



**AGENDA
PARKS & RECREATION COMMITTEE
MEETING
DESTIN CITY HALL ANNEX COUNCIL CHAMBERS
TUESDAY, JANUARY 25, 2022**

- 1. CALL TO ORDER**
- 2. ATTENDANCE AND INSTRUCTIONS**
- 3. APPROVAL OF MINUTES**
 - A) September 28, 2021**
 - B) October 26, 2021**
- 4. OLD BUSINESS**
 - A) Park Inspections**
 - B) Annual Report and Updated Workplans for 2022**
- 5. NEW BUSINESS**
 - A) Councilman Wagner's request to address City Park hours of operation**
 - B) Kohltan Memorial**
 - C) Tree's for Arbor Day 2022**
 - D) Royal Melvin Sign / Education Signs**
- 6. COMMITTEE MEMBER COMMENTS/QUESTIONS**
 - A) Nikki Johnson**
 - B) Brian Lieveld**
 - C) Daniella Piper**
 - D) Leslie Schmidt**
 - E) Matthew Sweetser**
 - F) Barbara Telford**
 - G) Sandy Trammell**
- 7. STAFF REPORTS**
 - A) Park updates**
- 8. COMMENTS FROM THE AUDIENCE**
- 9. NEXT MEETING DATE: February 22, 2022**
- 10. PUBLIC COMMENTS** (Comments from the public on any matters considered at the meeting, or on any matters not on the agenda)

If a person decides to appeal any decision made by the City Council, committee, board, panel, or agency with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she will may need to ensure that a record of the verbatim record of the proceedings is made, which record includes the testimony and evidence upon the appeal is to be based.

"Persons with disabilities who require assistance to participate in this meeting are requested to notify the Public Services Office 850/837-4242 at least 48 hours in advance".

**MINUTES OF THE
PARKS & RECREATION COMMITTEE
MEETING DESTIN CITY HALL BOARDROOM
SEPTEMBER 28, 2021 MEETING - 4:00 PM**

1. CALL TO ORDER:

Chairwoman Trammell called the meeting to order at 4:00 p.m. on Tuesday, September 28, 2021, in the Destin City Hall Annex Chambers with the Pledge of Allegiance immediately following.

2. ROLL CALL:

<u>Members Present</u>	<u>Member Absent</u>	<u>Staff Present</u>
Sandy Trammell	Brian Liesveld	Kim Montgomery City Clerk
Nikki Johnson		Lisa Firth Recreation Director
Matthew Sweetser		Joe Bodi, Engineering Assistant II
Danielle Piper		
Barbara Telford		
Leslie Schmidt (in @ 4:15)		

*** Motion to change the Order of the Day was made by Chairwoman Trammell with Committee member Piper providing the second. The following changes were made:**

- **Remove Item 5A from the agenda**
- **Move Item 5B to be addressed first.**

The motion passed 4-0, with Committee member Schmidt was not present at the time of the vote.

**3. APPROVAL OF MINUTES:
July 27, 2021**

Motion to approve the July 27, 2021, minutes as written was made by Committee member Johnson with Committee member Piper providing the second. The motion passed 4-0, Committee member Schmidt was not present for the vote.

5. NEW BUSINESS:

➤ **Pompano Street Easement/Beach Access at Crystal Sands Condominium**

Mr. Bodi briefly explained the proposal that Crystal Sands Condominium is wanting in order to add a new pool, pool house and additional parking. Adding that they have countered their original offer by adding an additional 33-feet of shoreline to the east access. However, the city would still lose the original Pompano Beach Access and it's view corridors. And currently,

the property is in compliance and consistent with Comprehensive Plan Policies 1-1.1.4, Scenic Vistas and Waterfront Views, 6-1.4.3: Apply Site Design Promoting Coastal Community Character for view corridors, and Policy 7-1.2.5: Vertical Open Space and Scenic Vistas. In conclusion, although the city would gain additional 33-feet of linear beach shoreline to the east, which is more than what it currently enjoys, it would lose a beach access location. Therefore, staff does not recommend the proposed swap because it is not consistent with the Comprehensive Plan Policies, as mentioned.

Chairwoman Johnson made the motion to recommend City Council disapprove the request with Committee member Piper providing the second.

In discussion, Committee member Johnson stated that she still stands on her concerns from the last meeting where she addressed if this request is given and it does not follow the Comprehensive Plan, then this one exemption opens the city for multiple requests for people wanting to do something that is not align with the Comprehensive Plan.

Committee member Piper asked if the referendum that was recently passed would impact the access. According to Mr. Bodi, it would not since that this initial request was received prior to that referendum.

The motion passed with a unanimous vote of 5-0.

6. OLD BUSINESS:

A) Park Inspections

The members discussed their timeline to get their park inspection done and turned in before the next upcoming tourist season begins. As well as deciding on a certain time each year to perform them and turned in so staff can get the necessary work orders performed prior to the next busy season. There also was a discussion regarding the need to inventory the trees that have dedicated plaques at the base and how it would help staff with the task.

B) Work Plans

The members discussed their work plan items and the goals and measurable outcomes to accomplish them. Mrs. Firth suggested picking one item to work on for the 21-22 year.

7. COMMITTEE MEMBER/STAFF COMMENTS:

• Committee member Johnson –

Committee member Johnson briefly spoke of how she may be able to get out and access Norriego Point Park for its inspection now that the tourist season has slowed. She also asked

about the surveyors that she has seen in her neighborhood recently and what the plan is for the boardwalk at Mattie Kelly Park & Nature Walk. According to Mrs. Firth, the State is surveying for the future improvements to the area for the grant, in order to determine the boundaries of the wetlands.

- **Committee member Piper –**
 - **Power Point Presentation- Murals**

Committee member Piper showed a brief Power Point Presentation about how murals create a big impact on communities and can be budget friendly. She suggested involving students from Destin High School and Middle School students. And spoke of how murals can beautify the local parks by decorating the hard surfaces.

She also spoke of how the Destin Garden Club has agreed to assist the city at no charge to help beautify the parks with native plants.

- **Committee member Schmidt –**
 - **Destin Cemetery**

Spoke of the need to get her facts together on what can and cannot be done to improve the landscaping. Mrs. Firth spoke of how they would need to get a hold of Mr. Wagner's plan and, Mrs. Santucci, who is a certified arborist, is scheduled to attend the October meeting to address the miniature single trunk crepe myrtles and if they can be planted in certain areas.

- **Committee member Telford –**
- **Chairwoman Trammell –**

➤ **Staff Comments:**

Mrs. Firth explained that the Capt. Royal Melvin Park is still delayed and behind schedule and it now looks like it will not be finished by February. She further added that staff is scheduled to meet with the contractor tomorrow, and she will provide an update at the October meeting.

The Nancy Weidenhamer Dog Park updates are finished, and it looks really good. She also mentioned that there are seven dying pines that will be removed and replaced with oak trees. She also spoke of how the repair and replacement budget funds are being scrutinized by the new Finance Director so that the Community Center and the Morgan's Sport Center can get funded for some necessary repairs.

Committee member Johnson asked about the funds for Clement Taylor Park Renovations. According to Mrs. Firth the funds were reallocated by the Federal Government for Covid Relief but not taken away. And the Grants Manager will provide her with an update when he can.

Norriego Point Park is delayed because of the road issues with private property between it and the park. Ad for Ordinance 21-23-CN

- **Public Comment:** None
- **Next meeting:** August 24, 2021

ADJOURNMENT:

Having no further discussions, the meeting adjourned at 5:15 PM.

Adopted and approved this _____ day of _____ 2021.

Sandy Trammell, Chairwoman

Kim Montgomery, Deputy City Clerk

**MINUTES OF THE
PARKS & RECREATION COMMITTEE
MEETING DESTIN CITY HALL BOARDROOM
OCTOBER 26, 2021 MEETING - 4:00 PM**

1. CALL TO ORDER:

Chairwoman Trammell called the meeting to order at 4:00 p.m. on Tuesday, October 26, 2021, in the Destin City Hall Annex Chambers with the Pledge of Allegiance immediately following.

2. ROLL CALL:

Members Present

Sandy Trammell
Nikki Johnson
Matthew Sweetser
Danielle Piper
Brian Liesveld
Leslie Schmidt

Member Absent

Barbara Telford

Staff Present

Kim Montgomery City Clerk
Lisa Firth Recreation Director
Steven O'Connor
Daniel Butler

3. APPROVAL OF MINUTES:

No minutes were approved at this meeting as they were never loaded in the packet.

5. OLD BUSINESS:

A) Work Plans/Annual Report

The members briefly discussed finalizing their work plan items and their goals and measurable outcomes to accomplish them.

Committee member Piper moved to accept the committee's work plan item of Beautifying City of Destin Parks with Committee member Johnson providing the second.

Committee member Sweetser asked if there is an ordinance against murals in the city. According to the Chairwoman, no, it's for certain types of signage. According to Committee member Piper, she has spoken with staff and there is an ordinance that is being worked on to allow murals. Noting she does not know how long it will take to get it finalized.

The motion passed with a 5-0 vote.

6. NEW BUSINESS:

➤ Planning Areas and Planning Area Intent Statements

According to Mr. O'Connor, as part of the more extensive Land Development Code (LDC) rewrite effort, staff began to evaluate the Comprehensive Plan, specifically evaluating the Future Land Use Map (FLUM) and its impacts on development with clear, manageable, and up-to-date policies in order to bring both the Zoning Map and the FLUM into alignment with each other. In addition, as part of this review, Staff embraced the concept of Planning Areas, rather than assigning specific future land use designations, which encompasses a much broader vision. This vision will help facilitate the development of thoughtful guiding policies for the various Planning Areas. And the effort was started in previous Comprehensive Plan Updates but was never finalized and the Planning Areas will focus on efforts to develop a broader vision for the Comprehensive Plan and FLUM, as well as help guide policies and decisions concerning growth within Destin. They will also allow for objective analysis for compatibility by area rather than specific lots. As part of this rewrite, staff is proposing eight (8) total planning areas across Destin. Each presents its own varying uniqueness, challenges, and opportunities.

Mr. O'Connor provided the members with the eight areas, as depicted on the map and their descriptions.



The Village

The Village Planning Area intends to primarily provide a low-density, healthy, safe, family friendly environment that promotes a high quality of life. The Village should be where residents and visitors enjoy the activities and amenities associated with living in Destin through a connected network of multi-modal streets and paths leading to destinations within and outside the Village. To accomplish this, the city shall; establish development standards such as appropriate dwelling density maximums based on current development patterns and needs of future growth, ensure an orderly transition from low-density uses to higher density residential uses, and limit commercial uses to maintain, improve,

and protect the parks, beautiful white sand beaches, emerald-green waters, and other natural resources.

There was a brief discussion regarding RV parks and how they fit in certain zoning districts of The Village as well as grandfathering in the ones that are already in place. A discussion regarding multimodal aspects for different types of transportation use also took place and Mr. O'Connor explained how staff is working towards creating a Design Manual and removing them from the LDC and implement them into the Design Manual.

The Harbor

The Harbor Planning Area (the "Harbor") intends to support a festive marketplace that fits the city's moniker as the "World's luckiest fishing village." The appropriate commercial, mixed-uses, and long-term residential uses should support the Destin fishing and recreation industries to draw visitors and residents alike. Public pedestrian shoreline and harbor boardwalk access should be planned, encouraged, and developed to foster a free-flowing festive feel of the area that benefits all users of the North and South Harbor. Efforts to implement and grow a connected and safe multi-modal transportation network within and to the Harbor Planning area should continue through innovative transportation options and creative urban design.

Holiday Isle

The Holiday Isle Planning Area intends to support and maintain a mix of short and long-term residential accommodations for residents and visitors alike, with low to high-density residential and mixed uses. The range of densities found in Holiday Isle presents a perfect opportunity for the city to cultivate and implement a safe and accessible multi-modal transportation system connected to the rest of Destin. Also, due to the unique water-based recreational opportunities of Holiday Isle, the city shall protect, preserve, and expand, when possible, existing natural and recreational resources.

Gulf Resort

The Gulf Resort Planning Area intends to be a world-class resort district with uses ranging from small condominium complexes to high-rise hotels and supporting dining, commercial and retail services. Development within the Gulf Resort area should provide residents and visitors the ability to come and experience everything Destin offers through a well-developed and connected multi-modal network without having to predominately rely on their personal automobile to get around. In addition, design standards should be developed to focus on providing a sense of place deserving of a renowned residential and resort destination. The city should also develop programs or incentives to increase public beaches and access in this area.

Town Center Commons

The Town Center Commons Planning Area intends to be the city's and region's residential, cultural, institutional, and services center. The residents and employees of Destin should be able to conduct all their daily business here while also finding a place for relaxation and recreation. The Town Center Commons should also afford residents and visitors alike the ability to attend events and activities that showcase the local arts, culture, and community values. To accomplish this, the Town Center Commons should provide a range of uses from higher-density residential, to mixed-use development,

and gathering places for residents and visitors, while also being pedestrian-scaled with accessible multi-modal corridors leading to the city's surrounding areas. In addition, the city should collaborate with Okaloosa County to align future development in the areas directly adjacent to the city's jurisdiction.

There was a discussion about how the term Town Center Commons was implemented.

Crystal Beach

As one of the main gateways into Destin, The Crystal Beach Planning Area intends to highlight all that Destin has to offer from a quality commercial corridor along Highway 98 through the family-friendly vacation destination and single-family neighborhoods to the White Sand Beaches of Crystal Beach. Given the inherent conflict between long-term residents and short-term visitors, the city should strive to balance the needs of these evolving and prevailing uses of Crystal Beach. Therefore, the city shall preserve and promote the single-family character of the established neighborhoods while providing the residents and visitors with access to amenities needed for everyday living. To accomplish this, the city should ensure the Crystal Beach area is supported by low-intensity mixed-use development at appropriate intersections of streets along Scenic Hwy 98, while keeping commercial development focused on properties directly adjacent to or accessible from Hwy 98 and protect the single-family non-short-term rental zones in the area. The city shall also develop and incentivize all efforts to expand public beach and access by encouraging low-intensity commercial and mixed-use development and redevelopment of single or multi-family units south of Scenic Hwy 98. Developing pedestrian scale multimodal infrastructure should also be a priority of the city to reduce the vehicle and pedestrian conflicts along the streets within Crystal Beach.

Henderson Beach

The Henderson Beach Planning area intends to preserve and highlight the natural ecosystem of the Emerald Coast while also protecting the largest public access beach in the Destin area. The city should make all efforts to maintain the ecosystem to mitigate the impact on the park. A partnership between Park Staff and the city should be fostered to help city Staff and the development community understand how encroachment affects the park and the species it supports. The partnership should focus on maintaining, expanding when possible, and protecting the flora and fauna of Destin's last undeveloped area.

Staff coordinated with the Florida Division of Recreation and Parks Staff to develop this statement.

Mr. O'Connor explained that even though this is a State Park, the park property was actually leased for 50-years and the lease is due to come up in about 12-years. He spoke of how this property is a jewel in the city that hopefully everyone would want to maintain and keep it. Additionally, Mr. O'Connor spoke of meeting with the State Park Manager, who reviewed and agreed to the language.

The Airport

The Airport Planning Area intends to provide and facilitate the continued use of General Aviation at the Destin Executive Airport at current and projected use levels while planning for future airport growth within its present boundaries. To accomplish this, The Airport Planning Area should align with the Destin Executive Airport's Airport Layout Plan as adopted and periodically updated. In

addition, a collaborative program between airport, staff, city staff, the development community, and residents should be developed, encouraged, and maintained to mitigate encroachment issues from development upon the airport and aviation uses upon surrounding areas.

Mr. O'Connor explained that this portion was sent to the Airport Manager who provided additional feedback and the statement was adjusted with that feedback and ultimately, they were good with the final statement. He also informed the members that staff will go back and refine what was discussed here as well as the input received from other boards and committee members and once they've gotten all that input and it's been incorporated, staff will take it back to the LPA for additional discussion and a recommendation to City Council for their consideration.

Chairwoman Trammell stated that she feels the Airport Committee should be revived to discuss issues that come up. Mr. O'Connor replied that is why the statement, *"A collaborative program between airport, staff, city staff, the development community, and residents should be developed, encouraged, and maintained to mitigate encroachment issues from development upon the airport and aviation uses upon surrounding areas."*

➤ **Wayfinding Master Plan & Planning Area Project Update – Daniel Butler**

- Goal/Objectives of the Wayfinding Program
- Wayfinding Map & Concept Signage
- Planning Areas
- Discussion
- Next Steps

Goals & Objectives:

- Define a Sense of Place
- Highlight Destinations
- Enhance the City's Economic Brand
- Traffic Control & Parking Identification
- Consistency & Sense of Organization



The Chairwoman suggest that the anchor for the village be changed to something else that is more relatable to that part of the city, such as an Oak. And, she would like to see the street signs numbered at the major intersections in the City to help visitors find their way around better.

Components of a Wayfinding Master Plan

- **Gateway and Area Identification**
 - Gateways and area signage alert travelers that they have arrived in the city or neighborhood

DRAFT

- **Vehicular Wayfinding**
 - Direct Visitors to areas of interest from major transportation arteries
- **Street Identity**
 - Identifies popular locations by using support signs, public art, and banners
- **Pedestrian Wayfinding**
 - Navigate people who are walking to different places within the city.
- **Information Kiosks**
 - Provides notices, maps, and event information to residents and visitors.





FDOT Programs Available for Hwy 98

- Community Wayfinding Signs
- Community Aesthetic Features
- Gateway Signage

Current FLUM v. Planning Areas

- Current FLUM not conducive to compatibility or appropriate growth patterns
 - Acts like a zoning map rather than a vision
 - Stifles growth, and creates a sense of “negotiated” development
- Planning Areas
 - Captures the unique characteristics of an area
 - Helps focus planning efforts and drive policy
 - Ensures change is compatible or acceptable

Committee member Sweetser asked who exactly are we putting these signs out for? According to Mr. Butler, they are for residents, tourists, and business owners. Committee member Sweetser stated he feels that this is more marketed to tourists and this town is not Disney World.

Mr. O’Connor added that they are for everyone. But when the city swells to 100K+, they need to be moved to the points of interest they want to get to in the city.

There was a general consensus by the members that they don’t want tourists to start wandering to the residential areas any more than they already do and when presented to City Council, for staff explain to them that there was a consensus is to not to put out signage for the Village planning areas.

According to Committee member Piper, she agrees that the sign for Clement Taylor Park needs updating but she does not want any directional signage on Hwy 98 informing the public of it’s the location.

7. COMMITTEE MEMBER/STAFF COMMENTS:

- **Chairwoman Trammell** – Informed the members that everyone needs to sign their Code of Ethics statement. She also spoke of Council member Schmidt’s injury at Dalton Threadgill Park and what can be done to ensure something like that never happens again.

According to Mrs. Firth, it happened at a time when there was a lot of rain that caused washouts.

And lastly, the Chairwoman wants to have additional conversation when they meet again in January about the Harbor Lane sidewalk to the water and the platform and stairs that was not included in the budget.

➤ **Staff Comments:**

Mrs. Firth explained that the Clement Taylor Park is still delayed because the funds were reallocated by the Federal Government for Covid Relief. Adding that she is looking into getting funds for just the bathrooms to be redone. She then suggested that the committee adopt the park to ensure improvements. She also spoke of how the sign was originally made by the Hines and would like to have it saved and refurbished.

- **Public Comment:** None
- **Next meeting:** January 25, 2022

ADJOURNMENT:

Having no further discussions, the meeting adjourned at 6:50 PM.

Adopted and approved this _____ day of _____ 2021.

Sandy Trammell, Chairwoman

Kim Montgomery, Deputy City Clerk

Parks and Recreation Committee
Annual Report and 2022 Work Plan
January 25, 2022

The Committee is comprised of 7 members, each serving four- year terms consecutive with that of the Councilor making the nomination. A new Committee chair is elected by the committee members every even-numbered year in May.

Current Members: Sandy Trammell, Chair

Matthew Sweetser, Vice-Chair

Daniella Piper

Nikki Johnson

Brian Liesveld

Barbara Telford

Leslie Schmidt

We meet on the 4th Tuesday of each month at 4:00pm in the City Annex. A common practice for the Parks and Rec committee is to not meet in November and December as those dates often fall on holidays and being late in the month, there is little time to reschedule.

Our **Staff Liaison** is Lisa Firth, Rec. Director along with Code Enforcement and Public Services (ROW's)

Mission Statement: The Parks and Recreation Committee's purpose is to review parks/recreational facilities level of service. The Committee's Objectives shall be based upon implementation of the City's Comprehensive Plan and Land Development Codes *while forwarding the vision set by the City Council.*

Committee Objectives: Currently, The parks and Recreation Committee's objectives are based on Chapter 5; Conservation Element, Objectives 5-1.6, 5-1.7, 5-1.8, 5-1.12, 5-1.13, 5-1.14 and Chapter 7 Objectives 7-1.1—7-1.6.7 of the Comprehensive Plan as well as, Article 12.04.00-12.04.11 Landscape development of the Land Development Code.

The Parks and Recreation Committee met 9 times in 2021. We cancelled our August 2021 meeting due to Covid issues and traditionally don't meet during November and December.

The following motions were discussed and made during those respective meetings.

January 26, 2021

Elections of Chair & Vice Chair respectively: Sandy Trammell & Matthew Sweetser

Several Options were discussed regarding projects for the Committee to look at adopting in the coming year(s). To include, Parks and Trails Inspections, Adopt a Park, Adopt a Beach Trail, Adopt a Tree and Adopt a Bench.

Updates were forwarded by Recreation Director, Mrs. Firth

February 23, 2021

We heard from Girl Scout Leader, Elise Ready and her troops involvement in Rock Gardens throughout the City

City Engineer Don Smith presented ideas for development of the ROWs with beach access.

Inspection of Beach Trails and Accesses:

Norriego Point & O'Steen	Nikki Johnson
Calhoun Trail, June White Decker, Silver Shells	Matthew Sweetser
Shirah Beach Trail	Daniella Piper
Shores @ Crystal Beach, Crystal Beach Trail	Leslie Schmidt
Tarpon Street Trail	Brian Liesveld
Pompano Street Trail, Harbor Lane Beach Access	Sandy Trammell
Barracuda Street Trail	Barbara Telford

Mr Baughman, City Attorney Reviewed the Sunshine Law and Public Records Policy

March 23, 2021

A Presentation was given by Ms. Wen Livingston, Library Specialist regarding the investigation of Historical Markers throughout the City. Many of which will be within our City Parks. She will update us if/when monies are available.

Park Inspection Assignments:

Joe's Bayou Boat Launch & Mattie Kelly Nature Walk	Nikki Johnson
Main Street PARK & Buck Destin Park	Daniella Piper
Clement Taylor Park & Leonard Destin Park	Matthew Sweetser
Capt. Royal Melvin Heritage Park & any New Parks	Sandy Trammell
N. Weidenhamer Dog Park, Community Center & Children's Park	
At Morgan's Sports Center	Barbara Telford
Kell-Aire Park & Destin Sports Complex at DES	Leslie Schmidt
Dalton Threadgill Little League Park & Jewel Melvin Park	Brian Liesveld

April 27, 2021

Arbor Day Celebration was discussed and changed to Thursday, 10am at Dog Park.

Discussion was held and **motion** made to remove the old pilings or add a new platform at the foot of the stairs at Harbor Lane Beach Access as well as add a hard surface allowing strollers or wheelchairs to the top of the stairs & picnic table. There is approx. \$13,000 remaining in the \$25, 000 allocated for improvements to that beach access.

Updates were provided by Staff on, Boardwalk repairs, Heritage Park construction, Leonard Destin Ribbon Cutting and Norriego Point.

May 25, 2021

Presentation by Trees on the Coast, Exec. Director Bobby Wagner.

Updates were provided by Ms. Firth, Director Parks and Rec. on Royal Melvin Park, Leonard Destin Park, Clement Taylor Park, Norriego Point, Joes Bayou and the Dog Park.

Memorial Day Recognition is Monday May 31 at Destin Memorial Cemetery.

Mathew Sweetser was a tremendous help during the League of Cities Dinner in Destin.

June 22, 2021

Discussion was held regarding the Work Plans with new ideas coming from the committee to be included.

A motion was made to NOT install a street light within the Harbor Lane Beach Access which passed unanimously.

Updates from the Recreation Director on commercial businesses working within the City's Parks, Norriego Point and "Hot Asphalt" signs to be placed in some park locations

July 27, 2021

We reviewed Park and Trail Inspections.

Engineering, Community Development and Mr. Dennis Chavez, Architect for Crystal Sands Condominium spoke of a proposal by the HOA to eliminate the dedicated City Easement between Condominium buildings.

Motion was made to disapprove the request as it conflicts with the Comprehensive Plan and was part of the original Development order. The Parks & Rec. Committee also recommended that if this was to be discussed further there should be a public workshop.

August 2021

No meeting was held due to Covid.

September 28, 2021

Discussion was held regarding the Pompano Street Easement/Beach Access at Crystal Sands Condominium and the 2nd proposal to remove the beach access at Crystal Sands Condominium and did not meet consistency with the Comp. Plan. **A motion was made and passed unanimously to disapprove the request.**

Discussion was held regarding Park Inspections and Work Plans. Staff updated us regarding Royal Melvin Park, Dog Park, Clement Taylor Park and Norriego Point.

October 26, 2021

Discussion and motion to accept the final work plans. Motion passed unanimously.

Mr. O'Connor, Community Development Dept explained the Future Land Use Map and naming the 9 different areas within the City and the land development requirements which will address each entity.

Mr. Butler, Community Development Dept. addressed the Wayfinding Master Plan and how it could delineate each area through signage.

There is consensus among the Committee that we don't want wayfinding signage directing tourists to "the Village" parks as they would be entering residential neighborhoods and ask that this be presented to Council by staff when presenting the Wayfinding Information.

Updates on Clement Taylor Park were provided by Mrs. Firth.

January 25, 2022

The primary purpose of the January Meeting is to approve the Annual Report and 2022 Work plans. It has not been held as of this report.



City of Destin

Parks & Recreation Committee FY 2022 Work Plan

Strategic Priority:

High Quality of Life and Safety for Families

Strategic Goal:

Maintain High Level of Safety and Security for our Residents, Businesses & Visitors.

Organizational Objective:

Public Safety: Maintain Safe Parks for our Residents, Businesses & Visitors

Performance Objective:

Complete Inspection 2 times yearly of all Parks and Trails within Destin

Measurable Outcome(s):

Outcomes	Fiscal Year		
	2021	2022	2023
Completed Inspection reports given to Parks Director	Mar.& Nov	Mar & Nov	Mar. & Nov
Document Level 1 Safety Deficiencies corrected within allotted time		Mar 2022	Mar 2023

Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Inspect Parks & Trails	Assigned Committee Member	November 2021 & March 2022
Report Findings to Parks & Rec. Director	Assigned Committee Member	November 2021 & March 2022
Committee Inspector monitor corrective action	Assigned Committee Member	May 2022

Process Improvement:

PDCA

Stakeholders:

Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

Process Owner **Sandy Trammell**



City of Destin

Parks & Recreation Committee FY 2022 Work Plan

Strategic Priority:

High Quality of Life and Safety for Families

Strategic Goal:

Enhance and Preserve Heritage and Environment

Organizational Objective:

Implement "green" sustainable concepts supporting environment & quality of life

Performance Objective:

Maintain Tree City U.S.A. Status

Measurable Outcome(s):

Outcomes	Fiscal Year		
	2021	2022	2023
Public Arbor Day Ceremony & Tree Planting	Completed	Designated Arbor Day	Designated Arbor Day

Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Develop/Distribute to donors approved tree list	Assigned Committee Member/P & R Director	Spring 2022
Develop/Distribute Honor Tree Program	Assigned Committee Member/P & R Director	Ongoing as needed
Conduct Arbor Day Ceremony	Assigned Committee Member/P & R Director	Designated Arbor Day 2022

Process Improvement:

PDCA

Stakeholders:

Internal	External
Parks and Recreation Committee Council, City Manager & Parks & Rec Staff Risk Management/ Insurance	Residents Visitors Businesses

Process Owner **Sandy Trammell**



City of Destin Committee FY 2022 Work Plan

Strategic Goal:

High Quality of Life and Safety for Families

Organizational Objective:

Maintain High Level of Safety and Security for our residents, Businesses and Visitors

Performance Objective:

Develop a "Beautify Destin Parks" program

Measurable Outcome(s):

Outcomes	Fiscal Year		
	2022	2023	2024
Develop a Plan and method of assessment for park beautification			

Action Plan:

Task	Resource Needs (persons/organization)	Target Completion Date
Develop a plan to assess the use of murals in Destin	Parks Committee & staff	October 2023
Create & publicize "Adopt a Tree," "Adopt a Park", "Adopt a Bench" programs	Parks Committee & Staff	October 2023
Work with Destin's Master Gardeners to develop plan for park beautification	Parks Committee & staff	October 2023

Process Improvement:

PDCA

Stakeholders:

Internal City Council, Manager & P & R Staff Parks & Recreation Committee	External Residents and Local businesses Visitors
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Process Owner: Daniella Piper & Leslie Schmitt

This Annual Report and 2022 Work Plans are designed and approved by the Parks and Recreation Committee.

Respectfully submitted,

A handwritten signature in cursive script, reading "Sandy Trammell". The signature is written in a dark ink and is positioned above the printed name.

Sandy Trammell, Chairwoman

1-19-2021



MANUFACTURERS OF:
 ELECTRIC, NEON, PLASTIC, PANAFLEX, SANDBLASTED, VINYL, ROUTED, PAINTED SIGNS
 AND BILLBOARDS, CUSTOM TRUCK & BOAT LETTERING
 SIGN REPAIR & MAINTENANCE, CRANE SERVICE
 P.O. BOX 5324 - #4 COMMERCE PARK DESTIN, FLORIDA 32540 (850) 837-1159 FAX (850) 837-3766

**ADDITIONAL ART REVISION CHARGES
 MAY BE ADDED TO JOB INVOICE**

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