

**REGULAR MEETING
DESTIN CITY COUNCIL
SEPTEMBER 20, 2021
ANNEX COUNCIL CHAMBERS
6:00 PM**

*****Core Value of the Month - Respect*****

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *(Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)*

1. APPROVAL OF MINUTES

A. Approval of minutes of September 9, 2021 Special City Council Meeting

2. PROCLAMATIONS / RECOGNITIONS / **SPECIAL PRESENTATIONS / ANNOUNCEMENTS (No public comments)

3. PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA (All agenda items other than those under Number 5)

(Note: Individual speakers will be limited to 3 minutes. At the discretion of the Mayor, this 3 minute allowance may be adjusted depending on the level of business coming before the City Council)

4. CITY MANAGER REPORTS

A. Tourist Development Taxing District Expansion - Update

B. Capital Project Status

C. Operations Financial Report

D. Mobility Plan and Fee Schedule Update

E. Leave No Trace/Turtle Flashlights

F. Miscellaneous Median Maintenance Services, authorization to renew contract with price increases

G. Announcements

5. PUBLIC HEARINGS

A. Second reading of Ordinance 21-17-CN Adopting the Fiscal Year 2022 Millage Rate

B. Second reading of Ordinance 21-18-CN Adopting the Fiscal Year 2022 Budget

6. *CONSENT AGENDA (No public comments)

A. 18-20-SP Vintage Destin, Right of Way Preliminary Acceptance - Palm Street Extension

B. Approval for Concessions Contract

- C. Miscellaneous Fire and Security Monitoring, authorization to renew contract
- D. Miscellaneous Concrete Services, authorization to execute a contract
- E. Resolution 21-12 37th Annual Christmas Parade
- F. Burns Legal Solutions: Payment Authorization
- G. Okaloosa County Sheriff Office Service Agreement FY2022

7. COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY (No public comments)

- A. Councilmember Braden
- B. Councilmember Ramswell
- C. Councilmember Destin
- D. Councilmember Bagby
- E. Councilmember Hebert
- F. Councilmember King
- G. Councilmember Schmidt
- H. Mayor Gary Jarvis
- I. Land Use Attorney
- J. City Attorney

8. PUBLIC COMMENTS

ADJOURNMENT

All items listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and may be considered separately.

****To be placed on the Agenda under scheduled presentations, citizens must contact the City Manager or City Clerk's office one (1) week prior to the scheduled City Council Meeting by completing a Speakers Request Form and providing any accompanying documentation as requested in the form's instructions.**

***** Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council, or the City staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.**

If a person decides to appeal any decision made by the Council with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 837-4242 in advance. Hearing Impaired: TTY: 711. Assistance also available through Human Resources, Title VI Coordinator, at (850) 837-4242.

Personas con discapacidades que necesitan asistencia o personas que necesiten ayuda con un idioma para participar en las reuniones de la ciudad, deberán notificar la oficina de la Secretaria Municipal al (850) 837-4242 antes de la reunión. Discapacidad auditiva: TTY: 711 (Solicitar Espanol CA). La ayuda tambien está disponible por Recursos Humanos, Coordinador del Título VI, al (850) 837-4242.

Note: Persons who wish to provide public comments on agenda items are requested to fill out a blue speaker card and submit it to the City Clerk at the start of the meeting.

Persons who wish to provide public comments on any other matters not on the agenda are requested to fill out a yellow speaker card and submit it to the City Clerk at the start of the meeting.

All regularly scheduled city council meetings will be streamed live via the city's YouTube channel, www.youtube.com/CityofDestin. Past council meetings can also be viewed here.

Please visit our agenda center on the city website at www.cityofdestin.com/agendas

**MINUTES
SPECIAL MEETING
DESTIN CITY COUNCIL
THURSDAY
SEPTEMBER 9, 2021
DESTIN CITY HALL
ANNEX COUNCIL CHAMBERS
5:30 PM**

The Council of the City of Destin met in special session with the following members and staff present:

Destin City Council

Mayor Gary Jarvis
Councilmember Johnny King
Councilmember Kevin Schmidt

Councilmember Dewey Destin
Councilmember Terésa Hebert
Councilmember Jim Bagby

Destin City Staff

City Manager Lance Johnson
IT Manager Matthew Pace
Finance Director Krystal Strickland
City Attorney Associate Steve Bauman

HR Manager Nichole DeVito
City Clerk Rey Bailey
IT Specialist James Lauria

CALL TO ORDER

Mayor Gary Jarvis called the meeting to order at 5:30 PM; followed by the recitation of the Pledge of Allegiance.

PUBLIC COMMENTS

NEW BUSINESS

- A. First reading of Ordinance 21-17-CN – Adopting the Fiscal Year 2022 Millage Rate

The City Attorney read proposed Ordinance 21-17-CN by title, and then presented it to the City Council on first reading.

AN ORDINANCE OF THE CITY OF DESTIN OF OKALOOSA COUNTY,
FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM
TAXES FOR THE CITY OF DESTIN FOR FISCAL YEAR 2022; AND
PROVIDING FOR AN EFFECTIVE DATE.

The mayor opened a public hearing to receive comments for or against the proposed ordinance. Having none, the mayor closed the public hearing portion and turned the matter over to the city council for their discussion and consideration.

Councilmember Schmidt moved to adopt Ordinance 21-17-CN on first reading adopting a proposed Fiscal Year 2022 millage rate of 1.6150 mills which is more than the rollback rate of 1.5566 by 3.75%; seconded by Councilmember Hebert. Motion passed 5-0 (Council members Schmidt, King, Hebert, Bagby and Destin voted “yes”).

B. First reading of Ordinance 21-18-CN – Adopting the Fiscal Year 2022 Budget

The City Attorney read proposed Ordinance 21-18-CN by title, and then presented it to the City Council on first reading.

AN ORDINANCE OF THE CITY OF DESTIN MAKING APPROPRIATIONS FOR CERTAIN EXPENDITURES, EXPENSES, CAPITAL IMPROVEMENTS AND CERTAIN INDEBTEDNESS OF THE CITY OF DESTIN, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; AND PROVIDING FOR AN EFFECTIVE DATE.

The mayor opened a public hearing to receive comments for or against the proposed ordinance. Having none, the mayor closed the public hearing portion and turned the matter over to the city council for their discussion and consideration.

Councilmember Bagby moved to adopt Ordinance 21-18-CN on first reading to provide for a balanced budget for Fiscal Year 2022 and schedule the second reading for September 20, 2021, at the regular city council meeting scheduled to commence at 6:00 PM. Councilmember Hebert provided a second to the motion.

Councilmember Schmidt noted that a few citizens have reached out to him questioning the city’s proposed \$34 million budget. He asked the Finance Director to briefly explain how they came up with that total.

Finance Director Krystal Strickland referenced below Budget Summary in describing the details of the budget. She explained that the Budget Summary is currently posted on the city’s website. It is tentative pending any changes council will make tonight; and that it will be advertised in the newspaper prior to the second budget hearing.

BUDGET SUMMARY

City of Destin - Fiscal Year 2021-2022

* THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF DESTIN ARE
-3.3% Less THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES.

General Fund	1.6150	01, 122, 125, 129 300, 305, 315, 700	102 Town Center CRA	110 Harbor CRA	111 Florida Building Code	2xx Debt Service	Total All Funds
ESTIMATED REVENUES:							
Taxes:	Millage Per \$1000:						
Ad Valorem Taxes	1.6150	\$8,231,657	\$402,452	\$356,309	\$0		\$8,990,418
Tax Increment Financing (TIF) / County			954,620	356,309	0		1,310,929
Delinquent Ad Valorem Taxes		\$5,000					5,000
Sales and Use Taxes		3,230,855					3,230,855
Licenses & Permits		2,826,871			636,608		3,463,479
Intergovernmental Revenue		11,483,372					11,483,372
Charges For Services		749,897					749,897
Fines & Forfeitures		59,957					59,957
Miscellaneous Revenue		142,960	1,301	300	60	\$200	144,822
Special Assessment/Impact Fees		116,000					116,000
TOTAL SOURCES		26,846,570	1,358,373	712,918	636,668	200	29,554,729
Transfers In		13,098,159	0	0	328,507	2,588,740	16,015,406
Beginning Fund Balances/Reserves/Net Assets		33,005,215	(2,226,891)	273,244	250,397	340,790	31,642,754
TOTAL REVENUES, TRANSFERS & BALANCES		\$72,949,944	(\$868,518)	\$986,162	\$1,215,572	\$2,929,730	\$77,212,890
EXPENDITURES							
General Government		\$3,911,828					3,911,828
Public Safety		3,374,901			1,152,362		4,527,263
Physical Environment		196,421					196,421
Transportation		2,061,212					2,061,212
Economic Environment		14,200	151,257	157,979			323,436
Health and Human Services		101,254					101,254
Culture & Recreation		3,708,739					3,708,739
Debt Services		80,916				2,588,740	2,669,656
Capital Outlay		16,536,376					16,536,376
TOTAL USES		29,985,848	151,257	157,979	1,152,362	2,588,740	34,036,186
Transfers Out		14,739,720	731,418	481,057	63,210	0	16,015,406
Ending Fund Balances/Reserves/Net Assets		28,224,375	(1,751,193)	347,125	(0)	340,990	27,161,297
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES		\$72,949,944	(\$868,518)	\$986,162	\$1,215,572	\$2,929,730	\$77,212,890

THE TENTATIVE, ADOPTED, AND / OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE CITY CLERK AS A PUBLIC RECORD.

Motion passed 5-0 (Council members Schmidt, King, Hebert, Bagby and Destin voted “yes”).

Councilmember Destin noted they are reducing their reserved fund balance by approximately \$5 million. He asked how they intend to spend the money.

Ms. Strickland explained that most of that money is either restricted or committed by motions of prior council, or by the grantors. Approximately \$2 million is Okaloosa Half-Cent Sales Tax revenue, a new revenue that started in January 2019, will be spent purchasing another beach parcel. She continued there is approximately one million dollars’ worth of unexpended renewal and replacement funds which have not been formalized with a resolution.

Ms. Strickland also pointed out there is approximately \$1 million worth of impact fees, which are considered restricted fund balance, that they plan to use this coming year. These are Road Impact Fees and Park Impact Fees that have come in over the past years that would be spent on certain projects related to growth in the city. She added there is a time limit on impact fees. They either use the impact fees collected or give them back; and that it seemed they have not been using much of the impact fees over the past 10 years.

Councilmember Destin stated that he would support the motion on the floor, but he would also like to see more analysis done before the next budget hearing to show exactly which funds have to be spent soon.

PUBLIC COMMENTS

ADJOURNMENT

Having no further business at this time, the meeting was adjourned at 5:55 PM

Gary Jarvis, Mayor

ATTEST:

Rey Bailey, City Clerk

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021
TYPE OF AGENDA ITEM: Announcement
AGENDA OUTLINE NUMBER: 4.A.

TO: City Council

THRU: Lance Johnson, City Manager
Webb Warren, Deputy City Manager

FROM: Kyle Bauman, City Attorney

DATE: September 15, 2021

SUBJECT: Tourist Development Taxing District Expansion - Update

I. BACKGROUND: Special Counsel Jeff Burns will be on hand to provide what will likely be the final update on this matter.

II. DISCUSSION: On September 8, 2021, Okaloosa County and municipalities located within Okaloosa County met at the second Chapter 164 meeting. At this meeting, two Interlocal Agreements were presented. The first Interlocal Agreement is between the County and all the municipalities. In essence, it requires Okaloosa County to set aside 12.5% of annual TDT revenue to be used by the municipalities in their discretion so long as the proposed use otherwise complies with the law. The second Interlocal was only between the municipalities. In essence, it divided up the 12.5% amongst the municipalities. Destin's percentage is set at 48.5%. The Cities of Destin, Crestview, Fort Walton Beach, and Mary Esther all approved and adopted both Interlocal Agreements at the Chapter 164 meeting contingent upon adequate language relating to TDC representation being incorporated in the Ordinance. The County also approved its Interlocal Agreement with the municipalities.

Subsequent to the Chapter 164 meeting, the County circulated an Ordinance containing language consistent with what was discussed at the Chapter 164 meeting. On September 15, the TDC approved this language and recommended approval to the BOCC. Also subsequent to the Chapter 164 meeting, all remaining municipalities (Laurel Hill, Shalimar, Valparaiso, Cinco Bayou, and Niceville) approved both Interlocal Agreements.

Also attached to this item is a draft cover letter to the Attorney General consistent with Councilmember Bagby's request at the September 7th regular Council meeting. This cover letter is in draft form only and substantial work to include a memorandum of law must still be completed prior to transmission to the AG. If the Council wishes to proceed forward

with this request, it should direct the City Attorney and City Manager in that manner.

A. Link to Strategic Goals / Objectives:

B. Effect on Budget (EOB):

C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Draft Cover letter to AG - TDT



ANCHORS ♦ SMITH ♦ GRIMSLEY

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C. LEDON ANCHORS

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STEVEN B. BAUMAN

C. JEFFREY MCINNIS

RICHARD P. PETERMANN**

TIMOTHY W. SHAW

SHIRAZ A. HOSEIN

N. GRESHAM FOSTER, LL.M.

JAY PATEL

KYLE S. BAUMAN

KATE HENDERSON

* ALSO ADMITTED IN ALABAMA

+ ALSO ADMITTED IN WYOMING

_____, ___, 2021
Via Federal Express

The Honorable Ashley Moody, Attorney General
Department of Legal Affairs
The Capitol PL01
Tallahassee, Florida 32399-1050

Our Client: The City of Destin, Florida

Re: Request for Written Formal Legal Opinion

Dear Attorney General Moody,

This law firm represents the City of Destin, Florida (the “City”). The City, through its City Council, directed this law firm to request a written opinion from your office regarding three questions of law relating to the Tourist Development Tax described and authorized by section 125.0104, Florida Statutes. The City is located in Okaloosa County, Florida (the “County”). Specifically, the City Council seeks your opinion regarding the following three questions:

- (1) Does Okaloosa County, as the taxing authority, possess the legal authority to create a single taxing district which levies the Tourist Development Tax at different rates for different areas of the taxing district?
- (2) Does Okaloosa County, as the taxing authority, possess the legal authority to incorporate the totality of an existing subcounty special taxing district into a new, countywide taxing district by way of a referendum election which excludes the citizens residing in the existing subcounty special taxing district?
- (3) If the City’s citizens seek relief pursuant to section 125.0104(6)(d), Florida Statutes, would they be required to garner 15% of the electors in the original

subcounty special taxing district that they approved to join or would they be required to garner 15% of the electors in the new countywide taxing district that they were denied a vote in order to remove themselves from the taxing district?

As required by your office, extended legal analysis of the question presented is provided in the attached Exhibit “A,” which is a memorandum of law fully addressing and analyzing all applicable legal authority located by my law firm and applying this law to the facts presented.

As background and to provide context to this request, section 125.0104, Florida Statutes (the “Local Option Tourist Development Act” or “Act”), authorizes Florida counties (as the sole taxing authorities) to levy a Tourist Development Tax in accordance with the provisions contained therein. § 125.0104(3)(a) & (b), Florida Statutes. Colloquially, the Tourist Development Tax is referred to as the “bed tax.” If imposed by a county, it requires “every person who rents, leases, or lets for consideration any living quarters or accommodations in any hotel, apartment hotel, motel, resort motel, apartment, apartment motel, roominghouse, mobile home park, recreations vehicle park, condominium, or timeshare resort for a term of 6 months or less” and located in the taxing district to levy a tax at a rate established pursuant to section 125.0104(3)(c), (d), (l), (n), and (m), Florida Statutes.

In addition to permitting counties to determine the rate at which the tax is levied and imposed, the Act authorizes counties to levy and impose the tax throughout the entirety of the County or only in a geographic “subcounty special taxing district.” § 125.0104(3)(b), Florida Statutes. Through referendum, Okaloosa County previously created a subcounty special taxing which included the City’s entire municipal limits as well as additional areas adjacent to the City, but which did not include the entirety of County’s geographic area. A map of this subcounty special taxing district is attached to the Memorandum of Law.

On October 5, 2021, the County intends to hold a referendum election asking only the registered voters of the County located outside the current subcounty special taxing district the following question:

Expansion of Existing Tourist Development Tax District

Shall the area subject to the Okaloosa County Tourist Development Tax be expanded to include all of the areas of Okaloosa County, including the municipalities, and with the funds to be collected through the tax on short term rental of lodgings or accommodations to be used as set forth in the adopted Okaloosa County Tourist Development Plan.

_____ YES
_____ NO

If the electorate answer the referendum election in the affirmative, then the electorate will be deemed to have approved Okaloosa County Ordinance No. 2021-____ (the “Ordinance”). The Ordinance levies and imposes a four percent (4%) tax on all “Expansion Areas,” which the Ordinance defines as all the remaining areas of Okaloosa County to not include the current subcounty special taxing district. The Ordinance further purports to levy and impose an additional one percent (1%) of the Tourist Development Tax in the Expansion Areas pursuant to section 125.0104(3)(d), Florida Statutes, effective March 1, 2025. Consequently, as of March 1, 2025, the rate of taxation in the Expansion Areas would be five percent (5%). This contrasts with the rate of taxation in the current subcounty special taxing district, which is already at five percent (5%). The Ordinance purports to continue levying and imposing this existing five percent (5%) tax rate in the subcounty special taxing district throughout all relevant periods, including prior to March 1, 2025.

Since reasonable minds may differ as to the interpretation of the law to the above-described facts, the City respectfully requests your well-reasoned and independent opinion on the matter. The City is undoubtedly impacted by the imposition of a Countywide taxing district because Tourist Development Tax funds can only be spent in the geographical areas where the tax is levied and imposed.

Also enclosed per the requirements of your office is the Attorney General Opinion Certification (Exhibit "B"), Minutes from various Board of County Commission and City Council meetings wherein these matters have been discussed (Composite Exhibit "C"), and a previous legal opinion provided by Special Counsel Jeffrey Burns of Burns Legal Solutions to the City Council (Exhibit "D"). In accordance with the Attorney General Opinion Certification, Composite Exhibit "C" also includes the Minutes approving the opinion request. Please let me know if I can provide any further information or documentation. I may be reached by telephone at (850) 863-4064 and by email at kbauman@asglegal.com. I look forward to your assistance in clarifying these important questions.

Sincerely,

ANCHORS SMITH GRIMSLEY, PLC

Kyle S. Bauman, Esq.
City Attorney

Enclosures: Exhibit "A" – Memorandum of Law accompanying this cover letter
Exhibit "B" – Attorney General Opinion Certification
Composite Exhibit "C" – Minutes
Exhibit "D" – Burns Firm Legal Opinion

Cc: Lance Johnson, City Manager
Webb Warren, Deputy City Manager
Rey Bailey, City Clerk
City Council
Mayor

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.B.

TO: City Council

THRU: Jeffrey Cozadd, Grants Manager
Webb Warren, Deputy City Manager
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Krystal Strickland, Finance Director

DATE: September 13, 2021

SUBJECT: Capital Project Status

I. BACKGROUND: Informational Item Only

II. DISCUSSION: Please find attached a summary of the current capital improvement projects, showing status and Year-to-Date expenditures and encumbrances.

A. Link to Strategic Goals / Objectives: Financially sound City providing Service Excellence

B. Effect on Budget (EOB):

C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION: Not applicable. Informational only.

Attachments:

1. Aug 2021 Capital Projects

CITY OF DESTIN CAPITAL IMPROVEMENT PLAN - Monthly Status Report

Council Objective #		October 1, 2020 - August 31, 2021		FY2021 Budget*	YTD Actuals	YTD Encumbrances	FY2021 Available Budget	Status	Notes
		Renewal & Replacement - Facilities							
1		RR051	General Government	\$ 67,838	\$ 43,731	\$ -	\$ 24,107		Replaced an HVAC unit and installed a fire alarm system in City Hall and the Facilities Maintenance Bldg. Ordered new fuel locker for maintenance building.
2		RR052	Public Safety	392,500	130,458	-	262,042		Annex remodeling completed. Annex Parking Lot Resurface completed. HVAC unit replaced. Swapped out old generator at Sheriff's Office. Updated fire alarm control at Annex.
3		RR053	Physical Environment (Stormwater, Cemetery)	300,000	30,700	222,788	46,513		Installed 12x24 concrete encasement. Harbor Pump renewal underway. Parts ordered.
4		RR057	Parks and Recreation	1,003,800	220,198	293,959	489,643		Morgans Children Park equipment replaced, replaced a mower, replaced scoreboards at Morgans, replaced ice machine at MSC, replaced a bushhog, replaced lights, installed floor drains at MSC, replaced toilet at MSC, repainted CC Gym Floor, replaced boards at Harbor Boardwalk, replaced fencing at Main St and Buck Destin parks including tennis court fences, installed wheel chair ramp at park, safety surfacing at dog park, replaced irrigation decoder.
5		RRVEH	Vehicles	272,500	92,906	170,876	8,718		8 vehicles have been approved by Council. POs have been forwarded to the vendor. Five (5) vehicle have arrived. The remaining are delayed due to chip shortage.
		Renewal & Replacement - Infrastructure		-	-	-	-		
6	15,17,19	RR054	Roads, Sidewalks, Street Lighting (Mostly Gas Tax #1)	586,161	560,765	20,176	5,220	Complete	milled/resurfaced/restriped Beach, Calhough, Holly St, Gulf Shore Drive, Indian Bayou Trail, Melvin St, and Main St. Sidewalk repairs at Main St, Vintage, and various locations with damage.
7		PW612	FY2020 Road Milling & Striping Program	258,138	258,226	-	(88)	Complete	
		Growth Necessitated & Comp Plan		-	-	-	-		
8		LB002	Library Impact Fee Projects	47,000	-	-	47,000		
9		NORG1	Norreigo Point Road	250,000	-	-	250,000		
10		RC004	Park Impact Fee Projects	35,000	-	-	35,000		
11		SW53	Stormwater Master Plan	6,148	-	6,148	-	90% Complete	Jenkins is revising as per staff recommendations. Next update to Council in September.
12		SW54	Stormwater Improvements (FDEP funded)	50,000	-	-	50,000		funds rolled to FY 2022 to cleanout stormwater treatment units
13	8	TR618	Zerbe-Calhoun Pedestrian Pathway	828,420	351,270	424,367	52,783	50% Complete	Pathway from Clement Taylor Park to Leonard Destin Park is complete. Engineering design for path from Leonard Destin Park to Harbor Boardwalk is underway.
14	9	TR619	Sibert-Zerbe Parking Lot Consolidation	-	-	-	-		Scheduled for FY 2022
15		TR620	ADA Transition - Pedestrian Facilities	100,000	-	-	100,000	Started	Scope of work and fee proposal by engineering firm being routed for initial review.
16		TRSAF	<i>Zerbe/Calhoun Safety</i>	<i>2,500</i>	2,500	-	-	<i>Complete</i>	<i>Speed bump installed mid-May</i>
17		TRSAF	<i>Sibert/Forrest safety</i>	<i>2,826</i>	1,413	-	<i>1,413</i>	<i>Complete</i>	<i>LED stop signs installed.</i>

CITY OF DESTIN CAPITAL IMPROVEMENT PLAN - Monthly Status Report

Council Objective #		October 1, 2020 - August 31, 2021		FY2021 Budget*	YTD Actuals	YTD Encumbrances	FY2021 Available Budget	Status	Notes
18		TRSAF	<i>Pine Street Safety</i>	-	-	-	-		<i>Brought discussion and initial recommendations to Council in April 2021.</i>
19			<i>Vintage Sidewalk</i>	-	-	-	-		<i>\$290k restricted</i>
		Citizen/Council Directed Projects		-	-	-	-		
20	1	CM001	Beach Acquisition	10,166,191	6,826,007	39,701	3,300,483	66% Complete	Purchase 2 of 3 completed 11/16/2020. Next purchase in first half of FY 2022. Both parcels were cleared of structures and debris.
21	7	EN615	Cross-Town Connector	4,175,000	155,711	721,603	3,297,687	In Progress	Re-design down to 2-lane in progress. The 30% plans were approved by Council in February 2021. TRIP (FDOT) ROW grant award to March 2021 council meeting. Okaloosa County Construction grant/interlocal agreement under review.
22	2	UNDER	Undergrounding	250,000	54,934	157,690	37,376	In Progress	Project Manager is hired and has started groundwork for Engineering Estimates. City is negotiating franchise rates.
23			<i>Harbor Lane Easement Improvements</i>	-	-	-	-		<i>Easement improvements and lighting upgrades mid-2020 council requested \$25k (\$12-13k spent in 2020 on picnic tables, landscaping, stairwell, bike rack, dog station)</i>
		Other Capital Projects		-	-	-	-		
24		CRH63	Captain Royal Melvin Hertiage Park and Plaza (RESTORE)	1,458,559	582,260	876,300	(0)	In Progress	NTP issued 01/04/2021. Construction is underway.
25		CRH64	Harbor CRA Wayfinding Plan Signage	30,000	-	-	30,000	Postponed	Rolling to FY 2022. Inadequate budget in FY 2021.
26		CRH65	Harbor and Bay Capacity Improvements	250,000	-	250,000	-		Agreement signed with Army Corps of Engineers
27		CRT17	Town Center CRA Easement Trail/Park Main to Mattie Kelly	10,000	-	-	10,000		Initial engineering estimates for phases of trail complete: Ph1 \$750k+Ph2 \$960k+Ph3 \$1.46m+ Ph \$4 1.8m=\$4.97m. Grant funding search underway.
28	<i>01/21/20 Council Mtg Priority</i>	EN617	<i>Stahlman Ave Intersection Pedestrian Safety</i>	<i>22,044</i>	23,694	-	<i>(1,650)</i>		
29	<i>11/2/20 Council Mtg TOP PRIORITY</i>	EN626	<i>Main St/Kelly St Crosswalk Safety</i>	<i>20,271</i>	20,271	-	-	<i>Complete</i>	
30		FM637	Clement Taylor Park Seawall (FEMA)	-	-	-	-	Complete	Working with FEMA to change classification for final reimbursement
31		IT001	COMPASS/Energov	111,878	82,921	37,265	(8,308)	Complete	COMPASS went live at end of June 2021
32		IT002	Tech Fund Hardware/Software Replacements	-	-	-	-		Hardware will be purchased on an as needed basis
33		IT003	Other Hardware/Software Replacements	-	-	-	-		
34		LB001	Library Tablet Station, RFID and Mobil Ap	76,200	17,369	43,808	15,022	30% Complete	Tablets ordered. RFID Tagging began early Feb 2021 (85% complete). Installing gates, self-check station and the tablet station in September.
35		RC124	Morgan's Children's Park Playground Structure	-	-	-	-		
36		RC125	Buck Destin Restrooms	95,000	-	-	95,000	Postponed	Initial cost estimates are above budget. Roll project forward and add budget for FY 2022.

CITY OF DESTIN CAPITAL IMPROVEMENT PLAN - Monthly Status Report

Council Objective #		October 1, 2020 - August 31, 2021	FY2021 Budget*	YTD Actuals	YTD Encumbrances	FY2021 Available Budget	Status	Notes
37	RC127	Pickleball Court	1,500	-	-	1,500	moved to future year	Researching public-private partnership options. Engineering estimate on existing land \$110k. Reclassed FY2021 funding to upgrade Dalton Threadgill Batting Cages (expand foundation; add lighting).
38	RC216	Clement Taylor Park Renovations	729,918	5,456	-	724,462		Waiting on sub-recipient agreement
39	RC617	Batting Cages for Dalton Threadgill Park	56,230	56,975	-	(745)	Complete	Foundation and cage installed. Surrounding pad expanded and lighting installed (funds transferred in from RC127 Pickleball).
40	SALLY	<i>Hurricane Sally Damage Repairs</i>	<i>119,760</i>	53,407	61,939	<i>4,414</i>	<i>In Progress</i>	<i>Continuing to meet with FEMA twice/month to complete grant award paperwork. Cat A Debris Removal and Cat B Emergency & Protective awards granted and reimbursements received. Cat G Parks in process.</i>
40	SW51L	NFWF Stormwater Projects	374,025	374,025	-	-	Complete	Construction of projects started in Dec. Cross St project is complete. Calhoun Ave project complete.
42	SW55	Two 6" pumps and hoses	81,432	-	81,432	-	Ordered	50% funded by appropriation via FDEM
Total Funded Projects			\$ 22,230,840	\$ 9,945,197	\$ 3,408,051	\$ 8,877,592		

*FY2021 Budget is Adopted Budget Plus Prior Year Encumbrances rolled forward

COUNCIL OBJECTIVES		5-Year Capital Budget	FY2021 Capital	Status
		Amount	Budget	
1	Public beach Initiative	\$ 22,000,000	\$ 10,166,191	FY21 2/3 completed
2	Underground utilities	1,280,000	-	Project Management company is hired. Working on Opinion of probable cost
3	Short term rentals compliance with regulations	-	-	not Capital - complete
4	Recruit project and grants manager	-	-	not Capital - complete
5	Request TDC funds for additional OCSO services	-	-	not Capital - complete
6	Research viability of multi-use convention/sports/community center	-	-	In progress
7	Complete two-lane Crosstown Connector	1,475,000	4,175,000	in progress
8	Calhoun Ave Multi-Use Trail Phase II Design and Construction	852,000	828,420	Engineering Design in progress
9	Improve parking	75,000	-	scheduled to start FY2022
10	Beach re-nourishment	-	-	In Progress - County is lead and partner
11	Improve communications	-	-	Not Capital - in progress
12	Implement enhanced signage control	-	-	Community Dev Researching
13	Develop/implement wayfinding program	50,000	30,000	Community Dev and TDC Researching
14	Update golf cart/low speed vehicle rules	-	-	Not Capital - in progress
16	Improve city gateways	-	-	Community Dev and TDC Researching
15, 17, 19	Streetlights, sidewalks, road striping	2,851,802	844,300	FY2021 complete
18	Provide board and committee training	-	-	not Capital - continuous improvement
20	Reestablish environmental committee	-	-	Not Capital - in progress
21	Enforce residential boat and RV parking regulations	-	-	Not Capital - Complete
22	Regulate building height limits to 5 stories	-	-	Not Capital - Complete
TOTAL		<u>\$ 28,583,802</u>	<u>\$ 16,043,910</u>	
TOTALCAPITAL BUDGET		\$ 36,690,143	\$ 22,230,840	
% FOR COUNCIL OBJECTIVES		78%	72%	

CITY OF DESTIN ADOPTED 5-YEAR CAPITAL IMPROVEMENT PLAN

COUNCIL OBJECTIVE			FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
PRIORITY	Renewal & Replacement - Facilities							
	RR051	General Government	\$ 62,200	\$ 95,000	\$ 22,500	\$ 71,500	\$ 28,500	\$ 279,700
	RR052	Public Safety	392,500	41,687	134,187	47,187	49,687	665,249
	RR053	Physical Environment (Stormwater, Cemetery)	300,000	6,307	6,307	6,307	6,307	325,227
	RR057	Parks and Recreation	1,003,800	231,828	297,828	411,828	253,828	2,199,113
	RRVEH	Vehicles	272,500	-	-	-	-	272,500
	Renewal & Replacement - Infrastructure							
15, 17, 19	RR054	Roads, Sidewalks, Street Lighting (Gas Tax #1)	468,000	318,000	462,000	801,901	801,901	2,851,802
	Growth Necessitated & Comp Plan							
	SW54	Stormwater Improvements (FDEP funded)	50,000	50,000	-	-	-	100,000
	PW612	Norreigo Point Road	250,000	-	-	-	-	250,000
8	TR618	Zerbe-Calhoun Pedestrian Pathway	852,000	-	-	-	-	852,000
9	TR619	Sibert-Zerbe Parking Lot Consolidation	-	75,000	-	-	-	75,000
	TR620	ADA Transition - Pedestrian Facilities	100,000	-	-	-	-	100,000
	LB002	Library Impact Fee Projects	47,000	-	-	-	-	47,000
	RC004	Park Impact Fee Projects	35,000	-	-	-	-	35,000
	Citizen/Council Directed Projects							
1	CM001	Beach Acquisition	10,600,000	11,400,000	-	-	-	22,000,000
7	EN615	Cross-Town Connector	1,475,000	-	-	-	-	1,475,000
2	UNDER	Undergrounding	250,000	60,000	60,000	-	910,000	1,280,000
	Other Capital Projects							
	IT001	COMPASS/Energov	100,000	200,000	-	-	-	300,000
	IT002	CD Tech Fund Hardware/Software Replacements	-	150,000	150,000	-	-	300,000
	IT003	Other Hardware/Software Replacements	-	129,000	100,000	100,000	-	329,000
	LB001	Library Tablet Station & Biblioteca RFID and Mobil Ap	76,200	-	-	-	-	76,200
	CRH63	Captain Royal Melvin Hertiage Park and Plaza (RESTORE)	1,335,690	-	-	-	-	1,335,690
	CRH64	Harbor CRA Wayfinding Plan Signage	30,000	10,000	10,000	-	-	50,000
	CRT17	Town Center CRA Easement Trail/Park Main to Mattie Kelly	10,000	50,000	550,000	-	-	610,000
	RC124	Morgan's Children's Park Playground Structure	-	26,745	-	-	-	26,745
	RC125	Buck Destin Restrooms	95,000	-	-	-	-	95,000
	RC127	Pickleball Court	30,000	-	-	-	-	30,000
	RC216	Clement Taylor Park Renovations	729,918	-	-	-	-	729,918
	FM637	Clement Taylor Park Seawall (FEMA)	-	-	-	-	-	-
Total Funded Projects			\$ 18,564,808	\$ 12,843,567	\$ 1,792,822	\$ 1,438,723	\$ 2,050,223	\$ 36,690,143

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.C.

TO: City Council

THRU: Webb Warren, Deputy City Manager
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Krystal Strickland, Finance Director

DATE: September 13, 2021

SUBJECT: Operations Financial Report

I. BACKGROUND: This item is informational only.

II. DISCUSSION: Year-to-date budget versus actuals for the General Fund and the two CRAs shall be provided to Council within forty-five days of the month end. Governmental funds are accounted for on a modified accrual basis.

A balance sheet is now incorporated into this monthly report.

Details for all funds are on file with the Finance Department, and are available upon request.

- A. Link to Strategic Goals / Objectives:** Goal #1: Financially sound city providing service excellence
- B. Effect on Budget (EOB):**
- C. Level of Service (LOS):**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Aug 2021 Capital Projects
2. 2021 0731 YTD Budget Vs Actuals

and Balance Sheet

CITY OF DESTIN CAPITAL IMPROVEMENT PLAN - Monthly Status Report

Council Objective #		October 1, 2020 - August 31, 2021		FY2021 Budget*	YTD Actuals	YTD Encumbrances	FY2021 Available Budget	Status	Notes
		Renewal & Replacement - Facilities							
1		RR051	General Government	\$ 67,838	\$ 43,731	\$ -	\$ 24,107		Replaced an HVAC unit and installed a fire alarm system in City Hall and the Facilities Maintenance Bldg. Ordered new fuel locker for maintenance building.
2		RR052	Public Safety	392,500	130,458	-	262,042		Annex remodeling completed. Annex Parking Lot Resurface completed. HVAC unit replaced. Swapped out old generator at Sheriff's Office. Updated fire alarm control at Annex.
3		RR053	Physical Environment (Stormwater, Cemetery)	300,000	30,700	222,788	46,513		Installed 12x24 concrete encasement. Harbor Pump renewal underway. Parts ordered.
4		RR057	Parks and Recreation	1,003,800	220,198	293,959	489,643		Morgans Children Park equipment replaced, replaced a mower, replaced scoreboards at Morgans, replaced ice machine at MSC, replaced a bushhog, replaced lights, installed floor drains at MSC, replaced toilet at MSC, repainted CC Gym Floor, replaced boards at Harbor Boardwalk, replaced fencing at Main St and Buck Destin parks including tennis court fences, installed wheel chair ramp at park, safety surfacing at dog park, replaced irrigation decoder.
5		RRVEH	Vehicles	272,500	92,906	170,876	8,718		8 vehicles have been approved by Council. POs have been forwarded to the vendor. Five (5) vehicle have arrived. The remaining are delayed due to chip shortage.
		Renewal & Replacement - Infrastructure		-	-	-	-		
6	15,17,19	RR054	Roads, Sidewalks, Street Lighting (Mostly Gas Tax #1)	586,161	560,765	20,176	5,220	Complete	milled/resurfaced/restriped Beach, Calhough, Holly St, Gulf Shore Drive, Indian Bayou Trail, Melvin St, and Main St. Sidewalk repairs at Main St, Vintage, and various locations with damage.
7		PW612	FY2020 Road Milling & Striping Program	258,138	258,226	-	(88)	Complete	
		Growth Necessitated & Comp Plan		-	-	-	-		
8		LB002	Library Impact Fee Projects	47,000	-	-	47,000		
9		NORG1	Norreigo Point Road	250,000	-	-	250,000		
10		RC004	Park Impact Fee Projects	35,000	-	-	35,000		
11		SW53	Stormwater Master Plan	6,148	-	6,148	-	90% Complete	Jenkins is revising as per staff recommendations. Next update to Council in September.
12		SW54	Stormwater Improvements (FDEP funded)	50,000	-	-	50,000		funds rolled to FY 2022 to cleanout stormwater treatment units
13	8	TR618	Zerbe-Calhoun Pedestrian Pathway	828,420	351,270	424,367	52,783	50% Complete	Pathway from Clement Taylor Park to Leonard Destin Park is complete. Engineering design for path from Leonard Destin Park to Harbor Boardwalk is underway.
14	9	TR619	Sibert-Zerbe Parking Lot Consolidation	-	-	-	-		Scheduled for FY 2022
15		TR620	ADA Transition - Pedestrian Facilities	100,000	-	-	100,000	Started	Scope of work and fee proposal by engineering firm being routed for initial review.
16		TRSAF	<i>Zerbe/Calhoun Safety</i>	<i>2,500</i>	2,500	-	-	<i>Complete</i>	<i>Speed bump installed mid-May</i>
17		TRSAF	<i>Sibert/Forrest safety</i>	<i>2,826</i>	1,413	-	<i>1,413</i>	<i>Complete</i>	<i>LED stop signs installed.</i>

CITY OF DESTIN CAPITAL IMPROVEMENT PLAN - Monthly Status Report

Council Objective #		October 1, 2020 - August 31, 2021		FY2021 Budget*	YTD Actuals	YTD Encumbrances	FY2021 Available Budget	Status	Notes
18		TRSAF	<i>Pine Street Safety</i>	-	-	-	-		<i>Brought discussion and initial recommendations to Council in April 2021.</i>
19			<i>Vintage Sidewalk</i>	-	-	-	-		<i>\$290k restricted</i>
		Citizen/Council Directed Projects		-	-	-	-		
20	1	CM001	Beach Acquisition	10,166,191	6,826,007	39,701	3,300,483	66% Complete	Purchase 2 of 3 completed 11/16/2020. Next purchase in first half of FY 2022. Both parcels were cleared of structures and debris.
21	7	EN615	Cross-Town Connector	4,175,000	155,711	721,603	3,297,687	In Progress	Re-design down to 2-lane in progress. The 30% plans were approved by Council in February 2021. TRIP (FDOT) ROW grant award to March 2021 council meeting. Okaloosa County Construction grant/interlocal agreement under review.
22	2	UNDER	Undergrounding	250,000	54,934	157,690	37,376	In Progress	Project Manager is hired and has started groundwork for Engineering Estimates. City is negotiating franchise rates.
23			<i>Harbor Lane Easement Improvements</i>	-	-	-	-		<i>Easement improvements and lighting upgrades mid-2020 council requested \$25k (\$12-13k spent in 2020 on picnic tables, landscaping, stairwell, bike rack, dog station)</i>
		Other Capital Projects		-	-	-	-		
24		CRH63	Captain Royal Melvin Hertiage Park and Plaza (RESTORE)	1,458,559	582,260	876,300	(0)	In Progress	NTP issued 01/04/2021. Construction is underway.
25		CRH64	Harbor CRA Wayfinding Plan Signage	30,000	-	-	30,000	Postponed	Rolling to FY 2022. Inadequate budget in FY 2021.
26		CRH65	Harbor and Bay Capacity Improvements	250,000	-	250,000	-		Agreement signed with Army Corps of Engineers
27		CRT17	Town Center CRA Easement Trail/Park Main to Mattie Kelly	10,000	-	-	10,000		Initial engineering estimates for phases of trail complete: Ph1 \$750k+Ph2 \$960k+Ph3 \$1.46m+ Ph \$4 1.8m=\$4.97m. Grant funding search underway.
28	<i>01/21/20 Council Mtg Priority</i>	EN617	<i>Stahlman Ave Intersection Pedestrian Safety</i>	<i>22,044</i>	23,694	-	<i>(1,650)</i>		
29	<i>11/2/20 Council Mtg TOP PRIORITY</i>	EN626	<i>Main St/Kelly St Crosswalk Safety</i>	<i>20,271</i>	20,271	-	-	<i>Complete</i>	
30		FM637	Clement Taylor Park Seawall (FEMA)	-	-	-	-	Complete	Working with FEMA to change classification for final reimbursement
31		IT001	COMPASS/Energov	111,878	82,921	37,265	(8,308)	Complete	COMPASS went live at end of June 2021
32		IT002	Tech Fund Hardware/Software Replacements	-	-	-	-		Hardware will be purchased on an as needed basis
33		IT003	Other Hardware/Software Replacements	-	-	-	-		
34		LB001	Library Tablet Station, RFID and Mobil Ap	76,200	17,369	43,808	15,022	30% Complete	Tablets ordered. RFID Tagging began early Feb 2021 (85% complete). Installing gates, self-check station and the tablet station in September.
35		RC124	Morgan's Children's Park Playground Structure	-	-	-	-		
36		RC125	Buck Destin Restrooms	95,000	-	-	95,000	Postponed	Initial cost estimates are above budget. Roll project forward and add budget for FY 2022.

CITY OF DESTIN CAPITAL IMPROVEMENT PLAN - Monthly Status Report

Council Objective #		October 1, 2020 - August 31, 2021	FY2021 Budget*	YTD Actuals	YTD Encumbrances	FY2021 Available Budget	Status	Notes
37	RC127	Pickleball Court	1,500	-	-	1,500	moved to future year	Researching public-private partnership options. Engineering estimate on existing land \$110k. Reclassed FY2021 funding to upgrade Dalton Threadgill Batting Cages (expand foundation; add lighting).
38	RC216	Clement Taylor Park Renovations	729,918	5,456	-	724,462		Waiting on sub-recipient agreement
39	RC617	Batting Cages for Dalton Threadgill Park	56,230	56,975	-	(745)	Complete	Foundation and cage installed. Surrounding pad expanded and lighting installed (funds transferred in from RC127 Pickleball).
40	SALLY	<i>Hurricane Sally Damage Repairs</i>	<i>119,760</i>	53,407	61,939	<i>4,414</i>	<i>In Progress</i>	<i>Continuing to meet with FEMA twice/month to complete grant award paperwork. Cat A Debris Removal and Cat B Emergency & Protective awards granted and reimbursements received. Cat G Parks in process.</i>
40	SW51L	NFWF Stormwater Projects	374,025	374,025	-	-	Complete	Construction of projects started in Dec. Cross St project is complete. Calhoun Ave project complete.
42	SW55	Two 6" pumps and hoses	81,432	-	81,432	-	Ordered	50% funded by appropriation via FDEM
Total Funded Projects			\$ 22,230,840	\$ 9,945,197	\$ 3,408,051	\$ 8,877,592		

*FY2021 Budget is Adopted Budget Plus Prior Year Encumbrances rolled forward

COUNCIL OBJECTIVES		5-Year Capital Budget	FY2021 Capital	Status
		Amount	Budget	
1	Public beach Initiative	\$ 22,000,000	\$ 10,166,191	FY21 2/3 completed
2	Underground utilities	1,280,000	-	Project Management company is hired. Working on Opinion of probable cost
3	Short term rentals compliance with regulations	-	-	not Capital - complete
4	Recruit project and grants manager	-	-	not Capital - complete
5	Request TDC funds for additional OCSO services	-	-	not Capital - complete
6	Research viability of multi-use convention/sports/community center	-	-	In progress
7	Complete two-lane Crosstown Connector	1,475,000	4,175,000	in progress
8	Calhoun Ave Multi-Use Trail Phase II Design and Construction	852,000	828,420	Engineering Design in progress
9	Improve parking	75,000	-	scheduled to start FY2022
10	Beach re-nourishment	-	-	In Progress - County is lead and partner
11	Improve communications	-	-	Not Capital - in progress
12	Implement enhanced signage control	-	-	Community Dev Researching
13	Develop/implement wayfinding program	50,000	30,000	Community Dev and TDC Researching
14	Update golf cart/low speed vehicle rules	-	-	Not Capital - in progress
16	Improve city gateways	-	-	Community Dev and TDC Researching
15, 17, 19	Streetlights, sidewalks, road striping	2,851,802	844,300	FY2021 complete
18	Provide board and committee training	-	-	not Capital - continuous improvement
20	Reestablish environmental committee	-	-	Not Capital - in progress
21	Enforce residential boat and RV parking regulations	-	-	Not Capital - Complete
22	Regulate building height limits to 5 stories	-	-	Not Capital - Complete
TOTAL		<u>\$ 28,583,802</u>	<u>\$ 16,043,910</u>	
TOTALCAPITAL BUDGET		\$ 36,690,143	\$ 22,230,840	
% FOR COUNCIL OBJECTIVES		78%	72%	

CITY OF DESTIN ADOPTED 5-YEAR CAPITAL IMPROVEMENT PLAN

COUNCIL OBJECTIVE			FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
PRIORITY	Renewal & Replacement - Facilities							
	RR051	General Government	\$ 62,200	\$ 95,000	\$ 22,500	\$ 71,500	\$ 28,500	\$ 279,700
	RR052	Public Safety	392,500	41,687	134,187	47,187	49,687	665,249
	RR053	Physical Environment (Stormwater, Cemetery)	300,000	6,307	6,307	6,307	6,307	325,227
	RR057	Parks and Recreation	1,003,800	231,828	297,828	411,828	253,828	2,199,113
	RRVEH	Vehicles	272,500	-	-	-	-	272,500
	Renewal & Replacement - Infrastructure							
15, 17, 19	RR054	Roads, Sidewalks, Street Lighting (Gas Tax #1)	468,000	318,000	462,000	801,901	801,901	2,851,802
	Growth Necessitated & Comp Plan							
	SW54	Stormwater Improvements (FDEP funded)	50,000	50,000	-	-	-	100,000
	PW612	Norreigo Point Road	250,000	-	-	-	-	250,000
8	TR618	Zerbe-Calhoun Pedestrian Pathway	852,000	-	-	-	-	852,000
9	TR619	Sibert-Zerbe Parking Lot Consolidation	-	75,000	-	-	-	75,000
	TR620	ADA Transition - Pedestrian Facilities	100,000	-	-	-	-	100,000
	LB002	Library Impact Fee Projects	47,000	-	-	-	-	47,000
	RC004	Park Impact Fee Projects	35,000	-	-	-	-	35,000
	Citizen/Council Directed Projects							
1	CM001	Beach Acquisition	10,600,000	11,400,000	-	-	-	22,000,000
7	EN615	Cross-Town Connector	1,475,000	-	-	-	-	1,475,000
2	UNDER	Undergrounding	250,000	60,000	60,000	-	910,000	1,280,000
	Other Capital Projects							
	IT001	COMPASS/Energov	100,000	200,000	-	-	-	300,000
	IT002	CD Tech Fund Hardware/Software Replacements	-	150,000	150,000	-	-	300,000
	IT003	Other Hardware/Software Replacements	-	129,000	100,000	100,000	-	329,000
	LB001	Library Tablet Station & Biblioteca RFID and Mobil Ap	76,200	-	-	-	-	76,200
	CRH63	Captain Royal Melvin Hertiage Park and Plaza (RESTORE)	1,335,690	-	-	-	-	1,335,690
	CRH64	Harbor CRA Wayfinding Plan Signage	30,000	10,000	10,000	-	-	50,000
	CRT17	Town Center CRA Easement Trail/Park Main to Mattie Kelly	10,000	50,000	550,000	-	-	610,000
	RC124	Morgan's Children's Park Playground Structure	-	26,745	-	-	-	26,745
	RC125	Buck Destin Restrooms	95,000	-	-	-	-	95,000
	RC127	Pickleball Court	30,000	-	-	-	-	30,000
	RC216	Clement Taylor Park Renovations	729,918	-	-	-	-	729,918
	FM637	Clement Taylor Park Seawall (FEMA)	-	-	-	-	-	-
Total Funded Projects			\$ 18,564,808	\$ 12,843,567	\$ 1,792,822	\$ 1,438,723	\$ 2,050,223	\$ 36,690,143

CITY OF DESTIN - MONTHLY FINANCIAL REPORT

Actuals 10/01/2020 - 07/31/2021

GENERAL FUND SUMMARY (01, 122, 125, 129, 300, 305, 315, 700)	FY2020 ACTUALS	FY2021 BUDGET*	FY2021 YTD ACTUAL	FY2021 PROJECTION
GF Ad Valorem Taxes	7,883,186	8,104,316	8,259,900	8,259,900
GF Sales and Use Taxes	2,895,623	2,761,031	2,869,498	3,372,106
GF Licenses and Permits	3,342,590	2,643,968	2,395,838	2,854,855
GF Impact Fees	456,051	44,000	321,428	321,428
GF Intergovernmental	4,050,502	13,906,412	7,562,616	8,505,581
GF Charges for Services	513,137	499,843	722,751	821,951
GF Fines and Forfeitures	106,750	27,520	69,234	69,234
GF Investment Income	466,697	18,000	14,742	15,172
GF Contributions	4,435	-	1,825	1,825
GF Miscellaneous Revenue	9,058	4,001	49,041	49,041
TOTAL REVENUES	19,728,029	28,009,091	22,266,873	24,271,093
	19,728,029	28,473,031	20,222,253	26,769,650
GF General Government	3,935,334	4,303,386	2,558,009	3,494,517
GF Public Safety	3,671,988	3,167,162	2,544,565	3,177,299
GF Physical Environment	27,374	206,732	117,242	188,644
GF Transportation	1,925,723	2,026,650	1,248,374	1,668,263
GF Economic Environment	51,209	15,000	9,906	13,208
GF Health & Human Services	63,494	101,254	56,118	71,839
GF Culture and Recreation	2,237,952	3,458,674	2,352,310	2,925,766
GF Capital Outlay	1,656,004	22,152,451	9,824,664	11,964,418
GF Debt Service Principal	390,617	430,544	4,116,626	4,129,197
GF Debt Service Interest	119,026	115,054	115,744	116,821
TOTAL EXPENDITURES	14,078,722	35,976,906	22,943,559	27,749,971
	14,084,293	36,635,025	21,607,800	27,381,725
Excess (deficiency) of revenues over expenditures	5,649,306	(7,967,815)	(676,686)	(3,478,879)
GF Proceeds from Issuance of Debt	38,359	-	-	-
GF Transfers In	2,789,192	24,274,676	15,640,514	16,781,063
GF Transfers Out	(3,363,829)	(19,135,479)	(10,070,109)	(11,531,414)
Total other financing sources (uses)	(536,278)	5,139,197	5,570,404	5,249,649
Net change in fund balances	5,113,028	(2,828,618)	4,893,718	1,770,771
Fund Balance (deficit), Beginning	26,411,865	31,524,893	31,524,893	31,524,893
Fund Balance (deficit), Ending	31,524,893	28,696,274	36,418,611	33,295,664

** FY2021 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

CITY OF DESTIN - MONTHLY FINANCIAL REPORT

Actuals 10/01/2020 - 07/31/2021

102 TOWN CENTER CRA 1998-2028 OR until Debt Paid 2037 (RESTRICTED; ECON DEV)	FY2020 ACTUALS	FY2021 BUDGET*	FY2021 YTD ACTUAL	FY2021 PROJECTION
102-31 County TIF	600,079	688,589	681,523	681,523
102-31 City TIF	257,304	290,297	290,297	290,297
102-36 Investment Income	1,360	-	947	1,147
TOTAL REVENUES	858,743	978,886	972,767	972,967
102-55 Economic Environment	45,108	134,425	57,511	78,073
102-59 Capital Outlay	-	10,000	-	-
TOTAL EXPENDITURES	45,108	144,425	57,511	78,073
Excess (deficiency) of revenues over expenditures	813,635	834,461	915,256	894,894
102-38 Transfers In	-	-	-	-
102-58 Transfers Out	(973,001)	(731,281)	(609,377)	(731,265)
Total other financing sources (uses)	(973,001)	(731,281)	(609,377)	(731,265)
Net change in fund balances	(159,366)	103,180	305,878	163,629
Fund Balance (deficit), Beginning	(2,231,154)	(2,390,520)	(2,390,520)	(2,390,520)
Fund Balance (deficit), Ending	(2,390,520)	(2,287,340)	(2,084,642)	(2,226,891)

**FY2021 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

CITY OF DESTIN - MONTHLY FINANCIAL REPORT

Actuals 10/01/2020 - 07/31/2021

110 HARBOR CRA 2003-2043 (RESTRICTED; ECON DEV)	FY2020 ACTUALS	FY2021 BUDGET*	FY2021 YTD ACTUAL	FY2021 PROJECTION
110-31 County TIF	314,648	331,449	328,932	328,932
110-31 City TIF	319,174	331,449	331,449	331,449
110-36 Investment Income	1,467	-	627	747
TOTAL REVENUES	635,288	662,898	661,008	661,128
110-55 Economic Environment	33,856	71,675	21,198	30,331
110-59 Capital Outlay	-	30,000	-	-
TOTAL EXPENDITURES	33,856	101,675	21,198	30,331
Excess (deficiency) of revenues over expenditures	601,432	561,223	639,810	630,797
110-38 Transfers In	-	-	-	-
110-58 Transfers Out	(707,736)	(524,717)	(444,010)	(524,678)
Total other financing sources (uses)	(707,736)	(524,717)	(444,010)	(524,678)
Net change in fund balances	(106,304)	36,506	195,800	106,120
Fund Balance (deficit), Beginning	273,428	167,124	167,124	167,124
Fund Balance (deficit), Ending	167,124	203,630	362,924	273,244

**FY2021 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward*

CITY OF DESTIN - MONTHLY FINANCIAL REPORT

Actuals 10/01/2020 - 07/31/2021

FUND BALANCE SUMMARY ALL FUNDS	FY2020 ACTUALS	FY2021 BUDGET*	FY2021 YTD ACTUAL	FY2021 PROJECTION
Nonspendable	2,390,520	2,287,340	2,084,642	2,226,891
Restricted	3,967,144	1,401,752	4,304,457	3,589,444
Committed	10,606,227	16,930,697	10,787,612	12,156,098
Assigned	1,016,824	1,016,824	4,411,751	1,000,000
<i>Unassigned</i>	<i>11,841,731</i>	<i>5,305,627</i>	<i>13,867,061</i>	<i>12,955,573</i>
Ending Fund Balance	29,822,446	26,942,240	35,455,522	31,928,007

Nonspendable = Long-term advance to TownCenter CRA \$2,448,823.50 (in 01 fund)

Restricted = Interlocal Agreements, State and Local Regulations (Harbor CRA 110, Florida Building Code Fund 111, Impact Fee Fund 01/315), Bond covenants (2013, 2014, 2021 Debt Service Funds).

Committed = Council resolutions, motions, includes fund balance resolution for 1 yr debt (\$1.8m) + 3 mos emergency ops2 (01/700), CD Tech Fund (01/125), Oka Half Penny (01/129)

Assigned = Contracts, purchase orders

Unassigned = Remaining balance of excess short-term assets (mostly unrestricted cash) MINUS short term liabilities and negative fund balance.

Balance Sheet - Governmental Funds

01, 122, 125, 129,
300, 305, 315,
700

102

110

111

209, 213, 214,
221

Period ended July 31,

2021

	General Fund	1998-2028 or to 2037 Town Center CRA	2003-2043 Harbor CRA	Florida Building Code Fund	Debt Service Funds	Total Governmental Funds
Assets						
Cash and cash equivalents	\$ 26,723,930	\$ -	\$ -	\$ -	\$ -	\$ 26,723,930
Investments	-	-	-	-	-	-
Due from other funds	(42,580)	-	-	-	-	(42,580)
Due from other governments	372,971	-	-	-	-	372,971
Advance to other funds	2,448,824	-	-	-	-	2,448,824
Accounts receivable - other	81,301	-	-	-	-	81,301
Prepaid expenditures	-	-	-	-	-	-
Restricted cash and cash equivalents	7,471,268	369,904	364,996	162,228	604,645	8,973,041
Total assets	\$ 37,055,713	\$ 369,904	\$ 364,996	\$ 162,228	\$ 604,645	\$ 38,557,486
Liabilities, deferred inflows of resources and fund balances						
Liabilities:						
Accounts payable	359,335	5,722	2,071	8,244	-	375,373
Accrued payroll	15,477	-	-	-	-	15,477
Due to other funds	-	-	-	-	-	-
Advance from other funds	-	2,448,824	-	-	-	2,448,824
Total liabilities	374,813	2,454,546	2,071	8,244	-	2,839,673
Deferred inflows of resources						
Deferred revenue	262,290	-	-	-	-	262,290
Total deferred inflows of resources	262,290	-	-	-	-	262,290
Fund balances:						
Nonspendable	2,448,824	-	-	-	-	2,448,824
Restricted	2,716,455	-	360,383	153,984	604,645	3,835,466
Committed	11,569,117	-	-	-	-	11,569,117
Assigned	3,717,475	5,625	2,542	-	-	3,725,641
Unassigned	15,966,741	(2,090,267)	-	-	-	13,876,475
Total fund balances (deficit)	36,418,611	(2,084,642)	362,925	153,984	604,645	35,455,523
Total liabilities, deferred inflows of resources and fund balances	\$ 37,055,713	\$ 369,904	\$ 364,996	\$ 162,228	\$ 604,645	\$ 38,557,486
<i>check figures</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>check to monthly rpt to council</i>	\$ 0	\$ (0)	\$ (0)	\$ (0)	\$ 0	\$ (0)

Nonspendable = Long-term advance to TownCenter CRA \$2,448,823.50 (in 01 fund)

Restricted = Interlocal Agreements, State and Local Regulations (Harbor CRA 110, Florida Building Code Fund 111, Impact Fee Fund 01/315), Bond covenants

Committed = Council resolutions, motions, includes fund balance resolution for 1 yr debt (\$1.8m) + 3 mos emergency opsx2 (01/700), CD Tech Fund (01/125),

Assigned = Contracts, purchase orders

Unassigned = Remaining balance of excess short-term assets (mostly unrestricted cash) MINUS short term liabilities and negative fund balance.

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021

TYPE OF AGENDA ITEM: Presentation

AGENDA OUTLINE NUMBER: 4.D.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney

DATE: September 13, 2021

SUBJECT: Mobility Plan and Fee Schedule Update

I. BACKGROUND: At the City Council Meeting on March 1, 2021, the motion to replace transportation concurrency (MMTD) with a Mobility Fee-Based Plan passed 7-0.

II. DISCUSSION:

Purpose: The purpose of the Mobility Plan is to establish long-term needs for the transportation network to facilitate the safe and effective movement of people to and around the City of Destin.

Vision: Destin will be a well-designed community where the transportation system supports and enhances the living, working and visitation experience.

Goals:

1. Provide for the transportation needs of residents, business owners and employees as well as visitors and regional travelers.
2. Identify projects for motorized vehicle capacity, walking, transit, bicycling and parking that meet the long-range needs of the community.
3. Adopt a policy framework for transitioning the City from a multimodal transportation district concurrency management system to a mobility fee system.
4. Establish current planning and development review policies and procedures to mitigate the impact of development on the transportation network.
5. Calculate and set mobility fees for new development to contribute to the costs of improvements to transportation infrastructure.

A. Link to Strategic Goals / Objectives: Improvement of livable environment

B. Effect on Budget (EOB): None-Already approved.

After council approval at a previous meeting, an encumbrance in the amount of \$273,527 was recorded for 3TP Ventures to assist the city to prepare the Mobility Plan (PO 21128).

C. Level of Service (LOS): Improved Level of Service

III. CONCLUSION: This information is being provided to the Council to keep them updated on this important policy item. The consultant, 3TP Ventures, Inc, assisting the City prepare the Mobility Plan will be available to present the update.

IV. RECOMMENDED MOTION: Information Only

Attachments:

1. Mobility Plan and Fee update Power Point 9.20.21

A person wearing a light-colored hoodie is riding a bicycle on a paved sidewalk. The background shows a road with a white pickup truck, trees, and a clear sky. The entire image is overlaid with a semi-transparent blue filter.

City of Destin Mobility Plan and Mobility Fee Study

City Council Briefing

September 20, 2021

PURPOSE

The purpose of the Mobility Plan is to establish long term needs for the transportation network to facilitate the safe and effective movement of people to and around the City of Destin.

VISION

Destin will be a well designed community where the transportation system supports and enhances the living, working and visitation experience.

GOALS

1. Provide for the transportation needs of residents, business owners and employees as well as visitors and regional travelers.
2. Identify projects for motorized vehicle capacity, walking, transit, bicycling and parking that meet the long range needs of the community.

GOALS

3. Adopt a policy framework for transitioning the City from a multimodal transportation district concurrency management system to a mobility fee system.
4. Establish current planning and development review policies and procedures to mitigate the impact of development on the transportation network.
5. Calculate and set mobility fees for new development to contribute to the costs of improvements to transportation infrastructure.

Transition from MMTD to Mobility Plan



Overall Work Program

Phase I

- Land Development Code modernization
- Mobility Plan
- Impact Fee Study
 - Police, parks and library

Phase II

- Fee schedules and adoption
- Comprehensive Plan and Land Development Code implementing policies
- Design standards and guidelines

Mobility Plan and Mobility Fee Process



- Fee study required by State of Florida to establish new fee structure
- Opportunity to
 - Establish a vision for the future and institutionalize policies to guide growth
 - Identify infrastructure, facilities and services to support the community into the future and create strategies for funding and delivery

Current Status

Trends and
Conditions

Draft Projects

Evaluation of
Benefits

Public Vetting

Mobility Plan

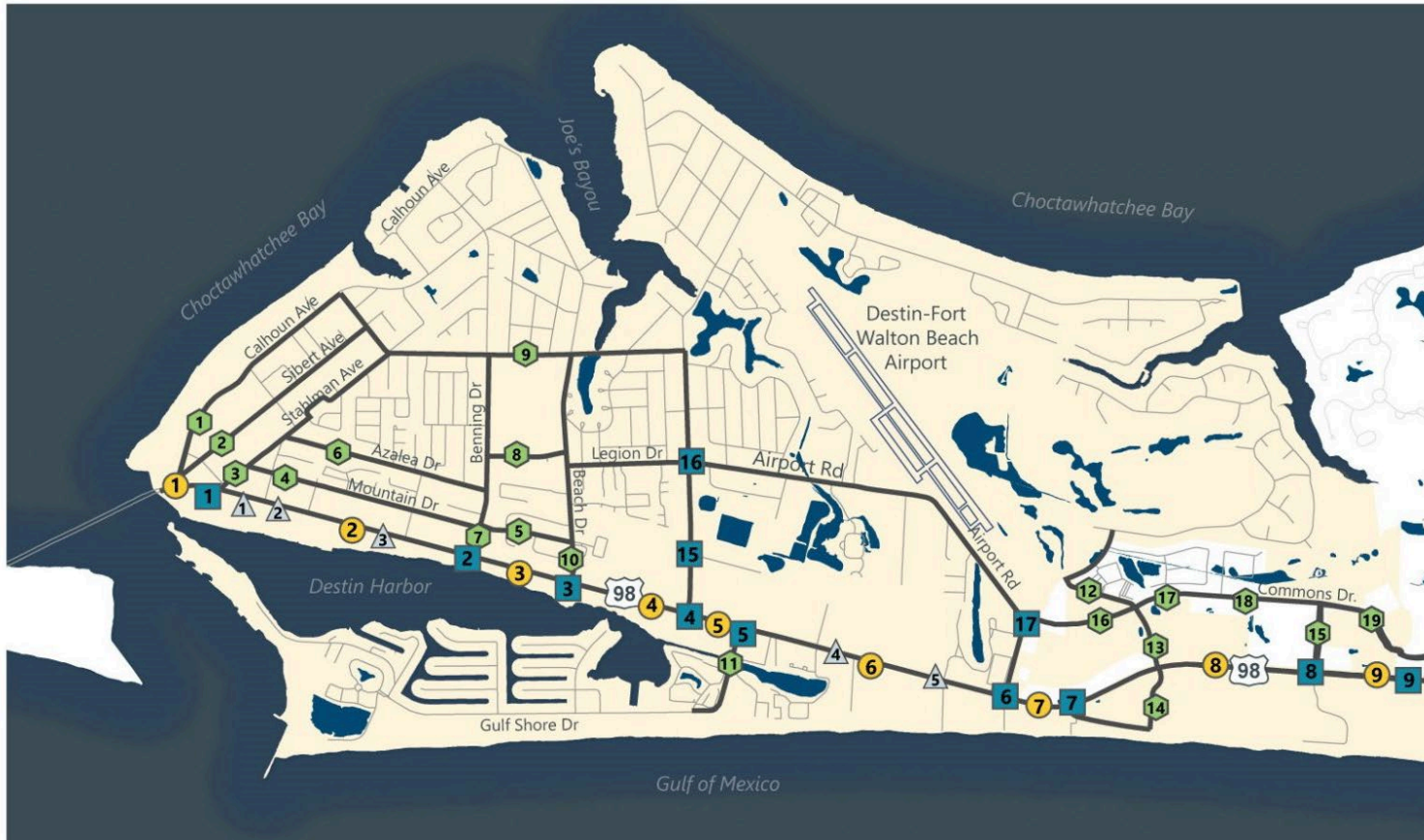
Mobility Fee
Study

Adoption and
Implementation

- Evaluate trends in traffic and network utilization
- Assess level and quality of service
- Inventory current and planned projects

Traffic Count Locations

COUNT LOCATIONS: WEST DESTIN



- 72-hour bi-directional
- 24-hour bi-directional
- Turning movements - PM Peak
- Pedestrian - PM peak
- City Limits

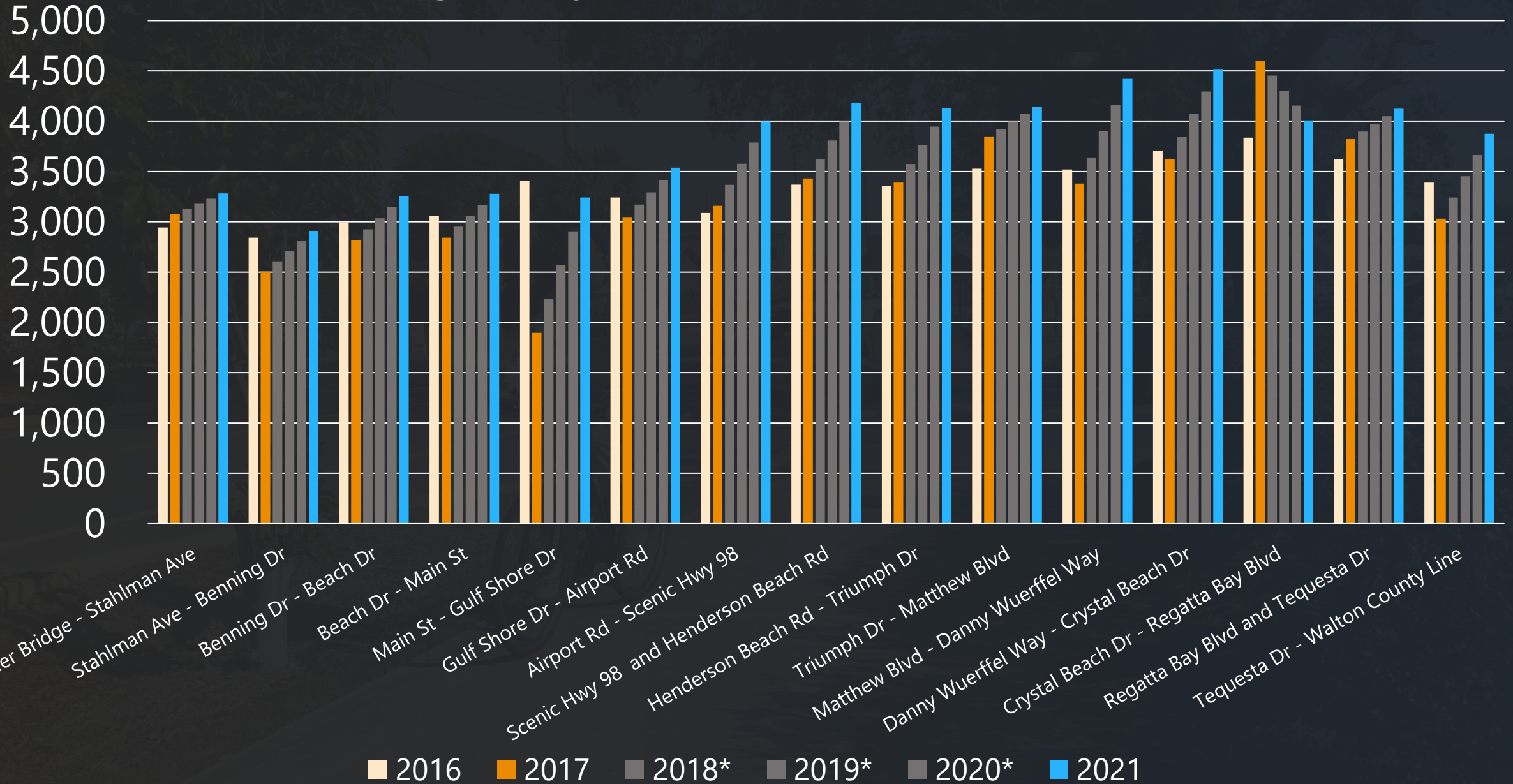
0 0.25 0.5 1 Miles



COUNT LOCATIONS: EAST DESTIN



US Highway 98 Peak Traffic Volumes



Impact Fee Comparison

(residential fees only)

Jurisdiction	Transportation	Parks	Libraries	Police
Manatee County	\$4,506.00	\$1,037.00	\$210.00	\$429.00
Lake County	\$2,088.00	\$222.00	\$191.00	
Martin County	\$2,860.00	\$1,811.00	\$515.00	\$595.00
Nassau County	\$1,934.00	\$2,048.00		\$299.00
St. Cloud	\$6,442.00	\$1,838.00		\$961.00
Recommended Fees for Destin by 2007 Study	\$3,780.00	\$1,908.00	\$338.00	\$32.00
Destin (adopted in 2008)	\$813.00	\$392.00	\$131.00	\$19.00

**All fee amounts are averages based on the residential categories for each jurisdiction. Impact fees for nonresidential uses are not included in the table above.*

Next Steps



- Trends and conditions reporting
- Synchro modeling
- Safety assessment
- Multimodal Level of Service assessment
- Parking study/mobility hub
- Public and stakeholder feedback

A photograph of a person riding a bicycle on a sidewalk. The person is wearing a light-colored hoodie and pants. The background shows a residential street with trees, a white pickup truck, and other parked cars. The image is overlaid with a dark blue semi-transparent filter.

City of Destin Mobility Plan and Mobility Fee Study

Thank you.

Alan Steinbeck
alan@3tpventures.com

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 4.E.

TO: City Council

THRU: Krystal Strickland, Finance Director
Webb Warren, Deputy City Manager
Lance Johnson, City Manager

FROM: Catherine Card, Public Information Manager

DATE: 09/13/2021

SUBJECT: Leave No Trace/Turtle Flashlights

I. BACKGROUND: Sea turtle nesting season takes place on Destin's beaches from May 1st to October 31st.

To help with education and awareness each season, the City of Destin is giving out FREE turtle-friendly flashlights. Use these flashlights when you look for ghost crabs or go for a stroll on the beach at night. The red light helps keep sea turtles from becoming disoriented when they come ashore to lay their eggs.

Thank you to the Destin Chamber of Commerce, Destin History & Fishing Museum, Emerald Coast Science Center, Florida State Parks (Henderson Beach State Park) and the Gulfarium Marine Adventure Park for participating with the city on this educational initiative for our residents and visitors. Each location will have flashlights available to the public along with Destin City Hall.

We would like to extend our gratitude to Jared Williams/ Get The Coast for putting this video together and helping us promote this worthy endeavor!

To view the video please visit the city's YouTube channel at the following link - [Sea Turtle Flashlight Campaign](https://youtu.be/3x1jjfjldfs). (Here is the link to put in your browser if needed <https://youtu.be/3x1jjfjldfs>.)

II. DISCUSSION: Leave no Trace initiative.

A. Link to Strategic Goals / Objectives: A green and sustainable environment.

Enhanced quality of life and safety.

B. Effect on Budget (EOB): \$694.62 for 500 flashlights.

	FY2021 BUDGET
0151212-548000	
City Manager - Promotionals	\$ 13,500
FY21 Adopted Budget	<u>13,500</u>
Internal Transfer	<u>-</u>
Previous Expenses/Encumbrances	<u>(4,387)</u>
Available Program Budget	<u>9,113</u>
This Agreement +(-)	<u>(695)</u>
FY21 Remaining Program Budget	<u>\$ 8,418</u>

C. Level of Service (LOS): The City continues in its effort to provide quality programs that enhance the quality of life for residents, businesses and visitors.

III. CONCLUSION: We are happy to promote and educate the public on this worthy endeavor and we have received positive feedback from those entities listed above who are partnering with us. We plan to order more flashlights and have them available when we launch the initiative again next season.

IV. RECOMMENDED MOTION: Informational

Attachments:

1. Turtle Flashlight PSA

IT'S SEA TURTLE NESTING SEASON ON DESTIN'S
BEACHES (MAY 1ST - OCTOBER 31ST)

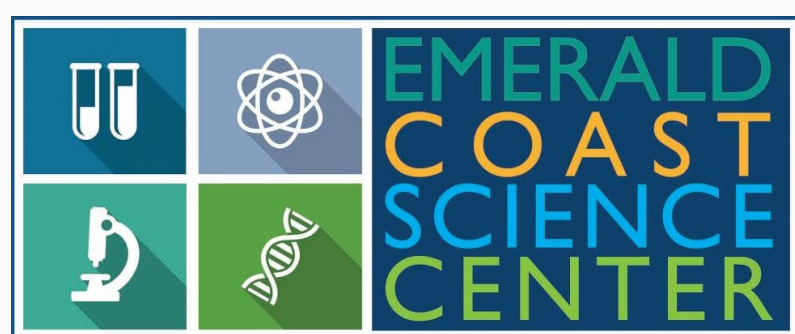
PROTECT NESTING SEA TURTLES

The City of Destin is giving out **FREE** turtle-friendly flashlights. Use these flashlights when you hunt for ghost crabs or go for a stroll on the beach at night.

The red light helps keep sea turtles from becoming disoriented when they come ashore to lay their eggs.



DESTIN
HISTORY &
FISHING
MUSEUM



www.cityofdestin.com

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021
TYPE OF AGENDA ITEM: Consent Agenda
AGENDA OUTLINE NUMBER: 4.F.

TO: City Council

THRU: Lance Johnson, City Manager
Webb Warren, Deputy City Manager
Krystal Strickland, Finance Director

FROM: Michael Burgess, Public Services Director

DATE: 08/30/2021

SUBJECT: Miscellaneous Median Maintenance Services, authorization to renew contract with price increases

I. BACKGROUND: The medians of US98 and selected City rights-of-way have been maintained by ZIIC Outdoors since July of 2020.

II. DISCUSSION: The City's contract for Miscellaneous Median Maintenance Services with ZIIC Outdoors (ATT1) identifies five areas for which the contractor would be responsible:

- a. Mowing and Edging
- b. Fertilization and Pest Control
- c. Irrigation System Management
- d. Tree Trimming
- e. Other Associated Services

The nine areas to be serviced include:

- a. Harbor Blvd (East Pass Bridge to Airport Rd)
- b. US98 (Airport Rd to Matthew Blvd)
- c. US98 (Matthew Blvd to Kel-Wen Circle)
- d. US98 (Kel-Wen Circle to Walton County Line)
- e. Mountain Drive
- f. Main Street
- g. Legion Drive
- h. Airport Road
- i. Scenic 98

City Staff has worked closely with the contractor over the past fifteen months and would like to continue this relationship by extending the contract for one year. The renewal document is attached as ATT2.

For this cycle, the contractor has requested a price increase due to rising labor costs, among other factors, as well as an adjustment to the service frequency for certain tasks. An explanation for the increased cost of "Airport Rd to Matthew Blvd" and "Kel-Wen Circle to Walton County Line" is provided on page 3 of the proposed price and service list (ATT3).

The contract extension, if approved, will be a consolidated document comprised of ATT2 and ATT3.

A. Link to Strategic Goals / Objectives: Strategic Goals 2026:

1. Financially sound city providing service excellence
2. A green and sustainable environment
6. Effective, efficient, and aesthetically pleasing infrastructure

B. Effect on Budget (EOB): A 12-month extension for 10/01/2021 - 09/30/2022 would cost \$228,875.

	0154183 MEDIAN	10255231 TC CRA	11055235 HARBOR CRA	FY2022 BUDGET
546000 Repairs and Maintenance	\$ 115,000	\$ 88,048	\$ 27,000	\$ 230,048
FY22 Tentative Budget	115,000	88,048	27,000	230,048
Internal Transfer	-	-	-	-
Previous Expenses/Encumbrances	-	-	-	-
Available Program Budget	115,000	88,048	27,000	230,048
This Agreement +(-)	(117,875)	(74,000)	(37,000)	(228,875)
FY22 Remaining Program Budget	\$ (2,875)	\$ 14,048	\$ (10,000)	\$ 1,173

Median maintenance for the 12-month period is allocated and will be encumbered as follows:

PO Line#	Location of Median Maintenance		Budget Code (Funding Source)	12 month ext
1	Harbor Blvd (Bridge to Airport)	50%	11055235 Harbor CRA	\$ 18,500.0
1	Harbor Blvd (Bridge to Airport)	50%	10255231 TC CRA	\$ 18,500.0
2	US98 (Airport to Matthew)	100%	0154183 Destin	\$ 55,500
3	US98 (Matthew to Kel-Wen)	100%	0154183 Destin	\$ 13,875
4	US98 (Kel-Wen Circle to Walton Cty)	100%	0154183 Destin	\$ 30,000
5	Mountain Drive	100%	11055235 Harbor CRA	\$ 18,500
6	Main St	70%	10255231 TC CRA	\$ 7,770.00
6	Main St	30%	10255231 TC CRA	\$ 3,330.00
7	Legion Drive	100%	10255231 TC CRA	\$ 7,400
8	Airport Road	100%	10255231 TC CRA	\$ 37,000
9	Scenic Hwy 98 Mathew to Walton Cty)	100%	0154183 Destin	\$ 18,500
				<u>\$ 228,875</u>

C. Level of Service (LOS): The frequency of a few services, previously identified

in the City's initial contract for median maintenance services with ZIIC, will be modified. City Staff will continue to work closely with ZIIC to ensure that our roadsides and medians are maintained to their current high level.

III. CONCLUSION: The extension of the contract with proposed changes (ATT2) will maintain the beauty of several of the City's major corridors and will positively contribute to community aesthetics and pride.

IV. RECOMMENDED MOTION: I move that the City Manager be authorized to execute a one-year contract extension for Miscellaneous Median Maintenance Services with ZIIC Outdoors, LLC in the amount of \$228,875.00.

Alternate Motion: I move that the City Manager execute a month-to-month extension for Miscellaneous Median Maintenance Services with ZIIC Outdoors, LLC and re-advertise an RFB for these services as soon as possible.

Attachments:

1. ATT1: Current Contract, ZIIC Outdoors, LLC 2020 Misc Median _ ROW Maintenance
2. ATT2: ZIIC Median Maintenance Contract Extension 12m FY22
3. ATT3: Appendix A -- ZIIC FY22 Renewal Price and Service breakouts

CITY OF DESTIN, FLORIDA

CONTRACT

MISCELLANEOUS MEDIAN AND RIGHT-OF-WAY MAINTENANCE CONTINUING SERVICES CONTRACT

On June 15, 2020, THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, herein referred to as the **City**, accepted the bid of ZIIC Outdoors, LLC), herein referred to as the **Contractor**, to supply miscellaneous median and right-of-way maintenance for certain City-owned and maintained properties. The Contractor's Cost Schedule for the terms of their engagement is included in their entirety by reference at Exhibit "A" and as completely as if incorporated herein.

TERMS AND CONDITIONS OF CONTRACT FOR THE MISCELLANEOUS MEDIAN AND RIGHT-OF-WAY MAINTENANCE CONTRACT:

1. Entire Contract:

This Contract represents the entire and integrated Contract between the City and Contractor and supersedes all prior negotiations, representations or contracts, either written or oral. Provisions of this Contract may be amended only by written instrument approved by the Destin City Council and signed by the City Manager and Contractor.

2. Intent of Contract:

This Contract is for supplying the City with all applicable miscellaneous median and right-of-way maintenance work for specific City properties and FDOT rights-of-way. The Scope of Work, herein referred to as the **Work**, encompasses the foregoing and all descriptive work components described within Exhibit "A".

3. Term of Contract and Time Extensions:

This contract will be in effect from **June 22, 2020** through **September 30, 2021** and is for supplying the City with miscellaneous median and right-of-way maintenance services. Upon the agreement of both parties, this contract is eligible for up to four one-year renewals.

4. Time for Performance:

The Contractor agrees to provide median and right-of-way maintenance services to the satisfactory approval and acceptance by the City.

5. Compensation:

All payments upon contract are contingent upon the Contractor's Work being acceptable to the City. For satisfactory completion and acceptance of the Work, the City agrees to pay the Contractor in accordance with the terms of this Contract and the Contractor's Cost Schedule as identified in the Bid Form submitted by the Contractor, as may have been adjusted at the time of contract approval and incorporated herein.

a. Requests for Compensation (Invoices) shall be accompanied by the following:

1. A description of the Work performed and a copy of email (or similar) that initiated said Work;
2. An itemized list of goods or services to include materials, flat fees, billable man-hours with rates, and any other payable items identified in Exhibit "A"; and

3. Dates when these services were performed and the names of Contractor's staff who performed billable Work.

6. Changes in the Work:

The City shall have the right at any time during the progress of the Work to increase or decrease the Work. Promptly after having been notified of a change, the Contractor shall submit an itemized estimate of any costs and/or time increases or savings it foresees as a result of the change. No additions or changes to the Work shall be made except upon written order of the City and the City shall not be liable to Contractor for any increased compensation without such written order.

7. Insurance:

Contractor shall, during the performance of the contract, maintain Worker's Compensation Insurance sufficient to secure benefits of the Florida Workmen's Compensation Law for all employees and any of the work sublet to any vendor or subcontractor, Comprehensive General Liability Insurance, Auto Liability Insurance, Builder's Risk Insurance, all with companies and in the form and amounts acceptable to the City. Said certificates of insurance of contractor are attached hereto and made a part hereof by reference. If any part of the work is sublet, similar insurance shall be provided by and in behalf of any subcontractors.

Evidence of Insurance: Contractor shall provide the City Certificates of Insurance naming the City as an additional insured. All binders, policies, or certificates of insurance shall provide for at least ten days notice from insurers to the City of any cancellation or amendment to any of the insurance policies.

8. Indemnification:

Contractor shall indemnify, defend, save, and hold the City, its agents, officers and employees, harmless of and from any losses, fines, penalties, costs, damages, claims, demands, suits, and liabilities of any nature, including reasonable attorney's fees (including regulatory and appellate fees), arising out of, because of, or due to any accidents arising in any manner on account of the exercise or attempted exercise of Contractor's rights hereunder whether the same regards person or property of any nature whatsoever, regardless of the apportionment of negligence, unless due to the sole negligence of the City.

Contractor shall indemnify, defend, save and hold the City, its agents, officers and employees, harmless of and from and against any and all liens, claims, damages, demands, suits and liabilities, attorney's fees and costs, including appellate attorney's fees and costs, of and for mechanics and materialmen furnishing labor and materials in the performance of this contract.

9. Licensing:

The Contractor shall obtain all permits and maintain at his expense all professional and business certificates and licenses required by law and as necessary to perform services under this Contract. If Contractor performs any Work without obtaining, or contrary to, permits and licenses, Contractor shall bear all costs arising therefrom. The City may waive fees for City controlled permits, but in no instance can the City waive permit requirements nor fees beyond their control.

10. Cancellation:

This contract may be canceled by either party with a thirty day written notice and is contingent upon the annual appropriation by the City of legally available funds. City's obligation to pay the amount due hereunder in any fiscal year is contingent upon the appropriation by the City Council of legally available funds for the purposes set forth in this contract.

11. Performance of Work/Responsibilities:

For each task, the Contractor will be issued a work order by the City's Public Works Director or designee. The Public Works Director or designee will issue verbal work orders only in emergency situations. The Contractor shall commence work in a reasonable length of time and shall complete the work in an expeditious manner. In emergency situations, the Contractor shall endeavor to commence work immediately. All work shall be done under the supervision of the City's Public Works Director or designated representative. The performance of Work and responsibilities hereto are outlined and made a part hereof as identified in Exhibit "A".

12. Termination for Default:

The Contract will remain in force for the full period specified and until the City Manager or his designee determines that all requirements and conditions have been satisfactorily met and the City Manager or his designee has accepted the work under the Contract Documents following the initial contract terms and all subsequent contract terms, including warranty and guarantee periods. However, the City Manager will have the right to terminate this Contract sooner if the Contractor has failed to perform satisfactorily the work required or comply with the other requirements of the Contract.

In the event the City Manager decides to terminate this Contract for the Contractor's failure to perform satisfactorily or meet its other responsibilities under the Contract, the City Manager will give the Contractor five (5) days' notice, whereupon the Contract will terminate, unless during the notice period the Contractor cures the failure to perform or meets its other responsibilities under the Contract to the satisfaction of the City Manager.

Upon Contract termination for the Contractor's failure to provide satisfactory contract performance, the Contractor will be entitled to receive compensation for Contract services satisfactorily performed by the Contractor and allocable to the Contract and accepted by the City Manager or his designee prior to such termination. However, an amount equal to all additional costs required to be expended by the City to complete the Work covered by the Contract, including costs of delay in completing the project, shall be either subtracted from any amount due or amount charged to the Contractor in the event the City Manager terminates the Contract.

Except as otherwise directed by the City Manager, or in the case of termination for default (in which event the Contractor may be entitled to cure, at the option of the City Manager), the Contractor shall stop work on the date of receipt of the notice or other date specified in the notice, place no further orders or subcontract for materials, services, or facilities except as are necessary for the completion of such portion of the work not terminated, and terminate all contractor and subcontracts and settle all outstanding liabilities and claims.

In the event that any termination for default shall be found to be improper or invalid by any court of competent jurisdiction, then such termination shall be deemed to have been a termination for convenience.

13. Termination for Convenience:

The performance of work under this Contract may be terminated by the City Manager in whole or in part whenever the City Manager, in their discretion, determines that such termination is in the City's best interest. Any such termination shall be effected by the City Manager giving at least five (5) days' notice to the Contractor, specifying the extent to which performance of the work under this Contract is terminated and the date upon which such termination becomes effective.

As to termination for convenience, after receipt of the date of termination, the Contractor shall stop all work as specified in the notice; place no further orders or subcontract for materials, services, or facilities except as

are necessary for the completion of such portion of the Work not terminated; immediately transfer all documentation and paperwork for terminated work to the City; and terminate all contractors and subcontracts and settle all outstanding liabilities and claims.

14. Disclosure:

Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

15. Miscellaneous:

15.1 Governing Law

The parties intend that this Contract and the relationship of the parties shall be governed by the laws of the State of Florida. Venue for any action arising out of this contract shall be in Okaloosa County Florida and no where else.

15.2 Severability

If any section, subsection, term or provision of this Contract or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Contract or the application of same to parties or circumstances other than those to which it was held invalid or unenforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Contract shall be valid or enforceable to the fullest extent permitted by law.

15.3 Sovereign Immunity

The parties further agree, nothing contained herein is intended nor shall be construed to waive the City of Destin's rights and immunities under the Florida constitution, common law or Florida Statutes 768.28, as amended from time to time.

15.4 Construction

The Parties have participated jointly in the negotiation and drafting of this Contract. In the event an ambiguity or question of intent or interpretation arises, this Contract shall be construed as if drafted jointly by the Parties and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provision of this contract.

15.5 Jury Trial Waiver

CONTRACTOR AND CITY AGREE TO WAIVE THEIR RIGHTS TO A TRIAL BY JURY REGARDING ANY LAWSUIT INVOLVING THE INTERPRATION, CONSTRUCTION, ENFORCEMENT, OR GOVERNANCE OF THIS CONTRACT, AND FOR ANY LAWSUIT RELATED IN ANY WAY TO THIS CONTRACT OR FOR THE WORK PERFORMED PURSUANT TO THIS CONTRACT.

15.6 Attorney's Fees

In any dispute relating to this contract each party shall be responsible for their respective attorney's fees and costs.

15.7 Notices

All notices under the Contract shall be in writing and shall be effective when mailed by certified mail, return receipt requested, or when delivered personally, as provided hereafter, or to such other addresses as may be designated by notice:

15.8 Public Records

Contractor shall comply with Florida Public Records Laws, specifically to:

- a) Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service.
- b) Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.
- c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- d) Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is compatible with the information technology systems of the City of Destin.

As to the City:

Lance Johnson
4200 Indian Bayou Trail
Destin, Florida 32541

As to the Contractor:

ZIIC Outdoors, LLC
~~662 Crowder Road~~ P.O. Box 256
DeFuniak Springs, FL 32433

IN WITNESS WHEREOF, the City hereunto caused these presents to be subscribed and the Contractor has affixed their name and seal, this the 1st day of JULY, 2020.

ATTEST:

CITY OF DESTIN

Rey Bailey
City Clerk

By: Lance Johnson
Lance Johnson
City Manager

As to Legal Form:

[Signature]

Kyle Bauman, Esq.
City Attorney

Nichelle Jo
Witness

Kirsty Monze
Witness

ZIIC Outdoors, LLC
CONTRACTOR:

By: Carmie A. Williams
(Signature)

CARMIE A. WILLIAMS
(Printed Name)

Its: OWNER / OFFICE MGR.
(Title)



DESIGN – LANDSCAPE – MAINTENANCE
HARDSCAPES – COMMERCIAL EXPERTISE

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BID FORMS & MAPS (EXHIBITS A, B, & C)

ADDENDUM NO. 1

SITE PLAN: CHEMICAL & FERTILIZATION PROGRAM

COMPANY PROFILE

RESUMES/EXPERIENCE OF TEAM, WORK EXPERIENCE, CURRENT PORTFOLIO, REFERENCES,
CERTIFICATIONS/LICENSING, ETC.

REFERENCES

CERTIFICATE OF INSURANCE

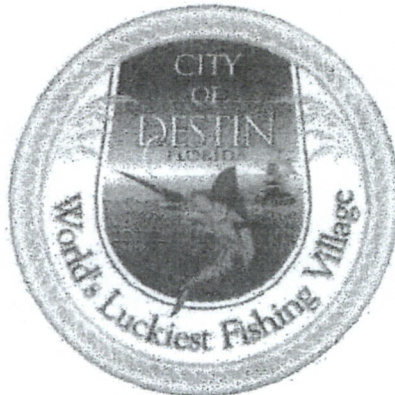
W-9 FORM

COPY OF OKALOOSA COUNTY BUSINESS TAX RECEIPT/LICENSE

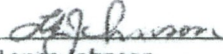
CITY OF DESTIN, FLORIDA

REQUEST FOR BIDS (RFB) NO. 20-05-PS

MISCELLANEOUS RIGHT OF WAY MAINTENANCE
CONTINUING SERVICES CONTRACT



City of Destin, Florida
April 18, 2020


Lance Johnson
City Manager
Phone (850) 837-4242
Facsimile (850) 837-3267
4200 Indian Bayou Trail
Destin, Florida 32541

Initials of Bidder: RL

Bid Checklist

The following items must be provided in order for your bid to be considered responsive

1. Completed bid form (Exhibit A)
2. Statement of Qualifications, Experience & Availability (narrative)
3. Proof of required Workman's Compensation Insurance documents
4. Completed W-9 [available at: <http://www.irs.gov/pub/irs-pdf/tw9.pdf>]
5. Bid Packet initialed on ALL pages.
6. Proof of adequate liability insurance
7. Copy of State license (if required for job)
8. Copy of City license (if business office is located in Destin)
9. Completed Public Entity Crimes Form (Exhibit B)
10. Completed Drug Free Form (Exhibit C)
11. Addenda (if applicable)
12. Month-by-Month chemical & fertilization program narrative
13. Three References - Minimum
14. Other documents as requested in bid package

Initials of Bidder: AL

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6. Bid Form (Exhibit A)	page 10 - 20
7. Public Entity Crimes Statement (Exhibit B)	page 21 - 23
8. Drug Free Workplace Certification (Exhibit C)	page 24

Initials of Bidder: h

Due: 5/21/2020 @ 2⁰⁰ PM

NOTICE TO BIDDERS

The City of Destin, Florida, is currently receiving sealed competitive Bids for a Miscellaneous Right-of-Way Maintenance Continuing Services Contract for specified City-owned/controlled properties for one year with the option for four additional one-year renewals not to exceed five years. The Scope of Work will include, but not be limited to miscellaneous right of way maintenance services for City properties to include: providing all tools, machines, equipment, labor and incidentals necessary to complete the work. The successful Bidder shall be required to supply the City with copies of current Liability Insurance and Workmen's Compensation coverage. Bids must be received by the City Clerk's Office at the City of Destin, 4200 Indian Bayou Trail, Destin, Florida 32541, in a sealed envelope clearly marked "**RFB No. 20-05-PS, MISCELLANEOUS RIGHT OF WAY MAINTENANCE CONTINUING SERVICES CONTRACT**", along with the name, return address and telephone number of the bidder, no later than 2:00 p.m. CST, on Thursday, May 21, 2020 at which time they will be opened and read aloud. The City reserves the right to reject any and all Bids or portions thereof, to waive minor defects and informalities in the process, to accept the Bid(s) or take any other actions deemed by the City to be in the City's best interest.

It is the responsive bidder's responsibility to read and understand the requirements of this request for bid. Responsive bidders are required to state exactly what they intend to furnish the City of Destin via this solicitation and must indicate any variances to the terms, conditions and specifications of this proposal, no matter how slight. If variations are not stated in the proposal, it shall be construed that the bid fully complies with all conditions identified.

Before submitting a bid, each responsive bidder will, at bidder's own expenses, make or obtain any additional examinations, investigations and studies, and obtain any additional information and data that may affect costs, permitting, progress, performance of furnishing of the project and that the responsive bidder's deems necessary to determine its proposal.

Responsive bidder will examine all documents included in this Request for Bid (RFB) carefully and shall make a written request to the City's authorized representative for interpretation or correction of any ambiguity, inconsistency, or error herein.

Any interpretation or correction will be issued as an Addendum by the City. Only a written interpretation or correction by Addendum shall be binding. Responsive bidders are cautioned against relying on any interpretation or correction given by any other method.

The submission of a bid shall not be deemed an agreement between the responsive bidder and the City. The bid is a contractual offer by the responsive bidder to perform services in accordance with the Bid Solicitation. The City shall not be obligated to respond to any bid submitted nor be bound in any manner by the submission.

Lance Johnson
City Manager

Initials of Bidder: *LM*

- I. **PURPOSE:** The purpose of RFB No. 20-05-PS is to secure sealed Bids for providing right of way maintenance services for city-owned/controlled properties.
- II. **SCOPE OF WORK:** The Scope of Work will include performance of the right of way maintenance services listed in **Exhibit A** of this document for specified City-owned/controlled properties.
- III. **BID REQUIREMENTS:** Each Bid shall indicate, in the following order, the mandatory information outlined below:
 - A. Completed Bid Form (Exhibit A)
 - B. Statements of Qualification, Experience and Availability (narrative)
 - C. Copies of required Insurance Documents
 - D. Each Bid shall contain evidence of proper licensing to perform required services in the State, County and City.
 - E. Each Bid shall contain a completed Public Entity Crime Form (Exhibit B)
 - F. Each Bid shall contain a completed Drug Free Workplace Certification (Exhibit C)
 - G. Other documents as required by this Bid Solicitation
 - H. Items identified on the Bid Checklist (page 2)

Failure to provide any of the above listed mandatory information can result in the elimination of the Bid from consideration.

IV. INSTRUCTION TO RESPONDENTS

- A. All RFB's will be publicly opened and recorded for acknowledgement of receipt in the City Hall Boardroom on **May 21, 2020** no later than **2:00 P.M. (CDT)**. All responsive bidders or their representatives are invited to be present. The City Hall Boardroom is located at Destin City Hall, 4200 Indian Bayou Trail Destin, FL 32541.
- B. Any responses received after the stated time and date will not be considered. It shall be the sole responsibility of the responsive bidder to have their RFB submittal delivered to the City Clerk's Office for receipt on or before the above stated time and date. RFB responses which arrive after the above stated deadline as a result of delay by the mail service shall not be considered, and arrangements shall be made for their return at the responsive bidder's request and expense. The City reserves the right to consider submittals that have been determined by the City to be received late due solely to mishandling by the City after receipt of the RFB and prior to the award being made.
- C. Respondents may request information regarding the RFB in writing from City Clerk Rey Bailey, clerk@cityofdestin.com. Such a request shall be received in writing at least five (5)

Initials of Bidder: H

days prior to the submittal deadline.

- D. If any addendum(s) are issued to this Request for Bid, the City will attempt to notify all prospective respondents. It shall be the responsibility of each respondent, prior to submitting the RFB response, to contact the City Clerk's Office, at (850) 837-4242 to determine if any addendum(s) were issued and to complete any addendum acknowledgements as part of their RFB response.
- E. Complete and submit all requested documentation and forms. Clearly indicate the legal name, address and telephone number of the responsive bidder. Responses shall be signed above the typed or printed name and title of the signer. The signer shall have the authority to bind the responsive bidder to the submitted RFB. Responsive bidders must note their Federal I.D. number (aka F.E.I.N.) on their RFB submittal.
- F. Provide One (1) original, so designated, six (6) copies (for a total of seven (7) printed submissions) and one electronic version on an USB drive the RFB responses. Submissions shall be portrait orientation, 8 1/2" X 11" where practical and double-sided. One sheet of paper printed on both sides is considered 2 pages. Do not use wire spiral bindings, plastic covers, or plastic binding materials for your submittals.
- G. All expenses for making RFB submittals to the city are to be borne by the responsive bidder.
- H. Responses shall be evaluated by the Bid Committee based on all information submitted and a ranked list of responsive bidders will be submitted to the City Council for approval.
- I. The Bid Committee shall consist of City of Destin staff members.
- J. Each responsive bidder, by submission of an RFB submission, acknowledges that in the event of any legal action challenging the award of the RFB, damages (if any) shall be limited to the actual cost of the preparation of the RFB.
- K. Procurement Schedule:

Tasks	Date
RFB Advertised	Week of April 20, 2020
Last Day for Questions to be Submitted	May 14, 2020
Due Date/Bid Opening	May 21, 2020
Tentative Date - Bid Committee Evaluation	May 26, 2020
Tentative Date - City Council Meeting	June 1, 2020
Tentative Date- Notice of Award	June 2, 2020
Tentative Date -Execution of Contract	June 5, 2020
Tentative Date- Notice to Proceed	June 8, 2020
Tentative Day 1 of Contract	June 8, 2020
Tentative Date - Project Completion	Period of 4 months (June 8, 2020 thru September 30 2020), with the possibly of 4 1-yr renewals

V. **PROJECT CONTRACTOR REQUIREMENTS**

City of Destin is seeking an independent general contractor (including all necessary independent subcontractors), with all applicable licenses for work on this project.

Initials of Bidder: hr

License Requirements

The responsive bidder will provide all applicable contractor licenses: include license name, license numbers and contact information. Contractor must be Florida State Certified or possess an Okaloosa County License (<http://co.okaloosa.fl.us/gm/licensing>). Must also register in the City of Destin. <https://www.cityofdestin.com/DocumentCenter/View/12259/Contractor-Packet>

Insurance Requirements

- a. Respondents shall be required to provide proof of General Liability Insurance with a minimum liability insurance requirement of \$1,000,000 for combined single limit and Worker's Compensation Insurance in accordance with the laws of the State of Florida and in amounts sufficient to secure the benefits of the Florida Workmen's Compensation Law for all types of employees, including those of subcontractors.
- b. Respondent shall produce proof of insurance in the types and amounts required by the City, including the foregoing and any additional coverages, including Automobile Liability and or Builder's Risk Insurance, as may be defined at the time of contract. The City shall be named as an additional insured party and all binders, policies or certificates of insurance shall include a provision that such insurance coverage shall not be cancelled or amended without at least thirty days' notice to the City. All coverage shall be with carriers admitted doing business in the State of Florida. Carriers shall be A rated (or better) by AM Best Company. City reserves the right to modify its insurance requirements with 60 days' notice.

SUBMITTAL REQUIREMENTS: Bids shall be submitted as follows:

- A. Bid Form. The Bid Form contained within this RFB (Exhibit A) shall precede the mandatory information required in Section III. Bid Requirements. Any additional information submitted in support of the Bid shall follow the required information.
- B. Public Entity Crimes Form. Each Bid shall contain a completed Public Entity Crime Form (Exhibit B) pursuant to Florida Statutes, Section 287.132-133, providing that no public entity shall accept any Bid from or award any contract to, or transact any business in excess of the threshold amount for Category Two (\$25,000) for a period of thirty-six months from the date placed on the convicted vendor list.
- C. Disclosure. Each Bid is subject to the provisions of Florida Statutes, Chapter 112, providing that all Bidders must disclose with the RFB submittal the name of any officer, director, or agent who is also a public officer or an employee of the City of Destin. Further, all Bidders must disclose the name of any City officer or employee who owns, directly or indirectly, an interest of five percent or more in the Bidding firm.
- D. Joint Ventures. Firms submitting Bids as a joint venture shall submit to the City, as part of Bids, a copy of any joint venture agreement.

Initials of Bidder: in

- E. Drug - Free Workplace Program. Preference may be given by the City of Destin to companies demonstrating a Drug-Free Workplace Program whenever two or more Bids, which are equal in respect to quality and service, are received and rated by the City. Bidders intending to demonstrate a Drug-Free Workplace Program shall provide a certification form with the RFB submittal (**Exhibit C**).

F. **MAILING AND HAND-DELIVERY ADDRESS:**

City of Destin
ATTN: City Clerk
4200 Indian Bayou Trail
Destin, Florida 32541

- G. Notification. Questions or requests for Bid documents, plans and specifications regarding RFB No. 20-05-PS may be directed to the individuals below:

For Technical Questions OR
Michael Burgess, Public Works Dir.
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
(850) 837-6869
mburgess@cityofdestin.com

For Administrative Questions
Rey Bailey, City Clerk
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
(850) 837-4242
rbailey@cityofdestin.com

- I. Responsive Bids. Only those Bids fulfilling all requirements outlined in this RFB will be considered.
- J. Bid Evaluations. The Bid Committee shall evaluate each responsive Bid based on the requirements established herein and recommend the lowest bid by a qualified and responsive contractor to the City Council for award of contract(s). The Bid Committee will evaluate the Bids and quotations from Bids submitted and will ask questions of a clarifying nature, if necessary. The Bid Committee reserves the right to negotiate terms of services with the lowest responsive bidder(s) or recommend awarding the bid to a bidder who did not submit the lowest responsive bid when it serves the best interest of the City.
- K. Final Offer. The Bid, as submitted, will be considered to be the last and final offer. The Bid shall remain binding ninety (90) calendar days after the closing date of the request.
- L. Reservation of Rights. The City reserves the right to reject any and all Bids or portions thereof, to waive minor defects and informalities in the process, to re-advertise Bids, to accept the Bid or award multiple Bids or take any other actions deemed by the City to be in the City's best interest.
- M. Insurance. Contractor shall, during the performance of the contract, maintain Workman's Compensation Insurance sufficient to secure benefits of the Florida Workmen's Compensation Law for all employees and any of the work sublet to any

Initials of Bidder: *dk*

vendor or subcontractor: Comprehensive General Liability insurance in the amount of \$1,000,000 combined single limit and Vehicle Liability Insurance in the amount of \$500,000 combined single limit all with companies and in the form and amounts acceptable to the City. If any part of the work is sublet, similar insurance shall be provided by and in behalf of any subcontractors. Contractor shall furnish the City Certificates of insurance which shall include a provision that such insurance shall not be cancelled, or coverage reduced, without at least 30 days written notice to the City. The City shall also be listed as "additionally insured" on all Certificates.

N. Public Records

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850) 837-4242, CITY CLERK, 4200 INDIAN BAYOU TRAIL, DESTIN, FL 32541.

The successful responsive bidder shall:

1. Keep and maintain public records required by the CITY to perform the service.
2. Upon request from the CITY'S custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this FS Chapter 119 or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the CONTRACTOR does not transfer the records to the public agency.
4. Upon completion of the contract, transfer, at no cost, to the CITY all public records in possession of the contractor or keep and maintain public records required by the CITY agency to perform the service. If the GROUP transfers all public records to the CITY upon completion of the contract, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the contract, the GROUP shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

Initials of Bidder: 

EXHIBIT A - BID FORM

PART I Bid submitted by:

Company: ZIK OUTDOORS, LLC
Address: P.O. Box 256
City & State: DEFWYK SPRINGS, FL Zip Code: 32435
Telephone: (850) 635-5201 Fax: () N/A
Number of Years in Business: 6 Email: ZIKOUTDOORSLLC@GMAIL.COM

PART II Bidding RFB No. 20-05-P5, Miscellaneous Right-of-Way Maintenance Continuing Services Contract:

Contractor shall provide proper signs and traffic control measures as per Florida Department of Transportation's Manual on Uniform Traffic Control Devices and the Florida Department of Transportation's Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (aka Florida Green Book), current edition.

Contractor will adhere to guidance from resources such as (but not limited to) The FDOT Turf Management Guide, Florida Highway Landscape Guide, FDOT Green Book Chapter 9-Landscape and Community Features and the Florida Green Industries Best Management Practices Guidelines.

THE FOLLOWING GUIDELINES LIST MAINTENANCE REQUIREMENTS FOR ALL LANDSCAPED AREAS:

SERVICE DESCRIPTION AND SPECIFICATIONS

I. TURF MAINTENANCE

A. LITTER REMOVAL

All areas to be maintained as part of this contract shall be policed for litter daily (Monday thru Friday). In addition, all litter will be removed prior to mowing an area.

B. MOWING

Turf shall be cut on a weekly basis at a height of 4 inches. No more than one third of the grass blade is to be removed when cutting. Turf grasses shall not be cut lower than 4 inches. Mowing is to be performed on a bi-weekly basis during the months of November, December, January and February.

Contractor shall be responsible for removing excessive grass clippings within turf or mulched bed areas.

Initials of Bidder: af

C. EDGING

Contractor shall be responsible for edging all curbs and walkways on a weekly basis and turf bed lines on bi-weekly basis with a metal blade edger. All completed edges will have a perpendicular appearance between turf and hardlines, and turf and bedlines.

Blowers will be used to clean sidewalks, curbs, and streets of organic material caused by mowing and edging following State of Florida Green Industries Best Management Practices guidelines.

D. MONOFILAMENT TRIMMING

After each mowing operation, the Contractor shall use a weed eater or similar machine to trim grass and/or weeds that cannot be mowed by standard mowing practices.

E. TURF FERTILIZATION

Contractor shall have full responsibilities of determining the proper formulations and rates of all fertilizers to maintain healthy vigorous turf. Contractor shall be expected to apply any minor nutrients necessary to maintain a healthy turf following State of Florida Green Industries Best Management Practices guidelines.

F. TURF WEED CONTROL

Weeds are to be controlled in turf areas by mechanical, physical and chemical methods on a regular basis to ensure that all turf areas have a maintained weed free appearance following State of Florida Green Industries Best Management Practices guidelines.

G. ANT CONTROL

Contractor shall be responsible for the control of fire ants throughout maintained areas. Mounds are to be removed and soil leveled to previous grade after fire ants have been killed.

H. pH ADJUSTMENT

Contractor is responsible for adjusting improper pH as needed by applying up to 50 pounds per 1000 square feet of lime or up to 5 pounds of sulfur per 1000 square feet.

I. INSECT & DISEASE CONTROL

Landscape maintenance contractor shall be responsible for weekly inspections of the entire property and treatment of any insect or disease related problems, including mole crickets, armyworms and grubs.

Initials of Bidder: sh

J. WATERING

Contractor shall be responsible for damage to items to include residential sprinkler systems, will report damaged items to the City Point of Contact in the weekly report and will be responsible for replacement of these items.

NOTE: See Section VII.

II. SHRUB AND GROUND COVER MAINTENANCE

A. PRUNING

All shrubs shall be hand pruned on a regular basis to remove dead and damaged wood to allow for natural development of plant material, and to create the effect intended by the City of Destin Guidelines. Pruning shall be performed through the growing months to keep the plant material aesthetically pleasing and within its boundaries. If necessary, deep hand pruning and/or structure pruning should be performed annually during the dormant months (winter hard pruning). Structure pruning shall be defined as using hand pruners, hand saws, and/or loppers to prune old wood and prune behind multiple breaks to maintain proper proportions, promote interior growth, and an aesthetically pleasing appearance. Removal of up to 50% of the height and foliage of plants shall take place during these prunings if conditions present itself. Contractor will ensure that shrubs and groundcover (flowers, herbaceous plants, etc.) comply with local, State and Federal requirements for height restrictions and sight triangles year-round.

B. FERTILIZATION

Contractor shall have full responsibilities of determining the proper formulations and rates of all fertilizers to maintain healthy vigorous shrubs. Contractor shall be expected to apply any minor nutrients necessary to maintain healthy shrubs following State of Florida Green Industries Best Management Practices guidelines.

C. BED WEED CONTROL

Weeds shall be controlled in bed areas on a regular basis by mechanical, physical and chemical methods. Bed areas should have a maintained weed free appearance following State of Florida Green Industries Best Management Practices guidelines.

D. INSECT AND DISEASE CONTROL

Contractor shall be responsible for weekly inspections of the entire property and treatment of any insect or disease related problems.

E. WATER

NOTE: See Section VII, Irrigation Systems.

Initials of Bidder: *th*

III. TREE MAINTENANCE

A. PRUNING

Contractor shall be responsible for maintaining all trees such that no branches/limbs will overhang sidewalks and parking areas lower than ten (10) feet from the ground. Lower branches on all trees shall be pruned as needed, to keep them elevated to a uniform height. Maximum height for this pruning shall be no more than fifteen (15) feet. Trees located in natural areas shall be pruned only when their growth habit effects normal maintenance areas. Limbs and branches are to be removed from property. All sucker growth from trunk and base of trees shall be removed as needed or as required to maintain a clean appearance.

Contractor will be responsible for pruning all ornamental trees such as Wax Myrtles, Crepe Myrtles, Photinias, American Holly, Fosteri Holly, Savannah Holly, Burfordii Holly, Nellie-R-Stevens Holly, Ligustrums, East Palatka Holly and Tree-form Oleanders. Pruning will include the shaping of all heads, removal of conflicting branches and removal of interior sucker growth.

Palm Pruning:

All Palms shall be pruned annually (during the dormant season), and pricing for such will be included in this bid proposal. Palms will be shaped as required, removing dead fronds and spent seed pods. Palms will not be severely pruned. All Palms should be pruned at a 90 degree angle, no "carrot topping." Palms are to be thoroughly detailed with all fronds trimmed to lateral position and removal of all seed heads.

B. FERTILIZATION

Contractor shall follow Palm tree fertilization frequencies listed in the State of Florida Green Industries Best Management Practices guidelines. Contractor is required to notify City Point of Contact and make recommendations, in writing, of all other trees that may need supplemental fertilization.

Palms are to be fertilized as called for using fertilizers especially formulated for Palms.

C. pH ADJUSTMENT

If needed contractor is responsible for adjusting improper pH (species/variety specific) by applying up to 50 pounds per 1000 square feet of lime or up to 5 pounds of sulfur per 1000 square feet.

D. INSECT AND DISEASE CONTROL

Contractor shall be responsible for weekly inspections of maintenance areas city-wide and will treatment of any insect or disease related problems.

Initials of Bidder: gh

E. WATER

NOTE: See section VII, Irrigation Systems.

Contractor shall be responsible for damage to trees that were not reported to the City of Destin in writing and will be responsible for replacement of these items.

IV. MULCHING FOR TREE AND SHRUB BED AREAS

- A.** Contractor will be responsible for one (1) complete application of grade A pine straw mulch which will occur in the month of February. Mulch is to be spread at a depth of 3 inches such that none of the old or previously laid mulch is visible.

Contractor is responsible for accurate measurement of all bed areas and tree circles as part of the bid process. Contractor is responsible for spot mulching of any bare soil areas that have resulted due to underestimation of mulch or landscape maintenance performance i.e., mower damage around bedlines, etc.

All bales are to be red in color and free of sticks, pine cones, and other debris when the installation is complete.

B. TRENCHING

Bedline edges shall be trenched and beveled at a depth of three inches along bed areas that are bordered by sidewalks, curbs. All beds bordered by turf shall be defined by creating a 1" beveled trench, with smooth, symmetrical, and parallel bedlines. A 3" deep trench is not required along turf bedlines. Tree well root ball rings within turf areas are to be made uniform in diameter to be consistent with similar varieties within that location.

V. GENERAL SITE MAINTENANCE: TRASH, WEED CONTROL AND DEBRIS DISPOSAL

A. CLEAN UP PROCEDURES

As a part of each daily maintenance visit, a general clean-up program will occur. The clean-up program shall involve a policing of all maintained areas for the removal of paper, cans, bottles, sticks, cigarette butts, leaves, and other debris. Also, a complete sweeping or blowing, by mechanical means, of the entire roadways, curbs, gutters, drains, and sidewalk areas will be performed. This will encompass complete removal of weeds at curbs and pavement lines, and other trash that has settled in these areas. Parking lot areas will be kept clean within fifteen (15) feet of curbs and planted areas. Grass clippings and debris will be collected by the contractor and removed from the premises. Blowing grass clippings and other debris into roadways or into storm sewer inlets is in violation of City Ordinances and is not allowed under any circumstances.

Initials of Bidder: *AK*

B. WEED CONTROL

All parking lot areas, curb and gutters, sidewalks, driveways, parkways and loading dock areas shall be maintained weed free.

C. DISPOSAL OF DEBRIS

All debris shall be disposed of offsite.

D. SEVERE WEATHER CLEAN UP

In the event of a natural disaster, such as a hurricane or tornado, the Contractor shall not be responsible for any clean-up operation outside of the agreed maintenance contract. If City of Destin elects, they either may request that the maintenance contractor utilize dedicated man hours for the purpose of severe weather clean up or suspend operations in designated areas.

E. TYPICAL WEATHER CLEAN UP

Contractor shall be responsible for debris cleanup deposited by typical weather conditions.

VI. PLANT MATERIAL DISPOSAL

A. REMOVAL

Dead plant material, not requiring general tree surgeon practices for removal shall be removed and disposed of immediately by the Contractor. City properties and City waste containers are not approved areas to dispose of these materials.

B. REPLACEMENT

The Contractor shall contact and advise the City, in writing, of possible replacement needs. Plant replacement necessitated by negligence of the Contractor shall be the sole responsibility of the Contractor.

VII. IRRIGATION SYSTEMS

A. IRRIGATION INSPECTION

Contractor agrees to monitor, adjust and manage all automatic irrigation systems as to proper frequency, duration, and operation of supplemental watering on a weekly basis. Contractor shall be responsible for performing minor adjustments and services such as: flow control, radius adjustment, nozzle cleaning, filter cleaning, sprinkler height, and level adjustment as a part of this contract. Initially all irrigations systems will be set to deliver one-half inch, 3 times per week at hours to be coordinated with the Destin Point

Initials of Bidder: *gn*

of Contract. Any changes to this regime will be coordinated with the Destin Point of Contact.

Contractor shall provide City timely notification of malfunctions or damage to the system's integrity beyond the basic maintenance requirements of the contract. Contractor shall provide a written proposal including cost to the City to restore the system to full functionality. Upon City's approval Contractor shall perform the repairs agreed upon and submit an itemized invoice including staffing hours, quantity, types and costs. The cost of each repair will be billed by the provider and paid directly by the City. Should it be determined that damage is cause of negligence by the Contractor, the Contractor shall pay the cost of such repair. Costs may be paid directly by Contractor or deducted from payments due to the Contractor.

Contractor shall be responsible for performing a complete irrigation evaluation at Commencement of Contract or as needed. Contractor shall be required to furnish City of Destin's Point of Contact with a summary of each clock and zone operation after each weekly inspection. Contractor shall furnish recommendations for repair and improvements to the systems with an itemized cost for proposed work. Irrigation clocks shall have each zone identified within thirty (30) days of Commencement of Contract.

VIII. FERTILIZATION, HERBICIDE AND INSECTICIDE USE

- A. All pesticides, insecticides, fertilizers, and any other products must be used in strict compliance with label and instructions. Applications must comply with all state and federal regulations. The specifications are intended to be consistent with current label instructions. In the event the specifications conflict with instructions on the pesticide label, the label instructions shall govern.
- B. Contractor will be responsible for applying chemicals and fertilizers consistent with Florida Green Industries Best Management Practices guidelines. Contractor is totally responsible for furnishing the City of Destin with healthy, vigorous plant material throughout the term of the contract.
- C. Contractor will be responsible for controlling any insect, disease, or nutrient problems that may occur during the year.
- D. The Contractor will be responsible for taking general and micro-nutrient tests of the soil in turf and shrub bed areas in April and October each year throughout the duration of the contract. The Contractor will be responsible for performing soil assays within 30 days after the execution of the contract. The City of Destin Point of Contact shall receive copies of test results and a list of actions to be taken by Contractor to correct all problems identified by the report within 45 days of the execution of the contract.
- E. The Contractor will be responsible for making any extra visits necessary during the year to correct any problems which may occur during the duration of the contract.

Initials of Bidder: th

- F. Contractor will be responsible for applications of any other nutrients that should be applied to maintain a balanced soil.
- G. Contractor will take full responsibility for replacing any plant material that is damaged by improper application or lack of timely application of nutrients that are necessary to maintain healthy plant material.

IX. WEEKLY PROGRESS REPORTS

Contractor must email a Weekly Activity Summary Report to the City's Point of Contact each Monday. The report must specify the date, location, all routine and non-routine services completed during the previous week. Reports shall also include any issues and/or problems encountered during the previous week and activities scheduled for the current week.

In addition, a monthly property inspection will be conducted jointly by a representative of the bidder and the Destin Point of Contact.

X. SAFETY

All work associated with this bid must be conducted with safety in mind. It is expected that the contractor will provide all necessary personal protective equipment that will be utilized by their staff while performing work for the City of Destin. In addition, the contractor will ensure that all FDOT, OSHA and other applicable State and Federal workplace safety guidelines are adhered to while working on behalf of the City of Destin.

The contractor will ensure that work vehicles, equipment and trailers are properly outfitted with proper, adequate and working signage, lightbars, arrow boards, etc.

Initials of Bidder: _____



City of Destin Right of Way and Medians

LANDSCAPE MAINTENANCE ITEMIZED FUNCTIONS, FREQUENCIES & REQUIREMENTS

FUNCTION	FREQUENCY (PER YEAR)
Mow	44
Edge (Bedlines)	26
Edge (Hardlines) <i>Must meet FDOT requirements</i>	44
Monofilament Trim	44
Bed Weed Control	Monthly
Shrub/Groundcover Trim <i>Must meet FDOT requirements</i>	Monthly
Tree Pruning <i>Must meet current FDOT requirements</i>	Annually, per FDOT Requirements
Palm Pruning <i>Must meet current FDOT requirements</i>	Annually
Debris Policing and Disposal (all Properties)	Daily
Ant Control	As needed
Insect/Disease Control	As needed
Irrigation Inspection	Weekly
Palm Fertilization	Annually
Tree Fertilization	As needed
Shrub Fertilization	As needed
Groundcover Fertilization	As needed
Turf Grass Fertilization	Bi-monthly (even numbered months)
Turf Weed Control	Monthly (February-October)
Overseed	n/a

Initials of Bidder: _____



BID SHEET SUBMITTED BY:

ZIIC OUTDOORS, LLC

Name of Company Submitting Bid

Section I (List your proposed cost (bid) for each of the nine (9) locations listed as well as the total for all 9 locations.)

Zone	Zone Description	Annual Cost (bid)
1	HARBOR BLVD (MARLER BRIDGE TO AIRPORT ROAD): aka STATE RD 30, US HIGHWAY 98 (FROM THE MARLER BRIDGE TO THE WALTON COUNTY LINE) This includes all landscaped medians and specified ROW areas.	\$ <u>37,000.00</u>
2	US98-Emerald Coast Parkway (AIRPORT RD. TO MATTHEW BLVD.) This includes all landscaped medians and specified ROW areas.	\$ <u>27,750.00</u>
3	US98-Emerald Coast Parkway (MATTHEW BLVD. TO KEL-WEN CIRCLE) This includes all landscaped medians and specified ROW areas.	\$ <u>13,875.00</u>
4	US98-Emerald Coast Parkway (KEL-WEN CIRCLE TO WALTON COUNTY LINE) This includes all landscaped medians and specified ROW areas.	\$ <u>13,875.00</u>
5	MOUNTAIN DRIVE: From Stahlman Avenue to Benning Drive to include all medians, all roadside ROWs to the south of Mountain Drive between the sidewalk and Mountain Drive, all roadside ROWs to the north of Mountain Drive, the Benning Dr./Mountain Dr. roundabout and the ROW areas extending approximately 200 feet to the north, 200 feet to the south and 200 feet to the east of the Benning Dr./Mountain Dr roundabout-intersection.	\$ <u>18,500.00</u>
6	MAIN STREET: From Harbor Blvd/HWY 98 to approximately 150 feet north of the Airport Road/Main Street intersection to include the area of Main St. in front of the American Legion. This includes all medians and all roadside ROWs between the sidewalk and Main Street.	\$ <u>11,100.00</u>
7	LEGION DRIVE: From Main Street to Beach Drive to include all medians and all roadside ROWs between the sidewalk and Legion Drive.	\$ <u>7,400.00</u>
8	AIRPORT ROAD: From Harbor Blvd./Highway 98 to Main Street to include all medians, and to include all roadside ROWs between the sidewalk and Airport Road.	\$ <u>37,000.00</u>
9	SCENIC HIGHWAY 98: (Crystal Beach) From Matthew Blvd. to the Walton County Line to include all medians, all roadside ROW's between the sidewalk and Scenic Hwy 98 and all specified City owned parking areas along Scenic Hwy 98.	\$ <u>18,500.00</u>
	Section I Total	\$ <u>185,000.00</u>

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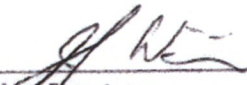
Section II (List your bid for item B and item C below.)

MISCELLANEOUS REQUIREMENTS:

- A. Contractor shall provide the designated City point of contact person with weekly maintenance reports.
- B. Hourly staff charge for miscellaneous Irrigation, Median and Right of way Repairs that is beyond the scope of the general maintenance agreement: *Prior written authorization by the City's designated representative is required prior to any work commencing.*
\$ 60.00 Per staff hour worked
- C. Materials and supplies will be billed at contractor's wholesale price or contractor's wholesale price plus 25 %. Preference may be given to contractors providing materials at cost. The contractor shall supply materials invoices for all materials and supplies consumed along with an itemized invoice. The City reserves the right to purchase items if obtainable at a lower cost than can be provided by contractor to perform work. *Prior written authorization by the City's designated representative is required prior to any work commencing.*

ISRAEL WILLIAMS, GENERAL OPERATIONS MANAGER

Bid Authorized By (Name and Title)


Authorized Signature:

Date: 5 / 20 / 2020

END OF EXHIBIT A

Initials of Bidder: iw

EXHIBIT B

SWORN STATEMENT UNDER SECTION 287.133 (3) (A) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES
THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED
TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract for RFB 20-05-PS,
MISCELLANEOUS RIGHT OF WAY MAINTENANCE.

2. This sworn statement is submitted by ZIIC OUTDOORS, LLC whose business
address is: P.O. Box 256, DEFUNK SPRINGS, FL 32435
and (if applicable) Federal Employer Identification Number (FEIN) is 47-1986268.

If the entity has no FEIN, include the Social Security Number of the individual signing this sworn
statement:

3. My name is ISRAEL WILLIAMS and my relationship to the entity
named above is: GENERAL OPERATIONS MANAGER

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

a. A predecessor or successor of a person convicted of a public entity crime; or

b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among

Initials of Bidder: dy

persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

☒ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (Please attach a copy of the final order)

☐ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list (please attach a copy of the final order).

☐ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

Authorized Signature

5 / 20 / 2020
Date

Initials of Bidder: dm

STATE OF FLORIDA, COUNTY OF

Walton

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me,
affixed his/her signature at the space provided above on this 20th day of May, 2020, and

is personally known to me, or has provided _____ as identification.

Notary Public My Commission expires: 08/10/2022

Michelle L. Johnson



Initials of Bidder: jm

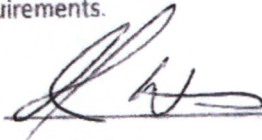
EXHIBIT C
DRUG-FREE WORKPLACE CERTIFICATION

The below-signed bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing contractual services that are under this bid a copy of the statement specified in item 1 above.
4. In the statement specified in item 1. above, notify the employees that, as a condition of providing the contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

SIGNATURE:



DATE:

5/20/2020

COMPANY:

ZIIC OUTDOORS, LLC

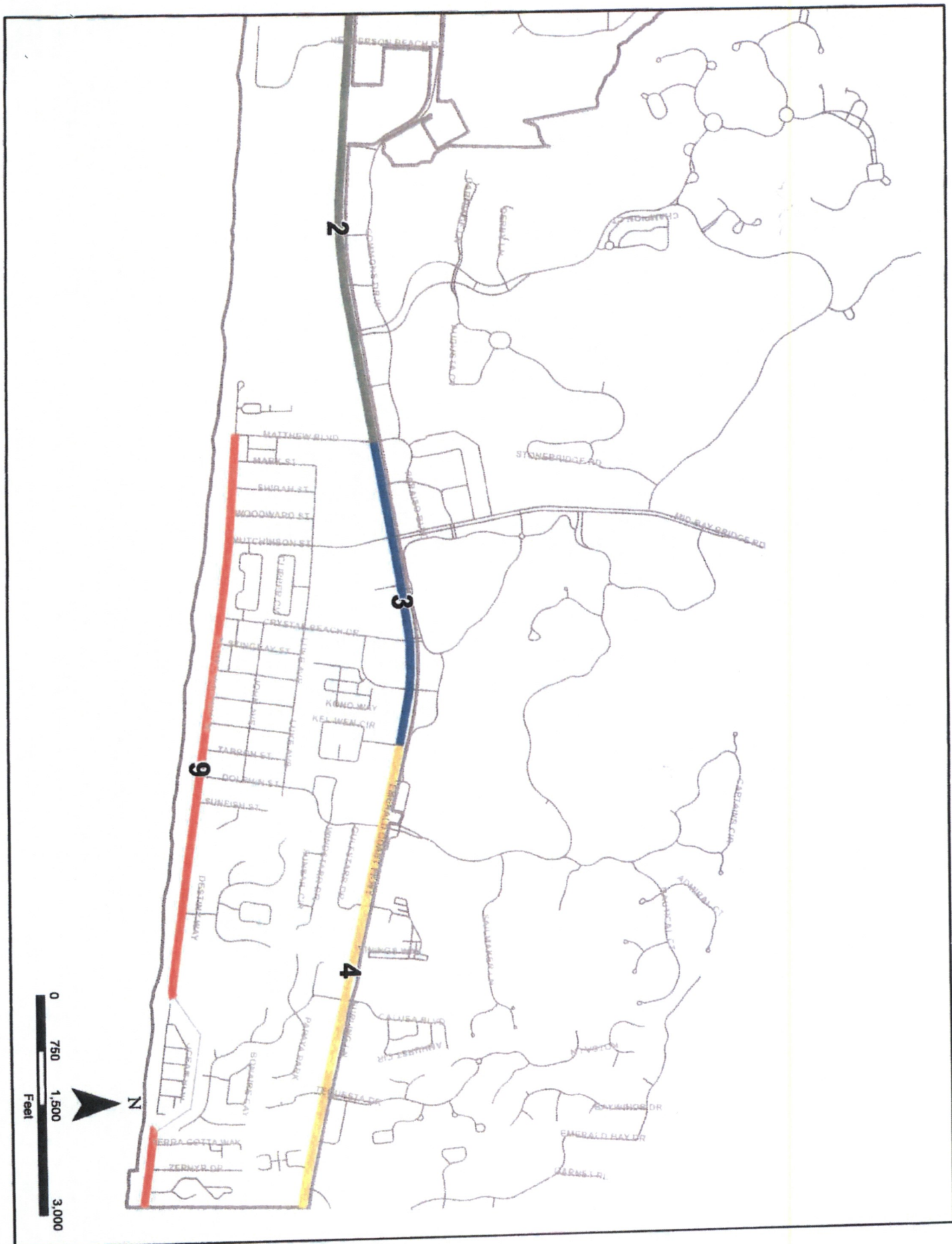
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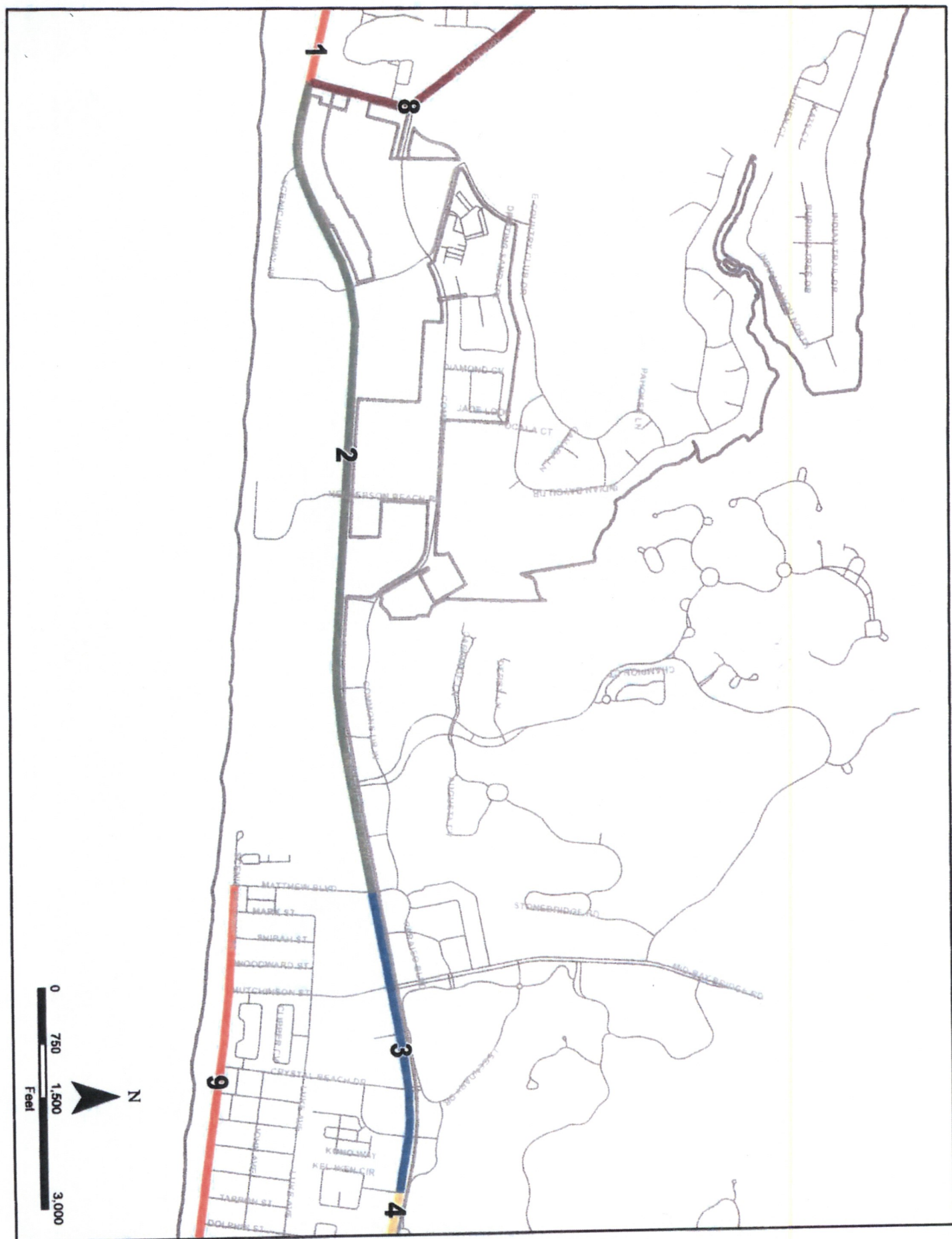
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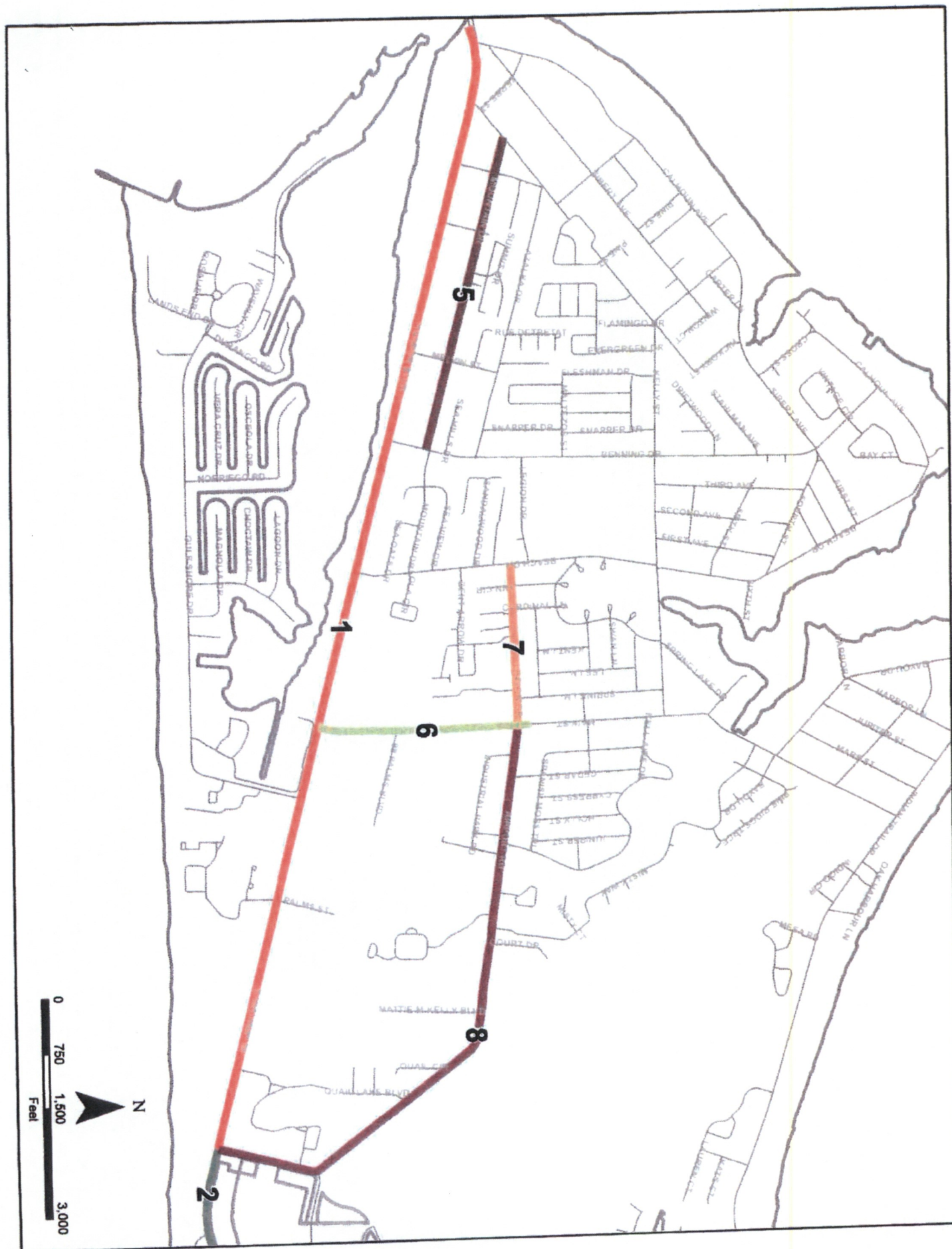
CITY, STATE:

DEFUNIAK SPRINGS, FL 32435

Initials of Bidder: 







ADDENDUM NO. 1

CITY OF DESTIN, FLORIDA
REQUEST FOR BID FOR 20-05-PS,
MISCELLANEOUS RIGHT OF WAY MAINTENANCE
CONTINUING SERVICES CONTRACT

MAY 18, 2020

To All Potential Bidders:

This addendum modifies the previously issued RFB and is hereby made a part of the bid documents. Per the RFB, bidder shall acknowledge receipt of any and all addenda; and shall include this acknowledgement receipt in their submittal. Failure to do so may subject the bidder to disqualification.

The following items shall become a part of the bid for the above referenced project.

Question/Inquiry received on 05/14/20, responses are in **BOLD**

1. Under SERVICE DESCRIPTION AND SPECIFICATIONS, I. TURF MAINTENANCE, E. TURF FERTILIZATION – No specific quantity of fertilizer applications is listed for Turf. **Follow Florida Green Industries Best Management Practices.** On the LANDSCAPE MAINTENANCE ITEMIZED FUNCTIONS, FREQUENCIES & REQUIREMENTS – Turf Grass Fertilization is listed as “Bi-monthly (even numbered months)”. Based on that description, is it accurate to bid 6 fertilizer applications for turf? If not, how many applications would you like us to bid? **Follow Florida Green Industries Best Management Practices for annual nutrient applications and timing. In this case, plan to fertilize per the prescribed bi-monthly schedule.**
2. Under SERVICE DESCRIPTION AND SPECIFICATIONS, I. TURF MAINTENANCE, F. TURF WEED CONTROL – No specific quantity is listed for either turf pre- or post-emergent chemical applications. Can you specify how many of each application (pre & post) is required/desired per year? **As needed. Pre-emergent is generally twice a year (Fall and spring) and post emergent as needed. Please refer to the table included on page 18 of the RFB.**
3. Under SERVICE DESCRIPTION AND SPECIFICATIONS, I. TURF MAINTENANCE, G. ANT CONTROL – Are broadcast ant bait applications desired or spot treatment of ant mounds only? If broadcast applications of ant bait are desired, how many applications should be provided per year? **Spot treatments of any mounds that occur is generally accepted protocol.**
4. Under SERVICE DESCRIPTION AND SPECIFICATIONS, I. TURF MAINTENANCE, H. pH ADJUSTMENT – Since the application of either lime or sulfur is optional based on pH levels as shown by soil tests, additional line items for the price of this work should be provided on the bid form. If no additional line items are provided, bidders will have to roll these potential costs in to their bids which will artificially inflate the bid prices. This could ultimately result in the City of Destin paying for services that may not be rendered if they are not necessary per soil test results. **Applications of lime and/or Sulphur are not a common occurrence, and the overall area of treatment is not very large, so it should not affect bid prices greatly.**

5. Under SERVICE DESCRIPTION AND SPECIFICATIONS, I. TURF MAINTENANCE, I. INSECT & DISEASE CONTROL – No specific quantity of insecticide applications is provided for the control of mole crickets, armyworms and grubs. Can you please provide the desired quantity of insecticide applications to control each of these specified pest on an annual basis? **Follow the manufacturer's label.**
6. Under SERVICE DESCRIPTION AND SPECIFICATIONS, II. SHRUB AND GROUNDCOVER MAINTENANCE, B. FERTILIZATION – No specific quantity of fertilizer applications is listed for Beds & Groundcover. How many fertilizer applications for beds and groundcovers should be included in our bids per year? **Follow Florida Green Industries Best Management Practices for annual nutrient applications and timing.**
7. Under SERVICE DESCRIPTION AND SPECIFICATIONS, II. SHRUB AND GROUNDCOVER MAINTENANCE, C. BED WEED CONTROL – No specific quantity is listed for either bed pre or post-emergent chemical applications. Can you specify how many of each application (pre & post) is required/desired per year? **? As needed. Pre-emergent is generally twice a year (Fall and spring) and post emergent as needed.**
8. Under SERVICE DESCRIPTION AND SPECIFICATIONS, III. TREE MAINTENANCE, A. PRUNING – It is specified we are to prune all branches and limbs below 10 ft. from the ground to maintain clearance for pedestrians and vehicles. The specifications go on to state "Maximum height for this pruning shall be no more than fifteen (15) feet.". Are we to interpret this to mean that the pruning should not occur any higher than 15 ft. from the ground up or that all trees are to be maintained at a maximum overall height of 15 ft.? **Pruning should not occur more than 15 ft from the ground.**
9. Under SERVICE DESCRIPTION AND SPECIFICATIONS, III. TREE MAINTENANCE, C. pH ADJUSTMENT – *(Same question for Trees as I posed for Turf)* Since the application of either lime or sulfur is optional based on pH levels as shown by soil tests, additional line items for the price of this work should be provided on the bid form. If no additional line items are provided, bidders will have to roll these potential costs in to their bids which will artificially inflate the bid prices. This could ultimately result in the City of Destin paying for services that may not be rendered if they are not necessary per soil test results. **My answer is that applications of lime and/or Sulphur are not that common, and the overall area of treatment is not very large, so it should not affect bid prices too much.**
10. Under SERVICE DESCRIPTION AND SPECIFICATIONS, VII. IRRIGATION SYSTEMS, – Can you please provide the total number of individual irrigation clocks/controllers AND zones for each individual area included in the bid? Alternatively, could you provide irrigation plan pages for each area showing the location of each individual irrigation clock/controller, zone, etc. in each individual area. **The City does not have maps that depict irrigation zones or any as-built drawings.**

Airport Rd: 5 clocks

Main St.: 2 clocks

98: 12 clocks

Scenic 98: 5 clocks

Legion Dr.: 1 clock

Mountain Dr.: 1 clock

11. On the LANDSCAPE MAINTENANCE ITEMIZED FUNCTIONS, FREQUENCIES & REQUIREMENTS – Tree Fertilization is listed as "As needed". There is no specific language regarding tree fertilization in the specifications aside from palm trees. How many fertilizations are desired for all other tree types per year? **Once at initial tree planting and once annually (if needed) based on results of soil tests.**

12. The new deadline for bid submittal is Thursday, May 28, 2020 at 2:00 p.m. (CST)

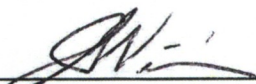
END OF ADDENDUM NO. 1

A copy of Addendum No. 1 signed and acknowledged shall precede the mandatory information required in the subject RFB.

Receipt of Addendum No. 1 is hereby acknowledged:

ISRAEL WILLIAMS

Print Name



Signature

5/20/2020

Date



DESIGN – LANDSCAPE – MAINTENANCE
HARDSCAPES – COMMERCIAL EXPERTISE

SITE PLAN

RFB 20-05-PS

When awarded RFB 20-05-PS “MISCELLANEOUS ROW MAINTENANCE CONTINUING SERVICES CONTRACT”, we will perform the contract with the following plan of action:

SAFETY ASSURANCE

Safety First: All teams will be required to wear FDOT approved safety vests bearing the company name, along with safety glasses, ear protection, boots, and long pants. This uniform is provided for the employee’s safety & protection. It is required to be worn at all times on the work site.

TEAM

One primary team will be responsible for the completion of the maintenance schedule. This crew will be scheduled for (4) 8 hour work days (Monday through Thursday), with Fridays scheduled as necessary to complete work on time. This is the best approach, due to ever changing weather conditions, traffic patterns, or other emergencies that may arise.

In addition to the team assigned to this project, we have an additional 6 full teams that can assist in daily schedules or emergencies, as needed. Additional teams will be “on call”, and available at all times throughout the year in case of storms, or other emergencies that could potentially pose a hindrance to timely schedule completion.

We will be providing the full turf fertilizer and pesticide applications for the duration of this contract, as specified in the Turf Grass Program. We will also be inspecting all irrigation systems monthly. Evaluation results will be provided to the City of Destin, as specified in contract, before any repairs are made.

Israel Williams, General Operations Manager & Project Superintendent: Israel will be in charge of all daily operations required to complete the project as specified by contract. He will complete daily supervision for crews and site evaluations. He will assure all work is completed to specifications within the cycle, and assure that all safety regulations are followed. He will coordinate completions and upcoming scheduling with our office staff to be presented to the county supervisors.

Scott Smith, Business Development: Scott will be assisting in site inspections, as well as responding to and overseeing completion of special requests from county supervisors. As needed, he will complete any landscape designs, AutoCAD designs, and pricing for enhancements of the property.



DESIGN – LANDSCAPE – MAINTENANCE
HARDSCAPES – COMMERCIAL EXPERTISE

SCHEDULE

WEEKLY SCHEDULE:

MONDAY	Primary team will be completing all mowing, edging, trimming, litter/trash removal, blowing, etc. of all property on Airport Road, Main Street, Legion Drive, and Mountain Drive.
TUESDAY	Primary team will be completing all mowing, edging, trimming, litter/trash removal, blowing, etc. of all property onus Hwy 98 between the boundaries of the Marler Bridge to the county line.
WEDNESDAY	Primary team will be completing all mowing, edging, trimming, litter/trash removal, blowing, etc. of all property on Scenic Hwy 98, including any pruning necessary.
THURSDAY	Primary team will be completing all pruning & detail work needed, as well as any requests made by City of Destin.

FLORIDA TEMPORARY TRAFFIC CONTROL (TTC)/MAINTENANCE OF TRAFFIC (MOT):

- All TTC/MOT required for roadways maintained under contract will be conducted, as necessary. TTC/MOT standards may change, depending on the different roadways being maintained.



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HARDSCAPES – COMMERCIAL EXPERTISE

CHEMICAL/FERTILIZER PROGRAM:

MONTH APPLIED:	PRODUCT APPLIED:
FEBRUARY	<i>Palm Tree Fertilization: 13-3-13 SE with minors at label rate</i>
MARCH	<i>Granular Mole Cricket Control: Fipronil 0.0143G at 44 lbs/acre OR 1 lb/1000 sq ft</i> <i>Broadleaf weeds: Manor at 0.5oz/acre OR .3257 gram/1000 sq ft</i> <i>Celsius at 3.7 oz/acre OR .0053 oz/1000 sq ft</i> <i>Lontrel at 3.53 oz/acre OR 2.4 mls/1000 sq ft</i> <i>Turf Fertilization: Harrell's 18-0-9 Slow release (9 months) with micronutrients</i>
APRIL	<i>Pre-emergent weed control: Gallery 75 Dry Flowable at 1 lb/acre</i>
JUNE	<i>Sprayable Insecticide: Bifenthrin at 1 oz/1000 sq ft</i> <i>Broadleaf weeds: Manor at 0.5oz/acre OR .3257 gram/1000 sq ft</i> <i>Celsius at 3.7 oz/acre OR .0053 oz/1000 sq ft</i> <i>Lontrel at 3.53 oz/acre OR 2.4 mls/1000 sq ft</i>
AUGUST	<i>Sprayable Insecticide: Bifenthrin at 1 oz/1000 sq ft</i> <i>Broadleaf weeds: Manor at 0.5oz/acre OR .3257 gram/1000 sq ft</i> <i>Celsius at 3.7 oz/acre OR .0053 oz/1000 sq ft</i> <i>Lontrel at 3.53 oz/acre OR 2.4 mls/1000 sq ft</i> <i>Palm Tree Fertilization: 13-3-13 SE with minors at label rate</i>
OCTOBER	<i>Turf Fertilization: Harrell's 18-0-9 Slow release (9 months) with micronutrients</i>
NOVEMBER	<i>Broadleaf weeds: Manor at 0.5 oz/acre OR .3257 gram/1000 sq ft</i> <i>Lontrel at 3.53 oz/acre OR 2.4 mls/1000 sq ft</i>



DESIGN – LANDSCAPE – MAINTENANCE
HARDSCAPES – COMMERCIAL EXPERTISE

COMPANY PROFILE

COMPANY INFORMATION

Business Name: ZIIC OUTDOORS, LLC

Address: P. O. Box 256, DeFuniak Springs, FL 32435

Phone: 850-635-5201

Email: ZIICOUTDOORSLLC@GMAIL.COM

Annual Sales: \$1,400,000.00

Primary Line of Business: Commercial Landscaping & Irrigation

Experience: 21+ years experience in commercial and roadway turf management & irrigation

13+ years experience in landscape design, with detailed AutoCAD landscape designs

Experienced in overseeing up to 50+ employees and \$3.25 million dollar portfolio

CERTIFICATIONS

- Certified Pest Control Operator with Florida Department of Agriculture & Consumer Services
- Certified Right of Way Pest Control Commercial Applicator with FL Dept of Agriculture & Consumer Services
- Certified FDOT Temporary Traffic Control (TTC): Advanced
- All crew members are certified ID Cardholders with Florida Department of Agriculture & Consumer Services
- Green Industries Best Management Practices certified by State of FL DEP
- Woman Owned Business Certification by Florida Office of Supplier Diversity

SCOPE OF WORK

ZIIC Outdoors, LLC is a commercial landscape and irrigation company. We are a full service landscape provider. We are appropriately licensed, insured, and certified to provide all services in house, including:

- **Lawn care:** Providing mowing, edging, trimming, and all pesticide treatments by certified crew members, necessary to provide excellent turf care under Florida law.
- **Irrigation:** Full service in both new installations of systems, as well as repairs of existing systems.
- **Plant materials:** All pruning of plant material and pesticide applications necessary to provide healthy, thriving plant life are provided in house, by certified crew members.
- **Enhancements/Installation:** Designing detailed AutoCAD landscape designs of new installation work for requests of enhancements of the properties we maintain; Installation services including: landscape lighting, removal of old plant material, disposal of old plant material, grading, drainage, irrigation, installation, tree/palm pruning, etc.



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HARDSCAPES – COMMERCIAL EXPERTISE

WORK EXPERIENCE

ZIIC currently has a combined Commercial Landscape Portfolio of \$1,400,000.00+ annually, including 27 current landscaping maintenance properties, & ongoing new installations of enhancement/improvement projects.

Projects currently under contract:

Property/Association Name:	Property Location:	Contact person:	Current contract:	Term of contract:	Contact person email:
Walton County: Hwy 30-A Multi Use Paths & ROW	Santa Rosa Beach	Josh Ervin 850-267-4578	2017-current	3 Yr.	Josh@visitsouthwalton.com
Walton County: US Hwy 331 Median & ROW (Hwy 98 to Bay Grove Rd)	Santa Rosa Beach	Josh Ervin 850-267-4578	2019-current	3 Yr.	Josh@visitsouthwalton.com
Forest Lakes	Blue Mtn Beach	Jim Irwin 850-830-0809	2016-current	3 Yr.	taohomeowners@gmail.com
High Pointe	Santa Rosa Beach	Gina Rutherford 850-814-2982	2017-current	1 Yr.	Gina.Rutherford@resortquest.com
Nantucket Cottages	Destin	David Krika 813-694-7011	2016-current	3 Yr.	david.krika@vacasa.com
The Crescent at Miramar Beach	Miramar Beach	Matt Pace 850-654-3490	2016-current	3 Yr.	matt.pace@vacasa.com
Enclave	Destin	Patrick Wilborn 850-305-4041	2015-current	1 Yr.	PWILBORN@PMAINFO.COM
Lakeside at Blue Mountain Beach	Blue Mtn Beach	John Youngbeck 850-543-6886	2015-current	1 Yr.	JYOUNGBECK@GMAIL.COM

Description of services provided to properties listed above:

- Weekly mowing schedule; weekly edging; annual over-seeding; quarterly fertilization; ongoing pest control; ongoing pruning; weekly weeding of plant beds; monthly irrigation summaries with repairs performed as needed; biannual pine straw mulching; biannual annual installation; annual tree/palm pruning. Also provided, at request: detailed AutoCAD landscape designs and plans for enhancements/upgrades to properties.



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HARDSCAPES – COMMERCIAL EXPERTISE

COMPANY STRATEGY

ZIIC was started as an idea. What kind of full service Landscape Company would stand out against the competition, large and small, and why would customers want to sign contracts with ZIIC? How could we form a local, privately owned company that was competitive with, and even preferred over, large corporate companies? With a vast amount of experience working in private and corporate settings of all sizes, it was easy to make a list of what we wanted and did not want for the structure of ZIIC. Standard operational procedures would have to include:

1. **Listening to the customer**, their vision, & what currently does not work for them. Understanding the uniqueness of each property, and its requirements, are first to delivering a valuable product.
2. Hiring a **staff that is experienced**, certified, receives continuous training, has a good, responsible work ethic, and enjoys what they do.
3. Using **best practices**, which includes new modern tools and machinery, the latest products and practices paired with skilled workers that understand how and when to use them, high quality plant material, and going the extra step to make sure that the landscape receives the best treatment a company can provide.
4. **Communication is everything** between ZIIC and its customers - offering suggestions for improvement, being appreciative of your faith in us. Communication between ZIIC and its employees - understanding that people matter, not just a spread sheet or bottom line, and making a creative work environment where all parties can thrive and grow.
5. **Experience** – the leaders of ZIIC have extensive experience in the landscaping industry, with high level professional training, extensive management experience of large portfolios, and knowledge of the Southern landscape - specifically NW Florida. Our backgrounds bring additional skills such as AutoCAD design, working with both large and small landscapes, county and state requirements, knowledge of hardscapes, local weather challenges, local traffic patterns and flow, working with various sized & typed budgets, etc.

This list of characteristics has not always been easily observable in companies we have worked with in the past or seen in the field. We believe in a climate of integrity, throughout the entire staff. We deal with customers, vendors, co-workers, and residents with honesty and a straight-forward manner. A winning team is only as good as the standards that are set, and must be continuously fine-tuned and maintained. This is how we can assure our customers that ZIIC is set apart from the competition, as not only the best choice – but the preferred choice.

COMPANY GROWTH

With over twenty years of experience in the commercial turf management and nursery industries, our company leaders understand the business from every angle and is prepared for steady and healthy growth. We believe that incorporating our customer's unique perspectives will afford us the best results. ZIIC has worked hard to purposefully earn a track record of customizing work schedules to customer needs, attending to the many details (such as traffic patterns, resident usage patterns, etc.) necessary to perform services with the highest standards, and completing projects with a personal touch not found elsewhere.

Driven by a desire to exceed our customer's expectations, we keep a value system at the heart of ZIIC's business culture. These core values guide us toward our goals of becoming the premier commercial landscape and irrigation provider in the area. From ZIIC's very first signed contract over five years ago, to our current landscaping maintenance and installation portfolio of \$1,300,000.00, we know that our success is measured by our client's satisfaction and continued employee development.



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HARDSCAPES – COMMERCIAL EXPERTISE

PROFESSIONALISM

- Trained, certified, & properly supervised personnel, in accordance with accepted horticultural practices, shall perform all work.
- Materials shall be applied in accordance with manufacturer's directions. Where alternate products are available, the environmental impact of the products shall govern which is used.
- Adequate personnel and equipment shall be provided to permit the timely completion of all operations.
- Workers Compensation and General Liability insurance; Certificates Of Insurance provided upon request.
- All required pesticide license are renewed and current.
- Personnel shall wear uniformed shirts or jackets when on-site.
- Company vehicles shall display company name & logo when on-site.
- General Operations Manager, landscape designer, & experienced crew on site weekly.
- Enhancements provided as needed, to include not only landscaping but hardscape, such as: fencing, arbors, pergolas, pavers and lighting.

MANAGEMENT & KEY PERSONNEL DIRECTORY

Israel Williams, General Operations Manager/Project Superintendent

I earned an **Associate of Science Technical Agriculture Degree, with specialization in Turf Grass Management**, in 2001 from Eastern Kentucky University. My previous professional experience includes Maintenance Divisional Manager for Commercial Landscaping & Irrigation in Central Florida where I was employed from 2003-2013. I was responsible for overseeing multiple properties in The Villages, Orlando-Orange County Expressway System, Walt Disney World's Saratoga Springs Resort, Disney's Animal Kingdom Lodge, Post-hurricane emergency cleanup & landscape restoration of Walt Disney World. I had continuous management of 50+ employees, & financial management of Landscape Maintenance Division Portfolio valuing \$3.25 million dollars. Responsibilities and duties included managing all aspects of turf, shrub and ornamental care including large tree relocation, quarterly installment of 35,000 annuals/perennials, maintaining all Maxi Com and Toro Ozmac irrigation systems and planning, scheduling, overseeing, & inspecting daily job tasks for multiple crews. In 2013, I began working as Operations and Enhancement Manager with Brickman Group, overseeing production in the field and managing all enhancement work. While at Brickman, I gained understanding of the uniqueness of the seasonal traffic flow, seasonal turf grounds usage & patterns, and gained experience in tailoring services to the needs of homeowners and their associations.

Other experience in turf grass management, dating back to 1998, includes Project Manager for One Source Landscape & Golf Course Services in Lady Lake FL, Cherry Blossom Golf Course in Georgetown, Kentucky, The Bull at Boone's Trace in Richmond, Kentucky and Kearney Hill Links in Lexington, Kentucky, servicing a variety of markets including golf course maintenance, sports turf maintenance of athletic fields, landscape installation & maintenance, including Bermuda, St. Augustine & Bahia grass, perennial flowerbeds, trees & annual flowerbeds.

My family and I reside in DeFuniak Springs and enjoy this great area of Northwest Florida.

PROFESSIONAL LICENSURE & CERTIFICATIONS

- Certified Pest Control Operator
- State of FL DEP Green Industries Best Management Practices Training certified
- Certified Right of Way Pest Control Commercial Applicator (Category 6)
- Certified FDOT Temporary Traffic Control (TTC): Advanced



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Scott A Smith, Business Development

My background in the landscaping industry began in 2003 with a private company in South Walton County, where I served as a landscape designer, sales manager and project coordinator. More recently, I worked with the Brickman Group, serving as an Account Manager and Branch Manager, managing a staff of 25. My responsibilities included landscape design, project management and sales, managing a \$1.5 million dollar portfolio. Properties included multi-residential communities, and planned resort communities as well as overseeing a major renovation at the Hilton / Sandestin Resort.

I have also been a landscape designer for over 14 years, and am able to provide detailed AutoCAD landscape designs for residential and commercial installations for a variety of projects. I have a vast knowledge of coastal native plant material and approved landscape design for communities such as Watercolor, Watersound, Rosemary Beach, Alys Beach, Draper Lake, Forest Lakes, etc. I can submit design criteria and input for various upgrades and enhancements throughout the property as well as provide itemized proposals for installation scopes-of-work. I am very familiar with design review board criteria. I have worked with many architects and contractors in the area and out of state. This work has included site evaluations, meetings, presentations, etc. I have been involved with projects that include dune restoration, saving and restoring local native habitats, bringing large and small developments up to environmental code, and incorporating multiple hardscapes into the surrounding areas. I also took a consulting assignment as the Compliance/Design Review Coordinator in Watersound, prior to their changing management companies. I also serve as a landscape consultant on two HOA Architectural Review Boards on 30A, to review plans for both exclusive developments in the area. I served as President on my own HOA for five years at my former address in Bay Pine Shores in South Walton County. I currently sit on the Architectural Review Board in my own neighborhood.

My wife and I reside in Pt. Washington and have been Walton County residents since 2003.

KEY SKILLS

- AutoCAD landscape designs

Carrie Bell Williams, Owner/Office Manager

As a native of Walton County, I grew up in my family's asphalt construction company, where I eventually served as Office Manager. In 2001 I earned a Masters of Arts Degree in Communication Disorders. I have worked in adult and pediatric settings in both the private and corporate sectors, as a Speech/Language Pathologist for 16 years. In these positions, I have acquired valuable ethics, public relations, time management, organization, collaboration, & customer service skills that now serve me in my current position.

In 2012, I returned to DeFuniak Springs, relocating with my family from Central Florida. By growing up in a self-employed family and enjoying the comradery & stability that it can bring, I knew I would eventually open my own business. With a goal of forming an avenue to industry that would provide stable jobs to local families, keep revenues earned in our local economy, provide a high level of product & service to our customers, and support a pride for our local area – ZIIC Outdoors, LLC was born. With an eye for detail, and a passion for organization, I am able to manage payroll and tax reports, as well as keep all necessary licensure, certifications, bonding, and insurance policies current and active for the company as Office Manager for ZIIC.

PROFESSIONAL LICENSURE & CERTIFICATIONS

- Woman Owned Business Certification by State of Florida Office of Supplier Diversity



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HARDSCAPES – COMMERCIAL EXPERTISE

OUR EMPLOYEES

Alan Best, Crew Leader

- ☐ 26+ years experience in green industry
- ☐ 3 year employee with ZIIC Outdoors, LLC

Mike Mitchem, Crew Leader

- ☐ 16+ years experience in green industry
- ☐ 5 year employee with ZIIC Outdoors, LLC

Greg Leitner, Crew Leader

- ☐ 10+ years experience in green industry
- ☐ 1 year employee with ZIIC Outdoors, LLC

Mike Wyatt, Crew Leader

- ☐ 1 year experience in green industry
- ☐ 1 year employee with ZIIC Outdoors, LLC

Dustin Barton, Irrigation Technician

- ☐ 6+ years experience in green industry
- ☐ 2 year employee with ZIIC Outdoors, LLC

Wilton Arrington, New Construction/Work-order Crew Leader

- ☐ 7+ years experience in green & construction industries
- ☐ 2 year employee with ZIIC Outdoors, LLC

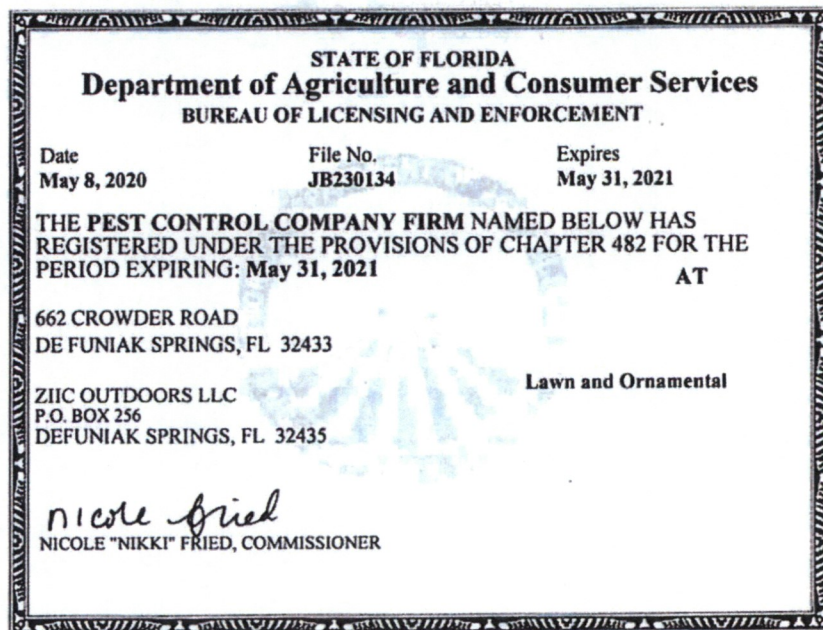
SAFETY ASSURANCE

Safety First: All teams will be required to wear FDOT approved safety vests bearing the company name, along with safety glasses, ear protection, boots, and long pants. This uniform is provided for their protection. It is required to be worn at all times on the work site.



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COMMERCIAL LAWN & ORNAMENTAL "CERTIFIED PEST CONTROL OPERATOR" (CPCO) LICENSE – for BUSINESS:





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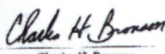
COMMERCIAL LAWN & ORNAMENTAL "CERTIFIED PEST CONTROL OPERATOR" (CPCO) LICENSE – for OPERATOR:


State of **Florida**

Department of Agriculture and Consumer Services
Bureau of Entomology and Pest Control
CERTIFIED PEST CONTROL OPERATOR
Number: JF126723
ISRAEL ANTHONY WILLIAMS

This is to Certify that the individual named above is a Certified Pest Control Operator and is privileged to practice
Lawn & Ornamental

in conformity with an Act of the Legislature of the State of Florida regulating the
practice of Pest Control and imposing penalties for violations.


Charles H. Bronson
Commissioner of Agriculture

In Testimony Whereof, Witness his
signature at Tallahassee, Florida on July 9, 2004

Chief Bureau of Entomology and Pest Control


DACS Form 1785, Feb. 99

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date May 5, 2020	File No. JF126723	Expires June 1, 2021
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**THE CERTIFIED PEST CONTROL OPERATOR NAMED BELOW HAS
REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE
PERIOD EXPIRING: June 1, 2021**

ISRAEL ANTHONY WILLIAMS 662 CROWDER RD DEFUNIAK SPRINGS, FL 32433	Lawn and Ornamental
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NICOLE "NIKKI" FRIED, COMMISSIONER



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FL DOT MAINTENANCE OF TRAFFIC CERTIFICATION:

Certificate of Completion

Israel A. Williams

**Has Completed a Florida Department of
Transportation Approved Temporary Traffic
Control (TTC) Advanced Course.**

08/31/2021

Date Expires

140

FDOT Provider #

Jeremiah McCarthy

Instructor

32044

Certificate #



Metro Florida Safety Council
Tri-County
Dade, Broward, Palm Beach,
metrofloridasafetycouncil.com
mlyons@metrofloridasafetycouncil.com



For more information about Temporary Traffic
Control (TTC) or to verify this certificate
www.motadmin.com



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RIGHT-OF-WAY CHEMICAL APPLICATOR LICENSE:

**Florida Department of Agriculture and Consumer Services
Pesticide Certification Office**

Commercial Applicator License

License # CM24834

WILLIAMS, ISRAEL ANTHONY

P O BOX 256

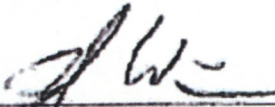
DE FUNIAK SPRINGS, FL 32435

Categories

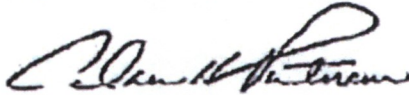
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Issued: April 20, 2017

Expires: April 30, 2021



Signature of Licensee



ADAM H. PUTNAM, COMMISSIONER

The above individual is licensed under the provisions of Chapter 487, F.S. to purchase and apply restricted use pesticides.



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State of Florida, DEP, Green Industries: **BEST MANAGEMENT PRACTICES CERTIFICATIONS:**





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MINORITY OWNED BUSINESS CERTIFICATION:

State of Florida

Woman Business Certification

ZIIC Outdoors, LLC

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

02/28/2019 to 02/28/2021

Jonathan R. Satter, Secretary
Florida Department of Management Services



office of supplier
DIVERSITY

Office of Supplier Diversity • 4050 Esplanade Way, Suite 380 • Tallahassee, FL 32399 • 850-487-0915 • www.dms.myflorida.com/osd



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HARDSCAPES – COMMERCIAL EXPERTISE

BUSINESS LICENSE:

OKALOOSA COUNTY TAX COLLECTOR
BEN ANDERSON

BUSINESS NAME ZIIC OUTDOORS, LLC

TYPE OF BUSINESS Non-Regulated

BUSINESS ADDRESS 662 CROWDER RD
DEFUNIAK SPRINGS, FL 32433

MAKE CHECKS PAYABLE TO: **Okaloosa County Tax Collector**
P.O. Box 1387, Niceville, FL 32588

CARRIE WILLIAMS
PO BOX 256
DEFUNIAK SPRINGS, FL 32435

Paid 0-19061129 35.00

2019 - 2020

OKALOOSA COUNTY LOCAL BUSINESS TAX RECEIPT
STATE OF FLORIDA

OKALOOSA COUNTY
Tax Collector
View Your Account Online



RECEIPT NO. 3600100766676
EXPIRES SEPTEMBER 30, 2020

SUPPLEMENTAL	
RENEWAL	
NEW BUSINESS	
TRANSFER	0.00
ORIGINAL TAX	35.00
	0.00
AMOUNT	
PENALTY	0.00
COLLECTION COST	0.00
TOTAL	35.00

X

SIGN AND DISPLAY AS REQUIRED

I SWEAR THAT THIS LOCAL BUSINESS TAX RECEIPT IS MADE FOR
THE BUSINESS OR PROFESSION INDICATED HEREON AND IS TRUE
AND CORRECT. THE APPLICATION MUST COMPLY WITH STATE AND
LOCAL ORDINANCE, INCLUDING ZONING



REFERENCES

#	Association Name	Property Location	Contact person & Telephone number	Under contract since	Term of contract	Contact person email
1	Walton County: Hwy 30-A Multi Use Paths & ROW	Santa Rosa Beach	Josh Ervin 850-267-4578	2017-current	3 Yr.	Josh@visitsouthwalton.com
2	Walton County: US Hwy 331 Median & ROW (Hwy 98 to Bay Grove Rd)	Santa Rosa Beach	Josh Ervin 850-267-4578	2019-current	3 Yr.	Josh@visitsouthwalton.com
3	Forest Lakes	Blue Mtn Beach	Jim Irwin 850-830-0809	2016-current	3 Yr.	taohomeowners@gmail.com
4	High Pointe	Santa Rosa Beach	Gina Rutherford 850-814-2982	2017-current	1 Yr.	Gina.Rutherford@resortquest.com
5	Nantucket Cottages	Destin	David Krika 813-694-7011	2016-current	3 Yr.	david.krika@vacasa.com
6	The Crescent at Miramar Beach	Miramar Beach	Matt Pace 850-654-3490	2016-current	3 Yr.	matt.pace@vacasa.com
7	Enclave	Destin	Patrick Wilborn 850-305-4041	2015-current	1 Yr.	PWILBORN@PMAINFO.COM
8	Lakeside at Blue Mountain Beach	Blue Mtn Beach	John Youngbeck 850-543-6886	2015-current	1 Yr.	JYOUNGBECK@GMAIL.COM



ZIICOUT-01

DMCDONALD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/31/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # L100460
Acentria Insurance - Destin
4634 Gulfstar Drive
Destin, FL 32541

CONTACT NAME:
PHONE (A/C, No, Ext): (850) 650-1950 FAX (A/C, No): (850) 892-0320
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Southern-Owners Insurance Company

10190

INSURER B : Auto-Owners Insurance Company

18988

INSURER C : BusinessFirst Insurance Company

11697

INSURER D :

INSURER E :

INSURER F :

INSURED

Ziic Outdoors LLC
P.O. Box 256
De Funiak Springs, FL 32433

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			78389699	9/5/2019	9/5/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			5138974300	9/5/2019	9/5/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP \$ 10,000
	☐ UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$						OCCUR CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	521-16094-0000	9/5/2019	9/5/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	☐ Pollution Liability			78389699	9/5/2019	9/5/2020	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

For Bidding Purposes Only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. ZIIC OUTDOORS, LLC		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. PO BOX 256	Requester's name and address (optional)	
6 City, state, and ZIP code DEFUNIAK SPRINGS, FL 32435		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-			-			
or									
Employer identification number									
4	7	-	1	9	8	6	2	6	8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Lamir Williams

Date ► **05/18/2020**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

RECEIPT NO. 3600100766676
EXPIRES SEPTEMBER 30, 2020

2019 - 2020
OKALOOSA COUNTY LOCAL BUSINESS TAX RECEIPT
STATE OF FLORIDA

OKALOOSA COUNTY TAX COLLECTOR
BEN ANDERSON
BUSINESS NAME ZIIC OUTDOORS, LLC

TYPE OF BUSINESS Non-Regulated

BUSINESS ADDRESS 662 CROWDER RD
DEFUNIAK SPRINGS, FL 32433

MAKE CHECKS PAYABLE TO Okaloosa County Tax Collector
P.O. Box 1387, Niceville, FL 32588

OKALOOSA COUNTY
Tax Collector
View Your Account Online



Scan Here

Carrie Williams
X

SIGN AND DISPLAY AS REQUIRED

I SWEAR THAT THIS LOCAL BUSINESS TAX RECEIPT IS MADE FOR THE BUSINESS OR PROFESSION INDICATED HEREON AND IS TRUE AND CORRECT. THE APPLICATION MUST COMPLY WITH STATE AND LOCAL ORDINANCE, INCLUDING ZONING.

05/05/2020

Paid 0-19061129 35.00

SUPPLEMENTAL	
RENEWAL	
NEW BUSINESS	0.00
TRANSFER	35.00
ORIGINAL TAX	0.00
AMOUNT	
PENALTY	0.00
COLLECTION COST	0.00
TOTAL	35.00

CONTRACT EXTENSION AGREEMENT

This agreement dated the First day of October 2021 is between the City of Destin, Florida ("City"), a Florida municipal corporation, of 4200 Indian Bayou Trail, Destin, Florida, 32541 and ZIIC Outdoors, LLC. The purpose of this agreement is to extend for one year a contract for services dated June 22, 2020 between the City of Destin and ZIIC Outdoors, LLC to provide miscellaneous median maintenance services for the City with an amended Appendix A (attached).

This is the **1st of 4** possible extensions.

The following provision amends the contract of the parties and is binding upon them. The Parties mutually agree to add a jury trial waiver, and a public records provision, as follows:

Jury Trial Waiver:

CONTRACTOR AND CITY AGREE TO WAIVE THEIR RIGHTS TO A TRIAL BY JURY REGARDING ANY LAWSUIT INVOLVING THE INTERPRATION, CONSTRUCTION, ENFORCEMENT, OR GOVERNANCE OF THIS CONTRACT, AND FOR ANY LAWSUIT RELATED IN ANY WAY TO THIS CONTRACT OR FOR THE WORK PERFORMED PURSUANT TO THIS CONTRACT.

Public Records:

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT THE OFFICE OF THE CITY CLERK, (850) 837-4242, 4200 INDIAN BAYOU TRAIL, DESTIN, FLORIDA 32541, rbailey@cityofdestin.com

Contractor shall comply with Florida Public Records Laws, specifically to:

- Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service.
- Shall immediately provide the City Clerk for the City with any documents requested by the Clerk in response to a public records request.
- Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.
- Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

It is understood that final authorization for this Agreement must be made by the Destin City Council, and that either party may cancel this contract extension with 30 days written notice.

- Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public

records disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is compatible with the information technology systems of the City of Destin.

It is expressly agreed by the parties that this contract is an extension to the Contract dated June 22, 2020 and the original is made a part hereof as though expressly rewritten, incorporated, and included herein.

It is understood that final authorization for this Agreement must be made by the Destin City Council, and that either party may cancel this contract extension with 30 days written notice.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the day and year first above written.

Witnesses:

City of Destin

(Signature)

By: _____
Lance A. Johnson
City Manager

(Signature)

ATTEST: _____
Rey Bailey
City Clerk

Witnesses:

ZIIC Outdoors, LLC

(Signature)

By: _____
(Signature)

(Signature)

(Name & Title)

ATTEST: _____
(Signature)

(Name & Title)

The City Council Of The City of Destin, FL

RE: (RFB) No. 20-05-PS

BID RENEWAL ADJUSTMENTS: ZONES 1,3,5,6,7,8,9

We are not requesting an increase in annual cost for these existing areas. However, to keep costs low, we are requesting adjustments to the scope of services. The adjustments we have made reduce costs for our company without lowering the standard of maintenance for your property.

The services deleted were low impact, and excessive of typical landscaping maintenance practices. For example: deleting the Ph testing will have no effect on the property; discontinuing fertilization of mature palm trees will have no effect on their appearance or health; monthly irrigation checks are sufficient, compared to excessive weekly checks; etc.

ZONE:	ZONE DESCRIPTION:	ANNUAL COST:
1	HARBOR BLVD (MARLER BRIDGE TO AIRPORT RD)	\$37,000.00
3	US98 – EMERALD COAST PARKWAY (MATTHEW BLVD TO KEL-WEN CIRCLE)	\$13,875.00
5	MOUNTAIN DRIVE	\$18,500.00
6	MAIN STREET	\$11,100.00
7	LEGION DRIVE	\$7,400.00
8	AIRPORT ROAD	\$37,000.00
9	SCENIC HIGHWAY 98	\$18,500.00

The City Council Of The City of Destin, FL

RE: (RFB) No. 20-05-PS

REVISED ITEMIZED FUNCTIONS, FREQUENCIES & REQUIREMENTS:

FOR ZONES: 1,3,5,6,7,8,9

FUNCTION:	FREQUENCY: (PER YEAR)
Mow	44
Edge (Bedlines)	22
Edge (Hardlines) <i>Must meet FDOT requirements</i>	22
Monofilament Trim	44
Bed Weed Control	Monthly
Shrub/Groundcover Trim <i>Must meet FDOT requirements</i>	Monthly
Tree Pruning <i>Must meet current FDOT requirements</i>	Annually
Palm Pruning <i>Must meet current FDOT requirements</i>	Annually
Debris Policing and Disposal (all Properties)	44 (During Mow Cycle)
Ant Control (Fiprinal: 4-6 month ant control)	1x
Insect/Disease Control	As needed
Irrigation Inspection	Monthly
Palm Fertilization	N/A
Tree Fertilization	As needed
Shrub Fertilization	As needed
Groundcover Fertilization	As needed
Turf Grass Fertilization	March/October
Turf Weed Control	March, June/July, November
Overseed	N/A
Ph Testing & Supplements	N/A

The City Council Of The City of Destin, FL

RE: (RFB) No. 20-05-PS

REVISED CHEMICAL/FERTILIZER PROGRAM:

MONTH APPLIED:	PRODUCT APPLIED:
MARCH	<i>Granular Mole Cricket/Ant Control:</i> Fipronil 0.0143G at 44 lbs/acre OR 1 lb/1000 sq ft <i>Broadleaf Weeds:</i> Celsius Turf Herbicide at 2.0 oz/acre <i>Turf Fertilization:</i> Harrell's 18-0-9 Slow release (9 months) with micronutrients <i>Pre-emergent Weed Control:</i> Gallery 75 Dry Flowable at 1 lb/acre
JUNE/JULY	<i>Sprayable Insecticide:</i> Bifenthrin at 1 oz/1000 sq ft <i>Broadleaf Weeds:</i> Celsius Turf Herbicide at 2.0 oz/acre <i>Sedge Control:</i> Certainty Turf Herbicide at 1.25 oz/Acre
OCTOBER	<i>Turf Fertilization:</i> Harrell's 18-0-9 Slow release (9 months) with micronutrients
NOVEMBER	<i>Broadleaf Weeds:</i> Celsius Turf Herbicide at 2.0 oz/acre

The City Council Of The City of Destin, FL

RE: (RFB) No. 20-05-PS

BID RENEWAL ADJUSTMENTS: ZONE 2 & ZONE 4

Due to the vast increase in mowing/edging area to be maintained, compared to what was existing before construction, we are requesting for a substantial increase in funding in these two zones.

At the time of bid, ZIIC Outdoors, LLC was of the understanding that the square footage of the two zones affected by construction (Zone 2 and Zone 4), would remain the approximate same mowing/edging area. When Zones 2 and 4 were re-opened for landscaping maintenance in the Spring of 2021, we were overwhelmed with the significant increase in the amount of time required to maintain these zones. These zones now require three times the amount of labor than before construction took place. Instead of tripling the price of maintenance on these zones, we are proposing to keep your costs low by a combination of a partial increase in annual cost, paired with a partial cutting of services where the impact would be minimal (Right Of Way on north and south side of roadway). We recommend reducing these services to 22 services/year as opposed to the current 44 services/year. We would continue to service the high visibility areas (the center islands) the recommended 44 services per year.

Please carefully consider the adjustments we have made. Thank you for allowing ZIIC Outdoors, LLC to be of service.

ZONE:	ZONE DESCRIPTION:	EXISTING ANNUAL COST:	ADJUSTED ANNUAL COST:
2	US98- EMERALD COAST PARKWAY (AIRPORT RD TO MATTHEW BLVD)	\$27,750.00	\$55,500.00
4	US98 – EMERALD COAST PARKWAY (KEL-WEN CIRCLE TO WALTON COUNTY LINE)	\$13,875.00	\$30,000.00

The City Council Of The City of Destin, FL

RE: (RFB) No. 20-05-PS

REVISED ITEMIZED FUNCTIONS, FREQUENCIES & REQUIREMENTS:

FOR ZONES: 2, 4

FUNCTION:	FREQUENCY: (PER YEAR)
Mow – Center Islands	44
Mow – North & South Right of Ways	22
Edge (Bedlines)	22
Edge (Hardlines) <i>Must meet FDOT requirements</i>	22
Monofilament Trim	44
Bed Weed Control	N/A
Shrub/Groundcover Trim <i>Must meet FDOT requirements</i>	N/A
Tree Pruning <i>Must meet current FDOT requirements</i>	N/A
Palm Pruning <i>Must meet current FDOT requirements</i>	N/A
Debris Policing and Disposal (all Properties)	During Mow Cycle
Ant Control	N/A
Insect/Disease Control	N/A
Irrigation Inspection	N/A
Palm Fertilization	N/A
Tree Fertilization	N/A
Shrub Fertilization	N/A
Groundcover Fertilization	N/A
Turf Grass Fertilization	N/A
Turf Weed Control	N/A
Overseed	N/A
Ph Testing & Supplements	N/A

The City Council Of The City of Destin, FL

RE: (RFB) No. 20-05-PS

REVISED BID SHEET:

ZONE:	ZONE DESCRIPTION:	ANNUAL COST (BID):
1	HARBOR BLVD (MARLER BRIDGE TO AIRPORT RD)	\$37,000.00
2	US98- EMERALD COAST PARKWAY (AIRPORT RD TO MATTHEW BLVD)	\$55,500.00
3	US98 – EMERALD COAST PARKWAY (MATTHEW BLVD TO KEL-WEN CIRCLE)	\$13,875.00
4	US98 – EMERALD COAST PARKWAY (KEL-WEN CIRCLE TO WALTON COUNTY LINE)	\$30,000.00
5	MOUNTAIN DRIVE	\$18,500.00
6	MAIN STREET	\$11,100.00
7	LEGION DRIVE	\$7,400.00
8	AIRPORT ROAD	\$37,000.00
9	SCENIC HIGHWAY 98	\$18,500.00
	SECTION TOTAL:	\$228,875.00

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021
TYPE OF AGENDA ITEM: Public Hearing
AGENDA OUTLINE NUMBER: 5.A.

TO: City Council

THRU: Webb Warren, Deputy City Manager
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Krystal Strickland, Finance Director

DATE: September 14, 2021

SUBJECT: Second reading of Ordinance 21-17-CN Adopting the Fiscal Year 2022 Millage Rate

I. BACKGROUND: Pursuant to Florida Statutes, Chapter 200.065, and the City Charter Section 3.13, staff is presenting Ordinance 21-17-CN for adoption of the FY 2022 millage rate.

II. DISCUSSION: The proposed Fiscal Year 2022 operating millage rate for the City of Destin is 1.6150 mills, which is more than the roll back rate of 1.5566 by 3.75%. The proposed millage rate is the same as the rate that has been in effect since October 1, 2016.

The formula for the tax levy is: Property Appraiser Assessed Taxable Value x Adopted Millage Rate/1000 = Tax Levy

This year, the City proposes to keep our millage rate the same, however, due to the change in appraised taxable value of certain properties, the total levy collected will be higher than in the previous year. The Florida Department of Revenue (FLDOR) oversees the Truth in Millage program to ensure that all taxing districts within the State of Florida calculate their tax levy's in the same manner, and that when a taxing district may receive more levied dollars for any reason (i.e. property taxable value increases) that we clearly advertise this as a "tax increase". The alternative is for the City to adopt the "rolled-back" millage rate, which is the millage rate that will bring in the same amount of ad valorem dollars despite changes in taxable property values. The rolled-back rate for Destin is calculated by the FLDOR as 1.5566. The millage proposed by the City is 1.6150 which is 3.75% higher than the 1.5566 rolled-back rate. The additional 3.75% ad valorem revenue will help the City pay increased labor costs.

Chapter 193, Florida Statutes, guides how the property appraiser assesses taxable values of property. The Save our Homes Act limits property value increases on homesteaded properties to a maximum of 3% per year. Both the Florida Department of Revenue and the Okaloosa Property Appraiser have more information regarding how taxable values are assessed on real property.

The City is required to advertise this notice of tax increase and the Budget Summary in a generally circulated newspaper within 2-5 days before Public Hearing #2. These are attached to this agenda item. The format and each word in this advertisement is dictated by the State of Florida.

A. Link to Strategic Goals / Objectives: Goal #1: Financially sound city providing service excellence

B. Effect on Budget (EOB): The millage rate of 1.6150 applied to the gross taxable value of property as certified by the Okaloosa County Property Appraiser would result in a levy of \$9,824,917.

In accordance with statute, the proposed tax levy of \$9,824,917 can be budgeted at 95%, resulting in \$9,333,671 allocated as follows: \$8,574,911 for the General Fund (9,066,156 less 491,246 for discounts and delinquencies), \$402,452 for the Town Center CRA, \$356,309 for the Harbor CRA.

The Florida Department of Revenue DR-420 forms and the Budget Summary Ad are attached to this agenda item with the ordinance to be adopted.

C. Level of Service (LOS): A millage rate of 1.6150 provides for the same level of service as in FY 2021 after considering the increased cost of goods and services. The taxes levied will support operations and maintenance of the General Fund, the Town Center CRA, and the Harbor CRA.

III. CONCLUSION: Adopting Ordinance 21-17-CN provides for the FY 2021 General Fund Ad Valorem revenues of the City, the Town Center CRA, and the Harbor CRA.

IV. RECOMMENDED MOTION: I move that Council adopt Ordinance 21-17-CN on second reading adopting a proposed FY 2022 millage rate of 1.6150 mills which is more than the rollback rate of 1.5566 by 3.75%.

Attachments:

1. 21-17-CN FY 2022 Millage Rate
2. 2021 0714 all TRIM forms DR420
DR420TIFF DR420MM
3. NOTICE OF PROPOSED TAX
INCREASE FY2022
4. Budget Summary for Newspaper

ORDINANCE 21-17-CN

AN ORDINANCE OF THE CITY OF DESTIN OF OKALOOSA COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF DESTIN FOR FISCAL YEAR 2022; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Destin of Okaloosa County, Florida, will adopt Fiscal Year 2022 Final Millage Rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Destin of Okaloosa County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Destin has been certified by the Okaloosa County Property Appraiser to the City of Destin as \$5,981,153,215.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA:

1. The FY 2022 operating millage rate for the City of Destin is **1.6150** mills which is **more** than the **rolled back rate of 1.5566 mills by 3.75%**.
2. This ordinance shall take effect immediately upon approval by Council and the signature of the Mayor.

ADOPTED THIS 20TH DAY OF SEPTEMBER 2021

By: _____
Gary Jarvis, Mayor

ATTEST:

The form and legal sufficiency of the foregoing
Has been reviewed and approved by the City
Attorney.

Rey Bailey, City Clerk

Kyle Bauman, City Attorney

First Reading: September 9, 2021
Second Reading: September 20, 2021



CERTIFICATION OF TAXABLE VALUE

[Reset Form](#)
[Print Form](#)

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2021	County : OKALOOSA
Principal Authority : CITY OF DESTIN	Taxing Authority : CITY OF DESTIN

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	5,981,153,215	(1)
2.	Current year taxable value of personal property for operating purposes	\$	102,386,732	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	6,083,539,947	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	88,235,916	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	5,995,304,031	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	5,686,741,419	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☒ YES	☐ NO	Number 2
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	☐ YES	☒ NO	Number 0
SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser:		Date :	
	Electronically Certified by Property Appraiser		6/23/2021 9:13 AM	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	1.6150	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	9,184,087	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	621,746	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	8,562,341	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	494,548,214	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	5,500,755,817	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	1.5566	per \$1000	(16)
17.	Current year proposed operating millage rate	1.6150	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	9,824,917	(18)

19.	TYPE of principal authority (check one)		☐ County	☐ Independent Special District	(19)
			☒ Municipality	☐ Water Management District	
20.	Applicable taxing authority (check one)		☒ Principal Authority	☐ Dependent Special District	(20)
			☐ MSTU	☐ Water Management District Basin	
21.	Is millage levied in more than one county? (check one)		☐ Yes	☒ No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs				STOP HERE - SIGN AND SUBMIT	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>			\$ 8,562,341	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>			1.5566 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>			\$ 9,469,638	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>			\$ 9,824,917	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>			1.6150 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>			3.75 %	(27)
First public budget hearing		Date : 9/9/2021	Time : 5:30 PM CST	Place : City Hall Annex 4100 Indian Bayou Trail Destin, FL 32541	
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title : LANCE JOHNSON CITY MANAGER		Contact Name and Contact Title : KRYSTAL STRICKLAND, FINANCE DIRECTOR		
	Mailing Address : 4200 INDIAN BAYOU TRAIL		Physical Address : 4200 INDIAN BAYOU TRAIL		
	City, State, Zip : DESTIN, FL 32541		Phone Number : 850.337.3146		Fax Number : 850.269.9890

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

“Principal Authority” is a county, municipality, or independent special district (including water management districts).

“Taxing Authority” is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check “Yes” if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check “Yes” if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. “Dependent special district” (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

“Independent special district” (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

“Non-voted millage” is any millage not defined as a “voted millage” in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.



Reset Form

Print Form

MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P

R. 5/12

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

Year: 2021		County: OKALOOSA	
Principal Authority : CITY OF DESTIN		Taxing Authority: CITY OF DESTIN	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	☐ Yes	☒ No (1)
IF YES,  STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	1.5566	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2020 Form DR-420MM, Line 13	4.1833	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	1.6150	per \$1,000 (4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 5,686,741,419	(5)
6.	Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000)	\$ 23,789,345	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 621,746	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote (Line 6 minus Line 7)	\$ 23,167,599	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 5,500,755,817	(9)
10.	Adjusted current year rolled-back rate (Line 8 divided by Line 9, multiplied by 1,000)	4.2117	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)	4.2117	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income (See Line 12 Instructions)	1.0443	(12)
13.	Majority vote maximum millage rate allowed (Line 11 multiplied by Line 12)	4.3983	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 by 1.10)	4.8381	per \$1,000 (14)
15.	Current year proposed millage rate	1.6150	per \$1,000 (15)
16.	Minimum vote required to levy proposed millage: (Check one)		
☒	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.		
☐	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. Enter Line 15 on Line 17.		
☐	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
☐	d. Referendum: The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16)	4.3983	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 6,083,539,947	(18)

Continued on page 2

Taxing Authority : CITY OF DESTIN		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$ 9,824,917	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$ 26,757,234	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE. SIGN AND SUBMIT.	
21. Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>		\$ 0	(21)
22. Total current year proposed taxes <i>(Line 19 plus Line 21)</i>		\$ 9,824,917	(22)
Total Maximum Taxes			
23. Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>		\$ 0	(23)
24. Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>		\$ 26,757,234	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	☒ YES ☐ NO	(25)
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title : LANCE JOHNSON CITY MANAGER	Contact Name and Contact Title : KRYSTAL STRICKLAND, FINANCE DIRECTOR	
	Mailing Address : 4200 INDIAN BAYOU TRAIL	Physical Address : 4200 INDIAN BAYOU TRAIL	
	City, State, Zip : DESTIN, FL 32541	Phone Number : 850.337.3146	Fax Number : 850.269.9890

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

**MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
INSTRUCTIONS**

DR-420MM-P
R. 5/12
Page 3

General Instructions

Each of the following taxing authorities must complete a DR-420MM-P.

- County
- Municipality
- Special district dependent to a county or municipality
- County MSTU
- Independent special district, including water management districts
- Water management district basin

Voting requirements for millages adopted by a two-thirds or a unanimous vote are based on the full membership of the governing body, not on the number of members present at the time of the vote.

This form calculates the maximum tax levy for 2021 allowed under s. 200.065(5), F.S. Counties and municipalities, including dependent special districts and MSTUs, which adopt a tax levy at the final hearing higher than allowed under s. 200.065, F.S., may be subject to the loss of their half-cent sales tax distribution.

DR-420MM-P shows the preliminary maximum millages and taxes levied based on your proposed adoption vote. Each taxing authority must complete, sign, and submit this form to their property appraiser with their completed DR-420, Certification of Taxable Value.

The vote at the final hearing and the resulting maximum may change. After the final hearing, each taxing authority will file a final Form DR-420MM, Maximum Millage Levy Calculation Final Disclosure, with Form DR-487, Certification of Compliance, with the Department of Revenue.

Specific tax year references in this form are updated each year by the Department.

Line Instructions

Lines 5-10

Only taxing authorities that levied a 2020 millage rate less than their maximum majority vote rate must complete these lines. The adjusted rolled-back rate on Line 10 is the rate that would have been levied if the maximum vote rate for 2020 had been adopted. If these lines are completed, enter the adjusted rate on Line 11.

Line 12

This line is entered by the Department of Revenue. The same adjustment factor is used statewide by all taxing authorities. It is based on the change in per capita Florida personal income (s. 200.001(8)(i), F.S.), which Florida Law requires the Office of Economic and Demographic Research to report each year.

Lines 13 and 14

Millage rates are the maximum that could be levied with a majority or two-thirds vote of the full membership of the governing body. With a unanimous vote of the full membership (three-fourths vote of the full membership if the governing body has nine or more members) or a referendum, the maximum millage rate that can be levied is the taxing authority's statutory or constitutional cap.

Line 16

Check the box for the minimum vote necessary at the final hearing to levy your adopted millage rate.

Line 17

Enter the millage rate indicated by the box checked in Line 16. If the proposed millage rate is equal to or less than the majority vote maximum millage rate, enter the majority vote maximum. If a two-thirds vote, a unanimous vote, or a referendum is required, enter the proposed millage rate. For a millage requiring more than a majority vote, the proposed millage rate must be entered on Line 17, rather than the maximum rate, so that the comparisons on Lines 21 through 25 are accurate.



Reset Form

Print Form

DR-420TIF

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year :	2021	County :	OKALOOSA
Principal Authority :	CITY OF DESTIN	Taxing Authority :	CITY OF DESTIN
Community Redevelopment Area :	Destin Town Center (DR)	Base Year :	1998

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	357,308,517	(1)
2.	Base year taxable value in the tax increment area	\$	94,996,840	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	262,311,677	(3)
4.	Prior year Final taxable value in the tax increment area	\$	285,058,881	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	190,062,041	(5)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date : 6/23/2021 9:13 AM	

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		100.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <i>If value is zero or less than zero, then enter zero on Line 6b</i>	\$	262,311,677	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	290,297	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <i>If value is zero or less than zero, then enter zero on Line 7e</i>	\$	0	(7e)

S I G N H E R E	Taxing Authority Certification	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :		Date :	
	Title : LANCE JOHNSON CITY MANAGER		Contact Name and Contact Title : KRYSTAL STRICKLAND, FINANCE DIRECTOR	
	Mailing Address : 4200 INDIAN BAYOU TRAIL		Physical Address : 4200 INDIAN BAYOU TRAIL	
City, State, Zip : DESTIN, FL 32541		Phone Number : 850.337.3146	Fax Number : 850.269.9890	

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

“Tax increment value” is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

“Dedicated increment value” is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

“Specific proportion,” used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.
Section 163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
- Example 2.
Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.


[Reset Form](#)
[Print Form](#)

DR-420TIF

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year :	2021	County :	OKALOOSA
Principal Authority :	CITY OF DESTIN	Taxing Authority :	CITY OF DESTIN
Community Redevelopment Area :	Destin Harbor (DH)	Base Year :	2003

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	428,487,098	(1)
2.	Base year taxable value in the tax increment area	\$	196,250,561	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	232,236,537	(3)
4.	Prior year Final taxable value in the tax increment area	\$	411,770,834	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	215,520,273	(5)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date : 6/23/2021 9:13 AM	

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		100.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <i>If value is zero or less than zero, then enter zero on Line 6b</i>	\$	232,236,537	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	331,449	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <i>If value is zero or less than zero, then enter zero on Line 7e</i>	\$	0	(7e)

S I G N H E R E	Taxing Authority Certification	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :		Date :	
	Title : LANCE JOHNSON CITY MANAGER		Contact Name and Contact Title : KRYSTAL STRICKLAND, FINANCE DIRECTOR	
	Mailing Address : 4200 INDIAN BAYOU TRAIL		Physical Address : 4200 INDIAN BAYOU TRAIL	
	City, State, Zip : DESTIN, FL 32541		Phone Number : 850.337.3146	Fax Number : 850.269.9890

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- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

“Dedicated increment value” is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

“Specific proportion,” used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.
Section 163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
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Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

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Property Tax Oversight Program - TRIM Section
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Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.

NOTICE OF PROPOSED TAX INCREASE

The City of Destin has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

- A. Initially proposed tax levy\$ 9,180,065
- B. Less tax reductions due to Value Adjustment Board
and other assessment changes\$ (4,022)
- C. Actual property tax levy\$ 9,184,087

This year's proposed tax levy.....\$9,824,917

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

Monday, September 20, 2021

6:00 P.M.

At

City Hall Annex

4100 Indian Bayou Trail

Destin, FL 32541

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

BUDGET SUMMARY

City of Destin - Fiscal Year 2021-2022

* THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF DESTIN ARE
-3.3% Less THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES.

General Fund 1.6150

	General Fund	Town Center CRA	Harbor CRA	Florida Building Code	Debt Service	Total All Funds
ESTIMATED REVENUES						
Taxes:	Millage Per \$1000:					
Ad Valorem Taxes 1.6150	\$8,574,910	\$402,452	\$356,309	\$0		\$9,333,671
Tax Increment Financing (TIF) / County		954,620	356,309	0		1,310,929
Delinquent Ad Valorem Taxes	\$5,000					5,000
Sales and Use Taxes	3,230,855					3,230,855
Licenses & Permits	2,826,871			636,608		3,463,479
Intergovernmental Revenue	11,483,372					11,483,372
Charges For Services	749,897					749,897
Fines & Forfeitures	59,957					59,957
Miscellaneous Revenue	142,960	1,301	300	60	\$200	144,822
Special Assessment/Impact Fees	116,000					116,000
TOTAL SOURCES	27,189,823	1,358,373	712,918	636,668	200	29,897,982
Transfers In	13,098,159	0	0	328,507	2,588,740	16,015,406
Beginning Fund Balances/Reserves/Net Assets	33,005,215	(2,226,891)	273,244	250,397	340,790	31,642,754
TOTAL REVENUES, TRANSFERS & BALANCES	\$73,293,197	(\$868,518)	\$986,162	\$1,215,572	\$2,929,730	\$77,556,143
EXPENDITURES						
General Government	\$3,911,828					3,911,828
Public Safety	3,374,901			1,152,362		4,527,263
Physical Environment	196,421					196,421
Transportation	2,061,212					2,061,212
Economic Environment	14,200	151,257	157,979			323,436
Health and Human Services	101,254					101,254
Culture & Recreation	3,708,739					3,708,739
Debt Services	80,916				2,588,740	2,669,656
Capital Outlay	16,536,376					16,536,376
TOTAL USES	29,985,848	151,257	157,979	1,152,362	2,588,740	34,036,186
Transfers Out	14,739,720	731,418	481,057	63,210	0	16,015,406
Ending Fund Balances/Reserves/Net Assets	28,567,628	(1,751,193)	347,125	(0)	340,990	27,504,550
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES	\$73,293,197	(\$868,518)	\$986,162	\$1,215,572	\$2,929,730	\$77,556,143

THE TENTATIVE, ADOPTED, AND / OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE CITY CLERK AS A PUBLIC RECORD.

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021
TYPE OF AGENDA ITEM: Public Hearing
AGENDA OUTLINE NUMBER: 5.B.

TO: City Council

THRU: Webb Warren, Deputy City Manager
 Kyle Bauman, City Attorney
 Lance Johnson, City Manager

FROM: Krystal Strickland, Finance Director

DATE: September 14, 2021

SUBJECT: Second reading of Ordinance 21-18-CN Adopting the Fiscal Year 2022 Budget

I. BACKGROUND: Pursuant to Florida Statutes, Chapter 200, and City Charter Section 3.13, staff is presenting Ordinance 21-18-CN for adoption of the Fiscal Year 2022 Budget.

Two adjustments were made to this version of the Budget to better align with FL DOR budget summary guidelines:

1. In the General Fund Details, "Ad Valorem Discounts, Penalties" Account was changed from (343,254) to (491,246) which equates to 9,824,917 total taxes to be levied x 5% to allow for 4% discounts and 1% delinquencies.
2. In the General Fund "Current Ad Valorem Taxes" Account was changed from 8,574,911 to 9,066,156 to arrive at total net ad valorem taxes for the General Fund of 8,574,910 (9,066,156-491,246 discounts).

The net effect of these two adjustments is an increase in total FY 2022 estimated revenues of \$325,903 (26,655,148-26,329,245). This has a positive effect on the ending General Fund balance.

II. DISCUSSION: The City of Destin FY 2022 budget totals \$34,036,186 for all funds, and includes the following:

	2022 BUDGET
SUMMARY ALL FUNDS	
General Government	3,911,828

Public Safety	4,527,263
Physical Environment	196,421
Transportation	2,061,212
Economic Environment	323,436
Health & Human Services	101,254
Culture and Recreation	3,708,739
Debt Service	2,669,656
Capital Outlay	16,536,376
<i>TOTAL EXPENDITURES</i>	<i>34,036,186</i>

Revenues in the amount of \$29,897,982 plus \$4,138,204 of fund balance will be used to cover the FY 2022 proposed expenditures. This budget has been made possible by awards of operating and capital grants from Federal and State agencies, and through interlocal agreements with Okaloosa county. These interlocal awards and agreements will provide over \$11 million in operational and capital program funding for FY 2022.

SUMMARY ALL FUNDS	2022 BUDGET
Ad Valorem Taxes	8,579,910
Tax Increment Financing (TIF)	2,069,690
Sales and Use Taxes	3,230,855
Licenses and Permits	3,463,479
Impact Fees	116,000
Intergovernmental	11,483,372
Charges for services	749,897
Fines and Forfeitures	59,957
Investment Income	140,121
Contributions	2,500
Miscellaneous income	2,201
<i>TOTAL REVENUES</i>	<i>29,897,982</i>
<i>Funds from Fund Balance</i>	<i>4,138,204</i>
<i>TOTAL SOURCES</i>	<i>34,036,186</i>

The FY 2022 proposed ad valorem tax levy is \$9,824,917. Ninety-five percent (95%) of these proceeds are budgeted (\$9,333,671 = \$9,824,914 x 0.95). The City budgets this amount as follows:

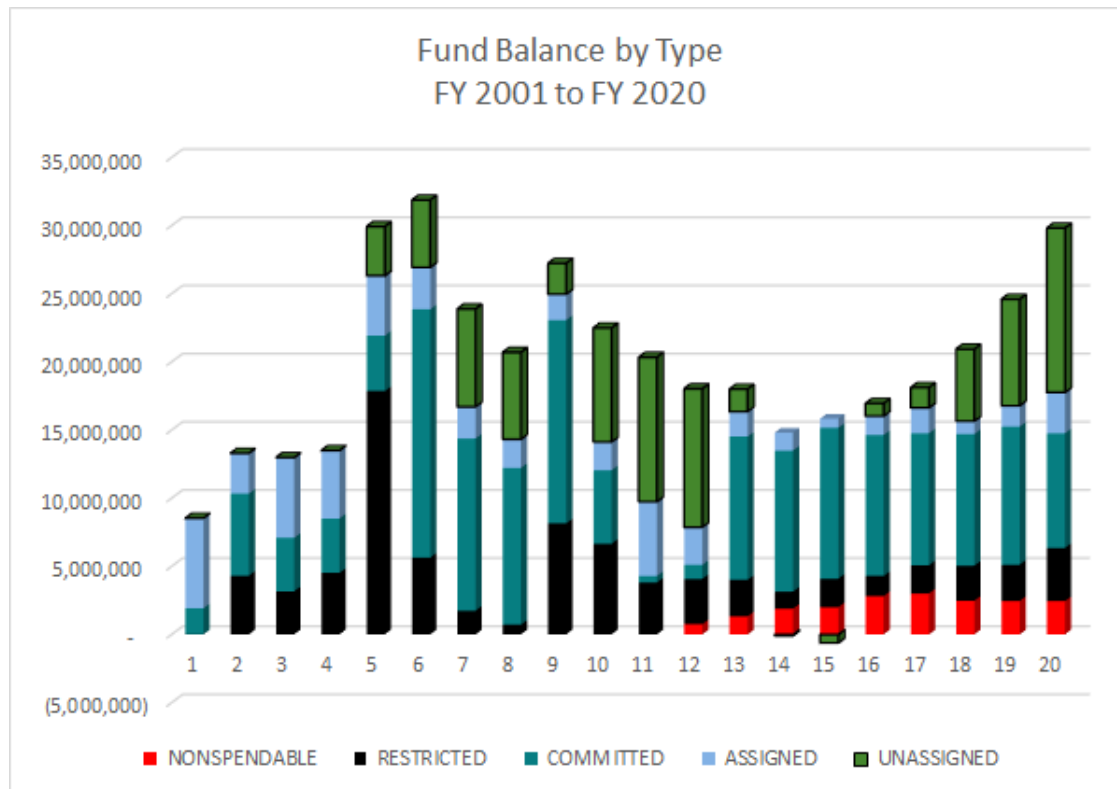
SUMMARY ALL FUNDS	2022 BUDGET
General Fund Ad Valorem	9,066,156
Allowance for Discounts and Delinquencies	(491,246)
Town Center CRA (City TIF)	402,452
Harbor CRA (City TIF)	356,309
TOTAL CITY AD VALOREM	9,333,671
Town Center CRA (County TIF)	954,620
Harbor CRA (County TIF)	356,309
TOTAL COUNTY TIF REVENUES	1,310,929
Prior Year Delinquent Ad Valorem	5,000
GRAND TOTAL AD VALOREM AND TIF REVENUES	10,649,600

The \$4,138,204 of "Funds from Fund Balance" is primarily from certain committed and restricted revenues that were saved in order to accomplish projects allowed in accordance with the regulations or council resolutions that dictate their uses. In FY 2022, the City plans to use funds accumulated in the committed Okaloosa Half Penny fund for Beach acquisition and project management, design and engineering of the Undergrounding project. The Okaloosa Half Penny Infrastructure Surtax will be in place for 10 years from January 2019 to December 2029. In January 2019, Council committed the Okaloosa Half Penny funds to be spent 75% on Improving Public Beach Access, 10% on Undergrounding Utilities, 10% is committed to projects recommended by the Public Works and Safety Committee, and 5% is discretionary for Council directed projects.

In FY 2022, the City also plans to use funds accumulated in the Impact Fee fund for growth-related impacts on parking, to address demand for additional facilities at our parks, need to upgrade sidewalks for ADA compliance, and to expand/improve a road at Norriego Point to maintain FDEP park improvement funding. In addition, the City plans to spend over \$1 million of funds set into the Renewal and Replacement Fund (a sub-fund of the general fund) to renew certain components of facilities and to replace a dumptruck and some aged vehicles.

FUND BALANCES	2022 BUDGET	Purpose
Okaloosa Half Penny	1,912,023	Beach Acquisition
Renewal & Replacement	1,015,715	\$600k facilities; \$400k dumptruck & other vehicles
Impact Fees (Park, Road, Multi-Modal)	778,145	MSC Bathrooms; Parking; ADA Sidewalks; Norriego
Florida Building Code Fund	250,397	Advance to cover revenue shortfall
Other General Fund	181,924	Various contractors
USES of FUND BALANCE	4,138,204	

The City's Fund Balance has doubled from nearly \$15 million at Fiscal Year End (FYE) 2014 to nearly \$30 million at FYE 2020. Nonspendable, restricted, and committed balances have remained fairly level while unassigned fund balance has risen from negative \$613,679 at FYE 2015 to over \$12 million at FYE 2020.



Nine of the last twenty years, the City used fund balance to balance the budget:

FISCAL YEAR	FUND BALANCE	NET CHANGE IN FUND BALANCE	count
2001	8,528,649	(363,754)	1
2002	13,291,459	4,762,810	
2003	12,975,988	(315,471)	2
2004	13,493,564	517,576	
2005	29,926,232	16,432,668	
2006	31,873,071	1,946,839	
2007	23,880,346	(7,992,725)	3
2008	20,696,561	(3,183,785)	4
2009	27,235,531	6,538,970	
2010	22,489,490	(4,746,041)	5
2011	20,338,922	(2,150,568)	6
2012	18,023,835	(2,315,087)	7
2013	18,002,265	(21,570)	8
2014	14,708,490	(3,293,775)	9
2015	15,214,090	505,600	
2016	16,952,266	1,738,176	
2017	18,116,016	1,163,750	
2018	20,934,667	2,818,651	
2019	24,592,945	3,658,278	
2020	29,821,539	5,228,594	

The FY 2022 proposed budget summaries by fund and details by fund are attached and are integral to the Ordinance. This budget is available on the City website in the Finance Department under the title "2022 Tentative Budget".

A. Link to Strategic Goals / Objectives: Statgic Plan FY21-22: Financially sound city providing service excellence

B. Effect on Budget (EOB): This ordinance provides required budget for FY 2022 in the total amount of \$34,036,186 for operations, maintenance, debt service and capital projects for the City in FY 2022.

C. Level of Service (LOS): This budget provides for the same level of service for most city departments, and will provide for improvements to transportation and park facilities.

III. CONCLUSION: Adopting Ordinance 21-18-CN provides the annual budget for operations, debt service, renewal and replacement, and capital improvements.

IV. RECOMMENDED MOTION: I move that Council adopt Ordinance 21-18-CN on second reading to provide for a balanced budget for FY 2022.

Attachments:

ITEM # 2021-4133

1. 21-18-CN FY 2022 Budget
2. 2022 Tentative Budget 0914
2021

ORDINANCE 21-18-CN

AN ORDINANCE OF THE CITY OF DESTIN MAKING APPROPRIATIONS FOR CERTAIN EXPENDITURES, EXPENSES, CAPITAL IMPROVEMENTS AND CERTAIN INDEBTEDNESS OF THE CITY OF DESTIN, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Destin is coming to the end of its fiscal year and will begin a new fiscal year on October 1, 2021; and

WHEREAS, it is necessary and required that prior to beginning a new fiscal year a budget should be passed and adopted for the operation of the City government; and

WHEREAS, the City Council has held workshops and the required public hearings on a budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022; and

WHEREAS, there is established a tax at the rate of **1.6150** mills on property assessed as of **January 1, 2021** for the purpose of raising revenue for General Fund Operations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA:

1. That the document entitled "City of Destin 2022 Budget" totals **\$34,063,186** for all funds reported, a copy which is attached hereto and made a part hereof by reference, is adopted.
2. This budget represents a 3.3% decrease from the FY 2021 budget.
3. The budget is being presented as a balanced budget whereby there are sufficient revenues and fund balance appropriations to offset all expenditures.
4. All budget appropriations are based upon the total expenditures even though the budget has been prepared based on line item appropriations.
5. Appropriations may be transferred within departmental budgets by a budget transfer with the approval of the City Manager. This action will not change the total dollar amount of the budget.
6. The City Council during Fiscal Year 2022 may, by Resolution, make any amendments to the Budget adopted by this Ordinance, as it may deem necessary and proper.

7. All Budget Amendments requesting additional expenditures must also identify the corresponding funding source.
8. Projects that were not completed during FY 2021 will be carried forward and shown as an amendment to the FY2022 budget as adopted by this ordinance.
9. This ordinance shall become effective on October 1, 2021.

ADOPTED THIS 20TH DAY OF SEPTEMBER 2021

By: _____
Gary Jarvis, Mayor

ATTEST:

The form and legal sufficiency of the foregoing has
Been reviewed and approved by the City Attorney.

Rey Bailey, City Clerk

Kyle Bauman, City Attorney.

First Reading: September 9, 2021
Second Reading: September 20, 2021



CITY OF DESTIN, FLORIDA TENTATIVE FY 2022 BUDGET

Last Updated: September 14, 2021

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BUDGET SUMMARY

City of Destin - Fiscal Year 2021-2022

* THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF DESTIN ARE
-3.3% Less THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES.

General Fund 1.6150

	General Fund	Town Center CRA	Harbor CRA	Florida Building Code	Debt Service	Total All Funds
ESTIMATED REVENUES						
Taxes:	Millage Per \$1000:					
Ad Valorem Taxes 1.6150	\$8,574,910	\$402,452	\$356,309	\$0		\$9,333,671
Tax Increment Financing (TIF) / County		954,620	356,309	0		1,310,929
Delinquent Ad Valorem Taxes	\$5,000					5,000
Sales and Use Taxes	3,230,855					3,230,855
Licenses & Permits	2,826,871			636,608		3,463,479
Intergovernmental Revenue	11,483,372					11,483,372
Charges For Services	749,897					749,897
Fines & Forfeitures	59,957					59,957
Miscellaneous Revenue	142,960	1,301	300	60	\$200	144,822
Special Assessment/Impact Fees	116,000					116,000
TOTAL SOURCES	27,189,823	1,358,373	712,918	636,668	200	29,897,982
Transfers In	13,098,159	0	0	328,507	2,588,740	16,015,406
Beginning Fund Balances/Reserves/Net Assets	33,005,215	(2,226,891)	273,244	250,397	340,790	31,642,754
TOTAL REVENUES, TRANSFERS & BALANCES	\$73,293,197	(\$868,518)	\$986,162	\$1,215,572	\$2,929,730	\$77,556,143
EXPENDITURES						
General Government	\$3,911,828					3,911,828
Public Safety	3,374,901			1,152,362		4,527,263
Physical Environment	196,421					196,421
Transportation	2,061,212					2,061,212
Economic Environment	14,200	151,257	157,979			323,436
Health and Human Services	101,254					101,254
Culture & Recreation	3,708,739					3,708,739
Debt Services	80,916				2,588,740	2,669,656
Capital Outlay	16,536,376					16,536,376
TOTAL USES	29,985,848	151,257	157,979	1,152,362	2,588,740	34,036,186
Transfers Out	14,739,720	731,418	481,057	63,210	0	16,015,406
Ending Fund Balances/Reserves/Net Assets	28,567,628	(1,751,193)	347,125	(0)	340,990	27,504,550
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES	\$73,293,197	(\$868,518)	\$986,162	\$1,215,572	\$2,929,730	\$77,556,143

THE TENTATIVE, ADOPTED, AND / OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE CITY CLERK AS A PUBLIC RECORD.

CITY OF DESTIN

SUMMARY ALL FUNDS	FY2022					
	FY2020 ACTUALS	FY2021 BUDGET*	FY2021 PROJECTION	PROPOSED BUDGET	FY2023 PROJECTION	FY2024 PROJECTION
Ad Valorem Taxes	7,883,186	8,104,316	8,259,900	8,579,910	9,143,685	9,600,620
Tax Increment Financing (TIF)	1,491,205	1,641,784	1,632,201	2,069,690	2,131,781	2,195,734
Sales and Use Taxes	2,895,623	2,761,031	3,296,013	3,230,855	3,269,188	3,308,848
Licenses and Permits	3,342,590	3,148,624	3,633,575	3,463,479	3,514,938	3,567,368
Impact Fees	456,051	44,000	321,428	116,000	116,000	116,000
Intergovernmental	4,050,502	13,906,412	8,357,549	11,483,372	3,592,541	4,500,347
Charges for services	513,137	499,843	821,951	749,897	750,751	752,035
Fines and Forfeitures	106,750	27,520	69,234	59,957	59,957	59,957
Investment Income	471,977	18,440	(7,800)	140,121	140,177	140,217
Contributions	4,435	-	1,825	2,500	2,500	2,500
Miscellaneous income	9,058	4,001	49,011	2,201	2,201	2,201
TOTAL REVENUES	21,224,513	30,155,970	26,434,888	29,897,982	22,723,718	24,245,826
General Government	3,935,334	4,283,685	3,519,384	3,911,828	3,796,881	3,852,232
Public Safety	3,671,988	3,955,384	3,905,715	4,527,263	4,498,800	4,651,323
Physical Environment	27,374	206,732	188,063	196,421	184,396	190,779
Transportation	1,925,723	2,026,650	1,667,863	2,061,212	2,082,684	2,168,147
Economic Environment	130,173	261,100	121,612	323,436	755,908	437,149
Health & Human Services	63,494	101,254	71,839	101,254	101,254	101,292
Culture and Recreation	2,237,952	3,481,144	2,931,483	3,708,739	3,819,558	3,943,032
Capital Outlay	1,668,439	22,196,838	11,997,333	16,536,376	3,627,363	3,886,563
Debt Service	2,368,293	6,419,120	10,115,380	2,669,656	2,585,804	2,591,937
TOTAL EXPENDITURES	16,028,771	42,931,907	34,518,672	34,036,186	21,452,648	21,822,452
Excess (deficiency) of revenues over expenditures	5,195,742	(12,775,936)	(8,083,784)	(4,138,204)	1,271,070	2,423,374
Proceeds from issuance of debt	38,359	9,905,000	9,905,000	-	-	-
Transfers In	5,044,566	31,399,333	23,622,982	16,015,406	6,948,444	7,862,295
Transfers Out	(5,044,566)	(31,399,333)	(23,622,982)	(16,015,406)	(6,948,444)	(7,862,295)
Total other financing sources (uses)	38,359	9,905,000	9,905,000	-	-	-
Net change in fund balances	5,234,100	(2,870,937)	1,821,216	(4,138,204)	1,271,070	2,423,374
Fund Balance, Beginning	24,587,438	29,821,538	29,821,538	31,642,754	27,504,550	28,775,620
Fund Balance, Ending	29,821,538	26,950,601	31,642,754	27,504,550	28,775,620	31,198,994

FUND BALANCE SUMMARY ALL FUNDS	FY2022					
	FY2020 ACTUALS	FY2021 BUDGET*	FY2021 PROJECTION	PROPOSED BUDGET	FY2023 PROJECTION	FY2024 PROJECTION
Nonspendable	2,390,520	2,287,340	2,226,891	1,751,193	2,075,587	1,986,218
Restricted	3,967,144	1,401,791	3,594,640	2,640,180	2,875,870	3,081,502
Committed	10,606,227	16,926,082	11,972,210	11,728,954	12,401,261	13,586,510
Assigned	1,016,824	1,016,824	1,000,000	1,000,000	1,000,000	1,000,000
<i>Unassigned</i>	<i>11,840,823</i>	<i>5,318,565</i>	<i>12,849,013</i>	<i>10,384,223</i>	<i>10,422,901</i>	<i>11,544,763</i>
Ending Fund Balance	29,821,538	26,950,601	31,642,754	27,504,550	28,775,620	31,198,994

Nonspendable = Long-term advance to TownCenter CRA

Restricted = Bond covenants (balances of debt service funds), grant agreements, state and local regulations (CRAs, Building Fund, impact fees).

Committed = Council resolutions, motions, includes fund balance resolution for 1 yr debt (\$1.8m) + 3 mos emergency opsx2, CD Tech Fund, Oka Half Penny

Assigned = Contracts, purchase orders

CITY OF DESTIN

GENERAL FUND SUMMARY (01, 122, 125, 129, 300, 305, 315, 700)	FY2022					
	FY2020 ACTUALS	FY2021 BUDGET*	FY2021 PROJECTION	PROPOSED BUDGET	FY2023 PROJECTION	FY2024 PROJECTION
GF Ad Valorem Taxes	7,883,186	8,104,316	8,259,900	8,579,910	9,143,685	9,600,620
GF Sales and Use Taxes	2,895,623	2,761,031	3,296,013	3,230,855	3,269,188	3,308,848
GF Licenses and Permits	3,342,590	2,643,968	2,834,236	2,826,871	2,859,339	2,892,207
GF Impact Fees	456,051	44,000	321,428	116,000	116,000	116,000
GF Intergovernmental	4,050,502	13,906,412	8,357,549	11,483,372	3,592,541	4,500,347
GF Charges for Services	513,137	499,843	821,951	749,897	750,751	752,035
GF Fines and Forfeitures	106,750	27,520	69,234	59,957	59,957	59,957
GF Investment Income	466,697	18,000	(11,465)	138,259	138,276	138,276
GF Contributions	4,435	-	1,825	2,500	2,500	2,500
GF Miscellaneous Revenue	9,058	4,001	49,011	2,201	2,201	2,201
TOTAL REVENUES	19,728,029	28,009,091	23,999,683	27,189,823	19,934,437	21,372,990
	19,728,029	28,473,031	26,769,650	26,828,131	19,420,823	20,834,618
GF General Government	3,935,334	4,283,685	3,519,384	3,911,828	3,796,881	3,852,232
GF Public Safety	3,671,988	3,167,162	3,177,299	3,374,901	3,472,772	3,580,098
GF Physical Environment	27,374	206,732	188,063	196,421	184,396	190,779
GF Transportation	1,925,723	2,026,650	1,667,863	2,061,212	2,082,684	2,168,147
GF Economic Environment	51,209	15,000	13,208	14,200	14,626	15,065
GF Health & Human Services	63,494	101,254	71,839	101,254	101,254	101,292
GF Culture and Recreation	2,237,952	3,481,144	2,931,483	3,708,739	3,819,558	3,943,032
GF Capital Outlay	1,656,004	22,152,451	11,952,946	16,536,376	3,627,363	3,886,563
GF Debt Service Principal	390,617	430,544	4,129,197	78,405	3,334	-
GF Debt Service Interest	119,026	115,054	116,821	2,511	17	-
TOTAL EXPENDITURES	14,078,722	35,979,675	27,768,103	29,985,848	17,102,885	17,737,207
	14,084,293	36,635,025	27,381,725			
Excess (deficiency) of revenues over expenditures	5,649,306	(7,970,585)	(3,768,420)	(2,796,025)	2,831,553	3,635,784
GF Proceeds from Issuance of Debt	38,359	-	-	-	-	-
GF Transfers In	2,789,192	24,274,676	16,579,515	13,098,159	4,365,990	5,270,358
GF Transfers Out	(3,363,829)	(19,135,479)	(11,329,865)	(14,739,720)	(5,591,712)	(6,580,549)
Total other financing sources (uses)	(536,278)	5,139,197	5,249,649	(1,641,561)	(1,225,722)	(1,310,191)
Net change in fund balances	5,113,028	(2,831,388)	1,481,230	(4,437,587)	1,605,830	2,325,593
Fund Balance (deficit), Beginning	26,410,957	31,523,985	31,523,985	33,005,215	28,567,628	30,173,459
Fund Balance (deficit), Ending	31,523,985	28,692,597	33,005,215	28,567,628	30,173,459	32,499,051

* FY2021 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward

CITY OF DESTIN

102 TOWN CENTER CRA (RESTRICTED; ECON DEV)	FY2022					
	FY2020 ACTUALS	FY2021 BUDGET*	FY2021 PROJECTION	PROPOSED BUDGET	FY2023 PROJECTION	FY2024 PROJECTION
102-31 County TIF	600,079	688,589	681,523	954,620	983,259	1,012,756
102-31 City TIF	257,304	290,297	290,297	402,452	414,526	426,961
102-36 Investment Income	1,360	-	1,147	1,301	1,341	1,381
TOTAL REVENUES	858,743	978,886	972,967	1,358,373	1,399,125	1,441,098
102-55 Economic Environment	45,108	134,425	78,073	151,257	106,414	106,815
102-59 Capital Outlay	-	10,000	-	-	370,000	50,000
TOTAL EXPENDITURES	45,108	144,425	78,073	151,257	476,414	156,815
Excess (deficiency) of revenues over expenditures	813,635	834,461	894,894	1,207,116	922,711	1,284,284
102-38 Transfers In	-	-	-	-	-	-
102-58 Transfers Out	(973,001)	(731,281)	(731,265)	(731,418)	(811,631)	(731,852)
Total other financing sources (uses)	(973,001)	(731,281)	(731,265)	(731,418)	(811,631)	(731,852)
Net change in fund balances	(159,366)	103,180	163,629	475,698	111,080	552,432
Fund Balance (deficit), Beginning	(2,231,154)	(2,390,520)	(2,390,520)	(2,226,891)	(1,751,193)	(1,640,113)
Fund Balance (deficit), Ending	(2,390,520)	(2,287,340)	(2,226,891)	(1,751,193)	(1,640,113)	(1,087,681)

*FY2021 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward

CITY OF DESTIN

110 HARBOR CRA (RESTRICTED; ECON DEV)	FY2022					
	FY2020 ACTUALS	FY2021 BUDGET*	FY2021 PROJECTION	PROPOSED BUDGET	FY2023 PROJECTION	FY2024 PROJECTION
110-31 County TIF	314,648	331,449	328,932	356,309	366,998	378,008
110-31 City TIF	319,174	331,449	331,449	356,309	366,998	378,008
110-36 Investment Income	1,467	-	747	300	300	300
TOTAL REVENUES	635,288	662,898	661,128	712,918	734,297	756,316
110-55 Economic Environment	33,856	71,675	30,331	157,979	114,869	115,270
110-59 Capital Outlay	-	30,000	-	-	150,000	150,000
TOTAL EXPENDITURES	33,856	101,675	30,331	157,979	264,869	265,270
Excess (deficiency) of revenues over expenditures	601,432	561,223	630,797	554,939	469,428	491,047
110-38 Transfers In	-	-	-	-	-	-
110-58 Transfers Out	(707,736)	(524,678)	(524,678)	(481,057)	(479,995)	(482,835)
Total other financing sources (uses)	(707,736)	(524,678)	(524,678)	(481,057)	(479,995)	(482,835)
Net change in fund balances	(106,304)	36,545	106,120	73,881	(10,567)	8,212
Fund Balance (deficit), Beginning	273,428	167,124	167,124	273,244	347,125	336,559
Fund Balance (deficit), Ending	167,124	203,669	273,244	347,125	336,559	344,771

*FY2021 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward

CITY OF DESTIN

111 FLORIDA BUILDING CODE FUND (RESTRICTED; PUBLIC SAFETY)	FY2022					
	FY2020 ACTUALS	FY2021 BUDGET*	FY2021 PROJECTION	PROPOSED BUDGET	FY2023 PROJECTION	FY2024 PROJECTION
111-32 Licenses and Permits	-	504,656	799,340	636,608	655,600	675,161
111-36 Investment Income	-	-	30	60	60	60
TOTAL REVENUES	-	504,656	799,370	636,668	655,660	675,221
111-52 Public Safety	-	788,221	728,416	1,152,362	1,026,028	1,071,225
111-59 Capital Outlay	-	-	-	-	-	-
TOTAL EXPENDITURES	-	788,221	728,416	1,152,362	1,026,028	1,071,225
Excess (deficiency) of revenues over expenditures	-	(283,565)	70,954	(515,694)	(370,368)	(396,004)
111-38 Transfers In	-	345,765	258,921	328,507	-	-
111-58 Transfers Out	-	(50,200)	(79,478)	(63,210)	(65,106)	(67,059)
Total other financing sources (uses)	-	295,565	179,443	265,297	(65,106)	(67,059)
Net change in fund balances	-	-	250,397	(250,397)	(435,474)	(463,063)
Fund Balance (deficit), Beginning	-	-	-	250,397	(0)	(435,474)
Fund Balance (deficit), Ending	-	-	250,397	(0)	(435,474)	(898,538)

111 fund resolution adopted 08/02/2021

*FY2021 BUDGET is the Adopted Budget plus prior year encumbrances rolled forward

		5-Year Capital Budget Amount
Council Objectives		
1.1	Offer livable wages & benefits to attract and maintain high caliber, quality staff	\$ 355,000
1.2	Complete two-lane Crosstown Connector	6,000,000
1.3	Public Beachfront acquisition initiative	17,931,132
1.4	Underground Utilities	1,405,000
1.5	Zerbe St/Calhoun Ave Phase II - Design pedestrian pathway under Marler Bridge	-
1.6	Research viability of Multi-use Convention/Sports/Community Center (phase 1 Feasibility study)	75,000
1.7	Annexation of unincorporated enclaves	10,000
1.8	Transit/Trolley system	25,000
1.9	City Marina (phase 1 Feasibility Study)	75,000
1.10	Improve parking	355,000
1.11	Beach re-nourishment, planning and scheduling	-
Management Objectives		
2.1-2.8	These are management-related, not capital project related	-
Management in Progress		
3.1	Memorialize institutional knowledge	-
3.2	Plan for renewal and replacement of city facilities and infrastructure	4,475,437
3.3	Monitor RESTORE Act grants	-
3.4	Implement enhanced signage control	-
3.5	Develop/implement wayfinding program	350,000
3.6	Update golf cart/low speed vehicle rules	-
3.7	Implement a roadway striping program	5,084,667
3.8	Provide training to Board and Committee members	-
3.9	Improve sidewalks (wider, more walkable)	142,000
3.10	Enforce residential boat and RV parking regulations	-
3.11	Monitor beach cleaning with Okaloosa County	-
3.12	Redevelopment (citywide)	-
3.13	Reestablish environmental committee	-
Major Projects		
4.1	Implement and manage COMPASS software	-
4.2	Harbor Capacity Study (USACE)	-
4.3	Land Development Code revision	-
4.4	Impact Fee Study	-
4.5	Building Permit Fee Study	-
4.6	Update BTR Fee Schedule and processes	-
4.7	Construction of Capt Royal Melvin Heritage Park	706,530
4.8	Zerbe St/Calhoun Ave Phase II - Design pedestrian pathway under Marler Bridge	-
4.9	Hwy 98 Median Improvement project (w/FDOT)	-
4.10	Norreogo Point Recreation components (w/FDEP)	350,000

4.11	Renovate Clement Taylor Park	764,918
4.12	Redevelop Joe's Bayou Recreation Area (w/FDEP)	-
4.13	Continuity of streetlights/Conversion to LEDs	-
4.14	Implement prioritized stormwater improvements based on the Stormwater Master Plan	120,000
4.15	Design and construct Gulf Power Easement Trail/Linear Park	1,320,000
4.16	Design and construct pickleball courts	400,000
	TOTAL	<u>\$ 39,944,683</u>

TOTAL FY2022-2026 CAPITAL BUDGET	\$	42,271,832
% FOR COUNCIL OBJECTIVES		94%

Capital Projects	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Citizen/Council Directed	9,720,000	780,000	2,025,000	1,650,000	11,346,132	25,521,132
Renewal & Replacement	2,522,529	1,651,530	1,779,530	1,524,030	1,782,486	9,260,104
Growth Necessitated	756,000	145,000	220,000	-	-	1,121,000
Other Capital Projects	3,554,597	1,567,500	82,500	1,132,500	32,500	6,369,597
Total Projects	\$ 16,553,126	\$ 4,144,030	\$ 4,107,030	\$ 4,306,530	\$ 13,161,117	\$ 42,271,832

Funding Sources	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
TC CRA	\$ -	\$ 370,000	\$ 50,000	\$ 1,000,000	\$ -	\$ 1,420,000
Gas Taxes	590,000	509,000	509,000	509,000	509,000	2,626,000
General Fund	1,205,700	225,000	-	100,000	-	1,530,700
Grant	8,806,247	850,000	1,650,000	1,650,000	6,694,218	19,650,465
Half Cent	1,986,529	1,121,863	1,249,863	994,363	1,252,819	6,605,437
Harbor CRA	-	150,000	150,000	-	-	300,000
Impact Fees	888,800	42,500	152,500	32,500	32,500	1,148,800
Oka 1/2 Penny	2,949,850	780,000	225,000	-	4,651,914	8,606,764
Parking Fund	126,000	95,667	120,667	20,667	20,667	383,667
Tech Fund	-	-	-	-	-	-
Total Sources	\$ 16,553,126	\$ 4,144,030	\$ 4,107,030	\$ 4,306,530	\$ 13,161,117	\$ 42,271,832

CITY OF DESTIN
Operating Forecast

GENERAL FUND DETAILS					FORECAST					
				FY 2020	2021	FY 2021	FY 2022			
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	ACTUALS	Projected TOTAL	Budget	PROPOSED BUDGET	FY 2023	FY 2024	FY 2025
01	01300	311100	CURRENT AD VALOREM TAXES	7,858,561	8,514,607	8,099,316	9,066,156	9,519,464	9,995,437	10,495,209
01	01300	311200	PRIOR YEAR AD VALOREM TAXES	3,561	54,449	5,000	5,000	5,000	5,000	5,000
01	01300	311300	AD VALOREM DISCOUNTS, PENALTIES, IN	21,064	(309,157)	-	(491,246)	(380,779)	(399,817)	(419,808)
01	01300	312410	LOCAL OPTION GAS TAX#1	437,731	499,127	480,558	510,814	513,368	515,935	518,515
01	01300	312420	LOCAL OPTION GAS TAX#2	197,930	230,245	215,737	231,400	232,557	233,720	234,888
01	01300	312630	OKAL 1/2 PENNY SALES TAX	1,290,128	1,468,720	1,065,819	1,390,761	1,432,484	1,475,458	1,519,722
01	01300	315100	COMMUNICATIONS SERVICES TAXES	837,184	891,171	870,230	891,099	883,971	876,899	869,884
101	101300	315000	TELECOMMUNICATIONS TAX	-	-	-				
01	01300	316000	LOCAL BUSINESS TAX RECEIPT	131,279	205,585	128,187	205,500	205,500	205,500	205,500
01	01300	316100	FLORIDA LEAGUE COLLECTED LBTR	975	650	-	750	761	773	784
01	01300	316300	DELQ LCL BUSINESS TAX RCPT	396	516	500	531	547	563	580
01	01300	323100	ELECTRIC FRANCHISE	1,624,196	1,720,278	1,674,299	1,730,000	1,750,760	1,771,769	1,793,030
01	01300	323400	GAS FRANCHISE FEES	209,457	285,015	229,279	288,739	292,204	295,710	299,259
01	01300	323700	SOLID WASTE FRANCHISE	38,740	41,181	37,801	40,413	41,626	42,874	44,161
01	01300	325100	SPECIAL ASSESSMENT-CAP IMPRV	-	30,274	-	-	-	-	-
01	01300	329400	LIVERY VESSEL PERMIT FEE	39,612	43,950	32,108	40,000	40,000	40,000	40,000
01	01300	329500	RENTAL REGISTRATION FEE	609,468	512,750	510,000	514,382	519,526	524,721	529,968
01	01300	329502	ZONING REVIEW FEES	146,786	156,786	107,410	157,187	159,074	160,982	162,914
01	01300	329503	R-O-W PERMIT FEES	51,732	35,052	48,000	48,000	48,000	48,000	48,000
01	01300	329504	BEACH VENDOR PERMIT	5,587	8,850	2,921	6,000	6,000	6,000	6,000
01	01300	329507	MARINE APPLICATION FEES	294	100	2,150	2,150	2,150	2,150	2,150
01	01300	331300	FEDERAL GRANT-PHY ENVIRONMENT	-	-	-	-	-	-	-
01	01300	331500	FEDERAL GRANTS/FEMA	-	-	39,750	-	-	-	-
01	01300	334490	GRANTS/MEDIAN MAINTENANCE	19,402	21,175	30,500	39,619	39,619	39,619	39,619
01	01300	334491	ST GRANT - TRANSPORTATION	-	-	-	-	-	-	-
01	01300	334492	TRAFFIC SIGNAL/HWY LGT MAINT	131,440	142,659	115,000	144,117	144,117	146,279	148,473
01	01300	334720	FDEP OPS LEONARD DESTIN PARK	-	82,000	83,236	84,809	86,416	88,047	89,714
01	01300	335125	MUNICIPAL SHARING TAX	398,828	390,444	405,730	464,601	464,601	470,176	475,818
01	01300	335140	MOBILE HOME TAX	1,089	624	500	431	444	458	471
01	01300	335150	ALCOHOL AND BEVERAGE TAX	47,708	23,835	50,000	24,122	24,411	24,704	25,000
01	01300	335180	1/2 CENT SALES TAX	1,312,472	1,491,286	1,257,221	1,470,481	1,507,243	1,544,924	1,583,547

GENERAL FUND DETAILS					FORECAST					
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020	2021	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
				ACTUALS	Projected TOTAL	Budget	PROPOSED BUDGET			
01	01300	337710	BEACH OPERATIONS/TDC FUNDING	348,531	354,768	421,600	400,000	400,000	400,000	400,000
01	01300	337711	BEACH CIP FUNDING/TDC	50,117	104,232	37,400	59,000	59,000	59,000	59,000
01	01300	338000	COUNTY OCCUPATIONAL LICENSES	11,560	15,316	12,385	15,000	15,000	15,450	15,914
01	01300	338001	COUNTY LIBRARY COOPERATIVE	61,619	62,629	62,629	61,690	61,690	61,690	61,690
01	01300	331100	COV19 FEDERAL CARES ACT OP GRANT	1,369,794	446,840	-	-	-	-	-
01	01300	331301	SW51L NFWF STORMWATER CIP GRANT	-	374,025	374,025				
01	01300	331302	CRH63 RESTORE PARK CIP GRANT	-	650,000	1,216,530	556,530			
01	01300	331303	RC216 CLEMENT TAYLOR PARK RESTORE GRANT	-	-	729,918	729,918			
01	01300	331390	ARP ARP INFRASTRUCTURE	-	-	-	790,000	790,000		
01	01300	331700	LB001 FED GRANT / IMLS CARES LIBRARY	-	17,369	75,272	57,904			
01	01300	334350	SW55 FDEM STORMWATER PUMP GRANT	-	40,716	40,716				
01	01300	334491	EN615 STATE GRANT - TRANSPORTATI AND BOC	-	-	2,700,000	2,700,000	-	1,650,000	1,650,000
01	01300	334700	RC130 STATE GRANT - MUSEUM BLDG IMPROVI	-	-	-				
01	01300	337712	CM001 TDC BEACH LAND ACQ GRANT	-	4,049,622	6,254,000	3,885,150	-	-	-
01	01300	331500	FM637 FEMA - CTP SEAWALL MICHAEL	-	-	-				
01	01300	331500	SALLY FEDERAL GRANTS/FEMA	-	90,008	-				
01	01300	341900	OTHER CHARGES/FEES	549	347	320	358	369	380	391
01	01300	341920	ENGINEERING FEES	-	400	200	200	200	200	200
01	01300	341930	ELECTION QUALIFYING FEES	50	-	-	200	-	200	-
01	01300	343800	CEMETERY LOT/SEA MEMORIAL	23,443	31,601	15,250	29,102	29,975	30,874	31,800
01	01300	344500	PARKING FEES	158,704	456,617	128,000	-	-	-	-
01	01300	347100	LIBRARY SERVICE FEES	6,130	3,641	6,298	3,630	3,739	3,851	3,967
01	01300	347110	LIBRARY MISC FEES	2,487	2,427	3,040	2,018	2,079	2,141	2,205
01	01300	347200	PARK SERVICE FEES	5,919	5,985	8,912	10,000	10,000	10,000	10,000
01	01300	347260	JOE'S BAYOU ANNUAL PASS	11,945	13,481	9,905	10,000	10,000	10,000	10,000
01	01300	347262	JOE'S BAYOU REC FEES-HONOR BOX	110,515	97,032	88,037	95,000	95,000	95,000	95,000
01	01300	347265	HENDERSON BEACH PARK PASS	12,840	17,819	12,141	13,000	13,000	13,000	13,000
01	01300	347530	COMMUNITY CENTER	59,823	81,930	81,843	76,390	76,390	76,390	76,390
01	01300	347550	MORGANS SPORTS COMPLEX	119,453	106,901	145,897	90,000	90,000	90,000	90,000
01	01300	347560	SPORTS COMPLEX CONCESSIONS	1,279	3,769	-	1,500	1,500	1,500	1,500
01	01300	351000	TRAFFIC FINES	37,190	43,279	20,850	38,895	38,895	38,895	38,895
01	01300	352000	LIBRARY FINES	1,534	243	2,970	200	200	200	200
01	01300	354100	CODE VIOLATION FINES	48,456	500	2,500	500	500	500	500
01	01300	354200	CONSTRUCTION BOARD VIOLATIONS	100	-	200	100	100	100	100
01	01300	354300	PARKING FINES	19,470	25,212	1,000	20,262	20,262	20,262	20,262

GENERAL FUND DETAILS					FORECAST					
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021	FY 2021	FY 2022			
					Projected TOTAL	Budget	PROPOSED BUDGET	FY 2023	FY 2024	FY 2025
01	01300	361100	INTEREST EARNINGS	49,757	1,136	16,000	1,084	1,084	1,084	1,084
01	01300	361104	P-CARD EARNED INTEREST	5,084	4,971	2,000	2,000	2,000	2,000	2,000
01	01300	361105	INTEREST EARNINGS	5,369	14,943	-	10,000	10,000	10,000	10,000
01	01300	362000	AIRPORT PROPERTY RENT	6,400	-	1	1	1	1	1
01	01300	365000	SURPLUS SALES	-	30,724	-	200	200	200	200
01	01300	366110	LIBRARY DONATIONS	1,369	1,234	-	1,000	1,000	1,000	1,000
01	01300	366140	OTHER DONATIONS/CONTRIBUTIONS	2,400	-	-	1,000	1,000	1,000	1,000
01	01300	366190	DOG PARK DONATIONS	666	591	-	500	500	500	500
01	01300	369000	OTHER MISCELLANEOUS REVENUE	2,945	17,991	4,000	2,000	2,000	2,000	2,000
01	01300	369100	OVER/UNDER	(286)	296	-	-	-	-	-
700	700300	361100	INTEREST EARNINGS	261,031	205,233	-	75,000	75,000	75,000	75,000
700	700300	361400	GAIN/LOSS ON SALE OF INVSTMNTS	167,448	(206,984)	-	10,000	10,000	10,000	10,000
700	70051320	531000	INVESTMENT ADMIN EXPENSES	(35,592)	(41,064)	-	40,000	40,000	40,000	40,000
101	101300	335180	1/2 CENT SALES TAX	-	-	-	-	-	-	-
01	01300	337300	PARTNERSHIP/LOCAL GRANT	150,060	-	-	-	-	-	-
Total 01300 REVENUE				18,493,777	23,667,954	27,965,091	26,655,148	19,399,746	20,838,299	21,442,197
01	0151110	531000	PROFESSIONAL SERVICES	45,970	72,227	57,458	40,000	30,000	15,000	30,000
01	0151110	534000	CONTRACT SERVICES	9,927	10,936	14,217	18,000	18,746	19,308	19,888
01	0151110	540000	TRAVEL/PER DIEM	4,376	1,724	4,410	12,700	3,708	3,819	3,934
01	0151110	546000	REPAIRS AND MAINTENANCE	-	27	1,000	1,000	62	62	62
01	0151110	547000	PRINTING AND BINDING	1,060	-	800	-	-	-	-
01	0151110	548000	PROMOTIONAL ACTIVITIES	24,070	961	9,000	-	1,545	1,591	1,639
01	0151110	552000	OPERATING SUPPLIES	16,993	20,533	19,700	19,000	19,000	19,570	20,157
01	0151110	554000	BOOKS, SUBS, MEMBERSHIPS	4,630	6,203	6,675	5,550	5,000	5,000	5,000
01	0151110	555000	TRAINING	-	3,060	690	-	3,060	3,060	3,060
01	0151110	582000	CONTRIBUTIONS	2,000	8,000	8,000	1,000	1,000	1,000	1,000
01	0151110	599000	CONTINGENCIES	20,883	-	-	35,000	35,000	35,000	35,000
Total 0151110 CITY COUNCIL				129,909	123,672	121,949	132,250	117,121	103,411	119,740
01	0151212	511000	EXECUTIVE SALARIES	135,290	138,177	138,828	135,173	140,580	146,203	152,051
01	0151212	512000	REGULAR SALARIES	217,963	342,152	319,282	352,404	366,500	381,160	396,407
01	0151212	515000	SPECIAL PAY	150	210	-	125	130	135	141
01	0151212	521000	FICA TAXES	6,391	7,456	8,590	10,602	7,355	7,649	7,955

GENERAL FUND DETAILS					FORECAST					
				FY 2020	2021	FY 2021	FY 2022			
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	ACTUALS	Projected TOTAL	Budget	PROPOSED BUDGET	FY 2023	FY 2024	FY 2025
01	0151212	522000	RETIREMENT CONTRIBUTIONS	43,706	55,071	55,949	48,418	63,401	65,937	68,575
01	0151212	522001	CITY MANAGER RETIREMENT 401A	6,350	6,883	6,701	7,240	7,530	7,831	8,144
01	0151212	523000	LIFE/HEALTH INSURANCE	63,809	76,577	71,541	75,526	77,037	78,577	80,149
01	0151212	531000	PROFESSIONAL SERVICES	256,087	24,750	30,000	30,000	30,900	31,827	32,782
01	0151212	534000	CONTRACT SERVICES	19,069	1,685	4,500	4,500	4,635	4,774	4,917
01	0151212	540000	TRAVEL/PER DIEM	175	-	10,000	11,000	11,330	11,670	12,020
01	0151212	547000	PRINTING AND BINDING	240	110	8,100	5,000	5,150	5,305	5,464
01	0151212	548000	ADS/PROMOTIONAL ACTIVITIES	7,366	6,637	13,500	15,000	15,450	15,914	16,391
01	0151212	549000	OTHER CURRENT CHARGES	636	-	-	-	-	-	-
01	0151212	551000	OFFICE SUPPLIES	758	1,786	2,200	2,000	2,060	2,122	2,185
01	0151212	552000	OPERATING SUPPLIES	8,251	2,150	11,000	11,000	11,330	11,670	12,020
01	0151212	554000	BOOKS, SUBS, MEMBERSHIPS	2,879	4,384	9,500	9,500	9,785	10,079	10,381
01	0151212	555000	TRAINING	1,339	2,620	6,200	7,000	7,210	7,426	7,649
01	0151212	582000	CONTRIBUTIONS	-	-	-	-	-	-	-
01	0151212	599000	CONTINGENCIES	-	-	-	20,000	20,000	20,000	20,000
01	0151212	534000	COV19 CONTRACT SERVICES	-	3,868	-	-	-	-	-
Total 0151212 CITY MANAGER				770,459	674,516	695,891	744,488	780,382	808,278	837,230
01	0151215	512000	REGULAR SALARIES	164,125	170,800	169,865	190,335	197,948	205,866	214,101
01	0151215	514000	OVERTIME PAY	-	-	420	5,175	5,382	5,597	5,821
01	0151215	521000	FICA TAXES	2,307	2,417	2,469	2,760	2,948	3,066	3,189
01	0151215	522000	RETIREMENT CONTRIBUTIONS	20,516	21,350	21,286	20,937	25,416	26,433	27,490
01	0151215	523000	LIFE/HEALTH INSURANCE	38,550	37,889	38,354	37,890	38,648	39,421	40,209
01	0151215	534000	CONTRACT SERVICES	-	811	500	5,185	5,392	5,608	5,832
01	0151215	540000	TRAVEL/PER DIEM	-	-	2,500	1,500	1,545	1,591	1,639
01	0151215	542000	FREIGHT & POSTAGE SERVICES	-	-	-	8,500	8,500	8,500	8,500
01	0151215	543000	UTILITIES	-	-	-	22,000	22,440	22,889	23,347
01	0151215	547000	PRINTING AND BINDING	-	6,859	-	21,000	21,000	21,000	21,000
01	0151215	548000	AD/PROMOTIONAL ACTIVITIES	-	27,138	30,000	65,000	30,000	30,000	30,000
01	0151215	551000	OFFICE SUPPLIES	164	434	700	4,000	4,000	4,000	4,000
01	0151215	552000	OPERATING SUPPLIES	-	46	255	7,300	7,300	7,300	7,300
01	0151215	554000	BOOKS, SUBS, MEMBERSHIPS	713	446	500	3,900	3,900	3,900	3,900
01	0151215	555000	TRAINING	500	150	1,000	500	500	500	500
01	0151322	534000	CONTRACT SERVICES	1,574	3,041	3,000	-	-	-	-

GENERAL FUND DETAILS					FORECAST					
					2021		FY 2022			
					Projected	FY 2021	PROPOSED			
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	TOTAL	Budget	BUDGET	FY 2023	FY 2024	FY 2025
01	0151322	542000	FREIGHT & POSTAGE SERVICES	8,284	6,250	10,000	-	-	-	-
01	0151322	543000	UTILITIES	21,669	22,320	21,630	-	-	-	-
01	0151322	544000	RENTS AND LEASES	1,965	1,356	1,600	-	-	-	-
01	0151322	546000	REPAIRS AND MAINTENANCE	-	-	1,000	-	-	-	-
01	0151322	547000	PRINTING AND BINDING	10,906	8,117	21,100	-	-	-	-
01	0151322	549000	OTHER CHARGES	75,976	7,974	32,000	-	-	-	-
01	0151322	551000	OFFICE SUPPLIES	2,855	2,170	4,000	-	-	-	-
01	0151322	552000	OPERATING SUPPLIES	4,092	1,380	6,200	-	-	-	-
01	0151322	554000	BOOKS, SUBS, MEMBERSHIPS	1,533	1,279	2,950	-	-	-	-
01	0151322	552000	COV19 OPERATING SUPPLIES	6,493	-	-	-	-	-	-
Total 0151215 CITY CLERK (FY22+ INCLUDES ADM				362,221	322,228	371,329	395,982	374,920	385,671	396,828
01	0151320	512000	REGULAR SALARIES	137,633	185,235	189,614	198,096	206,020	214,261	222,831
01	0151320	521000	FICA TAXES	2,760	2,526	2,749	2,872	2,987	3,107	3,231
01	0151320	522000	RETIREMENT CONTRIBUTIONS	14,764	23,154	23,702	21,791	25,752	26,783	27,854
01	0151320	523000	LIFE/HEALTH INSURANCE	22,558	43,416	48,531	43,416	44,284	45,170	46,074
01	0151320	525000	UNEMPLOYMENT COMPENSATION	2,475	825	-	-	-	-	-
01	0151320	524000	OTHER BENEFITS	-	-	-	3,500	-	-	-
01	0151320	531000	PROFESSIONAL SERVICES	4,931	11,373	14,167	15,235	15,692	16,163	16,648
01	0151320	532000	AUDIT SERVICES	24,100	54,500	54,500	30,000	30,900	31,827	32,782
01	0151320	540000	TRAVEL/PER DIEM	228	-	-	2,100	2,163	2,228	2,295
01	0151320	547000	PRINTING AND BINDING	453	1,059	1,500	1,090	1,123	1,157	1,191
01	0151320	549000	OTHER CHARGES	67,192	3,837	10,200	3,888	4,005	4,125	4,249
01	0151320	549001	MERCHANT SERVICES	-	60	-	250	258	265	273
01	0151320	549001	PARKING PMT PROCESSING	-	63,508	80,000	-	-	-	-
01	0151320	549005	TC COMMISSIONS PD	2,337	5,369	44,800	5,000	5,150	5,305	5,464
01	0151320	549086	WRITE OFF TO BAD DEBT	45,852	37,666	-	10,000	10,000	10,000	10,000
01	0151320	551000	OFFICE SUPPLIES	274	1,285	900	1,308	1,347	1,388	1,429
01	0151320	552000	OPERATING SUPPLIES	585	374	900	257	265	273	281
01	0151320	554000	BOOKS, SUBS, MEMBERSHIPS	1,773	1,720	3,500	1,282	1,320	1,360	1,401
01	0151320	555000	TRAINING	349	1,838	2,925	5,209	2,500	2,575	2,652
Total 0151320 FINANCE				328,263	437,746	477,988	345,295	353,767	365,984	378,654
01	0151321	512000	REGULAR SALARIES	79,449	92,815	88,664	104,102	108,266	112,596	117,100
01	0151321	515000	SPECIAL PAY	750	750	765	1,300	1,352	1,406	1,462

GENERAL FUND DETAILS					FORECAST					
FUND ORG		OBJ	PROJEC ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected TOTAL	FY 2021 Budget	FY 2022 PROPOSED BUDGET	FY 2023	FY 2024	FY 2025
01	0151321	521000	FICA TAXES	1,965	2,260	2,494	3,838	3,992	4,151	4,317
01	0151321	522000	RETIREMENT CONTRIBUTIONS	8,297	9,702	8,765	8,013	8,334	8,667	9,014
01	0151321	523000	LIFE/HEALTH INSURANCE	10,335	5,385	9,998	5,305	5,411	5,519	5,629
01	0151321	527000	OTHER BENEFITS	-	-	-	12,000	12,000	12,000	12,000
01	0151321	531000	PROFESSIONAL SERVICES	147	1,468	1,466	25,000	25,000	5,000	5,150
01	0151321	534000	CONTRACT SERVICES	(315)	543	-	1,200	1,236	1,273	1,311
01	0151321	535000	INVESTIGATIONS	1,036	595	1,068	1,000	1,030	1,061	1,093
01	0151321	540000	TRAVEL/PER DIEM	-	68	900	900	927	955	983
01	0151321	545000	RISK MANAGEMENT INSURANCE	334,202	68,327	81,451	51,490	53,035	54,626	56,265
01	0151321	546000	REPAIRS AND MAINTENANCE	-	-	1,500	1,500	1,500	1,500	1,500
01	0151321	548001	PROMOTIONAL ACTIVITIES/WELLNES	-	669	1,250	1,250	1,288	1,326	1,366
01	0151321	549000	OTHER CURRENT CHARGES	90	320	35	500	515	530	546
01	0151321	551000	OFFICE SUPPLIES	312	338	635	3,500	3,605	3,713	3,825
01	0151321	551001	OFFICE SUPPLIES/WELLNESS	-	-	50	500	515	530	546
01	0151321	552000	OPERATING SUPPLIES	1,173	2,262	3,087	3,315	3,414	3,517	3,622
01	0151321	552001	OPERATING SUPPLIES, WELLNESS	351	321	400	700	721	743	765
01	0151321	554000	BOOKS, SUBSCRIPTIONS, MBRSHIPS	1,029	589	1,456	7,000	7,210	7,426	7,649
01	0151321	554001	BOOKS,SUBS/WELLNESS	-	462	888	400	412	424	437
01	0151321	555000	TRAINING	8,905	6,328	5,563	10,000	10,300	10,609	10,927
01	0151321	555001	TRAINING - WELLNESS	-	-	100	100	103	106	109
Total 0151321 HUMAN RESOURCES				447,726	193,201	210,535	242,912	250,164	237,679	245,618
01	0151324	512000	REGULAR SALARIES	76,428	80,267	94,898	126,000	131,040	136,282	141,733
01	0151324	514000	OVERTIME PAY	863	599	2,374	3,640	3,786	3,937	4,095
01	0151324	521000	FICA TAXES	1,014	1,004	1,410	1,827	1,955	2,033	2,114
01	0151324	522000	RETIREMENT CONTRIBUTIONS	6,253	5,462	12,159	13,860	16,853	17,527	18,228
01	0151324	523000	LIFE/HEALTH INSURANCE	36,226	26,647	42,737	26,644	27,177	27,721	28,275
01	0151324	534000	CONTRACT SERVICES	114	16,257	15,000	92,000	17,000	17,510	18,035
01	0151324	543000	UTILITIES	26,922	25,707	33,990	29,000	29,870	30,766	31,689
01	0151324	544000	RENTS AND LEASES	999	-	1,030	1,200	1,236	1,273	1,311
01	0151324	546000	REPAIRS AND MAINTENANCE	32,449	22,715	83,268	22,700	27,700	27,700	27,700
01	0151324	551000	OFFICE SUPPLIES	50	-	-	-	-	-	-
01	0151324	552000	OPERATING SUPPLIES	19,857	15,962	17,470	17,500	18,025	18,566	19,123
01	0151324	555000	TRAINING	-	-	-	-	-	-	-
Total 0151324 FACILITIES MAINTENANC				201,175	194,621	304,336	334,371	274,642	283,315	292,304

GENERAL FUND DETAILS					FORECAST					
				FY 2020	2021	FY 2021	FY 2022			
				ACTUALS	Projected	Budget	PROPOSED			
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION		TOTAL		BUDGET	FY 2023	FY 2024	FY 2025
01	0151430	531001	CITY ATTORNEY	155,143	178,241	162,100	165,247	170,204	175,311	180,570
01	0151430	531002	LABOR ATTORNEY	7,761	7,876	12,900	6,885	7,092	7,304	7,523
01	0151430	531003	LAND USE ATTORNEY	180,691	228,488	220,600	191,000	191,000	191,000	191,000
01	0151430	531004	FRANCHISE ATTORNEY	25,940	35,035	38,000	25,000	10,000	5,000	5,150
01	0151430	531005	MISCELLANEOUS REPRESENTATION	267,260	69,200	128,700	70,000	70,000	70,000	70,000
Total 0151430 LEGAL SERVICES				636,796	518,840	562,300	458,132	448,296	448,615	454,243
01	0151531	512000	REGULAR SALARIES	295,930	282,440	351,921	440,574	458,197	476,525	495,586
01	0151531	514000	OVERTIME PAY	71	3,465	115	196	204	212	221
01	0151531	521000	FICA TAXES	3,994	3,836	5,104	6,388	6,644	6,913	7,189
01	0151531	522000	RETIREMENT CONTRIBUTIONS	25,032	26,876	44,006	48,463	50,402	59,566	61,948
01	0151531	523000	LIFE/HEALTH INSURANCE	84,063	45,617	109,748	45,693	46,607	47,539	48,490
01	0151531	527000	OTHER BENEFITS (RELO)	-	15,407	-	10,000	-	-	-
01	0151531	531000	PROFESSIONAL SERVICES	79,750	266,989	527,656	200,000	125,000	100,000	100,000
01	0151531	531001	HARBOR DISTRICT IMPRV/DESIGN	6,000	-	-	-	-	-	-
01	0151531	534000	CONTRACT SERVICES	17,000	9,042	43,300	-	-	-	-
01	0151531	540000	TRAVEL/PER DIEM	(3,542)	866	5,200	9,000	-	-	-
01	0151531	545000	RISK MANAGEMENT INSURANCE	-	4,397	4,397	4,367	4,367	4,498	4,633
01	0151531	546000	REPAIRS AND MAINTENANCE	-	600	200	4,343	24	24	24
01	0151531	547000	PRINTING AND BINDING	2,898	5,368	2,100	-	-	-	-
01	0151531	549000	OTHER CURRENT CHARGES	-	-	-	-	-	-	-
01	0151531	549001	MERCHANT SERVICES	-	825	17,500	-	-	-	-
01	0151531	551000	OFFICE SUPPLIES	3,731	4,308	5,200	2,500	2,575	2,652	2,732
01	0151531	552000	OPERATING SUPPLIES	2,975	1,944	22,000	3,000	3,090	3,183	3,278
01	0151531	554000	BOOKS, SUBS, MEMBERSHIPS	1,763	2,147	2,600	3,174	3,269	3,367	3,468
01	0151531	555000	TRAINING	4,912	75	6,900	5,000	5,150	5,305	5,464
01	0151531	512000	COV19 REGULAR SALARIES	228	-	-				
01	0151531	523000	COV19 LIFE/HEALTH INSURANCE	138	-	-				
01	0151531	552010	COV19 OPERATING SUPPLIES TECHNOLOGY	425	-	-				
Total 0151531 COMMUNITY DEVELOPM				525,367	674,202	1,147,947	782,699	705,529	709,784	733,033
01	0151932	512000	REGULAR SALARIES	221,078	208,720	214,849	276,044	287,086	298,569	310,512
01	0151932	514000	OVERTIME PAY	191	745	1,285	1,000	1,040	1,082	1,125
01	0151932	521000	FICA TAXES	3,320	3,649	3,214	4,003	4,163	4,329	4,502

GENERAL FUND DETAILS					FORECAST					
FUND ORG		OBJ	PROJEC ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected TOTAL	FY 2021 Budget	FY 2022 PROPOSED BUDGET	FY 2023	FY 2024	FY 2025
01	0151932	522000	RETIREMENT CONTRIBUTIONS	23,547	24,491	24,722	30,365	35,886	37,321	38,814
01	0151932	523000	LIFE/HEALTH INSURANCE	53,286	58,698	56,077	59,768	60,963	62,183	63,426
01	0151932	540000	TRAVEL/PER DIEM	155	-	4,000	4,500	-	-	-
01	0151932	541005	COMMUNICATIONS-CELL & RADIO	32,785	1,972	-	1,500	1,545	1,591	1,639
01	0151932	541025	COMMUNICATIONS SERVICES	57,058	27,945	15,186	22,951	22,951	23,640	24,349
01	0151932	544025	RENTS AND LEASES	9,765	2,232	1,080	900	900	927	955
01	0151932	546025	REPAIRS AND MAINTENANCE	586	3,302	7,000	4,781	4,721	4,863	5,009
01	0151932	551000	OFFICE SUPPLIES	125	190	500	750	423	436	449
01	0151932	552000	OPERATING SUPPLIES	7,632	3,900	20,000	5,000	5,150	5,305	5,464
01	0151932	552025	SOFTWARE/WORKSTATIONS	78,711	41,208	32,896	59,337	61,117	62,951	64,839
01	0151932	554000	BKS, SUBS, MEMBERSHIPS	4,510	2,250	7,600	300	3,025	3,116	3,209
01	0151932	555000	TRAINING	5,892	702	3,000	4,500	3,090	3,183	3,278
01	0151932	534001	CONT SER	27,810	-	-	-	-	-	-
01	0151932	512000	COV19 REGULAR SALARIES	1,420	-	-	-	-	-	-
01	0151932	523000	COV19 LIFE/HEALTH INSURANCE	859	-	-	-	-	-	-
01	0151932	541000	COV19 COMMUNICATIONS SERVICES	602	356	-	-	-	-	-
01	0151932	552000	COV19 OPERATING SUPPLIES	1,674	-	-	-	-	-	-
01	0151932	554000	COV19 SUBS, MEMBERSHIPS	2,412	-	-	-	-	-	-
Total 0151932 INFORMATION TECHNOL				533,418	380,358	391,410	475,699	492,060	509,494	527,570
TOTAL GENERAL GOVERNMENT				3,935,334	3,519,384	4,283,685	3,911,828	3,796,881	3,852,232	3,985,220
01	0152140	512000	REGULAR SALARIES	4,897	9,148	13,167	14,150	14,150	14,150	14,150
01	0152140	514000	OVERTIME PAY	-	-	-	200	200	200	205
01	0152140	521000	FICA TAXES	375	700	1,007	410	205	205	205
01	0152140	522000	RETIREMENT CONTRIBUTIONS	-	-	-	-	-	-	-
01	0152140	523000	LIFE/HEALTH INSURANCE	-	-	-	-	-	-	-
01	0152140	534000	CONTRACT SERVICES	-	-	-	1,000	1,000	1,000	1,000
01	0152140	534003	CONTRACTED LAW ENFORCEMNT	1,366,318	1,891,326	2,299,340	2,454,990	2,528,640	2,604,499	2,682,634
01	0152140	534000	COV19 CONTRACT SERVICES	961,489	408,062	-	-	-	-	-
01	0152140	534521	CONTRACTED LIFEGUARD SVCS	-	193,750	100,000	103,000	103,000	103,000	103,000
01	0152140	545000	RISK MANAGEMENT INSURANCE	-	7,464	7,464	7,413	7,413	7,635	7,864
01	0152140	546000	REPAIRS AND MAINTENANCE	-	-	-	1,500	1,500	1,545	1,591
01	0152140	552000	OPERATING SUPPLIES	160	120	-	124	127	131	135
01	0152140	534521	COV19 LIFEGUARDS AND BEACH PATROL	100,000	-	-	-	-	-	-

GENERAL FUND DETAILS					FORECAST					
				FY 2020	2021	FY 2021	FY 2022			
				ACTUALS	Projected	Budget	PROPOSED			
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION		TOTAL		BUDGET	FY 2023	FY 2024	FY 2025
Total 0152140 PUBLIC SAFETY				2,433,238	2,510,569	2,420,979	2,582,787	2,656,235	2,732,366	2,810,785
01	0152442	512000	REGULAR SALARIES	210,166	305,743	314,468	383,089	398,413	414,349	430,923
01	0152442	514000	OVERTIME PAY	292	9,003	6,951	12,000	12,000	12,000	12,000
01	0152442	521000	FICA TAXES	4,683	4,979	5,288	8,371	8,706	6,182	6,422
01	0152442	522000	RETIREMENT CONTRIBUTIONS	30,932	30,610	38,806	37,981	39,500	51,794	53,865
01	0152442	523000	LIFE/HEALTH INSURANCE	41,675	76,195	101,189	74,555	76,046	77,567	79,119
01	0152442	531000	PROFESSIONAL SERVICES	1,250	18,000	18,000	-	-	-	-
01	0152442	534000	CONTRACT SERVICES	-	-	4,800	3,000	3,000	3,000	3,000
01	0152442	540000	TRAVEL/PER DIEM	167	3,066	20,050	19,050	19,622	20,210	20,816
01	0152442	541025	IT COMMUNICATIONS	-	8,527	8,443	8,734	8,996	9,266	9,544
01	0152442	544025	IT RENTS & LEASES (I.E. COPIERS)	-	-	-	4,520	4,656	4,795	4,939
01	0152442	545000	RISK MANAGEMENT INSURANCE	-	21,586	21,586	22,419	23,092	23,784	24,498
01	0152442	546000	REPAIRS AND MAINTENANCE	990	910	-	4,343	4,343	4,343	4,343
01	0152442	546025	IT REPAIRS AND MAINTENANCE	-	-	-	4,520	4,656	4,795	4,939
01	0152442	547000	PRINTING AND BINDING	4,961	1,645	3,600	3,600	3,708	3,819	3,934
01	0152442	549000	OTHER CURRENT CHARGES	-	189	-	200	206	212	219
01	0152442	549001	MERCHANT SERVICES	-	21,442	24,000	24,750	25,493	26,257	27,045
01	0152442	551000	OFFICE SUPPLIES	724	494	-	500	515	530	546
01	0152442	552000	OPERATING SUPPLIES	4,254	6,342	11,600	4,000	4,120	4,244	4,371
01	0152442	552025	OPS SOFTWARE & WORKSTATIONS	-	15,742	12,519	22,582	23,259	23,957	24,676
01	0152442	554000	BOOKS, SUBS, MEMBERSHIPS	652	557	720	900	927	955	983
01	0152442	555000	TRAINING	6,355	3,720	14,116	12,300	12,300	12,300	12,300
01	0152442	512000	COV19 REGULAR SALARIES	85,020	14,954	-				
01	0152442	514000	COV19 OVERTIME PAY	6,075	818	-				
01	0152442	523000	COV19 LIFE/HEALTH INSURANCE	52,516	9,190	-	-	-	-	-
01	0152442	552000	COV19 OPERATING SUPPLIES	79	-	-				
Total 0152442 CODE COMPLIANCE				450,791	553,711	606,136	651,415	673,557	704,361	728,483
01	0152543	540000	TRAVEL/PER DIEM	-	-	-	4,000	4,120	4,244	4,371
01	0152543	541000	COMMUNICATIONS SERVICES-IT	280	-	2,600	-	-	-	-
01	0152543	546000	REPAIRS AND MAINTENANCE	5,112	2,532	4,808	500	2,438	2,438	2,438
01	0152543	547000	PRINTING AND BINDING	499	-	500	500	515	530	546
01	0152543	548000	PROMOTIONAL ACTIVITIES	14	-	500	-	-	-	-
01	0152543	551000	OFFICE SUPPLIES	117	47	100	-	-	-	-

GENERAL FUND DETAILS					FORECAST					
				FY 2020	2021	FY 2021	FY 2022			
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	ACTUALS	Projected TOTAL	Budget	PROPOSED BUDGET	FY 2023	FY 2024	FY 2025
01	0152543	552000	OPERATING SUPPLIES	4,136	15,883	12,842	4,800	5,000	5,150	5,305
01	0152543	554000	BOOKS, SUBS, MEMBERSHIPS	58	195	300	300	207	213	219
01	0152543	555000	TRAINING	-	1,200	3,100	3,100	3,200	3,296	3,395
01	0152543	552000	COV19 OPERATING SUPPLIES	38,026	5,759	-				
01	0152543	552000	FM486 OPERATING SUPPLIES	14,558	-	-				
Total 0152543 EMERGENCY MANAGEMEN				62,800	25,616	24,750	13,200	15,480	15,872	16,275
TOTAL PUBLIC SAFETY				2,946,828	3,089,897	3,051,865	3,247,401	3,345,272	3,452,598	3,555,543
01	0153950	543000	UTILITIES	1,239	909	2,060	920	923	951	980
01	0153950	544000	RENTS AND LEASES	-	-	-	150	150	155	159
01	0153950	545000	RISK MANAGEMENT INSURANCE	-	441	441	438	438	451	465
01	0153950	546000	REPAIRS & MAINTENANCE	337	3,906	6,288	6,600	6,600	6,600	6,600
01	0153950	552000	OPERATING SUPPLIES	3,904	2,275	2,889	3,000	3,000	3,090	3,183
Total 0153950 CEMETERY				5,480	7,530	11,678	11,108	11,111	11,247	11,386
01	0153951	512000	REGULAR SALARIES	-	63,351	61,000	109,040	113,402	117,938	122,655
01	0153951	514000	OVERTIME PAY	-	(89)	-	1,000	1,040	1,082	1,125
01	0153951	521000	FICA TAXES	-	893	885	1,581	1,659	1,726	1,795
01	0153951	522000	RETIREMENT CONTRIBUTIONS	-	8,169	7,625	11,994	14,175	14,742	15,332
01	0153951	523000	LIFE/HEALTH INSURANCE	-	13,217	13,180	13,180	13,444	13,713	13,987
01	0153951	531000	PROFESSIONAL SERVICES	150	52,350	22,350	2,500	2,500	2,575	2,652
01	0153951	534000	CONTRACT SERVICES	-	20,500	43,482	-	-	-	-
01	0153951	541025	IT COMMUNICATIONS	-	1,536	1,521	1,574	1,570	1,617	1,666
01	0153951	543301	HARBOR PUMP UTILITIES	17,188	3,528	18,000	10,000	10,000	10,300	10,609
01	0153951	544000	RENTS AND LEASES	1,124	2,908	1,000	2,500	2,500	2,575	2,652
01	0153951	545000	RISK MANAGEMENT INSURANCE	-	4,455	4,455	4,547	4,547	4,683	4,824
01	0153951	546000	REPAIRS AND MAINTENANCE	1,319	1,131	3,000	3,000	4,000	4,000	4,000
01	0153951	546025	IT REPAIRS AND MAINTENANCE	-	-	-	328	328	338	348
01	0153951	552000	OPERATING SUPPLIES	1,672	5,746	16,050	20,000	50	52	53
01	0153951	552025	OPS SOFTWARE & WORKSTATIONS	-	2,836	2,256	4,069	4,070	4,192	4,318
01	0153951	554000	BKS, SUBS, MEMBERSHIPS	75	-	250	-	-	-	-
01	0153951	543000	UTILITIES	365	-	-				
Total 0153951 PHYSICAL ENVIRONMEN				21,894	180,533	195,054	185,313	173,285	179,532	186,016

GENERAL FUND DETAILS				FORECAST						
				2021		FY 2022				
				Projected	FY 2021	PROPOSED				
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020	TOTAL	Budget	BUDGET	FY 2023	FY 2024	FY 2025
				ACTUALS						
TOTAL PHYSICAL ENVIRONMENT				27,374	188,063	206,732	196,421	184,396	190,779	197,402
01	0154160	512000	REGULAR SALARIES	541,074	525,344	530,769	587,708	611,216	635,664	661,091
01	0154160	514000	OVERTIME PAY	3,443	3,093	4,796	4,911	5,107	5,312	5,524
01	0154160	521000	FICA TAXES	7,923	7,003	7,766	8,522	8,937	9,294	9,666
01	0154160	522000	RETIREMENT CONTRIBUTIONS	57,145	53,735	60,800	64,648	76,402	79,458	82,636
01	0154160	523000	LIFE/HEALTH INSURANCE	169,431	152,587	212,082	152,571	155,623	158,735	161,910
01	0154160	525000	UNEMPLOYMENT COMPENSATION	275	2,816	-	3,176	3,467	3,571	3,679
01	0154160	534000	CONTRACT SERVICES	350	-	-	-	-	-	-
01	0154160	534002	CONTRACT SERV/TRAFFIC SIGNAL	166,336	84,000	91,550	94,043	96,864	99,770	102,763
01	0154160	534004	CONTRACT SERVICES/SIDEWALKS	74,488	-	-	-	-	-	-
01	0154160	534005	CONTRACT SERVICES/ROADWAYS	9,037	-	-	-	-	-	-
01	0154160	534100	CONTRACT SERVICES/STORMWATER	14,030	-	-	-	-	-	-
01	0154160	534402	CONTRACT SERVICES/RD STRIPING	91,829	-	-	-	-	-	-
01	0154160	540000	TRAVEL/PER DIEM	527	75	2,100	2,100	2,163	2,228	2,295
01	0154160	541000	COMMUNICATIONS SERVICES	-	4,516	7,000	4,602	4,741	4,883	5,029
01	0154160	541025	IT COMMUNICATIONS	-	9,832	9,736	10,072	10,075	10,377	10,689
01	0154160	543400	UTILITY SERVICES/ST LIGHTS	213,031	205,609	206,000	208,397	208,397	212,565	216,816
01	0154160	543401	UTILITY SERV/TRAFFIC SIGNALS	9,602	10,639	7,210	11,052	11,052	11,384	11,725
01	0154160	543402	UTILITY SERVICES/WATER (SHOP)	3,278	4,042	6,400	3,926	3,940	4,058	4,180
01	0154160	543403	UTILITY SERVICES/ELEC (SHOP)	6,674	6,307	9,000	7,200	7,200	7,416	7,638
01	0154160	543405	UTILITY SERVICES/ELEC - PUMPS	16,313	14,349	20,600	16,500	16,500	16,995	17,505
01	0154160	543406	UTILITY SERVICES/GAS	1,920	1,796	2,060	2,005	14,851	15,296	15,755
01	0154160	544000	RENTS AND LEASES	3,499	2,443	7,200	2,651	2,204	2,271	2,339
01	0154160	544025	IT RENTS AND LEASES	-	-	4,320	3,600	3,600	3,708	3,819
01	0154160	545000	RISK MANAGEMENT INSURANCE	-	39,742	39,742	40,861	40,861	42,087	43,349
01	0154160	546000	REPAIRS AND MAINTENANCE	92,193	55,727	74,500	50,000	50,000	50,000	50,000
01	0154160	546025	IT REPAIRS AND MAINTENANCE	-	-	-	2,098	2,100	2,163	2,228
01	0154160	551000	OFFICE SUPPLIES	945	2,940	800	1,000	2,887	2,974	3,063
01	0154160	552000	OPERATING SUPPLIES	106,463	93,512	80,000	90,000	90,000	92,700	95,481
01	0154160	552025	OPS SOFTWARE & WORKSTATIONS	-	18,196	14,437	26,041	26,100	26,883	27,689
01	0154160	553000	ROAD MATERIALS/SUPPLIES	50,421	37,718	57,500	50,000	50,000	51,500	53,045
01	0154160	554000	BOOKS, SUBS, MEMBERSHIPS	(17)	589	500	3,000	3,000	3,090	3,183
01	0154160	555000	TRAINING	886	1,797	4,000	3,000	3,000	3,150	3,308
01	0154160	543000	UTILITIES	284	-	-				

GENERAL FUND DETAILS					FORECAST						
					2021		FY 2022				
					Projected	FY 2021	PROPOSED				
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020	TOTAL	Budget	BUDGET	FY 2023	FY 2024	FY 2025	
ACTUALS											
01	0154160	512000	COV19	REGULAR SALARIES	5,253	4,385	-				
01	0154160	523000	COV19	LIFE/HEALTH INSURANCE	3,177	2,652	-				
Total 0154160 PUBLIC WORKS					1,649,810	1,345,443	1,460,868	1,453,685	1,510,287	1,557,532	1,606,405
01	0154161	512000		REGULAR SALARIES	85,666	136,518	150,334	169,287	176,059	183,101	190,425
01	0154161	514000		OVERTIME PAY	180	(1,286)	-	2,958	2,399	2,495	2,595
01	0154161	521000		FICA TAXES	1,230	1,494	2,426	2,455	2,588	2,691	2,799
01	0154161	522000		RETIREMENT CONTRIBUTIONS	10,491	9,869	18,822	18,622	22,007	22,888	23,803
01	0154161	523000		LIFE/HEALTH INSURANCE	15,800	23,275	34,573	44,460	45,349	46,256	47,181
01	0154161	531000		PROFESSIONAL SERVICES	25,000	32,500	41,200	-	-	-	-
01	0154161	531001		PROF SERV CONSOLIDATED ENG/CM	87,008	12,952	115,952	25,000	13,741	14,153	14,578
01	0154161	534000		CONTRACT SERVICES	-	-	-	-	-	-	-
01	0154161	540000		TRAVEL/PER DIEM	25	25	900	6,600	2,575	2,652	2,732
01	0154161	546000		REPAIRS AND MAINTENANCE	-	-	1,000	-	-	-	-
01	0154161	547000		PRINTING AND BINDING	-	-	100	-	-	-	-
01	0154161	547001		NPDES PUBLIC INFORMATION	307	95	500	-	-	-	-
01	0154161	551000		OFFICE SUPPLIES	-	134	700	225	252	259	267
01	0154161	552000		OPERATING SUPPLIES	-	475	2,000	450	535	551	568
01	0154161	554000		BOOKS, SUBS, MEMBERSHIPS	1,034	225	2,100	2,020	1,500	1,545	1,591
01	0154161	555000		TRAINING	824	576	800	5,750	2,575	2,652	2,732
01	0154161	512000	COV19	REGULAR SALARIES	1,833						
01	0154161	523000	COV19	LIFE/HEALTH INSURANCE	1,109						
Total 0154161 ENGINEERING					230,507	216,853	371,407	277,827	269,580	279,245	289,271
01	0154183	534000		CONTRACT SERVICES	29,910	102,906	184,375	3,000	3,000	3,000	3,000
01	0154183	546000		REPAIRS AND MAINTENANCE	15,496	2,660	10,000	115,000	118,450	122,004	125,664
Total 0154183 MEDIAN MAINTENANCE					45,406	105,567	194,375	118,000	121,450	125,004	128,664
TOTAL TRANSPORTATION					1,925,723	1,667,863	2,026,650	1,849,512	1,901,317	1,961,780	2,024,340
01	0155271	599000		CONTINGENCIES	-	-	1,792	-	-	-	-
01	0155271	582000		CONTRIBUTIONS	13,209	13,208	13,208	14,200	14,626	15,065	15,517
01	0155271	559830	COV19	ECON DEV/OTHER GRANTS	38,000	-	-	-	-	-	-
Total 0155271 ECONOMIC DEVELOPMEI					51,209	13,208	15,000	14,200	14,626	15,065	15,517

GENERAL FUND DETAILS					FORECAST					
				2021		FY 2022				
				Projected	FY 2021	PROPOSED				
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	TOTAL	Budget	BUDGET	FY 2023	FY 2024	FY 2025
TOTAL ECONOMIC DEVELOPMENT				51,209	13,208	15,000	14,200	14,626	15,065	15,517
01	0156272	534000	CONTRACT SERVICES	44,394	70,585	100,000	100,000	100,000	100,000	100,000
01	0156272	545000	RISK MANAGEMENT INSURANCE	-	1,254	1,254	1,254	1,254	1,292	1,330
01	0156272	582000	CONTRIBUTIONS	10,750	-	-	-	-	-	-
01	0156272	599000	CONTINGENCIES	-	-	-	-	-	-	-
Total 0156272 HEALTH & HUMAN SVCS				55,144	71,839	101,254	101,254	101,254	101,292	101,330
CONTINGENCIES				-	-	-	-	-	-	-
01	0156473	582000	CONTRIBUTIONS	8,350	-	-	-	-	-	-
Total 0156473 HUMAN SERVICES (FY22+)				8,350	-	-	-	-	-	-
TOTAL HEALTH AND HUMAN SVCS				63,494	71,839	101,254	101,254	101,254	101,292	101,330
01	0157180	512000	REGULAR SALARIES	290,925	316,883	337,558	389,089	404,653	420,839	437,672
01	0157180	521000	FICA TAXES	7,051	6,917	8,978	12,366	5,867	6,102	6,346
01	0157180	522000	RETIREMENT CONTRIBUTIONS	26,167	28,537	32,183	32,871	50,582	52,605	54,709
01	0157180	523000	LIFE/HEALTH INSURANCE	62,916	68,548	96,086	68,549	69,920	71,319	72,745
01	0157180	525000	UNEMPLOYMENT COMPENSATION	693	63	-	-	-	-	-
01	0157180	527000	OTHER BENEFITS	-	-	-	6,000	6,060	-	-
01	0157180	534000	CONTRACT SERVICES	6,389	10,553	13,133	2,500	2,525	2,550	2,576
01	0157180	540000	TRAVEL/PER DIEM	325	-	750	2,200	2,266	2,334	2,404
01	0157180	541000	COMMUNICATIONS SERVICES	-	-	600	-	-	-	-
01	0157180	541025	IT COMMUNICATIONS	-	7,682	7,607	7,869	7,900	8,137	8,381
01	0157180	542000	FREIGHT & POSTAGE SERVICES	12	6	100	100	103	106	109
01	0157180	543000	UTILITIES	19,914	23,786	21,200	23,000	23,690	24,401	25,133
01	0157180	545000	RISK MANAGEMENT INSURANCE	-	44,313	44,313	44,614	44,614	45,952	47,331
01	0157180	546000	REPAIRS AND MAINTENANCE	6,136	1,765	1,600	17,910	17,910	17,910	17,910
01	0157180	546001	FACILITIES R&M	-	3,203	10,000	-	-	-	-
01	0157180	546025	IT REPAIRS AND MAINTENANCE	-	-	-	1,639	1,700	1,700	1,700
01	0157180	547000	PRINTING AND BINDING	-	1,038	500	500	515	530	546
01	0157180	548000	AD/PROMOTIONAL ACTIVITIES	1,813	2,167	1,500	2,000	2,000	2,060	2,122
01	0157180	551000	OFFICE SUPPLIES	-	4,786	1,200	6,000	5,000	5,150	5,305
01	0157180	552000	OPERATING SUPPLIES	5,704	4,265		21,500	21,500	21,500	21,500

GENERAL FUND DETAILS					FORECAST					
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected TOTAL	FY 2021 Budget	FY 2022 PROPOSED BUDGET	FY 2023	FY 2024	FY 2025
01	0157180	552025	OPS SOFTWARE & WORKSTATIONS	-	14,182	11,279	20,344	20,350	20,350	20,350
01	0157180	554000	BOOKS, SUBS, MEMBERSHIPS	2,907	144	344	500	500	500	500
01	0157180	555000	TRAINING	-	-	-	2,180	2,224	2,268	2,313
01	0157180	549000	OTHER CHARGES	-	-	-		5,000	5,150	5,305
01	0157180	512000	COV19 REGULAR SALARIES	1,403	770	-				
01	0157180	523000	COV19 LIFE/HEALTH INSURANCE	758	465	-				
01	0157180	534000	COV19 CONTRACT SERVICES	995	-	-				
01	0157180	552000	COV19 OPERATING SUPPLIES	726	-	-				
Total 0157180 LIBRARY				434,837	540,073	588,929	661,731	694,878	711,463	734,957
01	0157233	512000	REGULAR SALARIES	-	37,136	24,295	44,000	45,320	46,680	48,080
01	0157233	514000	OVERTIME PAY	-	840	-	500	500	500	500
01	0157233	521000	FICA TAXES	-	663	400	638	657	677	697
01	0157233	522000	RETIREMENT CONTRIBUTIONS	-	2,181	3,445	4,840	5,665	5,835	6,010
01	0157233	523000	LIFE/HEALTH INSURANCE	-	9,452	16,056	9,309	9,495	9,685	9,878
01	0157233	534000	CONTRACT SERVICES	-	-	8,000	500	8,323	8,490	8,659
01	0157233	541025	IT COMMUNICATIONS	-	768	761	787	787	803	819
01	0157233	543000	UTILITIES	854	8,326	8,335	7,100	7,100	7,242	7,387
01	0157233	545000	RISK MANAGEMENT INSURANCE	-	3,667	1,080	13,217	13,217	13,614	14,022
01	0157233	546000	REPAIRS AND MAINTENANCE	265	7,398	4,900	1,500	1,530	1,530	1,530
01	0157233	546025	IT REPAIRS AND MAINTENANCE	-	-	-	164	150	153	156
01	0157233	547000	PRINTING AND BINDING	1,364	3,232	-	1,500	1,530	1,561	1,592
01	0157233	552000	OPERATING SUPPLIES	1,934	8,898	10,900	10,900	11,340	11,567	11,798
01	0157233	552025	OPS SOFTWARE & WORKSTATIONS	-	1,418	1,128	2,034	2,000	2,040	2,081
01	0157233	554000	SUBS, MEMBERSHIPS	100	-	-	-	-	-	-
01	0157233	555000	TRAINING	900	-	-	-	-	-	-
01	0157233	599000	CONTINGENCIES	-	-	7,567	5,000	5,100	5,202	5,306
Total 0157233 LEONARD DESTIN PARK				5,416	83,979	86,866	101,989	112,714	115,576	118,515
01	0157283	512000	REGULAR SALARIES	239,066	284,987	282,361	603,568	627,711	652,819	678,932
01	0157283	514000	OVERTIME PAY	2,044	5,668	3,263	3,793	3,945	4,103	4,267
01	0157283	521000	FICA TAXES	3,869	5,052	5,087	13,951	9,159	9,525	9,906
01	0157283	522000	RETIREMENT CONTRIBUTIONS	21,108	21,118	29,278	58,716	78,464	81,602	84,866
01	0157283	523000	LIFE/HEALTH INSURANCE	70,763	61,240	112,801	56,930	58,069	59,230	60,415
01	0157283	525000	UNEMPLOYMENT COMPENSATION	277	3,333	-	-	-	-	-

GENERAL FUND DETAILS					FORECAST					
				FY 2020	2021	FY 2021	FY 2022			
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	ACTUALS	Projected TOTAL	Budget	PROPOSED BUDGET	FY 2023	FY 2024	FY 2025
01	0157283	531000	PROFESSIONAL SERVICES	-	400	-				
01	0157283	534000	CONTRACT	209	1,215	10,300	36,000	37,080	38,192	39,338
01	0157283	534001	HENDERSON PARK ACCESS	-	24,675	25,000	30,000	30,900	31,827	32,782
01	0157283	534002	CONTRACT SERVICES	-	-	-	3,000	3,090	3,183	3,278
01	0157283	535000	INVESTIGATIONS	-	221	-	1,500	1,500	1,500	1,500
01	0157283	540000	TRAVEL/PER DIEM	264	-	618	5,000	5,150	5,305	5,464
01	0157283	541025	IT COMMUNICATIONS	-	30,598	30,299	31,344	31,350	32,291	33,259
01	0157283	543000	UTILITIES/RECREATION LIGHTING	160	-	138	150	155	159	164
01	0157283	543100	UTILITIES/LITTLE LEAGUE	410	2,069	1,030	1,030	1,061	1,093	1,126
01	0157283	544000	RENTS AND LEASES	-	-	3,120	6,600	6,798	7,002	7,212
01	0157283	544025	IT RENTS AND LEASES	-	-	4,320	3,600	3,600	3,708	3,819
01	0157283	545000	RISK MANAGEMENT INSURANCE	-	68,525	68,525	71,849	71,849	74,004	76,225
01	0157283	546000	REPAIRS AND MAINTENANCE	14,534	30,288	28,478	6,000	10,000	10,000	10,000
01	0157283	546025	IT REPAIRS AND MAINTENANCE	-	-	-	6,530	6,530	6,726	6,928
01	0157283	547000	PRINTING AND BINDING	355	1,061	5,150	7,000	2,000	2,060	2,122
01	0157283	548000	AD/PROMOTIONAL ACTIVITIES	-	63	-	-	-	-	-
01	0157283	549001	MERCHANT SERVICES	-	1,990	3,500	4,000	4,000	4,120	4,244
01	0157283	551000	OFFICE SUPPLIES	-	99	500	1,500	1,545	1,591	1,639
01	0157283	552000	OPERATING SUPPLIES	30,008	42,550	41,016	35,000	45,000	46,350	47,741
01	0157283	552025	OPS SOFTWARE & WORKSTATIONS	-	56,491	44,927	81,038	45,000	46,350	47,741
01	0157283	554000	BOOKS, SUBSCRIP, MEMBERSHIPS	285	-	206	2,600	2,678	2,758	2,841
01	0157283	555000	TRAINING	743	-	2,112	5,800	5,974	6,153	6,338
01	0157283	582000	CONTRIBUTIONS	-	25,000	25,000	25,000	25,000	25,000	25,000
01	0157285	512000	REGULAR SALARIES	113,545	155,136	214,063				
01	0157285	514000	OVERTIME PAY	-	-	-				
01	0157285	521000	FICA TAXES	2,972	2,872	4,663				
01	0157285	522000	RETIREMENT CONTRIBUTIONS	10,891	14,294	22,256				
01	0157285	522001	CITY MANAGER RETIREMENT 401a	-	-	44,835				
01	0157285	523000	LIFE/HEALTH INSURANCE	23,064	24,915	30,912				
01	0157285	525000	UNEMPLOYMENT COMPENSATION	-	-	-				
01	0157285	534000	CONTRACT SERVICES	549	898	25,750				
01	0157285	534002	CONTRACT SERV/SPORTS OFFICIALS	1,092	-	-				
01	0157285	535000	INVESTIGATIONS	-	-	1,545				
01	0157285	540000	TRAVEL/PER DIEM	-	-	4,246				
01	0157285	542000	FREIGHT & POSTAGE SERVICES	-	-	1,545				

GENERAL FUND DETAILS					FORECAST					
				2021		FY 2022				
				Projected	FY 2021	PROPOSED				
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020	TOTAL	Budget	BUDGET	FY 2023	FY 2024	FY 2025
ACTUALS										
01	0157285	544000	RENTS AND LEASES	-	-	1,236				
01	0157285	546000	REPAIRS AND MAINTENANCE	20,605	10,608	15,067				
01	0157285	547000	PRINTING AND BINDING	1,104	866	1,545				
01	0157285	548000	PROMOTIONAL ACTIVITIES	760	217	2,039				
01	0157285	549000	OTHER CHARGES	-	-	3,296				
01	0157285	551000	OFFICE SUPPLIES	-	-	1,000				
01	0157285	552000	OPERATING SUPPLIES	14,059	7,080	9,305				
01	0157285	552001	OPERATING SUPPLIES/LEAGUES	2,199	53	-				
01	0157285	553000	ROAD MATERIALS/SUPPLIES	-	-	280				
01	0157285	554000	BOOKS, SUBS, MEMBERSHIPS	40	650	1,885				
01	0157285	555000	TRAINING	-	-	4,494				
01	0157285	512000	COV19 REGULAR SALARIES	5,514	-	-				
01	0157285	523000	COV19 LIFE/HEALTH INSURANCE	3,334	-	-				
01	0157285	534000	COV19 CONTRACT SERVICES	600	900	-				
01	0157285	552000	COV19 OPERATING SUPPLIES	450	(118)	-				
01	0157283	512000	COV19 REGULAR SALARIES	2,630	-	-				
01	0157283	523000	COV19 LIFE/HEALTH INSURANCE	1,590	-	-				
01	0157283	534000	COV19 CONTRACT SERVICES	250	650	-				
01	0157283	552000	COV19 OPERATING SUPPLIES	1,208	378	-				
Total 0157283 PARKS				590,551	886,045	1,116,989	1,101,499	1,117,607	1,156,652	1,197,145
01	0157291	512000	REGULAR SALARIES	157,197	189,064	182,373	249,336	259,309	269,682	280,469
01	0157291	514000	OVERTIME PAY	2,138	2,948	8,497	634	659	686	713
01	0157291	521000	FICA TAXES	2,318	2,521	2,644	5,729	3,760	3,910	4,067
01	0157291	522000	RETIREMENT CONTRIBUTIONS	17,884	18,360	22,344	24,306	32,414	33,710	35,059
01	0157291	523000	LIFE/HEALTH INSURANCE	47,018	45,913	35,101	45,700	46,614	47,546	48,497
01	0157291	534000	CONTRACT SERVICES	26,167	31,676	31,500	31,500	32,445	33,418	34,421
01	0157291	540000	TRAVEL/PER DIEM	-	-	2,000	2,000	2,060	2,122	2,185
01	0157291	541025	IT COMMUNICATIONS	-	3,969	3,930	4,066	4,050	4,172	4,297
01	0157291	543000	UTILITIES	11,348	14,795	21,000	16,000	16,480	16,974	17,484
01	0157291	544000	RENTS AND LEASES	-	-	1,000	1,000	1,030	1,061	1,093
01	0157291	545000	RISK MANAGEMENT INSURANCE	18,860	40,168	56,772	40,810	42,034	43,295	44,594
01	0157291	546000	REPAIRS AND MAINTENANCE	9,028	15,995	45,124	17,500	17,500	17,500	17,500
01	0157291	546025	IT REPAIRS AND MAINTENANCE	-	-	-	847	840	865	891
01	0157291	547000	PRINTING AND BINDING	980	1,222	1,345	1,350	1,391	1,432	1,475

GENERAL FUND DETAILS					FORECAST					
					2021		FY 2022			
					Projected	FY 2021	PROPOSED			
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020	TOTAL	Budget	BUDGET	FY 2023	FY 2024	FY 2025
				ACTUALS						
01	0157291	551000	OFFICE SUPPLIES	-	931	-	-	-	-	-
01	0157291	552000	OPERATING SUPPLIES	21,542	24,664	44,671	26,000	26,780	27,583	28,411
01	0157291	552025	OPS SOFTWARE & WORKSTATIONS	-	7,327	5,827	10,511	10,500	10,815	11,139
01	0157291	555000	TRAINING	-	-	-				
01	0157291	522001	CITY MANAGER RETIREMENT 401a	-	-	-				
01	0157291	548000	AD/PROMOTIONAL ACTIVITIES	-	-	-				
01	0157291	554000	SUBS, MEMBERSHIPS	-	-	-				
Total 0157291 BEACH OPERATIONS - TD				314,479	399,553	464,129	477,289	497,866	514,773	532,295
01	0157284	512000	REGULAR SALARIES	176,712	176,525	222,803	230,365	239,580	249,163	259,129
01	0157284	514000	OVERTIME PAY	300	169	15,627	176	183	190	198
01	0157284	521000	FICA TAXES	3,696	3,237	6,685	7,341	3,477	3,616	3,760
01	0157284	522000	RETIREMENT CONTRIBUTIONS	15,112	13,518	19,946	19,433	29,947	31,145	32,391
01	0157284	523000	LIFE/HEALTH INSURANCE	55,069	54,801	49,319	54,694	55,788	56,904	58,042
01	0157284	525000	UNEMPLOYMENT COMPENSATION	325	788	334	1,057	1,089	1,121	1,155
01	0157284	534000	CONTRACT SERVICES	5,052	5,726	2,417	3,000	3,090	3,183	3,278
01	0157284	534002	CONTRACT SERV/SPORTS OFFICIALS	5,024	14,193	20,619	20,018	20,619	21,237	21,874
01	0157284	535000	INVESTIGATIONS	-	84	4,532	4,400	4,532	4,668	4,808
01	0157284	540000	TRAVEL/PER DIEM	877	-	2,112	3,006	3,096	3,189	3,285
01	0157284	542000	FREIGHT & POSTAGE SERVICES	-	-	773	750	773	796	820
01	0157284	543000	UTILITIES	19,162	19,748	30,900	30,000	20,000	20,600	21,218
01	0157284	544000	RENTS AND LEASES	7,500	11,719	9,270	3,300	3,399	3,501	3,606
01	0157284	545000	RISK MANAGEMENT INSURANCE	-	21,179	21,179	18,650	19,210	19,786	20,379
01	0157284	546000	REPAIRS AND MAINTENANCE	42,230	31,153	48,142	4,000	6,000	6,000	6,000
01	0157284	546001	REPAIR AND MAINT/VEHICLES	-	4,888	3,384	880	880	880	880
01	0157284	546002	FACILITIES R&M	592	971	610	-	-	-	-
01	0157284	547000	PRINTING AND BINDING	1,164	388	2,060	2,000	2,060	2,122	2,185
01	0157284	548000	ADS/PROMOTIONAL ACTIVITIES	-	220	4,120	4,050	4,172	4,297	4,426
01	0157284	551000	OFFICE SUPPLIES	249	2,859	1,500	1,500	1,545	1,591	1,639
01	0157284	552000	OPERATING SUPPLIES	36,994	68,672	70,951	41,160	42,395	43,667	44,977
01	0157284	552001	OPERATING-LEAGUES (FB/SB/SOC)	1,973	3,965	4,892	18,500	19,055	19,627	20,215
01	0157284	553000	ROAD MATERIALS & SUPPLIES	-	-	2,060	2,000	2,060	2,122	2,185
01	0157284	554000	BOOKS, SUBS, MEMBERSHIPS	835	-	860	780	803	828	852
01	0157284	555000	TRAINING	660	-	2,405	2,335	2,405	2,477	2,552
01	0157284	512000	COV19 REGULAR SALARIES	3,098	-	-				

GENERAL FUND DETAILS						FORECAST				
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected TOTAL	FY 2021 Budget	FY 2022 PROPOSED BUDGET	FY 2023	FY 2024	FY 2025
01	0157284	523000	COV19 LIFE/HEALTH INSURANCE	1,874	-	-	-	-	-	-
01	0157284	534000	COV19 CONTRACT SERVICES	2,000	894	-	-	-	-	-
01	0157284	552000	COV19 OPERATING SUPPLIES	900	-	-	-	-	-	-
Total 0157284 MORGANS SPORTS COMI				381,398	435,698	547,500	473,395	486,156	502,708	519,855
01	0157486	531000	PROFESSIONAL SVCS	-	-	1,030	1,000	1,030	1,061	1,093
01	0157486	534000	CONTRACT SERVICES	27,109	38,117	38,625	58,500	60,255	62,063	63,925
01	0157486	544000	RENTS AND LEASES	-	648	1,030	76,000	78,280	80,628	83,047
01	0157486	546000	REPAIRS AND MAINTENANCE	-	-	5,150	1,000	1,000	1,000	1,000
01	0157486	547000	PRINTING AND BINDING	1,185	895	1,221	400	412	424	437
01	0157486	548000	PROMOTIONAL ACTIVITIES	6,060	12,944	8,498	8,350	8,601	8,859	9,124
01	0157486	552000	OPERATING SUPPLIES	4,401	5,210	4,524	3,000	3,090	3,183	3,278
01	0157486	554000	BOOKS, SUBSCRIP, MEMBERSHIPS	-	-	515	500	515	530	546
Total 0157486 SPECIAL EVENTS				38,755	57,814	60,592	148,750	153,183	157,748	162,450
01	0157587	512000	REGULAR SALARIES	255,075	283,341	285,167	459,172	477,539	496,641	516,507
01	0157587	514000	OVERTIME PAY	1,935	8,145	10,709	2,110	2,285	2,377	2,472
01	0157587	521000	FICA TAXES	4,804	4,322	7,584	13,495	6,957	7,236	7,525
01	0157587	522000	RETIREMENT CONTRIBUTIONS	25,944	23,763	28,895	40,413	59,692	62,080	64,563
01	0157587	523000	LIFE/HEALTH INSURANCE	69,256	74,513	82,054	74,908	76,406	77,934	79,493
01	0157587	525000	UNEMPLOYMENT COMPENSATION	1,768	3,568	-	4,213	4,744	4,934	5,131
01	0157587	534000	CONTRACT SERVICES	19,048	15,631	19,570	19,000	13,015	13,536	14,077
01	0157587	534002	CONTRACT SERV/SPORTS OFFICIALS	-	2,382	3,090	-	5,407	5,623	5,848
01	0157587	535000	INVESTIGATIONS	1,322	278	1,854	1,800	1,236	1,273	1,311
01	0157587	540000	TRAVEL/PER DIEM	-	-	721	700	618	637	656
01	0157587	542000	FREIGHT & POSTAGE SERVICES	-	-	412	400	-	-	-
01	0157587	543000	UTILITIES	29,936	28,560	36,050	30,000	28,458	29,312	30,191
01	0157587	544000	RENTS AND LEASES	191	586	6,180	6,500	6,695	6,896	7,103
01	0157587	545000	RISK MANAGEMENT INSURANCE	-	28,154	28,154	27,960	23,538	24,244	24,971
01	0157587	546000	REPAIRS AND MAINTENANCE	19,491	27,991	58,817	23,000	23,000	23,000	23,000
01	0157587	547000	PRINTING AND BINDING	705	320	1,545	2,000	-	-	-
01	0157587	548000	ADS/PROMOTIONAL ACTIVITIES	4,875	2,490	6,180	7,100	1,857	1,913	1,970
01	0157587	551000	OFFICE SUPPLIES	479	677	2,700	764	1,046	1,077	1,110
01	0157587	552000	OPERATING SUPPLIES	26,782	21,708	34,550	28,700	23,026	23,717	24,428
01	0157587	554000	BOOKS, SUBS, MEMBERSHIPS	759	1,017	773	750	89	92	94

GENERAL FUND DETAILS					FORECAST					
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected TOTAL	FY 2021 Budget	FY 2022 PROPOSED BUDGET	FY 2023	FY 2024	FY 2025
01	0157587	555000	TRAINING	-	-	1,133	1,100	1,545	1,591	1,639
01	0157587	512000	COV19 REGULAR SALARIES	6,107	224	-				
01	0157587	523000	COV19 LIFE/HEALTH INSURANCE	3,693	135	-				
01	0157587	552000	COV19 OPERATING SUPPLIES	344	517	-				
Total 0157587 COMMUNITY CENTER				472,516	528,322	616,138	744,086	757,155	784,112	812,090
TOTAL CULTURE AND RECREATION				2,237,952	2,931,483	3,481,144	3,708,739	3,819,558	3,943,032	4,077,307
01	0151720	571000	2015A REFUNDING REV NOTE/PRIN	344,000	4,035,000	358,000				
01	0151720	572000	2015A REFUNDING REV NOTE/INT	114,010	110,034	110,034				
Total 0151720 2015A REFUNDING REVE				458,010	4,145,034	468,034	-	-	-	-
01	0151764	571000	CAP LEASE/BACKHOE-JETTER-TORO	46,617	94,197	72,544	78,405	3,334		
01	0151764	572000	EQUIPCAP LEASE/BACKHOE/JETTER	5,016	6,787	5,020	2,511	17		
Total 0151764 CAP LEASE/BACKHOE-JET				51,633	100,984	77,564	80,916	3,351	-	-
TOTAL DEBT SERVICE				509,643	4,246,017	545,598	80,916	3,351	-	-
TOTAL OPERATING EXPENDITURES				11,697,559	15,727,754	13,711,928	13,110,272	13,166,655	13,516,777	13,956,659
NET OPERATING (REV-EXP)				6,796,219	7,940,200	14,253,163	13,544,876	6,233,090	7,321,522	7,485,538
01 CAPITAL OUTLAYS										
01	0151324	564000	MACHINERY AND EQUIPMENT	33,500	-	-				
01	0151932	564000	MACHINERY & EQUIP/PRINTERS	38,359	-	-				
01	0151932	564001	MACHINERY & EQUIP/COMP SYSTEMS	2,148	-	-				
01	0151932	564001	COV19 MACHINERY & EQUIPMENT	13,903	24,320	24,320				
01	0154160	563000	INFRASTRUCTURE	2,319	-	-				
01	0154160	564000	MACHINERY AND EQUIPMENT	294,922	-	-				
01	0154161	564000	MACHINERY AND EQUIPMENT	24,928						
01	0157180	566000	LIBRARY BOOKS, MATERIALS	40,271	39,714	44,650	50,250	40,000	41,200	42,436
01	0157180	564000	MACHINERY AND EQUIPMENT	130,000	-	-				
01	0157180	564002	EQUIP/LBRY MEDIA & LAB UPGRADE	-	-	2,180				
01	0157180	566000	COV19 LIBRARY BOOKS, MATERIALS	-	4,077	-				
01	0157291	564000	MACHINERY AND EQUIPMENT	35,232	-	-		-	-	-

GENERAL FUND DETAILS					FORECAST					
					2021		FY 2022			
					Projected	FY 2021	PROPOSED			
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020	TOTAL	Budget	BUDGET	FY 2023	FY 2024	FY 2025
				ACTUALS						
01	0157291	563000	INFRASTRUCTURE	29,863	104,232	37,400	59,000	59,000	59,000	59,000
01	0157283	564000	COV19 MACHINERY AND EQUIPMENT	1,960	-	-				
01	0157283	564000	MACHINERY AND EQUIPMENT	14,069	-	-				
01	0157284	563000	INFRASTRUCTURE	7,153	-	10,071	-	-	-	-
01	0157284	564000	MACHINERY AND EQUIPMENT	26,849	-	-	-	-	-	-
01	0157284	564000	COV19 MACHINERY AND EQUIPMENT	3,440	-	-			-	-
01	0157285	562000	BUILDINGS	-	-	-				
01	0157285	563000	INFRASTRUCTURE	9,030	-	-				
01	0157285	564000	MACHINERY AND EQUIPMENT	15,343	-	-				
01	0157289	565000	RC171 CONSTRUCTION IN PROGRESS	-	-	-				
01	0157587	562000	BUILDINGS	10,520	-	-				
01	0157587	563000	INFRASTRUCTURE	-	-	-				
01	0157587	564000	MACHINERY AND EQUIPMENT	43,649	-	-				
			to match audited fin stmts	7,619	-	-				
Total 01 CAPITAL OUTLAYS				785,077	172,343	118,621	109,250	99,000	100,200	101,436
TOTAL EXPENDITURES				12,482,635	15,900,097	13,830,548	13,219,522	13,265,655		
NET OPS - CAPITAL OUTLAYS				6,011,142	7,767,856	14,134,542	13,435,626	6,134,090	7,221,322	7,384,102
01	01300	381000	INTERFUND TRANSFERS	-	3,682,536	3,682,536				
01	01300	381102	REIMBURSEMENT FROM TC CRA	-	-	-	-	80,000	-	150,000
01	01300	383000	CAPITAL LEASE INCEPTION	-	-	-				
01	01300	383200	LEASE PROCEEDS	38,359	-	-				
Total TRANSFERS IN				38,359	3,682,536	3,682,536	-	80,000	-	150,000
01	0158188	581005	TXFR OUT GAS TAX#1	(437,731)	(499,127)	(480,558)	(510,814)	(513,368)	(515,935)	(518,515)
01	0158188	581509	TXFR OUT GAX TAX#2	(197,930)	(230,245)	(215,737)	(231,400)	(232,557)	(233,720)	(234,888)
01	0158188	581125	TXFR OUT TECH FUND	(146,794)	(75,749)	(70,259)	(76,772)	(77,475)	(78,185)	(78,903)
01	0158188	581321	TXFR OUT OKA 1/2 PENNY	(1,175,280)	(1,463,568)	(1,065,819)	(1,390,761)	(1,432,484)	(1,475,458)	(1,519,722)
01	0158188	581322	SW51L TXFR NFWF RESTORE	-	(374,025)	(374,025)				
01	0158188	581323	CRH63 TXFR RESTORE PARK GRANT CAPT ROYAL	-	(650,000)	(1,216,530)	(556,530)			
01	0158188	581327	RC216 TXFR RESTORE PARK GRANT CTP	-	-	(729,918)	(729,918)	-	-	-
01	0158188	581305	ARP TXFR OUT ARP GRANT	-	-	-	(790,000)	(790,000)	-	-

GENERAL FUND DETAILS						FORECAST					
						2021		FY 2022			
						Projected	FY 2021	PROPOSED			
						TOTAL	Budget	BUDGET	FY 2023	FY 2024	FY 2025
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION		FY 2020 ACTUALS						
01	0158188	581305	LB001 TXFR OUT IMLS GRANT		-	(17,369)	(75,272)	(57,904)			
01	0158188	581305	SW55 TXFR FDEM STRMWTR PUMP GRANT		-	(40,716)	(40,716)				
01	0158188	581305	EN615 TXFR OUT FDOT and BOCC X-TOWN		-	-	(2,700,000)	(2,700,000)	-	(1,650,000)	(1,650,000)
01	0158188	581305	RC130 TXFR OUT MUSEUM BLDG GRANT		-	-	-				
01	0158188	581305	CM001 TXFR OUT TDC BEACH GRANT REV		-	(4,049,622)	(6,254,000)	(3,885,150)			
01	0158188	581324	FM637 FEMA CTP SEAWALL		-	-	-				
01	0158188	581305	SALLY TXFR OUT TO 305		-	(60,245)	-				
01	0158188	581305	TXFR OUT GF GRANT MATCH		(153,596)	(493,026)	(2,411,298)	(1,205,700)	(225,000)	-	(100,000)
01	0158188	581213	TXFR OUT FOR 213 DEBT SERV		(574,637)	(556,047)	(555,913)	(555,245)	(554,420)	(553,571)	(552,698)
01	0158188	581221	TXFR OUT FOR 221 DEBT SERV		-	(370,206)	(364,669)	(467,936)	(463,015)	(470,032)	(464,975)
01	0158188	581300	TXFR OUT TO FACILITIES R&R		(221,809)	(2,064,000)	(2,064,000)	(900,000)	(950,000)	(1,250,000)	(1,150,000)
01	0158188	581111	TXFR OUT TO BUILDING FUND		-	(258,921)	(345,765)	(328,507)	-	-	-
01	0158188	581501	TXFR POLICE IMPACT FEES		(4,860)	-	(500)				
01	0158188	581502	TXFR NPEB		(6,600)	-	(500)				
01	0158188	581503	TXFR ROAD/TRAFFIC IMPACT		(310,385)	-	(30,000)				
01	0158188	581504	TXFR LIBRARY IMPACT FEES		(33,585)	-	(3,000)				
01	0158188	581505	TXFR PARK IMPACT FEES		(100,622)	-	(10,000)				
Total 0158188 TRANSFERS OUT					(3,363,829)	(11,202,866)	(19,008,479)	(14,386,636)	(5,238,318)	(6,226,901)	(6,269,701)
Increase (decrease) in Fund Balance					2,685,671	247,527	(1,191,401)	(951,010)	975,772	994,420	1,264,401
Fund Balance, beginning of year					22,820,490	25,506,161	25,506,161	25,753,688	24,802,678	25,778,450	26,772,870
Fund Balance, ending of year					25,506,161	25,753,688	24,314,760	24,802,678	25,778,450	26,772,870	28,037,271

122 PARKING FUND					2021					
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	Projected TOTAL	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025
122 122300	344500		PARKING FEES, net of sales tax	-	-	-	418,500	418,500	418,500	418,500
122 122300	361165		INTEREST XXXX	-	-	-	25	42	42	42
Total 122300 PARKING FUND REVENUE				-	-	-	418,525	418,542	418,542	418,542
122 12254500	549002		PARKING PMT PROCESSING	-	-	-	83,700	83,700	83,700	83,700
122 12254500	552000		OPERATING EXPENSES	-	-	-	2,000	2,000	2,000	2,000
122 12254500	565000	RR054	RESURFACE/RESTRIPE PAID PARKING	-	-	-	96,000	20,667	20,667	20,667
122 12254500	565000	TR619	SIBERT-ZERBE PARKING LOT CONSOLIDA	-	-	-	-	-	-	-
122 12254500	565000	TR622	GENERAL PARKING IMPROVEMENTS	-	-	-	30,000	75,000	100,000	-
Total 12254500 PARKING FUND EXPS				-	-	-	211,700	181,367	206,367	106,367
122 12258188	581221		TXFR OUT ADMIN FEE TO GF	-	-	-	-	-	-	-
Total 12258188 PARKING FUND TXFR O				-	-	-	-	-	-	-
Net change in Fund Balance				-	-	-	206,825	237,175	212,175	312,175
Fund Balance (deficit), Beginning					-	-	-	206,825	444,000	656,175
Fund Balance (deficit), Ending					-	-	206,825	444,000	656,175	968,351

125 Tech Fund (SUB TO GF)											
FUND ORG		OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025
125	125300	361150		INTEREST CD TECH 9939	-	307	-	-	-	-	-
305	305300	361150		INTEREST CD TECH 9939	74	0	-				
Total 125300 TECH FUND REVENUE					74	307	-	-	-	-	-
125	12552329	534000		CONTRACT SERVICES	-	3,912	3,419	102,500	102,500	102,500	102,500
125	12552329	552000		OPERATING EXPENSES	-	-	-	25,000	25,000	25,000	25,000
125	12552329	564090	IT001	ENERGOV	-	83,491	111,878	-	-	-	-
125	12552329	564090	IT002	HARDWARE REPLACEMENTS	-	-	-	-	-	-	-
125	12552329	564090	IT003	SOFTWARE UPGRADES	-	-	-	-	-	-	-
305	30552329	552010		OPERATING SUPPLIES TECHNOLOGY	20,976	-	-				
305	30552329	552010	COV19	OPERATING SUPPLIES TECHNOLOGY	619	-	-				
305	30552329	564090	IT001	COMPUTER EQ/SOFT TECHNOLOGY	-	-	-				
305	30552329	565000	IT001	CONSTRUCTION IN PROGRESS	247,623	-	-				
Total 12552329 TECH FUND COMMITT					269,218	87,403	115,297	127,500	127,500	127,500	127,500
305	305300	381326		TXFR CD TECH FUND	146,794	-	-				
125	125300	381125		TXFR GF TO 125 TECH	-	155,227	120,459	139,982	142,581	145,245	147,975
Total Other Financing sources (uses)					146,794	155,227	120,459	139,982	142,581	145,245	147,975
Net change in Fund Balance					(122,350)	68,131	5,162	12,482	15,081	17,745	20,475
Fund Balance (deficit), Beginning					270,422	148,072	148,072	216,203	228,685	243,767	261,511
Fund Balance (deficit), Ending					148,072	216,203	153,234	228,685	243,767	261,511	281,986

129 OKA HALF PENNY (SUB TO GF)										
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025
305	305300	361165	INTEREST OKA HALF PENNY 7002	179	0	-				
129	129300	361165	INTEREST OKA HALF PENNY 7002	-	1,049	-	150	150	150	150
Total 129300 OKA 1/2 PENNY REVENUE				179	1,049	-	150	150	150	150
129	12953831	564000	SW55 STORMWATER PUMPS & HOSES	-	40,716	40,716	-	-	-	-
Total 12953831 OKA HALF FOR STORMW				-	40,716	40,716	-	-	-	-
129	12953931	565000	UNDER UNDERGROUNDING	-	253,733	250,000	250,000	780,000	225,000	-
Total 12953931 OKA HALF FOR UNDERG				-	253,733	250,000	250,000	780,000	225,000	-
129	12957231	561000	CM001 LAND	-	2,814,646	2,346,000	2,699,850	-	-	-
129	12957231	565000	CM001 CONSTRUCTION IN PROGRESS	-	1,440	-	-	-	-	-
Total 12957231 OKA HALF FOR PARK/RI				-	2,816,086	2,346,000	2,699,850	-	-	-
TOTAL EXPENDITURES				-	3,110,535	2,636,716	2,949,850	780,000	225,000	-
129	129300	381129	DEBT PROCEEDS	-	2,799,809	2,799,808	-	-	-	-
305	305300	381321	TXFR OKA 1/2 PENNY	1,175,280	-	-				
129	129300	381321	TXFR OKA 1/2 PENNY	-	1,463,568	1,065,819	1,390,761	1,432,484	1,475,458	1,519,722
129	12958188	581221	TFXR TO 2021 DEBT SVC	-	(127,000)	(127,000)	(353,084)	(353,394)	(353,648)	(353,866)
Total Other Financing sources (uses)				1,175,280	4,136,377	3,738,627	1,037,677	1,079,090	1,121,811	1,165,856
Net change in Fund Balance				1,175,459	1,026,891	1,101,911	(1,912,023)	299,240	896,961	1,166,006
Fund Balance (deficit), Beginning				918,383	2,093,842	2,093,842	3,120,733	1,208,710	1,507,950	2,404,910
Fund Balance (deficit), Ending				2,093,842	3,120,733	3,195,753	1,208,710	1,507,950	2,404,910	3,570,916

RENEWAL AND REPLACEMENT FUND										
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025
300	300300	361154	INTEREST EARNINGS	131	549	-	-	-	-	-
300	300300	361158	INTEREST EARNINGS	62	2,532	-	-	-	-	-
Total 300300 R&R REVENUE				194	3,081	-	-	-	-	-
300	30054131	565000	PW612 ROADS SIDEWALKS ST LIGHTS	514,897	258,226	258,138	-	-	-	-
300	30054131	565000	RR054 R&R ROADS, SIDEWALKS, ST LIGHTS	-	468,000	468,000	440,000	509,000	509,000	509,000
Total 30054312 R&R INFRA GAS TAX #1				514,897	726,226	726,138	440,000	509,000	509,000	509,000
300	30058585	562000	RR051 BUILDINGS	-	5,638	5,638	-	-	-	-
300	30058585	565000	RR051 CONSTRUCTION IN PROGRESS	-	32,077	62,200	195,000	22,500	51,500	28,500
300	30058585	564000	RR052 MACHINERY AND EQUIPMENT	-	2,050	-	-	-	-	-
300	30058585	565000	RR052 CONSTRUCTION IN PROGRESS	-	128,408	392,500	217,044	259,544	132,544	128,044
300	30058585	565000	RR053 CONSTRUCTION IN PROGRESS	-	30,700	300,000	26,307	26,307	26,307	26,307
300	30058585	565000	RR054 CONSTRUCTION IN PROGRESS	-	148,166	118,161	482,000	482,000	502,000	482,000
300	30058585	564000	RR057 MACHINERY AND EQUIPMENT	-	50,473	3,465	-	-	-	-
300	30058585	565000	RR057 CONSTRUCTION IN PROGRESS	-	384,378	1,000,335	602,751	331,512	537,512	329,512
300	30058585	564000	RRVEH MACHINERY AND EQUIPMENT	-	370,550	272,500	463,427	-	-	-
Total 30058585 R&R FACILITIES				-	1,152,439	2,154,799	1,986,529	1,121,863	1,249,863	994,363
Total 300 R&R EXPENDITURES				514,897	1,878,665	2,880,937	2,426,529	1,630,863	1,758,863	1,503,363
300	300300	381005	TXFR GAS TAX#1 TO RR	437,731	499,127	480,558	510,814	513,368	515,935	518,515
300	300300	381300	TXFR GF TO 300 RR	221,809	2,064,000	2,064,000	900,000	950,000	1,250,000	1,150,000
Total Other Financing sources (uses)				659,540	2,563,127	2,544,558	1,410,814	1,463,368	1,765,935	1,668,515
300 Net change in Fund Balance				144,837	687,542	(336,379)	(1,015,715)	(167,495)	7,072	165,152
Fund Balance (deficit), Beginning				352,002	496,839	496,839	1,184,381	168,666	1,171	8,243
Fund Balance (deficit), Ending				496,839	1,184,381	160,460	168,666	1,171	8,243	173,395

305 CAPITAL PROJECT FUND										
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025
305	305300	331500	FM637 FEMA - CTP SEAWALL MICHAEL	115,013	-	-				
305	305300	331301	SW51L NFWF STORMWATER CIP GRANT	32,869	-	-				
Total 305300 REVENUE				147,882	-	-	-	-	-	-
305	30553833	565000	SW51L NFWF STORMWATER CIP	32,869	374,025	374,025	-	-	-	-
305	30553833	564000	SW55 FDEM STORMWATER EQUIP	-	40,716	40,716	-	-	-	-
305	30553833	565000	ARP ARP STRMWTR OR BROADBAND INFRA	-	-	-	790,000	790,000	-	-
Total 30553833 PHYS ENVIR CAP GRANT				32,869	414,741	414,741	790,000	790,000	-	-
305	30554133	565000	EN615 CROSS TOWN CONNECTOR - ROW	-	-	2,700,000	2,700,000	-	-	-
305	30554137	565000	EN615 BOCC X-TOWN CONNECTOR - CONSTRUCT	-	-	-	-	-	1,650,000	1,650,000
Total 30554133 TRIP GRANT				-	-	2,700,000	2,700,000	-	1,650,000	1,650,000
305	30557133	564090	LB001 COMPUTER EQ/SOFT TECHNOLOGY	-	17,369	75,272	57,904	-	-	-
305	30557133	565000	RC130 MUSEUM BLDG GRANT	-	-	-	-	-	-	-
Total 30557133 LIBRARY CAP GRANT EX				-	17,369	75,272	57,904	-	-	-
305	30557233	565000	CRH63 CAPTAIN ROYAL MELVIN	-	650,000	1,216,530	556,530	-	-	-
305	30557233	563000	FM637 FEMA - CTP SEAWALL MICHAEL	115,013	-	-	-	-	-	-
305	30557233	565000	RC216 CLEMENT TAYLOR PARK	-	-	729,918	729,918	-	-	-
305	30557233	565000	SALLY CONSTRUCTION IN PROGRESS	600	-	-	-	-	-	-
Total 30557233 PARKS CAP GRANT EXP				115,613	650,000	1,946,448	1,286,448	-	-	-
305	30557337	561000	CM001 BEACH ACQUISITION	-	4,049,622	6,254,000	3,885,150	-	-	-
Total 30557337 TDC BEACH GRANT				-	4,049,622	6,254,000	3,885,150	-	-	-
305	30558500	563000	FM637 INFRASTRUCTURE	153,596	-	-	-	-	-	-
305	30558500	565000	ANNEX ANNEXATION STUDY	-	-	-	10,000	-	-	-
305	30558500	565000	CE001 CODE COMPLIANCE VESSEL	-	-	-	25,700	-	-	-
305	30558500	565000	CM001 BEACH ACQUISITION	-	-	1,566,191	-	-	-	-
305	30558500	565000	CRH63 CAPTAIN ROYAL MELVIN PARK	-	53,083	122,901	75,000	-	-	-
305	30558500	531001	CRH65 HARBOR CAPACITY STUDY	-	250,000	250,000	-	-	-	-
305	30558500	565000	EN626 MAIN ST @ KELLY XING	-	20,271	20,271	-	-	-	-
305	30558500	565000	EVENT MULTI-USE CONVENTION/SPORTS/COMI	-	-	-	75,000	-	-	-
305	30558500	565000	IT002 NETWORK INFRA/SERVERS	-	-	-	75,000	225,000	-	-
305	30558500	565000	IT003 SOFTWARE: RECTRAC; ASSET MGMT; CIV	-	-	-	50,000	-	-	100,000

305	30558500	565000	LB001	LIBRARY RFID TABLES MOBILE APPS	-	-	928	-	-	-	-	-
305	30558500	565000	MARIN	CITY MARINA	-	-	-	75,000	-	-	-	-
305	30558500	565000	RC124	PLAYGROUND STRUCTURE	-	-	-	25,000	-	-	-	-
305	30558500	565000	RC125	BUCK DESTIN RESTROOMS	-	-	95,000	135,000	-	-	-	-
305	30558500	565000	RC127	PICKLEBALL COURTS	-	-	-	400,000	-	-	-	-
305	30558500	565000	RC130	MUSEUM BLDG IMPROVEMTS	-	-	-	-	-	-	-	-
305	30558500	565000	RC216	CLEMENT TAYLOR PARK RENO	-	-	-	35,000	-	-	-	-
305	30558500	565000	SALLY	HURRICANE SALLY	-	161,159	119,760	-	-	-	-	-
305	30558500	565000	TR618	ZERBE-CALHOUN PEDESTRIAN PATH	-	64,845	230,920	-	-	-	-	-
305	30558500	565000	TR621	TRANSIT TROLLEY	-	-	-	25,000	-	-	-	-
305	30558500	565000	TR64	GENERAL WAYFINDING SIGNAGE	-	-	-	100,000	-	-	-	-
305	30558500	563000	TRSAF	XING SAFETY	-	3,913	5,326	100,000	-	-	-	-
305	30558500	565000	LB002	ADA DOOR/CHILDREN AREA REMODEL	-	-	-	-	-	-	-	-
305	30558500	565000	SW530	STORMWATER EQUIP	-	-	-	-	-	-	-	-
305	30558500	565000	TR619	SIBERT-ZERBE PARKING LOT CONSOLIDA	-	-	-	-	-	-	-	-
Total 30558500 GF MATCH					153,596	553,271	2,411,298	1,205,700	225,000	-	100,000	
							4,475,298	2,105,700	2,369,598			
Total 305 CAPITAL PROJECT EXPENDITURE					302,078	5,685,004	13,801,759	9,925,202	1,015,000	1,650,000	1,750,000	
305	305300	381305		TXFR TO 305	153,596	493,026	2,411,298	1,205,700	225,000	-	100,000	
305	305300	381322	SW51L	TXFR NFWF GRANT	-	374,025	374,025					
305	305300	381323	CRH63	TXFR RESTORE PARK	-	650,000	1,216,530	556,530				
305	305300	381327	RC216	TXFR RESTORE CT PARK	-	-	729,918	729,918	-	-	-	
305	305300	381305	ARP	TXFR TO 305 ARP	-	-	-	790,000	790,000	-	-	
305	305300	381305	LB001	TXFR TO 305	-	17,369	75,272	57,904	-	-	-	
305	305300	381305	SW55	TXFR FDEM STRMWTR PUMP	-	40,716	40,716					
305	305300	381305	EN615	TXFR TO 305	-	-	2,700,000	2,700,000	-	1,650,000	1,650,000	
305	305300	381305	RC130	TXFR MUSEUM GRANT	-	-	-					
305	305300	381305	CM001	TXFR TO 305	-	4,049,622	6,254,000	3,885,150	-	-	-	
305	305300	381324	FM637	FEMA CTP SEAWALL	-	-	-					
305	305300	381305	SALLY	TXFR TO 305	-	60,245	-					
Total Other Financing sources (uses)					153,596	5,685,004	13,801,759	9,925,202	1,015,000	1,650,000	1,750,000	
Net change in Fund Balance					(600)	-	0	-	-	-	-	
Fund Balance (deficit), Beginning					600	-	-	-	-	-	-	
Fund Balance (deficit), Ending					-	-	0	-	-	-	-	

315 RESTRICTED CAPITAL PROJECT FUND											
FUND ORG		OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025
01	01300	324100		POLICE PROTECTION IMPACT FEES	4,860	-	500				
01	01300	324200		NPEB	6,600	-	500				
01	01300	324300		ROAD IMPACT FEES	310,385	-	30,000				
01	01300	324600		LIBRARY IMPACT FEES	33,585	-	3,000				
01	01300	324601		RECREATION IMPACT FEES	100,622	-	10,000				
315	315300	324100		POLICE PROTECTION IMPACT FEES	-	2,858	-	500	500	500	500
315	315300	324200		NPEB	-	1,884	-	500	500	500	500
315	315300	324300		ROAD IMPACT FEES	-	184,765	-	50,000	50,000	50,000	50,000
315	315300	324600		LIBRARY IMPACT FEES	-	17,901	-	5,000	5,000	5,000	5,000
315	315300	324601		RECREATION IMPACT FEES	-	59,020	-	30,000	30,000	30,000	30,000
315	315300	325100		MULTI-MODAL IMPACT FEE	-	55,000	-	30,000	30,000	30,000	30,000
315	315300	361120		BANK INTEREST POLICE 6179	23	17	-	-	-	-	-
151	151300	361140		INTEREST EARNINGS	-	-	-				
315	315300	361141		BANK INTEREST ROAD	7,307	3,166	-	-	-	-	-
315	315300	361145		BANK INTEREST MODAL	1,786	680	-	-	-	-	-
315	315300	361149		BANK INT NPEB	1,157	485	-	-	-	-	-
315	315300	361153		BANK INTEREST STRMWTR 8736	472	193	-	-	-	-	-
315	315300	361157		BANK INTEREST PARK 6047	117	48	-	-	-	-	-
315	315300	361160		INTEREST GAS TAX#2 6970	3	250	-	-	-	-	-
315	315300	361171		BANK INTEREST LIBRARY 6088	644	296	-	-	-	-	-
315	315300	361172		BANK INTEREST PARK	1,643	730	-	-	-	-	-
Total 315 REVENUES					469,205	327,292	44,000	116,000	116,000	116,000	116,000
315	31552000	565000	CE001	CODE COMPLIANCE VESSEL	-	-	-	11,300	-	-	-
315	Total 31552000 POLICE IMPACT FEE CIP				-	-	-	11,300	-	-	-
315	31553732	565000	CE001	CODE COMPLIANCE VESSEL	-	-	-	4,000	-	-	-
315	31553732	565000	CRH63	CAPTAIN ROYAL MELVIN PARK CONSTR	-	18,025	18,025	-	-	-	-
315	31553732	565000	NPDES	NAT'L POLLUTANT DISCHARGE	-	-	-	32,500	32,500	32,500	32,500
315	Total 31553732 NPEB IMPACT FEE CIP				-	18,025	18,025	36,500	32,500	32,500	32,500
315	31553833	565000	SW54	FDEP FUNDED STORMWATER PROJECTS	-	-	50,000	60,000	60,000	-	-
Total 31553833 STORMWATER FUNDS					-	-	50,000	60,000	60,000	-	-

315	31554031	565000	EN615	CROSS-TOWN CONNECTOR	-	-	75,000	-	-	-	-
315	31554031	565000	SW53	CONSTRUCTION IN PROGRESS	-	6,148	6,148	-	-	-	-
315	31554031	565000	PW612	NORRIEGO POINT ROAD	-	-	-	-	-	-	-
315	31554031	565000	PW612	NORRIEGO POINT ROAD	-	-	-	-	-	-	-
315	31554132	565000	TR619	SIBERT-ZERBE PARKING LOT CONSOLIDA	-	-	-	150,000	-	-	-
315	31557232	565000	RC617	CONSTRUCTION IN PROGRESS	3,400	-	(745)	-	-	-	-
315				Total 31554031 GAS TAX #2 COMP PLAN	3,400	6,148	80,403	150,000	-	-	-
315	31554032	565000	EN617	STAHLMAN INTERSECTION SAFER XING	47,152	23,694	22,044	-	-	-	-
315	31554032	565000	TR618	ZERBE-CALHOUN PEDESTRIAN PATHWAY	-	203,900	247,500	-	-	-	-
315	31554032	565000	TR620	ADA TRANSITION PEDESTRIAN FACILITIES	-	-	100,000	142,000	-	-	-
				Total 31554032 MULTI-MODEL IMPACT	47,152	227,594	369,544	142,000	-	-	-
315	31554132	565000	EN615	ROADS SIDEWALKS ST LIGHTS	-	390,941	1,400,000	-	-	-	-
315	31554132	565000	NORG1	NORRIEGO POINT ROAD	-	-	250,000	350,000	-	-	-
315	31554132	565000	TR618	ZERBE-CALHOUN PEDESTRIAN PATHWAY	-	350,000	350,000	-	-	-	-
315	31554132	565000	TR64	GENERAL WAYFINDING SIGNAGE	-	-	-	-	-	-	-
315				Total 31554132 ROAD IMPACT CIP	-	740,941	2,000,000	350,000	-	-	-
315	31557132	565000	LB002	LIBRARY IMPACT FEE PROJECTS	-	-	47,000	24,000	10,000	120,000	-
				Total 31557132 LIBRARY IMPACT FEES	-	-	47,000	24,000	10,000	120,000	-
351	35157289	565000	CRH63	CONSTRUCTION IN PROGRESS	-	-	-	-	-	-	-
351	35157289	565000	RC216	CONSTRUCTION IN PROGRESS	-	-	-	-	-	-	-
315	31557232	565000	CRH63	CAPTAIN ROYAL MELVIN PARK CONSTR	-	56,716	56,716	75,000	-	-	-
315	31557232	565000	RC004	PARK IMPACT FEE PROJECTS	-	-	35,000	-	-	-	-
315	31557232	565000	RC127	PICKLE BALL COURT	-	-	1,500	-	-	-	-
315	31557232	565000	RC128	MORGANS BATHROOMS/FIELDHOUSE/S	-	-	-	250,000	-	-	-
315	31557232	563000	RC617	BATTING CAGES	-	56,975	56,975	-	-	-	-
315	31557232	565000	RC617	BATTING CAGES	3,400	-	(745)	-	-	-	-
				Total 31557232 PARK & REC IMPACT FE	3,400	113,690	149,446	325,000	-	-	-
315	31557366	565000	RC124	MORGANS CHILD PARK PLAYGROUND ST	-	-	-	26,745	-	-	-
				Total 31557366 MORGANS KID PARK	-	-	-	26,745	-	-	-
				Total 315 RESTRICTED CIP EXPS	53,952	1,106,398	2,714,418	1,125,545	102,500	152,500	32,500
315	315300	381501		TXFR POLICE IMPACT	4,860	-	500	-	-	-	-
315	315300	381502		TXFR NPEB	6,600	-	500	-	-	-	-

315	315300	381503	TXFR ROAD/TRAFFIC IMPACT FEES	310,385	-	30,000	-	-	-	-
315	315300	381504	TXFR LIBRARY IMPACT FEES	33,585	-	3,000	-	-	-	-
315	315300	381505	TXFR PARK IMPACT FEES	100,622	-	10,000	-	-	-	-
315	315300	381509	TXFR GAX TAX#2	197,930	230,245	215,737	231,400	232,557	233,720	234,888
151	15158188	591000	TRANSFERS	-	-	-	-	-	-	-
Total Other Financing sources (uses)				653,981	230,245	259,737	231,400	232,557	233,720	234,888
Net change in Fund Balance				1,069,234	(548,862)	(2,410,681)	(778,145)	246,057	197,220	318,388
Fund Balance (deficit), Beginning				2,209,837	3,279,071	3,279,071	2,730,209	1,952,064	2,198,121	2,395,341
Fund Balance (deficit), Ending				3,279,071	2,730,209	868,390	1,952,064	2,198,121	2,395,341	2,713,730

TOWN CENTER CRA FUND DETAILS (30 yrs 1998-2028 or until DEBT paid 2037)										
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025
102	102300	311101	TIF REVENUES - COUNTY	600,079	681,523	688,589	954,620	983,259	1,012,756	1,043,139
102	102300	311102	TIF REVENUES - CITY	257,304	290,297	290,297	402,452	414,526	426,961	439,770
102	102300	361100	INTEREST EARNINGS	1,360	1,147	-	1,301	1,341	1,381	1,422
102			Total 102300 TOWNCENTER CRA REVEN	858,743	972,967	978,886	1,358,373	1,399,125	1,441,098	1,484,331
102	10255231	512000	REGULAR SALARIES	9,430	-	-	-	-	-	-
102	10255231	521000	FICA TAXES	125	-	-	-	-	-	-
102	10255231	522000	RETIREMENT CONTRIBUTIONS	1,162	-	-	-	-	-	-
102	10255231	523000	LIFE/HEALTH INSURANCE	4,476	-	-	-	-	-	-
102	10255231	532000	AUDIT	-	7,000	-	8,000	8,000	8,240	8,487
102	10255231	534000	CONTRACT SERVICES	24,083	55,500	107,125	50,000	5,000	5,000	5,000
102	10255231	543000	UTILITIES	5,309	5,340	10,000	4,671	4,811	4,956	5,104
102	10255231	546000	REPAIRS AND MAINTENANCE	-	9,711	13,800	88,048	88,048	88,048	88,048
102	10255231	549000	OTHER CHARGES/ADVERTISING	-	-	2,200	-	-	-	-
102	10255231	552000	OPERATING SUPPLIES	-	-	1,000	-	-	-	-
102	10255231	554000	BKS, SUBS, MEMBERSHIPS	523	523	300	538	554	571	588
102	10255231	563000	INFRASTRUCTURE	-	-	-	-	-	-	-
102	10258500	565000 CRT17	EASEMENT TRAIL MAIN-MATTIE KELLY	-	-	10,000	-	270,000	50,000	1,000,000
102	10258500	565000 CRT64	WAYFINDING	-	-	-	-	100,000	-	-
			Total 10255231 TOWNCENTER CRA OPE	45,108	78,073	144,425	151,257	476,414	156,815	1,107,228
			NET OPERATING (REV - EXP)	813,635	894,894	834,461	1,207,116	922,711	1,284,284	377,104

102	10258188	581102	REIMBURSE GF FOR ADVANCE	-	-	-		(80,000)		(150,000)
102	10258188	581214	DEBT SERVICE INTRFND TRANSFER	(973,001)	(731,265)	(731,281)	(731,418)	(731,631)	(731,852)	(732,080)
102			Total TC CRA TXFRS OUT	(973,001)	(731,265)	(731,281)	(731,418)	(811,631)	(731,852)	(882,080)
102			Net change in Fund Balance	(159,366)	163,629	103,180	475,698	111,080	552,432	(504,976)
			Due to GF, Beg Bal	(2,448,824)	(2,448,824)	(2,448,824)	(2,448,824)	(2,448,824)	(2,368,824)	(2,268,824)
			(inc)/dec due to GF	-	-	-	-	80,000	100,000	150,000
			Due to GF, End Bal	(2,448,824)	(2,448,824)	(2,448,824)	(2,448,824)	(2,368,824)	(2,268,824)	(2,118,824)
			Bank Account, Beg Bal	231,335	58,677	58,677	222,306	698,004	729,084	1,181,516
			Bank Account, End Bal	58,677	222,306	161,857	698,004	729,084	1,181,516	526,540

HARBOR CRA FUND DETAILS (40 years 2003 - 2043)										
				FY 2020	2021	FY 2021				
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	ACTUALS	Projected TOTAL	Budget	FY2022	FY 2023	FY 2024	FY 2025
110	110300	311101	TIF REVENUES - COUNTY	314,648	328,932	331,449	356,309	366,998	378,008	389,348
110	110300	311102	TIF REVENUES - CITY	319,174	331,449	331,449	356,309	366,998	378,008	389,348
110	110300	361100	INTEREST EARNINGS	1,467	747	-	300	300	300	300
110			Total 110300 HARBOR CRA REVENUE	635,288	661,128	662,898	712,918	734,297	756,316	778,997
110	11055235	512000	REGULAR SALARIES	9,430	-	-	-	-	-	-
110	11055235	521000	FICA TAXES	125	-	-	-	-	-	-
110	11055235	522000	RETIREMENT CONTRIBUTIONS	1,162	-	-	-	-	-	-
110	11055235	523000	LIFE/HEALTH INSURANCE	4,656	-	-	-	-	-	-
110	11055235	532000	AUDIT	-	5,000	-	6,000	6,180	6,365	6,556
110	11055235	534000	CONTRACT SERVICES	8,583	18,500	42,375	45,000	1,500	1,500	1,500
110	11055235	543000	UTILITIES	6,636	6,186	10,000	6,441	6,634	6,833	7,038
110	11055235	544000	RENTS AND LEASES	2,741	-	1,500	73,000	73,000	73,000	73,000
110	11055235	546000	REPAIRS AND MAINTENANCE	-	123	10,500	27,000	27,000	27,000	27,000
110	11055235	547000	PRINTING AND BINDING	-	-	-	-	-	-	-
110	11055235	549000	OTHER CHARGES/ADVERTISING	-	-	5,000	-	-	-	-
110	11055235	552000	OPERATING SUPPLIES	-	-	2,000	-	-	-	-
110	11055235	554000	BKS, SUBS, MEMBERSHIPS	523	523	300	538	554	571	588
110	11058500	565000	CRH64 HARBOR DISTRICT WAYFINDING SIGNAG	-	-	30,000	-	150,000	-	-
110	11058500	565000	UNDER HARBOR DISTRICT UTILITY UNDERGROU	-	-	-	-	-	150,000	-
110	11058500	565000	TBD projects to be recommended	-	-	-	-	-	-	-
110			Total 11055235 HARBOR CRA OPERATIN	33,856	30,331	101,675	157,979	264,869	265,270	115,683
			NET OPERATING (REV - EXP)	601,432	630,797	561,223	554,939	469,428	491,047	663,314
110	11058188	581209	2009 DEBT SERVICE INTERFUND TRANSFI	(707,736)	(371,892)	(371,892)				
110	11058188	581221	2021 DEBT SERVICE INTERFUND TRANSFI	-	(152,786)	(152,786)	(481,057)	(479,995)	(482,835)	(477,641)
110			Total HARBOR CRA TXFRS OUT	(707,736)	(524,678)	(524,678)	(481,057)	(479,995)	(482,835)	(477,641)
110			Net change in Fund Balance	(106,304)	106,120	36,545	73,881	(10,567)	8,212	185,673
			Fund Balance (deficit), Beginning	273,428	167,124	167,124	273,244	347,126	336,559	344,771
			Fund Balance (deficit), Ending	167,124	273,244	203,669	347,126	336,559	344,771	530,444

STAND ALONE					BUILDING FUND as per Part IV Florida Building Code					
FUND ORG		OBJ	PROJEC ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected TOTAL	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025
111	111300	322000	BUILDING PERMIT FEES	-	794,781	502,000	632,100	651,063	670,595	690,713
111	111300	329505	PLAN REVIEW FEE	-	1,200	900	1,200	1,212	1,224	1,236
111	111300	329506	CONTRACTOR'S REGISTRATION	-	1,751	1,756	1,700	1,717	1,734	1,752
111	111300	322200	DBPR FBC SURCHARGE	-	499	-	499	499	499	499
111	111300	322300	DBPR BCAIB SURCHARGE	-	1,109	-	1,109	1,109	1,109	1,109
01	01300	322000	BUILDING PERMIT FEES	614,461	-	-				
01	01300	322200	DBPR FBC ADMIN FEE	-	0	-				
01	01300	322300	DBPR BCAIB ADMIN FEE	-	-	-				
01	01300	329505	PLAN REVIEW FEE	450	-	-				
01	01300	329506	CONTRACTORS' REGISTRATION	1,806	-	-				
111	111300	361100	INTEREST EARNINGS	-	30	-	60	60	60	60
111 Total 111300 BUILDING FUND REVENUE				616,718	799,370	504,656	636,668	655,660	675,221	695,368
111	11152441	512000	REGULAR SALARIES	-	465,970	494,439	558,441	580,779	604,010	628,170
111	11152441	514000	OVERTIME PAY	-	5,743	2,779	8,009	8,330	8,663	9,009
111	11152441	521000	FICA TAXES	-	6,703	7,045	8,410	8,746	8,884	9,239
111	11152441	522000	RETIREMENT CONTRIBUTIONS	-	51,616	62,065	60,967	63,406	75,501	78,521
111	11152441	523000	LIFE/HEALTH INSURANCE	-	91,298	116,123	144,158	147,041	149,981	152,981
111	11152441	531000	PROFESSIONAL CONTRACTED SVCS	-	-	-	152,500	15,000	15,000	15,000
111	11152441	531003	LAND USE ATTORNEY	-	6,000	-	75,000	51,500	53,045	54,636
111	11152441	534000	CONTRACT SERVICES	-	8,940	-	14,527	15,108	15,712	16,341
111	11152441	540000	TRAVEL/PER DIEM	-	1,600	6,200	898	925	953	982
111	11152441	541025	IT COMMUNICATIONS	-	8,399	8,317	8,603	8,861	9,127	9,401
111	11152441	544025	IT RENTS & LEASES (I.E. COPIERS)	-	-	8,640	7,200	7,416	7,638	7,868
111	11152441	545000	RISK MANAGEMENT INSURANCE	-	23,042	18,434	19,102	19,866	20,661	21,487
111	11152441	546000	REPAIRS AND MAINTENANCE	-	910	125	4,343	4,343	4,343	4,343
111	11152441	546025	IT REPAIRS AND MAINTENANCE	-	-	-	1,792	1,846	1,901	1,958
111	11152441	547000	PRINTING & BINDING	-	-	1,600	-	1,600	1,600	1,600
111	11152441	549001	MERCHANT SERVICES	-	35,355	40,000	40,668	41,888	43,145	44,439

111	11152441	551000	OFFICE SUPPLIES	-	-	-	2,500	2,550	2,601	2,653
111	11152441	552000	OPERATING SUPPLIES	-	987	1,830	3,000	3,090	3,183	3,278
111	11152441	552025	OPS SOFTWARE & WORKSTATIONS	-	15,506	12,331	22,243	23,133	24,058	25,020
111	11152441	554000	SUBS, MEMBERSHIPS	-	5,477	3,745	5,000	5,150	5,305	5,464
111	11152441	555000	TRAINING	-	870	4,550	15,000	15,450	15,914	16,391
01	0152441	512000	REGULAR SALARIES	335,371	(0)	-				
01	0152441	514000	OVERTIME PAY	3,483	-	-				
01	0152441	521000	FICA TAXES	4,898	-	-				
01	0152441	522000	RETIREMENT CONTRIBUTIONS	40,694	-	-				
01	0152441	523000	LIFE/HEALTH INSURANCE	66,582	0	-				
01	0152441	547000	PRINTING AND BINDING	1,616	-	-				
01	0152441	552000	OPERATING SUPPLIES	604	-	-				
01	0152441	554000	BOOKS, SUBS, MEMBERSHIPS	1,435	-	-				
01	0152441	555000	TRAINING	1,256	-	-				
01	0152441	512000	COV19 REGULAR SALARIES	-	-	-				
01	0152441	523000	COV19 LIFE/HEALTH INSURANCE	-	-	-				
Total 11152441 BUILDING FUND				455,941	728,416	788,221	1,152,362	1,026,028	1,071,225	1,108,782
NET OPERATING (REV - EXP)				160,776	70,954	(283,565)	(515,694)	(370,368)	(396,004)	(413,414)
111	111300	381111	TXFR IN FROM GEN FUND	-	258,921	345,765	328,507			
111	11158188	581001	TXFR TO GEN FUND FOR INDIRECT COSTS	-	-	-				
111	11158188	581125	TRANSFER OUT TO CD TECH FUND	-	(79,478)	(50,200)	(63,210)	(65,106)	(67,059)	(69,071)
111			Total BUILDING FUND TXFRS OUT	-	179,443	295,565	265,297	(65,106)	(67,059)	(69,071)
111			Net change in Fund Balance	160,776	250,397	12,000	(250,397)	(435,474)	(463,063)	(482,485)
			Fund Balance (deficit), Beginning			-	250,397	(0)	(435,474)	(898,538)
			Fund Balance (deficit), Ending		250,397	12,000	(0)	(435,474)	(898,538)	(1,381,023)
				258,921						

STAND ALONE				HARBOR CRA 2009 REVENUE NOTE						
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected TOTAL	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025
209	209300	361100	INTEREST EARNINGS	403	440	440				
			Total 209300 HRBRA CRA DEBT SVC REV	403	440	440	-	-	-	-
209	20951729	571000	PRINCIPAL	442,981	3,986,827	3,986,826				
209	20951729	572000	INTEREST	127,903	92,468	92,468				
			Total 20951729 HRBR CRA NOTE DBT SE	570,884	4,079,294	4,079,294	-	-	-	-
209	209300	381209	CRA HRBR INTERFUND TRSFERS	707,736	4,393,315	4,393,315				
209	20958188	581221	TXFR OUT	-	(453,927)	(453,927)				
			Total Other Financing Sources (Uses)	707,736	3,939,388	3,939,388	-	-	-	-
			Net change in Fund Balance	137,255	(139,467)	(139,467)	-	-	-	-
			Fund Balance (deficit), Beginning	2,212	139,467	139,467	-	-	-	-
			Fund Balance (deficit), Ending	139,467	-	(0)	-	-	-	-

STAND ALONE				2013 GENERAL FUND REFUNDING NOTE							
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected TOTAL	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025	
213	213300	361100	INTEREST EARNINGS	1,148	558	-	100	100	100	100	
213			Total 213300 2013 REFID BOND REV	1,148	558	-	100	100	100	100	
213	21351729	571000	SUNTRUST PRINCIPAL	390,061	401,139	401,139	412,531	424,247	436,296	448,687	
213	21351729	572000	SUNTRUST INTEREST	166,766	154,908	154,908	142,713	130,172	117,275	104,012	
213			Total 21351729 213 BOND DEBT SERVIC	556,827	556,047	556,047	555,245	554,420	553,571	552,698	
213	213300	381213	INTERFUND TRANSFERS	574,637	556,047	555,913	555,245	554,420	553,571	552,698	
			Total Other Financing Sources (Uses)	574,637	556,047	555,913	555,245	554,420	553,571	552,698	
213			Net change in Fund Balance	18,959	558	(134)	100	100	100	100	
			Fund Balance (deficit), Beginning	73,798	92,757	93,315	93,315	93,415	93,515	93,615	
			Fund Balance (deficit), Ending	92,757	93,315	93,181	93,415	93,515	93,615	93,715	

STAND ALONE				TOWN CENTER CRA 2014 REFUNDING NOTE							
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected TOTAL	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025	
214	214300	361100	INTEREST EARNINGS	657	646	-	100	100	100	100	
214			Total 214300 CRA TC DEBT SER REVENUE	657	646	-	100	100	100	100	
214	21451729	571000	PRINCIPAL	398,937	412,740	412,740	427,021	441,795	457,081	472,896	
214	21451729	572000	INTEREST	332,002	317,980	318,472	304,397	289,836	274,771	259,184	
214			Total 21451729 CRA TC DBT SER	730,939	730,720	731,212	731,418	731,631	731,852	732,080	
214	214300	381214	CRA INTERFUND TRANSFER	973,001	731,265	731,281	731,418	731,631	731,852	732,080	
			Total Other Financing Sources (Uses)	973,001	731,265	731,281	731,418	731,631	731,852	732,080	
214			Net change in Fund Balance	242,718	1,191	69	100	100	100	100	
			Fund Balance (deficit), Beginning	1,675	244,394	245,585	245,585	245,685	245,785	245,885	
			Fund Balance (deficit), Ending	244,393	245,585	245,654	245,685	245,785	245,885	245,985	

STAND ALONE		BUY THE BEACH 10YR NOTE								
FUND ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	FY 2020 ACTUALS	2021 Projected TOTAL	FY 2021 Budget	FY2022	FY 2023	FY 2024	FY 2025
221	221300	361221	BANK INTEREST 2021 DEBT	-	41	-	-	-	-	-
221			Total 221300 BEACH DEBT SER REVENU	-	41	-	-	-	-	-
221	22151729	571000	PRINCIPAL	-	393,000	393,000	1,200,000	1,208,000	1,232,000	1,236,000
221	22151729	572000	INTEREST	-	35,188	35,188	102,077	88,404	74,514	60,482
221	22151729	573001	COST OF ISSUANCE	-	75,113	78,781	-	-	-	-
221			Total 22151729 BEACH DBT SER	-	503,301	506,969	1,302,077	1,296,404	1,306,514	1,296,482
221	221300	381221	TXFR IN FR 221	-	1,103,919	1,098,382	1,302,077	1,296,404	1,306,514	1,296,482
221	221300	384000	BOND/LOAN PROCEEDS REVENUE	-	2,819,000	2,819,000	-	-	-	-
221	221300	385000	PROCEEDS FROM REFUNDING BONDS	-	7,086,000	7,086,000	-	-	-	-
221	22158188	581000	TRANSFER OUT	-	(3,682,536)	(3,682,536)	-	-	-	-
221	22158188	581129	TXFR OUT TO 129 FUND	-	(2,799,809)	(2,799,808)	-	-	-	-
221	22158188	581209	TXFR TO 209	-	(4,021,423)	(4,021,423)	-	-	-	-
221			Total Other Financing Sources (Uses)	-	505,151	499,615	1,302,077	1,296,404	1,306,514	1,296,482
221			Net change in Fund Balance	-	1,891	(7,354)	-	-	-	-
			Fund Balance (deficit), Beginning	-	-	-	1,891	1,891	1,891	1,891
			Fund Balance (deficit), Ending	-	1,891	(7,354)	1,891	1,891	1,891	1,891

CITY OF DESTIN 5-YEAR CAPITAL IMPROVEMENT PLAN

COUNCIL/ MGMT OBJECTIVE			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
PRIORITY	Citizen/Council Directed							
1.2	EN615	Cross-Town Connector	\$ 2,700,000	\$ -	\$ 1,650,000	\$ 1,650,000	\$ -	\$ 6,000,000
1.3, 2.2	CM001	Beach Acquisition	6,585,000	-	-	-	11,346,132	17,931,132
1.6	EVENT	Multi-Use Convention/Sports/Comm Ctr	75,000	-	-	-	-	75,000
1.4, 2.3	UNDER	Undergrounding	250,000	780,000	375,000	-	-	1,405,000
1.8	TR621	Transit Trolley	25,000	-	-	-	-	25,000
1.9	MARINA	City Marina	75,000	-	-	-	-	75,000
1.7	ANNEX	Annexation Study	10,000	-	-	-	-	10,000
	Renewal & Replacement							
3.2	RR051	General Government	195,000	22,500	51,500	28,500	142,500	440,000
3.2	RR052	Public Safety	217,044	259,544	132,544	128,044	239,500	976,678
3.2	RR053	Physical Environment (Stormwater, Cemetery)	26,307	26,307	26,307	26,307	26,307	131,533
1.10, 3.2, 3.7	RR054	Roads, Sidewalks, Street Lighting (Gas Tax 1)	1,018,000	1,011,667	1,031,667	1,011,667	1,011,667	5,084,667
3.2	RR057	Parks and Recreation	602,751	331,512	537,512	329,512	362,512	2,163,799
3.2	RRVEH	Vehicles	463,427	-	-	-	-	463,427
	Growth Necessitated & Comp Plan							
	LB002	Library Impact Fee Projects	24,000	10,000	120,000	-	-	154,000
4.10	NORG1	Norriego Point Road	350,000	-	-	-	-	350,000
	RC004	Park Impact Fee Projects	-	-	-	-	-	-
4.14	SW54	Stormwater Improvements	60,000	60,000	-	-	-	120,000
1.5, 4.8	TR618	Zerbe-Calhoun Pedestrian Pathway	-	-	-	-	-	-
1.10	TR619	Sibert-Zerbe Parking Lot Consolidation	150,000	-	-	-	-	150,000
3.9	TR620	ADA Transition - Pedestrian Facilities	142,000	-	-	-	-	142,000
1.10	TR622	General Parking Improvements (FY22 kiosk)	30,000	75,000	100,000	-	-	205,000
	Other Capital Projects							
	CE001	Code Compliance Vessel	41,000	-	-	-	-	41,000
3.3, 4.7	CRH63	Captain Royal Melvin Heritage Park and Plaza (R	706,530	-	-	-	-	706,530
3.5	CRH64	Harbor CRA Wayfinding Plan Signage	-	150,000	-	-	-	150,000
4.2	CRH65	Harbor Capacity Study	-	-	-	-	-	-
4.15	CRT17	Town Center CRA Easement Trail/Linear Park	-	270,000	50,000	1,000,000	-	1,320,000
3.5	CRT64	Town Center CRA Wayfinding Plan Signage	-	100,000	-	-	-	100,000
3.5	TR64	General Wayfinding Plan Signage	100,000	-	-	-	-	100,000
3.2	IT002	CD Tech Fund Hardware/Software Replacement	75,000	225,000	-	-	-	300,000
	IT003	Other Hardware/Software Replacements	50,000	-	-	100,000	-	150,000

	LB001	Library Tablet Station & Biblioteca RFID and Mo	57,904	-	-	-	-	57,904
	NPDES	National Pollutant Discharge Elimination System	32,500	32,500	32,500	32,500	32,500	162,500
	PW015	Vehicle WashDown Station	-	-	-	-	-	-
	RC124	Morgan's Children's Park Playground Structure	51,745	-	-	-	-	51,745
	RC125	Buck Destin Restrooms	135,000	-	-	-	-	135,000
4.16	RC127	Pickleball Court	400,000	-	-	-	-	400,000
	RC128	Morgan's Bathrooms/Storage/Fieldhouse	250,000	-	-	-	-	250,000
	RC129	World's Luckiest Fishing Pond at X-Town Park	-	-	-	-	-	-
	RC130	Cultural Facilities Grant Bldg Improvements	-	-	-	-	-	-
3.3, 4.11	RC216	Clement Taylor Park Renovations	764,918	-	-	-	-	764,918
	SW55	Mobile Pumps and Hoses (Flood Prevention)	-	-	-	-	-	-
	ARP	Infrastructure Project TBD	790,000	790,000	-	-	-	1,580,000
	TRSAF	Intersection Safety	100,000	-	-	-	-	100,000
Total Projects			\$ 16,553,126	\$ 4,144,030	\$ 4,107,030	\$ 4,306,530	\$ 13,161,117	\$ 42,271,832

Funding Sources			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
TC CRA	10258500	TOWN CENTER CRA	\$ -	\$ 370,000	\$ 50,000	\$ 1,000,000	\$ -	\$ 1,420,000
Harbor CRA	11058500	HARBOR CRA	-	150,000	150,000	-	-	300,000
Parking Fund	12254500	PARKING FUND	126,000	95,667	120,667	20,667	20,667	383,667
Tech Fund	12552329	TECHNOLOGY FUND	-	-	-	-	-	-
Oka 1/2 Penny	12953831	OKA 1/2 STORMWATER	-	-	-	-	-	-
Oka 1/2 Penny	12953931	OKA 1/2 UNDERGROUNDING	250,000	780,000	225,000	-	-	1,255,000
Oka 1/2 Penny	12957231	OKA 1/2 BEACH ACQ	2,699,850	-	-	-	4,651,914	7,351,764
Gas Taxes	30054131	GAS TAX#1 RR ROADS	440,000	509,000	509,000	509,000	509,000	2,476,000
Half Cent	30058585	RR GENERAL	1,986,529	1,121,863	1,249,863	994,363	1,252,819	6,605,437
Grant	30553833	FL DEM STRMWTR GRANT	-	-	-	-	-	-
Grant	30554133	FDOT TRIP GRANT	2,700,000	-	-	-	-	2,700,000
Grant	30554137	OKA BOCC X-TOWN GRANT	-	-	1,650,000	1,650,000	-	3,300,000
Grant	30557133	LIBRARY/MUSEUM GRANTS	57,904	-	-	-	-	57,904
Grant	30557233	RESTORE PARK GRANT	1,286,448	-	-	-	-	1,286,448
Grant	30557237	TDC BEACH ACQ GRANT	3,885,150	-	-	-	6,694,218	10,579,368
General Fund	30558500	GENERAL FUND	1,205,700	225,000	-	100,000	-	1,530,700
Impact Fees	31552000	POLICE IMPACT FEES	11,300	-	-	-	-	11,300
Impact Fees	31553732	NPEB IMPACT FEES	36,500	32,500	32,500	32,500	32,500	166,500
Grant	31553833	STORMWATER	60,000	60,000	-	-	-	120,000
Gas Taxes	31554031	GAS TAX#2 COMP PLAN	150,000	-	-	-	-	150,000
Impact Fees	31554032	MULTI-MODAL IMPACT FEES	142,000	-	-	-	-	142,000

Impact Fees	31554132	ROAD IMPACT FEES	350,000	-	-	-	-	350,000
Impact Fees	31557132	LIBRARY IMPACT FEES	24,000	10,000	120,000	-	-	154,000
Impact Fees	31557232	PARK IMPACT FEES	325,000	-	-	-	-	325,000
Grant	31557236	MORGANS KID PARK GRANT	26,745	-	-	-	-	26,745
Grant	30553937	AMERICAN RESCUE PLAN	790,000	790,000	-	-	-	1,580,000
Total Sources			\$ 16,553,126	\$ 4,144,030	\$ 4,107,030	\$ 4,306,530	\$ 13,161,117	\$ 42,271,832

*30558500 GF CIP PROJECTS includes General Fund excess cash balances

CAPITAL IMPROVEMENT PROJECT REQUEST

EN615

Citizen/Council Directed Projects: Cross-Town Connector

Project Manager: Community Development Director

Council Objective: Complete Two-Lane Crosstown Connector

Purpose and Justification: Since 2004, the city has worked on an alternative to highway 98 for citizens to access city amenities within Destin. Atkins North America has been re-engaged to update the project design and engineering to a two-lane section with multi-use trails. Revised design and engineering is anticipated to be completed in FY2024 after acquisition of right-of-way. The Florida Department of Transportation (FDOT) has budgeted financial support for right-of-way purchases. The City anticipates support from Okaloosa County for construction. As awards are obligated, the funding is captured in our 5-year capital budget.

	Capital Expenditure Overview					
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		2,700,000	0	1,650,000	1,650,000	0
	TOTAL	\$ 2,700,000	\$ -	\$ 1,650,000	\$ 1,650,000	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project: Yes. Budget review annually.

If yes, what was/is the Project's initiation Date: 2004

Operations & Maintenance (O & M) impact(s): This road extension will need to be restriped approximately every 7 years (\$3000) and will need to be resurfaced approximately every 15 years (\$200,000). **Median maintenance estimated at**

Impact on Level of Service: Increased level of service with improved vehicle, bicycle and pedestrian access to west Destin.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$405,000
561000 Land Acquisition	\$2,295,000
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$2,700,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	\$2,700,000
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$2,700,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	\$1,000
RR Fund	\$13,762
Debt Service	
TOTAL	\$14,762

of Additional FTEs

-



CAPITAL IMPROVEMENT PROJECT REQUEST

CM001

Citizen/Council Directed Projects: Beach Acquisition

Project Manager: Deputy City Manager

Council Objective: Strategic Objective #1

Purpose and Justification: Acquisition of beachfront properties to improve access for citizens is the #1 council objective in the FY20-25 Strategic plan. The initial outlay of general fund and okaloosa 1/2 penny local discretionary surtax will be replaced with a debt instrument to match the timing of cash flows in from the primary funding source (Okaloosa 1/2 penny) which are scheduled to be collected over the 10-year period ending December 31, 2028.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		6,585,000	0	0	0	11,346,132
TOTAL		\$ 6,585,000	\$ -	\$ -	\$ -	\$ 11,346,132

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project: Yes - annual budget review

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): There are existing parking spaces and beach walkways near the three parcels scheduled for purchase in FY2021. Increases to O&M will be calculated if the City chooses to expand the existing facilities.

Impact on Level of Service: To increase beach accessible to our citizens

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$685,000
561000 Land Acquisition	\$5,200,000
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$700,000
Other(s) (please list)	
TOTAL	\$6,585,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	\$2,699,850
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	\$3,885,150
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$6,585,000

Annual Operating Costs	
Personnel	\$69,888
Contractual	\$6,000
Operating Expenses	\$2,000
RR Fund	\$3,000
Debt Service	
TOTAL	\$80,888
# of Additional FTEs	1.50



CAPITAL IMPROVEMENT PROJECT REQUEST

Citizen/Council Directed Projects: Event Center

Project Manager: Community Development Director

EVENT

Council Objective: Research viability of Multi-use Convention / sports / Community Center**Purpose and Justification:** Perform Phase I feasibility study.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		75,000	-	-	-	-
	TOTAL	\$ 75,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project: Yes. Budget review annually.

If yes, what was/is the Project's initiation Date: ???

Operations & Maintenance (O & M) impact(s): Explain future operating costs here**Impact on Level of Service:** Describe here

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$75,000
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$75,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$75,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$75,000

Annual Operating Costs	
Personnel	
Contractual	\$0
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	tbd

CAPITAL IMPROVEMENT PROJECT REQUESTCitizen/Council Directed Projects: **Undergrounding**

Project Manager: Deputy City Manager

UNDER

Council Objective: Strategic Goals 2026 1. Financially sound City providing Service Excellence, 4. Enhanced quality of life and safety for families, 6. Effective, Efficient, and Aesthetically-Pleasing Infrastructure Management in Progress FY21-25: 1.4

Purpose and Justification: The City is exploring full cost of undergrounding utilities to improve resiliency (reduce storm damage) and to beautify the city by removing overhead electric, telephone, and cable lines. Council has assigned 10% of the Okaloosa 1/2 penny local discretionary surtax towards this endeavor. Utility franchise fees and debt will round out the primary sources of long-term funding.

Capital Expenditure Overview						
	FY22	FY23	FY24	FY25	FY26	
Estimated Project Costs	250,000	780,000	375,000	-	-	
TOTAL	\$ 250,000	\$ 780,000	\$ 375,000	\$ -	\$ -	

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project: Yes. Budget to be reviewed and updated annually.

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): City revenue from electric franchise fees may increase to offset cost of debt for design, permitting, and construction. Upon completion, these improvements should lower the frequency of outages but may increase the cost of certain periodic repairs. O&M cost estimates will be prepared before construction begins.

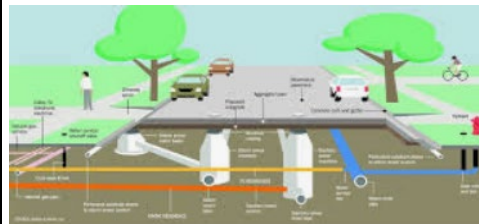
Impact on Level of Service: This project will increase current level of service.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$250,000
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$250,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	\$250,000
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$250,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0

of Additional FTEs

-



CAPITAL IMPROVEMENT PROJECT REQUEST

Citizen/Council Directed Projects: Transit Trolley

Project Manager: City Manager

TR621

Council Objective:**Purpose and Justification:**

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		25,000	0	0	0	0
	TOTAL	\$ 25,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project: Yes. Budget review annually.

If yes, what was/is the Project's initiation Date: ????

Operations & Maintenance (O & M) impact(s):**Impact on Level of Service:** Increased level of service

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	
Other(s) (please list)	\$25,000
TOTAL	\$25,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$25,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$25,000

Annual Operating Costs	
Personnel	
Contractual	tbd
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	tbd

CAPITAL IMPROVEMENT PROJECT REQUESTCitizen/Council Directed Projects: **MARINA**

Project Manager: Community Development Director

MARINA**Council Objective: City Marina****Purpose and Justification:** Perform Phase I feasibility study.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		75,000				
	TOTAL	\$ 75,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project: Yes. Budget review annually.

If yes, what was/is the Project's initiation Date: ???

Operations & Maintenance (O & M) impact(s):**Impact on Level of Service:**

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$75,000
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$75,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$75,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$75,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0

of Additional FTEs

tbd

CAPITAL IMPROVEMENT PROJECT REQUEST
Renewal & Replacement: General Government Facilities
 Project Manager: Public Works Director

RR051

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, Management in Progress FY21-25: 3.2 Plan for Renewal and Replacement of City Facilities and Infrastructure

Purpose and Justification: Facilities, infrastructure, technology and major equipment are the physical foundation for providing services to our constituents. A properly prepared capital improvement plan is essential to the future financial health of our organization and continued delivery of services to citizens and businesses. This project tracks and implements renewal and replacement of major components of government facilities that are not classified elsewhere. These capital assets include City Hall and the Maintenance Facility. The City should fund this account annually to fund periodic replacement of major components of these buildings such as the roof, HVAC, and other interior and exterior components.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		195,000	22,500	51,500	28,500	142,500
	TOTAL	\$ 195,000	\$ 22,500	\$ 51,500	\$ 28,500	\$ 142,500

Status:

Comprehensive Plan Policy: 9-1.1.1: Commit Necessary Resources for Capital Improvements

Is this a Multi-Year Project: Yes - permanent annual

If yes, what was/is the Project's initiation Date: FY20

Operations & Maintenance (O & M) impact(s): A proper maintenance schedule will maintain the life expectancy of these assets, but components will still need replacing or upgrading at their end of life.

Impact on Level of Service: To maintain current level of service

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$195,000
Other(s) (please list)	
TOTAL	\$195,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	\$195,000
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$195,000



CAPITAL IMPROVEMENT PROJECT REQUEST

RR052

Renewal & Replacement: Public Safety Facilities

Project Manager: Public Works Director

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, Management in Progress FY21-25: 3.2 Plan for Renewal and Replacement of City Facilities and Infrastructure

Purpose and Justification: Facilities, infrastructure, technology and major equipment are the physical foundation for providing services to our constituents. A properly prepared capital improvement plan is essential to the future financial health of our organization and continued delivery of services to our citizens and businesses. This is the project account to track renewal and replacement of major components of government facilities related to public safety to include the City Hall Annex and the Emergency Operations Center, and the Sheriff's Sub Station. The City should fund this account annually to fund periodic replacement of major components of these buildings such as the roof, HVAC, and other interior and exterior

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		217,044	259,544	132,544	128,044	239,500
	TOTAL	\$ 217,044	\$ 259,544	\$ 132,544	\$ 128,044	\$ 239,500

Status:

Comprehensive Plan Policy: 9-1.1.1: Commit Necessary Resources for Capital Improvements

Is this a Multi-Year Project: Yes - permanent annual

If yes, what was/is the Project's initiation Date: FY20

Operations & Maintenance (O & M) impact(s): A proper maintenance schedule will maintain the life expectancy of these assets, but components will still need replacing or upgrading at their end of life.

Impact on Level of Service: To maintain current level of service

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$217,044
Other(s) (please list)	
TOTAL	\$217,044
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	\$217,044
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$217,044



CAPITAL IMPROVEMENT PROJECT REQUEST
Renewal & Replacement: Physical Environment Facilities
 Project Manager: Public Works Director

RR053

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, 4. A Green and Sustainable Environment, Management in Progress FY21-25: 3.2 Plan for Renewal and Replacement of City Facilities and Infrastructure
Purpose and Justification: Facilities, infrastructure, technology and major equipment are the physical foundation for providing services to constituents. A properly prepared capital improvement plan is essential to the future financial health of our organization and continued delivery of services to our citizens and businesses. This is the project account to track renewal and replacement of major components of government facilities related to physical environment, which by common practice in most states, includes Cemetery and Stormwater facilities. The City should fund this account annually to fund periodic replacement of major components of these facilities, including replacement of major pumps, flap valves, sluice gates, cemetery

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		26,307	26,307	26,307	26,307	26,307
	TOTAL	\$ 26,307	\$ 26,307	\$ 26,307	\$ 26,307	\$ 26,307

Status:

Comprehensive Plan Policy: 6-1.2.3: Protect Water Quality within Destin Harbor
 Is this a Multi-Year Project: Yes - permanent annual
 If yes, what was/is the Project's initiation Date: FY20

Operations & Maintenance (O & M) impact(s): A proper maintenance schedule will maintain the life expectancy of these assets, but components will still need replacing or upgrading at their end of life.

Impact on Level of Service: To maintain current level of service

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$26,307
Other(s) (please list)	
TOTAL	\$26,307
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	\$26,307
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$26,307



CAPITAL IMPROVEMENT PROJECT REQUEST

RR054

Renewal & Replacement: Transportation Facilities

Project Manager: Public Works Director

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, Management in Progress FY21-25: 3.2 Plan for Renewal and Replacement of City Facilities and Infrastructure

Purpose and Justification: Facilities, infrastructure, technology and major equipment are the physical foundation for providing services to our constituents. A properly prepared capital improvement plan is essential to the future financial health of our organization and continued delivery of services to our citizens and businesses. This is the project account to track renewal and replacement of city's critical transportation infrastructure to include roads, sidewalks and streetlights. This is to include milling, resurfacing and restriping roads, replacing ADA sidewalk panels and damaged sidewalk as part of a planned program, and replacements of streetlights as per current plans (LED; design). This account is funded annually from a local

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		1,018,000	1,011,667	1,031,667	1,011,667	1,011,667
	TOTAL	\$ 1,018,000	\$ 1,011,667	\$ 1,031,667	\$ 1,011,667	\$ 1,011,667

Status:

Comprehensive Plan Policy: 9-1.1.1: Commit necessary resources for Capital Improvements

Is this a Multi-Year Project: Yes - permanent annual

If yes, what was/is the Project's initiation Date: FY20

Operations & Maintenance (O & M) impact(s): A proper maintenance schedule will maintain the life expectancy of these assets, but components will still need replacing or upgrading at their end of life.

Impact on Level of Service: To maintain current level of service

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$1,018,000
Other(s) (please list)	
TOTAL	\$1,018,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	\$96,000
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	\$440,000
30058585 RR GENERAL	\$482,000
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$1,018,000



CAPITAL IMPROVEMENT PROJECT REQUEST

RR057

Renewal & Replacement: Park & Rec Facilities

Project Manager: Public Works Director

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, Management in Progress FY21-25: 3.2 Plan for Renewal and Replacement of City Facilities and Infrastructure

Purpose and Justification: Facilities, infrastructure, technology and major equipment are the physical foundation for providing services to our constituents. A properly prepared capital improvement plan is essential to the future financial health of our organization and continued delivery of services to our citizens and businesses. This is the project account to track renewal and replacement of major components of facilities related to parks and recreation to include the Harbor Walk, Library, Community Center, Buck Destin Park, Morgan's Sports Complex, Destin Little League, Joes's Bayou, Mattie Kelly, June White Decker, Leonard Destin, Clement Taylor, and parking lots to access all of these facilities. The City should fund this account annually to fund periodic replacement of major components of these facilities such as roof, siding, windows and doors, HVAC pavement, play structures, sod and other interior and exterior components.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		602,751	331,512	537,512	329,512	362,512
TOTAL		\$ 602,751	\$ 331,512	\$ 537,512	\$ 329,512	\$ 362,512

Status:

Comprehensive Plan Policy: 9-1.1.1: Commit necessary resources for Capital Improvements & Library 4-6.1.1: Provide Programs & Services

Is this a Multi-Year Project: Yes - permanent annual

If yes, what was/is the Project's initiation Date: FY20

Operations & Maintenance (O & M) impact(s): A proper maintenance schedule will maintain the life expectancy of these assets, but components will still need replacing or upgrading at their end of life.

Impact on Level of Service: To maintain current level of service

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig)	
565000 Permitting & Construction	\$602,751
Other(s) (please list)	
TOTAL	\$602,751
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	\$602,751
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$602,751



CAPITAL IMPROVEMENT PROJECT REQUEST**Renewal & Replacement: General Government Vehicles**

Project Manager: Public Works Director

RRVEH

Council Objective: Strategic Goal 2026: Financially sound City providing Service Excellence. Management in Progress FY21-25:
3.2 Plan for Renewal and Replacement of City Facilities and Infrastructure

Purpose and Justification: Vehicles and motorized equipment are critical components required to provide service to our citizens and visitors. A properly prepared capital improvement plan is essential to the future financial health of our organization as is the continued delivery of services to citizens and businesses. This is the project account to track renewal and replacement of the City's fleet as it ages, becomes obsolete, unsafe, or when cumulative repair costs become higher than the vehicle's value. Capital Items for FY22 include: a dump truck, a backhoe, a mini-tractor, and replacement of aging pickup trucks.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		463,427	-	-	-	-
	TOTAL	\$ 463,427	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 9-1.1.1: Commit necessary resources for Capital Improvements

Is this a Multi-Year Project: Yes - permanent annual

If yes, what was/is the Project's initiation Date: NA

Operations & Maintenance (O & M) impact(s): A proper maintenance schedule will maintain the life expectancy of these assets, but components will still need replacing or upgrading at their end of their useful life.

Impact on Level of Service: To maintain current level of service

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	\$463,427
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$463,427
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	\$463,427
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$463,427



CAPITAL IMPROVEMENT PROJECT REQUEST
Growth/Comp Plan Projects: Library Impact Fee Projects
 Project Manager: Public Works Director

LB002

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, 4. Enhanced quality of life and safety for families

Purpose and Justification: A variety of growth-necessitated upgrade projects to expand/improve park and recreation services to the community. The FY2021 project list includes the replacement of sound panels in the study rooms and ADA front door modifications.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		24,000	10,000	120,000		
	TOTAL	\$ 24,000	\$ 10,000	\$ 120,000	\$ -	\$ -

Status:

Comprehensive Plan Policy: 4-6.1.3

Is this a Multi-Year Project: Yes. To be reviewed and budgeted annually.

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): No significant additional maintenance costs are anticipated above and beyond current budget.

Impact on Level of Service: Increase useability and accessibility of library services to our growing population.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$3,600
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$20,400
Other(s) (please list)	
TOTAL	\$24,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	\$24,000
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$24,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0

of Additional FTEs



CAPITAL IMPROVEMENT PROJECT REQUEST**NORG1****Growth/Comp Plan Projects: Norriego Point Road**

Project Manager: City Engineer

Council Objective: Public beachfront acquisition initiative.

Purpose and Justification: In advance of the construction of the amenities associated with the Norriego Phase III (recreation component) project, a construction road must be placed to connect the existing asphalt parking area to the location where the bathroom facilities are to be erected. Upon completion of the bathrooms, the base material used for this construction road may be removed and stockpiled for later use or immediately used as a base material for the permanent asphalt roadway.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		350,000				
	TOTAL	\$ 350,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 7-1.2.9

Is this a Multi-Year Project: No.

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): This is a temporary facility and will not need maintenance beyond the project.

Impact on Level of Service: To increase current level of service

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$52,500
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$297,500
Other(s) (please list)	
TOTAL	\$350,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	\$350,000
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$350,000

Annual Operating Costs	
Personnel	
Contractual	\$0
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0

of Additional FTEs

-

**Norriego Point draft plans**

CAPITAL IMPROVEMENT PROJECT REQUEST

RC004

Growth/Comp Plan Projects: Park Impact Fee Projects

Project Manager: Public Works Director

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, 4. Enhanced quality of life and safety for families

Purpose and Justification: Not funded in FY22

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		-	-			
	TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 7-1.1.3

Is this a Multi-Year Project: Yes. To be reviewed and budgeted annually.

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): No significant additional maintenance costs are anticipated above and beyond current budget.

Impact on Level of Service: Increase park-related services to our growing population.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$0
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	\$0
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$0

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0

of Additional FTEs



CAPITAL IMPROVEMENT PROJECT REQUEST

SW54

Growth/Comp Plan Projects: Stormwater Projects

Project Manager: Public Works Director

Council Objective: Strategic Goals 2026: Financially sound City providing Service Excellence, 2. A green and sustainable environment

Purpose and Justification: The City of Destin received a grant from the Florida Department of Environmental Protection several years ago to fund the maintenance of five stormwater treatment units that service the Harbor and Joe's Bayou. Funding will be utilized to clean these units periodically and to perform routine maintenance.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		60,000	60,000			
	TOTAL	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 6-1.2.1, 4-4.1.1, 4-4.2.3, and 9-1.1.6.2

Is this a Multi-Year Project: Yes - annual budget review

If yes, what was/is the Project's initiation Date: FY07

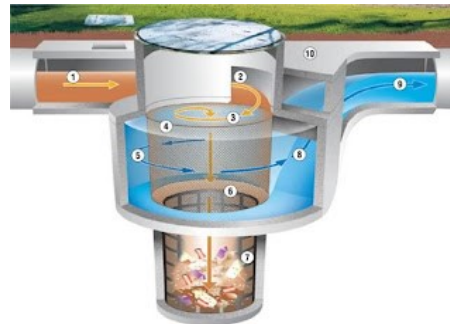
Operations & Maintenance (O & M) impact(s): No significant additional maintenance costs are anticipated above and beyond current budget. \$50,000 investment/life expectancy of 15 years = \$1000/year recommended allocation to RR053 Physical Environment facilities for future replacement of the water quality device.

Impact on Level of Service: To improve current level of service by decreasing/preventing water damage within our community.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$60,000
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$60,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	\$60,000
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$60,000

Annual Operating Costs	
Personnel	\$0
Contractual	\$25,000
Operating Expenses	\$0
RR Fund	\$0
Debt Service	\$0
TOTAL	\$25,000

of Additional FTEs



Stormwater Treatment Unit (x5)

CAPITAL IMPROVEMENT PROJECT REQUEST
Growth/Comp Plan Projects: Zerbe-Calhoun Pedestrian Pathway Phase II
 Project Manager: Community Development Director

TR618

Council Objective: Zerbe Street / Calhoun Ave Phase II Design pedestrian pathway under Marler Bridge.

Purpose and Justification: The area of Calhoun Avenue from Clement Taylor Park to US 98 is identified in the Pathways Master Plan. Phase I of the project was completed during FY21. Phase II of the project incorporates designing and constructing a walkway under Marler Bridge to the Harbor Boardwalk. **Funding and sources will be reviewed again when engineering design is completed.**

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		-				
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 2-1.3.1 and 1-1.1.2c

Is this a Multi-Year Project: No.

If yes, what was/is the Project's initiation Date: August 2016

Operations & Maintenance (O & M) impact(s): Upon completion, these improvements will generate an additional maintenance requirements for landscaping, street furniture and street cleaning. An additional manpower impact estimated to be 100 hours per year for routine maintenance @ \$5,000 per year.

Impact on Level of Service: This project will increase current level of service.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$0
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$0
Other(s) (please list)	
TOTAL	\$0
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$0

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0

of Additional FTEs



CAPITAL IMPROVEMENT PROJECT REQUEST
Growth/Comp Plan Projects: Sibert-Zerbe Parking Lot Consolidation
 Project Manager: Public Works Director

TR619

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, Council Objectives: 1.10 Improve parking, explore options (i.e., garage, surface, etc.)

Purpose and Justification: Funding for this project will be used to consolidate three parking areas on Sibert Avenue north of the Zerbe Street intersection. Improvements will include lot consolidation, additional lighting, additional signage, etc.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		150,000				
	TOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 7-1.1.4

Is this a Multi-Year Project: No

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): No significant additional maintenance costs are anticipated above and beyond current budget. Funding for long-term maintenance will be generated by parking fees. Parking fees of \$5/24 hours could increase General Fund revenues up to \$5000 per year.

Impact on Level of Service: To increase affordable public parking near Community Center and Harbor Walk and to provide for add

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$22,500
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sign)	
565000 Permitting & Construction	\$127,500
Other(s) (please list)	
TOTAL	\$150,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	\$150,000
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$150,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	\$1,000
RR Fund	\$3,000
Debt Service	
TOTAL	\$4,000
# of Additional FTEs	



CAPITAL IMPROVEMENT PROJECT REQUEST
Growth/Comp Plan Projects: ADA Transition - Pedestrian Facilities
 Project Manager: Public Works Director

TR620

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, 3. Improve mobility and connectivity, 6. Effective, efficient, and aesthetically pleasing infrastructure

Purpose and Justification: Based on a 2009 requirement; in order to obtain Federal Funding, the City must first have a plan at the local level. Section 101.2 of the Florida Accessibility Code for Building Construction addresses the effect of the Code on removal of barriers in existing buildings. Federal law and regulations mandate "Barrier Removal," Florida law and the Florida Accessibility Code do not. The Florida Accessibility Code is invoked for "Barrier Removal" only when alterations are made to a facility to comply with the federal mandate either voluntarily or as directed by a federal enforcement action (28 C.F.R. 36 Subpart E). The effect of the Florida Accessibility Code is to apply Florida accessibility criteria to barrier removal measures

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		142,000	-			
	TOTAL	\$ 142,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: Multi Modal Strategy

Is this a Multi-Year Project: Yes

If yes, what was/is the Project's initiation Date: FY20

Operations & Maintenance (O & M) impact(s): No significant additional maintenance costs are anticipated above and beyond current budget. This budget item is for the development of an implementation Plan.

Impact on Level of Service: Increases and improves accessibility to city-wide walkways, sidewalks, trails and other access areas

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$142,000
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$142,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	\$142,000
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$142,000

Annual Operating Costs	
Personnel	
Contractual	\$0
Operating Expenses	\$0
RR Fund	\$0
Debt Service	\$0
TOTAL	\$0

of Additional FTEs



CAPITAL IMPROVEMENT PROJECT REQUEST
Growth/Comp Plan Projects: General Parking Improvements
 Project Manager: Public Works Director

TR622

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, 3. Improve mobility and connectivity, 6. Effective, efficient, and aesthetically pleasing infrastructure

Purpose and Justification: Parking improvements will be funded from the parking fund. FY2022 staff will research installing a parking fee kiosk at parking lots in West Destin. Futures years will include repaving, restriping, and potentially other projects to reduce parking issues throughout the City.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		30,000	75,000	100,000		
	TOTAL	\$ 30,000	\$ 75,000	\$ 100,000	\$ -	\$ -

Status:

Comprehensive Plan Policy: Multi Modal Strategy

Is this a Multi-Year Project: Yes

If yes, what was/is the Project's initiation Date: FY20

Operations & Maintenance (O & M) impact(s): No significant additional maintenance costs are anticipated above and beyond current budget.

Impact on Level of Service: Increases and improves accessibility to city-wide walkways, sidewalks, trails and other access areas

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	\$30,000
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$30,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	\$30,000
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	\$30,000
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$60,000

Annual Operating Costs	
Personnel	\$0
Contractual	\$0
Operating Expenses	\$3,000
RR Fund	\$12,000
Debt Service	
TOTAL	\$15,000

of Additional FTEs



CAPITAL IMPROVEMENT PROJECT REQUEST

CE001

Renewal & Replacement: Code Compliance Vessel

Project Manager: Code Compliance Director

Council Objective: Strategic Goals 2026: Financially sound City providing Service Excellence, Management Objectives FY21/22: 2.4 Develop and implement processes for consistent Livery Vessel Regulation

Purpose and Justification: This vessel will be used by the Code Compliance Department to manage boat and personal watercraft use. This vessel will also be used to collect water samples from the Destin Harbor, Choctawhatchee Bay, and Gulf of Mexico.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		41,000	-	-	-	-
	TOTAL	\$ 41,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 9-1.1.1: Commit necessary resources for Capital Improvements

Is this a Multi-Year Project: No

If yes, what was/is the Project's initiation Date: NA

Operations & Maintenance (O & M) impact(s): A proper maintenance schedule will maintain the life expectancy of these assets, but components will still need replacing or upgrading at their end of life.

Impact on Level of Service: To maintain current level of service

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	\$41,000
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$41,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$25,700
31552000 POLICE IMPACT FEES	\$11,300
31553732 NPEB IMPACT FEES	\$4,000
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$41,000

Annual Operating Costs	
Personnel	
Contractual	\$0
Operating Expenses	\$1,500
RR Fund	\$4,100
Debt Service	
TOTAL	\$5,600

of Additional FTEs



CAPITAL IMPROVEMENT PROJECT REQUEST

CRH63

Other Capital Projects: Captain Royal Melvin Heritage Park and Plaza

Project Manager: Director of Parks and Recreation

Council Objective: Strategic Goals 2026 1. Financially sound City providing Service Excellence, 4. Enhanced quality of life and safety for families, Management in Progress FY21-25: 3.3 Monitor RESTORE grants, Major Projects FY21-25: 4.7 Construct Capt. Royal Melvin Heritage Park and Plaza

Purpose and Justification: This project is funded by a RESTORE grant, which is Deep Horizon oil spill settlement funds paid to the US Treasury. Okaloosa County is managing this grant to the City of Destin to build Captain Royal Melvin Heritage Park and Plaza. Construction began in January 2021 and the project should be completed in November 2021 if there are no delays. There have been some change orders so far and a few more are anticipated. The project design includes a harbor/wildlife observation

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		706,530	0	0	0	0
TOTAL		\$ 706,530	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project:

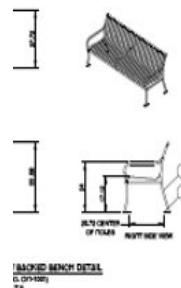
If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): Increased operations and maintenance costs are estimated at \$6000/month, to include janitorial services, water and electric utilities, and up to 20 hours a month in landscape maintenance. An additional \$26,700/year should be added to RR057 for renewal and replacement of these facilities.

Impact on Level of Service: Increases access to parks for citizens and tourists in the Harbor CRA area

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$105,980
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$600,551
Other(s) (please list)	
TOTAL	\$706,530
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	\$556,530
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$75,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	\$75,000
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$706,530

Annual Operating Costs	
Personnel	\$69,888
Contractual	\$6,000
Operating Expenses	\$2,000
RR Fund	\$3,000
Debt Service	
TOTAL	\$80,888
# of Additional FTEs	1.50



CAPITAL IMPROVEMENT PROJECT REQUEST

CRH64

Other Capital Projects: Wayfinding Plan

Project Manager: Director of Community Development

Management In Progress: FY 21-25

Purpose and Justification: The City is in the process of implementing a wayfinding program as an element of the overall branding strategy for the City. The FY2023 capital project budget includes initial funding for wayfinding signage to be purchased and installed in the Harbor CRA area. Additional funding for other parts of the City will be determined during FY2023.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		0	150,000	0	0	0
TOTAL		\$ -	\$ 150,000	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: MMTD

Is this a Multi-Year Project: Yes

If yes, what was/is the Project's initiation Date: November 2020

Operations & Maintenance (O & M) impact(s): Additional costs to replace stolen/damaged signs will be added to RR054 and are initially estimated at \$5000 per year.

Impact on Level of Service: Improves visitor knowledge of local amenities and local businesses. Also improves quality of life and promote community pride.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	\$0
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$0
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	\$0
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$0

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	\$5,000
Debt Service	
TOTAL	\$5,000
# of Additional FTEs	-



CAPITAL IMPROVEMENT PROJECT REQUEST

CRT17

Other Capital Projects: Town Center CRA Easement trail/park Main to Mattie Kelly

Project Manager: Director of Community Development

Council Objective: Improve mobility and connectivity

Purpose and Justification: Develop a trail/park in the Gulf Power Easement to connect Main Street to Mattie Kelly Blvd to promote the multi-modal goal of convenient access to Main Street shops and amenities without need to drive. Also to serve as a recreational pathway. Funding in FY2023 is for design and right of way. FY25 funding is for construction. This timing also allows for more discretionary funds to build within the Town Center CRA from the existing Tax Incremental Financing (TIF) agreement.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		0	270,000	50,000	1,000,000	0
TOTAL		\$ -	\$ 270,000	\$ 50,000	\$ 1,000,000	\$ -

Status:

Comprehensive Plan Policy: 1-1.1.2c

Is this a Multi-Year Project: Yes

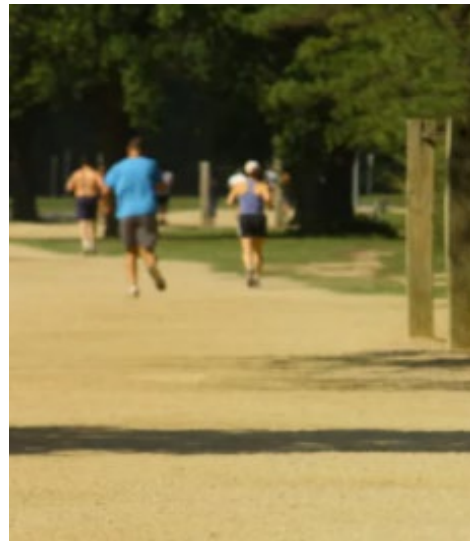
If yes, what was/is the Project's initiation Date: December 2020/January 2021

Operations & Maintenance (O & M) impact(s): Additional costs to maintain landscape, trail, and benches is estimated to be 100 labor hours per year (\$3500/year). Approximately \$2500/year should be added to RR054 to periodically replace the trail surface, and to \$1750/ year to RR057 to replace major landscape/park components as they age.

Impact on Level of Service: Improves non-vehicular access for citizens and visitors to local businesses and increases citizen and visitor access to park and other service areas.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$0
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$0
Other(s) (please list)	
TOTAL	\$0
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	\$0
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$0

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	1.50



CAPITAL IMPROVEMENT PROJECT REQUEST

CRT64

Other Capital Projects: Wayfinding Plan

Project Manager: Director of Community Development

Management in Progress: FY 21-25

Purpose and Justification: The City is in the process of implementing a wayfinding program as an element of the overall branding strategy for the City. The FY2023 capital project budget includes initial funding for wayfinding signage to be purchased and installed in the Town Center CRA area. Additional funding for other parts of the City will be determined during FY2023.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		0	100,000	0	0	0
TOTAL		\$ -	\$ 100,000	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: MMTD

Is this a Multi-Year Project: Yes

If yes, what was/is the Project's initiation Date: November 2020

Operations & Maintenance (O & M) impact(s): Additional costs to replace stolen/damaged signs will be added to RR054 and are initially estimated at \$2500 per year.

Impact on Level of Service: Improves visitor knowledge of local amenities and local businesses. Also improves quality of life and promote community pride.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	\$0
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$0
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	\$0
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$0

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	\$2,500
Debt Service	
TOTAL	\$2,500
# of Additional FTEs	-



CAPITAL IMPROVEMENT PROJECT REQUEST

TR64

Other Capital Projects: Wayfinding Plan

Project Manager: Director of Community Development

Management in Progress: FY 21-25

Purpose and Justification: The City is in the process of implementing a wayfinding program as an element of the overall branding strategy for the City. The FY2022 capital project budget includes initial funding for wayfinding signage to be purchased and installed primarily on US 98. Additional funding for other parts of the City will be determined during FY2022.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		100,000	0	0	0	0
TOTAL		\$ 100,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: MMTD

Is this a Multi-Year Project: Yes

If yes, what was/is the Project's initiation Date: November 2020

Operations & Maintenance (O & M) impact(s): Additional costs to replace stolen/damaged signs will be added to RR054 and are initially estimated at \$2500 per year.

Impact on Level of Service: Improves visitor knowledge of local amenities and local businesses. Also improves quality of life and promote community pride.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	\$100,000
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$100,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$100,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$100,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	\$2,500
Debt Service	
TOTAL	\$2,500
# of Additional FTEs	-



CAPITAL IMPROVEMENT PROJECT REQUEST

IT001

Other Capital Projects: COMPASS (EnerGov)

Project Manager: Information Technology Director

Council Objective: 5C1 - Implement and manage COMPASS software

Purpose and Justification: Acquisition, installation and configuration of a comprehensive enterprise system to streamline building department permitting and code processes and online interactions with citizens. EnerGov/COMPASS implementation completed in FY2021. EnerGov/COMPASS upgrade is scheduled for FY2021 and FY2022.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		0	0	0	0	0
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project: No, Completed FY21

If yes, what was/is the Project's initiation Date:

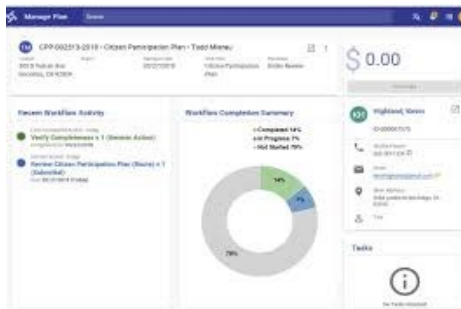
Operations & Maintenance (O & M) impact(s): The annual license and maintenance agreements with MUNIS, Energov and OpenEdge will be \$47,920. These increased software maintenance costs are offset by the reduction in staff labor hours required to provide building permit, inspection, and code compliance services. COMPASS has self-serve programs for citizens that are estimated to save 1000s of labor hours per year across various departments, reducing the necessity to hire more staff, and allowing staff to improve their response times.

Impact on Level of Service: To improve online Community Development and Code Compliance services to our citizens

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$0
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$0
Other(s) (please list)	
TOTAL	\$0
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	\$0
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$0

Annual Operating Costs

Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	1.50



CAPITAL IMPROVEMENT PROJECT REQUEST
Other Capital Projects: Hardware/Software Replacements
 Project Manager: Information Technology Director

IT002

Council Objective: Assists with 1B, 4C, and Additional IT goals for Service Excellence

Purpose and Justification: Updating the city servers and making repairs to critical network infrastructure is paramount to remaining up to date with standards and practices as well as continuing to ensure that future software and hardware projects assist in the improvement of city services. The goal is to remain at the cutting edge of technology so the city will remain operable as it pertains to information technology needs across all departments and citizen services. This project will use CD Tech funds which are specifically intended to support the Community Development, Building, and Code Compliance departments. For fiscal year 2022, \$75,000 of general funds are dedicated to Network Infrastructure Repairs. For fiscal year

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		75,000	225,000	0	0	0
TOTAL		\$ 75,000	\$ 225,000	\$ -	\$ -	\$ -

Status: Exploratory Phase

Comprehensive Plan Policy:

Is this a Multi-Year Project: No

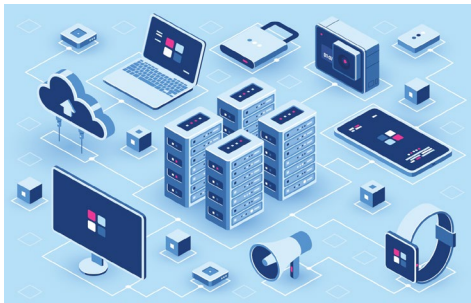
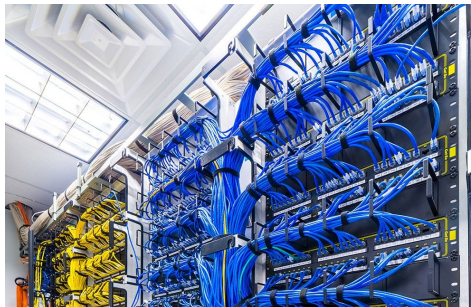
If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): Replacing certain components of the city's critical network infrastructure and servers should reduce the number of labor hours lost to down-time and should also reduce annual repair costs.

Impact on Level of Service: Improves productivity during operational hours

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$11,250
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$63,750
Other(s) (please list)	
TOTAL	\$75,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$75,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$75,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	1.50



CAPITAL IMPROVEMENT PROJECT REQUEST

IT003

Other Capital Projects: Other Hardware/Software Replacements

Project Manager: Information Technology Director

Council Objective: Assists with Goals 1 and 4

Purpose and Justification: This project uses general fund monies to update software and related hardware for departments that are not supported by the CD Tech Fund. The current software used by Parks and Recreation is obsolete and needs to be upgraded as soon as possible. The city would also benefit greatly from the incorporation of additional modules within the agenda system (CivicClerk) to assist the Clerk's office and the Facilities Maintenance department needs an improved asset management software to schedule maintenance while also maintaining records of locations, conditions, and last maintenance or repair of each the city's assets, facilities, and equipment. In fiscal year 2022, \$20,000 will be allocated for facilities asset management software following the city's best-in-suite practices and \$30,000 for a Parks and Recreation software upgrade (RecTrac).

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		50,000	0	0	100,000	0
TOTAL		\$ 50,000	\$ -	\$ -	\$ 100,000	\$ -

Status: Discovery Phase

Comprehensive Plan Policy:

Is this a Multi-Year Project: No

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): Upgrading the software may increase software maintenance costs, but it should also improve productivity of staff and better availability for online citizen services.

Impact on Level of Service: Improves efficiency of operations and may increase number of hours facilities are accessible to citizens

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$7,500
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Sig	
565000 Permitting & Construction	\$42,500
Other(s) (please list)	
TOTAL	\$50,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$50,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$50,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	1.50



CAPITAL IMPROVEMENT PROJECT REQUEST
Other Capital Projects: Tablet Station, RFID and Mobile App
 Project Manager: Library Director

LB001

Council Objective:

Purpose and Justification: This project was originally proposed during the initial COVID pandemic to reduce contact between library staff and citizens, while increasing services to citizens. The RFID chips speed up the check-in/check-out process while reducing the number of touches on each item. The tablet station has become more in demand as social distancing is required for more individuals. The Biblioteca Mobile App works with the RFID system to improve tracking of library materials. **This project is being reimbursed by COVID-related grant funding. Final installation and completion of this project is scheduled for the fall/winter of 2021/2022.**

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		57,904	0	0	0	0
TOTAL		\$ 57,904	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project:

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): Upgrading the software may increase software maintenance costs, but it should also improve the safety of citizens and staff, and should also improve the productivity of staff.

Impact on Level of Service: Improves safety for citizens and staff. Improves citizen access to information. Improves tracking of materials.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$57,904
Other(s) (please list)	
TOTAL	\$57,904
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	\$57,904
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$57,904

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	\$0
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	1.50



CAPITAL IMPROVEMENT PROJECT REQUEST

NPDES

Other Capital Projects: National Pollutant Discharge Elimination System Permit Compliance

Project Manager: Stormwater Specialist

Council Objective: A green and sustainable environment. Enhanced quality of life and safety for families.**Purpose and Justification:** The Municipal Separate Storm Sewer System (MS4) and the National Pollutant Discharge Elimination System (NPDES) is a state mandated program. The City must perform these functions to stay compliant with state regulations. These funds are utilized to acquire the necessary resources and expertise to maintain our compliance.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		32,500	32,500	32,500	32,500	32,500
TOTAL		\$ 32,500	\$ 32,500	\$ 32,500	\$ 32,500	\$ 32,500

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project:

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s): Upgrading the software may increase software maintenance costs, but it should also improve the safety of citizens and staff, and should also improve the productivity of staff.**Impact on Level of Service:** Improves safety for citizens and staff. Improves citizen access to information. Improves tracking of mate

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$32,500
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$32,500
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	\$32,500
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$32,500

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	\$32,500
RR Fund	
Debt Service	
TOTAL	\$32,500

of Additional FTEs



Outdoor Environmental Education

CAPITAL IMPROVEMENT PROJECT REQUEST

PW015

Other Capital Projects: Vehicle Wash Station

Project Manager: Public Works Director

Council Objective:

Purpose and Justification: Not funded for FY22

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs						
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project:

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s):

Impact on Level of Service:

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$0
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	\$0
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$0

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	\$1,500
RR Fund	\$1,500
Debt Service	
TOTAL	\$3,000
# of Additional FTEs	-

CAPITAL IMPROVEMENT PROJECT REQUEST

RC124

Other Capital Projects: Morgan's Children's Park Playground Structure

Project Manager: Director of Parks and Recreation

Council Objective: Strategic Focus 2026: 4. High Quality of Life and Safety for Residents.**Purpose and Justification:** To add a playground module for the 2-5 year age group.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		51,745				
	TOTAL	\$ 51,745	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 7-1.1.2: Maintain level of service standards for parks and recreation facilities

Is this a Multi-Year Project: No

If yes, what was/is the Project's initiation Date: NA

Operations & Maintenance (O & M) impact(s): No additional cost to parks and recreation maintenance budget**Impact on Level of Service:** Maintain current playground

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$7,762
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$43,983
Other(s) (please list)	
TOTAL	\$51,745
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$25,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	\$26,745
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$51,745

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	\$500
Debt Service	
TOTAL	\$500
# of Additional FTEs	-



CAPITAL IMPROVEMENT PROJECT REQUEST

RC125

Other Capital Projects: Buck Destin Restrooms

Project Manager: Director of Parks and Recreation

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, 4. Enhanced quality of life and safety for families

Purpose and Justification: Buck Destin is a popular park where citizens can be found playing basketball, pickleball, tennis, and enjoying the children's playground on a daily basis. This project is to provide centrally located restroom facilities to patrons of this park.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		135,000				
TOTAL		\$ 135,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 7-1.1.2: Maintain level of service standards for parks and recreation facilities

Is this a Multi-Year Project: No

If yes, what was/is the Project's initiation Date: NA

Operations & Maintenance (O & M) impact(s): Janitorial services and utilities are estimated to increase \$12,000/year

Impact on Level of Service: Increased level of service to park patrons

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$20,250
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$114,750
Other(s) (please list)	
TOTAL	\$135,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$135,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$135,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	\$4,500
Debt Service	
TOTAL	\$4,500
# of Additional FTEs	-



CAPITAL IMPROVEMENT PROJECT REQUEST

RC127

Other Capital Projects: Pickleball Courts

Project Manager: Director of Parks and Recreation

Council Objective: Strategic Goals 2026: Financially sound City providing Service Excellence, 4. Enhanced quality of life and safety for families

Purpose and Justification: Pickleball is a healthy activity appreciated by much of Destin's winter population. This project is to construct a pickleball facility as requested by multiple citizens.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		400,000				
TOTAL		\$ 400,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 7-1.6.4: Identify Future Recreation Facilities in Capital Improvements Element

Is this a Multi-Year Project: No

If yes, what was/is the Project's initiation Date: NA

Operations & Maintenance (O & M) impact(s): Park Facilities RR057 should increase approximately \$3000 to resurface and restripe periodically.

Impact on Level of Service: Increased level of service to pickleball players

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$60,000
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$340,000
Other(s) (please list)	
TOTAL	\$400,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$400,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$400,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	0.50



CAPITAL IMPROVEMENT PROJECT REQUEST

RC128

Other Capital Projects: Morgans Bathrooms/Storage/Fieldhouse

Project Manager: Director of Parks and Recreation

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, 4. Enhanced quality of life and safety for families

Purpose and Justification: The city currently rents handwashing stations and portapotties for all tournaments at Morgan's sports complex. After the construction of our pickleball courts, it will be even more important to provide restroom facilities near the courts at the edge of the soccer fields.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		250,000				
TOTAL		\$ 250,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 7-1.1.2: Maintain Level of Service Standards for Parks and Recreation Facilities

Is this a Multi-Year Project: No

If yes, what was/is the Project's initiation Date: NA

Operations & Maintenance (O & M) impact(s): Park Facilities RR057 should increase approximately \$3000 to provide for ongoing maintenance of this facility.

Impact on Level of Service: Increased level of service for tournaments and field users

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$37,500
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$212,500
Other(s) (please list)	
TOTAL	\$250,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	\$250,000
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$250,000

Annual Operating Costs	
Personnel	
Contractual	\$1,200
Operating Expenses	\$1,500
RR Fund	
Debt Service	
TOTAL	\$2,700
# of Additional FTEs	-



CAPITAL IMPROVEMENT PROJECT REQUEST

RC129

Other Capital Projects: World's Luckiest Fishing Pond at X-Town Park

Project Manager: City Manager

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, 4. Enhanced quality of life and safety for residents

Purpose and Justification: Not funded for FY22

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs						
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project:

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s):**Impact on Level of Service:**

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$0
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$0
Other(s) (please list)	
TOTAL	\$0
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	\$0
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$0

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	-

CAPITAL IMPROVEMENT PROJECT REQUEST
Other Capital Projects: Cultural Facilities Bldg Improvement
 Project Manager: Projects and Grants Manager

RC130

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, 4. Enhanced quality of life and safety for families

Purpose and Justification: Florida Department of State Cultural Facilities Grant Opportunity was applied for in June of 2020. Grant awards will possibly be announced in 2021. If funded, the award will be available in the state's FY23 budget. Grant funding would allow us to improve the conditions of the building we own that currently houses the Destin History and Fishing Museum. Estimated grant is \$13,011 and the grant will require a match of \$26,022.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		0				
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 9-1.4.3: Pursue grants

Is this a Multi-Year Project: No

If yes, what was/is the Project's initiation Date: NA

Operations & Maintenance (O & M) impact(s): The improvements possible through the acceptance of this grant will add useful life to the parking lot and building. The DH&FM is responsible for maintenance of the building. The City is responsible for the parking lot and limited landscaping services.

Impact on Level of Service: Extension of the useful life of the parking lot and building.

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$0
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$0
Other(s) (please list)	
TOTAL	\$0
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 CULTURAL SITE GRANT	\$13,011
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$26,022
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$39,033

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	-



CAPITAL IMPROVEMENT PROJECT REQUEST

RC216

Other Capital Projects: Clement Taylor Park Renovations

Project Manager: Director of Parks and Recreation

Council Objective: Strategic Goals 2026: 1. Financially sound City providing Service Excellence, 4. Enhanced quality of life and safety for families, Management in Progress FY21-25: 3.3 Monitor RESTORE grants, Major Projects FY21-25: 4.11 Renovate Clement Taylor Park

Purpose and Justification: This project is funded by a RESTORE grant, which is Deep Horizon oil spill settlement funds paid to the US Treasury. Okaloosa County manages this grant for the City of Destin to update and improve the existing Clement Taylor Park. The City will release a request for proposals (RFP) for construction when the award is obligated, expected in FY22.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		764,918				
TOTAL		\$ 764,918	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy: 7-1.6.5 Use grant programs and technical assistance.

Is this a Multi-Year Project: No

If yes, what was/is the Project's initiation Date: NA

Operations & Maintenance (O & M) impact(s): These grant-funded upgrades are not expected to change the current operations and maintenance costs for this park.

Impact on Level of Service: Improve park facilities

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$114,738
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$650,180
Other(s) (please list)	
TOTAL	\$764,918
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	\$729,918
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$35,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$764,918

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	-



CAPITAL IMPROVEMENT PROJECT REQUEST

SW55

Other Capital Projects: Mobile Pumps and Hoses for Flood Prevention

Project Manager: Director of Public Works

Council Objective:

Purpose and Justification: Two 6" mobile pumps and hoses to reduce waters that threaten homes during severe rain events. Grant was received from FDEM in July 2021 (\$48,000) and requires a match of \$48,000. Expected to be completed in FY2021.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		0				
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project:

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s):**Impact on Level of Service:**

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	\$0
565000 Permitting & Construction	
Other(s) (please list)	
TOTAL	\$0
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	\$0
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	\$0
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$0

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0
# of Additional FTEs	-

CAPITAL IMPROVEMENT PROJECT REQUEST

ARP

Other Capital Projects: ????? Infrastructure Improvements

Project Manager: Director of IT or Public Works or Stormwater Specialist

Council Objective: Improve the quality of life and safety for families.**Purpose and Justification:** The American Rescue Plan Act has allocated \$790,000 to the City of Destin for two years. All funds must be encumbered by December 2024. Staff is researching potential projects and will bring top three projects to Council for review and choice. Projects may address Stormwater infrastructure, Broadband infrastructure, or cybersecurity.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		790,000	790,000			
	TOTAL	\$ 790,000	\$ 790,000	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project:

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s):**Impact on Level of Service:**

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$118,500
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$671,500
Other(s) (please list)	
TOTAL	\$790,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	\$790,000
TOTAL	\$790,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0

of Additional FTEs

-

CAPITAL IMPROVEMENT PROJECT REQUEST

Other Capital Projects: Traffic Safety Improvements

Project Manager: City Engineer

TRSAF

Council Objective: Enhanced quality of life and safety for families.**Purpose and Justification:** Based on input from available data, law enforcement, emergency response, community, or council , these resources are needed to study areas of concern and implement solutions to improve safety.

Capital Expenditure Overview						
		FY22	FY23	FY24	FY25	FY26
Estimated Project Costs		100,000				
	TOTAL	\$ 100,000	\$ -	\$ -	\$ -	\$ -

Status:

Comprehensive Plan Policy:

Is this a Multi-Year Project:

If yes, what was/is the Project's initiation Date:

Operations & Maintenance (O & M) impact(s):**Impact on Level of Service:**

Current Year Total Funding Requirement:	
531000 Professional Svc	
Project Mgmt/Architects/Engineers	\$25,000
561000 Land Acquisition	
563000 Infrastructure (Street/Sidewalk)	
564000 Machinery/Equipment/Fixtures (Signs)	
565000 Permitting & Construction	\$25,000
Other(s) (please list)	
TOTAL	\$50,000
Funding Source(s)	
0157291 TDC WATERFRONT	
10258500 TOWN CENTER CRA	
11058500 HARBOR CRA	
12254500 PARKING FUND	
12552329 TECHNOLOGY FUND	
12953831 OKA 1/2 STORMWATER	
12953931 OKA 1/2 UNDERGROUNDING	
12957231 OKA 1/2 BEACH ACQ	
30054131 GAS TAX#1 RR ROADS	
30058585 RR GENERAL	
30553833 STRMWTR GRANT	
30554133 FDOT TRIP GRANT	
30554137 OKA BOCC X-TOWN GRANT	
30557133 IMLS LIBRARY GRANT	
30557233 RESTORE PARK GRANT	
30557237 TDC BEACH ACQ GRANT	
30558500 GENERAL FUND	\$50,000
31552000 POLICE IMPACT FEES	
31553732 NPEB IMPACT FEES	
31553833 STRMWATER	
31554031 GAS TAX#2 COMP PLAN	
31554032 MULTI-MODAL IMPACT FEES	
31554132 ROAD IMPACT FEES	
31557132 LIBRARY IMPACT FEES	
31557232 PARK IMPACT FEES	
31557236 MORGANS KID PARK GRANT	
30553937 AMERICAN RESCUE PLAN	
TOTAL	\$50,000

Annual Operating Costs	
Personnel	
Contractual	
Operating Expenses	
RR Fund	
Debt Service	
TOTAL	\$0

of Additional FTEs

-

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021

TYPE OF AGENDA ITEM: Action Item

AGENDA OUTLINE NUMBER: 6.A.

TO: City Council

THRU: Lance Johnson, City Manager
Krystal Strickland, Finance Director

FROM: Louis Zunguze, Community Development Director
Kimberly Kopp, Land Use Attorney
Joe Bodi, Engineering Asst. II

DATE: September 9, 2021

SUBJECT: 18-20-SP Vintage Destin, Right of Way Preliminary Acceptance - Palm Street Extension

I. BACKGROUND: City Council approved the final Development Order 18-20-SP for Vintage Destin on February 19, 2019. The project included right-of-way dedication identified in the **Transportation Corridor Management Plan in Land Development Code (LDC) Article 8.01.00.E.** The northerly 516' segment of Palm Street was constructed in accordance with the Development Order to include roadway 10' wide sidewalks (both sides), roadside parking, transit stops and associated stormwater facilities.

II. DISCUSSION:

Following the procedures outlined in **Land Development Code (LDC) Article 2. 20.00. E.** for preliminary acceptance of the Palm Street extension, the applicant, TDK COMPANIES/Vintage Destin, LLC., is seeking preliminary acceptance of the improvements noted in the Development Order. The applicant has provided all documentation including maintenance bond for preliminary acceptance of the right-of-way and constructed infrastructure. The City Engineer's office has inspected the facilities and reviewed all documentation and determined that the project improvements were built in accordance with the approved plans and specifications.

By City Code, preliminary acceptance of the roadway has a maintenance warranty period prior to final acceptance. In accordance with **LDC Article 2.20.00.F.1.,** the developer shall **maintain the infrastructure for a minimum period of one year from the preliminary acceptance date.** During the maintenance period, the City shall inspect all improvements at mid-year and prior to permanent acceptance by City Council. The City Engineer shall

advise the developer in writing of any corrective measures needing to be made during the maintenance period. At the end of the maintenance period, the developer shall request City Council to take the improvements for permanent acceptance into the City's maintenance program.

A. Link to Strategic Goals / Objectives: Improved mobility and connectivity

B. Effect on Budget (EOB):

This segment of roadway will add to the City's maintenance budget after the one-year maintenance period and final acceptance by City Council. The annual maintenance budget for this segment of road is estimated at \$4,985.00.

C. Level of Service (LOS): 98 Palms, once completed, will improve the multimodal transportation level of service within the Town Center and City by providing an alternate route for local traffic to access services.

III. CONCLUSION: The developer of Vintage Destin constructed the Palm Street extension infrastructure in accordance with the construction plans previously approved by City Council. Staff has reviewed the submitted documentation and concurs that the roadway was constructed in accordance with the approved plans and specifications and recommends preliminary acceptance, and the commencement of the one-year maintenance by the developer, prior to requesting permanent acceptance. Under the current code (**Article 8.01.00.A**), the developer is responsible for maintenance of all landscaping in perpetuity. After the one year warranty, the City will be responsible for the hardscape, including sidewalk, curbing, roadway, lighting and stormwater.

IV. RECOMMENDED MOTION:

I move that City Council accept the components of the Palm Street extension as constructed pursuant to the Vintage Destin Development Order and start the one-year minimum maintenance period.

Attachments:

1. Vintage Destin Palm Street
Preliminary Acceptance Packet



7/23/21

City of Destin, Community Development Department

Subject: Vintage Destin - Palm Street Lighting – Preliminary and Permanent Acceptance Process

To Whom it May Concern,

Please allow this letter to act as a written request, pursuant to LDC 2.20.00.E, for preliminary acceptance of the Palm Street Extensions. Attached is the following information:

- As Built Survey of the right-of-way showing all as built conditions for Palm St Extension only.
- An As Built certification to include stormwater certification from the engineer of record.
- Provide the road construction testing data (Base, Sub-Base, asphalt compaction testing, core data, and asphalt mix design sheet.)
- All applicable shop drawings approved by the engineer of record
- The cost and paid invoice and schedule of installation from Gulf Power for the roadway lighting on a circuit separate from the project.
- The required security/surety as specified in section 2.20.00.F.1.c

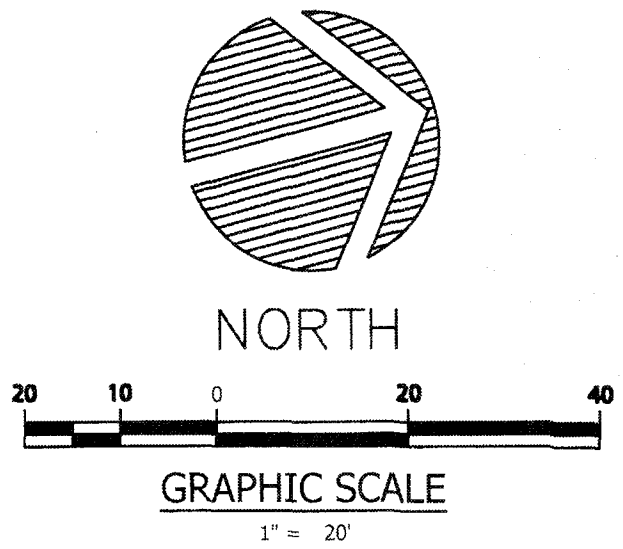
If you have any questions, please contact my office.

Sincerely,

Tim Keach

Manager

PALMS STREET
AT VINTAGE DESTIN
(FINAL AS-BUILT SURVEY)



LEGAL DESCRIPTION (PER PLAT)

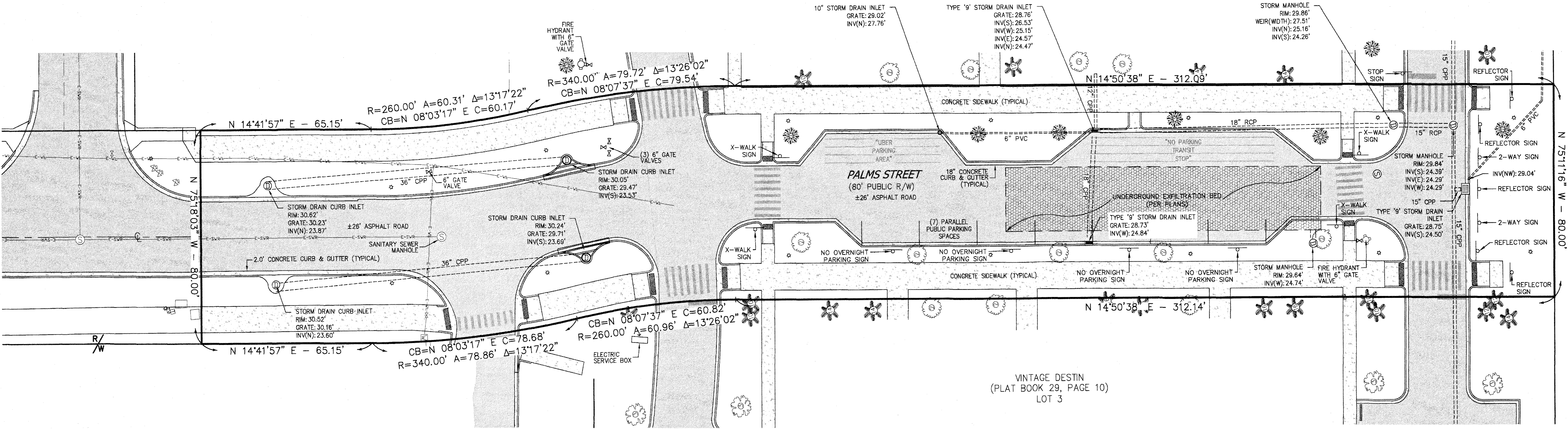
PALMS STREET, AN 80 FOOT WIDE RIGHT-OF-WAY, AS SHOWN ON VINTAGE DESTIN, AS RECORDED IN PLAT BOOK 29, PAGE 10 IN THE PUBLIC RECORDS OF OKALOOSA COUNTY, FLORIDA.

SURVEY REPORT

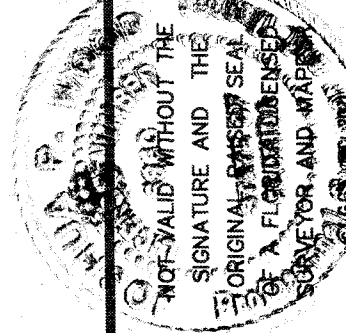
1. NO SEARCH OF THE PUBLIC RECORDS WAS DONE BY GUSTIN, COTHERN & TUCKER, INC. VISIBLE EVIDENCE OF EASEMENTS WILL BE SHOWN HEREON, BUT NO CERTIFICATION IS GIVEN THAT EASEMENTS, DEED OVERLAPS, UNDERGROUND IMPROVEMENTS OR APPARENT USES DO NOT EXIST.
2. THIS SURVEY DEPICTED HEREON WAS PREPARED IN ACCORDANCE WITH THE STANDARDS OF PRACTICE FOR PROFESSIONAL SURVEYORS AND MAPPERS AS DEFINED IN CHAPTER 5J-17.051 OF THE FLORIDA ADMINISTRATIVE CODE AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS PURSUANT TO SECTION 472.027 OF THE FLORIDA STATUTES.
3. NO ENVIRONMENTAL JURISDICTIONAL LINES HAVE BEEN DETERMINED BY GUSTIN, COTHERN & TUCKER, INC.
4. APPARENT USES ARE NOT DETERMINED. THIS IS NOT A BOUNDARY SURVEY.
5. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT SHOWN ON THIS SURVEY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF OKALOOSA COUNTY, FLORIDA.
6. BEARINGS SHOWN HEREON ARE REFERENCED TO THE NORTH BOUNDARY OF THE SUBJECT PROPERTY, SAID LINE BEARING S 75°11'16" E AS ESTABLISHED BY STATE PLANE COORDINATES, FLORIDA NORTH ZONE, NORTH AMERICAN DATUM OF 1983.
7. THE DISTANCES SHOWN HEREON ARE IN U.S. SURVEY FEET.
8. THIS PARCEL LIES IN FLOOD ZONE X (NO MINIMUM), AS DETERMINED BY SCALE FROM FEMA PANEL #12091C0488 H, DATED 12/06/2002, AND FURNISHED BY OKALOOSA COUNTY GEOGRAPHIC INFORMATION SERVICE.
9. UTILITIES AND STORM STRUCTURE LOCATIONS WITHIN THIS ROADWAY SHOWN HEREON WERE TAKEN FROM AN AS-BUILT SURVEY PERFORMED BY RUSSELL D. ALDRICH FOR H AND T CONTRACTORS, DATED 22 JAN 2021.

LEGEND

No. OR #	= NUMBER	⊗	= GAS VALVE
---	= DISTANCE NOT TO SCALE	⊗	= GATE VALVE
L.B.	= LICENSED BUSINESS	⊗	= HYDRANT
L.S.	= LICENSED SURVEYOR	⊗	= WATER METER
P.S.M.	= PROFESSIONAL SURVEYOR	⊗	= TELEPHONE SERVICE BOX
AND MAPPER		⊗	= TELEVISION SERVICE BOX
NAD	= NORTH AMERICAN DATUM	⊗	= STORM DRAINAGE MANHOLE
R/W	= RIGHT-OF-WAY	⊗	= SANITARY SEWER MANHOLE
CL	= CENTERLINE	⊗	= 10" ROUND YARD DRAIN
±	= MORE OR LESS	⊗	= CATCH BASIN
R	= RADIUS	⊗	= STORM DRAIN INLET
A	= ARC LENGTH	⊗	= TRACTION MAT (TYPICAL)
Δ	= CENTRAL ANGLE (DELTA)	⊗	
CB	= CHORD BEARING	⊗	
C	= CHORD	⊗	
INV	= INVERT	⊗	
CPP	= CORRUGATED PLASTIC PIPE	⊗	
RCP	= REINFORCED CONCRETE PIPE	⊗	
PVC	= PVC PIPE	⊗	
OHU	= OVERHEAD UTILITIES	⊗	
E-SW	= EXISTING SANITARY SEWER PIPE	⊗	
E-W	= EXISTING WATER LINE	⊗	
⊗	= LIGHT POLE	⊗	
---	= SIGN	⊗	



Gustin, Cothern & Tucker, Inc.
LAND SURVEYING
121 Hart Street
Nassau, FL 32278
Fax: (850) 739-2460
L.B. No. 3501
www.gct-survey.com



Allen E. Tucker
DATE: JUNE 9, 2021

REV A	REV A	REV A	REV A
CLIENT: KRIS GINGROW	SURVEY TYPE: AS-BUILT (FINAL)	SURVEY DATE: JUNE 7, 2021	F.B. NO. 18-08 (80)/21-02 (23)
PALMS STREET AT VINTAGE DESTIN		TOWNSHIP 2 SOUTH, RANGE 22 WEST, OKALOOSA COUNTY, FLORIDA	
SHEET 1 OF 1		MAP # 170595.41	



Jenkins Engineering, Inc.
1234 Airport Road, Suite 126
Destin, FL 32541

TEL 850.837.2448
FAX 850.837.2450
jeicivil.com

May 13, 2021

City of Destin Public Services
4200 Indian Bayou Trail
Destin, FL 32541

Re: Site Stormwater Certification
Vintage Destin

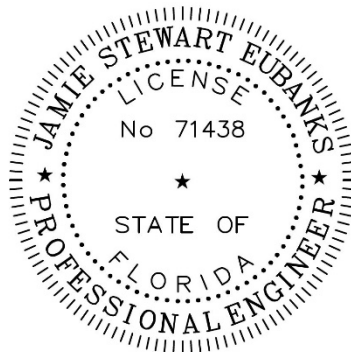
Jenkins Engineering staff has reviewed the as-builts provided by the owner's representative. Site visits to verify field conditions were also performed. Based on a review of the provided information, the site is in compliance with the approved development order drawings, the City of Destin Land Development Code, and the approved stormwater management plan.

General elevations and grades are within standard tolerances of construction. All weirs/baffles are set at, or above, the minimum required elevations based on the as-built information. No substantial deviations from the design plans are noted.

Should you have any questions about this letter, please do not hesitate to contact me.

Sincerely,

Jamie S. Eubanks, P.E.
Vice President
Jenkins Engineering, Inc.



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

ASPHALT MIX DESIGN - SP 20-18143A (TL-C)

Owning Company C. W. Roberts Contracting, Inc.
 Type Mix SP-9.5 Intended Use Of Mix Structural
 Design Traffic Level C Gyration @ Ndes 75

Product	Description	Name	Production Facility	Plant/Mine	Terminal
334-CRUSHED	Crushed RAP Stockpile	1-10	C. W. Roberts Contracting, Inc.	A0720	
C53	S1B Stone	S1B Stone	Vulcan Materials Company	AL149	
F22	Screenings	Screenings	Vulcan Materials Company	AL149	
F21	Screenings	Screenings	Vulcan Materials Company	AL149	
Sand	Sand				

PERCENTAGE BY WEIGHT TOTAL AGGREGATE PASSING SIEVES

Blend		30%	31%	22%	7%	10%			JOB MIX	CONTROL	PRIMARY
Product		334-CRUSHED RAP	C53	F22	F21	Sand			FORMULA	POINTS	CONTROL SIEVE
SIEVE SIZE	3/4" 19.0mm	100	100	100	100	100			100		
	1/2" 12.5mm	99	100	100	100	100			100	100 -	
	3/8" 9.5mm	94	96	100	100	100			97	90 - 100	
	No. 4 4.75mm	78	46	100	98	100			77	- 89	
	No. 8 2.36mm	62	8	85	72	100			55	48 - 67	47
	No. 16 1.18mm	52	3	52	42	100			41	35 -	
	No. 30 600µm	43	2	34	29	90			32	26 -	
	No. 50 300µm	27	2	21	19	40			19	19 -	
	No. 100 150µm	14	2	10	16	6			9		
	No. 200 75µm	8.6	1.5	3.9	13.5	2.0			5.7	2 - 10	
G _{sb}		2.684	2.703	2.698	2.648	2.610			2.683		

The mix properties of the Job Mix Formula have been conditionally verified, pending successful final verification during production at the assigned plant, the mix design is approved subject to F.D.O.T. specifications. JMF reflects aggregate changes expected during production.

Total Binder Content	<u>5.5</u> %	Gmb @ Ndes	<u>2.414</u>		
Ignition Oven Corr. Factor	<u>0.15</u>	Gmm	<u>2.514</u>		
(+ To Be Added)/(- To Be Subtracted)					
Gmm Corr. Factor	<u>-0.001</u>	Va	<u>4.0</u>		
Mixing Temp.	<u>300</u> °F	VMA	<u>15.0</u>	Effective Date	<u>3/9/2020</u>
(Plant)					
Compaction Temp.	<u>300</u> °F	VFA	<u>73</u>	Expiration Date	<u>3/9/2023</u>
(Roadway)					
Spread Rate @ 1"	<u>109</u> lb/yd ²	P-200/Pbe	<u>1.2</u>		
Binder from Recycled Materials	<u>1.77</u> %	Additives			
PG 58-22 to be added	<u>3.73</u> %				

Troxler 5850 Gyrotory Compactor

Sample ID: _____

Time: 11:31A

Date: 10/01/20

Serial No: 77199

Pressure: 600 kPa

Angle Reference: Internal

	1	2	3	4	5	6	7	8	9	10	
0	132.9 1.161 599	130.6 1.161 599	129.0 1.160 599	127.8 1.161 600	126.9 1.161 600	126.1 1.161 600	125.5 1.160 600	124.9 1.160 600	124.5 1.160 600	124.0 1.161 600	mm deg kPa
1	123.7 1.161 600	123.3 1.161 600	123.0 1.160 600	122.7 1.160 600	122.4 1.160 600	122.2 1.160 600	122.0 1.160 600	121.8 1.160 600	121.6 1.160 600	121.4 1.160 600	mm deg kPa
2	121.2 1.160 600	121.1 1.161 600	120.9 1.160 600	120.7 1.160 600	120.6 1.160 600	120.5 1.160 600	120.4 1.160 600	120.2 1.160 600	120.1 1.160 600	120.0 1.160 600	mm deg kPa
3	119.9 1.160 600	119.8 1.160 600	119.7 1.160 600	119.6 1.160 600	119.5 1.160 600	119.4 1.160 600	119.3 1.161 600	119.3 1.160 600	119.2 1.161 600	119.1 1.160 600	mm deg kPa
4	119.0 1.160 600	119.0 1.160 600	118.9 1.160 600	118.8 1.160 600	118.8 1.160 600	118.7 1.160 600	118.6 1.161 600	118.6 1.160 600	118.5 1.160 600	118.5 1.160 600	mm deg kPa
5	118.4 1.160 600	118.3 1.160 600	118.3 1.160 600	118.2 1.160 600	118.2 1.160 600	118.1 1.160 600	118.1 1.160 600	118.0 1.160 600	118.0 1.160 600	118.0 1.161 600	mm deg kPa
6	117.9 1.160 600	117.9 1.160 600	117.8 1.160 600	117.8 1.160 600	117.8 1.160 600	117.7 1.160 600	117.7 1.160 600	117.6 1.160 600	117.6 1.160 600	117.6 1.160 600	mm deg kPa
7	117.5 1.161 600	117.5 1.160 600	117.5 1.160 600	117.4 1.160 600	117.4 1.160 600						mm deg kPa

Troxler 5850 Gyrotory Compactor

Sample ID: _____

Time: 11:37A

Date: 10/01/20

Serial No: 77199

Pressure: 600 kPa

Angle Reference: Internal

	1	2	3	4	5	6	7	8	9	10	
0	133.5 1.160 600	131.1 1.161 600	129.5 1.161 600	128.3 1.161 600	127.4 1.160 600	126.6 1.160 600	126.0 1.160 600	125.4 1.161 600	124.9 1.161 600	124.5 1.160 600	mm deg kPa
1	124.1 1.160 600	123.8 1.160 600	123.4 1.161 600	123.1 1.160 600	122.9 1.160 600	122.6 1.160 600	122.4 1.160 600	122.2 1.160 600	122.0 1.161 600	121.8 1.160 600	mm deg kPa
2	121.6 1.160 600	121.5 1.160 600	121.3 1.160 600	121.2 1.161 600	121.0 1.160 600	120.9 1.160 600	120.8 1.161 600	120.6 1.161 600	120.5 1.160 600	120.4 1.160 600	mm deg kPa
3	120.3 1.160 600	120.2 1.160 600	120.1 1.160 600	120.0 1.160 600	119.9 1.161 600	119.8 1.160 600	119.7 1.161 600	119.7 1.160 600	119.6 1.160 600	119.5 1.160 600	mm deg kPa
4	119.4 1.160 600	119.4 1.160 600	119.3 1.160 600	119.2 1.160 600	119.1 1.160 600	119.1 1.161 600	119.0 1.160 600	119.0 1.161 600	118.9 1.161 600	118.8 1.160 600	mm deg kPa
5	118.8 1.160 600	118.7 1.160 600	118.7 1.160 600	118.6 1.160 600	118.6 1.160 600	118.5 1.160 600	118.5 1.160 600	118.4 1.160 600	118.4 1.161 600	118.4 1.160 600	mm deg kPa
6	118.3 1.160 600	118.3 1.161 600	118.2 1.160 600	118.2 1.160 600	118.1 1.160 600	118.1 1.160 600	118.1 1.160 600	118.0 1.161 600	118.0 1.160 600	118.0 1.160 600	mm deg kPa
7	117.9 1.160 600	117.9 1.160 600	117.9 1.160 600	117.8 1.160 600	117.8 1.160 600						mm deg kPa



Date: 10-1-20

Project:

Type Mix: FC 9.5

Mix Design #

Pills

Pin#	Dry Wt	SSD Wt	Water Wt	Vol	GMB
1	4904.2	4905.8	2849.2	2056.6	2.385
2	4907.7	4909.1	2847.2	2061.9	2.380
3					
				Average	2.383

Rice

	1076.4	#1	#2	1065.1
A. Wt of Flask + Sample	2131.3	1054.9	1052.6	2117.7
B. Wt of Flask + Water		1075		
C. Wt of Flask + Water + Sample		3296.5	3269.9	
GMM = $A/(A+B-C)$		3822.1	3893.8	428.7
Difference	429.30	2.457	2.455	
Average GMM		2.456		
G _{mm} Corr. Factor		-0.01 = 2.455		
% Va		2.93% Air Void		

BLACKLIDGE

11030 Reichold Gulfport, MS 39503

Manifest Number	PO Number	Sales Agreement Number	Manifest Date and Time
01-2020-1449	N/A	N/A	2020-09-02 15:40:27

Manifest(Non-Negotiable)

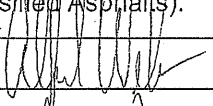
Delivered To	Bill To	Customer Number
C.W. ROBERTS CONTRACTING, INC	C.W. ROBERTS CONTRACTING, INC	C10424
160 INDUSTRIAL PARK RD, FREEPORT, 32439-3117,Florida	ATTN: ACCOUNTS PAYABLE - 3372 CAPITAL CIR NE, TALLAHASSEE, 32308-3710,Florida	

Cert A	LOT Number	Product Being Transported
N/A	20-120	NTSS-1HM
Truck Number	Trailer Number	Last Product Transported
BEI	7085	NTSS-1HM
Tank Number	Lab Number	Product Id
GPT 1H Florida	N/A	APL#916-017-003,916-024-003
Product Weight	Net Weight	Gallons Number
8.53	44740	5245
Tons	Gross Weight	Tare Weight
22.37	73780	29040
Transport		
BEI		

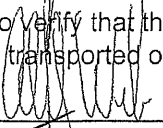
BOL Notes:
A0720

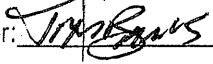
CERTIFICATION

"This is to certify that the referenced gallons of Asphalt Emulsion delivered to the above contractor on the above referenced date, was produced in conformance with current FDOT spec 916 and the Supplier's QC program (Emulsified Asphalts)."

Signed:  Authorized Representative of Supplier

This is to verify that this transport tank was cleaned and free from contaminating materials when loaded. The material transported on the previous load was: NTSS-1HM

Signed:  Authorized Representative of Transporter

Driver: 

EMERGENCY RESPONSE: CHEMTREC-1-800-424-9300

Date: 10-1-20

Design/Type: FC 9.5

Project: H+T

3PM 19-17734A

A. BASKET WT:

(TLC)

2868.0

B. BASKET & SAMPLE:

4357.9

Bgn. Sample Wt (B-A):

1489.90

C. End Basket & Sample Wt:

4275.4

D. Final/G. Extracted Agg Wt. (C-A)

1407.40

E. A/C Ticket Reading:

5.56

F. A/C with C/F:

+ .24 = 5.800

Target
5.7

H. Wash Wt:

1325.1

200 Loss (G-H)

82.30

GRADATION

	% RET.	% PASS	TARGET
3/4"	0	100	100
1/2"	0	100	100
3/8"	12.1	99.14	97
4	368.3	73.83	75
8	636.1	54.80	54
16	814.8	42.10	39
30	949.2	32.55	29
50	1140.3	18.90	19
100	1272.6	9.57	10
200	1317.5	6.38	5.8
PAN	7.6		2.645

- .001

Elapsed Time: 38:00
 Sample Weight: 1490g
 Weight Loss: 85.8g
 Percent Loss: 5.76%
 Temp Comp: 0.20%
 Calib. Factor: 0.00%
 Bitumen Ratio: 5.91%
 =====
 Calibrated Asphalt Cnt
 5.56%

Filter Set Pt: 900°C
 Chamber Set Pt: 538°C

Tested By: _____

Mix Type: _____

Sample ID: _____
 Time: 8:14:19
 Date: 10-01-20

**Sample Certificate Of Analysis****MAC Sample ID: 2100742738**

FDOT State Materials Office, 5007 N.E. 39th Avenue, Gainesville, FL 32609 (352) 955-6600

Project No.:

Contract ID:

Pay Item:

Material: **911**Sample Level: **QC**FDOT Sample Number: **210201**

Mix Design:

Mix Type:

Production Facility ID: **AL585**

Source Facility:

Manufacturer:

Lot:

Sub Lot:

Load No:

Product: **911: B01 - Limerock Base - Process 1 - Limerock Base** Process: **1**Aggregate Sample Type: **At Source****J & M Testing Laboratory, Inc.**

1053 Commerce Avenue

Chipley, FLORIDA 32428

(850) 638-1506

Lab ID: **I03010**Sample Status: **Finalized**Date Sample Taken: **1/15/2021 By G60000068**

Submitted for Lab Testing:

Comparison Status:

Received: **1/15/2021 By JILL SNAIDMAN**

Resolution Status:

Submitted for FDOT Verification:

Finalized: **1/27/2021 By JILL SNAIDMAN****AASHTO T 89 and AASHTO T 90 Liquid Plastic Limit**Test Status: **Test Complete**

Tested: 1/26/2021 By: P40078553

Technician Qualification Status: **Qualified**

<u>Test - Rep # 1</u>	<u>Assay Results</u>	<u>Primary Limits</u>	<u>Pass</u>
Can the Liquid Limit be determined?:	No		
Can the Plastic Limit be determined?:	No		
Plastic Limit (PL):	NP		
Liquid Limit (LL):	0	Liquid Limit (LL) <= 35	
Plastic Limit (PL):	0		
Plasticity Index (PI):	0		
Plasticity Index (PI):	NP		

FM 1-T 180 Modified ProctorTest Status: **Test Complete**

Tested: 1/26/2021 By: P40078553

Technician Qualification Status: **Qualified**

<u>Test - Rep # 1</u>	<u>Assay Results</u>	<u>Primary Limits</u>	<u>Pass</u>
How many specimens are compacted?:	4		
4" or 6" diameter mold?:	6 inch		
What type of procedure method is used?:	A		
What type of rammer is used?:	Sector		

Specimen 1

Can Number:	26
Wet Soil & Can:	511.8 g
Dry Soil & Can:	459.0 g
Water Mass:	52.8 g

Sample Certificate Of Analysis (MAC Sample ID: 2100742738)

Can Mass:	0.0 g
Dry Soil Mass:	459.0 g
Moisture Content:	11.5 %

Specimen 2

Can Number:	27
Wet Soil & Can:	511.0 g
Dry Soil & Can:	454.6 g
Water Mass:	56.4 g
Can Mass:	0.0 g
Dry Soil Mass:	454.6 g
Moisture Content:	12.4 %

Specimen 3

Can Number:	28
Wet Soil & Can:	512.5 g
Dry Soil & Can:	451.1 g
Water Mass:	61.4 g
Can Mass:	0.0 g
Dry Soil Mass:	451.1 g
Moisture Content:	13.6 %

Specimen 4

Can Number:	29
Wet Soil & Can:	510.8 g
Dry Soil & Can:	445.3 g
Water Mass:	65.5 g
Can Mass:	0.0 g
Dry Soil Mass:	445.3 g
Moisture Content:	14.7 %

Specimen 1

Mold Number:	26
Mold Volume:	0.0750 ft3
Wet Mass & Mold:	17.640 lbs
Mold Mass:	7.760 lbs
Wet Mass:	9.880 lbs
Wet Unit Mass:	131.7 lbs/ft3
Dry Unit Mass:	118.1 lbs/ft3
Moisture Appearance:	
Use on graph?:	Yes

Specimen 2

Mold Number:	27
Mold Volume:	0.0750 ft3
Wet Mass & Mold:	17.860 lbs
Mold Mass:	7.770 lbs
Wet Mass:	10.090 lbs
Wet Unit Mass:	134.5 lbs/ft3
Dry Unit Mass:	119.7 lbs/ft3
Moisture Appearance:	

Sample Certificate Of Analysis (MAC Sample ID: 2100742738)Use on graph?: **Yes****Specimen 3**

Mold Number: **28**
Mold Volume: **0.0750 ft3**
Wet Mass & Mold: **18.100 lbs**
Mold Mass: **7.760 lbs**
Wet Mass: **10.340 lbs**
Wet Unit Mass: **137.9 lbs/ft3**
Dry Unit Mass: **121.4 lbs/ft3**
Moisture Appearance:
Use on graph?: **Yes**

Specimen 4

Mold Number: **29**
Mold Volume: **0.0750 ft3**
Wet Mass & Mold: **18.120 lbs**
Mold Mass: **7.810 lbs**
Wet Mass: **10.310 lbs**
Wet Unit Mass: **137.5 lbs/ft3**
Dry Unit Mass: **119.9 lbs/ft3**
Moisture Appearance:
Use on graph?: **Yes**

Passing: **3 1/2**%: **100.0**Passing: **3/4**%: **5.0**Passing: **No. 4**%: **50.0**Maximum Dry Density: **121.4 lbs/ft3**

Maximum Dry Density > 90

Optimum Moisture: **13.7 %**# of points equal/below peak: **3**# of points above peak: **1**Proctor Curve: **{Graph}****FM 5-515 Limerock Bearing Ratio**Test Status: **Test Complete**

Tested: 1/26/2021 By: P40078553

Technician Qualification Status: **Qualified****Test - Rep # 1****Assay Results****Primary Limits****Pass**Sample Soaked?: **Yes****Specimen 1**

Moisture Content: **11.5 %**
Dry Unit Mass: **118.1 lbs/ft3**

Specimen 2

Moisture Content: **12.4 %**
Dry Unit Mass: **119.7 lbs/ft3**

Specimen 3

Moisture Content: **13.6 %**
Dry Unit Mass: **121.4 lbs/ft3**

Sample Certificate Of Analysis (MAC Sample ID: 2100742738)**Specimen 4**

Moisture Content: **14.7 %**
Dry Unit Mass: **119.9 lbs/ft3**
Maximum Dry Density: **121.4 lbs/ft3**
Optimum Moisture: **13.7 %**

Specimen 1

LBR: **63**
Record Number:
Use on graph?: **Yes**

Specimen 2

LBR: **95**
Record Number:
Use on graph?: **Yes**

Specimen 3

LBR: **125**
Record Number:
Use on graph?: **Yes**

Specimen 4

LBR: **59**
Record Number:
Use on graph?: **Yes**
Maximum LBR: **129**
LBR Curve: **{Graph}**

Maximum LBR >= 100



**SOUTHERN
EARTH SCIENCES**
Geotechnical | Environmental | Materials Testing

DESTIN OFFICE

150 Industrial Park Road, Ste. 6
Destin, FL 32541

Tel: (850) 837-9966
Fax: (850) 837-9967
www.soeearth.com

H and T Contractors
Post Office Box 969
Freeport, Florida 32439

July 19, 2021
File No.: P19-0053

Attention: Mr. Tim Tindle

Subject: Asphaltic Concrete Testing for the Palms Street Extension into Vintage Apartments,
Destin, Okaloosa County, Florida

Dear Mr. Tindle:

As requested, Southern Earth Sciences, Inc. has completed testing of the asphaltic-concrete Type SP-9.5mm used as the wearing surface at the project referenced above.

On July 15, 2021, three (3) asphalt cores were obtained by Southern Earth Sciences, Inc. in the locations shown in the table. The cores were taken back to our laboratory and measured for thickness. The cores thickness and locations are shown in the attached Table I. The asphalt cores met the minimum requirements for thickness as required by the project plans.

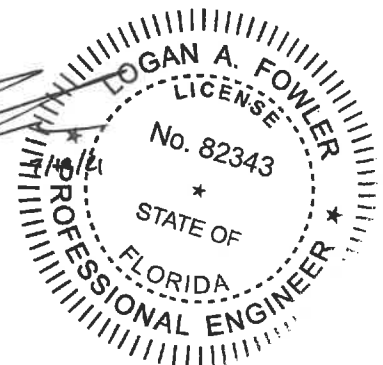
We appreciate the opportunity to be of service to you on this project. Should any additional information be required, please advise.

Yours very truly,

SOUTHERN EARTH SCIENCES, INC.

Shane George
Branch Manager

Logan A. Fowler, P.E.
Eng. Reg. No. 82343
State of Florida



SG/laf

TABLE I

Core Number / Location	Material Type	Measured Thickness (inches)	Thickness Req. (inches)
1 Station No. 20+50	SP 9.5mm	2.50	2.00
2 Station No. 23+00	SP 9.5mm	2.50	2.00
3 Station No. 25+00	SP 9.5mm	2.50	2.00

Asphalt Mix Design Provided by C.W. Roberts Contracting, Inc. Freeport, Florida



Panama City Branch Office
7500 McElvey Road, Suite A
Panama City, FL 32408
Phone: 850 769 4773 | Fax: 850 872 9967

NUCLEAR SOIL DENSITY

Report Date: 07/09/2021
Test Method: ASTM D6938

Client:

T D K CONSTRUCTION COMPANY, INC
1610 SOUTH CHURCH ST; SUITE C
MURFREESBORO, TN 37130

Project:

P17-0638
VINTAGE APARTMENTS, DESTIN
DESTIN, FL

Test Results														
Test #	Retest Of	Test Date	Proctor ID	Method	Soil Classification	Optimum Moisture (%)	Maximum Dry Density (pcf)	In Place Moisture (%)	In Place Dry Density (pcf)	In Place Wet Density (pcf)	Probe Depth (in)	Percent Compaction	Min Comp. (%)	Remark
260		08/28/20	R#1(FILL)(P17-0143A)	D-1557 (A)	SP-SM	9.5	115.1	7.9	113.8	122.8	12	99	98	Pass
261		08/28/20	R#1(FILL)(P17-0143A)	D-1557 (A)	SP-SM	9.5	115.1	9.5	117.0	128.1	12	102	98	Pass
262		08/28/20	R#1(FILL)(P17-0143A)	D-1557 (A)	SP-SM	9.5	115.1	9.9	113.0	124.2	12	98	98	Pass
Test Information														
Test #	Test Location						Elevation	Reference		Gauge Make / Model / SN / Calibrated			Field Technician	
260	Parking Lot: Subgrade - Palms Street Station 21+00						1.0	Feet below top of subgrade		Troxler / 3440 / 35837 / 06/11/2020			CONROY, PAT	
261	Parking Lot: Subgrade - Palms Street Station 23+00						1.0	Feet below top of subgrade		Troxler / 3440 / 35837 / 06/11/2020			CONROY, PAT	
262	Parking Lot: Subgrade Palms Street - Station 24+50						1.0	Feet below top of subgrade		Troxler / 3440 / 35837 / 06/11/2020			CONROY, PAT	
Remarks				Comments										
Pass: Meets Density Specifications				Tests are "Direct Transmission" (Method A) unless probe depth is noted as "Backscatter". Gauge calibration data on file with the testing agency.										

Should the tested soils be subjected to rain, freezing or otherwise disturbed after testing but prior to paving, concreting, etc., SESI. recommends re-evaluation. Proper compaction of soils does not ensure the structural integrity or stability of the foundation. A geotechnical investigation of the foundation soils would be required to evaluate the stability of the foundation and existing soils supporting the test fill. The information in this report is for the sole purpose of the intended recipient. Any reproductions without expressed consent of the recipient or SESI is prohibited. Printed copies of this document are not considered signed and sealed, and the signature must be verified on any electronic copies.



Panama City Branch Office
7500 McElvey Road, Suite A
Panama City, FL 32408
Phone: 850 769 4773 | Fax: 850 872 9967

NUCLEAR SOIL DENSITY

Report Date: 07/09/2021
Test Method: ASTM D6938

Client:

T D K CONSTRUCTION COMPANY, INC
1610 SOUTH CHURCH ST; SUITE C
MURFREESBORO, TN 37130

Project:

P17-0638
VINTAGE APARTMENTS, DESTIN
DESTIN, FL

Test Results														
Test #	Retest Of	Test Date	Proctor ID	Method	Soil Classification	Optimum Moisture (%)	Maximum Dry Density (pcf)	In Place Moisture (%)	In Place Dry Density (pcf)	In Place Wet Density (pcf)	Probe Depth (in)	Percent Compaction	Min Comp. (%)	Remark
268		12/09/20	FDOT(2019) (3RD QTR)(S. ROCK)	FM 5-515 / T180	LR	12.7	116.0	13.1	116.5	131.8	6	100	98	Pass
269		12/09/20	FDOT(2019) (3RD QTR)(S. ROCK)	FM 5-515 / T180	LR	12.7	116.0	12.4	116.5	130.9	6	100	98	Pass
270		12/09/20	FDOT(2019) (3RD QTR)(S. ROCK)	FM 5-515 / T180	LR	12.7	116.0	10.6	118.1	130.6	6	102	98	Pass
Test Information														
Test #	Test Location						Elevation	Reference		Gauge Make / Model / SN / Calibrated		Field Technician		
268	Base Fill: Base - Palms Street -Station 21+25						0.0	Feet below top of base.		Troxler / 3440 / 35837 / 06/11/2020		THOMSON, GLENDON		
269	Base Fill: Base - Palms Street Station 23+50						0.0	Feet below top of base.		Troxler / 3440 / 35837 / 06/11/2020		THOMSON, GLENDON		
270	Base Fill: Base - Palms Street - Station 24+75						0.0	Feet below top of base.		Troxler / 3440 / 35837 / 06/11/2020		THOMSON, GLENDON		
Remarks				Comments										
Pass: Meets Density Specifications				Tests are "Direct Transmission" (Method A) unless probe depth is noted as "Backscatter". Gauge calibration data on file with the testing agency.										

Should the tested soils be subjected to rain, freezing or otherwise disturbed after testing but prior to paving, concreting, etc., SESI. recommends re-evaluation. Proper compaction of soils does not ensure the structural integrity or stability of the foundation. A geotechnical investigation of the foundation soils would be required to evaluate the stability of the foundation and existing soils supporting the test fill. The information in this report is for the sole purpose of the intended recipient. Any reproductions without expressed consent of the recipient or SESI is prohibited. Printed copies of this document are not considered signed and sealed, and the signature must be verified on any electronic copies.

Heather Adams

From: Martin, Pamela <Pamela.Martin@nexteraenergy.com>
Sent: Monday, May 24, 2021 8:12 AM
To: Kris Gingrow
Cc: Ross Bradley; Heather Adams; Todd Hardy
Subject: RE: Vintage Destin

Good morning Kris

Both jobs have been released to the field the contract has up to 6 weeks to complete the order. They will usually have it done before then. I will try to get you a time line but not sure when that will be. Once the wire has been pushed by the underground contractor then the lights are installed soon after that.

I will keep you updated as I find out a time line.

Pam

From: Kris Gingrow <KGingrow@tdkconstruction.com>
Sent: Monday, May 24, 2021 8:06 AM
To: Martin, Pamela <Pamela.Martin@nexteraenergy.com>
Cc: Ross Bradley <RBradley@tdkconstruction.com>; Heather Adams <HAdams@tdkconstruction.com>; Todd Hardy <toddhardy@tdkconstruction.com>
Subject: RE: Vintage Destin

Pam,

Wanted to touch base, I believe all the conduit has been installed and inspected and ready for your team to now install the proper poles.

I just want to confirm that is the stage we are in, and if you happen to have a time frame for when the poles will be installed?

Thank you,

Kris Gingrow
Sr. Project Manager
TDK Construction Company, Inc.
1610 S Church Street
Murfreesboro, TN 37130
O.615-895-8743 C.615-268-6878

From: Martin, Pamela <Pamela.Martin@nexteraenergy.com>
Sent: Tuesday, May 11, 2021 12:36 PM
To: Kris Gingrow <KGingrow@tdkconstruction.com>
Cc: Ross Bradley <RBradley@tdkconstruction.com>; Heather Adams <HAdams@tdkconstruction.com>; Todd Hardy <toddhardy@tdkconstruction.com>
Subject: RE: Vintage Destin

To: VINTAGE DESTIN INC
2004 98 PALMS BLVD
DESTIN, FL 32541

Receipt Date: 4/29/2021

Total: 80,683.38

Payment Details

Description	Unit Cost	Quantity	Total	Paid Before Work?	Internal Use Only Account Number
Differential Cost	9,748.08	1	9,748.08	Y	
LED-7026-Destin I	2,924.53	15	43,867.95	Y	
13 ft. decorative concrete pole	1,804.49	15	27,067.35	Y	

Charges Paid Before Work:	80,683.38	
Tax:	0.00	
Subtotal:		80,683.38

Charges Paid On Completion:	0.00	
Tax:	0.00	
Subtotal:		0.00

Total Charges Paid:	80,683.38
Total Tax:	0.00
Total Paid Including Tax:	80,683.38

MAINTENANCE/WARRANTY BOND

Bond No. 0240161

KNOW ALL MEN BY THESE PRESENTS, Vintage Destin Owner, LLC, as Principal, and Berkley Insurance Company, 475 Steamboat Road, Greenwich, CT 06830, a corporation duly organized under the laws of the State of Delaware and licensed to transact business in the state of Florida, as Surety, are held and firmly bound unto City of Destin as Oblige, in the penal sum of Seventy-Nine Thousand Three Hundred Sixty-Three & 63/100's Dollars (\$ 79,363.63), lawful money of the United States of America, for which payment, well and truly to be made, Principal and Surety bind themselves, their legal representatives, successors or assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal entered into a contract with the said Oblige, dated _____ for

Vintage Destin

WHEREAS, the Oblige requires that these presents be executed on or before the final completion and acceptance of said contract and;

WHEREAS said contract shall be completed and accepted by _____.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Principal shall remedy, without cost to the Oblige, any defects caused by defective or inferior materials or workmanship, which may develop during a period of One (1) Year from the date of completion and acceptance of the work performed under the contract, then this obligation shall be void; otherwise it shall be and remain in full force and effect.

Any suit under this bond must be instituted before the expiration of one year from completion of the maintenance period.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Oblige named herein or the heirs, executors, administrators or successors of the Oblige.

Signed, sealed and dated this day of July 27, 2021

(seal)

Principal: Vintage Destin Owner, LLC

By: Timothy D. Nease

Berkley Insurance Company (seal)

By: Dawn Denise Wright

Dawn Denise Wright, Attorney-in-Fact

Palms Street Extention Engineer's Cost Estimate					
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL
DEMO & EROSION CONTROL					
1	Silt Fence	LF	100	\$3.00	\$300.00
2	Misc. Demo (Palms St Curb/Etc)	LS	1	\$1,500.00	\$1,500.00
3	Existing Drainage Demo & Realignment (Exfil & Inlet Materials)	LS	1	\$45,000.00	\$45,000.00
4	Clearing & Site Stripping	AC	0.75	\$4,000.00	\$3,000.00
					\$49,800.00
EARTHWORK					
5	Import Fill	CY	1984	\$8.50	\$16,864.00
6	Finished Grading - Grassed Areas	SY	700	\$1.00	\$700.00
7	Seed/Stabilize Right-of-Way	SY	700	\$1.00	\$700.00
					\$18,264.00
ASPHALT & SITE CONCRETE					
8	2" Asphalt Surface Course	TN	209	\$100.00	\$20,900.00
9	8" Limerock Base	SY	2194	\$13.00	\$28,522.00
10	12" Stabilized Subgrade	SY	2331	\$3.50	\$8,158.50
11	12" F Curb	LF	1,000	\$16.00	\$16,000.00
12	10' Wide Concrete Sidewalk	SF	7,720	\$4.50	\$34,740.00
13	Repair / Reconnect Sidewalks/Drives	LS	1	\$3,000.00	\$3,000.00
					\$111,320.50
STORM DRAIN SYSTEM					
14	18" RCP Pipe (Extend Vintage Discharge)	LF	134	\$40.00	\$5,360.00
15	18" ADS Pipe	LF	65	\$24.00	\$1,560.00
16	Type 9 Inlet	EA	4	\$2,500.00	\$10,000.00
17	Drainage Manhole	EA	3	\$1,800.00	\$5,400.00
18	Exfiltration Systems (3' Deep / 18" Perf Pipe)	LS	1	\$60,000.00	\$60,000.00
					\$82,320.00
GENERAL SITE COSTS					
19	Pedestrian Lighting & Electrical (Per Pole)	EA	14	\$3,000.00	\$42,000.00
20	Mobilization	LS	1	\$2,500.00	\$2,500.00
21	MOT	LS	1	\$500.00	\$500.00
22	Construction Water	LS	1	\$750.00	\$750.00
23	Construction Staking	LS	1	\$2,000.00	\$2,000.00
24	As-Built Survey	LS	1	\$2,000.00	\$2,000.00
25	Testing	LS	1	\$2,000.00	\$2,000.00
26	Signage & Striping & ADA Landings	LS	1	\$4,000.00	\$4,000.00
					\$55,750.00
				Subtotal	\$317,454.50
				200% Amount	\$634,909.00

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021
TYPE OF AGENDA ITEM: Consent Agenda
AGENDA OUTLINE NUMBER: 6.B.

TO: City Council

THRU: Krystal Strickland, Finance Director
Lance Johnson, City Manager
Kyle Bauman, City Attorney

FROM: Lisa Firth, Parks & Rec Director

DATE: September 15, 2021

SUBJECT: Approval for Concessions Contract

I. BACKGROUND: The City of Destin does not currently have the resources or licensing required to operate concessions. For the past 16 years, the Parks & Recreation Department has outsourced concession services to individuals/companies who hold all required food service licenses, insurance, equipment, and manpower.

In August 2021, the City issued RFP 21-07-REC soliciting contractors to submit proposals for providing concession services. The City received a proposal response from 527 Holdings Group LLC. The proposal was subsequently reviewed and approved by the Bid Committee on September 9, 2021.

II. DISCUSSION: If approved, this agreement would be in effect until December 31, 2022. The signing of this agreement by the City in no way guarantees the City will, nor obligates the City to, expend funds, it merely authorizes the vendor to provide services to the public as defined under the scope of work in the RFP 21-07-REC and the provisions outlined in the concessions agreement. Under the current agreement, the Concessionaire agrees to pay the City \$5,000.00 annually plus 15% of their gross sales.

A. Link to Strategic Goals / Objectives: Service Excellence/Sports Tourism Initiative: In order to meet the needs of our league participants, as well as, attract and retain high caliber tournaments to Destin, we need to provide them with high quality facilities and services that include concessions. Having a professional concession contractor is critical to meeting and maintaining our sports tourism and City league goals.

B. Effect on Budget (EOB): Revenue Source: \$5,000.00 annually plus 15% of gross sales monthly.

C. Level of Service (LOS): Contracting concessions provides a service to the participants and spectators of our sports tournaments and leagues that the City would not otherwise be able to provide.

III. CONCLUSION: Staff is recommending that Council approve the Concessions Agreement with 527 Holdings Group LLC to provide concession services.

IV. RECOMMENDED MOTION: I move to approve the Concession Agreement with 527 Holdings Group LLC for a term through December 31, 2022 and authorize the City Manager to execute the agreement on behalf of the City.

Attachments:

1. RFP 21-07-REC Concessions Proposal Submission
2. Exclusive Concession Agreement 2021-2022

BID OPENING SUMMARY

DESTIN CITY HALL BOARDROOM

RFP 21-07-REC

Concession Agreement – Parks and Recreation Department
Morgan Sports Center

BIDDERS:

Base Price

1) 527 HOLDINGS GROUP, LLC

FEE PERCENTAGE: 15%
ANNUAL FEE: \$5,000

2)

3)

4)

5)

6)

7)

8)

9)

10)

Present at the bid opening:

REY BAILEY
KIM MONTGOMERY

CITY CLERK
DEPUTY CITY CLERK

CITY OF DESTIN, FLORIDA

REQUEST FOR PROPOSALS NO. 21-07-REC

**CONCESSIONS AGREEMENT
PARKS & RECREATION DEPARTMENT
MORGAN SPORTS CENTER**



DATE: August 18, 2021


Lance Johnson

City Manager
Phone (850) 837-4242
FAX (850) 837-3267
4200 Indian Bayou Trail
Destin, Florida 32541

Proposer's Initials: 

NOTICE TO PROPOSERS

The City of Destin, Florida, is currently receiving sealed proposals for the exclusive Concessions Agreement at Morgan Sports Center located at 4200 Indian Bayou Trail behind City Hall. Successful proposer shall provide concessions during scheduled activities, league play, tournaments and special events as determined by the City. Successful Proposer shall be required to enter into an agreement with the City and shall be required to supply the City with copies of current Liability Insurance and Workmen's Compensation coverage. Proposal documents can be obtained by contacting the City Clerk's Office at (850) 837-4242, between the hours of 8 a.m. and 5 p.m., Monday through Friday. Proposals must be received by the City Clerk's Office at the City of Destin, 4200 Indian Bayou Trail, Destin Florida 32541, in a sealed envelope clearly marked **"RFP 21-07-REC Concession Agreement" no later than 2:00 p.m. (CST) September 2, 2021**, at which time they will be opened and read aloud. The City reserves the right to reject any and all Proposals, to waive minor defects in the process, to take any other actions and to accept the Proposal deemed by the City to be in the City's best interest.

Lance Johnson
City Manager

Proposer's Initials:



CITY OF DESTIN, FLORIDA

REQUEST FOR PROPOSALS NO. 21-07-REC

FOR

EXCLUSIVE CONCESSION AGREEMENT

- I. PURPOSE:** The purpose of this Request for Proposals, (RFP# 21-07-REC), is to secure sealed Proposals for the operations and management of food and beverage concessions at Morgan Sports Center and other locations as determined by the City.
- II. SCOPE OF WORK:** The Scope of service will include operation of concessions during scheduled activities at the Morgan Sports Center as specified in Attachment #1, "Draft Concessions Agreement." A sample of previous events and activities is provided for your reference in Attachment #2, "Sample Schedule of Events". In addition, at the sole discretion of the Parks & Recreation Director, the winning proposer may be required to provide concessions for rentals, special events and the City's youth football home games held each Fall on Saturdays at the Destin Sports Complex (Destin Elementary).

III. PROPOSAL REQUIREMENTS:

Required Information.

Each proposal shall contain the following mandatory information outlined below:

1. Completed Proposal Form indicating your proposed annual lease fee and the proposed percentage of gross revenues you will pay to the City each month.
2. Number of years your firm has done business.
3. Your previous concessions/food-service related work experience
4. Your current concession contracts by location, if applicable.
5. Evidence that you hold or can obtain the proper business and food-service licensing required to provide food related services in the State, County, and City.

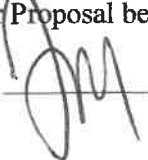
Proposer's Initials: _____



6. A complete Public Crimes Form
7. Sample Menu that includes products and prices.
8. Three or more professional references including contact information.

IV. SUBMITTAL REQUIREMENTS: The ORIGINAL Proposal and 4 COPIES shall be *organized* and *submitted* as follows. *Incomplete proposals will not be accepted.*

- A.
 1. The Proposal Form
 2. Required information requested in **Section III.**
 3. Required information requested in **Section IV.**
 4. Additional support information.
- B. Each proposal shall contain a completed Public Entity Crime Form (Attachment #3) pursuant to Florida Statutes, Section 287.132-133, providing that no public entity shall accept any Proposal from or award any contract to or transact any business in excess of the threshold amount for Category Two (\$25,000) for a period of thirty-six months from the date placed on the convicted vendor list.
- C. If applicable, each Proposal is subject to the provisions of Florida Statutes, Chapter 112, providing that Proposals must disclose with the RFP submittal the name of any officer, director, or agent who is also a public officer or an employee of the City of Destin. Further, all Proposals must disclose the name of any City officer or employee who owns, directly or indirectly, an interest of five percent or more in the proposing firm.
- D. If applicable, firms submitting proposals as a joint venture shall submit to the City, as part of proposals, a copy of any joint venture agreement.
- E. Preference may be given by the City of Destin to firms demonstrating a Drug-Free Workplace Program whenever two or more proposals, which are equal in respect to quality and service are received and rated by the City. Proposals intending to demonstrate a Drug-Free Workplace Program shall provide an Attachment #4 certification form with the RFP submittal.
- F. All Proposals to be considered must be in the possession of Destin's City Clerk no later than 2:00 p.m. (CST) September 2, 2021. Proposals may be mailed or delivered to the Office of the City Clerk at the address below. An *original* copy of the Proposal, plus *four copies*, shall be submitted in a sealed envelope clearly marked "RFP No. 21-07-REC: Exclusive Concession Agreement; 2:00pm (CST), September 2, 2021." Regardless of method of delivery, each responder shall be responsible for their Proposal being delivered on time, as the City of Destin assumes no

Proposer's Initials: 

responsibility for the same. Proposals offered or received after the time set for the Proposal opening will be rejected and returned unopened to the responder.

MAILING AND HAND-DELIVERED ADDRESS

City of Destin
ATTN: City Clerk
4200 Indian Bayou Trail
Destin, Florida 32541

- G. Proposals are presently scheduled to be opened publicly and read aloud at 2:00 pm CST September 2, 2021 in the City of Destin, Conference Room, 4200 Indian Bayou Trail, Destin, Florida. The City of Destin Bid Committee will review all Proposals and forward their recommendation to the City Council.
- H. Questions regarding RFP No. 21-07-REC may be directed to the following City contacts:
- Lisa Firth, Parks & Recreation Director
lfirth@cityofdestin.com
- I. Only those proposals *fulfilling all the requirements* outlined on this solicitation will be considered.
- J. The Bid Committee shall evaluate each proposal submitted and will ask questions of a clarifying nature, if necessary. The most responsive, responsible, and fiscally advantageous proposal will be recommended to the City Council for award of the contract.
- K. In no instance shall the City consider any fee proposal that does not represent an equitable value to the City by making the concession facilities available. The City reserves the right to negotiate with the successful proposer on the agreed fee. The proposal shall remain binding ninety (90) calendar days after the closing date of the request.
- L. The City reserves the right to reject any and all Proposals, to waive minor defects in the process, to take any other actions, and to accept the Proposal deemed by the City to be in the City's best interest, including awarding to other than the proposal with the highest percentage and/or annual fee. All issues addressed in the Request for proposal will be given consideration in determining the successful proposal.
- M. The successful proposer shall be required to provide a Certificate of Insurance (COI) naming the City as an additional insured party and proof of General Liability and Workman's Compensation Insurance prior to

Proposer's Initials: _____



execution of any Exclusive Concession Agreement within the City of Destin.

- N. Public Records. Contractor shall comply with Florida Public Records Laws, specifically to:

Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service.

Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.

Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is compatible with the information technology systems of the City of Destin.

- O. No Contact Clause. All prospective Respondents are hereby instructed NOT to contact any member of the City of Destin, City Council, City Manager, or City of Destin staff member other than the authorized City contact person identified in this Solicitation, or the City's designated procurement staff member, regarding this solicitation package, or the Respondent's submittal package, City's Intent to Award, or City's Intent to Reject (if applicable) at any time prior to the FORMAL AWARD for this project. Any such contact may be cause for rejection of your submittal.

Any questions relative to any item or portion(s) of this solicitation should be directed to City Clerk's Office at 850-837-4242. Office Hours: MONDAY-FRIDAY, 8:00 A.M. TO 5:00 P.M. or email at clerk@cityofdestin.com

Proposer's Initials:





PROPOSAL FORM
(Type or Print)

COMPANY NAME	527 Holdings Group LLC
COMPANY ADDRESS	1209 Airport Road Unit 9 Destin FL 32541
OWNER/CEO	JOSHUA GREGORY
TELEPHONE	(850) 408 - 6878
FAX	() -
EMAIL	JOSH7ad4 @ gmail.com
NUMBER OF YEARS IN BUSINESS	6 Years
FEIN	82-4969965
PROPOSED FEE: PERCENTAGE OF GROSS MONTHLY REVENUES	15 %
PROPOSED ANNUAL FEE: (Paid to the City upon execution of the initial agreement and upon each subsequent agreement renewal execution.)	\$ 5000 ⁰⁰ \$1,000 Minimum
APPROXIMATE STARTING DATE IS October 1, 2021.	If your company is awarded the contract, can you be ready for business by October 1, 2021? yes

In accordance with your Request for Proposals, instructions, and specifications, attached hereto, and subject to all conditions thereof, I (we), the undersigned, hereby propose and agree if this Proposal is accepted, to contract with the City of Destin, Florida to furnish any items or service requested herein and deliver same without additional cost to the City of Destin at the specified location(s) for the Proposal listed below:

The undersigned further declares that he/she has carefully examined the specifications and is thoroughly familiar with them and their provision(s). He/She further declares that no other person than the proposer herein named has any interest in this Proposal or in the contract to be executed, and that it is made without any connection with any other person(s) making Proposal for the same articles, and it is in all respects fair and without collusion and fraud.

Authorized Representative's Signature: _____

Printed Name and Title of

Authorized Representative: JOSHUA GREGORY

Print or Type

Date 31 Aug 2021

"End of Proposal Form"

Proposer's Initials: _____

ATTACHMENT #1

CITY OF DESTIN, FLORIDA

**RFP NO. 21-07-REC
EXCLUSIVE CONCESSION AGREEMENT**

DRAFT CONCESSION AGREEMENT

This Agreement is made and entered into this _____ of _____, 2021, between the City of Destin, a Florida municipal corporation (hereafter referred to as "City") and _____ a Florida _____, (hereafter referred to as "Concessionaire".)

WHEREAS, the City owns and operates the Morgan Sports Center, hereafter referred to as the "Facility", located at 4200 Indian Bayou Trail, Destin, Florida 32541;

WHEREAS, a concession stand structure exists on the property of Facility possessing some equipment necessary to provide concession services to the patrons and visitors of the City;

WHEREAS, the Destin City Council through public input has decided that concession services are needed and serve a municipal purpose;

WHEREAS, Concessionaire represents that it is fully qualified, possesses the requisite skill, knowledge, qualifications and experience to provide the service identified herein, does offer to perform such services;

WHEREAS, the City desires to enter into an agreement with Concessionaire for concession services at the facility;

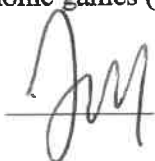
WHEREAS, Concessionaire shall pay to City a monthly concession percentage to obtain those services at the facility.

WHEREAS, Concessionaire shall pay to City an annual rental to obtain those services at the facility.

NOW, THEREFORE, in consideration of the acts and promises contained herein, the City and Concessionaire hereby agree to the following terms and conditions:

- (1) Grant and Description of Premises. City grants to Concessionaire and Concessionaire accepts from City the privilege of maintaining concession services at the Morgan Sports Center. In addition, the Concessionaire, at the sole discretion of the Parks & Recreation Director, may be designated to provide concessions for Destin Youth Football Program home games (Destin Sports Complex), rentals and Special Events.

Proposer's Initials: _____



(2) Condition of Premises. Taking possession of the concession stand by Concessionaire shall constitute acknowledgement that the concession stand is in good condition. Concessionaire shall accept the concession stand in its presently existing condition, and City shall not be required to make any alterations to the concession stand.

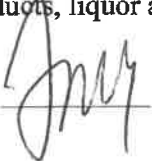
(3) Concession Fee. Concessionaire shall pay to City during the term of this agreement 15% of gross revenue per month and \$1,000.00 annually for the exclusive privilege of maintaining concession services at the Facility. The payments shall be paid to City the fifteenth day of each month for the operations of the preceding calendar month, and payments shall be to the order of the City of Destin and mailed or delivered to 4200 Indian Bayou Trail, Destin, FL 32541. A fee of \$10.00 per day will be assessed for each business day the payment is late.

(4) Accounting and Records. Concessionaire shall keep an accurate set of books and records reflecting the gross revenues derived under and pursuant to concession rights herein granted. For the propose hereof, "gross revenue" shall mean and include any and all fees, without reduction, received by Concessionaire under and pursuant to the concession agreement. Certified copies of the above books and record shall be furnished to the City, not less than quarterly in January, April, July, and October. Such documentation shall include copies of the monthly sales tax return filed with the Florida Department of Revenue. The concessionaire will track sales using a cash register or similar device approved by the City.

City may cause a semi-annual audit to be made of the books and records of Concessionaire in order to determine whether or not the concession fees paid pursuant to Section 3 are the same as those required thereby. The omission of the City to exercise its right to semi-annual audit at anytime shall not constitute a waiver of such right, and notwithstanding such omission, the City shall have such continuing right, provided that except in the event to fraud, deceit or other extraordinary occurrence, each audit shall be made at intervals no less that six (6) months. In the event City elects to exercise its right of audit, City shall provide to Concessionaire written notice of such election at least forty-eight (48) hours in advance of the time of any audit. City shall have the right to elect the auditors to make the audit and audit shall be made at Concessionaire's expense unless the City has requested a second audit within a one-year period. In the event a second audit in a year's time is requested by the City, City shall pay the fees for said audit. Concessionaire shall make available to the auditor such personnel and records as the City may in its reasonable discretion request in order to complete such audit; and shall make no charge to the City; therefore.

(5) Use of Premises. The concession stand shall be used to conduct concession type services including, but not limited to the sale of hot dogs, hamburgers, soft drinks, and snacks in accordance with any required licenses and permits. Concessionaire shall file a current menu including product and price identification, with the City and provide a copy to the City each time the menu is adjusted by concessionaire. The Concessionaire shall have the flexibility to change the menu to meet the needs of patrons and visitors to the City. Tobacco products, liquor and /or alcoholic beverages shall not be sold by

Proposer's Initials:



Concessionaire at the Facility. Concessionaire shall have the flexibility to sell soft goods, such as softballs, sunscreen, and can holders, subject to City approval and any contractual limitations.

(6) Equipment Required of Concessionaire. Concessionaire shall at their expense, provide all equipment necessary of a food handling services, subject to all life safety and health codes. Concessionaire shall secure a portable unit for concession services during soccer and other activities as required. Concessionaire shall be responsible for any fees associated with portable units and mobile service. To ensure the safety of patrons and visitors at the Facility when utilizing an outdoor grill, Concessionaire shall provide a barrier between the grill and patrons and visitors that will not cosmetically detract from the appearance of the Facility.

(7) Quality of Service. All items sold by Concessionaire shall be of first-class quality, and the service provided by Concessionaire shall be rendered courteously and efficiently. City reserves the right to prohibit the sale of any item that it deems objectionable, and City shall have the right to order the improvement of the quality of either the merchandise or the services rendered.

(8) Hours of Operation. Concessionaire shall operate the concession stand, including portable units and mobile service as required, for any scheduled games and/or events resulting in the use of two (2) or more fields at the same time. Concessionaire shall be open and ready for operation not less than fifteen (15) minutes prior to scheduled event or game. Concessionaire must operate and provide concession services until the last fifteen (15) minutes of any scheduled event or game. Additionally, Concessionaire must provide concession services for any and all scheduled tournaments and group activity deemed necessary by the Parks and Recreation Director. Concessionaire will not be considered the exclusive vendor during "Special Event Rentals".

(9) City Agreements. The City reserves the right to enter into Corporate Sponsorship agreements or other beneficial agreements at any time and at its sole discretion. Concessionaire agrees to conform to the specifications of such agreements, including but not limited to exclusive purchase and sale of approved brand name products, regardless of when the agreement is executed by the City.

(10) Employee of Concessionaire.

10.1 Contractual personnel are viewed by the public as an extension of the City staff and are required to conduct themselves accordingly. Concessionaire shall at all times employ only those persons of good moral character.

10.2 All employees of Concessionaire shall be neatly dressed at all times and easily identifiable as employees. Employees shall conduct themselves courteously in their relations to the public.

Proposer's Initials:



10.3 Employees shall observe strict impartiality as to rates and services in servicing the public. Concessionaire may, subject to the approval of City, grant reduced rates to Concessionaire's employees under such circumstances as are customary in businesses of the character conducted under this agreement.

10.4 Nondiscrimination. Concessionaire shall not discriminate against any employee or applicant for employment because of race, color, creed, sex, age, or national origin. Concessionaire and Concessionaire's employees shall not discriminate against any person against any person because of race color, creed, sex, or national origin by refusing to furnish such person any service or privilege offered to or enjoyed by the general public. Neither Concessionaire nor Concessionaire's employees shall publicize the services provided under this agreement in any manner that would directly or inferentially reflect on the acceptability of the patronage of any person because of race, religion, color, ancestry, sex, age, or national origin.

(11) Term. The term of this agreement shall commence on the effective date, and end on October 1, 2022 both dates being inclusive. The term of this agreement is subject to the option to renew in Section Twelve (12), and to sooner terminate as provided below. Initiation of services delivery shall occur no later than September 1, 2022.

(12) Option to Renew. Concessionaire shall have the option to renew this agreement for an additional five (5) years after the termination of the term, provided that at a time no later than thirty (30) days prior to the expiration of the term of this agreement Concessionaire serves a written notice on City of Concessionaire's desire to extend the term of the agreement. The concession fee shall be subject to revision, but all other terms of this agreement shall remain the same unless both parties mutually agree to change any of them. The option to renew is, and shall remain, subject to the provisions of Section Twenty-nine (29) of this agreement, concerning termination by City.

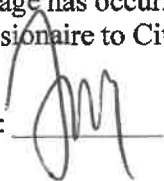
(13) Holdover. If Concessionaire holds over after the expiration of the term of this agreement with the express or implied consent of City, the holding over shall be deemed to be month-to-month tenancy at the concession fee stated in this agreement and otherwise subject to the terms of this agreement. This section is subject to the option to renew in Section Twelve (12).

(14) Repair and Maintenance of Stand. Concessionaire shall maintain the concession stand in good order and repair at concessionaire's own expense during the entire term of this agreement as it was accepted at the time of possession pursuant to Section Two (2). If concessionaire neglects or refuses to do so, City shall have the right to perform maintenance or repairs for the account of concessionaire, and the City shall first give concessionaire fifteen (15) days' written notice of its intention to perform maintenance or repairs to enable concessionaire to perform maintenance or repairs at concessionaire's own expense.

Proposer's Initials:



- (15) Structural Maintenance. Structural maintenance to the concession stand, including plumbing, HVAC, electrical, painting and decoration, whether interior or exterior, shall be done by the City.
- (16) Approval for Alterations Required. No alterations or additions of any character shall be made on or to the concession stand by Concessionaire without obtaining the prior written consent of City. If alterations or additions are made, they shall be made they shall agree to hold City harmless for such alterations or additions.
- (17) Improvements as Property of City. All alterations and additions to the concession stand shall remain on the concession stand and become the property of City on the termination of this agreement.
- (18) Maintenance of Equipment. Concessionaire shall always maintain all equipment in good working condition, at Concessionaire's own expense, for the operation of the concession stand. Concessionaire shall be responsible for replacing, with the exception of reasonable wear and tear, any equipment or built-in furnishings of City that becomes missing, damaged beyond repair, or too unsanitary for use; Concessionaire shall replace all equipment or built-in furnishings that Concessionaire is required to provide under Section Fourteen(14) of this agreement, if it becomes unfit for use.
- (19) Premises to be Kept Clean. Concessionaire shall keep the concession premises in a clean and sanitary condition at all times. Concessionaire shall store all trash in the dumpster provided for that purpose and shall provide for the removal and proper disposal of all trash from the concession premises at the close of each day the concession premises are open for business. Additionally, it is the responsibility of Concessionaire to remove all trash and debris found on the Facility premises that is directly associated with sales from the Concessionaire.
- (20) Right of Access. City shall have access to the concession stand, and to each part of the concession stand, during the hours of operation of Concessionaire for the purpose of inspecting and making repairs on the concession stand and as deemed necessary by the Parks & Recreation Director or the City Manager. Concessionaire shall have the right within reason to traverse Facility, solely from the Facility's eastern access to get to and from the concession stand to keep the concession stand open during hours of operation. Deliveries shall be made from the Facility's Eastern access in order to use reinforced driveways and access points. Vehicles must be removed within 15 minutes and extreme care exercised while traversing pedestrian pathways. At no time is it acceptable to block the fire-lane surrounding the building.
- (21) Partial Destruction of Concession Stand. If at any time during the term of this agreement the concession stand is damaged by fire, act of nature, or other cause beyond the control of Concessionaire, to the extent that continued use of the concession stand is unfeasible, Concessionaire may, on written notice to City delivered within thirty (30) days after the damage has occurred, suspend or terminate this agreement without any liability of Concessionaire to City except for the payment of concession fees accrued to

Proposer's Initials: 

the date of termination. If Concessionaire does not elect to terminate this agreement, City shall, with due diligence, restore the concession stand to operative condition, but City shall not be obligated under this provision to expend on such restoration more than the proceeds of any insurance received by it on account of damage. City shall not be responsible for any profits lost by Concessionaire due to the partial destruction of the concession stand.

(22) Signs: Advertising: Name. Concessionaire shall not erect any sign on the concession stand without obtaining the advance written approval of City. Concessionaire may enter into advertising relative to the concession stand that is consonant with the dignified approach necessitated by the reputation of the facility.

(23) Licenses and Permits. Concessionaire shall obtain and pay for all permits or licenses that may be required for the operation of the concession stand.

(24) Compliance with Federal, State and Local Laws. Concessionaire shall comply with applicable federal, state, and local laws governing the operation of the concession stand. Violation of federal and/or state laws or the ordinances of the City of Destin or the County of Okaloosa may be considered as cause for termination of this agreement.

(25) Taxes. Concessionaire shall pay all taxes on personal property belonging to Concessionaire, and Concessionaire shall pay all sales and other taxes levied against the operation of the business. The City at their discretion may request copies of any quarterly sales tax reports.

(26) Liability and Fire Insurance.

26.1 Throughout the term of this agreement, Concessionaire shall maintain comprehensive general liability insurance coverage, naming the City as an additional insured party, with minimum liability limits of Five Hundred Thousand Dollars (\$500,000) per occurrence.

26.2 Certified copies of the above-described insurance policies and all certificates of such policies shall be furnished to City effective as of the date of this agreement.

26.3 The above insurance policies shall contain clauses substantially in the following words:

(a) "Notwithstanding any other provision in this policy, the insurance afforded under this policy to City shall be primary as to any other insurance or reinsurance covering City, and such other insurance or reinsurance shall not be required to contribute to any liability until the appropriate limit of liability afforded under this policy has been exhausted."

Proposer's Initials:



(b) "This policy may not be canceled or materially changed until 30 days after receipt by City of a written notice of cancellation or change in coverage, as evidenced by receipt of a certified letter."

(27) Indemnification. Concessionaire covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any and all claims, losses, damages, costs, charges or expenses arising out of any act, action, neglect, or omission by Concessionaire during the performance of the agreement, whether direct or indirect, and whether to any person or property to which the City or said parties may be subject.

(28) Deposit to Secure Performance. Prior to the commencement of operations under the terms of this agreement, Concessionaire shall at Concessionaire's own expense obtain and deliver to City a deposit fee of \$1,000.00 to guarantee payment of the concession fee called for in this agreement as well as the faithful performance of all the other terms of this agreement by Concessionaire. City shall retain the deposit in the event of a breach of any of the terms of this agreement by Concessionaire. The deposit shall be returned to Concessionaire on or before October 1, 2022, if Concessionaire shall have fully performed all of the terms of this agreement to that date regardless of the fact that the agreement may be renewed.

(29) Termination by City. If in the judgment of City, the manner of operation of the concession stand or the quality of merchandise or services does not meet the requirements of this agreement, or if Concessionaire is in default of any other term of this agreement, City shall give Concessionaire a written notice specifying the particulars of the unsatisfactory performance or default within thirty (30) days after receipt by Concessionaire of the notice, city may terminate this agreement. The decision of City on any such matter shall be final.

(30) Termination by Concessionaire. Concessionaire may terminate this agreement at any time after October 1, 2022, by giving thirty (30) days notice to City of Concessionaire's intention to terminate. If Concessionaire terminates this agreement prior to October 1, 2022, Concessionaire shall forfeit the deposit that secures Concessionaire's performance as described in Section Twenty-Eight (28).

(31) Concession Stand on Termination. On the termination of this agreement for any reason, City shall have full authority to re-enter and take full possession of the concession stand without the necessity of obtaining legal process. Concessionaire stipulates that City shall not be liable to prosecution or for damages for resuming possession of concession stand.

(32) Sole Purpose. The concession stand may be used only by Concessionaire for the sole purpose of providing concession services to patrons and visitors of the Facility.

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(33) Assignment Prohibited. Concessionaire may not assign any right, privilege, or license conferred by this agreement; nor may Concessionaire sublet or encumber any part of the concession stand without first obtaining the written consent of City.

(34) Waiver of Breach. The waiver by City of any term contained in this agreement shall not be deemed to be a waiver of such term for any subsequent breach of the same or any other term. The subsequent acceptance of a concession fee payment by City shall not be deemed to be a waiver of any prior occurring breach by Concessionaire of any term contained in this agreement regardless of the knowledge of City of the prior existing breach at the time of the acceptance of the concession fee payment.

(35) Time of Essence. Time is of the essence of this agreement.

(36) Each Provision Material Condition. Each term of this agreement is material. A breach by Concessionaire of any one of the terms of this agreement shall be considered to be a material breach of the entire agreement and shall be grounds for the termination of the entire agreement by City.

(37) Governing Law. All applicable local and state laws, rules, and regulations shall govern both the City and Concessionaire. The parties intend that this agreement and the relationship of the parties shall be governed by the laws of the State of Florida. Venue for any action arising out of this agreement shall lie in Okaloosa County.

(38) Severability. If any section, subsection, term or provision of this agreement or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this agreement or the application of same to parties or circumstances other than those to which it was held invalid or unenforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this agreement shall be valid or enforceable to the fullest extent permitted by law.

(39) Sovereign Immunity. Nothing in this agreement shall be deemed a waiver by the City of its sovereign immunity, nor shall any provision of this agreement be interpreted to affect the City's sovereign immunity.

(40) Construction. The Parties have participated jointly in the negotiation and drafting of this agreement. In the event an ambiguity or question of intent or interpretation arises, this agreement shall be construed as if drafted jointly by the Parties and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provision of this agreement.

(41) Attorney's Fees. In any dispute relating to this agreement each party shall be responsible for their respective attorney's fees and costs.

Proposer's Initials:



(42) Notices. All notices under the agreement shall be in writing and shall be effective when mailed by certified mail, return receipt requested, or when delivered personally, as provided hereafter, or to such other addresses as may be designated by notice:

As to the City:

As to the Concessionaire:

City of Destin
Lisa Firth
Parks & Recreation Director
4200 Indian Bayou Trail
Destin, FL 32541

(43) Entire Agreement. This agreement represents the entire and integrated agreement between the City and Concessionaire and supersedes all prior negotiations, representations or agreements, either written or oral. Provisions of this agreement may be amended only by written instrument approved and signed by City and Concessionaire.

(44) Binding Successors. This agreement shall bind the successors, assigns, and legal representative of Concessionaire and of any legal entity that succeeds to the obligations of the City.

(45) Public Records. Contractor shall comply with Florida Public Records Laws, specifically to: Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service. Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law. Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is compatible with the information technology systems of the City of Destin.

Proposer's Initials:



IN WITNESS WHEREOF, the City hereunto caused these presents to be subscribed and the Concessionaire has affixed their name and seal, as of the day and year first written above.

CITY OF DESTIN

By: _____
Lance Johnson, City Manager

ATTEST:

Rey Bailey
City Clerk

SEAL

APPROVED AS TO LEGAL FORM

Kyle Bauman
City Attorney

CONCESSIONAIRE:

By: _____
(Signature)
Joshua Gregory
(Printed Name)

Owner / CEO
(Title)

SEAL

Witness Signature

(Printed Name)

(Title)

Witness Signature

(Printed Name)

(Title)

Proposer's Initials: _____

ATTACHMENT #2

**SAMPLE SCHEDULE OF ACTIVITIES/EVENTS
FOR THE MORGAN SPORTS CENTER**

Seasonal City Programs

- Adult Evening Softball (Spring/ Fall)
- Adult Coed Evening Softball (Spring/Fall)
- Adult Flag Football/Evening (Spring/Fall)
- Adult Kickball (Summer)
- Youth Recreation Soccer Games Friday Nights and Saturday Days (Spring/Fall)
- Youth Tackle Football Games (Fall Only at Destin Sports Complex [Elementary School], 4-5 Saturdays).
- Youth Flag Football (Fall)

Scheduled Tournaments

The City hosts and/or organizes and hosts several tournaments throughout the year including softball, youth baseball, soccer, lacrosse, and flag football. Tournaments are held on both weekends and weekdays and can have a duration of one (1) day to one (1) week. On average the City hosts between 25-30 tournaments each calendar year. Total participants at each tournament, not including spectators, ranges from 100 to over 1,000 player & coaches. Total attendance at these events including spectators ranges from 200 to 2,000 with at least three of the larger tournaments far exceeding that.

Proposer's Initials:



ATTACHMENT #3

SWORN STATEMENT UNDER SECTION 287.133 (3) (A) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract for:
2. This sworn statement is submitted by Joshua Gregory whose business address is: 1209 Airport Rd Unit 9 Destin FL 32541
- and (if applicable) Federal Employer Identification Number (FEIN) is 82-4969965 the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

3. My name is Joshua Gregory and my relationship to the entity named above is: Managing Member / CEO

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

☒ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (Please attach a copy of the final order)

☐ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list (please attach a copy of the final order).

☐ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

Proposer's Initials: JG

City of Destin, Florida
RFP No. 21-07-REC. Exclusive Concession Agreement


Authorized Signature

31 Aug 2021
Date

STATE OF FLORIDA, COUNTY OF Walton

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 31 day of Aug, 20 21, and is personally known to me, or has provided FL ID card as identification.

Notary Public My Commission expires: 8-5-2025



JOSEPH MICHAEL SCHNELL
Commission # HH 131143
Expires August 5, 2025
Bonded Thru Budget Notary Services

Proposer's Initials: _____

ATTACHMENT #4

DRUG-FREE WORKPLACE CERTIFICATION

The below-signed bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring in the workplace no later than five (5) working days after such conviction.
5. Impose a sanction on or require the satisfactory participation in drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above drug-free workplace requirements.

SIGNATURE: _____

DATE: _____

COMPANY: _____

STREET ADDRESS: _____

CITY, STATE: _____

Proposer's Initials: _____

The Snack Shack

- Cheeseburger	\$5
- Hot Dog	\$3
- Nachos	\$3
- Chili Cheese Dog	\$5
- Chili Cheese Nachos	\$4
- Subway Sandwich	\$6
- Fountain Drinks	\$2
- Gatorade	\$3
- Water	\$1
- Bang Energy Drink	\$5
- Coffee	\$2
- Cotton Candy	\$5
- Candy	\$2
- Ring Pops 2 for	\$1
- Blow Pops 2 for	\$1
- Muffins	\$2
- Honey Buns	\$2
- Boiled Peanuts	\$5

CITY OF DESTIN, FLORIDA

**RFP NO. 20-07-REC
EXCLUSIVE CONCESSION AGREEMENT**

This Agreement is made and entered into this 20th of September 2021, between the City of Destin, a Florida municipal corporation (hereafter referred to as “City”) and 527 Holdings Group a Florida LLC, (hereafter referred to as “Concessionaire”).

WHEREAS, the City owns and operates the Morgan Sports Center, hereafter referred to as the “Facility”, located at 4200 Indian Bayou Trail, Destin, Florida 32541;

WHEREAS, a concession stand structure exists on the property of Facility possessing some equipment necessary to provide concession services to the patrons and visitors of the City;

WHEREAS, the Destin City Council through public input has decided that concession services are needed and serve a municipal purpose;

WHEREAS, Concessionaire represents that it is fully qualified, possesses the requisite skill, knowledge, qualifications, and experience to provide the service identified herein, does offer to perform such services;

WHEREAS, the City desires to enter into an agreement with Concessionaire for concession services at the facility;

WHEREAS, Concessionaire shall pay to City a monthly concession percentage to obtain those services at the facility.

WHEREAS, Concessionaire shall pay to City an annual rental to obtain those services at the facility;

WHEREAS, the City issued RFP No. 20-07-REC, which Concessionaire responded to;

WHEREAS, RFP 20-07-REC and Concessionaire’s response thereto is hereby fully incorporated herein and attached as Exhibit “A”.

NOW, THEREFORE, in consideration of the acts and promises contained herein, the City and Concessionaire hereby agree to the following terms and conditions:

(1) Grant and Description of Premises. City grants to Concessionaire and Concessionaire accepts from City the privilege of maintaining concession services at the Morgan Sports Center. In addition, the Concessionaire, at the sole discretion of the Parks & Recreation Director, may be designated to provide concessions for Destin Youth Football Program home games (Destin Sports Complex), rentals and Special Events.

(2) Condition of Premises. Taking possession of the concession stand by Concessionaire shall constitute acknowledgement that the concession stand is in good condition. Concessionaire shall accept the concession stand in its presently existing condition, and City shall not be required to make any alterations to the concession stand.

(3) Concession Fee. Concessionaire shall pay to City during the term of this agreement 15% of gross revenue per month and \$5,000 annually for the exclusive privilege of maintaining concession services at the Facility. The payments shall be paid to City the fifteenth day of each month for the operations of the preceding calendar month, and payments shall be to the order of the City of Destin and mailed or delivered to 4200 Indian Bayou Trail, Destin, FL 32541. A fee of \$10.00 per day will be assessed for each business day the payment is late.

(4) Accounting and Records. Concessionaire shall keep an accurate set of books and records reflecting the gross revenues derived under and pursuant to concession rights herein granted. For the propose hereof, "gross revenue" shall mean and include all fees, without reduction, received by Concessionaire under and pursuant to the concession agreement. Certified copies of the above books and record shall be furnished to the City, not less than quarterly in January, April, July, and October. Such documentation shall include copies of the monthly sales tax return filed with the Florida Department of Revenue. The concessionaire will track sales using a cash register or similar device approved by the City.

City may cause a semi-annual audit to be made of the books and records of Concessionaire in order to determine whether or not the concession fees paid pursuant to Section 3 are the same as those required thereby. The omission of the City to exercise its right to semi-annual audit at any time shall not constitute a waiver of such right, and notwithstanding such omission, the City shall have such continuing right, provided that except in the event to fraud, deceit or other extraordinary occurrence, each audit shall be made at intervals no less than six (6) months. In the event City elects to exercise its right of audit, City shall provide to Concessionaire written notice of such election at least forty-eight (48) hours in advance of the time of any audit. City shall have the right to elect the auditors to make the audit and audit shall be made at Concessionaire's expense unless the City has requested a second audit within a one-year period. In the event a second audit in a year's time is requested by the City, City shall pay the fees for said audit. Concessionaire shall make available to the auditor such personnel and records as the City may in its reasonable discretion request in order to complete such audit; and shall make no charge to the City, therefore.

(5) Use of Premises. The concession stand shall be used to conduct concession type services including, but not limited to the sale of hot dogs, hamburgers, soft drinks, and snacks in accordance with any required licenses and permits. Concessionaire shall file a current menu including product and price identification, with the City and provide a copy to the City each time the menu is adjusted by concessionaire. The Concessionaire shall have the flexibility to change the menu to meet the needs of patrons and visitors to the City. Tobacco products, liquor and /or alcoholic beverages shall not be sold by Concessionaire at the Facility. Concessionaire shall have the flexibility to sell soft goods, such as softballs, sunscreen, and can holders, subject to City approval and any contractual limitations.

(6) Equipment Required of Concessionaire. Concessionaire shall at their expense, provide all equipment necessary of a food handling services, subject to all life safety and health codes. Concessionaire shall secure a portable unit for concession services during soccer and other activities as required. Concessionaire shall be responsible for any fees associated with portable units and mobile service. To ensure the safety of patrons and visitors at the Facility when utilizing an outdoor grill, Concessionaire shall provide a barrier between the grill and patrons and visitors that will not cosmetically detract from the appearance of the Facility.

(7) Quality of Service. All items sold by Concessionaire shall be of first-class quality, and the service provided by Concessionaire shall be rendered courteously and efficiently. City reserves the right to prohibit the sale of any item that it deems objectionable, and City shall have the right to order the improvement of the quality of either the merchandise or the services rendered.

(8) Hours of Operation. Concessionaire shall operate the concession stand, including portable units and mobile service as required, for any scheduled games and/or events resulting in the use of two (2) or more fields at the same time. Concessionaire shall be open and ready for operation not less than fifteen (15) minutes prior to scheduled event or game. Concessionaire must operate and provide concession services until the last fifteen (15) minutes of any scheduled event or game. Additionally, Concessionaire must provide concession services for any and all scheduled tournaments and group activity deemed necessary by the Parks and Recreation Director. Concessionaire will not be considered the exclusive vendor during "Special Event Rentals".

(9) City Agreements. The City reserves the right to enter into Corporate Sponsorship agreements or other beneficial agreements at any time and at its sole discretion. Concessionaire agrees to conform to the specifications of such agreements, including but not limited to exclusive purchase and sale of approved brand name products, regardless of when the agreement is executed by the City.

(10) Employee of Concessionaire.

10.1 Contractual personnel are viewed by the public as an extension of the City staff and are required to conduct themselves accordingly. Concessionaire shall at all times employ only those persons of good moral character.

10.2 All employees of Concessionaire shall be neatly dressed at all times and easily identifiable as employees. Employees shall conduct themselves courteously in their relations to the public.

10.3 Employees shall observe strict impartiality as to rates and services in servicing the public. Concessionaire may, subject to the approval of City, grant reduced rates to Concessionaire's employees under such circumstances as are customary in businesses of the character conducted under this agreement.

10.4 Nondiscrimination. Concessionaire shall not discriminate against any employee or applicant for employment because of race, color, creed, sex, age, or national origin.

Concessionaire and Concessionaire's employees shall not discriminate against any person against any person because of race color, creed, sex, or national origin by refusing to furnish such person any service or privilege offered to or enjoyed by the general public. Neither Concessionaire nor Concessionaire's employees shall publicize the services provided under this agreement in any manner that would directly or inferentially reflect on the acceptability of the patronage of any person because of race, religion, color, ancestry, sex, age, or national origin.

(11) Term. The term of this agreement shall commence on the effective date, and end on December 31, 2022, both dates being inclusive. The term of this agreement is subject to the option to renew in Section Twelve (12), and to sooner terminate as provided below. Initiation of services delivery shall occur no later than October 1, 2021.

(12) Option to Renew. Concessionaire shall have the option to renew this agreement for an additional five (5) years after the termination of the term, provided that at a time no later than thirty (30) days prior to the expiration of the term of this agreement Concessionaire serves a written notice on City of Concessionaire's desire to extend the term of the agreement. The concession fee shall be subject to revision, but all other terms of this agreement shall remain the same unless both parties mutually agree to change any of them. The option to renew is, and shall remain, subject to the provisions of Section Twenty-nine (29) of this agreement, concerning termination by City.

(13) Holdover. If Concessionaire holds over after the expiration of the term of this agreement with the express or implied consent of City, the holding over shall be deemed to be month-to-month tenancy at the concession fee stated in this agreement and otherwise subject to the terms of this agreement. This section is subject to the option to renew in Section Twelve (12).

(14) Repair and Maintenance of Stand. Concessionaire shall maintain the concession stand in good order and repair at concessionaire's own expense during the entire term of this agreement as it was accepted at the time of possession pursuant to Section Two (2). If concessionaire neglects or refuses to do so, City shall have the right to perform maintenance or repairs for the account of concessionaire, and the City shall first give concessionaire fifteen (15) days' written notice of its intention to perform maintenance or repairs to enable concessionaire to perform maintenance or repairs at concessionaire's own expense.

(15) Structural Maintenance. Structural maintenance to the concession stand, including plumbing, HVAC, electrical, painting and decoration, whether interior or exterior, shall be done by the City.

(16) Approval for Alterations Required. No alterations or additions of any character shall be made on or to the concession stand by Concessionaire without obtaining the prior written consent of City. If alterations or additions are made, they shall be made they shall agree to hold City harmless for such alterations or additions.

(17) Improvements as Property of City. All alterations and additions to the concession stand shall remain on the concession stand and become the property of City on the termination of this agreement.

(18) Maintenance of Equipment. Concessionaire shall always maintain all equipment in good working condition, at Concessionaire's own expense, for the operation of the concession stand. Concessionaire shall be responsible for replacing, except for reasonable wear and tear, any equipment or built-in furnishings of City that becomes missing, damaged beyond repair, or too unsanitary for use; Concessionaire shall replace all equipment or built-in furnishings that Concessionaire is required to provide under Section Fourteen (14) of this agreement if it becomes unfit for use.

(19) Premises to be Kept Clean. Concessionaire shall keep the concession premises in a clean and sanitary condition at all times. Concessionaire shall store all trash in the dumpster provided for that purpose and shall provide for the removal and proper disposal of all trash from the concession premises at the close of each day the concession premises are open for business. Additionally, it is the responsibility of Concessionaire to remove all trash and debris found on the Facility premises that is directly associated with sales from the Concessionaire.

(20) Right of Access. City shall have access to the concession stand, and to each part of the concession stand, during the hours of operation of Concessionaire for the purpose of inspecting and making repairs on the concession stand and as deemed necessary by the Parks & Recreation Director or the City Manager. Concessionaire shall have the right within reason to traverse Facility, solely from the Facility's eastern access to get to and from the concession stand to keep the concession stand open during hours of operation. Deliveries shall be made from the Facility's Eastern access in order to use reinforced driveways and access points. Vehicles must be removed within 15 minutes and extreme care exercised while traversing pedestrian pathways. At no time is it acceptable to block the fire-lane surrounding the building.

(21) Partial Destruction of Concession Stand. If at any time during the term of this agreement the concession stand is damaged by fire, act of nature, or other cause beyond the control of Concessionaire, to the extent that continued use of the concession stand is unfeasible, Concessionaire may, on written notice to City delivered within thirty (30) days after the damage has occurred, suspend, or terminate this agreement without any liability of Concessionaire to City except for the payment of concession fees accrued to the date of termination. If Concessionaire does not elect to terminate this agreement, City shall, with due diligence, restore the concession stand to operative condition, but City shall not be obligated under this provision to expend on such restoration more than the proceeds of any insurance received by it on account of damage. City shall not be responsible for any profits lost by Concessionaire due to the partial destruction of the concession stand.

(22) Signs: Advertising: Name. Concessionaire shall not erect any sign on the concession stand without obtaining the advance written approval of City. Concessionaire may enter into advertising relative to the concession stand that is consonant with the dignified approach necessitated by the reputation of the facility.

(23) Licenses and Permits. Concessionaire shall obtain and pay for all permits or licenses that may be required for the operation of the concession stand.

(24) Compliance with Federal, State and Local Laws. Concessionaire shall comply with applicable federal, state, and local laws governing the operation of the concession stand. Violation of federal and/or state laws or the ordinances of the City of Destin or the County of Okaloosa may be considered as cause for termination of this agreement.

(25) Taxes. Concessionaire shall pay all taxes on personal property belonging to Concessionaire, and Concessionaire shall pay all sales and other taxes levied against the operation of the business. The City at their discretion may request copies of any quarterly sales tax reports.

(26) Liability and Fire Insurance.

26.1 Throughout the term of this agreement, Concessionaire shall maintain comprehensive general liability insurance coverage, naming the City as an additional insured party, with minimum liability limits of Five Hundred Thousand Dollars (\$500,000) per occurrence.

26.2 Certified copies of the above-described insurance policies and all certificates of such policies shall be furnished to City effective as of the date of this agreement.

26.3 The above insurance policies shall contain clauses substantially in the following words:

(a) "Notwithstanding any other provision in this policy, the insurance afforded under this policy to City shall be primary as to any other insurance or reinsurance covering City, and such other insurance or reinsurance shall not be required to contribute to any liability until the appropriate limit of liability afforded under this policy has been exhausted."

(b) "This policy may not be canceled or materially changed until 30 days after receipt by City of a written notice of cancellation or change in coverage, as evidenced by receipt of a certified letter."

(27) Indemnification. Concessionaire covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any and all claims, losses, damages, costs, charges or expenses arising out of any act, action, neglect, or omission by Concessionaire during the performance of the agreement, whether direct or indirect, and whether to any person or property to which the City or said parties may be subject.

(28) Deposit to Secure Performance. Prior to the commencement of operations under the terms of this agreement, Concessionaire shall at Concessionaire's own expense obtain and deliver to City a deposit fee of \$5,000.00 to guarantee payment of the concession fee called for

in this agreement as well as the faithful performance of all the other terms of this agreement by Concessionaire. City shall retain the deposit in the event of a breach of any of the terms of this agreement by Concessionaire. The deposit shall be returned to Concessionaire on or before December 31, 2022, if Concessionaire shall have fully performed all of the terms of this agreement to that date regardless of the fact that the agreement may be renewed.

(29) Termination by City. If in the judgment of City, the manner of operation of the concession stand or the quality of merchandise or services does not meet the requirements of this agreement, or if Concessionaire is in default of any other term of this agreement, City shall give Concessionaire a written notice specifying the particulars of the unsatisfactory performance or default within thirty (30) days after receipt by Concessionaire of the notice, city may terminate this agreement. The decision of City on any such matter shall be final.

(30) Termination by Concessionaire. Concessionaire may terminate this agreement at any time after December 31, 2022, by giving thirty (30) days notice to City of Concessionaire's intention to terminate. If Concessionaire terminates this agreement prior to December 31, 2022, Concessionaire shall forfeit the deposit that secures Concessionaire's performance as described in Section Twenty-Eight (28).

(31) Concession Stand on Termination. On the termination of this agreement for any reason, City shall have full authority to re-enter and take full possession of the concession stand without the necessity of obtaining legal process. Concessionaire stipulates that City shall not be liable to prosecution or for damages for resuming possession of concession stand.

(32) Sole Purpose. The concession stand may be used only by Concessionaire for the sole purpose of providing concession services to patrons and visitors of the Facility.

(33) Assignment Prohibited. Concessionaire may not assign any right, privilege, or license conferred by this agreement; nor may Concessionaire sublet or encumber any part of the concession stand without first obtaining the written consent of City.

(34) Waiver of Breach. The waiver by City of any term contained in this agreement shall not be deemed to be a waiver of such term for any subsequent breach of the same or any other term. The subsequent acceptance of a concession fee payment by City shall not be deemed to be a waiver of any prior occurring breach by Concessionaire of any term contained in this agreement regardless of the knowledge of City of the prior existing breach at the time of the acceptance of the concession fee payment.

(35) Time of Essence. Time is of the essence of this agreement.

(36) Each Provision Material Condition. Each term of this agreement is material. A breach by Concessionaire of any one of the terms of this agreement shall be considered to be a material breach of the entire agreement and shall be grounds for the termination of the entire agreement by City.

(37) Governing Law. All applicable local and state laws, rules, and regulations shall govern both the City and Concessionaire. The parties intend that this agreement and the relationship of the parties shall be governed by the laws of the State of Florida. Venue for any action arising out of this agreement shall lie in Okaloosa County.

(38) Severability. If any section, subsection, term or provision of this agreement or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this agreement or the application of same to parties or circumstances other than those to which it was held invalid or unenforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this agreement shall be valid or enforceable to the fullest extent permitted by law.

(39) Sovereign Immunity. Nothing in this agreement shall be deemed a waiver by the City of its sovereign immunity, nor shall any provision of this agreement be interpreted to affect the City's sovereign immunity.

(40) Construction. The Parties have participated jointly in the negotiation and drafting of this agreement. In the event an ambiguity or question of intent or interpretation arises, this agreement shall be construed as if drafted jointly by the Parties and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provision of this agreement.

(41) Attorney's Fees. In any dispute relating to this agreement each party shall be responsible for their respective attorney's fees and costs.

(42) Notices. All notices under the agreement shall be in writing and shall be effective when mailed by certified mail, return receipt requested, or when delivered personally, as provided hereafter, or to such other addresses as may be designated by notice:

As to the City:

As to the Concessionaire:

City of Destin
Lisa Firth
Parks & Recreation Director
4200 Indian Bayou Trail
Destin, FL 32541

Concessionaire should provide City with contact name and address where notices under the agreement may be designated by notice:

(Business Name)

(Designated Contact Name)

(Title)

(Street Address)

(City, State Zip)

(43) Entire Agreement. This agreement represents the entire and integrated agreement between the City and Concessionaire and supersedes all prior negotiations, representations or agreements, either written or oral. Provisions of this agreement may be amended only by written instrument approved and signed by City and Concessionaire.

(44) Binding Successors. This agreement shall bind the successors, assigns, and legal representative of Concessionaire and of any legal entity that succeeds to the obligations of the City.

(45) Public Records. Contractor shall comply with Florida Public Records Laws, specifically to: Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service. Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law. Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is

Concessionaire Initials: _____

compatible with the information technology systems of the City of Destin.

IN WITNESS WHEREOF, the City hereunto caused these presents to be subscribed and the Concessionaire has affixed their name and seal, as of the day and year first written above.

CITY OF DESTIN

By: _____
Lance Johnson, City Manager

ATTEST:

Rey Bailey
City Clerk

SEAL

APPROVED AS TO LEGAL FORM

Kyle Bauman
City Attorney

CONCESSIONAIRE:

By: _____
(Signature)

(Printed Name)

SEAL

(Title)

Witness Signature

Witness Signature

(Printed Name)

(Printed Name)

(Title)

(Title)

Concessionaire Initials: _____
10

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021

TYPE OF AGENDA ITEM: Consent Agenda

AGENDA OUTLINE NUMBER: 6.C.

TO: City Council

THRU: Lance Johnson, City Manager
Webb Warren, Deputy City Manager
Krystal Strickland, Finance Director

FROM: Michael Burgess, Public Services Director

DATE: 09/13/2021

SUBJECT: Miscellaneous Fire and Security Monitoring, authorization to renew contract

I. BACKGROUND: The City maintains a Continuing Services Contract for Fire and Security Monitoring.

II. DISCUSSION: The Continuing Services contractor provides 24-7 fire and security monitoring for several City Facilities and will provide installation services and support for other systems such as security cameras. Late in 2020, City Hall and the Maintenance Building on Commons Drive had fire monitoring systems installed and the monitoring these systems began shortly afterwards. The cost of monitoring these additional buildings was approved by City Council and represents the "as amended" in the contract renewal language.

The original contract from 2020 is provided as ATT1, the FY22 contract extension as ATT2, and Amendment No. 1 as ATT3.

A. Link to Strategic Goals / Objectives: Strategic Goals 2026:

1. Financially sound city providing service excellence

B. Effect on Budget (EOB): The fifteen-month encumbrance for Fire and Security Monitoring is \$4,950. Estimated potential additional labor hours and materials for the 15-month period could be as much as \$14,500. The total encumbrance recommended is \$19,450, to be coded as follows to the FY 2022 Budget:

	0151324 GEN GOV MAINT	0151324 COMM DEV	0152142 CODE COMPL	11152441 BLDG	0152140 PUBLIC SAFETY
0151324-546000 Gen Gov - Maintenance	\$ 22,700	\$ 4,343	\$ 4,343	\$ 4,343	\$ 1,500
FY22 Tentative Budget	22,700	4,343	4,343	4,343	1,500
Internal Transfer	-	-	-	-	-
Previous Expenses/Encumbrances	(3,043)	(1,078)	(1,078)	(1,078)	(1,248)
Available Program Budget	19,657	3,265	3,265	3,265	252
This Agreement +/-	(15,300)	(358)	(358)	(358)	-
FY22 Remaining Program Budget	\$ 4,357	\$ 2,906	\$ 2,906	\$ 2,906	\$ 252

	0154160 PUBLIC WORKS	0157180 LIBRARY	0157284 MORGANS	0157587 COM CTR	FY2022 BUDGET
0151324-546000 Gen Gov - Maintenance	\$ 50,000	\$ 17,910	\$ 4,000	\$ 23,000	\$ 132,139
FY22 Tentative Budget	50,000	17,910	4,000	23,000	132,139
Internal Transfer	-	-	-	-	-
Previous Expenses/Encumbrances	-	(1,854)	(2,793)	(1,538)	(13,711)
Available Program Budget	50,000	16,056	1,207	21,462	118,428
This Agreement +/-	(1,075)	(800)	(400)	(800)	(19,450)
FY22 Remaining Program Budget	\$ 48,925	\$ 15,256	\$ 807	\$ 20,662	\$ 98,978

The encumbrance details will be entered as follows:

Line#	location	org	Unit Price	Qty	annual
1	City Hall	0151324 Fac Maint	\$ 53.33	15.00	\$ 800.00
2	City Hall Annex	0151324 Com Dev	\$ 23.89	15.00	\$ 358.33
2	City Hall Annex	0152142 Code Comp	\$ 23.89	15.00	\$ 358.33
2	City Hall Annex	11152441 FL Bldg Code	\$ 23.89	15.00	\$ 358.33
3	Community Center	0157587 Com Ctr	\$ 53.33	15.00	\$ 800.00
4	Library	0157180 Library	\$ 53.33	15.00	\$ 800.00
5	Morgans Sports Center	0157284 Morgans	\$ 26.67	15.00	\$ 400.00
6	Public Works Building	0154160 Public Works	\$ 71.67	15.00	\$ 1,075.00
7	Labor Hours	0151324 Fac Maint	\$ 95.00	100.00	\$ 9,500.00
8	Materials	0151324 Fac Maint	\$ 5,000.00	1	\$ 5,000.00
					<u>\$ 19,450.00</u>

C. Level of Service (LOS): This service provides surety that several of the City's buildings have functional fire and security monitoring equipment along with 24-7 monitoring services.

III. CONCLUSION: By passing this motion, the City Manager will be authorized to renew the contract with the existing provider, B&C Fire Safety, LLC.

IV. RECOMMENDED MOTION: I move that the City Manager be authorized to execute a fifteen-month contract extension for Fire and Security Monitoring with B&C Fire Safety, LLC.

Attachments:

1. ATT1: Current Misc. Security & Fire Monitoring Contract
2. ATT2: B&C Fire and Security

- Monitoring contract ext FY22
3. ATT3: B&C Fire Security Monitoring
Amendment 1

CITY OF DESTIN, FLORIDA

CONTRACT

MISCELLANEOUS SECURITY & FIRE MONITORING CONTINUING SERVICES CONTRACT

On JULY 6, 2020, THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, herein referred to as the **City**, accepted the bid of B&C Fire Safety, herein referred to as the **Contractor**, to supply miscellaneous security and fire monitoring services for certain City-owned and maintained properties. The Contractor's Cost Schedule for the terms of their engagement is included in their entirety by reference at Exhibit "A" and as completely as if incorporated herein.

TERMS AND CONDITIONS OF CONTRACT FOR THE MISCELLANEOUS SECURITY AND FIRE MONITORING CONTRACT:

1. Entire Contract:

This Contract represents the entire and integrated Contract between the City and Contractor and supersedes all prior negotiations, representations or contracts, either written or oral. Provisions of this Contract may be amended only by written instrument approved by the Destin City Council and signed by the City Manager and Contractor.

2. Intent of Contract:

This Contract is for supplying the City with all applicable miscellaneous security and fire monitoring services for specific City properties. The Scope of Work, herein referred to as the **Work**, encompasses the foregoing and all descriptive work components described within Exhibit "A".

3. Term of Contract and Time Extensions:

This contract will be in effect from **September 1, 2020** through **September 30, 2021** and is for supplying the City with miscellaneous security and fire monitoring services. Upon the agreeance of both parties, this contract is eligible for up to four one-year renewals.

4. Time for Performance:

The Contractor agrees to provide miscellaneous security and fire monitoring services to the satisfactory approval and acceptance by the City.

5. Compensation:

All payments upon contract are contingent upon the Contractor's Work being acceptable to the City. For satisfactory completion and acceptance of the Work, the City agrees to pay the Contractor in accordance with the terms of this Contract and the Contractor's Cost Schedule as identified in the Bid Form submitted by the Contractor, as may have been adjusted at the time of contract approval and incorporated herein.

a. Requests for Compensation (Invoices) shall be accompanied by the following:

1. A description of the Work performed and a copy of the document (such as an email) that initiated said Work;
2. An itemized list of goods or services to include materials, flat fees, billable man-hours with rates, and any other payable items identified in Exhibit "A"; and
3. Dates when these services were performed and the names of Contractor's staff who

performed billable Work.

6. Changes in the Work:

The City shall have the right at any time during the progress of the Work to increase or decrease the Work. Promptly after having been notified of a change, the Contractor shall submit an itemized estimate of any costs and/or time increases or savings it foresees as a result of the change. No additions or changes to the Work shall be made except upon written order of the City and the City shall not be liable to Contractor for any increased compensation without such written order.

7. Insurance:

Contractor shall, during the performance of the contract, maintain Worker's Compensation Insurance sufficient to secure benefits of the Florida Workmen's Compensation Law for all employees and any of the work sublet to any vendor or subcontractor, Comprehensive General Liability Insurance, Auto Liability Insurance, Builder's Risk Insurance, all with companies and in the form and amounts acceptable to the City. Said certificates of insurance of contractor are attached hereto and made a part hereof by reference. If any part of the work is sublet, similar insurance shall be provided by and in behalf of any subcontractors.

Evidence of Insurance: Contractor shall provide the City Certificates of Insurance naming the City as an additional insured. All binders, policies, or certificates of insurance shall provide for at least ten days notice from insurers to the City of any cancellation or amendment to any of the insurance policies.

8. Indemnification:

Contractor shall indemnify, defend, save, and hold the City, its agents, officers and employees, harmless of and from any losses, fines, penalties, costs, damages, claims, demands, suits, and liabilities of any nature, including reasonable attorney's fees (including regulatory and appellate fees), arising out of, because of, or due to any accidents arising in any manner on account of the exercise or attempted exercise of Contractor's rights hereunder whether the same regards person or property of any nature whatsoever, regardless of the apportionment of negligence, unless due to the sole negligence of the City.

Contractor shall indemnify, defend, save and hold the City, its agents, officers and employees, harmless of and from and against any and all liens, claims, damages, demands, suits and liabilities, attorney's fees and costs, including appellate attorney's fees and costs, of and for mechanics and materialmen furnishing labor and materials in the performance of this contract.

9. Licensing:

The Contractor shall obtain all permits and maintain at his expense all professional and business certificates and licenses required by law and as necessary to perform services under this Contract. If Contractor performs any Work without obtaining, or contrary to, permits and licenses, Contractor shall bear all costs arising therefrom. The City may waive fees for City controlled permits, but in no instance can the City waive permit requirements nor fees beyond their control.

10. Cancellation:

This contract may be canceled by either party with a thirty day written notice and is contingent upon the annual appropriation by the City of legally available funds. City's obligation to pay the amount due hereunder in any fiscal year is contingent upon the appropriation by the City Council of legally available funds for the purposes set forth in this contract.

11. Performance of Work/Responsibilities:

For each task, the Contractor will be issued a work order by the City's Public Works Director or designee. The Public Works Director or designee will issue verbal work orders only in emergency situations. The Contractor shall commence work in a reasonable length of time and shall complete the work in an expeditious manner. In emergency situations, the Contractor shall endeavor to commence work immediately. All work shall be done under the supervision of the City's Public Works Director or designated representative. The performance of Work and responsibilities hereto are outlined and made a part hereof as identified in Exhibit "A".

12. Termination for Default:

The Contract will remain in force for the full period specified and until the City Manager or his designee determines that all requirements and conditions have been satisfactorily met and the City Manager or his designee has accepted the work under the Contract Documents following the initial contract terms and all subsequent contract terms, including warranty and guarantee periods. However, the City Manager will have the right to terminate this Contract sooner if the Contractor has failed to perform satisfactorily the work required or comply with the other requirements of the Contract.

In the event the City Manager decides to terminate this Contract for the Contractor's failure to perform satisfactorily or meet its other responsibilities under the Contract, the City Manager will give the Contractor five (5) days' notice, whereupon the Contract will terminate, unless during the notice period the Contractor cures the failure to perform or meets its other responsibilities under the Contract to the satisfaction of the City Manager.

Upon Contract termination for the Contractor's failure to provide satisfactory contract performance, the Contractor will be entitled to receive compensation for Contract services satisfactorily performed by the Contractor and allocable to the Contract and accepted by the City Manager or his designee prior to such termination. However, an amount equal to all additional costs required to be expended by the City to complete the Work covered by the Contract, including costs of delay in completing the project, shall be either subtracted from any amount due or amount charged to the Contractor in the event the City Manager terminates the Contract.

Except as otherwise directed by the City Manager, or in the case of termination for default (in which event the Contractor may be entitled to cure, at the option of the City Manager), the Contractor shall stop work on the date of receipt of the notice or other date specified in the notice, place no further orders or subcontract for materials, services, or facilities except as are necessary for the completion of such portion of the work not terminated, and terminate all contractor and subcontracts and settle all outstanding liabilities and claims.

In the event that any termination for default shall be found to be improper or invalid by any court of competent jurisdiction, then such termination shall be deemed to have been a termination for convenience.

13. Termination for Convenience:

The performance of work under this Contract may be terminated by the City Manager in whole or in part whenever the City Manager, in their discretion, determines that such termination is in the City's best interest. Any such termination shall be effected by the City Manager giving at least five (5) days' notice to the Contractor, specifying the extent to which performance of the work under this Contract is terminated and the date upon which such termination becomes effective.

As to termination for convenience, after receipt of the date of termination, the Contractor shall stop all work as specified in the notice; place no further orders or subcontract for materials, services, or facilities except as are necessary for the completion of such portion of the Work not terminated; immediately transfer all

documentation and paperwork for terminated work to the City; and terminate all contractors and subcontracts and settle all outstanding liabilities and claims.

14. Disclosure:

Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

15. Miscellaneous:

15.1 Governing Law

The parties intend that this Contract and the relationship of the parties shall be governed by the laws of the State of Florida. Venue for any action arising out of this contract shall be in Okaloosa County Florida and no where else.

15.2 Severability

If any section, subsection, term or provision of this Contract or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Contract or the application of same to parties or circumstances other than those to which it was held invalid or unenforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Contract shall be valid or enforceable to the fullest extent permitted by law.

15.3 Sovereign Immunity

The parties further agree, nothing contained herein is intended nor shall be construed to waiver the City of Destin's rights and immunities under the Florida constitution, common law or Florida Statutes 768.28, as amended from time to time.

15.4 Construction

The Parties have participated jointly in the negotiation and drafting of this Contract. In the event an ambiguity or question of intent or interpretation arises, this Contract shall be construed as if drafted jointly by the Parties and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provision of this contract.

15.5 Jury Trial Waiver

CONTRACTOR AND CITY AGREE TO WAIVE THEIR RIGHTS TO A TRIAL BY JURY REGARDING ANY LAWSUIT INVOLVING THE INTERPRATION, CONSTRUCTION, ENFORCEMENT, OR GOVERNANCE OF THIS CONTRACT, AND FOR ANY LAWSUIT RELATED IN ANY WAY TO THIS CONTRACT OR FOR THE WORK PERFORMED PURSUANT TO THIS CONTRACT.

15.6 Attorney's Fees

In any dispute relating to this contract each party shall be responsible for their respective attorney's fees and costs.

15.7 Notices

All notices under the Contract shall be in writing and shall be effective when mailed by certified mail, return receipt requested, or when delivered personally, as provided hereafter, or to such other addresses as may be designated by notice:

15.8 Public Records

Contractor shall comply with Florida Public Records Laws, specifically to:

- a) Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service.
- b) Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.
- c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- d) Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is compatible with the information technology systems of the City of Destin.

As to the City:

Lance Johnson
4200 Indian Bayou Trail
Destin, Florida 32541

As to the Contractor:

B&C Fire Safety, Inc.
823 Navy Street
Pt. Walton Beach, FL 32547

IN WITNESS WHEREOF, the City hereunto caused these presents to be subscribed and the Contractor has affixed their name and seal, this the 11TH day of AUGUST, 2020.



SEAL

CITY OF DESTIN

By: [Signature]
Lance Johnson
City Manager

As to Legal Form:

[Signature]
Kyle Bauman, Esq.
City Attorney

All notices under the Contract shall be in writing and shall be effective when mailed by certified mail, return receipt requested, or when delivered personally, as provided hereafter, or to such other addresses as may be designated by notice:

15.8 Public Records

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- c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- d) Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is compatible with the information technology systems of the City of Destin.

As to the City:

Lance Johnson
4200 Indian Bayou Trail
Destin, Florida 32541

As to the Contractor:

B&C Fire Safety, Inc.
823 Navy Street
Ft. Walton Beach, FL 32547

IN WITNESS WHEREOF, the City hereunto caused these presents to be subscribed and the Contractor has affixed their name and seal, this the _____ day of _____, 2020.

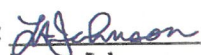
ATTEST:

Rey Bailey
City Clerk

SEAL

CITY OF DESTIN

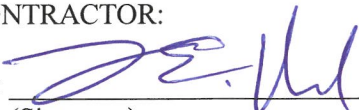
By:


Lance Johnson
City Manager

As to Legal Form:

Kyle Bauman, Esq.
City Attorney

B&C Fire Safety, Inc.
CONTRACTOR:

By: 
(Signature)

ZACHARY E. HOUSLEY
(Printed Name)


Witness


Witness

Its: BUSINESS DEV. MGR.
(Title)

EXHIBIT A

CITY OF DESTIN, FLORIDA
REQUEST FOR BIDS (RFB) NO. 20-07-PS
MISCELLANEOUS SECURITY & FIRE MONITORING CONTINUING SERVICES
CONTRACT

PART I Bid submitted by:

Company: B&C Fire Safety, Inc.
Address: 823 Navy Street
City & State: Fort Walton Beach, FL Zip Code: 32547
Telephone: (850) 862-7812 Email: zack@bcfiresafety.com
Number of Years in Business: 45 Contact Name Zack Hausley

PART II Bidding RFB No. 20-07-PS, Miscellaneous Security & Fire Monitoring Continuing Services Contract, as follows:

Selected bidder must be able to monitor and perform repairs/maintenance to existing alarm equipment and be capable of installing upgrades or expand existing systems if requested.

<u>ITEM</u>	<u>PRICE</u>
1. Labor cost per hour for repairs/maintenance/installation/etc.	\$ <u>95.00</u>
2. Materials and supplies billed at contractor's price or contractor's price plus <u>15</u> %. Preference may be given to contractors providing materials at cost. Contractor must supply material invoices with pay requests.	
3. Annual Cost for Monitoring Security & Fire Alarm Systems for the following buildings:	
City Hall Annex	\$ <u>640.00/yr</u>
City Hall	\$ <u>320.00/yr (security)</u>
Community Center	\$ <u>640.00/yr</u>
Destin Library	\$ <u>640.00/yr.</u>
Morgan Sports Center (Main Bldg.)	\$ <u>320.00/yr (security)</u>
Public Works Maintenance Facility	\$ <u>320.00/yr (security)</u>

11. Please list any other available services and costs associated to Miscellaneous Security & Fire Monitoring:

Cellular Monitoring for all locations	See addendum titled \$ "cellular monitoring conversion."
_____	\$ _____
_____	\$ _____
_____	\$ _____

CONTRACT EXTENSION AGREEMENT

This agreement dated the First day of October 2021 is between the City of Destin, Florida, a Florida municipal corporation, of 4200 Indian Bayou Trail, Destin, Florida, 32541 and B&C Fire Safety, Inc. The purpose of this agreement is to extend for fifteen months a contract for services effective September 1, 2020, as amended, between the City of Destin and B&C Fire Safety to provide miscellaneous fire and security monitoring services for the City.

The following provision amends the contract of the parties and is binding upon them. The Parties mutually agree to add a jury trial waiver, and a public records provision, as follows:

Jury Trial Waiver:

CONTRACTOR AND CITY AGREE TO WAIVE THEIR RIGHTS TO A TRIAL BY JURY REGARDING ANY LAWSUIT INVOLVING THE INTERPRATION, CONSTRUCTION, ENFORCEMENT, OR GOVERNANCE OF THIS CONTRACT, AND FOR ANY LAWSUIT RELATED IN ANY WAY TO THIS CONTRACT OR FOR THE WORK PERFORMED PURSUANT TO THIS CONTRACT.

Public Records:

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT THE OFFICE OF THE CITY CLERK, (850) 837-4242, 4200 INDIAN BAYOU TRAIL, DESTIN, FLORIDA 32541, rbailey@cityofdestin.com

Contractor shall comply with Florida Public Records Laws, specifically to:

- Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service.
- Shall immediately provide the City Clerk for the City with any documents requested by the Clerk in response to a public records request.
- Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.
- Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

It is understood that final authorization for this Agreement must be made by the Destin City Council, and that either party may cancel this contract extension with 30 days written notice.

- Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City of

Destin in a format that is compatible with the information technology systems of the City of Destin.

It is expressly agreed by the parties that this contract is an extension to the Contract effective September 1, 2020 and the original is made a part hereof as though expressly rewritten, incorporated, and included herein. **This is the 2nd of 4 possible extensions.**

It is understood that final authorization for this Agreement must be made by the Destin City Council, and that either party may cancel this contract extension with 30 days written notice.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the day and year first above written.

Witnesses:

CITY OF DESTIN

(Signature)

By: _____
Lance A. Johnson
City Manager

(Signature)

ATTEST: _____
REY BAILEY
City Clerk

Witnesses:

B&C Fire Safety, Inc.

(Signature)

By: _____
(Signature)

(Signature)

(Name & Title)

ATTEST:

(Signature)

(Name & Title)

Distribution: 1 Original to – City Clerk, Vendor
1 Copy to – PS, Fin, Attorney

**AMENDMENT NO. 1 TO
MISCELLANEOUS SECURITY & FIRE MONITORING CONTRACT
BETWEEN
CITY OF DESTIN
AND
B&C FIRE SAFETY INC.**

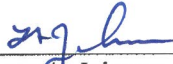
THIS AMENDMENT is made and entered into this twenty-first day of December 2020, by and between the **CITY OF DESTIN** (hereinafter referred to as "CITY") and **B&C Fire Safety, Inc.** (hereinafter referred to as "CONTRACTOR"), to amend the Miscellaneous Security and Fire Monitoring Services Contract dated August 11, 2020; and

NOW, THEREFORE, the CITY and the CONTRACTOR further amend the agreement as follows:

1. City Hall Fire Monitoring: CONTRACTOR will provide Fire Monitoring services for Destin City Hall for \$540 per year.
2. Public Works Facility: CONTRACTOR will provide Fire Monitoring services for the Destin Public Works facility for \$540 per year.
3. The cost of annual Monitoring Services for each facility will be prorated as appropriate for the remainder of FY21.

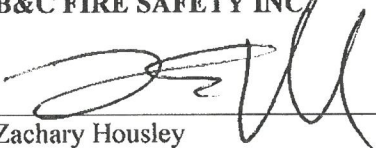
IN WITNESS WHEREOF, the City and Contractor, through their duly authorized representatives, execute this Amendment.

CITY OF DESTIN



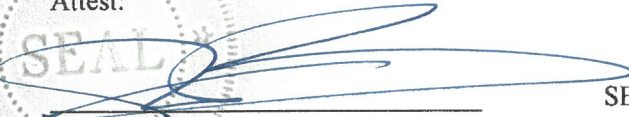
Lance A. Johnson
City Manager

B&C FIRE SAFETY INC.



Zachary Housley
Business Development Manager

Attest:



City Clerk

SEAL

EXHIBIT
None

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021**TYPE OF AGENDA ITEM:** Consent Agenda**AGENDA OUTLINE NUMBER:** 6.D.**TO:** City Council**THRU:** Lance Johnson, City Manager
Webb Warren, Deputy City Manager
Krystal Strickland, Finance Director**FROM:** Michael Burgess, Public Services Director**DATE:** 09/01/2021**SUBJECT:** Miscellaneous Concrete Services, authorization to execute a contract

I. BACKGROUND: The Public Works Department has limited manpower and is not equipped to perform concrete services. For these more comprehensive projects, it is necessary to outsource the work to vendors who have the equipment, expertise, and manpower.

The City advertised a Request for Bids for miscellaneous concrete services (ATT1) and received one response. The respondent, S.H. Hayes, is the City's current provider for miscellaneous concrete services. The RFB response and price list are provided as ATT2.

The proposed contract is included as ATT3.

II. DISCUSSION: The signing of this contract by the City in no way guarantees the City will, nor obligates the City to, expend its funds. It merely authorizes the City to utilize the contractor if funds are allocated by Council.

The City will not be engaging the contractor to install any ADA detectable warning mats as these will be installed exclusively by City staff.

A. Link to Strategic Goals / Objectives: Strategic Goals 2026:

1. Financially sound government providing service excellence
3. Improve mobility and connectivity
6. Effective, efficient, and aesthetically pleasing infrastructure

B. Effect on Budget (EOB): Funding for miscellaneous concrete services is available either in the City's Renewal and Replacement program, CIP budget for a specific project, or in the operating account for the responsible Department, as

applicable. Any work orders greater than \$15,000 will be brought forth for Council approval before proceeding.

C. Level of Service (LOS): No change with the exception of a few additional services identified in the RFB by the City or in the RFB response by the contractor.

III. CONCLUSION: This action will allow the City to secure Miscellaneous Concrete Services for the next 15 months.

IV. RECOMMENDED MOTION: I move that the City enter into a contract for miscellaneous concrete services with S.H. Hayes of Lynn Haven, FL for the period of October 1, 2021 through December 31, 2022 and authorize the City Manager to execute the contract on behalf of the City.

Attachments:

1. ATT1: RFB 21-05-PS, Miscellaneous Concrete Services
2. ATT2: S.H. Hayes Revised City of Destin Concrete Bid
3. ATT3: Concrete Services Contract Hayes 100121 thru 123122

DESTIN CITY HALL BOARDROOM

BIDDERS:

1)

\$

\$

\$

\$

\$

\$

\$

\$

August 23, 2021

Kim Montgomery
Michael Burgess

Deputy City Clerk
P.S. Director

*Unless otherwise indicated, all bids were sealed and read aloud.

City of Destin – RFB 21-05-PS
Miscellaneous Concrete Continuing Services

CITY OF DESTIN, FLORIDA

REQUEST FOR BIDS (RFB) NO. 21-05-PS

**MISCELLANEOUS CONCRETE
CONTINUING SERVICES CONTRACT**



City of Destin, Florida
July 23, 2021



Lance A. Johnson
City Manager
Phone (850) 837-4242
Facsimile (850) 837-3267
4200 Indian Bayou Trail
Destin, Florida 32541

Initials of Bidder: 

Bid Checklist

The following items must be provided for your bid to be considered responsive.

- 1. Completed bid form (Exhibit A)**
- 2. Statement of Qualifications, Experience & Availability (narrative)**
- 3. Proof of required Workman's Compensation Insurance documents**
- 4. Completed W-9 [available at: <http://www.irs.gov/pub/irs-pdf/fw9.pdf>]**
- 5. Bid Packet initialed on ALL pages.**
- 6. Proof of adequate liability insurance**
- 7. Copy of State license (if required for job)**
- 8. Copy of City license (if business office is in Destin)**
- 9. Completed Public Entity Crimes Form (Exhibit B)**
- 10. Completed Drug Free Form (Exhibit C)**
- 11. Addenda (if applicable)**
- 12. Three References – Minimum (Contact name, organization, project name and date, Contact telephone, Contact email)**
- 13. Other documents as requested in bid package**

Initials of Bidder: _____



TABLE OF CONTENTS

1. Cover Page	page 1
2. Checklist	page 2
3. Table of Contents	page 3
4. Notice to Bidders	page 4
5. General Bid Information	page 5 - 9
6. Bid Form (Exhibit A)	page 10 – 12
7. Public Entity Crimes Statement (Exhibit B)	page 13 – 14
8. Drug Free Workplace Certification (Exhibit C)	page 15
9. Sample Contract	page 17

Initials of Bidder:

Handwritten initials in black ink, appearing to be 'JH' or similar, written over a horizontal line.

NOTICE TO BIDDERS

The City of Destin, Florida, is currently receiving sealed competitive Bids for Miscellaneous Concrete Continuing Services Contract for one year with the option for four additional one-year renewals not to exceed five years. The Scope of Work will include, but not be limited to miscellaneous concrete work for City projects to include providing all tools, machines, equipment, labor, materials and incidentals necessary to complete the work. The successful Bidder shall be required to supply the City with copies of current Liability Insurance and Workmen's Compensation coverage. Bids must be received by the City Clerk's Office at the City of Destin, 4200 Indian Bayou Trail, Destin, Florida 32541, in a sealed envelope clearly marked **"RFB No. 21-05-PS, MISCELLANEOUS CONCRETE CONTINUING SERVICES CONTRACT"**, along with the name, return address and telephone number of the bidder, no later than 2:00 p.m. CDT, on Thursday, August 24, 2021, at which time they will be opened and read aloud. The City reserves the right to reject any and all Bids or portions thereof, to waive minor defects and informalities in the process, to accept the Bid(s) or take any other actions deemed by the City to be in the City's best interest.

Initials of Bidder:



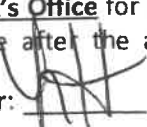
GENERAL BID INFORMATION

- I. **PURPOSE:** The purpose of RFB No. 21-05-PS is to secure sealed Bids for providing miscellaneous concrete services for City projects.
- II. **SCOPE OF WORK:** The Scope of Work will include delivery of those concrete and associated services listed in **Exhibit A** of this document.
- III. **BID REQUIREMENTS:** Each Bid shall indicate, in the following order, the **mandatory** information outlined below:
 - A. Completed Bid Form (Exhibit A)
 - B. Statements of Qualification, Experience and Availability (narrative)
 - C. Copies of required Insurance Documents
 - D. Each Bid shall contain evidence of proper licensing to perform required services in the State, County and City.
 - E. Each Bid shall contain a completed Public Entity Crime Form (Exhibit B)
 - F. Each Bid shall contain a completed Drug Free Workplace Certification (Exhibit C)
 - G. Other documents as required by this Bid Solicitation
 - H. Three letters of reference from past projects/clients
 - I. Items identified on the Bid Checklist (page 2)

Failure to provide any of the above listed mandatory information can result in the elimination of the Bid from consideration.

IV. INSTRUCTION TO RESPONSIVE BIDDERS

- A. All RFB's will be publicly opened and recorded for acknowledgement of receipt in the City Hall Boardroom on **August 24, 2021 no later than 2:00 P.M. (CDT)**. All responsive bidders or their representatives are invited to be present. The City Hall Boardroom is located at Destin City Hall, 4200 Indian Bayou Trail Destin, FL 32541.
- B. Any responses received after the stated time and date will **not** be considered. It shall be the sole responsibility of the responsive bidder to have their RFB submittal **delivered to the City Clerk's Office** for receipt on or before the above stated time and date. RFB responses which arrive after the above stated deadline because of a delay in mail service shall not be

Initials of Bidder: 

Miscellaneous Concrete Continuing Services

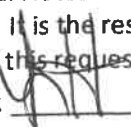
considered, and arrangements shall be made for their return at the responsive bidder's request and expense. The City reserves the right to consider submittals that have been determined by the City to be received late due solely to mishandling by the City after receipt of the RFB and prior to the award being made.

- C. Responsive Bidders may request information regarding the RFB in writing from City Clerk Rey Bailey, clerk@cityofdestin.com. Such a request shall be received in writing at least seven calendar (7) days prior to the submittal deadline.
- D. If any addendum(s) are issued to this Request for Bid, the City will attempt to notify all prospective Responsive Bidders. It shall be the **responsibility of each Responsive Bidder, prior to submitting the RFB response**, to contact the City Clerk's Office, at (850) 837-4242 to determine if any addendum(s) were issued and to complete any addendum acknowledgements as part of their RFB response.
- E. Complete and submit all requested documentation and forms. Clearly indicate the **legal name, address and telephone number** of the responsive bidder. Responses shall be **signed** above the **typed or printed name and title** of the signer. The signer shall have the authority to bind the responsive bidder to the submitted RFB. Responsive bidders must note their Federal I.D. number (aka F.E.I.N.) on their RFB submittal.
- F. **Provide One (1) original, so designated, six (6) copies (for a total of seven (7) printed submissions)** and one electronic version on an USB drive the RFB responses. Submissions shall be portrait orientation, 8 ½" X 11" where practical and double-sided. One sheet of paper printed on both sides is considered 2 pages. **Do not use wire spiral bindings, plastic covers, or plastic binding materials for your submittals.**
- G. All expenses for making RFB submittals to the city are to be borne by the responsive bidder.
- H. Responses shall be evaluated by the Bid Committee based on all information submitted and a ranked list of responsive bidders will be submitted to the City Council for approval.
- I. The Bid Committee shall consist of City of Destin staff members.
- J. Each responsive bidder, by submission of an RFB submission, acknowledges that in the event of any legal action challenging the award of the RFB, damages (if any) shall be limited to the actual cost of the preparation of the RFB.
- K. Procurement Schedule:

Tasks	Date
RFB Advertised	Week of July 26, 2021
Last Day for Questions to be Submitted	August 17 , 2021
Due Date/Bid Opening	August 24, 2021
Tentative Date - Bid Committee Evaluation	September 3, 2021
Tentative Date - City Council Meeting	September 17 , 2021
Tentative Date- Notice of Award	Week of September 17, 2021
Tentative Date -Execution of Contract	Week of September 17, 2021
Tentative Date- Notice to Proceed	Week of September 17, 2021
Day 1 of Contract	October 1, 2021

J. General Notes:

1. It is the responsive bidder's responsibility to read and understand the requirements of this request for bid. Responsive bidders are required to state exactly what they

Initials of Bidder: 

Miscellaneous Concrete Continuing Services

intend to furnish the City of Destin via this solicitation and must indicate any variances to the terms, conditions and specifications of this proposal, no matter how slight. If variations are not stated in the proposal, it shall be construed that the bid fully complies with all conditions identified.

2. Before submitting a bid, each responsive bidder will, at bidder's own expenses, make or obtain any additional examinations, investigations and studies, and obtain any additional information and data that may affect costs, permitting, progress, performance of furnishing of the project and that the responsive bidder deems necessary to determine its proposal.

3. Responsive bidder will examine all documents included in this Request for Bid (RFB) carefully and shall make a written request to the City's authorized representative for interpretation or correction of any ambiguity, inconsistency, or error herein.

4. Any interpretation or correction will be issued as an Addendum by the City. Only a written interpretation or correction by Addendum shall be binding. Responsive bidders are cautioned against relying on any interpretation or correction given by any other method.

5. The submission of a bid shall not be deemed an agreement between the responsive bidder and the City. The bid is a contractual offer by the responsive bidder to perform services in accordance with the Bid Solicitation. The City shall not be obligated to respond to any bid submitted nor be bound in any manner by the submission.

V. PROJECT CONTRACTOR REQUIREMENTS

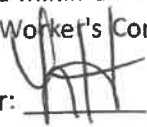
City of Destin is seeking a continuing services provider (including all necessary independent subcontractors), with all applicable licenses for work on miscellaneous concrete and associated projects city-wide.

License Requirements

The responsive bidder will provide all applicable contractor and business licenses: include license name, license numbers and contact information. Contractor must be Florida State Certified or possess an Okaloosa County License (<http://co.okaloosa.fl.us/gm/licensing>). Must also register in the City of Destin. <https://www.cityofdestin.com/DocumentCenter/View/12259/Contractor-Packet>. Bidder must also be able to obtain building permits for projects or tasks off the City's Rights-of-Way.

Insurance Requirements

- a. Responsive Bidders shall be required to provide proof of General Liability Insurance with a minimum liability insurance requirement of \$1,000,000 for combined single limit and Worker's Compensation Insurance in accordance with the laws of the State of Florida

Initials of Bidder: 

Miscellaneous Concrete Continuing Services

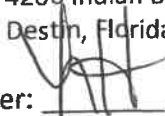
and in amounts sufficient to secure the benefits of the Florida Workmen's Compensation Law for all types of employees, including those of subcontractors.

- b. Responsive Bidder shall produce proof of insurance in the types and amounts required by the City, including the foregoing and any additional coverages, including Automobile Liability and or Builder's Risk Insurance, as may be defined at the time of contract. The City shall be named as an additional insured party and all binders, policies or certificates of insurance shall include a provision that such insurance coverage shall not be cancelled or amended without at least thirty days' notice to the City. All coverage shall be with carriers admitted doing business in the State of Florida. Carriers shall be A rated (or better) by AM Best Company. City reserves the right to modify its insurance requirements with 60 days' notice.

SUBMITTAL REQUIREMENTS: Bids shall be submitted as follows:

- A. **Bid Form.** The Bid Form contained within this RFB (**Exhibit A**) shall precede the **mandatory** information required in **Section III. Bid Requirements**. Any additional information submitted in support of the Bid shall follow the required information.
- B. **Public Entity Crimes Form.** Each Bid shall contain a completed Public Entity Crime Form (**Exhibit B**) pursuant to Florida Statutes, Section 287.132-133, providing that no public entity shall accept any Bid from or award any contract to, or transact any business in excess of the threshold amount for Category Two (\$25,000) for a period of thirty-six months from the date placed on the convicted vendor list.
- C. **Disclosure.** Each Bid is subject to the provisions of Florida Statutes, Chapter 112, providing that all Bidders must disclose with the RFB submittal the name of any officer, director, or agent who is also a public officer or an employee of the City of Destin. Further, all Bidders must disclose the name of any City officer or employee who owns, directly or indirectly, an interest of five percent or more in the Bidding firm.
- D. **Joint Ventures.** Firms submitting Bids as a joint venture shall submit to the City, as part of Bids, a copy of any joint venture agreement.
- E. **Drug - Free Workplace Program.** Preference may be given by the City of Destin to companies demonstrating a Drug-Free Workplace Program whenever two or more Bids, which are equal in respect to quality and service, are received and rated by the City. Bidders intending to demonstrate a Drug-Free Workplace Program shall provide a certification form with the RFB submittal (**Exhibit C**).
- F. **MAILING AND HAND-DELIVERY ADDRESS:**

City of Destin
ATTN: City Clerk
4200 Indian Bayou Trail
Destin, Florida 32541

Initials of Bidder: 

City of Destin – RFB 21-05-PS
Miscellaneous Concrete Continuing Services

- G. Notification. Questions or requests for Bid documents, plans and specifications regarding RFB No. 21-05-PS may be directed to the individuals below:

For Administrative Questions

Rey Bailey, City Clerk
City of Destin
4200 Indian Bayou Trail
Destin, Florida 32541
(850) 837-4242
rbailey@cityofdestin.com

- I. Responsive Bids. Only those Bids fulfilling all requirements outlined in this RFB will be considered.
- J. Bid Evaluations. The Bid Committee shall evaluate each responsive Bid based on the requirements established herein and recommend the lowest bid by a qualified and responsive contractor to the City Council for award of contract(s). The Bid Committee will evaluate the Bids and quotations from Bids submitted and will ask questions of a clarifying nature, if necessary. The Bid Committee reserves the right to negotiate terms of services with the lowest responsive bidder(s) or recommend awarding the bid to a bidder who did not submit the lowest responsive bid when it serves the best interest of the City.
- K. Final Offer. The Bid, as submitted, will be considered to be the last and final offer. The Bid shall remain binding ninety (90) calendar days after the closing date of the request.
- L. Reservation of Rights. The City reserves the right to reject any and all Bids or portions thereof, to waive minor defects and informalities in the process, to re-advertise Bids, to accept the Bid or award multiple Bids or take any other actions deemed by the City to be in the City's best interest.
- M. Insurance. Contractor shall, during the performance of the contract, maintain Workman's Compensation Insurance sufficient to secure benefits of the Florida Workmen's Compensation Law for all employees and any of the work sublet to any vendor or subcontractor: Comprehensive General Liability insurance in the amount of \$1,000,000 combined single limit and Vehicle Liability Insurance in the amount of \$500,000 combined single limit all with companies and in the form and amounts acceptable to the City. If any part of the work is sublet, similar insurance shall be provided by and in behalf of any subcontractors. Contractor shall furnish the City Certificates of insurance which shall include a provision that such insurance shall not be cancelled, or coverage reduced, without at least 30 days written notice to the City. The City shall also be listed as "additionally insured" on all Certificates.

Initials of Bidder:



N. Public Records.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850) 837-4242, CITY CLERK, 4200 INDIAN BAYOU TRAIL, DESTIN, FL 32541.

The successful responsive bidder shall:

1. Keep and maintain public records required by the CITY to perform the service.
2. Upon request from the CITY'S custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this FS Chapter 119 or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the CONTRACTOR does not transfer the records to the public agency.
4. Upon completion of the contract, transfer, at no cost, to the CITY all public records in possession of the contractor or keep and maintain public records required by the CITY agency to perform the service. If the GROUP transfers all public records to the CITY upon completion of the contract, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the contract, the GROUP shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

Initials of Bidder:



EXHIBIT A – BID FORM

PART I Bid submitted by:

Company: S.H. Hayes Enterprises, LLC
Address: 707 W 8th Street Circle
City & State: Lynn Haven, FL Zip Code: 32444
Telephone: (850) 814-9139 Fax: ()
Number of Years in Business: 45 Email: shayes1218@yahoo.com

PART II Bidding RFB No. 21-05-PS, Miscellaneous Concrete Continuing Services:

Contractor shall provide proper signs and traffic control measures as per Florida Department of Transportation's Manual on Uniform Traffic Control Devices and the Florida Department of Transportation's Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (aka Florida Green Book), current edition. All construction, methods of measurement, and basis of payment shall be in accordance with Division II and III of the Florida Department of Transportation Standards Specifications for Road and Bridge Construction (current edition), copies of which are available from the Florida Department of Transportation. Contractor must be FDOT Maintenance of Traffic (MOT) certified and use those traffic controls identified in FDOT Standard Plans (102-600 series). Contractor will perform sidewalk work consistent with the FDOT's Local Agency Program (LAP) concrete specifications for formwork, joint placement/depth/material, and concrete finishing and will comply with the FDOT's Standard Plans for Curbing (520-001) and Sidewalk (522-001).

SERVICE DESCRIPTION AND SPECIFICATIONS

Item	Unit	Unit Price
Concrete Driveway, 6 inches thick*	Square Foot	\$ <u>8.95</u>
Concrete Sidewalk, 4 inches thick*	Square Foot	\$ <u>6.25</u>
Concrete Flat/Ribbon Curb (12" wide by 8" deep)*	Linear Foot	\$ <u>18.00</u>
Concrete Type "D" Curb*	Linear Foot	\$ <u>18.00</u>
Concrete Type "E" Curb & Gutter*	Linear Foot	\$ <u>24.00</u>
Concrete Type "F" Curb & Gutter*	Linear Foot	\$ <u>30.00</u>
Concrete Modified (18") Type "F" Curb & Gutter*	Linear Foot	\$ <u>30.00</u>
Concrete Pads <1000 square feet*	Square Foot	\$ <u>6.25</u>
Concrete Pads ≥1000 square feet*	Square Foot	\$ <u>5.75</u>
Fill Dirt provided, delivered, spread, and compacted	Cubic Yard	\$ <u>24.00</u>
FDOT qualified Traffic Control (MOT) cost	Per Day	\$ <u>200.00</u>
Bermuda Sod installed	Square Foot	\$ <u>8.75</u>

Initials of Bidder: SH

Miscellaneous Concrete Continuing Services

St Augustine Sod installed	Square Foot	\$ 8.75
Centipede Sod installed	Square Foot	\$ 7.75
Removal of Concrete 4 inches thick	Square Foot	\$ 2.00
Removal of Concrete 6 inches thick	Square Foot	\$ 3.00
Removal of Asphalt (up to 4 inches thick)	Square Foot	\$ 2.00
Clear & Grub	Square Foot	\$ 2.50
Debris Hauling	Cubic Yard	\$ 40.00
Silt Fence	Linear Foot	\$ 4.25
Asphalt Cut with Abrasive Blade	Linear Foot	\$ 4.50
Concrete Cut with Abrasive Blade	Linear Foot	\$ 5.50
Concrete (sidewalk joint) Grinding	Linear Foot	\$ 6.00
Tree trimming	Per Hour	\$ 100.00
Aluminum Pipe Guiderail (FDOT Index 870)	Linear Foot	\$ 40.00
Irrigation Repair	Per hour	\$ 60.00
American Disabilities Act (ADA) truncated dome "cast-in-place" paver unit installation, yellow <i>Materials provided by City to match</i>	24" x 48" (each)	\$ 272.00
	24" x 60" (each)	\$ 408.00
	24" x 72" (each)	\$ 455.00
	24" x 96" (each)	\$ 555.00
	24" x 120" (each)	\$ 700.00
Swale Installation (grading)	Cubic Foot	\$ 11.50
Additional Services not previously described		
Item	Unit	Unit Price
Manhole Adjustments	opening + lid	\$ 475.00
Asphalt Patching (Hot Mix)	Sq. FT x 2" thick	\$ 34.50
		\$
		\$
		\$

***All concrete installations shall be fiber-reinforced 4000psi.**

Materials and Supplies will be billed at the contractor's wholesale price or contractor's wholesale price plus 15 %. Preference may be given to contractors providing materials at cost. The contractor shall supply materials invoices upon request.

SAFETY NOTE

All work associated with this bid must be conducted with safety in mind. It is expected that the contractor will provide all necessary personal protective equipment that will be utilized by their staff while performing work for the City of Destin. In addition, the contractor will ensure that all FDOT, OSHA and other applicable State and Federal workplace safety guidelines are adhered to while working on behalf of the City of Destin.

The contractor will ensure that work vehicles, equipment and trailers are properly outfitted with proper, adequate, and working signage, lightbars, arrow boards, etc.

Initials of Bidder: YAH

City of Destin – RFB 21-05-PS
Miscellaneous Concrete Continuing Services
Part III Certifications

In accordance with your request for Bids, instructions and specifications, attached hereto, and subject to all conditions thereof, I (we), the undersigned, hereby propose and agree if this Bid is accepted, to contract with the City of Destin, Florida to construct any items or furnish any service requested herein and deliver same without additional cost to the City of Destin at the specified location for the quotations listed above.

The undersigned further declares that he/she has carefully examined the specifications referenced on this Bid Form and is thoroughly familiar with them and their provision(s). He further declares that no other person than the Bidder herein named has any interest in this Bid or in the contract to be executed, and that it is made without any connection with any other person(s) making Bid for the same articles, and it is in all respects fair and without collusion and fraud.

Signature and Certification:

Name and Title of Authorized Representative:

Leslie Hayes, Owner

Signature:

Leslie Hayes

Date of Bid:

8/22/2021

Note: See RFB Section III (page 5), Bid Requirements, and attached all required information to Bid Form.

The City of Destin reserves the right to reject any and all Bids or portions thereof, to waive minor defects in the process and to accept the Bid or any combination of Bid Items or to take any other actions deemed by the City to be in the City's best interest. The City also reserves the right to assign additional work to the successful bidder based on their Bid proposal or negotiation as may be necessary to meet grant funding or completion requirements.

END OF BID FORM

Initials of Bidder:

YH

EXHIBIT B - PUBLIC ENTITIES CRIME STATEMENT

SWORN STATEMENT UNDER SECTION 287.133 (3) (A) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES
THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED
TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract for **RFB 21-05-PS, MISCELLANEOUS CONCRETE CONTINUING SERVICES.**

2. This sworn statement is submitted by Leslie Hayes whose business
address is: 707 W 8th Street Cir, Lynn Haven, FL 33444
and (if applicable) Federal Employer Identification Number (FEIN) is 81-2507644.

If the entity has no FEIN, include the Social Security Number of the individual signing this sworn
statement:

3. My name is _____ and my relationship to the entity
named above is: _____.

4. I understand that a "public entity crime" as defined in Paragraph 287.133(a)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a)(b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

a. A predecessor or successor of a person convicted of a public entity crime; or

b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair

Initials of Bidder: LAH

City of Destin – RFB 21-05-PS

Miscellaneous Concrete Continuing Services

market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

☒ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (Please attach a copy of the final order)

☐ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list (please attach a copy of the final order).

☐ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services.)

Leslie Hayes
Authorized Signature

08 / 23 / 2021
Date

STATE OF FLORIDA, COUNTY OF

Bay

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this 23 day of August, 2021, and is personally known to me, or has provided Florida DL as identification.

Notary Public My Commission expires: January 14, 2025

Initials of Bidder: JH

Jeffery Todd Seibenhener

15

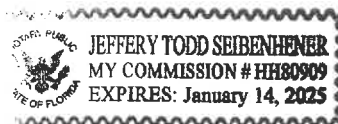


EXHIBIT C - DRUG-FREE WORKPLACE CERTIFICATION

The below-signed bidder certifies that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing contractual services that are under this bid a copy of the statement specified in item 1 above.
4. In the statement specified in item 1. above, notify the employees that, as a condition of providing the contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation occurring

A handwritten signature in cursive script that reads "Leslie Hayes".Handwritten initials, possibly "AH", in a stylized cursive font.



INTEROFFICE ROUTING SHEET

From: Erica Eliason	Department Public Works	Initials ee <i>ee</i>	Date 07/22/2021
Subject: RFB 21-05-PS: Misc. Concrete		Date Needed: ☐ URGENT asap	
To: (Name, Department) Michael Burgess, PW Director	Initials <i>MB</i>	Date 07/22/21	☒ Approval
1.			☒ Signature Required
Lance Johnson, CM	<i>LJA</i>	7/22/21	Action Required
2.			Comment/Recommendation
<i>Hester Hayes</i>	<i>HH</i>	8/22/21	Read and File
3.			Other _____
Remarks (Explanations, further instruction, questions, etc.) Please review and sign the attached RFB 21-05-PS for Misc. Concrete Continuing Service Contract, Thank you. <i>* Same as last advertisement with the addition of the 4000psi-fiber reinforcement requirement and cast-in-place ADA panels. Also added two lines for pads. MS.</i>			
Response From:		Approved	
		See Me	
		Action Needed	
		Comment/Recommendation	
		Investigate	
		Prepare Response	
		Read and File	
		Other _____	

HH

2021 FLORIDA LIMITED LIABILITY COMPANY ANNUAL REPORT

DOCUMENT# L16000094688

Entity Name: S.H. HAYES ENTERPRISES LLC

Current Principal Place of Business:

707 W 8TH STREET CIR
LYNN HAVEN, FL 32444

Current Mailing Address:

707 W 8TH STREET CIR
LYNN HAVEN, FL 32444 US

FEI Number: 81-2507644

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

HAYES, SAMUEL H
707 W 8TH STREET CIR
LYNN HAVEN, FL 32444 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: SAMUEL H HAYES

02/02/2021

Electronic Signature of Registered Agent

Date

Authorized Person(s) Detail :

Title CEO
Name HAYES, LESLIE
Address 707 W 8TH STREET CIR
City-State-Zip: LYNN HAVEN FL 32444

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: LESLIE HAYES

OWNER

02/02/2021

Electronic Signature of Signing Authorized Person(s) Detail

Date

S.H. Hayes Enterprises, LLC

707 W 8th Street Cir

Lynn Haven, FL

850-814-9139

Shayes1218@yahoo.com

S.H. Hayes Enterprises LLC is a woman owned small business with 43 years of construction experience. Pride is taken in attention to detail; pleasing the customer and quick reaction time from start to finish. Special emphasis is given to not disrupting the daily flow of our customers while our projects are being completed. In the past 43 years, our experience has been with City, County and State contracts. Budgets from \$500.00 to \$5.5 million dollars. Specializing in sidewalks, curbs, driveways, patios, flumes, swales, fencing, asphalt repairs, rip rap, erosion matting, culverts, drainage boxes and sodding. Our experience spreads from residential, commercial, civil, and correctional. Our equipment is recent year model skid steers and mini excavators matched with dump trailers and dump trucks when needed. Our services are available on call 24/7 for emergency response, daily and weekly for routine work. Destin's city streets are very familiar to our company since our company has worked in the area for several contracts since 2004. We work hand in hand with all city departments to include public works and recreation. Our phone is always on, ready for the late-night request to get a project going the next morning. We look forward to continuing our service to the City of Destin.



S.H. Hayes Enterprises, LLC

707 W 8th Street Cir

Lynn Haven, FL

850-814-9139

Shayes1218@yahoo.com

References

Major Edward Binnix, Corps Officer

The Salvation Army

Misc. Concrete Repairs & Construction

2019-2021

318-510-7069

Ed.binnix@uss.salvationarmy.org

Tray Hawkins, Chairman of County Commission, Washington County

Washington County Board of County Commissioners

28 Headwalls for Drainage Improvements (2020)

850-703-1644

Thawkins@washingtonfl.com

Susan Haselden, Director of Contracting

Royal American Management

Sidewalk Replacement at 3 Apartment Complexes (2020-2021)

850-691-8801

Susan.haselden@royalamerican.com

A handwritten signature in black ink, appearing to be 'SH' or similar initials, located at the bottom left of the page.



SHHAYES-01

ACRADDOCK

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/4/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fisher Brown Bottrell Insurance, Inc. 7522 Front Beach Road, 2nd Floor Panama City Beach, FL 32407	CONTACT NAME:	
	PHONE (A/C, No, Ext): (850) 785-7404	FAX (A/C, No): (850) 769-5942
INSURED S.H. Hayes Enterprises LLC 707 W 8th Street Circle Lynn Haven, FL 32444	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Liberty Mutual Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		
23043		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			BAS2262868165	2/11/2021	2/11/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			BAS2262868165	2/11/2021	2/11/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 300,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / ☒ N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder and others when required by written contract are Additional Insureds in regard to General Liability and Auto Liability. General Liability is Primary & Non-Contributory when required by written contract. Auto Liability is Primary only for owned vehicles when required by written contract. Waiver of Subrogation applies in favor of Certificate Holder and others when required by written contract for General Liability and Auto Liability.

CERTIFICATE HOLDER

CANCELLATION

City of Destin
4200 Indian Bayou Trail
Destin, FL 32541

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/2/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acentria Insurance - Bonifay 410 N. Waukesha Street Bonifay FL 32425	CONTACT NAME:	FAX (A/C, No):
	PHONE (A/C, No, Ext): 850-547-5411	
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED S H Hayes Enterprises LLC 707 W 8Th Street Cir Lynn Haven FL 32444	License#: L100460 SHHAYES-01	INSURER A: Florida Citrus Business & Industries Fund (FCBI) INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 368989513 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$
	☐ DED ☐ RETENTION \$						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			10659473	10/27/2020	10/27/2021	PER STATUTE ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N ☐	N/A				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
City of Destin 4200 Indian Bayou Trail Destin FL 32541	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. S.H. HAYES ENTERPRISES, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☒ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. 707 W 8TH STREET CIRCLE	Requester's name and address (optional)
6 City, state, and ZIP code LYNN HAVEN, FL 32444	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-				-	
OR									
Employer identification number									
8	1			-	2	5	0	7	6
									4
									4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► <i>Kestie Hayes</i>	Date ► <i>1/26/2021</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

EXHIBIT A – BID FORM

PART I Bid submitted by:

Company: S.H. Hayes Enterprises, LLC
Address: 707 W 8th Street Circle
City & State: Lynn Haven, FL Zip Code: 32444
Telephone: (850) 814-9139 Fax: ()
Number of Years in Business: 45 Email: Shayes1218@yahoo.com

PART II Bidding RFB No. 21-05-PS, Miscellaneous Concrete Continuing Services:

Contractor shall provide proper signs and traffic control measures as per Florida Department of Transportation's Manual on Uniform Traffic Control Devices and the Florida Department of Transportation's Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (aka Florida Green Book), current edition. All construction, methods of measurement, and basis of payment shall be in accordance with Division II and III of the Florida Department of Transportation Standards Specifications for Road and Bridge Construction (current edition), copies of which are available from the Florida Department of Transportation. Contractor must be FDOT Maintenance of Traffic (MOT) certified and use those traffic controls identified in FDOT Standard Plans (102-600 series). Contractor will perform sidewalk work consistent with the FDOT's Local Agency Program (LAP) concrete specifications for formwork, joint placement/depth/material, and concrete finishing and will comply with the FDOT's Standard Plans for Curbing (520-001) and Sidewalk (522-001).

SERVICE DESCRIPTION AND SPECIFICATIONS

Item	Unit	Unit Price
Concrete Driveway, 6 inches thick*	Square Foot	\$ 8.95
Concrete Sidewalk, 4 inches thick*	Square Foot	\$ 16.25
Concrete Flat/Ribbon Curb (12" wide by 8" deep)*	Linear Foot	\$ 18.00
Concrete Type "D" Curb*	Linear Foot	\$ 18.00
Concrete Type "E" Curb & Gutter*	Linear Foot	\$ 24.00
Concrete Type "F" Curb & Gutter*	Linear Foot	\$ 30.00
Concrete Modified (18") Type "F" Curb & Gutter*	Linear Foot	\$ 30.00
Concrete Pads <1000 square feet*	Square Foot	\$ 16.25
Concrete Pads ≥1000 square feet*	Square Foot	\$ 5.75
Fill Dirt provided, delivered, spread, and compacted	Cubic Yard	\$ 24.00
FDOT qualified Traffic Control (MOT) cost	Per Day	\$ 200.00
Bermuda Sod installed	Square Foot	\$ 8.75

Initials of Bidder: HH

Miscellaneous Concrete Continuing Services

St Augustine Sod installed	Square Foot	\$ 8.75 1.97	YAH
Centipede Sod installed	Square Foot	\$ 7.75 1.86	YAH
Removal of Concrete 4 inches thick	Square Foot	\$ 2.00	
Removal of Concrete 6 inches thick	Square Foot	\$ 3.00	
Removal of Asphalt (up to 4 inches thick)	Square Foot	\$ 2.00	
Clear & Grub	Square Foot	\$ 2.50	
Debris Hauling	Cubic Yard	\$ 40.00	
Silt Fence	Linear Foot	\$ 4.25	
Asphalt Cut with Abrasive Blade	Linear Foot	\$ 4.50	
Concrete Cut with Abrasive Blade	Linear Foot	\$ 5.50	
Concrete (sidewalk joint) Grinding	Linear Foot	\$ 6.00	
Tree trimming	Per Hour	\$ 100.00	
Aluminum Pipe Guiderail (FDOT Index 870)	Linear Foot	\$ 40.00	
Irrigation Repair	Per hour	\$ 60.00	
American Disabilities Act (ADA) truncated dome "cast-in-place" paver unit installation, yellow materials provided by City to match	24" x 48" (each)	\$ 272.00	
	24" x 60" (each)	\$ 408.00	
	24" x 72" (each)	\$ 455.00	
	24" x 96" (each)	\$ 555.00	
	24" x 120" (each)	\$ 700.00	
Swale Installation (grading)	Cubic Foot	\$ 11.50	
Additional Services not previously described			
Item	Unit	Unit Price	
Manhole Adjustments	one ring + lid	\$ 475.00	
Asphalt Patching (Hot mix)	Sq. Ft x 2" thick	\$ 34.50	
		\$	
		\$	
		\$	

*All concrete installations shall be fiber-reinforced 4000psi.

Materials and Supplies will be billed at the contractor's wholesale price or contractor's wholesale price plus 15 %. Preference may be given to contractors providing materials at cost. The contractor shall supply materials invoices upon request.

SAFETY NOTE

All work associated with this bid must be conducted with safety in mind. It is expected that the contractor will provide all necessary personal protective equipment that will be utilized by their staff while performing work for the City of Destin. In addition, the contractor will ensure that all FDOT, OSHA and other applicable State and Federal workplace safety guidelines are adhered to while working on behalf of the City of Destin.

The contractor will ensure that work vehicles, equipment and trailers are properly outfitted with proper, adequate, and working signage, lightbars, arrow boards, etc.

Initials of Bidder: YAH

CITY OF DESTIN, FLORIDA

CONTRACT

**MISCELLANEOUS CONCRETE
CONTINUING SERVICES CONTRACT**

On SEPTEMBER 20, 2021, THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, herein referred to as the **City**, accepted the bid of S.H. Hayes Enterprises LLC, herein referred to as the **Contractor**, to supply miscellaneous concrete services. The Contractor's Cost Schedule for the terms of their engagement is included in their entirety by reference at Exhibit "A" and as completely as if incorporated herein.

TERMS AND CONDITIONS OF CONTRACT FOR THE MISCELLANEOUS CONCRETE SERVICES

1. Entire Contract:

This Contract represents the entire and integrated Contract between the City and Contractor and supersedes all prior negotiations, representations or contracts, either written or oral. Provisions of this Contract may be amended only by written instrument approved by the Destin City Council and signed by the City Manager and Contractor.

2. Intent of Contract:

This Contract is for supplying the City with all applicable miscellaneous concrete services for specific City projects. The Scope of Work, herein referred to as the **Work**, encompasses the foregoing and all descriptive work components described within Exhibit "A".

3. Term of Contract and Time Extensions:

This contract will be in effect from **October 1, 2021** through **December 31, 2022** and is for supplying the City with miscellaneous concrete services. Upon the agreement of both parties, this contract is eligible for up to four one-year renewals.

4. Time for Performance:

The Contractor agrees to provide miscellaneous concrete services to the satisfactory approval and acceptance by the City.

5. Compensation:

All payments upon contract are contingent upon the Contractor's Work being acceptable to the City. For satisfactory completion and acceptance of the Work, the City agrees to pay the Contractor in accordance with the terms of this Contract and the Contractor's Cost Schedule as identified in the Bid Form submitted by the Contractor, as may have been adjusted at the time of contract approval and incorporated herein.

a. Requests for Compensation (Invoices) shall be accompanied by the following:

1. A description of the Work performed and a copy of email (or similar) that initiated said Work;
2. An itemized list of goods or services to include materials, flat fees, billable man-hours with rates, and any other payable items identified in Exhibit "A"; and
3. Dates when these services were performed and the names of Contractor's staff who performed billable Work.

6. Changes in the Work:

The City shall have the right at any time during the progress of the Work to increase or decrease the Work. Promptly after having been notified of a change, the Contractor shall submit an itemized estimate of any costs

and/or time increases or savings it foresees as a result of the change. No additions or changes to the Work shall be made except upon written order of the City and the City shall not be liable to Contractor for any increased compensation without such written order.

7. Insurance:

Contractor shall, during the performance of the contract, maintain Worker's Compensation Insurance sufficient to secure benefits of the Florida Workmen's Compensation Law for all employees and any of the work sublet to any vendor or subcontractor, Comprehensive General Liability Insurance, Auto Liability Insurance, Builder's Risk Insurance, all with companies and in the form and amounts acceptable to the City. Said certificates of insurance of contractor are attached hereto and made a part hereof by reference. If any part of the work is sublet, similar insurance shall be provided by and in behalf of any subcontractors.

Evidence of Insurance: Contractor shall provide the City Certificates of Insurance naming the City as an additional insured. All binders, policies, or certificates of insurance shall provide for at least ten days notice from insurers to the City of any cancellation or amendment to any of the insurance policies.

8. Indemnification:

Contractor shall indemnify, defend, save, and hold the City, its agents, officers and employees, harmless of and from any losses, fines, penalties, costs, damages, claims, demands, suits, and liabilities of any nature, including reasonable attorney's fees (including regulatory and appellate fees), arising out of, because of, or due to any accidents arising in any manner on account of the exercise or attempted exercise of Contractor's rights hereunder whether the same regards person or property of any nature whatsoever, regardless of the apportionment of negligence, unless due to the sole negligence of the City.

Contractor shall indemnify, defend, save and hold the City, its agents, officers and employees, harmless of and from and against any and all liens, claims, damages, demands, suits and liabilities, attorney's fees and costs, including appellate attorney's fees and costs, of and for mechanics and materialmen furnishing labor and materials in the performance of this contract.

9. Licensing:

The Contractor shall obtain all permits and maintain at his expense all professional and business certificates and licenses required by law and as necessary to perform services under this Contract. If Contractor performs any Work without obtaining, or contrary to, permits and licenses, Contractor shall bear all costs arising therefrom. The City may waive fees for City controlled permits, but in no instance can the City waive permit requirements nor fees beyond their control.

10. Cancellation:

This contract may be canceled by either party with a thirty day written notice and is contingent upon the annual appropriation by the City of legally available funds. City's obligation to pay the amount due hereunder in any fiscal year is contingent upon the appropriation by the City Council of legally available funds for the purposes set forth in this contract.

11. Performance of Work/Responsibilities:

For each task, the Contractor will be issued a work order by the City's Public Works Director or designee. The Public Works Director or designee will issue verbal work orders only in emergency situations. The Contractor shall commence work in a reasonable length of time and shall complete the work in an expeditious manner. In emergency situations, the Contractor shall endeavor to commence work immediately. All work shall be done under the supervision of the City's Public Works Director or designated representative. The performance of Work and responsibilities hereto are outlined and made a part hereof as identified in Exhibit "A".

12. Termination for Default:

The Contract will remain in force for the full period specified and until the City Manager or his designee determines that all requirements and conditions have been satisfactorily met and the City Manager or his designee has accepted the work under the Contract Documents following the initial contract terms and all subsequent contract terms, including warranty and guarantee periods. However, the City Manager will have the right to terminate this Contract sooner if the Contractor has failed to perform satisfactorily the work required or comply with the other requirements of the Contract.

In the event the City Manager decides to terminate this Contract for the Contractor's failure to perform satisfactorily or meet its other responsibilities under the Contract, the City Manager will give the Contractor five (5) days' notice, whereupon the Contract will terminate, unless during the notice period the Contractor cures the failure to perform or meets its other responsibilities under the Contract to the satisfaction of the City Manager.

Upon Contract termination for the Contractor's failure to provide satisfactory contract performance, the Contractor will be entitled to receive compensation for Contract services satisfactorily performed by the Contractor and allocable to the Contract and accepted by the City Manager or his designee prior to such termination. However, an amount equal to all additional costs required to be expended by the City to complete the Work covered by the Contract, including costs of delay in completing the project, shall be either subtracted from any amount due or amount charged to the Contractor in the event the City Manager terminates the Contract.

Except as otherwise directed by the City Manager, or in the case of termination for default (in which event the Contractor may be entitled to cure, at the option of the City Manager), the Contractor shall stop work on the date of receipt of the notice or other date specified in the notice, place no further orders or subcontract for materials, services, or facilities except as are necessary for the completion of such portion of the work not terminated, and terminate all contractor and subcontracts and settle all outstanding liabilities and claims.

In the event that any termination for default shall be found to be improper or invalid by any court of competent jurisdiction, then such termination shall be deemed to have been a termination for convenience.

13. Termination for Convenience:

The performance of work under this Contract may be terminated by the City Manager in whole or in part whenever the City Manager, in their discretion, determines that such termination is in the City's best interest. Any such termination shall be effected by the City Manager giving at least five (5) days' notice to the Contractor, specifying the extent to which performance of the work under this Contract is terminated and the date upon which such termination becomes effective.

As to termination for convenience, after receipt of the date of termination, the Contractor shall stop all work as specified in the notice; place no further orders or subcontract for materials, services, or facilities except as are necessary for the completion of such portion of the Work not terminated; immediately transfer all documentation and paperwork for terminated work to the City; and terminate all contractors and subcontracts and settle all outstanding liabilities and claims.

14. Disclosure:

Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

15. Miscellaneous:

15.1 Governing Law

The parties intend that this Contract and the relationship of the parties shall be governed by the laws of the State of Florida. Venue for any action arising out of this contract shall be in Okaloosa County Florida and no where else.

15.2 Severability

If any section, subsection, term or provision of this Contract or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Contract or the application of same to parties or circumstances other than those to which it was held invalid or unenforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Contract shall be valid or enforceable to the fullest extent permitted by law.

15.3 Sovereign Immunity

The parties further agree, nothing contained herein is intended nor shall be construed to waive the City of Destin's rights and immunities under the Florida constitution, common law or Florida Statutes 768.28, as amended from time to time.

15.4 Construction

The Parties have participated jointly in the negotiation and drafting of this Contract. In the event an ambiguity or question of intent or interpretation arises, this Contract shall be construed as if drafted jointly by the Parties and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provision of this contract.

15.5 Jury Trial Waiver

CONTRACTOR AND CITY AGREE TO WAIVE THEIR RIGHTS TO A TRIAL BY JURY REGARDING ANY LAWSUIT INVOLVING THE INTERPRATION, CONSTRUCTION, ENFORCEMENT, OR GOVERNANCE OF THIS CONTRACT, AND FOR ANY LAWSUIT RELATED IN ANY WAY TO THIS CONTRACT OR FOR THE WORK PERFORMED PURSUANT TO THIS CONTRACT.

15.6 Attorney's Fees

In any dispute relating to this contract each party shall be responsible for their respective attorney's fees and costs.

15.7 Notices

All notices under the Contract shall be in writing and shall be effective when mailed by certified mail, return receipt requested, or when delivered personally, as provided hereafter, or to such other addresses as may be designated by notice:

15.8 Public Records

Contractor shall comply with Florida Public Records Laws, specifically to:

- a) Keep and maintain public records that ordinarily and necessarily would be required by the City of Destin in order to perform the service.
- b) Provide the public with access to public records on the same terms and conditions that the City of Destin would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.

- c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- d) Meet all requirements for retaining public records and transfer, at no cost, to the City of Destin all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City of Destin in a format that is compatible with the information technology systems of the City of Destin.

As to the City:

Lance A. Johnson
4200 Indian Bayou Trail
Destin, Florida 32541

As to the Contractor:

S.H. Hayes Enterprises, LLC
707 W 8th Street Circle
Lynn Haven, FL 32444

IN WITNESS WHEREOF, the City hereunto caused these presents to be subscribed and the Contractor has affixed their name and seal, this the _____ day of _____, 2021.

ATTEST:

CITY OF DESTIN

Rey Bailey
City Clerk

By: _____
Lance A. Johnson
City Manager

SEAL

As to Legal Form:

Kyle Bauman, Esq.
City Attorney

S.H. Hayes Enterprises, LLC
CONTRACTOR:

By: _____
(Signature)

Witness

(Printed Name)

Its: _____

Witness

(Title)

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021

TYPE OF AGENDA ITEM: Consent Agenda

AGENDA OUTLINE NUMBER: 6.E.

TO: City Council

THRU: Lance Johnson, City Manager

FROM: Lisa Firth, Parks & Rec Director

DATE: September 10, 2021
September 9, 2021

SUBJECT: Resolution 21-12 37th Annual Christmas Parade

I. BACKGROUND: The City of Destin is seeking a Temporary Closing of Highway 98 for the 37th Annual Christmas Parade. One of the requirements of the DOT permit is to seek City Council approval through Resolution.

II. DISCUSSION: The City of Destin is seeking a Temporary Closing of Highway 98 for the 37th Annual Christmas Parade. One of the requirements of the DOT permit is to seek City Council approval through Resolution.

A. Link to Strategic Goals / Objectives: This has been a standard procedure for the past 36 years of conducting the parade. Once Destin City Council approves Resolution 21-12, the FDOT permit can be processed.

B. Effect on Budget (EOB): None

C. Level of Service (LOS): The Destin Christmas Parade attracts thousands of spectators and participants annually. The City continues in its effort to provide quality programs that enhance the quality of life for residents, businesses and visitors.

III. CONCLUSION: Staff recommends that Council adopts Resolution 21-12 to support the 37th Annual Destin Christmas Parade held on Saturday, December 11, 2021 at 10 a.m.

IV. RECOMMENDED MOTION: I move that the City Council adopt Resolution 21-12 in support of the 37th Annual Destin Christmas Parade.

Attachments:

1. Resolution 21-12 37th Annual
Christmas Parade

RESOLUTION 21-12

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESTIN
AUTHORIZING THE EXECUTION OF A REQUEST FOR
TEMPORARY CLOSING / SPECIAL USE OF STATE ROAD.**

WHEREAS, the Florida Department of Transportation (the "FDOT") requires public entities desiring to close a State Road for parades or other like purposes to submit a duly executed Resolution, or a certified copy of an excerpt of minutes of a duly scheduled meeting, regarding the public entities' assumption of liability and responsibility for the foreseeable consequences of said road closing; and

WHEREAS, the FDOT requires public entities desiring to close State Road for parades or other like purposes to execute a Request for Temporary Closing / Special Use of a State Road (the "Permit Application"); and

NOW, THEREFORE, BE IT RESOLVED, the City Manager is authorized to execute the Permit Application for temporary closing / Special Use of State Road, a portion of Harbor Boulevard for the 2021 Destin Christmas Parade.

ADOPTED THIS 20th DAY OF September 2021.

By:

Gary Jarvis, Mayor

ATTEST:

Rey Bailey, City Clerk

The form and content of the above Resolution is hereby approved for legal sufficiency

Kyle Bauman, City Attorney

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021

TYPE OF AGENDA ITEM: Consent Agenda

AGENDA OUTLINE NUMBER: 6.F.

TO: City Council

THRU: Kyle Bauman, City Attorney
Krystal Strickland, Finance Director

FROM: Lance Johnson, City Manager

DATE: September 13, 2021

SUBJECT: Burns Legal Solutions: Payment Authorization

I. BACKGROUND: On June 21, 2021, City Council motioned to authorize the hire of Special Counsel Jeff Burns of Burns Legal Solutions, PLLC to provide an analysis of the City's options concerning Okaloosa County's plan to expand the Tourist Development Taxing District and placed a cap on costs to not exceed \$5,000.00 for the following two week period. Subsequently on July 6, 2021, City Council entered into agreement with Special Counsel Burns for an hourly rate of \$225.00 with no cap or expiration date.

II. DISCUSSION: The City has received Invoice No. 2021003064 from Burns Legal Solutions, PLLC dated 09/09/21 in the amount of \$18,787.50 for the month of August, which exceeds the initial \$5,000.00 cap approved by City Council during the June 21, 2021 Regular City Council meeting; however, it is billed at the hourly rate of \$225.00 agreed upon with no cap or expiration date. During the July 19, 2021 Regular City Council meeting, Council approved invoice 2021003057 from Burns Legal Solutions, PLLC.

A. Link to Strategic Goals / Objectives: Objective 5B Enhance Opportunities for economic growth and diversity within the City.

B. Effect on Budget (EOB): Staff is requesting authorization to pay invoice number 2021003064 in the amount of \$18,787.50 for August 2021 services to be charged to the miscellaneous representation account.

	FY2021 BUDGET
0151430-531005	
Legal Svcs - Misc Representation	\$ 128,700
FY21 Adopted Budget	128,700
Internal Transfer	-
Previous Expenses/Encumbrances	(74,349)
Available Program Budget	54,351
This Agreement +(-)	(18,788)
FY21 Remaining Program Budget	\$ 35,564

C. Level of Service (LOS): Increased level of service

III. CONCLUSION: Staff is seeking Council's authorization to pay the current invoice due.

IV. RECOMMENDED MOTION: I move that Council authorize the City Manager to pay the balance due on the Burns Firm Invoice No. 2021003064.

Attachments:

1. Burns Firm Inv 2021003064
2. jun21 action agenda
3. Agenda 6.21.2021 Reg City Council
4. Item 4.D. 6.21.2021
5. Agenda 7.19.2021 Reg City Council
6. Item 6.A. 7.19.2021
7. jul19 action agenda



Burns Legal Solutions, PLLC

INVOICE

P.O. Box 4097
Shalimar, FL 32579
US
accounting@burnsfirmllegal.com
www.burnsfirmllegal.com
O: 850-582-5765

OK TO PAY
PO# VENDOR# 6490
AMOUNT \$18,787.50
ORG 0151430 OBJ 531005
PROJECT
APPROVER / DATE

Number	2021003064
Issue Date	9/9/2021
Due Date	10/9/2021
Email	accountspayable@cityofdestin.com

Bill To:

City of Destin
4200 Indian Trail Drive
Destin, Florida 32541
O: (850) 837-4242



Time Entries

Time Entries	Billed By	Rate	Hours	Sub
Communicate (other external) 8/2/2021 Emails with Crestview Attorney regarding Crestview's status in 164 proceedings and whether Crestview is attempting a separate process.	Jeffrey L Burns	\$225.00	0.40	\$90.00
Appear for/attend 8/2/2021 Prepared for and attended Valparaiso City Commission meeting and invited Valparaiso to appear in Chapter 164 proceedings.	Jeffrey L Burns	\$225.00	1.90	\$427.50
Appear for/attend 8/2/2021 Prepared for an attended Destin City Council meeting for purposes of answering any questions from Council regarding Chapter 164 process and TDD expansion.	Jeffrey L Burns	\$225.00	3.50	\$787.50
Communicate (other external) 8/2/2021 Corresponded with Crestview City Attorney clarifying Chapter 164 process initiated by City of Crestview is part of the Chapter 164 process initiated by the City of Destin.	Jeffrey L Burns	\$225.00	0.50	\$112.50
Time 8/3/2021 Prepared for and attended Okaloosa County BOCC meeting on behalf of City, and conveyed request for newly appointed TDC member Dewey Destin to be placed on next BOCC agenda for confirmation; Informally met with County Administrator and County Attorney, and met individually with several Commissioners after BOCC meeting, for purposes of ascertaining whether litigation alternatives exist.	Jeffrey L Burns	\$225.00	4.50	\$1,012.50

Time Entries	Billed By	Rate	Hours	Sub
Other 8/3/2021 Conferred with City Attorney Kyle Bauman regarding a detailed walkthrough of previous compromise strategies; Reviewed most recent draft of TDT District Expansion ordinance, and compared supermajority language to that found in Chapter 125.0104 (TDT Statute); Drafted email to County Attorney requesting meeting with County Administrator, Deputy County Administrator, County Attorney, Destin City Manager, Destin City Attorney, and Destin Land Use Attorney, detailing possible topics to discuss to ascertain if there are non-litigation alternatives available as a compromise on the TDT Expansion.	Jeffrey L Burns	\$225.00	2.70	\$607.50
Review/analyze 8/3/2021 Reviewed letter from Mayor of Niceville, indicating intent to take part in Chapter 164 process; Forwarded same to County Attorney.	Jeffrey L Burns	\$225.00	0.30	\$67.50
Communicate (with client) 8/3/2021 Conference call with City Manager, Deputy City Manager, and City Attorney regarding Chapter 164 status, results from BOCC meeting and post meeting discussions, and regarding a comprehensive update on potential outcomes and what to expect.	Jeffrey L Burns	\$225.00	0.90	\$202.50
Review/analyze 8/3/2021 Reviewed Resolution executed by Crestview City Council, and cover letter, and compared to client's own Resolution and letter to ascertain whether Crestview is procedurally undercutting client.	Jeffrey L Burns	\$225.00	0.30	\$67.50
Communicate (with client) 8/3/2021 Emails with City Staff and City Attorneys regarding 164 issues.	Jeffrey L Burns	\$225.00	0.40	\$90.00
Communicate (with client) 8/2/2021 Reviewed media inquiry and forwarded to client; Responded to Client's questions about inquiry.	Jeffrey L Burns	\$225.00	0.30	\$67.50
Communicate (with client) 8/4/2021 Email to staff regarding special issues related to noticing the Chapter 164 process.	Jeffrey L Burns	\$225.00	0.20	\$45.00
Communicate (with client) 8/5/2021 Email to Councilmember regarding their concern over BOCC's messaging on social media, and how to open dialogue with BOCC.	Jeffrey L Burns	\$225.00	0.20	\$45.00
Communicate (other external) 8/5/2021 Emails with County and City representatives coordinating meeting on August 10th to explore avenues of compromise.	Jeffrey L Burns	\$225.00	0.40	\$90.00
Communicate (other external) 8/6/2021 Communicated meeting request to County Attorney regarding meeting requested by Commissioner Ponder to meet on strategies beneficial to City.	Jeffrey L Burns	\$225.00	0.20	\$45.00
Communicate (other external) 8/6/2021 Contacted County Clerk JD Peacock and scheduled meeting regarding TDT Expansion issues.	Jeffrey L Burns	\$225.00	0.20	\$45.00

Time Entries	Billed By	Rate	Hours	Sub
Communicate (other external) 8/8/2021 Reviewed email from Niceville attorney regarding their participation in 164 proceedings.	Jeffrey L Burns	\$225.00	0.10	\$22.50
Appear for/attend 8/10/2021 Prepared for and attended virtual meeting with County Administrator, Deputy County Administrator, County Attorney, City Manager, and City Attorney, regarding whether there are items County is willing to negotiate on to achieve a compromise.	Jeffrey L Burns	\$225.00	2.90	\$652.50
Appear for/attend 8/10/2021 Prepared for and attended meeting with Clerk of Court to discuss the efficacy of local collection methods, and to make inquiry of the Clerk, in his role as Comptroller, as to whether there are any TDT reserve funds available.	Jeffrey L Burns	\$225.00	4.70	\$1,057.50
Time 8/11/2021 Prepared for and attended conference call with City Attorney, and Attorney Hayward Dykes regarding potential common issues that existing Sub District municipalities can unite on as part of potential Chapter 164 compromise.	Jeffrey L Burns	\$225.00	1.70	\$382.50
Communicate (other outside counsel) 8/11/2021 Phone calls with Attorney Robert Powell, of the Moorehead Law Group, regarding potential litigation strategy if City is unable to reach a compromise through the Chapter 164 process.	Jeffrey L Burns	\$225.00	1.50	\$337.50
Appear for/attend 8/12/2021 Prepared for and attended meeting at County Admin Office with Commissioner Ponder, and the County Attorneys, regarding potential avenues to explore to avoid litigation over the issues raised in the Chapter 164 process.	Jeffrey L Burns	\$225.00	4.60	\$1,035.00
Appear for/attend 8/16/2021 Prepared for and attended meeting at Fort Walton Beach City Hall with City Attorney, City Manager, and attorneys and managers for Fort Walton Beach, Cinco Bayou, and Mary Esther regarding proposed unified position on TDD Expansion, and to explore shared positions on potential compromises.	Jeffrey L Burns	\$225.00	4.00	\$900.00
Research 8/17/2021 Reviewed TDC Budgets for the last 3 years, and calculated potential reserves available to serve as funding source for a compromise.	Jeffrey L Burns	\$225.00	3.00	\$675.00
Communicate (other external) 8/17/2021 Multiple calls and emails with City Manager, County Attorney, and other Municipal attorneys regarding a firm date for the second Chapter 164 public meeting.	Jeffrey L Burns	\$225.00	0.50	\$112.50
Communicate (with client) 8/18/2021 Conferred with City Attorney after Chapter 164 meeting regarding strategy for the next few weeks.	Jeffrey L Burns	\$225.00	1.80	\$405.00
Appear for/attend 8/18/2021 Prepared for and attended first Chapter 164 joint meeting between the County and Municipalities, conducted in the Board of County Commissioners' Meeting Room.	Jeffrey L Burns	\$225.00	5.90	\$1,327.50

Time Entries	Billed By	Rate	Hours	Sub
Draft/revise 8/19/2021 Drafted public records request to County for any records evincing there are TDT Reserves not already encumbered or allocated.	Jeffrey L Burns	\$225.00	1.10	\$247.50
Communicate (with client) 8/23/2021 Phone call with Councilmember regarding questions about TDC meeting.	Jeffrey L Burns	\$225.00	0.40	\$90.00
Communicate (other external) 8/23/2021 Communications with City Attorney and attorneys for other Municipalities regarding lack of reserves available, and impact that will on tomorrow's meeting.	Jeffrey L Burns	\$225.00	0.40	\$90.00
Communicate (with client) 8/24/2021 Multiple communications with City Staff, and both City Attorneys regarding results of meeting, and expectations going forward.	Jeffrey L Burns	\$225.00	1.50	\$337.50
Appear for/attend 8/24/2021 Prepared for and attended meeting at Niceville City Hall, between all Municipal managers and attorneys, for purposes of exploring compromise positions on Chapter 164 issues.	Jeffrey L Burns	\$225.00	4.70	\$1,057.50
Research 8/25/2021 Legal research into whether a Board of County Commissioners can override a Tourist Development Council's refusal to approve of a Tourist Development Plan.	Jeffrey L Burns	\$225.00	1.70	\$382.50
Draft/revise 8/25/2021 Drafted memorandum to City Council setting forth the terms that the representatives of the Municipalities agreed upon at yesterday's meeting.	Jeffrey L Burns	\$225.00	2.50	\$562.50
Communicate (other external) 8/25/2021 Numerous communications to representatives of the County and other Municipalities explaining that the City of Destin shall not cancel or reschedule the Chapter 164 meeting set for September 8th.	Jeffrey L Burns	\$225.00	0.40	\$90.00
Draft/revise 8/26/2021 Drafted initial draft of proposed Interlocal Agreement based on results of all meetings conducted since inception of 164 process.	Jeffrey L Burns	\$225.00	6.40	\$1,440.00
Communicate (other external) 8/26/2021 Call with Attorney Hayward Dykes regarding proposed Interlocal Agreement.	Jeffrey L Burns	\$225.00	0.30	\$67.50
Research 8/26/2021 Researched census data for the County and for each individual municipality; Reviewed modified census formula used for Gas Tax interlocal agreement executed in 2017.	Jeffrey L Burns	\$225.00	1.20	\$270.00
Draft/revise 8/27/2021 Revised proposed Interlocal Agreement and provided draft to Crestview City Attorney.	Jeffrey L Burns	\$225.00	2.60	\$585.00

Time Entries	Billed By	Rate	Hours	Sub
Communicate (other external) 8/28/2021 Emails with Crestview attorney regarding proposed Interlocal Agreement.	Jeffrey L Burns	\$225.00	0.20	\$45.00
Draft/revise 8/29/2021 Further revised proposed Interlocal Agreement based on feedback from City Attorney and attorney for the City of Crestview.	Jeffrey L Burns	\$225.00	1.80	\$405.00
Communicate (other external) 8/30/2021 Numerous calls and emails with attorneys for Crestview, Fort Walton Beach, Mary Esther, and Valparaiso regarding provisions of proposed Interlocal Agreement.	Jeffrey L Burns	\$225.00	2.20	\$495.00
Communicate (with client) 8/30/2021 Phone calls with City Manager and City Attorneys regarding proposed Interlocal Agreement.	Jeffrey L Burns	\$225.00	0.60	\$135.00
Appear for/attend 8/30/2021 Prepared for and attended City Council Meeting, and presented proposed Interlocal Agreement to City Council.	Jeffrey L Burns	\$225.00	4.30	\$967.50
Draft/revise 8/31/2021 Revised proposed Interlocal Agreement based upon vote and input from City Council on 8-30-2021.	Jeffrey L Burns	\$225.00	3.50	\$787.50
Communicate (with client) 8/31/2021 Email with City Manager regarding upcoming 164 meeting.	Jeffrey L Burns	\$225.00	0.10	\$22.50
			Time Entries Total	83.50 \$18,787.50
			Total (USD)	\$18,787.50
			Paid	\$0.00
			Balance	\$18,787.50

**ACTION AGENDA
REGULAR MEETING
DESTIN CITY COUNCIL
JUNE 21, 2021
ANNEX COUNCIL CHAMBERS**

AGENDA APPROVAL

Motion to add an agenda item “*Emergency asphalt repair for areas on Indian Bayou Drive and Calhoun Avenue*” under the City Manager Reports passed 6-0. Councilmember Schmidt was absent from the meeting.

Motion to approve the agenda, as amended, passed 6-0.

1. APPROVAL OF MINUTES

- A. Approval of minutes of June 14, 2021 City Council Budget Workshop

Motion to approve minutes of June 14, 2021 City Council Budget Workshop passed 6-0.

- B. Approval of minutes of June 14, 2021 Special City Council Meeting

Motion to approve minutes of June 14, 2021 Special City Council Meeting passed 6-0.

- C. Approval of minutes of May 10, 2021 City Council Workshop

Motion to approve minutes of May 10, 2021 City Council Workshop passed 6-0.

2. PROCLAMATIONS / RECOGNITIONS / SPECIAL PRESENTATIONS / ANNOUNCEMENTS

- A. Proclamation - Parks and Recreation Month

The mayor read the Proclamation designating the month of July 2021 as *Parks and Recreation Month* in the City of Destin, and then presented it to the Parks & Recreation Director Lisa Firth and members of the Parks & Recreation Committee.

B. Water Safety Video - Mr. Greg Fisher, CEO, Okaloosa County Watersports Operators Coalition

3. PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA

4. CITY MANAGER REPORTS

A. Capital Project Status

The Finance Director provided a summary of the current capital improvement projects, including year-to-date expenditures and encumbrances.

B. Operations Financial Report

The Finance Director discussed year-to-date versus actuals for the General Fund and the two CRAs.

C. Historical Information on Harbor Master and Harbor Compliance Officer

Councilmember Braden expressed the need for a full time Harbor Master who is totally dedicated to the Destin Harbor and focusing on issues related to the harbor, such as issues involving the livery vessels.

Councilmember Ramswell recommends authorizing staff to budget for the position if there is not enough money coming from increased livery vessel fees.

Councilmember Destin recommends putting in a budget request for the position for FY 2022, and for staff to provide Council a job description with a clear definition of Harbor Master responsibilities.

Council authorizes Councilmember Braden to work with the City Manager in drafting the job description for the Harbor Master.

D. Potential implementation of a countywide Tourism Development Taxing District

Motion to direct the City's legal staff to continue to work with the County attorneys and other stakeholders to find an acceptable compromise necessary to move ahead with the County's plan to expand the taxing district; and to authorize the city's hiring of Attorney Jeff Burns of the Burns Law Firm as special counsel (at \$225 per hour with a cap of \$5,000 for the next two weeks) to provide an analysis of the City's options moving forward, passed 6-0.

Councilmember Morgan asked Councilmember Hebert, the Council's representative to the TDD, to bring the following issues before the TDD at their meeting on Tuesday, June 22nd:

- **Request iron clad legal assurances that the money will be distributed equitably in areas in which it was generated.**

Councilmember Morgan requests the City's legal team:

- **Research and seek a legal opinion about the County preventing current taxing district citizens from voting in the special election.**
- **Research and render an opinion on how Walton County created their sub-districts.**
- **Determine whether the current bed tax rate of 5 cents will remain for Okaloosa County if the taxing district is expanded, or whether the north end of the County will start at 2 cents the same way Walton County has done; and provide advise on how to proceed.**
- **Provide a legal opinion on what options current taxing district municipalities have in withdrawing from the taxing district, if necessary.**

Councilmember Ramswell requests the City's legal team:

- **Determine the process involved in the city seceding from the county and creating a sub-district, or creating a county.**

E. COMPASS System/EnerGov Update

IT Manager Matthew Pace provided a COMPASS/EnerGov System implementation update.

F. Emergency asphalt repair for areas on Indian Bayou Drive and Calhoun Avenue

Motion to approve emergency repairs for storm piping under roadways on Indian Bayou Drive and Calhoun Avenue and accept repair quotes of \$28,162.50 and \$10,220 from H&T Contracting, the city's asphalt and stormwater maintenance contractor, passed 6-0.

G. ANNOUNCEMENTS

- 1) Independence Day Fireworks: July 4th, 9:00pm, East Pass**
- 2) City facilities will be closed in observance of Independence Day on Monday July 5th, 2021.**
- 3) The next City Council meeting will be held on Tuesday July 6th, 2021 at 6:00pm, City Hall Annex.**
- 4) FY 2022 Capital Projects budget workshop will be held on Monday July 12th, 2021, at 5:30 PM**
- 5) There were some very minor damages around the city from Tropical Storm Claudette**
- 6) The City will begin looking for some normalcy with regards to the dais, starting with obtaining Council's permission to take down the plexiglass and try to get the dais back to the way it used to be for the next Council meeting. It was the consensus of the Council to remove the plexiglass.**
- 7) The city is waiting to hear back from Mr. Greg Darden, Director of Business Development for Structured Parking Solutions, LLC, a continuing services contractor for the City, to attend a Council meeting, as requested by Council, to provide a brief presentation on establishing a shuttle system in Destin.**
- 8) Staff has looked into the mayor's ideas on portable toilets for future big special events on the harbor. There are other ideas staff may be able to come up with and some nicer units now available if they could obtain cooperation with some of their businesses on the harbor district.**

5. PUBLIC HEARINGS

6. CONSENT AGENDA

7. COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY

A) Councilmember Braden

1) Low Speed Vehicles (LSV)

Motion to take the item off the table and place it on the next meeting agenda for discussion passed 6-0.

The City Attorney and staff will also bring in some discussion items relating to Councilmember Braden's previous request to formulate a city ordinance prohibiting electric bicycles, scooters, skateboards, etc. from operating on sidewalks.

2) Livery Vessel Fees

3) City Manager's Annual Evaluation Review

The City Attorney will work with the HR Manager to determine the timelines for the City Manager's Annual Evaluation.

B) Councilmember Ramswell

1) 355 Gulf Shore Drive

Councilmember Ramswell advises the complainants (McCraws) to keep in touch with the city's Land Use Attorney so they can be kept apprised of what is happening with 355 Gulf Shore Drive.

2) Submerged Land Lease follow-up direction

Councilmember Ramswell requests the city's attorneys further examine the terms of the 2013 easement as to what it actually covers, and report back.

Motion to proceed with any required documentation to establish proper swimming buoys across the embayments passed 6-0.

- 3) Coast Guard Dredge – Status Update
- 4) Airport Road Improvements – Status Update
- 5) Coffee Manufacturing Plant on Mountain Drive – Status Update

Councilmember Ramswell asks staff to follow up with the complainant and inform them of their findings.

- 6) Norriego Point Project Bidding – Final Phase – Status Update

The roadway agreement and development application will be presented to Council for their consideration.

- 7) Calhoun-Zerbe Historical District – Status Update

Councilmember Ramswell asked staff to provide a copy of the historical map to Council.

- 8) Open Utility Cover on Indian Bayou Trail/Country Club Drive East Intersection – Update
- 9) Signage on Dog Park “Hot Pavement – Watch for Pet Paws”

Expressed gratitude to Lisa Firth for the signage. Council requests similar signage be placed on the Harborwalk pier and other places staff feels is appropriate to protect pets.

C) Councilmember Destin

Motion to invite the City's Franchise Attorney Schef Wright to appear at the next meeting to provide Council an update on the progress on the franchise and undergrounding agreements with Gulf Power passed 6-0.

D) Councilmember Morgan

E) Councilmember Hebert

Motion to authorize the city to create two signs for the beach baskets as part of the Leave No Trace initiative, and to place those signs at Crystal Beach and June White Decker Park passed 6-0.

F) Councilmember King

1) Catch and Release Pond at Crosstown Connector

G) Councilmember Schmidt

H) Mayor Gary Jarvis

The mayor and Commissioner Ponder are meeting with General Caine, Eglin Commander, on June 23rd to discuss plans for the Eglin property located on the west end of the Destin Bridge. The mayor will provide a report to Council at the next meeting.

I) Land Use Attorney

J) City Attorney

The City Attorney announced that the County is forming a negotiating team to discuss a new contract with Timberview Helicopters and requested that the City of Destin appoints a representative.

Motion to appoint the City Land Use Attorney Kim Kopp as the City's representative to the County passed 6-0.

8. PUBLIC COMMENTS

Mr. Jim Bagby recommends the city seeks answers to the following questions:

- According to State Statutes, the most populous municipality is guaranteed at least one of the two municipal elected official seats as a voting member of the TDC. Bay County codified that the municipality that generates the most bed tax revenue, which is Panama City Beach, would be guaranteed the other municipal elected official seat. Is the Okaloosa County ordinance codified such that the City of Destin will have a guaranteed seat since it generates the most bed tax revenue for Okaloosa County?**
- State statute states that at least 15% of registered voters on a previous election which created a taxing district is required just to file a petition for a special election to dissolve the district. Who gets to vote to expand the district?**
- Does the TDC produce the sales tax revenue that is paid by tourists in Okaloosa County?**

Ms. Sandy Trammell noted that dump trucks full of sand have been going through the residential neighborhoods on the east end of Mountain Drive. There is a sign on the east end of the street that states, "No Thru Trucks Over 7 Tons." A similar sign on the west end of the street is missing. She requested that the city takes the appropriate action and install another sign on the west end of Mountain Drive.

Councilmember Destin asked the City Manager to investigate this issue.

ADJOURNMENT: 8:55 PM

**REGULAR MEETING
DESTIN CITY COUNCIL
JUNE 21, 2021
ANNEX COUNCIL CHAMBERS
6:00 PM**

*****Core Value of the Month - Integrity*****

CALL TO ORDER

INVOCATION (Pastor David J. Butler - Faith Assembly Christian Church)

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *(Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)*

1. APPROVAL OF MINUTES

- A. Approval of minutes of June 14, 2021 Budget Workshop
- B. Approval of minutes of June 14, 2021 Special City Council Meeting
- C. Approval of minutes of May 10, 2021 City Council Workshop

2. PROCLAMATIONS / RECOGNITIONS / **SPECIAL PRESENTATIONS / ANNOUNCEMENTS (No public comments)

- A. Proclamation - Parks and Recreation Month
- B. Water Safety Video - Mr. Greg Fisher, CEO, Okaloosa County Watersports Operators Coalition

3. PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA (All agenda items other than those under Number 5)

(Note: Individual speakers will be limited to 3 minutes. At the discretion of the Mayor, this 3 minute allowance may be adjusted depending on the level of business coming before the City Council)

4. CITY MANAGER REPORTS

- A. Capital Project Status
- B. Operations Financial Report
- C. Historical Information on Harbor Master and Harbor Compliance Officer
- D. Potential implementation of a countywide Tourism Development Taxing District
- E. COMPASS System/EnerGov Update
- F. ANNOUNCEMENTS
 - 1) Independence Day Fireworks: July 4th, 9:00pm, East Pass.
 - 2) City facilities will be closed in observance of Independence Day on Monday July 5th, 2021.
 - 3) The next City Council meeting will be held on Tuesday July 6th, 2021 at 6:00pm, City Hall Annex.
 - 4) FY22 Capital Projects budget workshop will be held on Monday July 12th, 2021.

5. PUBLIC HEARINGS

6. ***CONSENT AGENDA** (No public comments)

7. **COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY** (No public comments)

- A. Councilmember Braden
 - A) Low Speed Vehicles (SLV)
 - B) Livery Vessel Fees
- B. Councilmember Ramswell
 - A) Submerged Land Lease follow-up direction
- C. Councilmember Destin
- D. Councilmember Morgan
- E. Councilmember Hebert
- F. Councilmember King
 - A) Catch and Release Pond at Crosstown Connector
- G. Councilmember Schmidt
- H. Mayor Gary Jarvis
- I. Land Use Attorney
- J. City Attorney

8. **PUBLIC COMMENTS**

ADJOURNMENT

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If a person decides to appeal any decision made by the Council with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

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CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: June 21, 2021**TYPE OF AGENDA ITEM:** Action Item**AGENDA OUTLINE NUMBER:** 4.D.**TO:** City Council**THRU:** Lance Johnson, City Manager**FROM:** Kyle Bauman, City Attorney
Kimberly Kopp, Land Use Attorney**DATE:** June 16, 2021**SUBJECT:** Potential implementation of a countywide Tourism Development Taxing District

I. BACKGROUND: At the June 15, 2021, Okaloosa County Board of County Commissioners' (the "BOCC") meeting, the BOCC adopted a Resolution directing the Supervisor of Elections to hold a mail-in ballot only special referendum election on October 5, 2021, for the public to consider implementing the Tourism Development Taxing District on a countywide basis.

II. DISCUSSION: *General Description of the TDT:* The Tourism Development Tax (the "TDT") is an optional local tax imposed by counties at the discretion of their county commissioners through ordinance and then through its citizens by referendum. If a county elects to impose the TDT, then "every person who rents, leases, or lets for consideration any living quarters in any hotel motel, resort motel...for six months or less within the established taxing district must pay a tax not to exceed 6% on every dollar charged." Section 125.0104(3)(a)1., Fla. Stat. The TDT can only be spent on certain functions, generally relating to the promotion of tourism and infrastructure improvements within the taxing district. Section 125.0104(5), Fla. Stat. The Tourism Development Council (the "TDC") acts as the TDT's guardian and makes recommendations to the BOC relating to how the TDT should be spent. Generally, revenue generated by the TDT can only be spent in the taxing district where the tax is imposed. Therefore, if the TDT is imposed on less than the entire County, as is the case in Okaloosa County, TDT revenue and reserves can only be spent on projects and promoting tourism in that smaller subcounty special taxing district.

Pursuant to section 288.1226(13)(c)(2), Florida Statutes, the County must produce a summary of its financial data for each fiscal period. Although the County only imposes a 5% tax on every dollar charged instead of the maximum 6% allowed, in the fiscal year October 1, 2019, through September 30, 2020 (part of which was during the height of the COVID-19 pandemic), the TDT alone generated \$18,696,605.14 in revenue for the County.

An additional \$1,680,992.34 was generated from private sources such as interest earnings and service charges and \$484,879.78 was awarded in the form of grants. By the end of the fiscal year 2019, the County held \$44,386,587.00 in reserves.

Procedure for Levying the TDT: To levy the TDT, a county must follow the procedures outlined in section 125.0104(4), Florida Statutes. In essence, a county must first adopt an ordinance containing a "tourist development plan" described in section 125.0104(4)(c). The ordinance is effective only if "the electors of the county or the electors in the subcounty special taxing district in which the tax is to be levied approve the ordinance authorizing the levy and imposition of the tax" The referendum procedure is further described in subsection (6). It states that the ordinance cannot take effect until "approved in a referendum election by a majority of the electors voting in such election in the county or by a majority of the electors voting in the subcounty special tax district affected by the tax."

In Okaloosa County, Ordinance 89-23 first imposed the TDT. This ordinance was recently amended by Ordinance 18-18, which is codified in Chapter 20, Article II of the Okaloosa County Code of Ordinances. When first imposed, the County elected to tax only areas of high impact tourism. This generally includes the municipal limits of Destin, Fort Walton Beach, Mary Esther, Cinco Bayou, and unincorporated Okaloosa Island. This taxed area is referred to as the "subcounty special taxing district." Imposing the tax on an area greater than the current subcounty special taxing district requires strict compliance with the procedures described above.

TDC Composition: The TDC's composition is described in section 125.0104(4)(e), Florida Statutes. The TDC be composed of nine members. Six members must be persons "involved in the tourist industry and who have demonstrated an interest in tourist development" Two members must be "elected municipal officials, at least one of whom shall be from the most populous municipality in the county or subcounty special taxing district in which the tax is levied." The remaining seat is filled by a County Commissioner.

Currently, the municipal seats in the subcounty special taxing district are occupied by Fort Walton Beach and Destin. Since Fort Walton Beach is the "most populous" municipality in the subcounty special taxing district, one of its elected officials must serve. If the taxing district is expanded to include the whole County, then one of the two municipal seats must be occupied by an elected official from the County's most populous City: Crestview.

Timeline: The County's passage of the June 15th Resolution began a clock on the potential implementation of a countywide TDT. Pursuant to the statute, the County may consider an ordinance levying the tax and implementing the countywide TDT at least 60 days after passage of the Resolution. The TDC must prepare a plan for tourist development (the "Plan") and submit the Plan to the BOC for approval. The Plan must "list, in order of priority...the proposed uses of the tax revenue by specific project or special use" The BOC is required to adopt the Plan as part of the ordinance levying the tax and implementing the countywide TDT. Even if adopted by the BOC, the ordinance is not effective unless it is approved by the electorate at the October 5th mail-in only special referendum election.

Regarding the vote, the County's current interpretation of the statute is that no citizen residing in the currently existing special taxing subdistrict may vote in the October 5th referendum election.

- A. Link to Strategic Goals / Objectives:
- B. Effect on Budget (EOB):
- C. Level of Service (LOS):

III. CONCLUSION:

IV. RECOMMENDED MOTION: Council's discretion.

Attachments:

None

**REGULAR MEETING
DESTIN CITY COUNCIL
JULY 19, 2021
ANNEX COUNCIL CHAMBERS
6:00 PM**

*****Core Value of the Month - Professionalism****

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL *(Matters not specifically listed on the agenda may be added and acted upon with a super-majority vote of the Council members present and eligible to vote on the matter)*

1. APPROVAL OF MINUTES

- A. Approval of minutes of July 12, 2021 Budget Workshop
- B. Approval of minutes of June 21, 2021 Regular City Council Meeting

2. PROCLAMATIONS / RECOGNITIONS / **SPECIAL PRESENTATIONS / ANNOUNCEMENTS (No public comments)

- A. Introduction of Captain Matt Abbott - Replacement for Major Mike Howell as District 3 Commander and City of Destin Liaison - Major Mike Howell, Okaloosa County Sheriff's Office

3. PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA (All agenda items other than those under Number 5)

(Note: Individual speakers will be limited to 3 minutes. At the discretion of the Mayor, this 3 minute allowance may be adjusted depending on the level of business coming before the City Council)

4. CITY MANAGER REPORTS

- A. Consideration of a Joint Resolution Between Okaloosa County Municipalities to Address TDC Expansion Concerns.
- B. Consideration of resolution for the option of commencement of local government alternative dispute process under Chapter 164, Florida Statutes
- C. Adoption of 2021-2022 Strategic Plan
- D. Establishing the FY2022 Tentative Millage Rate and Budget Public Hearing Dates
- E. Capital Project Status
- F. Operations Financial Report
- G. Low Speed Vehicles
- H. Regulations relating to electric bicycles
- I. Update on Proposed Building Integrity Reports Post Certificate of Occupancy
- J. Council Approval of All Way Stop Signs at Regatta Bay Road (Dolphin St) and Woodwind/Windstarr Drive.

- K. Council approval of Cross Town Connector Multimodal Options
- L. Announcements:
 - 1. Special Election for vacant Destin City Council seat will be held on Tuesday July 20th, 2021 from 7am to 7pm.
 - 2. Budget workshop #3 tentatively scheduled on August 9th, 2021 at 5:30 pm in the Council Chambers.
 - 3. COMPASS can be accessed from the City's website if you would like to research the current status of new items in the system.

5. PUBLIC HEARINGS

- 6. ***CONSENT AGENDA** (No public comments)
 - A. Authorization to pay Jeff Burns, Burns Legal Solutions, PLLC
 - B. Agreement with Destin High School granting permission for use of the City Hall Annex as their Emergency Shelter
 - C. EPA Trash Free Waters Grant for Okaloosa County
- 7. **COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY** (No public comments)
 - A. Councilmember Braden
 - B. Councilmember Ramswell
 - 1) Voting delegate at the Florida League of Cities Annual Conference
 - 2) Destin High School path right-of-way
 - 3) Dress Up Destin community arts projects
 - C. Councilmember Destin
 - D. Councilmember Morgan
 - E. Councilmember Hebert
 - F. Councilmember King
 - G. Councilmember Schmidt
 - H. Mayor Gary Jarvis
 - I. Land Use Attorney
 - J. City Attorney

8. PUBLIC COMMENTS

ADJOURNMENT

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CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: July 19, 2021

TYPE OF AGENDA ITEM: Consent Agenda

AGENDA OUTLINE NUMBER: 6.A.

TO: City Council

THRU: Kyle Bauman, City Attorney
Krystal Strickland, Finance Director

FROM: Lance Johnson, City Manager

DATE: July 12, 2021

SUBJECT: Authorization to pay Jeff Burns, Burns Legal Solutions, PLLC

I. BACKGROUND: On June 21, 2021, City Council motioned to authorize the hire of Special Counsel Jeff Burns of Burns Legal Solutions, PLLC to provide an analysis of the City's options concerning Okaloosa County's plan to expand the Tourist Development Taxing District, and placed a cap on costs to not exceed \$5,000.00 for the following two week period. Subsequently on July 6, 2021, City Council entered into agreement with Special Counsel Burns for an hourly rate of \$225.00 with no cap or expiration date.

II. DISCUSSION: The City has received Invoice No. 2021003057 from Burns Legal Solutions, PLLC dated 07/08/21 in the amount of \$7,470.00, this amount exceeds the \$5,000.00 not-to-exceed instituted by Council. City manager is requesting authorization to pay the outstanding invoice.

A. Link to Strategic Goals / Objectives: Objective 5B Enhance Opportunities for economic growth and diversity within the City

B. Effect on Budget (EOB): Funding is from "Miscellaneous Representation".

	FY2021 BUDGET
0151430-531005	
Legal Svcs-Misc Representation	\$ 128,700
FY21 Revised Budget	128,700
Internal Transfer	-
Previous Expenses/Encumbrances	49,282
Available Program Budget	177,982
This Agreement +(-)	7,470
FY21 Remaining Program Budget	\$ 185,452

C. **Level of Service (LOS)**: Increased level of service.

III. CONCLUSION: Staff is seeking Council's authorization to pay the current balance due.

IV. RECOMMENDED MOTION: I move that Council authorize the City Manager to pay the balance due on the Burns Firm Invoice No. 2021003057.

Attachments:

1. Burns Legal Solutions, PLLC Inv.
2021003057



Burns Legal Solutions, PLLC

P.O. Box 4097
Shalimar, FL 32579
US
accounting@burnsfirmlegal.com
www.burnsfirmlegal.com
O: 850-582-5765

INVOICE

Number	2021003057
Issue Date	7/8/2021
Due Date	8/6/2021
Matter	15 - TDD Expansion 2021 Referendum Issues
Email	accountspayable@cityofdestin.com

Bill To:

City of Destin
4200 Indian Trail Drive
Destin, Florida 32541
O: (850) 837-4242

	Billed By	Rate	Hours	Subtotal
6/18/2021 Legal research into case law covering situations where voters approve of local tax referenda that involve ballot language that conflicts with express statutory language.	JLB	\$225.00	2.50	\$562.50
6/19/2021 Legal research into whether City has the standing to seek relief against County directly for voter disenfranchisement.	JLB	\$225.00	2.20	\$495.00
6/20/2021 Legal research into State Constitution for provisions on local taxation, referendums, and whether Attorney General Opinions are considered legal precedent.	JLB	\$225.00	1.50	\$337.50
6/21/2021 Legal research into Florida Statutes for any legislative grants of authority to levy Tourist Development Taxes other than those found within Chapter 125, and Chapter 212, Florida Statutes.	JLB	\$225.00	1.30	\$292.50
6/22/2021 Legal research into all Attorney General Opinions covering TD Taxing Districts; Legal research into all underlying authority cited within each Attorney General Opinion covering TD Taxing Districts.	JLB	\$225.00	1.80	\$405.00
6/23/2021 Legal research into Chapter 164 ADR procedures; Drafted chart setting forth procedures to present to City Council.	JLB	\$225.00	2.50	\$562.50
6/24/2021 Prepared for and attended teleconference with Walton County's acting general counsel to discuss Walton County's recent TDC expansion from one district to two subdistricts.	JLB	\$225.00	1.60	\$360.00

	Billed By	Rate	Hours	Subtotal
6/25/2021 Reviewed minutes of all Okaloosa County BOCC Meetings wherein TDC Expansion has been discussed; Reviewed minutes of all Bay County BOCC Minutes wherein 2021 Bay County TDC Expansion was discussed; Reviewed minutes of all Walton County BOCC Meetings wherein 2020 TDC Expansion was discussed.	JLB	\$225.00	1.80	\$405.00
6/26/2021 Reviewed minutes of all Okaloosa County TDC Advisory Board Meetings wherein TDC Expansion has been discussed; Reviewed minutes of all Bay County TDC Advisory Board Meetings wherein 2021 Bay County TDC Expansion was discussed; Reviewed minutes of all Walton County TDC Advisory Board Meetings wherein 2020 TDC Expansion was discussed.	JLB	\$225.00	1.50	\$337.50
6/28/2021 Reviewed language from various ballots regarding TDC referendums and compared to controlling case law covering similar sales and use taxes.	JLB	\$225.00	1.30	\$292.50
6/30/2021 Researched, outlined, and commenced with drafting report to Council.	JLB	\$225.00	3.90	\$877.50
7/1/2021 Revised Report on TDC Expansion.	JLB	\$225.00	3.60	\$810.00
7/2/2021 Completed and forwarded Report on Unlawful TDC Expansion to Destin City Council.	JLB	\$225.00	2.90	\$652.50
7/5/2021 Research into Department of Revenue records to ascertain how many counties have formed TDCs countywide versus those whom have started with sub-county districts; Research into which counties whom has started with sub-county districts have expanded sub-county districts to either countywide or larger sub-county districts.	JLB	\$225.00	1.20	\$270.00
7/6/2021 Prepared for and attended City Council meeting, and delivered report to City Council regarding TDC Expansion concerns.	JLB	\$225.00	3.60	\$810.00
		Total	33.20	\$7,470.00



Total (USD)	\$7,470.00
Paid	\$0.00
Balance	\$7,470.00

OK TO PAY

PO# - VENDOR#

AMOUNT \$ 7470.00

ORG 0151430 OBJ 531005

PROJECT

APPROVER / DATE

*ok to pay \$5,000.
Balance going to Council for
approval on July 19, 21. JAJ*

**ACTION AGENDA
REGULAR MEETING
DESTIN CITY COUNCIL
JULY 19, 2021
ANNEX COUNCIL CHAMBERS**

AGENDA APPROVAL

Motion to approve the agenda passed 7-0.

1. APPROVAL OF MINUTES

- A. Approval of minutes of July 12, 2021 Budget Workshop

**Motion to approve minutes of July 12, 2021
Budget Workshop passed 7-0.**

- B. Approval of minutes of June 21, 2021 Regular City Council Meeting

**Motion to approve minutes of June 21, 2021
Regular City Council meeting 7-0.**

**2. PROCLAMATIONS / RECOGNITIONS / SPECIAL PRESENTATIONS /
ANNOUNCEMENTS**

- A. Introduction of Captain Matt Abbott - Replacement for Major Mike Howell as District 3 Commander and City of Destin Liaison - Major Mike Howell, Okaloosa County Sheriff's Office

**Major Mike Howell introduced Capt. Matt
Abbott, the new District 3 Commander
and City of Destin Liaison.**

**3. PUBLIC COMMENTS ON AGENDA ITEMS THAT ARE NOT PUBLIC
HEARINGS AND ANY OTHER MATTERS NOT ON THE AGENDA**

4. CITY MANAGER REPORTS

- A. Consideration of a Joint Resolution Between Okaloosa County Municipalities to Address TDC Expansion Concerns.

**Motion to adopt Joint Resolution 21-01
passed 6-1; with Councilmember Braden
dissenting.**

- B. Consideration of resolution for the option of commencement of local government alternative dispute process under Chapter 164, Florida Statutes

Motion to adopt Resolution 21-08 passed 7-0.

It was the consensus of the council to designate Council members Ramswell and Schmidt as the formal council representatives for the first public meeting with Okaloosa Board of County Commissioners.

- C. Adoption of 2021-2022 Strategic Plan

Motion to approve the Strategic Plan and Strategic Goal Poster as presented passed 7-0.

- D. Establishing the FY2022 Tentative Millage Rate and Budget Public Hearing Dates

Motion to set the tentative millage rate for ad valorem taxes at 1.6150 mills which is more than the roll-back rate of 1.5566 mills and confirm the dates and times of the public hearings for the FY 2022 Budget on September 9, 2021 at 5:30 PM and September 20, 2021 at 6:00 PM, passed 7-0.

- E. Capital Project Status

The Finance Director provided a summary of the current capital improvement projects, with status and year-to-date expenditures and encumbrances.

- F. Operations Financial Report

The Finance Director presented the year-to-date budget versus actuals for the General Fund and the Harbor and Town Center CRAs.

G. Low Speed Vehicles

Motion to advertise proposed ordinance on low-speed vehicles and bring it back to council for first reading passed 5-2; with Council members Schmidt and Destin dissenting.

H. Regulations relating to electric bicycles

No action from council.

I. Update on Proposed Building Integrity Reports Post Certificate of Occupancy

Extensive research for potential processes for periodic follow-up inspections of properties after the Certificate of Occupancy has been issued is currently ongoing. Staff will compile all information and provide council a proposed ordinance recommendation at the August 2, 2021 City Council meeting.

J. Council Approval of All Way Stop Signs at Regatta Bay Road (Dolphin St) and Woodwind/Windstarr Drive.

Motion to direct the City Manager to implement an all-way stop sign at the intersection of Regatta Bay Road (Dolphin Street) and Woodwind / Windstarr Drives, passed 7-0.

Councilmember Schmidt recommends they also consider implementing an all-way stop sign on other areas on Crystal Beach which Mr. Bagby spoke about earlier in the meeting.

K. Council approval of Cross-Town Connector Multimodal Options

Motion to direct the City Manager to implement Option No. 1 and to bring forth a contract amendment to amend Atkins contract scope and fee not to exceed the option selected passed 6-1; with Councilmember Ramswell dissenting.

L. Announcements:

1. Special Election for vacant Destin City Council seat will be held on Tuesday July 20th, 2021 from 7am to 7pm.
2. Budget workshop #3 tentatively scheduled on August 9th, 2021 at 5:30 pm in the Council Chambers.
3. COMPASS can be accessed from the City's website if you would like to research the current status of new items in the system.

The Deputy City Manager provided a brief demonstration on how to launch the COMPASS system and conduct a search on the city's website.

5. PUBLIC HEARINGS

6. CONSENT AGENDA

- A. Authorization to pay Jeff Burns, Burns Legal Solutions, PLLC
- B. Agreement with Destin High School granting permission for use of the City Hall Annex as their Emergency Shelter
- C. EPA Trash Free Waters Grant for Okaloosa County

Councilmember Ramswell requested that Consent Agenda 6B be pulled and voted upon separately.

Motion to approve Consent Agenda items 6A and 6C, as printed above, passed 7-0.

Motion to approve Consent Agenda item 6B, as printed above, passed 6-0. Councilmember Ramswell abstained from voting.

7. COMMENTS/PRESENTATIONS FROM MAYOR, COUNCIL, LAND USE ATTORNEY AND CITY ATTORNEY

- A. Councilmember Braden

B. Councilmember Ramswell

- 1) Voting delegate at the Florida League of Cities Annual Conference

Motion to designate Councilmember Ramswell as the voting delegate to the Florida League of Cities Annual Conference in August 2021 passed 7-0.

- 2) Destin High School path right-of-way
- 3) Dress Up Destin community arts projects

C. Councilmember Destin

Motion to ask the City Manager to place a slightly raised, Crystal Beach-style pedestrian walkway, on the corner of Zerbe Street to Calhoun Avenue, and across toward the Capt. Leonard Destin Park passed 7-0.

- D. Councilmember Morgan
E. Councilmember Hebert
F. Councilmember King
G. Councilmember Schmidt

A company that looks at budgets and expenses and provides cost saving options recently met with the City Manager and Finance Director. Councilmember Schmidt requested that the City Manager shares any information and advice they received from the company at the next council meeting.

The City Manager will provide a summary and seek further direction at that time.

Councilmember Schmidt asked staff to get an update on the contract negotiations between Timberview Helicopters and Okaloosa County and if and when a meeting has been held between the two parties.

H. Mayor Gary Jarvis

I. Land Use Attorney

J. City Attorney

8. PUBLIC COMMENTS

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021
TYPE OF AGENDA ITEM: City Manager Report
AGENDA OUTLINE NUMBER: 6.G.

TO: City Council

THRU: Krystal Strickland, Finance Director
Kyle Bauman, City Attorney
Lance Johnson, City Manager

FROM: Webb Warren, Deputy City Manager

DATE: 9/14/21

SUBJECT: Okaloosa County Sheriff Office Service Agreement FY2022

I. BACKGROUND: The City contracts with the Okaloosa County Sheriff's (OCSO) office for law enforcement services. The current contract expires on September 30, 2021 which coincides with the City fiscal year.

II. DISCUSSION: Each year the City Manager negotiates a renewal of the law enforcement agreement with OCSO. The proposed FY2022 contract reflects a 6.77% increase for the basic sheriff services and a marine patrol unit. Total staffing includes:

- Seventeen (17) patrol deputies
- Two (2) investigators
- One (1) deputy front desk position
- One (1) marine patrol deputy.

A. Link to Strategic Goals / Objectives: Enhanced Quality of Life for Citizens and Visitors.

B. Effect on Budget (EOB):

	FY2022 BUDGET
0152140-534003	
Public Safety-Sheriff Contract	\$ 2,454,990
FY22 Tentative Budget	2,454,990
Internal Transfer	-
Previous Expenses/Encumbrances	-
Available Program Budget	2,454,990
This Agreement +(-)	(2,454,990)
FY22 Remaining Program Budget	\$ -

C. **Level of Service (LOS)**: The FY2022 contract maintains a consistent level of law enforcement services for the City of Destin residents. In cooperation with the OCSO, key performance measures will be presented quarterly.

III. **CONCLUSION:** **Conclusion**

Law enforcement services within the City of Destin is provided by the Okaloosa County Sheriff's Office through the Law Enforcement Service Agreement negotiated each year. The proposed agreement totals \$2,454,990.00 and runs from October 1, 2021 through September 30, 2022.

IV. RECOMMENDED MOTION: I move that Council approves the 2022 Law Enforcement Service Agreement to provide law enforcement services to the City of Destin by the Okaloosa County Sheriff's Office from October 1, 2021 to September 30, 2022.

Attachments:

1. Sheriff's Contract FY2022

LAW ENFORCEMENT SERVICE AGREEMENT

THIS AGREEMENT, made and entered into on this 1st day of October 2021, by and between ERIC ADEN, AS SHERIFF OF OKALOOSA COUNTY, FLORIDA, hereinafter referred to as the SHERIFF, and the CITY OF DESTIN, FLORIDA, a municipality located in OKALOOSA COUNTY, Florida, hereinafter referred to as the CITY.

WITNESSETH:

WHEREAS, the SHERIFF has heretofore maintained professional police protection for the benefit of the citizens of the CITY; and

WHEREAS, in recognition of the effort to minimize the cost of governmental services for the benefit of the citizens of the CITY; and

WHEREAS, the CITY is desirous of maintaining competent professional law enforcement services in conjunction and harmony with its program of fiscal responsibility; and

WHEREAS, the SHERIFF has agreed to render to the CITY professional law enforcement services and the CITY is desirous of contracting for such services, upon the terms and conditions hereinafter set forth;

NOW, THEREFORE, in consideration of the sums hereinafter set forth and for other good and valuable considerations, the receipt and legal sufficiency of which are hereby acknowledged, it is hereby agreed as follows:

ARTICLE I **LAW ENFORCEMENT SERVICES**

The SHERIFF shall provide to the CITY competent law enforcement protection within and throughout the corporate limits of the CITY ("Destin District") under the authority given the SHERIFF by the laws of the State of Florida, through the following:

- Seventeen (17) patrol deputies
- Two (2) investigators
- One (1) deputy front desk position
- One (1) marine patrol deputy

The CITY agrees and understands all positions will be based out of the Destin substation located at 107 Stahlman Avenue, Destin, Florida and will provide law enforcement services within the CITY's corporate limits unless otherwise stated in this contract.

ARTICLE II

CONSIDERATION

In consideration for the services and responsibilities to be performed for the term hereof, the CITY shall pay to the SHERIFF, a sum of TWO MILLION, FOUR HUNDRED FIFTY-FOUR THOUSAND, NINE HUNDRED NINETY DOLLARS (\$2,454,990.00), to be paid in twelve (12) monthly installments of TWO HUNDRED FOUR THOUSAND, FIVE HUNDRED EIGHTY-TWO DOLLARS AND FIFTY CENTS (\$204,582.50). Included in the contract amount are operational expenses, auto expenses, uniforms, payroll, auto replacement, and administrative charge assignment.

These monthly installments, made payable to the SHERIFF by the CITY, shall be turned over by the SHERIFF, upon receipt, to the Board of County Commissioners of Okaloosa County in consideration and reimbursement for the County having allocated the entire amount payable under this agreement to the SHERIFF in its current budget. Any and all funds allocated to the SHERIFF by the Board of County Commissioners of Okaloosa County in consideration of this agreement shall be accounted to the general revenue fund of the SHERIFF.

ARTICLE III

EMPLOYMENT RESPONSIBILITY

The SHERIFF shall be responsible for any liability for or direct payment of any salaries, wages or other compensation, contributions to pension funds, insurance premiums, worker's compensation funds, vacation or compensatory time, sick leave benefits or any other amenities of employment to any SHERIFF personnel performing services, duties and responsibilities hereunder for the benefit of said CITY and the residents thereof, or any other liabilities whatsoever, unless otherwise specifically provided herein. The SHERIFF shall indemnify and hold harmless the CITY from all claims, demands and causes of action resulting from any law enforcement or other activity conducted pursuant to this agreement or as a result of this agreement or other acts of law enforcement personnel of the SHERIFF. The CITY shall not be liable, in any manner, for any activity of any employee of the SHERIFF.

ARTICLE IV

ADDITIONAL LAW ENFORCEMENT SERVICES

Any additional law enforcement services requested by, and exclusively provided to the CITY, shall be billed to the CITY on a monthly basis at the actual reimbursable cost for the personnel assigned. Only the CITY MANAGER or his/her designee will have the authority to request additional services provided pursuant to this article. Services provided pursuant to this article shall be agreed to by the parties' authorized representatives, in writing, prior to the commencement of said services.

ARTICLE V
RIGHT OF CONTROL

The SHERIFF shall have and maintain the responsibility for providing the level of service (LOS) determined by the CITY COUNCIL. The discipline of personnel and other matters pertinent to the performance of the services, duties and responsibilities shall be the responsibility of the SHERIFF, and if germane, results may be made available to the CITY MANAGER. Nothing herein contained should be construed to mean that the CITY is contracting away its constitutional authority.

ARTICLE VI
AUTHORITY TO ACT

The CITY does hereby vest in each sworn deputy of the SHERIFF, to the extent allowed by law, the police powers of the CITY, which are necessary to implement and carry forth the services, duties and responsibilities imposed upon the SHERIFF hereby, for the sole and limited purpose of giving official and lawful status and validity to the performance thereof by such sworn officers. Any sworn deputy sheriff duly appointed as provided by law, shall have the authority and by this agreement is vested with the power to:

- Enforce the laws of the State of Florida;
- Enforce the ordinances of Okaloosa County that are applicable in the CITY; however, to the extent should an ordinance of the County be in conflict with an ordinance of the CITY, the CITY's ordinance shall prevail;
- Enforce the ordinances of the CITY and provide frequent patrols at CITY facilities and parks during special and sporting events and activities; and
- Provide any other law enforcement activity as authorized or directed by the City Council.

ARTICLE VII
UNIFORMS AND VEHICLES

The SHERIFF shall have the total responsibility for the selection of uniforms for the deputies performing duties and services pursuant to this agreement and the marking of patrol vehicles. All vehicles to be used by contracted deputies within the CITY shall be marked with the seal of the CITY of Destin. The SHERIFF agrees to enhance identification of the City of Destin through improved vehicular decals and substation building signage, the extent of which shall be mutually agreed upon by the CITY and the SHERIFF prior to implementation.

ARTICLE VIII
LIAISON & MONTHLY REPORTING

A liaison shall be maintained between the CITY and the SHERIFF and/or his designee. The CITY'S liaison shall be the CITY MANAGER or designee; who shall meet and confer with the SHERIFF and/or designee and other law enforcement officers on a regular basis to review law enforcement activity and other CITY related activities. Provided, the SHERIFF, shall consult only with an authorized representative of the CITY in carrying out the terms and conditions of this contract. The focus of the SHERIFF'S liaison is to improve and maintain optimum communications between the organizations identified in this agreement. The liaison will attend weekly City staff meetings and remain directly involved in issues of the CITY related to public safety within the City of Destin. The liaison will ensure the CITY is provided reports and data, in formats agreed upon by the Sheriff's Office and the City, on a no less than monthly basis, containing information generated within the corporate limits of the CITY. The SHERIFF'S liaison will provide direct and timely notification to the CITY MANAGER of any major incidents occurring within the City limits. Major incidents include those in which have is loss of life, significant property damage or which have the potential to generate high profile media coverage.

ARTICLE IX
INSURANCE

The personnel appointed and employed by the SHERIFF pursuant to this agreement shall be covered in all respects as are other members of the SHERIFF'S office either through the SHERIFF'S Self-Insurance Fund or through a private company with comparable coverage to minimally include worker's compensation, liability and adequately cover replacement costs of rented, borrowed or used equipment, vehicles and property. The SHERIFF shall provide the same insurance coverage for the vehicles used in the CITY under the terms of this agreement as is used for like vehicles in the SHERIFF'S Office.

ARTICLE X
TERM

This service agreement shall remain in full force and effect for the term commencing the 1st day of October, 2021 and ending the 30th day of September, 2022, inclusive, unless otherwise amended, extended or terminated in accordance with the terms hereof.

ARTICLE XI
OPTION TO RENEW

For, and in consideration of, the mutual benefits herein contemplated, the sufficiency of which is hereby acknowledged, the SHERIFF does hereby extend to the CITY a continuing option to renew this service agreement upon the same terms and conditions described herein, subject, however, to the

provision that the contract price shall be negotiated between the parties each year. Any such contract price negotiations shall be completed with the City Manager thirty (30) days prior to the end of the then-current contract year to allow for inclusion of the contract sum in the CITY'S proposed budget, contingent upon an annual appropriation by the City Council.

ARTICLE XII

RIGHT OF CANCELLATION AND TERMINATION

Any party hereto shall have the right to cancel this contract at any time during its existence upon giving ninety (90) days advance notice of its intention to cancel. Upon the termination of the ninety (90) day period, this contract shall then be canceled, terminated, become null and void and of no further force and effect.

ARTICLE XIII

AUTHORITY TO EXECUTE

The SHERIFF, by his execution hereof, does hereby represent to the CITY that he has full power and authority to make and execute this service agreement pursuant to the powers vested in him under Article VIII of the Constitution of the State of Florida and Section 125.0101, Florida Statutes, to the effect that his making and execution hereof shall create a legal obligation upon himself as a political subdivision of the State and as SHERIFF of Okaloosa County, Florida, which shall be legally binding upon him; and that the same shall be enforceable by the CITY according and to the extent of the provisions hereof. Nothing contained herein, nor any obligation on the part of the SHERIFF to be performed hereunder, shall in any way be contrary to, or in contravention of, any policy of insurance or surety bond required of the SHERIFF pursuant to the laws of the State of Florida.

The Mayor and/or City Manager, by their respective executions hereof, do each represent to the SHERIFF that they, collectively, have full power and authority to make and execute this service agreement on behalf of the City of Destin, Florida, and nothing herein contained is in any way contrary to or in contravention of the Charter of the City of Destin or the laws of the State of Florida.

ARTICLE XIV

NOTICES

All notices required hereunder shall be made by Certified Mail, Return-Receipt Requested, and any notice required hereunder shall be addressed to the party intended to receive same at the following address:

SHERIFF: Eric Aden, Sheriff
Okaloosa County Sheriff's Office
50 2nd Street
Shalimar, FL 32579

CITY: Lance Johnson, City Manager
City of Destin
4200 Indian Bayou Trail
Destin, FL 32541

ARTICLE XV
NON-ASSIGNABILITY

The SHERIFF shall not assign any of the obligations or benefits imposed hereby or contained herein, unless upon the consent of the City Council of the CITY, which consent must be evidenced by a duly passed action of the City Council and produced to the SHERIFF in writing.

ARTICLE XVI
SOVEREIGN IMMUNITY

The parties further agree that nothing in this Agreement constitutes a waiver of the City of Destin's rights and immunities under the common law, Florida Constitution or Florida Statutes 768.28, as amended from time to time.

ARTICLE XVII
INDEMNIFICATION

The SHERIFF shall be legally responsible for actions of Sheriff's law enforcement personnel performing services under this agreement. Lawsuits and claims that may be filed from time to time shall be handled by the SHERIFF in accordance with normal procedures and the SHERIFF shall hold the CITY harmless from any and all manner of actions, causes of actions, suits, judgments, executions, claims and demands of any kind whatsoever, in law or in equity, which may result from or arise out of the Sheriff's use of CITY property or the intentional or negligent acts of the SHERIFF, Sheriff's Deputies and Sheriff's employees; and, the SHERIFF shall indemnify the CITY from any and all damages, judgments, claims, costs, expenses, including reasonable attorney's fees, which the CITY might suffer in connection with or as a result of the intentional or negligent acts and the alleged intentional or alleged negligent acts of the SHERIFF, Sheriff's Deputies and Sheriff's employees.

The CITY agrees to hold the SHERIFF harmless from any and all manner of actions, causes of actions, judgments, executions, claims and demands of any kind whatsoever, in law or in equity, which may result from or arise out of the constitutionality of ordinances enacted by the CITY and enforced by the SHERIFF or from acts or omissions attributable to the CITY that occurred prior to the execution of this agreement, and the CITY agrees to indemnify the SHERIFF for any and all damages, judgments, claims, costs, expenses, including reasonable attorney's fees, which the SHERIFF might suffer in connection or as a result of the constitutionality of ordinances enacted by the CITY and enforced by the SHERIFF or from acts or omissions attributable to the CITY that occurred prior to the execution of this agreement. The SHERIFF does not assume any existing or contingent liabilities regarding liability of the CITY unless specifically listed in this agreement. The CITY does not assume any existing or contingent liabilities regarding liability of the SHERIFF unless specifically listed in this agreement.

ARTICLE XVIII
ENTIRE AGREEMENT

The parties acknowledge one to the other, that the terms hereof constitute the entire understanding and agreement of the parties with respect hereto. No modification hereof shall be effective unless in writing, executed with the same formalities as this agreement is executed.

IN WITNESS WHEREOF, the parties hereto have caused their respective agents to execute this instrument on their behalf, at the times set forth below.

CITY OF DESTIN, FLORIDA

By: Gary Jarvis, Mayor

Date: _____

ATTEST:

By: Lance Johnson, City Manager

Rey Bailey, and City Clerk

Approved as to legal form:

Kyle Bauman, City Attorney

SHERIFF OF OKALOOSA COUNTY, FLORIDA

Eric Aden, Sheriff

Date: _____

CITY OF DESTIN



AGENDA ITEM

COUNCIL MEETING DATE: September 20, 2021
TYPE OF AGENDA ITEM: Presentation
AGENDA OUTLINE NUMBER: 7.J.

TO: City Council

THRU:

FROM:

DATE:

SUBJECT: City Attorney

I. BACKGROUND:

II. DISCUSSION:

- A. Link to Strategic Goals / Objectives:**
- B. Effect on Budget (EOB):**
- C. Level of Service (LOS):**

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

None