2021

Michael "Mike" Carraway, Vice President, Benefits Consultant. Mike has been in the insurance industry for 34 years. He is the Vice President, Benefits Consultant for Acentria's Destin office. He has worked in NW Florida for more than 25 years assisting employers in both the public and private sector. Mike has an extensive background in employee benefits specializing in group medical and core ancillary plans. Mike's dedication to his clients ensures they are on the best platform and, most importantly, compliant with all ACA, ERISA and COBRA requirements. Mike has assisted Santa Rosa and Bay County School systems in transitioning from fully insured to self-insured health plans. In addition, has negotiated exclusive arrangements with top performing carriers which allow him to deliver proprietary plan offerings to his clients. For the last 21 years, I led the employee benefits team at a top agency throughout the panhandle of Florida. My responsibilities included managing sales and service associates, carrier relationships and maintained my own book of business. Primarily focused on long-term strategies to help employers forecast and obtain their plan and financial goals to offer the best benefits platform in their industry.

Cathy Tondello

Account Executive

850-502-5183
4634 Gulfstarr Drive
Destin, FL 32541



Work Experience

Account Executive-Benefits
for Acentria Insurance
Destin, FL
10/2017 – Present

Employee Benefit Solutions
1993 – 2017 in the
following roles:

- Account Executive
- Office Manager
- Partner

Education

Dorsey Business School – 2
years

Professional Designations

- Life, Health and
Variable Annuity
Licensed

Cathy Tondello, Team Leader, has been successful in the group benefit insurance industry for over 27 years. Cathy began working part time as her children started school, and over the next few years, became a full-time benefit specialist. She was the only employee for several years, learning all aspects of group benefits. As the company grew, she was made a partner, and quickly added additional staff to ensure that all clients continued to receive the accustomed level of customer service that their agency had established.

Cathy's responsibilities included managing office staff, providing support to the other partners, processing all new client benefits, claims support to clients and their employees. She also serviced any customer needs, including benefit and claim questions and worked with her team on escalated member issues.

As a Team Leader for Acentria benefits, Cathy continues to maintain the same client responsibilities on a daily basis, as well as oversee and support her Client Service Team.

Laurie Todd

Account Executive

850-502-5133
4634 Gulfstarr Drive
Destin, FL 32541



Work Experience

Account Executive-Benefits
Acentria Insurance
Destin, FL
2017 – Present

Employee Benefit Solutions
Destin, FL
2007-2017

Northwestern Mutual
Destin, FL
2000 – 2007

Thompson Hine & Flory,
Law Firm – Cincinnati, OH
1982-2000

Professional Designations

- Life, Health and Variable Annuity Licensed

Laurie Todd, Account Executive, has successfully been in the group benefit insurance industry for 16+ years. Laurie began her career in Cincinnati as a paralegal with a large law firm. She moved to Niceville, FL in 2000. She then worked for a Northwestern Mutual agency for 7 years, until moving over to the benefits world. She joined a very successful benefits brokerage firm (Employee Benefit Solutions) as a renewal assistant and as a customer service assistant. She is now a renewal specialist that handles over 200+ renewals within the Acentria Benefits Department.

Laurie's responsibilities include primarily the annual renewals for their block of business, working directly with the groups and the Benefit Consultants. She also works hand-in-hand with our account managers regarding service issues, benefits, claims, questions, and any other escalated member matters.

As an Account Executive for Acentria Benefits, Laurie continues to maintain the same day-to-day client responsibilities, as well as work with and support our Client Service Team.

Joyce Patton

Account Manager
850-502-5132
4634 Gulfstarr Drive
Destin, FL 32541



Work Experience

Account Manager-Benefits
Acentria Insurance
Destin, FL
2017 – Present

Northwestern Mutual
Destin, FL
1997– 2022

Professional Designations

- Life, Health and Variable Annuity Licensed

Joyce Patton, Account Manager, has been in the group benefit insurance industry for 6 years. She began her career in 1997 as a Registered Associate Financial Representative with Northwestern Mutual with an emphasis on Individual Life Insurance, Disability and Investments. She worked alongside a successful Northwestern Mutual agent for 22 years, until moving over to the benefits world. She joined Acentria Insurance in 2017 as an Account Manager and personally manages over 80+ groups within the Acentria Benefits Department.

Joyce's responsibilities include directly assisting HR Administrators and their employees with service issues, benefits, member claims, enrollments, and billing issues.

As an Account Manager for Acentria Benefits, Joyce strives to provide a superb level of Customer Service and professionalism that clients expect.

Tab 3

Understanding and Approach

A written statement explaining the firm's approach to assisting local governments, or other clients, to maximize benefits for employees while minimizing the budgetary impact of skyrocketing health, dental, and all other lines covered in the RFP. Cite specific examples from your experience. Cite any innovative concepts your firm has employed. Describe your experience and relationship with the City's existing health, dental and other insurance carriers as listed in Appendix A, City Background Information.

We affirm that we will meet this requirement. Through our carrier relationships and market leadership, our goal is to be in front of the innovation curve, delivering data to our client to make better decisions all to maximize benefits for them while driving down their overall cost. We are committed to utilizing our collective talent to support your insurance goals. We are focused on bringing value to your employee benefits management and insurance programs.

Securing the best insurance package for the City begins with planning. Analyzing all your risks is critical to successful implementation of your employer group benefits. We will partner with you by providing ongoing assistance, consultation, and service that will help you control your insurance expenses, choose the best plan to fit the City's needs, and promote health care consumerism.

Critical Services:

- **Stop Loss Evaluation/Negotiation** our team performs a thorough review of the information received paying special attention to the plan design, claims experience, and plan/cost containment to provide our analysis on opportunities for potential savings and negotiate better terms and conditions.
- **Audit of Pharmacy Programs** to monitor dosage, FDA guidelines, and claim processing, and to ensure claims are progressed in the correct tier. This process will generate savings for the City.
- **Evaluating a Pharmacy Carve-out plan** will provide the City with transparency into the pharmacy benefits, allowing greater understanding and control of the City's spending, improved contract terms, and the ability to track/monitor performance.
- **Retiree program expertise** with our innovative solutions to enhance retiree benefits and manage costs. **Savings opportunity, 30 to 60%.**
- **Out of network claim repricing** approach to improve the City's spend by approximately 25%.

Comparable Contract #1

Client: City of Miami Beach

Description of Work: Employee Benefits Consulting Services

Dates Covering the Term of the Contract: 2021 – Present

Detail Proposer’s responsibilities and the results of the project:

- Assistance with the development of long-range benefit program strategies.
- Support services surrounding RFP’s, compliance, and employee communication.
- Assistance in the development of alternative strategies to mitigate claim cost and reduce fixed cost.
- Ongoing meeting schedule to discuss benefits-related topics.
- Monthly plan performance tracking.
- Assistance with development of future wellness and Population Health Management initiatives.
- Actuarial and financial reporting services – IBNR, renewal projections, OPEB/GASB, 112.08, quarterly reviews, and budget tracking.

Results since project inception:

- Negotiated stop loss renewal to a 0% with dividend, **\$415k savings.**
- Conducted Rx program contract and detailed analysis to improve terms, without changing PBM, **\$960k net savings projection.**
- Evaluated Medicare Advantage option for retirees – 54 – 71% cost savings projected, **\$1M - \$2.2M.**
- Evaluated concierge primary care platform with significant **ROI opportunity.**
- Evaluated diabetes prevention program with **\$67k estimated net annual savings.**

Comparable Contract #2

Client: City of North Miami

Description of Work: Employee Benefits Consulting Services

Dates Covering the Term of the Contract: 2021 – Present

Detail Proposer's responsibilities and the results of the project:

- Assistance with the development of long-range benefit program strategies.
- Establish a wellness program focused on preventive care
- Identify underlying cost-drivers and modify plans to proactively mitigate future costs
- Support services surrounding RFPs, compliance, and employee communication
- Assistance in the development of alternative strategies to mitigate claim cost and reduce fixed cost.
- Ongoing meeting schedule to discuss benefits-related topics.
- Monthly plan performance tracking.
- Assistance with development of future wellness and Population Health Management initiatives.

Results since project inception:

- Average annual medical cost trend of 4.9%, with the most recent renewal representing a 0.6% cost increase with improvements to the plans and without changing provider networks.
- Transition the ancillary products with a strengthening of contract and benefit, while reducing the annual spend by 13%
- Optimize and support benefits administration technology platform
- Provide onsite primary care for employees through our partnership with Dr. Moise and Comprehensive Health Center
- Provide a service platform that has allowed for consistency and continuity of process amid staff transitions.

Comparable Contract #3

Client: County of Passaic

Description of Work: Employee Benefits Consulting Services

Dates Covering the Term of the Contract: 2018 – Present

Detail Proposer's responsibilities and the results of the project:

FRP provides full broker services for all lines of employee benefits (group medical, dental vision and additional ancillary coverages) including but not limited to employer support services, planning and negotiation, and employee support services.

- Assistance with the development of long-range insurance strategies
- Assistance in the development of alternative strategies to reduce claims and premium
- Consultation as to the probable impact of strategies elected by the entity
- Notification of entity staff as to local, State, and Federal regulations and recommendations for compliance as required.

Results: Upon being named Broker of Record as of July 1, 2018, our firm conducted a prescription program analysis with a projected **3-year savings of over \$10 million.**

- **2018:** performed an eligibility audit on self-insured medical and prescription claims. Found 50+ deceased members and over 100 over age dependents still actively enrolled in programs.
- **2020:** negotiated self-insured medical and prescription contracts. Resulted in \$9M annual savings. We replaced Horizon Blue Cross with Aetna/Meritain for third party administrative services. We were able to achieve an \$8 million savings in the first year with this move because of our ability to properly manage Out of Network repricing from the TPA's, which almost tripled the network discount/savings.

Comparable Contract #4

Client: Township of Irvington

Description of Work: Employee Benefits Consulting Services

Dates Covering the Term of the Contract: 2015 – Present

Detail Proposer’s responsibilities and the results of the project:

Full broker services for medical and prescription programs with strategic long-term goals, program structure review through data analysis, renewal solutions with cost control initiatives, and day to day benefit management support to create efficiencies.

Results: Over \$3.5M in savings since the start of the contract.

- **2015:** \$300k savings by moving +65 Retirees from self-insured program to a direct Aetna Medicare Advantage Program.
- **2015:** Negotiated self-insured medical and prescription contracts with Meritain/Aetna for active employee population, which resulted in \$3M annual savings.
- **2017:** Performed an eligibility audit on self-insured medical and prescription programs. Found 30+ deceased members and 25+ dependents over age 26 still actively enrolled in programs.
- **2019:** Negotiated membership into Aetna via Metropolitan Health Insurance Fund at a reduction of medical and prescription premiums by moving +65 retirees from Aetna direct program. Resulted in \$500k in savings.

Comparable Contract #5

Client: County of Warren

Description of Work: Employee Benefits Consulting Services

Dates Covering the Term of the Contract: 2018 – Present

Detail Proposer's responsibilities and the results of the project:

FRP provides full broker services for all lines of employee benefits (group medical, dental vision and additional ancillary coverages) including but not limited to employer support services, planning and negotiation, and employee support services.

- Assistance with the development of long-range insurance strategies
- Assistance in the development of alternative strategies to reduce claims and premium
- Consultation as to the probable impact of strategies elected by the entity
- Notification of entity staff as to local, State, and Federal regulations and recommendations for compliance as required.

Results – over \$2M saved:

- **2018:** Moved the County out of NJ SHBP into a private fully insured medical and prescription program. Zero employee disruption to medical network. Resulted in \$600k savings.
- **2019:** Secured self-insured medical program from current carrier that delivered anticipated maximum liability less than fully insured renewal premium. Zero employee disruption to medical network. \$1M annual savings.
- **2019:** Negotiated Medicare Advantage contract for +65 retirees. Resulted in \$500k annual savings.
- **2021:** Secured self-insured prescription program from current carrier. Zero employee disruption to prescription network. \$1M projected annual savings.

Here are specific examples of how we have secured favorable outcomes/implemented innovative plan design for our clients:

Case Study 1

Situation: A south Florida City with approximately 88 employees continuously receiving double digit renewal increases on their fully insured plan. The City also wanted to implement an Employee Assistance Program (EAP) and a Wellness Program.

Solution: We analyzed a 3-year period of renewal premiums and large claim information to show the City would essentially receive savings by moving to the Florida League of Cities Health Insurance pooling program. In addition, by moving to the pooling program the City will receive full transparency of their cost and claims spend, enhanced health insurance program, employee incentivized wellness program and Employee Assistance Program.

Result: The City saved over \$80,000 in premium when moving to the FMIT pooling program and enhanced their employee benefit offering

Case Study 2

Situation: A Florida city has approximately 350 full-time employees and spends \$3 million per year on healthcare. The City tried participation-based wellness with incentives offered to employees for participation, but healthcare costs continued to escalate year-over-year.

Solution: We deployed an outcome-based wellness program (backed with a technology platform) that financially rewarded preventive care activities and improvements to measurements such as high blood pressure, smoking, cholesterol, and obesity. We also deployed nutritional seminars with metabolic profiling and kinetic testing, yielding 98% participation.

Result: This employer group yielded a 10% immediate ROI, offsetting the cost associated with the wellness platform entirely with a 2:1 return. This group has also had flat renewals for the previous three years on the aforementioned \$3 million spend. The city as successfully created a culture of wellbeing as well that employees now embrace.

Case Study 3

Situation: Client since 2013, 1000 enrolled City looking to lower claims to control rising healthcare premiums.

Solution: In June 2016, a key hospital/health system exited the carrier network. This action would have increased the City's budget by over \$5 million.

Result: Our firm effectively negotiated a direct contract between the City and the health system, which resulted in saving the City's budget. The direct contract is fully transparent to the City, without excess and hidden profit to the carrier. We work to achieve the greatest cost savings for the client.

Case Study 4

Situation: An employee suffered a major heart attack and was rushed to the closest hospital, which was out-of-network. When the employee received an unexpected bill for \$21,000, he called BenefitsVIP for help.

Solution: The BenefitsVIP advocate filed appeals with carrier on behalf of employee and arranged for bills and collection notices to be held until appeal was resolved. The advocate also provided the carrier with information about other insurers' policies of covering emergency care as in-network.

Result: \$19,000 decrease in employee's out-of-pocket expenses when the carrier agreed to cover the admission as in-network. The carrier also revised its policy to cover emergency care at in-network levels, regardless of whether the hospital participates in the network.

Case Study 5

Situation: A client is an adult dependent who had hemophilia. This member's factor 7 drug no longer worked and was moved to a rare alternative immunotherapy. Claims went from \$250,000 to \$5 million a year due to immunotherapy. The client could not move the full pharmacy benefit because it was under a three-year contract.

Solution: We marketed and negotiated this one class of specialty medication because the client did not wish to disrupt all plan members with a total PBM change. We successfully implemented a specialty pharmacy arrangement for this drug class

Result: Client saved \$1.2 million annually.

Case Study 6

Situation: 500 life self-funded client received a 55% increase on their stop loss renewal due to an influx of large claims, with specialty pharmacy as a major driver. The plan was running \$703k over budget with 3 months remaining in the plan year.

Solution: We were hired a couple of weeks before open enrollment to help drive a solution to the stop loss renewal, which had a \$315,000 premium increase. The client was told alternate carriers would quote based on their participation. We acted immediately and engaged the marketplace and were able to secure proposals. We brought in a transparent PBM (Pharmacy Benefit Manager) with 100% pass through contract. This allowed us to also bring in a partner to mitigate specialty drug spending.

Result: We took an aggressive approach based on the anticipated Rx savings and sold a 2.5% stop loss increase with the same coverage limits, which resulted in \$300,000 in savings. We had a decrease on the table on an alternate option. We were immediately able to shift \$300,000 in specialty Rx costs away from the plan using our strategy. We also reduced fixed cost fees by \$79,000 to avoid paying the TPA for a service our team provides in-house. Combined, our efforts saved over \$870k within a couple of weeks of being hired.

Tab 4

Location and Accessibility

***The name and office location of the Account Executive responsible for handling the City's account.
Description of the present composition of the Account Executive's personal book of business including the following:***

Mike Carraway, Vice President/Account Executive

4364 Gulfstarr Drive

Destin, FL 32541

Office (850) 845-0486

mike.carraway@acentria.com

a) Number of accounts for which the Account Executive is responsible in the panhandle.

The team that is responsible for managing the City of Destin includes two Account Executives and one Account Manager. This team is responsible for 100+ accounts.

b) Steps the Account Executive will take to ensure that proper attention will be given to the City's account as your book of business grows.

Unlike consulting firms, we do not work on a per-hour basis. Rather, we are measured on client satisfaction. Through our local Destin office and our Public Entity Practice we have the depth to provide a concierge-level of service for the City of Destin, their staff, employees, and their families. Our service model has and will remain a keystone of our company philosophy throughout our history. As our firm grows and evolves, we continue to make investments in our infrastructure, services, and personnel, but our approach to support always remains constant for the client and their member base. ***Our service is hands-on, continuous, and personal.***

Tab 5 References

Provide three (3) client references including client name, contact personnel, address, phone number, email, and length of time you have provided agent-broker services. (Include references for services provided for health, dental, vision life and disability.)

Client Name	Okaloosa School District
Address	120 Lowery Place SE, Fort Walton Beach, FL 32548
Name of contact	Russ Frakes
Contact Phone Number	850-833-5823
Contact Email Address	frakes@okaloosaschools.com
Length of Time Providing Service	2 Years

Client Name	City of Niceville
Address	208 N. Partin Drive, Niceville, FL 32578
Name of contact	Danielle Holley
Contact Phone Number	850-279-6436 Ext. 1412
Contact Email Address	dholley@niceville.org
Length of Time Providing Service	20+ Years

Client Name	Destin Fire Control District
Address	848 Airport Road, Destin, FL 32541
Name of contact	Kathryn Wagner
Contact Phone Number	850-837-8413
Contact Email Address	kwagner@destinfire.com
Length of Time Providing Service	17 Years

Tab 6

Schedule of Fees

Describe the fees associated with those listed in Appendix C, Schedule of Fees, as well as any additional costs related to implementation of any proposed service delivery alternatives. Also, indicate if you would receive any other form of compensation such as from vendors, bonus, or any other form of compensation not otherwise characterized to the City of Destin as commissions.

**APPENDIX C
SCHEDULE OF FEES**

Compensation shall be quoted in either of the following ways. Remuneration may consist of flat or variable fees, or commissions for each line of insurance. The successful firm shall provide an annual statement from each carrier confirming that the insurance carrier has paid no commissions if a flat fee has been agreed to as a method of compensation. Full disclosure of all compensation earned, either directly or indirectly is required. All fees and or commissions earned must be disclosed.

Insurance placed by agent-broker on behalf of the City will be invoiced based on agreed terms upon placement of the coverage. The City shall remit payment to the agreed party in accordance with the specified terms and conditions. **Please complete the information below regarding the carriers that you are currently placing business with for each line (health, dental, vision, life & disability)**

APPENDIX C Schedule of Fees RFP 23-04-HR			
Proposal of: City of Destin			
Line of Business	Commission	Fee	Comments
Group Health Insurance	2.25%		
Group Dental Insurance	10%		Standard based on declining scale
Group Vision Insurance	10%		Standard based on declining scale
Group Life Insurance	10%		Standard based on declining scale
Group Disability Insurance	10%		Standard based on declining scale
Hospital Indemnity	15%		Standard based on declining scale

Tab 7 Services

List other services offered by your company that may be of value to the City, to include the cost, if applicable.

a) Describe what your firm's role would be in educating employees on plan benefits.

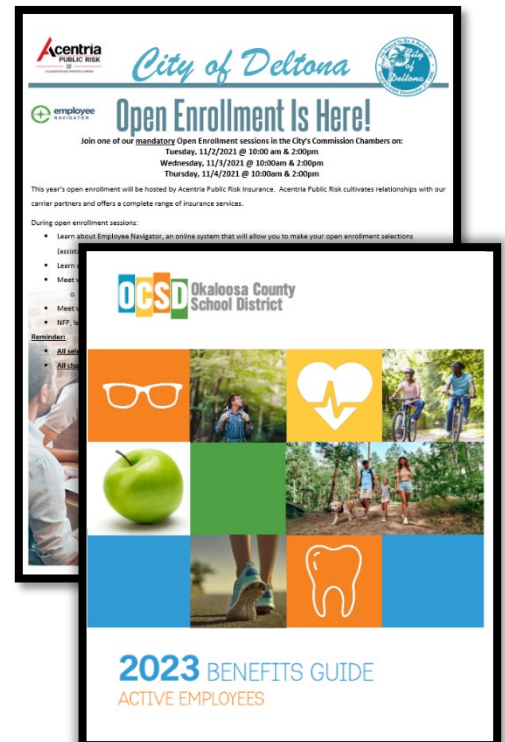
Employee communications is a core competency. We provide in-house **employee education and communication strategies** that engage and educate plan participants to increase their benefits literacy and assist in controlling employer costs. Our campaigns feature targeted messaging to heighten participant awareness and perceived benefit value while promoting consumerism through education and engagement.



Amid the COVID-19 pandemic, it has become increasingly important for Acentria Public Risk to continue to adapt our communication and enrollment approach to respect the realities associated with virtual working and social distancing. Our internally generated communication programs make complicated benefits concepts easy to understand and align with our client's overall plan objectives. Our campaigns are designed to deliver stronger participant awareness and generate more plan savings.

Our customized communications deliverables include posters, flyers, newsletters, postcards, and PowerPoint presentations. However, we also provide additional communication strategies that are aligned with the client's workforce demographics. Below are examples:

- **A traditional benefit summary** can be converted into an electronic flip book.
- **New hyper guide benefit summaries** in a PDF have the functionality and appearance of a website with multiple links and audio, video, electronic signatures, and other functions. Users can print individual pages or the entire book. The guide can exist on your HRIS or intranet allowing easy content updates.
- **Custom videos and multi-media presentations** covering a wide range of communications topics.
- **Social media** can be an important part of a communication strategy. Our award-winning social media solutions have helped clients reach out and connect with employees that were previously disengaged.



Benefits Staff-Member Educational Opportunities:

Throughout the year we host a series of thought leadership events, which include webinars and forums. We present insurance and benefits forums annually in Orlando, Philadelphia, New York City and Washington, D.C. Outside of our annual forums, we present smaller, regional events.

Topics covered by forum presenters over the past two years include the opioid crisis, healthcare cost reduction strategies, the new workplace dynamic, and prescription cost strategies and trends. We have also covered regulatory compliance, benefits administration technology, voluntary benefits, employee education, communications and wellness, retirement account strategies, etc. Our forums feature breakout rooms where attendees can view technology demonstrations and interact with subject matter experts who discuss topics such as employee advocacy, claims analysis, employee education, etc.

Direct Member Educational Opportunities:

Throughout the year, we will help the City organize seminars and wellness programs centered around the overall health and wellbeing of your employees. Utilizing the wellness funds negotiated into your health insurance contract, we will coordinate with local health, nutrition and preemptive care vendors that will help reinforce the City's overall commitment to wellness.

Additionally, Acentria Public Risk publishes a monthly blog, HealthDiscovery.org with staff-written articles on health and benefits topics. The blog is designed to increase employee engagement in their health and raise benefits literacy. We notify employers when a new edition is released with a link to the new edition, which clients can forward to their employees. We also publish the blog's components (articles, infographics, quizzes, and recipes) each week on social media.

b) Describe any services you offer regarding employee focus groups and/or employee surveys.

Measuring client satisfaction:

Built into our communication plans (beyond telephone and scheduled face-to-face meetings) are several levels of electronic correspondence that measure client satisfaction. We can also design a custom survey to use to determine satisfaction among your plan participants.

We seek client feedback to improve our services:

We conduct the Net Promoter Score (NPS) survey every year for each client based on their renewal date. We survey the client's key financial decision-makers and day-to-day service contacts to gauge overall satisfaction and loyalty to our services and to identify and quickly resolve issues. The survey process is triggered by an email 45 days after the renewal to invite participation. Our executive operating committee reviews survey results. The NPS is a survey based on a 0-10 scale of the likelihood that a client will recommend a firm's services. NPS can be as low as -100 (where every customer is a detractor) or as high as +100 (where every customer is a promoter). An NPS that is positive (i.e., higher than zero) is determined to be good, and an NPS of +50 is considered excellent. Our corporate NPS score is 76.

c) Describe the process you use to explore renewal options and present options to employees, staff, and City Council.

We will work for you, not insurance companies. Our commitment is to, year in and year out, negotiate the optimal carrier contracts available in the marketplace and leverage the breadth and depth of our book of business to do so.

We utilize an analytics platform that would help the City make informed decisions with transparency into your data to identify quantifiable savings to hold your carriers and vendors accountable. The traditional way of looking at benefits in silos falls short of providing adequate and relevant insights. Healthcare, worker's compensation, and your employees' financial wellness are all interconnected with this platform.

Our in-house underwriters are experienced in all aspects of health and welfare benefits and can develop and calculate pre-renewal projections; in-depth renewal analysis and competitive marketing; negotiations with carriers and stop-loss writers; claim lag analysis and IBNR calculations/annual reserve adjustments: equivalent rates; and claim factors.

Market Solicitation and Renewal Negotiation: All vendor proposals will be reviewed and evaluated by our team before presenting them to the City staff. This evaluation and presentation process will be inclusive of the following:

- Provide a detailed carrier analysis of their proposed contract, plans, and cost compared to the in-force program
- Illustrate the differences to include the advantages and disadvantages
- Total program cost details
- Employer and employee contribution modeling
- All proposal details to include caveats and exclusions
- Network analysis with reports on provider disruption, discounts, to determine viable options for the City

During the RFP process, once vendors have submitted their proposal responses, we will prepare quantitative analytics on an equal basis of comparison for the financial offering included. We will also provide a comprehensive view of the performance guarantees and dollars at risk being offered.

Once our analysis is complete, we will meet with HR, Budget, and Finance staff as needed to review all options and recommendations. After our presentation, we will begin the best and final negotiation process, securing any missing information and clarifying details prior to making a final recommendation.

We will collaborate with City staff on the best and final process, then we will provide a formal evaluation and recommendation for presentation to the Board for approval.

We will lay out the pros and cons of the process before a final decision is made on plan designs, provider and facility-specific network comparison reports, pharmacy implications, reporting capabilities, service platforms (online and in-person), wellness capabilities, service guarantees and their specific renewal methodologies. Committee members can meet with the potential new vendor(s) before making a final decision.

d) Describe the open enrollment process you utilize.

Open Enrollment Coordination:

We will work with you to schedule open enrollment and other employee education meetings onsite, virtually, or both, and we can staff them with our benefits experts. Acentria Public Risk assists in the development and modification of open enrollment materials. During open enrollment, Acentria Public Risk provides daily reports on enrollment status.

This report identifies employees who have either completed or not completed their enrollments. We can also arrange health fairs or other dedicated events. We provide posters, email communications, and/or fliers to promote attendance at scheduled meetings to boost attendance.

Open Enrollment Facilitation:

We create and facilitate open enrollment communications that include on-site and pre-recorded presentations, PowerPoint presentations, webinars, web-ex presentations, and supporting printed and online materials. Acentria Public Risk creates related contracts and/or amendments and assists in the development and modification of open enrollment materials.

Our optional technology empowers plan participants to properly enroll in and use their benefits. This technology modernizes administration and facilitates participant self-service and communications processes. Our technology employs artificial intelligence designed to help participants with decision-making. Features include paycheck modeling and decision support tools. This best-in-class solution streamlines and automates enrollment and eligibility systems, connects you with your participants, and helps them manage their benefits.

The system eases benefit demands on HR staff. For example, it will notify your participants when they need to enroll and indicate how many days, they have remaining to complete an open enrollment or a new hire enrollment process. The notification tool will help your HR department eliminate manual tracking and communication of benefit eligibility and enrollment windows. Notification can be a scheduled process and requires no action from an HR administrator.

Post-Enrollment Support

We supervise the following post-enrollment tasks:

- Carrier/vendor deliverables
- Generation of identification cards
- Delivery of benefit summaries (reviewed to ensure accuracy)
- Delivery of contracts, amendments, and summary plan descriptions (also reviewed for accuracy)

Approximately one month after open enrollment, we conduct a post-renewal meeting. We review the financial results of the open enrollment, changes in plan enrollment, and the processes of enrollment while looking for areas of improvement. During this meeting, we set the agenda for other priorities. We provide a migration report and summary, finalize contributions/cost-share based on final enrollment, and establish an actual-to-expected report once contributions and cost share are determined based on new enrollments.

Employee Navigator

Employee Navigator launched in 2008 and serves more than 2,500 insurance brokers, 150+ integrated partners and 60,000+ companies across the country.

Employee Navigator is an all-in-one solution designed to get new hires enrolled quickly, review coverage and select plans for co-workers, monitor enrollments, set deadlines, and store important plan documents (SBC's, SPD's, etc.)



Employee Navigator's Key Strengths:

- All-in-one solution for onboarding employees as well as handling benefits administration
- Solution clearly indicates enrollment activities, such as a current-year, new-hire enrollment, and open enrollment.
- Built-in carrier and payroll integrations
- Standard reporting is user friendly
- Fully supported by the Foundation Risk Partners team
- Configured and supported by our Client Solutions team
- Password and navigation assistance for employees is supported by our Benefits Advocacy team

We can assume responsibility for benefits administration activities on your behalf to help drive efficiencies. This level includes management of your benefits administration technology, and/or management of best-of-breed marketplace options that meet your organization's needs. Our internal experts deliver day-to-day and annual benefits administration tactical support. Compliance risk mitigation and personal employee advocacy include standard and optional services by our firm. We consult on and provide direct support for:

- Enrollment and eligibility maintenance
- Data connectivity
- Reporting and data analysis
- Premium support services
- Management of system site content
- New hire, life event, and dependent verification communications & processing
- Employee password resets
- Employee enrollment processing

- e) **Describe what access will be made available to administrators and to employees. Outline the response process and time limit for addressing the needs and/or concerns of the City's administration and the City's employees.**

Employee Advocacy:

Through personal and ongoing contact with the City and your employees, our in-house advocacy unit (BenefitsVIP) will identify, track and report benefit inquiries, activities, and issues. We compiled this information in a BenefitsVIP Analysis Report, which provides valuable data on emerging service trends, benchmarking, HR/employee usage, productivity savings calculations, and average resolution time. BenefitsVIP advocates stay involved in a claims issue from the first call from an employee through the resolution of the case. As they interact with your employees, they will collect data on these interactions, which are then utilized by Account Management and our benefits consultants to fine-tune benefit programs. An example: if multiple employees report that they don't understand how to use a specific aspect of their plans, this may indicate a need for a targeted education campaign.

The call monitoring system, call tracking and resolution procedures used by your firm.

The team lead is responsible for daily review of open cases. An automated system notifies team leads and the BenefitsVIP director if a case is open longer than expected using type of case as the determining factor. BenefitsVIP representatives handle their case communication whether requesting additional information or providing resolution.

Unlike typical call centers that are measured by average handle times (which translates into moving the employee off the phone call as quickly as possible) the measurement of the BenefitsVIP support center's success is the employee's peace of mind. One of the many attributes of BenefitsVIP is its ability to increase employee satisfaction with their benefits plans. Rather than our advocates being measured by average handle time, they are measured on the timeliness of resolutions, the percentage of resolutions we were able to provide on the first call, along with the percentage of resolutions provided within 24 hours.

Our company-wide average is 91% of calls are resolved within 24 hours with 80% being resolved on the first contact we have with an employee. As an extension of our clients HR team, this ensures a positive and best in class level of support when we interact with our clients' employees.

How is employee satisfaction assessed?

We monitor BenefitsVIP via our quality assurance program to ensure that our advocates are providing good service and accurate information. We can also design a custom survey for your BenefitsVIP team to use to determine satisfaction among your plan participants.

What is the process for resolving customer complaints/issues?

The team lead or senior representative distributes cases. Once assigned, the BenefitsVIP representative is the owner from start to finish. This allows our advocates to provide thorough and timely assistance for each case we handle, also preventing employees from having to explain the same issue to multiple people each time they call. BenefitsVIP team members possess deep expertise with claims adjudication and rarely need to escalate a case. However, when a carrier is not processing a

claim according to the contract and we need to escalate, our process includes involving management-level individuals within our firm and the carrier organization.

BenefitsVIP does not hesitate to escalate a claim up to C-level carrier personnel when needed. All service representatives can handle all inquiries/issues that flow into the department. A case is escalated to the team lead when the representative is unable to resolve the issue in time (in accordance with standards set up by the department, i.e., benefits within 48 hours; claims within 72 hours). This escalation is automated via our CRM system. If the team lead needs to escalate further, the BenefitsVIP director or account management team is brought in to reach out to carrier/vendor management to ensure resolution.

f) Indicate if you can be available for on-site visits with 48 hours' notice.

We affirm that we can be available for an on-site visit with a 48-hour advanced notice. We will have personnel available for all types of communication. Office hours for our locations are from 8:00 AM-5:00 PM 5 days per week, but our account managers understand that our priority is a commitment to immediate response and are available via cell phone at any time and contact information will be provided. Calls and emails are expected to be returned within 2 hours. Please also note our member-facing advocacy team, BenefitsVIP, has standard operating hours of Monday-Friday 8:30 AM – 8:00 PM EST.

g) Provide details in your proposal of all current wellness program offerings including, if applicable, any additional cost. Proposals should detail the support staff and other assistance that will be provided.

Juliana Orth, RN, our Wellness Coordinator, and our Account Management team have in-depth experience with worksite health, wellness, and disease management trends and innovation to provide a successful wellness program. Our team will collaborate with the City's Human Resources staff and Employee Wellness committee to optimize your wellness program and increase participation.

Below we have listed some examples of the wellness services and resources provided to specifically address the needs of our Public Entity clients:

- **Seminars and Wellness Programs:** Throughout the year, we will help the City organize seminars and wellness programs centered around the overall health and wellbeing of your employees. Utilizing the wellness funds negotiated into your health insurance contract, we will coordinate with local health, nutrition, and preemptive care vendors that will help reinforce the City's overall commitment to wellness.
- **Walk On Clinic + Mobile Healthcare:** With assistance from our partners at Walk-On-Clinic, Acentria Public Risk can assist with the establishment of an on-site Primary Care service for the employees of the City. On-site primary care is an excellent way to increase access to healthcare while improving overall employee wellbeing. Services include:

- Annual Wellness Exam
- Medical Examination with MD/NP
- Biometrics with Data Reporting
- Full Lipid Panel (7-minute results)
- Diabetes Screening + Blood Pressure
- Weight, BMI, and BF%
- Health Report Care
- Flu shots
- Immunizations
- HGB A1C Tests



- **Outreach Campaigns:** We have a vast library of outreach campaigns for wellness, education, open enrollment support, and more, which can be easily converted to most digital formats.

Our experience with wellness plan strategies and disease management programs include:

- **Member assessments and awareness tools**, most commonly biometric screenings, and health risk assessments.
- Programs and policies **supporting a culture of health and well-being**, such as tobacco-free environments, physical activity challenges, stress reduction tutorials, mental health, and financial fitness seminars.
- Incorporation of **health coaching, disease management, and targeted programs** to reinforce healthy lifestyles and compliance with standards of care for those needing it.
- **Strategic vendor partnerships** to fill needs, encouraging collaboration, and integration to optimize the member and employer experience.

Our wellness strategies are designed using a comprehensive set of data sources on health plan costs and utilization, as well as complying with Federal and State Mandates.

- **Negotiate** with your health insurance carrier wellness dollars to financially support your health fair, biometric screening event and activities.
- **Wellness Committee** – At the City's discretion, our team can set up, manage, and attend all wellness committee meetings to share and implement ideas and structure.
- **Set up and manage a timeline** for all activities, with the City and/or Wellness committee input.
- We are prepared to assist/manage a biometric screening/health fair event that includes Health Risk Assessments, employee's wellness education and local wellness vendor participation.
- Include wellness incentives for participation.
- Strive for 50% or better participation.
- Review reporting from Health Risk Assessments and claim reporting to analyze top conditions.



- Review EAP utilization and educate employees on using the program
- **Develop and manage custom wellness activities** with a focus on the City's Health Risk Assessment reporting throughout the year, such as: walking challenges, weight loss, lunch n learns, financial fitness campaigns, health workplace initiatives, promote the City's EAP program.
- Acentria Public Risk will design and conduct customized assessments and/or employee surveys.

Juliana Orth, RN can also attend wellness fairs and engage with employees on a one-on-one basis including conducting biometric screenings and engaging in healthy diet and exercise conversations. Her background as registered nurse allows her to engage in clinical discussions with both wellness committees and members to cater wellness initiatives based on individual needs. She has extensive knowledge and passion for preventing chronic conditions and promoting healthy lifestyles.

Juliana Orth, RN

Registered Nurse

863-255-5537

Lakeland, FL



Education

- University of South Florida
 - Bachelor of Science: Nursing
- Polk State College
 - Associate of Science: Nursing

Skills

- Knowledge of all Microsoft Office applications
- Excellent written and verbal communication skills
- Exceptional teamwork abilities
- Proficient computer and typing abilities

References

- Irma Hernandez, BSN, RN, Charge Nurse, Winter Haven Hospital
- Peyton Fowler, BSN, RN, Charge Nurse, Winter Haven Hospital
- Sarah Baumgardner, RN, Charge Nurse, Winter Haven Hospital

Licensure

- RN License: RN9501993 Multistate Registered Nurse
- BLS Certification
- ACLS Certification
- NIHSS

Professional Experience

GULF COAST MEDICAL CENTER

MEDICAL SURGICAL INTENSIVE CARE UNIT

MARCH 2022 – SEPTEMBER 2022

Travel RN-Advantis Medical

- Collaborated with multi-disciplinary team to develop high-quality treatment plans for patients
- Educated patients and family members on medications, specific diets related to individual diagnoses, and how to manage acute and chronic conditions

ADVENTHEALTH WATERMAN

MEDICAL SURGICAL INTENSIVE CARE UNIT

SEPTEMBER 2021 – JANUARY 2022

Travel RN- Maxim Healthcare

- Independently gathered and presented patient assessment data to multi-disciplinary team to achieve shared goal of improving patient outcomes
- Followed hospital policies and procedures, including electronic medical record charting, confidentiality of patient medical information

WINTER HAVEN HOSPITAL

CLINICAL NURSE II, CARDIAC INTENSIVE CARE UNIT

JANUARY 2019 – SEPTEMBER 2021

Staff RN

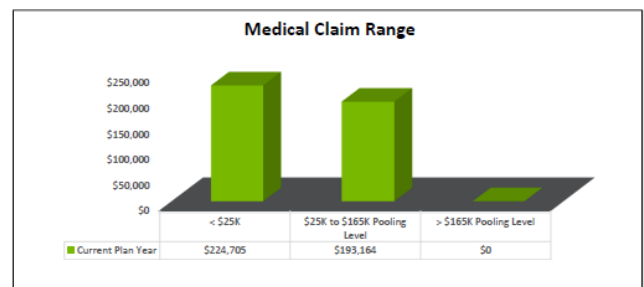
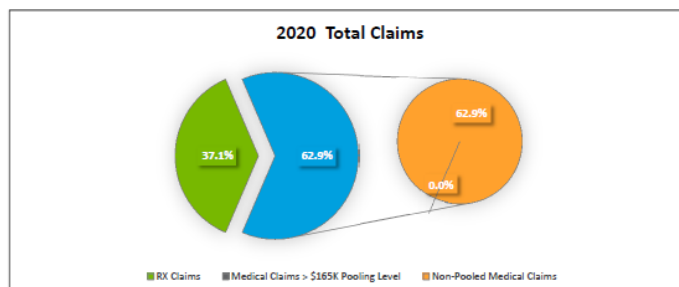
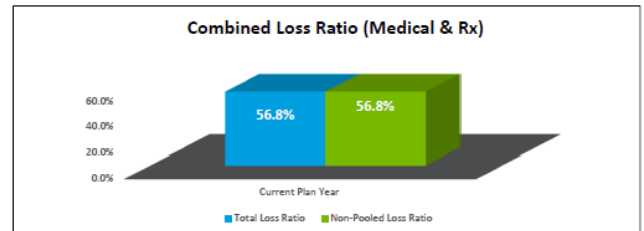
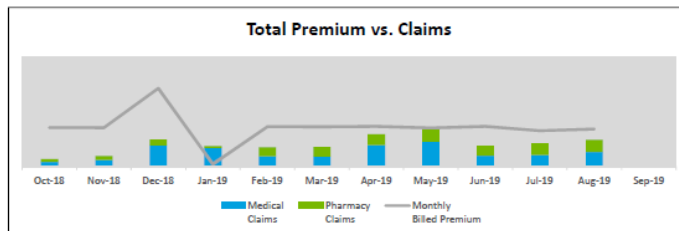
- Specialized knowledge in cardiac health, including how to prevent and manage heart disease/failure
- Charge Nurse duties, including managing workflow of unit, delegating tasks, resolving conflict, and communicating with upper management
- Code Blue & Rapid Response Team requiring leadership and independent decision making in high-stress situations
- Precepted new nurses in training

h) Describe your monthly and annual reports of paid claims, quality of experience reports, developing ad hoc reports, extent, and quality of reports on wellness/disease management, ability for covered member to track wellness and health claims, etc.

Reporting: We provide reporting to ensure deliverables are achieved and plan performance is monitored and measured. Reporting is also an essential aspect of evaluating vendor service guarantees and monitoring the fiscal health of a client's overall benefits program. We take a custom approach with a combination of vendor reporting, industry sources, and supplementary reports to answer requirements. Standard reporting includes the following:

- Review all claim/account data provided by carriers, including full analysis and validation of renewal exhibits.
- Compare performance from period to period and relative to book of business benchmarks.
- Identify trends and monitor plan utilization patterns for opportunities to adjust plan design or consumer behavior.
- Ensure Service Plan key initiatives are monitored and tracked to planned deliverables.
- Provide relevant statistics of member calls to the client's dedicated BenefitsVIP team, including usage, incident prevalence and productivity savings.
- Evaluate service level guarantees, including claims payment turnaround, network discount guarantees, fixed-cost guarantees, and claims management guarantees.
- Provide cost projections during the mid-year pre-renewal process for the upcoming renewal, track cost and identify areas of concern.

- The total claims Incurred Loss Ratio for the Current Period YTD is: 56.8%; after removing claims above pooling: 56.8%. This is compared to the carrier's Target Loss Ratio of: 83.0%.
- The Current Period Claims PEPM are: \$383.48. The Current Period Premium is \$675.37 PEPM.
- There are 5 individuals in the Current Period with claim amounts exceeding \$25,000.
- The expected number of claims per year over \$25,000 is 15.3, and over the pooling level of \$165,000 is 1.0.*
- In the Current Period, Rx Claims represent 37.1% of Total Claims; generally Rx Claims represent 18-25% of Total Claims.



* The expected number of claims over \$25,000 is based on a 2020 Sun Life study.

Scope of Services – Appendix B

Responsibilities of the agent-broker shall include, but not be limited to, the following: all or any of which the selected agent broker may be asked to perform.

1. Negotiate all insurance renewal rates with current carriers and market group coverage to competing carriers.

We affirm we will meet this requirement for the City as part of our service commitment to year in and year out negotiate the most optimal carrier contracts available in the marketplace and leverage the breadth/depth of our book of business to do so.

Our renewal process begins with a pre-renewal meeting 6 months before the renewal. Our in-house underwriters and actuary partners will develop a budget and claim projections for the upcoming year. Our team will focus on the following:

- Claim reporting
- Utilization review
- Employee survey
- Benchmarking
- The state of the carriers
- Emerging trends
- Administrative issues or concerns
- Future budgetary concerns
- The development of the renewal timeline and approach

This information will prepare the City in advance of a bid process or warranted vendor change. We will lay out the pros and cons of the process before a final decision is made plan designs, provider and facility-specific network comparison reports, pharmacy implications, reporting capabilities, service platforms (online and in-person), wellness capabilities, service guarantees, and their specific renewal methodologies. Committee members can meet with the potential new vendor(s) before making a final decision. As an authorized agent for every A- or better-rated insurance company/vendor in the marketplace, we pride ourselves on our ability to work with total objectivity in all our initiatives.

2. Consult with City staff regarding the current benefit plan or alternate benefit plans.

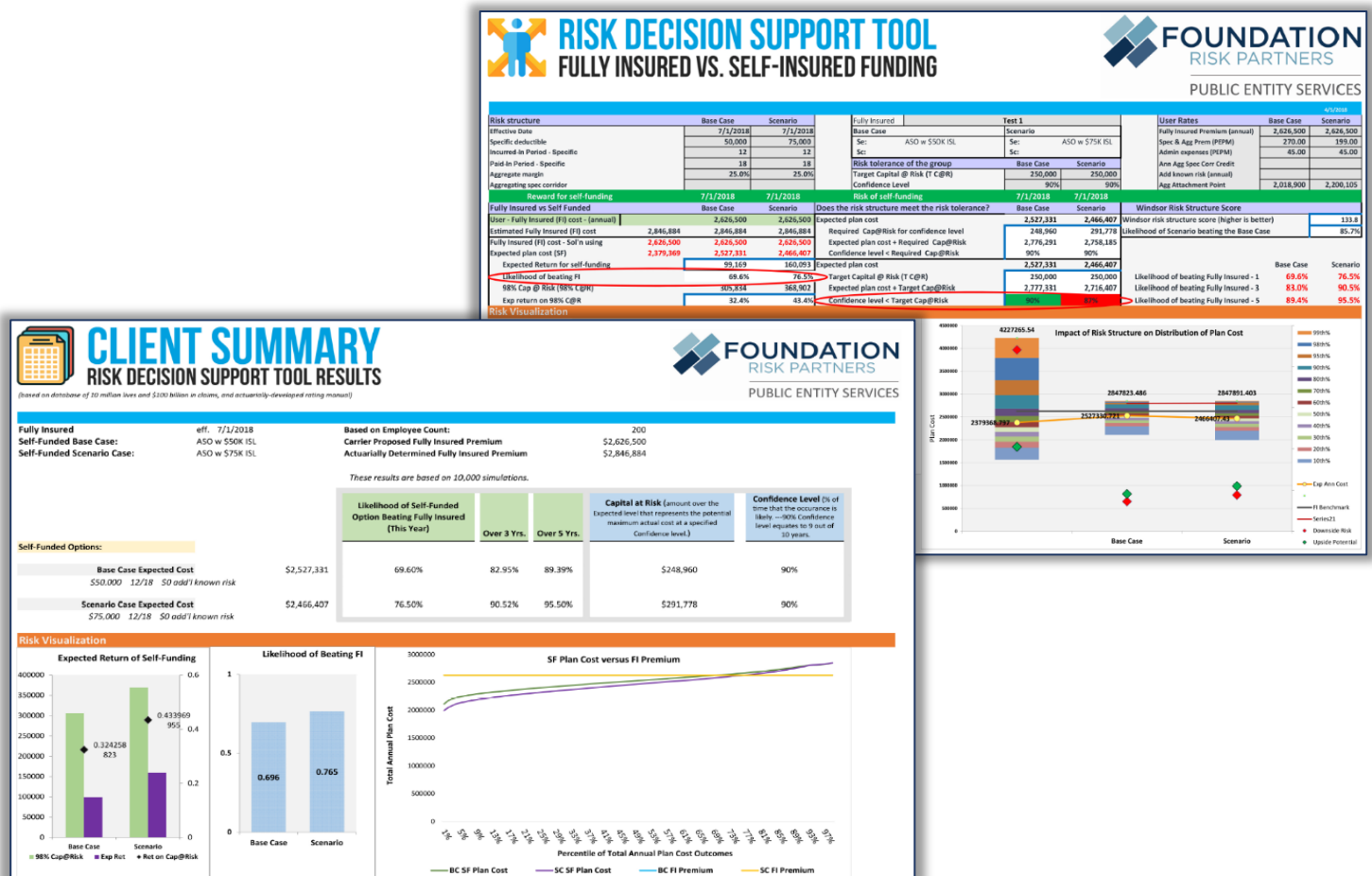
Our team will analyze current plan structure and design, historical, current, and projected costs, claims experience and utilization, contracts, etc. At the same time, we review employee-specific aspects, including contributions, communication material, and overall plan satisfaction.

Risk Decision Support

An example of our technical resources is our Risk Decision Support Tool that uses real-time and historical data to help employers make crucial funding decisions. For example, if the City is evaluating self-funding versus the current fully insured contract with Florida Blue, this will inform the decision with scenarios and help evaluate the risk-versus-reward associated with this transition. The tool presents the risks and benefits of funding options by assessing current and projected renewal rates and prior claims experience.

The tool, which also aids in budgeting, allows the employer to make informed decisions based on risk tolerance. It evaluates the group's capital at risk, return on capital at risk, and the likelihood of beating a fully insured (riskless) alternative.

We analyze past plan performance and project future costs. We can illustrate your most recent claims experience into an alternative funding model to show "what if we were self-funded?" scenarios. We then provide cost projections and comparisons between funding alternatives.



Our analysis leads to the annual Service Plan and a long-term Strategic Benefits Plan, which are comprised of tactical and strategic initiatives and the resources required to accomplish objectives. The annual Service Plan is a single, time-activated working document with clearly defined priorities and timelines for each step of new client implementation; this process is ongoing and adjusted as necessary throughout the year. It describes and tracks all components of the delivery phase, the implementation of plan management, claims analysis, BenefitsVIP employee support, COBRA administration (if needed), benefits administration technology, surveys, Total Compensation Statements, tailored employee communications, etc.

Our analysis leading to the design of the annual Service Plan also forms the basis of a three to five-year Strategic Annual Business Plan. Our recommendations are designed to mitigate cost increases that typically encompass cost containment strategies, population wellness, contribution strategies, etc.

Whether our analyses target annual plan activities or long-range goals, the process identifies performance consistency and potential deficiencies and aberrant situations. The process also facilitates the consideration of new and emerging products and trends.

We will work collaboratively with the City to align your benefits strategy to deliver the lowest possible cost and highest possible value. At the same time, we will prepare the City to anticipate and respond to an ever-evolving healthcare landscape.

First Objective



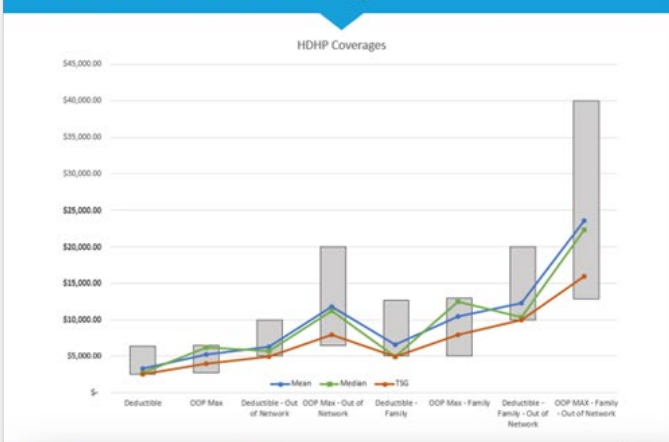
Develop Strategy	Execute Plan	Measure Results
• Client Data Gathering & Analysis • Cost Drivers (Plan/Profile/Risk) • Benchmark Analysis • Considerations ○ Claims ○ Culture ○ Goals & Objectives ○ Budget Requirements ○ Employee Perception ○ Challenges ○ Improvement Opportunities ○ Timing	• Annual Action Plan • Market Analysis • Claims Experience • Plan Underwriting • Plan Offerings • Plan Funding • Carrier Negotiations • Contract Review • Open Enrollment	• Plan Utilization ○ Claims ○ Networks/Discounts ○ Trends ○ Issues ○ Design Anomalies • Employee Satisfaction • Benchmark Report • Participant Behaviors • Wellness Compliance • Predictive Modeling ○ Pre-Renewal ○ Post-Renewal

3. Analyze the insurance needs of the City and provide written recommendations for changes where appropriate or dictated by changing market conditions.

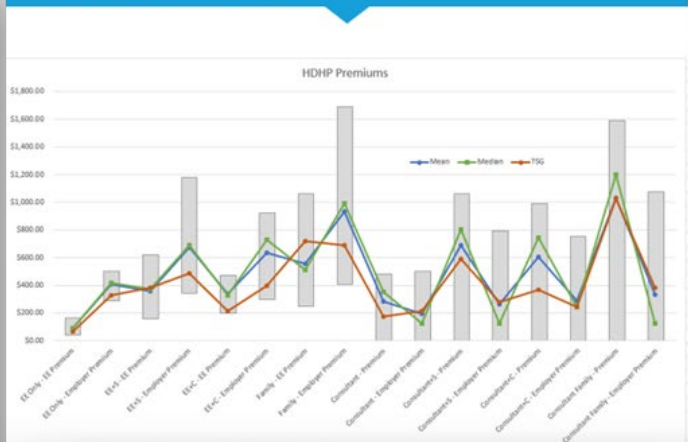
Acentria Public Risk affirms to meet this requirement through our benchmarking resources. We benchmark programs to compare how the City's current plan compares to other employer-sponsored government plans in the state and geographical area. We assess your plan designs, identify trends, and monitor plan utilization patterns for opportunities to adjust plan design or to educate consumer behavior.

Each of these factors is measured against a national database so we can compare the City's factors against comparable municipalities. We utilize our multi-sourced normative benchmarking data base that consists of 50,000 unique employer groups via Truven Health Analytics. We use our benchmarking data for opportunities to educate employee consumerism. Please see our sample benchmarking reports below:

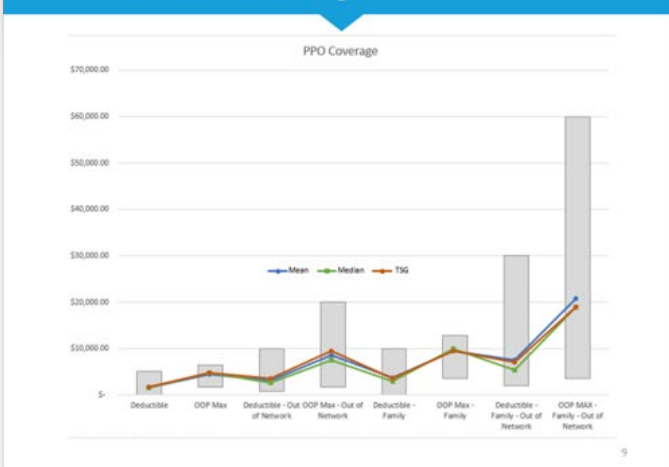
Benefit Overview – HDHP Coverage



Benefit Overview – HDHP Premiums



Benefit Overview – PPO Coverage



Benefit Overview – PPO Premiums



4. Represent the City as requested in communications with all underwriters, claims adjusters, claimants, or other interested parties.

We affirm to serve as the City's main point of contact with all insurance carriers by working as the liaison with the City, employees, and their families. Our team provides this service through our Tier 1/Preferred status with most of the major insurers that typically results in a higher level of advocacy from the carrier, including but not limited to:

- Dedicated service teams providing quick resolutions
- Direct access to underwriters and medical directors
- Accelerated case implementation
- New products/services introduction
- Enhanced claims reporting at no additional cost
- Inclusion on the carriers' Advisory Council

5. Provide a full range of services, including but not limited to risk exposures, risk identification, written analysis, and insurance placement, written recommendations, alternative service delivery mechanisms or other services as requested by the City or deemed necessary by the agent-broker.

Acentria Public Risk is prepared to meet and exceed the Scope of Service requirements outlined in the City's Request for Proposal. Our team believes in public service and is dedicated to reducing program costs, mitigating risk, and functioning as an extension of your staff. Our services are year-round and all-inclusive, with no set time limits on services or line-item costs.

Our approach to employee benefits advisory services is based upon:

- **Review** current employee benefits program performance.
- **Advise on benefits administration and enrollment technology platforms and our personal team support to aid employees in decision-making and daily and annual benefits administration.**
- **Develop a renewal plan and timeline** that meets the City's annual and long-term objectives and mitigates risk and cost increases.
- During the **plan marketing phase**, prepare RFPs to obtain competitive quotes from carriers and other vendors, and serve as the contact during the bidding process.
- **Evaluate vendors** and carriers to determine conformity to contracts, performance guarantees, costs, and provisions.
- **Negotiate** with carriers and other benefit program providers on your behalf; evaluate new contracts.
- **Establish claims reporting** for medical and prescription drugs, with details of paid claims and applicable reimbursements, as well as premium/funding and enrollment summaries. Review these reports with your team to identify and address trends.
- **Evaluate your demographics** and develop voluntary benefits product recommendations to fill gaps in core coverages and assist in the management of these benefit products (if needed).

- **Benchmark medical plan costs** and employee contributions against employers of similar size in your industry and region.
- **Support open enrollment** with insurance experts and presentations; provide Benefit Reference guides and updates to existing plans as needed.
- **Deliver comprehensive compliance support** from our in-house experts, including a detailed compliance service calendar with activities and key dates to keep your plans in compliance year after year.
- Provide **oversight and guidance on legislative issues** and pending or new legislation.
- **Provide access to** in-house compliance experts to answer your questions as they occur.
- **Communicate ongoing regulatory guidance promptly with actionable guidance.**
- **Client Advocacy** – we will answer your members' questions and resolve benefit issues on their behalf.
- **Design and deliver targeted communications campaign** that promotes employee engagement, program cost control, and benefits consumerism.
- **Wellness and Disease management** that Advise your organization on **best practices** and assist in the design of campaigns to guide employees to take personal responsibility for their health.

6. Review each insurance policy, binder, certificate, or other insurance document to ensure the wording is complete, correct, and in compliance.

We affirm we will meet this requirement. Our team will review all contracts, summary plan descriptions, documents, and other information as requested for accuracy, compliance, and to make sure the contracts conform with the City's decisions and commitments under any union agreements.

A review of all contracts and plan documentation including benefit set-up sheets, prior authorization criteria, step-therapy rules, and any other applicable benefit design elements will be performed. The appropriate plan designs will be applied, and applicable copays and deductibles, as applicable, will be tested.

7. Be available to the City for consultation daily in performing obligations under this Agreement.

We affirm we will meet this requirement, in addition, because our approach to supporting our clients' benefits program is a year-round engagement, we aim to over-communicate to ensure the congruence of support with the right path toward achieving your long-term strategic goals. Our meeting structure includes, but is not limited to:

- **Ongoing Activity:** We currently hold bi-weekly project plan calls to be in contact on all program management activities. During these calls, we discuss the status of each open activity detailed in the Project Plan.
- **Quarterly Strategy:** We conduct quarterly meetings to review claims and financials/budget, address any service and administration issues, review BenefitsVIP reporting, and discuss industry updates on compliance or trends.

- **Mid-Year Pre-Renewal:** 6 months before the renewal, our team will review claim reporting and utilization provided by the carrier. Our actuarial team will utilize develop claim projections for the upcoming fiscal/plan year. This information will prepare you well in advance and will allow us to strategize on how to address cost-drivers mid-year while allowing you to budget appropriately.
- **Renewal Review:** We will review incumbent carrier renewal numbers along with the marketing approach preferred by procurement.
- **Post-Renewal Strategic Planning Meeting:** This occurs approximately one month after the renewal. We review the financial results of the open enrollment, changes in plan enrollment etc., and the processes of enrollment while looking for areas of improvement. This meeting is also used to set the agenda for other priorities after open enrollment has been completed.

The client relationship is extremely critical to our value. The multiple touch points we offer throughout the relationship will develop a deeper understanding of your needs. We also enhance that perspective with informal get-togethers and discussions. In addition to face-to-face meetings, our team members will be available by phone and email.

8. **Advise the City on insurance trends, insurance market conditions, financial stability of any insurance companies writing policies for the City, or any other items having the potential to materially impact any insurance coverages carried by or claims processing services provided to the City. This includes budget projections on future costs of benefits programs.**

Our in-house underwriters are experienced in all aspects of health and welfare benefits and can develop and calculate pre-renewal projections; in-depth renewal analysis and competitive marketing; negotiations with carriers and stop-loss writers; claim lag analysis and IBNR calculations/annual reserve adjustments: equivalent rates; and claim factors.

Our staff regularly attends national and regional conferences, forums, and symposiums sponsored by industry and trade associations, including the National Business Group on Health. We also leverage memberships in the following groups to gain insights into benefits and health and wellness innovations:



Our firm coordinates with the Council of Insurance Agents & Brokers (CIAB), National Business Group on Health (NBGH), National Association of Health Underwriters (NAHU) and other industry associations. These groups provide client-facing and internal training on significant regulatory developments.

Our executives have participated in CIAB's Legislative and Working Group Summit to lobby U.S. senators and representatives on benefit issues that are of critical importance to employers. The Summit brings together Congress and voting partners to listen to the broker community who relays critical benefit issues and challenges experienced by their clients.

Acentria Public Risk has a valued partnership with the Florida Association of Counties Trust (FACT) which is administered by the Florida Association of Counties (FAC). We also partner with the Florida League of Cities and the Florida Municipal Insurance Trust to combine service efforts for Florida's Governmental entities. Below is a list of our professional memberships where we stay informed of all issues public sector entities are facing today:

- **FAC** – Florida Association of Counties
- **FPHRA** – Florida Public Human Resources Association
- **FCCMA** – Florida City and County Management Association
- **FLC** - Florida League of Cities
- **FGFOA** – Florida Government finance Officers Association
- **PRIMA** – Public Risk Management Association
- **RIMS** – Risk & Insurance Management Society
- **SHRM** – Society for Human Resource Management
- **CFAHU** – Central Florida Association of Health Underwriters

Our Account Management teams are actively engaged in the industry and possess a thorough knowledge of the market and trends. They routinely communicate this information to clients through direct contact with account management and our proactive eAlert notification program.

HRInsights

Brought to you by the insurance professionals at
Acentria Public Risk

Managing the Mental Health of Returning Employees

The coronavirus pandemic has affected nearly every aspect of daily life. Businesses are closed or have reduced capabilities, individuals are worried about their physical and financial safety, and no one knows when circumstances will improve. These and other factors illustrate the burdens individuals must endure during the pandemic. When businesses begin to reopen, employers must keep these factors in mind.

Reopening a business does not erase the hardship endured by its employees during its closure. Employees may still be grappling with mental health issues that can impact their performance when the doors reopen.

This article provides tips and considerations for employers that intend to reopen their businesses after the coronavirus pandemic. This guidance can help manage the mental health of returning employees.

Consider a Slow Open

Many employees had to be laid off or furloughed during the coronavirus pandemic. These individuals may need some time to reacclimate to the work environment. Even remote employees who retained their positions may need time to readjust, having to now deal with regular commutes and professional appearance expectations.

Reopening slowly can give employees time to get back into their normal routines. Without this adjustment period, employees may experience

emotional whiplash, since they must now suddenly deal with expectations they haven't faced for weeks.

As such, employers should consider phases to their reopening. These may include bringing employees back in waves and gradually expanding operational hours back to normal. This gradual reopening can give employees the time they need to properly bring their bodies and minds back to work.

Think About Caregivers

The coronavirus pandemic inadvertently turned thousands of employees into full-time caregivers in just a few short weeks, with nursing homes, day cares and schools closing down. Many of these employees will retain these caregiving duties even when businesses reopen.

Employers should understand that some employees may have caregiving responsibilities that impact their mental health. Flexible scheduling can be a small perk that makes a big difference. Employers can help relieve some of the caregiving burden by allowing employees to move their schedules around, accomplishing job functions on their own time during core work hours. This ensures they can maintain their personal responsibilities while getting their professional work done.

Offering such a perk can also make an employer more attractive to working parents with flexibility over many other workplaces.



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LEGAL UPDATE

Federal Court Blocks OSHA COVID-19 Vaccination and Testing ETS

On Saturday, Nov. 6, 2021, the 5th Circuit Court of Appeals ordered a temporary stay on the Occupational Safety and Health Administration's (OSHA) COVID-19 Emergency Temporary Standard (ETS) on mandatory COVID-19 vaccination and testing for the workplace.

The stay was extended pending judicial review on Nov. 12, 2021. The order effectively prevents enforcement of this ETS until a final decision regarding the legality of this standard is published.

On Nov. 16, 2021, all lawsuits filed challenging the ETS were consolidated for review in the 6th Circuit Court of Appeals. As a result, OSHA has suspended ETS implementation and enforcement pending future developments in the litigation. This situation is fluid and additional action by the courts is expected.

Temporary Stay

The stay was ordered in one of multiple lawsuits challenging the validity of OSHA's COVID-19 ETS. These lawsuits request a permanent injunction against the ETS. The Court justified the order because it found "cause to believe there are grave statutory and constitutional issues" with the OSHA vaccination mandate.

This stay will remain in place until a final decision regarding the ETS is published.

Impact on Employers

While the temporary stay effectively prevents enforcement of the ETS until a final decision on the legality of the standard is published, the law has not been permanently delayed or vacated officially.

As a result, affected employers should continue in their efforts to become familiar with and understand the various provisions of the ETS in the event future compliance is required. Affected employers should also continue to monitor developments of this legal challenge to learn more about the viability of, and their compliance obligations with, the ETS.

Provided to you by Acentria

This Legal Update is not intended to be exhaustive nor should any discussion or opinions be construed as legal advice. Readers should contact legal counsel for legal advice.

Important Dates

- Nov. 5, 2021**
ETS publication and effective date
- Nov. 6, 2021**
Temporary stay ordered for ETS
- Dec. 6, 2021**
Compliance date for most ETS provisions
- Jan. 4, 2022**
Compliance date for ETS testing requirements

Employers should monitor developments of this legal challenge to learn more about the viability of, and their compliance obligations with, the ETS.



9. **Assist with enrollment of newly hired employees, retirees, and COBRA members as well as terminations and changes for current employees; assist City staff with organizing open enrollments to include voluntary benefits plan enrollment, and employee education; and assist City staff in communicating benefit changes, including employee meeting presentations.**

Open Enrollment Assistance: We work as an extension to your Human Resources staff. Our Destin office will provide local face-to-face new hire enrollment meetings. During the City's annual open enrollment our Acentria team will work with Mike to provide presentations and enrollment support at your various locations.

We will assist the City with the ongoing eligibility maintenance. Our standard and recommended process is the automation of all carrier and eligibility interfaces between the self-service enrollment platform (Navigator) and the vendors. In situations that require assistance due to an interface not functioning as expected, our team will assist with the processing of activities as needed in the vendor-specific administrative portals. Our BenefitsVIP team will also provide enrollment and navigational support to employees as needed during open enrollment, mid-year qualifying events or new hire enrollments.

Additionally, we will provide onsite and local representation for employee meetings and monthly new hire orientations on an as-needed basis in addition to being present and onsite to conduct open enrollment group meetings.

Open Enrollment & Employee Communications Expertise:

- **Conduct open enrollment** with insurance experts and additional staff when needed for multiple locations to assist with the City's work schedule.
- **Coordinate and facilitate employee education** for maximum utilization of online enrollment system.
- **Facilitate receipt** of all appropriate vendor materials and review for accuracy prior to open enrollment.
- **Customized presentations** to ensure employees understand their benefit offerings.
- **Coordinate and conduct open enrollment meetings** and assist with the enrollment of all employee benefits.
- **Design and deliver customized benefit guide booklets** prior to open enrollment.
- **Design and deliver targeted communications** campaigns that promote employee engagement, program cost control and benefits consumerism.
- **Manage a smooth implementation** with new vendors or plans to ensure that all necessary paperwork completion and all policies are accurate.
- Verify receipt of ID cards
- Verify accuracy of the City's billing after renewal
- Review of SPD and plan documents for accuracy

10. Agent-broker shall be knowledgeable of the Patient Protection and Affordable Care Act (PPACA) and associated laws of the health care reform legislation and keep the City abreast of how the health reform will impact city.

The ACA's compliance requirements have posed a hardship on businesses that are often not equipped to monitor and act upon the law. Our skilled compliance staff will analyze how the ACA, as it presently exists or is amended, impacts your plans. They will deliver timely advice, guidance, and assistance, including any required or recommended plan changes. They will also provide ongoing support related to applicable state and federal regulations, COBRA and HIPAA assessments, compliance updates, annual communication requirements, etc.

They will systematically communicate relevant regulatory updates that may affect your health and welfare benefits, and provide in-depth training via personal contact, complimentary webinars, etc. Your engagement with Acentria Public Risk will begin with an onboarding compliance assessment to determine and resolve any immediate risk and exposure.

Regulatory compliance is an Acentria Public Risk core competency. Our full-service, comprehensive benefits compliance services are provided through our internal Compliance team under the direction of our head ERISA attorney, Daniel Kuperstein. Our engagement with the client begins with a thorough compliance assessment audit and continues 52 weeks a year with a systematic monitoring and information-sharing platform that educates and informs you on all laws, regulations, and guidance that impact your plans.

Acentria Public Risk provides the following comprehensive suite of compliance services to our public entity clients:

- **Compliance Assessment/Audit:** A thorough review of the client's current compliance initiatives and a complete report, recommendations, and service plan for remediation of all deficiencies and ongoing best practices.
- **In-House Compliance Expertise:** Information-sharing and guidance on all health and welfare compliance topics: eAlert bulletin services that provides the latest information on regulatory changes, webinars that provide information sharing and expert analysis on a variety of topics.
- **Compliance support associated with ACA reporting requirements:** We work with preferred ACA reporting vendors to help our clients satisfy the annual 1095-C and 1094-C requirements. Our commitment to the City is to identify your unique needs associated with information reporting and variable hour tracking to determine the appropriate vendor required to meet each of these requirements. The typical scope of services includes:
 - 1095-C distribution to employees
 - 1094-C filing with the IRS
 - Variable hour tracking required for benefits eligibility determination
 - Data normalization

- **Healthcare Reform guidance:** Proactive consultation by experts in the ACA and other related laws and regulations.
- **HIPAA training: Education** privacy officers and PHI handlers on how to protect sensitive employee information and to abide by notification requirements.
- **COBRA compliance review:** Procedure evaluation, premium billing, qualifying events tracking, eligibility, reporting, training and more.
- **Nondiscrimination consulting:** Plan review to determine equal treatment of employees regarding eligibility, contributions, and benefit offerings.
- **Wellness plan review:** Ensure compliance with ACA, HIPAA, GINA, ADA and other laws and regulations.
- **Miscellaneous consultation:** Analysis of USERRA, GINA, cafeteria plans, Section 125, Consumer-Driven Health Plans and more.



LEGAL UPDATE

"SECURE 2.0" Becomes Law

On Dec. 29, 2022, President Biden signed the [Consolidated Appropriations Act of 2023](#), an omnibus bill that includes the "SECURE 2.0" legislation, referred to as such because it builds on the Setting Every Community Up for Retirement Enhancement (SECURE) Act of 2019.

Key SECURE 2.0 provisions include:

- Expanding automatic enrollment in 401(k) and 403(b) retirement plans (for plan years beginning after Dec. 31, 2024);
- Increasing the age for required minimum distributions (the SECURE Act increased this to age 72, while SECURE 2.0 raises the age further to 73 starting on Jan. 1, 2023, and to age 75 on Jan. 1, 2033);
- Further reducing the years of service requirements for part-time workers to participate in 401(k) plans (for plan years beginning after Dec. 31, 2024);
- Indexing IRA catch-up contribution limits for people aged 50 and over (for taxable years beginning after Dec. 31, 2023);
- Increasing the catch-up limit to apply at age 60, 61, 62 and 63 (for taxable years beginning after Dec. 31, 2024);
- Allowing SIMPLE IRAs to accept Roth contributions (for tax years beginning after Dec. 31, 2022);
- Treating student loan payments as elective deferrals for purposes of matching contributions (for plan years beginning after Dec. 31, 2023);
- Modifying the credit for small employer pension plan startup costs (for taxable years beginning after Dec. 31, 2022);
- Establishing a national, online Retirement Savings Lost & Found Database for workers and retirees to find their lost retirement accounts (no later than two years after the date of enactment); and
- Allowing small immediate financial incentives for contributing to a workplace retirement plan (effective for plan years beginning after the date of enactment).

Provided to you by Acentria Public Risk

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Legislative Resources

Bill Summary

A summary of the bill can be found [here](#).

Section-by-Section Summary

A section-by-section summary of the legislation can be found [here](#).

Original SECURE Act

The U.S. Department of Labor has created a [SECURE Act webpage](#) for more information on the 2019 law.

The bipartisan legislation builds on the original SECURE Act of 2019, with varying effective dates for its numerous provisions.



A FOUNDATION RISK PARTNERS COMPANY



LEGAL UPDATE

IRS Finalizes Change to Family Coverage Affordability Rules

On Oct. 11, 2022, the IRS released a [final rule](#) that changes the eligibility rules for the premium tax credit (PTC). The PTC is available to eligible individuals who purchase health insurance coverage through an Exchange. Individuals are not eligible for the PTC if they have access to employer-sponsored health coverage that is affordable and provides minimum value.

PTC Eligibility Change

Effective for 2023, the final rule changes the PTC rules for determining whether employer-sponsored coverage is affordable for family members. Currently, whether employer-sponsored coverage is considered affordable for family members is determined based on the lowest-cost self-only coverage available to the employee. The cost of family coverage is not taken into account under the current rules.

Under the final rule, an employer-sponsored plan is affordable for family members if the portion of the annual premium the employee must pay for family coverage (the employee's required contribution) does not exceed 9.5% (as adjusted annually) of household income. For 2023, the adjusted affordability percentage is 9.12%. The final rule also adds a minimum value rule based on the benefits provided to the family members.

Impact of the Final Rule

Effective for 2023, more family members will likely be eligible for the PTC for coverage purchased through an Exchange. However, the final rule does not change the affordability rules for employees, which will continue to be based on the employee's required contribution for self-only coverage. Therefore, an employer's offer of coverage may be unaffordable for a family member even though it is affordable for the employee.

Also, this new guidance does not affect the ACA's "pay or play" penalties for applicable large employers (ALEs), as these penalties are triggered only when an employee receives a PTC, not a family member. According to the IRS, this new guidance also does not impact an employer's reporting requirements under Internal Revenue Code Sections 6055 and 6056.

Provided to you by Acentria Public Risk

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Highlights

- The final rule addresses eligibility for the premium tax credit, which is available for Exchange health coverage.
- The rule provides that affordability of employer-sponsored coverage for family members is determined based on the cost of family coverage.
- The final rule's changes apply to taxable years beginning after Dec. 31, 2022.

Effective for 2023, the affordability of employer-sponsored coverage for family members is determined based on the cost of family coverage.



A FOUNDATION RISK PARTNERS COMPANY

11. Resolve billing problems and claims disputes of employee.

We affirm that we will meet this requirement. We assist members with most, if not all, aspects of their insurance coverage, including ID cards, prior authorizations, claims and disputes. While there are some issues that must be handled directly by the member or provider, we will assist either of them the best we can with any issues they may have.

We will assign a dedicated, in-house, group of benefits/insurance professionals, BenefitsVIP, to answer questions and handle issues. Your BenefitsVIP team will become deeply entrenched in your benefits plans, which will enable them to answer specific questions during open enrollment. Within Employee Navigator, BenefitsVIP can provide guidance on moving employees through the decision support process. BenefitsVIP tracks every interaction we have with employees and all calls are recorded.

We work with the carriers and/or providers (HIPAA authorization form required) on behalf of the members to save them the time and the hassle of dealing with the carriers directly. We can use our direct contacts at the carriers, who know the group's benefits and are able to assist us with day-to-day member issues, as well as keep us updated in the processes when needed.

12. Design new programs or benefits. Upon the request of the City, the Agent shall provide expert assistance, and advice in the design of new benefits, and recommend new programs.

As the incumbent Agent, we have worked very closely with the City and its Administration team each year to evaluate the City's needs, budgets, and product availability. The benefits package currently in place was strategically reviewed and discussed with the City at the 2022 renewal. We will continue to bring the best options available to the table each year for review. As an example, we worked closely with your team to implement a new Wellness Program to promote better health decisions and help manage long-term claims costs.

13. Work with carriers to obtain and provide utilization reports as available; analyze plan and market trends.

We affirm we will meet this requirement through our customized reporting capabilities. Our team will analyze current plan structure and design, historical, current, and projected costs, claims experience and utilization, contracts, etc. At the same time, we review employee-specific aspects, including contributions, communication material, and overall plan satisfaction.

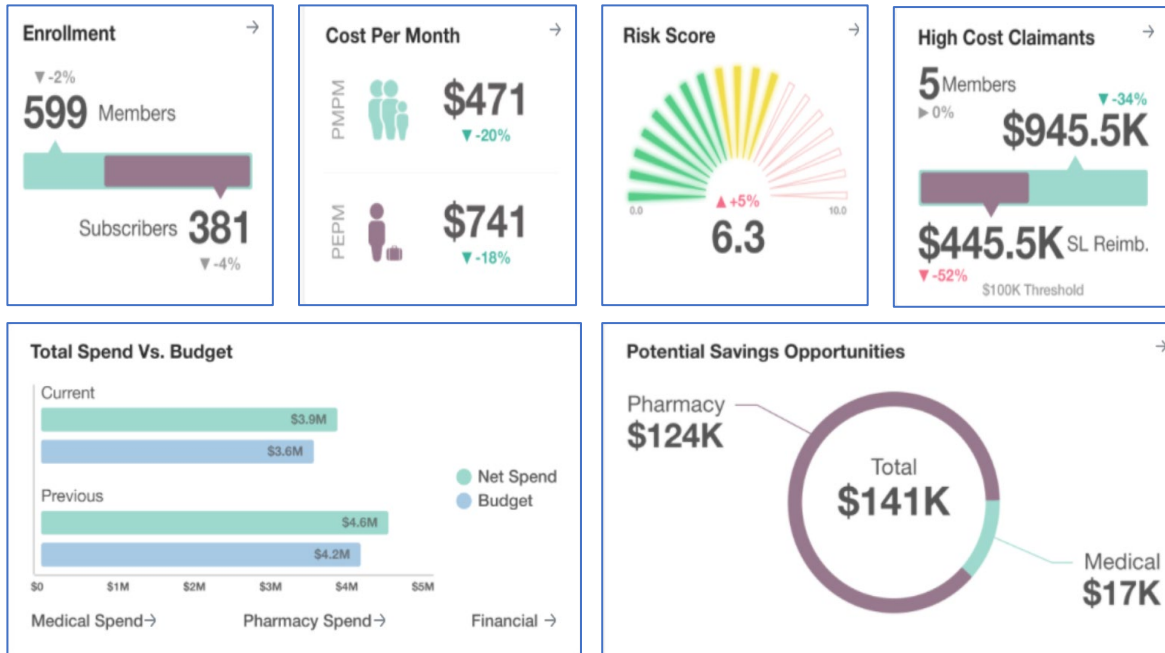
Our analytics platform helps employers gain transparency within their data to identify quantifiable savings to hold their carriers and vendors accountable.

The platform offers layers of data-driven insights, including standard dashboards that quickly identify what driving costs are within your population and identify emerging trends.

- Identify healthcare waste

Potential Savings Opportunities			
Improve Rx Discounts \$82,000	Duplicate Claims \$54,000		
Increase GDR \$24,000	Reduce RX Waste \$17,000		
Out of Network \$5,000	Unenrolled Claims \$4,000		
Inappropriate Med. Svcs. \$4,000	Site of Care \$2,000	ER Avoidance \$2,000	Coverage Dep. /w Claims \$0

- Quantify and target savings
- Set ROI performance guarantees with each vendor to obtain maximum value
- Measure the impact each solution implemented delivers
- Identify potential savings opportunities



- This platform also provides the City with a means to meet your obligations as a fiduciary under the new CAA requirements.
- **Financial Exposure:** We review all claim/account data provided by carriers, including full analysis and validation of renewal developments (as applicable based on funding), claim projections, claim factors, loss ratios, and other contractual and budget-related exposures.

VAULT

Secures your procurement process and documentation:

- Organize, timestamp and store the documentation needed to run a fiduciary process

ANALYSIS & REPORTING

Dissects and analyzes your medical and Rx data to:

- Substantiate your procurement decisions
- Perform regulatory reporting
- Provide substantial savings opportunities
- Improve your population health

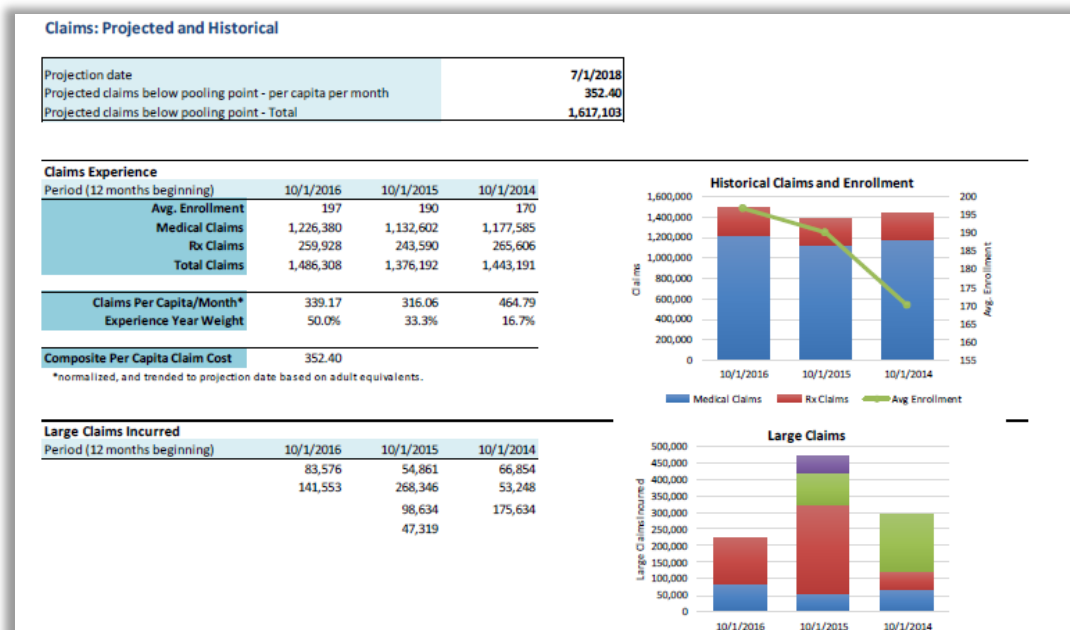
BENCHMARKING

Provides the benchmarking necessary to meet Fiduciary procurement obligations:

- Plan design benchmarking
- Pharma benchmarking
- Site of care benchmarking

- **Plan Utilization and Trend Analysis:** We use carrier reporting packages as a starting point to develop a customized analysis that clearly illustrates key cost drivers, metrics and year-over-year trends. Our executive summaries, key observations and charts provide an efficient way for clients to understand the most relevant aspects of factors driving their costs, how the plan is performing and the emerging health risks within their plan participant population.
- **Alternative Funding Analysis:** Our consultants and underwriters are industry veterans with expertise in every funding arrangement available in the market, including Administrative Services Only (ASO), ASO with stop-loss, Third-Party Administrator (TPA) with stop-loss, participating contracts/shared returns, minimum premium, level funded, graded preferred, fully insured, trust arrangements and benefit captives. We evaluate a client's demographics, financial risk tolerance and claims experience against all available and viable alternatives in the market to determine the most suitable and favorable funding arrangement.
- **Underwriting:** In collaboration with our actuaries, our in-house underwriters are experienced in all aspects of health and welfare benefits and have the ability to develop and calculate pre-renewal projections; in-depth renewal analysis and competitive marketing; negotiations with carriers and stop-loss underwriters; **claim lag analysis and IBNR calculations/annual reserve adjustments: equivalent rates; and claim factors.**
- **Benchmarking:** We assess your plan designs, identify trends, and monitor plan utilization patterns for opportunities to adjust plan design or consumer behavior. Each of these factors is measured against a national database so we can compare the City's factors against comparable municipalities.
- **Project Plan Status:** We ensure that Service Plan key initiatives are monitored and remain on track to planned deliverables.
- **Vendor Performance:** We evaluate service level guarantees, including claims payment turnaround, network discount guarantees, fixed-cost guarantees prescription rebate guarantees, and claims management guarantees.
- **Stop Loss Analysis:** We collect year-over-year data to review expected and aggregate loss ratios; renewal developments and policy year claim projections; a claim lag study, calculation, and appropriateness of IBNR reserves; development of equivalent rates; individual stop-loss analysis to determine historical loss ratio and appropriateness of pooling levels and costs; analysis of stop-loss contract including contract basis, reimbursement methodology, terminal liability provisions, terms, and pricing; and more to gain a detailed understanding of your loss history.
- **Annual Pharmacy Benefit Management:** We work with you to discuss pharmacy benefit management strategy/goal and attend and participate in the annual review with the PBM.
- **Quarterly Pharmacy Benefit Management:** On a quarterly basis, we monitor PBM vendor performance, review utilization/costs, and review PBM generated reports. Our team will provide guidance and recommendations based on the utilization. In reviewing the claims data, we may make recommendations for clinical interventions which provide significant savings to the plan. These interventions may include moving a patient to a lower cost medication.

- **Bi-Weekly/Monthly Pharmacy Benefit Management:** On a bi-weekly/monthly basis, we provide a high level of communication with regular meetings. We review the ongoing PBM issues log and comment on open items/action items. We review any plan design changes and discuss member impact and recommended communication plans. Our team continually provides pharmacy benefit industry updates, including legislative, new products, and more.
- **Ongoing PBM/Contract Management:** On an ongoing basis, we support pharmacy benefit related questions and resolution of complex pharmacy issues. Our team will support ongoing PBM contract review, enhancements, negotiations, and evaluate vendor programs to control costs.
- **Industry leading clinical interventions:** Our clinical team provides solutions that reduce costs and improve outcomes which enable plans to remain successful and sustainable. Our clinical interventions utilize an extraordinary depth of clinical pharmacy expertise and professionalism to work effectively with all key components of patient care to achieve remarkable outcomes – clinically effective, member-centered with significant plan savings. Our strategies favor clinically useful drugs over financially driven brands resulting in truly the lowest net cost for plans. Improved value overall, bringing transparency forward, and reducing costs.
- **Claim re-pricing strategies:** Most PPO networks do not protect self-funded employees from out-of-network claims. With our approach, we generate an additional **25% savings** on these claims. This is accomplished without benefit design changes, it's equal to or better than collective bargaining agreements, and employees are held harmless.
- **Claros Analytics** uses real-time and historical data that will help the City to make crucial funding decisions. The program articulates how your healthcare plan design, member demographics, claims experience, and utilization will impact premium rates by using the City's profile and claims data to credibly project the future. This high-quality analysis allows our evaluation and recommendation proposals to be presented and communicate the information in a clear and concise manner.



14. Other services as mutually agreed upon.

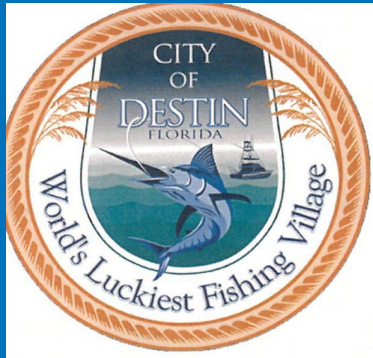
We understand that each of our clients, along with an ever-evolving benefits landscape, requires us to be a nimble and adaptable partner with each client we serve. We take pride in being a well-capitalized national brokerage with robust capability, without losing sight of our most important attribute, people that take care of people.

We affirm we will support the City as needed as a strategic partner based on current and future needs. Acentria Public Risk is pushing the boundaries of insurance excellence. We utilize our office locations to provide local services and our firm's national presence for resources to our public entity clients. We are comprised of industry leaders who redefine what clients should expect from their insurance consultants. We have identified leading platforms and services within the Employee Benefits, Commercial, Personal, and Risk Management space. Our strength is rooted in the expertise of our selected partners, their innovative approach, and the ability to serve our clients with these pooled resources.

Our centralized agency management system, and ability to perform our services 100% remotely prove our ability to create redundancy within our team and to have the resources to take care of our clients. We will continue to add services and additional capabilities to drive value and results for our clients. Our national resources allow us to bring whatever necessary to service the City.

Acentria Public Risk offers increasing levels of communications support services. These levels include both standard and optional services to help design the appropriate plan for your organization. Our firm offers the highest level of choice and flexibility through tailored education and enrollment materials that leverage company-specific brand standards.

Request for Proposal (RFP 23-04-HR)
Insurance Agent- Broker of Record
For Fully Insured Group Health and Ancillary
Employee Benefits
City of Destin, FL



Submitted by:

Bart Gunter
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HUB International Florida
June 8, 2023



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Letter of Transmittal

June 8, 2023

Mr. Lance Johnson
City Manager
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541

Re: Request for Proposal (RFP 23-04- HR), Insurance Agent- Broker of Record for Fully Insured Group Health and Ancillary Employee Benefits.

Dear Mr. Johnson,

HUB Public Risk, a wholly owned subsidiary of HUB International, submits this Transmittal Letter complete with this proposal in response to the City of Destin's invitation to respond to RFP 23-04-HR, Insurance Agent- Broker of Record for Fully Insured Group Health and Ancillary Employee Benefits.

HUB Public Risk is uniquely qualified to serve as your Benefits Consultant because of the breadth, depth, and expertise of our consultants, investment in our specialty practices, and our dedicated focus on public entity customers. As the 5th largest broker in the world, these specialty resources, specifically described in this proposal at no additional costs, are the differential between us and other competing brokers.

HUB Public Risk understands the General Conditions, Detailed Specifications, and Estimated Timeline presented in this Request for Qualifications and fully complies with its specifications, terms and conditions to serve as the City's Benefits Consultant. The attached proposal demonstrates the HUB Public Risk Team not only meets but exceeds the expectations presented. If we have the honor to serve as your Benefits Consultant, we will work diligently to develop a 3–5-year strategic plan to maximize the value of the City of Destin's benefit program.

To be an employer of choice, it is crucial that the City of Destin's offer a robust, complete, and competitive group health program for your employees – and it is our job as your Benefits Consultant to help you achieve this objective. HUB Public Risk owns a unique position within our market in that we have roots in the Big Bend region and understand the nuances that come with that, yet we also bring forth the consultative strength of a top 5 worldwide broker. This allows us to not only understand the specific healthcare needs and expectations of those living in this region, but to objectively assess what is best for our clients by leveraging our strengths in underwriting, data analytics, pharmacy consulting, compliance, and a host of other specialties. As the agent/broker for the City of Destin we will be on the clock from the start. During this transition we will need to quickly put together a benefits program,

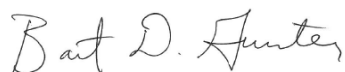
educate the employees on their new options provided by the City and get them enrolled all in the next couple of months. We are the firm that is most capable of achieving these goals with the least amount of stress.

Specifically, as it relates to Cities/ Counties/School Districts/public programs, HUB Public Risk understands the budget constraints, the need to be creative in providing enhanced benefits within those budgets, and most importantly a transparent method of developing cost projections and achieving them each year. HUB has accomplished this for its government/public clients by combining best in class vendor partnerships to integrate with Third Party Administrators to create better outcomes, and then partnering with data mining resources to create an independent validation of outcomes. As you'll notice, our references, and many of the examples of successes in our work are from those government/public clients, many within our Panhandle region.

We do not want to be just another vendor/consultant to the City of Destin. Instead, we want to be an extension of your HR/Benefits Department, a trusted and creative advisor, the "Go To" call you make when you need assistance. It is our goal to continue to earn your trust to be called a Trusted Advisor/Partner.

We look forward to the opportunity to discussing these areas and more in detail and learning how we can better support the City of Destin. We sincerely thank you for the opportunity to present the HUB Public Risk difference as a strategic partner and consultant in ensuring the City's benefits program success.

Sincerely,

A handwritten signature in cursive script that reads "Bart D. Gunter".

Bart Gunter
President
HUB Public Risk

The HUB Advantage

We at HUB understand that if we are to be your trusted risk advisor, we must first earn your confidence. So, we are making a promise.

We call it the HUB Advantage:

- **We strive to secure you the most favorable terms** from insurers, taking into account your risks, the cost of insurance, the insurer's financial condition and reputation, and any other factors specific to your situation.
- **We are open and honest about how we are paid.** Our answers to your questions will be clear and forthright. When we intend to seek a fixed fee, we will disclose it to you in writing and obtain your approval.
- **You make the ultimate decision** about the terms of insurance and the company providing your coverage. Our objective is to provide you with choices that meet your needs and to educate you so you can make a fully informed decision.
- **We comply with the laws of every jurisdiction** in which we operate, including those that apply to how insurance brokerages and agencies are paid. If the laws change, we will respond in a timely and appropriate manner.

One more promise: If at any time you feel that we are not meeting your expectations, we will address your concerns as quickly and fully as possible. Just contact your account executive or call our toll-free client hotline at **1-866-857-4073**.

Tab I. Qualifications and experience of firm - Information related to the agent-brokerage firm qualifications and resources including the following:

- a. Description of the firm's history, size, number of clients, staff, and how long it has been in business in the panhandle area of Florida (panhandle is defined in this document as all Florida Counties from/including Leon County in the east to/including Escambia County in the west).**

We're HUB

When you partner with us, you're at the center of a vast network of experts who will help you reach your goals. With HUB, you have peace of mind that what matters most to you will be protected — through unrelenting advocacy and tailored solutions that put you in control.

5th	largest insurance broker in the world
7th	largest employee benefits broker in North America
2M+	clients around the globe
530+	offices across North America
15,000+	employees throughout North America



HUB is a privately held, leading global insurance brokerage headquartered in Chicago, IL.

HUB International Florida, which is part of the HUB South Region, encompasses more than 300 employees and 12 offices throughout Florida.

Today, HUB is the fifth largest insurance broker in the world and comprises a vast network of experts who use their skills in risk services, claims management and compliance support to help our clients reach their goals.

We have been serving our clients in the panhandle since 1959.



OUR VISION: TO BUILD HEALTHY PEOPLE AND COMPANIES. TOGETHER.

HUB is a forward-thinking, full-service insurance brokerage firm that develops programs that empowers stakeholders, creates confidence in C-level executives, and provides incomparable resources for human resource practitioners. Most importantly, these programs are balanced with the vision to help our clients attract and retain the best employees.

When executives turn to HUB to design a new insurance plan for their company, they receive a strategic, integrated solution based on a unique philosophy. At HUB, we look at insurance planning as a strategic investment that lowers cost trends over time. HUB continually aspires to be the leading sales and service organization in the insurance industry. We conduct ourselves ethically and promote diversity and development.

OUR PHILOSOPHY & VALUES

HUB is an organization built on people, service and results. We are passionate about the work we do, the clients we serve, and the communities where we live and work.

We believe each associate is a valuable addition to our family and commit to holding each other accountable to our seven core values, which include:

Entrepreneurship – We encourage innovation and educated risk-taking.

Balance – We balance corporate duty with personal growth.

Integrity – We do the right thing every time.

Teamwork – We work together to maximize results.

Discipline – We focus on our goals.

Accountability – We measure and take responsibility for outcomes.

Service – We serve our customers, communities, and colleagues.

HUB was founded in 1998. In addition to offering a broad array of employee benefits, property and casualty, personal lines, investment and risk management products and services, HUB has unmatched capabilities for helping our clients manage their total cost of risk. We currently have over 15,000 employees across more than 450 locations in North America.

HUB began with the merger of eleven independent, privately held insurance brokers in Canada in 1998. Today, we continue to grow both organically and through acquisition. We are now the 5th largest broker in the world. Our acquisition strategy is focused on completing our U.S. presence, as well as targeting acquisitions that advance our position in specific business channels. HUB International has 15,000 employees across North America, and 300 at the local Florida level.

b. List the insurance carriers and lines the firm can access.

HUB has attained the highest producer level with all the major medical carriers and national ancillary carriers:

- Cigna – Platinum
- United Healthcare – Platinum
- Florida Blue – Diamond
- Capital Health Plan
- Aetna – Pinnacle
- Humana – Leaders Club
- AvMed – Leaders Circle
- Guardian Life Insurance Company
- Principal Life Insurance
- Sun Life Insurance
- MetLife Insurance
- The Standard
- Mutual of Omaha

c. Description of the firm's resources available for knowledge in the following but not limited to: COBRA, HIPAA, Section 125, Cafeteria Plans, HDHP/HSA and ACA.

The City of Destin will have access to **Carrie Cherveny, Chief Compliance Officer** who services to ensure the highest level of compliance support. Topics HUB's Chief Compliance Officers are called upon to assist clients include but are not limited to PPACA, COBRA, HIPAA, Medicare, DOL, and Section 125.

Managing the requirements of the Affordable Care Act

As evinced by the 1094-C and 1095-C processes, employers continue to face increasing administrative and compliance burdens. The Internal Revenue Services (IRS), Health and Human Services (HHS), and Department of Labor (DOL) each have responsibility for enforcement of various aspects of the ACA and agency audits are increasing in frequency and in scope. The trend for compliance enforcement is not waning. It has become increasingly important to ensure that you have compliant plan operations and processes in place in the event of a government audit.

Additionally, the federal government continues to receive pressure to fund the ACA, and fines are an important budget item in funding the program. Employers need to have a proactive plan lead by subject matter experts to craft a strategic approach to this, and other regulatory costs. As a government entity, the City of Destin faces heightened scrutiny around compliance and in the event of a violation, significant public pressure. Because of our longstanding relationship, HUB understands the unique position of the City of Destin and works closely with the City of Destin to ensure it is prepared to both in substance and in form.

HUB's CCO will partners with the City of Destin on a day-to-day basis to addresses compliance questions and concerns as they arise. Additionally, we work with the City of Destin on a strategic basis to assess its current and ongoing compliance efforts and subsequently, to build a long-term compliance strategic plan. As regulations change, we work with the City of Destin to integrate those regulatory changes into the ongoing compliance strategic plan. More specifically, our CCO partners with the City of Destin to:

- ✓ Create a customized compliance checklist based on the client's specific compliance needs and existing technology capabilities.
- ✓ Review the LCS ACA lookback and measurement methodologies to ensure compliance with ACA rules.
- ✓ Review other benefits programs such as wellness, FMLA and leave of absence programs to ensure compliance with ACA, EEOC, and other related rules
- ✓ Review employee classifications to be sure they align with specific ACA definitions and requirements
- ✓ Conduct affordability analysis and make contribution adjustments as necessary
- ✓ Assist with reporting requirements 6055 (1094-B and 1095-B) and 6056 (1094C and 1095C) including technology solutions and training, education and support for form completion and filing
- ✓ Provide customized ACA notices for distribution to employees and dependents that comply with various disclosure requirements include ERISA, HIPAA, and ACA
- ✓ Provide ongoing compliance updates, training, and education

Day-to-Day Guidance and Support

Regulatory Compliance

Headed by a team of highly experienced compliance attorneys, HUB's compliance team helps you establish a compliant platform and ensure your benefits and HR programs are in good standing. HUB clients have access to our team to ensure the highest level of compliance support on such issues as:

- Proactive answers and solutions
- New Client On-Boarding
- HR best practices
- Detailed annual compliance review & comprehensive checklist
- Analysis of the latest legal updates and how they impact LCS
- Signature ready 5500 forms (when applicable)
- Provide all required Plan Documents
- ACA worksheets and filing guidance
- Create a customized compliance checklist based on the client's specific compliance needs and existing technology capabilities.
- Review the LCS ACA lookback and measurement methodologies to ensure compliance with ACA rules.
- Review other benefits programs such as wellness, FMLA and leave of absence programs to ensure compliance with ACA, EEOC, and other related rules.
- Review employee classifications to be sure they align with specific ACA definitions and requirements.
- Conduct a "Pay or Play" analysis – as Exchange viability continues to be in question clients continue to reconsider and reassess their Shared Responsibility obligations and the cost of compliance.
- Conduct affordability analysis and make contribution adjustments as necessary.
- Review plan documents and plan operations to ensure compliance with various federal requirements including ERISA and ACA.
- Assist with reporting requirements 6055 (1094-B and 1095-B) and 6056 (1094C and 1095C) including technology solutions and training, education and support for form completion and filing.
- Provide customized ACA notices for distribution to employees and dependents that comply with various disclosure requirements include ERISA, HIPAA, and ACA.

- Provide ongoing compliance updates, training, and education.

d. Description of the firm's legal resources associated with employee benefits.

The regulatory environment is constantly changing. We believe it is our responsibility to read and analyze regulatory changes and then determine their impact on a client-by-client basis. We find value in summarizing how new legislation would impact your plan documents instead of simply forwarding the information for your interpretation. Our summaries of any relative changes are supplied timely and regularly as regulation changes take place. Through monthly seminars and communications specific to Federal and the State of Florida

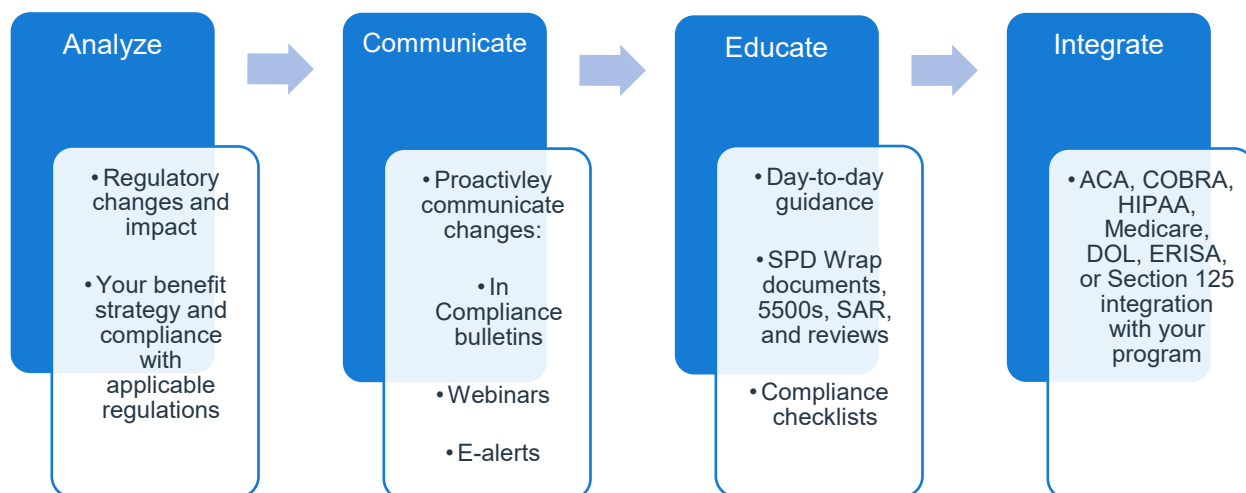
As a client of HUB International Florida, the City of Destin has direct access to our Chief Compliance Officer, Carrie Cherveney, Esq. Carrie is responsible for providing compliance and consulting services regarding general health plans, ACA and various other legal matters involving employee benefit programs. As legal updates unfold, Carrie shares new legal changes and definitions, helping you establish then re-adjust short- and long-term strategies accordingly.

We will help you build a solid foundation for your overall compliance strategy with services that include:

- **Welfare, Cafeteria & Consumer Driven Plans** – multi-year strategic plans to manage and review compliance with DOL, HHS and IRS regulations.
- **State & Federal Employee Benefits Legislation** – identify potential exposures to compliance audits, penalties and lawsuits that could result from non-compliance.
- **ERISA** – provide annual federal disclosure compliance calendar with all required employee notices as well as provide comprehensive guides, timelines and checklists to maintain compliance.
- **Internal Revenue Code** – IRC 105(h) & 125 non-discrimination testing Facilitated through client TPA.
- **COBRA** – sample employee notices and access to discounted services from third party vendors
- **HIPAA** – sample notice of privacy practices, policy development, and access to discounted training services from third party vendors
- **ACA Mandates, Reporting, Penalties & Tax** – comprehensive educational resources, timelines, and sample resources such as employee letters, forms, notices and waivers

In an insurance and business arena with complicated and ever-changing regulatory requirements, compliance is challenging. Luckily, at HUB International we have a dedicated compliance team including an attorney you can call on to help with complex questions. Expertise includes a wide variety of benefits compliance topics, including PPACA, COBRA, ARRA, HIPAA, USERRA, ERISA, and FMLA. HUB's Chief Compliance Officers are a team of employee benefit legal professionals that deliver timely and practical solutions and service to HUB International clients and team members through proactive guidance and hands-on consulting – in order to facilitate benefit and human capital related compliance.

HUB takes a proactive, strategic approach in ensuring compliance with regulations, as well as positioning clients for the future so they do not incur penalties or fines. Our four-step Compliance process ensures all facets of your benefits strategy comply with applicable federal and state laws:



HUB's Chief Compliance Officers are a team of employee benefit legal professionals that deliver timely and practical solutions and service to HUB clients and team members through proactive guidance and hands-on consulting – to facilitate benefit and human capital related compliance.

As a client of HUB Florida the City of Destin has direct access to our Chief Compliance Officer, Carrie Cherveny, Esq. Carrie is responsible for providing compliance and consulting services regarding general health plans, ACA, and various other legal matters involving employee benefit programs. As legal updates unfold, Carrie shares new legal changes and definitions, helping you establish then re-adjust short- and long-term strategies accordingly.

A partial listing of services include:

- Formal three-to-five-year strategic plan to manage plan costs, reduce your administration, ensure compliance, and improve health & productivity.
- Analysis of the latest legal updates and how they impact your specific company.
- Annual federal disclosure compliance calendar with all required employee notices
- Sample forms and custom plan language
- Facilitate Wrap plan document and Summary Plan Description (SPD) – signature ready
- Review of Flexible Spending Accounts (FSA) administrators' services for discrimination testing and compliance with Section 125 requirements
- Review of employee manual/handbook to ensure all policies and procedures are in compliance

- Vendor oversight
- Compliance review of SPDs, contracts, employee policies, administration, and communications
- Signature-ready Form 5500 documents.

Our compliance team, headed by experienced, in-house ERISA attorneys, will help you establish a compliant platform and ensure your benefits programs are in good standing. HUB will conduct a compliance audit with your team and advise you on updates, changes, and where there may be gaps in plan or communication compliance. Regularly, we provide timely, accurate updates on a wide range of legislative and regulatory issues so you can respond quickly to new developments. Your Benefit Consultant will meet with your HR team face-to-face to review legislation that affects your health plan. As a HUB client, you will be kept well-informed on the state, regional, and national trends in benefit plan design and administration.

Please see Appendix A for an abbreviated Sample of our Compliance Checklist.

e. Discuss any impending changes in your organization that could impact the delivery of services.

We do not foresee any impending changes to our organizations that would impact delivery of services.

f. List and describe the metrics the firm utilizes to measure the quality of services provided to clients.

Client Services Platform

Our service platform ensures we are in constant communication with you and enables us to quickly respond to your needs. More importantly, the protocol fosters a proactive engagement/planning model that identifies many situations before they become an issue or disruptive element to you or your employees.

Our client communication standards can be regimented to the frequency and delivery method unique to our clients' needs and requests, whether that is face-to-face meetings, webcasts, teleconferences or electronic communications.

For example:

- Ongoing strategy call
- Annual service calendar to establish monthly goals and objectives
- Multi-year strategic plan that establishes long-term goals and measurable results
- Client satisfaction surveys
- Pre- and post-renewal meetings
- Urgent vendor problems or participant concerns

We understand the challenges within HR departments that are often staffed for the pre-ACA world. It is important to us to help streamline the administration of benefits, compliance, and employee benefits engagement. This will reduce pressure on the HR staff, enhance the employee benefits buying experience, and automate important compliance initiatives (hours tracking, 1094/5 reporting, etc.).

Benefits management is not a once-a-year event. Many brokers interact with their clients only during the renewal process and on occasion when a problem occurs. HUB's approach to managing employee benefits is an ongoing interaction and partnership with our clients. We intend to be in frequent communication with the City of Destin's team to helping to meet your short and long-term business objectives.

The challenges large cities face within HR departments that were staffed for the pre-ACA world have created great complexity for serving a business' employee population effectively, efficiently, and within compliance guidelines. It is more important than ever to streamline the administration of benefits, compliance, and employee benefits engagement to reduce pressure on the HR staff, enhance the employee benefits buying experience, and automate important compliance initiatives (hours tracking, 1094/5 reporting).

Net Promoter Score

We survey our customers using a net promoter score survey. We scored 83 on the most recent survey placing HUB in the World Class Service Category. Net promoter is an independent third party.

Industry Standard Customer Satisfaction/Loyalty Measure

NPS Range: -100 to 100

Needs Improvement: -100 - 0

- **Good: 0 - 29**
- **Great: 30 - 69**
- **World Class: 70 - 100**

HUB Employee Benefits Florida = 83

- **Health Insurance Carriers Range = 10-43**



g. How the City's account would compare in size and scope to other clients of the agent-broker.

The City of Destin compares to the size and scope of other clients we service throughout North Florida.

Tab 2. Qualifications and experience of staff - Resume for each account executive(s) and primary customer support staff to include the following:

- a. Description of individual's educational/training background and certifications.**
- b. Description of individual's work experience. Also, indicate length of time with your firm and in their current position.**
- c. Description of Account Executive's personal knowledge of insurance markets, specifically for health, dental, vision, life and disability for Florida local governments.**

The **core team** identified for the City of Destin includes senior leaders and highly credentialed consultants. **Bart Gunter** (President, HUB Public Risk, Inc.) will lead on strategy - building a multi-year blueprint that clearly defines activities which will drive your desired results. **Lisa Vaughn** (Strategic Account Executive) will drive service deliverables, ensuring proactive and responsive communication.

- **Bart Gunter** - Co-team leader on strategy, self-funding and cost containment assessments, building a multi-year blueprint that clearly defines activities which will drive your desired results.
- **Lisa Vaughn** – Team leader for service, management of your benefits program deliverables, and provides administrative oversight along with the day-to-day service for client inquiries and requests. Will also be the employees' direct contact for benefit questions and inquiries
- **Stephanie Wainwright** - serves as Benefit Strategist, providing oversight to our clients to ensure that they are more successful in their strategic planning by becoming more knowledgeable of their people.
- **Scott Millson** - HUB International Florida President of Employee Benefits
- **Carrie Cherveney, Esq.** - Chief Compliance Officer responsible for providing compliance consulting services to our clients
- **Margaret Godwin** - Technology Leader for HUB Florida who works closely with your account management team to consult on a wide variety of technology needs and opportunities
- **Wendy King** – Head of HUB's Health and Performance practice who will work with your human resources team to develop a strategic well-being program
- **Neil Sellers** – Lead financial consultant providing financial reports, underwriting support, projections and data analytics for Florida clients
- **Jake Woods** - HUB International Florida Director of Employee Benefits Carrier Relationships

- **Misty Randall** - HUB International Florida Senior Vice President of Employee Benefits
- **Scott Konrad** - HUB International North American Nonprofit Specialty Practice leader
- **Beth Dievendorf** - HUB International Workforce Development Practice leader
- **Andrea Goodkin** - Human Capital Consulting Practice leader
- **Stacey Kuehler** - Serves as the leader of our Communications & Design Team

Your HUB team will meet internally and with the City of Destin regularly to ensure strategic initiatives and deliverables are met throughout the year, with the support of various subject matter experts as appropriate.

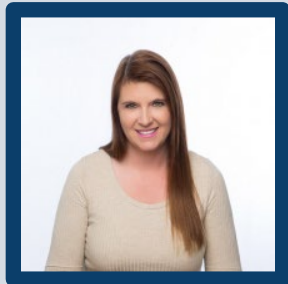
Bart Gunter
President, HUB Public Risk



Bart Gunter was raised in, Florida and moved to Tallahassee in 1976. He graduated from Tallahassee Lincoln High School and received an A.A. degree from Tallahassee Community College and a B.A. degree from the University of Florida. After several years as a staff member for former U.S. Senator Bob Graham, Mr. Gunter began his insurance career with Rogers, Atkins Insurance, Inc. in 1991 and became a partner and shareholder of Rogers, Gunter, Vaughn Insurance, Inc. in 2001. In 2016 Mr. Gunter was named President of Rogers, Gunter, Vaughn Ins., and Inc. after being acquired by HUB International; Mr. Gunter has been named HUB Public Risk President.

As a licensed life, health and property casualty agent for the last 32 years, Gunter earned the Certified Insurance Counselor (CIC) designation and is ACA Certified Specialist through the National Association of Health Underwriters. As an experienced Risk Manager Gunter has lectured and provided continuing education courses for numerous statewide Associations. He has lead consulting teams for RGVI with the State Department of Insurance, City of Panama City, Leon County, Leon County Schools, Wakulla County Schools, Madison County Schools, Tallahassee Community College and Property and Casualty for the City of Tallahassee. He has also assisted RGVI associates on benefits committees for Florida State University. Mr. Gunter has over 10 years of experience with self-insurance programs.

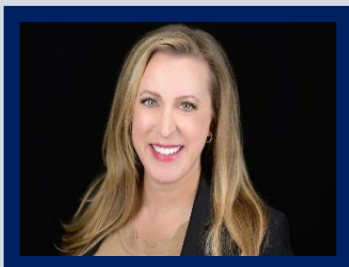
Lisa Vaughn
Director of Account
Management Account
Executive
HUB International Florida



As the Director of the Employee Benefits Service Team at HUB Public Risk Florida, Lisa provides clients with solutions to everyday service requests, as well as serving as a liaison with insurance carriers and resolving inquiries on behalf of clients. She ensures that client's needs are met with their benefits program to optimize the overall client experience. Lisa has cultivated working relationships with HUB clients, serving as an advocate in resolving issues and providing guidance to the group's in-house Employee Benefit Team. It is not unusual for our client's employees to contact her directly for advice and information regarding their benefit coverages.

Lisa attended Tallahassee Community College and Florida State University with an emphasis on liberal studies. She began her career in insurance with Florida Blue where she served as the local account coordinator. She holds a 2-15 Life, Health and Annuity License and received the designation of Accredited Customer Service Representative in Life and Health (ACSR) in 2013 from The Institutes.

Stephanie Wainwright
EB Strategist
HUB International Florida



Stephanie brings nearly 15 years of employee benefits experience to the HUB team. She has led major client strategies including alternative funding arrangements and cost containment solutions. Stephanie understands the needs of aligning a client's long term employee benefits engagement and cost control objectives to the member experience and organization's culture.

As an Employee Benefits Strategist, Stephanie will act as the strategic lead for future clients, providing consultative direction to develop successful benefits programs.

Stephanie enjoys spending time with her family. When she is not attending her children's sporting events, you can find her tackling home improvement projects, trying new recipes, and expanding her landscaping skills (except during football season when she is cheering on her favorite football team, the Kansas City Chiefs).

Scott Milson
President, Employee Benefits
HUB International Florida



Scott Millson is the President, Employee Benefits for HUB Florida. With over 30 years of experience in employee benefits and HR technology, Scott oversees the strategic planning, organizational design, resource investment and alignment for the HUB Florida EB team.

Prior to joining HUB International, Scott founded and led MillsonJames, LLC a Benefits and HR Technology Advisory Firm which was acquired by HUB International in July 2017. Prior to founding MillsonJames, Scott was a partner/owner with Hewitt Associates and an executive with PlanSource. Scott is a leading expert in employee benefits, HR technology, self-funded insurance programs and emerging employee engagement trends. He is a nationally recognized speaker and author, having presented at countless national conferences with several articles published in industry publications.

Scott is also very active in his local community. He is the Founder and Chairman of Fast Start Management, a local non-profit organization that promotes healthy lifestyles and fitness to elementary-aged children. He also serves on several boards throughout the community, is a trustee at his children's secondary school, and is a former vestry member at his church.

Scott earned his Bachelor of Science degree from the University of Florida and is a veteran in the United States Navy.

Misty Randall
Senior VP, Employee Benefits
HUB International Florida



As HUB Florida's Senior Vice President of Employee Benefits, Misty Randall is responsible for retention and service of the client management team. In this role, she optimizes workflows and staffing, and implements best practices for account stewardship. Misty is a dynamic and motivational leader who is passionate about her role and continually demonstrates a strong drive for success.

Misty began her insurance career in 2005 as a Dental Network Specialist at Humana in Green Bay, Wisconsin. In 2009, her longing for sunny skies and sandy beaches, along with a helpful transfer within Humana, landed Misty in Tampa, FL. Misty spent 7 years in progressive roles with Humana in operations, service and sales. Fast forward to 2014, Misty joined HUB Florida as the Strategic Resource Manager (SRM). Two years later Misty was honored to be recognized as the SRM of the Year for HUB International. In 2017, Misty accepted a promotion with HUB Florida as Vice President of Marketing for Employee Benefits and a member of the HUB Florida Executive Management Team. In 2023, Misty assumed the position of SVP of Employee Benefits.

Misty holds a Bachelor of Arts degree in Communications from Marquette University located in Milwaukee, Wisconsin. On the weekends, she can be found digging in the sand or building remarkable blanket forts with her (almost) 5 year old son, Rane.

**Carrie B. Cherveny, Esq.,
Chief Compliance Officer**



Carrie B. Cherveny, Esq. currently serves as the Chief Compliance Officer and Senior Vice President of Strategic Client Solutions for the Southeast Region of HUB International. In this role, Carrie is responsible for providing compliance and consulting services regarding general health plans, ACA, ERISA, and other legal matters involving employee benefit programs. Most recently, Carrie was General Counsel and Vice President for a national PEO designing and developing client compliance strategies and solutions. Carrie oversaw both the legal and human resources teams working closely with clients addressing employee relations issues and resolving client concerns. While working previously as a Partner in a West Palm Beach Employment Law firm, Carrie focused her practice in the area of employment litigation and employee relations in both state and federal courts. She has represented private sector employers in litigation under Title VII, the ADA, the ADEA, the FLSA, the FMLA, the Florida Civil Rights Act, and the Florida Whistleblowers' Acts. Carrie has extensive experience counseling employers in EPLI claim prevention, employee discipline and termination, and employment discrimination and harassment.

Carrie received her Bachelor's and a Master's Degree in Speech Communication from the University of South Florida. In 2005, Carrie earned her Juris Doctorate Law from the Stetson College of Law and passed the Florida Bar exam in 2006 becoming licensed to practice law in the state of Florida.

**Margaret Godwin
Technology Practice Leader**



Margaret Godwin brings almost 20 years of Human Capital Management experience as the Technology Practice Leader for HUB Florida. Margaret began her career with Hewitt Associates, a global leader in Human Resources solutions for Fortune 500 companies. While at Hewitt Associates (now Alight), she held the position of Health & Welfare Benefits Operations Manager, supporting clients ranging in size from 1,000 to over 100,000. Most recently, prior to joining HUB, Margaret shifted gears to focus on the small to mid-market business segment and held the position of Consultant with MillsonJames LLC, a Benefits and HR Technology Advisory Firm. Her entire career thus far has been dedicated to building and maintaining the ongoing relationships between the clients, benefits administrators, brokers, strategic partners and vendors.

Margaret holds a Bachelor of Business Administration from Stetson University and a Masters of Human Resources from Rollins College. She is also a member of the Society for Human Resource Management (SHRM).

**Wendy King,
Director of Health &
Performance**



Wendy King is the South Region Director of Health & Performance (H&P) for HUB International. In this role, Wendy sets the pace for growing and developing the practice throughout the South region. She is responsible for strategic client consultation, provider partnerships, industry-leading program design, and compliance, as well as communication. Her overarching goal is to guide clients to the strategies and solutions that will achieve high engagement rates, healthy employees, and long term risk reduction in their populations. Wendy has over 25 year's diverse, professional experience in corporate wellness strategy, marketing, sales, and communications. Ms. King holds a Master's degree in Business Administration (MBA) with a concentration in Healthcare Management from the University of New Orleans, along with a Bachelor of Science in Marketing from Louisiana State University. She is a Certified Corporate Wellness Specialist (CCWS) and an active member of the National Wellness Institute and WELCOA.

**Neil Sellers, Financial
Consultant**



Neil Sellers is a Financial Consultant for HUB International, Florida. As a Financial Consultant, Neil will partake in frequent discussions to ensure our customers goals are being met regarding budgeting for their health plan, affordable premiums for their employees, and long-term plan management, amongst other things. As a thought-leader for the organization, Neil brings tremendous value and experience for HUB's customers. Neil has been in the insurance industry for nearly ten years. He has an expertise in self-funded plan administration, plan analytics, stop loss insurance, and renewal projections. Prior to joining the HUB team, Neil was a Financial Analyst for a third-party administrator in Covington, Louisiana and performed analyses for accounts that ranged from 400 to 8,000 employee lives. Away from work, Neil is a proud husband, father of three, and enjoys spending time with his family.

Tab 3. Understanding and approach - A written statement explaining the firms approach to assisting local governments, or other clients, to maximize benefits for employees while minimizing the financial impact of skyrocketing health, dental, and all other lines covered in the RFP. Cite specific examples from your experience. Cite any innovative concepts your firm has employed.

Our experience shows that each city has different priorities and goals. Our first step will be to meet with staff and establish a strategic plan to define these short-term and long-term goals. We understand the significance of the benefits spend for the City of Destin but there are a number of areas to find efficiencies within that spend. Of course, premium is at the top of the list and our data and analytics team will lead the charge in that area (see Tab 7, section H for more details). The Pharmacy costs are a significant driver in the premium expense as well (see Tab 7- Services for our specific approach). Other areas of expense and savings would be in technology and compliance misses. The marketing leverage to have carriers supplement benefits administration technology is required for City's and Municipalities. Our technology approach is unique and specific to the needs and goals of the City of Destin (See Tab 7- Services). In this day and time compliance can be costly and damage the political/brand for the City. Our compliance department is deep and personal not just a bunch of memos but real fact-to-face consulting. (see Tab 1 Sec a).

We have included a Stewardship Report from our first 8 months handling the benefits for the City of Panama City (with their permission)



Stewardship Report to City of Panama City



- Saved dollars on FSA, the City had been informed that money not used during plan year was employees' money. That was incorrect and resulted in approximately \$180,000 being held was actually the City's money.
- PCORI Fees- the City had been ill advised that this ACA fee was to be calculated on monthly bases and had been paid for two years to the IRS. This was incorrect; it is to be paid annually. The first year over payment was \$14,828. The second-year overpayment was \$29,656. We have assisted the City in getting this \$44,484 back from the IRS.
- Stop Loss Coverage- The City's renewal for 10/1/16 - 9/ 30/ 17 with Highmark was \$580,721 we were able to find an alternative quote at the same coverages with Symetra at \$504,689 a total savings of \$76,032.
- Successfully negotiated two additional years of wellness contributions of \$50,000 through 2020 as long as the City renews the admin with Florida Blue and retains FCL as is for

current benefits.

- Provided information to assist City budget office in calculating self-insurance premium including short-term disability, FSA administrative costs, Blues Awards, Transitional Reinsurance Fees, PCORI fees, Wellness Program promotional materials.
- We provided council and advice with the City, Port and Airport in setting up a reporting system to provide the IRS information for the newly required 1094 and 1095 forms. This new ACA compliance measure requires that employers report who has coverage and who does not throughout the year and for self-insured groups the report must include dependents.

When was the last time the City surveyed the employees to find out if the benefits being offered were being received as the value they should?

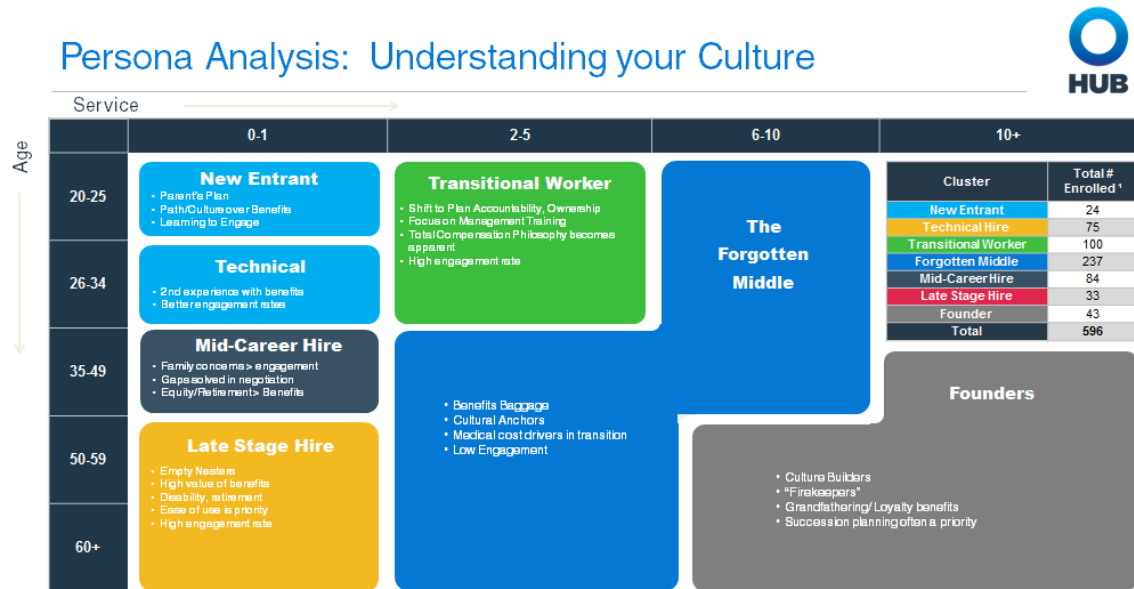
With the employment landscape shifting, HUB has taken a proactive approach in helping our clients offer a Quality Employee Experience - QEX. We have several proprietary tools to help navigate these changes, and our Persona Analysis is the first step in providing valuable insights into better understanding your population. Understanding what matters most to your employees is key to recruiting, retaining, and engaging your workforce - and reviewing these statistics year over year as the population evolves.

Persona Analysis

- Sometimes the biggest gap between “where our customers are today” and “where they want to be” is knowing their personnel. Many times, a city designs a benefits program often without knowing if their employees will even value the benefits in the way they intend.
- In our quest to design a better benefits program for our customers, we developed a tool called the Persona Analysis. By simple definition, a Persona Analysis (or cluster analysis) takes a big set of data and creates subset groups based on similarities.
- Our Persona Analysis tool does just that. We found ways to combine data – such as your census, US Census tract, and other proprietary databases – to provide a story about the make-up of your employee universe – giving us informative and actionable elements.
- What are your employees' expectations of their benefits program? How does that vary based on age and years of service? What do they think of the benefits? What is influencing their purchasing decision? Are they sole earners, single parents, empty nesters? What does that mean in terms of their unique benefits needs?

Persona Analysis gives us a new way to prioritize benefits offerings to meet the needs of your unique employee population. We use this data to have a better discussion around the perception of benefits and suggest better ways to connect with the population through communications design and engagement strategies.

Unlike other brokers who will “tell you what they do,” – Persona analysis empowers us to “show you what we do.” It is a fast forward button to helping us (and you) better understand your employee universe – in a matter of minutes!



Please see Appendix B- We have included a sample Persona Analysis

Describe your experience and relationship with the City's existing health, dental and other insurance carriers as listed in Appendix A, City Background Information.

HUB Public Risk has developed significant relationship with all benefits carriers in the State of Florida. As the nations 5th largest broker we have significant premiums with these carriers and daily services calls that have developed these relationships. Florida Blue is the state’s largest health insurance provider and thus our largest partner. We are designated as a Blue Diamond agency with them that provides concierge claims assistance and billing inquiries for the City of Destin as our client. Guardian is one of HUB’s 3C Partners which allows us to leverage that relationship on the City’s behalf for best-in-class values.

Tab 4. Location and accessibility- The name and office location of the Account Executive directly responsible for handling the City's account. Description of the present composition of the Account Executive's personal book of business including the following:

Office Locations to service City of Destin:

HUB Tallahassee
1117 Thomasville Road
Tallahassee, Florida 32303
(850) 386-1111

HUB Wakulla
68 Feli Way # C
Crawfordville, Florida 323327
(850) 926-7900

HUB Public Risk, Inc. is authorized to conduct business in the State of Florida. Please see our State of Florida license, Tax ID and Sunbiz information below:

Agency License:	L105803
Tallahassee Agency License:	L026297
Tax ID:	35-0672425
HUB Public Risk- Sunbiz Doc Number:	P18000082024
HUB International- Sunbiz Doc Number:	F06000004991

a. Number of accounts for which the Account Executive is responsible in the panhandle.

HUB Public Risk Team to service City of Destin

Name: Bart Gunter, President, HUB Public Risk
Address: 1117 Thomasville Road, Tallahassee, Florida 32303
Phone: (850) 205-0183
Email: Bart.Gunter@hubinternational.com
• **6 panhandle Public entity accounts**

Name: Lisa Vaughn, Director of Account Management
Address: 1117 Thomasville Road, Tallahassee, Florida 32303
Phone: (850) 205-0183
Email: Lisa.Vaughn@hubinternational.com
• **3 panhandle Public entity accounts**

b. Steps the Account Executive will take to assure that proper attention will be given to the City's account as your book of business grows.

HUB has a holistic approach that evaluates all systems, including payroll, benefit administration platforms, and HRIS systems, as well as a client's workflow and processes to determine the best-in-class technology solution that fits the client, the budget, and helps to achieve their goals. The solution for every client is different, even if the vendors are the same. Internal processes, corporate culture, and staffing all play a heavy role in this discussion. Employers that are successful in this endeavor have external reviews of all of the above items and interact closely with the benefits team to ensure that efficiencies are achieved at the employee, administrative, and P&L level.

We are experienced in working with a variety of health care carriers and vendors, including, but not limited to:

- Medical, Rx, Dental, Vision
- Life & Disability
- Flex and COBRA Administration
- Leave Management
- Eligibility Tracking
- Employee Assistance Programs
- Voluntary Benefits
- Total Absence Management Administration
- Wellness Vendors
- Online Enrollment & Technology
- Pet Insurance
- LegalShield

There are no additional costs to leverage HUB's Technology Consulting Team. It is included in the relationship with HUB.

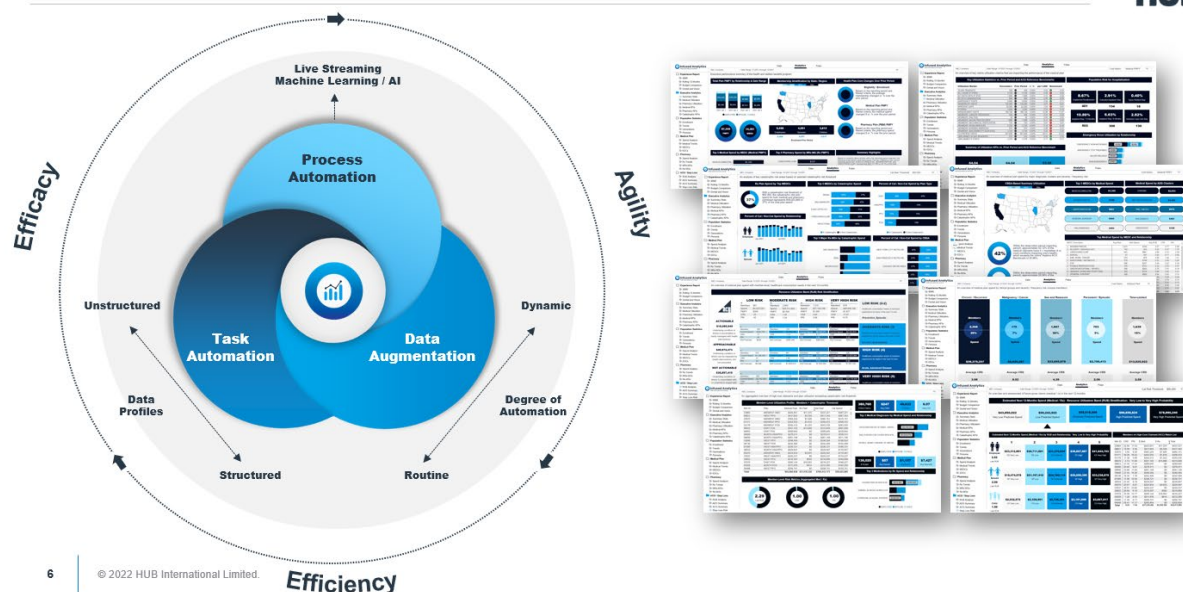
At HUB International, we recognize and appreciate that healthcare technology is evolving quickly as there are literally hundreds of new and innovative technologies being introduced to the marketplace each year. As such, several years ago we saw the need to create a Technology Practice that is solely responsible for surveying the landscape and identifying and assessing these emerging technologies and trends. Our National Technology Practice Leader (Michelle Jukoski) and her team of Regional Technology Practice Leaders (Margaret Godwin, Florida) are in a constant communication with our broader Leadership Teams to bring these solutions to our clients.

Additionally, and equally as important, HUB employs a Chief Clinical Informatics Officer (Krzysztof Novotnaj), who holds two PhD's in this crucial space of clinical data and informatics. Together, these resources are keeping HUB at the forefront of all technology advances.

An example that showcases our abilities in this area is how we are leveraging claims data to establish and drive specific strategies for our clients. Krzysztof Novotnaj has recently launched an [AI-driven analytics and informatics platform](#) that goes beyond standard health plan data visualizations and normal intelligence insights. This HUB-specific platform infuses unique data experiences by bringing together clinical medicine, research and population health data sets, and Persona instances that drives data-driven strategies for our clients.

What is most exciting is that we believe we are only scratching the surface in terms of opportunities to turn data into information for our clients. HUB has established a roadmap to enhance our existing data analytics platform by further leveraging emerging technologies and data sets, including [Integration of ChatGPT](#) for natural language, integration of Advanced Medical Strategies (AMS) for stop loss / laser reviews and cost containment, buildout of hospital transparency with Change Healthcare, Quantros, and Sage Transparency, and much, much more.

HUB Infused Analytics™: Hyperautomation, Machine Learning



6

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Please see HUB Infused Analytics reporting in Appendix C.

Our philosophy is to begin the renewal as early as possible, conduct a comprehensive analysis, identify requirements, survey the marketplace, conduct the RFP process, and implement appropriate changes.

We take a proactive and strategic approach to promoting the City of Destin to the marketplace prior to releasing the RFP to the carriers and will engage the identified vendors early and often to ensure they fully understand the strategy and approach that the City of Destin will execute over multiple years. This allows vendors to be better informed and more comfortable with assessing the aggregate population risk over multiple years, resulting in more aggressive underwriting and renewal terms.

Each of HUB's clients have unique objectives, so every year our Employee Benefits teams work with our clients to develop a custom calendar of activities, initiatives, and strategies to meet their specific goals. Our strategic plans are aligned with the business objectives of the companies we serve.

We follow a strategic process that is broken down by quarter to achieve certain milestones. Below is a sample of what a full year would look like.



Please see Sample Strategic Plan in Appendix D.

Beginning with an **organizational assessment**, we work with our client partners to intentionally develop a comprehensive Multi-Year Strategic Plan that becomes our road map for collaboration and success measurement. We believe our approach helps our customers develop a long-term plan surrounding their risk and people while providing nuanced expertise in the execution and design of these strategies.

During our **pre-renewal process** we emphasize all of the risk-reduction actions that are being undertaken by our client so that they are seen as a preferred risk such as being actively engaged in wellness, consumerism and population risk management. HUB's service model is ongoing with targeted initiatives for each quarter of the plan year. This systematic, continuous approach provides the opportunity to constantly track and measure all activities related to your account.

HUB provides professional enrollment and communication support services, so our clients can effectively educate employees on their benefit choices. These services include comprehensive benefit guides, open enrollment posters, My Benefits Champion ID cards, presentations, and wellness communications.

Open Enrollment Support: Effective open enrollment communications and meetings are critical to the success of the employee benefits plan. HUB open enrollment support includes the following:

- Coordination of the event with all applicable carriers
- Preparation and execution of the open enrollment meetings
- Coordination of all applicable fulfillment materials
- Attendance by HUB staff

The following are examples of creative solutions developed by HUB to increase the understanding and participation of employees in their benefits program:

- Train-the-Trainer
- PowerPoint presentations for open enrollment meetings
- Open enrollment guides that provide an easy-to-use snapshot of benefits
- Conference calls and webinars for employees and/or spouses
- Pre-recorded open enrollment presentations.
- Email blasts to employees about open enrollment
- Postcards or payroll stuffers announcing open enrollment.
- Benefit articles for the employee newsletter

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- Benefit articles for the employee newsletter

Annual Service Calendar

As part of our strategic planning process, we will develop an annual service calendar specific to the needs and expectations of the City of Destin. We develop our annual service calendar in conjunction with the City of Destin's team, to ensure we are meeting your unique needs. This process is done with both your dedicated benefits team and property and casualty team, so calendars and content will vary, but the purpose remains consistent—set proper goals and expectations and follow through together to the desired outcomes.

Every team member has a specific role, but takes personal accountability in ensuring the client's satisfaction. We will quickly develop your trust through our active engagement and take pride in becoming an extension of your team. We will provide you with creative and innovative solutions as well as long-term strategic planning which can profoundly

impact the overall success of your business goals. Below is a high-level sample of a service calendar.



Service Calendar				
#	action	resp party	start date	completion
Service Plan & Timeline				
1	Monthly Meeting: Planning	HUB/Client		
2	Monthly Meeting: Underwriter/Claims Review	HUB/Client		
3	Monthly Meeting: Compliance	HUB/Client		
4	Monthly Meeting: Planning	HUB/Client		
5	Monthly Meeting: Underwriter/Claims Review	HUB/Client		
6	Monthly Meeting: Compliance	HUB/Client		
7	Monthly Meeting: Planning/Pre-Renewal Meeting	HUB/Client		
8	Monthly Meeting: Underwriter/Claims Review	HUB/Client		
9	Monthly Meeting: Compliance	HUB/Client		
10	Weekly Service & Strategy Calls	HUB/Client		
RENEWAL TIMELINE	11 Discuss and confirm overall renewal & marketing strategy (120 days prior to renewal)	HUB / Client		
	12 Request group census and reports for renewal	HUB		
	13 Receive group census and claim report/details	HUB		
	14 Develop and Release RFP(s)	HUB		
	15 Receive current plan renewal	HUB		
	16 Receive RFP response(s)	HUB		
	17 Finalize details with carriers / negotiations	HUB		
	18 Monthly Meeting: Planning and Renewal Presentation	HUB		
	19 Client decision	Client		
	20 Develop Client Renewal Materials	Client / HUB		
21	Notify carriers / vendor of decision	HUB		
22	Confirm vendor commitments & materials, begin implementation (vendor specific timelines)	HUB		
23	Confirm employee contributions	Client		
24	Schedule Open Enrollment meetings	HUB / Client		
25	Develop employee materials / Client signoff	HUB / Client		
26	Produce enrollment materials	HUB		
27	Open Enrollment / COBRA Open Enrollment	Client		
28	Monthly Meeting: Underwriter/Claims Review	HUB / Client		
29	Monthly Meeting: Compliance	HUB / Client		
30	Effective / Renewal date	Client / HUB		
<i>Dates are subject to change throughout the project. Bold type denotes critical activities.</i> Additional Scheduled Services: Compliance Dashboard, Compliance Bulletins as applicable, monthly Live Web Work Web Newsletter, webinars, and seminars				

What We Heard You Say... How Did We Do?



Client's Renewal Objectives		
Objective	Outcome	Score*
• No disruption to employees / families	• Mitigated disruption to employees during transition	
• Keep CIGNA medical & dental	• Both Cigna Medical & Dental plans were maintained & enhanced • Medical Enhancements: RX • Dental Enhancements: Coinsurance and Maximums	
• Enhance the employee's benefit experience	• BrainShark implemented • Misc. Communication Enhancements	
• Enhance Wellness Program	• OE Initiatives were the priority • Wellness initiatives will begin Q1 2015	
• Medical a. Explore optional riders (infertility) b. Network adequacy	• Evaluated but not pursued • CIGNA confirm that network was as the largest they offered	
• Dental a. Enhance plan b. Higher annual limits c. Broader dental network	• Increased Annual Maximum, Ortho Maximum, and out of network coinsurance • CIGNA confirmed dental network is largest they offered nationally • CIGNA is working on dental provider contracting effort for provider's used by employees Out of Network	
• Disability a. Enhance Plan b. UNUM STD covers 6 weeks for C-sections c. Physicians orders are for 8 weeks for C-sections	• Confirmed the UNUM plan and new CIGNA plan will allow 8 weeks for C-sections • Switched from UNUM to CIGNA • Implementing Leave Management with CIGNA	
• Other Benefit Considerations a. Pet Insurance b. 529 College Savings Plan c. Legal Assistance d. Flu Shots	• Not pursued deferred until 2015 • Flu Shots were provided onsite	

*Score 1-3: 1= Did Not Meet Objective 2= Met Objective 3= Exceeded Objective

Tab 5. References - Provide three (3) client references including client name, contact personnel, address, phone number, email, and length of time you have provided agent-broker services. (Include references for services provided for health, dental, vision life and disability.)

EMPLOYEE BENEFITS – CLIENT REFERENCES

Reference 1 – Current Client

Company Name	Florida League of Cities
Contact Name	Patti Graganella, CAO
Address/ Telephone Number	301 S. Bronough St, Suite #300, Tallahassee, FL 32301 (850) 222-9684
Email Address	pgraganella@flcities.com
Contract Dates	1993 to present
Brief Description of Services Provided	Risk management analysis and insurance policy overview and Placement. Policies we broker: Medical, Dental, Group Life, Long Term Disability and Voluntary Life

Reference 2 – Current Client

Company Name	Leon County Schools
Contact Name	Pam Faulkner, Benefits Director
Address/ Telephone Number	2757 W. Pensacola St, Tallahassee, FL 32304 (850) 487-7150
Email Address	faulknerp@leonschools.net
Contract Dates	2008 to present
Brief Description of Services Provided	Risk management consulting and analysis, insurance policy review and broker services for all lines of property/casualty. Policies we broker: Medical, Dental, Vision, Group Life, Voluntary Life, Long-Term and Short-Term Disability, Identity Theft, and Worksite plans – Hospital Indemnity, Critical Illness, Accident

Reference 3 – Current Client

Company Name	Florida Housing Finance Corporation
Contact Name	Jessica Cherry, Managing Director of Operations
Address/ Telephone	227 North Bronough St, Ste #5000, Tallahassee, FL 32301 850-488-4197
Email Address	jessica.cherry@floridahousing.org
Contract Dates	1998 to Present

Brief Description of Services Provided	Broker services for all lines of property/casualty, risk management consulting, and employee benefits agent. Policies we broker: Medical, Dental, Vision, Group Life, Long-Term and Short-Term Disability, Voluntary Life
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Reference 4 – Current Client

Company Name	City of Panama City
Contact Name	Vickie Lewis, Asst Human Resources Director
Address/ Telephone Number	501 Harrison Ave, Panama City, Florida 32401
Email Address	vlewis@panamacity.gov
Contract Dates	2015 to present
Brief Description of Services Provided	Medical, Telehealth, Dental, Vision, Life, LTD, STD, Accident, Cancer Voluntary Life, FSA and Stop Loss

HUB International & HUB Public Risk, Inc. has additional, quasi-governmental and public entity clients throughout the State listed below:

Liberty County Schools City of Tallahassee Florida State University University of North Florida Wakulla County School District Jefferson County School District Bay County School District Sumter County School Board University of Central Florida University of Florida Tallahassee Community College	Florida Housing Finance Corporation Florida Community College of Jacksonville Florida League of Cities Florida Association of Counties Florida School Boards Association Florida Citrus Sports Career Source Pinellas Ocala Housing Authority Avon Park Housing Authority Winter Park Housing Authority Lee County Housing Authority Visit Florida Enterprise Florida
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Tab 6. Schedule of Fees- Describe the fees associated with those listed in Appendix C, Schedule of Fees, as well as any additional costs related to implementation of any proposed service delivery alternatives.

HUB Public Risk is compensated by Municipalities in a number of ways, fees, commissions, or a combination of both. Most of our public entities prefer a commission based compensation that the active carriers pay through their collection of premiums. This way the City does not have to cut a separate check to their broker. Our approach would be to receive compensation the way the City would prefer to pay. We have included on Appendix C standard rates of commission for the current products being offered. We can negotiate a fee or these commissions at your preference.

APPENDIX C SCHEDULE OF FEES

Compensation shall be quoted in either of the following ways. Remuneration may consist of flat or variable fees, or commissions for each line of insurance. The successful firm shall provide an annual statement from each carrier confirming that the insurance carrier has paid no commissions if a flat fee has been agreed to as a method of compensation. Full disclosure of all compensation earned, either directly or indirectly is required. All fees and or commissions earned must be disclosed.

Insurance placed by agent-broker on behalf of the City will be invoiced based on agreed terms upon placement of the coverage. The City shall remit payment to the agreed party in accordance with the specified terms and conditions. Please complete the information below regarding the carriers that you are currently placing business with for each line (health, dental, vision, life & disability)

APPENDIX C Schedule of Fees RFP 23-04-HR			
Proposal of:			
Line of Business	Commission	Fee	Comments
Group Health Insurance	3%		
Group Dental Insurance	10%		
Group Vision Insurance	10%		

Group Life Insurance	15%		
Group Disability Insurance	15%		
Hospital Indemnity	15%		

Also, indicate if you would receive any other form of compensation such as from vendors, bonus, or any other form of compensation not otherwise characterized to the City of Destin as commissions.

HUB operates in full transparency, and we have always disclosed any compensation to our clients. Beginning in December of 2021, the rest of the industry was required to do this as well as a result of legislation enacted as part of the Consolidated Appropriations Act. All brokers are required to disclose any compensation up front on an annual basis for any line of coverage. HUB established a task force to ensure clients receive the appropriate disclosures, that all of our employees are aware of their responsibilities to their clients and that we are fully compliant with this new change. HUB's Compensation Disclosure Tool ensures that clients receive the appropriate disclosures for all lines of coverage.

We agree to full transparency of commissions and other payments from carriers. We are in full compliance with the DOL's requirements under ERISA 408(b)(2).

HUB International takes pride in the services our brokerages provide to you, our client, for insurance and risk management programs. For our efforts we are compensated in a variety of ways, primarily in the form of commissions and contingency amounts paid by insurance companies and, in some cases, fees paid by clients or third parties. The means by which we are compensated are described below. Commission income - Commission, normally calculated as a percentage of the premium paid to the insurer for the specific policy, is paid to us by the insurer to distribute and service your insurance policy.

Our commission is included in the premium paid by you. The individuals at HUB International who place and service your insurance may be paid compensation that varies directly with the commissions we receive.

Contingency income - We also receive income through contingency arrangements with most insurers. They are called "contingent" because to qualify for payment we normally need to meet certain criteria, usually measured on an annual basis. Contingency arrangements vary, but payment under these agreements is normally the result of growing the business by attracting new customers, helping the insurance company gather and assess underwriting information and/or working to renew the policies of existing insureds. There is currently no meaningful method to determine the exact impact that any particular insurance policy has on contingency arrangements. However, brokers tend to receive higher

contingency payments when they grow their business and retain clients through better service. In other words, the amount of earned contingency income depends on the overall size and/or profitability of all of a group of accounts, as opposed to the placement or profitability of any particular insurance policy. For this reason, the individuals involved in placing or servicing insurance are rarely, if ever, compensated directly for the contingent income that we receive.

Supplemental Commissions – Some insurance companies have recently replaced contingent commissions with supplemental commissions. These commissions, in fixed amounts, are established annually in advance based on historical performance measured by criteria comparable to those by which contingent commissions are calculated. We refer to these commissions as guaranteed supplemental commissions, or “GSCs”.

Fees paid by clients - On occasion, with more complex business insurance programs and where additional resources, products or services are appropriate, a fee may be negotiated for placement of insurance coverage or additional services. Fees charged for the placement of insurance will be outlined in a proposal and approved, usually in writing, prior to the insurer binding coverage. On occasion, we may receive both commissions and client-paid fees for placing insurance, which generally will be disclosed in writing to you in advance. In certain circumstances clients pay us mutually agreed-upon fees for additional services, such as third party administration of employee benefits or workers’ compensation programs.

Wholesale Operations - We own wholesale insurance brokerages in both the U.S and Canada. These are intermediaries through which other brokers, typically retail brokers that have a relationship and deal directly with their clients, place coverage. Our own retail brokers may place client policies through HUB-owned wholesale brokers. In such cases, both the HUB retail broker and the HUB wholesale broker will earn commissions, and they are included in the client’s premium payment. Ordinarily wholesale brokers, whether owned by HUB International or not, are included in the transaction because they offer products that are particularly suitable to a client’s needs that are not available through normal insurance brokerage retail channels.

Other Compensation and Benefits - We may receive revenue or further benefits from our insurance brokerage activities in other ways, including, but not limited to, from insurance company promotional events, payments from insurers for promotional marketing and/or employee training and development, fees or a percentage of the interest paid to us for the administration of premium finance contracts, interest paid to us by financial institutions earned on fiduciary or trust accounts in which we hold your premium pending remittance to the insurance company, and fees paid to us for policy and/or claims administration and/or loss control services that we provide.

Related Party Transactions – In limited circumstances, our subsidiaries or employees may have interests in insurers and reinsurers with whom policies are placed. We own a reinsurance broker that arranges reinsurance for carriers. It is possible that coverage placed by our retail brokers could be reinsured pursuant to placements made by our reinsurance subsidiary. Ownership of a reinsurance broker also creates an additional, mutually beneficial dimension to our relationships with insurance companies.

Customer Centric Carriers – We have access to the products and services of hundreds of insurers. However, we believe our ability to provide the best combination of products, service, value and ongoing access to capacity is enhanced by focusing on a manageable number of carrier relationships. These strategic relationships include many of the most respected national and regional insurance companies in the insurance industry (the “Strategic Carriers”). Although we will continue to access our other insurance company relationships where appropriate, we expect that many of our clients’ insurance

needs may be met through the Strategic Carriers. The Strategic Carriers may pay us enhanced compensation, which we intend to use in part to invest in initiatives to improve our ability to serve our customers' and to optimize their insurance buying experience. A portion of any enhanced compensation from our Strategic Carriers may be used to incentivize our employees to prioritize, investigate and access the products and services of our Strategic Carriers for the purpose of consolidating the number of insurance markets we deal with, while at the same time addressing the needs and best interests of our clients. More information regarding our Strategic Carrier relationships is available upon request from your HUB International insurance advisor or by visiting our website at

Our goal is to be your insurance brokerage of choice. We know you have many brokerages to choose from, so to earn your confidence, we hold ourselves to the for more information regarding HUB International and how we do business. highest standard of service, a standard reflected in our written Client Commitment-we call it the "The HUB Advantage." We hope you will review the principles embodied in The HUB Advantage, a copy of which is attached for your convenience. You should also feel free to visit our website at www.HUBinternational.com for more information regarding HUB International and how we do business.

Please also feel free to ask any questions about our compensation generally, or as to your specific insurance proposal or placement, by contacting your HUB broker or customer service representative directly, or by calling our client hotline at 1-866-857-4073.

We want you to choose a HUB International broker to be your insurance advisor –and we intend to make your decision an educated one.

Tab 7. Services- List other services offered by your company that may be of value to the City, to include the cost, if applicable.

Workforce Absence Management: Keeping your workforce healthy and productive is key to your organization's success. HUB's Workforce Absence Management Consulting practice uses a holistic approach which provides a panoramic view of your organization as it relates to absenteeism and productivity in the workforce. Our Workforce Absence Management Practice develops integrated solutions that increase compliance to policies and optimize the talent that is inherent within your organization.

Voluntary benefits are an essential part of a complete employee benefits plan — one that gives employees more choice and fills coverage gaps. It enables employers to compete for talent and keep benefit costs in line. We'll work with you to create a program tailored for your organization, featuring a well-planned roll-out, personalized communications and managed enrollment for any.

Prescription plans

Employee benefit professionals consistently rank high-cost claims and unpredictable specialty drug cost increases as two of their bigger concerns for the future. The past couple years of drug research, development have produced radical changes in miracle level cures with miracle level prices. Conditions that were not treatable a few years ago, now have viable medications to help reverse the progression of disease and in some cases produce a cure. Hope for those suffering with a rare or orphan disease have more hope than ever to live a normal life. But these advances come at a price and in many cases, a very high price.

HUB has invested in pharmacy subject matter expertise

Many of our competitors do not have a Pharmacy Practice or internal subject matter experts. Some of our competitors boast an enormous staff of pharmacy benefits professionals, but they are primarily focused on selling or re-selling a home-grown (internally owned and operated) coalition solution. HUB has made significant and strategic investments in this area and is constantly evaluating and expanding our team and tools to meet the changing needs of our customers. HUB Pharmacy Practice is led by a pharmacist and industry leader, Barb Hawes, and has expanded to include Pharmacy Directors (with extensive clinical and/or industry experience) in each region. Brian Friedenberg is the Pharmacy Director in the South region. Brian has over 15 years of experience in the health care industry. Previously, Brian worked at a PBM, helping large accounts optimize their benefit plan by putting in clinical strategies to help mitigate costs.

Because HUB does not own and operate its own pharmacy coalition or group purchasing arrangement, we can be completely client-centric and unbiased. Not only are we PBM vendor agnostic, but we are also PBM purchasing group agnostic. This allows HUB to help clients objectively evaluate pharmacy benefit management vendors and solutions with no conflicts of interest. HUB pharmacy has consistently helped clients identify a pharmacy purchasing arrangement that brings market-leading financial terms along with the right balance of cost, quality, and clinical outcomes. This is accomplished by diligently shopping the market, with no conflicts, to identify the very best option for each unique client situation.

Our pharmacy team members are integral parts of the HUB employee benefit team and will work closely with the team to understand and help define and align the pharmacy benefit value proposition for employees – while carefully showing the cost/quality and disruption trade-offs to the plan sponsor. Due to our extensive experience with plan sponsor of your size and complexity, our pharmacy team is

especially well suited to help develop and define a long- and short-term pharmacy strategy that will work for the participants and the plan.

Helping clients with pharmacy is important to HUB because managing pharmacy is critical to our clients. Pharmacy is one of the most highly valued and utilized benefits in your employee benefit package

Pharmacy benefit management incentives are not always aligned with the best interest of the plan, and contract terms are not necessarily in a client's favor

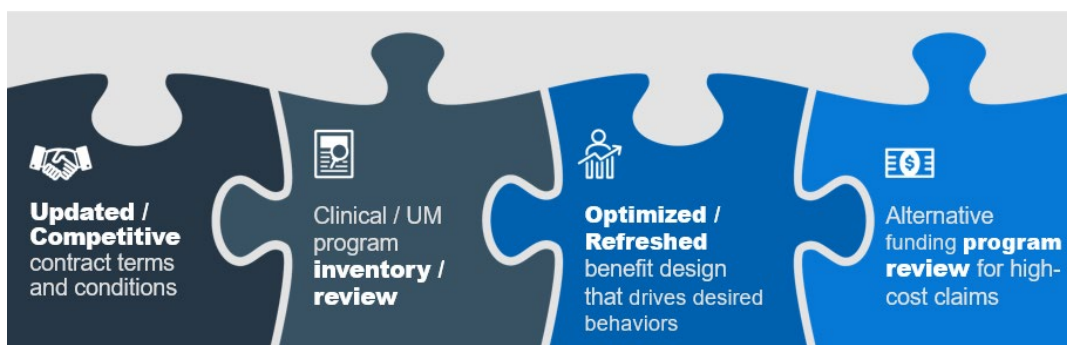
Today's EB clients need a trusted advisor at the table with them when meeting with their PBM or health plan to review results and program options.

HUB pharmacy practice uses industry leading tools and analytics

In general, pharmacy paid claim data can be difficult to access and interpret. Being fully insured makes it even more challenging. One of the benefits of moving to self-funded is gaining access to data and the ability to install client specific solutions. We have seen groups save over 20% by making the switch and putting in place unique solutions. HUB has the tools and software to help clients access data and more importantly use the data analyses to develop a strategic plan and program adjustments.

There is no silver bullet/HUB pharmacy has a long-term strategic view

Many benefit advisors can help capture the “low hanging fruit” collected via contract negotiation or carve-out, but for HUB pharmacy that is just the first step. Clinical program options, benefit design adjustments and innovative specialty pharmacy and gene therapy solution evaluations require subject matter expertise from a trusted advisor. HUB Pharmacy clients have support beyond accessing or negotiating an industry leading arrangement and will develop a long-term multi-pronged approach to managing pharmacy cost and outcomes over time.



HUB Pharmacy helps clients evaluate Myths in the Marketplace

Does a “transparent” deal necessarily offer more value?

HUB offers a client specific, independent assessment of pharmacy benefit management offers including terms, conditions, guarantees and definitions to determine true value.

What is the real value of integration?

Due to mergers, acquisitions and rebranding of in-house carrier programs the value of an “integrated” pharmacy program is being trumpeted more and more. Only an independent

assessment of the overall offer including terms, conditions, caveats, administrative fee offsets and outcomes that can be measured and guaranteed will tell.

Our success is rooted in what we value most: excellence, accountability, and transparency in everything we do for our clients and our company. We have built long-lasting relationships with our clients by delivering results. As we develop your customized communication plan, we will incorporate ways to obtain employee feedback on the benefits program. One of the most effective ways to understand employee satisfaction is through an anonymous survey. HUB has developed a comprehensive list of 'best in class' employee survey questions. Answers to these questions help us to dig deeper and find more meaningful ways to improve your benefits program via direct feedback from your employee population.

We are proactive in ensuring client satisfaction every step of the way:

- 1) HUB Strategic Leaders meet with the client's executive team throughout the year to ensure expectations are being met, and satisfaction levels are high.
- 2) We conduct a formal Client Satisfaction Survey bi-annually. Most recently, scores revealed that 100% of our clients are "satisfied to very satisfied" and that 100% of our clients "would recommend HUB's services to another company."
- 3) We keep abreast of the needs and wants of the marketplace through our HUB Advisory Council. Serving as the "voice of our clients, this group meets quarterly to provide feedback on needs and challenges and how HUB can best respond. We also discuss industry trends and solicit their feedback on new products and services before launching them.
- 4) HUB's philosophy for providing service is one of excellence, accountability, and transparency. Our reputation is built on our ability to develop long-lasting relationships by delivering results. Our commitment to this philosophy is reflected in our industry-leading client retention and client satisfaction rates.

a. Describe what your firm's role would be in educating employees on plan benefits.

QEX

Our attitude and approach to the business begins at the employee level. We are the only Insurance Broker in the country that puts your employees at the center of everything we do. Our Workforce Persona Analysis™ creates a foundational understanding of your population – not just the averages, but the corners of your population, too.

We see single parents, financially fragile, empty nesters, mid-career hires, transitional talent. We walk a mile in their shoes and ask "How does the offering respond to my individual needs?" in our strategic planning.

Cities your size often focus too much energy on medical cost controls. While it is 80-90% of your benefits spend, it isn't the main factor in productivity, turnover and employee satisfaction. A medical plan doesn't often contribute to the ethos of an organization. It doesn't build your brands. Benefits that can reach people where they live and when they need them does.

HUB changes the conversation around benefits. Rather than solely focus on renewals, marketing, and carrier placement HUB believes in providing organizations with the tools to attract and retain employees and provide benefits they see real value in.

Traditionally, employees engage with their benefits in a static, reactive way. There are points along the Employee Lifecycle or Qualifying Life Events when an employee dusts off their benefits because something happened. HUB's focus on the Quality Employee eXperience (QEX) changes that. We leverage data to predict employee needs. This provides the opportunity for organizations to provide benefits, not as a "life jacket" when catastrophe strikes, but "the thrill of the boat ride" through all of life's experiences.

This saves employer dollars, increases productivity, and contributes to the positive culture of your organization.

Please see Appendix E - We have included a sample QEX Approach

Smart View

Our tool Benefits Smart View™ benchmarks benefit strategies that are applied over the next three to four years. It will provide an in-depth analysis of the City of Destin. current employee offerings and benchmark these initiatives and their impact against industry peers and HUB's book of business metrics. HUB Benefits Smart View™ provides a roadmap for the current and coming years to ensure the City of Destin. stays competitive in its benefit offering.

It benchmarks Strategies not Deductibles, giving you a view of the levers, you can pull and have maybe already pulled compared to your competition.





We also know that the era of a one-size-fits-all benefits plans is over. For the first time in history, many employers now have as many as five generations in their workforce at the same time. And while most workers view benefits as an essential part of their compensation, the types of benefits they want and need vary widely depending on age, income, family composition, and life stage. We highlight this through our data-driven Persona Analysis™.

We analyze different segments within your employee population to determine, beyond anecdotal information, the designs that will tailor your benefits to maximize employee satisfaction and enhance your competitive position. Understanding key personas within your workforce and benefit gaps that put your employees at risk leads to recommendations on how to align benefits, communication and wellness strategies.

HRIS Technology Consulting

HUB Florida's Employee Benefits Technology Consulting practice, led by your assigned Technology Practice Leader Margaret Godwin, will advise you on employee benefits technology vendors, the available platforms, and the technology services required to ensure project success.

HUB's Employee Benefits technology consultants have thorough, up-to-date knowledge of all popular HR and platforms, and decades of experience in helping employers de-risk their technology decisions, reduce the selection and customization workload and provide guidance through implementation.

At no cost to clients, our Technology Practice Leaders work with you to review your current HR Technology and assist you in identifying and selecting solutions that are a best fit for your company's requirements.

HUB's Technology Consulting practice works with clients to deliver best-fit solutions for:

- Benefits administration
- HCM
- Payroll
- ACA compliance and management

The benefit of these solutions is reduced amount of time an HR practitioner spends on paperwork or administrative tasks that could be automated. These changes lead to increased productivity, reduced costs and an improved HR experience for all stakeholders.

From enrollment solutions to comprehensive benefits administration platforms to enterprise solutions with integrated HR, payroll and benefits administration capabilities, HUB knows the HR technology space.

b. Describe any services you offer regarding employee focus groups and/or employee surveys.

Employee Communication Standards

We will begin by reviewing your current employee communication processes and materials and recommending enhancements. Our annual communication plan is designed to support open enrollment, new hire education, wellness initiatives and provide ongoing education about benefits in order to steer employees toward more effective and cost-efficient utilization of medical care.

You will have access to HUB's expertise, tools, and resources to develop strategies and materials to communicate your benefit programs effectively. We can assist you in the development of the following:

- Coordinate open enrollment meetings, prepare presentation materials including customized open enrollment guides and carrier collaterals, PowerPoint® presentations, GoToMeetings® and facilitate employee meetings.
- Customize enrollment forms and online enrollment processes.
- Develop employee surveys and benefit statements.
- Consult with you on the development of various communication tactics (print, web and mobile) based on the demographics and location of your employee population.
- Identify areas of concern based on medical utilization reports (when available) that point to the need for customized campaigns to steer proper utilization.

Employee communications are handled in-house, by our specialized communications department. We prepare not only open enrollment materials, but also manage wellness campaigns, education on plan design, carrier website and other resources. We assist with any communications related to your health and welfare plans. HUB has been the proud recipient of the highly coveted national MarCom Awards for six years in a row.

Client Services Team

The Client Services Team has detailed protocol for each defined phase of the client lifecycle (i.e., New Client On-Boarding, Pre-Renewal Strategy, Compliance, Open Enrollment, Wellness, Benefits Administration, Contribution & Financial Modeling, Communication / Education, Market Evaluation, Day-to Day Service and Support, etc.). Each and every one of HUB's clients have unique objectives, so every year our Employee Benefits teams work with our clients to develop a custom calendar of activities, initiatives, and strategies to meet their specific goals. This allows us to truly partner with every one of our clients, no matter how their objectives and service needs may change.

One of the most effective ways to understand employee satisfaction is through an anonymous survey. HUB has developed a comprehensive list of 'best in class' employee survey questions. Answers to

these questions help us to dig deeper and find more meaningful ways to improve your benefits program via direct feedback from your employee population.

We are proactive in ensuring client satisfaction every step of the way:

1. HUB Strategic Leaders meet with the client's executive team throughout the year to ensure expectations are being met, and satisfaction levels are high.
2. We conduct a formal Client Satisfaction Survey bi-annually. Most recently, scores revealed that 100% of our clients are "satisfied to very satisfied" and that 100% of our clients "would recommend HUB's services to another company."
3. We keep abreast of the needs and wants of the marketplace through our HUB Advisory Council. Serving as the "voice of our clients, this group meets quarterly to provide feedback on needs and challenges and how HUB can best respond. We also discuss industry trends and solicit their feedback on new products and services before launching them.
4. HUB's philosophy for providing service is one of excellence, accountability, and transparency. Our reputation is built on our ability to develop long-lasting relationships by delivering results. Our commitment to this philosophy is reflected in our industry-leading client retention and client satisfaction rates.

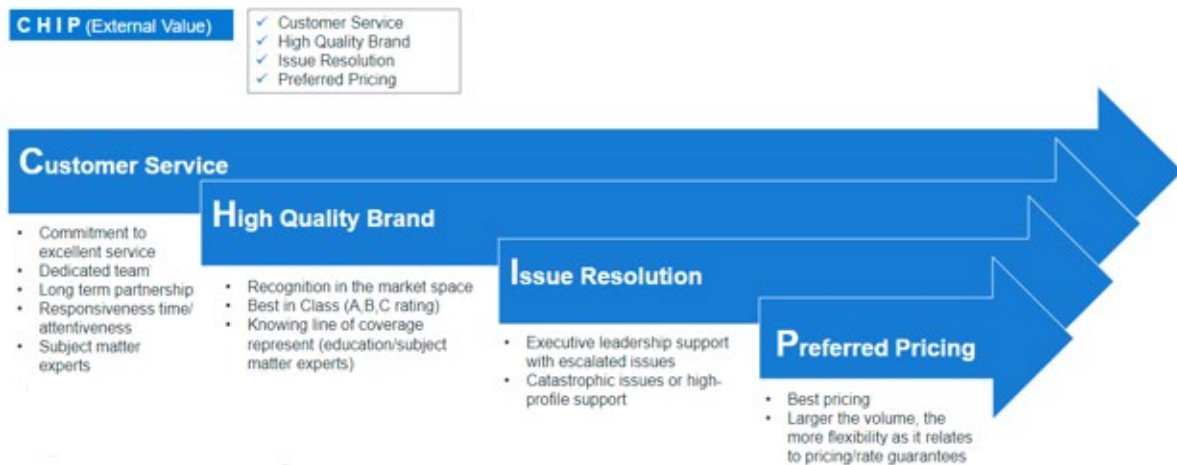
HUB has developed a process to track objectives and activities associated with our clients. We utilize our agency management system, **BenefitPoint®**, to track all communication. Also, we track our client objectives by our multi-year strategic benefit plan and annual stewardship report.

- All email, hard-copy, and verbal communication are stored in our electronic client files. These files are accessible by all account team members to refer to for documentation and issue resolution.
- An action item log is kept for all issues requiring a resolution. This log enables us to keep track of the outstanding item and assigns responsibility to the appropriate account team member. The log is monitored by the account executive to ensure timely response and resolution.

The processes, communications, events, service histories, etc. that are tracked within **BenefitPoint®** are utilized during our client stewardship review process. The information is also utilized to identify training and communication opportunities with our clients' employees, as well as part of HUB's internal continual improvement process

c. Describe the process you use to explore renewal options and present options to employees, staff and City Council.

HUB deepens our ability to serve clients through our outstanding marketing process. The two primary pillars in our carrier market strategy are HUB's 3C Partners and Critical Path.



3C PARTNERS

HUB distributes the products and services of hundreds of insurers. In 2013, we embarked on a strategy to feature those carriers with whom we have our most effective relationships. We call it the 3C, or Customer-Centric Carrier (or vendor), strategy. We do not exclude any market – rather, we work in partnership with identified carriers/vendors to build and offer industry-leading solutions to meet the needs of our customers – existing and future.

Our clients enjoy unique opportunities to leverage insurance carrier relationships that offer best-in-class value from carriers who understand and share our vision.

HUB's Customer-Centric Carriers ("3C") are leaders in product development, underwriting, and customer service, who can insure our customers against a diverse array of risks. These carriers share our philosophy of delivering an enhanced customer experience through the development of industry-leading products, service, and competitive pricing.

Here are five key benefits to placing your business with HUB's 3C carriers:

- **Top-Level Support:** HUB's 3C relationships mean that only the best and brightest carrier talent will attend to your submission and ongoing account service needs.
- **Market Clout:** Our industry relationships take years to develop and solidify. We confer these benefits to our clients with every submission.
- **Risk Management Consultation:** Our understanding of the insurance marketplace allows us to work with the most appropriate carriers to offer individualized assessments and solutions through your HUB broker.
- **Services and Resources:** When a loss occurs, experienced, best-in-class claims service and loss control assessment are completed.
- **Submission Priority:** Enjoy the advantage of primary underwriting consideration.

CRITICAL PATH

Our 3C partnerships are continually evaluated, as is the placement of our business with 3C and non-3C partners, through a bi-weekly process called Critical Path. Critical Path is a formal account review process led by Scott Millson, President of Employee Benefits of HUB Florida. HUB Florida's largest accounts are discussed approximately 120 days from renewal. We evaluate the current carrier partnerships, how the program is running, and ensure that the client is receiving top-level support from our carrier partners. We ensure all HUB specialty practices have been engaged and discuss the 3–5-year strategy for the account. Through this initiative, this proprietary process empowers HUB to deliver Fortune 500 Solutions to our clients.

Please see Appendix F to view our renewal negotiation cost savings examples.

HUB's renewal process and timelines

Our success is rooted in what we value most: excellence, accountability, and transparency in everything we do for our clients and our company. We have built long-lasting relationships with our clients by delivering results. As we develop your customized communication plan, we will incorporate ways to obtain employee feedback on the benefits program. One of the most effective ways to understand employee satisfaction is through an anonymous survey. HUB has developed a comprehensive list of best in class employee survey questions. Answers to these questions help us to dig deeper and find more meaningful ways to improve your benefits program via direct feedback from your employee population.

We are proactive in ensuring client satisfaction every step of the way:

5. HUB Strategic Leaders meet with the client's executive team throughout the year to ensure expectations are being met, and satisfaction levels are high.
6. We conduct a formal Client Satisfaction Survey bi-annually. Most recently, scores revealed that 100% of our clients are "satisfied to very satisfied" and that 100% of our clients "would recommend HUB's services to another company."
7. We keep abreast of the needs and wants of the marketplace through our HUB Advisory Council. Serving as the "voice of our clients, this group meets quarterly to provide feedback on needs and challenges and how HUB can best respond. We also discuss industry trends and solicit their feedback on new products and services before launching them.
8. HUB's philosophy for providing service is one of excellence, accountability, and transparency. Our reputation is built on our ability to develop long-lasting relationships by delivering results. Our commitment to this philosophy is reflected in our industry-leading client retention and client satisfaction rates.

HUB's value proposition is our founding principle—and mid-sized organizations should have full access to the same kinds of employee benefits plans that Fortune 500 companies enjoy—plans that are scoped, scaled, and tailored to their unique circumstances. We are dedicated to delivering that value to every one of our clients.

We take a consultative approach (*not* a transactional approach) to meet our clients' needs—one that revolves around the creation of a multi-year strategy to achieve defined goals.

It starts with HUB's Best Practice Task Force meeting annually to make sure we're delivering our value proposition and push us to deliver more. Comprising of benefits consultants, analysts, specialists, and sales leaders, the task force discusses and deliberates on the issues that impact our clients and focus our efforts around the six critical components of an effective multi-year strategy.



The 6 Components of Multi-Year Employee Benefits Strategy

Cost Management

For most of our clients, employee benefits are the second largest operating expense after payroll. We take a strategic approach to managing that expense utilizing a funding model that is best for each of our clients. We develop that funding model based on each client's plan experience, tolerance for financial risk, and overall benefits goals—and adapt and customize that model to create a plan that meets employee needs.

Compliance Consulting

Our compliance consulting activities help our clients avoid the penalties and business disruption that come with failure to comply with the federal and state regulations that govern employee benefits plans under HIPAA, ERISA, COBRA, the ACA, and IRS regulations.

Employee Engagement

Employee engagement is fundamental to plan success and the achievement of strategic goals. HUB deploys expert Communication & Design practitioners to prepare and deliver employee education and communication programs and materials to drive better understanding and appreciation of their benefits programs.

Health & Performance

Employee health affects benefits costs in the long term and productivity in the near term. HUB's Health & Performance practice provides general guidance on available no- and low-cost public and carrier-

sponsored programs to address the complex relationship between employee health and performance. The Health & Performance Consultants assigned to each client to develop and deliver customized wellness strategies and assist with year-round communication and execution.

HR Technology Solutions

New technologies are available to automate much of the hard work associated with HR, payroll, and benefits administration. HUB helps clients take advantage of the potential time and cost savings through regional Technology Practice Leaders who assist in identifying needs and recommending the system or systems that will meet current and future payroll, HR, timekeeping, onboarding, and ACA reporting requirements.

Client Advocacy

Advocacy is at the very heart of the HUB value proposition. Our consulting teams provide hands-on support to HR and finance staff responsible for managing the annual benefits renewal and strategy development processes, regular education services, and timely information on the emerging issues and innovative developments in the benefits industry. And our consultants provide in-depth knowledge of benefit plans and specialized assistance to both HR and employees with claims and cases that warrant escalated attention.

Strategic Planning Process:

Our approach is designed to help you solve immediate, short-term challenges while developing a multi-year strategic plan that is based on the goals and objectives you determine. Throughout the year, we measure results against the goals you set and make adjustments as needed. This systematic process ensures that we are continually working toward achieving your goals and that the solutions we implement are compatible with your work culture and company philosophy.

Step 1 – Opportunity Assessment

Our first priority is to get to know you. Your HUB team needs to understand your business objectives, the history of your benefit programs, and what drives your decision-making. Your HUB team will listen first and then work with you to develop solutions. During this process, you will quickly realize the depth of experience of your HUB team and their broad perspective on key benefit issues.

Additionally, each team member has a solid track record in managing complex projects along with the skill, knowledge, and resources to respond to your needs.

We use a proprietary planning tool to guide the conversation and enable us to develop a multi-year strategic plan. This plan becomes the road map for our future collaboration and success measurement.

Step 2 – Analyze and Develop Recommendations

The second step is to research and develop specific solutions to support the strategy. The solution will incorporate your short and long-term objectives. During this step, we will:

- Analyze your data.
- Perform benchmarking analysis.
- Research alternatives

- Recommend action steps.

Our goal, whenever possible, is to utilize a data-driven, fact-based approach that enables us to identify potential costs and proactively develop targeted intervention programs. As part of this step, we will conduct reviews to identify gaps in compliance as well as opportunities to enhance employee communication and improve efficiencies concerning program administration.

Step 3 – Deliver Solutions

HUB will identify the services and tools needed to support your employee benefits strategy. Our recommended plan design and other program recommendations will focus on high-impact areas and the most significant cost-saving opportunities. Following your approval, we will present your program to pre-qualified carriers and administrators.

Once we have completed the marketing and negotiations, the next step is to implement the programs. Proper implementation is critical to the carrier's ability to administer the program. Attention to detail increases the likelihood of a smooth launch that will ultimately lead to satisfied employees.

Step 4 – Measure Results

HUB will measure performance against goals in several key areas, including financial, compliance, wellness, and service.

HUB will provide reports on the following:

- High-level cost illustration of claims paid out versus premium paid.
- Cost utilization by services type, identifying areas of potential exposure and recommendations to address potential over-utilization.
- Pharmacy utilization analysis
- Provider discount analysis – actual vs. promised.

Within our annual Stewardship Report, we identify all of the activities and achievements, including projects, success stories, major issue resolution, and ongoing challenges. This report allows HUB and the City of Destin the opportunity to review and validate our long-term strategic plan. It is also used as a quality assurance tool to compare completed projects and accomplishments to stated goals. In addition to stewardship report, HUB will provide a thorough analysis of your employee population, using our proprietary tool, Persona Analysis. With HUB's proprietary tool, the Persona Analysis, you can go beyond anecdotal information and get real insights that enable you to tailor your benefits to maximize employee satisfaction and enhance your competitive position.

d. Describe the open enrollment process you utilize.

Communication is at the heart of what we do. Whether it is meetings (group and/or one-on-one), electronic communications, enrollment guides, compensation statements, or online communication portals, our goal is to have your employees fully comprehend the value of the benefits offered by the City of Destin. We will work with the City of Destin in developing a comprehensive communication

strategy that integrates with the overall employee benefits strategy. We know that if an employee understands and appreciates their benefits, a critical first step is made toward empowering them to make cost-effective decisions. We also understand today's workforce also includes many different work styles, meaning employees may respond more positively to one medium over others.

We will utilize multiple channels of communication—such as HR portals, mobile apps, text messages, videos, emails, and printed communications—to help serve different employee groups more effectively. These varied communication methods increase the chances that busy employees will read materials.

We will begin by reviewing your current employee communication processes and materials and recommending enhancements. Our annual communication plan is designed to support open enrollment, new hire education, wellness initiatives, and provide ongoing education about benefits to steer employees toward more effective and cost-efficient utilization of medical care.

You will have access to HUB's expertise, tools, and resources to develop strategies and materials to communicate your benefits programs effectively. We can assist you in the development of the following:

- Coordinate open enrollment meetings, prepare presentation materials including customized open enrollment guides and carrier collaterals, new hire guides, PowerPoint® presentations, GoToMeetings®, and facilitate employee meetings. We also offer a voice-over PowerPoint presentation of our open enrollment guide, which employees can view with their families on any computer or mobile device.
- Customize enrollment forms and online enrollment processes.
- Develop employee surveys and benefit statements.
- Consult with you on the development of various communication tactics (print, web, and mobile) based on the demographics and location of your employee population.
- Identify areas of concern based on medical utilization reports (when available) that point to the need for customized campaigns to steer proper utilization.

A partial listing of standard employee communications:

It started with HUB's need for improved employee communication. HUB's award-winning team is the machine behind all of the deliverables your employees will see. Our goal is to make benefits easy and clear to digest as well as bring it to your employees' pocket wherever they are through our proprietary Benefits App – Benefit Spot.

A video about Benefit Spot can be viewed at the below QR code:

- "HUB Benefit Spot" Mobile App
 - Benefits app designed for the City of Destin that will be customized to include links to your benefits resources (guide, SPDs, SBCs, etc.), company and carrier contacts, educational videos, cost comparison tools, open enrollment videos and more.



- This informational app is available to use for prospective or active employees to educate on the benefits available. With your current payroll system, we will evaluate how this app could round out your information communication to employees.



- Benefits Booklets and Folders
- Benefit Statements
- Legislative, Wellness and other Briefs via email, webcast, seminars and hard copy
- Human Resources Tools
- Employee Surveys
- Customized Member Communications
- Text, Facebook, Twitter, LinkedIn
- Email blasts to employees about open enrollment
- Pre-recorded, web-hosted open enrollment presentations.

Please see Appendix G - We have included a sample Open Enrollment Guide, and more info on our Benefit Spot mobile app.

HUB International offers many Seminars and Webinars to continue profession development and training for our clients.

HUB Seminars & Webinars

HUB believes strongly in educating our clients and the HR community about changes and trends in our industry. We offer complimentary seminars and webinars throughout the year on a variety of topics, including legal updates, featuring nationally recognized industry experts. Clients are invited to attend all HUB seminars and webinars. Below is a partial list of HUB seminars that were recently offered:

- Employers Fiduciary Duties in a Health and Welfare Program
- COVID in the Workplace: Vaccines, Safety, and Employment Law Considerations
- “How to” FMLA
- “How to” ACA
- Vaccine Incentives and Mandates
- SIHRA, ICHRA, and other Consumer Benefits
- The Future of Employer Health Insurance Programs
- Mental Health Parity and an Employer’s Audit Obligations

In addition, HUB CCOs frequently present at conferences, industry events, roundtable discussions and webinars, helping employers understand the compliance obligations in a health and welfare program.

Examples of HUB Webinars

SEMINAR

HUB 2023 Compliance and Benefits Summit

APRIL 20 | 10 AM-1 PM EST | Jacksonville, FL

CARRIE B. CHERVENY, ESQ.
CCO, Senior Vice President
Strategic Client Solutions
HUB International

April 20, 2023
10:00am – 1:00pm

Maggiano's Little Italy
10367 Midtown Parkway
Jacksonville, FL 32246

Agenda At-A-Glance

- 9:30-10am: Registration
- 10-10:50am: Legal Benefits Update
- 10:50-11am: Break
- 11am-12pm: Employment Law Outlook
- 12pm-12:50pm: Lunch Served/Networking
- 12:50pm-1:00pm: Wrap Up

This event has been pre-approved for HRCI and SHRM credits.

National

- How the SECURE Act Will Change Retirement: What Employers Need to Know
- Construction Fleet Safety: Your Blueprint for Controlling Costs and Risks
- Specialty Drugs: Creating a Compliant & Compassionate Response to High Cost Claims
- Market Outlook: How the Coronavirus Crisis May Impact Your Corporate Retirement Plan
- Managing Your Business Through the Coronavirus Crisis
- Putting the Brakes on Rising Insurance Costs
- Supporting Your Workforce Through the Coronavirus Crisis
- Market Outlook: How the Coronavirus Crisis May Impact Your Corporate Retirement Plan (with JP Morgan)
- Executive Overview: Small Business Assistance Under the CARES Act
- Market Outlook: How the Coronavirus Crisis May Impact Your Investment Portfolio (with Clearbridge)
- Managing the New Norm: Nurturing a Virtual Culture
- Cyber Risk: Protecting Your Remote Business
- Beyond the CARES Act: Considerations for the COVID-19 Era
- Virtual Summit: Ready for Tomorrow
- Creating a Safe Space: Conflict De-escalation
- Mitigating the Next Post-COVID Crisis: Claims, Lawsuits & Lessons We Can Learn
- Managing health plan viability during the era of COVID-19
- Creating a successful employee virtual enrollment
- Supporting your employees mental health during times of crisis

- Mapping a compliance strategy in times of change
- Recalibrating Your Employee Compensation Strategy
- Recalibrating your retirement
- Senior Care and Mental Health
- Participant Market Outlook
- Recalibrating Your Employee Retirement Plan Strategy
- Suicide Prevention in Construction
- ACA Reporting
- COVID & the Holidays - Employer Liability
- COVID & the Holidays - Mental Health
- Vaccine in the Workplace: Employment Law, Benefits and Well-Being
- 2021 Retirement Plan Sponsor Regulatory Outlook
- Implementing an Employee Vaccination Program: Cost, Access, and Communication
- Beyond COVID-19: Vaccines and the Workplace - Evolving Risks and Lessons Learned
- Hidden Risks in Your COVID Safety and Vaccine Program
- Let's Talk SPACs - Session 1: Sponsoring a SPAC
- Let's Talk SPACs - Session 2: de-SPAC – So Now You're a Public Company
- ARPA COBRA Subsidy: The Answers We've Been Waiting For
- Straight Talk About ICHRA's
- HUB Small Business Retirement Plan Webinar
- Cannabis Risk Management Essentials
- Reimagining the Future of Hospitality (US)
- Reimagining the Future of Hospitality (Canada)
- Protecting Your Board: Insurance Implications in the Aftermath of the Champlain Towers Collapse
- Leave of Absence Programs in the Post-COVID Era
- At the Crossroads of Mandated vs. Voluntary Vaccinations: What Employers Need to Know
- You vs. Plaintiff's Attorneys: Protecting Your Company from Catastrophic Lawsuits
- Recruiting, Engaging & Retaining Talent in a World in Flux
- Benefits Compliance & Regulatory Changes: What to Expect for 2022
- Vaccines part 2
- Virtual Summit: Resilient

Local & Regional

- Taking Control of Your Healthcare Costs – Managing Cost, Not Rate
- Preparing for the Next Phase: Critical Considerations for a Return-to-Work Strategy
- How to FMLA Webinar: A Guide to Understanding the Family Medical Leave Act

- Compliance Matters: A guide for Small Businesses with less than 50 employees
- American Rescue Plan Act Webinar
- Employee Benefits and COVID Regulatory Update and Outlook
- How to FMLA: A guide to understanding the Family Medical Leave Act
- 2021 Compliance Matters: A guide for Small Businesses with less than 50 employees
- ACA Refresher Webinar

HUB has a best-in-class Communication and Design team to simplify benefits for your employees.

When we say award winning, we mean it! Each year from 2015 to 2022, HUB International has won a Platinum MarCom award.

To assist in the City of Destin in effectively managing your plan, HUB HR Consulting and HRIS System Optimization are two of the core products offered. Our unique blend of HR consultants and technologists allows us to review the three pillars of any successful organization: People, Process, and Technology. HUB consultants can work with your organization to review processes/procedures, assess system utilization, create current and future state diagrams, and a roadmap to fuller utilization and optimization.

We have also found success by utilizing technology and working to integrate your payroll vendor so that it eliminates double entry for your team. Decision making tools can be part of the enrollment platform to guide your employees' decisions. We will work with you to align the best fit for your diverse population.



e. Describe what access will be made available to administrators and to employees. Outline the response process and timeframe for addressing needs and/or concerns of the City's administration and the City's employees.

Our client communications standards can be regimented to the frequency and delivery method unique to the City's needs and requests, whether that is face-to-face meetings, webcasts, teleconferences or electronic communications. Phone calls are returned same day and communications are guaranteed by our Team approach with versatility and back-ups. Our agency management system, Benefit Point tracks electronic communications so that if a Team member is out of the office a manager can make sure there is no delay in response. This system also tracks our programs and activity towards achievement of goals for the City's strategic benefit plan and annual stewardship report.

f. Indicate if you can be available for on-site visits with 48 hours notice.

The HUB Team is available to be on site for visits within 24-48 hours notice.

g. Provide details in your proposal of all current wellness program offerings including, if applicable, any additional cost. Proposals should detail the support staff and other assistance that will be provided.

Health and Performance Practice (Wellness)

HUB's Health and Performance practice led by our Health and Performance Director, Wendy King, offers a suite of solutions and resources to meet a client's needs wherever they are on the wellness program planning continuum. Our services are comprised of three primary pillars: Strategic Consulting, Programs & Solutions, and Program Management Support. Wendy is charged with creating programs that meet the unique needs of each of our customers and creates metrics-based programs to help maximize the wellness budget and positively impact the bottom line.

HUB's Programs & Solutions provide recommendations for tailored programs and targeted solutions to help execute a clients' multi-year strategy. This could range from basic, initial programming to complex multi-layered solutions providers. Each is designed to meet your organization's wellbeing goals. These solutions could include:

- Simple, grassroots programs
- Carrier programming/resources
- Diabetic monitoring/management programs
 - We have vast experience in developing programs that address this condition. *We have included a case study in Appendix H.*
- Biometric screening partners
- Online, self-administered portals
- Turn-key comprehensive/stand-alone wellness vendors
- Niche wellness vendors (challenges, activity trackers, financial wellness, tobacco cessation, stress management)
- Onsite/near-site clinics
- Chronic Care management programs
- Advocacy programs
- Fully data-integrated, comprehensive tools/resources/programming
- HUB's proprietary Choosewell Online wellness program admin portal- www.choosewellonline.com

HUB is vendor agnostic and can implement any wellness vendor solution with our clients. HUB utilizes the Wellness Navigator vendor search platform to narrow down the options that would be the best fit for our clients based on the completion of a needs and interests questionnaire. This strategic vendor partnership enables HUB clients to receive preferred pricing, streamlined implementation, proprietary program design(s), and dedicated account management support.

Strategic Consulting is core to our Health & Performance delivery model. Our clients can engage a dedicated Health and Performance Consultant to support the following areas that will help to evaluate

and refine the program over time:

- Semi-Annual Program Evaluation
- Benchmarking, Best Practices & Industry Trend Overview
- Multi-Year Strategy Development
- Policy Review & Recommendations
- Compliance Review and Recommendations
- Communications Guidance
- Wellness Program Funding and Incentive Guidance

HUB believes Program Support is key to ensuring a successful program launch and ongoing day-to-day oversight of the details. Wendy King, HUB's regional Health & Performance Director, will continue to assist the City of Destin in its efforts to build its wellness initiative.

Wendy has over 25 years of diverse, professional experience in corporate wellness strategy, marketing, sales, and communications. She presents to industry groups at local, regional, and national benefits/wellness events and provides thought-leading content to numerous US insurance, corporate wellness, benefits, and human resources publications. She is considered a leader in the field of corporate wellness strategy, as it relates to employee benefits.

Methodologies used to assist clients include:

- Coordinate Integration of Carrier Tools and Resources
- Develop Annual Timeline and Program Calendar
- Wellness Champion / Committee Guidance
- Annual Program Evaluation
- Develop an Annual Program Budget
- Ongoing Program Guidance
- Vendor Coordination

As an example of the robust services provided by Ms. King, below are recommendations and actions provided to a client similar in size to the City of Destin.

- Customer noted a desire to create a low-no cost plan, with little internal administrative resources required to manage and execute
- Recommended launching a private Facebook site to support social interaction for the wellness program and promote a calendar of events and activities available
- Recommended use of communication channels already in place including Monday Memo, digital signboards, stand up meetings at the department level, leadership meetings
- HUB provided an online employee engagement survey to assess interest and motivators within the employee population
- Recommended and provided resources to guide branding the wellness program
- Provided recommendations and guidance on forming an internal wellness champions group to assist in generating enthusiasm internally and helping execute programming and activities throughout the year
- Provided an integrated Disability/Med/Rx claims analysis with findings to pinpoint cost drivers across all claims areas, presented findings and recommendations.

Risk Tolerance. Employers should consider how aggressive they want to be. Wellness programs that provide no or smaller incentives present less legal risk than wellness programs that provide larger incentives. However, there is currently only a handful of high profile reported cases where an employee sued an employer over their wellness program requirements.

Workforce Composition. In setting an incentive, the employer should consider the wage composition of its workforce. For example, what is “modest” for a higher-paid worker may not be for a lower-paid worker? Creating “equity” within pay scales can be accomplished through a plan design change. Talk to your account team about this option.

Culture Matters. An employer with a strong culture of health may not want to be seen as backing away from wellness. With proper messaging and by introducing other services to replace a screening/HRA or rich incentive, this impression can be mitigated. By contrast, an employer considering a wellness program for the first time may want to begin with a focus on intrinsic motivators, such as employee recognition and messages about caring for employee’s wellbeing as they implement a new program.

Effect on Participation. Remember that understanding one’s personal risks and achieving good health is a reward. Convincing a target audience that this is indeed true is where the artistry of good communication comes in. There may be some concern that higher financial incentives are driving higher participation, while smaller incentives may, in turn, lower participation. An employer that reduces financial incentives should also consider how it can round-out its intrinsic rewards to help ease the transition for employees and find new ways to maintain high engagement rates.

Communication. Research has shown that strong communication and leadership support can lead to higher participation levels. This can offset the impact of a reduction in the size of an incentive. Whatever decision an employer makes, consider how it should be communicated to employees. Change can be difficult, and a clear and complete communication strategy can go a long way to making the transition easier.

Notice requirements. Even though the incentive portion of the ADA and GINA rules may go away, employers should continue to provide the notice required by the ADA if their program continues to include screening and/or HRAs and abide by any applicable GINA consent requirements.

Wellness Budgets and Technology Budgets. HUB consistently negotiates significant wellness and technology budgets for our clients. HUB uses the leverage of being the 5th largest global broker to help our clients receive the highest wellness and technology budgets in the industry. HUB routinely negotiates with our carrier partners to waive or substantially subsidize their technology platforms. The HUB Team works closely with our carrier partners to negotiate the highest wellness budgets of anyone. We have successfully negotiated annual wellness budgets up to \$100,000 with both CIGNA and UnitedHealthcare. It’s important to ensure the dollars are being spent wisely is why Wendy King, Director of Health and Performance is such a critical part of the program. Wendy would work closely with your team to ensure every dollar is being utilized in the most efficient and effective manner. HUB’s noteworthy qualifications as a potential service provider to you are our experts, our tools and our approach.

There are no additional fees to utilize HUB’s Health and Performance standard consulting services.

In addition, we offer HealthNEXT from the Physician who literally wrote the book on corporate health. This is a comprehensive program for Building Sustainable Cultures of Health and Well-being.

Please see Appendix I for a description of HealthNEXT.

h. Describe your monthly and annual reports of paid claims, quality of experience reports, developing ad hoc reports, extent, and quality of reports on wellness/disease management, ability for covered member to track wellness and health claims, etc.

The City of Destin will have access to **Neil Sellers, Employee Benefits Financial Consultant** who services to ensure support with underwriting and benchmarking deliverables.

At HUB, benchmarking is not a separate discipline, but rather an important part of the everyday business of managing risk. We strive to create a meaningful performance benchmarking system that will allow you to better support your organization's strategic goals. By implementing the "best of the best," you are closer to assuring the City of Destin's continued success and long-term profitability.

The benchmarking process begins by making broad-based comparisons of your own historical performance as compared to pertinent industry statistics and a comparable peer group. These benchmarks form the foundation for future benchmarking analysis and action planning. They allow your organization and HUB to effectively identify areas where there is opportunity for improvement. All variations from the norm are considered opportunities.

Appropriate HUB and other specialists can provide further expertise in evaluating and improving specific processes and/or programs. HUB will work with you to develop a process tailored to your needs and to consolidate the resulting data into meaningful reports.

We rely on a wide variety of methods and survey data to triangulate where the City of Destin's program falls in terms of plan competitiveness and percentile ranking, not just based on a single benchmarking survey. This helps you understand local and national benefit trends, and where your plan profiles in comparison with data on competitors, the industry, like-size employers and geographic region. We have a database of national, regional, and industry-specific benefit surveys to ensure the highest possible level of perspective into the benchmarks of your program.

At no additional cost to our clients, we utilize and provide relevant reporting on benchmark data from the following:

- Insurance carrier's book of business
- HUB's actuarial analysis and book of business data
- Mercer National Employer Sponsored Survey
- MetLife
- Segal Survey
- SunLife
- The Kaiser Foundation
- Towers Watson
- Zywave

HUB Infused Analytics™

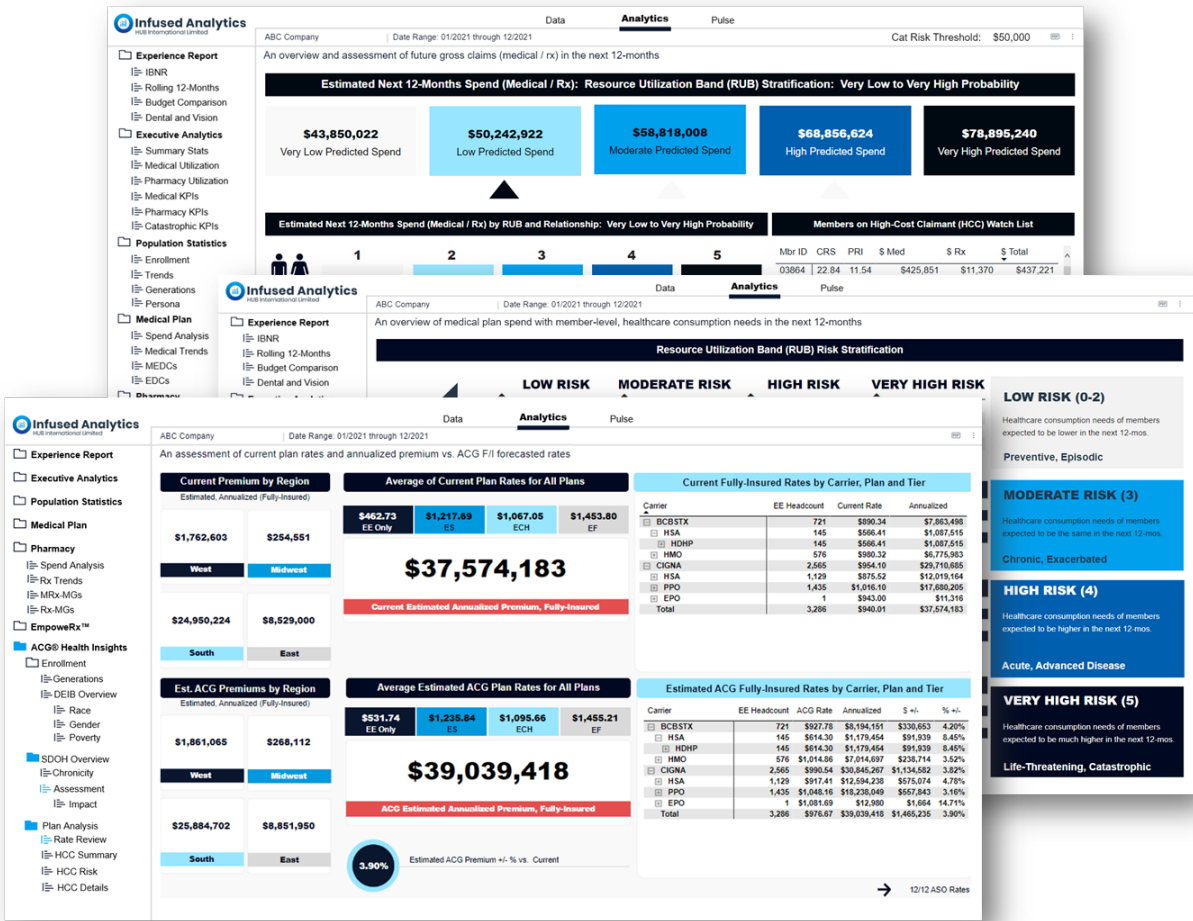
HUB serves as the Employee Benefits Consultant for 25,000 clients throughout the United States, nearly 5,000 throughout the South Region, and 990 within the state of Florida. We provide actuarial services for approximately 100 clients. We proudly serve as consultants for all of our clients, objectively guiding the benefit programs for our customers. We consult with our customers every day around

market trends, benchmarking, data analytics, claim data, pharmacy trends, wellness initiatives, technology, compliance, human resources, and actuarial services. We are proud of the data analytics platform that we utilize on behalf of our customers, HUB Infused Analytics.

Infused Analytics is structured with limitless cloud scale through deep partnerships with leading cloud providers and other third-party resources, including Snowflake, and tools from Johns' Hopkins ACG, IHME, Redbook, MIT, and more. The Infused Analytics platform blends the best of data science and data engineering through its hybrid architecture. Plus, Infused Analytics can scale across all skill levels and use cases for an integrated analytics experience.

Organizations have data everywhere that holds huge untapped potential, but its complexity and variety used to be difficult to make sense of the data and make it actionable. Infused Analytics dramatically simplifies complex data, so that you can get the best insights without having any experience in code, to uncover powerful insights that lead to the best strategic recommendations. Augment every analysis with predictive analytics and machine-learning that automatically highlights and explains impacts in the data. Users can simply type a question in natural language to get forward-looking intelligence — no tech expertise required.

Below are several of the dashboards HUB Infused Analytics provides users:



Our approach at HUB is to acquire boutiques who excel at a specific vertical or specialty to round out our services. We seek to challenge the status quo with strategic think-tanks and SWAT teams to develop new solutions that are leading edge for our customers and aimed at solving healthcare without tremendous disruption.

We want you to think about your employee benefits as a long-term, strategic decision versus an annual, episodic event. This gives you the ability to move from managing insurance as an expense to optimizing the investment. The lasting results: lower total costs and improved employee performance.

In the ever-changing employee benefits landscape, we realize that our role as “Broker/Consultant” has evolved beyond exclusively managing our client’s insurance programs. Our goal is to act as an extension of your Human Resources Department and emphasize the importance of employer and employee education and communication.

From our consulting, to claims management, to customer service, HUB is committed to providing a full range of services to our clients. We understand that our consistency and focus on a client’s needs is what has helped us to build long-standing relationships with our clients and their individual members. HUB uses a number of resources to customize our client services based on the individual group’s wants and needs. While we understand that the renewal/negotiation period is a vital role of HUB, our services stretch far beyond the renewal process. We differentiate ourselves from the competition with our ability to bring Fortune 500 solutions to the middle market as a true benefits adviser and consultant.

Many of our clients have a need for Human Resources assistance ranging from simple advice to payroll/HRIS services and consultation. We provide our clients with several expert HR resources allowing clients to more easily navigate HR issues and potentially eliminate the need for additional HR staff. A division of HUB called HR Consulting specializes in HRIS consulting and related change management services.

Our range of insurance expertise and value-added services delivers a complete, custom solution for all of your needs including exposure analysis, retention analysis, claims analysis, loss control, compliance, education, training, communications and policy/program development.

At HUB, we know well that there are a unique set of rules and culture that apply to public entities. It’s important to partner with a consulting team who has significant experience working with public sector employers and employees—and there are few, if any, consultants in the state who can match the municipal experience of your HUB service team.

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TAB 8- Required Forms

****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

APPENDIX D CARRIER INFORMATION

From the list below, please complete the requested information regarding the carriers that you are currently placing business with. You may provide up to three (3) additional carriers you place business with.

APPENDIXD Carrier Information City of Destin (RFP 23-04-HR)				
Proposal of:				
Carrier	Line of Business	Number of Years doing Business	Contact Person	Phone Number
United Healthcare	Health	20+	Benson Porter	813-391-4402
Florida Blue	Health	20+	Greg Davis	904-426-5851
Aetna	Health	20+	Pete Diniaco	813-269-7859
Cigna	Health	20+	Tracy Hayes	813-340-4147
Sun Life	Dental	20+	John Hak	813-833-4456
Met Life	Dental	20+	Jimbo Story	407-402-6312
The Standard	Dental	15	Merritt Mosley	813-541-2711
Mutual of Omaha	Dental	20+	Dan Rood	407-718-1182
Sun Life	Life	20+	John Hak	813-833-4456
Met Life	Life	20+	Jimbo Story	407-402-6312
The Standard	Life	15	Merritt Mosley	813-541-2711
Mutual of Omaha	Life	20+	Dan Rood	407-718-1182
Sun Life	Disability	20+	John Hak	813-833-4456
Met Life	Disability	20+	Jimbo Story	407-402-6312
The Standard	Disability	15	Merritt Mosley	813-541-2711
Mutual of Omaha	Disability	20+	Dan Rood	407-718-1182
Sun Life	Hospital Indem	20+	John Hak	813-833-4456
Met Life	Hospital Indem	20+	Jimbo Story	407-402-6312
The Standard	Hospital Indem	15	Merritt Mosley	813-541-2711

****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

**APPENDIX E
DRUG-FREE WORKPLACE CERTIFICATION FORM**

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: HUB Public Risk, Inc.
ADDRESS: 1117 Thomasville Rd.
CITY: Tallahassee STATE: FL ZIP CODE: 32303
TELEPHONE NUMBER: (950) 386-1111
SIGNATURE: Bart Gunter DATE: 5/30/23
NAME (TYPED OR PRINTED): Bart Gunter
TITLE: President

****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

**APPENDIX F
PUBLIC ENTITY CRIMES STATEMENT (Page 1 of 2)**

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)

FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER
AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract (RFP 23-04 HR)

2. This sworn statement is submitted HUB Public Risk, Inc whose
business address is 1117 Thomasville Rd, Tallahassee, FL 32303

and (if applicable) Federal Employer Identification Number (FEIN) is 83-2100732 (If the entity has no
FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Bart Gunter and my relationship to the entity named
above is President

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

RFP 23-04-HR

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****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

**APPENDIX G
PUBLIC ENTITY CRIMES STATEMENT (Page 2 of 2)**

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

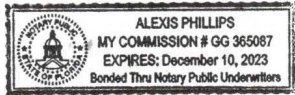
8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

☒ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

☐ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

☐ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)



Bret Hunter

(Signature)

Date:

5/30/23

STATE OF FLORIDA

COUNTY OF Leon

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 30th day of may, 2023, and is personally known to me, or has provided _____ as identification.

Alexis Phillips

Notary Public

My Commission expires 12/10/2023

RFP 23-04-HR

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HUBGIVES

Insurance is a promise of safety and protection, a promise that points to the future. HUB employees live this promise every day in their work.

Through HUB GIVES — a formal program that encourages our employees to donate their time, creativity, passion, and connections — we extend that promise to help make our communities stronger, today and tomorrow.

Under HUB GIVES, each regional HUB office chooses a local organization or cause and develops a project that will make a difference where it's needed, guided by the following criteria:

GIVE The project must be founded on the spirit of giving.

INVEST The project must lay a foundation for the future investment of time and resources and be sustainable in a way that employees will share with pride.

VOLUNTEER The project must provide employees with the opportunity to volunteer, as individuals and together, to promote community pride within the organization.

ENGAGE The project must engage as many employees as possible, as well as clients, partners, and the community itself, in making a meaningful contribution.

SERVE The project must serve a real community need

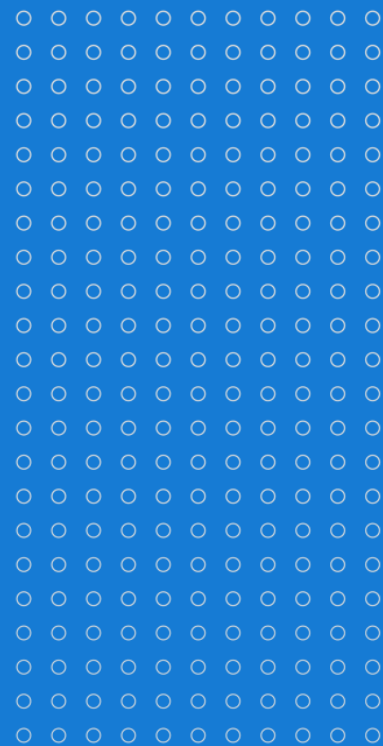
Appendix Documents

Appendix A

Sample of our Compliance Checklist

Compliance Checklist

Employee Benefits 2022





Compliance Quick Facts

Did you know that the best defense to avoid fines, penalties, or lawsuits is a proactive, well-documented compliance process and procedure? Investigations by the Departments of Health and Human Services, Labor, and Treasury result in significant monetary penalties every year and the number of investigations and costs to plan sponsors are on the rise!

- Failure to properly implement HIPAA and HITECH regulations could result in fines ranging from \$117 to \$1.7 million per employee.
- Failure to comply with the Affordable Care Act could result in penalties ranging from \$100 per day to \$3,860 per employee in 2020.
- Failure to properly administer coverage provided to domestic and civil union partners, or failure to conduct due diligence to ensure everyone on your plan is an eligible participant, could result in your plan losing its tax-favored status.

Our goal is to provide you with the information to make better decisions and reduce your risk.

Checklist Instructions

Use this checklist to help determine whether you are complying with federal legislation and regulations that impact the administration of your group health plan. You may want to consult with your carrier, third-party administrator, or other outsourced provider on certain items that they may be handling for your plan.

This checklist provides plan sponsors a high-level reference guide that addresses federal regulatory provisions applicable to group health and welfare plans and their administration. Our checklist also includes action items to assist you in remaining compliant with federal employee benefits regulations and provides space for you to add your own notes and action items. We recommend you use this checklist in conjunction with other compliance resources offered by HUB International.

If you still have questions regarding your group health plan compliance obligations, please contact your HUB International Account Manager for assistance.

The information in this checklist is non-exhaustive and it is meant to be educational only and regulations change regularly. As brokers, we cannot provide you with legal or tax advice. Always consult with your own attorney for compliance with all laws applicable to your plan or you as a plan sponsor and employer.

ONGOING / ANNUAL REQUIREMENTS

ERISA Plan Requirements

A. Plan Document and Basic Disclosure Requirements

Applies to all ERISA Plans		
Compliant overall ☐		
This section is not applicable ☐	Response(s)	Notes/Action Item(s)
1. Is one or more of your plans an ERISA plan? If answering no, this Section A. does not apply. Continue onto the next section.		<i>Most employer plans are ERISA plans other than governmental or most church plans.</i>
2. Do you have plan documents for each health and welfare plan and component plans including wellness plans? If your plans are fully-insured, do you have a Plan Document or Wrap SPD?		
3. Do you have a Summary Plan Description (SPD) / Evidence of Coverage (EOC) / Certificate of Coverage (COC) for all of your fully-insured plans?		
4. Are the SPD/EOC/COC and wrap documents delivered to all participants within 90 days of enrollment?		
5. Do you provide a Summary of Material Modifications (SMM) to plan participants for any plan changes (including those mandated by federal or state law) outside of open enrollment? Do you issue an SMM within 210 days of the end of the plan year in which the change is effective?		
6. Do you provide plan participants with an SMM within 60 days of adoption of any material reduction in covered services or benefits in a group health plan?		<i>An earlier deadline may apply for Summaries of Benefits and Coverage (see Section E).</i>
7. Do you deliver your ERISA documents by mail, hand-delivery or electronic delivery (where participants have access to email as a required part of their required daily duties or have consented to electronic distribution)?		<i>Always keep records of distribution.</i>

B. ERISA Reporting Requirements – Form 5500 Filings

Applies to ERISA plans with 100 or more participants at the beginning of the plan year.

Compliant overall ☐	Response(s)	Notes/Action Item(s)
This section is not applicable. ☐		
1. Do you have 100 or more plan participants enrolled in any one of your ERISA plan(s) as of the first day of the plan year? If answering no, this Section B. and Section C. do not apply. Continue to Section D.		<i>Do not count spouses or dependents – count only employees and former employees enrolled in the plan to determine 5500 obligations.</i>
2. Is your health Flexible Spending Account (health FSAs) filed in conjunction with your other plans in a single Form 5500 or is it filed separately? If filed separately, does the health FSA have a different plan number and Summary Plan Description?		<i>The requirement to file a Form 5500 for Section 125 cafeteria plans, Section 127 education assistance plans, and Section 137 adoption assistance plans has been suspended indefinitely.</i>
3. Do you have any life insurance, severance, or other benefits related to surgical, hospital, sickness, accident, death or funded vacation benefits that should be reported on Form 5500?		<i>These benefits may also be subject to ERISA.</i>
4. Have you filed your Form 5500 within seven months from the end of your plan year (unless you file an extension available for up to 2 ½ months)?		
5. Do you have an account with the EFAST2 system, which requires a PIN?		<i>Electronic filing is <u>required</u>.</i>
6. Do you use a Wrap plan document/ Wrap SPD to bundle some or all of your ERISA plans (including, if applicable, your HRA and/or health FSA plan)?		<i>Use of a wrap document helps justify filing only one Form 5500.</i>

C. Summary Annual Report (SAR)

Applies to insured and partially insured ERISA plans, or plans funded through a trust, with 100 or more participants at the beginning of the plan year.

Compliant overall ☐

This section is not applicable. ☐

	Response(s)	Notes/Action Item(s)
1. Do you, or someone on your behalf, create SAR(s) for your ERISA plan(s), along with the Form 5500 that is filed with the Department of Labor (DOL)?		
2. Do you provide plan participants and beneficiaries with a copy of the SAR within two months after your Form 5500 filing?		
3. Did you deliver your SAR by mail, hand-delivery or email (where participants have access to email as a required part of their required daily duties or have consented to electronic distribution)?		Always keep records of distribution.

Appendix B

Sample Persona Analysis



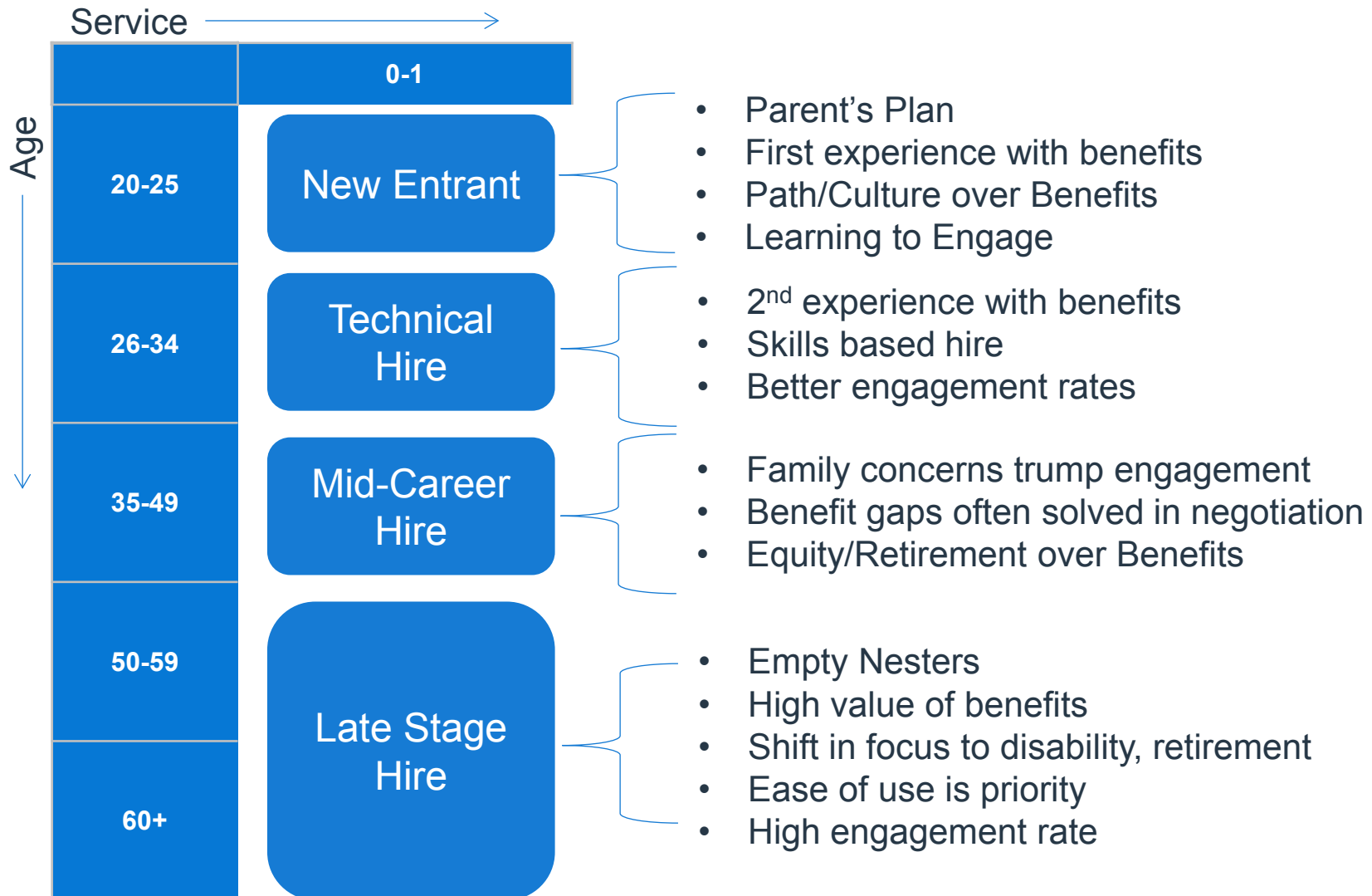
Advocacy. Tailored Insurance Solutions. Peace of Mind

VIP Client Persona Analysis

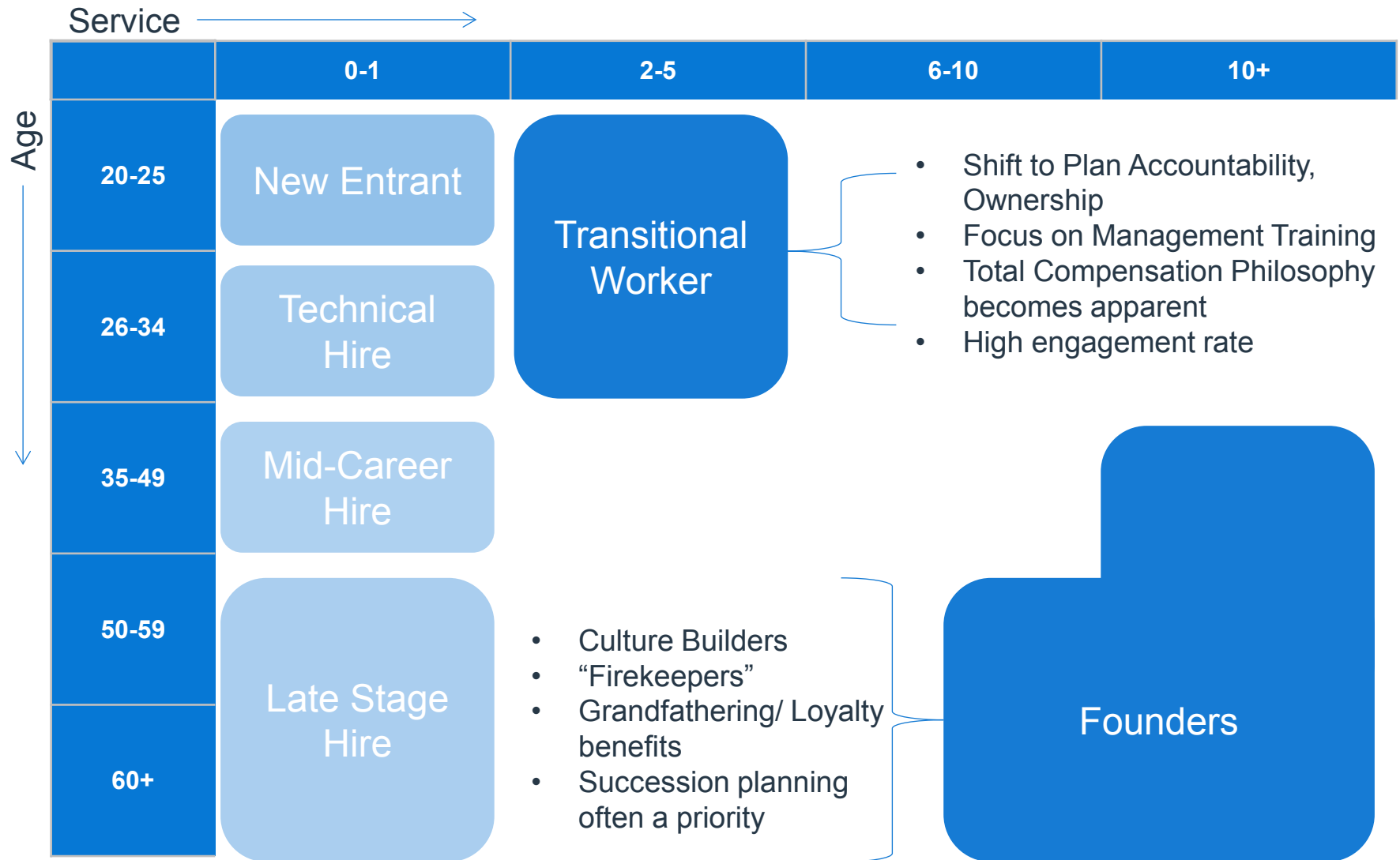
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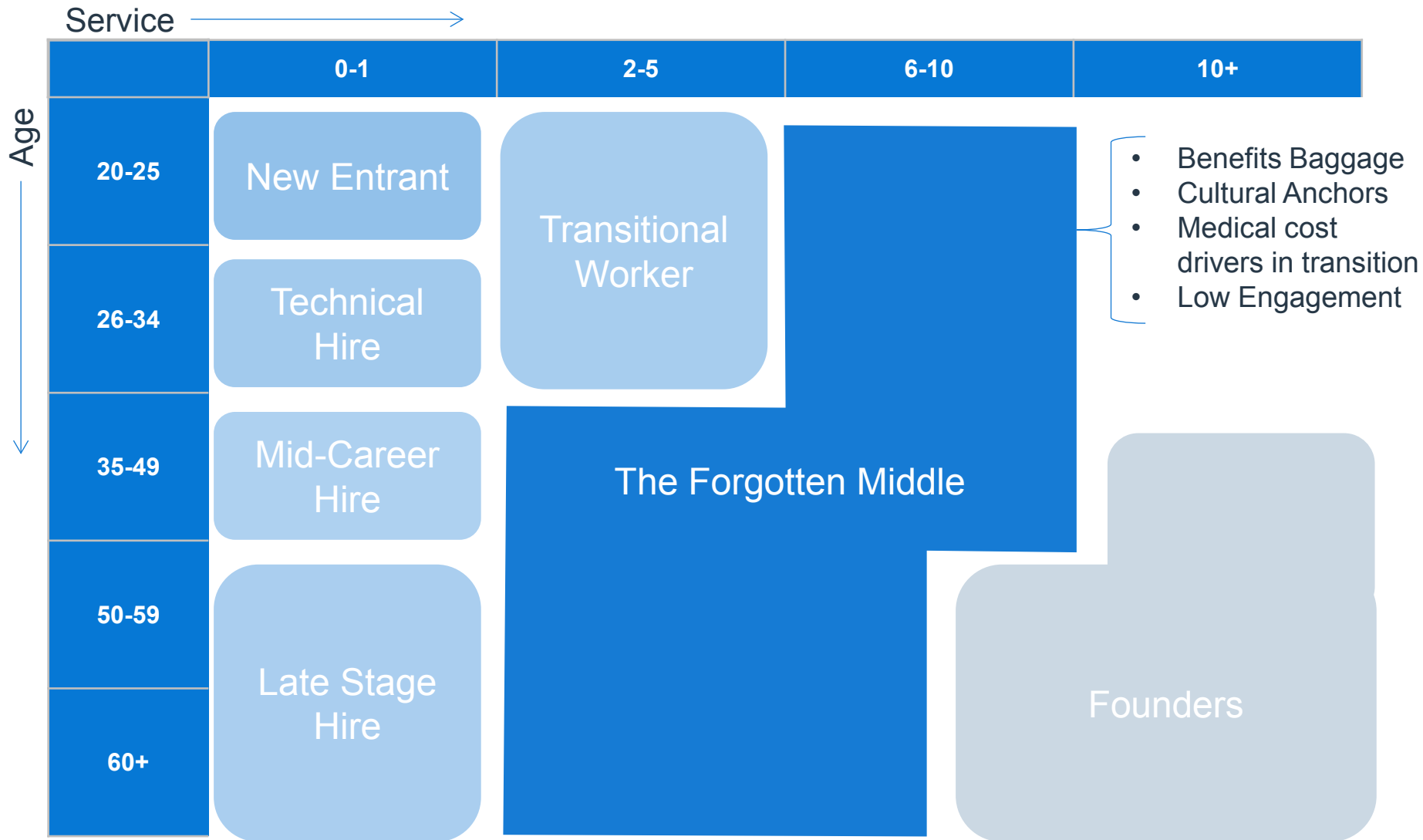
Your Workforce



Your Workforce (continued)



Your Workforce (continued)



Your Workforce Groups

Persona	Needs/ Characteristics	Total #	% Employee Only	% Wellness
New Entrants	• Just learning to engage w/ benefits	10	60%	50%
Technical Hire	• Has comparison basis on culture, offerings	14	71%	100%
Transitional Worker	• “Invest in Me”	10	70%	80%
Forgotten Middle	• “Notice Me” • Medical cost drivers in transition	33	27%	55%
Mid-Career Hire	• Savings vehicles, 401(k), 529s	14	29%	71%
Late Stage Hire	• Healthcare, Retirement focus	10	30%	80%
Founder	• “We built this” • Plan ownership	99	12%	69%
Total		190	30%	72%

- Employers want to understand the **segmentation within their population** and engage all segments with meaningful benefits that fit the varied needs of their employees
- CRITICAL: Segmented campaigns have **14.3% better engagement and 101% more “clicks”** than non-segmented engagement campaigns.

Persona Analysis



Persona (likely)	Needs	US Average	Hourly Population	Salary Population
Sole Earners	•Consistency in benefits •Spouse benefits •Long-term savings	39%	41%	46%
Single Parents	•Flexible work schedule •Accident/Critical Illness •Savings opportunities •Debt repayment	31%	42%	11%
Empty Nesters	•Guaranteed Issued Policy •Long-term savings •Long-term care	16%	23%	41%
Financially Fragile	•Accident/Critical Illness •Telemedicine/Transparency •Same-day access to pay	78%	87%	36%
High Net Worth	•Close Individual disability, life gaps •Travel medical •Retirement products	N/A	0%	4%

Opportunity	Described	Count		
Auto/Home/Renters	Savings opportunity from bidding coverages	171	\$20,974	\$70,988
College Debt Refinancing	Savings from refinancing, grants, forgiveness	33	\$3,339	\$8,904
529 Plan Interest	Size of population with college bound children	149	N/A	N/A

All Personas are estimated based on proprietary assumptions and multiple factors including: Age, Medical Enrollment, Salary, Zip Code

Statistics by Generation

- Statistics by Generation shows how your population is segmented by generation and plan

Statistics by Generation	1927-1945	1946-1964	1965-1983	1984- 2002	2003- Current	Total	
	74 +	55 - 73	36 - 54	17 - 35			
	Traditionalists	Baby Boomers	Gen X	Millennials	Digitals	Enrolled	%
Count	4	123	146	80	0	353	
% of Total	1%	35%	41%	23%	0%		
Waivers	4	33	30	17	0	84	
Enrolled	0	90	116	63	0	269	
Of Enrolled % Electing Dependents		74%	75%	32%		174	65%
Plans / Breakouts							
Of Enrolled % in HSA PPO		30%	28%	21%		72	27%
Of Enrolled % in PPO		31%	22%	11%		61	23%
Of Enrolled % in HMO		28%	30%	43%		87	32%
Of Enrolled % in HMO CA		11%	20%	25%		49	18%
Communication Strategy	Meet with Me	Meet/Mail me	Call Me	Email me	Text me		

Statistics by Pay Band

- Statistics by Pay Band shows how your population is segmented by pay band and plan

Statistics by Pay Band	Under \$50,000	\$50,000 to \$74,999	\$75,000 to \$99,999	\$100,000 to \$124,999	Above \$125,000	Total	
						Enrolled	%
Count	62	33	18	11	21	145	
% of Total	43%	23%	12%	8%	14%		
Waivers	15	16	5	6	7	49	
Enrolled	47	17	13	5	14	96	
Of Enrolled % Electing Dependents	49%	76%	69%	80%	93%	62	65%
Plans / Breakouts							
Of Enrolled % in HDHP - HSA	70%	65%	92%	60%	57%	67	70%
Of Enrolled % in PPO	30%	35%	8%	40%	43%	29	30%

Waivers by Pay Band

- Waivers by Pay Band shows how your waiving employees are segmented by pay band with special attention to Under Age 26 employees

Waivers by Pay Band	Under \$60,000	\$60,000 to \$89,999	\$90,000 to \$119,999	\$120,000 to \$149,999	Above \$150,000	Total
Total Count	42	113	69	60	69	353
Waivers	10	25	12	20	17	84
% Waiving	24%	22%	17%	33%	25%	24%
< Age 26	7	5	0	0	0	12
< Age 26 Waivers	5	0	0	0	0	5
% Under 26 Waiving	71%	0%	N/A	N/A	N/A	42%

Potential Population Changes Based on Age

Potential Population Changes Based on Age	Currently < 26 or > 65	1 Year	2 Years	3 Years	4 Years	5 Years
< Age 26 Waivers Losing Parental Coverage Within ¹	5	2	4	5	5	5
Enrolled Employees Turning Age 65 Within ²	15	19	25	32	39	47
Total Employees Turning Age 65 Within ²	37	42	48	57	64	73

¹ 5 Employees are under age 26 and waive Medical coverage. Each year shows how many of these employees will reach age 26

² 15 Employees are currently over age 65 and enrolled in Medical coverage. Each year adds enrolled employees reaching age 65. 'Year 1' adds 4 employees for 19 total over age 65

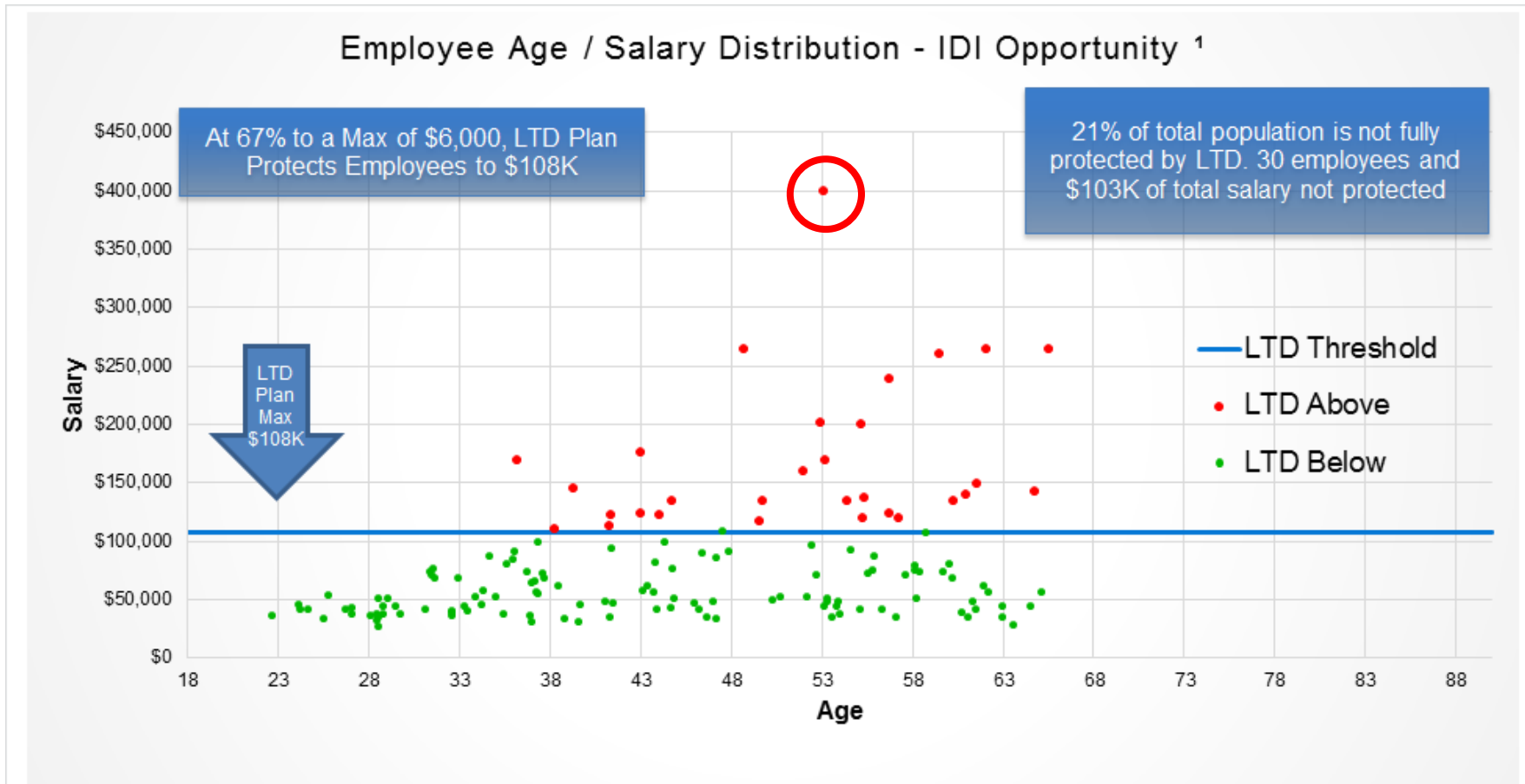
Demographic Analysis

- Demographic data broken down by plan

Plan Name	EE Count	% of Enrolled	Avg EE Age	% Employees Female	Avg YOS	% of Enrolled Electing Dependents	Average Salary	Demographic Factor	Geographic Factor
HSA PPO	72	26.8%	49	25.0%	13	80.6%	\$130,721	1.09	1.13
PPO	61	22.7%	51	39.3%	15	63.9%	\$121,709	1.20	1.13
HMO	87	32.3%	44	23.0%	9	62.1%	\$94,582	0.93	1.13
HMO CA	49	18.2%	43	38.8%	8	46.9%	\$95,468	0.89	1.27
Total Enrolled	269	76.2%	47	30.1%	11	64.7%	\$110,568	1.03	1.16
Waived	84	23.8%	50	29.8%	15	N/A	\$112,053	1.24	1.08
Grand Total	353	100.0%	47	30.0%	12	N/A	\$110,921	1.08	1.14

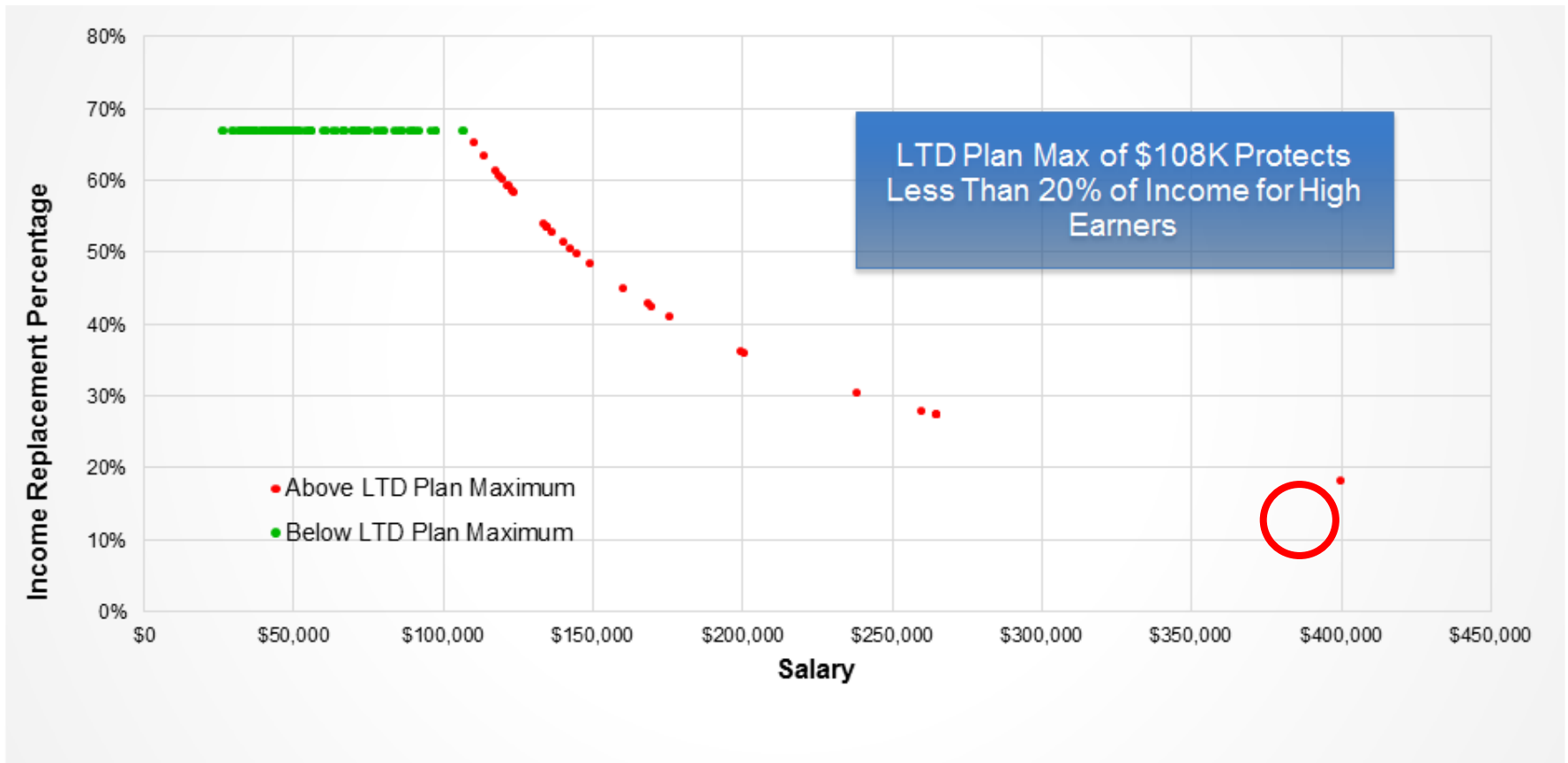
Supplemental IDI Opportunity

- Red dots represent each employee not fully protected by current LTD coverage



Supplemental IDI Opportunity

- Red dots represent each employee not fully protected by current LTD coverage

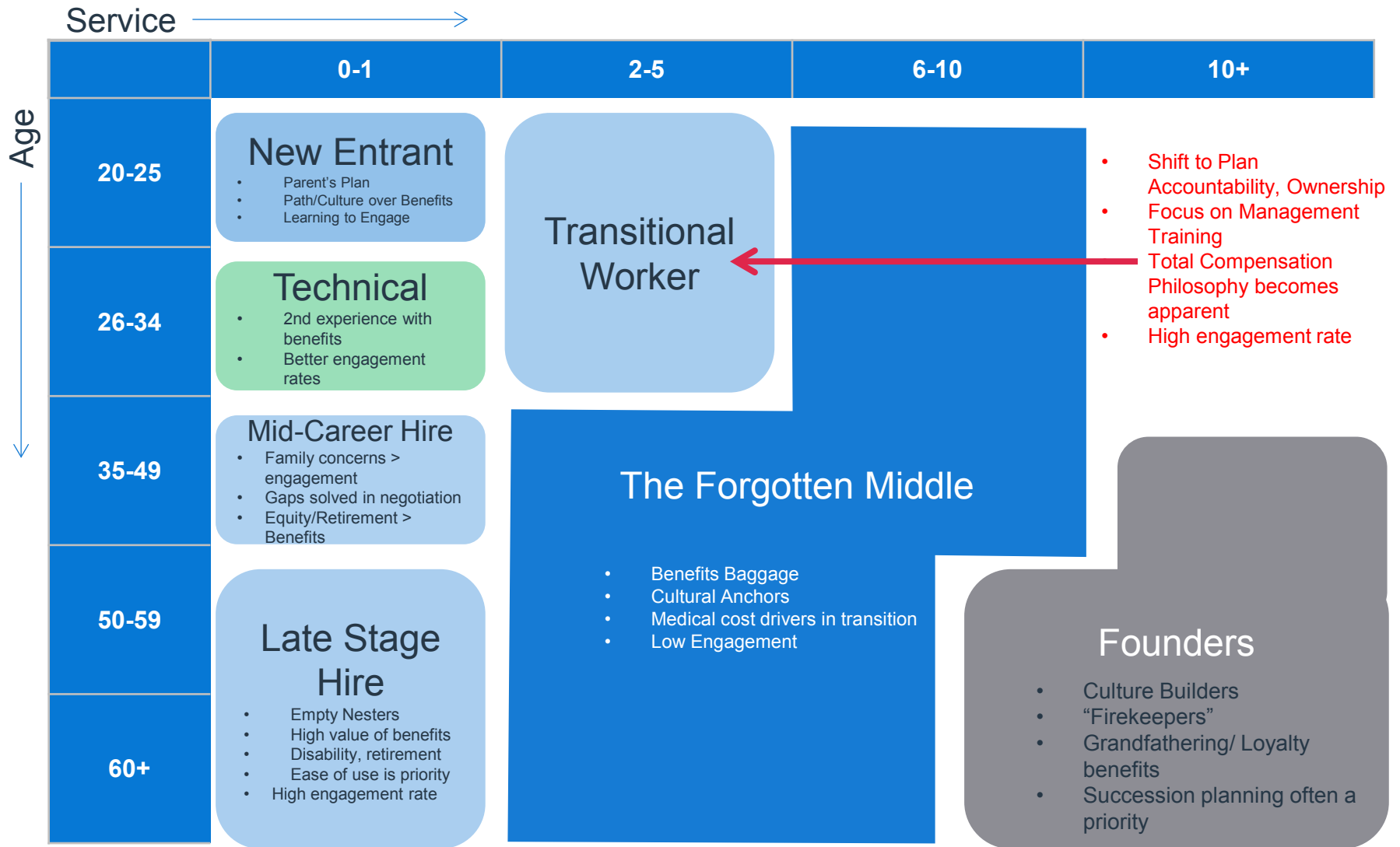


State Mandates

- State/Local mandates, make sure to address each state in which your employees reside

Specific State Mandates	Number of Employees in State	Notes
California	94	Statutory STD; San Francisco Health Care Security Ordinance; Check Sick Leave Requirements for San Francisco, LA, San Diego, Oakland, Berkley, Santa Monica & Emeryville; Check FML Requirements
Hawaii	1	Affordability FPL Mandate; Statutory STD; Medical plan design compliance; Check FML Requirements
Illinois	202	Check Sick Leave Requirements for Cook County and Chicago
Maryland	1	Check Sick Leave Requirements
New York	12	State STD process in place; NYPFL process in place; Check Sick Leave Requirements; Check FML Requirements
Pennsylvania	1	Check Sick Leave Requirements
Texas	31	Check Sick Leave Requirements
Washington	1	WAPFL payroll deductions and ER payments in place; Check Sick Leave Requirements; Check FML Requirements

Know Your Personnel: Persona Analysis

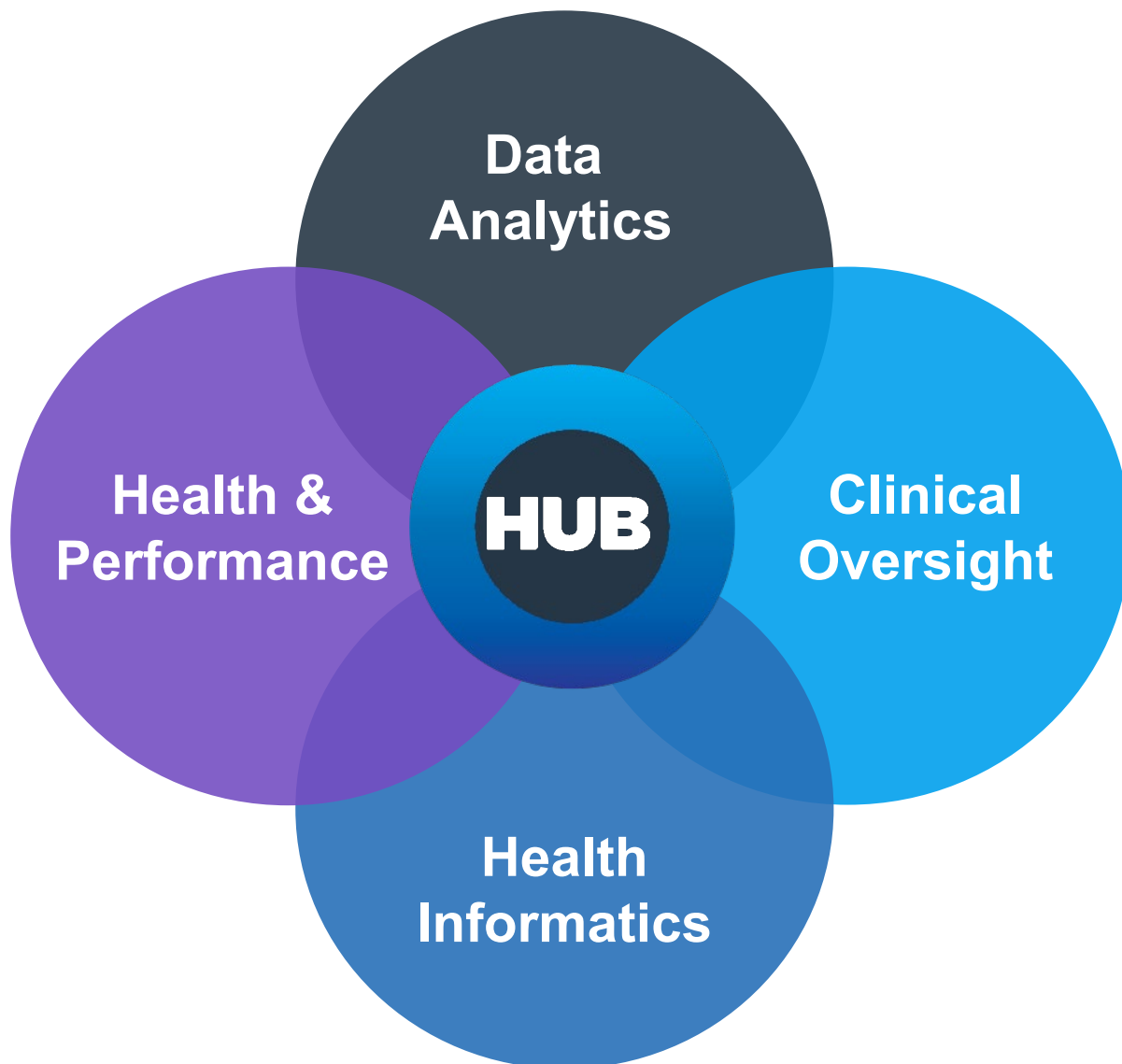


Thank you.

Appendix C

HUB Infused Analytics

HUB's methodology to improve health plan performance infuses **data analytics** with **clinical oversight** and **health informatics** to support **workplace health** with targeted intervention programs for sustainable plan strategies.



HUB Data Partnerships: Infused Analytics™



4 Academic Partners

Institutes of higher learning, research and public health



250 +

Public health department data sets and leading bodies of international health



62K+

Zip codes and province-level data across North America, including U.S. and Canada



23M

Members within the Johns' Hopkins reference database

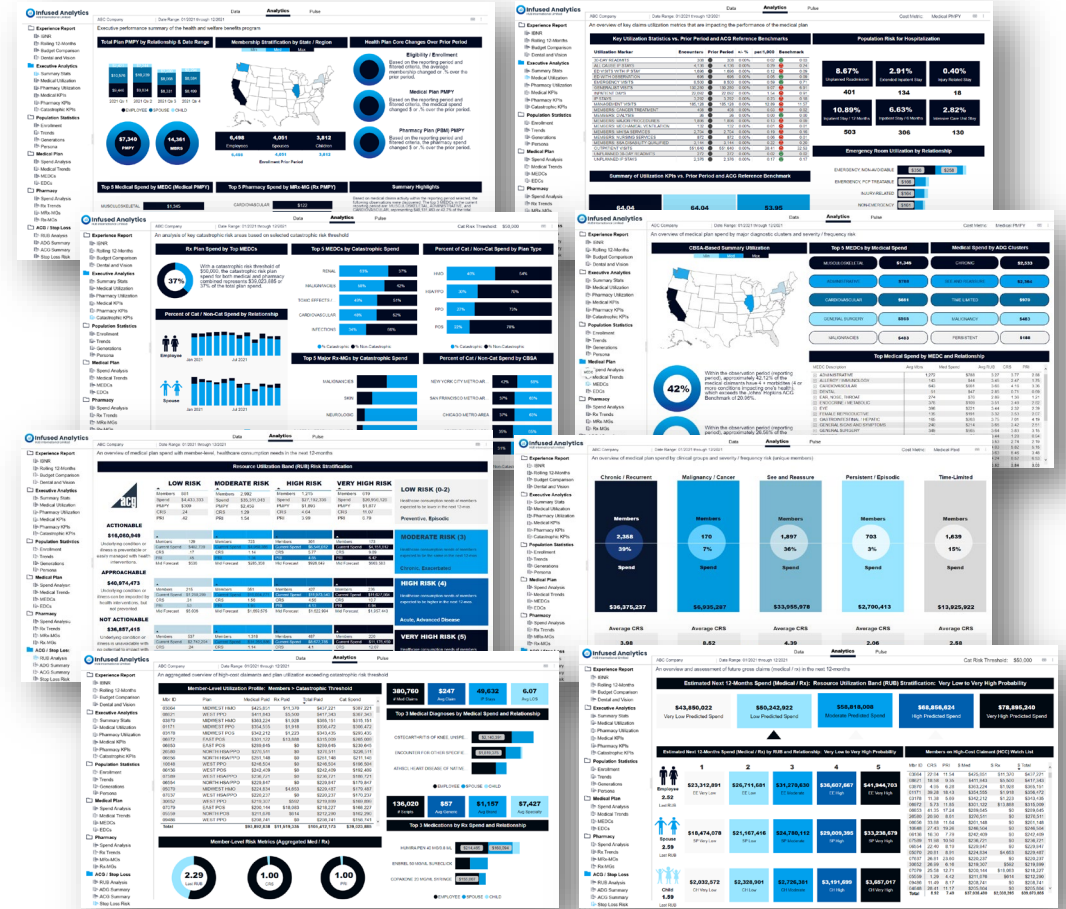
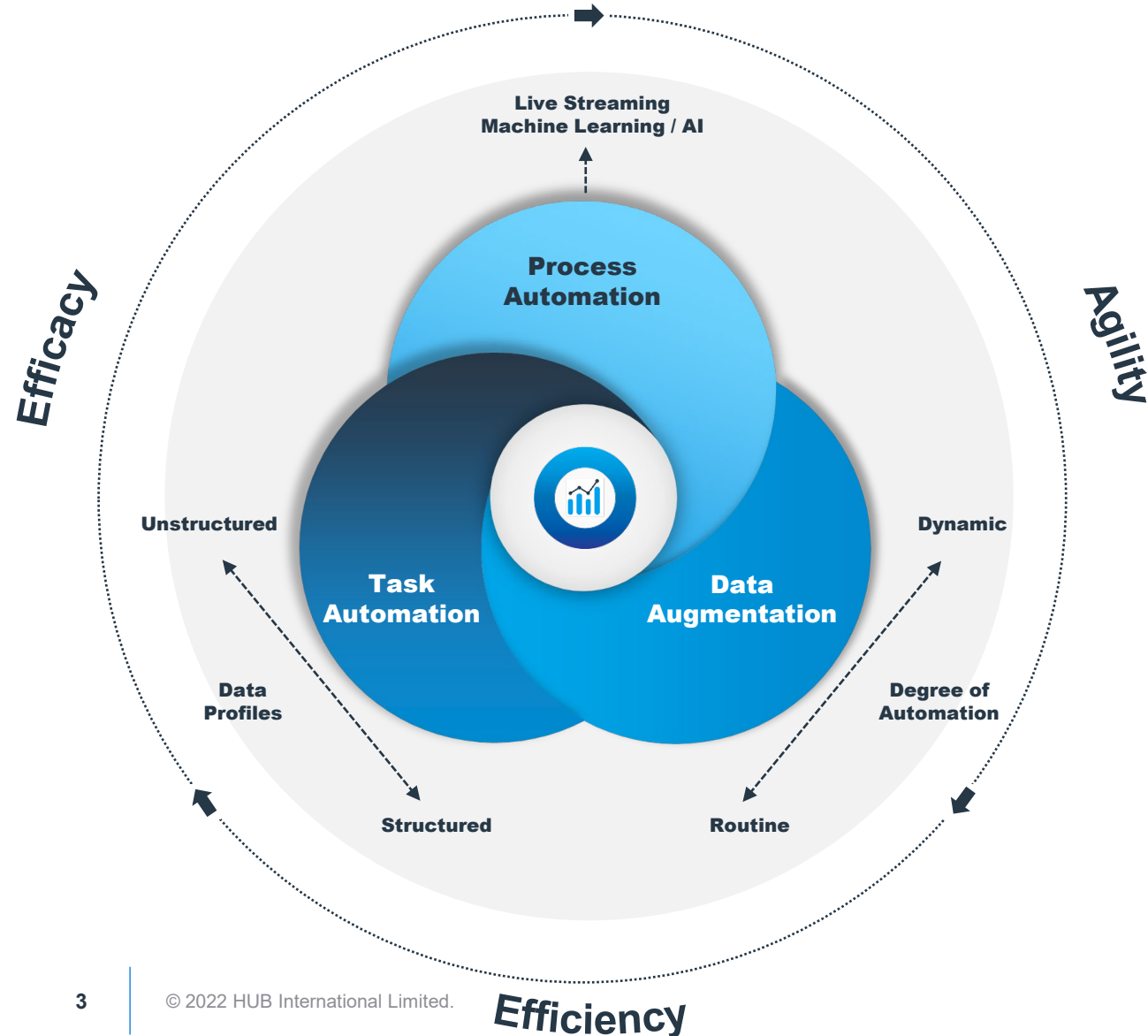


4.4T

Medical and pharmacy claim records spanning 4 decades



HUB Infused Analytics™: Hyperautomation, Machine Learning



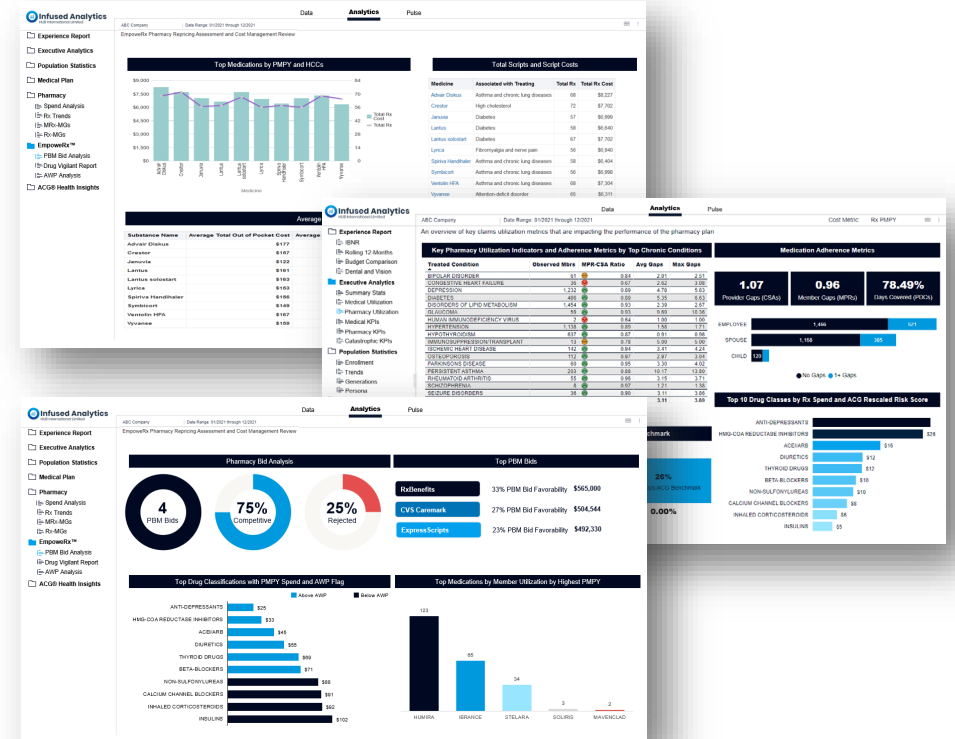
ACG® Health Insights, EmpowerRx™, Clinical Consulting



ACG® Health Insights™

- Social Determinants of Health
- Rate Validation / Rate Fairness Check
- High-Cost Claim Forecasting (Large Claim Report)
- Population Insights (Persona, Generation, Poverty)
- H&P Point Solution Validation / ROI Calculator

EmpowerRx™



- PBM Pharmacy Bid Processing / Cost Analysis
- Drug Vigilance / Market Outliers
- Orange Code / Formulary Design
- Abbreviated New Drug Application Status (ANDA)
- Multiple AWP Comparisons
- Rebate Forecasting
- Drug Adherence / Medication Possession Ratios

Transition Timeline / Phases



Phase 1 Pre-Transition Work (Jan – Feb)



- Artemis / Data Contract Reviews
- Carrier Notifications
- Group Transition Prioritization
- Historical Data Acquisition Process
- Develop messaging around new HUB Analytics
- Begin reporting package(s) build out
- Kick Off with Cedar Gate Implementation
- Monthly Transition Team Meetings

Phase 2 Client Notifications (Mar)



- Create messaging around plan
- Showcase some POC reporting
- Ensure team synchronization

Phase 3 Agreements / NDAs (Mar-Apr)



- Review existing agreements
- Work with carriers on new NDAs
- Get appropriate signatures
- Sign and execute final copies

Phase 4 Data Acquisition (Starting Mar)



- Bi-Weekly Implementation Calls
- Data dictionary reviews / File set up
- Complete Levels of Aggregation
- Storage of data in CGT repository
- Begin data normalization / cleansing
- Gather SPDs, benefit plans, rates, etc.

Phase 5 Data Cleansing (Starting Mar)



- Data mapping / file reconciliation
- Review control totals / carrier totals
- Refresh / update files as needed
- Move cleansed data to sandbox
- Build out of Sisense (Infused Analytics)

Phase 6 Testing and QA (Apr-Jun)



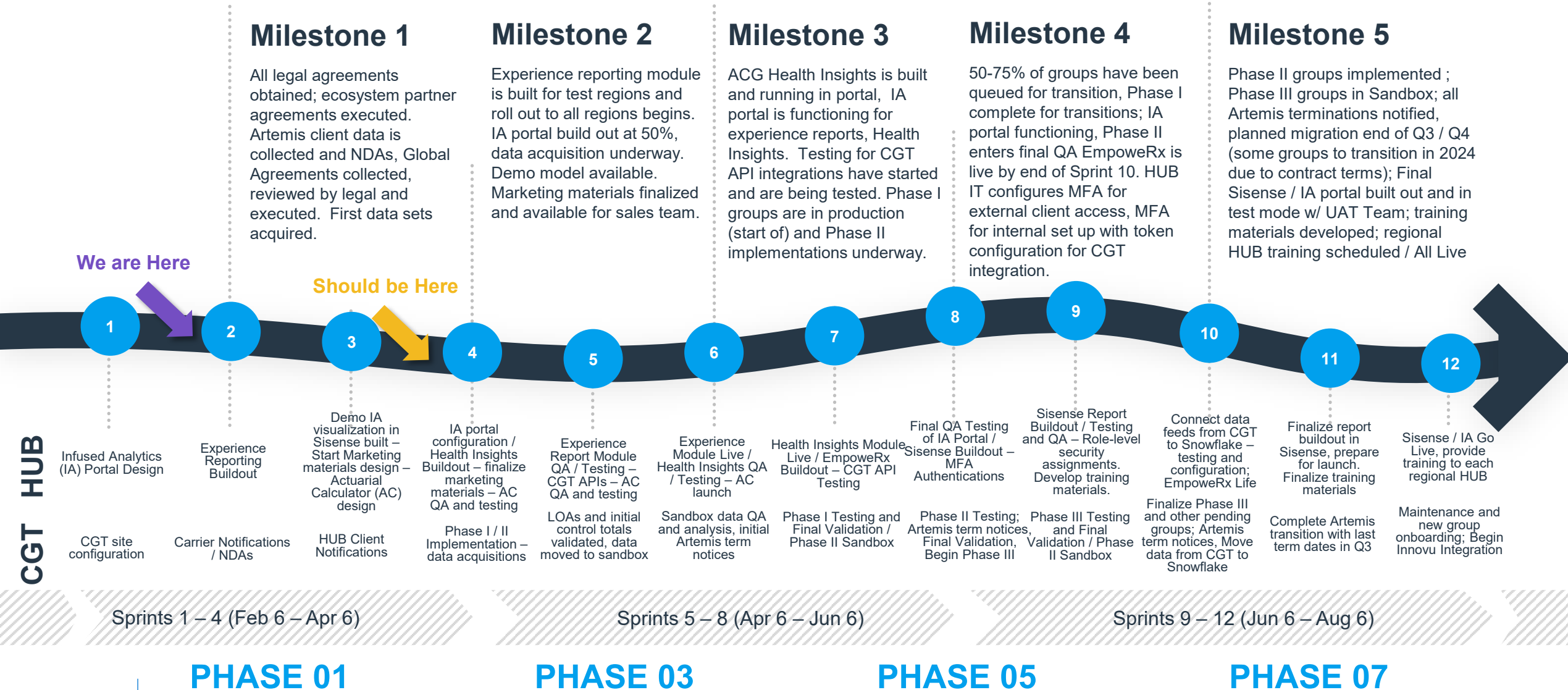
- Test cleansed data in sandbox
- Iterative data cleansing as needed
- Publish data in CGT site for visuals
- Retest controls and address issues
- Move data to production
- Launch demo of Infused Analytics (IA)

Completion Client Migration (Starting Jun)



- Go live with CGT site
- Prepare internal / external training
- Finalize reporting package build out
- Set up scheduled cadence for report pushes
- Training and Education on IA and CGT

Transition Timeline / Phase Defined



Powered by the Johns' Hopkins University ACG® system

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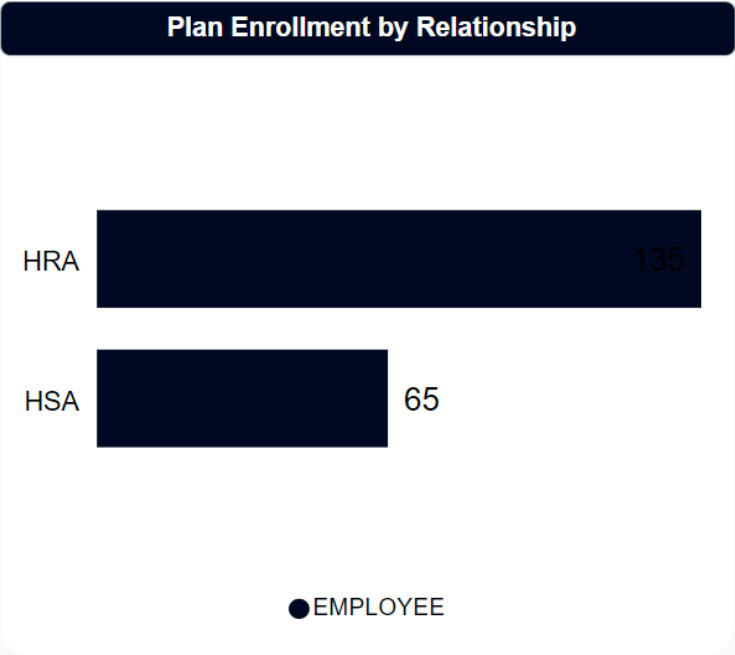
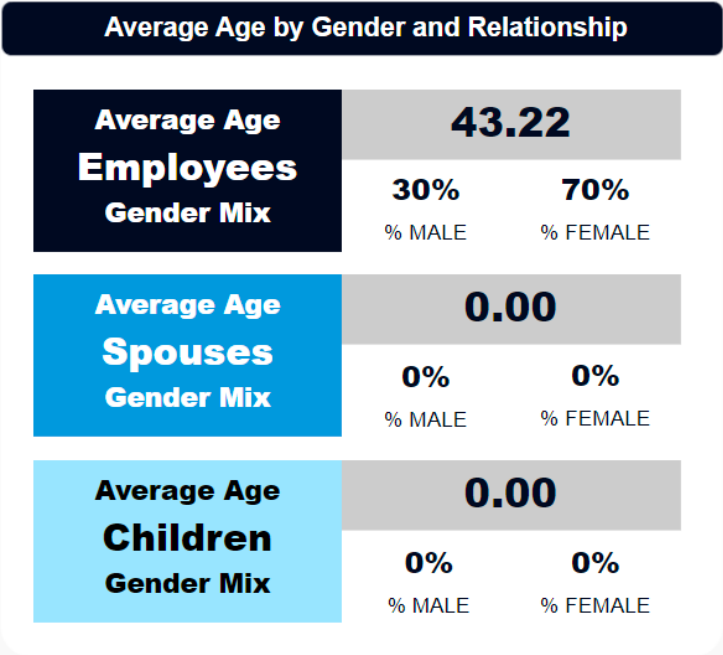
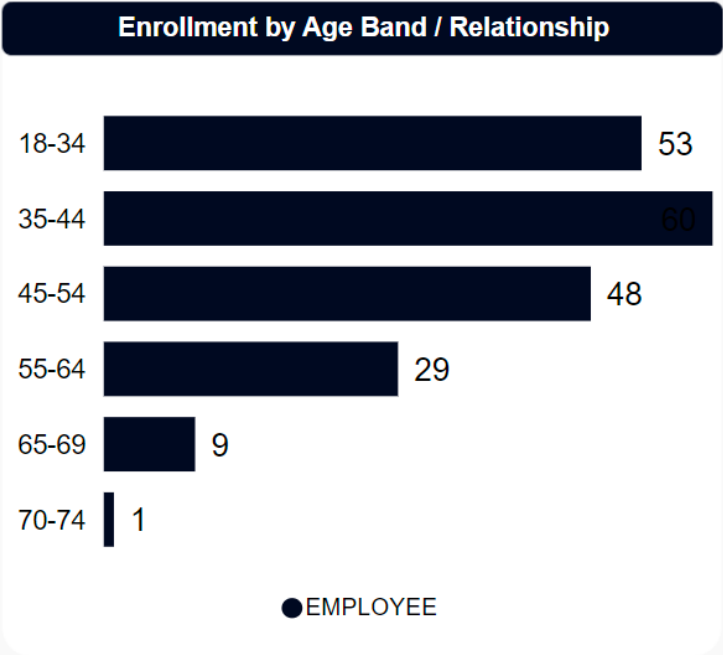


Population Enrollment Analysis

An overview of enrollment and key demographic factors influencing plan performance

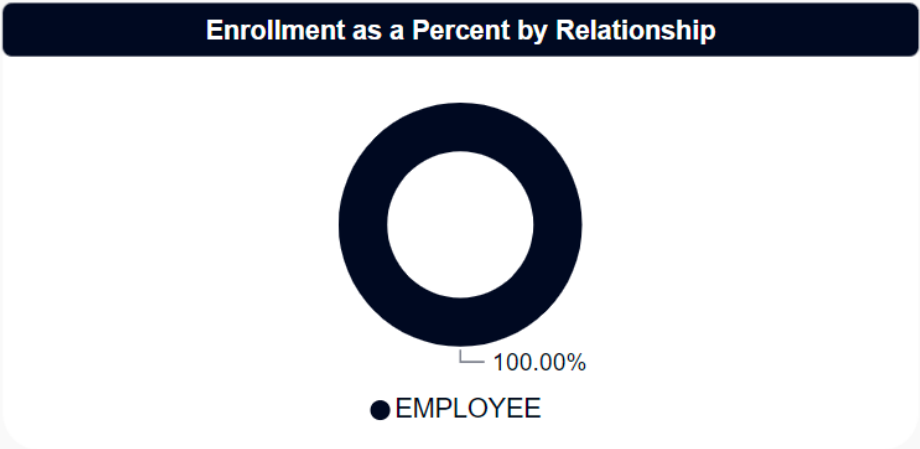
As of January 1, 2023

- Enrollment
 - Generations
 - DEIB Overview
 - Race
 - Gender
 - Poverty
- SDOH Overview
 - Chronicity
 - Assessment
 - Impact
- SDOH Analysis
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 - Point Solutions
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 - CQEX Glossary



Enrollment Core-Based Statistical Area (CBSA)

Core-Based Statistical Area	Avg Age	Members	Avg LSRAF	Employees	Spouses	Children
GREATER PHOENIX AREA	42.75	107	0.955	107	0	0
GREATER SOUTHERN AZ	43.97	91	0.960	91	0	0
CHICAGO METRO AREA	27.00	1	0.824	1	0	0
SEATTLE METRO AREA	42.00	1	0.971	1	0	0
Total	43.22	200	0.957	200	0	0





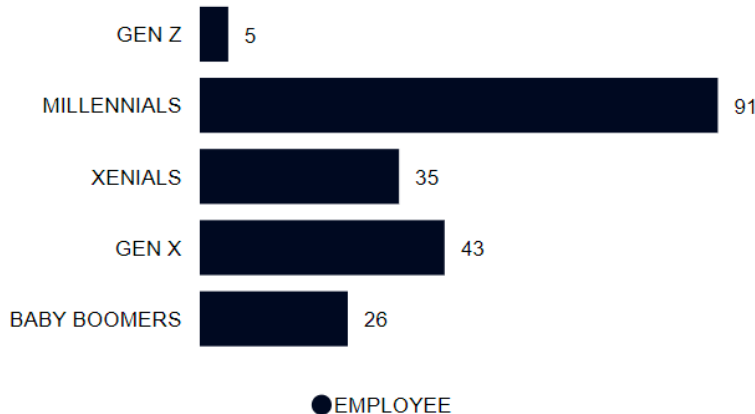
Enrollment Analysis: Generation

An overview of enrollment by generation and insights to generational beliefs and social norms

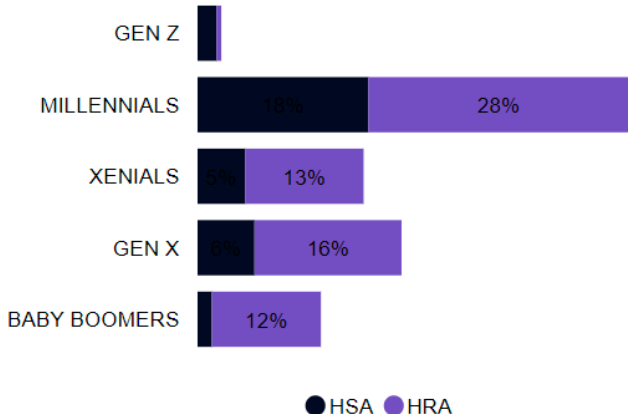
As of January 1, 2023

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Enrollment by Generation / Relationship



Enrollment by Generation / Plan Type



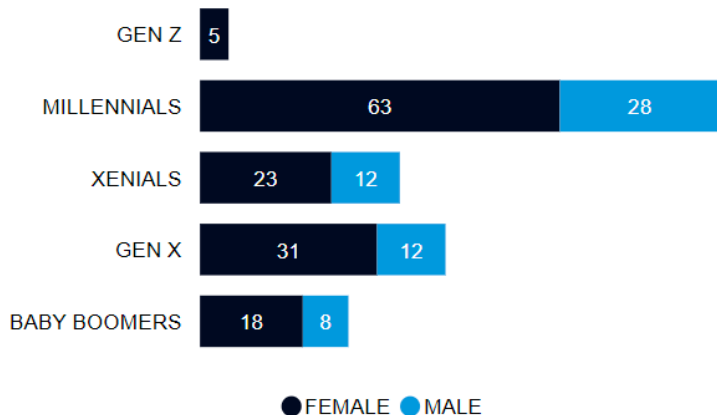
Generation Insights



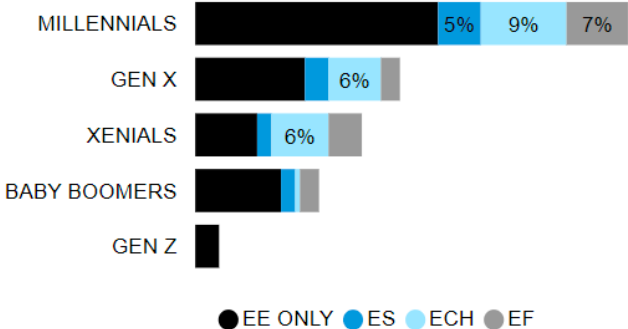
To better serve employee needs and the needs of their families, as well as to attract new employee talent, employers should understand that employee and family health needs are not alike. Each generation expects different things from their health plan and makes health care decisions differently, so employers need to give real consideration to their population demographics. While older employees and plan members rely on their doctors for information, younger individuals seek health information from multiple sources, including the internet, health apps and their social networks.

Regardless of age, however, more individuals are shopping around for medical care the way they do for other consumer services, to determine how and where they will spend their health care dollars. And technology plays a bigger role than ever before. To learn about the social norms, health beliefs and some general considerations reflective of a particular generation, use the menu slicer below to select a particular generation.

Enrollment by Generation / Gender



Enrollment as a Percent by Generation / Coverage Tier





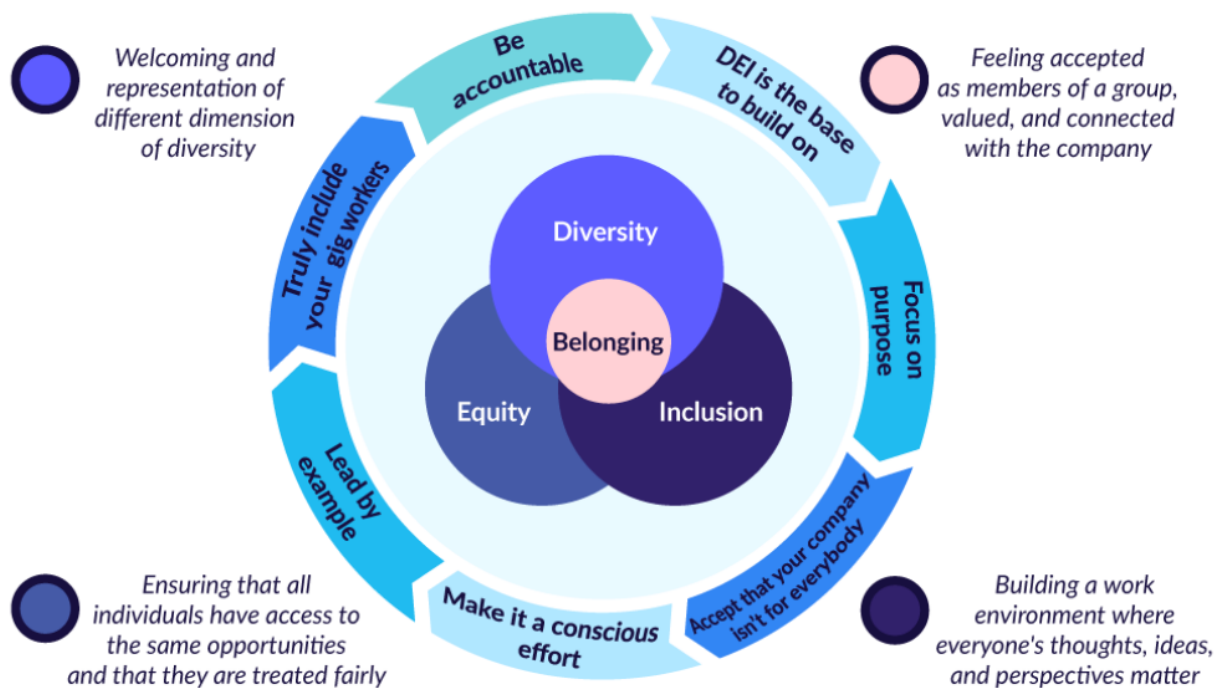
DEIB Overview

An at a glance summary of the importance and impact of DEIB and the framework to drive change

As of January 1, 2023

Framework of a Diverse, Equitable, Inclusive, and Belonging Workplace

Diversity, Equity, Inclusion and Belonging (DEIB) at Organizations



Source: Academy to Innovative HR, 2023.

DEIB Insights



While Diversity, Equity, Inclusion and Belonging, or DEIB is not a new workplace concept, it is something that is becoming more and more of a business imperative.

With the exiting of baby boomers and the influx of Gen Z the workforce, employers and their culture are evaluating ways to foster DEIB while balancing the challenges between retention and talent acquisition.

The shift from DEI to DEIB is one of the 11 [HR trends](#) identified for 2022 and beyond. According to the [2021 Culture Report](#) on belonging at work from the Achievers Workforce Institute, belonging is a key factor for organizational success:

- **It positively affects retention.** 40% of respondents with a strong sense of belonging rarely think about looking for a job elsewhere, versus 5% of respondents with a low sense of belonging.
- **It boosts productivity.** 45% of respondents with a strong sense of belonging say they are their most productive self at work. Only 6% of those with a low sense of belonging say that.
- **It's the best kind of employer branding.** 51% of respondents with a strong sense of belonging would recommend their company as a great place to work, versus 4% of those with a low sense of belonging.

Enrollment
Generations
DEIB Overview
Race
Gender
Poverty

SDOH Overview
Chronicity
Assessment
Impact

SDOH Analysis
Access/Quality
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Population
Community
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Education

Plan Analysis
Rate Review
HCC Summary
HCC Risk
HCC Details

Well-Being
Biometrics
Point Solutions

Sources
ACG Glossary
CQEX Glossary



DEIB Overview: Race / Health Access

An analysis of prevalence of population stratification by race and community-based lifestyle risk factors

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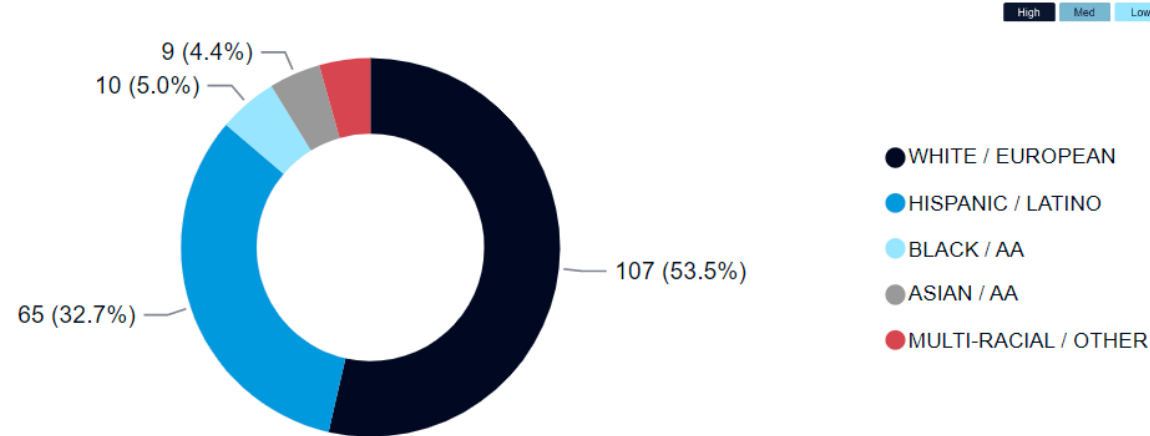
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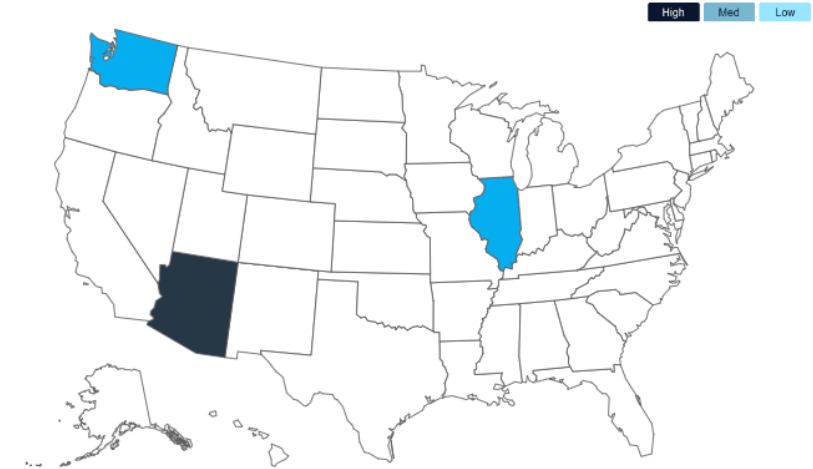
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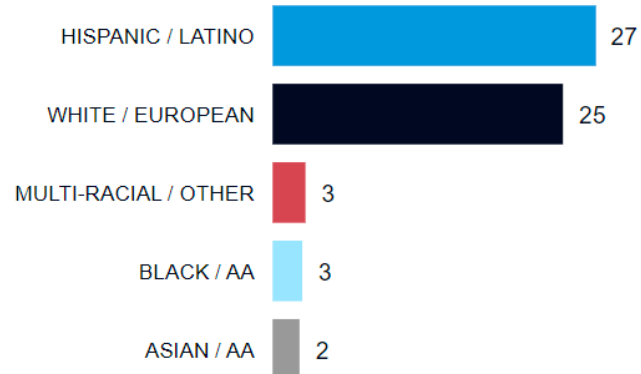
Estimated Member Breakdown by Race / National Prevalence Data (ACS, 2020)



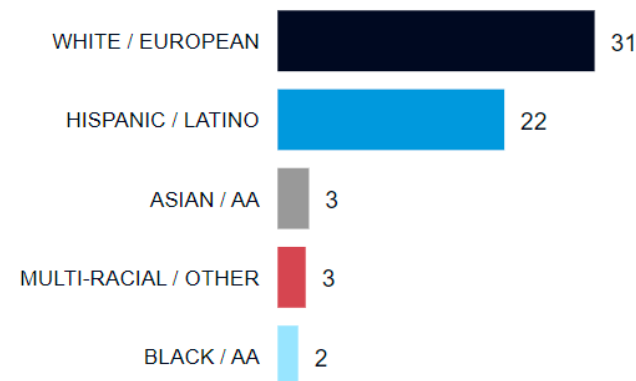
Member Distribution Map by State



Estimated Members without a PCP by Race



Estimated Members without a Well Exam by Race



Cost of Care Index and Lifestyle Risk Factor by CBSA

CBSA	COST OF CARE	LSRAF
SEATTLE METRO AREA	1.199	0.971
GREATER PHOENIX AREA	1.140	0.955
CHICAGO METRO AREA	1.133	0.824
GREATER SOUTHERN AZ	1.076	0.960
Total	1.111	0.957



DEIB Overview: Gender Equity

An assessment of the employee workforce by salary and gender (non-industry / role adjusted)

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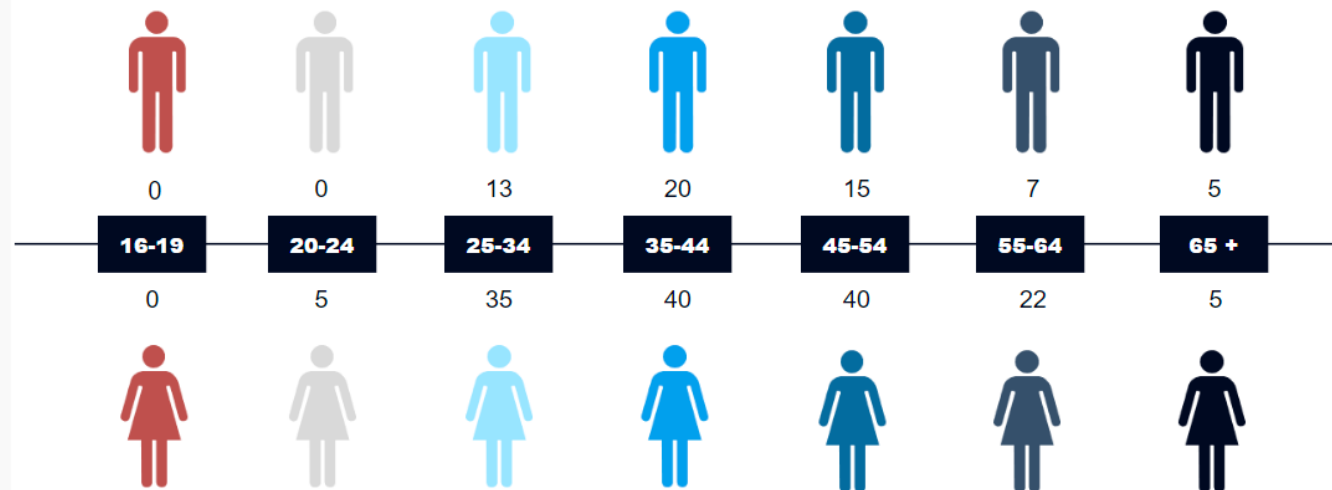
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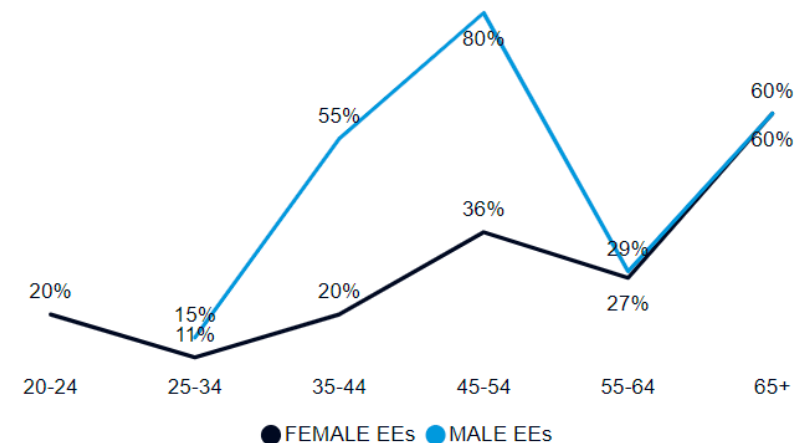
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 - CQEX Glossary

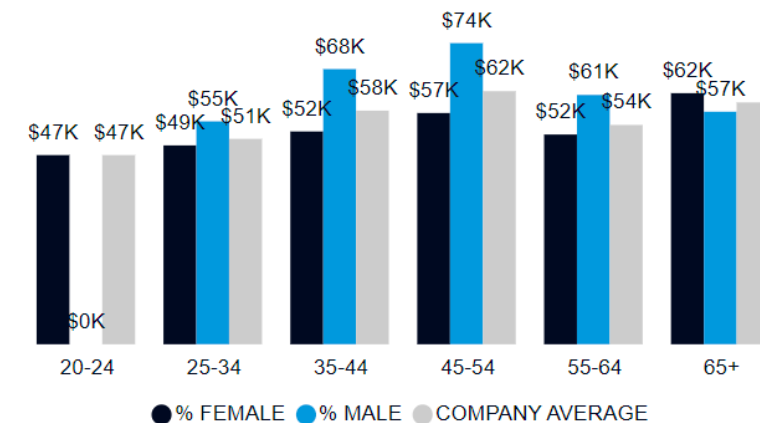
2021-2022 Prevalence Rates for Poverty in the United States (Non-Industry or Salary Adjusted)



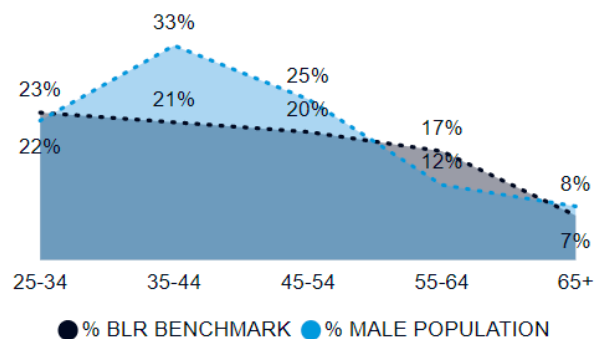
% of EEs > Average Company Salary by Age Band / Gender



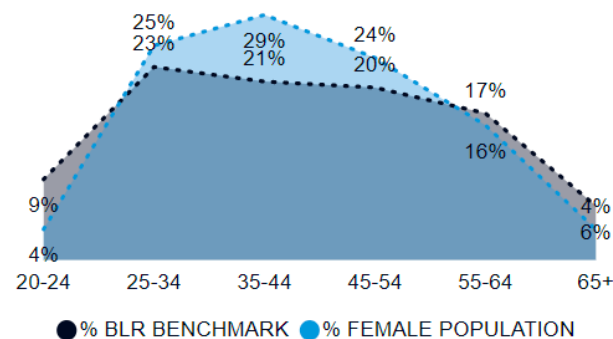
Average Salary vs. Company Average by Gender



BLR Male EEs vs. Male EEs by Age Band



BLR Female EEs vs. Female EEs by Age Band





DEIB Overview: Income / Poverty Risk

An analysis of rates of poverty in the U.S. with geographic and salary-based adjusted risk metrics

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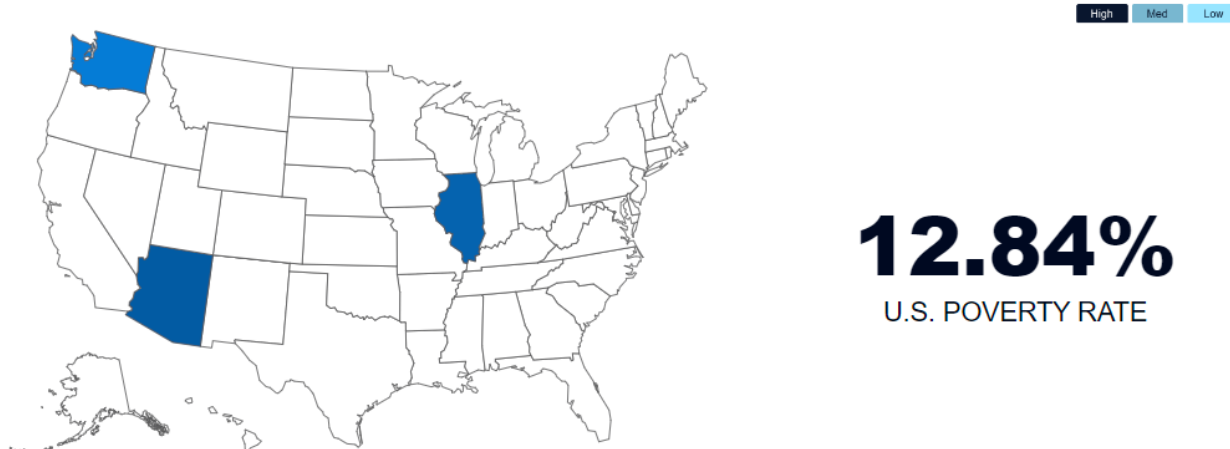
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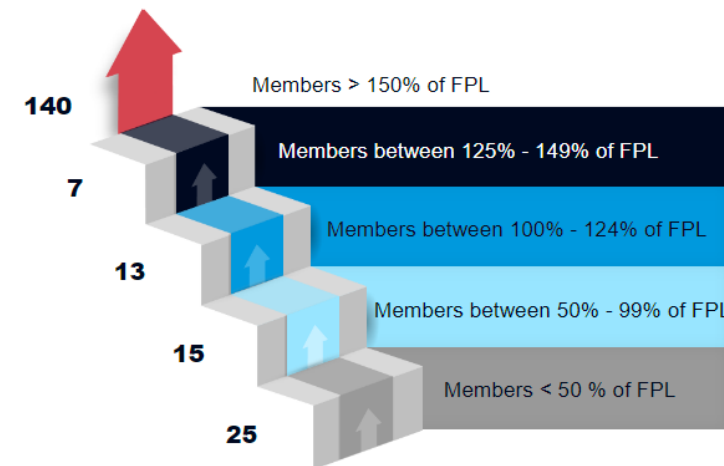
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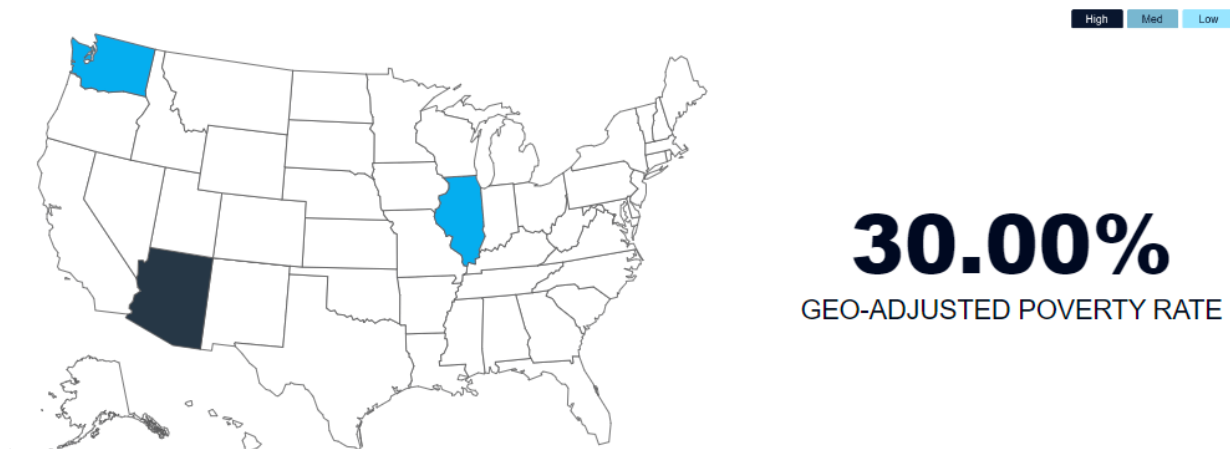
2021-2022 Prevalence Rates for Poverty in the United States (Non-Industry or Salary Adjusted)



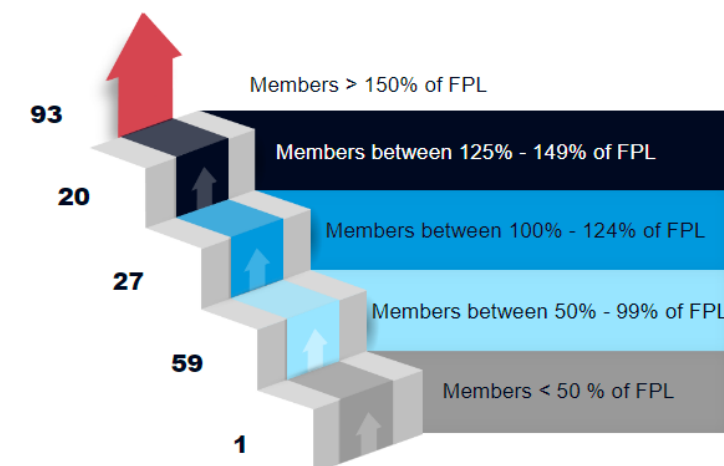
Estimated Poverty Risk Distribution Based on FPL



Estimated Population Poverty Rates (Salary Adjusted, Non-Industry Adjusted)



Poverty Risk Distribution Based on Gross Salary / COLI



Note: Poverty risk rates do not consider supplemental income such as spousal salary, alimony, child support or income from a secondary occupation. Geo-adjusted poverty rates are calculated using provided salary information in comparison to the Living Wage Calculator from the Massachusetts Institute of Technology (MIT, 2022).



SDOH Overview: A Community Approach

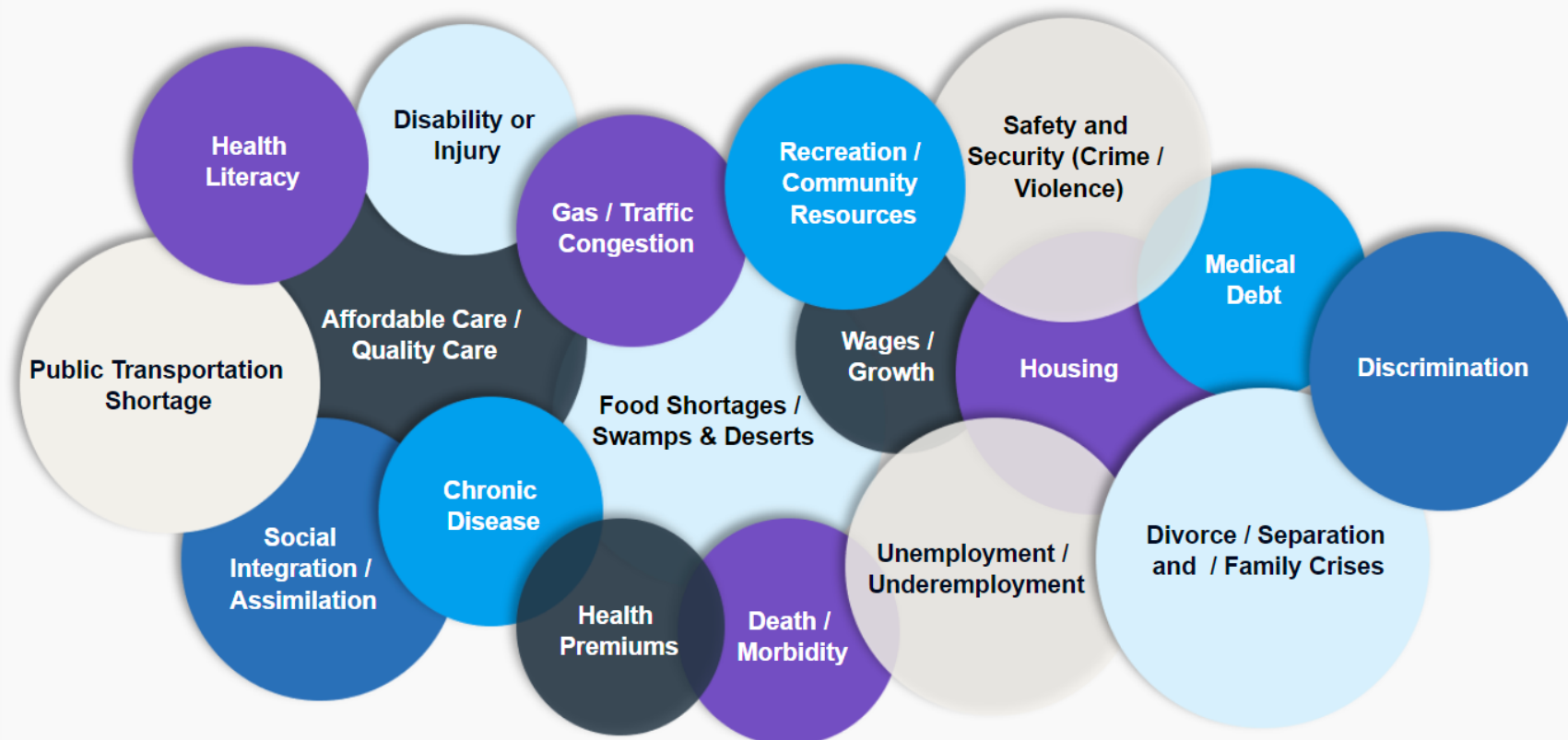
A highlight of the influence and interplays of community, population health and health plan outcomes

As of January 1, 2023

There are conditions in the places where people live, learn, work, worship, and play that affect a wide range of health risks and health outcomes. These are called Social Determinants of Health (**SDOH**). And while some issues impact certain individuals more frequently or severely, they impact everyone. The transcendence of the HR professional encompasses the need to identify the root causes of poor health and mortality, and provide resources beyond the health plan.

When we fail to act:

- Worsening population health
- More high-cost claimants
- Higher health premiums
- Limited market opportunities
- Benefit plan cuts
- Frequent plan changes



Remember: White Collar Issues are Blue Collar Issues

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SDOH Overview: Assessment

A statistical analysis by the leading social determinants of health and your estimated prevalence

As of January 1, 2023

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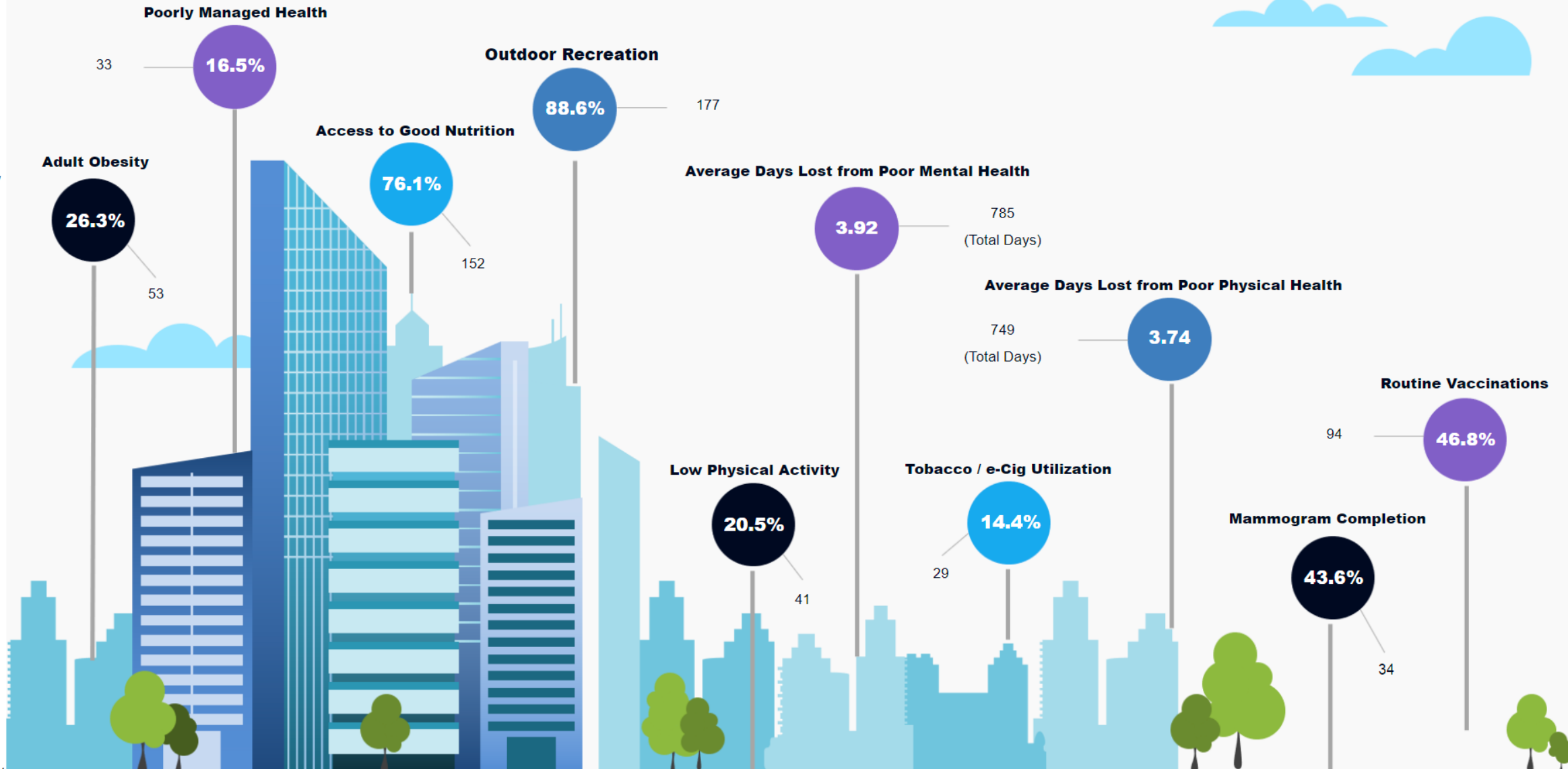
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SDOH Overview: Assessment

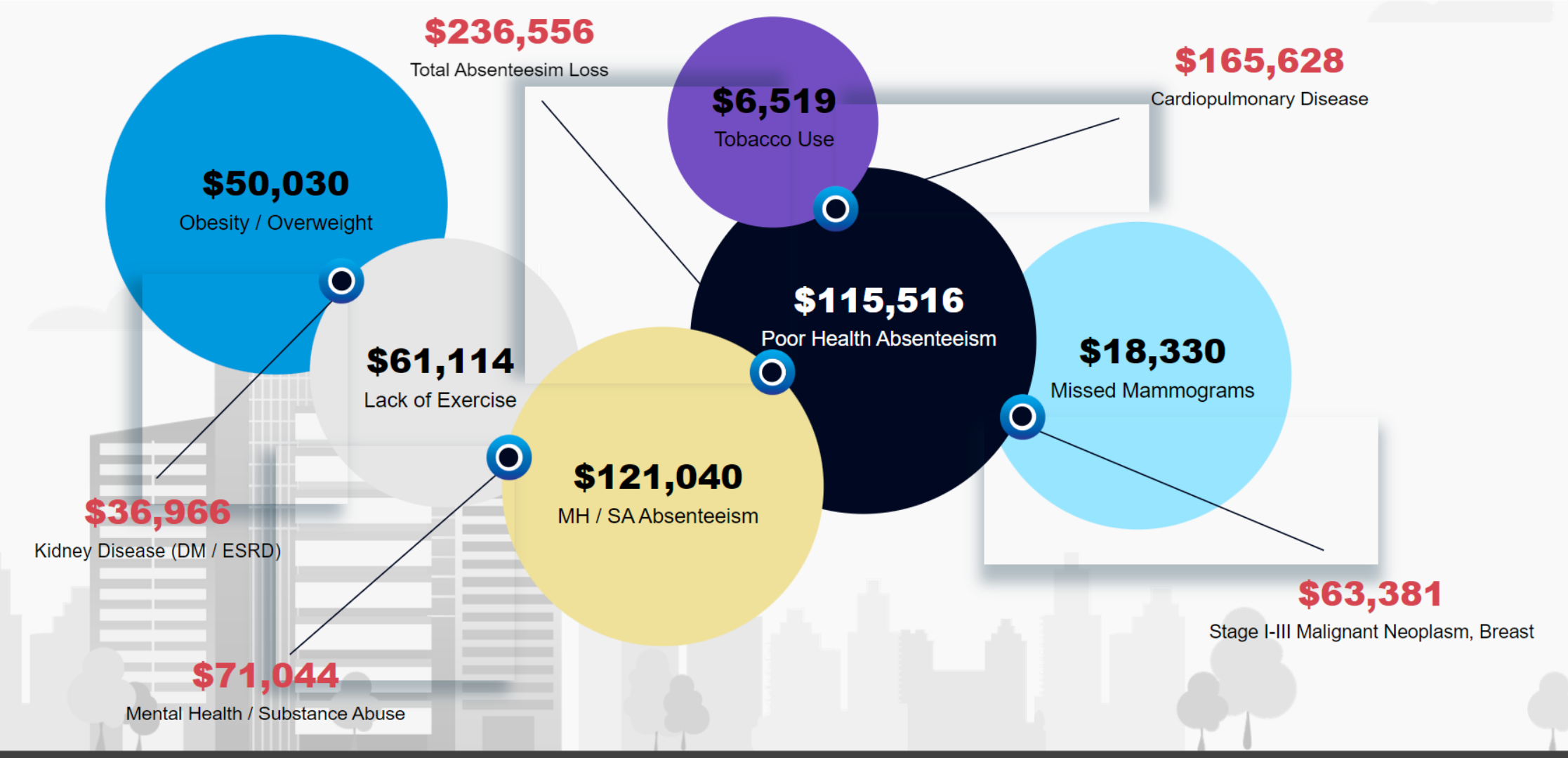
A statistical analysis by the leading social determinants of health and your estimated prevalence

As of January 1, 2023

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SDOH Potential Costs

Social Determinants of Health (SDOH) could be costing your organization over the course of five (5) years approximately \$818,603 or roughly 7.3% of your organization's payroll in the U.S. This does not account for the potential co-morbidities that may exist between these SDOHs.





HUB Health Grade Summary

An evaluation and scoring methodology based on clinical and population health risk factors

As of January 1, 2023

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Conditions exist within our society that create or perpetuate underlying, poor health outcomes within our health care system. Because of these risks, public health institutions, insurance companies (including stop loss reinsurers), employers, and insurance consultants are aggregating and collecting data in communities where employees and their families reside. This collection of community-based data helps understand the impacts that social determinants of health (SDOH) have on people and populations.

The HUB Health Grade is an actuarial and clinical statistical model that identifies innate community-based health risks that help identify opportunities to support the fundamental needs of people across North America and the global community at large.

Understanding the community and population health risks leads to better strategies for plan design management, vendor partnerships and relationships, and ultimately healthier and happier health plan members. There are five (5) core areas of SDOH and one (1) attributing SDOH in the framework of the HUB Health Grade:

Healthcare Access and Quality Care (HCAQ)
Focuses on an individual's access to health resources, affordable care, and injury/illness avoidance

Neighborhood and Built Environments (NBEN)
Assesses unaffordable housing, transportation and poor driving conditions and minority inclusiveness

Population Health and Community-Based Risk (PHCB)
Reviews chronic and morbidity disease patterns, lifestyle risks and ability to thrive in a community

Social Context and Community Context (SACC)
Inventories the availability of quality food sources, recreational facilities and public health crises

Economics and Financial Fragility (ECON)
Evaluates salary against the MIT Living Wage calculator and the Health Catalyst Cost of Care Index

Education Access and Quality (EAAQ)
Identifies higher education attainment via evaluating a community's prevalence of degree completion

HUB Health Grade Overview





SDOH: Healthcare Access and Quality

A myopic view of healthcare and healthcare quality metrics that impact one's health and well-being

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HCC Summary

HCC Risk

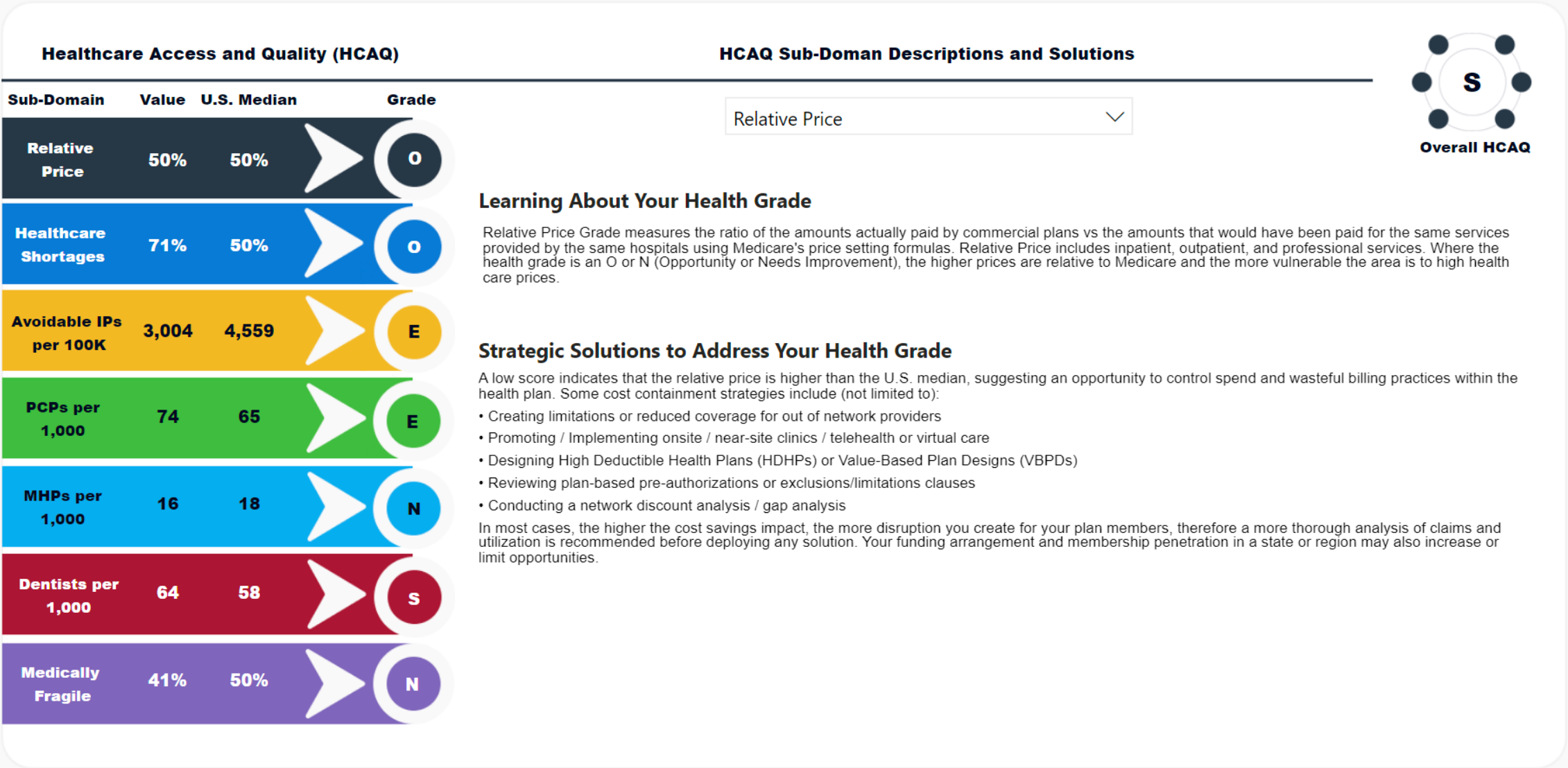
HCC Details
- Well-Being

Biometrics

Point Solutions
- Sources

ACG Glossary

CQEX Glossary





Rate Analysis: Rate Review (F/I)

An assessment of current plan rates and annualized premium vs. ACG F/I forecasted rates

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Current Premium by Region

Estimated, Annualized (Fully-Insured)

\$511,487

\$1,625

West

Midwest

\$0

\$0

South

East

Est. ACG Premiums by Region

Estimated, Annualized (Fully-Insured)

\$525,927

\$1,781

West

Midwest

\$0

\$0

South

East

Average of Current Plan Rates for All Plans

\$0.00
EE Only

\$284.34
ES

\$257.26
ECH

\$406.20
EF

\$513,112

Current Estimated Annualized Premium, Fully-Insured

Average Estimated ACG Plan Rates for All Plans

\$0.00
EE Only

\$284.04
ES

\$259.39
ECH

\$394.88
EF

\$527,708

ACG Estimated Annualized Premium, Fully-Insured

2.84%

Estimated ACG Premium +/- % vs. Current

Current Fully-Insured Rates by Carrier, Plan and Tier

Carrier	EE Headcount	Current Rate	Annualized
BCBS	200	\$213.80	\$513,112
HSA	65	\$210.39	\$164,105
Saver 3250 HSA	65	\$210.39	\$164,105
HRA	135	\$215.44	\$349,007
Total	200	\$213.80	\$513,112

Estimated ACG Fully-Insured Rates by Carrier, Plan and Tier

Carrier	EE Headcount	ACG R...	Annualized	\$ +/-	% +/-
BCBS	200	\$219.88	\$527,708	\$14,596	2.84%
HSA	65	\$216.75	\$169,065	\$4,960	3.02%
Saver 3250 HSA	65	\$216.75	\$169,065	\$4,960	3.02%
HRA	135	\$221.38	\$358,644	\$9,637	2.76%
Total	200	\$219.88	\$527,708	\$14,596	2.84%





Rate Analysis: HCC Summary

An overview and stratification of high-cost claimant activity by clinical category (ADGs)

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High-Cost Claimant (HCC) Analysis and Overview

Understanding the current state of HCC risk and the future exposures are critical to cost containment and risk transference strategies. Using the Johns' Hopkins ACG system, a clinical assessment was conducted to determine the severity and the likelihood of ongoing risks within your HCC population. Risk is stratified on a severity / frequency continuum where claims and members to the left represent the highest risk for continuous and ongoing healthcare consumption needs.

Individuals in a See and Reassure classification have the potential to have recurrent healthcare spend, depending on the level of quality care and management provided. Based on the analysis, there were reported, representing .% of the total population. The total HCC spend was \$. Of the HCCs reported, the average claim spend was

High-Cost Claimant (HCC) Summary

0

Total Number of HCCs

\$0

Total HCC Spend

Chronic / Recurrent

\$0

Members

0

0%

Spend

Malignancy / Cancer

\$0

Members

0

0%

Spend

Pharmacy

\$0

Members

0

0%

Spend

See and Reassure

\$0

Members

0

0%

Spend

Persistent / Episodic

\$0

Members

0

0%

Spend

Time-Limited

\$0

Members

0

0%

Spend



Rate Analysis: HCC Risk

A risk projection analysis for high-cost claimant spend in the next 12-months by clinical category (ADGs)

 As of January 1, 2023

- Eligibility
 - Generations
 - DEIB Overview
 - Race
 - Gender
 - Poverty

- SDOH Overview
 - Chronicity
 - Assessment
 - Impact

- SDOH Analysis
 - Access/Quality
 - Environment
 - Population
 - Community
 - Economics
 - Education

- Plan Analysis
- Rate Review
- HCC Summary
- HCC Risk
- HCC Details

- Well-Being
 - Biometrics
 - Point Solutions

- └ Sources
 - └ ACG Glossary
 - └ CQEX Glossary

[illegible]



Well-Being Overview: Biometrics

A clinical assessment of key biometric markers with abnormal results by lab and impacted members

As of January 1, 2023

- Eligibility
- Generations
- DEIB Overview
 - Race
 - Gender
 - Poverty

- SDOH Overview
 - Chronicity
 - Assessment
 - Impact

- SDOH Analysis
 - Access/Quality
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 - Population
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- Sources
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 - CQEX Glossary

Biometric Panel with ABIM Laboratory Test Reference Ranges with Members with Elevated Results

Number of Members at High Risk

AST / ALT Ratio

Average Value | Mbrs at Risk

0.00 | 0

Glucose Lab Value

Average Value | Mbrs at Risk

0.00 | 0

Uric Acid Lab Value

Average Value | Mbrs at Risk

0.00 | 0

Cholesterol Ratio

Average Value | Mbrs at Risk

0.00 | 0

Lab Definitions

AST / ALT Ratio

Alanine aminotransferase, usually referred to as ALT, and aspartate aminotransferase referred to as AST are enzymes that are concentrated primarily in the liver. AST and ALT levels can increase when liver cells are damaged. As such, this lab value is important to diagnose liver damage or disease. The ideal ratio between AST and ALT is 1:1. An elevated ratio may indicate some form of liver damage or disease. A ratio lower than 1:1 (i.e., 0.5:1 or 1:0.5) may indicate other health issues such as tissue damage or heart disease.

Triglyceride Lab Value

Average Value | Mbrs at Risk

0.00 | 0

Potassium Lab Value

Average Value | Mbrs at Risk

0.00 | 0

Systolic / Diastolic Blood Pressure

Average Value | Mbrs at Risk

0 / 0 | 0

Sodium Lab Value

Average Value | Mbrs at Risk

0.00 | 0

Liver Function Risk

0.0%

0

Kidney / Diabetes Risk

0.0%

0

Hypertension Risk

0.0%

0

0

Members with All 3 Risk Factors

According to the National Institute of Diabetes and Digestive and Kidney Diseases, individuals with elevated glucose levels are more likely to have certain health risk factors such as high blood pressure and high cholesterol. These factors combined increase the risk of heart disease, heart attack and stroke. The American Diabetes Association estimates that the average diabetic spends \$9,601 per year in managing their diabetes. This number jumps to \$16,752 when factoring other health conditions such as heart disease and cholesterol. This means, that members could end up spending between \$ and \$ for diabetes and other comorbidities associated with diabetes. Additional risk attributed by elevated liver enzymes may further complicate the metabolic process, thus leading to concerns with advanced liver diseases like fatty liver disease and cirrhosis. References: American Diabetes Association. (2021). ADA. www.diabetes.org, National Institute of Diabetes and Digestive and Kidney Diseases. (2021). <https://www.niddk.nih.gov/>

Infused Analytics

HUB International's proprietary analytics and clinical informatics platform providing deep learning and predictive financial, clinical and population health insights for employee benefit program management.

The most robust, integrated and infused platform in the market helping you make wiser and well-informed decision around your strategic direction.



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- Catastrophic KPIs

Population Statistics

- Enrollment
- Trends
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Pharmacy

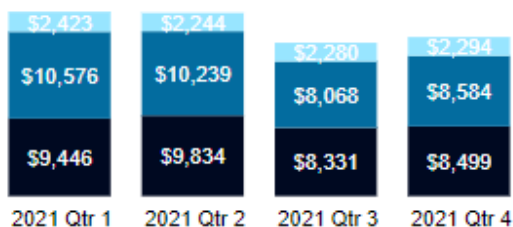
- Spend Analysis
- Rx Trends
- MRx-MGs
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ACG / Stop Loss

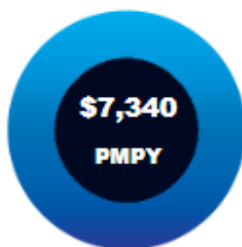
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- Stop Loss Risk

Executive performance summary of the health and welfare benefits program

Total Plan PMPY by Relationship & Date Range



● EMPLOYEE ● SPOUSE ● CHILD



Membership Stratification by State / Region

Min Med Max



6,498

Employees

6,498

4,051

Spouses

4,051

3,812

Children

3,812

Enrollment Prior Period

Health Plan Core Changes Over Prior Period

Eligibility / Enrollment

Based on the reporting period and filtered criteria, the average membership changed or .% over the prior period.

Medical Plan PMPY

Based on the reporting period and filtered criteria, the medical spend changed \$ or .% over the prior period.

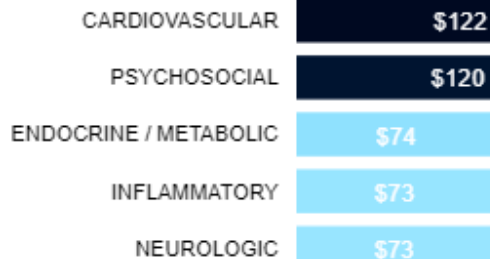
Pharmacy Plan (PBM) PMPY

Based on the reporting period and filtered criteria, the pharmacy spend changed \$ or .% over the prior period.

Top 5 Medical Spend by MEDC (Medical PMPY)



Top 5 Pharmacy Spend by MRx-MG (Rx PMPY)



Summary Highlights

Based on medical claims activity within the reporting period selected, the following observations were discovered: The top 3 MEDCs in the current reporting period are: MUSCULOSKELETAL, ADMINISTRATIVE, and CARDIOVASCULAR, representing \$40,131,463 or 42.7% of the total medical spend. The current Top 3 MEDC spend is higher than the prior period. The overall medical PMPY is \$6,538 in the current period.

Based on pharmacy claims activity within the reporting period selected, the following observations were discovered: The top 3 MRx-MGs in the current reporting period are: ENDOCRINE / METABOLIC, representing \$1,062,001 or 9.2% of the total pharmacy spend. The current Top 3 MR-MG spend is lower than the prior period. The overall pharmacy PMPY is \$802 in the current period.

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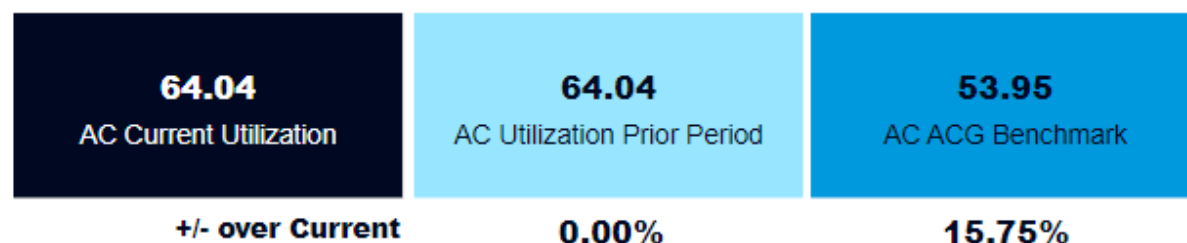
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An overview of key claims utilization metrics that are impacting the performance of the medical plan

Key Utilization Statistics vs. Prior Period and ACG Reference Benchmarks

Utilization Marker	Encounters	Prior Period	+/- %	per/1,000	Benchmark
30-DAY READMITS	308	308	0.00%	0.02	0.03
ALL CAUSE IP STAYS	4,136	4,136	0.00%	0.29	0.24
ED VISITS WITH IP STAY	1,696	1,696	0.00%	0.12	0.09
ED WITH OBSERVATION	696	696	0.00%	0.05	0.09
EMERGENCY VISITS	8,500	8,500	0.00%	0.59	0.71
GENERALIST VISITS	130,280	130,280	0.00%	9.07	6.91
INPATIENT DAYS	22,092	22,092	0.00%	1.54	0.91
IP STAYS	3,292	3,292	0.00%	0.23	0.18
MANAGEMENT VISITS	185,128	185,128	0.00%	12.89	11.57
MEMBERS: CANCER TREATMENT	408	408	0.00%	0.03	0.02
MEMBERS: DIALYSIS	36	36	0.00%	0.00	0.00
MEMBERS: MAJOR PROCEDURES	1,896	1,896	0.00%	0.13	0.09
MEMBERS: MECHANICAL VENTILATION	132	132	0.00%	0.01	0.01
MEMBERS: MH/SA SERVICES	2,704	2,704	0.00%	0.19	0.16
MEMBERS: NURSING SERVICES	872	872	0.00%	0.06	0.01
MEMBERS: SSA DISABILITY QUALIFIED	3,144	3,144	0.00%	0.22	0.20
OUTPATIENT VISITS	551,640	551,640	0.00%	38.41	32.53
UNPLANNED 30-DAY READMITS	272	272	0.00%	0.02	0.02
UNPLANNED IP STAYS	2,376	2,376	0.00%	0.17	0.17

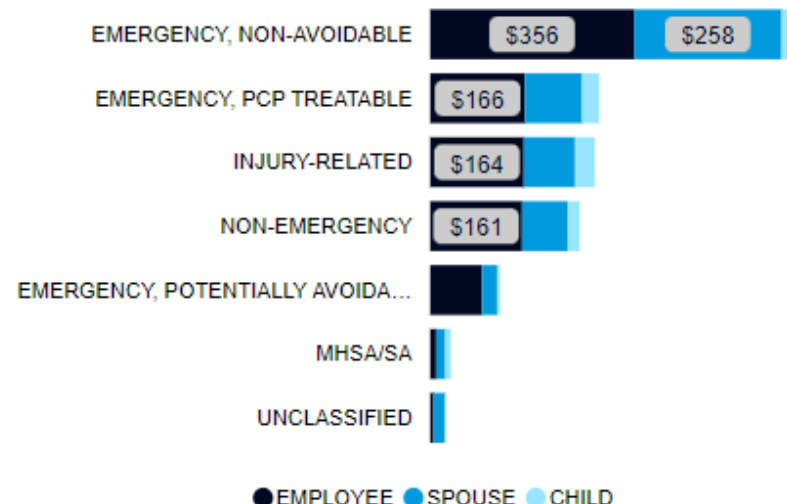
Summary of Utilization KPIs vs. Prior Period and ACG Reference Benchmark



Population Risk for Hospitalization



Emergency Room Utilization by Relationship



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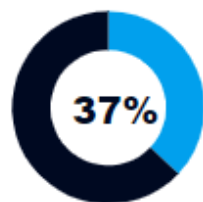
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- Rx-MGs

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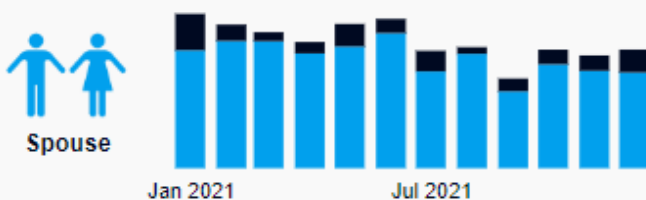
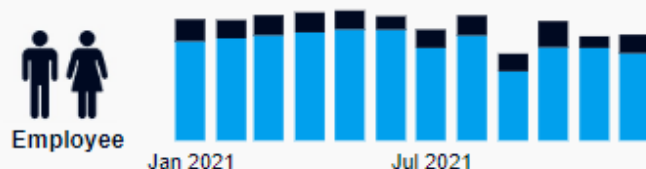
An analysis of key catastrophic risk areas based on selected catastrophic risk threshold

Rx Plan Spend by Top MEDCs

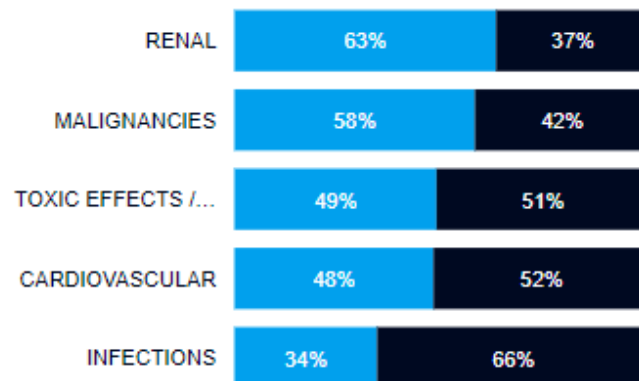


With a catastrophic risk threshold of \$50,000, the catastrophic risk plan spend for both medical and pharmacy combined represents \$39,023,885 or 37% of the total plan spend.

Percent of Cat / Non-Cat Spend by Relationship

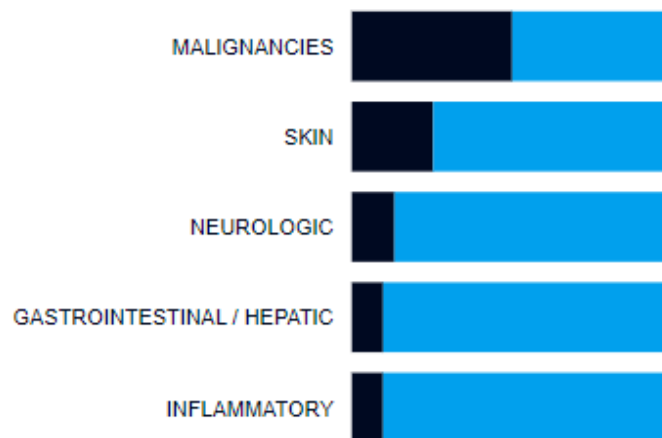


Top 5 MEDCs by Catastrophic Spend



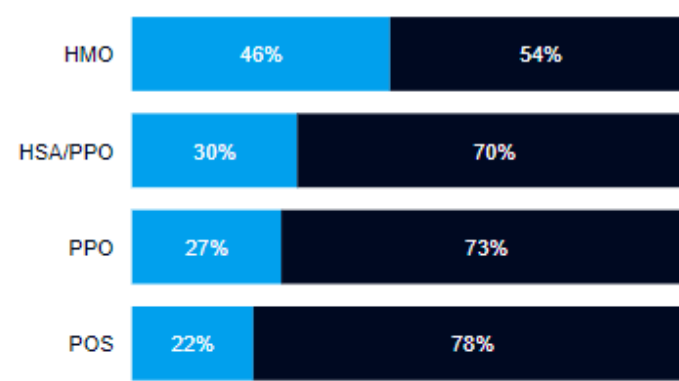
● % Catastrophic ● % Non-Catastrophic

Top 5 Major Rx-MGs by Catastrophic Spend



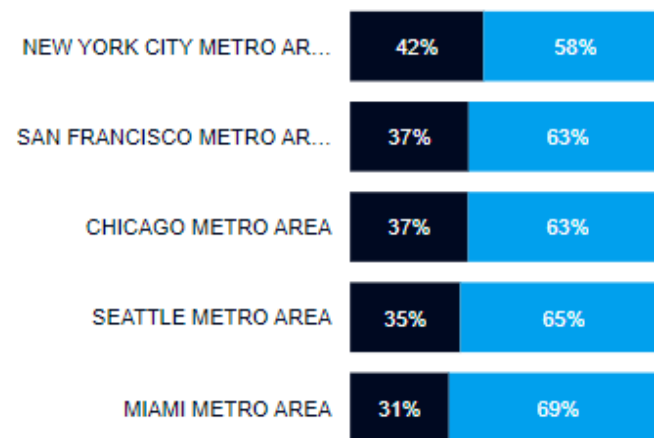
● % Catastrophic ● % Non-Catastrophic

Percent of Cat / Non-Cat Spend by Plan Type



● % Catastrophic ● % Non-Catastrophic

Percent of Cat / Non-Cat Spend by CBSA



● % Catastrophic ● % Non-Catastrophic

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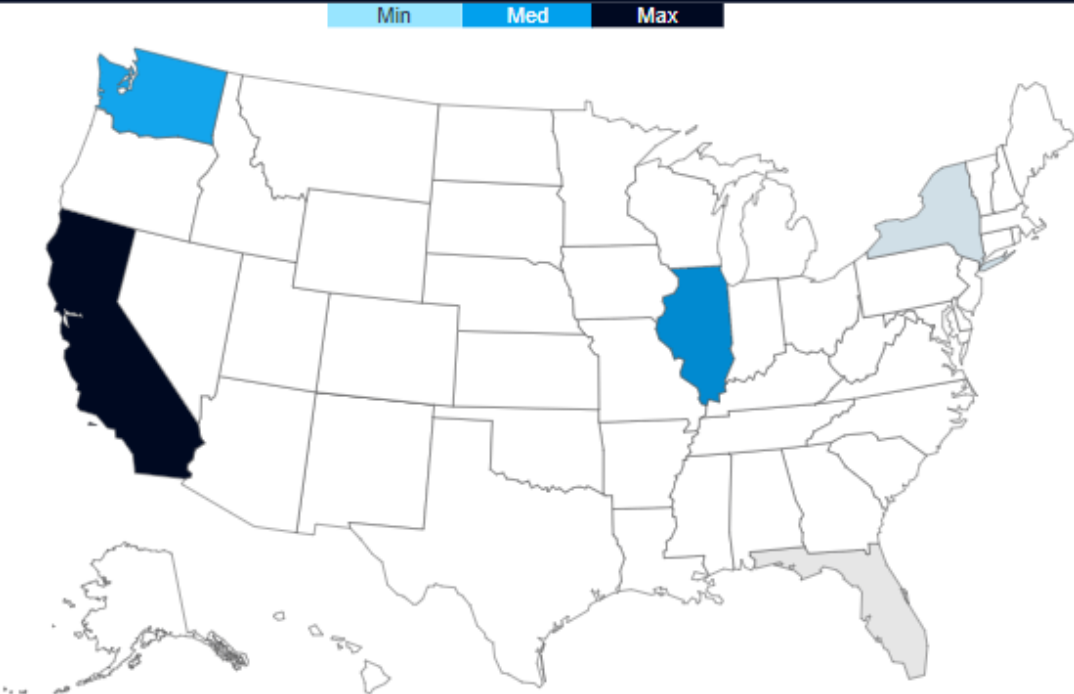
- Spend Analysis
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- Rx-MGs

ACG / Stop Loss

- RUB Analysis
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A drill down analysis of enrollment nuances and risk factors associated within each generation

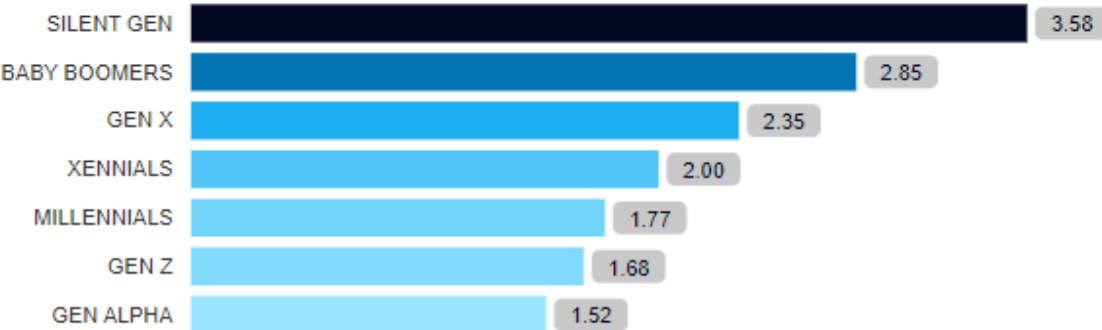
Enrollment Stratification by State / Region and Generation



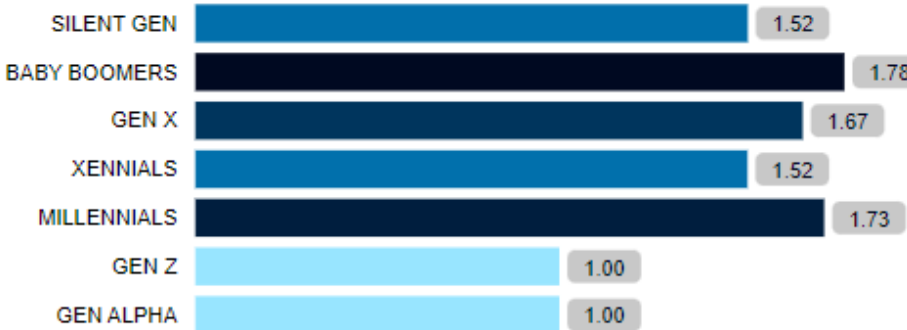
Drilldown by CBSA and RUB by ACG Rescaled Risk Score

CBSA	Mbrs	Mbrs Prior	RUB	CRS	PRI
SAN FRANCISCO METRO AREA (BA...	5,786	5,786	2.38	1.03	1.06
BABY BOOMERS	2,234	2,234	2.82	1.47	1.54
GEN X	922	922	2.40	0.79	0.91
GEN Z	774	774	1.71	0.38	0.36
MILLENNIALS	629	629	1.77	0.64	0.56
GEN ALPHA	508	508	1.58	0.21	0.18
SILENT GEN	378	378	3.52	2.54	2.48
XENNIALS	341	341	2.02	0.48	0.56
CHICAGO METRO AREA	3,649	3,649	2.17	0.92	0.90
SEATTLE METRO AREA	3,097	3,097	2.26	1.00	0.99
NEW YORK CITY METRO AREA	1,034	1,034	2.47	1.33	1.25
MIAMI METRO AREA	795	795	2.09	0.73	0.75
Total	14,361	14,361	2.29	1.00	1.00

Average Resource Utilization Band (RUB) by Generation / ACG Rescaled Risk Score



Average Household Size by Generation



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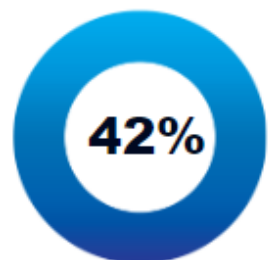
ACG / Stop Loss

- ≡ RUB Analysis
- ≡ ADG Summary
- ≡ ACG Summary
- ≡ Stop Loss Risk

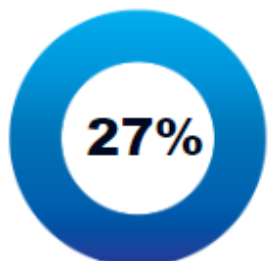
An overview of medical plan spend by major diagnostic clusters and severity / frequency risk

CBSA-Based Summary Utilization

Min	Med	Max
-----	-----	-----



Within the observation period (reporting period), approximately 42.12% of the medical claimants have 4 + morbidities (4 or more conditions impacting one's health), which exceeds the Johns' Hopkins ACG Benchmark of 20.96%.



Within the observation period (reporting period), approximately 26.58% of the medical claimants are expected to have high healthcare consumption needs in the next twelve (12) months, which exceeds the Johns' Hopkins ACG Benchmark of 12.72%.

Top 5 MEDCs by Medical Spend

MUSCULOSKELETAL	\$1,345	CHRONIC	\$2,533
ADMINISTRATIVE	\$788	SEE AND REASSURE	\$2,364
CARDIOVASCULAR	\$661	TIME LIMITED	\$970
GENERAL SURGERY	\$565	MALIGNANCY	\$483
MALIGNANCIES	\$483	PERSISTENT	\$188

Top Medical Spend by MEDC and Relationship

MEDC Description	Avg Mbrs	Med Spend	Avg RUB	CRS	PRI
ADMINISTRATIVE	1,272	\$788	3.27	3.77	2.88
ALLERGY / IMMUNOLOGY	143	\$44	3.45	2.47	1.75
CARDIOVASCULAR	643	\$661	3.66	4.16	3.36
DENTAL	51	\$47	2.85	0.71	0.69
EAR, NOSE, THROAT	274	\$76	2.89	1.36	1.21
ENDOCRINE / METABOLIC	378	\$109	3.51	3.49	2.82
EYE	398	\$221	3.44	2.32	2.39
FEMALE REPRODUCTIVE	135	\$191	3.32	3.53	2.07
GASTROINTESTINAL / HEPATIC	165	\$263	3.75	7.01	4.19
GENERAL SIGNS AND SYMPTOMS	240	\$214	3.66	3.42	2.51
GENERAL SURGERY	349	\$565	3.64	3.83	3.15
GENETIC	13	\$4	3.44	1.28	0.94
GENITO-URINARY	187	\$173	3.53	2.74	2.19
HEMATOLOGIC	89	\$45	4.03	5.82	5.15
INFECTIONS	84	\$78	3.63	6.46	3.48
MALIGNANCIES	170	\$483	4.24	8.52	6.53
Total	4,619	\$6,538	3.52	3.84	3.03

An overview of pharmacy plan spend by pharmacy morbidity groups and severity / frequency risk

CBSA-Based Summary Utilization

Min Med Max



Top 5 Rx-MGs by Medical Spend

CARDIOVASCULAR /
HYPERLIPIDEMIA

\$935,155

INFLAMMATORY / SYSTEMIC:
HIGH IMPACT

\$870,203

PSYCHIATRIC/BEHAVIORAL /
DEPRESSION

\$795,409

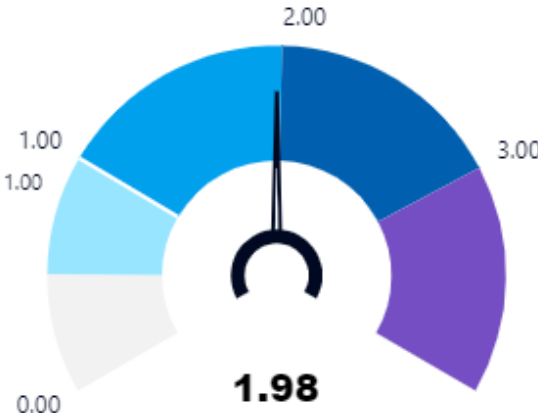
CARDIOVASCULAR /
HYPERTENSION

\$560,665

NEUROLOGIC / MULTIPLE
SCLEROSIS

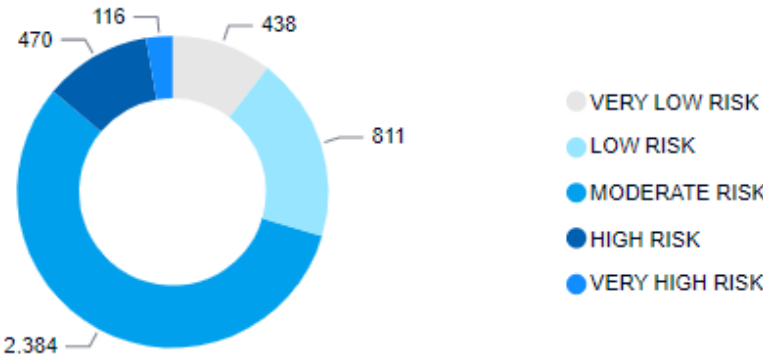
\$524,314

Average ACG Rescaled Risk Score



Based on claims history, last 3-months average resource utilization band (RUB) (2.29) and the rescaled risk score (1.98), the future spend is likely to fall between Low and Moderate Risk.

Members by Resource Utilization Bands (RUBs)



Top Rx Spend by Relationship and Rx-MG

Rx-MG Description	Avg Mbrs	Rx Spend	Avg RUB	CRS	PRI
ALLERGY/IMMUNOLOGY / ALLERGIC RHINITIS	196	\$171,953	2.86	1.27	3.05
ALLERGY/IMMUNOLOGY / ALLERGY	168	\$108,611	2.85	1.57	2.88
ALLERGY/IMMUNOLOGY / TRANSPLANT	11	\$137,297	3.81	11...	1...
CARDIOVASCULAR / ACUTE MAJOR	0	\$20	3.00	0.00	2.00
CARDIOVASCULAR / ARRHYTHMIA	27	\$29,719	3.45	2.08	5.74
CARDIOVASCULAR / EDEMA	299	\$18,539	3.01	1.85	3.81
CARDIOVASCULAR / HYPERLIPIDEMIA	865	\$935,155	2.98	1.69	3.54
CARDIOVASCULAR / HYPERTENSION	1,079	\$560,665	3.01	1.89	3.84
CARDIOVASCULAR / ISCHEMIC HEART DISE...	51	\$42,268	3.18	1.87	4.86
CARDIOVASCULAR / VASCULAR DISORDERS	107	\$159,941	3.50	6.22	5.00
FAUCIAL / NOSE / THROAT / ACUTE MINOR	18	\$14,614	2.66	1.54	1.88
Total	4,223	\$11,519,335	3.01	1.98	4.08

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An overview of medical plan spend with member-level, healthcare consumption needs in the next 12-months

Resource Utilization Band (RUB) Risk Stratification



ACTIONABLE

\$16,060,949

Underlying condition or illness is preventable or easily managed with health interventions.

APPROACHABLE

\$40,974,473

Underlying condition or illness can be impacted by health interventions, but not prevented.

NOT ACTIONABLE

\$36,857,415

Underlying condition or illness is unavoidable with no potential to impact with health interventions.

LOW RISK		MODERATE RISK		HIGH RISK		VERY HIGH RISK	
Members	881	Members	2,992	Members	1,215	Members	619
Spend	\$4,433,333	Spend	\$35,311,043	Spend	\$27,192,336	Spend	\$26,956,126
PMPY	\$309	PMPY	\$2,459	PMPY	\$1,893	PMPY	\$1,877
CRS	.24	CRS	1.29	CRS	4.64	CRS	11.07
PRI	.42	PRI	1.54	PRI	3.99	PRI	6.79
Members	129	Members	723	Members	301	Members	173
Current Spend	\$402,739	Current Spend	\$4,960,386	Current Spend	\$6,546,012	Current Spend	\$4,151,812
CRS	.17	CRS	1.14	CRS	5.77	CRS	9.89
PRI	.45	PRI	1.34	PRI	4.85	PRI	6.42
Mid Forecast	\$536	Mid Forecast	\$285,358	Mid Forecast	\$926,649	Mid Forecast	\$663,583
Members	215	Members	951	Members	427	Members	226
Current Spend	\$1,288,299	Current Spend	\$16,084,771	Current Spend	\$11,973,540	Current Spend	\$11,627,864
CRS	.31	CRS	1.56	CRS	4.56	CRS	10.7
PRI	.53	PRI	1.95	PRI	4.13	PRI	6.94
Mid Forecast	\$5,036	Mid Forecast	\$1,659,575	Mid Forecast	\$1,622,994	Mid Forecast	\$1,957,443
Members	537	Members	1,318	Members	487	Members	220
Current Spend	\$2,742,294	Current Spend	\$14,265,886	Current Spend	\$8,672,785	Current Spend	\$11,176,450
CRS	.24	CRS	1.14	CRS	4.1	CRS	12.07
PRI	.38	PRI	1.31	PRI	3.36	PRI	6.82
Mid Forecast	\$20,694	Mid Forecast	\$1,496,767	Mid Forecast	\$1,411,480	Mid Forecast	\$2,771,023

LOW RISK (0-2)

Healthcare consumption needs of members expected to be lower in the next 12-mos.

Preventive, Episodic

MODERATE RISK (3)

Healthcare consumption needs of members expected to be the same in the next 12-mos.

Chronic, Exacerbated

HIGH RISK (4)

Healthcare consumption needs of members expected to be higher in the next 12-mos.

Acute, Advanced Disease

VERY HIGH RISK (5)

Healthcare consumption needs of members expected to be much higher in the next 12-mos.

Life-Threatening, Catastrophic

ABC Company

Date Range: 01/2021 through 12/2021

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- Rx-MGs

ACG / Stop Loss

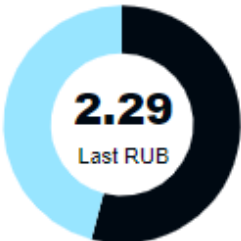
- RUB Analysis
- ADG Summary
- ACG Summary
- Stop Loss Risk

An aggregated overview of high-cost claimants and plan utilization exceeding catastrophic risk threshold

Member-Level Utilization Profile: Members > Catastrophic Threshold

Mbr ID	Plan	Medical Paid	Rx Paid	Total Paid	Cat Spend
03864	MIDWEST HMO	\$425,851	\$11,370	\$437,221	\$387,221
08621	WEST PPO	\$411,843	\$5,500	\$417,343	\$367,343
03870	MIDWEST HMO	\$363,224	\$1,928	\$365,151	\$315,151
01171	MIDWEST PPO	\$354,555	\$1,918	\$356,472	\$306,472
03178	MIDWEST POS	\$342,212	\$1,223	\$343,435	\$293,435
06972	EAST POS	\$301,122	\$13,888	\$315,009	\$265,009
06853	EAST POS	\$289,645	\$0	\$289,645	\$239,645
26580	NORTH HSA/PPO	\$276,511	\$0	\$276,511	\$226,511
06656	NORTH HSA/PPO	\$261,148	\$0	\$261,148	\$211,148
10848	WEST PPO	\$246,504	\$0	\$246,504	\$196,504
06136	WEST POS	\$242,409	\$0	\$242,409	\$192,409
07589	WEST HSA/PPO	\$236,721	\$0	\$236,721	\$186,721
06554	NORTH HSA/PPO	\$229,847	\$0	\$229,847	\$179,847
05070	MIDWEST HMO	\$224,834	\$4,653	\$229,487	\$179,487
07637	WEST HSA/PPO	\$220,237	\$0	\$220,237	\$170,237
30652	WEST PPO	\$219,307	\$592	\$219,899	\$169,899
07079	EAST POS	\$200,144	\$18,083	\$218,227	\$168,227
05559	NORTH POS	\$211,676	\$614	\$212,290	\$162,290
09486	WEST PPO	\$208,741	\$0	\$208,741	\$158,741
Total		\$93,892,838	\$11,519,335	\$105,412,173	\$39,023,885

Member-Level Risk Metrics (Aggregated Med / Rx)



380,760

Med Claims

\$247

Avg Claim

49,632

IP Stays

6.07

Avg LOS

Top 3 Medical Diagnoses by Medical Spend and Relationship

OSTEOARTHRITIS OF KNEE, UNSPE...

\$2,140,391

ENCOUNTER FOR OTHER SPECIFIC...

\$1,819,375

ATHSCL HEART DISEASE OF NATIVE...

● EMPLOYEE ● SPOUSE ● CHILD

136,020

Scripts

\$57

Avg Generic

\$1,157

Avg Brand

\$7,427

Avg Specialty

Top 3 Medications by Rx Spend and Relationship

HUMIRA PEN 40 MG/0.8 ML

\$214,465

\$160,094

ENBREL 50 MG/ML SURECLICK

COPAXONE 20 MG/ML SYRINGE

\$155,007

● EMPLOYEE ● SPOUSE ● CHILD

➔ Stop Loss Forecasting

The AI-driven analytics and informatics platform that infuses health plan intelligence at the right place and the right time, every time.

Evolve your health plan data by infusing intelligence everywhere.

HUB's Infused Analytics platform goes beyond standard health plan data visualizations and normal intelligence insights. We infuse unique data experiences by bringing together clinical medicine, research and population health data sets, and Persona instances that drives data-driven strategies into your benefits program.

Transform your benefits strategy inside and out.

Optimize current data sets and identify new opportunities with metadata all within one analytics platform that empowers you and your clients, regardless of skill level, to drive greater impact by making analytics a natural part of your benefits strategy. Extend this impact to your relationships and processes with vendors, carriers and reinsurers that drive the best outcomes for your clients and their plan members.



CEDAR GATE ANALYTICS

FOR YOUR DEEP DIVES

Through our partnership with Cedar Gate (CGT), you have the power of data reporting and query enablement to dive into

member-level details and create ad hoc reporting for you and your client, including benchmark data and deeper analysis based on data found in the interactive Infused Analytics portal.



INFUSED ANALYTICS

FOR YOUR CLIENTS

Every client will have role-based access to the application that allows them to use data on their own terms.

Create alerts for your client or send messages within the platform on changes observed in the data. Infused Analytics keeps you and your client connected to what's important in delivering high performing health plan results.

Data analytics is complex. Simplify it.

Organizations have data everywhere that holds huge untapped potential, but its complexity and variety used to be difficult to make sense of the data and make it actionable. Infused Analytics dramatically simplifies complex data, so that you and your clients can get the best insights from every byte data to make game-changing decisions for your client's benefits strategy and enhance your ability to negotiate with vendors with confidence.

The data experience, your way.

Build customized experiences, leveraging drag and drop to code-first tools, to create unique experiences that change the way everyone interacts with data. With its elastic informatics capabilities, Infused Analytics can apply actionable intelligence wherever you need it — from eligibility data to medical claims and pharmacy rebate projections, you and your client control the narrative, not the insurance carrier.

Scale your analytics, for today and tomorrow.

Infused Analytics is structured with limitless cloud scale through deep partnerships with leading cloud providers and other third-party resources, including Snowflake, and tools from Johns' Hopkins ACG, IHME, Redbook, MIT, and more. The Infused Analytics platform blends the best of data science and data engineering through its hybrid architecture. Plus, Infused Analytics can scale across all skill levels and use cases for an integrated analytics experience.

Connect data, everywhere.

Infused Analytics can ingest structured and unstructured data and interpret and synthesize data from just about any source, including text embedded as an image.

Analyze data and augment analysis with advanced technology.

Analyze and explore health plan and metadata without having any experience in code, to uncover powerful insights that lead to the best strategic recommendations. Augment every analysis with predictive analytics and machine-learning that automatically highlights and explains impacts in the data. Users can simply type a question in natural language to get forward-looking intelligence — no tech expertise required.

Fuse your benefits objectives and provide intense data security.

Fuse use cases, employee benefits objectives and program requirements together to create a robust analytics foundation and strategy, built on deep partnerships with all Infused Analytics data providers and other third-party tools mentioned above. Keep your client's data secure with extensive end-to-end governance, multi-level security and performance monitoring.

Infuse intelligence everywhere.

Infuse intelligence to transform how your clients interpret and use data and how you drive strategy with your vendor partners. Infused Analytics automates multiple steps down workflows for faster and better decision-making using health plan and metadata. Infused Analytics' highly extensible platform opens new value-creating opportunities by embedding fully integrated analytics into your benefits strategic road map to help minimize hours synthesizing and interpreting data for your clients, and help you stand out in the market with unparalleled data tools.



Appendix D

Sample Strategic Plan

Proposed 3-Year Strategic Plan



	Current (201X-201X)	Short-term (201X-201X)	Mid-term (201X-201X)	Long-term (201X-201X)
Plan Design	◦ HMO, PPO, HSA ◦ Fully-Insured	◦ HMO, PPO, HSA ◦ Fully-Insured ◦ Explore Alternate Funding	◦ HMO, PPO, Hi/Low HSA ◦ Fully-Insured ◦ Minimum Premium, ◦ Self-Insured	◦ HMO, Hi/Low HSA ◦ Eliminate PPO ◦ Fully-Insured ◦ Self-Funded
Employee Contributions	◦ Traditional	◦ Wellness activity differential ◦ HSA Funding	◦ Defined contribution ◦ Wellness activity differential	◦ Defined contribution ◦ Wellness activity differential
Health & Performance	◦ Grass Roots	◦ Activity based wellness ◦ Biometric Screenings, ◦ Health Assessments	◦ Activity based wellness ◦ PAM	◦ Outcomes based wellness
Employee Engagement & Communication	◦ Custom Booklet ◦ Interactive E-Guide ◦ Consumerism education	◦ Interactive E-Guide ◦ Ask Emma ◦ Consumerism, Wellness education	◦ Interactive E-Guide ◦ Ask Emma ◦ Consumerism, Wellness, HSA education	◦ Interactive E-Guide ◦ Ask Emma ◦ Consumerism, Wellness, HSA education
HR/Benefits Technology Solution	◦ BeneAdmin: ProView to BRMS	◦ BRMS, ◦ Private Exchange	◦ Private Exchange	◦ Private Exchange
Compliance	◦ PCORI ◦ ACA Mandates and fees	◦ Affordability ◦ Variable hours tracking ◦ 6055 & 6056 Reporting	◦ Affordability, ◦ Variable hours tracking ◦ 6055 & 6056 Reporting	◦ Affordability, ◦ Variable hours tracking ◦ 6055 & 6056 Reporting
Employee Advocacy	◦ TBD	◦ TBD	◦ TBD	◦ TBD
Cost Management	◦ TBD	◦ TBD	◦ TBD	◦ TBD

Appendix G

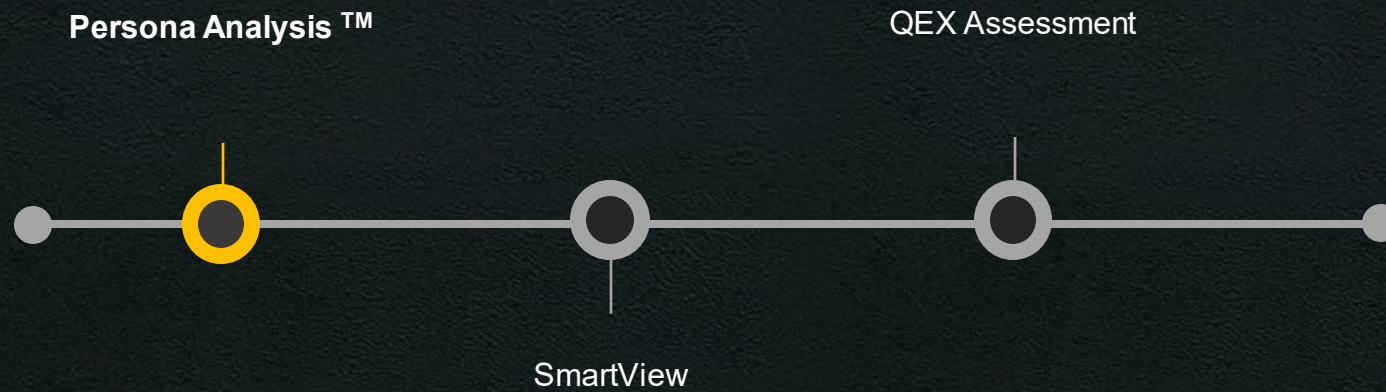
Sample QEX Approach



Persona / QEX updates

April 12, 2023

Persona – Where it all begins



Benefits of Persona

- Opportunity to better understand your client
- Provides insights into their population that enables you to better consult
- Creates loyalty from your client because of our ability to consult outside their medical plan.

What's New?

- All Points Bulletin (APB)



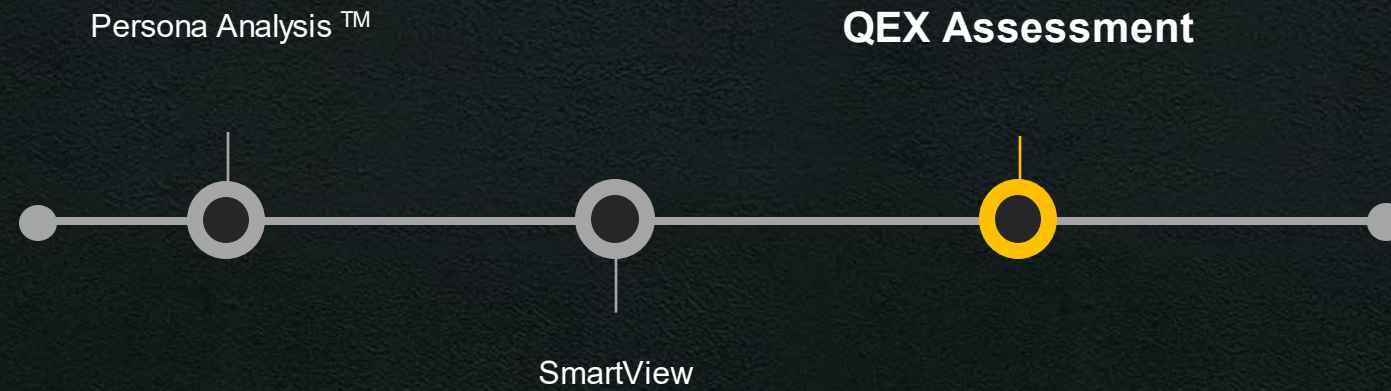
All Points Bulletin

- **APB**, or All Points Bulletin, gives us the ability to broadcast information to our teams based on where their clients' employees live.
- The tool will review all the census data we have captured and identify employees that are being impacted by things like
 - natural disasters,
 - compliance changes,
 - policy changes,
 - and anything else.

If a client has employees impacted, we will email the owner of the Persona, with details that they can forward to those clients.



QEX – The Why



Benefits of Quality Employee eXperience

- QEX creates benefits programs that support employees from hire through retire
- Uses comprehensive understanding of employee needs and priorities (identified through Persona) to build a tailored plan that enhances the employee and employer experience.
- No more one size fits all.

What's New?

- QEX Assessment (coming April 14th)
- Benefit Pitch (now live)



Current Offerings (Sample)

- ☐ Accident
- ☐ Auto/Home/Renters
- ☐ Critical Illness
- ☐ Cancer
- ☐ Care: Child & Aging Adult
- ☒ Disability
- ☐ Discounts/Perks
- ☐ Hospital Indemnity
- ☐ Identity Theft
- ☐ Legal Coverage
- ☒ Life Insurance
- ☐ Long Term Care
- ☐ Mortgage Discounts
- ☐ Paycheck Advances
- ☐ Pet Insurance
- ☐ Professional Development
- ☒ Sabbaticals/Experiences
- ☐ Student Loan Services
- ☒ Telemedicine
- ☐ Vehicle Warranties

New Entrant (29)

- Path/Culture over Benefits

Technical (182)

Mid-Career Hire (276)

- Family concerns > engagement
- Equity/Retirement > Benefits

Late Stage Hire (216)

- Empty Nesters
- High value of benefits
- Disability, retirement

Transitional Worker (61)

- Focus on Management Training
- Total Compensation Philosophy becomes apparent

Founders (145)

- Grandfathering benefits
- Succession planning often a priority

The Forgotten Middle (210)

- Benefits Baggage
- Cultural Anchors
- Medical cost drivers in transition
- Low Engagement

Silent	Boomers	Gen X	Millennials	Gen Z
ID Theft, Perm Life, CI, LTD	Term Life, CI, ID Theft, LTC, Medicare	CI, Accident, Home/Auto, LTD, LTC	Home/Auto, Vehicle Warranty, Student Loan, LTC Accident, ID Theft	Accident, ID Theft, Student Loans, Home/Auto/Renter Vehicle Warranty
Perm Life	Sabbatical, LTD, IDI	Childcare, Aging Adult care, LTD, IDI, Pet, Student Loan		Lifestyle, Accident, Discount, Student Loan

Financially Fragile

Sole Earners

Single Parents

Empty Nesters

Proposed 2023 Offerings (Sample)

- ☐ Accident
 - ☐ Auto/Home/Renters
- ☐ Critical Illness
 - ☐ Cancer
- ☐ Care: Child & Aging Adult
- ☒ Disability
- ☐ Discounts/Perks
 - ☐ Hospital Indemnity
- ☐ Identity Theft
- ☐ Legal Coverage
- ☒ Life Insurance
- ☐ Long Term Care
- ☐ Mortgage Discounts
- ☐ Paycheck Advances
- ☐ Pet Insurance
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Silent	Boomers	Gen X	Millennials	Gen Z
ID Theft, Perm Life, CI, LTD	Term Life, CI, ID Theft, LTC, Medicare	CI, Accident, Home/Auto, LTD, LTC	Home/Auto, Vehicle Warranty, Student Loan, LTC Accident, ID Theft	Accident, ID Theft, Student Loans, Home/Auto/Renter Vehicle Warranty
Perm Life	Sabbatical, LTD, IDI	Childcare, Aging Adult care, LTD, IDI, Pet, Student Loan		Lifestyle, Accident, Discount, Student Loan



Financially Fragile



Sole Earners



Single Parents



Empty Nesters



BenefitPitch

- Benefit Pitch is an Internal Vendor Directory
 - Use to identify vendors
 - Use to qualify vendors

On HUB's Seismic page you'll find:

- An overview of BenefitPitch and how to use it (and how not to use it).
- How to access the HUB BenefitPitch site. Single sign-on. No login credentials required.
- List of EB specialty contacts and BenefitPitch Experts – reach out if you have questions about a specific vendor or vendor type. General areas of expertise are listed for each specialty.
- Link to recorded webinar
- Tips and templates for requesting information and how to drive vendors to BenefitPitch

<https://hub.benefitpitch.com>





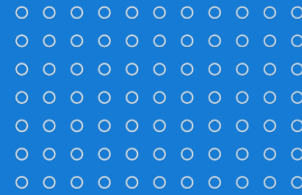
Questions?



Appendix F

Cost Savings Examples

The Employee Benefits Cost Management Challenge



Proven Strategies to Spend Less and Become More Competitive.

The challenge is the same for every employer, every year: how do you manage benefits costs while still being able to attract and retain top talent, and give employees the support they need?

Strategic employers maximize their investment by managing costs effectively, optimizing benefits to better meet the needs of their workers, and helping ensure that employees have the tools and resources they need to take better care of themselves.

In short, they're thinking not only about saving money, but also about improving their organization's position in today's highly competitive labor market. The following examples reflect our ability to help you tailor a plan to reduce your employee benefits costs today --- and manage them for the long term.

AEROSPACE DEFENSE FIRM (500 EMPLOYEES)

	Year 1	Year 2	Year 3	Year 4	Year 5	
Initial Renewal	17.4%	5.0%	8.2%	7.0%	12.0%	
Negotiated Renewal	8.4%	-2.0%	5.0%	-2.0%	5.0%	
Initial Annual Renewal Premium	\$ 1,508,822	\$ 1,986,119	\$ 1,918,369	\$ 3,641,953	\$ 4,671,424	
Negotiated Renewal Premium	\$ 1,393,155	\$ 1,853,711	\$ 1,861,633	\$ 3,335,620	\$ 4,379,460	
HUB Negotiated Annual Savings	\$ 115,668	\$ 132,408	\$ 56,735	\$ 306,332	\$ 291,964	\$ 903,108

LAW FIRM (300 EMPLOYEES)

	Year 1	Year 2	Year 3	Year 4	Year 5	
Initial Renewal	21.2%	14.2%	18.1%	13.0%	4.0%	
Negotiated Renewal	9.7%	8.8%	9.8%	9.7%	-1.0%	
Initial Annual Renewal Premium	\$ 2,452,821	\$ 2,610,992	\$ 2,886,280	\$ 3,170,159	\$ 2,917,604	
Negotiated Renewal Premium	\$ 2,218,532	\$ 2,488,611	\$ 2,684,573	\$ 3,077,161	\$ 2,771,696	
HUB Negotiated Annual Savings	\$ 234,290	\$ 122,381	\$ 201,708	\$ 92,999	\$ 145,908	\$ 797,285

AUTOMOTIVE DEALERSHIP (700 EMPLOYEES)

	Year 1	Year 2	Year 3	Year 4	
Current Premium	\$ 3,516,000	\$ 3,695,000	\$ 6,000,000	\$ 7,000,000	
Initial Renewal	5.5%	18.1%	8.1%	5%	
Negotiated Renewal	0.0%	-4.3%	-5.0%	0%	
Initial Annual Renewal Premium	\$ 3,709,380	\$ 4,361,948	\$ 6,486,000	\$ 7,350,000	
Negotiated Renewal Premium	\$ 3,516,000	\$ 3,536,115	\$ 5,700,000	\$ 7,000,000	
HUB Negotiated Annual Savings	\$ 193,380	\$ 825,833	\$ 786,000	\$ 350,000	\$ 2,155,213

LAW FIRM (400 EMPLOYEES)

	Year 1	Year 2	Year 3	Year 4	
Initial Renewal	-7.6%	28.5%	18.7%	12.8%	
Negotiated Renewal	-23.1%	22.4%	7.7%	9.0%	
Initial Annual Renewal Premium	\$ 3,403,073	\$ 3,639,552	\$ 3,464,312	\$ 2,791,522	
Negotiated Renewal Premium	\$ 2,832,337	\$ 3,466,779	\$ 3,143,272	\$ 2,696,055	
HUB Negotiated Annual Savings	\$ 570,736	\$ 172,772	\$ 321,040	\$ 95,467	\$ 1,160,016

Strategies that put YOU in control.

Regardless of how you fund your employee benefits plan, you can reduce costs while minimizing the impact on employees, offering them more choice and helping them become smarter consumers.

Fully Insured Strategies to Consider:

- Optimize Deductible with an HDHP Plan
- More Choices with a Multi-Plan Spectrum
- Narrow Networks to Lower Costs and Improve Care
- Reduce Premium Increases by Adding Voluntary Benefits
- Telemedicine to Reduce Costs and Improve Access
- Defined Contribution Model

Self-Funded Strategies to Consider

- Join a Stop-Loss Captive to Reduce Risk
- Carve out Pharmacy to Tackle a plan's Fastest-Growing Costs
- Cap Costs with Reference-Based Pricing
- Reduce the Cost of Chronic Illness with Clinical Care Management



LOGO PLACEMENT

202X BENEFITS ENROLLMENT GUIDE

January 1 - December 31, 202X

WELCOME

Your benefits are an important part of your overall compensation. We are pleased to offer a comprehensive array of valuable benefits to protect your health, your family and your way of life. This guide answers some of the basic questions you may have about your benefits. Please read it carefully, along with any supplemental materials you receive.

Eligibility

You are eligible for benefits if you work 30 or more hours per week. You may also enroll your eligible family members under certain plans you choose for yourself. Eligible family members include:

- ▶ Your legally married spouse
- ▶ Your registered domestic partner (RDP) and/or his/her children, where applicable by state law
- ▶ Your children who are your natural children, stepchildren, adopted children or children for whom you have legal custody (age restrictions may apply). Disabled children age 26 or older who meet certain criteria may continue on your health coverage.

When Coverage Begins

- ▶ **New Hires:** You must complete the enrollment process within 30 days of your date of hire. If you enroll on time, coverage is effective on the first of the month following your date of hire.
If you fail to enroll on time, you will **NOT** have benefits coverage (except for company-paid benefits).
- ▶ **Open Enrollment:** Changes made during Open Enrollment are effective [PLAN YEAR].

Choose Carefully!

Due to IRS regulations, you cannot change your elections until the next annual Open Enrollment period, unless you have a qualified life event during the year. Following are examples of the most common qualified life event:

- ▶ Marriage or divorce
- ▶ Birth or adoption of a child
- ▶ Child reaching the maximum age limit
- ▶ Death of a spouse, RDP, or child
- ▶ Change in child custody
- ▶ Change in coverage election made by your spouse/RDP during his/her employer's Open Enrollment period
- ▶ You lose coverage under your spouse's/RDP's plan

Making Changes

To make changes to your benefit elections, you must contact Human Resources within 31 days of the qualified life event (including newborns). Be prepared to show documentation of the event such as a marriage license, birth certificate or a divorce decree. If changes are not submitted on time, you must wait until the next Open Enrollment period to make your election changes.

Required Information—When you enroll, you will be required to enter a Social Security number (SSN) for all covered dependents. The Affordable Care Act (ACA), otherwise known as health care reform, requires the company to report this information to the IRS each year to show that you and your dependents have coverage and are not subject to a federal tax penalty. This information will be securely submitted to the IRS and will remain confidential.

Medical

We are proud to offer you a choice of medical plans. Following is a high-level overview of the coverage available.

Key Medical Benefits	[CARRIER] HMO	[CARRIER] PPO		[CARRIER] HSA	
	In-Network Only	In-Network	Out-of-Network ¹	In-Network	Out-of-Network ¹
Deductible (per [calendar/plan] year)					
Individual / Family					
Out-of-Pocket Maximum (per [calendar/plan] year)					
Individual / Family					
Company Contribution to Your Health Savings Account (HSA) (per [calendar/plan] year; prorated for new hires/newly eligible)					
Individual / Family					
Covered Services					
Office Visits (physician / specialist)					
Routine Preventive Care					
Outpatient Diagnostic (lab / X-ray)					
Complex Imaging					
Chiropractic					
Ambulance					
Emergency Room					
Urgent Care Facility					
Inpatient Hospital Stay					
Outpatient Surgery					
Prescription Drugs [Tier 1 / Tier 2 / Tier 3]					
Retail Pharmacy (30-day supply)					
Mail Order (90-day supply)					

Coinsurance percentages and copay amounts shown in the above chart represent what the member is responsible for paying.

*Benefits with an asterisk (*) require that the deductible be met before the Plan begins to pay.

1. If you use an out-of-network provider, you will be responsible for any charges above the maximum allowed amount.

Dental

We are proud to offer you a choice of dental plans. Following is a high-level overview of the coverage available.

Key Dental Benefits	[CARRIER] DHMO	[CARRIER] DPPO	
	In-Network Only	In-Network	Out-of-Network ¹
Deductible (per [calendar/plan] year)			
Individual / Family			
Benefit Maximum (per [calendar/plan] year; preventive, basic, and major Services combined)			
Per Individual			
Covered Services			
Preventive Services			
Basic Services			
Major Services			
Orthodontia (Child only)			

Coinsurance percentages and copay amounts shown in the above chart represent what the member is responsible for paying.

*Benefits with an asterisk (*) require that the deductible be met before the Plan begins to pay.

1. If you use an out-of-network provider, you will be responsible for any charges above the maximum allowed amount.

Vision

We are proud to offer you a vision plan through [CARRIER].

Key Vision Benefits	In-Network	Out-of-Network Reimbursement
Exam (once every XX months)		
Materials Copay		
Lenses (once every XX months)		
Single Vision		
Bifocal		
Trifocal		
Frames (once every XX months)		
Contact Lenses (once every XX months; in lieu of glasses)		

Flexible Spending Accounts (FSAs)

We provide you with an opportunity to participate in up to two different flexible spending accounts (FSAs) administered through [CARRIER]. FSAs allow you to set aside a portion of your income, before taxes, to pay for qualified health care and/or dependent care expenses. Because that portion of your income is not taxed, you pay less in federal income, Social Security and Medicare taxes.

Health Care FSA

For 201X, you may contribute up to \$[AMOUNT] to cover qualified health care expenses incurred by you, your spouse and your children up to age 26. For a complete list of eligible expenses, visit www.irs.gov/pub/irs-pdf/p502.pdf.

Limited-Purpose Health Care FSA (for HSA participants)

If you enroll in the HSA medical plan, you may only participate in a limited-purpose Health Care FSA. This type of FSA allows you to be reimbursed for eligible dental, orthodontia and vision expenses while preserving your HSA funds for eligible medical expenses.

Dependent Care FSA

For 201X, you may contribute up to \$5,000 (per family) to cover eligible dependent care expenses (\$2,500 if you and your spouse file separate tax returns). For a complete list of eligible expenses, visit www.irs.gov/pub/irs-pdf/p503.pdf.

FSA RULES

YOU MUST ENROLL EACH YEAR TO PARTICIPATE.

Because FSAs can give you a significant tax advantage, they must be administered according to specific IRS rules:

Health care FSA: Unused funds of up to \$500 from one year can carry over to the following year. Carryover funds will not count against or offset the amount that you can contribute annually. **Unused funds over \$500 will NOT be returned to you or carried over to the following year.**

Dependent care FSA: Unused funds will **NOT** be returned to you or carried over to the following year.

You can incur expenses through [DATE], and must file claims by [DATE].

Life and AD&D

Life insurance provides your named beneficiary(ies) with a benefit in the event of your death.

Accidental Death and Dismemberment (AD&D) insurance provides specified benefits to you in the event of a covered accidental bodily injury that directly causes dismemberment (i.e., the loss of a hand, foot or eye). In the event that your death occurs due to a covered accident, both the life and the AD&D benefit would be payable.

Basic Life/AD&D (Company-paid)

This benefit is provided at **NO COST** to you through [CARRIER].

Benefit Amount	
----------------	--

Supplemental Life/AD&D (Employee-paid)

If you determine you need more than the basic coverage, you may purchase additional coverage through [CARRIER] for yourself and your eligible family members.

Benefit Option	Guaranteed Issue*
Employee	
Spouse/RDP	
Child(ren)	

*During your initial eligibility period only, you can receive coverage up to the Guaranteed Issue amounts without having to provide Evidence of Insurability (EOI, or information about your health). Coverage amounts that require EOI will not be effective unless approved by the insurance carrier.

Disability

Disability insurance provides benefits that replace part of your lost income when you become unable to work due to a covered injury or illness.

[Voluntary] Short-Term Disability

Provided at **[NO COST]** to you/an affordable group rate] through [CARRIER].

Benefit Percentage	
Weekly Benefit Maximum	
When Benefits Begin	
Maximum Benefit Duration	

[Voluntary] Long-Term Disability

Provided at **[NO COST]** to you/an affordable group rate] through [CARRIER].

Benefit Percentage	
Monthly Benefit Maximum	
When Benefits Begin	
Maximum Benefit Duration	

Cost of Benefits

Your contributions toward the cost of benefits are automatically deducted from your paycheck before taxes. The amount will depend upon the plan you select and if you choose to cover eligible family members. **Please refer to the separate rate sheet for your contributions.**

Contact Information

Coverage	Carrier	Phone #	Website/Email
Medical			
Dental			
Vision			
Flexible Spending Accounts (FSAs)			
Life and AD&D			
Disability			
Employee Assistance Program (EAP)			
Voluntary Benefits			

Benefits Website

Our benefits website [URL] can be accessed anytime you want additional information on our benefits programs.

Questions?

If you have additional questions, you may also contact:

[Name]
[Phone]
[Email]

[Name]
[Phone]
[Email]



DISCLAIMER: The material in this benefits brochure is for informational purposes only and is neither an offer of coverage or medical or legal advice. It contains only a partial description of plan or program benefits and does not constitute a contract. Please refer to the Summary Plan Description (SPD) for complete plan details. In case of a conflict between your plan documents and this information, the plan documents will always govern. **Annual Notices:** ERISA and various other state and federal laws require that employers provide disclosure and annual notices to their plan participants. The company will distribute all required notices annually.



Introducing Benefit Spot

24/7 Access for the Employee on the Go

Did you know that the average person spends nearly six hours per day on digital media? With the Benefit Spot mobile app, provided by HUB International, you can give your employees easy access to their benefits anytime, anywhere.

Key Features

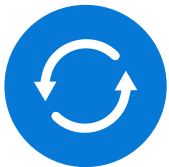
- Up to nine home page buttons
- “Tap to call” function
- Unique company code employees can enter when opening the app, to access your company’s benefits information
- Links to benefit resources, including Benefits Guide and plan documents
- Links to cost comparison tools and carrier contact information
- Compatible with Apple and Android devices

Home Page Button Options

- Benefits
- Contacts
- Videos
- Terminology
- Eligibility & Enrollment
- Benefits Resources
- RX Pricing
- Medical Pricing
- Call HR or Service Center
- Telehealth
- EAP



Getting Started



Initial Phase

Reach out to your HUB International contact, who will help initiate the process of creating Benefit Spot for your organization.



Implementation

The implementation process, including initial setup, testing and approval, takes approximately 15 business days.



Launch!

Once the mobile app is in place, HUB will provide you with communications to distribute to your employees.

Want To Know More?

Scan the QR code shown here to watch a short video about Benefit Spot.



Try Benefit Spot today!

To explore the app yourself, simply search “Benefit Spot” in the Apple App Store or Google Play on your mobile device. Download the app and enter [company code HUB](#).

NOTE: The company code is case sensitive.

Appendix H

Case Study



Equipping An Entity of First Responders to be Fit for Duty and Fit for Life

**Municipal Association
9,000 employees**

Success Story

Case Study At A Glance

1. THE CHALLENGES

Develop a strategy for improving the health and claims cost for a primarily male dominated population with a high prevalence of diabetes and obesity and typically do not visit with a primary care physician.

2. THE SOLUTIONS

Aggregate a wellness-centric benefits program, onsite biometric screenings, clinical guidance, diabetes monitoring program and a targeted weight loss program.

3. THE RESULTS

Of the high risk population with a reduced risk of heart attack:

20% decrease in blood pressure

15% decrease in HDL

12% decrease in glucose

Three (3) cancer identifications

Total weight loss of 1,000 pounds

\$1,309.12 annual per diabetes member savings



Client Profile

Location
State-wide

Employees
9,000

The Challenges

There are 42 independent locations state-wide, all with similar health challenges, but no centralized "hub" to provide consistent health education, guidance and true measurable improvement.

With a predominately male population, only 5% of them were seeing their primary care physician on an annual basis.

1,535 (20%) health plan participants were diagnosed diabetics equating to \$14,566 per member per year in health care costs.

555 health plan participants had a BMI >35 equating to \$1,429 additional per member claims cost per year (or \$793,095 per year).

The Solutions

Deployed a cellular glucometer diabetes monitoring program with clinician monitoring.

Implemented bariatric surgery health plan benefit covered at 100% for those who meet the criteria to qualify. Partnered with clinicians to develop and outline the bariatric surgery benefit guidelines.

Partnered with a nationally recognized weight loss program with a strong focus on behavior change to ensure life-long sustainability.

Provide onsite biometric screenings to benchmark the health of the population and awareness of an individuals health risk(s) and implement clinical outreach.

The Results



\$1,309.12

annualized diabetes claims savings per member



1,000+ lbs.

total weight loss from participants enrolled in the weight loss program



20%

of the weight loss program participants lost 10+ lbs. in 10 weeks



28

participants enrolled in the weight loss program lowered their diabetes risk



50%

increase in annual well visits with primary care M.D.



3

cancer identifications



20%

decrease in blood pressure



15%

decrease in HDL



12%

decrease in glucose

Appendix I

Description of HealthNEXT

A blurred background image of a business meeting. Two people are seated at a white table. One person, wearing a dark suit, is holding a pen and pointing at a document. The other person, wearing a grey sweater, is holding a silver laptop. A glass of water and some papers are also on the table.

HealthNEXT Solution

For Building Sustainable Cultures of Health and Well-being

December 6, 2022

Proprietary & Confidential All Rights Reserved

HealthNEXT

Agenda

- 1. The HealthNEXT Solution**
- 2. Proven Concept and Competitive Advantage**
- 3. HealthNEXT Platform**
- 4. Summary & Commitment**

Envision New Capabilities for you to Leverage

- What if you could bring to your employers a proven, easy to use, inexpensive platform to guide and track their workforce health and well-being strategy?
- What if you could bring to your employers a world class Chief Medical Officer to assist you in delivering on this workforce health and well-being strategy?
- What if you could bring sustainably flat health care costs to your employers?
- What if you could provide your employers with a competitive advantage in the marketplace?
- What if you had a system that could delight your existing employers and help you attract more business?



Differentiate Your Services Bring a Culture of Health & Well-being Platform AND World-Class Expert Guidance to Your Clients

When embarking on a new journey, **one needs an itinerary a roadmap and an experienced guide.**
We provide this via:

- A granular gaps-from-benchmark best practices review via a scalable, **evidence-based digital assessment platform**
- Generating a **customized roadmap**; giving guidance how to close the gaps quicker, cheaper, more effectively than any other approach
- Led by an experienced **Physician Executive “NEXTpert” guide**



Generate Additional Revenue, Retain Customers & Win New Business

HealthNEXT

Physician Executive NEXTperts

The Most Comprehensive Team of Clinical Experts

**Cherryl Christensen, DO,
MS, FACOE**



K. Andrew Crighton, MD



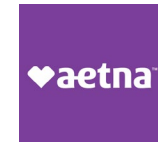
Jim Reynolds, MD



Dan Conti, PhD



Andy Baskin, MD



Wayne Rawlins, MD



Tom Fariss, MD, MPH



**Scott Conard, MD, DABFP,
FAAFM, CEO, Converging Health**



**Mark Cunningham-Hill, MB
CHB (MD), FFOM, FACOEM**

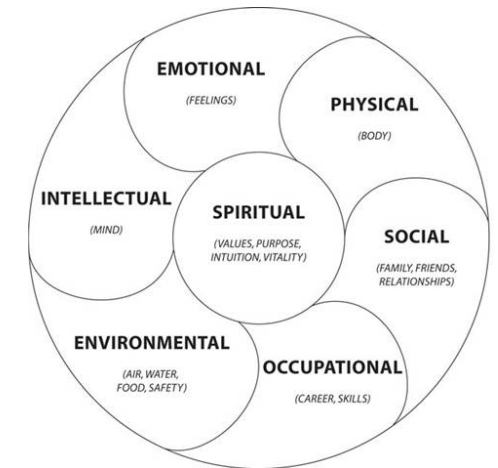
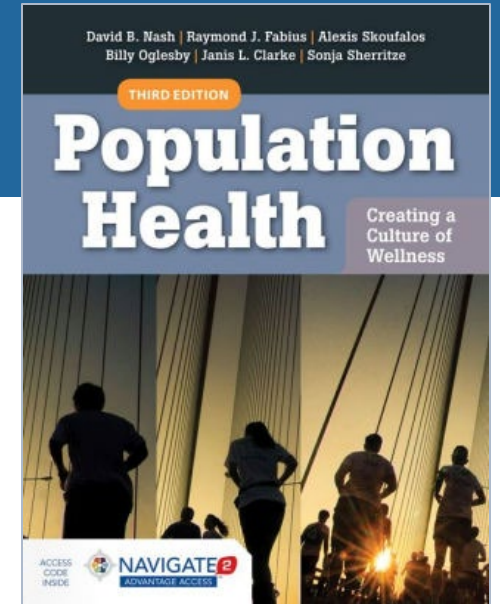


Provide World-Class Physician Executive Guidance

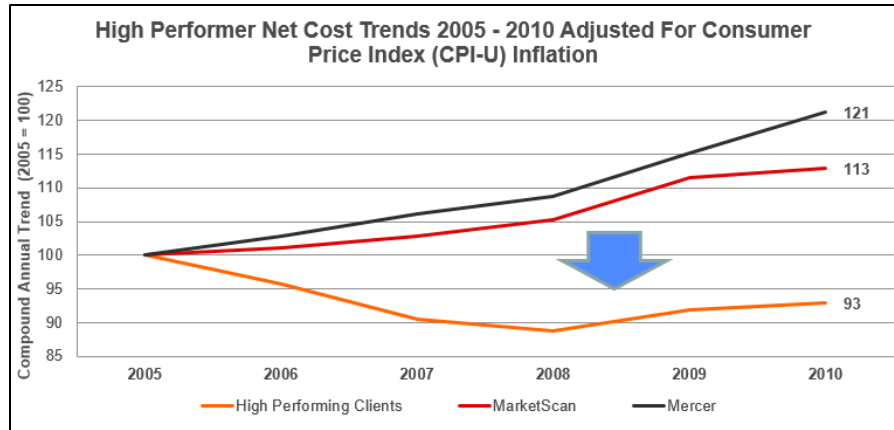
- ☐ Troubleshoot a particular healthcare issue such as Covid-19, flu, RSV, etc.
- ☐ Develop an evidence-based population health and wellbeing strategy
- ☐ Share how benchmark employers create an enduring culture of health and well-being
- ☐ Analyze & reduce the illness burden of a workforce to control healthcare costs
- ☐ Address prevalent chronic conditions and better manage high-cost claimants
- ☐ Help establish support for employees to best navigate the healthcare system
- ☐ Enhance your evaluation, selection and management of specific healthcare product and service providers
- ☐ Support the implementation and oversight of workplace health centers
- ☐ Implement evidence-based benefit design & leverage behavioral economics

HealthNEXT Solution Key Tenets

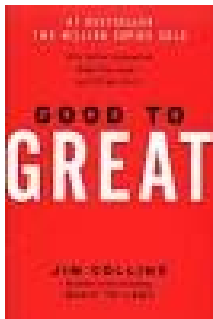
- **Population Health:** Moving the population along the continuum towards wellness
- **Well-being:** “Health is a state of complete physical, mental, and social wellbeing and not merely the absence of disease or infirmity.” - World Health Organization, 1948
- **Triple Aim:** Building cultures of safety, health, and well-being in sequence with all stakeholders in mind
- **Operational Excellence** – utilizing Six Sigma, the Maturity Model and Inter-Reviewer Reliability



If Culture of Health and Well-being Benchmark Companies bend the curve, create a healthier workforce and provide better stakeholder results... all companies can



*Taking a page from
Jim Collins*



*Six Sigma
Approach*



Johnson & Johnson

WELLNESS

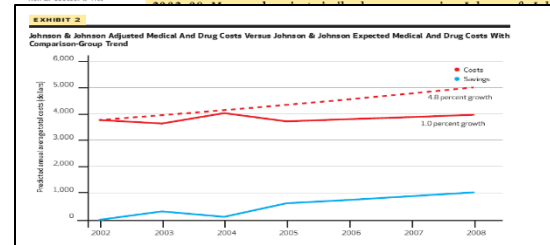
By Rachel M. Henke, Ron Z. Goetzel, Janice McHugh, and Fik Isaac

Recent Experience In Health Promotion At Johnson & Johnson: Lower Health Spending, Strong Return On Investment

Rachel M. Henke (rachel.henke@thomsonreuters.com) is a senior research leader at Thomson Reuters, in Cambridge, Massachusetts.

Ron Z. Goetzel is vice

ABSTRACT Johnson & Johnson Family of Companies introduced its worksite health promotion program in 1979. The program evolved and is still in place after more than thirty years. We evaluated the program's effect on employees' health risks and health care costs for the period



NAVISTAR®

FAST TRACK ARTICLE

Reducing Total Health Burden From 2001 to 2009

An Employer Counter-Trend Success Story and Its Implications for Health Care Reform

Harris Allen, PhD, William H. Rogers, PhD, William B. Bunn III, MD, JD, MPH,
Dan B. Pikelnny, MA, MBA, CEBS, and Ahmad B. Naim, MD

Objectives: To examine total health burden for an employer whose health-related focus is direct and indirect costs. To explore implications for the Final Rule for Accountable Care Organizations recently issued by the Centers for Medicare and Medicaid Services, whose focus includes direct but not indirect costs. **Methods:** Used 42 claims and survey-based measures to track this employer's continental US workforce burden in the aggregate and by health and selected disease designations from 2001-2002 to 2008-2009. **Results:** Starting from equivalent baselines, this employer's aggregate total direct costs decreased 16% (8.5% adjusted) whereas comparable US per capita expenditures rose 22.1%. Even larger decreases were recorded in total indirect costs. The healthy and disease designations replicated this pattern.

but absent as a priority in the infrastructure that has been rolling out to enact this legislation. Can focusing on the drivers of indirect and direct costs that comprise total burden in fact bend the health care cost curve? This article examines a recent study about trends in total health burden at Navistar, Inc (Lisle, Illinois), a leading corporate practitioner of the use of direct and indirect cost measures in the field. This study was undertaken with two main objectives. One was to assess the overall bottom line impact of the strategy Navistar has taken to manage workforce health and productivity. In this capacity, this article sets the stage for two papers that will follow in next month's issue,^{1,2} which home in on recent steps the company has taken to measure and

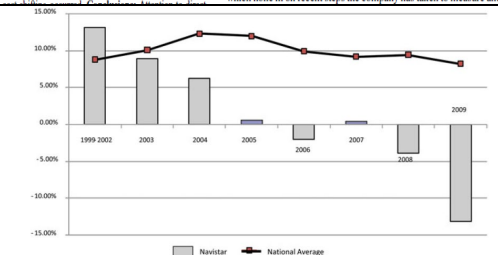


FIGURE 3. Health care cost trend per employee/retiree: 1999-2009.

- Deep knowledge of corporate health
- Operational expertise
- Published thought leadership

HealthNEXT Culture of Health & Wellbeing Comprehensive Management System

TO ACHIEVE A CULTURE OF HEALTH YOU NEED TO IMPLEMENT A CRITICAL MASS OF
PROGRAMS & SERVICES WITH OPERATIONAL EXCELLENCE

Work Environment Engagement Population Health Wellbeing
Social Connection DEI Financial Fitness Biometrics
Vendor Management Mental Health Worker's Compensation
Healthy Eating Workplace Environment Incentives Vendor Integration
Advocacy Benefit Design Health Assessments
Data Warehousing Workplace Safety Ergonomics Leadership Support
Management Alignment Disability Navigation Pandemic Response Communications
Strategic Planning Marketing Data Analytics

HealthNEXT

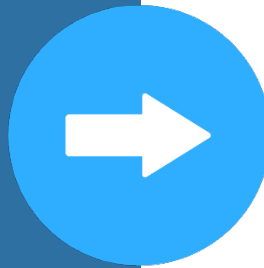
**The Employer
Assessment includes 10
pillars and 50 factors
which are scored and
sequenced**

**Based on a decade of
the research
identifying attributes
and capabilities of
best practice
employer programs**

Culture of Health and Well-being Pillars
Leadership Support / Management Alignment
Well-being Strategic Plan
Workplace Environment
On-site Well-being Activities
Health and Well-being Programs and Activities
Data-Driven Approach: Warehousing/Analytics
Marketing and Communications
Incentive and Benefit Design
Engagement and Navigation
Vendor Management- Oversight and Integration

Why should you Pursue this with clients?

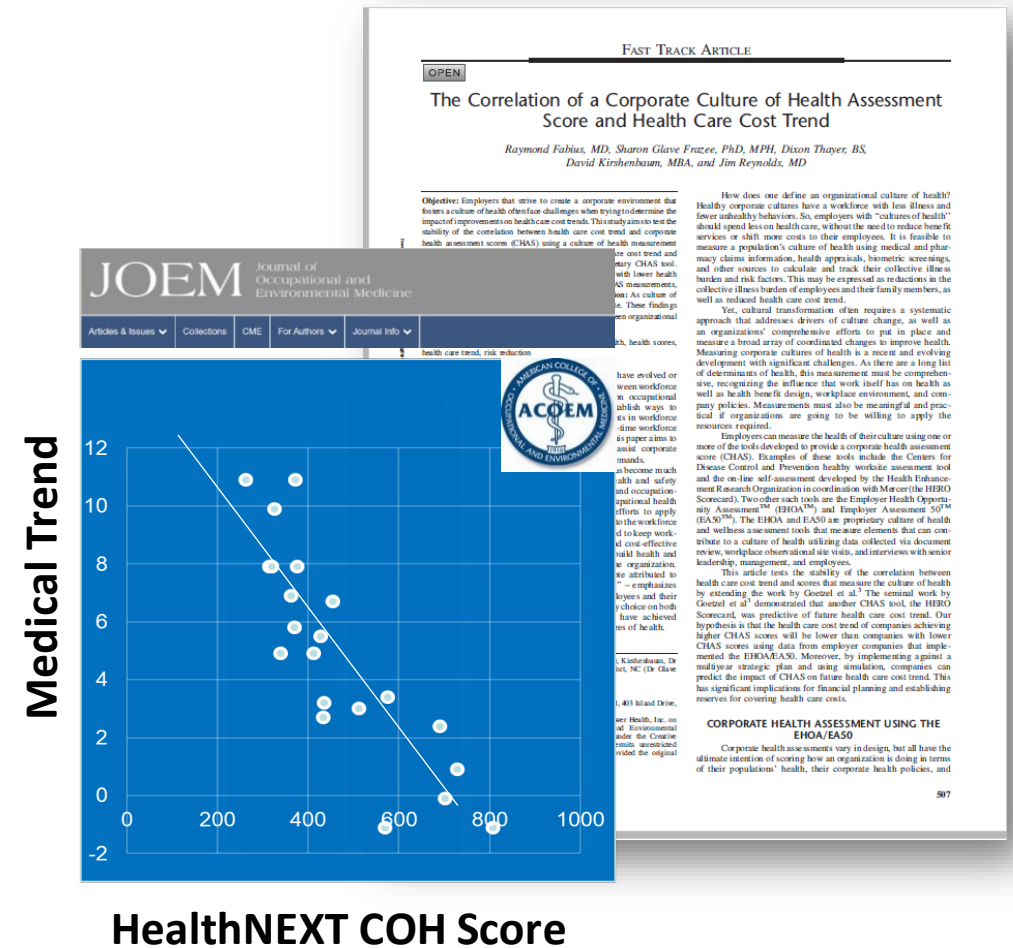
This solution is for companies that value the importance of ...



- 1. Controlling healthcare costs**
- 2. Improving productivity**
- 3. Reducing waste**
- 4. Improving engagement**
- 5. Attracting & retaining the best talent**
- 6. Enhancing workplace safety**
- 7. Improving sales**
- 8. Improving shareholders' returns**
- 9. Stemming the tide of obesity**
- 10. Stemming the tide of chronic illness**

Research supports the importance of building a culture of health and well-being to produce sustainable behavior change and ROI from health and well-being programs.

- The only proven method to bend the healthcare cost curve
- Sustainably improve the health of the workforce
- Provide a competitive advantage in the marketplace
- Achieve results faster and with more certainty



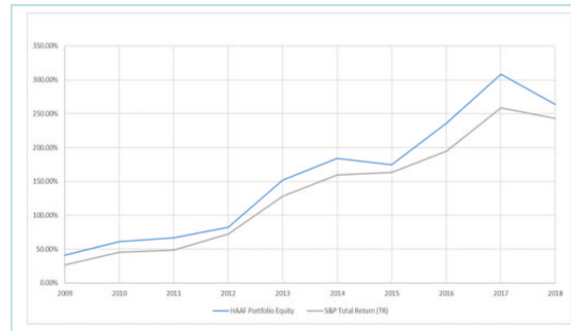
“Every 50 points reduces medical trend by 1%.”

Benchmark Culture of Health Companies Outperform on the Stock Market



Companies That Promote a Culture of Health Safety and Wellbeing Outperform in the Marketplace

Objective: The objective of this research is to test the hypothesis that companies distinguished by their commitment to their workforce's health, safety, and well-being outperform in the marketplace. **Methods:** To test this, we analyzed the real-world stock market performance of an investment fund of publicly traded companies selected on evidence demonstrating their pursuit of a culture of health, safety, and well-being. **Results:** This fund outperformed the market by 2% per year, with a weighted return on equity of 264% compared with the S&P 500 return of 243% over a 10-year period. **Conclusions:** Employers, fund managers, and fund investors would be well served by including strategies that assess a company's commitment to the health, safety, and well-being of their workforce when evaluating investments in their enterprise and portfolios.

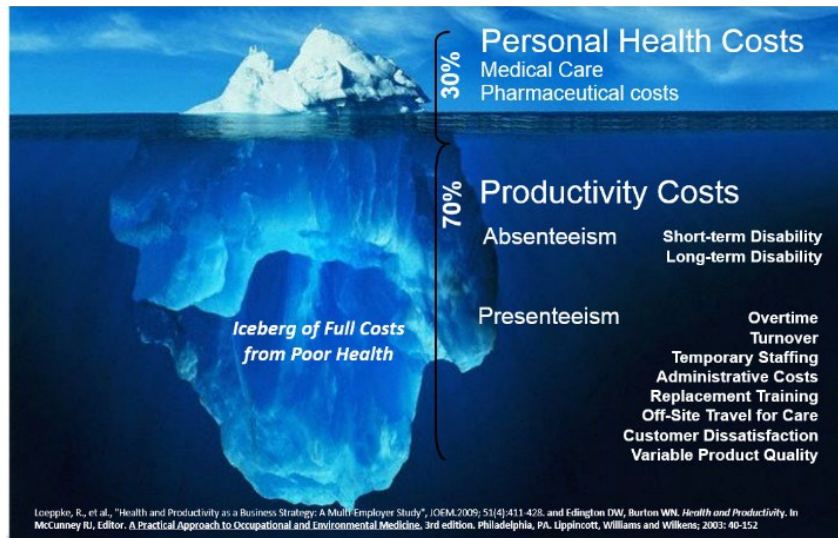


Culture of Health Portfolio outperformed the stock market by 20% over ten years

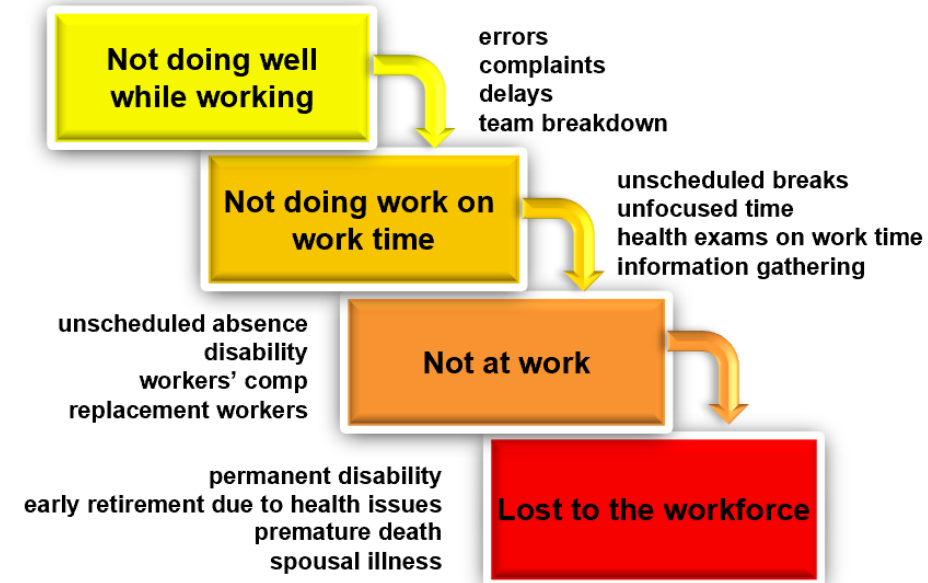
A Portfolio of companies that distinguish themselves by building cultures of health, safety and wellbeing appreciated 20% better than the S&P 500 during a ten year span 2009 - 2018

Impact of Health & Wellbeing

Continuum Of Employee Performance Outcomes due to Poor Health & Wellbeing



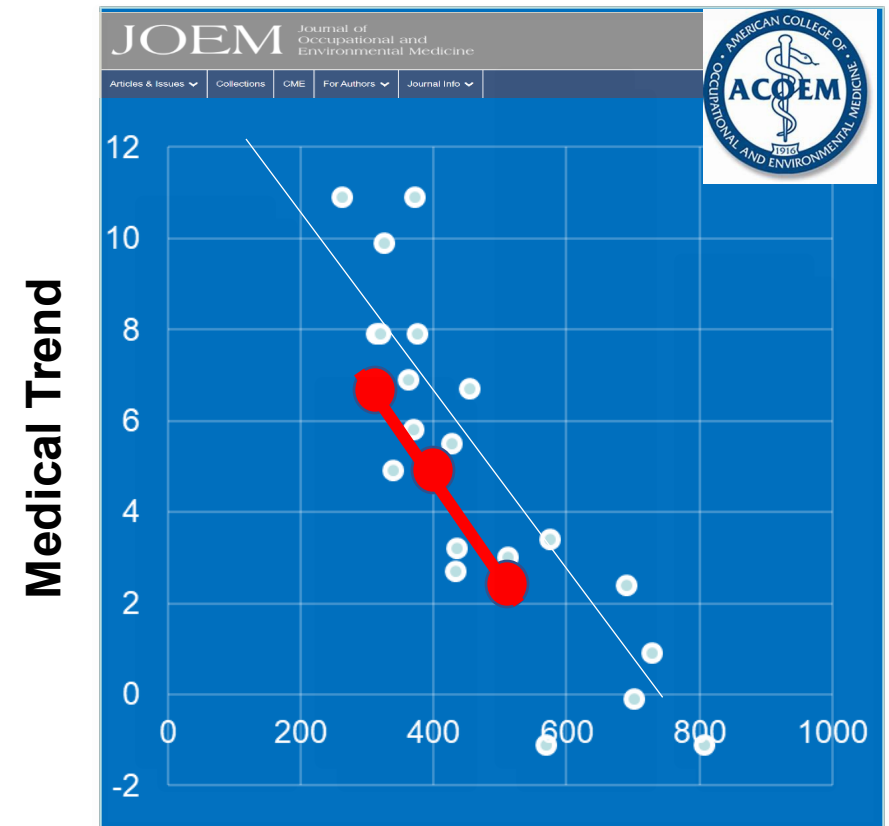
**For Every Dollar Spent on Health Care
There Are \$2-3 Lost in Productivity**



Case Study

Well-known Brand Employer

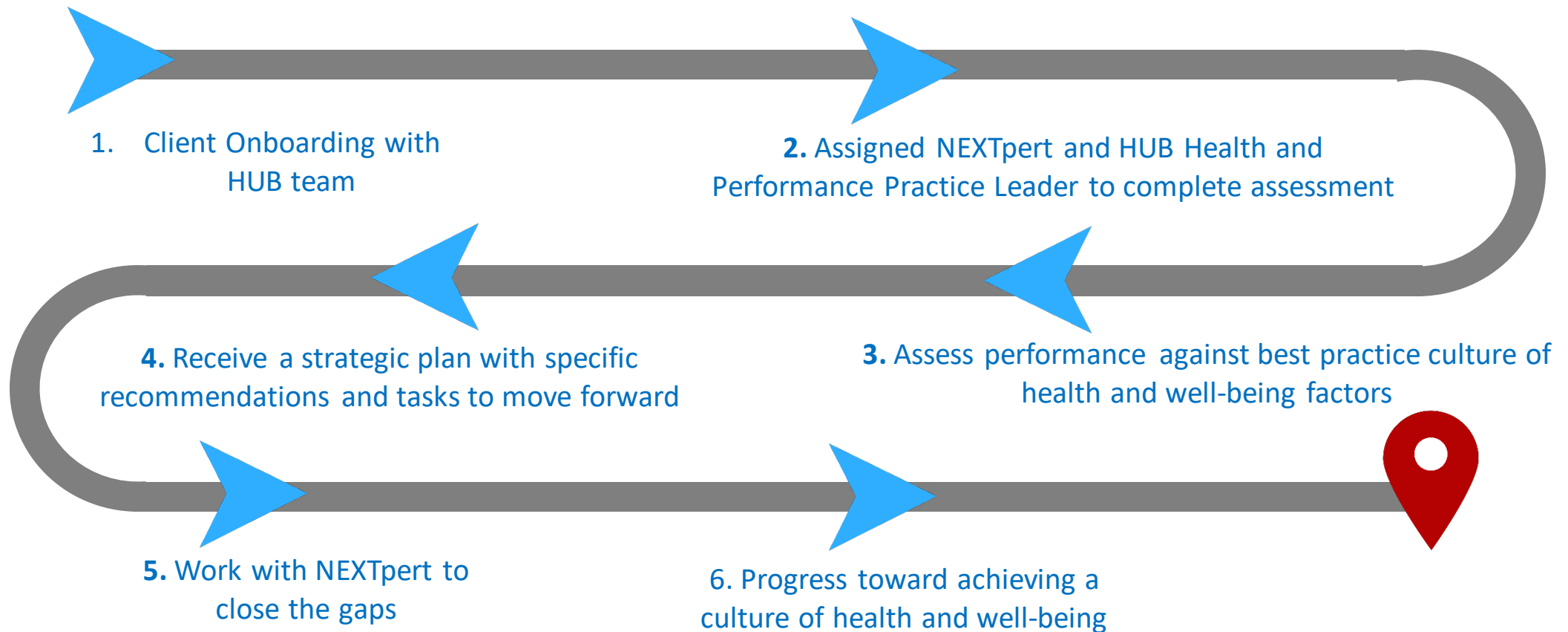
- Assessment / RE-assessment process using our methodology
- Key Gaps from Best Practice
 - Weave into corporate culture
 - Marketing vitality
 - Cultivate local wellbeing champions
 - Enhance work environment
 - Leverage data & analytics – cockpit
 - Focus on population health continuum
 - Maximize impact of workplace health centers
 - Vendor management & integration
- Multi-year improvement of these gaps
- Advancing score
- Bending of Medical Trend
- Consistent with our research



HealthNEXT COH Score

HealthNEXT

The Culture of Health and Well-being Program



HealthNEXT Platform Demo

- Ease of use
- Repeatable and scalable
- Validated
- High tech

Proprietary & Confidential

HealthNEXT

In Summary, HealthNEXT Provides...

- Proven metric-driven methodology
- Leverages world-class physician executive “NEXTperts” add credibility
- Administered with operational excellence
- Generates evidence-based strategy with appropriate sequencing through artificial intelligence & dynamic publishing
- Reduced risks and eliminates mis-steps
- Provides a competitive advantage

HealthNEXT

Committed to Creating a Movement

- Conducted a **decade of research** studying best practice deploying Six Sigma process
- Developed an easy-to-use **digital platform** leveraging artificial intelligence and dynamic publishing
- Wrote the **leading textbook** in the space now used by 165 medical and graduate schools
- Cultivated a highly experienced panel of **physician executive NEXTperts** in the corporate health space
- **Received endorsement from the CDC Foundation** - funding a recent learning collaborative with the Greater Philadelphia Business Coalition on Health
- **Validated our methodology** in the peer-reviewed literature
 - Published articles demonstrating that this methodology **bends healthcare cost trends**
 - Published articles demonstrating that this methodology **provides a competitive advantage** in the marketplace
- Shared the podium and wrote articles and annual reports with many **customers providing evidence of impact**

Diversified Client Portfolio

Various industries and company sizes



RFP 23-04-HR

Insurance Agent Broker of Record

National Benefit Service Center

1000 S. Orlando Ave. Suite B21

Maitland, Florida 32751

(407) 629-4108

Steven Beumer, Executive Vice-President

Submission: June 8, 2023

Attach additional sheets in this format as needed.

****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

APPENDIX D CARRIER INFORMATION

From the list below, please complete the requested information regarding the carriers that you are currently placing business with. You may provide up to three (3) additional carriers you place business with.

APPENDIX D Carrier Information City of Destin (RFP 23-04-HR)				
Proposal of:				
Carrier	Line of Business	Number of Years doing Business	Contact Person	Phone Number
United HealthCare	Health	30	Jason Betz	866-818-4203
Blue Cross	Health	25	Will Swift	205 706 7339
CIGNA	Health	25	Jason Szapek	407 687 7557
Allstate Health	Health	2	Cole Clark	813-488-2797
Guardian	Dental	20	Steve Mosca	914-906 6833
United HealthCare	Dental	30	Jason Betz	866-818 4203
MetLife	Dental	15	Alexis Cook	407 230 5171
Principal	Dental	20	Danther Boiter	727-599 5655
Standard	Life	20	Rick Archer	813 758 7945
MetLife	Life	15	Alexis Cook	407 230 5171
Prudential	Life	20	Erica Everly	248-631-2173
One America	Life	18	John McGuire	941-361-1513
Standard	Disability	20	Rick Archer	813 758 7945
Guardian	Disability	20	Steve Mosca	914 906 6833
One America	Disability	16	John McGuire	941-361-1513
Prudential	Disability	20	Erica Everly	248 631 2173
Transamerica	Hospital Indem	25	Math Hefinger	925 212 7423
AFLAC	Hospital Indem	12	Wayne Price	803 509 4583
American Public	Hospital Indem	15	Peggy Hayes	757-621-3737

****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

**APPENDIX E
DRUG-FREE WORKPLACE CERTIFICATION FORM**

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: National Benefit Service Center
ADDRESS: P.O. Box 948094
CITY: Maitland STATE: FL ZIP CODE: 32794
TELEPHONE NUMBER: 407-629-4108
SIGNATURE: Steven Beumer DATE: 6-1-2023
NAME (TYPED OR PRINTED): Steven Beumer
TITLE: Executive Vice President

****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

**APPENDIX F
PUBLIC ENTITY CRIMES STATEMENT (Page 1 of 2)**

SWORN STATEMENT UNDER SECTION 287.133 (3) (A)

FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER
AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract RFP 23-04-HR

2. This sworn statement is submitted Signed whose
business address is 10005 Orlando Ave Suite B21
Maitland, FL 32751

and (if applicable) Federal Employer Identification Number (FEIN) is 593118674 (If the entity has no
FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Steven Beymer and my relationship to the entity named
above is Executive Vice President

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a
violation of any state or federal law by a person with respect to and directly related to the transaction of business
with any public entity or with an agency or political subdivision of any other state or with the United States,
including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any
agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery,
collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes,
means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal
or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result
of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of the entity and who
has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives,
partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The
ownership by one of shares constituting a controlling income among persons when not for fair interest in another
person, or a pooling of equipment or income among persons when not for fair market value under a length
agreement, shall be a prima facie case that one person controls another person. A person who was knowingly
convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

****THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.****

**APPENDIX G
PUBLIC ENTITY CRIMES STATEMENT (Page 2 of 2)**

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

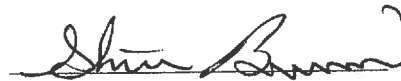
8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

☐ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

☐ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

☐ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)



(Signature)

Date: June 1, 2023

STATE OF FLORIDA

COUNTY OF Seminole

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 1st day of June, 2018, and is personally known to me, or has provided _____ as identification.

Notary Public

My Commission expires

National Benefit Service Center

P.O. Box 948094 * Maitland, Florida 32794-8094 * 407-629-4108

FAX 407-629-4247 * LMSAssoc@aol.com

June 1, 2023

TO: City of Destin

FROM: Steven L. Beumer, RHU, REBC

RE: Insurance Agent-Broker of Record RFP 23-04-HR

Dear Sir/Madam,

Thank you for the opportunity to provide our proposal for a health benefits card. We will provide a proposal that meets and exceeds all of the requirements set forth in the RFP.

Our firm has been providing value priced and morale boosting benefits for over thirty-eight years to a range of public, private, and non-profit companies. National Benefit Service Center is certified by the State of Florida as a woman/minority/veteran owned business. Our firm intends to provide these services 100% as an M/WBE and small business entity.

Our proposal will offer a complete program of services for the requested benefits. Our firm has extensive experience with all of the requested services and assistance in providing enrollment, claims follow-up and administrative help after implementation. We only recommend carriers that have a proven track record of providing excellent plans with the highest financial ratings.

We have included information that speaks to the process we would engage. Our main objective would be to determine the needs and philosophies of the City of Destin. For example, what areas are most important, what items are missing and what benefits need to be improved. We would build a framework to provide plans that meet the needs of your employees and dependents with easy administration for management.

We make selections and recommendations based on the desires of the City of Destin, then the financial stability of the provider and next the product appropriateness of the plans.

Tree free, chlorine free, acid free paper using coffee grounds—read it don't drink it.

=====
"In ordinary life we hardly realize that we receive a great deal more than we give, and that is only with gratitude that life becomes rich."

Dietrich Bonhoeffer

Our firm is also a very aggressive advocate for comprehensive wellness programs for all employees and their families. This has included organizing an annual benefit and wellness fair, and brown bag lunches that would cover specific topics. The best path to a healthy workforce is to have them informed with ready access to wellness tools. We have strongly advocated that the best and most effective method to have employees utilize their benefits is to be well informed and educated on how they work. This approach would be a top priority for our firm to implement.

Another area is enrollment services. By offering a variety of programs and potentially a range of insurance carriers, coupled with your operation it would be crucial to implement the most robust enrollment available. Choosing the correct enrollment platform can also make new hires and terms flow much smoother and effortlessly. Our firm has provided this service to many clients, and we would again extend that offer to the City of Destin. We would also provide a complete hand-out with all the plan options capsulized into one attractive brochure.

Our firm will provide onsite collaboration with the City of Destin as needed. We will be available to conduct meetings or meet with management at your request. Our strength will be offering a range of benefits and services and backing that up with an onsite presence. While our preference is for face-to-face enrollment, we will always be available for personal consultation to review other options.

Lastly, the most critical area of benefits are the plans that are offered. Recent surveys of employees have shown they consider the benefits as equally important to salary. Benefits today form an essential bedrock to any family's financial well-being. It is critical to your understanding of these dollars spent on how the analytics of the plans are performing on a regular basis. We will develop reporting formats to give you the ability to quickly see how the plans are performing. The key elements of utilization and claims will be readily apparent in these reports, when allowed by state law. Our firm has been very successful designing plans and developing strategies to keep costs low.

Once we have established a good reporting format for the plans, we can provide benchmarking reports that will be able to identify how the plans are performing against other plans in Northern Florida and nationally. A key factor in these reports will be the financial stability that is provided by the carrier supplying the services and coverages. We always work with and recommend carriers that have a strong history and excellent financial standing in the industry.

Our firm is uniquely situated to provide a prompt and personal response to any questions or concerns from your employees. We will conduct regular meetings where employees and their families can bring up claims or other customer service issues. We have assisted many employees over the years with help in resolving claims or better understanding their benefits. My cell phone number is readily available for 24/7 issues.

We see no pending issues with any provisions of the Solicitation and our firm has always been independent for 38 years with no litigation. We accept the base agreement as provided and acknowledge receipt of any addendums. We will always defend, indemnify and hold harmless the City of Destin. This would include its members individually, employees, servants and agents, from and against all claims, actions, suits judgments, costs, losses expenses and liabilities or nature including reasonable legal fees incurred by any of them arising out of our work or services to be provided under the contract with the City of Destin.

We would maintain constant contact with management during the development of the overall benefit plans. At the point of approval from management, we would begin to formulate a final implementation plan. This would include a customized printed brochure explaining the plans. Those would be followed up by providing online support for employee education of the plans. After the enrollment is complete, we will provide the ongoing support that will make these plans successful. This would include training on all administrative systems to the Human Resources Department.

These services that we will provide should be done on a predetermined timeline that can be mutually agreed upon in advance. Specific benchmarks will be set when a task will be completed and reported back to management, based on agreed to timelines.

Ongoing, after the plans are implemented, we would provide guidance in the area of compliance and making certain that all requirements are met. This would include periodic meetings with management to make certain that all state and Federal laws are being met. For legal and compliance issues we depend on Payas, Payas, LLP for advice.

In today's competitive job market, it is critical to provide the most solid and cost-effective benefits. We feel strongly, that in-order to accomplish this will require attention in three areas to achieve success: transparency, technology and convenience. These areas can provide all the pieces of the puzzle to lay the ground-work for a great partnership between the employer and your employees.

Here are some other areas we can provide expertise on:

- Long Term Care: providing a solution for this most difficult and expensive coverage areas for an employee and their family.
- Post 65 Health Insurance Planning: providing an alternative for retiree's and over 65 active employees to access a quality health plan can relieve the active plan of the higher claims.
- Utilizing a Health Savings Account: providing an HSA alternative on the medical plan can be a cost saving and popular option.

We have reviewed and acknowledge the Solicitation and all the addendums. We have no issues with the terms of the proposed contract. Our firm participates in the *E-Verify* program with the Federal government. Our DUNN's number is 96-5475135. We will also be attending the open enrollments and assisting with any issue that arises.

A key difference between our firm and others is *FLEXIBILITY*. We can provide the quick response to a problem with a wealth of resources that can address a variety of issues and problems. But what is the central reason that you would select us as the broker, we can provide a variety of areas of consultation, always first seeking the approval of the City of Destin for a new idea or concept and not simply providing transaction services.

Our firm will offer assistance not only in the area of employee benefits but also helping with general questions and concerns related to Human Resources.

It has been the standard of our firm to operate under the premise that our service is grounded in *competence, integrity, fairness, diligence and confidentiality*. We would be happy to meet with management and the unions to answer any questions or provide elaboration on any portion of our proposal.

Sincerely,



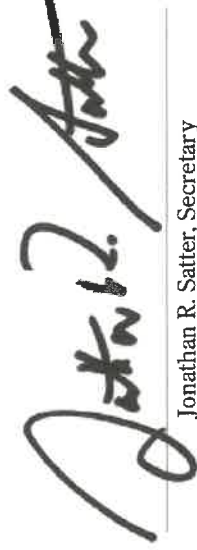
Steven L. Beumer, RHU, REBC

State of Florida

Woman & Minority Business Certification

National Benefit Service Center

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
10/07/2021 to 10/07/2023



Jonathan R. Satter, Secretary
Florida Department of Management Services



b. INSURANCE CARRIERS:

Medical

Blue Cross and Blue Shield of Florida

United HealthCare

Allstate Medical

CIGNA

AETNA

Dental/Disability/Vision/Life

Guardian

The Standard

MetLife

OneAmerica

EyeMed

AVESIS

Securian

Prudential

Principal

Voluntary Benefits

Transamerica

AFLAC

c. We have created several forms for clients to use that provide a brief checklist (see attached SAMPLE) and summary of key parts of these laws. To provide the most up to date information we have often turned to experts in those fields such as Clarity Benefits, BRI and EASE. They have given us an extra layer of information to cover these issues. We will periodically provide access to online classes on these issues. We can also forward articles to your HR Department.

d. Payas Law located in Orlando Florida.

e. No changes.

f. We have strongly leaned on surveys of the membership to give us direct feedback on how the services are being received. These can be compiled and summarized to be presented to management. This can be a great tool to sharpen the focus on what benefits are working and what benefits need improving.

g. Our major focus rests in the 100 to 300 size groups. The City of Destin fits perfectly into our size groups.

Your Benefits Team Ready to Serve the Employees of the City of Destin!

National Benefit Service Center

**DENISE
BEUMER,
PRESIDENT**

**STEVEN L.
BEUMER, EX.
VICE-PRES,**

**CATHEDRA
WINSTON,
CUSTOMER
SERVICE**

Program Management Support

Program Philosophy

The key to developing a successful implementation of an employee benefits program is to first define the philosophy that is driving the program. This can range from a desire to draw in the most talented employees to a desire from the employer to improve and protect the quality of life of their employees and families.

Options are then developed with the greatest value in mind. We take the leading options and present them to the employers. We find what hidden value may exist within the plan options so that price alone is never the one determining factor.

After jointly making a decision to move forward on a specific plan option we then agree on a time-line. This will include such factors as how the implementation will occur, and each parties' responsibilities will be. The plans are then smoothly and seamlessly implemented using a combination that might include face to face meetings, group presentations, call center or electronic messaging.

Support Personnel

This program management will be assigned to Steven L. Beumer, RHU, REBC. He was a founder of National Benefit Service Center over thirty-eight years ago to specifically address the needs of insurance in the public sector. Mr. Beumer has been involved in the employee benefits field for more than thirty years. During the first year of the Affordable Care Act, Mr. Beumer was a certified Navigator and continued in that role during subsequent enrollments.

Part of that calling has required constant updating and a thorough knowledge of this changing industry. To address that issue Mr. Beumer has achieved the designations of Registered Health Underwriter (RHU) and Registered Employee Benefits Consultant (REBC). These are both achievements that are highly regarded and broadly recognized in the industry.

Keeping up with current trends in the industry and legislation that is a constant factor in the employee benefits arena he has been an active member of the National Association of Health Underwriters (NAHU) and the National Association of Insurance and Financial Advisors (NAIFA). The industry trade associations have provided the voice of those most deeply involved in the advising and implementation of benefit programs. He served in several capacities locally including a member of the Board of Directors.

In recognition of his outstanding commitment to customer service he has been awarded the Lifetime Award of the Leader Producers Round Table of NAHU. This award is achieved by only a select few insurance advisors that have shown a consistent ability to provide outstanding service to their customers.

Our firm has been in the forefront of assisting government entities for many years. This area of benefits present a unique set of challenges that we are very equipped to handle. We have been particularly in tune with the need to keep cost in line and balanced. The critical benefit and the bedrock of any program is medical insurance. Finding adequate coverage that can be both utilized and afforded by the employees is very important. We have pioneered methods to manage the deductible which is often the biggest cost driver. In an article written by Mr. Beumer on placing the GAP plan it explained how using a fully insured GAP plan while moving the deductible can save the agency thousands while still providing excellent coverage.

We have also had great success in using self-funding to provide affordable coverage. In over twenty-five years of working in the self-funding market many features have been refined to allow smaller entities to use self-funding. The financial protection for all parties has added a layer of comfort to using this vehicle. Making self-funded plans transparent to the employee has given them an added level of security. This certainly deserves exploring.

Our firm has had decades of experience in dealing with and placing coverage with all of the existing carriers that the City of Destin uses.

GAP Plans: Making HEALTH INSURANCE Affordable

Alternative Options for Employers and their Employees

“Your health insurance is going up again” is the often-heard annual announcement at work places everywhere. What about changing the music and announcing that premiums are going down or staying the same and benefits are improving! Sounds impossible but employers everywhere are finding that implementing a GAP plan along with their health insurance can achieve these results.

GAP plans fall under a variety of categories of supplemental plans that help pay the employees out of pocket costs. They are not stand alone but connect with a health plan to cover out of pocket expenses of the employee and any covered dependents. In the past, the form this took most often was the health reimbursement account (HRA). The HRA was basically a pledge by the employer to reimburse a specific amount or a specific benefit that an employee may incur under the employer sponsored health plan. This became an unfunded liability for the employer and had great flexibility in what amounts were covered. It required an administrator to process the claims and check for their eligibility under the HRA plan design.

A different form of GAP plan is increasing in popularity, the insured indemnity plan. While lacking some of the flexibility of an HRA, the specific benefits that are covered are insured under a fixed monthly premium that takes the guessing out of the cost. It also makes use of an easier claims process that is handled by an insurance company. The claims can be paid to either the insured or assigned to a provider. The GAP claims are paid using the health plan as the underlying source of the claims information.

This simplifies the claims process for the GAP plan provider and eliminates the need to be concerned with networks and eligibility. If the claim is accepted by the health plan and processed it makes the GAP claim go through quickly. One of the draw backs to this process is that GAP plan providers are not the same insurers as health insurance providers. This requires a separate claim to be filed from the explanation of benefits of the health insurance company. A new development in GAP plans are the integration of the GAP and the health plan. Some forward

What is a GAP Plan?

The GAP Plan is an employer-sponsored group supplemental insurance plan, which is designed to help reduce the cost of group medical coverage. Combining the GAP Plan with certain major medical plans is one way to deliver coverage groups want at a more affordable price.

looking carriers are experimenting with this concept.

The indemnity GAP plan often can provide at least two different benefit plans. These would have predetermined benefits that normally cover at least part of the out of pocket costs from an in-hospital stay and generally a lesser amount for an out-patient stay. These plans can cover only the deductible, part of the deductible or part of the deductible and part of the co-insurance amounts. It is a good idea to not create a 100 percent plan as this can impact negatively the claims history of the health plan. Some plans have also added reimbursement for a fixed number of office visit co-pays, ambulance services and other minor provisions.

These plans offer great simplicity while adding a huge component of affordability back into an employer sponsored medical plan. One of the key areas to make certain

continued on page 14

continued from page 9

about the plan you choose is the question of pre-existing conditions. Some carriers allow the plans to be enrolled on a voluntary basis but do impose some level of exclusion for pre-existing conditions. Most carriers prefer to get at least a very high level of participation or for the employer to pay all of at least the employee only cost to remove any pre-existing conditions. For a cost of \$10 to \$20 a month for single coverage, a GAP plan can easily offset hundreds of dollars or more in the cost of the medical insurance. It makes sense to avoid the issue of pre-existing conditions for such a significant return on money invested.

Other issues to carefully review when considering a GAP program is that dependent coverage can be flexible. Some carriers will require the GAP coverage to match the health plan election. This means an employee must cover any dependents that are on their health insurance.

Local employers have found these plans to be very helpful when medical plan deductibles have increased to stay ahead of dramatic cost increases.

An additional cost savings may be to allow only the employee to elect coverage for themselves. The employer may also allow dependent coverage if the employee pays for the dependent GAP coverage. The employer may also elect to pass the premium through a pre-tax Section 125 plan if the employee is paying the premium. This is particularly helpful when the plan is being offered on a voluntary basis.

Local employers have found these plans to be very helpful when medi-

cal plan deductibles have increased to stay ahead of dramatic cost increases. The Polk County Sheriff's Office has offered a GAP plan for the past 10 years. Recently, as the three medical plans have increased their out of pocket costs, a growing interest in the GAP plans have resulted in a marked increase in interest at orientation meetings and resulted in new enrollments.

The final consideration to review before selecting a GAP plan is to partner with a carrier that has the financial strength and the experience to make the plan a success. As interest has grown in using the GAP plan strategy so has the number of new entries into the marketplace. Some of the unproven programs may be best avoided. Overall it is a great strategy to pursue and can make medical benefits affordable once again. *

CREDIT

by STEVEN L. BEUMER, Executive Vice-President,
National Benefit Service Center

SOCIAL MEDIA

Campaign management starts here!

You NEED social media management, done right. Consider letting the experts handle your social media marketing so you can focus on what you do best and your business can gain the momentum it deserves.



my social media editor
www.MySocialMediaEditor.com
(863) 604-2322
info@centralfloridamediagroup.com
Helping Businesses Leverage the Power of the Social Network

LOCATION

We have been based in Maitland, Florida for over thirty-eight years. We will give the needed time and attention that is required. If at any time we need more onsite time or to provide other services we welcome a discussion with City management. We are always just a short drive away from Destin.

National Benefit Service Center

REFERENCES

Birmingham Jefferson County Transit Authority
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Birmingham, Alabama 35203

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Polk County Sheriff's Office
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State of Oklahoma-Housing Finance Administration
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100 NW 63rd Suite 200
Oklahoma City, Oklahoma 73116

Radford University
Chad Hyatt 540-831-5877 mhyatt2@radford.edu
P.O. Box 6913
Radford, Virginia 24142

FEES

Our firm will provide all the requested services for the commissions built into the plans and approved by the State of Florida. We do not accept other fees or bonuses from any of the vendors or carriers that we do business with.

SERVICES

- a. We will provide a trifold brochure with all the plans capsulized into one easy to read place. This has been used successfully in other locations and a sample is attached. Our firm will also produce a regular newsletter with specific items of interest to the City of Destin. This can cover a wide range of topics and be distributed to all employees. We can also hold "brown bag" lunches that any issue can be raised. Families would be welcome at these sessions.
- b. We have successfully used surveys that have helped focus benefit plans and directions. The results would be tabulated and presented to management.
- c. Our firm would first meet with management to discuss options for various plans. If any programs are identified as being weak or in need of replacement, we would conduct our own "RFP" to all the various potential carriers. We would spell out the specific needs and what the perimeters are for the plans. A summary will be presented to management with our recommendations.
- d. In the past we have preferred the onsite, one to one enrollment. This has allowed a face-to-face explanation of the plans and to answer any questions to the satisfaction of the employee. While online enrollment is an option, we have used EASE to manage this process but taking into account employees with no access to computers or limited computer skills, the face-to-face method is better. We will follow whatever lead you give us. At open enrollment meetings we like to include health and community participants. This might include medical, dental, vision providers to highlight their services. We have also included community participants like banks, credit unions, AAA, Costco, Sam's Club among others.
- e. We will provide full training to all users of the online systems with all carriers.
- f. Yes, 48 hours.
- g. Wellness is a top priority. There is no easier way to reduce medical costs than to have a healthy workforce. Throughout the year we will explore times and methods to use wellness and engage the employees. This may include health events during open enrollment or other occasions throughout the year.
- h. We can provide reports as the city deems necessary. Claims reports on a group your size may be limited by carrier. Most carriers now have access for individual employees to sign into a web portal and check on claims and handle most issues. We can assist them getting those set up.

Benefit Enrollment Timeline



City of Destin

Inception	Meet with City management and develop plan.
First Week	Develop plans to be offered and final rates for those that will be used.
Within 4 weeks	Present recommendations to management for approval
October	Conduct open enrollment of all plans

1st Provide assessment of proposed plans. Get feed-back from all parties.

Subject: Development and implementation of benefit plan

Participants: City of Destin management and NBSC

Conclusion: Present plan to management

Additional Opportunities	Check
Set date for health fair and benefit fair--obtain provider to give employees flu shots.	
Solicit feed-back from employees on the current plan's strengths and weaknesses.	
Review other plans or benefit levels that will fill missing areas	

2nd This would be the opportunity to begin to offer items to fill in where current gaps exist in the benefit plan. Explore different methods of communication to get the word out.

Specific Timeline	Check
Develop list of potential final plans	
Provide benefit summaries of plans	
Respond to carrier inquiries with additional information	
Begin preparation of benefit booklet and obtain confirmation from City of Destin management.	
Plan and implement open enrollment for all employee plans to be active on effective date.	

3rd Develop administrative capabilities for management of any new and existing plans. Go over with management final enrollment and confirm plan choices. Verify enrollment with carrier and make any necessary corrections.

NOTES:

EATING HEALTHY IS GOOD FOR EVERYONE!

Volume 1 / Issue 3

A RECENT SUCCESS

A quick and easy snack or breakfast substitute is peanut butter and bananas. The ingredients are:

1 slice of whole grain bread

1 Tbsp of peanut butter

1/2 banana sliced

1 tsp of ground flaxseed

Spread the peanut butter on the toast and slice the bananas on top. Sprinkle flaxseed is optional. The toast is only about 250 calories.



EATING HEALTHY IS GREAT FOR EVERYONE

One of the biggest challenges to staying healthy is planning a balance diet that has the right amount of each food group. Unfortunately, many people today have combined less healthy diets with lack of exercise. These two factors are among the biggest areas for making chronic health issues such a growing factor among people today.

You may not need to diet, just eat healthier.

The best way to maintain a healthy weight is to begin a steady and consistent goal of eating healthy with smaller portions and a better balance of fruits, vegetables and grains with only about one third of the plate with meat or fish.

Q. What is the best balance for healthy weight?

A. A recent report from Dr. Nigel Brockton indicated that keeping the best long-term balance between weight gain and nutrition is to keep a daily balance of burning calories. The more time spent being less physically active the more calories that you need to burn. In the report it indicated that having that not having that balance of calories and activity can lead to potential cancer, Type 2 diabetes, heart disease and stroke.

Q. Does age play a factor in weight gain or loss?

A. Yes, as we age, we will loss muscle mass and it becomes harder to lose weight. It is important as we age that balance must be watched even closer.

"Slow and steady can keep you in a better weight balance than up and down dieting."

SOME OF THE WORKOUTS TODAY ARE GEARED FOR OUR BUSY SCHEDULE.

Some the most interesting and successful exercise programs now can focus on 30 minutes a day. That amount of physical activity 4 to 5 times a week can make a huge difference in your weight/activity balance by slowly burning off pounds and keeping you in a more healthy state. Several fitness centers such as Hudson-Campbell and the YMCA can offer classes that help you stay focused on your physical improvement schedule.

FOR MORE INFORMATION: STOP BY OUR BENEFITS AND HEALTH FAIR THIS FALL!

HIPAA COMPLIANCE

CHECK LIST FOR EMPLOYERS

HAVE YOU CONDUCTED THE FOLLOWING AUDITS/ASSESSMENTS?

- ☐ Security Risk Assessment
- ☐ Privacy Assessment
- ☐ Administrative Assessment

HAVE YOU IDENTIFIED ALL DEFICIENCIES DISCOVERED DURING THE AUDITS?

- ☐ Have you documented all deficiencies?

HAVE YOU CREATED REMEDIATION PLANS TO ADDRESS DEFICIENCIES FOR THE FOLLOWING?

- ☐ Security Risk Assessment
- ☐ Privacy Assessment
- ☐ Administrative Assessment

DO YOU HAVE POLICIES AND PROCEDURES RELEVANT TO THE HIPAA PRIVACY, SECURITY AND BREACH NOTIFICATION RULES?

- ☐ Have all staff members read and attested to the Policies and Procedures?
- ☐ Do you have documentation to their attestation?
- ☐ Do you have documentation for annual reviews of your Policies and Procedures?

HAVE ALL STAFF MEMBERS UNDERGONE BASIC HIPAA TRAINING?

- ☐ Do you have documentation of their training?
- ☐ Is there a staff member designated as the HIPAA Compliance, Privacy and/or Security Officer?

HAVE YOU IDENTIFIED ALL BUSINESS ASSOCIATES?

- ☐ Do you have Business Associate Agreements in place with all Business Associates?
- ☐ Have you audited your Business Associates to ensure that they are HIPAA compliant?
- ☐ Do you have reporting to prove your due diligence?

DO YOU HAVE A MANAGEMENT PROCESS IN THE EVENT OF INCIDENTS OR BREACHES?

- ☐ Do you have the ability to track and manage the investigations of all incidents?
- ☐ Are you able to demonstrate that you have investigated each incident?
- ☐ Are you able to provide reporting of minor or meaningful breaches or incidents?
- ☐ Do your staff members have the ability to anonymously report an incident?

ACA COMPLIANCE CHECKLIST

1. PLAN DESIGN

- ☐ Plan design meets ten Essential Health Benefits.
- ☐ Plan design conforms to deductible maximum.
- ☐ Plan design conforms to maximum out of pocket limitations and unlimited lifetime benefits.
- ☐ Conforms to 80/20 premium to claims ratio.
- ☐ Offer dependent coverage and children to age 26.
- ☐ Minimum value of 60% of minimal essential coverage.

2. FINANCIAL CONTRIBUTION

- ☐ Must offer coverage in 2019 to 95% of full-time employees.
- ☐ Confirm Section 1411 Certification—notice from CMS of employee eligibility for exchange.
- ☐ Plan premium increase after 2016 can't exceed 10% without justification to state insurance department.
- ☐ Employee premium contribution for employee only health coverage can't exceed 9.6% of the lowest household income.
- ☐ Prohibition of pre-existing conditions or denial of enrollment due to health status.
- ☐ \$0 cost sharing of a specific list of preventive and wellness benefits.

3. NOTICES

- ☐ A Summary of Benefits must be available for all employees.
- ☐ Notice that the Federal Marketplace is available, OMB #1210-0149
- ☐ Prepare to file IRS 1094 and 1095 forms.
- ☐ Move to community rating for employers with 50 to 99 employees will transition after 2021 renewal.

4. INFORMATION TO CAPTURE

- ☐ Make certain that plan does not exceed "Cadillac Plan" provisions beginning in 2018—\$10,200 for employee only coverage.
- ☐ Report health insurance coverage in IRS filing.
- ☐ Capture Social Security Number for all dependents.
- ☐ Enrollment in health coverage within 90 days (typically 60 day waiting period) of full-time status or hire date if working immediately full time.
- ☐ Supplemental and voluntary benefit coverage is not affected by ACA requirements.

PLAN SELECTIONS WITH COST PER PAYCHECK

ALABAMA BLUE CROSS BLUE SHIELD:

Medical Plan 1 (Administration):

- Employee Only \$68.53
- Two Person \$98.17
- Family \$133.78

Medical Plan 2 (Union Members):

- Employee Only \$70.67
- Two Person \$91.59
- Family \$124.82

Dental Plan (Administration | Union Members):

- Employee Only \$4.42 | Employee Only \$5.43
- Two Person \$9.52 | Employee Only \$11.81
- Family \$21.98 | Family \$26.98

Medicare Plan:

- A plan that works with Medicare and can last into retirement is now available. There is no charge for the plan.

EYEMED VISION CARE:

Vision Plan:

- Employee Only \$2.94
- Employee & Children \$5.13
- Employee & Spouse \$6.16
- Family \$7.62

THE STANDARD:

Life Insurance/Disability: Birmingham Jefferson County Transit Authority provides \$30,000 for Union employees and for Admin employees 1x annual salary up to \$100,000 and Union employees receive \$100 in weekly disability benefits and Administrative employees receive a maximum \$1000 in monthly disability up to 70% of salary.

A voluntary life insurance is available through payroll deduction for employees and their families. The rates start at \$1.10 a month for \$10,000 of face amount and can be retained after retirement from MAX.

WHAT'S NEW FOR 2023

Several changes have been made to the benefit plans to provide the most comprehensive and cost-effective plan on the market. BJCTA has carefully reviewed these new programs and believes everyone will be excited at the offerings.

NEW BLUE CROSS MEDICAL PLAN:

We have selected one of the latest plans from Alabama Blue Cross. It continues to focus the benefits on mostly using co-pays so that you are not affected by the deductible. For example, an office visit is simply a small co-pay and done. The same with prescription drugs, low co-pay at the drug store or via mail order and done.

NEW ADMINISTRATIVE PENSION PLAN:

A new pension plan from Nationwide will be effective January 1, 2023 for all administrative team members. It will be a dynamic new plan with contributions from the agency and the employees. It will offer a new level of investment decisions by YOU the employee over both the employer money and your money contributed. Administrative employees and union employees will continue to have access to the 457 Retirement plan.

A LONG-TERM DISABILITY PLAN:

An exciting new plan for union and administrative employees will be a long-term disability plan provided through the Standard. This plan will pay 60% of your income to Social Security age. It will be coordinated with the short-term disability so that the existing claim can just seamlessly continue. The plan includes a Workplace Possibilities approach to reducing the causes of a disability. The coverage includes a \$25,000 Reasonable Accommodation Expense Benefit that pays for workplace changes that allow the employee to return to work.

WHAT ELSE SHOULD I KNOW?

- All full-time employees are eligible for benefits.
- Many of the benefits may be elected for dependents, including spouse, children, and dependent grandchildren.
- These selections cannot be changed during 2023 except for the case of a life event such as marriage, divorce, adoption or scheduled enrollment period.

Birmingham Jefferson County Transit Authority
1801 Morris Ave. Birmingham, AL 35203
(205) 521-0180 - www.maxtransit.org

BIRMINGHAM JEFFERSON COUNTY

TRANSIT AUTHORITY



WWW.MAXTRANSIT.ORG

HEALTH INSURANCE:

Your health insurance is provided by Alabama Blue Cross and Blue Shield. The coverage is a PPO that uses a network of preferred providers. You can use out of network providers at a higher cost.

- Primary Care Physician: \$35.00 co-pay
- Specialist: \$50.00 co-pay
- Individual Deductible: \$500
- Family Deductible: \$1,000
- Urgent Care: \$35
- Emergency Room: \$200 co-pay
- Maximum Out of Pocket-Individual: \$5,000
- Maximum Out of Pocket-Family: \$10,000
- Wellness Visit: \$0.00
- Most Preventive Care: \$0.00
- Rx Co-pays: \$15/\$40/\$60/\$100
- Lifetime Maximum: Unlimited

DENTAL~VISION~DISABILITY

DENTAL:

This coverage is also provided by Alabama Blue Cross and Blue Shield. It is a PPO and uses a preferred list of dentists.

- Preventive: Covered at 100% with no deductible; Two cleanings a year with X-rays.
- Basic: This includes fillings and extractions that are covered at 100% after a \$25 deductible.
- Major: This includes bridges and dentures that are covered at 50% after deductible.
- Annual Max: \$1000 per year per insured.
- Orthodontic: 50% up to a maximum \$1000.

VISION:

This plan is provided by EyeMed and uses a PPO network. A vision exam is available for a \$10 co-payment. Lenses and frames or contact lenses are available for a \$10 co-pay. Additional vision services may have a discounted payment for such items like transition lenses.

DISABILITY:

- Birmingham Jefferson County Transit Authority provides a basic disability for union employees pays \$100 a week for sickness or accident and for Administrative employees \$1000 a month.
- A payroll deduction disability with AFLAC is available to purchase additional coverage to meet your individual needs. It would cap at 60% of your income up to \$3000 a month.

LIFE~FSA~VOLUNTARY

LIFE:

Birmingham Jefferson County Transit Authority provides \$30,000 in life and AD&D benefits for all union employees. Admin employees receive 1x their annual salary up to a maximum of \$100,000. Supplemental additional term life insurance is also available.

FLEX SPENDING ACCOUNT:

Every employee is eligible to enroll in the Flex Spending Account. Money can be set aside each year to pay for unreimbursed medical expenses like co-pays and many over the counter items. A debit card is used with this account. A separate account can be set up to pay for dependent care expenses. Both accounts have maximum contribution limits and other limitations.

VOLUNTARY:

- **UNIVERSAL LIFE** ~ The plan provides guaranteed issue Universal Life insurance with Transamerica. The plan is very unique by offering both Life insurance and a solution for Long-Term Care expenses in one policy. For issue ages up to 76, you get double the amount in life insurance face amount to use for long term care expenses.
- **ACCIDENT**
- **CRITICAL ILLNESS**
- **AFLAC AND AMWINS** ~ These benefits remained unchanged and can remain on payroll deduction.
- **RETIREMENT** ~ A voluntary tax-favored program is provided by Nationwide.



CONTRACT BETWEEN
AUTHORITY
AND
NATIONAL BENEFIT SERVICE CENTER

This Contract (the "Contract") is made and entered into this **26th day of, October 2020**, by and between the **it Authority**, an Alabama public corporation, (hereinafter referred to as "BJCTA") the administrative offices of which are principally located at 1801 Morris Avenue, Second Floor, Birmingham, Alabama 35203, and **National Benefit Service Center**, a Florida corporation authorized to do business in the State of Alabama (hereinafter referred to as "Contractor") the administrative offices of which are principally located at P.O. Box 948094, Maitland, Florida 32794;

RECITALS

WHEREAS, the **it Authority** ("BJCTA") is a duly authorized governmental agency established as a public corporation by the Alabama Legislature to provide mass public transportation in the county of **it Authority** and

WHEREAS, in August 2020, the **it Authority** issued a Request for Proposal ("RFP") #20-19 for qualified businesses to provide **Employee Benefit Brokerage Services**, attached hereto as **Exhibit A**, these documents are incorporated herein by reference and made a part hereof; and

WHEREAS, **National Benefit Service Center**, ("Contractor") was the company selected by the **it Authority** to provide Employee Benefit Brokerage Services. The proposal attached hereto as **Exhibit B**, these documents are incorporated herein by reference and made a part hereof.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, and other good and valuable consideration, the mutuality and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

ARTICLE 1. SCOPE OF SERVICES

it Authority currently employs up to 300 benefit-eligible employees. The Contractor shall provide Employee Benefit Brokerage Services for **it Authority** as follows; but are not limited to:

Benefit Programs:

- Fully insured Medical

- Dental
- Vision
- Basic Life Insurance (1x annual base pay for administrative employees up to \$100,000, and \$30,000, for union employees)
- Supplemental Life Insurance
- Basic and Supplemental Accidental Death and Dismemberment Insurance
- Dependent Life Insurance
- Employee Assistance Program
- Flexible Spending Account
- Short-term Disability
- Health and Wellness
- Other Alternative and Elective Benefits

[CONFIDENTIAL]

Plan Placement, Vendor Management, and Renewals:

- Conduct thorough competitive vendor/market analysis, including cost and plan comparisons.
- Provide analysis of other peer programs in the market.
- Provide management of new insurance carriers and vendors, including reviews, managing timeline, and communications strategy.
- Conduct network evaluations, including discounts, access, and service disruption recovery.
- Assist with negotiations of provider and insurer agreements and renewals, including costs, terms, conditions and service level agreements and performance guarantees.
- Implementation of new benefit programs.
- Review of vendor contracts and policy documents.
- Ongoing vendor evaluation and performance management.
- Service as liaison for resolution of administrative and claim issues.

Consulting Services

- Evaluation of plan design, strategic recommendations, and implementation.
- Collection and analysis of benchmark data, performance of peer group comparisons, and related strategic recommendations.

- Performance of healthcare reform calculations, provision of guidance and recommendations.
- Comprehensive employee communications support, development of consumer-focused guidance tools and education related to healthcare and cost savings opportunities.
- Ongoing performance of financial analysis and cost projections
- Analysis of benefit utilization and cost trends.
- Evaluation of the impact of potential benefit changes.

ARTICLE 2. PROPOSAL

The Contractor confirms that all statements made in its Proposal attached hereto and incorporated herein by reference as Exhibit B are true, correct and complete.

ARTICLE 3. OTHER PROVISIONS

By signing this Contract, the parties affirm, for the duration of this Contract, they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Further, a contracting party found to be in violation of this provision shall be deemed in breach of this Contract and shall be responsible for all damages resulting therefrom. The Contractor shall comply with the provisions of Alabama Code § 31-13-9 as to subcontractors.

ARTICLE 4. TIME OF PERFORMANCE

Subject to the rights of the parties in connection with termination as hereinafter set forth, the term of this Contract shall commence upon the effective date on **October 26, 2020** and shall remain in effect for one (1) calendar year, expiring on **October 26, 2021**; with two (2), optional one (1) year renewals.

ARTICLE 5. CONTRACT DOCUMENTS

No representations or statements or agreements, oral or written, made prior to the execution of this Contract shall vary or modify the terms hereof. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the more specific and particular provision shall govern and take precedence over the more general, except as otherwise specifically stated.

ARTICLE 7. CONTRACT PRICE AND BILLING PROCEDURE

YEAR 1	OPTION YEAR 1	OPTION YEAR 2

The Contractor will invoice _____ monthly within fifteen (15) days after the completion of the work. The Contractor shall be paid within thirty (30) days of the acceptance and approval of each invoice. In order to receive payment, invoices must be timely furnished by the Contractor to the _____. Invoices should be detailed and clearly state the work or services performed. Invoices should be sent to the attention of _____, PO Box 10212, _____ Alabama 35202-0212. Invoices may also be submitted via email to _____.

ARTICLE 8. TERMINATION/CANCELLATION

A. Termination for Cause. This Contract may be terminated by the _____ upon thirty (30) days written notice for "cause." For purposes of this Contract, "Cause" means any of the following: (a) breach of any provision of this Contract by Contractor; (b) failure to commence or complete the services required in a satisfactory and/or timely manner under this Contract in accordance with Article 2 of this Contract, or if such commencement date is not specified in that Article, within a reasonable period of time; or (c) a determination by _____, in _____'s sole discretion, that Contractor is unqualified, incompetent or unable for any reason to complete the services required under this Contract. The Contractor may terminate this Contract, in whole or in part, upon seven (7) days' prior written notice to the _____ in the event of substantial failure by the _____ to perform in accordance with the terms hereof (including payment) through no fault of the Contractor.

B. Termination for Convenience. In addition, this Contract may be terminated by the BJCTA with fifteen (15) days written notice, if it is determined that it is in the best interests of the _____. In that event, all finished or unfinished documents, materials, and files at the option of the BJCTA shall become its property. If the Contract is terminated by _____ as provided herein, the Contractor will be paid an amount equal to actual work performed prior to the effective date of such termination. In no event shall the Contractor be entitled to receive compensation for work not actually performed or any amount for lost profit or other economic loss whatsoever.

ARTICLE 9. AUTHORIZATION AND APPROVAL

In no event shall the Contractor incur any liability or _____'s behalf or on BJCTA's account, nor enter into any agreement on BJCTA's behalf or on BJCTA's account, without prior written approval of _____. The Contractor agrees to obtain and secure all determinations, approvals, acceptances, modifications, authorizations, and requests hereunder from the _____ or or his or her authorized designee. It shall be the _____'s responsibility to obtain any necessary approvals

from the BJCTA's Board of Directors with respect to any necessary determinations, approvals, acceptances, modifications, authorizations or requests.

ARTICLE 10. QUALITY CONTROL

The Contractor shall be responsible for satisfactory performance of their work. The work to be performed pursuant to this Contract must be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession practicing under similar circumstances in the location of the project. The Contractor will follow-up with Performance Evaluations of the Contractor, during the contract period.

ARTICLE 11. NOTICE

Notice, except as specifically stated in Article 12, whenever required or permitted under the provisions of this Contract, shall be in writing and shall be deemed to have been given three days after the deposit of such notice in the United States Mail, via certified mail, postage prepaid, addressed:

if to

and, if to Contractor: Attn: Steven Beumer, Executive Vice President
National Benefit Service Center
P.O. Box 948094
Maitland, FL 32794

[CONFIDENTIAL]

ARTICLE 12. PROJECT MANAGEMENT

Any day-to-day concerns as it relates to the work to be performed under this contract should be addressed directly to the Interim Director of Human Resource for specific tasks, located at 1801 Morris Avenue, Second Floor, Birmingham, AL 35203, (205)-521-0125 or by email at [REDACTED]

All contract-related inquiries, submissions of contract mandated insurances, certifications, licenses, and DBE reports shall be made directly to the Contract Coordinator, located at 1801 Morris Avenue; Second Floor, Birmingham, AL 35203, (205) 521-0105 or by email at [REDACTED].

ARTICLE 13. STATUS OF CONTRACTOR

- A. Contractor is an independent contractor and retains the right to exercise full control and supervision over the employees of Contractor, their compensation and discharge, except as provided otherwise herein, and agrees to be solely responsible for all matters relating to payment of their employees, including compliance with social security, Internal Revenue Service requirements and all regulations governing

such matters. The parties intend that the relationship between them created under this Contract shall not at any time or for any purpose be construed to create any employment relationship, partnership, joint venture, or agency relationship between the parties. Neither party is granted any right or authority to assume or create any obligation or responsibility for, or on behalf of, the other party or to otherwise bind the other party in any way.

- B.** For all purposes specified under the terms of this Contract, Contractor shall be considered an independent contractor and, as such, Contractor shall not be liable to Contractor or their employees for benefits or coverage provided by the worker's compensation laws of the State of Alabama, and, further, no person employed by Contractor shall be considered an employee of Contractor for the purpose of worker's compensation coverage. Contractor shall be solely responsible for Contractor's own income and other tax reporting and payment with respect to the compensation payable to Contractor under this Contract, and Contractor shall have no obligation to withhold any portion of such compensation for purposes of employee withholding taxes or otherwise. Contractor shall indemnify and hold Contractor and its officers harmless from the payment of any federal, state, or local income taxes assessed on or otherwise relating to any payment or other compensation made to Contractor by BJCTA, and from any other liability (including, but not limited to, reasonable attorney's fees) arising in connection with such claims.

ARTICLE 14. COMPLIANCE WITH FEDERAL STATE AND LOCAL LAW

In performance of its obligations pursuant to this Contract, and pursuant to Federal, State, and local law, the Contractor agrees, in accordance with the standard of care, to identify, reasonably interpret, and respond to applicable provisions of federal, state, and local laws, regulations, certifications and FTA directives. The terms of the most recent amendment to any federal, State, or local laws, regulations, FTA directives, and amendments to the grant cooperative agreement that may be subsequently adopted, are applicable to this Contract.

ARTICLE 15. INDEMNIFICATION

The Contractor hereby expressly agrees and covenants that it will defend, hold and save harmless and indemnify the officers and employees of the Contractor and members of the Board of Directors from liability in connection with the work to be performed hereunder, to the extent caused by any negligent acts, errors or omissions of or resulting from the Contractor, or of any employee or agent of the Contractor, or of any person or company associated with the Contractor, or engaged by the Contractor to perform any work required by or in connection with the work required by this Contract.

Contractor further agrees to require any subcontractor retained by Contractor, to defend, hold and save harmless, and indemnify the officers and employees of the Contractor and members of the Contractor Board of Directors from liability in connection with the subcontracted work, arising out of any negligent acts, errors, omissions of or resulting

from the subcontractor, or of any person or company associated with the subcontractor, or subcontractor's agents, employees, or contractors.

Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties expressly agree that Contractor has no duty to defend any party indemnified hereunder from and against any claims, causes of action, or proceedings arising out of activities covered by Contractor's professional liability insurance.

Contractor's indemnification obligation shall survive the termination or expiration of this Contract.

ARTICLE 16. INSURANCE

The Contractor shall maintain during the performance of this Contract: (1) Statutory Workers' Compensation coverage, if applicable, in an amount equal to or exceeding the limits required under applicable Alabama statutes; (2) Employer's Liability coverage (\$500,000); and (3) Commercial General Liability coverage, from a good and responsible insurance company doing business in the State of Alabama, said insurance company to be reasonably satisfactory to the BJCTA. All such insurance, excluding Workers' Compensation (including Employer's Liability) and Professional Liability, shall include BJCTA as an additional insured and copies of certificates of insurance, shall be delivered to BJCTA within fifteen days of the Effective Date.

A.) Workers' Compensation	
Employers' Liability	\$500,000
All States Endorsement	Statutory
Voluntary Compensation	Statutory

B.) Commercial General Liability
1.) \$1,000,000 per occurrence and aggregate

C.) Professional Liability (Errors and Omissions) Insurance
1.) \$1,000,000 per claim and aggregate.

ARTICLE 17. WARRANTY

In the performance of its work, the Contractor shall exercise that same degree of care and skill customarily and reasonably exercised by other contractors performing similar work in the same locality and time period. The Contractor makes no warranties, express or implied, under this Contract or otherwise, in connection with any services performed or furnished by the Contractor.

ARTICLE 18. REPRESENTATIONS MADE BY CONTRACTOR

A. The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. 3801 et seq. and U.S. DOT

regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to their actions pertaining to this Contract. Upon execution of the Contract, the Contractor certifies or affirms the truthfulness and accuracy of any statements the Contractor has made, makes, may make, or causes to be made, pertaining to the Contract and the work which is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if the Contractor makes, or causes to be made a false, fictitious, or fraudulent claim, statement, submission, or certification, the BJCTA on behalf of the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the full extent the Federal Government deems appropriate.

- B.** The Contractor also acknowledges that if they make, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the BJCTA and Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. 5307 and/or 5309, the Government reserves the right to impose the penalties of 18 U.S.C. 1001 and 49 U.S.C. 5307(n)(7) and 5309 in its entirety on the Contractor, to the extent the Federal Government deems appropriate.
- C.** The Contractor agrees to include this clause in its entirety in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that clauses shall not be modified except to identify the sub-Contractor who will be subject to these provisions.
- D.** This Contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, and Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs in Exhibit C hereto.

ARTICLE 19. PRESUMPTION

Neither this Contract nor any Paragraph hereof shall be construed against either party due to the fact that this Contract or any such Paragraph was drafted by that party.

ARTICLE 20. RESPONSIBILITY OF OTHERS

No director, officer, member, or employee of the BJCTA or member of its governing body, nor any other public official of the governing body or localities who exercise any function or responsibilities in the review of or approval of the undertaking of carrying out this Contract, shall (1) participate in any decision relating to this Contract which affects his or her personal interest or the interest of any partnership, or association in which he or she is directly interested; or (2) have any interest, directly or indirectly, in this Contract or the proceeds thereof.

ARTICLE 21. SEVERABILITY AND INTENT

Should any part of this Contract be declared to be unconstitutional, invalid, or beyond the authority of either party to enter into or carry out, such decision will not affect the validity

of the remainder of this Contract, which will continue to be in full force and require specific performance.

ARTICLE 22. NON-ASSIGNMENT

Neither the _____ nor the Contractor may assign any interest in this Contract and shall not transfer any interest in the same (whether by assignment or novation); or any claims, causes of action or rights against the other party arising from or under this Contract; or any control of any claims or causes of action arising from this Contract without the prior written consent of the other party. It shall be the responsibility of the Executive Director to obtain any necessary approvals from the _____ tors.

ARTICLE 23. CHOICE OF LAWS

This Contract is an Alabama contract and shall be governed, interpreted and enforced in accordance with the laws of the State of Alabama, without regard to any choice of law rules that may direct the application of the law of another jurisdiction.

ARTICLE 24. AMENDMENT

This Contract may be amended or modified only by written instrument executed by both the E _____ and the Contractor.

ARTICLE 25. WAIVER

All waivers given hereunder shall be in writing. No waiver by the _____ the Contractor of any breach or anticipated breach of any provision of this Contract by the other party shall be deemed a waiver of any other contemporaneous, preceding, or subsequent breach or anticipated breach, whether or not similar, on the part of the other party.

ARTICLE 26. COUNTERPARTS

This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. A photocopy of a counterpart shall have the same effect as an original.

ARTICLE 27. ARBITRATION

Any unresolved disputes shall be submitted for resolution by binding arbitration. Either party can make a written demand to the other party for arbitration if a dispute arises and it is not resolved to the satisfaction of the other party. Once a request for arbitration has been made to the other party, the parties can mutually agree upon a person to hear the dispute. If the parties are unable to mutually agree on an arbitrator, each shall name an arbitrator and the two arbitrators will select the third arbitrator. The neutral arbitrator will preside over the proceedings. TO THE EXTENT THAT ANY COURT OF COMPETENT JURISDICTION DETERMINES THAT THIS ARBITRATION PROVISION IS INAPPLICABLE OR UNENFORCEABLE WITH RESPECT TO ANY CLAIM OR

DISPUTE, THE PARTIES HEREBY IRREVOCABLY WAIVE ALL RIGHT TO TRIAL BY JURY IN ANY COURT IN ANY ACTION FOR THE ADJUDICATION OF SUCH CLAIM OR DISPUTE.

ARTICLE 28. FEDERAL REQUIREMENTS

Contractor agrees to abide by all federal rules, regulations and directives, including, but not limited to, the directives promulgated by the Federal Transit Administration as set forth-in Exhibit D attached hereto and incorporated herein by reference.

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(THIS SPACE IS LEFT BLANK INTENTIONALLY)

IN WITNESS THEREOF, the parties hereto, in their duly authorized representative capacity, have caused this Contract to be executed as of the day and year first above written.

----- AUTHORITY

BY: _____ DATE: _____

**NATIONAL BENEFIT SERVICE CENTER
(DUNS #96-5475135)**

[CONFIDENTIAL]

By: _____ DATE: _____
Authorized Representative

PRINTED NAME: _____ TITLE: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

Critical Illness Can Spell Financial Problems

Steven L. Beumer, Executive Vice President, National Benefit Service Center

Aug 25, 2015



Healthcare reform has been the buzz word for several years and will remain a hot topic for many years to come. However, as employers have struggled to keep healthcare costs in check, more of those costs have been shifted to employees. Many employers and employees saw this trend as an inevitable outcome of the growing cost and some took action by adding voluntary plans that helped shoulder a portion of the costliest medical expenses. Health insurance has become essential in today's world, but the out of pocket costs from a major critical illness such as a heart attack stroke or cancer can be financially devastating.

The incidence of critical illnesses has become increasingly survivable with the development of advanced medicine. Harder to survive than the medical trauma can be the negative financial impact to people. The facts are not in dispute—two-thirds of the more than 1.5 million Americans that filed for bankruptcy were due to medical bills. Many millions of Americans are left to struggle for years paying off lingering debts.

A growing method of addressing this issue comes in the form of a critical illness insurance policy. This type of program is designed to pay a lump sum upon the diagnosis of any of the named critical illnesses. The plans can be employer paid or voluntary through

payroll deduction with premiums ranging from \$10 to \$50 a month. The dollar amount of the benefit can be preselected by the employer or designed by the employee so that an appropriate level of coverage is taken. The plans typically include the option to cover dependent family members. A recent survey found that 62 percent of employees, when given the option of having critical illness coverage to cover out of pocket costs, were interested. Unfortunately this number is much higher than the number of employers that actually offer the plans. When reviewing the plan options between the group employer sponsored and individual plans, the clear winner for benefits and costs are the group model.

The need for critical illness insurance is heightened by the frequency of major critical illnesses today. Decades ago these illnesses were often fatal. Treatments and the advance of medical science have resulted in many people outliving the onset of these major conditions. To put the numbers in perspective, an American suffers a coronary event every 25 seconds, a stroke every 40 seconds and men have a one-in-two lifetime risk of developing some form of cancer and women have a one-in-three chance.

The annual picture looks even more frightening. Approximately 1.4 million Americans receive a new diagnosis of cancer; 785,000 Americans have a first heart attack and 600,000 Americans suffer a first time stroke.

Critical illness plans have evolved over the past 50 years. There are still some general assumptions you can make; they generally are available in the 18 to 65 year old age range, they are guaranteed renewable, most plans have a 30 to 90 day waiting period after the effective date when no benefits are paid, most plans have a pre-existing look back of 12 months and will not pay benefits for claims related to illnesses that were treated during that time frame.

Critical illness plans may have several riders available that make them even more attractive. The most popular is the wellness rider that pays \$50 to \$100 for an insured that has a screening test done. Typically those screenings relate to the covered illness, so a cancer screening test would be covered for example. Other riders may include return of premium (this would refund the premium if no claims were made during a specific period) and waiver of premium (this will waive the premium if a policy holder becomes disabled from a covered illness).

One advantage to critical illness plans that bears mentioning is that the premiums can be paid from a Health Savings Account. These are accounts set up to house funds used along with a high deductible health plan. This provides an extremely attractive method to pay the premiums with tax free dollars.

These plans are filling an important void as out of pocket costs raise. Make certain that you select a well-qualified carrier, one with extensive experience and underwriting capabilities, and rest easy knowing that those financial surprises can be minimized.

About the Author



Steven L. Beumer, RHU, REBC is Executive Vice President of National Benefit Service Center, providing benefits nationally for over thirty years. The firm is based in Central Florida. Beumer was recently given an award at the White House as a faith leader, Champion of Change for the environment. He can be reached at NationalBenefit@aol.com.

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Your Guide to Self Funding

[\(/send-to.html?keepThis=true&url=cancer-finding-new-epidemic&issue_id=31&TB_iframe=true&height=300&width=600\)](#)

Cancer: Finding New Approaches to an Epidemic

Steven L. Beumer

Jun 1, 2012



Cancer is raging out of control. Every conversation that touches this subject seems to elicit a response about a brother, sister, parent or close friend who has been touched by this epidemic. The rates of diagnoses have been steadily on the rise and most tragically the demographic hardest hit, have been children. Treatment has also changed as death rates

have slowly fallen as new and more elaborate treatments have emerged. This has also resulted in a huge upswing in out-patient treatments, as the shift away from lengthy hospital stays continues.

Lung cancer remains our most deadly variety, killing more people than any other form of cancer. Breast cancer is the No. 2 killer for women and prostate cancer is No. 2 for men. Lung cancer has now become the leading cause of death in China as poor air quality and heavy smoking has contributed to a nearly five-fold increase since the 1970s.

Research has tackled the treatment of cancer, providing the response to keep this epidemic from overwhelming our health system. But along with these medical treatment advances has come rapidly rising costs. One example is in cancer drug costs, currently predicted to rise as much as 15% a year through 2013. In the United States, the overall cost of cancer treatment had already topped \$124 billion in 2010. Medical treatment advances have moved the standard intravenous method to oral drugs that now account for 25% of the total drugs administered. However, the downside is that the pills are more expensive, have higher co-pays and are reimbursed by health plans at a lower rate than IV drugs. This pattern is being repeated in other treatments that are growing in costs.

What is surprising is how this trend is impacting those with excellent health insurance coverage. Many find that health insurance covers the biggest cost of cancer treatment but the out-of-pocket portion remains an ongoing struggle.

Couple that with the rise in other unexpected costs like lost work, travel to appointments and out-of-pocket costs that average \$712 per month for co-payments for doctor visits and prescription drugs, and the recipe for financial disaster looms large. Rates of medical debt are growing among those with health insurance. According to the American Cancer Society (ACS), 1 in 5 privately insured Americans with chronic conditions have problems paying their medical bills.

When out-of-pocket medical care exceeds 2.5% of income, financial burdens become substantial. Another study in Washington state compared cancer registries to bankruptcy records and found that with lung cancer the possible bankruptcy was 8% versus 0.3% in the general population.

What can be done to address the issues? First, employers have a big stake in keeping employees healthy. That means educating them that most preventive coverage on the health insurance would include a cancer screening benefit. Make certain that employees are well-informed about their own health, since early prevention is the "best medicine" for fighting cancer. The Centers for Disease Control have set goals for cancer wellness screening. These goals, as reported in 2010 are still lagging with breast cancer screening rates at 72.4%, below the target of 81%; cervical cancer screening was at 83%, below the target of 93% and colorectal cancer screening was at 58.6%, below the target of 70.5%. This simply requires employees taking their own health care into account and using the tools provided by their employer-sponsored health insurance plans.

Second, employers can help address the financial impact by offering voluntary cancer or dread disease policies to supplement their health insurance. These plans will fill in the gaps left by the health insurance and assist in making certain that the financial impact of cancer is minimized. The second most expensive condition that is covered under employer-sponsored health plans is cancer. A recent report from Delta Air Lines' health insurance plan indicated that 25% of the high-cost claimants' expenses and 16% of the overall plan's costs came from cancer. This being a snapshot of one employer indicates how much employees with health insurance are affected by cancer treatment costs. The key is to select a supplemental plan that addresses the new reality of cancer treatment and prevention through wellness exams. A supplemental cancer plan should include a wellness benefit that supports the cost of annual cancer screening. Some of the older plans stressed prolonged hospital stays during cancer treatment, which is actually a rarity today.

Some of the important benefits that should be included are:

- Chemo and radiation treatment
- Drugs and medicine
- Transportation and lodging benefit
- Experimental treatment benefit
- Bone marrow/stem cell treatment with a donor benefit

These can certainly be supplemented by additional benefits such as second and third opinions, coverage for skin cancer, prosthesis, and cancer maintenance therapy.

Employees are grappling with the high cost of health care and the costly epidemic of cancer is creating new setbacks in that effort. These plans, with their pre-tax advantages, can go a long way to close that gap at no cost to the employer.

About The Author



Steven L. Beumer
National Benefit Service Center
407-629-4108



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epidemic&issue id=31&TB_iframe=true&height=... width=...
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MILLIMAN RESEARCH REPORT

2021 Milliman Medical Index

May 2021

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Andrew Naugle, MBA
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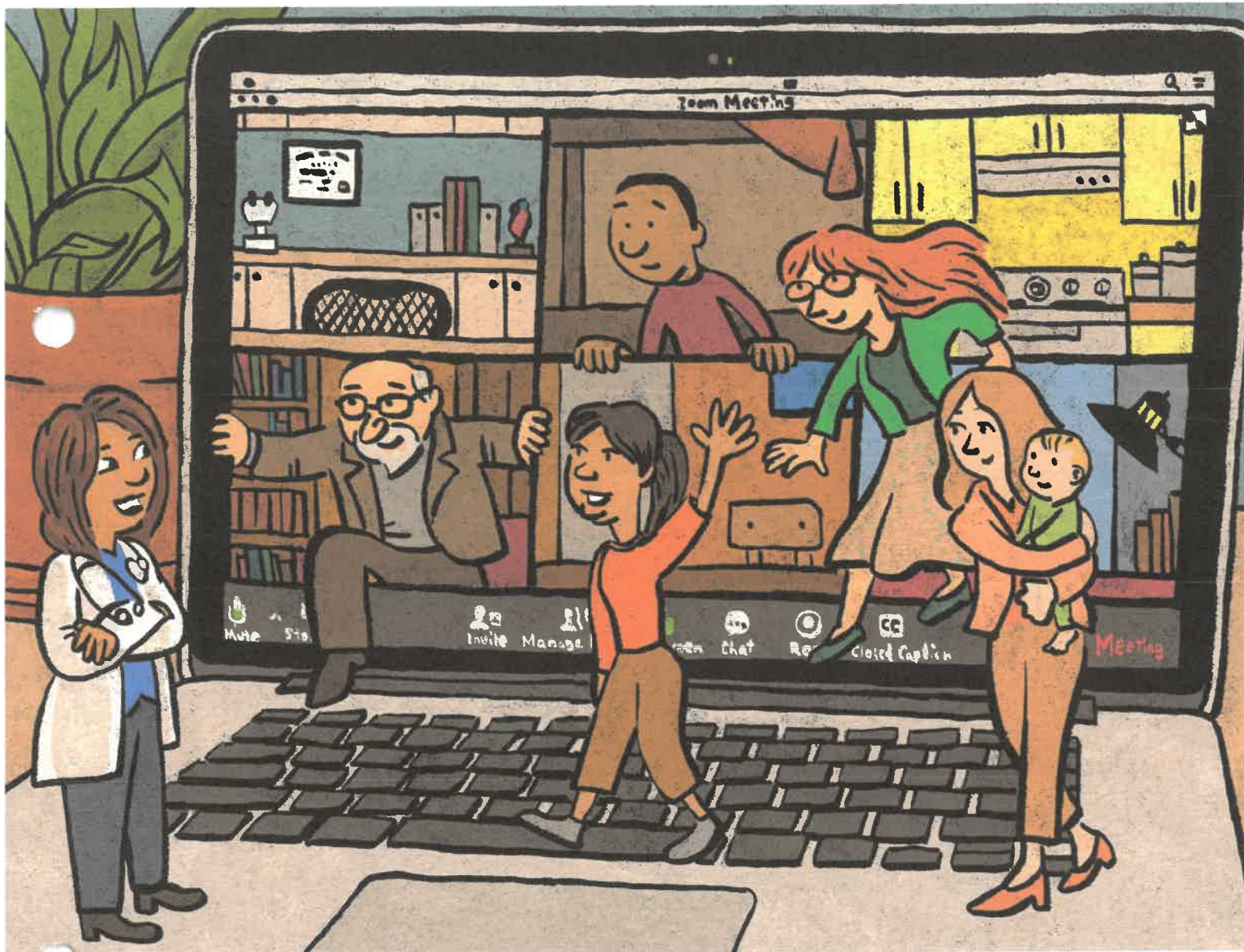


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Executive summary

In 2021, the cost of healthcare for a hypothetical American family of four covered by an average employer-sponsored preferred provider organization (PPO) plan is \$28,256, according to the Milliman Medical Index (MMI).^{1,2}

KEY FINDINGS OF THE 2021 MMI INCLUDE:

Figure 1 summarizes restated MMI family values from 2019 through 2021.

FIGURE 1: ANNUAL HEALTHCARE COST FOR MMI FAMILY OF FOUR

2019	\$27,233
2020	\$26,078
2021	\$28,256

The 2021 MMI is based on 2019 claims data projected to 2021 with estimated healthcare cost increases. With this approach, we estimate a 2021 MMI value and restate 2020 and 2019 MMI values because we have more recent information from last year's publication.

2020: LOOKING BACK



For the first time in the history of the MMI, healthcare costs decreased year over year with our restated 2020 MMI being 4.2% lower than the 2019 MMI value. Eliminated and deferred care has more than offset the cost of COVID-19 testing and treatments. All categories of healthcare costs except prescription drugs with and without rebates are lower in 2020 compared to 2019.



We published last year's MMI on May 21, 2020, near the beginning of the COVID-19 pandemic. At that time, we suspected that the pandemic would have an effect on healthcare costs but we did not have enough data to understand the duration and extent of the impact. We now know much more about how COVID-19 has affected 2020 but there is still much unknown for 2021 and beyond.



Our 2020 MMI report suggested that COVID-19 testing and treatment costs “may be dwarfed by the spending reductions resulting from deferrals of care.” This hypothesis turned out to be true although it appears that much of the care has actually been eliminated rather than deferred. It is unclear to what extent this eliminated care will lead to future adverse health outcomes, if any.



The year 2020 was unique in many regards. Lifestyle changes may have contributed to less demand for acute care in the short term. Digital health, telehealth, and mail-order pharmacy utilization increased as individuals accessed care in new ways. It is uncertain whether these new behaviors will persist, revert to pre-COVID-19 behaviors, or change in some new way when the public health emergency is over.



Last year, we examined the effects of managed care on healthcare costs. Care management will be a key in controlling healthcare costs in 2021 and beyond, perhaps by leveraging the new care access habits formed by many individuals during the height of the pandemic.

- 1 Milliman Medical Index is an actuarial analysis of the projected total cost of healthcare for a hypothetical family of four covered by an employer-sponsored preferred provider organization (PPO) plan. Unlike many other healthcare cost reports, the MMI measures the total cost of healthcare benefits, not just the employer's share of the costs, and not just premiums. The MMI only includes healthcare costs. It does not include health plan administrative expenses, pharmacy rebates, or insurance company profit loads.
- 2 As discussed in the following section of this report, the 2021 MMI dollar amount is not directly comparable to the amount published in last year's MMI report. This year's figure and last year's figure differ due to the availability of more current cost information, in addition to the one-year impact of healthcare cost inflation.

2021: LOOKING AHEAD



We project healthcare costs will grow by approximately 8.4% for the MMI family from 2020 to 2021. This rate, driven by a forecasted rebound in healthcare utilization, is higher than historical healthcare cost increases and gross domestic product (GDP) growth over the past five years.³

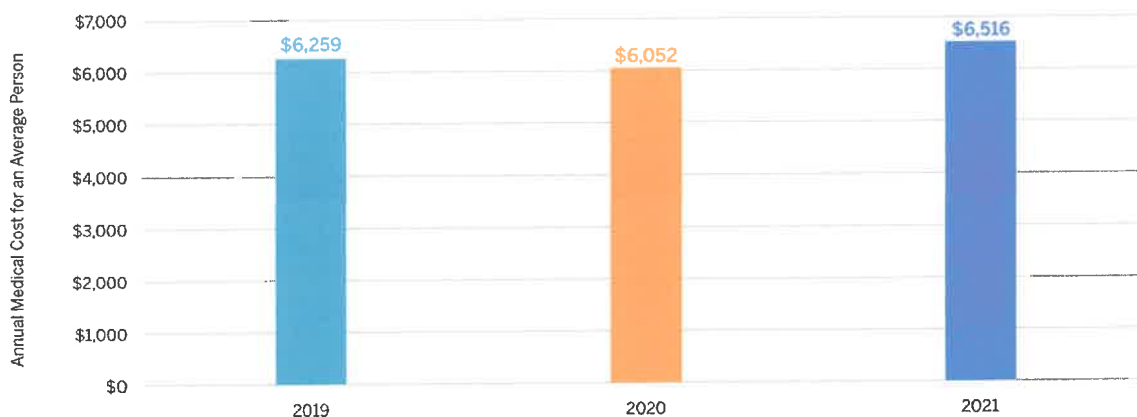


As we look ahead to 2021, we are faced with more uncertainty than ever before. COVID-19 vaccine penetration rates and efficacy, public health policy and individual responses to new developments, and new utilization patterns and behaviors all add to this uncertainty. However, we have never been better equipped to navigate this new level of uncertainty. Our resources, including our COVID-19 modeling suite, Milliman's Health Trend Guidelines, and Milliman's MedInsight® Emerging Experience data, give us an early look at how healthcare costs are shaping around COVID-19.

What the MMI represents

Since its first publication in 2005, the MMI has proven a valuable measure of healthcare costs and changes in those costs for a hypothetical “typical American family of four.” We have always defined that family as a male age 47, a female age 37, a child age 4, and a child under age 1. In reality, family compositions vary, and different families can experience different levels of healthcare expenses. This variation results from differences in family size, the family members' ages and genders, where they live, their income levels, their unique health conditions, and a host of other variables. Figure 2 summarizes MMI average person values from 2019 through 2021.

FIGURE 2: ANNUAL HEALTHCARE COST PER PERSON



Changes in healthcare costs are different for the average person, the MMI family, and other groups of people. Our interactive tool gives readers the ability to see health costs for the MMI family and different groups of people.⁴ While the “typical family of four” construct has allowed us to maintain consistency across the years, we recognize that variations from the averages can be significant and there is not a single typical American family. The remainder of this report will discuss healthcare costs for the average person.

³ Real GDP increased by approximately 1.0% per year over the five-year period ending in 2020. See <https://www.bea.gov/data/gdp/gross-domestic-product> (accessed May 19, 2021).

⁴ Visit the MMI interactive tool to build your own family and understand their healthcare costs: milliman.com/mmifamilies

COVID-19

As we navigate through the second year of the global COVID-19 pandemic, we find ourselves with enough emergent data to begin analyzing the pandemic's impact on U.S. healthcare costs. Certainly the largest pandemic in the era of managed healthcare, COVID-19 not only caused immense strain on hospitals and inpatient care settings nationwide, the fear of infection caused many people to defer and eliminate avoidable healthcare; additionally, some employees lost their jobs (and the employer-sponsored medical coverage that came along with it).^{5,6}

The impacts on health costs were (and continue to be) myriad in nature. Healthcare is a local phenomenon, and the pandemic continues to ebb and flow as vaccinations offset the introduction of new variants. These counteracting factors will impact future health trends to some degree for years to come. With that said, we now have reasonably good data on the impact from the pandemic's initial wave in the spring of 2020; this period had the greatest impact on overall medical trends, because the nationwide fear of infection and government-mandated suspension of elective care⁷ was at its greatest during the spring 2020 months. The second wave (late in 2020) had more overall hospitalizations than the earlier wave, yet more of the country felt comfortable seeking elective care (relative to the spring), leading to a more muted impact on trends.

According to a March Peterson-KFF Health System Tracker report, health services spending decreased by 2.7% (seasonally adjusted) from 2019 to 2020, the first time in recorded history that overall U.S. health spending has decreased from one year to the next.⁸ We also collected proprietary data from our Milliman Health Trend Guidelines and Milliman's MedInsight Emerging Experience data. Our data exhibits a similar (and slightly starker) conclusion; we estimate that healthcare costs decreased by 3.3% from 2019 to 2020 for an average person. We saw costs decrease across all service categories other than prescription drugs.

FIGURE 3: MMI AVERAGE PERSON COST TREND, CY2018 TO CY2021⁹

SERVICE CATEGORY	CHANGE FROM 2018 TO 2019	CHANGE FROM 2019 TO 2020	CHANGE FROM 2020 TO 2021
INPATIENT FACILITY CARE	2.1%	-4.2%	10.2%
OUTPATIENT FACILITY CARE	2.8%	-6.4%	8.0%
PROFESSIONAL SERVICES	2.3%	-6.8%	8.3%
PHARMACY	5.3%	7.2%	4.3%
OTHER	3.9%	-6.8%	8.1%
TOTAL	3.1%	-3.3%	7.7%

- 5 Milliman's COVID-19 Advanced Population Shift (CAPS) model develops regional estimates of pandemic-related market shifts (demographics and morbidity). Additional details at: <https://us.milliman.com/en/insight/the-covid19-recession-and-healthcare-coverage-in-the-us>.
- 6 Fronetin, P. & Woodbury, S.A. (January 11, 2021). Update: How many Americans have lost jobs with employer health coverage during the pandemic? Commonwealth Fund. Retrieved May 19, 2021, from <https://www.commonwealthfund.org/blog/2021/update-how-many-americans-have-lost-jobs-employer-health-coverage-during-pandemic>.
- 7 Ambulatory Surgery Center Association (April 20, 2020). State Guidance on Elective Surgeries. Retrieved May 19, 2021, from <https://www.ascassociation.org/asca/resourcecenter/latestnewsresourcecenter/covid-19/covid-19-state>.
- 8 Cox, C., Amin, K., & Kamal, R. (March 22, 2021). How Have Health Spending and Utilization Changed During the Coronavirus Pandemic? Peterson-KFF Health System Tracker. Retrieved May 19, 2021, from <https://www.healthsystemtracker.org/chart-collection/how-have-healthcare-utilization-and-spending-changed-so-far-during-the-coronavirus-pandemic>.
- 9 CY2018 to CY2019 trends are based upon actual (and essentially completed) data. CY2019 to CY2020 trends are restated based upon information at the time of publication, and CY2020 to CY2021 trends are projected.

As we hope to return to some level of normalcy in 2021, what we see is that the pandemic has led to a “lost year” of medical trend, which can be seen in Figure 3 above. There is still much that we do not know about the future, and the answer will be largely determined on how communities react to the virus’ evolution, and approaches and measures designed to combat future outbreaks.

Components of cost

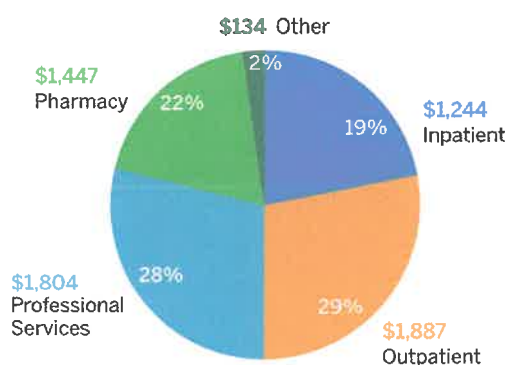
The MMI breaks up healthcare costs into five categories of services:

- 1 Inpatient facility care
- 2 Outpatient facility care
- 3 Professional services
- 4 Pharmacy
- 5 Other services

As shown in Figure 4, for the MMI’s average person covered by an employer-sponsored PPO plan, approximately one-half of healthcare expenses are for hospital services, including both inpatient and outpatient services. After increasing by 2.5% from 2018 to 2019, emerging data from 2020 suggests that total hospital expenses (inpatient plus outpatient) decreased by 5.6% from 2019 to 2020, driven by the significant reduction in elective care from March through May 2020.¹⁰ In 2021, we are projecting that the increase in hospital costs will jump up to 8.9%, driven by pent-up demand for services as the COVID-19 pandemic abates.

For the average person, approximately 19% of total expenses are attributable to inpatient hospital services, as shown in Figure 4. However, inpatient hospital costs for very young people are higher, due to complications associated with birth and infancy. For the MMI’s hypothetical family of four, which includes a child age less than 1, approximately 33% of total expenses are attributable to inpatient hospital services. These variations are illustrated in the updated MMI interactive tool, which also gives users the option of exploring cost allocations for other individual and family constructs.

FIGURE 4: 2021 MMI COMPONENTS OF SPENDING FOR AN AVERAGE PERSON



Percentages may not add to 100%, due to rounding.

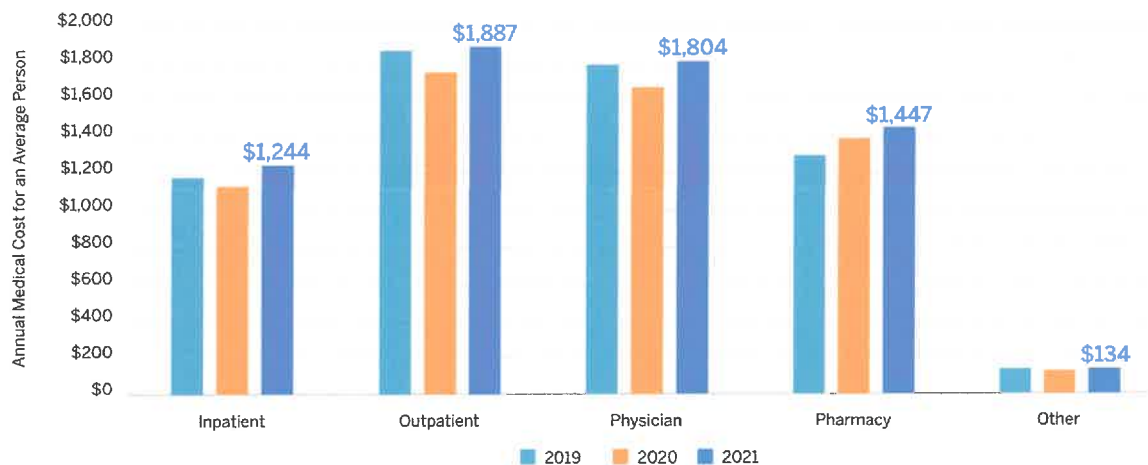
¹⁰ See <https://www.milliman.com/-/media/milliman/pdfs/2021-articles/4-6-21-commercial-health-insurance.ashx>, Figure 15, for more information.

Professional services are also a large category of healthcare costs, representing 28% of total healthcare spending for the average person in 2021. These costs are for all professional fees, including those from physicians and other healthcare professionals, that are incurred when a patient uses a hospital, clinic, surgical center, stand-alone lab or imaging center, or a physician office. Physician services were also significantly impacted by COVID-19 in 2020. Emerging data from 2020 suggests that physician costs were reduced by 6.8%, an even larger decrease than the hospital expense component. From 2020 to 2021, we are projecting physician cost to increase by 8.3%. Both the 2019 to 2020 and 2020 to 2021 physician trend rates are significant departures from the 2.3% trend rate observed from 2018 to 2019. Trend rates for physician expenses may differ materially between children and adults. Data published by the Commonwealth Fund indicated pediatric visits experienced the largest decrease in utilization from the beginning of the pandemic through the end of 2020.¹¹

Deviating from COVID-19-influenced trends observed for both hospital and professional services, we are projecting that pharmacy costs for the average person will grow by 7.2% from 2019 to 2020, and by 4.3% from 2020 to 2021. As mail-order drug delivery surged at the onset of the pandemic, utilization reductions experienced by other components of care did not materialize for prescription drugs.¹²

The remaining 2% of expense is for “other” services, which include home healthcare, ambulance services, durable medical equipment (DME), and prosthetics. Similar to trend patterns for hospital and physician services, costs for these services declined by 6.8% from 2019 to 2020 but are estimated to increase by 8.1% from 2020 to 2021.

FIGURE 5: MMI ANNUAL SPENDING GROWTH BY COMPONENT OF CARE FOR AN AVERAGE PERSON



11 Mehrotra, A., et al. (February 22, 2021). The Impact of COVID-19 on Outpatient Visits in 2020: Visits Remained Stable, Despite a Late Surge in Cases. Commonwealth Fund. Retrieved May 19, 2021, from <https://www.commonwealthfund.org/publications/2021/feb/impact-covid-19-outpatient-visits-2020-visits-stable-despite-late-surge>.

12 Adams, K. (May 12, 2020). Mail-order drug delivery surges amid pandemic. Becker's Hospital Review. Retrieved May 19, 2021, from <https://www.beckershospitalreview.com/pharmacy/mail-order-drug-delivery-surges-amid-pandemic.html>.

Impact of prescription drug rebates

The MMI measures the total cost of healthcare benefits and excludes prescription drug rebates. When the MMI was first published in 2005, rebates were a much smaller amount relative to total healthcare costs. Health insurers report rebates and paid drug claims for fully insured business. In 2020, rebates represented 23.4% of paid drug claims, up from 10.2% in 2013.¹³

Rebate agreements between drug manufacturers and pharmacy benefit managers (PBMs) are treated as proprietary information. We project that rebates are approximately 20% to 25% of allowed drug costs in 2021. We estimate that the 2021 MMI for an average person would decrease by about 5% if rebates in this range are shared with employers. Figure 6 illustrates the impact of rebates on the 2021 MMI for the average person.

FIGURE 6: IMPACT OF ILLUSTRATIVE REBATES ON MMI

CATEGORY	2021 MMI AVERAGE PERSON AMOUNT	NET OF ILLUSTRATIVE REBATES
MEDICAL	\$5,069	\$5,069
PHARMACY	\$1,447	\$1,124
TOTAL	\$6,516	\$6,193

Drug rebates are generally paid by pharmaceutical manufacturers to PBMs for preferred formulary placement. PBMs often share a portion of rebates with the health plan and employer clients.¹⁴ In most employer-sponsored PPO plans today, rebates do not affect employee's out-of-pocket costs. Rebates shared with employers may be used to reduce the cost of healthcare benefits.

Employees' share of healthcare costs

In the employer group insurance market, the total cost of healthcare is shared by employers and employees. To clearly define each payment source, we use three main categories:

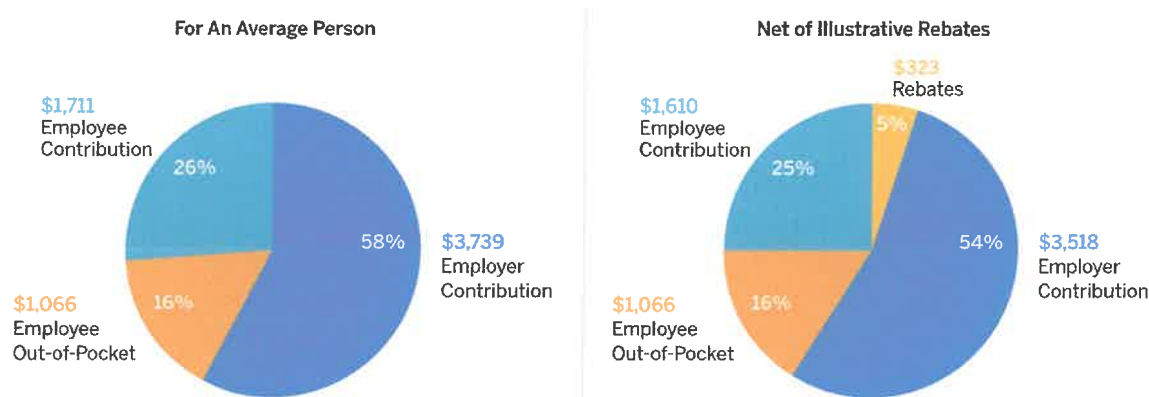
- 1 Employer contribution.** Employers that sponsor health plans subsidize the cost of healthcare for their employees by allocating compensation dollars to pay a large share of the cost. The portion paid by the employer varies according to the benefit plan option the employee selects.
- 2 Employee contribution.** Employees who choose to participate in the employer's health benefit plan typically also pay a substantial portion of the premiums, usually through payroll deduction.
- 3 Employee out-of-pocket cost.** When employees receive care they also often pay for a portion of these services via health plan deductibles and/or point-of-service copays or coinsurance. While these payments are capped by out-of-pocket maximums, the costs can still be substantial.

¹³ Based on analysis of Supplemental Healthcare Exhibit data published by statutory health insurance entities.

¹⁴ Alston, M., Dieguez, G., & Tornicki, S. (May 21, 2018). A primer on prescription drug rebates: Insights into why rebates are a target for reducing prices. Milliman Insight. Retrieved May 19, 2021, from <https://www.milliman.com/en/insight/a-primer-on-prescription-drug-rebates-insights-into-why-rebates-are-a-target-for-reducing>.

Figure 7 shows the relative proportions of the three categories. We project that employers will subsidize their employees' healthcare costs by paying an average of 58% of the total cost in 2021. Of the \$6,516 total cost for an average person, the employer pays about \$3,739 while the employee pays the remaining \$2,777, which is a combination of \$1,711 in employee payroll deductions and \$1,066 in out-of-pocket costs paid when utilizing healthcare services. Figure 7 also illustrates the impact of pharmacy rebates on employer and employee contributions described in the prior section.

FIGURE 7: RELATIVE PROPORTIONS OF 2021 MEDICAL COSTS



Employees paid 1.2% more per person in 2020 than they did in 2019 while employers paid 6.7% less, largely due to self-funded employers incurring lower claims costs due to the pandemic.¹⁵ We predict employee costs will increase 2.8% in 2021 while employer costs will increase 11.6%. Employee paycheck deductions are expected to be flat versus 2020 while employee out-of-pocket costs will increase more significantly with less deferred care this year. Likewise, employers will see their costs rise more significantly than the employee contributions as utilization of healthcare returns to a more “normal” state this year.

Figure 8 compares the employer and employee spend breakdown for an average person as well as the MMI family of four. While the distribution of costs is similar, we can see that the family of four shares 27% of the cost via employee contributions while the average person shares 26.3%. This is a common situation, as employers tend to require employees to pay more toward the coverage of dependents.

FIGURE 8: EMPLOYER AND EMPLOYEE PORTIONS OF SPENDING FOR AVERAGE PERSON AND MMI FAMILY OF FOUR

	AVERAGE PERSON	MMI FAMILY OF FOUR
EMPLOYER CONTRIBUTION	\$3,739	\$16,007
EMPLOYEE PORTION		
EMPLOYEE CONTRIBUTION	\$1,711	\$7,629
EMPLOYEE OUT-OF-POCKET	\$1,066	\$4,620
EMPLOYEE TOTAL	\$2,777	\$12,249

¹⁵ Employers paying fully insured premiums may not have had a reduced 2020 contribution because their premiums were established prior to the onset of the pandemic.

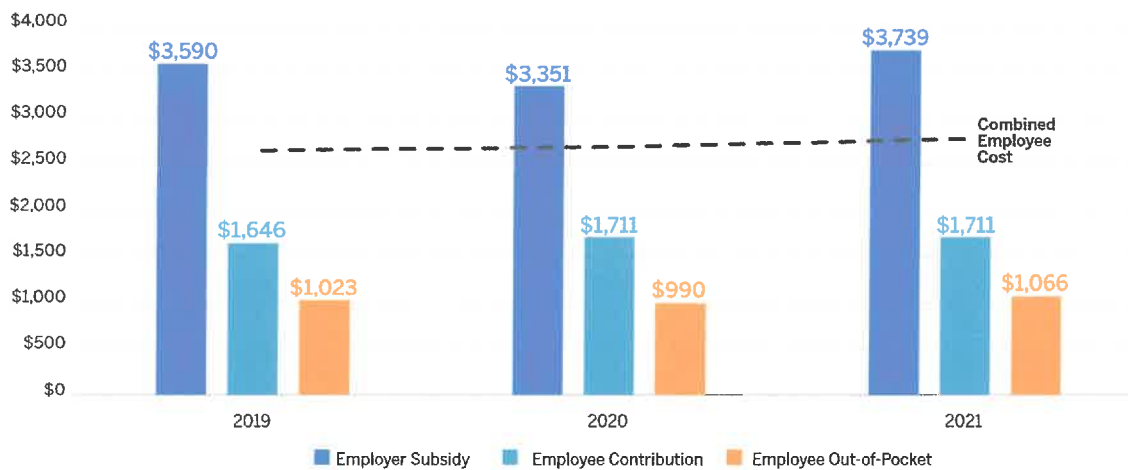
Figure 9 provides additional information on how cost sharing has evolved over time. In 2019, our data indicated that 16.3% of all costs, or \$1,023, were paid at the point of service by an average person. We assume that employers will maintain a similar plan in 2020 and 2021 that continues to result in a similar percentage of point-of-service employee payments, or an actuarial value of about 84%. Due to healthcare cost growth, this translates to a projected 2021 employee out-of-pocket cost of \$1,066.

Employee contributions were \$1,646 per person in 2019 and increased to \$1,711 in 2020. Based on early indicators, we project 2021 contributions of \$1,711 per average person, in part to reflect the lower healthcare costs employers incurred in 2020.

The employer subsidy decreased from \$3,590 in 2019 to \$3,351 in 2020 largely because of the reductions in costs due to COVID-19. We project the employer subsidy will rebound this year to \$3,739 in 2021.

From 2019 to 2021, we predict employees will see a cumulative 4.0% increase in their total average costs (employee contributions, plus out-of-pocket expenses incurred at point of care). In the same time period, we predict employers will see a 4.2% bump in their portions of employee benefit costs.

FIGURE 9: MEDICAL COST BY SOURCE OF PAYMENT FOR AN AVERAGE PERSON



Technical appendix

The Milliman Medical Index (MMI) is made possible through Milliman's ongoing research on healthcare costs. The MMI is derived from Milliman's flagship health cost research tool, the Health Cost Guidelines™, as well as a variety of other Milliman and industry data sources, including Milliman's MidMarket Survey.

The MMI portrays the projected total cost of medical care for an average person, and for a hypothetical family of four (two adults and two children), covered under an average employer-sponsored PPO health benefit program. The MMI reflects the following:

- Nationwide average provider fee levels negotiated by insurance companies and preferred provider networks
- Average PPO benefit levels offered under employer-sponsored health benefit programs
- Utilization levels representative of the average for people covered by large employer group health benefit plans in the United States

The Patient Protection and Affordable Care Act (ACA) introduced the concept of “metallic tiers” for benefit plans starting in 2014. Individual and small group policies must have a metallic tier level of “bronze” or higher (silver, gold, or platinum). Bronze implies that, on average, the plan will pay 60% of the costs for the essential health benefits (EHBs) that must be provided by the benefit plan. To help avoid penalties, larger employers must provide plans that, on average, pay at least 60% of the cost of covered services, a threshold deemed “minimum value.” The MMI plan has an actuarial value of approximately 83.6% in 2021.

VARIATION IN COSTS

While the MMI measures costs for an average person, and for a hypothetical family of four, any particular family or individual could have significantly different costs. Variables that affect costs include:

Age and gender. There is wide variation in costs by age, with older people generally having higher average costs than younger people. Variation also exists by gender. Our MMI-illustrated family of four consists of a male age 47, a female age 37, a child age 4, and a child under age 1. This mix allows for demonstration of the range of services utilized by adult men, adult women, and children. Average utilization and costs of specific services will be different for other demographic groups.

Individual health status. Tremendous variation also results from health status differences. People with severe or chronic conditions are likely to have much higher average healthcare costs than people without these conditions.

Geographic area. Significant variation exists among healthcare costs by geographic area because of differences in healthcare provider practice patterns and average costs for the same services. For example, the relative cost of living affects healthcare costs, as labor costs (e.g., nurses and technicians) tend to be higher in areas where the cost of living is higher. Access to advanced technology also affects the utilization of services by geographic area.

Provider variation. The cost of healthcare depends on the specific providers used. Even in the same city, costs for the same service can vary dramatically from one provider to another. The cost variation results from differences in billed charge levels, discounted payment rates that payers have negotiated, and implementation of payment methodologies that may influence utilization rates, such as capitation or case rates.

Insurance coverage. The presence of insurance coverage and the amount of required out-of-pocket cost sharing also affects healthcare spending. With all other variables being equal, richer benefit plans usually have higher utilization rates and costs than leaner plans.

THE MMI DIFFERS FROM SOME OTHER TYPES OF INDICES

The MMI dollar amounts are best estimates of annual healthcare costs, estimates that can and will be restated over time as new information becomes available. The dollar amounts are grounded in actual health insurance claims incurred over multiple years. The most recent year of data reflects approximately 65 million lives. However, the published MMI dollar amounts for the most recent two years are estimates, using actual claims data that is trended forward to the most recent two years. For example, dollar amounts published in the 2021 report were grounded in 2019 claims, and then projected forward from 2019 to 2020 and 2021 using estimated trend rates. The trend rates are estimated after considering a variety of industry data sources and other information, including the impact of the COVID-19 public health emergency. Some degree of judgment is applied when integrating the most recent data points into single best estimates of nationwide average trend rates for each major type of service. Further, we intend to routinely restate past published numbers as new information becomes available. For example, in the 2021 MMI report, we have restated the 2019 and 2020 numbers that were published in last year's report. As such, we view the MMI numbers as continually restated best estimates of costs.

Some MMI readers have asked whether it is reasonable to reference the MMI in performance guarantee contracts. To illustrate, contracts between health plans and very large employers sometimes require financial settlements between the two parties when, for example, the employer's actual healthcare costs grow by more or less than a specified benchmark. The MMI is not the optimal benchmark for such purposes, as it is based—at least in part—on estimates and professional judgment, as described above. In our opinion, a contractual trend guarantee should be based on an index that is a purely objective reflection of actual trends from a large, stable, and highly credible data source that is not prone to influence from judgment. Milliman has a resource that was developed specifically for that purpose, the Milliman Health Trend Guidelines (HTGs). The HTGs are a series of indices providing per capita data on the cost, utilization, and unit costs of healthcare services. Formerly known as the S&P Healthcare Claims Indices, Milliman collaborated with S&P on the indices since their inception, before acquiring them in January 2019. The HTGs provide purely objective, data-driven, backward-looking indices of actual healthcare trends by geographic area, line of business, and type of service. They were developed with the intention of being reliable indices for contractual performance guarantees. Data underlying the HTGs are also used to help inform Milliman's Health Cost Index Forecast (HCIF). The HCIF is a forward-looking three-year projection of healthcare trends.



Milliman is among the world's largest providers of actuarial and related products and services. The firm has consulting practices in life insurance and financial services, property & casualty insurance, healthcare, and employee benefits. Founded in 1947, Milliman is an independent firm with offices in major cities around the globe.

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City of Destin

Gallagher Response to Request for Proposal (RFP 23-04-HR)

Amy Mullen | Area Senior Vice President | 407-461-7270

Gallagher Benefit Services, Inc.

200 South Orange Avenue, Suite 700
Orlando, FL 32801

June 08, 2023



Gallagher

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Letter of Transmittal

Jamie Dittmer
HR/Risk Manager
City of Destin
4200 Indian Bayou Trail
Destin, FL 32541

Dear Jamie,

Thank you for this opportunity to submit a proposal, on behalf of Gallagher Benefit Services, Inc. (Gallagher), to City of Destin for Health Benefit Consulting Services. We are confident you will find that Gallagher has the experience, integrity, resources and innovative people necessary to meet the needs of City of Destin.

Here are several key examples where we can make a difference and how we approach benefits:

- **Mental Health Support:** Given the stressful environment that many of us have (operators and non-operators) we believe a strong mental health benefit can no longer be a “nice to have.” The reality is that all of our health is connected and much of the physical issues that present are a result of behavioural issues that can be corrected or at least managed via an enhanced mental health program. These programs go far beyond traditional EAP!
- **Communication:** Gallagher believes communication and engagement is critically important to sustaining culture and maintaining a strong, cost-effective benefit program. Your team members must be able to understand and consume information when it is most needed. From our local dedicated team to our in-house communications firm, we help build a strategy, create content, and deliver messages to your people.
- **Public Sector, and Florida Market Expertise:** Our team members are our strength. The team proposed brings together deep public sector expertise with market-leading local knowledge in Florida. Supporting this team are dedicated specialists in analytics, communication, compliance and more. Furthermore, our approach to serving the City of Destin not disconnected. Amy Mullen leading our team preparing, coordinating and collaborating with each area to ensure a cohesive approach to serving you.

Gallagher has a demonstrated track record of transitioning business from other brokers/consultants in a seamless and efficient manner. We are prepared to have an immediate positive impact. That being said we also know that changes, innovations and new creative solutions call for carefully orchestrated communications, genuine employee engagement and anticipatory management approaches.

We're ready to roll up our sleeves and get to work on the City's behalf.

Amy Mullen
Area Senior Vice President
E: amy_mullen@ajg.com
M: 407.461.7270
200 South Orange Avenue, Suite 700
Orlando FL 32801

THE GALLAGHER WAY

The Gallagher Way is a one-page document written in 1984 by our former chairman and CEO, Robert E. Gallagher, which defines the Gallagher culture. It describes the principles, behaviors and beliefs that have produced great work at Gallagher—and great working relationships—since the company was founded. The document's 25 shared values guide business conduct for each of us as individuals, and all of us as a



We push for
professional
excellence.

The Gallagher Way. Since 1927.

Tab 1. Qualifications and experience of firm

ABOUT GALLAGHER

Gallagher started as a single office in Chicago and has grown to a publicly traded global organization with more than \$8.4 billion in adjusted revenues, 1,200+ offices globally, more than 43,000 team members with service capabilities in 130-plus countries. Our business units and subsidiaries provide the full spectrum of specifically tailored risk management products and solutions for complex operations.

Gallagher's history is a compelling story of the insurance business; to learn more visit ajg.com/about-us/.



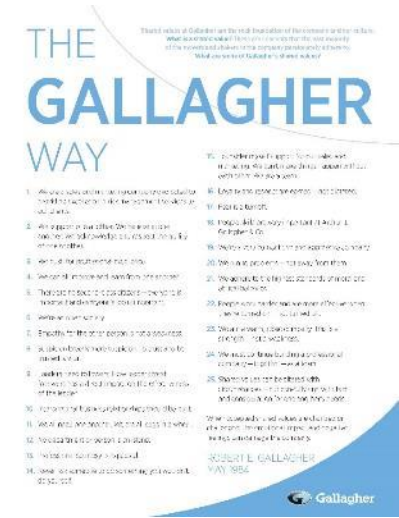
Our Culture

The ideals, principles and values embodied by the founder whose name still appears on our door are part of our corporate DNA. Gallagher's approach to business, fostered through three generations of family leadership, has always centered on creating relationship value as true partners to our clients. Your Gallagher team understands they can make a genuine difference in protecting and supporting your human capital only if they fully engage in your business. We take the time to ask the right questions so that we can offer you the best recommendations. By specifically addressing your unique challenges, benefit objectives and business goals, your consultants gain the insights they need to help you act strategically in the present with a long-term view of success. Our mission statement, and the shared values we refer to as The Gallagher Way, describe how our culture and people are dedicated to yours.

Mission

- To build the best benefits services practice with brokers and consultants who understand the value of building relationships and trust, and creating experiences and results that inspire our clients' confidence.
- To provide superior, cost-effective benefit products and services that meet the ever-changing needs of employers, while striving for the highest professional excellence in the delivery of those solutions.
- To measurably help organizations manage and grow their businesses through our benefit services expertise and counsel.

We accomplish our mission with the leadership that grows our company by enriching our culture. We will honor the moral and ethical standards that are vital to gaining organizations' trust, and their confidence in our ability to continually build and develop a Gallagher benefit services team that excels at what we do.



The Gallagher Way

The Gallagher Way is a one-page document written in 1984 by our former chairman and CEO, Robert E. Gallagher, which defines the Gallagher culture. It describes the principles, behaviors and beliefs that have produced great work at Gallagher—and great working relationships—since the company was founded. The document's 25 shared values guide business conduct for each of us as individuals, and all of us as a team.

National Awards and Recognition

Gallagher is continually recognized for both our culture and our approach to business at both the individual and corporate levels. From 2012 to 2023 - Gallagher has been recognized by the Ethisphere® Institute as one of the World's Most Ethical Companies®.

Our commitment to equality has been recognized on two separate occasions. We scored 100% on the Corporate Equality Index for the third year in a row, recognizing us as one of the “Best Places to Work for LGBTQ Equality.”

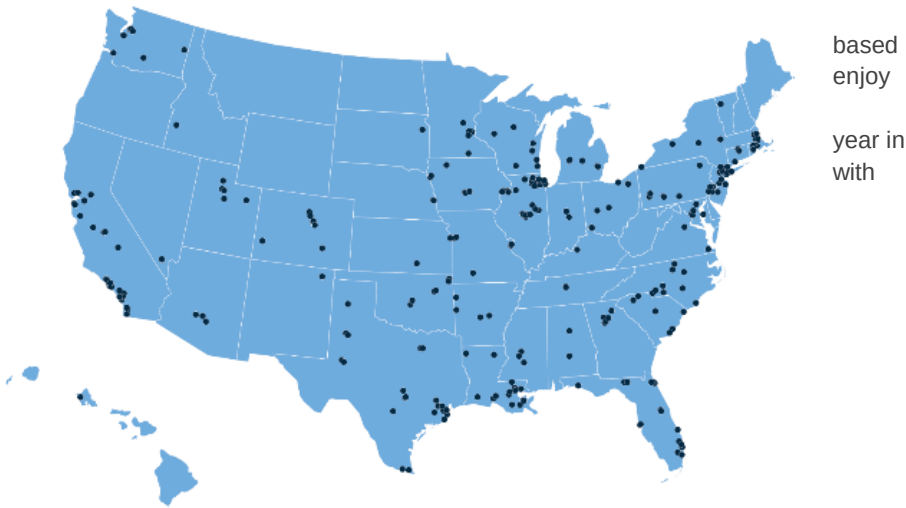
We also have our Global Inclusion & Diversity Campaign, held throughout the year, which includes celebrations and dates of importance to build an understanding of how diverse backgrounds contribute to our organizational success. In the past year, we held many inclusion events from sponsoring free admission to the National Underground Railroad Museum to hosting a family-friendly event before the Chicago Pride Parade. This mindset we have with our journey to better ourselves individually and as a company has been recognized by the Human Rights Campaign.

We were named one of “Forbes Best Employers for Diversity.” A distinction that is awarded to only 500 employers. To make the list, companies have to have the most recommendations from their employees, diverse boards and executives, and proactive diversity and inclusion programs.

A list of Gallagher's awards and recognition can be found at: <https://www.ajg.com/us/about-us/recognition-awards/>.

Volume of Business

Gallagher is a top employee benefits brokerage and on our national scope and volume of business, we preferred vendor status with most insurance carriers. Gallagher places well over \$10 billion of premiums per global insurance markets, giving us substantial clout carriers.



Locations

Gallagher has 1,200+ offices in 68 countries, for a full listing of all Gallagher offices, please visit www.ajg.com/locations.

Organizational Structure

Gallagher Benefit Services, Inc. (Gallagher), a wholly owned subsidiary of Arthur J. Gallagher & Co., has provided brokerage and consulting services since the benefits division was founded in 1961. For over 60 years, Gallagher has specialized in strategic benefits consulting, brokerage and administration.

Gallagher's Benefits & HR Consulting division is an autonomous subsidiary with a direct reporting channel to top management, rather than through the property/casualty or retirement/wealth management divisions. We maintain this business model because we believe employee benefits is a distinct discipline requiring talent and resources very different from those of other insurance services. Therefore, while we collaborate with our property & casualty and risk management colleagues closely, we are able to create our own flexible structures necessary for supporting the needs of our clients and their employees. To City of Destin, this means when you retain Gallagher's services, you acquire a partner who is uniquely positioned to serve your employees, and address your key employee benefit objectives.

PROPERTY/CASUALTY SERVICES

Artex Risk Solutions, Inc. provides access to the many specialized insurance and reinsurance companies operating within a marketplace that includes North America, Bermuda and the Caribbean, performs risk analysis and claims advocacy, and acts as a captive manager and an intermediary in providing services to pools, captives, rent-a-captives, risk retention groups and self-insurance arrangements.

Arthur J. Gallagher Risk Management Services, Inc., Gallagher's largest division, specializes in structuring property/casualty insurance and risk management programs for commercial, industrial, institutional and governmental organizations through its offices in the U.S. and through a network of strategic alliance partners around the world.

Arthur J. Gallagher Australasia Holdings Pty Ltd provides a full range of property/casualty solutions for wholesale and retail clients in Australia and New Zealand. Retail brokerage services are provided by Arthur J. Gallagher (Aus) Pty Ltd, which offers cost-effective insurance and risk management solutions.

Arthur J. Gallagher (UK) Limited is a Financial Conduct Authority (FCA) registered broker and approved Lloyd's of London broker that accesses Lloyd's and other London and international insurance and reinsurance markets. It places risks for Gallagher's own brokers, other brokers/carriers and direct retail clients worldwide across all aviation, marine and non-marine classes.

Risk Management Partners Ltd. markets insurance and risk management products and services to UK public entities through offices in England and Scotland.

PROPERTY/CASUALTY THIRD-PARTY ADMINISTRATION

Gallagher Bassett Services, Inc. provides a broad range of risk management services — including claims and information management, risk control consulting and appraisal services — to help corporations and institutions reduce the cost of risk.

Gallagher Bassett Services Pty Ltd. provides claims management services, workcover (workers compensation), crisis management claim handling and consulting, loss control, and information management services to clients in Australia and New Zealand.

Gallagher Bassett Canada Inc. provides claims management, workers compensation oversight, appraisal and information management services to Canadian and U.S. clients.

Gallagher Bassett (UK) provides pan-European claims management, loss control and information management services to clients.

MountainView Software Corporation designs standardized and customized electronic claims reporting and claims management software. The software enables users to submit/view claims (such as OSHA 300), workers compensation, state First Report of Injury, property, and general and auto liability via the Internet, as well as generate loss runs and claims analysis reports.

Shelter Island Risk Services provides data consulting services to members of the insurance industry, including carriers, brokers and third-party administrators, as well as directly to risk managers of companies.

Western Litigation, Inc. (WLI) is a national litigation and claims management firm staffed by experienced professional liability trial attorneys and insurance claims executives. WLI is dedicated to the healthcare industry — its client base covers a wide spectrum of healthcare entities, including hospital systems, physician groups, healthcare captives and risk retention groups.

WHOLESALE SERVICES

Arthur J. Gallagher Australasia Holdings Pty Ltd provides a full range of property/casualty solutions for wholesale and retail clients in Australia and New Zealand. Wholesale services are provided by Australis Group (Underwriting) Pty Ltd, a multiple lines general insurance and reinsurance underwriting agency.

Arthur J. Gallagher (UK) Limited is a Financial Conduct Authority (FCA) registered broker and approved Lloyd's of London broker that accesses Lloyd's and other London and international insurance and reinsurance markets. It places risks for Gallagher's own brokers, other brokers/carriers and direct retail clients worldwide across all aviation, marine and non-marine classes.

Risk Placement Services, Inc. operates as a traditional wholesale broker, managing general agent and program manager, working with both Gallagher and non-Gallagher producers, with access to all major excess/surplus lines carriers. Its operating units include ARM of California; Castle Insurance Associates; National Insurance Professionals Corporation; Edwin M. Rollins; Healthcare Insurers; Yanoff Companies; Yanoff South; Alternative Market Specialists; WorkCare Northwest; and CoverageFirst.com.

List the insurance carriers and lines the firm can access.

As one of the largest insurance brokers in the world, we have extensive insurance company relationships across the globe. We understand that maintaining strong relationships with our carrier partners is critical to the long-term success of our clients when it comes to negotiating renewal pricing, coverage disputes, and developing creative solutions.

We enjoy access to hundreds of insurance companies, with relationships that have been formed over time through extensive due diligence by our executive team. New partners are constantly knocking on our door attempting to establish contracts; however, our evaluation process is exhaustive in order to ensure we are consistently partnering with top-quality insurance companies and vendors.

Some of our major insurance companies and vendors include, but are not limited to:

Medical

- Blue Cross Blue Shield
- UnitedHealthcare
- Aetna
- Cigna
- Humana
- Health Alliance

Dental

- Delta Dental
- Guardian
- MetLife
- Standard
- Alliant
- Ameritas
- Dental extensions and carve-outs of the above Medical Carriers

Life and AD&D

- MetLife
- Standard
- Dearborn National
- Prudential
- Northwestern Mutual

Vision

- EyeMed
- VSP
- MetLife
- Standard
- Delta
- Vision extensions and carve-outs of the above Medical Carriers

Description of the firm's resources available for knowledge in the following but not limited to: COBRA, HIPAA, Section 125, Cafeteria Plans, HDHP/HSA and ACA.

Gallagher maintains an in-house legal compliance team whose aim is to assist our clients in meeting the complex legal requirements for health and welfare plan sponsors in the most efficient and effective manner. Our national compliance team includes over 30 compliance professionals, and our Gallagher service teams are assisted by regional compliance professionals that are essential extension of our overall client service model.

Gallagher's compliance team maintains a number of tools that enable us to review your benefit program for compliance – both on an initial and ongoing basis. Our comprehensive and proprietary compliance review tool allows us to review and identify potential gaps in compliance under the ACA, ERISA, COBRA, HIPAA, as well as newer legislative and regulatory requirements (such as those under various pandemic-related laws and regulations), and state law issues that impact your benefit program as well. Further, our annual notices and reporting checklists will help your Gallagher service team make sure that required participant disclosure and governmental reporting requirements are met. Finally, as new requirements are set forth by Congress, the regulatory agencies, or the courts, our compliance team is vigilant in creating additional tools, newsletters, and alerts, so that our partnership with you keeps compliance obligations at the forefront and minimizes compliance gaps. In addition to these tools, our standard consulting services include a comprehensive set of compliance services and resources as part of our core scope:

Compliance Toolkits, Guides, and FAQs: In-depth information on major topics, such as employer shared responsibility rules and reporting under the ACA, wellness programs, HSAs, FSAs, HRAs, and more.

Compliance Education: Our compliance experts interpret legislative developments on such topics as the ACA, ERISA, COBRA, HIPAA, and many others, and circulate that information through newsletters, technical bulletins, educational guides, compliance alerts, and webinars. We pride ourselves on developing educational resources that are user-friendly and jargon free.

Compliance Consulting: Our compliance experts will work alongside your Gallagher consulting team and with your staff and/or your legal counsel to help resolve complex situations and answer questions.

Description of the firm's legal resources associated with employee benefits.

Gallagher maintains an in-house legal compliance team whose aim is to assist our clients in meeting the complex legal requirements for health and welfare plan sponsors most efficiently and effectively. Our national compliance team includes over 30 compliance professionals, and our Gallagher service teams are assisted by regional compliance professionals that are an essential extension of our overall client service model.

- Over 30 dedicated compliance professionals, including over 20 attorneys
- Newsletters, toolkits, webinars, and other compliance resources
- Compliance helpdesk to continuously support your Gallagher service team
- Support for legislative and regulatory developments including under the ACA, ERISA, COBRA, and HIPAA
- Compliance support for you and your Gallagher team as you develop benefits strategies and solve compliance problems

While our in-house compliance team can assist you with most issues that arise for your employee benefit plans, on occasion, our clients may need the assistance of a law firm to provide a legal opinion. We have a local and national referral network of best-in-class law firms if that is needed.

We regularly monitor critical developments at the state and local level, including state individual mandates and related reporting requirements, state and local benefit mandates for employers doing business in those jurisdictions, key state insurance requirements, state health plan continuation requirements, and state temporary disability insurance requirements.

We maintain a complete compliance database for our advisors with summaries of legislative and regulatory requirements along with practical tools, such as FAQs, sample forms, and checklists. In addition, we subscribe to IRS, DOL, and other federal and state distribution lists, as well as materials provided by the Employee Benefits Institute of America (EBIA) and the American Benefits Council (ABC), to ensure that we have access to timely information that we can then review, interpret, and communicate to our Gallagher service teams and their clients.



Gallagher's legislative compliance helps you maintain compliant benefit designs and satisfy federal reporting and notice obligations.



In addition, our bi-monthly Directions newsletter contains a "State Law Review," which provides a monthly discussion of new state and local benefit laws that affect our clients. Gallagher has clients in all 50 states and rises to the challenge to meet the needs of our national book of business.

Our compliance experts, along with your Gallagher service team, will keep you informed on the legislative landscape with timely, accurate, and concise information about the regulatory environment through various publications and media, including:

- Directions Newsletter: Our signature bi-monthly publication featuring articles on employee benefits and HR topics that affect our diverse group of clients nationwide
- Compliance Connections: Publications highlighting a wide variety of compliance topics for employers to consider. Each issue will focus on a specific topic that confronts The Juilliard School as they continue to better their compliance
- Compliance Alerts: Updates on developments in Congress, the regulatory agencies, and the courts, that are the most newsworthy or time-sensitive.
- Compliance Webinars: Explanations and walkthroughs of important compliance tasks and requirements, led by members of Gallagher's compliance team.



Town Halls, Seminars, and Educational Summits

Gallagher is also an approved provider through the Human Resources Certification Institute (HRCI) and an SHRM Professional Development Credit provider. In addition to our regular publications and webinars, we regularly host live seminars and webinars on a variety of topics related to employee benefits programs. Gallagher's series of virtual Town Hall Webinars offer insights on timely topics. These sessions examine the latest insights for confidently forging your path toward a sustainable future.

Discuss any impending changes in your organization that could impact the delivery of services.

There have been no significant changes in ownership or restructuring over the past three years. We do not anticipate any significant changes in the future that could impact the delivery of services outlined in this RFP.

List and describe the metrics the firm utilizes to measure the quality of services provided to clients.

CUSTOMER SERVICE

Exceptional and knowledgeable customer service is at the heart of our commitment to City of Destin. We'll meet regularly with you to review your program and the performance of your Gallagher team. We accept nothing less from ourselves than the delivery of exceptional value to our clients by:

- Investing in knowledge of our clients' businesses and industries
- Listening closely for our clients' expressed and unexpressed needs
- Providing dedicated client service teams
- Offering proactive ideas that advance and protect our clients' organization
- Flexibly responding to changes in our clients' business needs
- Communicating candidly, directly and often with our clients
- Leveraging the best tools to realize efficiency and cost savings for our clients
- Paying attention to logistics: when we deliver is as important as what we deliver
- Doing what we promise
- Being accountable for our performance



We require these commitments of ourselves. The graphic provided is a sample summary of those services. You get smart, aggressive, cost-effective consulting, when you need it, as you need it, and consistent with your expectation of high quality. We often conduct confidential interviews with our clients in order to learn their perspective on our services. Early analysis and definition of the issues—with a pragmatic determination of the right strategy aimed at meeting your goals—allows us to help you avoid greater expense, lost time and spent resources that a less disciplined approach would incur. Our philosophy is to bring you superior consulting services at superior value.

Ensuring Client Satisfaction

Every successful business relationship requires effective communication regarding performance. Performance is measured in the following ways:

Client Annual Review

As part of our collaborative strategic planning process, we prepare a client annual review. It contains the specifics of our product and service delivery, including timelines, milestones and reports. It assures our commitment to quality by holding us accountable. We will ask you at predetermined checkpoints throughout the year to assess results, and adjust priorities and timeframes as appropriate.

Service Scorecard

Common metrics used are:

- Responds to all inquiries within a 24-hour business day
- Consistently follows through on requests
- Consistently meets agreed upon deadlines
- Demonstrates professionalism
- Performs work accurately
- Provides annual client service plan and conducts strategic planning
- Demonstrates knowledge of benefits industry and products
- Provides information on relevant legislative and compliance issues and assists in compliance
- Demonstrates understanding of your culture, business environment, benefits philosophy and your employees' needs
- Provides updates on benefit trends and current practices
- Provides information to benchmark your benefits vs. other employers' benefits
- Provides clear and concise written and verbal communications
- Conducts meetings in a professional manner
- Develops rapport with you, your management and benefits staff
- Discloses benefits revenue annually (transparency)
- Conducts Renewal/ Marketing planning meeting within 6 months from renewal date
- Negotiates effectively on your behalf for initial and final renewals
- Provides a pre-renewal / renewal report 3-6 months prior to renewal (as applicable)
- Provides appropriate and timely experience and utilization reporting based on available data (as applicable)
- Conducts marketing of plans as appropriate
- Provides actuarial and underwriting support as needed to price plan designs, impact of Health Care Reform, IBNR and budget premium

Managing Partner Program

Gallagher's managing partner program assures your organization with regular access to Gallagher's senior leadership. The key priorities of this program are:

- To mentor and monitor the efforts of our service teams in bringing quality deliverables to our clients
- To direct resources to clients as required
- To provide peer review of client service deliverables and solicit feedback from clients on their quality and appropriateness

The Managing Partner will serve as "quality control" and resource manager for services delivered to you.

Client Feedback

Client feedback and measurement of your organization's satisfaction is of utmost importance to Gallagher. Your satisfaction with our service is collected using the Gallagher client survey. This survey will allow Gallagher to gather feedback and identify trends. The data is reviewed and incorporated into the next internal evaluation phase, creating a cycle of continuous improvement.

How the City's account would compare in size and scope to other clients of the agent-broker.

With more than 3,000 public entity and scholastic clients, Gallagher's Public Sector Practice is dedicated to serving the needs of public employers. City of Destin will have a partner with extensive experience working with states, counties, cities and, government employers. We have built our Public Sector Practice by bringing together over 200 consultants to share best practices, products, resources, benchmarking and data, and practice specialists to best serve our public sector clients.

Public sector practitioners at Gallagher have spent decades providing industry-leading solutions in the public sector. We are active in the public sector community, including participation in organizations such as Association of School Business Officials (ASBO), Public Risk Management Association (PRIMA), Government Finance Officers Association (GFOA), National Public Employer Labor Relations Association (NPELRA), National Association of Counties (NACo), International City Managers Association (ICMA) and International Public Managers Association (IPMA-HR). We understand the City of Destin faces unique challenges as a public sector employer. Your organization is exempt from certain laws and subject to others that may — or may not — create flexibility and cost efficiency. Tax revenue and other revenue sources are subject to change and drive the design and financing of employee compensation and benefits. Often, collective bargaining agreements and intense public scrutiny affect the City of Destin's decisions.

Your Gallagher team takes these factors into consideration. We bring a broad range of public sector-focused solutions and expertise, including work in collective purchasing, benchmarking data and healthcare utilization review and analysis. In addition, with our industry specialization and large number of public entity clients, you have access to a deep reservoir of industry benchmarks.

As a partner with City of Destin, Gallagher will design a strategy that aligns investments in employee health, talent management, financial wellbeing and career growth with financial realities in the public sector. We'll help build a better workplace that inspires employees to give their professional best — and help City of Destin meet its business objectives for years to come. Your Gallagher team will partner with you to overcome complex challenges, and help you serve the public in a fiscally responsible manner — now, and well in to the future.

Tab 2. Qualifications and experience of staff

Your Gallagher team leading implementation will be the same team throughout the entire client relationship. The team will be led by Amy Mullen with day-to-day support by Julie Calvitt. Amy and Julie will work closely together and make up your dedicated client management team who will all be ultimately responsible for plan management & consulting, coordination of Gallagher resources, and vendor management. Supporting Amy and Julie is an extended client service team who specialize in escalated carrier and vendor issues. Glen Volk will lead actuarial work and leverage the deep bench of resources in our Healthcare Analytics Practice, and subject matter experts will lead additional work streams such as compliance, pharmacy and wellbeing. We explain each member's role in more detail below.

Implementation and continuation of consulting services with Gallagher is intended to be a "light lift" for City of Destin's team. We first draft all broker of record (BOR) letters on your behalf. We then have a one-time comprehensive data request that we use to file your current plans and programs. This data request can be sent to your team or the vendors after the BOR letters have been sent. Based on our conversation with you, we will be meeting with you as soon as possible to start the strategic process.

Your Gallagher team will be your local resource that puts the strength of our entire 4,500-person global benefits team to work for the City of Destin's benefits and compensation programs. Our team's expertise spans the benefits and human resources spectrum, including:

- Experience with all types of benefit programs: medical and prescription drug, life, disability and leave, PTO, voluntary products and more
- Strategy development, tactical milestone setting and measurement of KPI's
- Fully-insured plan underwriting, utilization and vendor management and negotiation
- Employee communication strategy and creation
- Compliance and regulatory support
- Market research and statistical reporting
- Wellbeing consulting programs



AMY MULLEN, *Area Senior Vice President*

Amy Mullen is Area Senior Vice President with over 20 years' experience in employee benefit consulting in the middle market here in central Florida. Amy takes an holistic approach benefits, compensation, retirement, employee communications and workplace culture that centers on strategic investments in your employees' health, financial wellbeing and career growth while improving overall organizational wellbeing. Amy is responsible for the development of new client relationships and client retention. She is familiar with all aspects of health and welfare plans including: design and evaluation of Request for Proposals for all types of group and individual employee benefits including fully-insured, TPA, ASO, stop-loss coverage, pharmacy, behavioral health, EAP, FSA, HSA, life, STD & LTD, FMLA, dental and vision plans, group Medicare and retiree medical plans. Amy specializes in cost control/containment solutions, compliance, designing employee communications and the implementation of advanced benefit administration systems.

Amy is licensed in Life, Variable Annuity & Health.



JULIE CALVITT, *Client Manager*

Julie Calvitt is a Senior Client Manager for Gallagher in the North Florida office. Julie's proactive, collaborative approach to client service provides solutions tailored specifically to client's unique business demands and organizational cultures.

Julie's responsibilities include plan design and implementation, strategic planning with marketing for competitive pricing, coordinating general compliance consulting, assisting with employee communication and enrollment strategies, and contract and policy review. She is also instrumental in securing appropriate resources to meet client needs and insuring that existing relationships continue to be cultivated. Julie's dedication to providing excellent customer service is unwavering.

Julie joined Gallagher in January 2014. Prior to joining Gallagher, Julie worked for 8 years as Agency Coordinator for The Parks Johnson Agency, which was acquired by Gallagher in late 2013. Julie holds a Bachelor of Science in Business Administration from the University of Florida. She is active in her local church and loves to spend her spare time traveling and spending time with family.

SUBJECT MATTER EXPERTS



GLEN VOLK, FSA, MAAA, *Senior Consulting Actuary*

Glen is a Consulting Actuary with Gallagher HealthCare Analytics (HCA), a division of Gallagher Benefit Services, Inc. He has 30 years of varied experience in the actuarial field, and has been with the Gallagher family of companies since April 2000. Glen's primary responsibility with HCA is to work with plan sponsors in the design, pricing, and financial management of their benefit plans. He works with several Gallagher offices around the country, typically with their largest and most complicated clients. He also provides consulting support to health plans and provider organizations.

Prior to joining Gallagher in 2000, Glen held various positions in the management consulting and insurance industries. He has extensive experience in managed care and in the reinsurance field. He has also served on several health care reform panels and committees. Glen's experience includes: traditional Health and Welfare consulting to plan sponsors including underwriting and budgeting, plan design, and claim reserve development; emerging delivery systems and healthcare reform; network evaluations for Plan Sponsors, with a focus on provider discounts; provider negotiations for managed care plans, including risk arrangements; preparation of a variety of rate filings for state and federal regulators for commercial and government health products; and retiree healthcare consulting, including Medicare Part D attestations, and retiree plan design and funding consulting.

Glen holds a BS in Mathematics from the University of Regina (Saskatchewan) and Masters in Applied Mathematics from the University of Waterloo (Ontario). He is a Member of the American Academy of Actuaries (MAAA) and a Fellow of the Society of Actuaries (FSA).



MANDY BARTOSHESKY, J.D., M.P.H., *Client Compliance Consultant Manager and Counsel*

Mandy Bartoshesky heads the department responsible for providing compliance assistance on health and welfare plans to Gallagher consultants and their clients in the Northeast/Atlantic Region.

Mandy began her career in benefits compliance in 2003 and joined Gallagher in 2008. Prior to joining Gallagher, she was an attorney for the United States Department of Labor, Employee Benefits Security Administration (EBSA), in Washington, DC. At EBSA, Mandy worked on group health plan issues as a member of the office responsible for providing compliance and technical assistance to the regulated community and for development of regulations and other interpretive guidance. Mandy also previously worked in federal governmental relations at the University of Pennsylvania Health System.

Mandy earned her law degree from The George Washington University Law School. She also earned a Master of Public Health from The George Washington University School of Public Health and Health Service.



KIM SANDMAIER M.ED., MCHES, CWP, CWWPC, *Senior Wellbeing Consultant*

Kim joined Gallagher in January 2022 as a Senior Wellbeing Consultant out of Boca Raton, Florida. For the past seven years she worked for Aetna, a CVS Health Company as a Wellness Consultant. She supported numerous customers providing the best possible well-being solutions on how to reduce health risks, healthcare costs and improve their overall culture of well-being. Kim had 14 companies that were recognized nationwide in the Aetna Workplace Well-being Award in 2021. This is a true testament of her effort to collaborate with companies to design and implement effective and customized programs that measure their success. Kim was a critical asset in many projects including Well-being Award Program, Well-being Mentorship Program and Wellbeing Training Summits. In addition, she also led CVS Health's internal local Well-being Committee. They achieved several awards including Aetna "Gold Level" Healthy Worksite Initiative Award, "Florida Tobacco Cessation Alliance Gold Award" and "American Heart Association Workplace Health Achievement Gold Level". She also served on the GreenTeam CRG leadership for member engagement.

Kim has an extensive background in corporate wellness. She graduated with a Masters of Education (M.Ed.) in Health Promotion/Education from the University of Cincinnati and a Bachelor's of Science (BS) degree in Community Health from Ohio University. Her certifications include Master Certified Health Education Specialist (MCHES), and Certified Wellness Practitioner (CWP) from the National Wellness Institute and Certified Worksite Wellness Program Consultant (CWWPC) from the Chapman Institute. She is also an active WELCOA member with Faculty Status, where in 2019 she received the top 10 Health Promotion Professionals Award.

Kim is a 22-year veteran in the field of well-being. She was previously employed for ten years at The School District of Palm Beach County, Florida as their Wellness Coordinator. Working with Risk & Benefits Management, she transformed the District's Wellness Program, creating a healthier environment by integrating financial incentives, surcharges, wellness champion networks and policy changes while reducing healthcare costs for their 21,000 employees. Kim began her career in worksite wellness at Florida Power & Light (FPL-WELL) and Florida Atlantic University (Today & Beyond Wellness).

She is a wife to Michael, and they are the proud parents of Michael, Aiden and Kaitlyn. Kim is active in her community of Boca Raton, Florida. Her passion for wellbeing drives her motivation and desire to help organizations achieve success in fostering happier, healthier lives.

Tab 3. Understanding and approach

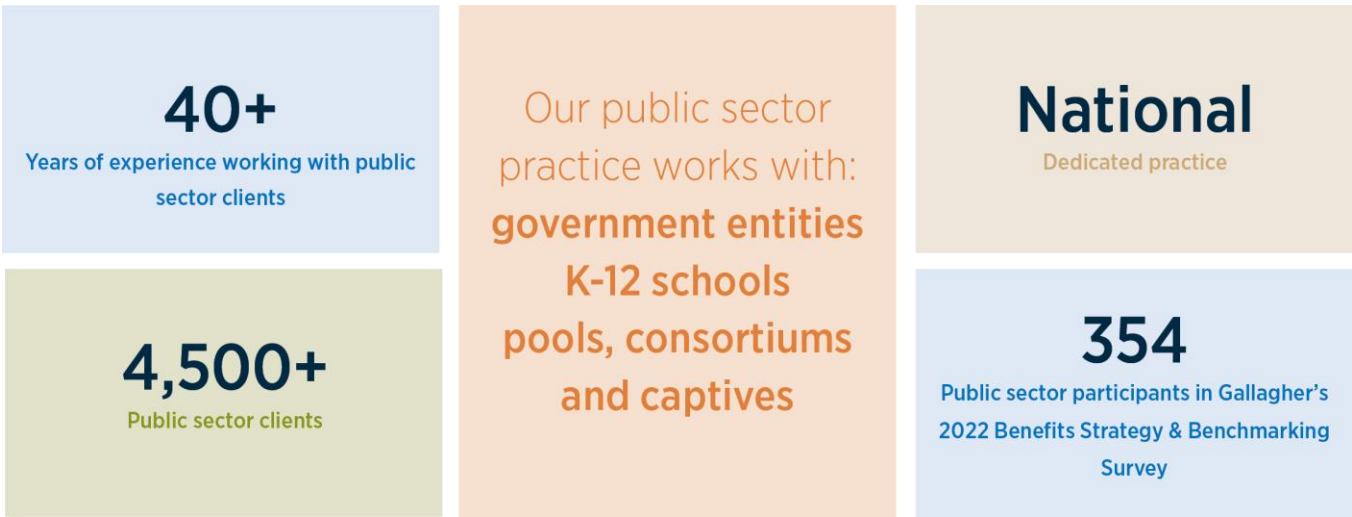
While all businesses have many of the same employee benefits needs, each industry has its own particular challenges in providing its employees the right set of benefit options. For instance, employees in various industries work different hours, so the enrollment and communications challenges will vary. Some jobs are more skilled than others, signaling the need for custom solutions. Certain laws or regulations may impact one industry and not another. At Gallagher, we have understood these differences and the need to specialize since our inception in 1927.

PUBLIC SECTOR & K-12 EDUCATION

Across our entire organization, we work with more than 13,500 public sector and K-12 education clients ranging from 100 to over 2,000 employees, including:

- Individual cities, counties, parishes,
- Schools and school districts
- Special districts and tribal government presence
- State government
- Public sector and K-12 education pools

Our level of service and proactive consulting does not vary with the size of the group. You will know that the City of Destin is our priority. Gallagher has a significant presence beyond the public sector. Our work has enabled us to foster excellent working relationships with all insurance carriers, TPAs, health systems and other key vendors.



Members of the proposed account team have extensive knowledge and experience with consulting and managing the full range of benefit program elements for public sector clients, as well as expertise with all relevant industry trends and legislation. The individuals that make up the Gallagher service team consult with public sector employers almost every day. Each team member is accustomed to contextualizing information for the public sector. We are regularly invited to:

- Participate in union group presentations
- Provide materials to support the collective bargaining process
- Support the development of insurance committees and facilitate ongoing committee meetings
- Help develop wellbeing programs contextualized to the public sector environment

- Perform legislative marketing exercises and support required transparency reporting
- Consult on the impacts of federal legislation and state legislation
- Support public sector human resource departments and finance offices in administering the benefits program, answering program administration questions and resolving employee claim issues
- Develop communication programs aimed at boosting public sector employee engagement related to the employer's benefit program

Your assigned team members are leaders in the public sector benefit consulting space and they have access to leaders throughout the country. If there are pathways the City of Destin wants to pursue, your team has access to real case examples from like markets. Your assigned team interacts with you using a concierge service model. We are onsite, or virtually with you, with the right expertise for the situation at hand as often as needed. We proactively schedule meetings to drive progress on critical program objectives. We truly do operate as an extension of your staff.

What Makes Us Different

Our proposal articulates our overall value proposition, our unique client service model and our strong commitment to this engagement. STRATEGY + INNOVATION = RESULTS. We are confident Gallagher can provide the support to execute on the City of Destin overall objectives by providing in-depth resources, a comprehensive service and support team, along with deep technical knowledge and relevant client experience. We believe Gallagher is an excellent fit for your organization's needs because of our:

FOCUS ON ETHICS

At Gallagher, we pride ourselves on serving our clients with uncompromising integrity and openness. We are committed to complete transparency and disclosure in all our business dealings, including compensation.

INTEGRATED SERVICES & VALUE PROPOSITION

Gallagher is differentiated by our comprehensive, integrated value proposition. We characterize our approach as a concierge service. We see ourselves as a strategic partner and extension of your team. Gallagher works to exceed your expectations, and diligently seeks solutions to any HR or benefits need you may have. Gallagher does not "nickel and dime" our clients with extra fees. For example, we do not bill our time, which means we do not have strict financial constraints and metrics placed on our team members.

IN-HOUSE SERVICES AND RESOURCES

We offer a full range of in-house brokerage, consulting and administrative services and resources. For each client, we create a custom, integrated service platform, incorporating all the expertise and resources needed to help you attain your strategic objectives. Our platform includes: strategy and design, reporting and analytics, member support, plan management and benefits administration, compliance, wellbeing, employee communication, and engagement. In addition, we have developed robust resources that exceed the local offerings of our competitors, including fully staffed legal compliance and employee communications departments. These advanced capabilities are at your disposal and deliver an unmatched depth and quality of service.

UNIQUE CORPORATE STRUCTURE

Gallagher is one of the few benefits consulting firms that offers a consulting staff of local, national and international caliber. This is demonstrated by our global client base, as well as nationwide recognition for industry leadership and awards for best practices.

Gallagher is the only publicly owned global firm led by insurance professionals—as contrasted with bankers or management consultants who lead many other firms.

DEDICATED BENEFITS EXPERTS

Unlike other top national and international insurance brokerage houses, Gallagher's benefits division is an autonomous subsidiary with a direct reporting channel to top management, rather than through the property/casualty or retirement/wealth management divisions. We maintain this business model because we believe employee benefits is a distinct discipline requiring talent and resources very different from those of other insurance services. Therefore, while we collaborate with our property & casualty and risk management colleagues, you have a partner who is uniquely positioned to serve your employees and address your key employee benefit objectives.

GLOBAL RESOURCES, LOCAL SERVICE

Gallagher has developed a very flat organizational structure 1) to ensure our client support decisions are made at the local office level, and 2) which is designed to best support our client's objectives. This is a key piece of our service structure by providing strong national and regional support tools and teams in specific areas like compliance, HR consulting, service centers, etc., where these tools and teams are available to the local offices in a manner they deem appropriate to meet their client's needs.

This structure is critical, as most national firms with comparable resources do not allow for local control in deciding when to engage these support tools on behalf of the client, or make it cost-prohibitive to do so. Conversely, our local competitors seldom have the depth of resources needed to deal with the complexity of issues like the ACA compliance mandates we have all experienced in recent years. This provides us with the best of both worlds, strong resource support, with local decision making to tailor solutions for our clients.

BROAD HUMAN CAPITAL CONSULTING EXPERTISE

Our proposed core team has extensive experience in all facets of human capital consulting and approaches our employee benefits engagement with a view on optimizing total rewards for talent attraction and retention. This is a key differentiator to other brokerage and consulting competitors.

STRATEGIC AND ANALYTICAL EXPERTISE

Decisions for our marketing, business operations and client services are made in conjunction with a jointly decided actionable, forward- looking strategy backed by solid analysis and clear implementation plans.

RENOWNED COMPLIANCE TEAM

Gallagher's local and national compliance teams work to ensure our clients stay up-to-date on legislative activities affecting benefit plan sponsors.

Our Consultative Approach

Our consulting approach is centered on working with you to understand your workforce, culture, strategic goals, specific institution issues, and budget. Organizational wellbeing is what we are all about and below we have outlined our approach to ensuring all of our clients, both current and future can achieve true organizational wellbeing. Gallagher Better WorksSM includes physical & emotional wellbeing, financial wellbeing and career wellbeing, delivering across the entire needs of an employee population. Unique in the market, we can offer you the holistic consultancy solution you need, to help you recruit, protect, reward, engage, retain, and inspire and your people.

Gallagher Better Works builds a better organization by focusing on your:



Organizational wellbeing: Individual employee wellbeing is only part of the puzzle. Gallagher can help you develop a comprehensive strategy for managing risk, staying on top of compliance and clearly communicating your organization's vision.

Physical and emotional wellbeing: Medical insurance is only the tip of the iceberg when it comes to your employees' physical and emotional wellbeing. Gallagher Better Works has dozens of ways to promote a healthier, happier workforce.

Career wellbeing: In addition to developing a compensation structure that rewards the individuals who help your organization grow, Gallagher can help you set your employees up for career-long success.

Financial wellbeing: Many employees experience financial stress. Meet your employees wherever they are in their financial journey with education, communications and solutions supporting their spending and savings efforts. Gallagher can guide your investment strategy and help ensure your people are retirement ready.

Gallagher Better Works builds a better workplace with a holistic focus on employee and organizational wellbeing. It's the guiding principle that informs every aspect of Gallagher's comprehensive approach to benefits, compensation, retirement, employee communications and workplace culture. Gallagher Better Works is how you turn your workplace from an obligation to a destination. It's how your best becomes better and your organization becomes stronger.

Strategic Approach

We understand that selecting a benefit consultant is critical to your organization achieving key strategic goals within your current and projected financial reality. It is our obligation and commitment to help you design programs to attract and retain high-quality employees while operating under budget parameters. Thus, our consulting philosophy is centered on working with you to understand your workforce, culture, and employees to align human capital investments with the needs and preferences of all stakeholders. Better alignment means more efficient and cost-effective spend on your most valued assets.

Our work starts with developing both a long-term and a short-term strategy. We have a well-defined strategic approach, aided by Gallagher proprietary tools, leveraging data to drive decisions and identify opportunities as outlined below.



ALIGN YOUR PRIORITIES

This process starts with our Gallagher Better Works Assessment. By leveraging the assessment, we gather data around the unique nature of your organization's goals and workforce to optimize sustain/develop culture, optimize talent spend and gain a competitive advantage. We use 36 questions spread across each area of wellbeing (physical and emotional, career, financial, and organizational) to have your key stakeholders provide numerical rating of the effectiveness and priority of various business initiatives as well as additional insights in the form of comments. The output is a dashboard summary of opportunities and recommendations with urgency scores to develop a multi-year strategy.

KNOW YOUR WORKFORCE

We combine the information from the assessment with knowledge of the City of Destin's workforce via our Gallagher Workforce Evaluation and People Insights report. These tools allow us to better understand the unique construction of your workforce utilizing census data and benefit plans information. Our tools allows for a deep analysis of demographics, assessment of current wellbeing states and leads to recommendations.

From a recent pulse survey conducted by Gallagher, 32% of employers are taking steps to better understand the needs of their employees. Obtaining input from your Associates can be a critical part of the strategic benefit-planning process. More than 75% of Fortune 1000 companies are making employee surveys a regular part of their benefits planning process. With this being said, GBS Viewpoints – available from Gallagher—is an online employee survey tool that helps you find out what your Associates value in an employee benefits program.

ASSESS YOUR BENEFIT OFFERING

The third step in our strategic process is comparing your benefits and strategy to peers around the state, and country. Gallagher's Benefit Strategy and Benchmarking Survey is one of the largest of its kind in the country allowing us to information by geography, industry, company size and more.

OPTIMIZE YOUR SPEND

The final piece of our process, Gallagher Power Insights and Intelligence, deals with healthcare analytics, reporting and forensic contract review. To drive success and a return on investment for your employees and the CITY OF DESTIN, we use our data analytics to identify areas where solutions can be the most impactful. Additionally, we know the foundation of a service provider is the contract. Our team is on your side, to negotiate the best contract for you and your employees, not the service provider.

Our strategic process is intended to work for your unique organization and to ensure we maintain a multi-year strategic plan. This process is not a one-time activity, but rather an ongoing process to ensure we assist the CITY OF DESTIN's team in building a strong strategy for years to come.

Given that your core service team is involved with all aspects of your on-boarding, continued service planning and management flows smoothly and naturally from the transition process. We follow a similar process as we develop annual and multi-year plans with our established clients as we do when we are transitioning new clients.

The key is for us to continue to develop a deep understanding of the CITY OF DESTIN's goals and culture as we strive to become your trusted advisors in all aspects of your HR programs. As such, we will develop a customized and flexible annual service plans for you and this is how the CITY OF DESTIN will benefit:

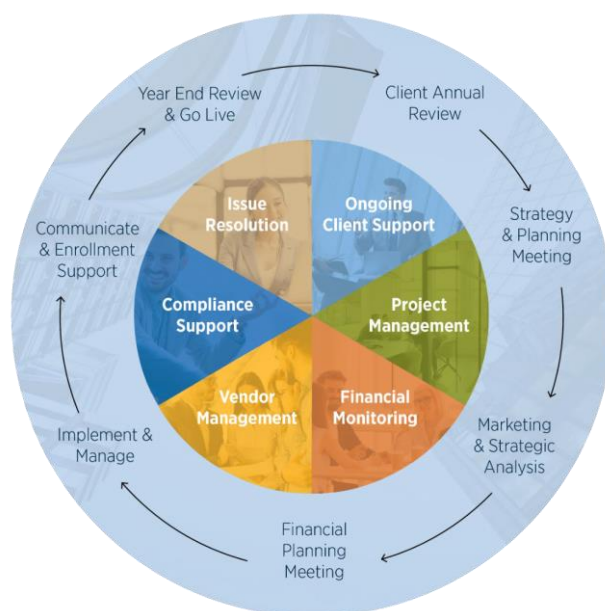
- We are an extended part of your professional team; we get you what you need, when you need it, as a result of managing work effectively and delivering on our client service promise
- We proactively manage your renewal process, delivering a predictable timeline that allows time to make informed decisions
- We execute a holistic approach to organizational wellbeing, leveraging the principles of Gallagher Better Works, so your organization has access to the solutions you need to help build a better workplace

Service Approach

Gallagher takes a great deal of pride in the manner in which we deliver service to our clients. We recognize that successful relationships are the key to our success and ongoing existence. Our philosophy for servicing an account is rooted in our mission and values, specifically:

- To build the best benefit service practice with consultants who understand the value of relationships and inspire confidence and trust with our clients.
- To provide superior cost effective benefit products and services that meet the ever-changing needs of our current and prospective clients, while continuing to strive for the highest professional excellence in the delivery of those products and services.
- To measurably help our clients manage and grow their business through our expertise and counsel in benefit services.

Given our philosophy and mission, Gallagher has invested a great deal of time and effort in our service approach and delivery mechanisms.



- **Customized Service Teams:** Gallagher surrounds our clients with teams that are designed to meet their specific needs. Pertinent and relevant experience is critical to the process of selecting individuals best suited and equipped to satisfy the needs of each and every client. Team size is also a major consideration as we want to make certain the number of members on the team is adequate and appropriate to ensure delivery of timely, quality service. We find our co-team structure for the management of Medical/Rx and Ancillary is extremely effective and provides our clients with additional horsepower to accomplish their goals and objectives. We also find our approach to folding in subject matter experts as an integral part of the team ensures the best possible thinking.
- **Senior Executive Service Team Management:** Each service team is appointed a senior executive consultant who manages the overall client satisfaction process and adjusts the team both in terms of its people and its depth in order to ensure adequacy and sufficiency. The executive consultant ensures that the consulting team is fulfilling all goals, objectives and deliverables and that the client is completely satisfied with the service they receive.
- **Senior Consultant Service Team Leadership:** Each team is quarterbacked by a Senior Consultant and supported by staff and systems specifically dedicated to the day to day administration of benefit plans thus ensuring client access to a point person trained to expeditiously resolve issues related to claims payments, new hire enrolment, employee communications, open enrolment, plan marketing and may other administrative aspects of the plan.
- **Strategic Business Partner:** Gallagher partners with our clients acting as an extension of their team and strategic business advisor. We assist with creating Executive Summaries for leadership presentations, building materials to most effectively communicate with employees and managers and work cross-functionally with internal teams.
- **Mandatory Standards:** Mandatory Standards are the professional standards to which all Gallagher staff must adhere in our daily business operations. Mandatory Standards provide a platform which supports Gallagher's philosophy of maintaining a consistent level of high quality service and professionalism across all offices, and they help to minimize potential E&O liability. Mandatory Standards take the form of checklists, documents, and/or policies or procedures. As part of our ongoing commitment to continually improve the quality of services, each Gallagher office has a formal Peer Review program. Such program establishes a quality standard for our written work product to ensure we will produce work products that are in compliance with regulatory requirements, professionally communicated, comprehensive, technically accurate, responsive to client needs, and consistent with Gallagher's operating standards.
- **No limit to meetings and visits:** We are a hands-on organization so that the number of meetings and visits we have with a client is never limited but rather determined and dictated by each client and their unique needs.
- **Planning Tools and Stewardship processes:** We begin each of our relationships with a discovery process which in turn results in the development of a mutually agreed upon Client Service Plan. The plan includes timeframes and timelines on key deliverables and milestones with regular and ongoing contact maintained with the client at all times in order to ensure that we remain in synch with corporate goals/initiatives – status quo, transient, evolving and/or representative of a total change in direction. Once the strategy meetings are completed, Gallagher will develop a schedule for meetings designed to regularly check in with the client, monitor progress, and report results throughout the year.

During the course of the year, before beginning any new initiative or project such as annual enrollment or a benefit marketing, the consulting team will also outline all tasks to be performed, assign and track key delivery dates, establish meetings and outline communications to make sure all parties; client team, consultants and vendors/carriers are aware and meet deadlines necessary for the success of the initiative.

At the end of each plan year, Gallagher prepares our Annual Stewardship report for our clients. This report outlines the stated goals and accomplishments for the past year, assesses overall performance and initiates our conversation for the upcoming Plan year, setting new goals and priorities.

OUR CLIENT'S EXPERIENCE

Gallagher conducts an annual Client Experience Survey to identify how satisfied clients are with our services. In addition to gaining insight into Gallagher's strengths and opportunities for improvement, the results of the survey include our Net Promoter Score (NPS). NPS measures the willingness of our clients to recommend Gallagher to others. Based on the Client Experience Survey, Gallagher's NPS score is 78 (the industry average is 36). Any organization scoring above 70 is considered an 'Excellent' rating. Digging into the data from the survey and the NPS rating responses, each Gallagher account team will be able to build an action plan to address client responses to ensure that we are successfully meeting or exceeding client expectations or addressing opportunities for improvement.

We find that being proactive and understanding our clients, we're able to remain on target and exceed expectations with all deliverables—but we ask for that one-to-one feedback and regularly check in to ensure we are on the same page and determine if an adjustment in course is needed based upon performance, changes in the business or external factors.

Tab 4. Location and accessibility

Number of accounts for which the Account Executive is responsible in the panhandle.

Amy Mullen – 8 Accounts

Area Senior Vice President

Orlando, Florida

Julie Calvitt – 15 Accounts

Senior Client Manager

Lake City, Florida

STRATEGIC PLANNING APPROACH

First and foremost, we believe it's critical for us to have a deep understanding of City of Destin's people, culture and business in order to help you design and implement a strategy and benefits program that align with your organizational and employee needs. Our unique client on-boarding process provides for this insight. It includes conducting a data driven workforce evaluation, performing interviews with senior leadership at City of Destin, and learning the financial and operational goals of your organization. This process, coupled with a disciplined strategic planning approach, assures that City of Destin's needs are achieved, and that our resources are deployed in a manner that delivers the highest possible value to your organization.

A summary of key steps are as follows:

Kick-Off. Before beginning any of the phases described below, we will facilitate an initial onsite kick-off meeting to finalize and clarify the overall objectives, the proposed process and required timelines with City of Destin's core project team.

Current State Assessment. Designed to align business and workforce strategies, we will conduct a baseline assessment of current talent and benefits programs, underlying costs, as well as supporting governance processes and administrative systems. This includes the following elements:

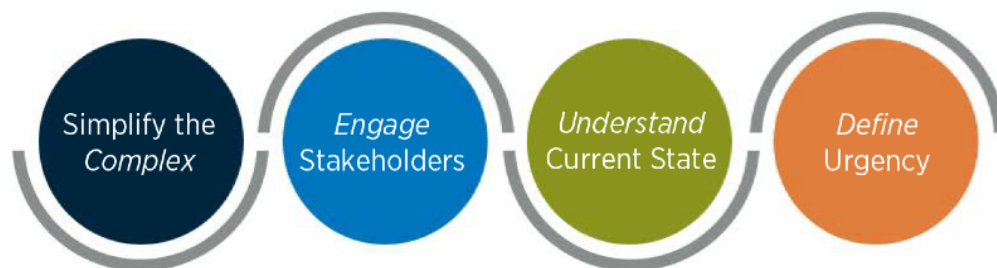
- Program inventory. We will facilitate the gathering of an inventory of all the existing programs and partnerships in preparation of an analysis of what is available today, and complete a categorization ("program mapping") process that aligns with the benefit pillars as identified by City of Destin. The inventory will include collecting information and data about all current initiatives to employees as part of the employee experience.
- Workforce evaluation (WFE). Gallagher's consulting tools include a proprietary assessment tool that evaluates key workforce characteristics and trends, enrollment patterns and underlying costs and then identifies gaps in your current program structure against your overall objectives. This tool allows us to look at compensation and benefits cut by workforce segments, including by geography, business line, skilled workers, highly compensated individuals, etc.
- Benchmarking. We'll complete an assessment of market dynamics against existing programs to determine how City of Destin may want to rebalance workforce investments to gain competitive advantage and differentiate its practices. This will include the same pillars used in the program inventory.
- Employee insights (optional). Understanding employee preferences and views is an important element involved in designing the program. We can either leverage any existing employee insights, or we can develop an approach to seek input on what is valuable and important to your employees. Please note: At this time, we have not included this as part of our core scope, but can reassess how you may want to approach either a survey or employee focus groups.

A survey can be broadly distributed to employees, which will provide a widespread quantitative view from a large population across the country. We can also supplement this with targeted focus groups to gather more qualitative information around employee perceptions and needs. We have a variety of methods for conducting surveys. We can further discuss the pros and cons of each approach and determine what will work best for City of Destin.

The scope and extent of these employee insight methods will determine the cost.

Future State Vision. Concurrent with the Current State Assessment, we can begin evaluating City of Destin's future vision and philosophy for benefits (and total rewards) consistent with its business and growth objectives. The project team will facilitate a series of collaborative discussions with the core City of Destin team, HR leaders, HR business partners, as well as various influential internal and external stakeholders, through a series of leadership/ stakeholder interviews. Leadership interviews are optional, but we have found them to be very effective in understanding the differences in goals and expectations between HR/benefits and leadership.

Gallagher Better WorksSM Assessment. In addition to collaborative discussion and interviews with City of Destin leadership and key stakeholders, your organization can also leverage the use and results of a Gallagher Better WorksSM Assessment. This web-based survey tool allows key stakeholders to rank City of Destin's effectiveness and priority on a variety of human resources categories. To better identify how purpose can drive strategy, your Gallagher team will aggregate through a process of simplifying the complex, engaging key stakeholder, understanding your current stats, and defining and prioritizing organizational urgencies for City of Destin.



This process will assist in identifying gaps as well as begin to form plausible philosophical positions to help target City of Destin's future workforce investments. We will also facilitate multiple sessions with the core City of Destin project team to discuss various findings and positions that will ultimately lead to a benefits framework and guiding principles for the design of each program. We will address your stance on issues like: competitive positioning, employee engagement/accountability, risk tolerance, employer positioning of benefits, and cost control initiatives.

Gap Analysis, Benefits Philosophy and Strategic Roadmap. Learning from our discussions with the City of Destin team, leadership, and employees, as well as understanding results from the WFE and the program inventory, we will identify where gaps exist between the current state and the future state. This analysis will lead to developing a benefits framework and philosophy for City of Destin with alignment to your organizational objectives. We will include elements of localization including a timeline for any necessary program redesign and implementation. We will assess which programs to keep, what is required but not currently available, and which should be re-aligned/re-considered.

Strategic Roadmap. As an outcome of this process, we'll define the following elements:

- Set the overall strategic objectives for the City of Destin benefit program;
- Solidify a multi-year benefits strategy to include plan design options that align with benefits strategy and organizational priorities, including an overall wellness strategy and incentive design program (to be updated annually);
- Set financial, engagement and performance targets for the benefit program to identify areas of return-on-investment;
- Identify and develop initiatives that drive engagement, participation and health improvement (e.g., wellness programs); and,
- Provide a roadmap to the communication, change management and implementation efforts required to deploy the strategy.

Once that annual strategic roadmap is developed, we will begin all the annual planning work in the following areas:

- Strategy and design development
- Actuarial/financial management
- Plan management
- Compliance (ongoing all year round)

If City of Destin deems themselves content with your current strategy in place, we can postpone or modify the extent of these strategic planning activities. We do find, however, when partnering with new clients, this entire strategic planning process provides a good opportunity to assess your current state and where you want to head in the future.

Tab 5. References

Reference 1

Canaveral Port Authority
Donna Greenslade
Director of HR
dgreenslade@portcanaveral.com
321.394.3249
445 Challenger Road, Cape
Canaveral, FL 32920
15 Years

Reference 2

City of Lakeland
Joyce Dias
Risk Management & Purchasing
Director
Joyce.Dias@lakelandgov.net
863.834.600
228 S Massachusetts Ave.
Lakeland, FL 33801
20 Years

Reference 3

Orange County Public Schools
Beth A Curran
Senior Director, Risk Management
Beth.Curran@ocps.net
407.317.3200 Ext 200-2379
445 W. Amelia Street, Orlando, FL
32801
20 Years

Tab 6. Schedule of Fees

While our proposed consulting fee below is based on our previous experience with organizations like yours, we are open to any negotiations. Gallagher is completely transparent concerning compensation. We provide each of our clients with a Compensation Disclosure form each year and whenever there is a change to how we are compensated.

COST PROPOSAL					
In-Scope	Gallagher Consulting Fee	Medical: 3% Ancillary: 10%	Retirement Plan		
	Compliance & Legal	Included	Executive Benefits		
	In-House Actuarial & Underwriting	Included	Voluntary Benefits		
	Employee Communications	Included	HR & Compensation		
	Physical & Emotional Wellbeing	Included	Pharmacy Benefit Management		
	Enhanced Communications	Included			

COMPENSATION DISCLOSURES

Gallagher customizes our compensation arrangements to meet the unique needs of each client and the nature of the services they have requested. We are flexible in the method of compensation in which we are paid and we are open to several compensation arrangements. Our general approach to compensation, however, never changes. We make these promises to all of our clients:

- Our compensation may be derived from fees or commissions, or a combination of both. The choice is made by each client based on their philosophical and budgetary considerations
- Our compensation will be a fair reflection of the services we are asked to provide
- Our compensation will be inclusive and agreed upon in advance
- We will fully disclose to our clients all compensation we receive each year

We do believe an important part of our value proposition is that we can offer a broad and deep set of services under a fully transparent fee model. Our proposal is based on an accurate assessment of the scope of work and sets forth a budget allocated for the services required. We track our services against this budget regardless of whether it's being paid on a retainer basis or under a commission arrangement. We don't use a "billable hour" structure to determine our costs and therefore we can offer you the flexibility of getting the right team assigned without risking quality and service delivery.

Tab 7. Services

Describe what your firm's role would be in educating employees on plan benefits.

At Gallagher, we view employee communications as a strategy to enhance both employee engagement and workplace productivity — all leading to optimal cost containment, positive talent attraction and retention, and improved business success.

We believe the right communication plan, combined with the right rewards program, can help an organization either achieve or maintain employer-of-choice status.

Our approach integrates the four elements of communication: The sender (employer), the receiver (employees), the message and the channels. We begin our strategic communication planning by evaluating the sender — your organization's culture, communication preferences and objectives. The "Workplace Inventory Checklist" guides this conversation and delivers a thorough overview of your current situation and organizational goals.

We also assess the receivers, using workforce evaluation or other demographic data to understand the life-stage segments of the workforce. This is a critical element to developing a communication strategy, as it suggests which messages will be most relevant depending on employee priorities or participation in certain programs. Employee demographic data also helps to suggest which channels will best be received by the audience. When developing our messaging, we keep it clear and captivating to capitalize on each outreach.



Employee Engagement Strategy

Gallagher's mission is to collaborate with our clients to develop holistic strategies that will inspire employee engagement and success at work, home and in their communities. Culture is strongly tied to wellbeing and employee engagement — our opportunity lies in building a culture that supports the behaviors which will lead to a healthy and engaged workforce. Together, we'll build a long-range philosophic vision that enhances your culture and prompt employees to deliver their best. Your workforce demographics, organizational goals, and business model are what make your culture unique. We'll begin with understanding your current culture, then creating a path forward to the healthy and engaged culture you desire.

We will create a customized strategy based on our findings, keeping in mind that the most effective initiatives are dynamic — constantly evolving as your culture and employees' needs change. Your Gallagher consultant will carefully evaluate which metrics are the most suitable for measuring engagement. Some examples of these include turnover rate, absenteeism and participation in wellbeing programs.

Describe any services you offer regarding employee focus groups and/or employee surveys.

Gallagher's Engagement Survey Consulting team helps improve your employee engagement through the use of surveys, analytics, benchmarking, consultative guidance, leading-edge reporting and action planning technology, and more. Based upon the results of your engagement survey, we will work with you to solve your most complex workforce issues through a powerful blend of post-survey strategies. You will also gain access to our cutting-edge interactive reporting and action planning tools to explore your results, tell the story of your organization or group, and build action plans that work.

Inform your decision making with engagement surveys

One of the most important determinants of your organization's success is a highly engaged workforce. But only a well-crafted, reliable and valid engagement survey can truly assess the degree to which your workforce is engaged and what is needed to further enrich their employee experience. At Gallagher, we use scientifically validated survey items, sophisticated analytics, and visual displays of findings led by recognized engagement survey strategists who are true authorities on engineering and sustaining remarkable workplaces. Our customers gain actionable insights to enhance their organization's wellbeing and business outcomes with our Engagement Consulting team.

Types of engagement surveys:

- Employee engagement surveys
- Physician and advanced practice provider engagement surveys
- Customer engagement surveys
- Workforce evolution surveys
- Patient safety culture (AHRQ) surveys
- Magnet Nursing Surveys
- Volunteer engagement surveys
- Board engagement surveys
- Focus group facilitation
- Custom surveys

Advanced analytics with engagement surveys

Gallagher offers a suite of deeply informative, elegant analyses that provide insights needed to successfully navigate the ever-changing work environment and workforce. Our consultants and researchers will work closely with you to ensure the most appropriate analyses are applied to your survey results.

Some of our most popular solutions include:

Key driver analysis. Identifies and prioritizes a narrow set of workplace issues that most influence engagement.

- **Linkage analysis.** Identifies how one group's attitudes/behaviors influence business and operational outcomes—or the experiences of another group such as customers or patient.
- **Cluster analysis.** Identifies different groups of employees based on their responses to certain items. Using engagement as an example, this analysis reveals multiple groups within an organization, such as highly engaged, moderately engaged, disengaged, highly disengaged, etc.
- **Predictive and forecasting metrics.** Scientifically crafted indexes that identify groups with elevated risks—groups with greater likelihood to struggle with certain aspects of the workplace or their work (i.e., burnout, resiliency, change readiness, civility, turnover, work safety, etc.).

Our consultants will work with you to understand your organization and its goals, and craft the best measurement approach to strengthen your organization through exact and actionable insights.

Online Reporting and Action Planning

Our easy-to-use online reporting and action planning tool offers secure permission-based reporting, interactive data mining, and easy-to-use, click-driven reporting. Gallagher's proprietary platform also hosts action planning—managers can create, track and monitor action plans and access an extensive library of ideas to improve items they are addressing with their team(s).

Engagement surveys are the ideal and most important first step in the improvement process, offering you the full picture through benchmarking and advanced analytics. Activating the potential of your workforce does not happen by itself. You will only truly understand how to unlock the potential of your workforce when you take time to ask employees about their work experiences and their views of the organization—then apply this feedback to improvement.

Engagement programs

Organizations cannot manage workplace issues that negatively impact engagement if they don't know those issues exist. Likewise, organizations cannot emphasize workplace opportunities that profoundly build engagement if they don't know what those opportunities are.

Gallagher offers proven strategies to help you identify your engagement opportunities—from surveys to consulting—spanning all people of your organization.

Engage your talent

In an increasingly competitive climate, organizations constantly face new engagement challenges. Engaged employees are essential to your long-term success. Gallagher's Engagement Consulting team, composed of renowned organizational scientists and engagement strategists, offers the experience to produce reliable and meaningful insights that will enhance your organizational wellbeing.

RENEWAL PROCESS OVERVIEW

Our renewal process starts with understanding our client's goals and objectives for the upcoming renewal and any potential marketing. All resources on the core consulting team--managing consultant, strategic partner, client manager and your financial benefits consultant will play a role in the renewal process and we call upon our actuarial team where relevant.

We meet early in the year for pre-renewal planning to determine our strategy for the following year. This gives us time to market plans, analyze responses, make changes and implement new vendors/plans, if that's the direction we need to follow. We have an initial strategic planning meeting at least 6-9 months prior to the renewal effective date and several follow up meetings as experience is updated and more information becomes available.

Your Gallagher team will always begin with your needs in mind. We will work with you to fully understand your renewal timeline, employee benefit strategies and priorities, including cost containment, employee satisfaction and engagement, industry competitiveness, your benefits philosophy and other concerns.

Stewardship & Planning (180 days prior to renewal)

During our annual Stewardship & Planning meeting we will collaborate with the City of Destin on what has worked historically and what has either changed from a corporate strategy perspective or what market conditions are requiring change for the upcoming renewal. During that Stewardship & Planning discussion we will establish annual expectations on timing and milestones that need to be met.

- Goal Setting - Conduct visioning/objective setting session(s) to frame organizational/benefits program goals
- Workforce Evaluation - Determine alignment of benefit program and spend with workforce demographics
- Gap Analysis - Complete an analysis of current state and desired state environment to identify strategic gaps
- Strategy Development - Develop a strategy that aligns with program and organization needs for the upcoming renewal.

Pre-renewal (150 days prior to renewal)

- Underwriting Strategies - Utilize underwriting strategies that appropriately position your programs
- Funding Alternatives - Evaluate program financing alternatives
- Risk Sensitivity - Conduct sensitivity analysis to assure that risk management features (i.e., stop loss, etc.) appropriately reflect that future risk/cost structure of the benefits plan
- Cost Driver Analysis - Evaluate underlying cost drivers, prevailing health risk factors, and utilization indices
- Trend Management - Develop strategies that mitigate future plan expense, including improving plan steerage, provider selection, health outcomes and participant health
- Risk Reduction - Identify risk reduction opportunities that align the program structure with prevailing population health risks, plan financing, and benefits cost management needs
- Budgeting - Analyze and set aggregate plan budgets, cost sharing, and equivalent premium rates
- ACA financial impact
- Plan Change Pricing - Evaluate and price alternative plan designs and benefit program features using Gallagher's proprietary actuarial modeling tool
- Contribution Modeling - Develop employee contribution scenarios for all insured/self-insured plans
- Actuarially Certified IBNR
- Preliminary and Final Renewal Projections - Develop preliminary and final renewal projections in accordance with City of Destin budgeting parameters

Renewal Negotiation (90-150 days prior to renewal)

Our specific approach to carrier negotiations involves underwriters (and actuaries as needed) reviewing the carrier methodology and assumptions for reasonableness and accuracy. Our analysis is supported by use of proprietary actuarially based modeling tools. The analysis yields credible insight allowing us to gain the respect of industry underwriters which fosters appropriately priced coverage.

- The original renewal letter and supporting documentation
- Detailed supporting data, including: Cost-accounted detailed administrative expense line items (i.e., transactions, etc.) Monthly paid claims and employee enrollment for the most recent 24 months Incurred claims and employee enrollment for the most recent 24 months, showing medical costs divided between pharmacy, fee-for-service claims, and capitated services. Large-claims report for the most recent 24 months, Plan utilization information, Underlying cost drivers and health risk factors
- Vendor-provided impact of plan design, premium share, systems, provider contracting and other changes during the renewal experience period

Any supplemental data developed by the underwriter and/or actuary. Expertise can also be useful in evaluating changes in carrier discounts, fees, and rebates especially where carriers imbed these.

Final Negotiations and Selection of New Vendors (60-120 days prior to renewal)

- Develop two or three strategic alternatives - Leveraging the gaps and opportunities analysis, layout strategic options for reaching goals over the next three years
- Propose tactics to accompany strategic alternatives - Scope out the specific tactics that will support each strategy, taking into consideration company culture, benchmarking data, and other factors
- Select vendors - Secure the most favorable terms (including outcomes-based performance guarantees) with the vendors who provide the highest proficiency in delivering the programs and designs as indicated through the strategy exercise
- Implement programs, focusing on integration - execute programs that are customized for your organization and provide the necessary integration from an operations perspective and from an employee experience point of view
- Build a measurement dashboard - Identify key metrics that can be tracked on a regular basis to identify how the programs are performing and to provide insights for additional opportunities to improve upon the execution of the strategy
- Create a communications/engagement strategy and roadmap - develop a cohesive plan to educate employees about the benefits strategy, engage individuals in programs and increase the perceived value of the program

Vendor Negotiation Expertise

Gallagher places well over \$10 billion of premium per year in global insurance markets, giving us substantial clout with carriers. Gallagher's team members all have significant experience working with a variety of carriers and have established constructive working relationships with their executives and field office staffs. These relationships facilitate problem solving and enable us to maximize our negotiation position to produce meaningful results.

Describe the open enrollment process you utilize.

Open Enrollment and New Hire Orientation

One of your best opportunities to communicate how much you care about your employees' wellbeing coincides with one of the biggest jobs for your benefits administrative staff. Open enrollment is a key touchpoint for influencing the employee experience, therefore, it calls for a carefully considered strategic approach. Designing programs specifically for your workforce and culture will return the greatest value on the time, effort and financials you invest in these priorities.

We can help you plan and carry out the most effective approach to open enrollment based on your unique communication style, including:

- Enrollment strategy
- Customized communications such as announcement letters, letters from your business official, enrollment forms, open enrollment brochures/guides, posters, articles for your internal newsletter and intranet, and electronic information
- Customized presentation of open enrollment programs
- Lead open enrollment meetings – group and individual, both in-person and virtual, as desired
- Employee health fairs

Virtual Enrollment and Employee Meetings

To deliver the most impact through your communications, Gallagher continually researches and applies industry best practices. We take pride in attending open enrollment meetings and presentations to connect with your employees or we can offer virtual open enrollment meetings should you feel more comfortable. Additionally, over the last several months, our team has vetted, tested and partnered with 12+ different technology providers to conduct virtual employee health fairs for our clients. We look forward to the opportunity to work with City of Destin to see if a virtual employee health fair is right for your organization.

Based on the scope requested, we will work with the City of Destin team on developing a communication campaign around open enrollment annually – creating and managing the content and design of an open enrollment guide, a benefit summary/ newsletter and any other supporting material required to promote open enrollment. We will also work with the City of Destin team to prepare supporting material for open enrollment meetings and can be available to attend and facilitate open enrollment meetings, as required annually. Additionally, our team is fully prepared to work with City of Destin and your vendor partners on SBCs, SPDs and benefit grids as required by ERISA. Finally, in our planning discussions, we will also evaluate opportunities each year for ongoing education about the benefits available and how to optimize these benefits for your workforce.

Currently customizing open enrollment information down to the individual level for greater engagement results is trending. Gallagher uses proprietary tools and services to bring that level of customization to our clients.

Describe what access will be made available to administrators and to employees. Outline the response process and timeframe for addressing needs and/or concerns of the City's administration and the City's employees.

Our Approach to Marketing your Programs

Gallagher has the experience, tools, relationships, and independence needed to help City of Destin conduct a thorough evaluation. We know the markets, we know their specific strengths and we would work with you to accurately represent your goals and objectives to the marketplace. The process listed below will be structured to focus on those objectives.

- Develop vendor selection criteria priorities based on City of Destin values and needs
- Prepare customized technical questionnaire and financial specifications
- Facilitate RFP distribution/communication
- Conduct technical analysis (quality and access)
- Conduct financial evaluation (unit cost and trend management)
- Conduct finalists interviews and final negotiations
- Vendor selection and implementation

Highlights of the marketing process follow. Our experience has shown that this focused approach is integral to seeking true vendor value that is aligned with our client's articulated objectives. A well-informed decision has yielded superior results for large and sophisticated purchasers of employee benefits and services.

Timing	RFP Step	Purpose
150 Days Prior to Renewal	Establish selection criteria	Understand what your organization desires from a vendor partner both in the short term, and the long term.
	Collect data	Ensure that benefits, claims and other pertinent information about the plan are accurately presented to the marketplace so vendors can provide the most competitive and relevant proposal.
	Identify solicitation list	Based on the vendor partner goals of City of Destin, Gallagher will identify a list of optimal vendor from our tracking of the constantly change marketplace.
	Develop carrier submissions	Based on input from the initial planning meeting, and plan data, Gallagher will assist with development of carrier submissions that includes both industry standard requirements, as well as your specific requirements.
120 Days Prior to Renewal	Conduct pre-bid call with vendors, answer vendor Q&As	Gallagher's staff will directly respond to questions from prospective vendors if desired. If you desire to coordinate the RFP question and answer process, Gallagher's consultants will assist with any vendor questions or requests.
	Proposal response analysis – technical and financial	Gallagher will assess the vendor technical responses based on both industry standards as well as standards specified by City of Destin during the selection criteria discussions. Based upon availability of data and your integration philosophy, Gallagher may also conduct a thorough financial analysis of fixed costs, network discounts, and the impact of either improved or reduced network access.
90 Days Prior to Renewal	Summary report and finalist recommendations	Based on the criteria set forth in the vendor selection discussions, Gallagher will summarize vendor responses for you with an eye towards highlighting the strengths and weakness of the carriers for various components of both the technical and cost proposal.

	Finalist presentations	Gallagher will assist you in guiding the vendors to present their value proposition in the finalist presentation. Finalist presentations are the opportunity to meet the vendors, and gain an understanding of their offering that cannot be easily gleaned from their written proposal.
60 Days Prior to Renewal	Implementation assistance	Gallagher will assist in developing a tactical vendor transition plan to include but not be limited to: • Transition of care for those affected by a change or not actively at work • Banking, eligibility transfer and account structure requirements • Implementation performance guarantees with financial penalties • Contract reviews, running them through our quality assurance checklist

Our experience has shown that this focused approach is integral to seeking true vendor value that is aligned with our client's articulated objectives. A well-informed decision has yielded superior results for large and sophisticated purchasers of employee benefits and services.

Provide details in your proposal of all current wellness program offerings including, if applicable, any additional cost. Proposals should detail the support staff and other assistance that will be provided. We are typically available to meet with 48 hour notice.

We work with you to determine how your organization defines success and to fully understand your goals and objectives, short and long-term. The way we measure outcomes will also vary based on the programs and initiatives your organization implements.

Your Gallagher team will leverage all claims and third-party data sources available to evaluate your current programs, create a strategic plan for evolving your programs, and develop a customized way of measuring the success of the programs you choose to implement. Your data will be housed within a single source — our proprietary data warehouse.

We believe that metrics of success should be unique to your organization based on your specific organizational goals and objectives. We also understand that the definition of success can vary by stakeholder within an organization. Your Gallagher team will collaborate with you to develop measurements that are most meaningful to various stakeholders throughout your organization.

Some commonly used metrics by our team of experts might include:

- Participation and engagement rates
- PMPM costs and trends
- Health Risk Index (HRI) scores
- Chronic condition frequency and severity over time
- Benchmarking data
- Productivity and absenteeism indicators

Our analytics experts use these and other metrics, in addition to industry best practices, to measure population health and the true impact of point solutions. These best practices include longitudinal studies, cohort groups, and propensity score matching to ensure the comparison of similar populations. As your strategic partner, we will use these insights to maximize the engagement of your members and the impact of your population's health and wellbeing initiatives.

Describe your monthly and annual reports of paid claims, quality of experience reports, developing ad hoc reports, extent, and quality of reports on wellness/disease management, ability for covered member to track wellness and health claims, etc.

Gallagher leverages the latest in sophisticated analysis techniques from our Healthcare Analytics actuarial division. As we build your program together, our in-house specialists review your benefits experience and create models to determine the effects of multiple plan design scenarios. Your completed program will be carefully monitored and you will receive detail and summary reports at regularly scheduled intervals. This analysis also includes the actuarial value for each of the plans offered by City of Destin to ensure they meet the Affordable Care Act minimum requirements.

One of Gallagher's key competitive strengths is the ability to provide clients with an in-depth analysis of benefit-related issues. Available reports included (if data is available):

Monthly Reports

- Summary of Plan Costs
- Analysis of Actual Versus Budget
- Identification of Employee Contributions
- Tracking of Large Claims
- Identification of Plan Costs by specific line of coverage (i.e. medical, dental, pharmacy, etc.)

Quarterly Reports

- Comparison of Plan Costs to Projections
- Identification of Services Provided
- Utilization Review
- Comparisons to Prior Claim Periods
- Plan Trends
- Incurred But Not Reported (IBNR) Dollar Projections

Annual Reports

- Executive Summary of Program Expenses
- Comparison of Current Costs to Renewal Costs
- Renewal Alternatives
- Overview of Specific Stop Loss Projections
- Future Plan Cost Projections
- Dollars Saved by Contract Negotiation
- Percent of Benefit Dollars Paid by Employee
- Claims by Size
- Physician Visit Details
- Benefits Paid by Type of Service
- Plan Funding/Budget Comparison
- Fixed Expense Comparison

Ad Hoc Data

Gallagher can query through data provided by the carrier to provide ad hoc reporting to help determine specific issues or underlying costs within the plan. When Gallagher takes a comprehensive look at your plan, we will help you make decisions that will steer your trust in a direction to managing the cost of your healthcare. Gallagher works hand-in-hand with multiple vendors to provide more extensive ad hoc reporting as requested by City of Destin. Dependent on the task, fees could be associated with this service. We work through Gallagher's worldwide infrastructure to support the unique needs of diverse businesses and clients, and is currently working on developing efficient on-site analytic reporting tools for clients. With our technology investments, we focus first and foremost on maintaining the confidentiality, integrity, and availability of information while also providing innovative resources and enhanced capabilities to both employees and clients. This is essential to sustaining client value and confidence, accurately processing transactions and financial reporting, and complying with legal and regulatory requirements.



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Gallagher is pleased to submit this proposal to you. While this proposal is not meant to constitute a formal offer, acceptance, or contract, notwithstanding anything to the contrary contained in the proposal, Gallagher is submitting this proposal with the understanding the parties would negotiate and sign a contract containing terms and conditions that are mutually acceptable to both parties.

This material was created to provide accurate and reliable information on the subjects covered by should not be regarded as a complete analysis of these subjects. It is not to provide specific legal, tax or other professional advice. The services of an appropriate professional should be sought regarding your individual situation.

Consulting and insurance brokerage services to be provided by Gallagher Benefit Services, Inc. and/or its affiliate Gallagher Benefit Services (Canada) Group Inc. Gallagher Benefit Services, Inc., a non-investment firm and subsidiary of Arthur J. Gallagher & Co., is a licensed insurance agency that does business in California as "Gallagher Benefit Services of California Insurance Services" and in Massachusetts as "Gallagher Benefit Insurance Services.

DRAFT

**MINUTES SPECIAL
BID COMMITTEE MEETING
JUNE 13, 2023**

1. CALL TO ORDER:

Bid Committee Chairman Jeffery Cozadd called the special meeting to order on Tuesday, June 13, 2023 at 2:00 PM in the City of Destin Annex Chambers.

2. ROLL CALL:

Bid Committee Members Present:

Grants/Proj. Mgr. Jeffery Cozadd
Michael Burgess Public Services Dir.
Lisa Firth Parks & Rec. Director
Jamie Dittmer HR Director
Ryan Scott, City Engineer

Other Staff Members Present:

Deputy City Clerk Kim Montgomery

3. NEW BUSINESS:

A. RFP 23-04-HR, Insurance Agent – Broker of Record

The members met in a special meeting to review and discuss the bids submitted for RFP 23-04-HR, Insurance Agent – Broker of Record. There were four bids received at the bid opening that took place on Thursday, June 8, 2023, at 2:00 PM in the City Hall Boardroom. They were Gallagher Benefit Services, Inc., HUB Public Risk, Inc., Foundation Risk Partners Corp., D.B.A. Acentria Public Risk, and National Benefit Services Central. After each member briefly providing their input on each bidder, the scoring sheets were gathered with the following scores:

Acentria	368.75
Gallagher	329.75
Hub	313.25
National Benefit Svcs.	149.75

With the above results of the total scoring, Mr. Burgess made the following **motion to recommend City Council award RFP 23-04-HR, Insurance Agent – Broker of Record to Acentria, with Mr. Scott providing the second. The motion passed with a unanimous vote of 5-0.**

There being no further discussion at this time; the meeting was adjourned at 2:30 PM.

Adopted this ____ of _____ 2021.

Jeffery Cozadd, Chairman

Kim Montgomery, Deputy City Clerk

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023

TYPE OF AGENDA ITEM: City Manager Report

AGENDA OUTLINE NUMBER: 4.C.

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Announcements

I. BACKGROUND:

II. DISCUSSION:

- A. Link to Strategic Goals / Objectives:**
- B. Effect on Budget (EOB):**
- C. Level of Service (LOS):**
- D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

None

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023

TYPE OF AGENDA ITEM: Public Hearing

AGENDA OUTLINE NUMBER: 5.A.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney
Steve O'Connor, Principal Planner

DATE: May 25, 2023

SUBJECT: Second reading of Ordinance 23-07-CN - relating to livery vessels. Recognizing the Destin Harbor Carrying Capacity Study final report prepared by the U.S. Army Corps of Engineers and authorizing additional studies and evaluation of Destin Harbor. Providing a five-year temporary moratorium on livery vessel permits.
(May 15, 2023 Motion: To extend the livery vessel moratorium for 5 years passed 7-0).

I.

BACKGROUND: WHEREAS, the waterways adjacent to the landward municipal limits of the City of Destin, particularly Destin Harbor, are severely overcrowded resulting in a dangerous congestion of Vessels; and

WHEREAS, Livery Vessel rental businesses significantly contribute to the above-described congestion by renting livery vessels to an abnormally high number of inexperienced and ineffective Livery Vessel operators, which severely increases the danger to the public's health, safety, and welfare; and

WHEREAS, Livery Vessel rental businesses significantly contribute to the deterioration of water quality in the waterways of the City of Destin and the waterways immediately adjacent to the City of Destin; and

WHEREAS, the City of Destin City Council determined that the above-recited facts have resulted in significant danger to the health, safety, and welfare of the public; and

WHEREAS, the City of Destin City Council adopted Ordinance number 17-02-CC at its regular meeting on February 21, 2017, creating Code of Ordinances Article VIII, Permitting

of Livery Vessels; and

WHEREAS, the City of Destin City Council adopted ordinance number 17-07-CC at its regular meeting on March 20, 2017, which amended Code of Ordinances Article VIII, Permitting of Livery Vessels; and

WHEREAS, the City Council directed City staff to procure a qualified expert capable of performing a study and producing a report quantifying the uses, congestion, overcrowding, and resulting water quality of Destin Harbor and other waterways adjacent to the City of Destin; and

WHEREAS, on September 16, 2019, the City Council passed Resolution 19-21, authorizing an agreement with the US Army Corps of Engineers (“USACE”) for assistance with funding and contracting service for a Harbor Carrying Capacity Study and directing a 12 month extension of Ordinance 19-08-CN (the existing temporary moratorium on livery vessel permits); and

WHEREAS, the two-fold purpose of the report to be prepared by the Army Corps of Engineers was to (1) determine the existing carrying capacity of the Destin Harbor, and (2) formulate management recommendations to support strategic objectives for Destin Harbor and surrounding waterways; and

WHEREAS, on November 16, 2020, the City Council passed Ordinance 20-33-CN, which extended the existing temporary moratorium on livery vessel permits until November 1, 2021; and

WHEREAS, on November 15, 2021, the City Council passed Ordinance 21-23-CN, which extended the existing temporary moratorium on livery vessel permits until May 16, 2022; and

WHEREAS, on November 17, 2021, the City of Destin and the USACE Mobile Unit executed the Technical Assistance Project Partnership Agreement (“PPA”), as authorized under Section 22 of the Water Resources Development Act (“WRDA”), 1974, as amended; and

WHEREAS, Section 22 authorizes USACE to partner with local and State entities to provide technical assistance supporting efforts related to the management of state water resources; and

WHEREAS, in performing the Destin Harbor carrying capacity study, the USACE followed the USACE six planning steps as defined in the Planning Guidance Notebook (ER 1105-2-100), and was additionally guided by the USACE Planning Bulletin on Watershed Studies (PB 2019-01); and

WHEREAS, the six planning steps utilized by the USACE are summarized as follows: (1) identify problems and opportunities, (2) inventory and forecasting conditions, (3) identify and screen measures, (4) formulate initial array of strategies, (5) refine initial array and evaluate focused array of strategies and (6) strategy comparison and selection; and

WHEREAS, on May 11, 2022, the City Council passed Ordinance 22-08-CN, which extended the existing temporary moratorium on livery vessel permits until December 31, 2022; and

WHEREAS, during the summer 2022 season, the USACE assessed vessel patters at the entrance to the Destin Harbor, and observed usage of key Harbor facilities and surrounding areas including the Harborwalk, slippage occupancy, vehicle parking, boat trailer parking, and boat launches; and

WHEREAS, on October 3, 2022, Staff presented the City Council with preliminary data from the Army Corp pursuant to the ongoing Harbor Carrying Capacity Study, including but not limited to data indicating that livery pontoons were recorded with over 5,000 trips on regular weekend days, and about 4,500 trips on regular weekdays during the time period further detailed in the preliminary report; and

WHEREAS, on November 7, 2022, the City Council passed Ordinance 22-16-CN which extended the existing temporary moratorium on livery vessel permits until June 30, 2023; and

WHEREAS, in early 2023 at various public meetings, the City of Destin Harbor Carrying Capacity Steering Committee reviewed and analyzed the preliminary report prepared by the Army Corp of Engineers, and subsequently reviewed and analyzed the Destin Harbor Carrying Capacity Study Final Report (“**USACE Final Report**”) beginning in April, 2023; and

WHEREAS, the USACE Final Report is attached hereto as **Exhibit “A”**, and fully incorporated herein by this reference; and

WHEREAS, on May 4, 2023, the City Council held a workshop to review the USACE Final Report; and

WHEREAS, the USACE Final Report recognizes that balancing between economic development, public safety, and maintaining environmental health is crucial to water resource management; and

WHEREAS, the USACE’s approach consisted of three components: spatial carrying capacity, social carrying capacity, and facility carrying capacity; and

WHEREAS, for the spatial carrying capacity, three zones were identified as representative of Destin Harbor and surrounding waters, and vessel densities were calculated for each zone to determine the number of usable acres of usable surface waters per vessel; and

WHEREAS, the observed boating densities were then compared to optimal boating densities published in previous studies and the Water and Land Recreation Opportunities Spectrum (WALROS) method; and

WHEREAS, based on the published literature, the reasonable range of water surface acreage per vessel for an urban setting like Destin is 1-10 acres per vessel, yet the USACE

determined that the actual existing peak densities in Destin are below 1 acre of usable water surface per vessel for each and every zone; and

WHEREAS, the USACE determined that Zone A, (Inside Destin Harbor) has a peak existing density of 0.54 acres of usable water surface/vessel, and **capacity is exceeded for Zone A**; and

WHEREAS, the USACE determined that Zone B, (Crab Island) has a peak existing density of 0.41 acres of usable water surface/vessel and **capacity is exceeded for Zone B**; and

WHEREAS, the USACE determined that Zone C, (East Pass) has a peak existing density of 0.98 acres of usable water surface/vessel and **capacity is exceeded for Zone C**; and

WHEREAS, the USACE recognized that the mix of services and recreation opportunities at Destin Harbor and its surrounding waterways mean that user demands on the facilities are mixed and nuanced, and determined that both the social and facility carrying capacity for the Destin Harbor and surrounding waterways are at **full capacity**; and

WHEREAS, the City of Destin currently lacks adequate regulations to reduce, mitigate, or eliminate the adverse effects of a proliferation of Livery Vessels in the Destin Harbor and other waterways adjacent to the City of Destin; and

WHEREAS, the final recommendations of the USACE include but are not limited to a recommendation to revisit regulations on issuing vessel permits to minimize over-issuance, and to conduct additional studies of the Destin Harbor; and

WHEREAS, the City of Destin's Harbor Carrying Capacity Steering Committee recommended that an eight (8) year moratorium be put in place in order for a "CAP 107" study to be implemented, which would delve into potential re-configuration of the channel as well as solving navigational, public safety and environmental concerns in the Destin Harbor and surrounding waterways; and

WHEREAS, Section 107 of the Continuing Authorities Program (CAP) provides the Corps of Engineers the authority to study, adopt, construct and maintain navigation projects, typically occurring in small boat harbors and related navigational channels; and

WHEREAS, after further discussion with the USACE, it appears that fulfillment of a CAP 107 Study will take at least five years, with approximately one year needed to ensure federal interest, funding, and develop a scope, followed by 2-3 years of performance of the actual study and at least another two years for implementation of study recommendations; and

WHEREAS, the City Council of the City of Destin has determined that due to the findings of the USACE that the Destin Harbor and surrounding waterways are at or exceed capacity, it is necessary to immediately impose a five-year temporary moratorium on livery vessel permitting to ensure the health, safety and welfare of residents and tourists alike; and

WHEREAS, it is intended that during the five (5) year moratorium on livery vessel permitting, the City will take the necessary steps to pursue a CAP 107 Study for further

evaluation of the Destin Harbor and surrounding waterways in order to address potential re-configuration of the channel and solving of navigational, public safety and environmental concerns.

II. DISCUSSION: Despite the City of Destin's reasonable efforts to control the number of Livery Vessels in the waterways adjacent to the municipal limits of the City of Destin through a permitting structure described in ordinance number 17-07-CC, an inordinately high number of Livery Vessels originating from the City of Destin remain in these adjacent waterways and pose a heightened risk to the public's health, safety, and welfare when compared to vessels that are not Livery Vessels. Without further regulation preventing the increased proliferation of Livery Vessels, the risk to the public's health, safety, and welfare will continue to increase. The moratorium described herein is meant to ensure that the risk to the public's health, safety, and welfare is not further exacerbated by the increased proliferation of Livery Vessels.

The City Council of the City of Destin has determined that due to the findings of the USACE that the Destin Harbor and surrounding waterways are at or exceed capacity, it is necessary to immediately impose a five-year temporary moratorium on livery vessel permitting to ensure the health, safety and welfare of residents and tourists alike.

It is intended that during the five (5) year moratorium on livery vessel permitting, the City will take the necessary steps to pursue a CAP 107 Study for further evaluation of the Destin Harbor and surrounding waterways in order to address potential re-configuration of the channel and solving of navigational, public safety and environmental concerns.

A. Link to Strategic Goals / Objectives: #2. A green and sustainable environment

#3. Improve mobility and connectivity

#4. Enhanced quality of life and safety for families

#5. Economic development and revitalization

#6. Effective, efficient, and aesthetically pleasing infrastructure

B. Effect on Budget (EOB): Existing livery registrations help offset the costs of enforcing the moratorium.

C. Level of Service (LOS): Any change in regulations that change how property and business owners or users interact with the Harbor may have positive or negative impacts to access, operations, and overall perception of the Harbor depending on the individual user.

D. Legislative Sponsor: City Council May 15, 2023 and first reading on June 5, 2023.

III. CONCLUSION: Staff recommends approval of Ordinance 23-07-CN.

IV. RECOMMENDED MOTION: I move to adopt Ordinance 23-07-CN on second reading.

Attachments:

1. 23-07-CN FIVE YEAR MORATORIUM JUNE 23 TO 28
2. EXHIBIT A Destin PAS Final Report

May 2023

ORDINANCE 23-07-CN

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA RELATING TO LIVERY VESSELS; PROVIDING FOR FINDINGS OF FACT; RECOGNIZING THE DESTIN HARBOR CARRYING CAPACITY STUDY FINAL REPORT PREPARED BY THE U.S. ARMY CORPS OF ENGINEERS AND AUTHORIZING ADDITIONAL STUDIES AND EVALUATION OF THE DESTIN HARBOR; PROVIDING FOR A FIVE YEAR TEMPORARY MORATORIUM ON LIVERY VESSEL PERMITS; DIRECTING STAFF TO DEVELOP RECOMMENDATIONS FOR REGULATION OF LIVERY VESSELS; MODIFYING THE DEFINITION OF LIVERY VESSELS FOR COMPLIANCE WITH STATE LAW; PROVIDING FOR SEVERABILITY; PROVIDING FOR EXPIRATION OF MORATORIUM ON JUNE 30, 2028; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the waterways adjacent to the landward municipal limits of the City of Destin, particularly Destin Harbor, are severely overcrowded resulting in a dangerous congestion of Vessels; and

WHEREAS, Livery Vessel rental businesses significantly contribute to the above-described congestion by renting livery vessels to an abnormally high number of inexperienced and ineffective Livery Vessel operators, which severely increases the danger to the public's health, safety, and welfare; and

WHEREAS, Livery Vessel rental businesses significantly contribute to the deterioration of water quality in the waterways of the City of Destin and the waterways immediately adjacent to the City of Destin; and

WHEREAS, the City of Destin City Council determined that the above-recited facts have resulted in significant danger to the health, safety, and welfare of the public; and

WHEREAS, the City of Destin City Council adopted Ordinance number 17-02-CC at its regular meeting on February 21, 2017, creating Code of Ordinances Article VIII, Permitting of Livery Vessels; and

WHEREAS, the City of Destin City Council adopted ordinance number 17-07-CC at its regular meeting on March 20, 2017, which amended Code of Ordinances Article VIII, Permitting of Livery Vessels; and

WHEREAS, the City Council directed City staff to procure a qualified expert capable of performing a study and producing a report quantifying the uses, congestion, overcrowding, and resulting water quality of Destin Harbor and other waterways adjacent to the City of Destin; and

WHEREAS, on September 16, 2019, the City Council passed Resolution 19-21, authorizing an agreement with the US Army Corps of Engineers (“USACE”) for assistance with funding and contracting service for a Harbor Carrying Capacity Study and directing a 12 month extension of Ordinance 19-08-CN (the existing temporary moratorium on livery vessel permits); and

WHEREAS, the two-fold purpose of the report to be prepared by the Army Corps of Engineers was to (1) determine the existing carrying capacity of the Destin Harbor, and (2) formulate management recommendations to support strategic objectives for Destin Harbor and surrounding waterways; and

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WHEREAS, Section 22 authorizes USACE to partner with local and State entities to provide technical assistance supporting efforts related to the management of state water resources; and

WHEREAS, in performing the Destin Harbor carrying capacity study, the USACE followed the USACE six planning steps as defined in the Planning Guidance Notebook (ER 1105-2-100), and was additionally guided by the USACE Planning Bulletin on Watershed Studies (PB 2019-01); and

WHEREAS, the six planning steps utilized by the USACE are summarized as follows: (1) identify problems and opportunities, (2) inventory and forecasting conditions, (3) identify and screen measures, (4) formulate initial array of strategies, (5) refine initial array and evaluate focused array of strategies and (6) strategy comparison and selection; and

WHEREAS, on May 11, 2022, the City Council passed Ordinance 22-08-CN, which extended the existing temporary moratorium on livery vessel permits until December 31, 2022; and

WHEREAS, during the summer 2022 season, the USACE assessed vessel patterns at the

entrance to the Destin Harbor, and observed usage of key Harbor facilities and surrounding areas including the Harborwalk, slippage occupancy, vehicle parking, boat trailer parking, and boat launches; and

WHEREAS, on October 3, 2022, Staff presented the City Council with preliminary data from the Army Corp pursuant to the ongoing Harbor Carrying Capacity Study, including but not limited to data indicating that livery pontoons were recorded with over 5,000 trips on regular weekend days, and about 4,500 trips on regular weekdays during the time period further detailed in the preliminary report; and

WHEREAS, on November 7, 2022, the City Council passed Ordinance 22-16-CN which extended the existing temporary moratorium on livery vessel permits until June 30, 2023; and

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WHEREAS, the USACE Final Report is attached hereto as **Exhibit “A”**, and fully incorporated herein by this reference; and

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WHEREAS, the USACE Final Report recognizes that balancing between economic development, public safety, and maintaining environmental health is crucial to water resource management; and

WHEREAS, the USACE’s approach consisted of three components: spatial carrying capacity, social carrying capacity, and facility carrying capacity; and

WHEREAS, for the spatial carrying capacity, three zones were identified as representative of Destin Harbor and surrounding waters, and vessel densities were calculated for each zone to determine the number of usable acres of usable surface waters per vessel; and

WHEREAS, the observed boating densities were then compared to optimal boating densities published in previous studies and the Water and Land Recreation Opportunities Spectrum (WALROS) method; and

WHEREAS, based on the published literature, the reasonable range of water surface acreage per vessel for an urban setting like Destin is 1-10 acres per vessel, yet the USACE

determined that the actual existing peak densities in Destin are below 1 acre of usable water surface per vessel for each and every zone; and

WHEREAS, the USACE determined that Zone A, (Inside Destin Harbor) has a peak existing density of 0.54 acres of usable water surface/vessel, and **capacity is exceeded for Zone A**; and

WHEREAS, the USACE determined that Zone B, (Crab Island) has a peak existing density of 0.41 acres of usable water surface/vessel and **capacity is exceeded for Zone B**; and

WHEREAS, the USACE determined that Zone C, (East Pass) has a peak existing density of 0.98 acres of usable water surface/vessel and **capacity is exceeded for Zone C**; and

WHEREAS, the USACE recognized that the mix of services and recreation opportunities at Destin Harbor and its surrounding waterways mean that user demands on the facilities are mixed and nuanced, and determined that both the social and facility carrying capacity for the Destin Harbor and surrounding waterways are at **full capacity**; and

WHEREAS, the City of Destin currently lacks adequate regulations to reduce, mitigate, or eliminate the adverse effects of a proliferation of Livery Vessels in the Destin Harbor and other waterways adjacent to the City of Destin; and

WHEREAS, the final recommendations of the USACE include but are not limited to a recommendation to revisit regulations on issuing vessel permits to minimize over-issuance, and to conduct additional studies of the Destin Harbor; and

WHEREAS, the City of Destin's Harbor Carrying Capacity Steering Committee recommended that an eight (8) year moratorium be put in place in order for a "CAP 107" study to be implemented, which would delve into potential re-configuration of the channel as well as solving navigational, public safety and environmental concerns in the Destin Harbor and surrounding waterways; and

WHEREAS, Section 107 of the Continuing Authorities Program (CAP) provides the Corps of Engineers the authority to study, adopt, construct and maintain navigation projects, typically occurring in small boat harbors and related navigational channels; and

WHEREAS, after further discussion with the USACE, it appears that fulfillment of a CAP 107 Study will take at least five years, with approximately one year needed to ensure federal interest, funding, and develop a scope, followed by 2-3 years of performance of the actual study and at least another two years for implementation of study recommendations; and

WHEREAS, the City Council of the City of Destin has determined that due to the findings of the USACE that the Destin Harbor and surrounding waterways are at or exceed capacity,

it is necessary to immediately impose a five-year temporary moratorium on livery vessel permitting to ensure the health, safety and welfare of residents and tourists alike; and

WHEREAS, it is intended that during the five (5) year moratorium on livery vessel permitting, the City will take the necessary steps to pursue a CAP 107 Study for further evaluation of the Destin Harbor and surrounding waterways in order to address potential re-configuration of the channel and solving of navigational, public safety and environmental concerns; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN AS FOLLOWS:

*NOTE: Language in Sections 2 through 16 of this ordinance that is ~~struckthrough~~ is language proposed to be deleted, underlined language is language proposed to be added, language that is not ~~struckthrough~~ or underlined is not to be changed, and * * * represents sections of the Code of Ordinances that have been skipped and remain unchanged.*

SECTION 1. FINDINGS. The above stated findings are hereby adopted.

SECTION 2. PURPOSE. Despite the City of Destin's reasonable efforts to control the number of Livery Vessels in the waterways adjacent to the municipal limits of the City of Destin through a permitting structure described in ordinance number 17-07-CC, an inordinately high number of Livery Vessels originating from the City of Destin remain in these adjacent waterways and pose a heightened risk to the public's health, safety, and welfare when compared to vessels that are not Livery Vessels. Without further regulation preventing the increased proliferation of Livery Vessels, the risk to the public's health, safety, and welfare will continue to increase. The moratorium described herein is meant to ensure that the risk to the public's health, safety, and welfare is not further exacerbated by the increased proliferation of Livery Vessels.

The City Council of the City of Destin has determined that due to the findings of the USACE that the Destin Harbor and surrounding waterways are at or exceed capacity, it is necessary to immediately impose a five-year temporary moratorium on livery vessel permitting to ensure the health, safety and welfare of residents and tourists alike.

It is intended that during the five (5) year moratorium on livery vessel permitting, the City will take the necessary steps to pursue a CAP 107 Study for further evaluation of the Destin Harbor and surrounding waterways in order to address potential re-configuration of the channel and solving of navigational, public safety and environmental concerns.

SECTION 3. DEFINITIONS.

Livery vessel is as defined in F.S. § 327.02, but does not mean: (1) a vessel under the

control at all times by a United States Coast Guard licensed Captain; or (2) paddleboards, kayaks, canoes, or any other vessel not powered by an internal combustion engine or a sail (sailboards excluded).

For the purpose of this ordinance, "**substantial hardship**" means a demonstrable, direct, financial detriment in excess of \$10,000.00 suffered by a Vendor as a result of capital investments purchased in reliance on the terms of ordinance number 17-07-CC.

All other terms used herein shall have the same meanings as described in 13-141, City of Destin Code of Ordinances.

SECTION 4. TEMPORARY MORATORIUM.

- (a) There is hereby enacted a Temporary Moratorium on the permitting and operation of all Livery Vessels originating from within the municipal limits of the City of Destin and adjacent waterways. A Vendor shall not be issued a Permit unless the Vendor provides proof that the number of Livery Vessels for which the Vendor seeks permit(s) is equal to or less than the number of permits that the City of Destin issued to the Vendor in the previous year ending December 31, 2022 except as provided herein.
- (b) The City of Destin shall not issue any Permit or any other document which would have the effect of permitting or otherwise authorizing the operation of any Livery Vessels in excess of the number authorized by Section 4(a), of this Ordinance, unless either (1) the Vendor demonstrates a Substantial Hardship, as the term is defined herein, or (2) an agreement between the City of Destin and the Vendor exists, that has been authorized by the City Council.

SECTION 5. DIRECTION TO STAFF. City staff is directed to evaluate and develop such recommendations, as staff may deem appropriate, for adoption of appropriate regulations that consider, among other things, aesthetics, socioeconomic impact, quality of life for the public, tourism, and community character issues including population concentration, availability of open space, habitat diversity, and the diversity and health of existing species within the waterways adjacent to the City of Destin.

SECTION 6. EXPIRATION OF MORATORIUM. Unless extended by amendment of this Ordinance, this Temporary Moratorium shall expire on June 30, 2028.

SECTION 7. SEVERABILITY. If any section, phrase, sentence, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 8. EFFECTIVE DATE. This ordinance shall become effective upon its

adoption by the City Council and signature by the mayor.

ADOPTED THIS 20TH DAY OF JUNE 2023

By:

Bobby Wagner, Mayor

The form and legal sufficiency of
the foregoing has been reviewed
and approved by the City Land Use
Attorney, for the City of Destin,
only.

ATTEST:

Kimberly Romano Kopp
City Land Use Attorney

Rey Bailey, City Clerk

EXHIBIT “A”

DESTIN HARBOR CARRYING CAPACITY STUDY
FINAL REPORT



**US Army Corps
of Engineers®**



DESTIN HARBOR CARRYING CAPACITY STUDY
FINAL REPORT
MAY 2023

DESTIN HARBOR CARRYING CAPACITY STUDY
FINAL REPORT

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1.0 Executive Summary

Balancing between economic development, public safety and maintaining environmental health is crucial to water resource management. In response to public concerns regarding safety issues related to Destin vessel congestion, the City of Destin enacted a moratorium on livery vessel permitting and commissioned a carrying capacity study. This carrying capacity study has two purposes:

1. Determine the existing carrying capacity of Destin Harbor
2. Formulate management recommendations to support strategic objectives for Destin Harbor and surrounding waterways.

Vessel traffic patterns were assessed at the Destin Harbor entrance over the 2022 summer season. Observations of usage at key Harbor facilities and surrounding area were also conducted. Key facilities include slippage occupancy along a sample portion of the Harborwalk, vehicle parking, boat trailer parking, and boat launches.

The approach consists of three components: spatial carrying capacity, social carrying capacity, and facility carrying capacity. Table 1 below summarizes the carrying capacities for Destin Harbor and surrounding waterways.

Table 1: Destin Harbor Carrying Capacity

Spatial Carrying Capacity	Carrying Capacity
Zone A: Inside Destin Harbor	Capacity Exceeded
Zone B: Crab Island	Capacity Exceeded
Zone C: East Pass	Capacity Exceeded
Social Carrying Capacity	Full Capacity
Facility Carrying Capacity	Full Capacity
Harbor Slips: Harbor District	Ave. 90% Capacity
Parking Lots: Harbor District	Ave. 80% Capacity
Boat/Kayak Launch: Joes Bayou, Capt. Leonard	Ave. 80% Capacity weekend use

For the spatial carrying capacity, three zones were identified as representative of Destin Harbor and its surrounding waters. Vessel densities were calculated for each zone to determine the number of usable acres of usable surface waters per vessel. The observed boating densities were then compared to optimal boating densities published in previous studies and the Water and Land Recreation Opportunities Spectrum (WALROS) method. Based on the published literature, the reasonable range of water surface acreage per vessel for an urban setting like Destin is 1-10 acres per vessel. The existing peak densities are below 1 acre of usable water surface per vessel for each zone.

- Zone A: Inside Destin Harbor: 0.54 acres of usable water surface/vessel
- Zone B: Crab Island: 0.41 acres of usable water surface/vessel
- Zone C: East Pass: 0.98 acres of usable water surface/vessel

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The mix of services and recreation opportunities at Destin Harbor and its surrounding waterways mean that user demands on the facilities are also mixed and nuanced. The social and facility carrying capacities were analyzed both quantitatively and qualitatively.

The USACE planning process was used to formulate the recommendations. The six planning steps are summarized as follows:

1. Identify Problems and Opportunities
2. Inventory and Forecasting Conditions
3. Identify and Screen Measures
4. Formulate Initial Array of Strategies
5. Refine Initial Array and Evaluate Focused Array of Strategies
6. Strategy Comparison and Selection

In partnership with the City of Destin, three strategic objectives were identified under which recommendations were formulated.

1.1 Recommendations

Objective 1: Promote Safety and Enjoyment of Local Waterways

1. A1. Install better defined channel markers equipped with “NO MOORAGE” signs.
2. A10, A3. Regulate livery vessel traffic operations to ensure each livery vessel is properly registered. Concurrently identify pre-existing, appropriate City Action Plans to leverage and promote the shuttling of visitors to primary destinations around the Harbor via water taxis and/or tour vessels as an alternative to livery vessels.
3. A9, A10. Revisit regulations on issuing vessel permits to minimize over issuance, in combination with regulating livery vessel traffic operations to ensure each livery vessel is properly registered.
4. A1, A6, A7. Install better defined channel markers equipped with “NO MOORAGE” signs, in combination with the creation of a Destin safety video to cover boating, traffic safety, and boating under the influence, in combination with an increase in law enforcement presence to avoid BUIs on vessels and jet skis.
5. A6, B8. Create a Destin safety video and implementation strategy to cover boating, traffic safety, and boating under the influence, in combination with the Coast Guard Auxiliary/Nonprofits conducting vessel inspection trainings.

Objective 2: Promote Environmental Health of Harbor and Surrounding Waterways

6. B9. Incorporate a more robust water quality monitoring system in the Harbor.
7. B10. Conduct a hydrographic study to optimize pump usage.

8. B11. Study the current effectiveness of the pump system to gather baseline data that could then inform decisions regarding changes to the pump system and its operations.

9. B7. Conduct a comprehensive water quality study (CWQS), including a hydrographic flow study on the pump, to provide baseline data and optimize pump usage.

Objective 3: Promote Economic Development of Businesses Operating Along the Harbor

10. C5. Optimize slip configurations in the Harbor based on user demand and improving slip usage efficiency.

11. C7. Implement Comprehensive Parking Strategies to reassess existing parking lot usage to optimize current available parking.

12. Multi -Objective Recommendation: Navigational Improvements Investigations under Continuing Authorities Program

This recommendation cuts across all three strategic objectives of public safety, environmental health and economic development of the study area. Throughout this technical assistance study, measures of navigational improvements were raised during public meetings and the planning process. It was communicated that further investigation is required for alterations to the existing navigation channel. Under the Continuing Authorities Program (CAP) USACE is authorized to plan, design, and construct small scale projects under existing project authority from Congress. Local governments and agencies seeking assistance may request USACE to investigate potential water resources issues that may fit a particular authority. A CAP project is conducted in two phases: a feasibility phase and a design and implementation phase. These two phases are cost-shared between the federal government and the City of Destin. The maximum federal limit is \$10 million per project.

The Section 107 Small Navigation Improvements of the Rivers and Harbors Act of 1960, as amended, is the authority that allows USACE to plan, design and construct small projects for commercial navigation purposes such as channels, breakwaters, and jetties to ensure safe and efficient use of the nation's navigable waterways. Pursuing the CAP Section 107 is recommended to the City of Destin.

1.2 Data Gaps and Limitations

While considerable effort was taken to gather sufficient data to better understand the existing conditions of Destin Harbor, data gaps remain as a constraint in the analyses presented in this report. It is beyond the scope of this study to produce in-depth analyses that evaluate the full spectrum of benefits and costs associated with each recommendation. However, this provides an opportunity for documenting specific data needs that may be necessary for further navigational study investigation. Table 2 shows the data gathered as part of this study.

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Table 2: Data Gaps and Limitations

Data Category	Description
Vessel Fleet	Data on the number and characteristics of the existing Destin Harbor fleet such as draft, length overall (LOA) was unavailable.
Harbor Slippage layout	Data information was received after USACE collection analysis began, and data on the number and characteristics of existing slips received was either inconsistent or unavailable.
Pre-existing water quality data	Water quality data provided by the City of Destin was limited and inconsistent; and USACE efforts to further analyze existing water quality data would have been outside the scope of a PAS. The Choctawhatchee Alliance provided USACE a time series of approximately 20 years' worth of water quality data. An examination of the sample frequency and locations showed that sampling was limited to two discrete locations and occurred approximately once a month. These limitations result in water quality data that are not representative of the Harbor waters.

2.0 Introduction

This carrying capacity study was conducted under the Planning Assistant to States (PAS) program as authorized under Section 22 of the Water Resources Development Act (WRDA), 1974 as amended. Section 22 authorizes USACE to partner with local and State entities to provide technical assistance supporting efforts related to the management of state water resources. The City of Destin is the sponsor for this PAS study. The Technical Assistance Project Partnership Agreement (PPA) was signed between the City of Destin and USACE Mobile District on November 17, 2021. The purpose of this technical assistance is to identify the carrying capacity of Destin Harbor and develop recommendations informing the local government relating to the continued use of Destin Harbor.

2.1 Study Scope

The USACE planning process is a structured approach to problem solving and provides the framework for decision making. Thus, this carrying capacity study follows the USACE six planning steps as defined in the Planning Guidance Notebook (ER 1105-2-100). Additionally, the USACE Planning Bulletin on Watershed Studies (PB 2019-01) provides some guidance to this study. Given that technical assistance is to support State preparation of comprehensive water and related resources development plans; the six step watershed planning steps in PB 2019-01 were followed for the Capacity study. The scope of this capacity study develops and evaluates recommendations that are comprehensive and strategic to support the City of Destin's water resources plans. Figure 1 is a flow chart presenting the USACE six planning steps for feasibility studies on the left and the watershed studies six planning steps on the right which are adopted

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in this study. More information regarding the USACE planning process is contained in the Planning Guidance Notebook.

Three strategic objectives from the City of Destin's management plans are considered in this capacity study:

1. Promote Safety and Enjoyment of Local Waterways
2. Promote Environmental Health of Harbor and Surrounding Waterways
3. Promote Economic Development of Businesses Operating Along the Harbor

The management measures and subsequent recommendations formulated presented in this report are organized under the above local objectives. The City of Destin also noted that identifying the carrying capacity of the Harbor and supporting the above local objectives also supports a goal in its comprehensive strategic plan, 2020: Enhance the quality of life.

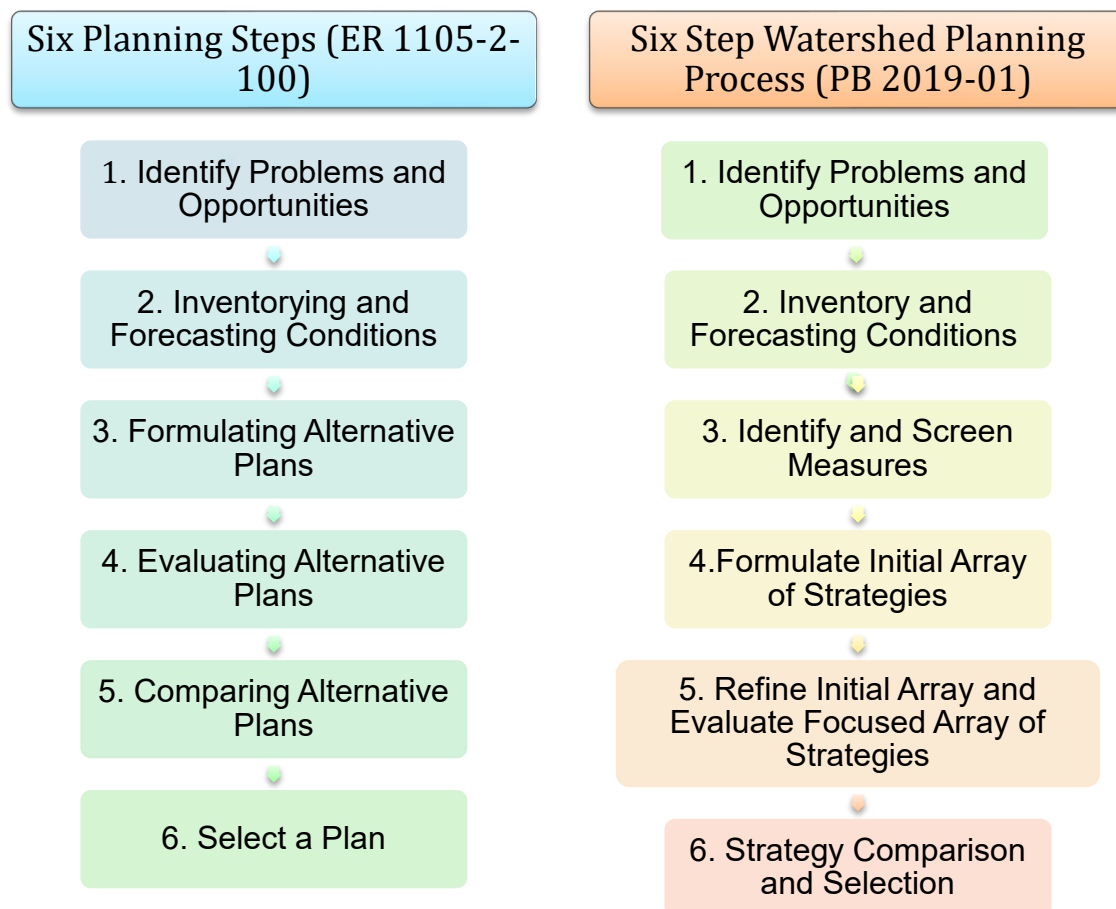


Figure 1: USACE Planning Process

2.2 Location

Destin is in the Florida Panhandle, in the Okaloosa County as shown in Figure 2. Destin Harbor is located adjacent to East Pass near the entrance to Choctawhatchee Bay.

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Figure 3 shows Destin Harbor and Choctawhatchee Bay. Destin is named for Captain Leonard Destin, a fisherman that settled in the area around 1851. Destin grew over time from a fishing village to a major tourist destination with a population of approximately 13,956 (U.S. Census Bureau, 2022). Destin is known as the “World’s Luckiest Fishing Village” and was incorporated as the City of Destin in 1984 (City of Destin, 2022). Destin is in Florida Congressional District 1, represented by congressional representative Matt Gaetz.

DESTIN HARBOR CARRYING CAPACITY STUDY FINAL REPORT

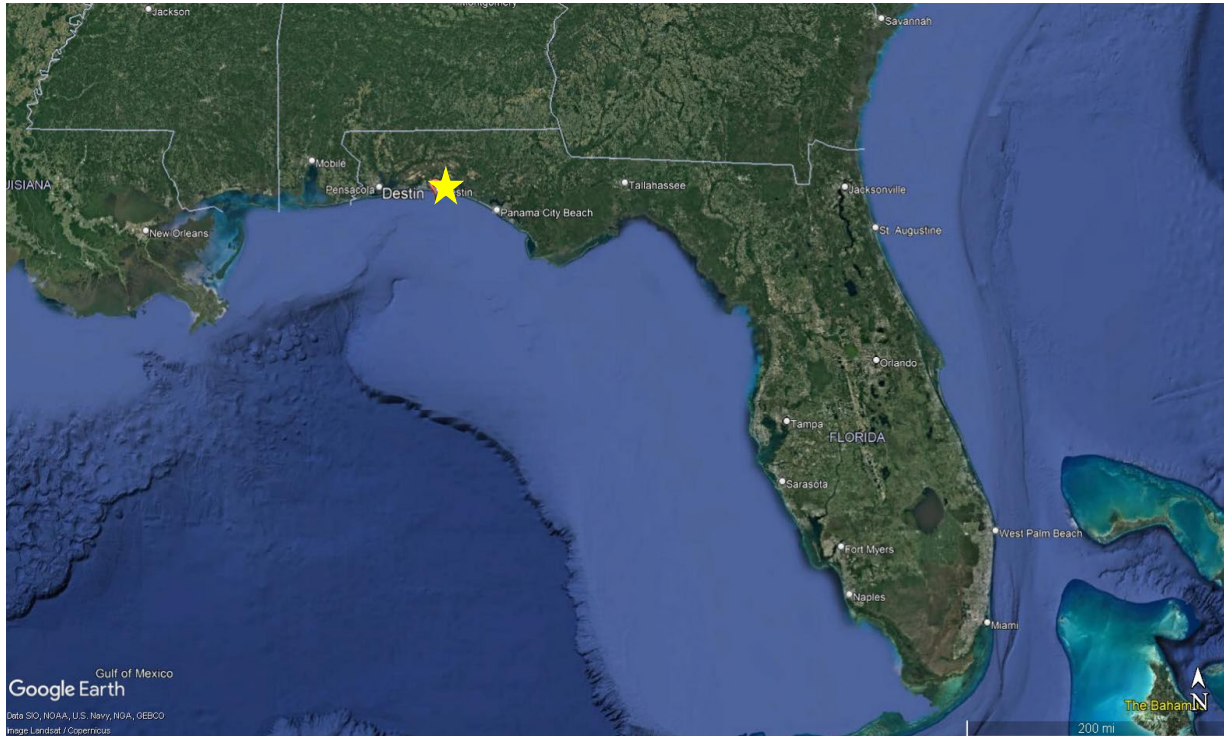


Figure 2: Location of Destin, FL



Figure 3: Destin Harbor Location

2.3 Historical Reports

There are limited historical reports on Destin Harbor. During the preparation of this effort, the study team reviewed the Destin Harbor Area Master Plan published in 1998.

3.0 Problems, Opportunities, Objectives and Constraints

The first planning step is identifying problems, opportunities, objectives, and constraints (POOC's).

3.1 Problem Statement

Through iterations of scoping, the following problem statements were identified and developed in coordination with the City of Destin:

1. The high volume of vessel traffic leads to high number of incidences of vessel collisions and costs associated with potential damages.
2. Inefficient channel layout and inadequate navigational aids reduce vessel operators' ability to properly navigate the channel.
3. The narrow Harbor entrance becomes a bottleneck, and coupled with the high current, can become extremely dangerous for both inexperienced and experienced vessel operators.
4. Existing slip configurations at fueling stations experience congestion and lead to traffic delays.

3.2 Opportunities

Opportunities are defined as a favorable juncture of circumstances because of the study, a chance for advancement or progress towards a positive impact. For the capacity study the following opportunities were identified:

1. Update vessel traffic data of the Harbor.
2. Update imagery of the Harbor and surrounding facilities that the City of Destin may use to inform future local water resources planning.
3. Identification of existing data gaps. There is an opportunity to compile an inventory of data needs associated with local government objectives over the course of the Capacity study.

3.3 Objectives

Study objectives specific to the carrying capacity study have been identified as follows:

1. Identify the carrying capacity of the Destin Harbor.
2. Identify uses of Destin Harbor.
3. Identify existing and future conditions of Destin Harbor at a level appropriate for a PAS study.
4. Develop recommendations that address study problems and inform the City's decisions on policymaking.

3.4 Constraints

Planning constraints are significant barriers or restrictions that limit the extent of the planning process and are unique to each planning study. Based on the study scope the following constraints have been identified for the capacity study:

1. No changes may be made to the existing Federal project at Norriego Point.
2. No major impacts may be made to threatened and endangered species, general environmental resources, or cultural resources as a result of recommendations.
3. The level of detail of analyses is limited and constrained by the scope of PAS compared to a general investigations study.

3.5 Strategic Objectives and Recommendations Framework

The preceding section identified the POOCs in accordance with the USACE planning process. The planning objectives laid out in the preceding POOCs subsection refer to the objectives met by the technical assistance. Three local strategic objectives related to Harbor management by the City of Destin are also incorporated into the planning steps consistent with PAS guidance for technical assistances. These objectives are recognized as shared vision for Destin Harbor, its surrounding waters, and facilities. The following objectives are local goals striven towards through programmatic approaches, over a designated time period of water resource and related land management plans.

1. Promote Safety and Enjoyment of Local Waterways
2. Promote Environmental Health of Harbor and Surrounding Waterways
3. Promote Economic Development of Businesses Operating Along the Harbor

The problems identified in Section 3.0 impede the safety, enjoyment, and the environmental health of waterways, as well as the economic development of businesses. The strategic objectives are integral to the identification of management measures through recommendation formulation (planning steps 3-6). In other words, the recommendations formulated in this study aim to support the strategic objectives. Figure 4 summarizes the integration of local strategic objectives into the planning process and recommendation development.

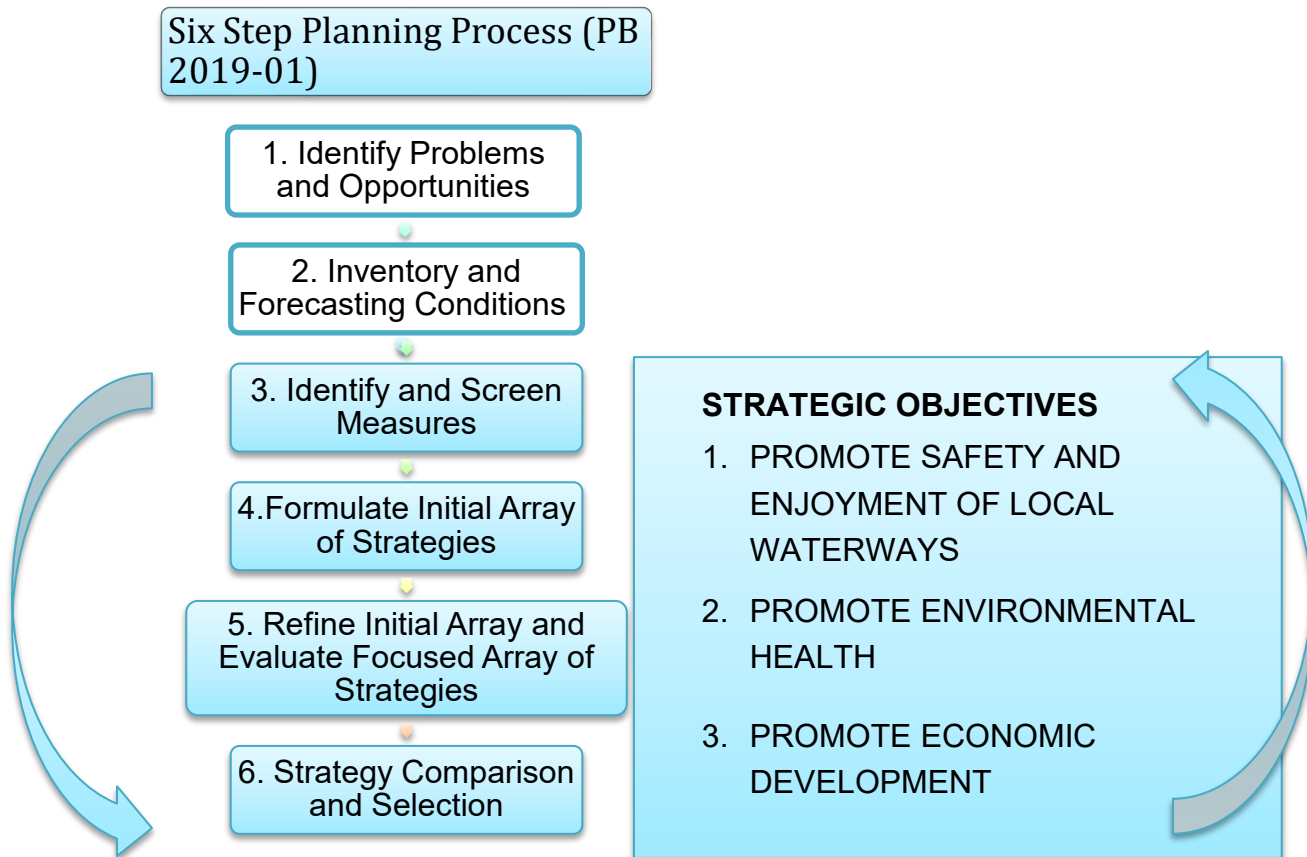


Figure 4: Strategic Objectives within Planning Steps

4.0 Socioeconomic Conditions

4.1 Socioeconomics

Tourism is a critical component for the City of Destin. The Destin area is considered one of the world's premier beach vacation destinations. Destin Harbor is the hub for almost all the commercial and recreational fishing businesses operating in the area. Choctawhatchee Bay waters may be used for boating but are generally calm and suited for paddle boarding, kayaking, and canoeing.

4.2 Demographics

The City of Destin has a total land area of 7.53 square miles and Destin Harbor encompasses approximately 240 acres, with an average depth of 15-20 feet (Judnich, 2021). The 2022 estimated census population of Destin is approximately 13,956 (U.S. Census Bureau, 2022). The per capita income for Destin in the past 12 months (in 2020 dollars), was \$49,999, compared to \$32,848 for the state of Florida. The median household income (in 2020 dollars) for the City of Destin was \$81,468, compared to \$57,703 for the state of Florida. About 9.6% of Destin's population was living below the poverty level in 2020.

The rate of home ownership is 64.8%. The median value of owner-occupied housing units is \$346,000 with the median monthly owner mortgage costs being \$1,917. Median gross rent is \$1,587 per month. The number of households in 2020 were 6,377 with the number of persons per household being an average of 2.25. 79.0% of those people were living in the same home the previous year. The makeup of the city in 2020 was 85.0% white, 5.1% African American and 8.8% of Hispanic or Latino origin. Other minorities residing in Destin of two or more races makeup 4.7%, and 1.8% Asian residents; collectively, about 0.2% of the population was comprised of American Indian/Alaska Native, and Native Hawaiian (U.S. Census, Destin 2020).

5.0 Environmental Setting

5.1 Regional Background

Destin Harbor is in the Florida Panhandle, adjacent to East Pass inlet and Choctawhatchee Bay (Bay). The bay is approximately 27 miles (mi) long, 1 to 6 mi wide, and its depth varies from 10 to 43 feet (Ruth & Handley, 2002). Freshwater input to the Bay comes primarily from the Choctawhatchee River. The bay is connected to the Gulf of Mexico by East Pass and lies within both Walton and Okaloosa Counties.

5.2 East Pass

East Pass is the inlet between Moreno Point, in the City of Destin, and Okaloosa Island. It provides a tidal connection between Choctawhatchee Bay and the Gulf of Mexico. The federal navigation channel was constructed by dredging in 1969 with two jetties. It is periodically dredged to maintain its authorized dimensions. The dredge material has been placed near the jetties, on Norriego Point, and on the nearby Gulf fronting beaches. Norriego Point constitutes a portion of the inlet shoreline of East Pass.

East Pass and storm activity are the primary drivers of erosion of the inlet shoreline and gulf fronting beaches. Norriego Point has been nourished with beach compatible material and several coastal protection structures have been built to stabilize Norriego point (Florida Department of Environmental Protection, 2020).

In 2006, 50,000 cubic yards of East Pass channel maintenance dredge material was placed east of East Pass following the 2005 hurricane season. After Tropical Storm Ida impacted the area material was placed along the Gulf fronting beaches, east of East Pass, in 2010. Approximately 487,000 cy was placed in this area as a part of a beach nourishment project completed in 2013 (Florida Department of Environmental Protection, 2020).

5.3 Crab Island

Crab Island is a submerged sand bar, heavily vegetated with seagrasses, located within Choctawhatchee Bay adjacent to East Pass. It is a notable attraction that draws recreational boaters from Destin Harbor and the surrounding region. Crab Island is located within the Gulf Island National Seashore, and commercial activities at the site are regulated by the National Park Service (National Park Service, 2022).

5.4 Water Quality

Destin Harbor saw a decline in water quality beginning in the 1980's. The City received complaints of "foul odors" and were able to attribute this to runoff into the Harbor (City of Destin Public Works, 2022). Growth of the Harbor and increased watercraft use likely also contributed to a decline in water quality. Combustion and fuel releases associated with vessel motors have been shown to have a negative effect on water quality. Propellers have also been shown to have a negative effect on water quality as they disturb and resuspend sediment and nutrients from the seabed (Asplund, 2000).

The City installed a pump to bring in water from the gulf to the Harbor at its southeastern boundary. This pump was built in the mid 1990's and its internal components were entirely rebuilt in 2021. The pump brings approximately 50 thousand gallons per minute of seawater into the Harbor. It runs for 6 to 7 hours per day, on every outgoing tide, during tourist season (Mar 1 to Oct 31) (City of Destin Public Works, 2022).

The Choctawhatchee Basin Alliance currently collects water quality data at two locations inside Destin Harbor. This includes color, conductivity, and nutrient data (Choctawhatchee Basin Alliance, 2022). Their data is being used within an upcoming National Park Service Environmental Assessment for the Gulf Islands National Seashore (National Park Service, 2022).

5.5 Essential Fish Habitat

The Bay and Harbor also provide essential fish habitat (EFH) protected under the Magnuson-Stevens Fishery Conservation and Management Act. EFH in the Gulf of Mexico includes estuarine and marine habitats such as hard bottoms, seagrasses, coral and coral reefs, marshes, algal flats, mangroves, and substrates such as mud, sand, shell and rock. The Harbor likely contains the various substrate types and seagrasses. The Harbor contains EFH for the following species: Shrimp, Red Drum, Reef Fish, and Coastal Migratory Pelagics (NMFS, 2022).

Submerged Aquatic Vegetation (SAV) is a commercially and recreationally important fish habitat. It includes seagrasses and the microalgae that attach to these grasses (NMFS, 2022). Shoal grass (*Halodule wrightii*) is the primary SAV in the bay. A recent study of SAV at Crab Island shows a slow decline in SAV over the last decade. The southeastern portion of Crab Island shows a particular pattern of SAV bed recession that coincides with increased vessel density in the area (National Park Service, 2022).

5.6 Threatened and Endangered Species

The Choctawhatchee Bay and Destin Harbor is a productive estuarine ecosystem with several federally and state protected species. These may include the Choctawhatchee Beach Mouse, West Indian Manatee, Eastern Black Rail, Piping Plover, Eastern Indigo Snake, Marine Turtles, and Gulf Sturgeon (USFWS, 2022). The Bay also provides habitat for the Bottlenose Dolphin (National Park Service, 2022). Several dolphins were observed in Destin Harbor during the study.

5.7 Cultural Resources

There have been various reports of submerged wrecks in the bay over the last century (National Park Service, 2022). A review of the Florida Master Site File (FMSF) shows multiple surveys have been conducted in the Bay and along the Gulf fronting coastline. Several upland locations, with possible historic properties, forming the perimeter of Destin Harbor have been evaluated. The FMSF shows no cultural resource surveys were conducted in the Harbor itself.

5.8 Human Safety

Vessel incident data obtained from the Florida Fish and Wildlife Commission (FFWC) shows that a “hot spot” of incidents occurs at both the mouth of Destin Harbor and in the areas around Crab Island.

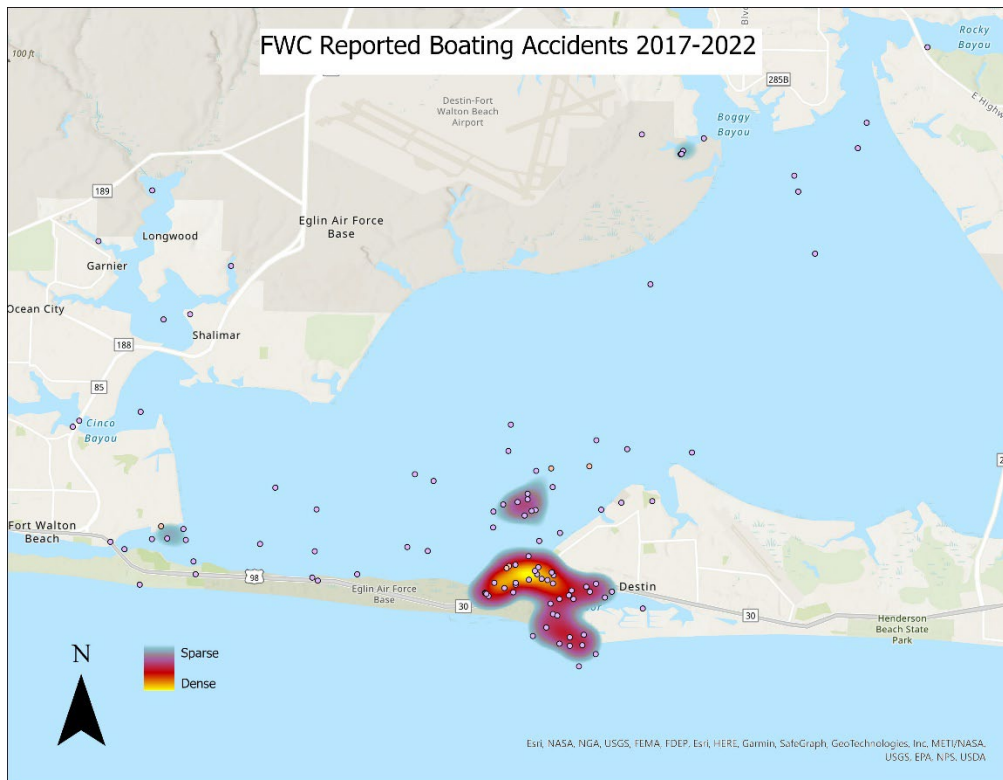


Figure 5: FFWC Reported Boating Accidents 2017-2022

6.0 Harbor Carrying Capacity

6.1 Study Area

This section describes the geographic footprint and characteristics of the study area. Destin Harbor encompasses approximately 240 acres (0.376 square miles). The average depth in the Harbor is 15-20 feet (Judnich, 2021). The length of the Harbor stretches two miles or approximately 8,700 linear feet (LF) from south of eastbound Highway 98 (also known as the East Pass Bridge), towards south-east boundary by the

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residential area of Holiday Isle, as shown in Figure 6. The mouth of the channel is approximately 620 LF wide.



Figure 6: Map of Study Area

For the purposes of the carrying capacity analysis, data was collected at selected facilities, listed in 6.4.3

6.2 Harbor Facility Inventory and Vessel Classifications

To ensure that counters classified vessels using the same criteria the following definitions were used to classify the 8 vessel types. The vessel classifications were determined with inputs from the City of Destin.

1. **Fishing Charters.** Commonly observed fishing charters ranged from small (approximately 20 ft LOA vessels) accommodating four anglers to fishing charters with capacity for up to 65 anglers (approximately 70 ft LOA). This vessel class is defined by a captain and crew that takes guests out to fish in certain locations.
2. **Tour Charters.** Tour charters are assumed to be any vessel with a captain and crew that takes people on various tour activities. There is usually a business contact information on the vessel's port or starboard side.
3. **Livery Pontoons.** Livery vessels are vessels that are leased to others. In the context of Destin Harbor, livery vessels consist of livery pontoons or personal watercrafts that are registered with the city. Livery jet skis are not included in this category.

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4. **Personal Pontoons.** To differentiate from livery pontoons, this vessel class is assumed to be personally owned and operated pontoons. Personal pontoons are not registered as livery and are not leased to others. Personal Vessels and Personal Pontoons were separated into two categories as requested by the City of Destin.
5. **Personal Vessels.** This vessel class refers to all motor vessels observed and based on best judgement in the field to be personally operated by owner(s) recreating in Destin Harbor. This vessel class excludes chartered tours, fishing charters, and livery pontoons. Personal Vessels and Personal Pontoons were separated into two categories as requested by the City of Destin. It is important to note that all jet skis were captured in a separate vessel classification,
6. **Sailboats.** Personal sailboats that are home-docked at Holiday Isle and are separate from chartered sailboats which are captured under the Tour Charters category.
7. **Jet Skis.** For the purposes of this study, this vessel class refers to all jet ski traffic including both livery and privately-owned jet skis. Based on field observation conditions (visibility, etc.) and for this level of analysis, it was determined that it was reasonable to all jet skis are captured in the same classification.
8. **Non-Motor Vessels.** This class included kayaks, standup paddleboards, canoes, and vessels with trolling motors only.

6.3 Assumptions

Water and related land resources planning requires making decisions under uncertainty. USACE planning processes merges risk informed decision-making with water resource planning. PAS level studies have shorter execution timeframes and smaller scopes relative to a feasibility study. Therefore, assumptions are necessarily developed to inform analyses under uncertainties. This section describes the assumptions in the capacity study, documents the risks identified, and any corresponding risk-informed decisions made. This approach with regards to risk and uncertainties is appropriate for the level of detail of the capacity study's scope.

It is important to note that the following assumptions and decisions are in the context of data collection design and analyses in the capacity study. Any assumptions associated with recommendations will be explicitly stated.

6.3.1 Sample Characteristics

- I. **Slip Facilities.** For the carrying capacity analysis of the Harbor slippage, it was determined that slip occupancy data would be collected at slip facilities located at the Harbor entrance eastward along the Harbor District up to the Destin Yacht Club, and *not* inclusive of the entire perimeter of the Harbor. This is because the targeted slips are the most utilized public slips within the Harbor. It was assumed that these slips were a sufficient sample and representation of Harbor slip capacity. Additionally, slips in other areas of the Harbor were either private or not easily accessible by land and therefore the data collection team would not have been able to record that usage accurately and consistently.

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- II. Parking Lot Facilities. The sample of parking lots was determined in collaboration with the City of Destin based on the proximity of the parking facilities that service the Harbor and/or if they provide recreational opportunities for patrons. Parking lots include 1) restaurant lots for patrons, located between the Harbor District and Highway 98, 2) public parking lots, under the assumption that people park and recreate at the Harbor and the Harbor District, 3) boat launch parking for locals to park trailers while enjoying the waterways and Harbor , and 4) Holiday Isle where it is assumed that beachgoers park and recreate near Norriego Point. The team initially conducted an inventory count of all parking lots associated with the study to gather data on maximum capacities for each lot.
- III. Vessel Traffic Counts
 - a. There were risks associated with human error during data collection, and the study team accounted for margin of errors during data analysis.
 - i. Shift Times
 - 1. The first data collection trip included two vessel counting shifts from 0800-1230 and 1230-1630. After analyzing the data, it was determined that much of the vessel traffic was being missed based on observed traffic patterns. For example, livery pontoons typically begin exiting the Harbor around 0800, and all types of vessels enter the Harbor after 1630, most likely to recreate at restaurants.
 - 2. After this risk was realized, shift times changed to 0900-1200; 1200-1500; 1500-1800 to account for morning, lunch, and dinner time traffic patterns consistently throughout the day and over the entire data collection period.
- IV. Count Location
 - a. The team began the first data collection trip by setting up at the end of Norriego Point, facing the mouth of the Harbor. It was quickly realized that parking was difficult to obtain throughout the day, hauling gear onto the beach was cumbersome and time consuming, and there was a lack of shade and facilities.
 - b. After identifying the restaurants as a more suitable count location with a better vantage point, the team began to count vessels from outside restaurant seating areas. This proved better in many ways: the team saved time, could more clearly observe jet ski movements (among other vessel movements), and could easily transition from vessel counting to facility (slip) counting.

6.3.2 Methodology Assumptions and Definitions

Data collection consisted of counting vessels entering and exiting the Harbor. A data collection sample representative of peak and non-peak recreation periods was taken between the months of May to September. Vessels were recorded by hourly shift time, entrance or exit movement, and classification. The goal was to account for traffic patterns, so each vessel was counted each time it entered or exited, regardless of if it had done so previously.

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I. Slip Capacity Count

- a. Parking lots and slippage facilities were counted three times a day, during anticipated peak traffic periods in the morning, afternoon, and evening. Unlike parking lot counts, maximum capacity amounts were not initially recorded along the Harbor District at the slippage facility. This is because it was observed that slip configurations changed depending on the orientation of vessel docking. For example, vessels docked parallel to a long pier may create a different number of delineated “slips” than if vessels were docked perpendicular to the pier. This made it difficult to initially track the exact maximum capacity in the field. However, maximum capacity was captured post-data collection using GIS technology and the dimensions of an average vessel (20 ft) to configure slip usage in an efficient and realistic way that was reflective of observations during data collection. See Figure 7 and Figure 8 below for more information.

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Figure 7: West side of GIS Slippage Capacity Count

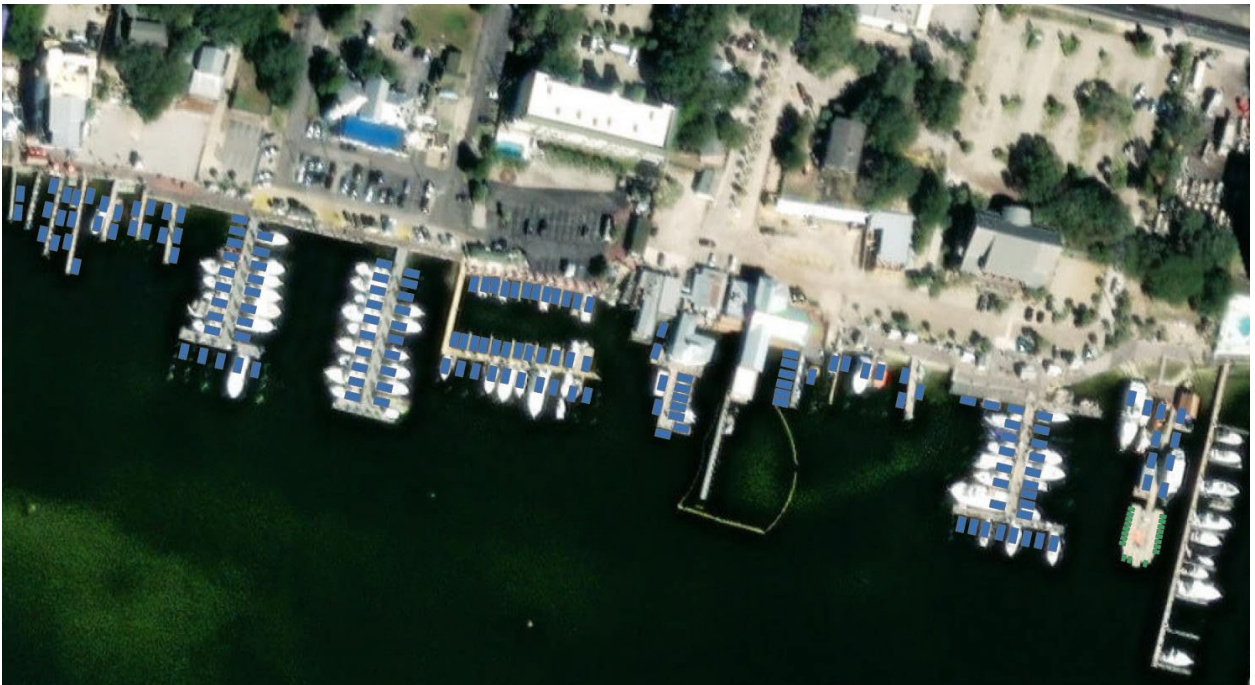


Figure 8: East side of GIS Slippage Capacity Count

- b. It was assumed that the most efficient way to count vessel slips was by counting the occupied slips. This is the opposite method that was used for parking lot counts. This decision was made in tandem with the lack of maximum capacity data in the beginning of data collection. Counting occupied spots proved to be more useful when maximum capacity was later found to provide a baseline of slip usage and capacity. In this context, a regular, occupied slip is defined below.
- c. Define:

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1. A regular, occupied slip is defined as a slip containing one to two vessels, where both vessels could exit the slip with ease (i.e., neither vessel is blocked in). This also includes locations that are not easily defined by pilings, such as long docks with areas to tie up a vessel parallel to the dock.
2. During data collection, the team needed a clear and consistent definition of jet ski slips due to rotating team members and the nature of the study. Therefore, the team defined jet ski slips based on their physical structure and purpose: mobile, floating docks primarily used for jet ski storage.
3. Overcapacity slips are defined as a slip that contains more than two vessels. This is applicable to regular slips that are clearly delineated by pilings. The definition was developed by gauging the size of the average vessel entering and utilizing Harbor slips. It was decided that two vessels could comfortably fit in one slip and still easily exit the slip. Other areas that were consistently overcapacity include long docks with more than two vessels, with the first parallel parked alongside the dock, and the rest parked and tied to it. There were “hotspots” where overcapacity slips were recorded consistently including near Margaritaville.
4. Private slips were discovered east of AJs beyond a gate labeled *Galati's Yacht Sales*. These vessels are gated off from the public. To record counts for private slips, the team estimated based on the maximum capacity and the number of vessels that could be seen from beyond the gate.

V. Parking Capacity Counts

Data collection consisted of counting parking space capacities at select public parking lot locations servicing the Harbor facilities. This included public areas as well as boat trailer parking. A select number of public parking facilities were counted three times a day during anticipated peak traffic of morning, afternoon, and evening.

1. Shift Times. During the first data collection trip, parking spots were counted twice a day at 830AM and 2:30PM. These count times coincided with the vessel count shift times, allowing each team to complete a vessel count shift and facilities count shift in the allotted time. However, after observing traffic patterns throughout the day, it was determined that three shift counts would be necessary to accurately record and reflect the use of the Harbor's parking lots. Parking counts shifted from two a day to three a day, at 10AM, 12PM, and 6PM to account for morning, midday, and afternoon traffic, including mealtimes.
2. Parking Count Methodology. After discussing data collection methods with the City of Destin, the data collection team took staggered parking samples at different locations each day, rotating through each of the 14 locations during

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each trip. Staggered sampling allowed the team to obtain a solid foundation of data that could be extrapolated to fill in the days that were not explicitly counted.

- a. Vacant handicapped parking spots are counted as vacant as they can be occupied
- b. Parking spots were recorded as occupied if there was reserved parking spot signage, cones, tape, or other indicators.
- c. Joe's Bayou overflow lot is added to Joe's Bayou total capacity
- d. Parking formula = $(m-v+o)/m$ where:
 - i. M=maximum capacity
 - ii. V = vacancy
 - iii. O = overflow

6.4 Capacity Count Overview

The capacity study for Destin Harbor establishes a basis for vessel traffic, Harbor facility occupancy, and parking lot occupancy. This provides numerical data on Harbor usage throughout the summer. Capacity study data for vessel traffic, Harbor facility counts, and parking lot occupancy was collected during the summer of 2022 on the following dates:

- May 27th-May 30th (Memorial Day weekend)
- June 28th- July 4th (Independence Day weekend)
- July 15th – July 21st
- August 2nd – August 7th
- August 19th-August 21st
- September 2nd - September 5th (Labor Day Weekend)

The capacity study provides each weekend's totals and compares data in relevant groups, such as with holiday to holiday or summer week to summer week. Using the data comparisons, the entire summer was interpolated for each data set collected to represent the anticipated counts each day of the entire summer. Figure 9 below presents the dates for capacity data collections during the summer.

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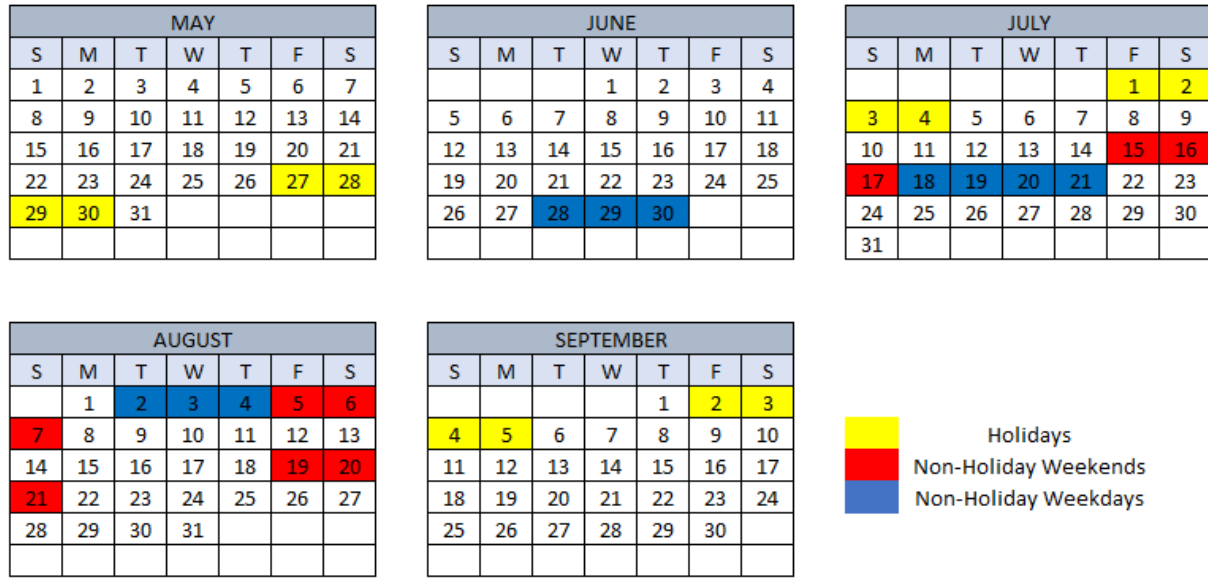


Figure 9: Data Collection Days (Summer 2022)

6.4.1 Vessel Traffic Count

Counting of vessels exiting and entering Destin Harbor occurred daily and consecutively from 9AM to 6PM (except for Memorial Day weekend, which was from 8:30AM to 4:30PM). Groups of 2 counters began at 9AM and rotated every 3 hours. Vessel counts were split in half with one person responsible for 4 sets of vessel classifications and the other person responsible for the other set of 4 vessel classifications to ensure all vessels entering and exiting the Harbor were accounted for. The vessel count data has been separated into 3 distinct categories for comparison purposes: Holiday weekends, weekends, and weekdays. The total number of days observed for vessel traffic collection was 31, where there were 12 holidays, 9 non-holiday regular weekends, and 10 weekdays. The following graphs present total number of exits and entries by each vessel class.

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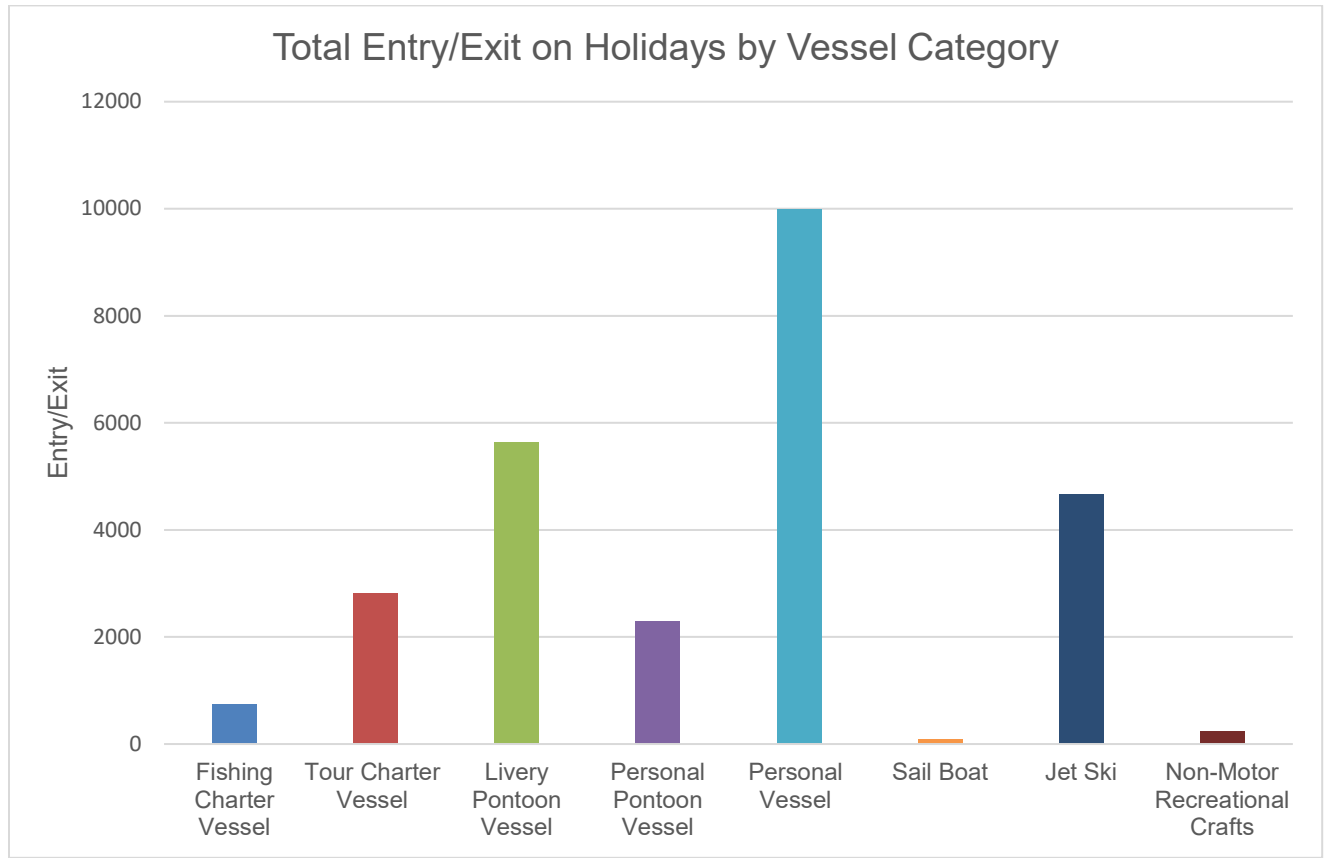


Figure 10: Total Vessel Traffic Observed

During holiday weekends, personal vessels recorded the most total entries/exits in the Harbor with about 10,000 trips through the Harbor mouth as shown in the above figure. Livery pontoons had the second most entries/exits with a little below 6,000 total trips. Jet skis were third, with just over 4,000 exits, while the rest of the vessel categories had less than 3,000 per category.

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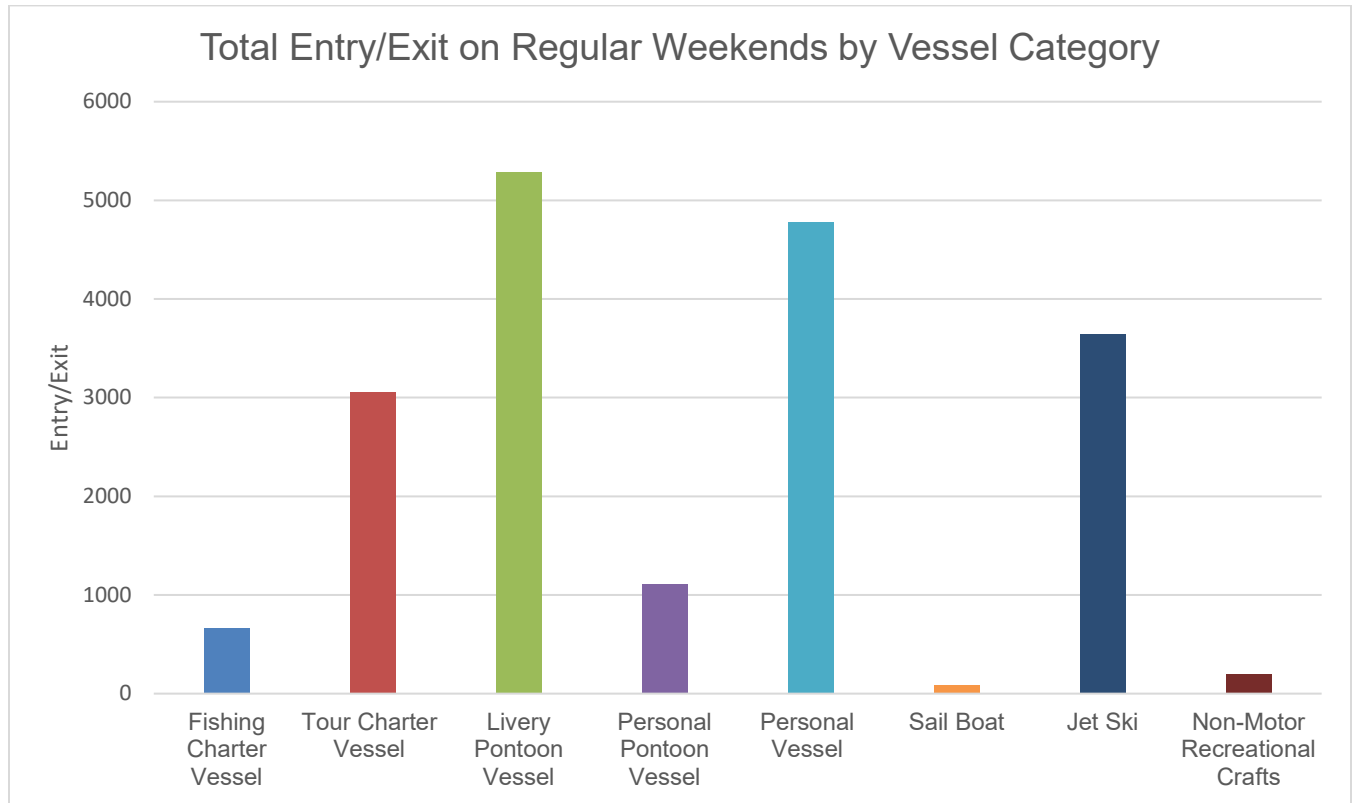


Figure 11: Total Vessel Traffic Observed on Regular Weekends

Vessel traffic at Destin Harbor was observed for a total of nine regular weekend days. Livery pontoons were the most recorded with over 5,000 trips to access the Harbor, followed closely by personal vessels and jet skis as presented in the above figure. As expected, regular weekends did not produce as much total vessel traffic compared to holiday weekends. Personal vessels led total entries/exits (9,990) in the holiday weekend recording but fell to second during the regular weekend recording (4,780).

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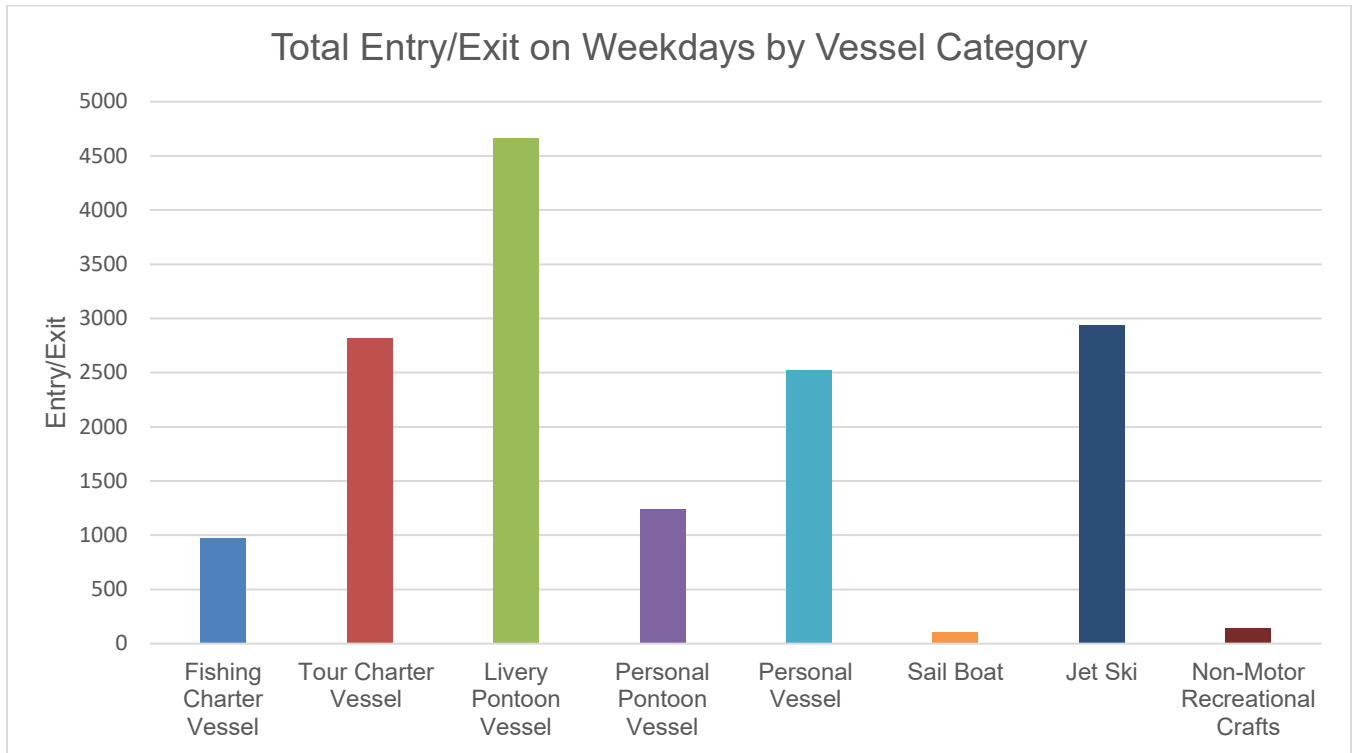


Figure 12: Total Vessel Traffic Observed on Weekdays

On regular weekdays, Harbor access by livery pontoons were the most recorded with a little over 4,600 trips, followed by jet-skis (2,938) and tour charters (2,817). Personal vessels once again fell from 2nd place in total entries/exits recorded on regular weekends to 4th in total entries/exits recorded on regular weekdays. It was assumed that less people take their personal vessels out during weekdays because those people have work commitments compared to a regular weekend/holiday weekend when people typically have less commitments.

6.4.2 Harbor Slip Counts

Counting of occupied vessel slips occurred 3 times per day at 10AM, 12PM, and 6PM (except for Memorial Day weekend, when they occurred twice a day at 8:30AM & 2:30PM). In reference to the following figures, the trips and their corresponding dates are listed below.

Table 3: Data Collection Trips

Trip 1	June 28th-July 4th
Trip 2	July 15th-July 21st
Trip 3	August 2nd-August 7th
Trip 4	August 19th-August 21st
Trip 5	September 2nd-September 5th

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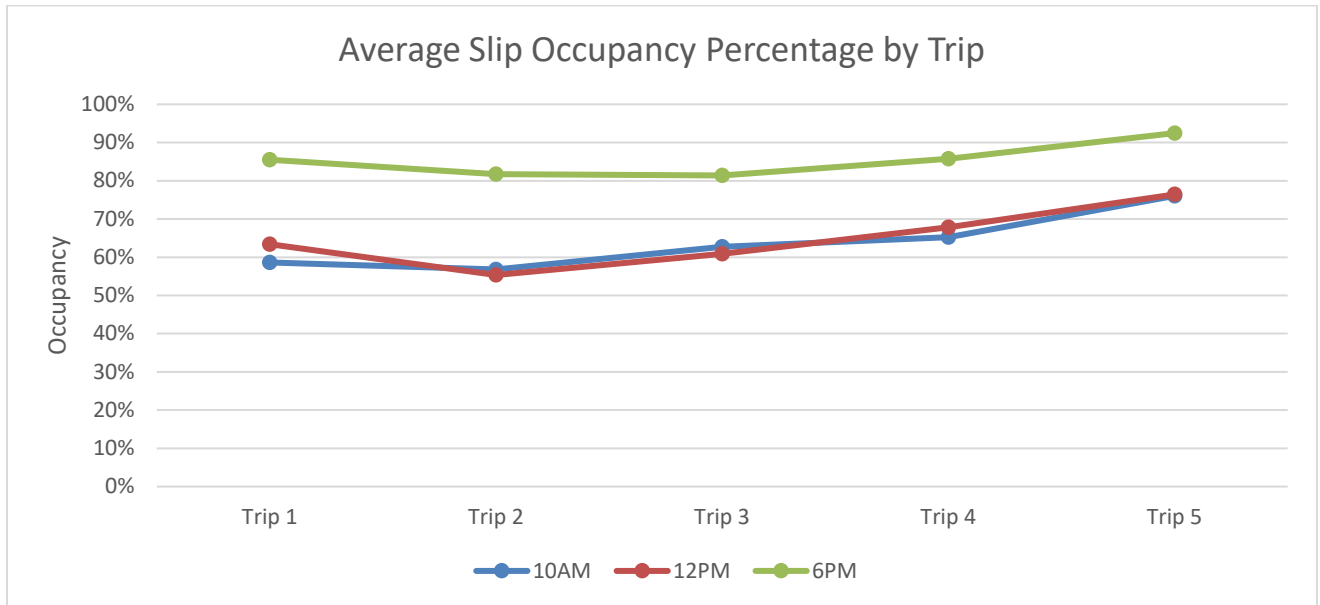


Figure 13: Slip Count Average Occupancy by Trip

Figure 13 shows the slip count totals at each time that data was recorded for each trip. There were only slight variances between 10AM counts and 12PM, but slips were consistently occupied during the 6PM count. This is likely because vessels that operate during the day have returned or are returning to a slip by 6PM. This is especially true for livery businesses, some fishing charters, and certain tour charters operating in Destin Harbor because they begin to close for the day at 6PM.

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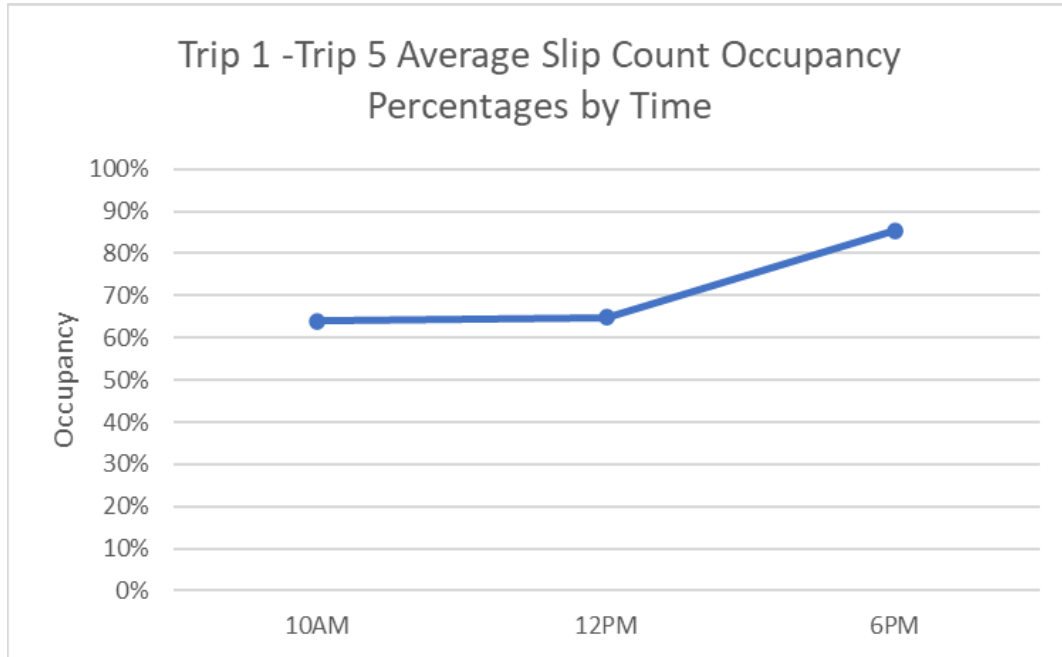


Figure 14: Average Slip Occupancy by Time

Figure 14 shows the average slip count occupancy between Trip 1 and Trip 5 at their respective time of recording. It reiterates Figure 13 in that the most slip usage occurred at 6PM. The daily trip slip counts are found in Appendix 1:Economics.

6.4.3 Parking Lot Counts

Parking counts occurred 3 times per day at 10AM, 12PM, and 6PM (with the exception being Memorial Day weekend, which were counted at 8:30AM & 2:30PM). Parking counts were separated into 2 groups: the Harbor District (12), and Other (2), which includes parking lots at two locations with boat launches and kayak launch facilities only.

Table 4: Parking Facility Groupings

Parking Facility Groupings	Lots
Harbor District (12 Parking Lots)	Coyote Ugly (east of Margaritaville), Margaritaville (west of Stahlman), and AJ's Private Parking, Marler Public Parking Lot, and Holiday Isle, Fatboy's Private Parking, Galati's, Happy's/Destin Yacht Club, Tailfin's, Dewey Destin's, Brotula's and Boathouse Oyster Bar
Other (2 Parking Lots)	Captain Leonard's Park, Joe's Bayou*

*Joe's Bayou also has a separate section created titled "Overflow," because unmarked overflow gravel parking was used at a parking lot adjacent to the regular lot. In some instances, trailers would occupy the overflow parking lot spots in favor of

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maneuverability instead of open spots in the main parking lot. Joe's Bayou and Captain Leonard's parking occupancy was captured each day, while the other parking lots were observed approximately every three days.

Unlike the daily consistency in Vessel Traffic Count and Harbor Slippage Facility counts, there were too many parking lots to collect data on them all each day. Therefore, the team rotated through the list of parking lots each day. For example, on Monday, 6 parking lots would be observed 3 times in one day, at 10AM, 12PM, and 6PM. On Tuesday, the team would collect a total of 3 samples at 10AM, 12PM, and 6PM respectively, on the next 6 parking lots. To account for the gaps in data collected on individual lots, a regression model was developed to provide a snapshot of what could have occurred throughout the summer. The interpolated graphs and data will be shown in Section 6.5.

6.5 Interpolated Vessel Traffic

Vessel traffic data was consistent and plentiful, therefore that data was used to provide summer vessel count daily averages to show a snapshot of a typical week. This was used to interpolate each day throughout the summer that was not observed to provide a total for what could have occurred from May 27th-September 5th, 2022.

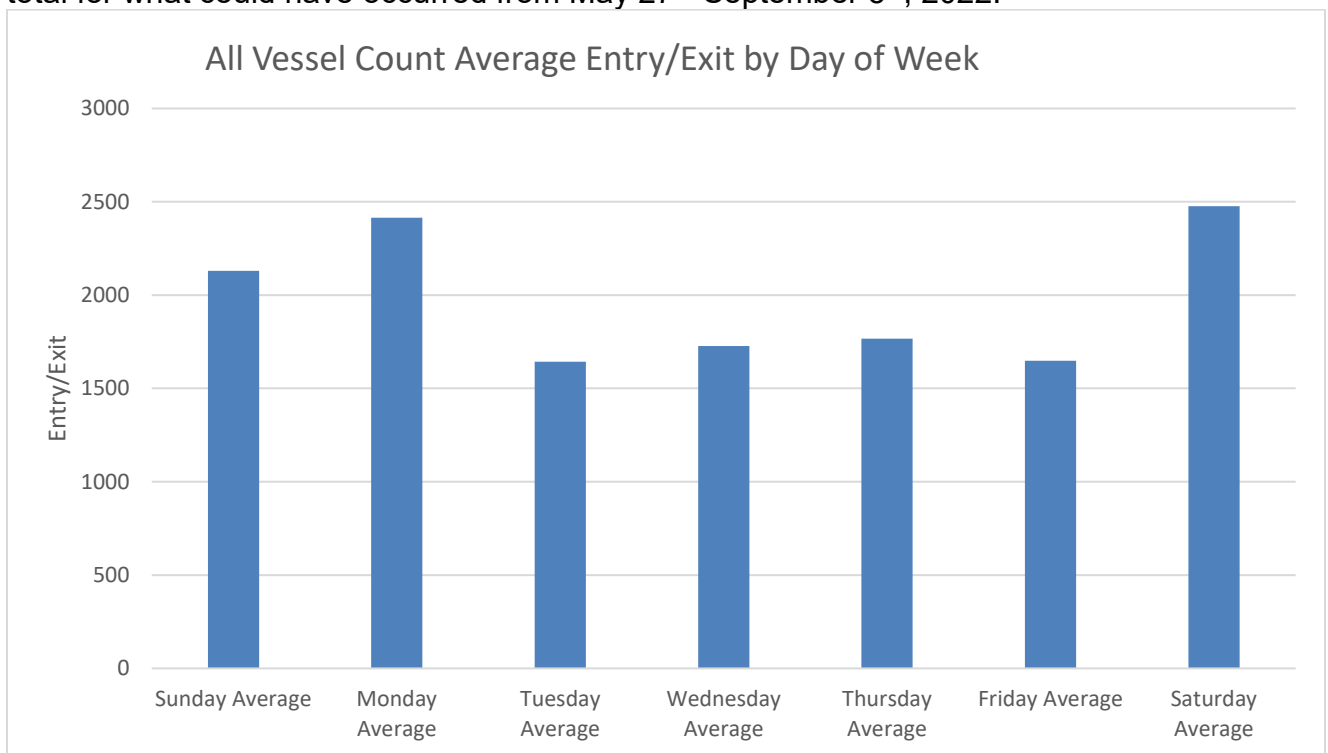


Figure 15: Vessel Count Average Entry/Exit by Day of Week

Figure 15 shows the average vessel entry/exits that occurred on each day of the week. The graph indicated that the highest daily average throughout the summer happened on Saturdays with a little under 2500 vessels per Saturday, and with Monday and Sunday

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being the only other vessel count totals above 2000. The reason for Monday being higher than Sunday is because each recorded holiday (Memorial Day, July 4th, and Labor Day) fell on a Monday. Holiday Mondays had a much higher vessel count average than typical days.

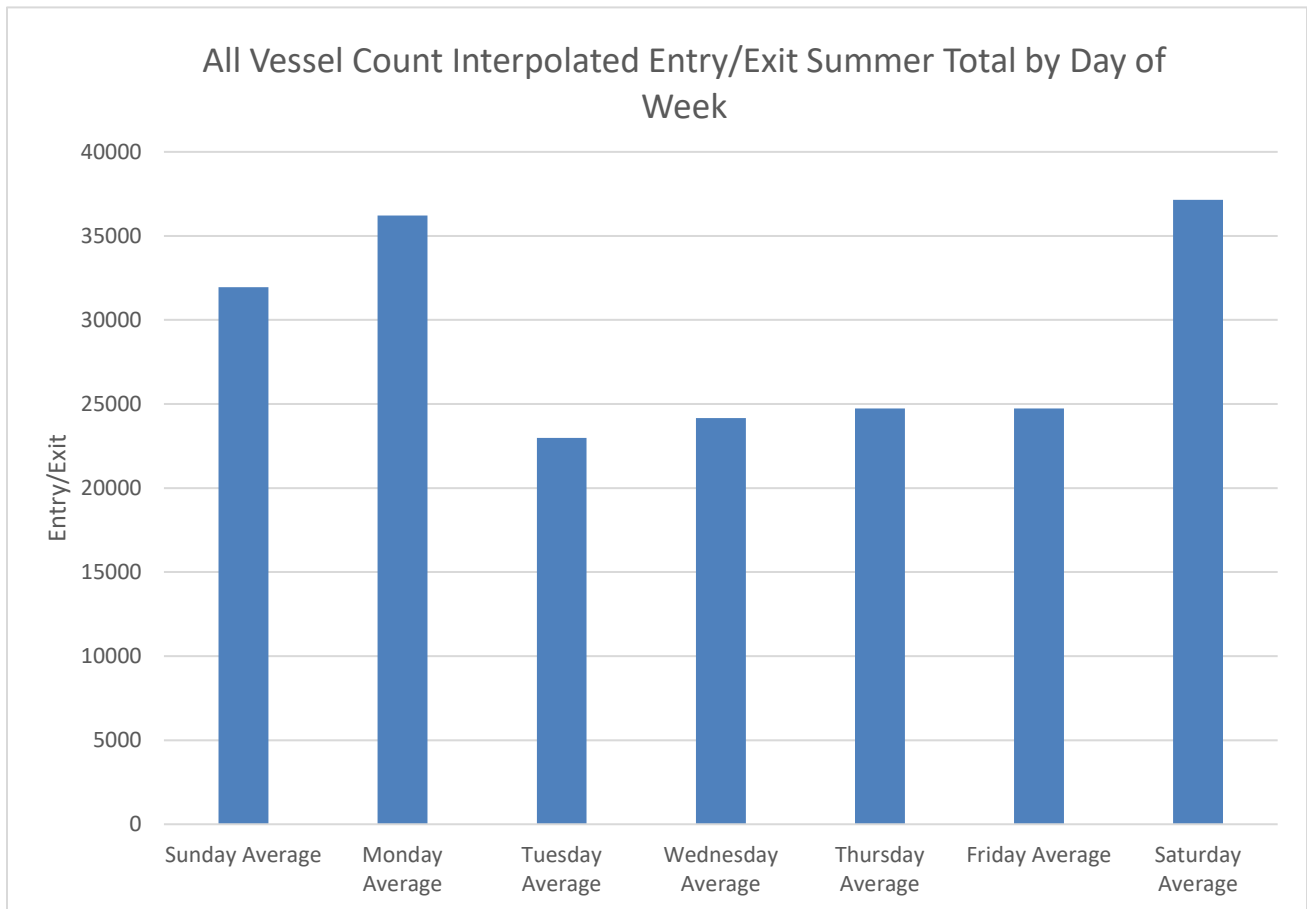


Figure 16: Vessel Count Interpolated Entry/Exit Summer Total by Day of Week

Figure 16 shows the daily vessel count interpolated entry/exit summer totals by day of the week. This includes every vessel classification combined into a daily total. That daily total was then interpolated throughout the summer ranging from May 27th-September 5th to show what could have occurred if every single interpolated day totals were combined. The Saturday average is still the highest total of entry/exits throughout the summer followed by Monday and Sunday.

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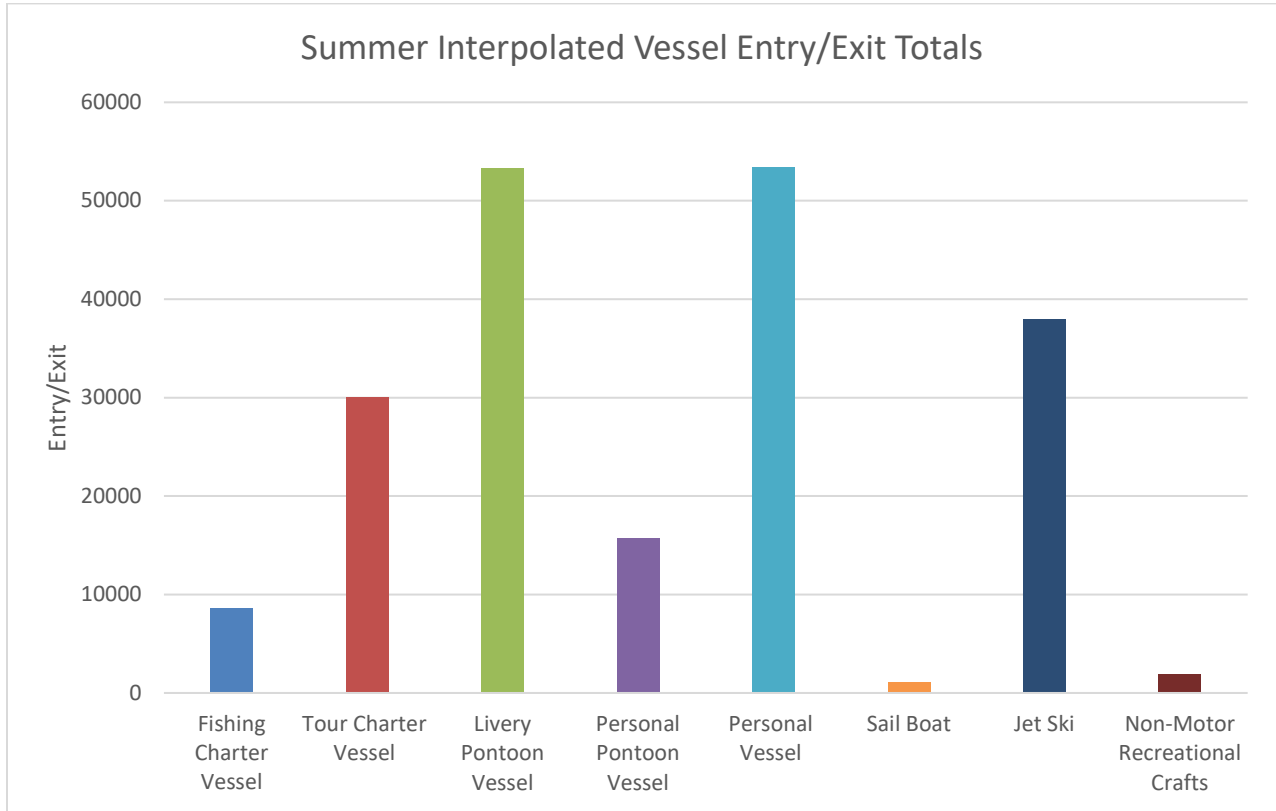


Figure 17: Summer Interpolated Vessel Entry/Exit Totals

While Figure 16 shows the total interpolated vessel entry/exits, Figure 17 is broken down by vessel classification. Personal vessels (53,410) and livery pontoons (53,295) by far account for the most entry/exits in Destin Harbor, while Jet skis (37,957) are a distant third and tour charter vessels (30,014) being fourth. The rest of the classifications were all below 20,000 projected summer entry/exits.

6.6 Parking Lot Analysis

Parking lots were not counted every day; therefore, interpolation of the observed parking data offers a prediction of parking data for the entire summer. This is useful for understanding the typical existing parking conditions during the peak season. The interpolation is only meant to be representative for the Summer of 2022. It cannot forecast future conditions or conditions outside of the peak season.

Linear regression was used to predict the parking inventory for lots that were not counted every day. This regression model is listed below.

$$Inventory_{ijkm} = \beta_0 + \beta_1 Lot_i + \beta_2 Time_j + \beta_3 Trip_k + \beta_4 Holiday_m + \beta_5 Lot_i \times Time_j + \epsilon_{ijkm}$$

Here, i refers to the parking lot, j refers to the time of day (10AM, 12PM, 6PM), k refers to the data collection trip, and m refers to whether the observation day occurs on a

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holiday weekend, non-holiday weekend, or non-holiday weekday. Based on this, β_1 are fixed effects for each parking lot, β_2 are fixed effects for the time of day, β_3 are fixed effects for each trip, β_4 are fixed effects for whether it is a holiday, non-holiday weekend, or non-holiday weekday, and β_5 are interaction fixed effects between each parking lot and the time of day. ϵ_{ijkm} is the error term, which accounts for uncertainty in the model. This was used to predict the inventory for observations that were not directly observed.

Parking lot capacities were counted on the initial Destin reconnaissance visit to determine the maximum amount of parking spaces that were available at each parking lot. The Harbor District restaurant's total parking capacity is as follows:

Table 5: Harbor District Total Parking Capacity

Restaurant Parking Lot	Total Parking Spaces
Coyote Ugly	276
Margaritaville	129
AJ's	108
Fatboy's	26
Galati's Yacht Sales	75
Happy's/Destin Yacht Club	54
Tailfin's	77
Dewey Destin's	72
Brotula's	245
Boathouse Oyster Bar	110
Marler Public Parking	146
Holiday Isle	65

Joe's Bayou and Captain Leonard's Parking Lots are not located in the Harbor District, but Joe's Bayou has boat launches and Captain Leonard's has a kayak launch. Joe's Bayou has 83 total parking spaces with the overflow lot included and Captain Leonard's has 33 parking spaces. Because the Joe's Bayou overflow lot has unmarked parking spaces, GIS technology was used to estimate the total number of parking spaces based on the average length of a truck and boat trailer of 20 feet (refer to Figure 18). Holiday Isle is also included in the total occupancy percentages with 65 parking spaces. These parking lot totals were then used to determine the below parking lot capacity graphs as percentages of parking spaces occupied by vehicles. More detail on the interpolation can be found in Appendix 1: Economics.

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Figure 18: Joe's Bayou Overflow Lot - Total Capacity

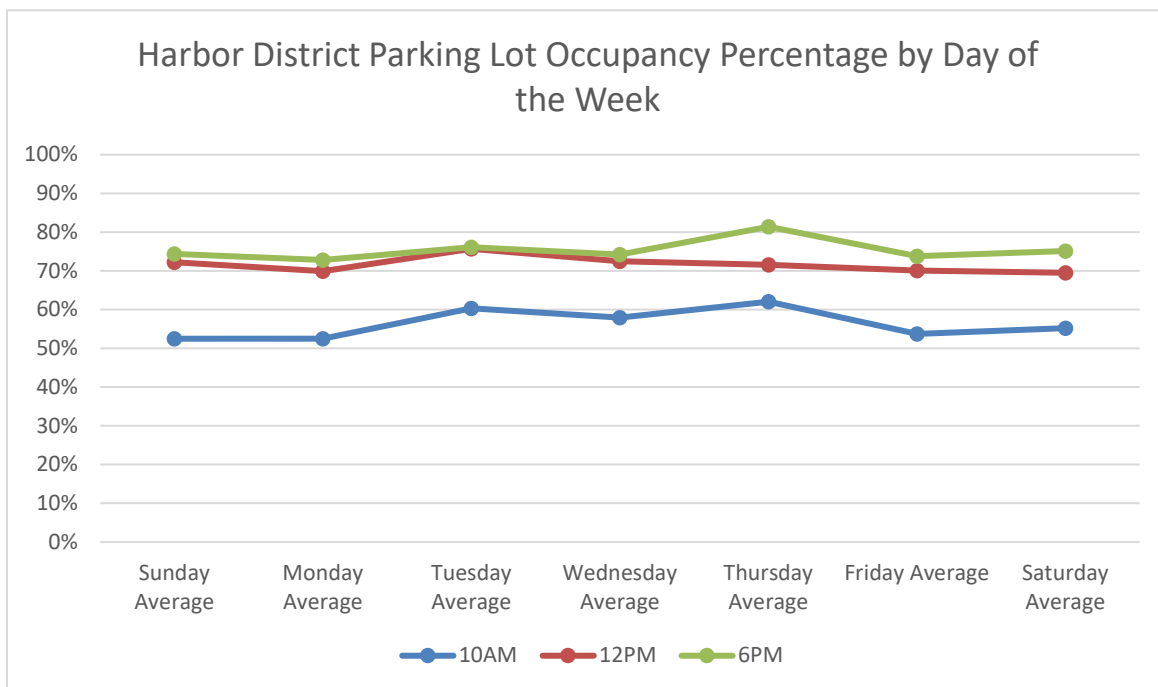


Figure 19: Harbor District Parking Lot Occupancy Percentage by Day of the Week

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Figure 19 provides a weekly snapshot of Harbor District parking lot occupancy by percentage. 10AM had the lowest percentage occupancy consistently for each day of the week with the reasoning being that most people are showing up closer to 12PM which is also shown with the 20% increase in occupancy. 6PM is also slightly higher than 12PM but is similar in the above 70% occupancy. There were only 3 observations for Mondays – Thursdays so that data doesn't have as much variance as the weekend. Data was collected during the more frequent weekend trips, showing the consistent theme that 10AM occupancy is consistently less than 12PM and 6PM.

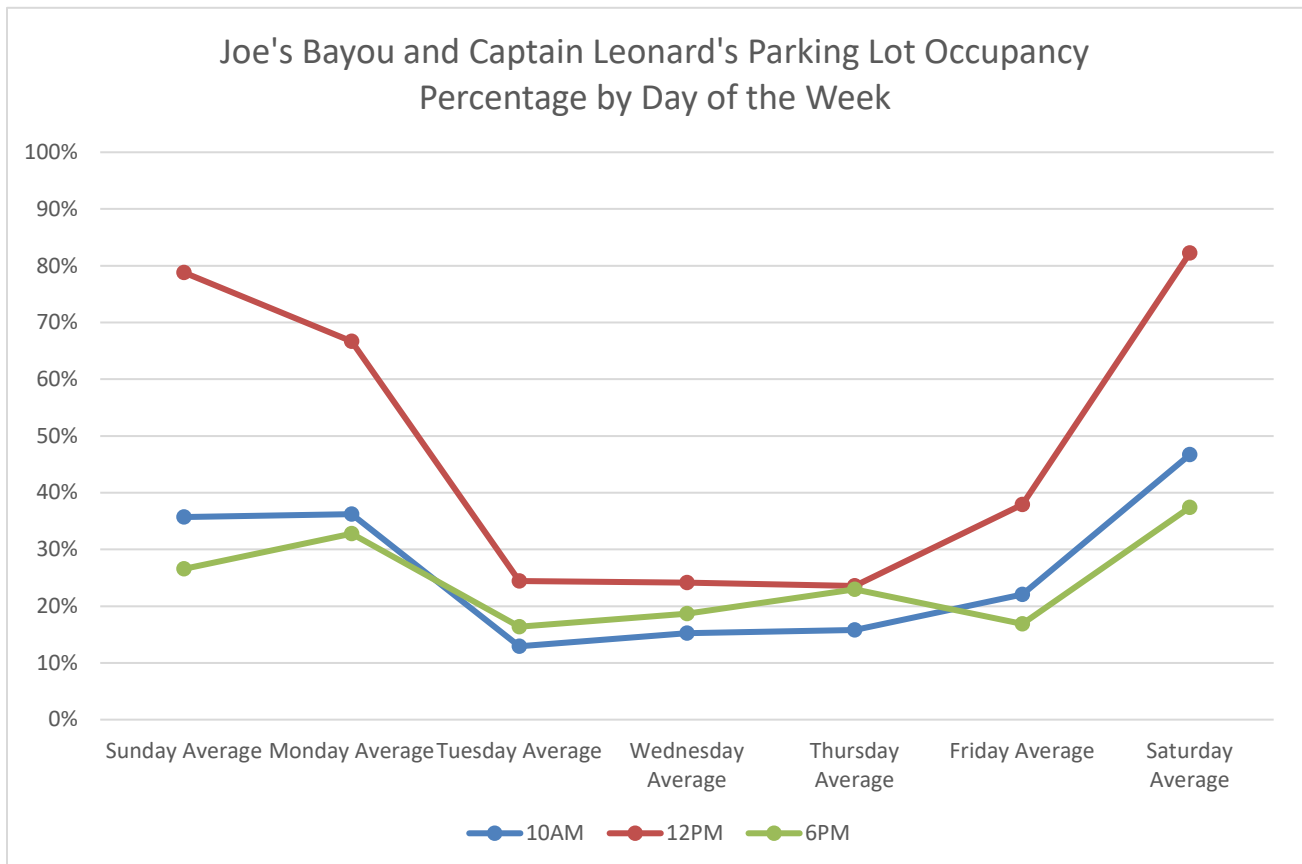


Figure 20: Joe's Bayou and Captain Leonard's Parking Lot Occupancy Percentage by Day of the Week

Figure 20 provides a snapshot of what a typical week would look like for Joe's Bayou and Captain Leonard's parking lot occupancy by percentage. Joe's Bayou and Captain Leonard's parking percentages have more variance than the boardwalk because they are used for parking, trailer parking, boat launching for Joe's Bayou, and a kayak launch for Captain Leonard's. 12PM has the highest parking occupancy especially on weekends because of more vessel usage/launches occurring on weekends. 10AM, 12PM, and 6PM show a significant drop in parking lot usage because of much less vessel usage occurring during the week because of work obligations. There is more unique data for Joe's Bayou and Captain Leonard's because they were counted each day compared to a rotation of Harborwalk parking.

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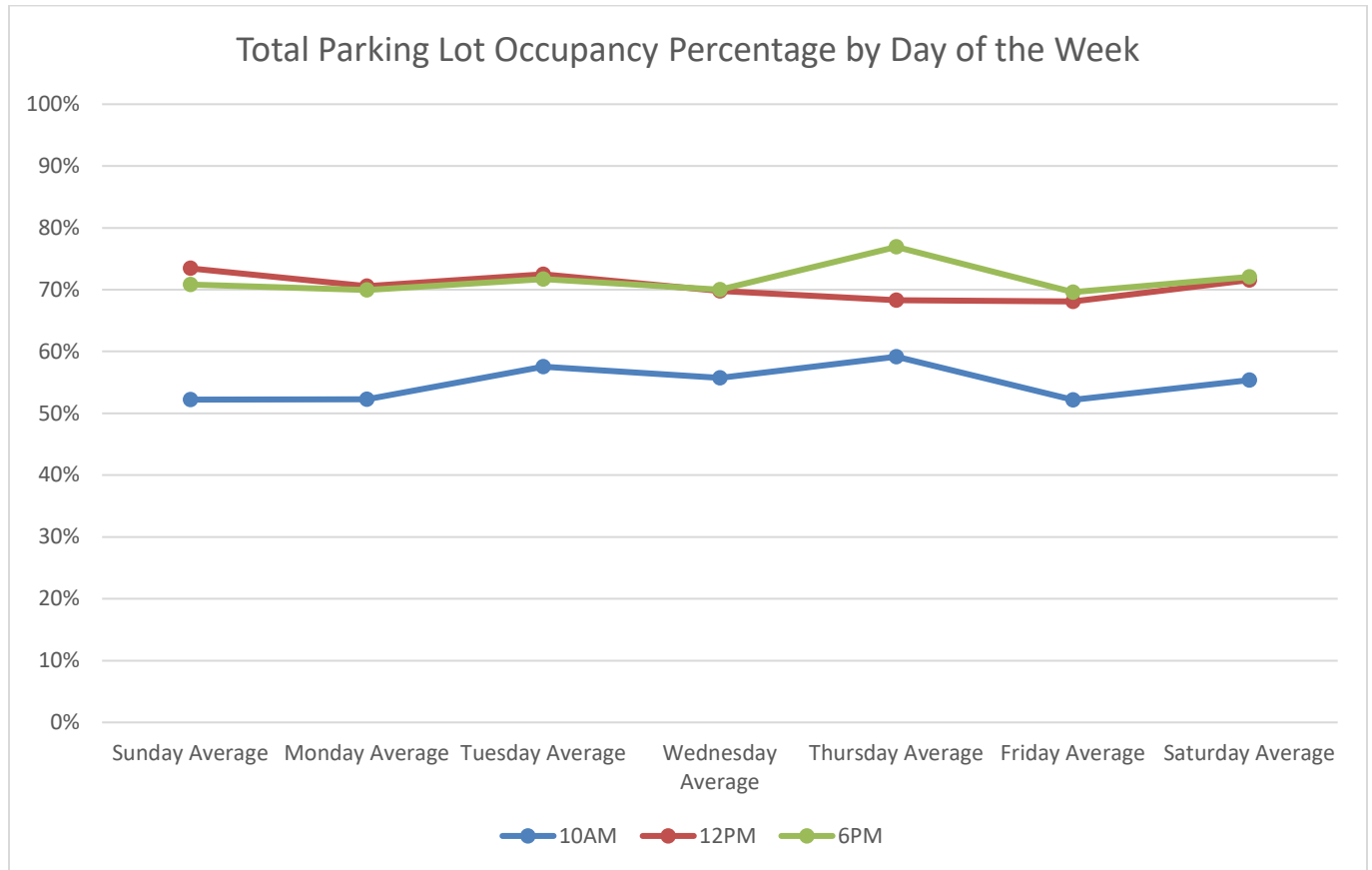


Figure 21: Total Parking Lot Occupancy Percentage by Day of the Week

Figure 21 provides a weekly snapshot of what a typical week would look like for the total parking lot occupancy by percentage. There is a much larger concentration of parking and usage of parking occurring in the Harbor District parking compared to the Joe's Bayou and Captain Leonard's parking. The total parking lot percentages show the same overarching data theme that the 10AM consistently had the least amount of parking occupancy.

All data collected and analyzed over the summer of 2022 was then incorporated into the methodology used to calculate Destin Harbor's Carrying Capacity.

6.7 Carrying Capacity Analysis

There are four types of commonly used carrying capacity indicators used to assess the recreational carrying capacity of a Harbor or lake: ecological, facility, spatial, and social. Determining the carrying capacity can be identified using any combination of these four indicators. The approach taken in this study consists of three components: spatial carrying capacity, social carrying capacity and facility carrying capacity. Table 5 below summarizes the carrying capacity analysis. For the purposes of this analysis, study zones are identified as shown in Figure 22.

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Table 6: Destin Harbor Carrying Capacity

Physical Carrying Capacity	Carrying Capacity Analysis
Zone A: Inside Destin Harbor	Capacity Exceeded
Zone B: Crab Island	Capacity Exceeded
Zone C: East Pass	Capacity Exceeded
Social Carrying Capacity	Full Capacity
Facility Carrying Capacity	Full Capacity
Harbor Slips: Harbor District	Ave. 60-90% Capacity
Parking Lots: Harbor District	Ave. 80% Capacity
Boat Trailer Parking, Boat/Kayak Launch: Joes Bayou, Capt. Leonard	Ave. 80% Capacity on weekend use



Figure 22: Study Zones

Source: City of Destin, Planning Division

Water and Land Recreation Opportunity Spectrum (WALROS)

The Water and Land Recreation Opportunity Spectrum (WALROS) methodology was developed by the Bureau of Reclamation to determine appropriate ranges of recreational carrying capacities or densities for boating (vessel activity) in an area (2011). WALROS uses physical, social, and managerial attributes that define a harbor or lake setting to systematically establish six classifications of recreation opportunities.

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A harbor or lake can be classified as urban, suburban, rural developed, rural natural, semi-primitive, or primitive recreation opportunities. The WALROS developed a set of boating capacity coefficients based on collaborative expert opinion, published articles and sound professional judgement. In depth descriptions of the WALROS methodology and classifications may be found in the WALROS Handbook.

Based on the WALROS classifications, Destin Harbor is best identified as urban. The WALROS handbook (2011) describes the urban setting classification as being in “extensively developed and populated cities and metropolitan spaces where virtually the entire landscape contains manmade structures.” The water resources tend to be channelized or altered with extensive recreation use that involves much diversity, socialization, and concentration (p. 9, Haas, et al, 2011). The following Figure 23 presents a range of reasonable vessel capacity coefficients by WALROS class. The vessel capacity coefficient is defined as the number of water surface acres adequate for each recreational vessel in a WALROS class. For the urban classification the acres per vessel range from 1 on the low end to 10 at the high end. The current vessel densities at Destin Harbor indicate that the spatial carrying capacity of the Harbor is exceeded.

WALROS class	Range of boating coefficients (acres per boat)	
	Low end	High end
Urban	1	10
Suburban	10	20
Rural developed	20	50
Rural natural	50	110 (¼ sq mi)
Semiprimitive	110	480 (¾ sq mi)
Primitive	480	3,200 (5 sq mi)

Figure 23: Reasonable Boating Coefficient by WALROS Class

6.7.1 Spatial Carrying Capacity

Spatial carrying capacity is the number of vessels that safely operate and recreate in a specific water surface area at a given time. Factors such as usable acres, vessel activity, and peak use density are used to quantify spatial carrying capacity. In this context, one shift (3 hours) was used to measure peak usage for the purpose of the WALROS method. The study area is divided into three zones to distinguish spatial carrying capacity at each: Inside the harbor, Crab Island and East Pass.

Zone A: Inside the Harbor

For the purposes of the spatial carrying capacity, it is assumed that the Harbor consists of 240.6 acres of usable water surface for vessel activity including docking at Harbor slips. The observed vessel density for Destin Harbor is calculated by dividing usable

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water surface acres by the maximum number of vessels for observed peak use by hour to identify the peak density. The vessel density was also calculated for the low density using the total number of observed vessels at the lowest use by hour:

Observed peak density: $240.6 \text{ acres} \div 444 \text{ vessels} = 0.54 \text{ usable acres per vessel}$

Observed low density: $240.6 \text{ acres} \div 27 \text{ vessels} = 8.91 \text{ usable acres per vessel}$

The current vessel density range for Zone A: Destin Harbor is estimated to be 0.54 – 8.91 usable acres per vessel. This range suggests that during the summer season, there is less than 1 acre of usable water surface for each vessel in Destin Harbor during peak shift times.

Zone B: Crab Island

It is worth reiterating that the vessel traffic count was conducted only at the vantage point of the Harbor entrance. However, Crab Island is a common destination for boaters in Destin. Crab Island is commonly the destination for tour charters, pontoons, personal vessels, and jet skis. In the absence of vessel traffic counting directly at Crab Island, it is reasonable to assume that during peak shift, 90% (390 vessels) of the previously mentioned vessel classes counted at the Harbor entrance were bound for Crab Island. The number of vessels during the lowest-density shift is assumed to be 90% (14 vessels) of the total number of tour charters, pontoons, personal vessels, and jet skis.

Observed Peak Density: $160 \text{ acres} \div 390 \text{ vessels} = 0.41 \text{ usable acres per vessel}$

Observed Low Density: $160 \text{ acres} \div 14 \text{ vessels} = 11.85 \text{ usable acres per vessel}$

The current vessel density range for Zone B: Crab Island is estimated to be 0.41 – 11.85 usable acres per vessel. This range suggests that during the summer season, there is less than 1 acre of usable water surface for each vessel in Crab Island during peak shift times.

Zone C: East Pass

East Pass is the inlet between Moreno Point in the City of Destin, and Okaloosa Island. As the tidal connection between Choctawhatchee Bay and the Gulf of Mexico, vessels traverse the East Pass to access the Gulf of Mexico. For the peak shift all fishing charters are assumed to frequent this zone in addition to 50% of tour charters, pontoons, jet skis and personal vessels (230 vessels). For the lowest-density shift, all fishing charters as well as 50% of tour charters, pontoons, jet skis, and personal vessels (20 vessels) traverse through East Pass:

Observed Peak Density: $227.2 \text{ acres} \div 230 \text{ vessels} = 0.98 \text{ usable acres per vessel}$

Observed Low Density: $227.2 \text{ acres} \div 20 \text{ vessels} = 11.65 \text{ usable acres per vessel}$

The current vessel density range for Zone C: East Pass is estimated to be 0.98 – 11.65 usable acres per vessel. This range suggests that during the summer season, there is

less than 1 acre of usable water surface for each vessel in East Pass during peak shift times.

6.7.2 Social Carrying Capacity

Social carrying capacity considers the users' perceptions of crowding and safety. Under this indicator, capacity is reached when conflict arises or when the user is deterred from participating in activities in the Harbor or surrounding waters. The social carrying capacity of Destin Harbor was assessed by administering a survey to a sample of boaters who use the Harbor and its surrounding waters. The purpose of the survey was to gather information on user experiences at Destin Harbor.

Enjoyment and Crowding

When asked how the number of other boaters affected enjoyment in the harbor, 59% of respondents indicated that the number of boaters "somewhat detracted, moderately detracted or extremely detracted" from their experience. Less than 10% of respondents indicated that the number of other boaters added to their experience, while 35% noted that other vessel activities present neither added nor detracted to their experience. Figure 24 below presents how crowding affected enjoyment.

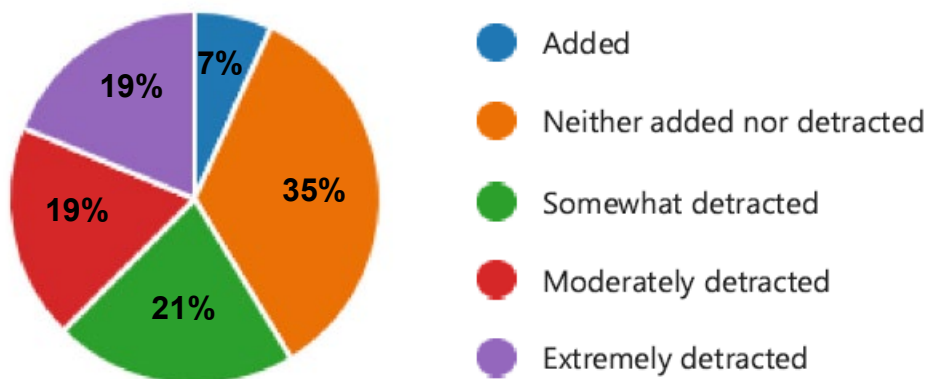


Figure 24: How the other boaters affect enjoyment of the Harbor

Survey questions also gauged user perceptions on crowding at three broad locations: at the boat ramp, out on the water or at the primary destination.

At the boat ramp facilities, 48% of respondents perceived that they were moderately to extremely crowded. An additional 28% indicated they were somewhat crowded while approximately 24% do not feel crowded at all. A combined 70% of respondents perceived that they were either "extremely crowded" or "moderately crowded" by the number of vessels on the water in the Harbor on any given day over the summer of 2022. When asked about crowding at their primary destinations, 58% of the Harbor users indicated either extremely crowded or moderately crowded.

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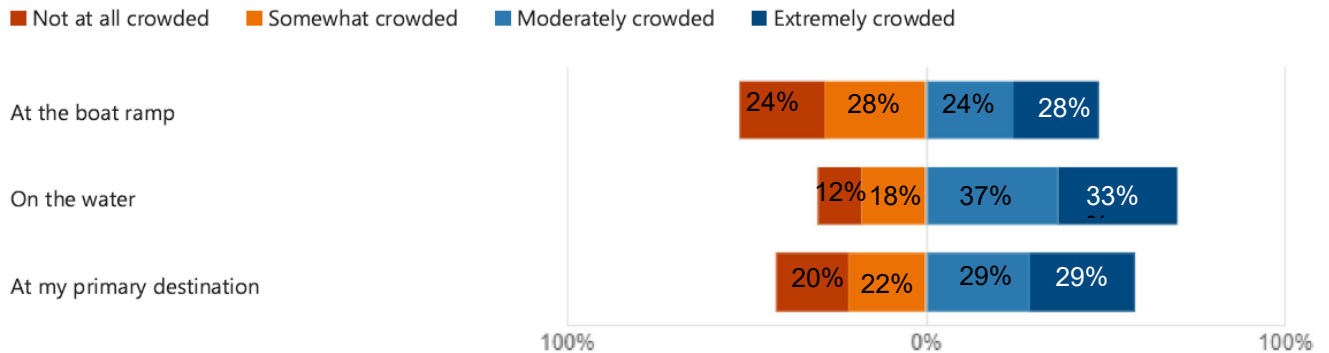


Figure 25: Crowding Perceptions

Avoidance and Safety

When asked whether there were locations in Destin Harbor or surrounding waterways avoided due to the presence of other vessels and watercrafts, more than half of the respondents (56%) indicated “no” while 44% responded “yes.” Respondents who responded in the affirmative identified Crab Island, areas in the Harbor congested by livery vessels, and the Harbor entrance as locations avoided due to the presence of other vessels. Respondents also frequently stated that they would avoid Destin Harbor on the weekends and holidays due to high vessel traffic.

Although more than half of the respondents stated that they do not avoid a location due to other vessels, when asked about safety, 53% indicated that there are locations they feel unsafe due to the presence of other vessels and watercrafts. Respondents commonly cited the Harbor entrance, Crab Island, East Pass entrance and passage under the bridge as unsafe locations.

Boating Under the Influence (BUI) and Inexperienced Boaters

Survey respondents described that in addition to congestion, they avoid certain locations or feel unsafe because of the prevalence of boaters operating vessels and watercrafts under the influence (BUI). This perceived concern is supported by the Okaloosa County Sheriff’s Office Marine Unit (OSCO) who reported the highest number of BUI arrests for all of Florida in 2020 (Rains, 2022). Some respondents highlighted inexperienced boaters who recreate on livery jet skis and pontoons impose similar effect of unsafe conditions at the congested areas in Destin Harbor and surrounding waters. Feedback obtained during focus groups also echoed BUI incidences as one of the deterrent factors for some Harbor users.

The social carrying capacity of Destin Harbor appears to be at full capacity. The perception survey results indicate that Harbor users avoid surrounding waters and sometimes the Harbor completely when they anticipate crowding at Destin. Moreover, conflicts associated with the high number of BUIs, and inexperienced boaters suggest that the social carrying capacity is at full capacity.

6.7.3 Facility Carrying Capacity

Facility carrying capacity is the ability of the facilities to accommodate the number of users. Facilities include parking lots, boat trailer parking, marina slips and boat launches. For this indicator, estimates of facility capacities were calculated based on available facilities during peak use periods.

The mix of services and recreation opportunities at Destin Harbor and its surrounding waterways mean that user demands on the facilities are also mixed and nuanced. Harbor slips serve not only tour charters, livery pontoons, fishing charters but also personal vessels or watercrafts who seek to dine at the restaurants along the harbor. There are less than 10 public transient slips for day use offered by the City of Destin at the Harbor District near 210 Harbor Blvd. These transient slips are included in the total inventory of Harbor slips counted. The layout of the Harbor slips varies in size and occupied by various sizes of vessels. In the cases of livery pontoons and small fishing charters, more than one vessel often docked in a single slip. To obtain a consistent estimate of the inventory of Harbor slips, a GIS-based count of the Harbor slips was conducted. The Harbor slip count assumed that each slip would be occupied by a vessel with 20 ft LOA. This approach uniformized the Harbor slip inventory while also accounting for observed conditions of two small vessels with (average 20 ft LOA) docking in a single slip.

The demand for vehicle parking lots servicing the Harbor is also mixed. Dining, tour charters, shopping and event attendees are among the users of parking lot stalls during peak seasons. Several businesses along Harbor walk. The sample of parking lot stalls counted during the summer peak season summed up to over 1,380.

Joe's Bayou facility consists of three boat launches and ample boat trailer parking. It is one of the main access points to Destin Harbor and surrounding waterways. It was determined that Joe's Bayou to have a total of 83 parking stalls. This includes the gravel lot next to the boat launch. Table 6 below shows the facility carrying capacity recorded on average for the data collection period.

Table 7: Facility Carrying Capacity Summary

Facility	Inventory	Capacity
Harbor Slips	335	Ave. 60-90% Capacity
Parking Lot Stalls	1383	Ave. 80% Capacity
Boat Trailer Parking at JB	83	Ave. 75% Capacity on Weekends

Based on the data collected over the summer season, the facilities at and around Destin Harbor are on average between 60-90% capacity. While this suggests that the carrying capacities have not been reached for the facilities some important factors are to be highlighted:

1. Harbor slip occupancy does not consider maneuverability difficulties accessing the slips as a result of crowding by mixed-sized vessel traffic congestion along the Harbor channel or in the marinas themselves.
2. Several restaurants and tour businesses collectively staff their parking lots to regulate and deter non-patron parking. This practice contributes to the parking lot carrying capacity maintaining an average 80% capacity. An argument can be made that while vehicle parking carrying capacity is not reached, there may be Harbor users in vehicles that are displaced or may be deterred from the harbor.
3. Vehicle parking lots in some areas experience maneuverability challenges related to the lay out of the parking lot and terrain.

The above factors impact the quality and efficiencies of the existing facilities. It can be concluded that the facility carrying capacity is reached and expected to exceed capacities if usage conditions remain the same in the future.

7.0 Perception Surveys

The perception surveys were developed to assess the quality of recreation and perception of resources at Destin Harbor. The survey was two-fold: 45 surveys were administered on the Destin Harborwalk in December 2022, and 1,200 surveys were mailed out in February 2023 and 184 were returned to USACE by March 2023 with results. A total of 229 responses were manually input into Microsoft Forms and automatically analyzed by the software. A high-level overview of the survey results, as well as a detailed list of responses, can be found in Appendix 4: Perception Survey Results. Clear trends resulted from the data and are as follows:

7.1 Results Regarding Objective 1) Safety and Enjoyment of Local Waterways

- 30% of respondents reside or own property in the 32541-zip code.
- 57% of respondents indicated using a pontoon boat during their last visit to Destin Harbor, making the pontoon boat the most popular vessel classification used in Destin Harbor according to survey results. Fishing/Bass vessels were used by 51% of respondents during their last visit. 35% of respondents indicated using a "V" Hull boat during their last visit, making it the third most used vessel type in the Harbor during respondents' last visit. It is important to note that respondents could choose as many vessel classifications as they used during their last trip. Please see Appendix 4: Perception Survey Results for more in-depth information.
- Only 11% of respondents indicated that Crab Island was their favorite place to recreate around the Harbor. Coupled with incident data provided by the Florida Fish and Wildlife Commission (see Figure 5), it's reasonable to assume that Crab Island is dangerously overcrowded, and that the Harbor takes the brunt of that crowd at certain times as indicated by Vessel Traffic Count data and Slip

Usage. Other favorite areas included the Harborwalk, either for restaurants or entertainment, and Norriego Point.

- Crab Island is consistently ranked as a location that is deliberately avoided because of other boats/watercrafts and safety concerns. 52% of respondents indicated Crab Island as the area they avoid. Additionally, 45% of respondents said that they felt unsafe because of other vessels and watercrafts in and around Crab Island.
- A combined 38% of respondents revealed that the number of other boaters “moderately” or “extremely” detracted from their enjoyment of the Harbor in the summer of 2022. Only 7% of respondents indicated that the number of other boaters added to their enjoyment of the Harbor.
- When asked what changes have been observed in the Harbor in the last three years, respondents continue to point out overcrowding; in fact, 69.9% of respondents felt “moderately crowded” or “extremely crowded” by the number of vessels on the water. Other negative changes that have been observed include lower water quality, littering, decrease in restaurant quality, increase in livery vessels, and boating incidents. Positive changes that have been observed include Harbor improvements (healthy dunes, dredging, widening of Harbor mouth), additional fuel stations, safety patrol, and water pump improvements.

7.2 Results Regarding Objective 2) Environmental Health of the Harbor and Supporting Waterways

- Another trending negative change is poor water quality in the Harbor, and when asked directly about water quality perception, 45% of respondents say the water quality is either “excellent” or “good.” Additionally, 79% of respondents say it is either “extremely important” or “very important” to consider costs and benefits when addressing environmental impacts related to water quality.
- When asked about impacts to resources on the Harbor, 65% of respondents indicated that littering is “extremely” concerning, followed by water pollution at 44%.
- Respondents were also prompted to list potential effects of recreational activities they observed they may cause harm to the environment. The top activities that were gleaned from this list include 1) environmental degradation in the form of vessel pollution, noise pollution, littering and destroying grass beds or other marine resources, and 2) overcrowding and inexperienced boaters, where livery jet skis and pontoons were specifically called out.

7.3 Results Regarding Objective 3) Economic Development of Businesses Operating Along the Harbor

- Information revealing the quality, use, and potential use of boat ramps was also collected from the survey results, in which 63% of respondents indicated that they would consider using a public boat ramp to access Destin Harbor.
- Additionally, 84% of respondents indicated their satisfaction with the mix of uses and services in and around the Harborwalk area.

8.0 Management Measures

A management measure is a feature or activity that can be implemented at a specific geographic site to address one or more planning objective. As such, measures are not confined to only those that can be constructed. Measures can include outreach, proposed regulatory actions, or a programmatic approach to existing requirements. The shaded boxes below correspond with the three study goals identified by the City of Destin and the PDT at the beginning of the study. They include A) the promotion of safety and enjoyment of local waterways within the study area (shown in blue), B) the protection of environmental health of the Harbor and surrounding waterways (shown in green), and C) the promotion of economic development of business operations on or along the Harbor (shown in gray).

Table 8: Management Measures

Code	
A	SAFETY AND ENJOYMENT OF LOCAL WATERWAYS
A1	Better defined/additional channel markers
A2	General navigability and safety improvements
A3	Promote water taxi/tour vessels as alternatives to livery vessels
A4	Parking Garage, private public partnership, parking enforcement
A5	Patrol of personal watercrafts (PWC) AKA jet skis
A6	Creation of Destin-specific safety video to cover boating/traffic safety and boating under the influence
A7	Avoid BUIs on vessels and jet skis with more law enforcement presence
A8	Additional signage reminding patrons not to drink/boat
A9	Revisit regulations on issuing permits
A10	Regulate livery vessel traffic operations
A11	Boater's safety courses (not video)
B	ENVIRONMENTAL HEALTH OF HARBOR AND SURROUNDING WATERWAYS
B1	Pump out stations, private pump out laws, move pumps, install new pumps
B2	Water treatment for parking lot/roadway run-off, FDOT filtration updates, utility updates
B3	Repair, rehabilitate, replace pumping system, install pipe between Harbor and gulf
B4	Contain oil spillages
B5	Proper enforcement of fueling operation
B6	Hydrographic Study (supplemental intervention)
B7	Comprehensive water quality study (B1 & B6)
B8	Coast Guard/Nonprofits conducting vessel inspection training
C	ECONOMIC DEVELOPMENT OF BUSINESSES OPERATING ALONG THE HARBOR

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C1	Move the navigation channel to allow dock extensions
C2	Extend docks to expand more slips allow property owner the ability to expand slips
C3	Reconfigure public slips
C4	Add additional transient slips in convenient location

Screening is an iterative process of eliminating measures that will no longer be considered based on planning criteria. Criteria were derived for the specific study based on the objectives, constraints, problems, and opportunities of the study area. The criteria used for the initial evaluation included screening management measures against how well they addressed the problem statements. Management measures were further screened on an appraisal of how well they met planning objectives and avoided planning constraints. The initial measure screening efforts focused on the ability of the measures to meet planning objectives through solving identified problems. Those measures which would not contribute to meeting planning objectives were eliminated, shown below with a text strikethrough.

9.0 Recommendations

Developing recommendations correspond with the last four watershed planning steps that are applied in this study. These steps are 3) Identify and Screen Measures, 4) Formulate Initial Array of Strategies, 5) Refine Initial Array and Evaluate Focused Array of Strategies and 6) Comparison and Selection of Strategies.

Recommendations are made up of a set of one or more management measures functioning together to address one or more planning objectives. The PDT identified a comprehensive list of potential measures and assessed each to determine its effectiveness.

9.1 Initial Array of Recommendations

After management measures were screened, recommendations were developed using the remaining measures by determining if they could address specific problems in the study area. The initial array of recommendations can be found below.

A1. Better defined/additional channel markers

Justification. Better defined/additional channel markers could be a standalone measure and still address problem statements 2, 3, and 4, including main issues of high vessel traffic, safety concerns, and the inability to navigate the channel effectively.

A1 with all. Better defined/additional channel markers in combination with any other viable measure

Justification. Better defined/additional channel markers could be combined with any viable measure to strengthen and support effectiveness to address problem

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statements 2, 3, and 4, including main issues of high vessel traffic, safety concerns, and the inability to navigate the channel effectively.

A1, A6. Better defined/additional channel markers and a Destin safety video on boating safety and responsible boating

Justification. Better defined/additional channel markers could be a standalone measure and still address issues and concerns. A safety video emphasizing boating safety and responsibility could allow viewers the knowledge to use those additional channel markers. These measures in combination could effectively address problem statements 2, 3, and 4, including main issues regarding high vessel traffic, safety concerns, and the inability to navigate the channel effectively.

A3, A10. Promote water taxis and tours as an alternative to livery vessels while regulating livery vessel traffic operations

Justification. Promoting shuttles to Crab Island may lead to fewer livery vessels congesting the Harbor entrance and fewer instances of boating under the influence, addressing problem statement 1, 2, and 4. Regulating livery vessel traffic operations could ensure that each vessel is abiding by Harbor rules to minimize traffic incidences, which could address problem statement 3. These measures in combination have the potential to address all problem statements.

A9, A10. Revisit regulations on issuing permits while regulating livery vessel traffic operations

Justification. Revisiting regulations on issuing permits could identify if the City of Destin was overissuing them to vessel operators. This could be an effective way to monitor the number of certain vessel classifications in the Harbor, especially livery and charter businesses that still have unused permits. At the same time, regulating livery vessel traffic operations could ensure that each vessel is abiding by Harbor rules to minimize traffic incidences. This recommendation could address problem statements 1, 3, and 4.

A6, A7. Destin safety video on boating safety and responsible boating while avoiding BUIs on vessels and jet skis with more law enforcement presence

Justification. A safety video emphasizing boating safety and responsibility will teach boaters what to do and what to avoid on the water in certain scenarios. An increased law enforcement presence will also encourage boaters to abide by Harbor rules. This recommendation could address problem statements 2 and 3.

A6, B8. Destin safety video on boating safety and responsible boating while the Coastguard and/or Nonprofit groups conduct vessel inspection training

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Justification. A Destin safety video emphasizing boating safety and responsibility in combination with vessel inspection training administered by the Coastguard and local Nonprofits, which could cover how to inspect vessels for leaking fuel and ensuring that equipment isn't faulty, could address problem statements 2 and 3.

A9, C3. Revisit regulations on issuing permits in combination with reconfiguring public slips

Justification. Revisiting regulations on issuing permits could identify if the City was overissuing them to vessel operators. This could be an effective way to monitor the number of certain vessel classifications in the Harbor, especially livery and charter businesses that still have unused permits. Reconfiguring public slips could increase the efficiency the way slips are utilized. In combination, these measures could bring attention to the issue of slip scarcity vs. the rate at which livery permits are issued, and could address problem statements 1, 2, and 4.

A9, C3, C4. Revisit regulations on issuing permits in combination with reconfiguring public slips and adding transient slips where it is convenient

Justification. Revisiting regulations on issuing permits could identify if the City of Destin was overissuing them to vessel operators. This could be an effective way to monitor the number of certain vessel classifications in the Harbor, especially livery and charter businesses that still have unused permits. Reconfiguring public slips could increase the efficiency the way slips are utilized. In relation to reconfiguring slips, adding transient slips in convenient locations could also improve efficiency dependent on slip usage. In combination, these measures could bring attention to the issue of slip scarcity vs. the rate at which livery permits are issued, and could address problem statements 1, 2, and 4.

B7. Conduct a comprehensive water quality study

Justification. A comprehensive water quality study could include a comprehensive hydrographic study that can be incorporated with how the pump operates. The study could look at water quality, the effects the pump may have on water quality, and how to optimize the pump usage by understanding how water circulates throughout the Harbor. Based on the results of a comprehensive water quality study, water quality could be improved in the Harbor, which could address one of the main goals of the study which is the protection of environmental health of the Harbor and surrounding waterways.

The initial array of recommendations was evaluated based on technical knowledge and team expertise. These recommendations were weighted against the evaluation of screening criteria, which included:

- if the recommendation addressed the problem statements.
- if the recommendation stays within the constraints.

- if the recommendation satisfies the P&G criteria.
- if the recommendation had a higher rough order of magnitude (ROM) cost when compared relatively to other recommendations.
- if the recommendation had higher negative environmental effects when compared relatively to other recommendations.

9.2 Final Array Recommendations

The final array of recommendations is explained in-depth below: The initial array of recommendations was evaluated based on technical knowledge and team expertise. These recommendations were weighted against the evaluation of screening criteria, which included:

- if the recommendation addressed the problem statements.
- if the recommendation stays within the constraints.
- if the recommendation satisfies the P&G criteria.
- if the recommendation had a higher rough order of magnitude (ROM) cost when compared relatively to other recommendations.
- if the recommendation had higher negative environmental effects when compared relatively to other recommendations.

The final array of recommendations is explained in-depth below:

9.2.1 Recommendations Regarding Objective 1) Safety and Enjoyment of Local Waterways

1. A1. Install better defined channel markers equipped with “NO MOORAGE” signs

Background. Summer field observation indicated a clear hotspot of vessel traffic congestion located at the Harbor entrance. The constant congestion included all types of vessels with various dimension and draft requirements. This led to issues such as jet ski overtopping, where a large vessel not abiding by the "No Wake" signage creates a large wake and causes a launching jet ski to lose balance. There was also observed confusion, lack of knowledge, and/or disregard for right-of-way rules. Jet skis launching at the Harbor entrance exacerbate the congestion, prohibiting other vessel operators' access to the Harbor. In addition to field observations, 44% of survey respondents indicated that they deliberately avoid certain locations in the Destin Harbor or surrounding waterways because of other vessels or watercrafts. Crab Island was one of the most avoided areas according to 52% of survey results. Additionally, 45% of respondents indicated that they felt unsafe due to other vessels and watercrafts in certain locations in the Destin Harbor and surrounding waterways. The areas with the highest negative responses were the entrance, or mouth, of the Harbor and Crab Island. Further supportive evidence was gathered during focus group discussions in Destin, where safety was highlighted repeatedly as the main concern in and around the entrance of the Harbor due to overcrowding and a lack of understanding how to navigate the channel.

Description: Recommend that channel markers be placed on the side of the East Pass bridge to guide marine traffic. Lanes could be clearly labeled to improve understanding. Channel markers could be divided out under the bridge for a non-motorized channel starting on the far right because this area has the shallowest draft, small vessel lane to the left, and a channel marker to indicate deepest draft for largest vessels entering under the center of the bridge. Signs may delineate usage based on vessel dimensions, but ultimately, without constant law enforcement presence, it must be a vessel operator's call to follow signage. Channel markers may also be placed around the mouth of the Harbor near Norriego Point in obvious, visible locations to guide marine traffic and alleviate congestion/avoid collisions. Markers may be placed on Norriego Point to guide vessels entering and exiting East Pass, to position vessels to enter/exit the Harbor, and to traverse under the bridge. These markers could be standard US Coastguard red or green signs. All channel markers may include "NO MOORAGE" signage. Anticipated benefits may include traffic congestion alleviation, reduced number of collisions at the Harbor entrance, and an increased understanding of navigational aids to improve safety. Recommendation supports the City of Destin's Objectives 1) Safety and Enjoyment of Local Waterways and 3) Economic Development of Businesses Operating Along the Harbor.

2. A10, A3. Regulate livery vessel traffic operations to ensure each livery vessel is properly registered. Concurrently identify pre-existing, appropriate City Action Plans to leverage and promote the shuttling of visitors to primary destinations around the Harbor via water taxis and/or tour vessels as an alternative to livery vessels.

Background. According to observations from the field, livery vessels were consistently the most counted vessels moving through the Harbor for every weekend other than holidays. Livery pontoons comprised 26.4% of vessel congestion overall once data was interpolated. Livery pontoon vessels accounted for the most entry/exit totals on non-holiday weekdays and non-holiday weekends which amounted to 61% of the total days in the field. Focus group participants stated that there are livery pontoon vendors who originate from other parts of the County that access the harbor further, adding to the livery pontoon traffic. Without proper regulation and monitoring of livery vessel traffic it is likely that livery pontoons from other locations would continue to contribute to traffic congestion. Some respondents also shared that a clear negative change in the Destin Harbor in the last 3 years is due to an increase in overall livery vessel presence; a combined 69.9% of respondents indicated that they felt either "extremely crowded" or "moderately crowded" by the number of vessels in the Harbor on any given day over the summer of 2022. In addition to the safety concerns associated with the sheer number of livery pontoons in the Harbor, vessel operators may not have adequate boating experience, as recognized during field observation, in survey results, and as a key theme from focus group discussions. Destin Harbor also lacks a Harbor Master to enforce State and local regulations regarding the Harbor and watercrafts that traverse it. The absence of a Harbor Master or consistent reinforcement to oversee Destin Harbor exacerbates the pre-existing concerns.

Description. Recommend promoting water taxis to shuttle folks out to primary destinations around the Harbor to decrease the number of livery pontoons causing congestion. The regulation of livery vessel traffic operations should include ensuring each vessel is properly registered to enforce responsible usage and safety on the water. To do so, it is suggested to develop a centralized database and a database management plan to track the number of permits registered and improve data gaps in the total number of permits available. Once baseline data is collected and analyzed, the City of Destin could collaborate with law enforcement to regulate liver vessel traffic operations. Concurrently, the City of Destin could identify appropriate, pre-existing Action plans and documents to incorporate language regarding visitor shuttling to disseminate information to the public. Using the City's existing Action Plans to promote shuttle services could lead to anticipated benefits such as less livery traffic in the Harbor, which could alleviate congestion and encourage the use of more experienced vessel operators such as U.S. Coast Guard certified operators. Shuttling may indirectly alleviate the burden on the recreator as well. Recommendation supports the City of Destin's Objective 1) Safety and Enjoyment of Local Waterways.

3. A9, A10. Revisit regulations on issuing vessel permits to minimize over issuance, in combination with regulating livery vessel traffic operations to ensure each livery vessel is properly registered.

Background. After informal discussion with Harborwalk visitors, recreators, and business owners, it was suggested that livery permit over issuance may be present in Destin Harbor. Observations from the field revealed a considerable number of livery vessels moving through the Harbor, supported by the fact that livery vessels made most of the total vessel traffic from the entire summer. In addition to revisiting regulation policy, a discussion with law enforcement unveiled a potential opportunity to regulate traffic operations to ensure livery vessels are properly registered.

Description. Recommend revisiting regulations on issuing permits to identify if and where permits may be overissued, especially for businesses that still have unused permits. This may lead to capping the number of permits available. The regulation of livery vessel traffic operations could ensure that each vessel is properly registered. Please see Recommendation #2 for more information on regulating livery vessel traffic operations. Anticipated benefits include avoiding overissuing permits with the larger goal of alleviating unnecessary congestion in the Harbor. Additional benefits may also be realized by improving overall Harbor management. Recommendation addresses the City of Destin's Objective 1) Safety and Enjoyment of Local Waterways.

4. A1, A6, A7. Install better defined channel markers equipped with "NO MOORAGE" signs, in combination with the creation of a Destin safety video to cover boating, traffic safety, and boating under the influence, in combination with an increase in law enforcement presence to avoid BUIs on vessels and jet skis.

Background. See Recommendation A1 for more background information on the suggestion of better-defined channel markers. Summer data observation and discussion with livery business employees show that there is an existing Destin-specific safety video shown before recreators can use livery vessels. The video content is up to date, although the method of delivery and implementation needs improvement, both by individual livery businesses and collectively in Destin, to ensure understanding of safety and livery vessel usage in and around the Harbor. Focus group discussions also noted that the City of Destin's Community Redevelopment Agency has inquired about safety classes although nothing has come to fruition. When asked how the most previous trip compared to other boating experiences in the Harbor, a combined 37.8% of survey respondents indicated that boating safety had gotten "worse" or "much worse." A meeting with law enforcement conducted in the summer indicated that there is a lack of resources and manpower to properly enforce boating laws.

Description. Recommend that channel markers be placed on the side of the East Pass bridge to guide marine traffic. See Recommendation A1 for a more detailed description. The creation of a Destin safety video could cover basic boating safety, how to interpret channel markers and marine signage, the importance of sober boating, and the consequences of boating under the influence. The purpose of an implementation strategy is to ensure that viewers find meaningful value in the video before getting in the water. Increased law enforcement presence could include more agents monitoring the waterways, especially in congested areas and during busy times. Anticipated benefits may include traffic congestion alleviation, reduced number of collisions at the Harbor entrance, and an increased understanding of navigational aids to improve safety. Recommendation supports the City of Destin's Objective 1) Safety and Enjoyment of Local Waterways.

5. A6, B8. Create a Destin safety video and implementation strategy to cover boating, traffic safety, and boating under the influence, in combination with the Coast Guard Auxiliary/Nonprofits conducting vessel inspection trainings.

Background. Summer data observation and discussion with livery business employees show that there is an existing Destin-specific safety video shown before recreators can use livery vessels. See Recommendation #4 for more information on creating a Destin safety video. The need for the Coast Guard (CG) Auxiliary/Nonprofits to conduct vessel inspection training stems from field observation and survey results that show 64.9% of respondents are extremely concerned with the impact that littering has on the Destin Harbor and surrounding waterways. When asked about potential negative actions observed in the Harbor, many respondents pointed to littering and pollution as the most observed harmful actions.

Description. See Recommendation #4 for a detailed description of a Destin safety video. Vessel inspection training could be led by a volunteer-based task force to educate people on the environmental considerations associated with boating, anything from littering to handling oil spills to checking for invasive species on a vessel. In

addition to a video addressing safety, the combined efforts of the Coast Guard Auxiliary/Nonprofits may work to improve marine education and responsible boating. Expected benefits of this recommendation may ensure vessel operators know the basic rules of the water and encourage sobriety and safety when operating a vessel. Additionally, centralizing the current video delivery process may improve safety. For example, using a pop-up tent on the Harborwalk to show the video in a dim and quiet space to then be used as a ticket to rent a livery vessel may be a viable option. Expected benefits of vessel inspection trainings by the CG Auxiliary and/or Nonprofits may encourage outreach and education to recreators on the Harbor, with a targeted environmental component. This recommendation addresses the City of Destin's Objectives 1) Safety and Enjoyment of Local Waterways and 2) Environmental Health of the Harbor and Surrounding Waterways by uniting livery businesses for a quicker implementation than what may come from direct policy to improve safety or water quality data collection to encourage environmental awareness.

9.2.2 Recommendations Regarding Objective 2) Environmental Health of the Harbor and Supporting Waterways

6. B9. Incorporate a more robust water quality monitoring system in the Harbor.

Background. Survey results indicate that 21% of respondents' perception of water quality in the Destin Harbor is poor or very poor. Water quality monitoring is currently performed by a local non-profit organization, the Choctawhatchee Basin Alliance. The Alliance provided USACE a time series of approximately 20 years' worth of water quality data during data collection. An examination of the sample frequency and locations showed that the data appeared to be collected in accordance with available EPA public guidance for volunteer estuary monitoring programs (EPA and Ocean Conservancy, 2006). This sampling was limited to two discrete locations in the harbor. Sampling was limited to approximately once a month. These limitations result in water quality data that are not representative of the Harbor waters. A review of this data did identify discrete periods of suboptimal water quality at the sampled locations and times.

Description. A comprehensive water quality monitoring system could provide a more robust, long term sampling framework plan for water quality data. Pinellas County is a coastal Florida county that has implemented a similar program (Janicki Environmental, Inc, 2003). This system could be staffed by trained City personnel. The increased resources afforded by the City of Destin could allow for randomized sampling locations and times. This randomized sampling is required to accurately characterize the sampled population, the Harbor waters (Helsel, 2020). It could also allow for sampling discrete events such as flowing outfalls or post-storm sampling. The combination of robust and flexible sampling could provide greater resolution to aid in the identification of discharges' shoreline locations (Overton, 1990). Recommendation supports the City of Destin's Objective 2) Environmental Health of the Harbor and Supporting Waterways.

7. B10. Conduct a hydrographic study to optimize pump usage.

Background. Survey results indicate that 21% of respondents' perception of water quality in the Destin Harbor is poor or very poor. There is currently an operational pump that allows for the exchange of water between the Gulf and Harbor. The pump's actions are likely to affect the circulation of Harbor waters that could otherwise likely be primarily tidally driven. Current operation of the pump is based on meeting qualitative water quality targets.

Description. A hydrographic study, or flushing study, could model the circulation of seawater in the Harbor basin. This study could include periods of time where the pump was not engaged, as well as periods where the pump was operational. This could provide an understanding of the effects of the pump on the Harbor waters' circulation. This information could allow pump operators to more efficiently and effectively utilize the pump to improve water quality in the Harbor. Recommendation supports the City of Destin's Objective 3) Environmental Health of the Harbor and Supporting Waterways.

8. B11. Study the current effectiveness of the pump system to gather baseline data that could then inform decisions regarding changes to the pump system and its operations.

Background. There is currently an operational pump that allows for the exchange of water between the Gulf and Harbor. Current operation of the pump is based on meeting qualitative water quality targets. The pump's actions are likely to affect the water quality of Harbor waters.

Description. Conduct a water quality study to obtain baseline, with and without the pump water quality data. This data could provide an understanding of the effects of the pump on the quality of the Harbor waters. This information could allow pump operators to more efficiently and effectively utilize the pump to improve water quality in the Harbor. Recommendation supports the City of Destin's Objective 3) Environmental Health of the Harbor and Supporting Waterways.

9. B7. Conduct a comprehensive water quality study (CWQS), including a hydrographic flow study on the pump, to provide baseline data and optimize pump usage.

Background. Water quality data provided by the City of Destin proved insufficient to make operation decisions (see Recommendation #6 for more detailed background information). Focus group discussions offered anecdotal evidence that water quality has decreased in the Harbor around Norriego Point, noting that some people litter in the area and use the bathroom in the water or dunes. . According to the focus group discussions, the water quality within the Harbor is beautiful when the pump is running and less so when it is not being run.

Description. Recommend a comprehensive water quality study to be conducted based on field observation, focus group themes, and data from the field. This recommendation is a combination of the previous three (Recommendation #6, #7, and #8). The purpose providing both is so that the City of Destin can decide what is feasibly now, and implement individual, actionable recommendations where appropriate. This type of plan formulation is standard and is in place so that the City of Destin can take appropriate action ranging from small scale to robust recommendations. A CWQS could be comprised of many measures. A hydrographic flow study could be incorporated into how the pump operates to understand how water moves through the Harbor. The hydrographic study could look specifically at WQ, how the pump affects it, and eventually see how to optimize pump usage by understanding how water circulates. Repairs, rehabilitation, and replacement of pump system could also be combined into a comprehensive water quality study that measures the current effectiveness of the pump. This could provide a baseline upon which to build any recommendation regarding changes to the current pump system or its operation. Expected benefits could include consistent, regularly updated, and comprehensive dataset to allow operational decision making and improved water quality. Indirect benefits could be realized through higher quality recreation and therefore economic development under the assumption that better water quality may have a positive correlation with more tourism. This recommendation addresses the City of Destin's Objectives 2) Environmental Health of the Harbor and Surrounding Waterways and 3) Economic Development of Businesses Operating Along the Harbor.

9.2.3 Recommendations Regarding Objective 3) Economic Development of Businesses Operating Along the Harbor

10. C5. Optimize slip configurations in the Harbor based on user demand and improving slip usage efficiency.

Background. Inconsistent slip usage was observed during summer data collection (refer to Appendix 2: Field Photos and Section 6.0 Harbor Carrying Capacity), and summer data collection shows that livery pontoons and private vessels cause the most traffic in Destin Harbor. Currently, there are mixed-use slippage areas in Destin Harbor which cause traffic due to different vessel sizes with various drafts traversing the Harbor at once. However, redesignating individual slips is a property owner-driven process and is currently not possible under the City of Destin's authority. Traffic congestion leads to high slip usage in the Harbor; in fact, 21.4% of respondents indicated that pontoon vessels were the most used vessel type during their most recent visit. Many pontoon vessels were observed with up to four vessels in one slip that had been designed for a single, large vessel. Also, observed vessels parked in transient (noted by signage) slips and stayed for >6 hours, which is against City protocol. Observations and focus group discussions indicate a lack of enforcement measures that could be used as an opportunity to improve current slip usage. This observed slip misuse causes for more vessels in the Destin Harbor than expected.

Description. Efficient slip reconfiguration would not only minimize the amount of congestion that vessel operators experience in the Harbor, but reconfiguration also has the potential to allow more vessels to dock and enjoy the Harborwalk. There are two ways to reconfigure existing slips: by 1) length overall (LOA) or by 2) vessel activity. General recommendation supports the City of Destin's Objectives 1) Safety and Enjoyment of Local Waterways and 3) Economic Development of Businesses Operating Along the Harbor.

- 1) **Length Overall (LOA).** As stated, a safety concern that was continuously observed in and around the Harbor was the interaction between vessels of all sizes, lengths, wakes, etc. traversing the Harbor. Reconfiguring existing slips by LOA would categorize similar-sized vessels together. Although data was not collected on vessel LOA over the summer because it was outside the scope of a carrying capacity PAS, comparisons can be drawn from other Harbors that have successfully used vessel LOA as a basis for slip configuration.
- 2) **Vessel Activity.** Reconfiguring slips based on vessel activity is an alternative option. Rearranging slips in this way would optimize efficiency by placing certain vessel types (i.e., livery, personal, jet skis) in their respective sections. Designating certain slippage areas by usage may minimize the opportunity for collision and therefore lead to a safer Harbor. Better slip usage and zoning could also benefit enforcement officers. For example, an officer could be assigned to monitor a certain usage area, or an officer could be assigned to monitor public/private slip area. Currently, mixed-use slips increase time by having enforcement (if enforcement is occurring) determine what vessel could be in what area and how long they have been in that area. It cannot be ignored that by grouping vessels by activity, unnecessary tension between competing businesses in the Harborwalk area may develop (i.e. all livery vessel business would be grouped together).

11. C7. Implement Comprehensive Parking Strategies to reassess existing parking lot usage to optimize current available parking.

Background. Field observation and overwhelming public feedback from focus groups emphasized that targeted public and private parking lots were consistently overcapacity. Parking was consistently above 70% occupancy during 12PM and 6PM throughout the summer (see Section 6.6 for more detailed information). Major parking issues occur when cars parking in private area stay over the allotted time because there isn't a clear time limit nor law enforcement on parking. Also, some private entities only allow customer parking, which creates inefficient use of parking. Additionally, traffic congestion detracts from recreational experience and becomes a safety issue. The Destin Harbor Master Plan Sasaki Report (1998) provided multiple recommendations including, "creat[ing] a TranDestin Authority to operate a transit system, develop[ing] an on-demand, computer commuter system, require[ing] future garages to be in mixed use structures, centrally locate new garages to allow for pedestrian access and expand the

on-street parking” (Sasaki, 1998). The purpose of this recommendation is to glean implementable strategies from this report in combination with suggestions developed based on field observation, data collection, and stakeholder feedback.

Description. A Comprehensive Parking Strategy could include a list of sub-recommendations specific to Destin parking. Strategy development could analyze current issues of inconsistent parking management between public and private lots and address the Harbor 's current and future parking needs. Comprehensive parking strategies could lay out options that may address the issues observed from summer data collection. Options may include using trolleys to shuttle people to the Harbor District, designate parking lots for certain usages and certain times, and/or pay-to-park mechanisms. Efficient parking is integral to maintaining a usable Harbor. These strategies could be used to inform decision making on future parking lot ownership and maintenance. If all private entities were on one accord with paid parking, efficiency could be increased. With this implementation there would need to be mall-style parking with enforcement monitoring private entities' parking area. Transit system could allow for parking to be nearby, reducing traffic on US-98. Garages, computer commuter system, and central locations of those garages all provide further relief to the current parking problem. Expected benefits of the comprehensive parking strategies may include offering the City of Destin targeted and specific options to minimize overcapacity parking and improve parking efficiency. Strategies are also intended to be used to inform decision making on future parking lot ownership and maintenance. Recommendation supports the City of Destin's Objectives 1) Safety and Enjoyment of Local Waterways and 3) Economic Development of Businesses Operating Along the Harbor.

12. Multi-Objective Recommendation: Navigational Improvements Investigation Under Continuing Authorities Program

Description: This recommendation cuts across all three strategic objectives of public safety, environmental health and economic development of the study area. Throughout this technical assistance study, measures of navigational improvements were raised during public meetings and throughout the planning process. It was communicated that further investigation is required for alterations to the existing navigation channel. Under the Continuing Authorities Program (CAP) USACE is authorized to plan, design, and construct small scale projects under existing project authority from Congress. Local governments and agencies seeking assistance may request USACE to investigate potential water resources issues that may fit a particular authority. A CAP project is conducted in two phases: a feasibility phase and a design and implementation phase. These two phases are cost-shared between the federal government and the City of Destin. The maximum federal limit is \$10 million per project

The Section 107 Small Navigation Improvements of the Rivers and Harbors Act of 1960, as amended, is the authority that allows USACE to plan, design and construct small projects for commercial navigation purposes such as channels, breakwaters, and jetties

to ensure safe and efficient use of the nation's navigable waterways. Pursuing the CAP Section 107 is recommended to the City of Destin

10.0 Conclusion

This carrying capacity study identifies the carrying capacity of Destin Harbor, outlines the existing and future use of Destin Harbor, and develops recommendations to support local government decision making towards its strategic objectives.

The carrying capacity analysis findings suggest that Destin Harbor and surrounding waterways have either reached or exceeded the carrying capacities under spatial, social, and facilities perspectives. Furthermore, the findings highlighted factors that were not clearly captured in the data collection but have impacts on the quality and efficiencies of recreation activities in and around Destin Harbor:

1. Harbor slip occupancy does not consider maneuverability difficulties accessing the slips as a result of crowding by mixed-sized vessel traffic congestion along the Harbor channel or in the marinas themselves.
2. Several restaurants and tour businesses collectively staff their parking lots to regulate and deter non-patron parking. This practice contributes to the parking lot carrying capacity maintaining an average 80% capacity. An argument can be made that while vehicle parking carrying capacity is not reached, there may be Harbor users in vehicles that are displaced or may be deterred from the harbor.
3. Vehicle parking lots in some areas experience maneuverability challenges related to the lay out of the parking lot and terrain.

The above factors impact the quality and efficiencies of the existing facilities. It can be concluded that the carrying capacity is reached and expected to exceed capacities if usage conditions remain the same in the future.

The second charge of this study was the development of recommendations. This effort followed a rigorous, comprehensive approach under the six planning steps. One of the 12 recommendations is for the City of Destin to seek out the Continuing Authorities Program (CAP) Section 107 to investigate the feasibility of navigational improvements at Destin Harbor.

Final Recommendations

Objective 1: Promote Safety and Enjoyment of Local Waterways

1. **A1.** Install better defined channel markers equipped with "NO MOORAGE" signs.
2. **A10, A3.** Regulate livery vessel traffic operations to ensure each livery vessel is properly registered. Concurrently identify pre-existing, appropriate City Action Plans to

DESTIN HARBOR CARRYING CAPACITY STUDY
FINAL REPORT

leverage and promote the shuttling of visitors to primary destinations around the Harbor via water taxis and/or tour vessels as an alternative to livery vessels.

3. A9, A10. Revisit regulations on issuing vessel permits to minimize over issuance, in combination with regulating livery vessel traffic operations to ensure each livery vessel is properly registered.

4. A1, A6, A7. Install better defined channel markers equipped with “NO MOORAGE” signs, in combination with the creation of a Destin safety video to cover boating, traffic safety, and boating under the influence, in combination with an increase in law enforcement presence to avoid BUIs on vessels and jet skis.

5. A6, B8. Create a Destin safety video and implementation strategy to cover boating, traffic safety, and boating under the influence, in combination with the Coast Guard Auxiliary/Nonprofits conducting vessel inspection trainings.

Objective 2: Promote Environmental Health of Harbor and Surrounding Waterways

6. B9. Incorporate a more robust water quality monitoring system in the Harbor.

7. B10. Conduct a hydrographic study to optimize pump usage.

8. B11. Study the current effectiveness of the pump system to gather baseline data that could then inform decisions regarding changes to the pump system and its operations.

9. B7. Conduct a comprehensive water quality study (CWQS), including a hydrographic flow study on the pump, to provide baseline data and optimize pump usage.

Objective 3: Promote Economic Development of Businesses Operating Along the Harbor

10. C5. Optimize slip configurations in the Harbor based on user demand and improving slip usage efficiency.

11. C7. Implement Comprehensive Parking Strategies to reassess existing parking lot usage to optimize current available parking.

12. Multi-objective: Navigational Improvements Investigation Under Continuing Authorities Program

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CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023
TYPE OF AGENDA ITEM: Public Hearing
AGENDA OUTLINE NUMBER: 5.B.

TO: City Council

THRU: Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Lisa Firth, Parks & Rec Director

DATE: May 25, 2023

SUBJECT: Second reading of Ordinance 23-08-CC - Amends Section 15-66 of the city's Code of Ordinances, Exception to Alcoholic Beverages in Public Places at Capt Royal Melvin Heritage Park.

I. BACKGROUND: Possession and consumption of alcohol is generally prohibited in City parks. However, the Captain Royal Melvin Heritage Park is located within the South Harbor Festive Market Place Open Container Area, which generally permits alcoholic beverages in non-glass, non-ceramic, and non-frangible containers. Recognizing this, the City Council had previously directed staff to bring back an ordinance amending the City Code to permit possession and consumption of alcoholic beverages at the CRMHP. This Ordinance accomplishes that direction.

II. DISCUSSION: Ordinance to allow people to possess and consume alcohol at Captain Royal Melvin Heritage Park, which is in South Harbor Festive Market Place.

- A. Link to Strategic Goals / Objectives:**
- B. Effect on Budget (EOB):** None
- C. Level of Service (LOS):**
- D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION: I move to adopt Ordinance 23-08-CC on second reading.

Attachments:

1. 23-08-CC -- Permitting Alcoholic

Beverages at CRMHP - final

ORDINANCE NO. 23-08-CC

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA, PROVIDING FOR AMENDMENT OF SECTION 15-66 OF THE CITY'S CODE OF ORDINANCES, EXCEPTION TO ALCOHOLIC BEVERAGES IN PUBLIC PLACES AT CAPTAIN ROYAL MELVIN HERITAGE PARK; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR CONFLICTING PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. AUTHORITY.

The authority for the enactment of this ordinance is Article I, Section 1.01 of the City Charter and Section 166.021, Florida Statutes.

SECTION 2. FINDINGS OF FACT.

WHEREAS, the City Council of the City of Destin, Florida (the "City") has previously adopted Chapter 15, Article III, of the City's Code of Ordinances, generally prohibiting the possession and consumption of alcoholic beverages in public places; and

WHEREAS, the City is opening a new park known as the Captain Royal Melvin Heritage Park (the "Park") in the City's Harbor District; and

WHEREAS, the Park is designed to serve as the City's "gateway" to the Harbor District; and

WHEREAS, the Harbor District is a lively and festive marketplace with numerous restaurants serving alcoholic beverages; and

WHEREAS, the Park is located in the South Harbor Festive Market Place Open Container Area as described in the Section 7.16.04 of the City's Land Development Code; and

WHEREAS, the Harbor District is connected by a boardwalk immediately adjacent to the water on which people may possess and consume alcohol; and

WHEREAS, the City Council has previously excluded certain parks from the general alcohol prohibition found in Chapter 15, Article III, Code of Ordinances; and

WHEREAS, given the nature and location of the Park, it should be excluded from the general alcohol prohibition on the terms described below; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, AS FOLLOWS:

Note: Language in all sections of this ordinance that is ~~strike-thru~~ is language proposed to be deleted, underline language is language to be added, language that is not in ~~strike-thru~~ or underlined is not to be changed. The symbol *** represents sections of the City of Destin's Code of Ordinances, that have been skipped and remain unchanged.

SECTION 3. AMENDMENT OF CITY CODE, ALCOHOLIC BEVERAGES IN PUBLIC PLACES, BY AMENDING SECTION 15-66 – ~~SAME—JOE'S BAYOU BOAT LANDING.~~

Section 15-66 is hereby amended as follows:

Section 15-66. Same—Joe's Bayou Boat Landing and Captain Royal Melvin Heritage Park.

- (a) Any person utilizing the Joe's Bayou Boat Ramp is allowed to transport unopened beer and wine containers through the boat ramp area to and from a boat or vehicle. Disposing of empty beer and wine containers properly, in trash receptacles provided by the city, is permitted.
- (b) ~~Disposing of empty beer and wine containers properly, in trash receptacles provided by the city, is permitted.~~ Any person utilizing Captain Royal Melvin Heritage Park may possess and consume alcoholic beverages on the premises of that park, subject to appropriate state, federal, and local laws and regulations. No glass containers, ceramic mugs, or other frangible containers are permitted. Unwanted and empty containers containing alcoholic beverages must be properly disposed of in trash receptacles provided by the city.

SECTION 4. INCORPORATION INTO CODE OF ORDINANCES.

This ordinance shall be incorporated into the City of Destin's Code of Ordinances and any section or paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing

SECTION 5. CONFLICTING PROVISIONS.

Special Acts of the Florida Legislature applicable to the incorporated area of the City of Destin, City Ordinances, City Resolutions, or parts thereof, conflict with the provisions of this ordinance are hereby superseded by this ordinance to the extent of such conflict.

SECTION 6. SEVERABILITY.

If any section, phrase, sentence, provision, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provisions, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 7. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its adoption by the City Council and the signature of the Mayor.

ADOPTED THIS ____ DAY OF _____ 2023.

BY: _____
Bobby Wagner, Mayor

ATTEST:

The form and legal sufficiency of the foregoing has been reviewed and approved by the City Attorney for the City of Destin, only.

Rey Bailey, City Clerk

Kyle S. Bauman, City Attorney

First Reading: _____

Second Reading: _____

Daniel Henkel
Mayor



MAYOR
CC
CM
File

208 N. Partin Drive
Niceville, Florida 32578
Office: (850) 279-6436
ext. 1001
E-mail: admin@nicevillefl.gov

"Home of the Boggy Bayou Mullet Festival"

June 13, 2023

Mayor Bobby Wagner
City of Destin
4200 Indian Bayou Trail
Destin, FL 32541

Dear Mayor Wagner,

The City of Niceville with representatives of Okaloosa County, and support from area aquatic sports and training professionals, are pursuing the development of a state-of-the-art regional aquatic facility to serve the Okaloosa and Walton County region. Our plan is to solicit area support and endorsements for a facility based on the 2022 Feasibility Assessment commissioned by our City.

The purpose of this letter is to request your community's support for a regional aquatic sports and training center by executing the attached Interlocal Cooperative Agreement. We will provide this to formerly establish a multi-governmental endorsement for the facility. The City, and other participants, will use this expression of our region's aquatic program needs to assist in seeking capital funding. Our initial indication is that the currently identified user base will be adequate to cover the other related costs.

In closing, we would be especially grateful if you would present the accompanying agreement to your City Council to add its support for the development of a regional aquatic facility to serve all our community needs.

Sincerely,

Dan Henkel

NOTE: The Aquatic Center Feasibility Assessment is available on the Niceville CRA website:
<https://cityofniceville.org/DocumentCenter/View/2986/Aquatic-Center-Assessment-9-30-22?bidId=>

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
GOVERNMENTAL ENTITIES IN OKALOOSA AND WALTON
COUNTIES TO ESTABLISH A REGIONAL AQUATIC
SPORTS AND TRAINING COMPLEX TO SERVE THE
AREA'S NEEDS FOR COMPETITIVE WATER SPORTS AND
AQUATIC TRAINING**

This interlocal cooperative agreement is made and entered into this ____ day of ____, 2023 by the listed and undersigned public entities in Okaloosa and Walton Counties to establish a cooperative body to achieve a permanent aquatic sports and training complex to provide recreation, sports competition, aquatic training, economic development, and enhancements to quality of life in the two-county area.

WITNESSETH

WHEREAS, the central area of Northwest Florida, while surrounded by the area's numerous water bodies, does not have the aquatic sports and training facilities commensurate with the other areas of the State of Florida; and

WHEREAS, aquatic competitions and training in this area has been limited by sub-standard facilities and does not meet the usership needs of the growing demand; and

WHEREAS, the Niceville Community Redevelopment Agency has contacted area user groups in order to determine user needs and to assist in the preparation of an Aquatic Center Feasibility Assessment which supports a new aquatic center complex in a central location; and

WHEREAS, the Feasibility Assessment provides a determination of area aquatic training and competition needs, and also provides for adequate sites to develop a facility; and

WHEREAS, an aquatic center project development steering committee has been established and has solicited and received support from numerous public agencies.

NOW THEREFORE BE IT RESOLVED THAT, the undersigned local governments and other area public entities do agree to work cooperatively to establish an organization to plan and construct a state-of-the-art regional aquatic center for Okaloosa and Walton Counties; and

BE IT FURTHER RESOLVED THAT upon all necessary approvals and the acquisition of adequate capital funding for construction, each participating government unit will determine the nature and extent of its further participation in the creation of a regional aquatic sports and training center.

I. PURPOSE

It is the purpose and intent of this agreement to establish a cooperative public body to support, plan, site, secure funding, and advocate the placement of an aquatic sports training facility to serve the growing aquatic program needs of Northwest Florida.

II. COOPERATING GOVERNMENTS

The following governments are parties and signatories to this agreement:

1. City of Cinco Bayou
2. City of Crestview
3. City of DeFuniak Springs
4. City of Destin
5. City of Fort Walton Beach
6. City of Freeport
7. Town of Laurel Hill
8. City of Mary Esther
9. City of Niceville
10. Northwest Florida State College
11. Okaloosa County
12. Okaloosa County School District
13. Town of Paxton
14. Town of Shalimar
15. City of Valparaiso
16. Walton County
17. Walton County School District

III. AUTHORIZE REPRESENTATIVE

The authorized representative of each governmental unit will be each of the undersigned for the participating governments or his/her designee.

IV. DEFINITIONS

- A. Aquatic Sports and Training Center: a facility to host various sanctioned aquatic competitions and to train for aquatic programs from basic swimming to Olympic competitions.
- B. Regional: substantially the areas between Panama City Beach and Pensacola, Florida and competition users from Alabama and Tennessee.
- C. User: the facility will be public and will accommodate all public use.
- D. Funding: funding included the acquisition of capital construction funds. There are no funding obligations associated with the agreement.

V. THE AGREEMENT

This agreement is to identify and secure public agency support and program development participation intended to facilitate the establishment of a regional aquatic sports and multi-purpose training facility in a central location in the Okaloosa/Walton County Region. The undersigned do support and recommend the development of such a facility.

VI. OBLIGATIONS

The only obligation under this agreement is to acknowledge support and endorsement for the planning and development of a regional aquatic sports and training facility to serve Okaloosa and Walton Counties.

VII. FUTURE AGREEMENTS

This agreement may be superseded in the future by the execution of a comprehensive interlocal agreement to provide for the overall development, the operational and management structure of said facility, and the responsibilities of an aquatic center provided that a determination that the proposed facility has received all necessary approvals and has access to adequate revenues to support construction.

VIII. VOTING

Each participation governmental unit will have one vote, and items under consideration will require a simple majority.

IX. TERMINATION

Any participating government unit may terminate its participation by notifying all other signatories.

X. TERMS

This is a volunteer position and has no terms of service or limits. However, participating governmental units are expected to manage the terms of their individual representatives.

XI. MEETINGS

Cooperative agreement meetings are expected to occur bimonthly, or at the call of the chair or one-third of the membership.

RECORDATION OF AGREEMENT

This Cooperative Interlocal Agreement shall be recorded in the public records of Okaloosa and Walton Counties.

ATTEST:

Signature

Printed Name

Date

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 20, 2023
TYPE OF AGENDA ITEM: Council Discussion Item
AGENDA OUTLINE NUMBER: 6.I.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Kimberly Kopp, Land Use Attorney

DATE: June 15, 2023

SUBJECT: 3. Sea Chase request to maintain 10 existing livery vessels

I. BACKGROUND:

II. DISCUSSION: WHEREAS, the City Council has enacted a temporary moratorium on the permitting of new livery vessels within the City, and has engaged the Army Corp of Engineers to perform a study and produce a report quantifying the uses, congestion, overcrowding, and resulting water quality of Destin Harbor and other waterways adjacent to the City of Destin; and

WHEREAS, the existing temporary moratorium on livery vessel permits is set to expire on June 30, 2023, but may be extended by a majority vote of the City Council; and

WHEREAS, the City Council has extended the temporary moratorium for an additional five years pending additional studies on the Destin Harbor; and

WHEREAS, the enacted Temporary Moratorium authorizes the City Council of the City of Destin to enter into an agreement with a livery vessel operator upon a majority vote of the City Council; and

WHEREAS, Owner has requested that the City allow her to terminate Sea Chase's operations within the City of Destin, without Owner losing her right to transfer or sell existing registration on ten (10) existing livery vessels; and

WHEREAS, approval of Owner's request does not add to the number of livery vessels in the City's waterways, nor expand the use of new or existing livery vessels currently operating in the waterways of the City of Destin; and

WHEREAS, the City Council desires to balance the rights of private business owners with the need to protect the Harbor and City waterways, and as such, hereby approves the

Owner's request relating to maintaining Owner's right to cease livery vessel operations within the City and maintain until the end of the calendar year Owner's right to transfer or sell ten (10) existing livery vessels; and

NOW THEREFORE, in consideration of the premises and of the mutual covenants contained herein, the legal sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

SECTION 1. TEMPORARY EXCEPTION

On or before June 30, 2023, Sea Chase shall be entitled to transfer or sell ownership of ten (10) existing 24' Bentley Pontoon vessels that seat 12 individuals.

1. FL 7753RU 119
2. FL 7756RU 120
3. FL 2365RJ 121
4. FL 7759RU 123
5. FL 7755RU 124
6. FL 7761RU 127
7. FL 7750RU 131
8. FL 7763RU 132
9. FL 7748RU _____
10. FL 2363RJ _____

SECTION 2. TERM. This Agreement shall become effective upon execution by all parties and shall terminate on June 30, 2028, unless extended by mutual written agreement of the Parties.

- A. **Link to Strategic Goals / Objectives:**
- B. **Effect on Budget (EOB):**
- C. **Level of Service (LOS):**
- D. **Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Sea Chase -10 Vessel Agreement

TEMPORARY EXCEPTION AGREEMENT

THIS TEMPORARY EXCEPTION AGREEMENT ("Agreement"), is entered into by and between the **City of Destin, a Florida municipal corporation**, whose address is 4200 Indian Bayou Trail, Destin, Florida 32541 ("City"), and **S.E.A. CHASE Watersports, LLC**, a Florida limited liability corporation, whose address is, Destin, Florida 32541 ("Sea Chase") (collectively referred to as the "Parties").

RECITALS:

WHEREAS, the City Council has enacted a temporary moratorium on the permitting of new livery vessels within the City, and has engaged the Army Corp of Engineers to perform a study and produce a report quantifying the uses, congestion, overcrowding, and resulting water quality of Destin Harbor and other waterways adjacent to the City of Destin; and

WHEREAS, the existing temporary moratorium on livery vessel permits is set to expire on June 30, 2023, but may be extended by a majority vote of the City Council; and

WHEREAS, the City Council has extended the temporary moratorium for an additional five years pending additional studies on the Destin Harbor; and

WHEREAS, the enacted Temporary Moratorium authorizes the City Council of the City of Destin to enter into an agreement with a livery vessel operator upon a majority vote of the City Council; and

WHEREAS, Owner has requested that the City allow her to terminate Sea Chase's operations within the City of Destin, without Owner losing her right to transfer or sell existing registration on ten (10) existing livery vessels; and

WHEREAS, approval of Owner's request does not add to the number of livery vessels in the City's waterways, nor expand the use of new or existing livery vessels currently operating in the waterways of the City of Destin; and

WHEREAS, the City Council desires to balance the rights of private business owners with the need to protect the Harbor and City waterways, and as such, hereby approves the Owner's request relating to maintaining Owner's right to cease livery vessel operations within the City and maintain until the end of the calendar year Owner's right to transfer or sell ten (10) existing livery vessels; and

NOW THEREFORE, in consideration of the premises and of the mutual covenants contained herein, the legal sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

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9. FL 7748RU _____
10. FL 2363RJ _____

SECTION 2. TERM. This Agreement shall become effective upon execution by all parties and shall terminate on June 30, 2028, unless extended by mutual written agreement of the Parties.

SECTION 3. REPRESENTATIONS AND WARRANTIES. Each party hereby represents and warrants to the other that it has all requisite power, authority and authorization to enter into this Agreement, has taken all necessary actions required to enter into this Agreement, and to fulfill any and all of its obligations, duties, and responsibilities provided for or required of it by this Agreement, whether exercised individually or collectively.

SECTION 4. AMENDMENTS. Neither this Agreement nor any portion of it may be modified or waived orally. The provisions hereof may be amended or waived only pursuant to an instrument in writing, approved by the City and the Supervisor. This agreement shall not be assigned without the permission of all parties to the agreement.

SECTION 5. JURY TRIAL WAIVER. IN THE EVENT THAT LITIGATION IS FILED BY ANY PARTY TO ENFORCE ANY TERMS OF THIS AGREEMENT, THEN ALL PARTIES AGREE THAT THEY HEREBY WAIVE ANY RIGHT TO A JURY TRIAL ON ANY ISSUES ARISING OUT OF THIS AGREEMENT.

SECTION 6. LITIGATION. If litigation is instituted seeking to enforce the terms of this Agreement, or in any way related to this Agreement, then the prevailing party shall be entitled to recover its reasonable attorney's fees and costs incurred in the litigation, including fees and cost incurred in any resulting appeal, and any fees and costs incurred litigating entitlement to and the reasonableness of any attorney's fees and costs.

SECTION 7. SEVERABILITY. If any one or more of the provisions of this Agreement shall be held contrary to any express provision of law or contrary to any policy of express law, then the remainder of this Agreement shall remain in full force and effect.

SECTION 8. GOVERNING LAW AND VENUE. The validity, construction and performance of this Agreement shall be governed by the laws of the State of Florida. Venue for any action arising out of this Agreement shall be in Okaloosa County, Florida.

SECTION 9. NOTICE. If written notice to a party is required under this Agreement, such notice shall be given by hand delivery, recognized overnight delivery service, or by first class mail, registered and return receipt requested.

As to Sea Chase as follows:

Sea Chase
5 Calhoun Avenue
Unit 605
Destin, FL 32541

As to the City as follows:

City Manager
City of Destin
4200 Indian Bayou Trail
Destin, FL 32541

With a copy to:

Kimberly Romano Kopp
Romano Kopp Law PA
PO Box 5524
Destin, FL 32541

SECTION 10. THIRD PARTY BENEFICIARY. Neither the City nor Sea Chase intend by any provision hereof, to create any right or benefits in favor of any person, firm, or corporation not a party to this agreement.

(Signatures Follow on Next Page)

SEA CHASE:
S.E.A. CHASE Watersports, LLC,
a Florida limited liability company

Signature of Witness #1
Member

By: Sheri Andrews, its Managing

Print or type name

Date

Signature of Witness # 2

Print or type name

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by (check one) ☐ physical presence or ☐ remote online notarization this _____ day of _____ 2023, by Sheri Andrews, as Managing Member of Sea Chase, LLC, a Florida limited liability company, they are personally known to me or who have produced _____ as identification and who did not take an oath.

Signature of Notary

(NOTARY SEAL)

Print or type name

CITY OF DESTIN

By: _____

Bobby Wagner, Mayor

Date: _____

ATTEST:

Rey Bailey, City Clerk

Date: _____

DRAFT