REGULAR MEETING
DESTIN CITY COUNCIL
MAY 15, 2023
ANNEX COUNCIL CHAMBERS
6:00 PM

*****Core Value of the Month - Teamwork*****

CALL TO ORDER

*** INVOCATION**

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *(Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)*

1. **PROCLAMATIONS / RECOGNITIONS / SPECIAL / **PUBLIC PRESENTATIONS / ANNOUNCEMENTS**
   A. National Public Works Week - May 21-27, 2023
2. **PUBLIC COMMENTS (Section 5 - Public Hearings has separate public comments time for these items)** (Note: Individual speakers will be limited to 3 minutes. At the discretion of the mayor, this 3 minute allowance may be adjusted depending on the level of business coming before the City Council)
3. ***** CONSENT AGENDA**
   A. Minutes of Board & Committees
   B. Capital Project Status
   C. Operations Financial Report
   D. Code Compliance Director's Update
4. **CITY MANAGER REPORTS**
   A. Quarterly Investment Report
   B. Utility Undergrounding - Utility Consultants of Florida - Task Order 3
   C. Town Center RFQ 23-01-CD firm presentations
   D. DAG Architects Group - Service Agreement - Linear Park Design
   E. Resolution 23-07, Adopting a policy for annexation of unincorporated property into the City of Destin pursuant to Chapter 171, Florida Statutes.
   F. Proposed Destin Mobility Plan
   G. Budget Amendment Process
   H. Resolution 23-09 -- Captain Royal Melvin Heritage Park Operating Policies.
   I. Harbor Carrying Capacity Study- Harbor Capacity Steering Committee Final Recommendations and Prioritized List
   J. Announcements
5. **PUBLIC HEARINGS**

6. **COMMENTS / PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY**

   A. Councilmember Sweetser

      1. Linear Park

   B. Councilmember Geile

      1. Emergency Dredge Request for Harbor Channel

   C. Councilmember Destin

   D. Councilmember Bagby

      1. Deputy City Manager Position
      2. NWFSC Resolution of Support
      3. Extend the Harbor Capacity Steering Committee Indefinitely
      4. Extend the Livery Vessel Moratorium
      5. Direct Staff to get with the ACE to start the CAP 107 Study

   E. Councilmember Hebert

      1. Countywide Livery Vessel Moritorium
      2. TDC Funding for Livery Vessel Safety Video

   F. Councilmember King

   G. Councilmember Schmidt

   H. Mayor Wagner

      Public/Private Beach Signage

   I. Land Use Attorney

      1 Harbor Blvd. Update

   J. City Attorney

7. **PUBLIC COMMENTS** (Comments from the public on any matters considered at the meeting, or on any matters not on the agenda)

8. **ADJOURN**

* Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council, or the City staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.

** To be placed on the agenda under public presentations, citizens must contact the City Manager or City Clerk's office one (1) week prior to the scheduled City Council Meeting, completing a Speakers Request Form and providing any accompanying documentation as requested in the form's instructions.

*** All items listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and may be considered separately.

If a person decides to appeal any decision made by the Council with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 837-4242 in advance. Hearing Impaired: TTY: 711. Assistance also available through Human Resources, Title VI Coordinator, at (850) 837-4242. Personas con discapacidades que necesitan asistencia o personas que necesiten ayuda con un idioma para participar en las reuniones de la ciudad, deberán notificar la oficina de la Secretaria Municipal al (850) 837-4242 antes de la reunión. Discapacidad auditiva: TTY: 711 (Solicitar Espanol CA). La ayuda tambien está disponible por Recursos Humanos, Coordinador del Título VI, al (850) 837-4242.

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City of Destin

Proclamation

NATIONAL PUBLIC WORKS WEEK – MAY 21-27, 2023

"CONNECTING THE WORLD THROUGH PUBLIC WORKS"

Whereas, Public Works Professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of the City of Destin; and,

Whereas, these services, facilities, and infrastructure could not be provided without the dedicated efforts of Public Works Professionals, who are responsible for rebuilding, improving, and protecting our City's transportation, public buildings, and natural resources essential for and to our citizens; and,

Whereas, it is in the public interest for the citizens, civic leaders and children in the City of Destin to gain knowledge of and to maintain an ongoing interest and understanding of the importance of Public Works and Public Works programs in their community; and,

Whereas, the year 2023 marks the 63rd annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

RESOLVED, I, Mayor Bobby Wagner, do hereby proclaim the week May 21–27, 2023 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in paying tribute to our Public Works Professionals recognizing the substantial contributions they make to protecting our health, safety, and quality of life here in Destin.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed at this meeting of the City Council of Destin, Florida this 15th day of May 2023.

SO DONE THIS 1ST DAY OF MAY 2023
BY:

_____

Bobby Wagner , Mayor

ITEM # 2023-6547

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Consent Agenda
AGENDA OUTLINE NUMBER: 3.A.

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Minutes of Board & Committees

I. BACKGROUND:

II. DISCUSSION:

- **A. Link to Strategic Goals / Objectives:**
- **B. Effect on Budget (EOB):**
- **C. Level of Service (LOS):**
- **D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. 4-6-23 LPA
2. 4-11-23 pwps

LOCAL PLANNING AGENCY
MEETING MINUTES
APRIL 6, 2023 - 5:30 P.M.
DESTIN CITY HALL BOARDROOM

1. CALL TO ORDER:

Chairman Wood called the Local Planning Agency Meeting to order on Thursday, April 6, 2023, at 5:30 p.m., in the Destin City Hall Boardroom; with the Pledge of Allegiance immediately following.

2. ROLL CALL:

Members Present	***Members Absent***	***Staff Members Present***
James T. Wood, Jr.	Todd Buhr	Kim Montgomery City Clerk
Karen Hudson		Steven O'Connor Principal Planner
Corey Ledbetter		Louis Zunguze, Community Development Dir.
Jay Purut		Rachael Hoag, Planner
Marcie Bell		Ryan Scott, City Engineer

3. APPROVAL OF MINUTES:

None

5. NEW BUSINESS:

- **Linear Park and 98 Palms Extension Conceptual Design**

Mr. Scott explained to the members that in the 2020 Comprehensive Plan, Chapter Two, Transportation Element, the following policies were adopted by City Council.

- **Policy 2-1.1.1:** Pursue Additional Road Corridor Improvements
- **Policy 2-1.1.2**: Relieve Congestion
- **Policy 2-1.1.3**: Maintain New Road Corridor Alignments
- **Map 2-1**: NEEDED Motor Vehicle Transportation Improvements (Next Page)

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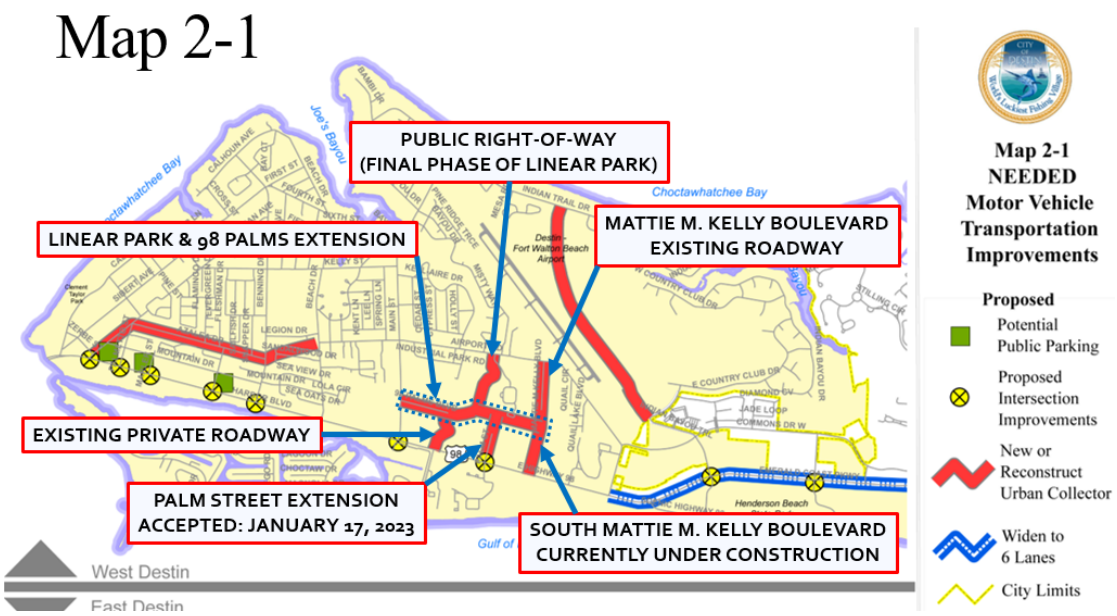


Mr. Scott explained the following costly complications to overcome the project:

- Wetland Impacts
- Roadway Easement from DWU required
- Relocation of DWU infrastructure
- Drastic elevation changes (ADA compliant)
- Retaining walls will be required
- Fill, Fill, Fill
- Easements from private residents
- Impacts to FPL infrastructure
- Stormwater – StormTech type system similar to being used at CTC to pipe the water under the road
- Variances will be required

Mr. Scott explained with this will be a very expensive project he it would need to be built in phases, with the initial phase being the north/south connection of Mattie M. Kelly Blvd., phase two being the connection to Twin Lakes, phase three being the Twin Lakes to Palm Street connection and creating the north/south connections and phase four connecting to 98 Palms, and the final phase five making the connection to Airport Road on the east side.

Agency member Bell asked what width is needed for the road. Mr. Scott responded that the road would need 30 feet for the two 10-foot lanes and two 5-foot bike lanes and, there will not be any medians because it will be inside FP&L's easement so the city would need access to their transmission lines which would be one of the Variances needed.

➢ **Mike Ironside – Twin Lakes HOA President**

Mr. Ironside explained to the members that Twin Lakes subdivision was built with 85 homes on 13 acres between Big Kahuna's and Airport Road and the way it was platted, they were built very close and

have very short front yards and driveways, and as a result, the homeowners have to park their extra vehicles on the street. He encouraged everyone who has not been in the neighborhood to drive through there between 5-7 PM to see all kids playing in the street. However, with this proposed plan, the way it's designed, anyone would be able to drive right through their neighborhood, and that is what they do not want. He then spoke of how just a short distance over to Mattie M. Kelly Blvd., if connection was made there, people would be able to drive through that roadway and there would no impacts to any neighborhood housing, and that is what they are proposing, to keep the south end of Cordgrass Court closed to through and just drive by their neighborhood and not cut through it. He explained further that the HOA sent letters to each homeowner, emails were sent and posts were made on their Facebook page about the proposal and not one single homeowner spoke out for the opening of Cordgrass Ct. He also stated that they will agree to landscape and keep the Jewel Melvin Park up to the same standards of what the Linear Park would look like if the city did not open up Cordgrass Court to the proposed roadway and asked for their recommendation to Council to for the proposed roadway.

Agency member Bell suggested the possibility of putting up sound barrier walls for the last two homes. The City Engineer remarked that would be a very expensive venture.

Mr. Ironside stated those last two homes are the two owners that brought this proposed project up to the HOA and they have spoken out that they do not want the roadway going past their driveways.

Agency member Ledbetter spoke of the benefits of the roadways which would bring in streetlights and help prevent a lot of loitering that probably takes place in the park at dark.

Mr. Ironside stated that they actually have never had any issues from the homeless camp that used to be back there before the apartments were built.

Motion by Agency member Bell to recommend continuing the design as is, containing all components but to construct it in two phases. One being just the trail, and Phase II, for a later date, being potentially the road. Chairman Wood provided the second. The motion passed 4-1 with Ledbetter dissenting.

Agency Ledbetter asked where the easements that need to be obtained from the back yard of the residences are located. The City Attorney provided the members with a satellite view of the immediate area and pointed out the locations of where the easements are located for the potential sidewalk.

Chairman Wood stated that being on the Board of Directors for Destin Water Users, they have some concerns regarding the area where their utility lines would need to be relocated and the potential cost to do that, so it does not fall onto their customers.

Mr. Zunguze explained that everyone involved in the project will be working closely together on the project and its associated costs.

Motion by Agency member Hudson, seconded by Agency member Bell to recommend the elimination of the connection into Twin Lakes neighborhood. The motion passed 3-2 with Chairman

Wood and Agency member Purut dissenting.

5. ADJOURNMENT:

Having no further discussion at this time, the meeting adjourned at 6:45 p.m.

Adopted and approved this _____ day of _____ 2023.

_____ _____

James Wood, Jr. Chairman Kim Montgomery, Destin City Clerk

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE
MEETING MINUTES DESTIN CITY HALL BOARDROOM
TUESDAY, APRIL 11, 2023 - 5:30 PM

1. CALL TO ORDER & PLEDGE OF ALLEGANCE:

Public Works Director Michael Burgess called the Public Works/Public Safety Committee to order on Tuesday, April 11, 2023, at 5:30 p.m.

2. ROLL CALL:

Members Present	Members Absent	Staff
James T. Wood, Jr.	Marcie Bell	Kim Montgomery Deputy City Clerk
John Green		Michael Burgess PW Director
Tom Weidenhamer		JT Hart PW Deputy Director
Sam Perman		Danny Sullivan, Code Comp. Dep. Director
John Stephens		Webb Warren, Deputy City Manager
Curtis Smith		Ryan Scott, City Engineer

3. APPROVAL OF MINUTES: March 2023

Motion by Chairman Wood, seconded by Committee member Weidenhamer to approve both January 10, 2023 and February 21, 2023, as amended, passed unanimously, 7-0.

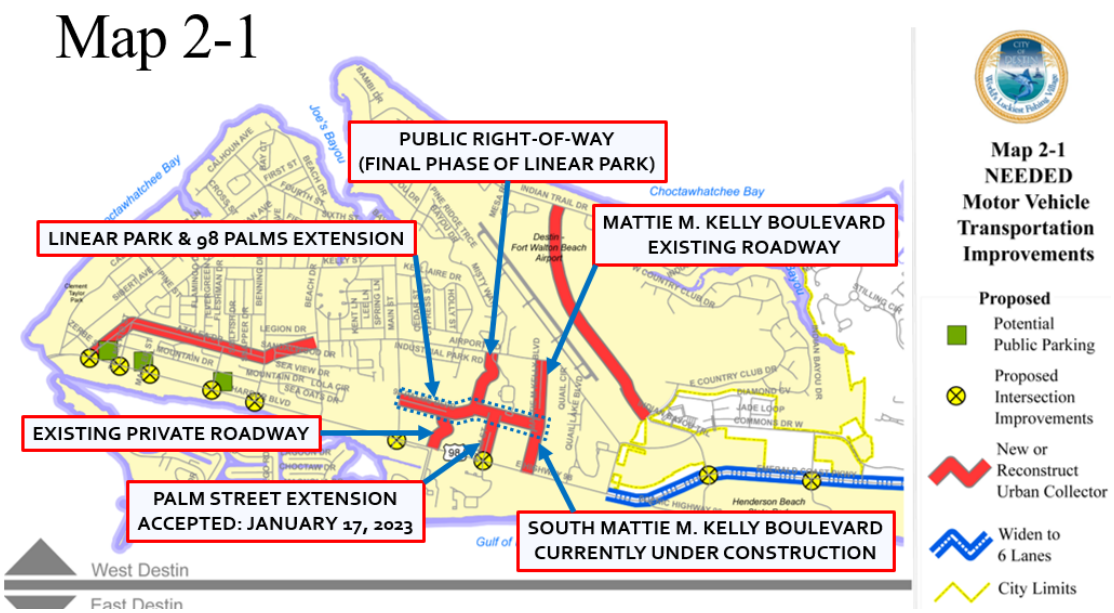
4. APPROVAL OF THE AGENDA:

Chairman Wood changed the order of the day to move the Linear Park Conceptual Plan followed by the Twin Lakes Presentation up to the beginning of the meeting.

5. NEW BUSINESS:

- **Linear Park/98 Palms Extension**

Mr. Scott presented the members with the conceptual plan for the Linear Park and briefly explained the city was able to obtain a grant with the assistance of Representative Maney and how the design elements of the park as well as the roadway need to be fast-tracked because the of the expiration date of the grant is the end of October. He informed the committee members a lot of all the additional items will have to come into play for the project and how it just makes sense to include the roadway design in with the park design, since the roadway is part of the Comprehensive Plan's Chapter 2, Transportation Element and showed them Map 2-1, and the policies adopted by Council. He provided the members with a visual of the map showing the roadway connections.



- **Twin Lakes Cordgrass Court – Mike Irons HOA President**

Mr. Irons spoke of how Twin Lakes subdivision is comprised of 85 homes built very closely on just 13 acres located between Big Kahuna's and Airport Road. He then encouraged everyone who has not been in the neighborhood to drive through there between 5-7 PM to see children who are always playing in and around the street. He then briefly spoke of how the way subdivision was designed, the sidewalks were installed too close to the homes therein making the driveways too short, and as a result, the homeowners have to park their additional cars and vessels on the street, so essentially, it's really just a one-way street. He explained that with this proposed design, if approved, people would potentially be able to drive through their neighborhood, which is what they do not want. Additionally, just a short distance over to Mattie M. Kelly Blvd., anyone would be able to connect through that roadway instead of their and there would no dangerous impacts to the Twin Lakes neighborhood, and that is what they are proposing for the committee to consider and make recommend to City Council, to keep south end of Cordgrass Court closed to through traffic.

Chairman Wood spoke of how two motions that was made at the Local Planning Agency meeting last week after the presentation they were, "***To continue the design as is containing all components but to construct in two phases, the first phase being the trail and the second phase being the road."*** and the second motion was ***"To recommend that the planning for the connection at the back of Twin Lakes be ended, so that when the planning phase is implemented, that opening would not be included in the design."***

According to Committee member Smith, in traffic engineering and planning, the wrong thing to do is to not open the connection to roadway traffic when a road is being installed and he cannot support the request because of that reason.

Committee member Stephen stated that he is conflicted because of the safety of the children playing in the neighborhood, but also the fact that all the cars that park on the roadway is code violation, so he cannot support that aspect of the request.

Motion by Chairman Wood to continue the design as is containing all the components but to construct it in phases, Phase One being the trail and phase two being the roadway with Committee member Weidenhamer provided the second to the motion. The motion passed with a unanimous vote of 6-0.

Committee member Weidenhamer made the motion to omit the connection to Cordgrass Court in the Twin Lakes Subdivision, with Committee member Stephens providing the second.

Committee member Stephens asked if anyone considered having an exit only out of Cordgrass Court. According to Mr. Scott, that is an option that has been discussed.

Mr. Irons pointed out that the subdivision has never had that opened and everyone is content with leaving it that way. Pointing out that it still would not keep people from Airport Road cutting through the neighborhood. Noting that their conflict is that their neighborhood was not designed as a throughfare, and if it's connected, it will become one.

Committee member Weidenhamer spoke of how this subdivision is very congested and he does not see why there would be any issues with making the connection to Mattie Kelly Blvd. instead since it is not a subdivision with houses already built as this one is.

According to Mr. Scott, best solution is to design both the roadway and the park then remove whatever needs to be removed or added later and can be made a condition of the permits.

Committee member Smith again spoke against the removal of the access in terms of good engineering and planning design and mentioned how the opening could possibility diminish the traffic counts on other roadways by opening up the south end of the subdivision to access other businesses and Highway 98 by not having to drive to Airport Road to get to those, especially when there is a school bus access that is factored in the equation. He then spoke of how there is always other ways to discourage traffic from cutting through by installing signs indicating no through traffic as well as speed humps or speed tables.

According to Weidenhamer, installing signs and lowering the speed limit is not going to make a difference, if people want to cut through and can, they will.

Committee member Stephens agreed there should be an exit only connection **and made an amendment to the motion on the floor to add the exit only to the south end of the subdivision, Committee member Green provided the second for discussion.**

Committee member Green agreed with this being a city owned street, not designing the roadway in the beginning, is a bad plan. He then spoke of how he feels every one of the homeowners need to provide the city with their comments if they want the connection or not, before construction noting that in the end, he feels they are going to want it and will use it, once it's there and a gate or some kind of barrier should be considered.

With no further discussion, **the motion failed 4-2.**

Back to the original motion, to omit the connection, Chairman Wood called for the vote and the motion failed 4-2.

- **Harbor District Paid Parking – Deputy City Manager Webb Warren**

Mr. Warren presented to the members the history of paid parking timeline and how initially was only located in the Harbor District and spoke of how there were a lot of challenges for that initial program. He explained how the program was later simplified by changing the program to a flat rate to $5.00 for all day parking and how that eventually morphed to additional paid parking being brought into the program in various areas around the city to a citizens yearly parking pass program with a sticker to aide Code Compliance Officers when patrolling. Recently, City Council increased the fees from $5.00 to $20.00 for the beach and harbor districts to take effect in mid-May. Additionally, Council directed staff to come up with parking options for employees that work in the Harbor District and bring that before this committee for their review and recommendation. Additionally, staff developed a $250 per year, nontransferable sticker plan for the business district of the harbor to be registered with the tag of the vehicle.

Motion to recommend City Council to offer a nonrefundable and nontransferable Harbor District parking pass for nonresidents and businesses for $250 annually, with Committee member Stephens providing the second. The motion passed unanimously.

- **Electric Bicycle and Scooters - State Statutes & Local Ordinance**

Mr. Burgess explained they have before them the State regulations on both and their definitions per the state. He showed the members a short video that explains the laws in the State of Florida and how some cities in the state allows them and their restrictions, as an example.

Captain Fulghum explained the challenges his department would face trying to enforce the speed limits because of the way a laser detector measures speed and wanted everyone to understand the issues that would come into play.

Committee member Perman spoke of how the Florida Statutes prohibits riders under the age of 16 from operating E-Bikes. According to Capt. Fulghum, he is not aware of that rule and

would have to investigate that adding that he is only aware that anyone under the age of 16 has to wear a bicycle helmet.

Committee member Weidenhamer spoke of how so many people don't follow the rules of the roadways and ride their bikes in the wrong direction and how most people driving a car are accustomed to looking left before pulling out of an intersection or side road because they are looking towards the oncoming traffic for a clear pathway to pull out and not in the opposite direction at what is coming towards them.

According to Capt. Fulghum, they provide a tremendous amount of education, but it is to juveniles through the school resource officers and there is not any program for adults.

Committee member Green suggested a sticker program for people to attend a safety course and once passed, they get a sticker to place on their bikes and the ones that are stopped with no sticker, they are informed of the proper operation and the course that can be taken.

Chairman Wood provided the following rules for E-Bikes in the form of a motion:

- **E-Bike rentals within the city of Destin by commercial/private entities are not authorized.**
- **E-Bike personal ownership and uses are authorized under the following conditions:**
- **E-Bikes are authorized on the wider 6, 8, & 10 foot multipurpose paths, this is the preferred use for over roadways for safety purposes.**
- **May be operated on roadways or bike lanes on roadways as desired by the operator with the understanding of increased safety risks in these venues:**
- **Will not be operated within city parks, grass fields and/or walking paths.**
- **Use of E-Bikes must not be operated in a reckless manner. Reckless is defined as:**
    - **Must be operated without willful or wanton disregard for the safety of others.**
    - **Must be operated in such a manner that it is not to cause unreasonable risk or harm to a person or property of others on a city multipurpose path or roadways.**
    - **Must be operated in such a manner that reasonable and prudent under the conditions existing at the time having regard to the actual and potential hazards existing.**

He mentioned that since it was discussed earlier how difficult it is to monitor the speeds, he did not include those, but they can always be addressed later and added. **Committee member Stephens provided the second for discussion.**

Committee member Smith explained he used to bike quite a bit when he lived in Pittsburgh which is a huge biking town. He spoke of how they have a safety courses to take and stickers that have to be purchased to put on bikes and agreed that kind of program would be good to have. However, he is not sure that Destin is a big enough city to take on such a program and doesn't feel the width of the sidewalks would be necessary to prohibit, unless in certain areas of the city such as parks and the harbor. There was additional discussion regarding regulating the age requirements and enforcing anyone that looks to be under the age of 16 operating who are any type of bicycle without a helmet.

Committee member Smith amended the motion to remove the sidewalk width to just say any sidewalk over 5-feet as well as adding, E-Bikes will not be operated within any city parks, grass fields or walking paths, or other paths so marked by the city prohibiting the use of E-Bikes, with Committee member Stephens providing the second. The motion passed unanimously 6-0.

6. CONTINUING BUSINESS:

A) Okaloosa Half Penny Status Update – Krystal Strickland

Ms. Strickland provided the members with the YTD synopsis on the Okaloosa County ½ cent penny sales tax and the total revenues are currently $303k with $100k spent so far, and the net collections to date are just over $200k. She informed the members that if they desired, they could make a request to Mr. Burgess on how they would want to budget the funds for next year. Adding that they can spend up to $200k or spend the same amount they did this year ($100k) and save some for future spending.

Motion by Chairman Wood to budget $100k for TRSAF, with Committee member Weidenhamer providing the second. The motion passed 6-0.

7. PUBLIC COMMENT: Stormwater & Floodplain Management Issues - Comments from the Public

- **Carol McIvor 4718 Seastar Vista, President of Destiny East HOA Bob Burnett, President of Destiny West HOA – Four Prong Lake Flooding Issues**

Mrs. McIvor explained how the lake receives stormwater runoff from over 500 acres and was a natural spring fed lake but because of all the development in the city, the lake receives additional stormwater runoff, and any rain event, the neighborhood floods so bad that they are forced to pump the water from the lake by renting machinery, pipes and tubing to run across Scenic 98 or through the pedestrian tunnel. She spoke of the hazards the equipment causes and how costly it has been from the equipment rentals to a lawsuit being brought because someone tripped over them. She explained they asking for help in the form of a recommendation for approval in order be able to bore under Scenic 98 to install tubes to connect to pumps so that they can safely pump

the water into the Gulf of Mexico, which would only be a temporary fix until they can get the proper permits from the State to install a weir drain in the middle of the lake.

Mr. Robert Barnett, 77 Vista Bluff explained the problem is duly shared by both HOA's and spoke of the dangers and the hassle of getting the water out to the Gulf and how the short term solution would help them out tremendously.

Committee member Smith spoke of bringing this problem to this committee previously and the need to have a plan in place that is approved by the city and the HOAs so that when the water gets to a certain elevation, in order to reduce the risk of flooding in the homes, it can be implemented. He spoke of how the lake should have never been the property of the HOA or developed in the first place, and how it should have been either a city asset or deemed water of the State and maintained as such because of the fact that it is a closed basin, and because it was never considered as a closed basin, is why the problems now exist. He feels this is reasonable to ask the city for help with the problem and agrees that a pumping plan that works hydraulically out of the catch basin with the bore design is the answer and Mr. Cozadd, the Grants Manager is actively assisting them to obtain a grant from the State in order to be able to bore under the road to install quick connects on either side, to quickly connect the piping, when necessary.

Committee member Green agreed the piping installed under the road and asked what needs to be done. Mr. Burgess explained a boring company would provide all the information necessary to get the job done.

Mayor Wagner explained how there are unencumbered funds available in the budget that could be utilized to assist and would have to be approved by Council.

Committee member Smith made the motion to approve the city assist with the piping and boring below Scenic Highway 98 to remain within the rights-of-way and to provide a way so that temporary emergency pumping can take place without the unsafe setup that has taken place in the past. Additionally, have Public Works go to a boring contractor to get quotes on 12-inch HTP boring with camlocks on either side and bring back to the committee. Committee member Stephens provided the second. Committee member Smith amended his motion to add, continue forward with the pump action plan in coordination with the city engineer, the HOA, and their 3rd party engineer to come up with a temporary pump out action plan to support this. Committee member Stephens provided the second to the amendment. The motion passed unanimously 6-0.

8. CONTINUING BUSINESS:

- **Public Works and Emergency Management Update – JT Hart**

Mr. Hart provided the members with a brief update on the following:

- Resurfacing projects
- Street sweeper purchase was approved by Council
- Additional Pedestrian Crossing Systems coming
- Royal Melvin Heritage Park work to get it finished
- New Dump Truck may be delivered in a few weeks

9. OLD BUSINESS:

➢ **Member Comments:**

- **Committee member Smith –** Spoke of the cost of the earlier presentation on public parking noting that building parking spaces is very costly at this time and feels that continuing to monitor those needs would be the best practice.

10. ADJOURNMENT:

Having no further business at this time, the meeting adjourned at 7:30 p.m.

Adopted and approved this _____ day of _____ 2023.

_____ James T. Wood, Jr. Chairman

_____ Kim Montgomery, Deputy City Clerk

ITEM # 2023-6571

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Consent Agenda
AGENDA OUTLINE NUMBER: 3.B.

TO: City Council

THRU: Jeffrey Cozadd, Grants Manager
Michael Burgess, Public Services Director
Louis Zunguze, Community Development Director
lisa Firth, Parks & Rec Director
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Krystal Strickland, Finance Director

DATE: May 10, 2023

SUBJECT: Capital Project Status

I. BACKGROUND: This item is informational only.

II. DISCUSSION: Please find attached a summary of the current capital improvement projects, showing status and Year-to-Date expenditures and encumbrances.

A. Link to Strategic Goals / Objectives: Financially sound city providing service excellence.

B. Effect on Budget (EOB):

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION:

IV. RECOMMENDED MOTION: Not applicable. Informational only.

Attachments:

1. 2023 0510 Capital Projects

CITY OF DESTIN CAPITAL IMPROVEMENT PLAN - Monthly Status Report

COUNCIL/ MGMT OBJECTIVE	October 1, 2022 - May 10, 2023		FY2023 Budget*	YTD Actuals	YTD Encumbrances	FY2023 Available Budget	Status	Notes
PRIORITY	**Citizen/Council Directed**							
1.3	EN615	Cross-Town Connector	$ 8,850,202	$ 2,012,407	$ 245,567	$ 6,592,227	Ongoing	Atkins has completed the stormwater retention pond re-design. Accomplished 8 of 9 ROW acquisitions. Contact made with final property owner.
1.4	CM001	Beach Acquisition	19,565,504	14,346,585	157,181	5,061,737	Ongoing	Tarpon Beach purchased and cleared. TDC has presented the 30% beach park design.
1.2	EVENT	City Center Feasibility/Planning/Design	50,000	-	-	50,000		RFQ presentations to Council scheduled for May 15, 2023
1.5	UNDER	Undergrounding	11,956,015	130,071	10,944	11,815,000	Ongoing	Survey was ordered and completed. 88/126 (70%) easements have letters of intent. Waiting on a binding cost estimate from FPL (late May/early June 2023).
1.8	TR621	Transit Trolley	-	-	-	-	In process	This is being reviewed as part of the mobility study in process with 3TP Ventures.
1.9	MARINA	City Marina	-	-	-	-		
1.7	ANNEX	Annexation Study	10,000	-	-	10,000	In process	Enclave annexation process - final draft of policy to be presented to Council April/May 2023.
	Renewal & Replacement		-	-	-	-		
3.2	RR051	General Government	39,693	31,166	9,147	(620)	Ongoing	Replaced HVAC Unit in Annex. Replaced gas and diesel tanks at Maintenance Facility. Replacing generator transfer switch at City Hall.
3.2	RR052	Public Safety	286,000	-	12,515	273,485	Ongoing	Replaced service panel and troubleshot HVAC at Sheriff's Substation.
3.2	RR053	Physical Environment (Stormwater, Cemetery)	150,000	-	149,938	62	Ongoing	Harbor Sluice Gate approved April 2023.
3.7	RR054	Roads, Sidewalks, Street Lighting, Parking Facilities	1,246,506	118,030	619,545	508,932	Ongoing	Complete: Crystal Beach, Main St and Indian Trl restripe; Scenic 98 resurfacing/re-striping. Underway: Sidewalk repairs; Vintage Cir and Vintage Ct est. $180k to Council June 5 for summer 2023 completion; other projects going to PW and Safety Committee
3.2	RR057	General Culture & Recreation (contracted items rolled forward from FY22)	66,484	63,309	3,175	0	Ongoing	Library Gutters replaced. Library shutters powder coated.
3.2	RR571	Library	224,000	-	-	224,000	Ongoing	Carpet RFP written, to be advertised in May (move bookshelves, replace carpet) est $150k
3.2	RR572	Parks and Recreation	508,718	26,361	104,200	378,157	Ongoing	AC unit replaced at Com Ctr. Backstop at Elementary School. Outfield netting at elementary. Sod ordered for Morgan Sport Center. Windows for Com Ctr - seeking contractor.
3.2	RR573	Other Facilities (i.e. Museum)	39,500	-	6,203	33,297	Started	Staff made dumpster enclosure. Side repairs are pending. Exterior repairs pending.

COUNCIL/ MGMT OBJECTIVE		October 1, 2022 - May 10, 2023	FY2023 Budget*	YTD Actuals	YTD Encumbrances	FY2023 Available Budget	Status	Notes
3.2	RRVEH	Vehicles	769,412	102,800	670,331	(3,720)	Ongoing	Received: Power Tilt Trailer; Mini Excavator; Gators (2). Ordered: Tractor and Sprayer, F-150 (2), Bronco Sport; Dumptruck purchased in FY21 should be received by Fall FY23.
	Growth Necessitated & Comp Plan		-	-	-	-		
	CE002	Code Enforcement Equipment	10,000	-	-	10,000		
	LB002	Library Impact Fee Projects	140,000	-	-	140,000		
	NORG1	Norriego Point Road	-	-	-	-	Ongoing	Road design complete; developer beginning construction.
1.6	TR618	Zerbe-Calhoun Pedestrian Pathway	149,571	-	149,571	-	Tabled	Baskerville-Donovan engineering firm presented 60% design. FDOT is not supporting pathway development under the Marler Bridge due to bridge renovation plans and location of critical gas utility lines. Consider refocus to Stahlman.
1.10	TR619	Sibert-Zerbe Parking Lot Consolidation	150,000	-	-	150,000		Finalizing design and requested quotes.
	TR620	ADA Transition - Pedestrian Facilities	96,993	33,559	63,434	-	Ongoing	Phase 2 (prioritization; engineering estimate of costs) underway.
1.10	TR622	General Parking Improvements	250,000	646	-	249,354		For paid-parking facilities. Roll to FY 2024 (source = parking fund)
	Other Capital Projects		-	-	-	-		
4.15	ARP	Stormwater Infrastructure Projects	1,454,763	107,424	269,463	1,077,876	Started	One IT Security project and one Stormwater project approved to date. Collecting pricing for additional stormwater projects (Hickory, Sibert, Indian Bayou subdivision). Utility locates completed.
4.9	CRH63	Captain Royal Melvin Heritage Park and Plaza (RESTORE)	192,722	90,657	13,225	88,840	Ongoing	GLC contract is closed. City is completing final touches to include irrigation and landscaping. The park opening may take place in May if the project stays on the current schedule.
	CRT64	Wayfinding	100,000	-	-	100,000		
4.16	CRT17	Town Center CRA Easement Trail/Linear Park	540,000	-	-	540,000	Started	Request for Qualifications reviewed by bid committee to be presented to Council April 2023
	HURRC	Hurricane Response	100,000	-	-	100,000		
	IT002	Tech Fund Hardware/Software Replacements	157,000	-	-	157,000	Ongoing	
	IT003	Other Hardware/Software Replacements	65,000	1,255	1,255	62,491	Ongoing	
	RC101	Harbor Boardwalk Improvements	339,469	202,931	-	136,537	Completed	
	RC124	Morgan's Children's Park Playground Structure	100,000	-	-	100,000	In Process	Plaground contractor is working on a design (and quote) to best fit our budget.
	RC125	Buck Destin Restrooms	200,000	-	-	200,000	In Process	Location is chosen. Reviewing modular options. Permits being reviewed. Budget moved to FY 2023.
4.17	RC127	Pickleball Court	400,000	-	-	400,000		Mayor and staff are planning with Emerald Coast Fitness Foundation with moral support from the Mattie Kelly Arts Foundation.

COUNCIL/ MGMT OBJECTIVE		October 1, 2022 - May 10, 2023	FY2023 Budget*	YTD Actuals	YTD Encumbrances	FY2023 Available Budget	Status	Notes
	RC128	Morgan's Bathrooms/Storage/Fieldhouse	345,000	-	-	345,000		Staff is drafting a tentative layout for an engineering firm to start a design. Reviewing modular options.
4.12	RC216	Clement Taylor Park Renovations	764,918	24,200	6,505	734,213		New Construction Project manager will be tasked to draft construction RFP after closeout of Captain Royal Melvin park project.
	SW53	Stormwater Master Plan	4,023	6,148	-	(2,125)	Completed	
	TRSAF	Intersection Safety	169,270	106,770	60,000	2,500	Ongoing	Last encumbrances for the year approved at 04/03/23 council meeting. $2500 remains in TRSAF.
	XMAS	Holiday Decorations	50,000	-	-	50,000		Staff meeting with both CRAs May 2023. Staff has meetings upcoming with vendors.
		Total Projects	**49,540,762**	**17,404,319**	**2,552,200**	**29,584,243**		

*Includes encumbrances rolled forward from prior years.

CITY OF DESTIN 5-YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC OBJECTIVE PRIORITY			PY Encumbrances rolling forward 08/21/2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Citizen/Council Directed									
1.3	EN615	Cross-Town Connector	$ 325,366	$ 6,877,809	$ -	$ -	$ -	$ -	$ 6,877,809
1.4	CM001	Beach Acquisition	95,364	25,357,849	-	-	-	-	25,357,849
1.2	EVENT	City Center Feasibility/Planning/Design	-	50,000	-	-	-	-	50,000
1.5	UNDER	Undergrounding	171,421	11,815,000	5,775,000	5,400,000	8,375,000	325,000	31,690,000
1.8	TR621	Transit Trolley	-	-	-	-	-	-	-
1.9	MARINA	City Marina	-	-	75,000	-	-	-	75,000
1.7	ANNEX	Annexation Study	-	10,000	-	-	-	-	10,000
Renewal & Replacement									
3.2	RR051	General Government	3,669	30,000	53,500	30,500	30,500	30,500	175,000
3.2	RR052	Public Safety	20,666	286,000	184,044	128,044	239,500	239,500	1,077,089
3.2	RR053	Physical Environment (Stormwater, Cemetery)	69,048	150,000	26,307	1,117,307	100,307	26,307	1,420,227
3.7	RR054	Roads, Sidewalks, Street Lighting (Gas Tax 1)	440,420	1,147,000	1,031,667	1,011,667	1,011,667	1,044,167	5,246,167
3.2	RR057	General Culture & Recreation	118,434	-	-	-	-	-	-
3.2	RR571	Library	-	224,000	90,833	50,833	50,833	50,833	467,332
3.2	RR572	Parks and Recreation	-	508,718	733,978	265,978	298,978	258,978	2,066,631
3.2	RR573	Other Facilities (i.e. Museum)	-	39,500	24,701	9,701	9,701	9,701	93,303
3.2	RRVEH	Vehicles	419,326	598,000	-	-	-	-	598,000
Growth Necessitated & Comp Plan									
	CE002	Code Enforcement Equipment	-	10,000	-	-	-	-	10,000
	LB002	Library Impact Fee Projects	-	140,000	235,000	-	-	-	375,000
	NORG1	Norriego Point Road	6,981	-	-	-	-	-	-
	SW54	Stormwater Cleanouts	14,995	-	-	-	-	-	-
1.6	TR618	Zerbe-Calhoun Pedestrian Pathway	149,571	-	-	-	-	-	-
1.10	TR619	Sibert-Zerbe Parking Lot Consolidation	-	150,000	-	-	-	-	150,000
	TR620	ADA Transition - Pedestrian Facilities	109,475	-	-	-	-	-	-
1.10	TR622	General Parking Improvements	4,426	250,000	100,000	-	-	-	350,000
Other Capital Projects									
4.15	ARP	Stormwater Infrastructure Projects	483,779	1,135,133	-	-	-	-	1,135,133
	CE001	Code Compliance Boat Trailer	7,500	-	-	-	-	-	-
4.9	CRH63	Captain Royal Melvin Heritage Park and Plaza (REST	70,815	90,000	-	-	-	-	90,000
	CRH64	Harbor CRA Wayfinding Plan Signage	-	-	150,000	-	-	-	150,000
4.16	CRT17	Town Center CRA Easement Trail/Linear Park	-	540,000	50,000	1,000,000	-	-	1,590,000
	CRT64	Town Center CRA Wayfinding Plan Signage	-	100,000	-	-	-	-	100,000
	TR64	General Wayfinding Plan Signage	-	-	-	-	-	-	-
	HURRIC	Hurricane Response	-	100,000	-	-	-	-	100,000
	IT002	Tech Fund Hardware/Software Replacements	-	157,000	-	-	-	-	157,000

STRATEGIC OBJECTIVE			PY Encumbrances rolling forward 08/21/2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
	IT003	Other Hardware/Software Replacements	-	65,000	85,000	-	-	-	150,000
	LB001	Library Tablet Station & Biblioteca RFID and Mobil A	4,853	-	-	-	-	-	-
3.9	MM001	Multimodal expansion program	-	-	-	-	-	-	-
	PW015	Vehicle WashDown Station	-	-	-	-	-	-	-
	RC101	Harbor Boardwalk Improvements	313,904	21,500	-	-	-	-	21,500
	RC124	Morgan's Children's Park Playground Structure	-	100,000	-	-	-	-	100,000
	RC125	Buck Destin Restrooms	-	200,000	-	-	-	-	200,000
4.17	RC127	Pickleball Court	-	400,000	-	-	-	-	400,000
	RC128	Morgan's Bathrooms/Storage/Fieldhouse	-	345,000	-	-	-	-	345,000
4.12	RC216	Clement Taylor Park Renovations	-	764,918	-	-	-	-	764,918
	SALLY	Hurricane Sally	2,457	-	-	-	-	-	-
	SW53	Stormwater Master Plan	4,023	-	-	-	-	-	-
4.15	SW56	Stormwater Swale Work	-	-	-	-	-	-	-
4.15	SW57	Stormwater Basin Studies	-	-	-	-	-	-	-
	TRSAF	Intersection Safety	37,470	100,000	100,000	100,000	100,000	100,000	500,000
	XMAS	Holiday Decorations	-	50,000	-	-	-	-	50,000
		Total Projects	**$ 2,873,961**	**$ 51,812,427**	**$ 8,715,030**	**$ 9,114,030**	**$10,216,486**	**$ 2,084,986**	**$ 81,942,958**

Funding Sources			PY Encumbrances rolling forward 08/21/2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
General Fund	0151212	GENERAL FUND	$ -	-	-	-	-	-	-
General Fund	30058585	RR GENERAL	695,523	$ 2,228,218	$ 1,615,363	$ 2,084,363	$ 1,211,819	$ 1,097,819	$ 8,237,582
General Fund	30558500	GENERAL FUND	208,095	905,000	160,000	-	-	-	1,065,000
TC CRA	10258500	TOWN CENTER CRA	-	920,000	50,000	1,000,000	4,000,000	-	5,970,000
Harbor CRA	11058500	HARBOR CRA	-	6,000,000	150,000	-	-	-	6,150,000
Parking Fund	12254500	PARKING FUND	4,426	496,000	120,667	20,667	20,667	20,667	678,667
Tech Fund	12552400	TECHNOLOGY FUND	-	112,000	-	-	-	-	112,000
Oka 1/2 Penny	12953831	OKA 1/2 STORMWATER	-	-	-	-	-	-	-
Oka 1/2 Penny	12953931	OKA 1/2 UNDERGROUNDING	171,421	1,940,000	2,400,000	2,400,000	1,375,000	325,000	8,440,000
Oka 1/2 Penny	12954100	OKA 1/2 PUBLIC WORKS & SAFETY	-	100,000	100,000	100,000	100,000	100,000	500,000
Oka 1/2 Penny	12957231	OKA 1/2 BEACH ACQ	71,941	982,997	-	-	-	-	982,997
Gas Taxes	30054131	GAS TAX#1 RR ROADS	376,039	509,000	509,000	509,000	509,000	541,500	2,577,500
Gas Taxes	31554031	GAS TAX#2 COMP PLAN	4,023	500,000	-	-	-	-	500,000
Impact Fees	31552000	POLICE IMPACT FEES	7,500	10,000	-	-	-	-	10,000
Impact Fees	31554032	MULTI-MODAL IMPACT FEES	109,475	140,000	-	-	-	-	140,000

STRATEGIC OBJECTIVE			PY Encumbrances rolling forward 08/21/2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Impact Fees	31554132	ROAD IMPACT FEES	61,072	1,600,000	-	-	-	-	1,600,000
Impact Fees	31557132	LIBRARY IMPACT FEES	-	140,000	235,000	-	-	-	375,000
Impact Fees	31557232	PARK IMPACT FEES	5,412	422,000	-	-	-	-	422,000
Restricted	12753700	NPEB	-	150,000	-	-	-	-	150,000
Restricted	31553833	STORMWATER TRUST FUND	14,995	-	-	-	-	-	-
Franch fees	31553977	ELECTRIC FRANCHISE UNDERGROUNDING	-	3,375,000	3,375,000	3,000,000	3,000,000	-	12,750,000
Grant	30554100	BOCC XTOWN CONSTRUCTION	-	3,300,000	-	-	-	-	3,300,000
Grant	30554036	DEVELOPER CONTRIBUTION	3,491	-	-	-	-	-	-
Grant	30554133	FDOT TRIP GRANT	267,785	1,337,809	-	-	-	-	1,337,809
Grant	30554200	STATE GRANT LINEAR TRL	-	270,000	-	-	-	-	270,000
Grant	30557133	LIBRARY/MUSEUM GRANTS	4,853	-	-	-	-	-	-
Grant	30557233	RESTORE PARK GRANT	46,806	729,918	-	-	-	-	729,918
Grant	30557212	TDC 12.5% (includes Advanced Funding)	313,904	11,032,045	-	-	-	-	11,032,045
Grant	30557237	BOCC (TDC) BEACH ACQ GRANT	23,423	13,454,307	-	-	-	-	13,454,307
Grant	30555900	AMERICAN RESCUE PLAN	483,779	1,135,133	-	-	-	-	1,135,133
Grant	31557236	MORGANS KID PARK GRANT	-	23,000	-	-	-	-	23,000
		Total Sources	**$ 2,873,961**	**$ 51,812,427**	**$ 8,715,030**	**$ 9,114,030**	**$10,216,486**	**$ 2,084,986**	**$ 81,942,958**
			$ -	$ -	$ -	$ -	$ -	$ -	$ -

		5-Year Capital Budget Amount
Council Objectives		
1.1	Offer livable wages & benefits to attract and maintain high caliber, qualified staff	$ -
1.2	Work with stakeholders to pursue the Destin City Center	50,000
1.3	Complete two-lane Crosstown Connector	6,877,809
1.4	Public Beachfront acquisition initiative	25,357,849
1.5	Underground Utilities	31,690,000
1.6	Stahlman/US 98 pedestrian and vehicle improvements in cooperation with FDOT	-
1.7	Annexation of unincorporated enclaves	10,000
1.8	Transit/Trolley system	-
1.9	City Marina (phase 1 Feasibility Study)	75,000
1.10	Improve parking, explore options (i.e., parking garage, surface parking)	500,000
1.11	Beach re-nourishment, planning and scheduling	-
Management Objectives		
2.1-2.11	These are management-related, not capital project related	-
Management in Progress		
3.1	Memorialize institutional knowledge	-
3.2	Plan for renewal and replacement of city facilities and infrastructure	5,897,582
3.3	Monitor & Manage current grant & funding awards	-
3.4	Find and secure new funding opportunities for city services and city projects	-
3.5	Complete Land Development Code (LDC) revisions	-
3.6	Develop/Implement Wayfinding Program; Improve the City's gateways	-
3.7	Implement a pavement management program	5,246,167
3.8	Provide orientation and key training to Board and Committee members	-
3.9	Improve sidewalks (wider, more walkable)	-
3.10	Redevelopment (Update CRA's Master Plans)	-
3.11	Reestablish environmental committee	-
Major Projects		
4.1	Implement and manage COMPASS software (in progress)	-
4.2	Harbor Capacity Study (USACE) (in progress)	-
4.3	Land Development Code revision (in progress)	-
4.4	Impact Fee Study (in progress)	-
4.5	Building Permit Fee Study (in progress)	-
4.5	Building Permit Fee Study (in progress)	
4.6	Develop and implement the Mobility Plan and associated Fees (in progress)	-
4.7	Update Business Tax Receipts (BTR) Fee Schedule and processes	-
4.8	Research Stormwater Utility options and Funding	-

4.9	Construct Capt Royal Melvin Heritage Park (in progress)		90,000
4.10	FDOT Median Improvement project (in progress)		-
4.11	Norriego Point Park improvements Phase III - Recreation Components (Pending GSD Roadway extension) (in progress)		-
4.12	Renovate Clement Taylor Park		764,918
4.13	Redevelop Joe's Bayou Recreation Area (in progress)		-
4.14	Continuity of streetlights/Conversion to LEDS (in progess)		-
4.15	Implement prioritized stormwater improvements based on the Stormwater Master Plan (in progress)		1,135,133
4.16	Linear Park: (In partnership with FPL) Secure additional funding, complete design, secure required easements, construct phase 1 Mattie Kelly Blvd to 98 Palms		1,590,000
4.17	Pickleball Courts: Secure additional funding, acquire land, complete design and construct		400,000
	TOTAL	$	79,684,458
	TOTAL FY2023-2027 CAPITAL BUDGET	$	81,942,958
	% FOR STRATEGIC PLAN		97%

FY 2023 PROPOSED CAPITAL BUDGET
by Governmental Activity

General Government		
ANNEX	Annexation Study	10,000
EVENT	Multi-Use Convention/Sports/Comm Ctr	50,000
IT002	Tech Fund Hardware/Software Replacements	157,000
IT003	Other Hardware/Software Replacements	65,000
MARINA	City Marina	-
RR051	General Government	30,000
RRVEH	Vehicles	598,000
	Subtotal	910,000
Public Safety		
CE002	Code Enforcement Equipment	10,000
HURRIC	Hurricane Response	100,000
RR052	Public Safety	286,000
	Subtotal	396,000
Physical Environment		
ARP	Stormwater Infrastructure Projects	1,135,133
RR053	Physical Environment (Stormwater, Cemetery)	150,000
UNDER	Undergrounding	11,815,000
	Subtotal	13,100,133
Transportation		
EN615	Cross-Town Connector	6,877,809
RR054	Roads, Sidewalks, Street Lighting (Gas Tax 1)	1,147,000
TR619	Sibert-Zerbe Parking Lot Consolidation	150,000
TR621	Transit Trolley	-
TR622	General Parking Improvements	250,000
TRSAF	Intersection Safety	100,000
	Subtotal	8,524,809
Economic Development		
CRH63	Captain Royal Melvin Heritage Park and Plaza (RESTORE	90,000
CRT17	Town Center CRA Easement Trail/Linear Park	540,000
CRT64	Town Center CRA Wayfinding Plan Signage	100,000
	Subtotal	730,000
Culture & Recreation		
CM001	Beach Acquisition	25,357,849
LB002	Library Impact Fee Projects	140,000
RC101	Harbor Boardwalk Improvements	21,500
RC124	Morgan's Children's Park Playground Structure	100,000
RC125	Buck Destin Restrooms	200,000
RC127	Pickleball Court	400,000

RC128	Morgan's Bathrooms/Storage/Fieldhouse	345,000
RC216	Clement Taylor Park Renovations	764,918
RR571	Library	224,000
RR572	Parks and Recreation	508,718
RR573	Other Facilities (i.e. Museum)	39,500
XMAS	Holiday Decorations	50,000
	Subtotal	28,151,485
	GRAND TOTAL	**51,812,427**

ITEM # 2023-6572

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Consent Agenda
AGENDA OUTLINE NUMBER: 3.C.

TO: City Council

THRU: Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Krystal Strickland, Finance Director

DATE: May 10, 2023

SUBJECT: Operations Financial Report

I. BACKGROUND: This item is informational only.

II. DISCUSSION: Year-to-date budget versus actuals shall be provided to Council within forty-five days of the month end. Governmental funds are accounted for on a modified accrual basis, which excludes long-term assets and liabilities.

Highlights of the period ending 03/31/2023:

- We are 50% of the way through Fiscal Year 2023, which is October 1 - September 30, 2023
- 92% of Ad Valorem (property) taxes have been received
- We have expended 34% of the Operating Budget
- We have expended 32% of the Capital Budget
- The net change in total fund balance is a year-to-date increase of $9.6 million

Details for all funds are on file with the Finance Department, and are available upon request.

A. Link to Strategic Goals / Objectives: Financially sound city providing service excellence

B. Effect on Budget (EOB):

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. 2023p06 March YTD Actual

CITY OF DESTIN
Actuals 10/01/2022 - 03/31/2023

SUMMARY ALL FUNDS	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
Ad Valorem Taxes	$ 10,691,777	$ 9,867,442		$ 10,445,910	$ 824,335
Tax Increment Financing (TIF)	1,597,791	1,592,119		1,592,119	5,672
Delinquent Ad Valorem Taxes	5,000	69,096		68,976	(64,096)
Sales and Use Taxes	3,565,731	1,720,192		3,649,901	1,845,539
Licenses and Permits	4,938,550	2,559,328		5,422,136	2,379,222
Impact Fees	105,500	284,567		410,214	(179,067)
Intergovernmental	24,605,770	9,246,957		15,674,279	15,358,812
Charges for services	906,500	397,360		1,012,792	509,140
Fines and Forfeitures	71,500	34,912		72,960	36,588
Investment Income	243,369	367,330		483,111	(123,961)
Contributions	3,766	1,671		1,983	2,095
Miscellaneous income	3,601	24,921		24,067	(21,320)
TOTAL REVENUES	**46,738,854**	**26,165,896**	**-**	**38,858,449**	**20,572,959**
check figures:	*46,738,854*	*26,165,895*	*-*	*38,858,449*	*20,584,308*
General Government	4,822,036	1,645,979	214,722	3,837,483	2,961,335
Public Safety	4,757,837	2,256,013	1,084,667	4,383,349	1,417,157
Physical Environment	335,296	82,232	34,063	237,120	219,001
Transportation	2,084,112	830,340	108,701	1,984,722	1,145,070
Economic Environment	356,856	113,785	172,038	334,909	71,034
Health & Human Services	90,085	19,133	49,665	89,131	21,287
Culture and Recreation	4,452,820	1,720,228	65,749	3,768,243	2,666,843
Capital Outlay	49,636,826	16,010,891	8,467,976	35,439,393	25,157,959
Debt Service	3,355,098	858,151	-	3,326,734	2,496,947
TOTAL EXPENDITURES	**69,890,965**	**23,536,752**	**10,197,580**	**53,401,083**	**36,156,633**
	69,890,965	*23,536,752*	*10,197,580*	*53,401,083*	*35,985,633*
Excess (deficiency) of revenues over expenditures	**(23,152,111)**	**2,629,144**		**(14,542,634)**	
Proceeds from issuance of debt	27,545,000	7,020,863		7,020,863	20,524,138
Transfers In	34,123,246	9,129,908		23,706,760	24,981,935
Transfers Out	(34,123,246)	(9,129,908)		(13,484,519)	(24,993,338)
Total other financing sources (uses)	**27,545,000**	**7,020,863**	**-**	**17,243,104**	**20,512,734**
Net change in fund balances	4,392,889	9,650,007		2,700,470	
Fund Balance, Beginning	38,771,829	38,771,829		38,771,829	
Fund Balance, Ending	43,164,718	48,421,835		41,472,299	

***** *FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

FUND BALANCE SUMMARY ALL FUNDS	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 PROJECTION
Nonspendable	2,361,624	2,581,251	2,581,251
Restricted	10,876,124	5,217,521	8,304,164
Committed	17,544,970	6,909,518	14,705,944
Assigned	1,000,000	3,853,090	1,000,000
Unassigned	*11,381,999*	*29,860,456*	*14,880,940*
Ending Fund Balance	**43,164,718**	**48,421,836**	**41,472,299**

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01 GENERAL FUND	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
01-31 Ad Valorem Taxes	9,779,417	8,955,082		9,533,550	824,335
01-31 Delinquent Ad Valorem Taxes	5,000	69,096		68,976	(64,096)
01-31 Sales and Use Taxes	1,745,054	840,838		1,582,487	904,216
01-32 Licenses and Permits	2,962,950	1,698,003		3,463,299	1,264,947
01-32 Impact Fees	-	-		-	-
01-33 Intergovernmental	3,141,375	1,158,364		3,221,866	1,983,011
01-34 Charges for Services	463,700	298,733		611,937	164,967
01-35 Fines and Forfeitures	71,500	34,912		72,960	36,588
01-36 Investment Income	235,100	360,617		469,914	(125,517)
01-36 Contributions	1,700	1,671		1,983	29
01-36 Miscellaneous Revenue	3,601	24,921		24,067	(21,320)
TOTAL REVENUES	**18,409,397**	**13,442,237**	**-**	**19,051,040**	**4,967,160**
01-51 General Government	4,672,036	1,645,979	214,722	3,837,483	2,811,335
01-52 Public Safety	3,540,743	1,838,092	1,081,328	3,409,834	621,323
01-53 Physical Environment	314,296	82,232	34,063	228,370	198,001
01-54 Transportation	1,948,212	807,331	108,701	1,887,062	1,032,180
01-55 Economic Environment	14,500	7,226	-	14,452	7,274
01-56 Health & Human Services	90,085	19,133	49,665	89,131	21,287
01-57 Culture and Recreation	4,452,820	1,720,228	65,749	3,768,243	2,666,843
01-59 Capital Outlay	86,654	25,187	-	73,082	61,467
01-59 Debt Service Principal	19,254	2,214	-	6,030	17,040
01-59 Debt Service Interest	3,390	20	-	3,204	3,370
TOTAL EXPENDITURES	**15,141,990**	**6,147,642**	**1,554,227**	**13,316,891**	**7,440,121**
Excess (deficiency) of revenues over expenditures	**3,267,407**	**7,294,595**		**5,734,150**	
01-38 Proceeds from Issuance of Debt	45,000	-		-	45,000
01-38 Transfers In	87,200	-		87,200	87,200
01-58 Transfers Out	(3,901,969)	(947,181)		(3,633,174)	(2,954,788)
Total other financing sources (uses)	**(3,769,769)**	**(947,181)**		**(3,545,974)**	**(2,822,588)**
01 Net change in fund balances	(502,361)	6,347,415		2,188,176	
01 Fund Balance (deficit), Beginning	28,088,861	28,088,861		28,088,861	
01 Fund Balance (deficit), Ending	27,586,499	34,436,275		30,277,037	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

102 TOWN CENTER CRA 1998-2037 (RESTRICTED; ECON DEV)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
102-31 County TIF	1,185,012	1,184,650		1,184,650	362
102-31 City TIF (Ad Valorem	499,581	499,581		499,581	-
102-36 Investment Income	1,100	556		1,121	544
TOTAL REVENUES	**1,685,693**	**1,684,787**		**1,685,352**	**906**
102-55 Economic Environment	204,848	67,857	102,236	194,686	34,755
102-59 Capital Outlay	920,000	-	270,000	820,000	650,000
TOTAL EXPENDITURES	**1,124,848**	**67,857**	**372,236**	**1,014,686**	**684,755**
Excess (deficiency) of revenues over expenditures	**560,845**	**1,616,930**		**670,667**	
102-38 Transfers In	-	-		-	-
102-58 Transfers Out	(818,831)	(365,815)		(818,831)	(453,016)
Total other financing sources (uses)	**(818,831)**	**(365,815)**		**(818,831)**	**(453,016)**
102 Net change in fund balances	(257,986)	1,251,114		(148,164)	
102 Fund Balance (deficit), Beginning	(1,663,709)	(1,663,709)		(1,663,709)	
102 Fund Balance (deficit), Ending	(1,921,695)	(412,594)		(1,811,872)	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

110 HARBOR CRA 2003-2043 (RESTRICTED; ECON DEV)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
110-31 County TIF	412,779	407,469		407,469	5,310
110-31 City TIF (Ad Valorem)	412,779	412,779		412,779	-
110-36 Investment Income	500	298		623	202
TOTAL REVENUES	**826,058**	**820,546**		**820,871**	**5,512**
110-55 Economic Environment	137,508	38,702	69,802	125,771	29,004
110-59 Capital Outlay	6,000,000	-	6,000,000	6,000,000	-
TOTAL EXPENDITURES	**6,137,508**	**38,702**	**6,069,802**	**6,125,771**	**29,004**
Excess (deficiency) of revenues over expenditures	**(5,311,450)**	**781,844**		**(5,304,900)**	
110-38 Transfers In	5,950,000	-		5,950,000	5,950,000
110-58 Transfers Out	(479,995)	(238,632)		(478,279)	(241,362)
Total other financing sources (uses)	**5,470,005**	**(238,632)**		**5,471,721**	**5,708,638**
110 Net change in fund balances	158,555	543,211		166,821	
110 Fund Balance (deficit), Beginning	469,117	469,117		469,117	
110 Fund Balance (deficit), Ending	627,672	1,012,328		635,938	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

111 FLORIDA BUILDING CODE FUND (RESTRICTED; PUBLIC SAFETY)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
111-32 Licenses and Permits	1,195,100	438,065		938,899	757,035
111-36 Investment Income	30	70		128	(40)
TOTAL REVENUES		**438,136**		**939,027**	**756,994**
111-52 Public Safety	1,209,094	415,565	3,339	967,826	790,190
111-59 Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES		**415,565**	**3,339**	**967,826**	**790,190**
Excess (deficiency) of revenues over expenditures		**22,571**		**(28,799)**	
111-38 Transfers In	-	-		-	-
111-58 Transfers Out	(119,050)	(43,655)		(93,259)	(75,395)
Total other financing sources (uses)		**(43,655)**		**(93,259)**	**(75,395)**
111 Net change in fund balances	(133,014)	(21,084)		(122,058)	
111 Fund Balance (deficit), Beginning	446,495	446,495		446,495	
111 Fund Balance (deficit), Ending	313,481	425,410		324,437	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

122 PARKING FUND (COMMITTED; TRANSPORTATION)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
122-34 Charges for Services	442,800	98,627		400,855	344,174
122-36 Investment Income	44	179		278	(135)
TOTAL REVENUES	**442,844**	**98,806**		**401,133**	**344,038**
122-54 Transportation	135,900	23,009	-	97,660	112,891
122-59 Capital Outlay	496,000	646	-	207,313	495,354
TOTAL EXPENDITURES	**631,900**	**23,655**	**-**	**304,973**	**608,245**
Excess (deficiency) of revenues over expenditures	**(189,056)**	**75,150**		**96,160**	**(264,206)**
122-38 Transfers In	-	-		-	-
122-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	**-**	**-**		**-**	**-**
122 Net change in fund balances	(189,056)	75,150		96,160	
122 Fund Balance (deficit), Beginning	347,845	347,845		347,845	
122 Fund Balance (deficit), Ending	158,789	422,995		444,005	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

125 TECH FUND (COMMITTED; PUBLIC SAFETY)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
125-36 Investment Income	100	181		339	(81)
TOTAL REVENUES	**100**	**181**		**339**	**(81)**
125-52 Public Safety	8,000	2,356	-	5,689	5,644
125-59 Capital Outlay	112,000	-	-	46,667	112,000
TOTAL EXPENDITURES	**120,000**	**2,356**	**-**	**52,356**	**117,644**
Excess (deficiency) of revenues over expenditures	**(119,900)**	**(2,175)**		**(52,017)**	
125-38 Transfers In	197,995	106,685		167,778	91,310
125-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	**197,995**	**106,685**		**167,778**	**91,310**
125 Net change in fund balances	78,095	104,510		115,761	
125 Fund Balance (deficit), Beginning	351,126	351,126		351,126	
125 Fund Balance (deficit), Ending	429,221	455,635		466,887	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

127 WATER QUALITY IMPROVEMENT FUND (ENVIRONMENT; RESTRICTED)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
127-32 Licenses and Permits	500	11,829		12,037	(11,329)
127-36 Investment Income	150	170		261	(20)
TOTAL REVENUES	**650**	**11,999**	**-**	**12,298**	**(11,349)**
127-53 Physical Environment	21,000	-	-	8,750	21,000
127-53 Capital Outlay	150,000	-	-	62,500	150,000
TOTAL EXPENDITURES	**171,000**	**-**	**-**	**71,250**	**171,000**
Excess (deficiency) of revenues over expenditures	**(170,350)**	**11,999**		**(58,952)**	
127-38 Transfers In	350,008	338,604		338,604	11,404
127-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	**350,008**	**338,604**		**338,604**	**11,404**
127 Net change in fund balances	179,658	350,603		279,652	
127 Fund Balance (deficit), Beginning	-	-		-	
127 Fund Balance (deficit), Ending	179,658	350,603		279,652	

129 OKA 1/2 PENNY 01/01/2019-12/31/2029 (COMMITTED; CAPITAL OUTLAYS)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
129-31 Sales and Use Taxes	1,556,293	757,258		1,820,215	799,035
129-36 Investment Income	2,100	2,342		4,466	(242)
TOTAL REVENUES	**1,558,393**	**759,600**		**1,824,681**	**798,793**
129-59 Capital Outlay	3,164,012	173,503	101,905	2,265,234	2,888,604
TOTAL EXPENDITURES	**3,164,012**	**173,503**	**101,905**	**2,265,234**	**2,888,604**
Excess (deficiency) of revenues over expenditures	**(1,605,619)**	**586,097**		**(440,553)**	
129-38 Transfers In	2,950,000	-		-	2,950,000
129-58 Transfers Out	(353,394)	(175,158)		(351,509)	(178,236)
Total other financing sources (uses)	**2,596,606**	**(175,158)**		**(351,509)**	**2,771,764**
129 Net change in fund balances	990,987	410,939		(792,062)	
129 Fund Balance (deficit), Beginning	4,642,445	4,642,445		4,642,445	
129 Fund Balance (deficit), Ending	5,633,432	5,053,384		3,850,383	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

213 DEBT SERVICE 2013 NOTE (RESTRICTED; DEBT SERVICE)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
213-36 Investment Income	200	112		258	88
TOTAL REVENUES	**200**	**112**		**258**	**88**
213-59 Debt Service Principal	424,247	-	-	412,531	424,247
213-59 Debt Service Interest	130,172	65,086	-	136,443	65,086
TOTAL EXPENDITURES	**554,419**	**65,086**	**-**	**548,974**	**489,333**
Excess (deficiency) of revenues over expenditures	**(554,219)**	**(64,974)**		**(548,716)**	
213-38 Transfers In	554,420	277,617		555,304	276,803
213-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	**554,420**	**277,617**		**555,304**	**276,803**
213 Net change in fund balances	201	212,643		6,588	
213 Fund Balance (deficit), Beginning	93,504	93,504		93,504	
213 Fund Balance (deficit), Ending	93,705	306,147		100,092	

214 DEBT SERVICE 2014 NOTE (RESTRICTED; DEBT SERVICE)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
214-36 Investment Income	200	175		313	25
TOTAL REVENUES	**200**	**175**		**313**	**25**
214-59 Debt Service Principal	441,795	-	-	427,021	441,795
214-59 Debt Service Interest	289,836	144,918	-	297,116	144,918
TOTAL EXPENDITURES	**731,631**	**144,918**	**-**	**724,137**	**586,713**
Excess (deficiency) of revenues over expenditures	**(731,431)**	**(144,743)**		**(723,825)**	
214-38 Transfers In	731,631	365,815		731,613	365,816
214-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	**731,631**	**365,815**		**731,613**	**365,816**
214 Net change in fund balances	200	221,073		7,788	
214 Fund Balance (deficit), Beginning	245,972	245,972		245,972	
214 Fund Balance (deficit), Ending	246,172	467,044		253,760	

221 DEBT SERVICE 2021 NOTE (RESTRICTED; DEBT SERVICE)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
221-36 Investment Income	25	16		27	9
TOTAL REVENUES	**25**	**16**		**27**	**9**
221-59 Debt Service Principal	1,208,000	600,000	-	1,200,000	608,000
221-59 Debt Service Interest	88,404	45,913	-	94,389	42,491
221-51 General Government	-	-	-	-	-
TOTAL EXPENDITURES	**1,296,404**	**645,913**	**-**	**1,294,389**	**650,491**
Excess (deficiency) of revenues over expenditures	**(1,296,379)**	**(645,897)**		**(1,294,362)**	
221-38 Transfers In	1,296,403	645,913		1,294,104	650,490
221-58 Transfers Out	-	-		-	-
221-38 Proceeds from issuance of debt	-	-		-	-
Total other financing sources (uses)	**1,296,403**	**645,913**		**1,294,104**	**650,490**
221 Net change in fund balances	24	16		(257)	
221 Fund Balance (deficit), Beginning	577	577		577	
221 Fund Balance (deficit), Ending	602	594		320	

223 DEBT SERVICE 2023 NOTE (RESTRICTED; DEBT SERVICE)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
223-36 Investment Income	-	-		-	-
TOTAL REVENUES	**-**	**-**		**-**	**-**
223-59 Debt Service Principal	750,000	-	-	750,000	750,000
223-59 Debt Service Interest	-	-	-	-	-
223-51 General Government	150,000	-	-	-	150,000
TOTAL EXPENDITURES	**900,000**	**-**	**-**	**750,000**	**900,000**
Excess (deficiency) of revenues over expenditures	**(900,000)**	**-**		**(750,000)**	
223-38 Transfers In	750,000	-		750,000	750,000
223-58 Transfers Out	(27,350,000)	(7,020,863)		(7,020,863)	(20,329,138)
223-38 Proceeds from issuance of debt	27,500,000	7,020,863		7,020,863	20,479,138
Total other financing sources (uses)	**900,000**	**-**		**750,000**	**900,000**
223 Net change in fund balances	-	-		-	
223 Fund Balance (deficit), Beginning	-	-		-	
223 Fund Balance (deficit), Ending	-	-		-	

300 RENEWAL AND REPLACEMENT (COMMITTED; CAPITAL OUTLAYS)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
300-36 Investment Income	1,900	1,026		2,209	874
TOTAL REVENUES	**1,900**	**1,026**		**2,209**	**874**
300-59 Capital Outlay	3,084,313	248,616	1,202,186	3,523,162	1,633,512
TOTAL EXPENDITURES	**3,084,313**	**248,616**	**1,202,186**	**3,523,162**	**1,633,512**
Excess (deficiency) of revenues over expenditures	**(3,082,413)**	**(247,590)**		**(3,520,953)**	
300-38 Transfers In	1,633,748	277,830		1,620,849	1,355,918
300-58 Transfers Out	-	-		-	-
Total other financing sources (uses)	**1,633,748**	**277,830**		**1,620,849**	**1,355,918**
300 Net change in fund balances	(1,448,665)	30,240		(1,900,104)	
300 Fund Balance (deficit), Beginning	1,900,750	1,900,750		1,900,750	
300 Fund Balance (deficit), Ending	452,085	1,930,990		646	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

305 GRANT AND GF CAPITAL PROJECT FUND (RESTRICTED; CAPITAL OUTLAYS)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
305-33 Intergovernmental	21,464,395	8,088,593		12,452,413	13,375,802
305-36 Contributions	2,066	-		-	2,066
TOTAL REVENUES	**21,466,460**	**8,088,593**		**12,452,413**	**13,377,867**
305-53 Physical Environment	-	-	-	-	-
305-59 Capital Outlay	29,297,114	15,419,644	790,331	19,548,899	13,087,139
TOTAL EXPENDITURES	**29,297,114**	**15,419,644**	**790,331**	**19,548,899**	**13,087,139**
Excess (deficiency) of revenues over expenditures	**(7,830,654)**	**(7,331,051)**		**(7,096,486)**	
305-38 Transfers In	8,671,841	7,117,444		7,987,411	1,554,397
305-58 Transfers Out	(750,000)	-		(750,000)	(750,000)
Total other financing sources (uses)	**7,921,841**	**7,117,444**		**7,237,411**	**804,397**
305 Net change in fund balances	91,187	(213,607)		140,925	
305 Fund Balance (deficit), Beginning	(140,925)	(140,925)		(140,925)	
305 Fund Balance (deficit), Ending	(49,738)	(354,532)		0	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

315 IMPACT AND OTHER RESTRICTED (CAPITAL OUTLAYS)	FY2023 ADOPTED BUDGET*	FY2023 YTD Actuals	FY2023 ENCUMBRANCES	FY2023 PROJECTION	FY2023 AVAILABLE BUDGET
315-32 Impact Fees	105,500	284,567		410,214	(179,067)
315-32 Licenses and Permits	780,000	411,432		1,007,901	368,568
315-31 Sales and Use Taxes	264,384	122,097		247,199	142,287
315-36 Investment Income	1,920	1,586		3,173	334
315-36 Miscellaneous Revenue	-	-		-	-
TOTAL REVENUES	**1,151,804**	**819,682**		**1,668,488**	**332,122**
315-53 Physical Environment	-	-	-	-	-
315-59 Capital Outlay	6,326,732	143,295	103,555	2,892,536	6,079,883
TOTAL EXPENDITURES	**6,326,732**	**143,295**	**103,555**	**2,892,536**	**6,079,883**
Excess (deficiency) of revenues over expenditures	**(5,174,928)**	**676,387**		**(1,224,048)**	
315-38 Transfers In	10,950,000	-		4,562,500	10,950,000
315-58 Transfers Out	(350,008)	(338,604)		(338,604)	(11,404)
Total other financing sources (uses)	**10,599,992**	**(338,604)**	**-**	**4,223,896**	**10,938,596**
315 Net change in fund balances	5,425,064	337,782		2,999,847	
315 Fund Balance (deficit), Beginning	3,989,771	3,989,771		3,989,771	
315 Fund Balance (deficit), Ending	9,414,835	4,327,553		6,989,618	

**FY2023 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

City of Destin, Florida

Balance Sheet - Governmental Funds

Period ended March 31, **2023**

	01, 700	102	110	111	122, 125, 127, 129	209, 213, 214, 221	300, 305, 315	
	General Fund	**1998-2028 or to 2037 Town Center CRA**	**2003-2043 Harbor CRA**	**Florida Building Code Fund**	**Other Special Revenue Funds**	**Debt Service Funds**	**Capital Project Funds**	**Total Governmental Funds**
Assets								
Cash and cash equivalents	$ 14,900,830	$ -	$ -	$ -	$ 6,121,733	$ -	$ 1,953,780	$ 22,976,343
Investments	16,470,479	-	-	-	-	-	-	16,470,479
Due from other funds	1,128,274	-	-	-	-	-	-	1,128,274
Due from other governments	121,339	-	-	-	165,207	-	848,488	1,135,034
Advance to other funds	2,448,824	-	-	-	-	-	-	2,448,824
Accounts receivable - other	168,166	-	-	-	-	-	68,619	236,785
Prepaid items	123,652	-	-	-	-	-	-	123,652
Restricted cash and cash equivalents	-	2,053,454	1,020,147	441,789	-	773,785	5,635,489	9,924,665
Total assets	**$ 35,361,563**	**$ 2,053,454**	**$ 1,020,147**	**$ 441,789**	**$ 6,286,941**	**$ 773,785**	**$ 8,506,376**	**$ 54,444,056**
Liabilities, deferred inflows of resources and fund balances								
Liabilities:								
Accounts payable	659,258	17,225	7,818	16,379	4,322	-	121,294	826,296
Accrued payroll	469	-	-	-	-	-	-	469
Unearned Revenue	3,272	-	-	-	-	-	1,352,797	1,356,068
Due to other funds	-	-	-	-	-	-	1,128,274	1,128,274
Advance from other funds	-	2,448,824	-	-	-	-	-	2,448,824
Total liabilities	**662,999**	**2,466,048**	**7,818**	**16,379**	**4,322**	**-**	**2,602,364**	**5,759,930**
Deferred inflows of resources								
Deferred revenue	262,290	-	-	-	-	-	-	262,290
Total deferred inflows of resources	**262,290**	**-**	**-**	**-**	**-**	**-**	**-**	**262,290**
Fund balances:								
Nonspendable	2,581,251	-	-	-	-	-	-	2,581,251
Restricted	-	-	942,528	422,071	-	773,785	3,079,136	5,217,521
Committed	-	-	-	-	6,180,713	-	728,805	6,909,518
Assigned	1,479,737	102,236	69,802	3,339	101,905	-	2,096,071	3,853,090
Unassigned	30,375,286	(514,830)	-	-	-	-	-	29,860,456
Total fund balances (deficit)	**34,436,274**	**(412,594)**	**1,012,330**	**425,410**	**6,282,618**	**773,785**	**5,904,012**	**48,421,836**
Total liabilities, deferred inflows of resources and fund balances	$ 35,361,563	$ 2,053,454	$ 1,020,147	$ 441,789	$ 6,286,941	$ 773,785	$ 8,506,376	$ 54,444,056
	$ -	*$ -*	*$ -*	*$ -*	*$ -*	*$ 0*	*$ -*	*$ -*

Nonspendable = Long-term advance to TownCenter CRA $2,448,823.50 (in 01 fund) plus prepaid expenses

Restricted = Interlocal Agreements, State and Local Regulations (Harbor CRA 110, Florida Building Code Fund 111, Impact Fees 315), Bond covenants (2013, 2014, 2021 Debt Service Funds), Grant Agreements (305)

Committed = Council resolutions, motions, includes fund balance resolution for 1 yr debt service ($2.7m) + 3 mos emergency ops x 2 ($6.7m), Tech Fund balance (125), Oka Half Penny fund balance (129)

Assigned = Contracts, purchase orders, unofficial RR fund (300)

Unassigned = Funds with a negative balance (TC CRA 102), net assets not otherwise categorized

ITEM # 2023-6582

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Consent Agenda
AGENDA OUTLINE NUMBER: 3.D.

TO: City Council

THRU:

FROM: Lance Johnson, City Manager

DATE: 05/15/2023

SUBJECT: Code Compliance Director's Update

I. BACKGROUND:

II. DISCUSSION: Code Compliance Department Status UPDATE:

New:

1. Hired a new Code Compliance Officer, Kentrell Balthazar.

1. The Code Compliance Team met with the consultant from Energov and were able to express needed changes for the system to be more efficient for us. The meeting was very productive and changes/fixes will be coming.

1. Purchased new equipment for Code Compliance Officers:

1. Rescue Disc
2. Personal Floatation Device (PFD)

1. Obtained free supplies of Narcan from the Florida Department of Health in Okaloosa County to issue to Code Compliance Officers.

1. Developed a staff recognition system for Code Compliance employees. Awarded the Code Compliance Officer/Employee of the Quarter Award to William Morales (Jan 1st- April 30th).

Previous Mentioned, but on going:

1. Currently updating the Code Compliance new hire training binder.

1. A meeting with the Beach Vendors is still scheduled for May 18th to discuss the upcoming season.

1. Invitation for City Council to do a Ride-A-Long.

A. Link to Strategic Goals / Objectives:
B. Effect on Budget (EOB):
C. Level of Service (LOS):
D. Legislative Sponsor:

III. CONCLUSION: Informational

IV. RECOMMENDED MOTION: Informational

Attachments:

None

ITEM # 2023-6496

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.A.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Krystal Strickland, Finance Director

DATE: May 10, 2023

SUBJECT: Quarterly Investment Report

I. BACKGROUND:

Attached for your review is the current quarterly investment report with schedules showing the current status of the City investment accounts with Raymond James. Summary tables of activity are provided in the Discussion section below.

II. DISCUSSION:

March 7, 2022, the City adopted a new Investment Policy under Resolution 22-05. The Raymond James report is attached, which includes a listing of investments by type with their book and market values as of the report date as well as portfolio activity during the period. Following are supplementary tables.

Table 1 shows the value of the portfolio as of March 31, 2023 by security type. This table also shows the percentage of each security type along side the maximum amount allowed by our investment policy.

Table 1: Investment Portfolio current fair value by type and weight by percentage

Investment Type	Fair Value	Percentage of Portfolio	Max % as per Investment Policy 22-05
US Treasuries	$ 4,600,380	17%	75%
Mortgage and Asset Backed Securities	9,110,886	33%	75%
Municipals	220,098	1%	25%
Investment grade corporate bonds	735,205	3%	20%
FDIC Insured certificates of deposit	1,842,890	7%	75%
Cash at Raymond James	209,152	1%	75%
Unrestricted Cash at Trustmark*	11,090,345	40%	75%
Portfolio Total	$ 27,808,955	100%	

*Unrestricted funds at Trustmark MINUS 3 months operating projections

Table 2 shows the interest earned and the portfolio's unrealized change in fair market value for the current quarter and 12 month cumulative.

Table 2: Income earned for quarter and last 12 months

	Current Quarter (01/01/2023 - 03/31/2023)	Last 12 months (04/01/2022 - 03/31/2023)
Interest Realized on Portfolio	$ 103,035	$ 364,304
Change in Fair Market Value	155,264	(477,741)
Income earned	$ 258,299	$ (113,437)

Table 3 compares the performance of the City of Destin's investments against two benchmarks.

Table 3: Comparison of Quarterly and Calendar Year-to-Date Performance to Benchmarks

	Current Quarter (01/01/2023 - 03/31/2023)	Last 12 months (04/01/2022 - 03/31/2023)
City of Destin	1.50%	-0.86%
ICE BofA 1-Year US Treasury	1.28%	1.11%
Florida Prime*	4.82%	2.55%

*The Florida Prime benchmark as per Resolution 22-05 is the Three Month Annualized Net Participant Yield, which is calculated on a 365-day basis and includes adjustments for expenses and other accounting items to reflect earnings by participants.

Table 4 lists the investments by type, lists maturity dates and average maturities of the investments in each major category. The percentage of portfolio total is then applied to find the weighted average maturity of the total portfolio. The significant amount of cash brings the average weighted maturity down to the equivalent of 1.93 years. Ratings by Standard & Poors are also listed in this table. Eagle Assets of Raymond James is working diligently to replace BBB+ investment grade corporate bonds with corporate bonds with a minimum rating of A and asset-backed securities with a minimum rating of AAA. As of March 31, 2023, there was only one security with a BBB+ rating with a value of $45,028 remaining in our portfolio. This one security is an investment grade corporate bond with a coupon rate paying 2.8%.

Table 4: Maturity dates and weighted average maturity of the investment portfolio

Investment Type	Fair Value	Maturity	Percentage of Portfolio (Weight)	Average Maturity (years)	Weighted Average Maturity	Ratings
US Treasuries	$ 4,600,380	05/09/23-11/15/32	17%	2.98	0.49	Aaa
Mortgage and Asset Backed Securities	9,110,886	10/01/23 -09/01/51	33%	2.02	0.66	AA+ to AAA
Municipals	220,098	01/01/29-08/01/30	1%	6.75	0.05	AA+ to AAA
Investment grade corporate bonds	735,205	02/01/24-04/01/30	3%	4.50	0.12	BBB+ to AA+
FDIC Insured certificates of deposit	1,842,890	04/26/23-04/13/26	7%	1.20	0.08	
Cash at Raymond James	209,152		1%	0.00	-	
Unrestricted Cash at Trustmark*	11,090,345		40%	0.00	-	
Portfolio Total	$ 27,808,955		100%		1.4	

Table 5 is a summary of changes for the fiscal year to date as compared to the prior four fiscal years for the funds transferred to Raymond James. During fiscal year 2022, the City has realized income in the amount of $326,839 and has accumulated an unrealized decrease in market value of $1,448,744. At the completion of the Audit in March 2022, $1,742,528 was transferred to the investment accounts from the General Fund. Investment administration expenses this year to date total $53,874.

Table 5: Additions and Deductions five-year trend

	10/01/2022-03/31/2023	10/01/2021-09/30/2022	10/01/2020-09/30/2021	10/01/2019-09/30/2020	10/01/2018-09/30/2019
Additions					
Contributions	$ -	$ 1,742,528	$ 5,234,644	$ -	$ -
Interest Earnings	197,654	326,839	291,529	261,031	253,389
Unrealized gain/(loss)*	184,220	(1,373,377)	(250,557)	167,448	252,775
Total Additions	$ 381,875	$ 695,990	$ 5,275,615	$ 428,479	$ 506,164
Deductions					
Investment Admin Expenses	36,200	53,874	58,455	35,592	34,330
Total Deductions	36,200	53,874	58,455	35,592	34,330
Net Change	$ 345,674	$ 642,116	$ 5,217,160	$ 392,887	$ 471,834
Beginning Balance	$ 16,381,661	$ 15,739,545	$ 10,522,385	$ 10,129,498	$ 9,657,663
Ending Balance	$ 16,727,335	$ 16,381,661	$ 15,739,545	$ 10,522,385	$ 10,129,498

*Unrealized gain/(loss) is the fair market value of the investments if sold on the reporting date instead of holding to maturity.

Table 6 shows the fund balance characterization of the funds held with our Investment Firm

plus the additional available to be invested currently on hand at Trustmark. The committed balances listed below are in accordance with the City's Fund Balance policy Resolution 12-20.

Table 6: Investment Fund Balance

Fund Balance	As of 03/31/2023	
Committed		
Emergency Operations	$ 3,680,027	= 3 months operating*
Emergency Maintenance	3,680,027	= 3 months operating*
Debt Service	2,582,455	= 1 year debt service*
Total Committed	**9,942,509**	
Unrestricted	$ 17,866,446	
Total Fund Balance	$ 27,808,955	

**As per FY 2023 Adopted Budget and actual debt service funds*

A current report as of March 31, 2023 produced by Raymond James is attached.

A. Link to Strategic Goals / Objectives:
Financially sound city providing service excellence.

B. Effect on Budget (EOB):
This item is for information only and has no effect on the Budget.

C. Level of Service (LOS):
This report provides the City Council with the current financial condition of the City.

D. Legislative Sponsor:

III. CONCLUSION:
The City is currently receiving the investment interest revenue and paying investment administrative expenses in a manner consistent with prior years.

IV. RECOMMENDED MOTION:
No motion is required for this item.

Attachments:

1. City of Destin Mar 2023 report Raymond James

Performance Analysis as of Mar 31, 2023

EMERALD COAST WEALTH ADVISORS OF RAYMOND JAMES®

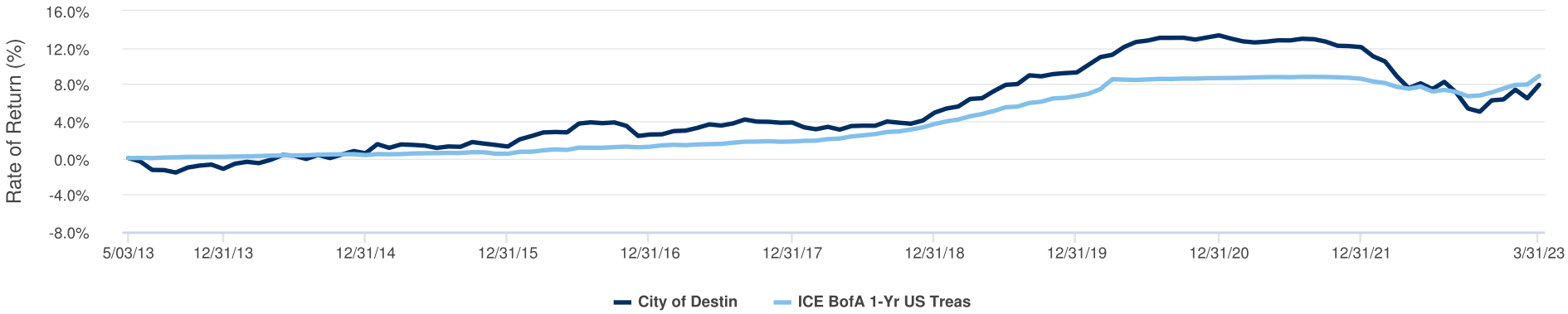
City of Destin

BRIAN HAUGEN,STEVE CANN
brian.haugen@raymondjames.com

Performance Analysis Summary

Time-Weighted (Net of Fees)

Total Market Value as of 3/31/2023: $16,792,562.90



The Cumulative Return is charted above.

	QTD 12/31/22 3/31/23	Last 12 Months 3/31/22 3/31/23	Last 3 Years* 3/31/20 3/31/23	Since Inception* 5/03/13 3/31/23
City of Destin	1.50%	(0.86%)	(0.99%)	0.78%
ICE BofA 1-Yr US Treas	1.28%	1.11%	0.11%	0.87%
S&P 500 Total Return Indx	7.50%	(7.73%)	18.60%	12.02%
Bloomberg U.S. Agg Bd	2.96%	(4.78%)	(2.77%)	1.30%

Inception Date: 5/3/13

**Returns are annualized for periods greater than one year.*

Consolidated Accounts: xxxxx714, xxxxx675, xxxxx680, xxxxx699, xxxxx703

EMERALD COAST WEALTH ADVISORS OF RAYMOND JAMES®

City of Destin

BRIAN HAUGEN,STEVE CANN
brian.haugen@raymondjames.com

Performance Analysis Detail

Time-Weighted (Net of Fees)

	Account	Market Value($) 3/31/23	Performance Inception/ Close	QTD 12/31/22 3/31/23	Last 12 Months 3/31/22 3/31/23	Last 3 Years* 3/31/20 3/31/23	Since Inception* 5/03/13 3/31/23
City of Destin - CD's	xxxxx714	1,899,815.90	9/21/2017	0.58%	(0.95%)	(0.02%)	1.04%
EM Maintenance Fund	xxxxx675	3,620,717.97	5/03/2013	1.36%	(0.16%)	(1.13%)	0.47%
Alternate Investment Fund	xxxxx680	5,016,596.52	5/03/2013	2.14%	(2.23%)	(1.94%)	0.80%
Debt Service Fund	xxxxx699	2,626,000.81	5/03/2013	1.29%	(0.18%)	(1.01%)	0.49%
EM Operating Fund	xxxxx703	3,629,431.71	5/03/2013	1.38%	(0.04%)	(0.95%)	0.54%

**Returns are annualized for periods greater than one year.*

Consolidated Accounts: xxxxx714, xxxxx675, xxxxx680, xxxxx699, xxxxx703

Additional Information Regarding This Report

City of Destin

BRIAN HAUGEN,STEVE CANN
brian.haugen@raymondjames.com

This report should not be used as a substitute for your monthly statement, 1099 or to determine taxability. Changes in tax laws may occur at any time and could have a substantial impact upon each person's situation. While we are familiar with the tax provisions of the issues presented herein, we are not qualified to render advice on tax or legal matters. The information in this report has been obtained from sources that we believe to be reliable, but cannot be guaranteed.

©2023 Raymond James & Associates, Inc., member New York Stock Exchange/SIPC. Investment products are: not deposits, not FDIC/NCUA insured, not insured by any government agency, not bank guaranteed, subject to risk and may lose value.

Alex.Brown a division of Raymond James.

The account listing may or may not include all of your accounts with Raymond James & Associates, Inc. This report is comprised of data from the following accounts: xxxxx714, xxxxx675, xxxxx680, xxxxx699, xxxxx703

Some reports have been excluded from this package due to no data available.

Report ID: a_113652_1683604800000_1683648881410000_00001of00001

Performance
The performance data quoted represents past performance and does not guarantee future results. The investment return and principal value of an investment will fluctuate so that an investor's shares, when redeemed, may be worth more or less than their original cost. The current performance may be lower or higher than the performance data quoted. It is not possible to invest directly in an index.

Performance is depicted using the Time-Weighted method for the entire period.

Time-Weighted - The geometric (compounded) return measured on the basis of periodic market valuations of assets. If applicable, the return includes the effects of leverage. Unlike the dollar-weighted method, it minimizes the impact of cash flows on the rate of return; however, in principle it requires valuations to be made on the occasion of each cash flow. Approximation to this measure can be obtained by prorating cash flows to successive valuation points or by computing internal rates of return between valuation points. If there are no interim cash flows, the time-weighted return, compounded annually determines the entire value of an investment.

Returns are calculated net of fees.

Annualized refers to the annualized return from the inception date of the account, or the selected beginning date when using the date-to-date functionality.

The inception date indicates the date of account or household initiation in the Portfolio Performance system. This date may not match the date the account was opened.

Managed Account Performance- In order for managers to track real time cash in managed AMS accounts, certain activity may not reflect the actual transaction dates and market values may differ from what is reported on client statements. The Time-Weighted Total Equity and Time-Weighted All Cash returns are the same for these accounts.

All performance figures exclude unpriced securities (including securities of indeterminate value), limited partnerships (other than limited partnerships classified as Alternative Investments and appearing in that section of your statement).

Dividends are not guaranteed and will fluctuate.

The CFA Institute has not been involved with the preparation or review of this statement.

Accounts that have been closed may be included in the consolidated performance report. When closed accounts are included in the consolidated report, the performance report will only include information for the time period the account was active during the consolidated performance reporting time period.

Accounts with Real Time Cash may have cash values updated throughout the day, note that this may cause a difference in account values between performance and holdings reports.

Securities Information
Non-proprietary annuity values will show as contributions on the date they became available to the Portfolio Performance system. They are included through the selected calculation ending date. Prior inclusion of these values in the rate of return calculation is not available.

Raymond James Certificates of Deposit values will show as contributions on the date they became available to the Portfolio Performance system. They are included through the selected calculation ending date. Prior inclusion of these values in the rate of return calculation is not available.

Values include accrued income. Values are based on trade date accounting method.

This report(s) has been generated using a historical time period, please note that Model and/or S&P Comparison Data, where applicable, will be as of the previous business day and will not

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retroactively reflect data based on the "as of" time period selected.

Benchmark Information

Bloomberg U.S. Agg Bd - The Bloomberg U.S. Aggregate Bond index is a measure of the investment grade, fixed-rate, taxable bond market of roughly 6,000 SEC-registered securities with intermediate maturities averaging approximately 10 years. The index includes bonds from the Treasury, Government-Related, Corporate, MBS, ABS, and CMBS sectors.

ICE BofA 1-Yr US Treas - The ICE BofA 1-Year US Treasury Note Index is comprised of a single issue purchased at the beginning of the month and held for a full month. At the end of the month that issue is sold and rolled into a newly selected issue. The issue selected at each month-end rebalancing is the outstanding two-year Treasury note that matures closest to, but not beyond, one year from the rebalancing date. To qualify for selection, an issue must have settled on or before the month-end rebalancing date.

S&P 500 Total Return Indx - The S&P 500 Index Total Return is a broad-based measurement of changes in stock market conditions based on the average performance of 500 widely held common stocks. It consists of 400 industrial, 40 utility, 20 transportation, and 40 financial companies listed on U.S. market exchanges. This is a capitalization-weighted calculated on a total return basis with dividends reinvested. The S&P represents about 75% of the NYSE market capitalization.

ITEM # 2023-6567

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 4.B.

TO: City Council

THRU: Louis Zunguze, Community Development Director
Krystal Strickland, Finance Director
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Jeffrey Cozadd, Grants Manager

DATE: 5/5/23

SUBJECT: Utility Undergrounding - Utility Consultants of Florida - Task Order 3

I. BACKGROUND: The undergrounding of utilities project is an initiative identified as part of the City's Strategic Plan. On April 19, 2021, City Council approved Task Order 1 for Utility Consultants of Florida. Task Order 1 served as a scope of service for the first-year activities. These activities included the development of an Opinion of Probable Cost for Phase 1 and the sequencing of subsequent phases. The Opinion of Probable Cost was completed in December 2021 and presented to the council in January 2022. Task Order 2 was issued on March 7, 2022. Deliverables of Task Order 2 were establishing the timeline and sequencing of Phase 1, initiating design efforts and deposits, identifying equipment locations, and working with stakeholders. The binding cost estimate for Phase 1 should be delivered in June 2023.

II. DISCUSSION: Task Order 3 is for a total not to exceed amount of $952,028 to accomplish the following scope of service items:

PART A ~ FINAL DESIGN & CONTRACTOR PROCUREMENT
1. Coordination meetings with CITY staff and other Key Stakeholders to discuss project advancement, funding initiatives, timeline, and next steps.
2. Continuing coordination with FPL, AT&T, CenturyLink, and Cox), and other Key Stakeholders on overall process for the City's Phase 1 UG Project and obtain firm or binding cost estimate and scope of work from each Utility (FPL covered by BCE).
3. Continued easement coordination including required legal property descriptions by surveyor in order to obtain signatures & recordings for locations that border current rights-of-way and adjacent property boundary. There are some easements that will require field survey and need to be surveyed during the project construction.

4. Assist with FPL final Design & BCE.
5. Design adjustments to FPL design necessitated by site review.
6. Coordinate with Utilities, FDOT, local governmental authorities, and other potential agencies to review any potential work plans within Phase 1.
7. Coordinate and assist CITY with procurement plan for Phase 1 undergrounding. Establish potential qualified undergrounding contractors, meetings & discussions on advertisement, timeline, project delivery, support RFQ/RFP, and plans package.
8. Attend and/or support Council Meetings.

PART B ~ CONSTRUCTION MANAGEMENT & OVERSIGHT/INSPECTION

9. Establish project kick-off and routine meetings with all parties. Bi-weekly progress meetings with contractor, FPL, utility carriers, and other key stakeholders during construction.
10. Project management/oversight & inspection during construction.
11. Project document controls/daily report of work activities.
12. Field adjustments during construction in conjunction and coordination with FPL,
13. Schedule updates.
14. Review of Contractor pay applications, quantity tracking, bore logs, utility as-builts.
15. Coordinate work with utility owners and City contractor(s).
16. Provide routine updates and report to City staff.
17. Confirm and support easement documentation (survey separate)
18. Coordinate switching orders.

A. Link to Strategic Goals / Objectives: Council Objective 1.5 Underground Utilities

B. Effect on Budget (EOB): Task order #3 is for a total not-to-exceed amount of $952,028. The FPL franchise fee and Okaloosa Half Penny funds have been committed to support the Undergrounding project.

	10258500 TC CRA	11058500 Harbor CRA	12953931 Oka 1/2 Under	31553977 2% Elec Franch	TOTAL
565000-UNDER capital project-Undergrounding	$ 500,000	$ 6,000,000	$ 1,940,000	$ 3,375,000	$ 11,815,000
FY23 Adopted Budget*	500,000	6,000,000	1,940,000	3,375,000	11,815,000
PY Rollforwards for Open Encumbrances	-	-	141,015	-	141,015
Adjustments	-	-	-	-	-
Revised Budget	500,000	6,000,000	2,081,015	3,375,000	11,956,015
Previous Expenses/Encumbrances	-	-	(141,015)	-	(141,015)
Available Program Budget	500,000	6,000,000	1,940,000	3,375,000	11,815,000
This Agreement +(-)	-	-	952,028	-	952,028
FY23 Remaining Program Budget	$ 500,000	$ 6,000,000	$ 2,892,028	$ 3,375,000	$ 12,767,028

**FY23 Adopted Budget includes Budget for Prior Year Encumbrances*

C. Level of Service (LOS): Level of Service will increase as the undergrounding of utilities will bring the following benefits to the City:

* Improved safety
* Reduced maintenance
* Better aesthetics
* Potential increase in economic development.

D. Legislative Sponsor:

III. CONCLUSION: City staff and legal counsel believe this Task Order will allow the

undergrounding of utilities in Phase 1 to move forward and advance the council objective.

IV. RECOMMENDED MOTION: I move that the City Manager execute Task Order 3 of the Destin Utility Undergrounding Project Management Agreement with Utility Consultants of Florida.

Attachments:

1. Task Order 3 UCoF MAY 2023
2. UG Update (MAY 2023)

Office of the City Manager
Phone: 850-837-4242
Fax: 850-837-3267

TASK ORDER

DATE:

TO: Utility Consultants of Florida (via email)

FROM: Jeff Cozadd, Projects/Grants/Contracts Manager

SUBJECT: TASK ORDER 3, Utility Undergrounding

The City of Destin (City) has reviewed and approved your proposal to perform Task Order 3 consistent with the Agreement for 20-03-CD Destin Utility Undergrounding Project Management, attached scope of services and fee proposal (Exhibits A & B).

Scope of Work:

TASK ORDER 3 – See Exhibits A & B

Services Fee:

Not to Exceed	**$ 78,240.00 Part A**
Not to Exceed	**$ 873,788.00 Part B**

For the City:

_____ _____
Jeff Cozadd, Projects/Grants/Contracts Manager Date

_____ _____
Lance A. Johnson, City Manager Date

Exhibit A

SCOPE OF SERVICES FOR UNDERGROUNDING PROJECT MANAGEMENT

Project Management (TASK ORDER 3) –

PART A ~ FINAL DESIGN & CONTRACTOR PROCUREMENT

1. Coordination meetings with CITY staff and other Key Stakeholders to discuss project advancement, funding initiatives, timeline, and next steps.
2. Continuing coordination with FPL, AT&T, CenturyLink, and Cox), and other Key Stakeholders on overall process for the City's Phase 1 UG Project. Work with Carrier's to obtain their respective Binding Cost for the project.
3. Continued easement coordination, including required legal property descriptions by surveyor in order to obtain signatures & recordings for locations that border current rights-of-way and adjacent property boundary. There are some easements that will require field survey and need to be surveyed during the project construction.
4. Assist with FPL final Design & BCE.
5. Design adjustments to FPL design necessitated by site review.
6. Coordinate with Utilities, FDOT, local governmental authorities, and other potential agencies to review any potential work plans within Phase 1.
7. Coordinate and assist CITY with procurement plan for Phase 1 undergrounding. Establish potential qualified undergrounding contractors, meetings & discussions on advertisement, timeline, project delivery, support RFQ/RFP, and plans package.
8. Attend and/or support Council Meetings.

PART B ~ CONSTRUCTION MANAGEMENT & OVERSIGHT/INSPECTION

9. Establish project kick-off and routine meetings with all parties. Bi-weekly progress meetings with contractor, FPL, utility carriers, and other key stakeholders during construction.
10. Project management/oversight & inspection during construction.
11. Project document controls/daily report of work activities.
12. Field adjustments during construction in conjunction and coordination with FPL,
13. Schedule updates.
14. Review of Contractor pay applications, quantity tracking, bore logs, utility as-builts.
15. Coordinate work with utility owners and City contractor(s).
16. Provide routine updates and report to City staff.
17. Confirm and support easement documentation (survey separate)
18. Coordinate switching orders.

EXHIBIT B
FEE SCHEDULE

Project Management "TASK 3"		
PART A	**Consultants Costs**	
CITY OF DESTIN UNDERGROUNDING PROJECT MANAGEMENT		
Project Management	**Scope**	**Fee**
Sr Project Manager	1 ~ 8	$ 15,048.00
Project Manager	1 ~ 8	$ 33,220.00
Assistant PM/ Project Administrator	1 ~ 8	$ 6,144.00
Easement Survey		$20,000.00
Funding Specialist		TBD/If Needed
Public Information		TBD/If Needed
Inspector		TBD/If Needed
Administrative	1 ~ 8	$3,828.00
		$78,240.00
Estimated from June to November 23' (6-Months)		

Project Management "TASK 3"		
PART B	**Consultants Costs**	
CITY OF DESTIN UNDERGROUNDING PROJECT MANAGEMENT		
Project Management	**Scope**	**Fee**
Sr Project Manager	9 ~ 18	$ 53,352.00
Project Manager	9 ~ 18	$ 353,340.00
Assistant PM/ Project Administrator	9 ~ 18	$ 23,040.00
Scheduler		TBD/If Needed
Funding Specialist		TBD/If Needed
Inspector 1	9 ~ 18	$329,960.00
Inspector 2	9 ~ 18	$96,000.00
Administrative	9 ~ 18	$18,096.00
		$873,788.00
Estimated December 23' to May 25' (18-Months)		

These are forecast projections and may fluctuate based on project needs.

UTILITY UNDERGROUNDING PROJECT MANAGEMENT UPDATE

City of Destin

MAY 15, 2023



APPROACH TO PROJECT ADVANCEMENT

FPL DESIGN → CARRIERS → EASEMENTS → PROCUREMENT → CONSTRUCTION



Preliminary to Final

- ✓ Identify equipment locations, red-lines, proposed easements
- ✓ Laterals
- ✓ Considerations to terminations
- ✓ BCE



Carrier Involvement

- ✓ Identify aerial facilities
- ✓ Preliminary design considerations
- ✓ Utility Owner relationships
- ✓ Letter of commitment from Carrier's



Project Assessment ~ Approach to Property Owners

- ✓ Design objectives
- ✓ Creative Solutions
- ✓ Re-design
- ✓ Obtain easements



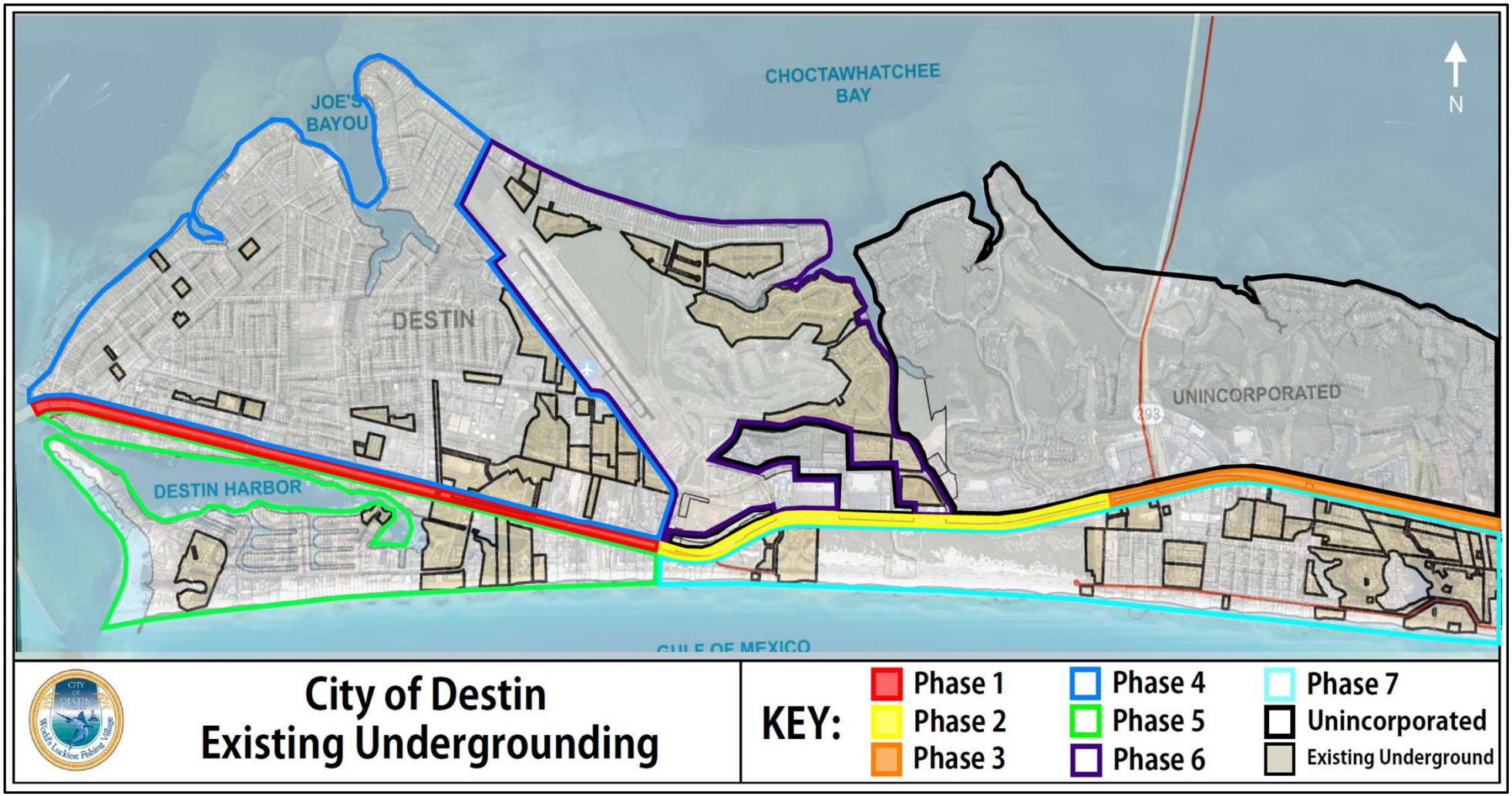
Procurement

- ✓ What serves the City's best interest type deliverable
- ✓ Establish interest
- ✓ Competitive bidding
- ✓ Interview potential contractors



Construction

- ✓ Project approach
- ✓ Public outreach
- ✓ Managing the work efforts
- ✓ Documentation Controls
- ✓ Schedule
- ✓ Full transparency!


CHOCTAWHATCHEE BAY
JOE'S BAYOU
DESTIN
DESTIN HARBOR
UNINCORPORATED
293
N
GULF OF MEXICO
City of Destin
Existing Undergrounding
KEY:
Phase 1
Phase 2
Phase 3
Phase 4
Phase 5
Phase 6
Phase 7
Unincorporated
Existing Underground

APPROACH TO PROJECT ADVANCEMENT

FPL DESIGN

Equipment

- ✓ Identify equipment locations

Red-Lines

- ✓ Design adjustments

Laterals

- ✓ Included in current design

Terminations/end points

- ✓ Cost Efficiencies

Binding Cost Estimate “BCE”

- ✓ Mid-June

UNDERGROUNDING PROJECTS



APPROACH TO PROJECT ADVANCEMENT

CARRIERS

Carriers

- ✓ AT&T
- ✓ Century Link
- ✓ Cox Communication
- ✓ Media-Com
- ✓ Unit Fiber

Coordination

- ✓ What aerial facilities are impacted

Relationships

- ✓ Current status

Cost Estimates

- ✓ Finding terminations that align with FPL but also cost effieciencies

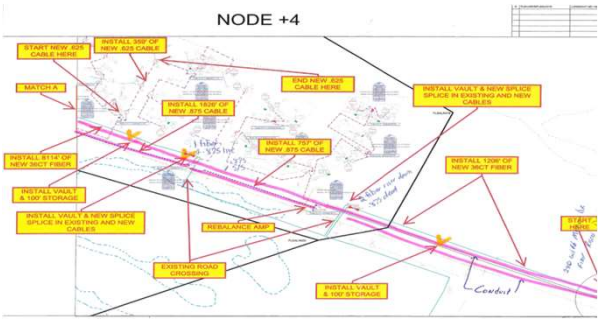
Letter of Commitment

- ✓ Work with Schef Wright

CARRIERS

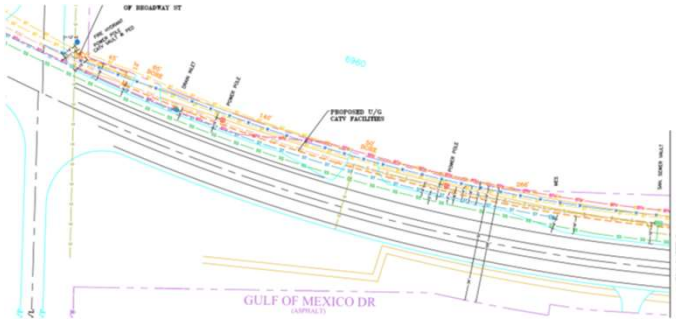
1. AT&T

Underground Conversion Projects



2. Century Link 3. COX Communication

Underground Conversion Projects



4. MEDIA COM 5.Uniti-Fiber

Underground Conversion Projects



FLORIDA DEPARTMENT OF TRANSPORTATION
UTILITY PERMIT

PERMIT NO: 2019-H-194-00216

STATE ROAD INFORMATION

County:	Section:	State Road No:	Beginning Mile Post:	Ending Mile Post:
Sarasota	17030000	789	3.870	5.479

APPLICANT INFORMATION

The Utility Agency Owner (UAO) shall be identified in this Applicant Information Box. When the UAO is a City or County and desires to have the Utility Builder make a joint permit applicant, as prescribed in Section 2.1(4) of the 2017 Utility Accommodation Manual (UAM), the Utility Builder shall also be identified in this Applicant Information Box. A Utility Builder alone cannot apply for a utility permit without the City or County adding them as a joint applicant.

Utility Agency Owner (UAO)		Utility Builder (only applicable when the UAO is a City or County)	
Name:	Comcast Cable (FMOC)	Name:	
Contact Person:	Comcast Cable (FMOC)	Contact Person:	
Address:	766 Blanding Blvd.	Address:	
City:	Jacksonville	City:	
State:	Florida	State:	
Zip:	32244512	Zip:	
Telephone:	9047779052267	Telephone:	
Email:	ksantana@truenetcommunication.com	Email:	

WORK DESCRIPTION

The Applicant(s) requests permission from the Florida Department of Transportation (FDOT) to construct, operate, and maintain the utilities as described below and as depicted in the incorporated documentation:
PROPOSED CABLE RELOCATE FROM AERIAL TO UG, DUE TO POLE REMOVAL ALONG GULF OF MEXICO DR - LONG BOAT KEY - PHASE 1

Assessment of existing infrastructure (why is this critical?)

Engineering Deposits

FPL Design

Betterment & Negotiations

Constructability & Sequencing of the Work

End user/field connections

RELATIONSHIPS!!!

APPROACH TO PROJECT ADVANCEMENT

EASEMENTS



FPL's Preliminary Design

- ✓ Plan Review & verifications



Coordination

- ✓ Determine approach



Design Adjustments

- ✓ Coordinating with FPL's designers to accommodate field changes



Easement Documentation

- ✓ Survey/Property Description



Consents

- ✓ Work with Owner's to obtain consents
- ✓ Secure easements that can be performed early

EASEMENTS

Understanding Easements

As part of the process of placing the power line underground to serve your home, Florida Power & Light Company may require written permission to enter your property.



What is an easement?

An easement is written permission to enter onto property owned by another for a stated purpose, such as to install, maintain, repair and replace electric equipment. An easement is a formal legal document recorded in the public records of the county where the property is located.

Why am I being asked to sign an easement?

FPL requires an easement demonstrating your permission for FPL to enter onto your property to install, maintain, repair and/or replace underground power lines and other equipment. An easement must be notarized and witnessed by two people who are not immediate family members. If you need assistance with this process, your FPL customer outreach specialist can help.

How much easement area is required?

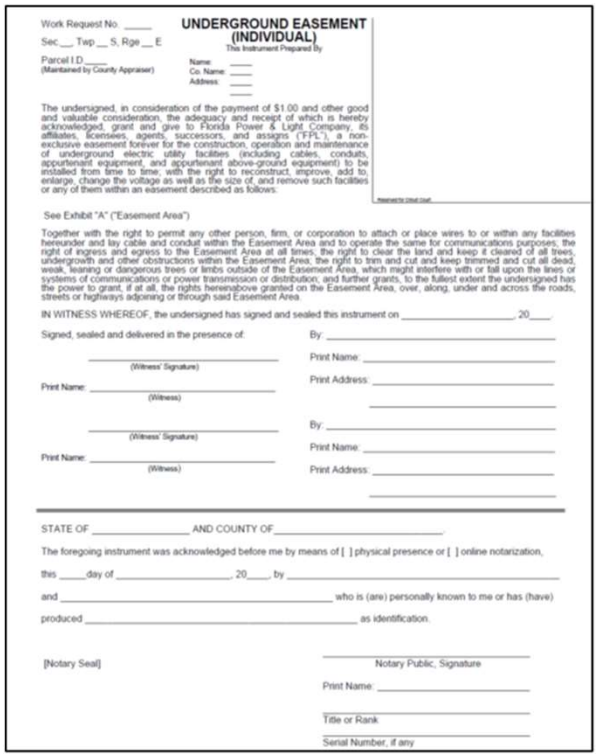
The standard easement area for this project is 10 feet by 10 feet. This area provides adequate space to install, maintain, repair and replace electric equipment. In some cases, the easement may be wider depending on the equipment necessary to install.

What does it mean if my property has an underground easement?

An underground easement gives FPL permission to perform work within the easement area. You still retain ownership of the property. You will need to maintain the easement area and your surrounding property to ensure FPL can access its easement.

Can I plant landscaping around the equipment on my property?

Landscaping around our equipment is permissible within certain guidelines. Plantings must be at least 3 feet from the back and sides of the equipment and 8 feet from the front. Remember to always call 811 before you dig to ensure your safety and prevent damage to any underground equipment.



Work Request No. _____
Sec.__ Twp.__ S, Rge.__ E
Parcel I.D.____
(Maintained by County Appraiser)

UNDERGROUND EASEMENT (INDIVIDUAL)
This Instrument Prepared By
Name: ____
Co. Name: ____
Address: ____

The undersigned, in consideration of the payment of $1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its affiliates, licensees, agents, successors, and assigns ("FPL"), a non-exclusive easement forever for the construction, operation and maintenance of underground electric utility facilities (including cables, conduits, appurtenant equipment, and appurtenant above-ground equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage as well as the size of, and remove such facilities or any of them within an easement described as follows:

Reserved for Circuit Court

See Exhibit "A" ("Easement Area")

Together with the right to permit any other person, firm, or corporation to attach or place wires to or within any facilities hereunder and lay cable and conduit within the Easement Area and to operate the same for communications purposes; the right of ingress and egress to the Easement Area at all times; the right to clear the land and keep it cleared of all trees, undergrowth and other obstructions within the Easement Area; the right to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the Easement Area, which might interfere with or fall upon the lines or systems of communications or power transmission or distribution; and further grants, to the fullest extent the undersigned has the power to grant, if at all, the rights hereinabove granted on the Easement Area, over, along, under and across the roads, streets or highways adjoining or through said Easement Area.

IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument on _____, 20____.

Signed, sealed and delivered in the presence of:

_____ (Witness' Signature)
Print Name: _____ (Witness)

_____ (Witness' Signature)
Print Name: _____ (Witness)

By: _____
Print Name: _____
Print Address: _____

By: _____
Print Name: _____
Print Address: _____

STATE OF _____ AND COUNTY OF _____.

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization,

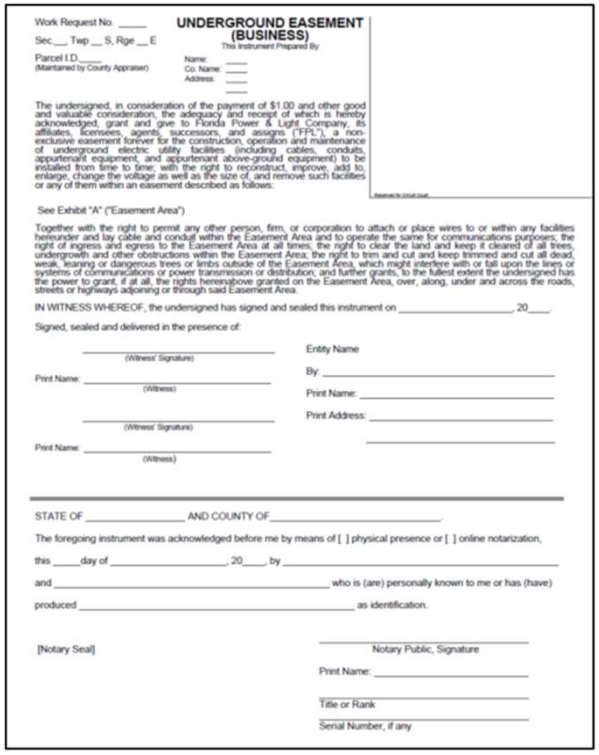
this ____day of _____, 20____, by _____

and _____ who is (are) personally known to me or has (have)

produced _____ as identification.

[Notary Seal]

_____ Notary Public, Signature
Print Name: _____
_____ Title or Rank
_____ Serial Number, if any



Work Request No. _____
Sec.__ Twp.__ S, Rge.__ E
Parcel I.D.____
(Maintained by County Appraiser)

UNDERGROUND EASEMENT (BUSINESS)
This Instrument Prepared By
Name: ____
Co. Name: ____
Address: ____

The undersigned, in consideration of the payment of $1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its affiliates, licensees, agents, successors, and assigns ("FPL"), a non-exclusive easement forever for the construction, operation and maintenance of underground electric utility facilities (including cables, conduits, appurtenant equipment, and appurtenant above-ground equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage as well as the size of, and remove such facilities or any of them within an easement described as follows:

Reserved for Circuit Court

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Signed, sealed and delivered in the presence of:

_____ (Witness' Signature)
Print Name: _____ (Witness)

_____ (Witness' Signature)
Print Name: _____ (Witness)

Entity Name
By: _____
Print Name: _____
Print Address: _____

STATE OF _____ AND COUNTY OF _____.

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization,

this ____day of _____, 20____, by _____

and _____ who is (are) personally known to me or has (have)

produced _____ as identification.

[Notary Seal]

_____ Notary Public, Signature
Print Name: _____
_____ Title or Rank
_____ Serial Number, if any

EASEMENTS

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	FPL EQUIPMENT #'S	FPL DWG SHEET NO.	ADDRESS	Placement comments	PARCEL I.D.	OWNER NAME	OWNER DETAILS/INFO/EMAIL/PHONE	CONTACT INFO	TRANSFORMER/SWITCH	CONTACT NOTES	Consent	Email Sent	PICTURES
3	2,3,4,4.1	1	1046 HWY 98 East	Need new size for collocation of all equipment	00-2S-22-2315-0000-0010	SILVER BEACH TOWERS PROPERTY OWNERS ASSN	1050 HWY 98 EAST #100 DESTIN 32541	850-269-1395, email manager@SilverBeachTowers.org	3 Switch, 1 Transformer (More than 25x25')	2/21 Darell will meet with Stephanie on 2/23 prior to board mtg to discuss on site the impact to the property. 2/20/23 follow up on consent form -Darell is trying to get it back to me. 2/6/23 Darell is highly supportive and eager to get easement. D-9 email	VERBAL CONSENT	2/21/23	https://dsm01pap003files.storage.live.com/y4mP63q_mAQFHKHifFVmgB7H3kmqgZgZtO5LSDVnXp_Np_MyU-TQhBOJ_IFbowE0Bw1JNjiXrb-h1lU3AKPadNmSPKbYT5DKrRlEatk0t3oaXFNGyIlhfLqt1gkWzg3asorBT__9AZJkMy55eZxqwQo2o7GpxKWVMPkcrK08RJqZVCg1HQu6SEroWPev?width=1280&height
4	2.1	1	1083 HWY 98 E, DESTIN 32541	Will fit by mailbox at diner	00-2S-22-0000-0013-003D	NORTHLINE INVESTMENTS, LLC	519 METAIRE RD, METAIRE LA 70005	Manager: William Lacorte, 770 Harbor Blvd Unit 61, Destin, 504-236-4196, email william.lacorte@gmail.com	Single Transformer 10x10'	2/14/23 William contacted me he supports UG -will sign easement- email info 2/6/23 Left message	SIGNED CONSENT	2/15/23	https://dsm01pap003files.storage.live.com/y4mLtjVHsxCCUw0HuTl5kAtMgiVwEtB4wknlour7FNlqKKADPgEIc6PDtYi3OS6_-kfqGrKSqznZelsxEPDO0PWDtBnBLbeM954OCzHR9FrPw82jwxRAR9DO-_iTFMNvMZR-Vk-JtkWco__1qtNqlpR8LJSNko3_-
5	4.2	2	1040 HWY 98 East		00-2S-22-4555-0000-0000	SUNDESTIN INTL CONDO	N/A	vgiles@myscenicstays.com	1 Transformer (10x10")	4/24 Sent mark up to Vicky 2/23/23 2/20/23 Real Estate Dept. Vicky Giles sent email 2/6/23 -Scenic Stays Business Development (on site)850-390-7511- LM	E-8	2/23/23	https://dsm01pap003files.storage.live.com/y4mYAPfXssuzYswmyZbFf3QaDhRdNjeVZQOoXx5DPD6mgDg1xDwud3xWvKFbA4CjwSAXYXuwVYFgq8_AWs6MGWLSVBoCi3_gYA7ZhbeBVwVQoOmdR2NVM1dI7O7S294AB_8rmZcNP6TBMuGwC9eSxg8t89oe?width=960&height=1280&cropmode
6	5.1	2	1040 HWY 98 E.		00-2S-22-4555-0000-0000	SUNDESTIN INTL CONDO	N/A	vgiles@myscenicstays.com	1-Phase Tx 10x10	4/24 Sent Mark up to Vicky 3/21/23 LM 3/14/23 LM 3/7/23 Board had questions wanted a diagram of location + when is start date and duration of project. forwarded pic. 3/2 Sara recieved email-she will pass on to board. 2/28/23 LM 2/27/23 2/23/23 LM 2/20/23 LM + sent email	E-8	2/23/23	https://dsm01pap003files.storage.live.com/y4m7kWOSILfseyDu1639samCjjvlgs0Fc3HGsUVheSvZT1uPNA4E_zZwvyD7qhKbivmqSsTGkJtpqat2QztdANYA_U3RiV38I2QMKDuG6h5OjvlOilWgEKyGZSlFd8NUPvFzn1T_W1RfXqRdnMP7l0ZJCBzCwfkt7DeDKQyl__DbILQKfZEF0C?width=2731&height=2048&cropmode=none
7	5,6,7	2	1020 HWY 98 East	Remove all landscaping and thick concrete pad, 2 will fit side by side in front 22 ft area, 3rd fit in south part of grass. Need new measurement for 3 collected equip	00-2S-22-0000-0013-0010	T B H Corporation	500 S Palafox St Ste 200 Pensacola FL 32502	General Contractor- Casey Bobe Phone 850-456-7401, email cbobe@mainstreetconstruction.com	3 Switches (More than 25x25')	3/7/23 called and email 3/8/23 follow up for consent. 2/28/23 2/24/23 He is looking over email. 2/23/23 LM- Paula	VERBAL CONSENT	2/23/23	https://dsm01pap003files.storage.live.com/y4mC2F5DtLCd6sDlOP_qj-glwcGSvMZEm5ugpnKI2q-qsfPvox20HZgaFto9KgFptGzTN6PELX-fDP3uh0tyDL_NRvillJwZtPnsv7_Pa0bEvZMcCFPxz7D8QrsDv5A40ul7G1Bee_S3ApRWAjsVb4hi7zlMyn_0UJjslC33H8BUcA48PTiWDlJUriGYxh?width=1280&height=1 cropmode=none
8	6.1 and non numbered transformer (	2	1030 HWY 98 East	Remove some bushes	00-2S-22-2303-0000-0010	SILVER DUNES	1 Silver Dunes LLC 108 Sirius Ln Slidell LA 70458	1-800-231-6729	2 Part transformer (10x12'), add 125kva transformer,	2/20/23 follow up with Derek- will pass on to next board meet 3/5/23 2/6/23 HOA Manager- Derek Maxwell- derek@silverdunesfl.com Board Meeting 2/10/23 Send email!	VERBAL CONSENT	2/21/23	https://dsm01pap003files.storage.live.com/y4mbKEoKGrSu_PBwJFyMsYeW6J_QLSSBmzweePTTP4BnhMu-r3B_Y3kl0w6c8wtgZ-6s1xBPMhk8h4THXbBpLAyEcoTFGRKRQ0l6lmewD3-E-DYR2ed21e73A_Shak65s95QgDlp8uq8jcPSabzvdHm3RwwcwhlSkHY7qADuLWtGPqB6vDk4JQhlVkg?width=1280&height=960&cropmode=none
9	7.1& 7.2	2	1027 HWY 98 East	Place both Tx's in back island behind pizza hut.	00-2S-22-0000-0024-001B	(Pizza Hut) Elliot Dg LLC	3636 N Causeway Blvd Ste 200 Metaire LA 70002	2/23/23 Send to Titus- titus@dorseydevelopment.com AKA Dorsey Development Group, 504-593-0400, email info@dorseydevelopment.com	2 3-Phase Transformers (Maybe 10x10'?)	2/20/23 follow up LM 2/6/23 Property Mger- Asheon Dorsey- asheon@dorseydevelopment.com- very supportive no problem/easement	VERBAL CONSENT		https://dsm01pap003files.storage.live.com/y4mPfqPvzvSfObi28sY-HF_nexd2H6A2M4uXH2E_Q64654Id7GaWwMU4P5s34kQPz_20gxKNbO1AmNCIDd8O6iTqGnmPPK0_oM_FdLE-NreLboWJM12gHoUeya1lu7Lpb24r7fV-CsWNC0NwFo6RnYBdPWaMCLmkpKou-u4KN7zW12b-iRuKV5d7CGlV5?width=2048&height=2731&cropmode=none
10	8 & 8.1	2	1063 Hwy 98 East		00-2S-22-0000-0024-0010	CHICK-FIL-A INC	5200 BUFFINGTON RD ATLANTA, GA 30349-2998	tripp.hill@cfafranchisee.com	Switch & Transformer (at least 25x25')	4/17 sent follow up email, Tripp Responded with consent 3/23 Emailed	email consent	3/23/23	https://dsm01pap003files.storage.live.com/y4mBfkp5-m_-sDepsNlJTzviMz7DWfmh_baI3A6ato2se3FLMkl6yKxBuX_QG0h-czxc3StPgydJiaoORc5iBRyqNAYKYkT1W-_f83sU4zg3kucjZyc6-5OJg2RpvJXq3UrWAz5r7gdmPR4YtdmXGasJsmHAafNDCGaN_DFPcV-cFoKdz0vlC_mb96Ts0wh?width=1280&height=960&cropmode=none
11	9	3	1021 HWY 98 E.		00-2S-22-0000-0013-0040	NEW CHICK-FIL-A (UNDER CONSTRUCTION)	J P D INVESTMENTS INC 1234 AIRPORT RD #124 DESTIN, FL 32541-2925	tripp.hill@cfafranchisee.com	Primary Cabinet / 25x25	4/17 sent follow up email, Tripp Responded with consent 3/23 Emailed	email consent	3/23/23	https://dsm01pap003files.storage.live.com/y4miVgctcExYnlO2rtptlOcTYSWbilqK3CxmMcBlmLoUCl_migo_avHCa87o1o5V8EDa8aF0_NJpbErWtoOlaAgM4y7z83rbkQYMf5aYHH-Vk9S6dohoI_AM7RTmqXy2Xy4-gBrEJObhkvAk8wNPwv8YcaT7v8TDFKO36vq3btYMazPYGebfYF1eW?width=96ight=1280&cropmode=none
12	8.2	2	1071 HWY 98 E.	will fit in back of car wash by pole, remove some landscaping	00-2S-22-0000-0024-0040	NEW CAR WASH	VAL-LU DEVELOPMENT LLC 34871 EMERALD COAST PKWY DESTIN, FL 32541	Agent: Andrew Vallianatos 850-259-0339	3p Tran 10x10	2/24/23 Met w/Steph requested to resend consent form for attorney to approve- verbal approval..2/23/23 Andrew wants to meet on site 2/24/23 Fri- Steph call to make time for meeting 2/20/23 LM sent email. 2/6/23 LM	VERBAL CONSENT	2/24/23	https://dsm01pap003files.storage.live.com/y4mnik2WofaoSPwEIk6_wjusJn0VFiZbIXBjFVa12uEACtn9Rskpz590g8QD25B5bhmzZQLds20UB_QwpBYfIIC-7T3u96csMQw3HIlk8DYK1CU_M51ajgt4m7KF-RPL3As19Zgg0G0mZrkb4VdrePlcl93l87GgrG_lHt6pOUAORiAszr6NLN5wO7dczD2 width=960&height=1280&cropmode=none

PROCUREMENT

FPL/City Contractor
We will provide the City with options & recommendations based on the BCE

Schedule & Milestones
Clear expectations with the City's objective on schedule, public commitments, and key milestones



AT&T, Cox Communications, Century Link
We will evaluate each one independently to see what is the most cost-efficient opportunity for the City. Part of our contractor procurement pack will include their details and sequencing of the work.

Raise Contractor Interest/ Participation (Expectations)
We want to create a competitive group of highly qualified contractors.

Qualified Contractor, Specifications Package, Plans Preparation
We have prepared procurement and plan packages on some of the largest projects that also include a variety of "project delivery methods" to best suit the client.

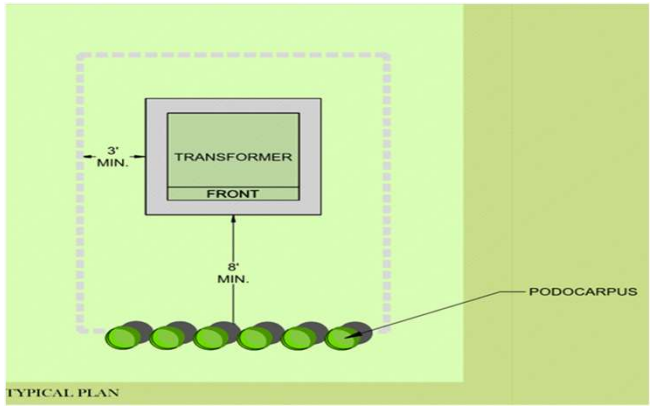
Streetlights/Landscape/ Design

- ✓ Streetlight
  - ✓ Ownership
  - ✓ Photometrics
  - ✓ P3
  - ✓ Fiber
- ✓ Landscaping
  - ✓ LAP
  - ✓ CRA
  - ✓ Equipment locations
  - ✓ FDOT
  - ✓ General improvement areas

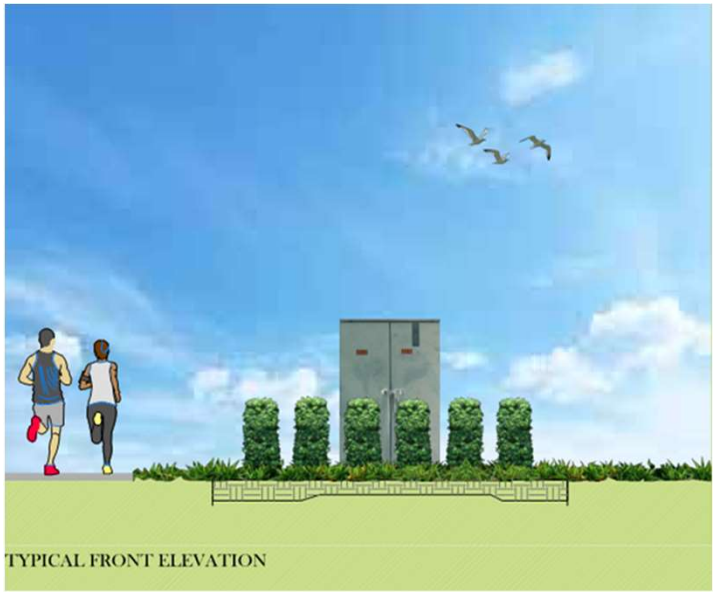








TYPICAL PLAN


TYPICAL FRONT ELEVATION

Easements & Directional Bore

- ✓ Sequencing and planning (layout specification)
- ✓ Awareness of affected properties
- ✓ City's new ordinance
- ✓ Seasonal residency
- ✓ FDOT corridor

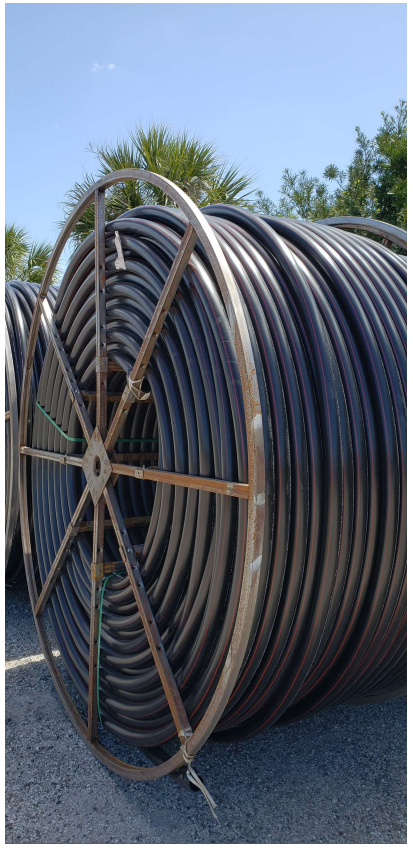






Switching & Staging

- ✓ Switching
  - ✓ Time is of essence
  - ✓ FPL's expectations
  - ✓ Familiarity
  - ✓ Coordination efforts, including communication company's
- ✓ Staging
  - ✓ Prior to contractor procurement
  - ✓ City land options
  - ✓ Co-op projects
- ✓ Seasonal Residents/Flow
  - ✓ Meters during season
  - ✓ FDOT sections during non-peak periods
  - ✓ Events











REPORTING & DOCUMENTATION

- ✓ Daily Reports
- ✓ Monthly Pay Applications
- ✓ As-Builts/Red-lines
- ✓ Record & file tracking

Revised: 06-05-19

TOWN OF LONGBOAT KEY - UTILITY UNDERGROUND CONVERSION

NTP - 07-08-19, First Contract Day - 07-22-19

DAILY WORK REPORT

UCoF

Contract Time		Prime Contractor	FPID	Contract No.	Inspector
Date	07-24-19				
Weekday	Wednesday	Wilco Electrical LLC	N/A	WA 2019-02	Randy Eddings
1st Contract Day	07-22-19	Project Description			
Contract Day	3	City of Belleair Beach - UTILITY UNDERGROUND CONVERSION			
Original Days	150	Temperatures		Weather Conditions	Soil Conditions
Added Days	0	Low:	79° AM:	Clear	Dry
Revised Days	150	High:	87° PM:	Cloudy, Intermittent Showers	Dry

Accidents:

☑ No ☐ Yes See Accident Report Dated: N/A

Visitors ((non-project affiliated visitors) - Name and Company they Represent):

John Riely stopped to discuss a private water main which is under pressure at 209 22nd Street.

Contractor(s) / Personnel

#	Name	Type	#	Hours	Type	#	Hours	Type	#	Hours
1	Wilco Electrical, LLC	Superintendent			Foreman	1	15	Skilled	4	60
		Semi Skilled			Common			Trainee		
2	-	Superintendent			Foreman			Skilled		
		Semi Skilled			Common			Trainee		
3	-	Superintendent			Foreman			Skilled		
		Semi Skilled			Common			Trainee		
4	-	Superintendent			Foreman			Skilled		
		Semi Skilled			Common			Trainee		
5	-	Superintendent			Foreman			Skilled		
		Semi Skilled			Common			Trainee		

Remarks/Activities Observed

#1 - Wilco Electrical, LLC, 07:30 to 22:30, backfilled yesterdays holes, set up on next bore location, set up slurry truck and vacuum truck on Chart House Restaurant Parking lot. Advised to gain permission. Began first Bore on SR-789 West Right-of-Way drilling north. Photo 1. 380 LF point to point. x 8 (only 7 made it successfully) 2" Conduit. Bill Vest arrived on site around 10:00 and Ken Tomory left the site at around 11:30. The boring was delayed throughout the afternoon due to rain. The bore was completed and the 8 2" conduit began being pulled back through at approximately 16:45. Production was stopped at approximately 17:15 when the conduits being pulled back struck a 2" TECO gas line. 911 was called and a combined response of the Fire Chief, a Battallion Chief, a Lieutenant, 3 Firemen, 2 trucks, 2 rescues and 2 admin vehicles from the Longboat Fire Department; one Captain, 3 Lieutenants, 7 Firemen, 3 trucks, 1 air truck and 1 admin vehicle from the Sarasota County Fire Department; 1 Lieutenant, 2 Firemen and 1 truck from West Manatee County Fire Department. TECO was notified and 1 technician responded about 18:30 with a F-250 Xtra Cab Utility Bed truck. TECO also dispatched RAW Consturction who responded at 19:00 with 3 Foremen, 8 Laborers, 3 trucks, 2 trailers and 2 excavators. The gas line was damped off by the combined efforts of Wilco, TECO, LKFD and SCFD. Wilco then continued their pull. Once the conduit was pulled through it was recognized that 1 of the 8 conduits was lost during the pull.

Project Photos

Photo 1 Description: Starting Point for First Bore 7-24 / 2" Conduit.



Photo 2 Description: Connecting the eight conduits in preperation for pull



Prime Contractor	Contract	FPID	Contract Day	Weekday	Date	% Time
Wilco Electrical LLC	WA 2019-02	N/A	3	Wednesday	07-24-19	2.00%

Effects of Weather on Major and/or Controlling Items of Work

Major and/or Controlling Item of Work	No Effect All Day	Affected < 50% of Work Day	Affected > 50% of Work Day	No Work All Day
Directional Bore for 6" & 2" Power Conduit	☐	☐	☐	☐
	☐	☐	☐	☐
	☐	☐	☐	☐
	☐	☐	☐	☐
	☐	☐	☐	☐

Estimated Work Performed

#	Pay Item No.	Description	Unit	Quantity	Site Source Reference/Comments
N/A LS	-	Reference of Progress Only- Directional Bore 2" 2PN2C	LF	380.00000	Sheet 75 / 2" by 7 lengths by 380 LF
	-	-	-		
	-	-	-		
	-		-		
	-	-	-		
	-	-	-		
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	-	-	-		
	-	-	-		
	-	-	-		

Contractor Equipment

#	ID#	Hours Idle	Hours Active	Make	Model	Description	Year
1	SC1600150	4.5	11	KUBOTA	Unkwn	Mini Excavator	
1	USDOT1341801	0	15.5	Kenworth	unkwn	Vacuum Truck	
1	4125	4.5	11	International	7400	Flatbed with Slurry Tanks and mixing equipment	
1	4128	0	15.5	Ford	F550	Flatbed Truck with tandom axle trailer.	
1	-	4.5	11	VERMEER	D46x60	Directional Bore Rig	
1	1123	0	15.5	GMC	2500	Crew Cab Pick up Truck	

We would love to hear from you and answer any questions



ITEM # 2023-6525

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 4.C.

TO: City Council

THRU: lisa Firth, Parks & Rec Director
Louis Zunguze, Community Development Director
Krystal Strickland, Finance Director
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Jeffrey Cozadd, Grants Manager

DATE: 4/20/23

SUBJECT: Town Center RFQ 23-01-CD firm presentations

I. BACKGROUND: The City Council directed staff to release an RFQ for the section of a firm for Town Center conceptual site master planning and landscaping consulting services. RFQ 23-010CD Proposal for Town Center Conceptual Site Master Planning and Landscaping Consulting Services was released on February 17, 2023.

A bid opening was held on March 30th, 2023, eleven submittals were received.

II. DISCUSSION: The City of Destin bid committee met on April 20th, 2023. The list of firms providing proposals are:

DAG Architects
Land Design
SRS
MKSK
Hitchcock Design Group
Metric
TWS
Torti Gallas
Dover Kohl
Copper Carry

Smallwood

The criteria the committee members used to evaluate the proposals included the completeness of the proposal, the type of similar projects the firms have done, the size of the communities the firms have worked with previously, and the size of the teams the firms planned on using.

After some discussion, it was agreed that the firms of Smallwood, Hitchcock, and Synalovski Romanik Saye (SRS) be invited to make presentations to City Council so that council members may select the firm they wish. The city manager agreed and recommended the presentations be scheduled for the May 1st council meeting.

After contact with each selected firm, the firms requested that they be able to present at the May 15, 2023 council meeting so that they would have time to make travel arrangements and prepare their presentations.

All proposals are available for review in the City Clerk's office.

After the presentations are finished, each council member will be requested to rank the firms #1 (first choice), #2 (second choice), or #3 (third choice). Scores will be totaled and the firm with the lowest point total (best overall average score) will be identified as the choice of council.

A. Link to Strategic Goals / Objectives: I. Financially sound city providing service excellence
II. Enhanced quality of life and safety for families
III. Economic development and revitalization
IV. Effective, efficient, and aesthetically pleasing infrastructure
V. Improve mobility and connectivity
VI. A green and sustainable environment

B. Effect on Budget (EOB): Once a firm is selected, the FY23 budget has $50,000 budgeted for the City Center feasibility, planning, and design.

30558500-565000-EVENT GF-Capital Project-City Center desgn	$	50,000
FY23 Adopted Budget		50,000
Net Transfers and Adjustments		-
Revised Budget		50,000
Previous Expenses/Encumbrances		-
Available Program Budget		50,000
This Agreement +(-)		-
FY23 Remaining Program Budget	$	50,000

C. Level of Service (LOS): Level of service will be increased as this project will have a positive impact on all the city's strategic goals.

D. Legislative Sponsor:

III. CONCLUSION: The firms of Smallwood, Synalovski Romanik Saye (SRS), and Hitchcock Design Group all presented quality proposals. Presentations from each group

should provide the necessary information for the council to make a sound decision.

IV. RECOMMENDED MOTION: I move the City Council to rank _____ (Hitchcock Design Group/Smallwood/Synalovski Romanik Saye) first in the selection process and direct the City Manager to negotiate a contract to bring back to the Council for consideration.

Attachments:

1. Hitchcock - Destin Town Center Shorlitst Presentation
2. Smallwood Presentation
3. SRS Destin Master Plan_051023
4. Hitchcock
5. Smallwood
6. SRS
7. Council Scoresheet - Town Center
8. Town Center overall scoresheet

DESTIN TOWN CENTER
CONCEPTUAL MASTERPLAN

THE STORY BEGINS NOW...

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Authentically Destin.

www.theDESTINnation.net

The Storyboard

YOUR TEAM



Principal-in-Charge / Project Manager
Alex Fenech



Lead Designer
Aaron Elswick



Designer
Kendra Teune

1999 N. University Drive, Suite 202
Coral Springs, **Florida**, 33071

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Adopted Condensed Destin Strategic Plan Summary for Fiscal Year **2023**

DESTIN CORE VALUES

Transparency
Teamwork
Integrity
Professionalism
Stewardship
Respect

VISION 2035: Destin is a family-oriented beach and fishing community where people want to **live**, **work** & **play** and where visitors are welcomed to respectfully enjoy our community and its resources.

CITY OF DESTIN PRIORITIZED STRATEGIC GOALS

1. Financially sound city providing service excellence.
2. Enhanced quality of life and safety for families.
3. Economic development and revitalization.
4. Effective, efficient, and aesthetically pleasing infrastructure.
5. Improve mobility and connectivity.
6. A green and sustainable environment.

For over 43 years, Hitchcock Design Group has been dedicated to Creating Better Places for people to **live**, **work** & **play** by providing consistently valuable planning and landscape architecture services to public and private land owners, developers, and managers.

We create better places through an unwavering commitment to **imagination**, **collaboration**, **advocacy**, **discipline**, and **sustainability**.

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PLACEMAKING IS **STORY TELLING** AT SCALE

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User Profile: Year-Round City of Destin Residents



Native



Transplant



Youth



Adult

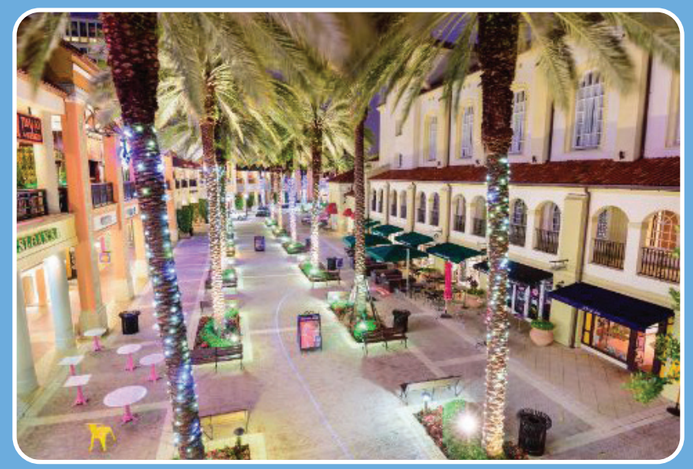


Seniors

BENEFITS

- A new place to "Live, Work, and Play"
- New community center
- Improved civic institutions
- New entertainment and cultural experiences
- New/additional residential opportunities
- Improved and safer pedestrian experience
- Increased walkability
- Increased access to groceries and shopping
- Increased parking
- Multi-generational programming









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User Profile: City of Destin Businesses



Retail



Service



Entertainment



Tourism



Education



Food & Beverage



Civic

BENEFITS

- Opportunity to introduce new businesses
- Support existing businesses
- Bring back generations old businesses
- Increased foot traffic/ visitors
- Unique retail, civic, and residential experience
- New retail and cultural experiences
- Day and Night time events and experiences
- New restaurants
- Improved and safer pedestrian experience
- Increased parking









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User Profile: City of Destin Visitors



In-State Tourists



Out-Of State Tourists



International Tourist



Seasonal/ Snowbirds



Families



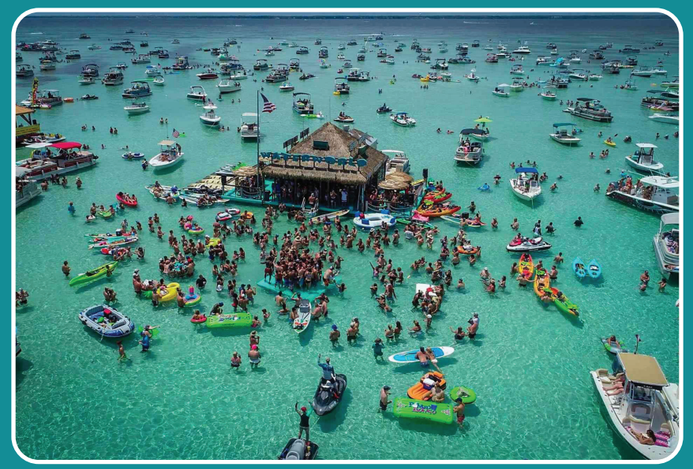
Couples

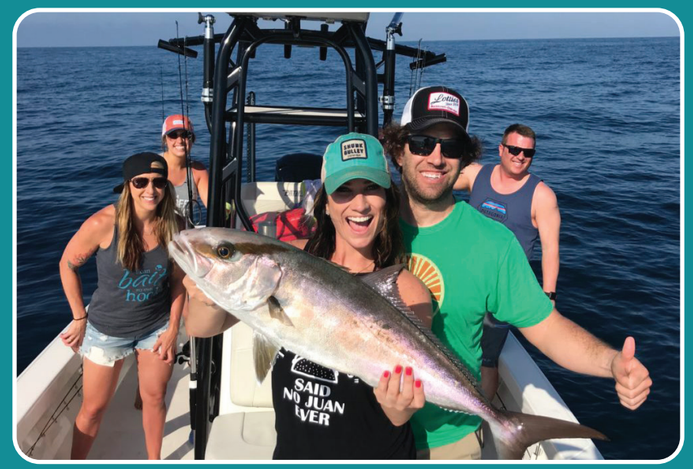


Singles and Friends

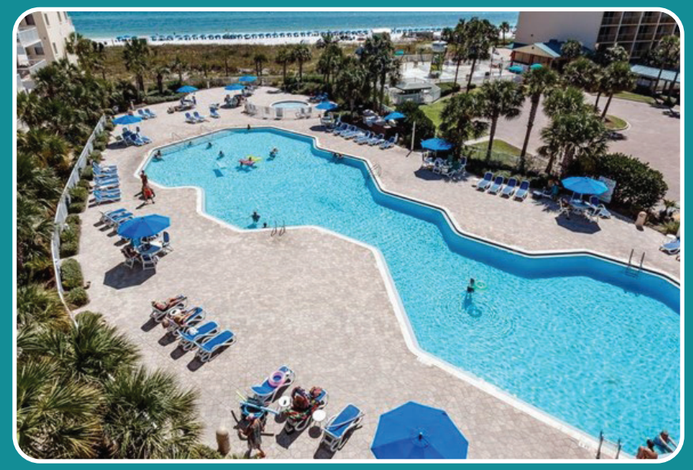
BENEFITS

- More reasons to visit and stay for longer
- New retail and cultural experiences
- Day and Night time events and experiences
- New restaurants
- Improved and safer pedestrian experience
- Emboding the same Destin qualities









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Design Criteria and Redevelopment Goals for the Project

**As indicated in RFQ Solicitation.*

CONCEPTUAL DESIGN CRITERIA

- Initial Vision / Uses
- Appropriate Program
- Daytime and Nighttime activation
- Expanded Scope
- ALL of which embody live-work-play

REDEVELOPMENT GOALS

- Take advantage of existing gateways
- Iconic Features
- Branding
- Create a series of signature projects
- Iconic architecture and mixed uses
- Compliment public realm


ALPHARETTA CITY CENTER (GA)



ALPHARETTA CITY CENTER (GA)


ALPHARETTA CITY CENTER (GA)

**RFQ identified case study*

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Authentically Destin.

Creating an AUTHENTIC story

DESTIN TOWN CENTER IS...

- A once in a generation opportunity
- Live-work-play
- Placemaking centric
- Uniquely Florida and Authentically Destin
- A destination within the destination
- The heart of downtown
- For everyone
- Daytime and nighttime ready

WITH GREAT ELEMENTS LIKE...

- A wide range of residential offerings
- Great restaurants
- Entertainment and shopping
- Recreation and public spaces
- Civic and community spaces / events
- Iconic artistic elements
- Fun "beach flair" branding and recognition
- Authentic architecture











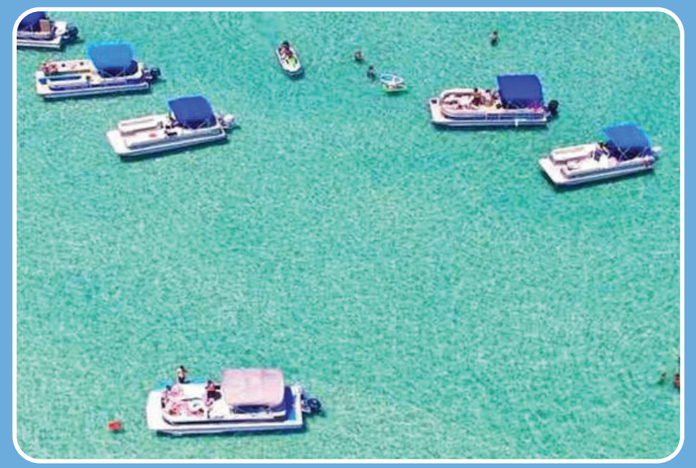

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HDG Creating Better Places at **East Village (**Austin, Texas)


"18-hour" offerings


Branding


Dynamic Activities


Public Spaces


Iconic Architecture


Program mix


Materials

What makes it special....

- Branding
- Materials
- Appropriate mix of program and use
- Accessibility / Walkability
- The public spaces
- Vibrant nightlife
- Variety of recreational opportunities
- Multi-generational
- Dynamic Activities
- "18-hour" offerings
- Iconic Architecture









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HDG Creating Better Places at **The Domain** (Austin, Texas)



Brand



Materials and Placemaking



Exceptional Amenities & Programs



Amazing Restaurants



Upscale Retail



Art



Ample and diverse Residential options

What makes it special....

- Brand: "The most desired place in Austin to shop, dine, live and work!"
- Human scale
- Open Spaces
- Quick access by car / parking
- Exceptional amenities / programs
- Convenient parking
- Upscale retail and restaurants
- High-end boutique alternatives
- Integration of Art
- Appropriate program mix









CITY OF DESTIN FLORIDA
World's Luckiest Fishing Village

HITCHCOCK DESIGN GROUP
creating better places

Uniquely Florida.
Authentically Destin.

Building the buzz at Destin Town Center

STEPS TO SUCCESS

- Collaboration and Communication
- Develop a unique story
- Engage stakeholders
- City Council road trip
- Develop a brand positioning platform
- Grow Responsibly
- Stay “true to our roots”
- Design a logo identity
- Develop a marketing message
- www.the**destin**nation.net
- Develop a savvy social media plan
- Special Events
- Check-ins with Strategic Plan



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Authentically Destin.

Your vision is inspiring, and we're already in a Destin state of mind....



"When I think of Destin, I think of Florida's truly special place. It carries a uniqueness that separates itself from any other destination on the Gulf Coast that brings with it an attractive allure to both in-state tourists and those from afar, folks who have decided to put their roots down, and businesses that have planted a flag to become part of the city's fabric. This diversity in the people that embody the "destination" mantra of Destin is what makes Destin authentic. **That authenticity is why I am so excited for the opportunity to get to know and work with members of the community and key stakeholders to bring such an integral and meaningful project to fruition.**"



"In addition to this project being a once-in-a-generation opportunity for the city, on a personal level, for me, this is a once in a lifetime opportunity to have a positive impact on a place that played such an important role in my childhood. I grew up vacationing in Destin multiple times a year and still have extended family who live there. **I saw my first dolphins, rode my first water slides, snorkeled for the first time, and caught my first grouper all in Destin.** I understand how special Destin is and would not take the responsibility of this ambitious project lightly."

"While I was born and raised in the Chicago area, the cities and landscapes of Florida have always been home to some of my favorite memories, which is what prompted me to start my career here. As a recent graduate, a project of this scale and impact is always something one aspires to being a part of. **Destin would be a pivotal project in my career development that would provide challenges and opportunities to create spaces that will continue to connect people to the city's beautiful natural and built landscape.**"



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The Destin Town Center story continues.....

HITCHCOCK DESIGN GROUP
creating better places®

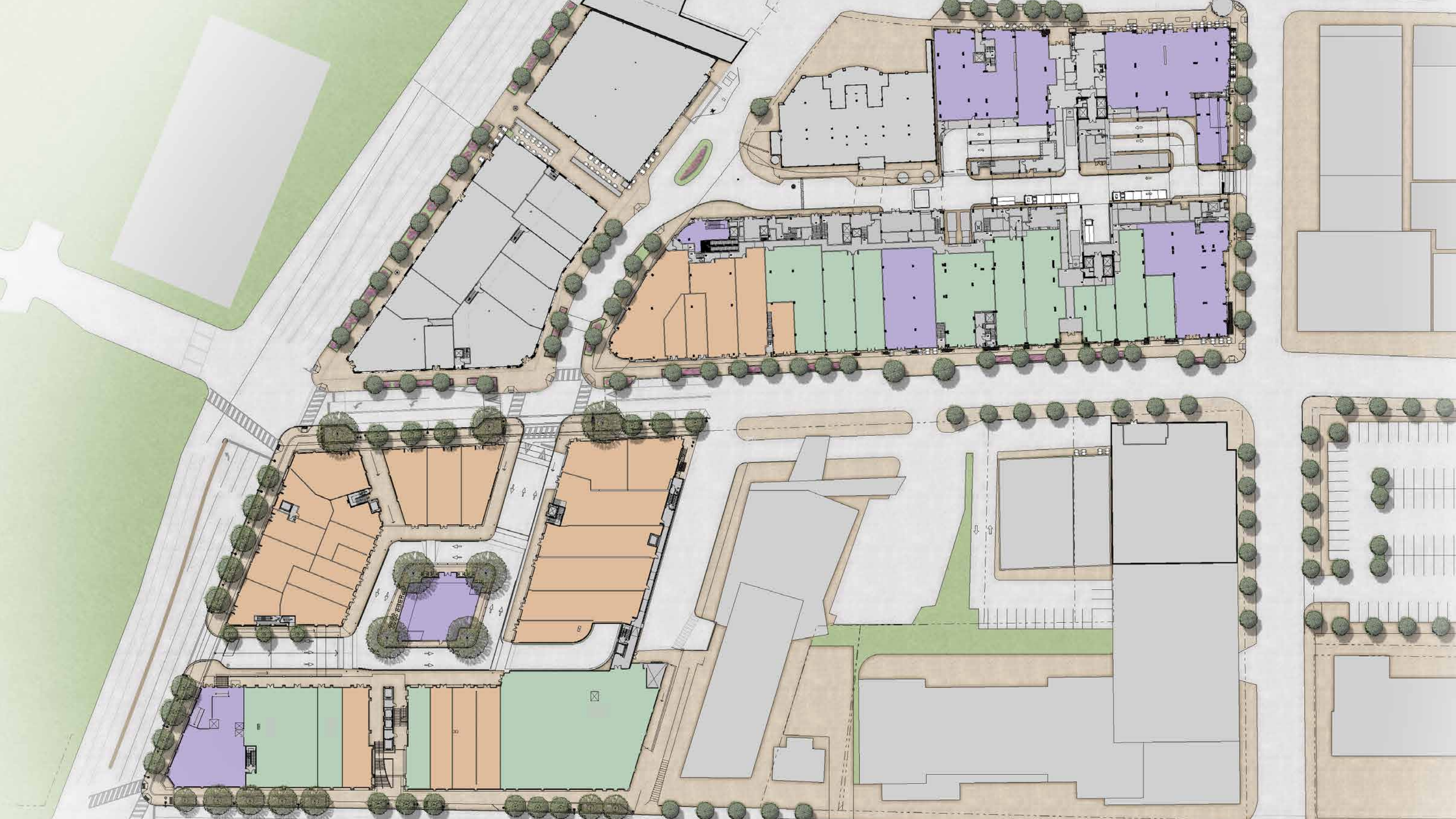
1999 N. University Drive, Suite 202
Coral Springs, Florida, 33071

www.theDESTINnation.net

For best viewing on your mobile device, please rotate to landscape mode.

SMALLWOOD






SHAKE SHACK
BURGERS SHAKES FRIES


HERMÈS
HERMÈS


PARKER




diptyque
diptyque
SELF
PARKING

SITE PLAN

OUT PARCELS

O1 COFFEE SHOP
O2 RESTAURANT
O3 RETAIL
O4 PHARMACY
05 GROCERY

SOUTH RESIDENTIAL

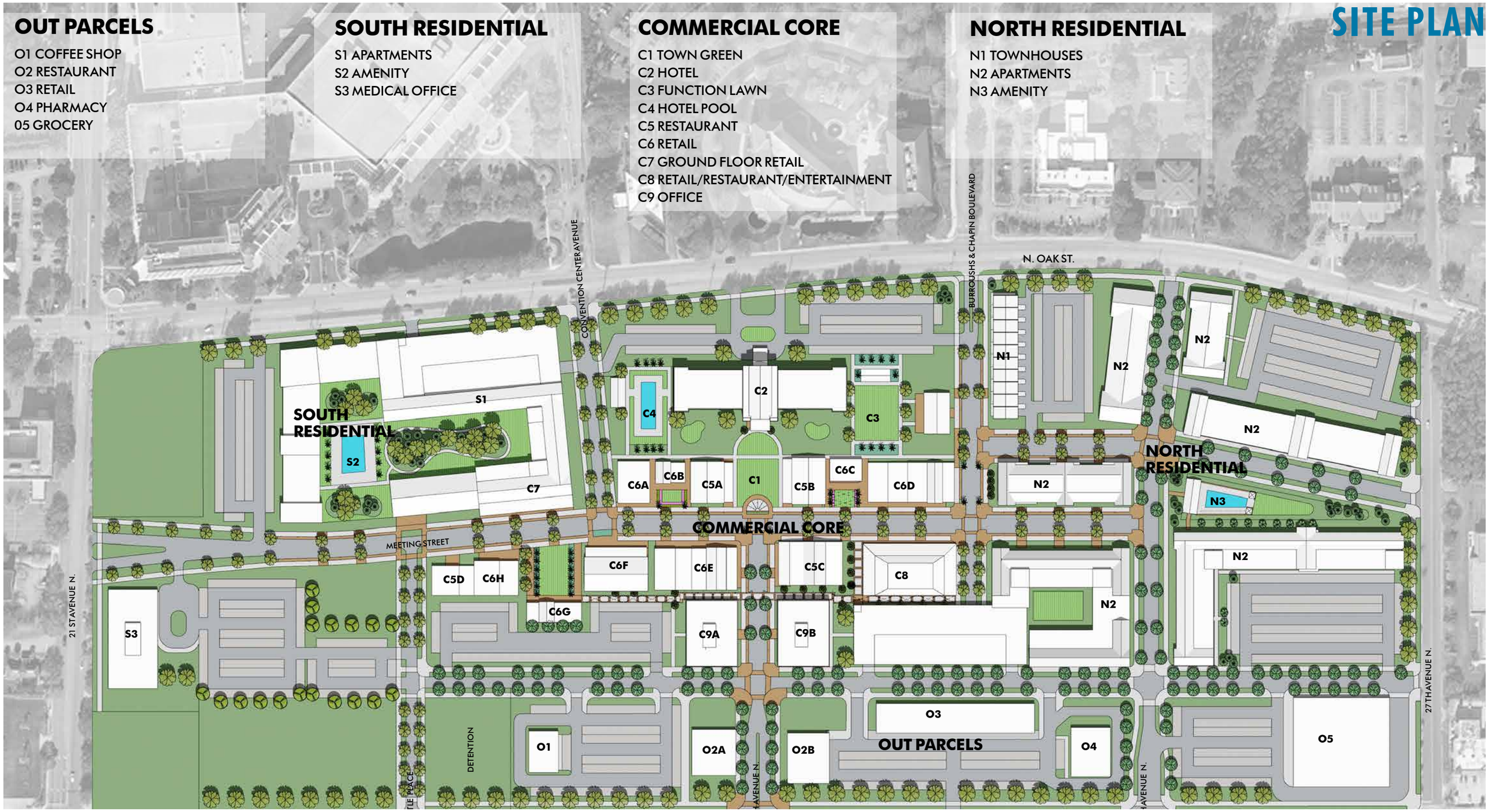
S1 APARTMENTS
S2 AMENITY
S3 MEDICAL OFFICE

COMMERCIAL CORE

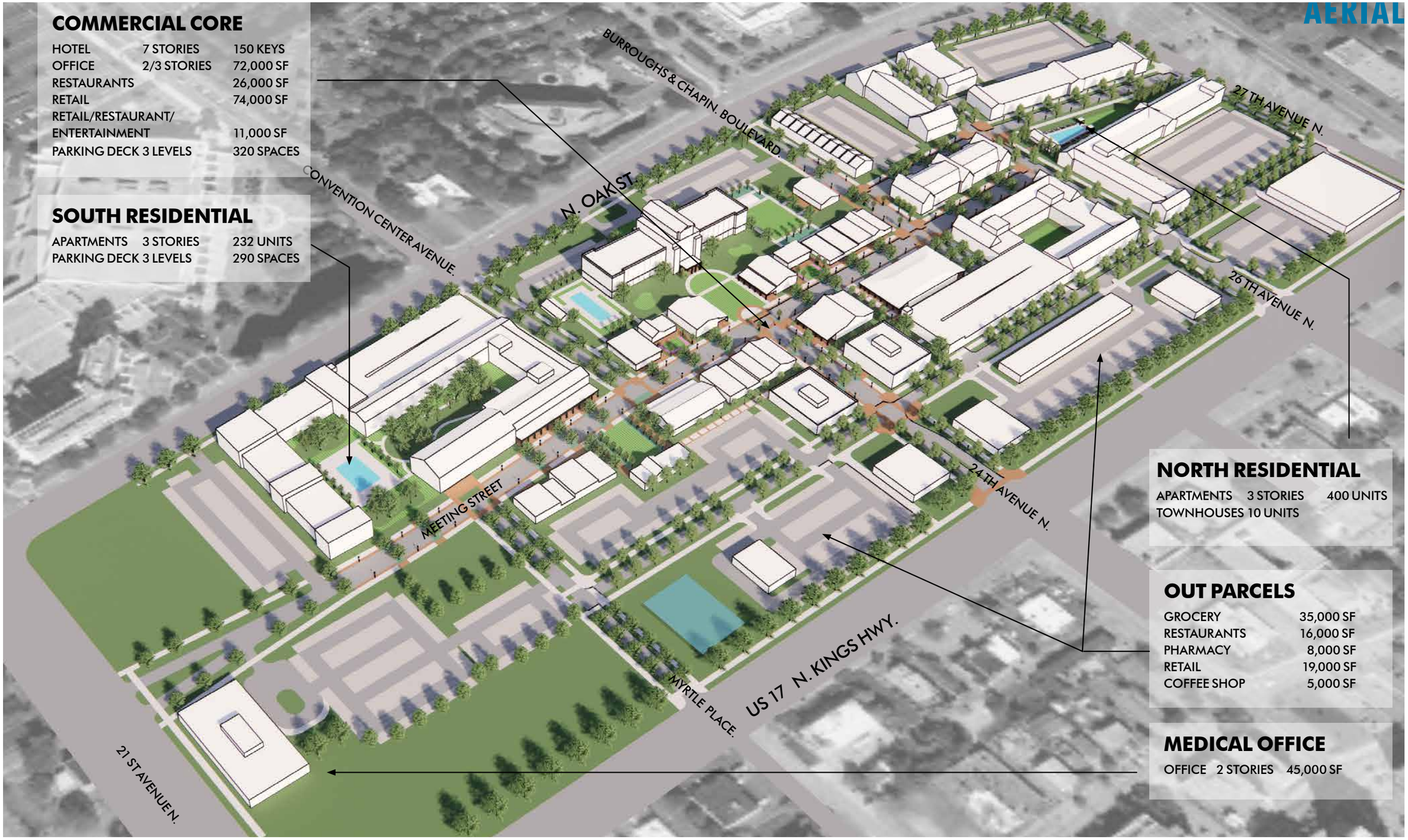
C1 TOWN GREEN
C2 HOTEL
C3 FUNCTION LAWN
C4 HOTEL POOL
C5 RESTAURANT
C6 RETAIL
C7 GROUND FLOOR RETAIL
C8 RETAIL/RESTAURANT/ENTERTAINMENT
C9 OFFICE

NORTH RESIDENTIAL

N1 TOWNHOUSES
N2 APARTMENTS
N3 AMENITY



AERIAL



COMMERCIAL CORE

HOTEL	7 STORIES	150 KEYS
OFFICE	2/3 STORIES	72,000 SF
RESTAURANTS		26,000 SF
RETAIL		74,000 SF
RETAIL/RESTAURANT/ ENTERTAINMENT		11,000 SF
PARKING DECK 3 LEVELS		320 SPACES

SOUTH RESIDENTIAL

APARTMENTS	3 STORIES	232 UNITS
PARKING DECK 3 LEVELS		290 SPACES

NORTH RESIDENTIAL

APARTMENTS	3 STORIES	400 UNITS
TOWNHOUSES	10 UNITS	

OUT PARCELS

GROCERY	35,000 SF
RESTAURANTS	16,000 SF
PHARMACY	8,000 SF
RETAIL	19,000 SF
COFFEE SHOP	5,000 SF

MEDICAL OFFICE

OFFICE	2 STORIES	45,000 SF



CONVENTION CENTER AVENUE.

24 TH AVENUE.

BURROUGHS & CHAPIN BOULEVARD









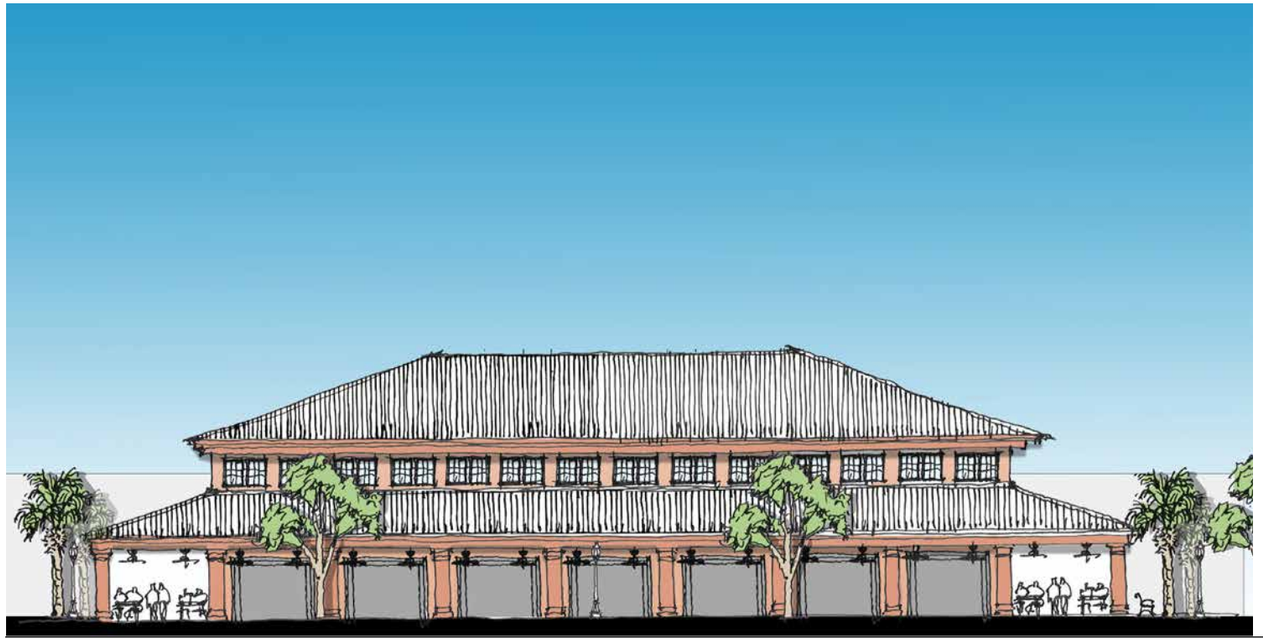
BURROUGHS & CHAPIN BOULEVARD

24 TH AVENUE.

CONVENTION CENTER AVENUE.

MYRTLE PLACE












MAGNOLIA MOON


DATASCAN




Est. 2017
MERCANTILE SOCIAL
TASTING ROOM AND BAR
DINNER
REDSKINS


All Fired Up
Market St
WIRE & WOOD
ALPHARETTA
SONGWRITERS
FESTIVAL

Proposed Front Elevation



Proposed Front Elevation (Enlarged)



Proposed Overall Elevation



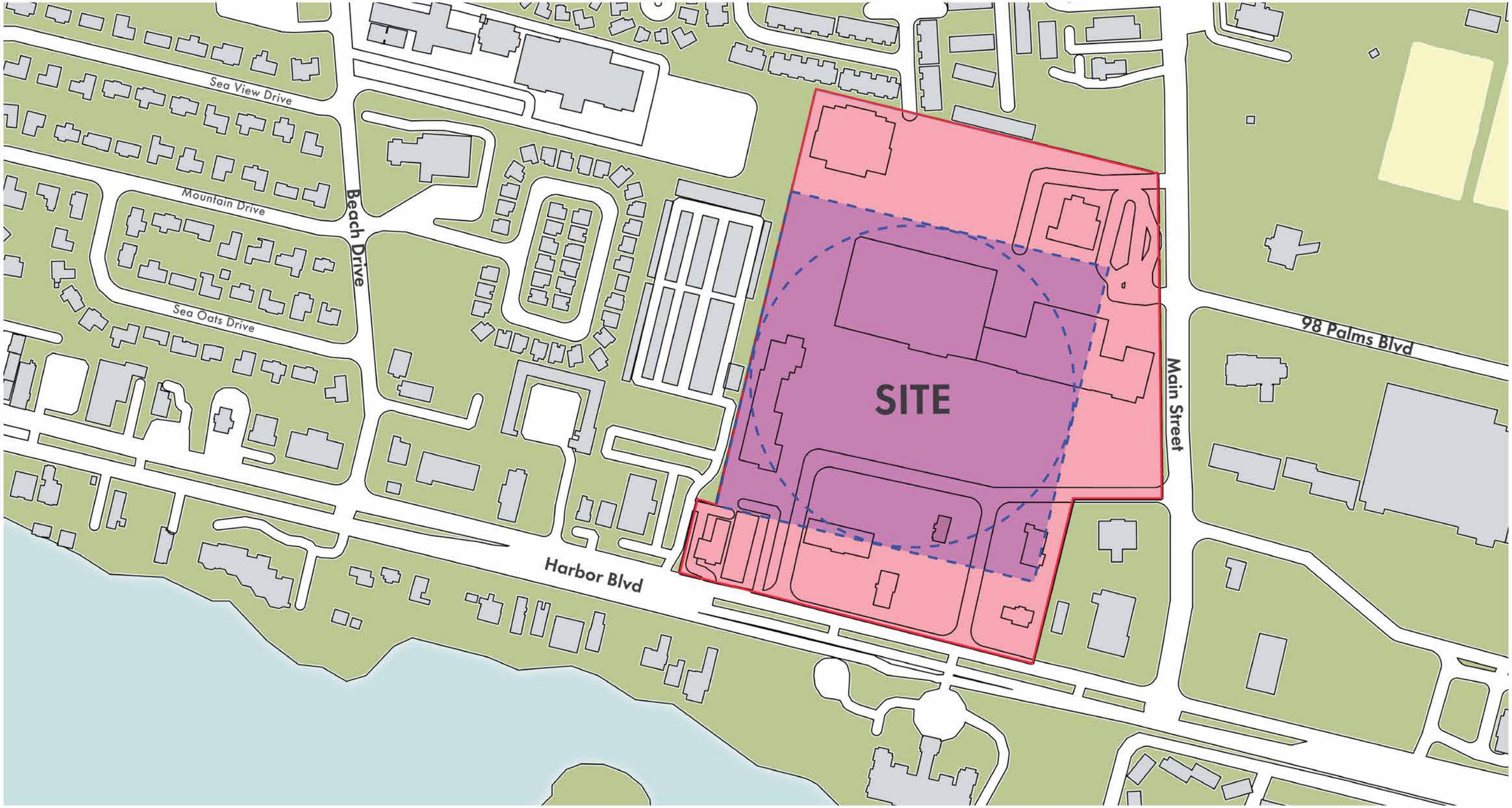
Proposed Front Elevation

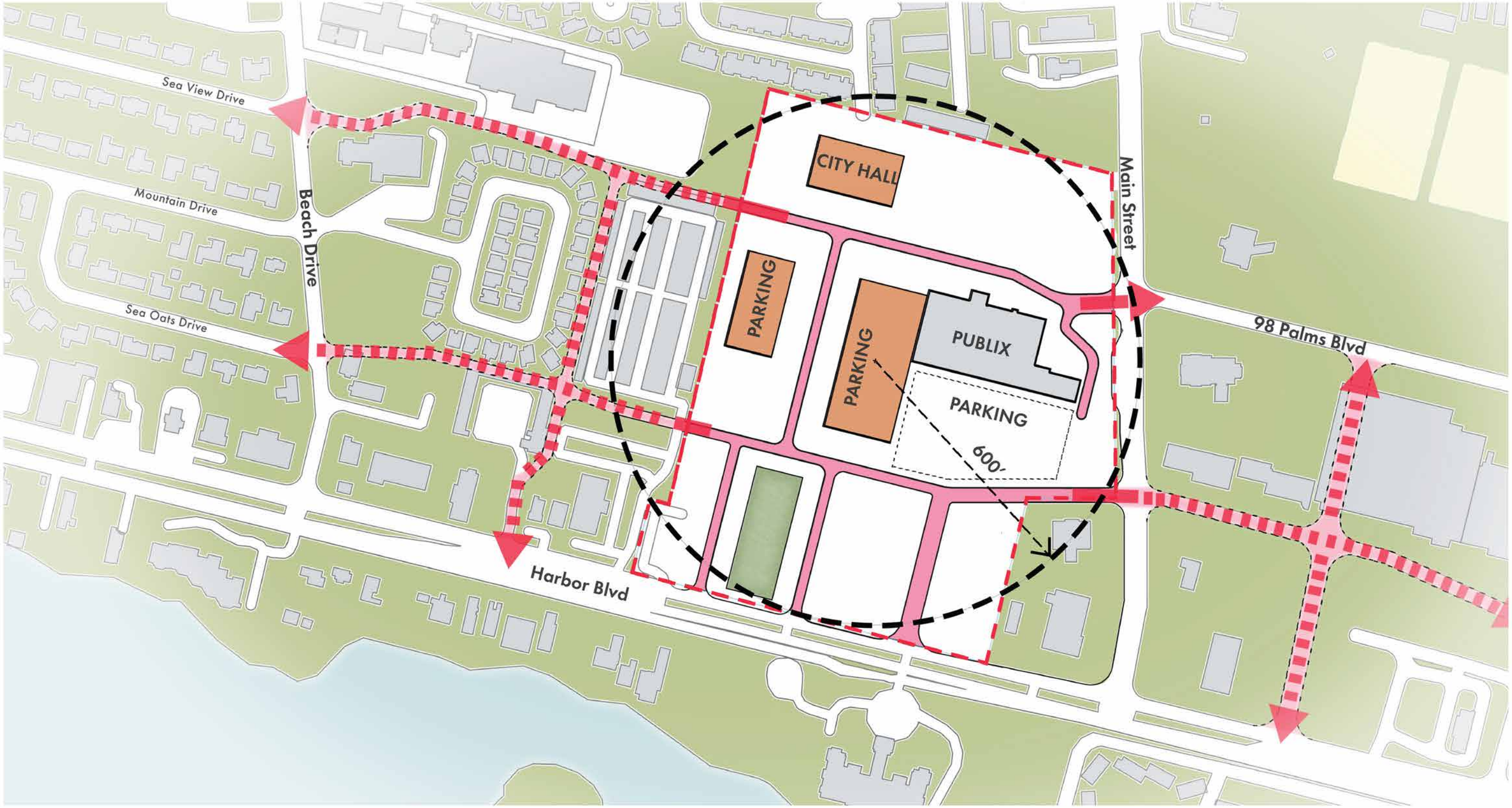





publix
FOOD & PHARMACY
950
Presto!

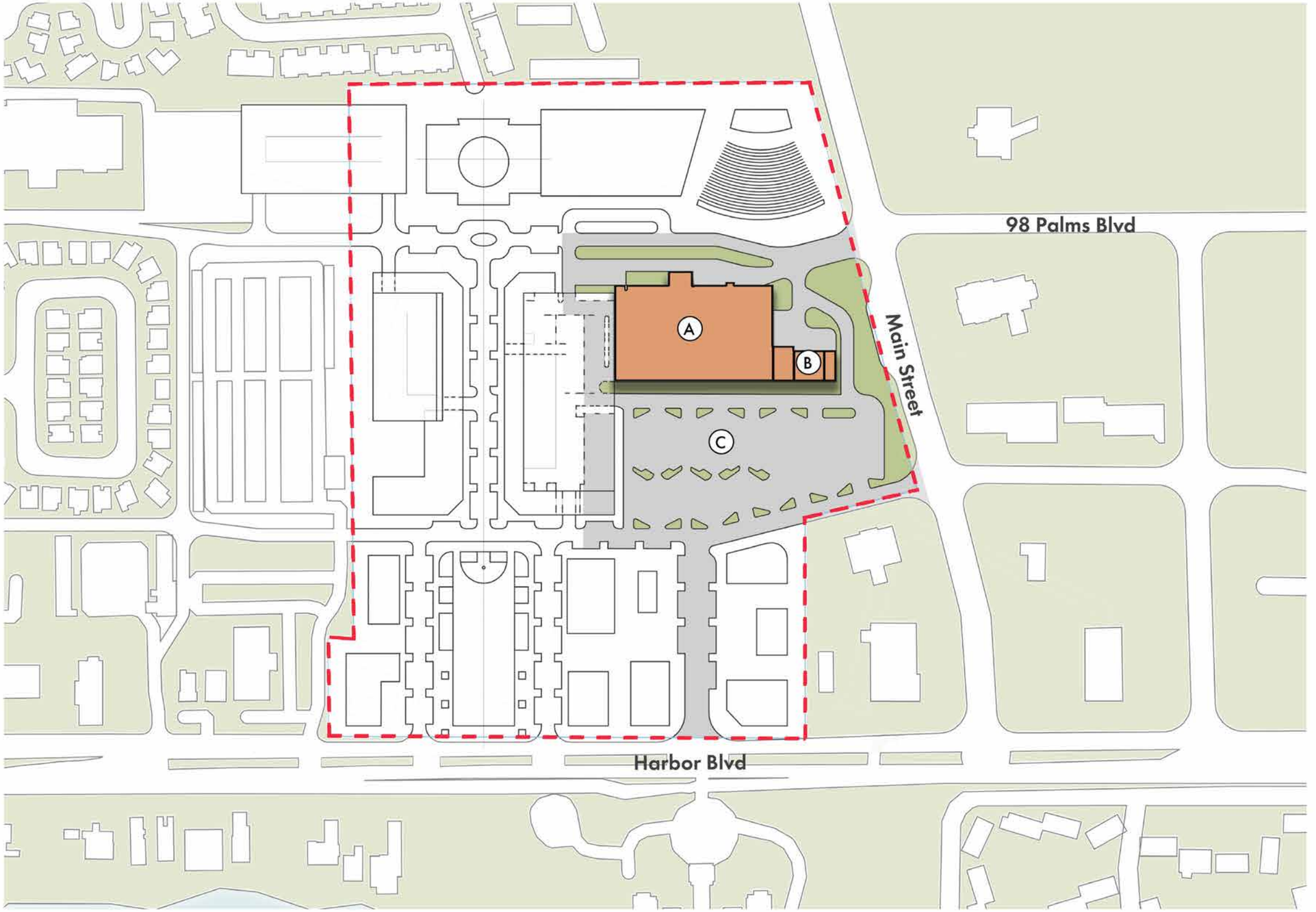

WHOLE FOODS MARKET


Sea View Drive
Mountain Drive
Sea Oats Drive
Beach Drive
SITE
Harbor Blvd
Main Street
98 Palms Blvd


Sea View Drive
Mountain Drive
Sea Oats Drive
Beach Drive
Harbor Blvd
Main Street
98 Palms Blvd
CITY HALL
PARKING
PARKING
PUBLIX
PARKING
600'

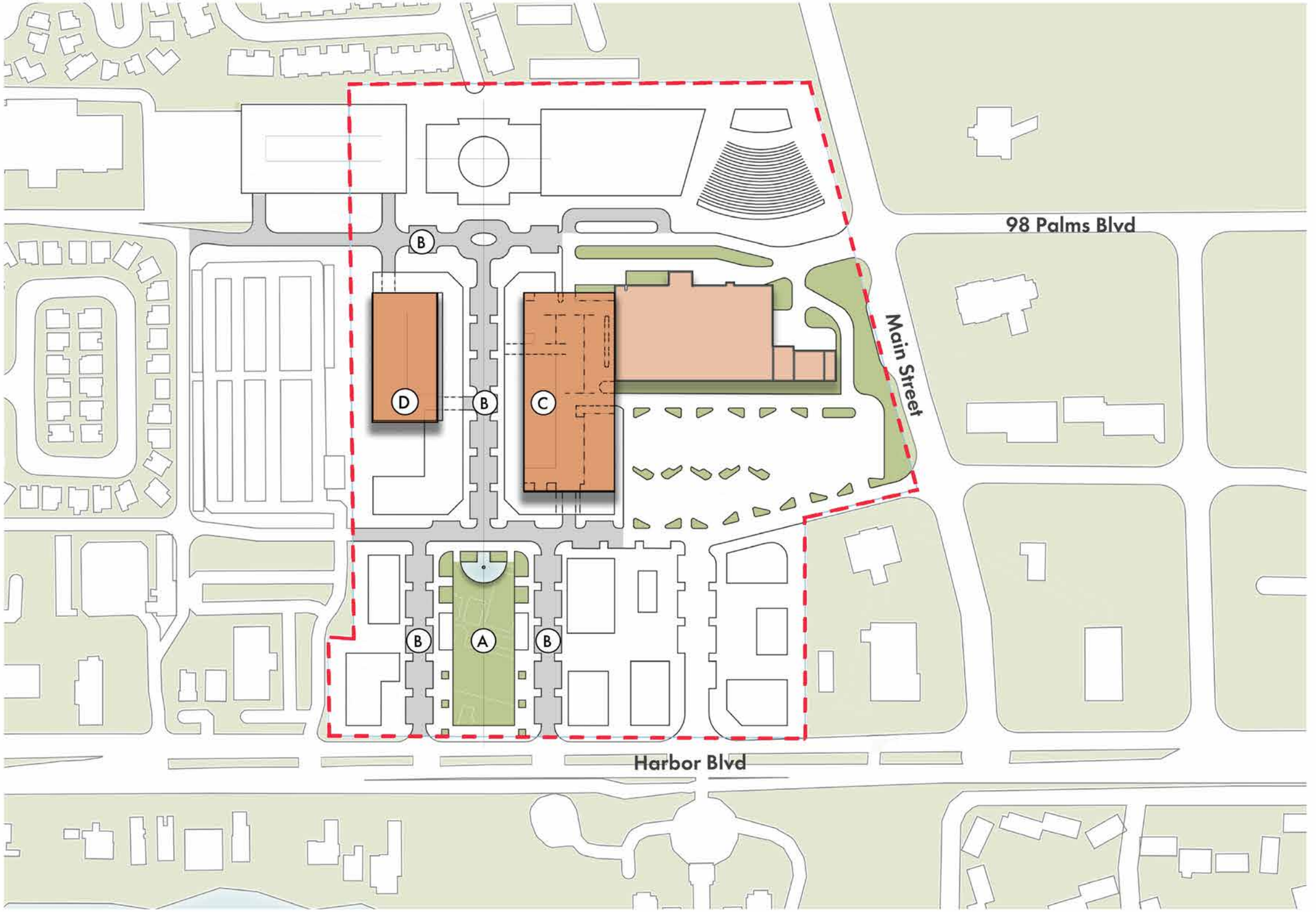
LEGEND

A	Publix	69,000 SF
B	Retail	7600 SF
C	Parking	320 Spaces



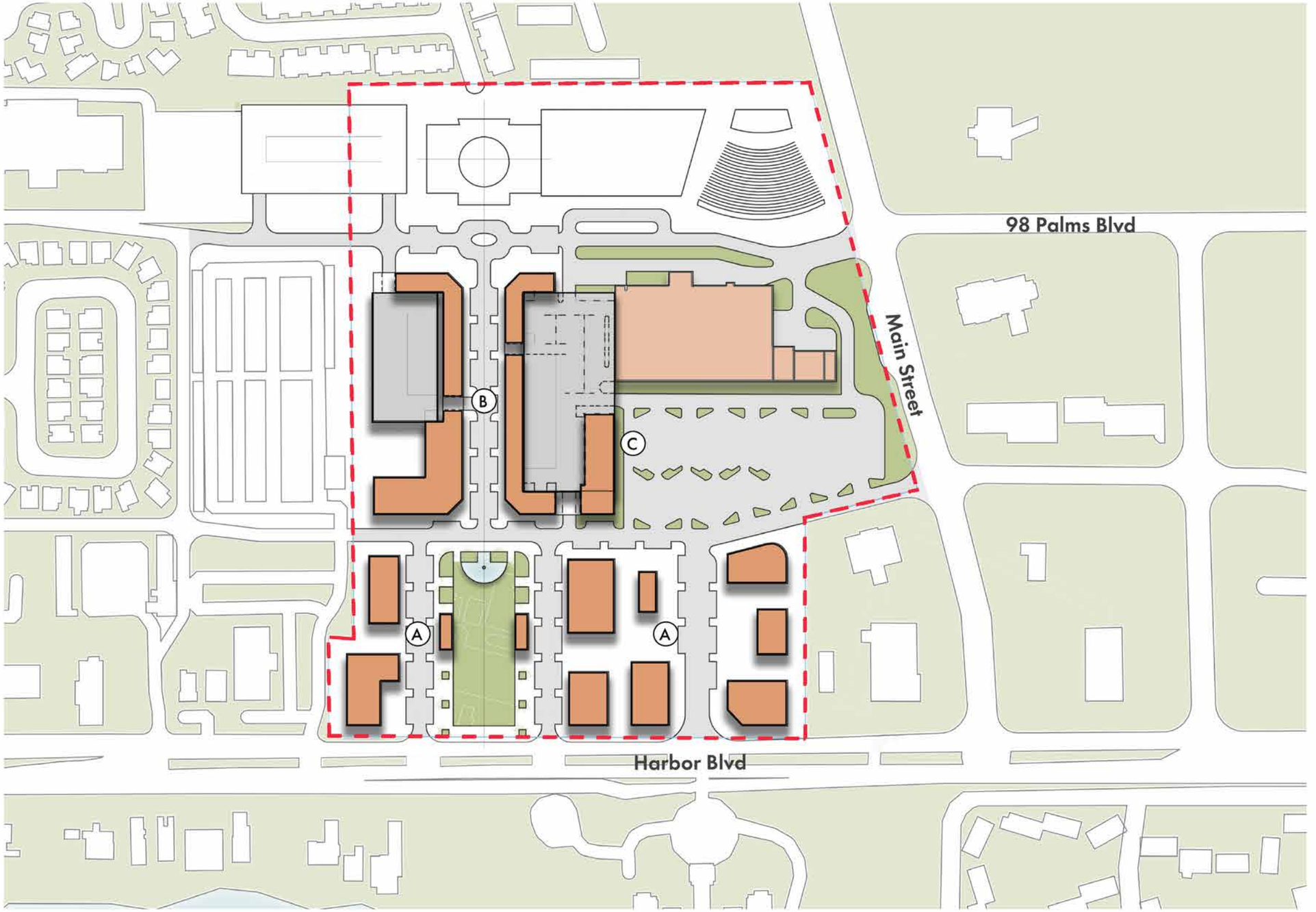
LEGEND

A	Town Green	1AC
B	Streets	85 Spaces
C	East Deck	660 Spaces
D	West Deck	270 Spaces



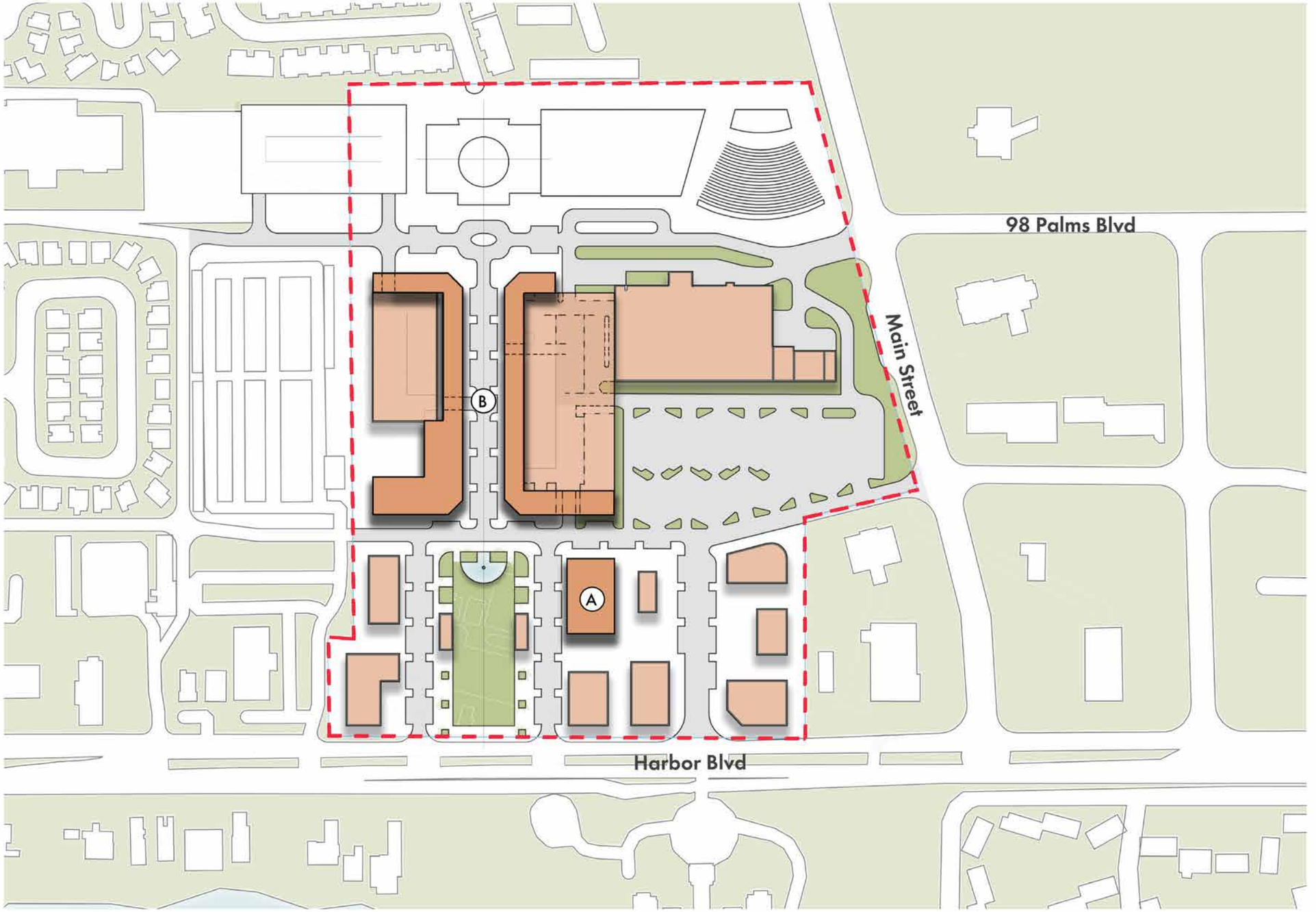
LEGEND

A	Frontage Buildings	72,000 SF
B	Commerce St. Retail	55,000 SF
C	Publix facing Retail	12,000 SF



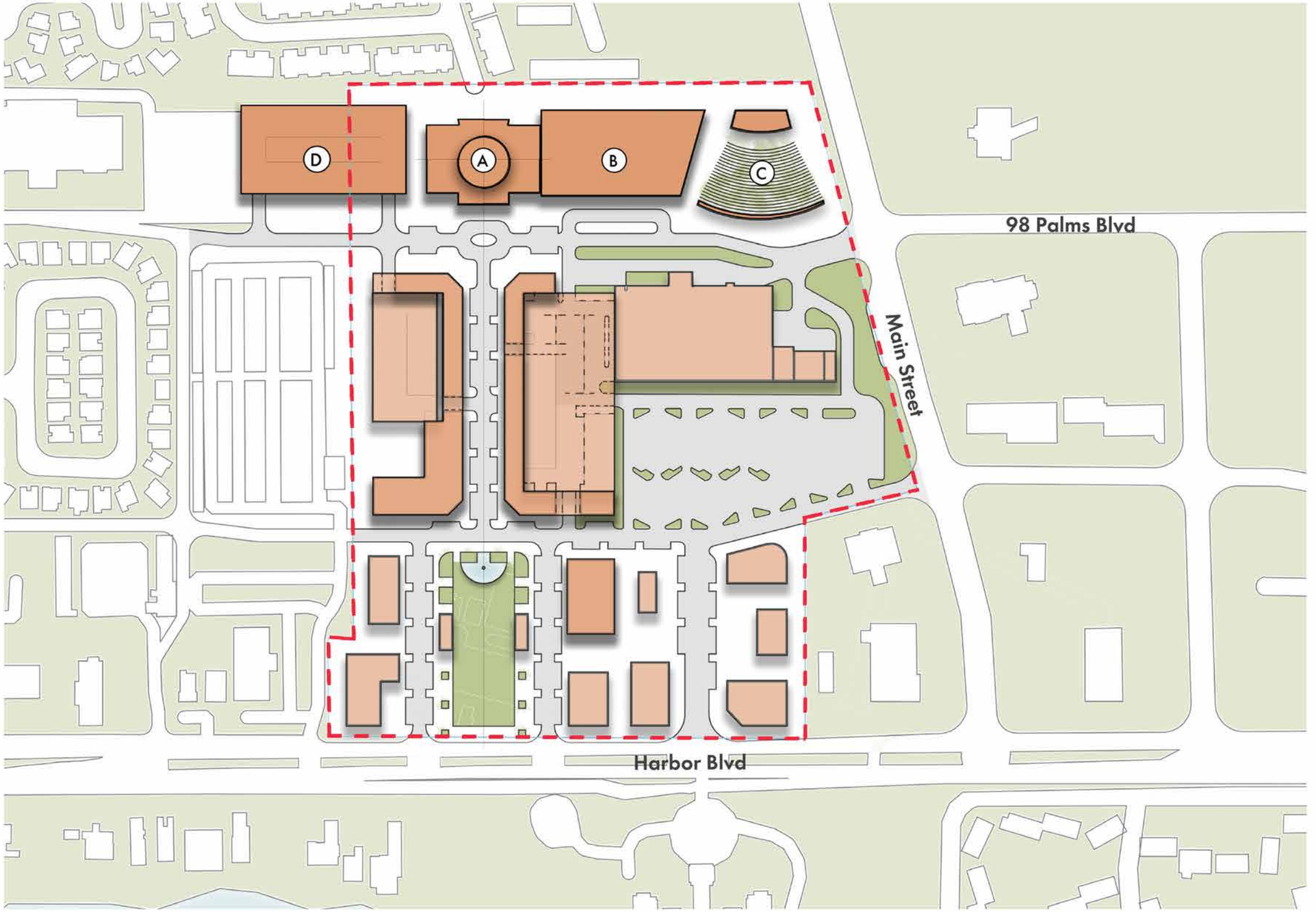
LEGEND

A	Office	50,000 SF
B	Residential	170 Units



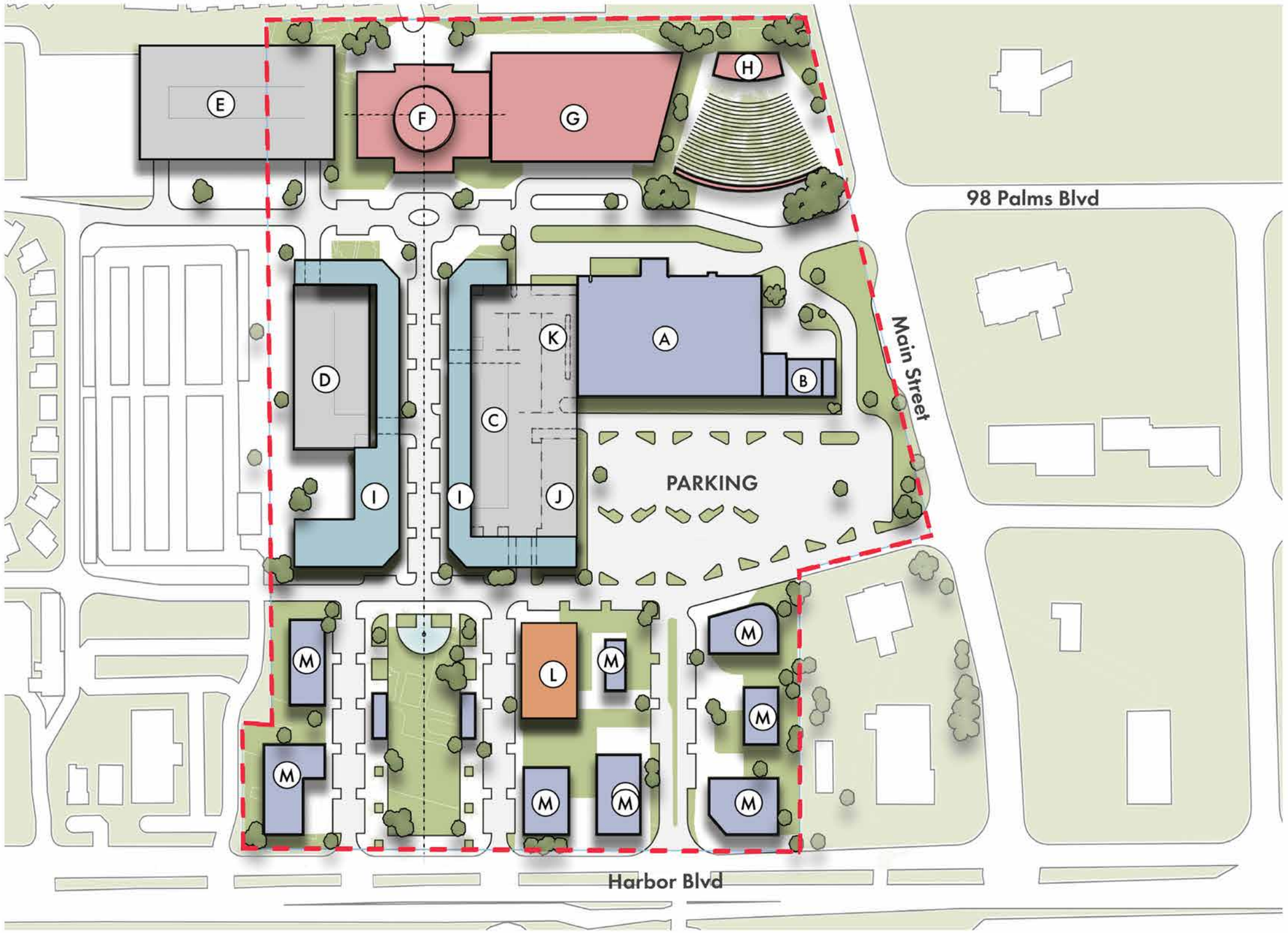
LEGEND

A	City Hall	80,000 SF
B	Community Center	110,000 SF
C	Amphitheater	
D	North Deck	400 Spaces



LEGEND

A	Publix
B	Retail
C	East Parking Deck
D	West Parking Deck
E	North Parking Deck
	(Shared Parking with Destin UMC)
F	City Hall
G	Community Center
H	Amphitheater
I	Residential Over Ground Level Retail
J	Ground Level Retail
K	Publix Pharmacy Drive-thru Ground Level
L	Office Building
M	Restaurants



Q & A

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SMALLWOOD

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Build buildings.
Build relationships.

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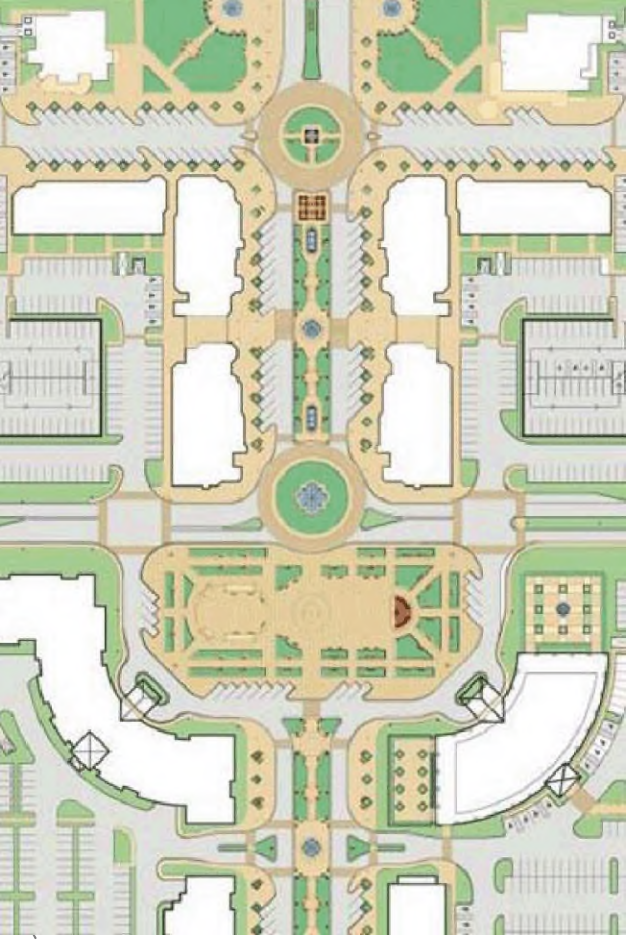

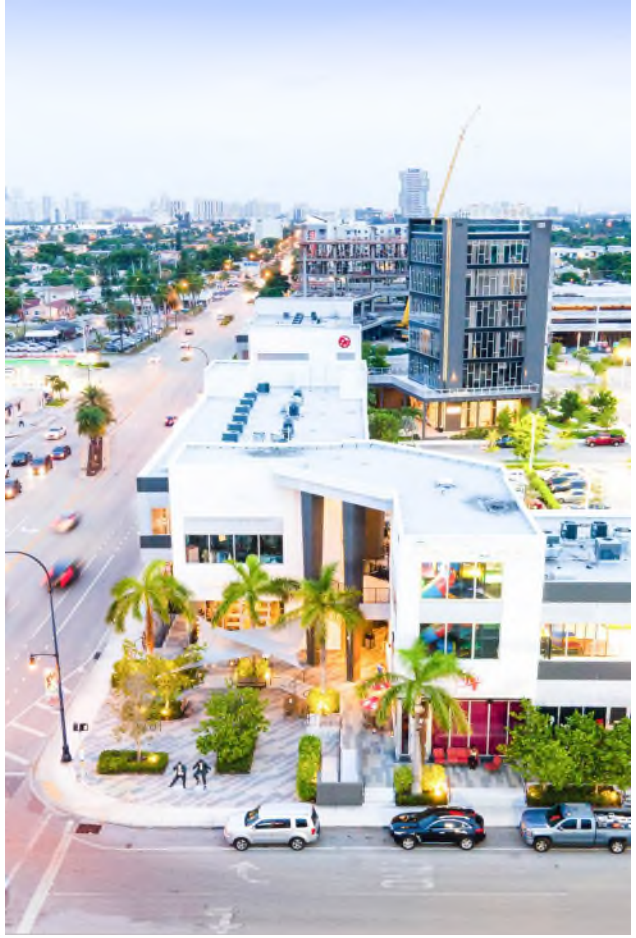

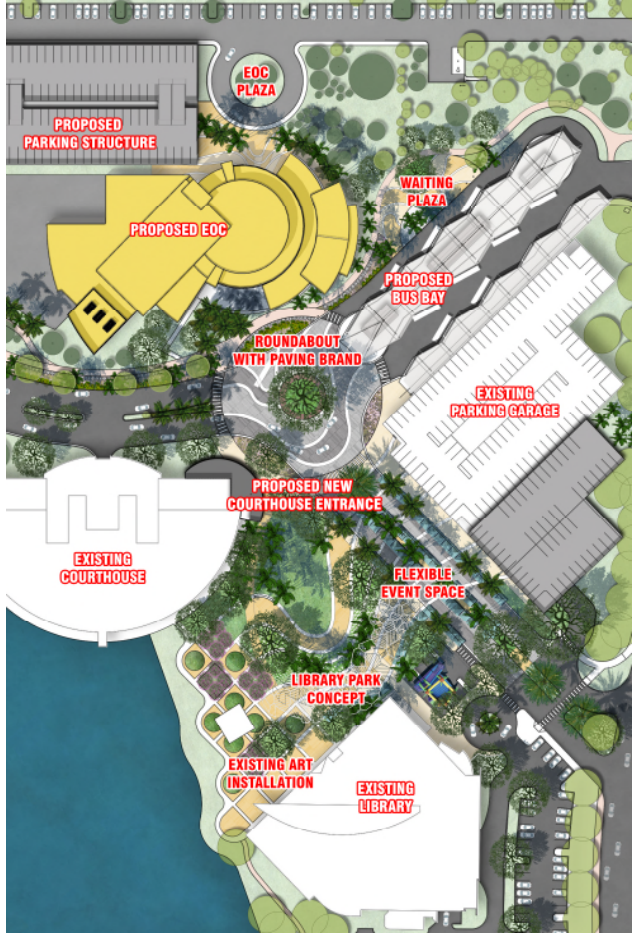



PROPOSAL FOR TOWN CENTER CONCEPTUAL MASTER PLANNING AND LANDSCAPING CONSULTING SERVICES

RFQ No. 23-01-CD

CITY OF DESTIN FLORIDA
World's Luckiest Fishing Village

SynalovskiRomanikSaye
Architecture • Planning • Interior Design

ORGANIZATIONAL CHART



MANUEL SYNALOVSKI, AIA
LEED AP
Managing Principal

MERRILL ROMANIK, AIA, IIDA
LEED AP
Project Manager & Interior Designer

CHRIS BRAY
Project Architect

SUB-CONSULTANTS

CALVIN GIORDANO & ASSOCIATES
Gianno Feoli
ASLA
Director of Landscape Urbanism & Design
URBAN PLANNING

CALVIN GIORDANO & ASSOCIATES
Michael Conner
PLA, ASLA, ISA
Landscape Architect & Arborist
LANDSCAPE ARCHITECTURE

LAMBERT ADVISORY
ECONOMIC & COMMUNITY DEVELOPMENT CONSULTANT

ZYSCOVICH
URBAN DESIGN & PLANNING COLLABORATORS

SRS RESOURCES

PEDRO LASALDE
Production

MERCEDES CIVANTOS CAPELLA
Production
LEED AP

CARLOS DIAZ
Production

SRS
SynalovskiRomanikSaye
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LOCATION MAP

CITY OF DESTIN FLORIDA — World's Luckiest Fishing Village

Calvin, Giordano & Associates, Inc.
A SAFEbuilt COMPANY
85 YEARS

TAMPA/CLEARWATER

PORT ST. LUCIE

WEST PALM BEACH

ESTERO

FORT LAUDERDALE OFFICE

MIAMI OFFICE

BRADENTON OFFICE

FORT LAUDERDALE OFFICE

SRS
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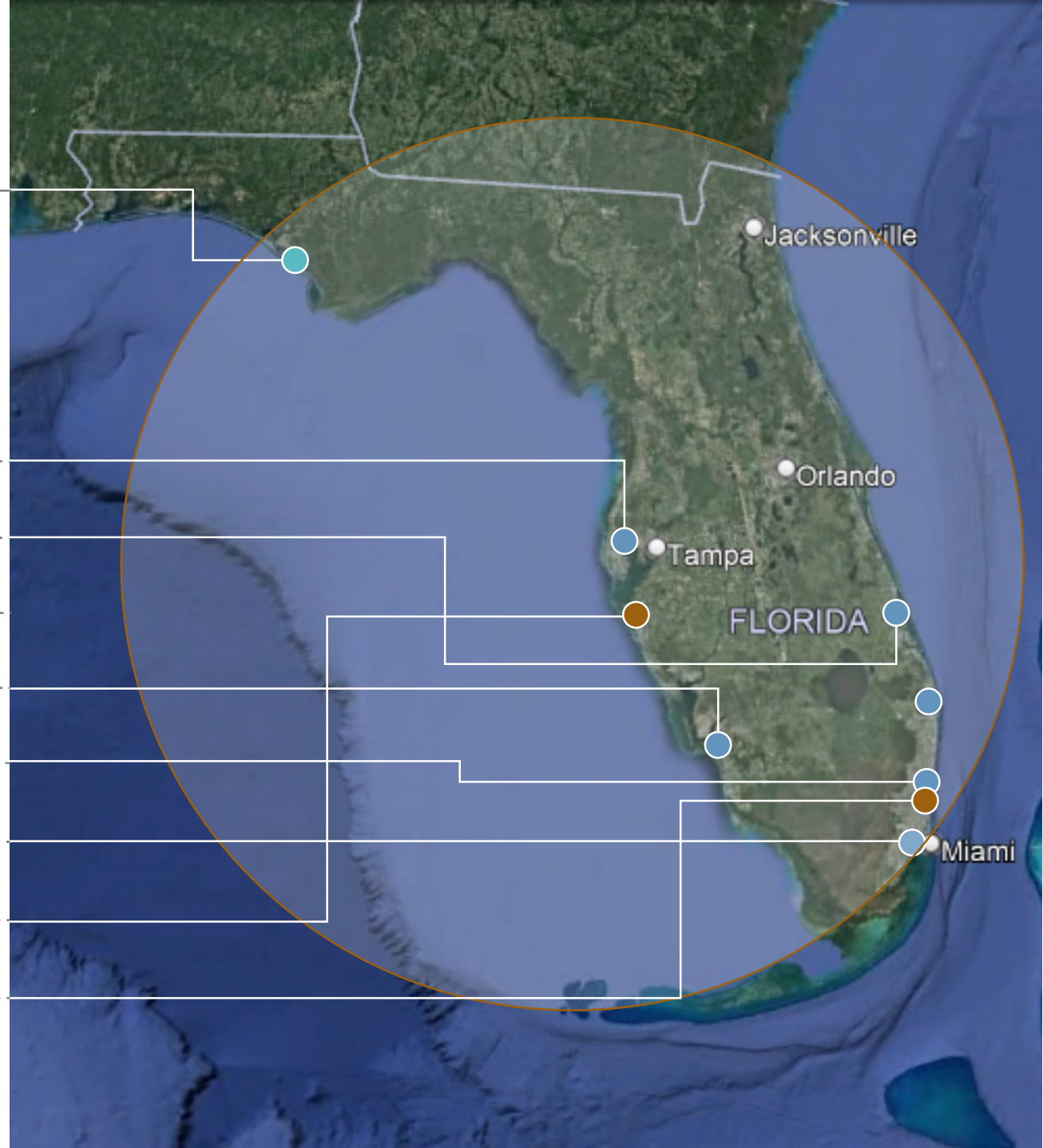


OUR TEAM



MANUEL SYNALOVSKI, AIA | LEED AP
Managing Partner



MERRILL ROMANK, AIA | LEED AP | IIDA
Project Manager



CHRISTOPHER BRAY
Project Architect



MERCEDES CIVANTOS CAPELLA, RA
Production



PEDRO LASALDE
Production



CARLOS DIAZ
Production



GIANNO FEOLI
Landscape Urbanism & Design



MICHAEL D. CONNER
Landscape Architect/Arborist

SynalovskiRomanikSaye
Architecture • Planning • Interior Design

UNIQUE QUALIFICATIONS


The International Association of Chiefs of Police

Certificate of Training

This is to certify that

Manuel Synalovski

has successfully completed training in

DESIGN CONSIDERATIONS FOR POLICE AND FIRE FACILITIES

Given this 20th day of JANUARY 2015

At WINTER HAVEN, FLORIDA

Daniel N. Rosenblatt
Executive Director
International Association of Chiefs of Police

Robert DelCore
Program Manager
International Association of Chiefs of Police


The International Association of Chiefs of Police

Certificate of Training

This is to certify that

Merrill Romanik

has successfully completed training in

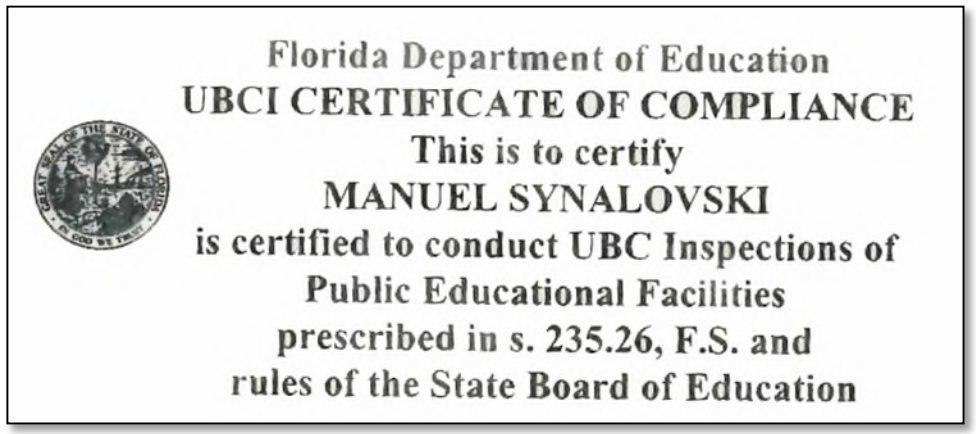
DESIGN CONSIDERATIONS FOR POLICE AND FIRE FACILITIES

Given this 20th day of JANUARY 2015

At WINTER HAVEN, FLORIDA

Daniel N. Rosenblatt
Executive Director
International Association of Chiefs of Police

Robert DelCore
Program Manager
International Association of Chiefs of Police


Florida Department of Education

UBCI CERTIFICATE OF COMPLIANCE

This is to certify

MANUEL SYNALOVSKI

is certified to conduct UBC Inspections of Public Educational Facilities prescribed in s. 235.26, F.S. and rules of the State Board of Education


INTERNATIONAL INTERIOR DESIGN ASSOCIATION

THIS IS TO CERTIFY THAT Ms. Merrill A. Romanik, IIDA

IS DULY ELECTED TO Professional Member

MEMBERSHIP IN THE INTERNATIONAL INTERIOR DESIGN ASSOCIATION

DATE 2007

PRESIDENT, International Interior Design Association

MEMBERSHIP

IIDA


Broward College
Workforce and Continuing Education

Certificate of Completion

This certifies that

PEDRO LASALDE

Has successfully completed the designated 18 hours course:

Revit Architecture

Course consisted of classroom contact hours,
Industry related classroom projects, field experience, and exam.

Completion Date: December 14, 2019

WORKFORCE & CONTINUING EDUCATION

Associate Vice President
Workforce and Continuing Education


Broward College
Workforce and Continuing Education

Certificate of Completion

This certifies that

CARLOS DIAZ

Has successfully completed the designated 18 hours course:

Revit Architecture

Course consisted of classroom contact hours,
Industry related classroom projects, field experience, and exam.

Completion Date: December 14, 2019

WORKFORCE & CONTINUING EDUCATION

Associate Vice President
Workforce and Continuing Education

SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

DESIGN SOFTWARE CAPABILITIES

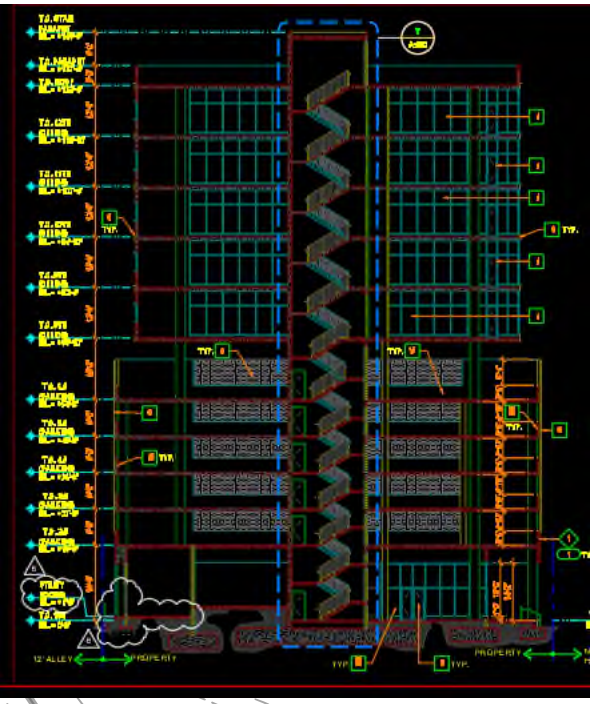
AUTODESK® AUTOCAD®

AUTODESK® REVIT®

SketchUp

ENSCAPE™

Adobe Photoshop











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SUSTAINABILITY










GBCI
GREEN BUILDING CERTIFICATION INSTITUTE
Manuel Synalovski
LEED® ACCREDITED PROFESSIONAL
June 30, 2009


GBCI
GREEN BUILDING CERTIFICATION INSTITUTE
Merrill Romanik
LEED® ACCREDITED PROFESSIONAL
June 30, 2009


LEED AP BD+C
Mercedes Civantos-Capella
LEED AP® Building Design + Construction
16 NOV 2009
13 NOV 2023

SYNALOVSKI ROMANIK SAYE
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MINORITY BUSINESS CERTIFICATION



State of Florida

Minority Business Certification

SYNALOVSKI ROMANIK SAYE, LLC

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
04/21/2021 to 04/21/2023

Jonathan R. Satter, Secretary
Florida Department of Management Services

Department of MANAGEMENT SERVICES
Office of Supplier Diversity

Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, FL 32399
850-487-0915
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MUNICIPAL EXPERIENCE – 359 PROJECTS

HIGHLIGHTED

- Master Plans
- Mixed Use Developments
- Town Centers
- CRA Districts
- City Halls
- Libraries
- Community Centers
- Event Centers
- Offices/Retail
- Educational Facilities
- Cultural Venues
- Recreational Uses
- Residential Developments
- Parking Structures
- Coastal Projects
- Public Infrastructure

AVENTURA, FL
- Police Department Dispatch Renovation & Expansion
- Founders Park Restroom Improvements
- Founders Park Splash Pool Pump House
- Waterways Park Administration & Restroom Building

BOCA RATON, FL
- ADA Transition Plan at Four City Parks
- Meadows Park Pool Chemical Storage
- Utility Services Buildings

BAY HARBOR ISLANDS
- Officer Scott A. Winters Park

BROWARD COUNTY, FL
- Courthouse Copy Center Relocation
- Law Library/JIS improvements
- West Regional Courthouse Interior Improvements
- Interior Improvements Court Room #4
- Mass Transit Bus Maintenance Facility
- Hispanic Cultural and Educational Center
- Revenue Collections Division Renovation
- Support Enforcement Division - First Floor
- Emergency Generator at Booher
- African American Library HVAC
- Broward County Judicial Suites
- Hallandale Beach Branch Library Renovations
- Miramar Pineland Park
- Site 35 Air Monitoring Station
- Continuing Contract for Architectural Consulting Services
- Miramar Pineland Park Nature Center
- Boulevard Gardens Park Community Center Improvements
- T.Y. Park Restroom Building Renovations
- C.B. Smith Aquatic Staff Building
- Parks Administration Building Analysis/Recommendation
- Quiet Waters Restroom Building Renovations
- West Regional Courthouse Judicial Suites 2nd Floor Renovations
- Broward County EOC and Transit Hub Masterplan
- Broward County EOC Redundant Generator
- Broward County Main Library Master Plan
- Coca-Cola Bottling Plant Facade Renovations
- Copans Road Bus Wash Equipment Replacement

BROWARD COUNTY, FL (continued)
- Courthouse Copy Center Relocation
- CMD Office Improvements
- Park Administration Building
- GC West Surtax & MAP Improvements
- Young at Art Re-Use Master Plan
- GC West Escalator Replacement
- Holiday Everglades Park Finish and Site Amenities Package
- Copans Road Bus Electric Charging Stations
- Main Courthouse Structural Review
- Health Operations Commissioning

COCONUT CREEK, FL
- City Hall Reconfiguration Space Planning
- City Hall Generator Replacement/Upgrade
- Material Storage Bins @ Public Services
- Sunshine Drive Rehabilitation Block Grant Program
- Donaldson Park Master Plan
- Cypress Creek Restroom Building
- Park Services Building at the Recreation Complex
- Windmill Park/Ted Thomas Center Site Planning
- Winston Park Restroom Building
- Continuing Services Contract for various City Projects
- City Hall Storefront Replacement
- Windmill Park Improvements
- Motor Pool Storage Building Addition
- Public Services Building Addition
- Public Safety Unisex Restroom Renovation/Remodeling
- Recycling Storage Building Roof Remodeling

COOPER CITY, FL
- Cooper City Police Department Headquarters
- Cooper City Sports Complex Restroom Building

CORAL SPRINGS, FL
- Riverside Park Dock Replacement
- Cypress Hammock Park Improvements

DANIA BEACH, FL
- Fire Station No. 1 Addition and Remodeling
- Paul DeMaio Dania Beach Branch Library
- Dania Beach City Hall Schematic Design

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MUNICIPAL EXPERIENCE

DANIA BEACH, FL (continued)

- Dania Beach CRA Façade Improvement Grant Program
  a. Grampa's Bakery
  b. Liggett Rexall Drug Store
  c. Davidson's Antiques
  d. Dania Beach Florist
  e. Brighten Dental
  f. The Beauty Factory
  g. Millenium Fire & Safety
  h. 225 Dania Beach Boulevard
  i. 1000 South Federal Highway
  j. Liberty Suites
  k. Fetch
  l. Docker's Restaurant
  m. Gallery of Amazing Things
  n. Tuscany Caffe
  o. Farah's Market
  p. Kingshead Pub
  r. Ward's Restaurant and Lounge
  s. Nu-Black Septic Tank & Drainfield Co.
  t. Brothers Food Market
  u. City View Flats
  v. Premier Mobile Health
  w. Rainbow Investors
  x. Dania Beach Bake Shack
  y. Angelica's Haven Child Care Center
- The Patch Community Garden Pavilion
- CRA Merchant Assistance Grant Program
  a. Kingshead Pub
  b. Ward's Restaurant and Lounge
  c. Champions Fitness
- Dania Beach Ocean Park Phase 1 Improvements
- Dania Beach City Hall West Wing 2nd Floor Assessment

DAVIE, FL

- Fire | EMS | Police Department Fuel Island
- Davie Fleet Maintenance
- Pine Island Park Restroom | Concession Buildings
- Falcon's Lea Park
- Police Indoor Firearms Training Range
- Continuing Services Contract
- Davie Fleet Maintenance Expansion

DELRAY BEACH, FL

- CRA Historic Wellbrook House Relocation
- CRA 98 NW 5th Avenue Rehabilitation Project
- CRA Commercial Redevelopment (NW 600 Block – W. Atlantic Ave.)
- 221-227 SW 12 Avenue Infill Project

DEERFIELD BEACH, FL

- Center for Active Aging
- Bezos Academy

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

- Statewide Architectural and Engineering Services

FORT LAUDERDALE, FL

- North Side School Restoration
- South Side Cultural Center Restoration
- City Hall ADA Improvements
- City Hall Lobby Security Improvements
- Continuing Services Contract
- Fort Lauderdale Aquatics Center Design Criteria
- CRA Black Star Restaurant Compliance
- CRA Bolden Building Renovation
- CRA Smitty's Restaurant Interior

GAINESVILLE, FL

- Continuing Contract for various City Projects
- Alfred A. Ring Park Boardwalk Replacement

HALLANDALE BEACH, FL

- Fire Station No. 60 Master Planning
- Hallandale Beach Branch Library Renovation
- Continuing Services Contract
- Ingalls Park/ Community Center Renovation
- Fire Station #7/BSO Renovations
- North City Beach Park Community Center Building Assessment

HIALEAH, FL

- Continuing Contract for various City Projects

HIGHLAND BEACH, FL

- Police Department Renovations Schematic Design

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MUNICIPAL EXPERIENCE

HOLLYWOOD, FL
- City Hall Additions and Renovations
- 56th Avenue Fire Facility Master Plan
- 56th Avenue Fire Training Facilities
- 56th Avenue Fire/ Fleet Maintenance Facility
- 56th Avenue Training Tower
- Oak Lake Community Center Renovation
- Continuing Services for Architectural Design
- Municipal Beach Maintenance Facility
- City Hall Library 2nd Floor Building Services Interior Improvements
- Hollywood I
- Hollywood II
- David Park Tennis Center Re-Roof and Interior Improvements
- Dowdy Park Armory Renovation

KEY WEST
- Continuing Professional Services – Architectural

LAKEWOOD RANCHES – INTER DISTRICT AUTHORITY, FL
- Continuing Professional Services – Architectural

LAUDERDALE-BY-THE-SEA, FL
- Town Hall Master Plan
- Jarvis Hall Patio Enclosure
- Town Hall Grant Application Schematic Design

LAUDERHILL, FL
- City Hall Municipal Complex
- John E. Mullin Community Center & Pool Schematics
- Renaissance/Windermere Guardhouse
- Windermere Color Palettes and Façade Improvements
- Sadkin Community Center Renovation Interior Design
- John E. Mullin Park Interior Design
- Lauderhill Cultural Museum Interior Design
- Continuing Contract for Professional Services
- Prototype Bus Shelter Design
- Lauderhill City Hall Annex (Brissette Property)DCP
- Fire Station #57 Roof Survey and Re-Roof Specifications
- Police Headquarters Re-Roof Specifications
- Lauderhill Park Restroom Renovations
- Lauderhill Public Works Schematic Design
- Fire Station #30 Needs Assessment

LAUDERHILL, FL (continued)
- Lauderhill DRC Architectural Plan Review
- James Bradley Park Amphitheater Wall
- Fire Station#57 Repaint
- Fire Station#30 Design Criteria Professional
- Fire Station #30
- Veteran's Park Improvements Design Criteria Professional
- St. George Park Improvements
- Westwind Park Finishes
- May Jenkins Boxing Ring Finishes
- Lauderhill Golf Maintenance Facility
- Lauderhill 6-12 Finishes
- Sports Park Finishes
- West Kenlark Park Finishes
- Lauderhill Commercial Palette
- Habitat II Clubhouse Renovation
- Lauderhill Fleet Maintenance Facility Renovation
- Lauderhill 21st Ave & NW 46th Ave Park

LIGHTHOUSE POINT, FL
- Police Station Renovation and Expansion
- Fire Station Renovation & Improvements
- Library Renovations and Expansion
- Dixon Ahl Hall Improvements
- Fire Station #22 Assessment
- Lighthouse Point Library Donor Recognition
- City Hall Reconfiguration and Water Damage Remediation
- Fire/EOC Design Criteria
- Library Expansion Design Criteria
- Public Works Building Design Criteria
- Dan Witt Park Community Center Design Criteria

MARGATE, FL
- Fire Station No. 3

MARCO ISLAND, FL
- Multi-Departmental Building/ EOC

MIAMI BEACH, FL
- Miami Beach Golf Club Interior Design
- North Beach Open Park Restroom Renovations

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MUNICIPAL EXPERIENCE

MIAMI GARDENS, FL
- Rolling Oaks Park Improvements and Expansion
- Dr. Lester Brown Park Improvements
- Scott Park Improvements
- Risco Park Improvements

MICCOSUKEE TRIBE OF FLORIDA
- La Brisa Restaurant
- Tonic Lounge

MIRAMAR, FL
- Miramar Police West District Police Substation
- Fire Station No. 70 Replacement
- Fire Station No. 107
- Fire Administration Expansion at Fire Station No. 84/ EOC
- Police Headquarters Expansion and Renovation
- Old Police Department| Fire Station #70 Demolition Plans
- Miramar Police East Substation Schematic Design
- Miramar Regional Park Corporate Center Facility
- Continuing Services Contract
- Miramar Amphitheater Back of House Addition
- Miramar Digital Signage

MONROE COUNTY, FL
- Marathon Public Library

NORTH LAUDERDALE, FL
- Police Department

NORTH MIAMI, FL
- Continuing Contract for various City Projects
  - Architectural Plan Review
- Green Elderly Housing Schematic Design
- Griffing Park & Community Center
- Chinatown Design Guidelines
- Chinatown Entry Features
- Red Garden

PALM BEACH GARDENS, FL
- Police Tactical Training Facility
- City Hall Renovation & Expansion
- Police Renovation & Expansion
- Care Here & Wellness Gym at Fire Station #1
- Burns Road Recreation Center Renovation Design Criteria
- Sand Hill Crane Turf Maintenance Building
- District Park Restroom, Concession and Administration
- Palm Beach Gardens Aquatics Main Pool Replacement

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PARKLAND, FL
- Public Safety Building

PEMBROKE PINES, FL
- City Hall Annex
- City Hall Lobby Enclosure Building Shell
- City Hall Lobby Enclosure Interior Design
- City Hall Parking Garage Feasibility Study
- City Hall Roof Analysis & Repair Feasibility Study
- Fire-Rescue Department Maintenance Facility
- Fire Station No. 33
- Fire Station No. 79
- Fire Station No. 89 Renovations
- Fire Station No. 99
- Fire Station No. 101
- Pembroke Shore Gymnasium and Park
- Pembroke Shore Optimist Building
- Tanglewood Park Restroom Building
- Walter C. Young Restroom Building
- Chapel Trail Park Concession Building
- Pembroke Pines Central Campus Design Criteria Professional and UBCI Inspections
- Pembroke Pines Charter Middle School Design Criteria Professional and UBCI Inspections
- Academic Village | P. Pines Charter High School Design Criteria
- Pines Conference Center Feasibility Study
- Police Headquarters Expansion Feasibility Study
- Police Headquarters First Floor Renovation &Expansion
- Police Headquarters Second Floor Renovation
- Police Headquarter Fourth Floor Renovation
- Pembroke Pines Fire Training Facility
- Club 19 @ Pembroke Lakes Golf and Racquet Club
- Police Station Command Post Storage Building
- West District Police Substation
- Portable School Site
- Public Services Expansion
- Chapel Trail Storage/Meeting Room
- Silver Lakes Storage/Meeting Room
- Pembroke Pines Police Equestrian Facility
- Children's Harbor Restroom Building
- Village Community Center
- Ansin Park Concession Building
- Cinnamon Park Concession Building
- Tennis Center at Pembroke Lakes Golf & Racquet Club Reno.

MUNICIPAL EXPERIENCE

PEMBROKE PINES, FL (continued)

- Dream Park @ Spring Valley Design Criteria
- City Center Master Plan
- Flamingo Park Concession Building
- Flanagan High School Restroom | Concession Building
- Fletcher Park Community Center Renovation
- Pines Central Park Concession Building
- Pines Recreation Center Concession Building
- Senior Center Pool/Pool House & Connector
- Spring Valley Park Concession Building
- SW Pines Nature Center
- Teen/Senior Center Design/Build
- New Public Services Facility
- 9/11 Memorial Schematic Design
- Pembroke Senior Housing Towers 1 & 2 @
- Howard C. Foreman Pembroke Senior Housing Tower 3 @ Howard C. Foreman
- Susan B. Anthony Center
- Pembroke Pines Police Training Facility
- Gas Training Apparatus
- Fire Burn Building
- Civic Center/City Hall Design Criteria Professional
- Pembroke Pines Fire Training Facility
- Dream Park
- Westcare Rehabilitation Renovation
- New Police Headquarters Master Plan
- Pembroke Pines Pension Services

PLANTATION, FL

- Fire Station No. 2 Remodeling
- Fire Station No. 4 Bunk Room Addition
- Fire Station No. 6
- Police Department Expansion & Renovation
- Volunteer Park Community Center
- Jim Ward Park Community Center
- Public Works Fleet Maintenance Facility
- Central Park ADA Improvements
- Plantation Community Center
- Veltri Tennis Center Fire Remediation
- Pine Island Park Improvements

POMPANO BEACH, FL

- Fire Station No. 61 Renovations Assessment
- Charlotte J. Burrie Community Center
- Architectural Services for Various City Projects
- Emma Lou Olson Community Center Improvements
- New Fire Administration/EOC
- Municipal Services Complex Master Plan

SEMINOLE TRIBE OF FLORIDA

- Hollywood Public Safety Program and Master Plan

TOWN OF SOUTH PALM BEACH

- Town Hall Feasibilty Study

TOWN OF SOUTHWEST RANCHES

- Town Hall/Police Department Renovations
- Town Hall Generator and Enclosure
- Continuing Services Contract Prof. Services

SARASOTA COUNTY, FL

- Support Services Facility

SUNNY ISLES BEACH, FL

- City Hall Improvements
- Pelican Park Improvements
- City Parking Garage Storage Enclosure

SUNRISE, FL

- Public Works Compound
- Fleet Maintenance -Leisure Services Facility
- Continuing Services Contract for Prof. Services
- Sunrise Athletic Complex Drainage & Bridge Replacement
- Piper Field and Restroom
- Village Multipurpose Building
- Civic Center Family Pool
- Sunrise Municipal Fuel Facility

SURFSIDE, FL

- Continuing Services Contract
- 96th Street Park

SYNALOVSKI ROMANIK SAYE
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MUNICIPAL EXPERIENCE – 359 PROJECTS

TAMARAC, FL
- Fire Station No. 78
- Continuing Services Contract
- Behring Community Center Schematic Design
- City Hall Entrance Expansion

WESTON, FL
- Weston City Hall
- Fire Station No. 55
- Fire Station No. 67
- Fire Station No. 81
- Police Services Center
- Police Services Infill Schematic Design
- Public Works Complex/ Fuel Island
- City Signage Program
- Weston Tennis Center
- Tequesta Park Concession | Restroom Building
- Weston Library Park
- Weston Community Center
- 102 Acre Regional Park
- Pump Stations #1 & #2
- Weston Tennis Center Expansion
- Weston Community Center Expansion/Renovation Programming
- Continuing Professional Architecture Services
- Fire Station #55 Renovation
- Fire Station #67 Renovation
- Fire Station #81 Renovation
- Public Works Complex Renovation
- Police Services Center Renovation
- Peace Mound Park Restroom Building
- Indian Trace Restroom Building
- Bonaventure Park Restroom Building
- Park Auxiliary Building Renovations
- Weston Fire Stations Re-Roof
- Weston Police Station Re-Roof
- Weston City Hall Safety/Security Upgrades
- Weston City Hall Re-Roof

WEST MANATEE FIRE & RESCUE DISTRICT
- Fire Administration Renovations
- Fire Station No. 1 Remodel
- Fire Station No. 2 Remodel

WEST PALM BEACH
- Architectural Services on a Continuing Contract

U.S. CUSTOMS & BORDER PATROL
- Fort Lauderdale 15th Street Marine Patrol Office Renovation

HIGHLIGHTED
- Master Plans
- Mixed Use Developments
- Town Centers
- CRA Districts
- City Halls
- Libraries
- Community Centers
- Event Centers
- Offices/Retail
- Educational Facilities
- Cultural Venues
- Recreational Uses
- Residential Developments
- Parking Structures
- Coastal Projects
- Public Infrastructure

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REGULATORY AGENCIES

OUR COMPLIANCE PARTNERS

We have relationships with **local agencies** to ensure **permits**, licenses and all compliance requirements are met are handled seamlessly so that our projects remain on **time** and on **budget**.



SRS
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LOCAL

- City of Destin Planning Division (Zoning)
- City of Destin Building Division
- City of Destin Community Development
- City of Destin Engineering Division
- City of Destin Public Works Department
- Destin Fire Control District

REGIONAL

- Okaloosa County
- Destin Water Users, Inc.
- Northwest Florida Water Management District
- Florida Health Okaloosa

STATE

- Florida Building Code 2020 (7th Edition)
- Florida Fire Prevention Code
- DBPR Hotel & Restaurant Bureau of Elevators
- Florida Department of Environmental Protection
- Florida Department of Transportation

FEDERAL

- U.S. Economic Development Association
- U.S. Environmental Protection Agency
- U.S. Federal Aviation Administration
- National Fire Prevention Association
- Americans with Disabilities Act

GRANT PROGRAMS

- River of Grass ArtsPark – Broward County Cultural Division
- Lauderdale-by-the-Sea Town Hall - BRIC Grant
- Pembroke Pines Police/Fire - BRIC Grant
- Pompano Beach Fire/EOC – BRIC Grant
- Pembroke Pines The Frank - State of Florida Cultural Div.
- FAU Wallach Institute - State of Florida Cultural Division and Palm Beach County Cultural Division

BUDGET & SCHEDULE COMPLIANCE




FORT LAUDERDALE HIGH SCHOOL
CONCURRENT PHASED REPLACEMENT
PROJECT No. P.000687 (f.k.a. 0951-27-01)
THE SCHOOL BOARD OF BROWARD COUNTY

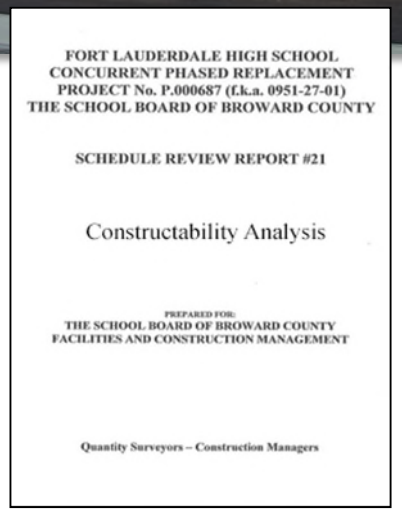
Cost Analysis

PREPARED FOR:
THE SCHOOL BOARD OF BROWARD COUNTY
FACILITIES AND CONSTRUCTION MANAGEMENT

PREPARED BY:
CMS-CONSTRUCTION MANAGEMENT SERVICES, INC.
CMS # 1944 HV

Quantity Surveyors – Construction Managers

Cost Analysis


FORT LAUDERDALE HIGH SCHOOL
CONCURRENT PHASED REPLACEMENT
PROJECT No. P.000687 (f.k.a. 0951-27-01)
THE SCHOOL BOARD OF BROWARD COUNTY

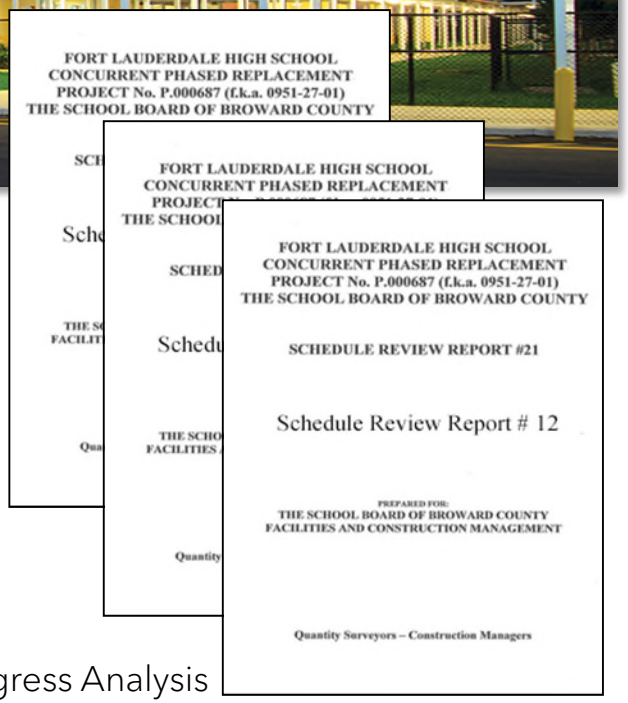
SCHEDULE REVIEW REPORT #21

Constructability Analysis

PREPARED FOR:
THE SCHOOL BOARD OF BROWARD COUNTY
FACILITIES AND CONSTRUCTION MANAGEMENT

Quantity Surveyors – Construction Managers

Constructability Analysis


FORT LAUDERDALE HIGH SCHOOL
CONCURRENT PHASED REPLACEMENT
PROJECT No. P.000687 (f.k.a. 0951-27-01)
THE SCHOOL BOARD OF BROWARD COUNTY

SCHEDULE REVIEW REPORT #21

Schedule Review Report # 12

PREPARED FOR:
THE SCHOOL BOARD OF BROWARD COUNTY
FACILITIES AND CONSTRUCTION MANAGEMENT

Quantity Surveyors – Construction Managers

Progress Analysis

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CURRENT WORKLOAD

Project	Schematic Design	Design Development	Construction Documents	Bidding/ Permitting	Construction Administration
Broward County Coca Cola Bottling Plant	✓	✓	✓	✓	90%
West Care	✓	✓	✓	✓	90%
Forest View	✓	✓	✓	✓	80%
Broward County GC West Surtax/MAP	✓	✓	✓	✓	80%
7780 Griffin Road	✓	✓	✓	✓	75%
Pembroke Pines Dream Park II	✓	✓	✓	✓	50%
Delray Beach CRA 98 NW 5th	✓	✓	✓	✓	50%
Lester Brown Park	✓	✓	✓	✓	50%
Atlantic Village 4	✓	✓	✓	✓	50%
210 Aventura	✓	✓	✓	✓	
Pompano Beach Fire/EOC	✓	✓	✓	✓	
Hollywood 2nd Floor Library	✓	✓	✓	✓	
Broward County Parks & Recreation Headquarters	✓	✓	✓	✓	
Miami Gardens Rolling Oaks Park	✓	✓	✓	90%	
Mount Olive Church	✓	✓	✓	80%	
Home 2 Suites	✓	✓	✓	80%	
Broward County Copans Rd. Elect. Bus Charging	✓	✓	✓	50%	
Dowdy Park Armory Community Center	✓	✓	✓	50%	
FPL Juno Beach A2 & A3	✓	✓	✓	50%	
Miccosukee Resort Lounge	✓	✓	✓	25%	
Miccosukee Restaurant	✓	✓	✓	25%	
Kiselman Nursing Home	✓	✓	✓		
UKG Phase 14	✓	✓	50%		
Scott Park	✓				
Risco Park	✓				
FAU Wallach Institute for Holocaust & Jewish Studies	✓				
Sarasota County Support Services	✓				

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PROJECT APPROACH

1 Gather

- Due Diligence
- Establish Goals and Objectives
- Gather relevant existing information and as-built documentation
- Field Visits to confirm as-built documents
- Economic and Development Feasibility
- Review existing Planning and Zoning Code and Land Use Plan
- Initiate Community Engagement

2 Concensus

- Build Revit/BIM Model
- Identify key business strategies and critical adjacencies
- Determine quantitative requirements
- Summarize Master Plan Program requirements
- Vision Sessions
- Recommend Land Use Plan Amendments
- Recommend Zoning Code Amendments
- Continued Community Engagement

3 Sketch

- Develop preliminary Schematic Design
- Maximize Redevelopment Opportunity
- Invigorate Town Center CRA
- Embrace Placemaking Opportunities
- Celebrate Mixed-Use Dynamics
- Enhance Parking and Transportation Strategy
- Provide Schematic Master Plan, Imagery, Renderings and Content w/ Team to reach Consensus on direction
- Validate Community Goals

4 Refine & Define

- Mix Commercial, Educational, Cultural, Recreational and Residential Uses
- Celebrate Beach Flair
- Develop Iconic Features
- Create a Sense of Place
- Further develop Renderings of Design Concept via 3D modeling
- Generate Master Plan Final Documentation
- Share Final Master Plan with the Community

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PROJECT EXPERIENCE

PEMBROKE PINES CITY CENTER MASTER PLAN

Our firm conceptualized the overall master planning and design guidelines for the City of Pembroke Pines' City Center. We also provided civic and outdoor component design services for the 113-acre, mixed-use development. The open-air master plan focuses on pedestrian use with wide sidewalks, promenades, plazas, and abundant outdoor furniture. Fountains and lush landscaping amplify a luxe setting for the 150,000 SF ground-level retail space. Six outparcels offer various dining options with ample outdoor seating.

Parking is accommodated discreetly behind the buildings. The civic portion of the development includes an 80,000 SF City Hall and 40,000 SF Civic Center. A 150-room hotel, 1,000 residential apartments, 240,000 SF of office space, and a public parking garage will complete the space.

PROJECT EXPERIENCE

CELEBRATE ALABAMA

A mixed-use, retail and entertainment concept based on the rich historical past of Alabama. Restaurants, night clubs, and retail shops located in a pedestrian-friendly main street atmosphere created with beautiful architectural back drops and an astute use of appropriate and authentic detail. The +/- 240 acre site will encompass 96 acres of retail, 31.5 acres of entertainment district that "celebrates Alabama", 20 acres of hotel, 20 acres of convention center, 16 acres of residential, 18.3 acres of drive-in theater, 25 acres of water park,12.5 acres of flea market, and 9.75 acres for a horseshoe arena.





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PROJECT EXPERIENCE

BROWARD COUNTY EOC, MASS TRANSIT, REGIONAL COURTHOUSE AND LIBRARY MASTER PLAN

Preparing for future crisis management, the team is charged with conceptualizing a new Emergency Operations Center and replacing its outdated predecessor on its present 25-acre site, while improving emergency and daily traffic access to interrelated services in this multi-use public space.

The new, enlarged Broward EOC at72,287 SF and new EOC parking garage will accommodate the hundreds of people during activations, creating an ample staging area for emergency workers and community leaders while managing regional and national communications in the event of life-threatening circumstances.

Leading the effort to redefine and streamline the multi-acre parcel, SRS is tasked to create a roadmap, a master plan – of which the EOC is part – as well as integrating other existing structures including the West Regional Judicial Center; the West Regional Library; a 217-space parking garage; a Chiller Building; and demolishment and replacement of an existing Facilities Maintenance Building. While the positioning of the original buildings are fixed in place – more than 204,000 SF of space – access to public parking, pedestrian pathways, and the flow of traffic will be much improved.

SRS has devised an adaptation of the *woonerf* concept, in practice since the 1960s in Amsterdam, England, Spain, and other European locales. The *woonerf* configuration for the interior pathways creates a more parklike campus blending pedestrian and vehicle space along with cycling lanes. The model supports social interaction, low speed limits, and textural and visual definition of road surfaces, including green spaces, plantings, parking, and loading docks – all in an appealing, pastoral setting.

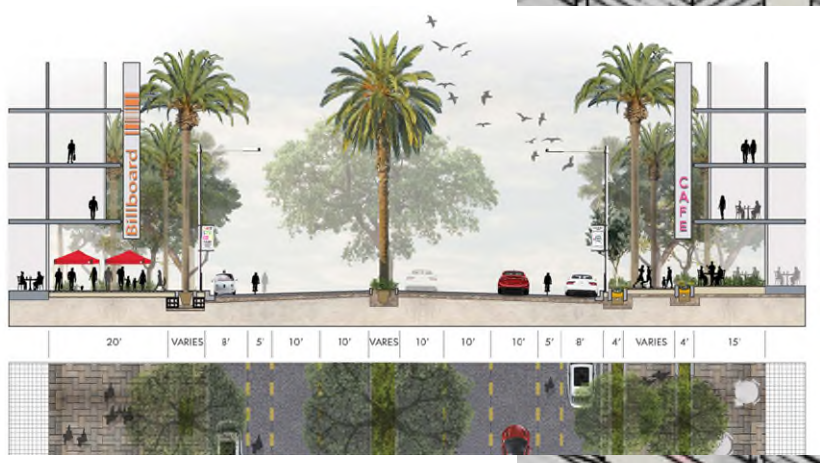
PROJECT EXPERIENCE

NORTH MIAMI NW 7TH AVENUE DESIGN GUIDELINES
CULTURAL ARTS & INNOVATION DISTRICT

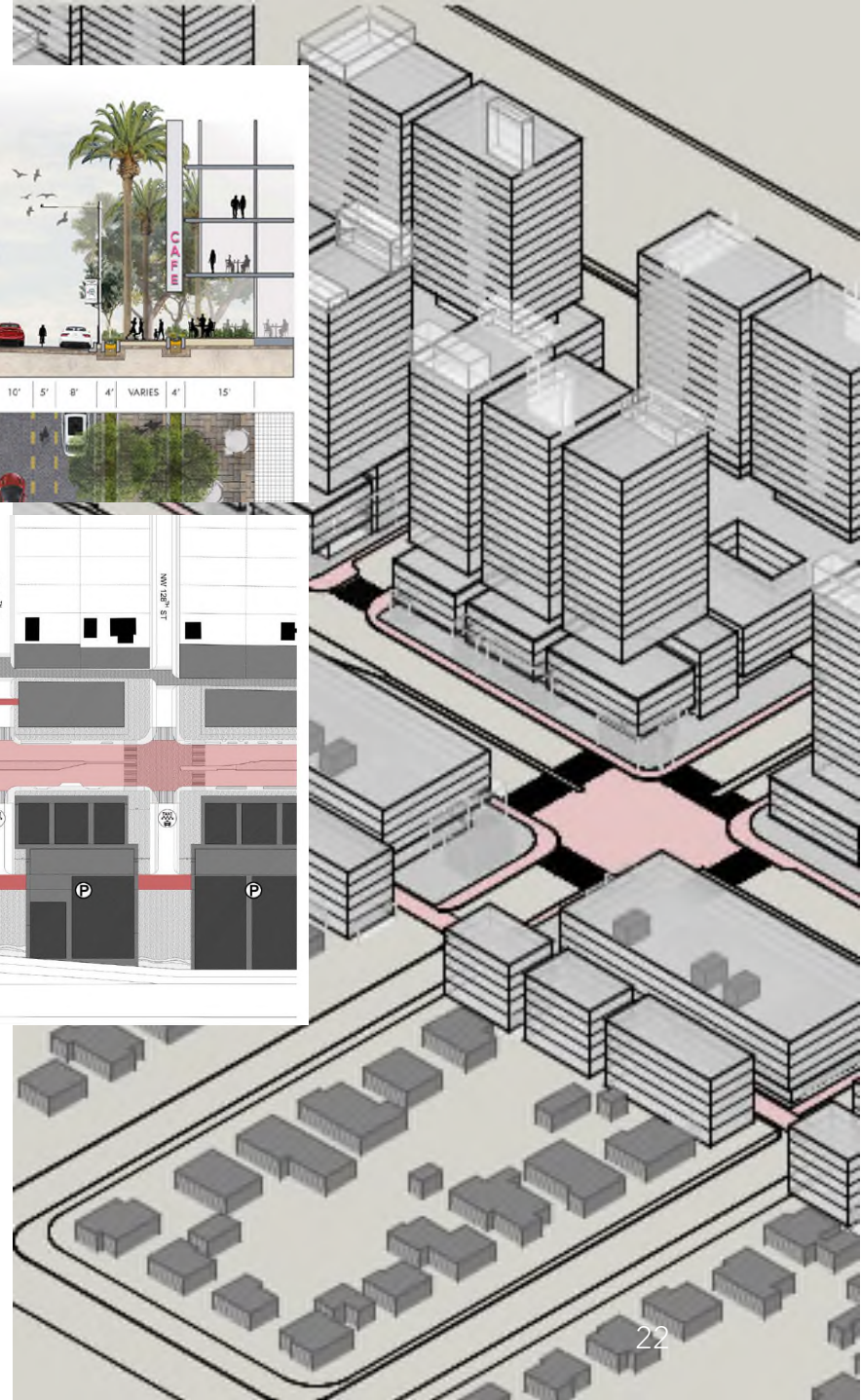
A New Vision for NW 7th Avenue will provide the guidelines for a street system, from the intersection of NW 7th Ave & 119th St. to the intersection of NW 7th Ave & 135th St.

The project prioritizes the needs of pedestrian connectivity, walking, transit use, and the use of streets as public spaces for social interaction and community life. This section of North Miami will result in 3 distinct corridors where people will walk, work, eat, play and spend time out. These 3 corridors will be engaging, inclusive, diverse, accessible, sustainable, healthy, fun, and safe. A New Vision proposal will result in a major corridor with improved pedestrian crossings + connections and a convenient placement among the City of North Miami's major nodes, airport, destinations, government centers, highways and commercial strip. It will also produce a green network that will encompass the city's initiative of stormwater management as an innovative strategy for Sea Level Rise mitigation. The City of North Miami will benefit from the implementation of a new Landscape proposal synchronized with water infrastructures to reconnect people with our natural environment and ecological challenges.

This Vision will result in improved Civic Infrastructures based on social challenges, workforce inequalities, education, community life, access and mobility for all, regardless of cultural backgrounds, income groups, age, race, gender, or physical capabilities.







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PROJECT EXPERIENCE

ATLANTIC SHORES VILLAGE –PHASES I, II, III and IV

Its proximity to Hallandale Beach's legendary Mardi Gras Casino and Greyhound Racing venue, Atlantic Shores is a welcome extension of that attraction for tourists and residents alike. In its final shape, the two-phased project will offer a dynamic mix of cosmopolitan living, featuring apartments, office space, shops, restaurants, landscaped social plazas, and a self-contained parking structure.

Architectural design is sleek and clean-lined, with eco-friendly wood and concrete textures, and expansive glass panels affording views into the shops from streetside.

Zoning requirements stipulate a portion of civic space for pedestrian activity. SRS amplified the space with an open-corridor, second-floor balcony and colonnade which overlook and shade a landscaped social plaza. There, visitors find benches and bike racks, café chairs and tables, and enticing glimpses into shops and restaurants.

Phase II comprises 37,500 SF in three buildings: a one-story structure for restaurant use along NE 7th Street, a two-story structure for retail and restaurants along Federal Highway, and an adjacent six-story office building along NE 8th Street. The well-located complex offers leasing opportunities for small businesses and professionals, while featuring shops, restaurants, and popular services catering to tenants, area residents, and visitors alike.



PROJECT EXPERIENCE

HIMMARSHEE ENTERTAINMENT DISTRICT STREETSCAPE
FORT LAUDERDALE, FL

CGA's approach to this project is one that is inherently about urban design and space-creation. It is not simply a matter of beautification, but rather as the process of embedding the environment with value to take advantage of inherent, flexible opportunities. We believe that these, in turn, will animate socialization, celebrate the culture of place, and provide for a multi-functional framework. We seek to capture the human experience, including mood, atmosphere, color, sound, tactility, pleasure and light that characterizes the ethos of 'place' that lives at this intersection of:

- Culture – with the Broward Center for the Performing Arts, Museum of Discovery and Science, and the Esplanade Park,
- Socialization – with the vibrant Himmarshee Street nightlife scene,
- History – with the campus of historical buildings, including the Museum of History, Hoch Heritage Center, Philemon Bryan House, King-Cromartie House, and the Schoolhouse), and
- Access and Connectivity – with the continuity of the Riverwalk as a major destination linking the various waterfront properties.

CGA's goal for this project is to provide a design solution that results in products that are resilient, innovative, creative, sensitive, inspiring, memorable, responsible, interpretive, comprehensive, imaginative and visionary. We will lead by design and lead with design.

PROJECT EXPERIENCE

SHOPS AT PEMBROKE GARDENS
PEMBROKE PINES, FL

CGA prepared the master site plan and detail design engineering plans for The Shops at Pembroke Gardens – a 400,000 sq. ft. lifestyle center designed to promote a vibrant, dynamic, and successful pedestrian retail environment. Located on approximately forty (40) acres within the City of Pembroke Pines, The Shops at Pembroke Gardens provides a unique pedestrian shopping experience consisting of a variety of national, regional, and local retailers. CGA created an urban design plan that consisted of an ample, tree-lined main street, a central green, and small pocket park areas. A trolley stop was also designed to serve the neighboring Century Village Residents. CGA also processed the plat, master site plan, and rezoning for the site. The site was rezoned from A-1 to Planned Commercial Development (PCD), and CGA worked with the developer and the City to create design guidelines tailored specifically to the project. The guidelines were written to provide sufficient flexibility to each retailer to bring forth its unique image and identity, resulting in a true downtown shopping experience. Additionally, CGA processed site plan amendment applications for the Lifestyle Center's perimeter buildings, each of which required separate architectural review and approval.











PROJECT EXPERIENCE

MEDLEY TOWN CENTER DISTRICT VISIONING

This Transit-Oriented Development (TOD) visioning study is an opportunity to imagine a different future for Medley. Currently, Medley is known as the industrial core of the region, where industrial uses occupy the majority of the Town's footprint. But potential exists to re-envision the areas immediately east and west of the Palmetto Expressway into a forward-looking urban center shaped around the MetroRail's terminus, Palmetto Station. This visioning master plan is just that: a vision of the possibilities. It explores the possibility of breaking down the existing parcels and ownership patterns to create an urban street network, and it imagines an environment that today does not even remotely exist. It explores issues of walkability and connectivity as a fundamental component to its future economic success, economic resiliency, and land use. This is a first step in a process of steps needed to bring this vision into reality: a preeminent choice for business and professional services within an urban core. This report culminates in a series of recommendations that can bring the Town closer to this new possibility. The recommendations cover 'next steps' in various areas, including policy-making, design, planning, staffing, and programming. In order to get to those recommendations, a full analysis of the existing conditions was performed. Studies were performed on Miami-Dade County's recent high-density development solicitation, selection, and development practices, specifically in their Rapid Transit Development Zones (RTDZ). Visioning principles were crafted and used to guide the design and visioning process, all focused on creating a vision for an area that other cities only strive for but can never fully realize. Alternatives for development layouts were prepared, a vision for a public realm was conceived, and explorations into connectivity, transit and mobility, and environmental sustainability and resiliency were incorporated.

PROJECT EXPERIENCE

WILTON MANORS URBAN FORM & DENSITY STUDY
WILTON MANORS, FL

As an effort to plan for the future of the city's urban form, CGA investigated the form and density of the city's past development to perceive what uncapitalized availability and intensity allowances still existed. The Urban Form & Density Study developed strategies for density increasement while controlling building form with requirements that not only served to protect the perception of the village-character that Wilton Manors is recognized for but also to protect the scale of the abutting single-family use, while increasing the quality-of-life conditions that lack throughout the City.

CGA developed and performed a public engagement strategy to gauge the public's interests through a series of outreach meetings that communicated to the residents the team's findings. CGA secured valuable input on how and where the City may be looking to increase intensity. Lastly, CGA was able to demonstrate how opportunities of economic, urban development can be implemented throughout the City. All these critical points were overwhelmingly approved by the City and a majority of the residents. The success of the approval process relied on the extensiveness of the public outreach process and its extensive use of detailed illustrations of development scenarios and design guidelines that clearly communicated the intent of the plan.















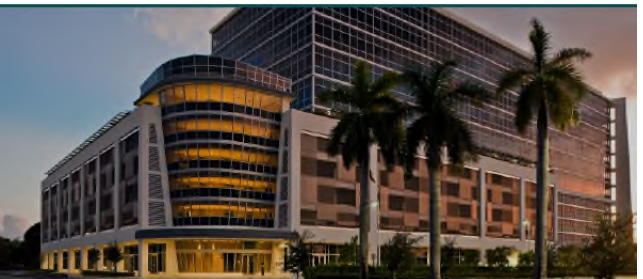



PRECEDENT INSPIRATION

PARK SQUARE AT DORAL MIXED-USE DEVELOPMENT MASTER PLAN

One of South Florida's largest urban redevelopment projects, Park Square at Doral is a 50-acre project with approximately 2,000,000 SF of mixed-use development, including 157,000 SF of retail, 218,000 SF of office space, and mid-rise, high-rise and single-family residential units. The project also includes four free-standing parking garages with retail liners on the ground floor; one 12-story commercial building with a six-level parking garage lined with retail, and three mid-rise towers with multilevel parking garages lined with retail and residential units. The top deck of the three mid-rise towers' parking structures house amenities such as pools and landscaping for use by residents Master planned to become a new city center for the municipality of Doral, the project includes 29 different building types to be built in several phases.

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PRECEDENT INSPIRATION

CITY PLACE
HOMESTEAD, FL

The New Master Plan for an 18-acre mixed-use development site will transform this relatively car centric part of the city into a new vibrant pedestrian-friendly, mixed-use community. The land is vacant because its former use, City Hall and other municipal facilities, have been relocated to the downtown core. The development includes 430 apartments; 50,000 SF of commercial space, including restaurants and in-line stores; 125 limited service hotel rooms; and a gallery space for local artists.





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PRECEDENT INSPIRATION

AVENTURA PARK SQUARE MASTER PLAN

Located one block east of a major thoroughfare along a primary artery, Aventura Park Square is the area's first pedestrian-friendly, mixed-use community. Narrow streets separate three blocks that define the west side of a grand promenade that runs north-south through the center of the 7.39-acre site. A 10-story building with ground-level retail, parking, and medical and wellness offices defines the central block. The parking in this building also serves the Aloft Hotel and restaurants on the northwest corner, and the 147,800 SF Assisted Living Facility (ALF) on the southwestern block.

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PRECEDENT INSPIRATION

OAKLAND PARK CONCEPTUAL PLANNING AND DESIGN OF CITY FACILITIES

The City of Oakland Park has partnered with Zyscovich to create a uniform architectural aesthetic vision with conceptual planning of all City facilities and sites as part of a voter-approved $40 million in General Obligation Bonds for7 the renovation and/or new construction of City Facilities. Zyscovich is providing community outreach, conceptual design, project budgetary cost estimates, preparation of design criteria packages and related materials for inclusion in future RFP/RFQ solicitations for City buildings. Zyscovich is also assisting the City with update its Comprehensive Plan and Land Development Code that will serve as a catalyst to future redevelopment.

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PRECEDENT INSPIRATION

MIAMI BEACH CONVENTION CENTER DISTRICT REDEVELOPMENT PLAN & UPDATE

In the early 1990s, South Beach was in desperate need of investment and creativity. Zyscovich prepared the district's master plan and CRA plan, which launched this small district into one of the more popular tourist markets in the world. Ten years later, Zyscovich was hired to update the master plan. These efforts played a major role in revitalizing South Beach with the following outcomes: construction of the Loews Hotel convention center complex, the St. Moritz Hotel and Anchor Shops; the 16th Street roadway extension; revitalization of the eastern end of Lincoln Road and construction of the Lincoln Cinema to anchor the western end; a renewed cultural campus including a Regional Library, Ballet Center, and renovated art museum; and a master plan for a soundscape park framed by an expanded New World Symphony building and Wallcast.

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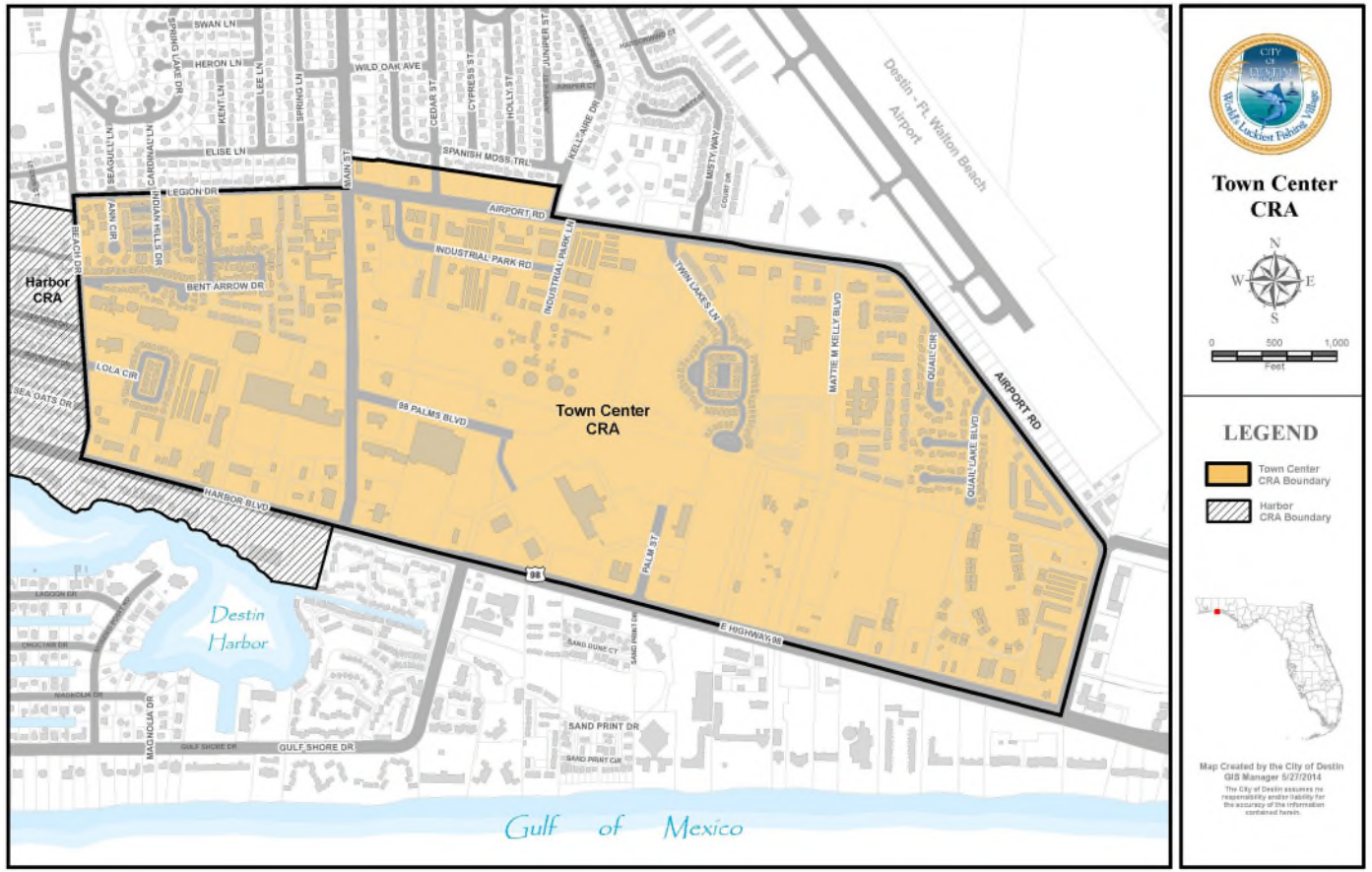
DESTIN TOWN CENTER MAP

The Town Center Community Redevelopment Area, encompassing approximately 517 acres, was established by Resolution on March 3, 1998, with a 30 year term that expires on March 2, 2028. The area is located north of US 98, and bounded substantially by Airport Road to the east and north, and Beach Drive on the west.

Approximately eighteen million dollars worth of improvements in the Town Center District began construction in 2006. The improvements were completed in 2009. The improvements were funded by the tax increment pledged to a 2005 bond issue and a Transportation Regional Incentive Program (TRIP) grant administered by the Florida Department of Transportation.

The first portion of the project included reconstruction of Main Street from US 98 to Airport Road, and reconstruction of Legion Drive from Main Street to Beach Drive, including associated stormwater improvements, traffic signalization, multi-modal and landscaping enhancements, and conversion of overhead to underground utilities. A second phase of the project reconstructed Airport Road from the Main Street area to U.S. Highway 98, including stormwater improvements, multi-modal enhancements and traffic signalization improvements.



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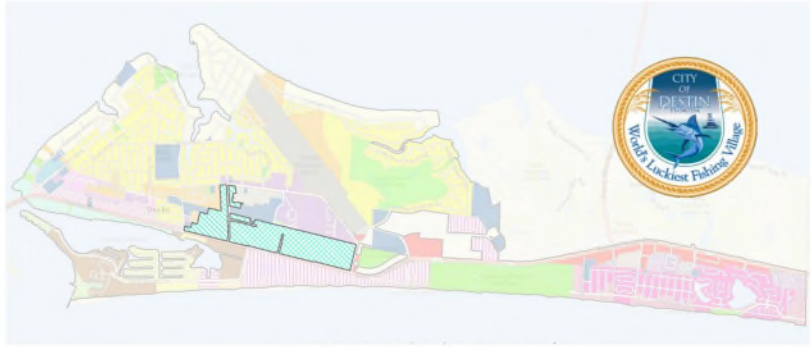
DESTIN ZONING - TOWN CENTER MIXED USE (TCMU)



ZONING FACTSHEET

The purpose and intent of establishing zoning districts is to ensure that all development is consistent with the goals, objectives, and policies of the Comprehensive Plan, by establishing a series of zoning districts that indicate what uses are allowed and site development regulations that control the use of land in each district. All development within each zoning district shall be consistent with the purposes stated for each district. (LDC 7.12.05)

TOWN CENTER MIXED USE (TCMU) (excerpt from LDC 7.12.06.Q)

Purpose and intent: Purpose and intent. The Town Center Mixed Use zoning district shall apply to areas developed, redeveloped and/or maintained and conserved as areas that accommodate permanent multi-family attached residential dwelling units; retail; service; restaurant; office; and similar commercial uses. It is the intent of the TCMU zoning district to specifically not allow permanent or seasonal single-family residential uses. Commercial hotel, motel, bed and breakfast establishments and other commercial transient living accommodations and seasonal multi-family attached residential dwelling units are only allowed on properties that have direct or secondary access to Harbor Boulevard/U.S. Highway 98.

Dimensional Requirements in Zoning Districts (excerpt from LDC 7.12.08)

Town Center Mixed Use (TCMU)				
Dwelling Units		1	2+	None
Minimum Lot Area (square feet)		5000	None	None
Minimum Lot Size	Width	50'	None	None
	Depth	100'	None	None
Maximum Building Height / Stories		35'/3 stories	50'/3 stories	50'/3 stories
Setbacks	Front	20'	K	K
	Side	5'	K	K
	Rear	10'	K	K
Maximum Density (Units per acre)		9.0	24.0	N/A
Maximum Floor Area Ratio		N/A	N/A	1.5
Minimum Open Space (%)		25	25	25

Footnotes:

K The following setbacks shall apply to developments proposed in TCMU zoning district:

Building Height		Setbacks		
		Front	Side	Rear
Less than 40'	Properties on U.S. Hwy 98	16' – 26'	0	0
	Properties not on U.S. Hwy 98	10' – 20'		
More than 40'	Properties on U.S. Hwy 98	Min. 45'		0
	Properties not on U.S. Hwy 98	Min. 30'	Increased by 2' on each side for each 10' or fraction exceeding 40'	

Those portions of a development that abut single-family, duplex or townhome uses shall meet the supplemental side and rear setbacks requirements set forth in Section 7.09.03.D. and 7.09.03.F.1.f.1.

Allowable Uses in TCMU (excerpt from LDC 7.12.06)

PERMITTED USES:

Permanent or long-term residential uses	
	Single room occupancy housing
Other residential uses	
	Community residential home, small (1-6)
NAICS Use Designations	
221122	Distribution electric substation
442	Furniture and home furnishings stores
443	Electronics and appliance stores
4451	Grocery stores
4452	Specialty food stores
4453	Beer, wine, and liquor stores
446	Health and personal care stores
448	Clothing and clothing accessories stores
4511	Sporting goods and musical instrument stores
4512	Book, periodical, and music stores
4521	Department stores
4529	Other general merchandise stores
4531	Florists
4532	Office supplies, stationery, and gift stores
4851	Urban transit systems
4582	Interurban and rural bus transportation
512131	Motion picture theaters
515	Broadcasting, except internet
516	Internet publishing and broadcasting
5172	Wireless telecom carriers (except satellite) [15]
518	ISPs, search portals, and data processing
5323	General rental centers
541	Professional and technical services
5324	Machinery and equipment rental and leasing
519	Other information services
52	Finance and Insurance
531	Real Estate services
541940	Veterinary services
551	Management of companies and enterprises
561	Administrative and support services
561720	Janitorial services
6114	Business, computer, and management training
6116	Other schools and instruction
6117	Educational support services
621	Ambulatory health care services
6233	Community care facilities for the elderly
6239	Other residential care facilities
6244	Child day care services
711	Performing arts and spectator sports
713940	Fitness and recreational sports centers
713950	Bowling centers
713990	Indoor shooting ranges
713990	All other amusement and recreation industries
721110	Hotels and motels [5]
721191	Bed-and-breakfast inns [5]
721199	Other traveler accommodation, C.T.L.A [12]
7213	Rooming and boarding houses [5]
722110	Full-service restaurants
722111	Limited-service restaurants
7224	Drinking places, alcoholic beverages [7]
812	Personal and laundry services
8123	Dry cleaning and laundry services
812910	Pet care (except veterinary) services
813	Membership associations and organizations
8131	Religious organizations

CONDITIONAL USES:

Permanent or long-term residential uses	
	Multi-family attached dwelling
Seasonal or short-term residential uses	
	Multi-family attached dwelling
Other residential uses	
	Community residential home, small (1-6)
NAICS Use Designations	
4411	Automobile dealers
4412	Other motor vehicle dealers
4533	Used merchandise stores
453310	Thrift stores. large
4539	Other miscellaneous retailers
4872	Scenic and sightseeing transportation, water
4879	Scenic and sightseeing transportation, water
5322	Consumer goods rental
712	Museums, historical sites, zoos, and parks [10]
713990	All other amusement and recreation
811192	Car washes
81149	Other personal and household goods repair
812930	Parking lots and garages (public & private)
922120	Police protection
922160	Fire protection

Footnotes:

5 Only allowed on properties that have direct or secondary access to Harbor Boulevard.
7 Must meet minimum distance separation requirements; see section 7.16.00 of the Land Development Code
8 Must meet minimum distance separation requirements, refer to the definition of the use in article 3 of the Land Development Code.
10 Zoos are only allowed in the Industrial zoning district.
12 Commercial transient living accommodations.
15 Telecommunication towers are an allowable use in this zoning district subject to a hierarchy of eligibility per Section 7.19.04.A.

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DESTIN COMPREHENSIVE PLAN (TCMU)

The Town Center Commons Planning Area intends to be the City's and region's residential, cultural, institutional, and services center. The residents and employees of Destin should be able to conduct all their daily business here while also finding a place for relaxation and recreation. The Town Center Commons shall also afford residents and visitors alike the ability to attend events and activities that showcase the local arts, culture, and community values. To accomplish this, the Town Center Commons shall provide a range of uses from higher-density residential, to mixed-use development, and gathering places for residents and visitors, while also being pedestrian-scaled with accessible multi-modal corridors leading to the City's surrounding areas. In addition, the City shall collaborate with Okaloosa County to align future development in the areas directly adjacent to the City's jurisdiction.

Town Center Mixed Use (TCMU). The "TCMU" shall be a focal point for reinvestment in a community mixed use center anchored by the Main Street Corridor. Objective I-3.3 and Policies 1-3.3.1 through 1-3.3.3 and 1-3.3.5 identify a planning and management framework for initiating new regulations and public investment strategies for the Town Center. Notwithstanding other provisions within this Plan, land within the Town Center shall not be allowed to include short-term residential uses unless the properties have direct or secondary access to Harbor Boulevard. Permitted uses are multi-family residential, high density single family (not less than 7 units per acre), retail, service, restaurant, office, commercial uses and civic uses. Locations where High Density Single Family Uses are not permitted shall be specified in the Town Center Master Redevelopment Plan. The following maximum development standards shall be applied to future development within Town Center Mixed Use area:

TABLE 1-11: GENERAL DEVELOPMENT STANDARDS FOR "TCMU" DESIGNATED LAND

Use	Max. Height	Max. Density (units/acre)	Max. Floor Area Ratio
Single-Family Residential	35'/3 stories	Up to 9.00	N/A
Multi-Family Residential	50'/4 stories	Up to 24.00	N/A
All other permitted uses and mixes of uses as described in Policy 1-2.4.3 subsection 1	75'/6 stories	N/A	1.5

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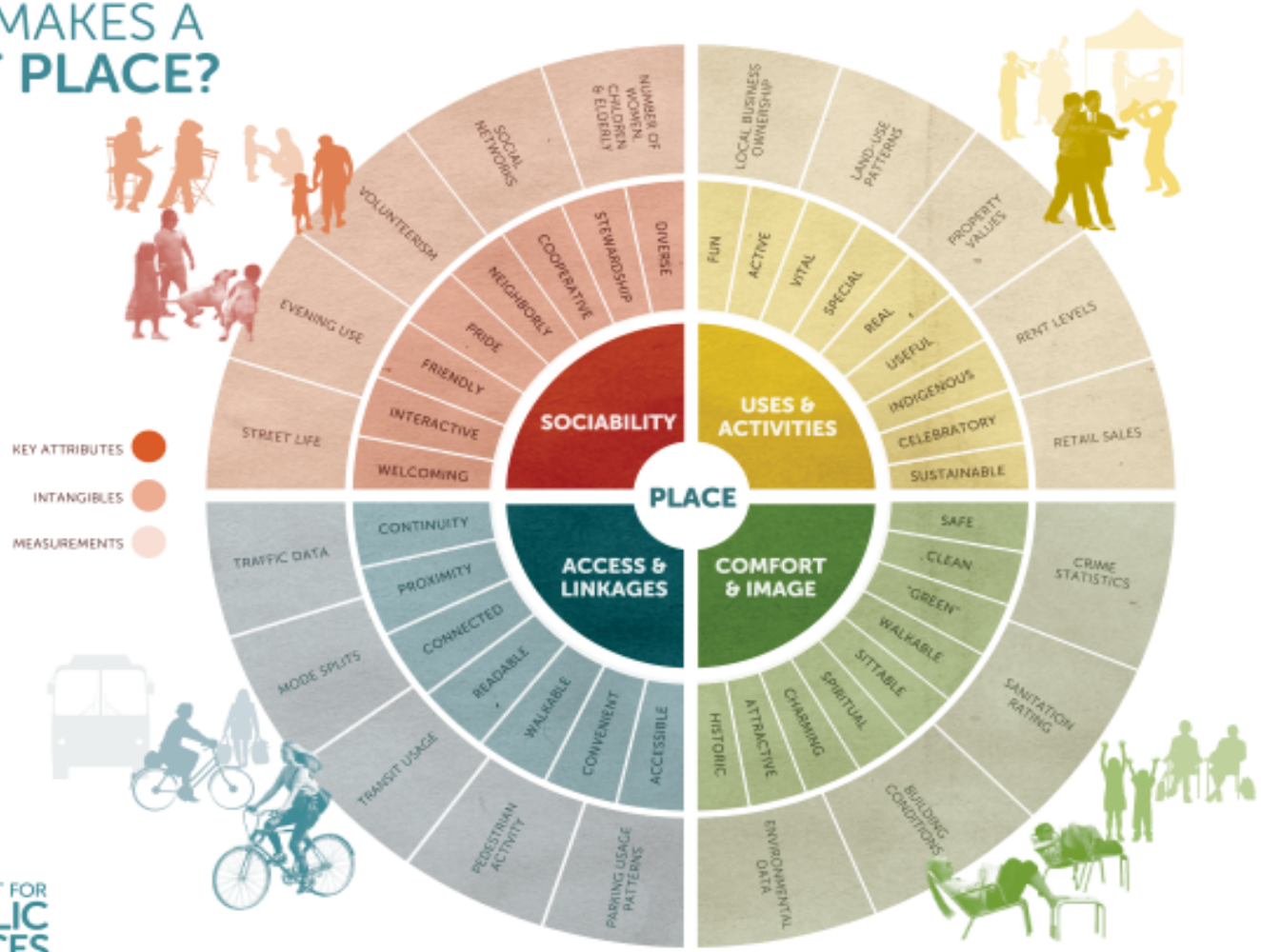
PLACEMAKING

WHAT MAKES A **GREAT PLACE?**











PROJECT FOR PUBLIC SPACES

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DESTIN TOWN CENTER VISION

- MAKING PEOPLE PLACES
- SUSTAINABLE DEVELOPMENT
- PAST/PRESENT/FUTURE DEMAND & NEEDS
- ECONOMIC OPPORTUNITIES
- AUTHENTIC/SPECIFIC COMMUNITY SOLUTIONS
- LIVABLE PLACES
- DIVERSE POPULATION
- CULTURAL AMENITIES
- ECONOMIC VITALITY
- TRANSIT VILLAGE
- DATA GUIDED STRATEGIES
- REVITALIZATION
- BRAVE AND RESILIENT
- HOPEFUL VISION
- ENGAGED PROCESS
- OBJECTIVITY, DILIGENCE, CARE
- LISTEN…WITH AN ATTENTIVE ATTITUDE
- A SENSE OF PLACE







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Architecture • Planning • Interior Design

AWARDS & RECOGNITION

WE HAVE A PROVEN TRACK RECORD OF EXCELLENCE IN WHAT WE DO

2008 Berkshire Elementary - West Palm Beach, FL
Recognized for Entire School/Campus Building - New Construction
Learning By Design

2008 Berkshire Elementary Library – West Palm Beach, FL
Educational Interiors Showcase Honors the Nations Most Outstanding Learning Environments by American School and University

2010 Lauderhill Municipal Complex – Lauderhill, FL
Associated Builders and Contractors, Inc. (ABC) Excellence in Construction
Pyramid Award - Public Works $5-15 million
Green Award - $10-30 million

2011 Lauderhill Municipal Complex – Lauderhill, FL
Tilt-Up Concrete Association
2011 Tilt-Up Excellence in Achievement Award

2011 56th Avenue Public Safety Training and Maintenance Facility – Hollywood, FL
America's Crown Communities 2010 Excellence Award from the American City & County Magazine

2011 GREEN DREAM HOME - Plantation, FL
Aurora Award 2011 for Energy Efficiency Home Award
FHBA -Florida Home Builders Association

2011 Lauderhill Municipal Complex – Lauderhill, FL
Finalist Nominee for Outstanding LEED NC (New Construction)
GalaVerde 2011 – US Green Building Council – South Florida Chapter

2011 Lexus Florida Service Facility - Miramar, FL
Outstanding LEED CI (Commercial Interiors) Winner
GalaVerde 2011 – US Green Building Council – South Florida Chapter

2011 Dania Beach Paul DeMaio Branch Library – Dania Beach, FL
Outstanding Planning Project – Place Making and Identity, South Florida Planning Awards
Florida Atlantic University School of Urban and Regional Planning

2012 Dania Beach Paul DeMaio Branch Library – Dania Beach, FL
Finalist Nominee for Outstanding LEED NC (New Construction) – Public
GalaVerde 2012 – US Green Building Council – South Florida Chapter

2012 GREEN DREAM HOME – Plantation, FL
Florida's Prism Award for FPL Energy Efficiency, Innovation in Green Building, Green Home of the Year
Florida Gold Coast Builders Association

2012 Fort Lauderdale High School – Fort Lauderdale, FL
Craftsmanship Award for Tilt Wall Construction
Construction Association of South Florida

2012 Yogurt ur Way Café - Hollywood, FL
International Achievement Award 2012
Professional Awning Manufacturers Association (PAMA)

2012 Yogurt ur Way Café - Hollywood, FL
Award of Excellence - Awning and Canopies <112 square meters
Industrial Fabrics Association International

2012 Lauderhill Municipal Complex – Lauderhill, FL
Emerald Award Trophy for Green Products & Practices/Innovation
Broward County Board of County Commissioners

2013 Florida Association of the American Institute of Architects – Manuel Synalovski, AIA, LEED AP
2013 AIA Florida Class of Citizen Architects

2014 South Florida Business Journal
Top 25 Architecture Firm

2015 City of Fort Lauderdale – Community Appearance Awards
Fort Lauderdale High School

2016 Festival of the Trees 2016 – Most Creative Award
Florida International University Interior Architecture Department

2016 South Florida Business Journal
Top 25 Architecture Firm

2017 South Florida Business Journal
Structure of the Year – Dania Beach Ocean Park Revitalization Project

2018 Festival of the Trees 2016 – Most Whimsical Award
Florida International University Interior Architecture Department

2018 American Public Works Association (APWA)
Top 25 Architecture Firm

2018 City of Fort Lauderdale – Community Appearance Awards
Southside Cultural Arts Center

2018 Builder's Association of South Florida (BASF)
Architecture Firm of the Year

2018 Broward County Building Officials
Architect of the Year

2019 Empire Office Fall Harvest – Most Creative Award
Fall into Wonderland Teacup Design

2020 South Florida Business Journal
Structures Award Winner – Atlantic Village

2021 AIA Fort Lauderdale
Architecture Firm of the Year

2022 Mercedes Benz Corporate Run – Fort Lauderdale
2nd Place Creative Use of City Landmarks – T-Shirt Design

2023 Lexus Corporate Run – Fort Lauderdale
2nd Place Creative Use of Corporate Logo – T-Shirt Design



SRS

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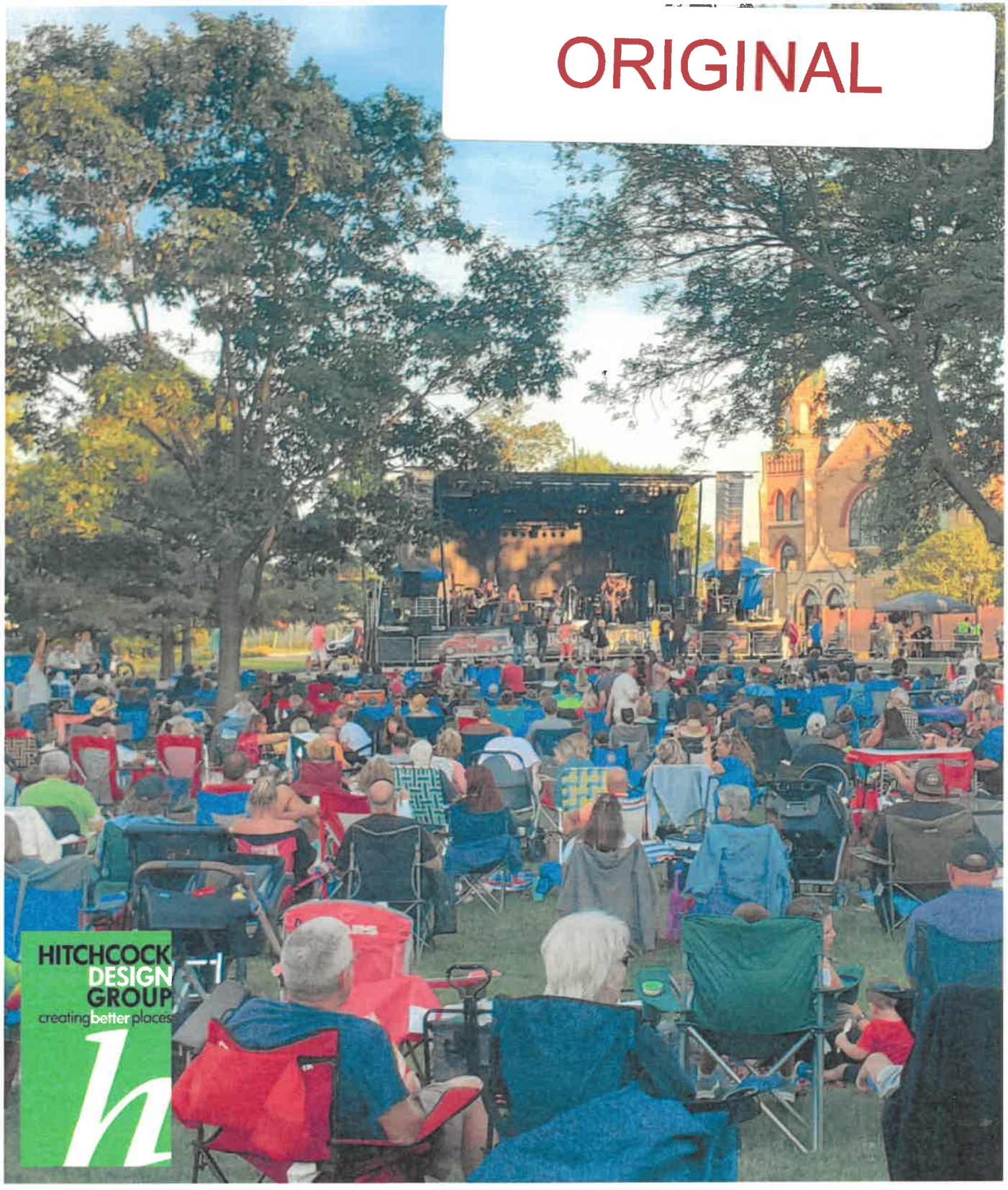
Architecture • Planning • Interior Design

AIA ARCHITECTURE FIRM OF THE YEAR Fort Lauderdale

THANK YOU!

City of Destin, Florida
Town Center Conceptual Site Master Plan



Response to Request for Proposal for Planning and Landscape Consulting Services

March 30, 2023



Houdini Plaza: Appleton, Wisconsin

HITCHCOCK DESIGN GROUP
creating better places

1999 University Drive
Suite 202
Coral Springs, Florida 33071
754.277.4254

March 30, 2023

City of Destin
ATTN: City Clerk
4200 Indian Bayou Trail
Destin, Florida, 32541

RE: RFQ NO. 23-01-CD; Proposal for Town Center Conceptual Site Masterplanning and Landscaping Consulting Services

Dear Selection Committee,

What a unique opportunity the City has to redefine such a significant place with the fabric of your community. It's exciting, it's invigorating, it's a chance to develop an iconic heart to the community that embodies the character and history that the locals love and celebrates the relationship to adjacent existing places to Live, Work, and Play while most importantly, opening the door to new program, entertainment, dining, shopping, and recreational offerings to visitors and residents alike. It's an opportunity to create an iconic destination within the destination that already is Destin.

New opportunities always exist for a community to use outdoor placemaking as a catalyst to sharpen its identity and embrace culture, innovation, growth, history, and hope. Landscape Architects are paramount to the realization of these opportunities and can help lead bringing your vision to life through the master planning process as we help maximize the potential of your outdoor space. It is with this mission, that proposing to provide the City of Destin with expertise in conceptual site master planning and landscape architecture consulting services for a new Town Center, the future jewel of the City's social, economic, and cultural center. While this RFQ includes conceptual design and scope related to consulting services, HDG is ready to help the City with a full range of design, project management, and construction implementation services, as needed.

By leveraging long-standing relationships to establish teams of professionals tailored to your exact project requirements through appropriate partnerships with approved firms, there is a true belief that the best team can and should be assembled on a project-by-project basis. It is with the willingness to work with and lead others HDG is ready to get started supporting the City of Destin and your community's project needs.

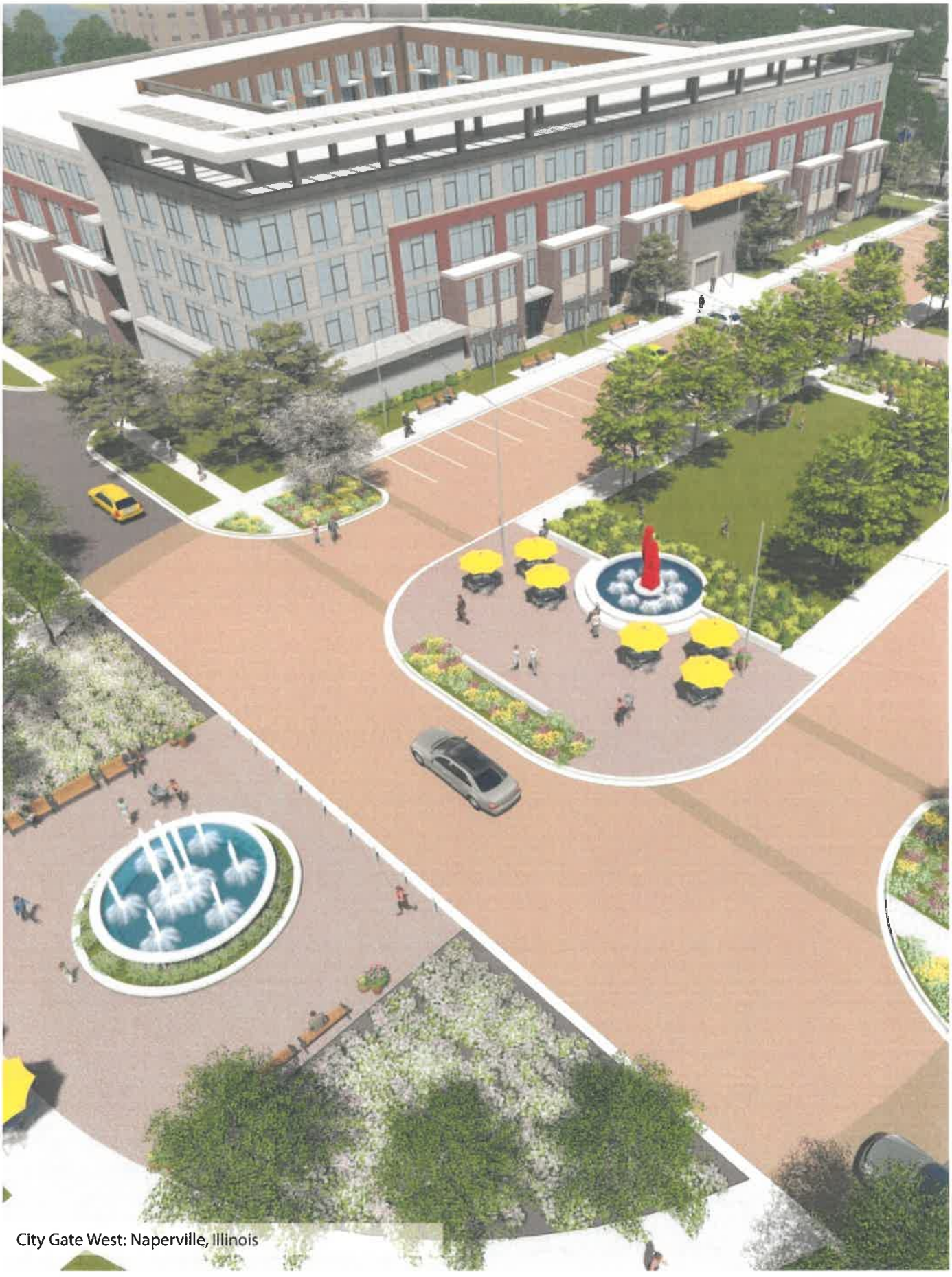
HDG's experienced practitioners are passionate about *Creating Better Places* for people to live, work, play, learn, and heal, and would love the opportunity to create these places in Destin's new Town Center. As respected leaders with a deep expertise in each of our markets, the ability to speak your language and understand your specific needs and considerations will be a key focal point guiding the framework of the design process. All scope requirements outlined in the RFQ solicitation have been reviewed and HDG agrees to comply with and accept all terms outlined by the City of Destin.

While HDG lives in the business of design, we are equally focused on building relationships and consensus with the clients we serve, the communities we design for, and colleagues we establish on every project. All staff members are empowered to do whatever it takes to satisfy your requests, and we care about you and your success beyond the project. Thank you for the opportunity to submit our qualifications for the Town Center Conceptual Master Planning and Landscaping Consulting Services project in Destin.

Sincerely,

Alexander C. Fenech, Principal
(mobile) 810.444.8188 / (direct) 754.277.4254
afenech@hitchcockdesigngroup.com
Registered Landscape Architect with the State of Florida (#LA8887284)

Planning
Landscape Architecture



City Gate West: Naperville, Illinois

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Lincoln Landing: Lockport, Illinois

Qualifications



East Village: Austin, Texas

Hitchcock Design Group

About Us

Since 1980, Hitchcock Design Group has earned a reputation for client-focused planning and design. From our offices in Austin, Chicagoland, Indianapolis, and South Florida, our planners and landscape architects have produced an extensive portfolio of award-winning projects. We employ a sustainable approach to our work by creating places that are memorable, attractive, functional, maintainable, and environmentally sound as well as cost-effective. Our goal is to increase the value of our clients' land resources in ways that advance their missions and improve their communities. We are proud of the long-term relationships we have developed with our clients through creative and responsive advocacy and are pleased to share these success stories and insights through many presentations and publications.

By collaborating with other experienced professional firms, we offer a full range of large-scale, multidisciplinary project capabilities while maintaining the focused, personalized attention of a smaller firm.

Hitchcock Design Group provides clients with a superior level of creative and logistical expertise. We have the capacity to tackle challenging assignments within tight timeframes through our studios that align with our areas of focus: Recreation, Education, Healthcare / Life Care, Civic Design, and Real Estate Development.



TYPE OF SERVICES
Landscape Architecture
Planning

YEARS IN BUSINESS
42

CORPORATE NAME
Hitchcock Design, Inc.
(*dba Hitchcock Design Group*)

TYPE OF BUSINESS
Corporation – Subchapter S

OFFICE LOCATIONS
Austin
1601 Rio Grande, Suite 450
Austin, Texas 78701
512.770.4503

Chicagoland
22 E. Chicago Avenue, Suite 200A
Naperville, Illinois 60540
630.961.1787

Indianapolis
405 Massachusetts Avenue, Suite 3B
Indianapolis, Indiana 46204
317.536.6161

South Florida
1999 University Drive, Suite 202
Coral Springs, Florida 33071
754.277.4254

MARKETS SERVED
- Recreation
- Education
- Healthcare / Life Care
- Civic Design
- Real Estate Development

Team Organization

HITCHCOCK DESIGN GROUP



PRINCIPAL-IN-CHARGE
Alex Fenech



PROJECT MANAGER
Aaron Elswick



SPECIALIZED EXPERTISE
Trent Rush

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF LANDSCAPE ARCHITECTURE

THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

FENECH, ALEXANDER CARMEL

8131 NW 78TH STREET
TAMARAC FL 33321

LICENSE NUMBER: LA6667284

EXPIRATION DATE: NOVEMBER 30, 2023

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

FLORIDA DEPARTMENT OF STATE
Division of Corporations

September 28, 2022

Having fulfilled the requirements of section 607.1503 or 617.1503, Florida Statutes, on September 27, 2022, this Certificate of Authority is hereby issued to HITCHCOCK DESIGN, INC., an Illinois corporation, in accordance with said statute and assigned document number F22000006050. Please refer to this number whenever corresponding with this office.

To maintain "active" status with the Division of Corporations, an annual report must be filed yearly between January 1st and May 1st beginning in the year following the file date or effective date indicated above. If the annual report is not filed by May 1st, a $400 late fee will be added.

A Federal Employer Identification Number (FEI/EIN) will be required when this report is filed. Apply today with the IRS online at:

https://sa.www4.irs.gov/modiein/individual/index.jsp.

Please notify this office if the corporate address changes.

Should you have any questions regarding this matter, please contact this office at (850) 245-6051.

Tracy L Lemieux
Regulatory Specialist II
Registration Section
Division of Corporations

Letter Number: 922A00021647

Account number: FCA000000015

Amount charged: 70.00

Summary of Services



Town Square: Schaumburg, Illinois

Terms and Conditions of the RFQ

The Hitchcock Design Group team understands and agrees with the terms and conditions set forth in your Request for Qualifciations and accompanying proposed contract.

Contents of our Proposal

All information provided in this submittal is true and accurate.

Understanding and Approach

It is our understanding that the City of Destin is seeking to redevelop a key 20 acres in the City's Town Center Community Redevelopment Area. This project will be an iconic staple in the community's Town Center fabric and serve as a catalyst for the future development of other civic and private development opportunities. As it pertains to Landscape Architecture, the City is seeking a firm that provides expertise in designing these types of signature mixed use environments and experiences with a specific focus on placemaking, connectivity, and pedestrian-oriented spaces.

Our team at Hitchcock Design Group (HDG) has a nationally proven track record of working with communities to successfully design and develop significant urban properties bringing their visions to life. We will approach the Conceptual Site Master Plan and Landscape Consulting scope with the unique lens that it deserves, working hand-in-hand with members of the community, city staff, and key stakeholders. HDG will engage our set of practices and principles to assure that the project framework, specific to program requirements of this iconic development, is developed to achieve and align with Destin's goals. This critical initial step and understanding of project parameters will help serve as the context for how the Town Center will evolve as a new live, work, and play destination as part of Destin's unique and desirable fabric. To complete this task successfully, there is tremendous value in conducting a visit to the project site for onsite reconnaissance and evaluation. Prior to coordinating and attending a kick-off meeting or site visit, collecting all available base material and review any existing masterplan, survey, and background documents will be a key step towards creating an efficient and effective plan. The creation of base maps will also be invaluable to outline key site features and interconnectivity to any adjacent parks or open space areas as well as any retail, residential, and internal or external program contributing to streetscape applications. These initial steps will provide an early understanding of the existing conditions, opportunities, constraints, and program feasibility review of the overall area's maximum potential.

This design audit and upfront due diligence for the Town Center project will accelerate our master planning design process by allowing HDG to create and share quick ideas with you and all major participants working together, including City of Destin staff, community stakeholders, and other design consultants, as quickly as possible. It will also provide an opportunity to achieve early consensus on the worthiest approach to the locking down a program and approach to different aspects of the project. Typically, HDG will develop a proposed a preliminary conceptual design overlay process to assist you in reviewing project components and program elements and provide insight into the physical environment and site opportunities that may not have been explored already by the City. Recent experience with this type of work has demonstrated that a collaborative design process with City staff and the consultant team via in-person meetings and, when appropriate, online web meetings/work sessions is most effective. This platform and process delivers efficient means of providing clients with a customized Conceptual Master Planning experience and design framework to make decisions quickly and comprehensively.

At Hitchcock Design Group, we believe in continuing the engagement of community members and stakeholders in all phases of the design process. Embracing the use of traditional public engagement practices as well as utilizing virtual platforms, when applicable, will allow for maximum participation, given the seasonal residency of many of Destin's residents. This flexibility will provide the City with a larger sample size in any solicitation of feedback to allow for a comprehensive evaluation of design considerations for one of the City's most precious jewels in this new iconic retail and commercial center at the heart of the city along with the streetscapes that will surely be so deeply loved by the community.

Why us?

Because we care, and our reputation relies on **YOUR** success – this is the power of promises kept.

Responding to the City of Destin' RFQ (NO. 23-01-CD) Conceptual Site Master Planning and Landscape Consulting Service, specifically as it pertains to the Town Center project, we at Hitchcock Design Group (HDG) believe our expertise can be of great value to you and the Destin community. HDG has extensive experience in the design of town center mixed-use developments, especially of this size, scale, and significance to a community's redevelopment vision. Over time, we have developed a dedicated group of urban planners, landscape architects, designers, and technicians within the firm, who focus exclusively on *Creating Better Places*® to live and play for communities like Destin and opportunities to redefine those communities with projects like the Town Center Project. This team of experts has served dozens of public clients throughout Florida, Texas, and the Midwest and have been responsible for several hundred million dollars in development and economic stimulus from the planning, design, and construction of similar projects in the last 5 years.

We begin with targeted research into trends, inspirations, operational and maintenance considerations, resilience factors, and funding mechanisms that will help you achieve your goals. This research, along with years of established experience, enables the design teams to translate aesthetic, functional, operational, liability, financial, and revenue generating issues into better planning and design solutions for our public clients. Then we conduct routine coordination and meetings with interest groups and the community leaders during the design process. We understand this is a critical factor for success. Consistent monitoring of the satisfaction of client objectives through thoughtful studio assembly and systematic project management will be another component crucial to the realization of your project. The balance of your interests, constituent influences, and our capabilities to produce results that will exceed expectations will remain a driving force throughout the duration of every project management plan.

To best meet your objectives, we will evaluate your needs and assemble a team with expertise in creating dynamic community spaces specifically catered to the program and needs of your community and the project at hand.

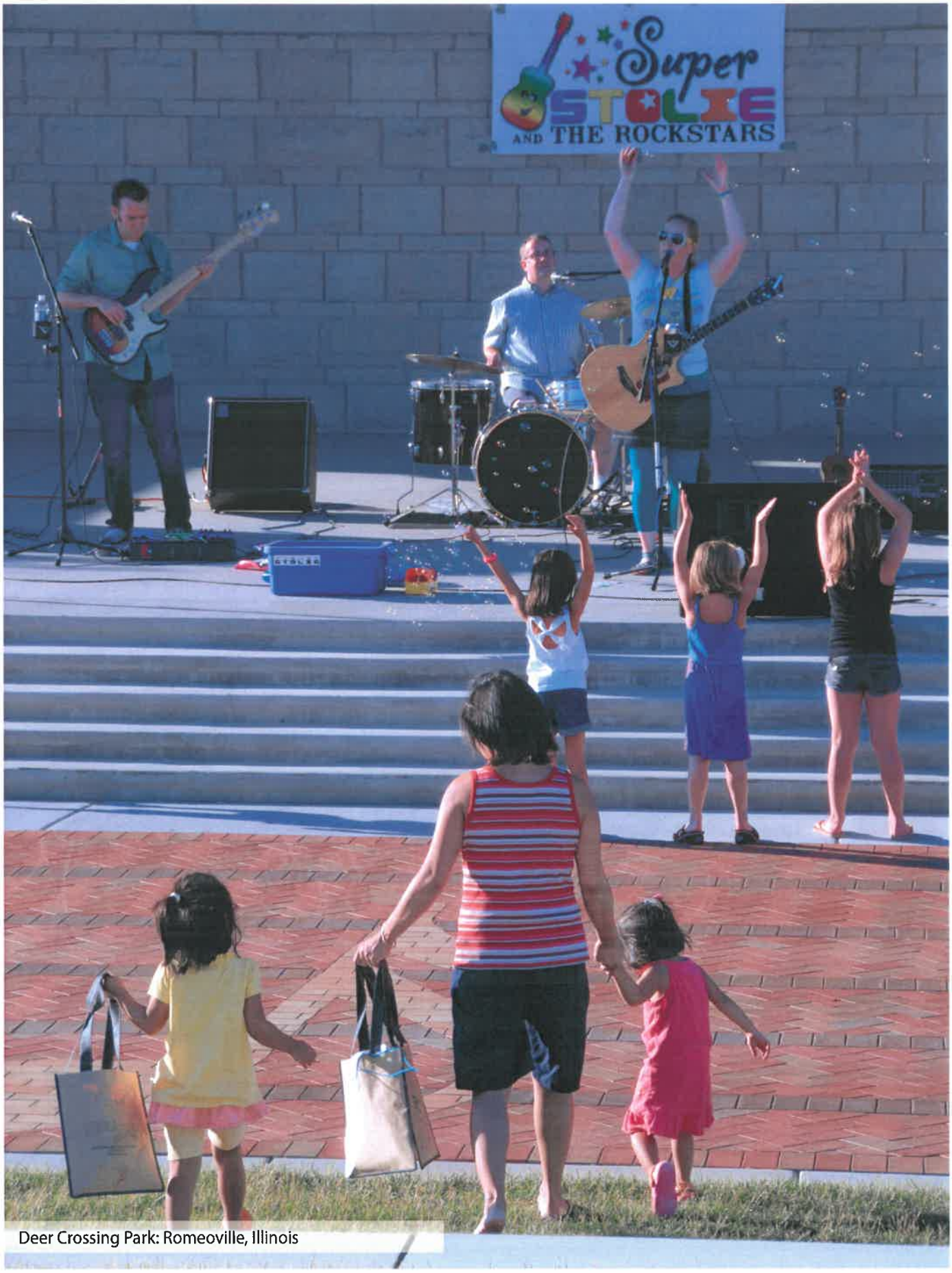
Alex Fenech, Principal of Hitchcock Design Group's South Florida team, will be the Principal-in-Charge and will supervise the project team's work. Alex will coordinate with our mixed-use, real estate and urban planning team members and will participate in the identification of critical sequences, design solutions, client meetings, group facilitation, and creative direction.

Communications	creating agendas for, and summarizing periodic progress of, informational meetings; coordinating public presentations; disseminating appropriate outside and consultant communications; keeping the client representative informed.
Scheduling	creating and periodically updating the project schedule; coordinating team activities to meet milestones and deadlines.
Staffing	selecting and assigning staff and consultants to appropriate tasks; coordinating and aligning staff and consultant activities.
Finances	producing timely, well documented invoices; collecting and disbursing fees and expenses; coordinating the preparation of construction cost opinions.
File Administration	establishing and maintaining appropriate correspondence, financial, map and data files.

Our South Florida office and our mixed-use, real estate, and urban planning-focused design team is supported by AutoCAD technicians, graphic design specialists, and the balance of the Hitchcock Design Group professional and administrative staff. This support gives your project team the strength and depth necessary to advance your project in a systematic and timely manner. In addition to HDG's considerable human resources, each project will also have access to outstanding technical, product, and cost data.

Over the years, through collaborative projects around the country, HDG has developed a deep bench of consultants, locally and nationally, that will be called upon to address the Scope of Services items that require specialized or technical skills we do not provide in-house.

Areas of Expertise



Deer Crossing Park: Romeoville, Illinois

Areas of Expertise

YEARS IN BUSINESS

Hitchcock Design Group was established in Naperville, Illinois in January of 1980. Therefore, we have been serving communities like yours for over 43 years now. Our Naperville (Chicagoland) office has been a staple in the suburbs of Chicago for over 40 years and continues to grow, expand, and change as it matures.

YEARS EXPERIENCE WITH THIS PROJECT TYPE

We've been working on urban design projects like yours for the entire length of our firm's life. In fact, our first project was a civic project for the City of Naperville. We designed the pathway along the DuPage River to be a more inclusive and people-centric space. To this day, that riverwalk is one of Naperville's biggest claims to fame. We continued our work with the City of Naperville over time and have done many projects for them over the years, including expanding on the Naperville Riverwalk to create a mixed-use development very similar to what you're looking for in Destin. You can see this project "Water Street District" featured in the Firms Projects section of this submittal.

Additionally, in 2017, Hitchcock Design Group hired Trent Rush to start an office for us in Austin, Texas. Trent's specialization in mixed-use developments, multi-family communities, and master planning urban spaces added value to our knowledge and expertise in this market area. Trent has been working on projects similar to yours for over 20 years!

LEVEL OF TECHNICAL EXPERTISE

We have lead numerous projects with similar objectives to yours and have assembled a team of local experts to help guide your town center planning opportunity. As we said in the "Why us?" section of this document, not only do we have experts on our team that do exactly what you're looking for, we also have many connections with other consultants who specialize in the fields we may not cover. Therefore, we always have resources on hand to meet your needs.

SIGNIFICANT CHANGES SINCE 2005

As we said before, Hitchcock Design Group was founded in 1980 – but a lot has happened since then. Hitchcock Design Group remained in one office for a very long time. We grew at a fast rate and at one point, before the recession, we had over 65 people working in our Chicagoland location. In 2012, we decided to move closer to our clients that were located directly in the city of Chicago, so we rented out an office space downtown, opening our second location.

In 2015, we acquired Brusseau Design Group (founded by Joe Brusseau) to join our Chicagoland team.

In 2016, we acquired our first out-of-state firm, Blue Marble Design (founded by Randy Royer and M.J. Meneley). This opened our first Indianpolis, IN office. Since its conception, that office has grown to add 5 more landscape architects.

In 2017, Trent Rush joined our firm to start our Austin, TX office with just one person. Since then, the Austin, TX office has grown to 12 people and counting.

Lastly, about 6 months ago, Principal Alex Fenech joined our team to open our first-ever South Florida office. Since then, we've already hired 2 other people to join him.

INVESTIGATIVE ACTIONS SINCE JANUARY 2005

Hitchcock Design Group has never had any investigative, disciplinary, or enforcement actions pending against our firm.



The Square on Second: Manteno, Illinois

Specific Accomplishments



Main Street Promenade: Naperville, Illinois

Special Accomplishments

Projects by Alex Fenech, Principal-in-Charge:

UNIVERSITY VILLAGE – BOCA RATON, FLORIDA

This project was completed by Alex Fenech, Principal while working at a previous firm.

University Village offers residents and visitors unique shopping and dining venues with street side cafes and shops, a boutique hotel, entrepreneurial and tech savvy office space, rental and for sale housing for everyone from students to baby boomers, and a lifestyle enriched by outdoor park areas, water features, and other public assembly places. University Village has been master planned as a Planned Mobility prototype by creating a walkable, livable lifestyle for its residents, tenants and visitors. Planned Mobility increases the availability of alternative modes of transportation and locates land uses close to one another. The Property is central to a confluence of unique forces and factors in the City of Boca Raton, located immediately north of Florida Atlantic University (FAU), adjacent to the new I-95 Interchange, walking distance to regional transit Tri-Rail Station, and proximate to the Boca Raton Airport and Lynn University. Current Program includes:

- 829 residential units including lofts, apartments, and assisted living facilities
- 183-key hotel
- 70,000SF of office space
- 130,000SF of retail on the ground floor of residential units
- An extensive network of jogging, biking and walking paths

This development, when completed, will become the new destination and jewel of Boca Raton, Florida.

Alex's Team led all conceptual site master planning and worked closely with the consultant team to navigate the Site Plan application and approvals process.

TAMPA WATER STREET – TAMPA, FLORIDA

This project was completed by Alex Fenech, Principal while working at a previous firm.

Water Street is an urban neighborhood located within Downtown Tampa, Florida. The waterfront community stretches 16 blocks and includes residential, commercial, and institutional buildings along the Tampa Bay. As a massive 56 contiguous acre development has nearly doubled the footprint of downtown Tampa and will be a showpiece for the future of sustainable urban waterfront design.

The project is opening in phases and will eventually total 9 million square feet of commercial, residential, hospitality, entertainment, cultural and retail space, all connected by a pedestrian-focused street plan and public greenbelts. The land was mostly vacant fields and parking lots a few years ago when the developer noticed the potential around the Tampa Bay Lightning's Amalie Arena and its connection to the waterfront. Current Program includes:

- 1 million square feet of new office space (including Tampa's first office towers in 25 years).
- 1 million square feet of retail and cultural spaces.
- 3,500 residences, both rental and for-sale.
- 692 new and 727 renovated hotel rooms, including the city's first five-star hotel, The Tampa EDITION.

Alex's Team led the construction administration/implementation of phase 2 (designed and master planned by others) and worked on several public realm frontage streets in phase 1 f the project. Alex spent a notable amount of time engaged in the execution of this project both on site and off.

DELRAY BEACH PROMENADE – DELRAY BEACH, FLORIDA

This project was completed by Alex Fenech, Principal while working at a previous firm.

With the growth and popularity of its beach, revitalization to the area sidewalks, beach access, and usability was top priority for the $3 million project. Drawing from natural colors, the expanded 12-foot sidewalks are designed to mimic the natural transition from dry to wet sand, along with the visual element of shells on the ocean floor. The design concept amplifies the city's most popular recreational corridor, using natural aesthetics and design.

Benches surrounding new shower stations, making the areas approachable and manageable for the public. Greater usability enhancements also include bike-sharing racks, water fountains with refillable water bottle stations, and surfboard/ paddleboard shelves. Further blending the urban fabric with the natural landscape, the dunes were arranged slightly inland, reinforcing the beach's world-renowned environmental system.

Alex's Team provided conceptual design through construction period services for the public realm and open spaces, as well as addressing vehicular and pedestrian circulation associated with the promenade.

Alexander Fenech, ASLA, CLARB, PLA

Principal | Previous Experience



The Projects featured on these pages are just a few examples of Alex's experience prior to joining Hitchcock Design Group.



University Village, Boca Raton, Florida

PREVIOUS PROJECT EXPERIENCE PRIOR TO JOINING HDG:

488 Riverwalk Residences, Fort Lauderdale, Florida*
520 W. Broward Boulevard, Fort Lauderdale, Florida*
750 S. Ocean, Boca Raton, Florida*
Bahia Urbana, San Juan, Puerto Rico*
Balmoral Condominium, Bal Harbor, Florida*
Dania/Hollywood Development, Dania Beach, Florida*
Delray Beach Masterplan / Beach Revitalization Project, Delray Beach, Florida*
Delta Orlando Resort, Kissimmee, Florida*
Dream City Masterplan, Dominican Republic*
DRV Pink Stadium, Fort Lauderdale, Florida*
El Mar Drive Streetscape, Lauderdale-by-the-Sea, Florida*
Florida Surf Reserve, Auburndale, Florida*
Fort Lauderdale Community Park, Fort Lauderdale, Florida*
JW Marriott, Tampa, Florida*
Kingston Redevelopment Plan, Kingston, Jamaica*
Marriott Water Street, Tampa, Florida*
Park Rd. Development, Hollywood, Florida*
Shepherd's Hollow, Clarkston, Michigan*
Shops at Victories Square, Petoskey, Michigan*
Swan and Dolphin Connectivity Project, Orlando, Florida*
Swan Reserve Hotel, Orlando, Florida*
The Fountains, Boca Raton, Florida*
Tortoise One, West Palm Beach, Florida*
Tyndall Air Force Base Recreational Redevelopment Plan, Panama City, Florida*
University Village, Boca Raton, Florida*
Vision Tulsa Public Works MP, Tulsa, Oklahoma*
W Hotel, Fort Lauderdale, Florida*
Yacht Club, Palmetto Bay, Florida*

* Work completed prior to joining HDG

The **mixed use/ commercial** projects featured on these pages are just a few examples of Alex's experience prior to joining Hitchcock Design Group.



Maryam Island, Abu Dhabi, U.A.E.



Maryam Island, Abu Dhabi, U.A.E.



University Village, Boca Raton, Florida

The **master planning** projects featured on these pages are just a few examples of Alex's experience prior to joining Hitchcock Design Group.



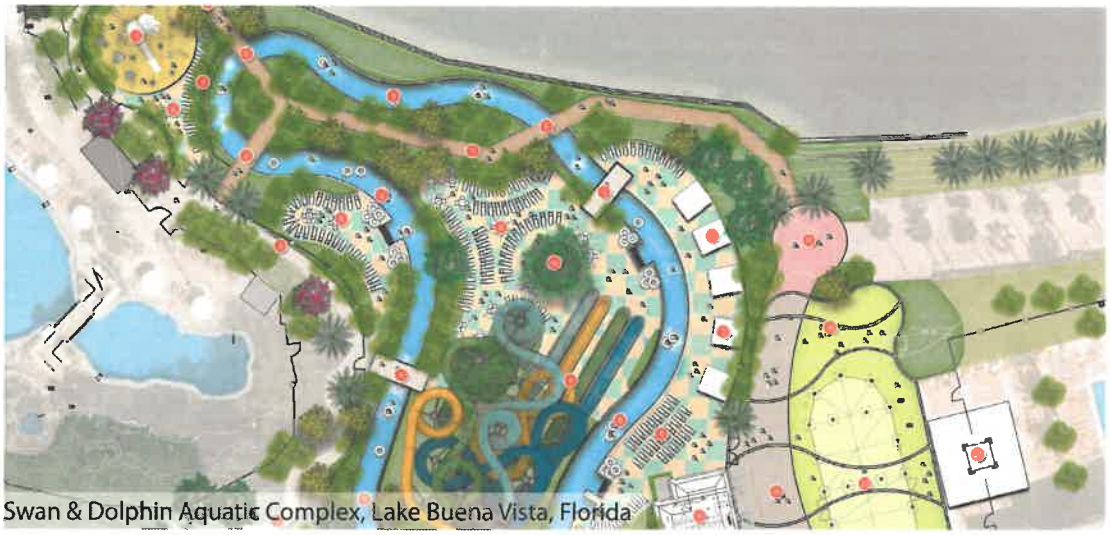
Bahia Urbana Waterfront, San Juan, Puerto Rico



Tulsa Public Works, Tulsa, Oklahoma


Ramhan Island, Abu Dhabi, U.A.E.

The **master planning** projects featured on these pages are just a few examples of Alex's experience prior to joining Hitchcock Design Group.



Swan & Dolphin Aquatic Complex, Lake Buena Vista, Florida



Dream City, Domincan Republic



Kingston Government Campus MP, Kingston, Jamaica

Firm's Projects



Jaycee's Smart Park: Naperville, Illinois

Town Square











LOCATION
Schaumburg, Illinois

CLIENT
Village of Schaumburg

CONTACT
Todd Wenger, Landscape and Design Planner
847.344.5278

STATUS
Complete

CONSTRUCTION BUDGET
$5,000,000

DESIGN TEAM
Design Organization; Jacob Heffner Associates; Amsco Engineering; Certified Consultants

AWARDS
Honor Award, Illinois Chapter American Society of Landscape Architects, 1998

In a move to promote economic development and improve the public appeal of an aging 30-acre shopping complex, the Village of Schaumburg boldly took up the task of becoming the developer for Town Square. Anchored by a new public library, retail and an art gallery, the result is an extraordinary community landmark. Storm water management is accommodated not only as a functional requirement, but as a sustainable amenity for the community. Other features include a pavilion to accommodate special events, an interactive fountain, an amphitheater, and attractive naturalized plantings. Hitchcock Design Group led the multi-disciplinary project team in completing $5 million of improvements for this mixed-use development; orchestrating the master planning, design and engineering of the site infrastructure, right-of-way and common area open spaces. Additionally, Hitchcock Design Group provided extensive site and architectural guidelines for the development parcels.

East Village

LOCATION
Austin, Texas

CLIENT
Reger Holdings, LLC

CONTACT
Gordon Reger,
Chairman and CEO
716.675.1200

STATUS
In Progress

SIZE
425 acres

DESIGN TEAM
hu+o Architects;
LJA Engineers;
Janke Design









Located just minutes from Austin's world-class downtown and cultural amenities, East Village provides the perfect location to live, work, and play. This planned mixed-use community is located conveniently with access to two major highways and an expansive greenbelt and will feature a mix of sensitively priced multi-family home options, anchored by a majestic, diverse village center that will offer residents desirable amenities. With these goals in mind, Reger Holdings, LLC retained the Hitchcock Design Group-led team to develop the concept plan for the site. After conducting a mixed-use comparable study of other similar developments, the team created a concept plan that includes a range of housing options, commercial zones, and an entertainment district. HDG planned a village center for the development which will have a village green to provide open space and an amphitheater that will serve as the backdrop for community gatherings and events.

City Gate West

LOCATION
Naperville, Illinois

CLIENT
Intercontinental Real Estate and Development

CONTACT
Patricia Halikias,
Vice President
630.560.8102

STATUS
In Progress

SIZE
115 acres

DESIGN TEAM
FitzGerald









This exciting mixed-use development opportunity is located in one of the last undeveloped frontages of Route 59 and across the street from Calimos's City Gate East project. This district will be energized by surrounding commercial and residential land uses creating a unique mix for a vibrant and exciting development. The mix of existing and proposed uses will consist of Top Golf, Whirlyball, new hotels, restaurants, limited retail, medical office, and residential apartments. The apartments will allow for small businesses to work out of their homes in an exciting live and work environment. Branded "City Gate West" this development will connect to City Gate East by a bridge over Route 59 directly linking these two northern Naperville mixed-use developments.

Velocity Crossing

LOCATION
Austin, Texas

CLIENT
Marketplace Real Estate Group

CONTACT
Karl Koebel, Principal
512.331.4000

STATUS
In Progress

SIZE
316 acres











This new 316-acre mixed-use site is located on the southeast side of Austin, near the airport, and will be connected by light rail to the airport and downtown Austin. Hitchcock Design Group was engaged to create a design that would incorporate the natural environment of the project site and connect the natural systems with newly-planned social activities to give the development an urban environment despite its distance from the existing city center.

The new master plan includes space for retail, residential living, hospitality, corporate and medical offices, light industrial facilities, arts, and entertainment.

Water Street District

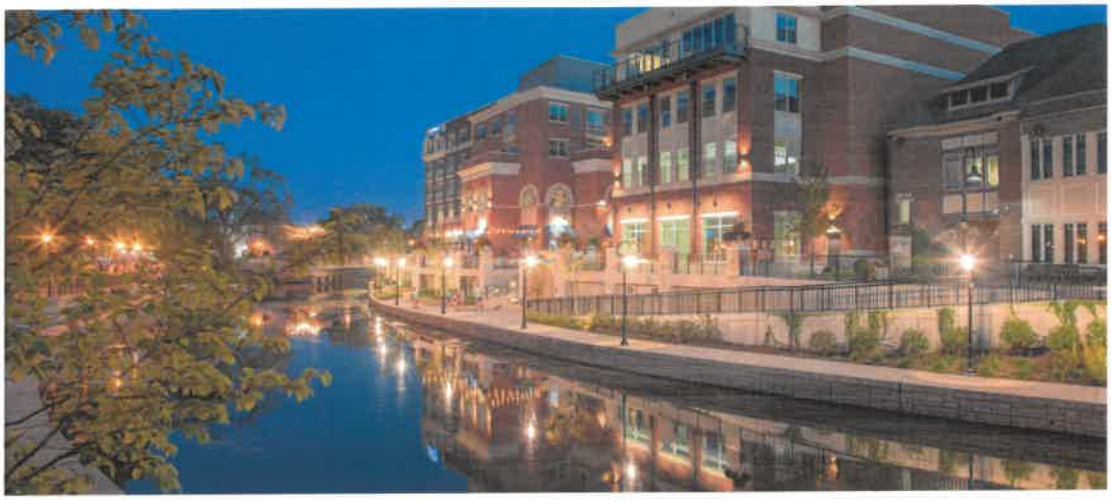


Photo by Ross Creative Works







Photo by Ross Creative Works

LOCATION
Naperville, Illinois

CLIENT
Marquette Companies

CONTACT
Nick Ryan, CEO
630.420.4730

STATUS
Complete

SIZE
3.50 acres

CONSTRUCTION BUDGET
$95,000,000

DESIGN TEAM
V3 Companies; Sullivan Goulette; Romero Cook Design Studio

The Water Street District is a $95M hotel, office, and restaurant development that transformed the south bank of the DuPage River in Downtown Naperville from a collection of small, underutilized properties to a downtown landmark. Over the course of several years, Marquette Companies assembled, conceptualized, entitled, leased, financed, and constructed this mixed-use riverfront development in Naperville's first Tax Increment Financing District that includes three separate buildings, a sky bridge, a parking deck, a multi-purpose public plaza, and a critically important and missing link in Naperville's famed Riverwalk. Marquette Companies, who continues to manage the property, engaged Hitchcock Design Group at the beginning of the process to collaborate with their architect and engineer to conceptualize and complete construction documents for the $3M streetscape, plaza, and riverwalk improvements. Water Street District is an extraordinary public-private partnership that creates lasting economic, cultural, and environmental value for investors and community stakeholders.

Lemon Creek Ranch





LOCATION
Boerne, Texas

CLIENT
Valcor Commercial Real Estate

STATUS
In Progress

SIZE
118 acres

DESIGN TEAM
Kimley Horn; Nelsen Partners; PRA Irrigation Consultants

Lemon Creek Ranch is a grocery-anchored mixed-use development between San Antonio and Boerne, Texas. The development is located on what was the Calvert family ranch, covered in mature handsome live oaks, rock outcroppings, and rolling hills, and running throughout is spring-fed Lemon Creek. The developers have a wonderful appreciation and keen sense of the beauty and history of the site. They are diligent about preserving the soul reflected in natural materiality and in taking care to preserve large trees, giving wide berth to Lemon Creek and creating a sense of place that's centered around harnessing the natural beauty of the landscape. The large park that runs throughout the project and connects the separate uses includes amenities such as a catfishing pond, amphitheater overlooking a pastoral lake, playgrounds, large open event lawns, tree houses, and two miles of hiking and biking trails with a large trailhead of bike repair stations, restrooms, a food truck court, and direct connection to retail and restaurant space.

The Square on Second

LOCATION
Manteno, Illinois

CLIENT
Village of Manteno

CONTACT
Timothy Nugent,
Mayor
815.929.4842

STATUS
Complete

CONSTRUCTION BUDGET
$1,737,000

DESIGN TEAM
Tyson Engineering











The Village of Manteno initially engaged Hitchcock Design Group to assist with the creation of a downtown master plan. One of recommendations from the master plan was that the Village invest in creating meaningful public spaces. In response to this need, the Village asked Hitchcock Design Group and their team to create a festival street in their downtown that would incorporate a variety of pedestrian amenities and accommodate special events. The plan was for the space to be located on a street that could be closed off to create the public space. A series of options for a festival street were developed by the design team. The options included specialty paving, curb extensions, street tree plantings, gateway columns and a festival lighting system. To gain public interest and support, the Village conducted a community-wide contest to name the space and the winning entry was "The Square on Second". The space has already hosted the Village's annual Oktoberfest and will serve as the site for events for years to come.

The District – Building One

LOCATION
Round Rock, Texas

CLIENT
Mark IV Capital

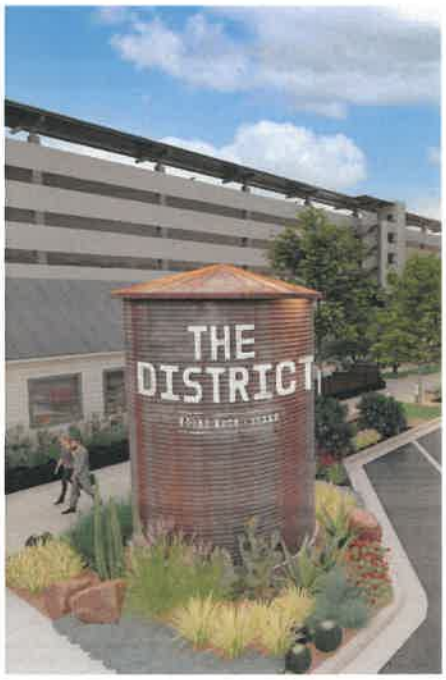
CONTACT
Bob Boone,
Vice President of
Development
512.571.8149

STATUS
In Progress

SIZE
4.62 acres

DESIGN TEAM
STG Design;
KFW Engineers









The District is a 65 acre mixed-use development that includes multifamily housing, hotels, offices, retail stores, restaurants, and a grocery store. The open space master plan includes "livable" streets designed to heighten driver awareness of pedestrian activity, enhanced detention areas, greens, plazas and courtyards. Office Building One is in Phase 1 and will set the style and character for the entire district. HDG was selected to design an open space within the horseshoe of building one that will be shared by office tenants and retail visitors.

Civic Plaza

LOCATION
Michigan City, Indiana

CLIENT
Michigan City Redevelopment Commission

CONTACT
Craig Phillips, former Director of Planning and Redevelopment
219.365.6043 x1

STATUS
Complete

SIZE
2 acres

CONSTRUCTION BUDGET
$6,000,000

DESIGN TEAM
Destination Rapid City; Shive-Hattery; Jen Lewin; Millies Engineering Group; Hugh Lighting Design; Fountain Technologies; Weaver Consultants Group







Hitchcock Design Group was retained to prepare Schematic Design for Michigan City's new Civic Plaza. The plaza is a critical component of the ongoing revitalization of downtown. Paying homage to the city's rich industrial and artistic history through design elements, the space builds on Michigan City's new marketing campaign of Create, Play, and Repeat developed by Roger Brooks International. A new multi-purpose building is being developed that will house restrooms, concessions, kitchen, multi-use rooms, storage and back of the house for a new outdoor performance stage. A central space will be used for flexible programmed events throughout the year including a temporary surface for winter activities. A unique playground, interactive fountain, and public art piece by world renowned artist, Jen Lewin, will also be included. The team also worked closely with Destination Rapid City to develop a Management and Operations Plan to support the plaza as a financially-stable, self-sustaining entity.

Houdini Plaza





© John Grimmer





LOCATION
Appleton, Wisconsin

CLIENT
The City of Appleton

CONTACT
Karen Harkness,
Director of
Community
Development
920.832.6468

STATUS
Complete

SIZE
1 acre

CONSTRUCTION BUDGET
$1,400,000

DESIGN TEAM
Larson Engineering;
Muermann
Engineering;
The Boldt Company

AWARDS
Merit Award,
Constructed Urban,
Illinois Chapter
American Society
of Landscape
Architects, 2014

Hitchcock Design Group was retained by the City of Appleton to lead the planning and design of Houdini Plaza, the forecourt to the Trout Museum of Art. The plaza, named in honor of famed magician and former resident Harry Houdini, served as a connector between the public and private destinations in the City's downtown. After coordinating stakeholder and public input meetings, the team designed a space that serves as an everyday, four season magnet for office workers, shoppers and visitors and is also able to accommodate significant community events such as Farm Market and weekly summer concerts. Since its opening, the plaza has become an integral part of downtown Appleton.

Project Management Organization



Riverside Drive Promenade: Elgin, Illinois

Team Organization

HITCHCOCK DESIGN GROUP



PRINCIPAL-IN-CHARGE
Alex Fenech



PROJECT MANAGER
Aaron Elswick



SPECIALIZED EXPERTISE
Trent Rush

Alexander Fenech, ASLA, CLARB, PLA

Principal-in-Charge



Alex has had a wide variety of exposure to a diverse portfolio of projects since entering the landscape architecture profession in 2011. His range of scope covers a breadth of projects from community master planning work in the municipal setting to a variety of private sector engagements including opportunities with the Walt Disney World Resort, EDSA and Hitchcock Design Group. Project types have included domestic and international hospitality, mixed-use development, government, recreation, and urban infill projects throughout the Carribbean and United States. In his former position, Alex led efforts for the new Swan Reserve Hotel at the Walt Disney World Resort, the recreational facilities rebuild at Tyndall Air Force Base in the Florida Panhandle, DRV Pink Stadium (MLS - Inter Miami CF) in Fort Lauderdale and the Shepherd's Hollow Banquet and Event Facility in Clarkston, Michigan.

EDUCATION

Bachelor of Landscape Architecture, Michigan State University, 2011

REGISTRATION

Licensed Landscape Architect: State of Florida

EDUCATIONAL LEADERSHIP

American Society of Landscape Architects, Florida Conference, Speaker, 2021 (Tampa)

American Society of Landscape Architects, National Conference, Speaker, 2022 (San Francisco)

AFFILIATIONS

American Society of Landscape Architects, Florida Chapter Member

- Trustee (present)
- President 2020-2021
- Member-at-Large for Education and Research (2018-2019)
- Broward Section Chair (2016-2018)

Urban Land Institute, Florida Chapter Member

Michigan State University Landscape Architecture Alumni Association

PROJECT EXPERIENCE

488 Riverwalk Residences, Fort Lauderdale, Florida*
520 W. Broward Boulevard, Fort Lauderdale, Florida*
750 S. Ocean, Boca Raton, Florida*
Bahia Urbana, San Juan, Puerto Rico*
Balmoral Condominium, Bal Harbor, Florida*
Bison's Bluff, Schaumburg, Illinois
Dania/Hollywood Development, Dania Beach, Florida*
Delray Beach Masterplan / Beach Revitalization Project, Delray Beach, Florida*
Delta Orlando Resort, Kissimmee, Florida*
Dream City Masterplan, Dominican Republic*
DRV Pink Stadium, Fort Lauderdale, Florida*
El Mar Drive Streetscape, Lauderdale-by-the-Sea, Florida*
Florida Surf Reserve, Auburndale, Florida*
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JW Marriott, Tampa, Florida*
Kingston Redevelopment Plan, Kingston, Jamaica*
Marriott Water Street, Tampa, Florida*
Park Rd. Development, Hollywood, Florida*
Shepherd's Hollow, Clarkston, Michigan*
Shops at Victories Square, Petoskey, Michigan*
Swan and Dolphin Connectivity Project, Orlando, Florida*
Swan Reserve Hotel, Orlando, Florida*
The Fountains, Boca Raton, Florida*
Tortoise One, West Palm Beach, Florida*
Tyndall Air Force Base Recreational Redevelopment Plan, Panama City, Florida*
University Village, Boca Raton, Florida*
W Hotel, Fort Lauderdale, Florida*
Yacht Club, Palmetto Bay, Florida*

* Work completed prior to joining HDG

Aaron Elswick, ASLA, PLA, SITE AP

Senior Associate | Project Manager



Aaron is Urban and Landscape Architectural Designer who at the age of 28 was identified by the Landscape Architecture Foundation as an under 35-year-old emerging leader within the profession. A Kentucky native, he brings a core appreciation for mid-American style and culture, combining this with his passion for connecting the diverse but related fields of science, art, and design. He has a natural sense of how all aspects of a site can work together, and believes every public space, whether dense and urban, or vast and natural, should be filled with life. He works with clients to create outdoor programming, distinct visual places with a cultural vibe, with high integration into sustainable green infrastructure systems.

Outside of the studio, Aaron has served as a guest critique and professional studio advisor for both graduate and undergraduate architecture, landscape architecture, and urban design studios at the Savannah College of Design, University of Kentucky, School of the Art Institute Chicago, and the Illinois Institute of Technology. His nationally accredited (LA CES/HSW) drawing lectures and workshops have been hosted across the nation by multiple universities, ASLA and AIA state chapters, and at the ASLA national convention. His passion for art and inspiring others led him to join Urban Sketchers Chicago where he annually teaches hundreds of students at local sketching events and serves as a member of the internationally curated uskChicago Urban Sketching Seminar faculty.

EDUCATION

Master of Urban Design, The Savannah College of Art and Design, 2015

Bachelor of Science, Landscape Architecture, University of Kentucky, 2013

REGISTRATION

Licensed Landscape Architect: State of Florida

AWARDS

2017 Sustainable SITE Initiative, SITES Accredited Professional
2017 Xtreme LA Challenge St. Louis, LAF and Landscape Forms, Future Leader Under 35 Participant
2016 Infill Philadelphia: Play Space Design Competition, Finalist (TGDA team entry)

PROJECT EXPERIENCE

41st & 43rd Street Pedestrian Bridges at South Lake Shore Drive, Chicago, Illinois*
Banyan Boulevard Complete Street Redevelopment, West Palm Beach, Florida*
Camp North End Redevelopment, Charlotte, North Carolina*
Cisco Downtown Park Masterplan, Cisco, Texas*
Columbia College Student Center, Chicago, Illinois*
Co-Play, Infill Philadelphia: Play Space Community Design Collaborative, Philadelphia, Pennsylvania*
Daley College Engineering and Manufacturing Center, Chicago, Illinois*
Harold Ickes Redevelopment, Chicago, Illinois*
Ismaili Center Houston, Houston, Texas*
Jean Baptiste DuSable –Chicago Founder's Park, Chicago, Illinois*
Kelsey Park Masterplan, Lake Park, Florida*
Maggie Daley Park, Chicago, Illinois*
Memorial Park, Huston Parks Conservancy, Houston, Texas*
N. Swinton Avenue Complete Street Redevelopment, Delray Beach, Florida*
Navy Pier Flyover, Chicago, Illinois*
Navy Pier Welcome Pavilion, Chicago, Illinois*
Northwestern University Chicago Campus Streetscape Design, Chicago, Illinois*
Northwestern University Music Administration Building Campus Design, Chicago, Illinois*
Northwestern University Simpson Querrey Medical Research Center, Chicago, Illinois*
Pullman National Monument, National Parks, Chicago, Illinois*
Sacred Heart Schools Master Plan, Chicago, Illinois*
The Forge: Lemont Quarries- Outdoor Adventure Park, Lemont, Illinois*
University of Illinois Urbana-Champaign, Illinois Street Residence Dining Hall, Champaign, Illinois*
University of Illinois Urbana-Champaign, Illinois Design Center, Champaign, Illinois*
University of Chicago North Residence Hall & Dining Commons, Chicago, Illinois*
Willis Custom Yachts Masterplan, Stuart, Florida*

* Work completed prior to joining HDG

Trent Rush, PLA, ASLA, LEED AP

Senior Principal | Specialized Expert



Trent employs a collaborative design approach to provide clients with exceptional service and uniquely responsive design. Throughout over 20 years of professional experience, he has compiled a diverse portfolio of work which showcases his true passion, giving form to his clients' vision for their projects. For each project that he is involved with, Trent is devoted to enhancing each person's use and experience, which helps advise his approach to creating meaningful and memorable spaces. His team achieves a successful integration of their experience by emphasizing the pertinent role the environment plays in the use and enjoyment of the space.

EDUCATION

Bachelor of Science, Landscape Architecture, Purdue University, 1994

REGISTRATION

Licensed Landscape Architect: State of Texas

LEED Accredited Professional

EDUCATIONAL LEADERSHIP

Presenter, Society for College and University Planning Southern Region Conference

PUBLICATIONS

"From Grey to Green: Texas State University Undergoes a Transformation to Become a Lone Star Leader in Sustainability," Environmental Design + Construction, October 2012

"From Gray to Green at Angelo State University," Today's Campus, May / June 2012

AFFILIATIONS

American Society of Landscape Architects
Capital Area Suburban Exchange, Board Member
United States Green Building Council

PROJECT EXPERIENCE

7700 Parmer Lane, Austin, Texas
Aura at the Rim, San Antonio, Texas*
Books City Base Town Center Master Plan, San Antonio, Texas*
Chase Hill Multifamily, San Antonio, Texas
City Gate West, Naperville, Illinois
East Village Masterplan, Austin, Texas
East Village – Corporate Campus Masterplan
East Village – Village Green, Austin, Texas
Enliven: Enhancing South Texas Medical Center Master Plan, San Antonio, Texas*
Frost Corporate Campus, San Antonio, Texas*
Medical Drive Complete Street Design, San Antonio, Texas*
Oakcreek Multifamily, Leander, Texas
Our Lady of the Lake University Student Housing, San Antonio, Texas*
Rivera Luxury Apartments, San Antonio, Texas*
San Jacinto Battleground Masterplan, La Porte, Texas*
Seton Medical Center Campus Masterplan, Austin, Texas
Southtown Flats, San Antonio, Texas*
Southwest School of Art and Craft, San Antonio, Texas*
The 704, Austin, Texas*
The Arnold, Austin, Texas*
The Flats at Big Tex, San Antonio, Texas*
Texas State Capitol Campus Improvements, Austin, Texas*
Texas State Governors Mansion Restoration and New Governors Park, Austin, Texas*
Texas State University Master Plan, San Marcos, Texas*
Tobin Lofts, San Antonio, Texas*
Triangle Senior Housing, Austin, Texas*
UT Health Science Center The Center for Oral Health Care and Research, San Antonio, Texas*
Velocity Crossing, Austin, Texas

* Work completed prior to joining HDG

References

TODD WENGER
Landscape and Design Planner
Village of Schaumburg, IL
twenger@ci.schaumburg.il.us
847.344.5278
Project: Schaumburg Town Square
(more info on page 33)

GORDON REGER
Co-Founder and Principal
Reger Holdings
greger@regerholdings.com
716.809.8696
Project: East Village
(more info on page 34)

ARISTOTLE HALIKIAS
President
Intercontental Real Estate and Development
ahalikias@icred.com
630.560.8006
Project: City Gate West
(more info on page 35)

KARL KOEBEL
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Marketplace Real Estate Group
karl@marketplacetexas.com
512.331.4000
Project: Velocity Crossing
(more info on page 36)

NICK RYAN
CEO
Marquette Companies
nryan@marquettecompanies.com
630.420.4730
Project: Water Street District
(more info on page 37)

JUSTIN BASIE
Asset Manager
Mark IV Capital
jbasie@markiv.com
949.509.1444 x234
Project: East Village
(more info on page 40)

LAUREN BANKS
Senior Vice President of Development
Tishman Hotel & Realty
lbanks@tishman.com
908.313.2983

Project: Swan Reserve
The Swan Reserve is the newest resort at the Walt Disney World and the crown jewel of the Swan and Dolphin Hotel Complex in Epcot's resort area. Alex Fenech was the project manager and lead designer on the project from concept to completion.

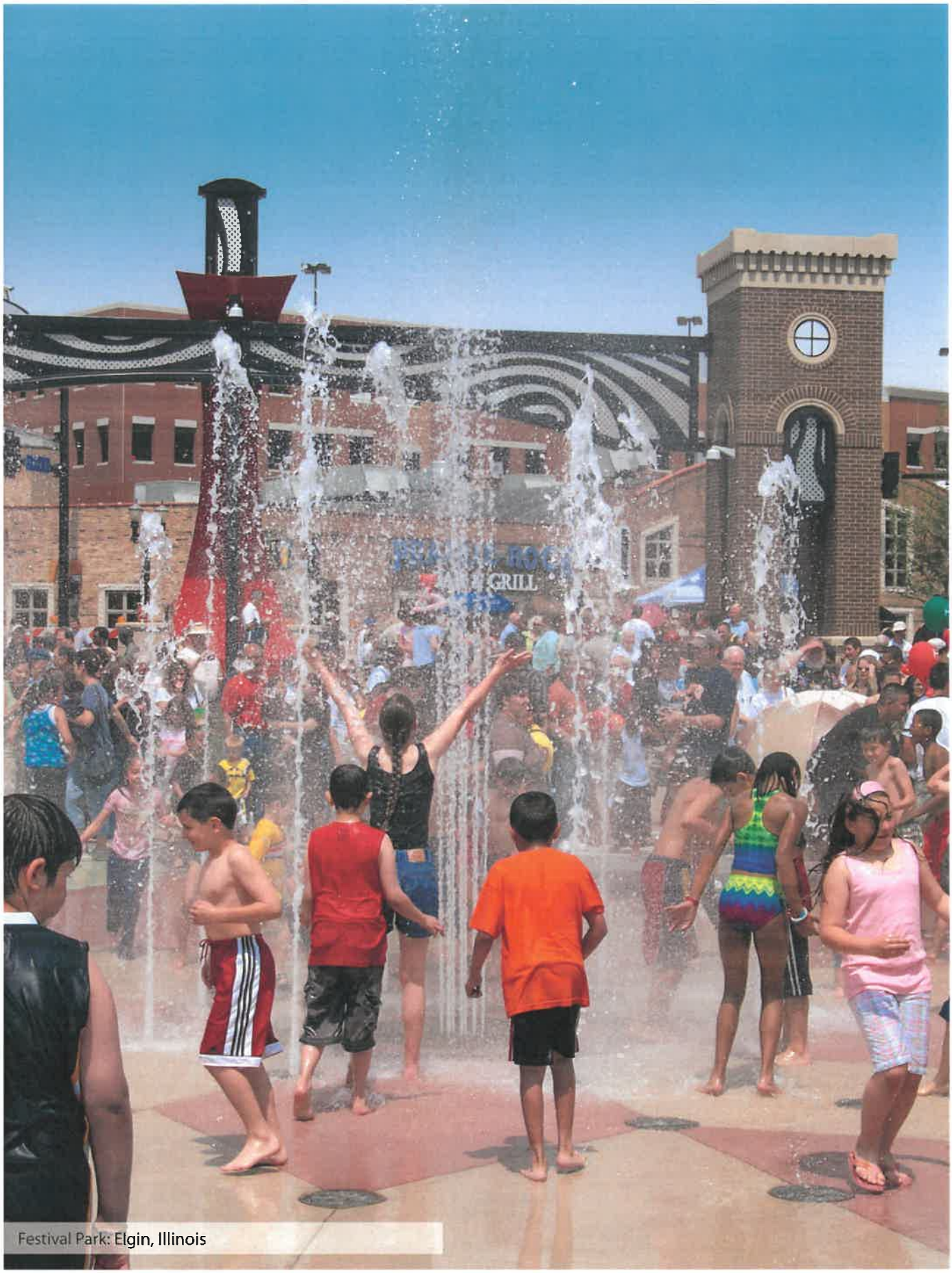
KRISTIN BOSTICK
Vice President
Pyramid Global
kbostick@pyramidglobal.com
941.587.6903

Project: Swan & Dolphin Aquatic Complex
The Swan & Dolphin Aquatic Complex is a $20,000,000 addition to the amenity offerings of the resort. The inclusion of a waterslide tower, lazy river, and several new key aquatic area recreation amenities for the master plan were designed by Alex Fenech and his former team.



Town Center Park Master Plan: Shorewood, Illinois

Forms



Festival Park: Elgin, Illinois

ATTACHMENT #1

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

SWORN STATEMENT UNDER SECTION 287.133 (3) (A) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract RFQ No. 23-01-CD

2. This sworn statement is submitted by Hitchcock Design, Inc. (dba Hitchcock Design Group) whose business address is 1999 University Drive, Suite 202, Coral Springs, Florida 33071 and (if applicable) Federal Employer Identification Number (FEIN) is 363059328 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Alex Fenech and my relationship to the entity named above is Principal

4. ✓ I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. ✓ I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. ✓ I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a

length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. ✓ I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active n management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

✓ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

(Signature)

Date: MARCH 27, 2023

STATE OF FLORIDA
COUNTY OF Broward

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 27 day of March, 2023, and is personally known to me, or has provided Driver License as identification.

My Commission expires:

Notary Public

JAVIER UGAS
Notary Public
State of Florida
Comm# HH232646
Expires 2/22/2026

ATTACHMENT #2

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICAITONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: Hitchcock Design Group

ADDRESS: 1999 University Drive, Suite 202

CITY: Coral Springs STATE: FL ZIP CODE: 33071

TELEPHONE NUMBER: 754.277.4254

SIGNATURE: _____ DATE: MARCH 27, 2023

NAME (TYPED OR PRINTED): Alex Fenech

TITLE: Principal

ATTACHMENT #3

CITY OF DESTIN, FLORIDA
REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

CONFLICT OF INTEREST DISCLOSURE FORM

Does any City employee acting as a purchasing agent, or City public officer acting in official or private capacity or his/her spouse, or child own more that 5% of the bidder/proposer's interest?

YES _____ NO ✓

Does any City employee acting as a purchasing agent, or City public officer acting in official or private capacity hold any employment or contract with the bidder/proposer?

YES _____ NO ✓

If either question number 1 or 2 above has been answered YES, does the bidder/proposer assert any exemptions related to prohibited employment & business relationships?

YES _____ NO _____

If YES, please describe:

_____

_____

_____

_____

FIRM NAME: Hitchcock Design Group

BY (PRINTED): Alex Fenech

BY (SIGNATURE): 

TITLE: Principal

ADDRESS: 1999 University Drive, Suite 202

Coral Springs, Florida 33071

PHONE NO. 754.277.4254

E-MAIL afenech@hitchcockdesigngroup.com

ATTACHMENT #4

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

LIABILITY & INDEMNIFICATION FORM

To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CITY, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT in the performance of this Agreement.

Hitchcock Design, Inc. (dba Hitchcock Design Group)
CONSULTANT's Company Name

1999 University Drive, Suite 202,
Coral Springs, Florida 33071
Physical Address

1999 University Drive, Suite 202,
Coral Springs, Florida 33071
Mailing Address

754.277.4254
Phone Number

810.444.8188
Cellular Number

afenech@hitchcockdesigngroup.com
Email address


Authorized Signature – Manual

Alex Fenech
Authorized Signature – Typed

Principal
Title

N/A
FAX Number

810.444.8188
After-Hours Number(s)

MARCH 27, 2023
DATE

ATTACHMENT #5

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

CERTIFICATION OF INDEPENDENCE AND NO CONFLICT OF INTEREST

By submitting a proposal in response to the Request for Proposals for RFQ No. 23-01-CD - **PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES** FOR THE CITY OF DESTIN, the undersigned certifies the following:

1. The proposal has been developed independently, without consultation, communication or agreement with any employee or consultant to the City who has worked on the development of this RFQ, or with any person serving as a member of the evaluation committee.

2. The proposal has been developed independently, without consultation, communication or agreement with any other firm or parties for the purpose of restricting competition.

3. Unless otherwise required by law, the information found in the proposal has not been knowingly disclosed and will not be knowingly disclosed prior to the award of the contract, directly or indirectly, to any other firm.

4. No attempt has been made or will be made by (~~Name of Firm~~ Hitchcock Design Group) to induce any other firm to submit or not to submit a proposal for the purpose of restricting competition.

5. No relationship exists or will exist during the contract period between (~~Name of Firm~~ Hitchcock Design Group) and the City that interferes with fair competition or is a conflict of interest.

Sincerely,

Deidre Ewers, Marketing Manager Deidre Ewers
Name and Title

STATE OF FLORIDA- DEPARTMENT OF TRANSPORTATION

Vendor Eligibility Check Prior to Contract Award

375-030-91
PROCUREMENT
07/15

Project Description(s):_____

Financial Project Number(s):_____

In accordance with State law:
Section 287.133(2)(b), Florida Statutes, provides that public entities may not contract with firms that have been excluded from participating in the public contracting process.

A public entity may not accept any bid, proposal, or reply from, award any contract to, or transact any business in excess of the threshold amount provided in s. 287.017. F.S., for CATEGORY TWO with any person or affiliate on the convicted vendor list for a period of 36 months following the date that person or affiliate was placed on the convicted vendor list unless that person or affiliate has been removed from the list pursuant to Section 287.133(3)(f), F.S. A public entity that was transacting business with a person at the time of the commission of a public entity crime resulting in that person being placed on the convicted vendor list may not accept any bid, proposal, or reply from, award any contract to, or transact any business with any other person who is under the same, or substantially the same, control as the person whose name appears on the convicted vendor list so long as that person's name appears on the convicted vendor list.

A contract award (reference 2 CFR 180.220) must not be made to parties listed on the government-wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

The Convicted Vendor List/ Suspended Vendor List / Discriminatory Vendor List / Federal Excluded Parties List/ Vendor Complaint Lists are available at the following Department of Management Services site:

http://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists

I have checked the aforementioned lists to verify that the vendor is eligible for contract award/execution:

Procurement Office or Contracting Awarding Office:

_____
Printed Name

_____
Signature

Date: _____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Midwest, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: Willis Towers Watson Certificate Center PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL ADDRESS: certificates@willis.com
INSURED Hitchcock Design Group Mr. Bill Inman 22 E. Chicago Ave. STE 200A Naperville, IL 60540	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Massachusetts Bay Insurance Company — 22306 INSURER B: The Hanover American Insurance Company — 36064 INSURER C: Continental Casualty Company — 20443 INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** W28421681 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			ODCD850562	03/10/2022	03/10/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY			ODCD850562	03/10/2022	03/10/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			ODCD850562	03/10/2022	03/10/2023	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: No If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WZCD850531	03/10/2022	03/10/2023	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Professional Liability			LAH591880946	03/10/2022	03/10/2023	Per Claim: Aggregate:	$2,000,000 $4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Hired & Non-Owned Auto Liability is included within the General Liability coverage and endorsements.

Umbrella Liability is follow-form excess.

CERTIFICATE HOLDER

City of Destin
4200 Indian Bayou Trail
Destin, FL 32541

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Acceptance of Terms and Conditions

Hitchcock Design Group agrees that this proposal is predicated on acceptance of all terms and conditions stated in the Request for Qualifications. We have no objections or responses that will alter the RFQ.

Firm Proposal Terms

Hitchcock Design Group guarantees the availability of the services offered and that all proposal terms will remain firm for 90 days following the deadline for submitting qualifications: 03/30/2023



Houdini Plaza: Appleton, Wisconsin



Ogden Park Plaza: Chicago, Illinois



1601 Rio Grande Street
Suite 450
Austin, Texas 78701
512.770.4503

22 E. Chicago Avenue
Suite 200
Naperville, Illinois 60540
630.961.1787

405 Massachusetts Avenue
Suite 3B
Indianapolis, Indiana 46204
317.536.6161

1999 University Drive
Suite 202
Coral Springs, Florida 33071
754.277.4254

hitchcock**design**group.com

Planning
Landscape Architecture

Response to:

Request For Qualifications

Proposal For Town Center Conceptual Site Master Planning and Landscaping Consulting Services

(RFQ) No. 23-01-CD

Presented to

City of Destin, Florida

SMALLWOOD

ORIGINAL

March 24, 2023

ADDENDUM #1

CITY OF DESTIN, FLORIDA
REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

March 15, 2023

This addendum forms a part of the Contract Documents and modifies the original bid document **RFQ 23-01-CD**. Acknowledge receipt of this addendum in the space provided on the Bid Form. **Failure to do so may subject the Bidder to disqualification.** The following items shall become a part of the construction documents for the above referenced project.

Corrections:

1. The document referenced in item #18 (Authorization to Release Information) in Section IV: Submittal Format, has been **removed** as a required document.
2. The document referenced in item #20 (Proposal Form) in Section IV: Submittal Format, has been **removed** as a required document.
3. The document referenced in item #4a (Remove the language "and the proposed contract" in Section IV: Submittal Format.

The bid opening date has been extended to Thursday, March 30, 2023, at 2:00 pm (CST).

END OF ADDENDUM #1

A copy of this Addendum #1 signed and acknowledged shall precede the mandatory information required in the subject RFQ.

Receipt of Addendum #1 is hereby acknowledged:

CHARLES G. HULL

Print Name

Signature

3-17-23

Date

SMALLWOOD

Charles G. Hull, AIA

Principal
Registered Architect,
Florida #AR91634

chull@smallwood-us.com
Office: 404.233.5453
Direct: 404.264. 6505
Fax: 770.818.5640

3495 Piedmont Road NE
Building 10, Suite 700
Atlanta, Georgia 30305

March 24, 2023

City of Destin
Attn: Rey Bailey - City Clerk
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541

RE: RFQ No. 23-01-CD, Proposal For Town Center Conceptual Site Master Planning and Landscaping Consulting Services

Section 1a –

Authorized to Submit Proposal and Respond to the City

Dear Mr. Bailey,

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. (Smallwood), is pleased to present our team's qualifications for the City of Destin's "Town Center Conceptual Master Planning and Landscaping Consulting Services," RFQ No. 23-01-CD. Our team is committed to collaborating with the City to develop a master plan that enhances the commercial and civic core to create a vibrant Live-Work-Play vision for the Destin Town Center. We would be honored to be considered and welcome the opportunity to share with you information about our firm and the team we have assembled to execute your vision.

Smallwood has completed over 88 million square feet of projects in Florida and worked with both the public and private sectors in various markets, including design of public buildings and parks, office space, event & cultural arts centers, hotels, multifamily projects, retail & entertainment centers, and parking deck structures.

Most notably, Smallwood was the lead consultant for the development of the Alpharetta City Center, the case study referenced in your RFQ. Our team successfully developed a master plan which has transformed downtown Alpharetta. Smallwood was involved from the initial concepts through to partnering with private developers to build out the various elements of the initial plan. This effort spanned many years, and ultimately was a catalyst in the redevelopment of the surrounding area.

Included in our proposal you will find multiple examples of relevant projects that demonstrate our unique understanding of the quality of building type and 'sense of place' we can create for the citizens of Destin. We believe in the power of design to unlock the full potential of communities and the people that bring them to life.

Section 1b –
Specific Professional Services

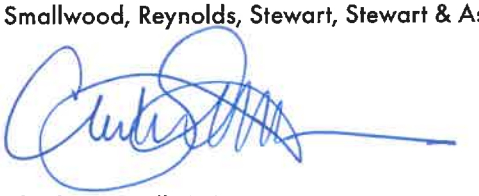
Smallwood offers 44 years of experience in Master Planning and Landscape Consulting design. Our seasoned team understands the complexities and potential pitfalls inherent in these project types, and has the experience, knowledge, and skill to deliver the City a comprehensive plan that will foster a genuine sense of community and common purpose.

Each Smallwood team member is immediately available to provide dedicated client service to the City of Destin and will be there to help you realize your dream. To assist us in this effort, Smallwood is teaming up with Innerlight Engineering Corporation, a Civil Engineering firm with offices in Miramar Beach and Orlando, Florida.

Thank you for the opportunity to present our team qualifications. We look forward to being favorably considered for this unique and exciting Community Redevelopment project. If you have any questions or need additional information, please do not hesitate to call.

Very truly yours,

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.



Charles G. Hull, AIA
Principal
Registered Architect, Florida AR91634

About Smallwood

Section 3a –

Name, address, telephone number, fax number and e-mail address of the firm including all d/b/a's or assumed names or other operating names of the firm.

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. (Smallwood)

The firm maintains 2 offices:

Headquarters

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.
3495 Piedmont Road, Bldg. 10, Ste. 700
Atlanta, Georgia 30305
Phone: 404-233-5453
Fax: 770-818-5640
Email: chull@smallwood-us.com
www.smallwood-us.com

Singapore – providing Design Consulting Services

Smallwood, Reynolds, Stewart, Stewart & Associates, Pte Ltd
83 Clemenceau Avenue
#14-03 UE Square
Singapore 239920
Phone: +65-6835-4355
Fax: +65-6835-4322

In addition, the firm has active registrations with the State of Georgia for:
Smallwood, Reynolds, Stewart, Stewart Interiors, Inc.
Smallwood, Reynolds, Stewart, Stewart International, Ltd.

Section 3b –

Identify and specify the location(s) and telephone numbers of the major offices and other facilities that relate to the firm's performance under the terms of this RFQ.

This project will be done by our Atlanta office.

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.
3495 Piedmont Road, Bldg. 10, Ste. 700
Atlanta, Georgia 30305
Phone: 404-233-5453
Fax: 770-818-5640

Section 3c –

Local office address and phone number (if any).

N/A

This project will be done by our Atlanta office.
It is approximately a 5-hour drive.

Section 3d –

Employment personnel profile.

Smallwood has the capability to work on multiple large projects simultaneously. We have a staff of 86 in the Atlanta office and 26 in the Singapore office for a total of 112 employees. This depth of experienced staff gives us the flexibility to add more staff to a team if needed.

The Atlanta office staff includes:

Discipline	No. of Staff
Architecture	46
Interior Design	13
Experiential Graphic Design	4
Landscape Architecture	2
Specifications	2
Construction Administration	6
Information Technology	2
Human Resources	1
Accounting	4
Administrative	3
Marketing	3
Total	**86**

Section 3e –

Joint venture information / previous experience. Firms submitting proposals as a joint venture shall submit to the City, as part of proposals, a copy of any joint venture agreement.

Smallwood will not be submitting as a joint venture.

Section 3f –

Registration - State the State of Florida licensing / registration qualifications of the consultant's personnel and business office. Provide copies of same.

Please reference the following:

- Florida Certificate of Status - Smallwood
- Smallwood Architect License Relationships
- Charles G. Hull - Florida Architect
- Smallwood Landscape Architect License Relationships
- Nathan Lee Logan - Florida Landscape Architect

State of Florida
Department of State

I certify from the records of this office that SMALLWOOD, REYNOLDS, STEWART, STEWART & ASSOCIATES, INC. is a Georgia corporation authorized to transact business in the State of Florida, qualified on March 27, 1984.

The document number of this corporation is P01380.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on April 25, 2022, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Second day of March, 2023

Secretary of State

Tracking Number: 0335555758CU

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

dbpr Department of Business & Professional Regulation

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Licensee

Name:	**SMALLWOOD, REYNOLDS, STEWART, STEWART & ASSOC**	License Number:	
Rank:	**Architect Business Information**	License Expiration Date:	
Primary Status:	**Current**	Original License Date:	**05/17/1984**
Secondary Status:	**Active**		

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
AR91634	Current, Active	HULL, CHARLES G DBA:SMALLWOOD, REYNOLDS, STEWART, STEWART & ASSOC	Responsible Supervisor		Architect	02/28/2025
AR91634	Current, Active	HULL, CHARLES G DBA:SMALLWOOD, REYNOLDS, STEWART, STEWART & ASSOC	Qualifying Architect		Architect	02/28/2025

Page 1 of 1

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Return to License Details

Related License Search

License Type View all related licenses

First Name Last Name

License Number

Expiration Date

From To Search

2601 Blair Stone Road, Tallahassee FL 32399 :: Email: **Customer Contact Center** :: Customer Contact Center: 850.487.1395

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Florida dbpr Department of Business & Professional Regulation

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AB&T Delinquent Invoice & Activity List Search

LICENSEE DETAILS

4:01:38 PM 3/2/2023

Licensee Information

Name:	**HULL, CHARLES G (Primary Name)**
	SMALLWOOD, REYNOLDS, STEWART, STEWART & ASSOC (DBA Name)
Main Address:	**3495 PIEDMONT ROAD NE BUILDING 10 SUITE 700 ATLANTA Georgia 30305**

License Information

License Type:	**Architect**
Rank:	**Architect**
License Number:	**AR91634**
Status:	**Current,Active**
Licensure Date:	**06/02/2003**
Expires:	**02/28/2025**

Special Qualifications	Qualification Effective

Alternate Names

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Licensee

Name:	**SMALLWOOD REYNOLDS STEWART STEWART & ASSOC INC**	License Number:	
Rank:	**Landscape Architecture Business Info**	License Expiration Date:	
Primary Status:	**Current**	Original License Date:	**08/04/2004**

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
LA6667185	Current, Active	LOGAN, NATHAN LEE DBA:SMALLWOOD REYNOLDS STEWART STEWART & ASSOC INC	Landscape Architect	05/13/2014	Registered Landscape Architect	11/30/2023

Page 1 of 1

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Related License Search

License Type: View all related licenses

First Name: Last Name:

License Number:

Expiration Date From: To: Search

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licensee. However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public. Please see our **Chapter 455** page to determine if you are affected by this change.

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Florida dbpr Department of Business & Professional Regulation

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- AB&T Delinquent Invoice & Activity List Search

LICENSEE DETAILS

4:03:32 PM 3/2/2023

Licensee Information

Name:	**LOGAN, NATHAN LEE (Primary Name)**
	SMALLWOOD REYNOLDS STEWART STEWART & ASSOC INC (DBA Name)
Main Address:	**3495 PIEDMONT RD NE BLDG 10 STE 700 ATLANTA Georgia 30305**
County:	**OUT OF STATE**

License Information

License Type:	**Registered Landscape Architect**
Rank:	**Landscape Arc**
License Number:	**LA6667185**
Status:	**Current,Active**
Licensure Date:	**03/21/2014**
Expires:	**11/30/2023**

Special Qualifications	Qualification Effective

Alternate Names

View Related License Information

View License Complaint

2601 Blair Stone Road, Tallahassee FL 32399 :: Email: **Customer Contact Center** :: Customer Contact Center: 850.487.1395

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Section 4a –

Statements that demonstrate that the firm understands and agrees with the terms and conditions of the RFQ and the proposed contract.

Smallwood understands and agrees with the terms and conditions of the RFQ and the proposed contract (2017 Edition of the AIA Document B-105, Standard Short Form of Agreement Between Owner and Architect with modifications).

Section 4b –

Statement through which the firm certifies that the contents of the proposal are true and accurate.

Smallwood certifies that the contents of the proposal are true and accurate.

Section 4c –

An overview of the firm's plans for providing the necessary services to the City.

Our team's approach to the Destin Town Center Master Plan will involve a highly integrated, interactive dialogue between the representatives of the City of Destin, the community, other stakeholders, and our consultant team. Our mission will be to work with the City to provide the best possible services in a manner that is highly responsive to your vision, needs and goals. It is through this dialogue, which we have successfully utilized on a number of other similar master planning, civic and commercial projects, that the most appropriate and cohesive development will emerge.

Before any design work begins, our Design Team will review and analyze the existing studies and master plan documents and engage in a conversation with all appropriate constituents to establish a clear understanding of fixed elements, goals and priorities for the site and the project. We will identify which elements of the previous master plans help achieve those goals and which may need to be reevaluated or refined.

After vetting the existing documents with the city, we will outline the strategy for developing the new plan, which may require starting fresh or may be an evolution and improvement of past plans. We believe there are several key components to successful master plans: path vs. place, walkability, flexibility, economic success, and maximized property value.

Smallwood will follow the following process to work with the City in developing the master plan:

Initial Startup Tasks:

- The Design Team will conduct a kick-off meeting between the City, the design team, and other significant stakeholders as identified by the City to review all of the work completed for the City to date as it relates to the planning of the site, and discuss key project issues to develop a common understanding among all project team members.

Section 4c –
(continued)

An overview of the firm's plans for providing the necessary services to the City.

- The Design Team, with the assistance of the City, will gather and distribute all relevant existing drawings, regulatory and zoning code requirements, and site specific data for use throughout the project.
- As part of kick-off, our team will tour the site and surrounding area with City representatives to develop an understanding of key site issues, context, and project goals.

Preliminary Investigation and Studies:

- Our team will conduct a thorough site analysis based on the City's vision, preliminary program, site conditions, and surrounding uses. The site analysis will investigate such aspects as topography, vegetation, solar orientation, pervious and impervious cover, environmentally sensitive areas and existing and planned transportation networks for pedestrian, bikes and vehicles.
- The Design Team will analyze the project's context to attain a mutual understanding of the site, city and surrounding neighborhoods as well as the historical and symbolic context of the site.
- The team will review existing surveys to confirm existing and planned site infrastructure of utilities and easements.
- The team will analyze existing zoning codes and regulatory requirements.
- The team will confirm and reassess as needed the existing and currently planned fixed elements that affect the site characteristics. This includes, but is not limited to, the planned Publix grocery store, access points, any planned improvements to the surrounding street network, and existing buildings in the study area that are slated to remain.
- The Design Team will prepare a number of initial diagrams for review with the City to quickly assess the merits of specific planning concepts.

Plan Development:

- Based on the comments from discussions with the City about the initial studies, the Design Team will begin to narrow the study to several initial concept plans that will be further studied.
- The concept plans will be tested for suitability in meeting the City's goals. Issues we would anticipate addressing include location of uses, open space, building massing/relationships, place making, pedestrian and vehicular flow, interaction with surrounding uses and potential impacts on future development.
- The design team will identify and study specific areas within the plan which may require more exploration and examine sub-alternate approaches.
- We will present concept plan alternatives to the City and key stakeholders. Based on the outcome of these discussions and reviews, the City will identify preferred option to develop into final Master Development Plan.

Section 4c –

(continued)

An overview of the firm's plans for providing the necessary services to the City.

Master Development Plan:

- Based on comments and discussions with the City about the preferred concept plan, the Design Team will further develop those areas requiring additional study and, upon review and approval by the City, will prepare the final Master Development Plan.
- The final Master Development Plan will illustrate the completed studies, analysis and dialogue between the Design Team and the City during the Master Planning Phase. This drawing or series of drawings will include information pertaining to building locations and their heights, circulation routes for vehicles and pedestrians, preliminary site utility locations and phasing as necessary.
- Our Civil Engineer will prepare a Site Plan as required for development and regulatory approvals.
- The Design Team will document our research, studies and findings within a Master Plan Report, which will include both drawings and narrative, to help guide future site development.
- The Design Team will present the completed Master Development Plan to the City, the City's Design Review Board and necessary government agencies.
- If required by the City, the Design Team will cooperate with the City in preparing any necessary zoning changes to facilitate the implementation of the Master Plan, including the preparation of appropriate design guidelines.

Section 4d –

An explanation as to why the firm should be awarded this engagement.

Smallwood has successfully partnered with other cities, including the City of Alpharetta and the City of Snellville, Georgia, to create master plans that resulted in successful partnerships with private development partners to realize our client's objectives. Our 40-plus years of experience in the commercial development sphere gives us insight into what it takes to create a commercially viable redevelopment project. New developments need to be organized in a way that maximizes the odds of economic success by attracting the right mix of uses, establishing practical development parcels, and facilitating the underwriting and financing of projects by multiple entities.

Our portfolio of projects includes the design of all the master planning components contemplated by the City, including grocery anchors, office buildings, corporate headquarters, hotels, performing arts centers, convention facilities, multifamily projects, city halls, parking decks, and commercial centers. We know what it takes to make each of these essential components of your plan successful.

Smallwood has a long track record of designing buildings that are appropriate to the architectural history and style of their locales. We take context seriously, and have designed projects in a number of historical styles. We will develop the master plan in a way which reinforces Destin's unique architectural character and enhances the City's sense of community.

Section 5a –

Number of years in business.

44

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. was founded in 1979.

Section 5b –

Number of years' experience with providing the types of services sought by the RFQ to include the number of professionals specializing in project planning, grant experience, design and implementation.

Smallwood has worked in the public sector since the firm's inception in 1979. During this 44-year span, Smallwood has provided Master Planning, Architectural and Landscaping Design projects for Municipal, County, State, and Federal government and similar entities. Smallwood has over 50 architectural & design professionals that specialize in assisting our clients with the development of the project vision, goals and conceptual criteria that the City would like to achieve.

For these initial consulting services, Smallwood would like to propose a few of our most experienced professionals to assist with this rare and unique mixed-use redevelopment opportunity in the City of Destin Town Center:

- **Charles G. Hull, AIA** – Principal-in-Charge, Master Planning
- **Greg Bennett** – Design Principal
- **Nathan Logan, PLA** – Landscape Architect

Charles G. Hull, AIA

Has been with Smallwood for 42 years. Chuck has a great interest in architectural history and has worked in a broad range of design styles, drawing on the lessons of the great architecture of the past to create contextually appropriate contemporary buildings rich in detail and spatial experiences. Chuck believes that every master planning project should develop from its unique situation, the possibilities inherent in the program, and the goals of the client.

As the Principal-in-Charge for the project, Chuck's professional experience includes the multi-phased design services to expand The Classic Center in Athens-Clarke County and both the public and private development sides of the mixed-use Alpharetta City Center development.

J. Greg Bennett

Has been with Smallwood for 35 years. Greg studies sites and develops conceptual plans that achieve a balance between the program and utilization of site assets. He creates architectural design concepts to present to the Client.

Nathan Logan, PLA

Has been with Smallwood for 17 years. Nathan develops experiential branding solutions for campuses and creates a sense of place. He is adept at working with Design Review Boards to create the pedestrian scale in a city environment.

Section 5c –

Describe the level of technical experience in providing the types of services sought by the RFQ.

The Smallwood design team has the refined project management skills and senior level judgment which will inform us how to appropriately respond to the myriad issues, especially related to phasing, which inevitably will arise from both inside and outside the design team. Our responsibility to the City of Destin is both in an advisory and a take-action role, as the circumstances may determine.

We have retained civil engineer Innerlight of Miramar Beach to advise the team on infrastructure issues, ROW improvements, stormwater management, and traffic controls.

Master Planning

Smallwood has completed over 290 master planning projects, spanning 156,000 acres and comprised of 322,229,387 SF. Master planning requires investigation beyond the boundaries of a site to fully understand the context of the project and character of the neighborhood.

With each project, we introduce features and amenities that enhance the quality of life for employees, tenants, guests and residents.

Our master planning concepts develop flexible solutions that adapt to conditions and various market demands - allowing for commercially successful developments rooted in environmental responsibility. We also assist in drafting guidelines for new Downtown District development.

In addition, we have designed many projects which incorporate various components that might be included in the City's unique mixed-use redevelopment project. These include:

- 290+ Master Plans
- 190 Mixed-Use Developments
- 360 Hospitality Projects
- 240 Multifamily Projects
- 450 Corporate Offices
- 400 Retail Projects
- Hundreds of Parking Decks and over 550,000 Spaces

Section 5c –

(continued)

Describe the level of technical experience in providing the types of services sought by the RFQ.

Landscape Architecture

Smallwood has completed over 229 Landscape Architecture projects. Our services include site planning, landscape and hardscape design, place making, park design, and streetscape design.

By applying the knowledge from the different disciplines of our firm, we are able to create authentic, newly imagined places that immerse us in the richness of landscape. We utilize our Landscape Architecture, Building Architecture, and Interior Architecture backgrounds to create places and spaces for people by connecting those disciplines in a way that provides a seamless experience.

By adding a layer of intimacy and detail that enhances the sensory qualities of the urban experience, we bring a tactile and visual richness beyond what one finds in the architecture and planning of the traditional urban environment. We have a unique perspective on the built environment, one that fosters collaboration and interweaves Landscape Architecture into the fabric of the urban context. There is a return to the urban core and the "idea" of the urban core is reaching out to what was traditionally suburban environments. Our purpose is to help define those new environments and reconnect them.

Our landscape architecture team has utilized many design services to compliment the vision and redevelopment of the Town Center Destin Area. Including:

- Visioning
- Design Guidelines
- Design-Build Assist
- Placemaking
- Planting Design
- Streetscape Design
- Water Feature Design
- Park and Plaza Design
- Hardscape Design
- Garden Design
- Amenity Design
- Interior Planting Programs

Section 5d –

Describe any significant changes in your firm's organization, focus or leadership since January 2005, and whether any changes are anticipated in the near future.

Since 2005, there has not been any significant change in the organization, focus or leadership. Nor are any such changes anticipated in the near future.

Smallwood is a Georgia corporation owned by its Principals and Employee Stock Ownership Plan (ESOP) participants.

Section 5e –

Describe any investigative, disciplinary or enforcement actions pending against your firm, and information on any such investigations which concluded with enforcement or disciplinary action against your firm since January 2005.

None.

Master Plan - Alpharetta City Center

Alpharetta, Georgia

Services Provided

Master Planning

Phase I: Alpharetta City Center and Future Development Parcels

Phase II: Mixed-Use Development

Full Architectural Services

Parking Deck and Phase II Expansion

DataScan

Architect-of-Record

City Hall

David M. Schwarz Architects, Design Consultant

Schematic Design

Residential Portion of Phase II

Interior Design

City Hall

DataScan

Landscape Architecture

Alpharetta City Center, Parks and Gardens

Experiential Graphic Design

Alpharetta City Center, Parking Deck, Parks and Gardens

Assigned Personnel

Charles G. Hull, AIA

Principal-in-Charge

J. Greg Bennett

Design Principal

Nathan Logan, PLA

Landscape Architect

Client

City of Alpharetta

A City Re-invents Itself

The Alpharetta Downtown City Center Master Plan sought to establish a new framework subsequent development in the Civic and Commercial core of Alpharetta. By combining public service buildings, public parks, gardens and a new network of commercial and residential development sites, the planners aimed to increase urban density and thus vibrancy of the center of City.





Phase 1 Master Plan

The master plan encompassed a 25-acre site within downtown Alpharetta that had a mix of uninspiring commercial, residential and open, undeveloped spaces. Working in conjunction with Fulton County, the city developed a comprehensive program incorporating a new city hall, library, parking facilities, central gathering area (park), and prepared for future development projects to be incorporated. The master plan opened opportunities for local businesses by providing street-level retail and restaurants spaces, encouraging commerce and creating gravitas at the center of the City during the day and evening.

The design team also worked with City officials to prepare Development Guidelines which established requirements and outlined recommended design solutions for the future development.

The prestigious Washington-based design studio, David M. Schwarz Architects, worked with Smallwood as a design consultant for this project. Since their founding in 1978, their practice has focused on architecture and planning with a "human-centered focus on public realm." It was an ideal match for the project and dovetailed with Smallwood's four decade approach to master planning.



Town Green

The City Center project weaves together all elements of the civic master plan, encompassing a five-street grid and centered on a 1-acre Town Green. This main lawn is designed to be classic yet fluid, an inviting space for farmers markets, concerts, and recreation. A central fountain offers an inviting play space for children on hot days and becomes a glowing beacon for the city at night. Mature shade trees provide an instant timelessness to the lawn, as they frame the long vista to the new City Hall.



Project Details

Site Area
25-Acres

City Hall
53,221 SF
3-Stories

Parking Garage
588-Spaces

Construction Cost (City Hall)
$14,575,000

Total Project Cost
$27,586,756









City Park

The 5-acre City Park provides a place for relaxation and passive recreation. Great care was taken from the beginning to preserve as much of the existing tree canopy as possible to provide a natural ceiling to the space, thus contributing to the concept of the new City Hall being nestled into an existing park space. Existing topography was utilized to the furthest extent possible to not only help in the preservation of the trees, but to also maintain the site's natural character. To this end, a natural sloped area and existing open space created the perfect place for an oval-shaped amphitheater and bandstand at the toe of the slope. A natural water feature, requested by the community early in the planning process, includes large rock outcroppings, two spring heads, several pools, a variety of waterfalls, and water movement along its path.

Garden Design

It was important to provide a variety of spaces and experiences at the new City Center. Gardens have a rich history in the south and provide a more intimate venue for smaller private and public gatherings. The formal Garden, designed to provide a break-out space for the new City Hall, also serves as a formal entry point into the City Park. It includes shade structures, classic water features, and an open lawn space with benches for small gatherings and events. Decorative cast iron railings, brick paving, and low brick garden walls add traditional detailing and structure to the space.





Duration

Phase I

April 2012 - December 2014

Phase II

November 2015 - August 2018

Awards

Excellence in Town Center Development, Urban Land Institute, 2019

People's Choice for the Public Realm Award, Excellence in Town Center Development, Urban Land Institute, 2019

Alpharetta's Recreation, Parks & Cultural Services Department Agency of the Year Award, Georgia Recreation and Parks Association, 2019

Development of Excellence Awards, Exceptional Merit for Context-Sensitive Town Center Development, Atlanta Regional Commission 2018

City of Alpharetta Parking Deck, Award of Excellence, American Concrete Institute, Georgia Chapter, 2015

City Hall, Honor Award, National Terrazzo & Mosaic Association, 2016

City Hall

Smallwood served as the Architect-of-Record and Interior Design for this three-story City Hall. David M. Schwarz Architects was the Design Architect.

The project includes Council Chambers, a pre-function gathering space, large multi-purpose room, a display of Alpharetta History and offices for the Mayor, City Manager and Community Development. The ground floor opens to the south garden for outside activities.



"I think it's going to be everybody's favorite spot."

Mayor David Belle Isle
City of Alpharetta





Parking Deck

The 455-space, 140,495 SF parking deck is an integral component of the Phase 1 Master Plan. Designed to complement the traditional detailing and monumental scale of the adjacent City Hall, the parking deck is constructed of intricately detailed, yet economical, precast concrete panels. The circulation system was simple and was planned for maximum safety and ease of use. Elevator lobbies and a grand stair connecting the parking levels are conveniently and prominently located to provide direct physical and visual access to the City Hall and adjacent Alpharetta City Library. Security cameras and an occupant activated alarm system provide added protection, enhancing guest security. The ramp system of the deck is disguised when viewed from the public streetscape areas and is not readily visible to visitors.

Wayfinding and Signage Design

For the Alpharetta City Center development, our experiential graphic design team developed a wayfinding and signage program for the city hall, parking deck, two parks, and the town green that worked uniquely for each location while creating a unified sense of place for the new development.

Inspired by architectural elements as well as interior and exterior color palettes of the project, a design solution was developed that melded the City of Alpharetta brand within the signage environment. The final program included exterior vehicular and pedestrian wayfinding, parking deck wayfinding, ADA signage for all permanent rooms in the parking deck, and new City Hall and directories for all access areas throughout the development.







Phase II Mixed-Use Parcels

Smallwood teamed with a consortium of development companies to prepare the successful bid for the commercial area, and subsequently served as the master designer for the new district. The program included a four-story headquarters building for DataScan, and two, four-story residential buildings totaling 168 units. The residential components are atop ground level retail and commercial spaces. The balance of the development includes eight freestanding restaurants. The privately financed Phase II of this project by Lead Developer MidCity Real Estate Partners was completed in Summer 2018.

DataScan

The dominant building on the town green is a four-story, 47,161 SF brick office building located on a 0.7-acre site which serves as the new headquarters for DataScan, a technology company. The building is designed in a Romanesque style common in commercial buildings around Atlanta in the early 20th century. The brick and cast stone exterior features bold massing, a brick frieze around the second-floor line, and a corbelled brick cornice at the parapet. A large terrace at the fourth floor overlooks the town green and provides a gathering space for corporate social functions.


DATASCAN

DataScan

DataScan hired Smallwood to provide interior design services for their new headquarters. The space is modern and open, in contrast with the traditional building shell, creating the loft-style feel desired by the company. The layout features an open office environment combined with a variety of teaming spaces, social rooms, and private work carrels, providing DataScan employees with a wide choice of spaces in which to work. DataScan also plans to provide a fully staffed clinic in their first-floor space for employee use. In addition, 7,200 SF of retail space opens directly to exterior plaza and seating areas.







Residential Development

The two city blocks flanking the main approach to the city hall were developed as ground level retail, with three floors of residences above. Smallwood provided schematic design services for the residential blocks to set a tone consistent with the rest of the downtown district. The buildings are designed such that each block appears to be made up of several independent structures built over time.

The new downtown is accentuated through the introduction of unique elements in strategic locations, such as porches built over the sidewalks. Front stoops leading from sidewalks to ground level units create the impression of townhouses facing the park. The overall effect is that of a community which grew organically over time, rather than being planned.

Restaurants & Retail

Main Street houses various food and beverage outlets. The scale and spacing of these buildings recall that of the historic Jones House, which was repurposed as a restaurant, and allows for visibility through the Main Street buildings to the retail district behind. The structures are woven into a series of green spaces which allow for outdoor dining.







The Grove - Snellville Towne Center

Snellville, Georgia

Services Provided

Master Planning
Architecture
Landscape Architecture

Project Details

Two-Phase, 18-Acre Mixed-Use Development

Phase I
250 Light Frame Construction Multifamily Units

Library, Office & Community Space Building
2-Story, 44,000 SF

Municipal Market Building
2-Story, 34,000 SF

Four Commercial Buildings
22,500 SF

Parking Deck
5-Story, 750-Spaces

Common Areas
Central Greenspace, Paved Pedestrian Walkways, Outdoor Dining Areas

Assigned Personnel

Charles G. Hull, AIA
Principal-in-Charge

J. Greg Bennett
Design Principal

Nathan Logan, PLA
Landscape Architect

Client
Midcity Real Estate Partners

The Grove at Towne Center Mixed-Use Development ("The Grove") concept is intended to bring a unique, vibrant, mixed-use community to the City of Snellville. The proposed land area for rezoning, is 18-acres, of which 10-acres are bordered by Oak Road to the South, North Road to West, Wisteria Drive to the North, Clower Street to the East, and the remaining eight-acres on the north side across the intersection of Wisteria Drive and Clower Street.

This development will blend a variety of commercial, residential and civic land uses and product types into a Towne Center setting with a coordinated network of pedestrian routes, greenway, road network, public spaces and amenity areas. The Grove provides for residential uses in close proximity to employment, shopping, entertainment and civic uses to create a walkable community. In conjunction with the development we are proposing new streetscape upgrades including additional hardscape with increased sidewalk widths and additional parallel parking along Wisteria Drive, North Street and Oak Road. This will enhance the connectivity between uses and will allow for a more pedestrian friendly Towne Center with walkability between Town Hall, the existing town green and the future greenway connection, as well as any future redevelopment in the Towne Center District.




Wisteria Drive
North Road
Oak Road
Lower Street
PARKING DECK
AVG. 150 CARS/ LEVEL
2 STORY
LIBRARY/ OFFICE/
COMMUNITY SPACE
44,000 SF
2 STORY
MARKET
34,000 SF
COMMERCIAL
7,800 SF


SIGNAGE
SIGNAGE
SIGNAGE



American Tobacco Campus Historic Redevelopment

Durham, North Carolina

Services Provided

Architecture
Experiential Graphic Design
Landscape Architecture

Project Details

16-Acre, 1,000,000 SF Site Area
Preservation / Adaptive Re-Use of a Historic Site
Site Features Offices, Shops, Restaurants, and Mixed-Use Spaces
380,000 SF Retail
1,000,000 SF Office
1,103-Units Multifamily
2,500-Seat, 100,000 SF Outdoor Amphitheater
9,500-Spaces of Parking
Monumental Water Feature
Public Amenity Spaces

Assigned Personnel

Charles G. Hull, AIA
Principal-in-Charge

Nathan Logan, PLA
Landscape Architect

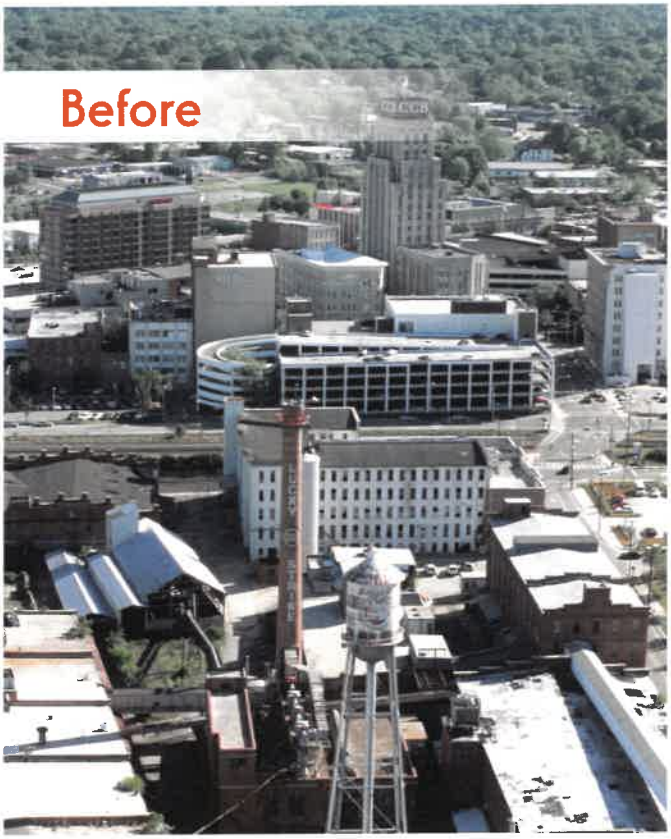
Client
Capitol Broadcasting Company

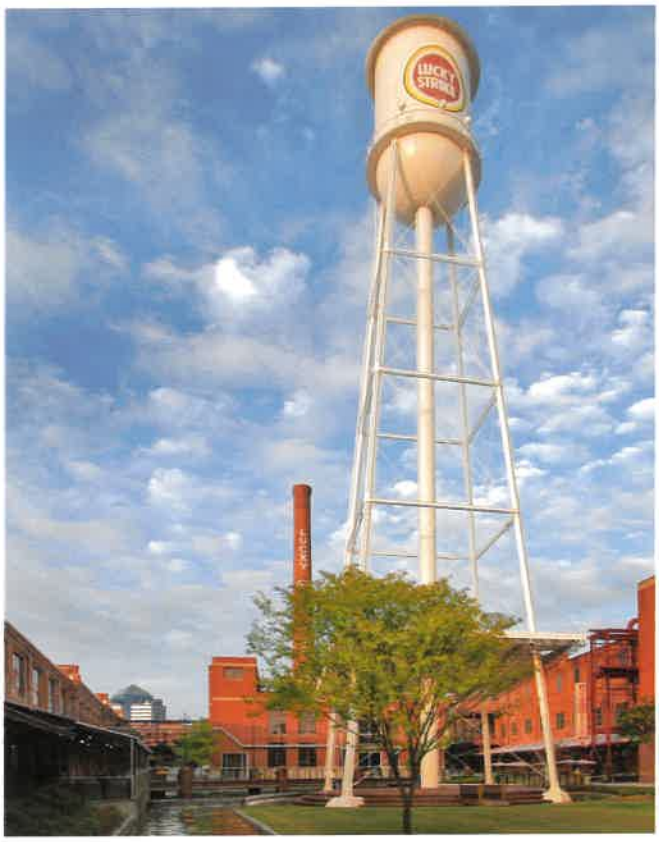
Using the concept of smart growth and a vision to preserve a historic site on which the community of Durham was built, over one million square feet of mixed-use space on 16 acres were redeveloped to include an outdoor amphitheater and public park. A monumental water feature symbolizes the backbone and heart of this revitalized campus. Spanning the length of the development, "Bull River" runs along old docks where trains were once loaded with tobacco. At the center campus, Bull River spills into a large, multi-level pool which provides the setting for outdoor dining, an amphitheater and rubber duck races. This project is bordered by two state and two local roads, all of which had slight to moderate realignment and complete streetscape enhancements.

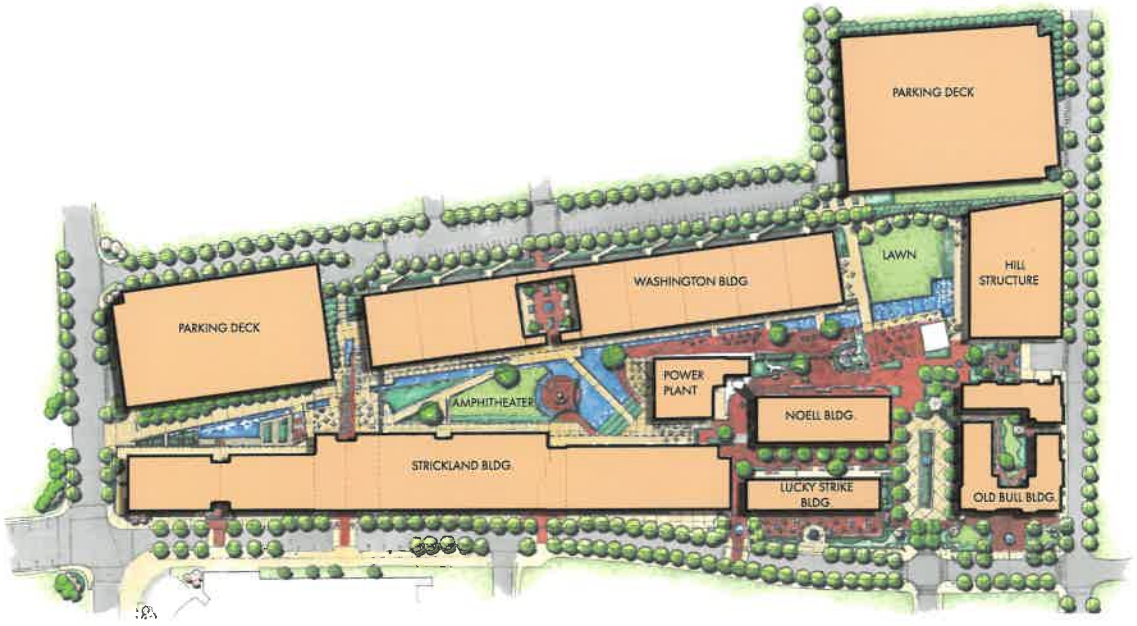


Historical Significance

The American Tobacco Company occupied this site in downtown Durham for well over a century, until closing in 1987. After several failed attempts to re-open and revitalize the property, Capitol Broadcasting Company purchased the land in 2002 with plans to restore the facility and turn it into a mixed-use development featuring offices, shops and restaurants, as well as a 2,500-seat outdoor amphitheater.







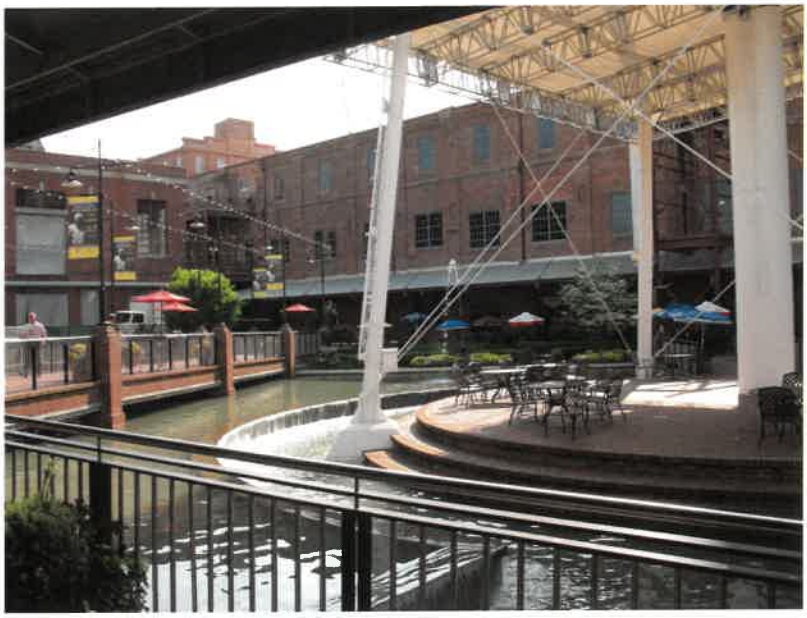
Water Feature

The Bull River runs the length of the site, serving as the principal unifying element of the project. From the north end of the site, the head waters travel south along the old train docks and past the old power plant, where it spills into a long, multi-level pool encircling the amphitheater stage.

The river continues along sloped planted edges and exits the site at a staggered waterfall varying in height from 3 to 15 feet. A recessed overflow adjacent to the courtyard conceals a reservoir which returns the river a quarter mile upstream to its beginning.









Materials

The choice of materials was an important part of the renovation process because of the need to use materials that were available during the lifespan of the plant. Brick, concrete, and wood were selected to be the primary hardscape materials. In many cases, where new concrete was near or adjacent to existing concrete, the new concrete was stressed and stained so that it matched the appearance of the existing concrete. Old brick work was re-constructed and new brick elements were built using the same designs and patterns as were used for the original buildings.

Interior Design

The interior redevelopment involved the restoration of 4 public lobby spaces utilizing historic materials such as brick, exposed concrete, and wood ceiling beams. Modern finishes such as metal fabric walls, terrazzo flooring, and stainless and glass stairs were combined to complement the historic backdrop and distinguish between the existing construction and the new interactions. Contemporary lighting and graphics were added to revive and celebrate the interior spaces.













Signage

Using the new project identity that we designed as the primary edict for the immediate recognition of the signage and wayfinding program, our design team was able to implement a consistent sense of place throughout the entire Historic District renovation. The comprehensive signage package consisted of monument signage at four entrances, interior and exterior wayfinding signage to guide and direct vehicles and pedestrians and feature graphics reinforcing the project brand and history of the district. Graphic applications were integrated into the complete project design to help enhance the overall experience of the tenant and visitor to this new landmark destination.

The Inn on 5th

Naples, Florida

Services Provided

Architecture

Project Details

62,135 SF Residential, 24-Keys
61,105 SF Hotel, 51-Keys
101,535 SF Residential, 38-Keys
138,605 SF Structured Parking

Assigned Personnel

Charles G. Hull, AIA
Principal-in-Charge

Client
Inn on Fifth

Designed to be the premier multifamily address on Fifth Avenue in historic Naples, the project included four buildings - a three-story, 51 key hotel, 54 units in two, three-story condominiums, ranging from 1,500 SF to 3,000 SF, and a three-unit townhome building. The project also included a 321-space parking deck.



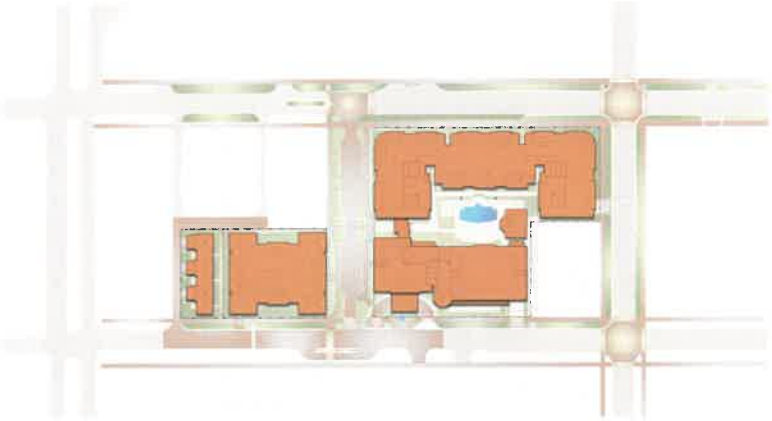












Residences at 5th & 5th

Naples, Florida

Services Provided

Architecture
Landscape Architecture

Project Details

Mixed-Use Development
55,600 SF Site Area
22,500 SF Residential
10,600 SF Street Level Retail
22,500 SF, 45-Space, Parking - On Grade
Roof Top Pool / Amenities

Assigned Personnel

Charles G. Hull, AIA
Principal-in-Charge

Nathan Logan, PLA
Landscape Architect

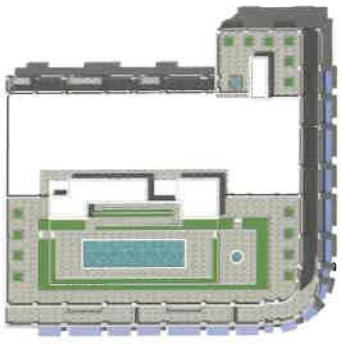
Client
Inn on Fifth

The Residences at 5th and 5th is a boutique luxury development consisting of two floors of flats above street-level retail on 5th Avenue, the premier shopping street in downtown Naples, Florida. Naples has some of the most expensive residential property in the United States, rivaling Manhattan and Beverly Hills on a per-square-foot basis.





Site Plan



Roof Plan

Design Guidelines

Naples has very prescriptive design guidelines. The building envelope was fixed by the zoning regulations, which mandated that the building follow the sidewalk line on both street frontages, set back 10 feet from the sidewalk at the second floor, and be no more than 42 feet in height. These mandates, together with restrictions on materials allowed, building colors, and architectural style, have resulted in a very cohesive downtown urban fabric.

To give the project a unique character while staying within the restrictions, we designed the building in a Neoclassical style that stands out on the street while respecting the traditional character of the neighborhood. The design was well received by the Design Review Board in Naples, which was pleased to see a departure from the stucco and clay tile in the rest of the district. The formality of the architecture and the historically accurate detailing reflect the level of quality in the residences.







Athens Classic Center Expansion

Athens, Georgia

Services Provided

Architecture
Interior Design
Experiential Graphic Design
Landscape Architecture

Project Details

200,000 SF Expansion and Renovation
82,000 SF Convention Space
55,000 SF Exhibition Space
15,000 SF Atrium Space
10,500 SF Landscape Streetscape
10,000 SF Landscape Plaza
LEED® Silver Certified

Assigned Personnel

Charles G. Hull, AIA
Principal-in-Charge

Nathan Logan, PLA
Landscape Architect

Client
The Classic Center Authority

The 200,000 SF expansion and renovation of the Classic Center includes performing arts venues, 15,000 SF of new pre-function space, an addition of 27,000 SF to the exhibition hall, and a 15,000 SF atrium that serves as the new lobby for the center. The architecture, interior design and landscape architecture are integrated with the existing complex and site.

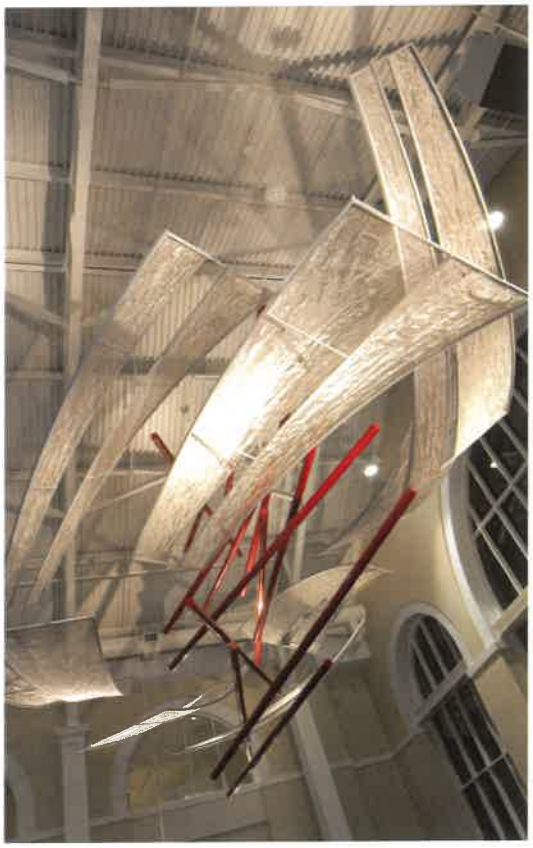
As a component of our services, Smallwood organized and led a series of public meetings to foster the participation of the community in the planning process. Since the Classic Center is a public reserve serving the citizens and businesses of Athens-Clarke County area, this process was an essential component of stakeholder involvement.











Classic Center Parking Deck

Athens, Georgia

Services Provided

Architecture

Project Details

Phase I:
February 2002–September 2002

Parking:
Parking Deck, 580-Spaces
68-Spaces on the Bridge
Total: 648-Spaces

Area:
209,000 SF

Cost:
$6,000,000

Phase II:
July 2014 – August 2015

Parking:
80-Spaces

Area:
19,000 SF

Cost:
$2,800,000

Phase I & II Total:
728-Spaces

Assigned Personnel

Charles G. Hull, AIA
Principal-in-Charge

Client
The Classic Center Authority

Classical Detailing, Contextual Materials

This 209,000 SF, 580-space structure was constructed via design / build to support the adjacent Classic Center Performing Arts Center. However, guests to downtown Athens looking for a great place to tailgate or a base for shopping have come to favor the convenience and safety of this five-level parking facility.



Accessibility

Designed with internal ramping, large openings for abundant natural light and entrances at each corner, the project is accessible from any direction. It even has an additional entrance to the top level, via a bridge, that spans Foundry Street to the east and allows access from North Thomas Street making exiting from large events simple and efficient. The Bridge serves other purposes as well – it incorporates an additional 68-spaces for parking and was designed to accommodate a future hotel.

Circulation

The vehicular egress is organized into two parking bays with the ramp system located in the rear bay. This layout provides for a simple and clear means of circulation within the deck and keeps the sloping ramp structure hidden from the street. There are multiple sets of elevators in an enclosed lobby located on the perimeter of the deck and the structure is full sprinklered. The bridge also provides a covered exit from the base of the elevator lobby directly into the Classic Center to the west.

Phase II Expansion

In 2014, the project was expanded by 80-spaces via a design / build process.



Gateway ATL

Sandy Springs, Georgia

Services Provided

Master Planning
Architecture
Landscape Architecture

Project Details

22-Acre Mixed-Use Project
120,000 SF Boutique Retail and Indoor & Outdoor Dining
20,000 SF Office
18,000 SF Landscape Amenity
20,000 SF Landscape Streetscape
20,000 SF Landscape Plaza
1,550-Spaces on Grade Parking

Assigned Personnel

Charles G. Hull, AIA
Principal-in-Charge

J. Greg Bennett
Project Manager

Nathan Logan, PLA
Landscape Architect

Client
Core Property Capita

Gateway is a mixed-use development consisting of 120,000 SF boutique retail shops, fine dining restaurants, second-floor office space and luxury residential apartments. Master planning was provided for the development and architectural design services for the retail portions. There is a centrally located pedestrian plaza space that incorporates areas for outdoor gathering and alfresco dining that caters to the restaurants.

Landscape Architectural Guidelines were developed by Smallwood for the Master Plan to provide a consistent overall aesthetic that was in keeping with the urban concept. Using those guidelines, Smallwood performed basic landscape architectural services for the retail portion of the project to further develop the outdoor environment into a walkable and activated space that brings life and energy to this urbanized neighborhood center.




URBAN
COOKHOUSE
G100




TUPELO HONEY
CAFE


Verde



Riverside on the James Mixed-Use

Richmond, Virginia

Services Provided

Master Planning
Architecture
Interior Design
Experiential Graphic Design
Landscape Architecture

Project Details

445,500 SF Mixed-Use Development
122-Units Multifamily
8-Story, 230,500 SF Office Building atop 5-Levels of Parking
10-Story, 145,000 SF Residential Tower
70,000 SF of Retail
15,000 SF Landscape Plaza
7,000 SF Streetscape
800-Space Above Ground Parking

Assigned Personnel

Charles G. Hull, AIA
Principal-in-Charge

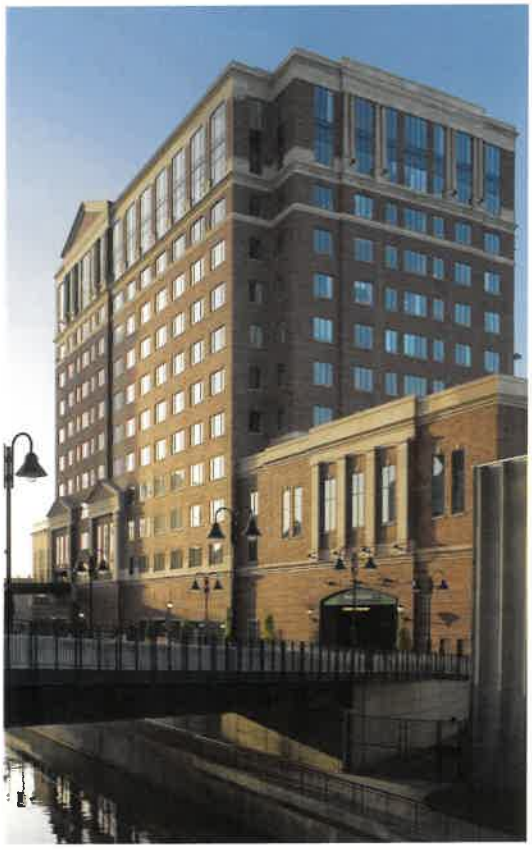
Client
Dominion Partners, LLC
and
Daniel Corporation
The Cordish Company (Retail)

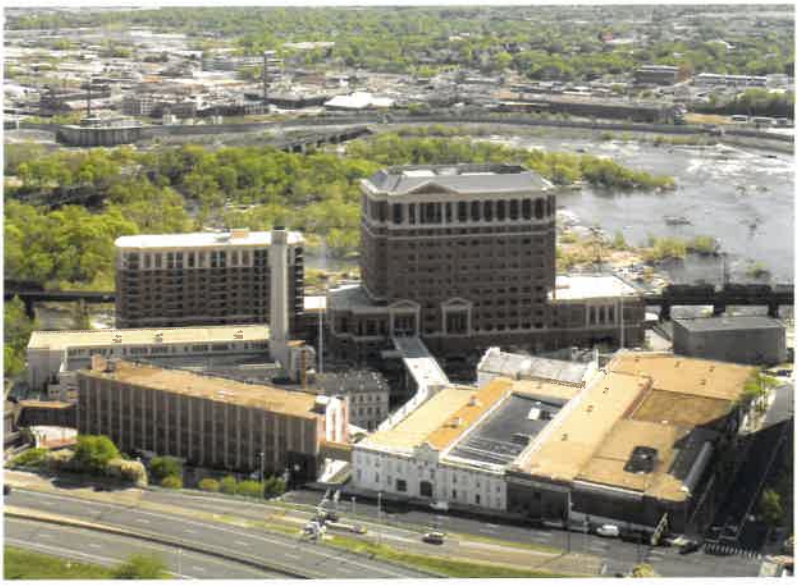
The project is located on Johnson's Island and was the first mixed-use development along the renovated Haxall Canal. As an integral part of the city of Richmond's Canal Walk Corridor, this Class "A" complex is anchored by an eight-story office building, a 10 story residential tower with 122 multi-family units and approximately 70,000 SF of retail space. Above-ground parking for 800 vehicles is also provided.

The design features a 230,500 SF office tower atop five levels of parking and a 145,000 GSF residential tower. The placement of the towers along with river optimizes the views of the falls and creates a strong visual identity from the freeway and the southern entry to the city. Retail space is concentrated on the street level along the canal frontage, from the western half of the site to the renovated hydroelectric plant. The buildings are organized around a public plaza at the interior of the site, and all three are connected on the first floor.













The Plaza Midtown

Atlanta, Georgia

Services Provided

Master Planning
Architecture
Interior Design
Experiential Graphic Design
Landscape Architecture

Project Details

20-Story, 570,000 SF, Mixed-Use Twin Elliptical Towers
226-Units, 250,000 SF Multifamily
452 Condominium Units
34,000 SF Retail, Publix Urban Market Grocery Store
36,000 SF Boutique Retail Space
Club Room, Fitness Center and Pool
881-Space Structured Parking

Assigned Personnel

Charles G. Hull, AIA
Principal-in-Charge

Nathan Logan, PLA
Landscape Architect

Client
Daniel Corporation

This premier mixed-use project is located in the heart of Midtown Atlanta, one block north of Georgia Tech's Technology Square. Situated on a city block, the project features 452 condominium units located in twin elliptical 20-story, 250,000 SF towers.

The towers rise from a multi-level podium that features 36,000 SF of boutique retail space and a 34,000 SF Publix Urban Market grocery store that residents have direct elevator access to. Resident and public parking totaling 881 vehicle spaces is also located in the podium. The Plaza Midtown offers an abundance of amenities including a club room, fitness center, and a resort style pool located on a private one acre rooftop park featuring mature trees, gardens and pathways.




Publix




THE PLAZA
MIDTOWN




STEEL

Cobb Energy Performing Arts Centre

Cobb County, Georgia

Services Provided

Architecture
Interior Design
Landscape Architecture
Programming

Project Details

Award Winning Performance Venue
16.41-Acre Site Area
207,000 SF
50,000 SF Landscape Plaza
10,000 SF Ballroom
180,000 SF, 2,750-Seat Theatre
Home for the Atlanta Opera and Atlanta Ballet
704-Space Parking Deck, Designed for Deck Expansion to 1,600-Spaces

Assigned Personnel

Nathan Logan, PLA
Landscape Architect

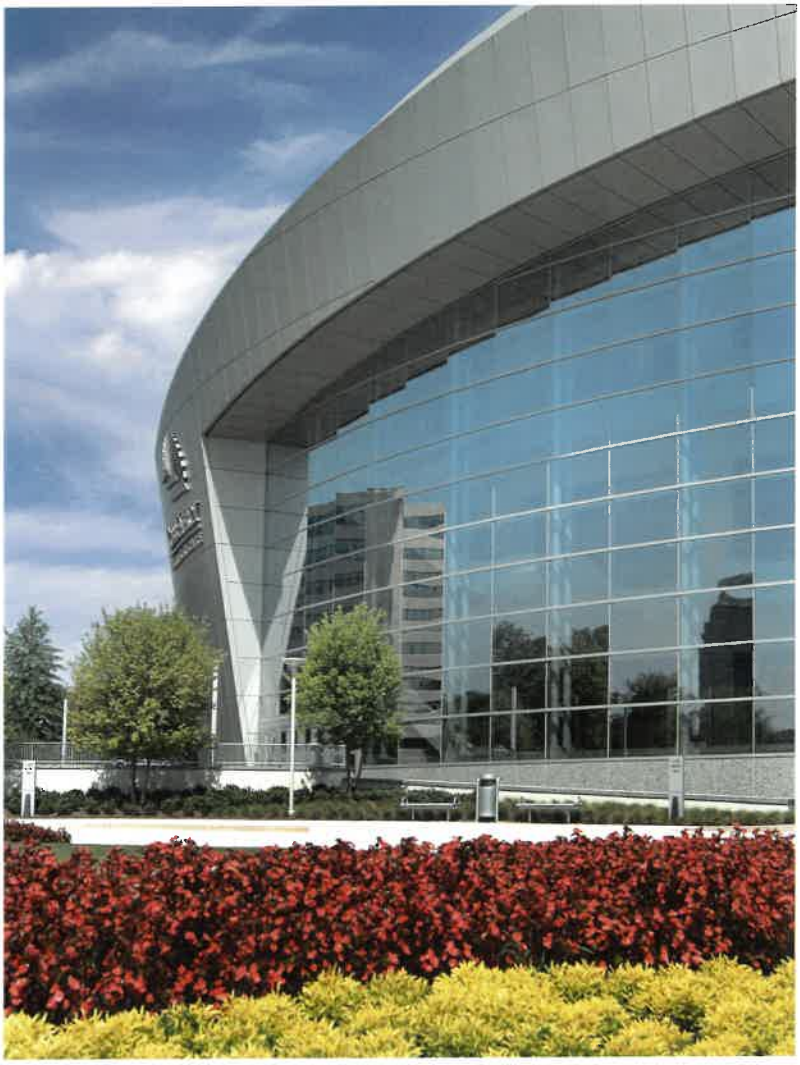
Client
Cobb-Marietta Coliseum and Exhibit Hall Authority

The John A. Williams Theatre at the Cobb Energy Performing Arts Centre is a world-class, state-of-the-art performing arts venue. It is the home for the Atlanta Opera, Atlanta Ballet, and hosts touring companies and other varied performances. The theater was designed to provide guests with an intimate, exciting and elegant venue for all types of performances.

The multipurpose theatre has a capacity of 2,750 comprising orchestra, mezzanine and grand tier seating. It also has a 10,000 SF ballroom adaptable for a variety of special events. The three-story, grand lobby entrance links the two spaces. Structured parking is provided for 700-spaces with direct access to the venue.

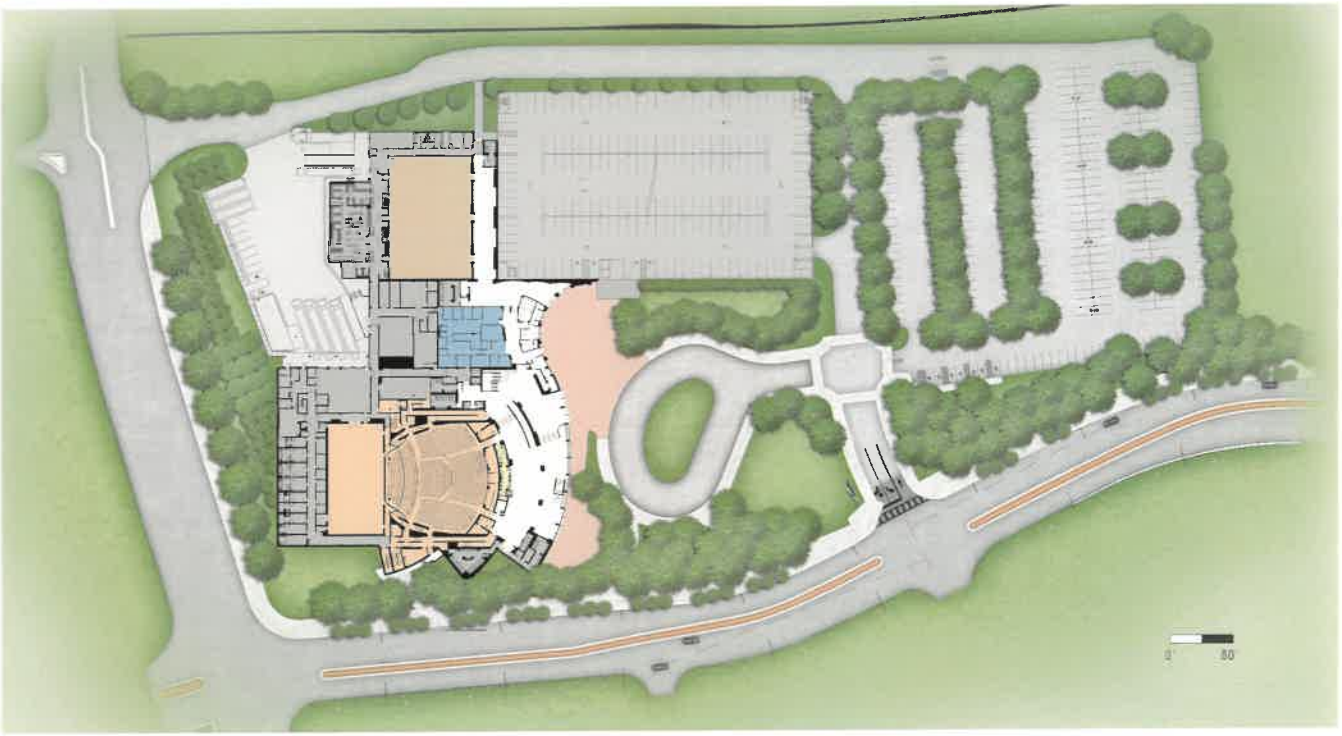
Guests enter the building through a gracious progression of landscaped terraces and courtyards, which create an environment with areas for outdoor functions and events. The dynamic, sweeping form of the entry façade is highlighted by a 65' floor-to-ceiling glass curtain wall that offers the arriving guest views of the elegant main lobby and auditorium entrance.











One Riverside
(Riverside Village)

Sandy Springs, Georgia

Services Provided

Master Planning
Architecture
Public Space Interior Design
Landscape Architecture

Architect-of-Record
Master Plan and Building Design

Andres Duany/ Elizabeth Plater Zyberk Architects
Design Consultant

Project Details

Mixed-use, Corporate Offices of Post Properties
85-Acre Site
9-Story, 236,000 SF
6-Level, 800-Space parking Deck
25,000SF Retail
Along The Chattahoochee River

Assigned Personnel

Charles G. Hull, AIA
Design Principal

Client
Post Properties, Inc.

One Riverside is a nine story 236,000 SF corporate office building for Post Properties and is located in Riverside Village, a mixed-use development in Atlanta. Riverside Village was among the first developments in Atlanta to incorporate the principles of live-work-play, a mode of design that encourages more pedestrian and less vehicular movement to develop a greater sense of community.

The 85-acre site includes an open town square that serves as the center of the development, as well as 537 apartment units, a fine-dining restaurant, deli, and 25,000 SF of retail space, along with a swimming pool, tennis courts and access to the Chattahoochee River recreational area.

Since its completion, the Riverside project has been recognized by several national publications, and was named "Mixed Use Deal of the Decade" by the Atlanta Business Chronicle. By addressing such timely issues as traffic and air quality, the project was proclaimed as a potential model for logical, feasible growth in Atlanta.



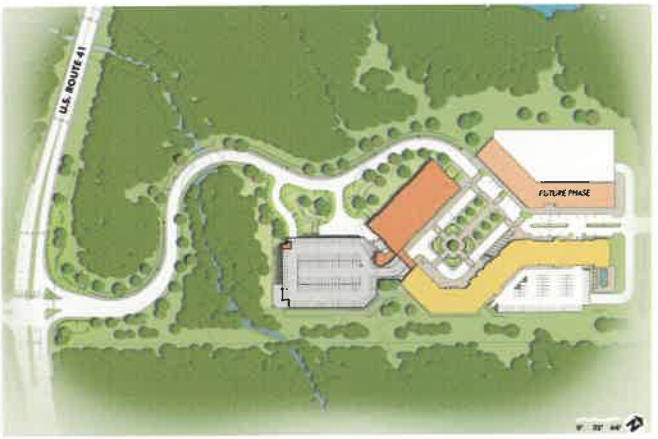











U.S. ROUTE 41
FUTURE PHASE

Renaissance Tampa Hotel at International Plaza

Tampa, Florida

Services Provided

Master Planning
Architecture
Landscape Architecture

Project Details

8-Story, 206,000 SF, 294-Key Hotel
10,000 SF Meeting Space
750 SF Grand Ballroom
Outdoor Pool
Fitness Center
Restaurant

Assigned Personnel

Charles G. Hull, AIA
Design Principal

Client
CNL Corporate Properties

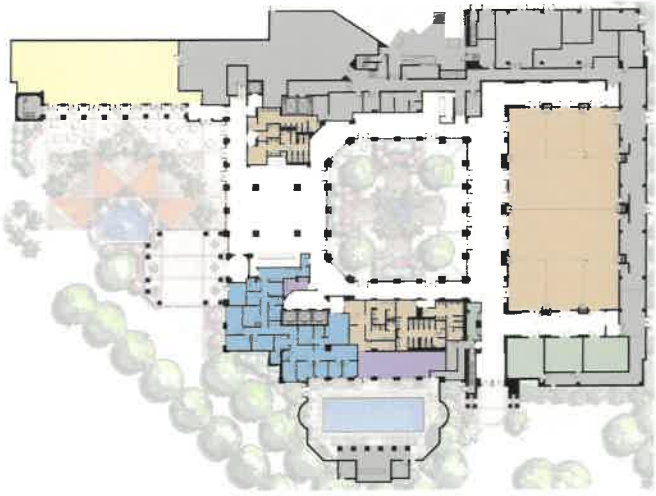
The building utilizes a Spanish Colonial theme, and is organized to create a series of courtyards which give the hotel a strong sense of identity and connection to the outdoors while screening views of the surrounding parking areas, blank wall, facades and service areas. All public spaces face either the entrance court, which links the hotel to the mall, or the internal central court, which provides space for outdoor dining and functions completely separated from the mall / airport.

The challenge of this design was to manufacture an attractive environment for the project and a strong sense of place, as well as connectivity to the wall.

The site is in a mall parking lot adjacent to an elevated outdoor dining and entertainment center. Creating a strong sense of arrival while reinforcing the connection to the mall was essential. The context required that the public spaces be inwardly focused. The site is adjacent to the Tampa International Airport, so noise control was also an issue.















GreyStone Power Headquarters

Paulding County, Georgia

Services Provided

Master Planning
Architecture
Interior Design
Landscape Architecture
Experiential Graphic Design

Project Details

194-Acre Site
60-Acre Site
3-Story, 99,000 SF Administration Building
40,000 SF Operations and Engineering Building
50,000 SF Warehouse with Covered Parking and Docks
45,000 SF Vehicle Maintenance Building

Assigned Personnel

J. Greg Bennett
Project Designer

Nathan Logan, PLA
Master Planner / Landscape Architect

Client
Greystone Power Corporation

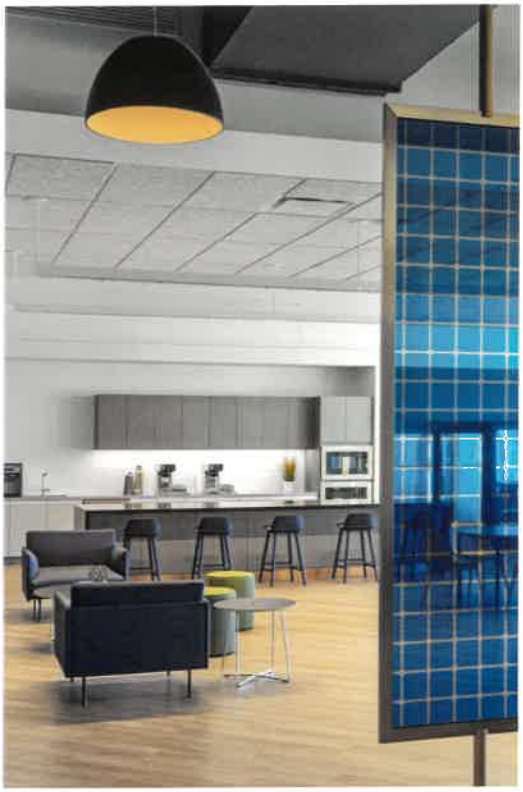
A cohesive, new campus for the GreyStone Power Corporation unfolds on a pastoral site in Paulding County, Georgia. The comprehensive campus plan supports GreyStone Power's role as an essential service provider and an engaged participant in the community. The campus is designed to support the functions of the company and offer restorative, unifying experiences for the people of GreyStone Power. Buildings, vehicular circulation, walkways, and amenities are strategically located for secure, efficient operations while preserving the natural features of the 194-acre site.

GreyStone commissioned Smallwood to perform a thorough program review, comprehensive master planning process, and full-service design for new headquarters facilities. The project includes four key buildings: Administration Headquarters, Operations & Engineering, Warehouse, and Vehicle Maintenance. Pole storage structures, paved areas for vehicle and truck parking, and a fueling station are also integrated into the campus plan. A covered walkway links the Administration Building and the Operations & Engineering Building along a curved path with direct access to employee parking and outdoor amenities. The vision of creating a cohesive campus for employees, members, and guests was realized with the completion of construction in 2021.

The Administration Building signals the presence of GreyStone Power Corporation Headquarters overlooking the public entrance to the campus. Key functions of the building include Corporate Offices, Multi-Purpose Room, Credit Services, Cashiering, Call Center, and Fitness Center. The design responds to the vision of a collaborative, healthy, work environment for employees and a welcoming experience for visitors.















Alpharetta City Center – Master Plan

Alpharetta, Georgia

Smallwood worked with the City of Alpharetta and our consultant, David M. Schwarz Architects, Inc., to master plan 22 acres in the City Center. Our services included research into the history of Alpharetta to understand local context. Our team developed the master plan and produced the "Alpharetta Downtown Design Guidelines," a 42 page document which uses specific examples of historic buildings to "provide guidance and standards for site design, the design of buildings and streetscapes, material selections, exterior lighting, and signage design that are consistent with the design of the traditional Main Street as seen in small to medium sized towns throughout the United States." Our document was the basis for the revised downtown zoning ordinance adopted in 2018.

Under the guidance of design principal Chuck Hull, Smallwood designed the facades of the two 4 story commercial and residential blocks fronting Commerce Street which anchor the City Center, as well as DataScan's new headquarters building fronting the town green. We also designed the town green, 5 acre city park and formal garden surrounding the new City Hall, as well as the 4-story public parking deck serving the district. Our building and streetscape designs were the first project to follow the Downtown Design Guidelines, and indeed informed the drafting of the document. This experience gives us a unique understanding of the community and its architectural history. The Alpharetta City Center was honored by the Urban Land Institute with its 2019 award as "City Center of the Year" as well as its "People's Choice Award" as the favorite project submitted in all categories in 2019.

Owner's Representative

Robert J. Regus

City Administrator - City of Alpharetta
Community Development
2 Park Plaza
Alpharetta, Georgia 30009
Phone: (678) 297-6010
Fax: (678) 297-6001
bregus@alpharetta.ga.us

The Grove – Snellville Town Center

Snellville, Georgia

Smallwood is collaborating with private developers to design a new downtown district for the city of Snellville. The city amassed 18 acres which are planned as a new mixed-use district including a county library, residences, an urban market, and other commercial buildings. Our firm is responsible for the design of all the urban infrastructure and landscape, the facades of the residential development, and the surrounding 1- and 2-story commercial buildings.

Our design principal, Chuck Hull, created a new downtown district which follows the lead of surviving historic buildings in the area. The buildings utilize modest, honest detailing in a variety of styles to give the new neighborhood a feeling of authenticity which is normally not found in contemporary developments. Smallwood is working hand-in-hand with the city of Snellville as well as our clients to achieve the community's objectives for the development. The project is currently under construction.

Owner's Representative

Butch Sanders

City Manager - City of Snellville
2342 Oak Road
Snellville, Georgia 30078
Phone: (770) 985-3516
Fax: (770) 985-3525
bsanders@snellville.org

American Tobacco Campus

Durham, North Carolina

Using the concept of smart growth and a vision to preserve a historic site on which the community of Durham was built, over one million square feet of mixed-use space on 16 acres has been redeveloped to now include an outdoor amphitheatre and public park. A monumental water feature symbolizes the backbone and heart of this revitalized campus. Spanning the length of the development, "Bull River" runs along old docks where trains once loaded tobacco. At the center campus, Bull River spills into a large, multi-level pool which provides the setting for outdoor dining, amphitheatre and rubber duck races. This project is bordered by two state and two local roads, all of which had slight to moderate realignment and complete streetscape enhancements.

Owner's Representative

Michael J. Goodmon

Executive Vice President
Capitol Broadcasting Company
2619 Western Boulevard
Raleigh, North Carolina 27701
Phone: (919) 890-6000
Fax: (919) 890-6095
mgoodmon@cbc-raleigh.com

The Inn on 5th

Naples, Florida

Designed to be the premier multifamily address on Fifth Avenue in historic Naples, the project included four buildings - a three-story, 51 key hotel, 54 units in two, three-story condominiums, ranging from 1,500 SF to 3,000 SF, and a three-unit townhome building. The project also included a 321 space parking deck.

Owner's Representative

Mr. Phillip J McCabe

President & CEO
Gulf Coast Commercial Corporation
(formerly affiliated with Inn on Fifth)
455 Citation Point
Naples, Florida 34104
Phone: (239) 263-0723
Fax: n/a
mccabe@gulfcoastcommercial.com

Buckhead Village District

Atlanta, Georgia

Buckhead Village District is a major mixed-use redevelopment project in the heart of Atlanta's premier entertainment and retail district. Phase 1 of the Master Plan opened in September 2014; a major milestone for a project that began in 2005 as an urban design initiative to revitalize a major portion of the historic Buckhead commercial district.

From 2005 thru 2008 Smallwood worked with Ben Carter Properties to design The Streets of Buckhead, a phased master plan development for the district, consisting of high-rise hotels, offices and residences above street level luxury retail suites. In February 2009 that project fell victim to the financial turmoil of the Great Recession and construction work was stopped.

In 2011 the development rights for the project were acquired by Oliver McMillan, a developer headquartered in San Diego with an extensive portfolio of high quality downtown mixed-use, redevelopment and urban residential projects. Oliver McMillan revisited the proforma and project program, and enlisted the services of Smallwood to provide Architectural Design Services for their new architectural vision of the district.

Owner's Representative

Mr. Hunter Richardson

(formerly Managing Director with OliverMcMillan)
Executive Vice President, Development
Portman Holdings, LLC
303 Peachtree Center Avenue NE, Suite 575
Atlanta, Georgia 30303
Direct: (703) 577-5100
rdghunter0423@gmail.com



Charles G. Hull
AIA

Principal-in-Charge, Master Planner
Primary Point of Contact

8b - Education, Licenses, Registrations

Years Experience with Smallwood - 42

Education

Master of Architecture
Georgia Institute of Technology, 1982

Bachelor of Science with High Honors
Georgia Institute of Technology, 1979

Exchange Programs

École Nationale Supérieure des Beaux-Arts, Paris 1978-1979

Registration

Registered Architect
Florida #AR91634, and 7 Additional States

Affiliations

American Institute of Architects

NAIOP

National Council of Architectural Registration Boards

8c - Qualifications

A Principal of the firm, and registered Florida architect, Chuck has 43 years of experience in Master Planning, Design and Management of Civic Facilities, Downtown City Centers, Mixed-Use Facilities, Pedestrian Oriented Projects, Administrative Offices and Parking Facilities.

He has been responsible for the planning and design of a variety of project types including adaptive reuse, renovation and new construction. Throughout his career, Chuck has worked closely with government entities including the City of Alpharetta, the City of Snellville, Athens-Classic Center Authority, Gwinnett County, and Macon-Bibb County. He has been instrumental in leading Community Engagement sessions and Design Charrettes for public projects. Chuck has also been involved in developing Codes and Design Guidelines. He believes that every project design should develop from its unique situation, the possibilities inherent in the program, and the goals of the client.

Relevant Experience

- City Administrative Offices
- City Centers
- City Halls
- Municipal Projects
- Government Projects
- Mixed-Use Developments
- Community Engagement
- Adaptive Reuse
- Streetscapes

8d - Role

Chuck, will be the primary point of contact and develop a partnership with the client. He will remain in touch throughout the life of the project. Chuck will be responsible for the project's success and will oversee its staffing, schedule, and financial management. Chuck will work with the project team to generate creative design concepts that will develop the full capacity of the project. His objective is to bring the creativity, talent and experience of Smallwood to the table resulting in added value to the Client.



City of Alpharetta - Downtown City Center
Alpharetta, Georgia

Master Planning - a 22-Acre City Center including a new City Hall, Library, Multifamily development, Retail, a Parking Deck, a 5-acre Park, Gardens, and Future Development Parcels.

Phase I: Alpharetta City Center and Future Development Parcels

Full Architectural Services

Parking Deck and Phase II Expansion

DataScan

Landscape Architecture

Alpharetta City Center, Parks and Gardens

Experiential Graphic Design

Alpharetta City Center, Parking Deck, Parks and Gardens



The Grove - Snellville Towne Center
Snellville, Georgia

Master Planning for 18-Acre Mixed-Use Development

Architecture & Landscape Architecture

250-Units Multifamily

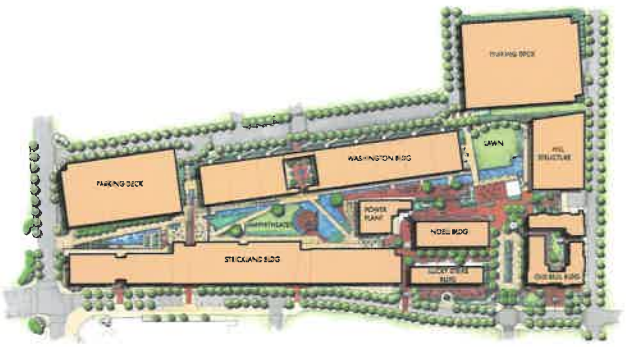
2-Story, 44,000 SF Library, Office & Community Space

2-Story, 34,000 SF Municipal Market

22,500 SF Comprised of Four Commercial Buildings

5-Story, 750-Space Parking Deck

Central Greenspace, Paved Pedestrian Walkways, Outdoor Dining Areas



American Tobacco Campus Historic Redevelopment
Durham, North Carolina

16-Acre, 1,000,000 SF Site Area

Preservation / Adaptive Re-Use of a Historic Site

Site Features Offices, Shops, Restaurants, and Mixed-Use Spaces

380,000 SF Retail

1,000,000 SF Office

1,103-Units Multifamily

2,500-Seat, 100,000 SF Outdoor Amphitheater

9,500-Spaces of Parking

Monumental Water Feature

Public Amenity Spaces



One Riverside (Riverside Village)
Sandy Springs, Georgia

Smallwood Worked Closely with Andres Duany/ Elizabeth Plater Zyberk Architects to Create a Successfully Harmonious Master Plan and Building Design

Master Planning, Architecture & Landscape Architecture Services

85-Acre Site with Open Town Square and Mixed-Use Development

9-Story, 236,000 SF Corporate Offices of Post Properties

25,000 SF of Retail Space

6-Level, 800-Space Parking Deck

Along The Chattahoochee River



The Inn on 5th
Naples, Florida

62,135 SF Residential, 24-Keys

61,105 SF Hotel, 51-Keys

101,535 SF Residential, 38-Keys

138,605 SF Structured Parking



Gateway ATL
Sandy Springs, Georgia

22-Acre Mixed-Use Project

Master Planning Provided for the Project, and Architectural Design Services are being Provided for the Retail Portions

120,000 SF Boutique Retail Shops

Fine Dining Restaurants

20,000 SF of Office Space on 2nd Floor

660-Units of Residences

1,550-Space Parking Deck



Residences at 5th & 5th
Naples, Florida

Mixed-Use Development

55,600 SF Site Area

22,500 SF Residential

10,600 SF Street Level Retail

22,500 SF, 45-Space, Parking - On Grade

Roof Top Pool / Amenities



Renaissance Tampa Hotel at International Plaza
Tampa, Florida

8-Story

294 Key, 206,000 SF Hotel

10,000 SF Meeting Space

750 SF Grand Ballroom

Outdoor Pool

Fitness Center

Restaurant



Athens Classic Center Expansion
Athens, Georgia

82,000 SF Convention Space

55,000 SF Exhibition Space

15,000 SF Atrium Space

10,500 SF Landscape Streetscape

10,000 SF Landscape Plaza

LEED® Silver Certified



Riverside on the James Mixed-Use
Richmond, Virginia

Master planning, Architectural Design, and Landscape Architecture for this Class A Complex

445,500 SF Mixed-Use Development

122-Units Multifamily

8-Story, 230,500 SF Office Building atop 5-Levels of Parking

10-Story, 145,000 SF Residential Tower

70,000 SF of Retail

15,000 SF Landscape Plaza

7,000 SF Streetscape

5-Level, 800-Space Cast-in-Place Parking Deck



The Plaza Midtown
Atlanta, Georgia

Full Block Master Planning Development, Architectural Design, and Landscape Architecture for a Vibrant and Unique Urban Center

20-Story, 570,000 SF, Mixed-Use Twin Elliptical Towers

226-Units, 250,000 SF Multifamily

452 Condominium Units

34,000 SF Retail, Publix Urban

Market Grocery Store

36,000 SF Boutique Retail Space

Club Room, Fitness Center and Pool

881-Space Structured Parking



Alpharetta City Hall
Alpharetta, Georgia

Centerpiece of the 22-Acre Town Center Master Plan, for the Vibrant and Unique Urban Center

Architect-of-Record
City Hall
David M. Schwarz Architects, Design Consultant

City Hall - 3-Story, 53,221 SF - Architecture & Interior Design

Pre-Function Gathering Space with a Large Multi-Purpose Room

Offices for the Mayor, City Manager and Community Development

Ground Floor Opens to the South Garden for Outside Activities



J. Greg Bennett

Design Principal

8b - Education, Licenses, Registrations

Years Experience with Smallwood - 35

Education

Master of Architecture
Georgia Institute of Technology, 1987

Bachelor of Science
Georgia Institute of Technology, 1985

Affiliations

Urban Land Institute

NAIOP

Building Enclosure Council - BEC Atlanta

8c - Qualifications

A Principal of the firm, Greg has over 35 years of experience in the design and management of Master Planned developments. He relies on his understanding of the built environment and creative problem-solving skills to explore and present multiple design solutions for clients to quickly render informed decisions throughout the design process. His proficiency in two-dimensional planning, combined with three-dimensional digital modeling skills, bring added value to the team by enabling clients to visualize and understand components of the project in a more comprehensive three-dimensional environment.

Greg takes great pride and sense of ownership in every project that he undertakes. He is committed to working with clients to realize the vision and potential for their project.

Relevant Experience

- City Administrative Offices
- City Centers
- City Halls
- Municipal Projects
- Government Projects
- Sustainable / Energy Efficient Designs
- Mixed-Use Developments
- Community Engagement
- Adaptive Reuse
- Pedestrian Oriented Streetscapes
- Street Level Retail
- Parking Decks

8d - Role

As Design Principal, Greg will lead the planning and design phases of the project. He will work with the Client to develop a thorough understanding of the current goals for the project, as well as future possibilities. He will study the site and develop conceptual plans that achieve a balance between accommodating the program and responsible utilization of site assets. Greg will be responsible for the overall origination of architectural design concepts, design development and directing the execution of the design at a detailed level.



City of Alpharetta - Downtown City Center
Alpharetta, Georgia

Master Planning - a 22-Acre City Center including a new City Hall, Library, Multifamily development, Retail, a Parking Deck, a 5-acre Park, Gardens, and Future Development Parcels.

Phase I: Alpharetta City Center and Future Development Parcels

Full Architectural Services

Parking Deck and Phase II Expansion

DataScan

Landscape Architecture

Alpharetta City Center, Parks and Gardens

Experiential Graphic Design

Alpharetta City Center, Parking Deck, Parks and Gardens



The Grove - Snellville Towne Center
Snellville, Georgia

Master Planning for 18-Acre Mixed-Use Development

Architecture & Landscape Architecture

250-Units Multifamily

2-Story, 44,000 SF Library, Office & Community Space

2-Story, 34,000 SF Municipal Market

22,500 SF Comprised of Four Commercial Buildings

5-Story, 750-Space Parking Deck

Central Greenspace, Paved Pedestrian Walkways, Outdoor Dining Areas



Gateway ATL
Sandy Springs, Georgia

22-Acre Mixed-Use Project

Master Planning Provided for the Project, and Architectural Design Services are being Provided for the Retail Portions

120,000 SF Boutique Retail Shops

Fine Dining Restaurants

20,000 SF of Office Space on 2nd Floor

660-Units of Residences

1,550-Space Parking Deck



Centergy at Technology Square
Atlanta, Georgia

Master Planning and Campus Design for Mixed-Use Complex Office and Retail Space on a 12.5 Acre Site

Award-Winning Project Includes Two Office Buildings, Active Street-Level Retail, Generous Public Green Space Amenities, and Parking

785,000 SF Mixed-Use Development

5-Story, 210,000 SF Office Building

13-Story, 520,000 SF Office Building

55,000 SF Street-Level Retail

Adjacent to Georgia Tech, Houses a High-Tech Incubator

8-Story, 1,500-Space Parking Deck



Cortland Vesta
Birmingham, Alabama

318-Unit Apartments in Two Buildings

5-Story, 74-Units, One and Two Bedrooms

17-Story, 244-Units of Studio, One and Two-Bedrooms

2-Story Podium with Lobby

6,500 SF of Street-Level Retail with a Restaurant

Rooftop Pool with Club Lounge

475-Space Parking Deck



Premiere at Pinewood
Fayetteville, Georgia

Master Planned Community to Respond to the Unique Needs Inherent in the Movie Industry

5-Story, 200-Key Boutique Hotel

700 Single-Family Homes

100,000 SF Office & Retail

Maintain the charm of Fayette County

Promote Walkable Streets, Accessible Public Spaces and Inviting Retail Experiences

Provide a Variety of Mixed Housing, Architecture and Urban Design



Fayetteville Master Plan Site Studies
Fayetteville, Georgia

Phase I:

Residential: 350-Units

525-Spaces of Parking

Retail: 75,000 SF

375-Spaces of Parking

Phase II:

Residential: 300-Units

600-Spaces of Parking



Cool Springs Site Study / Master Plan
Franklin, Tennessee

Master Planned Community and Mixed-Use Development

4-Story, 264,100 SF, 278-Unit, Multifamily Residential

1- & 2-Story, 135,000 SF - Retail

7-Story, 160-Key Hotel

10-Story, 250,000 SF

6-Level, 1,125-Space Parking Deck

Storage Facility



Nathan Logan
PLA

Landscape Architect and Master Planner

8b - Education, Licenses, Registrations

Years Experience with Smallwood - 17

Education

Bachelor of Landscape Architecture
School of Environmental Design
University of Georgia, 1998

Registration

Registered Landscape Architect
Florida #LA6667185 and 6 Additional States

Affiliations

American Society of Landscape Architects

Urban Land Institute – Advisory Board Member

Council for Quality Growth

Congress for New Urbanism

Institute of Classical Architecture & Art – Southeast Chapter

Southern Garden History Society

8c - Qualifications

An Associate of the firm, Nathan, has over 17 years of extensive experience in Landscape Architecture, Urban Planning, and Master Planning. He is knowledgeable in taking the practice of Landscape Architecture out of the realm of passive places and reactivating it to provide seamless connectivity to Architecture and Interior spaces in a form that creates energy and places for people. From a planning perspective, Nathan is experienced in developing guidelines for landscape preservation and landscape implementation and is particularly focused on the use of native plants in the built environment. Nathan is also adept at working with Design Review Boards to create the pedestrian scale in the city environment that so many communities are trying to achieve.

Nathan's unique ability and expertise of translating the Architectural and Interior Design language into the exterior environment has been instrumental in creating a new paradigm that responds to the needs of people and the environment that they inhabit.

Relevant Experience

Campus Planning and Design	Branded Outdoor Environments
Placemaking	Creating Experiences
Active Exterior Amenity Design	Exterior Space Maker
Arrival Experience Design	Environmental Design

8d - Role

Nathan will be responsible for the design and development of the site and will work with the team to coordinate the placement of structures and create a sense of place. With a belief that the whole can be greater than the sum of parts, he understands that Clients require a framework for functionality, operational performance and the ability to accommodate changes in their industry. Through experiential design, Nathan is able to create a strong sense of identity and community through connected, activated, and sustainable master planning.



City of Alpharetta - Downtown City Center
Alpharetta, Georgia

Master Planning - a 22-Acre City Center including a new City Hall, Library, Multifamily development, Retail, a Parking Deck, a 5-acre Park, Gardens, and Future Development Parcels

Town Green, Outdoor Gathering Areas -

Landscape Architecture

Wrote Downtown Design Guidelines



Gateway ATL
Sandy Springs, Georgia

22-Acre Mixed-Use Project

Master Planning, Landscape Architecture, Urban Design, Architecture

Retail Streetscape Environment

Outdoor Dining

Exterior Mood Lighting

Water and Landscape Elements

Hospitality-Type Outdoor Living Rooms

Urban Plaza Design



The Grove - Snellville Towne Center, Snellville, Georgia

Master Planning for 18-Acre Mixed-Use Development

Architecture & Landscape Architecture

Multifamily Light Frame Construction

Library

Office & Community Space Building

Municipal Market Building

Four Commercial Buildings

Central Greenspace

Paved Pedestrian Walkways

Outdoor Dining Areas



Residences at 5th & 5th, Naples, Florida

Mixed-Use Development

Roof Top Amenity Design

Urban Streetscape

Municipal Design Standards

Design Board Reviews

Sense of Place Design

Main Street Design Elements



GreyStone Power Headquarters
Paulding County, Georgia

Master Planning and Campus Design for GreyStone Power Corporation

Outdoor Workplace Environments

Environmental Planning

Arrival Experience

Experiential Branding

Rooftop Workplace Amenity

Large Scale Master Planning



Athens Classic Center Expansion, Athens, Georgia

Streetscape Environment

Accessible Design

Experiential Branding

Arrival Experience

Connectivity



American Tobacco Campus Historic Redevelopment
Durham, North Carolina

16-Acre, 1,000,000 SF Site Area

Preservation / Adaptive Re-Use of a Historic Site

Site Features Offices, Shops, Restaurants, and Mixed-Use Spaces

Public Amenity Spaces

Water Features

Re-use Design

Historic Placemaking

Experiential Design

Mixed-Use Spaces



Cobb Energy Performing Arts Centre
Cobb County, Georgia

Award Winning Performance Venue

16.41-Acre Site Area

Urban Streetscapes

Exterior Lighting

Connectivity

Art in the Landscape

Placemaking



The Plaza Midtown
Atlanta, Georgia

Full Block Master Planning Development, Architectural Design, and Landscape Architecture for a Vibrant and Unique Urban Center

20-Story, 570,000 SF, Mixed-Use Twin Elliptical Towers

226-Units, 250,000 SF Multifamily

452 Condominium Units

34,000 SF Retail, Publix Urban

Market Grocery Store

36,000 SF Boutique Retail Space

Club Room, Fitness Center and Pool

881-Space Structured Parking



Premiere at Pinewood
Fayetteville, Georgia

Master Planned Community to Respond to the Unique Needs Inherent in the Movie Industry

5-Story, 200-Key Boutique Hotel

700 Single-Family Homes

100,000 SF Office & Retail

Maintain the charm of Fayette County

Promote Walkable Streets, Accessible Public Spaces and Inviting Retail Experiences

Provide a Variety of Mixed Housing, Architecture and Urban Design



Fayetteville Master Plan Site Studies
Fayetteville, Georgia

Phase I:

Residential: 350-Units

525-Spaces of Parking

Retail: 75,000 SF

375-Spaces of Parking

Phase II:

Residential: 300-Units

600-Spaces of Parking

References

Robert J. Regus

City Administrator - City of Alpharetta
2 Park Plaza
Alpharetta, Georgia 30009
Phone: (678) 297-6010
bregus@alpharetta.ga.us

RE: City of Alpharetta - Master Plan

Butch Sanders

City Manager - City of Snellville
2342 Oak Road
Snellville, Georgia 30078
Phone: (770) 985-3516
bsanders@snellville.org

RE: The Grove - Snellville Towne Center

Michael J. Goodmon

Executive Vice President
Capitol Broadcasting Company
2619 Western Boulevard
Raleigh, North Carolina 27701
Phone: (919) 890-6000
mgoodmon@cbc-raleigh.com

RE: American Tobacco Campus

Tim Williams

Vice President, Corporate and External Affairs
Greystone Power Corporation
PO Box 897
Douglasville, Georgia 30133-0897
Phone: (770) 370-2038
tim.williams@greystonepower.com

RE: GreyStone Power Headquarters

Mr. Hunter Richardson

(formerly Managing Director with OliverMcMillan)
Executive Vice President, Development
Portman Holdings, LLC
303 Peachtree Center Avenue NE, Suite 575
Atlanta, Georgia 30303
Direct: (703) 577-5100
rdghunter0423@gmail.com

RE: Buckhead Village District

Descriptions for each project may be found in Section 6.

Item A.

Responsiveness of the proposal.

Our response to the Request for Qualifications is prepared in accordance with the Submittal Format. We strived to provide complete and concise answers. If any questions arise, we will be pleased to provide additional information.

Item B.

Understanding of the work to be performed for the City.

Smallwood understands that we will be providing Master Planning, Architectural and Landscape Design Services as stated in II. Scope of Work – Vision of Project portion of the Request for Qualifications. A detailed overview of our plans for providing the necessary services to the City is outlined earlier in our qualifications in response to Section 4c.

Item C.

Qualifications of the firm and individual team members to perform current and anticipated City public infrastructure projects.

Smallwood has extensive experience with City public infrastructure projects as evidenced by projects with the City of Alpharetta and the City of Snellville, Georgia. For both, we provided master planning services that resulted in successful partnerships with private development partners to realize our client's objectives. For 44 years, we have worked in commercial development and have insight into what it takes to create a commercially viable redevelopment project. We understand how to organize new developments in a way that maximizes the odds of economic success by attracting the right mix of uses, establishing practical development parcels, and facilitating the underwriting and financing of projects by multiple entities.

An experienced team of professionals from our firm are assigned to your project. Chuck Hull, AIA, your primary point of contact, and Greg Bennett are Principals of the firm and have worked together for 35 years. Nathan Logan, PLA is an Associate of the firm and has worked with the team for 17 years.

Together they have collaborated on several city government, public and municipal master planning projects. Most notably, the master plan for the Downtown City Center in Alpharetta, Georgia.

Item D.

Background experience and technical expertise of the firm and individual team members.

Smallwood has worked in the public sector since the firm's inception over 44 years ago. During this time, we have designed projects for Municipal, County, State, and Federal government entities.

Team Background Experience	Team Technical Expertise
Charles G. Hull, AIA Principal-In-Charge **Master of Architecture –** Georgia Institute of Technology, 1982 **Bachelor of Science with High Honors –** Georgia Institute of Technology, 1979 **Registered Architect** – Florida #AR91634 and 7 Additional States	43 years of experience Skilled in Urban Planning, Master Planning and Architecture Chuck has a great interest in architectural history and has worked in a broad range of design styles, drawing on the lessons of the great architecture of the past to create contextually appropriate contemporary buildings rich in detail and spatial experiences. Chuck believes that every building project should develop from its unique situation, the possibilities inherent in the program, and the goals of the client.
J. Greg Bennett Design Principal **Master of Architecture –** Georgia Institute of Technology, 1987 **Bachelor of Science –** Georgia Institute of Technology, 1985	35 years of experience Skilled in Urban Planning, Architectural Design Concepts, Design Development, Master Planning and Architecture Greg will lead the planning and design phases of the project. He will work with the Client to develop a thorough understanding of the current goals for the project, as well as future possibilities. He will study the site and develop conceptual plans that achieve a balance between accommodating the program and responsible utilization of site assets.
Nathan Logan PLA Landscape Architect and Master Planner **Bachelor of Landscape Architecture School of Environmental Design –** University of Georgia, 1998 **Registered Landscape Architect** – Florida #LA6667185 and 6 Additional States	17 years of experience Skilled in Landscape Architectural Design, Urban Planning, and Master Planning Nathan's unique ability and expertise of translating the Architectural and Interior Design language into the exterior environment has been instrumental in creating a new paradigm that responds to the needs of people and the environment that they inhabit. Nathan is also adept at working with Design Review Boards to create the pedestrian scale in the city environment that so many communities are trying to achieve.

Item E.

Recognition, understanding, capability and resources to perform the current and anticipated City public infrastructure needs.

Smallwood recognizes and understands this is a once in a lifetime opportunity to master plan the redevelopment of 20 acres of highly visible land in Destin's downtown area. It is an excellent placemaking opportunity and will enhance the surrounding area for years to come. Our firm has the knowledge, experience, staff and resources to perform the current and anticipated City public infrastructure needs for this project.

Item F.

Consultants Competitive Negotiations Act - any additional requirements as defined in State of Florida Statute 287.055.

Per the information presented in the RFQ, we understand that these negotiations will conform to the Florida Consultants Competitive Negotiation Act (CCNA) Chapter 287.057, Florida Statutes and City policy.

Item G.

Firm's past experience, reputation and competence, including technical education and training, experience in projects outlined in the RFQ.

Smallwood is an internationally established design firm providing innovative professional services for government, corporate, commercial, hospitality, cultural, multifamily, industrial, educational projects. The majority of our services are commissioned by repeat clients. The many longstanding relationships we have developed with our clients reflect our ongoing commitment to quality design and responsive service.

At Smallwood, our team is backed by decades of award-winning experience. We've managed projects across every design discipline, and we've done so with a dedication to precision and innovation. We believe design is a holistic practice that incorporates experiences from every step of the process. In our work, we measure our success by the success of our clients and their projects.

In this submittal, we have outlined the professional qualifications and the technical education of our project team members.

Item H.

Where applicable, the relationship of cost estimates by the firm to actual costs on previous projects.

Smallwood has been successfully designing high profile, publicly financed ventures that meet the budget goals. We are entirely in step with cost-benefit analysis and the value of a taxpayer's dollar to achieve the maximum return on investment for our clients

Delivering our architectural and interior design within the stated cost limitation and project schedule is important to us. At the outset of a project, the whole project team meets with the Owner to gain an understanding of the budget for the project. We then develop concept designs that comply with the cost budget and building program. With a successful history of project delivery, we have historical data to help us with this effort.

Item I.
Current Workload.

We have some of our most capable leaders and staff members ready to move forward with their next assignment. The specific Smallwood team leadership we propose, as well as the support staff required, has the capacity to perform the requested design work for this project and is ready and able to start immediately. We currently has a staff of 86 in Atlanta which gives us the ability to add to the project team if needed.

Item J.
Financial Responsibility.

Smallwood is a financially stable firm and has been in business for 44 years. If requested, financial references can be provided. Each of the projects we work on is assigned a Principal-in-Charge. Part of their responsibilities is to oversee the financial aspects of a project.

Item K.
Ability to observe and advise whether plans and specifications are being complied with.

Once construction of one of our projects begins, we assign a Construction Administrator to monitor the progress of construction efforts including verifying that the work in the field is in accordance with our plans and specifications. The Construction Administrator makes several trips to the jobsite. That person also is responsible for managing the RFI and submittal process, resolving field issues, implementing change orders, attends scheduled OAC meetings and pay application meetings, and performs the necessary site reviews prior to issuing the certificate of substantial completion.

Item L.
Past record of professional accomplishments.

An example of one of our very successful projects is the **Master Plan for Alpharetta City Center** in Alpharetta, Georgia. It is a mixed-use district that integrates public services buildings, public parks, gardens, residential, retail and offices, as well as encourages social activity and promotes a unified urban community:

One sign of the success the project has received is evidenced by the numerous awards the project has been awarded:

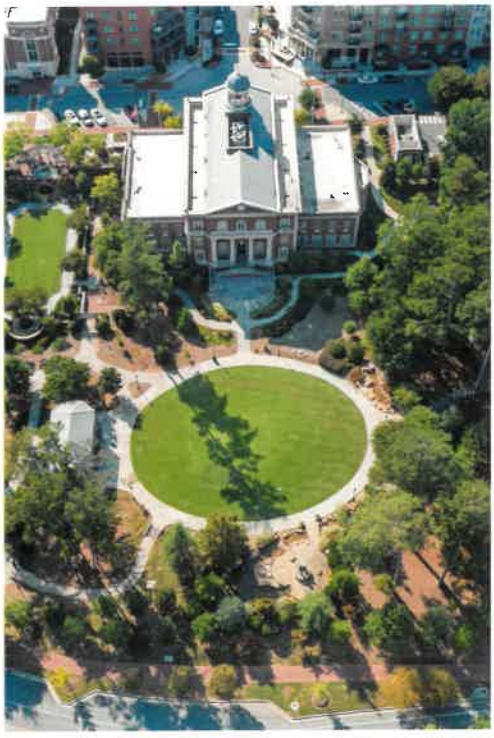
- Excellence in Town Center Development, Urban Land Institute, 2019
- People's Choice for the Public Realm Award, Excellence in Town Center Development, Urban Land Institute, 2019
- Alpharetta's Recreation, Parks & Cultural Services Department Agency of the Year Award, Georgia Recreation and Parks Association, 2019
- Development of Excellence Awards, Exceptional Merit for Context-Sensitive Town Center Development, Atlanta Regional Commission 2018
- City of Alpharetta Parking Deck, Award of Excellence, American Concrete Institute, Georgia Chapter, 2015
- City Hall, Honor Award, National Terrazzo & Mosaic Association, 2016













Item M.

Previous experience with City of Destin.

Smallwood has not had the opportunity to work with the City of Destin, FL.

Over our 44 year history, Smallwood has over 88 million square feet of project experience in the State of Florida.

With our strong ties to the region, we continue to work on projects located throughout the state of Florida from our Atlanta headquarters with authorized State of Florida licensing/registration qualifications for both the firm and Registered personnel:

1. Florida Secretary of State Status Certificate for Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.
2. Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.'s Architect License Relationship from the Department of Business & Professional Regulation
3. Charles G. Hull's Florida Architect License, filed with the Florida Department of Business & Professional Regulation
4. Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.'s Landscape Architect License Relationship from the Department of Business & Professional Regulation
5. Nathan Lee Logan's Florida Landscape Architect License, filed with the Florida Department of Business & Professional Regulation

Item N.

Qualifications of personnel to be assigned to the program.

We have assigned a team of professionals that have extensive experience in similar projects and have worked together for several years. Please refer to their resumes included in the submittal.

Item O.

Extent of experience and past performance working with DEP, EPA, DOT, FAA, NWFLWMD, SRF and EDA and other Grant Loan Programs.

Smallwood coordinated design with the Georgia Department of Transportation while working on the Fifth Street Bridge near the Georgia Institute of Technology, the Cobb-Galleria Pedestrian Walkway in Cobb County, and most recently on the CR 1385/Buffington Road Widening and Landscape / Gateway Improvements project in the City of College Park. We are proactive in engaging all regulatory authorities and working in partnership with them to satisfy all technical and environmental requirements.

Item P.

Experience with programs similar in size and scope to those herein proposed.

Smallwood is experienced in master planning and designing similar projects.

Recent Similar Projects:

- Alpharetta City Center, Alpharetta, Georgia
- The Grove, Snellville Towne Center, Snellville, Georgia
- The Inn on 5th & 5th, Naples, Florida
- American Tobacco Campus Historic Redevelopment, Durham, North Carolina

In addition, we have designed many projects which incorporate various components that might be included in your project. These include:

- 290+ Master Plans
- 190 Mixed-Use Developments
- 360 Hospitality Projects
- 240 Multifamily Projects
- 450 Corporate Offices
- 400 Retail Projects
- Hundreds of Parking Decks and over 550,000 Spaces

Item Q.

Firm's capability to meet schedules.

Our team has extensive experience with meeting aggressive schedules for similar projects. We are committed to staffing your project and managing the schedule from beginning of the project through move-in.

Our ability to meet schedules is evidenced by the testimonials we have received on our projects.

"Working with Smallwood, Reynolds, Stewart, Stewart has by far been the best experience and had exceeded my expectations. On an extremely tight budget and timeline, they designed an expansion that really enhanced what we already had. They worked diligently to develop just the right architectural features that cause our customers to actually take notice of the design features and comment on what a beautiful facility we have."

Paul Cramer

The Classic Center Renovation, Athens, Georgia –
Chuck Hull (Principal-in-Charge) and Nathan Logan (Landscape Architect)

"Smallwood took a complex project and made it as pain free as possible for the people of GreyStone, while also bringing it in on schedule and on budget. Not a small undertaking to say the least."

Gary A. Miller
President/CEO
GreyStone – Master planning and design of a Corporate Campus -
Greg Bennett (Design Principal) and Nathan Logan (Landscape Architect)

Item R.

Willingness to meet time and budget requirements.

Smallwood adds value to every project by offering thoughtful and creative design solutions that are generated by listening carefully and working together. We understand that bringing a project in on time and on budget is a critical element to the success of a job. Our designers have a passion for creating impactful spaces with designs that leave lasting impressions by bringing to life our clients' personality, brand and vision.

Item S.

Demonstrated expertise and experience in utilizing various design software.

3D Modeling, BIM Capabilities

Smallwood currently utilizes PC based Autodesk Revit 2021, 2022, and 2023 software during all phases of the project design, from the conceptual phase through the construction administration phase. The level of detail (LOD) to which we model is dependent on the needs and requirements of the specific project, but can range from LOD 200 – LOD 400. The growing need in the industry to collaborate with outside consultants via the Autodesk Construction Cloud is a method that we are very familiar with, both as Project Administrator or invited Project Member.

We utilize a series of complementary programs to aid in modeling three-dimensional geometry and rendering photo realistic images, walkthroughs, and panoramas; including, but not limited to Rhinoceros 3D, 3DS Max, Sketchup, AutoCAD, Enscape, Twinmotion, and Adobe Creative Suite.

These graphics programs, along with the Building Information Model (BIM) allows Smallwood to provide exceptional designs that can additionally leverage the inherent information to coordinate building systems, schedule project elements, provide solar analysis, building systems analysis, schedule material takeoffs, and general cost information. This information allows us to effectively balance the design needs with the project's environmental and sustainable design goals.

Smallwood utilizes cloud based collaborative platforms to share information across the team in real time.

ATTACHMENT #3

CITY OF DESTIN, FLORIDA
REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

CONFLICT OF INTEREST DISCLOSURE FORM

Does any City employee acting as a purchasing agent, or City public officer acting in official or private capacity or his/her spouse, or child own more that 5% of the bidder/proposer's interest?

YES_____ NO X

Does any City employee acting as a purchasing agent, or City public officer acting in official or private capacity hold any employment or contract with the bidder/proposer?

YES_____ NO X

If either question number 1 or 2 above has been answered YES, does the bidder/proposer assert any exemptions related to prohibited employment & business relationships?

YES_____ NO_____

If YES, please describe:

_____

_____

_____

_____

FIRM NAME: Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

BY (PRINTED): Charles G. Hull, AIA

BY (SIGNATURE): _____

TITLE: Principal

ADDRESS: 3495 Piedmont Road, Bldg. 10, Ste. 700

Atlanta, Georgia 30305

PHONE NO. 404-233-5453

E-MAIL chull@smallwood-us.com

ATTACHMENT #1

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

SWORN STATEMENT UNDER SECTION 287.133 (3) (A) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract RFQ No. 23-01-CD

2. This sworn statement is submitted by Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. whose business address is 3495 Piedmont Rd, Bldg. 10, Ste. 700, Atlanta, GA 30305 and (if applicable) Federal Employer Identificatio n Number (FEIN) is 58-1353898 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Charles G. Hull, AIA and my relationship to the entity named above is Principal

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a

length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active n management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

__X__ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

_____
(Signature)

Date: March 23, 2023

STATE OF ~~FLORIDA~~ Georgia
COUNTY OF Fulton

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 10 day of March, 2023, and is personally known to me, or has provided _____ as identification.

My Commission expires:
January 01, 2024

ALAN K BRUBAKER NOTARY PUBLIC FULTON COUNTY, GEORGIA MY COMMISSION EXPIRES JANUARY 01, 2024

_____
Notary Public

ATTACHMENT #2

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICAITONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

ADDRESS: 3495 Piedmont Road, Bldg. 10, Ste. 700

CITY: Atlanta STATE: Georgia ZIP CODE: 30305

TELEPHONE NUMBER: 404-233-5453

SIGNATURE: DATE: March 23, 2023

NAME (TYPED OR PRINTED): Charles G. Hull, AIA

TITLE: Principal

ATTACHMENT #4

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

LIABILITY & INDEMNIFICATION FORM

To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CITY, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT in the performance of this Agreement.

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.
CONSULTANT's Company Name

3495 Piedmont Road, Bldg. 10, Ste. 700, Atlanta, GA 30305
Physical Address

Same as Above
Mailing Address

404-233-5453
Phone Number

678-520-8745
Cellular Number

chull@smallwood-us.com
Email address

Authorized Signature – Manual
Charles G. Hull, AIA

Authorized Signature – Typed

Principal
Title

770-818-5640
FAX Number

After-Hours Number(s)

March 23, 2023
DATE

SMALREY-01 FRADYL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0E67768 Insurance Office of America 100 Galleria Parkway Suite 600 Atlanta, GA 30339	CONTACT NAME: Lisa Frady PHONE (A/C, No, Ext): (770) 250-0161 FAX (A/C, No): (678) 919-1151 E-MAIL ADDRESS: Lisa.Frady@ioausa.com
INSURED Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. 3495 Piedmont Road NE Building 10, Suite 700 Atlanta, GA 30305	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Phoenix Insurance Company — 25623 INSURER B : Travelers Casualty Insurance Company of Americ — 19046 INSURER C : Travelers Property Casualty Company of America — 25674 INSURER D : Travelers Indemnity Company of Connecticut — 25682 INSURER E : Continental Casualty Company — 20443 INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:			6800T776362	8/1/2022	8/1/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			BA0T780105	8/1/2022	8/1/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
C	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			CUP6T660930	8/1/2022	8/1/2023	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N N/A If yes, describe under DESCRIPTION OF OPERATIONS below			UB0T782320	8/1/2022	8/1/2023	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
E	Professional			AEH008231739	8/1/2022	8/1/2023	Per Claim	5,000,000
E	Liability			AEH008231739	8/1/2022	8/1/2023	Aggregate	10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Sample Certificate
Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.
3495 Piedmont Road NE
Building 10, Suite 700
Atlanta, GA 30305

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Section 15.
(continued)

Insurance Requirements

Smallwood can fully comply with the insurance requirements outlined in the RFQ. Once awarded, we will ask for a COI for the project. For the RFQ response, a Sample Certificate of coverage has been supplied.
(Sample COI on preceding page)

Section 16.
Acceptance of Terms and Conditions

Yes.

Smallwood understands and agrees with the terms and conditions of the RFQ and the proposed contract (2017 Edition of the AIA Document B-105, Standard Short Form of Agreement Between Owner and Architect with modifications).

Section 17.
Certification of Independence and No Conflict of Interest

See acknowledgement form for Section 17 on the following page.

Section 18.
Authorization to Release Information

As specified in Addendum #1 – Item # 1. The document referenced in item # 18 (Authorization to Release Information) in Section IV: Submittal Format, has been removed as a required document.

Section 19.
Firm Proposal Terms

Smallwood understands and accepts the services offered, and that all proposal terms, will remain firm a minimum of 90 days following the proposal deadline.

Section 20.
Proposal Form.

As specified in Addendum #1 – Item # 2. The document referenced in item #20 (Proposal Form) in Section IV: Submittal Format, has been removed as a required document.

ATTACHMENT #5

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

CERTIFICATION OF INDEPENDENCE AND NO CONFLICT OF INTEREST

By submitting a proposal in response to the Request for Proposals for RFQ No. 23-01-CD - **PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES** FOR THE CITY OF DESTIN, the undersigned certifies the following:

1. The proposal has been developed independently, without consultation, communication or agreement with any employee or consultant to the City who has worked on the development of this RFQ, or with any person serving as a member of the evaluation committee.

2. The proposal has been developed independently, without consultation, communication or agreement with any other firm or parties for the purpose of restricting competition.

3. Unless otherwise required by law, the information found in the proposal has not been knowingly disclosed and will not be knowingly disclosed prior to the award of the contract, directly or indirectly, to any other firm.

4. No attempt has been made or will be made by (**Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.**) to induce any other firm to submit or not to submit a proposal for the purpose of restricting competition.

5. No relationship exists or will exist during the contract period between (**Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.**) and the City that interferes with fair competition or is a conflict of interest.

Sincerely,

Principal
Name and Title

STATE OF FLORIDA- DEPARTMENT OF TRANSPORTATION

Vendor Eligibility Check Prior to Contract Award

375-030-91
PROCUREMENT
07/15

Project Description(s): Proposal for Town Center Conceptual Site Master Planning and Landscape Consulting Services

Financial Project Number(s): RFQ No. 23-01-CD

In accordance with State law:
Section 287.133(2)(b), Florida Statutes, provides that public entities may not contract with firms that have been excluded from participating in the public contracting process.

A public entity may not accept any bid, proposal, or reply from, award any contract to, or transact any business in excess of the threshold amount provided in s. 287.017. F.S., for CATEGORY TWO with any person or affiliate on the convicted vendor list for a period of 36 months following the date that person or affiliate was placed on the convicted vendor list unless that person or affiliate has been removed from the list pursuant to Section 287.133(3)(f), F.S. A public entity that was transacting business with a person at the time of the commission of a public entity crime resulting in that person being placed on the convicted vendor list may not accept any bid, proposal, or reply from, award any contract to, or transact any business with any other person who is under the same, or substantially the same, control as the person whose name appears on the convicted vendor list so long as that person's name appears on the convicted vendor list.

A contract award (reference 2 CFR 180.220) must not be made to parties listed on the government-wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

The Convicted Vendor List/ Suspended Vendor List / Discriminatory Vendor List / Federal Excluded Parties List/ Vendor Complaint Lists are available at the following Department of Management Services site:

http://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists

I have checked the aforementioned lists to verify that the vendor is eligible for contract award/execution:

Procurement Office or Contracting Awarding Office:

_____
Printed Name

_____
Signature

Date: _____

SMALLWOOD

Atlanta

3495 Piedmont Road NE
Building 10, Suite 700
Atlanta, Georgia, 30305 USA

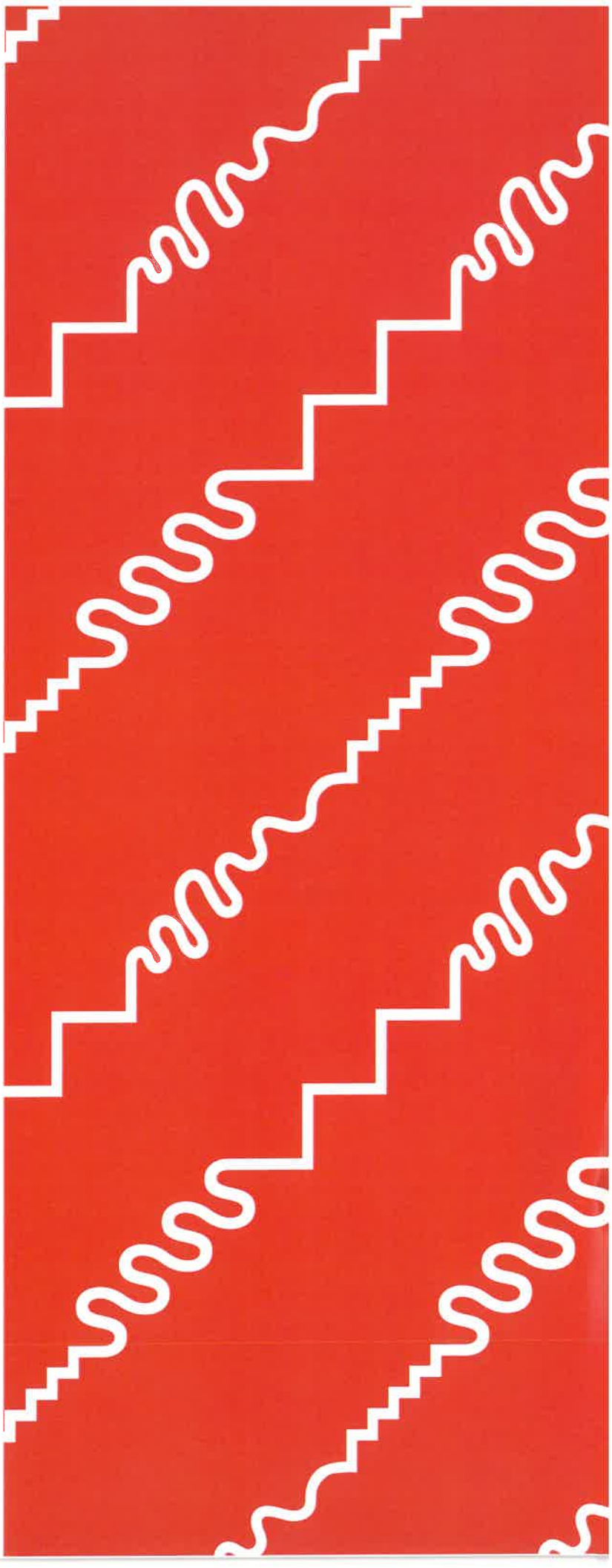
Phone: +1-404-233-5453
Fax: +1-770-818-5640

Singapore

83 Clemenceau Avenue
#14-03 UE Square
Singapore 239920

Phone: +65-6835-4355
Fax: +65-6835-4322

www.smallwood-us.com



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Proposal for Town Center Conceptual Master Planning and Landscaping Consulting Services

RFQ No. 23-01-CD
March 29,2023





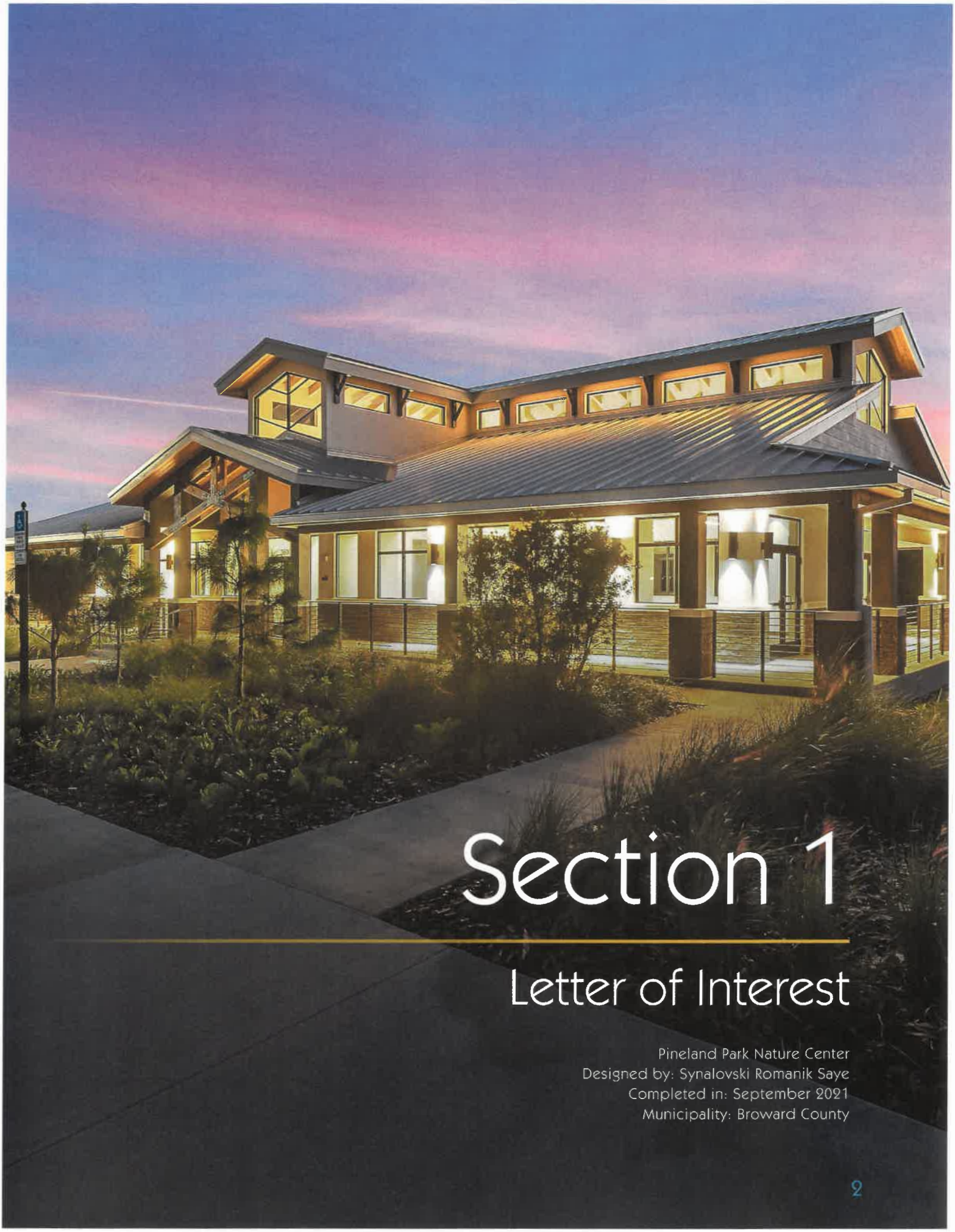






SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design
1800 Eller Drive, Suite 500 • Fort Lauderdale, FL 33316
T - 954.961.6806 • F - 954.961.6807 • www.synalovski.com

Contact: Manuel Synalovski, AIA, LEED AP
E-Mail: msynalvoski@synalovski.com



Section 1

Letter of Interest

Pineland Park Nature Center
Designed by: Synalovski Romanik Saye
Completed in: September 2021
Municipality: Broward County

SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

March 27, 2023

Mr. Rey Bailey – City Clerk
Mr. Ryan J. Scott, PE – City Engineer
City of Destin Bid Committee
4200 Indian Bayou Trail
Destin, FL 32541

RE: Proposal for Town Center Conceptual Site Master Planning and Landscaping Consulting Services
RFQ No. 23-01-CD

Distinguished Bid Committee:

SYNALOVSKI ROMANIK SAYE, LLC (SRS) is delighted to submit our qualifications to the City of Destin for the Proposal for Town Center Conceptual Site Master Planning and Landscaping Consulting Services.

SRS fully understands the Scope of Services to be provided and we are confident that we will deliver these services within the required Timeline and Budget.

Our Conceptual Master Planning will embrace "Placemaking" by improving urban vitality, health, happiness and well-being. Our solution will have balanced aesthetics and be contextually appropriate. Further, our commitment to sustainability, cost effectiveness and logical constructability will be reflected in the resulting Master Plan for the City of Destin's Town Center.

Our 35-year history provides us with the proven experience to successfully deliver this special Project. In addition, our over +/- 40 Master Planning projects completed through the years and our extensive Municipal expertise providing Design Services to 47 Municipalities, will certainly prove to be valuable in the development of this Project for the City of Destin.

Specifically, our SRS Team and our selected Consultants have specialized knowledge in Urban Planning and Landscape Design for Municipal Community Redevelopment Areas (CRA) that include but are not limited to Multi-Use spaces that encourage and sustain "live, work and play" environments for day and nighttime use that include Residential, Commercial (Retail, Restaurants and Offices), Cultural (Event Centers), Recreational (Parks), Municipal use and Parking Facilities.

From inception, by carefully listening to your Project Team, we will be able to identify, contribute and implement ideas that will serve the needs of your Community. In a collaborative manner, our Urban Planning and Design Solutions will bear in mind future needs that may arise and address health, safety, security, longevity of use, and flexibility dynamics while retaining the "Beach Flair" being sought after.

As a brief profile, SRS is a Multi-Disciplinary Architecture, Planning and Interior Design Firm providing Professional Services in the State of Florida since 1988. Our SRS Team of sixteen (16) Professionals is composed of three (3) Architects, two (2) Interior Designers, three (3) LEED Accredited Professionals, five (5) Architecture Graduates, and three (3) Administrative Staff. As a Firm, our Senior Staff have been working together for the past thirty-one (31) years.

cont...

...cont.:

In 2021, Synalovski Romanik Saye received the Architectural Firm of the Year Award from the Fort Lauderdale Chapter of the American Institute of Architects. Furthermore, SRS was ranked within the Top 25 Architectural Firms of 2021 in the South Florida Business Journal.

For this project I will be the authorized person who shall represent SRS, in addition to being the Project Principal. My contact information is as follows:

Synalovski Romanik Saye, LLC.
Manuel Synalovski, AIA, LEED AP
Managing Member
1800 Eller Drive I Suite 500 I Fort Lauderdale, FL 33316
Ofc.: (954) 961-6806 I Fax: (954) 961-6807 I E-mail: msynalovski@synalovski.com

The Project Manager for this Project will be Merrill Romanik, AIA, LEED AP, who has been with our Firm for the past 31 years. Merrill will serve as your Direct Point of Contact during the term of this Project and Agreement.

SRS is committing our established resources in accordance with all specifications in this solicitation in order to design an exceptional Master Plan. Our passion for Design Excellence and practical functionality will exceed your expectations and deliver an Award-Winning World-Class Town Center.

Synalovski Romanik Saye, LLC. warrants and represents that during the Term of the Agreement we shall maintain in good standing all required licenses, certifications and permits required under Federal, State and Local laws necessary to perform these Services, and that we and our consultants comply with Federal E-Verify provisions.

In Conclusion, our firm commitment and irrevocable offer to serve as your Conceptual Master Planners is absolute, and we are certain our past experiences, proven abilities and strong qualifications will shepherd the success of this Project in all its phases.

We look forward to the opportunity to serve the City of Destin and thereafter celebrate our shared success.

In advance, we thank you for this opportunity.

Respectfully,

Manuel Synalovski, AIA
Managing Member

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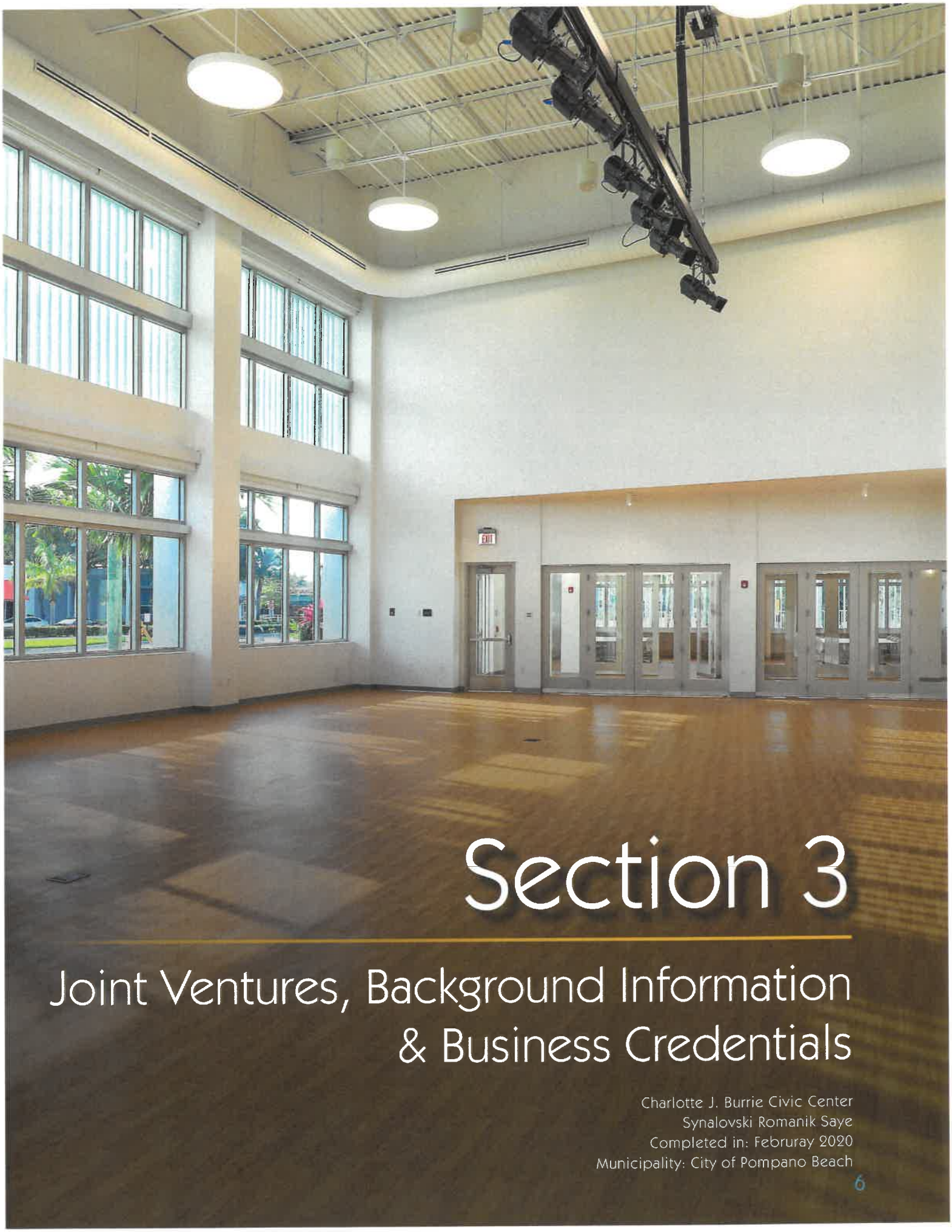
Forms
Conflict of Interest Disclosure Form, Public Entity Crime Form; Drug Free Workplace Certification; Liability & Indemnification Form, Acceptance of Terms & Conditions, Certification of Independence and No Conflict of Interest, Authorization to Release information, Firm Proposal Terms, Proposal Form

Miramar Pineland Park Nature Center
Synalovski Romanik Saye
Completed in: September 2021
Municipality: Broward County



Section 3

Joint Ventures, Background Information & Business Credentials

Charlotte J. Burrie Civic Center
Synalovski Romanik Saye
Completed in: Feburay 2020
Municipality: City of Pompano Beach

Background Information

SYNALOVSKI ROMANIK SAYE, LLC (SRS), is an Architectural, Planning & Interior Design firm incorporated in the State of Florida, providing professional services in the State of Florida since 1988. Since 2006, SRS has also had a branch office in the city of Bradenton, FL. Based on the project and client's needs, goals and expectations, we carefully partner and engage with Sub-Consultants in order to provide proficiently in the best interest of the project in question.

In 2021, during the AIA Design Awards, Synalovski Romanik Saye was awarded the Architectural Firm of the Year by the Fort Lauderdale Chapter of the American Institute of Architects, recognizing our firm as one that "displays excellence in design, mentorship of architects, community service and support to AIA Fort Lauderdale". Our proven track record of excellence has been substantiated by over 30 Awards & Recognitions that we have received since 2008.

Our SRS Team consists of Sixteen (16) Design Professionals. Our staff includes three (3) Registered Architects, two (2) Interior Designers, three (3) LEED Accredited Professionals (AP), four (5) Graduate Architects and three (3) Administrative Staff. As a Firm, our Senior Staff has been working together for the past thirty (31) years. As a Team, together with our consultants, we have been responsible for over 356 Municipal Projects.

Main Office and Contact Information:
Synalovski Romanik Saye, LLC
1800 Eller Derive I Suite 500
Fort Lauderdale, FL 33316
Tel. 954.961.6806 I Fax: 954.961.6807
email: msynalovski@synalovski.com

Branch Office and Contact Information
Synalovski Romanik Saye, LLC
201 5th Ave Dr. E
Bradenton, Fl 34208
Tel. 954.961.6806 I Fax: 954.961.6807
email: msynalovski@synalovski.com

Historically, in 1988, Manuel Synalovski, AIA, LEED AP, established an architectural practice that incorporated three years later as Manuel Synalovski Architects, Inc. In 1992, Merrill Romanik, AIA, joined the firm, adding new dimensions of design and organizational skills. In 1998, the firm welcomed architect Jose Saye, a talented practitioner and problem-solver. Now, well into its 3rd decade, the firm has continuously grown, earning the respect of its Clients, Professional Associates, and the Communities it serves. During this period, we proudly claim hundreds of projects in South Florida, Connecticut, Texas, Illinois, and Puerto Rico, and dozens of Awards. For the past 28 years, the firm's principals were Manny and Merrill. In 2012, the firm announced a third partner: José Saye. Proud to be known as Synalovski Romanik Saye Architects (SRS), the firm continues its decades-long preeminence and pursuit of excellence. SRS has also operated in the past under Manuel Synalovski Associates, LLC, Manuel Synalovski, Inc, MSA Architects Inc. and Synalovski Gutierrez Romanik, LLC.

Synalovski Romanik Saye, LLC is submitting for qualifications as Prime and there are no Joint Venture agrreements.

State of Florida
Department of State

I certify from the records of this office that SYNALOVSKI ROMANIK SAYE, LLC is a limited liability company organized under the laws of the State of Florida, filed on June 25, 2009, effective June 25, 2009.

The document number of this limited liability company is L09000062006.

I further certify that said limited liability company has paid all fees due this office through December 31, 2023, that its most recent annual report was filed on January 18, 2023, and that its status is active.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Eighteenth day of January, 2023

Secretary of State

Tracking Number: 1835573179CC

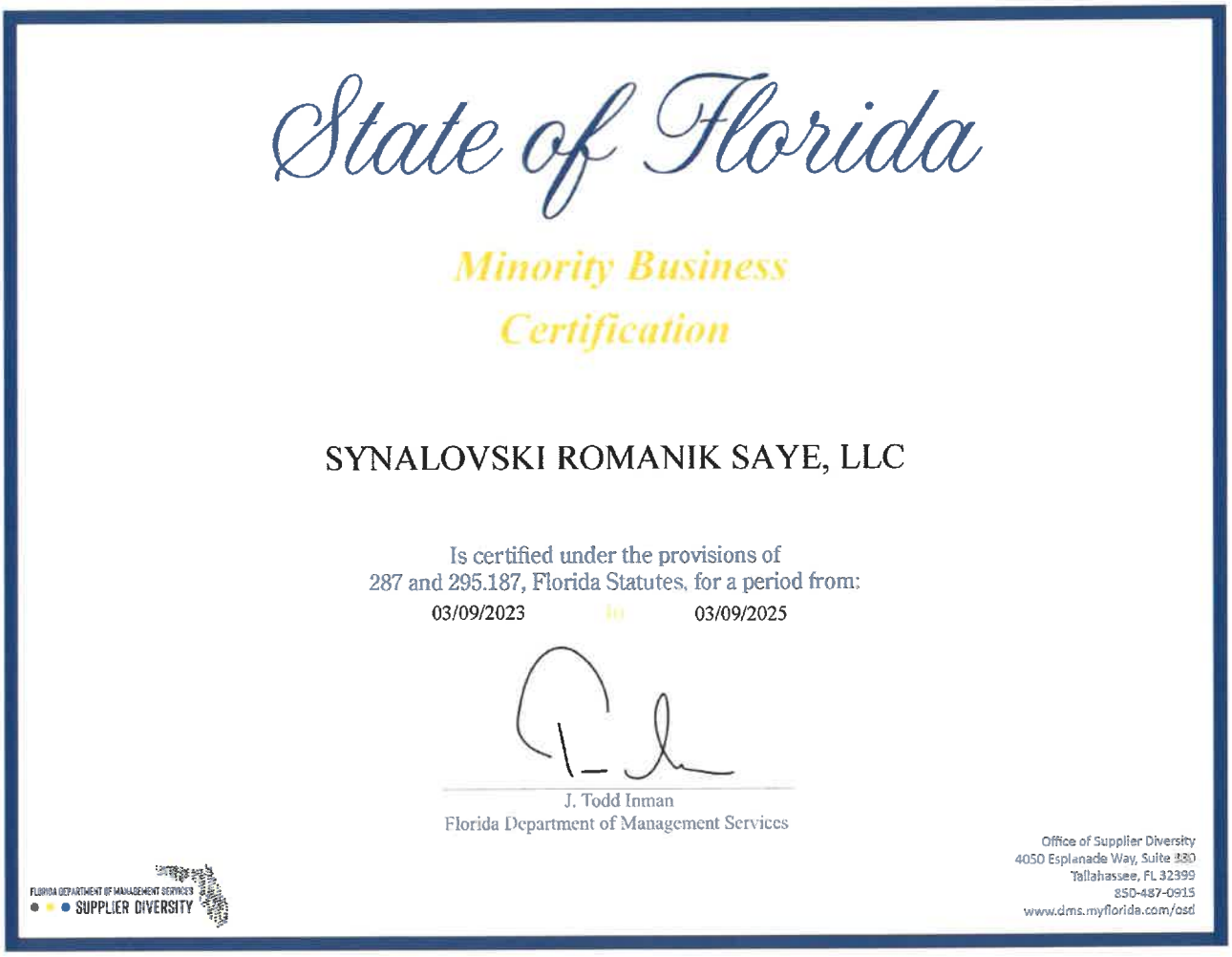
To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

Minority Business Certificate

Synalovski Romanik Saye, LLC. affirms that it is an Equal Opportunity Employer, and that we do not and will not discriminate against any person, employee or applicant for employment on account of age, race, creed, religion, color, sex, sexual orientation, disability, national origin, marital status or political affiliation.

Our belief in this practice has been certified to comply with Minority and Women's Participation with active participation and requires its subcontractors to take affirmative steps to follow practice, in addition to taking affirmative steps to include small, women's and minority businesses to permit maximum participation of business enterprises of such nature.



State of Florida

Minority Business Certification

SYNALOVSKI ROMANIK SAYE, LLC

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
03/09/2023 to 03/09/2025

J. Todd Inman
Florida Department of Management Services

FLORIDA DEPARTMENT OF MANAGEMENT SERVICES
SUPPLIER DIVERSITY

Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, FL 32399
850-487-0915
www.dms.myflorida.com/osd



Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

SYNALOVSKI, MANUEL

SYNALOVSKI ROMANIK SAYE, LLC
1800 ELLER DRIVE SUITE 500
FORT LAUDERDALE FL 33316

LICENSE NUMBER: AR0011628

EXPIRATION DATE: FEBRUARY 28, 2025

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

GBCI

GREEN BUILDING CERTIFICATION INSTITUTE

Manuel Synalovski

LEED® ACCREDITED PROFESSIONAL

LEED AP

June 30. 2009



Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

ROMANIK, MERRILL ANN
1800 ELLER DRIVE
SUITE 500
FORT LAUDERDALE FL 33316

LICENSE NUMBER: AR0015810
EXPIRATION DATE: FEBRUARY 28, 2025
Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE INTERIOR DESIGNER HEREIN IS REGISTERED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

ROMANIK, MERRILL ANN
1800 ELLER DRIVE
SUITE 500
FORT LAUDERDALE FL 33316

LICENSE NUMBER: ID0003776
EXPIRATION DATE: FEBRUARY 28, 2025
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

LEED Accreditation

GBCI

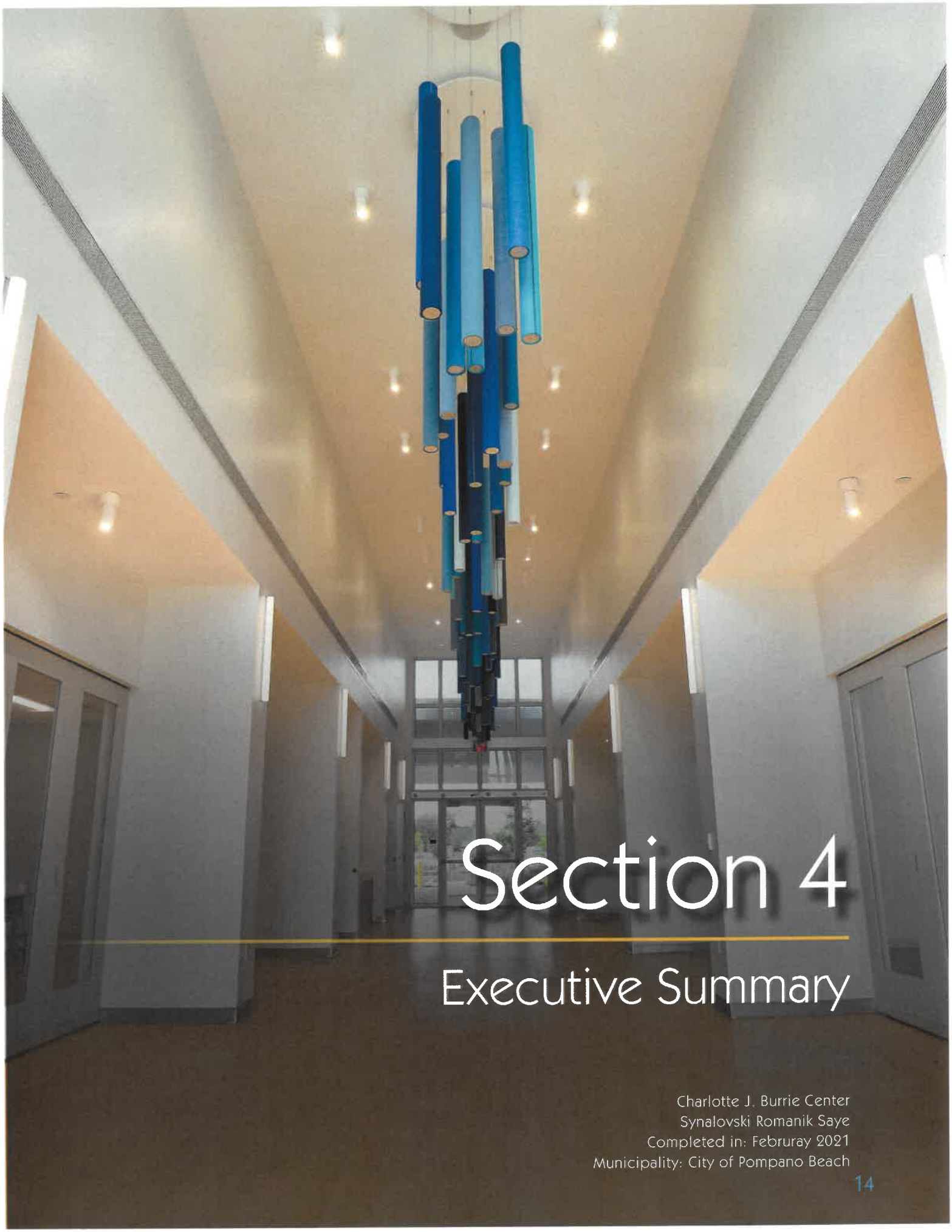
GREEN BUILDING CERTIFICATION INSTITUTE

Merrill Romanik

LEED® ACCREDITED PROFESSIONAL

LEED AP

June 30, 2009



Section 4

Executive Summary

Charlotte J. Burrie Center
Synalovski Romanik Saye
Completed in: Februray 2021
Municipality: City of Pompano Beach

SYNALOVSKI ROMANIK SAYE, LLC (SRS), fully understands the and agrees with the terms and conditions of this RFQ and the proposed contract

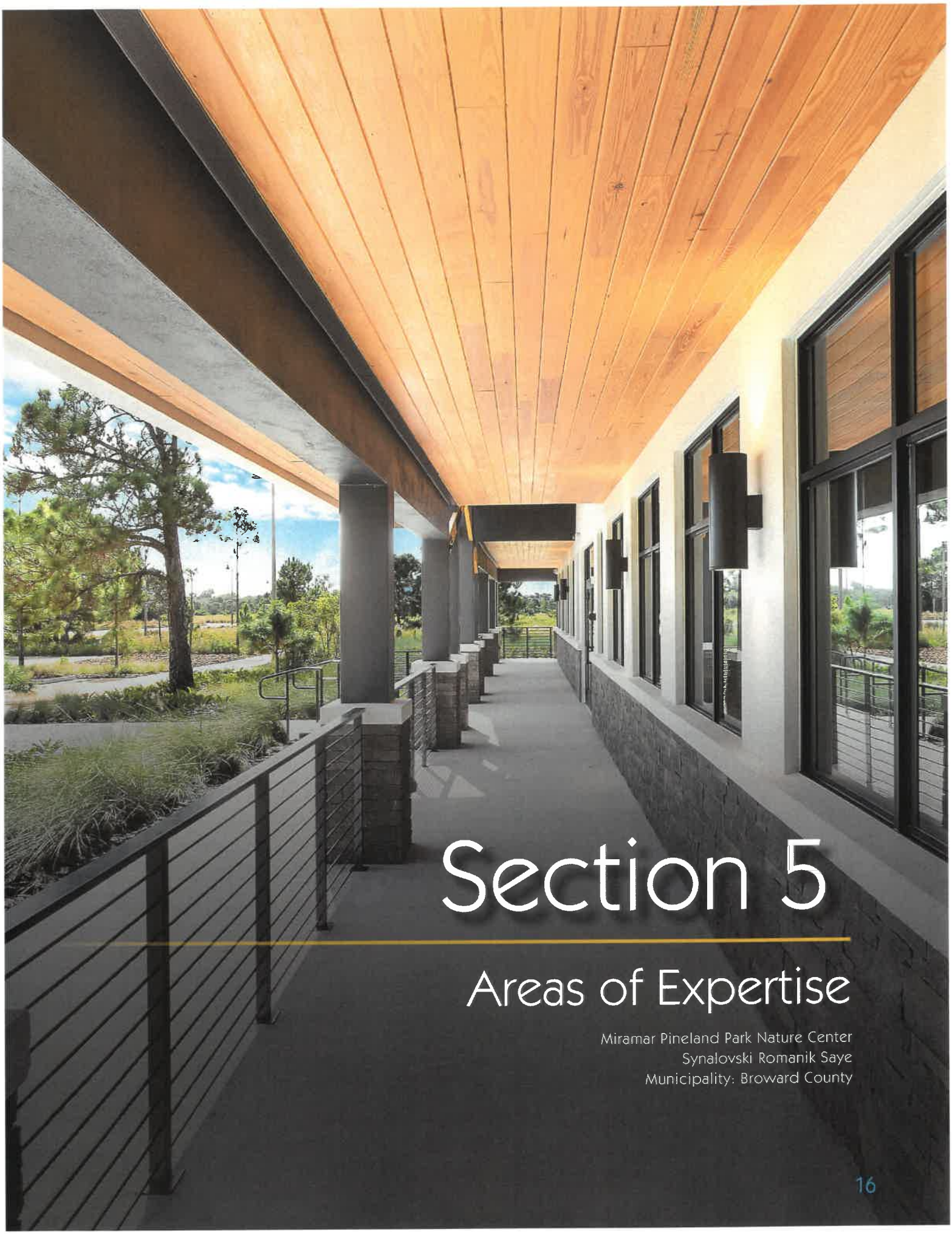
SRS certifies that the contents of this proposal are true and accurate.

Within our methodology of an Awarded Project, SRS will typically conduct a 'Value Determination' meeting, at which the City of Destin, its Project Manager and other Stakeholders assigned by the City of Destin, our Consultants and Designers will gather to jointly set forth the requirements and expectations for each element of the project. The goal is to establish a common understanding of Project Quality and Budget at the very beginning, before we begin design. Afterwards, as the project proceeds, the designated principles will guide the team to be sure that the City of Destin's goals are met and satisfied.

Aggressive Control of Schedules and Budgets is and has been one of the key factors in our Firm's growth and success. Project Budgets simply cannot be exceeded. Similarly, the Project Schedule must be coordinated with the City of Destin's schedule. At SRS we maintain strict controls and enforce the team's awareness of the need to stay within budget and schedule throughout the entire Design Process. Furthermore, we will also provide assistance to the City of Destin in helping to set a budget that is reasonable and attainable for this project.

Together, in harmony with the budget, aggressive management of the Project Schedule is essential so that incremental costs associated with delays can be minimized. Initial meetings will present the normal process of Project Delivery and what is to be executed of each of the participants —Architects, Consultants and the City of Destin's Team. Schedules will be developed jointly. Milestones and Critical Deadlines will be assigned to each of the participants. This will ensure the team's consistent, knowledgeable and timely responses, and help keep the project Master Plan design on schedule.

With our decades long of successful and prize winning designs and Master Plans, in conjunction with our carefully selected Urban Planning and Landscape Architectural consultants and their firms 85 years of experience, SRS is very confident that the Scope of Services to be provided regarding the City of Destin's Town Center Master Plan design will be above and beyond expectations, resulting in a sustainable and attractive day & night functional Multi-Use Town Center that will be the pride of the City of Destin, will successfully contribute to its Urban and Economic Development, and will be admired by its community, residents and visitors alike.



Section 5

Areas of Expertise

Miramar Pineland Park Nature Center
Synalovski Romanik Saye
Municipality: Broward County

Areas of Expertise

SYNALOVSKI ROMANIK SAYE, LLC (SRS) has been in business for 35 years

Synalovski Romanik Saye, LLC (SRS) has been providing Master Planing services, in addition to Architectural and Interior Design professional services in the State of Florida for 35 years, whereas all of our certified personal has experience with master planning, in addition to grant experience, design and implementation. This not limited to the added 23 years of Urban Planning experience and 31 years Landscape Architectural experience that will be provided by our selected consultants.

SRS has successfully provided Master Plans for both the Public and Private Sector, some of which have been award winning projects. Our technical expertise in the design of Master Plans is self evident as showcased in our list of successful projects, in addition to have had the honor of continuing with the Architectural Design of these until construction, where we have carried the project from Schematic Design, Bidding, Permitting, Construction Administration, Occupancy and Celebration.

Other Technical Expertise that will be provided as needed includes es the knowledgability, experience and use of the modern software and applications to produce 2D and 3d Digital Renderings, in addtion to using the latest and greatest of CAD software, Secure File Depository portals, and Office Software.

Since 2005 SRS has only had one signicant change in our firms organization, focus or leadership. In 2012 the firm announced a third partner: José Saye and since then has proud to be known as Synalovski Romanik Saye Architects (SRS). To date SRS continues its decades-long preeminence and pursuit of excellence, and there are no anticiapted changes in the near future for our firm.

Synalovski Romanik Saye, LLC has no investigative, disciplinary or enformecment actions pending, nor has any enforcement or discplinary actions against our firm since Janaury 2005.

SYNALOVSKI ROMANEK SAYE

Technical Resources and Capabilities
Technology Capability

SRS is committed to provide Personal Service, Focus & Reliability while being able to provide our Clients with new and sophisticated New Technologies within Computer-Aided Design, Commercial High Speed Internet Broadband, 3D Design Rendering & Animations, BIM / 3D Modeling and Animation in Construction, Quality Assurance, Information Resources & Budgeting; Cloud Storage & Back-Up, Daily Off-Site Digital File Redundancy, Remote, Mobile & Virtual Access & Communications, etc... These are resources that only large firms typically provide and support.

Furthermore, all equipment and facilities required by a large State of the Art Architectural practice are provided In-House, including Large-Scale Plotting in Color and/or Black & White, High Volume Color and Black & White Printing & Binding, Scanning and Photographic Facilities. Teleconferences and Video Conference are used regularly, both In-House and with Clients via telephone and/or current Internet platforms, as the need arises.

Regarding Communication, Sharing & Distribution, our office has pioneered the use of Project Websites for collection dissemination of information about each project. The adaptation and use of such using Internet Sites & Portals, will always include appropriate levels of Security, Permits of all Team Members to communicate and reach Project Information instantly. Furthermore, this added process allows the Completed Project to be of the greatest possible value as it relates to money spent for facilities received. Timely Value Engineering is very much part of our cost estimating philosophy. This reduces the need for untimely changes and expensive costs, i.e. Change Orders.

Also, through continuing Training & Education, we pride on always being on the Leading Edge of Technology and monitor upcoming breakthroughs so that we may share these with our Clients and be able to include them in our Design Recommendations that can better serve the needs and purposes within our evolving world. We do this by having the capacity to recommend and specify Technological Details of Functional Improvements like: Automated Lighting Systems; Implementation of Circadian Rhythm Lighting, recommendation & inclusion of IoT (Internet of Things) i.e. appliances and hardware; 3D Scanning, Selection of Antibacterial Fibers & Finishes; specification of Sanitized Air Systems; Automated Work Area UV Treatments, Touchless Entry / Exits, etc...

In essence... we can certainly assure that our Clients are at the forefront of Technology should they be deemed to be fit or required.

SYNALOVSKI ROMANIK SAYE

Technical Resources and Capabilities
Standard & Unique Aspects

Synalovski Romanik Saye, LLC (SRS) embraces a Design Philosophy that is logical, rational and responsive to the context where our design solution will be developed. SRS Design Solutions are sustainable because they meet budget constraints and satisfy Schedule Requirements. They are also sustainable because operation and maintenance costs are evaluated as part of the Problem Solving Process. SRS solutions are further sustainable because they require less power and less water to build and operate. They are most sustainable because they "fit" the community fabric that surrounds them.

Our knowledge of Applicable State Building Codes, coupled with our "Constructability" experience separates us from our colleagues and provides an "edge" that our Clients appreciate. We offer Quality Professional Services that include Programming, Feasibility Studies, Cost Estimating, Scheduling, Architectural, Engineering & Interior Design, Site & Building Permitting and Approval Expediting, Bidding and Award Evaluation, and Construction Administration Services. In addition to Planning & Programming for the individual needs of our Clients, we intelligently present our projects in order to responsibly communicate the project goals and gain the necessary support. Our practice has administrated the Permitting & Approvals of all our firm's work. We have an impeccable reputation with the Local, Regional and State Agencies that regulate Construction. In the past thirty-five (35) years, SRS has provided Plan Review (Code Compliance) and Construction Inspection Services for some of our Public & Private Sector clients. This unique experience has added a new "dimension" to our list of Professional Services.

The SRS Team intends to lead a Delivery Process that is inclusive and transparent. Upon our selection, it is our desire for the Town of Medley to define all the Project Stakeholders so we may receive input as early as possible.

Our process is simple and disciplined. The SRS Team asks you questions and carefully listens to your answers. We define the design problem early and insure our solution solves it. Key to our success is the Philosophy of "Inclusiveness". Our most awarded design solutions are those that include the balanced input of all stakeholders. Success in design is not achieved by luck...it is a product of diligence.

SRS's goal is to become an extension of your Staff, Administration, Project Manager & Team at large. Our desire to serve is not as an outsider looking in, but as an insider engaged in the dynamics that make our clients extraordinary. Our "can do" attitude best fits your demeanor, and together, we will serve you with the excellence you deserve.

Our firm clearly understands the required Scope of Work defined in your RFQ and has vast experience with all goals and facilities mentioned. Additionally, SRS likes to add the following goals to the services we intent to provide:

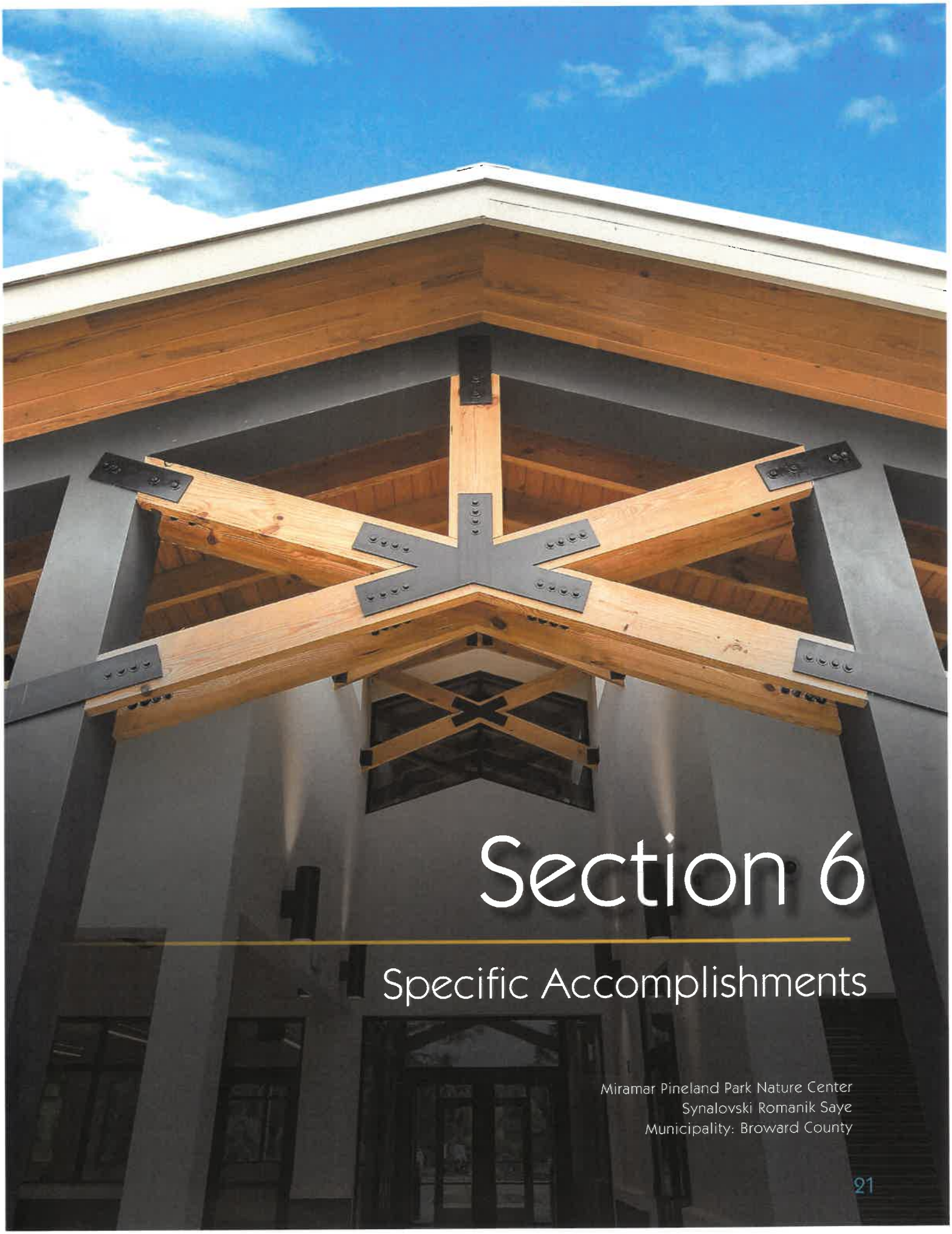
- Inclusive Process -
- Efficient/ Logical Solutions -
- No Tolerance to Disruptions of Active Cam -
- Sensitivity to Neighboring Properties -
- Respectful of Current Infrastructure -
- Maintain Existing Architecture -
- Flexible & Short Construction Window -
- Temporary Parking Facilities -
- Absolute Budget Compliance-
- Provide Best Value -

Technical Resources and Capabilities
Unique Practices
Post Pandemic / Covid Approach

In light of our current Global Health Reality, for the past several years SRS has been including in our designs various recommendations and precautionary measures that can provided additional and needed health safety inclusions that may be deemed necessary in the best interest of the Collective Benefit of Occupants conglomerated within confined spaces for extended periods of time. In this manner, through Creative Risk Management, Creative Strategic Planning and following guidelines established or suggested by health organizations or industry advisors, we pro-actively assist our clients in the Minimization of Exposure to obligate pathogens, rendering a mutual benefit for all occupants by minimizing disruption of function, maximizing productivity and presential participation.

These measures include, but are not limited to:

- Touchless Entry / Exits
- Waiting Nooks
- Sanitizer Stations
- Socially Distanced Assembly of Workspaces
- Temperature Screening Kiosks
- Food Service Protective Measures
- Cleaning Protocols
- Automated UV Treatments
- Screen Dividers
- Antimicrobial Fabrics & Finishes
- 100% Outside Air Systems
- UV Air Purification Systems
- Occupancy Indicator Lights
- Door Foot Pulls
- Automatic Flush Valve Toilets
- Touchless Paper Towel Dispensers
- Touchless Stall Entry / Exit
- Touchless Washbars



Section 6

Specific Accomplishments

Miramar Pineland Park Nature Center
Synalovski Romanik Saye
Municipality: Broward County

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Architecture • Planning • Interior Design









Charles F. Dodge City Center

Client	City of Pembroke Pines
Services	Design Criteria Professional
Status	Completed in June 2017

A beacon in the community, Civic Center at City Center in Pembroke Pines is a four-story, 175,000 SF, flexible-use civic center where plays, conferences, small concerts and other performances will take place. The main hall in the Civic Center will have up to 3,500 seats with the flexibility to accommodate a small crowd using retractable seats and to cater to more uses as well. In addition, the Civic Center will also house the new Commission Chambers on the ground level and the City's new administrative offices on the top two floors, including the new EOC. The public lobby engages the visitor with great wall of natural light, a cascade of lights hovers above, glass elevators and escalators help move the people through the space, and the finishes are elegant, modern and sleek.

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Atlantic Shores Village Phase II

Client	Atlantic Village 2, LLC
Services	Programming Architectural Design Master Planning Site Plan Approval Permitting Construction Documents Contract Administration
Status	Phase 2 completion for 2019
Success	This mixed-use project raises the bar for sophistication and street presence in response to the City's compelling, forward-looking criteria for a preeminent, purposefully designated "Regional Activity Center."

Close to the legendary Mardi Gras Casino and Greyhound Racing venues, Village at Atlantic Shores offers a dynamic mix of office space, shops, and restaurants, landscaped social plazas, and accessible surface parking.

Phase II of this multi-use campus continues the architectural style of Phase I, with a sleek and clean-lined exterior, accentuated with wood-simulated stucco exteriors, multi-textured concrete accents, and expansive glass panels. Phase II comprises 37,500 SF in three buildings: a one-story structure for restaurant use along NE 7th Street, a two-story structure for retail and restaurants along Federal Highway, and an adjacent six-story office building along NE 8th Street. The well-located complex offers leasing opportunities for small businesses and professionals, while featuring shops, restaurants, and popular services catering to tenants, area residents, and visitors alike.

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Atlantic Shores Village Phase III

Client	Atlantic Village 3, LLC
Services	Programming Architectural Design Master Planning Site Plan Approval Permitting Contract Administration
Status	Phase 3 completion for 2020
Success	This mixed-use project raises the bar for sophistication and street presence in response to the City's compelling, forward-looking criteria for a preeminent, purposefully designated "Regional Activity Center."

Close to the legendary Mardi Gras Casino and Greyhound Racing venues, Village at Atlantic Shores offers a dynamic mix of office space, shops, and restaurants, landscaped social plazas, and accessible surface/ garage parking. The well-located complex offers leasing opportunities for small businesses and professionals, while featuring shops, restaurants, and popular services catering to tenants, area residents, and visitors alike.

Phase III of this multi-use campus continues the architectural style of the previous two phases, with a sleek and clean-lined exterior, accentuated with wood-simulated stucco exteriors, multi-textured concrete accents, and expansive glass panels.

Phase III will have a combined six and four story Office Buildings, with the 1st and 2nd Floors reserved for retail or commercial use, along with a 4-level parking garage. The total building area will be +/- 255,600 SF (+/- 56,800 of office use, +/- 56,500 of commercial use, +/- 29,500 of common areas, and +/- 112,800 of parking garage) located on a 2.5 acre site.

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Municipal Complex

Client	City of Lauderhill
Services	Programming Architectural Design Interior Design Contract Administration
Status	Completed in 2010
Success	Earning LEED Silver for the project firmly demonstrated how taxpayer construction and maintenance costs - as well as the building's carbon footprint - were reduced.

When Hurricane Wilma destroyed Lauderhill's Municipal Complex in 2005, its replacement was planned as an eco-friendly "Green" community hub that would also revitalize the City's business center. The 40,000 SF, four-story structure was built on a four-acre site in the City's central business district. The new City Hall occupies a prominent position in the community and reflects the diversity and pride of the City's population by portraying a Florida Tropical style. City Hall provides workspace for the offices of the Mayor, Commissioners, City Manager, City Clerk, Finance, Building, Planning and Zoning, Code Enforcement and Utilities departments, Redevelopment Agency, State Housing Initiatives Partnership, Office of Business and Neighborhood Enhancement, and Human Resources and Information Technology departments. Its 150-seat Commission Chamber with pre-function areas is open to the community for civic events.

Excellence in Construction Pyramid Award 2010
Green Award 2010

LEED Silver Certified

Finalist Nominee for Outstanding LEED NC 2011

Excellence in Achievement Award 2011

Emerald Award Trophy Green Products & Practices 2012

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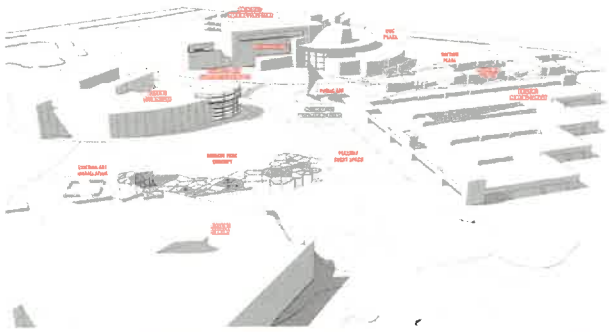

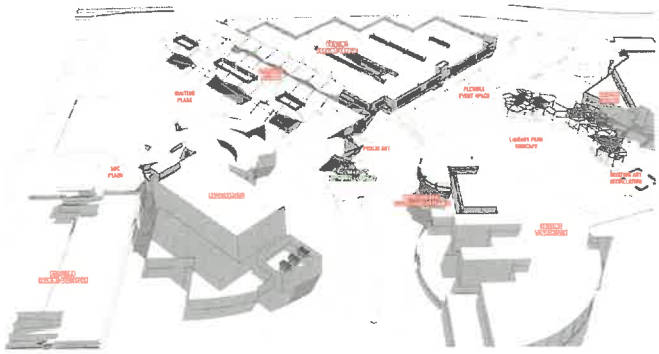



Broward County EOC Site Master Plan

Client	Broward County
Services	Programming Architectural Design Master Planning
Status	Completed in 2020

Located at the Northeast intersection of Pine Island Road and Broward Boulevard, this 25.38-acre property offers a variety public services to the community including the existing Broward County Emergency Management Division Building (EOC Building) at 41,952 SF, the existing West Regional Judicial Center at 73,050 SF, the existing West Regional Library at 72,641 SF, an existing Municipal Parking Garage with 217 parking spaces, a Facilities Maintenance Building at 1,698 SF, a Chiller Building at 5,106 SF, and (6) Bus Tranist stations.

SRS and our team of consultants worked closely with Broward County staff to assess the existing EOC building to determine the viability of reinventing and adding to the existing building and/or replacing the existing structure. The Master Plan approach assumes that either option could occur within the context of the overall site plan. The pedestrian and vehicular traffic were readdressed and inproved via the use of a Woonerf concept. A woonerf is a living street where pedestrians and cyclists have legal priority over motorists as implemented in the Netherlands and in Flanders. Techniques include shared space, traffic calming, and low speed limits that tranform the whole site by allowing for safe pedestrian experience and allowing for the introduction fof a new mass transit hub that passively separates the bus traffic from the pedestiran and limits their exposure to other vehicles. The daily visitors to the library and the courthouse will share a unique outdoor plaza area that will allow for gathering, events and limited low speed access.

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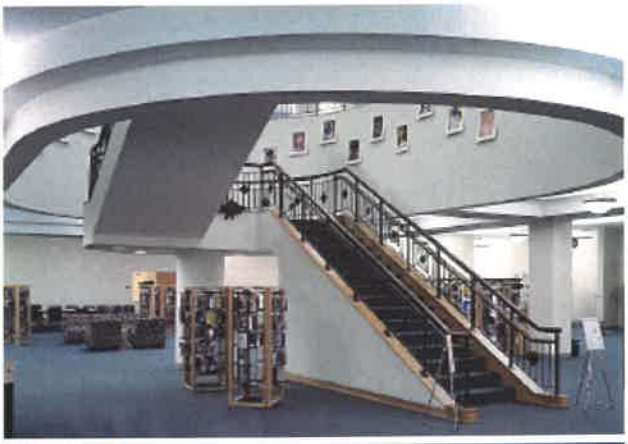





Academic Village

Client	Pembroke Pines Charter School System
Services	Master Planning Design Criteria Professional Programming
Status	Completed in 2003
Success	With our guidance, the City adopted a design/build delivery method to bring the $60 million project to completion ahead of schedule and under budget.

The 80-acre Academic Village encompasses academic, recreational, and cultural resources for the City. Modeled after Thomas Jefferson's Academical Village at the University of Virginia, the campus is anchored by the Pembroke Pines Charter High School and incorporates the Southwest Broward County Regional Library, Broward College, Florida International University, and the River of Grass Cultural Center. Our firm created the educational specifications, programmatic requirements, master plan design, and building character of the entire campus. Pembroke Pines Charter School System was created as a response to unprecedented population growth and an overburdened School District.

To expedite construction, the City chose the design/build delivery method. The campus includes high school and college classrooms, laboratories, administrative spaces, library, cafeteria and dining facilities, and theater. Outdoor performance and gallery spaces, Olympic-sized swimming pool, tennis and basketball courts, and 30-acre environmental studies wetland complete the campus.

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BAK School of the Arts

Client	School District of Palm Beach County
Services	Master Planning Programming Educational Specification Design Criteria Package

Due to the unique nature of the needs at the Bak School of the Arts, no ordinary educational specification would fit with curriculum focused on music, art, theater, and dance. Replacement of the existing school required that the standards of a typical middle school be translated into a program that inspires and nourishes the creativity of the School' staff and student populations.

Charged with the task of interpreting, organizing, and orchestrating the needs of the students and staff, **SRS** was integral in creating the Education Specifications and Design Criteria for the new campus, as well as generating a master plan for its development. The developed program culminated in a total of 204,000 SF of construction, which included a performance theater; black box theater; indoor/outdoor gallery spaces; classrooms and support spaces; dance "suite" studios and support spaces; theater "suite" spaces, including set construction workshops, prop storage and costume-making studios; art "suite" studios and support spaces; music "suite" studios and support spaces; a media center; core curriculum classrooms; exceptional student education spaces; a food service facility; a gymnasium and physical education pavilion; fields and playcourts; plus administrative spaces.

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Samuel Scheck Hillel Community Day School

Client	Samuel Scheck Hillel Community Day School
Services	Master Planning Architectural Design Interior Design Construction Administration

Synalovski Romanik Saye, LLC assisted the Hillel Community Day School with creating a master plan for the $30 million, 175,000 SF K-12 school for secular and religious studies.

The existing school campus is situated within a residential neighborhood and is adjacent to the Michael Russell Jewish Community Center. By investing in the residential properties around the existing campus, the master plan provides for a new high school building, a new pre-K and Kesher program building, a new performing arts venue, and a new media center. The organizing element is the quadrangle that connects the existing structures and the new facilities. The lawn space will provide gathering spaces and common areas for all ages. The master plan also reinvented the pedestrian, bus, and parent vehicular traffic patterns.

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David Posnack Jewish Day School, Upper School & Gymnasium

Client	David Posnack Jewish Day School
Services	Master Planning Schematic Design Interior Design
Status	Completed November 2015

Our firm has been selected to design and manage the modernization and expansion of the Paul & Maggie Fischer High School on the Jewish Community Center 40-acre campus. Started in 1974, the Jewish Day School enjoys a well-deserved reputation as one of the County's outstanding academic facilities, and its high school is known as Broward County's premier Jewish college prep school. The expansion and modernization will encompass additional state-of-the-art classrooms on the second floor, and the administrative headquarters of Jewish Federation of Broward County and CAJE (Center for Advancement of Jewish Education) on the first floor.

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Pompano Beach Fire Station/ EOC

Client	City of Pompano Beach
Services	Schematic Design Permitting Bidding Construction Documents Construction Administration
Status	To be completed in 2021

The New Emergency Operations Center building's footprint anticipated to be +/- 12,500 SF of program and a total building area of +/- 25,000 SF within a two (2) story (20' + 14') solution, as well as a separate four (4) Level Parking Garage Structure [Ground Level Height for Fire Vehicle Storage, plus 3 levels of parking (250 parking spaces total) with the top floor deck being open]. Construction Budget is anticipated at $15,000,000. Proposed site improvements are for +/- 1.9 Acre portion of the existing City of Pompano Beach Public Safety Complex.

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TownHomes at Raintree

Client	CalAtlantic Homes
Services	Master Plan Site Plan Development
Status	Completed in 2016
Success	SRS remodelled an existing Golf Course, to create a 500 residential unit Community.

SRS was tasked with taking a Pembroke Pines Golf Course and creating a Master Plan for a Residential Developer, including the address list for 500 homes as well as the Clubhouse. **SRS** started development of the site by designing elements of the commercial phase of the project which included the Finger Lickin' Restaurant. The Firm also allocated the lots within each different phase.

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Two Ten Aventura

Client	The Weintraub Companies
Services	Schematic Design Design Development Interior Design Construction Documents Permitting Construction Assistance LEED Administration
Status	Completion for early 2020
Success	SRS has been able to design a facility with a 9 story Office Building, a 6 story shared garage and and 4 story religious facility and meet all the required variances (City, Site, Parking, etc.) for the City.

SRS was contracted to provide Architectural and Engineering Services as required for the development of a +/- 89,184 S.F. ,9 story Office Building. Complimented by a +/- 364, 6 story vehicle Parking Garage; slated to be certified LEED Gold for Core and Shell. The ground floor shall provide opportunities for retail and other commercial spaces, along with the central lobby for further building floor access. The subsequent 8 floors will have 10 have tenant spaces available, with the ability to be consolidated into larger offices dependent on the tenant business requirements.

The linear layout of the site provided a particular challenge to the building program,along with a shared garage, needed to meet the parking threshold for buildings of this nature in the City of Aventura. Coordination with Chabad of Aventura's (Synagogue - for Services and Pre-School - Class & After School Care), activity schedule had to be achieved for project success.

Seeking LEED Gold

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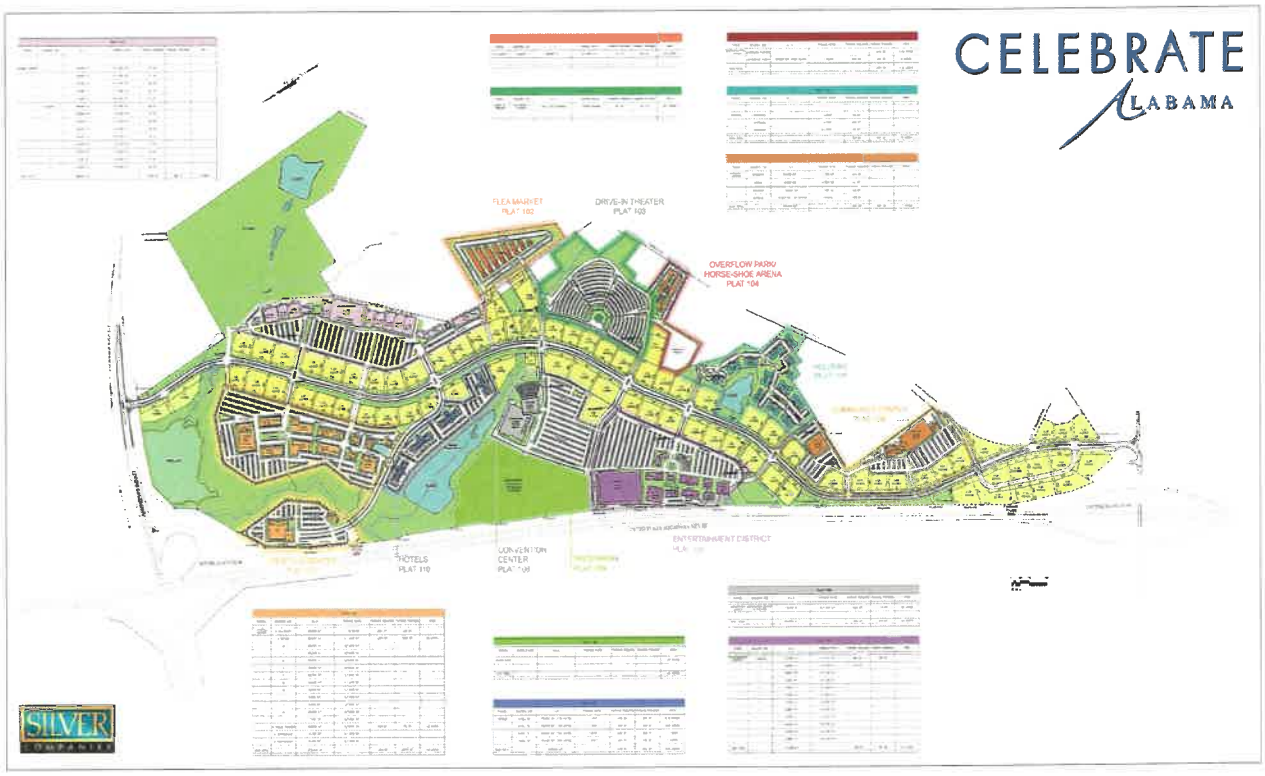


Celebrate Alabama - Master Plan

Client	Silver Companies/ Performa Entertainment Real Estate, Inc.
Services	Master Planning Programming Schematics

A mixed-use, retail and entertainment concept based on the rich historical past of Alabama. Restaurants, night clubs, and retail shops located in a pedestrian-friendly main street atmosphere created with beautiful architectural back drops and an astute use of appropriate and authentic detail. The +/- 240 acre site will encompass 96 acres of retail, 31.5 acres of entertainment district that "celebrates Alabama", 20 acres of hotel, 20 aces of convention center, 16 acres of residential, 18.3 acres of drive-in theater, 25 acres of water park,12.5 acres of flea market, and 9.75 acres for a horseshoe arena.







Client
Fort Lauderdale Downtown Development Authority (DDA)
110 East Broward Boulevard, Suite 1610
Fort Lauderdale, FL 33301

Contact Information at Time of Project
Elizabeth Van Zandt
Executive Vice President
Tel: 954.123.4567
Elizabeth@ddaftl.org

Project Date
2020

Services Provided
Landscape Architecture
Civil Engineering
Electrical Engineering
Surveying

Firm's Fees
$ 81,195.00

Construction Cost
$ 750,000.00 (Budgeted)
$ 650,000.00 (Actual)

SW 2ND AVENUE STREETSCAPE PROJECT
Fort Lauderdale, FL

Our approach to this project was one inherently about urban design and space-creation. It was not simply a matter of beautification, but rather a process of embedding the environment with value to take advantage of inherent, flexible opportunities. We believe that these, in turn, will animate socialization, celebrate the culture of place, and provide for a multi-functional framework. We seek to capture the human experience, including mood, atmosphere, color, sound, tactility, pleasure and light that characterizes the ethos of 'place' that lives at this intersection of:

- Culture – with the Broward Center for the Performing Arts, Museum of Discovery and Science, and the Esplanade Park,
- Socialization – with the vibrant Himmarshee Street nightlife scene,
- History – with the campus of historical buildings, including the Museum of History, Hoch Heritage Center, Philemon Bryan House, King-Cromartie House, and the Schoolhouse), and
- Access and Connectivity – with the continuity of the Riverwalk as a major destination linking the various waterfront properties.

Our goal for this project was to provide a design solution that results in products that are resilient, innovative, creative, sensitive, inspiring, memorable, responsible, interpretive, comprehensive, imaginative and visionary. We lead by design and with design.







WILTON MANORS URBAN FORM & DENSITY STUDY

Wilton Manors, FL

As an effort to plan for the future of the city's urban form, CGA was retained by the City of Wilton Manors to investigate the form and density of the city's past development to perceive what availability and intensity allowances are present. The goal of the Urban Form & Density Study, through a collaborative effort between Urban Design and Planning Departments, is to develop strategies for form requirements that not only to modify the perception of the village-character that Wilton Manors is recognized for, but also to protect the scale of the abutting single-family uses while increasing the quality-of-life conditions that lack throughout the City.

CGA is addressing the project in a two-step approach: first, to gauge the public's interest through an outreach meeting that walks through the team's initial findings of the past development to established valuable input on how and where the City may be looking to increase intensity, and secondly, to show how the opportunities of economic, urban development can be implemented throughout the City through illustrations of development scenarios and design guidelines that augment priorities of urban experiences.

Client
City of Wilton Manors
2020 Wilton Drive
Wilton Manors, FL 33305

Contact Information at Time of Project
Leigh Ann Henderson
City Manager
954.390.2120
lhenderson@wiltonmanors.com

Project Date
2019

Services Provided
Data Tech & Dev
Landscape Architecture
Urban Design
Planning

Firm's Fees
$ 51,855.00

Construction Cost
$ Not Applicable







Client
City of Delray Beach CRA
20 North Swinton Avenue
Delray Beach, FL 33444

Contact Information at Time of Project
Jeff Costello
Assistant CRA Director
Tel: 561.276.8640
CostelloJ@ci.delray-beach.fl.us

Project Date
2015 - 2017

Services Provided
Urban Design
Landscape Architecture
Civil Engineering
Electrical Engineering
Surveying

Firm's Fees
$ 7,000.00

Construction Cost
$ 800,000.00

FIRE STATION COMMEMORATIVE PLAZA
Delray, FL

The Delray Beach CRA's 2002 Downtown Master Plan identified NW/SW 5th Avenue as the mid-point along Atlantic Avenue, between Interstate I-95 and the downtown core. The plan recommended the creation of twin public plazas on the northwest and southwest corners of the intersection to serve as a new neighborhood center and gathering place for the community as a whole.

CGA designed the plaza on the Northwest corner which consists of landscape features and pedestrian amenities. The design also included colorful terrazzo and keystone pavers similar to the Libby Wesley Plaza (SW corner) of intersection, and includes four bronze emblems featuring fire rescue motifs. Green building elements such as permeable pavers and native vegetation were also incorporated into the project. The design allows for seamless integration into the Atlantic Avenue corridor while still honoring the unique civic identity of the Fire Rescue Headquarters.

Aggregation Analysis

B1



- High probability for aggregation
- Medium probability for aggregation
- Low probability for aggregation
- Recently developed parcels
- Town-owned parcels



Existing Massing



Possible Massing

Client
Town of Surfside
9293 Harding Avenue
Surfside, FL 33154

Contact Information at Time of Project
Guillermo Olmedillo
Town Manager
Tel: 305.861.4863
GOlmedillo@townofsurfsidefl.gov

Project Date
2015

Services Provided
Planning and Zoning
Urban Design

Firm's Fees
$ Not Applicable

Construction Cost
$ Not Applicable

SURFSIDE CORRIDOR ANALYSIS

Surfside, FL

The Town of Surfside noticed high interest in redevelopment of the corridor between Collins and Harding Avenues. In an effort to stay ahead of the new construction, there was interest to prepare criteria to help guide future development into the desired development pattern. CGA prepared an analysis and zoning criteria which included the following:

- Preparation of new zoning criteria and comparison of existing conditions
- A review of green book traffic engineering standards as well as Miami-Dade County and FDOT as it relates to mid-block accessibility, walkways, pedestrian activity
- Impacts to existing buildings and strategies for potential non-conformities such as if there is a modification to an existing building, under what circumstances would the entire development need to be brought up to the proposed code
- Consistency of new criteria with comprehensive plan
- Consistency of new criteria with other sections of the zoning code such as off-street parking, signs, accessory structures, conditional uses, landscaping
- Requirements for open space in terms of landscaping, public space
- Coordination with legal in terms of vested rights, reduced density or intensity resulting from new zoning criteria
- Design criteria for pedestrian walkways



Client
City of Tamarac
7525 NW 88th Avenue
Tamarac, FL 33321

Contact Information at Time of Project
Frank Zickar
Director Community Development Dept.
Tel: 954.597.3530
Frank.Zickar@tamarac.org

Project Date
2012 - 2014

Services Provided
Urban Design
Landscape Architecture
Planning
Civil Engineering
Transportation Engineering
Redevelopment Services

Firm's Fees
$ 174,000.00

Construction Cost
$ Not Applicable

TAMARAC CORRIDOR STUDY

Tamarac, FL

The Redevelopment Study focused on key commercial areas within Tamarac. Three primary areas of opportunity were identified with unique marketing, economic development, urban design and land use strategies. The study included planning and design strategies intent on (a) positioning the City's commercial areas to be more competitive for redevelopment opportunities; (b) identifying current and future market demand within the City's commercial areas; (c) identifying the ten-year potential for key uses and activities within the City; (d) recommending zoning patterns to promote sustainable transit-oriented development principles; and (e) reflecting green principles for redevelopment. The final study provided recommendations to target specific market sectors and made recommendations to better-situate the City in a highly competitive redevelopment market, with a focus on increasing economy, live-work, livability, walkability, sustainability and aesthetic qualities to serve as attractors for commercial investment and a new generation of home-buyers.







DORAL BOULEVARD STREETSCAPE MASTER PLAN

Doral, FL

Calvin, Giordano & Associates prepared the Doral Boulevard Streetscape Master Plan for NW 36/41st Street in the then-newly incorporated City of Doral. The master plan addresses issues both of the planning and beautification nature. The plan establishes the guidelines for urban development fronting the boulevard, determining building heights, massing characteristics, sidewalk amenities, and it established the parameters through which a pedestrian-friendly environment can be created. Additionally, the master plan establishes a beautification palette consisting of street furniture, paving styles, plant palettes, and architectural features at strategic points for the creation of gateways and determinant of a sense of place. An important aspect of the project is the planning of a consistent branding strategy with the use of landscape buffer design, gateway designs, city entrance designs off of both the Turnpike and the Palmetto Expressway, and a coherent theme consistent with the various urban and sub-urban qualities present along the 4-mile corridor's stretch.

Client
City of Doral
8300 NW 53rd Street, Suite 100
Doral, FL 33166

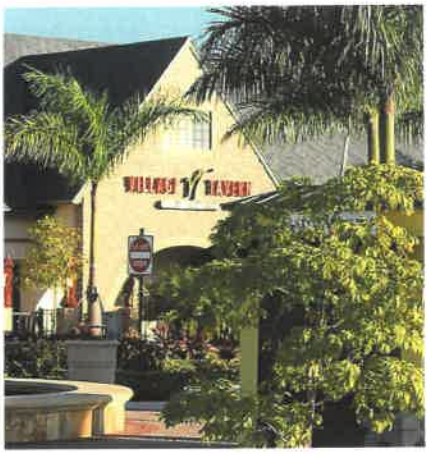
Contact Information at Time of Project
Sergio Purrinos
City Manager
Tel: 305.593.6725

Project Date
2007

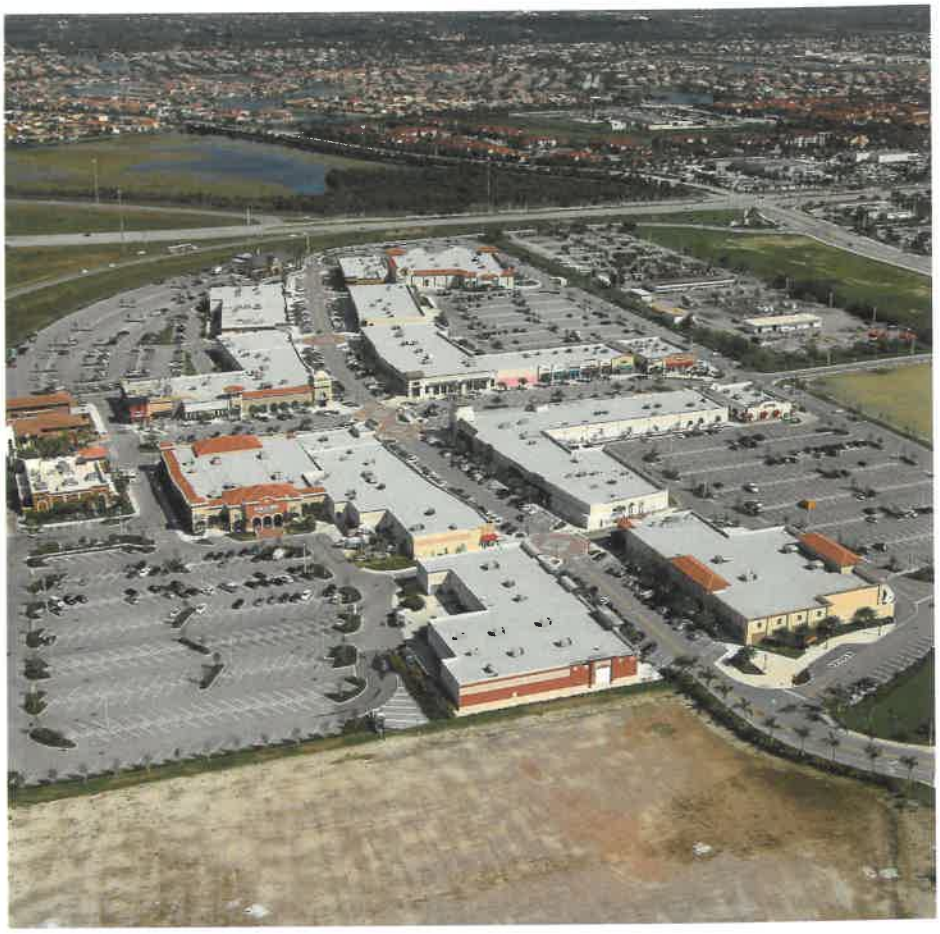
Services Provided
Urban Design
Landscape Architecture
Surveying

Firm's Fees
$ 150,000.00

Construction Cost
$ Not Applicable







Client
Duke Construction
4700 Millenia Boulevard, Suite 380
Orlando, FL 32839

Contact Information at Time of Project
Brent Albertson, PE
Development Services Director

Project Date
2008

Services Provided
Landscape Architecture
Rezoning / Platting
Design Guidelines
Civil Engineering
Irrigation Design
Surveying
Electrical Engineering
Construction Administration

Firm s Fees
$ 495,000.00

Construction Cost
$ 6.19 Million

SHOPS AT PEMBROKE GARDENS
Pembroke Pines, FL

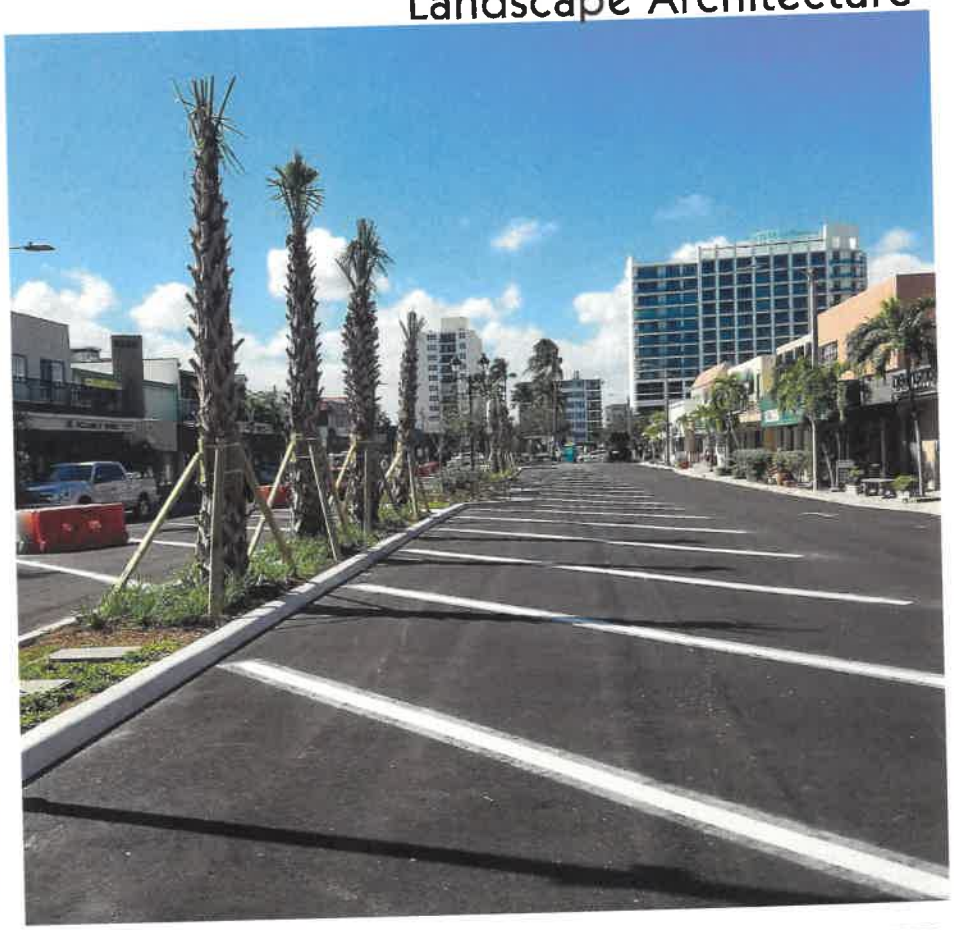
Shops at Pembroke Gardens is a 400,000 sq. ft. Lifestyle Center designed to promote a vibrant, dynamic, and successful pedestrian retail environment. Located on approximately forty (40) acres within the City of Pembroke Pines, Shops at Pembroke Gardens provides a unique pedestrian shopping experience consisting of a variety of national, regional, and local retailers. Anchoring the Shops at Pembroke Gardens are Loehmann's, DSW, Barnes & Noble, and Golf Galaxy. A trolley stop was also designed to serve the neighboring Century Village Residents.

CGA processed the plat, master site plan, and rezoning for the site. The site was rezoned from A-1 to Planned Commercial Development (PCD), and CGA worked with the developer and the City to create design guidelines tailored specifically to the project. The guidelines were written to provide sufficient flexibility to each retailer to bring forth its unique image and identity, resulting in a true downtown shopping experience.

Additionally, CGA processed site plan amendment applications for the Lifestyle Center's perimeter buildings, each of which required separate architectural review and approval.







NORTH GALT SHOPS AT A1A & NE 32ND & 33RD STREET

Fort Lauderdale, FL

Client
Fort Lauderdale Transportation and Mobility Department

Contact Information at Time of Project
Susan Capdeville
Senior Administrative Assistant
Transportation and Mobility (TAM)
Tel: 954.828.4699
SCapdeville@fortlauderdale.gov

Project Date
2018 - 2020

Services Provided
Landscape Architecture
Surveying
Civil Engineering
Electrical Engineering
Construction Services

Firm's Fees
$ 109,980.00

Construction Cost
$ 960,000.00 (Budgeted)
$ 958,791.50 (Actual)

The project location was one block west of A1A on two streets along this coastal business district. The project included the strip business shops on the south and north side of the block with an angled parking area in the middle of the space and one-way traffic on each side. The center median space on NE 32nd Street contained a ten-foot-wide planting space with existing trees and palms. The handicap spaces on both blocks did not meet ADA so the improvements to pedestrian safety was a key component of this project. On N.E. 33rd Street, a smaller median was in place which had been planted with large Mahogany trees that were damaging the existing curb, concrete walks, and asphalt paving as the roots of the trees were uplifting the hardscape. These trees were permitted for removal and mitigation through the City's Department of Sustainability Design. The replacements for these trees included the installation of a sub-surface root space system called Silva Cells which expanded the root space below the asphalt parking area. This system provided a sustainable planting method for the new native trees.

CGA worked with City staff alongside the local business community to ensure that they were aware of all planned construction activities in advance. Bulb-out planting areas were incorporated into the design at the west end of each block to improve the pedestrian crosswalk condition for enhanced safety. Services that were provided by CGA included landscape architecture, surveying, Civil and Electrical Engineering and Construction Administrative services. Existing FPL lighting was replaced with LED fixtures to meet code for pedestrian travel, and new decorative lighting was installed to provide consistent aesthetics and greater energy efficiency. Additional scope included new curbing, drainage, electrical pedestals, and control panel upgrades. This important project ties to the iconic Fort Lauderdale Beachwalk and oceanfront experience and provided much needed sustainable improvements to this historic business district.







NOVA DRIVE COMPLETE STREETS IMPROVEMENTS (CIGP FUNDED)

Davie, FL

CGA recently completed the design, permitting (SFWMD, CBWCD, THISCD, BC-HCED), bidding services and post design services for the Nova Drive Improvements project (from Davie Road to University Drive) for Town of Davie. The construction scope of work includes 2521 LF of Exfiltration Trench, 4067 LF of RCP (12" to 30" diameter), 75 storm inlets/manholes, regrading of swales, adding medians, upgrading ADA compliance, signalization improvements, a new roundabout, bike lanes, and associated roadway infrastructure improvements.

The eastern commercial end of the corridor was updated from a 3-lane section to a 4 lane divided section with bike lanes and wide sidewalks while the western, residential section was widened to accomodate bike lanes and/or sharrows. A roundabout justification report with public outreach was required to permit the roundabout in a non-traditional location within in the corridor with the purpose of reducing speeds and allowing easy "u-turns". The project also included upgrading the signalization at the intersection of College Avenue and Nova Drive.

Client
Town of Davie
6591 Orange Drive
Davie, FL 33314

Contact Information at Time of Project
Jonathan Vogt, PE
Town Engineer
Tel: 954.797.1197
Jonathan_Vogt@davie-fl.gov

Project Date
2014 - 2020

Services Provided
Civil Engineering
Traffic Engineering
Landscape Architecture
Surveying and Mapping
Post Design Services

Firm's Fees
$ 459,475.00

Construction Cost
$ 6,443,081.26







Client
City of Miami Beach
1700 Convention Center Drive
Miami Beach, FL 33139

Contact Information at Time of Project
Omar Leon
Urban Forester, Environmental & Sustainability Department
Tel: 305.673.7722
OmarLeon@miamibeachfl.gov

Project Date
2019 - Ongoing

Services Provided
Landscape Architecture
Urban Design
Resiliency Design
Arborist Services

Collaborators
Davey Resource Group, Inc.

Firm's Fees
$ 49,660.00

Construction Cost
$ Not Applicable

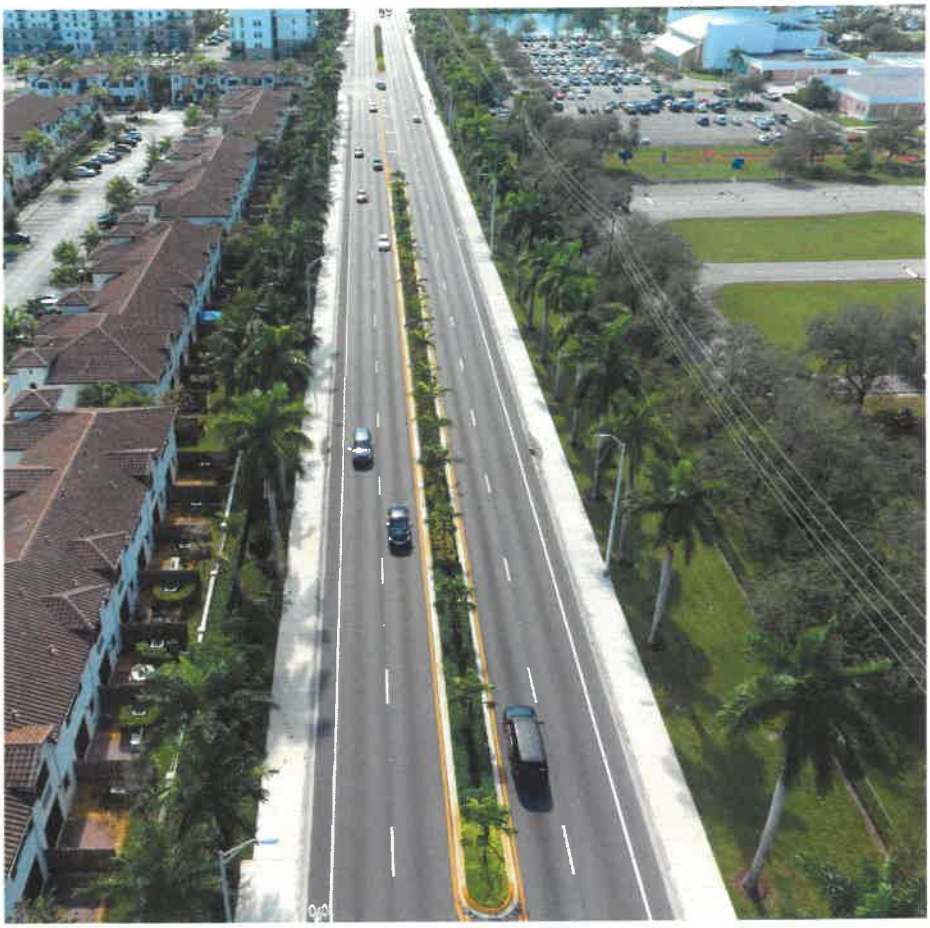
URBAN FORESTRY MASTER PLAN
Miami Beach, FL

In partnership with Davey Resource Group and Calvin, Giordano and Associates, Inc. (CGA) has developed an Urban Forestry Master Plan, focused on managing the City's trees into the future. The plan establishes a clear set of priorities and objectives that aid in the management, maintenance, and future planting of trees throughout the City by providing a sustainable and strategic framework.

CGA's primary contribution to the master plan was the development of an implementable 'Tool Kit' that advances the recommendations in the master plan to generate standards that guide the roll-out of these. The 'Tool Kit' includes specific case studies of unique conditions in the City that address the intersection of urban forestry considerations with issues such as historic preservation, sea-level rise, and community/neighborhood identities with a focus on satisfying the City's goal to have strategies in place to increase resiliency and climate adaptation. Additionally, the 'Tool Kit' establishes acceptable plant palettes and the species' most desirable use-situations, as well as constructability standards for balancing adequate root-growth zones with green infrastructure and urban streetscape build-out conditions. Finally, the 'Tool Kit' establishes a street-tree prioritization plan to guide future streetscape projects, examines and establishes a metric of measurement to define "success" in future-planned City projects across several different departments, and it establishes parameters to facilitate the cost estimating and planning for these during the budget cycles and scope processes of each project.







Client
Town of Davie
6591 Orange Drive
Davie, FL 33314

Contact Information at Time of Project:
Jonathan Vogt, PE
Town Engineer
Tel: 954.797.1097
jonathan_vogt@davie-fl.gov

Project Date
2013 - 2018

Services Provided
Landscape Architecture
Civil Engineering
Electrical Engineering
Traffic Engineering
Arboricultural Services
Surveying
Construction Administration

Firm's Fees
$ 354,000.00 (Phase I)
$ 288,000.00 (Phase II)

Construction Cost
$ 3,665,749.00 (Phase I)
$ 2,400,000.00 (Phase II)

DAVIE ROAD PHASE I & II
Davie, FL

Phase I: This project, which was partially funded by a FDOT County Incentive Grant, included the widening of Davie Rd from 4 lanes to 6 lanes between SR 84 and Nova Dr. The scope included adding a median, an additional lane in each direction, bike lanes, a new signal at Nova Dr and Davie Rd to accommodate the wider roadway, pedestrian upgrades, tree relocations and removals, drainage and lighting modifications, utility coordination, and signal modifications at Reese Rd to accommodate proposed dual left turns from southbound Davie Rd to Reese Rd. This corridor, faced with constrained right of way, had to accommodate the widening to six lanes while maintaining right turn lanes where there were existing ones. Permitting was required through the local drainage district, Broward County Highway Construction and Engineering Division, FDOT for work near SR 84, SFWMD, and the Town of Davie. Harmonization with private right of way and changes to access due to the median, required coordination with the businesses.

Phase II: This phase was funded by a Transportation Enhancement grant through the FDOT D4, which required it to follow FDOT LAP submittal requirements. It consisted of improvements to Davie Rd from Nova Dr (SW 24th St) to SW 39th St. The scope included construction of a landscaped median, widening existing sidewalks, milling and resurfacing, signing and pavement markings, adding bicycle lanes, drainage, tree relocations and removals, pedestrian lighting and conventional roadway lighting modifications. This project also included replacing the school zone flashing beacon on Davie Rd north of SW 37th St, signal modifications and guide sign assembly at 39 St. Permitting was required through CBWCD, THISCD, SFWMD, Broward County Highway Construction and Engineering Division (BCHCED), Broward County Traffic Engineering Division (BCTED), FDOT and the Town of Davie.







Client
City of Oakland Park
3650 NE 12th Avenue
Oakland Park, FL 33334

Contact Information at Time of Project
Harvey Rambarath
Assistant Director Engineering &
Community Development
Tel: 954.630.4478
harveyr@oaklandparkfl.gov

Project Date
2012

Services Provided
Landscape Architecture
Civil Engineering
Surveying

Firm's Fees
$ 24,955.00

Construction Cost
$ 400,000.00

OAKLAND PARK STATION
Oakland Park, FL

CGA was contracted by the City of Oakland Park to design a public plaza at a prominent location within the City's Culinary District. The public plaza is the linchpin to the newly established District's catalyst for redevelopment, serving as a connective means and threshold to a brewery being proposed in a presently vacant industrial building. The goal of the plaza's design was to meet the goals of the District's master plan in contributing spaces of value for social, public use to increase the pedestrian experiences being lent by the District. Additionally, the plaza provides ample areas and infrastructure to serve as the designated location for future street markets – this includes ample electrical connection stations, a flexible elevated area that can be used as a stage area, and ample outdoor seating opportunities through the use of elevated planters with seat walls. The design of the plaza required very close attention to detail design to ensure that the quality of the space was of a high architectural quality, consistent with the initial branding strategies already embarked by the City. Lastly, the project was conceived, design and developed through a cooperative process with the assigned City officials, the developers and adjacent property owner, lease and their contractor, and finally with the City-selected contractor contracted to build the plaza project. This coordination was a highlight of the project which ensured that the design ideas were clearly communicated and translated into the implementation phase, that all in-building needs were met and scheduled so as to not conflict with the plaza's tight construction schedule, and that the continuity and balance of design elements was achieved between the public space and the improvements proposed by the adjacent building in terms of design treatments, color, signage and motifs.







Client
City of Weston
17200 Royal Palm Boulevard
Weston, FL 33326

Contact Information at Time of Project
Denise Barrett-Miller
Director of Communications
Tel: 954.385.2000
dbarrett@westonfl.org

Project Date
2007

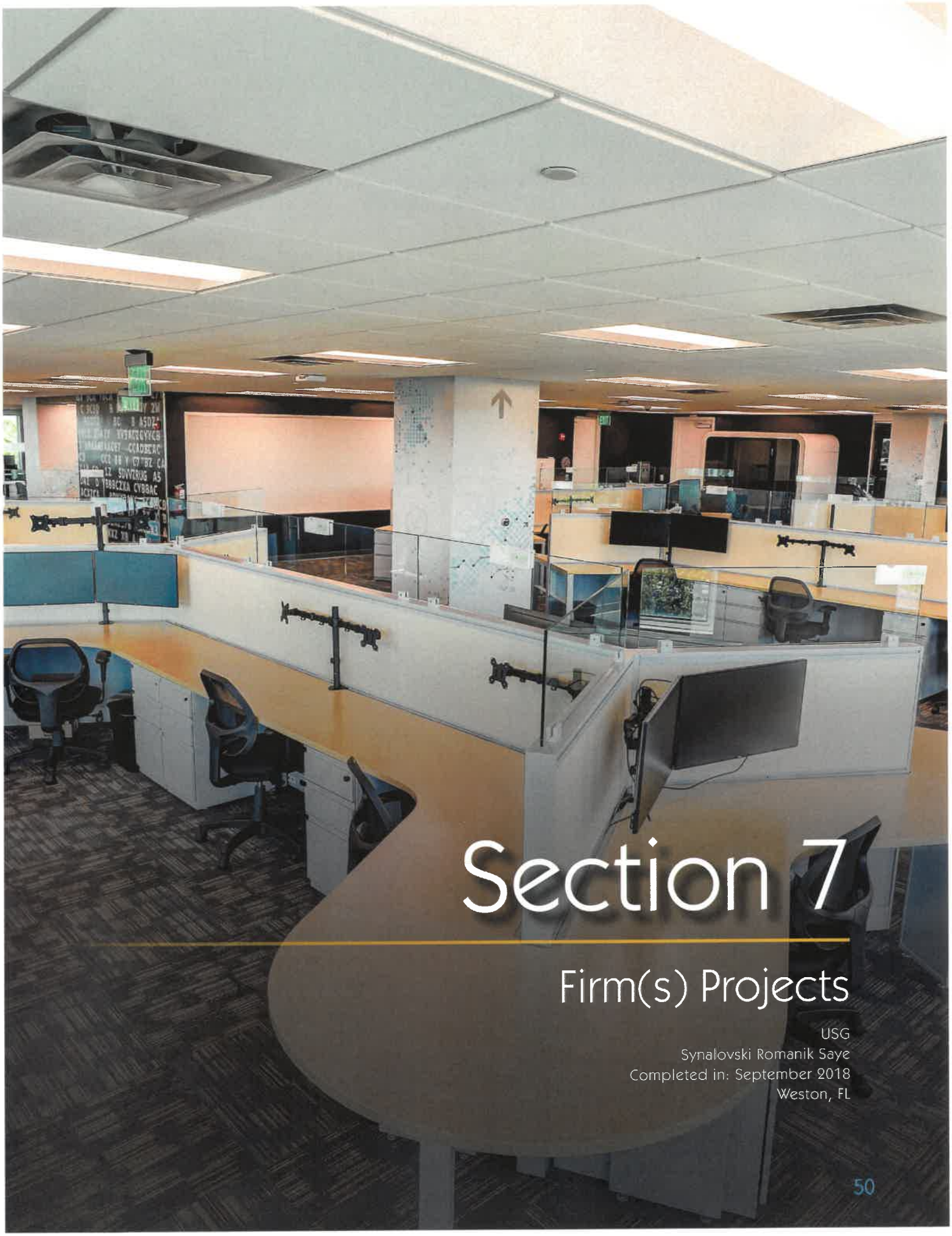
Services Provided
Surveying
Landscape Architecture
Irrigation Design
Civil Engineering
Electrical Engineering
Construction Administration

Firm's Fees
$ 175,000.00

Construction Cost
$ 6,000,000.00 (Total)
$ 1,500,000.00 (Site Work)

WESTON CITY HALL
Weston, FL

CGA teamed with Synalovski Romanik Saye to provide site design, civil engineering, landscape and irrigation design for the new City Hall building for the City of Weston. The site was the former sales center for the Arvida Development Corporation while they were building homes and creating the community of Weston. As such, there were numerous large trees and specimen palms on the site. CGA worked closely architects and civil engineers to site the building, parking, and utilities in such a way to preserve and relocate as many trees as possible. The resulting effect is that the building appears to be established and nestled on the site with lots of mature trees surrounding it, even though it is brand new. The City of Weston prides itself on the extensive landscape buffers among the main roadways, and despite this being a City facility building, this project is different. The building has been set back from the road, allowing for the preservation of some very large trees and palms as well as lush landscape treatment as the front of the building is approached.



Section 7

Firm(s) Projects

USG
Synalovski Romanik Saye
Completed in: September 2018
Weston, FL

Firm's Projects

All SRS projects have historically followed the same successful chain of command with Sub-Consultants and has worked efficient and effectively in all of our successful and award winning Municipal Projects.

A list of our Municipal Experience with 47 Municipalities and 356 Projects has been provided in the following pages.

Through our 35 year history, these projects provide SRS with the expertise and acquired knowledgability to deliver successfully to all our Public and Private Sector clients. These experiences will certainly serve in the best interest of the City of Destin and its Community.

The requested Firm's Project References of are included in the following pages. Furthemore, to further showcase our firms expereince, a list of completed Municipal projects has also been provided for your review.

Project #1

Contact:	Christina Sorensen
Title:	Director of Recreation and Cultural Arts
Company/Client Name:	City of Pembroke Pines
Phone Number:	(954) 392-2130
Email:	csorensen@ppines.com
Project:	Charles F Dodge City Center

Project #2

Contact:	Daniel Chaberman
Title:	Leasing Director / Property Management
Company/Client Name:	Grupo Eco
Phone Number:	(646) 323-7859
Email:	daniel.chaberman@grupo-eco.com
Project:	Atlantic Village

Project #3

Contact:	Desorae Giles-Smith
Title:	City Manager
Company/Client Name:	City of Lauderhill
Phone Number:	(954) 730-3000
E-mail:	dgiles@lauderhill-fl.gov
Project:	Lauderhill Municipal Complex

Project #4

Contact:	Ariadna Musarra
Title:	Project Manager III
Company/Client Name:	Broward County, Construction Management Division
Phone Number:	(954) 357-6473
E-mail:	amusarra@broward.org
Project:	Broward County EOC Site Master Plan

Project #5

Contact:	Steve Buckland
Title:	Director of Public Services
Company/Client Name:	City of Pembroke Pines
Phone Number:	(954) 518-9107
E-mail:	sbuckland@ppines.com
Project:	Academic Village

List of Design Services to Municipalities

City of Aventura

1. Police Department Dispatch Renovation & Expansion
2. Founders Park Restroom Improvements
3. Founders Park Splash Pool Pump House
4. Waterways Park Administration I Restroom Building

City of Boca Raton

1. ADA Transition Plan at Four City Parks
2. Meadows Park Pool Chemical Storage

Town of Bay Harbor Island

1. Officer Scott Winter's Park

Broward County

1. Law Library/JIS improvements
2. West Regional Courthouse
3. North Regional Courthouse Court Room #4
4. Court Administration
5. Mass Transit Bus Maintenance Facility
6. Hispanic Cultural and Educational Center
7. Revenue Collections Division Renovation - First Floor
8. Support Enforcement Division - First Floor
9. Emergency Generator at Booher Building
10. African American Library HVAC
11. Broward County Judicial Suites
12. Miramar Pineland Park
13. Air Monitoring Station
14. Continuing Contract for Architcetural Services
15. Miramar Pineland Park Nature Center
16. Boulevard Gardens Park Community Center Improvements
17. T.Y. Park Restroom Building Renovations
18. C.B. Smith Aquatic Staff Building
19. Park Administration Building Analysis/ Recommendation
20. Quiet Waters Restroom Building Renovations
21. West Regional Courthouse Judicial 2nd Floor Renovations
22. Miramar Pineland Park Nature Center
23. EOC Campus Master Plan
24. Annex Administration Building Renovation
25. Main Library Master Plan
26. Coca Cola Plant Facade Renovations
27. Copans Road Bus Wash & Charging Stations
28. Courthouse Copy Center Relocation
29. CMD Office Improvements
30. Park Administration Building Annex
31. GC West Surtax & MAP Improvements

City of Coconut Creek

1. City Hall Reconfiguration Space Planning
2. City Hall Generator Replacement/Upgrade
3. Material Storage Bins @ Public Services
4. Motor Pool Storage Building Addition
5. Public Services Building Addition
6. Public Safety Unisex Restroom Renovation/Remodeling
7. Recycling Storage Building Roof Remodeling
8. Sunshine Drive Rehabilitation Block Grant Program
9. Donaldson Park Master Plan
10. Cypress Creek Restroom Building
11. Park Services Building at the Recreation Complex
12. Windmill Park/Ted Thomas Center Site Planning
13. Winston Park Restroom Building
14. Continuing Contract for various City Projects
15. City Hall Storefront Replacement
16. Windmill Park Design Improvements
17. Motor Pool Storage Building Addition
18. Public Services Building Addition
19. Public Safety Restroom Renovation/ Remodel
20. Recycling Storage Building Roof Remodeling

City of Cooper City

1. Police Department Headquarters
2. Sports Complex Restroom Building

City of Dania Beach

1. Paul DeMaio Dania Beach Branch Library
2. City Hall Schematic Design
3. Fire Station No. 1 Addition and Remodeling
4. CRA Facade Imporvement Grant Program
   a. Grampa's Bakery
   b. Liggett Rexall Drug Store
   c. Davidson's Antiques
   d. 18 Realty
   e. Brighton Dental
   f. Dania Beach Florist
   g. The Beauty Factory
   h. Millenium Fire & Safety
   i. 225 Dania Beach Boulevard
   j. 1000 South Federal Highway
   k. Liberty Suites
   l. Fetch
   m. Docker's Restaurant
   n. Gallery of Amazing Things
   o. Tuscany Cafe
   p. Farah's Market
   q. Kingshead Pub
   r. Ward's Restaurant and Lounge
   s. Nu-Black Septic Tank & Drainfield Co.
   t. Brothers Food Market
5. CRA Merchant Assistance Grant Program
   a. Kingshead Pub
   b. Ward's Restaurant and Lounge
6. Ocean Park Revitalization Phase 1 Improvements
7. The Patch Community Garden Pavilion

Town of Davie

1. Fire I EMS I Police Department Fuel Island
2. Davie Fleet Maintenance
3. Pine Island Park Restroom I Concession Buildings
4. Falcon's Lea Park
5. Police Firearms Training Facility
6. Continuing Services Contract

City of Delray Beach

1. CRA Design & Construction Administrative Services
2. CRA Residential Facilities Upgrades
3. Historic House

List of Design Services to Municipalities

Florida Department of Environmental Protection
1. Statewide Architectural & Engineering Services

City of Fort Lauderdale
1. City Hall ADA Updates
2. City Hall Lobby Improvments
3. SouthSide Cultural Arts Center Restoration
4. Continuing Services Contract
5. Aquatic Center Design Criteria
6. NorthSide School Restoration
7. CRA Black Star Restaurant Compliance
8. CRA Boden Building Renovation

City of Gainesville
1. Continuing Contract for Various City Projects
2. Alfred A. Ring Park Boardwalk Replacement

City of Hallandale Beach
1. Fire Station No. 60 Master Planning
2. Hallandale Beach Branch Library Renovation
3. Continuing Services Contract
4. Ingalls Park/ Community Center Improvements

City of Hialeah
1. Continuing Contract for Various City Project

City of Highland Beach
1. Police Department Renovations

City of Hollywood
1. City Hall Additions and Renovations
2. 56th Avenue Fire Training Facilities
3. 56th Avenue Fire Maintenance Facility
4. 56th Avenue Training Tower
5. Oak Lake Community Center Renovation
6. Continuing Services for Architectural Design
7. Beach Maintenance Facility/ Municipal Vehicle Wash
8. City Hall Library 2nd Floor Improvements

City of Key West
1. Continuing Professional Services - Architectural

Lakewood Ranch - Inter District Authority
1. Continuing Professional Services - Architectural

Town of Lauderdale-by-the-Sea
1. Town Hall Master Plan
2. Jarvis Hall Patio Enclosure

City of Lauderhill
1. City Hall Municipal Complex
2. Renaissance / Windemere Guardhouse
3. Tree Gardens Color Palette
4. Windermere Color Palettes and Facade Improvements
5. John E. Mullin Community Center Pool Schematics/ Interior
6. Sadkin Center Renovation / Interior Design
7. City Hall Annex
8. Cultural Museum Interior Design
9. City-wide Bus Shelter Program
10. James Bradley Park Improvements
11. Fire Station #57 Repaint
12. Fire Station #30 Needs Assesment
13. Fire Station #30 Design Criteria Professional
14. Veteran's Park Improvements Design Criteria Professional
15. St. George Park Improvements
16. Inverrary Community Center Renovation
17. Westwind Park Finishes
18. Lauderhill Golf Maintenance Facility
19. Lauderhill 6-12 Finishes
20. Sports Park Finishes

City of Lighthouse Point
1. Police Station Renovation and Expansion
2. Fire Station Renovation & Improvements
3. Library Renovations and Expansion
4. City Hall Reconfiguration and Water Damage Remed.
5. Dixon Ahl Hall Improvements
6. Fire Station No. 22 Assessment & Schematic
7. Dan Witt Park Community Center

City of Margate
1. Fire Station No. 3

City of Marco Island
1. Multi-Departmental Building/ EOC

City of Miami Beach
1. Miami Beach Golf Club Interior Design
2. North Shore Park Improvements

City of Miami Gardens
1. Rolling Oaks Park

City of Miramar
1. Miramar Police West District Police Substation
2. Fire Station No. 70 Replacement
3. Fire Station No. 107
4. Fire Administration Expansion at Fire Station No. 84 & EOC
5. Police Headquarters Expansion and Renovation
6. Old Police Department / Fire Station #70 Demolition Plans
7. Miramar Police East Substation Schematic Design
8. Miramar Regional Park Corporate Center
9. Continuing Services Contract
10. Miramar Regional Park Back of House

Monroe County
1. Marathon Library

City of North Lauderdale
1. Police Department Demolitions

List of Design Services to Municipalities

City of North Miami

1. Continuing Contract for Various City Projects
2. Green Elderly Housing Schematic Design
3. Griffing Park & Community Center
4. Chinatown Design Guidelines

City of Palm Beach Gardens

1. Police Tactical Training Facility
2. Continuing Contract for Professional Services
3. City Hall Renovations
4. Police Headquarters Renovations
5. Care Here & Wellness Gym @ Fire Station No. 1
6. Burns Road Recreation Center Renovation
7. City Monument Sign
8. District Park Restroom, Concession & Administration
9. Sand Hill Crane Turf Maintenance Building

City of Parkland

1. Public Safety Building

City of Pembroke Pines

1. City Hall Annex
2. City Hall Lobby Enclosure Building Shell
3. City Hall Lobby Enclosure Interior Design
4. City Hall Parking Garage Feasibility Study
5. City Hall Roof Analysis & Repair Feasibility Study
6. Charter High School UBCI Schematics
7. Fire-Rescue Department Maintenance Facility
8. Fire Station No. 33
9. Fire Station No. 79
10. Fire Station No. 89 Renovations
11. Fire Station No. 99
12. Fire Station No. 99 Addition
13. Fire Station No. 101 & EOC
14. Pembroke Shore Gymnasium and Park
15. Pembroke Shore Optimist Building
16. Tanglewood Park Restroom Building
17. Walter C. Young Restroom Building
18. Chapel Trail Park Concession Building
19. Pembroke Pines Central Campus (Pre & Elementary School)
20. Design Criteria Professional and UBCI Inspections Services
21. Pembroke Pines Charter Middle School
22. Design Criteria Professional and UBCI Inspection Services
23. Academic Village I P. Pines Charter High School
24. Pines Conference Center Feasibility Study
25. Police Headquarters Expansion Feasibility Study
26. Police Headquarters First Floor Renov. and Expansion
27. Police Headquarters Second Floor Renovation
28. Police Headquarter Fourth Floor Renovation
29. Pembroke Pines Fire Training Facility
30. Pembroke Pines Police Training Facility
31. Club 19 @ Pembroke Lakes Golf and Racquet Club
32. Police Station Command Post Storage Building
33. West District Police Substation
34. Public Services Expansion
35. Chapel Trail Storage/Meeting Room
36. Silver Lakes Storage/Meeting Room
37. Pembroke Pines Police Equestrian Facility
38. Children's Harbor Restroom Building
39. Village Community Center
40. Ansin Park Concession Building
41. Cinnamon Park Concession Building
42. Pembroke Lakes Golf and Racquet Club Renovation
43. Dream Park @ Spring Valley Master Planning
44. City Center Master Plan
45. Flamingo Park Concession Building
46. Flanagan High School Restroom I Concession Building
47. Fletcher Park Community Center Renovation
48. Pines Central Park Concession Building
49. Pines Recreation Center Concession Building
50. Senior Center Pool/ Pool House & Connector
51. Spring Valley Park Concession Building
52. SW Pines Nature Center Teen/Senior Center Design/B
53. Public Services Master Plan
54. Susan B. Anthony Recovery Center
55. Pembroke Senior Housing Towers 1&2 @ Howard C. Forema
56. Pembroke Senior Housing Towers 3 @ Howard C. Foreman
57. Civic Center/City Hall Design Criteria Professional
58. Continuing Contract for Architcetural Services
59. Fire Training Facility
60. Dream Park
61. Westcare Rehabilitation Renovation
62. Club 19 Feasibility Study
63. Memorial Pavillion @ City Center

City of Plantation

1. Fire Station No. 2 Remodeling
2. Fire Station No. 4 Bunk Room Addition
3. Fire Station No. 6
4. Police Department Expansion & Renovation
5. Volunteer Park Community Center
6. Jim Ward Park Community Center
7. Public Works Fleet Maintenance Facility
8. Central Park ADA Improvements
9. Plantation Community Center
10. Veltri Tennis Center Fire Remediation
11. Continuing Contract for Professional Services
12. Pine Island Park Improvements

City of Pompano Beach

1. Fire Station No. 61 Renovations
2. Charlotte Burrie Community Center
3. Architectural Services for Various City Projects
4. Emma Lou Olson Community Center Improvements
5. Fire Station/ EOC
6. Municipal Services Complex Master Plan

Seminole Tribe of Florida

1. Public Safety Feasibility Study & Master Plan

Town of Southwest Ranches

1. Town Hall Renovations
2. Town Hall Generator and Enclosure
3. Continuing Services Contract for Professional Services

List of Design Services to Municipalities

City of Sunny Isles Beach

1. City Hall Improvements
2. Pelican Park Improvements
3. City Parking Garage Storage Enclosure

City of Sunrise

1. Public Works Compound
2. Fleet Maintenance - Leisure Services/ Fueling Facility
3. Sunrise Gas Facility
4. Sunrise Athletic Complex Drainage
5. Piper Field and Restroom
6. Civic Center Family Pool
7. Village Multipurpose Building
8. Continuing Contract for Professional Services

Town of Surfside

1. Continuing Services Contract
2. 96th Street Park

City of Tamarac

1. Fire Station No. 78
2. Continuing Services Contract
3. Behring Community Center Schematic Design
4. City Hall Entry Expansions

City of Weston

1. Weston City Hall
2. Fire Station No. 55/ Renovation
3. Fire Station No. 67/ Renovation
4. Fire Station No. 81/ Renovation
5. Police Services Center – Broward Sheriff's Office
6. Public Services Infill
7. Public Works Complex/ Renovation
8. City Signage Program
9. Weston Tennis Center
10. Tequesta Park Concession I Restroom Building
11. Weston Library Park
12. Weston Community Center
13. Weston Community Center Expansion
14. 102 Acre Regional Park
15. Park Pump Stations #1 & #2
16. Weston Tennis Center Expansion
17. Weston Community Center Expansion/ Renovation
18. Peace Mound Park Restroom Building
19. Continuing Professional Architectural Services
20. Indian Trace Restroom Building
21. Bonaventure Park Restroom Building
22. Park Auxiliary Building Renovations

West Manatee Fire Rescue

1. Fire Administration Renovations
2. Fire Station #1 Renovations
3. Fire Station #2 Remodel and Expansion

West Palm Beach

1. Architectural Services on a Continuing Contract

U.S. Customs and Border Protection

1. Fort Lauderdale 15th Street Marine Patrol Office Renovation





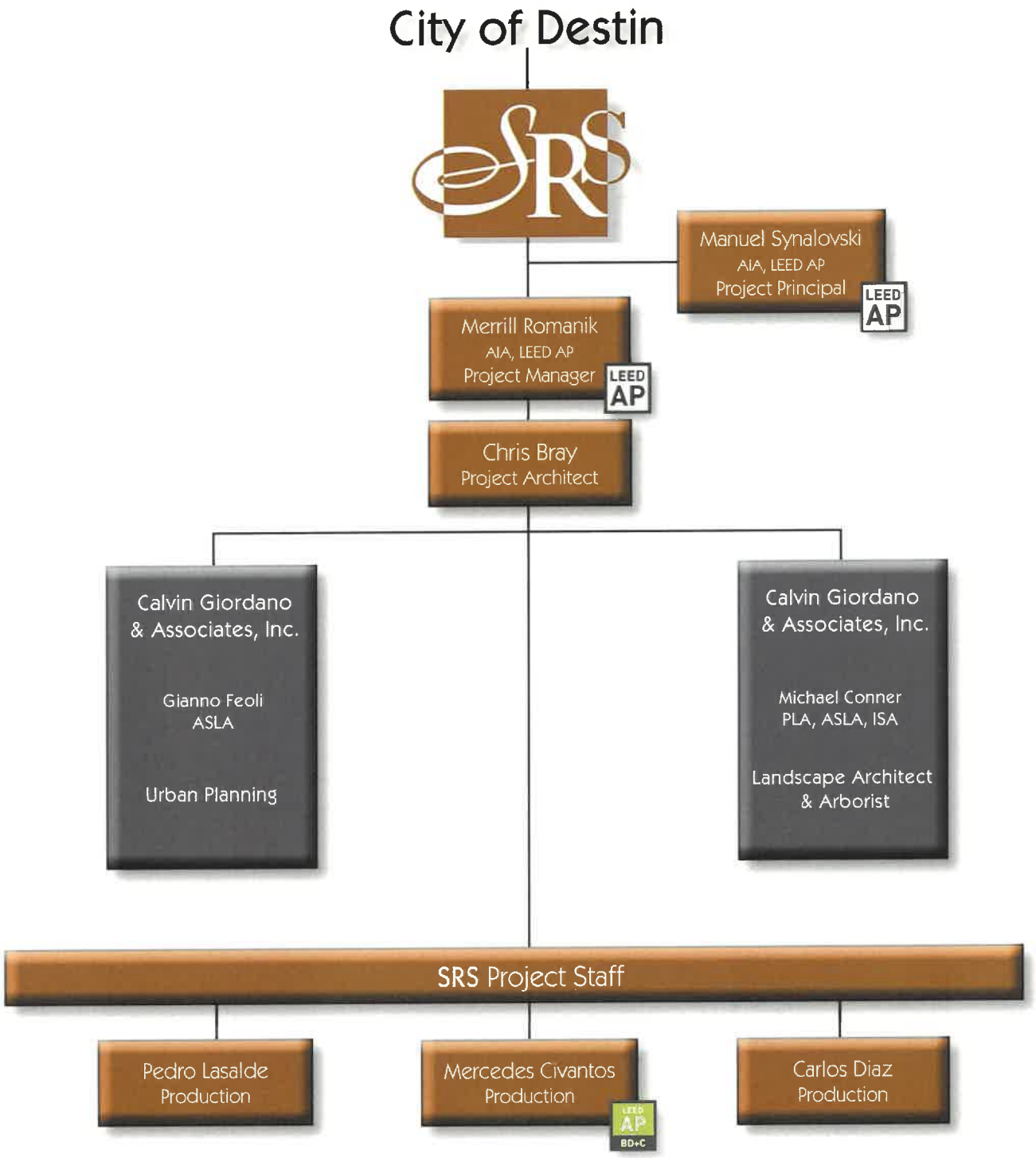




Section 8

Project Management Organization

Organizational Chart



SYNALOVSKI ROMANIK SAYE

Resume of Key Team Member

Manuel Synalovski, AIA, LEED AP

Project Principal



Education

Bachelor of Architecture, University of Miami
Continuing Education, Ongoing

Registration & Certifications

- American Institute of Architects
- Registered Architect, Florida
- Registered Architect, Puerto Rico
- Registered Architect, Connecticut
- Registered Architect, Illinois
- Registered Architect, Texas
- NCARB
- Uniform Building Code Inspector, Florida
- Broward County Board of Rules and Appeals
- Nat'l Fire Protection Administration
- LEED Accredited Professional
- Planning and Zoning Board Member, Plantation, FL

Professional Affiliations

- President, B'nai Aviv in Weston, Florida
- President, Area Agency for the Aged
- Sponsor, Children's Harbor
- Sponsor, Kids in Distress - Wilton Manors, FL
- Sponsor, Jewish Federation of Broward
- Sponsor, Rotary Club in Weston, FL
- Sponsor, Samuel Scheck Hillel Day School
- Sponsor, David Posnack Hebrew Day
- Sponsor, DPJCC
- Sponsor, Muscular Dystrophy Association, USA
- Sponsor, United States Fund for UNICEF
- Sponsor, City of Hope
- Sponsor, University of Miami Alumni Assn., FL
- Sponsor, Broward College Scholarship Fund, FL
- Sponsor, Hispanic Unity - Hollywood, FL
- Sponsor, Jewish Theological Seminary, NY

Biography

Founder and Managing Principal, for 32 years, Manny has been responsible for ensuring the availability of resources to support clients' projects, establishing architectural design objectives, and ultimately promising that clients' objectives are consistently met. He has considerable expertise in master planing, city centers, academic facilities, retail, hospitality, municipal, religious, mixed-use workplace, and residential design projects.

His professional affiliations and community service roles are legendary. And those who know him best, know Manny as an individual of impeccable character, candor, integrity, and intelligence. A son of many cultures, Manny is an extraordinary communicator — attentive listener, responsive spokesperson, diplomatic negotiator, consensus-seeker, and problem-solver. Manny's gift for relationship building stands him in good stead with clients, government bodies, community leaders, and contractor partnerships.

Relevant Experience

- Charles F. Dodge City Center Master Plan, City of Pembroke Pines, FL
- Atlantic Village, City of Hallandale, FL
- City Hall Municipal Complex Master Plan, City of Lauderhill, FL
- Broward County EOC Master Plan, Fort Lauderdale, FL
- Academic Village Master Plan, Pembroke Pines, FL
- Bak School of the Arts, West Palm Beach, FL
- Scheck Hillell Community School Master Plan, City of Miami, FL
- David Posnack Jewish Day School Master Plan, City of Davie, FDL
- Pompano Beach EOC Master Plan, City of Pompano Beach
- Town Homes at Raintree Master Plan, City of Pembroke Pines
- Broward County Main Library Master Plan, Fort Lauderdale, FL
- Celebrate Alabama Master Plan, State of Alabama
- Federal Square Master Plan, City of Hallandale,FL
- Two10 Aventura, City of Aventura, FL
- City Center Master Plan, City of Pembroke Pines, FL
- Public Services Master Plan, City of Pembroke Pines, FL
- Donaldson Park Master Plan, City of Coconut Creek, FL
- Fire Station No. 60 Master Plan, City of Hallandale Beach, FL
- Town Hall Master Plan, Town of Lauderdale by the Sea, FL
- 56th Ave Fire Facility Master Plan, City of Hollywood, FL
- Dream Park at Spring Valley Master Plan, City of Pembroke Pines, FL
- New Police Headquarters Master Plan, City of Pembroke Pines
- Hollywood Public Safety Program and Master Plan, Seminole Tribe of Florida
- 102 Acre Regional Park, Weston, FL
- 96 St park, City of Surfside, FL
- Atlantic Technical Center Master Plan, Broward County, FL
- Coral Springs School Master Plan, Broward County, FL
- McFatter Technical Center Master Plan, Broward County, FL
- Miramar High School Master Plan, Broward County, FL
- Cushman School Master Plan, Miami, FL
- Barry University Health Sciences Master Planning, Miami Shores, FL

SynalovskiRomanikSaye

Resume of Key Team Member

Merrill Romanik, AIA, LEED AP

Project Manager



Education

Bachelor of Architecture,
University of Florida

Master of Building Construction,
University of Florida

Master of Architecture,
Georgia Institute of Technology

Registration & Certifications

- American Institute of Architects
- Registered Architect, Florida
- Registered Interior Designer, Florida
- NCARB
- International Association of Chiefs of Police
- National Fire Protection Administration
- LEED Accredited Professional

Community Affiliations

- Florida Green Building Council Member
- Fairchild Tropical Botanical Garden Member
- Hispanic Unity of Florida
- Miami Shores Chamber of Commerce Member

Biography

As a principal of the firm, Merrill brings a multitude of talents and significant expertise in architecture, building construction, and interior design. When she joined the firm as an intern in 1992 (31 years), Merrill soon envisioned an expanded spectrum of services that would offer clients a one-stop shop, and helped launch the firm's Interior Design Studio. Internship soon led to a permanent associate position and later to Principal.

Merrill's integrated approach to project planning and client needs has added a unique dimension to the firm's overall perspective and performance. Moreover, Merrill adheres to the highest standards of aesthetic, technical, and environmental values, which have become the professional criteria and credo for the entire team.

Relevant Experience

- Charles F. Dodge City Center Master Plan, City of Pembroke Pines, FL
- Atlantic Village, City of Hallandale, FL
- City Hall Municipal Complex Master Plan, City of Lauderhill, FL
- Broward County EOC Master Plan, Fort Lauderdale, FL
- Academic Village Master Plan, Pembroke Pines, FL
- Bak School of the Arts, West Palm Beach, FL
- Scheck Hillell Community School Master Plan, City of Miami, FL
- David Posnack Jewish Day School Master Plan, City of Davie, FDL
- Pompano Beach EOC Master Plan, City of Pompano Beach
- Town Homes at Raintree Master Plan, City of Pembroke Pines
- Broward County Main Library Master Plan, Fort Lauderdale, FL
- Celebrate Alabama Master Plan, State of Alabama
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- Public Services Master Plan, City of Pembroke Pines, FL
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- McFatter Technical Center Master Plan, Broward County, FL
- Miramar High School Master Plan, Broward County, FL
- Cushman School Master Plan, Miami, FL
- Barry University Health Sciences Master Planning, Miami Shores, FL
- Weston Library Park - Weston, FL

SYNALOVSKI ROMANIK SAYE

Resume of Key Team Member

Chris Bray
Project Architect



Education

Bachelor of Science, Architecture
Florida A&M University

Biography

With nearly 31 years' experience, Chris contributes his expertise to managing projects of all types and sizes to successful completion. From his first job with SRS, he has honed his skills and grown as an architect and manager. Chris is expertly knowledgeable about construction materials, methods, systems, and components specific to South Florida. He is meticulously detail oriented and coordinates all project elements to maintain quality control and a smooth process. He is consistently adept at recognizing and servicing a client's needs, from conceptual design to turnkey operation. He is a collaborative professional, working with and often supervising the design team. A South Florida native, Chris was born in Hollywood and attended St. Thomas Aquinas High School in Fort Lauderdale. He lives near the water and enjoys boating and aquatic activities of all sorts. With SRS, he has participated in a variety of projects throughout South Florida: Mixed-use, academic, municipal, commercial, and recreational facilities.

Relevant Experience

- Charles F. Dodge City Center Master Plan, City of Pembroke Pines, FL
- Atlantic Village, City of Hallandale, FL
- City Hall Municipal Complex Master Plan, City of Lauderhill, FL
- Broward County EOC Master Plan, Fort Lauderdale, FL
- Academic Village Master Plan, Pembroke Pines, FL
- Bak School of the Arts, West Palm Beach, FL
- Scheck Hillell Community School Master Plan, City of Miami, FL
- David Posnack Jewish Day School Master Plan, City of Davie, FDL
- Pompano Beach EOC Master Plan, City of Pompano Beach
- Town Homes at Raintree Master Plan, City of Pembroke Pines
- Broward County Main Library Master Plan, Fort Lauderdale, FL
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- McFatter Technical Center Master Plan, Broward County, FL
- Miramar High School Master Plan, Broward County, FL
- Cushman School Master Plan, Miami, FL
- Barry University Health Sciences Master Planning, Miami Shores, FL

GIANNO FEOLI, ASLA

Director, Landscape Urbanism and Design



Mr. Feoli leads the Landscape Department in creative design strategies for urban environments with specialties including urban design, contextual analysis, and branding. He has experience in coordinating design implementation within built-out urban environments, public outreach, and report preparation, where he will lead the effort in the creation of a graphically-rich, easily legible report. His experience has encompassed a wide array of project-types, and his strengths lie in client responsiveness, project organization, public outreach, connectivity plans, streetscapes and urban interventions, park design, and form-based urban designs and planning strategies.

YEARS WITH THE FIRM

20

YEARS OF EXPERIENCE

23

EDUCATION

Master of Landscape Architecture
Florida International University (FIU) School of Architecture Miami, Florida

B.A., Architectural Studies Florida International University (FIU) School of Architecture Miami, Florida

PROFESSIONAL ASSOCIATIONS

American Society of Landscape Architects

The Underline - Design Advisory Committee Co-Chair

RELEVANT EXPERIENCE

Doral Boulevard Beautification Master Plan
Streetscape master plan and frontage zoning recommendations
Doral, FL

North Beach Oceanside Park
30-acre beachfront park design
Miami Beach, FL

Lloyds Estate Resiliency Project
Drainage improvements with environmental education components
Oakland Park, FL

Middle Beach Recreational Corridor - PH 2
New 2-miles of multi-use trail on state-owned lands
Miami Beach, FL

Middle Beach Recreational Corridor - PH 3
Replacement of wooden boardwalk with a multi-use trail on state-owned lands
Miami Beach, FL

Oakland Park Station
Event plaza design in the Culinary District
Oakland Park, FL

98th Street Park
Community park with playgrounds, restrooms and synthetic turf areas
Bay Harbor Islands, FL

92nd Street Park
Community park with flexible lawn, parking and a dog park
Bay Harbor Islands, FL

Beachwalk Master Plan
Multi-use trail design on state-owned lands
Surfside, FL

Rolling Oaks Park
Passive park design with trails and custom signage
Miami Gardens, FL

Dania Cove Park
Waterfront passive park with shoreline stabilization, lawn areas, boardwalk and educational signage
Oakland Park, FL

Harbor Isles Dog Park
Dog park and bio-swale passive drainge elements
North Bay Village, FL

530 Crandon Blvd Civic Park
Passive park with custom artwork and specialty design treatments
Location

Built & Urban Form Study
Development standards study to promote redevelopment and public outreach
Wilton Manors, FL

City-wide Urban Forestry Master Plan
Urban forestry master plan and inter-departmental implementation tool-kit
Miami Beach, FL

Gateway Features
Entry feature sculptural element design and permitting with FDOT-D6
Doral, FL

Corridor Zoning & Redevelopment Study
Form-based code zoning for redevelopment areas with a focus on embedding good design articulation requirements as an incentive-based program
Doral, FL

MICHAEL D. CONNER, PLA, ASLA, ISA

Landscape Architect



Mr. Conner has more than 30 years of combined experience in municipal, commercial, and private sector work. As a Registered Landscape Architect and a Certified Arborist, he is also knowledgeable in all aspects of urban and community forestry planning and tree inventory and appraisal - particularly in built-out environments in the South Florida area. His expertise lies in park design, site planning, hardscape and landscape design. He also has successful experience in public space creation and park planning, environmental mitigation, contract administration, site inspections, and grant writing. He will contribute his expertise in park master planning, capital projects management, grant coordination, native planting design, arborist services, and landscape construction administration for park and landscape projects.

YEARS WITH THE FIRM

19

YEARS OF EXPERIENCE

30+

EDUCATION

B.S., Landscape Architecture, Ball State University, Indiana, 1985

B.S., Environmental Design, Ball State University, 1985

Ball State Honors College
Sigma Lamba Alpha, Landscape Architecture Honor Society

CERTIFICATIONS AND LICENSES

Landscape Architect, Florida License #LA0001181

ISA Certified Arborist License #FL0777

PROFESSIONAL ASSOCIATIONS

American Society of Landscape Architects, Chairperson 1990, Broward Section

Landscape Inspectors Society of Florida

International Society of Arboriculture

RELEVANT EXPERIENCE

Major Corridor Redevelopment Study
Prepared conceptual urban design solutions for the revitalization of three key commercial districts within the City of Tamarac. The study included strategies for positioning these commercial areas to be more competitive for redevelopment
Tamarac, FL

Davie Road Improvements - Phase I & II
Prepared landscape and irrigation design for the new medians as part of a road widening and complete streets project for Davie Road from SW 39th Street to I-595
Davie, FL

Nova Drive - Complete Streets Improvements
Developed new planting and irrigation designs for the implementation of some complete streets improvements to the existing two-lane roadway through the Town
Davie, FL

Mills Pond Park
Three new synthetic turf soccer and lacrosse fields including coordinating surveying, civil engineering, electrical engineering, site planning, and landscape architecture
Fort Lauderdale, FL

Weston - City Hall
Conversion of three existing football/Created site design and landscape design for a newly built city hall facility, integrating branded character, tree relocation and preservation, landscape buffer planting and formal entranceway feature
Weston, FL

Urban Forestry Master Plan
Partnered with the Davey Resource Group on preparing an Urban Forestry Master Plan for the City of Miami Beach, Florida. This included reviewing and analyzing the City's existing trees, the current management and operations related to the maintenance of trees, and the policies and ordinances that affect trees in the City. The Master Plan provided clear goals for enhancing the City's Urban Forest, addressing sea level rise, as well as a "Tool Box" section with examples and details illustrating how to plant trees in highly urbanized sites
Miami Beach, FL

Lamar Louise Curry Park
Design and construction administration for small passive park adjacent to the historic Venetian Pool which includes trellis entrance feature, rock garden and foot bridge, shaded seating areas, open lawn play area, and oolite stone planter boxes for the Coral Gables Garden Club to use.
Coral Gables, FL

Ron DeSantis, Governor

Julie I. Brown, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF LANDSCAPE ARCHITECTURE

THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

CONNER, MICHAEL D
1601 N.E. 18TH STREET
FT LAUDERDALE FL 333053425

LICENSE NUMBER: LA0001181
EXPIRATION DATE: NOVEMBER 30, 2023
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

The International Society of Arboriculture

Hereby Announces That

Michael D. Conner

Has Earned the Credential

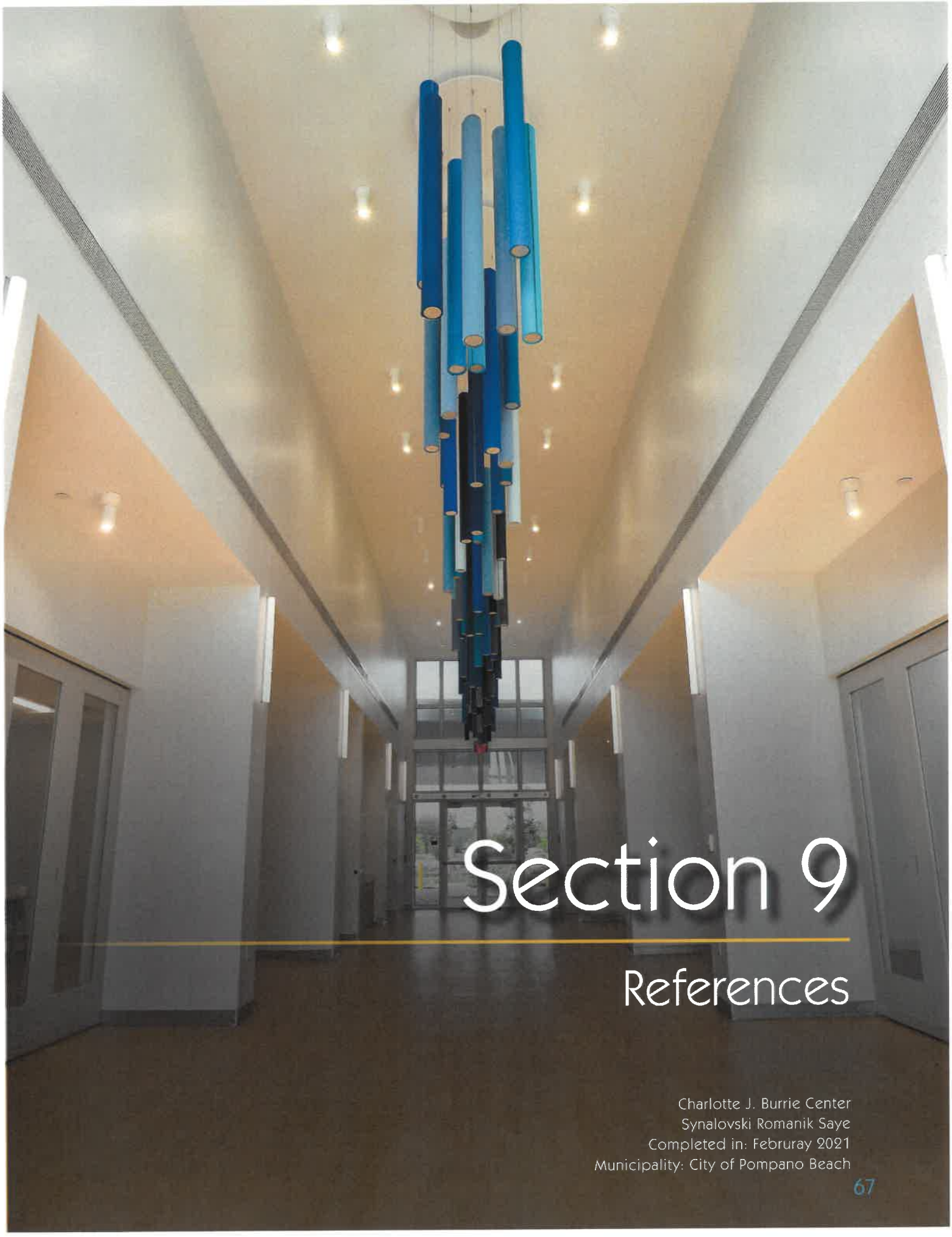
ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

10 February 2001	30 June 2025	FL-0777A
Issue Date	Expiration Date	Certification Number

ANAB
ANSI National Accreditation Board
ACCREDITED
PERSONNEL CERTIFICATION BODY
#0847
ISA Certified Arborist



Section 9

References

Charlotte J. Burrie Center
Synalovski Romanik Saye
Completed in: Februray 2021
Municipality: City of Pompano Beach

Reference #1

Contact: Christina Sorensen
Title: Director of Recreation and Cultural Arts
Company/Client Name: City of Pembroke Pines
Phone Number: (954) 392-2130
Email: csorensen@ppines.com
Project: Charles F Dodge City Center
Project Description:
A beacon in the community, Civic Center at City Center in Pembroke Pines is a four-story, 175,000 SF, Flexible-Use Civic Center where Plays, Conferences, Small Concerts and other Performances will take place. The Main Hall in the Civic Center will have up to 3,500 seats with the flexibility to accommodate a small crowd using retractable seats and to cater to more uses as well. In addition, the Civic Center will also house the new Commission Chambers on the ground level and the City's new Administrative Offices on the top two (2) floors, including the new EOC. The Public Lobby engages the visitor with a Great Wall of Natural Light, a cascade of lights hovers above, Glass Elevators and Escalators help move the people through the space, and the finishes are elegant, modern and sleek.

Reference #2

Contact: Daniel Chaberman
Title: Leasing Director / Property Management
Company/Client Name: Grupo Eco
Phone Number: (646) 323-7859
Email: daniel.chaberman@grupo-eco.com
Project: Atlantic Village
Project Description:
Atlantic Village offers a Dynamic Mix of Office Spaces, Shops, and Restaurants, Landscaped Social Plazas, and an Accessible Surface Garage Parking. The well-located complex offers Leasing Opportunities for Small Businesses and Professionals, while featuring Shops, Restaurants, and Popular Services Catering to Tenants, Area Residents and Visitors alike.

This Multi-Use Campus architectural style of this complex had a sleek and clean-lined exterior, accentuated with wood-simulated stucco exteriors, multi-textured concrete accents, and expansive glass panels. Phase III has a combined six and four story Office Buildings, with the 1st and 2nd Floors reserved for Retail or Commercial use, along with a 4-level Parking Garage.

The total building area will be +/- 255,600 SF (+/- 56,800 of office use, +/- 56,500 of commercial use, +/- 29,500 of common areas, and +/- 112,800 of parking garage) located on a 2.5 acre site.

Reference #3

Contact: Desorae Giles-Smith
Title: City Manager
Company/Client Name: City of Lauderhill
Phone Number: (954) 730-3000
E-mail: dgiles@lauderhill-fl.gov
Project: Lauderhill Municipal Complex
Project Description:

After Hurricane Wilma destroyed Lauderhill's Municipal Complex in 2005, the City needed a new Municipal Complex. The 40,000 SF four-story facility redevelops an existing four-acre site in the heart of the City's Business District. The facility once again has prominence in the Community; it is LEED Silver Certified reflecting the City's commitment to sustainability and preserving the environment, and it reflects the diversity of the Lauderhill Community by emulating the Florida Caribbean Vernacular.

The new Municipal Complex provides workspace environments for the offices of the Mayor, Commissioners, City Manager, City Clerk, Finance, Planning and Zoning Department, Building Department, Code Enforcement, Utilities, Community Redevelopment Agency, State Housing Initiatives Partnership, Office of Business and Neighborhood Enhancement, Human Resources, and Information Technology Department. It also features a 150-seat Commission Chamber with a pre-function area, which is open to the Community and civic events.

Reference #4

Contact: Ariadna Musarra
Title: Project Manager III
Company/Client Name: Broward County, Construction Management Division
Phone Number: (954) 357-6473
E-mail: amusarra@broward.org
Project: Broward County EOC Site Master Plan
Project Description:

This 25.83-acre property offers a variety of Public Services to the Broward Community, including the existing Broward County Emergency Management Division Building (EOC Building) at 41,952 SF, the existing West Regional Judicial Center at 73,050 SF, the existing West Regional Library at 72,641 SF, an existing Municipal Parking Garage with 217 parking spaces, a Facilities Maintenance Building at 1,698 SF, a Chiller Building at 5,106 SF, and six (6) Bus Transit stations.

SRS and our Team of Consultants worked closely with Broward County's staff to assess the existing EOC building to determine the viability of reinventing and adding to the existing building and/or replacing the existing structure. The Master Plan approach assumes that either option could occur within the context of the overall Site Plan. The Pedestrian and Vehicular Traffic were readdressed and improved via the use of a Woonerf Concept. A Woonerf is a Living Street where Pedestrians and Cyclists have legal priority over motorist as implemented in the Netherlands and in Flanders. Techniques include shared space, traffic calming, and low speed limits that transform the whole site by allowing for the introduction of a new Mass Transit Hub that passively separates the bus traffic from the pedestrian and limits their exposure to other vehicles. The Daily Visitors to the Library and the Courthouse will share a unique Outdoor Plaza Area that will allow for gatherings, events and limited low speed access.

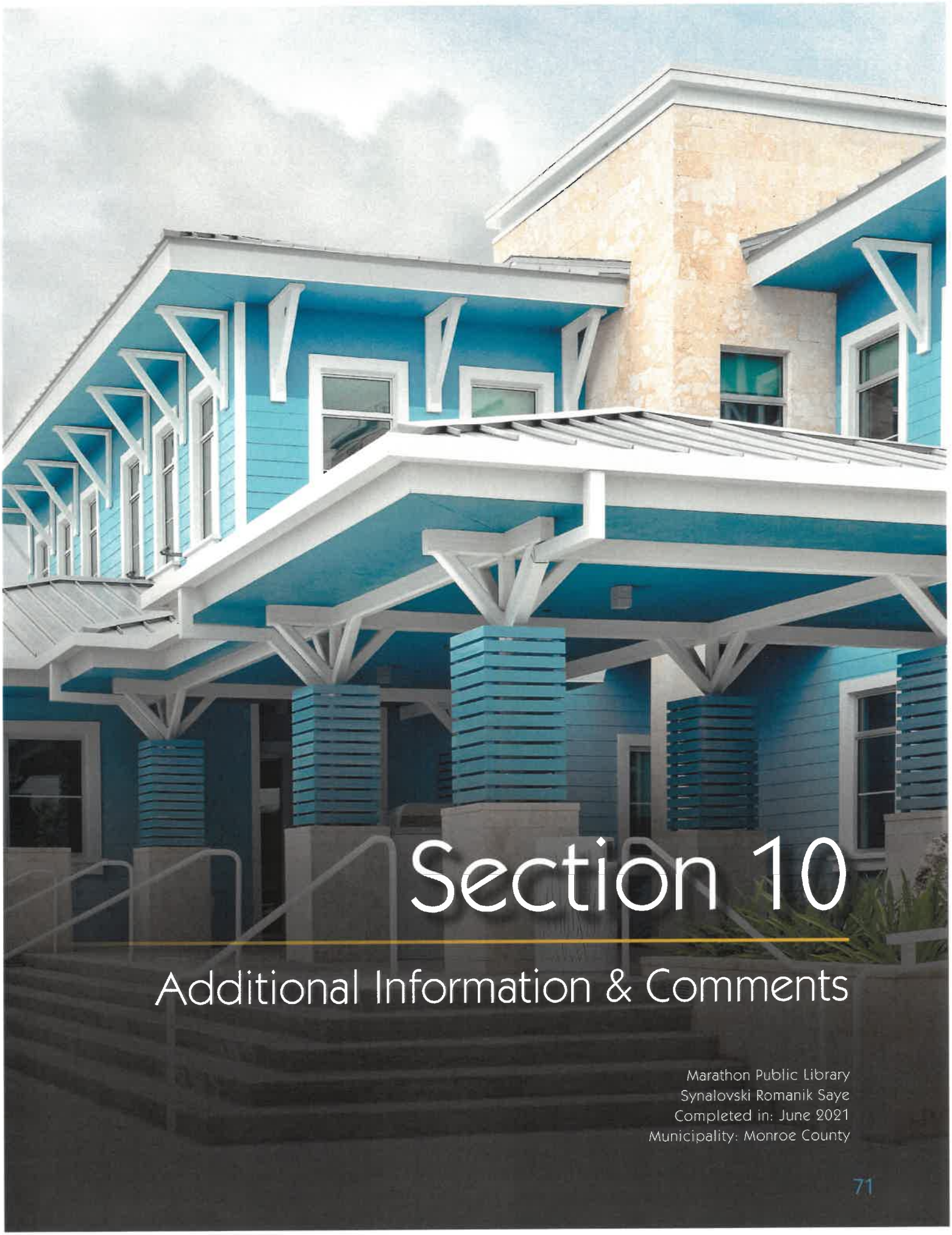
Reference #5

Contact:	Steve Buckland
Title:	Director of Public Services
Company/Client Name:	City of Pembroke Pines
Phone Number:	(954) 518-9107
E-mail:	sbuckland@ppines.com
Project:	Academic Village

Project Description:

The 80-acre Academic Village encompasses Academic, Recreational, and Cultural Resources for the City. Modeled after Thomas Jefferson's Academical Village at the University of Virginia, the campus is anchored by the Pembroke Pines Charter High School and incorporates the Southwest Broward County Regional Library, Broward College, Florida International University, and the River of Grass Cultural Center. Our firm created the Educational Specifications, Programmatic Requirements, Master Plan Design, and Building Character of the entire campus. Pembroke Pines Charter School System was created as a response to unprecedented population growth and an overburdened School District.

The campus includes High School and College Classrooms, Laboratories, Administrative Spaces, Library, Cafeteria and Dining Facilities, and Theater. Outdoor Performance and Gallery Spaces, Olympic-sized Swimming Pool, Tennis and Basketball Courts, and a 30-acre Environmental Studies Wetland complete the Campus.



Section 10

Additional Information & Comments

Marathon Public Library
Synalovski Romanik Saye
Completed in: June 2021
Municipality: Monroe County

AWARDS & RECOGNITIONS

WE HAVE A PROVEN TRACK RECORD OF EXCELLENCE IN WHAT WE DO

2008 Berkshire Elementary - West Palm Beach, FL
Recognized for Entire School/Campus Building - New Construction
Learning By Design
2008 Berkshire Elementary Library – West Palm Beach, FL
Educational Interiors Showcase Honors the Nations Most Outstanding Learning Environments by American School and University
2010 Lauderhill Municipal Complex – Lauderhill, FL
Associated Builders and Contractors, Inc. (ABC) Excellence in Construction
Pyramid Award - Public Works $5-15 million
Green Award - $10-30 million
2011 Lauderhill Municipal Complex – Lauderhill, FL
Tilt-Up Concrete Association
2011 Tilt-Up Excellence in Achievement Award
2011 56th Avenue Public Safety Training and Maintenance Facility – Hollywood, FL
America's Crown Communities 2010 Excellence Award from the American City & County Magazine
2011 GREEN DREAM HOME - Plantation, FL
Aurora Award 2011 for Energy Efficiency Home Award
FHBA -Florida Home Builders Association
2011 Lauderhill Municipal Complex – Lauderhill, FL
Finalist Nominee for Outstanding LEED NC (New Construction)
GalaVerde 2011 – US Green Building Council – South Florida Chapter
2011 Lexus Florida Service Facility - Miramar, FL
Outstanding LEED CI (Commercial Interiors) Winner
GalaVerde 2011 – US Green Building Council – South Florida Chapter
2011 Dania Beach Paul DeMaio Branch Library – Dania Beach, FL
Outstanding Planning Project – Place Making and Identity, South Florida Planning Awards
Florida Atlantic University School of Urban and Regional Planning
2012 Dania Beach Paul DeMaio Branch Library – Dania Beach, FL
Finalist Nominee for Outstanding LEED NC (New Construction) – Public
GalaVerde 2012 – US Green Building Council – South Florida Chapter
2012 GREEN DREAM HOME – Plantation, FL
Florida's Prism Award for FPL Energy Efficiency, Innovation in Green Building,
Green Home of the Year
Florida Gold Coast Builders Association
2012 Fort Lauderdale High School – Fort Lauderdale, FL
Craftsmanship Award for Tilt Wall Construction
Construction Association of South Florida
2012 Yogurt ur Way Café - Hollywood, FL
International Achievement Award 2012
Professional Awning Manufacturers Association (PAMA)
2012 Yogurt ur Way Café - Hollywood, FL
Award of Excellence - Awning and Canopies <112 square meters
Industrial Fabrics Association International
2012 Lauderhill Municipal Complex – Lauderhill, FL
Emerald Award Trophy for Green Products & Practices/Innovation
Broward County Board of County Commissioners

2013 Florida Association of the American Institute of Architects – Manuel Synalovski, AIA, LEED AP

2013 AIA Florida Class of Citizen Architects

2014 South Florida Business Journal
Top 25 Architecture Firm

2015 City of Fort Lauderdale – Community Appearance Awards

2016 Festival of the Trees 2016 – Most Creative Award
Florida International University Interior Architecture Department

2016 South Florida Business Journal
Top 25 Architecture Firm

2017 South Florida Business Journal
Structure of the Year – Dania Beach Ocean Park Revitalization Project

2018 Festival of the Trees 2016 – Most Whimsical Award
Florida International University Interior Architecture Department

2018 American Public Works Association (APWA)
Top 25 Architecture Firm

2018 City of Fort Lauderdale – Community Appearance Awards
Southside Cultural Arts Center

2018 Builder's Association of South Florida (BASF)
Architecture Firm of the Year

2018 Broward County Building Officials
Architect of the Year

2019 Empire Office Fall Harvest – Most Creative Award
Fall into Wonderland Teacup Design

2020 South Florida Business Journal
Structures Award Winner – Atlantic Village

2021 AIA Fort Lauderdale
Architecture Firm of the Year

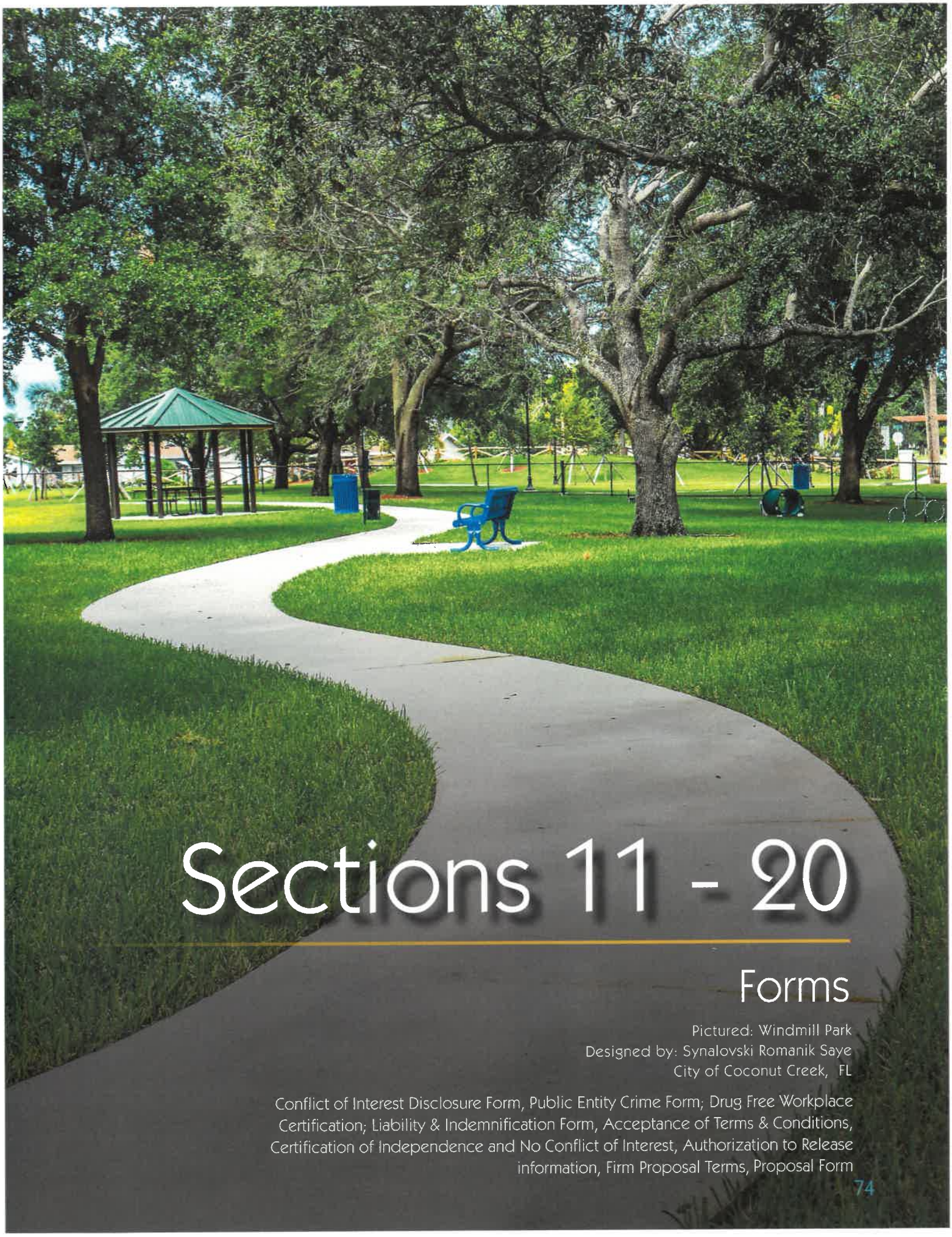
2022 Mercedes Benz Corporate Run – Fort Lauderdale
2nd Place Creative Use of City Landmarks – T-Shirt Design

ARCHITECTURE FIRM OF THE YEAR
AIA Fort Lauderdale

SYNALOVSKI ROMANIK SAYE
Architecture · Planning · Interior Design

Project Workload as of March 2023

Project	Schematic Design	Design Development	Construction Documents	Bidding/ Permitting	Construction Administration
Broward County Coca Cola Bottling Plant	✓	✓	✓	✓	90%
West Care	✓	✓	✓	✓	90%
Forest View	✓	✓	✓	✓	80%
Broward County GC West Surtax/MAP	✓	✓	✓	✓	80%
7780 Griffin Road	✓	✓	✓	✓	75%
Pembroke Pines Dream Park II	✓	✓	✓	✓	50%
Delray Beach CRA 98 NW 5th	✓	✓	✓	✓	50%
Lester Brown Park	✓	✓	✓	✓	50%
Atlantic Village 4	✓	✓	✓	✓	50%
210 Aventura	✓	✓	✓	✓	
Pompano Beach Fire/EOC	✓	✓	✓	✓	
Hollywood 2nd Floor Library	✓	✓	✓	✓	
Broward County Parks & Recreation Headquarters	✓	✓	✓	✓	
Miami Gardens Rolling Oaks Park	✓	✓	✓	90%	
Mount Olive Church	✓	✓	✓	80%	
Home 2 Suites	✓	✓	✓	80%	
Broward County Copans Rd. Elect. Bus Charging	✓	✓	✓	50%	
Dowdy Park Armory Community Center	✓	✓	✓	50%	
FPL Juno Beach A2 & A3	✓	✓	✓	50%	
Miccosukee Resort Lounge	✓	✓	✓	25%	
Miccosukee Restaurant	✓	✓	✓	25%	
Kiselman Nursing Home	✓	✓	✓		
UKG Phase 14	✓	✓	50%		
Scott Park	✓				
Risco Park	✓				
FAU Wallach Institute for Holocaust & Jewish Studies	✓				
Sarasota County Support Services	✓				



Sections 11 - 20

Forms

Pictured: Windmill Park
Designed by: Synalovski Romanik Saye
City of Coconut Creek, FL

Conflict of Interest Disclosure Form, Public Entity Crime Form; Drug Free Workplace Certification; Liability & Indemnification Form, Acceptance of Terms & Conditions, Certification of Independence and No Conflict of Interest, Authorization to Release information, Firm Proposal Terms, Proposal Form

ATTACHMENT #3

CITY OF DESTIN, FLORIDA
REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

CONFLICT OF INTEREST DISCLOSURE FORM

Does any City employee acting as a purchasing agent, or City public officer acting in official or private capacity or his/her spouse, or child own more that 5% of the bidder/proposer's interest?

YES_____ NO ✓

Does any City employee acting as a purchasing agent, or City public officer acting in official or private capacity hold any employment or contract with the bidder/proposer?

YES_____ NO ✓

If either question number 1 or 2 above has been answered YES, does the bidder/proposer assert any exemptions related to prohibited employment & business relationships? N/A

YES_____ NO_____

If YES, please describe:

_____

_____

_____

_____

FIRM NAME: Synalovski Romanik Saye, LLC.

BY (PRINTED): Manuel Synalovski, AIA, LEED AP

BY (SIGNATURE): _____

TITLE: Managing Member

ADDRESS: 1800 Eller Drive | Suite 500

Fort Lauderdale, FL 33316

PHONE NO. (954) 961-6806

E-MAIL msynalovski@synalovski.com

ATTACHMENT #1

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

SWORN STATEMENT UNDER SECTION 287.133 (3) (A) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract ----------
RFQ No. 23-01-CD "Proposal for Town Center Conceptual Site Master Planning and Landscape Consulting Services"

2. This sworn statement is submitted by Synalovski Romanik Saye, LLC.
whose business address is 1800 Eller Drive I Suite 500, Fort Lauderdale, FL 33316
and (if applicable) Federal Employer Identification Number (FEIN) is 27-0441433 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is ------Manuel Synalovski---------- and my relationship to the entity named above is ----------Managing Member----------

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a

ATTACHMENT #5

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

CERTIFICATION OF INDEPENDENCE AND NO CONFLICT OF INTEREST

By submitting a proposal in response to the Request for Proposals for RFQ No. 23-01-CD - **PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES** FOR THE CITY OF DESTIN, the undersigned certifies the following:

1. The proposal has been developed independently, without consultation, communication or agreement with any employee or consultant to the City who has worked on the development of this RFQ, or with any person serving as a member of the evaluation committee.

2. The proposal has been developed independently, without consultation, communication or agreement with any other firm or parties for the purpose of restricting competition.

3. Unless otherwise required by law, the information found in the proposal has not been knowingly disclosed and will not be knowingly disclosed prior to the award of the contract, directly or indirectly, to any other firm.

4. No attempt has been made or will be made by Synalovski Romanik Saye, LLC to induce any other firm to submit or not to submit a proposal for the purpose of restricting competition.

5. No relationship exists or will exist during the contract period between (Name of Firm) and the City that interferes with fair competition or is a conflict of interest.

Sincerely,

Name and Title

Manuel Synalovski, AIA, LEED AP
Managing Member

length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active n management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

✓ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

_____
(Signature)

Date: March 20, 2023

STATE OF FLORIDA
COUNTY OF Broward

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 20 day of March, 2023, and is personally known to me, or has provided n/a as identification.

My Commission expires:

_____
Notary Public

ISABEL CRISTINA MARIN
MY COMMISSION # HH 251025
EXPIRES: April 19, 2026

ATTACHMENT #2

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICAITONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: Synalovski Romanik Saye, LLC.

ADDRESS: 1800 Eller Drive | Suite 500

CITY: Fort Lauderdale STATE: FL ZIP CODE: 33316

TELEPHONE NUMBER: (954) 961-6806

SIGNATURE: _____ DATE: March 20, 2023

NAME (TYPED OR PRINTED): Manuel Synalovski, AIA, LEED AP

TITLE: Managing Member

ATTACHMENT #4

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

LIABILITY & INDEMNIFICATION FORM

To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CITY, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT in the performance of this Agreement.

Synalovski Romanik Saye, LLC.	
CONSULTANT's Company Name	Authorized Signature – Manual
1800 Eller Drive, Suite 500, Fort Lauderdale, FL 33316	Manuel Synalovski, AIA, LEED AP
Physical Address	Authorized Signature – Typed
1800 Eller Drive, Suite 500, Fort Lauderdale, FL 33316	Managing Member
Mailing Address	Title
(954) 961-6806	(954) 961-6807
Phone Number	FAX Number
(954) 804-3515	(954) 961-6806
Cellular Number	After-Hours Number(s)
msynalovski@synalovski.com	March 20, 2023
Email address	DATE

Client#: 1053727 SYNALROM

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC 2502 N Rocky Point Drive Suite 400 Tampa, FL 33607	CONTACT NAME: PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No): E-MAIL ADDRESS:
INSURED Synalovski Romanik Saye, LLC 1800 Eller Drive #500 Fort Lauderdale, FL 33316-4210	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Phoenix Insurance Company — 25623 INSURER B : Travelers Property Cas. Co. of America — 25674 INSURER C : Travelers Casualty and Surety Company — 19038 INSURER D : Underwriters at Lloyd's London — 16890P INSURER E : Travelers Indemnity Company — 25658 INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:	X	X	6609D35342A	12/23/2022	12/23/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $1,000,000 $10,000 $1,000,000 $2,000,000 $2,000,000
E	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	X	X	BA2R381690	12/15/2022	12/15/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000 $ $ $
B	X UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED X RETENTION $10,000	X	X	CUP4K271119	12/23/2022	12/23/2023	EACH OCCURRENCE AGGREGATE	$5,000,000 $5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [N] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	UB8J676605	12/23/2022	12/23/2023	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$1,000,000 $1,000,000 $1,000,000
D	Professional Liability			PLC0218100	12/10/2022	12/10/2023	$2,000,000 per claim $5,000,000 annl aggr.	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional Liability coverage is written on a claims-made basis.

CERTIFICATE HOLDER

For Proposals

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Bim Carl

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SynaLovskiRomanikSaye

Section 16
Acceptance of Terms and Condition

Synavlovksi Romanik Saye, LLC. agrees that this proposal is predicated upon acceptance of all terms and conditions stated in this RFQ.

ATTACHMENT #5

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

CERTIFICATION OF INDEPENDENCE AND NO CONFLICT OF INTEREST

By submitting a proposal in response to the Request for Proposals for RFQ No. 23-01-CD - **PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES** FOR THE CITY OF DESTIN, the undersigned certifies the following:

1. The proposal has been developed independently, without consultation, communication or agreement with any employee or consultant to the City who has worked on the development of this RFQ, or with any person serving as a member of the evaluation committee.

2. The proposal has been developed independently, without consultation, communication or agreement with any other firm or parties for the purpose of restricting competition.

3. Unless otherwise required by law, the information found in the proposal has not been knowingly disclosed and will not be knowingly disclosed prior to the award of the contract, directly or indirectly, to any other firm.

4. No attempt has been made or will be made by Synalovski Romanik Saye, LLC to induce any other firm to submit or not to submit a proposal for the purpose of restricting competition.

5. No relationship exists or will exist during the contract period between (Name of Firm) and the City that interferes with fair competition or is a conflict of interest.

Sincerely,

Name and Title

Manuel Synalovski, AIA, LEED AP
Managing Member

ADDENDUM #1

CITY OF DESTIN, FLORIDA
REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-01-CD
"PROPOSAL FOR TOWN CENTER CONCEPTUAL SITE MASTER PLANNING and LANDSCAPING CONSULTING SERVICES"

March 15, 2023

This addendum forms a part of the Contract Documents and modifies the original bid document **RFQ 23-01-CD**. Acknowledge receipt of this addendum in the space provided on the Bid Form. **Failure to do so may subject the Bidder to disqualification.** The following items shall become a part of the construction documents for the above referenced project.

Corrections:

1. The document referenced in item #18 (Authorization to Release Information) in Section IV: Submittal Format, has been **removed** as a required document.
2. The document referenced in item #20 (Proposal Form) in Section IV: Submittal Format, has been **removed** as a required document.
3. The document referenced in item #4a (Remove the language "and the proposed contract" in Section IV: Submittal Format.

The bid opening date has been extended to Thursday, March 30, 2023, at 2:00 pm (CST).

END OF ADDENDUM #1

A copy of this Addendum #1 signed and acknowledged shall precede the mandatory information required in the subject RFQ.

Receipt of Addendum #1 is hereby acknowledged:

Manuel Synalovski, AIA, LEED AP
Print Name

Signature

March 16, 2023
Date

RFQ 23-01-CD Town Center Conceptual Site Master Planning and Landscaping Services
SCORESHEET

Evaluator's Name _____ Date _____

FIRMS	RANK
Hitchcock	_____
Smallwood	_____
SRS	_____

The above list of firms is considered by City Staff to be adequately qualified. Please rank the firms in order of which firm you deem to be the best fit to work on this project.

(1=best fit) (2=second best fit) (3=third best fit)

When you are finished scoring you will have ranked the firms in order from 1 to 3.

SCORESHEET GUIDANCE

The information provided below is an excerpt from the City's Purchasing Manual and is used for determining the lowest, best responsive, and responsible bidder. Any of the criteria listed may be considered in your ranking of the applicants for this project.

City of Destin Purchasing Manual

Section J Bidding Procedures

7. Criteria for Determining Lowest, Best Responsive, and Responsible Bidder: Contracts shall generally be awarded to the lowest, best responsive, responsible bidder. In determining the lowest, most responsive, responsible bidder' in addition to price, the Bid Committee may consider:

   a. The ability, capacity and skill of the bidder to perform the contract or provide the service required.

   b. Whether the bidder can perform the contract or provide the service promptly or within the time specified, without delay.

   c. The character, integrity, reputation, judgment, experience and efficiency of the bidder.

   d. The quality and timeliness of the performance of previous contracts or services with the City and with other entities.

   e. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.

   f. The sufficiency of the bidder's financial resources and ability of the bidder to perform the contract or provide the service.

   g. The quality, availability and adaptability of the commodity or contractual service to the particular use required.

   h. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract and the associated maintenance cost.

   i. The number and scope of conditions or exceptions attached to the bid.

   j. The best interest of the City in relation to standardizing the brand of certain equipment purchased, where standardizing can achieve certain operational efficiencies and cost savings.

RFQ 23-01-CD Town Center Scoresheet

Council Member:	Schmidt	King	Herbert	Bagby	Destin	Geile	Sweester
Firms	Rank	Rank	Rank	Rank	Rank	Rank	Rank
Hitchcock							
Smallwood							
SRS							

Each council member shall assign a score of 1 (first choice), 2 (second choice), or 3 (thrid choice) to each fi

The firm with the lowest average score shall be selected

Totals	Average Score
0	0
0	0
0	0

irm.

ITEM # 2023-6536

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 4.D.

TO: City Council

THRU: Ryan Scott, City Engineer
Louis Zunguze, Community Development Director
Krystal Strickland, Finance Director
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Jeffrey Cozadd, Grants Manager

DATE: 5/4/2023

SUBJECT: DAG Architects Group - Service Agreement - Linear Park Design

I. BACKGROUND: Proposals for RFQ 23-02-CD Design and Permitting Services for the Linear Park and 98 Palms were received and opened on March 30, 2023. DAG Architects Group was the only respondent. Their proposal was recommended to council.

Motions:

April 17, 2023 - Motion to authorize the City Manager to negotiate the terms of a service agreement with DAG Architects, Inc. for the design of the Linear Park and 98 Palms Blvd. extension and bring that back to the council for consideration at the next city council meeting passed 6-0.

May 1, 2023 - Motion to direct the City Manager to have DAG Architects pursue the first part of the design for the Linear Park and not go forward with any road design as it pertains to this issue passed 6-0.

II. DISCUSSION: Attached are the Service Agreement and Task Order for the Linear Park Design associated with RFQ 23-02-CD. The cost of the design will be $730,000. The scheduled date for the completion of the design and permitting is April 2025.

The grant ending date for FDOT grant agreement is October 31, 2023. FDOT has been made aware that there will be a need for an extension. The instructions FDOT provided for the extension are that the City needs to move forward with procuring a Consultant at this time and submit a time extension in the fall with a more accurate timeline for this project.

A. Link to Strategic Goals / Objectives: I. Financially sound city providing service excellence
II. Enhanced quality of life and safety for families
III. Economic development and revitalization
IV. Effective, efficient, and aesthetically pleasing infrastructure
V. Improve mobility and connectivity
VI. A green and sustainable environment

B. Effect on Budget (EOB): Funding for the linear park design is in the adopted budget tracked by project number CRT17, with half of the funding being provided by the State of Florida (not to exceed $270,000) and half provided by the Town Center CRA. The adopted budget is short $190,000. Council may choose to negotiate the scope of work down to lower the projected cost to fit available funds, or Council may choose appropriate from the Town Center CRA fund balance or the General Fund balance to cover the unanticipated additional cost.

	10258500 TC CRA	30554200 State Approp	Fund Balance Appropriation	TOTAL
565000-CRT17 capital project-Linear Park	$ 270,000	$ 270,000	$ -	$ 540,000
FY23 Adopted Budget*	270,000	270,000	-	540,000
PY Rollforwards for Open Encumbrances	-	-	-	-
Adjustments	-	-	190,000	190,000
Revised Budget	270,000	270,000	190,000	730,000
Previous Expenses/Encumbrances	-	-	-	-
Available Program Budget	270,000	270,000	190,000	730,000
This Agreement +(-)	(270,000)	(270,000)	(190,000)	(730,000)
FY23 Remaining Program Budget	$ -	$ -	$ -	$ -

**FY23 Adopted Budget includes Budget for Prior Year Encumbrances*

C. Level of Service (LOS): LOS will be increased as this is a necessary step in the progression of this project.

D. Legislative Sponsor:

III. CONCLUSION: The design of the first three phases of this park project will bring it closer to being a reality. Once the design is complete, additional funding sources can be sought for the construction phases.

IV. RECOMMENDED MOTION: Option 1 - I move that City Manager, appropriate the additional funding needed from the Town Center CRA fund balance and execute the Service Agreement with DAG Architectural Group for the design of Liner Park.

Option 2 - I move that City Manager continue to negotiate with DAG Architectural Group to try and reduce the cost of the design and to bring back a contract for the council to consider at the next meeting.

Attachments:

1. Service Agreement - DAG
2. A - Fee Table
3. Destin Linear Park - Proposal

5.11.2023

4. RFQ 23-02-CD Linear Park & 98 Palms Blvd Ext - Design & Permitting Services executed
5. Linear Park & 98 Palms Blvd - DAG Architects
6. Executed Grant Agreement G2C92
7. B1 - Destin Linear Park- 23-05-09 OA Oconnell Proposal
8. B2 - Destin Linear Park - KH Scope Fee -2023.05.10
9. B3 - Destin Linear Park - PHLS Proposal
10. B4 - Destin Linear Park - Icarus Proposal
11. B5 - Destin Linear Park - HGE Proposal

CITY OF DESTIN, FLORIDA

AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

This AGREEMENT made and entered into this _____day of May, 2023, between the CITY OF DESTIN, FLORIDA (hereinafter referred to as "CITY" or "OWNER") and DAG ARCHITECTS, INC. (hereinafter referred to as "CONSULTANT").

WHEREAS, the CITY desires to engage the CONSULTANT to provide professional consulting engineering and design services; and

WHEREAS, the CITY has followed the selection and negotiation process set forth in the Florida Consultant's Competitive Negotiation Act, Chapter 287.055, Florida Statutes;

NOW, THEREFORE, for and in consideration of the premises, the mutual covenants hereinafter recited, and for other good, valuable, and sufficient consideration, the receipt of which is hereby acknowledged, the CITY and CONSULTANT agree as set forth below.

TERMS AND CONDITIONS OF AGREEMENT BETWEEN CITY AND CONSULTANT

ARTICLE 1
CONSULTANT'S RESPONSIBILITIES

1.1 **CONSULTANT'S SERVICES**

1.1.1 The CONSULTANT'S services consist of those services performed by the CONSULTANT, CONSULTANT'S employees and CONSULTANT'S consultants as enumerated in Article 2 of this Agreement and any other continuing or additional services as may be agreed upon pursuant to this Agreement.

1.1.2 The CONSULTANT shall maintain all professional and business certificates required by law and as necessary to perform the services. The CONSULTANT shall assure the CITY sufficient representation through assignment and performance by a team of qualified, professional employees and consultants.

1.1.3 The CONSULTANT'S services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the services. Upon request of the CITY, the CONSULTANT shall submit schedules for the performance of the CONSULTANT'S services. The schedules may be adjusted as various tasks proceed and shall include allowances for periods of time required for the CITY'S review and for approval of submissions by authorities having jurisdiction.

ARTICLE 2
CONSULTANT'S SERVICES

2.1 In accordance with Request for Proposals (RFP) NO. 23-02-CD, Proposal for Linear Park & 98 Palms Boulevard Extension Design & Permitting, which is hereby incorporated into this Agreement and attached hereto as Exhibit "A", CONSULTANT shall provide services, as directed by CITY through Work Authorizations, including but not limited to: studies, surveys; design; preparation of plans, specifications and contract documents; conducting public information meetings, preparation of cost estimates; obtaining necessary federal, state and local governmental agency permits (fees

to be provided by the City); construction inspections, construction management; contract administration; project completion certifications and as-built surveys as may be required; presentations to the City Council and the general public; right-of-way identification, appraisal and assistance in acquisition; assistance in identifying and acquiring grants and loans from federal agencies or other applicable sources of funding or as directed by the City Manager or his designee (hereinafter referred to as "Consultant's services").

2.2 Work Authorizations. A Work Authorization is a short description of the specific work to be performed pursuant to this Agreement. All Work Authorizations, to include specific projects and the scope of those specific projects, are contingent upon approval by the City Council. An example of a Work Authorization is attached hereto as Exhibit "B."

ARTICLE 3
CONSULTANT'S COMPENSATION

3.1 CONSULTANT shall be compensated in accordance with the Scope and Fee Proposal attached hereto as Exhibit "B".

3.2 All payments upon Agreement are contingent upon the CONSULTANT'S Work being acceptable to the CITY and upon the CITY's City Council appropriating legally available funds for the purposes set forth in this Agreement. For satisfactory completion and acceptance of the Work, the CITY agrees to pay the CONSULTANT in accordance with the CITY'S Purchasing Policies.

ARTICLE 4
CITY'S RESPONSIBILITIES

4.1 **CITY SERVICES**

4.1.1 The CITY shall designate a representative authorized to act on the CITY'S behalf as the CONSULTANT'S contact. The CITY or such authorized representative shall render decisions in a timely manner pertaining to documents submitted by the CONSULTANT in order to avoid unreasonable delay in the orderly and sequential progress of the CONSULTANT'S services. All information and document submittals shall be made directly to this individual.

4.1.2 The CITY shall provide copies of ordinances, maps, studies and any other such documents as are on file with the City and of use to the CONSULTANT in performing the CONSULTANT'S services.

4.1.3 The CITY shall give prompt written notice to the CONSULTANT if the CITY becomes aware of any fault or defect in the services performed or nonconformance of the CONSULTANT'S work products.

ARTICLE 5
OWNERSHIP AND USE OF DOCUMENTS

5.1 The documents prepared by CONSULTANT pursuant to this Agreement are instruments of the CONSULTANT's service for use solely with respect to this Agreement.

5.2 All reports, documents and materials prepared relating to services rendered hereunder shall be the property of the CITY provided payment of applicable fees for its production has been made to the

CONSULTANT in accordance with the terms of this Agreement. The CITY shall retain and use the CONSULTANT'S documents for public record, information and reference and make use in connection with the CITY'S compliance with any federal, state, county or city laws, codes, requirements, permits or any other mandate whatsoever.

ARTICLE 6
TERMINATION, SUSPENSION OR ABANDONMENT

6.1 This Agreement may be terminated by the CITY upon not less than ten (10) days written notice should the CONSULTANT fail substantially to perform in accordance with the terms of this Agreement through no fault of the CITY.

6.2 This Agreement may be terminated by either party upon not less than sixty (60) days written notice.

6.3 The CITY may suspend an open Work Authorization upon not less than ten (10) days written notice.

6.4 The City will comply with the State of Florida Prompt Payment Act. If the CITY fails to make payment, within the forty-five (45) days of invoice approval permitted under Florida Statutes, when due the CONSULTANT for services and expenses, the CONSULTANT may, upon seven days written notice to the CITY, suspend performance of services under this Agreement. Unless the CONSULTANT receives payment in full within fifteen (15) days of the date of the notice, the suspension shall take effect without further notice.

6.5 In the event of termination not the fault of the CONSULTANT, the CONSULTANT shall be compensated for services performed prior to termination, together with reimbursable expenses.

In the event that any termination for default shall be found to be improper or invalid by any court of competent jurisdiction, then such termination shall be deemed to have been a termination for convenience.

ARTICLE 7
NOTICES

7.1 All Notices under this Agreement shall be in writing and shall be effective when mailed by certified mail, return receipt requested, or when delivered personally, as provided hereafter or to such other addresses as may be designated by notice:

CITY OF DESTIN

Lance Johnson, City Manager
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
(850) 837-4242

CONSULTANT

Charlie Clary, FAIA
DAG Architects, Inc.
1223 Airport Road #104
Destin, Florida 32541
(850) 837-8152

ARTICLE 8
INSURANCE REQUIREMENTS

8.1 During the performance of services under this Agreement, CONSULTANT shall maintain Commercial General Liability, Business Automobile Liability (including hired and non-owned coverage) and Professional Liability. Such coverage shall adequately protect the interest of the CITY in regard to all exposures including design defects and subsequent costs and lost revenue to loss associated with this Agreement. In no circumstance shall the limit of liability be written with limits less than $2,000,000.00 per event/$5,000,000.00 annual aggregate. CONSULTANT shall also maintain Workers' Compensation Insurance at the statutory limits. Workers' Compensation Policy shall contain a waiver of subrogation in favor of the CITY. CONSULTANT shall furnish CITY certificates of insurance which shall include a provision that such insurance shall not be cancelled, or coverage reduced without at least 30 days written notice to the CITY. All coverage shall be with carriers admitted to do business in the State of Florida. Carriers shall be A+ rated by A M Best Company and have a financial size of X or higher. The Commercial General Liability, Business Automobile and Workers' Compensation policies shall name City of Destin, Florida as an Additional Insured. City of Destin, Florida shall be listed as the Certificate Holder on all certificates. CITY reserves the right to modify its insurance requirements with sixty (60) days written notice to CONSULTANT.

8.2 CONSULTANT shall supply certificates of insurance specifically stating the RFP number and title for all coverages required herein prior to execution of this Agreement, such evidence of which shall be attached hereto as Exhibit "C" and made a part hereof.

8.3 The required insurance policies shall contain the following provisions:

8.3.1 There are not to be any special limitations on the protection being provided to the CITY, its officials, employees or volunteers.

8.3.2 The CONSULTANT shall provide timely reporting of incidents to its insurance carrier as required under the provisions of its insurance policies. A copy of any filed reports shall also be sent immediately to the CITY. The CONSULTANT shall exercise due diligence to ensure all reporting provisions are met to protect coverage afforded to the CITY, its officers, officials, employees or volunteers.

8.4 Verification of coverages and continuations of coverage, provision of certificates and endorsements and authorized signatures shall be made in accordance with the following:

8.4.1 Insurance coverage required in these specifications shall be in force throughout this Agreement. Should the CONSULTANT fail to provide acceptable evidence of current insurance within seven (7) days of receipt of written notice at any time during the Agreement, the CITY shall have the right to consider the Agreement breached and justifying termination thereof.

ARTICLE 9
SOVEREIGN IMMUNITY

9.1 Nothing contained herein is intended to nor shall be construed a waiver of the City of Destin's rights and immunities under the Florida Constitution, common law or Florida Statutes 768.28, as amended from time to time.

ARTICLE 10
INDEMNIFICATION

10.1 CONSULTANT shall indemnify, defend, save, and hold the CITY, its agents, officers and employees, harmless of and from any losses, fines, penalties, costs, damages, claims, demands, suits, and liabilities, including reasonable attorney's fees (including regulatory and appellate fees), arising out of, because of, or due to any accidents arising in any manner on account of the negligence, recklessness, or intentionally wrongful conduct of the CONSULTANT, its agents, officers, and employees in the performance of the Agreement.

ARTICLE 11
MISCELLANEOUS PROVISIONS

11.1 The CITY and CONSULTANT intend that this Agreement and the relationship of the parties shall be governed by the laws of the State of Florida.

11.2 All of the representation and obligations of the CITY and CONSULTANT are contained in this Agreement and no modification, waiver or amendment of this Agreement or any of its conditions or provisions shall be binding upon a party unless made in writing signed by that party or a duly authorized agent of that party who is empowered by a written authority signed by that party. The waiver by any party of a breach of any provision of this Agreement shall not operate to be construed as a waiver of any subsequent breach of that provision by the same party, or of any other provision or condition of the Agreement.

11.3 Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of completion, or the date of issuance of the Final Certificate for Payment for acts or failures to act occurring after completion.

11.4 This Agreement represents the entire and integrated Agreement between the CITY and CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both CITY and CONSULTANT.

11.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CITY or CONSULTANT.

11.6 CONSULTANT warrants that it has not employed or retained any company or person, other than a bonafide employee working solely for the CONSULTANT to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for the CONSULTANT any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement.

11.7 Where CONSULTANT is required to enter upon CITY property to deliver materials or perform work or services, as a result of this Agreement, CONSULTANT shall assume full duty, obligation and expense of obtaining all necessary licenses, permits, inspections and insurance, as required.

11.8 The headings of articles, paragraphs and subparagraphs are for convenient reference only and shall not be deemed to limit, construe affect, modify or alter the meaning of such articles, paragraphs or subparagraphs.

11.9 Time is of the essence under this Agreement.

11.10 The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

11.11 If any article, paragraph, subparagraph, section, subsection, term or provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said article, paragraph, subparagraph, section, subsection, term or provision of this Agreement or the application of same to parties or circumstances other than those to which it was held invalid or unenforceable, shall not be affected thereby and each remaining article, paragraph, subparagraph, section, subsection, term or provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

11.12 Venue. The location for settlement of any and all claims, controversies, disputes, arising out of or relating to any part of this Agreement, or any breach hereof, shall be exclusively in Okaloosa County, Florida and nowhere else.

11.13 **WAIVER OF JURY TRIAL. ANYNY CONTROVERSY WHICH MAY ARISE UNDER THIS AGREEMENT WOULD INVOLVE COMPLICATED AND DIFFICULT FACTUAL AND LEGAL ISSUES. THEREFORE, ANY ACTION BROUGHT BY ONE PARTY AGAINST THE OTHER PARTY, BROUGHT BY ONE PARTY, ALONE OR IN COMBINATION WITH OTHERS AGAINST THE OTHER PARTY, WHETHER ARISING OUT OF THIS AGREEMENT OR OTHERWISE, SHALL BE DETERMINED BY A JUDGE SITTING WITHOUT A JURY.**

11.13 In any dispute relating to this Agreement each party shall be responsible for its respective attorney's fees and costs.

11.14 Notices. All notices under the Contract shall be in writing and shall be effective when mailed by certified mail, return receipt requested, or when delivered personally, as provided hereafter, or to such other addresses as may be designated by notice:

11.15 Public records. Contractor shall comply with Florida Public Records Laws, specifically to:

11.15.1 Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service.

11.15.2 Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.

11.15.3 Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

11.15.4 Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is compatible with the information technology systems of the City of Destin.

11.16 Consultant shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the City in a non-discriminatory environment. Consultant shall not discriminate on the basis of race, color, national origin, and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters **337** and **339**, Florida Statutes, and **Rule Chapter 14-78, Florida Administrative Code**.

11.17 CITY is the recipient of state appropriated funding through State Funded Grant Agreement G2C92, attached hereto as Exhibit "E." CONSULTANT shall ensure that it complies with State Funded Grant Agreement G2C92 throughout the term of this Agreement.

11.18 This Agreement is binding on the parties, their successors and assigns.

11.19 As a condition precedent to entering into this AGREEMENT, and in compliance with Section 448.095, Fla. Stat., CONSULTANT and its subcontractors shall, register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021.

a. CONSULTANT shall require each of its subcontractors to provide CONSULTANT with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. CONSULTANT shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this AGREEMENT.

b. The CITY, CONSULTANT, or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity.

c. The CITY, upon good faith belief that a subcontractor knowingly violated the provisions of this section, but CONSULTANT otherwise complied, shall promptly notify CONSULTANT and CONSULTANT shall immediately terminate the contract with the subcontractor.

d. A contract terminated under the provisions of this section is not a breach of contract and may not be considered such. Any contract termination under the provisions of this section may be challenged pursuant to Section 448.095(2)(d), Fla. Stat. CONSULTANT acknowledges that upon termination of this AGREEMENT by the CITY for a violation of this section by CONSULTANT, CONSULTANT may not be awarded a public contract for at least one (1) year. CONSULTANT

further acknowledges that Contractor is liable for any additional costs incurred by the CITY as a result of termination of any contract for a violation of this section.

e. *Subcontracts.* CONSULTANT or subcontractor shall insert in any subcontracts the clauses set forth in this section, including this subsection, requiring the subcontractors to include these clauses in any lower tier subcontracts. CONSULTANT shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this section.

THIS AGREEMENT ENTERED INTO AS OF THE DAY AND YEAR FIRST WRITTEN ABOVE.

CITY:

_____
Lance Johnson
Its: City Manager

_____
Date

Attest to Signature:

_____
Rey Bailey
City Clerk

SEAL

Approved as to Legal Form:

_____
Kyle Bauman
City Attorney

CONSULTANT:

_____
By: _____
Its: _____

_____
Date

Witness to Signature:

_____
Print Name: _____

Witness to Signature:

_____
Print Name: _____

EXHIBITS

A. Request for Proposal No. 23-02-CD
B. Work Authorization
C. Scope and Fee Proposal
D. Certificates of Insurance
E. State Funded Grant Agreement G2C92

EXHIBIT A – FEE TABLE

CONSULTANT	SCOPE	FEE	TYPE
DAG			
	Project Management	$30,000.00	Lump Sum
	Wayfinding and Project Signage	$15,000.00	Lump Sum
	Meetings	$25,000.00	Lump Sum
		$70,000.00	
	Land Survey	$80,000.00	Lump Sum
OA	GeoTechnical	$50,000.00	Lump Sum
	Preliminary Design	$25,000.00	Lump Sum
	Storm Water Design	$50,000.00	Lump Sum
	Construction Plans	$150,000.00	Lump Sum
	Permitting	$20,000.00	Lump Sum
	Meetings	$25,000.00	Lump Sum
		$400,000.00	
	QAQC	$12,000.00	Hrly not to exceed
KMH	FDOT Coord	$7,500.00	Hrly not to exceed
		$19,500.00	
	Concept	$51,000.00	Lump Sum
	Schematic	$47,260.00	Lump Sum
PHLS	30%	$30,600.00	Lump Sum
	60%	$30,600.00	Lump Sum
	90%	$30,600.00	Lump Sum
	Final CDs	$12,240.00	Lump Sum
	Permitting Assistance	$10,200.00	Lump Sum
		$212,500.00	
	Jurisdictional Wetlands	$10,000.00	Lump Sum
ICARUS	Species Survey	$2,000.00	Lump Sum
	Planning Services	$2,500.00	Lump Sum
	State Permitting	$8,000.00	Lump Sum
		$22,500.00	
	Electrical Engineering	**$5,500.00**	Lump Sum
HG			
	TOTAL FEE	**$730,000.00**	
	Total for Survey	$142,000.00	
	FEE LESS SURVEY COST	$588,000.00	

EXHIBIT A – FEE TABLE

PROPOSED BILLING BY PHASE	CONSULTANT	AMOUNT
CONCEPT		
	DAG	$20,000.00
	OA	$130,000.00
	PHLS	$51,000.00
	ICARUS	$12,000.00
	TOTAL	**$213,000.00**
SCHEMATIC		
	DAG	$10,000.00
	OA	$40,000.00
	PHLS	$47,260.00
	ICARUS	$2,500.00
	HG	$500.00
	TOTAL	**$100,260.00**
30%		
	DAG	$10,000.00
	OA	$60,000.00
	PHLS	$30,600.00
	HG	$500.00
	TOTAL	**$101,100.00**
60%		
	DAG	$10,000.00
	OA	$60,000.00
	PHLS	$30,600.00
	KMH	$7,000.00
	HG	$1,000.00
	TOTAL	**$108,600.00**
90%		
	DAG	$10,000.00
	OA	$60,000.00
	PHLS	$30,600.00
	ICARUS	$6,000.00
	HG	$2,500.00
	TOTAL	**$109,100.00**
FINAL CDS		
	DAG	$10,000.00
	OA	$30,000.00
	PHLS	$12,240.00
	ICARUS	$1,000.00
	HG	$1,000.00
	TOTAL	**$54,240.00**
PERMITTING ASSISTANCE		
	OA	$20,000.00
	PHLS	$10,200.00
	ICARUS	$1,000.00
	KMH	$12,500.00
	TOTAL	**$43,700.00**
TOTAL		**$730,000.00**

DAG
ARCHITECTS

Atlanta
Destin
Panama City
Pensacola
Melbourne
Tallahassee

May 11, 2023

City of Destin
Attn: Ryan Scott, Jeff Cozadd, Rey Baily
4200 Indian Bayou Trail
Destin Florida 32541

Re: Proposal for Linear Park and 98 Palms Boulevard Extension

To the City of Destin,

Thank you for the opportunity to present a fee proposal for the Linear Park and 98 Palms Boulevard Extension. The design team is excited to help the city of Destin navigate this difficult but rewarding project. The opportunities for the city are extensive and the grant funding is helpful to make this project a reality and deliver an amenity for the next generation of Destin. The scope of this effort will consist of development of a Master plan for the linear park, followed by Engineering and Permitting of the design. The team, will engage with the City staff, and representatives, to refine programming for all the elements that have been identified in conversations and per RFQ 23-02-CD. This effort will also engage with the community, committees, and city council to confirm needs and make informed decisions regarding the final design of the park. We submit for your review and acceptance the following proposal.

1. **THE PROJECT**
   - **a.** The project is defined in RFQ 23-02-CD. In General, it is a 10' minimum multi modal park nearly 1 mile in length connecting 98 Palms and Airport Drive. In addition to this path, the design team will need to address:
     1. Access rights and agreements and design within easements
     2. Elevation Changes, Wetlands, and Natural obstacles
     3. Bridge a small water body
     4. Connection to city roads
     5. Lighting and Wayfinding
     6. Access/maintenance drives
     7. Permitting the project
     8. Coordination with all applicable agencies and the public to manage the perception and character of the project.

2. **THE TEAM**
   - **a.** In response to the RFQ, DAG assembled a team of design professionals who are skilled and experienced in this type of work. Based on our experience with similar projects, the team is organized as follows:

   - **b.** **The City of Destin** will be the **Client** and will represent the intentions of the City Council and direct the team's efforts, and provide planning information.

1223 Airport Road
Destin, Florida
32541
850.837.8152
AR0009694

1. The city will negotiate all easements, property permissions, and access rights
2. The city will present to the public and assist in the design and development of the project.
3. The city will assist in permitting and with information and support.

c. **DAG Architects (DAG)** will be the Architect of Record (AOR) and Prime Contract with the City. We will coordinate and manage the team.

d. **Patrick Hodges Land Studio** will be your Landscape Design Architect. PHLS will lead in defining and refining the Masterplan, overall design, programming, and site aesthetics. PHLS will be contracted directly with the DAG under an AIA contract.

e. **O'Connell & Associates,** will be your **Civil Engineers**, O'Connell (OA) will advise on site conditions and infrastructure while providing base drawings and data. They will also handle site surveys and detailed design of site improvements like drainage as well as engineering of circulation and path. O'Connell will be the primary designer and engineer. They will lead the permitting process and coordinate all submissions. The Civil Engineers will be under direct contract with DAG.

f. **Geotechnical Engineer**, under contract to Civil, will do soil testing and provide a written Geotechnical Report. They will also provide Hydrogeological Engineering expertise regarding water table and dewatering requirements.

g. **Land Surveyor** under contract to Civil will provide ALTA survey for full length of site.

h. **Icarus** Wetland engineer will delineate wetland areas, perform species survey, and permit the wetland impacts as they apply to the final scope of the project.

i. **Kimley Horn** will be the FDOT liaison and representative for the team as well as operate as a QAQC for the project design and implementations. They will be a collaborative partner in the process.

j. **HG Engineering** will be the electrical engineer and coordinate power and lighting needs for the project with FPL and Design team.

k. **Other Consultants** would be engaged as appropriate to provide specific expertise at each step of the process. These could include specialty consultants. This proposal assumes all other consultants would contract directly with the City unless otherwise specified; accordingly, their fees, as Client Consultants, are not included in this proposal:
    1. Water Features (beyond what is listed in the teams proposal)
    2. An Arborist and or Horticulturalist (beyond what is listed in the teams proposal)
    3. Irrigation Consultant (beyond what is listed in the teams proposal)
    4. Models and or color renderings specialist
    5. Security Consultant
    6. Construction Manager / Cost Consultant
    7. Commissioning Agent

8. Art Consultant

3. SCOPE OF SERVICES

a. This proposal is for Design and Permitting of the Linear Park.

4. PROJECT OUTLINE

a. Site Analysis, Programming and Conceptual Design of the Linear Park Master Plan - In this phase the design team will collect information, analyze the site and data; meet with key decision makers and applicable authorities; and engage the community. Deliverables and Scope will Include:

1. Surveys
    1. ALTA Topographic and Boundary, trees
    2. Geotechnical Soils Report
    3. Wetland Delineation
    4. Species Survey
2. Coordinate with City to help the City secure Land Use, Access agreements, and Easements
    1. This is critical to secure the limits of the project, allowable uses, and allowable interventions, within the project boundaries.
3. Meet with Key Decision makers and Authorities.
    1. Florida Power and Light - FPL
    2. Destin Water Users - DWU
    3. City of Destin
        a. City Council
        b. Towncenter CRA
        c. City Planning/Engineering
        d. City Parks and Recreation
        e. Public Works/Public Safety
    4. Review the Grant Application, Confirm Extensions, and Begin to Collect additional funding sources.
    5. FDEP
4. Engage the Public as Directed by City Staff
5. Project Deliverables may include
    1. Design Graphics such as - Master Plan Sketch, Conceptual Images, Precedent Imagery, Look and Feel Summary
    2. Project Description and key features such as - Programming Narrative, and Project Boundaries
    3. A clear understanding of the use, occupants, and strategy for the park
    4. May include a phasing plan
    5. Collection of applicable site documentations, surveys, and similar project reference.

b. Schematic Design (30% Construction Documents) – In this phase the design team will design the entirety of the project. Deliverables and Scope will Include:

1. The plan will be comprehensive but limited to a conceptual level. It will include:
    1. Linear Park Path location and nodes in CAD and graphic form.
    2. Proposed path surface, railings, station, materials, and outline specifications.
    3. Preliminary Engineering for site grading, storm water design and roadway connections.
    4. Preliminary lighting and power plans
    5. The end output should be sufficient to evaluate a preliminary budget.(Budget to be established by others)
    6. Schematic design Images for marketing and public presentation

c. 60% Construction Documents - In this phase the design team will provide draft project specs and design documents for applicable review. This will include all disciplines and represent the full project.

d. 90% Construction Documents - In this phase the design team will further develop project specs and design documents for applicable review. This will include all disciplines and represent the full project and be a complete set of project documents.

e. Final 100% Construction Documents - In this phase the design team will finalize project specs and design documents for applicable review. We will also review for completeness and accuracy in each phase.

f. Permitting Assistance - All documentation will be presented to the applicable authority for that scope of the work. The Design team will respond to comment and input.

g. Additional Phases not Included in this Proposal:

1. Bidding and negotiations
2. Construction phase
3. Project closeout and certification

5. PROJECT SCHEDULE

a. During the RFQ process a schedule for complete project design and permitting was presented. The October date represented is not attainable. The following Durations are intended to provide a realistic timeline to address the project.

b. A detailed project schedule will be maintained and published once the scope of the project is defined in the Site Analysis, Programming, and Conceptual Design

c. We would be able to start work immediately upon receiving your authorization and would anticipate a schedule as outlined below with the following phase durations:

d. Total Project Duration is expected to be 22 Months

PROPOSED DURATIONS

1. **Site Analysis, Programming and Conceptual Design of the Linear Park Master Plan**
    1. Total Duration – 7 1/2 Months
        a. Survey Duration – 4 Months
        b. Design (After survey is available) – 2 Months
        c. Presentation and feedback – 1/2 Month
        d. Programming – 1 Month
2. **Schematic Design (30% CDS)**
    1. Total Duration- 4 Months
        a. Feedback and meetings to confirm and review conceptual plans – 2 Months
        b. Development and Design – 3 Months
3. **60% Construction Documents**
    1. Total Duration - 4 Months
        a. Feedback and meetings to confirm and review conceptual plans – 2 Months
        b. Development of Engineering, Plan Documents, Specifications etc – 2 Months
4. **90% Construction Documents**
    1. Total Duration – 2 Months
        a. Meeting, QAQC, and Feedback – 1 Month
        b. Development of Engineering, Plan Documents, Specifications etc – 1 Months
5. **Final 100% Construction Documents**
    1. Total Duration – 2 Months
        a. Meeting, QAQC, and Feedback – 1 Month
        b. Development of Engineering, Plan Documents, Specifications etc – 1 Month
6. **Permitting Assistance**
    1. Expected Site permitting - 2 Months
    2. Permitting to state agencies will be occurring throughout the process. Each AHJ has its own schedule and permitting. For example if we are permitting with DEP this could take up to 6 months. However, we could make this submission at 60% CDs.

6. MEETINGS

- **a.** The intent is to capture the type of meetings that may be needed and the frequency. Additional coordination meetings and internal meetings to address design and development are anticipated.
- **b.** One (1) Kick Off Meeting
    1. To include a site walk and design charrette in DAGs Office
- **c.** One (1) Meeting with all applicable city agencies and committees

d. One (1) Public Workshop
e. Bi-Weekly coordination calls/WebEx with the team and City as requested
f. One (1) Meeting following each the 30%, 60% and 90% reviews for a total of Three (3) Review Meetings
g. Intermittent Governmental and Agency Review and Entitlements will be limited to coincide with the primary deliverable documents such as 30%, 60%, 90%. Entities may include:
    1. Destin Water Users
    2. HOA's
    3. Florida Power and Light
    4. DOT

7. FEE AND CONTRACT

a. We propose to provide the services outlined above on a fixed fee and hourly basis for the Design and Permitting Phases of the project.
b. **The total fees are $730,000.00**
c. Reference Attachment 'A' - Fee Table. For schedule and further breakdown.
d. DAG Architects shall submit invoices for services and Reimbursable Expenses in accordance with the provisions of this agreement. The client shall review such invoices and, if they are considered incorrect or untimely, the client shall, within five days from receipt of the billing, review the matter with the architect and confirm in writing to the architect the client's understanding of the disposition of the issue.
e. Payments to DAG Architects for Basic Services, Additional Services and Reimbursable Expenses shall be made within thirty (30) business days after receipt of the invoice.

8. **REIMBURSABLE EXPENSES**

a. The following items of expense, if incurred in connection with the project, are to be reimbursable at cost times a multiplier of 1.1:
    1. Travel and living expenses when engaged on business connected with the project.
    2. Reproduction cost, for prints furnished to other Engineers for coordination purposes.
    3. Plotting cost (man-hourly rates) for CADD/Revit produced drawings.
    4. Courier and shipping costs.
    5. Mileage (per mile rate as established by the Internal Revenue Service).
    6. Permitting fees.

9. ADDITIONAL SERVICES

a. Services requested by the Client that are in addition to the Basic Services described above will be considered Additional Services and include:
b. Services requested by the Client that go above and beyond the basic services described herein will be considered additional services and include:
c. Preparation of professional scale models of the project, professional renderings, or other graphic exhibits of the project beyond those described above.

d. Further documentation, presentation drawings, assistance, coordination, perspectives, renderings, on-site visits, or representation other than outlined above.
e. Performing significant changes resulting from program modifications, reversals of previous approvals or directions, significant value engineering, or governmental reviews. In the event of a significant VE or design direction alterations, the Client and DAG would appropriately adjust the project schedule, DAG Services and our compensation (as an additional service).
f. Providing LEED or WELL consulting services including design, submittal, or administration requirements.
g. Public meetings, Municipal Approval meetings, Design Review Board packages, Permit Agency appeals or variance hearings above and beyond what is outlined in each consultants scope.
h. Preparation of additional materials or documentation for marketing or fundraising purpose, beyond what is outlined in each consultants scope.
i. Additional in-person meetings beyond those described above.
j. Providing Grant writing services, providing alternate funding services, providing bidding services, providing Construction Phase services beyond those outlined such as increased or full-time on-site representation, or services beyond the anticipated construction schedule.
k. Preparing As built or Record Drawings (these are typically prepared by the General Contractor during and at the end of construction as part of the General Contractors closeout responsibilities).
l. Work that occurs outside of the project boundary.
m. Architecture and Engineering services for construction documents required for vertical structure and other program improvements will be negotiated under a separate proposal and after they are defined in the conceptual design phase. They are unknown at this time and can not be calculated.

10. CONCLUSION

On behalf of DAG and the team, I want to thank you for this opportunity to work with the City to develop and amenity for generations to come. Please feel free to call or email me with any questions or clarifications related to this proposal.

Sincerely,



Charles Clary III , AIA
Principal
DAG Architects, Inc.

accepted by: _____

Attachments

- **a.** Attachment A - Fee Table
- **b.** Attachment B – Consultant Contracts
    1. B1 – O'Connell Engineers
    2. B2 – Kimley Horn
    3. B3 – Patrick Hodges Land Studio
    4. B4 – Icarus
    5. B5 – HG Engineers

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD

"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

City of Destin, Florida
February 17, 2023

Lance Johnson
City Manager
Phone (850) 837-4242
4200 Indian Bayou Trail
Destin, Florida 32541

NOTICE TO PROPOSERS

The City of Destin, Florida (City), is currently receiving sealed competitive submittals for "**Proposal for Design and Permitting Services for the Linear Park and 98 Palms Boulevard Extension"** The firm with the successful Proposal shall be required to supply the City with copies of current Liability Insurance and Workmen's Compensation coverage. The Scope of Work is to provide 100% Civil Design Plans for Phase 1 of the design by September 29, 2023, to the City of Destin (Owner), along with the complete design for the remainder of the project (Phase 2) shortly thereafter. Proposals must be received by the City Clerk's Office at the City of Destin, 4200 Indian Bayou Trail, Destin, Florida 32541, in a sealed envelope clearly marked "RFQ No. 23-02-CD, "**PROPOSAL FOR DESIGN AND PERMITTING SERVICES FOR THE LINEAR PARK AND 98 PALMS BOULEVARD EXTENSION", along with the name, return address and telephone number of the firm submitting the proposal**, no later than 2:00 p.m. Central Time, on Thursday March 23, 2023 at which time they will be opened and identified aloud. The City reserves the right to reject any and all proposals or portions thereof, to waive minor defects and informalities in the process, to accept the Proposal(s) or take any other actions deemed by the City to be in the City's best interest.

Lance Johnson
City Manager

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATION (RFQ) NO. 23-02-CD
PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD
EXTENSION DESIGN AND PERMITTING SERVICES

I. PURPOSE: The purpose of RFQ No. 23-02-CD is to secure sealed proposals for "**PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES**"

Please note that the selected Firm is required to be prequalified by the Florida Department of Transportation (FDOT).

II. SCOPE OF WORK: The City of Destin (City) is looking for an Engineering Firm (Respondent) that has the capability to meet a strict deadline for the completion of the 100% design of Phase 1 of the project by September 29, 2023. Followed by 100% design of Phase 2 shortly thereafter. The design will be based on the attached, Linear Park & 98 Palms Blvd Extension-Conceptual Plan. The Respondent shall make all efforts to obtain all necessary permits from the required agencies to the project by December 31, 2023. The Respondent will be expected to coordinate with Florida Power and Light Co. (FPL), Destin Water Users Inc. (DWU), City staff, City Council, Town Center CRA Advisory Committee, Public Works/Public Safety Advisory Committee, Local Planning Agency, and Destin citizens. The City recognizes that the linear park and 98 Palms Boulevard designs are directly related to one another but due to the strict deadline of a grant already in hand, the linear park will be required to have a complete design for Phase 1 finalized by October 31, 2023 to meet the grant requirements. The Respondent will then be expected to produce a 100% plan set for the entire project (roadway design) shortly thereafter (Phase 2). During the design process the Respondent will be expected to present for both phases at design stages of 60%, 90%, and 100% to the following committees, Town Center CRA Advisory Committee, Public Works/Public Safety Advisory Committee, Parks and Recreational Advisory Committee, Local Planning Agency, and City Council. The information contained in this solicitation reflects the conceptual criteria and redevelopment goals that the City would like to achieve in selecting a Master Planning, Architectural and Landscaping Design Team.

VISION OF PROJECT

Phase 1 of the Proposed Project will consist of a linear park (10' wide meandering pathway, workout nodes, shaded bench areas, minimum required landscaping, etc.) beginning at the dead-end intersection of 98 Palms Boulevard (behind Olympia Apartments 2004 Palms Blvd) heading eastward for approximately 4,900 linear feet (including through the existing Jewel Melvin Park 1999 Cordgrass Court) and terminating into the existing north-south sidewalk on the west side of Airport Road. This linear park will require a pedestrian bridge over a waterway and will require the acquisition of no less than four different access easements to complete.

Phase 2 of the Proposed Project will consist of the extension of 98 Palms Boulevard with a two-lane roadway including a median and minimum required landscaping, beginning at the dead-end intersection of 98 Palms Boulevard (behind Winn-Dixie) heading eastward for approximately 3,500 linear feet and terminating into South Mattie M. Kelly Boulevard. The roadway will also connect to Palm Street, Cordgrass Court, and Mattie M. Kelly Boulevard North.

Both Phases of the Proposed Project will contain the following challenges to be worked through:

- Wetland impacts
- DWU coordination
    - Relocation of monitoring wells
    - Acquiring a roadway/access easement
    - Raising four utility mains along approximately 2,000 L.F. of the linear park/roadway alignment
- Acquiring access easements from three private residents
- FPL coordination
    - Raising existing infrastructure
    - Potentially providing conduit for future undergrounding
    - Revising the concept design to have the least amount of impact to existing and future infrastructure plans
- Design of retaining walls (potentially tall and there could be multiple)
- A pedestrian bridge will be required.
- The following is anticipated:
    - The project will require a great deal of fill dirt.
    - The entire stormwater system will need to be underground (e.g. StormTech type system)
    - Many variances will be required and thus would be required to receive approvals through the Board of Adjustments (BOA)
    - The majority, if not the entirety of the linear park be ADA compliant
    - ADA ramp systems will be required along portions of the linear park.
- **Permitting**
    - Army Corps of Engineers and Florida Department of Environmental Protection joint dredge and fill permit.
    - NWFWMD Stormwater
- **Presentation Materials**

SUBMISSION REQUIREMENTS AND TIMELINE

Deliverables under this phase of services will include:

- **30% Phase 1 & 2 design plans**
- **60% Phase 1 & 2 design plans**
- **90% Phase 1 & 2 design plans**
- **100% Phase 1 & 2 design plans**
- **Obtain all required permits.**
- **Provide an Engineers Opinion of Probable Cost for each construction phase.**
- **Presentations to the following committees for 60%, 90%, & 100%:**
    - **Town Center CRA Advisory Committee**
    - **Public Works/Public Safety Advisory Committee**
    - **Local Planning Agency**
    - **City Council**
- **CAD files of the 100%, and PDFs**

III. TERMS AND CONDITIONS

The resulting contract shall provide for issuance of individual Task Orders based on specific scopes of work. Task Orders will be individually negotiated based on a "Fee Schedule" and any additional negotiated services required within the scope of work.

These negotiations will conform to the Florida Consultants Competitive Negotiation Act (CCNA) Chapter 287.057, Florida Statutes and City policy. Once these fixed hourly costs are negotiated and the contracts signed, each project will be negotiated relative to the number of hours required by each position to accomplish the scope of services. The consulting services costs will be based on time and expenses with a not to exceed limit based on the negotiated hours and expenses or a fixed lump sum fee. The results of this negotiation will result in a Task Order for the miscellaneous project. The City's standard form of consulting agreement will be utilized.

A cancellation clause will allow either the City or the Consultant to cancel with proper notice.

The selected consultant shall be required to assume responsibility for all services offered in his proposal. The selected consultant will be the sole point of contact concerning contractual matters including payments of any charges resulting from the contract.

Payment schedule and basis for payment will be negotiated but will be based upon documented work completed satisfactorily.

IV. SUBMITTAL FORMAT

The Submitted proposals **SHALL** be submitted in the format described below:

1. **Letter of interest:**

    a. An individual authorized to legally bind the firm shall sign the transmittal letter. The letter shall include the firm's mailing address, electronic mail address, fax number, and telephone number. Any request for confidential treatment of information shall be included in the transmittal letter in addition to the specific statutory basis supporting the request and an explanation why disclosure of the information is not in the best interest of the public. The transmittal letter shall also contain the name, address and telephone number of the individual authorized to respond to the City about the confidential nature of the information.

    b. Specific Professional services to be offered - delineate each service your firm offers.

2. **Table of Contents**.

3. **Joint Ventures, Background Information & Business Credentials** – Provide a synopsis of the consultant's qualifications, to include specific capabilities of the firm:

    a. Name, address, telephone number, fax number and e-mail address of the firm including all d/b/a's or assumed names or other operating names of the firm.

    b. Identify and specify the location(s) and telephone numbers of the major offices and other facilities that relate to the firm's performance under the terms of this RFQ.

    c. Local office address and phone number (if any).

    d. Employment personnel profile.

    e. Joint venture information/previous experience. Firms submitting proposals as a joint venture shall submit to the City, as part of proposals, a copy of any joint venture agreement.

    f. **Registration** – State the State of Florida licensing/registration qualifications of the consultant's personnel and business office. Provide copies of same.

4. The firm shall prepare an **executive summary** and overview of the services it is offering, including all of the following information:

    a. Statements that demonstrate that the firm understands and agrees with the terms and conditions of the RFQ and the proposed contract.

    b. Statement through which the firm certifies that the contents of the proposal are true and accurate.

c. An overview of the firm's plans for providing the necessary services to the City.

d. An explanation as to why the firm should be awarded this engagement.

5. **Areas of Expertise** – Provide list of your company's area of expertise. Include listing of projects verifying same. Firms **will not** have to have expertise in all areas to be considered. The firm must provide the following information regarding its experience:

    a. Number of years in business.

    b. Number of years' experience with providing the types of services sought by the RFQ to include the number of professionals specializing in project planning, grant experience, design and implementation.

    c. Describe the level of technical experience in providing the types of services sought by the RFQ.

    d. Describe any significant changes in your firm's organization, focus or leadership since January 2005, and whether any changes are anticipated in the near future.

    e. Describe any investigative, disciplinary or enforcement actions pending against your firm, and information on any such investigations which concluded with enforcement or disciplinary action against your firm since January 2005.

6. **Specific Accomplishments** – Provide a listing of completed projects with a description of the work performed by the consultant representative of the type of work proposed under this Request for Proposal/Qualifications. The list should include only projects that had significant input from individuals who will be assigned to work on City projects**.**

7. **Firm(s) projects -** (List as many projects as necessary to adequately describe firm's experience) Include the name and telephone number of the Owner's Representative or Contact. Be especially careful to provide current names, current telephone numbers and fax numbers of owner's representatives that be contacted by the City.

8. **Project Management Organization** – Provide information for all key personnel who will be involved in providing the services contemplated by this RFQ. Include only those who will likely be assigned to this account and indicate the day-to-day contact person or persons. The following information must be included:

    a. Full name.
    b. Education, licenses, registrations.
    c. Years of experience and employment history particularly as it relates to the scope of services specified herein.
    d. Expected role in the City's transactions

9. **References** – List five (5) references representative of related past experience to include, as a minimum, a contact person, company name, phone number, and a brief description of the project.

10. **Additional Information & Comments** – The contents under this heading are to be left to the discretion of the consultant. Material must be pertinent to the proposal but not be otherwise requested in the Request for Proposal/Qualifications.

11. **Conflict of Interest Disclosure Form** – The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. All respondents must disclose with their proposal the name of any officer, director, or agent who is also a public officer or an employee of the City of Destin, or any of its agencies. (Attachment #3)

    All respondents must disclose the name of any City officer or employee who owns, directly or indirectly, an interest of five percent (5%) or more in the firm or any of its branches.

    Furthermore, the official, prior to or at the time of submission of the proposal, must file a statement with the City Clerk of City of Destin, if he is an officer or employee of the City, disclosing his or spouse's or child's interest and the nature of the intended business.

    NOTE: FOR PROPOSER'S CONVENIENCE, THIS CERTIFICATION FORM IS ENCLOSED AND IS MADE A PART OF THE PROPOSAL PACKAGE.

12. **Public Entity Crime Form** Each Bid shall contain a completed Public Entity Crime Form (Attachment #1) pursuant to Florida Statutes, Section 287.132-133, providing that no public entity shall accept any Bid from or award any contract to, or transact any business in excess of the threshold amount for Category Two ($25,000) for a period of thirty-six months from the date placed on the convicted vendor list.

    N**OTE: FOR PROPOSER'S CONVENIENCE, THIS CERTIFICATION FORM IS ENCLOSED AND IS MADE A PART OF THE PROPOSAL PACKAGE.**

13. **Drug Free Workplace Certification** – Preference shall be given to businesses with drug-free workplace programs included as Attachment # 2. Whenever two or more proposals that are equal with respect to price, quality and service are received by the City for the procurement of commodities or contractual services, a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

14. **Vendor Eligibility Check Prior to Contract Award** – (Attachment #6) In accordance with Florida State law Section 287.133(2)(b), Florida Statutes, provides that public entities may not contract with firms that have been excluded from participating in the public contracting process.

NOTE: FOR PROPOSER'S CONVENIENCE, THIS CERTIFICATION FORM IS ENCLOSED AND IS MADE A PART OF THE PROPOSAL PACKAGE.

15. **Liability & Indemnification Form** – To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CITY, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by negligence, recklessness, or intentional wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT in the performance of this Agreement included as Attachment # 4.

NOTE: FOR PROPOSER'S CONVENIENCE, THIS CERTIFICATION FORM IS ENCLOSED AND IS MADE A PART OF THE PROPOSAL PACKAGE.

16. **Insurance Requirements** - During the performance of services under this agreement, CONSULTANT shall maintain Commercial General Liability, Business Automobile Liability (including hired and non-owned coverage), Professional Liability and Workers' Compensation insurance. Such coverage shall adequately protect the interest of the CITY with regard to all exposures including design defects and subsequent costs and lost revenue to loss associated with this agreement. In no circumstance shall the limit of liability be written with limits less than $5,000,000. CONSULTANT shall furnish CITY certificates of insurance which shall include a provision that such insurance shall not be cancelled, or coverage reduced without at least 30 days written notice to the CITY. All coverage shall be with carriers admitted to do business in the State of Florida. Carriers shall be A+ rated by A M Best Company and have a financial size of X or higher. The Commercial General Liability and Business Automobile polices shall name City of Destin, Florida as an Additional Insured. Further, the Workers' Compensation policy shall contain a waiver of subrogation in favor of the CITY. City of Destin, Florida shall be listed as the Certificate Holder on all certificates.

    CITY reserves the right to modify its insurance requirements with a 60 day notice to CONSULTANT.

17. **Acceptance of Terms and Conditions -** The firm shall specifically agree that the proposal is predicated upon the acceptance of all terms and conditions stated in the RFQ. If the firm objects to any term or condition, the firm must specifically refer to the RFQ page, and section. Objections or responses that materially alter the RFQ may be deemed non-responsive and disqualify the firm.

18. **Certification of Independence and No Conflict of Interest -** The firm shall sign and submit with the proposal the document included as Attachment # 5 in which the firm shall certify that it developed the proposal independently. The firm shall also certify that no relationship exists or will exist during the contract period between the firm and the City that interferes with fair competition or is a conflict of interest. The City reserves the right to reject a proposal or cancel the award if, in their discretion, any relationship exists that could interfere with fair competition or conflict with the interests of the City.

NOTE: FOR PROPOSER'S CONVENIENCE, THIS CERTIFICATION FORM IS ENCLOSED AND IS MADE A PART OF THE PROPOSAL PACKAGE.

18. **Authorization to Release Information -** The firm shall sign and submit with the proposal the document included authorizing the release of information to the City.

19. **Firm Proposal Terms -** The firm shall guarantee in writing the availability of the services offered and that all proposal terms, will remain firm a minimum of 90 days following the deadline for submitting proposals.

20. **Proposal Form**. The Proposal Form contained within this RFQ shall precede the **mandatory** information required in this section. Any additional information submitted in support of the Bid shall follow the required information.

Sealed Submittal Packages All Proposals to be considered must be in the possession of the Destin City Clerk no later than 2:00 p.m. Central Time, on Insert date at which time shall be opened publicly and identified aloud in the City of Destin, City Hall Council Chambers, 4200 Indian Bayou Trail, Destin, Florida. Proposals may be mailed or delivered to the Office of the City Clerk at the address below. An original and five (5) copies and one (1) digital copy of the Proposals shall be submitted in a sealed envelope clearly marked "RFQ No. 23-02-CD, "**PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES" along with the name, return address and telephone number of the proposer**, and note the time and date of the opening. Each proposer shall be responsible for their Proposal being delivered on time. Proposals offered or received after the time set for the Proposal Opening shall be rejected and returned unopened to the proposer. The City of Destin Bid Committee will then review all Proposals and forward their recommendation to the City Council for award.

MAILING AND HAND-DELIVERY ADDRESS:

City of Destin
ATTN: City Clerk
4200 Indian Bayou Trail
Destin, Florida 32541

21. Notification. Questions or requests for Proposal documents, regarding RFQ No.23-02-CD may be directed to the individuals below:

Ryan J. Scott, PE
City Engineer, City of Destin
4100 Indian Bayou Trail
Destin, Florida 32541
Voice: (850) 279-6120

Rey Bailey
City Clerk, City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
Voice: (850) 837-4242

22. Responsive Proposals. Only those Proposals fulfilling all requirements outlined in this RFQ will be considered.

V. EVALUATION CRITERIA

The City intends to conduct a comprehensive, fair and impartial evaluation of proposals received in response to this RFQ. The City will use a Bid Committee to review and evaluate the proposals for compliance with the RFQ.

The Bid Committee will evaluate and rank all proposals meeting the minimum submission requirements on the basis of professional qualifications and experience. The following considerations will be used as a guide to rank Firm's as having best applicable professional qualifications and experience: The Bid Committee will provide the rankings to the City Council. City Council shall schedule a time to interview the consultants.

A. Responsiveness of the proposal.
B. Understanding of the work to be performed for the City.
C. Qualifications of the firm and individual team members to perform current and anticipated City public infrastructure projects.
D. Background experience and technical expertise of the firm and individual team members.
E. Recognition, understanding, capability and resources to perform the current and anticipated City public infrastructure needs.
F. Consultants Competitive Negotiations Act - any additional requirements as defined in State of Florida Statute 287.055.
G. Firm's past experience, reputation and competence, including technical education and training, experience in projects outlined in the RFQ.
H. Where applicable, the relationship of cost estimates by the firm to actual costs on previous projects.
I. Current workload.
J. Financial responsibility.
K. Ability to observe and advise whether plans and specifications are being complied with.
L. Past record of professional accomplishments.
M. Previous experience with City of Destin.
N. Qualifications of personnel to be assigned to the program.
O. Extent of experience and past performance working with DEP, EPA, DOT, FAA, NWFWMD, SRF and EDA and other Grant Loan Programs.
P. Experience with programs similar in size and scope to those herein proposed.
Q. Firm's capability to meet schedules.
R. Willingness to meet time and budget requirements.
S. Demonstrated expertise and experience in utilizing various design software.

VI. SELECTION OF PROPOSALS

A. The statements of qualifications/proposals will be reviewed by a Bid Committee. The Committee will evaluate and select from those firms deemed to be most responsive and may request presentations by those firms, if necessary.

B. This section describes the evaluation & ranking process that will be used to determine which proposal provides the greatest benefits to the City. The evaluation & ranking process is designed to award the contract to the firm or firms with the best combination of attributes to perform the required services.

C. The Bid Committee will evaluate all proposals received as follows:

D. Prepare an alphabetical listing of those proposers determined to be interested, responsive and available.

E. Evaluate the proposals meeting minimum submission criteria based upon qualifications and may conduct discussions with those firms deemed to be the most highly qualified to provide the services required.

F. Review of all proposals received will proceed as follows:

   a. The Bid committee will review all written documents submitted;
   b. Assess compliance with proposal requirements;
   c. Detailed evaluation of proposed services, programs, and solutions;
   d. Evaluation of technical elements;
   e. The committee's ranking of prospective firms shall be based on the each firm's meeting the evaluation criteria;

G. The final recommendation(s) and rankings of the Bid Committee shall be presented to the City Manager for consideration. This recommendation may include, but is not limited to, the name of one or more firms recommended for selection or a recommendation that no firm be selected.

H. Proposers may be ranked for inclusion on a short list. If so, proposers selected for the short list may be required to make a brief (15- to 20-minute) oral presentation to the City Council in open session(s). Proposers selected to make presentations will be notified in writing in advance of the presentation date. The proposer should be prepared to discuss, at a minimum, during the presentation/interview the items presented in Proposal Requirements, as well as any related issues as may be posed by the City Council. The City will utilize a numerical rating system in evaluating the presentation/interview. At the end of the presentation/interview process, the City Council shall rank, in order of preference, the presenting firms.

I. The City of Destin reserves the right to negotiate contracts with one or more engineering firms for these services.

J. Upon approval of the agreement by the City Council, the parties shall execute a formal written agreement prior to commencement of the work associated with the contract.

VII. RIGHT TO WAIVE AND REJECT

A. The City of Destin, in its absolute discretion, may reject any proposal of a proposer that has failed, in the opinion of the Bid Committee, to complete or perform an City of Destin contracted project in a timely fashion or has failed in any other way to perform a prior contract in a satisfactory manner, and has directed the City of Destin Purchasing Director to emphasize this condition to potential proposers.

B. The City reserves the right to award the proposal to proposer submitting a responsive proposal with a resulting negotiated agreement which is most advantageous and in the best interest of City of Destin, and to reject any and all proposals or to waive any irregularity or technicality in proposals received. City of Destin shall be the sole judge of the proposal and the resulting negotiated agreement that is in its best interest and its decision shall be final.

C. The City Council reserves the right to waive any informalities or reject any and all proposals, in whole or part, to utilize any applicable state contracts in lieu of or in addition to this proposal and to accept the proposal that in its judgment will best serve the interest of the City.

D. The City Council specifically reserves the right to reject any conditional proposal and will normally reject those which made it impossible to determine the true amount of the proposal. Each item must be proposed separately and no attempt is to be made to tie any item or items to any other item or items.

E. The City Council specifically reserves the right to reject any conditional proposal and will normally reject those which made it impossible to determine the true amount of the proposal. Each item must be proposed separately and no attempt is to be made to tie any item or items to any other item or items.

VIII. DISQUALIFICATION OF PROPOSERS

Any of the following reasons may be considered as sufficient for the disqualification of a proposer and the rejection of his proposal or proposals:

A. More than one proposal for the same work from an individual, firm or corporation under the same or different name.

B. Evidence that the proposer has a financial interest in the firm of another proposer for the same work.

C. Evidence of collusion among proposers. Participants in such collusion will receive no recognition as proposers for any future work of the City until such participant shall have been reinstated as a qualified proposer.

D. Uncompleted work which in the judgment of the City might hinder or prevent the prompt completion of additional work if awarded.

E. Failure to pay or satisfactorily settle all bills due for labor and material on former contracts in force at the time of advertisement of proposals.

F. Default under previous contract.

G. The Bid Committee, in its absolute discretion, may reject any proposal of a proposer that has failed, in the opinion of the Board, to complete or perform an City of Destin contracted project in a timely fashion or has failed in any other way, to perform a prior contract in a satisfactory manner, and has directed the City of Destin Purchasing Director to emphasize this condition to potential proposers.

H. The engagement of certain professional services, including those required by this Request for Proposals, is exempt from the provisions of the Administrative Procedure Act, Chapter 120, Florida Statutes, as amended, and therefore are not to be subject to the appeal process therein described at any time during the solicitation period.

I. **Public Entity Crime Information** - A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposal on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for **CATEGORY TWO** for a period of 36 months from the date of being placed on the convicted vendor list.

J. **Discrimination -** An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

ATTACHMENT #1

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

SWORN STATEMENT UNDER SECTION 287.133 (3) (A) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract _____
_____

2. This sworn statement is submitted by
_____
whose business address is _____
and (if applicable) Federal Employer Identification Number (FEIN) is _____(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:
_____

3. My name is _____and my relationship to the entity named above is
_____

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

a. A predecessor or successor of a person convicted of a public entity crime; or

b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a

length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

____Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

_____
(Signature)

Date: _____

STATE OF FLORIDA
COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this _____day of_____, _____, and is personally known to me, or has provided_____as identification.

_____
Notary Public

My Commission expires:

ATTACHMENT #2

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY:_____

ADDRESS:_____

CITY:_____ STATE:_____ ZIP CODE:_____

TELEPHONE NUMBER:_____

SIGNATURE:_____ DATE:_____

NAME (TYPED OR PRINTED):_____

TITLE: _____

ATTACHMENT #3

CITY OF DESTIN, FLORIDA
REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

CONFLICT OF INTEREST DISCLOSURE FORM

Does any City employee acting as a purchasing agent, or City public officer acting in official or private capacity or his/her spouse, or child own more that 5% of the bidder/proposer's interest?

YES_____ NO_____

Does any City employee acting as a purchasing agent, or City public officer acting in official or private capacity hold any employment or contract with the bidder/proposer?

YES_____ NO_____

If either question number 1 or 2 above has been answered YES, does the bidder/proposer assert any exemptions related to prohibited employment & business relationships?

YES_____ NO_____

If YES, please describe:

_____

_____

_____

_____

FIRM NAME: _____

BY (PRINTED): _____

BY (SIGNATURE): _____

TITLE: _____

ADDRESS: _____

_____

PHONE NO. _____

E-MAIL _____

ATTACHMENT #4

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

LIABILITY & INDEMNIFICATION FORM

To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CITY, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT in the performance of this Agreement.

_____	_____
CONSULTANT's Company Name	Authorized Signature – Manual
_____	_____
Physical Address	Authorized Signature – Typed
_____	_____
Mailing Address	Title
_____	_____
Phone Number	FAX Number
_____	_____
Cellular Number	After-Hours Number(s)
_____	_____
Email address	DATE

ATTACHMENT #5

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

CERTIFICATION OF INDEPENDENCE AND NO CONFLICT OF INTEREST

By submitting a proposal in response to the Request for Proposals for RFQ No. 23-02-CD - **PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES** FOR THE CITY OF DESTIN, the undersigned certifies the following:

1. The proposal has been developed independently, without consultation, communication or agreement with any employee or consultant to the City who has worked on the development of this RFQ, or with any person serving as a member of the evaluation committee.

2. The proposal has been developed independently, without consultation, communication or agreement with any other firm or parties for the purpose of restricting competition.

3. Unless otherwise required by law, the information found in the proposal has not been knowingly disclosed and will not be knowingly disclosed prior to the award of the contract, directly or indirectly, to any other firm.

4. No attempt has been made or will be made by (Name of Firm) to induce any other firm to submit or not to submit a proposal for the purpose of restricting competition.

5. No relationship exists or will exist during the contract period between (Name of Firm) and the City that interferes with fair competition or is a conflict of interest.

Sincerely,

_____
Name and Title

ATTACHMENT #6

375-030-91
PROCUREMENT
07/15

STATE OF FLORIDA- DEPARTMENT OF TRANSPORTATION

Vendor Eligibility Check Prior to Contract Award

Project Description(s):_____

Financial Project Number(s):_____

In accordance with State law:
Section 287.133(2)(b), Florida Statutes, provides that public entities may not contract with firms that have been excluded from participating in the public contracting process.

A public entity may not accept any bid, proposal, or reply from, award any contract to, or transact any business in excess of the threshold amount provided in s. 287.017. F.S., for CATEGORY TWO with any person or affiliate on the convicted vendor list for a period of 36 months following the date that person or affiliate was placed on the convicted vendor list unless that person or affiliate has been removed from the list pursuant to Section 287.133(3)(f), F.S. A public entity that was transacting business with a person at the time of the commission of a public entity crime resulting in that person being placed on the convicted vendor list may not accept any bid, proposal, or reply from, award any contract to, or transact any business with any other person who is under the same, or substantially the same, control as the person whose name appears on the convicted vendor list so long as that person's name appears on the convicted vendor list.

A contract award (reference 2 CFR 180.220) must not be made to parties listed on the government-wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

The Convicted Vendor List/ Suspended Vendor List / Discriminatory Vendor List / Federal Excluded Parties List/ Vendor Complaint Lists are available at the following Department of Management Services site:

http://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists

I have checked the aforementioned lists to verify that the vendor is eligible for contract award/execution:

Procurement Office or Contracting Awarding Office:

_____
Printed Name

_____
Signature

Date: _____

Linear Park and 98 Palms Extension

City of Destin

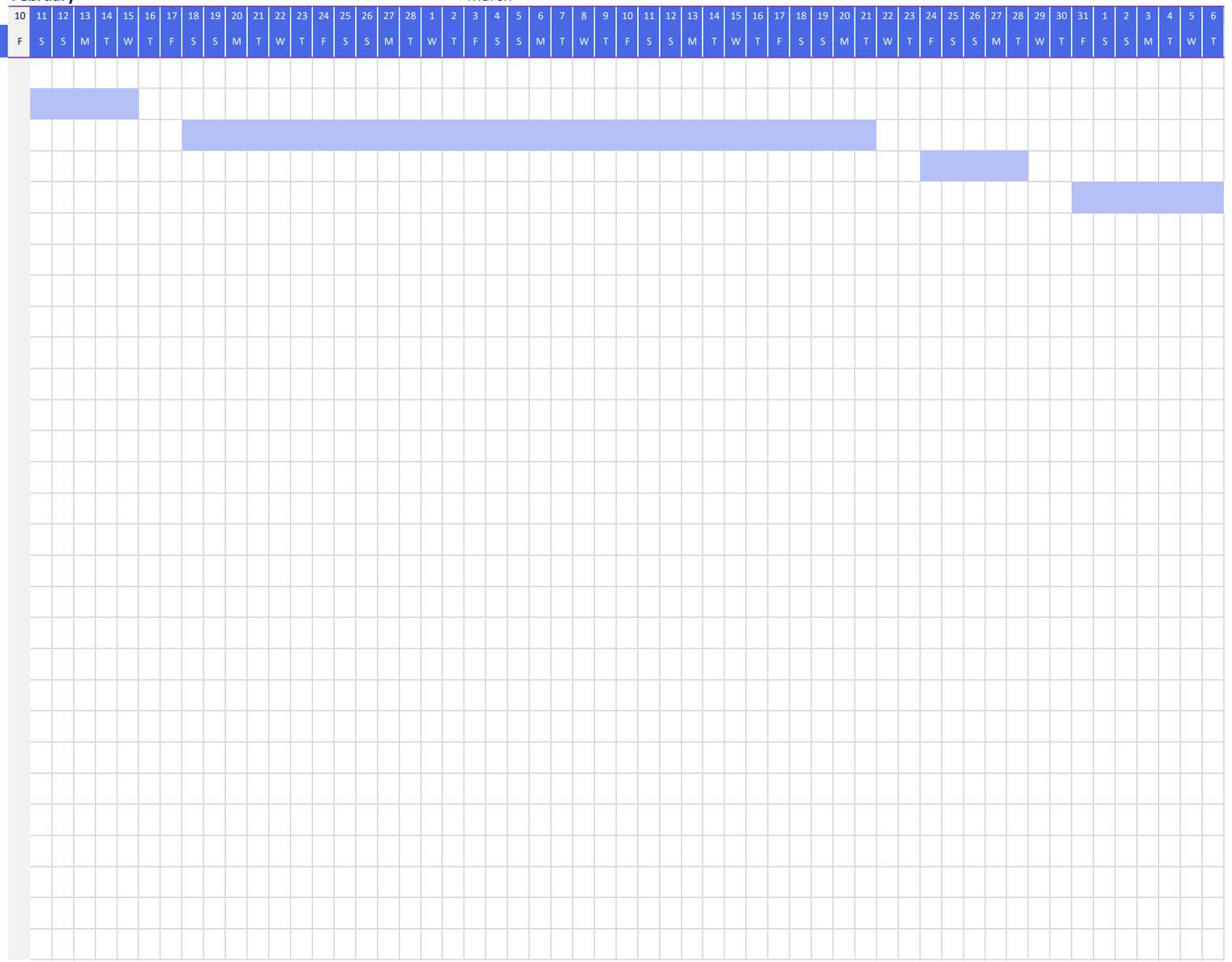
Ryan Scott

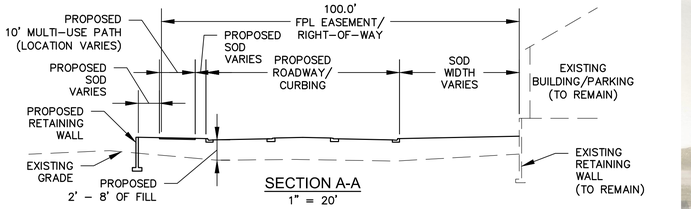
Project start date: 2/10/2023

Milestone marker: 1

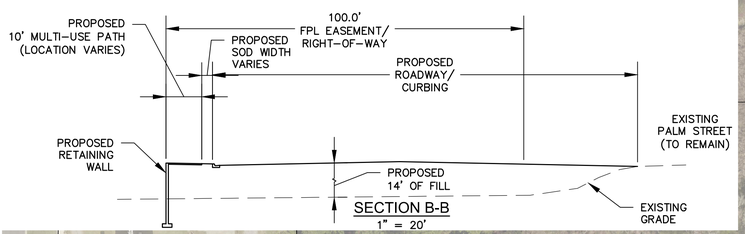
Scrolling increment: 0

Milestone description	Assigned to	Progress	Start	Days
Select Design Professional				
Bid Committee - RFQ Review		**0%**	2/10/2023	7
RFQ Release			2/17/2023	34
Bid Opening		**0%**	3/23/2023	7
Bid Committee - Bid Review			3/30/2023	18
City Council - Present Recommendation			4/17/2023	28
City Council - Present Contract			5/15/2023	7
Notice to Proceed			5/22/2023	60
Design				
30% Phase 1		**0%**	**7/21/2023**	**35**
60% Phase 1 & 30% Phase 2		0%	**8/25/2023**	**35**
Towncenter CRA Advisory Committee				
Parks & Recreation Advisory Committee				
Local Planning Agency				
Public Works/Public Safety Advisory Committee				
City Council				
90% Phase 1 & 60% Phase 2		**0%**	**9/29/2023**	**32**
Towncenter CRA Advisory Committee				
Parks & Recreation Advisory Committee				
Local Planning Agency				
Public Works/Public Safety Advisory Committee				
City Council				
100% Phase 1 & 90% Phase 2			**10/31/2023**	**61**
100% Plans and all permits obtained			**12/31/2023**	**0**
Towncenter CRA Advisory Committee				
Parks & Recreation Advisory Committee				
Local Planning Agency				
Public Works/Public Safety Advisory Committee				
City Council				

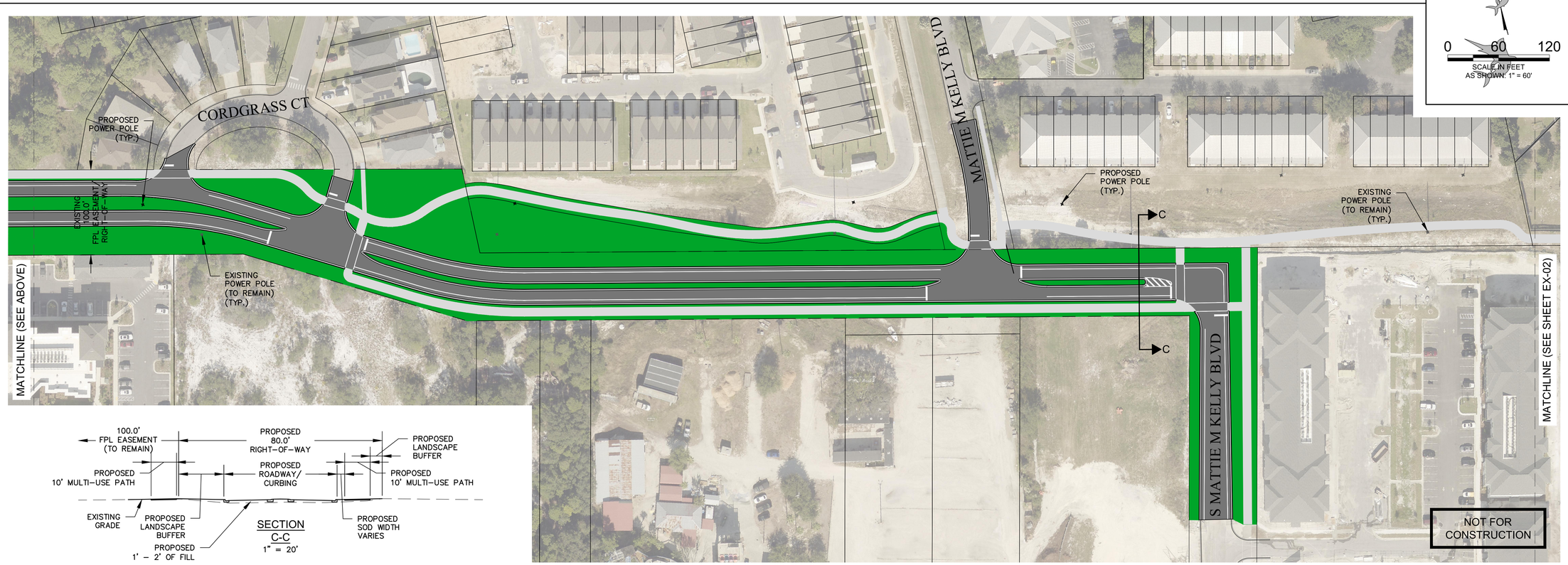




SECTION A-A
1" = 20'



SECTION B-B
1" = 20'



SECTION
C-C
1" = 20'

C:\USERS\RSCOTT\CITY OF DESTIN, FL\ENGINEERING - DOCUMENTS\CAD\DRAWINGS\CITY PROJECTS\LINEAR PARK\EXHIBITS\ROAD-PARK CONCEPT-OPTION2.DWG

AERIAL FLIGHT YEAR: 2021

CITY OF DESTIN
ENGINEERING DIVISION
4100 INDIAN BAYOU TRAIL
DESTIN, FL 32541
PHONE: (850) 654-1119

THE DESIGN, CONCEPTS, SPECIFICATIONS, AND DOCUMENTS HEREIN ARE THE PROPERTY OF CITY OF DESTIN, FLORIDA AND NO PART THEREOF SHALL BE COPIED OR OTHERWISE DISCLOSED TO OR USED BY OTHERS WITHOUT THE WRITTEN CONSENT OF THE CITY OF DESTIN, FLORIDA

98 PALMS EXTENSION & LINEAR PARK
CITY OF DESTIN, FLORIDA

REVISIONS
DESCRIPTION
DATE
NO.

DATE: JAN. 2022
PROJECT NO: N/A
FILE NO.: 00-02-22
SCALE: AS SHOWN

SHEET TITLE
98 PALMS EXTENSION CONCEPT EXHIBIT

SHEET NUMBER
EX-01



0 60 120

SCALE IN FEET
AS SHOWN: 1" = 60'

NOT FOR CONSTRUCTION

C:\USERS\RSCOTT\CITY OF DESTIN, FL\ENGINEERING – DOCUMENTS\CAD\DRAWINGS\CITY PROJECTS\LINEAR PARK\EXHIBITS\ROAD–PARK CONCEPT–OPTION2.DWG

AERIAL FLIGHT YEAR: 2021

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98 PALMS EXTENSION & LINEAR PARK
CITY OF DESTIN, FLORIDA

NO.	REVISIONS DESCRIPTION	DATE

DATE: JAN. 2022
PROJECT NO: N/A
FILE NO.: 00-02-22
SCALE: AS SHOWN

SHEET TITLE
98 PALMS EXTENSION CONCEPT EXHIBIT

SHEET NUMBER
EX-02



ORIGINAL

City of Destin, Florida

LINEAR PARK & 98 PALMS BLVD

Extension Design & Permitting Services

Submitted by

DAG
ARCHITECTS

1223 Airport Road, Destin, FL 32541 | (850) 837-8152 | DAGarchitects.com



01 LETTER OF INTENT

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DAG
ARCHITECTS

DAG Architects Inc.
FL License #AAC00745
1223 Airport Road
Destin, FL 32541
850.837.8152
DAGarchitects.com

March 30, 2023

C/O Lance Johnson, City Manager
The City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
(850) 837-4242

Re: (RFQ) NO. 23-02-CD, Proposal for Design & Permitting Services for the Linear Park & 98 Palms Blvd. Extension

To the Members of the Selection Committee, to our friends, and our community,

In the early 2000s, former State Senator Charlie Clary (founding principal of DAG Architects) approached the City of Destin about a green belt connector from Airport Road to Main Street. Now, 20 years later, we are excited to see the idea become a reality with the release of RFQ 23-02-CD. The Park will start at our office's front door, near the corner of Commons and Airport Roads.

Over the decades, DAG has continued to show a dedication to the success of our community. We collaborated with the city to deliver some of Destin's most significant projects, such as the Library, Leonard Destin Park, and Joe's Bayou. We hope to build on that relationship and trust as team members of the Linear Park project.

Our legacy of quality work, commitment to our community, and work with public agencies is rooted in our full design approach, including engineering, master planning, landscaping, coordination, and architecture.

We recognize the urgency and critical timeline of this project. We are familiar with grants, navigating alternate funding, and a phased delivery approach. The speed of the project will require an active knowledge of Destin, the community, and similar park projects. We have carefully selected team members who are dedicated to the long-term success of the City of Destin.

The Linear Park project, in combination with the planned Town Center development project, provides the City with a very special opportunity. The Park and the Town Center can be delivered together to enhance both projects. As Destin residents, we can help the City develop cohesive connections that bring together the local community, including businesses, visitors, and residents.

DAG Architects (formerly known as Destin Architecture Group) will lead the team. We are proud to have continuously served the Destin community for more than 40 years. We are regional leaders in architecture and design with award-winning projects across the country. We have teamed with international design leaders, been part of design competitions, and have been awarded AIA Florida Firm of the Year twice. The team we selected is made up of local firms extremely familiar with the City of Destin and nation experts in urban design:

- Horton-Hodges, landscape architecture: proven working relationship with Destin on some of the City's newest park projects
- O'Connell Engineers, civil engineering: extensive experience in our city and located at the Commons
- Hart Howerton, urban planning, and design: international experience in creating connected and beautiful communities
- HG Engineers and Watford Engineering, MEP engineers: work directly with our municipal providers and have long-standing team relationships with DAG.

We will coordinate the input and design of all our consultants for a plan that enhances the character of the community.

We assign tasks to proper consultants for the best possible design input and to deliver the job quickly. We'll divide the project into concurrent efforts that make the most of stakeholder collaboration, funding sources, and team member expertise. We see the project as being divided into multiple concurrent efforts, each addressing the innovation and collaboration on a new public amenity with grant money and the engineered construction documents needed to deliver the project.

In conjunction with the Town Center project, we see how this Linear Park and Boulevard extension will unify tourist and resident communities. This is a significant step to improve connectivity, traffic, green spaces, and infrastructure. We can create a family-centric amenity that builds community and connects to the Marler Park Complex. DAG and our team can help navigate the perception and presentation of this forward-minded initiative.

Together, we can build a place for families, commerce, and guests to all thrive. We genuinely believe in the City. Our team can deliver a thoughtful and beautiful design to better our community.

Regards,



Levi Wiegand AIA

Project Manager

DAG
ARCHITECTS
dagarchitects.com



02 TABLE OF CONTENTS

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5 ..... Areas of Expertise

6 ..... Specific Accomplishments

7 ..... Firm(s) Projects

8 ..... Project Management Organization

9 ..... References

10 ..... Additional Info. & Comments

11 ..... Conflict of Interest Form

12 ..... Public Entity Crime Form

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14 ..... Vendor Eligibility Check Prior to Contract Award

15 ..... Insurance Requirements

16 ..... Acceptance of Terms and Conditions

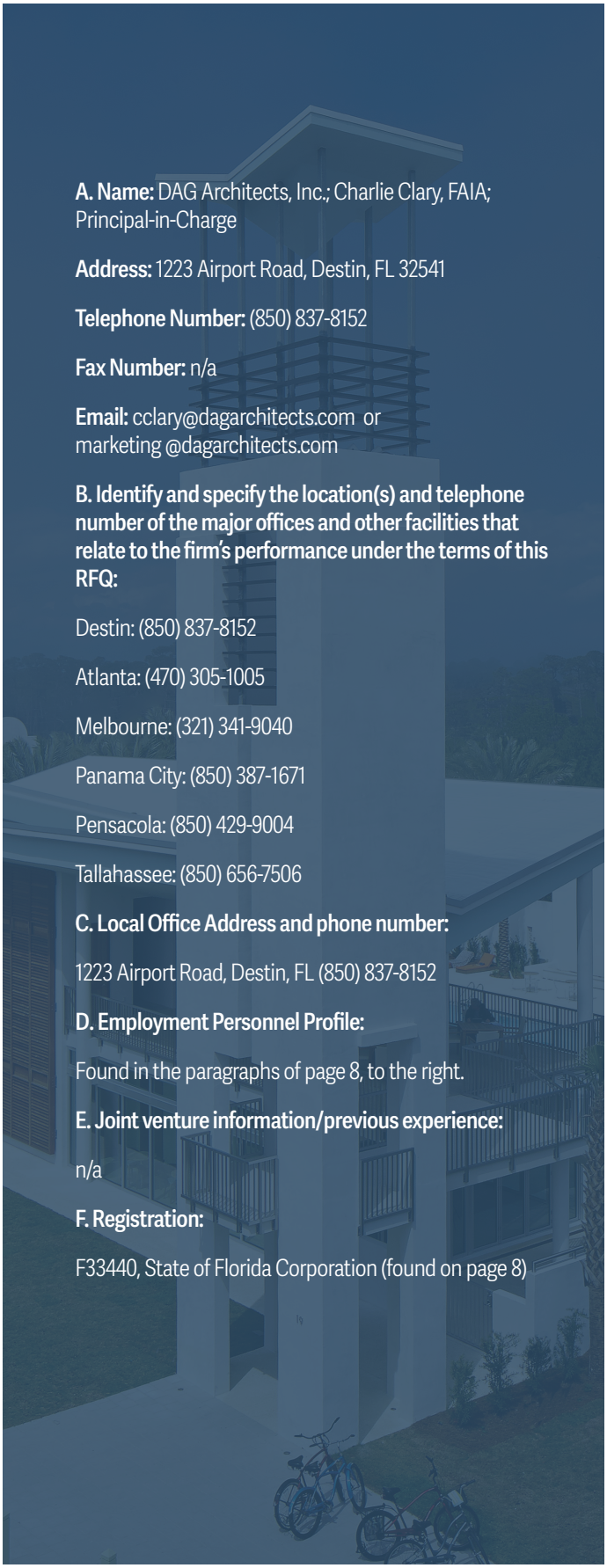
17 ..... Certification of Independence

18 ..... Firm Proposal Terms





03 JOINT VENTURES, BACKGROUND INFO, & BUSINESS CREDENTIALS



A. Name: DAG Architects, Inc.; Charlie Clary, FAIA; Principal-in-Charge

Address: 1223 Airport Road, Destin, FL 32541

Telephone Number: (850) 837-8152

Fax Number: n/a

Email: cclary@dagarchitects.com or marketing @dagarchitects.com

B. Identify and specify the location(s) and telephone number of the major offices and other facilities that relate to the firm's performance under the terms of this RFQ:

Destin: (850) 837-8152

Atlanta: (470) 305-1005

Melbourne: (321) 341-9040

Panama City: (850) 387-1671

Pensacola: (850) 429-9004

Tallahassee: (850) 656-7506

C. Local Office Address and phone number:

1223 Airport Road, Destin, FL (850) 837-8152

D. Employment Personnel Profile:

Found in the paragraphs of page 8, to the right.

E. Joint venture information/previous experience:

n/a

F. Registration:

F33440, State of Florida Corporation (found on page 8)

WHERE DESIGN MATTERS.

Dedicated to improving the built environment for over 40 years.

DAG Architects began as two designers in a local Destin, Florida office in 1981. Today, we are a full service design firm employing 65 architecture professionals in six offices across the southeast. We are a regional architecture leader, delivering design excellence for developers, tenants, local governments, school districts, and many other client types.

Our professionals include Florida registered architects with NCARB and AIA certifications, LEED Accredited Professionals, certified CPTED Practitioners, WELL Accredited Professionals, and other specialists. Our broad range of expertise provides outstanding resources and exceptional depth for all our clients.

Our projects are functional, meet budget expectations, and last for generations. Our portfolio includes award-winning mixed use, multi-family, hospitality, community buildings, public safety facilities, healthcare, libraries, offices, K-12 Schools, Higher Education, and private residences. Our design expertise is applied through master planning, programming, feasibility studies, schematic design, design development, interior architecture, and construction administration and management.

DAG Architects is proud to be honored twice as the AIA Florida Firm of the Year (2007 and 2020). Our commitment to elevated design, to our community, and to our clients earned us these accolades.









State of Florida
Department of State

I certify from the records of this office that DAG ARCHITECTS, INC. is a corporation organized under the laws of the State of Florida, filed on May 8, 1981.

The document number of this corporation is F33440.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on February 13, 2023, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Thirteenth day of February, 2023



Secretary of State

Tracking Number: 3528495304CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication



04 EXECUTIVE SUMMARY

In our response to the RFQ for Linear Park & 98 Palm Boulevard Extension, you will find that DAG Architects is responsive to the requirements because we provide the bandwidth, qualifications, and experience to complete your project. We are qualified because our firm has completed 10 similar projects and over 80 projects for the City of Destin since 1981. DAG has a long-standing relationship with the city and wants to continue assisting in its growth.

In sections one through six, you will find that our firm has over 42 years of experience, six offices across the southeast region, and that we provide a broad range of architectural

We have the experience you need for a successful park and road extension project.



services, including the specific requirements of the Linear Park project scope of work. Our team members for this project include Hart Howerton as our design consultant, Horton-Hodges as the landscape architect, O'Connell & Associates as our Civil engineer, Watford Engineering for mechanical and plumbing, and HG Engineering for electrical engineering. Our accomplishments, demonstrate that DAG has the experience to perform the services needed by the City of Destin.

Sections seven and eight show 15 project examples that are relevant to your scope and showcase our expertise and community connection. Each of our firms have been involved in at least three projects for the City of Destin. Each team member for the Linear Park and 98 Palms project are accredited professionals and collectively have 105 years of experience. The resumes in section eight exhibit the exceptional qualifications of DAG Architect's key personnel. Three of these individuals are AIA members and are each registered architects in the State of Florida. You will also find attached licenses for the design team and its subconsultants.

The references and additional information found in sections nine through ten solidifies our team's experience through clients who will verify our work and their experience during the process. Although our additional information shows over 80 projects completed since 1981, our firm continues to work with the city on new projects that will be completed soon. We look forward to the possibility of adding the Linear Park and 98 Palms Boulevard Extension to our list.

In the final eight sections of our proposal, each form is signed by our principal in charge, Charlie Clary, the Founding Principal of our firm. DAG does not object to any terms that are specified in the Destin Linear Park and 98 Palms Boulevard Extension RFQ.



IN-HOUSE SERVICES

05 AREAS OF EXPERTISE

A. Number of years in business.

» 42 years in business

B. Number of years' experience with providing the types of services sought by the RFQ to include the number of professionals specializing in project planning, grant experience, design, and implementation.

» DAG has provided the services sought by in RFQ for 42 years.

» DAG has 65 architectural professionals who have experience in project planning, grant experience (including DEP, EPA, DOT, FAA, NWFWMD, SRF, EDA, and Triumph Funding Application Process), design, and implementation.



C. Describe the level of technical experience in providing the types of services sought by the RFQ.

» Our firm possesses professional level expertise providing master planning and design services. Our design expertise is applied through master planning, programming, feasibility studies, schematic design, design development, interior architecture, and construction administration and management. This allows our firm to be with you from the beginning of your project all the way to ribbon cutting.

D. Describe any significant changes in your firm's organization, focus or leadership since January 2005, and whether any changes are anticipated in the near future.

» Since 2005, DAG has named nine new principals to the firm. Their commitment to customer success and design excellence led to the opening of an office in Atlanta in 2020 and an office in Melbourne, FL, in 2022.

E. Describe any investigative, disciplinary or enforcement actions pending against your firm, and information on any such investigations which concluded with enforcement or disciplinary action against your firm since January 2005.

» DAG has no investigative, disciplinary or enforcement actions pending against the firm.

NEW YORK | SAN FRANSISCO

Hart Howerton

About Our Firm

Hart Howerton is an integrated practice of planners, architects, landscape architects, and interior designers, headquartered in New York and San Francisco, with a network of regional offices throughout the United States. Our practice is **Designing Complete Environments**™– exceptional buildings, communities and places – in special situations, where a unique historic or natural environment, well established setting, or a competitive market requires an especially thoughtful and innovative solution.

Our Approach

We work very closely and partner with our clients – becoming a part of their development team – to understand their vision, business objectives and market opportunities. We consider market, financial, political and historical conditions to guide a project's design. We combine the broad experience and technical depth of a large international firm with the direct, personal service of principals usually found only in smaller firms. We seek out the best local partners and experts to form teams that can effectively carry out a project vision. And, we stay with a project from concept to completion and beyond, while a new environment develops, take shape and matures.

Our Philosophy

What distinguishes our firm from others in our field is a combination of the following:

- Our outlook is long-term. We help clients manage land as an asset that increases in value over many years.
- Our solutions are market-driven. We create lasting environments that have a competitive edge in the marketplace.
- Our practice is interdisciplinary, combining planning, architecture, landscape architecture and interior design into a single profession – designing complete environments.
- We have been among the leaders in environmentally responsive development, finding new ways to combine resource preservation with development.
- We have had the opportunity to plan many prominent world-class places that have become a significant legacy in their communities.

Our commitment to Designing Complete Environments helps clients realize long-term success in managing their land while making a meaningful contribution to our built environment. We like to look at new ways of doing things; that's what's fascinating to us – breaking new ground.





Horton Hodges

LANDSCAPE ARCHITECTURE

55+

YEARS OF COMBINED EXPERIENCE

HORTON HODGES
LANDSCAPE ARCHITECTURE

Horton Hodges is a premier landscape collaboration between Horton Land Works and Patrick Hodges Land Studio. With over 55 years of combined experience, Horton Hodges has completed various prestigious projects world-wide.

Chadwick Horton is a landscape architect located in Freeport, Florida and has experience in land development and professional design practice including master planning, site and amenity design, residential planned unit developments, mixed-use, resort, commercial, civic, educational and single family residential.

Patrick Hodges is a Senior Landscape Architect and master planner with four decades of experience in land development and professional design practice. His expertise includes master planning, site and amenity design, marketing, scheduling, and budgeting for residential communities, mixed-use, resort, commercial, civic, educational and resource-based recreational facilities and developments.





O'CONNELL & ASSOCIATES CONSULTING ENGINEERS

Expertise

"I don't think in 4-1/2 years I've said this, but I do appreciate the thoughtful way that this has been done in conjunction with the other property, and I appreciate the conservation easement, preserving those wetlands. I think that whoever thought on this did an outstanding job!"

-Commissioner Danny Glidewell
Walton County, FL - District 2

Utilizing our focused expertise in civil engineering, structural design, waterproofing and restoration along the Emerald Coast, the consulting engineers and experts at O'Connell & Associates understand that today's decisions can have profound implications for the long-term success of a gulf-side project.

O'Connell & Associates works with each client to develop iconic conceptual and detailed residential, commercial, and municipal designs that add to the local fabric of our community. Projects may include planning, permitting, and development of the site grading and drainage, roadway design, small and large scape stormwater retention, pumping station design, potable water wells, storage and distribution systems, wastewater collection and treatment systems, reuse water handling and disposal.

During the design, our team will utilize existing relationships with planning and regulatory authorities to establish a well-defined roadmap to help lead the project through complex review and approval process.

Our designs are guided by consideration of how they can influence livability and resilience of our environment, as well as applying a technical understanding of interconnected systems across water, ecology, transport, energy and waste. Our design process promotes and prioritizes the preservation of the wetlands and unique habitats while balancing development demands.

Our area of expertise is the planning, development, and the protection of the community in which we live, work, and play!

WATFORD
ENGINEERING





Areas of Expertise

Watford Engineering is an established MEP consulting firm incorporated in the states of Florida, Alabama, Georgia, Mississippi, and North Carolina. The company is based out of Marianna, FL, which is central to the Florida Panhandle and convenient to southern Georgia and Alabama, and has been providing engineering services to clients since late 2007.

David Watford is the president of Watford Engineering and has been in the engineering field for over twenty-five years. David grew up in Jackson County and moved to Pensacola in 1997 to begin his engineering career at a 25 person firm in Pensacola that eventually expanded to 35 people with three offices. While at this company, he gained experience working with a variety of clients and projects including local government, laboratories, K12 education, higher education, museums, religious, and military projects. This variety of experience helped him start this company in 2007 and since then we have built a resume' of projects that rivals much larger firms. He lived and worked in Pensacola from 1997 to 2007 before returning to Marianna.

Our staff currently includes six PEs, one LEED AP, six graduate engineers, three designers, two drafters, one construction administrator, one commissioning technician, two office administration staff., and two engineer interns. Our personal and company experience includes millions of square feet of commercial, educational, and local government facilities in Florida and South Alabama. In addition to basic MEP engineering services, our firm also provides commissioning, energy management, MEP master planning, and studies to improve energy efficiency and indoor air quality.

List of Projects Verifying Areas of Expertise:

- City Hall Energy Efficiency Renovations, Marianna, FL
- Shalimar Administration Annex New Facility, Shalimar, FL
- Okaloosa County Sheriff's Office Addition, Shalimar, FL
- Washington County Courthouse, New Facility, Chipley, FL
- Panama City Beach Police Station, New Facility, Panama City Beach, FL
- Panama City Beach Public Works, New Facility, Panama City Beach, FL
- Marianna K8, New Facility, Marianna, FL
- Dune Lakes Elementary, New Facility, Santa Rosa Beach, FL
- South Walton High School Classroom Addition, Santa Rosa Beach, FL
- Lynn Haven Bayou Park and Preserve, Lynn Haven, FL
- Destin Leonard Park, Destin, FL
- Destin Community Center, Destin, FL
- Innerarity Point Park, Pensacola, FL

ENGINEERING FOR YOU, WHEREVER YOU ARE.

HG Engineers

Design Services

HG provides electrical engineering for buildings or sites of all types for a wide range of clients including the military, federal and state governments, industrial, municipal, commercial, universities and school districts. Design includes power, lighting, lighting control, mechanical power and fire alarm systems. Energy efficient green building design services include LEED, Green Globe and Florida Green Building Coalition standards. Building designs include K-12 school, university buildings, fire stations, police stations, office buildings, laboratories, restaurants, condominiums, hospitals and parks.

HG provides electric utility distribution design, industrial power design, relaying protection and control design, implementation and testing, grid-tie photo voltaic power design, supervisory control and data acquisition (SCADA) design, integration and testing and arc flash mitigation design. Type of construction design experience includes new and renovated 15kV substations, networked switchgear, seaports, schools and stadiums, military, medical and municipal facilities.

Testing Services

HG conducts site investigations, relay protection and logic programming, fiber optic arc detection systems, SCADA integration, performance verification testing and commissioning. Electrical site investigations include power system studies and Arc Flash Analysis for low and medium voltage sites per NETA and IEEE standards.

Since 1969

HG Engineers (HG) is an electrical, energy and telecommunications design engineering company located in the Fort Walton Beach. The firm has provided a wide range of electrical engineering services to private citizens as well as Federal, State and Local Governments since 1969 to include prototype design of power distribution electrical boxes, providing electrical engineering documents for new and renovated construction projects.



Fort Walton Beach, FL

Panama City, FL

Pace, FL

HG Certifications:

Professional Engineers	4
RCDD	1
LEED	2
Lighting Cert. (NCQLP)	1
CLCP (NALMCO)	1
NICET Level 2	1
Master Electrician	2

HG Firm Personnel

Professional Engineers	4
Degreed Engineers	4
Lighting Designers	2
Electrical Designers	4
Construction Admin	1
BIM Manager	1
CAD Drafter	3
Administration	2
Engineer In Training	1

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06 SPECIFIC ACCOMPLISHMENTS

Awards

2003

» Destin Library; AIA Florida Northwest Silver Award for Excellence in Architecture, Commercial Project, Public Work Category

» Airport Plaza / DAG Architects Office; AIA Florida Northwest Silver Award for Excellence in Architecture Commercial Project

» Clary Residence , AIA Florida Northwest Bronze Award for Excellence in Residential Architecture

» Cassine Station; AIA Florida Northwest Silver Award for Excellence in Unbuilt Architecture

2005

» Destin Library; Florida AIA Honor Award of Excellence

2006

» NatureWalk at Seagrove; American Society of Landscape Architect, Award of Merit "Patterns for Placemaking" Development Guidelines

2007

**Firm of the Year - AIA Florida*

» Naturewalk Welcome Center; Southeast Building Conference, Grand Aurora Award for Commercial Project; Associated Builders and Contractors of North F Merit Award for New Work Florida Chapter, Excellence in Construction Eagle Award; Southeast Construction Magazine, Merit Award

» WaterColor Fire Station; Fire Industry Equipment and Research Organization (FIERO) Merit Award

» Best Architect, Emerald Coast Magazine - Best of the Emerald Coast

2009

» The Viridian; AIA Florida Northwest Honor Award for Unbuilt Work

» Cade Exhibit and Event Building, AIA Florida Northwest Honorable Mention Award for Unbuilt

» WaterColor Fire Station, AIA Florida Northwest Honorable Mention award for new Construction

2010

» Gainesville CRA Office Building; AIA Florida Northwest Merit Award for New Work

» Cassine Station; AIA Florida Northwest Honor Award for New Work

» Northwest Florida State College South Walton Campus; AIA Florida Northwest Merit Award for New Work

» Gainesville 13th Street Pedestrian Bridge; AIA Florida Northwest Merit Award for Unbuilt Work

» NatureWalk Welcome Center; AIA Northwest Florida Honor Award for New Work

» Best Architect, Emerald Coast Magazine - Best of the Emerald Coast

2011

» The "V" Restaurant at the Viridian; AIA Florida Northwest Merit Award for New Work

» Gainesville CRA Office Building; Southeast Building Conference, Aurora Award for Commercial Building, Gainesville City Beautification Board, Award for Excellence in Design

» Sacred Heart Hospital on the Gulf; AIA Florida Northwest Merit Award for New Work

2012

» Viridian Sunrise House; AIA Florida Northwest Merit Award for New Work

» Best Architect, Emerald Coast Magazine - Best of the Emerald Coast

2013

» Perdido Key Community Center and Fire Station; AIA Florida Northwest Merit Award for New Work

» Rosemary Beach Owners' Center; AIA Florida Northwest Honor Award of Excellence for Unbuilt

» Chipola College Center for the Arts; Associated Builders and Contractors North Florida Chapter, Eagle Award for Institutional $10 to $30 Million

2014

» FAMU Gore Educational Complex; AIA Florida Northwest Honor Award of Excellence For Renovations

» A. Crawford Mosley High School; AIA Florida Northwest Merit Award of Excellence For Renovations

» Perdido Key Community Center and Fire Station; Mason Contractors Association of America, TEAM Award

2015

» Sherwin Williams Store in Destin; Associated Builders and Contractors North Florida Chapter, Merit Award for Commercial Less than $1 Million

» Okaloosa County Administration Building; Associated Builders and Contractors North Florida Chapter , Merit Award for Institutional Over $10 Million

» McIlroy Residence; AIA Florida Northwest Merit Award of Excellence for New Work

» Rosemary Beach Owners' Center; AIA Florida Northwest Honor Award of Excellence for New Work

» The HUB; AIA Florida Northwest Honor Award of Excellence for New Work

» Bo Diddley Plaza; AIA Florida Northwest Honor Award of Excellence for Unbuilt

» H Residence; AIA Florida Northwest Merit Award of Excellence for New Work

2016

» Bo Diddley Plaza; AIA Florida Northwest Honor Award of Excellence for New Work

» Florida A&M University Student Union Concept; AIA Florida Northwest Honor Award of Excellence for Unbuilt

» Beulah Middle School; AIA Florida Northwest Merit Award of Excellence for Unbuilt

2017

» Dune Lakes Elementary School; AIA Tallahassee Merit Award

» Bay County Courthouse Addition; AIA Florida Northwest Merit Award of Excellence for Interiors

» Perdido Key Community Center and Fire Station; FIERO Merit Award for Fire Station Design Excellence, LEED Silver Certification

» Beulah Middle School; Florida Educational Facilities Planners Association (FEFPA) Architectural Showcase First Place Award for Middle School

» Bo Diddley Plaza; AIA Tallahassee Honor Award

» Rosemary Beach Owners' Center; AIA Tallahassee Honor Award

» Commanding Officer's Compound Outdoor Archaeological Museum; 1st Place Award for Special Facilities, FEFPA Architectural Showcase

» Best Architect, Best of the Emerald Coast-Emerald Coast Magazine

2018

» Dune Lakes Elementary School; AIA Florida Northwest Honor Award of Excellence for Unbuilt

» Beulah Middle School; Healthy Facilities Institute Healthy & Safe Facilities Award, Honorable Mention

» Bo Diddley Plaza; AIA Florida Honor Award of Excellence for Renovations / Additions, AIA Florida Honor Award for Masonry in Design

» St. George's University Lecture Hall; AIA Florida Northwest Honor Award of Excellence for Unbuilt

» Florida A&M University 800-Bed Dormitory; AIA Florida Northwest Merit Award of Excellence for Masonry

» McIlroy Residence and Addition ; AIA Florida Northwest Merit Award of Excellence for Renovations & Additions

» McIlroy Beach Penthouse , AIA Florida Northwest Merit Award of Excellence for Interiors

2019

» Dune Lakes Elementary School ; AIA Tallahassee Award of Excellence, Honor Award, 1st Place, FEFPA Architectural Services Showcase

» HD Supply Leadership Development Center; AIA Tallahassee Interior Design Award, Merit Award

» FAMU Food Services Design; AIA Tallahassee Unbuilt Award, Merit Award

» Florida A&M University Entomology Research Lab Facility; AIA Florida Northwest Award of Merit for Unbuilt

» Gulf Shores Mixed-Use; AIA Florida Northwest Honorable Mention for Unbuilt

» Pen Air Federal Credit Union Back Campus; AIA Florida Northwest Award of Honor for Unbuilt

» Pen Air Federal Credit Union Car City Branch; AIA Florida Northwest Award of Merit for Unbuilt

» Beulah Middle School; AIA Florida Northwest Award of Merit for New Work

» The HUB Pavilion; AIA Florida Northwest Award of Merit for New Work

» Thirty-One on 30A; AIA Florida Northwest Honorable Mention for New Work

2020

**Firm of the Year - AIA Florida*

» Viera Corporate Offices; AIA Florida Northwest, Citation Award for Unbuilt Design

» Dune Lakes Elementary School; AIA Florida Northwest, Honor Award for New Work

» Hartsfield-Jackson International Airport Fire Station 40 (subconsultant); AIA Florida Northwest, Merit Award for New Work

2021

» Trust for Public Land, Innerarity Point Park ; AIA Florida Northwest Honor Award for New Work

» FAMU Dining Hall AIA Florida Northwest Award of Citation for Unbuilt Design

» Mexico Beach Residence

- AIA Florida Northwest Honor Award for Interiors

» Grand Ridge K-8

- Florida Educational Facilities Planners' Association

» Dune Lakes Elementary School

- AIA Florida Citation Award of Excellence for New Work

» Best Architect, Best of the Emerald Coast-Emerald Coast Magazine

2022

» Viridian Condominiums; AIA Northwest Florida Citation Award for New Work

» McIlroy Beach Penthouse; AIA Northwest Florida Citation Award for Renovation/Addition

» Mexico Beach (Kemple) Residence; AIA Northwest Florida Honor Award for New Work

» Capital City Bank; AIA Northwest Florida Merit Award for New Work

» Hancock Whitney Bank, Panama City, FL; Associated Builders & Contractors of Mississippi 2021 Merit Award - Silver for Commercial Property Greater than $2 Million

» Best Architect, Best of the Emerald Coast-Emerald Coast Magazine

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07 FIRM(S) PROJECTS

ALYS BEACH CLUB
& CAMDEN AND WHITBY CONDOMINIUMS
ALYS BEACH, FL

Project Contact **David Everett**
Alys Beach, President
(850) 213-5500

Alys Beach is carefully crafted to celebrate the public realm of streets, parks, pedestrian paths, and great civic buildings in a manner reminiscent of the world's most beloved seaside towns. As the Architects, Interior Designers and Landscape Architects of the Beach Club & Plaza and the Camden & Whitby condominiums, Hart Howerton has shaped two vital parts of Alys Beach. The Beach Club and the adjacent Plaza are the beach front heart of the community and its prime connection to the Gulf. The luxury residences and retail spaces at the Camden & Whitby anchor the Town Center, providing a premier address to residents and a refined architectural backdrop to all events at the Alys Beach Amphitheater.

Building on the success of these new community landmarks, Hart Howerton is currently designing a new condominium building and residential neighborhood that will further enrich the distinctive character of this water front community.

Other personnel that participated in this project are as follows: DAG Architects, Horton Hodges, and O'Connell & Associates









BAY-WALTON SECTOR PLAN

BAY AND WALTON COUNTIES, FL

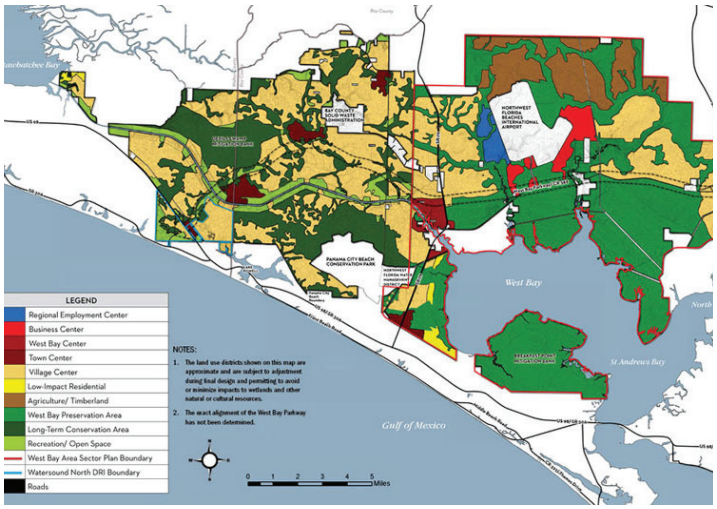
Project Contact **Patrick Bienvenue**
St. Joe Company, Executive Vice President
(850) 231-7404

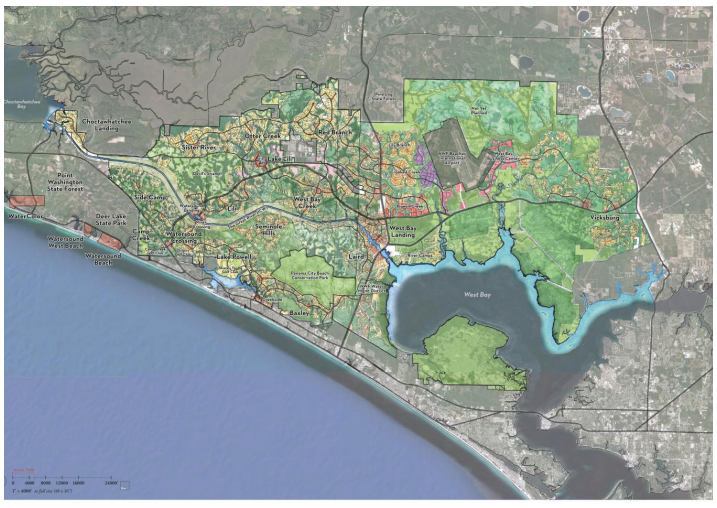
Challenged with creating a 50-year vision for the balanced growth and resource protection of 110,000 acres spanning two counties in the Florida Panhandle, Tim Slattery and Paul Milana, as Design Partners, led a team of architects, planners and other experts in creating the vision for the Bay-Walton Sector Plan. The plan will be implemented gradually based on market conditions, provide for critical habitat to be maintained in conservation, establish locations for walkable communities with a complete range of uses, create more than 100 miles of public trails that connect to existing regional trail networks, and facilitate the construction of much needed infrastructure in the area. The plan targets a range of residential markets, with an emphasis on the active adult. An analysis of the creeks, bays, bayous and other natural features formed the framework of the extensive open space system. At completion, 53,000 acres will be dedicated for conservation purposes.

The plan allows up to 170,000 residential units and over 20 million square feet of commercial, retail and industrial uses. Residential uses are arranged as a series of individual towns and neighborhoods. The Walton and Bay County Sector Plan was fully entitled in May 2015 and initial community development has commenced.


LANDING
DINE
BOARDWALK
BOAT HOUSE
OYSTER


WEST BAY LANDING


LEGEND
Regional Employment Center
Business Center
West Bay Center
Town Center
Village Center
Low-Impact Residential
Agriculture/ Timberland
West Bay Preservation Area
Long-Term Conservation Area
Recreation/ Open Space
West Bay Area Sector Plan Boundary
Watersound North DRI Boundary
Roads
NOTES:
1. The land use districts shown on this map are approximate and are subject to adjustment during final design and permitting to avoid or minimize impacts to wetlands and other natural or cultural resources.
2. The exact alignment of the West Bay Parkway has not been determined.
0 1 2 3 4 5 Miles
West Bay
St Andrews Bay
Gulf of Mexico


West Bay
West Bay Landing

WATERCOLOR

WALTON COUNTY, FL

Project Contact **Patrick Bienvenue**
St. Joe Company, Executive Vice President
(850) 231-7404

WaterColor is a 499 acre, mixed-use community on the Gulf of Mexico in the northwest panhandle of Florida, abutting the villages of Seaside and Seagrove Beach. Sitting between the Gulf of Mexico and an inland lake, the town was initially conceived as a second-home resort but its popularity has made it a year-round residential community providing retail, office, recreation, cultural, and community service uses. In addition to the town master plan, Paul Milana and Tim Slattery, as partners at Cooper, Robertson & Partners, led the design of 19 mixed-use and multifamily buildings in the town center, 28 cottages, a post office, tennis club, and lake pavilions as well as the schematic design for both the Beach Club and firehouse.









DAG Architects, Inc.

PALMETTO BLUFF

BURRTON, SC

Project Contact **Jay Page**
President & General Manager of Real Estate / EBSCO
(205) 789-2280

We master planned and designed this exclusive resort community set on an 18,000 acre barrier island located in South Carolina's coastal low country. The project scope consisted of riverfront village, including a five-star inn for Auberge Resorts with spa facility, meeting, dining and ballrooms and water sporting facilities.

The Auberge Inn and Village Center We have also designed the first buildings and landscapes of its riverfront village, drawing on the gracious, livable architectural traditions of the Low Country. These include a five-star cottage Inn for Auberge Resorts. The Inn includes a spa facility, meeting, dining and ballrooms with a full complement of on-land and water sporting facilities. There are also fifty guest cottages, and forty two duplexes and eight suites command spectacular water views from private screened porches.

Our scope of work also included master planning of a village center, four residential neighborhoods with over 800 home sites, and the design of a new Golf Club serving as a gathering place for the Jack Nicklaus Signature Golf course, fitness center with exercise studios, pool, and tennis court.







LEONARD DESTIN PARK

CITY OF DESTIN, FL

Project Name **Captain Leonard Destin Park**

Owner **Trust for Public Land**

Project Value **$8.7 M**

Project Size **3.42 Acres**

Project Scope **Architectural Design, Construction Documents, & New Construction**

Completion Year **2018**

Project Contact **Kate Brown, Trust for Public Land - Project Manager**
(850) 661-2788 kate.brown@tpl.org

The Trust for Public Land, Florida Department of Environmental Protection, and the Deepwater Horizon oil spill Natural Resource Damage Assessment Trustees enlisted DAG Architects to collaborate on the development of three parks. These parks became part of the "Florida Coastal Access Project," an initiative to compensate communities for damages caused by the Deepwater Horizon Oil Spill.

Leonard Destin Park was built on a parcel that was originally the homestead of Destin's earliest settler, Captain Leonard Destin. The park offers public beach access, the city's first splash pad, picnic pavilions, a kayak launch, playground, and a model of the seine boat captained by Leonard Destin himself. The picnic pavilions and restroom building reflects the design of his original mid-19th century homestead, with a combination of louvered and lap siding and natural ventilation.

In conjunction with the Florida Department of Environmental Protection and the Trust for Public Land, the Leonard Destin Park encompasses a 3.42-acre site along the Choctawhatchee Bay in Destin. Funding is provided by a grant, which also includes money to operate and maintain the park for the first ten years.



"Creating four new parks in Panhandle communities will improve access to Gulf Coast waterways, improve recreation in those towns and cities, and support tourism to the coast for generations to come."

-Douglas Hattaway, Trust for Public Land





JOE'S BAYOU RECREATION AREA AND MATTIE KELLY PARK AND NATURE WALK IMPROVEMENT PROJECT

CITY OF DESTIN, FL

Project Name **Joe's Bayou Recreation Area Improvements**

Owner **Joe's Bayou**

Project Value **$12.2 M**

Project Size **15,200 SF**

Project Scope **Architectural Design, Construction Documents, Renovation & Remodel**

Completion Year **TBD - in progress**

Project Contact **Pearce Barett, PA**
Division of Water Restoration Assistance, Deepwater Horizon Prgoram, FDEP
(850) 245-2106

DAG is currently teaming up with Florida Department of Environmental Protection, the City of Destin, Taylor Engineering, and Halff Associates in developing and improving public access as well as recreational enhancement to the Joe's Bayou Recreation Area and Mattie Kelley Park and Nature Trail. The improvements are to include the following:

- Improve access to the existing boat ramp area and access piers.
- Replace / Improve the existing fishing pier.
- Protect and increase access to the shoreline through the construction of a reef breakwater and removal of existing hardscape.
- Rehabilitation and expansion of parking areas.
- Repair / Improve the nature trails and viewing areas.
- Wetland enhancement, pond restoration, and improvements to stormwater management.
- Lighting, landscaping, irrigation, and park amenities (trash recepticals, benches, interpretive signage).

This project is presently developed a website to serve as a platform for Public Outreach, and online survey on analyze results from public opinion for improvements to the park. Our firm conducted this survey in 2022 to help facilitate the community's needs and prioritize the scope of work. We learned who were are serving, how the park currently served others, and what improvements the public thought should be made. With this information, we set goals we will reach for the project:

- Increase shoreline access
- More efficient and better boat trailering parking
- Incorporation of shaded sitting areas
- Improve restroom facilities
- Improve launch access for boats and paddle crafts
- Create & Improve boardwalks, and sidewalks









INNERARITY POINT PARK

PENSACOLA, FL

Project Name **Innerarity Point Park**

Owner **Trust for Public Land**

Project Value **$10.84 M**

Project Size **3.38 Acres**

Project Scope **Architectural Design, Construction Documents, & New Construction**

Completion Year **2018**

Project Contact **Kate Brown, Trust for Public Land - Project Manager**
(850) 661-2788 kate.brown@tpl.org

The Trust for Public Land, Florida Department of Environmental Protection, and the Deepwater Horizon oil spill Natural Resource Damage Assessment Trustees enlisted DAG Architects to collaborate on the development of three parks. These parks became part of the "Florida Coastal Access Project," an initiative to compensate communities for damages caused by the Deepwater Horizon Oil Spill.

Innerarity Point Park enhances the public's access to the surrounding natural resources and increase recreational opportunities. A new dock with kayak launch, expanded beach area with access for paddle craft, an overlook deck with bench seating, a two-story tree house overlooking sweeping views of the waterway, several small open-air picnic pavilions, playgrounds, picnic / gathering pavilions, and an accessible boardwalk. Existing tree canopies on the site will be preserved wherever possible, and an open lawn area in the center of the park will be created for use by festivals and other activities.

In conjunction with the Florida Department of Environmental Protection and the Trust for Public Land, Innerarity Point Park encompasses 3.38 acres bordering the Old River and the inter coastal waterway near Perdido Key. Funding was provided by a grant, which also includes money to operate and maintain the park for the first ten years.








WOMEN
INNERARITY
POINT PARK

MATTIE KELLY CULTURAL ARTS CENTER

CITY OF DESTIN, FL

Project Name **Mattie Kelly Cultural Arts Village**

Owner **Mattie Kelly Arts Foundation**

Project Value **Confidential**

Project Size **52 Acres**

Project Scope **Architectural Design, Construction Documents, & New Construction**

Completion Year **2013**

Project Contact **Marcia Hull Executive Director (850 650-2226**

Located on a 52 acre site in the heart of Destin's commercial district, the Mattie Kelly Cultural Arts Village has created a place for both local residents and tourists to come together and celebrate the literary, visual and performing arts. Almost 10 years after DAG developed a master plan for the Village, the first phase opened, consisting of a permanent stage and event lawn to accommodate a 5,000 person audience, additional on-site parking, a sculpture entranceway, and a permanent restroom facility. The Dugas Pavilion and Village Green hosts a variety of artistic activities ranging from concerts and festivals to comedy and theatrical productions. Future phases will include a mixed use building housing administrative offices, student art labs, gallery and meeting space, a sculpture garden, and a 350-seat "black box" theater. An Artist Village is also envisioned to provide a serene, productive environment for artist residency programs. "[DAG's] unwavering commitment towards creativity, design and vision has significantly contributed to the successful progress to develop a world-class cultural arts facility," said Marcia Hull, Executive Director of the Mattie Kelly Arts Foundation.






CULTURAL ARTS

LYNN HAVEN BAYOU PARK & PRESERVE

LYNN HAVEN, FL

Project Name **Lynn Haven Bayou Park & Preserve**

Owner **Trust for Public Land**

Project Value **$17 M**

Project Size **91 Acres**

Project Scope **Architectural Design, Construction Documents, & New Construction**

Completion Year **2018**

Project Contact **Kate Brown, Trust for Public Land - Project Manager**
(850) 661-2788 kate.brown@tpl.org

The Trust for Public Land, Florida Department of Environmental Protection, and the Deepwater Horizon oil spill Natural Resource Damage Assessment Trustees enlisted DAG Architects to collaborate on the development of three parks. These parks became part of the "Florida Coastal Access Project," an initiative to compensate communities for damages caused by the Deepwater Horizon Oil Spill.

The Lynn Haven Bayou Park provides a variety of recreational amenities capitalizing on the natural vegetation and 5,200 feet of waterfront. Dock access to bay and bayou will be provided for kayaks, paddle boards and fishing, with a motorized boat dock on the bay. Large gathering structures, an outdoor classroom, a two-story screened-in bay/bayou overlook, seven open-air picnic pavilions, a natural playground, beach areas along the bay, a fitness trail loop, disc golf course, a bayou boardwalk, and wildlife viewing areas will also be included.

In conjunction with the Florida Department of Environmental Protection and the Trust for Public Land, the 91-acre waterfront park was developed in the Bay County community. Funding was provided by a grant, which also includes money to operate and maintain the park for the first ten years.







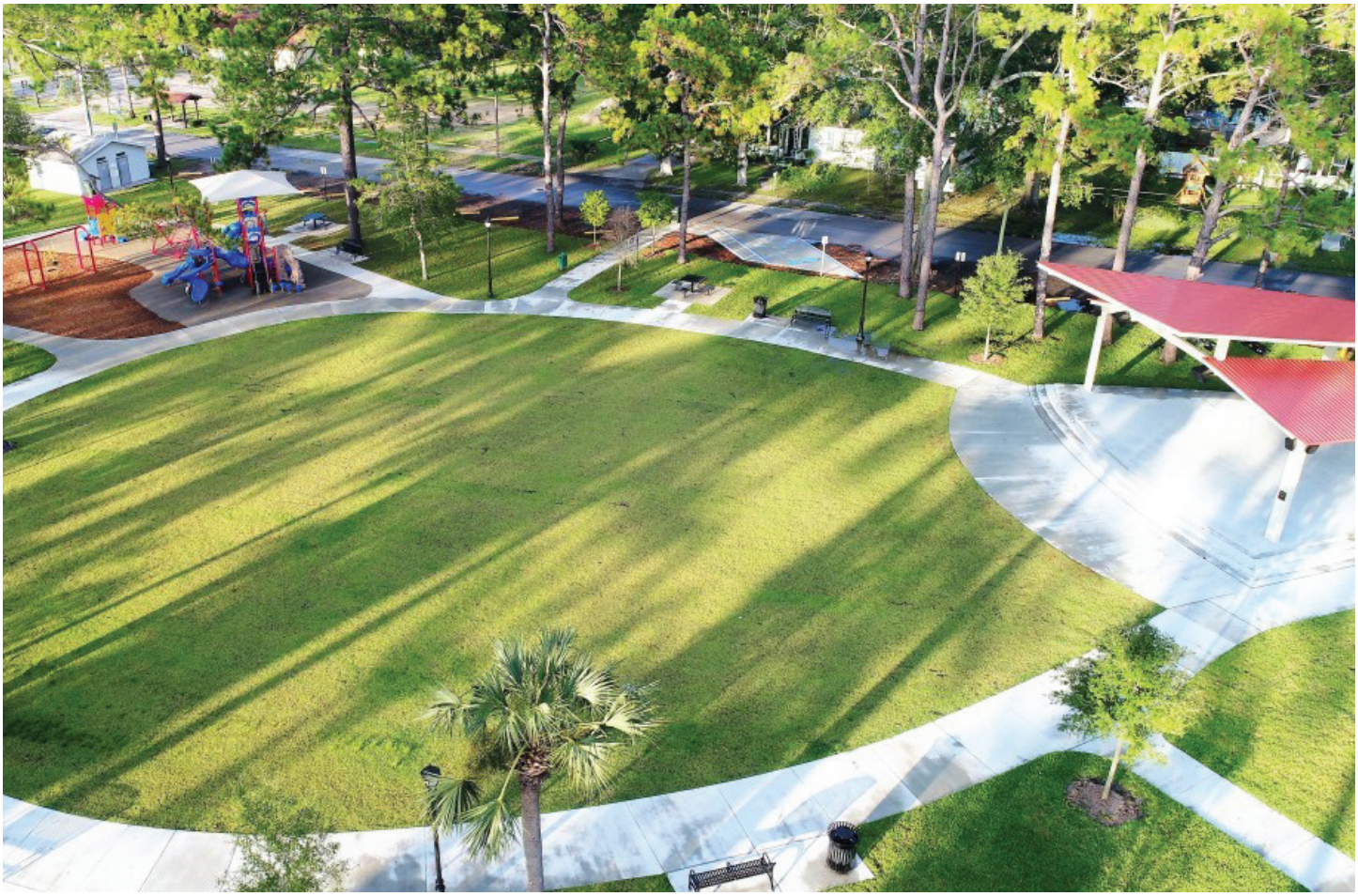




SHEFFIELD PARK

Lynn Haven, FL

HORTON HODGES
LANDSCAPE ARCHITECTURE



Sheffield Park was an addition to the current Lynn Haven municipality that includes their city hall, city annex, library, and Baptist Church. With this addition, Patrick planned the landscape for the park and the parking lot itself.

The addition to the municipality included the following: additional parking, crosswalks, perimeter sidewalk, Covered stage for community events with seating steps and dance floor, an expansive green lawn, a new timber bridge, picnic tables with shelters, a playground, restrooms, library parking, a formal lawn where the tennis courts once existed, a property gateway arch, lighting for the evenings, and stormwater retention pond.

Project Contact **Bernd "Ben" Janke, AICP-CRA,**
Lynn Haven CRA
(860) 265-2961
bjanke@cityoflynnhaven.com

HORTON HODGES
LANDSCAPE ARCHITECTURE

CAPITOL GROUNDS

Tallahassee, FL







As the landscape architect for the design team, Patrick Hodges, had a key role in the project's design from its initial conceptualization through design development, construction documentation and construction administration of the overarching organization of the various design elements of the project. The landscape architect's scope included detailed design of the of all hardscape components including paving, drainage elements, irrigation, benches, site furnishings and garden architecture such as shaded seating trellises and planters.

Construction was completed recently after 4 years with the Senate as the first phase and the House as the second phase. Most of the project's $59 million budget was consumed by the structural repair and renovation scope, however, design effort has provided the citizens of Florida and visitors to the Capitol with the added benefit of a beautiful and functional public space with generous open plaza areas, additional gathering spaces, improved pedestrian traffic flow, barrier-free access, lighting and landscaping featuring native plants.

Project Contact **Tom Berger (Owner)**
Director of Facilities
tom.berger@dms.myflorida.com

Pat Hoy (Architect of Record)
Principal, Hoy Stark Hagan Architects
(850) 893-5971
pat.hoy@hoystarkhagen.com

COLLEGETOWN AT MADISON ST.

Tallahassee FL

HORTON HODGES
LANDSCAPE ARCHITECTURE



College Town is located two blocks from the main campus and overlooks Doak Campbell Stadium. College Town at Madison Street is a multi-phase project brought to life by the Seminole Boosters, Inc. and is a vision that has been in the works for several years. Based on their unique understanding of how the finished project would live and breathe the Seminole Boosters selected Urban Street Development to design, build and manage the College Town project. Urban Street Development specializes in design, development, construction, property management, real estate acquisition, programming, concept development, leasing and sales, for a variety of businesses, properties and neighborhood revitalization projects. Led by the dynamic team of Alan Hooper and Tim Petrillo, Urban Street Development has designed, constructed, managed, leased, and sold a multitude of successful projects over the years. They have carved out a niche within the development of urban neighborhoods and has built a redevelopment oriented business that focuses on revitalization within a variety of markets that possess the potential for growth and renewed lifestyle.

Project Contact **Alan Hooper, Principal LEED AP/Co-Founder, Seminole Boosters, Inc.**
(954) 632-6556

O'CONNELL & ASSOCIATES CONSULTING ENGINEERS

SHUNK GULLY OYSTER BAR

Santa Rosa Beach, FL



The project consisted of the development of 2.8-acres of land and included the design and permitting of infrastructure necessary to service a new 7,200 sq.ft. restaurant and retail building located on the corner of County Hwy 30A and County Road 393 in Dune Allen Beach, Florida. Infrastructure design included paved areas such as roadways, sidewalks and parking, potable water and sanitary sewer utilities and a stormwater drainage and management system. Permitting included a Walton County Minor Development Order, Northwest Florida Water Management District (NWFWMD) Environmental Resource Permit (ERP), Florida Department of Environmental Protection (FDEP) Water Distribution Permit, and a FDEP Wastewater Collection Permit.

Project Name **Shunk Gully Oyster Bar**
Owner **Thomas Gallion**
Project Value **$10,000,000**
Project Size **7,200 SF**
Development Area **2.8-Acres**

CAMP CREEK AMENITY

Panama City Beach, FL



The Camp Creek Amenity Center expansion civil engineering project included the development of a vacant portion of land east of the existing camp creek golf club. The design and permitting for the project included modifications to the existing facility, construction of infrastructure necessary to service a series of new buildings and associated amenities and included paved areas, potable water and sanitary sewer utilities and a storm water drainage and management system.

At build out, the expansion will include a new 75-room three-story hotel, a 12,000 square foot state-of-the-art health & wellness center, family pool with waterside and lazy river, and a dedicated adults-only lap pool, 8 tennis courts and 8 pickle ball courts with stadium-style seating and 1,100 sq. ft. sport building, 3 dining venues, a 1,000 sq. ft. kids club, and a multi-use sports field.

Project Name **Camp Creek**

Owner **The St. Joe Company**

Project Value **$65,000,000**

Project Size **84,625 SF**

Development Area **25-Acres**

O'CONNELL & ASSOCIATES CONSULTING ENGINEERS

WATERSOUND BEACH CLUB

WaterSound Beach, FL



The growing new urbanist community of WaterSound needed to expand its existing beach club facilities along the Gulf of Mexico. The new beach club features a 7,000 sq. ft. free-form, zero-entry pool with a lazy river, a 2,225 SF clubhouse with a grille and restrooms on the pool level, a small pool bathhouse, fire pits, cabanas, and a band stage and amphitheater lawn.

The design and State and local permitting for the project included the redesign of the entry drive, a new golf cart parking lot, a new round-a-bout, an upgrade of the existing storm water management system and an upgrade of water and sewer services necessary to accommodate the future proposed buildings and amenities.

The project included a curvilinear layout, structural design, and permit with FDEP for nearly one mile of timber boardwalk through environmentally sensitive areas.

Project Name **Watersound Beach Club**
Owner **The St. Joe Company**
Project Value **$15,000,000**
Project Size **2,225 SF**
Development Area **8.1-Acres**

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CHARLIE CLARY FAIA
PRINCIPAL-IN-CHARGE



LEVI WIEGAND AIA
PROJECT MANAGER



PAT BALLASCH AIA, LEED AP
PROJECT ARCHITECT



KEN GREENE RA
DESIGN & PRODUCTION

HORTON HODGES
LANDSCAPE ARCHITECT

HART HOWERTON
ARCHITECTURAL CONSULTANT

O'CONNELL & ASSOCIATES
CIVIL ENGINEER

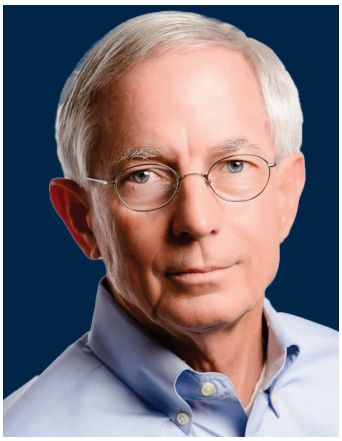
WATFORD ENGINEERING
MECHANICAL & PLUMBING

HG ENGINEERS
ELECTRICAL ENGINEER

08 PROJECT MANAGEMENT ORGANIZATION

Our organizational structure integrates architects specializing in park design with designers specific knowledge of Florida Code requirements into a single team working for the benefit of City of Destin and its interests.

The resumes on the following pages demonstrate the exceptional qualifications of DAG Architect's key personnel. These individuals will be personally involved with the City of Destin. Other staff may be added, depending on the project; but, these leaders will be involved with each phase of the process.



CHARLIE CLARY FAIA

PRINCIPAL IN CHARGE

Charlie's perspective not only as an architect but as a former Florida State Senator brings an added dimension to his involvement with our clients.

Throughout his 40-year career, Charlie has contributed to the architectural profession and to the State of Florida's legislative process, and his efforts have been recognized by numerous professional service awards. As the founding principal of DAG Architects, he is involved in overseeing all of the firm's higher education projects that focus on student housing, classroom and academic facilities, and sports.

EDUCATION

Bachelor of Design, University of Bachelor of Architecture, Auburn University, 1977

Bachelor of Arts in Environmental Design, Auburn University 1976

REGISTRATIONS

Architecture: Florida #AR0009694

YEARS OF EXPERIENCE

With DAG: 42 years

Total: 46 years

OFFICE LOCATION

Destin, FL

RELEVANT PROJECTS

RECREATIONAL PROJECTS

- WaterColor Beach Club Expansion, Santa Rosa Beach
- Bluewater Fitness Conceptual Planning, Niceville
- Beasley Park, Fort Walton Beach
- I-10 / Highway 87 RV Park, Milton
- NatureWalk Gathering Place/Pool and Clubhouse Design, Seagrove Beach
- Restroom & Concession Pavilion at Plaza de Luna, Pensacola
- RV Resort at Saint Rosa Sound, Navarre
- St. Andrews Park New Concession Building, Panama City
- The Track Consulting, Destin

CIVIC AND COMMUNITY PROJECTS

- Okaloosa County Administration Building, Shalimar
- Okaloosa County Sheriff's Office Addition, Shalimar
- Destin Main Fire Station & Crystal Beach Fire Station, Destin
- South Walton Main Fire Station, Santa Rosa Beach
- DeFuniak Springs City Hall Study, DeFuniak Springs
- FDLE Building Historic Renovation, Pensacola
- Mattie Kelly Amphitheater and Village Green Phase I, Destin
- Molino Tax Collector and Property Appraiser Facility, Molino
- Panama City Beach Civic Complex Master Plan Update, Panama City Beach
- Walton-DeFuniak Springs Library Addition, DeFuniak Springs
- City of Panama City Trustmark Building City Hall, Panama City
- City of Panama City Police Department CSI Evidence Lab Renovation

MASTER PLANNING PROJECTS

- Fort Walton Beach Downtown Streetscape and Beal Park Projects
- EDC of Okaloosa County Research and Education Campus Master Plan, Fort Walton Beach
- Regions Bank / Main Street Office Building/Bank Master Plan, Destin



LEVI WIEGAND AIA

PROJECT MANAGER

Levi attended the Vicenza Institute of Architecture in Vicenza, Italy and subsequently graduated suma cum laude with a Bachelor of Design degree from the University of Florida. He went on to earn both a Master of Arts in Architecture, and a Master of Science in Architecture Pedagogy from the University of Florida, graduating with distinction. Levi joined DAG in 2018 serves as a Design Architect and Project Manager. Often thought of as one with a good eye for design, Levi is a dependable leader with a keen understanding for the project's overall goals as envisioned by the client.

With an underlying philosophy that the quality of a project is a direct result of the quality of the design team, Levi strives to push for excellence throughout every aspect of the project. As a result, several of Levi's projects have been recognized by his peers for excellence in design and delivery.

EDUCATION

Bachelor of Design, University of Florida-suma cum laude

Vicenza Institute of Architecture, Vicenza, Italy

Master of Arts in Architecture & Master of Science in Architecture Pedagogy, University of Florida

REGISTRATIONS

Architecture: Florida #AR100595

YEARS OF EXPERIENCE

With DAG: 4.5 years

Total: 7 years

OFFICE LOCATION

Destin, FL

RELEVANT PROJECTS

RECREATIONAL PROJECTS

» The Alley, Branson, MO

» Myrtle Beach Hangout (sub-consultant), Myrtle Beach, SC

» Zeke's Marina, Orange Beach, AL

CIVIC AND COMMUNITY PROJECTS

» Hurricane Michael Office Evacuation/Damage Mitigation

» Okaloosa Gas District New Office, Valparaiso, FL

OFFICE AND INDUSTRIAL

» Landmark Office Center Master Planning, Fort Walton Beach, FL

RETAIL AND RESTAURANT PROJECTS

» Bud & Alley's Restaurant Addition, Santa Rosa Beach, FL

» Emerald Coast Shopping Center

» Gulfview Plaza Redvelopment

» The HUB multiple locations:

- Santa Rosa Beach, FL
- Allen, TX

» Inlet Beach Mixed Use Development, Santa Rosa Beach, FL

» Long Beach Resort, Panama City, FL

- Lagoon, Buildings 1, 2, 3, Event Lawn, Diner, Hangout, Hotel, Retail, Stage & Venue

» Sherwin Williams, Santa Rosa Beach

» Sunliner Diner Interiors (sub-consultant), Pigeon Forge, TN

» Surf Style Surf Shop, Destin, FL

- Indiatlantic, Ormand Beach, Perdido Key, and 30A, FL

RESORT PROJECTS

» East of Eden Beach House, Pensacola

» 30A Artist Village

» Blue Heron 34

» Surf Style Mixed Use Development, Gulf Shores, AL

» Kaiya Condominium Review

» Kukla RV Park Clubhouse

» Okaloosa Island Condominium & Marina



PAT BALLASCH AIA, LEED AP

PROJECT ARCHITECT

Pat brings his enthusiasm and love of design to every project he works on, whether it's a fire station, college classrooms, office building, or a community center. An avid sailor, surfer and a native of Northwest Florida, he understands the unique features of our environment.

Pat joined DAG Architects as a summer intern in college, and returned when he was ready for full-time employment. He is now a partner in the firm, and his design work has been recognized on the state and local levels with many honor awards from the American Institute of Architects and other organizations.

EDUCATION

Master of Architecture, University of Florida, 1994

Bachelor of Design in Architecture, University of Florida, 1989

Vicenza Institute of Architecture, Vicenza, Italy, 1993

REGISTRATIONS

Architecture: Florida #AR0017640

YEARS OF EXPERIENCE

With DAG & Total: 34 years

OFFICE LOCATION

Destin, FL

RELEVANT PROJECTS

RECREATIONAL PROJECTS

- Blackwater Recreation and Fitness Center, Baldwin County, AL
- Cabana Cay RV Resort, Panama City Beach
- I-10 and Highway 87 RV Park Plan, Milton
- Cove Marine Boat Storage, Niceville
- Destin YMCA, Destin
- Indian Bayou Country Club, Destin
- Legendary Mid-Bay Marina Boat Owner's Club, Destin
- NatureWalk Gathering Place, Seagrove Beach
- Navarre YMCA, Navarre
- RV Resort at St. Rosa Sound, Navarre
- Southwood Recreation Center and Community Park, Tallahassee
- Swift Creek Community Center, Niceville
- WaterSound Beach Club Expansion, Santa Rosa Beach

CIVIC AND COMMUNITY

- Legion Field Neighborhood Resource Center, Pensacola
- Plaza de Luna Restroom and Concession Building, Pensacola
- Destin Library, Destin
- Destin Library Interior Renovation, Destin
- Gainesville Bo Diddley Plaza Redesign, Gainesville
- Molino Civic Complex and Tax Collector / Property Appraiser's Offices, Molino
- Okaloosa County Administration Building, Shalimar
- Okaloosa County Sheriff's Office Addition, Shalimar
- Panama City Marina Park and Civic Plaza, Panama City
- Panama City Beach Civic Complex Master Plan, Panama City Beach
- Mattie Kelly Cultural Arts Village Master Plan, Destin
- Mattie Kelly Dugas Pavilion Amphitheater and Village Green, Destin



KEN GREENE RA

DESIGN & PRODUCTION

Ken is a talented designer who uses a variety of computerized graphics programs and exceptional presentation skills to help clients visualize their projects throughout the design process. His architectural design, drafting, modeling, and computer presentation techniques have been utilized on a wide range of project types.

EDUCATION

Bachelor of Architecture,Florida A&M University

LICENSE

Architect: Florida #AR102683

YEARS OF EXPERIENCE

With DAG: 17 years

Total: 18 years

OFFICE LOCATION

Tallahassee, FL

RELEVANT PROJECTS

- Camp Landing-Florida National Guard MATES Building Expansion and Renovation, Tallahassee, FL
- DMS Mission San Luis Archaeological Lab Design, Tallahassee, FL
- Florida Public Safety Institute Entry, Tallahassee, FL
- Florida Public Safety Institute, Legacy Walk Concept Design, Tallahassee, FL
- Florida Public Safety Institute Range Toilet Building, Tallahassee, FL
- Gainesville Bo Diddley Plaza ; Redesign, and Final Construction Plans, Gainesville, FL
- Hurricane Michael Office Evacuation / Damage Mitigation, Tallahassee, FL
- Inlet Beach Mixed-Use Phase II, Santa Rosa Beach, FL
- Joe's Bayou Recreation Area Improvements, Destin, FL
- Long Beach Lagoon Master Planning, Panama City, FL
- Panama City Marina Master Plan Concept Update and Design Development, Panama City, FL
- Perdido Key Fire Station and Community Center, Pensacola, FL
- St. Andrew's State Park Redevelopment, Panama City, FL
- Trust for Public Land; Innerarity Point Park, Leonard Destin Park , Lynn Haven Bayou Park & Preserve (Pensacola, Destin, and Panama City), FL
- Wakulla Environmental Institute, Tallahassee, FL
- WaterColor Beach Club; Discovery, Programming, Phasing Study, New Clubhouse and New Pool Bath house, Renovations, Santa Rosa Beach, FL



TIMOTHY K. SLATTERY AIA

ARCHITECTURAL CONSULTANT - PARTNER

Timothy Slattery is an architect and urban designer with over twenty five years of experience working on high-end residences, clubs, resorts, and communities throughout the world. As a Design Principal, Tim leads a wide range of design efforts in the San Francisco studio and closely coordinates work with the New York Studio.

Recently Tim has been leading the design for the Master Plan and Architecture for Yerba Buena Island in San Francisco, the first Phase of the Redevelopment Vision for Treasure Island. Yerba Buena Island will offer 265 new residences in a hillside island community with stunning views of San Francisco Bay. With the same Client, Wilson Meany, Tim has also been working on the design of the first two residential buildings at Hollywood Park, a Hart Howerton-designed master planned entertainment district of 300 acres centered around the new Los Angeles Rams and Chargers Stadium opening in 2020.

On the east coast, Tim has been leading the Hart Howerton team on two exciting additions to the award winning Florida coastal community of Alys Beach, working on the new Members Beach Club and Plaza and two mixed use residential buildings on the Town Square.

Tim's recent international experience includes a new 100,00sf Golf Club and Hospitality Campus centered around a Kyle Phillips designed golf course outside of Bangkok in Thailand.

EDUCATION

Master of Architecture in Urban Design, Harvard University, Graduate School of Design

Bachelor of Architecture, University of Notre Dame

ASSOCIATIONS

American Institute of Architects

Urban Land Institute

Registered Architect

OFFICE LOCATION

New York, NY



PAUL MILANA FAIA

ARCHITECTURAL CONSULTANT - PARTNER

EDUCATION

Bachelor of Architecture,
University of Notre Dame

Rome Studies Program University
of Notre Dame

ASSOCIATIONS

American Institute of Architects

Urban Land Institute

Congress for the New Urbanism

Institute for Classical

Architecture & Art

Registered Architect in New York
band Michigan

NCARB Certified

OFFICE LOCATION

New York, NY

As a Partner in the firm, Paul provides the strategic vision and oversees the detailed design on a range of mixed-use, transit-oriented, infill and new communities and resort villages nationally and abroad. His work exemplifies our approach to Designing Complete Environments and our commitment to fostering healthy places.

Paul is directing the master plan for Hollywood Park, a new mixed-use sports and entertainment district in Inglewood, California, and new home to the Los Angeles Rams and the Chargers. In the past, Paul also worked with the Dallas Cowboys, Texas Rangers and Steiner Associates to create a master plan for an integrated mixed-use town center in Arlington, Texas. He has also led our planning and design efforts for Nexton, South Carolina, a new 5,000 acre mixed-use community 20 minutes north of Charleston. As the first gigabit community in the state, Nexton offers a complete range of uses in a collection of walkable neighborhoods interconnected by a robust open space and trail network. Paul also led the planning and design of Bay Meadows, a 80-acre transit-oriented infill development of a former racetrack, in San Mateo, California.

Among the award-winning designs Paul has directed, WaterColor, a resort town along the Florida Panhandle Coast, was the recipient of ULI's Award for Excellence. Other recipients of this award where Paul has had a significant design role include Celebration, Florida and Daniel Island, South Carolina.

Paul is an active member of the Urban Land Institute, where he currently serves on a Community Development Product Council and where he has led an annual course in Town Planning for the ULI Real Estate School. He has been a moderator, panelist, and speaker at real estate forums across the country.



PAUL BLAZEK ASLA, LEED AP

LANDSCAPE DESIGN DIRECTOR

With over 20 years of professional experience on a wide range of projects in the U.S., Europe, and Asia, Paul has designed and managed numerous large and complex architecture, urban design, and landscape projects. Having a strong foundation as an architect, Paul has a unique perspective as a designer, focusing on the critical relationship between building and landscape.

While experienced in all aspects of the design profession, Paul is particularly skilled in concept design. His proficient sketching and visualization abilities as well as his strong interpersonal skills make him particularly effective when working with client and consultant groups. He is an accomplished leader with a wealth of experience in managing design teams as well as in the administration of a design business.

Paul's portfolio includes a broad diversity of project types including mixed-use commercial, urban renewal, master planning, infrastructure, health care, and entertainment as well as numerous single and multi-family residential projects.

Paul's most recent assignments include the ongoing renovation of the historic Vinoy hotel in St. Petersburg, Florida; a private club development in Miami, Florida; the renovation and expansion of the Naples Beach Club in Naples, Florida; and, the multifamily development of The Boca Raton Hotel in Boca Raton, Florida. Other relevant work includes Phase 2 expansion of the Yellowstone Club in Big Sky, Montana; the conservation-scale development Mirasol Springs outside of Austin, Texas; the renovation of the historic Troutbeck Hotel in Amenia, New York; and a handful of residential assignments in Barbuda and Baker's Bay in the Caribbean.

EDUCATION

Master of Landscape Architecture, University of Southern California School of Architecture

Bachelor of Architecture, University of Southern California School of Architecture

ASSOCIATIONS

Licensed Landscape Architect in New York State

Member of the American Society of Landscape Architects

LEED Authorized

OFFICE LOCATION

New York, NY



CALLA CHANG RA
ASSOCIATE ARCHITECT

Calla is a designer with experience working on a variety of project types. Her background in classical architecture reflects the current work she does: translating classical modes of design to contemporary projects. Currently, Calla is a key designer in the Gulf-front private Beach Club and public Plaza in Alys Beach, Florida and the Gulf National Club House in Bangkok, Thailand.

EDUCATION

Bachelor of Architecture, University of Notre Dame

Rome Studies Program, Rome, Italy

ASSOCIATIONS

Registered Architect

OFFICE LOCATION

New York, NY



DANIEL MORALES CNU-A AICP
ASSOCIATE ARCHITECT

Daniel Morales is an urban and architectural designer. He has experience with a variety of urban project types, including regional plans, new communities, transit-oriented development, suburban retrofit and downtown revitalizations. His experience in architecture includes an emphasis on classical architecture and preservation.

Most recently, Daniel has led project teams in the traditional neighborhood development of Sunbridge Town Center and Isla Carroll at Wellington in Florida. He has also lent invaluable expertise on master planned communities in Hunter, Fields and Dripping Springs in Texas. In addition to his work in Texas, Daniel has also played a key role in current Hart Howerton assignments at Kiawah in South Carolina and Veridea in North Carolina.

Past hospitality and resort work includes Cayo Largo in Fajardo, Puerto Rico; Troubador Club in Nashville, Tennessee; and, Mirasol Meadows in Austin.

EDUCATION

Bachelor of Architecture, University of Notre Dame

ASSOCIATIONS

Congress for New Urbanism

American Planning Association

OFFICE LOCATION

New York, NY



CHADWICK D. HORTON RLA

LANDSCAPE ARCHITECT

HORTON HODGES
LANDSCAPE ARCHITECTURE

Chadwick has experience in land development and professional design practice including master planning, site and amenity design, residential planned unit developments, mixed-use, resort, commercial, civic, educational and single family residential.

EDUCATION

Bachelor of Landscape,
University of Georgia, 2005

REGISTRATIONS

Landscape: Florida #LA6666971

YEARS OF EXPERIENCE

With Current Firm: 12 years

Total: 18 years

OFFICE LOCATION

Freeport, FL

RELEVANT PROJECTS

HORTON LAND WORKS
Freeport, FL - Founding Principal

2011-present

» Serve as principal designer on all studio projects which range from master planning of large scale, mixed-use communities and resorts to detailed site development and amenity design.

» Conducts and assists in the due-diligence research and analysis for potential acquisitions on behalf of various developers, institutional clients and real estate professionals.

» Coordinate design workshops serving as facilitator for multidisciplinary teams of consultants including architects, urban designers, civil engineers, transportation planners, biologists, market analysts, et al.

DAG ARCHITECTS
Destin, FL - Director of Land Planning & Landscape Architecture

2007-2011

» Served as the sole landscape architect/planner for the regional firm on a broad range of public and private sector projects throughout Northwest Florida and the Southeastern United States.

» Diversity of project experience included master planning and detailed site design for university & college campuses, hotels, resorts, marinas, condominiums, commercial centers, professional office parks and single family communities.

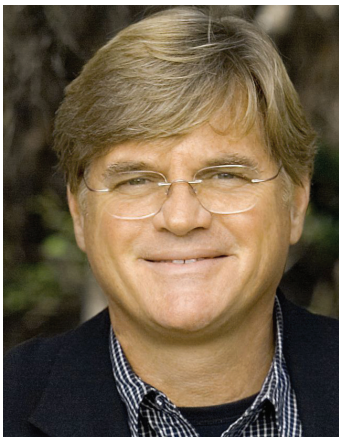
OLSON AND ASSOC/A TES OF NW, FLORIDA, INC.
Destin, FL - Land Planner & Landscape Architect Associate

2005-2007

» Collaborated on all in-house land planning, landscape architectural design, graphic design, & marketing collateral production.

» Supported in due-diligence research, environmental land-use approvals throughout Florida including ORI, PUD & Development Order approvals.

» Assisted in site selection and preliminary layout, development programs, cost estimates and pro-forma analyses for projects including residential, resort, commercial and mixed-use developments.



PATRICK D. HODGES RLA

LANDSCAPE ARCHITECT

HORTON HODGES LANDSCAPE ARCHITECTURE

Senior landscape architect and master planner with 4 decades experience in land development and professional design practice including but not limited to master planning, site and amenity design, marketing, scheduling, and budgeting for residential communities, mixed-use, resort, commercial, civic, educational and resource-based recreational facilities and developments. Skilled in all aspects of the land development and entitlement process, from initial site selection and due diligence; through acquisition, conceptual design, permitting, design development, construction, marketing, and the delivery of finished product to the end-user. Hodges' diverse professional career spans more than four decades with a proven track-record of leading professional teams through the development process to successful project completion. Design experience includes master planning for marina villages in Dubai, UAE and the master planning for a five-star beach front resort hotel complex in the Seychelles, as well as a contributing role in a Duany Plater-Zyberk (DPZ) design charette for the new town of Camana Bay on Grand Cayman.

EDUCATION

University of Florida. College of Architecture, Bachelor of Landscape Architecture with Thesis, 1981

REGISTRATIONS

Landscape: Florida #LA0000850

CLARB Certificate 43933

AL No. 281, TX No. 1460, GA No. 669, TN No. 1040, VA No. 0406001860, IA No. 00646, MO No. 2015009152

YEARS OF EXPERIENCE

With Current firm: 15 years

Total: 48 years

OFFICE LOCATION

Panama City, FL

RELEVANT PROJECTS

- Oleta River State Park – North Miami – Master Planning – 1984 FDEP
- John D. MacArthur Beach State Park – Palm Beach County - Master Planning – 1984 FDEP
- Henderson Beach State Park – Destin – Master Planning – 1984 FDEP
- Historic McKenzie State Park – Panama City – 1985 Master Planning, Detailed Site Design and Construction Documents - Panama City Downtown Improvement Authority
- Pat Thomas Park – Hopkins Landing – Quincy, Florida – Master Planning & Construction Documents Gadsden County Parks & Recreation – 1990
- Seminole State Park – Donalsonville, Georgia - Master Plan Update 1995- Georgia Department of Natural Resources (DNR)
- Reed Bingham State Park – Adel, Georgia – Master Plan Update 1995 – Georgia DNR
- Dorothy B. Oven Park – Tallahassee – Master Planning and Construction Documents 1985 Tallahassee Parks & Recreation Department (TPRD)
- Park Avenue Chain of Parks – Master Planning CDs and Permitting -Tallahassee – 1993 – TPRD – Recipient of The ASLA Centennial Medallion 1999
- Macon Community Park – Master Planning & Construction Documents – 1998- Tallahassee Parks & Recreation Department (TPRD)
- Daniel B. Chaires Community Park – Programming, Master Planning – Construction Documents – 1996 Leon County Parks & Recreation Department
- Fort Braden Community Park – Programming, Master planning – Construction Documents – 1996 Leon County Parks & Recreation Department
- Kate Ireland Park – Programming - Master Planning – Construction Documents – 1997 Leon County Parks & Recreation Department



NEILL R. O'CONNELL PE

PRESIDENT / PRINCIPAL ENGINEER

Mr. O'Connell has been practicing civil and structural engineering design and construction since his graduation from college in 1999. His civil design experience includes the design of residential and commercial stormwater management systems, roadways, municipal water and sewer utilities, planning, permitting and construction. His structural experience includes the design of low, mid and high-rise structures utilizing a wide variety of construction materials and the forensic analysis of critical building components associated with existing buildings.

EDUCATION

Bachelor of Science in Civil Engineering, 1999, University of Alabama, Tuscaloosa, AL

REGISTRATIONS

Alabama, District of Columbia, Florida, Georgia, Louisiana, Maryland, Michigan, Mississippi, North Carolina, South Carolina, Tennessee, Texas, Virginia,

Florida: PE63628

FDEP Certified Stormwater Management Inspector

YEARS OF EXPERIENCE

With O'Connell & Associates: 10 years

Total: 24 years

OFFICE LOCATION

Grayton Beach, FL

RELEVANT PROJECTS

CIVIL ENGINEERING

- St. Joe Resorts, Camp Creek Golf Club - Amenity, Panama City Beach, FL - Performed the civil engineering services necessary to design the site improvements associated with a 25-acre expansion to the existing Camp Creek Golf Club complex including multiple buildings, parking/public amenity areas and corresponding infrastructure.
- Saltaire Apartments – Multi-Family, Mixed Use, Santa Rosa Beach, FL - Performed the civil engineering services necessary to design and permit site improvements associated with a new 25-acre multi-family, mixed-use development including 400,000 sq. ft of residential, 30,000 sq. ft. of commercial, stormwater and corresponding infrastructure.
- The Powder Room, Panama City Beach, FL - Performed the civil engineering services necessary to design a commercial building consisting of common area/retail space and a 12-lane indoor shooting range on 1.9-acres. Infrastructure design and permitting included paved areas (such as roadways, sidewalks and parking), potable water and sanitary sewer utilities and a stormwater management system.
- Quail Run – Single Family, Mixed-Use Freeport, FL - Performed the civil engineering services necessary to design the site improvements associated with a 211-acre single-family residential, mixed-use development.

STRUCTURAL ENGINEERING

- Camden and Whitby Mixed Use Commercial Buildings Alys Beach, FL - Performed the structural engineering services necessary to develop permitting and construction documents associated with two 4-story, mixed-use commercial buildings measuring a total of 55,000 sq. ft.
- Lots 18, 19 & 20 South Walton Commerce Park, Santa Rosa Beach, FL - Performed the structural engineering services necessary to develop permitting and construction documents associated with a three commercial buildings measuring approximately 15,000 sq. ft.



JONATHAN E. NASH PE

LEAD CIVIL ENGINEER

Mr. Nash has been practicing in the fields of civil engineering design, land development and construction since before his graduation from college in 2001. His civil design experience includes: residential, commercial and industrial site design including planning, roadways, streetscapes, stormwater management systems, utilities and permitting, municipal water/sewer utilities and treatment facilities including planning, conceptual design, state and federal funding assistance, design reports, bid documents, construction contract administration and project management.

EDUCATION

Bachelor of Science in Civil Engineering, 2001, Auburn University, Auburn, AL

REGISTRATIONS

Alabama, Florida, Georgia, NCEES Council Record

Florida: PE77531

YEARS OF EXPERIENCE

With O'Connell & Associates: 7 years

Total: 23 years

OFFICE LOCATION

Grayton Beach, FL

RELEVANT PROJECTS

CIVIL ENGINEERING

- St. Joe Resorts, WaterSound Beach Club Expansion, Santa Rosa Beach, FL - Performed the civil and structural engineering services necessary to design the site improvements associated with an 8-acre expansion to the existing WaterSound Beach Club complex including multiple buildings, parking/public amenity areas and corresponding infrastructure. Work involved completing the necessary state and local permitting and construction documents and including preservation, demolition, geometry, grading, stormwater management and utility plans.
- Louis-Louis Mixed-Use Commercial Development, Santa Rosa Beach, FL - Performed the civil engineering services necessary to design the site improvements associated with a 2-acre mixed-use commercial development including multiple building layouts, parking, roadways and infrastructure. Work involved completing State and local permitting and construction documents including preservation, demolition, geometry, grading, stormwater management and utility plans.
- Lots 18, 19 & 20 South Walton Commerce Park, Santa Rosa Beach, FL - Performed the civil engineering services necessary to design the site improvements associated with a 3-lot commercial development within the South Walton Commerce Park including multiple buildings, parking, roadways and corresponding infrastructure. Work involved completing the necessary State and local permitting and construction documents including preservation, demolition, geometry, grading, stormwater management and utility plans.
- St. Joe Development, Lot 3 WaterColor Crossings, Santa Rosa Beach, FL - Performed the civil and structural engineering services necessary to design the site improvements associated with new commercial development including a 7,000 sq. ft. steel building, parking areas and corresponding infrastructure. Work involved completing State and local permitting and construction documents including preservation, demolition, geometry, grading, stormwater management and utility plans.



JOSH M. BARKER PE

LEAD STRUCTURAL ENGINEER

Mr. Barker has a bachelors degree in civil engineering and a masters degree in structural engineering, both from the University of Alabama. His structural experience includes the detailed design of low, mid and high-rise buildings and other structures utilizing structural steel, aluminum, concrete, masonry, light gage metal, timber and engineered wood products using finite element analysis. Josh also has experience in the structural assessment, renovation and expansion of existing buildings, the forensic analysis of distressed critical building components and detailed foundation design which includes timber, precast and auger-cast pilings, shallow foundation systems such as strip footings, spread footing pads and continuous mat slabs.

EDUCATION

Master of Science in Civil Engineering, 2018, University of Alabama, Tuscaloosa, AL

Bachelor of Science in Civil Engineering, 2017, University of Alabama, Tuscaloosa, AL

Associate of Science in General Studies, 2014, Shelton State Community College, Tuscaloosa, AL

REGISTRATIONS

Florida: PE92112

YEARS OF EXPERIENCE

With O'Connell & Associates: 5 years

Total: 6 years

OFFICE LOCATION

Grayton Beach, FL

RELEVANT PROJECTS

STRUCTURAL ENGINEERING

- Camden and Whitby Mixed Use Commercial Buildings, Alys Beach, FL - Performed the structural engineering services necessary to develop permitting and construction drawings and documents associated with two 4-story buildings consisting of reinforced concrete columns, walls and slabs measuring 55,000 sq. ft. in total.
- Riverwalk Apartments, Freeport, FL - Performed the structural engineering services necessary to develop permitting and construction documents associated with thirteen 3-story, 24-Unit multifamily buildings measuring a total of 475,000 sq. ft.
- Red Bar, Grayton Beach, FL – Developed structural construction documents while working closely with all members of the design team to replicate the iconic Red Bar Restaurant that was destroyed in a fire, while bringing the building up to modern standards.
- Martha's Lane Condos, Santa Rosa Beach, FL - Performed the structural engineering services necessary to develop permitting and construction documents associated with two 2-story, 10-Unit multi-family buildings measuring a total of 23,000 sq. ft
- The Dannelly and The Varian Mixed Use Commercial Buildings Alys Beach, FL - Performed the structural engineering services necessary to develop structural plans per Fortified Design criteria associated with two 4-story, mixed-use commercial buildings measuring a total of 50,000 sq. ft.



MICHAEL G. EKBLAD PLA

DIRECTOR OF OPERATIONS / LANDSCAPE ARCHITECTURE

As the Director of Landscape Architecture, Mr. Ekblad is responsible for all phases of community visioning, landscape development, amenity design, lifestyle planning, landscape permitting, and construction phase services. Mr. Ekblad has provided community design services throughout the State of Florida and is proficient with the development, permitting, zoning, public hearing, and advisory board processes in numerous municipalities.

EDUCATION

Bachelor of Landscape Architecture, 2006, Louisiana State University, Baton Rouge, LA

REGISTRATIONS

Florida, Tennessee

Florida: LA666078

YEARS OF EXPERIENCE

With O'Connell & Associates: <1 year

Total: 18 years

OFFICE LOCATION

Grayton Beach, FL

RELEVANT PROJECTS

MASTER SITE PLANNING

- Quail Run Residential Mixed-use Development, Walton County, FL
- Black Creek Estates & Harvest Creek, Residential Community, Walton County, FL
- Babcock Ranch - Hamlet 1, Residential Communities, Charlotte County, FL
- Timber Creek, Residential Mixed-use Development, Lee County, FL
- Dainels South, Residential Mixed-use Development, Lee County, FL
- Fishermen's Village & 900 Retta, Commercial Mixed-use Development, Punta Gorda, FL
- Bentley Crossings, Residential Mixed-Use Development, Lee County, FL

LANDSCAPE ARCHITECTURE

- Gulf Coast Medical Center, Lee County, FL - Responsible for the landscape and irrigation design and permitting for a 600 room and 1,300 space parking lot expansion to the existing 55-acre facility. Unique elements included a series of pocket parks around the campus, connecting a series of pedestrian trails, and landscape design around a helipad.
- Margaritaville Resort, Fort Myers Beach, FL - Responsible for the preliminary master planning to support the zoning application, and prepared the landscape construction and permitting plans for the development. Development of the resort program included a complete 3D video fly-thru of the site.
- Gasparilla Inn & Beach Club, Boca Grande, FL - Prepared conceptual site plans, planting and irrigation designs, and site lighting plans to comply with FDEP turtle requirements for the beach club renovation and expansion.
- Gulf Coast Town Center, Lee County, FL - Developed permitting and construction landscape and irrigation design for numerous outparcels in a +205 acre regional mall. Preformed construction phase services. Assisted with the design and implementation of two +1 acre rain gardens.
- Lee County Streetscape Design, Lee County, FL - Assisted in the design, permitting, construction observation and certification, and Local Agency Program (LAP) project management services for over 14 miles of roadway.



DAN WHITE PE, LEED AP
ELECTRICAL ENGINEER

Dan has 15 years of degreed consulting engineering and seven years of experience working for a consulting engineer company prior to obtaining his degree. He leads the engineering for architectural design services. He has field experience as a project engineer surveying power systems on military projects across the continental United States and internationally in Germany and Japan. His design experience includes military, schools, multi-family housing, airport terminals, churches, parks, and commercial buildings.

EDUCATION

Bachelor of Science in Electrical Engineering, Auburn University, 2006

REGISTRATIONS

Engineer: Florida #PE73790

Licensed in Alabama and North Carolina

LEED Professional

YEARS OF EXPERIENCE

With Firm & Total: 15 years

OFFICE LOCATION

Fort Walton Beach, FL

RELEVANT PROJECTS

TRUST FOR PUBLIC LAND (4 PARKS)
Destin and Panama City, FL

» HG provided electrical engineering construction documents for the four parks. Island Park View: $2M/2018, Innerarity Point Park $4.3M/2019, Captain Leonard Destin Park $5M/2021, Lynn Haven Bayou Park and Preserve $11.5M/2021 – Total Value $22.8 M

» Client Name: The Trust For Public Land

CITY OF FWB FIELD OFFICE COMPLEX
Fort Walton Beach, FL

» HG provided the electrical, site lighting, generator, and fire alarm engineering construction documents. Design includes power, lighting, mechanical power, and fire alarm services. Three buildings on a campus totaling approximately 41,000 sq ft.

» Client Name: City of Fort Walton Beach

CITY OF LYNN HAVEN SPORTSPLEX FACILITY, Lynn Haven, FL

» HG provided electrical engineering construction documents for the approximately 26, 491 sq ft facility including two full basketball courts, concessions, administration, equipment room, computer lab, aerobics/exercise, restrooms, and supporting spaces. Total Value of Project: Low Bidder Dollar Amount $6,940,000

» Client Name: City of Lynn Haven, 817 Ohio Avenue, Lynn Haven, FL 32444

» Client Contact Info: Vickie Gainer, City Manager/850-248-0612

ST. ANDREWS STATE PARK RV
Panama City, FL

» HG provided electrical engineering construction documents for the upgrade of 174 camp sites from 30amps to 50amps, including new electrical infrastructure. Design included power utility coordination, site electrical units, lift station power, and repowering restroom buildings. Total Value of Project: $795,000

» Client Contact Info: FDEP, Theresa Carron

MEXICO BEACH TWO NEW PAVILIONS
Mexico Beach, FL

» HG provided the electrical engineering construction documents for two pavilions, Canal Park pavilion and Boat Ramp pavilion and fish cleaning station. Design also included wildlife lighting, site utility power, lighting, power, and HVAC power.

» Client Contact Info: City of Mexico City, Mario Gisbert, City Administrator/850-648-5700



DAVID WATFORD PE, LEED AP

MECHANICAL/PLUMBING ENGINEER

Over twenty-five years of experience designing commercial, religious, institutional, and educational projects. David has extensive experience with geothermal, hybrid geothermal, central plant chilled water/hot water, and unitary HVAC systems. David has project management and design experience for MEP projects ranging from two classroom additions to new facilities exceeding 380,000 sf. He regularly performs studies and reports to evaluate existing facilities and make recommendations for indoor air quality, energy efficiency upgrades, and equipment replacements.

EDUCATION

Bachelor of Science Mechanical Engineering Florida State University, 1996

REGISTRATIONS

Florida 58208

Alabama 26142

Mississippi 18049

Georgia PE035507

LEED Professional

YEARS OF EXPERIENCE

With Current Firm: 16

Total: 26 years

OFFICE LOCATION

Marianna, FL

RELEVANT PROJECTS

LYNN HAVEN BAYOU PARK & PRESERVE Lynn Haven, FL

» HVAC and plumbing design for the approximately 2000SF overlook building and 600SF, 200SF, and 400SF restroom buildings. HVAC design included vandal resistant electric heaters and exhaust fans. Plumbing design included domestic hot and cold water, sanitary waste, and vent systems. Construction Value: $15M

» Client Name: City of Lynn Haven, (850) 265-2121

SIMMONS PARK, Southport, FL

» HVAC and plumbing design for the new 695SF restroom building. This project is used as a prototype for other facilities. HVAC design included vandal resistant electric heaters and exhaust fans. Plumbing design included domestic hot and cold water, sanitary waste, and vent systems. Construction Value: N/A

» Client Name: Bay County, Jay Jowers, (850) 248-8120

MEXICO BEACH CANAL PARK, Mexico Beach, FL

» HVAC and plumbing design for the approximately 500SF Boat Ramp Pavilion and 400SF Canal Pavilion. Construction Value: N/A

» Client Name: City of Mexico Beach, Mario Gisbert, (850)258-6179

LEONARD DESTIN PARK, Destin, FL

» HVAC and plumbing design for the approximately 750SF restroom building. HVAC design included vandal resistant electric heaters and exhaust fans. Plumbing design included domestic hot and cold water, sanitary waste, and vent systems. Construction Value: $10M

» Client Name: City of Destin, (850) 837-4242

INNERARITY POINT PARK, Perdido Key / Pensacola, FL

» HVAC and plumbing design for the approximately 600SF restroom building with shower. HVAC design included vandal resistant electric heaters and exhaust fans. Plumbing design included domestic hot and cold water, sanitary waste, and vent systems. Construction Value: $7.4M

» Client Name: Escambia County, (850) 595-4947

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

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CLARY, CHARLES WILLIAM III

DAG ARCHITECTS, INC
1223 AIRPORT ROAD
DESTIN FL 32541

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WIEGAND, JOHN LEVI

223 MATTIE M KELLY
DESTIN FL 32541

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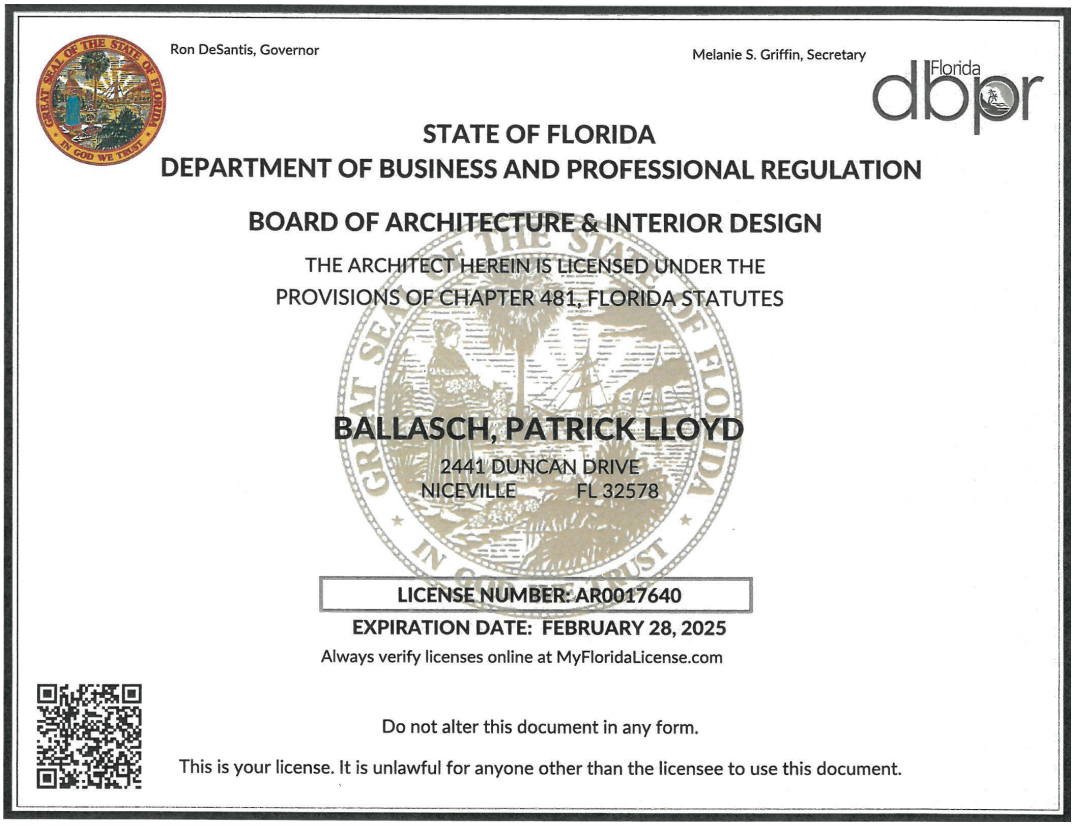

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BALLASCH, PATRICK LLOYD

2441 DUNCAN DRIVE
NICEVILLE FL 32578

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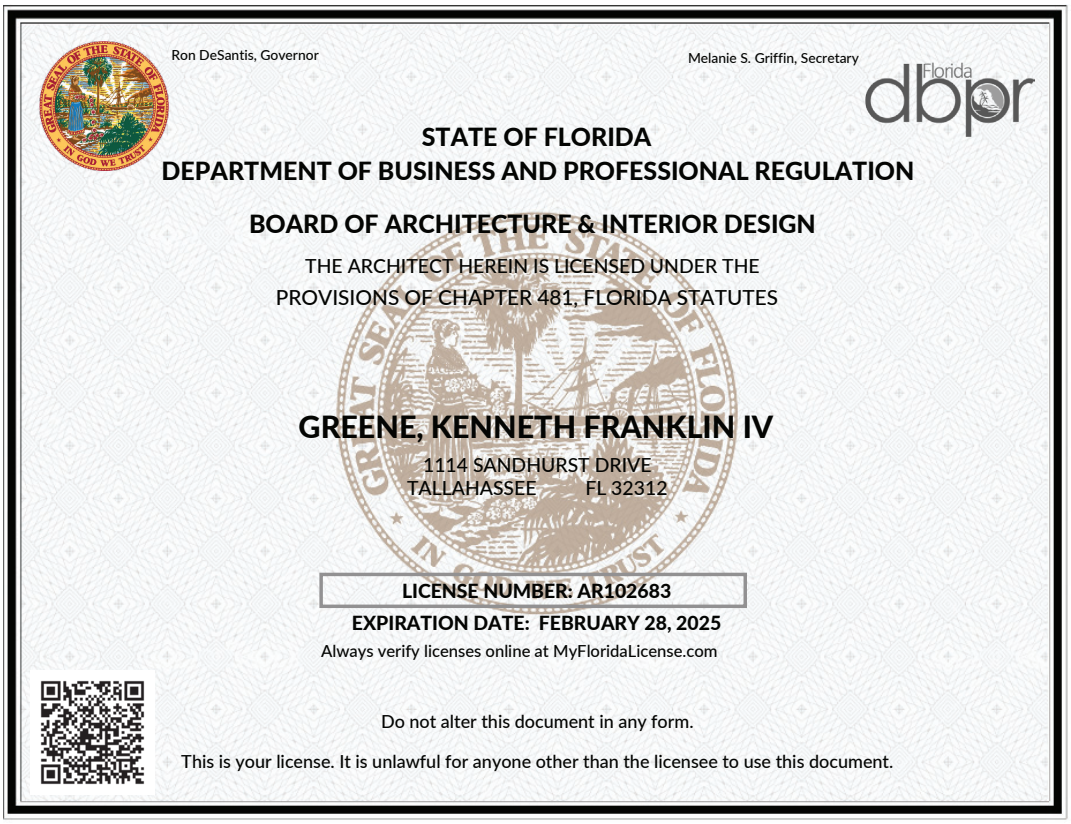

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GREENE, KENNETH FRANKLIN IV

1114 SANDHURST DRIVE
TALLAHASSEE FL 32312

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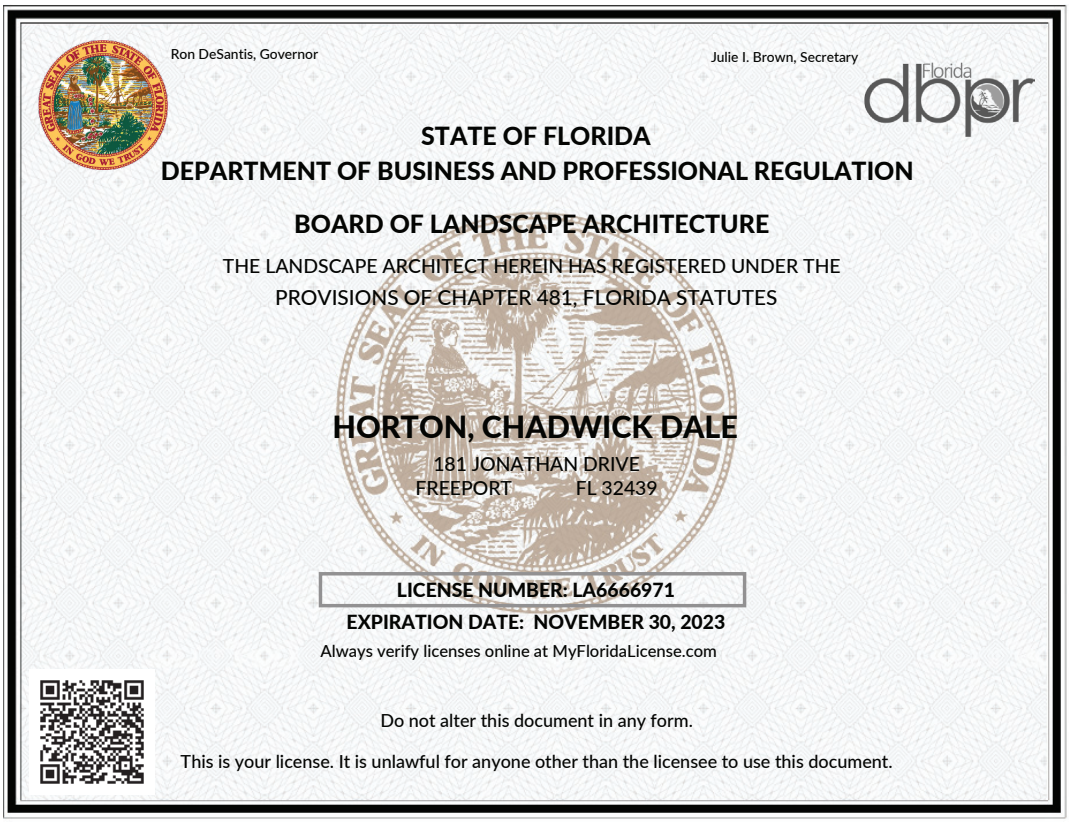
HORTON HODGES
LANDSCAPE ARCHITECTURE



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HORTON, CHADWICK DALE

181 JONATHAN DRIVE
FREEPORT FL 32439

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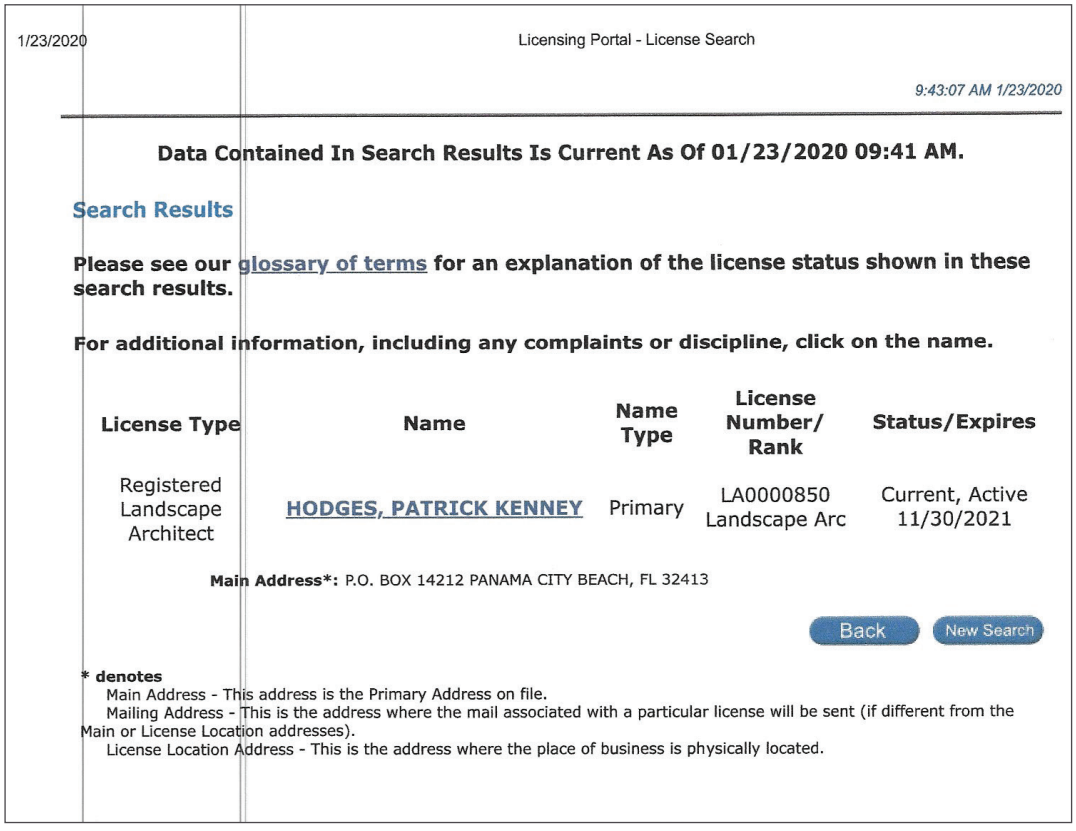

1/23/2020 Licensing Portal - License Search

9:43:07 AM 1/23/2020

Data Contained In Search Results Is Current As Of 01/23/2020 09:41 AM.

Search Results

Please see our glossary of terms for an explanation of the license status shown in these search results.

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License Type	Name	Name Type	License Number/ Rank	Status/Expires
Registered Landscape Architect	HODGES, PATRICK KENNEY	Primary	LA0000850 Landscape Arc	Current, Active 11/30/2021

Main Address*: P.O. BOX 14212 PANAMA CITY BEACH, FL 32413

Back New Search

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O'CONNELL, NEILL ROBERT

349 OKEECHOBEE WEST
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NASH, JONATHAN EDWARD

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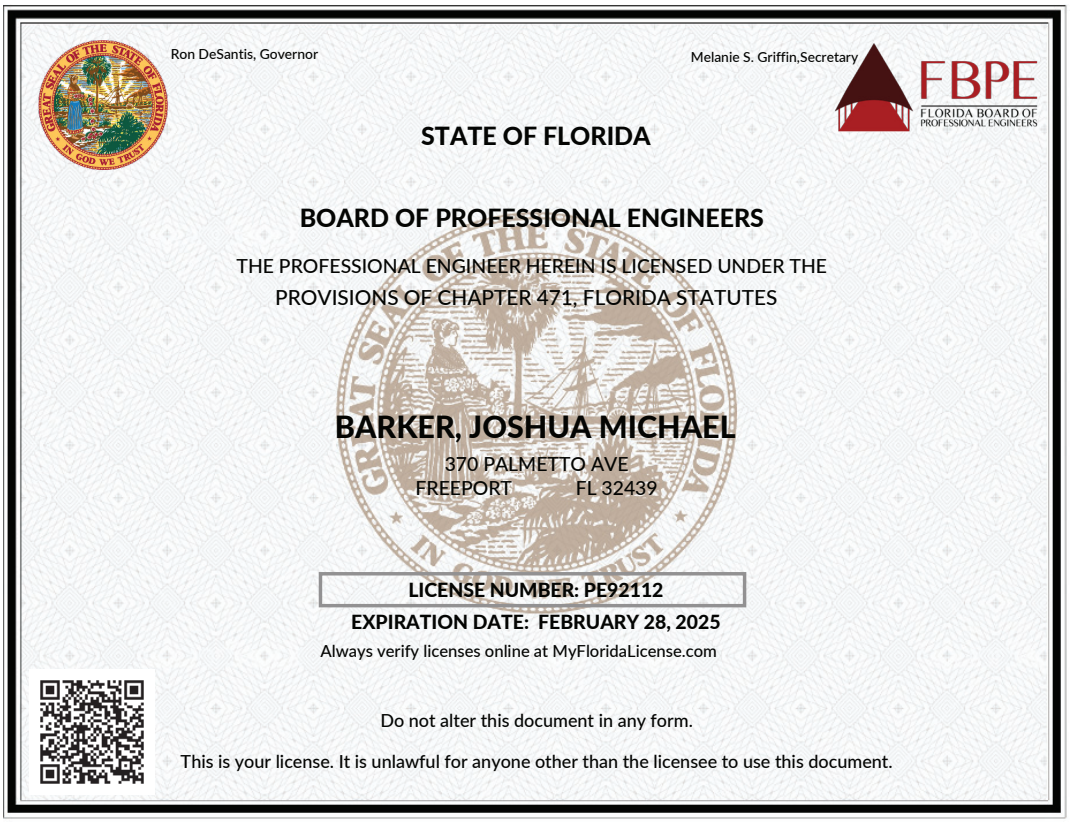

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BARKER, JOSHUA MICHAEL

370 PALMETTO AVE
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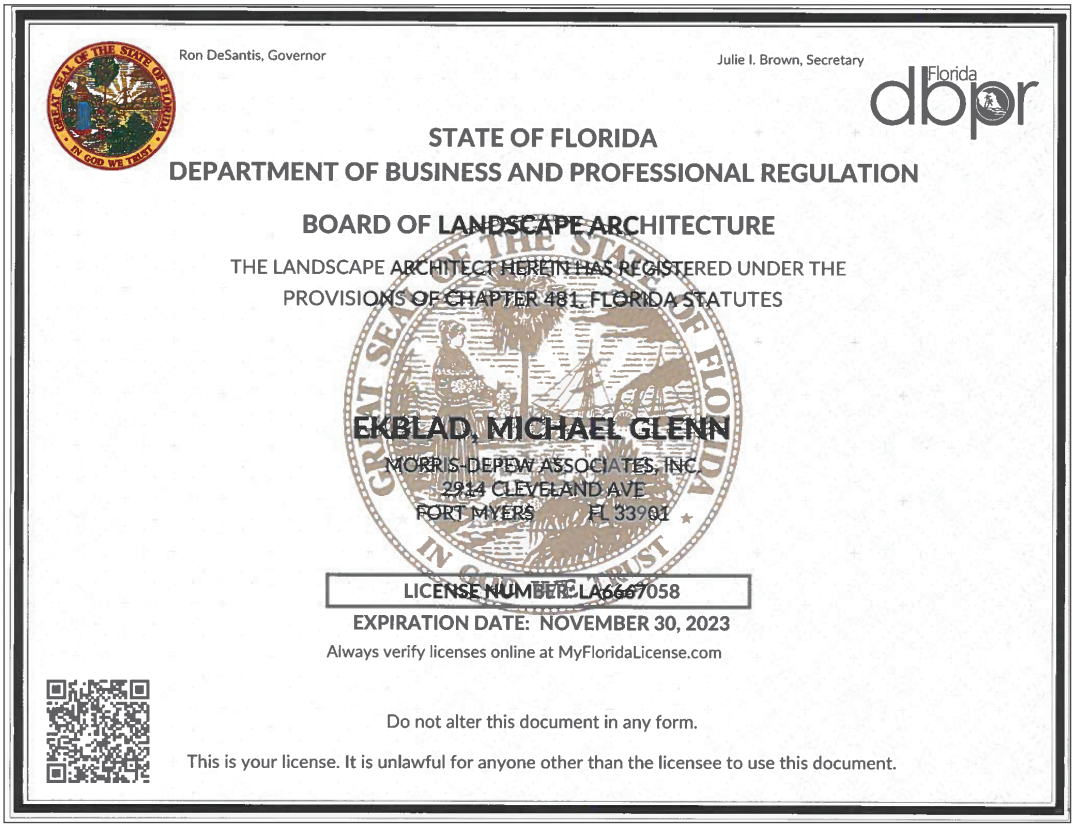

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EKBLAD, MICHAEL GLENN

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WHITE, DANIEL JOSEPH

142 EGLIN PARKWAY S.E.
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WATFORD, DAVID NELSON

4452 CLINTON STREET
MARIANNA FL 32446

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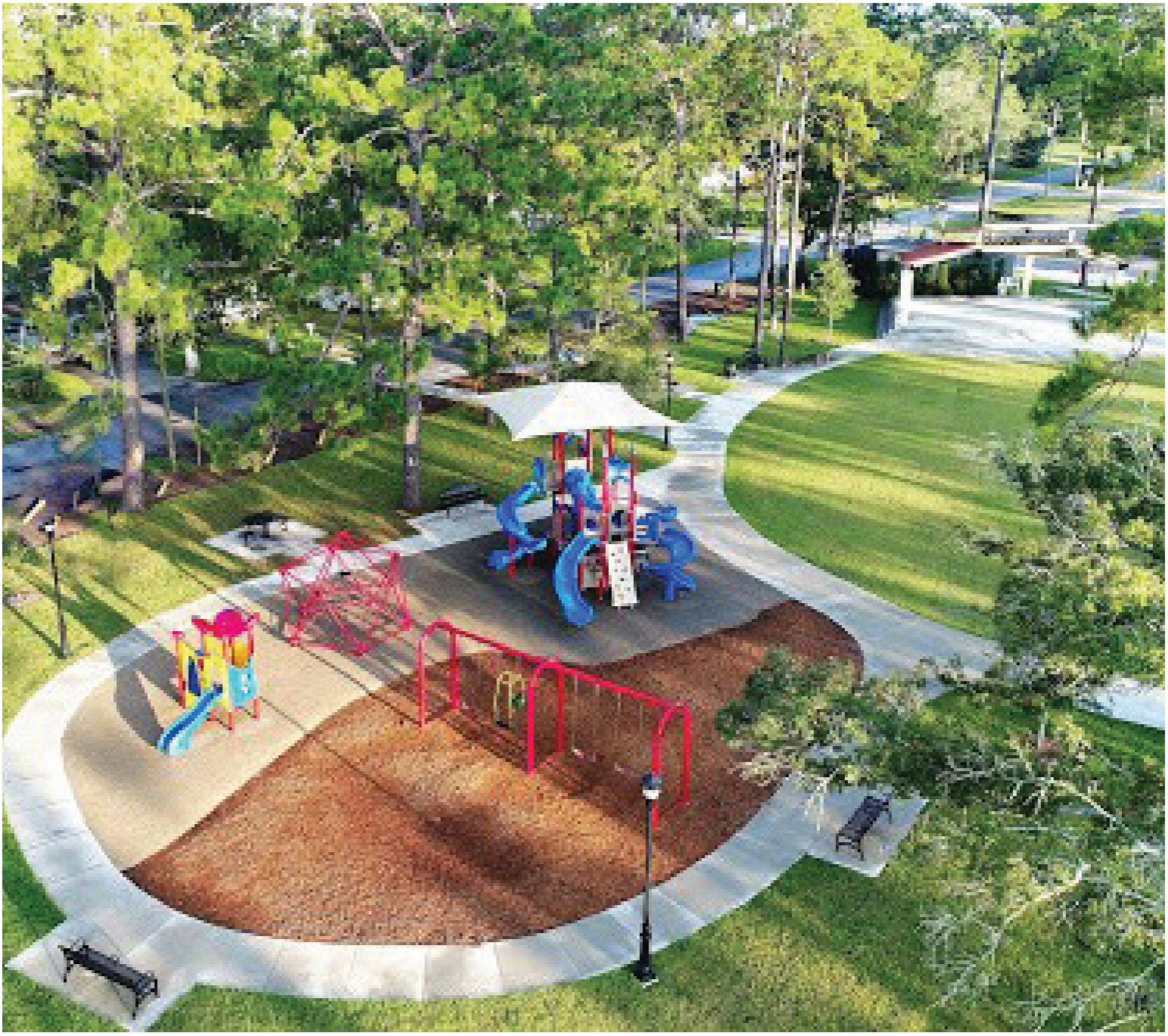

09 REFERENCES



DESTIN LIBRARY

Jurate Burns, Library Director
(850) 837-0199

The design of this award-winning 13,500 square foot municipal library reflects the fishing and boating heritage of the City of Destin. Laminated wood beams express the structure similar to the ribbing of a ship, masts rise to support the enclosing roof, meetings occur below an arching ceiling of wood reminiscent of nearby boathouses, and children gather to listen and learn in the prow of a ship.

TRUST FOR PUBLIC LAND, THREE PARKS

Kate Brown, Trust for Public Land - Project Manager, (850) 661-2788
kate.brown@tpl.org

The Trust for Public Land, Florida Department of Environmental Protection, and the Deepwater Horizon oil spill Natural Resource Damage Assessment Trustees enlisted DAG Architects to collaborate on three parks that became part of the "Florida Coastal Access Project."

THEOPHALIS MAY NEIGHBORHOOD RESOURCE CENTER

Robbie McGuire, City of Pensacola
(850) 982-9681

As part of a new model to meet neighborhood needs, the 15,446 SF Theophalis May Neighborhood Resource Center at Legion Field has been a catalyst for improvements in Pensacola's West Side neighborhood, combining traditional recreation facilities with other needed services.



BO DIDDLEY PLAZA

Sarah Vidal-Finn, Gainesville CRA Director
(352) 393-8203

DAG worked closely with the Gainesville CRA on a redesign of the downtown Bo Diddley Plaza, to create a safe, attractive and lively place for people to enjoy both day and night activities. The redesign builds on the many already successful uses of the plaza, such as the farmer's market and concert events, to bring daily visitors and downtown pedestrian traffic to the Plaza on a regular basis.

LYNN HAVEN SPORTS COMPLEX

Vickie Gainer, City of Lynn Haven City Manager
(850) 890-7712

DAG Architects was assigned to repair and reconstruct the existing ball fields and the existing sports complex building demolished as a result of Hurricane Michael. DAG designed the new sports center building, which incorporates two competition basketball courts, computer room, fitness room, and support spaces that include concessions, restrooms, offices, and administrative spaces.



REAL ESTATE /EBSCO

Jay Page, President & General Manager
JPage@EBSCO.com
(205) 789-2280
Projects: Alys Beach, Palmetto Bluff

ALYS BEACH

David Everett, President
deverett@alysbeach.com
(850) 213-5500
Projects: Alys Beach

Tess Howard, V.P. of Community & Development Planning, Alys Beach
thoward@alysbeach.com
(850) 213-5560
Projects: Alys Beach

SOUTH STREET PARTNERS

Chris Randolph, Partner
crandolph@southstreetpartners.com
(704) 334-3212
Projects: Palmetto Bluff, Kiawah Island, Keowee Springs

SOUTHERN LAND COMPANY

Ben Crenshaw, SVP Design
ben.crenshaw@southernland.com
(615) 778-2884
Projects: Mare Island, West Haven, Dripping Springs

ST. JOE COMPANY

Patrick Bienvenue, Executive Vice President
patrick@bienvenue.cc
(850) 231-7404
Projects: WaterColor, WaterSound, Windmark Beach, Bay-Walton Sector Plan

ST. JOE COMPANY

Patrick Murphy, Sr. V.P. Hospitality
Patrick.Murphy@joe.com
(850) 248-3045
130 Richard Jackson Blvd.Suite 200
Panama City Beach, FL. 32407

ALYS BEACH DEVELOPMENT

Ms. Tess Howard, Vice President of Community and Development Planning
thoward@alysbeach.com
(850) 213-5560
9581 E. County Hwy 30A
Alys Beach, FL 32461

SALTAIRE VILLAGE

Mr. Ken Minchew
ken@chewcon.com
(404) 936-7720
21 Blackwater St
Santa Rosa Beach, FL 32459

SUNK GULLEY OYSTER BAR

Mr. Thomas Gallion, Managing Member
Shunk Gulley, LLC
1875 S Co Hwy 393
Santa Rosa Beach, FL 32459

QUAIL RUN

Mr. William Hathaway, Managing Member Hathaway Real Estate Investments, LLC
bhathaway@noregon.com
(336) 407-8698
10780 E Co. Hwy 30A
Inlet Beach, FL 32461



BAY DISTRICT SCHOOLS
Kyle Rowell
850-767-4125

ESCAMBIA COUNTY SCHOOL DISTRICT
Keith Wasdin
850-469-5669

WALTON COUNTY SCHOOL DISTRICT
Jill Smith
850-892-1100 EXT 1810

SANTA ROSA COUNTY COURTHOUSE
Devann Cook
850-983-1855

JACKSON COUNTY SCHOOL DISTRICT
Stuart Wiggins
850-837-8152



NORTHWEST FLORIDA STATE COLLEGE

Patrick Sweeney, Facilities Director
(850) 502-2895

Building 310 Renovations

Renovations to the existing 10000 SF structure, to include new HVAC system, digital controls, and minor upgrades to existing plumbing. Construction Cost: $4.2M

BAY DISTRICT SCHOOLS

Lee Walters, Executive Director of Facilities
(850) 767-4125

Mosley Energy Efficiency Modifications and Mechanical Repairs, 158,000SF / $532K

The design included retrofitting new controls to the existing 4 pipe central plant to better control chilled water temperature at low load conditions. In addition, speed drives were added to the cooling towers and sequencing was modified to match the capacities of the two chillers. A modulating burner was retrofitted to the existing boiler and variable speed drives added to the boiler pumps to react smoothly to the system load. Repairs were also competed on chilled water coils and drain pans in several existing AHUs.

ESCAMBIA COUNTY SCHOOL DISTRICT

Roger McGraw, PE
(850) 469-5653

Pensacola High School Bldg 2 and Cafeteria OAU Replacements

Description: Design included utilizing the indoor air quality method of ASHRAE 62 to reduce the outside air flowrates in the buildings. The classroom building received new water source 100% outside air units and each classroom water source heat pump received an air cleaning device. The cafeteria design included removal of the outside air unit and the dining room unit and replacement with a single variable volume chilled water custom air handling unit. The unit was connected to the gymnasium chilled and hot water plant which had excess capacity available. The project was designed for installation over the summer of 2017 and it was completed on time for school to start in August. This project included replacement of water source heat pump outside air preconditioning units, bipolar ionization air cleaning devices, and chilled water/hot water variable volume air handling unit. 70,000SF/$679K

CHIPOLA COLLEGE

Steve Young, VP Admin & Business Services
(850) 526-2761

Chipola College Residence Hall

Renovation of the existing 33000 SF residence halls. The existing dorms were served by packaged DX units that were grossly oversized for the load in the rooms. There was no limit on how cold the residents could set the room temperature and the resulting indoor air quality problems were a constant problem for the owner. New systems designed utilized the campus central chilled water plant and included digital controls with setpoint limits. Construction Cost: $1.2M

WASHINGTON COUNTY SCHOOL DISTRICT

Kyle Newsome, Director of Facilities
(850) 638-6222

Vermon Middle School HVAC Renovations

The project involved the replacement of all wall mounted heat pump units and associated controls and electrical. Digital controls were replaced for the entire school. 50,000 SF/$538K

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10 ADDITIONAL INFORMATION & COMMENTS

80+ Projects Completed

DAG Architects has completed various projects in the City of Destin over the past 42 years.

1981

- Destin Rquette Club
- Destin Surf Condo

1983

- Destin 100 Until Mote, Comfort Inn
- Destin Beach Club, Reroofing
- Destin Drugs
- Destin Towers Beach Walkover

1986

- Destin Library Stahlman Avenue Suite
- Destin Shopping Center
- First Baptist Church of Destin
- OCSD Destin Elementary School Additions and Renovations

1989

- Destin Development - Dudley's Sports Bar
- White-Wilson Medical Clinic Destin

1990

- Destin RV Resort
- OCSD Destin Elementary School Reroof

1991

- Destin Catholic Church

1992

- Destin Diner
- Lee Nabors Proposed Office Building, Destin
- OCSD Destin Middle School

1993

- Destin Log Addition
- Destin Point Resort
- First Baptist Church of Destin Education Building

1994

- OCSD Destin Elementary School Computer Lab

1995

- Destin Point Beach Club
- Brannon Commercial Building, Destin
- City of Destin Hurricane Opal Damage Repairs

1996

- Destin Bank, Addition
- Destin Towers
- Dunnie Emmert Townhomes / Destin Dunes
- Hogs Breath of Destin
- OCSD Destin Elementary School Track

1997

- Destin Main Fire Station & Crystal Beach Fire Station
- OCSD Destin Middle School Concession Stand

1998

- DAG Office Renovation
- Wright Noriego Point Permitting and Development

1999

- Destin YMCA Programming and Schematic Design

2000

- Palace Beach Apparel at Destin, Spunky Monkey

2003

- Destin Library ADA Upgrade

2004

- Destin New Council Chamber Master Plan
- Beach Community Bank, Destin
- Destin City Hall Annex Remodeling of Grace Lutheran Church
- Destin Beach Club, Hurricane Ivan Repairs
- Carette Dunes Condominiums

2005

- Destin Town Center Beach Club
- Destin Town Center Harbor Club
- Clary Destin Office Building S Hwy 98
- Olson Corporate Offices at Destin Commons
- Crystal Beach Fire Station Addition

2006

- Destin Fire Control District Beach Safety Headquarters

2007

- Destin Family YMCA, Sacred Heart Rehab Center
- Destin Hosanna House
- Destin RV Resort at Miramar Beach
- Ethan Allen Destin Store
- Fill-Ups Destin Care Wash
- Runnerls Destin Yacht Club Office

2008

» Destin Yacht Club Penthouse

2009

» Destin Fishing Fleet Hotel Master Plan

» Destin Surf Style Master Plan

» NWFSC Destin Special Purpose Center SREF Review

2010

» Dolphin Point Condo Site Plan Illustration Landscape Architecture

» Fat Daddy's Arcade

» Fleet Spencer & Kolpatrick Law Offices Build Out

2011

» Gulf Power Destin Covered Storage Facility

2013

» Destin Library Interior Renovation

2016

» Destin United Methodist Church, Jacob's Ladder Preschool Renovation

» Surf Style Tshirt Store, Destin

» Trust for Public Land Leonard Destin Park

2017

» Bluewater Fitness at Destin Commons

» Rodos Realty Partners Destin Office Building Concept Design

» Emerald Coast Convention Center HVAC Upgrades, & South Side Elevator Addition

2018

» Destin Library Mechanical Room Access

» Destiny East Architectural Review

» Destin UMC Fellowship Hall Renovations

2019

» Destin Beach Club, & Exterior Upgrades

» Flights and Bites Wine Bar at Destin Commons

» The Center for Cosmetic & Family Dentistry Destin Office Renovations

2020

» Destin Charter High School, Remodeling, Renovations, & Master Plan for Multi-story Classroom Addition

» Orthopedic Associates, Destin

2021

» Destin Fire District, Bayhouse Site, & Calhou Ave.

2022

» Destin Gulfgate Condo, Exterior Update

» Howard Group - Destin Hwy 98/Mt. Drive, Southern Rivera

» Bay House Fire Station

» Emerald Beach Sales Exterior Field Evaluation

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11 CONFLICT OF INTEREST DISCLOSURE FORM

ATTACHMENT #3

CITY OF DESTIN, FLORIDA
REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

CONFLICT OF INTEREST DISCLOSURE FORM

Does any City employee acting as a purchasing agent, or City public officer acting in official or private capacity or his/her spouse, or child own more that 5% of the bidder/proposer's interest?

YES_____ NO__✓__

Does any City employee acting as a purchasing agent, or City public officer acting in official or private capacity hold any employment or contract with the bidder/proposer?

YES_____ NO__✓__

If either question number 1 or 2 above has been answered YES, does the bidder/proposer assert any exemptions related to prohibited employment & business relationships?

YES_____ NO__✓__

If YES, please describe:

FIRM NAME: DAG Architects, Inc.

BY (PRINTED): Charlie Clary, FAIA

BY (SIGNATURE):

TITLE: Principal in Charge

ADDRESS: 1223 Airport Road

Destin, FL 32541

PHONE NO. (850) 837-8152

E-MAIL cclary@dagarchitects.com



12 PUBLIC ENTITY CRIME FORM

ATTACHMENT #1

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

SWORN STATEMENT UNDER SECTION 287.133 (3) (A) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract RFQ No. 23-02-CD

2. This sworn statement is submitted by DAG Architects, Inc.
whose business address is 1223 Airport Road, Destin, FL 32541
and (if applicable) Federal Employer Identification Number (FEIN) is 59-2073995 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Valerie Burrelle and my relationship to the entity named above is colleague

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g). Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

a. A predecessor or successor of a person convicted of a public entity crime; or

b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a

length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active n management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

✓ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (please attach a copy of the final order)

____The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (please attach a copy of the final order)

_____The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

(Signature)

Date: March 13, 2023

STATE OF FLORIDA
COUNTY OF Okaloosa

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 13 day of March, 2023, and is personally known to me, or has provided _____as identification.

My Commission expires:

Notary Public

Valerie D. Burrelle
Comm.:HH 265241
Expires: May 18, 2026
Notary Public - State of Florida

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13 DRUG FREE CRIME FORM

ATTACHMENT #2

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

DRUG-FREE WORKPLACE CERTIFICATION

The below signed Bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.

4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.

5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

COMPANY: DAG Architects, Inc.

ADDRESS: 1223 Airport Road

CITY: Destin STATE: FL ZIP CODE: 32541

TELEPHONE NUMBER: (850) 837-8152

SIGNATURE: _____ DATE: March 13, 2023

NAME (TYPED OR PRINTED): Charlie Clary, FAIA

TITLE: Principal in Charge



14 VENDOR ELIGIBILITY CHECK PRIOR TO CONTRACT AWARD

ATTACHMENT #6

375-030-91
PROCUREMENT
07/15

STATE OF FLORIDA- DEPARTMENT OF TRANSPORTATION

Vendor Eligibility Check Prior to Contract Award

Project Description(s): Destin Town Center

Financial Project Number(s): RFQ No. 23-02-CD

In accordance with State law:
Section 287.133(2)(b), Florida Statutes, provides that public entities may not contract with firms that have been excluded from participating in the public contracting process.

A public entity may not accept any bid, proposal, or reply from, award any contract to, or transact any business in excess of the threshold amount provided in s. 287.017. F.S., for CATEGORY TWO with any person or affiliate on the convicted vendor list for a period of 36 months following the date that person or affiliate was placed on the convicted vendor list unless that person or affiliate has been removed from the list pursuant to Section 287.133(3)(f), F.S. A public entity that was transacting business with a person at the time of the commission of a public entity crime resulting in that person being placed on the convicted vendor list may not accept any bid, proposal, or reply from, award any contract to, or transact any business with any other person who is under the same, or substantially the same, control as the person whose name appears on the convicted vendor list so long as that person's name appears on the convicted vendor list.

A contract award (reference 2 CFR 180.220) must not be made to parties listed on the government-wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

The Convicted Vendor List/ Suspended Vendor List / Discriminatory Vendor List / Federal Excluded Parties List/ Vendor Complaint Lists are available at the following Department of Management Services site:

http://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists

I have checked the aforementioned lists to verify that the vendor is eligible for contract award/execution:

Procurement Office or Contracting Awarding Office:

Charlie Clary, FAIA - Principal in Charge

Printed Name

Signature

Date: March 13, 2023



15 LIABILITY & INDEMNIFICATION

ATTACHMENT #4

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

LIABILITY & INDEMNIFICATION FORM

To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CITY, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT in the performance of this Agreement.

DAG Architects, Inc.	
CONSULTANT's Company Name	Authorized Signature – Manual
1223 Airport Road, Destin, FL 32541	Charlie Clary, FAIA
Physical Address	Authorized Signature – Typed
1223 Airport Road, Destin, FL 32541	Principal in Charge
Mailing Address	Title
(850) 837-8152	n/a
Phone Number	FAX Number
(850) 259-6695	n/a
Cellular Number	After-Hours Number(s)
cclary@dagarchitects.com	March 13, 2023
Email address	DATE



16 INSURANCE REQUIREMENTS

Client#: 1049223 DAGARC

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/06/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
USI Insurance Services, LLC 2502 N Rocky Point Drive Suite 400 Tampa, FL 33607	PHONE (A/C, No, Ext): 813 321-7500	FAX (A/C, No):
	E-MAIL ADDRESS:	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Phoenix Insurance Company	25623
INSURER B : Travelers Property Cas. Co. of America	25674
INSURER C : Travelers Casualty and Surety Company	19038
INSURER D : Interstate Fire & Casualty Company	22829
INSURER E : Travelers Indemnity Company	25658
INSURER F :	

INSURED
DAG Architects, Inc.
1223 Airport Road
Destin, FL 32541

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	X	X	6800J802994	05/11/2022	05/11/2023	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
	OTHER:							$
E	AUTOMOBILE LIABILITY	X	X	BA7R792480	05/11/2022	05/11/2023	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR	X	X	CUP9254Y601	05/11/2022	05/11/2023	EACH OCCURRENCE	$5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$5,000,000
	DED X RETENTION $100,00							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N		X	UB9M967508	05/11/2022	05/11/2023	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N / A						E.L. EACH ACCIDENT	$1,000,000
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$1,000,000
D	Professional Liability			USF00794222	03/31/2022	03/31/2023	$5,000,000 per claim $5,000,000 annl aggr.	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Professional Liability coverage is written on a claims-made basis.

CERTIFICATE HOLDER

For proposal purposes

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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17 ACCEPTANCE OF TERMS AND CONDITIONS

DAG accepts all terms and conditions of RFQ No. 23-02-CD. We do not object to any term or condition set by the City of Destin.

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18 CERTIFICATION OF INDEPENDENCE & NO CONFLICT OF INTEREST FORM

ATTACHMENT #5

CITY OF DESTIN, FLORIDA

REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

CERTIFICATION OF INDEPENDENCE AND NO CONFLICT OF INTEREST

By submitting a proposal in response to the Request for Proposals for RFQ No. 23-02-CD - **PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES** FOR THE CITY OF DESTIN, the undersigned certifies the following:

1. The proposal has been developed independently, without consultation, communication or agreement with any employee or consultant to the City who has worked on the development of this RFQ, or with any person serving as a member of the evaluation committee.

2. The proposal has been developed independently, without consultation, communication or agreement with any other firm or parties for the purpose of restricting competition.

3. Unless otherwise required by law, the information found in the proposal has not been knowingly disclosed and will not be knowingly disclosed prior to the award of the contract, directly or indirectly, to any other firm.

4. No attempt has been made or will be made by (Name of Firm) to induce any other firm to submit or not to submit a proposal for the purpose of restricting competition.

5. No relationship exists or will exist during the contract period between (Name of Firm) and the City that interferes with fair competition or is a conflict of interest.

Sincerely,

Charlie Clary, FAIA - Principal in Charge

Name and Title





19 FIRM PROPOSAL TERMS

DAG
ARCHITECTS

DAG Architects Inc.
FL License #AAC00745
1223 Airport Road
Destin, FL 32541
850.837.8152
DAGarchitects.com

March 30, 2023

Rey Bailey, City Clerk
The City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
(850) 837-4242

Re: Proposal for Design & Permitting Services for the Linear Park & 98 Palms Blvd. Extension - SECTION 20, Firm Proposal Terms

Dear Mr. Bailey and Members of the Selection Committee:

If selected for this RFQ, we are open to negotiate a with the City of Destin. We have come to many agreements in the past, as we have enjoyed our continued partnership through the years.

Regards,



Charlie Clary FAIA

Principal in Charge

ADDENDUM #1

CITY OF DESTIN, FLORIDA
REQUEST FOR QUALIFICATIONS (RFQ) NO. 23-02-CD
"PROPOSAL FOR LINEAR PARK & 98 PALMS BOULEVARD EXTENSION DESIGN & PERMITTING SERVICES"

March 20, 2023

This addendum forms a part of the Contract Documents and modifies the original bid document **RFQ 23-02-CD**. Acknowledge receipt of this addendum in the space provided on the Bid Form. **Failure to do so may subject the Bidder to disqualification.** The following items shall become a part of the construction documents for the above referenced project.

Corrections:

1. The document referenced in the second item #18 (Authorization to Release Information) in Section IV: Submittal Format, has been **removed** as a required document.
2. The document referenced in item #20 (Proposal Form) in Section IV: Submittal Format, has been **removed** as a required document.
3. The document referenced in item #4a (Remove the language "and the proposed contract" in Section IV: Submittal Format.

The bid opening date has been extended to Thursday, March 30, 2023, at 2:00 pm (CST).

END OF ADDENDUM #1

A copy of this Addendum #1 signed and acknowledged shall precede the mandatory information required in the subject RFQ.

Receipt of Addendum #1 is hereby acknowledged:

Charlie Clary, FAIA

Print Name

Signature

3/21/2023

Date

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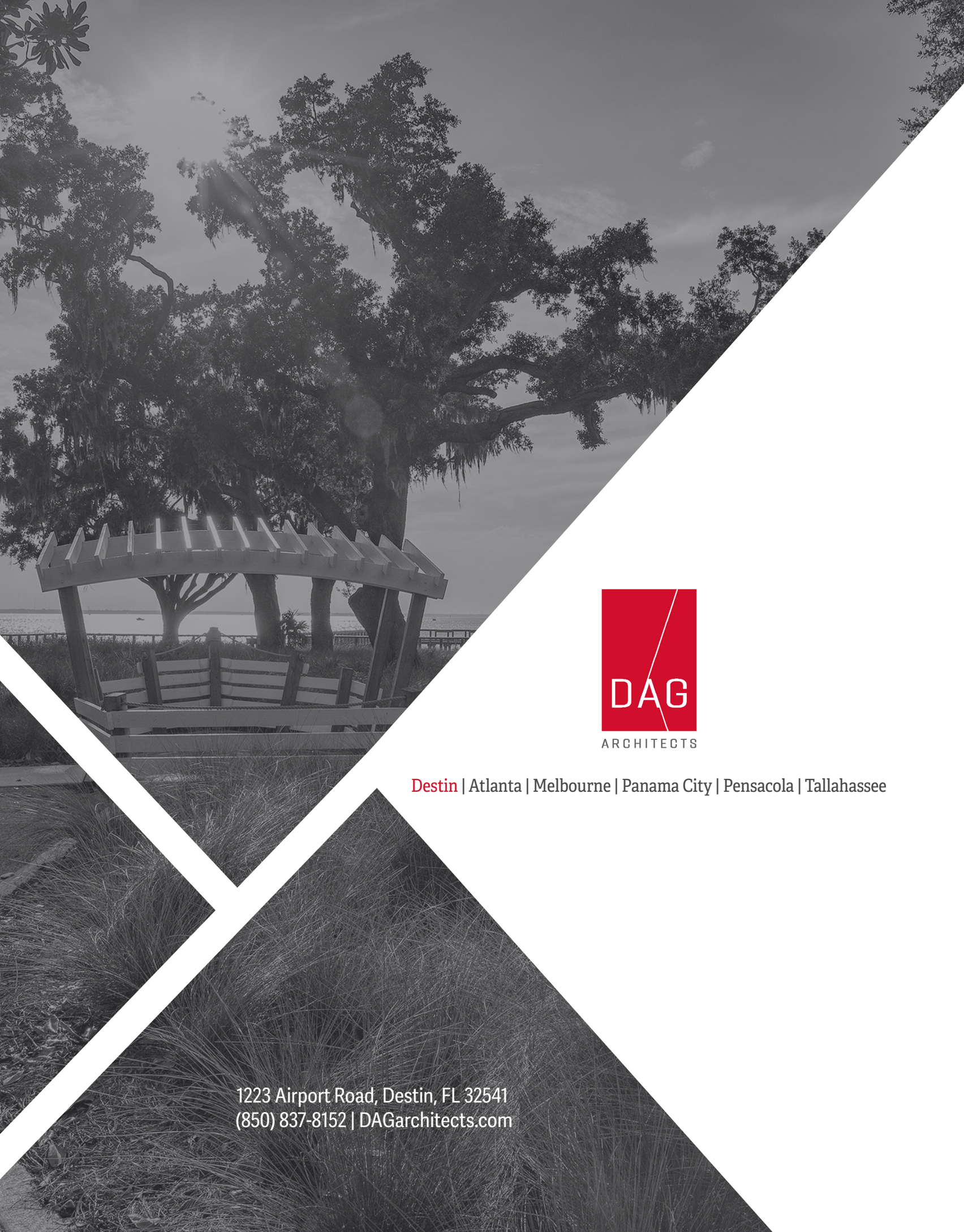

DAG
ARCHITECTS

Destin | Atlanta | Melbourne | Panama City | Pensacola | Tallahassee

1223 Airport Road, Destin, FL 32541
(850) 837-8152 | DAGarchitects.com

DocuSign Envelope ID: 85215F22-FFFD-41FE-8526-7BC354C65900

STATE-FUNDED GRANT AGREEMENT

FPN: 450943-1-34-01	Fund: GR23	FLAIR Category:
	Org Code:	FLAIR Obj:
FPN:	Fund:	FLAIR Category:
	Org Code:	FLAIR Obj:
FPN:	Fund:	FLAIR Category:
	Org Code:	FLAIR Obj:
County No:(57) Okaloosa	Contract No: G2C92	Vendor No: F592480854001

THIS STATE-FUNDED GRANT AGREEMENT ("Agreement") is entered into on **October 10, 2022**, (This date to be entered by DOT only) by and between the State of Florida Department of Transportation, ("Department"), and City of Destin , ("Recipient"). The Department and the Recipient are sometimes referred to in this Agreement as a "Party" and collectively as the "Parties".

NOW, THEREFORE, in consideration of the mutual benefits to be derived from joint participation on the Project, the Parties agree to the following:

1. **Authority:** The Department is authorized to enter into this Agreement pursuant to Sections 334.044, 334.044(7), and (*select the applicable statutory authority for the program(s) below):*
   - ☐ Section 339.2817 Florida Statutes, County Incentive Grant Program (CIGP), (CSFA 55.008)
   - ☐ Section 339.2818 Florida Statutes, Small County Outreach Program (SCOP), (CSFA 55.009)
   - ☐ Section 339.2816 Florida Statutes, Small County Road Assistance Program (SCRAP), (CSFA 55.016)
   - ☐ Section 339.2819 Florida Statutes, Transportation Regional Incentive Program (TRIP), (CSFA 55.026)
   - ☒ Specific Appropriation 1988A of Chapter 2022-156, L.O.F , Local Transportation Project , (CSFA 55.039)

   The Recipient by Resolution or other form of official authorization, a copy of which is attached as **Exhibit "D"**, **Recipient Resolution**, and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf.

2. **Purpose of Agreement:** The purpose of this Agreement is to provide for the Department's participation in Destin Multi Use Trail - Linear Park, as further described in **Exhibit "A", Project Description and Responsibilities**, attached to and incorporated into this Agreement ("Project"); to provide Department financial assistance to the Recipient; state the terms and conditions upon which Department funds will be provided; and to set forth the manner in which the Project will be undertaken and completed.

3. **Term of the Agreement, Commencement and Completion of the Project:** This Agreement shall commence upon full execution by both Parties and the Recipient shall complete the Project on or before October 31, 2023. If the Recipient does not complete the Project within this time period, this Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Recipient and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The Recipient acknowledges that no funding for the Project will be provided by the State under this Agreement for work on the Project that is not timely completed and invoiced in accordance with the terms of this Agreement, or for work performed prior to full execution of the Agreement. Notwithstanding the expiration of the required completion date provided in this Agreement and the consequent potential unavailability of any unexpended portion of State funding to be provided under this Agreement, the Recipient shall remain obligated to complete all aspects of the Project identified in **Exhibit "A"** in accordance with the remaining terms of this Agreement, unless otherwise agreed by the Parties, in writing.

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Execution of this Agreement by both Parties shall be deemed a Notice to Proceed to the Recipient for the design phase or other non-construction phases of the Project. If the Project involves a construction phase, the Recipient shall not begin the construction phase of the Project until the Department issues a written Notice to Proceed for the construction phase. Prior to commencing the construction work described in this Agreement, the Recipient shall request a Notice to Proceed from the Department.

4. **Amendments, Extensions and Assignment:** This Agreement may be amended or extended upon mutual written agreement of the Parties. This Agreement shall not be assigned, transferred or otherwise encumbered by the Recipient under any circumstances without the prior written consent of the Department.

5. **Termination or Suspension of Project:** The Department may, by written notice to the Recipient, suspend any or all of the Department's obligations under this Agreement for the Recipient's failure to comply with applicable laws or the terms of this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected. The Department may also terminate this Agreement in whole or in part at any time the interest of the Department requires such termination.

    a. If the Department terminates the Agreement, the Department shall notify the Recipient of such termination in writing within thirty (30) days of the Department's determination to terminate the Agreement, with instructions as to the effective date of termination or to specify the stage of work at which the Agreement is to be terminated.

    b. The Parties to this Agreement may also terminate this Agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the Parties shall agree upon the termination conditions through mutual written agreement.

    c. If the Agreement is terminated before performance is completed, the Recipient shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the contract price as the amount of work satisfactorily completed is a percentage of the total work called for by this Agreement. All work in progress on the Department right-of-way will become the property of the Department and will be turned over promptly by the Recipient.

    d. Upon termination of this Agreement, the Recipient shall, within thirty (30) days, refund to the Department any funds determined by the Department to have been expended in violation of this Agreement.

6. **Project Cost:**

    a. The estimated cost of the Project is $540,000. This amount is based upon the Schedule of Financial Assistance in **Exhibit "B", Schedule of Financial Assistance**, attached and incorporated in this Agreement. The Schedule of Financial Assistance may be modified by execution of an amendment of the Agreement by the Parties.

    b. The Department agrees to participate in the Project cost up to the maximum amount of $270,000 and, additionally the Department's participation in the Project shall not exceed 50% of the total cost of the Project, and as more fully described in **Exhibit "B"**. The Department's participation may be increased or reduced upon a determination of the actual bid amounts of the Project by the execution of an amendment. The Recipient agrees to bear all expenses in excess of the amount of the Department's participation and any cost overruns or deficits incurred in connection with completion of the Project.

    c. The Department's participation in eligible Project costs is subject to, but not limited to:

        i. Legislative approval of the Department's appropriation request in the work program year that the Project is scheduled to be committed;

        ii. Approval of all plans, specifications, contracts or other obligating documents and all other terms of this Agreement; and

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iii. Department approval of the Project scope and budget at the time appropriation authority becomes available.

7. Compensation and Payment:

a. The Department shall reimburse the Recipient for costs incurred to perform services described in the Project Description and Responsibilities in **Exhibit "A**", and as set forth in the Schedule of Financial Assistance in **Exhibit "B"**.

b. The Recipient shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described more fully in **Exhibit "A"**, Project Description and Responsibilities. Any changes to the deliverables shall require an amendment executed by both parties.

c. Invoices shall be submitted no more often than monthly and no less than quarterly by the Recipient in detail sufficient for a proper pre-audit and post-audit, based on the quantifiable, measurable and verifiable deliverables as established in **Exhibit "A"**. Deliverables and costs incurred must be received and approved by the Department prior to reimbursements. Requests for reimbursement by the Recipient shall include an invoice, progress report and supporting documentation for the period of services being billed that are acceptable to the Department. The Recipient shall use the format for the invoice and progress report that is approved by the Department.

d. Supporting documentation must establish that the deliverables were received and accepted in writing by the Recipient and must also establish that the required minimum standards or level of service to be performed based on the criteria for evaluating successful completion as specified in **Exhibit "A"** has been met. All costs invoiced shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of charges as described in **Exhibit "F", Contract Payment Requirements**.

e. Travel expenses are not compensable under this Agreement.

f. Payment shall be made only after receipt and approval of deliverables and costs incurred unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes or the Department's Comptroller under Section 334.044(29), Florida Statutes.

If the Department determines that the performance of the Recipient is unsatisfactory, the Department shall notify the Recipient of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The Recipient shall, within thirty (30) days after notice from the Department, provide the Department with a corrective action plan describing how the Recipient will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the Recipient will not be reimbursed to the extent of the non-performance. The Recipient will not be reimbursed until the Recipient resolves the deficiency. If the deficiency is subsequently resolved, the Recipient may bill the Department for the unpaid reimbursement request(s) during the next billing period. If the Recipient is unable to resolve the deficiency, the funds shall be forfeited at the end of the Agreement's term.

Recipients receiving financial assistance from the Department should be aware of the following time frames. Inspection and approval of deliverables and costs incurred shall take no longer than 20 days from the Department's receipt of the invoice. The Department has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the deliverables and costs incurred are received, inspected, and approved.

If a payment is not available within 40 days, a separate interest penalty at a rate as established pursuant to Section 55.03(1), Florida Statutes, will be due and payable, in addition to the invoice amount, to the Recipient. Interest penalties of less than one (1) dollar will not be enforced unless the Recipient requests

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payment. Invoices that have to be returned to a Recipient because of Recipient preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Recipient who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

g. The Recipient shall maintain an accounting system or separate accounts to ensure funds and projects are tracked separately. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Recipient's general accounting records and the project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the project, and all other records of the contractor and subcontractors considered necessary by the Department for a proper audit of costs.

h. **Progress Reports.** Upon request, the Recipient agrees to provide progress reports to the Department in the standard format used by the Department and at intervals established by the Department. The Department will be entitled at all times to be advised, at its request, as to the status of the Project and of details thereof.

i. If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the Recipient owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.

j. The Recipient must submit the final invoice on the Project to the Department within 120 days after the completion of the Project. Invoices submitted after the 120-day time period may not be paid.

k. The Department’s performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department's financial assistance for this Project is in multiple fiscal years, a notice of availability of funds from the Department’s project manager must be received prior to costs being incurred by the Recipient. See **Exhibit “B”** for funding levels by fiscal year. Project costs utilizing any fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Recipient, in writing, when funds are available.

l. In the event this Agreement is in excess of $25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

> "The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of $25,000 and which have a term for a period of more than 1 year."

m. Any Project funds made available by the Department pursuant to this Agreement which are determined by the Department to have been expended by the Recipient in violation of this Agreement or any other applicable law or regulation, shall be promptly refunded in full to the Department. Acceptance by the Department of any documentation or certifications, mandatory or otherwise permitted, that the Recipient

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files shall not constitute a waiver of the Department's rights as the funding agency to verify all information at a later date by audit or investigation.

n. In determining the amount of the payment, the Department will exclude all Project costs incurred by the Recipient prior to the execution of this Agreement, costs incurred prior to issuance of a Notice to Proceed, costs incurred after the expiration of the Agreement, costs which are not provided for in the latest approved Schedule of Financial Assistance in **Exhibit "B"** for the Project, costs agreed to be borne by the Recipient or its contractors and subcontractors for not meeting the Project commencement and final invoice time lines, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department.

8. General Requirements:

The Recipient shall complete the Project with all practical dispatch in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement and all applicable laws.

a. The Recipient must obtain written approval from the Department prior to performing itself (through the efforts of its own employees) any aspect of the Project that will be funded under this Agreement.

☐ If this box is checked, then the Agency is permitted to utilize its own forces and the following provision applies: **Use of Agency Workforce.** In the event the Agency proceeds with any phase of the Project utilizing its own forces, the Agency will only be reimbursed for direct costs (this excludes general overhead).

b. The Recipient shall provide to the Department certification and a copy of appropriate documentation substantiating that all required right-of-way necessary for the Project has been obtained. Certification is required prior to authorization for advertisement for or solicitation of bids for construction of the Project, including if no right-of-way is required.

c. The Recipient shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project.

d. The Recipient shall have the sole responsibility for resolving claims and requests for additional work for the Project by the Recipient's contractors and consultants. No funds will be provided for payment of claims or additional work on the Project under this Agreement without the prior written approval of the claim or request for additional work by Department.

9. Contracts of the Recipient

a. The Department has the right to review and approve any and all third party contracts with respect to the Project before the Recipient executes any contract or obligates itself in any manner requiring the disbursement of Department funds under this Agreement, including consultant or construction contracts or amendments thereto. If the Department exercises this right and the Recipient fails to obtain such approval, the Department may deny payment to the Recipient. The Department may review the qualifications of any consultant or contractor and to approve or disapprove the employment of such consultant or contractor.

b. It is understood and agreed by the parties hereto that participation by the Department in a project that involves the purchase of commodities or contractual services or the purchasing of capital equipment or the equipping of facilities, where purchases or costs exceed the Threshold Amount for CATEGORY TWO per Chapter 287.017 Florida Statutes, is contingent on the Recipient complying in full with the provisions of Chapter 287.057 Florida Statutes The Recipient shall certify to the Department that the purchase of commodities or contractual services has been accomplished in compliance with Chapter 287.057 Florida Statutes It shall be the sole responsibility of the Recipient to ensure that any obligations made in accordance with this Section comply with the current threshold limits. Contracts, purchase orders, task orders, construction change orders, or any other agreement that would result in exceeding the current budget contained in **Exhibit "B"**, or that are not consistent with the Project description and scope of services contained in **Exhibit "A"** must be approved by the Department prior to Recipient execution. Failure to

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obtain such approval, and subsequent execution of an amendment to the Agreement if required, shall be sufficient cause for nonpayment by the Department.

c. Participation by the Department in a project that involves a consultant contract for engineering, architecture or surveying services, is contingent on the Recipient's complying in full with provisions of Section 287.055, Florida Statutes, Consultants' Competitive Negotiation Act. In all cases, the Recipient shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act.

d. If the Project is procured pursuant to Chapter 255 for construction services and at the time of the competitive solicitation for the Project 50 percent or more of the cost of the Project is to be paid from state-appropriated funds, then the Recipient must comply with the requirements of Section 255.0991, Florida Statutes.

10. Design and Construction Standards and Required Approvals: In the event the Project includes construction the following provisions are incorporated into this Agreement:

a. The Recipient is responsible for obtaining all permits necessary for the Project.

b. In the event the Project involves construction on the Department's right-of-way, the Recipient shall provide the Department with written notification of either its intent to:

i. Award the construction of the Project to a Department prequalified contractor which is the lowest and best bidder in accordance with applicable state and federal statutes, rules, and regulations. The Recipient shall then submit a copy of the bid tally sheet(s) and awarded bid contract, or

ii. Construct the Project utilizing existing Recipient employees, if the Recipient can complete said Project within the time frame set forth in this Agreement. The Recipient's use of this option is subject to approval by the Department.

c. The Recipient shall hire a qualified contractor using the Recipient's normal bid procedures to perform the construction work for the Project. For projects that are not located on the Department's right-of-way, the Recipient is not required to hire a contractor prequalified by the Department unless the Department notifies the Recipient prior to letting that they are required to hire a contractor prequalified by the Department.

d. The Recipient is responsible for provision of Construction Engineering Inspection (CEI) services. The Department reserves the right to require the Recipient to hire a Department pre-qualified consultant firm that includes one individual that has completed the Advanced Maintenance of Traffic Level Training. Notwithstanding any provision of law to the contrary, design services and CEI services may not be performed by the same entity. Administration of the CEI staff shall be under the responsible charge of a State of Florida Licensed Professional Engineer who shall provide the certification that all design and construction for the Project meets the minimum construction standards established by Department. The Department shall have the right to approve the CEI firm. The Department shall have the right, but not the obligation, to perform independent assurance testing during the course of construction of the Project. Subject to the approval of the Department, the Recipient may choose to satisfy the requirements set forth in this paragraph by either hiring a Department prequalified consultant firm or utilizing Recipient staff that meet the requirements of this paragraph, or a combination thereof.

e. The Recipient is responsible for the preparation of all design plans for the Project. The Department reserves the right to require the Recipient to hire a Department pre-qualified consultant for the design phase of the Project using the Recipient's normal procurement procedures to perform the design services for the Project. Notwithstanding any provision of law to the contrary, design services and CEI services may not be performed by the same entity. All design work on the Project shall be performed in accordance with the requirements of all applicable laws and governmental rules and regulations and federal and state accepted design standards for the type of construction contemplated by the Project, including, as applicable, but not limited to, the applicable provisions of the Manual of Uniform Traffic Control Devices (MUTCD) and the AASHTO Policy on Geometric Design of Streets and Highways. If any portion of the Project will be located on, under, or over any Department-owned right-of-way, the Department shall review the Project's design

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plans for compliance with all applicable standards of the Department, as provided in **Exhibit "O", Terms and Conditions of Construction**, which is attached to and incorporated into this Agreement.

f. The Recipient shall adhere to the Department's Conflict of Interest Procedure (FDOT Topic No. 375-030-006).

g. The Recipient will provide copies of the final design plans and specifications and final bid documents to the Department's Construction Project Manager prior to commencing construction of the Project. The Department will specify the number of copies required and the required format.

h. The Recipient shall require the Recipient's contractor to post a payment and performance bond in accordance with applicable law.

i. The Recipient shall be responsible to ensure that the construction work under this Agreement is performed in accordance with the approved construction documents, and that it will meet all applicable Recipient and Department standards.

j. Upon completion of the work authorized by this Agreement, the Recipient shall notify the Department in writing of the completion of construction of the Project; and for all design work that originally required certification by a Professional Engineer, this notification shall contain an Engineers Certification of Compliance, signed and sealed by a Professional Engineer, the form of which is attached hereto and incorporated herein as **Exhibit "C", Engineers Certification of Completion**. The certification shall state that work has been completed in compliance with the Project construction plans and specifications. If any deviations are found from the approved plans, the certification shall include a list of all deviations along with an explanation that justifies the reason to accept each deviation.

k. The Recipient shall provide the Department with as-built plans of any portions of the Project funded through the Agreement prior to final inspection.

11. Maintenance Obligations: In the event the Project includes construction then the following provisions are incorporated into this Agreement:

a. The Recipient agrees to maintain any portion of the Project not located on the State Highway System constructed under this Agreement for its useful life. If the Recipient constructs any improvement on Department right-of-way, the Recipient

☒ shall

☐ shall not

maintain the improvements located on the Department right-of-way made for their useful life. If the Recipient is required to maintain Project improvements located on the Department right-of-way beyond final acceptance, then Recipient shall, prior to any disbursement of the State funding provided under this Agreement, also execute a Maintenance Memorandum of Agreement in a form that is acceptable to the Department. The Recipient has agreed to the foregoing by resolution, and such resolution is attached and incorporated into this Agreement as **Exhibit "D"**. This provision will survive termination of this Agreement.

12. State Single Audit: The administration of resources awarded through the Department to the Recipient by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of state financial assistance or limit the authority of any state agency inspector general, the Auditor General, or any other state official. The Recipient shall comply with all audit and audit reporting requirements as specified below.

a. In addition to reviews of audits conducted in accordance with Section 215.97, Florida Statutes, monitoring procedures to monitor the Recipient's use of state financial assistance may include but not be limited to on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to state financial assistance awarded through the Department by this Agreement. By entering into this Agreement, the Recipient agrees to comply and

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cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, the Department of Financial Services (DFS) or the Auditor General.

b. The Recipient, a nonstate entity as defined by Section 215.97(2)(n), Florida Statutes, as a recipient of state financial assistance awarded by the Department through this Agreement is subject to the following requirements:

i. In the event the Recipient meets the audit threshold requirements established by Section 215.97, Florida Statutes, the Recipient must have a State single or project-specific audit conducted for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. **Exhibit "J", State Financial Assistance (Florida Single Audit Act)** to this Agreement indicates state financial assistance awarded through the Department by this Agreement needed by the Recipient to further comply with the requirements of Section 215.97, Florida Statutes. In determining the state financial assistance expended in a fiscal year, the Recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department by this Agreement, other state agencies and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.

ii. In connection with the audit requirements, the Recipient shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2)(e), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.

iii. In the event the Recipient does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, the Recipient is exempt for such fiscal year from the state single audit requirements of Section 215.97, Florida Statutes. However, the Recipient must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the Recipient's audit period for each applicable audit year. In the event the Recipient does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, in a fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the Recipient's resources (i.e., the cost of such an audit must be paid from the Recipient's resources obtained from other than State entities).

iv. In accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, copies of financial reporting packages required by this Agreement shall be submitted to:

Florida Department of Transportation
Office of Comptroller, MS 24
605 Suwannee Street
Tallahassee, FL 32399-0405
Email: FDOTSingleAudit@dot.state.fl.us

And

State of Florida Auditor General
Local Government Audits/342
111 West Madison Street, Room 401
Tallahassee, FL 32399-1450
Email: flaudgen_localgovt@aud.state.fl.us

v. Any copies of financial reporting packages, reports or other information required to be submitted to the Department shall be submitted timely in accordance with Section 215.97, Florida Statutes, and

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Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

vi. The Recipient, when submitting financial reporting packages to the Department for audits done in accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date the reporting package was delivered to the Recipient in correspondence accompanying the reporting package.

vii. Upon receipt, and within six months, the Department will review the Recipient's financial reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate corrective action on all deficiencies has been taken pertaining to the state financial assistance provided through the Department by this Agreement. If the Recipient fails to have an audit conducted consistent with Section 215.97, Florida Statutes, the Department may take appropriate corrective action to enforce compliance.

viii. As a condition of receiving state financial assistance, the Recipient shall permit the Department, or its designee, DFS or the Auditor General access to the Recipient's records including financial statements, the independent auditor's working papers and project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.

c. The Recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department, or its designee, DFS or the Auditor General access to such records upon request. The Recipient shall ensure that the audit working papers are made available to the Department, or its designee, DFS or the Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Department.

13. Restrictions, Prohibitions, Controls and Labor Provisions:

a. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

b. In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.

c. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Recipient.

d. No funds received pursuant to this Agreement may be expended for lobbying the Florida Legislature, judicial branch, or any state agency, in accordance with Section 216.347, Florida Statutes.

e. The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation will be cause for unilateral cancellation of this Agreement.

f. The Recipient shall:

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i. Utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Recipient during the term of the contract; and

ii. Expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

g. The Recipient shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project.

14. Indemnification and Insurance:

a. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof, a third-party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The Recipient guarantees the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Recipient or any subcontractor, in connection with this Agreement.

b. To the extent provided by law, Recipient shall indemnify, defend, and hold harmless the Department against any actions, claims, or damages arising out of, relating to, or resulting from negligent or wrongful act(s) of Recipient, or any of its officers, agents, or employees, acting within the scope of their office or employment, in connection with the rights granted to or exercised by Recipient hereunder, to the extent and within the limitations of Section 768.28, Florida Statutes. The foregoing indemnification shall not constitute a waiver of the Department's or the Recipient's sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28, nor shall the same be construed to constitute agreement by Recipient to indemnify the Department for the negligent acts or omissions of the Department, its officers, agents, or employees, or for the acts of third parties. Nothing herein shall be construed as consent by Recipient to be sued by third parties in any manner arising out of this Agreement. This indemnification shall survive the termination of this Agreement.

c. Recipient agrees to include the following indemnification in all contracts with contractors, subcontractors, consultants, or subconsultants (each referred to as "Entity" for the purposes of the below indemnification) who perform work in connection with this Agreement:

"To the extent provided by law, [ENTITY] shall indemnify, defend, and hold harmless the [RECIPIENT] and the State of Florida, Department of Transportation, including the Department's officers, agents, and employees, against any actions, claims, or damages arising out of, relating to, or resulting from negligent or wrongful act(s) of [ENTITY], or any of its officers, agents, or employees, acting within the scope of their office or employment, in connection with the rights granted to or exercised by [ENTITY].

The foregoing indemnification shall not constitute a waiver of the Department's or [RECIPIENT']'s sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28. Nor shall the same be construed to constitute agreement by [ENTITY] to indemnify [RECIPIENT] for the negligent acts or omissions of [RECIPIENT], its officers, agents, or employees, or third parties. Nor shall the same be construed to constitute agreement by [ENTITY] to indemnify the Department for the negligent acts or omissions of the Department, its officers, agents, or employees, or third parties. This indemnification shall survive the termination of this Agreement."

d. The Recipient shall provide Workers' Compensation Insurance in accordance with Florida's Workers' Compensation law for all employees. If subletting any of the work, ensure that the subcontractor(s) and subconsultants have Workers' Compensation Insurance for their employees in accordance with Florida's Workers' Compensation law. If using "leased employees" or employees obtained through professional employer organizations ("PEO's"), ensure that such employees are covered by Workers' Compensation

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insurance through the PEO's or other leasing entities. Ensure that any equipment rental agreements that include operators or other personnel who are employees of independent contractors, sole proprietorships or partners are covered by insurance required under Florida's Workers' Compensation law.

e. If the Recipient elects to self-perform the Project, and such self-performance is approved by the Department in accordance with the terms of this Agreement, the Recipient may self-insure and proof of self-insurance shall be provided to the Department. If the Recipient elects to hire a contractor or consultant to perform the Project, then the Recipient shall, or cause its contractor or consultant to carry Commercial General Liability insurance providing continuous coverage for all work or operations performed under the Agreement. Such insurance shall be no more restrictive than that provided by the latest occurrence form edition of the standard Commercial General Liability Coverage Form (ISO Form CG 00 01) as filed for use in the State of Florida. Recipient shall, or cause its contractor to cause the Department to be made an Additional Insured as to such insurance. Such coverage shall be on an "occurrence" basis and shall include Products/Completed Operations coverage. The coverage afforded to the Department as an Additional Insured shall be primary as to any other available insurance and shall not be more restrictive than the coverage afforded to the Named Insured. The limits of coverage shall not be less than $1,000,000 for each occurrence and not less than a $5,000,000 annual general aggregate, inclusive of amounts provided by an umbrella or excess policy. The limits of coverage described herein shall apply fully to the work or operations performed under the Agreement, and may not be shared with or diminished by claims unrelated to the Agreement. The policy/ies and coverage described herein may be subject to a deductible and such deductibles shall be paid by the Named Insured. No policy/ies or coverage described herein may contain or be subject to a Retention or a Self-Insured Retention unless the Recipient is a state agency or subdivision of the State of Florida that elects to self-perform the Project. Prior to the execution of the Agreement, and at all renewal periods which occur prior to final acceptance of the work, the Department shall be provided with an ACORD Certificate of Liability Insurance reflecting the coverage described herein. The Department shall be notified in writing within ten days of any cancellation, notice of cancellation, lapse, renewal, or proposed change to any policy or coverage described herein. The Department's approval or failure to disapprove any policy/ies, coverage, or ACORD Certificates shall not relieve or excuse any obligation to procure and maintain the insurance required herein, nor serve as a waiver of any rights or defenses the Department may have.

f. When the Agreement includes the construction of a railroad grade crossing, railroad overpass or underpass structure, or any other work or operations within the limits of the railroad right-of-way, including any encroachments thereon from work or operations in the vicinity of the railroad right-of-way, the Recipient shall, or cause its contractor to, in addition to the insurance coverage required above, procure and maintain Railroad Protective Liability Coverage (ISO Form CG 00 35) where the railroad is the Named Insured and where the limits are not less than $2,000,000 combined single limit for bodily injury and/or property damage per occurrence, and with an annual aggregate limit of not less than $6,000,000. The railroad shall also be added along with the Department as an Additional Insured on the policy/ies procured pursuant to the paragraph above. Prior to the execution of the Agreement, and at all renewal periods which occur prior to final acceptance of the work, both the Department and the railroad shall be provided with an ACORD Certificate of Liability Insurance reflecting the coverage described herein. The insurance described herein shall be maintained through final acceptance of the work. Both the Department and the railroad shall be notified in writing within ten days of any cancellation, notice of cancellation, renewal, or proposed change to any policy or coverage described herein. The Department's approval or failure to disapprove any policy/ies, coverage, or ACORD Certificates shall not relieve or excuse any obligation to procure and maintain the insurance required herein, nor serve as a waiver of any rights the Department may have.

g. When the Agreement involves work on or in the vicinity of utility-owned property or facilities, the utility shall be added along with the Department as an Additional Insured on the Commercial General Liability policy/ies procured above.

15. Miscellaneous:

a. In no event shall any payment to the Recipient constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Recipient and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.

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b. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.

c. The Recipient and the Department agree that the Recipient, its employees, contractors, subcontractors, consultants, and subconsultants are not agents of the Department as a result of this Agreement.

d. By execution of the Agreement, the Recipient represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.

e. Nothing in the Agreement shall require the Recipient to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the Recipient will at once notify the Department in writing in order that appropriate changes and modifications may be made by the Department and the Recipient to the end that the Recipient may proceed as soon as possible with the Project.

f. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.

g. The Department reserves the right to unilaterally terminate this Agreement for failure by the Recipient to comply with the provisions of Chapter 119, Florida Statutes.

h. The Recipient agrees to comply with Section 20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), Florida Statutes

i. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of a conflict between any portion of the contract and Florida law, the laws of Florida shall prevail. The Recipient agrees to waive forum and venue and that the Department shall determine the forum and venue in which any dispute under this Agreement is decided.

j. This Agreement does not involve the purchase of Tangible Personal Property, as defined in Chapter 273, Florida Statutes.

16. Exhibits.

a. **Exhibits A, B, D, F,** and **J** are attached to and incorporated into this Agreement.

b. ☒ The Project will involve construction, therefore, **Exhibit "C"**, Engineer's Certification of Compliance is attached and incorporated into this Agreement.

c. ☐ Alternative Advance Payment Financial Provisions are used on this Project. If an Alternative Pay Method is used on this Project, then **Exhibit "H"**, Alternative Advance Payment Financial Provisions, is attached and incorporated into this Agreement.

d. ☐ This Project utilizes Advance Project Reimbursement. If this Project utilizes Advance Project Reimbursement, then **Exhibit "K"**, Advance Project Reimbursement is attached and incorporated into this Agreement.

e. ☐ A portion or all of the Project will utilize the Department's right-of-way and, therefore, **Exhibit O**, **Terms and Conditions of Construction in Department Right-of-Way**, is attached and incorporated into this Agreement.

f. ☐ The following Exhibit(s), in addition to those listed in 16.a. through 16.f., are attached and incorporated into this Agreement: _____

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g. Exhibit and Attachment List

Exhibit A: Project Description and Responsibilities
Exhibit B: Schedule of Financial Assistance
*Exhibit C: Engineer's Certification of Compliance
Exhibit D: Recipient Resolution
Exhibit F: Contract Payment Requirements
*Exhibit H: Alternative Advance Payment Financial Provisions
Exhibit J: State Financial Assistance (Florida Single Audit Act)
*Exhibit K: Advance Project Reimbursement
*Exhibit O: Terms and Conditions of Construction in Department Right-of-Way

*Additional Exhibit(s):

*Indicates that the Exhibit is only attached and incorporated if applicable box is selected.

The remainder of this page intentionally left blank.

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IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year written above.

RECIPIENT City of Destin

By: _____

Name: GARY JARVIS

Title: MAYOR

STATE OF FLORIDA,
DEPARTMENT OF TRANSPORTATION

DocuSigned by:

By: Tim Smith
00EA910BEA3D404...

Name: Tim Smith, P.E.

Title: Director of Transportation Development

Legal Review:

DocuSigned by:

By: Erin Oliver
CC336BED06F346D...

Name: Erin Oliver

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EXHIBIT A

PROJECT DESCRIPTION AND RESPONSIBILITIES

FPN: 450943-1-34-01

This exhibit forms an integral part of the Agreement between the State of Florida, Department of Transportation and

City of Destin (the Recipient)

PROJECT LOCATION:

☐ The project is on the National Highway System.

☐ The project is on the State Highway System.

PROJECT LENGTH AND MILE POST LIMITS:

PROJECT DESCRIPTION: The Power Line Trail also known as Gulf Power Linear Park consists of four phases. Phases One, Two and Three will be referenced here as "The Project". Phase Four is not part of this development. The Project will consist of approximately 4,949 linear feet of a 10 ft wide multi-use trail and pedestrian amenities. These facilities are connecting the 10 ft wide sidewalk on 98 Palms Boulevard through City owned (vacant) right of way and easements in the power line easement to connect to the 8 ft wide sidewalk on Airport Road. The Project will require identification of a small segment of right-of-way. The required right-of-way will be acquired by City of Destin through a Development Order Deviation and a subdivision that will run concurrently and can be completed in 3 to 4 months. Other easements would be needed for Phase Three along the power line.

The project will provide pedestrian connection for several single family and multifamily subdivisions with City Hall & Annex Offices, Destin Dog Park, Jewel Melvin City Park, Morgan's Sports Complex, commercial developments including retail, restaurants, banks and the US Post Office.

Because the pathway will run through currently unimproved rights of way and easements off of the right of way the pathway will be designed for limited traffic such as emergency services and maintenance vehicles. Other design elements shall include:
- Pedestrian scale lighting
- benches and trash receptacles
- exercise stations
- pedestrian bridge
- stormwater elements
- irrigation and landscaping.

The Project will require full design plans for construction.

Due to CCNA rules this project will need to be let for bid for a design consultant to design the project. The design shall require deliverables such as 30%, 60% and 100% Release for Construction plans and specifications. Additional deliverables will include electronic copies of plans specifications and CAD files as well as a minimum of four public meetings.

SPECIAL CONSIDERATIONS BY RECIPIENT:

The Recipient is required to provide a copy of the design plans for the Department's review and approval to coordinate permitting with the Department, and notify the Department prior to commencement of any right-of-way activities.

For each reimbursement submittal, the Agency understands and agrees that the reimbursement amount shall not exceed fifty percent (50%) of the total actual eligible costs submitted for reimbursement up to the maximum amount as specified in paragraph 4.B. and as more fully described in Exhibit "B" of this Agreement.

In accordance with Section 10.c. of this Agreement, the Parties agree as follows:
The Department hereby notifies the Recipient that for projects that are not located on the Department's right-of-way, the Recipient is required to hire a contractor prequalified by the Department.

In accordance with Section 10.d. of this Agreement, the Parties agree as follows:
For the provision of Construction Engineering Inspection (CEI) services, the Recipient is required to hire a Department pre-qualified consultant in the appropriate work type.

In accordance with Section 10.e. of this Agreement, the Parties agree as follows:
The Recipient is required to hire a Department pre-qualified consultant in the appropriate work type for the design phase of the Project.

The Recipent shall be responsible for all permitting activities related to the project and notify the Department prior to commencement of any right-of-way activities.

The Recipient shall provide a copy of the design plans for the Department's review and approval prior to advertisement. Plans shall be submitted at 30%, 60%, 90% and final plans along with the engineer's cost estimate, Utility Certification, Permit Certification, Right of Way Certification, Railroad Certification, and a complete set of draft bid documents in PDF (Portable Document Format). The Recipient shall be responsible for addressing all plan review comments in the Department's Electronic Review Comments (ERC) System.

The Recipient shall submit to the Department the bid tabulations and award intent for review and concurrence prior to award and will submit the signed construction contract for records upon execution of the final document.

Off the State Highway System (Off-System) construction projects must be administered in accordance with latest version of the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways Florida (also known as the Florida Greenbook).

The Recipient shall commence the project's activities subsequent to the execution of this Agreement and shall perform in accordance with the following schedule:

a) Study to be completed by .
b) Design to be completed by October 31, 2023 .
c) Right-of-Way requirements identified and provided to the Department by October 31, 2023 .
d) Right-of-Way to be certified by .
e) Construction contract to be let by .
f) Construction to be completed by .

If this schedule cannot be met, the Recipient will notify the Department in writing with a revised schedule or the project is subject to the withdrawal of funding.

SPECIAL CONSIDERATIONS BY DEPARTMENT:
The Department will issue a Notice to Proceed to advertise for construction to the Recipient after final plans, bid documents, construction estimate, and all nesscary certifications have been reviewed and approved.

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EXHIBIT B
SCHEDULE OF FINANCIAL ASSISTANCE

RECIPIENT NAME & BILLING ADDRESS:	FINANCIAL PROJECT NUMBER:
City of Destin 4200 Indian Bayou Trail Destin, FL. 32541	450943-1-34-01

PHASE OF WORK by Fiscal Year:		MAXIMUM PARTICIPATION (1) TOTAL PROJECT FUNDS	(2) LOCAL FUNDS	(3) STATE FUNDS	Indicate source of Local funds
Design- Phase 34 FY:	Maximum Department Participation (Insert Program Name)	$	$	$	☐ In-Kind ☐ Cash
FY:	Maximum Department Participation (Insert Program Name)	$	$	$	☐ In-Kind ☐ Cash
	Total Design Cost	$ 0.00 %	$ 0.00 %	$ 0.00 %	
Right-of-Way- Phase 44 FY:	Maximum Department Participation (Insert Program Name)	$	$	$	☐ In-Kind ☐ Cash
FY:	Maximum Department Participation (Insert Program Name)	$	$	$	☐ In-Kind ☐ Cash
	Total Right-of-Way Cost	$ 0.00 %	$ 0.00 %	$ 0.00 %	
Construction- Phase 54 FY: **2023**	Maximum Department Participation (GR23)	$540,000.00	$270,000.00	$270,000.00	☒ In-Kind ☐ Cash
FY:	Maximum Department Participation (Insert Program Name)	$	$	$	☐ In-Kind ☐ Cash
	Total Construction Cost	$540,000.00 100.00%	$270,000.00 50.00%	$270,000.00 50.00%	
Construction Engineering and Inspection - Phase 64 FY:	Maximum Department Participation (Insert Program Name)	$	$	$	☐ In-Kind ☐ Cash
FY:	Maximum Department Participation (Insert Program Name)	$	$	$	☐ In-Kind ☐ Cash
	Total Construction Engineering and Inspection Cost	$ 0.00 %	$ 0.00 %	$ 0.00 %	
(Phase :) FY:	Maximum Department Participation (Insert Program Name)	$	$	$	☐ In-Kind ☐ Cash
FY:	Maximum Department Participation (Insert Program Name)	$	$	$	☐ In-Kind ☐ Cash
	Total Cost	$ 0.00 %	$ 0.00 %	$ 0.00 %	
	TOTAL COST OF THE PROJECT	$540,000.00	$270,000.00	$270,000.00	

COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:
I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Maria Showalter - Local Programs Administrator
District Grant Manager Name

DocuSigned by:
Maria Showalter
8230BD1C42F7475...
Signature

10/3/2022 | 11:49 AM EDT
Date

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RESOLUTION 22-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, AUTHORIZING AND DIRECTING ENTRY INTO A STATE-FUNDED GRANT AGREEMENT FOR SPECIFIC APPROPRIATION 1988A OF CHAPTER 2022-156, LOCAL TRANSPORTATION PROJECT FUNDS FROM THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR DESIGN ENGINEERING AND RIGHT-OF-WAY IDENTIFICATION NECESSARY FOR THE DESTIN MULTI USE TRAIL – LINEAR PARK PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Destin Multi Use Trail – Linear Park Project is intended to be a linear multi use trail pedestrian park consisting of approximately 4,949 linear feet and a width of 10 feet through the heart of the City of Destin, Florida (the "Linear Park Project"); and

WHEREAS, the State of Florida Department of Transportation ("FDOT") has offered to enter into a State-Funded Grant Agreement in the amount of two hundred and seventy thousand dollars ($270,000.00) designated for design engineering and right-of-way identification of the Linear Park Project as designated in Specific Appropriation 1988A of Chapter 2022-156, Local Transportation Project Funds (the "Grant"); and

WHEREAS, the City Council has determined that it is in the public's best interest for the City to accept the Grant on the terms presented therein; and

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Recitals.

1. The foregoing recitals are true and correct, and incorporated into this Resolution.

Section 2. Authorizing and Directing Entry into the Grant.

2. The Mayor is hereby authorized and directed to execute the Grant and the City Manager is hereby authorized and directed to deliver the executed Grant to appropriate FDOT officials.

Section 3. Effective Date.

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EXHIBIT D

RECIPIENT RESOLUTION

The Recipient's Resolution authorizing entry into this Agreement is attached and incorporated into this Agreement.

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3. This Resolution shall take effect immediately upon adoption by the City Council.

ADOPTED THIS 19TH DAY OF SEPTEMBER 2022
BY:

Gary Jarvis, Mayor

ATTEST:

Rey Bailey, City Clerk

APPROVED AS TO FORM:

Kyle Bauman, City Attorney

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EXHIBIT F

CONTRACT PAYMENT REQUIREMENTS
Florida Department of Financial Services, Reference Guide for State Expenditures
Cost Reimbursement Contracts

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.). Supporting documentation shall be submitted for each amount for which reimbursement is being claimed indicating that the item has been paid. Documentation for each amount for which reimbursement is being claimed must indicate that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved agreement budget may be reimbursed. These expenditures must be allowable (pursuant to law) and directly related to the services being provided.

Listed below are types and examples of supporting documentation for cost reimbursement agreements:

Salaries: Timesheets that support the hours worked on the project or activity must be kept. A payroll register, or similar documentation should be maintained. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.

Fringe benefits: Fringe benefits should be supported by invoices showing the amount paid on behalf of the employee, e.g., insurance premiums paid. If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown. Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.

Travel: Reimbursement for travel must be in accordance with s. 112.061, F.S., which includes submission of the claim on the approved state travel voucher along with supporting receipts and invoices.

Other direct costs: Reimbursement will be made based on paid invoices/receipts and proof of payment processing (cancelled/processed checks and bank statements). If nonexpendable property is purchased using state funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with DMS Rule 60A-1.017, F.A.C., regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in s. 273.02, F.S., for subsequent transfer to the State.

Indirect costs: If the contract stipulates that indirect costs will be paid based on a specified rate, then the calculation should be shown. Indirect costs must be in the approved agreement budget and the entity must be able to demonstrate that the costs are not duplicated elsewhere as direct costs. All indirect cost rates must be evaluated for reasonableness and for allowability and must be allocated consistently.

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Contracts between state agencies may submit alternative documentation to substantiate the reimbursement request, which may be in the form of FLAIR reports or other detailed reports.

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address https://www.myfloridacfo.com/Division/AA/Manuals/documents/ReferenceGuideforStateExpenditures.pdf.

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EXHIBIT J

STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Awarding Agency: Florida Department of Transportation

State Project Title and CSFA Number:

☐ County Incentive Grant Program (CIGP), (CSFA 55.008)
☐ Small County Outreach Program (SCOP), (CSFA 55.009)
☐ Small County Road Assistance Program (SCRAP), (CSFA 55.016)
☐ Transportation Regional Incentive Program (TRIP), (CSFA 55.026)
☒ Specific Appropriation 1988A of Chapter 2022-156, L.O.F, (CSFA 55.039)

***Award Amount:** $270,000.00

*The state award amount may change with supplemental agreements

Specific project information for CSFA Number is provided at: https://apps.fldfs.com/fsaa/searchCatalog.aspx

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number are provided at: https://apps.fldfs.com/fsaa/searchCompliance.aspx

The State Projects Compliance Supplement is provided at: https://apps.fldfs.com/fsaa/compliance.aspx

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To: Meghan.Jadofsky@dot.state.fl.us

FLORIDA DEPARTMENT OF TRANSPORTATION
FUNDS APPROVAL

G2C92

9/29/2022

CONTRACT INFORMATION

Contract:	G2C92
Contract Type:	GD - GRANT DISBURSEMENT (GRANT)
Method of Procurement:	G - GOVERMENTAL AGENCY (287.057,F.S.)
Vendor Name:	CITY OF DESTIN
Vendor ID:	F592480854001
Beginning Date of This Agreement:	09/28/2022
Ending Date of This Agreement:	10/31/2023
Contract Total/Budgetary Ceiling:	ct = $270,000.00
Description:	Destin Multi-Use Trail - Linear Park

FUNDS APPROVAL INFORMATION

FUNDS APPROVED/REVIEWED FOR ROBIN M. NAITOVE, CPA, COMPTROLLER ON 9/29/2022

Action:	Original
Reviewed or Approved:	APPROVED
Organization Code:	55033040345
Expansion Option:	AK
Object Code:	751000
Amount:	$270,000.00
Financial Project:	45094313401
Work Activity (FCT):	215
CFDA:	
Fiscal Year:	2023
Budget Entity:	55150200
Category/Category Year:	088862/23
Amendment ID:	O001
Sequence:	00
User Assigned ID:	
Enc Line (6s)/Status:	0001/04

Total Amount: $270,000.00

May 9, 2023

DAG Architects
Attn: Mr. Levi Wiegand
1223 Airport Rd.
Destin, FL 32541

RE: Linear Park & Multi-Use Path
Destin, Florida
Civil Engineering Services Proposal

Dear Mr. Wiegand,

We are pleased to submit our proposal to provide the civil engineering services required to develop a working set of construction drawings and specifications, and to assist you in applying for a City of Destin Major Development Order and other regulatory permits necessary to construct a new linear park and paved multi-use path in Destin, Florida. Design services included as part of this proposal in described in greater detail, below:

Based on our understanding of the project we propose to perform the following tasks as our Scope of Work:

SITE INVESTIGATION

LAND SURVEYING: $80,000.00

The scope of the work includes:

1. During this phase we will consult with a Florida licensed land surveyor to complete a ALTA survey for engineering design of all Okaloosa County parcels included within the 100-ft wide 98 Palms Blvd right-of-way and Florida Power and Light (FPL) utility easement located between 98 Palms Blvd and Airport Rd, and areas located within 50-feet either side for a distance of approximately 5,000 feet.

   The surveying scope of work includes:

   a. Prepare an ALTA/NSPS boundary survey in NAD ’83 Horizontal Datum of approximately 30 acres.
   b. Locate trees 6” DBH within 25’ of the 98 Palms Blvd right-of-way and FPL utility easement.
   c. Locate wetland flagging.
   d. Location of all offsite roadway and drainage features including, but not limited to,

pavement, curbing, sidewalk, pavement markings, signage, culverts, inlets, and manholes.

e. Location of all onsite improvements and utilities, as evidenced by above ground features or if designated and marked by the Utility Owners or their designated representative or a contracted service.
f. Obtain spot elevations on natural ground and existing improvements suitable for interpolation of one-foot contours to be shown on the final drawing.
g. Prepare LiDAR topographic survey showing 1-foot contours on NAVD '88 datum, approximately 30 acres including overlap of adjacent properties.

GEOTECHNICAL ENGINEERING: $50,000.00

The scope of the work includes:

2. During this phase we will coordinate with a Florida licensed geotechnical engineer to explore subsurface soil conditions and provide a summary report complete with recommendations necessary for the design of grading and infrastructure including a paved multi-use path an onsite stormwater management system (SMS). More specifically, the geotechnical work shall include:

    a. Perform fifty (50) hand auger borings to depths of 5-feet each below existing land surface (bls) within proposed pavement areas.
    b. Perform twenty (20) hand auger boring to a depth of 15-foot BEG or 2 feet below the groundwater table, whichever is shallower, within the proposed SMS areas.
    c. Twenty (20) Double Ring Infiltrometer (DRI) test will be performed within the proposed SMS areas if subsurface conditions encountered are found to be conducive for performing this test. If not, one (1) bulk sample will be collected within the SMS area for laboratory indexing and permeability testing.
    d. For the sake of this proposal it is assumed that a 3rd party contractor (T.B.D. based on timing and availability) will provide cleared trails for drill rig access to the proposed boring locations. This proposal excludes site clearing.
    e. The geotechnical scope of work is limited to that which is necessary for stormwater and roadway/parking lot pavement design only. Geotechnical work necessary for structural foundation design is excluded from this proposal.

CIVIL ENGINEERING

PRELIMINARY DESIGN $25,000.00

The scope of the work includes:

3. According to the City of Destin Land Development Code this project shall require a Major Development Order approval from the City of Destin City Council. Prior to performing any work, we will meet with key decision makers and authorities including, but not limited to, the City Council, Town Center CRA, City Planning/Engineering, City Parks and Recreation, Public Works/Public Safety, Florida Power & Light, Destin Water Users, Okaloosa Gas to discuss project goals, review available drawings and documents, perform a preliminary site inspection to familiarize ourselves with the existing property, gather basic dimensional information and collect other site data specific to the project.

4. Based on a conceptual master plan provided by the architect/landscape architect, we will prepare one (1) conceptual engineering site plan for conformance to Clients project requirements and expected applicable development regulations.

STORMWATER DESIGN $50,000.00

The scope of the work includes:

5. Based on the results of the geotechnical report, we will perform the engineering work necessary to complete the stormwater management system design for the proposed areas of improvement only and includes the following hydrologic and hydraulic modeling information:
    a. Hydrologic / Hydraulic Modeling
    b. Delineate Drainage Basin and Prepare Basin Map
    c. Determine Hydrologic Parameters (Runoff / Time of Concentration Values)
    d. Determine Hydraulic Parameters (Pipe Sizes, Manning's Coefficients, etc.)
    e. Build Hydrologic/Hydraulic Model
    f. Conduct Necessary Simulations to Obtain Stormwater Design Requirements
    g. Produce Input / Output Reports of Final Simulation

6. We will develop a stormwater management report and corresponding exhibits for review and approval by the City of Destin planning staff. This report shall include, at a minimum:
    a. Introduction and Methodology
    b. Existing Conditions Discussion
    c. Proposed Conditions Discussion
    d. Hydrologic/Hydraulic Modeling Discussion
    e. Conclusions

7. We will prepare necessary exhibits to include, at a minimum:
    a. Vicinity Map
    b. Aerial Map
    c. Topographic Map
    d. Basin Maps

CONSTRUCTION PLANS 150,000.00

The scope of work includes:

8. We will develop a compilation of working drawings, documents and specifications necessary for contractors to calculate project costs and construct the work. All drawings, documents and specifications requiring an engineering seal and signature shall be provided on O'Connell & Associates title blocks and/or letterhead. Drawings shall include, at a minimum:
    a. Cover Sheet
    b. General Notes and Specification Sheets
    c. Existing Conditions Plan and Erosion Control Plan
    d. Demolition and Preservation Plan
    e. Site Geometry Plan
    f. Paving Plan and Profiles
    g. Grading and Drainage Plan(s) and Sections
    h. Construction Details

PERMIT SUBMITTALS: $20,000.00

The scope of the work includes:

9. We will attend public meetings as required. We will prepare the applicable mail and sign notifications for each of the County public meetings listed above. Fees for labor and materials

associated with the preparation of mailings, notifications, signage and installation and are excluded and shall be billed on a reimbursable basis in accordance with our current Fee Plan.

10. We will attend meetings with regulatory agencies including City of Destin, Florida Department of Environmental Protection (FDEP). These meetings shall be limited to the design and permitting phases only.

11. Prepare and submit applications and required documents for the following permits:
    a. NWFWMD Environmental Resources Permit for Stormwater Management Systems
    b. FDEP - NPDES Stormwater Construction General Permit

MEETINGS $25,000.00

12. We will attend regular progress meetings, workshops and public meetings with City Council, Town Center CRA, City Planning/Engineering, City Parks and Recreation, Public Works/Public Safety and the design team during the design and permitting phases of the project.

ASSUMPTIONS AND EXCLUSIONS

- Permit application and regulatory review fees are excluded.
- All fees associated with required mailings, public notices, and signage shall be billed as a reimbursable expense.
- Lands use, access agreements and easements are excluded.
- Transportation concurrency analysis is excluded.
- Environmental services are excluded.
- Flood modeling and/or FEMA flood map revisions/amendments are excluded
- Regional stormwater studies, including effects on adjacent properties, are excluded.
- Bridge, bulkhead, retaining wall and/or other in-water design and permitting services are excluded.
- Future Land Use / Zoning amendments are excluded.
- Applications to the Zoning Board of Adjustments for variance requests are excluded.
- A compatibility analysis is excluded.
- Engineer's scope for retaining/privacy wall design will be limited to planar dimensions and surrounding grades.
- Structural engineering services are excluded.
- Utility relocation design and permitting is excluded.
- Mechanical, Electrical and Plumbing (MEP) engineering services are excluded.
- Landscaping is excluded.
- Irrigation well permitting is excluded.
- Roadway design is excluded.
- Bidding and contractor negotiation services are excluded.
- Contract administration and management services (such as bidding assistance, meetings w/ contractors, shop drawing review, etc.) are excluded.
- Services other than those specifically outlined within this proposal are excluded.

For additional services that are not specifically included within the Scope of Work outlined above we propose to apply an hourly rate in accordance with our current FEE PLAN (attached).
The portion of the compensation amount billed monthly for Engineer's services will be based upon

engineers estimate of the percentage of work completed during the billing period, plus reimbursable expenses which include, but are not limited to, meetings or other engineering services not specifically outlined within the Proposal, consultants fees (such as a land surveyor or geotechnical engineer), equipment rentals, copies, prints, scans and other reproductions, if any.

Thank you for considering us for this project, we look forward to hearing from you soon.

Sincerely,

O'CONNELL & ASSOCIATES
CONSULTING ENGINEERS, LLC



Neill R. O'Connell, P.E.
President

May 10, 2023

Mr. Levi Wiegand, AIA, NCARB
DAG Architects
1223 Airport Rd.
Destin, FL 32541

Re: Destin Linear Park Project
Professional Services Scope and Fee

Dear Levi:

Thank you for the opportunity to submit this scope and fee for the above project.

Scope of Services

Kimley-Horn will provide the services specifically set forth below.

Task 1 – Quality Reviews

Kimley-Horn is available to perform quality reviews on the project. Technically appropriate personnel will review different design components for quality and constructability. Up to four (4) reviews are anticipated under this task.

This task is proposed on an hourly not to exceed basis. Budget $12,000.

Task 2 – Meetings & FDOT Coordination

Kimley-Horn is available to attend project meetings and coordinate with FDOT during the design and permitting phase of the project. Attendance at up to five (5) meetings is anticipated during this phase. Meetings may be either in-person or virtual.

This task is proposed on an hourly not to exceed basis. Budget $7,500.

Services Not Included

Any other services beyond those specifically listed in the scope of services above are not included.

Additional Services

Services requested that are not specifically included will be provided on an hourly labor plus expense basis in accordance with the then-current hourly rates. Additional services could include, but are not limited to, the following:

1. Roadway Design Services.
2. Utility Design Services.
3. Landscape Design Services.
4. Amenities and/or hardscape design services.
5. Attendance at meetings beyond those listed above.
6. Structural Engineering Design Services.
7. Utility Relocation Plans.
8. Traffic Studies.
9. Turn Lane Analyses or Design.

We appreciate the opportunity to support this project. Please contact me if you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.



Jeff Brittain, P.E.
Sr. Project Manager

Kimley»Horn

Kimley-Horn and Associates, Inc.

Hourly Labor Rate Schedule

Classification	*Rate*
Analyst I	$120 - $150
Analyst II	$155 - $190
Professional	$180 - $215
Senior Professional I	$230 - $295
Senior Professional II	$320 - $385
Senior Technical Support	$105 - $270
Technical Support	$95 - $155
Support Staff	$80 - $135

Effective through June 30, 2023

Subject to annual adjustment thereafter

Internal Reimbursable Expenses will be charged at 5% of Labor Billings

External Reimbursable Expenses will be charged at 15% mark-up, or per the Contract

Sub-Consultants will be billed per the Contract

The Patrick Hodges Land Studio
+ PLANNING
+ URBAN DESIGN
+ LANDSCAPE ARCHITECTURE

P.O. Box 611052
Rosemary Beach, Florida 32461
(850) 528-1925
patrick@phlandstudio.com
Florida License No. LA 0000850

May 10, 2023

Levi Wiegand – Principal
DAG Architects
1223 Airport Road | Destin Florida 32451

DAG Project: City of Destin Linear Park

Levi – Outlined briefly as follows is a proposed scope and fee agreement for the professional landscape architectural services required for the site analysis, programming, preparation of design drawings, final construction documentation, permitting, and the review and approval phases of the subject project:

SCOPE OF SERVICES:

The Patrick Hodges Land Studio and our collaborative partner for this project , Chad Horton Professional Landscape Architect of Horton Land Works, LLC in concert with the other members of the DAG Architects Design Team will provide the following scope of services and deliverables to the City of Destin for the Linear Park.

A. **Site Analysis, Programming and Conceptual Design of the Linear Park Master Plan**
B. **Schematic Design**
C. **60% Construction Documents**
D. **90% Construction Documents**
E. **Final 100% Construction Documents**
F. **Permitting Assistance**

The following program elements and tasks will be addressed, evaluated and included in each of the 6 phases (A thru F above) of the design, construction documentation, permitting application and review & approval process:

Multi-Modal Path - Design for Trail alignment, Paving Options such as pervious pavers, as well as Elevated Boardwalks, when applicable and related details including recommendations the Pedestrian Bridge, stormwater management methods & materials.
Site Improvements – planning and design of site furnishings and site improvements such as benches, receptacles, dog waste stations, shade structures, fitness training/exercise stations, drinking fountains, etc.
Grading – setting of grades and landscape grading & drainage design for the Muli-modal trail and coordination with the civil engineering member of the design team.
Lighting - Site and Pedestrian-Scale Trail Lighting in collaboration and cooperation with Florida Power and Light (FPL) and the Electrical Engineering member of the design team.

Vehicular Access - Accommodation for Emergency Vehicle and Service Vehicle Access by means of proprietary reinforced grass/geoweb paving systems, such as GrassPave2®, etc.
Planting Design - Landscape planting plan layout with a planting schedule including size, spacing, botanical and common names. Planting specifications including quality, soil amendments, fertilization, maintenance requirements, pest and weed control, and planting details, etc.
Irrigation – design and CDs of an automatic irrigation system designed to provide coverage of new planting and in compliance with the applicable codes.
Retaining Walls -Specifications and review of shop drawings including structural engineering documents by others for a segmental retaining wall if applicable.
Public Safety - Specifications and details for a fall-safety protection rail to be integrated with the linear park path where applicable due to grade changes.
Public Meetings – attendance and active participation in conducting four (4) public meetings to present design concepts, plans, details, etc. to receive input from the citizens of Destin including responding to questions, comments and suggestions.
Interdisciplinary Design Coordination – internal coordination with other members of the design team as well as the City of Destin, City Council, Parks & Recreation Department and other City Departments as needed throughout the Design and Construction Documentation & Permitting Process.
FDOT Reviews – submittals to the FDOT as stipulated in the State Funded Grant Agreement including providing written responses to any comments received and design and drawing document revisions if required.
Permitting – assistance to the civil engineering member of the design team and the City of Destin in providing documents for inclusion in permit applications submissions and including responses to comments for specific-scope related comments and requests for information.
Cost Estimating – preparation of a Landscape Architect's Opinion of Probable Costs for specific scope related improvements, i.e., included in the foregoing description.

COMPENSATION

The Total Combined Fee for the Foregoing Scope of Services is $212,500.00

Schedule of Invoices – invoices will be issued at the completion of each of the scope items A, B, C, D, E, and F.

INVOICE No. 1 – Scope Item A. Site Analysis, Programming and Conceptual Design of the Linear Park Master Plan -$51,000.00
INVOICE No. 2 – Scope Item B Schematic Design - $47,260.00
INVOICE No. 3 – Scope Item C – 30% CDs - $30,600.00
INVOICE No. 4 – Scope Item D - 60% CDs - $30,600.00
INVOICE No. 5 – Scope Item E – 90% CDs -$30,600.00
INVOICE No. 6 – Scope Item F – Final CDs - $12,240.00
INVOICE No. 7 – Permitting Assistance - $10,200.00

EXCLUSIONS- the following services are not included in the foregoing scope of services and lump sum fee:

Surveying
Structural Engineering
Stormwater Management Permitting except as described in the foregoing scope of services.
Geotechnical Services & Soil Testing
Environmental Assessments including Wetlands & Related Permitting
Land Use Permitting
Electrical Engineering
Compliance Review for ADA and/or Florida Accessibility Code Requirements
Engineering Design of the Pedestrian Bridge
Construction Administration Services after Design CDS and Permitting, to be provided as an additional service on an hourly basis.

Please call me if there are questions or a need for discussion.

Thanks again for the continuing opportunities with DAG Architects and for including us on your team for this project. We look forward to working with the City of Destin, the entire design team and the citizenry of Destin through the successful completion of the Linear Park project.

Sincerely,



Patrick K. Hodges, ASLA
Professional Landscape Architect

ACCEPTED BY :_____ **DATE:** _____
For DAG Architects

ATTN:
Jeff Cozadd
City of Destin
4200 Indian Bayou Trail
Destin, FL 32541

7437 W Hwy 388
Panama City Beach 32413

T 850.867.8478
F 904.342.6253
amy@icaruses.com
www.icaruses.com

Icarus Ecological Services (Icarus) is a natural resources and environmental consulting firm based in St. Augustine, FL that provides innovative solutions to complex environmental problems for clients. Icarus offers a full suite of natural resource services including wetland assessment, mitigation planning, design, and monitoring, mitigation banking feasibility studies, permitting and management, National Environmental Policy Act (NEPA) analysis, wetland delineation and permitting, permitting for docks and marinas, and protected resource surveys. Icarus seeks to serve public and private clients with a range of natural and water resource services that will facilitate and enhance necessary public infrastructure and private development projects. Icarus strives to create natural resource restoration projects that balance ecosystem restoration with specific financial objectives and add value to the ecological assets of our clients. Finally, Icarus endeavors to offer environmental planning projects that promote stewardship of our natural resources.

Date 05/10/2023

Via Email: jcozadd@cityofdestin.com

PROJECT TITLE: Destin Linear Park
PROJECT DESCRIPTION: State and Federal wetland delineation, Trimble GPS data acquisition, listed species survey and review, planning services and GP/ NPR permitting for ~25+/-acres, along the Powerline ROW near Palms Rd Destin, FL.

Estimate

Description (~25 +/- Acres)	**Cost**
Task 1 – Jurisdictional Wetland Determination with Trimble GPS	$10,000.00
Task 2 – Listed Species Survey	$2,000.00
Task 3 – Preliminary Planning Services	$2,500.00
Task 4 – General Permit State Permitting and NPR for 404	$8,000.00
Total Not To Exceed (NTE)	**$22,500.00**

Estimate/Proposal is valid for thirty (30) days. Amounts represent Not To Exceed (NTE) figures. The Client must authorize any charges beyond the NTE.

We appreciate your business and thank you for the opportunity to provide a quote.

Sincerely yours,



Amy Douglas
Director – NW Fl

Professional Service Summary

The consultant will provide environmental assessment services for the Destin Linear Park project. The consultant will delineate onsite wetlands in order to determine the U.S. and State landward extent of jurisdictional waters and wetland areas. The consultant will perform an onsite listed species survey. The consultant will participate in the preliminary planning meetings and literature review to determine the jurisdiction or conservation status of any wetlands located onsite. The consultant will prepare and submit an application to FDEP and NWFWMD for a General Permit and No Permit Required letters, respectively, and participate in meetings with the agencies, Client, and their representatives as needed for the permitting process.

Professional Assumptions

- Icarus will be granted access to the site. Any access blocked by storm damage, vandalism, fires, vagrancy, vegetation, or other impediment, is the responsibility of the landowner to remedy or remove in order for work to take place.
- Publicly available data sources may be used, Icarus cannot warrant or guarantee the accuracy of public datasets.
- Wetland lines can change. Wetland delineations are subject to change upon agency review. Wetland delineations can only be bound through permit issuance or Formal Determination.
- Additional areas of flagging or work require an addendum.
- The project will be designed to comply with General Permit conditions of 62-330 and not require 404 authorization.

Professional Service Description

Task 1: Wetland Delineation, JD Forms, Data
Icarus will perform a wetland delineation and produce the requisite jurisdictional evaluation forms. A summary detailing the findings will be provided as well electronic versions and raw data. Icarus will use Trimble GPS instrumentation to acquire wetland flag points. GPS data, GIS shapefiles, and dxf files for use in AutoCAD will be provided.

Task 2: Listed Species Survey
During the wetland delineation Icarus will also survey for listed species – potential habitats and occurrences. The results will be included in the environmental assessment report, which will contain a summary of findings, literature review, maps and data.

Task 3: Preliminary Planning Services
Icarus will coordinate with the development team, City and agencies to review the potential wetland impacts, area and location to determine the best route for the proposed linear park. This includes literature review and meetings with all parties up to the amount shown.

Task 4: General Permit and No Permit required Application
Icarus will prepare an ERP application to the Northwest Florida Water Management District for wetland impacts for the construction of a municipal boardwalk over wetlands and a No Permit required authorization from the Department of Environmental Protection 404 program. Icarus will respond to 1 RAI from each agency. If after planning is complete and different type of permit is required a change order will be necessary to cover costs of an Individual Permit or Standard ERP.

Schedule:
May 2023 – Work Authorized
June 2022 – Complete Delineation, Listed Species Survey
July 2023 – Planning
August – September 2023 – Submit application

Icarus 2023 Billable Rates & Fees Schedule

Personnel/Service	Rate/Hour or Fee/Unit	Code
Hydrologist	$370	H
Principal	$200	P
Mitigation Banking Pro Forma	$165	BPF
FAA Certified Drone/UAV Pilot	$140	CDP
Standard Permitting/Director	$135	D
Lead Ecologist - Manager	$125	LEM
Standard Permitting/ Senior Project Manager	$125	SPM
Standard Permitting/ Project Manager	$120	PM
Standard Permitting/Project Ecologist	$118	SPPE
Senior Manager - GIS	$115	SMGIS
Field Survey / Wetland Delineation / Soils	$100	FS
Field Survey / Listed Species	$98	LS
GIS/CAD	$98	GIS
Environmental Technician	$88	ETEC
Field Survey / Estimation, NFI, Tree Survey	$80	EST
Environmental Coordinator/Assistant	$56	ECA
Travel (1/2 Time)	1/2 HRLY	TR
Wetland Delineation (Over 5,000 linear ft)	$0.45/linear foot	WD
Field GPS Wetland Delineation (Over 5,000 linear ft.)	$0.25/linear foot	GPSWD
Job Materials	Cost + 10%	JM
Mileage	$0.625/mi	M
Travel Expenses (Food, Lodging, Transportation)	Cost	TRV
Permit Fees & Reimbursable	Cost + 3%	PFR
Subcontractors	Cost + 15%	SUB

TERMS AND CONDITIONS

Icarus Ecological Services, Inc. (hereinafter referred to as Icarus) shall perform the services outlined in the Agreement for the stated fee arrangement in accordance with these terms and conditions:

1. ACCESS TO SITE

Upon execution of the Agreement, the Client represents that they have secured legal rights to access the property and authorizes Icarus staff to access the site of activities necessary for the performance of the services, beginning May 2023.

2. FEE

Unless explicitly stated within the Scope of Services, the proposed cost reflects Icarus's best estimate of charges required to complete the project. In some cases, all tasks necessary to complete the project are not known at the beginning of the project. Discoveries made during the project may require amendments to the Scope of Services, which could affect final project costs. If such discoveries and/or amendments to the Scope are necessary, Icarus will inform the Client and provide an explanation of same, and parties shall agree on a modification of the Scope of Services or either party may terminate the Agreement. In the event the Agreement is terminated, Icarus shall be compensated for all services and expenses committed or performed through the date of termination. If additional support is requested or required to attend team meetings, public hearings, agency negotiations or other services not specifically referenced in the Scope of Services, time will be billed on an hourly basis per the standard Icarus Fee Schedule or under a separate agreement. Where the fee arrangement is to be on an hourly basis or where additional services are requested by the Client, the hourly rates shall be those that prevail at the time services are rendered. Reimbursable out-of-pocket expenses will be invoiced at cost plus fifteen percent (15%). Such expenses may include: film, processing, outside reproduction costs, overnight delivery charges, laboratory fees, travel charges, subcontractors, equipment rental and/or project specific equipment purchases.

3. LATE PAYMENTS

Billing is performed monthly. Payment is due immediately upon receipt of the invoice. Accounts unpaid thirty (30) days after the invoice date may be subject of a monthly service charge of one and one-half percent (1.5%) per month (eighteen percent per annum) on the unpaid balance. If invoices are not paid within sixty (60) days, Icarus, without waiving any claim or right against the Client, and without any liability whatsoever to the Client, may terminate performance of the services. In the event any portion or all of an invoice remains unpaid ninety (90) days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees and costs. By executing this Agreement, the Client represents that it has the legal rights and authority to engage Icarus to perform the requested services. Nonpayment of invoices for services may result in a mechanics lien being placed on the Client's properties.

4. TERM OF AGREEMENT

This Agreement shall commence as of the date first set forth above.

5. INDEMNIFICATION

The Client shall indemnify, defend and hold harmless Icarus, including its officers, agents, employees, personnel and subcontractors from and against any and all claims, damages, losses or expenses (including reasonable attorney's fees and costs) arising out of or resulting from performance of the services, provided that any such claim, damage, loss or expense is caused in whole or in part by the willful or negligent act, omission, and/or strict liability of the Client, anyone directly or indirectly employed or contracted by the Client (except Icarus), or anyone for whose acts the Client may be liable. Icarus shall perform its services consistent with industry practices.

6. LIMITATION OF LIABILITY

The Client agrees to limit Icarus's liability for all damages whether in contract, tort (including negligence), strict liability or otherwise, such that the total aggregate liability of Icarus shall not exceed the total fees paid by Client for services rendered under this Agreement. Under no circumstances will Icarus be liable to Client for any special, indirect, or consequential damages arising in any way out of this Agreement.

7. NO WARRANTY

Nothing in this Agreement shall be construed as a warranty, promise or guarantee of any particular action or decision by any state or federal agency or any specific timeline for any state or federal agency action or decision. Client agrees and understands that delineated wetland lines can change over time and are not binding on the principal state and/or federal agency until the appropriate state and/or federal agency issues a permit or a binding jurisdictional determination. Icarus does not warrant or guarantee the accuracy of publicly available datasets or sources it may use in the performance of the services. Icarus does not warranty the lifespan of vinyl flagging or any materials used to locate features onsite. Client is aware and understand that materials placed onsite may be subject to storm damage, vandalism, sun damage, and other forms of decay or removal, and Icarus does not have any control over or liability for such circumstances.

8. NON-WAIVER

The failure of Icarus to exercise any rights under this Agreement at any time does not constitute a breach thereof and shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.

9. TERMINATION OF SERVICES

This Agreement is subject to termination by the Client or Icarus upon thirty (30) days written notice. In the event of any termination, Icarus shall be paid for all services rendered and reimbursables incurred through the date of notice of termination. In the event of termination, the Client shall pay all additional costs reasonably related to termination of the project and a proportionate amount of the consideration hereunder commensurate with the portion of the project accomplished.

10. ASSIGNMENTS OR TRANSFER OF AGREEMENT

This Agreement is a contract solely between Icarus and the Client. This Agreement may only be assigned or transferred with 30-day notification to Icarus, and at Icarus's sole discretion and written agreement. Icarus reserves the right to not accept Agreement assignments or transfers to a third party for any reason.

11. OWNERSHIP OF DOCUMENTS

All report documents produced by Icarus under this Agreement shall be made available to the Client upon receipt of full payment for services rendered. Icarus shall retain ownership of all field notes, computer files, and project files used to produce the work products and may make copies of all work products.

12. DISPUTE RESOLUTION

Icarus and the Client agree to meet and confer in good faith to resolve any problems or disputes that may arise under this Agreement, and that neither party may demand arbitration of any such problem or dispute, or pursue any other means of resolving such problem or dispute, including litigation, until they have so met and conferred, except upon mutual agreement of the parties in each case. If any problem or dispute concerning this Agreement is not satisfactorily resolved via the meet and confer process set forth above, Icarus and the Client agree to arbitrate such problem or dispute. Either party may initiate arbitration by serving on the other party a written demand for arbitration of the problem or dispute. Written initiation of arbitration shall be made within one (1) year of the date upon which the problem or dispute arose. The arbitration will be conducted under the Commercial Rules of the American Arbitration Association. Icarus and the Client agree that the results of the Arbitration shall be binding on both parties in any subsequent litigation or other dispute.

13. CHOICE OF LAW

Unless otherwise specified, this Agreement shall be governed by the laws of the State of Florida. In the event legal action is undertaken, it is hereby agreed that the venue and jurisdiction shall be Duval County, Florida.

Client's acknowledgement of receipt of this proposal for professional services and agreement with the terms, amounts, scope and fees listed herein.

Name_____

Title_____

Signature_____

Date_____

Client's authorization to begin work:

Signature_____

142 EGLIN PARKWAY, SE
FORT WALTON BEACH
FLORIDA 32548
850.243.6723

621 N. TYNDALL PARKWAY, UNIT C
PANAMA CITY
FLORIDA 32404
850.243.6723

4286 WOODBINE RD, SUITE D
PACE
FLORIDA 32571
850.243.6723

May 10, 2023

Levi Wiegand, AIA, NCARB
Principal
DAG Architects
1223 Airport Road
Destin, Florida 32541

ENGINEERING SERVICES PROPOSAL **Destin Linear Park**

Mr. Wiegand,
In accordance with your request, we have prepared this proposal to provide engineering services associated with the above-mentioned project.

SCOPE OF WORK

HG Engineers will provide basic electrical engineering services for Linear Park. Construction administration shall include RFI responses, shop drawing reviews, and site inspections. Scope of work shall include path lighting, power for irrigation pumps/controls, power for lift station if required, Coordination with FPL for pole lighting and electrical distribution and transmission right of way, power for pavilions if required, power at shade rest areas if required, power or lighting for pedestrian signage, way-finding signage, park signage as required.

DELIVERABLES

We will perform the above services for the fixed fee of **Five Thousand Five Hundred Dollars ($5,500)**.

ADDITIONS/EXCLUSIONS

Any professional service performed by HGE beyond/or in addition to that listed under “Scope of Work” will be considered additional services and billed after establishing a basis of compensation**.** If the above proposal is acceptable to you, please sign and return for our files. Please contact me at (850) 243-6723 with any questions.

Respectfully,
Dan White, PE
Principal/Electrical Engineer

WORK AUTHORIZATION

Sign: _____

Date: _____

ITEM # 2023-6565

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 4.E.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Kimberly Kopp, Land Use Attorney
Louis Zunguze, Community Development Director

DATE: May 5, 2023

SUBJECT: Resolution 23-07, Adopting a policy for annexation of unincorporated property into the City of Destin pursuant to Chapter 171, Florida Statutes.

I. BACKGROUND: Currently, the City of Destin does not have a formal procedure or process for the annexation of properties into the City's jurisdiction. In the past, properties have been annexed into the City through a petition presented to the City Council. This included an agreement between the property owners and City Council that was then approved by the City Council. At the August 15, 2022, City Council meeting, the Council directed the City Manager to prepare a proposed **Annexation Policy** for Council's review and adoption. The overall objective of this policy is to demonstrate the City's desire to balance growth and the demand on City services it creates, with the goals of maintaining a desirable living environment.
This item was temporarily placed on hold to allow management to discuss annexation issues with Okaloosa County officials. On May 1, 2023, the City Council directed the City Manager to proceed with putting this policy in place.

II. DISCUSSION: Pursuant to that directive, Staff has prepared the attached proposed Annexation Policy for the Council's consideration. This proposed policy is based on the City's need to accomplish the following:

CITY INITIATED ANNEXATIONS

1. **Elimination of Enclaves:** Enclaves are properties surrounded by the City limits and yet are not part of the City. The annexation of enclaves presents the City with the opportunity to provide continuity in its boundaries and services. Currently, the City has several "enclaves" mostly concentrated along **Commons Drive and a few along Airport Rd to Commons Dr**. **Annexation of Enclaves is also Desirable**

Priority 1.7 for Council in FY 2022.

Consistent with the State Legislature, the City recognizes that enclaves can create significant problems in planning, growth management, and service delivery, and therefore declares that it is the policy of the City (and of the State) to eliminate enclaves.

In order to expedite the annexation of enclaves of 110 acres or less into the City, based upon existing or proposed service provision arrangements, the City may:

1. **Annex an enclave by interlocal agreement with the county having jurisdiction of the enclave; or**

2. **Annex an enclave with fewer than 25 registered voters by municipal ordinance when the annexation is approved in a referendum by at least 60 percent of the registered voters who reside in the enclave. However, this option is not available for undeveloped or unimproved real property.**

1. **Enhance the City Economic and Tax Base:** The City is currently impacted by the commercial development north of Emerald Coast Parkway from Triumph Drive to the Walton County Line and yet these developments are not within the City. Due to the geographical nature of Destin being a peninsula, the users of these commercial establishments impact the City roads and infrastructure, and traffic overall, as users must utilize either Commons Drive or Emerald Coast Parkway (Highway 98 roadways), both of which are predominantly within City Limits. **However, the City does not benefit from the significant economic, prosperity, and tax base that these properties offer.**

1. **Impacts on the City's Infrastructure:** Most of the area south of Indian Bayou Subdivision and north of Emerald Coast Parkway, contribute to a significant stormwater concern that is outlined in the City's **Stormwater Master Plan Update** - noted in the Plan, as the **Indian Bayou Study Area**. Furthermore, the stormwater impacts from unincorporated properties are not limited to the area south of Indian Bayou Subdivision. Many of the unincorporated residential and commercial properties west of Danny Wuerffel Way (Highway 293) also impact the City's stormwater infrastructure. These stormwater impacts range from minimal to critical and the City does not recoup any costs associated with the impacts. **Annexation of the enclaves, commercial areas and residential areas would allow the City to work with the businesses and residents to find the best solutions to mitigate the stormwater challenges**.

Furthermore, the unincorporated properties south of the Choctawhatchee Bay all impact the

City transportation services and infrastructure. All traffic from unincorporated Okaloosa County, south of the Choctawhatchee Bay, will use either Commons Drive or Emerald Coast Pkwy (Highway 98). to travel east or west, within and through the City limits. **Essentially the City is impacted by users of these properties, without recouping any of the costs associated from these impacts**.

To that end, annexation of the enclaves, commercial areas and residential areas would allow the City to work with the businesses and residents to find the best solutions to mitigate the stormwater challenges.

It is therefore prudent that the City establish and implement an Annexation Policy. The proposed policy is intended to be implemented in phases. The attached map illustrates the proposed phases:

1. **Elimination of Enclaves**
2. **Enhance the Economic Base of the City**
3. **Address impacts of Infrastructure**

The Following Are The Types and Procedures For City Initiated Annexations:

1. **The City may annex enclaves of 110 acres or less through an interlocal agreement with Okaloosa County; except for undeveloped or unimproved real property, pursuant to Section 171.046, Florida Statutes.**
2. **The City may annex an enclave with fewer than 25 registered voters by City ordinance when the annexation is approved in a referendum by at least 60 percent of the registered voters who reside in the enclave, except for undeveloped or unimproved real property, pursuant to Section 171.046, Florida Statutes.**
3. **The City may annex land by referendum election, pursuant to the procedures set forth in Section 171.0413, Florida Statutes.**

2. **PROPERTY OWNER INITIATED ANNEXATIONS**

In addition, the proposed policy also addresses how to process property owner-initiated parcels. Property owner-initiated annexations shall be consistent with **Section 171.044 of the Florida Statutes**. There are multiple issues to assess when considering annexations, in general. These issues must be considered and evaluated by the **City Management**, **Legal, Staff**, and the **Elected Officials**. With respect to property owner-initiated requests, the primary issues to review are:

1. **Future Land Use Designation**

2. **Zoning Designation**
3. **Compatibility/Conformity to current standards**
4. **Are services available without a negative impact on budgets?**

The first two, **Future Land Use** and **Zoning Designation**, must be addressed in conjunction with any annexation. Therefore, all annexations should be accompanied by both a **Future Land Use Map** and **Zoning Map Amendment Application**, to address the criteria and standards set in those respective processes. The last two items need to be assessed and various analyses conducted on the benefits or risks to the City, should the property be annexed into the City, specifically the impact to the City's Budget.

The Following Are The Procedures For Property Owner Initiated Annexations:

1. Pre-application Meeting with Community Development Staff
2. Application
3. City Review Process
4. Local Planning Agency (LPA) Review
5. Legal Requirements for Ordinance, Notice; and City Council Action
6. Review by City Council

A. Link to Strategic Goals / Objectives: 1) Financially sound City providing service excellence, 3) Improve mobility and connectivity, 4) Enhance life and safety for families, 5) Economic development and revitalization.

B. Effect on Budget (EOB): Increase in tax revenue base and the accompanying costs of providing services.

C. Level of Service (LOS): With an increase in jurisdiction, various City Departments will see an increase in workload to provide the new residents and businesses with the services needed in terms of infrastructure, utilities, planning, permitting, licensing and recreation.

D. Legislative Sponsor: Council Directive on May 1, 2023.

III. CONCLUSION: Adoption of a formal Annexation Policy will help the City evaluate and analyze all requests for annexation, as well as consider City initiated annexation of properties in a standardized and predictable process. It will also help City Staff better inform City Council of the effects and impacts to City services and land use vision. If City Council approves the adoption of a formal annexation policy, Staff further recommends that the policy be formally incorporated into the **Comprehensive Plan** and **Land Development Code (LDC)**, through the current **Land Development Code (LDC) Update Project**.

IV. RECOMMENDED MOTION: I move that the City Council approve Resolution 23-07 - Annexation Policy.

Attachments:

1. POLICY RESO ANNEXATION
2. Formal Annexation Policy PP

ITEM # 2023-6565

05.15.23(1)

RESOLUTION 23-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, ADOPTING A POLICY FOR ANNEXATION OF UNINCORPORATED PROPERTY INTO THE CITY OF DESTIN PURSUANT TO CHAPTER 171, FLORIDA STATUTES; SUPERCEDING INCONSISTENT AND CONFLICTING RESOLUTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the authority for enactment of this Ordinance is Article 1, Section l.0l (b) of the City Charter, Section 166.021, Florida Statutes and Chapter 171, Part I, Florida Statutes; and

WHEREAS, the purposes of this policy is to set forth procedures for adjusting the boundaries of municipalities through annexations and to set forth criteria for determining when annexations may take place so as to:

(1) Ensure sound urban development and accommodation to growth,
(2) Establish uniform legislative standards throughout the state for the adjustment of municipal boundaries,
(3) Ensure the efficient provision of urban services to areas that become urban in character
(4) Ensure that areas are not annexed unless municipal services can be provided to those areas; and

WHEREAS, in order to better prepare for and accommodate anticipated growth and its impacts, the City Council desires to take a proactive approach to develop sound policies regarding future annexations; and

WHEREAS, the City Council desires to establish a clear and comprehensive vision of the City's goals regarding annexation; and

WHEREAS, the City Council desires to establish criteria and standards to allow an objective review of properties being annexed, consistent with State law; and

WHEREAS, the City Council endeavors to balance growth and the demand on City services it creates, with the goals of maintaining a desirable living environment; and

WHEREAS, the City desires to develop an annexation policy that outlines the City's strategic long-range approach to annexation, requires a review of the City's ability to annex, and establishes a required process for annexation, whether City-initiated or property-owner initiated; and

NOW, THEREFORE, BE IT RESOLVED, the City Council does hereby declare and establish the following:

Section 1. Recitals.

The foregoing recitals are true and correct, and incorporated into this Resolution.

Section 2. Policy on Alternate Plans Review and Inspections.

The City Council hereby adopts the Policy set forth in Exhibit A, attached hereto and fully incorporated herein. The Policy remains subject to all state laws, including but not limited to Chapter 171, Florida Statutes.

Section 3. Inconsistent and conflicting Resolutions superseded.

This Resolution shall supersede all inconsistent or conflicting Resolutions to the extent those Resolutions are inconsistent or conflicting for the time this Resolution is in effect.

Section 4. Severability.

If any portion of this Resolution is determined by any Court to be invalid, the invalid portion shall be stricken, and such striking shall not affect the validity of the remainder of this Resolution.

Section 5. Effective Date.

This Resolution shall be effective immediately upon adoption.

PASSED AND DULY ADOPTED THIS 15TH DAY OF MAY, 2023.

By:

_____
Bobby Wagner, Mayor

ATTEST:

_____
Rey Bailey, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE CITY OF DESTIN, ONLY.

_____
Kimberly Romano Kopp
City Land Use Attorney

EXHIBIT "A"

City Initiated Annexations

City-initiated annexations shall be consistent with Section 171.0413, Florida Statutes. The City shall consider annexation of properties for the following reasons:

- **For continuity of the City boundary (removal of enclaves),**
- **Economic benefits, and**
- **Impacts on services.**

These purpose and intent of the annexation policy is to allow the City to manage growth without creating hardships and unnecessary costs for existing residents and visitors through:

The promotion of orderly growth by facilitating long-range planning for the provision of municipal services to developed and redevelopment areas.

The application of appropriate land use regulations, development and property maintenance standards, fire, and construction codes and environmental regulations.

Ensuring that residents and businesses outside the corporate limits share the tax and maintenance for facilities, streets and utilities necessary to meet the demand.

The City shall be **proactive in identifying areas for annexation. Further, the City shall provide for meaningful public participation in formulating the annexation program as part of the City's periodic review of the Comprehensive Plan.**

Objective parameters for making decisions relating to annexation:

Elimination of Enclaves: The easiest properties to consider for annexation are enclave properties; properties that are surrounded by City limits. Currently, the City has several "enclaves" mostly concentrated along **Commons Drive and a few along Airport Rd to Commons Dr**. Enclaves present the City with the opportunity to provide both continuity in its boundary and services but also the economic benefits not currently realized. **Annexation of Enclaves is also Desirable Priority 1.7 for Council in FY 2023.**

Enhance the City Economic and Tax Base: The City is currently impacted by the commercial development north of Emerald Coast Parkway from Triumph Dr to the Walton County Line. Due to the geographical nature of Destin being a peninsula, the users of these commercial establishments impact City roads and infrastructure, and traffic overall, as users must utilize either Commons Drive or Emerald Coast Parkway (Highway 98), both of which are predominantly within City Limits. **However, the City does not benefit from the significant economic and ax base that these properties offer.**

Impacts on the City's Infrastructure: Many of the enclaves, south of Indian Bayou Subdivision and north of Emerald Coast Pkwy, contribute to a significant stormwater concern that is outlined in the City's stormwater Master Plan Update - noted in the Plan, as the Indian Bayou Study Area. Furthermore, the stormwater impacts from unincorporated properties are not limited to the enclaves, many of the unincorporated residential and commercial properties west of Danny

Wuerffel Way (Highway 293) also impact the City's stormwater infrastructure. These stormwater impacts range from minimal to critical and the City does not recoup any costs associated with the impacts. **Annexation of the enclaves, commercial areas and residential areas would allow the City to work with the businesses and residents to find the best solutions to mitigate the stormwater challenges**.

In addition, the unincorporated properties south of the Choctawhatchee Bay all impact the City transportation services and infrastructure. All traffic from unincorporated Okaloosa County, south of the Choctawhatchee Bay, will use either Commons Drive or Emerald Coast Pkwy (Highway 98). to travel east or west, within and through the City limits. **Essentially the City is impacted by users of these properties, without recouping any of the costs associated from these impacts**.

Given the current status and the impacts upon the City of unincorporated Okaloosa County, south of Choctawhatchee Bay, the City shall implement a phased annexation process of the properties that lie in unincorporated Okaloosa County south of Choctawhatchee Bay. The maps attached hereto as Figures 1, 2 and 3. show various phasing options based on the Land use, Economics, and Geographic characteristics of the unincorporated properties south of the Choctawhatchee Bay, respectively.

Property Owner Initiated Annexation

Property owner-initiated annexations shall be consistent with Section 171.044, Florida Statutes. There are multiple issues to assess when considering annexations, in general. These issues must be considered and evaluated by the City Management, Legal, Staff, and the elected officials. However, with respect to property owner-initiated requests, the primary issues to review are:

1) **Future Land Use Designation**
2) Zoning Designation
3) Compatibility/Conformity to current standards
4) Are services available without a negative impact on budgets?

The first two, future land use and zoning, must be addressed in conjunction with any annexation. Therefore, all annexations should be accompanied by both a Future Land Use Map and Zoning Map amendment application to address the criteria and standards set in those respective processes. The last two need to be assessed and various analyses conducted on the benefits or risks to the City should the property be annexed into the City, specifically the impact to the City's budget.

Annexation of enclaves of up to 110 developed/improved acres.

Consistent with the State Legislature, the City recognizes that enclaves can create significant problems in planning, growth management, and service delivery, and therefore declares that it is the policy of the City (and of the State) to eliminate enclaves.

In order to expedite the annexation of enclaves of 110 acres or less into the City, based upon existing or proposed service provision arrangements, a the City may:

(a) Annex an enclave by interlocal agreement with the county having jurisdiction of the enclave; or

(b) Annex an enclave with fewer than 25 registered voters by municipal ordinance when the annexation is approved in a referendum by at least 60 percent of the registered voters who reside in the enclave.
However, this option is not available for undeveloped or unimproved real property.

FORMAL ANNEXATION POLICY



Role of Annexation Policy

Demonstrate City's desire for balanced growth in light of demand for service.

Objectives of the City Annexation Policy

1. Ensure clear and discernible boundaries
2. Enhance City's Economic and Tax Base
3. Mitigate impacts on City's infrastructure

Types of Annexations

1. City Initiated
2. Property Owner Initiated

Process and Procedures for Annexations

- City Review (Staff)
- Local Planning Agency (LPA)
- Legal Requirements(State and Local Ordinance & Notice Requirements.)
- City Council

Questions



ITEM # 2023-6568

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 4.F.

TO: City Council

THRU: Lance Johnson, City Manager
Krystal Strickland, Finance Director

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney

DATE: May 5, 2023

SUBJECT: Proposed Destin Mobility Plan

I. BACKGROUND: The attached Destin Mobility Plan- City Council Fact Sheet was prepared for Council's review following the Council's directive, at the March 1, 2021 City Council meeting, for the City Administration to prepare a Mobility Plan to replace the City's Multi-Modal Transportation District (MMTD). As you are aware, the purpose of the Mobility Plan is to establish long-term needs for the transportation network to facilitate the safe and effective movement of people to and around the City of Destin

II. DISCUSSION: The Mobility Plan under preparation consists of more than fifty (50) transportation improvement projects. These projects will either provide a new transportation facility or improve the performance of an existing facility. New facilities are intended to close gaps in the transportation network. Each project will receive a prioritization score that will determine the City of Destin's highest transportation priorities. Each year the City Council will be able to utilize the Mobility Plan to designate funds from the Mobility Fee.

A. Link to Strategic Goals / Objectives: 3. Improve mobility and connectivity
4. Enhanced quality of life and safety for families
5. Economic development and revitalization
6. Effective, efficient, and aesthetically pleasing infrastructure.

B. Effect on Budget (EOB): The project priority list (future expenses) is the basis for establishing mobility impact fees (future revenues).

C. Level of Service (LOS): Enhanced Level of Service

D. Legislative Sponsor:

III. CONCLUSION: The City Council is requested to decide on a "Policy Priority Score" for each project. The Staff has already prepared a "Benefit Score" using data such as: crash

history, Level of Service (LOS), and demand. Each project received a 1, 3, or 5 score. 1 indicating less benefits and 5 indicating more benefits, relative to other projects, included in the proposed Plan. The "Total Score" will be a combination of the "Benefit Score" and "Policy Priority Score".It is requested that each Council member choose their top fourteen (14) projects (seven highest and seven next highest priority) from the list of projects on the attached City Council Fact Sheet document.

IV. RECOMMENDED MOTION: (If priorities are established at this meeting): I move that the City Council adopts the project priority list for the Destin Mobility Plan.

OR

(If priorities not yet established): I move that each Council Member provide his or her priorities to the City Manger by June 12, 2023, and the City Manager include these priorities on the June 19, 2023 agenda for discussion and adoption.

Attachments:

1. DestinCouncilFactSheet

DESTIN MOBILITY PLAN

City Council Fact Sheet



Mobility Plan Fact Sheet

The Mobility Plan consists of more than fifty transportation improvement projects. These projects will either provide a new transportation facility or improve the performance of existing facilities. New facilities are intended to close gaps in the transportation network. Each project will receive a prioritization score that will determine Destin's highest transportation priorities. Each year, City Council can utilize the Mobility Plan to disperse funds from the Mobility Fee.

Cross Town Connector consists of six projects. These projects provide a parallel roadway to U.S. 98 which will alleviate congestion from the west end to the east end of Destin.

New Streets consists of seven proposed minor collectors and local streets. These projects are meant to close gaps in Destin's transportation system.

Bike and Pedestrian projects total twenty-eight improvements. These include bike lanes, new sidewalks, and multi-use paths to aid in connectivity.

Community Parking consists of four projects. Destin's current public parking does not meet the needs of the community, especially during peak months. These projects include parking decks, parking lots, and parking expansions.

Intersection Enhancements consists of fourteen projects. These intersections require attention due to crash history, congestion, and projected growth. Enhancements include crosswalks, signage, and medians.

City Council's Task: City Council must decide on a 'Policy Priority' score for each project. The 'Benefit Score' has already been decided using data such as crash history, level of service (LOS), and demand. Each project received a 1, 3, or 5, 1 indicating less benefits and 5 indicating more benefits, relative to other projects included in the plan. The 'Total Score' will be a combination of the 'Benefit Score' and 'Policy Priority Score.' Each Council member shall choose their top fourteen projects (seven highest priority and seven next highest priority) from the list of projects on the following pages prior to the Council Meeting on May 15. Chosen projects should exclude the Cross Town Connector.

Priority		
Benefit Score:	Policy Priority Score:	Total Score:
5	?	5+?

Note: The projects listed in the Mobility Plan will be funded by the Mobility Fee which is currently being developed. The Mobility Fee is a one-time fee levied by the City to new developments. The fee varies based on land use and district but only applies to developers.





FREQUENTLY ASKED QUESTIONS

What is the Destin Mobility Plan and Mobility Fee?
The Destin Mobility Plan is a report containing future transportation projects and existing conditions that warrant these projects. The Mobility Fee is intended to be proposed as a funding source for these projects.

How will the mobility projects be paid for?
The mobility projects will be paid for using the mobility fee. The mobility fee is a one-time fee levied by the City to new developments. The fee each development owes will be based on land use and district. The mobility fee will replace the transportation impact fee that was passed in 2009.

What are the mobility projects?
The mobility projects are separated into the following categories: Cross Town Connector, New Streets, Bike and Pedestrian Projects, Intersection Enhancements, and Community Parking. There are a total of 59 projects.

How are the mobility projects prioritized?
The mobility projects are prioritized based on a score made up of the benefit score and the policy priority score. The benefit score is based on data such as crash history, level of service (LOS), and demand. The policy priority score is given by Destin's City Council. Once each project is given a score, all projects will be ranked in order of priority.

Who decides which projects are implemented first?
City Council has the final discretion on which projects are implemented and in which order they are implemented. Priority scores provide City Council a basis for these decisions.

What is the timeline for completion of the mobility projects?
There is no set timeline for completion of all mobility projects. The mobility fee will be a continuous fund and projects will be completed using this fund over time. The fee relies on new development to fund transportation infrastructure.

How can community members provide feedback for projects and prioritization?
Community members are welcome to attend Destin City Council meetings, community engagement sessions, or call (850) 654-1119 Option 2 during business hours to provide feedback.

CHOCTAWHATCHEE BAY

Calhoun Avenue

Sibert Avenue

Kelly Street

Benning Drive

Beach Drive

Main Street

Legion Drive

Azalea Drive

Mountain Drive

Airport Road

Commons Drive

Indian Bayou Trail

Henderson Beach

Okaloosa County

DESTIN HARBOR

EAST PASS

Gulf Shore Drive

Restaurant Row

GULF OF MEXICO

98

IS-1 IS-2 IS-3 IS-4 IS-5 IS-6 IS-7 IS-8 IS-9 IS-10 IS-11

CP-1 CP-2

SW-1 SW-2 SW-3 SW-4 SW-5 SW-6 SW-7 SW-8 SW-9 SW-10 SW-11

BL-1 BL-2 BL-3 BL-4 BL-5 BL-6 BL-7 BL-8

CC-1 CC-2 CC-3 CC-4 CC-5 CC-6

NC-1 NC-2 NC-3 NC-4 NC-5 NC-6

MU-1 MU-2 MU-3 MU-7

Old Destin

Crystal Beach

Matthew Blvd.

Hutchinson Street

Dolphin Street

Scenic Hwy 98

Walton County

IS-12 IS-13 IS-14

CP-3 CP-4

MU-4 MU-5 MU-6

NC-7

BL-9 BL-10

MOBILITY PLAN | Mobility Projects

- Cross Town Connector
- New Streets
- Sidewalk
- Bike Lane
- Multi-Use Path

- # Intersection Enhancement
- # Community Parking

0 0.5 1 Mile

N

Destin's Network Connectivity Projects: Cross Town Connector

Destin Cross Town Connector Projects List

Name	ID	Location	Improvement
Stahlman Avenue	CC-1	Harbor Boulevard to Mountain Drive	Add lighting; reconstruct east side with buffer, trees, wider sidewalk, and pedestrian amenities
Stahlman Avenue	CC-2	Mountain Drive to Azalea Drive	Reconstruct with parking (west side), buffer and trees (east side), lighting, pedestrian amenities, and multi-use pathways
Azalea Drive	CC-3	Stahlman Avenue to Benning Drive	Add trees, lighting, pedestrian amenities, and multi-use pathways to fill gaps; Add planted median where feasible
Legion Drive	CC-4	Beach Drive to Main Street	Add trees, lighting, and pedestrian amenities
Airport Road	CC-5	Main Street to Commons Drive	Add trees, lighting, and pedestrian amenities
Commons Drive	CC-6	Airport Road to Indian Bayou Trail	Add trees and pedestrian amenities

Destin's Network Connectivity Projects: New Streets

Destin New Street Projects List

Name	ID	Location	Improvement
Pine Street	NC-1	Sibert Avenue to Blue Marlin Court	New local street (residential)
Sailfish Drive	NC-2	Azalea Drive to Sailfish Circle	New local street (residential)
Indian Bayou North Extension	NC-3	Current end of Indian Bayou North to Indian Trail	New local street (residential)
98 Palms Boulevard	NC-4	From existing end of 98 Palms Boulevard to Mattie M. Kelly Boulevard	New minor collector
Mattie M. Kelly Boulevard	NC-5	From existing ends of northern and southern roadways	New minor collector
Sunchase Boulevard	NC-6	Indian Bayou Trail to Indian Trail	New minor collector
John Avenue	NC-7	Dolphin Street to Sunfish Street	New local street (residential)

Destin's Network Connectivity Projects: Bike/Pedestrian

Destin Sidewalk Projects List

Name	ID	Location	Improvement
Sibert Avenue Sidewalk	SW-1	Calhoun Avenue to Zerbe Street	East side sidewalk
	SW-2	Forest Street to Kelly Street	East side sidewalk
	SW-3	Cross Street to Benning Avenue	East side sidewalk
Zerbe Street Sidewalk	SW-4	Sibert Avenue to Stahlman Avenue	South side sidewalks
Pine Street Sidewalk	SW-5	Blue Marlin Court to Stahlman Avenue	North side sidewalk
Stahlman Avenue Sidewalk	SW-6	Pine Street to Primrose Lane	Sidewalk
	SW-7	Kelly Street to Hickory Street	West side sidewalk
Hickory Street Sidewalk	SW-8	Stahlman Avenue to Sibert Avenue	South side sidewalk
Indian Trail Sidewalk	SW-9	Bayou Drive to Main Street	South side sidewalk
Mattie M. Kelly Boulevard (northern) Sidewalk	SW-10	Existing sidewalk to Airport Road	West side sidewalk
Mountain Drive Sidewalk	SW-11	Stahlman Avenue to roundabout	North side sidewalk

Destin Bike Projects List

Name	ID	Location	Improvement
Sibert Avenue Bicycle Lanes	BL-1	Calhoun Avenue to Kelly Street	Bicycle Lanes
Forest Street Bicycle Lanes	BL-2	Calhoun Avenue to Stahlman Avenue	Bicycle lanes
Stahlman Avenue Bicycle Lanes	BL-3	Azalea Drive to Kelly Street	Bicycle lanes
Beach Drive Bicycle Lanes	BL-4	Harbor Boulevard to Kelly Street	Bicycle lanes
Gulf Shore Drive Bicycle Lanes	BL-5	Sandpiper Cove to Harbor Boulevard	Bicycle lanes
Mattie M. Kelly Boulevard (northern) Bicycle Lanes	BL-6	Existing end roadway to Airport Road	Bicycle lanes
Scenic 98 (west)/Restaurant Row Bicycle Lanes	BL-7	Emerald Coast Parkway to Emerald Coast Parkway	Bicycle lanes
Indian Bayou Trail Bicycle Lanes	BL-8	Emerald Coast Parkway to Country Club Drive	Bicycle Lanes
Crystal Beach Drive Bicycle Lanes	BL-9	Scenic 98 to Emerald Coast Parkway	Bicycle Lanes
Scenic 98 (east) Bicycle Lanes	BL-10	Matthew Boulevard to Walton County Line	Bicycle Lanes

Destin Multi-use Path Projects List

Name	ID	Location	Improvement
Powerline easement (west) Multi-use Path	MU-1	Main Street to Airport Road	Multi-use path
Gulf Shore Drive Multi-use Path	MU-2	Sandpiper Cove to Harbor Boulevard	West side multi-use path
	MU-3	Norriego Point to Durango Road	West/south side multi-use path
Crystal Beach Drive Multi-use Path	MU-4	Scenic 98 to Emerald Coast Parkway	East side multi-use path
Dolphin Street/Regatta Bay Boulevard Bicycle Lanes and Multi-use Path	MU-5	Scenic 98 to Emerald Coast Parkway	East side multi-use path
Powerline easement (east) Multi-use Path	MU-6	Emerald Coast Parkway to Walton County Line	Multi-use path
West of Twin Lakes	MU-7	98 Palms Boulevard to Airport Road	Multi-use path

Destin's Community Parking Projects

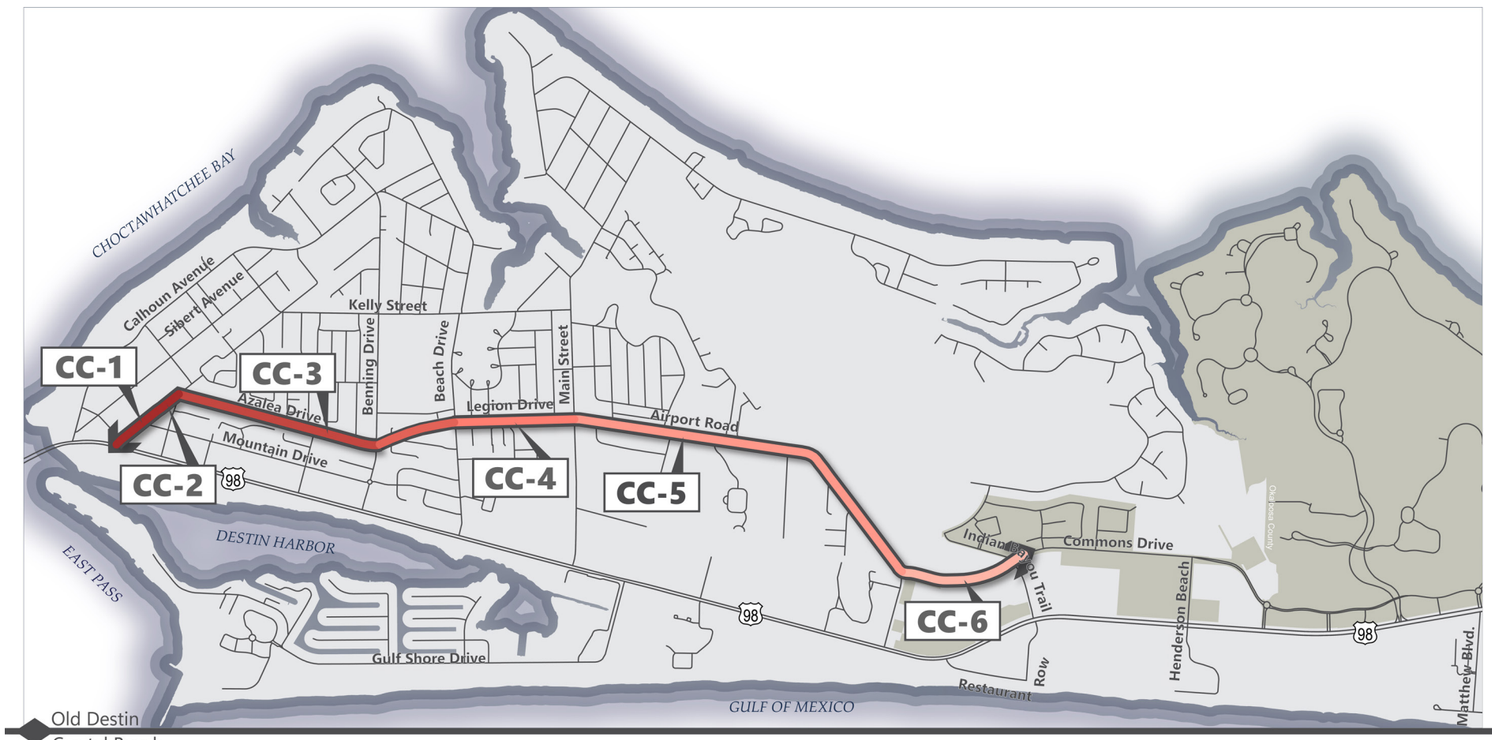
Destin Community Parking Projects List

Name	ID	Location	Improvement
Marler Street Public Parking Lot	CP-1	Marler Street at Mountain Drive and Harbor Boulevard	Parking Deck
Zerbe Street Public Parking Lot	CP-2	Zerbe Street at Sibert Avenue behind the Destin Community Center	Parking Deck
Crystal Beach Parking Lot (FPL easement)	CP-3	In the utility easement between Cobia Street and Dolphin Street	Parking Lot
Crystal Beach On-Street Parking	CP-4	Along numerous roads in Crystal Beach	On-Street Parking

Destin's Intersection Enhancement Projects

Destin Intersection Enhancement Projects List

Name	ID	Location	Improvement
Stahlman Avenue at Zerbe St & Harbor Blvd	IS-1	Intersection with Zerbe Street and Harbor Boulevard	More visible crosswalks, reduce curb cuts, pedestrian refuge, extend central medians
Stahlman Avenue at Azalea Drive	IS-2	Intersection with Azalea Drive	Crosswalks, continuous sidewalk, close Palmetto at intersection, move Azalea stop line
Legion Drive/ Airport Road at Main Street	IS-3	Intersection with Main Street	Extend curb/sidewalk, remove double left turn, shift lanes, rehab crosswalk, reduce turning radius, streetscaping
Airport Road at Commons Drive	IS-4	Intersection with Commons Drive	Improve crosswalks, add crosswalk across south leg, add pedestrian refuge, add bike lane/path, reduce turning radii, add N/S pedestrian signal head
Commons Drive at Indian Bayou Trail	IS-5	Intersection with Indian Bayou Trail	Extend bike lanes, rehab crosswalks
Benning Drive at Sibert Ave, 1st Street, and 4th Street	IS-6	Intersection with Sibert Avenue, 1st Street, and 4th Street	Add roundabout with bicycle and pedestrian accommodations
Stahlman Avenue at Kelly Street	IS-7	Intersection with Kelly Street	Enhance pedestrian island, explore roundabout option
Calhoun Avenue at Sibert Ave	IS-8	Intersection with Sibert Avenue	Enhance multimodal access between public parking and planned boardwalk under the bridge
Calhoun Avenue at Kelly St	IS-9	Intersection with Kelly Street	Add crosswalk, repaint bike lanes, three-way stop at intersection
Main Street at 98 Palms Blvd	IS-10	Intersection with 98 Palms Boulevard	Improve crosswalks and build a median on 98 Palms
Main Street at Kelly Street	IS-11	Intersection with Kelly Street	Enhance multimodal access, reduce turn lanes, reduce curb cuts, extend bike lane
Scenic 98 East at Matthew Blvd	IS-12	Intersection with Matthew Boulevard	Repaint and add crosswalks, add signage, and streetscaping
Scenic 98 East at Shirah St	IS-13	Intersection with Shirah Street	
Scenic 98 East at Pompano St	IS-14	Intersection with Pompano Street	Mid-block crossing links to beach access



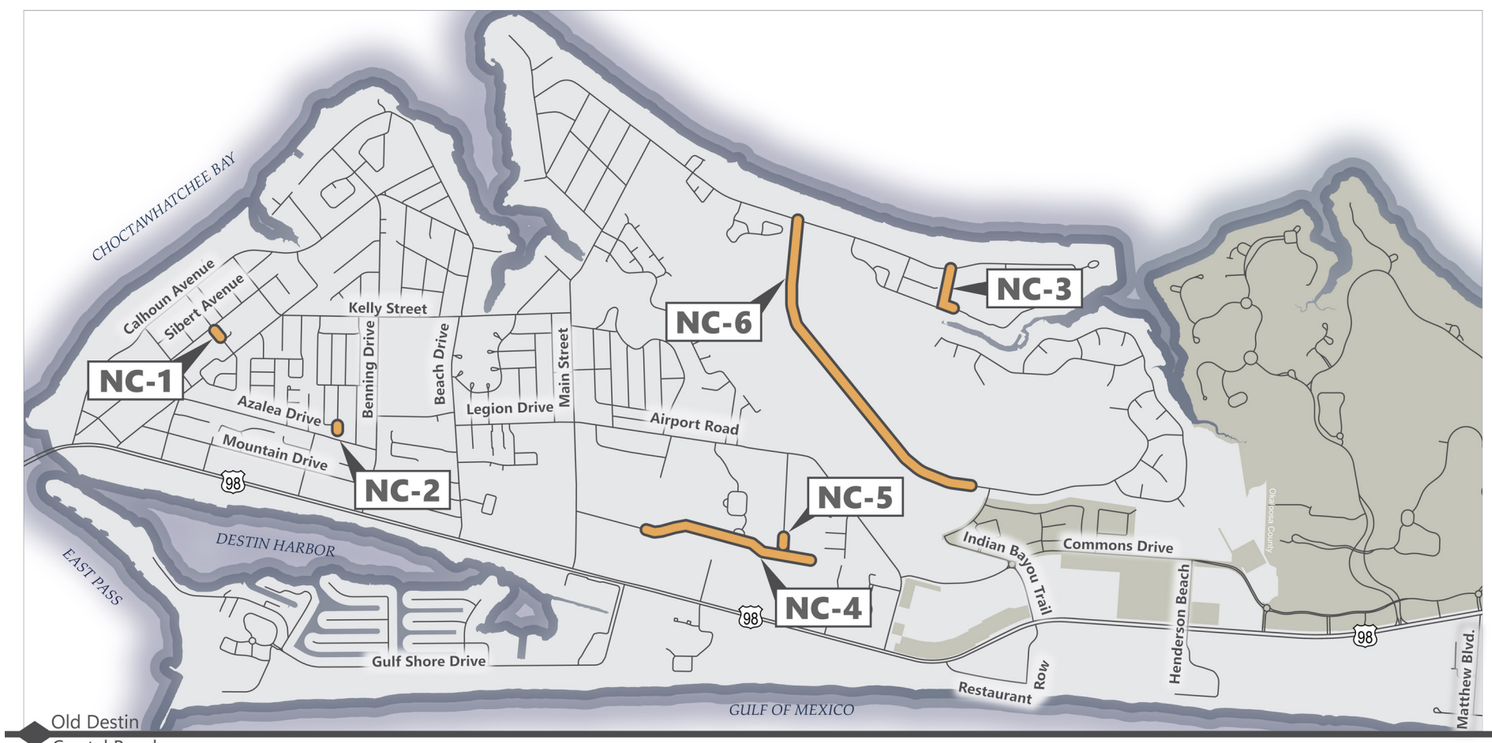
MOBILITY PLAN | Cross Town Connector

- Stahlman Avenue
- Azalea Drive
- Azalea Drive Extension
- Legion Drive
- Airport Road
- Commons Drive

Project: CC-1

0 0.5 1 Mile

N

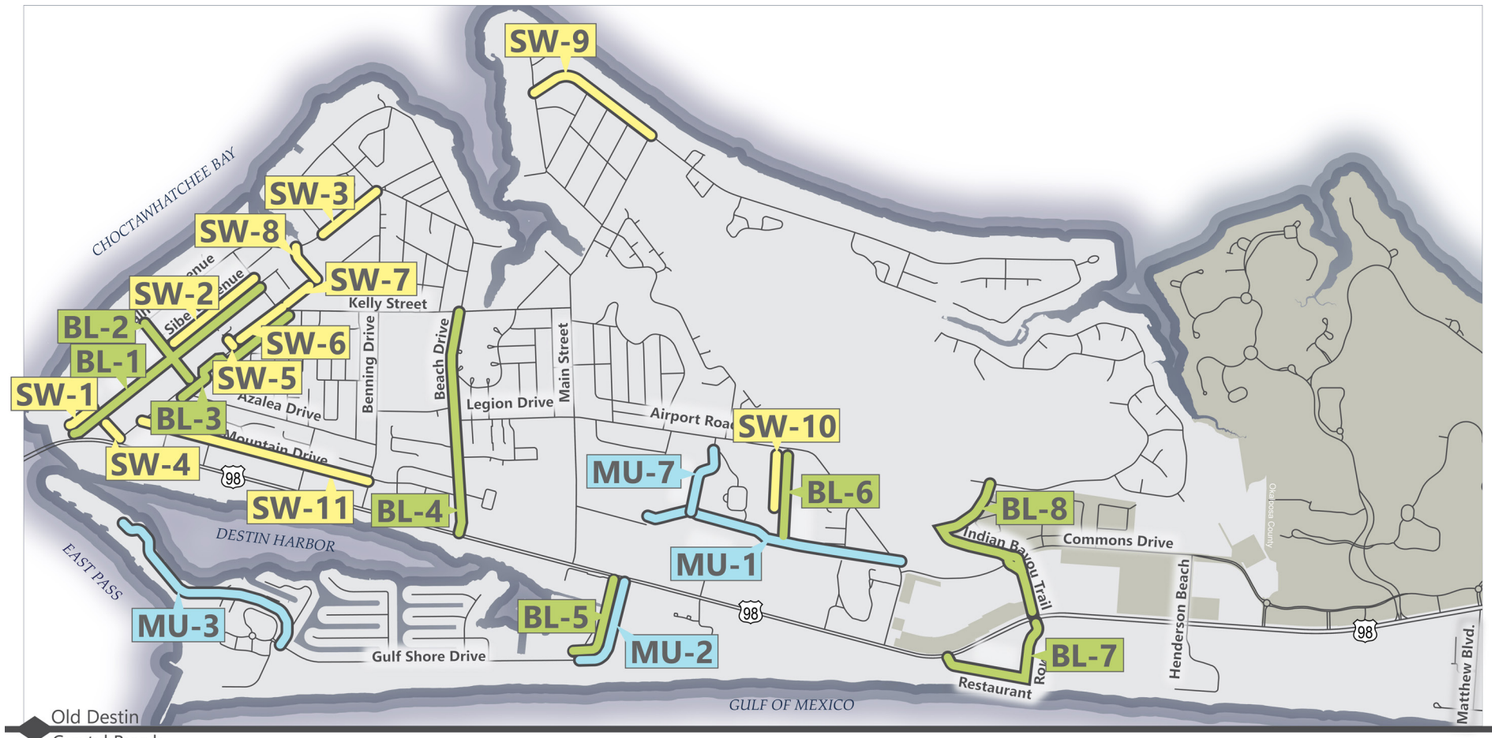


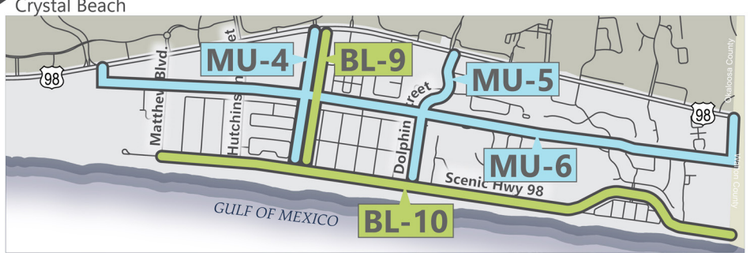
MOBILITY PLAN | New Street Projects

- NC-1 Pine Street
- NC-2 Sailfish Drive
- NC-3 Indian Bayou North Extension
- NC-4 98 Palms Blvd
- NC-5 Mattie M. Kelly Blvd
- NC-6 Sunchase Blvd
- NC-7 John Avenue

0 0.5 1 Mile

N





Old Destin

Crystal Beach

MOBILITY PLAN | Bike/Pedestrian Projects

- Proposed Multi-Use Path
- Proposed Bike Lane
- Proposed Sidewalk

0 0.5 1 Mile

N





Old Destin

Crystal Beach

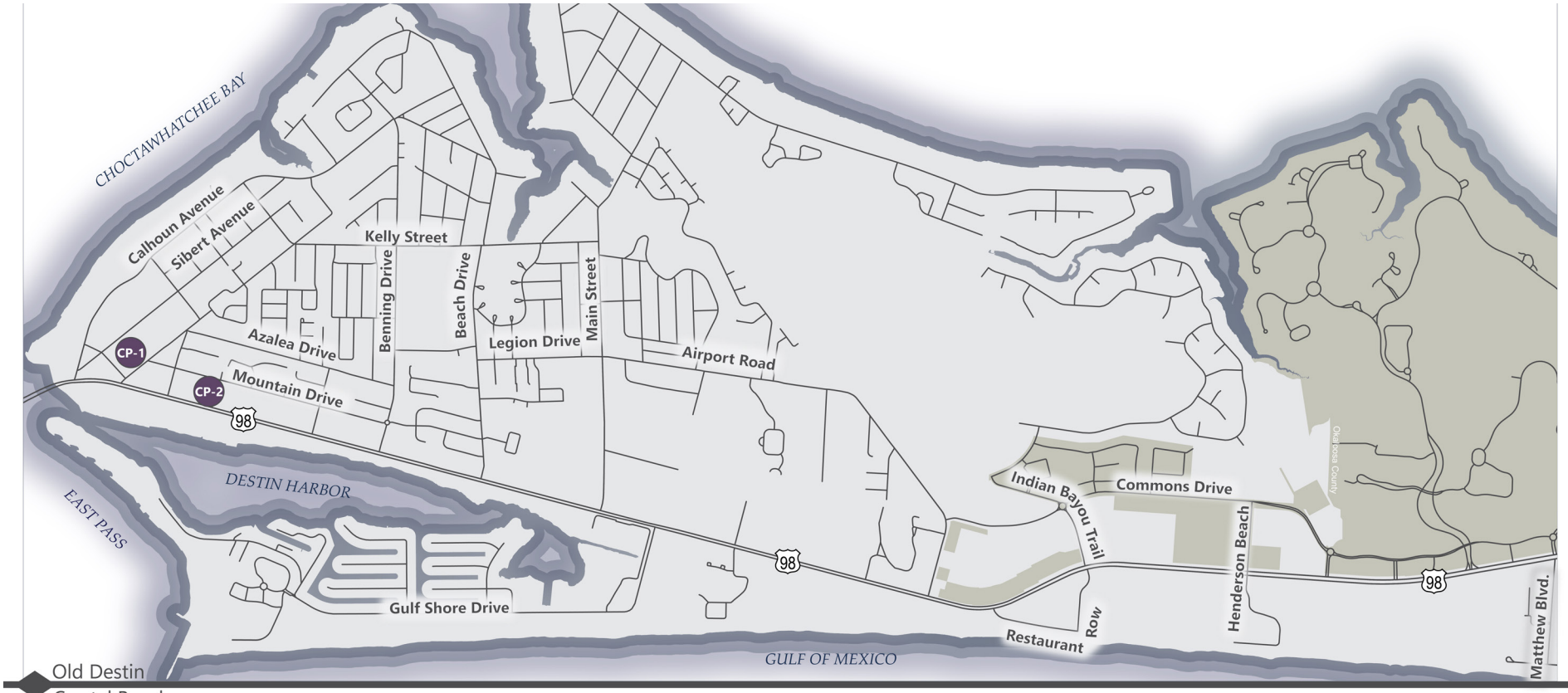
MOBILITY PLAN | Intersection Enhancements

(#) **Intersection Safety Project**

1 Stahlman Avenue @ Zerbe Street and Harbor Boulevard
2 Stahlman Avenue @ Azalea Drive
3 Legion Drive/Airport Road Intersection with Main Street
4 Airport Road @ Commons Drive
5 Commons Drive @ Indian Bayou Trail
6 Benning Avenue @ Sibert Avenue, 1st Street, and 4th Street
7 Stahlman Avenue @ Kelly Street
8 Calhoun Avenue @ Sibert Avenue
9 Calhoun Avenue @ Kelly Street
10 Main Street @ 98 Palm Boulevard
11 Main Street @ Kelly Street
12 Scenic 98 East @ Matthew Boulevard
13 Scenic 98 East @ Shirah Street
14 Scenic 98 East @ Pompano Street

0 0.5 1 Mile

N



MOBILITY PLAN | Community Parking

- CP-1 Zerbe Street Public Parking Deck
- CP-2 Marler Street Public Parking Deck
- CP-3 Crystal Beach Parking Lot
- CP-4 Crystal Beach On-Street Parking

0 0.5 1 Mile

N

ITEM # 2023-6573

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Resolution
AGENDA OUTLINE NUMBER: 4.G.

TO: City Council

THRU: Krystal Strickland, Finance Director
Kyle Bauman, City Attorney

FROM: Lance Johnson, City Manager

DATE: 05/08/2023

SUBJECT: Budget Amendment Process

I. BACKGROUND: On May 1st, 2023 Council made the following motion: "Motion to bring back the normal budget amendment process regarding the hiring of the Deputy City Manager passed 6-0."

II. DISCUSSION: To change the budget allocation for the position of Deputy City Manager, Council would direct staff to bring back a budget amendment for their consideration in the form of a Resolution to include any specified changes to be made.

This could also be in the form of a budget transfer, decreasing salary and benefits, increasing professional fees.

A. **Link to Strategic Goals / Objectives:**
B. **Effect on Budget (EOB):**
C. **Level of Service (LOS):**
D. **Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION: Council's discretion.

Attachments:

None

ITEM # 2023-6574

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 4.H.

TO: City Council

THRU: Kyle Bauman, City Attorney
Lance Johnson, City Manager
Louis Zunguze, Community Development Director

FROM: lisa Firth, Parks & Rec Director

DATE: 05/08/2023

SUBJECT: Resolution 23-09 -- Captain Royal Melvin Heritage Park Operating Policies.

I. BACKGROUND: On May 1st, 2023 Council passed the following Motion: "Motion to direct the City Manager to bring back the required ordinance and/or resolution revisions to adopt the operating policies as presented for council's approval passed 6-0."

II. DISCUSSION: At the last Council meeting, the City Council directed the following policies be implemented at Captain Royal Melvin Heritage Park:

1. Restrooms hours 6am-12am, adjusted in the winter months.
2. Alcohol will be allowed in the park. The park is in the Festive Market Place.
3. The harbor boardwalk is Dog Friendly. The park is the gateway to the Boardwalk, so dogs will be allowed.
4. Designate the park as a Water Taxi Stop.

These can be implemented via Resolution (attached). Council also directed to carve out the park alcohol prohibition from this park, similar to other parks with the carve-out. This policy must be implemented by ordinance, which will be advertised and presented to Council at the next Council meeting.

A. Link to Strategic Goals / Objectives: A green and sustainable environment
Improve mobility and connectivity
Enhance quality of life and safety for families

B. Effect on Budget (EOB): TBD by the quotes from contract Labor and staffing hours

C. Level of Service (LOS):

D. Legislative Sponsor:

III. CONCLUSION:

1. Establish operating hours to be open at sunrise and close 12am.
2. Allow pedestrians to traverse the park north and south on the walkway during the closed hours of park, but not allow loitering during that timeframe,
3. Allow for the future establishment of a Water-Taxi pickup/dropoff space in the waters adjacent to the Park.
4. Allow leashed pets in this park.

IV. RECOMMENDED MOTION: I move to adopt Resolution 23-09.

Attachments:

1. Resolution 23-09 -- Captain Royal Melvin Heritage Park - final
2. Memo- Water Taxi
3. Ordinance 16-12-LC Defining Boundary for Harbor Festive Market
4. Chapter_15___PARKS_AND_RECREATIO N

RESOLUTION 23-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, DESIGNATING CAPTAIN ROYAL MELVIN HERITAGE PARK AS ON-LEASH PARKS FOR CURRENTLY LICENSED DOGS; PROVIDING THAT INGRESS AND EGRESS IS PERMITTED THROUGH CAPTAIN ROYAL MELVIN HERITAGE PARKS AT ALL HOURS BUT THAT THERE SHALL BE NO LOITERING AFTER PARK CLOSURE; DESIGNATING CAPTAIN ROYAL MELVIN HERITAGE PARK A WATER TAXI STOP LOCATION; PROVIDING FURTHER DIRECTION TO THE CITY MANAGER; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Captain Royal Melvin Heritage Park ("CRMHP") is scheduled to open by the end of May 2023; and

WHEREAS, CRMHP serves as the City of Destin's (the "City") gateway to the City's Harbor District and accompanying festive marketplace; and

WHEREAS, the City Council must balance the needs of the Harbor District's patrons with the City's resources to ensure an efficiently run park; and

WHEREAS, to accommodate the Harbor District, it is in the public's interest for restrooms to remain open from the opening of the park in the morning until midnight the following night; and

WHEREAS, on-leash currently licensed dogs are generally permitted in the Harbor District; and

WHEREAS, the Parks and Recreation Committee recommended that CRMHP be designated an on-leash park for currently licensed dogs; and

WHEREAS, The Parks and Recreation Committee's recommendation is well-founded and is adopted below; and

WHEREAS, because CRMHP serves as the City's "gateway" to the Harbor District, the public should be permitted to ingress and egress to and from the sidewalk adjacent to US Highway 98 to the north and the boardwalk adjacent to Destin Harbor to the south; and

WHEREAS, loitering in CRMHP after closing of the park is generally a detriment to the public's health, safety, and welfare; and

WHEREAS, water taxis facilitate off-road movement throughout the City and enhance connectivity; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DESTIN, THAT

Section 1. Recitals. The foregoing recitals are true and correct, and incorporated into this Resolution.

Section 2. Designation as an On-Leash Park for Currently Licensed Dogs. CRMHP is hereby designated an on-leash park for currently licensed dogs and the City Manager is hereby authorized and directed to take all actions consistent with this Section 2.

Section 3. Ingress and Egress through CRMHP Permitted at all Hours but there Shall be No Loitering after Park Closure. Ingress and egress to and from the sidewalk adjacent to US Highway 98 to the north and the boardwalk adjacent to Destin Harbor to the south is hereby permitted, but no loitering shall be permitted after closing of the park, and the City Manager is hereby authorized and directed to take all actions consistent with this Section 3.

Section 4. Water Taxi Stop Designation. CRMHP is hereby designated as a water taxi stop. To implement this action, the City Manager is hereby authorized and directed to take all actions necessary that are consistent with this Section 4, including the following: (1) install clearly marked signage stating that the spot so designated as a water taxi stop is reserved for the water taxi; (2) ensure that a minimum of at least one bench that accommodates a minimum of eight people is available near the water taxi stop; (3) ensure that a trash receptacle is available near the water taxi stop; (4) ensure that sufficient outdoor lighting facilitating safe pedestrian movement at night illuminates the water taxi stop; (5) install a location/information sign that at a minimum shows the location of the water taxi stop; and (6) ensure connectivity between the boardwalk that connects the water taxi stop area to the internal development site and external public sidewalk system.

Section 5. Directions to the City Manager.

The City Manager is hereby authorized and directed to implement appropriate administrative amendments necessary to leave the restrooms at CRMHP open from the opening of the park in the morning until midnight the following night.

Section 6. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY OF DESTIN, FLORIDA THIS 15th DAY OF MAY 2023.

_____
BOBBY WAGNER, MAYOR

ATTEST:

_____
REY BAILEY, CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
CITY OF DESTIN, ONLY:

_____
KYLE S. BAUMAN, ESQ.
CITY ATTORNEY

MEMORANDUM

Community Development

Office of the Director
Phone: 850-654-1119

DATE: April 26, 2023

TO: Lance Johnson, City Manager
Lisa Firth, Parks and Recreation Director

FROM: Louis Zunguze, Community Development Director

SUBJECT: **Water Taxi Policies and Regulations**

Pursuant to our discussion regarding the potential of having a water taxi location at the new Captain Royal Melvin Park, the following are the Comprehensive Plan Policies and Land Development Code (LDC) regulations governing the promotion and location requirements of water taxis in the City.

Comprehensive Plan:

- **Policy 2-1.3.14: Promote Water Taxi/Shuttle Service.** Prior to the next EAR, the City shall adopt a process to accept private and public contributions toward the provision of space for water taxi/shuttle docking facilities and multimodal connections to water taxi/shuttle locations, in order to promote water taxi/shuttle service in the City.

- **Policy 2-1.3.15: Encourage and Facilitate Expanded Water Taxi/Shuttle Operations.** The City shall encourage expanded water taxi/shuttle operations that serve potential patrons along Choctawhatchee Bay, Joe's Bayou, Indian Bayou, and other strategic shoreline access points.

- **Glossary Chapter 13: Water-taxi:** A watercraft that ferries passengers along relatively short distances between boat docks approved by the City of Destin and the Florida Department of Environmental Protection for general public access. A water-taxi is navigated by a helmsman who holds applicable licenses from the State of Florida for ferrying passengers across state or coastal waters.

Land Development Code:

- **8.09.03.A.9.d - Water taxi stop.** All nonresidential, mixed use and multifamily development that border the Destin Harbor, the East Pass or Choctawhatchee Bay shall provide a minimum of one loading and unloading area or slip which shall be reserved for use by a water taxi. This water taxi stop must be clearly marked by signage stating that it is reserved for the water taxi.

  Additionally, water taxi amenities shall be provided in conjunction with the water taxi stop. Water taxi amenities shall include:

  i) a minimum of at least one bench that accommodates a minimum of eight people.

ii) a trash receptacle.

iii) sufficient outdoor lighting for safe pedestrian movement at night.

iv) a location/information sign that at a minimum shows the location of the water taxi stop in regard to other water taxi stops, transit stops, and public parking garages; and

v) a boardwalk/sidewalk that connects the water taxi stop area to the internal (development site) and, if applicable, external (public) sidewalk system.

Additionally, for details on increasing the length of docks and pilings beyond the 200-foot limit in certain areas of the Destin Harbor please refer to **Section 11.05.09**.

- **Parking requirements: Water taxi main terminal:** 1 space for every 4 seats or 4 occupants based on maximum number of seats or occupancy.

Should you have any questions, please let me know.

Thank you.

Cc: Steve O'Connor, Principal Planner
Cindy Runyon, Administrative Assistant

ORDINANCE 16-12-LC

AN ORDINANCE OF THE CITY OF DESTIN, FLORIDA RELATING TO FURTHER DEFINING THE BOUNDARY OF THE SOUTH HARBOR FESTIVE MARKET PLACE; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR THE AMENDEMENT OF SECTION 7.16.04. OPEN CONTAINERS OF ALCOHOL; PROVIDING FOR INCORPORATION INTO LAND DEVELOPMENT CODE; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. The authority for enactment of this Ordinance is Article 1, Section 1.01(b) of the City Charter, Section 166.021, Florida Statutes and Chapter 163, Part II, Florida Statutes.

SECTION 2. FINDINGS OF FACT.

WHEREAS, the City Council of the City of Destin has determined that in the interest of the citizens health, safety, and welfare, the allowance of open containers of alcohol shall be limited to a specific defined area known as the "South Harbor Festive Market Place" and such area shall be further delineated;

WHEREAS, the City Council has determined that this ordinance is consistent with the adopted comprehensive plan and is in the best interests of the City and its citizens;

WHEREAS, a public hearing has been conducted after due public notice by the Destin Local Planning Agency and its recommendations reported to the City Council; and

WHEREAS, a public hearing has been conducted by the City Council after due public notice.

NOTE: *Language in section 3 of this ordinance that is ~~struck through~~ is language proposed to be deleted, underlined language is language proposed to be added, language that is not ~~struck through~~ or underlined is not to be changed, and * * * represents sections of the Land Development Code that have been skipped and remain unchanged.*

SECTION 3. AMENDMENT OF LAND DEVELOPMENT CODE SECTION 7.16.04. OPEN CONTAINERS OF ALCOHOL. Section 7.16.04. *Open containers of alcohol* of the Land Development Code is hereby amended as follows:

* * *

7.16.04. *Open containers of alcohol.* Any establishment located in the South Harbor Festive Market Place Open Container Area, as set forth in this Section, that is licensed to dispense alcoholic beverage by the drink for consumption on the premises is authorized to dispense an alcoholic beverage in a paper or plastic cup or other container for removal from the premises to another premises located within the South Harbor Festive Market Place. The "South Harbor Festive Market Place Open Container Area" is defined as the area south of but not including the Harbor Boulevard public sidewalk, east of the East Pass, north of the mean high water line of the Harbor, and west of the east property line of parcel # 00-2S-22-0700-000E-0060. Open containers of alcohol shall not be possessed anywhere outside of the "South Harbor

Festive Market Place Open Container Area" boundary as defined herein above, unless approved as part of a general special event permit issued by the City. "Other container" as used in this Section, shall not include a glass bottle, ceramic mug or any other frangible container. No establishment shall dispense to any person more than one such alcoholic beverage at a time for removal from the premises, and no person shall remove at one time more than one such alcoholic beverage from the licensed premises.

* * *

SECTION 4. INCORPORATION INTO LAND DEVELOPMENT CODE. This ordinance shall be incorporated into the City of Destin's Land Development Code and any section or paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing.

SECTION 5. CONFLICTING PROVISIONS. Special Acts of the Florida Legislature applicable to the incorporated area of the City of Destin, City Ordinances and City Resolutions, or parts, thereof, in conflict with the provisions of this ordinance are hereby superceded by this ordinance to the extent of such conflict.

SECTION 6. SEVERABILITY. Each separate provision of this ordinance is deemed independent of all other provisions herein so that if any portion or provision of this ordinance is declared invalid, all other provisions thereof shall remain valid and enforceable.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its adoption by the City Council and signature by the Mayor.

ADOPTED THIS 3RD DAY OF OCTOBER 2016

By: Scott Fischer

Scott Fischer, Mayor

ATTEST:

Rey Bailey, City Clerk

The form and legal sufficiency of the foregoing has been reviewed and approved by the City Land Use Attorney.

Scott Shirley, City Land Use Attorney

First Reading: September 20, 2016

Second Reading: October 3, 2016

Chapter 15 PARKS AND RECREATION[1]

ARTICLE I. IN GENERAL

Sec. 15-1. Findings of fact.

The city council finds the following:

(1) The tranquility, and orderly and safe use of beaches, public parks and public recreational lands is of prime importance to the city, its citizens and visitors.

(2) The operation of motor vehicles on beaches, public parks and public recreational lands, except in areas clearly designated or posted for vehicular traffic or parking, and except for certain necessary purposes, presents a public safety hazard and impacts detrimentally upon beach and dune stability.

(3) The possession and use of glass or ceramic containers on beaches, public parks and public recreational lands creates public safety and environmental hazards.

(4) Fires on beaches, public parks and public recreational lands create property, public safety and environmental hazards.

(5) Camping on the beaches, public parks and public recreational lands, except in areas clearly designated for camping and providing proper sanitary facilities, creates public health and safety hazards.

(6) The adoption of this chapter is necessary for the improvement and general interest of the city, and the protection of the health, safety, life, property, environment and general welfare of the city and its inhabitants.

(Ord. No. 079, § 2, 5-18-87)

Sec. 15-2. Definition.

As used in this chapter, "camping" shall mean sleeping or resting in an attitude of sleep in the nighttime, or purposing to reside, even temporarily, in any such area, or sitting or standing about the posted hours of operation.

(Ord. No. 079, § 3(B), 5-18-87; Ord. No. 345, § 2, 4-17-00)

Cross reference(s)—Definitions and rules of construction generally, § 1-2.

Sec. 15-3. Reserved.

Editor's note(s)—Ord. No. 12-09-CN, § 2, adopted January 7, 2013, repealed § 15-3, which pertained to operation of motor vehicles restricted and derived from Ord. No. 079, § 4, 5-18-87.

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[1]Charter reference(s)—Authority, § 1.01(b), (k).

Cross reference(s)—Boats, harbor, waterways and shoreline, Ch. 5; streets and public places, Ch. 18.

State law reference(s)—Powers of cities generally, F.S. § 166.021.

Sec. 15-4. Reserved.

Editor's note(s)—Ord. No. 12-09-CN, § 3, adopted January 7, 2013, repealed § 15-4, which pertained to possession or use of glass or ceramic containers prohibited and derived from Ord. No. 079, § 5, 5-18-87.

Sec. 15-5. Reserved.

Editor's note(s)—Ord. No. 12-09-CN, § 4, adopted January 7, 2013, repealed § 15-5, which pertained to fires restricted and derived from Ord. No. 079, § 6, 5-18-87.

Sec. 15-6. Reserved.

Editor's note(s)—Ord. No. 12-09-CN, § 5, adopted January 7, 2013, repealed § 15-6, which pertained to camping restricted and derived from Ord. No. 079, § 7, 5-18-87; Ord. No. 345, § 3, 4-17-00.

Sec. 15-7. Recreation fees.

(a) *Purpose.* The purpose of this section is to establish fees for the various recreational activities that utilize public property within the city and to establish procedures for the enforcement of such fees.

(b) *Schedule.* The city shall levy fees for recreational activities that utilize public property including, but not limited to, arts and crafts, league/team activities, adult field sports, field usage, and specialty activities (video games, board games, etc.). The amount of the recreation fee required is calculated per participant and/or area/facility, and as established by resolution of the city council.

(c) [*Reserved.*]

(d) [*Reserved.*]

(Ord. No. 148, § 1, 10-2-89; Ord. No. 189, §§ 2, 3, 11-19-90; Ord. No. 208, § 2, 8-19-91; Ord. No. 208.1, § 2, 4-20-92; Ord. No. 208.2, § 2, 11-16-92; Ord. No. 235, § 2, 1-4-93; Ord. No. 345, § 4, 4-17-00; Ord. No. 03-12-CC, § 2, 7-7-03)

Secs. 15-8—15-30. Reserved.

ARTICLE II. STANDARDS OF BEHAVIOR AND OPERATION OF PUBLIC PARKS[2]

Sec. 15-31. Authority.

The authority for enactment of this article is Section 1.01(e)(1) and Section 3.10(d)(5) of the City Charter and Section 166.021, Florida Statutes.

(Ord. No. 117, § 1, 9-5-89)

[2]Editor's note(s)—Ord. No. 117, §§ 1—12, adopted Sept. 5, 1989, has been codified herein at the discretion of the editor as Art. II, §§ 15-31—15-42.

Sec. 15-32. Purpose.

The purpose of this article is to establish procedures by which city parks are operated and standards of behavior within the city parks, and will serve to enhance public administration and the health, safety and welfare of the city and its citizens.

(Ord. No. 117, § 2, 9-5-89)

Sec. 15-33. Definitions.

For the purpose of this article the following terms, phrases, words, abbreviations and their derivations shall have the following meaning herein given. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. Words not defined shall be given their common and ordinary meaning, or for those so included, the meaning found in Ordinance 001 [section 1-2].

Commercial activity shall mean any sale, rental, service, lesson, instruction, tour or other activity conducted by any person or entity other than the city, or city employee(s) or contractor(s), for which there is charged any fare, fee, rate, or other consideration, or which is otherwise conducted directly or indirectly in connection with any business. Commercial activity shall also include the provision or receipt of any rental commercial watercraft including, but not limited to, pontoon boats, personal watercraft, kayaks or paddle boards, and shall also include the picking up or dropping off of customers or users of any rental commercial watercraft. Commercial activity shall also include the loading or unloading of customers, users, watercraft of any type, equipment, supplies or other materials in connection with any offsite commercial activity. The following are expressly exempt from the definition of commercial activity:

(1) *Designated place.* Commercial activity shall not include any activity or use that is conducted in any park in an area designated and clearly marked for such activity or use by the city.

(2) *Special events.* Nothing herein shall preclude the city, or any individual or entity expressly authorized by the city, from engaging in commercial activity as part of a special event approved, or sponsored, by the city.

(3) *Permitted activity.* Commercial activity shall not include any activity permitted by the city pursuant to section 15-39 of this article, or pursuant to a license from the city, such as a beach vending license, nor shall it include concessions permitted by the city as part of sporting events.

(4) *Franchises.* Commercial activity shall not include the provision of rental services for water related items such as kayaks and paddle boards, including related equipment, where such services are conducted pursuant to franchise granted by the city.

(5) *Commercial photography.* Commercial activity shall not include the taking of photos for commercial purposes.

(6) *Joe's Bayou Recreation Area: Commercial boat launching/recovery.* Properly licensed and registered commercial watercraft may be launched and/or recovered at any boat launch within Joe's Bayou Recreation Area, and such activity shall not be considered commercial activity, provided:

   a. A daily launch fee has been paid* or the launching party has in their possession a valid annual commercial launch pass; and

   b. The designated launch ramp is used; and

   c. Commercial activities are not conducted during the launch and/or recovery of the watercraft and are not conducted on or about the Joe's Bayou Recreation Area.

*Commercial daily launch fees are valid for one launch and one recovery only and expire at sunset on the date they were paid and issued.

Park is a park, reservation, playground, beach, boat ramp, recreation center or any other area in the city, owned or used by the city and devoted to active or passive recreation.

Vehicle is any wheeled conveyance, whether motor powered, animal-drawn, or self-propelled. The term shall include any trailer in tow of any size, kind or description. Exception is made for baby carriages, wheel chairs, and vehicles in the service of the city parks.

Vessel is defined in accordance with F.S. § 327.02(39), to wit: "Vessel is synonymous with boat as referenced in s. 1(b), Art. VII of the State Constitution and includes every description of watercraft, barge, and airboat, other than a seaplane on the water, used or capable of being used as a means of transportation on water.

(Ord. No. 117, § 3, 9-5-89; Ord. No. 12-04-CN, § 2, 3-5-12; Ord. No. 17-12-CC, § 3, 8-21-17)

Sec. 15-34. Park property.

No person in a park shall:

(a) *Buildings and other property.*

(1) *Disfiguration and removal.* Willfully mark, deface, disfigure, injure, tamper with, or displace or remove, any buildings, bridges, tables, benches, fireplaces, railings, paving or paving material, water lines or other public utilities or parts or appurtenances thereof, signs, notices or placards whether temporary or permanent, monuments, stakes, posts, or other boundary markers, fences, gates, or other structures or equipment, facilities or park property or appurtenances whatsoever, either real or personal.

(2) *Restrooms and washrooms.* Fail to cooperate in maintaining restrooms and washrooms in a neat and sanitary condition. No person over the age of five (5) years shall use the restrooms and washrooms designed for the opposite sex.

(3) *Removal of natural resources.* Dig, or remove any beach sand, whether submerged or not, or any soil, shell, rock, stones, trees, shrubs or plants, down-timber or other wood or materials, or make any excavation by tool, equipment, blasting, or other means or agency.

(4) *Erection of structures.* Construct or erect any building or structure of whatever kind, whether permanent or temporary in character, or run or string any public service utility into, upon, or across such lands, except on special written permit issued hereunder.

(b) *Trees, shrubbery, lawns.*

(1) *Injury and removal.* Damage, cut, carve, transplant or remove any tree or plant or injure the bark, or pick the flowers or seeds, of any tree or plant. Nor shall any person attach any rope, wire, or other contrivance to any tree or plant. A person shall not dig in or otherwise disturb grass areas, or in any other way injure or impair the natural beauty or usefulness of any area.

(2) *Climbing trees, etc.* Climb any tree or walk, stand or sit upon monuments, vases, fountains, railing, fences, or gates, or upon any other property not designated or customarily used for such purposes.

(3) *Hitching of animals.* Tie or hitch a horse or other animal to any tree or plant.

(c) *Wild animals, birds, etc.* Hunt, molest, harm, frighten, kill, trap, chase, tease, shoot or throw missiles at any animal, reptile or bird; nor shall he remove or have in his possession the young of any wild animal, or the eggs or nest, or young of any reptile or bird. Exception to the foregoing is made in that snakes

known to be deadly poisonous, such as rattle snakes, moccasins, or coral snakes may be killed on sight. Nothing herein shall be interpreted, applied or enforced in a manner which might constitute the regulation of the use or possession of firearms, an area of regulation which is preempted to the state by F.S. § 790.33.

(Ord. No. 117, § 4, 9-5-89; Ord. No. 11-13-CC, § 5, 9-19-11)

Sec. 15-35. Sanitation.

No person in a park shall:

(a) *Pollution of waters.* Throw, discharge, or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream, canal, bayou, bay, pass, lagoon, the Gulf of Mexico, or other body of water in or adjacent to any park or any tributary, stream, storm sewer, or drain flowing into such waters, any substance, matter or thing, liquid or solid, which will or may result in the pollution of said waters.

(b) *Refuse and trash.* Have brought in or shall dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, or refuse, or other trash. No such refuse or trash shall be placed in any waters in or contiguous to any park, or left anywhere on the grounds thereof, but shall be placed in the proper receptacles where these are provided; where receptacles are not so provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere.

(Ord. No. 117, § 5, 9-5-89)

Sec. 15-36. Traffic.

No person in a park shall:

(a) *State motor vehicle laws apply.* Fail to comply with all applicable provisions of the state motor vehicles traffic laws in regard to equipment and operation of vehicles together with such regulations as are contained in this or other ordinances.

(b) *Enforcement of traffic regulations.* Fail to obey all traffic officers, park employees, and other city employees, such persons being hereby authorized and instructed to direct traffic whenever and wherever needed in the parks and on the highways, streets or roads immediately adjacent thereto in accordance with the provisions of these regulations.

(c) *Obey traffic signs.* Fail to observe carefully all traffic signs indicating speed, direction, caution stopping, or parking, and all others posted for proper control and to safeguard life and property.

(d) *Speed of vehicles.* Ride or drive a vehicle at a rate of speed exceeding ten (10) miles an hour, except upon such roads as the city may designate, by posted signs, for faster travel.

(e) *Operation of motor vehicles and all-terrain vehicles.* No person, firm, corporation, joint venture, partnership, or other legal entity shall operate any motor vehicle in, on, or over any public land, right-of-way, or city park, beach, or recreational area in the city that is not clearly designated or posted for vehicular traffic, vehicular parking or emergency vehicular traffic, unless the same shall have been issued a permit by the city manager or their designee. This provision shall not apply to city, public safety or emergency motor vehicles being operated in the line of duty. Personal or privately owned all-terrain vehicles are not permitted on the public beach. *Exception:* All-terrain vehicles used by sheriff's deputies, Destin Fire Control District employees, and city employees may be driven on the beach in the performance of official business.

(f) *Parking.*

(1) *Designated areas.* Park a vehicle in other than an established or designated parking area, and such use shall be in accordance with the posted directions there at and with the instructions of any attendant who may be present.

(2) *Full-parking.* Full-park on the road or driveway at any time. In order to enjoy some special natural scenic feature, vehicles may be parked with the two (2) left wheels near the right edge of the paving for not more than ten (10) minutes. No stopping or parking is permitted even briefly on the left-hand side of any road or driveway.

(3) *Double-parking.* Double-park any vehicle on any road or parkway unless directed by a city official.

(4) *Impeding access.* Park in a manner that impedes or otherwise blocks emergency vehicle access points, service vehicle access points, pedestrian access points or pedestrian walkways.

(g) *Bicycles.*

(1) *Confined to roads.* Ride a bicycle on other than a paved vehicular road or path designated for that purpose. A bicyclist shall be permitted to wheel or push a bicycle by hand over any grassy area or wooded trail or on any paved area reserved for pedestrian use.

(2) *Operation.* Ride a bicycle other than on the right-hand side of the road paving as close as conditions permit, and bicycles shall be kept in single file when two (2) or more are operating as a group. Bicyclists shall at all times operate their machines with reasonable regard to the safety of others, signal all turns, pass to the right of any vehicle they are overtaking, and pass to the right of any vehicles they may be meeting.

(3) *Rider prohibited.* Ride any other person on a bicycle.

(4) *Designated racks.* Leave a bicycle in a place other than a bicycle rack when such is provided and there is a space available.

(5) *Immobile.* Leave a bicycle lying on the ground or paving, or set against trees, or in any place or position where other persons may trip over or be injured by them.

(6) *Night operation.* Ride a bicycle on any road between sunset and sunrise.

(Ord. No. 117, § 6, 9-5-89; Ord. No. 345, § 5, 4-17-00; Ord. No. 12-09-CN, § 6, 1-7-13)

Cross reference(s)—Operation of motor vehicles restricted in parks and recreational lands, § 15-3.

Sec. 15-37. Recreational activities.

No person in a park shall:

(a) *Bathing and swimming.*

(1) *Designated areas.* Swim, bathe, or wade in any waters or waterways in or adjacent to any park, except in such waters and at such places as are provided therefor, and in compliance with such regulations as are herein set forth or may hereafter be adopted. Nor shall any person frequent any waters or places customarily designated for the purpose of swimming or bathing, or congregate thereat when such activity is prohibited by the city upon a finding that such use of the water would be dangerous or otherwise inadvisable.

(2) *Certain hours.* Frequent any waters or places designated for the purpose of swimming or bathing, or congregate thereat, except between the hours of sunrise and sunset, or as otherwise posted.

(3) *Structure on beach.* Erect, maintain, use or occupy on or in any beach or bathing area any tent, shelter or structure of any kind unless there shall be an unobstructed view into said tent, shelter or structure from at least two (2) sides; nor shall any guy wire, rope or extension or exterior brace or support be connected or fastened from any such structure to any other structure, stake, rock or other object outside thereof.

(4) *Bath-houses.* Dress or undress on any beach, or in any vehicle, toilet or other place, except in such bathing houses or structures as may be provided for that purpose.

(b) *Boating.*

(1) *Designated areas.* Bring into or operate any boat, raft, or other water craft, whether motor-powered or not, upon any waters, except at places designated for boating by the city. Such activity shall be in accordance with applicable regulations as are now or may hereafter be adopted.

(2) *Prohibition during closing hours.* Launch, dock, or operate any boat of any kind on any waters between the closing hour of the park at night and opening hour the following morning, nor shall any person be on, or remain on or in, any boat during the said closed hours of the park.

(3) *Beaching between posted signs prohibited.* Beach, dock, land, or moor any vessel or seaplane, between posted signs prohibiting such activity.

(c) *Picnic areas and use.*

(1) *Regulated.* Picnic or lunch in a place other than those designated for that purpose.

(2) *Availability.* Violate the regulation that use of the individual fireplaces, gazebos or pavilions, together with tables and benches follows generally the rule of "First come, first served, unless permitted and reserved through the recreation department with a deposit."

(3) *Nonexclusive.* Use any portion of the picnic areas or of any of the buildings or structures therein for the purpose of holding picnics to the exclusion of other persons, nor shall any person use such area and facilities for an unreasonable time if the facilities are crowded.

(4) *Duty of picnicker.* Leave a picnic area before the fire is completely extinguished and before all trash in the nature of boxes, papers, cans, bottles, garbage and other refuse is placed in the disposal receptacles where provided. If no such trash receptacles are available, then refuse and trash shall be carried away from the park area by the picnicker to be properly disposed of elsewhere.

(d) *Camping.* No person shall set up tents, shacks, or any other temporary shelter for the purpose of overnight camping, nor shall any person leave in a park after closing hours any movable structure or special vehicle to be used or that could be used for such purpose, such as house-trailer, camp-trailer, camp-wagon, car, truck or the like.

(e) *Games.* Take part in or abet the playing of any games involving thrown or otherwise propelled objects such as balls, stones, arrows, javelins or model airplanes except in areas set apart for such forms of recreation. The playing of rough or comparatively dangerous games such as football, baseball and soccer is prohibited except on the fields and courts or areas provided therefor. Roller-skating and driving golf balls shall be confined to those areas specifically designated for such pastime.

(f) *Horseback riding.* Ride a horse except on designated bridle trails. Where permitted, horses shall be thoroughly broken and properly restrained, and ridden with due care, and shall not be allowed to graze or go unattended, nor shall they be hitched to any structure, equipment, furniture, rock, tree or shrub.

(g) In a non-governmental capacity, operate a concession at Norriego Point Park or otherwise use such park in any manner other than in the capacity as a member of the general public. For purposes of this

prohibition, "concession" is defined as the provision of any type of goods or services by a person or entity other than the park user regardless of whether such goods or services are provided for compensation. Nothing herein shall preclude the city, or any individual or entity expressly authorized by the city, from providing services as part of a city sponsored special event. Nothing herein shall preclude providing assistance to a disabled person who, without such assistance, would be unable to visit and enjoy such park.

(Ord. No. 117, § 7, 9-5-89; Ord. No. 345, § 6, 4-17-00; Ord. No. 12-04-CN, § 3, 3-5-12; Ord. No. 16-15-CC, § 4, 9-8-16)

Cross reference(s)—Camping restricted on beaches and recreational areas, § 15-6.

Sec. 15-38. Behavior.

(a) *Fireworks and explosives.* Have brought, or have in his possession, or set off or otherwise cause to explode or discharge or burn, any firecrackers, torpedo, rocket, or other fireworks or explosives of inflammable material, or discharge them or throw them into any such area from land or highway adjacent thereto. This prohibition includes any substance, compound, mixture, or article that in conjunction with any other substance or compound would be dangerous from any of the foregoing standpoints. Nothing herein shall be interpreted, applied or enforced in a manner which might constitute the regulation of the use or possession of a firearm, an area of regulation which is preempted to the state by F.S. § 790.33. Exceptions to this item may be made by the city manager for properly licensed professional pyrotechnics providers.

(b) *Domestic animals.* Have been responsible for the entry of a dog or other domestic animal into areas other than the Destin Dog Park or other official city dog park, automobile parking concourses and walks immediately adjacent thereto, and in such other areas as may be clearly marked by signs bearing the words "Domestic Animals Permitted in This Area." Nothing herein shall be construed as permitting the running of dogs at large except for those located within the Destin Dog Park or other official city dog park. All dogs in those areas where such animals are permitted shall be restrained at all times, except for those located within the Destin Dog Park or other official city dog park, on adequate leashes not greater than four (4) feet in length. This section shall not apply to any dog trained to aid disabled or handicapped persons, when any such dog is actually being used to assist any such person.

(c) *Reservation of facilities.* Occupy any seat or bench, or enter into or loiter or remain in any pavilion or other park structure or section thereof which may be reserved and designated by the city.

(d) *Fires.* Build or attempt to build a fire except in such areas designated for fires. No person shall drop, throw, or otherwise scatter lighted matches, burning cigarettes or cigars, tobacco paper or other inflammable material, within any park area or on any highway, road or street abutting or contiguous thereto.

(e) *Closed areas.* Enter an area posted as "Closed to the Public," nor shall any person use, or abet the use of any area in violation of posted notices.

(f) *Loitering and boisterousness.* Sleep or protractedly lounge on the seats, or benches, or other areas, or engage in loud, boisterous, threatening, abusive, insulting or indecent language, or engage in any disorderly conduct or behavior tending to a breach of the public peace. Nor operate any audio device that can be heard by a person using normal hearing facilities, at a distance of one hundred (100) feet or more from the source of the sound except for equipment used by law enforcement, rescue or beach safety personnel, city personnel or at city approved special events.

(g) *Interference with permittees.* Disturb or interfere unreasonably with any person or party occupying any area, or participating in any activity, under the authority of a permit.

(h) *Possession or use of glass or ceramic containers.* Possess or use any glass or ceramic container at, in or on the beaches, public parks or public recreational lands in the city.

(Ord. No. 117, § 8, 9-5-89; Ord. No. 11-13-CC, § 5, 9-19-11; Ord. No. 12-09-CN, § 7, 1-7-13)

Cross reference(s)—Fires restricted on beaches and recreational lands, § 15-5.

Sec. 15-39. Commercial activity, merchandising, advertising and signs.

No person in a park shall:

(a) *Commercial activity.* Engage in any commercial activity as defined in this article, unless the activity is expressly exempt from such definition. [Note: Section 15-37(g) sets out a more restrictive standard which specifically applies only to Norriego Point Park].

(1) *Permits authorized.* The city manager or designee may authorize the following commercial activity by permit at either June White Decker Park or the Shores at Crystal Beach Park, provided that such commercial activity shall be limited to twenty-five (25) or fewer persons and further provided that the time of the commercial activity shall be limited at both city parks as follows:

(i) Up to one (1) commercial wedding per day, per city park, between dawn and 12:00 noon; and

(ii) Up to one (1) commercial wedding per day, per city park, between 12:00 noon and sunset.

Nothing herein shall authorize the city to issue a permit for a commercial wedding at any other city park.

(2) Any person applying for a permit from the city pursuant to this subsection shall, at the time of filing the required application, pay a fee to the city to cover the administrative costs associated with issuing such permit. Such fee shall be established from time to time by resolution of the city council.

(b) *Vending and peddling.* Expose or offer for sale, barter, swap, trade or donation any article or thing, nor shall he station or place any stand, cart, or vehicle for the transportation, sale or display of any such article or thing. Exception is here made as to any regularly licensed concessionaire action by and under the authority and regulation of the city.

(c) *Advertising.* Announce, advertise, or call the public attention in any way to any article or service for sale or hire.

(d) *Signs.* Paste, glue, tack or otherwise post any sign, placard, advertisement, or inscription whatever, nor shall any person erect or cause to be erected any sign whatever on any public lands or highways or roads adjacent to a park.

(Ord. No. 117, § 9, 9-5-89; Ord. No. 17-12-CC, § 3, 8-21-17)

Sec. 15-40. Park operating policy.

(a) *Hours.* Except for unusual and unforeseen emergencies, parks shall be open to the public every day of the year unless otherwise established by resolution of the council. The opening and closing hours for each individual park shall be posted therein for public information and compliance.

(b) *Closed areas.* Any section or part of any park may be declared closed to the public by the city manager at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise)

and either entirely or merely to certain uses, as the city manager, or his designee, shah find reasonably necessary.

(c) *Permit.* A permit shall be obtained from the city before participating in a group activity composed of twenty (20) or more persons, pursuant to the following:

(d) *Application.* A person seeking issuance of a permit hereunder shall file an application with the city's recreation department.

(e) *Appeal.* If a permit is denied, within three (3) days after reciept of an application, the city manager, or his designee, shall apprise an applicant in writing of the reasons for refusing a permit, and any aggrieved person shall have the right to appeal in writing within three (3) days to the council, which shall consider the application under the standards set forth in subsection (2) hereof and sustain or overrule the city manager's, or his designee's, decision within fourteen (14) days. The decision of the council shall be final.

(f) *Effect of permit.* A permittee shall be bound by all park rules and regulations and all applicable ordinances fully as though the same were inserted in said permits.

(g) *Liability of permittee.* The person or persons to whom a permit is issued shall be liable for any loss, damage or injury sustained by any person whatever by reason of the negligence of the person or persons to whom such permit shall have been issued.

(h) *Revocation.* The city manager shall have the authority to revoke a permit upon a finding of violation of any rule or ordinance, or upon good cause shown.

(Ord. No. 117, § 10, 9-5-89; Ord. No. 235, § 1, 1-4-93; Ord. No. 345, § 7, 4-17-00)

Sec. 15-41. Enforcement.

(a) *Ejectment.* City employees designated by the city manager shall have the authority to eject from the park any person acting in violation of this article.

(b) *Seizure of property.* City employees designated by the city manager shall have the authority to seize and confiscate any property, thing or device in the park used in violation of this article.

(Ord. No. 117, § 11, 9-5-89)

Sec. 15-42. Penalty.

(a) *Misdemeanor offense.* Any person violating the provisions of this article is guilty of an offense and shall be punished by a fine not exceeding five hundred dollars ($500.00) or imprisonment for a period not exceeding sixty (60) days or by both such fine and imprisonment. Each day a violation of this article continues is a separate offense.

(b) *Civil Infraction.*

(1) Alternatively, a citation may be issued to any person violating the provisions of this article. In such circumstances, the violation shall be deemed a civil infraction. Any citations issued pursuant to this provision shall be issued in accordance with the procedures specified in Code of Ordinances, Section 14-97 and in a form established in Code of Ordinances, Section 14-98.

(2) Any person to whom a citation is issued shall pay the fine by the designated date or appear in county court at the time, date, and location designated in the citation. Any person requesting a hearing in county court waives the right to pay the minimum civil penalties. Penalties shall be in addition to court costs established by statute.

(3) Minimum civil penalties for a violation not otherwise listed are as follows:

First violation$100.00

Second violation$200.00

Third or subsequent violation$500.00

(4) Minimum civil penalties for a violation of section 15-34, Park Property:

First violation$100.00

Second violation$200.00

Third or subsequent violation$500.00

(5) Minimum civil penalties for a violation of section 15-35, Sanitation:

First violation$200.00

Second violation$300.00

Third or subsequent violation$500.00

(6) Minimum civil penalties for a violation of section 15-36(g), Bicycles:

First violationVerbal warning

Second violationWritten warning

Third or subsequent violation$50.00

(7) Minimum civil penalties for a violation of section 15-37, Recreational Activities:

First violation$100.00

Second violation$200.00

Third or subsequent violation$300.00

(8) Minimum civil penalties for a violation of section 15-37(b), Boating:

First violation$100.00

Second violation$200.00

Third or subsequent violation$500.00

(9) Minimum civil penalties for a violation of section 15-37(d), Overnight Camping:

First violation$100.00

Second violation$200.00

Third or subsequent violation$300.00

(10) Minimum civil penalties for a violation of section 15-38(a), Fireworks and Explosives:

First violation$100.00

Second violation$200.00

Third or subsequent violation$500.00

(11) Minimum civil penalties for a violation of section 15-38(b), Domestic Animals:

First violation$100.00

Second violation$200.00

Third or subsequent violation$300.00

(12) Minimum civil penalties for a violation of section 15-38(d), Fires:

First violation$200.00

Second violation$300.00

Third or subsequent violation$500.00

(13) Minimum civil penalties for a violation of section 15-38(h), Possession or Use of Glass or Ceramic Containers:

First violation$50.00

Second violation$150.00

Third or subsequent violation$300.00

(14) The maximum civil penalty for each violation shall be $500.00.

(Ord. No. 117, § 12, 9-5-89; Ord. No. 12-09-CN, § 8, 1-7-13; Ord. No. 16-15-CC, § 5, 9-8-16)

Secs. 15-43—15-60. Reserved.

ARTICLE III. ALCOHOLIC BEVERAGES IN PUBLIC PLACES[3]

Sec. 15-61. Authority.

The authority for enactment of this article is Section 1.01(e)(1) and Section 3.10(d)(5) of the City Charter and Section 166.021, Florida Statutes.

(Ord. No. 119.2, § 1, 5-15-89)

Sec. 15-62. Definitions.

For the purpose of this article, the following terms, phrases, words, abbreviations and their derivations shall have the following meaning herein given. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. Words not defined shall be given their common and ordinary meaning, or for those so included, the meaning found in Ordinance 001 [section 1-2].

Alcoholic beverages are distilled spirits, wines, malt beverages, and all beverages containing one-half of one percent or more alcohol by volume.

Beer means all brewed beverages containing malt.

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[3]Editor's note(s)—Ord. No. 119.2, §§ 1—7, adopted May 15, 1989, has been codified herein at the discretion of the editor as Art. III, §§ 15-61—15-67.

Cross reference(s)—Alcoholic beverages, Ch. 3.

Park is a park, reservation, playground, beach, boat ramp, recreation center, community center or any other area in the city, owned or used by the city and devoted to active or passive recreation.

Wine means all beverages made from fresh fruits, berries, or grapes, either by natural fermentation or by natural fermentation with brandy added, in the manner required by the laws and regulations of the United States, and includes all sparkling wines, champagnes, combination of the aforesaid beverages, vermouths, and like products.

(Ord. No. 119.2, § 2, 5-15-89)

Sec. 15-63. Alcoholic beverage prohibitions.

No person in a park shall:

(a) Have brought or possessed alcoholic beverages, nor shall any person consume alcoholic beverages at any time.

(b) Have entered or be under the influence of alcoholic beverages.

(Ord. No. 119.2, § 3, 5-15-89)

Sec. 15-64. Alcoholic beverage prohibition exception—Clement Taylor Park.

(a) Beer and wine may be brought, possessed and consumed in Clement Taylor Park after first obtaining a permit therefor from the city. A permit is required for each separate event. Such a permit may be obtained by applying to the city using an application on a form which shall be prescribed by the city manager.

(b) Once an application is approved but before a permit is issued, a cleanup and repair deposit will be required for the applicant. Expenses incurred by the city for cleanup and repair for damage resulting from the activity will be deducted from the deposit and the balance, if any, returned to the applicant within a fifteen (15) days.

(c) The city manager shall have the authority to determine whether or not to grant a permit. In considering whether or not to grant a permit, the city manager shall consider the following factors:

(1) The nature or purpose of the proposed use of the park;

(2) The extent of interference with other simultaneous users of or events in the park;

(3) The existence of other scheduled events in the park;

(4) The probable frequency of requests for such a permit, if the application is approved; and

(5) Such other factors as will result in a fair and equal opportunity to make such use of the park.

(d) To apply, the applicant must be an adult. The event for which a permit may be granted must be for a group activity. An event for commercial profit is prohibited.

(e) Upon approval, notice of the approval shall be published, at the expense of the permittee, in a newspaper of general circulation in the city once, at least five (5) days prior to the date of the use, giving the date and time of the permitted use.

(Ord. No. 119.2, § 4, 5-15-89; Ord. No. 149, § 1, 10-2-89; Ord. No. 345, § 8, 4-17-00)

Sec. 15-65. Same—Morgan Sports Center.

(a) Non-profit applicants, who hold a tax exempt certificate as defined within the Internal Revenue Code, for a permit pursuant to section 15-40(c) of this chapter for reservation of the Morgan Sports Center outside the sports fields, may submit an application for a permit to sell, serve and allow consumption of beer and wine at the special event for which the center is being reserved. An alcohol beverage permit is required for each separate event. Such a permit may be obtained by applying to the city using an application form accompanying the event reservation application.

(b) To apply, the applicant must be an authorized agent or officer of the non-profit tax exempt agency. The event for which an alcohol beverage permit may be granted must be a group activity as defined within section 15-40(c) of this chapter and proposed for a duration of not less than three (3) days.

(c) The city manager shall have the authority to determine whether or not to grant an alcohol beverage permit. In considering whether or not to grant a permit, the city manager shall consider the following factors:

(1) The nature, purpose and duration of the proposed use of the center;

(2) The extent of interference with other simultaneous users of or events at the center;

(3) The existence of other scheduled events at the center;

(4) The probable frequency of requests for such a permit, if the application is approved; and

(5) Such other factors as will result in a fair and equal opportunity to make such use of the center.

(d) Once an alcohol beverage application is approved, but before a permit is issued, a cleanup and repair deposit shall be required of the applicant. Expenses incurred by the city for cleanup and repair for damage resulting from the event will be deducted from the deposit and the balance, if any, returned to the applicant within thirty (30) days of final cleanup and repair of damages.

(e) Upon approval of the alcohol beverage permit, notice of the approval shall be published, at the expense of the permittee, in a newspaper of general circulation in the city once, at least five (5) days prior to the date of the event, giving the dates and times of the permitted use.

(Ord. No. 03-12-CC, § 6, 7-7-03)

Sec. 15-66. Same—Joe's Bayou Boat Landing.

(a) Any person utilizing the Joe's Bayou Boat Ramp is allowed to transport unopened beer and wine containers through the boat ramp area to and from a boat or vehicle.

(b) Disposing of empty beer and wine containers properly, in trash receptacles provided by the city, is permitted.

(Ord. No. 119.2, § 5, 5-15-89; Ord. No. 03-12-CC, § 3, 7-7-03)

Sec. 15-67. Enforcement.

(a) *Ejectment.* City or contract employees designated by the city manager shall have the authority to eject from the park any person acting in violation of this article.

(b) *Seizure of property.* City or contract employees designated by the city manager shall have the authority to seize and confiscate any property, thing or device in the park used in violation of this article.

(Ord. No. 119.2, § 6, 5-15-89; Ord. No. 03-12-CC, § 4, 7-7-03)

Sec. 15-68. Penalty.

(a) *Misdemeanor offense.* Any person violating the provisions of this article is guilty of an offense and shall be punished by a fine not exceeding five hundred dollars ($500.00) or imprisonment for a period not exceeding sixty (60) days or by both such fine and imprisonment. Each day a violation of this article continues is a separate offense.

(b) *Civil infraction.*

(1) Alternatively, a citation may be issued to any person violating the provisions of this article. In such circumstances, the violation shall be deemed a civil infraction.

(2) Any person to whom a citation is issued shall pay the fine by the designated date or appear in county court at the time, date, and location designated in the citation. Any person requesting a hearing in county court waives the right to pay the minimum civil penalties. Penalties shall be in addition to court costs established by statute.

(3) Minimum civil penalties for a violation of section 15-63. Alcoholic Beverages Prohibited:

First violation$100.00

Second violation$200.00

Third or subsequent violation$500.00

(Ord. No. 119.2, § 7, 5-15-89; Ord. No. 03-12-CC, § 5, 7-7-03; Ord. No. 12-09-CN, § 8, 1-7-13)

Sec. 15-69. Reserved.

ARTICLE IV. FLAG WARNING SYSTEM

Sec. 15-70. Flag warning system at city beaches.

A flag warning system is hereby adopted by the city council.

(1) All beaches within the city, and access points to beaches leading to the Gulf of Mexico within the city, shall display a sign informing the public of the beach flag warning system, and hours lifeguards are on duty and notification that when lifeguards are not on duty swimmers shall swim at their own risk. The sign shall not be less than twenty-four (24) inches wide and thirty (30) inches long.

(2) Beach vendors and contractors and other governmental entities are encouraged to post the beach flag warning system sign in a prominent place at their place of business. The sign shall be in color and not less than twenty-four (24) inches wide and thirty (30) inches long.

(3) Beach lifeguards at beaches shall post the appropriate flags depicting current conditions at each designated beach from the second Saturday in March through the second weekend in October. Warning flags will be raised when lifeguards are on duty and actively guarding and will be lowered when lifeguards leave the beach daily.

(Ord. No. 22-05-CC , § 3, 4-4-22)

Sec. 15-71. Enforcement of beach flag warning system.

(1) The city manager, city manager's designee, or the Okaloosa County Sheriff shall have the authority to declare that a state of emergency exists and order the posting of double red flags prohibiting entry into the water. This shall apply to all city beaches and beach access ways.

(2) Following a declaration of a state of emergency for any portion of any water body in the city and the posting of double red flags prohibiting entry into the water, failure to comply with directions of lifeguards or law enforcement officers shall be a violation of F.S. § 843.02, or other applicable statute. Those persons surfing as defined herein with a surfboard attached to the surfer by a leash are exempt from this article.

(3) No person, firm, corporation or other legal entity except a lifeguard or other person actually engaged in a rescue attempt shall swim or bathe in violation of an order given pursuant to this section.

(4) Sections 15-70 and 15-71 may be enforced pursuant to any method authorized in law or equity, including but not limited to enforcement pursuant to section 1-9, City Code of Ordinances.

(Ord. No. 22-05-CC , § 3, 4-4-22)

ITEM # 2023-6580

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: Action Item
AGENDA OUTLINE NUMBER: 4.I.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney

DATE: May 10, 2023

SUBJECT: Harbor Carrying Capacity Study- Harbor Capacity Steering Committee Final Recommendations and Prioritized List

I. BACKGROUND: Over the past three (3) years the City has worked in conjunction with the U.S. Army Corps of Engineers (USACE) to complete the Destin Harbor Capacity Study. The data collection, analysis and reporting is complete. The USACE presented on April 10, 2023, and May 2, 2023, the Draft report to the Harbor Capacity Study Steering Committee (HCSSC) for review and their recommendations about the report to City Council. City Council reviewed the report and considered the HCSSC recommendations. At the City Council workshop on May 4, 2023, Council asked Staff to propose priority levels for the recommendations to help focus the City's efforts towards implementing the recommendations.

II. DISCUSSION: At the May 10, 2023 Harbor Capacity Steering Committee meeting, the Committee approved to recommend Council approval of the **attached Final Recommendations** and **Prioritized List** for the Harbor Carrying Capacity Study.

Note: The existing moratorium on livery vessels will expire on June 30, 2023 if no action is taken to extend or replace it. In order to be extend the moratorium without it lapsing, the City Clerk would need to advertise an extension or replacement ordinance for first reading on June 5, 2023, and for second reading on June 20, 2023. If the Council desires that the existing moratorium lapse, then no action is needed.

With respect to the moratorium, the Committee made the following recommendation:
*Motion to recommend to the city council to enact an **8-year livery vessel moratorium** to allow time for further studies to be conducted to move and/or widen the navigable channel to provide property owners with the ability to expand their dockage as well as provide a balance of availability of commercial slips for other industries in the Destin Harbor.*

A. Link to Strategic Goals / Objectives: #2. A green and sustainable environment
#3. Improve mobility and connectivity
#4. Enhanced quality of life and safety for families
#5. Economic development and revitalization
#6. Effective, efficient, and aesthetically pleasing infrastructure

B. Effect on Budget (EOB): The study was budgeted and paid for in partnership with the USACE.

C. Level of Service (LOS): Any change in regulations that change how property and business owners or users interact with the Harbor may have positive or negative impacts to access, operations, and overall perception of the Harbor depending on the individual user.

D. Legislative Sponsor:

III. CONCLUSION:

IV. RECOMMENDED MOTION: I move that the City Council approve the **attached Final Recommendations** and **Prioritized List** for the Harbor Carrying Capacity Study.

Additionally, I move to direct the City Land Use Attorney to prepare an ordinance establishing an 8-year moratorium on livery vessels and to direct the City Clerk to advertise the moratorium for first reading on June 5, 2023.

Attachments:

1. HCSSC Final Prioritized Recommendations

ITEM # _____

HARBOR CAPACITY STUDY STEERING COMMITTEE

Final Recommendations

CITY COUNCIL: May 15, 2023

TO: City Council

THRU: Lance Johnson, City Manager
Louis Zunguze, Community Development Director
Kimberly Kopp, City Land Use Attorney

FROM: Harbor Capacity Study Steering Committee

DATE: May 11, 2023

SUBJECT: **Harbor Capacity Study Steering Committee Final Prioritized Recommendations**

FINAL PRIORITIZED RECOMMENDATIONS:

Priority 1 Recommendations:

- **Motion to recommend to the city council to direct staff to install petroleum absorption in stormwater runoff that is diverted into the Destin Harbor from US Hwy 98. Passed 4-0.**

  Study Objective, Recommendation, or Management Measures:
  Objective 2: Promote Environmental Health of Harbor and Surrounding Waterways

- **Motion to recommend to the city council that a CAP Section 107 study be conducted with the Harbor Capacity Study data to further understand the amount and demographics of the slips available in the Destin Harbor along with adjusting the location and size of the navigable channel and ecological benefit of flushing the harbor with the sholes dredged to accommodate the modified channel's location; and using the BP Triumph funds where it can possibly be used. Passed 4-0**

  Study Objective, Recommendation, or Management Measures:
  Objective 3: Promote Economic Development of Businesses Operating Along the Harbor

  Recommendation 10: C5. Optimize slip configurations in the Harbor based on user demand and improving slip usage efficiency.

Recommendation 12. Multi - Objective Recommendation: Navigational Improvements Investigation Under Continuing Authorities Program

This recommendation cuts across all three strategic objectives of public safety, environmental health and economic development of the study area. Throughout this technical assistance study, measures of navigational improvements were raised during public meetings and the planning process. It was communicated that further investigation is required for alterations to the existing navigation channel. Under the Continuing Authorities Program (CAP) USACE is authorized to plan, design, and construct small scale projects under existing project authority from Congress. Local governments and agencies seeking assistance may request USACE to investigate potential water resources issues that may fit a particular authority. A CAP project is conducted in two phases: a feasibility phase and a design and implementation phase. These two phases are cost-shared between the federal government and the City of Destin. The maximum federal limit is $10 million per project.

The Section 107 Small Navigation Improvements of the Rivers and Harbors Act of 1960, as amended, is the authority that allows USACE to plan, design and construct small projects for commercial navigation purposes such as channels, breakwaters, and jetties to ensure safe and efficient use of the nation's navigable waterways. Pursuing the CAP Section 107 is recommended to the City of Destin.

Management Measure C5: Optimize slip configuration in the Harbor based on user demand and to improve slip usage efficiency

- **Motion to recommend to the city council to enact an 8-year livery vessel moratorium to allow time for further studies to be conducted to move and/or widen the navigable channel to provide property owners with the ability to expand their dockage as well as provide a balance of availability of commercial slips for other industries in the Destin Harbor. Passed 4-0**

Study Objective, Recommendation, or Management Measures:

Objective 1: Promote Safety and Enjoyment of Local Waterways

Recommendation 3: A9, A10. Revisit regulations on issuing vessel permits to minimize over issuance, in combination with regulating livery vessel traffic operations to ensure each livery vessel is properly registered.

Recommendation 12. Multi - Objective Recommendation: Navigational Improvements Investigation Under Continuing Authorities Program

This recommendation cuts across all three strategic objectives of public safety, environmental health and economic development of the study area. Throughout this technical assistance study, measures of navigational improvements were raised during public meetings and the planning process. It was communicated that further investigation is required for alterations to the existing navigation channel. Under the Continuing Authorities Program (CAP) USACE is authorized to plan, design, and construct small scale projects under existing project authority from Congress. Local governments and agencies seeking assistance may request USACE to investigate potential water resources issues

that may fit a particular authority. A CAP project is conducted in two phases: a feasibility phase and a design and implementation phase. These two phases are cost-shared between the federal government and the City of Destin. The maximum federal limit is $10 million per project.

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Management Measure A9: Revisit regulations on issuing permits

Management Measure A10: Regulate livery vessel traffic operations

- **Motion to include under Objective 1, recommendation #1 – *Install better define channel markers equipped with "NO MOORAGE" signs* – to add a "no wake" signs on the bridge along with the current recommendation from USACE. Passed 4-0**

  Study Objective, Recommendation, or Management Measures:
  Objective 1: Promote Safety and Enjoyment of Local Waterways

  Recommendation 1: A1. Install better defined channel markers equipped with "NO MOORAGE" signs.

  Management Measure A1: Better defined/additional channel markers

- **Motion to include under Objective 1, recommendation #5 – *Create a Destin safety video and implementation strategy to cover boating, traffic safety, and boating under the influence, in combination with the Coast Guard Auxiliary/Nonprofits conducting vessel inspection training* - to direct staff to review the Watersports Coalition pontoon safety video with recommendations as soon as possible; to add more trash cans along the harbor and Norriego Point to prevent trash from being thrown into the harbor; and pushing forward with as Fuel Contingency Plan for all fuel facilities and certain businesses in the harbor. Passed 4-0**

  Study Objective, Recommendation, or Management Measures:
  Objective 1: Promote Safety and Enjoyment of Local Waterways

  Recommendation 5: A6, B8. Create a Destin safety video and implementation strategy to cover boating, traffic safety, and boating under the influence, in combination with the Coast Guard Auxiliary/Nonprofits conducting vessel inspection trainings.

  Management Measure A6: Creation of Destin-specific safety video to cover boating/traffic safety and boating under the influence

  Management Measure B8: Coast Guard/Nonprofits conducting vessel inspection training

- **Motion to include under Objective 3, recommendation # 10 – *Optimize slip configurations in the harbor based on user demand and city needs to improve slip usage efficiency* – that for any new dock construction or modification that a number of transient slips council deems appropriate be included in any commercial docks. Passed 4-0**

  Study Objective, Recommendation, or Management Measures:
  Objective 3: Promote Economic Development of Businesses Operating Along the Harbor

  Recommendation 10: C5. Optimize slip configurations in the Harbor based on user demand and improving slip usage efficiency.

  Management Measure C5: Optimize slip configuration in the Harbor based on user demand and to improve slip usage efficiency

- **Motion to recommend to the city council to keep the current committee in place as a monitoring agency to evaluate the effectiveness of the recommendations that the City Council ultimately decides to put in place. Passed 4-0**

- *New recommendation from the May 10, 2023 HCSSC meeting:* **Motion to recommend to City Council to establish a new City Position for a Harbor Master to help with compliance and enforcement of City regulations as well as County and State water regulations to the extent possible and to have Staff work with the Committee and the Harbor and Waterways Board to develop the roles and Responsibilities. Passed 4-0**

Priority 2 Recommendations:

- **Motion to recommend to the city council to have the city reach out to the county to determine the feasibility of creating a county-wide livery vessel moratorium. Passed 4-0**

  Study Objective, Recommendation, or Management Measures:
  Objective 1: Promote Safety and Enjoyment of Local Waterways

  Recommendation 3: A9, A10. Revisit regulations on issuing vessel permits to minimize over issuance, in combination with regulating livery vessel traffic operations to ensure each livery vessel is properly registered.

  Management Measure A9: Revisit regulations on issuing permits
  Management Measure A10: Regulate livery vessel traffic operations

- **Motion to include under Objective 1, item #3 – *Revisit regulations on issuing vessel permits to minimize over issuance, in combination with regulating livery vessel traffic operations to ensure livery vessels are properly registered* – to add state's definitions for livery, which includes boating clubs, kayaks and Paddleboards, bareboat charters, and peer-to-peer boat rentals. Also, to adopt some Okaloosa**

County regulations which includes requiring physical location/dock for livery, requiring chase vessel, increasing employee training requirements, requiring liveries to attend the Okaloosa County Pre-Season Watersports Meeting held by the county, increasing the rental customer operating requirements, adopting the vendors use of wristbands, and include the news FWC standards to include renter attestation checklist and insurance to cover renters. **Passed 4-0**

Study Objective, Recommendation, or Management Measures:
Objective 1: Promote Safety and Enjoyment of Local Waterways

Recommendation 3: A9, A10. Revisit regulations on issuing vessel permits to minimize over issuance, in combination with regulating livery vessel traffic operations to ensure each livery vessel is properly registered.

Management Measure A9: Revisit regulations on issuing permits

Management Measure A10: Regulate livery vessel traffic operations

Management Measure A11: Boater's safety courses (not video)

Priority 3 Recommendations:

- **Motion to recommend to the city council to have the city work with the county and the industry in reaching out to the National Park Service to determine their Crab Island regulatory guidelines and timelines and how the city, county, and industry can be involved in the regulatory process. Passed 4-0**

  Study Objective, Recommendation, or Management Measures:
  Objective 2: Promote Environmental Health of Harbor and Surrounding Waterways

- **Motion to include under Objective 2, recommendation #6 – *Incorporate a more robust water quality monitoring system in the harbor* – to have the city work with the Choctawhatchee Basin Alliance and/or city staff to conduct water testing in the harbor. Passed 4-0**

  Study Objective, Recommendation, or Management Measures:
  Objective 2: Promote Environmental Health of Harbor and Surrounding Waterways

  Recommendation 6: B9. Incorporate a more robust water quality monitoring system in the Harbor.

  Management Measure B9: Incorporate a more robust water quality monitoring system in the Harbor.

- **Motion to include under Objective 3, recommendation # 10 – *Optimize slip configurations in the harbor based on user demand and city needs to improve slip usage efficiency* – that for any new dock construction or modification that a**

number of transient slips council deems appropriate be included in any commercial docks. Passed 4-0

Study Objective, Recommendation, or Management Measures:
Objective 3: Promote Economic Development of Businesses Operating Along the Harbor

Recommendation 10: C5. Optimize slip configurations in the Harbor based on user demand and improving slip usage efficiency.

Management Measure C5: Optimize slip configurations in the harbor

- **Motion to recommend under Objective 3, recommendation #11 – *Implement comprehensive parking strategies to reassess current parking lot usage to optimize current available parking* – to analyze the current shared parking for the businesses to determine any overlap. Passed 4-0**

  Study Objective, Recommendation, or Management Measures:
  Objective 3: Promote Economic Development of Businesses Operating Along the Harbor

  Recommendation 11: C6. Implement Comprehensive Parking Strategies to reassess existing parking lot usage to optimize current available parking.

  Management Measure C6: Implement Comprehensive Parking Strategies to reassess existing parking lot usage to optimize current available parking.

ITEM # 2023-25

CITY OF DESTIN

AGENDA ITEM

COUNCIL MEETING DATE: May 15, 2023
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.J.

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: Announcements

I. BACKGROUND:

II. DISCUSSION:

- **A. Link to Strategic Goals / Objectives:**
- **B. Effect on Budget (EOB):**
- **C. Level of Service (LOS):**
- **D. Legislative Sponsor:**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

None